



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, February 26, 2019

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation of Departmental Reports: Department of Finance, Police Department, Municipal Court, Fire Department and Department of Utilities.

1. Department of Finance Monthly Report.

2. Fire Department Monthly Report.

3. Municipal Court Monthly Report.

4. Police Department Monthly Report.

VI. PUBLIC HEARING/ORDINANCES

- A. Consider Adoption of an Ordinance in First Reading of the Rezoning Request from Single-Family Residence District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis. **TABLED**
- B. Special Use Permit for the Construction of a New Monopole Cell Tower and a Variance Request to the Zoning Ordinance to Allow the Construction of a 125 feet Monopole Tower within the 200 feet setback from a Residential Property, legally described as Lot 2, Los Jardines Subdivision, as Requested by Branch Towers III, LLC.
- C. Consider a Public Hearing and Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “El Barrilito Drive-Thru” legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.
- D. Consider and Possible Action to Approve an Ordinance Abandoning a Street or Right-of-Way Exhibits "A" and "B", as Described as the South Twenty-eight (S28') feet of Lot Six (6), Burg Subdivision, an addition to the City of San Juan, Hidalgo County, Texas, as Recorded in Volume 1222, Page 565, Map Records of Hidalgo County, Texas as Requested by the Owner(s); Authorizing the Mayor to Execute any and all Necessary Transfer Documents for said Abandonment; Providing a Repealer Clause; Providing a Savings Clause; Providing for Effective Date; Providing for Publication; and Ordaining Other Provisions Related to the Subject Matter Hereof.

VII. CONTRACTUALS/RESOLUTIONS

- A. Consider a Resolution Authorizing the City Manager to Submit, Accept an Application for Funding to the Office of the Governor, Homeland Security Grant Division for the City of San Juan Law Enforcement Emergency Regional Response Team (LEERRT) Enhancement Project - 2019 Gear Project.
- B. Consider Resolution Authorizing the Submission of an Application Under the 2020 Local Border Security Program Solicitation to the Governor's Office Homeland Security Grant Division.
- C. Consider Resolution Authorizing the City Manager to Submit, Accept an Applications for Funding to the Office of the Governor, Criminal Justice Division for the City of San Juan Crime Victims Liaison Project.

- D.** Consider Authorizing the City Manager to Enter Into an Agreement with Perez Consulting Engineers, LLC. for Water Treatment Plant No. 1 Equipment Replacement and Rehabilitation and Authorize the Mayor to Execute All Related Documents and Budget Amendment as Needed.
- E.** Reconsideration of Preliminary and Final Plat Approval of the Kings Apartments Subdivision being a 0.905 acre tract of land being all of Lot 6, Burg Subdivision, as Requested by Barrera Infrastructure Group Inc.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A.** Consider Declaring Real Property Sun Valley Estates # 1 Lot 51, San Juan, Hidalgo County, Texas; AKA 908 Sunset Street, San Juan, Texas 78589-4302 as Surplus Property and Authorize the City Manager to Sell or Lease said Property.
- B.** Consider Authorizing Staff to Submit the Revised Water Conservation and Drought Contingency Plan to the Texas Water Development Board.
- C.** Municipal Court Amnesty Program.

IX. CONSENT AGENDA

- A.** Consider Second and Final Reading of an Ordinance for the Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center, LLC. located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center, Inc.
- B.** Monthly Collection Report - January 2019.
- C.** Budget Expenditure Report -January 2019.
- D.** Meeting Minutes
 - August 14, 2018
 - September 18, 2018
 - September 25, 2018
 - October 22, 2018
 - December 11, 2018

X. EXECUTIVE SESSION

A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter §551.071 and §551.074 (Consultation with Attorney and Texas Government Code).

1. Discussion and Possible Action Regarding the Appointment, Duties, Renumeration and/or Public Office or Employee: City Manager (Texas Government Code §551.074 Personnel Matters; Closed Meeting)
2. Discussion and Possible Action Regarding Issues Concerning Takeover Agreement Between the City of San Juan and the Guarantee Company of North America USA Concerning 3.5 MGD Water Treatment Plant No. 2 Project (Bond No. SS70111645) (Texas Government Code §551.071 Consultation with Attorney; Closed Meeting).

XI. RECONVENE

A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

XII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

CITY COMMISSION MEETING AGENDA
FEBRUARY 26, 2019
PAGE 5

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2019.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Interim Director

DATE: 02/15/2019

SUBJECT: Department of Finance Monthly Report.

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s investments policy prioritizing objective of safety, liquidity and yield

Additional Information

- 6 STAFF MEMBERS
- Maintained 28 funds, assisted 24 departments, and posted 1,108 journal entries, issued 709 disbursement checks, and processed 2,091 payroll checks and direct deposits, during the months of October 2018 –December 2018
- Re-numbered the City Units 85% complete
- Started on 12/27/2018 with the Audit FY 2017/2018
- Reconciled 5 Bank Accounts
- Budget Adjustments 9
- Budget Amendments 3

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- Manage a 22.8 million budget

General Fund Budget of 11.5 million

Utility & Sanitation Fund 7.4 million

Stormwater Fund 287 thousand

Debt Service Fund 1.6 million

Other Funds 1.8 million

Utility Billing Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City collects about 6,571 water and 9,612 sewer accounts.
- North Alamo Water Supply Corporation service 3,409 sewer accounts
- Per Audited Financial Report, in FY ending 9/30/2018, Utility Fund collected 5.6 million and Sanitation Fund 2.9 million with a combined 8.5 million.
- Email Billing (19)
- Service Orders
 - Connects 48
 - Meter information 112
 - Disconnect 46
 - Dead Meters Change 6
 - Past Due Notice 1,589
 - Cut Off Register 20
 - Cut List 104
 - Payments are made by
 - 74 % paid in person
 - 1 % juniors
 - 15 % online
 - 6 % bank drafts
 - 4 % other locations
- Staff of 6 Employees



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MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Tirso Garza, Fire Chief
DATE: 02/19/2019
SUBJECT: Fire Department Monthly Report.

The San Juan Fire Department had the following activity during the month of January 2019:

Emergency Calls

A total of 91 Calls for the month of January 2019. (Please see attached report.)

- A Shift = 27
- B Shift = 29
- C Shift = 35

Med-Care Response

Med-Care EMS responded along with the Fire Department for a total of 46 calls along with seven (7) delayed responses for the month of January 2019. The Med-Care report from the EMS Company was submitted on February 5, 2019.

County Calls

The San Juan Fire Department had a total of four (4) County Calls for the month of January 2019 which are the following:

- January 3, 2019 – Incident # 19-008 at 900 41st Street for a Water Rescue
- January 20, 2019 – Incident # 19-0056 at “I” Road and Dicker for a Grass Fire
- January 24, 2019 – Incident # 19-0068 at 923 E El Dora for a Grass Fire
- January 30, 2019 – Incident #19-0088 at 900 Kennedy for a Grass Fire

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Volunteer Department

The San Juan Volunteer Fire Department met for their monthly business meeting on January 28 2019, at Fire Station #2. The Volunteer response and stand-by for the month of January 2019, has not been submitted by the Volunteer Firefighter/Secretary.

Fire Inspections

A total of twenty (22) inspections were conducted in the Month of January 2019, please see attached for detailed information about each conducted inspection.

Plan Reviews

The following plans were reviewed for the month of January 2019:

- Espana General Construction, Inc. – 619 S Veterans
- Denny's – 1600 Expressway 83
- Cedillo Subdivision – 711 Alameda
- Santos Commercial Plaza – 504 N Veterans

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of January 2019 to the Administration Office.

- A total of 300 Gallons of Diesel
- A total of 93.3 Gallons of Unleaded



CITY OF SAN JUAN

**JANUARY-2019
9-1-1 AMBULANCE REPORT**

**Submitted To:
Chief Tirso Garza**

February 5, 2019

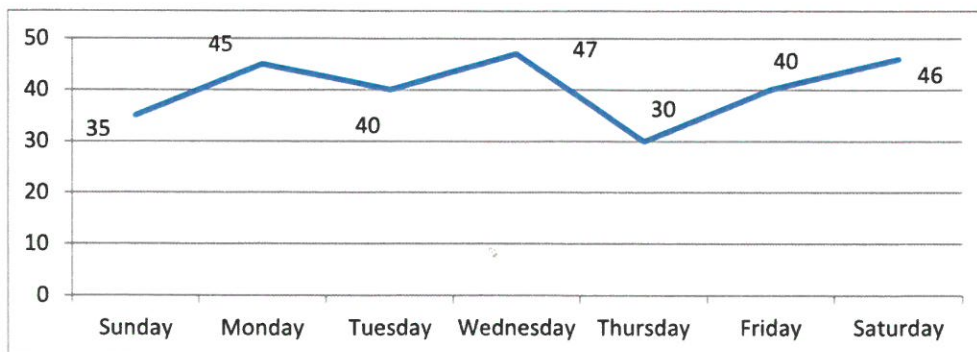
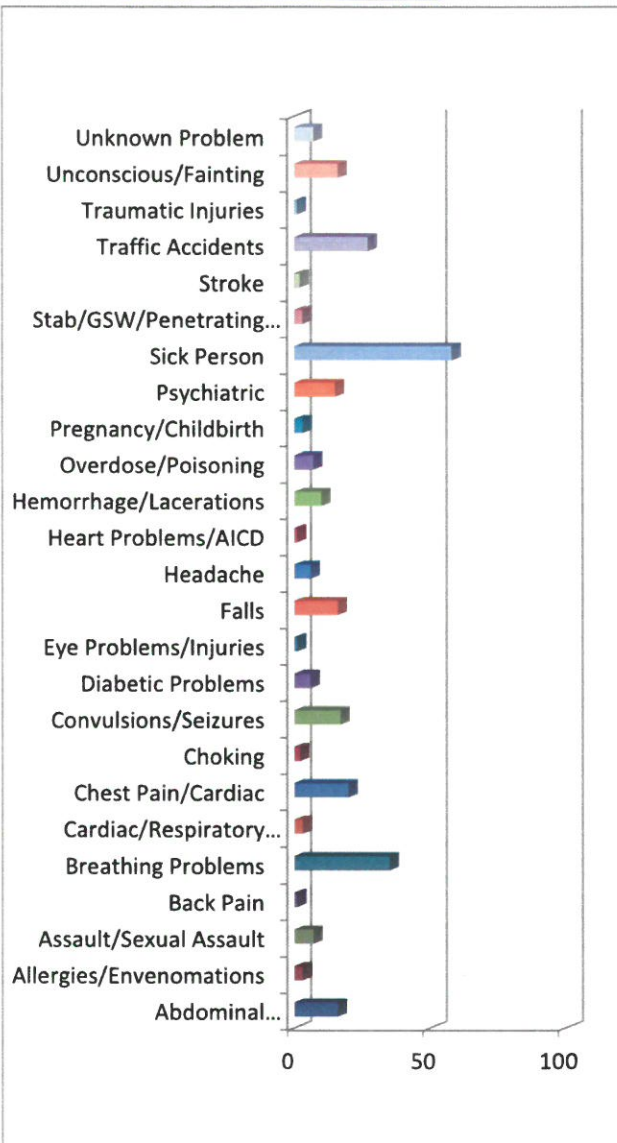
MEDCARE EMS, INC.
San Juan 9-1-1 Call Types January 2019

	San Juan
Abdominal Pain/Problems	16
Allergies/Envenomations	3
Assault/Sexual Assault	7
Back Pain	1
Breathing Problems	35
Cardiac/Respiratory Arrest	3
Chest Pain/Cardiac	20
Choking	2
Convulsions/Seizures	17
Diabetic Problems	6
Eye Problems/Injuries	1
Falls	16
Headache	6
Heart Problems/AICD	1
Hemorrhage/Lacerations	10
Overdose/Poisoning	7
Pregnancy/Childbirth	3
Psychiatric	15
Sick Person	58
Stab/GSW/Penetrating Trauma	3
Stroke	2
Traffic Accidents	27
Traumatic Injuries	1
Unconscious/Fainting	16
Unknown Problem	7
Total	283

Calls by Day of the Week	Total
Sunday	35
Monday	45
Tuesday	40
Wednesday	47
Thursday	30
Friday	40
Saturday	46
Total	283

Compliance Response

92.9%



trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	trptime	atdtime
1/1/2019	25	1008 EL SAUZ	SAN JUAN	23-D-1-I	4:08:05 AM	4:14:33 AM	12:00:00 AM	0:00:00
1/1/2019	29	400 N IOWA AVE	SAN JUAN	06-C-1	5:04:56 AM	5:12:41 AM	5:41:34 AM	5:55:48
1/1/2019	33	EXPRESSWAY 83 & N NEBRASKA AVE	SAN JUAN	29-B-5-U	6:02:33 AM	6:12:21 AM	12:00:00 AM	0:00:00
1/1/2019	35	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	6:24:22 AM	6:30:24 AM	7:12:49 AM	7:25:19
1/1/2019	49	717 BLUEBIRD	SAN JUAN	26-C-1	10:21:13 AM	10:26:32 AM	10:40:41 AM	10:53:58
1/1/2019	90	600 E LETICIA ST	SAN JUAN	26-C-1	5:53:27 PM	6:04:02 PM	6:22:35 PM	18:34:53
1/1/2019	93	2301 N. RAUL LONGORIA	SAN JUAN	18-B-1	6:05:29 PM	6:08:59 PM	12:00:00 AM	0:00:00
1/1/2019	98	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	6:39:03 PM	6:42:57 PM	6:51:52 PM	18:51:52
1/1/2019	115	1330 MAYFAIR ST	SAN JUAN	06-D-2	8:46:08 PM	8:52:58 PM	9:06:24 PM	21:22:11
1/1/2019	119	700 E ELDORA	SAN JUAN	31-C-2	9:22:57 PM	9:35:11 PM	9:51:29 PM	22:06:32
1/1/2019	135	1501 N. RAUL LONGORIA RD	SAN JUAN	06-D-2	11:56:56 PM	12:06:14 AM	12:00:00 AM	0:00:00
1/2/2019	141	611 W 3RD ST	SAN JUAN	13-C-2	12:29:50 AM	12:34:10 AM	12:52:08 AM	1:05:03
1/2/2019	142	1209 E SIOUX RD	SAN JUAN	12-D-2-E	12:30:31 AM	12:36:47 AM	1:01:57 AM	1:16:43
1/2/2019	153	300 N NEBRASKA AVE	SAN JUAN	09-E-1	5:08:26 AM	5:13:39 AM	5:29:38 AM	5:36:56
1/2/2019	155	306 N WYOMING AVE	SAN JUAN	24-D-3	5:47:45 AM	5:58:30 AM	6:08:16 AM	6:17:59
1/2/2019	203	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	12:30:35 PM	12:35:17 PM	12:51:20 PM	12:51:20
1/2/2019	231	2017 LOMA ALTA DR	SAN JUAN	26-A-5	3:48:44 PM	3:55:26 PM	4:12:13 PM	16:28:57
1/2/2019	270	1708 CALLE LINDA	SAN JUAN	32-B-2	7:57:18 PM	8:00:54 PM	12:00:00 AM	0:00:00
1/2/2019	287	901 S IOWA AVE	SAN JUAN	11-A-1-O	10:45:23 PM	10:51:29 PM	12:00:00 AM	0:00:00
1/3/2019	315	1223 FOSTER	SAN JUAN	26-A-10	5:41:48 AM	5:53:04 AM	6:17:09 AM	6:28:51
1/3/2019	316	2016 KING RD	SAN JUAN	26-A-10	5:54:28 AM	6:13:32 AM	6:28:36 AM	6:52:30
1/3/2019	324	130 E BUSINESS 83	SAN JUAN	26-D-1	8:43:07 AM	8:46:20 AM	8:54:15 AM	9:10:46
1/3/2019	335	130 E BUSINESS 83	SAN JUAN	17-A-3	10:28:30 AM	10:36:23 AM	10:50:52 AM	11:01:37
1/3/2019	344	300 N NEBRASKA AVE	SAN JUAN	26-D-1	12:57:34 PM	1:03:26 PM	1:14:00 PM	13:23:27
1/3/2019	380	119 AMY DR	SAN JUAN	26-B-1	4:09:42 PM	4:15:30 PM	12:00:00 AM	0:00:00
1/3/2019	385	410 LILLY DR	SAN JUAN	17-B-3-G	4:35:43 PM	4:41:23 PM	5:14:17 PM	17:48:53
1/3/2019	430	900 41ST ST	SAN JUAN	26-B-1	10:26:47 PM	10:34:38 PM	11:08:45 PM	23:19:44
1/3/2019	439	1927 LOMA VERDE	SAN JUAN	31-D-3	11:23:41 PM	11:28:51 PM	11:45:33 PM	23:57:41
1/4/2019	450	300 N NEBRASKA AVE	SAN JUAN	06-C-1	1:46:11 AM	1:52:44 AM	2:21:50 AM	2:32:34
1/4/2019	480	1712 CURTIS DR	SAN JUAN	32-B-2	9:55:29 AM	9:58:32 AM	12:00:00 AM	0:00:00
1/4/2019	485	2301 N. RAUL LONGORIA	SAN JUAN	25-B-6	10:22:01 AM	10:30:48 AM	10:36:01 AM	10:53:23
1/4/2019	519	400 E 495	SAN JUAN	06-C-1	2:23:41 PM	2:31:46 PM	2:57:20 PM	15:14:18
1/4/2019	577	BUS 83 & STANDARD	SAN JUAN	26-A-8	6:23:23 PM	6:55:25 PM	7:05:12 PM	19:20:05
1/4/2019	584	102 N VETERANS	SAN JUAN	31-C-1	6:42:49 PM	6:52:54 PM	7:05:46 PM	19:28:53
1/4/2019	585	300 N NEBRASKA AVE	SAN JUAN	21-C-1-M	6:55:33 PM	7:00:27 PM	7:17:30 PM	19:28:24
1/4/2019	604	419 ORANGE DR	SAN JUAN	17-A-4-G	8:27:29 PM	8:38:35 PM	12:00:00 AM	0:00:00
1/4/2019	612	104 N VETERANS	SAN JUAN	06-D-2	9:24:19 PM	9:24:23 PM	12:00:00 AM	0:00:00
1/5/2019	645	110 EASY ST	SAN JUAN	10-C-3	1:54:19 AM	2:02:41 AM	2:15:34 AM	2:24:56
1/5/2019	658	211 E 1ST ST	SAN JUAN	21-D-3-M	5:26:28 AM	5:33:57 AM	5:52:32 AM	6:06:42
1/5/2019	668	202 DOVE ST	SAN JUAN	26-C-2	8:51:56 AM	8:55:33 AM	9:09:45 AM	9:20:32
1/5/2019	700	1009 SUNDANCE LN	SAN JUAN	10-D-2	2:28:02 PM	2:35:41 PM	2:47:56 PM	15:07:14
1/5/2019	706	1718 S STEWART	SAN JUAN	03-B-3	3:45:17 PM	3:54:43 PM	4:26:53 PM	16:43:54
1/5/2019	709	3411 GRANLORA	SAN JUAN	26-D-1	4:06:36 PM	4:15:00 PM	4:32:05 PM	16:45:27
1/5/2019	719	2301 N. RAUL LONGORIA	SAN JUAN	10-C-1	5:45:39 PM	5:49:08 PM	6:03:16 PM	18:15:45

trip_date	run_number	puaddr	pucity	mpds	disptime	atime	tritime	atdtime
1/5/2019	764	1220 OHIO AVE	SAN JUAN	06-D-2	11:23:48 PM	11:29:02 PM	11:52:44 PM	0:07:31
1/5/2019	766	100 E 7TH ST	SAN JUAN	25-B-6	11:31:05 PM	11:36:52 PM	11:53:13 PM	0:06:47
1/6/2019	772	1102 E 7TH ST	SAN JUAN	01-C-4	12:23:04 AM	12:31:02 AM	12:49:51 AM	1:09:42
1/6/2019	775	104 W 17TH ST	SAN JUAN	23-D-1-I	12:40:42 AM	12:46:22 AM	1:03:17 AM	1:14:05
1/6/2019	802	3907 N RAUL LONGORIA RD	SAN JUAN	17-B-1-G	8:59:48 AM	9:05:01 AM	9:20:30 AM	9:33:37
1/6/2019	824	210 SYLVIA CIR	SAN JUAN	03-B-3	12:03:37 PM	12:07:02 PM	12:15:47 PM	12:32:29
1/6/2019	825	605 BAILEY DR	SAN JUAN	06-D-2-E	12:21:16 PM	12:34:18 PM	12:49:58 PM	13:03:09
1/6/2019	836	1203 E 6TH ST	SAN JUAN	10-C-3	2:19:09 PM	2:26:01 PM	2:38:18 PM	14:53:26
1/6/2019	883	102 N VETERANS	SAN JUAN	31-C-1	9:04:44 PM	9:08:13 PM	9:20:54 PM	21:35:51
1/7/2019	916	131 DEANNA DR	SAN JUAN	06-D-1	5:46:50 AM	5:53:10 AM	6:06:52 AM	6:23:18
1/7/2019	1,010	212 HAZEL ST	SAN JUAN	12-D-2	7:02:00 PM	7:04:42 PM	7:27:29 PM	19:36:33
1/7/2019	1,016	3006 N RAUL LONGORIA RD	SAN JUAN	16-A-3	7:18:28 PM	7:22:31 PM	7:36:42 PM	20:00:11
1/7/2019	1,043	611 W 3RD ST	SAN JUAN	06-D-2	10:14:27 PM	10:20:05 PM	10:46:11 PM	23:05:33
1/7/2019	1,050	2504 FERN	SAN JUAN	23-C-7-I	11:33:36 PM	11:40:37 PM	11:52:51 PM	0:08:22
1/8/2019	1,059	3411 GRANDORA	SAN JUAN	10-C-1	1:23:15 AM	1:30:23 AM	1:42:22 AM	1:56:21
1/8/2019	1,076	219 DOVE ST	SAN JUAN	06-D-2-A	6:07:28 AM	6:18:09 AM	6:36:04 AM	6:48:50
1/8/2019	1,080	104 DOVE ST	SAN JUAN	26-C-1	6:50:06 AM	6:59:38 AM	7:14:16 AM	7:36:50
1/8/2019	1,085	KING & BUSINESS 83	SAN JUAN	29-B-5-U	8:41:39 AM	8:46:17 AM	8:56:02 AM	9:11:40
1/8/2019	1,089	2503 GRANDORA DR	SAN JUAN	12-D-2	9:08:47 AM	9:13:36 AM	9:42:56 AM	9:57:43
1/8/2019	1,110	402 COZUMEL LN	SAN JUAN	26-B-1	11:16:41 AM	11:27:07 AM	12:00:00 AM	0:00:00
1/8/2019	1,113	2301 N RAUL LONGORIA	SAN JUAN	26-B-1	11:32:22 AM	11:35:04 AM	12:00:00 AM	0:00:00
1/8/2019	1,118	402 COZUMEL LN	SAN JUAN	26-B-1	12:08:27 PM	12:12:46 PM	12:29:06 PM	12:45:14
1/8/2019	1,122	124 DEANNA DR	SAN JUAN	26-C-05-L	12:37:43 PM	12:43:22 PM	1:00:35 PM	13:20:13
1/8/2019	1,125	800 E CARROLL	SAN JUAN	31-A-3	12:57:31 PM	1:03:59 PM	1:15:20 PM	13:29:45
1/8/2019	1,146	1415 SCOTTY ST	SAN JUAN	26-C-2	3:52:20 PM	3:55:53 PM	4:07:54 PM	16:20:53
1/8/2019	1,214	3411 GRANDORA	SAN JUAN	01-C-1	9:54:22 PM	10:01:21 PM	10:11:25 PM	22:29:44
1/8/2019	1,226	1803 CALLE LINDA	SAN JUAN	13-C-3	11:10:36 PM	11:18:59 PM	11:36:14 PM	23:52:30
1/9/2019	1,276	300 N NEBRASKA AVE	SAN JUAN	26-A-3	9:04:04 AM	9:08:54 AM	9:26:55 AM	9:41:06
1/9/2019	1,304	611 CITRUS ST	SAN JUAN	31-D-1	1:02:35 PM	1:07:43 PM	1:30:46 PM	13:30:46
1/9/2019	1,334	3501 GRANDORA	SAN JUAN	21-B-1-T	4:28:40 PM	4:35:33 PM	4:50:18 PM	17:07:02
1/9/2019	1,343	1303 MORNING SET	SAN JUAN	31-D-3	5:36:29 PM	5:41:47 PM	6:12:26 PM	18:31:04
1/9/2019	1,358	115 CALLE JARDIN	SAN JUAN	17-B-3-G	6:53:47 PM	6:56:23 PM	7:17:53 PM	19:30:15
1/9/2019	1,370	105 BLUEBIRD ST	SAN JUAN	18-C-4-Y	7:47:34 PM	7:52:54 PM	7:59:52 PM	20:14:37
1/9/2019	1,374	122 E AMY DR	SAN JUAN	25-D-1-V	8:11:05 PM	8:15:01 PM	8:36:38 PM	20:51:08
1/9/2019	1,394	1315 EL SAUZ ST	SAN JUAN	31-C-1	11:20:51 PM	11:29:24 PM	11:42:15 PM	23:56:46
1/10/2019	1,416	109 SOUTHGATE	SAN JUAN	25-B-6	4:48:03 AM	4:54:47 AM	5:02:53 AM	5:15:34
1/10/2019	1,418	300 N NEBRASKA AVE	SAN JUAN	06-D-1-E	5:35:01 AM	5:43:28 AM	5:56:37 AM	6:04:28
1/10/2019	1,428	2400 JESSICA DR	SAN JUAN	26-C-1	8:16:04 AM	8:24:27 AM	8:44:48 AM	9:00:29
1/10/2019	1,501	4308 ROSIE ST	SAN JUAN	27-D-4-G	5:05:58 PM	5:17:47 PM	5:33:14 PM	17:45:54
1/10/2019	1,527	804 S STEWART RD	SAN JUAN	17-D-4	7:08:44 PM	7:15:45 PM	7:27:37 PM	19:44:27
1/11/2019	1,586	901 W CITRUS AVE	SAN JUAN	25-A-1-V	3:26:17 AM	3:39:51 AM	3:51:55 AM	4:06:47
1/11/2019	1,589	RAUL LONGORIA ST & ELDORA RD	SAN JUAN	29-B-5-U	4:04:50 AM	4:08:24 AM	4:20:25 AM	4:31:08
1/11/2019	1,599	717 BLUEBIRD	SAN JUAN	25-A-1	5:59:55 AM	6:09:50 AM	6:31:03 AM	6:49:22
1/11/2019	1,601	3907 JESENIA ST	SAN JUAN	13-A-1	6:38:01 AM	6:43:54 AM	6:56:59 AM	7:14:22

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratetime	atdtime
1/1/2019	1.623	E 11TH ST & S NEBRASKA AVE	SAN JUAN	29-B-5-U	11:23:09 AM	11:28:24 AM	11:50:39 AM	12:10:04
1/1/2019	1.627	E 11TH ST & S NEBRASKA AVE	SAN JUAN	29-B-5-U	11:23:09 AM	11:28:24 AM	11:50:39 AM	12:10:06
1/1/2019	1.634	904 W EBONY	SAN JUAN	26-C-2	1:15:25 PM	1:20:19 PM	1:38:14 PM	1:58:20
1/1/2019	1.698	610 SAN JUANITA ST	SAN JUAN	06-D-2-O	7:19:46 PM	7:24:52 PM	7:40:37 PM	19:57:29
1/1/2019	1.701	207 CAMINO REAL	SAN JUAN	12-C-1	7:28:43 PM	7:35:26 PM	7:52:01 PM	20:05:22
1/1/2019	1.719	510 W 10TH ST	SAN JUAN	12-C-3	8:55:02 PM	8:59:38 PM	9:17:57 PM	21:32:24
1/1/2019	1.777	900 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	3:22:32 AM	3:26:55 AM	3:56:19 AM	4:06:05
1/1/2019	1.778	130 E 3RD ST	SAN JUAN	02-A-2	3:27:13 AM	3:34:12 AM	3:41:56 AM	4:06:29
1/1/2019	1.781	900 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	3:22:32 AM	3:26:55 AM	3:56:19 AM	4:06:08
1/1/2019	1.802	109 SANDY AVE	SAN JUAN	31-D-2	9:36:13 AM	9:41:55 AM	9:59:57 AM	10:18:05
1/1/2019	1.804	819 E SEGMENT LEONEL TREVIÑO RD	SAN JUAN	12-D-2-E	9:48:13 AM	9:53:12 AM	10:08:21 AM	10:17:07
1/1/2019	1.815	400 E EXPRESSWAY 83	SAN JUAN	10-D-5	11:54:54 AM	11:58:22 AM	12:12:48 PM	12:22:49
1/1/2019	1.822	300 N NEBRASKA AVE	SAN JUAN	26-D-1	12:49:31 PM	12:51:08 PM	1:14:24 PM	13:28:56
1/1/2019	1.836	200 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	2:55:02 PM	2:58:05 PM	3:28:36 PM	15:40:24
1/1/2019	1.839	700 MALDONADO DR	SAN JUAN	28-C-02-D	3:15:01 PM	3:28:49 PM	3:44:47 PM	15:57:39
1/1/2019	1.841	200 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	2:55:02 PM	2:58:05 PM	3:28:36 PM	15:40:25
1/1/2019	1.842	200 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	2:55:02 PM	2:58:05 PM	3:28:36 PM	15:40:26
1/1/2019	1.872	1713 CALLE LINDA	SAN JUAN	06-D-2	6:21:29 PM	6:33:08 PM	6:40:08 PM	18:51:58
1/1/2019	1.886	3411 GRAN DORA	SAN JUAN	01-C-3	8:27:23 PM	8:42:37 PM	8:50:46 PM	21:09:34
1/1/2019	1.896	207 CAMINO REAL	SAN JUAN	04-B-3-A	9:39:40 PM	9:45:37 PM	12:00:00 AM	0:00:00
1/1/2019	1.897	2901 SAN FELIPE	SAN JUAN	24-C-3	9:49:15 PM	9:58:39 PM	10:18:08 PM	22:34:14
1/1/2019	1.914	104 SUNSET DR	SAN JUAN	23-C-7-I	12:09:38 AM	12:20:40 AM	12:30:30 AM	0:45:42
1/1/2019	1.933	603 E 4TH ST	SAN JUAN	25-B-6	4:40:17 AM	4:20:00 AM	12:00:00 AM	0:00:00
1/1/2019	1.939	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	6:23:04 AM	6:26:01 AM	12:00:00 AM	0:00:00
1/1/2019	1.942	508 CITRUS CIR	SAN JUAN	13-C-1	8:14:10 AM	8:18:03 AM	8:39:30 AM	9:30:17
1/1/2019	1.947	606 BAILY DR	SAN JUAN	26-C-2	9:35:19 AM	9:41:43 AM	9:59:59 AM	10:14:44
1/1/2019	1.953	901 W CITRUS AVE	SAN JUAN	25-D-1-V	10:58:51 AM	11:02:48 AM	11:55:45 AM	12:14:15
1/1/2019	1.961	706 ALAMEDA ST	SAN JUAN	21-B-1-M	12:43:52 PM	12:48:09 PM	1:10:26 PM	13:20:58
1/1/2019	2.017	1608 SOL ST	SAN JUAN	21-D-4-M	11:23:47 PM	11:30:21 PM	11:38:41 PM	23:53:31
1/1/2019	2.022	1312 HAMPTON ST	SAN JUAN	04-B-3-A	12:10:05 AM	12:29:18 AM	12:00:00 AM	0:00:00
1/1/2019	2.034	1618 N VETERANS	SAN JUAN	17-B-1-G	2:31:10 AM	2:34:38 AM	3:02:46 AM	3:10:23
1/1/2019	2.036	416 W CHAPARRAL ST	SAN JUAN	10-D-2	3:15:59 AM	3:21:01 AM	3:30:24 AM	3:44:58
1/1/2019	2.039	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	3:27:12 AM	3:37:07 AM	4:05:12 AM	4:17:50
1/1/2019	2.058	806 VIA CANTERA	SAN JUAN	06-C-1	8:30:23 AM	8:37:04 AM	8:51:41 AM	9:04:59
1/1/2019	2.060	200 W EXPRESSWAY	SAN JUAN	29-B-5-U	8:50:18 AM	8:58:05 AM	9:13:07 AM	9:22:19
1/1/2019	2.062	508 CITRUS CIR	SAN JUAN	13-D-1	9:10:17 AM	9:15:48 AM	9:44:32 AM	10:02:13
1/1/2019	2.063	200 W EXPRESSWAY	SAN JUAN	29-B-5-U	8:50:18 AM	8:58:05 AM	9:13:07 AM	9:22:21
1/1/2019	2.079	207 E 9TH ST	SAN JUAN	18-C-2-G	10:47:19 AM	10:54:34 AM	12:00:00 AM	0:00:00
1/1/2019	2.082	2109 N. RAUL LONGORIA RD	SAN JUAN	12-D-4-E	11:02:58 AM	11:08:00 AM	11:17:45 AM	11:29:08
1/1/2019	2.085	300 N NEBRASKA AVE	SAN JUAN	26-C-1	11:20:41 AM	11:25:07 AM	11:44:30 AM	11:54:04
1/1/2019	2.111	300 E EXPRESSWAY 83	SAN JUAN	26-B-1	2:33:55 PM	2:39:05 PM	2:51:54 PM	15:09:07
1/1/2019	2.125	803 SAN MIGUEL ST	SAN JUAN	26-B-1	3:21:21 PM	3:31:57 PM	3:42:58 PM	16:01:11
1/1/2019	2.161	122 ANY DR	SAN JUAN	04-B-3-A	7:25:01 PM	7:30:07 PM	7:44:04 PM	19:57:06
1/1/2019	2.162	CEMETERY RD & MOORE	SAN JUAN	29-D-2-S	7:29:19 PM	7:38:50 PM	7:55:00 PM	20:18:09

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tritime	atdtime
1/14/2019	2,163	102 ENCINO DR	SAN JUAN	06-D-1	7:37:29 PM	7:46:01 PM	8:00:33 PM	20:12:08
1/14/2019	2,166	CEMETERY RD & MOORE	SAN JUAN	29-D-2-S	7:29:19 PM	7:38:50 PM	7:55:00 PM	20:18:11
1/14/2019	2,183	901 W CITRUS AVE	SAN JUAN	26-B-1	10:54:17 PM	10:59:52 PM	11:13:44 PM	23:23:36
1/14/2019	2,188	1406 SHORT RD	SAN JUAN	10-D-4	11:44:59 PM	11:51:11 PM	12:05:37 AM	0:18:22
1/15/2019	2,192	3411 GRANDORA	SAN JUAN	26-C-2	12:27:11 AM	12:35:20 AM	12:50:17 AM	1:04:19
1/15/2019	2,231	903 W MESQUITE ST	SAN JUAN	06-D-2	11:35:04 AM	11:41:43 AM	11:58:39 AM	12:11:58
1/15/2019	2,242	2109 N RAUL LONGORIA RD	SAN JUAN	12-D-2-E	12:26:58 PM	12:30:39 PM	12:45:17 PM	13:00:17
1/15/2019	2,256	136 AMY DR	SAN JUAN	10-D-2	3:33:59 PM	3:41:42 PM	4:09:07 PM	16:20:58
1/15/2019	2,275	104 W 11TH ST	SAN JUAN	26-A-2	5:59:20 PM	6:05:11 PM	6:19:59 PM	18:33:15
1/15/2019	2,303	501 CESAR CHAVEZ RD	SAN JUAN	10-D-1	9:49:36 PM	9:55:24 PM	10:05:41 PM	22:16:31
1/16/2019	2,324	1920 PUERTO VALLARTA DR	SAN JUAN	24-D-3	1:35:03 AM	1:45:02 AM	1:50:37 AM	2:01:23
1/16/2019	2,339	219 DOVE ST	SAN JUAN	32-B-2	5:40:31 AM	5:47:04 AM	12:00:00 AM	0:00:00
1/16/2019	2,348	912 GOMEZ ST	SAN JUAN	06-D-2-A	7:59:56 AM	8:04:41 AM	8:17:01 AM	8:36:30
1/16/2019	2,356	134 SANDRA ST	SAN JUAN	25-A-1	9:41:20 AM	9:44:55 AM	9:58:12 AM	10:14:48
1/16/2019	2,395	2602 MONTE GRANDE	SAN JUAN	10-D-4	12:36:59 PM	12:42:29 PM	12:51:10 PM	13:09:23
1/16/2019	2,406	901 E EL DORA	SAN JUAN	17-B-1	2:03:54 PM	2:08:50 PM	2:22:11 PM	14:42:29
1/16/2019	2,432	1328 ANDREWS ST	SAN JUAN	25-B-6	4:35:44 PM	4:43:12 PM	4:52:37 PM	17:14:04
1/16/2019	2,455	103 GONZALEZ DR	SAN JUAN	17-B-3	6:51:07 PM	6:55:54 PM	7:17:58 PM	19:31:05
1/16/2019	2,462	915 GUADALUPE DR	SAN JUAN	26-A-10	7:29:46 PM	7:36:08 PM	7:47:34 PM	20:01:47
1/16/2019	2,475	1205 N RAUL LONGORIA RD	SAN JUAN	26-C-2	8:59:54 PM	9:04:42 PM	9:20:22 PM	21:37:56
1/16/2019	2,481	603 E 4TH ST	SAN JUAN	06-D-2-A	9:34:24 PM	9:42:36 PM	9:59:17 PM	22:14:18
1/16/2019	2,489	225 W SIOUX	SAN JUAN	06-D-1-O	10:52:17 PM	11:00:38 PM	11:22:49 PM	23:32:38
1/17/2019	2,513	3411 GRANDORA DR	SAN JUAN	05-A-1	3:43:30 AM	3:51:41 AM	3:57:20 AM	4:12:50
1/17/2019	2,514	607 JENICA CIR S	SAN JUAN	12-D-2-E	3:46:26 AM	3:56:48 AM	4:17:48 AM	4:38:55
1/17/2019	2,526	219 DOVE ST	SAN JUAN	06-D-2-A	7:58:30 AM	8:03:40 AM	8:21:55 AM	8:35:52
1/17/2019	2,555	1501 WASHINGTON PALM AVE	SAN JUAN	26-A-11	12:48:14 PM	12:54:16 PM	1:10:29 PM	13:22:24
1/17/2019	2,601	121 E 6TH ST	SAN JUAN	17-B-3	5:42:45 PM	5:47:32 PM	6:16:44 PM	18:28:48
1/17/2019	2,650	910 ATHOL ST	SAN JUAN	21-B-1-M	11:30:24 PM	11:36:43 PM	11:45:12 PM	23:54:43
1/18/2019	2,658	600 E LETICIA ST	SAN JUAN	09-E-1	12:35:46 AM	12:41:49 AM	1:40:16 AM	1:40:16
1/18/2019	2,680	2109 N RAUL LONGORIA RD	SAN JUAN	12-D-2-E	8:07:49 AM	8:11:38 AM	8:24:05 AM	8:38:04
1/18/2019	2,683	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	8:48:57 AM	8:49:13 AM	12:00:00 AM	0:00:00
1/18/2019	2,705	2109 N RAUL LONGORIA RD	SAN JUAN	12-D-4	11:36:57 AM	11:39:22 AM	11:51:13 AM	12:04:48
1/18/2019	2,712	130 E BUSINESS 83	SAN JUAN	26-C-1	12:48:41 PM	12:54:17 PM	1:13:19 PM	13:30:01
1/18/2019	2,716	420 SAN MARCOS	SAN JUAN	21-B-1-T	1:27:25 PM	1:32:01 PM	2:09:58 PM	14:25:25
1/18/2019	2,729	SAN HOUSTON BLVD & S SAN ANTONIO AVE	SAN JUAN	29-B-5-U	2:20:30 PM	2:27:02 PM	2:41:22 PM	14:56:23
1/18/2019	2,745	1601 E BUSINESS 83	SAN JUAN	02-D-2-M	3:56:59 PM	4:20:15 PM	4:20:17 PM	16:39:50
1/18/2019	2,777	801 W 1ST	SAN JUAN	26-B-1	6:55:30 PM	6:59:00 PM	7:16:46 PM	19:30:41
1/18/2019	2,799	117 E 12TH ST	SAN JUAN	12-A-3	9:16:31 PM	9:20:12 PM	12:00:00 AM	0:00:00
1/19/2019	2,816	204 W HAZEL ST	SAN JUAN	04-B-3-A	12:49:34 AM	12:53:15 AM	12:00:00 AM	0:00:00
1/19/2019	2,826	504 HACKBERRY AVE	SAN JUAN	18-A-1	2:35:42 AM	2:40:02 AM	2:54:15 AM	3:02:22
1/19/2019	2,832	2205 S STEWART	SAN JUAN	26-O-11	4:26:33 AM	4:40:06 AM	4:57:28 AM	5:17:29
1/19/2019	2,853	300 N NEBRASKA AVE	SAN JUAN	25-D-1-V	10:36:05 AM	10:39:00 AM	10:56:51 AM	11:07:28
1/19/2019	2,856	104 SUNSET DR	SAN JUAN	23-C-7-I	10:57:09 AM	11:03:35 AM	11:19:39 AM	11:26:12
1/19/2019	2,877	707 W 6TH ST	SAN JUAN	27-D-4-S	2:29:40 PM	2:34:23 PM	2:46:43 PM	15:04:08

trip_date	run_number	puadr	pucity	mpds	disptime	atstime	trastime	atdtime
1/19/2019	2.880	707 W 6TH ST	SAN JUAN	27-D-4-S	2:50:37 PM	2:50:42 PM	12:00:00 AM	0:00:00
1/19/2019	2.892	106 JUSTICE LN	SAN JUAN	26-B-1	4:49:46 PM	4:57:02 PM	5:15:25 PM	17:30:40
1/19/2019	2.894	400 N IOWA AVE	SAN JUAN	32-B-2	4:52:39 PM	5:03:20 PM	12:00:00 AM	0:00:00
1/19/2019	2.905	711 W 7TH ST	SAN JUAN	10-D-4	5:58:16 PM	6:02:49 PM	6:20:41 PM	18:38:10
1/19/2019	2.933	916 E SAN DIEGO ST	SAN JUAN	10-D-2	9:05:37 PM	9:10:22 PM	9:39:16 PM	21:56:01
1/20/2019	2.959	4715 N VETERANS	SAN JUAN	25-B-6	12:34:28 AM	12:41:19 AM	1:09:43 AM	1:18:57
1/20/2019	2.976	1008 EL SAUZ	SAN JUAN	06-D-1	3:28:00 AM	3:33:46 AM	12:00:00 AM	0:00:00
1/20/2019	2.990	N RAUL LONGORIA RD & E NOLANA LOOP	SAN JUAN	29-D-2-P	6:24:52 AM	6:29:23 AM	6:41:05 AM	6:52:33
1/20/2019	2.993	300 N NEBRASKA AVE	SAN JUAN	17-B-1	6:42:43 AM	6:52:50 AM	7:08:37 AM	7:18:05
1/20/2019	3.003	1325 MAYFAIR ST	SAN JUAN	12-A-5-E	8:15:51 AM	8:22:24 AM	8:32:37 AM	8:47:16
1/20/2019	3.013	600 E FM 495	SAN JUAN	17-A-3	10:45:18 AM	10:49:13 AM	11:23:46 AM	11:38:27
1/20/2019	3.016	1712 CURTIS DR	SAN JUAN	26-A-5	11:19:11 AM	11:28:56 AM	11:48:50 AM	12:01:39
1/20/2019	3.028	607 SUNCHASE ST	SAN JUAN	21-B-1-M	1:07:28 PM	1:15:04 PM	1:30:36 PM	13:49:51
1/20/2019	3.044	125 E 4TH ST	SAN JUAN	03-B-3	3:06:26 PM	3:09:07 PM	12:00:00 AM	0:00:00
1/20/2019	3.076	1110 MORNING SET	SAN JUAN	01-C-6	6:26:10 PM	6:37:39 PM	6:51:25 PM	19:09:15
1/20/2019	3.084	112 W EXPRESSWAY 83	SAN JUAN	23-C-7-I	7:48:48 PM	7:52:55 PM	8:11:45 PM	20:20:20
1/20/2019	3.096	502 W SAM HOUSTON BLVD	SAN JUAN	31-D-1	9:48:05 PM	9:59:21 PM	10:07:30 PM	22:22:24
1/21/2019	3.109	902 DEL MONTE DR	SAN JUAN	06-D-2	1:01:39 AM	1:09:27 AM	1:22:54 AM	1:38:13
1/21/2019	3.113	2301 N RAUL LONGORIA	SAN JUAN	10-D-2	1:38:30 AM	1:45:21 AM	2:05:27 AM	2:16:53
1/21/2019	3.162	SIoux & RETAMA	SAN JUAN	26-B-1	1:19:38 PM	1:23:14 PM	1:32:52 PM	13:51:57
1/21/2019	3.180	2400 N RAUL LONGORIA RD	SAN JUAN	31-D-3	3:38:34 PM	3:42:18 PM	3:51:47 PM	16:07:19
1/21/2019	3.196	309 E SAN DIEGO	SAN JUAN	13-A-1	4:42:02 PM	4:46:47 PM	5:03:04 PM	17:24:16
1/21/2019	3.200	1010 S STANDARD AVE	SAN JUAN	12-A-2	4:52:56 PM	5:02:03 PM	5:16:26 PM	17:30:05
1/21/2019	3.212	2906 FORTUNE AVE	SAN JUAN	17-D-4	6:02:08 PM	6:05:14 PM	6:15:34 PM	18:30:38
1/21/2019	3.231	1303 SUNSET	SAN JUAN	10-A-1	7:50:48 PM	8:01:21 PM	8:12:58 PM	20:29:43
1/21/2019	3.264	5010 S STEWART RD	SAN JUAN	11-A-1-F	11:56:14 PM	12:05:59 AM	12:00:00 AM	0:00:00
1/22/2019	3.280	1325 MAYFAIR ST	SAN JUAN	12-A-4-E	2:19:49 AM	2:31:02 AM	2:37:25 AM	2:49:44
1/22/2019	3.298	304 W AMY DR	SAN JUAN	01-A-1	7:01:26 AM	7:08:52 AM	7:31:38 AM	7:46:47
1/22/2019	3.300	300 N NEBRASKA AVE	SAN JUAN	06-D-2	7:24:49 AM	7:28:54 AM	7:46:27 AM	8:00:26
1/22/2019	3.347	1406 RIO GUADALUPE CIR	SAN JUAN	06-C-1	1:56:34 PM	2:02:47 PM	2:19:06 PM	14:35:19
1/22/2019	3.358	3006 N RAUL LONGORIA RD	SAN JUAN	19-D-4	3:36:35 PM	3:40:13 PM	3:54:00 PM	16:10:39
1/22/2019	3.404	3411 GRANDORA DR	SAN JUAN	01-C-6	8:28:34 PM	8:34:41 PM	8:43:55 PM	20:59:10
1/22/2019	3.409	2301 N RAUL LONGORIA	SAN JUAN	26-B-1	9:12:21 PM	9:24:32 PM	12:00:00 AM	0:00:00
1/23/2019	3.475	227 E 8TH ST	SAN JUAN	06-D-2-O	12:46:53 PM	12:51:38 PM	1:07:54 PM	13:20:23
1/23/2019	3.481	217 W CIRIO	SAN JUAN	26-B-1	1:48:25 PM	1:52:08 PM	12:00:00 AM	0:00:00
1/23/2019	3.519	300 N NEBRASKA AVE	SAN JUAN	26-A-9	5:00:22 PM	5:04:04 PM	5:19:11 PM	17:32:23
1/23/2019	3.527	300 N NEBRASKA AVE	SAN JUAN	10-D-4	5:31:44 PM	5:34:54 PM	5:54:25 PM	18:10:57
1/23/2019	3.539	300 N NEBRASKA AVE	SAN JUAN	06-D-2	6:39:08 PM	6:41:52 PM	7:04:26 PM	19:18:26
1/23/2019	3.571	613 PUEBLO	SAN JUAN	01-A-1	10:15:32 PM	10:24:08 PM	10:34:19 PM	22:41:29
1/23/2019	3.573	1102 E CARROLL RD	SAN JUAN	10-C-3	10:47:37 PM	10:54:39 PM	11:12:16 PM	23:35:38
1/24/2019	3.613	E 8TH ST & S NEBRASKA AVE	SAN JUAN	29-B-5-U	8:28:09 AM	8:33:57 AM	8:47:17 AM	9:00:05
1/24/2019	3.643	E 8TH ST & S NEBRASKA AVE	SAN JUAN	29-B-5-U	1:07:59 PM	1:11:33 PM	1:33:46 PM	13:47:03
1/24/2019	3.727	211 E CHAPARRAL ST	SAN JUAN	32-B-2	10:44:51 PM	10:50:55 PM	11:01:04 PM	23:27:29
1/25/2019	3.768	318 SYLVIA CIR	SAN JUAN	29-D-5-U	5:57:44 AM	6:04:12 AM	12:00:00 AM	0:00:00

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	trftime	atdtime
1/25/2019	3,769	1111 PAISANO AVE	SAN JUAN	26-A-9	6:10:51 AM	6:23:42 AM	6:32:29 AM	6:45:20
1/25/2019	3,777	200 N NEBRASKA AVE	SAN JUAN	29-D-2-M	7:38:30 AM	7:43:30 AM	7:57:31 AM	8:07:04
1/25/2019	3,797	207 COUGAR ST	SAN JUAN	26-A-11	10:49:35 AM	10:53:11 AM	11:11:50 AM	11:28:45
1/25/2019	3,815	405 W 10TH ST	SAN JUAN	18-C-1-U	1:27:15 PM	1:35:04 PM	1:50:01 PM	14:03:06
1/25/2019	3,836	605 E RM 495	SAN JUAN	12-C-4	4:26:25 PM	4:31:29 PM	4:45:24 PM	17:11:26
1/25/2019	3,863	300 N NEBRASKA AVE	SAN JUAN	06-D-2	6:38:07 PM	6:42:54 PM	7:00:17 PM	19:17:15
1/25/2019	3,871	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	7:19:49 PM	7:22:55 PM	12:00:00 AM	0:00:00
1/25/2019	3,892	2301 N. RAUL LONGORIA	SAN JUAN	26-A-1	9:27:11 PM	9:34:14 PM	10:05:19 PM	22:05:19
1/25/2019	3,893	106 JUSTICE	SAN JUAN	06-D-1-E	9:36:26 PM	9:45:27 PM	10:06:56 PM	22:24:12
1/25/2019	3,895	803 ALAMEDA ST	SAN JUAN	10-D-2	9:56:07 PM	9:58:39 PM	10:07:57 PM	22:16:27
1/25/2019	3,934	803 ALAMEDA ST	SAN JUAN	01-C-4	6:54:16 AM	6:59:14 AM	7:07:57 AM	7:17:30
1/25/2019	3,937	300 N NEBRASKA AVE	SAN JUAN	26-A-1	7:06:35 AM	7:15:49 AM	7:45:48 AM	7:58:57
1/25/2019	3,940	508 W CHAPARRAL ST	SAN JUAN	25-D-1-V	8:41:12 AM	8:49:20 AM	9:24:02 AM	9:37:38
1/25/2019	3,962	300 N NEBRASKA AVE	SAN JUAN	06-D-3	12:59:53 PM	1:05:46 PM	1:16:51 PM	13:34:51
1/25/2019	3,985	129 SANDRA ST	SAN JUAN	26-C-2	3:23:45 PM	3:30:49 PM	3:52:29 PM	16:10:23
1/25/2019	3,996	4715 N VETERANS BLVD	SAN JUAN	21-D-4	4:24:45 PM	4:28:15 PM	4:35:29 PM	16:50:09
1/25/2019	4,016	106 JUSTICE LN	SAN JUAN	26-B-1	6:17:35 PM	6:24:02 PM	6:49:56 PM	19:08:28
1/25/2019	4,017	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	6:17:58 PM	6:24:58 PM	6:41:06 PM	18:54:21
1/25/2019	4,059	100 BLUEBIRD ST	SAN JUAN	10-D-2	10:48:05 PM	10:53:15 PM	11:07:02 PM	23:18:49
1/25/2019	4,060	700 W BUSINESS 83	SAN JUAN	04-B-3-A	10:58:17 PM	11:06:22 PM	11:24:37 PM	23:41:23
1/25/2019	4,061	100 E BUSINESS 83	SAN JUAN	29-D-2-M	11:05:32 PM	11:10:58 PM	11:20:02 PM	23:29:03
1/27/2019	4,084	211 W AMY DR	SAN JUAN	06-D-2-A	1:27:38 AM	1:33:13 AM	12:00:00 AM	0:00:00
1/27/2019	4,117	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	8:02:55 AM	8:07:38 AM	8:35:28 AM	8:35:28
1/27/2019	4,143	906 PUEBLO ST	SAN JUAN	21-D-3-T	1:00:32 PM	12:00:00 AM	12:00:00 AM	0:00:00
1/27/2019	4,151	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	1:59:16 PM	1:59:52 PM	2:18:08 PM	14:18:08
1/27/2019	4,166	3411 GRANDORA DR	SAN JUAN	01-C-3	3:39:22 PM	3:43:56 PM	3:52:34 PM	16:08:46
1/27/2019	4,180	704 ALAMEDA ST	SAN JUAN	26-C-2	5:51:02 PM	5:56:01 PM	6:17:23 PM	18:31:49
1/27/2019	4,208	2214 N LINCOLN AVE	SAN JUAN	31-A-1	9:45:21 PM	9:50:41 PM	10:06:40 PM	22:17:51
1/27/2019	4,213	400 N IOWA RD	SAN JUAN	26-C-2	10:20:46 PM	10:26:30 PM	10:55:14 PM	23:09:04
1/28/2019	4,237	412 LILLY DR	SAN JUAN	01-A-1	4:05:44 AM	4:15:19 AM	4:28:04 AM	4:45:42
1/28/2019	4,243	111 N GATE	SAN JUAN	32-B-2	5:19:52 AM	5:27:32 AM	12:00:00 AM	0:00:00
1/28/2019	4,250	226 SANDRA ST	SAN JUAN	01-C-3	8:07:01 AM	8:11:16 AM	8:21:44 AM	8:35:20
1/28/2019	4,268	1618 N VETERANS	SAN JUAN	31-D-2	10:47:11 AM	10:48:59 AM	11:07:41 AM	11:15:34
1/28/2019	4,277	2301 N. RAUL LONGORIA	SAN JUAN	29-B-5-U	11:28:35 AM	11:32:25 AM	11:42:11 AM	11:56:42
1/28/2019	4,289	826 E LOS EBANOS ST	SAN JUAN	31-C-1	12:57:51 PM	1:07:21 PM	1:32:39 PM	13:44:32
1/28/2019	4,311	1110 S STEWART RD	SAN JUAN	31-C-3	3:44:38 PM	3:50:19 PM	3:56:15 PM	16:13:51
1/28/2019	4,362	1410 ADELA DR	SAN JUAN	06-D-2-A	7:44:35 PM	7:49:43 PM	8:07:26 PM	20:23:13
1/28/2019	4,363	222 W ALTA ST	SAN JUAN	12-A-1-E	8:10:51 PM	8:31:15 PM	8:45:07 PM	21:01:33
1/28/2019	4,370	704 W US HWY 83	SAN JUAN	17-A-2-G	8:38:02 PM	8:43:01 PM	8:53:59 PM	21:05:48
1/28/2019	4,378	619 E MINNESOTA RD	SAN JUAN	06-D-1-O	9:06:20 PM	9:12:37 PM	9:31:35 PM	21:44:13
1/28/2019	4,403	807 SAN MARCOS	SAN JUAN	06-D-1	11:42:01 PM	11:54:19 PM	12:00:00 AM	0:00:00
1/29/2019	4,408	209 LILLY DR	SAN JUAN	23-C-2-I	12:57:58 AM	1:04:17 AM	1:19:26 AM	1:32:55
1/29/2019	4,412	607 S VETERANS	SAN JUAN	04-B-3-A	1:24:07 AM	1:32:03 AM	1:43:04 AM	1:52:42
1/29/2019	4,448	900 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	11:28:44 AM	11:32:48 AM	11:42:33 AM	11:52:02

[illegible]



Carlos Alaniz
Lieutenant

January 2019 Call Volume Monthly Breakdown

Fire House Code	Incident Type	Total
322	Motor Vehicle Accidents w/Injuries	11
323	Auto-Pedestrian	2
324	Motor Vehicle Accidents w/o Injuries	7
311	Medical Call	39
142/143	Grass/Brush Fires	1
131	Vehicle Fires	0
700/750	False Alarms	16
154	Trash Fires	0
550/551	Assist other Agency/Dept.:	1
651	Smoke Scare	6
111	Structure Fires	0
1101	Equipment Fire	0
412	Gas Leak	1
480	Attempted burning, Illegal action	1
600	Good Intent Call	0
611	Cancelled in Route	0
622	Wrong Location/No Incident Found	0
541	Bee attack/ Animal Problem	0
3312	Elderly Locked In Vehicle	1
440/1601	Electrical Equipment Problem (Pole)	3
1131	Cooking Fire	1
354	Trench/Below Grade Rescue	1
100	Fire, Other	0
Grand Total:		91

Call Volume for each shift:

A Shift 27

B Shift 29

C Shift 35

Respectfully Submitted by,

Carlos Alaniz, Lieutenant

Date



Tirso Garza, Fire Chief
2301 N. Raul Longoria
San Juan, TX 78589
Office: 956-223-2470
Fax: 956-783-3441

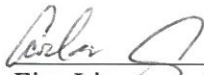
Med-Care Response Times

January 2019

Date	Incident #	Location	Dispatched Time	Arrival	Delay Time	Incident Type
01-01-19	0001	400 North Iowa Apt. 22	05:05am	05:27am	22 Min	Medical Call
01-01-19	0002	Nebraska & Frontage	05:56am	06:23am	7 Min	MVC
01-02-19	0004	300 North Nebraska	05:09am	05:15am	6 Min	Medical Call
01-02-19	0006	901 South Iowa Avenue	10:45pm	10:52pm	7 Min	Medical Call
01-03-19	0008	900 41 st Street	10:22pm	10:45pm	23 Min	Rescue
01-04-19	0009	Business 83 & Standard	06:22pm	06:55pm	33 Min	MVC
01-05-19	0010	110 Easy	01:53am	02:02am	9 Min	Medical Call
01-05-19	0014	3411 Grandora Drive	04:14pm	04:23pm	9 Min	Medical Call
01-06-19	0015	104 West 17 th Street	12:40am	12:52am	12 Min	Medical Call
01-07-19	0018	131 Deanna	05:48am	05:54am	6 Min	Medical Call
01-08-19	0020	3411 Grandora	01:22am	01:30am	8 Min	Medical Call
01-10-19	0026	4308 Rosie	05:07pm	05:15pm	8 Min	Medical Call
01-11-19	0028	Raul Longoria & Eldora	04:04am	04:09am	5 Min	MVC
01-12-19	0030	900 East Frontage Eastbound	03:20am	03:27am	7 Min	MVC
01-12-19	0032	109 Sandy Street	09:35am	09:42am	7 Min	Medical Call
01-12-19	0033	400 East Expressway 83	11:55pm	12:02am	7 Min	Medical Call
01-12-19	0034	200 East Expressway 83 Eastbound	02:52pm	03:03pm	11 Min	MVC

01-12-19	0036	1713 Calle Linda	06:21pm	06:33pm	12 Min	Medical Call
01-14-19	0039	1618 North I Road	02:43am	02:43am	0 Min	Medical Call
01-14-19	0040	416 West Chaparral	03:16am	03:22am	6 Min	Medical Call
01-14-19	0041	200 West Expressway 83 Westbound	08:50am	08:58am	8 Min	MVC
01-14-19	0042	911 500 West Cemetery Road	07:26pm	07:41pm	15 Min	MVC
01-18-19	0046	600 West Letcia	12:51am	12:51am	0 Min	Medical Call
01-18-19	0048	2109 North Raul Longoria	11:36am	11:40am	4 Min	Medical Call
01-18-19	0049	Sam Houston & San Antonio	02:19pm	02:26pm	7 Min	MVC
01-18-19	0050	1601 East Business 83	03:55pm	04:04pm	9 Min	Medical Call
01-20-19	0053	1008 El Sauz	3:28am	03:37am	9 Min	Medical Call
01-20-19	0055	Nolana & Raul Longoria	06:20am	06:30am	10 Min	MVC
01-20-19	0057	600 Eat 495 Lot 60	11:03am	11:09am	6 Min	Medical Call
01-20-19	0058	502 West Sam Houston	09:48pm	09:53pm	5 Min	Medical Call
01-21-19	0059	2301 North Raul Longoria	01:36am	01:46am	10 Min	Medical Call
01-21-19	0060	Sioux Road & Retama	01:18pm	01:24pm	6 Min	Medical Call
01-21-19	0061	2400 North Raul Longoria	03:37pm	03:41pm	4 Min	MVC
01-21-19	0062	1000 South Standard	04:51pm	05:02pm	9 Min	Medical Call
01-21-19	0063	1303 Sunset	07:50pm	08:01pm	11 Min	Medical Call
01-25-19	0071	318 Sylvia Circle	05:55am	06:04am	9 Min	MVC
01-25-19	0072	200 North Nebraska	07:43am	07:47am	4 Min	Auto- Ped
01-25-19	0074	106 Justice	09:36pm	09:46pm	10 Min	Medical Call
01-26-19	0076	129 Sandra	03:25pm	03:32pm	7 Min	Medical Call
01-26-19	0077	106 Justice Lane	06:10pm	06:23pm	13 Min	Medical Call
01-26-19	0078	2301 North Raul Longoria	06:16pm	06:24pm	8 Min	Medical Call
01-26-19	0079	100 Bluebird	09:49pm	09:53pm	4 Min	Medical Call

01-26-19	0080	100 East Business 83	11:04pm	11:11pm	7 Min	MVC
01-28-19	0082	2301 North Raul Longoria	11:20am	11:33am	13 Min	MVC
01-28-19	0083	615 East Minnesota	09:04pm	09:17pm	13 Min	Medical Call
01-30-19	0091	300 East Business 83	02:49pm	03:00pm	11 Min	Medical Call


Fire Lieutenant

02-01-2019
Date

Fire Inspections January 2019

	Date	Name of Business	Address	Contact	Phone #	New/ Annual	Inspector	App/Deny
1	1/2/19	Hidalgo County Pct 2	4011 S Veterans	Maint Shop - Henry	956-787-1891	Addition	T. Garza	Approved
2	1/4/19	Que Bonito	401 W Bus 83	Jose Luis Garcia	*	New	T. Garza	Approved
3	1/5/19	Los Primos Taqueria	514 S Standard	Gloria Lopez	956-336-5998	Annual	R. Lopez	Approved
4	1/7/19	Ser Bella Spa	118 S Nebraska	Veronica Escobedo	956-329-4830	Annual	R. Lopez	Approved
5	1/11/19	World Finance Comp	111 W FM 495, Ste 4	Erica Garcia	956-310-7114	Annual	R. Lopez	Approved
6	1/11/19	Ballow Child Care Center	715 S Standard	Adriana Mendoza	956-354-2520	New	R. Lopez	Approved
7	1/16/19	Angels Home Day Care	1217 E Texas Ave	Emma Garcia	956-460-5309	Annual	R. Lopez	Approved
8	1/16/19	Megata Tax	5201 N Raul Longoria	Carlos Moreno	956-884-7081	Annual	R. Lopez	Denied
9	1/16/19	La Cocinada Mama	1101 E FM 495	Ms. Rangel	956-360-6262	Annual	R. Lopez	Approved
10	1/21/19	Children First Academy	1200 Presidente	Ms. Martinez	956-784-1242	Annual	T. Garza	Approved
11	1/21/19	Megata Tax	5201 N Raul Longoria	Carlos Moreno	956-884-7081	Annual	T. Garza	Approved
12	1/25/19	Trevino Furniture Shop	2016 N. Raul Longoria	Jorge	956-445-4097	New	R. Lopez	Denied
13	1/25/19	ST Auto Glass	2604 N Raul Longoria, Ste 1	Auto Glass	956-566-7446	Annual	R. Lopez	Approved
14	1/25/19	Mercedes Benz	400 E Expressway 83	Texas Fire Guard	956-973-0500	Hydro	R. Lopez	Approved
15	1/25/19	H&D Meat Distributors	905 W 495, Ste 4	Hector Torres	956-331-7503	New	R. Lopez	Denied
16	1/25/19	Zumba Fitness	2105 N Raul Longoria	Maria Amalia Quintallia	956-325-7635	Annual	R. Lopez	Denied
17	1/25/19	Estamos Unidos	2109 N Raul Longoria	*	956-781-2600	Annual	R. Lopez	Denied
18	1/29/19	Trevino Furniture Shop	2016 N. Raul Longoria	Jorge	956-445-4097	New	R. Lopez	Approved
19	1/29/19	Smart Smart Child Care	102 W Amy Drive, Ste 2,3, 4	Edward Garza	956-821-0762	New	R. Lopez	Approved
20	1/29/19	Luna Car Wash	3913 N Veterans	Emilio Hernandez	956-534-1907	Annual	R. Lopez	Approved
21	1/29/19	Little School House	1211 E 495	Macarena Chavez	956-904-1407	Annual	R. Lopez	Approved
22	1/29/19	Metro PCS	2604 N Raul Longoria, Ste 106	Sergio Aguilera	956-239-1222	New	R. Lopez	Approved
23								
24								
25								
26								

FUEL LOG

January 2019

[illegible]

Total Gallons of Diesel -	300
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FUEL LOG

January 2019

DATE	TIME	UNIT/GAS CONTAINER	GALLONS	OFFICER IN CHARGE
1/9/2019	4:20 p.m.	Unit 2	10	R Lopez
1/16/2019	12:00 p.m.	1201	25	Chief T. Garza
1/16/2019	4:00 p.m.	Unit 1	10	C. Alaniz
1/17/2019	11:33 a.m.	1208	11	Z. Beaz
1/23/2019	9:00 a.m.	1201	20.8	Chief T. Garza
1/25/2019	10:58 a.m.	Unit 2	16.5	R Lopez

Total Gallons of Gasoline 93.3



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Mary Enriquez, Court Administrator
DATE: 02/20/2019
SUBJECT: Municipal Court Monthly Report.

Amount collected	\$ 28,454.55
Defensive driving	0
Deferred	3
Pre-trials	10
Bench trials	0
Collection Agency	\$ 1,804.60
Scofflaw	\$ 9,167.75

COLLECTIONS 2018

January - \$ 34,750.03

CITATIONS ISSUED 2018

January - 98

SCOFFLAW COLLECTIONS 2018

January - \$ 13,289.83

COLLECTIONS 2019

January - \$ 28,454.55

CITATIONS ISSUED 2019

January - 139

SCOFFLAW COLLECTIONS 2019

January- \$ 9,167.75



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Gonzalez, Chief of Police

DATE: 02/20/2019

SUBJECT: Police Department Monthly Report.

This memorandum is to keep you all informed on our Monthly operational statistics and any other significant cases or events that have transpired from the previous month.

- Statistics: Police December
 - o Calls for service: 1538
 - o Incident reports: 367
 - o Accidents: 112
 - o 911 Calls 1279
- Significant Event:
 - o Racial Profiling report has been generated and submitted to Tcole reporting system. See attachment for report details
- Federal & State Asset Forfeiture Program:
 - o Received Federal forfeiture awards for the amount of \$10,685.66
 - o Received no federal forfeiture awards.
 - o Department is in full compliance with federal and state guidelines (Audits)
- Special Grant Details:
 - o Stone Garden: 330.5 overtime hours worked by uniformed personnel.
 - o Border Star:
 - § 258 overtime hours worked for criminal interdiction by Patrol Staff.
 - § 4 overtime hours worked by dispatchers.
 - § Three (3) SWAT call outs totaling 30 overtime hours.
 - § Total 292 overtime hours worked.
 - o TxDot Traffic Enforcement: 14.5 overtime hours worked for traffic interdiction by Patrol Staff
- New Public Safety Building:
 - o Specifications for extending building parking lot has been requested.

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- o Added temporary parking spaces to the east side of building.
- P.S.J.A School Safety Initiative Program:
 - o Officers continue to work their assigned school details, working on school zone traffic control and enforcement.
 - New Personnel:
 - o Peace Officers:
 - § Currently we have Four (5) Patrol Officer job openings.
 - § Entry level testing was held on February 6th 2019,
 - Ø 23 applicants
 - Ø 21 passed the written exam
 - Ø 14 passed both written and physical assessment.
 - o Tele-communicators:
 - § All positions have been filled.
 - o Jailers:
 - § All positions have been filled.
 - o Fleet:
 - § All Patrol Units are reported to be in good working order.
 - § Three (3) new Ford F-150 trucks for patrol division have arrived at a local vendor to be outfitted with additional equipment.
 - § Fourth Ford F-150 coming from a stone garden grant.
- o Traffic Enforcement Areas:
 - § Cruiser enforcement (Thursday Nights)
 - § Regular patrol city wide
 - § School Zones
 - § Other areas of concern.

Respectfully
CHIEF JUAN GONZALEZ

Racial Profiling Report | Full report

Agency Name:	SAN JUAN POLICE DEPT.
Reporting Date:	01/28/2019
TCOLE Agency Number:	215214
Chief Administrator:	Juan Gonzalez
Agency Contact Information:	
Phone:	9562232400
Email:	rcasarez@sanjuanpolice.com
Mailing Address:	301 E. RIDGE 301 E. RIDGE

This Agency filed a full report

SAN JUAN POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the SAN JUAN POLICE DEPT. from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the SAN JUAN POLICE DEPT. if the individual believes that a peace officer employed by the SAN JUAN POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the SAN JUAN POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the SAN JUAN POLICE DEPT.'s policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Juan Gonzalez

Chief Administrator

SAN JUAN POLICE DEPT.

Date: 01/28/2019

Total stops: 2515

Gender

Female: 1329

Male: 1186

Race or ethnicity

Black: 0

Asian/Pacific Islander: 1

White: 3

Hispanic/Latino: 2511

Alaska Native/American Indian: 0

Was race or ethnicity known prior to stop?

Yes: 0

No: 2515

Reason for stop?

Violation of law: 108

Pre existing knowledge: 0

Moving traffic violation: 2158

Vehicle traffic violation: 249

Street address or approximate location of the stop

City street: 2482

US highway: 33

State highway: 0

County road: 0

Private property or other: 0

Was a search conducted?

Yes: 134

No: 2381

Reason for Search?

Consent: 26

Contraband: 0

Probable cause: 0

Inventory: 0

Incident to arrest: 108

Was Contraband discovered?

Yes: 28

No: 106

Description of contraband

Drugs: 26

Currency: 0

Weapons: 1

Alcohol: 0

Stolen property: 1

Other: 0

Result of the stop

Verbal warning: 0

Written warning: 817

Citation: 1590

Written warning and arrest: 0

Citation and arrest: 0

Arrest: 108

Arrest based on

Violation of Penal Code: 96

Violation of Traffic Law: 0

Violation of City Ordinance: 0

Outstanding Warrant 12

Was physical force resulting in bodily injury used during stop

Yes: 0

No: 2515

Submitted electronically to the



The Texas Commission on Law Enforcement

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Adoption of an Ordinance in First Reading of the Rezoning Request from Single-Family Residence District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis. ***TABLED***

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on February 12, 2019 the City Commission tabled this item subject to providing the Planning and Zoning Minutes.

Previously, staff provided the following background:

Mr. Alanis owns Lots 1 thru 4, Capri Subdivision No. 2 and he is proposing to rezone Lots 3 and 4 from Manufactured Home District (R-MH) to Neighborhood Commercial District (C-1) in order to open an oil lube and maintenance building on the four lots. It is noted that Lots 1 and 2 are already zoned as commercial district. Approval of the rezoning request will allow any of the commercial uses listed in the ordinance on the subject property.

The surrounding properties consist of a mixture of single-family, manufactured homes and commercial uses.

Staff mailed a notice of the public hearing to twenty-three (23) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

RECOMMENDATION:

During their regular meeting on February 7, 2019 the Planning and Zoning Commission recommended denial of the rezoning request with a 4-2 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 02/07/2019
CITY COMMISSION – 02/26/2019
DATE PREPARED – 02/19/2019

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STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Manufactured Home District (R-MH) to Neighborhood Commercial District (C-1).
APPLICANT:	Baltazar Alanis
SURVEYOR/ENGINEER:	N/A
LEGAL:	Lots 3 and 4, Capri No. 2 Subdivision
LOCATION:	Located at corner of Pullin and FM 495
LOT/TRACT SIZE:	Each lot is 5,500 square feet
EXISTING LAND USE AND ZONING:	<u>North</u> – Residential; Single-Family Residence District (R-S) <u>South</u> – Residential; Manufactured Home District (R-MH) <u>West</u> – Residential; Manufactured Home District (R-MH) <u>East</u> – Residential; Neighborhood Commercial District (C-2)
ACCESS AND CIRCULATION:	The property has access onto Pullin Avenue.
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Alanis owns Lots 1 thru 4, Capri Subdivision No. 2 and he is proposing to rezone Lots 3 and 4 from Manufactured Home District (R-MH) to Neighborhood Commercial District (C-1) in order to open an oil lube and maintenance building on the four lots. It is noted that Lots 1 and 2 are already zoned as commercial district. Approval of the rezoning request will allow any of the commercial uses listed in the ordinance on the subject property.

The surrounding properties consist of a mixture of single-family, manufactured homes and commercial uses.

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ATTACHMENTS:

- Location Map
- Aerial Photo
- Zoning Map
- List of neighboring property owners receiving notice
- Photos
- Ordinance

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 02/07/19 Commissioner Cardenas made a motion to deny the rezoning request. Commissioner Alaniz seconded the motion. The motion passed with a (4-2) vote.

Juan Alonzo, from ALTEX Engineering, said that Mr. Alanis purchased a total of four lots two of which are already zoned as Neighborhood Commercial District. Chairwoman Castillo asked about the proposed use of the property. Mr. Escobar said that they cannot discuss anything besides the rezoning.

Commissioner Vargas asked about the surrounding areas. Commissioner Alaniz said that there is a Manufacture Home District. He said that they need to be consistent since they just denied a rezoning case.

Nitza Alanis, property owner's daughter, said to consider the rezoning request since there are some other businesses close to the site: a Daycare and a Drive-Thru business along East FM 495.

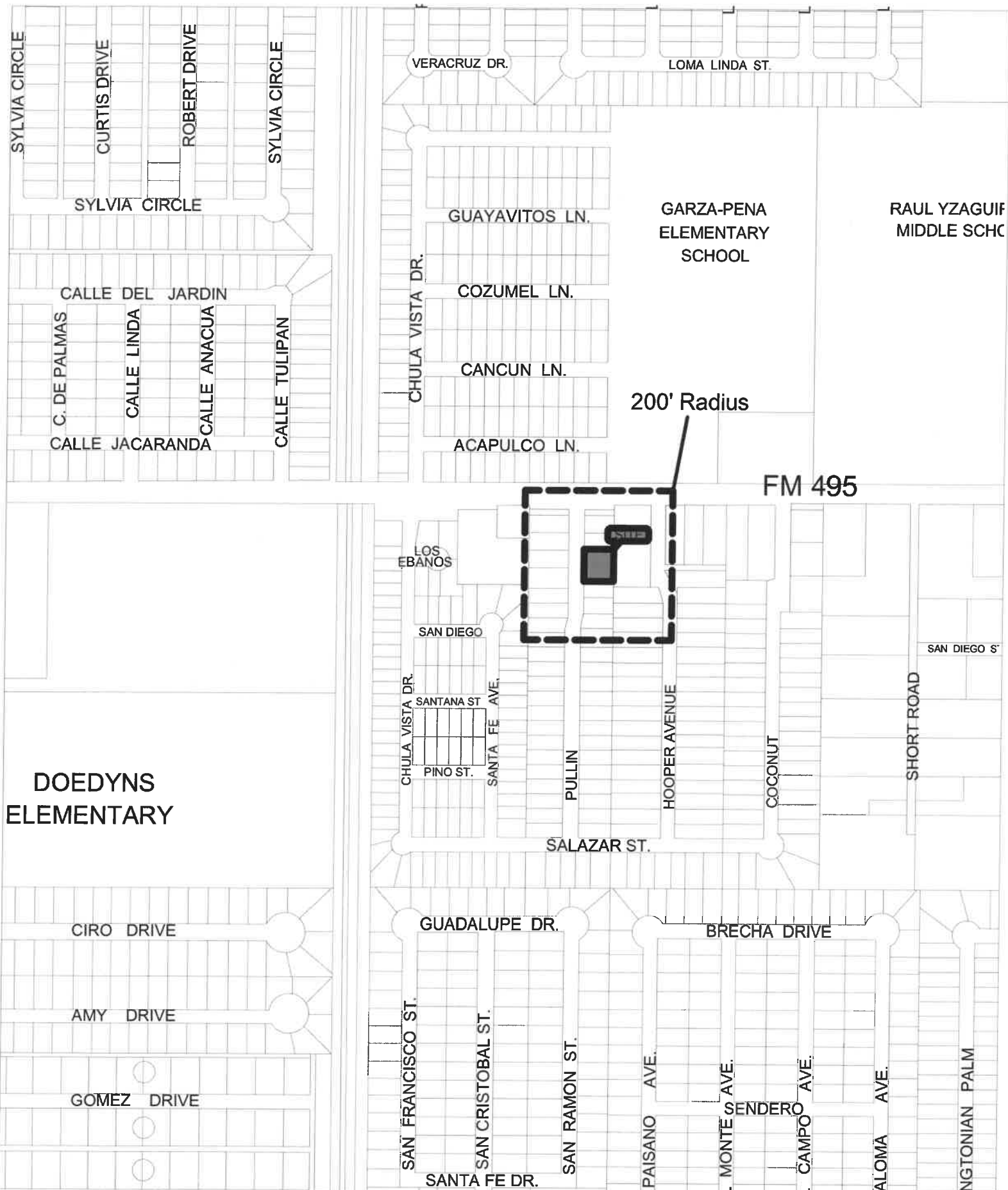
Jorge Garza, resident, said that he lives next to Mr. Alanis' properties. He wants to know if their taxes will increase or how it is going to affect him.

Alfredo Hinojosa said the purpose of rezoning the property into commercial is to start a business that would benefit the neighborhood. He said that the proposed business is not going to contaminate or generate any noise since they will be changing oil only, that the business will generate employment and that they see high potential in the City of San Juan.

Commissioner Alaniz said that they are there to discuss the zoning and nothing else, that after the approval of the rezoning, they can open any business under that zoning category.

Commissioner Alvarado said the case is different from the previous one. It is conforming to the use and established business. Commissioner Alaniz said they are protecting the neighborhood from commercial zoning and in this case; there are houses in front of the proposed property. He repeated that they, as a Board, needs to be consistent.

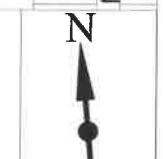
Chairwoman Castillo said that the street was a residential street and not commercial. Mr. Escobar said the streets are just an access. Nitza Alaniz asked about other streets where the drive-thru is located. Chairwoman Castillo responded that they are facing East FM 495. Ms. Alaniz said they will be using East FM 495 as well. Mr. Escobar stopped the discussion.



Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Single-Family Residence District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis.





- Legend**
-  CITY LIMITS
 -  Proposed area

Rezoning Request from Single-Family Residence District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis.





Zoning Districts

Single Family Residential (R-S)	Heavy Commercial (C-3)
Manufactured Home (R-MH)	Light Industrial (I-1)
Multi-Family Residential (R-MF)	Heavy Industrial (I-2)
Neighborhood Commercial (C-1)	Open Space (O)
General Business (C-2)	Exp. Corridor (EC)

Rezoning Request from Single-Family Residence District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis.



Rezoning Request from Single-Family Residence District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis.

Alanis, Baltazar
26 West Rios Cove
Roma, TX 78584

Cardenas, Olivia
1511 Pullin Avenue
San Juan, TX 78589

JR Medina Operating Investments
LTD
1620 Musser St.
Laredo, TX 78043

De Hoyos, Jose A. and Rosa B.
1508 Pullin Avenue
San Juan, TX 78589

Tarver, Nyssa
2209 Bobby K Marks Dr. Apt #53
Huntsville, TX 77340

Cantu, Roberto and Maria E.
315 E. San Diego St.
San Juan, TX 78589

Mahorney, Larry J. and Evila
6320 Robert Michaels St.
Mission, TX 78574

Tamez, Carlos
1600 Hooper St.
San Juan, TX 78589

Pedraza, Armando and Rosa E.
401 E. FM 495
San Juan, TX 78589

Martinez, Mario Armando
1602 Pullin Avenue
San Juan, TX 78589

Banda, Alexis
1602 Hooper St.
San Juan, TX 78589

Cavazos, Purisima and Antonio
1604 Pulling Avenue
San Juan, TX 78589

Castaneda, Maria Hermosillo
Marco A. Hermosillo Martinez
1605 Hooper St.
San Juan, TX 78589

Espinoza, Guillermo
1606 Pullin Avenue
San Juan, TX 78589

Tristan, Evangelina
P.O. Box 217
Fairview, OR 97024-0217

Limas, Victor G.
1608 Pullin Avenue
San Juan, TX 78589

Welch, Calvin R. and Mafan Jean B
Revocable Living Trust
1530 Jeffrey Dr.
Yuba City, CA 95991-6823

Rivera, Jesus Angel
1610 Pullin Avenue
San Juan, TX 78589

Esquivel, Margarito and Elma
1333 N. Tower Rd.
Alamo, TX 78516

Cantu, Maria E. and Jorge Garza
1603 Pullin Avenue
San Juan, TX 78589

Perales, Magdaleno and Irma
1609 Hooper St.
San Juan, TX 78589

Barajas, Joaquin F.
1319 Pullin Avenue
San Juan, TX 78589

Elizondo, Eloy and Maria
1601 Santa Fe St.
San Juan, TX 78589

Rezoning Request from Manufactured Home District (R-MH) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis.



View from FM 495



View from Pullin Street

ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM MANUFACTURED HOME DISTRICT (R-MH) TO NEIGHBORHOOD COMMERCIAL DISTRICT (C-1) FOR A PROPERTY LEGALLY DESCRIBED AS LOTS 3 – 4, CAPRI NO. 2 SUBDIVISION, LOCATED AT SOUTHEAST CORNER OF PULLIN AND FM 495 BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging commercial district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as Lot 3-4, Capri No. 2 Subdivision shall be changed to Neighborhood Commercial District (C-1) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 26th day of February, 2019.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Special Use Permit for the Construction of a New Monopole Cell Tower and a Variance Request to the Zoning Ordinance to Allow the Construction of a 125 feet Monopole Tower within the 200 feet setback from a Residential Property, legally described as Lot 2, Los Jardines Subdivision, as Requested by Branch Towers III, LLC.

STAFF COMMENTS AND RECOMMENDATIONS:

Branch Towers III, LLC. is looking to build a 125 feet new cell tower within a residential setback. According to the Unified Development Code there is a setback of 200 feet or 300% height of tower whichever is greater in a residential area, including modular homes and mobile homes used for living purposes.

In this case, the required separation distance is 375 feet. The proposed tower base is 86.26 feet from the residential units located to the West of the proposed site. There are no properties within the search ring that can meet the required residential setback.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to eight (8) property owners within a two hundred (200) feet radius and received one e-mail against the request.

RECOMMENDATION:

During the regular meeting on February 21, 2019, the Planning and Zoning Commission recommended approval of the special use permit with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 02/21/2019
CITY COMMISSION – 02/26/2019
DATE PREPARED – 02/15/2019

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STAFF REPORT
GENERAL INFORMATION

APPLICATION: Special Use Permit for the Construction of a New Monopole Cell Tower and a Variance Request to the Zoning Ordinance to allow the construction of a 125 foot monopole tower within the 200 feet setback from a residential property.

APPLICANT: Branch Towers III, LLC.

SURVEYOR/ENGINEER: N/A

LEGAL: Lot 2, Los Jardines Subdivision

LOCATION: 108 W. Amy Drive

**EXISTING LAND USE/
ADJACENT ZONING:** North – Commercial; General Business District (C-2) / Single-Family Residence District (R-S)
South – Commercial; General Business District (C-2)
East – Commercial; General Business District (C-2)
West – Residential; Neighborhood Commercial District (C-1)

ACCESS AND CIRCULATION: This property has access onto Amy Drive.

PUBLIC SERVICES: Water and sewer services will be provided by the City of San Juan.

EVALUATION AND CONDITIONS FOR APPROVAL

Branch Towers III, LLC. is looking to build a 125 feet new cell tower within a residential setback. According to the Unified Development Code there is a setback of 200 feet or 300% height of tower whichever is greater in a residential area, including modular homes and mobile homes used for living purposes.

In this case, the required separation distance is 375 feet. The proposed tower base is 86.26 feet from the residential units located to the West of the proposed site. There are no properties within the search ring that can meet the required residential setback.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to eight (8) property owners within a two hundred (200) feet radius and received one e-mail against the request.

ATTACHMENTS:

- Location Map
- Aerial Photo
- Zoning Map
- Construction plans for the proposed cell tower
- E-mail against the request
- List of neighboring property owners receiving notice
- Photos
- Ordinance

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 02/21/19 Commissioner Alaniz made a motion to approve the request. Commissioner Cardenas seconded the motion. The motion passed unanimously with a 5-0 vote.

Mr. Escobar said Branch Towers III, LLC is applying for the Special Use Permit since the city denied the building permit because it does not comply with the required setbacks as per city ordinance. He said the proposed pole will be located at W. Amy Drive and Raul Longoria Road.

Mr. Jared Ladet, Vice-president of Branch Towers III, LLC, said that they are agents that work on behalf of T-Mobile that are looking for true coverage in a specific area and additional capacity. They looked at seven (7) different possible locations in the area. He said that he met eight months ago with the School District to lease property but the project fell apart. He also met with the city to attach the T-Mobile antenna to the water tower and build a new facility but that project also fell apart. He found an independent landlord, Mr. Raul Resendez, who owns the property along W. Amy Drive and Raul Longoria Road. Mr. Ladet said that they exhaust all the possible locations but the negotiations never went thru. He showed a map reflecting the ¼ of a mile search ring area from T-Mobile as they need more coverage because of data use for customers.

Mr. Ladet also explained why they are applying for a special use permit; they are proposing a 125 feet monopole with capacity for three (3) carriers: AT&T, Verizon and T-Mobile. Verizon is currently at the water tower to the property adjacent to the proposed site. He said that there is some discussion that the water tower could potentially be decommissioned in the future. He said the proposed tower will be located in a General Business District area but the tower does not meet the residential setbacks.

Chairwoman Castillo asked if the city will be eliminating the water tower in the future. Mr. Escobar responded that city is in talks to possibly eliminate it within the next two years. Mr. Ledet said for them wait two (2) years will be significant since they need to comply with a contract.

Mr. Ledet explained that they are applying for a variance since the city code established that towers must be 200 feet or 300% of tower height for residential use, whichever is greater. The required separation distance for a 125 feet tower is 375 feet. He said none of the properties within the search ring area will be able to comply with the city code. The proposed tower and the nearest residential unit has a setback of 86.26 feet. He said the search ring area is for residential use only and he explained the use of the properties around the proposed site. Mr. Ledet showed some pictures of the proposed site plan to the board. He explained the propagation map provided by T-Mobile.

In conclusion, Mr. Ledet said that the applicant exhausted the entire $\frac{1}{4}$ mile search ring area looking for properties that met the residential setback and has been unsuccessful in locating a site. He said that proposed location is the best solution for T-Mobile and Verizon customers in the City of San Juan.

Rick Ramirez, resident, said the Commission denied the request because it is not in compliance with the required setbacks. He said the proposed tower needs to comply with the setbacks for safety of nuisance and risks that may happen.

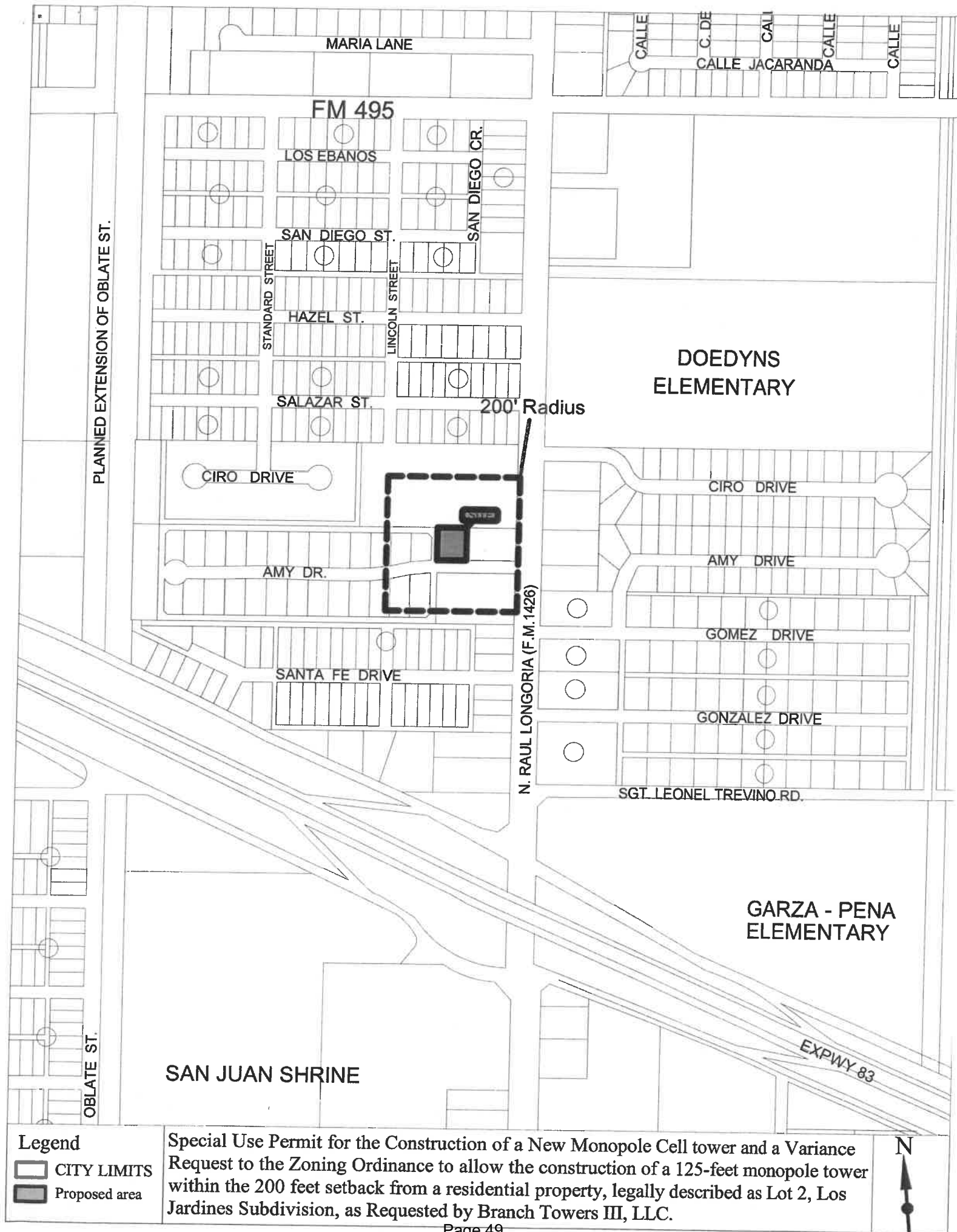
Mr. Ladet said that there are national and federal regulations that they need to comply with in order to build the tower; regulations are different depending on the location. He said the towers are built to sustain natural disasters and are the only means of communication in a catastrophe.

Commissioner Alaniz asked about the hurricane wind grading. Mr. Ledet said that it is 160 miles per hour. He said the towers are designed from a specific type of construction material that does not collapse in that type of situations. He said there is a lot of engineering and aspects involved in the design of the tower.

Commissioner Cardenas asked about what Mr. Rick Ramirez said. Mr. Escobar responded that he was talking about a cell tower ordinance that was presented before the Commission. He said City Commission has not discussed this item.

Mr. Ladet added that the City Commission has not denied the request and he has not presented anything to them yet. He said this is the first presentation that he made in the City.

Mr. Escobar said the city has a cell tower ordinance that is in place for large pieces of land where they can install the tower in the middle and they meet the city setbacks, now the technology is changing with those towers in a residential area. He thinks that ordinance needs to be updated. He said that he is following the current ordinance and they do not meet the requirements.



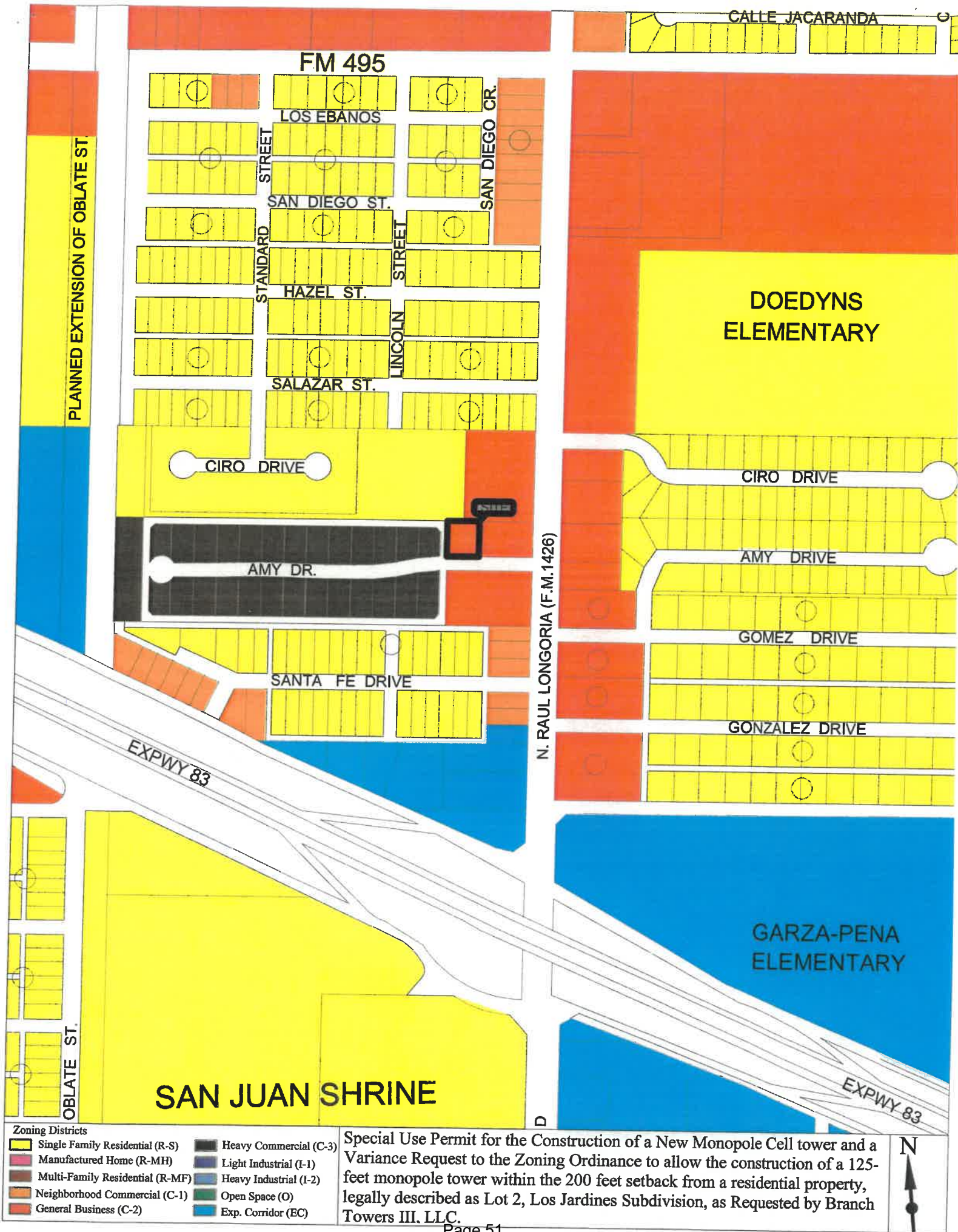


Legend

- CITY LIMITS
- Proposed area

Special Use Permit for the Construction of a New Monopole Cell tower and a Variance Request to the Zoning Ordinance to allow the construction of a 125-foot monopole tower within the 200 feet setback from a residential property, legally described as Lot 2, Los Jardines Subdivision, as Requested by Branch Towers III, LLC.





State Farm (TX-0110) – Proposed Cell Tower
102 West Amy Drive
Special Use Permit Submittal Documentation

(i) A scaled site plan. *Please see site plan submitted under separate cover.*

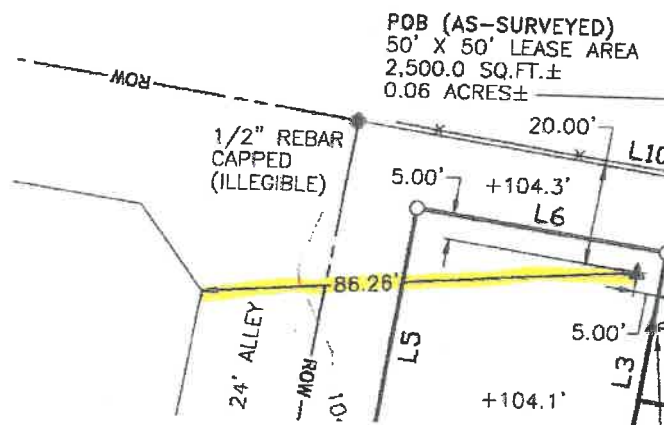
(ii) Legal description of the parent tract and leased parcel.

Parent Tract: Lot 2 of Los Jardines Subdivision, an Addition to the City of San Juan, Hidalgo County, Texas, according to the Plat or Map thereof recorded in Volume 47, Page 103, Map Records of Hidalgo County, Texas.

Leased Parcel: Being a portion of Lot 2 of Los Jardines Subdivision, an Addition to the City of San Juan, Hidalgo County, Texas, according to the Plat or Map thereof recorded in Volume 47, Page 103, Map Records of Hidalgo County, Texas and being more particularly described as follows:

Commencing at a 1/2" capped rebar found (illegible) on the north right-of-way line of Amy Drive at the southeast corner of said Lot 2; thence N 08°41'28" E a distance of 127.88 feet to a 3/8" rebar found at the northeast corner of said Lot 2; thence S 82°01'11" W a distance of 52.33 feet to a 5/8" rebar set and the Point of Beginning; thence S 08°40'41" W a distance of 50.00 feet to a 5/8" rebar set; thence N 81°19'19" W a distance of 50.00 feet to a 5/8" rebar set; thence N 08°40'41" E a distance of 50.00 feet to a 5/8" rebar set; thence S 81°19'19" E a distance of 50.00 feet to the Point of Beginning. Said above described Lease Area contains 2,500.0 square feet or 0.06 acres, more or less.

(iii) The setback distance between the proposed tower and the nearest residential unit, platted residentially zoned properties, and unplatted residentially zoned properties. *The setback distance between the proposed tower and the nearest residential unit is 86.26' as shown below and on the site plan submitted under separate cover.*



- (iv) The separation distance from other towers described in the inventory of existing sites shall be shown on an updated site plan or map. The applicant shall also identify the type of construction of the existing tower(s) and the owner/operator of the existing tower(s), if known.

The proposed 125-foot monopole tower is separated from an existing Crown Castle 78-foot monopole tower by a distance of approximately 4,413 feet, a measurement that exceeds the 1,500 feet separation requirement.



Distance Elevation (ft)

0.8358 mi

112
113

- (v) A landscape plan showing specific landscape materials. *Please see site plan submitted under separate cover.*

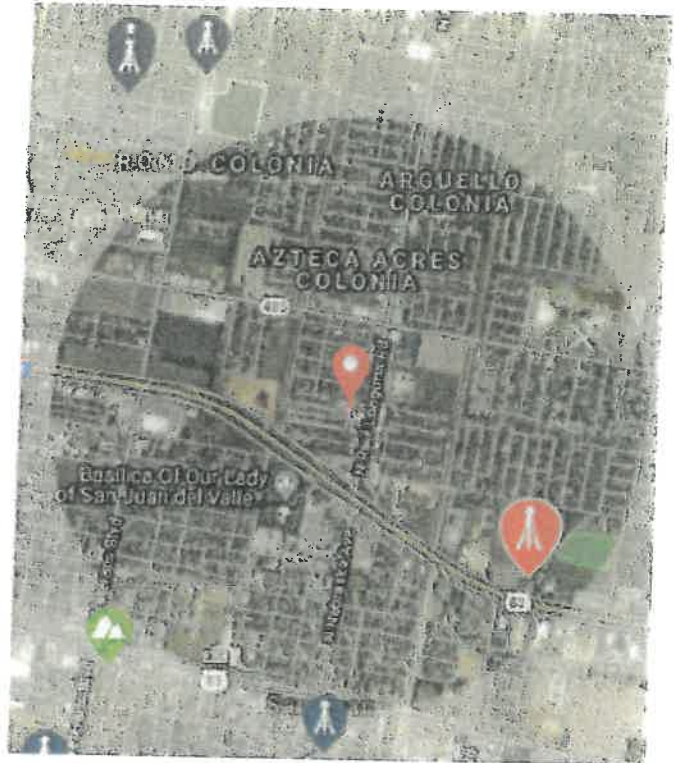
- (vi) Method of fencing, and finished color and, if applicable, the method of camouflage and illumination. *Please see site plan submitted under separate cover.*

- (vii) A description of compliance with Sections 2(c), (d), (e), (f), (g), (j), (l), and (m), 5(b)(4), 5(b)(5) and all applicable federal, state or local laws.

2(c) Inventory of Existing Sites. Each applicant for an antenna and/or tower shall provide to the Planning Director an inventory of its existing towers, antennas, or sites approved for towers or antennas, that are either within the jurisdiction of the City or within one mile of the City limits, including specific information about the location, height, and design of each tower.

Compliance Description: *The sole tower sited within one (1) mile of the proposed cell tower site is a Crown Castle 78-foot monopole as shown described below:*

Asset Details	
Operator Name	Crown Castle
Type	Tower
Status	Active
Operator Site ID	879752
Description	Monopole
AGL	78.0 ft (23.77 m)
AMSL	181.0 ft (55.17 m)
Ground Elevation	103.0 ft (31.39 m)
Address	700 East Expressway San Juan, TX 76589 United States
Latitude	26.19561 (26°11'44.18"N)
Longitude	-98.14395 (98°8'36.22"W)



2(d) **Aesthetics.** Towers and antennas shall meet the following requirements:

(1) Towers shall either maintain a galvanized steel finish or, subject to any applicable standards of the FAA, be painted a neutral color so as to reduce visual obtrusiveness.

(2) At a tower site, the design of the buildings and related structures shall, to the extent possible, use materials, colors, textures, screening, and landscaping that will blend them into the natural setting and surrounding buildings.

Compliance Description: The proposed cell tower will be a monopole with a galvanized steel finish. The cell tower compound will be screened by landscaping as shown on the detailed site plan.

2(e) **Lighting.** Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the lighting alternatives and design chosen must cause the least disturbance to the surrounding views.

Compliance Description: The proposed cell tower will not be artificially lighted.

2(f) **State or Federal Requirements.** All towers must meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the state or federal government with the authority to regulate towers and antennas.

Compliance Description: The proposed cell tower will meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the state or federal government with the authority to regulate towers and antennas.

2(g) **Building Codes: Safety Standards.** To ensure the structural integrity of towers, the owner of a tower shall ensure that it is maintained in compliance with standards contained in applicable state or local building codes and the applicable standards for towers that are published by the Electronic Industries Association, as amended from time to time.

***Compliance Description:** Branch Towers, III (Tower Owner) shall ensure the proposed cell tower is maintained in compliance with standards contained in applicable state or local building codes and the applicable standards for towers that are published by the Electronic Industries Association, as amended from time to time.*

2(j) **Franchises.** Owners and/or operators of towers or antennas shall certify that all franchises required by law for the construction and/or operation of a wireless communication system in City have been obtained and shall file a copy of all required franchises with the Planning Director.

***Compliance Description:** Due to the current federal government shutdown, Branch Towers, III (Tower Owner) is unable to submit an application to the Federal Communications Commission (FCC) for an Antenna Structure Registration or request a "Determination of No Hazard to Air Navigation" from the Federal Aviation Administration (FAA). Upon the reopening of the federal government, Tower Owner will submit for both of these required franchises and file copies with the Planning Director.*

2(l) **Signs.** No signs shall be allowed on an antenna or tower.

***Compliance Description:** No signs shall be installed on the proposed cell tower or its antennas.*

2(m) **Buildings and Support Equipment.** Buildings and support equipment associated with antennas or towers shall comply with the requirements of Section 5.

***Compliance Description:** Buildings and support equipment associated with the proposed cell tower shall comply with the requirements of Section 5 as demonstrated in the accompanying site plan and related documents.*

5(b)(4) **Setbacks.** The following setback requirements shall apply to all towers for which a special use permit is required; provided, however, that the Planning Commission may reduce the standard setback requirements if the goals of this regulation would be better served thereby:

- (i) Towers must be set back a distance equal to at least seventy-five percent (75%) of the height of the tower from any adjoining lot line.
- (ii) Guys and accessory buildings must satisfy the minimum zoning district setback requirements.

Compliance Description: *Branch Towers, III, is requesting a tower setback variance under separate cover as the proposed cell tower does not meet the above setback distance.*

5(b)(5) **Separation.** The following separation requirements shall apply to all towers and antennas for which a special use permit is required; provided, however, that the Planning Commission may reduce the standard separation requirements if the goals of this regulation would be better served thereby.

- (i) Separation from off-site uses/designated areas.

Off-site Use/Designated Area	Separation Distance	Compliance Description
Single-family or duplex residential units	200 feet or 300% height of tower whichever is greater	<i>Separation requirement not met. A request for a setback variance will be submitted under separate cover.</i>
Vacant single-family or duplex residentially zoned land which is either platted or has preliminary subdivision plan approval which is not expired	200 feet or 300% height of tower whichever is greater	<i>Separation requirement met.</i>
Vacant unplatted residentially zoned lands ³	100 feet or 100% height of tower whichever is greater	<i>Separation requirement met.</i>
Existing multifamily residential units greater than duplex units	100 feet or 100% height of tower whichever is greater	<i>Separation requirement met.</i>
Nonresidentially zoned lands or nonresidential uses	None; only setbacks apply	<i>Separation requirement met.</i>

(ii) Separation distances between towers.

	Existing Towers - Types			
	Lattice	Guyed	Monopole 75 Ft. in Height or Greater	Monopole Less than 75 Ft. in Height
Lattice	5000' - N/A	5000' - N/A	1,500' - N/A	750' - N/A
Guyed	5000' - N/A	5000' - N/A	1,500' - N/A	750' - N/A
Monopole 75 Ft. in Height or Greater	1,500' - Separation Met	1,500' - Separation Met	1,500' - Separation Met	750' - Separation Met
Monopole Less than 75 Ft. in Height	750' - N/A	750' - N/A	750' - N/A	750' - N/A

Compliance Description: The proposed 125-foot monopole tower is separated from an existing 78-foot monopole tower by a distance of approximately 4,413 feet, a measurement that exceeds the 1,500 feet separation requirement.



Distance

Elevation (ft)

0.8358 mi

118
116

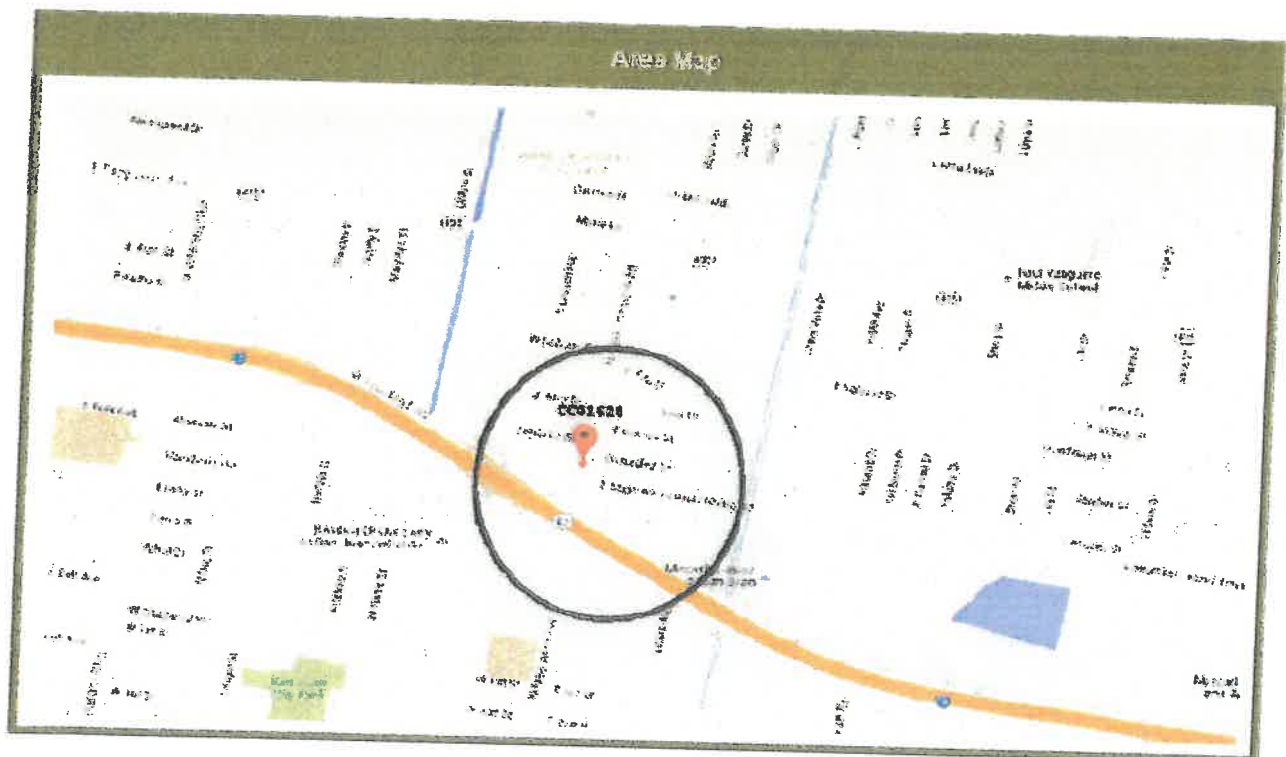
(viii) A notarized statement by the applicant as to whether construction of the tower will accommodate collocation of additional antennas for future users. *Please see statement submitted under separate cover.*

(ix) Identification of the entities providing the backhaul network for the tower(s) described in the application and other cellular sites owned or operated by the applicant in the municipality. *To be determined at a later date and will be provided to the City when ascertained.*

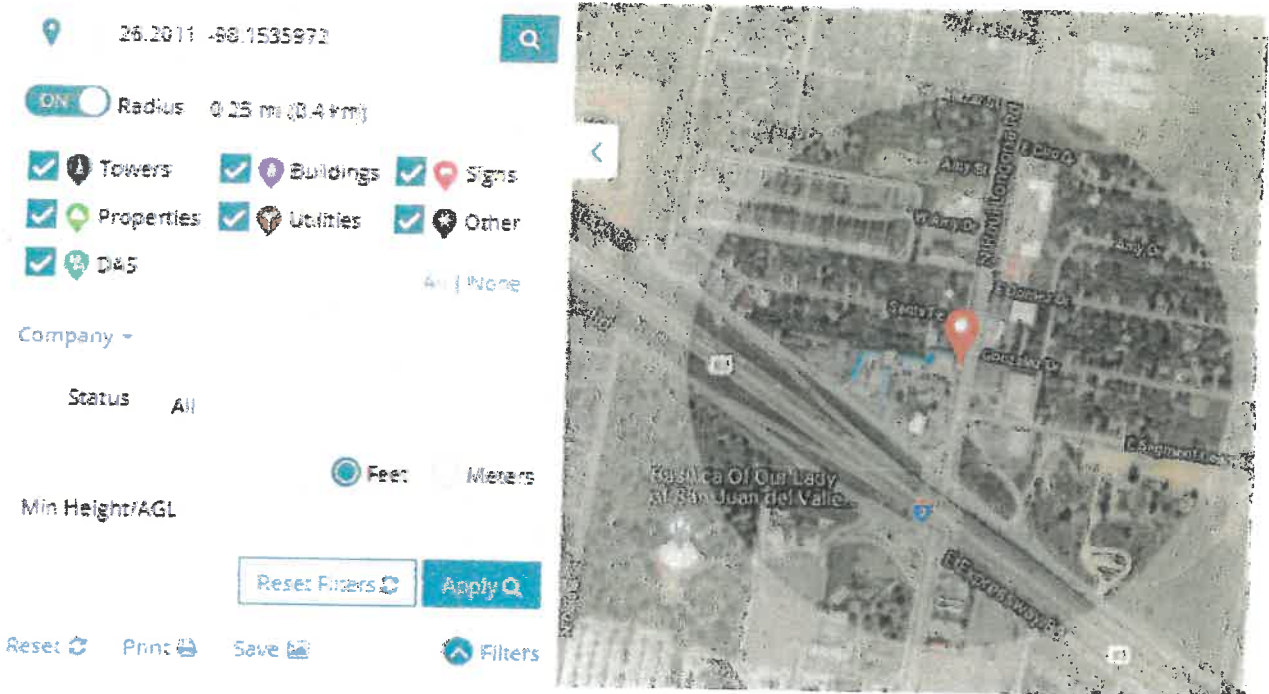
(x) A description of the suitability of the use of existing towers, other structures or alternative technology not requiring the use of towers or structures to provide the services to be provided through the use of the proposed new tower.

Currently, Verizon is collocated on the City's water tower located on Santa Fe Street. Since the water tower is scheduled to be decommissioned in the near future, the carrier must dismantle their equipment on the water tower and relocate it to a replacement site. The proposed tower will serve as a replacement site for Verizon and a new site for T-Mobile. No existing towers or structures are located within the geographic area which meet the applicant's engineering requirements. Further, alternative technology that does not require the use of towers or structures is not a viable solution in this case as a microcell cannot provide the necessary capacity or coverage.

T-Mobile Search Ring Map:



Existing Tower and Structure Inventory Map:



(xi) A description of the feasible location(s) of future towers or antennas within the City based upon existing physical, engineering, technological or geographical limitations in the event the proposed tower is erected.

T-Mobile RF engineers determine the location and quantity of future sites on an annual basis by performing cell site capacity studies. Currently, there are no plans for future towers or antennas other than the proposed tower.

Special Use Permit Application - Notarized Collocation Statement

I, Curtis R. Branch, hereby certify the proposed cell tower will structurally accommodate three shared users.

Branch Towers III, LLC

CRBL

By: Curtis R. Branch

Its: President/CEO

Date: 1/3/19

STATE OF OKLAHOMA

1

)

COUNTY OF TULSA

)

On this 2 day of January, 2018, before me the undersigned Notary Public, personally appeared Curtis R. Branch, President/CEO, Branch Towers III, LLC, a Delaware limited liability company, to me known to be the identical person who executed in the name of the maker thereof to the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed, in the capacity and for the uses and purposes set forth therein.

Given under my hand and seal the day and year first written above.




Notary Public in and for the State of Oklahoma

Commission expires: 7-10-20



Monica Gomez <mgomez@sjtx.us>

Fwd: Monopole Cell Tower

Roberto Escobar <rescobar@sjtx.us>

To: Monica Gomez <mgomez@cityofsanjuantexas.com>

Tue, Feb 19, 2019 at 8:01 AM

Monica,

Good morning. Please add this email to the packet for the P&Z Commission/City Council. Just one of the comments from the surrounding neighbors.

Thanks,

Robert Escobar, Planning Director
City of San Juan

----- Forwarded message -----

From: **Javier Lujan** <lujanins@yahoo.com>

Date: Sat, Feb 16, 2019 at 7:22 PM

Subject: Monopole Cell Tower

To: rescobar@sjtx.us <rescobar@sjtx.us>

02/16/2019

To: Director of Planning

Hello, my name is Javier Lujan and I own two properties within the 200 feet of the applicant's property. My properties are zoned multi family, I am concerned of the safety and Hazard the Cell Tower will create to the families and children I rent to. I am also concerned on the property value and whether or not property taxes will increase. At this time I do not support the construction of the Monopole Cell Tower.

Thank You

Javier Lujan
956-648-8099

Special Use Permit for the Construction of a New Monopole Cell Tower and a Variance Request to the Zoning Ordinance to allow the construction of a 125 foot monopole tower within the 200 foot setback from a resident property, legally described as Lot 2, Los Jardines Subdivision, as Requested by Branch Towers III, LLC.

Ledet, Jared
Branch Towers, III
7335 South Lewis Ave. Suite #304
Tulsa, OK 74119

ASKINK, LLC.
2675 Easy St.
Edinburg, TX 78539

Martinez, Artemio
323 W. Saint Charles St.
Brownsville, TX 78520

Torres, Pedro Jr.
1106 Rio Balsas
Mission, TX 78572

Lujan, Javier
P.O. Box 704
Pharr, TX 78577-1613

Rodriguez, Jose Jr. and Mayra A.
820 Douglas St.
Pharr, TX 78577

Balgar Investments, LLC.
5600 Hiawatha Dr.
Pharr, TX 78577-9683

Lambert & Cullison Inv.
P.O. Box 11
Trenton, TX 75490-0011

Special Use Permit for the Construction of a New Monopole Cell Tower and a Variance Request to the Zoning Ordinance to allow the construction of a 125 feet monopole tower within the 200 feet setback from a Residential property, legally described as Lot 2, Los Jardines Subdivision, as Requested by Branch Towers III, LLC.



Proposed Site

ORDINANCE NO.

AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR THE CONSTRUCTION OF A 125 FEET MONOPOLE TOWER WITHIN THE 200 FEET SETBACK FROM A RESIDENTIAL PROPERTY LEGALLY DESCRIBED AS LOT 2, LOS JARDINES SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Branch Tower III, LLC. has applied for a Special Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Construction of a Monopole Tower within the 200 feet setback from a residential property.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Special Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Special Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Branch Tower III, LLC. has applied for a Special Use Permit for the Construction of a Monopole Tower within the 200 feet setback from a residential property.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 26th day of February, 2019.

PASSED and APPROVED on second and final reading on the _____ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

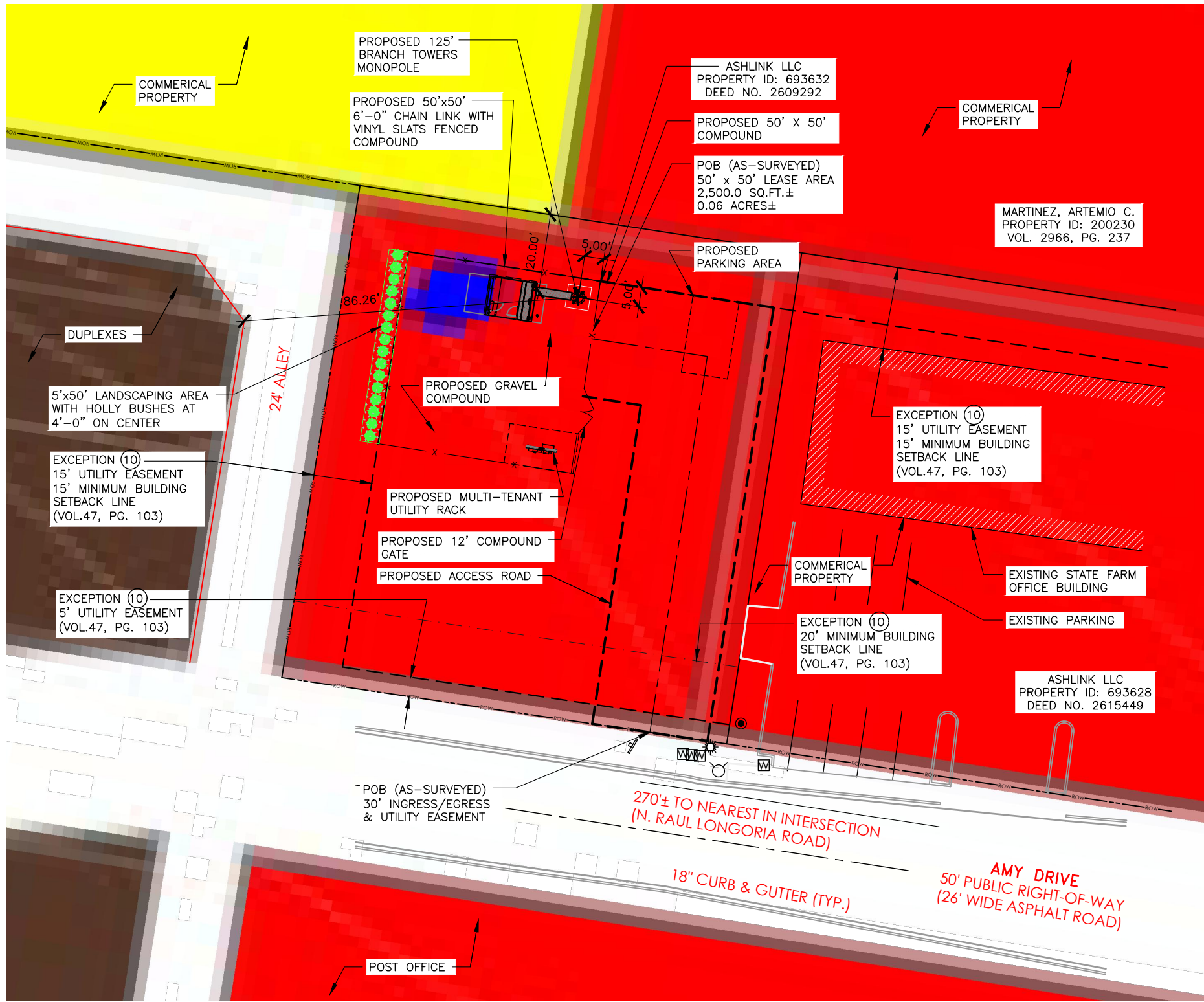
APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY

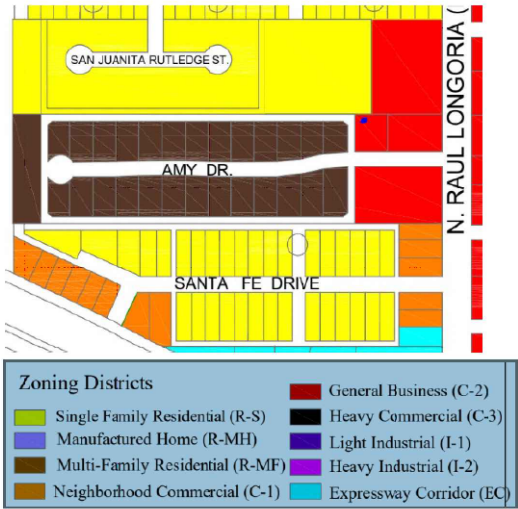
State Farm_TX-0110-CC01628B-011519.dwg - User: Mary.Hopkins - Jan 16, 2019 - 3:18pm

1 OVERALL SITE PLAN
SCALE: N.T.S.



NOTES:

1. SITE PLAN SHOWN BELOW TAKEN FROM INFORMATION PROVIDED ON PRELIMINARY SURVEY DRAWINGS. CONTRACTOR TO VERIFY ALL EXISTING INFORMATION IS AS INDICATED ON SITE PLAN. CONTRACTOR IS TO ESTABLISH THE EXISTENCE AND LOCATION OF ALL EXISTING OVERHEAD AND UNDERGROUND UTILITIES. IMMEDIATELY NOTIFY THE CONSTRUCTION MANAGER OF ANY DISCREPANCIES.
2. EXISTING INFORMATION INDICATED ON THE SITE PLAN WAS REPRODUCED INFORMATION PROVIDED ON PRELIMINARY SURVEY DRAWINGS. BRANCH COMMUNICATIONS, LLC DOES NOT GUARANTEE, OR ENSURE THE PRECISION, ACCURACY, OR CORRECTNESS AND ASSUMES NO RESPONSIBILITY OR LIABILITY FOR DAMAGES, LOSS OF REVENUE, OR INJURY THAT MIGHT OCCUR. THE INFORMATION SUPPLIED BY THE CUSTOMER WAS INCORPORATED FOR REFERENCE ONLY.



VENDOR:

T-Mobile
3801 S. CAPITOL OF
TEXAS HWY - STE 300
AUSTIN, TX 78104

Branch
COMMUNICATIONS
A SOLUTIONS PROVIDER

BRANCH COMMUNICATIONS
7335 SOUTH LEWIS AVE. STE. 300
TULSA, OKLAHOMA 74136
(918) 949-4551

PRODUCED BY:



SPECIALTY TELECOMMUNICATIONS
SERVICES, PLLC.
PROFESSIONAL ENGINEERS
AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167

SITE NAME:

STATE FARM

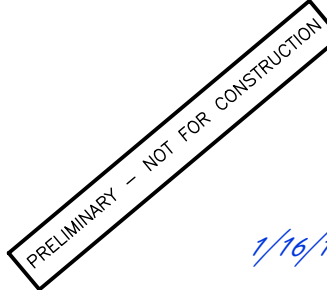
SITE NUMBER:

CC-01628B

SITE ADDRESS:

102 W. AMY DRIVE
SAN JUAN TEXAS 78589

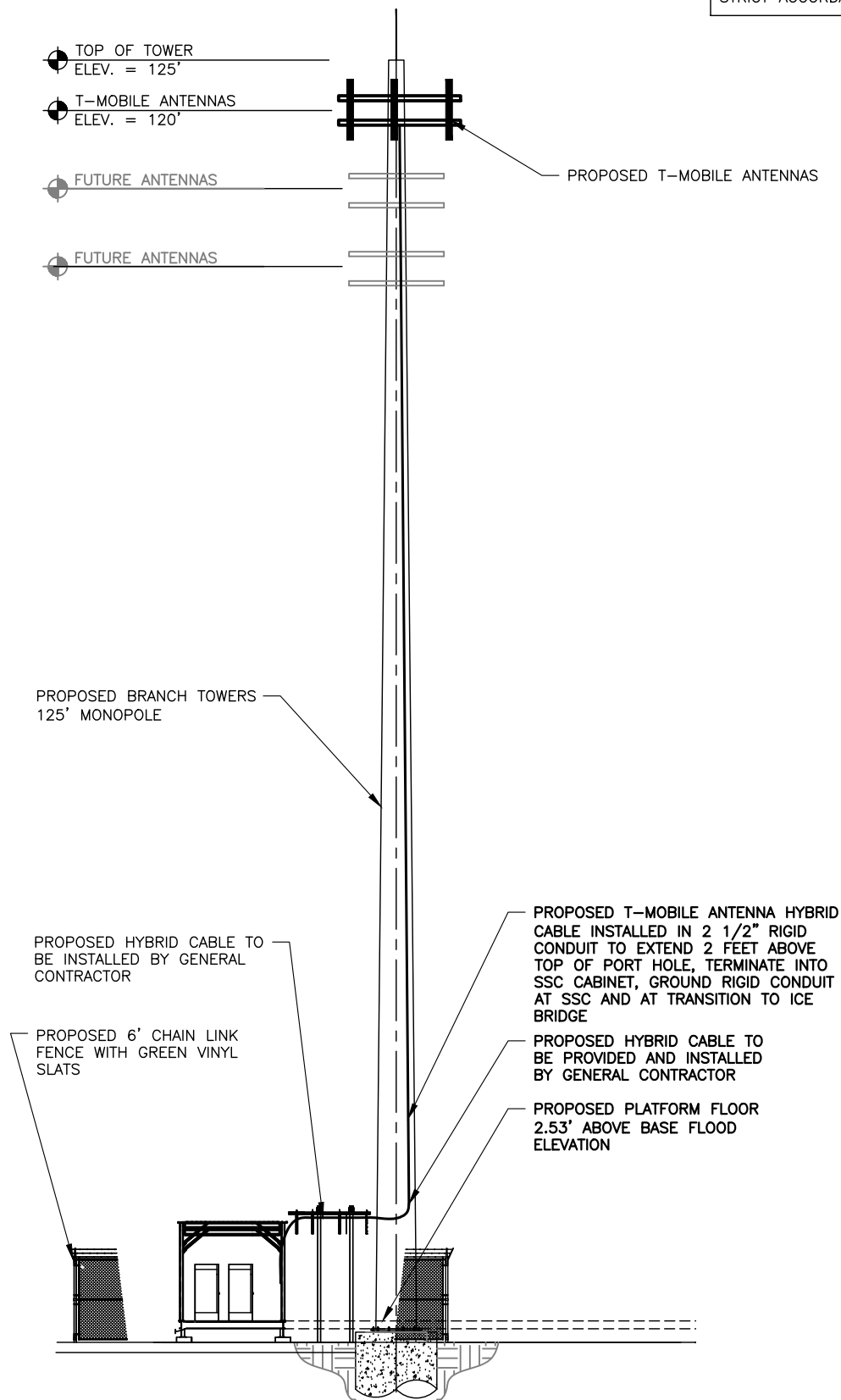
ENGINEER:



NO	DATE	DESCRIPTION	BY
A	01/16/19	PRELIM ISSUE	MAH
SHEET TITLE:			
OVERALL SITE PLAN			
SHEET NUMBER:		PROJECT #:	REVISION:
A1		TX--0110	A
BY:		CKD BY:	
MAH		JWM	



THESE DRAWINGS ARE NOT INTENDED TO REFLECT THE STRUCTURAL INTEGRITY OF THE TOWER. THE PROPOSED ANTENNAS AND TRANSMISSION LINES SHOWN ARE REPRESENTATIVE IN NATURE AND DO NOT REFLECT THE ACTUAL CONFIGURATIONS REQUIRED. THE CONTRACTOR SHALL REFER TO THE STRUCTURAL ANALYSIS OF THIS TOWER SITE FOR THE APPROVED LOCATION AND CONFIGURATION OF ALL ANTENNAS AND TRANSMISSION LINES. ALL ANTENNAS MUST BE MOUNTED AND THE TRANSMISSION LINES CONFIGURED IN STRICT ACCORDANCE WITH THE STRUCTURAL ANALYSIS. (TOWER BY OTHERS)



1 PROPOSED TOWER ELEVATION
SCALE: N.T.S.

VENDOR:

T-Mobile

3801 S. CAPITOL OF
TEXAS HWY - STE 300
AUSTIN, TX 78104

Branch
COMMUNICATIONS
A SOLUTIONS PROVIDER

BRANCH COMMUNICATIONS
7335 SOUTH LEWIS AVE. STE. 300
TULSA, OKLAHOMA 74136
(918) 949-4551

PRODUCED BY:

sts

SPECIALTY TELECOMMUNICATIONS
SERVICES, PLLC.
PROFESSIONAL ENGINEERS
AND CONSULTANTS
13431 N. BROADWAY, SUITE 120
OKLAHOMA CITY, OK 73114
(405) 753-7167

SITE NAME:
STATE FARM

SITE NUMBER:
CC-01628B

SITE ADDRESS:
102 W. AMY DRIVE
SAN JUAN TEXAS 78589

ENGINEER:

PRELIMINARY - NOT FOR CONSTRUCTION

1/16/19

NO	DATE	DESCRIPTION	BY
A	01/16/19	PRELIM ISSUE	MAH

SHEET TITLE:
**ANTENNA ORIENTATION,
MOUNT, AND SCHEDULE**

SHEET NUMBER: A2	PROJECT #: TX--0110 BY: MAH CKD BY: JWM	REVISION: A
----------------------------	--	-----------------------

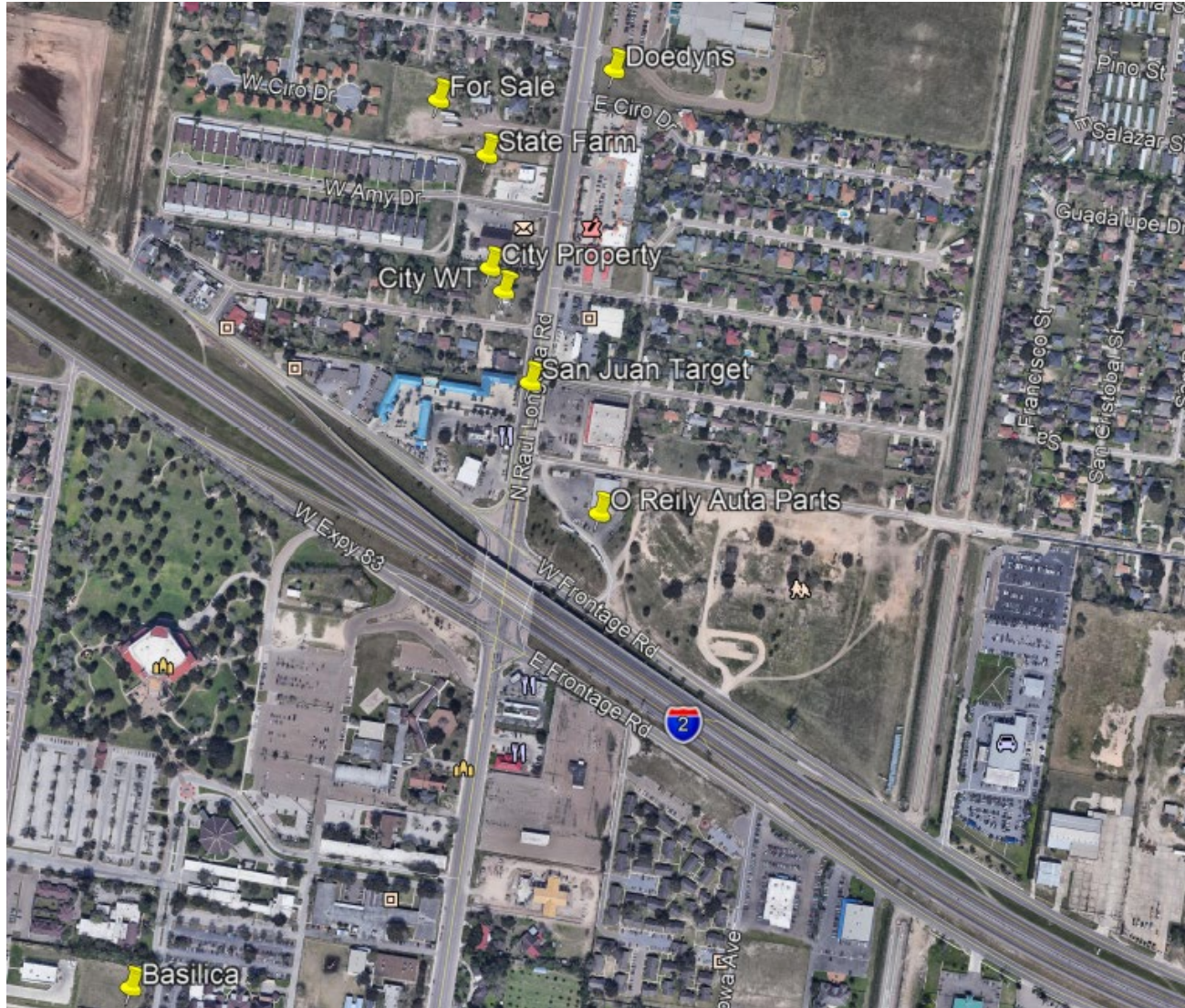
Proposed Cell Tower

102 West Amy Drive
City of San Juan
Planning and Zoning Commission

February 21, 2019



Aerial View of Contacted Candidates



Contacted Candidates

- No other towers exist in the search ring
- City of San Juan Water Tank – rejected due to scheduled demolition
- Two City-owned lots located next to Water Tank – City not interested
- Basilica of Our Lady of San Juan del Valle – rejected because the landowner wanted the tower placed south of the search ring
- Doedyns Elementary School – suggested by the City, but rejected because a lease could not be obtained; after 8 months of negotiations an agreement was not able to be met
- O'Reilly Auto Parts - landowner not interested
- Property located north of State Farm – landowner not interested

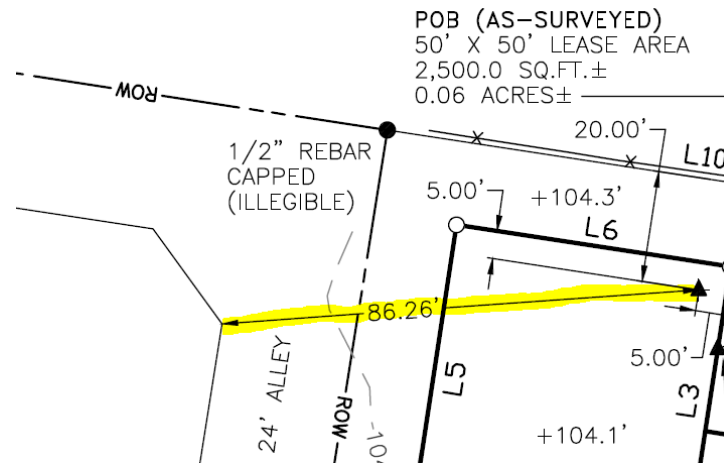
State Farm – Applicant's site acquisition agent met with Messrs. Cervantes and Jaramillo and was told if the school site became untenable, then the proposed site was an acceptable alternative

Request for Special Use Permit

- Branch Towers, III LLC (Applicant) is proposing a 125' monopole, with capacity for three carriers
 - T-Mobile – this will serve as a network addition and enhance call quality, data throughput and E911 enhancements
 - Verizon – this will serve as a replacement site location when the water tank is decommissioned without impacting existing coverage
- Proposed tower located in zoning district General Business (C-2)
- Proposed tower meets all zoning requirements except for the residential tower setback
- Applicant respectfully requests approval for a Special Use Permit

Variance Request

- Per City code, towers must be 200 feet or 300% of tower height from a residential use, whichever is greater – the required separation distance for a 125' tower is 375'
- Planning Commission may reduce the standard setback requirements if the goals of this regulation would be better served by a setback distance equal to 75% of the height of the tower from any adjoining lot line
- Setback distance between the proposed tower and the nearest residential unit is 86.26'
- Applicant will structurally design the tower to have a zero fall radius
- There are no properties within the search ring that meet the required residential setback; therefore, a variance is needed



T-Mobile Search Ring (1/4-Mile)



Current T-Mobile RF Environment

- Three adjacent sites surround the ¼-mile search ring located at the following addresses:
 - 2313 N. Cesar Chavez Rd. – Site CC1907A
 - 2401 North I Street – Site CC01415C
 - 1415 W. Nebraska Road – Site CC01283A
- Search ring is clearly lacking the desired level of coverage
- Neighboring sites are experiencing severe congestion and capacity issues which result in dropped or incomplete calls, including E911 calls

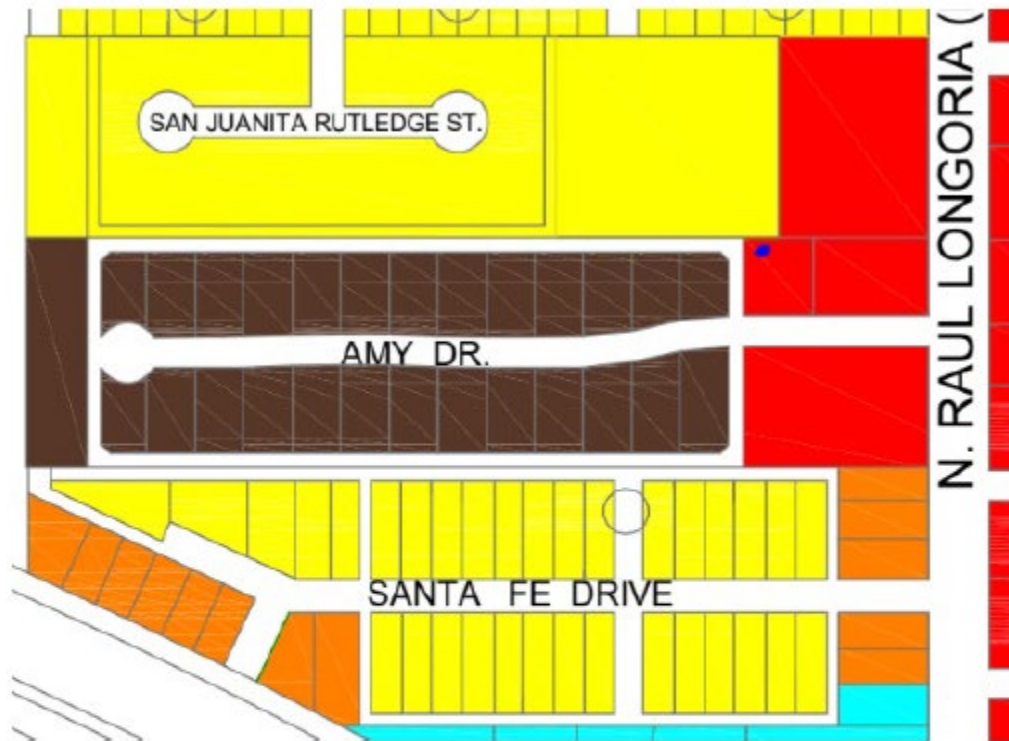
T-Mobile RF Objectives

- Located 0.2 miles from the designed location (center of the search ring)
- Achieves 100% of capacity objectives
- Provides continuity of coverage with existing T-Mobile sites
- Provides congestion and capacity relief for neighboring sites CC01283A & CC01415C
- Provides enhanced capacity and coverage to the nearby residential and commercial areas
- Provides coverage continuity for Interstate 2

Surrounding Land Uses and Zoning Districts



City of San Juan Zoning Map



Zoning Districts

 Single Family Residential (R-S)	 General Business (C-2)
 Manufactured Home (R-MH)	 Heavy Commercial (C-3)
 Multi-Family Residential (R-MF)	 Light Industrial (I-1)
 Neighborhood Commercial (C-1)	 Heavy Industrial (I-2)
	 Expressway Corridor (EC)

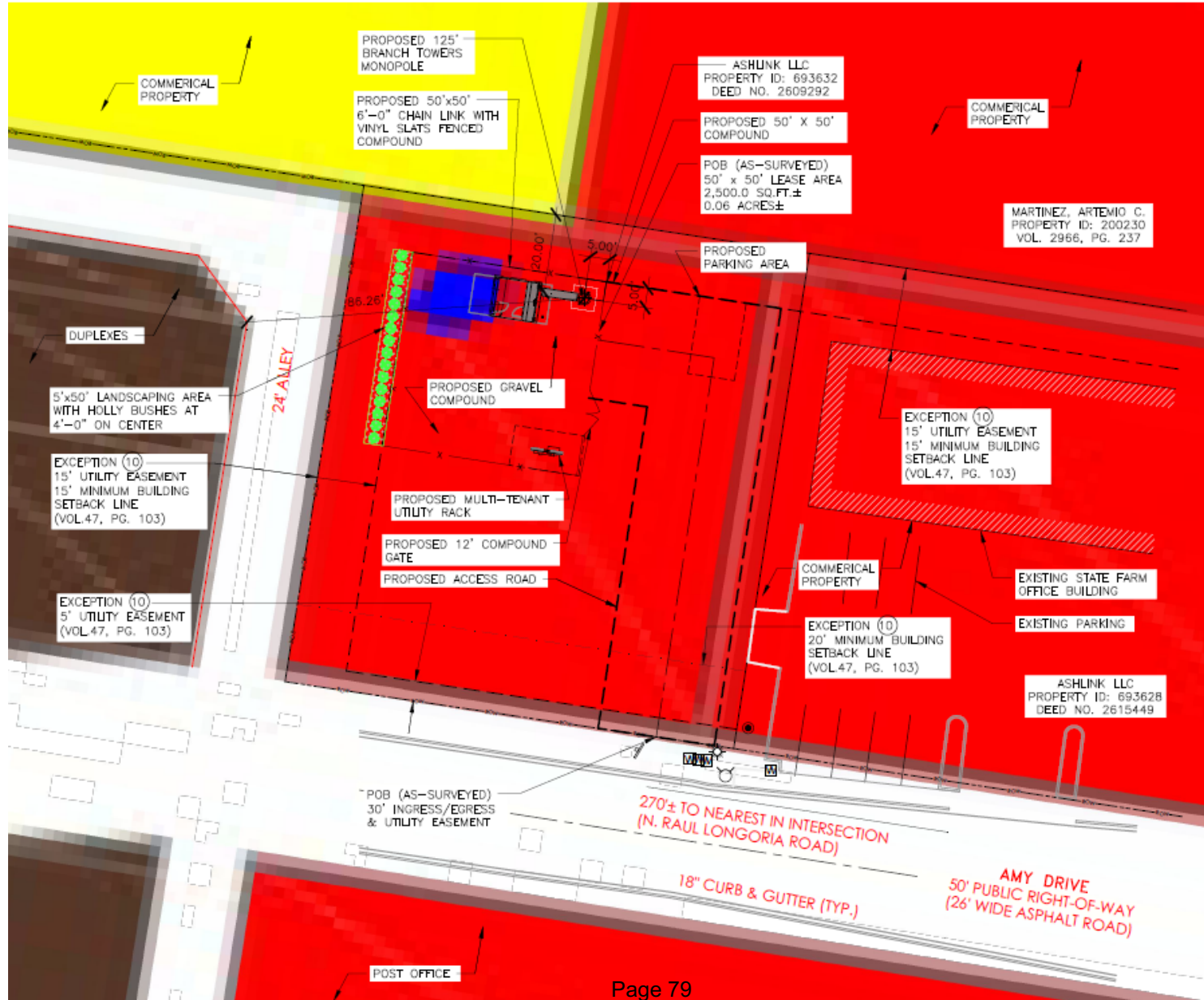
Site Photo – View North & South



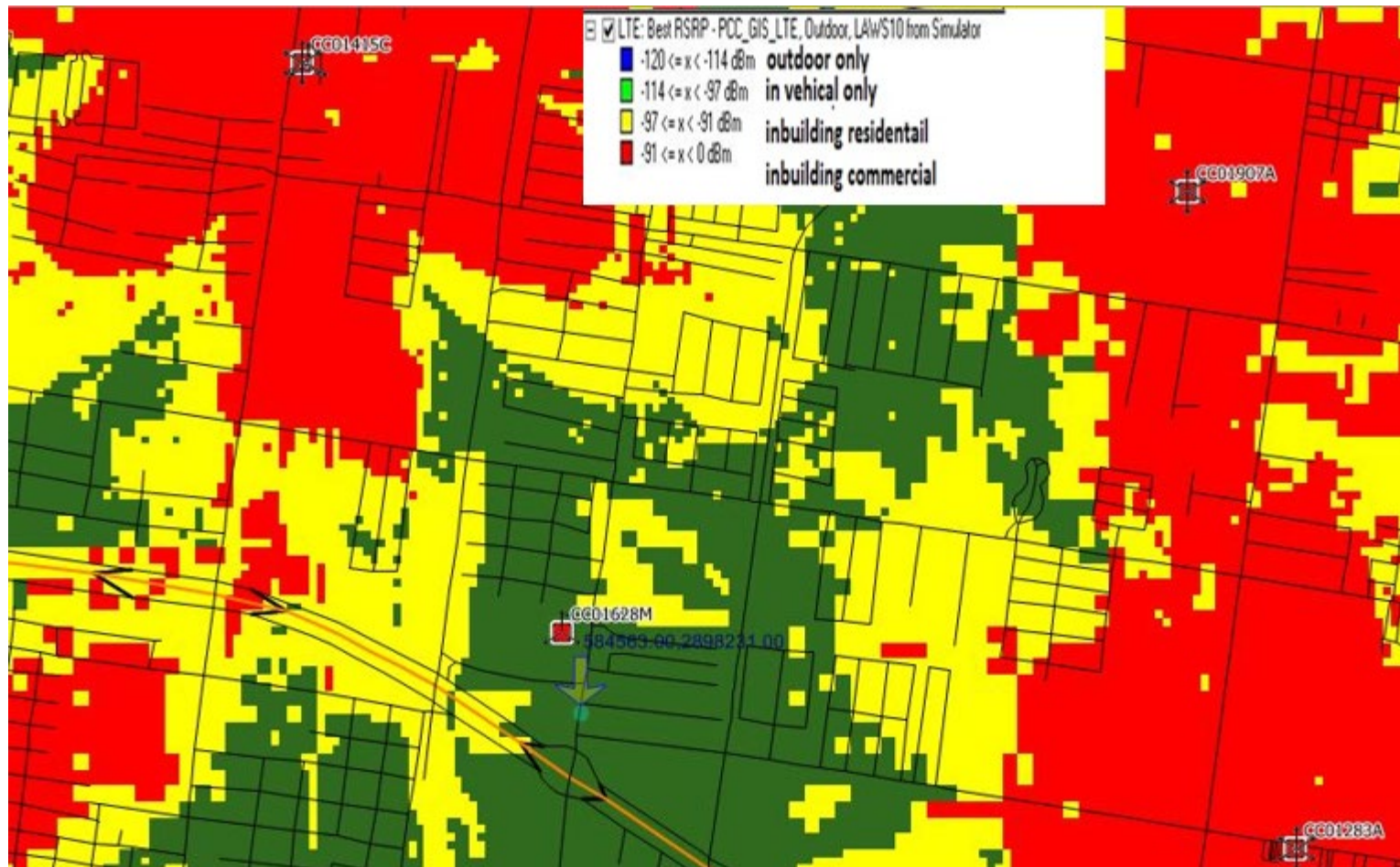
Site Photo – View East & West



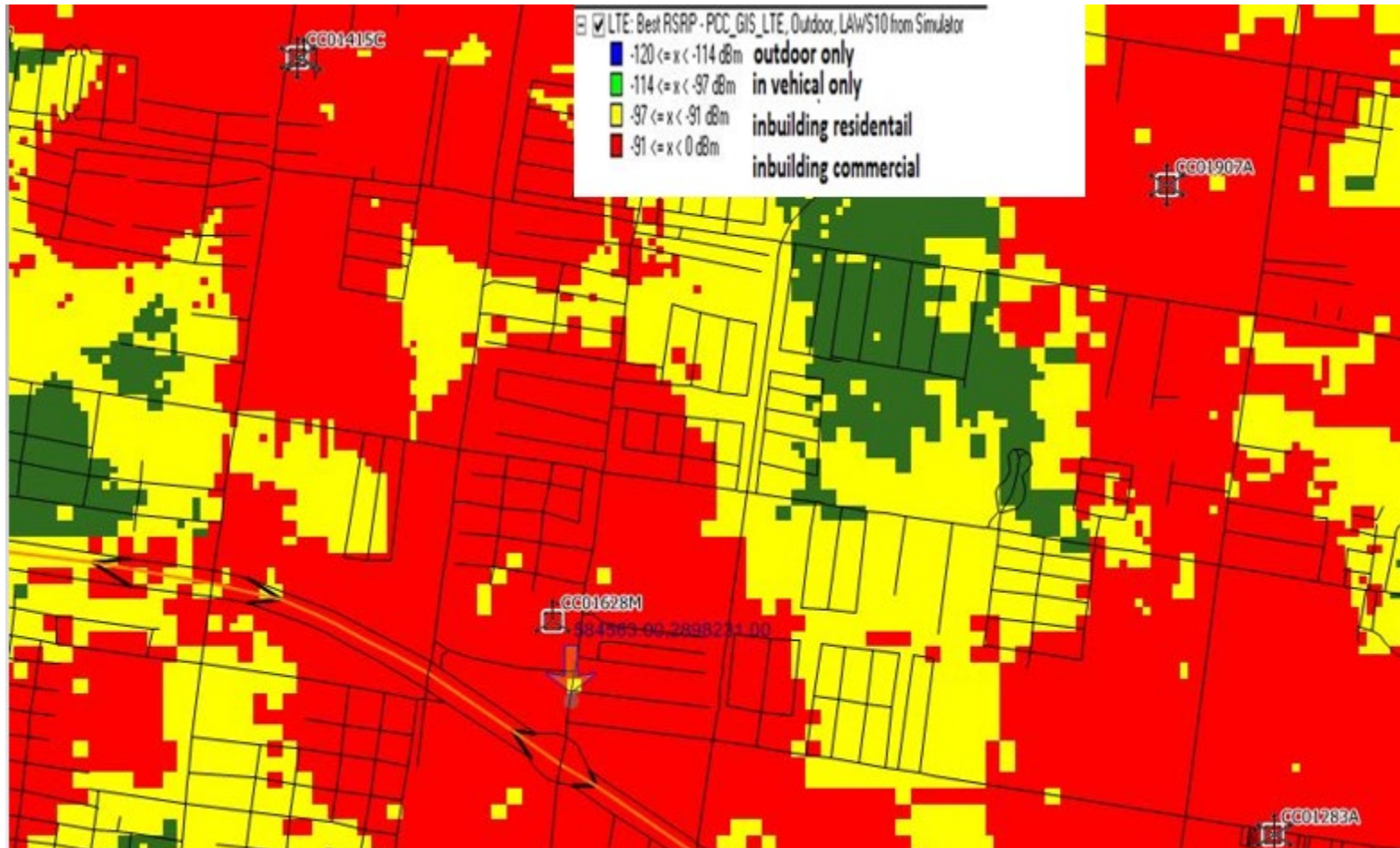
Overall Site Plan



T-Mobile RF Propagation Map (Without Tower)



T-Mobile RF Propagation Map (With Tower)



- Applicant has scrubbed the entire ¼-mile search ring looking for properties that meet the residential setback and have been unsuccessful in locating any
- Applicant anticipates the adjacent neighborhood and surrounding businesses will welcome the tower as the current coverage is so poor, and with the demise of the water tank, will only get worse
- Proposed location is the best solution for T-Mobile & Verizon customers in the City of San Juan

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider a Public Hearing and Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “El Barrilito Drive-Thru” legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Solis is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “El Barrilito Drive-Thru” formally known as Morado’s Drive-Thru. He is taking over the business that was originally open in the year of 2010. The business is located approximately 500 feet East of Veterans Boulevard, along the North side of FM 495.

The proposed days and hours of operation are Monday thru Friday from 7:00 a.m. to 11:00 p.m., Saturdays from 7:00 a.m. to 12:00 a.m. and Sundays from 12:00 p.m. to 11:00 p.m. (See attached affidavit)

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to seven (7) property owners within a two hundred (200) feet radius and received no comments in favor or against the request.

RECOMMENDATION:

During the regular meeting on February 21, 2019, the Planning and Zoning Commission recommended approval of the conditional use permit with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 02/21/2019
CITY COMMISSION – 02/26/2019
DATE PREPARED – 02/19/2019

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “El Barrilito Drive-Thru.”

APPLICANT: Asael Solis

SURVEYOR/ENGINEER: N/A

LEGAL: Lot 5, McBride Subdivision

LOCATION: 901 W. FM 495, Suite #2

**EXISTING LAND USE/
ADJACENT ZONING:** North – Vacant; General Business District (C-2)
South – Commercial; General Business District (C-2)
East – Commercial; General Business District (C-2)
West – Commercial; General Business District (C-2)

ACCESS AND CIRCULATION: This property has access onto FM 495.

PUBLIC SERVICES: Water and sewer services will be provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval subject to comply with the list of requirements attached in the packet.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Solis is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “El Barrilito Drive-Thru” formally known as Morado’s Drive-Thru. He is taking over the business that was originally open in the year of 2010. The business is located approximately 500 feet East of Veterans Boulevard, along the North side of FM 495.

The proposed days and hours of operation are Monday thru Friday from 7:00 a.m. to 11:00 p.m., Saturdays from 7:00 a.m. to 12:00 a.m. and Sundays from 12:00 p.m. to 11:00 p.m. (See attached affidavit)

The following are the list of requirements for a liquor store:

1. The applicant must comply with the City’s *Security Cameras Ordinance*.
2. The proposed operation hours are Monday thru Friday from 7:00 a.m. to 11:00 p.m., Saturdays from 7:00 a.m. to 12:00 a.m. and Sundays from 12:00 p.m. to 11:00 p.m. (See attached affidavit)
3. The applicant must agree to update the alcohol license with the city every year.
4. No loading or unloading of merchandise in a public street.
5. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
6. There shall be no smoking inside the premises at any time.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to seven (7) property owners within a two hundred (200) feet radius and received no comments in favor or against the request.

ATTACHMENTS:	Location Map
	Aerial Photo
	Zoning Map
	Operation Hours Affidavit
	List of neighboring property owners receiving notice
	Photos
	Ordinance

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 02/21/19 Commissioner Cardenas made a motion to approve the request. Commissioner Alaniz seconded the motion. The motion passed unanimously with a 5-0 vote.

**CONDITIONAL USE PERMIT
"EL BARRILITO DRIVE-THRU"
FEBRUARY 26, 2019**

PAGE 3

Mr. Escobar said the applicant is re-opening a drive-thru that has been in existence for several years, they are now changing owners and business name. The applicant needs the occupational and TABC license to open the business.

Francisca Cruz Reyes said that she will be in charge of the drive-thru and she wants to know the regulations for the business. Mr. Escobar responded that regulations were given to Mr. Asael Solis, the applicant.

Chairwoman Castillo asked for a motion to close the Public Hearing at 6:23 p.m. Commissioner Cardenas made a motion to close the public hearing and Commissioner Alaniz seconded the motion.

VETERANS BLVD. ("I" RD.)

PRISCILLA ST.

FRANCIS ST.

ALFREDO ST.

JAIME ST.

COUGAR ST.

BUFFALO ST.

OLMITOS AVENUE

PROPOSED THOROUGHFARE

200' Radius

SAFARI DR.

ZEBRA CT.

LION CT.

TIGER AVE.

DEANNA

DEANNA

MARI

FM 495

CITY LIMITS

DOUGLAS STREET

SCOTTY STREET

MARYANN STREET

PLANNED EXTENSION OF OBLATE ST.

LOS EBAN

SAN DIEG

HAZEL S

SALAZAR

CIRO DRIVE

U.S. EXPRESSWAY 83

Legend

-  CITY LIMITS
-  Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "El Barrilito Drive-Thru" legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.





Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "El Barrilito Drive-Thru" legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.



VETERANS BLVD. ("I" RD)

PRISCILLA ST.

COUGAR ST.

FRANCIS ST.

ALFREDO ST.

JAIME ST.

BUFFALO ST.

OLMITOS AVENUE

PROPOSED THOROUGHFARE

SAFARI DR.

ZEBRA CT.

LION CT.

TIGER AVE.

OBLATE ST.

FM 495

DOUGLAS STREET

SCOTTY STREET

MARY ANN STREET

PLANNED EXTENSION OF OBLATE ST.

STANDARD STREET

CIRO DRIVE

U.S. EXPRESSWAY 83

Zoning Districts

- | | |
|---|--|
|  Single Family Residential (R-S) |  Heavy Commercial (C-3) |
|  Manufactured Home (R-MH) |  Light Industrial (I-1) |
|  Multi-Family Residential (R-MF) |  Heavy Industrial (I-2) |
|  Neighborhood Commercial (C-1) |  Open Space (O) |
|  General Business (C-2) |  Exp. Corridor (EC) |

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "El Barrilito Drive-Thru" legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.



To: City Of Juan Planning Department

From: Asael G Solis

I am submitting on application for a conditional Use Permit for the premises located at 901 W FM 495 Suite 2, San Juan Texas 78589.

The hours of operation are as follows:

Monday – Friday 7am to 11pm

Saturday 7am to 12 Midnight

Sunday 12 Noon to 11pm

I will have a total of 2 employees.

My proposed business is a drive thru store for the sale of beer, food and cigarettes. I am applying for a Wine and Beer Retailer's Off Premise Permit which is for off premise consumption. No open containers will be allowed on the premise.

Asael G Solis

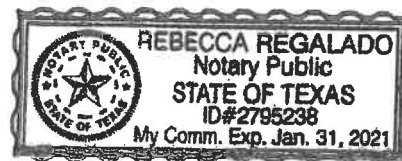
Asael G Solis

210-990-0526

Rebecca Regalado

Notary Public in and for the State of Texas.

Sworn to and subscribed before me this the 27th day of January, 2019.



Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "El Barrilito Drive-Thru" legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.

Solis, Asael
901 W. 495, Suite #2
San Juan, TX 78589

Munoz, Elizabeth
P.O. Box 1669
San Juan, TX 78589

Sepulveda, Adan
813 W. FM 495
San Juan, TX 78589

Pentecostal Holiness Church
P.O. Box 517
Pharr, TX 78577-1609

Belgar Investments, LLC.
5600 Hiawatha Dr.
Pharr, TX 78577

B.G.S. Naraindas Inc.
1225 N. Expressway Ste. "C4"
Brownsville, TX 78520-8358

Juglee Real Estates, LLC.
P.O. Box 147
San Juan, TX 78589-0147

- Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “El Barrilito Drive-Thru” legally described as Lot 5, McBride Subdivision, located at 901 W. FM 495, Suite 2, as Requested by Asael Solis.



Proposed Site

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR OFF-PREMISE CONSUMPTION AT “EL BARRILITO DRIVE-THRU” LOCATED AT 901 W. FM 495, SUITE #2, LEGALLY DESCRIBED AS LOT 5, McBRIDE SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Asael Solis has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “El Barrilito Drive-Thru”.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Asael Solis has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “El Barrilito Drive-Thru” located at 901 W. FM 495, Suite #2, subject to the following conditions:

1. The applicant must comply with the City’s *Security Cameras Ordinance*.
2. The proposed operation hours are Monday thru Friday from 7:00 a.m. to 11:00 p.m., Saturdays from 7:00 a.m. to 12:00 a.m. and Sundays from 12:00 p.m. to 11:00 p.m. (See attached affidavit)
3. The applicant must agree to update the alcohol license with the city every year.
4. No loading or unloading of merchandise in a public street.
5. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
6. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 26th day of February, 2019.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider and Possible Action to Approve an Ordinance Abandoning a Street or Right-of-Way Exhibits "A" and "B", as Described as the South Twenty-eight (S28') feet of Lot Six (6), Burg Subdivision, an addition to the City of San Juan, Hidalgo County, Texas, as Recorded in Volume 1222, Page 565, Map Records of Hidalgo County, Texas as Requested by the Owner(s); Authorizing the Mayor to Execute any and all Necessary Transfer Documents for said Abandonment; Providing a Repealer Clause; Providing a Savings Clause; Providing for Effective Date; Providing for Publication; and Ordaining Other Provisions Related to the Subject Matter Hereof.

STAFF COMMENTS AND RECOMMENDATIONS:

Barrera Infrastructure Group, Inc. is requesting to abandon a 28-feet easement at the proposed Kings Apartments Subdivision that was approved by the Planning and Zoning and City Commission on April 2018 with the condition to bring back an Ordinance to Abandon the Easement.

If the city does not approve the abandonment of that 28-feet easement the project will not move forward.

RECOMMENDATION:

Adopt the Ordinance in First Reading to abandon the 28-foot Easement.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager



February 13, 2019

City of San Juan
Planning & Zoning Department
709 South Nebraska Street
San Juan, Texas 78589

Attn: Roberto Escobar, Director of Planning & Zoning

Re: Request for the City of San Juan to establish an Ordinance to Abandon the existing 28 ft R.O.W. Easement on the South 28 feet of Lot 6 Berg Subdivision, San Juan, Texas

Dear Mr. Escobar,

On behalf of my client, I am respectfully requesting that the Planning and Zoning Commission and City Council consider the adoption of an ordinance which would abandon the existing R.O.W. Easement (*Volume 1222, Page 565, Hidalgo County Deed Records*) encompassed along the south 28 feet of Lot 6, Berg Subdivision, San Juan, Texas.

We are currently in the process of processing the King's Apartment Subdivision" through the City of San Juan. The abandonment of this easement, which facilitates no use, is essential for the development of the proposed apartment development. Please refer to the attached site plan for further information. The area in this R.O.W. Easement was purchased by the owner during the original acquisition of the property. Please give our request special consideration. Do not hesitate to contact me should you require additional information or have any questions.

Respectfully,

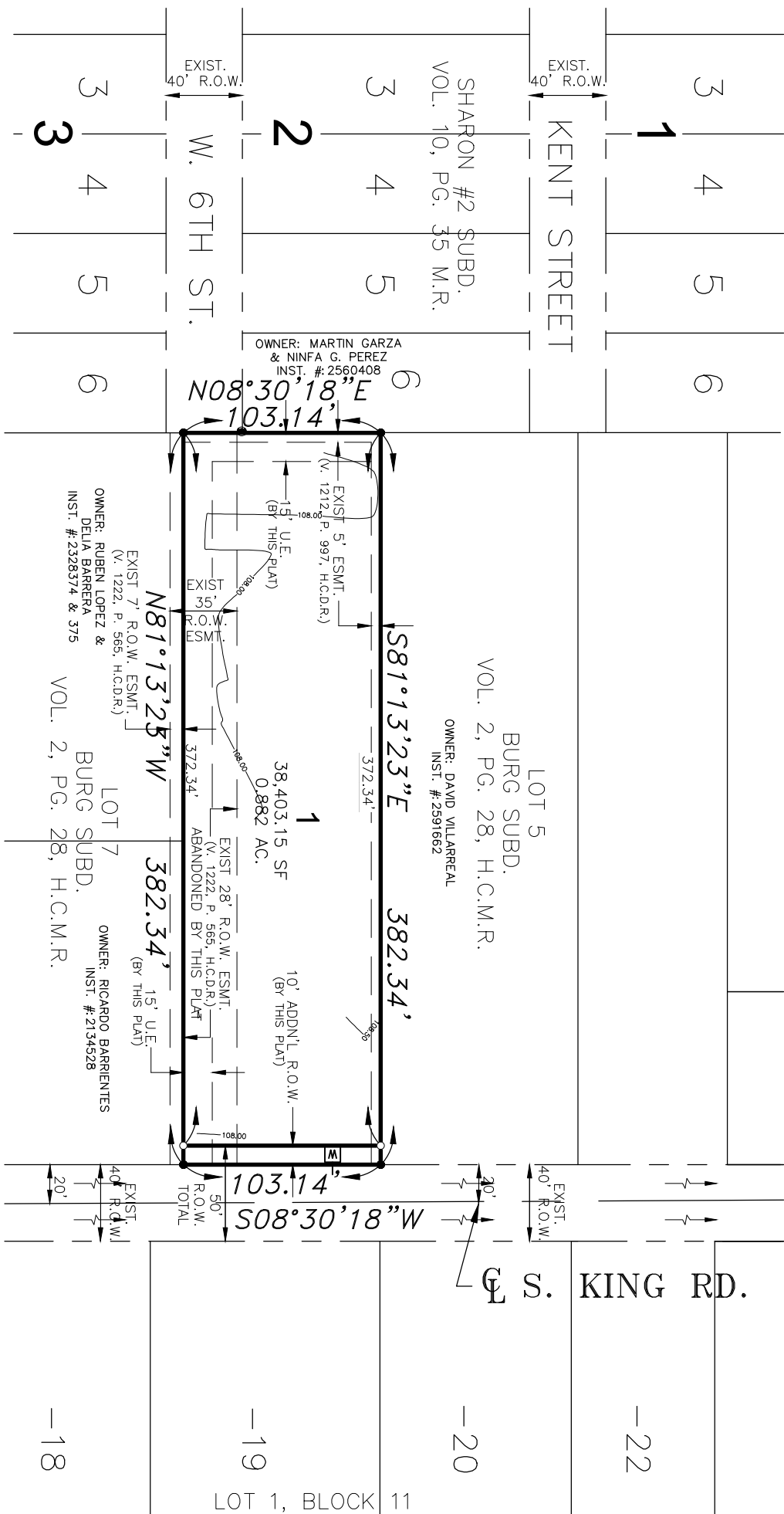
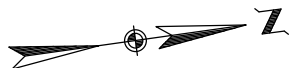
Rene Barrera, P.E.

XC: client
file

BARRERA INFRASTRUCTURE GROUP, INC.
6521 NORTH 10TH STREET, Ste C
McALLEN, TEXAS 78504
956-687-3355; FAX: 956-992-8801

MAP OF KINGS APARTMENTS SUBDIVISION

SCALE: N.T.S.



2-28

KUL

NORTH

2	191.17	159.39	1	191.17	140.92
3	191.17	159.39	4	191.17	140.92
5	191.17	159.39	6	191.17	140.92
7	191.17	159.39	8	191.17	140.92
9	191.17	159.39	10	191.17	140.92
11	191.17	159.39	12	191.17	140.92
13	191.17	159.39	14	191.17	140.92
15	191.17	159.39	16	191.17	140.92
17	191.17	159.39	18	191.17	140.92
19	191.17	159.39	20	191.17	140.92
21	191.17	159.39	22	191.17	140.92
Canal & Road	382.34	198.99	Canal & Road	382.34	198.99

SOUTH

MAP SHOWING THE
BURG SUBDIVISION
OF THE W. 21.46 Acres,
of Lots 1 & 2, BK 11, P. 71, Hidalgo County, Texas
June 14, 1921

Scale: One Inch = 200 Feet

FILED for record the 23rd
day of June
1921
at 9:15 o'clock
R. J. KERWIN
Notary Public for Hidalgo County, Texas
By *[Signature]*
Notary

STATE OF TEXAS } I, *[Signature]*, known all men by these presents that I,
County of Hidalgo } O. E. Burg, of the County of Hidalgo, Texas, owner
of the West 21.46 Acres of Lots 1 & 2,
Block 11, P. 71, Hidalgo County, Texas, have caused
the same to be subdivided as shown by map
herein, and do hereby dedicate to the Public
for ever, for use as a street or road, the tract
of land forty feet wide off of the east side
of said 21.46 Acres, shown as "STREET" on
said map.

O. E. Burg,
OWNER

STATE OF TEXAS } Being the undersigned author-
County of Hidalgo } izing the undersigned author-
ity on this day personally appeared O. E. Burg
known to me to be the person whose name is
subscribed to the foregoing instrument and
acknowledged to me that he executed the
same for the purposes and consideration
therein expressed. Given under my hand
and seal of office this 15th day of June,
A.D. 1921.

[Seal]

Hilda Beahm
Notary Public for Hidalgo County, Texas

STATE OF TEXAS } I, Angus G. Robinson, Surveyor do
County of Hidalgo } hereby certify that this map
made by me, full time, to comply with the
order of the Court of the County of Hidalgo,
Hidalgo County, Texas, and the Burg Subdivision
of the West 21.46 Acres, and the said witness
my hand this 14th day of June, 1921

Angus G. Robinson
Surveyor

STATE OF TEXAS } Before me, the undersigned author-
County of Hidalgo } izing, on this day personally appeared Angus G.
Robinson, known to me to be the person whose
name is subscribed to the foregoing instrument
and acknowledged to me that he executed the
same for the purposes and consideration
therein expressed. Given under my hand
and seal of office this 15th day of June,
A.D. 1921.

[Seal]

Hilda Beahm
Notary Public for Hidalgo County, Texas

STATE OF TEXAS } I, R. J. Kerwin, Clerk of the
County of Hidalgo } County Court in & for said
County, do hereby certify the foregoing
instrument dated the 14th day of June
1921, with its certificates of authentication
was filed for record in my office the
28th day of June, 1921, at
9-18 o'clock A.M. and duly recorded
the 5th day of July, 1921, at
5-40 o'clock P.M. in Volume 2
page 28 of the Map Record of
said County, witness my hand &
seal of office at El Paso, Texas, the
date last above written.

Clerk, County Court, Hidalgo County, Texas

2/28

DFM:ivg File 31340 10-21-68

DEED

STATE OF TEXAS I
COUNTY OF HIDALGO I

918

6⁵⁰ Thy

THAT WE, W. B. BORMANN, not joined herein by my wife for the reason that the property hereinafter described constitutes no part of our homestead; JULIAN ROBLES and wife, ESTEFANA S. ROBLES; RODOLFO MURILLO and wife, RAMONA MURILLO; and MCALLEN STATE BANK for and in consideration of the sum of TEN AND NO/100 (\$10.00) Dollars and other good and valuable consideration to us in hand paid by the CITY OF SAN JUAN, TEXAS, a Municipal Corporation, the receipt of which is hereby acknowledged, have GRANTED AND CONVEYED and by these presents do GRANT AND CONVEY and dedicate unto the said CITY OF SAN JUAN and its successors, and unto the public at large, the free and uninterrupted use, liberty, privilege and easement of passing in and along a thirty-five (35') foot strip of land consisting and being:

The South Twenty-eight (S 28') feet of Lot Six (6) and the North Seven (N 7') feet of Lot Seven (7), Burg Subdivision, an Addition to the City of San Juan, Hidalgo County, Texas,

said easement being an extension of the presently dedicated Sixth Street in the City of San Juan, Texas, said land hereby being dedicated being a continuation of Sixth Street West from King Road through Lots Six (6) and Seven (7), Burg Subdivision, an Addition to the City of San Juan, Hidalgo County, Texas, the center line of which the Thirty-five (35') foot strip of land is more particularly described as:

Being a line Ten and Five Tenths (10.5') feet North of and paralell to the South line of Lot Six (6) Burg Subdivision, an Addition to the City of San Juan, Hidalgo County, Texas, extending West from King Road to the East line of Sharon Subdivision No. Two (2), an Addition to the City of San Juan, Hidalgo County, Texas, and opening into the presently dedicated Sixth Street as it appears on the map or plat of the said Sharon Subdivision No. 2 on file and of record in the Map or Plat Records of the County Clerk in Hidalgo County, Texas,

together with free ingress, egress, regress to and for the said CITY OF SAN JUAN, and its successors, and to the public at large, by any means of transportation desired by Grantee or the public at large, as by them shall be necessary or convenient at all times and seasons forever, in, along, upon and out of said right of way, in common with us, our heirs and assigns; and by this dedication of said land for street purposes it is further understood that easements for public utilities are retained and reserved in favor of said City, and subject to the regulation thereof by such City;

By instrument dated on or about September 6, 1965, of record in Volume 15, Page 42, Map Records, Hidalgo County, Texas, R. Everett Coil, owner of that certain property described as:

Sharon Subdivision No. Two (2), a re-subdivision of Lots Sixty-three (63) and the South Three Hundred Fifty-five and 05/100ths (355.05') Feet of Lot Sixty (60) of M. L. Woods Company Tract No. Six (6) in the John L. Closner, et al Subdivision of Porciones 71 and 72,

did dedicate to the public the use of streets shown thereon and Sixth Street in the City of San Juan, Hidalgo County, Texas is shown on said map or plat and it is the purpose of this dedication to extend Sixth Street in the City of

DEED

San Juan west from its intersection with King Road through Lots Six (6) and Seven (7), Burg Subdivision, an Addition to the City of San Juan, Texas to connect same with Sixth Street as shown on Map or Plat of Sharon Subdivision No. 2, Hidalgo County, Texas, so as to permit Sixth Street to extend through from King Road to Coil Drive in the City of San Juan, Texas, and that purpose shall prevail in the event the foregoing description fails to connect Sixth Street with Sixth Street as it appears on Map or Plat No. Two (2), an Addition to the City of San Juan, Hidalgo County, Texas.

WITNESS OUR HANDS this the 14 day of November, 1968.

W. B. Bormann
W. B. BORMANN

Julian Robles
JULIAN ROBLES

Estefana S. Robles
ESTEFANA S. ROBLES

Rodolfo Murillo
RODOLFO MURILLO

Ramona Murillo
RAMONA MURILLO

MCALLEN STATE BANK
BY: [Signature]
Executive Vice President

DEED

STATE OF TEXAS
COUNTY OF HIDALGO

I
:
I

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared W. B. BORMANN, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 14 day of November, A.D., 1968.



Dorothy M. Whitten
Notary Public in and for
Hidalgo County, Texas
DOROTHY M. WHITTEN
NOTARY PUBLIC IN AND FOR
HIDALGO COUNTY, TEXAS

STATE OF TEXAS
COUNTY OF HIDALGO

I
:
I

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared JULIAN ROBLES and ESTEFANA G. ROBLES, his wife, both known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they each executed the same for the purposes and consideration therein expressed, and the said ESTEFANA G. ROBLES, wife of the said JULIAN ROBLES, having been examined by me privily and apart from her husband, and having the same fully explained to her, she, the said ESTEFANA ROBLES acknowledged such instrument to be her act and deed, and she declared that she had willingly signed the same for the purposes and consideration therein expressed, and that she did not wish to retract it.

-4-

DEED



GIVEN UNDER MY HAND AND SEAL OF OFFICE this the

15th day of November, A.D., 1968.

Armand H. Hous
Notary Public in and for
Hidalgo County, Texas

STATE OF TEXAS |
COUNTY OF HIDALGO |

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared RODOLFO MURILLO and RAMONA MURILLO, his wife, both known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they each executed the same for the purposes and consideration therein expressed, and the said RAMONA MURILLO, wife of the said RODOLFO MURILLO, having been examined by me privately and apart from her husband, and having the same fully explained to her, she, the said RAMONA MURILLO acknowledged such instrument to be her act and deed, and she declared that she had willingly signed the same for the purposes and consideration therein expressed, and that she did not wish to retract it.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the

6 day of January, A.D., 1968.

Jim Hunter
Notary Public in and for
Hidalgo County, Texas

~~WITNESSES~~

STATE OF TEXAS I
 :
COUNTY OF HIDALGO I

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared G. E. Roney, Executive Vice, President of Mc-ALLEN STATE BANK, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said MCALLEN STATE BANK, a corporation, and that he executed the same as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 15th day of January, 1969, A.D., 1969.

Nancy Schultz
Notary Public in and for
Hidalgo County, Texas

Nancy Schultz

NANCY SCHULTZ
NOTARY PUBLIC IN AND FOR
HIDALGO COUNTY, TEXAS
MY COMMISSION EXPIRES JUNE 1, 1971

DEED

NO. 918

ROAD DEDICATION

CITY OF SAN JUAN

FILED FOR RECORD THIS DATE
At 8:40 o'clock a.m.

JAN 16 1969

SANTOS SALDANA
County Clerk, Midland County, Texas
By *m. Keadley* Deputy

Kelley, Looney, McLean & Littleton
Attorneys and Counselors
WOODROOF BUILDING
BOX 380
EDINBURG, TEXAS

*Chg. & return to
Kelley - Looney*

571

ORDINANCE NO. 2019-XX

AN ORDINANCE ABANDONING A STREET AND/OR RIGHT-OF-WAY EXHIBITS "A" AND "B", DESCRIBED AS THE SOUTH TWENTY-EIGHT (S 28') FEET OF LOT SIX (6) BURG SUBDIVISION, AN ADDITION TO THE CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, AS RECORDED IN INSTRUMENT NO. 918, VOLUME 1222, PAGE 565-571, MAP RECORDS OF HIDALGO COUNTY, TEXAS AS REQUESTED BY THE OWNER(S); AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL NECESSARY TRANSFER DOCUMENTS FOR SAID ABANDONMENT; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR PUBLICATION; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

WHEREAS, the City of San Juan, Texas has exclusive control over and under the public highways and streets, including authority to vacate, abandon and close streets, pursuant to § 253.001 of the Texas Local Government Code and §311.001 and §311.007 of the Texas Transportation Code; and

WHEREAS, the subdivision plat of Burg Subdivision was recorded on the 25th day of June, 1921 on Volume 2, Page 28 of the Map Records of Hidalgo County, Texas, which is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, pursuant to the above referenced plat, an street easement/right-of-way was dedicated to the public and such street easement/right-of-way specifically runs within the boundaries of the South twenty-eight feet of Lot six (6) Burg Subdivision, an addition to the City of San Juan, Hidalgo County, Texas as recorded in Instrument No. 918, Volume 1222, Page 565-571, Map Records of Hidalgo County, Texas; and

WHEREAS, such street easement/right-of-way is more particularly illustrated in **Exhibit "B"** attached hereto and made a part hereof (hereinafter referred to as the "Right-of-Way"); and

WHEREAS, pursuant to § 272.001(b) of the Texas Local Government Code the City may convey streets and alleys, owned in fee or used by easement, for less than the fair market value of the land or interest if such conveyance is with one or more abutting property owners who own the underlying fee simple; and

WHEREAS, Diego Garza & Melinda Garza of DMG Construction, LLC, who is the sole owner of the underlying property in fee simple that abuts the Right-of-Way, is requesting that the City of San Juan to abandon said Right-of-Way; and

WHEREAS, upon proper review, the City has determined that the said Right-of-Way no longer serves a public purpose and that it would be appropriate for the Right-of-Way to be abandoned; and

WHEREAS, the City Commission deems that the public's interest would be best served by

the abandonment of the Right-of-Way; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, THAT:

SECTION I. Incorporation of Recitals. The City Commission finds that the statements set forth in the Recitals of this Resolution are true and correct and the City Commission hereby incorporates such Recitals as part of this Resolution.

SECTION II. It is, therefore, ordered by the City Commission that it is in the best interest of the public that said Right-of-Way be and is hereby abandoned, subject to the following conditions:

1. The owner(s) Diego Garza & Melinda Garza of DMG Construction, LLC assumes financial responsibility for any and all public utilities located within the Right-of-Way that will need to be relocated as a result of the abandonment of the Right-of-Way;
2. That a note be placed on the Kings Apartments Subdivision Plat referring to the Ordinance relating to this abandonment.

SECTION III. It is further ordered and the City Commission hereby authorizes the Mayor to execute any and all necessary transfer documents that are related thereto upon satisfaction of the conditions described in Section II above.

SECTION III. It is further ordered that the City Manager or his designee cause this ordinance to be recorded at the County Clerks' Office of Hidalgo County, Texas upon satisfaction of the conditions described in Section II above.

SECTION IV. REPEALER. This Ordinance shall be cumulative of all other ordinances dealing with the same subject, and any provision of any ordinance in direct conflict with any provision of this Ordinance shall supersede any provisions in conflict herewith; all provisions of any other ordinance not in conflict herewith shall remain in full force and effect.

SECTION V. SAVINGS CLAUSE. If any section, part or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Council in passing this Ordinance that its parts shall be severable, and all other parts of this Ordinance shall not be affected thereby and shall remain in full force and effect.

SECTION VI. EFFECTIVE DATE. This ordinance shall take effect after a second reading, where it is read, considered and adopted by the City Commission and wherein such second reading is not made until fifteen (15) days has passed after its first reading.

SECTION VII. PUBLICATION. The City Secretary of the City of San Juan is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in San Juan, Texas.

READ, PASSED AND APPROVED ON THE FIRST READING at a regular meeting of the City Commission of the City of San Juan, Texas, at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code, on the 26th day of February, 2019.

READ, PASSED AND APPROVED ON THE SECOND READING at a regular meeting of the City Commission of the City of San Juan, Texas, at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code, on the _____ day of _____, 20____.

CITY OF SAN JUAN, TEXAS

BY: _____
Mario Garza, Mayor

ATTEST:

BY: _____
Diana Cavazos, City Secretary

APPROVED AS TO FORM:

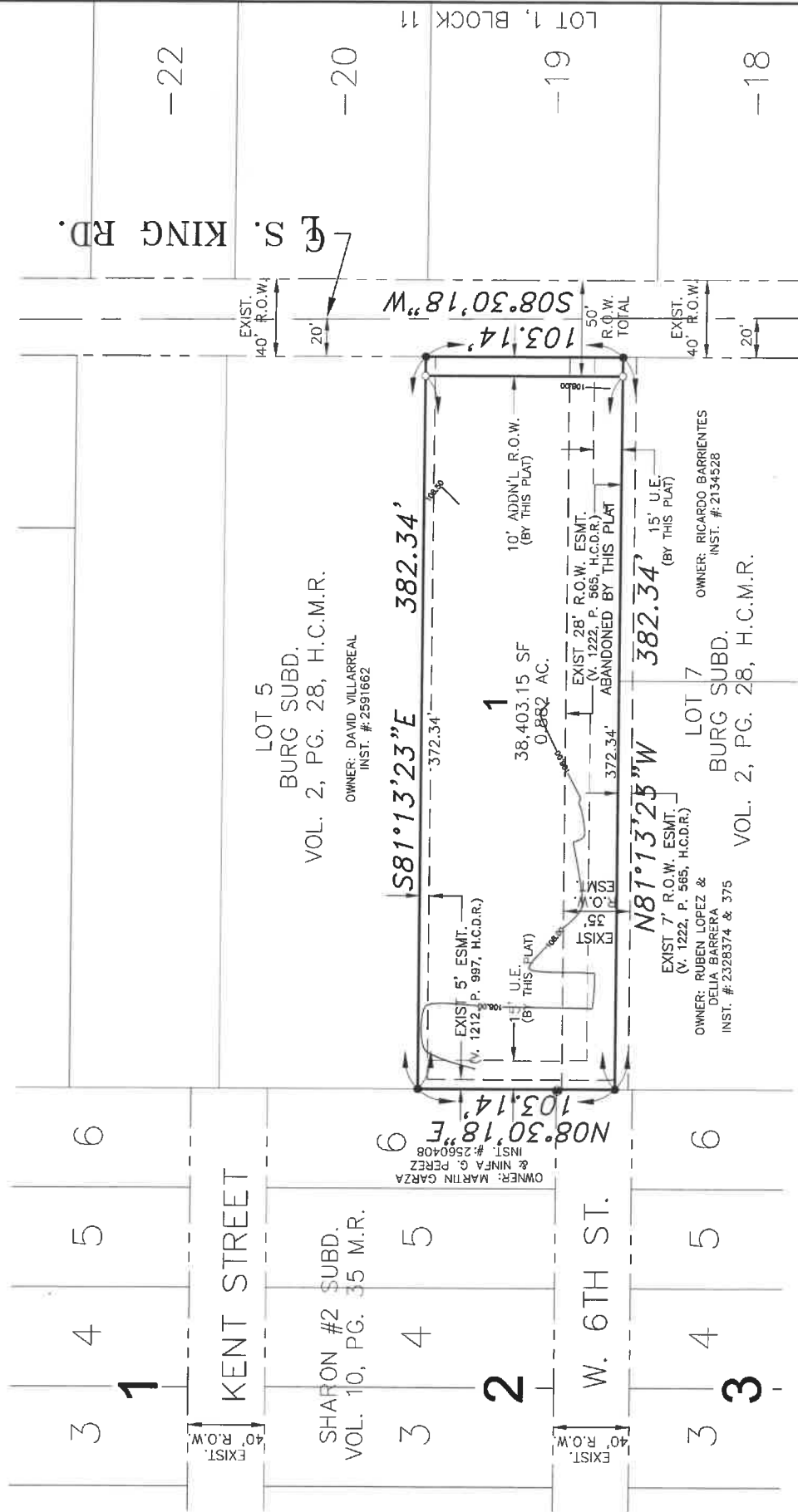
PALACIOS, GARZA & THOMPSON, P.C.

BY: _____
City Attorney

Attachments: Exhibits "A" and "B".

MAP OF

SCALE: N.T.S.





LOT 5
BURG SUBDIVISION, VOLUME 2, PG. 28, M.R.H.C.

LOT 6
BURG SUBDIVISION
VOLUME 2, PG. 28, M.R.H.C.

LOT 7
BURG SUBDIVISION, VOLUME 2, PG. 28, M.R.H.C.

LOT 6, BLOCK 2
SHARON SUBDIVISION NO. 2,
VOL. 15, PG. 42, M.R.H.C.

LOT 6, BLOCK 3
SHARON SUBDIVISION No. 2,
VOL. 15, PG. 42, M.R.H.C.

JOB NUMBER

SUR 18 041

PLAT SHOWING

ALL OF LOT 6, BURG SUBDIVISION, AS PER
MAP RECORDED IN VOLUME 2, PAGE 28,
MAP RECORDS OF HIDALGO COUNTY, TEXAS.

PROPERTY ADDRESS: 524 KING RD.
SAN JUAN, TX

SURVEYED: JUNE 15, 2018

REQUESTED BY: MARCO GARCIA

FLOOD ZONE DESIGNATION: ZONE "B"

COMMUNITY-PANEL NUMBER: 480334 0005 C

MAP REVISED: OCTOBER 19, 1982

BASIS OF BEARING

EAST

CONCRETE

LOT 6

BURG SUBDIVISION

VOLUME 2, PG. 28, M.R.H.C.

WEST

LOT 7

BURG SUBDIVISION, VOLUME 2, PG. 28, M.R.H.C.

[illegible]

SCALE: 1"=40'

1. BASIS OF BEARING:
NORTH LINE OF LOT 6, BURG SUBDIVISION
VOLUME 2, PAGE 28, M.R.H.C.
2. THIS SURVEY WAS PREPARED WITH THE
BENEFIT OF A TITLE COMMITMENT
3. PROPOSED SETBACK LINES, AS PER
ZONING ORDINANCE CITY OF PHARR;



I, LEO L. RODRIGUEZ, JR., CERTIFY THAT THE ABOVE PLAT IS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT THERE ARE NO VISIBLE EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN AND THAT ALL CORNERS HAVE BEEN LOCATED AS INDICATED.

2/18/18

LEO L. RODRIGUEZ, JR. DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 2448

LEGEND	
●	FD. 1/2" IRON ROD
—	FD. 5/8" IRON ROD
●	FD. 1/2" IRON PIPE
⌀	POWER POLE
+	GUY WIRE
⊙	TEL. PEDESTAL
⊞	GAS METER
⊞	WATER METER
⊞	MAIL BOX
⊙	YELLOW POSTS
—	TREE
—	PALM TREE
—X—	WIRE FENCE
—O—	CEDAR FENCE

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider a Resolution Authorizing the City Manager to Submit, Accept an Application for Funding to the Office of the Governor, Homeland Security Grant Division for the City of San Juan Law Enforcement Emergency Regional Response Team (LEERRT) Enhancement Project - 2019 Gear Project.

STAFF COMMENTS AND RECOMMENDATIONS:

The Homeland Security Grant Division of the Governor's Office is soliciting applications for projects that support state and local efforts in preventing terrorist attacks and criminal enterprizes from operating successfully in Texas. Seeing that the Rio Grande Valley is a high threat area making it vulnerable to terrorism, transnational gang activity, and violent crimes. The San Juan Police department is submitting an application for funding for the regional SWAT unit called Law Enforcement Emergency Regional Response Team (LEERRT) comprising of Police, Fire and EMS agencies across the RGV. All equipment purchased with the grant will be used to meet the LEERRT continued growth supplying the Regional members with vital safety gear.

The application requires no matching funds.

RECOMMENDATION:

Adopt the Resolution Authorizing the City Manager to Submit an Application for Funding to the Office of the Governor, Homeland Security Grant Division for the city of San Juan Law Enforcement Emergency Regional Response Team Enhancement Project - 2019 Gear Project.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION No. _____

**RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO SUBMIT AN
APPLICATION FOR FUNDING TO THE OFFICE OF THE GOVERNOR,
HOMELAND SECURITY GRANT DIVISION FOR THE CITY OF SAN JUAN
LAW ENFORCEMENT EMERGENCY REGIONAL RESPONSE TEAM
ENHANCEMENT PROJECT**

WHEREAS, The City of San Juan finds it in the best interest of the citizens of San Juan, Texas, that the San Juan Police LEERRT Enhancement Project- 2019 Gear Project be operated for the 2019; and

WHEREAS, City of San Juan agrees to provide applicable matching funds for the said project as required by the Homeland Security Grant Program grant application; and

WHEREAS, City of San Juan agrees that in the event of loss or misuse of the Office of the Governor funds, The City of San Juan assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of San Juan designates The City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of San Juan approves submission of the grant application for the San Juan Police Department LEERRT Enhancement Project-2019 Gear Project to the Office of the Governor.

Passed and Approved this _____ of February, 2019

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

City Secretary

Grant Number:# 3801501

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Resolution Authorizing the Submission of an Application Under the 2020 Local Border Security Program Solicitation to the Governor's Office Homeland Security Grant Division.

STAFF COMMENTS AND RECOMMENDATIONS:

The Homeland Security Grant Division of the Governor's Office is soliciting grant applications for projects that support Local Border Security during the 2019 grant cycle. The purpose of the program is to sustain interagency law enforcement operations and enhance local law enforcement patrols in an effort to reduce border related criminal activity in Texas, such as drug and human smuggling through the Mexican border.

San Juan Police Department is requesting grant funds which will be use to reimburse the city for personnel overtime and benefits associated with meeting the goals of the program.

No match is required.

RECOMMENDATION:

Approve Resolution Authorizing the City of San Juan to Submit a FY 2020 Local Border Security Program Application to the Governor's Office homeland Security Grant Division.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION No. _____

**RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO SUBMIT A
2020 LOCAL BORDER SECURITY PROGRAM APPLICATION TO THE
OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS
DIVISION**

WHEREAS, The City of San Juan finds it in the best interest of the citizens of San Juan, Texas, that the Local Border Security Program be operated for the **2019**; and

WHEREAS, City of San Juan, Texas agrees that in the event of loss or misuse of the Homeland Security Grant Division Funds, The City of San Juan, Texas assures that the funds will be returned to the Homeland Security Grant Division in full.

WHEREAS, City of San Juan, Texas designates The San Juan City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of San Juan, Texas approves submission of the 2020 Local Border Security Program grant application to the Governor's Office Homeland Security Grant Division.

Approved and adopted by the board of commissioners of the City of San Juan, Texas on this _____ of February, 2019

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

City Secretary

Grant Number: # 2988805

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Resolution Authorizing the City Manager to Submit, Accept an Applications for Funding to the Office of the Governor, Criminal Justice Division for the City of San Juan Crime Victims Liaison Project.

STAFF COMMENTS AND RECOMMENDATIONS:

The State of Texas requires all police department to have a Crime Victim's Liaison to assist and work with crime victims. The goal of the Victim Assistance Program is to assist victims of crime, protect and advocate the rights of victims, provide necessary information , and to prevent further victimization. The Crime Victims Compensation (CVC) Program helps crime victims and their immediate families with the financial cost of crime. CVC covers crime related cost such as counseling, medical treatments, funerals, and loss of income not paid by other sources.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to submit an Application to the Office of the Governor, Criminal Justice Division for the City of San Juan Crime Victims Liaison Project.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION No. _____

**RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO SUBMIT AN
APPLICATION FOR FUNDING TO THE OFFICE OF THE GOVERNOR,
CRIMINAL JUSTICE DIVISION FOR THE CITY OF SAN JUAN CRIME
VICTIM LIAISON 2019**

WHEREAS, The City of San Juan finds it in the best interest of the citizens of San Juan, Texas, that the San Juan Crime Victims Liaison Project be operated for the 2019-2020; and

WHEREAS, City of San Juan agrees to provide applicable matching funds for the said project as required by the VA-Victims of Crime Act Formula Grant Program grant application; and

WHEREAS, City of San Juan agrees that in the event of loss or misuse of the Office of the Governor funds, The City of San Juan assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of San Juan designates The City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of San Juan approves submission of the grant application for the San Juan Crime Victims Liaison Project to the Office of the Governor, Criminal Justice Division.

Passed and Approved this _____ of February, 2019

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

City Secretary

Grant Number:# 3801501

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Authorizing the City Manager to Enter Into an Agreement with Perez Consulting Engineers, LLC. for Water Treatment Plant No. 1 Equipment Replacement and Rehabilitation and Authorize the Mayor to Execute All Related Documents and Budget Amendment as Needed.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Authorizing the City Manager to Enter Into an Agreement with Perez Consulting Engineers, LLC. for Water Treatment Plant No. 1 Equipment Replacement and Rehabilitation and Authorize the Mayor to Execute All Related Documents and Budget Amendment as Needed.

RECOMMENDATION:

Approve as Presented.

PREPARED BY:

David Salinas,
Director of Utilities

APPROVED BY:

Benjamin Arjona, City
Manager

**JOB TASK ORDER NO. 2
TO PROFESSIONAL SERVICES CONTRACT FOR
ENGINEERING PROFESSIONAL SERVICES**

STATE OF TEXAS §

COUNTY OF HIDALGO §

PART I. PARTIES, PROJECT AND RECITALS

This JOB TASK ORDER NO. 2 to the Professional Services Contract, dated August 4, 2017, is made on the ____ day of February, in the year 2019, between the **CITY OF SAN JUAN, TEXAS**, hereinafter called the OWNER and **PEREZ CONSULTING ENGINEERS, LLC**, hereinafter called the ENGINEER for WATER TREATMENT PLANT No. 1 EQUIPMENT REPLACEMENT, hereinafter called the PROJECT.

WHEREAS, the ENGINEER was selected from the OWNERS's rotation list for professional engineering services; and

WHEREAS, the ENGINEER and the OWNER entered into a Professional Service Contract on August 4, 2017 to provide for engineering services (hereinafter referred to as the "Original Contract"). Specifically, it was agreed that the ENGINEER shall provide professional engineering services related to subdivision reviews, capital improvement program projects and general consulting/grant preparation through subsequently assigned Job Task Orders; and

WHEREAS, OWNER desires to further assign this Job Task Order to have the ENGINEER perform the services as outlined in this Job Task Order for the Water Treatment Plant No. 1 Equipment Replacement; and

WHEREAS, ENGINEER represents that the firm is able to properly provide services requested by the OWNER under this Job Task Order.

NOW THEREFORE, the OWNER and ENGINEER do mutually agree to the following:

PART II. ENGINEERING FEES

For Basic Services: \$ 32,879.00 or 7% of the final construction cost, whichever is greater.

Basic services exclude surveying services, geotechnical engineering services, construction inspection services (resident representation), Electrical Engineering Services, and/or any other additional services not included in the basic service scope.

PART III. TIME OF PERFORMANCE

The ENGINEER shall commence services under this Job Task Order upon the execution of this Job Task Order and such services shall be completed upon request of the City and no later than _____ days from the date of execution of this Job Task Order. City shall not be liable for any delay due to circumstances beyond its control. The above estimated Job Task Order 2 duration is inclusive of all phases as outlined in Exhibit A. The above estimated Job Task Order 2 duration time excludes right-of-way and/or easement acquisition time.

PART IV. NOTICES

Reports and notices shall be made by ENGINEER to OWNER'S representative:

Benjamin Arjona, City Manager

PART V. TERMS AND CONDITIONS

ARTICLE 1 – ENGINEER' S SERVICES

1.1 BASIC SERVICES

The ENGINEER agrees to perform professional services in connection with the project, including normal civil engineering services related thereto, as set forth below and contained within this Job Task Order.

1.2 PRELIMINARY PHASE

After written authorization to proceed, ENGINEER shall:

- 1.2.1 Consult with the OWNER to clarify and define the OWNER'S requirements for the project and review available data.
- 1.2.2 Advise the OWNER as to the necessity of his providing or obtaining additional services such as described within Article 2, Paragraph 2.1 "Additional Services" and if authorized by the OWNER, shall provide, or assist him in procuring such additional services.
- 1.2.3 Provide Analysis of OWNER'S needs, planning surveys, site evaluations and comparative studies of prospective sites and solutions.
- 1.2.4 Provide a general economic analysis of OWNER'S requirements applicable to various alternatives.

1.3 DESIGN PHASE

After written authorization to proceed with the Preliminary Design Phase, ENGINEER shall:

- 1.3.1 In consultation with OWNER the ENGINEER shall determine the extent of the Project.
- 1.3.2 Prepare for incorporation in the contract Documents final drawings to show the character and extent of the Project (hereinafter called "Drawings") and Specifications.
- 1.3.3 Furnish to OWNER such documents and design data as may be required for, and assist in the preparation of, the required documents so that OWNER may apply for approvals of such governmental authorities as have jurisdiction over design criteria applicable to the Project and assist in obtaining such approvals by participating in submissions to and negotiations with appropriate authorities.
- 1.3.4 Advise OWNER of any adjustments to the latest opinion of probable Project Cost caused by changes in extent or design requirements of the Project or Construction Costs and furnish a revised opinion of probable Project Cost based on the Drawings and Specifications.
- 1.3.5 Prepare for review and approval by OWNER, his legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitation to bid and instructions to bidders, and assist in the preparation of other related documents.
- 1.3.6 Furnish five (5) copies of the above documents and present and review them in person with OWNER.

The duties and responsibilities of ENGINEER during the Design Phase are amended and supplemented as indicated in Paragraph 4 of Exhibit A "Further Description of Basic Engineer Services and Related Matters".

1.4 BIDDING OR NEGOTIATING PHASE

After written authorization to proceed with the Bidding or Negotiating Phase, ENGINEER shall:

- 1.4.1 Distribute complementary set of plans and specifications to plan review rooms as designated by OWNER.
- 1.4.2 Conduct a pre-bid conference, inviting all prospective bidders and prospective subcontractors to discuss all aspects and requirements to the proposed work
- 1.4.3 Issue all addenda which do not affect the scope of the proposed project. Obtain OWNER'S approval prior to issuance of addenda which affects the scope of the project or significantly alters the project as approved by OWNER.
- 1.4.4 Assist the OWNER in obtaining bids and prepare tabulations of bids received; submit five (5) copies of the bid tabulation and the ENGINEER'S recommendation (if requested by the OWNER) for the award of contract to the OWNER.

- 1.4.5 Consult with and advise OWNER as to the acceptability of subcontractors and other persons and organizations proposed by the prime contractor(s) (hereinafter called “Contractor(s)”) for those portions of the work as to which such acceptability is required by the bidding documents.
- 1.4.6 Consult with and advise OWNER as to the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the bidding documents.

1.5 CONSTRUCTION PHASE

During the Construction Phase, ENGINEER shall:

- 1.5.1 Perform the duties and discharge the responsibilities stated in project specifications after receiving written authorization to proceed with construction. The extent and limitations of the duties, responsibility and authority of ENGINEER as assigned in Project Specifications shall not be modified, except to the extent provided in Paragraph 4 of Exhibit A “**Further Description of Basic Engineering Services and Related Matters**” and except as ENGINEER may otherwise agree in writing. All of the OWNER’S instructions to Contractor(s) and on the basis of on-site observations ENGINEER shall keep OWNER informed of the progress of the work and shall notify OWNER of defects and deficiencies and may disapprove or reject work failing to conform to the Contract Documents.
- 1.5.2 Make random visits to the site at intervals appropriate to the various stages of construction to observe as an experienced and qualified design professional the progress and quality of the executed work of Contractor(s) and to determine if such work is proceeding in accordance with the Contract Documents. During such visits and on the basis of on-site observations ENGINEER shall keep OWNER informed of the progress of the work and shall notify OWNER of defects and deficiencies and may disapprove or reject work failing to conform to the Contract Documents.
- 1.5.3 Review and approve or take other appropriate action in respect of Shop Drawings and samples, the results of tests and inspections and other data which each Contractor is required to submit but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents (but such review and approval or other action shall not extend to means, methods, sequences, techniques or procedures of construction or to safety precautions and programs incident thereto: determine the acceptability of substitute materials and equipment proposed by Contractor(s): and receive and review (for general content as required by the Specifications) maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspections which are to be assembled by contractor(s) in accordance with the Contract Documents.
- 1.5.4 Issue all instructions to OWNER and to Contractor(s): issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare change orders as required; have authority as OWNER’S representative to require special inspection or testing of acceptability of the work

hereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the Contract Documents pertaining to the execution and progress of the work: but ENGINEER shall not be liable for the results of any such interpretation or decisions rendered by him in good faith.

- 1.5.5 Based on ENGINEER'S on-site observations as an experienced and qualified design professional and on review of applications for payment and the accompanying data schedules, determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts; such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, that, to the best of ENGINEER'S knowledge, information and belief, the quality of such work is in accordance with the Contract Documents (subject to an evaluation of such work as a functioning Project upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents, and to any qualifications stated in his recommendation), and the payment of the amount recommended is due contractor(s); but by recommending any payment, ENGINEER will not thereby be deemed to have represented that continuous or exhaustive examinations have been made by ENGINEER to check the quality or quantity of the work or to review the means, methods, sequences, techniques or procedures of construction or safety precautions or programs incident thereto or that ENGINEER has made an examination to ascertain how or for what purposes any Contractor has used the monies paid on account of the contract price.
- 1.5.6 Conduct an inspection to determine if the Project is substantially complete and a final inspection to determine if the work has been completed in accordance with the Contract Documents and if each Contractor has fulfilled all of his obligations hereunder so that ENGINEER may recommend, in writing, final payment to each Contractor and may give written notice to OWNER and the contractor(s) that the work is acceptable (subject to any conditions therein expressed), by any such recommendation and notice shall be subject to the limitations expressed in Paragraph 1.5.5.
- 1.5.7 Revise contract drawings, with the assistance of the Contractor and OWNER. Provide OWNER with one (1) set of record drawings in PDF format and two (2) sets on blue line or equivalent.
- 1.5.8 ENGINEER shall not be responsible for the acts or omissions of any Contractor, or subcontractor, or any of the Contractor(s)' or subcontractors' agents or employees or any persons (except ENGINEER'S own employees and agents) at the site or otherwise performing any of the Contractor(s)' work; however, nothing contained in Paragraph 1.5.1 through 1.5.8, inclusive, shall be construed to release ENGINEER from liability for failure, to properly perform duties undertaken by him in the Contract Documents.

1.6 PERIOD OF SERVICE

- 1.6.1 The provisions of this Article 1 and the various rates of compensation for the ENGINEER'S services provided for elsewhere in this Job Task Order have been agreed to in anticipation of the orderly and continuous progress of the Project through

completion of the Construction Phase. ENGINEER'S obligation to render services hereunder will extend for a period which may reasonably be required for the design, award of contracts and construction of the Project including extra work and required extensions thereto.

- 1.6.2 If OWNER has requested significantly modifications or changes in the extent of the Project, the time of performance of ENGINEER'S services and his various rates of compensation shall be adjusted appropriately.

ARTICLE 2 – ADDITIONAL SERVICES

- 2.1 If authorized in writing by OWNER, ENGINEER shall furnish or obtain from Additional Services of the following types which are not considered normal or customary Basic Services except to the extent provided otherwise in Exhibit A "Further Description of Basic Engineering Services and Related matters"; these will be paid for by OWNER as provided in Article 4.
- 2.1.1 Preparation of applications and supporting documents for governmental grants, loans or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effect on the design requirements of the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 - 2.1.2 Services resulting from significant changes in extent of the Project or its design including, but not limited to, changes in size, changes in pipe alignment, and complexity, OWNER'S schedule, or character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are due to causes beyond ENGINEER'S control.
 - 2.1.3 Providing renderings or models for OWNER'S use.
 - 2.1.4 Preparing documents for alternate bids requested by OWNER for Contractor(s) work which is not executed or documents for out-of-sequence work.
 - 2.1.5 Investigations involving detailed consideration of operations, maintenance and overhead expenses; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing and assisting OWNER in obtaining process licensing; detailed quantity surveys of material, equipment and labor; and audits or inventories required in connection with construction performed by OWNER.
 - 2.1.6 Furnishing the services of special consultants for other than the normal civil design.
 - 2.1.7 For services resulting from the arranging for performance by persons other than the principal prime contractors of services for the OWNER and administering OWNER'S contracts for such services.

- 2.1.8 Services in connection with change orders to reflect changes requested by OWNER where such changes are outside the normal scope of this Project.
- 2.1.9 Services during out of town travel required of ENGINEER other than visits to the site as required in Article 1.
- 2.1.10 Additional or extended services during construction made necessary by: (1) work damaged by fire or other cause during construction; (2) a significant amount of defective or neglected work of Contractor(s); (3) prolongation of the contract time of any prime contract by more than sixty (60) days; (4) acceleration of the progress schedule involving services beyond normal working hours; and (5) default of Contractor(s).
- 2.1.11 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, public hearing or other legal or administrative proceeding involving the Project (except as agreed to under Basic Services).
- 2.1.12 Additional services in connection with the Project, including services normally furnished by OWNER and services not otherwise providing for in the Job Task Order.

2.2 RESIDENT SERVICES DURING CONSTRUCTION

- 2.2.1 If requested by OWNER or recommended by ENGINEER and agreed to in writing by the Owner, a Resident Project Representative will be furnished and will act as directed by ENGINEER in order to assist ENGINEER in observing performance of the work of Contractor(s). Such services will be paid for by OWNER as indicated in Paragraph 4.1.2.3.
- 2.2.2 The duties and responsibilities and the limitations on the authority of the Resident Project Representative and assistants will be stipulated upon Owner's approval of such services.
- 2.2.3 Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative (if furnished) and assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of Contractor(s); but the furnishing of such Resident Project representation will not make ENGINEER responsible for construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or for Contractor(s)' failure to perform their work in accordance with the Contract Documents.
- 2.2.4 If OWNER designates another person to represent OWNER at the Project Site who is not ENGINEER'S agent or employee, the duties, responsibilities and limitations of authority of such other person and the effect thereof on the duties and responsibilities of ENGINEER under this Job Task Order will be set forth in an exhibit that is to be identified, attached to and made a part of this Job Task Order before such services begin.

ARTICLE 3 – OWNER’S RESPONSIBILITIES

Owner shall:

- 3.1 Provide all criteria and full information as to OWNER’S requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Drawings and Specifications.
- 3.2 Assist ENGINEER by placing at his disposal, all available information pertinent to the Project including previous reports and any data relative to design or construction of the Project.
- 3.3 Furnish to ENGINEER, as required for performance of ENGINEER’S Basic Services (except to the extent provided otherwise in Exhibit A “Further Description of Basic Engineering Services and Related Matters”), data prepared by or services of others, including without limitation core borings, probing and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way; property descriptions zoning, deed and other land use restriction; and other special data or consultations not covered in Article 2; all of which ENGINEER may rely upon in performing his services.
- 3.4 Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform his services.
- 3.5 Negotiate with land owner any needed easements and/or right of way for completion of project.
- 3.6 Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by ENGINEER, obtain advice of an attorney, insurance counselor and other consultants as OWNER deems appropriate for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of ENGINEER.
- 3.7 Provide such accounting, independent cost estimating, and insurance counseling services as may be required for the Project, such legal services as OWNER may require or ENGINEER may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s). Such auditing service as OWNER may require ascertaining how or for what purpose any Contractor has used the moneys paid to him under the construction contract and such inspection services as OWNER may require ascertaining that Contractor(s) are complying with any law, rule or regulations applicable to their performance of the work.
- 3.8 Designate in writing a person to act as OWNER'S representative with respect to the services to be rendered under this Job Task Order. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER'S policies

and decisions with respect to materials, equipment, elements and systems pertinent to ENGINEER'S services:

Benjamin Arjona, City Manager

- 3.9 Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER'S services, or any defect in the work of Contractor(s).
- 3.10 Furnish, or direct ENGINEER to provide necessary Additional Services as stipulated in Article 2 of this Job Task Order or other services as required.
- 3.11 Bear all costs incident to compliance with the requirements of this Article 3.

METHOD OF PAYMENT

ARTICLE 4 - PAYMENTS TO ENGINEER

4.1 Methods of Payment for Services and Expenses of ENGINEER.

- 4.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Article 1 (or as amended and supplemented by Exhibit A "Further Description of Basic Engineering Services and Related Matters") as follows:

		Per Phase (\$)	Cumulative (\$)
Study and Report Phase	Not to Exceed 20%	\$6,575.80	\$6,575.80
Design Phase	Not to Exceed 75 %	\$18,083.45	\$24,659.25
Bidding Phase	Not to Exceed 80%	\$1,643.95	\$26,303.20
Construction Phase	Not to Exceed 95 %	\$4,931.85	\$31,235.05
As-Built Drawings	Not to Exceed 100%	\$1,643.95	\$32,879.00

- 4.1.2 For Additional Services. OWNER shall pay ENGINEER for Additional Services rendered under Article 2 as follows.

4.1.2.1 General. For Additional Services rendered under Paragraph 2.1.1 through 2.1.12 inclusive and services as a consultant or witness under Paragraph 2.1.11. On the basis of a negotiated fee, prior to commencing Additional Services.

4.1.2.2 Serving as a Witness. For the services rendered by principals and employees as consultants or witnesses in any litigation, hearing or proceeding in accordance with Paragraph 2.1.11 at the rate of \$ 175.00 per hour or any portion thereof (but compensation for time spent in preparing to appear in any such litigation, hearing or proceeding will be on the basis provided in Paragraph 4.1.1).

4.1.2.3 Resident Project Services. For resident services during construction furnished under Paragraph 2.2.1, on the basis of a negotiated daily, weekly or monthly fee.

4.1.3 Payroll costs. The terms "Payroll Costs" and "Expenses" will have the meanings assigned to them in Paragraph 4.4.

4.2 Times of Payments

4.2.1 ENGINEER shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred. The statements will be based upon ENGINEER'S estimate of the proportion of the total services actually completed at the time of billing. OWNER shall make prompt monthly payments in response to ENGINEER'S monthly statements.

4.3 Other Provisions Concerning Payments

4.3.1 If OWNER fails to make any payment due ENGINEER for services and expenses within one-hundred twenty (120) days after receipt of ENGINEER'S bill therefore, the amounts due ENGINEER shall include a charge of 10% per annum interest from said thirtieth day, and in addition, ENGINEER may, if himself not in default, after giving seven (7) days written notice to OWNER, suspend services under this Job Task Order until he has been paid in full all amounts due him for services and expenses.

4.3.2 In the event of termination by OWNER upon the completion of any phase of the Basic Services, progress payments due ENGINEER for services rendered through such phase shall constitute total payment for such services. In the event of such termination by OWNER during any phase of the Basic Services, ENGINEER will be paid for services rendered to the termination notice date including reimbursable expenses.

4.4 Definitions

i) The Payroll Costs used as a basis for payment mean salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project, including, but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, administrative, clerical, estimators, other technical personnel, stenographers, typists and clerks; plus the cost of customary and statutory benefits including but not limited to social security contributions, unemployment, excise and payroll taxes, workers compensation, health and retirement benefits, sick leave, vacation and holiday pay applicable thereto.

4.5 Request for Payment. On or before noon of the first Monday of each month during the performance of the services, Engineer shall submit to Owner for its approval a request for payment ("Request for Payment") in form and substance satisfactory to Owner. Each Request for Payment shall set forth the amount and the sums of all prior Services rendered, a detailed breakdown of the amount and the sum of all prior payments. Owner shall review each such Request for Payment and may make such exceptions, as Owner reasonably deems necessary or appropriate under the circumstances then existing. About five (5) working days after the Owner's Board of Commissioners meets approving such payment, the Owner shall make payment to Engineer in the amount approved as aforesaid subject to Paragraph 4.7, below.

- 4.6 Final Payment. After final completion of the work and acceptance thereof by Owner, Engineer shall submit a final request ("Final Request") which shall set forth all amounts due and remaining unpaid to Engineer and upon approval thereof by Owner, Owner shall pay to Engineer the amount due (Final Payment") under such Final Request in accordance with the provisions of Paragraph 4.5.
- 4.7 Qualifications on Obligations to Pay. Any provision hereof to the contrary notwithstanding, Owner shall not be obligated to make any payment (whether a payment under Paragraph 4.5 hereof or Final Payment) to Engineer hereunder if any one or more of the following conditions precedent exist:
- 4.7.1 Engineer is in default of any of its obligations hereunder or otherwise is in default under this Job Task Order or any of the Contract documents;
- 4.7.2 Any part of such payment is attributable to Services which are not performed in accordance with this Job Task Order; provided however, such payment shall be made as to the part thereof attributable to Services which were performed in accordance with this Job Task Order;
- 4.7.3 Engineer has failed to make payments promptly to consultants or other third parties used in connection with the Services for which Owner has made payment to Engineer;
- 4.7.4 If Owner, in its good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the Services in accordance with this Job Task Order, no additional payments will be due Engineer hereunder unless and until Engineer, at its sole cost, performs a sufficient portion of the Services so that such portion of the compensation then remaining unpaid is determined by Owner to be sufficient to so complete the services.
- 4.8 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the services to which such partial payment relates or relieves Engineer of any of its obligations hereunder with respect thereto. Engineer shall promptly pay all bills for labor and material performed and furnished by others in connection with the performance of the Services.

ARTICLE 5 - GENERAL CONSIDERATIONS

- 5.1 Ownership of Documents. Original documents (plans, specifications, drawings, designs and survey notes) developed in connection with services performed hereunder belong to, and remain the property of the OWNER, in consideration of which it is mutually agreed that the OWNER will use them solely in connection with the project. The ENGINEER may retain reproducible copies of such documents.

ARTICLE 6 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

- 6.1 This Job Task Order is subject to the following special provisions.
- 6.1.1 Engineer's Insurance. The ENGINEER shall acquire and maintain statutory workmen's compensation insurance coverage, employer's liability, professional liability

insurance coverage and comprehensive general liability insurance coverage and shall provide certificates of insurance to the OWNER.

6.1.2 **Indemnity.** The OWNER will require that any contractor or subcontractors performing work in connection with drawings and specifications produced under this Job Task Order to hold harmless, indemnify and defend, the OWNER and the ENGINEER, their consultants, and each of their officers, agents, and employees from any and all liability claims, losses or damage arising out of or alleged to arise from the contractor's (or subcontractor's) negligence in the performance of the work described in the construction contract documents.

6.2 The following Exhibits are attached to and made a part of this Job Task Order:

6.2.1 Exhibit A "Further Description of Basic Engineering Services and Related Matters" consisting of 3 pages.

6.2.2 Exhibit B "Engineer's Construction Cost Estimate" consisting of 1 page(s)

6.2.3 Exhibit C "Pictures obtained January 25th, 2019" consisting of 3 page(s).

6.3 This Job Task Order (consisting of Pages 1 to 14, inclusive), together with the Exhibit(s) and schedule(s) identified above constitute the entire agreement between OWNER and ENGINEER and supersedes all prior written or oral understandings. This Job Task Order and said Exhibit(s) and Schedule(s) may only be amended, supplemented, modified or canceled by a duly executed written instrument.

ARTICLE 7 – OTHER CONDITIONS OR SERVICES

7.1 Notwithstanding anything to the contrary contained in this Job Task Order, Owner and Engineer agree and acknowledge that Owner is entering into this Job Task Order in reliance on Engineer's experience and abilities with respect to performing the Services. The Engineer accepts the relationship of trust and confidence established between it and the Owner by this Job Task Order. Engineer covenants with Owner to use its best efforts, skill, judgment and abilities to design the project and to further the interests of Owner in accordance with Owner's requirements and procedures, in accordance with the National Society for Professional Engineers' professional standards, and in compliance with all applicable national, federal, state and municipal laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. Engineer represents, covenants and agrees that there are no obligations, commitments or impediments of any kind that will limit or prevent performance of the Services.

7.2 The Engineer represents, covenants and agrees that all of the Services to be furnished by the Engineer under or pursuant to this Job Task Order, from the inception of the Job Task Order until the Project has been fully completed, shall be of the standard and quality which prevail among engineers of similar experience, knowledge, skill and ability engaged in engineering practice throughout Texas under the same or similar circumstances involving the

design and construction of a project such as the Project with all the amenities as set forth in the Drawings and Specifications.

- 7.3 The Engineer represents, covenants and agrees that its special talent, training and experience cause it to be the prime professional on the Project and that because of such talent and training, Engineer envisions the construction of the Project in its entirety and possesses the special skills which enable it to recognize dangerous conditions that a reasonable, prudent Engineer having such special skills could anticipate may arise from the proper use of the Project after accepted by Owner; as the design professional, it has knowledge which will enable it to recognize specific dangers that may arise from the proper use of the Project after accepted by owner; and, it recognizes that any management, employees, and agents of the Owner, plus guests and visitors are within a class of foreseeable persons who will be relying on the Project being designed in a professional and safe manner.

Engineer represents, covenants and agrees that its Project Drawings and Specifications will be accurate and free from any material errors and the shop drawings that it must approve will be accurate and free from any material errors relating to design intent. Engineer additional represents, covenants and agrees to the following: The design of the Project will conform to its foreseeable use as a project with all the amenities as set forth in the Drawings and Specifications; the result of the drawings and Specifications, if built in accordance therewith, will be suitable for purposes for which the Project is designed; and the Project will be designed and construction will be inspected in a workmanlike, professional manner and will be suitable for human occupancy and use. The Engineer's responsibilities as set forth herein shall at no time be in any way diminished by reason of any approval by the Owner of the Drawings and specifications nor shall the Engineer be released from any liability by reason of such approval by the Owner, it being understood that the Owner at all times is ultimately relying upon the engineer's skill and knowledge in preparing the Drawings and specifications. Notwithstanding the immediately preceding sentence, Engineer may rely on any documents or information forwarded by Owner pursuant to Article 2 hereof.

- 7.4 The Engineer represents, covenants and agrees that the person directly in charge of the professional engineering work is duly registered under the applicable Texas law.
- 7.5 Notwithstanding any provisions herein to the contrary, it is agreed that if the Engineer's final written estimate of construction cost is less than the low bona fide bid for construction and such low bid is not accepted by the Owner, the Engineer, at his expense, will make all necessary revisions to the plan and specifications to lower the construction to an amount acceptable to Owner.
- 7.6 The Owner agrees to give the Engineer the latitude to make the required changes to the plans and specifications to achieve the required reduction in construction costs; however, the Engineer shall consult with the Owner on all necessary changes.

All other provisions of the Original Agreement not specifically in conflict with this Job Task Order No. 2 shall remain the same.

1/16/19

IN WITNESS WHEREOF, the parties hereto have made and executed this Job Task Order as of the day and year first above written.

OWNER:

CITY OF SAN JUAN, TEXAS

ENGINEER:

PCE - PEREZ CONSULTING ENGINEERS

BY: _____
Benjamin Arjona, City Manager
709 S. Nebraska Avenue
San Juan, Texas 78589-2649
Phone: 956.223.2200
Fax: 956.787.5978

BY: _____
J. David Perez, P.E., President
808 Dallas Avenue
McAllen, Texas 78501

ATTEST:

Secretary

Monique Fuentes, Office Manager

APPROVED AS TO FORM:

City Attorney

**EXHIBIT A to AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES**

Dated _____, 2019

**FURTHER DESCRIPTION OF
“BASIC ENGINEERING SERVICES AND RELATED MATTERS,,**

GENERAL DESCRIPTION OF THE WORK:

The City of San Juan, Texas is in need to replace critical equipment in Water Treatment Plant No.1, hereinafter WTP1, required for plant operation. The water treatment operators have identified failure of three main components including the existing horizontal flocculator, and existing sludge collection equipment in the settling basin of the plant. For optimum mixing time, the plant requires a baffle wall at the flocculator chamber.

Based on visual inspection performed on January 25th, 2019 the condition of the above reference equipment was found in poor condition. The plat lacked a flocculator baffle wall, and the tube settler modules were found in poor condition; pictures depicting the condition of the existing equipment are contained in “Exhibit C”, attached hereon. While excluded in the opinion of probable project cost found in “Exhibit B”, we recommend the tube settler modules be considered for replacement and incorporated within the bid documents for this purpose. Should the owner determine the final bid price is beyond budgetary limits, the tube settler modules may be reconsidered for future replacement.

This is an exhibit attached to, made a part of, and incorporated by reference into this Job Task Order providing for professional engineering services. The Basic Services of ENGINEER as described in Article 1 of the Job Task Order are amended or supplemented as indicated below and the time periods for the performance of certain services are stipulated.

1. The engineer will prepare a preliminary engineering report containing but not limited to expected equipment performance, treatment capacity, costs, service life, and equipment options.
2. During the Preliminary/Report Phase, ENGINEER shall:
 - a) Coordinate meeting with and/or contact various equipment manufacturers and representatives to evaluate equipment capacity, limitations, availability, serviceability, representability, and references.
 - b) Review equipment considered for installation meets Federal and State policy requirements as requirements as 30 TAC Chapter 290 Public Drinking Water, ANSI/AWWA Standards, NSF, and other policies.
 - c) Prepare and Opinion of Probable equipment installation costs and associated professional fees to install the equipment in place.

The Preliminary/Report Phase will be completed within 60 calendar days following written authorization from OWNER to ENGINEER to proceed with that phase of services.

4. During the Design Phase, ENGINEER shall:

- a) Meet with Owner's staff to refine details and evaluate options.
- b) Provide Engineering Construction Plans, Bid contract Documents and Technical Specifications for:

City of San Juan WTP 1 Equipment Replacement

- c) Design shall abide to 30 TAC Chapter 290 Standards, AWWA Standards, and local applicable standards.

The Design Phase Services will be completed within 60 calendar days following completion of the Preliminary/Report Phase.

5. During the Bidding or Negotiating Phase ENGINEER shall:
Furnish sufficient copies of plans and specifications for distribution to contractor, subcontractor, and suppliers.

The Bidding/Negotiating Phase Services will be completed within 45 calendar days.

6. During the Construction Phase, ENGINEER shall:

Deliver to the OWNER after completion of the project, and prior to final payment, copies of all documents not previously delivered if requested, and one reproducible copy of the "as-built" construction plans, corrected to reflect all plan changes.

If the construction work is to be performed under more than one prime contract, the provisions of Paragraph 4.1.1 will probably apply, and it will be necessary to prepare a special schedule for the Construction Phase Services.

Estimated Construction Duration is 270 calendar days.

This schedule assumes all specified equipment can be manufactured and delivered within the time frame for its installation in place.

Engineering Services will be billed on a monthly basis, on the rates as follows:

Fee Schedule for Additional Services:

Principal Engineer	\$ 170.00
Project Manager (PE)	\$ 135.00
Project Engineer (PE)	\$ 105.00
EIT (No PE)	\$ 80.00

1/16/19

Technician	\$ 65.00
Administrative	\$ 55.00
Clerical	\$ 40.00
Direct Sub	Cost plus 10%
Printing	Cost plus 10%

EXHIBIT B**ESTIMATED PROJECT COST**

Engineering (469,700 x 7%)	\$ 32,879.00
Surveying	\$ 4,697.00
Electrical	\$ 4,000.00
<u>Construction (427,700 x 10% Contingency)</u>	<u>\$ 469,700.00</u>
TOTAL	\$ 511,276.00

EXHIBIT C

EXISTING PROJECT PICTURES



Existing Wooden-Paddle Horizontal Flocculator Background. Also visible is the steel frame of the original Flocculator Baffle Wall.



Existing Sludge Removal Equipment (Galvanized Pipe)



Existing North Tube Settler Module seen from bottom.
The structural support members are in poor condition.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Reconsideration of Preliminary and Final Plat Approval of the Kings Apartments Subdivision being a 0.905 acre tract of land being all of Lot 6, Burg Subdivision, as Requested by Barrera Infrastructure Group Inc.

STAFF COMMENTS AND RECOMMENDATIONS:

The subdivision was processed by the Planning and Zoning Commission on April 19, 2018 and by the City Commission of April 30, 2018. No variances were requested at that time.

The developer is proposing to subdivide a 0.905-acre property into one (1) lot in order to build a 2-story apartment complex with an entrance along King Road. The property is zoned as Multi-Family Residence District (R-MF) and the applicant is proposing to build 24 apartment units in the property. The property is part of the BURG Subdivision that was recorded back in 1921.

The subdivision is proposing to have water and sewer services from the City of San Juan.

It is noted that Project Engineer is requesting a variance to not have to connect to the City of San Juan Storm Drainage System since the closest connection is approximately 470 feet of the proposed development, which would cost the owner over \$25,000.00. He is proposing to bleed the storm water at a rate less than the pre-existing storm water conditions via 2-4 inch pvc pipes and a privately owned sump pump. The subdivision development will encompass a detention pond sized for the required 50 year storm water event. All accepted engineering rules and practice will apply to the design of this system.

RECOMMENDATION:

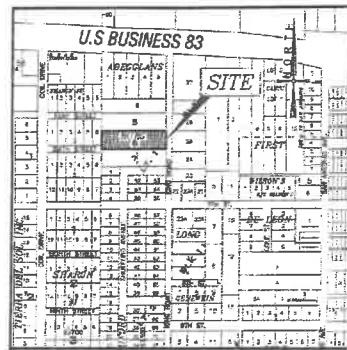
During the regular meeting on February 21, 2019, the Planning and Zoning Commission recommended approval of the variance with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager



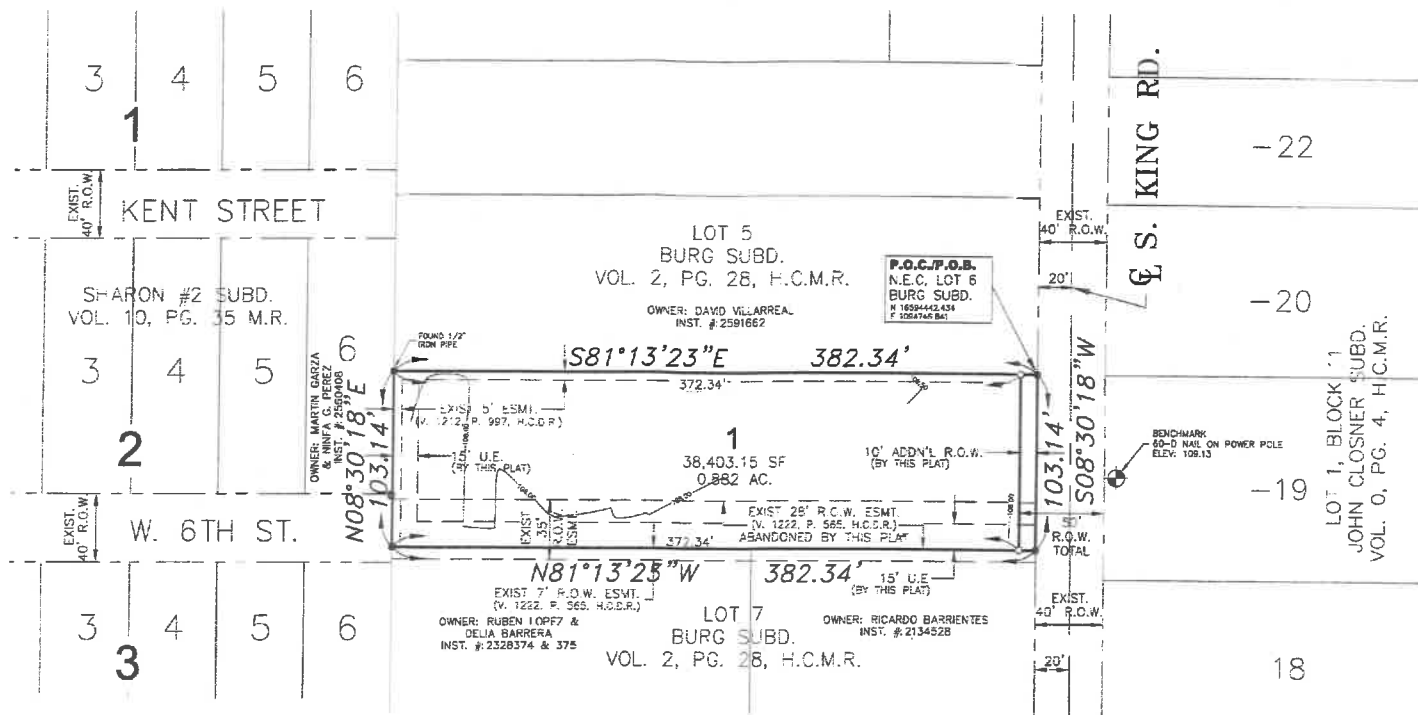
PREPARED BY:
BARRERA INFRASTRUCTURE GROUP, INC.
6521 N. 10TH ST., SUITE "C"
MCALLEN, TEXAS 78504
DATE PREPARED: 2/26/18

KINGS APARTMENTS SUBDIVISION

A 0.905 ACRE TRACT (0.882 AC. NET)
BEING ALL OF LOT 6, BURG
SUBDIVISION, HIDALGO COUNTY, TEXAS,
ACCORDING TO THE MAP OR PLAT
THEREOF RECORDED IN VOLUME 2, PAGE
28, MAP RECORDS OF HIDALGO COUNTY,
TEXAS

KINGS APARTMENTS SUBDIVISION IS LOCATED IN
THE CITY OF SAN JUAN, HIDALGO COUNTY. IT IS
APPROX 450 FEET SOUTH OF BUSINESS 83, ON THE
WEST SIDE OF S. KING ROAD.

LEGEND	
●	FD. 1/2" IRON ROD
○	SET 1/2" IRON ROD W/PLASTIC YELLOW CAP
⊙	FD. 2" IRON P.P.E.
—	UTILITY EASEMENT
ESMT.	EASEMENT
R.O.W.	RIGHT OF WAY
⊕	BENCHMARK ELEVATION: 109.13



METES AND BOUNDS DESCRIPTION

A 0.905 ACRE TRACT OF LAND BEING ALL OF LOT 6, BURG SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 2, PAGE 28, MAP RECORDS OF HIDALGO COUNTY, TEXAS; SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A HALF INCH (1/2) IRON ROD, FOUND AT THE NORTHEAST CORNER OF SAID LOT 6, SAME CORNER BEING THE NORTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT AND POINT OF BEGINNING;

THENCE, SOUTH 08°30'12\"/>

THENCE, NORTH 81°13'23\"/>

THENCE, NORTH 08°30'18\"/>

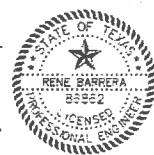
THENCE, SOUTH 81°13'23\"/>

STATE OF TEXAS
COUNTY OF HIDALGO

I, RENE BARRERA, A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN TO THIS PLAT.

RENE BARRERA
LICENSED PROFESSIONAL ENGINEER No. 88842
6521 N. 10TH STREET
SUITE "C"
MCALLEN, TEXAS 78504

1-24-19
DATE



STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECTLY MADE AND IS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

LEO LOZANO RODRIGUEZ JR., R.P.L.S.
REG. PROFESSIONAL LAND SURVEYOR #2448
P.O. BOX 1830
EDINBURG, TEXAS 78540
FIRM NO. 101702-00



STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, MAYOR OF THE CITY OF SAN JUAN, TEXAS, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY WHEREIN MY APPROVAL IS REQUIRED.

MAYOR, CITY OF SAN JUAN, TEXAS
DATE

ATTEST: CITY CLERK
DATE

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, CHAIRMAN OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF SAN JUAN, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THIS CITY WHEREIN MY APPROVAL IS REQUIRED.

APPROVED THIS THE _____ DAY OF _____ 20____

CHAIRMAN, PLANNING AND ZONING COMMISSION

STATE OF TEXAS
COUNTY OF HIDALGO

I (WE), THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN ON THIS PLAT, AND DESIGNATED HEREIN AS KINGS APARTMENTS SUBDIVISION, DO HEREBY DEDICATE TO THE CITY OF SAN JUAN, AND THOSE WHO MAY NOW OR HEREAFTER HOLD FRANCHISE UNDER SAID CITY, THE EASEMENTS SHOWN AND THE USE OF PRIVATE STREETS AND EASEMENTS SHOWN. THE STREETS AND EASEMENTS ARE RESTRICTED TO THE EMPLOYEES OR AGENTS OF SAID CITY, EMPLOYEES OF THE UTILITIES OPERATING UNDER FRANCHISE OF THE CITY, AND RESIDENTS OF THE SUBDIVISION AND THEIR GUESTS.

OWNER: SERIES 1-KINGS LANDING APARTMENTS,
A SERIES OF LOS PINGUINOS SERIES, LLC
3713 IDA ST.
EDINBURG, TX 78539

STATE OF TEXAS
COUNTY OF HIDALGO

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAMES SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN STATED, GIVEN UNDER MY HAND AND SEAL OF OFFICE.

THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC IN AND FOR THE
STATE OF TEXAS
MY COMMISSION EXPIRES: _____

HIDALGO COUNTY IRRIGATION DISTRICT #2

THIS PLAT IS HEREBY APPROVED BY THE HIDALGO COUNTY IRRIGATION DISTRICT #2 ON THIS, THE _____ DAY OF _____, 20____.

NO IMPROVEMENTS OF ANY KIND (INCLUDING WITHOUT LIMITATION, TREES, FENCES, AND BUILDINGS) SHALL BE PLACED UPON HIDALGO COUNTY IRRIGATION DISTRICT #2 RIGHTS OF WAY OR EASEMENTS.

PRESIDENT _____ ATTEST: SECRETARY _____

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLANS FOR THIS SUBDIVISION COMPLY WITH THE MINIMUM STANDARDS OF THE DISTRICT ADOPTED UNDER TEXAS WATER CODE 49.211(c). THE DISTRICT HAS NOT REVIEWED AND DOES NOT CERTIFY THAT THE DRAINAGE STRUCTURES DESCRIBED ARE APPROPRIATE FOR THE SPECIFIC SUBDIVISION, BASED ON GENERALLY ACCEPTED ENGINEERING CRITERIA. IT IS THE RESPONSIBILITY OF DEVELOPER AND HIS ENGINEER TO MAKE THEIR DETERMINATIONS.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

RAUL E. SESIN, P.E., C.F.M.
GENERAL MANAGER
DATE

GENERAL PLAT NOTES:

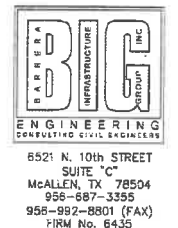
- BASIS OF BEARING FOR THIS SUBDIVISION ARE BASED ON: U.S. STATE PLANE COORDINATE SYSTEM (TEXAS SOUTH: 4205).
- SETBACK LINES AS FOLLOWS:
FRONT: 30.0 FEET OR EASEMENT, WHICHEVER IS GREATER
SIDE: 8.0 FEET OR EASEMENT, WHICHEVER IS GREATER
REAR: 20 FEET OR EASEMENT, WHICHEVER IS GREATER
- THIS SUBDIVISION IS IN ZONE "C", DEFINED AS: AREAS BETWEEN LIMITS OF THE 100-YEAR FLOOD AND 500-YEAR FLOOD; OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE (1) FOOT OR WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN ONE SQUARE MILE, OR AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD.
FROM COMMUNITY PANEL NO.: 45338-0425-C
EFFECTIVE DATE: NOVEMBER 16, 1982
- MINIMUM FINISHED FLOOR ELEVATION SHALL BE SET AT A MINIMUM OF 18 INCHES ABOVE THE TOP OF THE CURB LOCATED IN THE CENTER FRONT OF THE LOT, OR 18 INCHES ABOVE HIGHEST NATURAL GROUND, WHICHEVER IS HIGHER.
- NO BUILDING IMPROVEMENTS SHALL BE PERMITTED ON OR WITHIN ANY EASEMENT IN THIS SUBDIVISION.
- ALL LOT CORNERS ARE MARKED WITH NO. 4 REBAR UNLESS OTHERWISE NOTED.
- DETENTION AREAS THAT ARE 3 FEET OR DEEPER WILL REQUIRE PERIMETER FENCE.
- STORM WATER DETENTION IS REQUIRED FOR THIS PROPERTY. THE ENGINEER OF RECORD FOR THIS SUBDIVISION PLAT HAS ESTIMATED THAT AN AREA OF APPROXIMATELY 0.30 ACRES AND A VOLUME OF APPROXIMATELY 0.835 AC. FT. WILL BE REQUIRED FOR THIS USE. THIS IS AN ESTIMATE ONLY AND DETAILED ANALYSIS MAY REVEAL DIFFERENT REQUIREMENT.
NO BUILDING PERMIT SHALL BE ISSUED FOR THIS PLATTED PROPERTY UNTIL A STORM WATER DETENTION SYSTEM DESIGN HAS BEEN APPROVED BY THE CITY OF SAN JUAN FOR THIS DEVELOPMENT.
- BENCHMARK: 80-D NAIL ON A POWER POLE LOCATED IN FRONT OF LOT 1, WITH AN ELEVATION OF 109.13 (NAVD 88).
- NO CONSTRUCTION OF ANY STRUCTURES IS ALLOWED UNLESS FIRE PROTECTION IS IN PLACE.
- ADDITIONAL FIRE PROTECTION MAY BE REQUIRED DURING PLAN REVIEW PHASE IN ORDER TO PROVIDE ANY ADDITIONAL FIRE PROTECTION REQUIREMENT.
- A 5 FOOT SIDEWALK WITH ADA RAMPS AND LANDINGS SHALL BE CONSTRUCTED ALONG WEST SIDE OF S. KING ROAD AT SUBDIVISION CONSTRUCTION STAGE.
- ACCESS FROM THIS LOT TO 6TH STREET WILL BE PROHIBITED.
- AN OPAQUE BUFFER FENCE SHALL BE PROVIDED BETWEEN THIS LOT AND RESIDENTIAL AREAS.

FOR CONSTRUCTION
THIS DOCUMENT HAS BEEN RELEASED FOR CONSTRUCTION.
BY RENE BARRERA, P.E. No. 88842.
1-24-19



ON: _____ AT: _____ AM/PM
INSTRUMENT NUMBER _____
OF THE MAP RECORDS OF HIDALGO COUNTY, TEXAS
BY: _____ DEPUTY

FILED FOR RECORD IN
HIDALGO COUNTY
ARTURO GUANZOSO, JR.
HIDALGO COUNTY CLERK



MEETING DATES:
PLANNING AND ZONING COMMISSION – 02/21/2019
CITY COMMISSION – 02/26/2019
DATE PREPARED – 02/15/2019

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Reconsideration of Preliminary and Final Plat Approval of the Kings Apartments Subdivision.

APPLICANT: Series 1-Kings Landing Apartments

SURVEYOR/ENGINEER: Barrera Infrastructure Group, Inc.

LEGAL: A 0.905-acre tract of land out of Lot 6, Burg Subdivision.

LOCATION: Located approximately 450 feet South of U.S. Business 83 along the West side of King Road.

LOT/TRACT SIZE: 0.905 acres

EXISTING LAND USE AND ZONING: North – Residential; Multi-Family Residence District (R-MF)
South – Residential; Multi-Family Residence District (R-MF)
West – Residential; Single-Family Residence District (R-S)
East – Residential; Multi-Family Residence District (R-MF)

ACCESS AND CIRCULATION: The property has access onto King Road.

PUBLIC SERVICES: Water and sewer services are provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval of the preliminary and final plat subject to the conditions outlined in the staff's report. A comprehensive evaluation and identification of the conditions for approval is on the following page(s).

There is a 28-foot right-of-way easement along the South side of the property that the property owner requested to be abandoned once approved by the City Commission and recorded at the Hidalgo County Courthouse.

VARIANCE REQUEST: To not have to connect to the storm water connection to the City of San Juan Storm Drainage System.

EVALUATION AND CONDITIONS FOR APPROVAL

The subdivision was processed by the Planning and Zoning Commission on April 19, 2018 and by the City Commission of April 30, 2018. No variances were requested at that time.

The developer is proposing to subdivide a 0.905-acre property into one (1) lot in order to build a 2-story apartment complex with an entrance along King Road. The property is zoned as Multi-Family Residence District (R-MF) and the applicant is proposing to build 24 apartment units in the property. The property is part of the BURG Subdivision that was recorded back on 1921.

The subdivision is proposing to have water and sewer services from the City of San Juan.

It is noted that Project Engineer is requesting a variance to not have to connect to the City of San Juan Storm Drainage System since the closest connection is approximately 470 feet of the proposed development, which would cost the owner over \$25,000.00. He is proposing to bleed the storm water at a rate less than the pre-existing storm water conditions via 2-4 inch pvc pipes and a privately owned sump pump. The subdivision development will encompass a detention pond sized for the required 50 year storm water event. All accepted engineering rules and practice will apply to the design of this system.

PLAT REQUIREMENTS

General Comments:

1. A 15-foot utility easement is required along the perimeter of the subdivision.
2. There shall be a plat note stating that an 8-foot opaque buffer will be required along the West, North and South sides of the property during the construction phase.

Water:

1. Each apartment will have a separate water meter.

Sewer:

1. All sewer lines must be tested for compliance to the City's requirements.
2. Sewer line system must be approved by the City Engineer and the Utilities Director.

Drainage:

1. Drainage Report needs to be submitted for review and approval by the City Engineer.

Fire Department:

1. One fire hydrant must be installed before any construction is to begin.
2. Fire hydrant must be painted in safety yellow.
3. Fire lanes must be painted Red: 15 feet on each side of hydrant with lettering at least 3 inches tall FIRE LANE NO PARKING.
4. A fire hydrant will need to be located within 100 feet of the Fire Department Connection.
5. Once hydrant is installed, must advise fire department to have the fire hydrant tested any construction is to begin.

Park Fees:

1. \$550.00 per dwelling being platted for multi-family residential purposes must be paid before subdivision recording for a total of \$13,200.00.

Additional Fees:

1. Recording Fee \$106.00
2. Hidalgo County Drainage District \$250.00
3. 4% inspection fee for the installation of the fire hydrant.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Variance Request Letter
Subdivision Plat
Photos

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 02/21/19 Commissioner Alaniz made a motion to approve the request. Commissioner Cardenas seconded the motion. The motion passed unanimously with a 5-0 vote.

Mr. Escobar explained that the Planning and Zoning and the City Commission approved this subdivision back in April 2018. The proposed subdivision is located at W. Business 83 and King Road, Kings Apartments Subdivision. The only problem is the drainage, the Hidalgo County Drainage District changed their requirements to a 50 years detention due to all the rain. Barrera Infrastructure Group is applying for a variance to not to have to connect to the storm water connection system since it is 470-feet away. They are proposing to bleed the line to a pump that will drain into the street.

Rene Barrera, representing Marco Garcia, said that the city ordinance states that you must connect to the inlet or storm drainage system. He said that he has seen it in large developments but this is only a one (1) lot subdivision for an apartment complex. He is proposing a detention pond with a sump pump design that will bleed out the existing flow onto the street. He said that he checked with his surveyor and there is a possibility of the water flowing to the gutter on King Road.

Mr. Barrera said that if they are required to install to the storm drainage system, would they need to install an 18-inch pipe, 475 feet in distance, manholes, tear-up one lane of the street and re-pave in order to do that. He said the cost of the installation of the storm drain will be approximately \$25,000.00 and will be not feasible. He said that other cities allow this type of system and has been working well.

Chairwoman Castillo asked about the approval of the Hidalgo County Drainage District. Mr. Barrera said that they have not submitted anything to them until he gets the city's approval first.

Chairwoman Castillo said that she would like to see the Drainage District's comments.

Commissioner Alaniz said if they do not allow them to connect to the storm drain, then they cannot say no to others with a similar situation. Mr. Barrera said they need to get the approval from the Drainage District and they need to comply with the 50 year detention.

Mr. Escobar said the comments that are in the packet are in compliance with the 50 year detention.

Chairwoman Castillo asked if Drainage District is allowing detention ponds and Commissioner Alaniz asked about the city's requirement. Mr. Escobar said that the city requires a 10 year detention but Drainage District is requesting a 50 year detention. He said the city needs to upgrade the city's ordinance.

Chairwoman Castillo asked who will be in charge of maintaining the pump. Mr. Garcia said he, as the property owner, will be in charge.

Commissioner Alvarado asked what would be the worst case scenario if the pump fails. Mr. Barrera said they will have the pump connected to pipes that will be dumping the water to the street.

Commissioner Cardenas said that she has been serving in different committees, she has seen different cases in McAllen of detention and retention ponds, but every case is different and she is ok this case.



Legend

-  CITY LIMITS
-  Proposed area

Reconsideration of Preliminary and Final Plat Approval of the Kings Apartments Subdivision being a 0.905 acre tract of land being all of Lot 6, Burg Subdivision, as Requested by Barrera Infrastructure Group Inc.

N

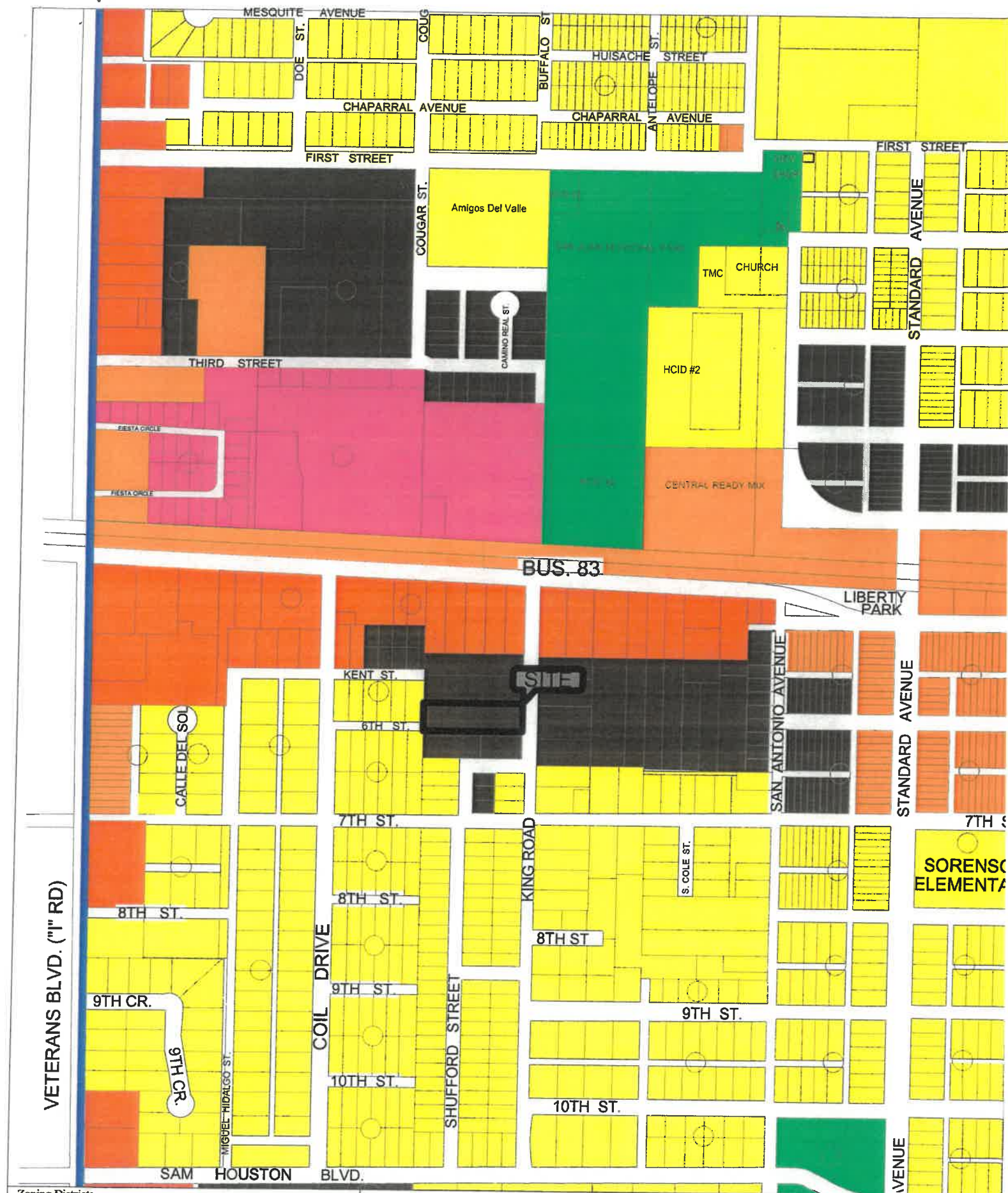


Legend

- CITY LIMITS
- Proposed area

Reconsideration of Preliminary and Final Plat Approval of the Kings Apartments Subdivision being a 0.905 acre tract of land being all of Lot 6, Burg Subdivision, as Requested by Barrera Infrastructure Group Inc.

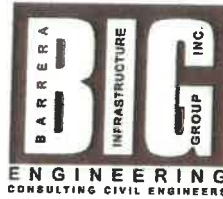




Zoning Districts	
Single Family Residential (R-S)	Heavy Commercial (C-3)
Manufactured Home (R-MH)	Light Industrial (I-1)
Multi-Family Residential (R-MF)	Heavy Industrial (I-2)
Neighborhood Commercial (C-1)	Open Space (O)
General Business (C-2)	Exp. Corridor (EC)

Reconsideration of Preliminary and Final Plat Approval of the Kings Apartments Subdivision being a 0.905 acre tract of land being all of Lot 6, Burg Subdivision, as Requested by Barrera Infrastructure Group Inc.





February 13, 2019

City of San Juan
Planning & Zoning Department
709 South Nebraska Street
San Juan, Texas 78589

Attn: Roberto Escobar, Director of Planning & Zoning
Re: Proposed Variance Requests for Kings Apartment Subdivision

Dear Mr. Escobar,

On behalf of my client, I am respectfully requesting that the Planning and Zoning Commission and City Council consider the approval of the Kings Apartments Subdivision with the following variance:

- 1) A variance to the requirement from the City of San Juan requiring the storm water connection to the City of San Juan Storm Drainage System. The closest storm drainage connection is approximately 470 feet north of the proposed development, which would cost the owner over \$25,000, thereby making the project financially unfeasible. We propose to bleed the storm water at a rate less than the pre-existing storm water conditions via 2-4 inch pvc pipes and a privately owned sump pump. The subdivision development will encompass a detention pond sized for the required 50 – year storm water event. All accepted engineering rules and practice will apply to the design of this system.

Please give our request special consideration. Do not hesitate to contact me should you require additional information or have any questions.

Respectfully,

Rene Barrera, P.E.

XC: client
file

BARRERA INFRASTRUCTURE GROUP, INC.
6521 NORTH 10TH STREET, Ste C
McALLEN, TEXAS 78504
956-687-3355; FAX: 956-992-8801

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Declaring Real Property Sun Valley Estates # 1 Lot 51, San Juan, Hidalgo County, Texas; AKA 908 Sunset Street, San Juan, Texas 78589-4302 as Surplus Property and Authorize the City Manager to Sell or Lease said Property.

STAFF COMMENTS AND RECOMMENDATIONS:

As per Texas Local Government Code 252, “Salvage Property” means personal property, other than items routinely discarded as waste because of use, time, accident, or any other cause is so worn, damaged or obsolete that it has no value for the purpose for which it was originally intended.

“Surplus Property” means property that is not salvage property or items routinely discarded as waste, if not currently needed or required by the City, and possesses some usefulness for the purposes for which it was intended.

The is real property legally described as: Sun Valley Estates # 1 Lot 51, San Juan, Hidalgo County, Texas; AKA 908 Sunset Street, San Juan, Texas 78589-4302

RECOMMENDATION:

Declare Sun Valley Estates # 1 Lot 51, San Juan, Hidalgo County, Texas; AKA 908 Sunset Street, San Juan, Texas 78589-4302 as Surplus Property and authorize the City Manager to sell and/or lease it.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager



*\$ Return
Lot Awards*

RICARDO RODRIGUEZ, JR.
HIDALGO COUNTY CRIMINAL DISTRICT ATTORNEY

Chief JUAN GONZALEZ
San Juan Police Department
2301 N. Raul Longoria
San Juan, TX 78589

RE: Cause No.: C-3767-14-E
Agency Case: #14-00639
State vs. \$12,676.00 US CURRENCY; ET AL.
AGENT: SGT. ROLANDO GARCIA

Greetings Chief GONZALEZ:

Please find enclosed a certified copy of a **NUNC PRO TUNC DEFAULT JUDGMENT** in connection with the above-referenced case.

Thank you, in advance, for your prompt attention to this matter. If this requires further assistance, do not hesitate to contact **ASSISTANT CRIMINAL DISTRICT ATTORNEY TIMOTHY A. DAVIS**, at ext. #775 or by e-mail; timmm.davis@da.co.hidalgo.tx.us.

Sincerely,

Timothy A. Davis

Timothy A. Davis
Assistant Criminal District Attorney

TAD: sm
Enclosure

U:\2015 ENVELOPES\1 A DISP.doc

THE STATE OF TEXAS § IN THE DISTRICT COURT

VS. § 275th JUDICIAL DISTRICT

§ HIDALGO COUNTY, TEXAS

Page 152

The Court finds that citation and certified copy of Plaintiff's Original Petition and Notice of Seizure and Intended Forfeiture were duly and personally served on **ANTONIO LOPEZ; and MARISOL GUERRA**; or by posting at the courthouse door pursuant to Article 59.04(c) Texas Code of Criminal Procedure, and that said citations were returned to the Clerk of the Court where they have remained on file for the time required by law. The Court finds that no answer has been filed herein by the above-named defendant and that the defendant has failed to appear and has wholly made default.

Plaintiff, THE STATE OF TEXAS, announced ready for trial and presented evidence to the Court that the **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-4302 including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,,** the subject of this suit, was contraband pursuant to Article 59.01, Texas Code of Criminal Procedure, in that it was used or intended to be used in the commission of a felony under Chapter 481 of the Texas Health and Safety Code. Pursuant to Article 59.05(e), said **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-4302 including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,** should be forfeited to the **CRIMINAL DISTRICT ATTORNEY OF HIDALGO COUNTY, TEXAS** as agent for the State of Texas and the **SAN JUAN POLICE DEPARTMENT**, in accordance with their local agreement.

The Court, after duly considering the evidence and the law, is of the opinion and so finds that **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-4302 including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,** the subject of this suit, is contraband as defined in the Texas Code of Criminal Procedure, Article 59.01(2). The court further finds that the said **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-**

4302 including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; **ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,** was used or intended to be used in violation of the Texas Controlled Substance Act, Chapter 481 of the Texas Health and Safety Code. Plaintiff, pursuant to Articles 59.01(2), 59.05(e) of the Texas Code of Criminal Procedure requests that **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-4302** including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; **ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,** the subject of this suit, be forfeited to the **CRIMINAL DISTRICT ATTORNEY OF HIDALGO COUNTY, TEXAS** as agent for the State of Texas and the **SAN JUAN POLICE DEPARTMENT,** in accordance with their local agreement.

IT IS THEREFORE ORDERED, ADJUDGED and DECREED that the **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-4302** including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; **ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,** made the subject of this suit and identified in Plaintiff's Original Petition and Notice of Seizure, is hereby disposed in the following manner:

(a) **TWELVE THOUSAND SIX HUNDRED SEVENTY-SIX and 00/100 DOLLARS (\$12,676.00), IN UNITED STATES CURRENCY; ONE THOUSAND FIVE HUNDRED SIXTY-FIVE and 00/100 DOLLARS (\$1,565.00), IN UNITED STATES CURRENCY; and A LOT SUN VALLEY ESTATES #1 LOT 51, SAN JUAN, HIDAGO COUNTY, TEXAS; aka 908 SUNSET ST., SAN JUAN, TEXAS 78589-4302** including any and all improvements and appurtenances thereto; and any Residence, Mobile Homes, Trailers, Improvements, or other Permanent Structure located on the Property; **ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME # , PAGE(S) # , MAP RECORDS, IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS,** is forfeited to the **CRIMINAL DISTRICT ATTORNEY OF HIDALGO COUNTY, TEXAS** as agent for the State of Texas and the **SAN JUAN POLICE DEPARTMENT,** in accordance with their local agreement.

(b) IT IS ORDERED that all interest accumulated be forfeited to the **CRIMINAL DISTRICT ATTORNEY OF HIDALGO COUNTY, TEXAS** as agent for the State of Texas and the **SAN JUAN POLICE DEPARTMENT**, pursuant to the parties' local agreement.

All relief not expressly granted is hereby denied.

All costs of Court in this cause shall be adjudged against the **SAN JUAN POLICE DEPARTMENT**.

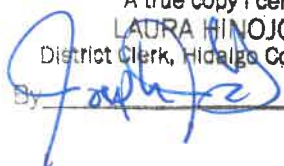
SIGNED AND ENTERED this the 15th day of December, 2014.


Judge Presiding
275th Judicial District Court
Hidalgo County, Texas

AGREED AS TO BOTH FORM AND SUBSTANCE:



**HONORABLE TIMOTHY A. DAVIS, ASSISTANT
CRIMINAL DISTRICT ATTORNEY
STATE BAR NO. 00790570**

DATE 12.23.2014
A true copy I certify
LAURA HINOJOSA
District Clerk, Hidalgo County, Texas
By  Deputy#9

cc: Hon. Timothy A. Davis (Timm), Assistant Criminal District Attorney, OFFICE OF CRIMINAL DISTRICT ATTY., RENE GUERRA, ASSET FORFEITURE SECTION 4TH FLOOR, 100 N. CLOSNER BLVD., EDINBURG, TX 78539; Fax No. (956) 380-0407; tim.davis@da.co.hidalgo.tx.us, sallie.maldonado@da.co.hidalgo.tx.us

FINAL Judgment, Cause No. C-3767-14-E

Hidalgo CAD

Property Search Results > 291959 CRIMINAL DISTRICT ATTORNEY OF HIDALGO & SAN JUAN POLICE DEPARTMENT for Year 2019

Property

Account

Property ID:	291959	Legal Description:	SUN VALLEY ESTATES UT 1 LOT 51
Geographic ID:	S6965-01-000-0051-00	Agent Code:	
Type:	Real		
Property Use Code:			
Property Use Description:			

Location

Address:	908 SUNSET AVE TX	Mapsc0:	
Neighborhood:	SUN VALLEY ESTATES #1	Map ID:	CSJ VOL 24 PG 3-B
Neighborhood CD:	S696501		

Owner

Name:	CRIMINAL DISTRICT ATTORNEY OF HIDALGO & SAN JUAN POLICE DEPARTMENT	Owner ID:	1053869
Mailing Address:	100 N CLOSNER BLVD EDINBURG, TX 78539-3523	% Ownership:	100.0000000000%
		Exemptions:	EX-XV

Values

(+) Improvement Homesite Value:	+	\$0	
(+) Improvement Non-Homesite Value:	+	\$0	
(+) Land Homesite Value:	+	\$0	
(+) Land Non-Homesite Value:	+	\$20,900	Ag / Timber Use Value
(+) Agricultural Market Valuation:	+	\$0	\$0
(+) Timber Market Valuation:	+	\$0	\$0

(=) Market Value:	=	\$20,900	
(-) Ag or Timber Use Value Reduction:	-	\$0	

(=) Appraised Value:	=	\$20,900	
(-) HS Cap:	-	\$0	

(=) Assessed Value:	=	\$20,900	

Taxing Jurisdiction

Owner:	CRIMINAL DISTRICT ATTORNEY OF HIDALGO & SAN JUAN POLICE DEPARTMENT
% Ownership:	100.0000000000%
Total Value:	\$20,900

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax		
CAD	APPRAISAL DISTRICT	0.000000	\$20,900	\$0	\$0.00		
CSJ	CITY OF SAN JUAN	0.699300	\$20,900	\$0	\$0.00		
DR1	DRAINAGE DISTRICT #1	0.095100	\$20,900	\$0	\$0.00		
GHD	HIDALGO COUNTY	0.580000	\$20,900	\$0	\$0.00		

JCC	SOUTH TEXAS COLLEGE	0.178000	\$20,900	\$0	\$0.00
R14	ROAD DIST 14	0.000000	\$20,900	\$0	\$0.00
SPA	PSJA ISD	1.379200	\$20,900	\$0	\$0.00
SST	SOUTH TEXAS SCHOOL	0.049200	\$20,900	\$0	\$0.00
Total Tax Rate:		2.980800			
Taxes w/Current Exemptions:					\$0.00
Taxes w/o Exemptions:					\$622.99

Improvement / Building

No improvements exist for this property.

Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	L	LOT	0.1263	5500.00	55.00	100.00	\$20,900	\$0

Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2019	\$0	\$20,900	0	20,900	\$0	\$20,900
2018	\$0	\$13,750	0	13,750	\$0	\$13,750
2017	\$0	\$13,750	0	13,750	\$0	\$13,750
2016	\$17,244	\$10,450	0	27,694	\$0	\$27,694
2015	\$17,887	\$10,450	0	28,337	\$6	\$28,331
2014	\$18,497	\$10,450	0	28,947	\$3,192	\$25,755
2013	\$12,964	\$10,450	0	23,414	\$0	\$23,414
2012	\$13,670	\$10,450	0	24,120	\$0	\$24,120
2011	\$14,212	\$10,450	0	24,662	\$0	\$24,662
2010	\$14,899	\$10,450	0	25,349	\$0	\$25,349
2009	\$15,418	\$10,450	0	25,868	\$0	\$25,868
2008	\$15,960	\$10,450	0	26,410	\$454	\$25,956
2007	\$16,666	\$6,930	0	23,596	\$0	\$23,596
2006	\$17,209	\$6,930	0	24,139	\$0	\$24,139
2005	\$17,895	\$6,930	0	24,825	\$0	\$24,825

Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	9/2/1997	CONV	CONVERSION	GROVER OTTO T	LOPEZ ANTONIO			620329
2	1/12/1987	CONV	CONVERSION	THRANE LEIF D	GROVER OTTO T	2390	372	
3				LOPEZ ANTONIO	CRIMINAL DISTRICT ATTORNEY OF HIDALGO & SAN JUAN POLICE DEPARTMENT			

Tax Due

Property Tax Information as of 01/29/2019

Amount Due if Paid on: 

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
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NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

Questions Please Call (956) 381-8466

Website version: 1.2.2.14

Database last updated on: 1/28/2019 11:53 PM

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AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Authorizing Staff to Submit the Revised Water Conservation and Drought Contingency Plan to the Texas Water Development Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Texas Water Development Board (TWDB) Requires that We Submit A Water Conservation and Drought Contingency Plan Every 5 Years and Annual Revisions as Needed. Working with TWDB Staff has Revised the Plan to Include the Appointment of a Water Conservation Coordinator.

Staff is Requesting Authorization to Appoint Francisco Flores, Water Plant Chief Operator as the Water Conservation Coordinator and Submit the Revised Plan to the TWDB.

RECOMMENDATION:

Approve as Presented.

PREPARED BY:

David Salinas,
Director of Utilities

APPROVED BY:

Benjamin Arjona, City
Manager



Water Conservation and Drought Contingency and Emergency Management Plan

1. INTRODUCTION & OBJECTIVES

Water supply has always been a key issue in the development of Texas. In recent years, the increasing population and economic development of South Texas have led to growing demands for water supplies. Additional supplies to meet future demands will be expensive and difficult to secure. It is therefore important to make efficient use of our existing supplies and make them last as long as possible. This will delay the need for new supplies, minimize the environmental impacts associated with developing new supplies, and delay the high cost of additional water supply development.

Recognizing the need for efficient use of existing water supplies, the Texas Commission on Environmental Quality (TCEQ) has developed guidelines and requirements governing the development of water conservation and drought contingency plans for public water suppliers. The City of San Juan (City) has developed this Water Conservation Plan (Plan), pursuant to TCEQ guidelines and requirements. This Plan, intended as a year-round water efficiency plan, includes measures that are designed to result in ongoing, long-term water savings. The overall objectives of this Water Conservation Plan are as follows:

- To reduce water consumption from the levels that would prevail without conservation efforts
- To reduce the loss and waste of water
- To improve the efficiency in the use of water
- To extend the life of current water supplies by reducing the rate of growth in demand

The City of San Juan is located on the Southern Hidalgo County and is bordered by the cities of Pharr, and Alamo. As of December 31, 2014 the City's current population is 22,679 with a total of 6,149 metered water utility connections. The City currently operates two water treatment facilities. The ground storage capacity is 1.6 million gallons. The City also utilizes three elevated storage tanks to meet peak-day water demands, replenishing the storage when the demand is lower. The three towers have a total storage capacity of 1.55 million gallons. The total combined system has a pumping capacity of approximately 5.0 million gallons. The utility system is currently undergoing a 3.5 MGD expansion, for a total system pumping capacity of 7.0 MGD.

2. WATER CONSERVATION PLAN

Purpose and State Requirements

The purpose of a water conservation plan is to identify water conservation opportunities and set goals to be accomplished by water conservation measures. The main objective of this Plan is for a strategy or combination of strategies for reducing the consumption of water, reducing the loss or waste of water, and improving the efficiency in the use of water. This Plan meets the requirements set forth by the Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ) rules governing development of water conservation plans for public water suppliers contained in TAC Title 30, Part 1, Chapter 288, Subchapter A, Rule 288 (Appendix A). The Water Conservation Plan (Plan) must be updated every 5 years and must include a Utility Profile (Appendix B). In addition to TCEQ rules regarding water conservation, this plan also incorporates elements of the Guidance and Methodology for Reporting on Water Conservation and Water Use developed by TWDB and TCEQ, in consultation with the Water Conservation Advisory Council. The Guidance was developed in response to a charge by the 82nd Texas Legislature to develop water use and calculation methodology and guidance for preparation of water use reports and water conservation plans in accordance with TCEQ rules.

The Texas Administrative Code includes the following additional requirements for water conservation plans for drinking water supplies serving a population over 5,000:

- 288.2(a)(2)(A) – Leak Detection, Repair, and Water Loss Accounting
- 288.2(a)(2)(B) – Record Management System
- 288.2(a)(2)(C) – Requirement for Water Conservation Plans by Wholesale Customers

Specifications of Water Conservation Goals

TCEQ rules require the adoption of specific water conservation goals for water conservation plans. As part of Plan adoption, the City has developed 5-year and 10-year goals for per capita municipal use (see Table 1.0). The overall goals for this Plan are as follows:

- Maintain the per capita municipal water use below the specified amount in gallons per capita per day (GPCD) in a normal climate year, as shown in the completed Table 1.0
- Maintain the level of unaccounted water in the system below 15 percent annually in 2016 and subsequent years
- Implement and maintain a program of universal metering and meter replacement and repair
- Increase efficient water usage through water conservation measures with ordinance for enforcement
- Decrease waste in lawn irrigation by implementation and enforcement of landscape water management regulation
- Raise public awareness of water conservation and encourage responsible public behavior through a public education and information program
- Develop a system specific strategy to conserve water during peak demands, thereby reducing the peak use

Table 1.0
Water Conservation Goals

5- and 10- YR GOALS				
	Historic 5yr Average	Baseline	5-yr Goal for year 2019	10-yr Goal for year 2024
Total GPCD ¹	84	82	79	75
Residential GPCD ²	62	67	64	60
Water Loss (GPCD) ³	14	14	9.0	11.0
Water Loss (Percentage) ⁴	17	17	15	12

1. Total GPCD = (Total gallons in system ÷ Permanent Population) ÷ 365

2. Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365

3. Water Loss = (Total Water Loss ÷ Permanent Population) ÷ 365

4. Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total Water GPCD) x 100

Metering, Water Use Records, Control of Unaccounted Water, and Leak Detection and Repair

One of the key elements of water conservation is tracking water use and controlling losses through illegal diversions and leaks. It is important to carefully meter water use, detect and repair leaks in the distribution system and provide regular monitoring of unaccounted water.

Accurate Metering of Water Deliveries

Water deliveries from Hidalgo County Irrigation District Number 2 are metered by the City using meters with accuracy of ± 5 percent. These meters are calibrated as needed but no less than an annual basis to maintain the required accuracy.

Metering of Customer and Meter testing, and Replacement

The provisions of water to all customers, including private, public and governmental users, will continue to be metered in the City of San Juan. The City will test and replace residential customer meters on a regular basis. The City has an established program to replace approximately 2% of all meters annually. The City has a water accounting program that is implemented by computerized water consumption tracking. Each metered connection is monitored for consistency in water use. If water consumption increase or decreases significantly, the meter becomes suspect and is tested and replaced as necessary.

Record Management System

As required by TAC Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.2 (a)(2)(B), the City will maintain a customer billing and record management system that allows for the separation of water sales and uses into single family residential, multifamily residential, commercial, institutional, and industrial categories. Currently, the City has single family residential, multifamily residential and commercial categories. This information will be included in the annual water conservation report, as described later in the plan. Should TCEQ or TWDB require the inclusion of additional customer classes, the City will add the required classes to its billing and records management system.

Determining and Control of Unaccounted Water

Unaccounted water is the difference between water delivered to the City from ID No. 2 and metered water sales to customers plus authorized but unmetered uses. Authorized, but unmetered, uses would include uses for firefighting, hydrant flushing, uses for construction, etc. Unaccounted water can include several categories:

- Inaccuracies in customer meters
- Losses due to water breaks and leaks
- Losses due to firefighting
- Losses due to illegal connections
- Other

Measures to control unaccounted water will be part of the routine operations of the City. City crews and personnel will test for, observe for, and report evidence of leaks in the water distribution system. A leak detection and repair program is described later in the plan. With measures described in this Plan, the City should maintain unaccounted water below 15 percent in 2016 and subsequent years. If unaccounted water exceeds this goal, the City will implement a more intensive audit to determine the source(s) of and reduce the unaccounted water. The annual conservation report described in the section below is the tool used to monitor unaccounted water.

Leak Detection and Repair

Currently, the City is working on implementing a leak detection process. In addition, meter readers, utility personnel and other City personnel are instructed to watch for possible leaks and misuses of water while performing their daily tasks. When a source of unaccounted water loss is located, corrective repairs or other actions are taken. Implementation of fire hydrant metering, along with meter testing and replacement program, aids in reducing unaccounted water losses.

Monitoring of Effectiveness and Efficiency, Annual Water Conservation Report

The City will continue to complete an annual water conservation report by March 31 each year. This report is utilized to monitor the effectiveness and efficiency of the water conservation program and to plan conservation related activities for the next year. The report records the water uses by category, per capita municipal use and unaccounted water for the previous year and compares them to historical values. A copy of the annual report is provided to TWDB, responsible for monitoring regional water conservation trends.

Water Conservation Implementation

TCEQ requires the City to submit an annual water conservation implementation report (Appendix C). The report is due to TWDB by May 1 of every year. This report lists the various water conservation strategies that have been implemented, including the date the strategy was implemented. The report also calls for the five year and ten year per capita water use goals from previous water conservation plan, whether or not these goals have been met and if not, why not, and the amount of water saved.

3. PUBLIC INFORMATION AND EDUCATION

The City will continue to develop a public education campaign. The campaign is modeled after the “Water IQ – Know Your Water” message originally developed for the state’s Water Conservation Implementation Task Force in 2004. Other utilities have had success using this same approach. The campaign will include multiple methods to reach and educate the public:

- Website
- Fact sheets
- Outreach programs
- Yard Signs
- Water Bill Inserts
- Tours

The specifics of the public outreach and education campaign will vary depending on the circumstance and future droughts. In addition, the City will partner with local non-profits to reach a large audience. The City also employs the following public information strategies:

- Dedicated water conservation webpage to educate residents on both indoor and outdoor conservation, efficient water practices, and links to other resources
- Public outreach of K-12 level water conservation education to PSJA ISD, school groups, boys and girl scouts and environmental clubs
- Public outreach to HOA’s and other speaking opportunities within the City and Region
- City provides periodic water conservation messages on the utility bill

- The City promotes water conservation at public events, city sponsored events and more
- Water Conservation Coordinator

4. ENHANCED WATER CONSERVATION STRATEGIES

Water Rate Structure

The Texas Administrative Code 288.2 (a) (1) (G) designates the use of a “water rate structure which is not ‘promotional,’ i.e., a rate structure which is cost-base and which does not encourage the excessive use of water.” The City has an increasing block rate water structure (Appendix D) intended to encourage water conservation and discourage excessive use and waste of water.

Ordinances, Plumbing Codes, or Rules on Water Conservation Fixtures

The state has required water conserving fixtures in the new construction and renovations since 1992. The state standards call for flows of no more than 2.2 gallons per minute (gpm) for faucets and 2.5gpm for showerheads, and 1.6 gallons per flush for toilets. Similar standards are now required nationally under federal law. These states and federal standards assure that all new construction and renovations will use water conserving fixtures.

Reuse and recycling of Wastewater

The City owns and operates a wastewater treatment facility. All wastewater from the City is treated at this facility. All effluent from this treatment facility is discharged into the Arroyo Colorado which flows to the Laguna Madre. A portion of this treat effluent is diverted to the City wetland for reuse that is permitted by the state.

Landscape and Water Management Measures

Landscape water management measures are strategies for reducing the consumption of water, reducing the loss or waste of water, or improving or maintaining the efficiency in the use of water. The following landscape management measures are recommended for this plan. The measures represent the minimum measures to be implemented and enforced in order to irrigate the landscape appropriately and are to remain in the effect on a permanent basis unless drought or water management stages are declared. These measures were developed specifically to address efficient use of the water in the City. Based on existing or projected conditions, the City Manager may impose alternative provisions which may be more or less restrictive than specified herein. Factors that could influence such a decision could include, but are not are limited to, changes in the City’s distribution system, water quality concerns to protect the public health and safety, supply interruptions, or the need for additional water use reduction. **Mandatory requirements** include:

- Limit landscape watering with sprinklers or irrigation systems at each service address, as designated by the City Manager, to no more than two days per week, year round, with education that twice per week is usually adequate. The City Manager is authorized to determine the most effective manner of implementing this requirement, whether it is by area of the City, address, or other designation to assure that no undue burden is placed on water supply on the same day of the week. The following are exceptions to the applicable day of week watering limitation:
- Exceptions:
 - Additional watering of landscape, if necessary, may be provide by hand held hose, use of dedicated irrigation drip zones, and/or soaker hoses, provided no runoff occurs

- New landscaping, including sod replacement, may be watered as necessary for 30 days from installation with City notification, provided no runoff occurs
- Golf courses may water greens and tee boxes without restriction
- Public athletic fields used for competition may be watered without restriction, provided no runoff occurs
- Locations using other sources of water supply may irrigate without day of the week restrictions provided proper signage is employed. However, irrigation using alternative sources of supply maybe subject to all other restrictions applicable to this stage
- Prohibit lawn/landscape watering from 10 AM to 6 PM April 1 – September 30 each year
- Prohibit the use of irrigation systems that intentionally water impervious surfaces. (Wind driven water drift will be taken into consideration)
- Prohibit outdoor use of poorly maintained or malfunctioning irrigation systems that waste water
- Prohibit outdoor watering during precipitation or freeze events
- Prohibit water waste at all times. Water runoff to streets, alleys, or storm drains or failing to repair a controlled leak is consider water waste
- Require all new irrigation systems be in compliance with state design and installation regulations (TAC Title 30, Part 1, Chapter 344)
- Require rain and freeze sensors or evapotranspiration (ET) Controllers on all new irrigation systems. Rain and freeze sensors and ET Controllers must be maintained to function properly. ET Controllers ARE NOT exempt from water restrictions in the plan
- Require the playing surface on all athletic fields be irrigated by separate irrigation zone from surrounding areas

ADDITIONAL REQUIRED WATER CONSERVATION MEASURES

- Non-commercial car washing can be done only when using a water hose with positive shut-off nozzle
- Positive shut-off nozzles must be used in all restaurants and food service establishment kitchens to prevent wash and rinse water running continuously

5. IMPLEMENTATION/ENFORCEMENT OF THE WATER CONSERVATION PLAN

Procedures for Enforcing Mandatory Water Use Restrictions

Procedures for enforcement of mandatory water use restrictions, notice of violations, fines and penalties are outlined in the City of San Juan, Texas Code of Ordinance (see Appendix E). The City Manager is authorized to implement the applicable provisions of this Plan to protect public health, safety, and welfare. The City Manager shall have the authority to initiate or terminate drought or other emergency response measures as described in this Plan. The authority to implement and enforce this Plan is established in the City of San Juan, Texas Code of Ordinance (see Appendix E).

Procedures for Granting Variances to the Plan

Procedures for granting variances to the Plan are outlined in the City of San Juan, Texas Code of Ordinance (see Appendix E).

6. COORDINATION WITH REGIONAL WATER PLANNING GROUPS

The City of San Juan will provide a copy of this Plan to the Rio Grande Regional Water Planning Group (see Appendix F) and will continue to work with the regional groups to improve efficient utilization of existing water resources and water conservation practices.

7. REVIEW AND UPDATE OF THE WATER CONSERVATION PLAN

As required by TCEQ rules, the City will review this Plan every five years. The Plan will be updated as appropriate based on new or updated information.

8. ADOPTION OF THE WATER CONSERVATION PLAN

(Appendix E) contains a copy of the formal adoption of the Water Conservation Plan through Ordinance No. 16-13, Approved May 24, 2016 by the City of San Juan Commission to be effective at a therein.

DROUGHT CONTINGENCY AND EMERGENCY MANAGEMENT PLAN

Introduction

The Drought Contingency and Emergency Management Plan (Plan) is intended to provide short-term water savings during drought or emergency conditions. The purpose of this Plan is follows:

- To conserve the available water supply in times of drought, water supply shortage, and emergency
- To maintain supplies for domestic water use, sanitation, and fire protection
- To protect and preserve public health, welfare, and safety
- To minimize the adverse impacts of water supply shortages
- To minimize the adverse impacts of emergency water supply conditions

In the absence of drought response measures, demand tends to increase during a drought due to increased demand for lawn irrigation. The severity of a drought depends on the degree of depletion of supplies and on the relationship of demand to available supplies. The City receives water from the Rio Grande River through the conveyance system of Hidalgo County Irrigation District Number 2.

It is important to note that a water supply shortage can be the result of drought or the result of conditions which may render all or some portions of the water supply unavailable. These conditions can include but are not limited to presence of invasive species, contamination of the water supply, or infrastructure failure.

The Drought Contingency and Emergency Management Plan applies to all metered/unmetered water users utilizing the City of San Juan's public water supply and consists of **five (5) stages** and will be initiated based on criteria set forth in the Plan.

Public Education

The City will periodically provide the public and its water customers with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of, but not limited to, an appropriate combination of the following items:

- Public service announcements on cable television and radio
- Newspaper articles and announcements
- Press releases, media alerts, and social media
- Water Conservation/Drought Contingency Hotline
- Water Conservation/Drought Contingency website
- Messages in utility bills
- Distribution of fact sheets, brochures, and pamphlets
- Mass mailing of notification letters
- Public meetings and education seminars
- Commercial, industrial, and institutional education seminars

INITIATION AND TERMINATION OF MANAGEMENT STAGES

The City Manager or his designee will monitor the water supply and conditions on a daily basis and shall make a determination to initiate and terminate stages of this Plan. In addition the City Manager may impose alternative provisions, mandatory requirements, and restrictions within each stage which may be more or less restrictive than specified herein based on existing or projected conditions including but not limited to, changes in the City's distribution system, water quality concerns to protect public health and safety, supply interruptions, or the need for additional water use reduction.

Initiation of a Drought Contingency/Emergency Management Stage

- The public and water customers will be notified through local media that provide details of the reason for initiation of the management stage
- Wholesale water customers will be notified by mail, email or telephone, or certified mail
- The City Manager may decide not to order the implementation of a management stage even though one or more of the trigger criteria for the stage is met. Factors which could influence such a decision include, but not limited to, the time of the year, weather conditions, or the anticipation of replenished water supplies
- In the event of a City-wide emergency, the order shall be made by public announcement in the City within twenty-four hours on implementation. In the event of an emergency of limited geographical extent, door-to-door notification shall be made by door hangers and or in person, at which time the City Manager authorized state of emergency shall become immediately effective. Once an emergency has been declared, the City Manager may utilize supplemental public notifications including notices posted at City Hall, Civic Centers, libraries fire stations, post offices, major supermarkets, schools, direct mail, television, radio, internet website announcement, social media, newspaper and other news media to notify public

Termination of a Management Stage

The City Manager may order the termination of a management stage when conditions for termination of the stage are met. The following actions will be taken when a drought for termination of the respective stage are met. The following actions will be taken when a drought contingency and water emergency stage is terminated:

- The public and retail water customers will be notified through local media
- Wholesale customers by mail, email, or telephone, or certified mail
- When mandatory provisions of the Plan that have activated are terminated the City will notify TCEQ within 5 business days
- The City Manager may decide not to order the termination of a management stage even though the conditions for termination of the stage are met. Factors which could influence such a decision

include, but are not limited to, the time of year, weather conditions, or the anticipation of potential changed conditions that warrant the continuation of the management stage

Stage 1- Mild Water Shortage Conditions

Designee Requirements for Initiation: Customers shall be requested to voluntarily conserve water.

Requirements for Termination: Stage I of the plan will always be in effect, unless a more stringent plan is required.

Goal: Achieve a 5% reduction in daily water demand.

Voluntary conservation is the First Stage of the Conservation program. It is always in force unless a higher stage is required and enacted. Customers during stage I are requested to voluntarily limit the amount of water used to that amount absolutely necessary for health, business, and irrigation. Notice of such request shall be given by the City Manager through appropriate circulars, television, radio, and newspaper media at his discretion.

Stage 2 – Moderate Water Shortage Conditions

Requirements for Initiation: Customers shall be required to comply with the requirements and restrictions on certain non-essential water used, when agricultural use of irrigation water is discontinued and/or when the demand on the City's system is at 3.7 MGD for a three consecutive day period.

Requirements for Termination: Stage 2 of the plan may be rescinded when agricultural use of irrigation water is allowed and/or when the demand on the City's system is below 3.7 MGD for three consecutive days. Upon termination of Stage 2, Stage 1 becomes operative.

Goal: Achieve 7.5% reduction in daily water demand.

The public is required, under the threat of penalty of violation, to limit landscape irrigation with hose-end sprinklers or automatic irrigation systems to Tuesdays and Fridays for water customers in sector one (area north of Expressway 83), and Mondays and Thursdays for water customers in sector two (area south of Expressway 83), and to irrigate landscape only between the hours of 8:00pm and 8:00 am. Landscape irrigation by means of hand-held hose or drip irrigation system is exempt from these requirements. The public is allowed to wash automobiles at commercial car washes or at their residences only at their designated irrigation days (e.g. Mondays/Thursdays and Tuesdays/Friday). The hose must have a flow control device (e.g. spray gun, control nozzle) to stop water flow when not in use. High pressure washers with flow control will also be allowed. The public must discontinue the use of ornamental water features (e.g. fountains) unless provisions are made for recirculation of water. The failure to prevent or control the waste of water is also prohibited.

Stage 3-Severe Water Shortage Conditions

Requirements for Initiation: Customers shall be required to comply with the requirements and restrictions on certain non-essential water used for Stage 3 of this plan when service or deliver water storage in Falcon and Amistad reservoirs is reduced by 50% by the Watermaster and/or when the demand on the City's system is at 4.1 MGD for a three consecutive day period.

Requirements for Termination: Stage 3 of the plan may be rescinded when service or delivery water storage in Falcon and Amistad reservoirs is restored to 100% and/or when the demand on the City's system is below 4.1 MGD for three consecutive days. Upon termination of Stage 3, Stage 2 becomes operative.

Goal: Achieve a 10% reduction in daily water demand.

The public is required, under the threat of penalty of violation, to limit landscape irrigation with hand-held hose or drip automatic irrigation systems to Fridays for water customers in sector one (area north of

Expressway 83), and Thursdays for water customers in sector two (area south of Expressway 83), and to irrigate landscape only between the hours of 8:00pm and 8:00am. The public is allowed to wash automobiles at their residences only at their designated irrigation days (e.g. Thursdays/Fridays). The hose must have a flow control device (e.g. spray gun, control nozzle) to stop water flow when not in use. High pressure washers with flow control will also be allowed. The public must discontinue use of ornamental water features (e.g. fountains) unless provision is made for recirculation of water. The failure to prevent or control the waste of water is also prohibited.

Definition of the term "waste of water" shall include wash down of driveways, sidewalks, parking areas, streets, failure to take timely action to repair leak determined by the City Manager or his designee.

Stage 4- Critical Water Shortage Stage Conditions

Requirements for Initiation: Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for stage 4 of this plan when municipal allocations are reduced to 75% of full municipal allocations by the Watermaster and/or when the demand on the City's system is at 4.5 MGD for a three consecutive day period. Requirements for Termination: Stage 4 of the plan may be rescinded when full municipal allocations are restored by the Watermaster and/or when the demand on the City's system is below 4.5 MGD for three consecutive days. Upon termination of Stage 4, Stage 3 becomes operative.

Goal: Achieve a 15% reduction in daily water demand

Water shortages during stage 4, the following restrictions shall apply to all persons. All elements of stage 3 shall remain in effect in stage 4, except that it shall be unlawful for any person to outdoor irrigate any vegetation except on the following designated days in the zones established, and only during the times established under stage 3 of this section. All outdoor irrigation of vegetation shall be allowed only between the hours of 12 am to 10:00 am and from 8:00pm to 12 am on designated days as established under stage 3 of this section.

The washing of automobiles, trucks, trailers, boats and other type of mobile equipment not occurring upon the immediate premises of commercial carwashes shall be prohibited except on designated irrigation days and only on the owners of such vehicles, etc., premises.

Commercial nurseries, commercial sod fanners, and similarly situated establishments shall water only between the hours of 10:00 pm and 5:00am and shall use only handheld hoses, drip irrigation systems, or buckets.

Residential/domestic meter customer (5/8 inch and 1 inch) shall pay an additional 75 percent surcharge for any water used over an amount of 10,000 gallons per month.

Stage 5- Emergency Water Shortage Conditions

Requirements for Initiation: Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for stage 5 of this plan when municipal allocations are reduced to 80% of full municipal allocations by the Watermaster and/or when the demand on the City's system is at 4.8 MGD for a three consecutive day period.

Requirements for Termination: Stage 5 of the plan may be rescinded when full municipal allocations are restored by the Watermaster and/or when the demand on the City's system is below 4.8 MGD for three consecutive days. Upon termination of Stage 5, Stage 4 becomes operative.

Goal: Achieve a 20% reduction in daily water demand.

During stage 5, the following restrictions shall apply to all persons. All elements of stage 4 shall remain in effect in stage 5 except that:

No applications for new, additional, further expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or other water service facilities or any kind shall be allowed, approved or installed except as approved by the City Commission on recommendation by the City Manager.

The maximum monthly water use allocation for residential customers may be established with revised rate schedule and penalties by the City Commission on recommendation by the City Manager.

Irrigation is only permitted by:

- Continuous use of a handheld hose
- Handheld or faucet filled bucket
- Drip irrigation

During the hours of 6:00 am to 8:00 am, once every 10 days by a schedule established by the City Manager and the Utility Director.

The washing of automobiles, trucks, trailers, boats, and other types of mobile equipment, a water surcharge shall be levied against all customers during stage 5 in the following amounts:

Residential/domestic customers shall pay a 100 percent surcharge for any water used over an amount of 8,000 gallons per month.

Those irrigation-metered customers shall pay a 100 percent surcharge for any water used.

Commercial and industrial metered customers shall pay a 10 percent surcharge for any water used over an amount equal to 20 percent of the maximum monthly consumption.

Nothing shall prohibit the City Manager or his designee from taking those actions deemed necessary to meet emergency conditions resulting from unforeseen circumstances such as canal breakdown, pump failures, line ruptures, etc. Such actions shall remain in full force and effect until the situation causing such emergency is abated.

ALTERNATIVEWATERSOURCES

The City of San Juan has an interconnection with North Alamo Water Supply Corporation (NAWSC) and the City of Alamo that would provide potable water to the City of San Juan during emergency situations. The City also has a well that can provide approximately 1.0 MGD.

LEGAL AUTHORITY AND IMPLEMENTATION

An ordinance establishing the City's Drought Contingency and Emergency Management Plan and providing penalties for non-compliance has been adopted by the City Commission. The City Manager is authorized to implement the Drought Contingency and Emergency Management Plan including decisions regarding the determination of water supply and water demand conditions, whether to upgrade and downgrade the conditions and whether to initiate specified actions or terminate such action when conditions warrant. The City Manager shall also have the authority to promulgate rules and regulations if necessary to protect the public health and safety in the event of water system failure. The City's Police Department and Public Utilities Department is empowered to enforce the conditions of the Drought Contingency and Emergency Management Plan.

PRO RATA WATER ALLOCATION

In the event that triggering criteria have been met as defined in this Plan and mandatory water use curtailment is imposed, the Mayor and his/her designee is hereby authorized to initiate allocation of water supplies on a pro rata basis in accordance with Texas Water code Section 11.039 and according to the following water allocation policies and procedures:

- A. Once wholesale customer's monthly allocation shall be a percentage of the customer's water baseline. The Percentage will be set by resolution of the City Council based on the Mayor's assessment of severity of the water shortage condition and the need to curtail water diversions and or deliveries and may be adjusted periodically by resolution of the council as conditions warrant. One pro rata allocation is in effect, water deliveries to each wholesale customer shall limited to the allocation established for each month.
- B. A monthly water usage allocation shall be established by the Mayor, or his/her designee, for each wholesale customer, The wholesale customer's water usage baseline will be computed on the average water usage by month of the most recent 36-month period as shown in the example given below. If the wholesale water customer's billing history is less than 3 years, the monthly average for the period for which there is record shall be used for any period for which no billing history exist.
- C. The Mayor, or his/her designee, shall provide notice, via certified mail, to each wholesale customer informing them of their monthly water usage allocations and shall notify the news media and executive director of the Texas Commission on Environmental Quality upon initiation of pro rata water allocation.
- D. Upon request of the customer or at the initiative of the Mayor, the allocation may be reduced or increased if:
 - o The designee period does not accurately reflect the wholesale customer's normal water usage.
 - o The customer agrees to transfer part of its allocation to another wholesale customer or;
 - o Other objective evidence demonstrates the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Council.

Procedures for Granting a Variance to the plan

Procedures for granting variance to the Plan are outlined in Section 13.04.004, Chapter 13 of the Code of the City of San Juan, Texas.

Enforcement of Mandatory Water Use Restrictions

Procedures for the enforcement of the mandatory water use restrictions, notice of violations, fines, and penalties are outlined in Section 13.04.004, Chapter 13 of the Code of the City of San Juan, Texas.

The City Manager is authorized to implement the applicable provisions of this Plan to protect public health, safety, and welfare. The City Manager shall have the authority to initiate or terminate drought or other emergency response measures as described in this Plan. The authority to implement and enforce this Plan is established in Chapter 13 of the Code of the City of San Juan, Texas.

Severability

It is hereby declared to be the intention of the City that the sections, paragraphs, sentences, clauses and phrases of this Plan are severable and if any phrase, clause, sentence, paragraph or section of this Plan shall be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such

unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Plan.

Coordination with the Regional Water Planning Group

The City of San Juan, Texas will provide a copy of this Plan to the Region M water planning group and will continue to work with the region to improve efficient utilization of existing water resources and water conservation practices.

Review and Update of the Drought Contingency and Emergency Management Plan

As required by TCEQ rules, the City will review this Plan every five years. The Plan will be updated as appropriate based on new or updated information.

Adoption of the Drought Contingency and Emergency Management Plan

(Appendix E) contains a copy of the formal adoption of the Drought Contingency and Emergency Management Plan through Ordinance No. 16-13, approved May 24, 2016 by the City of San Juan Commission to be effective at a time specified therein

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Municipal Court Amnesty Program.

STAFF COMMENTS AND RECOMMENDATIONS:

The Municipal Court is having their Amnesty Program starting March 1 through April 30, 2019. Individuals with outstanding warrants are urged to make arrangements with the court to resolve their delinquent fines. During the amnesty, the Failure to Appear will be waived on each warrant.

RECOMMENDATION:

Approval of the Municipal Court Amnesty Program for outstanding warrants. Citizens can pay their outstanding warrants without being arrested.

PREPARED BY:

Mary Enriquez, Court
Administrator

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
FEBRUARY 26, 2019

Consider Second and Final Reading of an Ordinance for the Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center, LLC. located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center, Inc.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on January 22, 2019, the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

Looney Tunes Day Care Center, Inc. is applying for a conditional use permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center, LLC. The applicant will need to comply with the Texas Alcoholic Beverage Commission (TABC) requirements.

The proposed days and hours of operation are Sunday to Friday from 12:00 p.m. to 12:00 a.m. and Saturdays from 12:00 p.m. to 1:00 a.m. (see attached affidavit).

RECOMMENDATION:

During the January 17, 2019 meeting, the Planning and Zoning Commission unanimously recommended approval of the conditional use permit subject to comply with the list of requirements attached to the packet and provide sufficient lighting in the parking area, an 8-foot buffer fence in the back of the property, paved parking area and the sale of alcohol after 5:00 p.m. during week days.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 01/17/2019
CITY COMMISSION – 02/26/2019
DATE PREPARED – 01/18/2019

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STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at “Candilejas Event Center, LLC.”
APPLICANT:	Looney Tunes Day Care Center, Inc.
SURVEYOR/ENGINEER:	N/A
LEGAL:	Lot 11, Dos Arbolitos Plaza
LOCATION:	2103 N. Raul Longoria Road
PROPOSED USE OF PROPERTY:	Event Center
EXISTING LAND USE/ ADJACENT ZONING:	<u>North</u> – Commercial; Neighborhood Commercial District (C-1) <u>South</u> – Commercial; Neighborhood Commercial District (C-1) <u>East</u> – Residential; Single-Family Residence District (R-S) <u>West</u> – Residential; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access to Raul Longoria Road.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation and sewer is provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval subject to the list of requirements.

EVALUATION AND CONDITIONS FOR APPROVAL

Looney Tunes Day Care Center, Inc. is applying for a conditional use permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center, LLC. The applicant will need to comply with the Texas Alcoholic Beverage Commission (TABC) requirements.

The proposed days and hours of operation are Sunday to Friday from 12:00 p.m. to 12:00 a.m. and Saturdays from 12:00 p.m. to 1:00 a.m. (see attached affidavit).

The following are the list of requirements for an event center:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. Provide pave parking area in the back of the building.
9. The business must comply with the city’s noise ordinance.

**CONDITIONAL USE PERMIT
“CANDILEJAS EVENT CENTER, LLC.”
FEBRUARY 26, 2019**

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10. The business must comply with the City’s *Security Cameras Ordinance*.
11. The hours of operation shall be Sunday to Friday from 12:00 p.m. to 12:00 a.m. and Saturdays from 12:00 p.m. to 1:00 a.m.
12. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
13. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
14. There shall be no smoking inside the premises at any time.
15. The sale of alcohol will be after 5:00 p.m. during week days.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-five (25) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Site Plan
Operation Hours Affidavit
List of neighboring property owners receiving notice
Photos
Ordinance



- Legend**
- CITY LIMITS
 - Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center Inc.



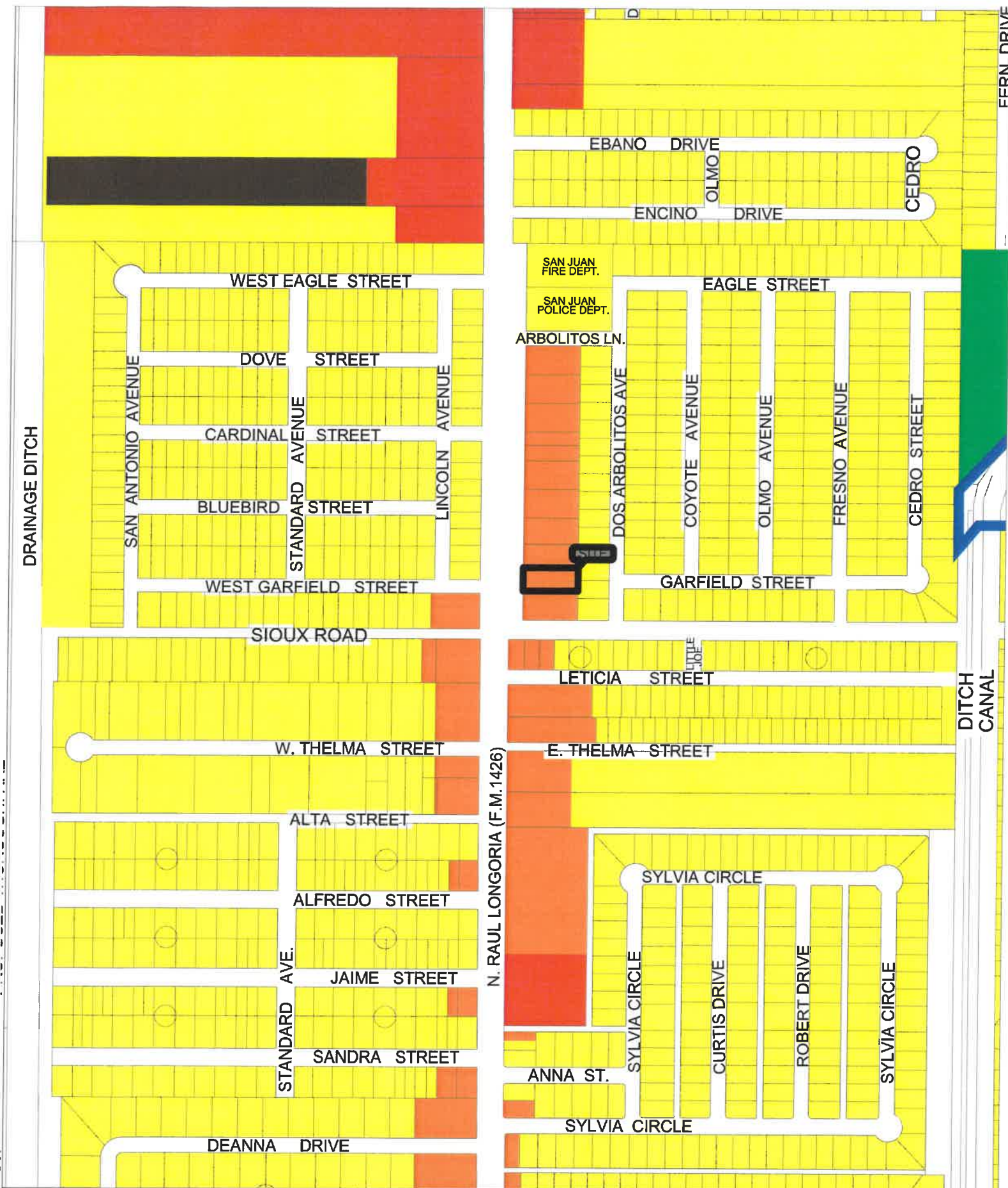


Legend

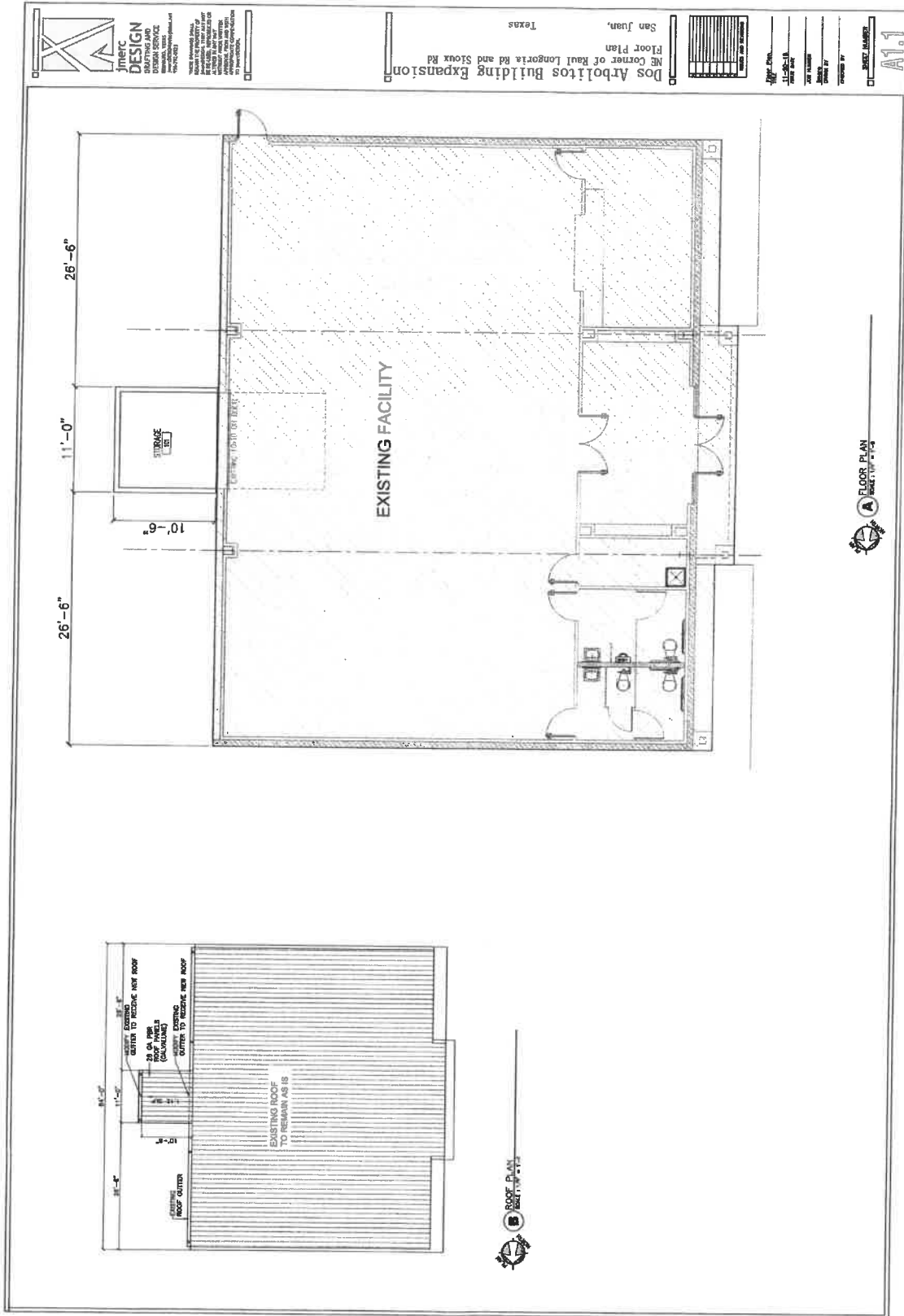
- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center Inc.





Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at Candilejas Event Center located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center Inc.



AFFIDAVIT

December 28, 2018

To whom it may concern:

I, Looney Tunes Day Care Center, Inc., am requesting a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at Candilejas Event Center located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza.

The sale of alcohol will be:

Monday from 12:00 p.m. to 12:00 a.m.

Tuesday from 12:00 p.m. to 12:00 a.m.

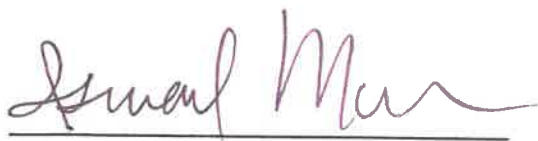
Wednesday from 12:00 p.m. to 12:00 a.m.

Thursday from 12:00 p.m. to 12:00 a.m.

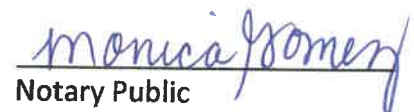
Friday from 12:00 p.m. to 12:00 a.m.

Saturday from 12:00 p.m. to 1:00 a.m.

Sunday will be 12:00 p.m. to 12:00 a.m.



Signature


Notary Public

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at "Candilejas Event Center" located at 2103 N. Raul Longoria Road, legally described as Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center, Inc.

Looney Tunes Day Care Center Inc.
609 N. Sugar Rd.
Pharr, TX 78577-3681

Hernandez, Narciso Medrano
411 W. Juarez Avenue
Pharr, TX 78577

Castillo, Nancy
Roberto Mena
2102 N. Dos Arbolitos Ave.
San Juan, TX 78589

Regalado, Esteban and Juana A.
DBA Steve's Ice House
2610 Quince Avenue
McAllen, TX 78501-7340

Pineda, Abdies Morin
2401 S. Jackson Rd. Apt 59
Pharr, TX 78577-7018

Diaz, Miguel E. and Nora e.
2104 N. Raul Longoria Ave.
San Juan, TX 78589

Mendoza, Geronimo and Veronica
2305 Olmo Dr.
San Juan, TX 78589

Bowie, Elizabeth Marie
109 E. Sioux Rd.
San Juan, TX 78589

Cantu, Flor Icela P.
2106 N. Dos Arbolitos Ave.
San Juan, TX 78589

Mendoza, Veronica and Geronimo
609 N. Sugar Rd.
Pharr, TX 78577-3681

Rivera, Juan and Bandelia c.
113 E. Sioux Rd.
San Juan, TX 78589

Villarreal, Miguel G. and Anita
2110 N. Dos Arbolitos Ave.
San Juan, TX 78589

Santiago, Noel and Melva
2220 Lou John St.
Austin, TX 78727-1239

Salazar, Jesus Jr.
215 E. Brady St.
Pharr, TX 78577

PHH Mortgage Corporation
P.O. Box 5457 SV-19
Mount Laurel, NJ 08054

Garza, Rogelio Jr. and Sarah
2208 N. Lincoln Ave.
San Juan, TX 78589

Quintero, Jorge A. and Diana
2201 N. Dos Arbolitos Avenue
San Juan, TX 78589

Salas, Gustavo A. and Noelia
2206 N. Lincoln Ave.
San Juan, TX 78589

Gonzalez, Jose Angel
2109 N. Dos Arbolitos Ave.
San Juan, TX 78589

Garcia, Benjamin and Priscilla
2202 N. Lincoln Ave.
San Juan, TX 78589

Cantu, Gaspar and Marlan Garza
2721 Toronto Avenue
McAllen, TX 78503

Rios, Omar
P.O. Box 2765
San Juan, TX 78589

Lopez, Santos M. Jr. and Paula
2105 N. Dos Arbolitos Ave.
San Juan, TX 78589

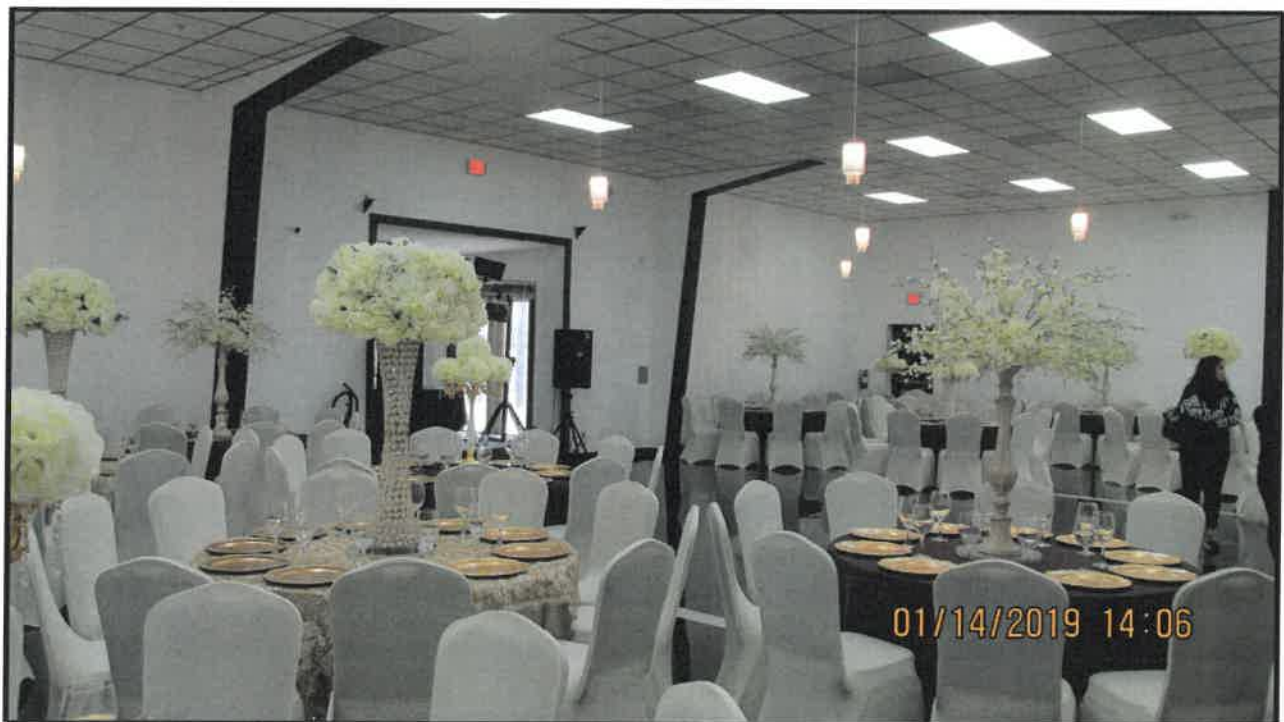
Mora, Mario and Delia I.
326 Round Up Circle
Edinburg, TX 78539

Brady, Gloria
P.O. Box 663
Hidalgo, TX 78557

Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at “Candilejas Event Center” located at 2103 N. Raul Longoria Road, legally described as the Lot 11, Dos Arbolitos Plaza, as Requested by Looney Tunes Day Care Center, Inc.



Proposed Site



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR ON-PREMISE CONSUMPTION AT THE "CANDILEJAS EVENT CENTER, LLC." LOCATED AT 2103 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOT 11, DOS ARBOLITOS PLAZA SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Looney tunes Day Care Center Inc. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at "Candilejas Event Center, LLC".

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Looney tunes Day Care Center Inc. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at the "Candilejas Event Center, LLC." located at 2103 N. Raul Longoria Road, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;

6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. Provide paved parking area in the back of the building.
9. The business must comply with the city's noise ordinance.
10. The business must comply with the City's *Security Cameras Ordinance*.
11. The hours of operation shall be Sunday to Friday from 12:00 p.m. to 12:00 a.m. and Saturdays from 12:00 p.m. to 1:00 a.m.
12. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
13. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
14. There shall be no smoking inside the premises at any time.
15. The sale of alcohol will be after 5:00 p.m. during week days.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 22nd day of January, 2019.

PASSED and APPROVED on second and final reading on the 26th day of February, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: February 15, 2018
Subject: Monthly Collection Report – January 2019

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2018	2017	2016	2015	2014
Tax Levy	7,286,363.64	7,112,363.88	6,638,277.98	6,363,985.51	6,062,874.30
Adjustment to date	(6,625.78)	(4,428.76)	(19,259.27)	2,492.92	22,138.85
Adjusted Tax Levy	7,279,737.86	7,107,935.12	6,619,018.71	6,366,478.43	6,085,013.15
Collections to date	5,752,692.83	6,734,386.80	6,232,308.52	6,006,559.85	5,720,270.90
Percentage Collected	79.02%	94.74%	94.16%	94.35%	94.01%

A property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
JANUARY 2019

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2018/2019	COLLECTED 2017/2018
2018 TAX ROLL	7,286,363.64	5,752,692.83	-	(6,625.78)	1,527,045.03	79.02%	77.69%
2017 & PRIOR YRS ROLLBACK	1,400,698.14	116,791.55	-	(7,607.06)	1,276,299.53	8.38%	9.13%
		-	-	-	-	#DIV/0!	100.00%
TOTALS	8,687,061.78	5,869,484.38	-	(14,232.84)	2,803,344.56		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JANUARY 2019

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	2,331,887.97	(3,385.61) CURRENT
CURRENT YEAR-P&I		
PRIOR YEARS-BASE TAX	31,947.08	(458.04) PRIOR
PRIOR YEARS-P&I	10,467.92	
ROLLBACK		ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	5,815.28	PURGED
TOTAL COLLECTIONS	2,380,118.25	(3,843.65)
LESS TRANSFERRED	1,229,047.19	
LESS IN TRANSIT	1,147,632.09	
LESS DUE TO HCAD COMM. FEE	62.97	
LESS DUE TO CO TREASURER	3,376.00	
BALANCE	-	

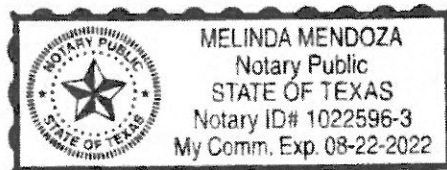
AFFIDAVIT

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO
 SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
 THE MONTH OF JANUARY 2019 IS CORRECT.

Pablo (Paul) Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 13TH DAY OF FEBRUARY 2019 A.D.

Melinda Mendoza
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**CITY OF SAN JUAN, TEXAS
AS OF JANUARY 31, 2019**

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(3,385.61)								
Adjst'd Levy	7,284,885.52	7,286,067.28	7,284,897.95	7,282,978.03								
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83								
Percentage	0.56	6.39	46.96	79.0								

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,438.76)	(4,985.64)
Adjst'd Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00

Levy 2016 (16-17 YR)

6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,244.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjst'd Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Collections	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16

Levy 2015 (15-16 YR)

6,363,985.51	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016
Adjustments	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92
Adjst'd Levy	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43
Collections	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35

Levy 2014 (14-15 YR)

6,062,874.30	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEPT 2015
Adjustments	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,656.24	22,138.85	22,138.85
Adjst'd Levy	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15
Collections	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01

Levy 2013 (13-14 YR)

6,026,969.81	OCT 2013	NOV 2013	DEC 2013	JAN 2014	FEB 2014	MAR 2014	APR 2014	MAY 2014	JUN 2014	JUL 2014	AUG 2014	SEPT 2014
Adjustments	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)
Adjst'd Levy	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94
Collections	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52

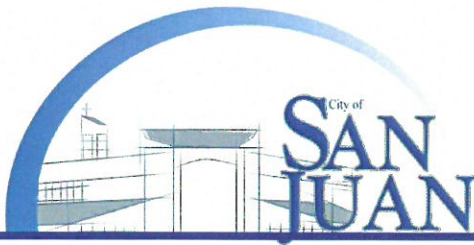
Levy 2006 (FY 06-07)												
3,969,895.75												
Adjustments	OCT 06	NOV 06	DEC 06	JAN 07	FEB 07	MAR 07	APR 07	MAY 07	JUN 07	JUL 07	AUG 07	SEP 07
Adjstd Levy	652.70	3,094.18	3,880.78	2,673.19	2,956.92	1,511.22	1,882.04	4476.77	4,476.77	4,196.49	3,820.62	3,820.62
	3,970,548.45	3,972,989.93	3,973,776.53	3,972,568.94	3,972,852.67	3,971,406.97	3,971,777.79	3,974,372.52	3,974,372.52	3,974,092.24	3,973,716.37	3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,311,256.82	3,396,702.55	3,450,406.31	3,507,247.07	3,543,750.21
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	83.32	85.47	86.82	88.26	89.18
Levy 2005 (FY 05-06)												
3,624,334.79												
Adjustments	OCT 05	NOV 05	DEC 05	JAN 06	FEB 06	MAR 06	APR 06	MAY 06	JUN 06	JUL 06	AUG 06	SEP 06
Adjstd Levy	11,601.05	27,324.77	27,418.24	26,296.99	25,427.27	25,748.58	25,804.16	25,728.96	25,963.46	25,963.46	25,282.63	24,069.10
	3,635,935.84	3,651,659.56	3,651,753.03	3,650,631.78	3,649,762.06	3,650,083.37	3,650,138.95	3,650,063.75	3,650,298.25	3,650,298.25	3,649,617.42	3,648,403.89
Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59	3,184,175.39
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	82.24	84.10	85.56	86.59	87.28
PREPARED BY: Noelia Sustaita												
February 15, 2019												

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF JANUARY 2019

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2018-2019</u>	<u>2017-2018</u>	<u>DIFFERENCE</u>
<u>2018 CURRENT</u>			
ORIGINAL LEVY	7,286,363.64	7,112,363.88	173,999.76
MODIFICATIONS	(6,625.78)	15,576.11	(22,201.89)
CURRENT LEVY	7,279,737.86	7,127,939.99	151,797.87
CURRENT COLLECTIONS THIS MONTH	2,331,887.97	2,337,836.27	(5,948.30)
CURRENT COLLECTIONS TO DATE	5,752,692.83	5,537,376.14	215,316.69
OUTSTANDING TO DATE	1,527,045.03	1,590,563.85	(63,518.82)
PERCENT COLLECTED/ORIGINAL	78.95%	77.86%	1.09%
PERCENT COLLECTED/MODIFIED	79.02%	77.69%	1.33%
TOTAL COLLECTIONS FISCAL YEAR	5,752,692.83	5,537,376.14	
<u>DELINQUENT</u>			
ORIGINAL LEVY	1,400,698.14	1,449,100.77	(48,402.63)
MODIFICATIONS	(7,607.06)	1,237.10	(8,844.16)
DELINQUENT LEVY	1,393,091.08	1,450,337.87	(57,246.79)
DELINQUENT COLLECTIONS THIS MONTH	31,947.08	38,686.34	(6,739.26)
DELINQUENT COLLECTIONS TO DATE	116,791.55	132,434.08	(15,642.53)
OUTSTANDING TO DATE	1,276,299.53	1,317,903.79	(41,604.26)
PERCENT COLLECTED/ORIGINAL	8.34%	9.14%	-0.80%
PERCENT COLLECTED/MODIFIED	8.38%	9.13%	-0.75%
TOTAL COLLECTIONS FISCAL YEAR	116,791.55	132,434.08	
<u>ROLLBACK</u>			
ORIGINAL LEVY	0.00	21,957.42	(21,957.42)
MODIFICATIONS	0.00	0.00	0.00
ROLLBACK LEVY	0.00	21,957.42	(21,957.42)
ROLLBACK COLLECTIONS THIS MONTH	0.00	21,957.42	(21,957.42)
ROLLBACK COLLECTIONS TO DATE	0.00	21,957.42	(21,957.42)
OUTSTANDING TO DATE	0.00	0.00	0.00
PERCENT COLLECTED/ORIGINAL	#DIV/0!	100.00%	#DIV/0!
PERCENT COLLECTED/MODIFIED	#DIV/0!	100.00%	#DIV/0!
TOTAL COLLECTIONS FISCAL YEAR	0.00	21,957.42	

FISCAL START: 10/01/2018 END: 09/30/2019 JURISDICTION: 0037 CITY OF SAN JUAN

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2018	7,286,363.64	3,385.61-	6,625.78-	2,331,887.97	5,752,692.83	1,527,045.03	79.02	0.00
2017	355,600.42	458.04-	3,006.24-	23,042.87	70,557.83	282,036.35	20.01	0.00
2016	184,640.12	.00	1,253.52-	3,443.88	18,862.77	164,523.83	10.29	0.00
2015	120,991.99	.00	472.55-	1,808.82	8,398.86	112,120.58	6.97	102.80-
2014	96,998.43	.00	253.69-	1,528.60	4,870.68	91,874.06	5.03	102.80-
2013	77,407.71	.00	321.10-	1,117.29	3,454.20	73,632.41	4.48	161.73-
2012	68,183.32	.00	160.26-	273.36	1,822.80	66,200.26	2.68	160.26-
2011	76,845.21	.00	301.34-	84.16	2,069.65	74,474.22	2.70	301.34-
2010	59,795.02	.00	186.73-	10.28	1,507.84	58,100.45	2.53	186.73-
2009	59,273.71	.00	186.73-	153.40	1,639.12	57,447.86	2.77	186.73-
2008	49,002.82	.00	176.79-	126.66	1,007.82	47,818.21	2.06	176.79-
2007	38,058.59	.00	160.43-	0.00	281.85	37,616.31	.74	160.43-
2006	33,500.84	.00	170.51-	0.00	173.93	33,156.40	.52	170.51-
2005	28,749.23	.00	172.28-	0.00	499.02	28,077.93	1.75	172.28-
2004	22,126.65	.00	174.61-	0.00	424.60	21,527.44	1.93	174.61-
2003	22,593.31	.00	166.62-	0.00	260.36	22,166.33	1.16	166.62-
2002	17,425.59	.00	165.77-	45.63	141.56	17,118.26	.82	165.77-
2001	15,547.69	.00	131.93-	81.47	89.45	15,326.31	.58	131.93-
2000	14,158.92	.00	131.93-	87.99	153.09	13,873.90	1.09	131.93-
1999	13,820.52	.00	14.03-	0.00	132.67	13,673.82	.96	14.03-
1998	10,834.28	.00	0.00	0.00	0.00	10,834.28	0.00	0.00
1997	35,143.77	.00	0.00	142.67	443.45	34,700.32	1.26	0.00
****	8,687,061.78	3,843.65-	14,232.84-	2,363,835.05	5,869,484.38	2,803,344.56		2,667.29-



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Ernesto "Neto" Guajardo
Jesus "Jesse" Ramirez
Leonardo "Lenny" Sanchez

Memorandum

To: Benjamin Arjona , City Manager
From: Leroy Gonzales, Director of Finance 
Date: February 20, 2019
Subject: Budget Expenditure Report- January 31, 2019

Attached you will find the above mentioned report for the City of San Juan, Texas.

The funds are listed as follows:

<u>Approved Budgets:</u>	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1 – 5
• Enterprise Funds		
a. Solid Waste	22	6
b. Utility Fund	56	7 - 8
c. Utility I & S	60	9
• Special Revenue Fund:		
a. Municipal Court-Building Security	20	10
b. Municipal Court-Technology	21	11
c. Revolving Loan	23	12
d. Parks Sport Fee	25	13
e. Parks Development	26	14
f. Wrecker Law Enforcement	27	15
g. Asset Forfeiture-State	28	16
h. Miscellaneous Grants	30	17
i. Crime Victims Liaison Grant	32	18
j. Hotel/Motel Occupancy Tax	33	19
k. Asset Forfeiture-Federal Sharing	35	20
l. Storm Water Fund	55	21
• Debt Service Fund	36	22
<u>Other City Funds:</u>		
• Capital Projects		
a. CIP-Street-Series 2015	44	23
b. Capital Projects	45	24
c. 2018 Construction	46	25
d. Certificate of Obligation 2018	47	26
e. Certificate of Obligation 2017	48	27

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Other City Funds –Continue

e. Certificate of Obligation 2007	52	28
f. 2014 Bond	54	29

Component Unit:

• San Juan E.D.C.	24	30
• San Juan Economic Development Corp.	29	31

C: Mayor, Mario Garza
Mayor Pro-Tem, - Pete Garcia
Commissioners: Ernesto “Neto” Guajardo
Jesus “Jesse” Ramirez
Leonardo “Lenny” Sanchez

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget
Target
33%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	5,671,387	4,469,372	-	1,202,015	2,290,708	1,806,109	78.81
SALES TAX REVENUE	2,936,622	779,681	-	2,156,941	269,428	205,708	26.55
FRANCHISE TAX	1,018,000	314,422	-	703,578	37,179	220,698	30.89
LICENSES & PERMITS	432,179	89,906	-	342,273	15,320	39,309	20.80
FEES & FINES	308,251	93,852	-	214,399	23,584	23,812	30.45
INTERGOVERNMENTAL REVENUE	862,428	287,206	-	575,222	68,058	53,560	33.30
OTHER REVENUE	309,100	70,757	-	238,343	25,907	17,030	22.89
Transfer Inn	-	-	-	-	-	-	-
TOTAL REVENUES	11,537,967	6,105,197	-	5,432,770	2,730,183	2,366,225	52.91
EXPENDITURE SUMMARY							
LEGISLATIVE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	24,500	6,248	-	18,252	625	3,110	25.50
SUPPLIES	3,550	988	354	2,208	180	(25)	37.82
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	105,800	88,766	1,120	15,914	40,518	4,856	84.96
LEGISLATIVE	133,850	96,002	1,474	36,374	41,324	7,941	72.83
CITY MANAGER							
SALARIES & WAGES/BENEFIT	161,584	48,857	-	112,727	13,094	12,969	30.24
PURCHASED PROF/TECH SRVS	126,000	44,000	79,000	3,000	9,750	13,250	97.62
PUR PROP SRVS & OTH SRVS	3,888	1,709	1,814	365	353	-	90.60
SUPPLIES	342	150	-	192	-	-	43.78
CAPITAL OUTLAY	11,200	-	-	11,200	-	-	-
MISCELLANEOUS	750	-	-	750	-	-	-
CITY MANAGER	303,764	94,716	80,814	128,234	23,197	26,219	57.78
CITY SECRETARY							
SALARIES & WAGES/BENEFIT	123,123	36,962	-	86,161	9,632	9,663	30.02
PURCHASED PROF/TECH SRVS	6,000	2,954	746	2,300	732	-	61.67
PUR PROP SRVS & OTH SRVS	7,998	5,742	42	2,214	1,852	1,490	72.32
SUPPLIES	2,238	846	(214)	1,606	38	115	28.24
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	32,754	1,676	-	31,078	100	-	5.12
CITY SECRETARY	172,113	48,180	574	123,359	12,354	11,268	28.33
MUNICIPAL COURT							
SALARIES & WAGES/BENEFIT	165,487	48,098	-	117,389	12,740	13,004	29.06
PURCHASED PROF/TECH SRVS	66,484	979	64,633	873	269	131	98.69
PUR PROP SRVS & OTH SRVS	4,700	1,932	-	2,768	658	995	41.11
SUPPLIES	2,959	956	105	1,898	124	311	35.87
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	100	-	-	100	-	-	-
MUNICIPAL COURT	239,730	51,964	64,738	123,028	13,792	14,441	48.68

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget
Target
33%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
FINANCE							
SALARIES & WAGES/BENEFIT	305,032	88,326	-	216,706	23,303	23,934	28.96
PURCHASED PROF/TECH SRVS	3,500	-	-	3,500	-	-	-
PUR PROP SRVS & OTH SRVS	7,931	3,064	1,600	3,267	680	283	58.81
SUPPLIES	3,155	1,393	636	1,126	-	-	64.31
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	3,404	884	882	1,638	323	248	51.87
FINANCE	323,022	93,667	3,118	226,237	24,306	24,466	29.96
PLANNING							
SALARIES & WAGES/BENEFIT	462,339	122,673	-	339,666	32,459	33,003	26.53
PURCHASED PROF/TECH SRVS	74,480	26,767	22,722	24,991	9,617	6,131	66.45
PUR PROP SRVS & OTH SRVS	15,200	5,467	2,268	7,466	468	648	50.88
SUPPLIES	20,750	6,680	4,843	9,227	1,039	1,254	55.53
CAPITAL OUTLAY	17,700	15,092	384	2,224	-	15,092	87.43
MISCELLANEOUS	56,465	4,788	8,853	42,824	451	170	24.16
PLANNING	646,934	181,466	39,070	426,398	44,035	56,298	34.09
POLICE							
SALARIES & WAGES/BENEFIT	3,409,621	973,249	-	2,436,372	261,398	284,295	28.54
PURCHASED PROF/TECH SRVS	31,950	2,885	15,915	13,150	572	928	58.84
PUR PROP SRVS & OTH SRVS	62,888	24,322	2,639	35,927	6,129	4,388	42.87
SUPPLIES	119,800	47,916	14,985	56,900	11,592	7,364	52.50
CAPITAL OUTLAY	170,190	60,326	94,282	15,582	13,682	-	90.84
MISCELLANEOUS	36,118	17,374	2,729	16,016	14,361	227	55.66
POLICE	3,830,567	1,126,071	130,549	2,573,946	307,733	297,202	32.81
FIRE							
SALARIES & WAGES/BENEFIT	1,340,954	406,507	-	934,447	115,115	117,019	30.31
PURCHASED PROF/TECH SRVS	18,650	3,446	11,934	3,270	278	2,863	82.47
PUR PROP SRVS & OTH SRVS	71,550	20,899	6,226	44,425	2,948	4,427	37.91
SUPPLIES	64,067	13,729	1,882	48,456	2,129	3,834	24.37
CAPITAL OUTLAY	67,000	66,191	-	810	66,191	-	98.79
DEBT SERVICE	104,001	54,900	-	49,101	-	-	52.79
MISCELLANEOUS	8,500	5,723	-	2,777	3,960	314	67.33
FIRE	1,674,722	571,395	20,042	1,083,285	190,621	128,457	35.32
STREETS, ALLEY, OTHER							
SALARIES & WAGES/BENEFIT	233,253	56,484	-	176,769	14,529	15,527	24.22
PUR PROP SRVS & OTH SRVS	257,500	92,792	775	163,932	23,757	24,331	36.34
SUPPLIES	41,736	15,851	5,193	20,692	2,341	4,608	50.42
CAPITAL OUTLAY	5,000	13,125	-	(8,125)	-	7,613	262.50
MISCELLANEOUS	-	-	-	-	-	-	-
STREETS, ALLEY, OTHER	537,489	178,252	5,968	353,269	40,627	52,078	34.27

**City of San Juan, Texas
Budget Expenditures Report
January 31, 2019**

**Budget
Target
33%**

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
CENTRAL GARAGE							
SALARIES & WAGES/BENEFIT	64,990	21,268	-	43,722	6,047	5,635	32.72
PUR PROP SRVS & OTH SRVS	2,970	1,160	312	1,498	173	238	49.56
SUPPLIES	4,820	1,633	1,032	2,155	376	329	55.29
CAPITAL OUTLAY	-	-	-	-	-	-	-
CENTRAL GARAGE	72,780	24,061	1,344	47,375	6,596	6,201	34.91
PARKS							
SALARIES & WAGES/BENEFIT	476,173	141,457	-	334,716	39,500	36,493	29.71
PURCHASED PROF/TECH SRVS	500	658	-	(158)	159	144	131.61
PUR PROP SRVS & OTH SRVS	121,100	39,235	553	81,312	9,207	9,535	32.86
SUPPLIES	30,300	11,603	4,369	14,328	2,972	2,768	52.71
CAPITAL OUTLAY	14,000	3,000	-	11,000	3,000	-	21.43
DEBT SERVICE	58,394	-	-	58,394	-	-	-
MISCELLANEOUS	600	660	-	(60)	660	-	110.00
PARKS	701,067	196,612	4,922	499,532	55,498	48,940	28.75
BUILDING MAINTENANCE							
SALARIES & WAGES/BENEFIT	203,908	54,496	-	149,412	14,354	16,668	26.73
PURCHASED PROF/TECH SRVS	500	328	-	172	-	28	65.59
PUR PROP SRVS & OTH SRVS	14,880	4,750	1,696	8,435	1,005	706	43.32
SUPPLIES	45,000	13,403	5,844	25,753	2,982	2,453	42.77
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	264	-	(264)	264	-	-
BUILDING MAINTENANCE	264,288	73,240	7,540	183,508	18,605	19,856	30.57
LIBRARY							
SALARIES & WAGES/BENEFIT	262,528	76,020	-	186,508	20,421	20,506	28.96
PURCHASED PROF/TECH SRVS	2,000	1,287	-	713	57	1,114	64.36
PUR PROP SRVS & OTH SRVS	32,050	7,744	-	24,306	1,871	1,821	24.16
SUPPLIES	1,732	432	-	1,300	-	-	24.94
CAPITAL OUTLAY	4,904	-	-	4,904	-	-	-
MISCELLANEOUS	10,971	739	456	9,775	112	-	10.90
LIBRARY	314,185	86,223	456	227,506	22,461	23,442	27.59

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget Target 33%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
RECREATION							
SALARIES & WAGES/BENEFIT	304,503	68,567	-	235,936	20,404	15,407	22.52
PURCHASED PROF/TECH SRVS	700	182	-	518	46	40	26.04
PUR PROP SRVS & OTH SRVS	5,700	223	273	5,204	(1,288)	-	8.70
SUPPLIES	6,630	828	-	5,802	645	-	12.49
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	208,032	73,776	3,536	130,720	7,685	21,351	37.16
RECREATION	525,565	143,577	3,809	378,179	27,490	36,798	28.04
PURCHASING/RISK MGMT							
SALARIES & WAGES/BENEFIT	101,099	29,225	-	71,874	7,685	7,933	28.91
PURCHASED PROF/TECH SRVS	4,450	1,377	124	2,949	391	-	33.72
PUR PROP SRVS & OTH SRVS	2,080	141	27	1,912	30	42	8.06
SUPPLIES	1,200	-	-	1,200	-	-	-
MISCELLANEOUS	280	-	-	280	-	-	-
PURCHASING/RISK MGMT	109,109	30,742	151	78,216	8,107	7,976	28.31
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	376,557	105,193	53,669	217,696	20,752	27,658	42.19
PUR PROP SRVS & OTH SRVS	159,917	56,883	4,196	98,838	17,173	13,037	38.19
SUPPLIES	2,350	240	-	2,110	74	44	10.23
DEBT SERVICE	130,500	-	-	130,500	-	-	-
MISCELLANEOUS	51,500	-	-	51,500	-	-	-
ADMINISTRATION	720,824	162,316	57,864	500,643	37,999	40,739	30.55
HUMAN RESOURCES							
SALARIES & WAGES/BENEFIT	160,125	46,182	-	113,943	12,337	12,370	28.84
PURCHASED PROF/TECH SRVS	10,000	1,195	3,805	5,000	490	485	50.00
PUR PROP SRVS & OTH SRVS	5,000	2,144	-	2,856	1,051	70	42.88
SUPPLIES	1,990	327	-	1,663	-	15	16.41
CAPITAL OUTLAY	1,200	-	-	1,200	-	-	-
MISCELLANEOUS	859	-	-	859	-	-	-
HUMAN RESOURCES	179,174	49,847	3,805	125,522	13,878	12,939	29.94
INFORMATION TECHNOLOGY							
SALARIES & WAGES/BENEFIT	201,662	39,813	-	161,849	7,343	12,634	19.74
PURCHASED PROF/TECH SRVS	110,885	83,693	19,509	7,683	5,744	2,087	93.07
PUR PROP SRVS & OTH SRVS	119,330	33,414	67,702	18,214	9,652	3,535	84.74
SUPPLIES	12,000	2,223	788	8,989	110	727	25.09
CAPITAL OUTLAY	49,990	53	511	49,426	-	53	1.13
MISCELLANEOUS	8,602	1,197	1,981	5,424	152	462	36.94
INFORMATION TECHNOLOGY	502,469	160,393	90,491	251,585	23,002	19,499	49.93

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33% % RECEIV. EXPENDED
EMERGENCY MANAGEMENT							
PURCHASED PROF/TECH SRVS	15,000	15,000	-	-	-	-	100.00
PUR PROP SRVS & OTH SRVS	1,800	-	-	1,800	-	-	-
SUPPLIES	1,000	-	-	1,000	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
EMERGENCY MANAGEMENT	17,800	15,000	-	2,800	-	-	84.27
ANIMAL CONTROL							
SALAREIES & WAGES/BENEFIT	70,135	20,016	-	50,119	5,513	5,548	28.54
PURCHASED PROF/TECH SRVS	3,060	(31)	58	3,033	-	(31)	0.87
SUPPLIES	9,420	3,782	-	5,638	1,580	521	40.15
CAPITAL OUTLAY	700	-	-	700	-	-	-
MISCELLANEOUS	185,200	24,890	150,110	10,200	8,175	5,530	94.49
ANIMAL CONTROL	268,515	48,656	150,168	69,690	15,268	11,568	74.05
TOTAL EXPENDITURES	11,537,967	3,432,381.42	666,898.04	7,438,687.54	926,891.27	846,327	35.53
	=====	=====	=====	=====	=====	=====	=====
EVENUES OVER/(UNDER) EXPENDITURE	-	2,672,815	(666,898)	(2,005,917)	1,803,292	1,519,898	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ UNDER) EXPENDITURES & OTHER (USES	-	2,672,815	(666,898)	(2,005,917)	1,803,292	1,519,898	-
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget
Target
33%

22 -SOLID WASTE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
REFUSE COLLECTION SYSTEM	3,040,600	823,142	-	2,217,458	269,681	192,428	27.07
OTHER REVENUE	27,400	9,277	-	18,123	1,652	2,801	33.86
TOTAL REVENUES	3,068,000	832,420	-	2,235,580	271,333	195,229	27.13
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SANITATION							
SALARIES & WAGES/BENEFIT	1,177,356	264,029	-	913,327	84,417	90,644	22.43
PUR PROF/TECH SRVS	10,000	131	-	9,869	33	33	1.31
PUR PROP SRVS & OTH SRVS	273,052	85,398	54,435	133,219	18,020	22,389	51.21
SUPPLIES	276,624	100,260	36,758	139,606	18,816	23,702	49.53
CAPITAL OUTLAY	437,898	136,025	59,220	242,653	-	136,025	44.59
MISCELLANEOUS	471,565	140,103	317,831	13,631	46,401	1,707	97.11
SANITATION	2,646,495	725,946	468,244	1,452,305	167,686	274,499	45.12
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	88,607	19,659	-	68,948	6,544	-	22.19
PUR PROP SRVS & OTH SRVS	35,480	12,321	-	23,159	3,080	3,080	34.73
DEBT SERVICE	114,050	(3,788)	-	117,838	-	-	(3.32)
MISCELLANEOUS	213,930	72,977	-	140,953	20,119	20,119	34.11
ORGANIZATIONAL	452,067	101,169	-	350,898	29,743	23,199	22.38
Transfer Out	-	-	-	-	-	-	-
TOTAL EXPENDITURES	3,098,562	827,115	468,244	1,803,203	197,429	297,698	41.81
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(30,562)	5,305	(468,244)	432,377	73,904	(102,469)	-

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

							Budget Target 33%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
WATER SYSTEMS	2,648,000	802,130	-	1,845,870	200,581	203,144	30.29
SEWER SYSTEMS	2,744,100	784,589	-	1,959,511	198,632	150,087	28.59
OTHER REVENUES	-	(48)	-	48	4	-	-
OTHER REVENUES	95,200	394,864	-	(299,664)	24,039	16,403	414.77
OTHER	(1,040,515)	(604,215)	-	(436,300)	(151,054)	(151,054)	58.07
TOTAL REVENUES	4,446,785	1,377,321	-	3,069,464	272,202	218,580	30.97
EXPENDITURE SUMMARY							
UTILITY BILLING & COLLEC							
SALARIES & WAGES/BENEFIT	231,452	47,108	-	184,344	17,989	18,106	20.35
PURCHASED PROF/TECH SRVS	30,208	1,418	1,668	27,122	120	1,014	10.22
PUR PROP SRVS & OTH SRVS	106,907	27,359	31,954	47,594	5,172	3,784	55.48
SUPPLIES	35,899	4,860	7,118	23,921	926	564	33.37
MISCELLANEOUS	39,439	19,491	22,679	(2,731)	3,724	9,247	106.92
UTILITY BILLING & COLLEC	443,905	100,236	63,419	280,250	27,931	32,714	36.87
UTILITY ADMINISTRATION							
SALARIES & WAGES/BENEFIT	157,162	20,167	-	136,995	6,365	8,170	12.83
PURCHASED PROF/TECH SRVS	12,000	-	-	12,000	-	-	-
PUR PROP SRVS & OTH SRVS	21,138	2,706	96	18,336	741	1,055	13.26
SUPPLIES	11,830	1,787	202	9,841	406	-	16.81
CAPITAL OUTLAY	12,500	-	-	12,500	-	-	-
MISCELLANEOUS	1,895	443	-	1,452	132	100	23.38
UTILITY ADMINISTRATION	216,525	25,103	298	191,124	7,643	9,325	11.73
WATER PLANT							
SALARIES & WAGES/BENEFIT	497,212	106,435	-	390,777	33,175	35,317	21.41
PURCHASED PROF/TECH SRVS	50,799	4,116	8,320	38,363	183	648	24.48
PUR PROP SRVS & OTH SRVS	272,677	97,586	2,672	172,419	19,359	50,154	36.77
SUPPLIES	436,111	100,258	26,357	309,497	19,255	15,652	29.03
CAPITAL OUTLAY	108,000	3,235	1,395	103,370	-	3,235	4.29
MISCELLANEOUS	75,318	39,556	75	35,687	12,292	150	52.62
WATER PLANT	1,440,117	351,186	38,819	1,050,113	84,264	105,156	27.08
WATER DISTRIBUTION							
SALARIES & WAGES/BENEFIT	245,376	58,702	-	186,674	18,847	19,776	23.92
PUR PROP SRVS & OTH SRVS	29,400	6,380	3,979	19,041	4,317	1,800	35.23
SUPPLIES	35,200	10,221	1,173	23,807	5,135	878	32.37
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	983	594	-	389	132	-	60.43
WATER DISTRIBUTION	310,959	75,897	5,152	229,911	28,431	22,454	26.06
SEWER COLLECTION							
SALARIES & WAGES/BENEFIT	297,626	53,595	-	244,031	19,324	19,583	18.01
PUR PROP SRVS & OTH SRVS	221,831	60,037	(3,882)	165,675	14,395	14,605	25.31
SUPPLIES	89,200	9,258	5,261	74,681	2,027	1,308	16.28
CAPITAL OUTLAY	15,000	-	-	15,000	-	-	-
MISCELLANEOUS	1,032	353	-	679	132	-	34.21
SEWER COLLECTION	624,689	123,243	1,379	500,067	35,878	35,496	19.95

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Budget
Target
33%

56 -UTILITY FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
SEWER PLANT							
SALARIES & WAGES/BENEFIT	234,795	53,426	-	181,369	16,251	16,077	22.75
PURCHASED PROF/TECH SRVS	35,000	5,763	4,200	25,037	1,752	-	28.47
PUR PROP SRVS & OTH SRVS	343,528	70,935	6,085	266,508	18,630	16,937	22.42
SUPPLIES	86,100	22,181	8,280	55,639	7,115	3,709	35.38
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	145,918	63,218	-	82,700	13,907	11,875	43.32
SEWER PLANT	845,341	215,522	18,565	611,254	57,656	48,598	27.69
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	70,017	13,206	-	56,811	4,391	-	18.86
PUR PROP SRVS & OTH SRVS	75,712	26,292	-	49,420	6,573	6,573	34.73
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	419,520	140,434	-	279,086	35,859	34,859	33.47
ORGANIZATIONAL	565,249	179,932	-	385,317	46,823	41,432	31.83
TOTAL EXPENDITURES	4,446,785	1,071,118	127,632	3,248,035	288,625	295,175	26.96
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	306,203	(127,632)	(178,571)	(16,423)	(76,595)	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	-	306,203	(127,632)	(178,571)	(16,423)	(76,595)	-
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget Target 33% % RECEIV. EXPENDED
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60 -UTILITY I&S FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,040,515	604,382.14	-	436,132.86	151,221.13	151,053.67	58.08
TOTAL REVENUES	1,040,515	604,382.14	-	436,132.86	151,221.13	151,053.67	58.08
=====							
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	1,040,515	639,162	-	401,353	639,162	-	61.43
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	1,040,515	639,162	-	401,353	639,162	-	61.43
TOTAL EXPENDITURES	1,040,515	639,162	-	401,353	639,162	-	61.43
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	(34,780)	-	34,780	(487,941)	151,054	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	-	(34,780)	-	34,780	(487,941)	151,054	-
=====							

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Budget Target 33%

20 - MUNICIPAL COURT-BLDG SEC. FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	8,000	1,954	-	6,046	513	570	24.43
TOTAL REVENUES	8,000	1,954	-	6,046	513	570	24.43
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MUNICIPAL COURT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	8,000	1,954	-	6,046	513	570	24.43

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Budget Expenditures Report
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Budget Target 33% % RECEIV. EXPENDED
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21 - MUNICIPAL COURT-TECH. FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	
REVENUE SUMMARY							
OTHER REVENUE	7,200	2,136	-	5,064	600	602	29.67
TOTAL REVENUES	7,200	2,136	-	5,064	600	602	29.67
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
CAPITAL OUTLAY	9,018	9,017	-	1	-	9,017	99.99
MUNICIPAL COURT	9,018	9,017	-	1	-	9,017	100
TOTAL EXPENDITURES	9,018	9,017	-	1	-	9,017	100
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(1,818)	(6,882)	-	5,064	600	(8,416)	378.52

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Budget Target 33%

23 -REVOLVING LOAN FUND FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	369	-	(369)	83	97	-
TOTAL REVENUES	-	369	-	(369)	83	97	-
EXPENDITURE SUMMARY							
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	369	-	(369)	83	97	-

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Budget Target 33%

25 - PARKS SPORT FEE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,000	712	-	288	119	233	71.19
TOTAL REVENUES	1,000	712	-	288	119	233	71.19
EXPENDITURE SUMMARY							
RECREATION							
PUR PROP SRVS & OTH SRVS	1,000	-	-	1,000	-	-	-
ADMINSTRATION	1,000	-	-	1,000	-	-	-
TOTAL EXPENDITURES	1,000	-	-	1,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	712	-	(712)	119	233	-

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26 -PARK DEVELOPMENT FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER INCOME	30,000	552	-	29,448	-	-	1.84
TOTAL REVENUES	30,000	552	-	29,448	-	-	1.84
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
PARKS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	25,000	-	-	25,000	-	-	-
PARKS	25,000	-	-	25,000	-	-	-
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	25,000	-	-	25,000	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	5,000	552	-	4,448	-	-	11.04

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Budget Target 33%

27 -WRECKER LAW ENFORCEMENT FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	4,605	3,105	-	1,500	-	-	67.43
TOTAL REVENUES	4,605	3,105	-	1,500	-	-	67.43
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	4,605	-	-	4,605	-	-	-
ADMINISTRATION	4,605	-	-	4,605	-	-	-
TOTAL EXPENDITURES	4,605	-	-	4,605	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	3,105.00	-	(3,105.00)	-	-	-

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Budget Target 33% % RECEIV. EXPENDED
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28 -ASSET FORFEITURE-STATE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	30,000	22,554	-	7,446	-	22,554.00	75.18
FORFEIT LOCAL	10,000	-	-	10,000	-	-	-
TOTAL REVENUES	40,000	22,554	-	17,446	-	22,554.00	56.39
=====							
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	25,000	425	(450)	25,025	-	-	(0.10)
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	8,000	20	-	7,980	-	-	0.25
POLICE	33,000	445	(450)	33,005	-	-	(0.02)
TOTAL EXPENDITURES	33,000	445	(450)	33,005	-	-	(0.02)
=====							
REVENUES OVER/(UNDER) EXPENDITURES	7,000	22,109	450	(15,559)	-	22,554.00	322.27

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Budget Target 33% % RECEIV. EXPENDED

30 -MISCELLANEOUS GRANTS FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	436,991	72,014	-	364,977	30,133	41,881	16.48
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	436,991	72,014	-	364,977	30,133	41,881	16.48
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	182,448	60,927	-	121,521	17,596	14,836	33.39
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	52,937	3,235	28,315	21,387	-	3,235	59.60
CAPITAL OUTLAY	-	14,751	(14,751)	-	-	-	-
POLICE	235,385.00	78,913	13,564	142,908	17,596	18,071	39.29
FIRE							
SALARIES & WAGES/BENEFIT	174,923	1,269	-	173,654	317	317	0.73
CAPITAL OUTLAY	-	-	-	-	-	-	-
FIRE	174,923	1,269	-	173,654	317	317	0.73
STREETS, ALLEY, OTHER							
SUPPLIES	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
STREETS, ALLEY, OTHER	-	-	-	-	-	-	-
PARKS							
SALARIES OF EMPLOYEES	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
AMIGOS DEL VALLE GREEN R	-	-	-	-	-	-	-
LIBRARY							
PURCHASED PROF/TECH SRVS	3,000	-	-	3,000	-	-	-
PUR PROP SRVS & OTH SRVS	9,183	7,813	-	1,370	-	7,813.06	85.08
SUPPLIES	2,000	436	-	1,564	-	-	21.80
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	800	540	-	260	247.64	138.05	67.46
LIBRARY	14,983	8,789	-	6,194	247.64	7,951.11	58.66
SANITATION							
SALARIES OF EMPLOYEES	-	-	-	-	-	-	-
EQUIPMENT SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	11,700	-	-	11,700	-	-	-
SANITATION	11,700	-	-	11,700	-	-	-
TOTAL EXPENDITURES	436,991.00	88,971	13,564	334,456	18,160	26,340	23.46
REVENUES OVER/(UNDER) EXPENDITURES	-	(16,957)	(13,564)	30,521	11,972	15,541	-

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Budget Target 33% % RECEIV. EXPENDED
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32 -CRIME VICTIMS LIAISON GRT FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	10,000	-	-	10,000	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	10,000	-	-	10,000	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	10,000	9,639	361	-	-	4,073.00	100.00
POLICE	10,000	9,639	361	-	-	4,073.00	100.00
TOTAL EXPENDITURES	10,000	9,639	361	-	-	4,073.00	100.00
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	(9,639.00)	(361.00)	10,000.00	-	(4,073.00)	-

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Budget
Target
33%

33 -HOTEL/MOTEL OCCUPANCY TAX FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
TAX REVENUE	25,500	6,183	-	19,317	3,083	3,100	24.25
FINES & FEES	50,000	7,828	-	42,172	1,800	1,228	15.66
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	75,500	14,010	-	61,490	4,883	4,328	18.56
EXPENDITURE SUMMARY							
CITY EVENTS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	70,500	119,038	420	(48,958)	42,235	260	169.44
CITY EVENTS	70,500	119,038	420	(48,958)	42,235	260	169.44
MISCELLANEOUS DEPT							
MISCELLANEOUS	5,000	1,548	-	3,452	-	-	30.96
MISCELLANEOUS DEPT	5,000	1,548	-	3,452	-	-	30.96
TOTAL EXPENDITURES	75,500	120,586	420	(45,506)	42,235	260	160.27
REVENUES OVER/(UNDER) EXPENDITURES	-	(106,576)	(420)	106,996	(37,353)	4,068	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	-	(106,576)	(420)	106,996	(37,353)	4,068	-

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35 -ASSET FORFEITURE-FEDERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	1,212	-	(1,212)	606	606	-
FORFEIT FEDERAL	175,000	21,261	-	153,739	10,575	10,686	12.15
TOTAL REVENUES	175,000	22,473	-	152,527	11,181	11,292	12.84
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	15,000	-	-	15,000	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	25,000	610	-	24,390	-	-	2.44
SUPPLIES	20,000	7,483	-	12,517	-	-	37.42
CAPITAL OUTLAY	206,319	-	107,663	98,656	-	-	52.18
MISCELLANEOUS	-	-	-	-	-	-	-
POLICE	266,319	8,093	107,663	150,562	-	-	43.47
TOTAL EXPENDITURES	266,319	8,093	107,663	150,562	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(91,319.00)	14,379	(107,663)	1,965	11,181	11,292	102.15

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							Budget Target 33%
55 -STORM WATER FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	287,000	69,159	-	217,841	17,338.75	17,399.10	24.10
TOTAL REVENUES	287,000	69,159	-	217,841	17,338.75	17,399.10	24.10
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SALARIES & WAGES/BENEFIT	189,681	35,989	-	153,692	14,788	14,107	18.97
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	7,057	103	596	6,357	-	80	9.92
SUPPLIES	17,262	1,724	907	14,631	845	381	15.24
CAPITAL OUTLAY	73,000	5,839	24,402	42,759	-	5,839	41.43
MISCELLANEOUS	-	-	-	-	-	-	-
STORM WATER	287,000	43,656	25,906	217,439	15,633	20,407	24.24
TOTAL EXPENDITURES	287,000	43,656	25,906	217,439	15,633	20,407	24.24
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	25,504	(25,906)	402	1,705	(3,008)	-

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Budget Target 33% % RECEIV. EXPENDED

36 -DEBT SERVICE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	
REVENUE SUMMARY							
PROPERTY TAXES	1,794,976	1,378,525	-	416,451	693,296	568,194	76.80
OTHER REVENUE	10	6	-	4	2	-	64.50
TOTAL REVENUES	1,794,986	1,378,531	-	416,454	693,298	568,194	76.80
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
ORGANIZATIONAL EXPENSE							
DEBT SERVICE	1,567,750	-	-	1,567,750	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
ORGANIZATIONAL EXPENSE	1,567,750	-	-	1,567,750	-	-	-
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,567,750	-	-	1,567,750	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	227,236	1,378,531	-	(1,151,296)	693,298	568,194	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	227,236	1,378,531	-	(1,151,296)	693,298	568,194	606.65
	=====	=====	=====	=====	=====	=====	=====

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44-CIP-STREET-SERIES 2015 FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
EXPENDITURES							
STREETS	-	-	-	-	-	-	-
DEBT	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

47-CERT. OF OBLIG. - SERIES 2018 FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	3,109,733	-	(3,109,733)	3,109,733	-	-
TOTAL REVENUES	-	3,109,733	-	(3,109,733)	3,109,733	-	-
DEBT SERVICE							
COST OF ISSUANCE	-	104,404	-	(104,404)	104,404	-	-
CERT. OF OBLIG. - SERIES 2018	-	104,404	-	(104,404)	104,404	-	-
TOTAL EXPENDITURES	-	104,404	-	(104,404)	104,404	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	3,005,329	-	(3,005,329)	3,005,329	-	-

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

48- Certificate of Obligation -2017 FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
Other Revenue	-	24,559	-	(24,559)	4,893	6,772	-
TOTAL REVENUES	-	24,559	-	(24,559)	4,893	6,772	-
=====							
EXPENDITURE SUMMARY							
DEBT SERVICE							
STREETS							
CAPITAL OUTLAY	-	578,061	-	(578,061)	239,850	-	-
STREETS	-	578,061	-	(578,061)	239,850	-	-
NEW CITY HALL							
PROF/TECH SRVS	-	6,231	-	(6,231)	6,231	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
NEW CITY HALL	-	6,231	-	(6,231)	6,231	-	-
TOTAL EXPENDITURES	-	584,292	-	(584,292)	246,081	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	(559,734)	-	559,734	(241,188)	6,772	-

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

52- Certificate of Obligation FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	Budget Target 33%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REV.	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
PUMPS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	8,000	-	4,200.00	3,800.00	-	-	52.50
PUMPS	8,000	-	4,200.00	3,800.00	-	-	52.50
TOTAL EXPENDITURES	8,000	-	4,200.00	3,800.00	-	-	52.50
REVENUES OVER/(UNDER) EXPENDITURES	(8,000)	-	(4,200.00)	(3,800.00)	-	-	-

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget
Target
33%

54-2014 BOND FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
WATER DISTRIBUTION							
CAPITAL OUTLAY	446,600	239,466	161,166	45,968	175,330	1,158.00	89.71
WATER DISTRIBUTION	446,600	239,466	161,166	45,968	175,330	1,158.00	89.71
ORGANIZATIONAL							
DEBT SERVICE	-	-	-	-	-	-	-
ORGANIZATIONAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	446,600	239,466	161,166	45,968	175,330	1,158.00	89.71
REVENUES OVER/(UNDER) EXPENDITURES	(446,600)	(239,466)	(161,166)	(45,968)	(175,329.51)	(1,158.00)	(89.71)

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget Target 33%

24 -SAN JUAN E. D. C. FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
SALES TAX REVENUE	970,000	259,158	-	710,841.63	89,809	68,064.53	26.72
OTHER REVENUE	50,020	1.88	-	50,021.88	(3)	-	0.00
OTHR FINANCING SOURCES/U	-	-	-	-	-	-	-
TOTAL REVENUES	1,020,020	259,160	-	760,863.51	89,806	68,064.53	25.41
EXPENDITURE SUMMARY							
SAN JUAN ECONOMIC DEV							
SALARIES & WAGES/BENEFIT	195,414	46,390	-	149,024	13,356	14,704	23.74
PURCHASED PROF/TECH SRVS	136,625	43,444	-	93,181	9,266	4,500	31.80
PUR PROP SRVS & OTH SRVS	76,840	27,055	-	49,786	5,128	4,565	35.21
SUPPLIES	5,600	3,429	-	2,171	1,161	525	61.24
CAPITAL OUTLAY	10,500	447	-	10,053	43	43	4.26
DEBT SERVICE	333,265	31,793	-	301,472	-	-	9.54
MISCELLANEOUS	261,776	4,864	-	256,912	3,286	173	1.86
SAN JUAN ECONOMIC DEV	1,020,020	157,421	-	862,599	32,240	24,509	15.43
OTHER PROJECTS							
MISCELLANEOUS	-	-	-	-	-	-	-
RETAIL INCENTIVES	-	-	-	-	-	-	-
OTHER PROJECTS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,020,020	157,421	-	862,599	32,240	24,509	15.43
REVENUES OVER/(UNDER) EXPENDITURES	-	101,739	-	(101,736)	57,566.62	43,556	-

City of San Juan, Texas
Budget Expenditures Report
January 31, 2019

Budget Target 33%

29 -SAN JUAN ECONOMIC DEPNT. CORP FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Dec-18	Jan-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	1,094,356	-	1,094,356	1,090,000	4,356	-
OTHR FINANCING SOURCES/U	-	-	-	-	-	-	-
TOTAL REVENUES	-	1,094,356	-	1,094,356	1,090,000	4,356	-
=====							
ORGANIZATIONAL EXPENSES							
DEBT SERVICE	-	1,087,872.64	-	(1,087,872.64)	1,087,872.64	-	-
ORGANIZATIONAL EXPENSES	-	1,087,872.64	-	(1,087,872.64)	1,087,872.64	-	-
TOTAL EXPENDITURES	-	1,087,873	-	(1,087,873)	1,087,873	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	6,483	-	6,483	-	4,356	-

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, August 14, 2018

TIME: 6:30 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Jesse Ramirez, Commissioner
Criselda Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Brenda Escalante, Administrative Clerk
Nayeli Guerrero, Records Manager
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzalez, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Antonio Jaramillo, Interim Director of Planning
David Salinas, Interim Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Amy Martinez- Nagy, Interim Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:30p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Rick Ramirez and Esmer Marmolejo

V. PRESENTATIONS

A. Presentation of Department Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.

DISCUSSION: City Manager, Benjamin Arjona stated that under presentations we had departmental reports from Planning and Zoning, Parks and Recreations, San Juan Memorial Library and The department of Sanitation. Every department director is present and available should you have any questions. Mayor Mario Garza asked if there were any questions for the directors at this time. Commissioner Jesus “Jesse” Ramirez, ask if Mr. Benjamin Arjona was the one that provided the report for the 4th of July celebration. Mr. Benjamin Arjona responded that it had been Patrick Willingham from Parks and Recs not himself. Commissioner Jesus “Jesse” Ramirez was unsure if anyone could answer his question but wanted to know if there had been any revenue coming in from given event. Mr. Arjona answered that in fact there had been some revenue coming from the food booths, and asked Leroy Gonzalez, Director of Finance exactly how food booths did they have. Patrick Willingham answered there had been \$900 worth of revenue and \$623 from the drinks. Commissioner Jesus “Jesse” Ramirez asked if there had been any contribution on behalf of the EDC this time. Benjamin Arjona explained that the pending sponsorship from EDC was for Noche de Paz not the 4th of July. Also mentioning there was \$9500 that came in from the sponsors for Noche de Paz that were still pending but that sponsorship had just came in today.

Mayor Pro-Tem, Pete Garcia asked if David was the one working on the issue about the drain. Benjamin Arjona stated that was an item he wanted to discuss himself. He explained the Utilities Director, David Salinas was already working on an item to present to the commission, there seems to be some roots growing inside the pipes. The utility director is well aware of the drainage problem and we are working on that so that we can take care of that matter. Commissioner Leonardo “Lenny” Sanchez stated that since the first day that there was a stretch of rain Mayor Mario Garza, Benjamin Arjona and David Salinas and he were there and that’s when they identify the issue. Mayor Mario Garza explained that this was not the first time that the issue has arisen; this has been going on like Ms. Esmer mentioned. Adding that he knows it’s been falling through the cracks and he’s aware that it’s an issue that needs to be addressed. City Manager, Benjamin Arjona agreed, explaining that in fact they were addressing the item but it wasn’t going to be as simple as just going in. We will need to open up those lines, some of them are kind of old, but we are going to be redoing them. Benjamin Arjona directed himself to resident Esmer Marmolejo advising her if there were any questions he would be in his office. Mayor Mario Garza reestablished anyone can feel free to call Mr. Arjona so he can go ahead and better assist and thanked Mrs. Marmolejo for being present. Commissioner Leonardo “Lenny” Sanchez, emphasized he wanted to make sure that when projects are completed somebody is there to inspect those same projects after the fact, because the contractors leave a lot of mess. For example you drive on Oblate St right now there’s house of rocks and dirt along the curb which stops the water from actually going through and into the drainage if you go to Citrus and Oblate and you look to the North East corner there is a drain that is totally clogged of debris. Adding that he talked to Mayor Mario Garza about it the other day; it looks really bad even right now when he drove by he could see the wads of debris. The intersection of Ebony it’s really dirty with a lot of rocks in the area. Explaining he wasn’t sure if it was the contractor’s responsibility or the cities but once the contractor is done someone from the city should go inspect it. Benjamin Arjona assured it would get taken care of by tomorrow. Resident Esmer Marmolejo, added a comment that Frontage Rd going east where Steward Rd hits that’s another one that is clogged. Mayor Pro-Tem Pete Garcia said there use to have a white stripe in the sides and they don’t have them are they going to put them on. Benjamin Arjona responded that was not part of the bid it isn’t required by the city because it’s a city street, but if they’d like the stripe could get done.

Pete Garcia continued with his concern coming from the weekends the church that is there and the area a lot of cars parked in the side and it would be kind of neat to have the stripe. Benjamin Arjona asked if this was on the church side. Pete Garcia explained on one side there is the fire lane they have a whole strip in red but on the opposite side to the west side it had the white stripe. Commissioner “Neto” Guajardo asked how we were doing with the materials to cover up some of the potholes and if we needed any more material. Eric Muñoz, Streets and Alleys Supervisor answered on the potholes asphalt was just ordered and

will be arriving tomorrow. We're going to order a boatful which is a trailer full and I do have some addresses that we have to take care off. Erick Munoz adding it's was the same material that had been used recently which last longer out there. Commissioner "Neto" Guajardo questioned if one of the city vehicles she saw parked on 9th street was in working conditions or not.

Erick Muñoz went on to explain the bearings had given out on that vehicle but the proper budget adjustment to go ahead and move some monies over so that part was ordered already, it was approved and there is a PO so we'll be getting that part and we'll finish up that area.

Mayor Mario Garza, Any other questions? If not we'll move on.

B. Presentation on National Night Out

DISCUSSION: Benjamin Arjona started with the next item which was the presentation on National Night Out. Captain Cazarez and Sargent Lopez were welcomed in. My name is Jose Robles, San Juan Police Department. I'm here to do a brief presentation on the National Night Out it's on the 31st and we'll be having it at our new police department at 301 E Ridge Rd from 5 pm to 8 pm. We already have generators allocated for the event because we'll have it behind the new PD since we have no electricity that's why we have the generators. Restrooms will be available for the public within the lobby. We have backpacks to give away and we have over 20 vendors from snacks, drinks to arts and crafts. We also have multiple agencies to be attending. For the music we have two bands, we have Texas Sweethearts out of Weslaco and Modos for entertainment.

Mayor Mario Garza was curious as to who decided on the change of mind from Mayfield Park to the Police department and also who made that decision if it was the Police Department or the Crime Stoppers. Captain Cazares answered the reason why it was moved to the Police Department is because the departments is still not well known to the community so the idea was to bring more notice to the department. Let the community know we're here locally with them so that was one of the reasons why we decided to do it at the Police Department.

Mayor Mario Garza responded he figured that in Mayfield Park there is more parking and it has easier access but you brought up a good point. He showed appreciation and thanked them. That's the only question he had for the gentleman. Police Chief, Juan Gonzalez came forward wanted to also add the fact that one of our officers that's assigned to a Drug Task Forces has received a very prestigious award as narcotic officer of the year for our South Texas Region so that's a plot for the work we're doing with those federal agencies, plus the department. The commission allowing us to be in partnership with the task forces, the department was built through asset forfeiture funds for the majority rate. So he just wanted to share that with the commission. Mayor Mario Garza thanked him.

VI. Discussion and Possible Action

A. Discussion and Possible Action to Authorize the City Manager to Execute a Budget Amendment out of Retained Earnings in the Sanitation Department to Cover Repair Cost for the Sanitation Department and Authorize the City Manager to Execute All Related Documents and Budget Amendment as Needed.

DISCUSSION: Benjamin Arjona proceeded with this is the item that we're pending in repairs on a unit. The cost on that particular unit is \$11,000 it's in the shop so we are asking for authorization to go ahead and authorize this budget amendment so that we can fix the truck and put it back to operation.

Commissioner Jesus “Jesse” Ramirez questioned if the amount \$11,000 was correct. It was. Mayor Mario Garza asked if there were any questions. There wasn’t.

Mayor Mario Garza made motion to approve and was seconded by Commissioner Sanchez. Motion Carried Unanimously (5-0)

B. Discussion and Consider Proposed Tax Rate for the City of San Juan for Fiscal Year Beginning October 1, 2018 through September 30, 2018 and Setting Public Hearings.

DISCUSSION: Mr. Leroy Gonzalez, Director of Finance began, Good afternoon Mayor and Commissioners. In accordance with the property tax law if the proposed tax rate of 6993 will exceed the effective tax rate of 6988 or a roll back tax rate of 7480 a record vote must be taken and also scheduled two public hearings. The two public hearings will be scheduled for Tuesday August 28th at 6:30 pm, For the first hearing and the second hearing on Tuesday September 11th at 6:30 pm. This item is to take a vote to set up the meetings for the first public hearing and the second. Mayor Mario Garza asked if there were any questions for Mr. Leroy but there wasn’t.

Mayor Pro Tem Pete Garcia made motion to approve and was seconded by Commissioner Ramirez, motion passed (5-0)

C. Discussion and Possible Action Authorizing City Manager to Execute Budget Amendment for Retained Earnings in the Amount of \$35,000.00 for the Purchase of Tires and 90 Gallon Containers.

DISCUSSION: City Manager, Benjamin Arjona informed that this was an item that was brought before the last meeting however there was a question as to whether it was 28,000 or 35,000 that was brought up by Commissioner Jesus “Jesse” Ramirez. And the answer is 28,000 however when we went back to the office the following day it was discovered that indeed it was a \$35,000 so we decided to bring it back so it was approved accordingly. Commissioner Jesus “Jesse” Ramirez questioned if they were approving an additional \$7,000 or \$35,000. Benjamin Arjona answered \$7,000 and asked the last action to be disregarded. Commissioner Jesus “Jesse” Ramirez asked if a total was going to be written. Benjamin Arjona answered yes, so it’s a total of \$35,000 instead of \$28,000. Commissioner Jesus “Jesse” Ramirez directed himself to counsel Criselda Palacios, he asked if on the previous agenda item that was already approved they would have to go back and resend that vote. Criselda Palacios answered yes.

Commissioner Jesus “Jesse” Ramirez motioned to resend that portion of the item and was seconded by Mayor Pro Tem Pete Garcia, Motion carried (5-0).

VII. CONSENT AGENDA

A. City Commission Meeting Minutes- June 26, 2018

DISCUSSION: City Manager, Benjamin Arjona started on the last item for consent agenda; we have the City Commissions Meeting minutes from June 26, 2018.

Mayor Pro Tem made motion to approve and was seconded by Commissioner Sanchez. Motion passed (5-0)

VIII. ADJOURNMENT: 6:52 pm

**Mayor Pro Tem Pete Garcia made motion to Adjourn and was seconded by Commissioner Sanchez.
Motion passed (5-0)**

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

SAN JUAN CITY COMMISSION SPECIAL CALLED MEETING

TUESDAY, September 18, 2018 AT 6:00 P.M

DATE: Tuesday, September 18, 2018

TIME: 5:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Jesse Ramirez, Commissioner
Criselda Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Nayeli Guerrero, Records Manager
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzalez, Interim Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks and Recreation
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Amy Martinez-Nagy, Interim Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00p.m.

II. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTER:

A. Presentation and discussion on City of San Juan annual Budget for Fiscal year beginning October 1, 2018 to September 30, 2019.

DISCUSSION Mayor Mario Garza introduced the item and Benjamin Arjona, City Manager, gave presentation. Mr. Arjona mentioned that it was a little bit of a challenge to balance the fiscal year budget, because there is an account where we have the storm water drainage account. This account was initially set aside; it was supposed to be on its own like an enterprise account. Mr. Arjona mentioned that it was never set that way so this

time around they worked on it and separated them so they are two different accounts the general account and enterprise account. Mr. Arjona also added that just in that alone there is about two hundred eighty thousand dollars' worth of revenues that we are not accounting for in the general funds and that is why we had difficulties trying to balance it. Mr. Arjona thanked the staff for working and helping out on the budget. Mr. Arjona presented the budget to the commission and mentioned that some cut were made across the board. Mayor Mario Garza asked Mr. Arjona what was the total cut. Mr. Arjona replied that cuts were mainly done in the following line item travel and training, supplies and capital outlay like for trucks used for sanitations and utilities. Mr. Arjona mentioned it doesn't mean that we will not be looking into additional equipment. Mr. Arjona also mentioned that they are looking into leasing so the first payment is not necessarily this coming fiscal year and not to the next fiscal year.

Mr. Arjona went over the budgets revenue and expenditures to show that even though the Enterprise Found account was put aside it actually shows there was an increase in revenues for the department under the general fund. Mr. Arjona mentioned that the total revenue for this year is \$11,537,967 versus last years that was \$11,580,527 which is a bit less this year than last year but keep in mind that the city has the storm water drainage fund that is a two hundred and eighty thousand. Mr. Arjona also mentioned that under the total expenditures it's the same on revenues as it was balanced down to the penny. Mr. Arjona and Leroy Gonzalez, Finance Director stated that this year there's less expenditure than last year due to street improvements and the construction of the Public Safety building. Commissioner Leonardo "Lenny" Sanchez asked if the expenditures on the Police Department were coming out from the general fund or through asset forfeiture funds. Mr. Arjona replied that besides the \$1,000,000 that was coming from the asset forfeiture fund the city's general fund also contributed a million dollars. Mr. Arjona also added that the city also made another million dollar contributions for the street improvements.

Commissioner Ernesto "Neto" Guajardo asked what cuts were being made for the Fire Department. Mr. Arjona mentioned that they requested a new building but it was never established. Commissioner Leonardo "Lenny" Sanchez asked if the departmental heads where advised of these certain cuts. Mr. Arjona replied that on the first cut they do consult with the department heads. Mr. Arjona also added that other cuts made are overtime, office supplies and travel and training those are the ones been cut to balance the budget. Mr. Arjona mentioned that another plus reflects on the budget with additional staffing that was received from the grant for the Fire Department. Fire Chief Tirso Garza added that they received another grant and it will be brought before the City Commission on the next meeting. Mr. Arjona stated that once it gets approved a budget amendment will be done as additional revenue to the city and since that is done it will reflect in the budget.

Mr. Arjona continued with revenues and expenditures for the Solid Waste Department the total revenue is at three million sixty-eight thousand dollars versus two million eight hundred ninety thousand nine hundred forty three from last year to this year there is an

increase and if you look at the expenditures it's pretty much even. Mr. Arjona moved on to the Park Development and mentioned that they are estimating a collection of \$30,000 worth under revenues and under expenditures they will be allocating \$25,000. He also mentioned that it doesn't mean that the \$25,000 will be used it's just an estimated, and additional \$5,000 are there just for that particular purpose. He added that they are looking at doing some enhancements to the Municipal Park.

Mayor Mario Garza asked Mr. Arjona what kind of enhancements they are planning to do. Mr. Arjona replied that it would be baseball, improvements like fencing and back stops, also canopies and barbecue pit improvements throughout the park. Mr. Arjona Stated that the PSJA School District will be contributing with the park enhancement, as the PSJA ISD will be hosting games at the Municipal Park. Mayor Mario Garza also stated that for the record they will be meeting with Dr. King to discuss the Interlocal. Mr. Arjona continued with the current year miscellaneous grants that are at four hundred thirty six thousand. And for the expenditures first is the Police Department where they're getting on the average of two hundred thirty five thousand and the second is at one hundred seventy-four and this one is for three years.

Mr. Arjona mentioned that under the storm water fees are collected on yearly basis and no history is available because this account was on the general fund and now it has been moved over to the enterprise account. He also added that they are looking at about two hundred eighty-seven thousand worth of revenues and two hundred eighty-seven thousand worth of expenditures. Mr. Arjona stated that four additional staff members are included in this account. He also mentioned that this year they are looking at purchasing a sweeper, but because of the cost of two hundred and eleven thousand instead paying it cash we can lease it for three or five year plan. David Salinas, Interim Director Public Work/Sanitation, sweeper rotating based on quadrants. Mayor Mario Garza asked if it would be easier to run the machine from 11:00 pm through 7:00 am. David Salinas replied that around commercial areas they can but residential areas they can't due to parked cars outside the homes. Mr. Salinas also mentioned that Eric Muñoz, Street/Alleys Supervisor has a schedule running at around 5:00am at the commercial areas and then more to streets. He also added that they are working only with the second driver as they are losing staff due to the pay. Commissioner Leonardo "Lenny" Sanchez mentioned that for him the heavy traffic time would be from 6:00am to 8:00am and maybe entertain the option to have a night crew in the commercial area.

Mr. Arjona continued with current revenue for the Utility Fund total estimated revenue was at five million four hundred eighty seven thousand three hundred versus last year shy about fifty thousand. He stated that for the expenditures it's balanced with the revenue which includes the transfer monies that are used to pay debt. Mr. Arjona mentioned that this year they are going out for uniform bid proposals, in order to standardize everybody. He added that it will be only one payment; also they increased twenty five dollars more for a total of one hundred dollars for steel toe boots. Commissioner Leonardo "Lenny" Sanchez asked how many meter readers does the city have. Leroy Gonzales replied that they have three, 1 crew leader and 2 meter readers. Mr. Arjona mentioned that they are

currently working in the comprehensive study and they might have enough for smart meters. David Salinas added that the 6,300 meters would reduce the cost. Commissioner Leonardo “Lenny” Sanchez asked how long it takes the 3 meter readers to do the whole city. Leroy Gonzales replied that between 2 to 3 weeks. Commissioner Leonardo “Lenny” Sanchez asked what other duties the meter readers do. David Salinas mentioned that meter readers also repair water leaks. Mayor Mario Garza asked if there any complaints when switching or replacing meters. Mr. Arjona mentioned that everybody assumption when getting a new meter they should be getting a more accurate reading which would be less but it’s the opposite, its 100% accurate.

Mr. Arjona continued with the personnel request summary for every single department, reclassification that is taking place, promotions and capital outlay for every single department. Commissioner Ernesto “Neto” Guajardo asked if they would have to reapply for positions. Mr. Arjona replied that it’s just placing employees where they are supposed to be at. Mayor Mario Garza asked how many code enforcements the city has. Mr. Arjona replied that they’re adding one more under sanitation making that three. David Salinas stated that the primary job for the new code enforcement officer is to address the solid waste issues. Mayor Mario Garza asked if the city is educating the citizens before citing them in reference to the brush.

Mr. Arjona replied that they have been talking to the media people about it to come out with a city guide marketing plan to educate the citizens. Mayor Mario Garza mentioned that it should be attached to the water bill. David Salinas stated it’s easier if they do a mass mail out as some residents have water accounts with the North Alamo Water Supply. Mr. Salinas mentioned that they are working on something to post on the city’s website to educate the citizens the proper way to dispose of brush. He also mentioned that clean brush is recycled and it turned into mulch which is used to cover the landfill. Mayor Mario Garza recommended for the city to put out roll-off containers or opening the site on Saturdays where the citizens can go dump bush or debris. David Salinas mentioned that in order to place an open container they have to have someone controlling it, if not they will end up with all kind of debris in the container. He also mentioned how the city will have to pay the waste fees to dispose of it. Commissioner Ernesto “Neto” Guajardo mentioned that they have to keep an eye on construction companies. David Salinas stated they would like to start a clean sweep program with the help of Keep San Juan Beautiful and the help of volunteers.

Mayor Mario Garza asked Mr. Salinas if they’re backed up with brush pick up schedule. Mr. Salinas replied that at this moment they are about one month and half behind. Mayor Mario Garza asked how they handling that and what’s the plan are. Mr. Salinas mentioned that they have two crews working in two different areas and trying to focus to finish all alleys. Mayor Mario Garza stated that he understands that things happen and that its no one’s fault, but it does look bad. Mr. Salinas mentioned that the City of San Juan doesn’t charge a brush fee and that every other city has a brush fee. He also added that getting rid of brush cost a lot of money. Commissioner Leonardo “Lenny” Sanchez stated they should work on some kind of PSA for the citizens on the social media for

every department. He also added that the city should hire a company to come do an entire city clean up to start fresh and if it falls behind again we can see what is not working. He mentioned that continuing educating the citizens is the key. Mr. Arjona mentioned that he and the mayor talked about the one time sweep maybe doing it quarterly or twice a year. He added he is currently working on proposal from different waste management. Mayor Mario Garza mentioned that they're also working on some kind of newsletter, mailed out quarterly to citizens to inform them what new or what's going on in each department. Mayor Mario Garza thanked everyone for their hard work.

III. PUBLIC HEARING ORDINANCES

A. Hold first Public Hearing and Consider Ordinance Adopting the Budget for the City of San Juan, Texas for Fiscal Year Beginning October 1, 2018 to September 30, 2019.

Public Hearing Opened at 6:57

Resident Rick Ramirez stated he is against the new budget. Mr. Ramirez also stated that other citizens couldn't find the live feed for the meeting. Mr. Ramirez mentioned that this year's budget only had 13 pages when before it was over 100 pages with all the budget highlights and that the packet should be available to the public. Mr. Ramirez also stated that there are several items from the general fund that are going from \$10,000 up to \$100,000 increase. Mr. Ramirez also added that the brush media was talked about over a year ago and hopefully this time around it gets done as he feels he's wasting his time.

Public hearing closed at 7:00 pm

Commissioner Leonardo "Lenny" Sanchez motioned to approved and seconded by Ernesto "Neto" Guajardo. (3-0)

IV. ADJOURNMENT AT 7:00PM

Commissioner Leonardo "Lenny" Guajardo motioned to adjourn and seconded by Commissioner Ernesto "Neto" Guajardo, Motion Passed (2-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, September 25, 2018

TIME: 6:30 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Jesse Ramirez, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Sesein, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning
David Salinas, Interim Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Amy Martinez- Nagy, Interim Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:30p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Mayor Mario Garza led the Pledge of Allegiance.

V. PRESENTATIONS

- a. Presentation of Departmental Reports: Department of Finance, Police Department, Municipal Court, Fire Department and Department of Utilities.

DISCUSSION: City Manager Benjamin Arjona informed the commission that the directors for the departments were present for any questions. Mayor Pro Tem Pete Garcia asked Mr. Patrick Willingham, Director of Parks and Recreation, what has been the delay on the mural. Mr. Willingham responded that he had been in a meeting with City Manager, Benjamin Arjona. Mr. Willingham further stated that the only delay was that they are looking at the whole complex. We are looking at the complete complex and seeing what upgrades, expansions if any are going to take place. Mr. Willingham informed that he was asked to hold off on any improvements until everything is finalized and then move forward.

Mayor Pro Tem Garcia stated that when is approved by the Commission he expects people to ably with the Commission's request. The commission approved the mural, action was expected. Mayor Pro Tem asked why the mural has been stopped for a year and a half.

Mayor Mario Garza explained that the mural hadn't been stopped; it was asked to be held off. Since the City is working on an Interlocal agreement with the school district as a courtesy they were going to ask if they were okay with the Mural. Commissioner Jesus "Jesse" Ramirez stated to echo what Mr. Willingham said, he was given the direction to stop working on it. Mr. Arjona, City Manager responded that he was not told to stop, but to hold off on the project. Pete Garcia, Mayor Pro Tem responded so when you say hold off that means the project is not moving forward. He further stated regardless of the verb it is not moving forward. If the item was approved if you want to stop it and make a change then we should rescind the item.

Mayor Mario Garza asked Mayor Pro Tem; on the agenda you added the sports complex, right? To which Mayor Pro Tem Garcia responded yes, the mural that is in the sports complex. Mayor Mario Garza responded that those were two different items.

City Attorney, Rick Palacios advised to wait and discuss the items in order.

- b. Proclamation Recognizing October 23-31,2018, as National Red Ribbon Week in San Juan, Texas.

DISCUSSION: Mr. Benjamin Arjona, City Manager stated that the Proclamation recognizes October 23rd-31st as National Red Ribbon Week and proceeded to read it to the audience.

VI. PUBLIC HEARING/ ORDINANCES

- a. Hold Second and Final Public Hearing and Consider Ordinance Adopting the Budget for the City of San Juan, Texas, for fiscal Year Beginning October 1, 2018 to September 30, 2019.

DISCUSSION: Mr. Leroy Gonzalez, Finance Director informed the commission that he had included the budget highlights for the fiscal year 2018-2019 in their packet. If they had any questions he was readily available.

Mayor Mario Garza opened the Public Hearing at 7:01 pm

Rick Ramirez came forward and stated that he's against for simple reason that no actual numbers or an actual packet was presented the previous years. Specific information is not provided. Mayor

Mario Garza asked if anyone else was for or against and if the commission had any questions. Commissioner Jesse Ramirez asked on Noche de Paz, about the Employee Christmas Event and Thanksgiving Event. Commissioner Ramirez asked Mr. Leroy Gonzalez, Finance Director, that he noticed that Noche de Paz doesn't fall under special events. Mr. Gonzalez replied that it falls under Hotel Motel.

Commissioner Ramirez asked Planning and Zoning, the numbers the commission approved \$12,000 for engineering and architectural services but on the number provided in the budget shows \$22,000. Mr. Gonzalez replied that there was a budget adjustment along the way. Commissioner Ramirez asked if it was brought to the commission for approval. Mr. Gonzalez explained that a budget undistinguished to any other it does not go to the commission if it's amended the budget then it will come into the commission. Commissioner Ramirez asked Mr. Gonzalez if there was any way for him to provide documentation that shows what adjustment has been done. City Manager, Benjamin Arjona advised that we can provide a report on all the budget amendments.

Commissioner Ramirez asked on the media \$30,000 he asked if we were hiring somebody in house or we were going off for RFQ's? City Manager, Benjamin Arjona informed that there's been someone who's been hiring and doesn't have to go through the commission for approval. Commissioner Ramirez asked in reference to the project manager and requesting \$60,000 on the budget. City Manager Mr. Arjona explained that it's in a reimbursement process, and we cannot put it as a reimbursement yet because we don't have the money. Once it's committed, then we'll do the amendments. This is a professional service therefore; it doesn't require a commission action.

Commissioner Ramirez asked for Parks and Recreation on the debt service of \$35,000 and loan interest of \$22,000. Commissioner Ramirez questioned Parks and Recreation for travel and training going from \$4,000 to \$17,000. Mr. Leroy Gonzalez explained that it was a budget adjustment along the way for a higher amount. Mr. Patrick Willingham, Director of Parks and Recreation explained that the adjustment was made due to teams going to Louisiana, Houston and 50 athletes going to Texas College Station, Texas A&M games. The money will be use to cover the expenses for hotel, and meals.

Commissioner Ramirez explained that reclassification should have waited until they had received the comprehensive study or until being finalized. Mayor Mario Garza asked what the status on the study. Ms. Cordero, Director of Human Resources stated that they are already on board and have started the project. Commissioner Lenny Sanchez asked how long the company has been in place and when did they start. To which Ms. Cordero replied that it started in March and explained that what has been taking long has been the information from the departments regarding the job descriptions. The cities are going to be surveyed based on our job titles and salaries. Commissioner Lenny Sanchez asked Mr. Arjona, City Manager how long has the Comprehensive Plan been in process. Mr. Arjona answered, it started 6 maybe 8 month ago. Mr. Arjona stated that there are some job descriptions that are over 10 years old, therefore had to be redone. Documentation has gone back and forth until a final draft was created. Now they are surveying other cities, typically that's what takes longer. Mr. Arjona further stated that they learned that the consultant is critically ill a couple of weeks ago, maybe three weeks ago but prior to that we were not notified. Shortly after the consultant contacted the City that she found someone else to continue the study.

Commissioner Jesse Ramirez asked if the delay was on our part. He knows that they approved it when San Juanita Sanchez was Mayor, so it's been awhile and asked if the contract had a delivery due date. Ms. Cordero replied that there was a delivery we were obviously aiming for which was

before the Final Budget approval. The last communication they had from the new person taking over, are the job description questionnaires to be able to compare with other cities such as rates; they're hoping that the comprehensive and job descriptions will be completed by November. Commissioner Ramirez asked if we were going to use the information for the upcoming budget cycle. Ms. Cordero replied that's what she was hoping for. Commissioner Lenny Sanchez asked for clarification that we will be using the historical information from the past until we receive the information for the following year. Ms. Cordero stated that from what they are providing, we're going to be current and as far as the surrounding cities that the commission approved it's going to be current as far as the pay. In Essence right now most of the cities are going through their budget so I think the pay is what's going to be the most current. Commissioner Lenny Sanchez, said that he's biggest concerned was that the information we've been using has been from 2015. He advised that the city needs to reevaluate the study. Commissioner Ernesto Guajardo agreed that in three years there could be changes.

Public Hearing closed at 7:16 pm

Mayor Pro Tem Pete Garcia made a motion to approve and was seconded by Commissioner Ernesto "Neto" Guajardo. Commissioner Jesse Ramirez voted against. Motion Passed Unanimously (4-1)

VI. CONTRACTUALS/RESOLUTIONS

- a. Discussion and Possible Action Authorizing the City Manager to Enter Into an Agreement for the Purchase of Unleaded Plus and Diesel Highway Fuel.

DISCUSSION: City Manager, Benjamin Arjona presented the next item and informed that we went up for bids, however, when we went out for bids, there was only one response. Mr. Rene Jaime, Director of Purchasing came forward and informed to the commission that bid number 1873914 for the purchase of unleaded plus some diesel highway fuel was advertised in the advance news journal on August 29th and September 5th of 2018. He further stated that as the City Manager said there was only one response and was from the vendor that we're currently using which is Gold Star petroleum. Mr. Jaime explained that it was his understanding that we haven't had complaints from their service. They are also providing the tanks that we need to store the fuel and from the interim directors, their prices are in line with the market.

Commissioner Jesse Ramirez made motion to approve and was seconded by Mayor Pro Tem Pete Garcia. Motion Passed Unanimously (5-0)

- b. Consider Resolution in Support of Strengthening the Texas Trauma Network.

DISCUSSION: Mario Lizcano, Administrator of Corporate Affairs from Doctors Hospital at Renaissance came forward and introduced himself. He presented the item and hoped for approval from the commission. He further stated that the American College of Surgeons states that it's required that we have a trauma level when we have over a million people in our MSA. At this point we're about 1.4 million and we don't have a trauma level center. Just in comparison to Houston where you have the Woodlands and Sugar land areas both have trauma level centers with the same amount of MSA as ours. He informed that they are working diligently with all our surrounding cities, our counties as well as our University of Texas RGV to ensure that we have this network built. He mentioned that they are asking for help of the commission to move forward with this legislative session to look for funds. He asked for consideration this evening to support the trauma network. Mayor Garza asked if the session will be coming January 2nd 2019. Mr. Lizcano replied yes.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Mayor Pro Tem Pete Garcia. Motion Passed Unanimously (5-0)

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. Consider Authorizing the City of San Juan, Texas Supporting a Grant Application for Financial Assistance Submitted Under the Fiscal Year 2017 for Assistance to Firefighters Grant in the Amount of \$12,110.

DISCUSSION: City Manager, Benjamin Arjona mentioned that this grant was submitted by Hollis and Rutledge Associates, it's a grant that was awarded to the city of San Juan. We are asking for eight automated external defibrillators for the City of San Juan. There is a 10 percent contribution from our side; our match is \$1,210 for a grant of \$12,110. Tirso Garza, Fire Chief informed that we complied the information for the consultant on this grant submitted for 15 but was limited to acquire eight. After speaking with Mr. Arjona, we are probably going to be utilizing 4 at the Fire Department which will leave us with four to set up either at the Library, Public Safety Building, or City Hall

. Commissioner Ramirez asked if one of the EDE machines can be used by Parks and Recreation considering the fact that they have a lot of participation with the sports. Fire Chief Garza replied that yes, once we get them we can pretty much determine where we want them placed and informed that we want something compatible to the school district.

Commissioner Lenny Sanchez made motion approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motioned passed unanimously (5-0)

- b. B. Consider Awarding proposal for Emergency Ambulance Service to be provided to the City of San Juan and Authorize the City Manager to negotiate a Professional Services Agreement with the Selected Firm.

DISCUSSION: Fire Chief, Garza informed that they went for proposals for the contract for Emergency Ambulance Services and that we received two proposals as presented earlier before the meeting. Fire Chief mentioned that we currently have Medcare EMS. Fire Chief made a recommendation for Medcare EMS and asked for commission approval. Mayor Garza asked Fire Chief how long he has been chief of Fire Department, Chief responded 13 years. Mayor asked for how long has Medcare been with the city and chief responded 8 years. Mayor Garza asked Fire Chief if within the 8 years if he has had any issues with the service, Fire Chief responded nothing offhand and informed that anything they received in writing from Fire Chief, they make it their priority.

Mayor Pro Tem Pete Garcia asked if they were going to have enough units. Fire Chief informed that they have their station on West 495 and they have 3 units available when we only require two. Commissioner Guajardo asked if Fire Chief monitors the ambulance when they are out and if he gets someone else to cover. Fire Chief responded that he stream lines all the calls through the radio and calls the dispatch for the volunteers.

Mayor Mario Garza made motion to approve and was seconded by Commissioner Neto Guajardo Motion was passed unanimously (5-0)

c. Consider Approval of Economic Development Corporation 2018-2019 Budget.

DISCUSSION: Mr. Villarreal, Director of EDC presented the budget for the year 2018-2019 and informed that a balance budget has been approved by the EDC Board. Mayor Garza asked if there were any questions for Mr. Villarreal.

Commissioner Ramirez asked under miscellaneous there is unused promotional expenses and asked what they were. Mr. Villarreal explained that the state allows us to budget 10 percent of our total budget for promotional expenses and out of that 10 percent we are using in City Events, Mini Grants, and Sponsorship, which leave us with \$30,000 and we call it unused. Commissioner Ramirez said unused but it's not designated. Commissioner Ramirez asked under City Events a \$40,000 has been broken down into what events. Mr. Villarreal responded that it has not been broken down. Commissioner Ramirez asked if from the current budget was there anything unused for that account. Mr. Villarreal answered that currently unused there is \$23,000.

Commissioner Ramirez asked that he was under the impression that EDC was going to contribute to the 4th of July event but apparently they are not. City Manager Benjamin Arjona asked Mr. Villarreal if there were any minutes to reflect the action. Mr. Villarreal responded that he wasn't sure but if it was approved when he wasn't on board then all we are waiting on it's the invoice from the City. The City was informed that there are promotional leftovers. City Manager, Ben Arjona mentioned that there is some confusion as if it was approved or not and we've been looking at the undistinguished, he knows that at one point they had a vehicle budget at a \$20,000 and we came back and the vehicle was not approved. However, the monies were split into 2 whether it was for a bike or could remember for what but it was for the 4th of July. Mayor Pro Tem Pete Garcia said that that \$20,000 for the vehicles was taken off for a truck or a car.

Commissioner Jesus "Jesse" Ramirez made a motion to approve and was seconded by Mayor Pro tem Pete Garcia. Motion was passed unanimously (5-0)

D. Discussion and Action to Rescind the Commission Action Regarding the Expansion of the San Juan Sports Complex.

DISCUSSION: Mayor Pro Tem Pete Garcia explained that he put this item because he wants to discuss it. He told Mr. Arjona that when he called him Mr. Arjona had told him that we had already taken action on this item since and Monday when we talked he said this was in the planning stage. Mr. Arjona had advised Mayor Pro Tem to put his approval for the mural in writing but Mayor Pro Tem Garcia asked why he needs to put something in writing when it has been approved in the commission meeting. City Manager, Ben Arjona informed Mayor Pro Tem Garcia that Mayor Garza and he have been visiting with Dr. King in reference to the mural and decided to put it on hold in case the mural was going to affect any type of work on the building. So we decide to put a hold to it but not to stop it. Commissioner Ramirez agreed to what Mayor Pro Tem stated. Mayor Garza explained that as a courtesy to the school district in reference to doing the upgrades of our parks and just letting them know what the situation on the mural was. We never said for the project to stop. Mayor Garza informed that he will be meeting with Dr. King on Friday. Mayor Garza explained that in reference to the Mayor Pro Tem Garcia mentioning that the project had stopped, he said he was not transpired on what happened a year to a year on a half, he's transpiring what happened a week ago. Commissioner Lenny Sanchez, agreed that we should proceed with the mural and if something needs to fix fixed later then we can reach out to the school district and let them know what we can do. Mayor Pro Tem Garcia asked if maybe Dr. King had an issue with the mural. Mayor Garza answered that that's what they are finding out if maybe Dr. King has an issue, Mayor guaranteed that once we finalize everything, it will come before the commission just like any type of Interlocal and that at the end

of the day putting this item on the agenda, people read it and the first thing they will said is why are we hurting our kids and why are we trying to resend something. Mayor Pro Tem Garcia mentioned that he just doesn't want to be given the wrong information or for our public to receive wrong information. Mayor Garza confirmed that he will meeting with Dr. King Friday at 1:30pm to discuss the mural. Commissioner Lenny Sanchez added that we don't have to approve anything because it's already been approved. Commissioner Guajardo noted that he thinks we should move forward with the mural regardless cause it's already been voted, he agreed with Commissioner Sanchez about moving forward and added that we should see if the engineers can work around it where they can make it look better and let PSJA help us as well. Mayor Garza noted that as a courtesy to the great relationship we have with PSJA what he doesn't want if for them to offer to help us financially. Mayor noted that for the record never did anybody from Parks and Recreation or Mr. Arjona or himself ever put to project to a stop. Mayor Pro Tem Garcia noted that for the record, when the commission approves an item, he expects for action to take place and if someone else gives Mr. Arjona a different direction, for him to contact the commission.

No Action Taken

IX. COSENT AGENDA

A. Cosider Adoption of Ordinance in Second Reading for the Tax Rate Levy for the City of San Juan, Texas, for Fiscal Year Beginning October 1,2018 to September 30, 2019.

B. Monthly Collection Report- August 31, 2018.

DISCUSSION: Mayor Garza asked if there was anything we needed to amend or modify under consent agenda? No.

Commissioner Jesus "Jesse" Ramirez made motion to approve and was Seconded by Mayor Pro Tem Garcia Motion passed unanimously (5-0)

X. EXECUTIVE SESSION 7:42 PM

A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter 551 et seq;

1. Pursuant to Section 551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (City Manager)

XI. RECONVENE 9:12 PM

A. City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 55, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

Mayor Mario Garcia made motion to renew contract with the same term and seconded by . Voted Against ()

DISCUSSION: Commissioner Ramirez made motion based on the discussion that they had in executive session. Commissioner Ramirez noted that the concerns were from the majority regarding the lack of communication; Commissioner Ramirez made motion that Mr. Arjona be placed on probation for a period of 3 months and then they will discuss it again. City Attorney, Rick Palacios asked of it would be for 3 month probation at the same salary terms. Commissioner Ramirez answered correct.

Commissioner Jesus “Jesse” Ramirez made a motion to approve and was seconded by Mayor Pro tem Pete Garcia. Mayor Garza opposed Motion was passed unanimously (4-1-)

XII. ADJURNMENT 9:14 PM

Commissioner “Neto” Guajardo made motion to adjourn and was seconded by Commissioner Sanchez . Motion passed unanimously (5-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, October 22, 2018

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Jesse Ramirez, Commissioner
Criselda Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning
David Salinas, Interim Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PRESENTATIONS

A. Linebarger, Goggan Blair & Sampson, LLP Delinquent Tax Report.

DISCUSSION: Benjamin Arjona, City Manager welcomed Michael Cano partner with the Linebarger Firm. Mr. Cano stated that they are the city's delinquent tax attorneys and that they are in tasked with collecting all the outstanding taxes that are not collected by Mr. Paul Villarreal the tax collector. Mr. Cano mentioned that at the time he submitted the report they only had an 11 month report but at this time he had an annual report to present and explain for a better understanding with the delinquent taxes here in the City of San Juan. Mr. Cano stated they try to contact all the taxpayers who have delinquency with the city vial mail, telephone and home visits. Mr. Cano also stated that when necessary they file lawsuits but they also dispose of some which means they are paid. Mr. Cano mentioned that at times it becomes necessary to foreclose on properties; he also added that they're very proud that they haven't had to displace any families from their home. Mr. Cano added that most if not all of the properties that they sell are not homestead designated properties; meaning that they're empty lots vacant land or abandoned homes. Mr. Cano showed a collection highlight from back in October 2014 to October 2018, comparing the collections from Linebarger and the other firm. He mentioned that they only charge those who pay late, which is a 15% fee which is standard across that industry. He stated that they're proud to say they represent PSJA ISD, Hidalgo County, South Texas ISD, and South Texas College. Mr. Cano mentioned that since they finished the year and September's amount weren't in the report he reviewed the collection of three hundred eighty nine thousand in base tax which gave them a collection rate of 27.13%. Mayor Mario Garza asked if there was an increase in September. Mr. Cano answered that there was an additional thirteen thousand dollars collected in base tax, so the collection the city had at the end of the fiscal year was 27.13% and is the highest rate we've seen in the last few years of delinquent taxes that have been collected. Mayor Pro-Tem Pete Garcia added that they still have to shop around since the cap on the delinquent is 20% and it's them who represent the tax payers. Mr. Cano agreed with Mayor Pro-Tem Pete Garcia. Mr. Cano also mentioned that there has to be a penalty for paying late if not everyone's going to want to pay late. Mayor Mario Garza asked if there were any other questions for Mr. Cano

B. Proclamation, Proclaiming October 31, 2018 as Girls Scout Day.

DISCUSSION: Benjamin Arjona, City Manager stated there was nobody representing the Girl Scout.

C. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation, Finance Department, Fire Department, Utilities Department, Police Department, and Municipal Court.

DISCUSSION: Benjamin Arjona, City Manager stated the department directors are present if they have further questions regarding their departments. Commissioner Jesus "Jesse" Ramirez asked Roberto Escobar, Director of Planning and Zoning in reference to the pavement improvement projects in the report it states is 15% complete and the completion date is for the

fall of this year. Mr. Arjona stated it's a typo that its 90 to 95 percent completed. Commissioner Jesus "Jesse" Ramirez asked Patrick Willingham, Parks and Recreation Director if the commission will partake in the Red Ribbon Parade. Mr. Willingham stated that the City of Pharr is handling it this year, but he will follow up with the City of Pharr to obtain the proper information. Commissioner Jesus "Jesse" Ramirez asked Armandina Segin, Library Director if the study rooms are been utilized. Mrs. Segin replied that only one. Commissioner Jesus "Jesse" Ramirez asked what the status on the second one. Mr. Arjona answered that they are waiting on TML to give a directive as to proceed on getting price quotes. He also mentioned that Mr. Jaime is working on some quotes in order to present them to the commission and can probably repair whatever needs to be repair and then get reimbursed by TML. Mr. Jaime mentioned that he started the quotes for the roof repairs and remediation of the mold and that they were provided to the attorney Law Offices of Ramon Garcia for review, so he's been waiting for a response from him. Commissioner Jesus "Jesse" Ramirez asked if the computer lab is working already. Mr. Arjona answered yes, that they went ahead and placed 8 more computers inside the computer room so that the patrons can come in and utilize them. Commissioner Jesus "Jesse" Ramirez mentioned that at the beginning of the year he brought up the fee for copies and it was going to be looked into. He also mentioned that the city is charging .25 cents per copy for students, but the city was going to lower the fee. Mrs. Segin stated she did a survey and the Maximum charged is .15 cents and minimum is .10 cents. Commissioner Jesus "Jesse" Ramirez asked what has to be done in order to amend the fee. Mr. Arjona answered that it needs to be put on the agenda and bring it back with the different proposals to amend the ordinance. Commissioner Jesus "Jesse" Ramirez asked the Sanitation Department that with the garbage pick-ups the city is not providing the service to the commercial clients, what the city is doing. David Salinas, Interim Director of Sanitation/Public works replied that at the moment they have one of two commercial front loaders at the shop and they submit a requisition to get a purchase order to get it fixed, the total time will be about another week delay. Mr. Salinas mentioned that they prioritize the school's first and then they move on to other commercial establishments. Mayor Mario Garza asked Mr. Salinas how they are doing with the brush pick-up. Mr. Salinas replied that they're about a month behind due to the rain as it's hard to get in and out of the alleys. Mayor Mario Garza asked Mr. Salinas how they are doing it with the right of ways. Mr. Salinas mentioned that they are short on staff; they just got one staff member and currently advertise for the additional four that the commission approved so hoping to fill those positions as soon as possible. Mayor Pro-Tem Pete Garcia asked Mr. Arjona to check with an outside company to catch up for the holidays. Mr. Arjona stated that he has reached out to a couple of companies and now he's waiting on one proposal. Mayor Mario Garza asked if they're looking at a onetime sweep or a quarterly idea. Mayor Pro-Tem Pete Garcia mentioned that it should be a one-time sweep for now. Mr. Salinas also mentioned that he should be receiving the proposal for the two brush trucks that were put on the budget for this year. Mayor Pro-Tem Pete Garcia asked to look into the cost of cameras where there is illegal dumping. Commissioner Leonardo "Lenny" Sanchez asked what year is the broken unit. Mr. Salinas replied that most of the units are 2000 plus model and the roll-off containers are from the late 90s. Commissioner Ernesto "Neto" Guajardo asked Mr. Salinas what was the status of on the sewer by Liberty Park. Mr. Salinas replied that it should've been fixed two weeks ago. Commissioner Jesus "Jesse" Ramirez asked Mr. Salinas about the sewer problem on Salinas. Mr.

Salinas stated that they made contact with the family as they don't understand why it's only them and nobody else along that system.

V. APPOINTMENTS.

A. Consider Appointment of Board Members to the City of San Juan Beautiful Board

DISCUSSION: Diana Cavazos, City Secretary informed that they had a list of the current Keep San Juan Beautiful Board. Mrs. Cavazos also mentioned that the board consist of five members serving a two-year staggered term, as per the Keep San Juan Beautiful Board by laws if absent for more than three consecutive times individuals shall automatically be dropped from membership. Mrs. Cavazos stated that along with the information they have one application for Mr. Ramirez and she has two additional applications for Mr. Juan Saldaña and Anthony Villanueva.

Commissioner Jesus "Jesse" Ramirez made motion to appoint Robert Ramirez and Seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed. (5-0)

VI. PUBLIC HEARING/ORDINANCE

A. Hold a Public Hearing to Solicit Input from Interested Parties on the City of San Juan Needs Under the Urban County Program Fiscal Year 32 (2019).

DISCUSSION: Robert Escobar, Director of Planning and Zoning stated that this public hearing was for the Urban County work Plan 32 (2019). Mr. Escobar noted that the Hidalgo Urban county requires the city of San Juan to conduct a Public Hearing and that the available funds are \$295,584. He also mentioned that two interested organizations came in, Meals on Wheels and Nuestra Clinica Del Valle. Mr. Escobar provided the commission with a list of eligible activities that can be worked on for example street and sewer improvements and public service needs. Mr. Escobar stated that the work plan needs to be approved by mid-November and that in the next meeting he will bring it back to the commission along with letters from the different organization and a breakdown of the streets. Mr. Escobar stated that this was just a public hearing and asked if there was anyone in the public that had any comments this was the time.

Public Hearing opened at 6:43 pm.

Public Hearing closed at 6:44 pm.

Commissioner Ernesto "Neto" Guajardo motioned to approve and second by Mayor Pro-Tem Pete Garcia. Motion passed (5-0).

B. Conduct a Public Hearing for the Urban County Program Substantial Budget and Program...

DISCUSSION: Roberto Escobar, Director of Planning and Zoning mentioned that he is conducting this public hearing as they're combining the 2014, 2015, 2016 and 2017 and amending this to combine them together to get a total of \$323,874. He also mentioned that this money would help improve the following streets 12th St., 13th St., Miguel Hidalgo St., Doe St. and

Coil Dr. Mr. Arjona noted that these are monies from previous years and in order to utilize the money in the 2017 fiscal year the city is required to hold a public hearing. Mayor Mario Garza asked when these bids would go out. Mr. Escobar replied that he was not sure. Mayor Mario Garza asked David Salinas where exactly Doe street was at. Mr. Salinas stated that the project on Coil drive will be advertised on November and he also mentioned that this project was granted to Perez Consulting and the design is about 90 percent completed. He also stated that the advertisement for first project is November 8th and the bid opening should be toward the end of November. Mr. Salinas noted that with this money it will also allow the addition of streets or replacing curbs, gutters and adding drainage inlets.

Public Hearing opened at 6:46 pm.

Public Hearing closed at 6:49 pm.

Mayor Pro-Tem Pete Garcia motioned to approve and second by Commissioner Ernesto “Neto” Guajardo. Motion passed (5-0).

VII. CONTRACTUALS/ RESOLUTIONS

A. Consideration and Approval of a Resolution Approving the City’s Plan of Finance Pertaining to the Contrmptlated Issuance of Obligation to be Designated as “ City of San Juan, Texas, Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2018”; Authorizing the City Staff and the City’s Financial Advisor and Bond Counsel to Proceed with this Plan of Finance; and Authorizing other Matters Related to the Foregoing.

DISCUSSION: Benjamin Arjona, City Manager mentioned that under section seven contractual and resolutions the following items A, B and C they all relate to the potential issuance of certificates of obligation for street, curb and gutter improvements and also the construction of City Hall. Mr. Arjona welcomed Mr. Cris Vela who would be presenting the plan of finance and the resolution in items.

Mr. Vela stated that there has been some increases from the federal market open committee and on the Fed Funds rate that have translated into high interest rates across the board moreover, Mr. Vela stated that the chart below shows the preliminary cash flows starting with Colum B ending with Colum P. He also added that one year it gets a little tricky but no increases in assessed valuation and it’s all structured to the existing debt and the new debt is structured around the debt.

Mayor Mario Garza asked Mr. Vela which one he worked more often. Mr. Vela replied that with RBC. Mayor Pro-Tem Pete Garcia asked what would be later down the road. Mr. Vela answered that they would have to select an underwriter tonight in order to contact them and include them in the offering documents. Mayor Pro-Tem Pete Garcia asked what the city’s ratings are. Mr. Vela replied that it’s a single A.

Mayor Pro-Tem Pete Garcia made motion to approve Frost Bank as the underwriter and seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed unanimously. (5-0)

B. Consideration and Approval of a Resolution Relating to Establishing the City's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various City Improvements from the Proceeds of Tax Exempt Obligations to be Issued by the City for Authorized Purposes; Authorizing other Matters Incident and Related Thereto; and Providing an Effective Date.

Mayor Pro-Tem Pete Garcia made motion to approve and seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed unanimously. (5-0)

C. Consideration and Approval of a Resolution by the city commission of the City of San Juan...

Mayor Pro-Tem Pete Garcia made motion to approve and seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed unanimously. (5-0)

D. Consider selecting and authorizing the City Manager to enter into a Contract Agreement for Audit Services for Fiscal Year ending September 30, 2018.

DISCUSSION: Leroy Gonzales, Finance Director stated that on October 17th he received two proposals one from Carr Riggs and Ingram with an estimated fee of \$48,500 and second proposal from Garcia and Peña with fees of \$24,600, Mr. Gonzales stated that Garcia and Peña was last year's auditors.

Mayor Mario Garza made motion to contract Garcia and Peña and seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed unanimously. (5-0)

VIII. Discussion and Possible Action on all the Following matters

A. Discussion and Possible Action to Select a Provider to Update the Risk Management Plans for the Department of Utilities and Authorize the City Manager to Execute any and all Related Documents.

DISCUSSION: David Salinas, Director of Utilities stated that staff advertised RFQ 1871-08 on July 18 and July 25, 2018 and received two responses for request for qualifications on August 1, 2018. Mr. Salinas mentioned one was from Municipal H2O from Little Rock, Arkansas and second one from Raba Kistner from McAllen, Texas. He also mentioned that both firms are well qualified to do the RMP as required and he will make a recommendation on one of the two. Mr. Salinas stated that one of the firms couldn't make it to the meetings, but Municipal H2O did send in a letter thanking the city for the opportunity. Mr. Salinas also mentioned that he is familiar with one of the projects that they do work down here in the valley. Mayor Pro-Tem Pete Garcia asked if they have an office locally. Mr. Salinas stated that they do not that they work out from their office in Arkansas. Mr. Salinas stated since there was no questions he would let Raba Kistner in to give their presentation. Mr. Isidoro Arjona introduced himself and presented their qualifications. Mr. Arjona asked the commission if they had any questions. Mayor Pro-Tem Pete Garcia asked where their local office was located. Mr. Arjona answered that they have two offices in the valley one in McAllen and the other in Brownsville. Mayor Pro-Tem Pete Garcia asked what other cities have implemented this kind of plan. Mr. Arjona stated that he personally

doesn't work on those types of plans but he will have to ask the Environmental Professional and reply back. Mayor Pro-Tem Pete Garcia asked if he will be here in the following days. Mr. Arjona replied that yes, that they will make him available along with the local Environmental Professional. Mayor Mario Garza asked if there were any questions.

Mayor Pro-Tem Pete Garcia made a motion to approve Raba Kistner and was second by Commissioner Leonardo "Lenny" Sanchez. Motion passed. (4-0)

B. Consideration and Appropriate Action to Ratify a Collective Bargaining Labor Agreement Between the San Juan Professional Fire Fighters Association, IAFF Local #4697 and The City of San Juan, Texas to be Effective October 1, 2018.

DISCUSSION: Benjamin Arjona, City Manager welcomed Rebecca Heyward with the City Service Attorney. Mr. Hayward mentioned that she, The Fire Department, the union representatives and the city team hashed out the agreement. She also added that this is the first year the city is collective bargaining for the police and fire. She also mentioned that they were able to come to a deal and it has been ratified by the union. She stated that the last and final thing that needs to be done is that it be ratified by the city council. Mrs. Hayward also added that in front of the commission they have collective bargaining agreement and the payable so it breaks down the base pay increases which are separate and apart from the civilians. She also mentioned that since the city is already a civil service city the police and fire are governed less than 143 Texas Local Government code. She continued stating that now that the citizens had voted to be collective bargaining they have the added layer of 174 Texas Local Government Code that basically outlines the rules and structures. Furthermore, Mrs. Hayward stated that they kept it as state's quo as possible as it was the first year of the contract. She also stated as far as the base pay it's all within what you all have budgeted it's not out of the norm and the staff recommendation is that the city council approves this contract. Mayor Pro-Tem asked if this contract was only for the fire department. Mrs. Hayward answered that yes. Commissioner Jesus "Jesse" Ramirez asked if this address the high turnover rate that the city currently has in that department. Mrs. Hayward replied that they are trying to address that with the pay increase and that usually this is the sticky point with many other cities that are collective bargaining is the base pay. She also added that they tried to address that in the pay table to encourage promotions and with incentives as well. Mayor Mario Garza asked how often the city goes back to the drawing board. Mrs. Hayward replied that currently it's a two year contract; however the next time they go to the table to negotiate it could change to a one year up to a four year contract depending on the economy. Mayor Mario Garza asked Mr. Arjona if he dissect everything and if everyone is on board. Mr. Arjona answered that yes. Mrs. Hayward added that the union took it in and they all voted on it.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed. (5-0)

C. Discussion and Possible Action to Ratify Hidalgo County Elections Department Request for Early Voting/ Election Day Polling Location of Fire Station #2 (2301 N. Raul Longoria, San Juan, Texas 78589) for Primary, Primary Runoff and General Elections.

Commissioner Leonardo “Lenny” Sanchez made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion passed. (5-0)

D. Discussion and Possible Action Regarding the Appointment of a Municipal Court Judge, Pursuant to Article IV Administrative Departments, Section 4.06 Municipal Court of the City Charter.

DISCUSSION: Benjamin Arjona, City Manager stated that this item was placed in light of adding additional code enforcement personnel appoint another judge for that particular role. He also added that maybe in the future that if it goes through instead of seeking somewhere else when judges are not available for any court hearing or arraignments they can contract this gentleman. He mentioned that he would like to start moving forward with this since they already advertised for the code enforcement officers. Mayor Pro-Tem Pete Garcia asked how many code enforcements are coming in. Mr. Arjona replied that just one for a total of three code enforcement officers and he also added that the main responsibilities for the new officer would be the brush and trash along with other duties. Cris Palacios, City Attorney asked if the city would be advertising for qualifications and Mr. Arjona responded yes. Commissioner Leonardo “Lenny” Sanchez asked if it was budgeted for and Mr. Arjona stated that he is looking on having it on a contractual basis. Mr. Arjona also added that depending on the number of citations the city would use a percentage of what’s collected to pay the judge. Mayor Mario Garza mentioned that he would like more information in reference to the number of citations given out and the amount of money collected on monthly basis. Mary Enriquez, Court Administrator provided the commission with a month of September report of 208 citations and \$29,000 was collected on citations. Commissioner Jesus “Jesse” Ramirez asked Ms. Enriquez if all 208 citations go before the judge and Ms. Enriquez responded no. Commissioner Jesus “Jesse” Ramirez moved on asking Mr. Arjona for a less time table of how long the process would take and Mr. Arjona replied that around 3 months.

Mayor Pro-Tem Pete Garcia made motion to approve the position of Municipal Court Judge and was seconded by Commissioner Ernesto “Neto” Guajardo. Mayor Mario Garza, Commissioner Jesus “Jesse” Ramirez and Commissioner Leonardo “Lenny” Sanchez voted against. Motion failed. (2-3)

IX. CONSENT AGENDA

- A. Budget Expenditure Report – August 2018
- B. Investment Report – September 2018
- C. Monthly Collection Report- September 2018

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed. (5-0)

X. ADJOURNMENT: 7:24 PM

Commissioner Jesus “Jesse” Ramirez made a motion to adjourn and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, December 11, 2018

TIME: 6:30 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Jesse Ramirez, Commissioner
Ernesto Guajardo, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning
David Salinas, Interim Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Pro-Tem Pete Garcia called meeting to order at 6:30 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

All led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Resident Rick Ramirez stated that he was disappointed on the outcome of the open house for the New Plans for the City of San Juan. He also stated that not one member from the commission attended the Open House, but at the Noche De Paz event all the members of the City Commission attended such event.

V. PRESENTATIONS

- a. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.**

DISCUSSION: Benjamin Arjona, City Manager introduced and welcomed Roel Garza as the new Department of Sanitation Director. Mr. Garza thanked the mayor and commissioners for the opportunity. Benjamin Arjona, City Manager mentioned that he attended the Texas Water Development Board meeting at Austin, Texas. He also mentioned that the city was awarded 2.2 million plus an additional \$500,000 as loan forgiveness for the Lift Station and Waste Water Department.

Benjamin Arjona, City Manager stated that all department directors are present to answer any questions the commission may have. Commissioner Jesus "Jesse" Ramirez asked Mr. Arjona for any future trip meetings he would like to know the purpose of the trip and if possible to get invited to attend any future meeting to get the information first hand. Commissioner Jesus "Jesse" Ramirez asked Roberto Escobar, Director of Planning and Zoning for the Health Ordinance that is in process will that be finalized before somebody is hired. Mr. Escobar responded that the first public reading will be on the first meeting of January. He also mentioned that they will hire somebody to start training for code enforcement then transition to health inspector. Commissioner Jesus "Jesse" Ramirez asked Armandina Sesin, Library Director if the children's librarian is going out to promote children activities, because the numbers are low. Mrs. Sesin replied that yes she is going out to schools and to the headstarts. Commissioner Jesus "Jesse" Ramirez asked Patrick Willingham, Director of Parks and Recreation when he can get a final report and breakdown of the expenses and the revenue for Noche de Paz event. Mr. Willingham responded that he is missing a couple of items, but he is working on it and will present a full report on the first meeting of January. Commissioner Leonardo "Lenny" Sanchez asked Mr. Garza to find a better way to secure the garbage trucks when hauling trash to the Edinburg location as he has been notified that debris is being blown off the trucks. Mayor Pro-Tem Pete Garcia asked Mr. Arjon if Code Enforcement went out to inform residents on 1st street where to place the brush. Mr. Arjona replied yes they did. Mayor Pro-Tem Garcia asked Mr. Arjona if the city received any quotes from third party's companies to do the sweep. Mr. Arjona replied that yes he received a couple of quotes but still working on one. Mayor Pro-Tem Pete Garcia stated that before educating and citing residents the city needs to do a complete city clean-up.

VI. PUBLIC HEARING/ORDINANCE

- a. Hold Second Public Hearing for the Voluntary Annexation of the Proposed Hinojosa Acres Subdivision being a 2.0 acre tract of land out of Lot 7, Block 9, Lot 4, Block 13, and Lot 5, Block 13, John Closner et. al Subdivision, as per Volume 0, Pages 4-5, H.C.M.R., Hidalgo County, Texas located on South Nebraska Avenue, along the North side of Conway Road.**

Public Hearing opened at 6:44pm

Public Hearing Closed at 6:45pm

Commissioner Jesus "Jesse" Ramirez motion to approve and seconded by Commissioner Leonardo "Lenny" Sanchez. Motion passed (4-0).

VII. APPOINTMENTS

- a. Consider Appointment of a Board Member to the City of San Juan Parks and Recreation Board.

DISCUSSION: Benjamin Arjona stated that no applications were submitted however it doesn't mean the commission cannot appoint somebody. Mayor Pro-Tem Pete Garcia asked the commission if there was anyone they would like to appoint.

Commissioner Jesus "Jesse" Ramirez motion to tabled and seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed. (4-0)

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. **Consider Authorizing the City Manager to Enter into a Contract Agreement with Texas Police Chiefs Association Foundation in Connection with the Best Practices Standards in Law Enforcement.**

DISCUSSION: Juan Gonzalez, Chief of Police mentioned that this is just a monitored process to where police agencies in Texas prove their compliance with 166 Texas Law Enforcement Best Practices and that this recognition program has clearly become the new Gold Standard for Texas Law Enforcement. Commissioner Jesus "Jesse" Ramirez asked Chief Gonzalez if this recognition will help in any of the grants. Chief Gonzalez replied that yes.

Commissioner Jesus "Jesse" Ramirez motion to approve and seconded by Commissioner Leonardo "Lenny" Sanchez. Motion Passed. (4-0)

- b. **Consider and Approve Renewal of Interlocal Cooperation Agreement between the City of San Juan and County of Hidalgo.**

DISCUSSION: Mary Enriquez, Court Administrator stated that the purpose of this agreement is to state the terms and conditions under which the County Tax Assessor – Collector may refuse to register certain motor vehicles when the County Tax Assessor-Collector receives information from the city that a certain owner of such vehicles has an outstanding warrant failure to appear or pay fine that involves a traffic violation. Commissioner Jesus "Jesse" Ramirez asked Ms. Enriquez if there is a fee the city needs to pay. Ms. Enriquez answered no. Benjamin Arjona, City Manager mentioned that there is no yearly fee that they charge on the transaction.

Commissioner Leonardo "Lenny" Sanchez motion to approve and seconded by Ernesto "Neto" Guajardo. Motion passed. (4-0)

- c. **Consider Authorizing the City Manager to Declare 22 Seized Vehicles and 2 Seized Trailers Awarded to the City of San Juan by the Criminal District Attorney of Hidalgo County as Surplus Property and Authorize the Auction of said Seized Property.**

DISCUSSION: Rene Jaime, Purchasing/Risk Manager mentioned that he is asked to declare the following vehicles and 2 trailers as salvage or surplus. He also mentioned that salvage means that is unusable and someone would like to buy it for parts. He stated he provided the commission with a list of all the vehicles. Mayor Pro-Tem Pete Garcia asked if any of these vehicles can be used by any other department. Benjamin Arjona answered that not for the departments but maybe the police department can use them. Juan Gonzalez, Chief of Police stated that Mr. Arjona was correct; the vehicles can only be used by law enforcement officers. Chief Gonzalez also stated that with the exception of a few they're just vehicles that need to be auction and utilize that money to purchase other equipment.

Commissioner Jesus "Jesse" Ramirez motion to approve and seconded by Commissioner Leonardo "Lenny" Sanchez. Motion Passed. (4-0)

IX. CONSTRUCTUALS/RESOLUTIONS

- a. Consider entering into a memorandum of understanding between the City of San Juan and the Texas A&M Engineering Extension Services (TEEX).**

DISCUSSION: Tirso Garza, Fire Chief mentioned that the following item is on MOU to get his facility trained and certifies with TEEX. He also mentioned that it's all free of charge.

Commissioner Leonardo "Lenny" Sanchez motion to approve and seconded by Commissioner Ernesto "Neto" Guajardo. Motion passed. (4-0)

- b. Consider and Approve a Resolution to Adopt the Proposed Update to the Hidalgo County Metropolitan Planning Organization Throughfare Plan.**

DISCUSSION: Benjamin Arjona mentioned that the item before the commission where TexDot is recommending that from four lanes to six lanes between Business 83 through Frontage road and that from four lanes to six lanes between Frontage road through Nolana Loop. Mr. Arjona mentioned their recommendation to the commission that maybe not the one from Business 83 to Frontage Road because it's going to reduce and it will do away with the parking area that business rely on between Business 83 through the Frontage Road. He also stated that they don't have a problem with anything between Frontage Road to Nolana Loop. Commissioner Jesus "Jesse" Ramirez asked Roberto Escobar, Director of Planning and Zoning what was his recommendation. Mr. Escobar said his recommendation was only from Frontage road to Nolana loop.

Commissioner Jesus "Jesse" Ramirez motion to approve as recommended by administration and seconded by Commissioner Ernesto "Neto" Guajardo. Motion passed. (4-0)

- c. Consider Resolution Designating Hidalgo County Metropolitan Planning Organization Members.**

DISCUSSION: Benjamin Arjona, City Manager mentioned that the following item is to assign the Technical Advisory committee for the Hidalgo County Metropolitan Planning Organization. Roberto Escobar, Director of Planning and Zoning also mentioned that a designee and alternate need to be assign in the case of Mayor Mario Garza not being available. He also mentioned that usually the designee is the Mayor Pro-Tem. Mayor Pro-

Tem stated that he is not the secondary. Ricardo Palacios, City Attorney stated that by nature of the office as the Mayor Pro-Tem he has the authority to attend the MPO meetings. Mr. Palacios also stated that it could be done more official.

Commissioner Jesus “Jesse” Ramirez motion to appoint Mayor Pro-Tem Pete Garcia as a designee and to appoint Roberto Escobar as the alternative member for the TAC seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed. (4-0)

X. CONSENT AGENDA

- a. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to operate a Drive- Thru Business at “ Popeye’s Snow Cone” legally described as Lots 17 and 18, Tierra del Sol #2 Subdivision, located at corner of Veteran’s Boulevard and 7th Street, as Requested by Virginia Garza.**
- b. Consider Budget Expenditure Report- October 2018**

Commissioner Jesus “Jesse” Ramirez motion to approve and seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed. (4-0)

XI. ADJORNMENT 7:00 pm

Commissioner Jesus “Jesse” Ramirez motion to adjourn and seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed. (4-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary