



Mayor: San Juanita Sanchez
Mayor Pro-Tem: Mario Garza
Commissioners: Jesus “Jesse” Ramirez
Raudel Maldonado
Pete Garcia

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, March 14, 2017

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation. (Benjamin Arjona, City Manager)

1. Sanitation Departmental Monthly Report (Carmen Gonzalez, Director of Sanitation)

2. Planning and Zoning Departmental Monthly Report. (Xavier Cervantes, Director of Planning)

3. San Juan Memorial Library Monthly Report. (Armandina Sesin, Library Director)

4. Parks and Recreation Monthly Report. (Patrick Willingham, Director of Parks)

VI. PUBLIC HEARING/ORDINANCES

- A. Consider an Ordinance in First Reading for a Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at the Northeast corner of Raul Longoria and Eldora Road, as Requested by Aziz Quick Stop, LLC. (Xavier Cervantes, Director of Planning)

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment and Vehicles. (Tirso Garza, Fire Chief)
- B. Consider the Approval of a Budget Amendment in the Amount of \$42,000 to Increase the Vehicle Line Item 22-700-7951. (Carmen Gonzalez, Director of Sanitation)
- C. Consider the Approval of a Budget Amendment in the Amount of \$10,000.00 out of State Forfeiture Fund Balance to Police Department State Forfeiture Budget. (Juan Gonzalez, Chief of Police)

VIII. CONTRACTUALS/RESOLUTIONS

- A. Consider Authorizing the City Manager to Add Additional Vehicles to Series 2017 Bond Issuance Including Three (3) Refuse Trucks for the Department of Sanitation and One (1) Fire Truck for the Fire Department. (Benjamin Arjona, City Manager).
- B. Consideration and Approval of a Resolution Approving the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to Be Designated As "City of San Juan, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2017"; Authorizing the City Staff and the City's Financial Advisors and Bond Counsel to Proceed With This Plan of Finance; and Authorizing Other Matters Related to the Foregoing. (Cris Vela, Financial Advisor)

CITY COMMISSION MEETING AGENDA

MARCH 14, 2017

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- C.** Consideration and Approval of a Resolution Relating to Establishing the City's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various City Improvements From the Proceeds of Tax-Exempt Obligations to be Issued by the City for Authorized Purposes; Authorizing Other Matters Incident and Related Thereto; and Providing and Effective Date. (Pablo A. Garza, Director of Finance)
- D.** Consideration and Approval of a Resolution by the City Commission of the City of San Juan, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange Commission Rule 15c2-12; and Providing an Effective Date. (Pablo A. Garza, Director of Finance)
- E.** Consider Authorizing the City Manager to Enter Into a Purchase Agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. (Tirso Garza, Fire Chief)
- F.** Consider Authorizing the City Manager to Enter into Contracts for Geotechnical Engineering Services. (Xavier Cervantes, Director of Planning)
- G.** Consider Selection of Comprehensive Consulting Services for a Comprehensive Study Regarding a Compensation Plan, Job Descriptions and Personnel Policies and Procedures.
(Rene J. Jaime, Purchasing / Risk Manager)
- H.** Consider Authorizing the City Manager to Enter Into a Lease Purchase Agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. (Tirso Garza, Fire Chief)

IX. CONSENT AGENDA

- A.** Budget Expenditure Report As of January 31, 2017 (Pablo A. Garza, Director of Finance)

X. EXECUTIVE SESSION

- A.** The City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter 551 et seq:

1. Pursuant to Sec. 551.072 DELIBERATIONS ABOUT REAL PROPERTY.
Discussion and Possible Action Regarding Real Matters Being a 260,000 square foot or 5.9688 acre tract of land situated in the City of San Juan, situated in Lot 23, M. L. Woods Subdivision.
2. Pursuant to Sec. 551.071 PRIVATE CONSULTATION WITH ATTORNEY.
Discussion and Possible Action Regarding Easement Issues.

XI. RECONVENE

XII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the Friday, March 10, 2017 at 5:00 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

PALMIRA CEPEDA
INTERIM CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2017.

OFFICE OF THE CITY SECRETARY



Mayor: San Juanita Sanchez
Mayor Pro-Tem: Mario Garza
Commissioners: Jesus "Jesse" Ramirez
Raudel Maldonado
Pete Garcia

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Carmen Gonzalez, Director of Sanitation

DATE: 03/07/2017

SUBJECT: Sanitation Departmental Monthly Report (Carmen Gonzalez, Director of Sanitation)

The month of February and beginning of March the departments accomplished the following:

DEPARTMENT OF SANITATION

- Heavy truck driver's worked after hours to complete their routes because two (2) trucks had to be sent out for repairs. I rented a residential side loader since the department is short on garbage trucks.
- Brush pickup is on schedule on the northwest/southwest side. In order to service the residents in a more efficient manner, staff has been informing the residents of how they should not mixed brush with debris. If residents do not get their brush picked up the department is visiting with the residents and advising them as to why their brush was not get picked up and to educate them on the brush ordinance. This system of visiting with the residents has shown great support.
- The brush and alley crews are ahead of schedule but are still having problems with excessive junk disposal being thrown in the alleys after they have just done the alley. Staff, with the help of Code Enforcement employees have been able to see a little progress in the control of junk disposal.
- Invoices were submitted to TCEQ. Staff is waiting for TCEQ to schedule a meeting on how the brush site can be re-opened.
- The right-of-ways are continuously being cleaned. The mowing crew is once again working on the main streets as-well-as residential areas. There will be two (2) crews working on right-of-ways; one on the south side and the other on the north side.
- The Neighborhood Cleanup is a success. On Saturdays the crew cleaned the neighborhoods to the southwest side (attached). The cleanup will continue until the entire City has been cleaned.

CENTRAL GARAGE

- Mechanics are keeping up with the repairs of city vehicles, tractor mowers and other heavy equipment. An assessment of the sanitation fleet has been made and will be coming before the Commission to discuss a ten (10) year plan on purchasing options to replace the fleet.
- The body and fender employee is fixing all broken 30 cubic yard containers, mowers, weed eaters and commercial containers.

STREETS DEPARTMENT

- Repair of streets is continuous and the crew goes out every day to fill and repair the main streets and the residential neighborhoods. There are going to be two (2) mowing crews, one on the north side of town, the other crew on the south side of town. There were repairs done to the street at the entrance of Dos Arbolitos by using cement. Cement repairs were also done to 13th and State and Nadia Street.
- Street signs are replaced when the signs are either reported or the street crew sees a sign that needs replacement.



Mayor: San Juanita Sanchez
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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Xavier Cervantes, Director of Planning and Zoning

DATE: 03/07/2017

SUBJECT: Planning and Zoning Departmental Monthly Report. (Xavier Cervantes, Director of Planning)

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 58 building permits were issued with a \$1,140,675.00 in total valuation.
- 210 garage sale permits were issued (\$2,100.00 in revenues).
- Provided customer service and support to 737 people and handled approximately 987 calls.
- The building inspectors made approximately 504 inspections.
- Ten (10) permits were issued for new houses.
- Provided customer service and handled approximately 281 calls regarding animal control.

SUBDIVISIONS IN PROCESS

- Dulce Park
- Ekamp Village
- Golden Chick San Juan
- Montelongo
- Minnesota Vegas Ranches Phase 1

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- Azure Bistro, Inc. – 909 W. 1st Street
- La Concha de la Lora – 700 W. Business 83
- Brand Works – 2604 N. Raul Longoria Rd.
- Spikes Ford Pre-owned Center

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Phone: (956)223-2200 • Fax: (956) 787-5978

SUBSTANTIAL BUILDING PERMITS ISSUED OR PROCESSED IN THE PAST MONTH

- None

CONDITIONAL AND SPECIAL USE PERMITS IN PROCESS

- Alcohol sales for off-premise consumption at one of the suites of the Storage Units
- Drive thru for a new restaurant – Golden Chick

REZONING APPLICATIONS IN PROCESS

- Rezoning to commercial for the East 100 feet of the property located at the Northeast corner of Eldora and Raul Longoria Roads.

VARIANCE APPLICATIONS IN PROCESS

- None

ORDINANCES

- None

PUBLIC SAFETY BUILDING PROJECT

The groundbreaking ceremony for the project was held on February 1, 2017. Bimonthly meetings are taking place with the architects and the building contractor. The project is scheduled to be completed in August or September, 2017.

EASEMENTS

The Department is working with the project engineer and the Utilities Department to obtain the necessary easements to undertake the First Time Sewer Connections Project scheduled to commence in the Summer or Fall of 2017.

DAVIS-BACON REGULATIONS

The Planning Department conducts employee wage interviews and reviews payroll reports to make sure the project contractors and subcontractors are in compliance with the Davis-Bacon Federal Act. At this time the only project that is impacted by this Act because federal funds are involved is the Water Plant # 2 Expansion Project.

STORMWATER REGULATIONS

The Department is the Stormwater Manager for the City of San Juan. The City of San Juan is a member of the Rio Grande Valley Stormwater Taskforce that is now coordinated by UTRGV. The department ensures the City is in compliance with all TCEQ and EPA laws regarding stormwater discharge. Regional meetings are attended regularly to keep track of this task.

METROPOLITAN PLANNING ORGANIZATION

The Department represents the City of San Juan in the Metropolitan Planning Organization (MPO) Technical Advisory Committee for County-wide transportation planning. Meetings are attended monthly.

OPERATION CRACKDOWN

The Department is very involved in this program in conjunction with the San Juan Police Department and the Public Works Department to tear down unsafe structures that augment crime in the City's neighborhoods. Twenty-five (25) structures have been identified as unsafe and seven (7) have been torn down since the start of the operation in February 2015. Four (4) more structures are slated for demolition in the near future. Agents from the Border Patrol Division out of the United States Department of Homeland Security have been of great assistance in getting property owners to sign demolition consent forms. The demolitions are handled by the Department of Public Works.

HIDALGO COUNTY URBAN COUNTY PROGRAM

Fiscal Year 28 (2015) project includes paving improvements along 3rd, 4th and Iowa Streets near downtown. The Urban County Program officials selected Perez Consulting Engineers for engineering services and Millenium Engineering for the Geotechnical testing for the project. The project is anticipated to be completed in March of 2017.

Fiscal Year 29 (2016) project includes paving improvements along Coconut, Pullin, Hooper and Salazar Streets. The environmental review phase under the direction of Urban County officials has already been completed. The contracts for engineering are being finalized by officials from the Urban County Program at this time. A project kick-off meeting should take place during this month. If everything goes according to schedule, the project is expected to be completed by the Summer or Fall of 2017.

Fiscal Year 30 (2017) project includes paving improvements in the Clark Terrace Phase 1 & 2 Subdivisions. The documents were submitted on time to start the advertisements and the environmental review. If everything goes according to schedule the project is expected to be completed by the Spring or Summer of 2018.

PASEO DE LAS FLORES DRAINAGE PROJECT

The Department is the manager for this project. The project was awarded to Bearkat Construction for \$882,282.00. The preconstruction meeting for this project took place on June 23, 2016 and the Notice to Proceed was issued on July 7, 2016. The contract is for 180 calendar days. The project is 90 percent complete at this time.

LOS CHAPARRALES DRAINAGE PROJECT

The Department is the manager for this project. The project was awarded to Garco Construction for \$585,353.00. The pre-construction meeting took place on July 12, 2016 and the notice to proceed was issued on July 28, 2016. The contract is for 180 calendar days. If everything goes according to schedule the project is anticipated to be completed by late December 2016. The project is 100 percent complete.

STREETS REPAVING IMPROVEMENTS PROJECT PHASE 1

The Department is the manager for this project. Perez Consulting Engineers is the engineering firm for this project. The engineering contract was signed on December 15, 2016. If everything goes according to schedule the project will go out for bids early in April of 2017. The bid opening will be late in April, 2017.

February 2017 MONTHLY REPORT

Activity	Total	Valuation	Fees
Commercial	0	\$ -	\$ -
Apartment	0	\$ -	\$ -
New Residence	10	\$ 877,460.00	\$ 5,117.19
Additions	3	\$ 37,900.00	\$ 382.45
Repair/Renew/Remodel/Re-Inspect	17	\$ 153,870.00	\$ 1,295.46
House Moving	1	\$ 12,000.00	\$ 110.00
Mobile Homes	0	\$ -	\$ -
Carports/D-ways/Sidewalk/Concrete	14	\$ 29,315.00	\$ 669.86
Fences	4	\$ 5,368.00	\$ 102.35
Storage Rooms/Porches/Signs	9	\$ 24,762.00	\$ 364.14
Misc.	0	\$ -	\$ -
Total Permits	58	\$ 1,140,675.00	\$ 8,041.45
Plumbing	34	\$ -	\$ 3,195.00
Electrical	35	\$ -	\$ 3,006.00
Mechanical	13	\$ -	\$ 975.00
Electrical Licenses	9	\$ -	\$ 540.00
Occupational Licenses	12	\$ -	\$ 480.00
Demolitions	2	\$ -	\$ 200.00
Garage Sales	210	\$ -	\$ 2,100.00
Total Permit:	315		\$ 10,496.00
Grand Total:	373	\$ 1,140,675.00	\$ 18,537.45

Code Enforcement

February 2017 Report

I. Cano & R. Ureste, Code Enforcement

Inspections Department

February 2017 Report

A. Jaramillo, B. Mata & J. Estrada Building Inspectors

Illegal Dumping	6	Setbacks	5
Work Orders	21	Foundation	14
Commercial, Abandoned & Junked Vehicles	23	CSI /Backflow	2
Garage Sale Signs & W/out Permits	2	Nail Pattern	11
Rubbish	3	Framing/Poly-Seal/Windstorm	24
Banners & Temp. Signs	0	Rough Electrical	36
Fowl Odor	1	Rough Plumbing	22
Building w/o Permit	2	Rough Mechanical	14
Certified Letters	11	Vents & Pipes	14
Complaints Filed in Court	0	Sewer	26
Towed, Abandoned & Junked Vehicles	1	Gas	0
Street Vendor	3	Driveway/Sidewalk	12
Conducting Business in Residence	0	Insulation	18
		Infiltration	13
Total Code Enforcement Activities	73	Final	20
		Occupational Inspection	20
		Mobile Home Inspection	0
Zoila Martinez, Monica Gomez & Janie Soto		House Inspection	2
		Plan Review	48
		Permit Sign Off	49
		Other	154
Total In-Person	737		
Total Call-in's	987		
Animal Control Calls	281		
		Total Activities	504



Mayor: San Juanita Sanchez
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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Armandina Segin, Director of Library

DATE: 03/07/2017

SUBJECT: San Juan Memorial Library Monthly Report. (Armandina Segin, Library Director)

Enclosed is the February monthly report including statistics and programs:

For the month of February we had 4,162 visitors. Out of the 4,162 visitors, 1,687 were for computer use only. We had 108 new patrons added to our circulation system. We requested and received twelve (12) Interlibrary Loans (ILL). The library checked out a total of 1,680 items both adult and children's. We had 145 in-house circulation items. We helped the public with an estimated 571 reference/informational questions. We had 13 children's programs with an attendance of 66 people. The monthly amount deposited was \$1,634.48 both fines and fees.

Please see attached statistical report.

During the month of February:

- Attended the Directors' meeting
- Attended the City Commission meeting
- Went to City Hall to make the weekly money deposits for the library
- Attended an HCLS Circulation meeting in McAllen
- Attended the HCLS meeting in Peñitas
- Attended the Hidalgo County Commissioners court meeting
- Managed the day to day operations of the San Juan Memorial Library

Meetings to be held in March, 2017

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Multipurpose Room

Library Board meeting, March 1st

Dr. Seuss' Celebration, March 2nd

National Day of Prayer meeting, March 2nd

Directors' meetings, March 6th & 20th

Human Resources meeting, March 6th

Civil Service meeting, March 6th

Keep San Juan Beautiful, March 8th

Planning & Zoning TML Legislative webinar, March 10th

City Commission meetings, March 14th & 28th

Planning & Zoning, March 16th & 22nd

EDC Board meeting, March 30th

Training Room:

GED in Spanish on Mondays, Tuesday, Wednesdays, and Thursdays from March 1st thru the 30th

Computer classes on Tuesdays and Thursdays, from March 2nd thru 30th

**San Juan Memorial Library
February 2017 Statistics**

Statistics	
Total Visitors	4,162
Computer Users	1,687
Total Checkouts	1,680
In-House Use	145
Inter-Library Loans	12
New Patrons	108
Reference\ Informational Questions	571
Children's Programs	13
Attendance	66

Multipurpose Room Reservations	Attendance
2nd Directors Meeting	17
2nd EDC Board Meeting	12
4th Enero Rojo Lunar	73
6th Stage Reading	2
7th Stage Reading	5
8th Civil Service Exam	37
8th Keep San Juan Beautiful	2
9th TML Claim Review	2
9th Stage Reading	4
13th Stage Reading	4
14th City Commission Meeting	79
15th Civil Service Meeting	6
15th Stage Reading	4
16th TMC Headstart	70
17th Directors Meeting	14
21st Stage Reading	4
22nd Stage Reading	4
23rd Civil Service Exam	16
23rd EDC Board Meeting	12
25th Obras, Improviaciones Y Mas	52
28th City Commission Meeting	35
Total	454

Training Room Reservations	Attendance
2nd Planning & Zoning	15
6th Spanish GED Classes	6
7th Spanish GED Classes	8
8th Spanish GED Classes	6
9th Spanish GED Classes	6
13th Spanish GED Classes	9
14th Computer Classes	3
14th Spanish GED Classes	8
15th Spanish GED Classes	6
16th Computer Classes	4
16th Spanish GED Classes	7
21st Spanish GED Classes	5

Checkouts	
DVDs	536
Books Juvenile	894
Books Adult	250
Total	1,680

WiFi Usage	
LibGuest	559
LibStaff	35
LibAdmin	0
Total	594

Study Room Attendance	
Study Rooms	64

Facebook Page	
Likes	9
Visitors	86

SJML Homepage	
Visitors	44,530

Deposits	
Fines	\$ 437.93
Copies	\$ 1,196.55
Total	\$ 1,634.48

Computer Classes	
Attendance	11

RGV Literacy Center Spanish GED Classes	
Attendance	92

Training Room (Continued)	Attendance
22nd Spanish GED Classes	6
23rd Small Business Association	4
23rd Computer Classes	4
23rd Spanish GED Classes	7
24th Small Business Association	3
27th Spanish GED Classes	8
28th Spanish GED Classes	10
Total	130

San Juan Memorial Library
February 2017 Statistics

22nd Small Business Association	5
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Youth & Children's Programs/Attendance

Date	Program	Attendance
Saturday, February 4, 2017	Movie	4
Tuesday, February 7, 2017	Movie	9
Thursday, February 9, 2017	Homework	3
Tuesday, February 9, 2017	Homework	4
Tuesday, February 9, 2017	Coloring	5
Wednesday, February 10, 2017	Coloring	6
Friday, February 17, 2017	Coloring	4
Saturday, February 18, 2017	Story Time/Craft	5
Saturday, February 18, 2017	Movie	5
Wednesday, February 22, 2017	Coloring	4
Thursday, February 23, 2017	Coloring	6
Saturday, February 25, 2016	Coloring	4
Tuesday, February 28, 2016	Coloring	7
Total	13	66



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Patrick Willingham, Director of Parks and Recreation

DATE: 03/08/2017

SUBJECT: Parks and Recreation Monthly Report. (Patrick Willingham, Director of Parks)

Parks Division staff continues to maintain the parks and grounds as needed. Crew members have been working on a daily basis preparing our ballparks for an upcoming busy spring schedule. In addition to preparing the baseball field's staff has been repairing and maintains areas around our city's parks and common areas. At this time of the year as per our inter-local agreement with the county our parks staff has also been preparing the baseball/softball field at Nolana Park.

Events Coordinator, Ruben Rodriguez, has assisted parks & recreation staff with ordering all the equipment necessary for the upcoming baseball/softball season. In addition to this, Ruben has been obtaining sponsorships and finalizing plans for our annual Sanclovia event on Sunday April 2, 2017. This semester our camp native events are set for March 11 and April 22. Students will be visiting Santa Ana Wildlife Refuge and our very own scenic wetlands here in the City Of San Juan. Furthermore, Ruben continues to coordinate plans for upcoming events such as National Day of Prayer, Earth Day and our May Festival.

Recreation Division staff has been extremely busy coordinating and overseeing our winter sports which have taken place at the following locations, Garza-Pena Elementary, Raul Yzaguirre Middle School, the Osodome and San Juan Municipal Park. We have completed a few divisions and here are some results:

Girls Basketball

3rd-4th Grade Division- 1st Place-Doedyns Elementary
2nd Place-Reed Mock Elementary

5th Grade Division - 1st Place-Carmen Elementary
2nd Place- Cantu Elementary

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Boys Soccer
3rd-5th Grade-

1st Place- Trevino Elementary
2nd Place-Reed Mock Elementary 2

1st & 2nd Co-Ed Soccer

1st Place- Reed Mock Elementary
2nd Place – Doedyns Elementary

Many divisions are still ongoing and will be completed this week. Over the course of this winter we had 67 youth basketball teams and 31 youth soccer teams participate, for a total of 98 youth sports teams (approximately 800 participants). Although we have had our occasional challenges staff is to be commended for a job well done.

Maintenance Division staff continues to provide professional maintenance and custodial services. Maintenance Supervisor, Juan Govea along with staff have continued maintaining our city buildings to keep them clean and sanitized. Mr. Govea and his staff do an excellent job providing assistance to all departments throughout the city assuring all is working as efficient as possible.

Overall the Parks and Recreation Department is at our peak time of the spring season. We have four sports programs that are in either in season or preparing to begin. As always we are here to serve our community and to assist in areas of necessity throughout the City of San Juan.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider an Ordinance in First Reading for a Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at the Northeast corner of Raul Longoria and Eldora Road, as Requested by Aziz Quick Stop, LLC. (Xavier Cervantes, Director of Planning)

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Treviño, owner of Aziz Quick Stop, LLC. is proposing to rezone the East 100 feet of his property from Single-Family Residence District (R-S) to General Business District (C-2) in order to build an Aziz Convenience Store with gas a station at the Northeast corner of Raul Longoria and Eldora Road. The property is 350 feet in length along Eldora Road, the first 250 feet is already zoned General Business District (C-2). He is proposing to rezone the remaining portion of his property so that he can develop his entire property for commercial purposes. The property still needs to be properly subdivided and a conditional use permit will be required in order to build a gasoline service station at the site and for the sale of alcoholic beverages for off-premise consumption. The project will generate additional property and sales taxes for the community.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to eleven (11) surrounding property owners within a two hundred (200) feet at this property and received no comments in favor or against the request.

RECOMMENDATION:

During a regular scheduled meeting on March 2, 2017, the Planning and Zoning Commission unanimously recommended approval of the rezoning request.

PREPARED BY:

Xavier Cervantes,
Director of Planning
and Zoning

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 03/02/2017
CITY COMMISSION – 03/14/2017
DATE PREPARED – 03/06/2017

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STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2)
APPLICANT:	Aziz Quick Stop, LLC.
SURVEYOR/ENGINEER:	N/A
LEGAL:	The East 100 feet of a 1.78-acre tract of land out of Lot 14, Block 8, John Closner Subdivision
LOCATION:	2803 N. Raul Longoria Road
LOT/TRACT SIZE:	1.78 acres
CURRENT USE OF PROPERTY:	Vacant
PROPOSED ZONING / LAND USE:	General Business District / Commercial building
EXISTING LAND USE AND ZONING:	<u>North</u> – Institutional; Single-Family Residence District (R-S) / General Business District (C-2) <u>South</u> – Commercial / Residential; General Business District (C-2) / Single-Family Residence District (R-S) <u>West</u> – Vacant; General Business District (C-2) <u>East</u> – Vacant; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access onto Raul Longoria and Eldora Roads.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation; sewer is provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Treviño, who owns Aziz Quick Stop, LLC., is proposing to rezone the East 100 feet of his property from Single-Family Residence District (R-S) to General Business District (C-2) in order to build an Aziz Convenience Store with gas station at the Northeast corner of Raul Longoria and Eldora Roads. It is noted that the property is 350 feet in length and the first 250 feet is already zoned General Business District (C-2). He is proposing to rezone the remaining portion of his property so that he can develop his entire property for commercial purposes. The property still needs to be properly subdivided and a conditional use permit will be required in order to build a gasoline service station at the site.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to eleven (11) neighboring property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:	Location Map Aerial Photo Zoning Map Survey Section of the Ordinance List of neighboring property owners receiving notice Photos Ordinance
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FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 03/02/17 Commissioner Guajardo made a motion to approve the rezoning request as recommended by staff. Commissioner Alvarado seconded the motion. The motion passed unanimously with a (5-0) vote.

Mr. Cervantes said that the property owner is proposing to rezone part of his property in order to build an Aziz Store with a gas station at the Northeast corner of Raul Longoria and Eldora Road. Mr. Trevino's property is 350 feet in length along Eldora Road and the first 250 feet is already zoned commercial. He said that the next step after the rezoning is the subdivision of the property and then the conditional use permit for the gas station and the sale of alcoholic beverages for off-premise consumption.

Mr. Dagoberto Treviño, applicant, said that he was applying for the rezoning of his property in order to build a convenience store with a gas station in the near future. He said that he decided to put another store in the San Juan area, after they sold the other two stores they had here. He mentioned that he sold a total of 27 Aziz stores and now he is planning to start building new Aziz stores throughout the Valley.

Mr. Raul Garcia, from R.E. Garcia Engineers, said that he prepared the survey of the property and he met with the City staff in order to continue with the subdivision process.

Commissioner Zambrano said that his main concern was the sale of alcohol near an elementary school. Mr. Cervantes said that the Commission must keep in mind that this is a rezoning case only at this time. He said that conditions can be placed on the conditional use permit when Mr. Trevino applies for the conditional use permit for the sale of alcohol but at this time only the rezoning to commercial is being considered. He said that the conditional use permit for the alcohol sales could also be denied by the City Commission if they don't feel it is appropriate.

Commissioner Alaniz explained that as per State Law, they cannot consider the specific use of the property when applying for a re-zoning of a property. Commissioner Zambrano asked which State Law that was. Mr. Cervantes responded that under the Texas Local Government Code the City cannot consider a specific use of the property when it considers zoning change because the zoning runs with the land. He added that the Commission should evaluate the property and determine if it makes sense to zone it commercial. Mr. Cervantes explained that sometimes people get the zoning they want for their property and then turn around and sell the property and the project they originally proposed could change into something else. He said that there is a list in their packet of types of businesses that are allowed for this specific type of zoning category. Once the zoning is approved all the different types of businesses listed there would be allowed in the property if the rezoning is approved.

Commissioner Alaniz explained to Commissioner Zambrano that part of the property is already zoned commercial and if the applicant does not get the zoning of the remaining property, he can still build the convenience store in the area that it is already zoned commercial and he would be in compliance.

Dagoberto Treviño Jr. said that they have been in the business for more than 30 years and some of their locations were next to schools or next to a church and they never have had any problems. He said the employees and owners are well trained on all the TABC rules. In addition the beer license will be for off-premise consumption only and there will not be any alcohol consumption at the store at any time.

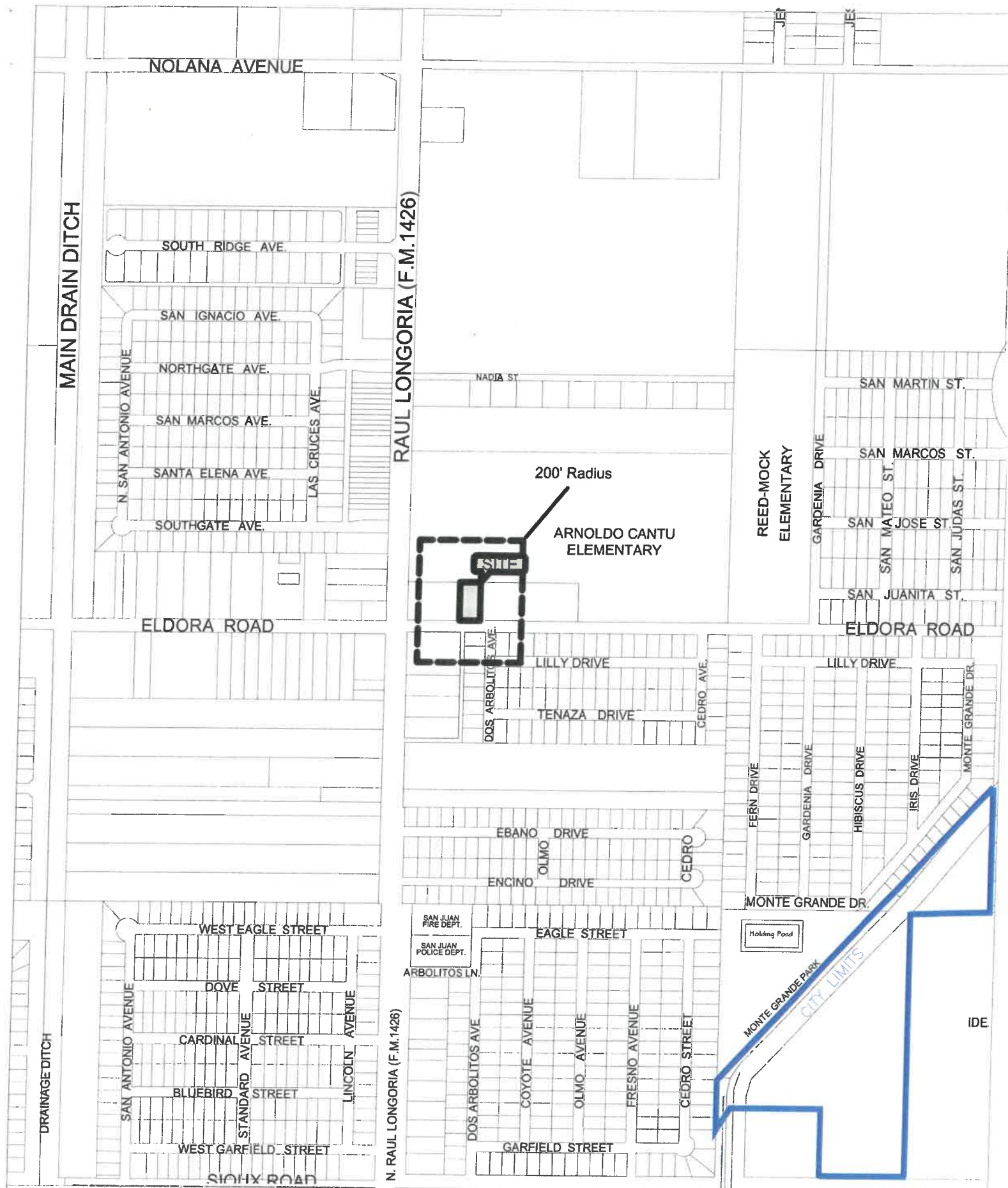
Mr. Cervantes said that he contacted TABC officials recently and they said that it is up to the city if alcohol sales would be allowed in the business. He also mentioned that the City of San Juan has an Alcohol Sales Ordinance that deals with distances to schools and churches but it only applies if the more than fifty percent of the gross receipts are from the sale of alcoholic beverages which does not apply to a convenience store. He said that letters are going to be sent out to the property owners within the 200' feet around the property and public hearings are going to take place for people to speak for or against the request whenever the owners apply for the conditional use permit for the alcohol sales.

Nora Miranda, property owner, asked how it would benefit her and asked if her taxes were going to increase. Mr. Cervantes explained to Ms. Miranda that by law the city needs to notify the property owners within 200' feet of the surrounding area of the applicant's property. Mr. Cervantes explained that her property will remain zoned as single-family residential.

**REZONING REQUEST
AZIZ QUICK STOP, LLC.
MARCH 14, 2017**

PAGE 4

Mr. Treviño asked how soon they could start the next stage of the project. Mr. Cervantes said the next step would be the subdivision process and after that would be the conditional use permit for the gasoline station and for the sale of alcohol.

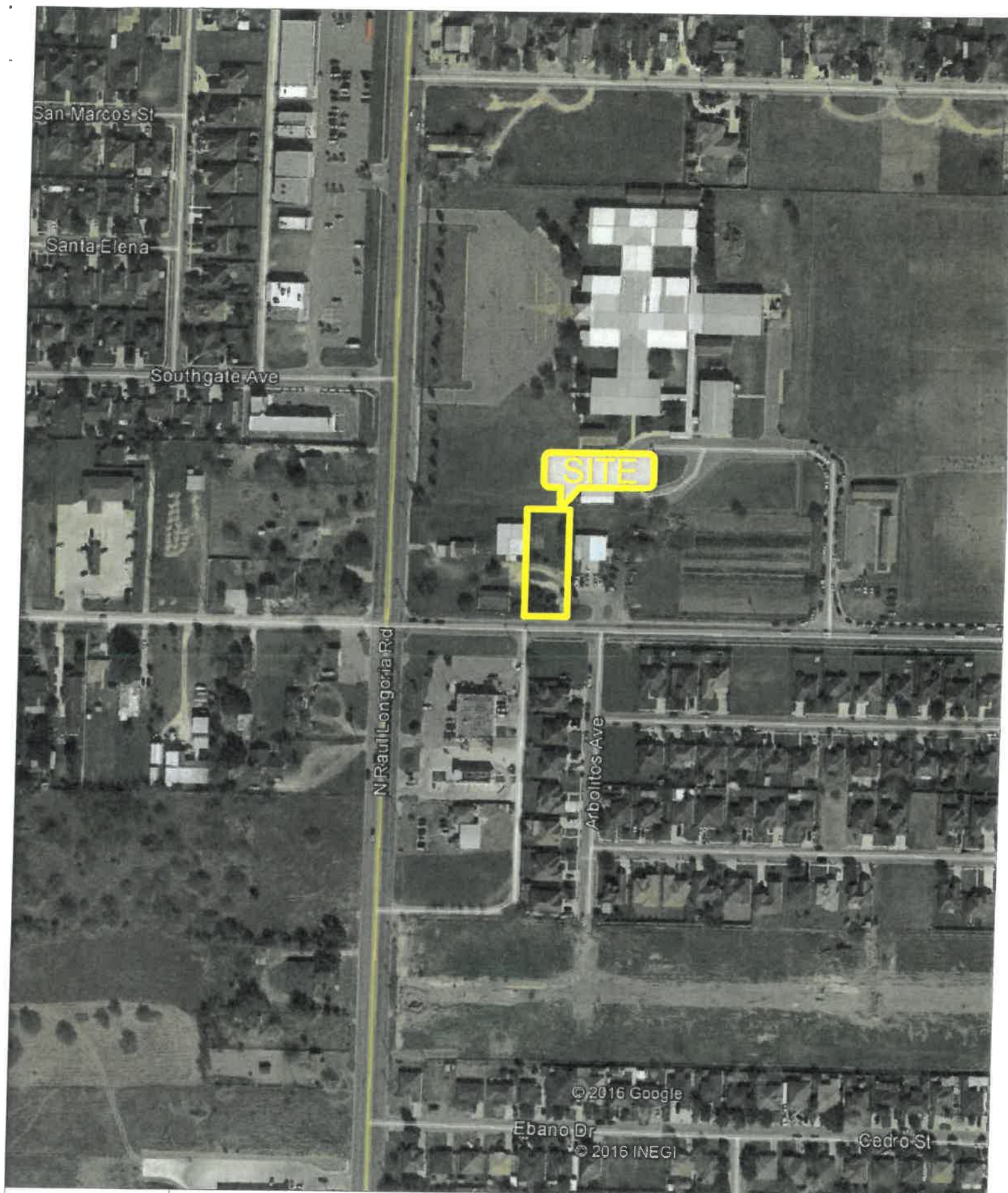


Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of 1.78-acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at Northeast corner of Raul Longoria and Eldora Roads, as Requested by Aziz Quick Stop, LLC.



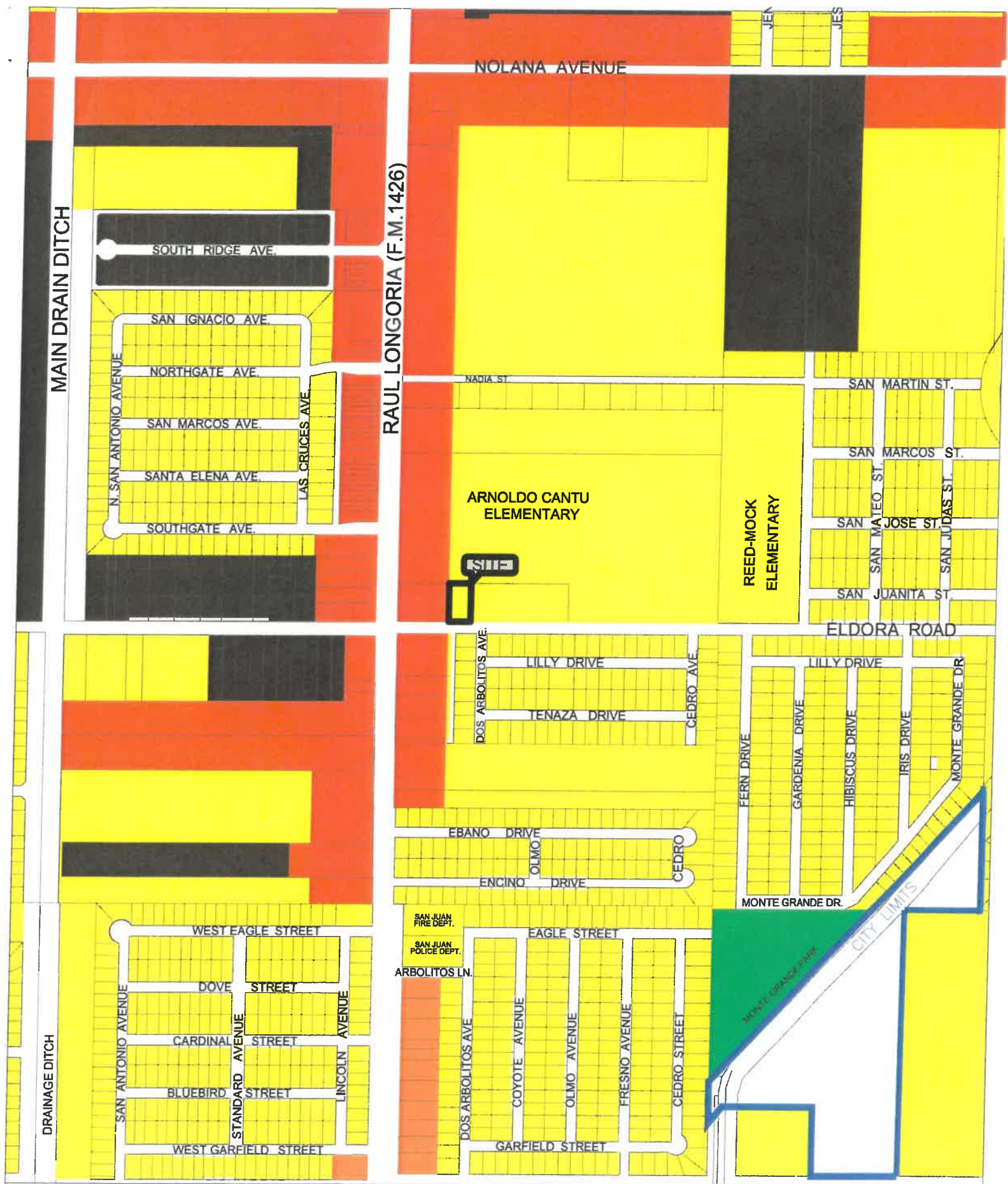


Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of 1.78-acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at Northeast corner of Raul Longoria and Eldora Roads, as Requested by Aziz Quick Stop, LLC.





Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of 1.78-acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at Northeast corner of Raul Longoria and Eldora Roads, as Requested by Aziz Quick Stop, LLC.



RAUL LONGORIA RD. (F.M. 1426)
(80.0' R.O.W.)

PSJA ISD
ARNOLDO CANTU SR.
ELEMENTARY SCHOOL

VOLUME 3337 PAGE 323 H.C.D.R.

S81°31'00"E 350.00'

N08°29'00"E 222.00'

VOLUME 882 PAGE 353 H.C.D.R.

1.78 AC. GROSS
0.22 AC. RAUL LONGORIA RD. (FM 1426) R.O.W.
0.13 AC. ELDORA RD. R.O.W.
1.43 AC. NET

INSTRUMENT NO. 559533 H.C.D.R.

ELDORA RD.
(60.0' R.O.W.)

S.W. CORNER
LOT 14 BLOCK 8

N81°31'00"W 350.00'

LA FAMILIA BUSINESS
CENTER SUBDIVISION
VOLUME 36 PAGE 100 H.C.M.R.

INSTRUMENT NO. 2474721 H.C.D.R.

MONTE GRANDE ESTATES
SUBDIVISION PHASE II
VOLUME 41 PAGE 145 H.C.M.R.

FIRM:
FLOOD INSURANCE RATE MAP
COMMUNITY-PANEL NUMBER
480334 0425 C
MAP REVISED: 11/16/1982
THIS ZONE IS IN FLOOD AREA "B"

LEGEND:
F - FOUND 1/2" IRON ROD
F₁ - FOUND 1/2" IRON PIPE
S - SET 1/2" IRON ROD W/
A CAP LABELED "RPLS 4204"
P - POWER POLE
M - METER POLE
C - CLEAN OUT
W - WATER METER



R. E. GARCIA & ASSOCIATES
ENGINEERS, SURVEYORS, PLANNERS
EDINBURG, TEXAS 78541 (956) 381-1061
EMAIL: REGAASSOC@AOL.COM

TITLE:
BOUNDARY SURVEY
DATE: February 17, 2017 REV:
JOB # 2017-027 BOOK T-139/PG.7
SCALE: 1" = 50'
DRAWN BY: D.E.S.

I, RAUL E. GARCIA, REGISTERED PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THE ABOVE IS A TRUE AND ACCURATE PLAY OF THE LANDS AS SURVEYED BY ME OR MY DEPUTY AND THAT THERE ARE NO VISIBLE DISCREPANCIES, VISIBLE EASEMENTS, CONFLICTS, SHORTAGES IN AREA, BOUNDARY LINE CONFLICTS, PROTRUSIONS, EXCEPT AS SHOWN.



REGISTERED PROFESSIONAL LAND
SURVEYOR # 4204

This survey is being provided solely for the use of the current plat and that no license has been created, expressed or implied, to the survey except as is necessary in conjunction with the original transaction which shall take place within a six (6) months time.

NOTE:
OVERHEAD AND UNDERGROUND FACILITIES ARE NOT SHOWN ON THIS SURVEY COMPLETED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

AT SHOWING

CRE TRACT OF LAND BEING A PORTION
14, BLOCK 8, JOHN CLOSER
ON AS RECORDED IN VOLUME 0, PAGES
5, MAP RECORDS, HIDALGO COUNTY,
TXING THAT CERTAIN TRACT DESCRIBED IN
IN WARRANTY DEED RECORDED IN
NUMBER 2779423, OFFICIAL RECORDS,
COUNTY, TEXAS.

SECTION 5.00: (C-2) GENERAL BUSINESS DISTRICT:

SECTION 5.01: PERMITTED USES:

- (a) All uses listed as permitted uses in C-1 districts;
- (b) Any retail business, personal services, business services except the following: Lumberyards or contractor yards, farm equipment or other heavy equipment sales or service, farm products warehousing and storage or stockyards, general warehousing and storage. Household goods warehousing and storage in individually rented storage units is permitted;

- (c) Hotel, motel and/or eating places;
- (d) Printing, publishing and allied products manufacturing;
- (e) Rail and motor vehicle transportation passenger terminals;
- (f) Telephone, telegraphs, television, radio or similar media stations, centers, studios, but not including public microwave, radio and television towers;
- (g) Any wholesale trade or wholesale trade accessory to any permitted retail operation except the following: Raw cotton, grain, hide, skins and raw furs, tobacco, wool or mohair, livestock, commercial or industrial machinery or supplies, metals and minerals, petroleum bulk stations and terminals, scrap or junk waste materials;
- (h) Signs in accordance with adopted ordinances; or
- (i) Automotive repair as an accessory use to a permitted retail use, such as retail sale of automobiles or retail sale of automotive parts.

SECTION 5.02: CONDITIONAL USES (REQUIRE USE PERMITS):

- (a) Gasoline service stations or retail outlets where gasoline products are sold;
- (b) Drive-in businesses;
- (c) Planned shopping centers;
- (d) Bars, nightclubs and social event centers in accordance with adopted policies;
- (e) Amusement parks, circus or carnival grounds, commercial amusement or recreation developments, or tents or other temporary structures used for temporary purposes, in accordance with all applicable City regulations and ordinances;
- (f) Portable buildings;
- (g) Owner-occupied residence in compliance with the setback requirements of this zoning district;
- (h) Automotive repair and service as a primary use, including auto paint and body work as a primary use, subject to required conditions. (See conditions listed in Section 5.04 hereof.)⁽¹⁾

¹. All establishments engaged in automotive repair, services, maintenance, or paint and body work that are under construction or in existence and located in C-2 zone as of the date of adoption of this subsection shall hereby be classified as conforming uses and shall not be denied the right to expand, repair or rebuild such establishments.

SECTION 5.03: REQUIRED CONDITIONS:

Gasoline service stations or retail outlets where gasoline products are sold, drive-in businesses, and veterinary hospitals shall be subject to the same limitations as set forth in the C-1 district for these types of uses. Access lane shall be clearly designated on subdivision plat.

SECTION 5.04: REQUIRED CONDITIONS FOR AUTOMOTIVE REPAIR AS A PRIMARY USE:

- (a) Such establishments shall be located on a lot or tract of land of sufficient size to accommodate the proposed use. In no case shall the building site be less than twenty thousand (20,000) square feet;
- (b) All service, repair, maintenance, painting, and other work shall take place within an enclosed area;
- (c) There shall be no outside storage of materials;
- (d) The building where the proposed work is to take place shall be at least one hundred (100) feet from the nearest residence;
- (e) A six-foot wall or opaque fence buffering the proposed use from any residential use of residentially zoned area may be required; and
- (f) All new buildings and all conversions of existing buildings to such uses shall meet current building code and fire code requirements in terms of separation of high hazard uses from other occupancy use classifications, etc.

SECTION 5.05: PROHIBITED USES:

- (a) Any building erected or land used for other than one or more of the preceding specified uses; or
- (b) Any use of property that does not meet the required minimum lot size; front, side and rear yard dimension; and/or lot width; or exceeds the maximum height, building coverage or density per gross acre as required in Article VI.

Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at Northeast corner of Raul Longoria and Eldora Roads, as Requested by Aziz Quick Stop, LLC.

Aziz Quick Stop, LLC
4513 N. 4th Street
McAllen, TX 78504

Chapa, Carlos A.
Maria V. Miranda
8631 Backcove Ct.
Houston, TX 77064-8895

Diener Darrel D. and Leona M.
Diener Family Revocable Trust
5427 N. 5th Street
McAllen, TX 78504-2706

PSJA School District
P.O. Box Y
Pharr, TX 78577

South Central Mennonite
Conference Inc.
P.O. Box 448
North Newton, KS 67117-0448

Alejandro's Tortilla Factory and
Bakery LLC.
P.O. Box 789
McAllen, TX 78505-0789

Sanchez, Elias
2506 Iris Drive
San Juan, TX 78589-4086

Quiroz, Eliseo and Maria D.
2707 N. Dos Arbolitos Avenue
San Juan, TX 78589-4962

Sanchez, Gilbert and Imelda
8112 N. Expressway 281
Edinburg, TX 78542-7645

Guzman, Jose and Veronica
2406 E. Granjeno Avenue
Edinburg, TX 78542-8395

Salinas, Baldemar and Ruthdalia
202 Lilly Dr.
San Juan, TX 78589-4942

Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at the Northeast corner of Raul Longoria and Eldora Roads, as Requested by Aziz Quick Stop, LLC.



View from Raul Longoria Road



View from Eldora Road

ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO GENERAL BUSINESS DISTRICT (C-2) FOR THE PROPERTY LEGALLY DESCRIBED AS THE EAST 100 FEET OF A 1.78-ACRE TRACT OF LAND OUT OF LOT 14, BLOCK 8, JOHN CLOSNER SUBDIVISION, LOCATED AT 2803 N. RAUL LONGORIA ROAD.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging commercial development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as the East 100 feet of a 1.78-acre tract of land out of Lot 14, Block 8, John Closner Subdivision, as shown as Exhibit "A" shall be changed from Single-Family Residence District (R-S) to General Business District (C-2) and the zoning map shall be amended accordingly.

PASSED and APPROVED on first reading on the 14th day of March, 2017.

PASSED and APPROVED on second and final reading on the ____ day of _____, 2017.

CITY OF SAN JUAN

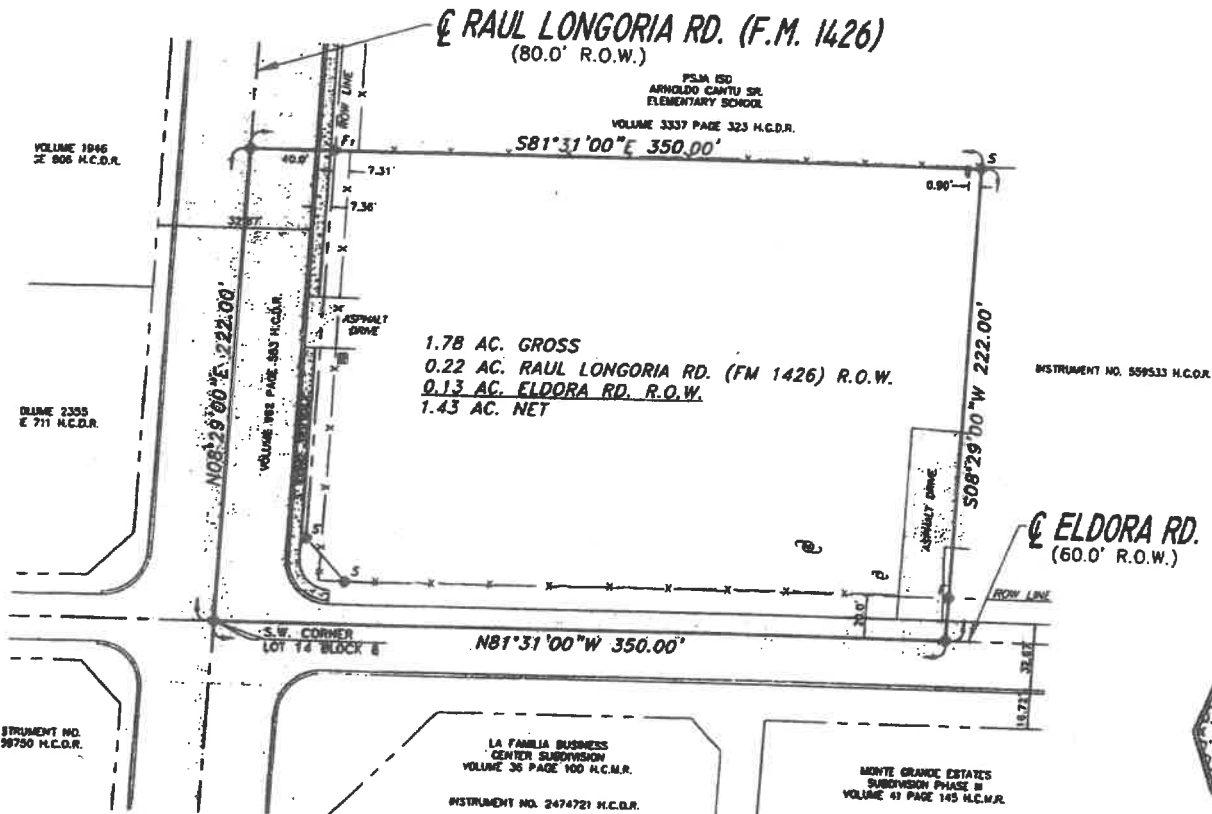
SAN JUANITA SANCHEZ
MAYOR

ATTEST:

PALMIRA CEPEDA
INTERIM CITY SECRETARY

JAVIER VILLALOBOS
CITY ATTORNEY

Exhibit "A"



SCALE: 1" = 50'

NEARBY MAPS BY JOHN F. GARCIA, JR.
SHOWING THE LOCATION OF THE
SUBDIVISION ARE ATTACHED TO THIS
MAP FOR REFERENCE.

I, RAUL E. GARCIA, REGISTERED PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THE ABOVE IS A TRUE AND ACCURATE PLAT OF THE LANDS AS SURVEYED IN MY DIRECTION AND THAT THERE ARE NO VISIBLE DISCREPANCIES, VISIBLE EASEMENTS, CONFLICTS, SHORTAGES IN AREA, BOUNDARY LINE CONFLICTS OR OTHER DEFECTS, EXCEPT AS SHOWN.



R. E. Garcia
REGISTERED PROFESSIONAL LAND SURVEYOR # 4204

This survey is being provided solely for the use of the current plat and that no license has been created, expressed or implied, to the survey except as is necessary in conjunction with the original transaction which shall take place within 60 days (6) months time.

NOTE:
OVERHEAD AND UNDERGROUND FACILITIES ARE NOT SHOWN ON THIS SURVEY. SURVEY COMPLETED WITHOUT THE BENEFIT OF A FILE COMMENT.

AT SHOWING

CRE TRACT OF LAND BEING A PORTION OF BLOCK 8, JOHN CLOSER, AS RECORDED IN VOLUME 0, PAGES 5, MAP RECORDS, HIDALGO COUNTY, TEXAS, THAT CERTAIN TRACT DESCRIBED IN WARRANTY DEED RECORDED IN NUMBER 2779423, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

- LEGEND:**
- F - FOUND 1/2" IRON ROD
 - F1 - FOUND 1/2" IRON PIPE
 - S - SET 1/2" IRON ROD W/ A CAP LABELED "RPLS 4204"
 - ⊙ - POWER POLE
 - ⊙ - METER POLE
 - ⊙ - CLEAN OUT
 - ⊙ - WATER METER

FIRM:
FLOOD INSURANCE RATE MAP
COMMUNITY-PANEL NUMBER
480334 0425 C
MAP REVISED: 11/16/1982
THIS ZONE IS IN FLOOD AREA "B"



R. E. GARCIA & ASSOCIATES
ENGINEERS, SURVEYORS, PLANNERS
EDINBURG, TEXAS 78541 (956) 381-1061
EMAIL: REGAASSOC@AOL.COM

TITLE:
BOUNDARY SURVEY
DATE: February 17, 2017 **REV:**
JOB # 2017-027 **BOOK** T-139/Pg. 1
SCALE: 1" = 50'
DRAWN BY: D.E.S.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment and Vehicles. (Tirso Garza, Fire Chief)

STAFF COMMENTS AND RECOMMENDATIONS:

The Fire Department is requesting approval for the amendment of funds for the amount of \$50,000. This amount will be taken from the General Fund and transferred to Machine, Equipment and Other Equipment (10-470.7957) for the purchase of hydraulic rescue tools. In addition, the total amount of \$433,760.80 will be taken from the General Fund Balance and transferred to Vehicles (10-470.7951) for the purchase of a new fire truck. The figure of \$50,000 from the General Fund are surplus funds from the reimbursement of the insurance claim from Engine-2, which was involved in an accident on December 17, 2016.

RECOMMENDATION:

Consider Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment and Vehicles.

PREPARED BY:

Tirso Garza, Fire
Chief

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment and Vehicles.

STAFF COMMENTS AND RECOMMENDATION:

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RECOMMENDATION:

Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment and Vehicles.

PREPARED BY:



Tirso Garza
Fire Chief

Benjamin Arjona
City Manager

RECORD OF VOTE:

APPROVED _____
DISAPPROVED _____
TABLED _____
NO ACTION _____

Raudel Maldonado
Commissioner

Mario Garza
Mayor Pro Tem

San Juanita Sanchez
Mayor

Jesus "Jesse" Ramirez
Commissioner

Pete Garcia
Commissioner

CITY OF SAN JUAN BUDGET AMENDMENT

Budget Amendment No. _____

(Assigned by Fin. Dept)

Fund Name: General Fund
Dept. Name: Fire Department

Account Number	Description	Original Budget	Amended Budget	Increase	Decrease	Amended Budget Amt
REVENUES						
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL REVENUES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

EXPENDITURES						
10-470.7957	Mach, Equip and Other Equip	\$0.00	\$26,000.00	\$50,000.00		\$76,000.00
10-470.7951	Vehicles			\$433,760.80		\$433,760.80
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTALS EXPEDITURES		\$0.00	\$26,000.00	\$483,760.80	\$483,760.80	\$509,760.80

JUSTIFICATION:

For the purchase of hydraulic rescue tools. The figure of \$50,000 from the General Fund are surplus funds from the reimbursement of the insurance claim from Engine-2, which was involved in the accident of December 17, 2016.

Tirso Garza 03/08/2017

REQUESTED BY **DATE**
Department Director (Print)

eSigned via SeamlessDocs.com
Tirso Garza
Key: b497a7f03cc9979589d3377810c2a62a

03/08/2017

DEPT. DIRECTOR **DATE**
Department Director (Signature)

APPROVED BY **DATE**
City Manager (Budget Officer)

REVIEWED BY **DATE**
(Finance Department)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider the Approval of a Budget Amendment in the Amount of \$42,000 to Increase the Vehicle Line Item 22-700-7951. (Carmen Gonzalez, Director of Sanitation)

STAFF COMMENTS AND RECOMMENDATIONS:

Staff is requesting the approval of a budget amendment in the amount of \$42,000 to purchase a pickup crew cab-long bed truck to replace the pickup Ford F150 truck that was considered a total loss by the City's insurance provider Texas Municipal League (TML) and to purchase a pickup short bed truck that will be used by the Sanitation Department and the Sanitation Department will transfer a Ford F150 long bed truck to the Streets Department to be used for the transporting of cold mix and/or caliche.

RECOMMENDATION:

Approval of a Budget Amendment in the Amount of \$42,000 to Increase the Vehicle Line Item 22-700-7951.

PREPARED BY:

Carmen Gonzalez,
Director of Sanitation

APPROVED BY:

Benjamin Arjona, City
Manager

CITY OF SAN JUAN BUDGET AMENDMENT

Budget Amendment No. _____

(Assigned by Fin. Dept)

Fund Name: Solid Waste
Dept. Name: Sanitation

Account Number	Description	Original Budget	Amended Budget	Increase	Decrease	Amended Budget Amt
REVENUES						
						\$0.00
						\$0.00
						\$0.00
						\$0.00
	TOTAL REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

EXPENDITURES						
						\$0.00
22-700.7951	Mach. & Equip. - Vehicles	\$0.00	\$0.00	\$42,000.00		\$42,000.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
	TOTALS EXPEDITURES	\$0.00	\$0.00	\$42,000.00	\$42,000.00	\$42,000.00

JUSTIFICATION:

Budget amendment to purchase one (1) either Ford F150/Silverado long bed to replace a truck that was considered totaled and one (1) either Ford F150/Silverado short bed for Sanitation so as to transfer a Ford F150 long bed to Streets.

Carmen Gonazlez 03/09/2017
REQUESTED BY DATE
Department Director (Print)

eSigned via SeamlessDocs.com
Carmen Gonazlez
Key: b497e7f3dc997958963377810c2a52e

03/09/2017

DEPT. DIRECTOR DATE
Department Director (Signature)

APPROVED BY DATE
City Manager (Budget Officer)

REVIEWED BY DATE
(Finance Department)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider the Approval of a Budget Amendment in the Amount of \$10,000.00 out of State Forfeiture Fund Balance to Police Department State Forfeiture Budget. (Juan Gonzalez, Chief of Police)

STAFF COMMENTS AND RECOMMENDATIONS:

In September 2016, the City Commission approved the State Forfeiture Budget for the San Juan Police Department Forfeiture funds for year beginning October 1, 2016 through September 30, 2017. During this process no Travel and Training funds were allocated for Travel and training through State Asset forfeiture as all funds were dedicated for the New Public Safety Building. Additional forfeiture funds have been awarded to the Police department, thus allowing the Police department an opportunity to budget for Travel and Training without affecting existing funds already allocated for the New Public Safety Building, thus allowing our personnel to attend specialized mandated courses for the remainder of the fiscal year.

RECOMMENDATION:

Approval of a Budget Amendment to the Police Department State Forfeiture Budget for Travel and Training.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 13, 2017

Consider the Approval of a Budget Amendment in the Amount of \$10,000.00 out of State Forfeiture Fund Balance to Police Department State budget.

STAFF COMMENTS AND RECOMMENDATION:

In September 2016 the City Commission approved the State Forfeiture Budget for the San Juan Police Department Forfeiture funds for year beginning October 1, 2016 through September 30, 2017. During this process no Travel and training funds were allocated for Travel and training through Asset forfeiture as all funds were dedicated for the New Public Safety Building. Additional forfeiture funds have been awarded to the Police department, thus allowing the Police department an opportunity to budget for travel and training without effecting existing funds already allocated for the New Public Safety Building, Thus allowing our personnel to attend specialized mandated courses for the remainder of the fiscal year.

RECOMMENDATION:

Approval of a Budget Amendment to the Police Department State Forfeiture Budget for Travel and Training.

PREPARED BY:

Benjamin Arjona
City Manager

Pablo Garza
Finance Director

Juan Gonzalez
Police Chief

RECORD OF VOTE:

APPROVED _____
DISAPPROVED _____
TABLED _____
NO ACTION _____

Jesus "Jesse" Ramirez
Commissioner

Mario Garza
Mayor Pro Tem

San Juanita Sanchez
Mayor

Raudel Maldonado
Commissioner

Pete Garcia
Commissioner

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Authorizing the City Manager to Add Additional Vehicles to Series 2017 Bond Issuance Including Three (3) Refuse Trucks for the Department of Sanitation and One (1) Fire Truck for the Fire Department. (Benjamin Arjona, City Manager).

STAFF COMMENTS AND RECOMMENDATIONS:

RECOMMENDATION:

Consider Authorizing the City Manager to Add Additional Vehicles to Series 2017 Bond Issuance Including Three (3) Refuse Trucks for the Department of Sanitation and One (1) Fire Truck for the Fire Department. (Benjamin Arjona, City Manager).

PREPARED BY:

Pablo Garza, Director
of Finance

APPROVED BY:

Benjamin Arjona, City
Manager

Unit Number	Details	Description	Condition	Department	Years of Service
1268	1993 Class A Pumper	Pumper	4	Fire	24
1271	1993 E-1 Tanker	Tanker	3	Fire	24
1269	2001 Pierce Contender Pumper	Pumper	3	Fire	16
1281	2007 E-1 Ladder Truck	Ladder Truck	3	Fire	10
1265	2011 Pierce Impel Pumper	Pumper(Total Loss)	4	Fire	6
NEW	Pumper				

Add to Series 2017 Bond Issuance: \$51,000 per Yer for Ten(10) Years

Cost of Financing One(1) Fire Truck

.@2.79% interest rate

Excellent	1
Good	2
Fair	3
Bad(replace)	4

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consideration and Approval of a Resolution Approving the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to Be Designated As "City of San Juan, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2017"; Authorizing the City Staff and the City's Financial Advisors and Bond Counsel to Proceed With This Plan of Finance; and Authorizing Other Matters Related to the Foregoing. (Cris Vela, Financial Advisor)

STAFF COMMENTS AND RECOMMENDATIONS:

RECOMMENDATION:

Consider and Approve the Resolution Approving the City's Plan of Finance to Be Designated as "City of San Juan Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2017.

PREPARED BY:

Pablo Garza, Director
of Finance

APPROVED BY:

Benjamin Arjona, City
Manager



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Capital Improvement Program / Combination Tax & Limited Pledge Revenue
Certificates of Obligation, Series 2017
Revised Plan of Finance

March 14, 2017

City of San Juan, Texas

Table of Contents

1. Executive Summary
2. Streets Capital Improvement Program
3. Additional Municipal Projects and Equipment
4. Municipal Market Update
5. Certificates of Obligation, Series 2017 – Revised Plan of Finance
6. Next Steps / Schedule of Events

Executive Summary

City of San Juan, Texas

- The City of San Juan, Texas (the “City”) analyzed new debt capacity to finance a portion of the City’s Capital Improvement Program
- New debt capacity obtained through:
 - Extra funding attained from the new franchise tax on the City’s Sanitation Fund for Street Projects
 - o The City imposed a franchise tax of 7% of the gross revenues of the Sanitation Fund which will yield approximately \$205,880 however, the City will only allocate \$132,548 per year for debt service on Certificates of Obligation as \$73,333 has already been allocated to the repayment of an interfund loan to the General Fund.
 - Additional debt capacity as a result of the recent economic refunding of the Ad Valorem Property Tax supported debt executed in December 2016
 - o No increase to the existing I&S Tax rate (\$0.1689)
 - Available property tax supported Debt Service Fund Balance
 - o The City’s Unaudited Debt Service Fund Balance as of 9/30/2016 is \$466,814
 - Fire Department and Sanitation Department budgetary allocations for financing of necessary equipment
- The City can issue tax-exempt Combination Tax & Revenue Certificates of Obligation (the “Certificates”)
- The Certificates could be issued as Bank Qualified for lower interest rates (fixed interest rates)

CITY OF SAN JUAN, TEXAS

Streets Capital Improvement Program

City of San Juan, Texas

Streets Capital Improvement Program



CITY OF SAN JUAN, TEXAS

Streets Capital Improvement Program

City of San Juan, Texas

- As of September 2016, the City identified \$3,516,319 in street rehabilitation costs for Streets in “Failed, Serious, and Very Poor” condition.
- The City funded Phase 1 of the “Failed, Serious, and Very Poor” Streets Rehabilitation Project with an interfund loan from the Sanitation fund in the amount of \$2,000,000.
- Phase 2 of the “Failed, Serious, and Very Poor” Streets Rehabilitation Project in the amount of \$1,516,319 was expected to be funded with certificates of obligation debt proceeds.

Street Reconstruction Project	Estimated Cost
Failed, Serious and Very Poor Condition	\$3,516,319

Sources of Funds	Amount
Interfund loan from Sanitation Fund (Phase 1 - 2016)	\$2,000,000
Certificates of Obligation Debt Proceeds (Phase 2 - 2017)	\$1,516,319
TOTAL	\$3,516,319

CITY OF SAN JUAN, TEXAS

Streets Capital Improvement Program – Phase 2

City of San Juan, Texas

- Beginning in Fiscal Year 2017 (October 2016), the City will collect a 7% franchise fee from the Sanitation Fund.
- Using 2015 AUDITED data, the 7% franchise fee equals \$205,880 additional revenue for the General Fund.
 - \$73,333 of the additional revenue has already been allocated for repayment of a \$2,200,000* interfund loan from the Sanitation Fund to the General Fund.
 - \$132,548 are available for debt service payments on upcoming Certificates of Obligation debt service for Phase 2 of the “Failed, Serious, and Very Poor” Streets Rehabilitation Project.

** \$200,000 from the \$2,200,000 interfund loan was used for a Public Safety Substation and \$2,000,000 for the “Failed, Serious, and Very Poor” Streets Rehabilitation Project.*

Additional Municipal Projects & Equipment

City of San Juan, Texas

Additional Municipal Projects & Equipment



CITY OF SAN JUAN, TEXAS

Additional Municipal Projects & Equipment

City of San Juan, Texas

- Financing of municipal buildings, parks, recreational facilities, and other governmental projects from Interest and Sinking tax revenue as a result of economic refunding of bonds executed in December 2016 and use of \$466,814 fund balance (I&S) unaudited as of 9/30/2016
- The City will finance one fire truck and three sanitation trucks
 - The fire truck will be supported by \$44,000 per year that the City has budgeted for the financing of such fire truck in the department budget
 - The Sanitation Trucks will be supported by Net Revenues from the City's Sanitation Fund
 - o As of Fiscal Year 2015, the City's Sanitation Fund's net revenue available for debt service was \$1,029,269
 - o The City has imposed a 7% Franchise fee on the Sanitation Fund for a total of \$205,881
 - The total revenue available for debt service on the sanitation trucks is estimated at \$823,388 ($\$1,029,269 - \$205,881 = \$823,388$)

CITY OF SAN JUAN, TEXAS

Municipal Market Update

City of San Juan, Texas

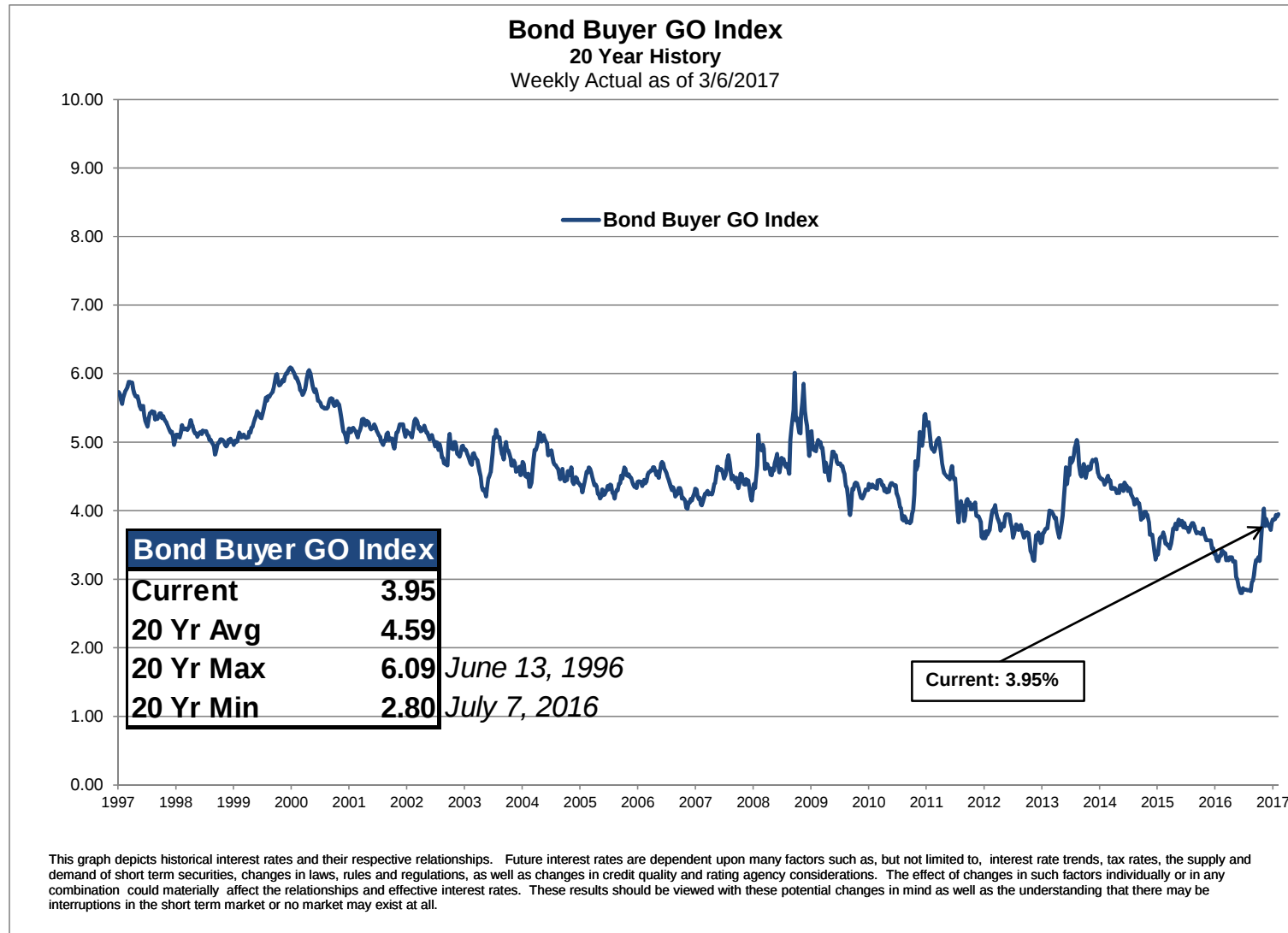
Municipal Market Update



CITY OF SAN JUAN, TEXAS

Municipal Market Update (Bond Buyer GO Index)

City of San Juan, Texas



Source: The Bond Buyer

Revised Plan of Finance

City of San Juan, Texas

Combination Tax & Limited Pledge Revenue Certificates of Obligation, Series 2017

Revised Plan of Finance



CITY OF SAN JUAN, TEXAS

Revised Plan of Finance – Summary

City of San Juan, Texas

- **The \$132,548 franchise fee revenue to be allocated for debt service through fiscal year 2036 currently produces a debt capacity of \$1,920,000**
 - **Net Project Funds estimated at \$1,873,444**
 - **The City can finance Phase 2 of the “Failed, Serious, and Very Poor” Streets Rehabilitation Project through the issuance of Certificates of Obligation without a negative budgetary impact**
 - **Estimated Net Project Funds \$1,873,443 less \$1,516,319 Phase 2 cost equals \$357,124 surplus for streets**
- **Due to the economic refunding undertaken in December of 2016 and the use of unaudited debt service fund balance in the amount of \$466,814 as of 9/30/2016; the City could access another \$1,945,000 of additional (20-year) debt (Certificates of Obligation)**
 - **Net Project Funds estimated at \$1,897,838**
 - **No impact on the existing \$0.1689 City’s Debt Service (I&S) tax rate**
 - **Assumes NO GROWTH in current property tax base**
- **Net Revenues of the City’s Sanitation Fund allow the City to fund the three Sanitation Trucks without impact to existing rates**
- **The City will need to allocate about \$8,000 in additional annual funds (I&S tax dollars) on top of the already budgeted \$44,000 from the Fire Department in order to support the funding of the Fire Truck**

**All scenarios assume “A” rated uninsured Bank Qualified tax-exempt interest rates as of 2/23/2017. Subject to Change at Anytime.*

Sources & Uses of Funds

City of San Juan, Texas

On March 14, 2017, the City will consider and approve a resolution authorizing a publication of Notice of Intent to issue Certificates of Obligation in an amount not to exceed \$5,210,000

SOURCES OF FUNDS					
	Street Projects	Other Projects	Sanitation Trucks	Fire Truck	Total
Par Amount	\$1,920,000	\$1,945,000	\$ 770,000	\$445,000	\$ 5,080,000
Total	<u>\$1,920,000</u>	<u>\$1,945,000</u>	<u>\$ 770,000</u>	<u>\$445,000</u>	<u>\$ 5,080,000</u>
USES OF FUNDS					
Project Fund	\$1,873,444	\$1,897,838	\$ 750,000	\$430,000	\$ 4,951,281
Cost of Issuance	30,236	30,630	13,455	11,218	85,539
UW Discount	16,320	16,533	6,545	3,783	43,180
Total	<u>\$1,920,000</u>	<u>\$1,945,000</u>	<u>\$ 770,000</u>	<u>\$445,000</u>	<u>\$ 5,080,000</u>

All scenarios assume "A" rated uninsured Bank Qualified tax-exempt interest rates as of 2/23/2017. **Subject to Change at Anytime.*

Revised Plan of Finance – I&S Cash Flows

City of San Juan, Texas

City of San Juan, Texas

Capacity Analysis for City Streets Improvement & Other Municipal Projects

As of March 6, 2017

Preliminary; For Purposes of Discussion Only

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
Fiscal Year	Estimated Growth	Freeze Adj. Taxable Assessed Valuation ⁽¹⁾	Adjusted Frozen Taxable Assessed Valuation ⁽²⁾	TOTAL Taxable Assessed Valuation	Existing I&S Supported D/S ⁽³⁾	\$1,920,000 Certificates of Obligation, Series 2017 (Net \$1,873,443 Street Projects) All-in True Interest Cost = 3.05% ⁽⁴⁾			\$1,945,000 Certificates of Obligation, Series 2017 (Net \$1,897,837 Other Projects) All-in True Interest Cost = 3.10% ⁽⁴⁾			D/S Fund Balance Drawdown ⁽⁵⁾	Franchise Tax Funding Allocated to D/S ⁽⁶⁾	Projected New I&S Supported D/S	Estimated I&S Tax Rate ⁽⁷⁾	I&S Tax Rate Impact
Ending 30-Sep						Principal	Interest	Total D/S	Principal	Interest	Total D/S					
2017		\$ 850,255,810	\$ 98,112,374	\$ 948,368,184	\$ 1,432,176	\$ -	\$ 11,007	\$ 11,007	\$ -	\$ 11,376	\$ 11,376	\$ (20,644)	\$ (77,034)	\$ 1,356,881	\$ 0.1689	-
2018	0.00%	850,255,810	98,112,374	948,368,184	1,422,200	80,000	47,825	127,825	80,000	49,443	129,443	(63,739)	(132,548)	1,483,181	0.1682	-
2019	0.00%	850,255,810	98,112,374	948,368,184	1,422,750	85,000	46,709	131,709	80,000	48,363	128,363	(63,739)	(132,548)	1,486,535	0.1685	-
2020	0.00%	850,255,810	98,112,374	948,368,184	1,424,338	85,000	45,391	130,391	80,000	47,123	127,123	(63,739)	(132,548)	1,485,565	0.1684	-
2021	0.00%	850,255,810	98,112,374	948,368,184	1,421,381	85,000	43,904	128,904	85,000	45,676	130,676	(63,739)	(132,548)	1,484,675	0.1683	-
2022	0.00%	850,255,810	98,112,374	948,368,184	1,427,050	90,000	42,240	132,240	80,000	44,110	124,110	(63,739)	(132,548)	1,487,113	0.1686	-
2023	0.00%	850,255,810	98,112,374	948,368,184	1,424,931	90,000	40,373	130,373	85,000	42,395	127,395	(63,739)	(132,548)	1,486,412	0.1685	-
2024	0.00%	850,255,810	98,112,374	948,368,184	1,425,138	90,000	38,348	128,348	85,000	40,483	125,483	(63,739)	(132,548)	1,482,681	0.1681	-
2025	0.00%	850,255,810	98,112,374	948,368,184	937,850	95,000	36,173	131,173	90,000	38,425	128,425	-	(132,548)	1,064,900	0.1207	-
2026	0.00%	850,255,810	98,112,374	948,368,184	937,475	95,000	33,845	128,845	90,000	36,220	126,220	-	(132,548)	1,059,992	0.1202	-
2027	0.00%	850,255,810	98,112,374	948,368,184	934,700	100,000	31,358	131,358	95,000	33,860	128,860	-	(132,548)	1,062,370	0.1205	-
2028	0.00%	850,255,810	98,112,374	948,368,184	935,100	100,000	28,733	128,733	95,000	31,366	126,366	-	(132,548)	1,057,651	0.1199	-
2029	0.00%	850,255,810	98,112,374	948,368,184	939,200	105,000	25,990	130,990	100,000	28,758	128,758	-	(132,548)	1,066,400	0.1209	-
2030	0.00%	850,255,810	98,112,374	948,368,184	937,000	105,000	23,129	128,129	100,000	26,033	126,033	-	(132,548)	1,058,613	0.1200	-
2031	0.00%	850,255,810	98,112,374	948,368,184	767,000	110,000	20,118	130,118	105,000	23,161	128,161	-	(132,548)	892,731	0.1012	-
2032	0.00%	850,255,810	98,112,374	948,368,184	769,200	115,000	16,883	131,883	105,000	20,143	125,143	-	(132,548)	893,677	0.1013	-
2033	0.00%	850,255,810	98,112,374	948,368,184	397,800	115,000	13,519	128,519	110,000	16,998	126,998	-	(132,548)	520,768	0.0590	-
2034	0.00%	850,255,810	98,112,374	948,368,184	398,100	120,000	9,993	129,993	115,000	13,621	128,621	-	(132,548)	524,166	0.0594	-
2035	0.00%	850,255,810	98,112,374	948,368,184	397,800	125,000	6,194	131,194	120,000	9,978	129,978	-	(132,548)	526,423	0.0597	-
2036	0.00%	850,255,810	98,112,374	948,368,184	-	130,000	2,113	132,113	120,000	6,138	126,138	-	(132,548)	125,702	0.0143	-
2037	0.00%	850,255,810	98,112,374	948,368,184	-	-	-	-	125,000	2,094	127,094	-	-	127,094	0.0144	-
\$19,751,188						\$1,920,000	\$563,840	\$2,483,840	\$1,945,000	\$ 615,760	\$2,560,760	\$ (466,814)	\$ (2,595,446)	\$21,733,527		\$ -

Notes:

- (1) As reported by the Hidalgo County Appraisal District. Assumes 0% growth for purposes of illustration.
- (2) \$104,971,528 Freeze Taxable adjusted by Actual Tax (\$686,100) reported by the Hidalgo County Appraisal District. Assumes 0% growth/decrease for purposes of illustration only.
- (3) Includes all outstanding I&S Supported Debt as of Fiscal Year 2017.
- (4) Assumes delivery of Series 2017 New Money Bonds on 4/25/2017. Bond pricing assumes Bank Qualified "A" Insured Interest Rates as of 2/23/2017. **Subject to change.**
- (5) Assumes Drawdown of Unaudited Debt Service Fund Balance as of Fiscal Year 2016.
- (6) Assumes up to \$132,548 of the 7% Sanitation Fund Franchise Tax Funding allocated to Debt Service.
- (7) Assumes no impact to the Debt Service ("I&S") Tax Rate. I&S Tax rate for Fiscal Year 2017 is actual. Assumes 93% collections from TOTAL Taxable Assessed Valuation for purposes of illustration; subject to change.

Revised Plan of Finance – Sanitation Cash Flows

City of San Juan, Texas

City of San Juan, Texas

Capacity Analysis for Sanitation Trucks

As of March 6, 2017

Preliminary; For Purposes of Discussion Only

Wrap Scenario (3 Trucks)

<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>
Fiscal Year Ending 30-Sep	Net Revenue Available for D/S ⁽¹⁾	Less: 7% Franchise Fee on Sanitation Fund ⁽²⁾	TOTAL Revenue Available for D/S	Existing Sanitation Fund Supported D/S ⁽³⁾	\$770,000 Certificates of Obligation, Series 2017 (Net \$750,000 Sanitation Fund) All-in True Interest Cost = 2.79% ⁽⁴⁾			Existing Sanitation Fund Supported D/S	Projected D/S Coverage	Surplus (Deficit) After D/S
					Principal	Interest	Total D/S			
2017	\$ 1,029,269	\$ (205,881)	\$ 823,388	\$ 50,250	\$ -	\$ 3,791	\$ 3,791	\$ 54,041	15.24 x	\$ 769,347
2018	1,029,269	(205,881)	823,388	49,350	50,000	16,333	66,333	115,683	7.12 x	707,706
2019	1,029,269	(205,881)	823,388	48,450	50,000	15,658	65,658	114,108	7.22 x	709,281
2020	1,029,269	(205,881)	823,388	52,500	45,000	14,924	59,924	112,424	7.32 x	710,964
2021	1,029,269	(205,881)	823,388	51,500	45,000	14,136	59,136	110,636	7.44 x	712,752
2022	1,029,269	(205,881)	823,388	50,500	50,000	13,233	63,233	113,733	7.24 x	709,656
2023	1,029,269	(205,881)	823,388	-	100,000	11,645	111,645	111,645	7.38 x	711,743
2024	1,029,269	(205,881)	823,388	-	105,000	9,338	114,338	114,338	7.20 x	709,051
2025	1,029,269	(205,881)	823,388	-	105,000	6,870	111,870	111,870	7.36 x	711,518
2026	1,029,269	(205,881)	823,388	-	110,000	4,235	114,235	114,235	7.21 x	709,153
2027	1,029,269	(205,881)	823,388	-	110,000	1,430	111,430	111,430	7.39 x	711,958
				\$ 302,550	\$ 770,000	\$ 111,591	\$ 881,591	\$ 1,184,141		

Notes:

(1) Assumes Audited Financials as of Fiscal Year Ending 2015..

(2) Represents franchise fee of 7% of the gross revenues of the City's Sanitation Fund. The City imposed such franchise fee on September 13, 2016.

(3) Includes all outstanding Sanitation Supported Debt as of Fiscal Year 2017.

(4) Assumes delivery of Series 2017 New Money Bonds on 4/25/2017. Bond pricing assumes Bank Qualified "A" Insured Interest Rates as of 2/23/2017.

Subject to Change at Anytime.

Revised Plan of Finance – Fire Cash Flows

City of San Juan, Texas

City of San Juan, Texas

Capacity Analysis for Fire Trucks

As of March 6, 2017

Preliminary; For Purposes of Discussion Only

<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>
Fiscal Year Ending 30-Sep	Fire Department Revenue Budgeted for D/S ⁽¹⁾	Existing Fire Supported D/S	\$445,000 Certificates of Obligation, Series 2017 (Net \$430,000 Fire Fund) All-in True Interest Cost = 2.95% ⁽²⁾			Existing Fire Supported D/S	To be Covered by I&S Tax Surplus Funds
			Principal	Interest	Total D/S		
2017	\$ 44,000	\$ -	\$ -	\$ 2,074	\$ 2,074	\$ 2,074	\$ 41,926
2018	44,000	-	40,000	8,855	48,855	48,855	(4,855)
2019	44,000	-	40,000	8,315	48,315	48,315	(4,315)
2020	44,000	-	40,000	7,695	47,695	47,695	(3,695)
2021	44,000	-	45,000	6,949	51,949	51,949	(7,949)
2022	44,000	-	45,000	6,094	51,094	51,094	(7,094)
2023	44,000	-	45,000	5,160	50,160	50,160	(6,160)
2024	44,000	-	45,000	4,148	49,148	49,148	(5,148)
2025	44,000	-	45,000	3,090	48,090	48,090	(4,090)
2026	44,000	-	50,000	1,925	51,925	51,925	(7,925)
2027	44,000	-	50,000	650	50,650	50,650	(6,650)
		\$ -	\$ 445,000	\$ 54,954	\$ 499,954	\$ 499,954	

Notes:

(1) As provided by City Staff.

(2) Assumes delivery of Series 2017 New Money Bonds on 4/25/2017. Bond pricing assumes Bank Qualified "A" Insured Interest Rates as of 2/23/2017. Subject to Change at Anytime.

Next Steps / Schedule of Events

City of San Juan, Texas

Next Steps / Schedule of Events



CITY OF SAN JUAN, TEXAS

Next Steps / Schedule of Events

City of San Juan, Texas

Combination Tax & Revenue Certificates of Obligation, Series 2017	
Date	Event
3/14/2017	Presentation of Revised Final Plan of Finance to City Commission City Commission directs Staff and Consultants to implement the Revised 2017 Plan of Finance City Commission considers and approves a reimbursement resolution and a resolution authorizing a publication of Notice of Intent to issue Certificates of Obligation (including not to exceed amount of debt)
3/15/2017	1 st Publication of Notice of Intent to issue Certificates of Obligation, Series 2017
3/22/2017	2 nd Publication of Notice of Intent to issue Certificates of Obligation, Series 2017
4/25/2017	Pricing of Certificates of Obligation, Series 2017 City Commission Approves an Ordinance authorizing the Issuance of the Certificates of Obligation, Series 2017
Before Closing	<i>Attorney General Approves Sale</i>
5/23/2017	Closing and delivery of funds to the City
8/15/2017	First Interest Payment on the Certificates
2/15/2018	First Principal Payment on the Certificates

CITY OF SAN JUAN, TEXAS

RESOLUTION

A RESOLUTION APPROVING THE CITY'S PLAN OF FINANCE PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN JUAN, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017"; AUTHORIZING THE CITY STAFF AND THE CITY'S FINANCIAL ADVISORS AND BOND COUNSEL TO PROCEED WITH THIS PLAN OF FINANCE; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING

WHEREAS, the City Commission of the City of San Juan, Texas (the *City*) is authorized and empowered to issue approximately \$5,210,000 in certificates of obligation (the *Certificates*) for the purpose of (1) constructing street improvements (including utilities repair, replacement, and relocation), curb, gutters, and sidewalk improvements and drainage incidental thereto, (2) designing, constructing, renovating, improving and equipping a new City Hall Complex, (3) purchase of equipment, heavy machinery, and vehicles for the City, including the Sanitation, Public Safety, Public Works, Utilities, and Parks and Recreation departments, (4) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (6) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements in accordance with Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter; and

WHEREAS, the City Commission, pursuant to an ordinance adopted on September 13, 2016, and based upon the authority of the City's Home Rule Charter and other applicable law, imposed a franchise fee of 7% (the *Franchise Fee*) of the gross revenues of the City's sanitation fund, which for Fiscal Year 2016 totaled approximately \$205,880, and revenues from such franchise fee is intended to finance the construction, improvement, and repair of City streets and other public improvements within the City such that these streets are utilized by the City's Sanitation Department; and

WHEREAS, the City Commission pursuant to a resolution adopted on September 13, 2016, has approved a \$2,200,000 interfund loan from the Sanitation Fund to the General Fund for the construction, improvement, and repair of City streets and other public improvements, such loan to be repaid from the General Fund in equal payments of approximately \$73,333 over thirty years at 0% interest; and

WHEREAS, the City has previously retained FirstSouthwest, a Division of Hilltop Securities, Inc., Pharr, Texas (the *Financial Advisor*) and Norton Rose Fulbright US LLP, San Antonio, Texas (the *Bond Counsel*), as its financial advisor and bond counsel, respectively, relating to the proposed issuance of any debt by the City; and

WHEREAS, on this date the Financial Advisor has presented a plan of finance (the *Plan of Finance*) describing a methodology to finance street and public improvements in the City, among other matters, and City staff recommends that the City Commission authorize the issuance of the Certificates; and

WHEREAS, the City is contemplating the issuance of the Certificates in the approximate principal amount of \$5,210,000 through a negotiated sale on or about April 25, 2017 by an underwriting syndicate selected by the City staff based upon the recommendation of the Financial Advisor; and

WHEREAS, the City Commission hereby finds and determines that the adoption of this Resolution is in the best interest of the residents of the City; now, therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS THAT:

SECTION 1. The Financial Advisor is hereby authorized to coordinate the sale of the Certificates by the City with the City staff and Bond Counsel, to apply for and facilitate the acquisition of a municipal bond insurance policy, if any, concerning the repayment of debt service on the Certificates, to apply for and receive ratings on the Certificates from national rating services, and to otherwise coordinate the financial aspects relating to this transaction to ensure that the City's sale of the Certificates is accomplished in the most efficient and advantageous manner available, given then-prevailing market conditions, and to comply with all regulations and rules promulgated by the United States Securities and Exchange Commission and the Municipal Securities Rule Making Board.

SECTION 2. The Financial Advisor and Bond Counsel will assist the City staff in the preparation of the disclosure documents, including the Preliminary Official Statement and the Final Official Statement to be used in connection with the negotiated sale of the Certificates.

SECTION 3. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Commission.

SECTION 4. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 5. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 6. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Commission hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 7. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 8. This Resolution shall be immediately in force and effect from and after its passage, and it is so resolved.

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PASSED AND APPROVED, this the 14th day of March, 2017.

CITY OF SAN JUAN, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consideration and Approval of a Resolution Relating to Establishing the City's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various City Improvements From the Proceeds of Tax-Exempt Obligations to be Issued by the City for Authorized Purposes; Authorizing Other Matters Incident and Related Thereto; and Providing and Effective Date. (Pablo A. Garza, Director of Finance)

STAFF COMMENTS AND RECOMMENDATIONS:

RECOMMENDATION:

Consider and Approve the Resolution for the City to Reimburse Itself for the Purposes of Purchasing a Fire Truck Using the General Fund Balance. (Pablo A. Garza, Director of Finance)

PREPARED BY:

Pablo Garza, Director
of Finance

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION

A RESOLUTION RELATING TO ESTABLISHING THE CITY'S INTENTION TO REIMBURSE ITSELF FOR THE PRIOR LAWFUL EXPENDITURE OF FUNDS RELATING TO CONSTRUCTING VARIOUS CITY IMPROVEMENTS FROM THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY THE CITY FOR AUTHORIZED PURPOSES; AUTHORIZING OTHER MATTERS INCIDENT AND RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Commission (the *Governing Body*) of the City of San Juan, Texas (the *Issuer*) has entered into or will enter into various contracts pertaining to the expenditure of lawfully available funds of the Issuer to finance the costs associated with (1) (i) constructing street improvements (including utilities repair, replacement, and relocation), curb, gutters, and sidewalk improvements and drainage incidental thereto, (ii) designing, constructing, renovating, improving and equipping a new City Hall Complex, (iii) purchase of equipment, heavy machinery, and vehicles for the City, including the Sanitation, Public Safety, Public Works, Utilities, and Parks and Recreation departments, (iv) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities (the *Construction Costs*), (2) the payment of various engineering costs, including design testing, design engineering, and construction inspection related to the Construction Costs (the *Engineering Costs*), (3) the payment of various architectural costs, including preparation of plans and specifications and various other plans and drawings related to the Construction Costs (the *Architectural Costs*), and (4) the payment of various administrative costs, including the fees of bond counsel, financial advisor, project manager, project consultant, other professionals, and bond printer (the *Administrative Costs*) the Construction Costs, the Engineering Costs, the Architectural Costs, and the Administrative Costs collectively constitute the costs of the Issuer's projects that are the subject of this Resolution (the *Project*); and

WHEREAS, the provisions of Section 1201.042, as amended, Texas Government Code (*Section 1201.042*) provide that the proceeds from the sale of obligations issued to finance the acquisition, construction, equipping, or furnishing of any project or facilities, such as the Project, may be used to reimburse the Issuer for costs attributable to such project or facilities paid or incurred before the date of issuance of such obligations; and

WHEREAS, the United States Department of Treasury (the *Department*) released Regulation Section 1.150-2 (the *Regulations*) which establishes when the proceeds of obligations are spent and therefore are no longer subject to various federal income tax restrictions contained in the Internal Revenue Code of 1986, as amended (the *Code*); and

WHEREAS, the Issuer intends to reimburse itself, within eighteen months from the later of the date of expenditure or the date the property financed is placed in service (but in no event more than three years after the original expenditures are paid), for the prior lawful capital expenditure of funds from the proceeds of one or more series of tax-exempt obligations (the *Obligations*) that the Issuer currently contemplates issuing in the principal amount of not to exceed \$5,210,000 to finance a portion of the costs of the Project; and

WHEREAS, under the Regulations, to fund such reimbursement with proceeds of the Obligations, the Issuer must declare its expectation ultimately to make such reimbursement before making the expenditures; and

WHEREAS, the Issuer hereby finds and determines that the reimbursement for the prior expenditure of funds of the Issuer is not inconsistent with the Issuer's budgetary and financial circumstances; and

WHEREAS, the Governing Body hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the Issuer; now, therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS THAT:

SECTION 1. This Resolution is a declaration of intent to establish the Issuer's reasonable, official intent under section 1.150-2 of the Regulations and Section 1201.042 to reimburse itself from certain of the proceeds of the Obligations for any capital expenditures previously incurred (not more than 60 days prior to the date hereof) or to be incurred with respect to the Project from the Issuer's General Fund or other lawfully available funds of the Issuer.

SECTION 2. The Issuer intends to issue the Obligations and allocate within 30 days after the date of issuance of the Obligations the proceeds therefrom to reimburse the Issuer for prior lawful expenditures with respect to the Project in a manner to comply with the Regulations.

SECTION 3. The reimbursed expenditure will be a type properly chargeable to a capital account (or would be so chargeable with a proper election) under general federal income tax principles.

SECTION 4. The Issuer intends to otherwise comply, in addition to those matters addressed within this Resolution, with all the requirements contained in the Regulations.

SECTION 5. This Resolution may be relied upon by the appropriate officials at the Office of the Attorney General for the State of Texas and establishes compliance by the Issuer with the requirements of Texas law and the Regulations.

SECTION 6. With respect to the proceeds of the Obligations allocated to reimburse the Issuer for prior expenditures, the Issuer shall not employ an abusive device under Treasury Regulation Section 1.148-10, including using within one year of the reimbursement allocation, the funds corresponding to the proceeds of the Obligations in a manner that results in the creation of "replacement proceeds", as defined in Treasury Regulation Section 1.148-1, of the Obligations or another issue of tax-exempt obligations.

SECTION 7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Governing Body.

SECTION 8. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 9. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 10. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Governing Body hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 11. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 12. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

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PASSED, ADOPTED AND APPROVED on this the 14th day of March, 2017.

CITY OF SAN JUAN, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consideration and Approval of a Resolution by the City Commission of the City of San Juan, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange Commission Rule 15c2-12; and Providing an Effective Date. (Pablo A. Garza, Director of Finance)

STAFF COMMENTS AND RECOMMENDATIONS:

RECOMMENDATION:

Consider and Approve the Resolution for the Publication of Notice of Intention to Issue Certificates of Obligation Series 2017. (Pablo A. Garza, Director of Finance)

PREPARED BY:

Pablo Garza, Director
of Finance

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Commission (the *City Commission*) of the City of San Juan, Texas (the *City*) has determined that it is advisable and necessary to issue and sell one or more series of certificates of obligation (the *Certificates*) in an amount not to exceed \$5,210,000 as provided pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code, Section 271.041 through Section 271.064, for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street improvements (including utilities repair, replacement, and relocation), curb, gutters, and sidewalk improvements and drainage incidental thereto, (2) designing, constructing, renovating, improving and equipping a new City Hall Complex, (3) purchase of equipment, heavy machinery, and vehicles for the City, including the Sanitation, Public Safety, Public Works, Utilities, and Parks and Recreation departments, (4) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (6) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements; and

WHEREAS, prior to the offering, sale, and issuance of the Certificates, the appropriate officials of the City must review and approve the distribution of a "deemed final" preliminary official statement (the *Official Statement*) in order to comply with the requirements contained in 17 C.F.R. §240.15c2-12 (the *Securities and Exchange Commission Rule*); and

WHEREAS, based upon their review of the Official Statement, the appropriate officials of the City must find to the best of their knowledge and belief, after reasonable investigation, that the representations of facts pertaining to the City contained in the Official Statement are true and correct and that, except as disclosed in the Official Statement, there are no facts pertaining to the City that would adversely affect the issuance of the Certificates or the City's ability to pay the debt service requirements on the Certificates when due; and

WHEREAS, the City Commission will comply with the requirements contained in the Securities and Exchange Commission Rule concerning the creation of a contractual obligation between the City and the proposed purchaser(s) of the Certificates (the *Purchasers*) to provide the Purchasers with an Official Statement in a time and manner that will enable the Purchasers to comply with the distribution requirements and continuing disclosure requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, the City Commission authorizes the Mayor, City Manager, Director of Finance, Interim City Secretary, and the City Attorney, as appropriate, or their designees, to review, approve, and execute any document or certificate in order to allow the City to comply with the requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, prior to the issuance of the Certificates, the City Commission is required to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City, such notice stating (i) the time and place the City Commission tentatively proposes to pass the ordinance authorizing the issuance of the Certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the Certificates are to be issued, (iv) and the manner in which the City Commission proposes to pay the Certificates; and

WHEREAS, the City Commission hereby finds and determines that such documents pertaining to the sale of the Certificates should be approved, and the City should proceed with the giving of notice of intention to issue the Certificates in the time, form, and manner provided by law;

WHEREAS, the City Commission hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the City; now, therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS THAT:

SECTION 1: The Interim City Secretary is hereby authorized and directed to cause notice to be published of the City Commission's intention to issue the Certificates in an amount not to exceed \$5,210,000 for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street improvements (including utilities repair, replacement, and relocation), curb, gutters, and sidewalk improvements and drainage incidental thereto, (2) designing, constructing, renovating, improving and equipping a new City Hall Complex, (3) purchase of equipment, heavy machinery, and vehicles for the City, including the Sanitation, Public Safety, Public Works, Utilities, and Parks and Recreation departments, (4) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (6) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements. The Certificates will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and additionally from a pledge of and lien on certain revenues derived from the operation of the City's utility system. The notice hereby approved and authorized to be published shall read substantially in the form and content of Exhibit A attached hereto, which notice is incorporated herein by reference as a part of this Resolution for all purposes.

SECTION 2: The Interim City Secretary shall cause the notice described in Section 1 to be published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication shall be at least thirty (30) days prior to the date stated therein for passage of the ordinance authorizing the issuance of the Certificates.

SECTION 3: The Mayor, City Manager, Director of Finance, Interim City Secretary, and the City Attorney, as appropriate, or their designees, are authorized to review and approve the Official Statement pertaining to the offering, sale, and issuance of the Certificates and to execute any document or certificate in order to comply with the requirements contained in the Securities and Exchange Commission Rule.

SECTION 4: The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Commission.

SECTION 5: Resolution 17-07, adopted on March 28, 2017, is hereby repealed and replaced by this Resolution, and all ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6: This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7: If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Commission hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9: This Resolution shall be in force and effect from and after the date of its adoption, and it is so resolved.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED, this the 14th day of March, 2017.

CITY OF SAN JUAN, TEXAS

Mayor

ATTEST:

Interim City Secretary

(CITY SEAL)

Exhibit A

NOTICE OF INTENTION TO ISSUE CITY OF SAN JUAN, TEXAS CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Commission of the City of San Juan, Texas will convene at its regular meeting place in the City Hall in San Juan, Texas, at 6:00 o'clock P.M., San Juan, Texas time on April 25, 2017, and, during such meeting, the City Commission will consider the passage of an ordinance or ordinances and take such other actions as may be deemed necessary to authorize the issuance of one or more series of certificates of obligation in an aggregate principal amount not to exceed \$5,210,000 for the purpose or purposes of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing street improvements (including utilities repair, replacement, and relocation), curb, gutters, and sidewalk improvements and drainage incidental thereto, (2) designing, constructing, renovating, improving and equipping a new City Hall Complex, (3) purchase of equipment, heavy machinery, and vehicles for the City, including the Sanitation, Public Safety, Public Works, Utilities, and Parks and Recreation departments, (4) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, (5) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (6) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements. The certificates of obligation (the *Certificates*) will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain revenues derived by the City from the operation of the City's utility system. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

/s/ Palmira Cepeda

Interim City Secretary,
City of San Juan, Texas

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Authorizing the City Manager to Enter Into a Purchase Agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. (Tirso Garza, Fire Chief)

STAFF COMMENTS AND RECOMMENDATIONS:

The Fire Department is requesting approval to enter into a purchase agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. The purchase price shall include all vehicle components and NFPA equipment as detailed in the Hall-Mark Proposal.

RECOMMENDATION:

Consider Authorizing the City Manager to Enter Into a Purchase Agreement with Hall-Mark, Texas from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80.

PREPARED BY:

Tirso Garza, Fire
Chief

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Authorizing the City Manager to Enter Into a Purchase Agreement with HallMark, Texas from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80.

STAFF COMMENTS AND RECOMMENDATION:

The Fire Department is requesting approval to enter into a purchase agreement with Hallmark, Texas from Cleburne, Texas, a State Contract Vendor under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. The purchase price shall include all vehicle components and NFPA equipment as detailed in the HallMark Proposal.

RECOMMENDATION:

Authorize the City Manager to Enter Into a Purchase Agreement with HallMark, Texas from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80.

PREPARED BY:



Tirso Garza
Fire Chief

Benjamin Arjona
City Manager

RECORD OF VOTE:

APPROVED _____
DISAPPROVED _____
TABLED _____
NO ACTION _____

Raudel Maldonado
Commissioner

Mario Garza
Mayor Pro Tem

San Juanita Sanchez
Mayor

Jesus "Jesse" Ramirez
Commissioner

Pete Garcia
Commissioner



3145 N Main
Cleburne, TX 76033
T (800) 922-4142
F (972) 412-5372

Apparatus Proposal **Demo 140612**

DATE: March 03, 2017

The Proposal has been prepared for:

San Juan Fire Department
2301 N Raul Longoria Rd
San Juan, TX 78589

HallMark Texas is pleased to offer San Juan Fire Department one (1) 2017 Pumper on a Typhoon chassis. This unit is quoted using the HGAC Contract. These vehicle shall be in accordance with the attached specifications. The purchase price shall include all vehicle components and NFPA equipment as detailed in the HallMark Proposal.

Delivery will be F.O.B. Customer Location and will be made approximately **60 Calendar days** after receipt of Purchase Order. Terms of payment shall be payment on delivery.

Product Line	\$ 413,256.00
Add Booster Reel, Adj. Shelf, and LED Brow Light	\$7,500.00
Whelen Mini LED Light Bar (PR)	\$5,309.00
Harris Unity Mobile P25 Trunking VHF 7/800MhZ	\$5,695.80
HGAC Fee (if required)	\$2,000
Total	\$ 433,760.80

This quote is valid for 30 days unless extended in writing.

This proposal is deemed acceptable by the undersigned. In witness whereof, The Company and the Purchaser shall execute and agreement to this proposal with signatures and authorizations representatives as of the date set forth by each.

J.D. Earls – Account Manager

Date





TYPHOON

Tested in the Lab. Proven in the Field.

The Typhoon offers three cab lengths, multiple seating configurations, various internal storage options, lighting packages and three vista roof heights. The Typhoon engine cover provides access for fluid checks and fill. Structural extrusions including sub-frames, a full flange wishbone frame rail, center uprights, and crossbeam extrusions are engineered for optimum performance. Horizontal and vertical supports handle severe vertical loads, which can occur in accidents.



TECHNICAL SPECS

HALL
BUICK · GMC
FIRE APPARATUS PROPOSAL

January 24, 2017

City of San Juan Fire Department
709 South Nebraska
San Juan, Texas 78589

We are pleased to submit our proposal for your consideration on the following complete apparatus in strict accordance with the attached proposal for:

One-(1) Ferrara Fire Apparatus, Demo Unit H6080 custom rescue pumper mounted on an Igniter chassis per the attached specifications, shop order and proposal:

\$433,299.00

The pricing provided is **exclusive** of all Federal, State and Local taxes and any other fees, which may apply unless specifically noted herein.

Payment Terms: Payment is due upon delivery and acceptance of completed apparatus.

The apparatus and equipment shall be supplied and shipped in accordance with the specifications and approvals by the City of San Juan Fire Department. Delays due to strikes, war or other causes beyond our control not preventing, within **15 calendar days after receipt of order**, and will be delivered to you at:

*City of San Juan Fire Department
San Juan, Texas*

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the City of San Juan Fire Department. The proposal specifications are supplied for construction purposes. Any additions and/or changes to the enclosed specifications shall be generated and/or approved by the City of San Juan Fire Department, and accepted by Hall Motors/Ferrara Fire Apparatus, Inc.

Unless accepted within 30 days from this date or due to Prior Sale, Hall Motors/Ferrara Fire Apparatus, Inc. reserves the right to withdraw this proposal.

Sincerely,
Hall Motors

A Ferrara Fire Apparatus Dealer

5721 Highway 31 West • Tyler, Texas 75709
E-mail: hallbuickpontiacgmc@hotmail.com
Phone 903-266-7880



FINANCIAL SOLUTIONS



Tax Exempt Lease Purchase

SALES ORGANIZATION:

Siddons-Martin – Jeff Doran

2/27/2017

LESSEE:

San Juan FD

Contact information:

TYPE OF EQUIPMENT:

(1) Pierce Saber Pumper stock # 30230

Michele Zitko

EQUIPMENT COST:

\$430,000.00

Locator: B4-B230-05-07

CUSTOMER DOWNPAYMENT:

\$0.00

155 East Broad St

TRADE-IN:

\$0.00

Columbus, OH 43215

DELIVERY TIME:

Standard delivery

Ph: (800) 820-9041 ext. 2

PAYMENT MODE:

Annual In Arrears

Fax: (866) 221-7894

FIRST PAYMENT DUE DATE:

1 Year After Lease Commencement

michele.zitko@pnc.com

LEASE COMMENCEMENT DATE:

Upon contract signing with Pierce

Term	10 years
Number of Payments	10 Annual
Payment Amount	\$52,672.57

NOTE: All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by PNC Equipment Finance as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest individual(s) to execute all necessary documents used therein.

AUTHORIZED SIGNORS: The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for **fourteen (14) days** from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by:

Proposal submitted by

Michele Zitko

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Authorizing the City Manager to Enter into Contracts for Geotechnical Engineering Services. (Xavier Cervantes, Director of Planning)

STAFF COMMENTS AND RECOMMENDATIONS:

On February 14, 2017 the City Commission approved the following three (3) Engineering Firms to provide geotechnical testing services to the City on a rotating basis:

Millenium Engineering Group – Pharr, Texas
Raba Kistner, Inc. – McAllen, Texas
Terracon, Inc. – Pharr, Texas

The contract was submitted to the City Attorney for his review and approval. The contract is standardized for all three (3) firms.

RECOMMENDATION:

Authorize the City Manager to Enter into Contracts for Geotechnical Engineering Services.

PREPARED BY:

Xavier Cervantes,
Director of Planning
and Zoning

APPROVED BY:

Benjamin Arjona, City
Manager

STATE OF TEXAS	§	AGREEMENT BETWEEN THE CITY OF
		SAN JUAN AND _____, INC.
COUNTY OF HIDALGO	§	FOR ON-CALL PROFESSIONAL
		SERVICES - GEOTECHNICAL
CITY OF SAN JUAN	§	ENGINEERING.

The City of San Juan, Hidalgo County, Texas, a municipal corporation, (hereinafter called "City") and _____, Inc. (hereinafter called "Consultant"), are the parties to this Agreement.

SECTION I EMPLOYMENT OF CONTRACTOR

City agrees to employ Consultant to furnish and provide the services as stated in this agreement and **Exhibit "A"**. Upon receipt of such satisfactory services, the City agrees to pay Consultant as stated in this agreement.

SECTION II BASIC SERVICES OF CONSULTANT

The Consultant shall, in the scope of his work, perform the Scope of Services (herein called "Project") as specifically identified in **Exhibit "A"** of this document. City shall provide Consultant with authorization to proceed, after execution of this agreement.

SECTION III RESPONSIBILITY OF THE CITY

City will facilitate Contractor's work by the following tasks:

- A. Provide Consultant with full information as to requirements for the project.
- B. Assist Consultant by providing all available information pertinent to the Project, including all other data related to the Project.
- C. Facilitate access to and make provisions for Consultant to enter upon public or private property as required for Contractor to perform its services.
- D. Examine all reports, sketches, estimates, drawings, proposals, and other documents presented by Consultant and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant.
- E. Give prompt written notice to Consultant whenever City observes or otherwise becomes aware of any defect in Services.

SECTION IV
RESPONSIBILITIES OF CONSULTANT

- A. The Consultant shall perform the geotechnical engineering services.
- B. The Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of reports and other services furnished by the Consultant under this Agreement. The Consultant shall keep the City informed of the performance of the Consultant's duties under this Agreement. The Consultant shall promptly and without additional compensation, correct or revise any errors, omissions, or other deficiencies in the reports, or other services.
- C. The Consultant shall perform the surveying services necessary to accomplish the work specified in this Agreement.
- D. The City's review or approval of reports, and other services furnished hereunder shall not in any way relieve the Consultant of responsibility for the technical adequacy of the work. Neither the City's review, approval or acceptance of, nor payment of any of the services shall be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
- E. The Consultant shall be and shall be and shall remain liable, in accordance with applicable law, for all damages to the City caused by the Consultant's negligent performance of any of the services furnished under this Agreement. The Consultant shall not be responsible for any time delays in the project caused by circumstances beyond the Consultant's control.
- F. The Consultant's obligations under this clause are in addition to the Consultant's other express or implied assurances under this Agreement or state law and in no way diminish any other rights that the City may have against the Consultant for faulty work.
- G. All reports, drawings, plans, and other documentation pertaining to the Project become the property of the City of San Juan.

SECTION V
PAYMENT AND FEES

City agrees to pay Consultant for recommendations, reports, design, specifications, and services herein contracted for as follows:

- A. City hereby agrees to pay Consultant a sum not to exceed that which is included in a specific Task Order and authorized by a Notice to Proceed, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. City shall pay consultant for services rendered on a time-and-material basis pursuant to any specific task proposal and in the manner set forth therein. Consultant shall submit all invoices to City in the manner specified herein. Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required

hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

- B. Contractor shall provide an invoice in accordance with City regulations.
- C. City shall authorize all payments made for services rendered. Payment terms shall be net thirty (30) days from receipt of invoice.
- D. If changes in plans or specifications are necessary after the performance of the contract is begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment or supplies to be furnished, the governing body of the municipality must approve change orders before making the changes pursuant to the City's Code of Ordinances and any other applicable laws of this State.

The total contract price may not be increased because of the changes unless additional money for increased costs is appropriated for that purpose from available funds or is provided for by the authorization of the issuance of time warrants.

SECTION VI **TIME OF PERFORMANCE**

Consultant contracts and agrees to provide services set forth in this contract and as specified by the City in the specific task order. Work will continue until the Project is declared technically complete by the City Staff.

SECTION VII **TERM OF AGREEMENT**

The term of this Agreement shall be twenty four (24) months commencing on the date of its execution with the option to extend an additional year.

SECTION VIII **MINIMUM INSURANCE REQUIREMENTS**

In accordance with City ordinances, Contractor shall be required to hold the following minimum insurance coverage throughout the duration of this agreement:

- A. Workers Compensation
In accordance with the State statute
- B. Comprehensive General Liability

1. Bodily Injury
\$250,000 each person
\$500,000 each occurrence
2. Property Damage
\$100,000 each occurrence
\$100,000 each aggregate

or \$500,000 combined single limits

C. Comprehensive Auto Liability

1. Bodily Injury
\$100,000 each person
\$500,000 each occurrence
2. Property Damage
\$100,000 each occurrence
\$100,000 aggregate

or \$500,000 combined single limits

D. City's Protective Liability

1. Bodily Injury
\$250,000 each person
\$500,000 each occurrence
2. Property Damage
\$100,000 each occurrence
\$100,000 each aggregate

or \$500,000 combined single limits

E. Professional Liability

1. Professional
\$1,000,000 per claim and in the aggregate

Evidence of the above insurance coverage shall be required prior to final execution of the agreement.

Consultant warrants that it is adequately insured and carries liability, workers compensation, automobile insurance and professional liability for injury to its employees and others incurring loss or injury as a result of the acts of the consultant or its employees.

SECTION IX TERMINATION

- A. Either party to this agreement shall have the right to terminate this contract at any time with or without cause after ten (10) days' written notice, upon payment to Consultant for services rendered and obligations incurred to date, according to this contract. In that event, the City's liability to Consultant shall be limited to payment for services rendered through the date of such notice to terminate.
- B. Consultant will deliver or otherwise make available to the City within ten (10) days all data, design drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process.
- C. Upon termination under paragraph A of Section IX, the City may take over the work and may award another party an Agreement to complete the work under this Agreement.

SECTION X ALTERNATE DISPUTE RESOLUTION/NEUTRAL PARTY

In the event of a dispute or potential claim, City will immediately notify Consultant of the circumstances of such dispute or potential claim and allow Consultant to independently investigate the allegations ("Notice"), which along with the Certificate of Merit shall be a condition precedent to entry of the mediation process detailed below. If consultant believes it is able to correct deficiencies, Consultant will be a condition precedent to entry of the mediation process detailed below. If Consultant believes it is able to correct deficiencies, consultant will be provided with an opportunity to do so. Upon the correction of such deficiencies or in the event it is determined Consultant's services are not the cause of and/or are not related to the dispute or potential claim, City agrees that it will not name Consultant in any cause of action related to the project.

In the event Consultant is not able to correct deficiencies, the matter must be submitted to non-binding mediation, which shall be a condition precedent to pursuing any further legal remedy. To initiate the mediation process, City shall provide written notice to Consultant of its intent to mediate. Such mediation shall take place in the county where the project at issue is located, unless otherwise agreed by both parties. The parties shall cooperate in the selection of a mediator and in scheduling the mediation proceedings, which shall occur within 60 days of City's notice to mediate. The parties agree that they will participate in the mediation in good faith and that they will share equally in its costs. If the dispute cannot be resolved within 180 days of the commencement of mediation, either party may commence a civil action or pursue arbitration with respect to the matters submitted to mediation. City must bring any cause of action, regardless of cause(s) or the theory of liability, including negligence, indemnity, or other

recovery, within two (2) years of the date of the event that resulted in the loss, injury, damage or liability.

SECTION XI INDEMNIFICATION

- A. Consultant shall indemnify and hold harmless the City, its officers, directors, employees, from and against those liabilities, damages and costs that City is legally obligated to pay as a result of the death or bodily injury to any person or the destruction or damage to any property, to the extent caused by the willful misconduct, negligent act, error or omission of the Consultant or anyone for whom the Consultant is legally responsible, subject to any limitations of liability contained in this Agreement. Consultant will reimburse City for reasonable defense costs for claims arising out of Consultant's professional negligence based on the percentage of Consultant's liability.

SECTION XII CHANGES

- A. The City may, at any time, by written order, make changes within the general scope of this Agreement in the services or work to be performed. If such changes cause an increase or decrease in the Consultant's cost or time required to perform any services under this Agreement, whether or not changed by any order, the Consultant shall notify the City regarding any claim for adjustment in writing within (30) days from the date it receives the City's notification of change, unless the City grants additional time before the date of final payment. Any adjustments must be approved by the City Council as provided for in the city's Code of Ordinances and any other applicable laws of this State.
- B. No services, for which the Consultant will charge an additional compensation, shall be furnished without the written authorization of the City.

SECTION XIII SEVERABILITY

- A. If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

SECTION XIV NOTICE

- A. All notices or other communications required under this Agreement may be affected either by personal delivery in writing or by Certified Mail, Return Receipt Requested. Notice shall be deemed to have been given when delivered or

mailed to the parties at their respective addresses as set forth on the below or when mailed to the last address provided in writing to the other party by the addressee.

SECTION XV **NON-APPROPRIATIONS**

- A. Notwithstanding anything in the contract documents to the contrary, any and all payments which the city is required to make under this contract shall be subject to annual appropriation or other availability of funds, as certified by the Director of Finance.
- B. If the City cannot appropriate sufficient funding, then either party has the right to terminate the contract by providing ten days' written notice to the other party. Furthermore, execution of this contract does not automatically guarantee a renewal of contract upon expiration.

SECTION XVI **SUCCESSORS AND ASSIGNS**

City and Consultant each bind themselves, their partners, successors, executors, administrators, and assigns to the other party of the Agreement in respect to all covenants of this Agreement. Neither City nor Consultant shall assign, sublet, or transfer interest in this Agreement without written consent of the other.

SECTION XVII **SUPPLEMENTAL TERMS AND CONDITIONS**

Limitation of Liability. City and Consultant have evaluated the risks and rewards associated with this project, including consultant's fee relative to the risks assumed, and agree to allocate certain of the associated risks. To the fullest extent permitted by law, the total aggregate liability of consultant (and its related corporations and employees) to City and third parties granted reliance is limited to the greater of \$150,000 or the consultant's fee, for any and all injuries, damages, claims, losses, or expenses (including attorney and expert fees) arising out of consultant's services or this agreement. Prior to acceptance of this agreement and upon written request from City, Consultant may negotiate a higher limitation for additional consideration in the form of a surcharge to be added to the amount stated in the compensation section of the proposal. This limitation shall apply regardless of available professional liability insurance coverage, cause(s) or the theory of liability, including negligence, indemnity, or other recovery. This limitation shall not apply to the extent the damage is paid under consultant's commercial general liability policy.

Consequential Damages. Neither party shall be liable to the other for loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute

facilities, goods or services; cost of capital; or for any special, consequential, indirect, punitive, or exemplary damages.

EXECUTED by the parties in triplicate originals on this _____ day of _____, 2017.

CITY OF SAN JUAN:

BY: _____
Benjamin Arjona, City Manager
City of San Juan
709 S. Nebraska Ave.
San Juan, Texas 78589
Phone: (956) 223-2200

ATTEST:

BY: _____
Palmira Cepeda, Interim City Secretary

APPROVED AS TO FORM:

Javier Villalobos
Attorney at Law

City Attorney

_____, INC.

BY: _____

Attachments: Exhibit "A" Scope of Work
Exhibit "B" Insurance
Exhibit "C" Fee Schedule

EXHIBIT “A” SCOPE OF WORK

Subject to the terms and conditions set forth in this Agreement, Consultant shall provide the City with those services specified in, “Request for Qualifications # 16-49-11-16 Geotechnical Services in the City of San Juan, Dated November 16, 2016.

Consultant shall provide services for specific projects as may be requested by City; such services shall be defined, scheduled, and authorized in subsequent Task Orders. Services may include, but not be limited to:

1. Geotechnical:
 - A. Slab on Grade Foundation Evaluation and Recommendation
 - B. Special Construction Details for Removal of Ground or Surface Water, Existence of Expansive Clay, Hydrostatic Pressure, etc.
 - C. Site Work
 - D. Retention Systems
 - E. Field Exploration
 - F. Laboratory Testing
 - G. Analysis and Reports
 - H. Other Geotechnical Evaluation
2. Construction Materials Testing:
 - A. Plans Review
 - B. Earthwork Services
 - C. Density Testing
 - D. Post Construction Services
 - E. Foundation Inspection Services
 - F. Concrete Services
 - G. Structural Steel Services
 - H. Other Laboratory Construction Testing for Infrastructure and/or Building Projects.

EXHIBIT “B” CERTIFICATE OF INSURANCE

EXHIBIT "C"
GEOTECHNICAL ENGINEERING
CONSTRUCTION MATERIALS ENGINEERING & TESTING SERVICES
2017 UNIT RATE SCHEDULE

For the services to be provided by the ENGINEER the charge will be on the basis of the units and unit fee rates established in this schedule of tests, staff personnel services, and additional services. Services will be rendered on as needed basis and are dependent on the contractor's work schedule and progress. The overtime premium, required by the Fair Labor Standards Act for nonexempt classifications, will be charged for overtime hours worked because of the project and construction requirements. However, except for the overtime premium, the maximum charges shall not exceed the rates shown in this schedule. When contract periods and or services exceed one year from contract date, the rates shown in this schedule shall be increased at a rate of four percent per year.

GEOTECHNICAL & SOIL EXPLORATION SERVICES

Drilled Borings

In Soil, 0 – 50 feet (per foot)	\$19.00
In Soil, 50 – 100 feet (per foot)	\$23.00
In Rock	By Quote
Non-Conventional Drilling	By Quote
Standard Penetration Test (each test)	\$12.00
Texas Cone Penetration Test (each test)	\$20.00
Shelby Tube Sampling (each test)	\$20.00
Rig Mobilization and Demobilization (per trip)	\$375.00
Mobilization of Non-Conventional Drilling Equipment	By Quote
Trip Charge For Logger (each mile)	\$0.75
Standby Time, Rig plus 2 man crew (per hour)	\$205.00
Well Installation	By Quote
Vehicle Trip Charge – Additional (per trip)	\$32.00
Vehicle Trip Charge – Additional (per mile)	\$0.75
Field Coordination	
Logger (per hour)	\$49.00
Field Engineering (per hour)	\$105.00
Utility Clearance (per hour)	\$70.00
Flagman (per hour)	45.00
Per Diem (if required)	Cost + 15%
Unconfined Compression (each test)	\$55.00
Moisture Content (each test)	\$11.00
Grout Backfill (per foot)	\$5.00
Dozer/Clearing	Cost + 15%
Asphalt Pavement Coring (each core)	\$55.00
Concrete/Asphalt Patch (per location)	\$75.00

SOILS & AGGREGATE SECTION

Material Preparation Time (per hour)	\$45.00
Atterberg Limits (ASTM or TxDOT) (each test)	\$65.00
Sieve Analysis	
Dry through No. 40 (4 sieves) (each test)	\$52.00
Additional Sieves (each sieve)	\$12.00

Percent Passing No. 200 Sieve (each test)	\$50.00
Moisture Density Relationship	
ASTM 698 (Standard Proctor) (each test)	\$190.00
ASTM 1557 (Modified Proctor) (each test)	\$200.00
Tex 113-E (TxDOT Proctor) (each test)	\$200.00
Nuclear Density Test (min. 3 ea)(In conjunction with Inspection)	
ASTM 2950 or Tex 115-E, Part II (each test)	\$20.00
Depth Test (Min. 3 ea)(each test)	\$6.00
Wet Ball Mill (Tex 116-E)(each test)	\$195.00
Determination of Optimum Lime Content	
PI Method – (Max. 3 points) (each test)	\$235.00
Tex 121-E – (Max. 3 points) (each test)	\$235.00
PH Method – (Max. 3 points) (each test)	\$235.00
Additional Points (each point)	\$75.00
California Bearing Ratio (M/D Relationship & 3 specimens) (each test).	\$675.00
Additional Specimens (each specimen)	\$165.00
Moisture Content of Aggregates and Soil (Small) (each test)	\$11.00
Moisture Content of Aggregates and Soil (Large) (each test)	\$33.00
Linear Shrinkage (Tex 107-E) (each test)	\$75.00
pH (Tex 128-E) (each test)	\$75.00
Resistivity of Soils (Tex 129-E) (each test)	\$80.00
Specific Gravity (each test)	\$75.00
Unit Weight (Loose or Dry) (each test)	\$45.00
Soundness (5-cycle Magnesium) (each test)	\$500.00
Sand Equivalent (ASTM D 2419 or Tex 203-F) (each test)	\$70.00
Hydrometer (each test)	\$200.00
Consolidation (each test)	\$415.00
Swell Pressure (each test)	\$145.00
Permeability (each test)	\$535.00
Unconfined Compression, Soil (each test)	\$55.00
Unconfined Compression, Rock (each test)	\$95.00

BITUMINOUS & ASPHALT SECTION

Material Preparation Time (per hour)	\$47.00
Sieve Analysis for Fine and Coarse Aggregate (Tex 200-F or ASTM)	
Dry (4 sieves) (each test)	\$52.00
Additional Sieves (each sieve)	\$12.00
Extraction of Bituminous Mixture, Percent Asphalt & Gradation (each test)	\$215.00
Asphalt Cores (3 inch depth and 4 inch dia.)(Min. 3 ea)(each specimen) .	\$60.00
Additional Depth & Dia. (By Circumference Area) (per sq. in.)... ..	\$0.60
Thickness of Cores (each specimen)	\$15.00
Asphalt Core Density (each specimen)	\$40.00
Molding Specimens (Tex 206-F)(each set of 3 specimens)	\$60.00
Theoretical Maximum Specific Gravity of Mixtures (Tex 227-F)(each test)	\$65.00
Lab Density (Tex 207-F)(Lab Density) (each test)	\$65.00

Effect of Water on Bituminous Paving Mixtures (Tex 530-C) (each test)	\$65.00
Hveem Stability (each test)	\$105.00
Coring Rig (per day)	\$105.00
Asphaltic Concrete Design and Other Services	By Quote

Percent Passing No. 200 Sieve (each test)	\$50.00
Nuclear Density Test (Min. 3 ea)(each test)	\$20.00

CONCRETE SECTION

Material Preparation Time (per hour)	\$47.00
Slump Test (In conjunction with Inspection)	
ASTM C 143 or Tex 415-A (each test).....	\$15.00
Air Content of Fresh Concrete (In conjunction with Inspection)	
Pressure (416-A) (each test)	\$20.00
Volumetric (414-A) (each test)	\$35.00
Unit Weight (each test)	\$15.00
Casting of Concrete Cylinders (In conjunction with Inspection)	Included
Concrete Cylinder Compressive Strength Test (each specimen).....	\$16.00
Strip & Hold Cylinder (In conjunction with pickup) (each specimen)	\$15.00
Concrete Beam Flexure Strength Test	
6x6x22 (Minimum of 2) (each specimen).....	\$35.00
Strip & Hold Beam (each specimen)	\$30.00
Concrete Cores By Circumference Area (Min. 100 sq. in.)(per sq. in.)...	\$3.00
Sawing of Concrete Cylinders or Cores per end (each specimen)	\$25.00
Thickness of Cores (each specimen)	\$15.00
Coring Rig (per day)	\$105.00
Portland Cement Concrete Design or other services	By Quote
Determination of Floor Flatness and Levelness (Min. 5000 SF)(per sq.ft.)	\$0.06

MASONRY SECTION

Material Preparation Time (per hour)	\$49.00
Grout Prism (Compression) (per specimen)	\$20.00
Mortar Prism (Compression) (per specimen)	\$20.00
CMU Compressive Strength and Absorption (per specimen)	\$135.00
Brick Compressive Strength and Absorption (per specimen)	\$205.00

TECHNICIAN SERVICES

Engineering Technician Time (Min. 2 Hrs) (per hour)	\$45.00
Soil and Aggregate Sampling, Density Testing, Material Prep., etc.	
Concrete or Asphalt Engineering Technician Time (Min. 2 Hrs) (per hour)	\$47.00
Site Testing on Concrete Pours, Asphalt Field Placement, etc	
Senior Engineering Technician Time (Min. 2 Hrs) (per hour)	\$49.00
Plant Inspection, Reinforcing Steel Inspection, etc.	
Construction Inspection Engineering Technician Time (Min. 2 Hrs) (per hour)	\$49.00
Plan Inspection, Construction Inspection, etc.	
Engineering Specialist Time (Min. 2 Hrs) (per hour)	\$65.00
Pier Inspection, Pile Load Inspections, etc	

Certified Welding Inspector (Min. 4 Hrs) (per hour)	\$95.00
Roofing and Framing Inspector (Min. 2 Hrs) (per hour)	\$95.00
Vehicle Trip Charge (within 40 miles of office) (per trip)	\$32.00
Vehicle Trip Charge (per day)	\$95.00
Vehicle Trip Charge (out of town) (per mile)	\$0.75

PROFESSIONAL SERVICES

Principal Engineer (per hour)	\$135.00
Project Engineer (per hour)	\$105.00
Staff Engineer (per hour)	\$95.00
CAD Operator (per hour)	\$55.00
Clerical/Administrative (.10 of invoice)	10% invoice
Clerical/Administrative (per hour)	\$50.00
Transportation (per mile)	\$0.75

PROJECT MANAGEMENT AND COORDINATION OF SERVICES PROVIDED

Applied to each invoice of net services provided:

Project Management (per hour)	\$70.00
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OTHER SERVICES

Other Testing Not Specified (per test)	Cost + 15%
Other Services, Outside Services or Supplies (per item)	Cost + 15%
Additional Report Copies (per page)	\$0.20
Photocopies	
8 ½ " x 11" (per page)	\$0.20
8 ½ " x 14" (per page)	\$0.25
11" x 17" (per page)	\$0.30

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Selection of Comprehensive Consulting Services for a Comprehensive Study Regarding a Compensation Plan, Job Descriptions and Personnel Policies and Procedures.
(Rene J. Jaime, Purchasing / Risk Manager)

STAFF COMMENTS AND RECOMMENDATIONS:

During the regular scheduled meeting of January 10, 2017, the City Commission was informed the Department of Purchasing / Risk Management received one (1) response for their Request for Qualifications (RFQ's) for Consulting Services for a Comprehensive Study. The Commission then voted to extend the RFQ for an additional three (3) weeks, where the RFQ then closed on February 3, 2017. On February 3, 2017, the department received an additional two (2) responses for their RFQ's for a total of three (3) firms for consideration. The firms who responded are as follows:

Leadership Resource Group - Pharr, Texas
Lynn, Ross & Gannaway, LLP - Fort Worth, Texas
* Springsted Incorporated - Saint Paul, Minnesota

All three firms were contacted and invited to make a 3 to 5 minute presentation to the City Commission regarding their firm and their response to the RFQ. At that time, *Springsted Incorporated notified staff they were withdrawing from consideration.

RECOMMENDATION:

Consider Selection of Comprehensive Consulting Services for a Comprehensive Study Regarding a Compensation Plan, Job Descriptions and Personnel Policies and Procedures.

PREPARED BY:

Rene J. Jaime,
Purchasing/Risk
Manager

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Authorizing the City Manager to Enter Into a Lease Purchase Agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. (Tirso Garza, Fire Chief)

STAFF COMMENTS AND RECOMMENDATIONS:

The Fire Department is requesting approval to enter into a lease purchase agreement with Hall-mark, Cleburne, Texas, a State Contract Vendor under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. The purchase price shall include all vehicle components and NFPA equipment as detailed in the Hall-Mark Proposal.

RECOMMENDATION:

Authorize the City Manager to Enter Into a Lease Purchase Agreement with Hall-Mark, from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80.

PREPARED BY:

Tirso Garza, Fire
Chief

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 14, 2017

Consider Authorizing the City Manager to Enter Into a Lease Purchase Agreement with HallMark, Texas from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80.

STAFF COMMENTS AND RECOMMENDATION:

The Fire Department is requesting approval to enter into a lease purchase agreement with Hallmark, Texas from Cleburne, Texas, a State Contract Vendor under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. The purchase price shall include all vehicle components and NFPA equipment as detailed in the HallMark Proposal.

RECOMMENDATION:

Authorize the City Manager to Enter Into a Lease Purchase Agreement with HallMark, Texas from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80.

PREPARED BY:



Tirso Garza
Fire Chief

Benjamin Arjona
City Manager

RECORD OF VOTE:

APPROVED _____
DISAPPROVED _____
TABLED _____
NO ACTION _____

Raudel Maldonado
Commissioner

Mario Garza
Mayor Pro Tem

San Juanita Sanchez
Mayor

Jesus "Jesse" Ramirez
Commissioner

Pete Garcia
Commissioner



February 3, 2017

RE – SAN JUAN, TX FIRE DEPARTMENT – MUNICIPAL FINANCE QUOTE – E-ONE / HALLMARK TX.

REV Financial Services is pleased to present the following proposal for the transaction described below:

LESSEE: SAN JUAN, TX

EQUIPMENT: (1) Fire Truck

EXPIRATION: INDEXED TO 5 YEAR SWAPS – Rates subject to change after quote.

LEASE QUOTE:

Amount	Rate	Payments	Payment Factor	Residual	Term	Adv. / Arr.
\$433,760.80	2.57%	\$91,209.78	.2102766	\$1/NONE	5 YR. Annual	Advance
\$433,760.80	2.68%	\$93,849.97	.2163634	\$1/NONE	5 YR. Annual	Arrears
\$433,760.80	2.83%	\$49,022.48	.1130173	\$1/NONE	10 YR. Annual	Advance
\$433,760.80	2.94%	\$50,694.42	.1168718	\$1/NONE	10 YR. Annual	Arrears
\$433,760.80	3.14%	\$35,586.18	.0820410	\$1/NONE	15 YR. Annual	Advance
\$433,760.80	3.25%	\$36,994.84	.0852885	\$1/NONE	15 YR. Annual	Arrears

LEASE: This is a tax-exempt, municipal government lease with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance and taxes, are paid by Lessee for the term of the lease.

NOTES: \$0 DOWN PAYMENT. \$400.00 doc fee at closing. Subject to credit approval...

APPROVAL: This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

Sincerely,

Mike Schober
Regional Sales Manager
M (682) 218-6294
michael.schober@revgroup.com





TYPHOON

Tested in the Lab. Proven in the Field.

The Typhoon offers three cab lengths, multiple seating configurations, various internal storage options, lighting packages and three vista roof heights. The Typhoon engine cover provides access for fluid checks and fill. Structural extrusions including sub-frames, a full flange wishbone frame rail, center uprights, and crossbeam extrusions are engineered for optimum performance. Horizontal and vertical supports handle severe vertical loads, which can occur in accidents.



TECHNICAL SPECS



Mayor: San Juanita Sanchez
Mayor Pro-Tem: Mario Garza
Commissioners: Jesus “Jesse” Ramirez
Raudel Maldonado
Pete Garcia

Memorandum

To: Benjamin Arjona , City Manager
From: Pablo Garza, Director of Finance
Date: February 01, 2017
Subject: Budget Expenditure Report- January 31, 2017

Attached you will find the above mentioned report for the City of San Juan, Texas.

The funds are listed as follows:

<u>Approved Budgets:</u>	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1
• Enterprise Funds		
a. Solid Waste	22	6
b. Utility Fund	56	7
c. Utility I & S	60	9
• Special Revenue Fund:		
a. Municipal Court-Building Security	20	10
b. Municipal Court-Technology	21	11
c. Revolving Loan	23	12
d. Parks Sport Fee	25	13
e. Parks Development	26	14
f. Wrecker Law Enforcement	27	15
g. Asset Forfeiture-State	28	16
h. Miscellaneous Grants	30	17
i. Crime Victims Liaison Grant	32	18
j. Hotel/Motel Occupancy Tax	33	19
k. Asset Forfeiture-Federal Sharing	35	20
• Debt Service Fund	36	21
<u>Other City Funds:</u>		
• Capital Projects		
a. CIP-Street-Series 2015	44	22
b. Library Construction Funds	45	23
c. Certificate of Obligation	52	24
d. 2014 Bond	54	25

Component Unit:

- | | | |
|---------------------------------------|----|----|
| • San Juan Economic Development Corp. | 24 | 26 |
|---------------------------------------|----|----|

C: Mayor, San Juanita Sanchez

Mayor Pro-Tem, -Mario Garza

Commissioners: Jesus “Jesse” Ramirez

Raudel Maldonado

Pete Garcia



**City of San Juan, Texas
Budget Highlights
As of January 31, 2017**

The City of San Juan, Texas current budget target is at 33% based on the fourth(4) month of fiscal year 2016-2017.

Revenues

Our City revenues on property taxes, sales tax, and franchise taxes are up to budget. Our current collection on property taxes is at 65.94%, sales tax at 34.20%, and franchise taxes at 39.87% with an overall revenues collected of 49.34%. Solid waste revenues are at 35.53% and utility revenues at 33.14%.

Expenses

Most departments did an excellent job on following the budget as planned for current FY 16-17. The overall expenditures at the General Fund finished at 25.01%, Sanitation at 38.97%, and Utilities at 27.89%.

Fund/Department	Account	Class	%Exp.	Notes
<u>GF/Legislative</u>	Supplies	Office Supplies	45.97	I Pad Cases
	Miscellaneous	Aid to Other Govts	54.55	Lower Rio Grande Valley Agreement Annual Payment
		Newspaper & Periodicals	82.33	The Monitor Annual Membership
		Other Special Events	81.84	Employee Christmas Bonus
<u>GF/City Manager</u>	Pur Prop Svcs & Other	Travel and Training	45.52	TML Conference
	Supplies	Office Supplies	47.14	I Pad Cases
<u>GF/Municipal Court</u>		Food, Ice, & Water	33.13	Food, Ice, & Bottled Water
	Purchased Prof/Tech Svcs	Other Professional Svcs	81.93	Court Judge Fees Yearly Retainer and Software Search Yearly Fees
	Pur Prop Svcs & Other	Travel and Training	65.70	Travel and Training
		Printing and Binding	82.71	2 Part Paper
<u>GF/Finance</u>	Supplies	Office Supplies	40.25	I Pad Cases
	Miscellaneous	Contract Serv. Not Otherwise	100.00	Yearly Armored Car Service
<u>GF/Planning and Zoning</u>	Purchased Prof/Tech Svcs	Other Profess. & Para Profess	79.45	Yearly Mowing and Weedy Lots
	Pur Prop Svcs & Other	Rental of Machinery	100.00	Plotter Yearly Fee
	Supplies	Office Supplies	52.23	Copy Paper
		Food, Ice, & Water	64.04	Food, Ice, & Bottled Water
<u>GF/Police</u>		Motor Vehicle Parts	57.22	Vehicle Repairs and Maintenance
	Miscellaneous	Contract Serv. Not Otherwise	44.30	Palm Valley Yearly Services and Tranquillizer Gun
	Purchased Prof/Tech Svcs	Legal Services	94.75	Civil Service Attorney Cases
	Pur Prop Svcs & Other	Buildings	88.17	Metal Siding Repair
<u>GF/Fire</u>		Travel and Training	111.72	Travel and Training
		Cable	100.00	Yearly Service Payment
	Supplies	Supplies	41.90	Impound Forms, Ammunitions, and Vehicle Maintenance
	Miscellaneous	Dues and Memberships	35.74	Texas Commission on Fire Protection Membership
<u>GF/Streets and Alleys</u>	Pur Prop Svcs & Other	Rental of Machinery	68.42	Roller and Asphalt Cutter Rental
	Pur Prop Svcs & Other	Travel and Training	62.62	Travel and Training
<u>Parks</u>	Supplies	Supplies	35.79	Office Supplies, Fuel, and Vehicle Maintenance
		Electricity	56.28	Electricity
<u>Municipal Swimming Pool</u>	Purchased Prof/Tech Svcs	Purchased Prof/Tech Svcs	84.75	Annual Library System Membership and Hosting
	Pur Prop Svcs & Other	Repair and Maint.	70.46	Fire Alarm and Service Calls
		Travel and Training	91.57	TML Conference & TSLAC
		Office Supplies	37.33	I Pad Cases and Paper
<u>Library</u>	Miscellaneous	Miscellaneous	42.36	Library Books & Other Events
	Purchased Prof/Tech Svcs	Other Profess. & Para Profess	96.03	Annual Parks Software Subscription
	Purchased Prof/Tech Svcs	Appraisal Services	98.52	City Assessment Annual Service
	Pur Prop Svcs & Other	Rental of Machinery	100.00	Postage Meter Equipment Yearly Payment
<u>Recreation</u>	Pur Prop Svcs & Other	Travel and Training	50.04	TML Conference & Advertising
	Supplies	Office Supplies	39.62	I Pad Case and Office Supplies
<u>Administration</u>	Purchased Prof/Tech Svcs	Purchased Prof/Tech Svcs	65.28	Sharefile, iBoss, HR Software, Tyler Services, Seamless Annual Pmt
	Pur Prop Svcs & Other	Pur Prop Svcs & Other	72.55	Telephone, Internet, and Phone System Yearly Payment
	Purchased Prof/Tech Svcs	Other Profess. & Para Profess	78.95	Mass Notification System Yearly Payment
	Pur Prop Svcs & Other	Other Profess. & Para Profess	39.80	Telephone and Internet Yearly Fees
<u>Emergency Management</u>	Supplies	Supplies	47.06	Fuel, Chemicals, and Vehicle Maintenance
	Miscellaneous	Solid Waste Disposal	100.00	Tipping Fees
	Pur Prop Svcs & Other	Building, Auto, General Ins.	47.14	Insurance Increase
	Miscellaneous	Other Special Events	40.79	Thanksgiving Luncheon
<u>Sanitation-Organizational</u>	Purchased Prof/Tech Svcs	Other Profess. & Para Profess	88.20	Tyler Technology Yearly Support
	Miscellaneous	Contract Serv. Not Otherwise	99.02	ETS Merchant Fees and Armored Car Service Yearly Payment
	Pur Prop Svcs & Other	Telephone	92.43	Yearly Cell Phone Payment
	Purchased Prof/Tech Svcs	Other Profess. & Para Profess	44.65	Lab Work and Tyler Technology Yearly Support
<u>Utility-Administration</u>	Pur Prop Svcs & Other	Water Plant	88.54	Valve Replacement to Sludge Basin
		Rental of Equipment	59.66	Sludge Removal
		Internet	100.00	Internet Yearly Payment
	Supplies	Office Supplies	71.85	Office Supplies
<u>Utility-Water Plant</u>		Raw Water	71.11	Raw Water
	Miscellaneous	Assessing Fees	94.89	TCEQ Water System Yearly Fee
	Miscellaneous	Dues and Memberships	42.13	Dues for TWUA in San Juan
	Purchased Prof/Tech Svcs	Other Profess. & Para Profess	34.03	Lab Testing
<u>Utility-Sewer Plant</u>	Miscellaneous	Miscellaneous	66.67	Sludge Removal and TCEQ Permit
	Pur Prop Svcs & Other	Insurance	47.14	Insurance Increase
<u>Utility-Organizational</u>				

Revenues over Expenditures**As of April, 30 2016****1,940,600.57****382,414.12****192,161.34**

General Fund

Sanitation

Utilities

Revenues:

May	513,685.82	246,725.40	373,513.00
June	469,639.93	247,622.68	378,428.27
July	509,029.57	247,213.48	424,461.29
August	512,884.11	245,870.28	467,796.91
September	446,500.95	250,887.15	427,739.17
Total	2,451,740.38	1,238,318.99	2,071,938.64

Expenditures:

May	(948,773.00)	(173,373.37)	(397,444.77)
June	(821,379.97)	(204,993.95)	(485,086.07)
July	(868,559.15)	(146,698.48)	(300,217.28)
August	(805,306.45)	(167,073.61)	(358,570.46)
September	(900,000.00)	(215,530.70)	(505,315.12)
Total	(4,344,018.57)	(907,670.11)	(2,046,633.70)

Estimated Rev/Exp as of 9/30

(1,892,278.19)

330,648.88

25,304.94

Funding Needed by 9/30

\$ 48,322.38**\$ 713,063.00****\$ 217,466.28**

City of San Juan, Texas
Budget Expenditures Report
January 31, 2017

Budget
33.3%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2016-2017	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-16	Jan-17	% RECEIV. EXPENDED
REVENUE SUMMARY							
Property Taxes	5,147,426	3,393,983.92	-	1,753,442.08	1,765,138.81	1,282,246.69	65.94
Sales Tax Revenue	2,598,916	888,821.28	-	1,710,094.72	219,949.14	213,325.09	34.20
Franchise Tax	847,991	338,108.49	-	509,882.51	37,700.95	204,084.22	39.87
Licenses & Permits	227,613	91,819.07	-	135,793.93	11,266.67	49,309.12	40.34
Fees & Fines	467,361	146,375.45	-	320,985.55	35,983.28	41,498.08	31.32
Intergovernmental Revenue	750,307	244,422.50	-	505,884.50	61,661.42	62,169.12	32.58
Other Revenue	318,701	7,196.94	-	311,504.06	16,748.98	19,971.76	2.26
TOTAL REVENUES	10,358,315	5,110,727.65	-	5,247,587.35	2,148,449.25	1,872,604.08	49.34
=====							
EXPENDITURE SUMMARY							
400-LEGISLATIVE							
Purchased Prof/Tech Svcs	-	-	-	-	-	-	-
Pur Prop Svcs & Other Svcs	17,850	1,528.20	-	16,321.80	-	-	8.56
Supplies	3,180	988.34	207.60	1,984.06	-	-	37.61
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	90,740	45,284.58	-	45,455.42	14,382.44	-	49.91
LEGISLATIVE	111,770	47,801.12	207.60	63,761.28	14,382.44	-	42.95
410-CITY MANAGER							
Salaries & Wages/Benefits	167,714	49,003.87	-	118,710.13	12,861.71	13,165.89	29.22
Purchased Prof/Tech Svcs	-	-	-	-	-	-	-
Pur Prop Svcs & Other Svcs	4,900	2,002.88	-	2,897.12	28.65	-	40.88
Supplies	707	258.14	-	448.86	90.00	-	36.51
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	1,350	-	-	1,350.00	-	-	-
CITY MANAGER	174,671	51,264.89	-	123,406.11	12,980.36	13,165.89	29.35
420-CITY SECRETARY							
Salaries & Wages/Benefits	157,966	45,877.57	-	112,088.43	12,164.14	10,268.20	29.04
Purchased Prof/Tech Svcs	12,360	3,013.05	-	9,346.95	-	2,148.35	24.38
Pur Prop Svcs & Other Svcs	7,907	1,310.52	-	6,596.48	229.53	566.71	16.57
Supplies	3,896	633.93	-	3,262.07	-	288.46	16.27
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	15,515	4,434.00	-	11,081.00	-	-	28.58
CITY SECRETARY	197,644	55,269.07	-	142,374.93	12,393.67	13,271.72	27.96
430-MUNICIPAL COURT							
Salaries & Wages/Benefits	148,642	40,063.96	-	108,578.04	10,407.50	10,641.34	26.95
Purchased Prof/Tech Svcs	81,808	18,454.32	48,573.97	14,779.71	15,977.99	2,220.33	81.93
Pur Prop Svcs & Other Svcs	5,100	2,840.27	-	2,259.73	230.76	534.85	55.69
Supplies	4,140	625.85	407.06	3,107.09	213.98	176.28	24.95
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	100	-	-	100.00	-	-	-
MUNICIPAL COURT	239,790	61,984.40	48,981.03	128,824.57	26,830.23	13,572.80	46.28

City of San Juan, Texas
Budget Expenditures Report
January 31, 2017

Budget
33.3%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2016-2017	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-16	Jan-17	% RECEIV. EXPENDED
440-FINANCE							
Salaries & Wages/Benefits	282,420	81,598.13	-	200,821.87	21,766.80	22,076.38	28.89
Purchased Prof/Tech Svcs	3,500	-	-	3,500.00	-	-	-
Pur Prop Svcs & Other Svcs	9,550	2,667.49	-	6,882.51	233.83	219.81	27.93
Supplies	4,861	1,956.31	-	2,904.69	512.89	650.91	40.25
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	4,529	1,073.00	816.00	2,640.00	205.75	307.75	41.71
FINANCE	304,860	87,294.93	816.00	216,749.07	22,719.27	23,254.85	28.90
450-PLANNING							
Salaries & Wages/Benefits	471,062	126,135.09	-	344,926.91	31,389.23	36,199.24	26.78
Purchased Prof/Tech Svcs	28,180	8,251.60	2,680.00	17,248.40	1,101.60	6,550.00	38.79
Pur Prop Svcs & Other Svcs	15,227	5,349.27	2,943.03	6,934.70	594.40	1,017.84	54.46
Supplies	21,425	8,513.86	494.01	12,417.13	2,312.56	1,808.90	42.04
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	156,550	27,572.56	33,175.90	95,801.54	8,200.00	693.46	38.80
PLANNING	692,444	175,822.38	39,292.94	477,328.68	43,597.79	46,269.44	31.07
460-POLICE							
Salaries & Wages/Benefits	3,055,555	935,609.13	-	2,119,945.87	255,101.40	254,938.85	30.62
Purchased Prof/Tech Svcs	50,500	33,677.19	(783.80)	17,606.61	22,828.53	-	65.14
Pur Prop Svcs & Other Svcs	69,650	34,220.28	2,346.90	33,082.82	6,199.97	3,971.95	52.50
Supplies	162,600	50,144.45	17,986.23	94,469.32	10,756.70	11,353.92	41.90
Capital Outlay	700,000	-	-	700,000.00	-	-	-
Miscellaneous	24,675	4,160.50	2,153.50	18,361.00	275.50	274.00	25.59
POLICE	4,062,980	1,057,811.55	21,702.83	2,983,465.62	295,162.10	270,538.72	26.57
470-FIRE							
Salaries & Wages/Benefits	1,176,126	361,925.71	-	814,200.29	99,953.01	106,311.03	30.77
Purchased Prof/Tech Svcs	24,500	998.06	-	23,501.94	235.03	611.00	4.07
Pur Prop Svcs & Other Svcs	86,800	15,568.00	1,263.97	69,968.03	4,582.97	3,154.51	19.39
Supplies	118,348	19,490.51	5,757.81	93,099.68	7,514.18	3,034.87	21.33
Capital Outlay	26,000	-	-	26,000.00	-	-	-
Debt Service	18,205	-	-	18,205.00	-	-	-
Miscellaneous	6,175	2,207.00	-	3,968.00	214.00	100.00	35.74
FIRE	1,456,154	400,189.28	7,021.78	1,048,942.94	112,499.19	113,211.41	27.96
480-STREETS, ALLEY, OTHER							
Salaries & Wages/Benefits	346,308	72,712.85	-	273,595.15	16,485.29	12,769.26	21.00
Purchased Prof/Tech Svcs	-	-	-	-	-	-	-
Pur Prop Svcs & Other Svcs	251,070	94,668.61	-	156,401.39	22,849.72	25,112.57	37.71
Supplies	87,600	19,102.25	2,858.90	65,638.85	658.09	7,495.65	25.07
Capital Outlay	1,963,430	-	-	1,963,430.00	-	-	-
Miscellaneous	1,000	-	-	1,000.00	-	-	-
STREETS, ALLEY, OTHER	2,649,408	186,483.71	2,858.90	2,460,065.39	39,993.10	45,377.48	7.15

City of San Juan, Texas
Budget Expenditures Report
January 31, 2017

Budget
33.3%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2016-2017	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-16	Jan-17	% RECEIV. EXPENDED
490-CENTRAL GARAGE							
Salaries & Wages/Benefits	68,107	23,391.59	-	44,715.41	4,590.28	4,798.02	34.35
Pur Prop Srvs & Other Srvs	4,250	228.16	-	4,021.84	57.99	56.09	5.37
Supplies	8,100	2,179.24	(97.33)	6,018.09	329.15	877.91	25.70
Capital Outlay	-	-	-	-	-	-	-
CENTRAL GARAGE	80,457	25,798.99	(97.33)	54,755.34	4,977.42	5,732.02	31.94
500-PARKS							
Salaries & Wages/Benefits	503,910	133,178.94	-	370,731.06	34,878.49	33,675.20	26.43
Purchased Prof/Tech Srvs	500	-	-	500.00	-	-	-
Pur Prop Srvs & Other Srvs	82,611	32,258.12	(245.00)	50,597.88	8,097.16	7,565.99	38.75
Supplies	54,795	19,133.11	479.92	35,181.97	4,926.65	7,508.59	35.79
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	600	-	-	600.00	-	-	-
PARKS	642,416	184,570.17	234.92	457,610.91	47,902.30	48,749.78	28.77
510-MUNICIPAL SWIMMING POOL							
Salaries & Wages/Benefits	-	-	-	-	-	-	-
Purchased Prof/Tech Srvs	2,000	-	-	2,000.00	-	-	-
Pur Prop Srvs & Other Srvs	2,000	738.34	-	1,261.66	198.54	185.22	36.92
Supplies	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
MUNICIPAL SWIMMING POOL	4,000	738.34	-	3,261.66	198.54	185.22	18.46
520-BUILDING MAINTENANCE							
Salaries & Wages/Benefits	168,350	39,061.32	-	129,288.68	10,270.75	10,247.05	23.20
Purchased Prof/Tech Srvs	1,000	-	-	1,000.00	-	-	-
Pur Prop Srvs & Other Srvs	23,407	6,259.59	(400.00)	17,547.41	970.89	1,334.17	25.03
Supplies	45,000	12,042.13	786.55	32,171.32	2,954.02	2,678.43	28.51
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
BUILDING MAINTENANCE	237,757	57,363.04	386.55	180,007.41	14,195.66	14,259.65	24.29
530-LIBRARY							
Salaries & Wages/Benefits	252,465	74,449.25	-	178,015.75	19,432.62	19,317.57	29.49
Purchased Prof/Tech Srvs	2,255	1,611.10	300.00	343.90	-	1,611.10	84.75
Pur Prop Srvs & Other Srvs	37,935	14,590.52	-	23,344.48	4,176.63	2,482.02	38.46
Supplies	3,076	791.74	356.56	1,927.70	339.86	350.00	37.33
Capital Outlay	1,000	-	-	1,000.00	-	-	-
Miscellaneous	18,634	3,710.70	4,182.46	10,740.84	2,494.10	379.35	42.36
LIBRARY	315,365	95,153.31	4,839.02	215,372.67	26,443.21	24,140.04	31.71

City of San Juan, Texas
Budget Expenditures Report
January 31, 2017

Budget
33.3%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2016-2017	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-16	Jan-17	% RECEIV. EXPENDED
540-RECREATION							
Salaries & Wages/Benefits	261,419	63,459.30	-	197,959.70	17,505.54	14,803.05	24.27
Purchased Prof/Tech Svcs	4,200	4,033.10	-	166.90	29.30	33.70	96.03
Pur Prop Svcs & Other Svcs	6,600	660.00	-	5,940.00	420.00	-	10.00
Supplies	12,000	708.90	78.34	11,212.76	-	267.00	6.56
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	185,500	55,443.68	(1,384.80)	131,441.12	3,857.12	11,291.83	29.14
RECREATION	469,719	124,304.98	(1,306.46)	346,720.48	21,811.96	26,395.58	26.19
551-PURCHASING/RISK MGMT							
Salaries & Wages/Benefits	69,073	9,430.85	-	59,642.15	4,639.60	4,761.91	13.65
Purchased Prof/Tech Svcs	500	-	-	500.00	-	-	-
Pur Prop Svcs & Other Svcs	4,670	-	-	4,670.00	-	-	-
Supplies	2,013	336.73	-	1,676.27	128.57	36.36	16.73
Miscellaneous	500	-	-	500.00	-	-	-
PURCHASING/RISK MGMT	76,756	9,767.58	-	66,988.42	4,768.17	4,798.27	12.73
560-ADMINISTRATION							
Purchased Prof/Tech Svcs	314,520	80,397.72	49,947.00	184,175.28	15,212.49	35,669.13	41.44
Pur Prop Svcs & Other Svcs	125,839	54,479.08	4,608.00	66,751.92	14,114.28	13,480.17	46.95
Supplies	2,300	459.62	-	1,840.38	48.43	204.98	19.98
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	51,000	-	-	51,000.00	-	-	-
ADMINISTRATION	493,659	135,336.42	54,555.00	303,767.58	29,375.20	49,354.28	38.47
570-HUMAN RESOURCES							
Salaries & Wages/Benefits	124,628	40,256.86	-	84,371.14	10,769.23	10,350.45	32.30
Purchased Prof/Tech Svcs	10,000	1,073.50	-	8,926.50	-	300.00	10.74
Pur Prop Svcs & Other Svcs	7,300	3,652.89	-	3,647.11	690.62	1,351.54	50.04
Supplies	1,500	648.60	(106.95)	958.35	60.00	359.83	36.11
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	700	-	-	700.00	-	-	-
HUMAN RESOURCES	144,128	45,631.85	(106.95)	98,603.10	11,519.85	12,361.82	31.59
580-INFORMATION TECHNOLOGY							
Salaries & Wages/Benefits	193,703	58,353.11	-	135,349.89	14,878.04	15,150.94	30.13
Purchased Prof/Tech Svcs	77,615	47,497.33	3,171.82	26,945.85	7,019.83	-	65.28
Pur Prop Svcs & Other Svcs	103,748	42,135.27	33,132.52	28,480.21	4,345.32	10,847.68	72.55
Supplies	15,200	2,579.76	436.30	12,183.94	997.43	687.41	19.84
Capital Outlay	-	(2,470.00)	-	2,470.00	-	-	-
Miscellaneous	5,620	951.82	-	4,668.18	-	-	16.94
INFORMATION TECHNOLOGY	395,886	149,047.29	36,740.64	210,098.07	27,240.62	26,686.03	46.93

City of San Juan, Texas
Budget Expenditures Report
January 31, 2017

Budget 33.3%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2016-2017	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-16	Jan-17	% RECEIV. EXPENDED
590-EMERGENCY MANAGEMENT							
Purchased Prof/Tech Svcs	19,000	15,000.00	-	4,000.00	-	-	78.95
Pur Prop Svcs & Other Svcs	2,000	-	-	2,000.00	-	-	-
Supplies	1,000	66.26	-	933.74	-	-	6.63
Miscellaneous	-	-	-	-	-	-	-
EMERGENCY MANAGEMENT	22,000	15,066.26	-	6,933.74	-	-	68.48
601-STORMWATER DIVISION							
Salaries & Wages/Benefits	57,334	1,075.14	-	56,258.86	-	240.83	1.88
Purchased Prof/Tech Svcs	-	-	-	-	-	-	-
Pur Prop Svcs & Other Svcs	-	-	-	-	-	-	-
Supplies	60,000	-	-	60,000.00	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
STORMWATER DIVISION	117,334	1,075.14	-	116,258.86	-	240.83	0.92
800-LONG TERM DEBT							
Long Term Debt	132,547	-	-	132,547.00	-	-	-
Sanitation Loan	-	73,333.33	-	(73,333.33)	-	-	-
LONG TERM DEBT	132,547	73,333.33	-	59,213.67	-	-	-
TOTAL EXPENDITURES	13,021,745	3,041,108.03	216,126.47	9,764,510.50	768,991.08	751,565.83	25.01
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REVENUES OVER/(UNDER) EXPENDITURE	(2,663,430)	2,069,619.62	(216,126.47)	(4,516,923.15)	1,379,458.17	1,378,976.51	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ UNDER) EXPENDITURES & OTHER (USE)	(2,663,430)	2,069,619.62	(216,126.47)	(4,516,923.15)	1,379,458.17	1,378,976.51	-
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