



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, August 14, 2018

REGULAR MEETING AGENDA
6:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.

1. Department of Planning and Zoning Monthly Report.

2. Department of Parks and Recreation Monthly Report.

3. San Juan Memorial Library Monthly Report

4. Department of Sanitation Monthly Report.

B. Presentation of National Night Out.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A.** Discussion and Possible Action to Authorize the City Manger to Execute a Budget Amendment out of Retained Earnings in the Sanitation Department to Cover Repair Cost for the Sanitation Department and Authorize the City Manager to Execute All Related Documents and Budget Amendment as Needed.
- B.** Discussion and Consider Proposed Tax Rate for the City of San Juan for Fiscal Year Beginning October 1, 2018 through September 30, 2018 and Setting Public Hearings.
- C.** Discussion and Possible Action Authorizing City Manager to Execute Budget Amendment for Retained Earnings in the Amount of \$35,000.00 for the Purchase of Tires and 90 Gallon Containers.

VII. CONSENT AGENDA

- A.** City Commission Meeting Minutes
- June 26, 2018

VIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

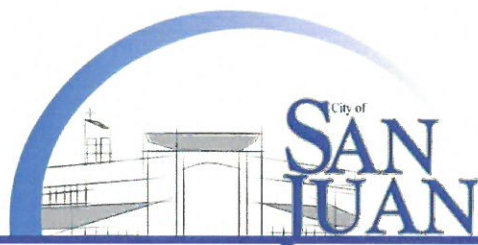
CITY COMMISSION MEETING AGENDA

AUGUST 14, 2018

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I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2018.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
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Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez
"The Friendly City"

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Antonio Jaramillo, Interim Planning Director
DATE: August 14, 2018
SUBJECT: July 2018 Report

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 65 building permits were issued with a \$2,344,868.00 in total valuation.
- 297 garage sale permits were issued (\$2,960.00 in revenues).
- Provided customer service and support to 937 people and handled approximately 2,215 calls.
- The building inspectors made approximately 464 inspections.
- Nine (9) permits were issued for new houses.
- Provided customer service and handled approximately 278 calls regarding animal control.

SUBDIVISIONS IN PROCESS

- Minnesota Vegas Ranches Phase 1
- Saint Michel
- County Park Phase 1
- Perez-Garza
- Kings Apartments
- Las Misiones de San Juan
- Grande Produce No. 2

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- Sunflower Events – 905 W. FM 495
- Marisela Ramirez Insurance Agency – 2812 N. Raul Longoria Road
- Marisol's Restaurant – 2100 N. Raul Longoria Road
- Xtreme Tees Embroidery & Printing – 600 N. Veterans Blvd.
- A-Max Auto Insurance – 111 W. FM 495
- Sanchez Printing Shop – 222 N. Nebraska Avenue
- Little Hell Taco LLC. – 205 W. Nolana Avneue, Suites 1 and 2
- ARBE Professional Services – 700 N. Veterans Boulevard
- Monarca Investments – 205 W. Nolana Avenue, Suite 7
- Green Cactus – 205 W. Nolana Avenue, Suite 8

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Phone: (956)223-2220 • Fax: (956) 787-5978

SUBSTANTIAL BUILDING PERMITS ISSUED OR PROCESSED IN THE PAST MONTH

- Office building at the corner of Kansas and U. S. Business 83.
- Estradas car dealership at 5206 N. Raul Longoria Road
- Addition for Resendez Plaza at 102 Amy Drive
- Addition for office building at 427 S. Iowa Avenue
- Addition to Mercedes-Benz Dealership (shop)
- Remodel for Junior's Supermarket
- Office building at 4000 N. Raul Longoria Road

CONDITIONAL AND SPECIAL USE PERMITS IN PROCESS

- Alcohol Sales – Prims Place
- Food Concession Stand – 1101 E. FM 495

REZONING APPLICATIONS IN PROCESS

- None

VARIANCE APPLICATIONS IN PROCESS

- None

ORDINANCES IN PROCESS

- None

UTILITY EASEMENTS

The Department worked with the Project Engineer and the Utilities Director to obtain the necessary easement to undertake the First Time Sewer Connections Project. Sixty four (64) easements were obtained from property owners at no cost to the City. Three (3) easements were pursued from property owners along the expressway for the 12-inch Water Line Project from the Bank of America property to the future Retama Avenue. All three easements were already obtained.

DAVIS-BACON REGULATIONS

The Planning Department conducts employee wage interviews and reviews payroll reports to make sure the project contractors and subcontractors are in compliance with the Davis-Bacon Federal Act. At this time the only project that is impacted by this Act because federal funds are involved is the Water Plant # 2 Expansion Project.

METROPOLITAN PLANNING ORGANIZATION

The Department represents the City of San Juan in the Metropolitan Planning Organization (MPO) Technical Advisory Committee for County-wide transportation planning. Meetings are attended monthly.

HIDALGO COUNTY URBAN COUNTY PROGRAM

The Fiscal Year (2017) project includes paving improvements in the Clark Terrace Phase 1 & 2 Subdivisions. The documents were submitted on time by the department to start the advertisements and the environmental review. The Urban County Program has entered into a contract Perez Consulting Engineers for the engineering plans. If everything goes according to schedule the project will go out for bid in August 2018 and will be completed in the Fall of 2018.

The Fiscal Year 31 (2018) project will involve the repaving of streets in the High School East Subdivision along PSJA Bears Trail Street. If everything goes according to schedule the project is expected to be completed by the Summer of 2019.

PAVING IMPROVEMENTS PROJECT PHASE 2

\$1.84 million is available for additional street improvements throughout the city. The engineering contract with Cruz-Hogan Consultants was approved by the City Commission on August 22, 2017. The funds available include the cost associated with engineering, surveying, geotechnical studies and testing and construction costs. The project went out for bids on February 28, 2018 and the bid opening took place on March 28, 2018. Texas Cordia LLC. out of Edinburg is the construction firm that was selected for the project at a cost of \$1,960,201.00. The project is 15% complete and should be finished by the Fall of 2018. The project includes drainage improvements at the intersection of Ridge and Nebraska Street.

COMPREHENSIVE PLAN PROJECT

Meetings are being held monthly with the project committee and Ann Bagley the project consultant. Our next meeting will be held on Thursday, August 9. During the meeting we will discuss Vision and Goals of the Community.

JULY 2018 MONTHLY REPORT

Activity	Total	Valuation	Fees
Commercial	0	\$ -	\$ -
Apartments	0	\$ -	\$ -
New Residence	9	\$ 1,142,728.00	\$ 4,685.23
Additions	5	\$ 1,014,800.00	\$ 5,150.64
Repair/Renew/Remodel/Re-Inspect	20	\$ 32,700.00	\$ 919.75
House Moving	0	\$ -	\$ -
Mobile Homes	0	\$ -	\$ -
Carpports/D-ways/Sidewalk/Concrete	9	\$ 11,860.00	\$ 271.75
Fences	3	\$ 2,500.00	\$ 74.02
Storage Rooms/Porches/Signs	13	\$ 63,285.00	\$ 484.48
Misc.	6	\$ 76,995.00	\$ 644.43
Total Permits	65	\$ 2,344,868.00	\$ 12,230.30
Plumbing	51	\$ -	\$ 4,075.00
Electrical	24	\$ -	\$ 2,391.00
Mechanical	19	\$ -	\$ 1,505.00
Electrical Licenses	0	\$ -	\$ -
Occupational Licenses	20	\$ -	\$ 800.00
Demolitions	1	\$ -	\$ 100.00
Garage Sales	297	\$ -	\$ 2,960.01
Total Permit:	412		\$ 11,831.01
Grand Total:	477	\$ 2,344,868.00	\$ 24,061.31

Code Enforcement

July 2018 Report

J. Munoz & A. Monroy, Code Enforcement

Inspections Department

July 2018 Report

A. Jaramillo, J. Estrada & I. Cano, Building Inspectors

Illegal Dumping	4	Setbacks	20
Work Orders	45	Foundation	25
Commercial, Abandoned & Junked Vehicles	5	CSI /Backflow	
Garage Sale Signs & W/out Permits	10	Nail Pattern	29
Rubbish	10	Framing/Poly-Seal/Windstorm	25
Banners & Temp. Signs	0	Rough Electrical	42
Fowl Odor	0	Rough Plumbing	36
Building w/o Permit	0	Rough Mechanical	24
Certified Letters	40	Vents & Pipes	18
Complaints Filed in Court	2	Sewer	42
Towed, Abandoned & Junked Vehicles	0	Gas	5
Street Vendor	5	Driveway/Sidewalk	12
Conducting Business in Residence	2	Insulation	16
		Infiltration	14
Total Code Enforcement Activities	123	Final	23
		Occupational Inspection	3
		Mobile Home Inspection	0
Zoila Martinez & Janie Soto		House Inspection	2
		Plan Review	57
		Permit Sign Off	46
		Other	25
Total In-Person	937		
Total Call-in's	2215		
Animal Control Calls	278		
		Total Activities	464



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MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Benjamin Arjona, City Manager
DATE: 07/24/2018
SUBJECT: Department of Parks and Recreation Monthly Report.

To: Benjamin Arjona, City Manager
From: Patrick Willingham, Director of Parks & Recreation
Date: August 7, 2018
Re: July 2018 Monthly Report

For the month of July 2018, we have the following to report:

Parks Division, staff continues to maintain our city parks and landscape areas as needed. This past month staff has been working on the playing fields at San Juan Municipal Park. With our new lighting now in place, Municipal Park was able to host a benefit softball tournament which was comprised of teams from local first responder organizations. First place went to the DEA and second place went to the US Customs.

In addition staff has been assisting other departments with areas around town such as alley ways and right of ways. Staff has also started the process in preparing fields for the upcoming fall season. This past month the parks division welcomed Mr. Tomas Gonzalez to our staff.

Events Division, Event Coordinator Ruben Rodriguez and staff along with all departments assisted with our annual Fireworks in the Park celebration that took place on Tuesday July 3, 2018 at San Juan Municipal Park. Our event was very attended with local acts Eddie Saenz and Roy Solis. Mr. Rodriguez has also been assisting all

summer programs as well.

Recreation Division, this past month staff has been coordinating end of the summer activities with both our summer programs and youth sports. We had a great turnout this summer with several classes reaching capacity. Summer track and field had the biggest increase going from about 25 participants last summer to over 140 this summer. Tennis also had a nice increase going from 7 participants last summer to about 35 this year. In addition, we had our 8u baseball all-star team qualify for the South Zone World Series as well as our 14u team qualifying for the South Zone Championships. Overall participation is on the rise and the 2018 summer was a tremendous success.

Maintenance Division staff continues to provide professional maintenance and custodial service throughout the city. Staff continues to service A/C units and provide maintenance to all our city buildings. July was exceptionally busy bringing units up to par at the old PD, City Shop, the Library and the Recycle Center.

Sorensen Park Project, we are currently meeting with the PSJA ISD to see how we can best come up with the matching part of this grant. We have identified some ways in which this will work but it would have to be an agreement between both the city and the ISD to agree on the details of the match.

UPCOMING EVENTS:

August 6, 2018 Registration for fall sports begins

August 25, 2018 National Night Out

The San Juan Parks and Recreation Department would like to thank all of the participants, coaches, parents, sponsors and City Administration for all their time and dedication to our community for a very successful 2017-2018 year. We look forward to to bigger and brighter days ahead for our community. We look forward to serving you!!

City of San Juan	
2018 4th Of July Celebration Expense Report	
Festival	Amount
Fireworks	\$10,000.00
Entertainment (Music)	\$1,800.00
Moon Jumps	\$2,500.00
Production /Stage	\$5,500.00
Generators	\$1,200.00
Promotors Fee	\$3,150.00
Advertising	Amount
Advance Publishing	\$420.00
Facebook	\$360.00
4 signs -Banners	\$384.00
Other	Amount
JJ Rental Portable Toilet	\$820.00
Chuchin the Clown	\$450.00
Total:	\$26,584.00



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MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Armandina Sesín, Library Director
DATE: August 1, 2018
SUBJECT: July Monthly Report

Enclosed is the July monthly report including statistics and programs:

For the month of June we had 2,702 visitors. Out of those visitors, 41 were here for computer use only. We had 64 new patrons added to our circulation system. We requested and received twenty seven (27) Interlibrary Loans (ILL). The library checked out a total of 2,591 items both adult and children's. We had 82 in-house circulation items. We helped the public with an estimated 660 reference/informational questions. We had 23 children's programs with an attendance of 87 people. The monthly amount deposited was \$760.83 both fines and fees.

Please see attached statistical report.

During the month of July:

- Attended the Directors' meetings.
- Attended the City Commission meetings.
- Went to City Hall to make the weekly money deposits for the library.
- Attended the Budget meeting.
- Hosted Meet the Authors Night.
- Managed the day to day operations of the San Juan Memorial Library

Meetings to be held in August, 2018

Multipurpose Room

Library Board, August 1st

Planning & Zoning, August 2nd, 9th & 16th

Civil Service Entry Exam, August 7th

Keep San Juan Beautiful, August 8th

EDC Meetings, August 14th & 28th

City Commission Meetings, August 14th & 28th

Directors' Meeting, August 15th & 29th

Training Room:

No meetings will be held during the month of August.

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**San Juan Memorial Library
July 2018 Statistics**

Statistics	
Total Visitors	2,702
Computer Users	41
Total Checkouts	2,591
In-House Use	82
Inter-Library Loans	27
New Patrons	64
Reference\ Informational Questions	660
FAX transactions	67
Children's Programs	23
Attendance	87

Multipurpose Room Reservations	Attendance
3rd Human Resources - Executive Room	2
5th Planning & Zoning	16
6th Human Resources - Executive Room	2
7th Writing Workshop	6
9th Human Resources - Executive Room	3
10th Summer Reading Program	19
10th SRP Lunch	26
10th City Commission	74
11th Directors Meeting	15
11th Human Resources - Executive Room	3
11th Summer Reading Program	20
11th SRP Lunch	30
11th Keep San Juan Beautiful	7
12th Summer Reading Program	18
12th SRP Lunch	28
12th Townhall Meeting	15
13th Summer Reading Program	11
13th SRP Lunch	11
14th Utilities Department	5
17th Summer Reading Program	8
17th SRP Lunch	12
17th Human Resources - Executive Room	2
18th Human Resources - Executive Room	2
18th Summer Reading Program	11
18th SRP Lunch	16
19th Human Resources - Executive Room	2
19th Summer Reading Program	13
19th SRP Lunch	22
19th Work Session Meeting	16
20th Summer Reading Program	10
20th SRP Lunch	13
23rd Human Resources - Executive Room	2
23rd Law Enforcement Risk Management	39
24th Summer Reading Program	7
24th SRP Lunch	11

Checkouts	
DVDs	393
Books Juvenile	1,888
Books Adult	310
Total	2,591

WiFi Usage	
LibGuest	354
LibStaff	41
LibAdmin	0
Total	395

Study Room Attendance	
Study Rooms	75

Facebook Page	
Likes	14
Visitors	20

SJML Homepage	
Visitors	45,798

Deposits	
Fines	\$ 339.33
Copies	\$ 421.50
Total	\$ 760.83

M.R. Reservations (cont)	Attendance
24th City Commission	30
25th Directors Meeting	15
25th Summer Reading Program	14
25th SRP Lunch	34
25th SBA	3
26th Summer Reading Program	18
26th SRP Lunch	26
26th EDC Board Meeting	20
27th Summer Reading Program	19
27th SRP Lunch	28
30th Townhall Meeting - Exec	13
31st SRP Pizza Party	54
31st Special Called Meeting	22
Total	795

San Juan Memorial Library
July 2018 Statistics

24th SBA	2
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Youth & Children's Programs/Attendance

Date	Program	Attendance
Thursday, July 5, 2018	Homework	3
Friday, July 6, 2018	Coloring	2
Tuesday, July 10, 2018	Homework	4
Tuesday, July 10, 2018	Coloring	4
Wednesday, July 11, 2018	Toddler Time	3
Thursday, July 12, 2018	Game Night	3
Thursday, July 12, 2018	Coloring	4
Friday, July 13, 2018	Coloring	2
Tuesday, July 17, 2018	Coloring	3
Wednesday, July 18, 2018	Toddler Time	6
Friday, July 20, 2018	Coloring	4
Saturday, July 21, 2018	Coloring	2
Saturday, July 21, 2018	Story Time/Craft	4
Saturday, July 21, 2018	Movie	11
Tuesday, July 24, 2018	Coloring	2
Wednesday, July 25, 2018	Toddler Time	3
Thursday, July 26, 2018	Homework	4
Thursday, July 26, 2018	Coloring	2
Thursday, July 26, 2018	Game Night	3
Friday, July 27, 2018	Homework	4
Saturday, July 28, 2018	Homework	4
Saturday, July 28, 2018	Story Time/Craft	5
Tuesday, July 31, 2018	Coloring	5
Total	23	87



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"The Friendly
City"

MEMORANDUM

To: Eric Munoz, Street/Alleys & Recycling Supervisor
From: Janie Morin, Receptionist / Clerk
Date: Aug. 2, 2018
Subject: July Monthly Report

Revenue and Tonnage:

Cardboard:	5.55 tons/\$459.78
Office Paper:	0.76 tons/\$152.00
Mix Paper:	5.37 tons/\$268.50
Newspaper:	0.68 tons/\$40.80
Recyclables:	3.24 tons/\$0.00
Aluminum Cans:	0.18 tons/\$184.16
Metal:	1.23 tons/\$220.50
Used Oil	250 gals
 Total Tons/Revenue:	 17.01 tons/250 gals/\$ 1,325.74
Savings of:	\$340.20
Walk-Ins:	473



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MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: David Salinas, Interim Director of Sanitation
DATE: August 7, 2018
SUBJECT: Monthly Report

SANITATION DEPARTMENT

- Solid Waste Collection ran on schedule all month.
- Brush pickup ran a week behind schedule in July. (Back on Schedule)
- Drop off Site – 523 residents
- Service Orders – 83
- Residential – 492.27 Tons
- Commercial – 850.62 Tons
- Roll-Off – 102.81 Tons (Commercial Rental)
- Brush – 413.94

CENTRAL GARAGE

- Work Orders – 57
- Open – 10
- Closed – 40
- Past Due – 7
- Waiting on parts

STREETS DEPARTMENT

- Right of Ways (ROW);
 - Mowed 39
 - Cut 6 trees
- Stormwater;
 - Cleaned Inlets – 3
- Streets;
 - Patching – 88 Potholes
 - Sweeping – 3
 - 1st Street
 - N. Standard
 - N. Lincoln
- Vector Control;
 - Calls – 6
 - Monday (7/2/2018) Municipal Park, Housing Authority, and started at Oleander on Minnesota working our way south, sweeping area east and west up to Nolana.
 - Monday (7/9/2018) Continued at Nolana to the south on both sides and stopped at El Dora Heights.
 - Wednesday (7/11/2018) Gran Dora Estates, Loma Linda Sub, Dos Arbolitos Sub, Ebano Heights, Encino Heights, Monte Grande Sub.

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- Thursday (7/12/2018) Started at west El Dora Rd, From Lucky Dr; west Sioux Rd, Sioux Terrace Sub, Los Olmos, up to Raul Longoria Rd.
- Friday (7/13/2018) From south of Sioux Rd on both sides up to north side of 495 to west & San Juan del Norte, Chula Vista to the east..
- Tuesday (7/17/2018) Started at Citriana Village to the east did Zarate Dr, Morning Set Sub, Los Arboles, PH1, PH2, Casa Bonita Sub, Capri 1&2 up to Santa Fe Sub.
- Wednesday (7/18/2018) Started at Small Sub, Granada Village, Hazel Sub, Salazar Sub, San Juanita Sub, Los Jardines, Santa Fe Sub, Pecan Estates 1,2,3,& 4, and stopped at Los Laureles.
- Monday (7/23/2018) Started at Los Chaparrales 1,2,& 3, B&H # 2, 3, & 3 Phase 2, Jumped over to south side, HEB area, Walgreens sub, J&Y Sub, Ebony Estates, Palm Vista 1, 2, 3, &4, Housing Authority, Recycle Center area, Municipal Park, Shrine, up to Liberty Park.
- Wednesday (7/25/2018) Area east of Nebraska up to Cesar Chavez between bus 83 and Frontage
- Thursday (7/26/2018) Area between Cesar Chavez and S. Nebraska from Bus 83 to 11th St.(LAST DAY OF SPRAYING.)
- TDA Notified Mr. Ramiro Ramirez that his certification was no longer valid for subdivision application.

SAN JUAN POLICE DEPARTMENT IN PARTNERSHIP WITH
SHOOT FOR THE STARS FOUNDATION AND SAN JUAN CRIME STOPPERS PRESENTS



SAN JUAN



PERFORMANCE BY:



POLICE • COMMUNITY PARTNERSHIPS



SATURDAY, AUGUST 25TH
5:00 P.M. – 8:00 P.M.

RAFFLE ★ MUSIC ★ SCHOOL SUPPLIES
MOVIE NIGHT WITH FREE POPCORN

SAN JUAN POLICE DEPARTMENT (SOUTH STATION)
301 E. RIDGE ROAD, SAN JUAN, TX 78589



AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 14, 2018

Discussion and Possible Action to Authorize the City Manger to Execute a Budget Amendment out of Retained Earnings in the Sanitation Department to Cover Repair Cost for the Sanitation Department and Authorize the City Manager to Execute All Related Documents and Budget Amendment as Needed.

STAFF COMMENTS AND RECOMMENDATIONS:

The Budget Amendment is for Repairs to Unit 412 (Roll-off).

RECOMMENDATION:

Approve as Presented and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed.

PREPARED BY:

David Salinas,
Director of Utilities

APPROVED BY:

Benjamin Arjona, City
Manager

Budget Amendment No.

Fund Name: Sanitation

Dept. Name: Sanitation

[illegible]

JUSTIFICATION: Budget increase to cover cost for repairs for Roll-Off truck and other trucks needed for repairs.

REVIEWED BY	DATE
(Finance Department)	

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 14, 2018

Discussion and Consider Proposed Tax Rate for the City of San Juan for Fiscal Year Beginning October 1, 2018 through September 30, 2018 and Setting Public Hearings.

STAFF COMMENTS AND RECOMMENDATIONS:

In Accordance with Property Tax Law, if the Proposed Tax Rate (\$.6993/\$100) will exceed the Effective Tax Rate (\$0.6988/\$100) or Rollback Tax Rate (\$.7480/\$100) a Record Vote must be Taken and also schedule two (2) Public Hearings. The two (2) Public Hearings will be scheduled on Tuesday, August 28, 2018 at 6:30 P.M. for the First Hearing and the Second Hearing on Tuesday, September 11, 2018 at 6:30 P.M. The Public Hearings will take place at the City of San Juan Memorial Library Multipurpose Room located at 1010 S. Standard.

RECOMMENDATION:

Consider Proposed Tax Rate for the City of San Juan for Fiscal Year Beginning October 1, 2018, through September 30, 2019, and Setting Public Hearings.

PREPARED BY:

Leroy Gonzales,
Interim Director

APPROVED BY:

Benjamin Arjona, City
Manager

Benchmark 2017 and 2018 Tax Rate Comparison
City of San Juan, Texas

2017 Total Taxable Value \$ 918,801,680
2018 Total Taxable Value \$ 933,785,282
2016-2017 Taxable Value Increase \$ 14,983,602

	2017		2018			
	Tax Rate Per \$100	Tax Levy	Tax Rate Per \$100	Tax Levy	Additional Tax Levy	2016-2017 Comparison
Effective Tax Rate	\$ 0.6684	\$ 6,141,270	0.6988	\$ 6,525,292	\$	384,022
One Cent per \$100 Tax Increase	\$ 0.6784		0.7088	\$ 6,618,670	\$ 93,378	
Two Cent per \$100 Tax Increase	\$ 0.6884		0.7188	\$ 6,618,670	\$ 186,756	
Notice of Hearing Limit	\$ 0.6684	\$ 6,141,270	0.6988	\$ 6,525,292	\$ -	
Rollback Tax Rate	\$ 0.7290	\$ 6,698,064	0.7480	\$ 6,984,714	\$ 459,422	
Last Year's Current Tax Rate	\$ 0.6993	\$ 6,425,180	0.6993	\$ 6,529,960	\$ 4,668	104,780
Proposed Tax Rate	\$ 0.6993	\$ 6,425,180	0.6993	\$ 6,529,960	\$ 283,910	

2018 Governing Body Summary #1A*

Benchmark 2018 Tax Rates

City of San Juan

Date: 08/06/2018 10:19 AM

DESCRIPTION OF TAX RATE	TAX RATE PER \$100	THIS YEAR'S TAX LEVY**	ADDITIONAL TAX LEVY
Effective Tax Rate	\$0.6988	\$6,525,292	
One Percent \$100 Tax Increase***	\$0.7058	\$6,590,657	\$65,365
One Cent per \$100 Tax Increase***	\$0.708800	\$6,618,670	\$93,378
Notice & Hearing Limit****	\$0.6988	\$6,525,292	\$0
Rollback Tax Rate	\$0.7480	\$6,984,714	\$459,422
Last Year's Tax Rate	\$0.699300	\$6,529,960	\$4,668
Proposed Tax Rate	\$0	\$0	\$-6,525,292

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 19 of the Effective Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax increase compared to effective tax rate.

****The Notice and Hearing Limit is the highest tax rate that may be adopted without notices and a public hearing. It is the lower of the rollback tax rate or the effective tax rate.

2018 Tax Rate Calculation Worksheet

Date: 08/06/2018 10:18 AM

Taxing Units Other Than School Districts or Water Districts

City of San Juan

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the effective tax rate and rollback tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest.

School districts do not use this form, but instead use Comptroller Form 50-859 Tax Rate Calculation Worksheet for School Districts.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 Water District Rollback Tax Rate Worksheet.

This worksheet is provided to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: Effective Tax Rate (No New Taxes)

The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the effective tax rate should decrease.

The effective tax rate for a county is the sum of the effective tax rates calculated for each type of tax the county levies.

Effective Tax Rate Activity	Amount/Rate
1. 2017 total taxable value. Enter the amount of 2017 taxable value on the 2017 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). ¹	\$1,026,855,732
2. 2017 tax ceilings. Counties, cities and junior college districts. Enter 2017 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$111,161,411
3. Preliminary 2017 adjusted taxable value. Subtract Line 2 from Line 1.	\$915,694,321
4. 2017 total adopted tax rate.	\$0.6993/\$100
5. 2017 taxable value lost because court appeals of ARB decisions reduced 2017 appraised value. A. Original 2017 ARB Values.	\$5,011,762
B. 2017 values resulting from final court decisions.	\$4,169,992
C. 2017 value loss. Subtract B from A. ³	\$841,770
6. 2017 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$916,536,091
7. 2017 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2017. Enter the 2017 value of property in deannexed territory. ⁴	\$0
8. 2017 taxable value lost because property first qualified for an exemption in 2018. Note that lowering the amount or percentage of an existing exemption does not create a new	

exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
A. Absolute exemptions. Use 2017 market value:	\$557,665
B. Partial exemptions. 2018 exemption amount or 2018 percentage exemption times 2017 value:	\$607,089
C. Value loss. Add A and B. ⁵	\$1,164,754
9. 2017 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2018. Use only properties that qualified in 2018 for the first time; do not use properties that qualified in 2017.	
A. 2017 market value:	\$0
B. 2018 productivity or special appraised value:	\$0
C. Value loss. Subtract B from A. ⁶	\$0
10. Total adjustments for lost value. Add lines 7, 8C and 9C.	\$1,164,754
11. 2017 adjusted taxable value. Subtract Line 10 from Line 6.	\$915,371,337
12. Adjusted 2017 taxes. Multiply Line 4 by Line 11 and divide by \$100.	\$6,401,191
13. Taxes refunded for years preceding tax year 2017. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2017. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017. ⁷	\$9,880
14. Taxes in tax increment financing (TIF) for tax year 2017. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0. ⁸	\$0
15. Adjusted 2017 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14. ⁹	\$6,411,071
16. Total 2018 taxable value on the 2018 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled. ¹⁰	
A. Certified values:	\$1,053,184,597
B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. Pollution control and energy storage system exemption : Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	\$0
D. Tax increment financing: Deduct the 2018 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2018 taxes will be deposited	\$0

into the tax increment fund. Do not include any new property value that will be included in Line 21 below. ¹¹	
E. Total 2018 value. Add A and B, then subtract C and D.	\$1,053,184,597
17. Total value of properties under protest or not included on certified appraisal roll. ¹²	
A. 2018 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. ¹³	\$220,822
B. 2018 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. ¹⁴	\$0
C. Total value under protest or not certified: Add A and B.	\$220,822
18. 2018 tax ceilings. Counties, cities and junior colleges enter 2018 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2017 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁵	\$119,620,137
19. 2018 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	\$933,785,282
20. Total 2018 taxable value of properties in territory annexed after Jan. 1, 2017. Include both real and personal property. Enter the 2018 value of property in territory annexed. ¹⁶	\$525,972
21. Total 2018 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2017. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2017, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2018. ¹⁷	\$15,924,639
22. Total adjustments to the 2018 taxable value. Add Lines 20 and 21.	\$16,450,611
23. 2018 adjusted taxable value. Subtract Line 22 from Line 19.	\$917,334,671
24. 2018 effective tax rate. Divide Line 15 by Line 23 and multiply by \$100. ¹⁸	\$0.6988/\$100
25. COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2018 county effective tax rate. ¹⁹	

¹Tex. Tax Code Section 26.012(14)

²Tex. Tax Code Section 26.012(14)

³Tex. Tax Code Section 26.012(13)

⁴Tex. Tax Code Section 26.012(15)

⁵Tex. Tax Code Section 26.012(15)

⁹Tex. Tax Code Section 26.012(13)

¹⁰Tex. Tax Code Section 26.012

¹¹Tex. Tax Code Section 26.03(c)

¹²Tex. Tax Code Section 26.01(c) and (d)

¹³Tex. Tax Code Section 26.01(c)

⁶Tex. Tax Code Section 26.012(15)

⁷Tex. Tax Code Section 26.012(13)

⁸Tex. Tax Code Section 26.03(c)

¹⁴Tex. Tax Code Section 26.01(d)

¹⁵Tex. Tax Code Section 26.012(6)

¹⁶Tex. Tax Code Section 26.012(17)

SECTION 2: Rollback Tax Rate

The rollback tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O):** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus eight percent. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt:** The debt tax rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The rollback tax rate for a county is the sum of the rollback tax rates calculated for each type of tax the county levies. In most cases the rollback tax rate exceeds the effective tax rate, but occasionally decreases in a taxing unit's debt service will cause the effective tax rate to be higher than the rollback tax rate.

Rollback Tax Rate Activity	Amount/Rate
26. 2017 maintenance and operations (M&O) tax rate.	\$0.5291/\$100
27. 2017 adjusted taxable value. Enter the amount from Line 11.	\$915,371,337
28. 2017 M&O taxes.	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$4,843,229
B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2017. Enter amount from full year's sales tax revenue spent for M&O in 2017 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$901,410
C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. Taxes refunded for years preceding tax year 2017: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2017. This line applies only to tax years preceding tax year 2017.	\$7,641
F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2018 captured appraised value in Line 16D, enter 0.	\$0
H. Adjusted M&O Taxes. Add A, B, C, E and F. For taxing unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$5,752,280

SECTION 3: Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its effective and rollback tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its effective tax rate and/or rollback tax rate because it adopted the additional sales tax.

Activity	Amount/Rate
41. Taxable Sales. For taxing units that adopted the sales tax in November 2017 or May 2018, enter the Comptroller's estimate of taxable sales for the previous four quarters. ²⁰ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2017, skip this line.	\$0
42. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ²¹ Taxing units that adopted the sales tax in November 2017 or in May 2018. Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ²² - or - Taxing units that adopted the sales tax before November 2017. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$901,410
43. 2018 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$933,785,282
44. Sales tax adjustment rate. Divide Line 42 by Line 43 and multiply by \$100.	\$0.0965/\$100
45. 2018 effective tax rate, unadjusted for sales tax. ²³ Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.6988/\$100
46. 2018 effective tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2017 or in May 2018. Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2017.	\$0.6988/\$100
47. 2018 rollback tax rate, unadjusted for sales tax. ²⁴ Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$0.8445/\$100
48. 2018 rollback tax rate, adjusted for sales tax. Subtract Line 44 from Line 47.	\$0.7480/\$100

¹⁷Tex. Tax Code Section 26.012(17)

¹⁸Tex. Tax Code Section 26.04(c)

¹⁹Tex. Tax Code Section 26.04(d)

²⁰Tex. Tax Code Section 26.041(d)

²¹Tex. Tax Code Section 26.041(i)

²²Tex. Tax Code Section 26.041(d)

²³Tex. Tax Code Section 26.04(c)

²⁴Tex. Tax Code Section 26.04(c)

SECTION 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Additional Rollback Protection for Pollution Control Activity	Amount/Rate
49. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ²⁵ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ²⁶	\$0
50. 2018 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$933,785,282
51. Additional rate for pollution control. Divide Line 49 by Line 50 and multiply by \$100.	\$0/\$100
52. 2018 rollback tax rate, adjusted for pollution control. Add Line 51 to one of the following lines (as applicable): Line 39, Line 40 (counties) or Line 48 (taxing units with the additional sales tax).	\$0.7480/\$100

SECTION 5: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

Effective tax rate (Line 24; line 25 for counties; or line 46 if adjusted for sales tax)	\$0.6988
Rollback tax rate (Line 39; line 40 for counties; or line 48 if adjusted for sales tax)	\$0.7480
Rollback tax rate adjusted for pollution control (Line 52)	\$0.7480

SECTION 6: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the taxing unit.

print here

Printed Name of Taxing Unit Representative

sign here _____

Taxing Unit Representative

_____ Date

²⁵Tex. Tax Code Section 26.045(d)

²⁶Tex. Tax Code Section 26.045(i)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 14, 2018

Discussion and Possible Action Authorizing City Manager to Execute Budget Amendment for Retained Earnings in the Amount of \$35,000.00 for the Purchase of Tires and 90 Gallon Containers.

STAFF COMMENTS AND RECOMMENDATIONS:

The budget amendment allows for the purchase of tires for Sanitation trucks and the purchase of 500 - 96 gallon containers. Budget amendment was approved in the last Commission Meeting of July 24, 2018 for \$28,000.00.

RECOMMENDATION:

Approve as recommended.

PREPARED BY:

Brenda Escalante,
Aide

APPROVED BY:

Benjamin Arjona, City
Manager

**CITY OF SAN JUAN
BUDGET AMENDMENT
FY 2017-18**

Budget Amendment No.

(Assigned by Fin. Dept)

Fund Name: Sanitation

Dept. Name: Sanitation

Account Number	Description	Original Budget	Amended Budget	Increase	Decrease	Amended Budget Amt.
REVENUES						
		-	-			-
						-
						-
						-
						-
TOTAL REVENUES		-	-	-	-	-

[illegible]

TOTALS EXPEDITURES	80,000	99,000	35,000	-	134,000
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JUSTIFICATION: Budget increase to cover cost for tires for all garbage trucks and 90 gallon trash containers needed.

Esperanza Rodriguez	7/19/2018
REQUESTED BY	DATE
Department Director (Print)	

DEPT. DIRECTOR _____ DATE _____
 Department Director (Signature)

APPROVED BY
 City Manager (Budget Officer)

DATE

REVIEWED BY	DATE
(Finance Department)	

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, June 26, 2018

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Ernesto Guajardo, Commissioner
Jesse Ramirez, Commissioner
Criselda Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Finance Director
Adelaida Cordero, Director of Human Resources
Richard Rodriguez, Library Supervisor
Patrick Willingham, Director of Parks and Recreation
Monica Gomez, Planner II
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Ernesto Guajardo, Commissioner led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Status Report on the 3.5 MGD Water Treatment Plant Number 2.

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, June 26, 2018

DISCUSSION: Benjamin Arjona, City Manager stated that the first item on the Agenda was the report from the Water Treatment Plant and that Mark Ramirez with Cruz Hogan was present to give an update. Mr. Ramirez stated that they were on the tail-end of the project; the installation of the existing filter components and the air cones were updated. He also mentioned that there was some work that the City was finalizing and as soon as that was done the contractor would start working on the existing filters so they would be back in service. He added that there is some training that needs to be done in reference to some equipment and it would take place in the next couple of months. Mayor Garza asked if they were still meeting on a monthly basis and Mr. Ramirez responded that they were meeting on a “as needed basis” since the project was far enough ahead that the contractor had marching orders and they had not requested a weekly meeting. Mayor Pro-Tem Garcia asked for the percentage of completion and Mr. Ramirez replied that it would be in a week or so. Mayor Garza then asked if there were any other questions and there weren’t.

b. Update on Human Resources Comprehensive Study.

DISCUSSION: Benjamin Arjona, City Manager stated that this item had been discussed briefly yesterday as to where we stood with the Comprehensive Study and that it had been submitted to the consultants. The consultants would review the survey with other cities and would provide us with a recommendation on what the job order, job description and pay grade would be. Mr. Arjona also stated that we should be getting a response in the next three to four months in order to bring a recommendation to the Commission and possibly get an approval. Mayor Pro-Tem Garcia stated that hopefully it would be in before next year’s budget and Mr. Arjona responded that the goal was to approve it before the next fiscal year. Mayor Garza asked if there were any other questions and there weren’t.

c. Update on Parks Projects in Partnership with PSJA

DISCUSSION: Benjamin Arjona, City Manager stated that the installation of lights at the San Juan Municipal Park was pretty much completed and there were some adjustments and training as to how the lights would be used and controlled. He added that as far as the partnership with the school district, that was a commitment with the Municipal Park and they would continue making improvements in the park. Commissioner Jesse Ramirez asked on the status of the Sorenson Elementary Park and Mr. Arjona replied that it was at a standstill because the City was not aware of some matching monies and it was around 36 or 38. Mayor Garza stated that once the City came up with their part it would move forward. Commissioner Ramirez asked by when and Mr. Arjona replied that he could not answer that until the City and School District met to discuss who would be benefitting the most. He added that regardless if the School paid less monies, the City would still look at the dollar figures. Commissioner Ramirez asked if there was a timeline or would they recapture the funds if they were not used and Patrick Willingham, Director of Parks and Recreation replied that for that specific project they had one more year, until July 2019. He also mentioned that they were trying to identify the parks plan with the assistance of the parks grant expert to identify how much in-kind monies could be used towards the match to try and offset the \$160,000. Commissioner Sanchez asked if July, 2019 was the complete project turnkey and Mr. Willingham responded that it was. Commissioner Ramirez stated that we should be meeting and moving forward with the project and Mr. Willingham responded that he would get everything together along with a timeframe to present to the Commission. Mayor Garza asked if there were any other questions and there weren’t.

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, June 26, 2018

d. Proclamation declaring the City of San Juan a Local State of Disaster.

Ben Arjona, City Manager stated that due to the torrential rains that had hit every city from the west to the eastern part of the Valley, including the City of San Juan, Mayor Garza would be reading the Proclamation. He also thanked the First Responders, Mr. Gonzalez, Police Chief and Mr. Garza, Chief of Fire, for taking the lead in the situation, as well as Mr. David Salinas, Utilities Director and Ms. Gonzalez, Sanitation Director for their assistance. Mayor Garza signed the Proclamation and Mr. Garza, Chief of Fire read the Proclamation as follows:

“Whereas the City of San Juan on the 20th day of June, 2018 has suffered a widespread of severe damage, injury or loss of life or property or there is imminent threat of the same resulting from the heavy tropical rain falls causing severe massive flooding to the City of San Juan that started on June 20, 2018. I, Mayor Garza have determined that extraordinary measures must be taken to alleviate the suffering of people and protect or rehabilitate property now therefore be it proclaimed by the Mayor of San Juan that a local state of disaster is hereby declared for San Juan, Texas pursuant to 418.018A of the Texas Government Code. The State of Disaster shall continue for a period of not more than seven days from the date of this Declaration unless continued or renewed by the City of San Juan Commission of San Juan, Texas. Pursuant to 418.018C of the Texas Government Code, the declaration of the local State of Disaster shall be given prompt and general publicity and shall be filled promptly with the City Secretary. Pursuant to 418.018D of the Texas Government Code this Declaration of local State of Disaster activates the City Emergency Management Plan that this Proclamation shall take effect immediately from the date after issuance ordered on this 26th day of June, 2018.”

Mayor Garza then asked if there were any questions and also thanked everyone for their prompt response and assistance. He stated he had spoken to Mr. Arjona, City Manager to establish a roundtable of police, fire, city directors, as well as Commissioners in case the City had to face bad weather again. A scheduled date for the meeting will follow and State Representative Mando Martinez plans to attend. Tirso Garza, Chief of Fire stated that hurricane threats are pretty much unpredicted and a different operation takes place when they receive notifications through the County, since seven to ten days before the storm develops they are starting with the preparations. When the threat is inevitable, EOC is activated and all departments are assigned the annex part of their Emergency Management Plan. Commissioner Sanchez mentioned it was touching to see the residents go through their damages and how they had been affected and he agreed with Mayor Garza that during those situations, different duties should be assigned and activated. Mayor Garza stated that he had been at the roundtable meeting with Richardson and they had mentioned that they were waiting for the President to sign the Declaration for FEMA to be activated. Chief Garza mentioned that the EOC would be set up in his office and his staff would be assisting with obtaining information from the residents affected, as well as photos and information of damage to some of the City facilities. He added that the FEMA documentation was very lengthy and it could easily be rejected, so Chief Garza suggested a training session to educate the people on filling out the forms with County and FEMA representatives present. Mayor Garza then thanked Chief Garza and all the other Directors for their assistance and involvement during this process.

e. Presentation of Departmental Reports: Department of Finance, Police Department, Municipal Court, Fire Department and Department of Utilities.

1. Department of Finance Monthly Report
2. Police Department Monthly Report
3. Municipal Court Monthly Report
4. Fire Department Monthly Report
5. Department of Utilities Monthly Report

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, June 26, 2018**

Mr. Arjona, City Manager mentioned the next item was the presentation of Departmental Reports and the Directors were present if there were any questions.

Commissioner Ramirez asked about the Med-Care response time and Chief Garza responded that they had had twelve calls that had gone beyond the time. He apologized for not sending the directors of Operations a statement or an email when he responds back to them. He also mentioned that the City now had three units and that would eliminate the delay in calls. He had not seen the monthly report yet since he gets it on July 5th but he would check to see if the additional units had made a difference and he would also email the response to the 12 delays last month. Commissioner Ramirez thanked Chief Garza and Mayor Garza asked if there were any questions and there weren't.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. Discussion and Possible Action on naming the Sports Complex currently referred to as Mayfield Park.

Patrick Willingham, Director of Parks and Recreation mentioned that previously this item had been tabled but now they were hoping for possible action on naming the park since it had grown from a ballpark to a larger sports complex facility. Commissioner Guajardo stated he knew the park had been there for years and also how several legendary coaches had participated there, therefore he suggested the park be named "The San Juan Sports Complex".

Commissioner Ernesto Guajardo Motioned to Approve and Seconded by Commissioner Jesse Ramirez. Motion Passed (5-0)

- b. Discussion and Consideration of awarding RFQ# 18-68-05-31 by selecting three (3) Firms on a rotation basis for Geo-Technical and Construction Material Testing Services.

David Salinas, Director of Utilities stated that on June 19th, they had received three statements of qualifications so they decided to get all three firms on rotation basis. He added that the only reason they had to re-advertise was due to requirements for women and minority-owned businesses in order to be able to use funding from the Texas Water Development Board or any federal funds, therefore the recommendation was to go ahead and select all three firms and amend their current contracts to comply with the requirements. Mayor Pro-Tem Garcia asked if these were the same firms we were presently using and Mr. Salinas stated that was correct, they were just amending the existing contracts to comply with the new DBE requirements.

Mayor Pro-Tem Garcia Motioned to Approve and Seconded by Commissioner Jesse Ramirez. Motion Passed (5-0)

VII. CONSENT AGENDA

- a. Monthly Collection Report – May 2018

Mr. Arjona, City Manager stated the next item was the May 2018 Collection Report and Mayor Garza asked if there was anything that needed to be amended and if not, was there a Motion to approve.

Mayor Pro-Tem Pete Garcia Motioned to Approve and Seconded by Commissioner Sanchez. Motion Passed (5-0)

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, June 26, 2018**

VIII. ADJOURNMENT 6:30pm

**Mayor Pro-Tem Pete Garcia Motioned to Adjourn and Seconded by Commissioner Lenny Sanchez.
Motion Passed (5-0)**

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary