



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, February 13, 2018

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation of Departmental Reports: Department of Finance, Municipal Court, Police Department, Fire Department, Department of Utilities, Department of Planning and Zoning, Department of Sanitation, Library, Department of Human Resources, Department of Information Technology, City Manager.

1. Department of Sanitation Monthly Report.

2. Planning and Zoning Monthly Report.

3. San Juan Memorial Library Monthly Report.

4. Parks and Recreation Monthly Report.

5. Department of Utilities Project Update Report.
6. City Secretary Project Update Report.
7. Municipal Court Project Update Report.
8. Department of Finance Project Update Report.
9. Police Department Project Update Report.
10. Fire Department Project Update Report.
11. Department of Human Resources Project Update Report.
12. Purchasing and Risk Management Project Update Report.
13. Department of Information Technology Project Update Report.

VI. PUBLIC HEARING/ORDINANCES

- A. Conduct a Public Hearing and Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the “Pizza Hut” Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by Muy Pizza-Tejas, LLC.

VII. APPOINTMENTS

- A. Consider Removal and Appointment to the Library Board.
- B. Consider Removal and Appointment to the Amigos Del Valle Board.
- C. Consider Removal and Appointment to the Civil Service Board.
- D. Consider Removal and Appointment to the Keep San Juan Beautiful Board.
- E. Consider Removal and Appointment to the Planning and Zoning Board.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A.** Consider the Approval of a Budget Amendment Reflecting Fiscal Year 2017-2018 Grant Award from the Office of the Governor's (OOG) Rifle Resistant Body Armor Grant Program in the Amount of \$33,809.92.
- B.** Discussion and Possible Action Regarding Contract with Linebarger Goggan Blair & Sampson, LLP for Legal Services in Connection with Delinquent Ad Valorem Taxes and Mowing Lien Assessments for the City of San Juan.
- C.** Discussion and Possible Action Regarding Appointment of Legal Services in Connection with Delinquent Ad Valorem Taxes and Mowing Lien Assessments for the City of San Juan and Authorize City Manager to Execute an Agreement for Professional Legal Services Relating Thereto.
- D.** Discussion and Possible Action Regarding Hidalgo County Elections Department Requests for Early Voting/Election Day Polling Location of Fire Station #2 (2301 N. Raul Longoria, San Juan, Texas 78589) for Primary, Primary Runoff and General Elections.

IX. CONTRACTUALS/RESOLUTIONS

- A.** Consider Adoption of Resolution Establishing the Budget for Fiscal Year 31 (2018) of the Hidalgo County Urban County Program.
- B.** Consider Resolution Authorizing the City Manager to Submit, Accept an Application for Funding to the Office of the Governor, Homeland Security Division for the City of San Juan Law Enforcement Emergency Regional Response Team (LEERRT) Enhancement Project.
- C.** Consider Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Criminal Justice Division for the San Juan Police Body Camera Program.
- D.** Consider Resolution Authorizing the City of San Juan to Submit an Application for funding to the Office of the Governor, for the City of San Juan in Car Video Project.
- E.** Consider Authorizing the City Manager to Solicit Statements of Qualifications for City of San Juan Transit Terminal Project.

- F. Consider Authorizing the City Manager to Solicit Statements of Qualifications for Construction Management Services and Various City of San Juan Projects as Assigned.

X. CONSENT AGENDA

A. Approval of Meeting Minutes.

- January 17, 2017
- January 23, 2017
- January 24, 2017
- February 14, 2017
- February 28, 2017
- March 28, 2017
- July 3, 2017
- July 11, 2017
- September 5, 2017
- October 17, 2017
- December 29, 2017

XI. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene into Closed Session Pursuant to the Provision of the Chapter 551, Subchapter D, Exceptions to Requirements that Meetings be Open, Texas Government Code §550.071 (Consultation with Attorney) and Texas Government Code §551.072 (Deliberation Regarding Real Property) as Follows:

1. Discussion and Possible Action Regarding the Purchase, Exchange, Lease, Transfer, or Value of Real Property Tract 2. (Pursuant to Texas Code, §551.072 Deliberation About Real Property and §551.071 Consultation with Attorney).

XII. RECONVENE

- A. The City Commission will Reconvene in open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

XIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the _____ in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2018.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Benjamin Arjona, City Manager

DATE: 02/06/2018

SUBJECT: Department of Sanitation Monthly Report.

In the month of January the departments accomplished the following:

SANITATION DEPARTMENT

- The long-awaited permit for the City of San Juan Collection Site has finally been approved (attached). Staff is currently waiting to see if eight (8) trash containers were granted from a Recycle Grant that the City applied for. I will also be meeting with the Information Technology Department to see what type of software is comparable to Incode so that the permit required can be easily read by swiping the barcode and all the residential information be retrieved.
- The Sanitation Department has asked to place on the web-site and water bill the upcoming Holiday (Presidents' Day) on February 19, 2018, advising the residents that there will be trash pickup on that day.
- With the fast growth the City is seeing, there has been multiple times that 90 gallon containers have had to be ordered. The department is currently waiting for a delivery of 100 – 90 gallon trash containers which should arrive sometime next week. There is delivery (attached) of trash containers daily I have also purchased a quantity of 200 recycle containers for those residents that have been on a waiting list for containers.
- Because of the Holidays and the weather, the brush is three days behind. The brush crew will be on the northeast side no later than January 7, 2018. The crew has stayed late and has worked the weekends in order to catch up (attached daily reports). By working closely with Code Enforcement, the department foresees a drop in illegal dumping and brush cut out of schedule.
- A brush schedule will be sent to those residents who have San Juan water. The North Alamo residents will be sent a brush schedule and also have it on the web-site and

Advance Newspaper.

CENTRAL GARAGE

- The older trash trucks have seen minimal maintenance since they are repaired immediately when the need arises. The fire trucks are also maintained by the hydraulic mechanics. The police vehicles are repaired immediately by two other mechanics who have been assigned to the police units only.
- The body and fender and small engine employee fixes the 30 cubic yard containers and the 3, 6, and 8 cubic trash containers. He also handles the mowers, weed eaters, electrical fans etc. for all departments

STREETS DEPARTMENT

- The attached is the monthly schedule for the mowing crew, not only do they mow but also do weedeating.
- The attached schedule is for streets repairs that are done daily. The streets that are not scheduled to be repaired in the near future are repaired with the new asphalt product that has shown great durability during bad weather. The streets that are scheduled for repair in the Phase II schedule are repaired with cold mix.
- The sweeper has been sent out to sweep the streets irregularly because of the lack of a dedicated CDL driver. I have a Heavy Equipment Operator position that will be filled by a CDL driver who will be dedicated to street sweeping.
- An employee has been studying for his pest control license. The employee is scheduled for training this month.

MISCELLANEOUS

The Departments first neighborhood cleanup for the year was the canal on Oleander. The mowing crew has been advised that they are to check the canal once-a-month to ensure it does not have too much growth.

MONTHLY REPORT FOR RECYCLE REVENUES AND TONAGE

Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
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Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

"The Friendly
City"

MEMORANDUM

To: Benjamin Arjona, City Manager
From: Janie Morin, Receptionist / Clerk
Date: February 1, 2018
Subject: January Monthly Report

Revenue and Tonnage:

Cardboard:	11.27 tons/\$1,014.30
Mixed Paper:	0.62 tons/\$80.60
Newspaper:	0.55 tons/\$44.00
Mix Recycables:	0 tons/\$0.00
Used Oil:	0 gals/\$0.00
 Total Tons/Revenue:	 12.44 tons/\$1,138.90
Savings of:	\$248.80
Walk-Ins:	243

**TEXAS COMMISSION ON
ENVIRONMENT QUALITY
COLLECTION STATION PERMIT**

Bryan W. Shaw, Ph.D., P.E., *Chairman*
Toby Baker, *Commissioner*
Jon Niermann, *Commissioner*
Richard A. Hyde, P.E., *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

January 19, 2018

Ms. Carmen Gonzalez
Director of Sanitation
City of San Juan
709 S. Nebraska
San Juan, Texas 78589

Re: City of San Juan Collection Station - Hidalgo County
Municipal Solid Waste (MSW) - Notification No. 120142
Citizens' Collection Station - Acknowledgement
Tracking No.(s) 22264444, 22112003, 22378442; RN110101409/CN600247050

Dear Ms. Gonzalez:

Thank you for your Notice of Intent to Operate a Citizens' Collection Station Form and Texas Commission on Environmental Quality (TCEQ) Core Data Form dated November 16, 2017. The facility will be located at 205 W. Hall, San Juan, Texas. By your submittal, you have properly notified us of the referenced activity. This citizens' collection station is authorized by notification under Title 30 Texas Administrative Code (30 TAC) Section (§)330.11(e)(1). Your facility has been assigned MSW Number 120142. Please reference this number in all future correspondence to the TCEQ.

Please be aware that it is the continuing obligation of persons associated with the site to provide notice to the TCEQ executive director of any changes in accordance with 30 TAC §330.11(b) & (c) and to ensure that the site is managed in a manner which does not cause a nuisance or endangerment of the public health and welfare. Please provide future notifications in duplicate, in accordance with 30 TAC §330.11(b) with one copy sent directly to the TCEQ Harlingen Regional Office.

If you have any questions about this letter, please contact Ms. Alyssa Aston at (512) 239-0861. When addressing written correspondence, please include the mail code MC 124.

Sincerely,

A handwritten signature in cursive script, appearing to read "cgoodin".

Chance Goodin, Manager
Municipal Solid Waste Permits Section
Waste Permits Division

CG\AA\nc

DAILY WORK ORDERS TRASH TRUCK DRIVERS

LANDFILL								
EMPLOYEE	DATE	TICKETS	TONS	NET	TOTAL	DESCRIPTION		
Miguel Hernandez	1/1/2018	1-816068	13.81	259.21	\$ 259.21	Commercial Waste		
David Garca	1/1/2018	1-816081	8.20	153.92	\$ 153.92	Commercial Waste		
Javier Lopez	1/1/2018	1-816075	10.36	194.46	\$ 194.46	Residential Waste		
Javier Lopez	1/2/2018	1-816214	10.39	195.02	\$ 195.02	Residential Waste		
Javier Lopez	1/2/2018	1-816379	9.49	178.13	\$ 178.13	Residential Waste		
Arnold Martinez	1/2/2018	1-816189	8.12	152.41	\$ 152.41	Residential Waste		
Arnold Martinez	1/2/2018	1-816378	4.66	87.47	\$ 87.47	Residential Waste		
Mario Nunez	1/2/2018	1-816339	11.11	208.53	\$ 208.53	Residential Waste		
Mario Nunez	1/2/2018	1-816149	10.53	197.65	\$ 197.65	Residential Waste		
Miguel Hernandez	1/2/2018	1-816172	5.20	97.60	\$ 97.60	Commercial Waste		
Jesus Donava	1/2/2018	1-816358	6.04	113.37	\$ 113.37	Residential Waste		
Jesus Donava	1/2/2018	1-816219	9.73	182.63	\$ 182.63	Residential Waste		
Carlos Lopez	1/2/2018	1-816318	9.03	169.49	\$ 169.49	Residential Waste		
Ernesto Borrego	1/2/2018	1-816171	14.04	263.53	\$ 263.53	Commercial Waste		
Jesus Donava	1/3/2018	1-816627	10.22	191.83	\$ 191.83	Residential Waste		
Javier Lopez	1/3/2018	1-816505	6.66	125.01	\$ 125.01	Residential Waste		
Javier Lopez	1/3/2018	1-816664	10.70	200.84	\$ 200.84	Residential Waste		
Mario Nunez	1/3/2018	1-816702	11.71	219.80	\$ 219.80	Residential Waste		
Mario Nunez	1/3/2018	1-816552	11.17	209.66	\$ 209.66	Residential Waste		
Ernesto Vega	1/3/2018	1-816530	8.56	160.67	\$ 160.67	Residential Waste		
Ernesto Vega	1/3/2018	1-816677	9.15	171.75	\$ 171.75	Residential Waste		
Miguel Hernandez	1/3/2018	1-816628	11.51	216.04	\$ 216.04	Commercial Waste		
Ernesto Borrego	1/3/2018	1-816631	7.07	132.70	\$ 132.70	Commercial Waste		
Carlos Lopez	1/3/2018	1-816630	10.15	190.52	\$ 190.52	Residential Waste		
Ernesto Vega	1/4/2018	1-816839	7.23	135.71	\$ 135.71	Residential Waste		
Ernesto Vega	1/4/2018	1-817013	7.80	146.41	\$ 146.41	Residential Waste		
Mario Nunez	1/4/2018	1-816820	10.08	189.20	\$ 189.20	Residential Waste		
Miguel Hernandez	1/4/2018	1-816901	6.57	123.32	\$ 123.32	Commercial Waste		

Javier Lopez	1/4/2018	1-816823	9.41	176.63	\$ 176.63	Commercial Waste
Carlos Lopez	1/4/2018	1-816872	10.13	190.14	\$ 190.14	Residential Waste
Ernesto Borrego	1/4/2018	1-816902	4.24	79.58	\$ 79.58	Commercial Waste
Miguel Hernandez	1/5/2018	1-817158	17.63	330.92	\$ 330.92	Commercial Waste
Miguel Hernandez	1/5/2018	1-817301	3.77	70.75	\$ 70.75	Commercial Waste
Mario Nunez	1/5/2018	1-817129	9.78	183.57	\$ 183.57	Residential Waste
David Garcia	1/5/2018	1-817242	9.02	169.31	\$ 169.31	Commercial Waste
Carlos Lopez	1/5/2018	1-817201	11.48	215.48	\$ 215.48	Residential Waste
Carlos Lopez	1/5/2018	1-817143	5.84	109.62	\$ 109.62	Residential Waste
Ernesto Borrego	1/5/2018	1-817300	9.32	174.94	\$ 174.94	Commercial Waste
Miguel Hernandez	1/6/2018	1-817462	7.14	134.02	\$ 134.02	Commercial Waste
Mario Nunez	1/8/2018	1-817797	8.20	153.91	\$ 153.91	Residential Waste
Mario Nunez	1/8/2018	1-817660	9.58	179.82	\$ 179.82	Residential Waste
Jesus Donava	1/8/2018	1-817755	10.31	193.52	\$ 193.52	Residential Waste
David Garcia	1/8/2018	1-817720	9.65	181.13	\$ 181.13	Commercial Waste
Ernesto Vega	1/8/2018	1-817670	8.20	153.91	\$ 153.91	Residential Waste
Ernesto Vega	1/8/2018	1-817828	7.88	147.91	\$ 147.91	Residential Waste
Miguel Hernandez	1/8/2018	1-817690	15.89	298.26	\$ 298.26	Commercial Waste
Carlos Lopez	1/8/2018	1-817817	13.68	256.77	\$ 256.77	Commercial Waste
Mario Nunez	1/9/2018	1-818109	9.77	183.38	\$ 183.38	Residential Waste
Carlos Lopez	1/9/2018	1-818277	6.70	125.76	\$ 125.76	Residential Waste
Ernesto Vega	1/9/2018	1-818262	3.95	74.14	\$ 74.14	Residential Waste
Jesus Donava	1/9/2018	1-818084	10.26	192.58	\$ 192.58	Residential Waste
Miguel Hernandez	1/9/2018	1-818234	3.44	64.57	\$ 64.57	Residential Waste
Ernesto Vega	1/9/2018	1-818069	7.48	140.40	\$ 140.40	Residential Waste
Miguel Hernandez	1/9/2018	1-818061	15.76	295.82	\$ 295.82	Commercial Waste
Carlos Lopez	1/9/2018	1-818278	10.15	190.52	\$ 190.52	Residential Waste
Mario Nunez	1/10/2018	1-818363	8.10	152.04	\$ 152.04	Residential Waste
David Garcia	1/10/2018	1-818523	4.09	76.77	\$ 76.77	Commercial Waste
Mario Nunez	1/10/2018	1-818485	11.06	207.60	\$ 207.60	Residential Waste
Ernesto Vega	1/10/2018	1-818581	8.34	156.54	\$ 156.54	Residential Waste
Ernesto Vega	1/10/2018	1-818452	8.80	165.18	\$ 165.18	Residential Waste

Jesus Donava	1/10/2018	1-818512	10.61	199.15	\$ 199.15	Residential Waste
Javier Lopez	1/10/2018	1-818424	7.96	159.41	\$ 159.41	Residential Waste
Javier Lopez	1/10/2018	1-818606	10.72	201.21	\$ 201.21	Residential Waste
Miguel Hernandez	1/10/2018	1-818454	13.29	249.45	\$ 249.45	Commercial Waste
Ernesto Borrego	1/10/2018	1-818474	12.26	230.12	\$ 230.12	Commercial Waste
Carlos Lopez	1/10/2018	1-818605	10.69	200.65	\$ 200.65	Residential Waste
Miguel Hernandez	1/11/2018	1-818743	11.04	207.22	\$ 207.22	Commercial Waste
Miguel Hernandez	1/11/2018	1-818896	4.17	78.27	\$ 78.27	Commercial Waste
Jesus Donava	1/11/2018	1-818699	10.42	195.58	\$ 195.58	Residential Waste
Mario Nunez	1/11/2018	1-818937	10.66	200.09	\$ 200.09	Residential Waste
Ernesto Borrego	1/11/2018	1-818895	9.30	174.56	\$ 174.56	Commercial Waste
Mario Nunez	1/11/2018	1-818698	12.01	225.43	\$ 225.43	Residential Waste
Javier Lopez	1/11/2018	1-818801	10.59	198.77	\$ 198.77	Residential Waste
Ernesto Vega	1/11/2018	1-818745	8.78	164.80	\$ 164.80	Residential Waste
Ernesto Vega	1/11/2018	1-818919	8.55	160.48	\$ 160.48	Residential Waste
Carlos Lopez	1/11/2018	1-818836	10.83	203.28	\$ 203.28	Residential Waste
David Garcia	1/12/2018	1-819179	6.90	129.51	\$ 129.51	Commercial Waste
Jesus Donava	1/12/2018	1-819317	1.36	25.53	\$ 25.53	Residential Waste
Ernesto Vega	1/12/2018	1-819063	2.23	41.86	\$ 41.86	Residential Waste
Javier Lopez	1/12/2018	1-819091	9.95	186.76	\$ 186.76	Residential Waste
Javier Lopez	1/12/2018	1-819153	13.12	246.26	\$ 246.26	Commercial Waste
Javier Lopez	1/12/2018	1-819298	7.96	149.41	\$ 149.41	Commercial Waste
David Garcia	1/15/2018	1-819629	8.46	158.79	\$ 158.79	Commercial Waste
Ernesto Borrego	1/15/2018	1-819618	15.30	287.18	\$ 287.18	Commercial Waste
Mario Nunez	1/15/2018	1-819696	6.04	113.37	\$ 113.37	Residential Waste
Javier Lopez	1/15/2018	1-819636	9.44	177.19	\$ 177.19	Residential Waste
Javier Lopez	1/15/2018	1-819718	2.88	54.06	\$ 54.06	Residential Waste
Jesus Donava	1/15/2018	1-819720	10.88	204.22	\$ 204.22	Residential Waste
Ernesto Vega	1/15/2018	1-819709	8.86	166.30	\$ 166.30	Residential Waste
Ernesto Vega	1/15/2018	1-819558	8.26	155.04	\$ 155.04	Residential Waste
Jesus Donava	1/16/2018	1-805397	5.34	100.23	\$ 100.23	Residential Waste
Javier Lopez	1/16/2018	1-820106	6.67	125.20	\$ 125.20	Residential Waste

Ernesto Vega	1/16/2018	1-819959	8.13	152.60	\$ 152.60	Residential Waste
Ernesto Vega	1/16/2018	1-820084	5.16	96.85	\$ 96.85	Residential Waste
Mario Nunez	1/16/2018	1-820038	10.34	194.08	\$ 194.08	Residential Waste
Javier Lopez	1/16/2018	1-819924	8.27	155.23	\$ 155.23	Residential Waste
Miguel Hernandez	1/16/2018	1-819953	12.04	225.99	\$ 225.99	Commercial Waste
Ernesto vega	1/17/2018	1-820261	8.88	166.68	\$ 166.68	Residential Waste
Ernesto Vega	1/17/2018	1-820385	7.91	148.47	\$ 148.47	Residential Waste
Miguel Hernandez	1/17/2018	1-820280	13.21	247.95	\$ 247.95	Commercial Waste
Mario Nunez	1/17/2018	1-820339	9.66	181.32	\$ 181.32	Residential Waste
Jesus Donaya	1/17/2018	1-820322	9.50	178.32	\$ 178.32	Residential Waste
David Garcia	1/17/2018	1-820215	3.52	66.07	\$ 66.07	Commercial Waste
Javier Lopez	1/17/2018	1-820257	5.44	102.11	\$ 102.11	Residential Waste
Javier Lopez	1/17/2018	1-820378	7.01	131.58	\$ 131.58	Residential Waste
Arnold Martinez	1/18/2018	1-820662	7.06	132.52	\$ 132.52	Residential Waste
Arnold Martinez	1/18/2018	1-820520	8.91	167.24	\$ 167.24	Residential Waste
Ernesto Vega	1/18/2018	1-820579	5.16	101.85	\$ 101.85	Commercial Waste
Javier Lopez	1/18/2018	1-820555	9.62	180.57	\$ 180.57	Residential Waste
Miguel Hernandez	1/18/2018	1-820577	13.25	248.70	\$ 248.70	Commercial Waste
Javier Lopez	1/19/2018	1-820759	5.73	107.55	\$ 107.55	Residential Waste
Mario Nunez	1/19/2018	1-820753	9.60	180.19	\$ 180.19	Residential Waste
David Garcia	1/19/2018	1-820821	5.74	107.74	\$ 107.74	Commercial Waste
Ernesto Vega	1/19/2018	1-820760	3.87	72.64	\$ 72.64	Residential Waste
Miguel Hernandez	1/19/2018	1-820950	9.59	180.00	\$ 180.00	Commercial Waste
Miguel Hernandez	1/19/2018	1-820786	12.05	246.18	\$ 246.18	Commercial Waste
Miguel Hernandez	1/20/2018	1-821024	4.65	87.28	\$ 87.28	Commercial Waste
Mario Nunez	1/22/2018	1-821284	10.79	202.53	\$ 202.53	Residential Waste
Ernesto Vega	1/22/2018	1-821162	8.36	156.92	\$ 156.92	Residential Waste
Ernesto Vega	1/22/2018	1-821278	6.53	122.57	\$ 122.57	Residential Waste
David Garcia	1/22/2018	1-821198	8.33	156.35	\$ 156.35	Commercial Waste
Miguel Hernandez	1/22/2018	1-821195	13.19	247.58	\$ 247.58	Commercial Waste
Carlos Lopez	1/22/2018	1-821309	11.15	209.29	\$ 209.29	Residential Waste
Ernesto Vega	1/23/2018	1-821690	5.37	100.79	\$ 100.79	Residential Waste

Mario Nunez	1/23/2018	1-821661	11.71	219.80	\$ 219.80	Residential Waste
Miguel Hernandez	1/23/2018	1-821453	13.61	255.46	\$ 255.46	Commercial Waste
Ernesto Vega	1/23/2018	1-821535	8.39	157.48	\$ 157.48	Residential Waste
Javier Lopez	1/23/2018	1-821710	6.40	120.13	\$ 120.13	Residential Waste
Javier Lopez	1/23/2018	1-821541	9.18	172.31	\$ 172.31	Residential Waste
Javier Lopez	1/24/2018	1-821850	7.57	142.09	\$ 142.09	Residential Waste
Javier Lopez	1/24/2018	1-821989	8.85	166.11	\$ 166.11	Residential Waste
David Garcia	1/24/2018	1-821875	3.68	69.07	\$ 69.07	Commercial Waste
Miguel Hernandez	1/24/2018	1-821872	11.44	214.73	\$ 214.73	Commercial Waste
Miguel Hernandez	1/24/2018	1-821994	6.80	127.64	\$ 127.64	Commercial Waste
Mario Nunez	1/24/2018	1-821882	10.59	198.77	\$ 198.77	Residential Waste
Ernesto Vega	1/24/2018	1-822004	8.55	160.45	\$ 160.45	Residential Waste
Ernesto Vega	1/24/2018	1-821858	9.06	170.06	\$ 170.06	Residential Waste
Miguel Hernandez	1/25/2018	1-822254	9.05	169.87	\$ 169.87	Commercial Waste
Ernesto Vega	1/25/2018	1-822119	6.31	118.44	\$ 118.44	Residential Waste
Ernesto Vega	1/25/2018	1-822261	9.25	173.62	\$ 173.62	Residential Waste
Mario Nunez	1/25/2018	1-822096	11.77	220.92	\$ 220.92	Residential Waste
Mario Nunez	1/25/2018	1-822349	12.12	227.49	\$ 227.49	Residential Waste
Javier Lopez	1/25/2018	1-822279	9.94	186.57	\$ 186.57	Residential Waste
Javier Lopez	1/25/2018	1-822117	8.67	162.74	\$ 162.74	Residential Waste
David Garcia	1/26/2018	1-822504	6.95	130.45	\$ 130.45	Commercial Waste
Javier Lopez	1/26/2018	1-822439	4.83	90.66	\$ 90.66	Residential Waste
Ernesto Vega	1/26/2018	1-822432	4.84	90.85	\$ 90.85	Residential Waste
Miguel Hernandez	1/26/2018	1-822524	12.92	242.51	\$ 242.51	Commercial Waste
Miguel Hernandez	1/27/2018	1-822777	10.42	195.58	\$ 195.58	Commercial Waste
David Garcia	1/29/2018	1-822961	9.57	179.63	\$ 179.63	Commercial Waste
Ernesto Vega	1/29/2018	1-822942	9.30	174.56	\$ 174.56	Residential Waste
Ernesto Vega	1/29/2018	1-823038	3.06	57.44	\$ 57.44	Residential Waste
Miguel Hernandez	1/29/2018	1-822926	12.10	227.12	\$ 227.12	Commercial Waste
Ernesto Vega	1/30/2018	1-823432	6.09	114.31	\$ 114.31	Residential Waste
Ernesto Vega	1/30/2018	1-823306	8.15	152.98	\$ 152.98	Residential Waste
Mario Nunez	1/30/2018	1-823410	11.00	206.47	\$ 206.47	Residential Waste

Miguel Hernandez	1/30/2018	1-823304	12.98	243.63	\$ 243.63	Commercial Waste
Javier Lopez	1/30/2018	1-823425	7.46	140.02	\$ 140.02	Residential Waste
Javier Lopez	1/30/2018	1-823291	9.35	175.50	\$ 175.50	Residential Waste
Javier Lopez	1/31/2018	1-823588	8.15	152.98	\$ 152.98	Residential Waste
David Garcia	1/31/2018	1-823552	3.29	61.75	\$ 61.75	Commercial Waste
Ernesto Vega	1/31/2018	1-823752	8.32	156.17	\$ 156.17	Residential Waste
Ernesto Vega	1/31/2018	1-823603	8.97	168.37	\$ 168.37	Residential Waste
Arnold Martinez	1/31/2018	1-823797	10.33	193.89	\$ 193.89	Residential Waste
Miguel Hernandez	1/31/2018	1-823757	9.55	179.25	\$ 179.25	Commercial Waste
Miguel Hernandez	1/31/2018	1-823582	13.02	244.39	\$ 244.39	Commercial Waste

ROLL-OFF TICKETS

EMPLOYEE	DATE	TICKETS	TONS	NET	TOTAL	DESCRIPTION
David Garcia	1/2/2018	4-816367	2.53	44.28	\$ 44.28	Brush
David Garcia	1/2/2018	4-816166	3.86	67.55	\$ 67.55	Brush
David Garcia	1/2/2018	4-816239	3.27	57.23	\$ 57.23	Brush
Arnold Martinez	1/3/2018	4-816454	2.51	43.93	\$ 43.93	Brush
Arnold Martinez	1/3/2018	4-816687	5.12	89.60	\$ 89.60	Brush
Arnold Martinez	1/3/2018	4-816578	4.66	81.55	\$ 81.55	Brush
Arnold Martinez	1/3/2018	4-816523	4.11	71.93	\$ 71.93	Brush
David Garcia	1/3/2018	4-816470	4.04	70.70	\$ 70.70	Brush
David Garcia	1/3/2018	4-816542	5.36	93.80	\$ 93.80	Brush
David Garcia	1/3/2018	4-816620	4.40	77.00	\$ 77.00	Brush
Arnold Martinez	1/4/2018	4-817032	5.65	98.88	\$ 98.88	Brush
Arnold Martinez	1/4/2018	4-816970	5.38	94.15	\$ 94.15	Brush
David Garcia	1/4/2018	4-816956	3.05	53.55	\$ 53.55	Brush
David Garcia	1/4/2018	4-816863	2.57	44.98	\$ 44.98	Brush
David Garcia	1/4/2018	4-816793	3.58	62.65	\$ 62.65	Brush
Arnold Martinez	1/4/2018	4-816785	1.32	23.10	\$ 23.10	Brush
Arnold Martinez	1/5/2018	4-817157	4.08	71.40	\$ 71.40	1315 C Chavez
Arnold Martinez	1/5/2018	4-817214	2.88	50.40	\$ 50.40	Spirit
Arnold Martinez	1/5/2018	4-817303	3.39	59.33	\$ 59.33	Brush
Arnold Martinez	1/5/2018	4-817111	10.62	185.85	\$ 185.85	Brush
Arnold Martinez	1/5/2018	4-817364	5.07	88.73	\$ 88.73	Brush
Pete Garcia	1/5/2018	4-817397	5.22	91.35	\$ 91.35	Brush
Pete Garcia	1/5/2018	4-817330	4.25	74.38	\$ 74.38	Brush
Miguel Hernandez	1/6/2018	4-817510	2.17	37.98	\$ 37.98	Brush
Ernesto Borrego	1/6/2018	4-817509	5.94	103.95	\$ 103.95	Brush
Ernesto Borrego	1/6/2018	4-817459	2.78	48.65	\$ 48.65	Brush
Arnold Martinez	1/8/2018	4-817561	4.41	77.18	\$ 77.18	Brush

Arnold Martinez	1/8/2018	4-817756	2.16	37.80	\$ 37.80	Brush	
Arnold Martinez	1/8/2018	4-817843	3.36	58.80	\$ 58.80	Brush	
David Garcia	1/9/2018	4-818258	3.49	61.08	\$ 61.08	Brush	
David Garcia	1/9/2018	4-818197	2.62	45.85	\$ 45.85	Brush	
David Garcia	1/9/2018	4-818097	5.94	103.95	\$ 103.95	Brush	
Arnold Martinez	1/9/2018	4-817980	5.70	99.75	\$ 99.75	Brush	
Arnold Martinez	1/9/2018	4-818059	4.63	81.03	\$ 81.03	Brush	
Arnold Martinez	1/9/2018	4-818123	4.13	72.28	\$ 72.28	Brush	
Arnold Martinez	1/9/2018	4-818254	3.98	69.65	\$ 69.65	Brush	
Miguel Hernandez	1/10/2018	4-818640	3.79	66.33	\$ 66.33	Brush	
Arnold Martinez	1/10/2018	4-818591	4.28	74.90	\$ 74.90	Brush	
Ernesto Borrego	1/10/2018	4-818639	6.53	114.28	\$ 114.28	Brush	
Arnold Martinez	1/10/2018	4-818371	4.63	81.03	\$ 81.03	Brush	
Arnold Martinez	1/10/2018	4-818440	4.99	87.33	\$ 87.33	Brush	
Sergio Castaneda	1/10/2018	4-818590	5.09	89.08	\$ 89.08	Brush	
David Garcia	1/11/2018	4-818739	5.62	98.35	\$ 98.35	Brush	
David Garcia	1/11/2018	4-819001	3.25	56.88	\$ 56.88	Brush	
David Garcia	1/11/2018	4-818824	3.15	56.13	\$ 56.13	Brush	
Arnold Martinez	1/11/2018	4-818735	4.55	94.63	\$ 94.63	Brush	
Arnold Martinez	1/11/2018	4-818867	3.99	69.83	\$ 69.83	Brush	
Arnold Martinez	1/11/2018	4-818948	4.61	80.68	\$ 80.68	Brush	
Arnold Martinez	1/12/2018	4-819290	3.14	54.95	\$ 54.95	PSJA	
Arnold Martinez	1/12/2018	4-819229	6.77	118.48	\$ 118.48	PSJA	
Arnold Martinez	1/12/2018	4-819146	5.25	91.88	\$ 91.88	Brush	
Arnold Martinez	1/12/2018	4-819054	6.30	110.25	\$ 110.25	Brush	
Mario Nunez	1/12/2018	4-819189	7.65	133.88	\$ 133.88	Brush	
David Garcia	1/12/2018	4-819305	7.08	123.90	\$ 123.90	Brush	
Arnold Martinez	1/13/2018	4-819384	4.57	79.98	\$ 79.98	Brush	
Arnold Martinez	1/13/2018	4-819449	6.49	113.58	\$ 113.58	Brush	
Ernesto Borrego	1/13/2018	4-819434	6.03	105.53	\$ 105.53	Brush	
Ernesto Borrego	1/13/2018	4-819382	6.20	108.50	\$ 108.50	Brush	
Ernesto Borrego	1/13/2018	4-819467	6.86	120.05	\$ 120.05	Brush	

Arnold Martinez	1/15/2018	4-819722	4.66	81.55	\$	81.55	Dogget	
Arnold Martinez	1/15/2018	4-819651	2.51	43.93	\$	43.93	Spirit	
Pete Garcia	1/15/2018	4-819767	0.83	14.53	\$	14.53	Brush	
Arnold Martinez	1/15/2018	4-819510	4.85	84.88	\$	84.88	Brush	
Arnold Martinez	1/15/2018	4-819582	5.43	94.03	\$	95.03	Brush	
Arnold Martinez	1/16/2018	4-819870	6.10	106.75	\$	106.75	Brush	
David Garcia	1/16/2018	4-819967	1.39	24.33	\$	24.33	Brush	
David Garcia	1/16/2018	4-819878	3.41	59.68	\$	59.68	Brush	
David Garcia	1/16/2018	4-820097	2.67	46.73	\$	46.73	Brush	
Arnold Martinez	1/16/2018	4-820109	3.87	67.73	\$	67.73	Brush	
Arnold Martinez	1/16/2018	4-819990	4.12	72.10	\$	72.10	Brush	
Arnold Martinez	1/19/2018	4-820884	2.58	45.15	\$	45.15	Brush	
Arnold Martinez	1/19/2018	4-820774	6.91	120.93	\$	120.93	Brush	
Arnold Martinez	1/19/2018	4-820934	4.90	85.75	\$	85.75	Brush	
Arnold Martinez	1/22/2018	4-821294	6.20	108.50	\$	108.50	PSJA	
Arnold Martinez	1/22/2018	4-821102	4.08	71.40	\$	71.40	Brush	
Arnold Martinez	1/22/2018	4-821167	5.75	100.63	\$	100.63	Brush	
David Garcia	1/22/2018	4-821350	4.52	79.10	\$	79.10	Brush	
Sergio Castaneda	1/22/2018	4-821277	4.13	72.28	\$	72.28	Brush	
Sergio Castaneda	1/22/2018	4-821204	4.38	76.65	\$	76.65	Brush	
Arnold Martinez	1/23/2018	4-821712	2.75	48.13	\$	48.13	PSJA	
Arnold Martinez	1/23/2018	4-821628	3.92	68.60	\$	68.60	Brush	
Arnold Martinez	1/23/2018	4-821505	2.28	39.90	\$	39.90	Brush	
Arnold Martinez	1/23/2018	4-821442	5.67	99.23	\$	99.23	Brush	
Arnold Martinez	1/24/2018	4-822031	3.95	69.13	\$	69.13	Brush	
Arnold Martinez	1/24/2018	4-821990	3.78	66.15	\$	66.15	Brush	
Arnold Martinez	1/24/2018	4-821939	6.86	120.05	\$	120.05	Brush	
Arnold Martinez	1/24/2018	4-821859	2.64	46.20	\$	46.20	Brush	
Arnold Martinez	1/24/2018	4-821799	9.92	183.60	\$	183.60	PSJA	
Arnold Martinez	1/25/2018	4-822140	4.84	84.70	\$	84.70	Brush	
Arnold Martinez	1/25/2018	4-822093	5.22	91.35	\$	91.35	Brush	
Arnold Martinez	1/25/2018	4-822331	5.85	102.38	\$	102.38	Brush	

Miguel Hernandez	1/25/2018	4-822340	3.92	68.60	\$ 68.60	Brush
David Garcia	1/25/2018	4-822186	5.57	97.48	\$ 97.48	Brush
David Garcia	1/26/2018	4-822606	4.85	84.88	\$ 84.88	Brush
Pete Garcia	1/26/2018	4-822551	1.37	23.98	\$ 23.98	Brush
Pete Garcia	1/26/2018	4-822700	1.86	32.55	\$ 32.55	Brush
Pete Garcia	1/26/2018	4-822483	1.39	24.33	\$ 24.33	Brush
Pete Garcia	1/26/2018	4-822623	1.33	23.28	\$ 23.28	Brush
Arnold Martinez	1/26/2018	4-822418	2.59	45.33	\$ 45.33	Brush
Arnold Martinez	1/26/2018	4-822537	13.39	234.33	\$ 234.33	PSJA
Arnold Martinez	1/26/2018	4-822603	7.75	135.63	\$ 135.63	PSJA
Arnold Martinez	1/29/2018	4-823041	4.75	83.13	\$ 83.13	Brush
Arnold Martinez	1/29/2018	4-823123	5.31	92.93	\$ 92.93	Brush
Arnold Martinez	1/29/2018	4-822852	6.28	109.90	\$ 109.90	Brush
David Garcia	1/29/2018	4-823126	5.42	94.85	\$ 94.85	Brush
Arnold Martinez	1/29/2018	4-822948	3.89	68.08	\$ 68.08	1911 N Raul Lon c
Joe Alaniz	1/29/2018	4-822858	4.75	83.13	\$ 83.13	Brush
Pete Garcia	1/29/2018	4-822951	2.04	35.70	\$ 35.70	Brush
Pete Garcia	1/29/2018	4-822855	2.01	35.18	\$ 35.18	Brush
Pete Garcia	1/29/2018	4-823089	2.37	41.48	\$ 41.48	Brush
Arnold Martinez	1/30/2018	4-823233	4.61	80.68	\$ 80.68	Brush
Arnold Martinez	1/30/2018	4-823293	3.70	64.75	\$ 64.75	Brush
Arnold Martinez	1/30/2018	4-823378	2.78	48.65	\$ 48.65	Brush
Arnold Martinez	1/30/2018	4-823455	3.38	59.33	\$ 59.33	Brush
Pete Garcia	1/30/2018	4-823312	1.30	22.75	\$ 22.75	Brush
Pete Garcia	1/30/2018	4-823401	1.05	18.38	\$ 18.38	Brush
Pete Garcia	1/31/2018	4-823775	0.70	12.25	\$ 12.25	Brush
David Garcia	1/31/2018	4-823671	3.87	67.73	\$ 67.73	PSJA
David Garcia	1/31/2018	4-823758	5.40	121.36	\$ 121.36	315 N C Chavez
Pete Garcia	1/31/2018	4-823561	1.39	24.33	\$ 24.33	Brush
Pete Garcia	1/31/2018	4-823686	1.36	23.80	\$ 23.80	Brush
Arnold Martinez	1/31/2018	4-823548	4.77	83.48	\$ 83.48	Brush

**DAILY WORK ORDERS
TRASH CONTAINERS DELIVERY
AND PICKUP
STREET SIGNS/SPEED BUMPS**

90 GAL.		SERVICE WORK ORDER				
DATE	Name	ADDRESS	ORDER NOTES	PICK UP	DELIVER	BY WHOM
1/2/2018	Lozoya Eduardo	206 Los Laureles Dr 35-9724-00	new service, deliver 1/90 gal con . NAWS Acct. paid \$ 50.00		1/5/2018 P 1016747	J.V / A.C
	Ortega San Juana	407 Taylor 13-0313-02	discontinue service pick up 1/90 gal con	1/4/2018 V 0134564		J.V/ A.C
	Rosales Michelle	1202 E 7th St 12-8090-03	terminated service, pick up 1/90 gal con	1/4/2018 C 0199580		J.V/ A.C
	Salas Blanca E	411 W Athol 03-2490-01	terminated service, pick up 1/90 gal con	1/4/2018 P 0397379		J.V / A.C
	Leanos Carlos	2801 Fortune 35-9725-00	replace burned 1/90 gal con. on site. Police report Case# 18-00056		1/5/2018 P 1016703	J.V / A.C
	Moritz Darlene	The Grove Lt 96 10-0930-01	reactivated service deliver 1/90 gal con		1/5/2018 161	J.V / A.C
	Guerra Irma	404 E 12th 09-0640-06	please replace stolen 1/90 gal con. Officer: C Flores # 48 Case # 18-0008		1/4/2018 P 1016746	J.V / A.C
	Bushue Ronald D	the Grove Lt 30 10-0290-01	reactivated service. Deliver 1/90 gal con		1/5/2018 Q 011923	J.V / A.C
1/3/2018	Gutierrez Maria	1408 Rio Grande St 10-4130-01	discontinue service 1/3/2018 pick up 1/90 gal con	1/4/2018 D 0062484		J.V / A.C
	Perez Pablo	1112 Monica Lane 14-0550-04	terminated service, pick up 1/90 gal con	1/4/2018 K 0778454		J.V / A.C
1/4/2018	Garza Nonreal	810 N Buffalo	new service, deliver 1/90			J.V / A.C
	Noelia	03-0495-02	gal con.			1/8/2018

			con.on site				
			con # T 117477				
Flores Myrna	1803 Calle Linda		new service 1/4/18 deliver		1/5/2018	J.V / A.C	
	17-1240-08		1/90 gal con		P 1016702		
Vitela Bertha	1709 Calle Linda		new service deliver 1/90		1/5/2018	J.V / A.C	
	17-1280-04		gal con.		P 1016701		
Cantu Rosa	1614 Chula Vista		new service, deliver 1/90		1/5/2018	J.V / A.C	
Elia	Santa Fe		gal con.		P 1016700		
1/5/2018	Valderas Ernesto	The Grove Lt 27	suspended service, pick up			J.V/ A.C	
		10-0260-03	1/90 gal con			1/8/2018	
			no con. on site				
Tamayo Fidel Jr	502 W Citrus		replace broken 1/90 gal			J.V / A.C	
	03-1170-02		con on site.			1/9/2018	
			replace lid on site				
			con. # Q 009999				
Martinez Emilia	327 E 3rd		As per customer requested		1/9/2018	J.V/ A.C	
	16-1530-01		deliver additional 1/90 gal		P 1016697		
			con.				
			other con. on site				
			con. # Q 009376				
Campos Raul Jr	2007 King Rd		new service 1/5/18		1/9/2018	J.C/A.C	
	25-5055-00		deliver 1/90 gal con		P 1016743		
Torres Norma	208 Camino Real		discontinue service			J.V / A.C	
	17-0535-08		1/5/2018 pick up 1/90 gal			1/8/2018	
			con. on site				
			has a 300 gal con. for apart				
			complex				
Arellano Alejandra	1406 Rio Grande St		new service 1/5/2018 verify		1/8/2018	J.V / A.C	
	10-4130-02		if con on site if none deliver		P 1016699		
			1/90 gal con				
Beas Rogelio	1515 Douglas		discontinue service 1/5/18		1/8/2018	J.V / A.C	
	05-0112-01		pick up 1/90 gal con		D 0063375		

GMV Equipment	650 E Expway 83 11-3034-01	customer has a 300 gal con.	J.V/A.C 1/8/2018
1/8/2018	Pitchford Terry	reactivated date verify	J.V / A.C
	102 THE GROVE LT	con. number	1/8/2018
	10-0990-03	con already on site	
		con. # Q 012064	
	Sheeran Joshua	new service 1/8/18	1/9/2018 J.V / A.C
	30-6291-00	deliver 2/90 gal con	P 10166
	Scott Winfield M	reactivated service, deliver	1/9/2018 J.V / A.C
	The Grove Lt 95	1/90 gal con	X 0378053 J.V / A.C
	10-0920-02	reactivated deliver 1/90 gal	X 57
	Splinter Dale K	con.	
	The Grove Lt 44	replace broken 1/90 gal con	1/10/2018 J.V / A.C
	10-0430-00		Q 010193 P 1016671
	Rivera Antonio	reactivated service as per	1/10/2018
	1407 Pullin Ave	customer request replace	P 1016673 J.V / A.C
	22-1290-00	damaged 1/90 gal con	
	Pena Ludivina	discontinue service 1/8/2017	
	1603 Washington	pick up 1/90 gal con	
	12-1120-04		
	Palm		
	Ito Lucia		
	208 W 8th St		
	07-0760-08		
1/9/2018	Howe Irene	new service 1/10/18 deliver	1/12/2018 J.V / A.C
	The Grove Lt 87	1/90 gal con	317
	10-0850-00		
	Valle Benito	replace broken 1/90 gal con	1/15/2018 J.V / A.C
	200 Garfield St	Q008739	P 1016704
	21-1530-00	reactivated service deliver	1/10/2018 J.V / A.C
	De La Rosa Karen	1/90 gal con	P 1016672
	607 E 3rd	As per customer request	1/11/2018 J.V / A.C
	11-0960-01	replace damaged 1/90 gal	F 0732292 P 1016667
	Alvarado Mario	con	
	412 E 11th St	new service deliver 1/90 gal con	
	10-9070-01	con. already on site	J.V / A.C
	Ito Lucia	con. # K 0778537	1/10/2018
	208 W 8th St		
	07-0760-08		

1/10/2018	Guzman Jose D	307 Tenaza	replace broken 1/90 gal	1/12/2018	1/12/2018	JV / A C
		35-4030-00	con. on site	G 0244319	P 1016713	
	Rendon Eloy	423 Cozumel	replace missing round lid	1/12/2018	1/12/2018	JV / A C
		18-0560-02	on 1/90 gal con. on site	Z 0271363	p 1016712	
	Luna Aurelia	609 W Chaparral	discontinue pick up 1/90 gal	1/11/2018		JV / A C
		01-2100-00	con.	Q 009895		
	Solis Juanita	110 Justice Ln	discontinue service pick up	1/11/2018		JV / A C
		27-1010-01	1/90 gal con	J 0948886		
	Davila Rosa Maria	302 E 14th St	discontinue service pick up	1/11/2018		JV / A C
		09-1460-00	1/90 gal con	D0062393		
	Salinas Olga L	2010 SunRise Dr	new service 1/10/18		1/11/2018	JV / A C
		27-0490-08	deliver 1/90 gal con		P 1016666	
	Carrillo Rosa Silvia	1603 Jonathan	new service 1/10/2017 deliver		1/11/2018	JV / A C
		09-3230-03	1/90 gal con		P1016668	
	Alvarez Isneldia	407 Taylor St	new service 1/10/2018, deliver		1/11/2018	JV / A C
		13-0313-03	1/10/2018 deliver 1/90 gal con		P 1016669	
1/11/2018	Arevalo Concepcion	400 Safari	new service verify con.			JV / A C
		05-7025-01	number . If there is no con.			
			deliver 1/90 gal con			
			con. on site			
			con. # Q 009272			
	Ryan James C	1202 E 7th St	new service , deliver 1/90 gal		1/12/2018	JV / A C
		12-8090-04	con.		P 1016674	
	Davila Rosa Maria	302 E 14th 1/2	new service deliver 1/90		1/12/2018	JV / A C
		09-1460-00	gal con.		P 1016705	
	Gonzalez Primitivo	1026 Citriana Dr	replace broken 1/90 gal	1/12/2018	1/12/2018	JV / A C
		35-9727-00	con	5204601	p 1016711	
	Fonseca Doroteo	100 E 16th	replace broken 1/90 gal cont			JV / A C
		26-0050	replace lid on site.			1/15/2018
			con. # B0109709			
	Superlucious Raspas	4000 N Raul Lon	deliquent acct paid in full		1/15/22018	JV / A C

Y mas	10-6090-02	deliver 1/300 gal con.	300 gal
1/12/2018	Martinez Maria Hilda	124 E 2nd	1/15/2018 J.V / A.C
	16-1100-08	new service	P 1016732
	Garza Mariano Jr	701E Sgt Trevino	1/15/2018 J.V / A.C
	04-5142-00	reactivated services deliver	P 1016707
	Reyes Jackie	1/90 gal con	1/15/2018 J.V / A.C
	1305 King Rd	new service, deliver 1/90	P 1016709
	13-1320-08	gal con	1/15/2018 J.V / A.C
	Zamarripa Daniel	new service deliver 1/90	P 1016710
	110 Justice Ln	gal con	1/15/2018 J.V / A.C
	27-1010-04	replace stolen 1/90 gal con	1/15/2018 J.V / A.C
	Perez Mirna	Officer C Lizcano	P 1016706
	4400 S Stewart	Case # 18-0076	
	30-4076-00	deliver 1 - 6yd dumpster at 2	A.C / J.V
	Cash America Pawn	pick ups a week.	1/23/2018
	Raul Lon Exp. 83	Tag 4837	
	04-5113-01	cont. # 97281	
		6yd	
	Bermea Christine	new service deliver 1/300 gal con	A.C / S.C
	323 S Nebraska	deliver 300 gal	
	16-2550-08		
1/15/2018	Garcia Abel	5201 Dorado Dr	1/19/2018 A.C
	35-9591-00	replace stolen 1/90 gal con	P1016708
		Officer C. Lizcano # 491	
		Case # 18-109	
	Garcia Victor F	818 Guadalupe	1/23/2018 A.C / P.G
		deliver 1-90 gal residential con.	
	35-3728-00	NAWSC ACCT NO. 17-4995-220-00	P 1016731
	Rodriguez Candelario	602 Calle Del Sol	1/23/2018 A.C / P.G
		new service, deliver 1/90 gal	P 10116729
	06-2690-02	con.	1/23/2018 A.C / P.G
	Sanchez Juan David	402 W 9th St	P 1016727
		new service, verify if any con.	
	06-3390-03	on site. If no con. on site please	
		deliver 1/90 gal con.	
	Perez Daisy	312 E Chaparral	1/23/2018 A.C / P.G
		new service, deliver 1/90 gal con.	Q 010030
	16-2850-04	CON. on site	

	Molina Esteban	1419 Scotty St 05-8043-00	deliver 1/90 gal con. con on site	1/23/2018 U 150362	A.C / P.G
1/17/2018	Carranza Claudia	2308 Jay Dr 26-2110-01	as per customer request: deliver additional 1/90 gal con.	1/23/2018 P 1016728	A.C / P.G
			Note: After S/O, resid. should have 2/90 gal con		
	Puretap Water System	126 Stewart Rd 11-1510-00	pick up 3yd dumpster close acct. left con. paid		
1/18/2018	Martinez Melba	207 Washingtonia 11-1240-00	replace broken 1/90 gal con on site		A.C / P.G 1/23/2018
			replace 90 gal con. # P 1016714		
	Ortiz Lino	415 W Ebony	as per customer's request, replace	1/23/2018	A.C / P.G
		03-1140-00	damaged 1/90 gal	D 0062628 p1016730	
1/22/2018	Rodriguez Celedonio	920 Border Breeze 35-9729-00	customer claims garbage con. fell in service truck please deliver 1/90 gal con.	1/24/2018 Q 011827	A.C / S.C
	Affordable Homes of SO. Texas	1411 Los Cielos Dr 28-2954-00	new service 01/22/2018. Deliver 1/90 gal con.	1/23/2018 P 1016726	A.C
	Sloss Diana	415 E Rail Rd 11-0450-02	discontinue service 01/22/18 Pick up 1/90 gal con		A.C 1/23/2018
			gate lock		
	Limberg Robert	109 The Grove Lt 10-1060-01	customer claims there is a second garbage con. on site. Please pick up 1/90 gal con.	1/23/2018 Q 012030	A.C
	Knoot Gerald	14 The Grove Lt 10-0130-01	new service 01/22/18, deliver 1/90 gal con.	1/23/2018 Q 012030	A.C
1/23/2018	Fong Criselda	915 E 495 30-4070-04	new service, deliver 1/300 gal con at 1x a week	1/24/2018 Q 90	A.C / S.C
	Gomez Heriberto	1112 Monica Lane	new service, deliver 1/90 gal con	1/24/2018	A.C / S.C

S E R V I C E O R D E R

JOB DATE: 1/23/2018 10:27 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054499
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: RYHERD, DON

LOCATION: 101 THE GROVE LT
 ACCT NO#: 10-0980-02 RYHERD, DON

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: DISCONTINUE ESRVICE 01/23/18
 PICKUP 1/90 GAL CONT

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-25-18

WORKED BY: JV. AC

APPROVED BY:

P14 cont: Q012043

S E R V I C E O R D E R

JOB DATE: 1/23/2018 3:34 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054541
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: SILVA, ALEXIS

LOCATION: 1314 WASHINGTONIA PALM
 ACCT NO#: 22-0925-05 SILVA, ALEXIS

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE, DELIVER 1/90 GAL CONTAINER.

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-25-18

WORKED BY: JV. AC

APPROVED BY:

Delivered cont: P1016723

S E R V I C E O R D E R

JOB DATE: 1/23/2018 3:48 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054542
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: GARCIA, ERASMO

LOCATION: 301 E 12TH ST
 ACCT NO#: 08-1690-01 GARCIA, ERASMO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: REPLACE BROKEN 1/90 GAL CONT ON SITE

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-25-18

WORKED BY: JV. AC

APPROVED BY:

Delivered cont. PO135 6 89

P/U cont: Q00 9875

S E R V I C E O R D E R

JOB DATE: 1/26/2018 11:30 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054589
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: GUAJARDO, RICARDO

LOCATION: 502 JAMES ST

ACCT NO#: 10-7032-01 GUAJARDO, RICARDO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: REPLACE BROKEN CONTAINER (MISSING LID)

COMPLETION NOTES:

Replaced lid on site.
 Container # D0063342

SUPERVISOR NOTES:

COMPLETION DATE:

1-29-18

WORKED BY:

JV. AC

APPROVED BY:

S E R V I C E O R D E R

JOB DATE: 1/25/2018 2:55 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054575
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: RODRIGUEZ, CECILIO

LOCATION: 321 E ~~14TH~~ 14 1/2 St
 ACCT NO#: 09-1330-00 RODRIGUEZ, CECILIO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: REPLACE MISSING LID ON ROUND 1/90 GAL CONT ON SITE
 AS PER CUSTOMER LID WENT INSIDE GARBAGE TRUCK

COMPLETION NOTES: Replaced lid on site.
 container # Q008452

SUPERVISOR NOTES:

COMPLETION DATE: 1-29-18
 WORKED BY: JV Ac
 APPROVED BY:

S E R V I C E O R D E R

JOB DATE: 1/25/2018 12:45 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054570
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: MARTINEZ, ALBERTO

LOCATION: 2506 GARDENIA DR
 ACCT NO#: 35-9579-00 MARTINEZ, ALBERTO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: AS PER CUSTOMER'S REUEST, REPLACE BROKEN 1/90 GAL CONTAINER.

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-29-18

WORKED BY: JV. AC

APPROVED BY:

Delivered Cont: P1016719

P/U Cont: T301279

S E R V I C E O R D E R

JOB DATE: 1/25/2018 11:17 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054556
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: VELA, DANIEL EDUARDO

LOCATION: 1805 WEST TEXAS
 ACCT NO#: 25-5054-01 VELA, DANIEL EDUARDO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE 01/25/18, DELIVER 1/90 GAL CONT

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE:

WORKED BY:

APPROVED BY:

1-29-18

JV. AC

Delivered Cont: P1016717

S E R V I C E O R D E R

JOB DATE: 1/24/2018 1:39 PM
 JOB CODE: GAR - GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054548
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: ORDONEZ, OLIVIA

LOCATION: 1228 WEST TEXAS
 ACCT NO#: 09-2740-00 ORDONEZ, OLIVIA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: CUSTOMER REQUESTS AN ADDITIONAL 1/90 GAL CONTAINER. AFTER S/O, CUSTOMR SHOULD HAVE 2/90 GAL CONTAINER. PLEASE PROVIDE CONTAINER NUMBERS.

COMPLETION NOTES:

Other container is behind a wooden gate. can't see #

SUPERVISOR NOTES:

COMPLETION DATE:

1-25-18

WORKED BY:

JV AC

APPROVED BY:

Delivered cont. P1016 720

S E R V I C E O R D E R

JOB DATE: 1/24/2018 8:01 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054545
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: ZARATE, JESSICA

LOCATION: 1412 RIO BLANCO
 ACCT NO#: 10-7212-01 ZARATE, JESSICA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: DELIVER ADDITIONAL 1/90 GAL CONT
 RESID SHOULD HAVE 2/90 GAL CONT AFTER S/O. PLEASE PROVIDE
 BOTH CONTAINER NUMBERS

COMPLETION NOTES: Other container on site
 container # D0063193

SUPERVISOR NOTES:

COMPLETION DATE: 1-25-18
 WORKED BY: JU AC
 APPROVED BY:

Delivered Cont: P1016721

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number: 30-6040-00 **New Occupant**

Zone: 01 **Notes**

Address: 500 E SIOUX RD

Name: MALDONADO, JUAN J

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Mailing Address

Attention: DEBRA MALDONADO

Address: 504 E SIOUX RD
SAN JUAN, TX 78589

Profile

Statement Bill: ☐

Statement Group:

Class: R/C RESIDENTIAL/COMMERCIAL

E-Mail:

Exceptions:

HOME PHONE: 9568673377

WORK PHONE:

EMPLOYMENT:

☐ Edit This Record Clear

View e_rodriguez

Account Details

Status: Active <Past Due>

Start Date: 1/11/2012

Bill Thru Date: 10/31/2017

Last Bill Date: 12/28/2017

Balance: 275.91

Pending Activity: 0.00

Credit History: BELOW AVERAGE

Deposits: 150.00

Cutoff: 260.91 2/12/2018

Contracts: 0.00

Draft: N/A

pick up 300 gal- delinquent account
pay in full \$275.91

000 379
67

1-26-18

PIV 300 GAL# 679

G-M-J.G-JM

S E R V I C E O R D E R

JOB DATE: 1/17/2018 2:17 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054458
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: RODRIGUEZ MONTA, ANA

LOCATION: 612 W MESQUITE
 ACCT NO#: 01-3160-04 RODRIGUEZ MONTA, ANA G

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE, VERIFY CONTAINER NUMBER. IF NO CONTAINER ON SITE, DELIVER 1/90 GAL CONTAINER.

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-29-18

WORKED BY: JV, AC

APPROVED BY:

Delivered Conf: 9010193

S E R V I C E O R D E R

JOB DATE: 1/17/2018 1:32 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054456
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: MONTES, DANIA

LOCATION: 1324 S STATE
 ACCT NO#: 09-1830-02 MONTES, DANIA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE REQUESTING 2/90 GAL CONTAINERS. PLEASE DELIVER 2/90 GAL CONTAINERS.

COMPLETION NOTES:

[Handwritten signature]

SUPERVISOR NOTES:

COMPLETION DATE:

WORKED BY:

APPROVED BY:

1-26-18
Emile Vega

Deliver 5306777
2nd Cont. # D0062393

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number: 30-3140-08 [New Occupant](#)

Zone: 01

Address: 2908 N RAUL LONGORIA

Name: TAQUERIA DE JALISCO #6

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Mailing Address

Attention: ANTONIO CUEVAS

Address: 2908 N RAUL LONGORIA
SAN JUAN, TX 78589

Profile

Statement Bill: ☐

Statement Group:

Class: C COMMERCIAL

E-Mail:

Exceptions:

WORK PHONE: 956-961-4748

Account Details

Status: Active <Past Due>

Start Date: 1/10/2017

Bill Thru Date: 10/31/2017

Last Bill Date: 12/28/2017

Balance: 331.08

Pending Activity: 0.00

Credit History: BELOW AVERAGE

Deposits: 150.00

Cutoff: 321.08 2/12/2018

Contracts: 0.00

Draft: N/A

☐ Edit This Record

031699

View e_rodriguez Clear

-25-18-saw Juan (Manager) to pay bal. in full by today 1-25-18
Did notify container who be picked up today.

P/V 3x and's /-26-18
31699

S E R V I C E O R D E R

JOB DATE: 1/26/2018 11:53 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054591
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: LEAL, ELVIA

LOCATION: 414 RIO COLORADO ST
 ACCT NO#: 10-4213-14 LEAL, ELVIA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: DELIVER 1-90 GALLON CONTAINER
 SHOULD HAVE TWO AT LOCATION

COMPLETION NOTES:

Other container on Site.
 Container # P0135725

SUPERVISOR NOTES:

COMPLETION DATE:

1-29-18

WORKED BY:

JV. AC

APPROVED BY:

Delivered cont: P1016715

S E R V I C E O R D E R

JOB DATE: 1/26/2018 4:18 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054604
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: GARZA, GERARDO

LOCATION: 909 SHAWNEE CIRCLE
 ACCT NO#: 11-2035-00 GARZA, GERARDO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: AS PER CUSTOMER'S REQUEST, REPLACE MISSING LID FOR ROUND 90 GAL CONTAINER.

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-30-18
 WORKED BY: JV. AC
 APPROVED BY:

Delivered cont: P1616718

P1U cont: 20479190

S E R V I C E O R D E R

JOB DATE: 1/26/2018 8:18 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054588
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: CABANILLAS, MARIA C

LOCATION: 430 LOMA LINDA
 ACCT NO#: 35-9731-00 CABANILLAS, MARIA C

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE, DELIVER 1/90 GAL CONTAINER.
 NAWA ACCT 17-1970-450-01

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-29-18

WORKED BY: Ju. Ac

APPROVED BY:

Delivered cont: P1016716

S E R V I C E O R D E R

JOB DATE: 1/25/2018 11:40 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054558
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: DE LA CERDA, SYLVIA

LOCATION: 115 E 6TH ST
 ACCT NO#: 08-0680-06 DE LA CERDA, SYLVIA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE 01/25/18, DELIVER 1/90 GAL CONT

COMPLETION NOTES:

Location is a commercial property.

SUPERVISOR NOTES:

COMPLETION DATE:

1-30-18

WORKED BY:

APPROVED BY:

S E R V I C E O R D E R

JOB DATE: 1/29/2018 9:05 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054609
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: BARRIO, MCDONALDS/A

LOCATION: 824 W BUS 83
 ACCT NO#: 06-1730-00 BARRIO, MCDONALDS/A DEL

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: AS PER CUSTOMER'S REQUEST, REPLACE DAMAGED LID FOR 1/8CUYD CNTAINER.

COMPLETION NOTES: Replaced lid on site.
 Container # 039300 & w/d.

SUPERVISOR NOTES:

COMPLETION DATE: 1-30-18
 WORKED BY: JV. AC
 APPROVED BY:

S E R V I C E O R D E R

JOB DATE: 1/29/2018 12:11 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054621
 JOB ACTION: MISC
 ISSUED BY: m_gonzalez
 REQUESTED BY: CADENA, JUAN A

LOCATION: 901 W SAM HOUSTON
 ACCT NO#: 20-0810-05 CADENA, JUAN A

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: DISCONTINUE SERVICE 01/29/18, PICK UP 1/90 GAL CONT

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-30-18

WORKED BY: JV.AC

APPROVED BY:

PIU Cont: F1247143

S E R V I C E O R D E R

JOB DATE: 1/29/2018 9:18 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054612
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: SAENZ, TANYA

LOCATION: 614 W MESQUITE
 ACCT NO#: 01-3150-04 SAENZ, TANYA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE, PLEASE VERIFY CONTAINER NUMBER. IF THERE IS NO CONTAINER, PLEASE DELIVER 1/90 GAL CONTAINER.

COMPLETION NOTES:

Container already on site.
 container # Q609317

SUPERVISOR NOTES:

COMPLETION DATE:

1-30-18

WORKED BY:

JV. Ac

APPROVED BY:

S E R V I C E O R D E R

JOB DATE: 1/29/2018 3:59 PM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054587
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: MANCIAS, ROXANNE M

LOCATION: 1308 QUAIL DR.
 ACCT NO#: 28-1515-03 MANCIAS, ROXANNE M

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: NEW SERVICE, DELIVER 1/90 GAL CONTAINER.

COMPLETION NOTES:

SUPERVISOR NOTES:

COMPLETION DATE: 1-30-18

WORKED BY: JV. AC

APPROVED BY:

Delivered cont: P1016724

S E R V I C E O R D E R

JOB DATE: 1/30/2018 9:23 AM
 JOB CODE: GAR -GARBAGE ACCT INFO
 GROUP: GARBAGE
 STAFF: EDDIE BORREGO

SERVICE ORDER #: 054630
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: MARTINEZ, LETICIA

LOCATION: 400 E MINNESOTA

ACCT NO#: 30-6115-00 MARTINEZ, LETICIA

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
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ORDER NOTES: ACCOUNT PAID IN FULL, PLEASE DELIVER 1/3CUYD CONTAINER.

COMPLETION NOTES:

Deliver 3cu yd # 011390

SUPERVISOR NOTES:

COMPLETION DATE:

WORKED BY:

APPROVED BY:

1-30-18
 J.M. / JG

CITY OF SAN JUAN
 956-223-2200

REC#: 01087652 1/30/2018 9:22 AM
 OPER: VC TERM: 003
 REF#: 2000

TRAN: 1.0000 UTILITY PAYMENT
 30-6115-00 MARTINEZ, LETICIA
 PAYMENT (IN ACCOUNT 662.16CR
 PAID IN FULL

TENDERED: 662.16 CHECK
 APPLIED: 662.16-

CHANGE: 0.00

ONLINE PAYMENTS AVAILABLE!
 WWW.CITYOFSANJUANTEXAS.COM
 PAY BY PHONE! 1-844-341-1635
 DRIVE THRU HOURS 8:30AM-4:30PM

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number: 30-6190-00 Address: 911 E FM 495

Zone: 01 Name: CANDO, PAULA

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Mailing Address

Attention: LIZETTES SNOWCONES

Address: 482 MONTERREY DR
ALAMO, TX 78516

Profile

Statement Bill: ☐

Statement Group:

Class: RNA RESIDENTIAL/NAWS

E-Mail:

Exceptions:

HOME PHONE: 956-460-0603

WORK PHONE: 956-460-0502

EMPLOYMENT:

Account Details

Status: Active <Past Due>

Start Date: 2/09/2017

Bill Thru Date: 10/31/2017

Last Bill Date: 12/28/2017

Balance: 183.94

Pending Activity: 0.00

Credit History: AVERAGE

Deposits: 150.00

Cutoff: 173.94 2/12/2018

Contracts: 0.00

Draft: N/A

☐ Edit This Record

View e_rodriguez

pick up 30 yd- delinquent account
pay in full \$183.94

P1V 1-3 XAND'S # 78638
87608
1-30-18

IG - JH

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number: 30-4061-00 New Occupant

Zone: 01 Notes

Address: 2024 N RAUL LONG /REAR

Name: GARZA, MARIA DE JESUS

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Mailing Address

Attention: []

Address: 2024 N RAUL LONGORIA
SAN JUAN, TX 78589

Profile

Statement Bill: ☐

Statement Group: []

Class: A APARTMENTS

E-Mail: []

Exceptions: []

HOME PHONE: []

WORK PHONE: 956-207-8581

EMPLOYMENT: []

Account Details

Status: Active <Past Due>

Start Date: 9/25/2006

Bill Thru Date: 10/31/2017

Last Bill Date: 12/28/2017

Balance: 231.82

Pending Activity: 0.00

Credit History: BELOW AVERAGE

Deposits: 200.00

Cutoff: 219.22 2/12/2018

Contracts: 0.00

Draft: N/A

☐ Edit This Record

View e_rodriguez Clear

Pick up 300 gal. - delinquent account
need to pay in full \$231.82.

PIV 300 GAL # 000 583

PIV 906 GAL # G0991635

1-30-18

J.G. - JKA

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number: 30-6205-00 Address: 612 E MINNESOTA RD

Zone: 01 Name: BIG T TRANSPORT

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Mailing Address

Attention: TERESITA TREVINO

Address: 612 E MINNESOTA RD
SAN JUAN, TX 78589

Profile

Statement Bill: ☐

Statement Group:

Class: CNA COMMERCIAL/NAWS

E-Mail: theresa.trevino@sbcglobal.net

Exceptions:

WORK PHONE: 956-787-8788

☐ Edit This Record

Account Details

Status: Active <Past Due>

Start Date: 4/09/2015

Bill Thru Date: 10/31/2017

Last Bill Date: 12/28/2017

Balance: 183.94

Pending Activity: 0.00

Credit History: BELOW AVERAGE

Deposits: 150.00

Cutoff: 173.94 2/12/2018

Contracts: 0.00

Draft: N/A

Clear

View e_rodriguez

pick up 300gal - delinquent account
pay in full \$ 183.94

P/V 300 GAL # 000403

1-30-18

TL - JM

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number: 30-6005-00 New Occupant

Zone: 01 Outstanding Miscellaneous S/O

Address: 1101 E 495 A

Name: AMM ENTERPRISES

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Mailing Address

Attention: TONY MOLINAR

Address: 1101 E 495 A
SAN JUAN, TX 78589

Profile

Statement Bill: ☐

Statement Group:

Class: C COMMERCIAL

E-Mail:

Exceptions:

WORK PHONE: 9567831811

☐ Edit This Record

Account Details

Status: Active <Past Due>

Start Date: 6/13/2011

Bill Thru Date: 10/31/2017

Last Bill Date: 12/28/2017

Balance: 522.73

Pending Activity: 0.00

Credit History: BELOW AVERAGE

Deposits: 150.00

Cutoff: 499.04 2/12/2018

Contracts: 0.00

Draft: N/A

View e_rodriguez Clear

pick up 3 cu yd - delinquent account
pay in full \$ 522.73

PID 3 YARD'S # 87608

1-30-18

SG - JM.

S E R V I C E O R D E R

JOB DATE: 1/05/2018 3:42 PM
 JOB CODE: PUGAR-PICKUP GARBAGE CAN
 GROUP: GARBAGE
 STAFF: INVALID STAFF

SERVICE ORDER #: 054276
 JOB ACTION: MISC
 ISSUED BY: vcazares
 REQUESTED BY: BALDERAS, ERNESTO

LOCATION: 27 THE GROVE LT
 ACCT NO#: 10-0260-03 BALDERAS, ERNESTO

SERVICE	ACTION	NEW STATE	CURRENT METER #	CONTAINER	LAST READ	READING	NEW METER #	SET READING
---------	--------	-----------	-----------------	-----------	-----------	---------	-------------	-------------

ORDER NOTES: SUSPENDED SERVICE, PICK UP 1/90 GAL CONTAINER.

COMPLETION NOTES: No container on site.

SUPERVISOR NOTES:

COMPLETION DATE: 1-25-18
 WORKED BY: JV. AC
 APPROVED BY:

DAILY WORK ORDERS NEIGHBORHOOD BRUSH PICKUP

DAILY REPORT				LOADS
DATE	NAME	REASON		
1/2/2018	Alaniz	Little Joe St		Junk
Tues.		Puerto Vallarta - Vera Cruz		Junk
		Shop- pick up (Junk) from		
		Employee parking lot		
		Can Cun Dr - south of Sioux Rd		Junk
		Carlos Lopez "container " Miguel Hidalgo		
		Loma Alta - Loma Azul		Junk
		Loma Linda		Junk
		2002 Loma Alta - not p/up		
		2015 Loma Alta- not p/up		
1/3/2018	Alaniz	Loma Azul - Loma Bonita		
Wed	Juan A	Loma Verde - Loma Vista		Junk
		(Container) Carlos Lopez		
		Loaded Juan Arredondo		Junk
		Sioux Rd - bet - C Chavez and Loma Alta		Junk
		Morning Set - West of C Chavez (Dead End Area		
		Waiting for Eric - Sup. p/up or put		
		Los Laureles Dr		
		Cedro Ave - South of Eldora		Junk
		200-300- blk Lilly Dr		Junk
		200-300 blk Tenaza Dr		Junk
		1626 Loma Verde - not p/up construction and		Pic. Taken
		inside property		
		1929 Loma Bonita - not p/up- junk under Anacua		Pic. taken
		tree . People had been advise before		
1/4/2018	Alaniz	Dos Arbolitos- bet Eldora / Los Laureles		Junk
Thurs	Sergio	Monte Grande Dr- Hibiscuz Dr		Junk

		Iris Dr - Gardenia Dr	Junk
		Fern Dr - South of El Dora	Junk
		El Dora Rd - bet Gardenia and Retama	Junk
		Gonzalez St "Cat" Storm Drain - Sergio	
		2508 Gardenia - not p/up inside property	Pic. taken
1/5/2018	Alaniz	Shop - checking truck fluids	
Fri	Oscar	105 E 18th - special p/up	Brush
		Fresno St	Junk
		San Juanita - 100-100- block	Junk
1/8/2018	Alaniz	Shop - checking - truck - 409	
Mon		San Judas - north of El Dora Rd	Junk
		Recycle Center - press down cardboard	
		San Martin and Gardenia St	Junk
		Easy St- S/P	Junk
		Gardenia St- North of El Dora Rd	Junk
1/10/2018	Alaniz	Retama - bet Sioux Rd and El Dora	Junk
		700 Blk East Garfirl - 700 Blk E Dove	
		700 Blk East BlueBird	
		San Jose St - "Bar 4 Sub- finish	Junk
		Recycle Center - press down cardboard	
		700 Blk East Cardinal - 700 Blk East Eagle	Junk
		700 Blk Elalialh St- Driedre Cir	Junk
		700 Blk Dana St - 700 Blk Carmen St	Junk
		700 Blk Tenaza - 700 Blk E Lilly	Junk
		Grandora - South of El Dora Rd	Junk
		Grandora bet -Retama and Eldora	Junk
		732 East Eagle - not p/up vechile blk	Pic taken
		Residence next to 716 East Eagle - not pick up	Pic. taken
		tree trunks behind mailbox	
		700 blk San Miguel - 700 blk San Ignacio	Junk
		700 San Lucas - 700 Blk San Marcos	Junk

		700 BLK San Martin	jUNK
		700 blk San Jose St	Junk
		Nadia St	Junk
1/11/2018	Alaniz	Lincoln St- bet 14th and 12th St	Junk
Thurs	Sergio	311 E 12th -S/P p/up (pic. Taken)	Junk
		Lincoln St - bet = 12th and Bus 83	Junk
		El Dora Rd - West of Raul Lon	Junk
		El Dora Rd - bet Raul LON AND I Rd	Junk
1/12/2018	Alaniz	cleaning # 409 at the shop	
Friday		took truck # 409 to Mercedes - J/M	
		Cleaning truck 404 at shop - Messy	
		took truck # 404 to change bad front right tire	
		1st St - bet Nebraska and Antelope	Junk
		Antelope St - bet 1st and Alameda	Junk
1/13/2018	Alaniz	Nebraska - bet Bus 83 & Moore RD	Junk
	Sergio	Raul Lon - bet 495 and Bus 83	Junk
		Raul Lon - bet Owassa & Sioux Rd	Junk
		indoors bad weather as per Commissioner	
1/15-18/18	Alaniz	GRAPPLER # 409 WAS AT MERCEDEZ	
1/19&22-18	Alaniz	VACATION	
1/23/2018	Alaniz	Justice In - bet Dominique and San Antonio	Junk
		Sunrise Dr- SunSet Dr - bet Dominique & Justice Ln	Junk
		Standard St - bet Justice Ln and 18th St	Junk
		West Texas - bet Justice Ln and Dominique	Junk
		18th St - 200=300= blk West	Junk
		West Texas- bet Valencia St and 18th St	Junk
		3rd St (West) = 100=200=300 blk	Junk
		1st St = 100=200=300	Junk
		I Rd - bet = empty and Bus. 83	Junk
1/24/2018	Alaniz	Hall Acres - bet - Nebraska and Ird	Junk
Wed		Faith Dr.- Baily Dr- Samantha Dr	Junk
		Sonny Dr= Sabrina Dr= Makayla Dr = Hunnee Dr	Junk

		Beatrice- Justice - Dalia	Junk
		Olieveiro- David= Mona	Junk
		Moore Rd = Bet -San Antonio and King Rd	Junk
		King Rd - bet Valencia and Moore	Junk
		Valencia = 400=500 blk	Junk
		Mayfair = Bet- Judean Lane and Valencia	Junk
		Judean Lane - West of San Antonio	Junk
		16th St= 100=200 blk West	Junk
		17th St=100=200 Blk West	Junk
		West Texas - bet = 16th and 17th St	
		16 1/2 = bet 16th and 17th St	Junk
		San Antonio St = bet 14th St and Moore Rd	Junk
1/25/2018	Alaniz	14th St - 100=200- Blk West	Junk
Thurs	Sergio	Presidente St	Junk
		Standard St = bet = Bus. 83 and 14th St	Junk
		Valencia Village - Kiwi St - Jonathon St - Freestone	Junk-x2
		San Antonio St - bet 14th St and Bus 83	Junk
1/26/2018	Alaniz	West 12th= 100=200=300 =400 blk	Junk
	Sergio	11th St = 100=200=300 blk	Junk
		10th St = 100=200=300 blk	Junk
		9th St=100=200=300 blk	Junk
		8th St =100=200=300 blk	Junk
		7th St = 100=200=300 blk	Junk
		6th St= 100=200=300 blk	Junk
		400 blk West 13th St	Junk
1/29/2018	Alaniz	Picked up truck # 409 at Gaza A/C	
MON		press cardboard at Rec Center	Junk
		West 4th St- 100=200=300 blk	Junk
		West 3rd St =200 blk	Junk
		Rail RD St 100=200 blk West	Junk
		2nd St = 200 blk West	Junk
		Lincoln St = bet 4th St and 3rd St	Junk

		Taylor St - bet Andrew and Shufford	Junk
		MayFair- bet Bears trail and Taylor	Junk
1/30/2018	Alaniz	2108 South Standard - Speacial p/u Chavez	Junk
Tues.		Shufford - bet - Bears Trail and Taylor	Junk
		MayFair= 1300 blk	Junk
		Library- United Way Meeting	
		Sam Houston St - bet Nebraska and Ird	Junk
		West 12th St - 800 -900 blk	
		Miguel Hidalgo - 1200 blk	
		Doe St = 1200 - blk	
		Coil St - 1200 blk	
		West 13th St= 700=800= 900 blk	
		King Rd - bet Sam Houston and Bus. 83	Junk
		Coil SSt - bet Sam Houston and Bus 83	Junk

DAILY WORK ORDERS NEIGHBORHOOD BRUSH PICKUP

DAILY REPORT				
DATE	NAME	REASON	LOADS	
1/2/2018	Raul	Hibiscuz finished up	4 - Junk	
	Oscar	Jenica /39th		
		41		
		Nebraska St / Ridge		
1/3/2018	Raul	41st / Jenica St / Jesenia	Junk - 7	
	Oscar	343/345 E 13th As per Carmen		
	Juan A	Mesquite St		
		Miranda St		
		Monica St		
		Unit 404 needs maint. A pin		
		on the grip came loose		
1/4/2018	Raul	Reminder - pick up 1 load on	Junk - 4	
	Oscar	El Pato Sub		
		finished Mesquite / Monica		
		506 N Nebraska		
		went to recycle to pres down		
		cardboard and went to assit		
		Matias and Jorge on Guadalupe Dr		
1/8/2018	Raul	San Jose	Junk - 6	
	Oscar	San Judas		
		San Marcos		
		San Mateo		
		Mesquite St		
		Douglas - behind el Pato		
		Los Ebanos / San Diego		
1/9/2018	Raul	Plumeria Cir	Junk - 5	
	Oscar	Azalea Ave		
		Owassa rd		

		Maile Rd	
		N Standard Rd	
		North Gate Sub (All)	
		Lucky Dr Cir	
		Angelica	
		Fortune	
1/10/2018	Raul	Border Breeze	Junk - 3
	Oscar	Lucky Dr Cir	
		41st.	
		Olmos St	
		Alfredo	
1/11/2018	Raul	Alfredo St	Junk - 3
	Oscar	Frances St	
		Cougar St	
		507 Jaime St- SUV Truck in the way	
		Buffalo St	
		Doe	
		Olimitos	
		Leticia	
1/15/2018	Raul	Oleander /Owassa	1 load
	Oscar	Olimitos Rd / North/ South	Junk - 4
		Bus 83 / San Juan Park	
		Eagle St	
		Thelma	
		220 Thelma - Nissan Maxius blk	
1/17& 18	Raul	indoors bad weather	
		as per commissioner	
1/19/2018	Raul	Kansas	Junk - 3
	Sergio	S Ohio in las Flores	
		S Texas	
1/22/2018	Raul	Wyoming	Junk - 4
	Oscar	Kansas St	
		12th	

		press cardboard / p/up junk	Rec. Center
		press cardboard again	Rec. Center
1/23/2018	Raul	Ohio St	
	Oscar	W 1st	Junk - 5
		Finish up Las Flores	
		So back to West / 12th St	
		Ohio St / Kansas	
		14th	
1/24/2018	Raul	State	Junk - 4
	Oscar	14	
		14 1/2	
		Clean up at old Post Office	
1/25/2018	Raul	Sun Valley	Junk - 5
	Oscar	East 13th	
		SunSet	
		1709 State	
		Cougar and Souix Rd	
1/29/2018	Raul	Jessica	Junk - 5
	Oscar	Jay	
		Zelda	
		Country Palm R.V	4 Loads
		Shawnee	
		9th	
		Shawnee Bend	
		Sun Dance	
1/30/2018	Raul	Piedras Negras	Junk - 5
	Oscar	Houston Way	
		14th	
		15th	
		13 1/2	
		Foster	
		behind El Rancho Grande	
		111 North Raul Lon	

DAILY WORK ORDERS ALLEY CLEANING PREPERATION

DAILY REPORT				LOADS
DATE	NAME	REASON		
1/3/2018	Matias	1217 South Standard - pick up trash		
	Jorge	Weed Killer applied om: Alleys around		
		Meter Readers		
		East Nebraska / North Rail Rd		
		East Kansas / North Rail Rd		
1/4/2018		East Iowa / North Rail Rd		
		West Wyoming / North Rail rd		
	Matias	Weed Killer aplicado		
	Jorge	en Alleys around meter		
		readers on :		
		East Nebraska / North 4th St		
		East Kansas / North 4th St		
		East Iowa / North 4th St		
		West Wyoming / North 4th St		
		(Alley) West Retama / North Guadalupe		
1/8/2018		Pick up trash on:		
		204 East 7th St		
		1603 El Sauz		
		110 Los Laureles		
		2005 S Nebraska		
	Matias	North Raul Lon / South Gate St		
	Jorge	Se remorio 24' de largo x14' de ancho x		
	Juan Gon	7' de propunolidad de poximento para el		
		proyecto de cememto. Y se relleno parte		
		del callejon que esta al West de la		
1/9/2018		Taquieria Jalisco		
	Jorge	North Raul Lon / South Gate St		

	Juan Gon	Se coloco 24' de largo x 14' de ancho de mayo de avadriowlo de alambre osi como varillo y sillas y amouve y se puso el varillo y sillas y amouve y se puso el cemento con detalles en lo seccion yo antes mencionada
1/10/2018	Jorge	North Raul Lon / South Gate St
	Juan Gon	Se removio 16' de largo por 14' de ancho x7' de profundidad de parimento para la segunda seccion de cemento y se relleno parte del callejon que esta a espaldas de Taquiera Jalisco. Y se puso la cudritula , sillas y varillas con detalles para poner el cemento y sus detalles
1/11/2018	Jorge 1/2	North Raul Lon / South Gate St
	Matias	Se remorio la mayor parte del escombro y caliche para rellenar el callejon que esta en espaldas de la taqueria Jalisco
1/12/2018	Jorge	North Raul Lon / South Gate St
	Matias	Se termino de limpiar toda el area donde se puso el cemento y se relleno el callejon que east a espaldas de la Taquiera Jalisco
		Se le checaron todas los niveles de pluidos al tractor verde y al tractor royo
		Al tractor rojo sse le puso la cuchilla
1/15/2018	Jorge	North Retama / NORTH Guadalupe alley
	Matias	
1/16/2018	Jorge	Pick up trash on 495 13th St West
	Matias	Pick Up trash on 401 West 12th St some bags on
1/17 & 18/18	Matias	bad weather indoors as per COMMISSIONER
1/19/2018	Jorge	Pick up trash on 2205 S Stewart

	Matias	Pick up trash on C Chavez	
1/22/2018	Jorge	Bajamos contenedores 6 yd del camion	
	Matias	Door fixed on La Mexicano Rest	
1/23/2018	Jorge	495 S & West Short Rd Alley	
	Juan A	North Salazar & West Hooper - Alley	
	Matias	North Salazar & East Hooper Alley	
		East Raul Lon & Memes Alley	
1/24/2018	Jorge	North Sylvia & East Sylvia Cir Alley	
	Juan A	North Sylvia & East Curtis Dr Alley	
	Matias	North Sylvia & East Robert Dr Alley	
		East Raul Lon & North Anna Dr Alley	
		North Anna Dr. & West Sylvia Cir Alley	
		East Raul Lon & North Sylvia Cir Alley	
		East Raul Lon & South Eldora Alley	
1/25/2018	Jorge	South Minnesota & East Raul Lon Alley	
	Matias	North Jacobo St & East Jenica Cir	
		North Jacobo St & East Jesenia St	
		North Jacobo St & East Rosie St	
		North Olive St & East Hibiscuz St	
		South Jacobo St & East Jenica Cir	

DAILY WORK ORDERS

ALLEY BRUSH PICKUP

DAILY REPORT			
DATE	NAME	REASON	LOADS
1/2/2018	Lazaro M	Sylvia - W - Alley	Junk 8
Tues.	Jaun A	Curtis St - N - Alley	
	Pete G	Robert St - n - Alley	
		Sylvia St - n - Alley	
1/4/2018	Lazaro M	Continue on Sylvia Alley	Junk - 8
Thurs.	Juan A	Ana St - n - Alley	
	Pete G	Grandora Alley	
		Nadia Alley	
		Oleander Alley to wet	
		W - Santa Fe St - n - Alley	
1/5/2018	Lazaro M	West Amy St - n - Alley	7-Junk
Fri	Jaun A	Salazar St - n - Alley	
	Pete G	Hazel St - n - Alley	
1/8/2018	Lazaro M	San Diego St - n - Alley	5- Junk
Mon.	Pete G	Standard St - n - Alley	
1/9/2018	Lazaro M	Los Ebanos St - n - Alley	
Tues.	Pete G	Mary Ann E - Alley	
		Mary Ann St - n - w - Alley	
1/10/2018	Lazaro M	Scotty St - n - Alley	6- Junk
	Pete G	Douglas St - n - Alley	
		Oblate St by the Canal	
1/11/2018	Lazaro M	at the Landfield	
	Pete G		
1/12/2018	Lazaro M	Maria St - n - Alley	5- Junk
	Juan A	Deanna St - n - Alley	
		Sandra Alley	
1/17& 18-18	Lazaro M	bad weather indoors	

as per COMMISSIONER

DAILY WORK ORDERS RIGHT-OF-WAY MOWING

DAILY REPORTS			
DATE	NAME	REASON	LOADS
1/2/2018	Chavez	Olmitos Rd	
	Diego	W El Dora St	
		W Minnisota Rd	
		Pecan St	
		Monica St	
1/3/2018	Chavez	W Owassa rd	
	Diego	Jay St	
		S Nebraska	
		grease / wash	Shop
		Ridge - not finish	
1/4/2018	Chavez	Ridge Rd	
	Diego	13 1/2 St	
		Kansas	
		Iowa	
		San Houston Rd	
1/5/2018	Chavez	C Chavez	
	Diego	E Buss. 83	
1/8/2018	Diego	N Kansas Ave	
		E 4th St	
		E 1st	
		Carrol - not finish	
1/10/2018	Chavez	N Raul Lon	
1/11/2018	Chavez	N Nebraska	
1/11/2018	Chavez	City Shop - change tractor	
	Diego	blades grease	
		N Raul Lon	
		City Shop - shred brush	

1/12/2018	Chavez	Raul Lon / Sally St	
	Diego	Ridge Ln	
1/13/2018	Diego	Oleanders	
1/13/2018	Diego	Owassa	
	Juan A	Se corto todo zacate del	
	Vallejo	canal y de las orillaas	
	Mando		
	Matias		
1/15/2018	Diego	Raul Lon.	
	Chavez	Sgt Trevino	
		El Sauz St / Gonzalez St	
		Sendero St	
		Lilia St	
1/16/2018	Diego	San Francisco	
	Chavez	San Roman	
		Citriana	
		Tulipan	
		El Jardin	
1/17 & 18	Diego	indoors bad weather as per	
	Chavez	commisioner	
1/23/2018	Chavez	Sylvia Cir	
	Diego	Curtis Dr	
		Siuox Rd	
		Leticia	
		Little Joe	
		El Dora	
1/24/2018	Chavez	San Martin St	
		San Mateo St	
		E Nolana	
		E SunSet St	
		Liberty Loop	
1/25/2018	Chavez	Dominion Place	

	Arredondo	Moore St	
1/28/2018	Diego	S San Antonio	
		San Martin St	
		San Martin St	
		W Minnesota Rd	
		Sally	
1/29/2018	Chavez	S San Antonio	
	Diego	W Ridge Rd	
		S Nebraska	
		Dominique	
		Justice Ln	
		Valencia	
		Standard	

**DAILY WORK ORDERS
PATCHING AND
MANUAL TRASH PICKUP**

DAILY REPORT				
DATE	TIME	NAME	ADDRESS	ASSIGN
1/2/2018	10:40	J.M / J.G	Raul Lon / Dos Arbolitos	Asphalt repair not finish
1/3/2018	8:05	J.M / R.R	N Oblate	
		J.G		
	11:22	J.M / R.R	N I RD / W 13th St	not finish
		J.G		
	2:00	J.M / R.R	N. I RD / Alameda corner	
		J.G		
1/4/2018	7:29	J.M / R.R	E Eldora / Fern Dr	Asphalt repair
		J.G		
	8:33	J.M / R.R	N I RD / W 13th St	
		J.G		
	8:40	J.M / R.R	Coil St	
		J.G		
	8:58			
		J.M / R.R	Doe St	
		J.G		
	10:46	J.M / R.R	Miguel Hidalgo	
		J.G		
	11:00	J.M / R.R	12th St	
		J.G		
	1:00	R.R / J.M	Dos Arbolitos Ln	Asphalt repair
1/8/2018	7:39	R.R / J.M	W Sam Houston / I Rd	Asphalt Repair
		J.G		
	8:23	J.M / J.G	E Minnesota	Asphalt Repair

12:33	D.M/J.M	n Dos Arbolitos / E Eagle corner	Asphalt Repair
1:40	D.M/J.M	Old 83 / Iowa/ to Ra	Asphalt repair not finish
1/9/2018	9:03	D.M / J.M	Asphalt repair
		olds St	
1/10/2018	8:02	J.G/ D.M	Asphalt repair
	9:00	D.M / J.M	Asphalt repair
	10:37	D.M/ J.G	
	3:12	D.M/ J.M	
	3:18	D.M / J.M	
1/11/2018	8:19	J.G / J.M	Asphalt Repair
	9:35	J.G / J.M	
	10:40	J.G / J.M	
	11:15	J.G / J.M	
	2:38	J.G / J.M	
1/12/2018	8:30	J.G / J.M	Asphalt Repair
	1:35	J.M / J.G	Asphalt Repair
1/13/2018	7:30	R.R / J.M	
	9:26	R.R / J.M	Asphalt Repair
	10:05	R.R / J.M	Asphalt Repair
1/15/2018	8:03	J.G / J.M	
	12:40	J.G / J.M	

	2:40	J.G / J.M	S San Antonio / Hall Acres	
1/17& 18			bad weather indoors as per COMMISSIONER	
1/19/2018	12:26	J.M / J.G	Justice / San Antonio	Asphalt repair
1/22/2018	7:56	J.M / A.C	E 2nd St	
	8:10	J.M / A.C	Zapata St	
	8:20	J.M / A.C	E 4th St	
	8:52	J.M / A.C	S Nebraska / Ridge to old 83	
	12:40	J.M / A.C	Antelope / W Mesquite St corner	
1/23/2018	7:47	J.M / J.G	E El Dora	Asphalt repair
	8:45	J.G / J.M	S Standard / E 13th 1/2 corner	Asphalt repair
	9:50	J.G / J.M	Antelope / W Mesquite corner	
	11:30	J.M / J.G	Alameda	
	2:20	J.M / J.G	Raul Lon / E El Dora corner	
1/24/2018	7:26	J.G / J.M	S Nebraska / W 6th to S Standard	
	10:21	J.G / J.M	SGT Trevino / Retama to 495	Caliche
		L.R		
	2:56	J.G / J.M	San Juanita / San Judas St	Caliche
1/25/2018	8:05	J.M / J.G	E Sam Houston / E Shawnee Cir corner	Caliche
	8:13	J.M / J.G	E Sam Houston / Shawnee Bend Dr Corner	Caliche
	8:23	J.M / J.G	E Sam Houston / Via Cantera Corner	Caliche
	8:32	J.M / J.G	E Sam Houston / Treysen corner	Caliche
	11:23	J.G / J.M	E Sam Houston / Sun Chase	Caliche
1/26/2018	8:15	G.M / J.M	W 12th St / Presidente Dr	Asphalt repair
		J.G		
	9:42	G.M / J.M	S Standard / E 13th St	Asphalt repair

	J.G			
10:16	G.M / J.M	s Standard / Ridge Rd		Asphalt repair
	J.G			
11:20	G.M / J.M	8TH St / Standard to Sam Houston		Asphalt repair
	J.G			
1/29/2018	J.M / J.G	W 1st St / N Lincoln t		Asphalt repair
8:15	J.G / J.M	S Standard W 12th St to W 14th St		Asphalt repair
1:56	J.G / J.M	W Amy St		
1/30/2018	J.M / J.G	W Amy Dr		
8:45	J.M / J.G			
1/31/2018	J.G / J.M	E Nolana & Wolverine		Asphalt repair
9:31	J.M / J.G	E Nolana & Gambit Dr		Asphalt repair
11:35	J.M / J.G	s San Antonio /Sam Houston & 7th St		

DATE	NAME	ADDRESS	STATUS	ASSIGN
1/2/2018	J.M / R.R	Chita	trash	J.M / R.R
	J.G			J.G
\$15.00	J.M / J.G	216 W Salazar	trash	J.M/J.G
	J.M / J.G	110 Deanna	trash	J.M/J.G
	J.M / J.G	201 Jaime	trash	J.M/J.G
1/3/2018	J.M / J.G	2001 King	trash	J.M / J.G
1/5/2018	J.M / J.G	305 E 12th St	trash	J.M/ J.G
	J.M / J.G	205 E 5th St	trash	J.M / J.G
1/8/2018	J.M / J.G	Chita	trash	J.M / J.G
1/9/2018	D.M/ J.M	207 W ElDora	trash	D.M / J.M
1/11/2018	J.G / J.M	207 N I RD	trash	J.G / J.M
1/16/2018	J.G / J.M	1910 Jaime	trash	J.G / J.M
1/17/2018	J.G/ J.M	1224 S. Neb	trash	J.G / J.M
1/19/2018	J.G / J.M	1111 E 13th St	trash	J.G / J.M
	J.G / J.M	402	trash	J.G / J.M
	J.G / J.M	617 E 9th St	trash	J.G / J.M
	J.G / J.M	400 Safari	trash	J.G / J.M
1/25/2018	J.G / J.M	5201 Raul Lon	trash	J.G / J.M



Mayor: Mario Garza
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Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez
"The Friendly City"

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Xavier Cervantes, Director of Planning *XC*
DATE: February 6, 2018
SUBJECT: January 2018 Report

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 45 building permits were issued with a \$934,209.00 in total valuation.
- 103 garage sale permits were issued (\$1,030.00 in revenues).
- Provided customer service and support to 632 people and handled approximately 2,121 calls.
- The building inspectors made approximately 535 inspections.
- 12 permits were issued for new houses.
- Provided customer service and handled approximately 342 calls regarding animal control.

SUBDIVISIONS IN PROCESS

- Minnesota Vegas Ranches Phase 1
- San Juan Eldora
- Garden Ridge Phase 2
- Texas National Bank
- Black Hills Estates
- Hinojosa Acres
- Saint Michel
- County Park Phase 1
- Ekamp Village
- RR San Juan Retail

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- Aleman Motors of San Juan – 100 E. Business 83
- Land of Delights Snack Shop – 611 Nebraska Ave.
- Siete Mares Restaurant – 2003 N. Veteran's Boulevard
- El Morfi Snack Shop – 315 S. Nebraska

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SUBSTANTIAL BUILDING PERMITS ISSUED OR PROCESSED IN THE PAST MONTH

- None

CONDITIONAL AND SPECIAL USE PERMITS IN PROCESS

- Alcohol sales at Pizza Hut

REZONING APPLICATIONS IN PROCESS

- None

VARIANCE APPLICATIONS IN PROCESS

- None

ORDINANCES IN PROCESS

- Alarm systems in coordination with Police and Fire Departments.
- Update of Garbage Rates for commercial accounts

UTILITY EASEMENTS

The Department worked with the Project Engineer and the Utilities Director to obtain the necessary easements to undertake the First Time Sewer Connections Project. Forty (40) easements were obtained from property owners at no cost to the City. Three easements are being pursued at this time from property owners along the expressway for the 12-inch Water Line Project from Bank of America to Retama Avenue.

DAVIS-BACON REGULATIONS

The Planning Department conducts employee wage interviews and reviews payroll reports to make sure the project contractors and subcontractors are in compliance with the Davis-Bacon Federal Act. At this time the projects that are impacted by this Act (because federal funds are involved) are the Water Plant # 2 Expansion Project and the First Time Sewer Connections Project.

STORMWATER REGULATIONS

The Department is the Stormwater Manager for the City of San Juan. The City of San Juan is a member of the Rio Grande Valley Stormwater Taskforce that is now coordinated by UTRGV. The department ensures the City is in compliance with all TCEQ and EPA laws regarding stormwater discharge. Regional meetings are attended regularly to keep track of this task.

METROPOLITAN PLANNING ORGANIZATION

The Department represents the City of San Juan in the Metropolitan Planning Organization (MPO) Technical Advisory Committee for County-wide transportation planning. Meetings are attended monthly.

OPERATION CRACKDOWN

The Department is very involved in this program in conjunction with the San Juan Police Department and the Public Works Department to tear down unsafe structures that augment crime in the City

neighborhoods. Thirty-five (35) structures have been identified as unsafe and sixteen (16) have been torn down since the start of the operation in February 2015. The demolitions are handled by the Public Works Department. Staff is working with our new tax attorneys to get more unsafe structures under tax foreclosure to allow city personnel to demolish them.

HIDALGO COUNTY URBAN COUNTY PROGRAM

The Fiscal Year 30 (2017) project includes paving improvements in the Clark Terrace Phase 1 & 2 Subdivisions. The documents were submitted on time to start the advertisements and the environmental review. The Urban County Program is in the process of entering into contracts for the engineering and geotechnical work. If everything goes according to schedule the construction will commence in the Spring of 2018 and will be completed by the Summer of 2018.

The Fiscal Year 31 (2018) project will involve the repaving of streets in the High School East Subdivision along PSJA Bears Trail Street. If everything goes according to schedule the project is expected to be completed by the Spring or Summer of 2019.

PAVING IMPROVEMENTS PROJECT PHASE 1

The Department is the manager for this project. Perez Consulting Engineers is the firm that was selected by the City Commission to conduct the engineering. The awarding of the bids went before the City Commission during their May 23 meeting and the project was awarded to 2GS, LLC dba Earthworks Enterprise out of Penitas, Texas in the amount of \$1,425,557.75. The project commenced on Monday June 26, 2017 and should be completed this week ahead of schedule.

PAVING IMPROVEMENTS PROJECT PHASE 2

\$1.84 million is available for additional street improvements throughout the city. The engineering contract with Cruz-Hogan Consultants was approved by the City Commission on August 22, 2017. The funds available include the costs associated with engineering, surveying, geotechnical studies and testing and construction costs. The project is scheduled to go out for bids in February, 2018 and should be completed by the Summer or Fall of 2018. The project includes drainage improvements at certain locations.

DEMOLITION OF OLD SAN JUAN HOSPITAL PROJECT

The project involves the removal of asbestos and then the demolition of the building and the hauling of the materials. Cruz-Hogan Consultants assisted the City of San Juan with the bid and contract documents. During a Special City Commission meeting that took place on December 29, 2017 the project was awarded to R. L. Abatement, Inc. for \$86,700.00. The demolition should be completed by March, 2018.

NEW CITY HALL PROJECT

An advertisement requesting Statements of Qualifications from architecture firms should be advertised in the newspaper early in February, 2018.

JANUARY 2018 MONTHLY REPORT

Activity	Total	Valuation	Fees
<i>Commercial</i>	0	\$ -	\$ -
<i>Apartments</i>	0	\$ -	\$ -
<i>New Residence</i>	12	\$ 795,695.00	\$ 5,313.12
<i>Additions</i>	1	\$ 3,000.00	\$ 37.28
<i>Repair/Renew/Remodel/Re-Inspect</i>	15	\$ 45,800.00	\$ 1,709.90
<i>House Moving /Portable Building</i>	1	\$ 5,500.00	\$ 110.00
<i>Mobile Homes</i>	0	\$ -	\$ -
<i>Carports/D-ways/Sidewalk/Concrete</i>	5	\$ 6,500.00	\$ 163.13
<i>Fences</i>	3	\$ 2,514.00	\$ 65.78
<i>Storage Room/Porch/Patio/Signs</i>	7	\$ 68,700.00	\$ 509.33
<i>Misc.</i>	1	\$ 6,500.00	\$ 55.12
Total Permits	45	\$ 934,209.00	\$ 7,963.66
<i>Plumbing</i>	38	\$ -	\$ 3,660.00
<i>Electrical</i>	50	\$ -	\$ 4,035.00
<i>Mechanical</i>	15	\$ -	\$ 1,440.00
<i>Electrical Licenses</i>	0	\$ -	\$ -
<i>Occupational Licenses</i>	16	\$ -	\$ 640.00
<i>Demolitions</i>	3	\$ -	\$ 300.00
<i>Garage Sales</i>	103	\$ -	\$ 1,030.00
Total Permit:	225		\$ 11,105.00
Grand Total:	270	\$ 934,209.00	\$ 19,068.66

Code Enforcement

January 2018 Report

I. Cano & R. Ureste, Code Enforcement

Inspections Department

January 2018 Report

A. Jaramillo & J. Estrada Building Inspectors

Illegal Dumping	4	Setbacks	12
Work Orders	15	Foundation	24
Commercial, Abandoned & Junked Vehicles	4	CSI /Backflow	0
Garage Sale Signs & W/out Permits	2	Nail Pattern	13
Rubbish	1	Framing/Poly-Seal/Windstorm	19
Banners & Temp. Signs	0	Rough Electrical	52
Fowl Odor	0	Rough Plumbing	30
Building w/o Permit	2	Rough Mechanical	21
Certified Letters	18	Vents & Pipes	5
Complaints Filed in Court	0	Sewer	23
Towed, Abandoned & Junked Vehicles	1	Gas	2
Street Vendor	0	Driveway/Sidewalk	17
Conducting Business in Residence	0	Insulation	26
		Infiltration	18
Total Code Enforcement Activities	47	Final	25
		Occupational Inspection	23
		Mobile Home Inspection	0
		House Inspection	0
Zoila Martinez & Janie Soto		Plan Review	55
		Permit Sign Off	38
		Other	132
Total In-Person	632		
Total Call-in's	2121		
Animal Control Calls	342	Total Activities	535



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Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Armandina Sesín, Library Director
DATE: February 5, 2018
SUBJECT: January Monthly Report

Enclosed is the January monthly report including statistics and programs:

For the month of January we had 3,418 visitors. Out of those visitors, 1,687 were here for computer use only. We had 93 new patrons added to our circulation system. We requested and received twenty four (24) Interlibrary Loans (ILL). The library checked out a total of 1,648 items both adult and children's. We had 262 in-house circulation items. We helped the public with an estimated 617 reference/informational questions. We had 16 children's programs with an attendance of 71 people. The monthly amount deposited was \$1,695.94 both fines and fees.

Please see attached statistical report.

During the month of January:

- Attended the Directors' meetings
- Attended the City Commission meetings
- Went to City Hall to make the weekly money deposits for the library
- Attended a workshop on Customer Service
- Hosted the yearly presentations for the United Way
- Attended the HCLS meeting at the Mission Public Library
- Hosted an event poetry in Spanish, a book presentation for Enero Rojo Lunar
- Managed the day to day operations of the San Juan Memorial Library

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Meetings to be held in February, 2018

Multipurpose Room

Planning & Zoning, February 1st & February 15th

Directors' meeting, February 5th & 16th

San Juan Memorial Library Board, February 7th

Civil Service meeting, February 9th

Lion's Club Blood Drive, February 10th

City Commission meetings, February 13th & 27th

Keep San Juan Beautiful, February 21st

Training Room:

GED in Spanish, Mondays thru Thursdays, from February 5th to 22nd

Computer classes, Tuesdays and Thursdays, from February 1st to 27th

**San Juan Memorial Library
January 2018 Statistics**

Statistics	
Total Visitors	3,418
Computer Users	1,687
Total Checkouts	1,648
In-House Use	262
Inter-Library Loans	24
New Patrons	93
Reference\ Informational Questions	617
FAX transactions	92
Children's Programs	16
Attendance	71

Multipurpose Room Reservations	Attendance
4th Planning & Zoning	11
9th City Commission	56
10th Keep San Juan Beautiful	5
15th Directors Meeting	15
17th Civil Service Meeting	5
18th City of San Juan Workshop	6
19th Enero Rojo Lunar	65
22nd Civil Service Commission	6
23rd Planning & Zoning	13
24th Planning & Zoning	7
26th City of San Juan Training	65
29th United Way	28
29th Special Called Meeting	82
29th Special Called Meeting	47
30th United Way	108
Total	519

Training Room Reservations	Attendance
8th Spanish GED Class	5
9th Computer Class	2
9th Spanish GED Class	5
9th T.A.S.O. Board Meeting	14
10th Spanish GED Class	5
11th Computer Class	3
11th Spanish GED Class	5
15th Spanish GED Class	3
16th Computer Class	3
16th Spanish GED Class	4
18th Computer Class	2
18th Spanish GED Class	5
18th Court Interviews	6
22nd Spanish GED Class	5
23rd Spanish GED Class	5
24th SBA	4
24th Spanish GED Class	5

Checkouts	
DVDs	663
Books Juvenile	762
Books Adult	223
Total	1,648

WiFi Usage	
LibGuest	402
LibStaff	26
LibAdmin	0
Total	428

Study Room Attendance	
Study Rooms	71

Facebook Page	
Likes	4
Visitors	37

SJML Homepage	
Visitors	47,164

Deposits	
Fines	\$ 466.74
Copies	\$ 1,229.20
Total	\$ 1,695.94

T.R. Room Res. (cont.)	Attendance
30th Computer Class	5
Total	91

Computer Classes	
Attendance	15

San Juan Memorial Library
January 2018 Statistics

25th Spanish GED Class	5
------------------------	---

Youth & Children's Programs/Attendance

Date	Program	Attendance
Wednesday, January 3, 2018	Coloring	3
Thursday, January 4, 2018	Homework	3
Saturday, January 6, 2018	Story Time/Craft	3
Saturday, January 6, 2018	Movie	4
Tuesday, January 9, 2018	Coloring	3
Thursday, January 11, 2018	Toddler Time	5
Friday, January 12, 2018	Coloring	2
Tuesday, January 16, 2018	Homework	3
Wednesday, January 17, 2018	Coloring	4
Saturday, January 20, 2018	Story Time/Craft	3
Tuesday, January 23, 2018	Coloring	2
Thursday, January 25, 2018	Coloring	6
Thursday, January 25, 2018	Game Night	18
Tuesday, January 30, 2018	Homework	5
Tuesday, January 30, 2018	Coloring	4
Wednesday, January 31, 2018	Coloring	3
Total	16	71



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Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Patrick Willingham, Director of Parks and Recreation
DATE: February 7, 2018
SUBJECT: December Monthly Report

For the month of January 2018, we have the following to report:

Parks Division, staff continues to maintain our city parks and landscape areas as needed. This past month staff has been working on parking lots and posts at some of our parks. With an unusual cold winter staff has concentrated on upkeep of our parks and organizing our storage facilities. Division crew leaders are planning and preparing to begin addressing the needs of baseball/ softball parks for the upcoming 2018 season. This month the parks division welcomed Mr. Ricardo Ramirez to our department.

Events Division, Event Coordinator Ruben Rodriguez and staff have been preparing for our upcoming Friendly City 5K to be held on Saturday February 24, 2018. In addition, staff has been assisting with registration for the 5K event as well as the upcoming baseball/softball season that is upon us.

Recreation Division, this month girls basketball and boys soccer began play. Staff has been working with the PSJA ISD to coordinate the use of facilities for our youth programs. In addition, boys basketball and girls soccer leagues are being formed and will begin play in February. As well, staff has been taking inventory and preparing for the upcoming baseball/softball season later this spring. This winter our boys' soccer league consisted of 24 teams, approximately 288 participants. Our girls' basketball program consisted of 20 teams, approximately 200 participants.

Maintenance Division staff continues to provide professional maintenance and custodial service throughout the city. This past month staff has been servicing several of our AC units throughout the city doing preventive maintenance. As well, staff has been adjusting to their new assignments which are our new Police Department and the Economic Development offices.

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UPCOMING EVENTS:

February 19, 2018- Boys Basketball- Girls Soccer begin play

February 1-23, 2018- Registration Baseball/Softball

February 24, 2018- Friendly City 5K

March 24- Girls Fastpitch Camp

March 26-29- Spring Training Pre-Season Baseball/ Softball Tourney

March 31- Opening Day Youth Baseball/ Softbal

The San Juan Parks and Recreation Department would like to thank all of the participants, coaches, parents, sponsors and City Commission for all their time and dedication to our community. We look forward to serving you!!



Mayor: Mario Garza
Mayor Pro-Tem: Jesus “Jesse” Ramirez
Commissioners: Ernesto “Neto” Guajardo
Raudel Maldonado
Pete Garcia

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: David Salinas, Director of Utilities
DATE: February 6, 2018
SUBJECT: Monthly Report January 2018

Water Treatment Facility

Combined Gallons Treated: 74,110,000
Combined Gallons Produced: 76,745,000

1. WTF No 1
 - a. 10,635,000 gals
 - b. 343,000 gals daily average
 - c. 1,172,000 gals daily maximum
 - d. 0.0 gals daily minimum
 - e. 11,444,000 gals RAW
 - f. 2,014,000 gals Well
2. WTF No 2
 - a. 61,534,000 gals
 - b. 1,985,000 gals daily average
 - c. 2,412,000 gals daily maximum
 - d. 847,000 gals daily minimum
 - e. 67,370,000 gals RAW
3. Irrigation Water
 - a. WTP No 1- 20,149,000
 - b. WTP No 2 – 53,755,639
4. WTP 3.5 MGD Expansions and Rehab
 - a. CBI has not been onsite for any other work this month.
 - b. Vertex – Subcontractor continues sand blasting and painting old clearwell.
 - c. Claricone #1 has been emptied for rehab.
 - d. Claricone #2 has been emptied for rehab.

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Water Distribution

1. Water Breaks & Leaks
 - a. Leaks - 9
 - b. Breaks - 4
2. Taps – 0
3. Water Loss
 - a. Reported – 175,700 gals
 - b. Unreported – 50,200 gals
4. Hydrants
 - a. Flushed - 38
 - b. Replaced –1
 - c. We have reduced fire hydrant flushing due to Stage II Water Conservation.
5. Valves
 - a. Worked – 7
 - b. We continue our hydrant and valve maintenance.
6. Utility Billing Work Orders – 2

Wastewater Treatment Facility

1. Treated – 62,164,000 gals
2. Wetland – 1,152,000 gals
3. 480 cubic yards of sludge hauled to landfill

Wastewater Collections

1. Work orders – 79
 - a. Sewer Main Repaired – 1
 - b. Sewer Backups Reported – 21
 - c. Sewer Backups Cleared – 5
 - d. Manholes Ring and Covers – 1
 - e. Manhole Repaired/replaced - 0
 - f. Lift Station – 0
 - g. Unauthorized Discharges – 0

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Administration

1. Financials
 - a. Administration – 79.64%
 - b. Water Treatment – 59.14%
 - c. Distribution: – 75.20%
 - d. Sewer Collection – 82.88%
 - e. Wastewater Treatment – 70.70%
2. Projects
 - a. WTP Expansion & Rehab – 82%
 - b. First Time Sewer – 10%
 - c. SEP – 90%
3. Training
 - a. Water Treatment – 3
 - b. Distribution –
 - c. Sewer Collection –
 - d. Wastewater Treatment – 2
4. Certification
 - a. Water Treatment – 2 Pending
 - b. Distribution – 1 Pending
 - c. Sewer Collection –
 - d. Wastewater Treatment –

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MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Diana Cavazos, City Secretary
DATE: February 5, 2018
SUBJECT: January Monthly Report

For the month of January 2018, we have the following report:

City Secretary Department, Staff continues to work on meeting minutes from Fiscal Year 2017 as requested by the Finance Department. Meetings range from October 2016 through September 2017.

During the month of January we had an election for Precinct Place #4. Commissioner Leonardo “Lenny” Sanchez was our successful candidate. We had early voting from January 3rd through January 16th with a total of 850 voters out at Fire Station #2. For Election Day held on January 20th we had a total of 212 voters at Carman Elementary and 130 at Fire Station #2.

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Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Mary Enriquez, Court Administrator
DATE: February 6, 2018
SUBJECT: Municipal Court Update Report

This month, the Municipal Court is looking forward to a busy month in collections. Aside from scheduling court hearings, we are actively making phone calls, sending late notices, and working with the people on the Scofflaw Program. As we wait for the hiring process to commence, we are happy to announce that we have selected the qualified individual to fill the Senior Clerk Position.



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Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Leroy Gonzales, Director of Finance
DATE: February 06, 2018
SUBJECT: January Monthly Report

This month the Finance Department has continuing working for over two months on the City’s Audit that needs to be completed by the end of March 31, 2018. At this time the audit is about 75 percent complete. Along with working on the audit the Finance is also filling some position that is critical for the Finance Department to complete their day to day operation. The position for Accounting Manager has been filled as of January 1, 2018 and currently working to fill the Accountant position which should be filled by February 12, 2018. This would fill all the positions in the Finance Department and be fully staff.

The Utility Billing and Collection is always working to better serve the citizens of San Juan. Currently we are working on a project to send the Water bill electronically through email in place of the actual Water Bill being mailed out to our resident. This project is read and available to the citizens of San Juan as of February 2, 2018. This process will save the city the cost of postage of .378 cent per water bill going out.



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**SAN JUAN POLICE DEPARTMENT
INTER-OFFICE MEMORANDUM**

To: San Juan City Commission
From: Chief Juan Gonzalez
Date: 02/06/2018
Ref: Bi-weekly Report

This memorandum is to keep you all informed on our Bi-Weekly operational statistics and any other significant cases or events that have transpired from the previous month.

- **Statistics: January**
 - Call for service: 1472
 - Incident reports: 237
 - Accidents: 73
- **Significant Incidents:**
 - Officer Eric Gonzales has passed the San Juan Police Department promotional exam and will be promoted to Corporal.
 - 15 applicants passed the Police entry level exam and have begun their background investigations.
- **Federal & State Asset Forfeiture Program:**
 - Received no State forfeiture awards.
 - Received no Federal forfeiture awards.
 - \$5,831,403.53 pending awards in Federal Forfeiture program.
- **Special Grant Details:**
 - **Stone Garden:** Officers worked 207 hours of overtime this month
 - **Border Star:** Officer worked 376 hours of overtime this month.
 - **TxDot Traffic Enforcement:** No overtime to report.
- **New Public Safety Building:**
 - Services are up and running in the new building.
 - Contractor has replaced cracked and bubbled floor tiles.
 - Front lobby phone has been installed at Southside Police department and contact with dispatch on the Northside Police department is now possible after hours.
- **New Personnel:**
 - **Peace Officers:**

CITY COMMISSION MEETING AGENDA
PAGE 2

- Carlos Sanchez new Officer on the field training program
- Five (5) Patrol Officer job openings
- **Tele-communicators:**
 - Jessie Diaz new Telecommunication Officer on the job training
- **Jailers:**
 - Hector Martinez new Jailer on the job training
- **Fleet:**
 - Acquired a 2018 Dodge Charger by Stone Garden Grant
- **Traffic Enforcement Areas:**
 - Cursors between FM 495 & Nolana (Thursday Night)
 - East FM 495 Between Raul Longoria & Cesar Chavez (school hours)
 - Sam Houston between Nebraska and Cesar Chavez (school hours)
 - Regular patrol city wide

Respectfully



CHIEF JUAN GONZALEZ



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

To: Benjamin Arjona, City Manager
From: Tirso Garza, Fire Chief
Date: February 5, 2018
Subject: Fire Department Project Update

The San Juan Fire Department had the following activity:

Classes and Trainings

- A total of four (4) Firefighters from the department are attending the EMT Course and are close to completion.
- One Lieutenant from the department attended the South Texas Police Academy and completed the course.
- A total of two (2) volunteer firefighters will be attending the 69th Annual Fire and Public Safety Academy held on Saturday, February 17, 2018.

Exams and Promotions

- On January 13, 2018, a total of five (5) applicants applied for the Entry Level Exam - all applicants passed.
- On February 2, 2018, all Entry Level Applicants conducted their Agility Exam – all applicants passed.
- On January 30, 2018, a total of eight (8) firefighters from the department took the Promotional Driver-Engineer Examination – one member passed (Pending Civil Service Commission Approval). A total of four (4) positions are still available.

Fire Inspections

A total of five (5) inspections were conducted for this week at the following locations:

- New Image Institute of Cosmetology – 3102 N Raul Longoria
- PSJA Cano Nutrition
- Carone, LLC – 126 S Stewart
- Luna’s Car Wash – 3913 N Veterans
- Oportun, Inc. – 111 W FM 495, Suite 3

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978



Mayor:
Mayor Pro-Tem:
Commissioners:

Mario Garza
Pete Garcia
Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Adelaida Cordero, Director of Human Resources *dc*
DATE: February 9, 2018
SUBJECT: Project Update (January)

Please see the following for the month of January:

- Hosted a mandatory Customer Service Training on January 26, 2018. Department Directors, Supervisors and front line support staff were in attendance.

Directors/Supervisors: Topics included - Coaching for Customer Service, Understanding Your Role as a Supervisor, Changing Mindsets & Behaviors, Becoming an Effective Leader, Preparing to Coach, On the Spot Coaching, Documenting Conversations with Employees and Preparing to Give Feedback. Directors and Supervisors also participated in role-playing.

Front Line Support Staff: Topics included – Customer Service in the Public Sector, Customer Service Fundamentals, Difficult Customer Situations, Universal Truths, Understanding Anger, Empathy, a Most Important Skill, Showing Genuine Interest, A Step-By-Step Process for Deescalating Anger, Handling Special Situations, Setting Personal Goal so that the City of San Juan is the place to be recognize for excellent Customer Service.

There were limited slots; however, future training regarding Customer Service will include the employees that were not able to attend. We received positive feedback, based on the evaluations submitted.

- Upcoming Mandatory training regarding Employee Counseling and Mentoring.
- Currently working on the Comprehensive Study –Phase I Job Descriptions (Evaluating and Assessing the Duties and Responsibilities of each employee).
- Vacancies (As of 2/8/2018):

Department	Job Title
Sanitation	(2) Heavy Equipment Operator
Planning	Code Enforcement Officer
Parks and Recreation	Parks Superintendent
	Recreational Supervisor
	Crew Leader
	Laborer
	Custodian
Municipal Court	Senior Clerk
EDC	Receptionist/Clerk

Department	Job Title
Fire	(5) Driver/Engineer - Promotional
	(1) Corporal - Promotional
Police	(7) Police Officers - Entry Level
	(1) Corporal - Promotional
	Public Safety Dispatcher
	Jailer
Utilities	Sewer – Collection Systems Op.
	Sewer – Laborer
	Water – Plant Operator
	Water Dist. – Heavy Equip. Operator

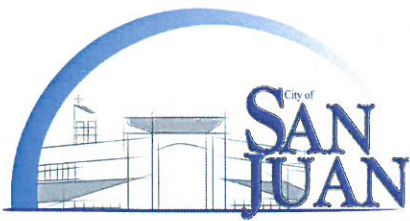
● Examinations for Fire and Police (Entry and Promotional):

January 13th – Fire Entry Level Examination. Department exhausted list – no vacancies at the time.

January 17th – Police Entry Level Examination to fill seven (7) vacancies.

January 30th – Fire Promotional Examination for Driver/Engineer to fill five (5) vacancies.

January 31st – Police Promotional Examination for Corporal to fill one (1) vacancy.



Mayor: Mario Garza
Mayor Pro Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

Memorandum

TO: Ben Arjona, City Manager
FROM:  Rene J. Jaime, Purchasing / Risk Manager
DATE: February 9, 2018
RE: Project Update Report

The Purchasing / Risk Division is currently looking at ways to coordinate with the Texas Municipal League Intergovernmental Risk Pool in providing presentations on various topics related to loss prevention, including topics such as accident investigations, animal control/animal awareness, back injury prevention, bloodborne pathogens, chainsaw safety, chemical safety, confined space entry, customer service, driving safety, drug & alcohol testing – reasonable suspicion training for supervisors, electric utilities, electrical safety, ergonomics, evacuation/emergency preparedness, fire prevention, fire safety, firefighting, fitness/wellness, fleet shop safety, general safety, hand tool safety, hazard communication, heavy equipment operations, housekeeping, ladders, law enforcement, lawnmowers, lockout/tagout, parks and recreation, personal protective equipment, personnel issues, sanitation, sexual harassment, slips, trips and falls, solid waste landfills, supervisory, tree care safety, trenching shoring excavation, utilities – general, water/wastewater utilities, work zone safety, and workplace violence.

In addition, we are looking into coordinating with local health care providers in providing health related presentations for our employees.

We are also in the process of updating and better defining our accident/incident reporting, response and investigation procedures.

In addition to the above, we continue to review and process purchase orders for all departments to ensure they include appropriate documentation and/or justifications.

Our division also continues to process and respond to workers compensation claims and related issues. As well, we also continue to work with attorneys assigned by TML to represent the City of San Juan in regards to litigation cases.

The above is a brief synopsis of some of what our division is working towards in the near future as our workload and staffing will allow.



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

To: Benjamin Arjona, City Manager
From: Robert Rangel
Date: February 09, 2018
Subject: January Monthly Report

The new Public Safety Building Project has had the following list completed and pending on the ongoing project:

Completed

- Access Control
- NVR IP Camera Systems
- Network Infrastructure
- Wireless Point to Point Link
- 27 Workstations
- IP Phone System

Pending

- Fortigate Router
- VM Host Setup
- Server Dell R730
- Fax Lines
- Audio Visual Equipment

Incode Upgrade, Migration and Integration

The IT is working on an upgrade of the Utilities Incode 9 to Incode 10.

The IT department will also integrate the Court Incode 10 database with the Finance department Incode to streamline payment processing.

North Tower Wireless Upgrade

The Information Technology department will deploy Ubiquity radios to increase the bandwidth connection between departments north of the water tower on Sante Fe St.

Quarterly Newsletter

The Technology department will be working with the city departments on providing a quarterly newsletter to inform the citizens of San Juan on the work and projects of the San Juan Municipality.

Infrastructure Maintenance

Server upgrades 2003 to 2008 and 2008 to 2012 where permissible on application compatibility.
Inventory of city technology hardware and software to determine possible improvements.



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Benjamin Arjona, City Manager

DATE: 02/09/2018

SUBJECT: City Manager Monthly Report.

Department Description

This is an administrative Department of the Municipal Government under the direction of the City Commission. The City Manager exercises supervision and control over all departments, and oversees that each department operates efficiently.

Project Updates:

Brush Drop Off Site - TCEQ placed the requested Supplemental Environmental Project (First Time Sewer Connection) the SEP project along Railroad St. is at 100% completed.

TCEQ has already approved the Citizens Drop-Off Site.

First Phase Repaving Project 100 % complete.

Second Phase Repaving Project going out for bids.

Visited with EDA Regional Director in Austin, Texas.

Visited TWDB Staff in Austin, Texas.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Conduct a Public Hearing and Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the “Pizza Hut” Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by Muy Pizza-Tejas, LLC.

STAFF COMMENTS AND RECOMMENDATIONS:

Muy Pizza-Texas, LLC. is taking over the San Juan Pizza Hut Restaurant that has been open since 1999. The restaurant has been selling alcoholic beverages as a complement to the food ever since it opened. The now owners are applying for the TABC license for the sale of alcoholic beverages for on-premise consumption at this time.

The proposed days and hours of operation are Monday thru Sunday from 11:00 a.m. to 11:00 p.m.

RECOMMENDATION:

The Planning and Zoning Commission unanimously recommended approval of the conditional use permit subject to the list of conditions during their February 1 meeting.

PREPARED BY:

Xavier Cervantes,
Director of Planning
and Zoning

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 02/01/2018
CITY COMMISSION – 02/13/2018
DATE PREPARED – 01/29/2018

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the “Pizza Hut” Restaurant.

APPLICANT: Muy Pizza-Tejas, LLC.

SURVEYOR/ENGINEER: N/A

LEGAL: Lot 1, Pizza Hut #40 Subdivision

LOCATION: 651 Virgen de San Juan Boulevard

CURRENT USE OF PROPERTY: Restaurant

PROPOSED USE OF PROPERTY: Restaurant

**EXISTING LAND USE/
ADJACENT ZONING:** North – Commercial; Expressway Corridor District (EC)
South – Commercial; Expressway Corridor District (EC)
East – Commercial; Expressway Corridor District (EC)
West – Institutional; Single-Family Residence District (R-S)

ACCESS AND CIRCULATION: This property has access to Virgen de San Juan Boulevard.

PUBLIC SERVICES: Water and Sewer Services are provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval subject to the list of requirements.

EVALUATION AND CONDITIONS FOR APPROVAL

Muy Pizza-Texas, LLC. is taking over the Pizza Hut Restaurant that has been open since 1999. The restaurant has been selling alcoholic beverages as a complement to the food ever since the new owners are applying for the Sale of alcoholic beverages for on-premise consumption only.

The proposed days and hours of operation are Monday thru Sunday from 11:00 a.m. to 11:00 p.m. (see attached affidavit).

The following are the list of requirements for the restaurant:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.

**CONDITIONAL USE PERMIT
"PIZZA HUT"
FEBRUARY 13, 2018**

PAGE 3

10. The hours of operation shall be Monday thru Sunday from 11:00 a.m. to 11:00 p.m.
11. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
12. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
13. There shall be no smoking inside the premises at any time.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to six (6) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Site Plan
Operation Hours Letter
List of neighboring property owners receiving notice
Photos
Ordinance

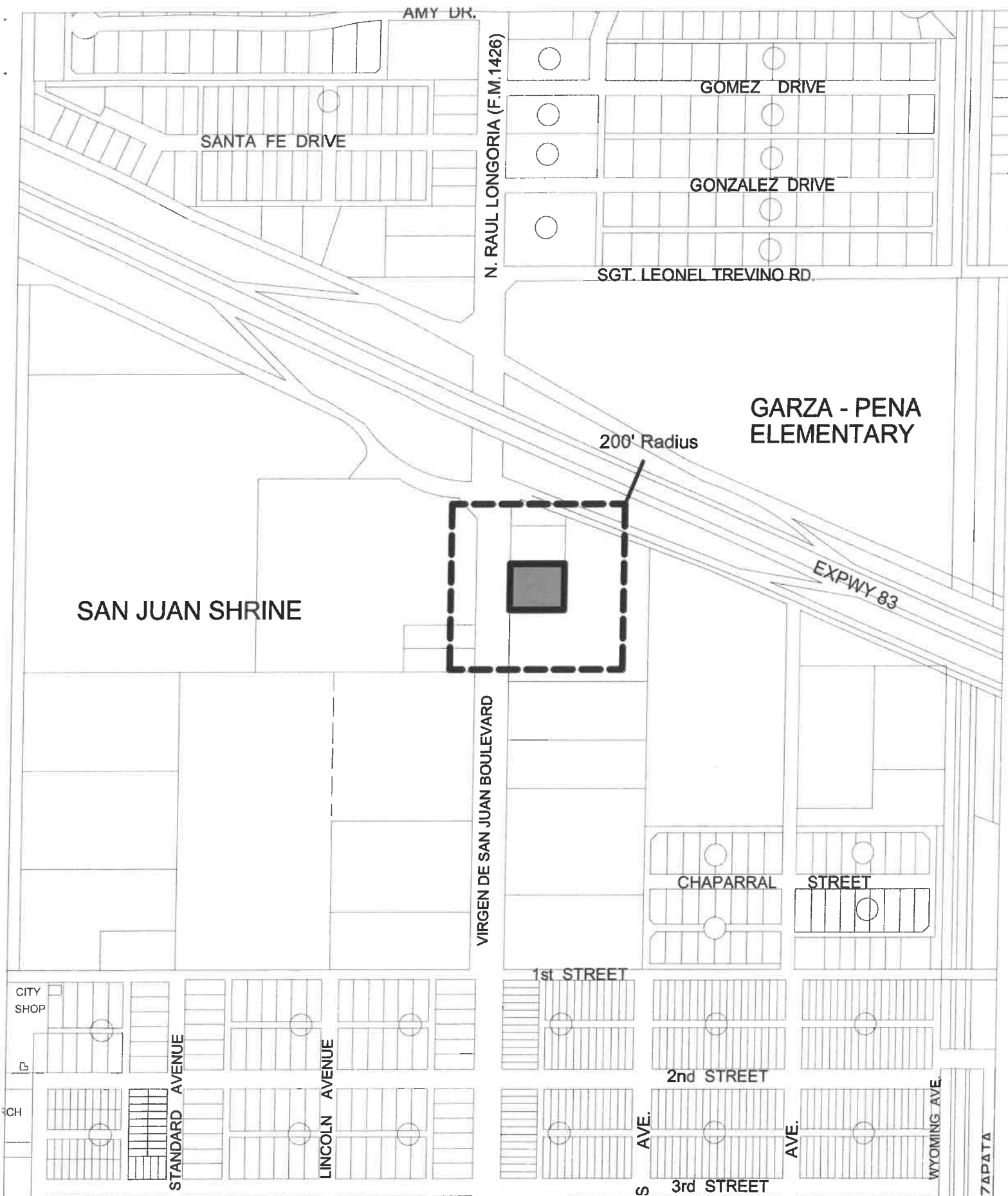
FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 02/01/18 Commissioner Vargas made a motion to approve the conditional use permit request subject to list of requirements as recommended by Staff. Commissioner Alaniz seconded the motion. The motion passes with a (6-0) vote.

Commissioner Alaniz asked about the name of the street; Mr. Cervantes responded that the official name for Nebraska Street from First Street to the Expressway is Virgen de San Juan Boulevard.

Mr. Cervantes explained that approximately ten years ago, the City Commission renamed all of Nebraska Avenue and Raul Longoria Road into Virgen de San Juan Boulevard. In 2012, after negative feedback, the Commission changed the ordinance to be only from First Street to the Expressway.

Chairwoman Castillo asked Mr. Cano from Muy Pizza Tejas, LLC. about the requirements listed in the packet and he agreed to comply with all of them.



Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the "Pizza Hut" Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by Muy Pizza- Tejas, LLC.



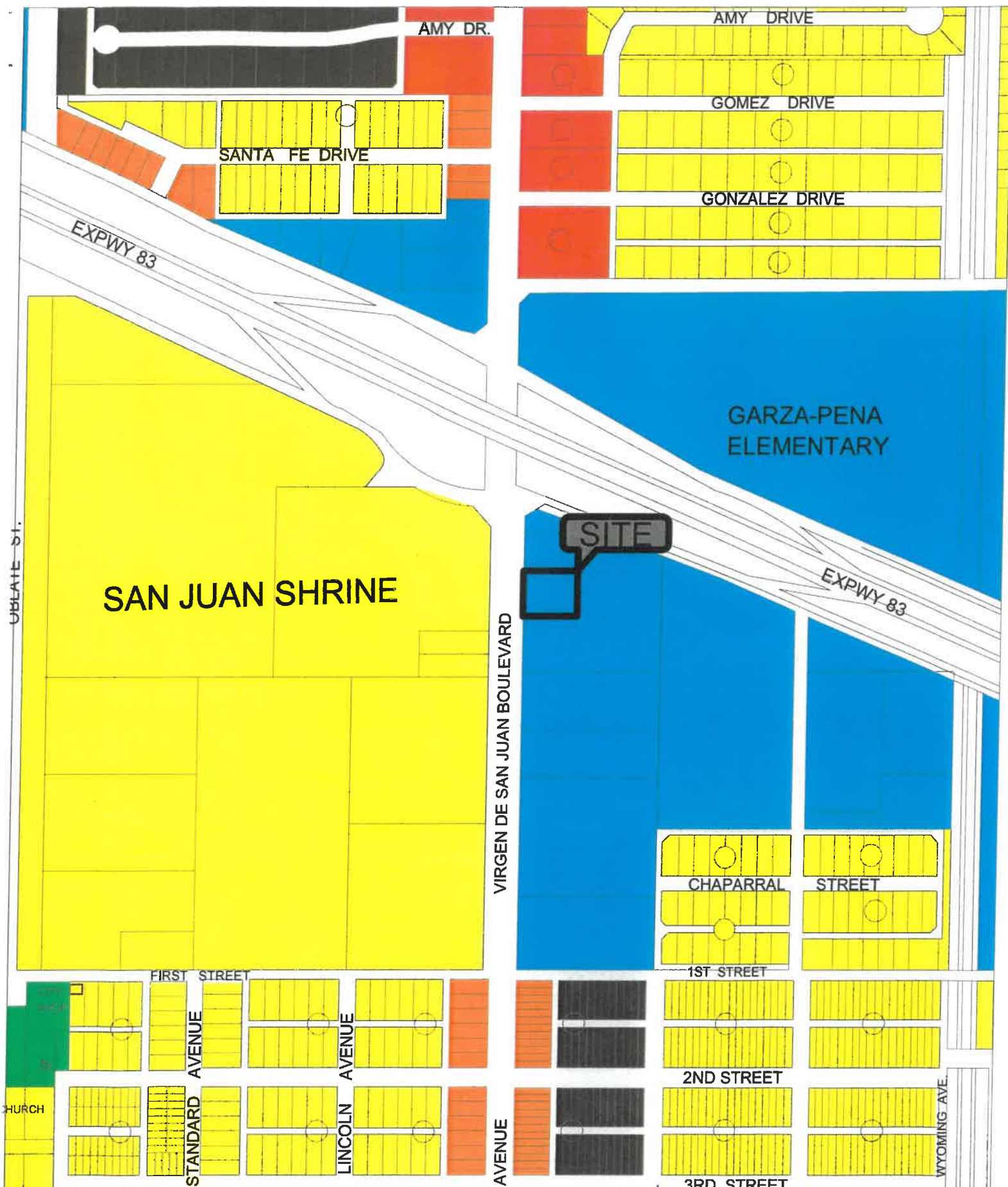


Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the "Pizza Hut" Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by Muy Pizza- Tejas, LLC.





Zoning Districts

- | | |
|---------------------------------|------------------------|
| Single Family Residential (R-S) | Heavy Commercial (C-3) |
| Manufactured Home (R-MH) | Light Industrial (I-1) |
| Multi-Family Residential (R-MF) | Heavy Industrial (I-2) |
| Neighborhood Commercial (C-1) | Open Space (O) |
| General Business (C-2) | Exp. Corridor (EC) |

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the "Pizza Hut" Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by Muy Pizza- Tejas, LLC.



AFFIDAVIT

January 29, 2018

To whom it may concern:

I, John Gunstream, representing Muy Pizza-Tejas, LLC., am requesting a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the "Pizza Hut" restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision.

The sale of alcohol will be:

Monday from 11:00 a.m. to 11:00 p.m.

Tuesday from 11:00 a.m. to 11:00 p.m.

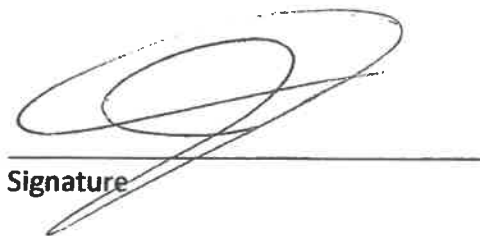
Wednesday from 11:00 a.m. to 11:00 p.m.

Thursday from 11:00 a.m. to 11:00 p.m.

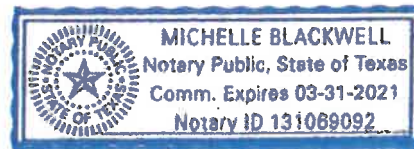
Friday from 11:00 a.m. to 11:00 p.m.

Saturday from 11:00 a.m. to 11:00 p.m.

Sunday will be 11:00 a.m. to 11:00 p.m.


Signature


Notary Public



- Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the “Pizza Hut” Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by
- Muy Pizza-Texas, LLC.

Muy Pizza-Texas, LLC.
Attn. John Gunstream
17890 Blanco Rd. Suite #401
San Antonio, TX 78232

Pizza Hut of South Valley Inc.
P.O. Box 96
Cunningham, TX 75434-0096

Stars Restaurant LLC.
2941 NW 156th Street
Edmond, OK 73013-2101

Hunterstein, LLC.
P.O. Box 9036
Corpus Christi, TX 78469-9036

Biel, Frederick J Ind Exc.
P.O. Box 3725
McAllen, TX 78502-3725

Roman, Catholic Diocese
Of Brownsville
P.O. Box 2279
Brownsville, TX 78522-2279

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the “Pizza Hut” Restaurant located at 651 Virgen de San Juan Boulevard, legally described as Lot 1, Pizza Hut #40 Subdivision, as Requested by Muy Pizza-Tejas, LLC.



Proposed Site

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR ON-PREMISE CONSUMPTION AT THE "PIZZA HUT" RESTAURANT LOCATED AT 651 VIRGEN DE SAN JUAN BOULEVARD, LEGALLY DESCRIBED AS LOT 1, PIZZA HUT #40 SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Muy Pizza-Tejas, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at "Pizza Hut" restaurant.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Muy Pizza-Tejas, LLC. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the "Pizza Hut" restaurant located at 651 Virgen de San Juan Boulevard, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;

6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. The hours of operation shall be Monday thru Sunday from 11:00 a.m. to 11:00 p.m.
11. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
12. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
13. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 13th day of February, 2018.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2018.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY

San Juan Memorial Library

Library Advisory Board

2017-2018

Name/Address	Phone	Email	Term Expiration
Mari Estella Ayala	787-5318	meayala1127@yahoo.com	2018
1223 S. Coil			
San Juan, TX 78589			
Iris Lara	223-6868	irislara650@gmail.com	2017
2108 Cedro Drive			
San Juan, TX 78589			
Leticia Leija	330-1458		2018
5004 Oleander Drive			
San Juan, TX 78589			
Lydia Perkins	223-7670	lydia-perkins@hotmail.com	2019
904 King Road			
P.O. Box 1881			
San Juan, TX 78589			
Maria Navarro	821-8651	tacorrin@aol.com	2018
407 West 12th		maria.navarro@psjaisd.us	
San Juan, TX 78589			
Maria O. Reyes	460-4671	moreyes1027@yahoo.com	2019
106 E. 16th St.			
San Juan, TX 78589			
Teresa Sloss	789-0017		2019
San Juan, TX 78589			

Ex Officio			
Library Director			
Armandina Sesin	222-8498	sesin@sanjuanlibrary.com	



FISCAL YEAR 2017-2018 BOARD OF DIRECTORS CONTACT LISTING

CITY OF WESLACO – (EXECUTIVE COMMITTEE)			ADDITIONAL CONTACT PERSON
Comm. Gerardo Tafolla, Board President (2 Year Term)			Elizabeth Walker, City Secretary
PHONE: (956) 975-4301 EMAIL: jerry.tafolla@weslacotx.gov	TERM: Sept. 2017- Sept. 2018		255 S. Kansas St., Weslaco, TX 78596
Comm. Letty Lopez, Alternate			Ph.: (956) 968-3181
PHONE: (956) 968-3181 EMAIL: ewalker@weslacotx.gov	TERM: Sept. 2017- Sept. 2018		Email: ewalker@weslacotx.gov
CITY OF EDINBURG-			ADDITIONAL CONTACT PERSON
Mayor Richard Molina, Representative Board Vice President (2 year Term)			Myra L. Garza, City Secretary
PHONE: (956) 929-1155 EMAIL: Richmolina111@gmail.com	TERM: Sept. 2017- Sept. 2018		415 W. University Dr., Edinburg, TX 78539
Mayor Pro Tem David Torres, Alternate			Ph.: (956) 388-1851
PHONE: (956) 388-1851 EMAIL: jdredbail2@gmail.com	TERM: Sept. 2017- Sept. 2018		Email: maya@cityofedinburg.com
CITY OF HARLINGEN - (EXECUTIVE COMMITTEE)			ADDITIONAL CONTACT PERSON
Comm. Victor Leal, Board Secretary (2 Year Term)			Amanda Elizondo, City Secretary
PHONE: (956) 778-6401 EMAIL: vleal@myharlingen.us	TERM: Sept. 2017- Sept. 2018		118 E. Tyler Ave., Harlingen, TX 78550
Mr. Gabriel Gonzales			Ph.: (956) 216-5006
PHONE: EMAIL: aelizondo@myharlingen.us	TERM: Sept. 2017- Sept. 2018		Email: aelizondo@myharlingen.us
CITY OF MISSION - (EXECUTIVE COMMITTEE)			ADDITIONAL CONTACT PERSON
Mayor Pro-Tem Norie Garza, Board Treasurer (2 Year Term)			Ana Carrillo, City Secretary
PHONE: (956) 605-7142 EMAIL: noriegarza@aol.com	TERM: Sept. 2017- Sept. 2018		1201 E. 8 th St., Mission, TX 78572
Ms. Aida Lerma, Alternate			Ph.: (956) 580-8650
PHONE: (956) 580-8729 EMAIL: Alerma@missiontexas.us	TERM: Sept. 2017- Sept. 2018		Email: acarrillo@missiontexas.us
CAMERON COUNTY - (EXECUTIVE COMMITTEE)			ADDITIONAL CONTACT PERSON
Mr. Basilio Sanchez, Senior Member			Elvia Alatorre, Secretary
PHONE: (956) 793-2829 EMAIL: Chinosanchez71@Gmail.com	TERM: Sept. 2017- Sept. 2018		1100 E. Monroe St., Suite 218,
Ms. Daisy Flores, Alternate			Brownsville, TX 78520
PHONE: (956) 544-0830 EMAIL: elvia.alatorre@co.cameron.tx.us	TERM: Sept. 2017- Sept. 2018		Ph.: (956) 968-3181
			Email: elvia.alatorre@co.cameron.tx.us
CITY OF DONNA PENDING- NEW MEMBER			ADDITIONAL CONTACT PERSON
Mayor Pro-Tem Oscar Gonzales			Laura Balderrama, City Secretary
PHONE: (956) 464-3314 EMAIL: ogonzales@cityofdonna.org	TERM: Sept. 2017- Sept. 2018		307 S. 12 th St.
Commissioner Art Castillo			Donna, TX 78537
PHONE: ((956) 464-3314 EMAIL: acastillo@cityofdonna.org	TERM: Sept. 2017- Sept. 2018		Ph.: (956) 464-3314
			Email: lbalderrama@cityofdonna.org
CITY OF MCALLEN -			ADDITIONAL CONTACT PERSON
Mayor Jim Darling, Representative			Elma S. Vela, City Commission Liaison
PHONE: (956) 681-1003 EMAIL: jdarling@mcallen.net	TERM: Sept. 2017- Sept. 2018		1300 Houston Ave. 78501
Carla M. Rodriguez, Alternate			Ph.: (956) 681-1003
PHONE: (956) 341-1617 EMAIL: carlarodriguez@mcallen.net	TERM: Sept. 2017- Sept. 2018		Email: evela@mcallen.net
CITY OF MERCEDES -			ADDITIONAL CONTACT PERSON
Comm. Cristella De Leon Hernandez, Representative			Arcelia Felix
PHONE: (956) 793-8744 Email: chernandez@cityofmercedes.com	TERM: Sept. 2017- Sept. 2018		400 S. Ohio
Comm. Leo Villarreal, Alternate			Mercedes, Texas 78570
PHONE: (956) 565-3114 afelix@cityofmercedes.com	TERM: Sept. 2017- Sept. 2018		Ph: (956) 565-3114
			Email: afelix@cityofmercedes.com
CITY OF BROWNSVILLE -			ADDITIONAL CONTACT PERSON
Comm. Ben Neece			Griselda Rosas
PHONE: 956-346-7921 Email: ben@cob.us	TERM: Sept. 2017- Sept. 2018		City Plaza, 1st Floor
NO ALTERNATE			1034 E Levee Street
			Brownsville, TX 78520
			Ph: (956) 546-4357
			Email: griselda@cob.us



FISCAL YEAR 2017-2018 BOARD OF DIRECTORS CONTACT LISTING

CITY OF PHARR –			ADDITIONAL CONTACT PERSON
Comm. Eleazar Guajardo, Representative			Hilda Pedraza, City Clerk
PHONE: (956) 221-5245	EMAIL: Mr_guajardo@sbcglobal.net	TERM: Sept. 2017- Sept. 2018	118 S. Cage, 4 th Floor, Pharr, TX 78577
Comm. Comm. Ricardo Medina			Ph.: (956) 402-4100
PHONE: (956) 402-4100	EMAIL: Commissioner5@pharr-tx.gov	TERM: Sept. 2017- Sept. 2018	Email: hilda.pedraza@pharr-tx.gov
CITY OF RAYMONDVILLE -			ADDITIONAL CONTACT PERSON
Mayor Gilbert Gonzales, Representative			Delma C. Garza, Asst. City Secretary
PHONE: (956) 642-7546	EMAIL: mayor@raymondvilletx.us	TERM: Sept. 2017- Sept. 2018	142 S. 7 th St., Raymondville, TX 78580
Mr. Eleazar Garcia, Alternate			Ph.: (956) 689-2443
PHONE: (956) 689-2443	EMAIL: raycity@raymondvilletx.us	TERM: Sept. 2017- Sept. 2018	Email: d.garza@raymondvilletx.us
CITY OF SAN BENITO -			ADDITIONAL CONTACT PERSON
Comm. Antonio Gonzales, Representative			Lupita Pasement, City Secretary
PHONE: (956) 893-0081	EMAIL: agonzales@cityofsanbenito.com	TERM: Sept. 2017- Sept. 2018	401 N. Sam Houston, San Benito, TX 78586
Mr. George Machuca			Ph.: (956) 361-3800
PHONE: (956) 361-3800	EMAIL: lpasement@cityofsanbenito.com	TERM: Sept. 2017- Sept. 2018	Email: lpasement@cityofsanbenito.com
CITY OF SAN JUAN -			ADDITIONAL CONTACT PERSON
Comm. Raudel Maldonado			Diana Cavazos, City Secretary
PHONE: (956) 478-4248	EMAIL: rmaldonado@cityofsanjuantexas.com	TERM: Sept. 2017- Sept. 2018	709 S. Nebraska, San Juan, TX. 78589
NO ALTERNATE			Ph.: (956) 223-2200
			dcavazos@cityofsanjuantexas.com
WILLACY COUNTY			ADDITIONAL CONTACT PERSON
Comm. Eduardo Gonzales, Representative			Rose
PHONE: (956) 966-6361	EMAIL: Eduardo.gonzales@co.willacy.tx.us	TERM: Sept. 2017- Sept. 2018	576 W. Main Ave., Raymondville, TX 78580
Comm. Oscar De Luna, Alternate			Ph.: (956) 689-4214
PHONE: (956) 689-2735	EMAIL: Oscar.deluna@co.willacy.tx.us	TERM: Sept. 2017- Sept. 2018	Email: terry.flores@co.willacy.tx.us
HIDALGO COUNTY -			ADDITIONAL CONTACT PERSON
Mr. Raul Gonzalez, Representative			Sandra Deleon, Assistant
PHONE: (956) 340-7150	EMAIL: Sandra.deleon@co.hidalgo.tx.us	TERM: Sept. 2017- Sept. 2018	300 W. Hall Acres, Suite G, Pharr, TX 78577
Mr. Armando Garza, Alternate			Ph.: (956) 787-1891
PHONE: (956) 787-1891	EMAIL: Armando.garzajr@co.hidalgo.tx.us	TERM: Sept. 2017- Sept. 2018	Email: sandra.deleon@co.hidalgo.tx.us
BANKING / FINANCE MEMBER-			
Ms. Sonia Falcon			
PHONE: (956) 369-8103	EMAIL: falcons@lonestarnationalbank.com	TERM: No Limit	
AMIGOS DEL VALLE, INC. STAFF -			ADDITIONAL CONTACT PERSON
Mr. Alex Guerra, Executive Director			Anita Jenny, Executive Admin. Asst.
PHONE: (956) 720-8026	Email: aguerra@advrgv.org		4138 Crosspoint, Blvd., Edinburg, TX 78539
Ms. Monica Villarreal, Finance Director			Ph.: (956) 605-4227
PHONE: (956) 213-9400	Email: mvillarreal@advrgv.org		Email: ajenny@advrgv.org
ADV, INC. ATTORNEY -			ADDITIONAL CONTACT PERSON
Mr. Javier Villalobos			Javier Villalobos Office
PHONE: (956) 687-4000	Email: jv@jvlawoffice.com		5804 N. 23 rd St., McAllen, TX 78501
			Ph.: (956) 687-4000
			Email: mm@jvlawoffice.com

**San Juan Memorial Library
Civil Service Board
2017-2018**

Name/Address	Phone	Email	Term Expiration
Eric Sanchez	225-3361	esanchezsifd@yahoo.com	2019
1110 E. 10th St			
San Juan, TX 78589			
Rolando Casas	342-6150	rcasas956@gmail.com	2018
425 W. 12th			
San Juan, TX 78589			

**San Juan Memorial Library
Keep San Juan Beautiful Board
2017-2018**

Name/Address	Phone	Email	Term Expiration
Eric Guajardo	376-1465	c ire7four69@live.com	2018
1400 Rio Blanco			
San Juan, TX 78589			
Jennifer Villarreal	624-3003	jenniferespinoza23@gmail.com	2018
420 E. 12th			
San Juan, TX 78589			
Eddie Garcia	460-8994		2018
301 E. 12th			
San Juan, TX 78589			
Dr. Nuno Rodriguez	240-6111	nunojackie@hotmail.com	2019
P.O. Box 368			
San Juan, TX 78589			
Pete Garcia	821-7953	pgarcia@cityofsanjuantexas.com	2019
118 N. Standard			
San Juan, TX 78589			
Rhodara Elizondo	533-1941	dho_rome@yahoo.com	2018
116 W. 17th St			
San Juan, TX 78589			

**San Juan Memorial Library
Planning & Zonning Committee
2017-2018**

Name/Address	Phone	Email	Term Expiration
Irma Castillo	802-2951	irma.castillo@hchd.org	2019
114 Deanna Drive			
San Juan, TX 78589			
Mary Gonzalez	793-5599	mandw123@aol.com	2019
806 W. Sam Houston			
San Juan, TX 78589			
Adan Magallan	279-4115	amagallan@rgv.rr.com	2018
604 Hackberry Ave			
San Juan, TX 78589			
Eduardo Alaniz	784-2537	lonestar_survivor@yahoo.com	2018
2701 Hibiscus Drive			
San Juan, TX 78589			
Juan Alvarado	802-7576	jalvarado@hermes-music.com	2019
312 Cocunut Palm Ave			
San Juan, TX 78589			
Agapito Vargas	460-6364	canics49@gmail.com	2019
700 Coil Drive			
San Juan, TX 78589			
Jorge Zambrano	378-3330	jorge@zambranolawfirm.com	2019
5200 Azalea Avenue			
San Juan, TX 78589			

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Consider the Approval of a Budget Amendment Reflecting Fiscal Year 2017-2018 Grant Award from the Office of the Governor's (OOG) Rifle Resistant Body Armor Grant Program in the Amount of \$33,809.92.

STAFF COMMENTS AND RECOMMENDATIONS:

with this Grant Award, the San Juan Police Department will be able to Allocate Funds to equip every Officer with Rifle Resistant Vest to supplement their Standard Duty Bullet Proof Vest for high risk situations, This award is 100% refunded with no cash match.

RECOMMENDATION:

Approve the Budget Amendment Reflecting Fiscal Year 2017-2018 Grant Award.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter I of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	3466601	Award Amount:	\$33,809.92
Date Awarded:	1/10/2018	Grantee Cash Match:	\$0.00
Grant Period:	01/01/2018 - 12/31/2018	Grantee In Kind Match:	\$0.00
Liquidation Date:	03/31/2019	Total Project Cost:	\$33,809.92
Program Fund:	BG-Rifle-Resistant Body Armor Grant Program (BAGP)		
Grantee Name:	San Juan, City of		
Project Title:	Rifle-Resistant Body Armor Grant Program		
Grant Manager:	Sylvia Garcia		
DUNS Number:	013407846		

CFDA:	N/A
Federal Awarding Agency:	N/A - State Funds
Federal Award Date:	N/A - State Funds
Federal/State Award ID Number:	2018-BG-ST-0025
Total Federal Award/State Funds Appropriated:	\$25,000,000.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No
Federal/State Award Description:	N/A - State Funds

List of Post-Award Conditions of Funding and Other Fund-Specific Requirements

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Project Funds	Hold Line Item Funds
Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The <u>resolution</u> must contain the following: • Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested; • A commitment to provide all applicable matching funds; • A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and • A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.	10/3/2017		☐	☐

CITY OF SAN JUAN BUDGET AMENDMENT FORM

Budget Amendment No. _____

(Assigned by Fin. Dept)

Fund Name: Miscellaneous Grants

Department Name: Police

Account Number	Description	Original Budget	Amended Budget	Increase	Decrease	Amended Budget Amt
REVENUES						
30-3410.2010	Office of the Governor			33,809.92		33,809.92
	TOTAL REVENUES					
EXPENDITURES						
30-460.7957	OTHER EQUIPMENT			33,809.92		33,809.92
	TOTAL EXPENDITURES	-	-	33,809.92		33,809.92
				-		-

JUSTIFICATION: New grant award for the purchase of Rifle resistance vest for patrol officers in the amount of 33809.92. Approved on City commission meeting on 9/12/2017 Resolution.

Juan Gonzalez 1/23/2018
 REQUESTED BY DATE
 Department Director (Print)

 1/23/2018
 DEPT. DIRECTOR DATE
 Department Director (Signature)

APPROVED BY DATE
 City Manager (Budget Officer)

REVIEWED BY DATE
 (Finance Department)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Discussion and Possible Action Regarding Hidalgo County Elections Department Requests for Early Voting/Election Day Polling Location of Fire Station #2 (2301 N. Raul Longoria, San Juan, Texas 78589) for Primary, Primary Runoff and General Elections.

STAFF COMMENTS AND RECOMMENDATIONS:

In the past we have allowed Hidalgo County Elections Department to use the meeting room at Fire Station #2 for elections. This year they are requesting it for the Primary, Primary Runoff and General Elections. The Primary Early Voting will be from February 19th through March 2nd, 2018. The Election Day will be March 6th from 7:00 a.m. to 7:00 p.m.

RECOMMENDATION:

Staff recommends the approval for use of the facility.

PREPARED BY:

Diana Cavazos, City
Secretary

APPROVED BY:

Benjamin Arjona, City
Manager



ELECTIONS DEPARTMENT
County Of Hidalgo



Via facsimile

2018 Elections

December 15, 2017

To: Diana Cavazos,

We are requesting the use of your facility(s) as an Early Voting & Election Day polling location(s) for the Primary, Primary Runoff, and General Elections.

Primary Early Voting Dates and Hours:

Monday/ Lunes	Feb. 19, 2018	HOLIDAY
Tuesday/ Martes	Feb. 20, 2018	7:00 A.M. -- 7:00 P.M.
Wednesday/ Miércoles	Feb. 21, 2018	7:00 A.M. -- 7:00 P.M.
Thursday/ Jueves	Feb. 22, 2018	7:00 A.M. -- 7:00 P.M.
Friday/ Viernes	Feb. 23, 2018	7:00 A.M. -- 7:00 P.M.
Saturday/ Sabado	Feb. 24, 2018	7:00 A.M. -- 7:00 P.M.
Sunday/ Domingo	Feb. 25, 2018	10:00 A.M. - 3:00 P.M.
Monday/ Lunes	Feb. 26, 2018	7:00 A.M. -- 7:00 P.M.
Tuesday/ Martes	Feb. 27, 2018	7:00 A.M. -- 7:00 P.M.
Wednesday/ Miércoles	Feb. 28, 2018	7:00 A.M. -- 7:00 P.M.
Thursday/ Jueves	Mar. 1, 2018	7:00 A.M. -- 7:00 P.M.
Friday/ Viernes	Mar. 2, 2018	7:00 A.M. -- 7:00 P.M.

Primary Election Day:

Tuesday/ Martes	Mar. 6, 2018	7:00 A.M. -- 7:00 P.M.
------------------------	---------------------	-------------------------------

Primary Runoff
EV May 14, 2018 – May 18, 2018
ED May 22, 2018

General
EV Oct. 22, 2018 – Nov. 2, 2018
ED Nov. 6, 2018

Please complete the separate form faxed along with this letter and fax your response to (956) 393-2039 as soon as possible.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Melissa Alvarez

Melissa Alvarez

Elections Operation Manager

(956)318-2570 ext. 5709

Email: melissa.alvarez@co.hidalgo.tx.us

Register & Vote! Visit our website www.hgoco.net/elections

Primary, Primary Runoff & General Elections

Note: Cities & Schools will request their locations

Early Voting and/or Election Day Polling Location(s) Request for

Facility requested: San Juan Fire Station #2 2301 N. Raul Longoria San Juan TX

Location of designated area and Contact Information: (i.e., foyer, cafeteria, main entrance, room #, gym)

Early Voting

Election Day

Designated area: _____

Contact Info: _____

Contact Info: _____

Please check **all** that apply:

_____ Yes, you will be able to utilize this facility.

_____ No, you will **not** be able to utilize this facility (stop and fax to Elections Dept.).

_____ Yes, the polling location/room has a camera system in place.

ADA polling place checklist can be found at https://www.ada.gov/votingchecklist.htm	YES	NO	N/A
PARKING			
1. Is there at least (1) accessible parking space?			
2. Is the accessible parking space marked by a visible sign?			
3. Does the sign include the international symbol of accessibility?			
4. Is the accessible parking area paved?			
ENTRANCE			
5. Is the walkway from parking to accessible entrance free of steps?			
6. If there are steps or curbs, are ramps provided?			
7. Is there at least one accessible entrance?			
8. Can you open all doors with a closed fist?			
9. Are all doors wide enough for a wheelchair to pass through (32 inches wide)?			
VOTING AREA			
10. Is there enough space to allow for accessibility of voter?			

_____ Tables, chairs & facilities (bathroom and water fountain) will be provided for the election workers.

Please fill out ADA polling place checklist below.

I represent that I have the authority to authorize the use of this polling location for the Election(s) listed. I certify that the information on this form is true and correct.

Signature

Print Name

Date

PLEASE FAX THIS FORM AS SOON AS POSSIBLE

Hidalgo County Elections Department

(956) 784-8689

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Consider Adoption of Resolution Establishing the Budget for Fiscal Year 31 (2018) of the Hidalgo County Urban County Program.

STAFF COMMENTS AND RECOMMENDATIONS:

Enclosed is a resolution with the proposed budget for Fiscal Year 31 (2018) of the Hidalgo County Urban County Program. A preliminary budget was approved by the City Commission on November 14, 2017.

The budget includes \$3,000.00 for administrative expenses, \$7,500.00 to Amigos del Valle, \$5,000.00 to CASA of Hidalgo County, \$5,000.00 to Nuestra Clinica del Valle and \$255,551.00 for street improvements.

Two agencies that were preliminarily approved for funding by the City Commission, Senior Community Outreach and Boys and Girls Club of Alamo-San Juan, did not qualify for Urban County funds.

The \$255,551.00 for street improvements would cover the materials and engineering/geotechnical expenses for the repaving of the streets in the High School East Subdivision.

RECOMMENDATION:

Adopt a resolution for the Fiscal Year 31 (2018) Budget of the Hidalgo County Urban County Program.

PREPARED BY:

Xavier Cervantes,
Director of Planning
and Zoning

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION NO. 18-

A RESOLUTION ADOPTING THE WORK PLAN AND BUDGET FOR YEAR THIRTY ONE (31) URBAN COUNTY PROGRAM

WHEREAS, the City of San Juan, Texas is participating in the Urban County Program;
and

WHEREAS, the City of San Juan, Texas conducted a Public Hearing on Wednesday October 25, 2017 at 6:00 p.m. at the City Commission Chambers at 1010 South Standard Avenue to solicit public input on community needs in compliance with CDBG requirements;

**NOW THEREFORE BE IT RESOLVED THAT THE CITY COMMISSION OF
THE CITY OF SAN JUAN, TEXAS, THAT:**

The Urban County work plan and budget for Fiscal Year Thirty one (31) 2018 is hereby adopted as follows:

Year 31

<u>PROGRAM ACTIVITY</u>	<u>BUDGET</u>
General Administration	\$3,000.00
Street Improvements	\$255,551.00
Public Services	\$17,500.00

READ, CONSIDERED and APPROVED this the 13th day of February, 2018.

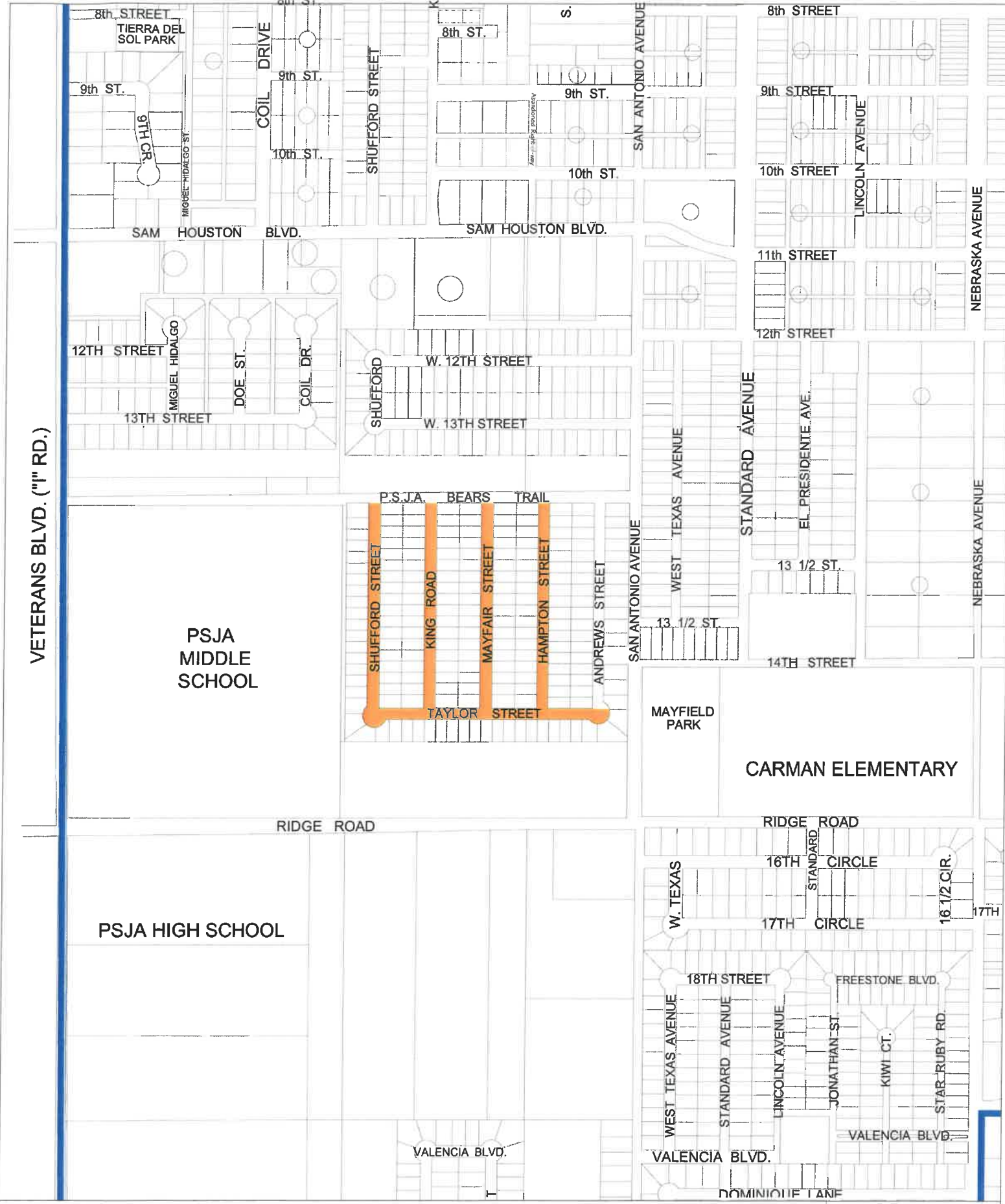
Mario Garza, Mayor
San Juan, Texas

ATTEST:

Diana Cavazos, City Secretary
San Juan, Texas

AVAILABLE FUNDS: \$ 276,051.00

MATRIX	PROJECT NAME	ESTIMATED
CODE	BRIEF DESCRIPTION (INCLUDE AGENCY NAME)	AMOUNT
21A	General Administration	\$ 3,000.00
03J	Street Improvements -High School East Subdivision	\$ 255,551.00
05A	Senior Services-Amigos Del Valle	\$ 7,500.00
05N	Abused & Neglected Children-CASA of Hidalgo	\$ 5,000.00
05M	Nuestra Clinica del Valle	\$ 5,000.00
	TOTAL:	\$ 276,051.00



Urban County Program Project - 2018 Funds



AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Consider Resolution Authorizing the City Manager to Submit, Accept an Application for Funding to the Office of the Governor, Homeland Security Division for the City of San Juan Law Enforcement Emergency Regional Response Team (LEERT) Enhancement Project.

STAFF COMMENTS AND RECOMMENDATIONS:

The Homeland Security Grants Division of the Governor's Office is soliciting applications for projects that support state and local efforts in preventing terrorist attacks and criminal enterprises from operating successfully in Texas. Seeing as the Rio Grande Valley is a high threat area making it vulnerable to terrorism, transnational gang activity, and violent crimes. The San Juan Police Department is submitting an application for funding for their regional SWAT unit called the Law Enforcement Emergency Regional Response Team (LEERT) comprising of Police, Fire and EMS agencies across the RGV. All equipment purchased with the grant will be used to meet the LEERT continued growth supplying the Regional members with vital safety gear.

The application requires no match funds.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Homeland Security Division for the City of San Juan Law Enforcement Emergency Regional Response Team Enhancement Project.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION No. _____

**RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO SUBMIT AN
APPLICATION FOR FUNDING TO THE OFFICE OF THE GOVERNOR,
HOMELAND SECURITY DIVISION FOR THE CITY OF SAN JUAN LAW
ENFORCEMENT EMERGENCY REGIONAL RESPONSE TEAM
ENHANCEMENT PROJECT**

WHEREAS, The City of San Juan finds it in the best interest of the citizens of San Juan, Texas, that the San Juan Police LEERRT Enhancement Project be operated for the 2018; and

WHEREAS, City of San Juan agrees that in the event of loss or misuse of the Office of the Governor funds, The City of San Juan assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of San Juan designates The City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of San Juan approves submission of the grant application for the San Juan Police Department LEERRT Enhancement Project to the Office of the Governor.

Passed and Approved this _____ of February, 2018

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

City Secretary

Grant Number:# 3603501

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Consider Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Criminal Justice Division for the San Juan Police Body Camera Program.

STAFF COMMENTS AND RECOMMENDATIONS:

The Criminal Justice Division is accepting applications for the purchase of body cameras and digital storage systems to serve as a tool in a law enforcement comprehensive problem-solving approach to enhance officer interactions with the public, build community trust, and gather important evidence for use in the prosecution of crimes. The purpose of this announcement is to aid municipal police departments and county sheriffs' offices in establishing or enhancing body-worn camera (BWC) programs. It's anticipated that up to \$2.2 million may be funded under this announcement. Grantees must provide matching funds equal to 20% of the total project cost which can be met through cash or in-kind contributions.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Criminal Justice Division for the San Juan Body Camera Program.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION No. _____

**RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO SUBMIT AN
APPLICATION FOR FUNDING TO THE OFFICE OF THE GOVERNOR,
CRIMINAL JUSTICE DIVISION, FOR THE CITY OF SAN JUAN BODY
CAMERA PROGRAM**

WHEREAS, The City of San Juan finds it in the best interest of the citizens of San Juan, Texas, that the San Juan Police Body Camera Program be operated for the 2018; and

WHEREAS, City of San Juan agrees to provide applicable matching funds for the said project as required by the B-C Body Worn Camera Program grant application; and

WHEREAS, City of San Juan agrees that in the event of loss or misuse of the Office of the Governor funds, City of San Juan assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of San Juan designates The City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of San Juan approves submission of the grant application for the San Juan Police Department Body Cameras Project to the Office of the Governor.

Passed and Approved this _____ of February, 2018

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

City Secretary

Grant Number:# 3575201

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 13, 2018

Consider Resolution Authorizing the City of San Juan to Submit an Application for funding to the Office of the Governor, for the City of San Juan in Car Video Project.

STAFF COMMENTS AND RECOMMENDATIONS:

The Office of the Governor, Edward Byrne Memorial Justice Assistance Grant (JAG) Program is accepting application for the fiscal year of 2018. This program furthers the Department's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence. The San Juan Police Department will be looking to obtain funding for the purchase of in car video system as well as in car mobile radio's. with the acquisition of this equipment the San Juan Police Department is looking to enhance their capabilities for officer interactions with the public, build community trust, and gather important evidence for use in the prosecution of crimes and to enhance inter-operable communication.

The application requires no match funds.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION No. _____

**RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO SUBMIT AN
APPLICATION FOR FUNDING TO THE OFFICE OF THE GOVERNOR,
FOR THE CITY OF SAN JUAN IN CAR VIDEO PROGRAM**

WHEREAS, The City of San Juan finds it in the best interest of the citizens of San Juan, Texas, that the San Juan Police In Car Video Project be operated for the 2018; and

WHEREAS, City of San Juan agrees that in the event of loss or misuse of the Office of the Governor funds, City of San Juan assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of San Juan designates The City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of San Juan approves submission of the grant application for the San Juan Police Department In Car Video Project to the Office of the Governor.

Passed and Approved this _____ of February, 2018

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

City Secretary

Grant Number:# 357301

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, January 17, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Jesse Ramirez, Commissioner
Pete Garcia, Commissioner
Javier Villalobos, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Adelaida Cordero, Director of Human Resources

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Pro-Tempore Mario Garza led the Pledge of Allegiance.

IV. APPOINTMENTS

- a. Consider and Approve the Resignation of City Secretary, Mayra Rodriguez and authorize Adelaida Cordero, Director of Human Resources, to proceed in offering the position of City Secretary to the second top candidate approved on the November 29, 2016 meeting (Mayor San Juanita Sanchez)

Mayor San Juanita Sanchez tabled the item, except for the acceptance of the resignation and to urge the appointment of Maria Rosas, the second top finalist that had been voted on November 29, 2016. With a pool of applicants, the Commission agreed to interview the four top candidates. The rankings of the top four were Mayra Rodriguez with 8.4; Maria Rosas with 8.0 and the others scoring below that. With the agreement of the Commission at that meeting, Adelaida Cordero, Director of Human Resources was authorized to make an offer to the top candidates. Mayor Sanchez stated that we would proceed as previously voted by the Commission and make the offer to the second top candidate, Maria Rosas.

Motion was made by Commissioner Pete Garcia to approve and seconded by Mayor San Juanita Sanchez. (2-3)

- b. Consider and Approve the Appointment, Compensation and Duties of an Interim City Secretary for the City of San Juan, Texas. (Commissioner Pete Garcia, Mayor San Juanita Sanchez)

Commissioner Garcia stated that he put the item in the Agenda to make a Motion to put Palmira Cepeda as Interim City Secretary. Seconded by Mayor San Juanita Sanchez. (2-3)

Commissioner Ramirez stated that he had a Motion on Item B and Mayor Sanchez stated it had already been moved and seconded. Commissioner Ramirez affirmed it had, but he had another nomination. Mayor Sanchez then stated that it had already been moved and was not open for nominations. Commissioner Ramirez reiterated that he had a Motion for the same agenda item. Mayor Sanchez asked Mr. Villalobos, City Attorney if a Motion could be done on the same agenda item if there had been no discussion. Mr. Villalobos responded that it needed to be done quickly in another Special Called Meeting because it was motioned and moved.

**CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
Tuesday, January 17, 2017**

- c. Consider and Approve for Human Resources Director to Advertise for the City Secretary position requiring the candidates to meet the existing established requirements for this position. (Commissioner Pete Garcia, Mayor San Juanita Sanchez)

Commissioner Garcia stated that the City Secretary position needed to be advertised.

Motion was made by Commissioner Garcia to approve and seconded by Mayor Sanchez. Motion passed (4,1)

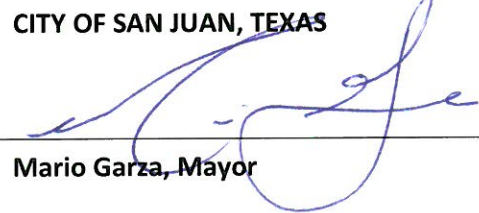
- d. Consider and Approve to Authorize Adelaida Cordero, Director of Human Resources, to proceed in offering the position of City Secretary to a candidate from the pool of applicants previously interviewed for the position. (Commissioner Jesse Ramirez, Commissioner Raudel Maldonado and Mayor Pro Tempore Mario Garza)

Mayor Sanchez stated that this item is contradictory to the previous item. Item D will be cancelled. There will be no action on Item D.

V. ADJOURNMENT

Commission Raudel Maldonado motioned to adjourn meeting and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Monday, January 23, 2017

TIME: 5:30 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Jesse Ramirez, Commissioner
Pete Garcia, Commissioner

STAFF PRESENT: Benjamin Arjona, City Manager

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 5:30 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Sanchez led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. APPOINTMENTS

- a. Consider and Approve the Appointment, Compensation and Duties of Interim City Secretary for the City of San Juan, Texas. (Commissioner Raudel Maldonado and Mayor Pro-Tempore Mario Garza)

DISCUSSION: Commissioner Garcia made a Motion to appoint Ms. Cepeda as Interim Secretary. Mayor San Juanita Sanchez stated that it had been moved to put Ms. Palmira Cepeda as Interim and asked if anyone would second. Mayor Sanchez seconded the motion. (2-3)

Commissioner Ramirez stated he would like to make a motion to nominate Denisse Quintanilla as Interim City Secretary to execute all duties for the City charter and the job description for the City of San Juan and for the compensation to meet but not to exceed that of what is paid to the City Secretary of the City of San Juan. Mayor Sanchez stated that it had been moved and questioned.

Commissioner Garcia stated that on the previous meeting they had it on the agenda to accept the resignation of the City Secretary but yet the Commission had voted against it. So now, Commissioner Garcia stated, we are going to appoint somebody else when we have already denied the resignation, I just want this to be on record.

Mayor Sanchez responded that they had not voted on that yet. She went on to say that presently Ms. Quintanilla was a record keeper and Ms. Cepeda had actually taken a course in Elections. She was the Elections Administrator who was carrying out all duties. Ms. Cepeda also applied for the position because she was qualified to be the City Secretary and Ms. Quintanilla does not have the qualifications. She does not meet the qualifications we are looking for in a City Secretary, Interim at that. Now, I know that she is associated to someone close to your campaign. She is Ralph Quintanilla's wife and perhaps that is why you are doing this. If you look at the person that can sit in that position, she is definitely not it and you know that. I would like for you to go back and look at the Records and see how they are being kept, because they are not. We had that conversation with the City Manager last week and that's the job description. So what you are recommending is that we put the least qualified of the three for the one that has worked with me in meetings and minutes, which is Ms. Palmira Cepeda. I believe that this is definitely political and that is why you have picked her. Mayor Sanchez asked if that is what he wanted.

This Commission has made a decision and let it stand tonight. A City Secretary according to our requirements has to have a degree or at least have the experience. We find someone with no degree, no

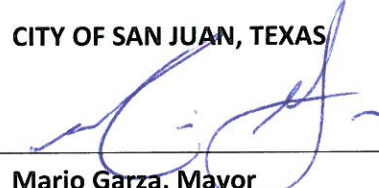
**CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
Monday, January 23, 2017**

experience and also not evaluated her performance, checked for any complaints, it doesn't surprise me you would still like to move forward with the nomination of Denisse Quintanilla as City Secretary. This is political and I have spoken what I have spoken. There has been a Motion, a first and a second. (3,2)

VI. ADJOURNMENT

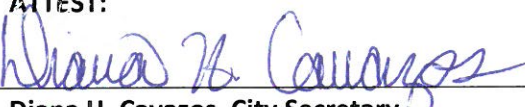
Commission Raudel Maldonado motioned to adjourn meeting at 5:39 pm and it was seconded by Commissioner Pete Garcia. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, January 24, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Raudel Maldonado, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT: Juan Gonzalez, Chief of Police
Pablo Garza, Finance Director

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Raymundo Cazarez, Captain
Oscar Cuellar, San Juan EDC Director
Leroy Gonzales, Accounting Manager
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST: American Heart Association, Gilga Bowen with the Tabaco Protection and Control Coalition,
Mark Ramirez with Cruz-Hogan

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Presentation on Departmental Reports: Municipal Court, Police Department, Utility Department, Fire Department, and Finance Department. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if there were any questions on any of the reports.

Mayor Pro-Tempore Mario Garza asked Raymundo Cazarez, Captain to please further explain on his report regarding the number of arrests. Captain Cazarez stated that there were 259 offences meaning assaults and burglaries. There were a total of 54 arrests for adults and 8 for juvenile.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JANUARY 24, 2017**

Commissioner Raudel Maldonado stated that residents have been calling and asking what was going on with high water bills. Leroy Gonzales, Accounting Manager stated that when that happens they usually sent out an employee to check the meter to make sure it wasn't read wrong.

Commissioner Jesus Ramirez asked Benjamin Arjona, City Manager if the time for the groundbreaking of the new safety building was set for the morning or it could be changed. Mr. Arjona replied by saying it would be up to the commission to decide. Commissioner Pete Garcia asked for a status on the project on Las Flores. Mr. Arjona replied by saying there was going to be a presentation during the meeting to discuss the updates. Mr. Arjona went on to say that the City had a visit from the TCEQ regarding violations from the City. Since then, the City applied for SAP so the money from the fine wouldn't go to waste. The City was approved for the project and with the \$75 thousand fine the City will be doing first time sewer connections throughout the City. He went on to say that repaving was being done on 3rd, 4th and Iowa street and project was 80% completed.

VI. PUBLIC HEARING/ORDINANCES

- a. Consider and Approve an Ordinance of the City of San Juan, Texas Prohibiting Smoking in Public Places and Places of Employment. (Mayor San Juanita Sanchez)

DISCUSSION: Mayor San Juanita Sanchez presented the item and stated that members of the American Cancer Society, American Heart Association and Tabaco Protection and Control Coalition. She went on to say that several cities have already adopted the ordinance. Jerry with the American Heart Association stated that there were 60 cities across the state of Texas that has passed the ordinance. He stated that this ordinance means that there would be no smoking inside bars and restaurants and also mentioned that over the course of an eight hour shift for a bartender smelling the second hand smoke is equivalent to smoking 36 cigarettes. Mayor Sanchez commented the city will be give business owners time to let their customers know and also letting police and fire department know to enforce it. She went on to prose to give business 90 days for the implementation of the ordinance and 25 feet for the distance. Gilda Bowen with the local Tabaco Protection and Control Coalition stated that there were nine coalitions throughout the state of Texas. She mentioned that there places that residents can go to get help to quit smoking. She went on to give signs to be put up around the City of San Juan.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Consider Adopting An Ordinance of the City of San Juan Texas, Prohibiting The Increase of Personnel, or Payroll 60 Days Before The City of San Juan's Municipal Elections; Providing for Repealing, Savings and Severability Clauses; Providing For An Effective Date of This Ordinance; and Providing For The Publication Of The Caption Hereof. (Mayor San Juanita Sanchez)

DISCUSSION: Mayor San Juanita Sanchez presented the item and stated that she put the item on the agenda for the purposed of not having political hires. She also mentioned that only in the event of an emergency hire, it would have to be brought to the commission for consideration.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. Consider the Approval to Reclassify a Position in the Sewer Collection System from Laborer to Heavy Equipment Operator. (David Salinas, Director of Utilities)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Director of Utilities stated that the employee was already doing the duties. Mayor Sanchez asked why it was not brought up during the budget approval. Ms. Salinas replied by saying that the employee that had the position quit and it had been hard to find someone with a CDL to do with job for the amount of pay being offered. She asked if the position had been budgeted for and Mr. Salinas replied that it was going to be discussed in the following agenda item. Mayor Sanchez read agenda item VII-b and asked if he would be taking the funding from the returned earning and Mr. Salinas replied by confirming he was going to take it from the returned earnings.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JANUARY 24, 2017**

Juan Law Enforcement Emergency Regional Response Team (LEERTT) Enhancements Project. (Chanel Borrego, Grants Coordinator)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Chanel Borrego, Grants Coordinator stated that the City of San Juan wanted to submit an application for \$166 thousand. She also commented that \$133 would go to elevation tactical system and the second item was an extended arm on the robot for \$32 thousand.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- c. Consider Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Homeland Security Division for the City of San Juan Law Enforcement Emergency Regional Response Team (LEERTT) Medic Enhancements Project. (Chanel Borrego, Grants Coordinator)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Chanel Borrego, Grants Coordinator stated that \$70 thousand was being requested for equipment would be purchased for EMTs that would be assisting victims in any situation. They would like to purchase body armour, tactical med bags and first aid kits.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- d. Consider Resolution of commitment for local cash-match funding for the City of San Juan and Pharr-San-Juan Alamo Independent School District's "San Juan Pedestrian Safety Improvement's Project" under the Hidalgo County Metropolitan Planning Organization's Fiscal Year 2017-2018 Transportation Alternatives Program. (Chanel Borrego, Grants Coordinator)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Chanel Borrego, Grants Coordinator stated that they were still working on the budget but they were estimating about \$634 thousand and the City would match \$126 thousand. The project would be to put sidewalks on the side of Sorensen Elementary and to develop the Sorensen Park. Mayor Sanchez stated that she thought it was a very good project but was concerned about the school district not matching. Ms. Borrego stated that withdrawing was an option at any time the City doesn't agree.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- e. Consider Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Criminal Justice Division for the City of San Juan Crime Victims Liaison Project. (Chanel Borrego, Grants Coordinator)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Chanel Borrego, Grants Coordinator stated that she was still writing the grant and wasn't sure how much of a match the City had to do. She went on to say that she was requesting \$35 thousand and she was requesting the City to match \$12,250 thousand but was not identified to hire a female liaison to help victims of domestic violence.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- f. Consider Authorizing the City Manager to Enter into an Interlocal Agreement Cooperation Agreement Between the City of San Juan and Hidalgo County for the Repaving of Two Portions of Sgt. Leonel Trevino Road. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the agreement was initially approved by the commission on February 9th, 2016 but it only covered from Raul Longoria Road to originally canal and from Paisano Avenue to Retama Road only. The revised agreement would repave roadway all the way to Cesar Chavez Road at no additional Expense to the City. On the original agreement the City agreed to reimburse the County \$222,426.13 for the project.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

**CITY OF SAN JUAN
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Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- b. Consider the Approval of Budget Amendment in the Amount of \$11,717.00, Out of Retained Earnings Account 56.2550.10000. (David Salinas, Director of Utilities)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for motion.

Item was discussed in previous item VII- a.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- c. Consider the Approval of Second Phase Street Projects and Other City Projects Funded by the New Combination Tax and Revenue Certificates of Obligation, Series 2017. (Pablo Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager stated that it was discussed in the previous meeting for phase I there was \$2.2 Million from the sanitation loan and the street projects surplus money \$500,000.00 total of \$2.7 million and new safety building at \$700,000.00 leaving a total of \$2 million. He went on to say that there was \$1.5 million available for street improvements Mayor San Jan Sanchez stated that there was approved money to fix the following streets Cancun, Veracruz and Puerto Vallarta. She went on to show a list of streets that were in very poor conditions and stated that money was already approved to fix the streets. She went on to say that she would like to allocate \$1.9 million to streets, facilities, equipment and water project like a splash park or swimming pool.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

VIII. CONTRACTUALS/RESOLUTIONS

- a. Status Report on Water Plant #2 Expansion Project, Los Chaparrales Drainage Improvements and Paseo De Las Flores Drainage Improvements. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Mark Ramirez with Cruz-Hogan started with status update for the water treatment plant. He stated that there were 58 days left from the contract to be completed. He also mentioned that they will go over the contract time and that they had hired more contractors to move the project faster. Mayor Sanchez asked how much longer would the contractors take and Mr. Ramirez replied by saying about 4 more months. Mr. Ramirez also mentioned they were having problems with the domes for the Claricones because it wouldn't fit. He went on to say that they were waiting to hear back from the company that sold them the domes to come up with a solution. The transfer pump station was still being worked on.

Mr. Ramirez stated that they did a walk through Los Chaparrales and there were minimal things that needed to be addressed like debris on one of the pipes that was installed and the contractor was going to go back and clean it up. He went on to say that the pavement of Sargent Leonel Trevino was not t the City's standard and they are waiting for the contractor to submit something in writing in reference to how they are going to fix it. Mayor Sanchez asked what the timing looked like to fix it since the County wanted to go in and finish the repaving at the end of the street on each end of the street. Mr. Rarmirez replied by saying he was expecting to hear something within a few days and the contractor was aware they need it to fix it.

Mr. Ramirez stated that the underground piping was completed for Paseo De Las Flores subdivision. He commented that there was a section from Ohio Street to State Street that wasn't installed because the contractor is waiting for the Irrigation District to resurface the crossing of the canal. Commissioner Pete Garcia stated that it had been too long and they need to finish the project. Mayor Sanchez asked if there was anything the City could because the project was taking too long and payments were being submitted.

- b. Consider Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Homeland Security Division for the City of San

IX. CONSENT AGENDA

- a. Monthly Expenditure Report Ad of November 30, 2016 (Pablo Garza, Director of Finance)
- b. Monthly Collection Report-December 31,2016 (Pablo Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if any item need to be pulled. No further discussion was made and Mayor Sanchez asked for motion to approve.

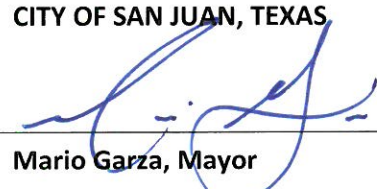
Commissioner Raudel Maldonado was not present for the vote.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

X. ADJOURMENT 7:40 P.M.

Commissioner Pete Garcia motioned to adjourn meeting and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor

ATTEST:


Diana H. Cavazos, City Secretary

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, February 14, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Raudel Maldonado, Commissioner

MEMBERS ABSENT: Javier Villalobos, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesein, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUESTS: Mark Vega, General Manager, McAllen Public Utility
J. J. Rodriguez, Assistant General Manager, McAllen Public Utility
Mr. Navarro, Hidalgo County Elections Department
Jorge Flores, TeraCon Engineering Services
Isidoro Arjona, RabaKistner Consultants
Andres Palmas, MEG Engineers
Ms. Bagley, Bagley and Associates, David Cantu and Rick Ramirez

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation.
(Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if there were any questions on the departmental reports. Commissioner Raudel Maldonado asked Patrick Willingham, Director of Parks and Recreation on the status of the Assistant Director position. Mr. Willingham replied that the position was still open and they were reviewing applications. Commissioner Pete Garcia asked Carmen Gonzalez, Director of Sanitation if there were any issues with trash pickup, since the trash on Standard street was

**CITY OF SAN JUAN
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TUESDAY, FEBRUARY 14, 2017**

not picked up. Ms. Gonzalez stated that she had rented a truck to continue picking up the trash and she would look into it.

- b. Presentation on Hidalgo County Election Training on February 1st, 2017. (Palmira Cepeda, Interim City Secretary)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked Palmira Cepeda, Interim City Secretary if she had anything to add. Ms. Cepeda stated she had verified with the County on the Precincts and Annexation and the last day to sign up would be Friday 17, 2017 for the Election on May 6th.

VI. PUBLIC HEARING/ORDINANCES

- a. Conditional use Permit to Operate a Portable Food Concession stand (roasted corn) at 201 S. Nebraska Avenue, legally described as Lot 1, Block 10, San Juan Original Townsite Subdivision, as Requested by Norma Sanchez. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning gave presentation. Mr. Cervantes stated that the permit was being requested to be located at the Cosinita Restaurant parking lot. The proposed hours would be Monday through Sunday from 12:00 pm to 10:30 pm and 33 notices were mailed out to surrounding property owners. He added that they had a lot of support in favor of the business and it had been recommended for approval, stating that one board member voted against it.

Mayor Sanchez opened the public hearing for or against at 7:11 p.m.

Norma Sanchez owner of the Cosinita Restaurant stated that she was not related to Mayor Sanchez.

Commissioner Pete Garcia asked on what side would the corn machine be and Mr. Cervantes replied it was on the east side of the parking lot and that there weren't any issues with the traffic.

Mayor Sanchez closed public hearing at 7:14 p.m.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Conduct a Public Hearing and Consider Approval of a Resolution for the Adoption of the US 83/IH2 Expressway Corridor Study. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the San Juan Economic Development funded a study in cooperation with the City of San Juan Planning Department to develop a business plan for the Expressway 83 corridor area within the City of San Juan. Eighty-two property owners in the surrounding area were notified and there were several comments in favor of the request. During the February 2nd meeting the Planning and Zoning Commission unanimously recommended the adoption of the study.

Commissioner Raudel Maldonado stepped out of the meeting at 7:14 p.m.

Ms. Bagley with Bagley Associates commented that the study was needed due to the fact that some areas were not properly being utilized and other areas had the potential for new businesses.

Mayor San Juanita Sanchez opened public hearing at 7:16 p.m.

Mayor Sanchez stated that the corridor study may affect property that her family owns and she would not be engaging in the discussion.

David Cantu stated that he was happy for the direction the City was taking.

Rick Ramirez stated that the study was not necessary because the Directors, Mayor and Commission should be able to do it on their own.

Commissioner Pete Garcia stated that it has been over a year and nothing had been done regarding the study. He asked Ms. Bagley to state what kind of experience she had doing these type of studies.

Ms. Bagley stated that she only did studies and that she had done the comprehensive plan for the City of Pharr, Parks, trails plans and the City of Weslaco.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
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Oscar Cuellar, Director of San Juan EDC stated that the study had been started prior to him becoming director and later stopped. He also mentioned that other property owners had come to him and expressed concerns regarding what kind of neighbors they would have.

Mayor Pro-Tempore Mario Garza closed public hearing at 7:29 p.m.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Opposed by Mayor San Juanita Sanchez. Motion passed. (4-1)

- c. Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the Proposed "The Voodoo Lounge" located at 1618 N. Veteran's Boulevard, Suite M, legally described as the West 335 feet, of the North 440 feet of Lot 12, Block 5, John Closner Subdivision, as Requested by Adan Palacios. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated the business was previously Artie's place and Buffalo. The proposed days and hours of operation were Monday through Saturday from 12:00 p.m. to 2:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m. Notices were sent to surrounding property owner and no one spoke in opposition. The Planning and Zoning Commission recommended approval with a 6-1 vote.

Mayor San Juanita Sanchez opened public hearing at 7:30 p.m.

Adan Palacios stated that he fell in love with the area and he loves the community. He also commented that he appreciated all the help Mr. Cervantes has given him.

Public hearing was closed at 7:32 p.m.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- d. Consideration and appropriate action, if any, to adopt an Ordinance calling for a General Election and Special Election pursuant to Chapter 41, Texas Election Code and Section 174.051, Texas Local Gov't Code for the purpose of electing City Mayor, Commissioner Place 2, Place 3 and for the purpose of collective bargaining rights for the firefighters and police officers in the City of San Juan, Texas. (Palmira Cepeda, Interim City Secretary)

DISCUSSION: Mayor San Juanita Sanchez presented the item and stated that the item was for both petition and regular election. Mayor Pro-Tempore asked Mr. Navarro with the Hidalgo Elections Department if the item still needed to be discussed in Executive Session since everything had already been discussed. Mr. Navarro replied that he had been working closely with City Attorney Javier Villalobos and he had stated that since the votes and signatures were provided there was no need to continue the discussion in Executive Session.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. Consideration and appropriate action, if any, to evaluate the Chapter 174, Texas Local Gov't Code for the purpose of triggering a collective bargaining adoption election, to determine whether the statutorily required number of qualified voters specified by Section 174.051, Texas Local Gov't Code to trigger such an election has been satisfied, and, if so, to certify the petitions. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Mr. Navarro stated that the item was together with agenda item VI-d. Benjamin Arjona, City Manager stated that in the month of December, there was a petition for collective bargaining and the City was required to order an Election should the City receive signed petition of 5% or higher of qualified voters. Based on a report from the Hidalgo County Elections Department on a previous General Election a number of 7,680 votes had been counted and 399 voters signed the petition which was greater than 5%. Mr. Navarro added that under this item he was asking to accept the report in order to call an Election.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

**CITY OF SAN JUAN
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- b. Consider Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment. (Tirso Garza, Fire Chief)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Tirso Garza, Chief of Fire stated that they were doing a budget amendment to purchase firefighting gear. He also mentioned that they did daily inspections and noticed that 10 sets were getting close to incompliance and needed to be replaced. Chief Garza stated that the funds were from a payment that was due for a fire truck but the fire truck had been paid for. The cost of the equipment was \$26,000.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

VIII. CONTRACTUALS/RESOLUTIONS

- a. Consider Resolution Authorizing the Submission of an Application Under the 2018 Local Border Security Program Solicitation to the Governor's Office Homeland Security Grants Division. (Chanel Borrego, Grants and Contracts Coordinator)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Chanel Borrego, Grants and Contracts Coordinator stated that the City was requesting \$95,000 to reimburse the City for personnel overtime and no match was required. The application was due March 30th, 2017 and would be from September 1st, 2017 through August 30th, 2018.

Motion was made by Mayor San Juanita Sanchez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Consider Resolution Authorizing the City of San Juan to Submit an Application for Funding to the Office of the Governor, Homeland Security Division for the Hidalgo 2016 Operation Stonegarden Project. (Chanel Borrego, Grants and Contracts Coordinator)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Chanel Borrego, Grants and Contracts Coordinator stated that they would begin the year with \$80,000 and it would be used to purchase one Dodge Charger for \$25,000, one mobile radio for \$4,000 and also used for operational overtime which would be \$50,000.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- c. Consider Approval of the Amendments to Keep San Juan Beautiful By-Laws. (Carmen Gonzalez, Director of Sanitation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Carmen Gonzalez, Director of Sanitation stated that on February 10th, 2016 the by-laws were approved by the Commission. There were changes made and submitted for approval under membership appointments, terms of members, the officer terms and the forfeiture of the membership determination. She stated that the City Attorney had reviewed and approved the items.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- d. Consider Resolution in Support of a Regional Potable Water Transmission Line, as requested by McAllen Public Utility (MPU). (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Mark Vega, General Manager for McAllen Public Utility stated that there was no financial commitment required. He stated it was a study they were conducting to see if the waterline access could be built and how much it would cost. The project consisted of extending a treated water line from the eastern edge of McAllen along the Jackson Ridge Road corridor and extending it east all the way to Donna, the study would take about four months.

Mario Garza, Mayor Pro-Tempore asked if a contract was needed and Mr. Vega replied that it would be and it would be up to the City on when and how much water they would need.

Motion was made by Mayor Pro-Tempore Mario Garza to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- e. Consider and Approve Resolution by the City Commission of the City of San Juan, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange

**CITY OF SAN JUAN
CITY COMMISSION MEETING
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Commission Rule 15c2-12; And Providing an Effective Date. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager stated that the item had already been discussed in a previous meeting. He mentioned that Chris Vela and Arnold Cantu were present for any questions and the items that were approved were capital improvements, street projects, parks improvements and facilities improvements.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- f. Preliminary and Final Plat Approval of the Montelongo Subdivision being a Re-subdivision of a 2.293-acre tract of land out of Lot 13, San Juan Hacienda Estates No. 1 Subdivision, located at the Northeast corner of Veteran's Boulevard and Hall Acres Road, as Requested by Melden & Hunt, Inc. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes stated Mr. Montelongo was proposing to build a small truck stop with a small office and there were no sanitary sewer lines available. The applicant would have to get a septic tank and agreed to pay a fair share for future sewer connections. During the January 17th meeting the Planning and Zoning Commission unanimously recommended approval.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- g. Preliminary and Final Plat Approval of the Minnesota Vegas Ranches Phase I Subdivision being a 8.894-acre tract of land out of Lot 7, Block 47, Alamo Land and Sugar Company's Subdivision, located approximately a half of a mile East of Raul Longoria, along the North side of Minnesota Road, as Requested by Quintanilla, Headley and Associates, Inc. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the applicant was requesting to subdivide 8.8 acres into 38 residential lots. He also mentioned that it would have two entrances along Minnesota Road. The subdivision will have North Alamo water lines and City of San Juan sewer lines.

Mayor San Juanita Sanchez commented that the Commission was only approving the subdivision with the requirements.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- h. Consider Adoption of a Resolution Establishing the Budget for Fiscal Year 30 (2017) of the Hidalgo County Urban County Program. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated the Budget included \$20,000 for administrative expenses, \$4,000 for senior community outreach, \$7,500 for Amigos del Valle, \$7,500 for the Boys & Girls Club, \$5,000 for CASA of Hidalgo County, \$5,000 for Nuestra Clinica Del Valle, and \$247,535 for street improvements.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- i. Preliminary and Final Plat Approval of the Golden Chick San Juan Subdivision, being a 1.828-acre tract of land out of Lot 19, Block 8, John Closner Subdivision, located at 1911 N. Raul Longoria Road, Requested by HL Engineering Group. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated Mr. Hernandez was proposing to subdivide 1.82 acres into two commercial lots. He mentioned that lot one was proposed for the restaurant and lot two was proposed for a commercial plaza or a separate business. Both lots were required to share the entrance along Raul Longoria and they would need to apply for a conditional use permit for the drive thru of the restaurant.

Motion was made by Mayor San Juanita Sanchez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

**CITY OF SAN JUAN
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- j. Consider Selection and Authorizing the City Manager to enter into an agreement for Bank Depository Services. (Rene J. Jaime, Purchasing/Risk Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Rene Jaime, Purchasing/ Risk Manager stated that on November 2nd, 2016 and November 9th, 2016 staff advertised for request for sealed proposals #16-48-11-16 for depository services. He went on to say that they received proposals from Frost Bank, Lone Star National Bank, Plains Capital Bank and Wells Fargo Bank. All proposals were presented to Pablo Garza, Finance Director for review. Mr. Garza recommended continuing with Plains Capital Bank because of the interest rates they were currently offering.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- k. Consider Selection and Authorizing the City Manager to Enter into a Contract for Geotechnical Services on a Rotating Basis. (Rene J. Jaime, Purchasing/Risk Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Rene Jaime, Purchasing/Risk Manager stated that on February 1st staff had met to review the submission from the engineering firms that submitted request for qualifications for geotechnical services 16-14-11-16. Based on the scores, the top three firms were M.E.G Engineering, RabaKistner Consultants, and TeraCon Engineering. Staff recommended approving City Manager to enter into contract with the top two firms for rotation and the third one in the event they are not able to negotiate a contract with one of the other two. Mayor San Juanita Sanchez stated that she would like to give the company's time to present and then the Commission will make the final decision.

Mr. Palmas with M.E G. Engineering stated that they have been in business for the past 35 years and they have done business with the City of San Juan. The staff consists of one engineer and six technicians and they have worked with Los Fresnos and Donna ISD. Their laboratory is situated in Harlingen. He also mentioned that they are a local Geotechnical company and they currently have 27 employees. They have been in business for 16 years and have worked with about 20 cities. They have had many projects with the City of San Juan and have been asked to do many evaluations. He added that 40% of his work has been with streets and they have attended all required meetings with the City.

Mr. Flores with TeraCon Engineering stated they are a local business from the City of Pharr and have previously worked with the City of San Juan. They are a national firm and have been in business since 1995 and have also worked with the PSJA school district.

Mr. Arjona with RabaKistner Consultants stated that they have been in business for over 25 years and his office is situated in Brownsville and Mexico. He stated they have many qualifications that other firms don't have and have done many projects for the City of McAllen, Hidalgo County and School districts.

Mayor San Juanita Sanchez asked Mr. Jaime if he remembers any of the firms doing projects with the City of San Juan and Mr. Jaime replied by saying no. Carmen Gonzalez, Director of Sanitation stated that she remembers working with some of the firms and she has had a good experience. Mayor Sanchez stated that she would like to see all three firms in rotation and put it in a motion.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

IX. CONSENT AGENDA

- a. Budget Expenditure Report as of December 31, 2016. (Pablo A. Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and there was no further discussion.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Consider and Approve an Ordinance of the City of San Juan, Texas, Prohibiting Smoking in Public Places and Places of Employment. (Mayor San Juanita Sanchez)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Gilda Bowen with the Coalition stated that she would be providing No Smoking signs to the local businesses.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
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Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- c. Consider Adopting An Ordinance of the City of San Juan, Texas, Prohibiting The Increase of Personnel, or Payroll 60 Days Before The City of San Juan's Municipal Elections; Providing for Repealing, Savings and Severability Clauses; Providing For an Effective Date of This Ordinance; and Providing for The Publication of The Caption Hereof. (Mayor San Juanita Sanchez)

DISCUSSION: Mayor San Juanita Sanchez presented the item and there was no further discussion.

Motion was made by Commissioner Jesus Ramirez to approve and seconded Commissioner Pete Garcia. Motion passed. (5-0)

X. EXECUTIVE SESSION

- a. Attorney Consultation Pursuant to Section 551.071, Texas Gov't Code to Receive Legal Advice in Connection with the City's rights, duties, privileges, and obligations in response to a Petition to Hold an Adopted Election for Collective Bargaining status Pursuant to Chapter 174, Texas Local Gov't Code, and Related legal matters.

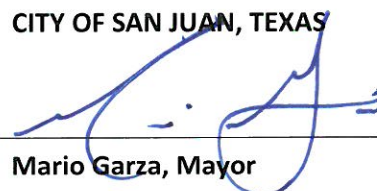
XI. RECONVENE

DISCUSSION: Executive Session was not required, was discussed during meeting.

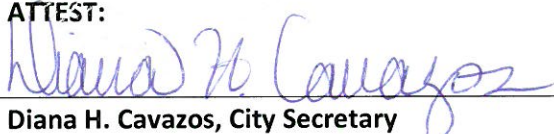
XII. ADJOURNMENT 7:54 PM

Commissioner Pete Garcia motioned to adjourn meeting and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor

ATTEST:


Diana H. Cavazos, City Secretary

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, February 28, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Pete Garcia, Commissioner
Raudel Maldonado, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT: Jesus Ramirez, Commissioner

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST:

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Presentation on Departmental Reports: Municipal Court, Police Department, Utility Department, Fire Department, Department of Finance and City Manager. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked Mary Enriquez, Court Administrator how much of the amount listed was collected by the warrant officer and the scofflaw. Ms. Enriquez replied that she was not sure but that she could have the information at the following meeting. Mayor Sanchez requested for Ms. Enriquez to start including on the reports how the money was being collected. Mario Garza, Mayor Pro-Tempore asked if the Warrant Officer kept a log of the daily visits he made and Ms. Enriquez responded that they kept a log and she would provide a copy at the following meeting. Commissioner Raudel Maldonado also asked what type of payments they took and Ms. Enriquez responded that they took money orders and payments online.

Mayor Sanchez asked Juan Gonzalez, Chief of Police if he or any of his officers had been asked to engage in any immigration law. Chief Gonzalez replied that local law enforcement had not been asked to enforce immigration laws but if Border Patrol called for assistance, they would assist.. Mayor Sanchez went on to

**CITY OF SAN JUAN
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say that the City of San Juan was not enforcing any immigration laws and San Juan residents should not be afraid to contact law enforcement should they need assistance.

Mayor Sanchez asked David Salinas, Director of Utilities in reference to his report if he knew where the water losses were from. Mr. Salinas replied it was from flushing fire hydrants and since the City does not get revenue from that, it gets reported as water loss.

Mayor Sanchez then asked Tirso Garza, Chief of Fire if could further explain his report. Chief Garza stated that in reference to the ambulance response time, it could have been delayed due to the fact that the Fire Department got to the scene of the accident first. When this happens, the person inside the vehicle refuses to get treated, but eventually asks for the ambulance later.

Mayor Sanchez asked Pablo Garza, Director of Finance on how the new software updates was going and when would it be on the City website. Mr. Garza responded that he was still working on the information and he had submitted a report to the company. He also stated that the information would reflect the past three years of finances including Budgets and Audits.

Benjamin Arjona, City Manager gave a report on different projects that were going on. He stated that the City had already fulfilled the time they were given on the brush drop off site which was 30 days and it was completed six months ago. He also mentioned that the City was given 45 days to submit receipts and documentation, two weeks before the due date.

b. Status Update on Streets Project Phase I. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the project was on schedule and presented a few pictures to show the progress. He stated that the Project was 98% complete. Mayor San Juanita Sanchez inquired on who would be doing the final inspections and Mr. Cervantes replied that it would be the County, the Engineers and himself. He also mentioned that the Project on 18th street would be completed within a week.

c. Status Update on Water Plant #2 Expansion and Rehabilitation Project. (David Salinas, Director of Utilities)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Director of Utilities gave presentation.

Mr. Salinas stated that the transfer station was being worked on and that the contractor had hired a subcontractor so that the Project could be completed faster. He also mentioned that the transfer station would be pumping water to Plant #1. He also added that the Rehabilitation Project would be completed by mid-November.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. Consider Authorizing the purchase of a 4X4 Backhoe from Nueces Power Equipment, from San Benito, Texas, a Buy Board Vendor in the Amount of \$72,146.73. (David Salinas, Director of Utilities)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Director of Utilities stated that the backhoe was needed for the Water Treatment Plant and that the purchase was budgeted. Mayor Sanchez then asked if there were any questions and asked for a Motion.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

- b. Consider Approval of a Budget Amendment to the General Fund Budget for projects. (Pablo A. Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Pablo Garza, Director of Finance stated that he was requesting a budget amendment to cover expenses for the new public safety building in the amount of \$700,000. He also mentioned that the funds would also be used to cover Phase One of the street projects in the amount \$1.9 million, noting that the budget amendment would not affect the fund balance.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

VII. CONTRACTUAL/RESOLUTION

- a. Consider Authorizing the City Manager to Declare Seized vehicles as Salvage Property and Authorize the Auction of Seized Vehicles. (Rene J. Jaime, Purchasing/Risk Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Rene Jaime, Purchasing/Risk Manager stated that the Police Department had 17 seized vehicles. He stated that the Police Department would like for Mr. Benjamin Arjona, City Manager to be authorized to put the vehicles up for auction. Mayor Sanchez asked if any of the vehicles could be used by the City and Juan Gonzalez, Police Chief replied unfortunately no.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

VIII. CONSENT AGENDA

- a. Consider an Ordinance in Second Reading for the Conditional Use Permit for the Sale of Alcoholic Beverages of On-Premise Consumption at the Proposed "The Voodoo Lounge" located at 1618 N. Veteran's Boulevard, Suite M, Legally described as the West 335 feet, of the North 440 feet of Lot 12, Block 5, John Closner Subdivision, as Requested by Adan Palacios. (Xavier Cervantes, Director of Planning)
- b. Consider an Ordinance in Second Reading for the Conditional Use Permit to operate a portable food concession stand (roasted corn) at 201 S. Nebraska Avenue, legally described as Lot 1, Block 10, San Juan Original Townsite Subdivision, as Requested by Norma Sanchez. (Xavier Cervantes, Director of Planning)

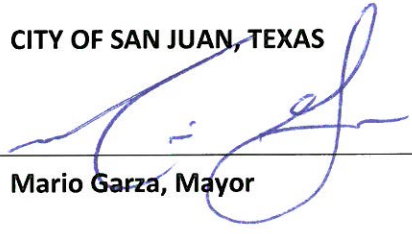
DISCUSSION: Mayor San Juanita Sanchez presented the items and asked if there was approval for the Consent agendas.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

IX. ADJOURNMENT 6:55 P.M.

Commissioner Pete Garcia motioned to adjourn meeting and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor

ATTEST:


Diana H. Cavazos, City Secretary

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 28, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT:

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Juan Gonzalez, Chief of Police
Tirso Garza, Chief of Fire
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sese, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST: Mark Alaniz, Parks and Recreation Advisory Board

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PRESENTATIONS

- a. Presentation on Departmental Reports: Municipal Court, Police Department, Utility Department, Fire Department, Department of Finance and City Manager. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona stated that department directors were available for any questions. Mayor Sanchez asked for clarification on the court report and stated that on the marshal's report there were different cities listed. Mary Enriquez, Court Administrator stated that the cities were listed because the City Marshal visited those cities due to the scofflaw. She went on to say that they collected \$21 thousand for the month of February.

Benjamin Arjona, City Manager gave report and stated that he had met with TCQ regarding the brush drop off location and they recommended that the City should have a citizen collection site and he along with Carmen Gonzalez, Director of Sanitation were working on an application to present to the commission. He went on to say that if granted the permit, they would have different containers to drop off brush. Mr. Arjona presented a video of the progress of the police department substation and how it has come along for period of a month and a half. Mayor Sanchez asked how the first time sewer connections

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 28, 2017

along the rail road tracks were going. David Salinas, Director of Utilities stated that the project was going to take a while and that they were still within the time frame. He mentioned that the project had just been approved by the Texas Water Development Board.

Mayor Pro-Tempore asked Tirso Garza, Chief of Fire if he knew the reason why there were four delayed call. Chief Garza stated that he had not received the report and that he would probably have it the following month.

- b. Presentation on 2017 GERIT Contest: Recycle Mascot Makeover. (Carmen Gonzalez, Director of Sanitation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Carmen Gonzalez, Director of Sanitation stated HEB Central Market had a contest and awarded Keep San Juan Beautiful \$2 thousand dollars to host a GERIT Recycle Mascot Makeover contest. She mentioned that they received 22 entries and four were submitted to the Keep San Juan Beautiful Board for a final selection. Jose Delgado, a PSJA student and a San Juan resident won the contest. Ms. Gonzalez also mentioned that they were going to hold off on awarding him the \$100 dollars until they receive the costume.

- c. Presentation of the Annual Audited Financial Report for the City of San Juan, Texas for Fiscal Year Ending September 20, 2016. (Benjamin Arjona, City Manager)

DISCUSSION: No action.

- d. Presentation on Upcoming Events. Sanclovia – MayFest (Patrick Willingham, Director of Parks & Recreation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Patrick Willingham, Director of Parks and Recreation stated that Sanclovia would be taking place on Sunday on the west side of El Dora Rd. Several streets would be block and the event would be from 1:00 pm to 5:00 pm. He mentioned that several food vendors would be there. He went on to say that there would be fruits and shakes. Mayor Sanchez mentioned that there would be bikes that were donated for raffle. Mr. Willingham went on to say that Saturday morning they will be having opening ceremony for spring baseball and softball. He also mentioned that they had just started putting MayFest together and that Roy Garcia was helping to put it together. They have a medium size carnival and one band. There will be a softball tournament that will happen in conjunction with the event. The date was set for May 13th 2017 and it will be a free event. Commissioner Jesus Ramirez asked if all the teams were ready for Saturday and if all uniforms have been received. Mr. Willingham replied by saying he was expecting uniforms for the next day. He also mentioned that they had to assist one of the teams with a coach. Mayor Pro- Tempore Mario Garza commended Mr. Willingham on how good the baseball fields were looking.

- e. Presentation by The City of San Juan Parks & Recreation Advisory Board Awarding Annual Scholarships. (Patrick Willingham, Director of Parks & Recreation)

V.

DISCUSSION: Mayor San Juanita Sanchez presented the item and Patrick Willingham, Director of Parks and Recreation presented Mark Alaniz from the Parks and Recreation Advisory board. Mr. Alaniz stated that he was very uncomfortable that an item he had requested was not on the agenda. He went on to say that due to previous administration they weren't able to use money from their account. They had a BBQ fundraiser and to raise money and be able to give a scholarship. Dr. Alaniz, Parks and Recreation Board member stated that Jesus Castillo was the recipient for 2016 scholarship. She mentioned that MR. Castillo was thankful for parks and recreation and that he wants to come back and coach junior high level athletes to help them improve on their skills and mentor them. Emely Ramos was the 2nd recipient of the scholarship and on her essay she spoke about how sweat affected her skin and she didn't give up. She loves dance and sports and with the money she receives she would like to use it to apply to medical school and in the future open a dermatology clinic in the PSJA area. Mayor Sanchez congratulated the board for their hard work.

VI. PUBLIC HEARING/ORDINANCES

- a. Consider an Ordinance in First Reading for a Conditional Use Permit to Operate a drive-thru business (restaurant) in a commercial area, legally described as a 1.828-acre tract of land out of Lot 19, Block 8, John Closner Subdivision, located at 1911 N. Raul Longoria Road, as Requested by Calixto Hernandez. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the restaurant name was Golden Chicken and the hours of operation for the window would be from 10:30 am to 10:30 pm. No alcohol would be served and mentioned that staff sent letters to

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 28, 2017**

30 property owners. On March 16th the planning and zoning commission recommended approval unanimously.

Mayor Sanchez opened floor for public comment for or against at 6:45 pm. She asked if there were any comments from the commission and closed it at 6:45 pm.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the "RGV Coolers" retail store located at 2604 N. Raul Longoria Road, Suite 106, legally described ad Lot 1, Storage Depot Subdivision, as Requested by RGV Coolers, LLC. (Xavier Cervantes, Director of planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning gave presentation. He mentioned that the business has been opened since January 2017 and are asking for permission to sale alcohol while they sale the coolers. The hours of operations are from 10:00 am to 7:00 pm and 37 property owners were notified. He went on to say that he did receive two phone calls in opposition to the sale of alcohol after the planning and zoning commission meeting. Mr. Cervantes stated that it was approved unanimously at the March 16th meeting.

Mayor Sanchez opened public comment at 6:47 pm. Mayor Pro-Tempore Mario Garza asked what the concerns were of the two property owners that were against. Mr. Cervantes mentioned it was the sale of alcohol. Mayor Sanchez closed public comments at 6:48 pm

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Mayor Pro-Tem Mario Garza. Motion passed. (5-0)

VII. DISCUSSION AND POSSIBLE ACTION TO THE FOLLOWING MATTERS:

- a. Consider the Approval of a Budget Amendment in the Amount of \$37,966.00 from Fund 54 to Cover the repairs and Replacement of the Bio-solids Handling pumps at the wastewater treatment plant. (David Salinas, Utility Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Utility Director stated that he was requesting the amendment to cover the cost of a new pump and to repair the pumps at the water treatment plant. The money he was requesting was from bond issuance money from 2014. Mayor Sanchez asked if there were any question and asked for motion.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- b. Consider the Approval of a Budget Amendment in the Amount of \$5,000.00 from the general Fund to Cover the Purchase of Two New Beacon Lights for the San Juan Library. (Patrick Willingham, Director of Parks and Recreation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Patrick Willingham, Director of Parks and Recreation stated that the money was collected as revenue from the insurance.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- c. Discussion in Action on Resolution to Declare an Emergency Pursuant to Ordinance 17-04 for the Purpose of Hiring Personnel. (Juan Gonzalez, Chief of Police)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager asked for no action c and d.

- d. Discussion in Action on Allowing Police Department to Employ Necessary Personnel Pursuant to Declare Emergency. (Juan Gonzalez, Chief of Police)

DISCUSSION: No action.

VIII. CONTRACTUALS/RESOLUTIONS

- a. Consider Authorizing City Manager to Enter Into an Amended Interlocal Cooperative Agreement Between Palm Valley Animal Center and the City of San Juan. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the existing agreement was effective from October 1st, 2016 to September 30, 2017. Under the agreement, San Juan residents can deliver any animal at no charge. 87 animals get delivered per month and under the current agreement the City of San Juan pays \$80 to Palm Valley Animal Center per animal that the City delivers. The new agreement states that the City of San Juan will pay a flat fee of \$10,162.00 per month.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- b. Consider Authorizing City Manager to enter into Contract with BuyBoard vendor Insituform Technologies, LLC for the Purpose to furnish all labor, material, equipment and services for accomplishing the Sanitary Sewer Manhole Restoration Project approved by Commission on September 13, 2016. (David Salinas, Utility Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Utility Director stated that the manholes were located at the San Juan del Norte subdivision. He went on to say that the mentioned company was the only one that met the budget.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- c. Consider Entering Into an Interlocal Cooperation Agreement between the City of San Juan and Hidalgo County to Provide Efficient and Effective Free Library Services to County Residents. (Armandina Sesin, Library Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Armandina Sesin, Library Director stated that it was a yearly agreement that the City does with Hidalgo County. She also mentioned that the City of San Juan Library receives \$14,992.84.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

IX. CONSENT AGENDA

- a. Consider an Ordinance in Second Reading for the Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at the Northeast corner of Raul Longoria and Eldora Road, as Requested by Aziz Quick Stop, LLC. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for a motion to approve.

Motion was made by Commissioner Jesus Ramirez to approve and seconded Commissioner Raudel Maldonado. Motion passed. (5-0)

X. EXECUTIVE SESSION P.M.

- a. The City Commission will convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter 551 et seq:
 1. 551.074, to deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Remuneration, or Dismissal of Public officer or employee: Finance Director.

XI. RECONVENE P.M.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 28, 2017**

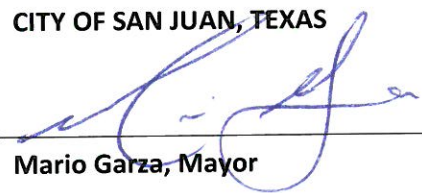
DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager stated that Commissioner Jesus Ramirez had request to discuss the item in open session. Commissioner Ramirez mentioned that there was money requested from the EDC for fees to a certain employee. Mr. Arjona mentioned that it was discussed back in October 2016 that the EDC was a private entity and needed to pay for any services that were offered to them. Pablo Garza, Finance Director would do all finance work and attend all meeting for the EDC and the money was to compensate him for his services. Commissioner Jesus Ramirez asked if the EDC was paying directly to Mr. Garza or to the City of San Juan. Mr. Arjona stated that the EDC was paying the City and it was up to the commission to pay Mr. Garza for his services.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Opposed by Commissioner Jesus Ramirez. Motion passed. (4-1)

XII. ADJOURNMENT 7:23 P.M.

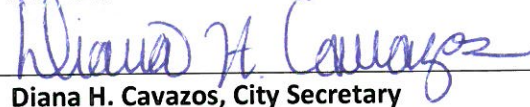
Commissioner Raudel Maldonado motioned to adjourn meeting and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Monday, July 3, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Jesus Ramirez, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner
Criselda Palacios, City Attorney

MEMBERS ABSENT: Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzales, Interim Finance Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Adelaida Cordero, Director of Human Resources
Rene Jaime, Purchasing/Risk Management

GUEST: Mr. Bowers, TML

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. APPOINTMENTS

- a. Consider Appointment of Board Members related to the San Juan Economic Development Corporation Board

Benjamin Arjona, City Manager stated that a member had resigned, therefore it was open for appointment. Commissioner Guajardo motioned to appoint Armando Garza and it was seconded by Jesse Ramirez, Mayor Pro-Tempore. (2-3)

Mario Garza, Mayor motioned to appoint Adrian Garza and it was seconded by Commissioner Pete Garcia. For the record, Mayor Garza stated that Adrian Garza has no relation to himself or his family. Motion passed (5-0)

- b. Consider Appointment of Board Members related to the San Juan Planning and Zoning Board

Jesse Ramirez, Mayor Pro-Tempore motioned to appoint Agapito Vargas and it was seconded by Commissioner Raudy Maldonado. Motion passed (5-0)

V. DISCUSSION AND POSSIBLE ACTION

- a. Consider authorizing City Manager to enter into a contract for Medical, Dental, and Life Insurance with Texas MultiState Intergovernmental Employee Benefits Pool (TML)

DISCUSSION: Benjamin Arjona, City Manager stated that information was provided noting an increase of 10% in the City's insurance premiums. The total yearly cost that took place was at \$8,885 per month which would be about \$97,000 a year, the reason being that some stock had totaled up to \$4 million dollars. If anyone had any questions, Mr. Bowers from TML was present for a presentation and to respond to any questions. Mr. Rene Jaime, with Risk Management and Ms. Adelaida Cordero, Director of Human Resources could also respond. Mayor Garza thanked Mr. Bowers for being present and then he proceeded with his presentation.

Mr. Bowers stated he worked for the Texas Municipal League Intergovernmental Employee Benefits Pool and if someone was not familiar with them, he mentioned they were not for profit and worked solely with political subdivisions in the public sector. Because they are not for profit, they are more competitive than other insurance companies and at the present time they serve 900 political subdivisions, operate a big risk pool and part of the value of pooling. If you have heard of what is going on in Washington, the big solution they are talking about is to fix healthcare; go to interstate and do pooling, well you are actually already getting the benefit of that strategy by being with our company. Our administrative costs are extremely low. No one in our organization gets paid commission. We have an administrative overhead of 15% which is completely lean in comparison to typical insurance companies, which is usually over 20%. What that means is that for every dollar that comes into IEP, \$0.85 of every dollar goes back to pay claims and to provide service. I want to thank you for being with the pool for the past 3 years. In your first year there was not an increase but in your second year there was a 2% increase. As previously mentioned, healthcare is getting more expensive and we are trying to mitigate that cost but unfortunately for the City of San Juan, there are 12 individuals that have a diagnosis which is costing the City money. That is not unique for the City of San Juan and who is to say that it will not happen again next year which would warrant a 10% increase. Unfortunately what we also see is that the City of San Juan is not using enough of their benefit plan. Last month we brought an on-site health fair and we only had about 65 people show up. With this benefit plan they can get generic medication for \$5.00 with \$60 a year. We will be working with the staff to get the word out and if you have any questions I have additional information that I can provide.

Commissioner Pete Garcia stated that normally TML did not use agents but lately they were and Mr. Bowers stated that was correct. They didn't work with brokers like Blue Cross but if a member or City made a decision to work with a broker and authorized a 5% commission, it wouldn't come out of our money because we are not for profit. But if the City authorized us to bill, collect that 5% and turn around and give it back to the broker we can do that. Out of 940 political subdivisions about 80 are working with a local broker. We are not anti-broker but our service model is set up as not a requirement. If you make the decision to bring someone on board it would be an additional cost to do so.

Commissioner Garcia stated PSJA has a clinic and that they provide free medical and medicines to the patients. The City of Pharr is joining with that Clinic, so what's the opportunity for us to do something like that? Mr. Bowers replied that right now there is a \$10 copay for medicine and \$30 copay for community providers but if there were a way for us to partner and if it would make financial sense we would definitely do that. We could start those conversations to do our due diligence.

Jesse Ramirez, Mayor Pro-Tempore asked if the \$8,800 is an addition to what we are already paying and Mr. Arjona, City Manager responded that was correct, that was the 10% increase they were proposing. Mr. Ramirez then asked if it was on top of what they were paying, so close to \$100,000, what other options did we have? Commissioner Garcia then stated to go out for bids. Mr. Arjona, City Manager stated that there are some options they are proposing like option 1, 2, 3 and 4 in the packet which is on page 3. Mr. Bowers then stated that his goal is to lay down the landscape so you are without a doubt that you can go out for bids. You are not required to because we are a public entity ourselves so you don't have that bid requirement that would fall under other types of commodities. I can inform you on how the bidding process works and from what I have seen we can provide specific examples for that. If you do go out for bids, you will get a cheaper rate. As mentioned, we have provided some plan options and we can potentially bring it down to a 5% increase with slight changes to the plans. We definitely want to work with you and we know we can provide the type of service that you deserve.

Mr. Ramirez, Mayor Pro-Tempore asked if with slight changes to the plan, did that mean an increase for employees. Mr. Bowers responded that unfortunately trying to buy down a potential rate increase that is kind of like the by product. He stated to focus on Plan #1 Option #1 and what that does is eliminate the \$30 office visit copay. He did not recommend that one because a lot of people do not have disposable

CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
Monday, July 3, 2017

income and a typical doctor's visit will probably cost about \$100 and by having a \$30 copay it protects them. What you don't want is people not going to the doctor because they do not have money for the doctor visit and then there is a delay and what could have been treated turns into something chronic. Mr. Ramirez then stated that by eliminating the copay it doesn't mean they don't pay anything, it means they pay the full amount and Mr. Bowers confirmed that was correct, up to the deductible.

Mr. Bowers then stated he would probably pick Option #2 due to the same plan design with one variation, still having the \$500 deductible and the \$30 copay. Once the deductible has been met then you step into a cost sharing mode where currently the plan was paying 80% of all costs and the employee pays 20%. If the plan increases by 5% then that would mean the plan would pay 70% and the employee 30%. Mr. Arjona, City Manager then asked in reference to the 70/50 PPO. He said he knew what the 70 was, but what was the 50 for. Mr. Bowers replied that 50 is the standard for all the plans so that wouldn't be a benefits change. The employees know to go in-network because we have a contract that can minimize our out of pocket costs. However, if they choose to go out of network it will be 50%. Mayor Garza stated that then it was more expensive and Mr. Bowers agreed and added that they didn't have the contracts to do quality of care and the oversight that everyone would want to have.

Mayor Garza stated on the \$500 deductible, the reason why it's \$500 was because we are in a bigger pool vs if we go with a private insurance where their deductible can be \$1000 or \$1500 because it's a smaller pool. Mr. Bowers stated there was some truth to that but also mentioned that when we went to them three years ago it was a good benefit plan with \$500 deductible. The majority of the cities that are now serviced do not have a \$500 deductible but a \$1000 deductible.

Ms. Adelaida Cordero, Personnel Director then stated it's one of the reasons this particular plan was chosen for our employees. They cannot afford \$1000 deductible and we advocated for them to keep this deductible. Mr. Bowers added that it also helps with recruiting and retention.

Commissioner Garcia asked if they had any wellness program and Mr. Bowers responded that for anyone of the employees or their dependents over 18 if they do a local biometric screening or community doctor and they go online and do a health risk assessment, they will mail them a check for \$150. The participation in the last 3 years has not been what they wanted. Commissioner Garcia then asked if in 3 years they had not had a wellness program in the City and Ms. Cordero stated that it had been discussed but had not been scheduled.

Commissioner Garcia stated the insurance calls the employees and asks them questions on their health and Mr. Bowers stated that the website was being expanded so you could log in and connect your fitbit so you could track diabetes, sleep patterns, diet and asthma and that's also one of the things they are trying to do with the mammogram bus. Commissioner Garcia then added that is the kind of service that is wanted for the employees and that they can have a choice. Mr. Bowers stated he would love to work with the staff to build a wellness within the community.

Rene Jaime with Risk Management stated that last year there was a number of people that did the biometrics and out of 30 maybe 3 went the whole way to get the \$150. The employees need to be more involved. My question is if an employee has a \$10,000 bill what would they pay with the plan in Option #2. Mr. Bowers responded that they would first need to meet their deductible and we would pay 70% instead of the 80%. Again only about 20 of the employees met the deductible. Mr. Ramirez, Mayor Pro-Tempore asked for how long were these options good and Mr. Bowers stated that because of the healthcare reform they were required by law to put on their website for the employees their benefits even if it stayed the same 30 days before the effective date, the end of August. There is also an online enrollment system and we have to build the rates in. Our internal deadline is July 7th but that does not mean you have to make a decision by then. Then Ms. Cordero responded that the timeline matters because the City collects a month in advance for premiums so it needed to take that into consideration.

Mr. Ramirez, Mayor Pro-Tempore asked Mr. Arjona, City Manager what he recommended and Mr. Arjona stated that the presentation was very obvious. The first one is a 10% increase, so we are looking at about \$96,000, the second option is about a 4.87% increase which would be at \$45,000-\$47,000 and the other option is to go out for proposals. Now what he is saying is that he will take this proposal even if we go out for RFP's. Also I don't think there is going to be an issue about timing< I think we are going to have to work on it so our employees are covered comes October 1st. Mr. Ramirez then stated that we owed our employees and our residents, our taxpayers because personally my vehicle insurance went up so I don't want to pay more. I am looking for a better option and I think that if we don't do that for our taxpayers, where the money is coming from, then we are not doing our job.

Commissioner Garcia made a motion to go out for bids and Mr. Ramirez, Mayor Pro-Tempore seconded. Motion passes (5-0)

**CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
Monday, July 3, 2017**

Commissioner Garcia motioned and Commissioner Guajardo seconded.

VII. RECONVENED at 6:27pm

Commissioner Garcia motioned and Commissioner Maldonado seconded.

Benjamin Arjona, City Manager made a motion to appoint Maria Rosas
Motioned by Commissioner Garcia and seconded by Commissioner Guajardo (2,3)

Mr. Arjona then stated he would like to make a motion to appoint Diana Cavazos as City Secretary.
Motioned by Mr. Ramirez, Mayor Pro-Tempore and seconded by Commissioner Maldonado.
Motion passed (5-0)

Ms. Adelaida Cordero, Personnel Director made a motion for Ms. Palmira Cepeda to continue as Interim
City Secretary contingent until the appointed City Secretary can start.
Motioned by Commissioner Garcia and seconded by Commissioner Guajardo.
She will continue until the background has been cleared and the new City Secretary fills the position.

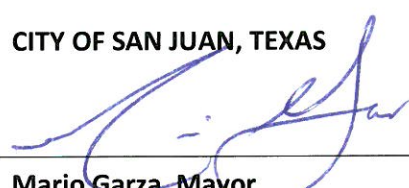
Commissioner Garcia asked Legal Council if we could put a second person in case it didn't work out with
the first one. Ms. Palacios, City Attorney said yes but we would have to change the Motion. Then Mr.
Ramirez asked if he had to amend his motion and Ms. Palacios responded that he had to, to amend it to
list #1 appointee and then #2.

Mr. Ramirez, Mayor Pro-Tempore then stated that he would like to amend the Motion to appoint Diana
Cavazos as the City Secretary with Maria Rosas as the second choice. Seconded by Commissioner
Maldonado.

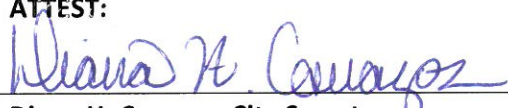
VIII. ADJOURNMENT

**Commission Ernesto Guajardo motioned to adjourn meeting and seconded by Commissioner Raudel
Maldonado. Motion passed. (5-0)**

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor

ATTEST:


Diana H. Cavazos, City Secretary

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, July 11, 2017
TIME: 6:00 p.m.
PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

Jesus Ramirez, Mayor Pro-Tempore
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner
Raudel Maldonado, Commissioner

MEMBERS ABSENT: Mario Garza, Mayor

STAFF PRESENT:

Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Rick Palacios, City Attorney
Leroy Gonzalez, Interim Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesein, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator

GUEST: Eduardo Cantu, Commissioner PCT.2 , Mark Alaniz Board President of Parks and Recreations, Arnold Mata, Tri-City Leadership Program

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Pro-Tempore Jesus Ramirez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Pro-Tempore Jesus Ramirez led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation. (Benjamin Arjona, City Manager)

DISCUSSION: Benjamin Arjona, City Manager presented the item and stated that Directors were available if the Commission had any questions. Mayor Pro-Tempore Jesus Ramirez asked Xavier Cervantes, Director of Planning if the software his department used for permits is only used by one employee. Mr. Cervantes replied that other employees assist when needed. Mayor Pro-Tempore Ramirez stated that he had received phone calls from residents complaining about having to wait too long to get a permit. He also asked how the public safety building construction was going and Mr. Cervantes replied by saying he was the project manager and that they were on schedule with the construction to be completed August 21st. Mr. Cervantes also mentioned that there were four houses that were unsafe structures and were ready for demolition, that project would be completed within a month or two.

Commissioner Pete Garcia asked for the status of the streets that were being paved. Mr. Cervantes stated that Phase I improvements had begun on Puerto Vallarta and Cancun street and one of the issues was the

CITY OF SAN JUAN
CITY COMMISSION MEETING
Tuesday, July 11, 2017

curb and gutter. He mentioned that some spots were lower than others but the issue was getting fixed and he had a pre-construction meeting for the neighborhood off of 495 and it was a project together with Urban County.

Mayor Pro-Tempore Ramirez asked Carmen Gonzalez, Director of Sanitation if there was a charge to replace trash cans. Ms. Gonzalez replied that there is a charge only if the resident damages the container as in putting burning charcoal. Mayor Pro-Tempore Ramirez stated that he was going to ask the resident to call again because the resident had complained the City was charging for the new trash can. Commissioner Pete Garcia also asked Ms. Gonzalez if her Department was patching the potholes and she replied that at the moment they were not able due to the rain but would start again soon.

Patrick Willingham, Director of Parks and Recreation gave presentation on teams attending the PONY Baseball and Softball attending the World Series. Commissioner Pete Garcia asked how the City was helping the teams financially and Mr. Willingham replied by saying Parks and Recreation Department was covering 50% for the room, some money for meals and money for gate fees for parents. Mr. Mark Alaniz, Board President of Parks and Recreation presented the teams with a bat signed by the players to the teams and coaches as a token of gratitude.

b. Tri-City Leadership Program (Benjamin Arjona, City Manager)

DISCUSSION: Benjamin Arjona, City Manager presented the item and Arnold Mata spoke about Tri-City Leadership program that in the past the City of San Juan and City of Pharr had leadership programs under the Chambers of Commerce. He stated several City employees have gone through the program and that they connect people from the community with the leaders in our city government, school and county level. It is a 9 month program and they had a class that they were recruiting for the month of August. It is a very successful program and they are trying to recruit all three cities. The fee is \$395 per member and Mr. Mata asked the Commission if they can consider paying the fees for employees that were interested in participating. Commissioner Raudel Maldonado stated that he had been part of the program in 2004 and it was a great program and learned a lot. Mayor Pro-Tempore Jesus Ramirez asked Mr. Arjona if there were funds available and Mr. Arjona replied that the City should be able to cover a couple of employees. Mr. Mata stated that the classes meet on the second Wednesday of the month from noon to 6:00 p.m.

VI. CONTRACTUALS/RESOLUTIONS

- a. Consider an Interlocal Cooperation Agreement Between Hidalgo County, Texas, Precinct 2 and the City of San Juan, Texas, Concerning Improvements to Hall Acres Road from Veteran's Boulevard to Stewart Road. (Xavier Cervantes, Director of Planning)

DISCUSSION: Benjamin Arjona, City Manager presented the item and stated that the county was willing to repave Hall Acres Road and the City's contribution towards the project would only be \$10 thousand. Mayor Pro-Tempore thanked PCT.2 Commissioner Eduardo Cantu for all the help he has given to the City of San Juan. Commissioner Pete Garcia asked if this project would include San Antonio Street. Mr. Arjona replied that at the moment it was only the street mentioned. Commissioner Cantu commented that he was happy to work together with the City and that it was a busy street that was in bad shape. Commissioner Garcia suggested that in the future they could work together to fix San Antonio street.

Motioned made by Commissioner Pete and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

VII. CONSENT AGENDA

- a. Approval of Minutes – January 17, 2017.

DISCUSSION: Benjamin Arjona, City Manager presented the item and Mayor Pro-Tempore Jesus Ramirez asked for a motion.

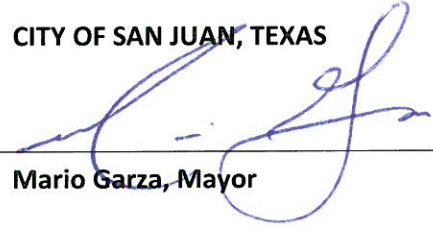
Motion made by Commissioner Pete and seconded by Commissioner Raudel Maldonado. Motion passed. (4-0)

VIII. ADJOURNMENT

DISCUSSION: Mayor Pro-Tempore asked if there was a motion to adjourn.

Commissioner Raudel Maldonado motioned to adjourn meeting and seconded by Commissioner Pete Garcia. Motion passed. (4-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, September 5, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Jesse Ramirez, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Finance Director
Adelaida Cordero, Director of Human Resources
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Manager
David Salinas, Director of Utilities
Robert Rangel, Director of Information Technology
Mary Enriquez, Court Administrator

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. DISCUSSION AND POSSIBLE ACTION ON ALL OF THE FOLLING MATTERS:

- a. Discussion and Possible Action on Adopting a Resolution Opposing Senate Bill 4.

DISCUSSION: Marco Lopez with the Union del Pueblo Entero stated that he knew the Commission was going to vote on a resolution regarding Senate Bill 4 and he wanted to let everyone know that SB4 has been a threat to the community. A lot of community members are scared that a census bill has been placed. There is no trust with the police officers, sheriff's office nor university officers. We are trying to show them that the cities are going to support the community just like they have in other cities as well. We are hoping that you will vote today to help the community on this Bill that seems to be racist.

Abraham Diaz stated he had lived in San Juan for a long time. He grew up going to Clover Elementary, Austin Middle School, PSJA High School and recent graduate from UTRGV. He stated he had lived in the City of San Juan for decades and he wanted to thank the Commission for taking this into consideration, not just for SB4 but also the border wall. Mr. Diaz stated these two items were very important. He has been a Coach for the Little League, and has been involved with the community enough to know what the community wants and that is for our police officers to focus on serving and protecting the community instead of acting as immigration officers. In closing, Mr. Diaz encouraged the Commission to pass the resolution against Senate Bill 4.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

b. Discussion and Possible Action on Adopting a Resolution Opposing Border Wall.

DISCUSSION: Ms. Lesley with Santa Ana Refuge stated that since her last conversation with the Commission some other things had happened to cause urgency and include this item in the Special Agenda was appreciated. This is an opposition to the Border Wall and our issues with this are that they are very diverse and cover all kinds of areas with one being the destruction of our natural habitat, like Santa Ana. The Border Wall will be right behind the Visitor's Center and it has already been surveyed and staked out. As soon as money is received they will start laying the metal and the same applies for the National Butterfly Center, the Lomita and Bentsen Palm State Park. Literally speaking if DHS gets what they want there will be a wall separating all of us from the river. We will not have access to do anything with the Rio Grande, all the way from one end of the County to the other end. The Wall is to be from Falcon State Park to Falcon Lake and through Roma and this is causing drainage problems.

In reference to the Natural Environment, the Wildlife Corridor that we've been building for years will be destroyed. The Wall will go through where the animals are and if ever there is a flood they will be trapped in the back side of the Wall. We will have no access to go through the gates to get to any of those areas and that is only one issue. The other issue is the ecotourism that affects our economy. We are trying to do better jobs and get more things happening here. The ecotourism industry in Hidalgo County is close to \$5 million dollars per year. One hundred and sixty thousand visitors come from all over the world because we have special butterflies and birds that cannot be seen anywhere else. The National Butterfly Center near La Lomita just spent over \$7 million dollars in private money to build a grand visitor's center by the same architect that built the Holocaust Museum in Washington D.C. That is how huge and special it is that nationally they came down and chose the Rio Grande Valley. With the Wall built, that would be gone, we couldn't get to it anymore and that is really serious. The objective of why we are calling on a special session is the Senate just reconvened the day after Labor Day. Right before their recess, the House passed the Defense Spending Bill that had \$1.6 billion in it for the Border Wall in Hidalgo County and now the Senate is taking that up. We would like to get all the cities in Hidalgo County to stand in solidarity to present to the Senate stating we don't want the Border Wall. The City of Mission already had their Special Session and Edinburg and McAllen are doing it today. Hidalgo and Cameron County have already done it also. We will be able to present it to the Senate stating Hidalgo County has united in opposition against building the Border Wall. This is the reason we are requesting the Commission to pass the resolution and stand with us as we fight through this.

My name is Sheryl Sipurd and I've been involved with ecotourism with the Rio Grande Valley Birding Festival for the past 15 years. I was also involved with McAllen with the Nature's Tropic Festival. I have seen what the impact can be of the ecotourism. Texas is the number one Birding Center in the nation and the Rio Grande Valley is the number one spot. We have birds and butterflies that you will not see anywhere else in the nation because we are right on the Border. We get a lot of what is called neo-tropics, the birds and butterflies that comes in from Mexico and Central America.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. (5-0) Motion passed.

c. Presentation and Discussion on City of San Juan Annual Budget for Fiscal Year beginning October 1, 2017 to September 30, 2018. (Benjamin Arjona, City Manager)

DISCUSSION: Benjamin Arjona, City Manager addressed the Mayor and Commissioners stating that a budget workshop had taken place a few weeks ago and he had brought before them a proposed budget wish list, the recommended City Manager's Budget. At this time I would like to go over the General Fund, Revenues and Expenditures. As you can see on the first page of the copy that was provided to you, it took hard work to stretch the dollars. We tried to accommodate as much as we could with the personnel requests, some of the capital outlay we felt needed to stay. However, as you know not everything got approved, we had to cut it back to the \$11 million we currently have as far as revenues coming in. If you look to the right side of the page on the last column you will note that if we look at the total revenues that are coming in this fiscal year we are looking at \$11,110,059.00 and the total expenditures are only \$112 shy of that so it is pretty much a balanced budget. Looking at last year's budget or what is currently this year, we are predicting that we are sending back to the fund balance approximately \$250,000.00. With that being said, what we anticipate in doing depends on how the Commission decides to vote as far as a merit increase, cost of living increase for our employees. We also need to look at the other expenditures we are about to have which with health insurance. At this point we do not know if it is going to increase or decrease in cost. The third item to mention is that every employee that is under \$10 per hour was going to be brought up to the \$10, that is another item that we need to look at. With the savings of \$250,000 we feel very confident that we can accommodate these requests at the next meeting. Once we know what the figures for the insurance are, we will pass out the list of employees that are paid under \$10 the hour so that you can see the amount that is there and that we need to work on.

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Mayor Garza asked how many they were and Mr. Arjona, City Manager responded that there were about sixteen employees on the General Fund and a handful on the Sanitation Fund and we strongly feel that we need to bring them up to \$10 the hour. On the first page of your copy you will see that employees were broken down by Departments and all this is going to be on the General Fund. If it gets approved, we are looking at about \$16,000.00 more that we need to bring up to our budget, with the Sanitation side being about \$8,500 more.

Mr. Arjona, City Manager added that in order to balance the Budget it took some cuts, capital outlay, personnel and one of the ones we had to look at and only because we do not have the proper equipment yet, was the Public Works Director. I know that before the last fiscal year, the Commission had approved the creation of the Department but at this point I think it is in the best interest of the City to leave it the way it is. It has been working for Sanitation to overlook this particular Department and this will save us an additional \$50,000 on the General Fund.

Commissioner Maldonado asked if Sanitation was overlooking the Public Works duties and Mr. Arjona, City Manager responded yes.

Mayor Garza asked what would the breakdown be on that, would the Sanitation Director oversee or would there be someone else. Mr. Arjona responded that at the present time, Carmen Gonzalez is taking care of the Sanitation Department. I think it would be nice to get her some help because at this point she doesn't have any help. There are divisions she is going to be overseeing like the central garage, the garbage trucks (sanitation), the recycling, streets and alleys.

Mayor Garza asked if this was another Director's position or would it be a supervisor under her and Mr. Arjona responded that if that is the direction they wanted, then they could go with a Supervisor under Carmen Gonzalez. Mayor Garza asked how many supervisors were they talking about and Mr. Arjona responded maybe we could have a supervisor for the Central Garage, Pickup and Disposal, Recycling and streets and alleys. Commissioner Guajardo then asked if Carmen Gonzalez was doing it all now and Mr. Arjona responded yes. Commissioner Maldonado then asked that if we got all those supervisors what would Carmen be doing and Mr. Arjona responded she would be doing her administrative duties, because right now she is running all over the place. If there's a street that needs to get patched, if there is some concrete that needs to be poured, she is the one overseeing that and she is losing time from the office and there are a lot of emails being sent to her. I feel that at this point she is overwhelmed and with your permission we can hire a couple of supervisors. We would not have to advertise, we could do it in-house since we feel we have some capable employees that can be promoted to supervisors.

Commissioner Maldonado agreed that before we even try to advertise, to try and promote from within since we have good qualified workers that can fill those positions. He then asked if it would be two supervisors and Mr. Arjona responded yes. He stated that at first they had thought about splitting the duties but the fact of the matter is that the City did not have the luxury of buying equipment just to start a new department. Maybe at this point we can start buying equipment slowly and within the next few years we will have the luxury of saying Sanitation is one department and Public Works is another.

The next page on your copy is the cost of living increase and I broke it down for you in 5 different ways; the 1%, 1.5%, 2%, 2.5% and 3% for the cost of living increase. Mr. Leroy Gonzales was very generous in doing this so you would have an idea on how much additional monies it would take to cover the increase. We have \$250,000 that we are looking into putting back into our fund balance and we feel very strongly that we can accommodate any of these increases.

Commissioner Guajardo then stated when you are showing us these funds, for example in the 2.5%, the bottom number is what is needed to cover everybody and Mr. Arjona responded that yes, it is the grand total. That is the General Fund \$105,000, Sanitation \$17,000 and Utilities \$20,000

Mayor Garza stated if we go ahead and approve the \$10.00 an hour minimum pay and approve the cost of living increase, the individual getting the \$10 would also get the cost of living increase. Mr. Arjona stated that was something that discussed with the Commission and the employees affected would get both.

Commissioner Guajardo then asked Mr. Arjona if Carmen got the supervisors would she be short of employees now that those hired would be doing something else and Mr. Arjona responded that we could replace those two individuals or we could give them additional duties.

Mr. Ramirez, Mayor Pro-Tempore then asked when we would get information on the health insurance and Mr. Arjona responded that at the next coming meeting and if we were opening up for bids. Mr. Rene Jaime with Risk Management responded that we would be advertising on Wednesday. Mr. Ramirez,

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Mayor Pro-Tempore stated that it could be less than the \$250,000 that was estimated as far as being available for the increases and Mr. Arjona responded that it all depended on the insurance.

Commissioner Guajardo then stated the addition for the supervisors if we were to increase their salary, it wouldn't increase these year's budget. Mr. Arjona stated it is not on the budget but it would be covered with the \$100,000. If you don't have any questions on the General Fund we will move to the Sanitation fund, so you can see the amount of money we will be transferring back.

Commissioner Guajardo would like to see a 2.5% increase instead of the 3% so we could have a cushion regardless of what the insurance cost is.

Mr. Arjona stated there were some personnel requests that were granted like another full-time employee in Human Resources, two jailers, three firefighters and two police officers. Mr. Gonzalez, Police Chief stated he still had five vacancies. Then Mr. Arjona stated we were pending the Grant the Chief had mentioned and that would be an additional three. We tried getting a health inspector for Mr. Cervantes but we couldn't afford it. One of the things we are taking into consideration is the fact that we are going to do the comprehensive plan with personnel and we are going to wait until after the study.

Mr. Arjona, City Manager then stated the next section is the Sanitation Fund, the Solid Waste Fund that is on page 75. Looking at the last column, the total revenues, we are looking at \$2,890,143.00 with the total expenditures at \$2,500,000.00 and that will us with \$358,000. So for this fiscal year we are anticipating that because of the expenditures and the revenues we are looking at \$516,512. This is the average on a yearly basis so at this point even if we get an additional two employees it is not going to affect us.

The last one is the Utility Department. Mr. Salinas, Utilities Director is here and can elaborate on some capital improvement projects but at this point it was difficult to accommodate all of them. Mr. Salinas stated that the CIP Plan had been in place in 2011 and had not been followed since then. Mr. Arjona stated it was one of those things that we had been trying to follow, maybe not do all the ones that were proposed but the ones we really need. Also on the fund balance of the retained earnings, we are looking at \$124,000 that we will be sending back to their retained earnings. On the revenues, where it states \$5.4 million and total expenditures \$4.3 million, that would leave us about \$1.93 million. However, some of those monies are supposed to go back to the bond issuance. At the end we are estimating \$124,000 surplus.

Mr. Arjona stated to the Mayor and Commissioners that the next step would be to accept the Budget and bring it back to the next meeting for the first reading. Mr. Arjona was also requesting to know the percentage of cost of living increase that they would go with.

Mr. Ramirez, Mayor Pro-Tempore asked in reference to the Sanitation Fund we are reclassifying two positions and still having two supervisors and Mr. Arjona responded no, we will have two supervisors.

Mayor Garza stated we need to decide on the cost of living and Mr. Ramirez, Mayor Pro-Tempore stated he would like to go with 3%.

Mr. Ramirez, Mayor Pro-Tempore motioned to go with the #5 increase and Commissioner Maldonado seconded (5-0) Motion passed.

V. PUBLIC HEARING

- a. Hold Second Public Hearing on adopting the proposed tax rate and levy for the City of san Juan, Texas for the fiscal year beginning October1, 2017 and ending September 30, 2018.

Leroy Gonzalez, Finance Director stated that this was the second public hearing adopting the proposed tax rate. On Tuesday, August 8th, the Commission approved the proposed tax rate of .06993, October 1, 2017 through September 30, 2018. It scheduled two required public hearings, on August 22 and September 5, 2017, the proposed rate stayed the same as last year. However, in accordance with the property tax law, the property tax rate of .06993 exceeds the effective tax rate of .06685, a roll tax rate of .7290. Therefore two public hearings are required before the City Commission adopts the tax rate.

Mayor Garza opened hearing to public at 6:44pm asking if anyone is for or against.

Rick Ramirez stated that he was for keeping the current proposed tax rate but suggests that looking forward to the new fiscal year proposing a lower tax rate. He mentioned the Budget that was being proposed that ideas are mentioned but are not always adopted. There are ideas that are proposed but when it comes down to voting on them they are neglected. Mr. Ramirez stated he would like to see more workshops that give the Departments the knowledge that will benefit the Community and not just in what benefits the Commission.

**CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
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Mayor Garza closed the Public Hearing at 6:46pm.

Motioned by Commissioner Pete Garcia and seconded by Mr. Jesse Ramirez, Mayor Pro-Tempore. (5-0).
Motion passed.

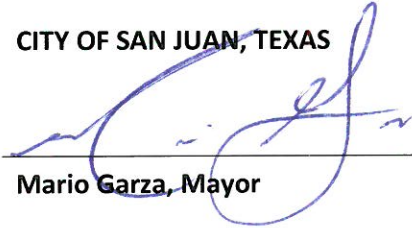
Mr. Arjona, City Manager stated, Mayor and Commissioners before we adjourn I would like to thank the Finance Department and all departmental staff for working with us on this particular budget. I know it was really hard to balance it along with our budget restraints. They did a tremendous job so I want to commend them for doing that.

Mayor Garza also commended Mr. Arjona, City Manager and all the Directors and staff for doing an excellent job. Every year our goal is to try to help and give some kind of incentive and sometimes we have to buckle down. This year we are able to do what we need to do. We are heading in the right direction with the community and I thank the community members out there for really supporting this Commission. We have a lot of good things coming. My next goal next year is to hopefully do this again as far as a pay increase and being effective with the Community as well as their needs. We are taking the City of San Juan in a whole new direction and it's going to be for the good. I thank everyone for being part of this Organization.

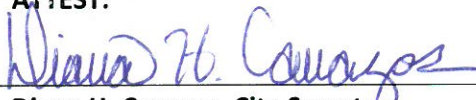
VI. ADJOURNMENT

Commission Raudel Maldonado motioned to adjourn meeting at 6:46pm and seconded by Jesse Ramirez, Mayor Pro-Tempore . Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor

ATTEST:


Diana H. Cavazos, City Secretary

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, October 17, 2017

TIME: 12:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Raudel Maldonado, Commissioner
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner
Rick Palacios, City Attorney

MEMBERS ABSENT: Jesus Ramirez, Mayor Pro-Tempore
Adelaida Cordero, Director of Human Resources
Rene Jaime, Purchasing/Risk Management
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzales, Interim Finance Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 12:02 p.m.

II. INVOCATION

Commissioner Raudel Maldonado led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. NO PUBLIC COMMENTS

V. CONTRACTUAL/RESOLUTIONS

- a. Consider Resolution issuing Order and Notice of City Special Election, Appointing and Determining Polling Locations

DISCUSSION: Benjamin Arjona, City Manager stated that the polling locations are Fire Station #2, the one on the Northside and Carman Elementary for Election Day. Before you, you have the Resolution. If you have any questions on that, we can go through it.

Commissioner Garcia asked if we were going to be in the 120 days and Rick Palacios, City Attorney responded that we were. Commissioner Garcia then asked if we would be in violation and Mr. Palacios stated we would be in violation if we didn't do the election at all. The Election Code states that we can't have an election 30 days before or after a state mandated Election, which is November 7th and we have Thanksgiving, Christmas and New Year holidays. After discussion with the City Manager if you put it anywhere around those dates you will have the Early Voting 10-12 day period. The earliest date to

CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
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avoid having Early Voting during the holidays would be January 20th. The Attorney General wants you to have it 120 days, within your circumstances.

Commissioner Maldonado asked if we would not get in trouble and if there would be a fine. Mr. Palacios, City Attorney responded there would be no fine and the only way that would happen is if we didn't have an election at all. The Attorney General recommends having an election within 120 days. We are having the election; we are just having it beyond our time frame given the circumstances that we are in. We still have to comply with all the rules of the Election Code, the rules of the Local Government Code and all the Notice requirements.

Commissioner Garcia then stated that he just wanted to make sure that they would not come back and say that we should of had the Election December 9th. For us to say that we are having it December 9th because of the Noche de Paz event, well I don't think the Noche de Paz is more important than an Election. I just want to make sure we are clear and not jeopardizing anything because we didn't have it on the 9th or the 13th, assuring we are in compliance and not going to be in violation.

Mr. Rick Palacios, City Attorney stated that the compliance part is that we are having the Election. If we have it before we will have people that are out on vacation during the holidays. We would have a major issue if we didn't have the Election at all.

Commissioner Garcia stated we need to have the Election as soon as possible, but we also need to comply with all the Notices. We couldn't have one because of the 60 day window saying we couldn't. Can we push it and have it a week before, yes we can. Does the Board want for Early Voting to happen through New Year's when people are out on vacation?

Commissioner Maldonado responded to be on the safe side, Commissioner Garcia you do have a point. Then Commissioner Garcia responded that he just wanted to make sure because there is talk that McAllen is having their Election on the 20th and they already posted faster than San Juan. Why is San Juan dragging it? I just want people to know that there are certain things that happened and we have to follow those 60 days. It's not because we are trying to stall or anything political. It's something that just the way it fell and we are doing the best that we can.

Mr. Palacios, City Attorney stated that we are helping the City Secretary to do the best we can and we have been more involved in the election than we have been in any other municipality to assure that we meet all the deadlines. Could we have it a little sooner and still comply with all the deadlines? Yes, but we would cause the Early Voting to happen through vacation times. That is truly up to this Board if you all want to do that.

Mayor Garza stated he thought the 20th was a good day. He asked Mr. Palacios, City Attorney if we moved forward with this could the candidates pick up their packets. Mr. Palacios responded that last week the Notice had been prepared but thought it would be safer to call a Special Called Meeting to designate the date of the Election. I believe the Notice will be posted today and our City Secretary has the application packets ready.

Diana Cavazos, City Secretary stated that they had talked about candidates picking up packets tomorrow because the bulletin needs to be posted first. However, they can pick up the packets today but they cannot file until tomorrow.

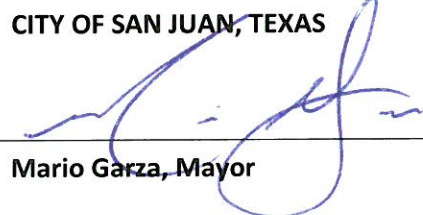
Rick Palacios, City Attorney stated we even talked about if there is a run off. We don't even know how many candidates are going to run. We would have to have a run off within 45 days from the date that we canvass. Canvass has to be 3-15 days after the Election. Giving you a little window of what could happen is that the Election would be by majority. I know that sometimes our Charters in the past have been written that it is plurality, but the State Constitution has mandated that if your terms exceed more than two years, you have to be elected by a majority of the City. If there are more than two candidates and they don't receive the 50% plus one vote then there would have to be a run off.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Pete Garcia. Motion Passed.(4-0)

VI. ADJOURNMENT

Commission Raudel Maldonado motioned to adjourn meeting at 12:11pm and seconded by Commissioner Pete Garcia. Motion passed.

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Friday, December 29, 2017

TIME: 12:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner

MEMBERS ABSENT: Raudel Maldonado, Commissioner
Jesus Ramirez, Mayor Pro-Tempore

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Juan Gonzalez, Chief of Police
Tirso Garza, Chief of Fire
Leroy Gonzales, Interim Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesein, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

GUEST:

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 12:09 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. CONTRACTUALS/RESOLUTIONS

- a. Consider Awarding Bid for the Abatement of Asbestos, and for the Demolition and Removal of Debris of the Old San Juan Maternity Clinic, to R. L. Abatement, Inc. out of Weslaco, Texas in the Amount of \$86,700.

DISCUSSION: Benjamin Arjona, City Manager presented the item and stated that there were five companies that submitted bids. The lowest bidder was R. L. Abatement, Inc. and was recommended by Cruz-Hogan and staff to go with the lowest bidder. Commissioner Pete Garcia asked if it was going to be a complete demolition, foundation and asbestos. Mr. Arjona replied by confirming it would be the removal of the asbestos, get the clearance from the asbestos inspector and the state. He added that the company will proceed with the building demolition, removal of foundation and getting rid of the debris. Mayor Mario Garza asked how long the project will take and Mr. Arjona replied that he was not sure about the abatement but that the demolition of the building would take about two to three weeks.

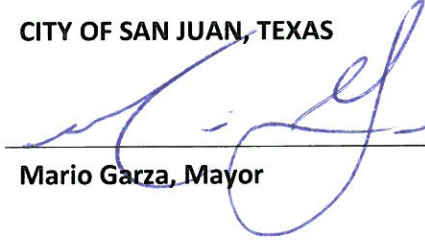
Motioned made by Commissioner Pete Garcia and Seconded by Commissioner Ernesto Guajardo. Motion Passed (3-0).

V. ADJOURNMENT 12:13 p.m.

DISCUSSION: Mayor Mario Garza asked for motion to adjourn.

Commissioner Ernesto Guajardo motioned to adjourn meeting and seconded by Commissioner Pete Garcia. Motion passed. (3-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary