



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, March 26, 2019

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- A.** Presentation of the Annual Financial Report for the City of San Juan, Texas, for Fiscal Year Ending September 30, 2018.
- B.** Presentation by the San Juan Community Lions Club Royal Court on the 3rd Annual Easter Hunt to be Held at Carman Elementary on Thursday, April 18, 2019 from 6:00PM to 8:00PM.
- C.** Presentation on Proclamation to Declare April 8-12, 2019 as National Boys & Girls Club Week.
- D.** Presentation of Departmental Reports: Department of Finance, Police Department, Municipal Court, Fire Department and Department of Utilities.

1. Department of Utilities

2. Department of Finance Monthly Report.

3. Police Department Monthly Report.

4. Fire Department Monthly Report.

5. Municipal Court Monthly Report.

VI. PUBLIC HEARING/ORDINANCES

- A. Consider a Public Hearing and Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Isla 360°” Drive-Thru legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development, LLC.

VII. APPOINTMENTS

- A. Consider Removal and Appointment of Board Members Related to the San Juan Memorial Library Board.
- B. Consider Appointment and Removal of Board Members to the Planning and Zoning Board.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider the Approval of Budget Amendment in the Amount of \$10,571.00 from the Municipal Court Technology Fund.
- B. Consider the Approval of Budget Adjustment in the Sanitation Fund in the amount of \$35,000 from Machine and Equipment to Repair and Maintenance.
- C. Consider Selecting and Authorizing the City Manager to Enter into a Lease Contract Agreement for High Speed Communications Via Fiber Cabling to City Buildings and Maintenance (BID # 19-02-03-20.)

- D.** Discussion and Action on Accepting the Annual Financial Report for the City of San Juan, Texas and the San Juan EDC for Fiscal Year Ending September 30, 2018.

IX. CONTRACTUALS/RESOLUTIONS

- A.** Consider Authorizing the City Manager to Enter into a Memorandum of Understanding between the City of San Juan Police Department and the City of Edinburg Police Department.
- B.** Consider Authorizing Mayor to Enter into a Contract Agreement for Election Services between the City of San Juan and Elections Department of Hidalgo County for the General Election on May 4, 2019.
- C.** Consider Amending Resolution Issuing Order and Notice of City General Election, Appointing and Determining Polling Locations.

X. CONSENT AGENDA

- A.** Monthly Collection Report-February 2019
- B.** Budget Expenditure Report- February 2019

XI. EXECUTIVE SESSION

- A.** The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter §551.071 (Consultation with Attorney and Texas Government Code).
 - 1.** Pursuant to Section §551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to Business Prospects, Project Owassa.
 - 2.** Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties or Dismissal of a Public Officer or Employee (Consultation with Attorney Regarding Longevity Pay for Chief of Police and Fire Chief).

3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY and §551.072 DELIBERATION REGARDING REAL PROPERTY;
(Comprehensive Study Update, Real Estate).

XII. RECONVENE

- A. The City Commission will Reconvene in Open Session in Accordance to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meeting, Subchapter E, Procedures Relating to Closed Meetings, 551, Requirements to Vote or Take Final Action in Open Meeting.

XIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the _____ in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2019.

OFFICE OF THE CITY SECRETARY

**San Juan Community Lions Club
& San Juan Royal Court
PRESENT OUR**

 **3rd ANNUAL
EASTER
EGG
HUNT**

PosterMyWall.com
Stock Graphic

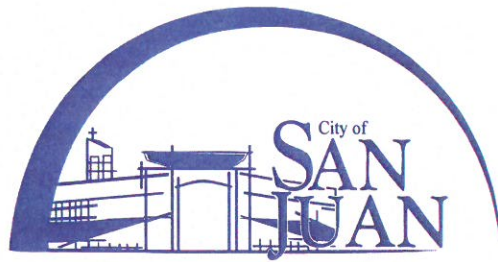
Thursday, April 18TH, 2019

6:00PM - 8:00PM

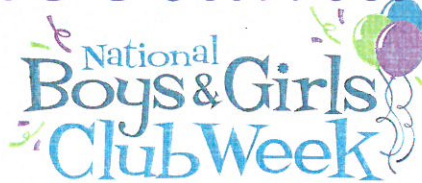
CARMAN ELEMENTARY

101 W RIDGE ROAD
San Juan, TX 78589





Proclamation



April 8-12, 2019

- Whereas,** the young people of SAN JUAN, TEXAS are tomorrow's leaders; and
- Whereas,** many young people need professional youth services to help them achieve their full potential; and
- Whereas,** there are Boys & Girls Club programs in our community that positively impact over 1300 lives of youth and teens of SAN JUAN, TEXAS; and
- Whereas,** Boys & Girls Clubs instill young people with the self-confidence to believe they can succeed at anything they put their mind to, and stand at the forefront of efforts in the areas of academic success, leadership, healthy lifestyles, good character and citizenship; and
- Whereas,** Boys & Girls Club organizations in TEXAS help ensure young people have a safe, supportive place to spend time and will provide them with quality youth development programs; and
- Whereas,** the Boys & Girls Club of San Juan will celebrate National Boys & Girls Club Week with some 4,000 Clubs and over 2 million more children and teens nationwide.

Now, Therefore Be It Resolved that I, Mario Garza, by the power vested in me as Mayor of the City of San Juan, along with **Mayor Pro-Tempore Pete Garcia, Commissioner Jesus "Jesse" Ramirez, Commissioner Ernesto "Neto" Guajardo, and Commissioner Leonardo "Lenny" Sanchez** hereby proclaim April 8-12, 2019, as Boys and Girls Club Week in San Juan, Texas.

Furthermore, I encourage all citizens to join me in recognizing and commending the Boys & Girls Club of San Juan for providing the young people of our communities with comprehensive and effective youth development services.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: David Salinas, Director of Utilities
DATE: 3/18/2019
SUBJECT: Department of Utilities

Texas Drought Outlook

1. 20% of Texas is now in a drought
2. Abnormally Dry
3. Stage II is still in full effect

System Outlook

1. Water Connections – 6583
2. Sewer Connections - 9583

Water Treatment Facility

Combined Gallons Treated: 70,534,000

Combined Gallons Produced: 63,054,000

WTF No 1

- 1,025,000 gals Water Plant 1
- 37,000 gals daily average
- 925,000 gals daily maximum
- 0 gals daily minimum
- 2,256,000 gals RAW
- 0 gals Well

WTF No 2

- 60,115,000 gals

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- 2,147,000 gals daily average
- 2,424,000 gals daily maximum
- 1,583,000 gals daily minimum
- 52,581,000 gals RAW

Irrigation Water

- WTP No 1 – 2,756,000
- WTP No 2 – 34,344,695

WTP 3.5 MGD Expansions and Rehab 99.9%

- CBI has not been onsite for any other work this month.
- Water Technology Group performed plant inspection
- Substantial Completion walkthrough completed.
- Vertex working on punch list items.
- Revised Monitoring Report Submitted to TCEQ
- NAP and Bac-T collected all within Parameters
- Annual Water Loss Report and Utility Profile Submitted to TWDB

Water Distribution

Water Breaks & Leaks

- Leaks - 7
- Breaks - 7
- Taps - 3

Water Loss

- Reported - 82,700 gals
- Unreported - 63,200 gals

Hydrants

- Flushed - 21
- Replaced - 0
- Repaired - 0
- **Stage II Water Conservation** still in effect.

Valves

- Worked -6

Utility Billing Work Orders – 2

- We continue our hydrant and valve maintenance.
- Assisted PD spreading caliche for temporary parking area
- Installed BFP device outside New Public Safety Building
- Assisted Public Works in Alley behind Rancho Grande

Wastewater Treatment Facility

1. Treated - 51,038,000 gals
2. Wetland – 3,408,000 gals
3. 820 cubic yards of sludge hauled to landfill
4. TCEQ conducted Compliance Investigation several areas cited
5. Waiting on letter from TCEQ for Investigation findings
6. Staff submitted required compliance data to TCEQ Harlingen Office
7. BFP design at 30%
8. Wastewater Rehab Funding Approved by TWDB

Wastewater Collections

Work orders - 87

- Sewer Main Repaired - 0
- Sewer Backups Reported - 12
- Sewer Backups Cleared - 4
- Manholes Ring and Covers - 4
- Manhole Repaired/replaced - 4
- New Manholes installed - 0
- Lift Station - 0
- Unauthorized Discharges – 1 Maldonado/3rd

Administration

Financials

- Administration – 81.08%
- Water Treatment – 71.98%
- Distribution: – 67.32%
- Sewer Collection – 65.99%
- Wastewater Treatment – 67.90%

Projects

- WTP Expansion & Rehab – 99% Pending Final Completion (CHC)
- First Time Sewer – 99% Pending Final Completion (CHC)

- East San Juan Water Improvements 95% Pending Substantial Completion (PCE)
- Contract for WTP No 1 Rehab Approved by City Commission (PCE)

Training

- Water Treatment – 0
- Distribution – 0
- Sewer Collection – 0
- Wastewater Treatment – 0

Certification

- Water Treatment - 3 Pending
- Distribution - 1 Pending
- Sewer Collection - 1 Pending
- Wastewater Treatment - 3 Pending



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Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Interim Director

DATE: 3/18/2019

SUBJECT: Department of Finance Monthly Report.

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s investments policy prioritizing objective of safety, liquidity and yield

Additional Information

- 6 STAFF MEMBERS
- Maintained 28 funds, assisted 24 departments, and posted 1,345 journal entries, issued 811 disbursement checks, and processed 4,188 payroll checks and direct deposits, during the months of October 2018 –December 2018
- Re-numbered the City Units 100% complete
- Started on 12/27/2018 with the Audit FY 2017/2018
- Reconciled 5 Bank Accounts
- Budget Adjustments 11
- Budget Amendments 3

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- Manage a 22.8 million budget

General Fund Budget of 11.5 million

Utility & Sanitation Fund 7.4 million

Stormwater Fund 287 thousand

Debt Service Fund 1.6 million

Other Funds 1.8 million

Utility Billing Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City collects about 6,583 water and 9,635 sewer accounts.
- North Alamo Water Supply Corporation service 3,412 sewer accounts
- Per Audited Financial Report, in FY ending 9/30/2018, Utility Fund collected 5.6 million and Sanitation Fund 2.9 million with a combined 8.5 million.
- Email Billing (19)
- Service Orders
 - Connects 49
 - Meter information 103
 - Disconnect 26
 - Dead Meters Change 131
 - Past Due Notice 1,640
 - Cut Off Register 29
 - Cut List 178
 - Payments are made by
 - 72 % paid in person
 - 1 % juniors
 - 16 % online
 - 6 % bank drafts
 - 4 % other locations
- Staff of 6 Employees



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Gonzalez, Chief of Police

DATE: 3/18/2019

SUBJECT: Police Department Monthly Report.

This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that have transpired from the previous month.

- Statistics: Police February
 - o Calls for service: 1444
 - o Incident reports: 444
 - o Accidents: 113
 - o 911 Calls 1208
 - Significant Event:
 - o On 2/10/2019 a local Cricket business was burglarized after hours, over 60 cell phones were stolen with a total value of \$45,000.00. Our Criminal Investigation Division with very little information to go on, developed leads which lead to an arrest of an individual for this crime.
 - o Speed bumps were installed at the IDEA School on Sioux Rd, Gardenia St., San Antonio, Los Laureles, Olmos St., with speed bumps pending installation on Cancun and Oblate St.
 - Federal & State Asset Forfeiture Program:
 - o Received no State forfeiture awards.
 - o Received no federal forfeiture awards.
 - o Department is in full compliance with federal and state guidelines (Audits)
 - Special Grant Details:
 - o Stone Garden: 363.5 overtime hours worked by uniformed personnel.
 - o Border Star:
 - § 270.5 overtime hours worked for criminal interdiction by Patrol Staff.
 - § 4 overtime hours worked by dispatchers.
 - § One (1) SWAT call out totaling 13 overtime hours.
 - § Total 287 overtime hours worked.
- Animal Control
Animal Call for Service 256
DOA's 1
Quarantine Cases 1

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o TxDot Traffic Enforcement: 14 overtime hours worked for traffic interdiction by Patrol Staff

New Public Safety Building:

- o Specifications for extending building parking lot has been requested.
- o Temporary parking spaces were added to the east side of building for visitor parking.

• P.S.J.A School Safety Initiative Program:

- o Officers continue to work their assigned school details, working on school zone traffic control and enforcement.
- o Officers continue providing our local school with presentation in drug prevention, Gang prevention, safety prevention and other school related topics.

• New Personnel:

o Peace Officers:

§ Currently we have Five (5) Patrol Officer job openings.

§ Entry level testing was held on February 6th 2019,

Ø 23 applicants

Ø 21 passed the written exam

Ø 14 passed both written and physical assessment.

o Tele-communicators:

§ All positions have been filled.

o Jailers:

§ Currently we have one (1) Vacancy

§ A request for publication has been submitted to HR.

o Fleet:

§ All Patrol Units are reported to be in good working order.

§ Three (3) new Ford F-150 trucks for patrol division have arrived at a local vendor to be outfitted with additional equipment. Purchased through Federal asset forfeiture funds.

§ One Ford F-150 coming from a 2019 stone garden grant.

o Traffic Enforcement Areas:

§ Cruiser enforcement (Thursday Nights)

§ Regular patrol city wide

§ School Zones

§ Other areas of concern.

Respectfully

CHIEF JUAN GONZALEZ



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Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Tirso Garza, Fire Chief

DATE: 3/19/2019

SUBJECT: Fire Department Monthly Report.

The San Juan Fire Department had the following activity during the month of February 2019:

Emergency Calls

A total of 101 Calls for the month of February 2019. (Please see attached report.)

- A Shift = 34
- B Shift = 44
- C Shift = 32

Med-Care Response

Med-Care EMS responded along with the Fire Department for a total of 69 calls along with fourteen (14) delayed responses for the month of February 2019. The Med-Care report from the EMS Company was submitted on March 4, 2019.

County Calls

The San Juan Fire Department had a total of one (1) County Calls for the month of February 2019 which are the following:

- Incident Number – 19-109 for Illegal Burning at Moore and Nebraska

Volunteer Department

The San Juan Volunteer Fire Department met for their monthly business meeting on February 25, 2019, at Fire Station #2. The Volunteer response and stand-by for the month of February 2019, has not been submitted by the Volunteer Firefighter/Secretary.

Fire Inspections

A total of twenty (20) inspections were conducted in the Month of February 2019, please see attached for detailed information about each conducted inspection.

Plan Reviews

The following plans were reviewed for the month of February 2019:

- Wilberto Perez – Lot 2 Bloc B

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of February 2019 to the Administration Office.

- A total of 328.7 Gallons of Diesel
- A total of 171.6 Gallons of Unleaded



CITY OF SAN JUAN

**FEBRUARY-2019
9-1-1 AMBULANCE REPORT**

**Submitted To:
Chief Tirso Garza**

March 4, 2019

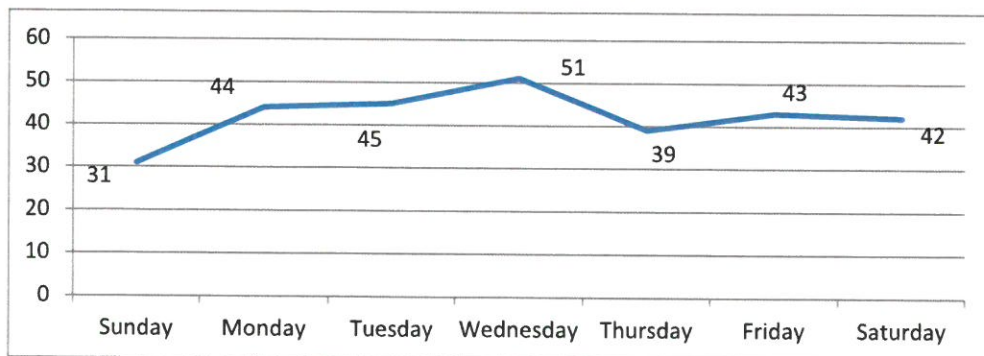
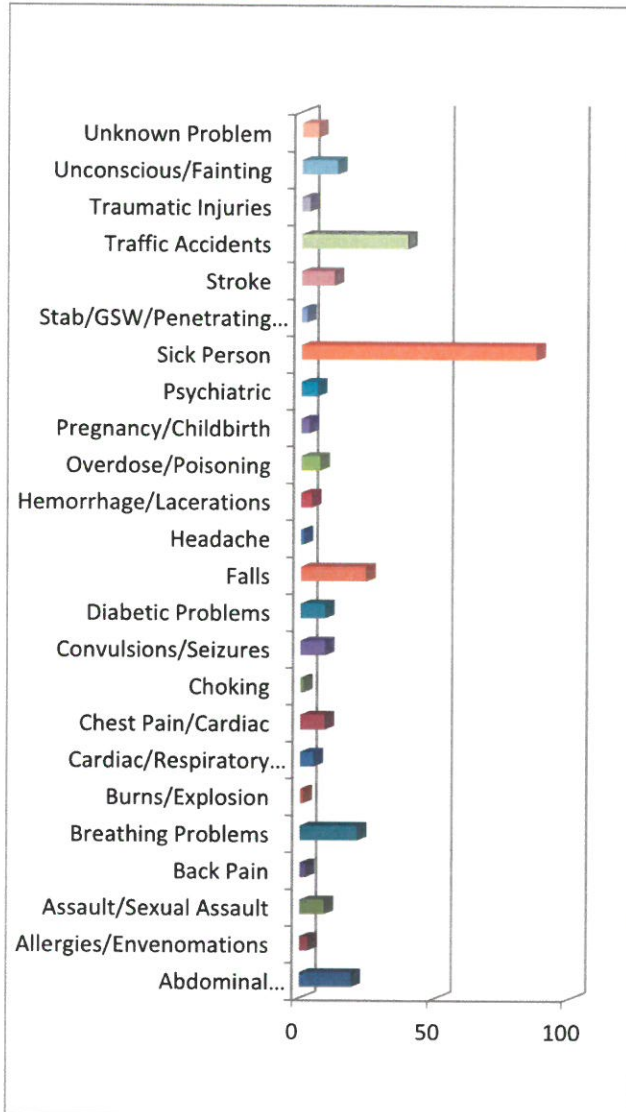
MEDCARE EMS, INC.
San Juan 9-1-1 Call Types February 2019

	San Juan
Abdominal Pain/Problems	19
Allergies/Envenomations	3
Assault/Sexual Assault	9
Back Pain	2
Breathing Problems	21
Burns/Explosion	1
Cardiac/Respiratory Arrest	5
Chest Pain/Cardiac	9
Choking	1
Convulsions/Seizures	9
Diabetic Problems	9
Falls	24
Headache	1
Hemorrhage/Lacerations	4
Overdose/Poisoning	7
Pregnancy/Childbirth	3
Psychiatric	6
Sick Person	87
Stab/GSW/Penetrating Trauma	2
Stroke	12
Traffic Accidents	39
Traumatic Injuries	3
Unconscious/Fainting	13
Unknown Problem	6
Total	295

Calls by Day of the Week	Total
Sunday	31
Monday	44
Tuesday	45
Wednesday	51
Thursday	39
Friday	43
Saturday	42
Total	295

Compliance Response

92.4%



trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	adtime
2/1/2019	4,899	402 E SALAZAR ST	SAN JUAN	06-D-2-E	9:25:51 AM	9:31:12 AM	9:48:30 AM	10:00:17
2/1/2019	4,908	1209 E FM 495	SAN JUAN	26-A-2	10:43:15 AM	10:48:08 AM	11:07:57 AM	11:30:12
2/1/2019	4,909	S CESAR CHAVEZ RD & E CARROLL RD	SAN JUAN	29-B-5-U	10:45:00 AM	10:49:16 AM	11:14:30 AM	11:29:11
2/1/2019	4,915	S CESAR CHAVEZ RD & E CARROLL RD	SAN JUAN	29-B-5-U	10:45:00 AM	10:49:16 AM	11:14:30 AM	11:29:13
2/1/2019	4,952	S I RD & W SAM HOUSTON BLVD.	SAN JUAN	26-B-1	4:06:34 PM	4:12:50 PM	4:31:55 PM	16:51:13
2/1/2019	4,962	N RAUL LONGORIA RD & E NOLANA LOOP	SAN JUAN	29-B-5-U	5:26:37 PM	5:34:03 PM	5:57:53 PM	18:12:11
2/1/2019	4,967	N RAUL LONGORIA RD & E NOLANA LOOP	SAN JUAN	29-B-5-U	5:38:26 PM	5:54:13 PM	6:06:10 PM	18:25:18
2/1/2019	4,990	211 W 11TH ST	SAN JUAN	17-D-4	8:47:21 PM	8:51:06 PM	12:00:00 AM	0:00:00
2/1/2019	5,011	700 W BUSINESS 83	SAN JUAN	31-D-3	11:27:37 PM	11:34:09 PM	11:46:17 PM	23:58:48
2/2/2019	5,047	3411 GRANDORA	SAN JUAN	26-A-8	10:17:26 AM	10:28:26 AM	10:37:09 AM	10:53:28
2/2/2019	5,052	4601 N RAUL LONGORIA RD	SAN JUAN	05-A-1	11:04:22 AM	11:12:01 AM	11:30:39 AM	11:45:54
2/2/2019	5,076	5316 S STEWART	SAN JUAN	26-C-2	1:54:11 PM	2:07:55 PM	2:19:14 PM	14:38:50
2/2/2019	5,079	112 W EXPRESSWAY 83	SAN JUAN	31-D-2	2:06:33 PM	2:09:34 PM	2:26:17 PM	14:33:58
2/2/2019	5,092	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	3:51:20 PM	3:53:14 PM	4:00:00 PM	16:14:54
2/2/2019	5,096	300 N NEBRASKA AVE	SAN JUAN	26-A-10	4:04:39 PM	4:17:25 PM	4:36:45 PM	16:48:30
2/2/2019	5,115	319 E 4TH ST	SAN JUAN	26-A-7	5:41:05 PM	5:49:14 PM	6:07:32 PM	18:19:36
2/2/2019	5,146	300 N NEBRASKA AVE	SAN JUAN	26-D-1	9:11:36 PM	9:23:25 PM	9:36:58 PM	21:46:35
2/3/2019	5,180	1318 SHORT RD	SAN JUAN	31-D-2	1:32:05 AM	1:38:17 AM	1:52:38 AM	2:04:46
2/3/2019	5,190	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	2:30:57 AM	2:34:59 AM	2:48:40 AM	3:00:15
2/3/2019	5,194	424 W US HWY 83	SAN JUAN	09-E-1	3:12:40 AM	3:19:17 AM	12:00:00 AM	0:00:00
2/3/2019	5,207	1617 MARY ANN ST	SAN JUAN	28-C-02-X	5:38:28 AM	5:43:53 AM	5:54:53 AM	6:05:08
2/3/2019	5,217	301 E RIDGE	SAN JUAN	26-C-1	7:51:17 AM	7:57:37 AM	8:04:00 AM	8:12:50
2/3/2019	5,237	702 E 15TH ST	SAN JUAN	01-C-3	12:26:55 PM	12:33:23 PM	12:44:51 PM	13:00:30
2/3/2019	5,247	4301 W JENICA CIR	SAN JUAN	13-A-1	1:05:31 PM	1:11:42 PM	1:33:39 PM	13:52:02
2/3/2019	5,255	303 E THELMA ST	SAN JUAN	06-C-1	2:21:12 PM	2:27:09 PM	2:43:39 PM	14:57:58
2/3/2019	5,280	1420 STATE AVE	SAN JUAN	29-D-2-M	6:42:20 PM	6:47:09 PM	7:07:33 PM	19:21:12
2/3/2019	5,289	1420 STATE AVE	SAN JUAN	29-D-2-M	6:42:20 PM	6:47:09 PM	7:07:33 PM	19:21:16
2/3/2019	5,294	301 W CIRO DR	SAN JUAN	11-D-1	7:41:51 PM	7:54:17 PM	7:58:30 PM	20:09:47
2/3/2019	5,307	3411 GRANDORA	SAN JUAN	26-A-8	10:22:28 PM	10:39:07 PM	10:45:49 PM	23:11:42
2/4/2019	5,353	1601 COCONUT PALM AVE	SAN JUAN	01-A-1	5:58:35 AM	6:23:41 AM	6:32:34 AM	6:42:13
2/4/2019	5,354	219 DOVE ST	SAN JUAN	06-D-2-A	6:18:20 AM	6:27:29 AM	6:45:07 AM	6:58:53
2/4/2019	5,375	417 W US HWY 83	SAN JUAN	31-C-1	9:34:12 AM	9:40:53 AM	10:13:07 AM	10:25:01
2/4/2019	5,386	1710 SYLVIA CIR	SAN JUAN	26-A-2	10:52:54 AM	10:57:10 AM	11:12:33 AM	11:23:30
2/4/2019	5,390	1209 E FM 495	SAN JUAN	26-A-2	11:36:58 AM	11:42:33 AM	11:54:48 AM	12:05:43
2/4/2019	5,452	306 E SALAZAR	SAN JUAN	10-D-4	4:46:51 PM	4:51:47 PM	5:17:18 PM	17:34:44
2/4/2019	5,485	901 PAISANO ST	SAN JUAN	06-D-2	8:15:39 PM	8:22:00 PM	8:43:29 PM	20:55:01
2/4/2019	5,494	302 E 14TH 1/2 ST	SAN JUAN	26-C-1	9:12:20 PM	9:31:01 PM	9:48:06 PM	22:08:03
2/4/2019	5,510	1310 RIO BLANCO ST	SAN JUAN	12-C-4	10:47:33 PM	10:57:33 PM	11:11:17 PM	23:54:14
2/4/2019	5,518	3411 GRANDORA	SAN JUAN	01-C-3	11:40:42 PM	11:48:02 PM	11:54:21 PM	0:07:43
2/4/2019	5,521	107 CALLE DEL JARDIN	SAN JUAN	10-D-2	12:02:30 AM	12:16:04 AM	12:23:10 AM	0:35:24
2/5/2019	5,555	801 W FIRST ST	SAN JUAN	06-D-2	8:35:11 AM	8:40:26 AM	8:52:56 AM	9:04:19
2/5/2019	5,559	100 W EXPRESSWAY 83	SAN JUAN	29-B-5-U	8:54:04 AM	9:03:01 AM	9:19:39 AM	9:27:15
2/5/2019	5,574	2900 SAN GABRIEL ST	SAN JUAN	17-B-1	11:21:10 AM	11:27:07 AM	11:46:33 AM	12:04:05
2/5/2019	5,575	1201 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	11:34:20 AM	11:40:24 AM	11:46:50 AM	12:00:27

trip_date	run_number	puaddr	puicity	mpds	disptime	atstime	tratime	atldtime
2/5/2019	5,595	605 E 495 RD	SAN JUAN	17-B-1	2:37:46 PM	2:44:25 PM	2:54:32 PM	15:10:25
2/5/2019	5,612	300 N NEBRASKA AVE	SAN JUAN	25-D-1-V	4:28:48 PM	4:31:05 PM	5:12:17 PM	17:31:39
2/5/2019	5,618	805 W RIDGE RD	SAN JUAN	17-B-1-G	5:15:47 PM	5:29:21 PM	5:45:59 PM	17:59:35
2/5/2019	5,654	3501 GRANDORA DR	SAN JUAN	17-B-3-G	8:23:01 PM	8:31:25 PM	8:47:27 PM	21:04:09
2/5/2019	5,665	808 E 14TH ST	SAN JUAN	17-D-4-G	9:55:34 PM	10:04:49 PM	10:26:50 PM	22:43:26
2/5/2019	5,672	200 W EXPRESSWAY 83	SAN JUAN	24-D-3	10:16:36 PM	10:31:37 PM	10:40:28 PM	22:46:57
2/5/2019	5,676	2205 S STEWART RD	SAN JUAN	26-A-5	11:15:45 PM	11:27:05 PM	11:47:17 PM	0:25:32
2/6/2019	5,705	401 LION CT	SAN JUAN	17-B-1	8:03:26 AM	8:09:59 AM	8:25:56 AM	8:35:38
2/6/2019	5,725	2400 JESSICA DR	SAN JUAN	21-D-4-M	10:36:24 AM	10:42:46 AM	10:56:46 AM	11:13:20
2/6/2019	5,729	2109 N RAUL LONGORIA RD	SAN JUAN	26-D-1	11:01:14 AM	11:04:18 AM	11:20:10 AM	11:34:52
2/6/2019	5,743	1715 S KANSAS	SAN JUAN	27-D-4-S	12:17:59 PM	12:24:31 PM	12:35:54 PM	12:43:26
2/6/2019	5,744	I ROAD & FM 495	SAN JUAN	26-B-1	12:20:25 PM	12:20:28 PM	12:28:46 PM	12:36:23
2/6/2019	5,786	2107 N RAUL LONGORIA RD	SAN JUAN	26-A-4	3:56:02 PM	4:04:18 PM	4:19:27 PM	16:34:52
2/6/2019	5,814	310 GRATO	SAN JUAN	26-A-5	6:28:56 PM	6:46:25 PM	6:56:18 PM	19:13:05
2/6/2019	5,823	1614 N RAUL LONGORIA RD	SAN JUAN	12-D-2	7:26:20 PM	7:37:25 PM	7:47:01 PM	20:01:55
2/6/2019	5,824	300 W EXPRESSWAY 83	SAN JUAN	29-B-5-U	7:40:54 PM	8:00:03 PM	8:07:29 PM	20:16:01
2/6/2019	5,828	1303 MORNING SET	SAN JUAN	17-D-4	8:06:09 PM	8:14:38 PM	8:45:26 PM	21:00:17
2/6/2019	5,829	300 W EXPRESSWAY 83	SAN JUAN	29-B-5-U	7:40:54 PM	8:00:03 PM	8:07:29 PM	20:16:05
2/6/2019	5,833	1404 STATE AVE	SAN JUAN	04-B-3-A	8:38:33 PM	12:00:00 AM	12:00:00 AM	0:00:00
2/7/2019	5,875	217 W 1ST ST	SAN JUAN	26-B-1	3:39:08 AM	3:44:18 AM	3:59:16 AM	4:10:13
2/7/2019	5,886	311 E 12TH ST	SAN JUAN	09-E-1	6:08:00 AM	6:14:30 AM	6:31:33 AM	6:40:36
2/7/2019	5,909	310 W ELDORA RD	SAN JUAN	26-C-2	10:14:33 AM	10:19:47 AM	10:28:04 AM	10:38:53
2/7/2019	5,913	701 SUNCHASE ST	SAN JUAN	28-C-1-J	10:56:04 AM	11:04:02 AM	11:23:52 AM	11:43:54
2/7/2019	5,951	200 W 4TH ST	SAN JUAN	30-B-1	3:39:09 PM	3:45:52 PM	3:57:33 PM	16:10:21
2/7/2019	5,973	416 E 2ND ST	SAN JUAN	26-C-1	5:30:39 PM	5:36:56 PM	5:59:52 PM	18:14:12
2/7/2019	5,978	1227 EL PRESIDENTE AVE	SAN JUAN	32-B-2	5:54:32 PM	6:04:37 PM	12:00:00 AM	0:00:00
2/7/2019	5,979	1417 N SCOTTY ST	SAN JUAN	31-C-2	6:06:06 PM	6:13:38 PM	12:00:00 AM	0:00:00
2/7/2019	6,004	913 W ATHOL AVE	SAN JUAN	32-B-2	8:31:30 PM	8:34:54 PM	8:54:25 PM	21:10:06
2/7/2019	6,029	1404 STATE AVE	SAN JUAN	26-B-1	11:38:50 PM	11:47:18 PM	11:53:07 PM	0:10:56
2/8/2019	6,046	713 CITRUS ST	SAN JUAN	31-D-1	3:25:51 AM	3:31:32 AM	3:46:51 AM	3:55:31
2/8/2019	6,077	512 S NEBRASKA AVE	SAN JUAN	17-D-4-G	11:07:07 AM	11:09:43 AM	12:00:00 AM	0:00:00
2/8/2019	6,102	720 E CAROLAN ST	SAN JUAN	26-B-1	2:43:16 PM	2:50:05 PM	3:06:04 PM	15:21:30
2/8/2019	6,114	700 W BUSINESS 83	SAN JUAN	06-D-2	3:35:48 PM	3:41:24 PM	3:54:01 PM	16:11:15
2/8/2019	6,123	2301 N RAUL LONGORIA	SAN JUAN	26-B-1	4:34:55 PM	4:39:07 PM	5:04:19 PM	17:19:28
2/8/2019	6,136	1208 SUN VALLEY ST	SAN JUAN	23-C-1-I	6:09:38 PM	6:16:38 PM	6:41:52 PM	19:02:23
2/8/2019	6,151	900 E HWY 83	SAN JUAN	31-D-3	7:42:50 PM	7:49:04 PM	8:07:23 PM	20:19:18
2/8/2019	6,172	900 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	10:17:26 PM	10:18:44 PM	10:38:27 PM	22:46:50
2/9/2019	6,217	1000 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	3:46:14 AM	4:03:16 AM	12:00:00 AM	0:00:00
2/9/2019	6,220	721 E NOLANA LOOP	SAN JUAN	06-C-1-E	4:07:57 AM	4:14:21 AM	4:27:39 AM	4:42:06
2/9/2019	6,227	723 SAN JOSE ST	SAN JUAN	28-C-02-J	6:11:03 AM	6:20:01 AM	6:34:54 AM	6:49:59
2/9/2019	6,248	800 W 3RD ST	SAN JUAN	01-A-1	10:28:06 AM	10:32:35 AM	11:00:28 AM	11:11:44
2/9/2019	6,254	211 E 7TH ST	SAN JUAN	26-B-1	10:59:55 AM	11:01:59 AM	11:07:56 AM	11:21:25
2/9/2019	6,265	1114 PALOMA DR	SAN JUAN	09-E-1	12:16:41 PM	12:20:50 PM	12:36:55 PM	12:45:32
2/9/2019	6,282	400 N IOWA AVE	SAN JUAN	26-A-11	1:21:56 PM	1:33:14 PM	1:52:29 PM	14:18:08

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
2/9/2019	6,298	826 E PINO ST	SAN JUAN	23-B-1	3:12:24 PM	3:18:34 PM	3:43:13 PM	15:53:34
2/9/2019	6,317	604 W MESQUITE ST	SAN JUAN	01-C-3	5:09:15 PM	5:12:59 PM	5:20:18 PM	17:32:01
2/9/2019	6,352	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	9:09:18 PM	9:09:21 PM	12:00:00 AM	0:00:00
2/9/2019	6,361	2803 SAN FELIPE ST	SAN JUAN	21-B-1-M	11:03:08 PM	11:11:29 PM	11:25:01 PM	23:41:37
2/9/2019	6,368	316 W 6TH	SAN JUAN	04-B-3-A	12:01:28 AM	12:08:17 AM	12:00:00 AM	0:00:00
2/10/2019	6,388	206 ENCINO DR	SAN JUAN	04-B-1-A	2:38:11 AM	2:45:18 AM	2:56:57 AM	3:10:53
2/10/2019	6,509	3411 GRANDORA DR	SAN JUAN	28-C-02-U	9:56:15 PM	10:07:18 PM	10:21:40 PM	22:41:35
2/11/2019	6,523	1501 WASHINGTON PALM AVE	SAN JUAN	01-C-6	1:36:49 AM	1:45:53 AM	2:00:23 AM	2:14:58
2/11/2019	6,562	423 W FM 495	SAN JUAN	26-A-5	10:54:10 AM	10:55:45 AM	11:16:46 AM	11:28:51
2/11/2019	6,564	236 SANDRA ST	SAN JUAN	26-C-2	10:58:21 AM	11:04:37 AM	11:19:59 AM	11:34:16
2/11/2019	6,566	1600 SOL ST	SAN JUAN	18-C-1-L	11:48:52 AM	11:55:45 AM	12:11:14 PM	12:29:05
2/11/2019	6,567	5103 N VETERANS BLVD	SAN JUAN	10-D-2	12:00:50 PM	12:08:22 PM	12:26:48 PM	12:37:48
2/11/2019	6,569	2210 FRESNO	SAN JUAN	17-A-4-G	12:28:05 PM	12:31:17 PM	12:00:00 AM	0:00:00
2/11/2019	6,574	307 W AMY	SAN JUAN	17-B-1	1:00:17 PM	1:03:00 PM	12:00:00 AM	0:00:00
2/11/2019	6,598	512 E HACKBERRY	SAN JUAN	26-A-2	3:48:05 PM	3:55:47 PM	12:00:00 AM	0:00:00
2/11/2019	6,610	801 W 1ST	SAN JUAN	13-A-1	4:56:08 PM	5:01:31 PM	5:13:27 PM	17:35:35
2/11/2019	6,621	3802 YESENIA	SAN JUAN	06-D-2	5:49:05 PM	6:03:01 PM	6:20:50 PM	18:29:48
2/11/2019	6,623	1112 PAISANO AVE	SAN JUAN	17-B-1	6:04:20 PM	6:17:04 PM	6:22:55 PM	18:39:15
2/11/2019	6,631	222 W ALTA ST	SAN JUAN	26-A-11	6:55:54 PM	7:01:38 PM	7:14:43 PM	19:29:36
2/11/2019	6,650	2370 S SAN ANTONIO AVE	SAN JUAN	09-E-1	9:01:51 PM	9:08:53 PM	9:30:43 PM	21:30:43
2/11/2019	6,656	200 W HAZEL ST	SAN JUAN	28-C-04-U	9:37:29 PM	9:40:44 PM	9:54:39 PM	22:06:04
2/11/2019	6,664	1205 N RAUL LONGORIA RD	SAN JUAN	10-C-3	11:13:40 PM	11:17:00 PM	11:28:10 PM	23:40:57
2/12/2019	6,674	201 COUGAR ST	SAN JUAN	10-C-3	1:52:41 AM	2:00:12 AM	2:15:16 AM	2:23:34
2/12/2019	6,680	206 W 6TH ST	SAN JUAN	01-A-1	2:26:16 AM	2:37:19 AM	2:54:23 AM	3:10:09
2/12/2019	6,683	501 N CESAR CHAVEZ RD	SAN JUAN	26-B-1	3:08:18 AM	3:24:37 AM	12:00:00 AM	0:00:00
2/12/2019	6,721	1610 E 7TH ST	SAN JUAN	26-B-1	11:32:49 AM	12:00:00 AM	12:00:00 AM	0:00:00
2/12/2019	6,747	125 E 4TH ST	SAN JUAN	28-C-02-L	2:52:13 PM	2:58:34 PM	3:14:20 PM	15:26:27
2/12/2019	6,792	1610 LILA ST	SAN JUAN	04-B-3-A	8:37:00 PM	8:49:59 PM	9:27:19 PM	21:38:21
2/12/2019	6,794	348 E 15TH ST	SAN JUAN	26-A-8	8:49:39 PM	8:57:43 PM	9:14:28 PM	21:28:35
2/12/2019	6,795	1610 LILA ST	SAN JUAN	04-B-3-A	9:01:24 PM	9:03:22 PM	9:10:56 PM	21:20:49
2/12/2019	6,800	1610 LILA ST	SAN JUAN	04-B-3-A	8:37:00 PM	8:49:59 PM	9:27:19 PM	21:38:24
2/12/2019	6,801	1610 LILA ST	SAN JUAN	04-B-3-A	8:37:00 PM	8:49:59 PM	9:27:19 PM	21:38:26
2/12/2019	6,802	1610 LILA ST	SAN JUAN	04-B-3-A	9:01:24 PM	9:03:22 PM	9:10:56 PM	21:20:49
2/12/2019	6,823	502 W SAM HOUSTON BLVD	SAN JUAN	26-B-1	10:55:14 PM	11:02:36 PM	11:15:49 PM	23:27:45
2/13/2019	6,868	500 E 495	SAN JUAN	29-B-5-U	7:54:00 AM	8:00:22 AM	12:00:00 AM	0:00:00
2/13/2019	6,888	214 W THELMA ST	SAN JUAN	26-O-28	10:40:18 AM	10:46:45 AM	11:01:28 AM	11:13:31
2/13/2019	6,914	1500 CHULA VISTA	SAN JUAN	26-B-1	1:06:19 PM	1:14:47 PM	12:00:00 AM	0:00:00
2/13/2019	6,917	3907 N RAUL LONGORIA RD	SAN JUAN	28-C-1-L	1:30:07 PM	1:39:55 PM	1:59:28 PM	14:10:01
2/13/2019	6,923	400 E EXPRESSWAY 83	SAN JUAN	21-B-2-T	2:05:49 PM	2:12:45 PM	12:00:00 AM	0:00:00
2/13/2019	6,935	2205 S STEWART	SAN JUAN	26-A-10	3:36:09 PM	3:36:12 PM	12:00:00 AM	0:00:00
2/13/2019	6,941	1401 N RAUL LONGORIA RD	SAN JUAN	30-B-2	3:37:12 PM	3:44:50 PM	3:57:58 PM	16:12:09
2/13/2019	6,943	700 E SAM HOUSTON	SAN JUAN	29-B-5-U	3:53:46 PM	4:01:29 PM	4:21:56 PM	16:47:39
2/13/2019	6,970	1210 SAN FRANCISCO	SAN JUAN	27-B-4-G	6:22:47 PM	6:35:38 PM	12:00:00 AM	0:00:00
2/13/2019	6,978	902 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	6:57:44 PM	7:08:26 PM	7:21:55 PM	19:34:38

trip_date	run_number	puaddr	puicity	mpds	disptime	atstime	tritime	atldtime
2/13/2019	6.984	503 W CHAPARRAL ST	SAN JUAN	26-C-1	7:09:03 PM	7:16:52 PM	7:25:49 PM	19:45:28
2/13/2019	6.988	913 W ATHOL AVE	SAN JUAN	32-B-2	7:32:02 PM	7:35:56 PM	7:56:45 PM	20:11:59
2/13/2019	6.994	1614 N RAUL LONGORIA RD	SAN JUAN	26-B-1	8:26:29 PM	8:32:14 PM	8:53:40 PM	21:05:48
2/13/2019	6.995	902 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	6:57:44 PM	7:08:26 PM	7:21:55 PM	19:34:38
2/13/2019	7.002	1ST ST & OBLATE	SAN JUAN	26-B-1	9:27:58 PM	9:34:53 PM	9:43:45 PM	21:54:50
2/14/2019	7.034	203 W 3RD ST	SAN JUAN	26-D-1	2:13:02 AM	2:20:15 AM	2:38:51 AM	2:49:50
2/14/2019	7.040	520 W CHAPARRAL ST	SAN JUAN	01-C-3	3:34:03 AM	3:36:54 AM	3:54:50 AM	4:06:43
2/14/2019	7.048	219 DOVE ST	SAN JUAN	17-A-4-G	5:25:39 AM	5:34:56 AM	12:00:00 AM	0:00:00
2/14/2019	7.063	900 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	8:19:26 AM	8:25:08 AM	8:42:13 AM	8:51:58
2/14/2019	7.066	2005 S STEWART	SAN JUAN	26-B-1	8:46:32 AM	12:00:00 AM	12:00:00 AM	0:00:00
2/14/2019	7.074	410 W I-2	SAN JUAN	31-D-2	10:46:33 AM	10:51:15 AM	11:05:51 AM	11:14:39
2/14/2019	7.077	130 E BUS 83	SAN JUAN	26-C-1	11:08:28 AM	11:11:01 AM	11:21:01 AM	11:37:35
2/14/2019	7.102	5012 AZTECA	SAN JUAN	17-B-1-G	2:15:32 PM	2:21:20 PM	2:31:40 PM	14:42:36
2/14/2019	7.114	405 CITRUS CIRCLE	SAN JUAN	26-C-2	3:16:42 PM	3:24:23 PM	3:42:20 PM	16:03:42
2/14/2019	7.170	210 W 11TH ST	SAN JUAN	26-A-11	9:25:52 PM	9:35:18 PM	9:47:55 PM	22:04:29
2/14/2019	7.189	2301 N RAUL LONGORIA	SAN JUAN	26-B-1	11:49:56 PM	12:00:10 AM	12:04:53 AM	0:04:53
2/15/2019	7.194	710 SUNDANCE LN	SAN JUAN	17-D-4-G	1:21:15 AM	1:28:30 AM	2:17:30 AM	2:30:17
2/15/2019	7.232	805 W RIDGE RD	SAN JUAN	23-C-7-I	10:44:13 AM	10:58:56 AM	11:14:37 AM	11:25:50
2/15/2019	7.237	300 E EXPRESSWAY 83	SAN JUAN	17-B-1	11:03:40 AM	11:08:53 AM	11:22:05 AM	11:35:15
2/15/2019	7.253	600 E SIOUX RD	SAN JUAN	02-A-1	12:52:11 PM	1:04:44 PM	1:21:34 PM	13:41:02
2/15/2019	7.254	1100 E BUSINESS 83	SAN JUAN	26-B-1	12:59:31 PM	1:05:08 PM	1:11:39 PM	13:31:42
2/15/2019	7.258	2301 N RAUL LONGORIA	SAN JUAN	26-A-10	1:19:18 PM	12:00:00 AM	12:00:00 AM	0:00:00
2/15/2019	7.259	1209 E FM 495	SAN JUAN	17-B-1	1:20:11 PM	1:25:25 PM	1:44:26 PM	1:53:52
2/15/2019	7.291	100 AMY DR	SAN JUAN	12-A-2	4:04:10 PM	4:08:13 PM	12:00:00 AM	0:00:00
2/15/2019	7.299	200 W ELDORA	SAN JUAN	29-B-5-U	4:34:40 PM	4:44:02 PM	5:03:08 PM	17:17:26
2/15/2019	7.322	713 W 13 1/2 ST	SAN JUAN	06-D-2	6:06:55 PM	6:19:23 PM	6:33:17 PM	18:52:08
2/15/2019	7.335	225 W SOUX	SAN JUAN	06-D-1	6:42:30 PM	6:49:14 PM	7:19:09 PM	19:38:59
2/15/2019	7.356	315 W 11TH ST	SAN JUAN	26-A-9	8:34:00 PM	8:40:54 PM	9:00:10 PM	21:18:43
2/15/2019	7.360	520 W CHAPARRAL ST	SAN JUAN	10-D-2	9:01:29 PM	9:05:57 PM	9:20:42 PM	21:34:52
2/15/2019	7.380	215 CALLE DEL JARDIN	SAN JUAN	04-B-3	10:25:31 PM	10:28:57 PM	10:46:56 PM	22:58:45
2/16/2019	7.405	495 & VETERANS RD	SAN JUAN	29-B-5-U	1:43:28 AM	1:44:52 AM	12:00:00 AM	0:00:00
2/16/2019	7.448	1608 SCOTTY ST	SAN JUAN	26-A-8	11:28:50 AM	11:33:18 AM	11:48:09 AM	12:01:50
2/16/2019	7.452	203 W SOUX	SAN JUAN	29-B-5-U	11:58:20 AM	12:02:14 PM	12:33:35 PM	12:47:11
2/16/2019	7.456	203 W SOUX	SAN JUAN	29-B-5-U	11:58:20 AM	12:02:14 PM	12:33:35 PM	12:47:13
2/16/2019	7.476	5316 S STEWART	SAN JUAN	06-C-1	3:20:40 PM	3:30:46 PM	3:44:57 PM	16:09:22
2/16/2019	7.493	1111 PASANO AVE	SAN JUAN	02-A-1	5:52:25 PM	6:01:07 PM	6:19:09 PM	18:33:43
2/16/2019	7.508	I RD & EXPRESSWAY 83	SAN JUAN	29-B-5-U	7:42:40 PM	7:56:34 PM	8:14:06 PM	20:24:02
2/16/2019	7.509	414 E 2ND ST	SAN JUAN	31-D-3	7:47:04 PM	7:59:18 PM	8:30:56 PM	20:48:08
2/16/2019	7.532	300 E EAGLE	SAN JUAN	02-C-1	10:11:39 PM	10:16:34 PM	12:00:00 AM	0:00:00
2/17/2019	7.620	508 MIGUEL HIDALGO ST	SAN JUAN	06-D-2	12:58:50 PM	1:06:08 PM	1:12:03 PM	13:29:36
2/17/2019	7.631	816 GOMEZ	SAN JUAN	01-A-1	3:15:16 PM	3:24:07 PM	3:34:55 PM	15:48:45
2/17/2019	7.632	315 W 11TH ST	SAN JUAN	26-D-1	3:21:23 PM	3:30:44 PM	3:44:08 PM	16:04:39
2/17/2019	7.658	211 E 1ST ST	SAN JUAN	26-B-1	6:04:50 PM	6:10:09 PM	6:22:22 PM	18:31:09
2/17/2019	7.680	210 W 11TH ST	SAN JUAN	25-B-6-B	8:51:04 PM	8:59:10 PM	9:16:55 PM	21:30:47

trip_date	run_number	puaddr	puicity	mpds	disptime	atstime	tratripe	aldrtime
2/17/2019	7,682	2802 SAN GABRIEL	SAN JUAN	10-D-2	8:55:38 PM	9:02:44 PM	9:14:47 PM	21:32:30
2/18/2019	7,730	1328 ANDREWS ST	SAN JUAN	30-B-1	7:31:59 AM	7:37:36 AM	12:00:00 AM	0:00:00
2/18/2019	7,780	3411 GRANDORA	SAN JUAN	26-A-11	2:10:35 PM	2:21:14 PM	2:26:50 PM	14:44:33
2/18/2019	7,796	606 BAILEY DR	SAN JUAN	26-C-2	4:22:59 PM	4:39:27 PM	4:50:52 PM	17:13:00
2/18/2019	7,806	108 EAST ST	SAN JUAN	03-B-3	4:58:52 PM	5:05:27 PM	5:18:38 PM	17:32:02
2/18/2019	7,831	303 E CARROLL RD	SAN JUAN	26-C-2	7:15:23 PM	7:20:01 PM	7:32:39 PM	19:44:11
2/18/2019	7,832	306 E SALAZAR ST	SAN JUAN	26-A-6	7:28:12 PM	7:44:27 PM	8:09:45 PM	20:21:52
2/18/2019	7,845	1215 FOSTER	SAN JUAN	12-A-5-E	8:40:28 PM	8:56:11 PM	9:11:21 PM	21:31:43
2/18/2019	7,850	1205 MONICA LN	SAN JUAN	28-C-04-L	9:25:18 PM	9:38:48 PM	9:46:31 PM	21:59:05
2/18/2019	7,860	2901 SAN FELIPE ST	SAN JUAN	24-C-3	10:41:01 PM	10:53:42 PM	11:06:13 PM	23:18:32
2/18/2019	7,866	2504 FERN DR	SAN JUAN	06-D-2	11:34:53 PM	11:42:40 PM	11:52:59 PM	0:09:16
2/19/2019	7,871	913 W ATHOL AVE	SAN JUAN	32-B-2	12:10:26 AM	12:18:32 AM	12:33:40 AM	0:49:24
2/19/2019	7,872	731 SAN JUANITA	SAN JUAN	06-D-1	12:19:58 AM	12:28:48 AM	12:38:05 AM	0:49:32
2/19/2019	7,874	1704 SKANSAS	SAN JUAN	26-B-1	12:34:08 AM	12:45:07 AM	12:00:00 AM	0:00:00
2/19/2019	7,876	219 DOVE ST	SAN JUAN	25-D-1	12:42:13 AM	12:50:00 AM	1:05:10 AM	1:17:42
2/19/2019	7,879	2301 N. RAUL LONGORIA	SAN JUAN	13-C-1	1:49:20 AM	1:53:44 AM	2:08:33 AM	2:08:33
2/19/2019	7,902	1803 CALLE DE PALMAS	SAN JUAN	26-A-8	7:12:09 AM	7:16:51 AM	7:41:18 AM	8:04:23
2/19/2019	7,906	2301 N. RAUL LONGORIA	SAN JUAN	26-B-1	7:30:50 AM	7:42:32 AM	8:07:44 AM	8:07:44
2/19/2019	7,928	801 W 1ST	SAN JUAN	10-D-5	10:48:42 AM	10:54:16 AM	11:10:27 AM	11:22:00
2/19/2019	7,938	209 W 6TH ST	SAN JUAN	17-B-1-G	11:56:03 AM	12:04:01 PM	12:19:48 PM	12:39:58
2/19/2019	7,953	505 HUISACHE ST	SAN JUAN	17-B-1-G	1:55:15 PM	2:00:11 PM	2:25:08 PM	14:40:11
2/19/2019	7,957	211 W 1ST ST	SAN JUAN	31-C-2	2:10:28 PM	2:13:05 PM	2:27:10 PM	14:38:20
2/19/2019	7,963	1617 MARY ANNE ST	SAN JUAN	01-C-4	2:33:16 PM	2:46:18 PM	2:51:15 PM	15:04:29
2/19/2019	7,979	1105 SAN RAMON ST	SAN JUAN	12-D-2-E	4:33:59 PM	4:44:02 PM	5:03:55 PM	17:22:05
2/19/2019	8,006	1608 SCOTTY	SAN JUAN	26-A-8	7:04:07 PM	7:16:36 PM	7:34:25 PM	19:49:13
2/19/2019	8,015	411 E 2ND ST	SAN JUAN	23-C-1-I	7:20:49 PM	7:29:36 PM	7:49:18 PM	20:03:54
2/20/2019	8,067	316 W 3RD ST	SAN JUAN	17-B-1-G	5:07:45 AM	5:13:47 AM	5:36:04 AM	5:50:35
2/20/2019	8,071	MINNESOTA RD & N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	7:26:02 AM	7:31:35 AM	7:50:20 AM	8:03:33
2/20/2019	8,075	MINNESOTA RD & N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	7:26:02 AM	7:31:35 AM	7:50:20 AM	8:03:34
2/20/2019	8,100	801 W 1ST	SAN JUAN	26-A-8	11:43:40 AM	12:05:48 PM	12:07:55 PM	12:27:49
2/20/2019	8,105	227 E 9TH ST	SAN JUAN	06-D-2	12:15:23 PM	12:23:01 PM	12:31:28 PM	12:44:50
2/20/2019	8,109	RAUL LONGORIA ST & E ELDORA RD	SAN JUAN	26-B-1	12:47:27 PM	12:52:22 PM	12:57:51 PM	13:11:11
2/20/2019	8,111	302 SOUTHGATE	SAN JUAN	28-C-1-J	12:51:26 PM	12:58:15 PM	1:06:00 PM	13:26:23
2/20/2019	8,133	805 W RIDGE RD	SAN JUAN	31-C-1	3:09:52 PM	3:17:23 PM	3:37:11 PM	15:49:56
2/20/2019	8,139	120 W 3RD ST	SAN JUAN	26-C-1	3:35:29 PM	3:40:55 PM	3:59:52 PM	16:12:13
2/20/2019	8,149	5925 N VETERANS	SAN JUAN	32-B-3	4:29:45 PM	4:33:51 PM	4:48:46 PM	17:11:22
2/20/2019	8,154	403 E EXPRESSWAY 83	SAN JUAN	12-D-4-E	4:59:12 PM	5:04:36 PM	5:17:45 PM	17:56:03
2/20/2019	8,157	905 PALOMA DR	SAN JUAN	17-B-1	5:08:51 PM	5:17:04 PM	5:30:23 PM	17:55:38
2/20/2019	8,175	731 SAN JUANITA ST	SAN JUAN	26-A-3	6:45:25 PM	6:51:04 PM	7:11:45 PM	19:29:12
2/20/2019	8,218	210 W 11TH ST	SAN JUAN	31-A-3	11:27:17 PM	11:36:47 PM	11:46:48 PM	23:56:33
2/20/2019	8,224	411 E 2ND ST	SAN JUAN	23-D-1	11:57:27 PM	12:06:41 AM	12:00:00 AM	0:00:00
2/21/2019	8,282	600 E SIOUX RD	SAN JUAN	06-D-2	1:07:47 PM	1:11:26 PM	12:00:00 AM	0:00:00
2/21/2019	8,288	615 S STANDARD AVE	SAN JUAN	26-B-1	1:43:53 PM	1:48:18 PM	12:00:00 AM	0:00:00
2/21/2019	8,324	1618 N VETERANS	SAN JUAN	13-C-1	5:00:45 PM	5:03:10 PM	5:15:28 PM	17:22:39

trip_date	run_number	puaddr	puicity	mpds	disptime	atstime	tratripe	aldrtime
2/21/2019	8,341	800 E RIDGE	SAN JUAN	29-B-5-U	6:50:01 PM	6:56:20 PM	7:04:23 PM	19:23:07
2/21/2019	8,382	1246 CEASAR CHAVEZ	SAN JUAN	28-C-04	10:56:05 PM	11:04:11 PM	11:20:40 PM	23:34:29
2/22/2019	8,399	505 W EBONY AVE	SAN JUAN	25-B-6	3:13:32 AM	12:00:00 AM	12:00:00 AM	0:00:00
2/22/2019	8,427	300 E SIOUX RD	SAN JUAN	29-B-5-U	9:35:12 AM	9:40:38 AM	9:55:39 AM	10:09:24
2/22/2019	8,437	4715 N VETERANS	SAN JUAN	32-B-3	10:40:44 AM	10:47:23 AM	11:08:46 AM	11:20:52
2/22/2019	8,439	2301 N RAUL LONGORIA	SAN JUAN	28-B-1	10:50:34 AM	10:58:27 AM	11:31:19 AM	11:42:54
2/22/2019	8,457	1510 COCONUT PALM AVE	SAN JUAN	06-D-2	1:44:23 PM	1:48:10 PM	2:03:46 PM	14:17:21
2/22/2019	8,485	136 E AMY DR	SAN JUAN	05-A-1	4:49:01 PM	4:53:53 PM	5:09:51 PM	17:26:59
2/22/2019	8,497	400 N IOWA AVE	SAN JUAN	09-E-1	5:56:47 PM	6:02:55 PM	6:23:30 PM	18:38:28
2/22/2019	8,501	500 E NOLANA	SAN JUAN	29-B-5-U	6:11:03 PM	6:20:19 PM	6:43:48 PM	18:57:35
2/22/2019	8,504	500 E NOLANA LOOP	SAN JUAN	29-B-5-U	6:28:02 PM	6:32:55 PM	6:46:18 PM	18:56:55
2/22/2019	8,507	500 E NOLANA	SAN JUAN	29-B-5-U	6:11:03 PM	6:20:19 PM	6:43:48 PM	18:57:37
2/22/2019	8,508	500 E NOLANA LOOP	SAN JUAN	29-B-5-U	6:28:02 PM	6:32:55 PM	6:46:18 PM	18:56:57
2/22/2019	8,534	725 E EAGLE ST	SAN JUAN	13-C-2	9:49:59 PM	9:58:54 PM	10:16:18 PM	22:32:22
2/23/2019	8,578	700 W BUSINESS 83	SAN JUAN	06-D-2	1:57:33 AM	2:17:20 AM	2:40:30 AM	2:54:06
2/23/2019	8,595	E 11TH ST & S IOWA AVE	SAN JUAN	23-B-1	6:08:57 AM	6:16:39 AM	6:32:45 AM	6:43:11
2/23/2019	8,600	900 E EXPRESSWAY 83	SAN JUAN	29-D-2-N	7:40:00 AM	7:47:22 AM	8:10:17 AM	8:18:49
2/23/2019	8,601	900 E EXPRESSWAY 83	SAN JUAN	29-D-2-N	7:52:16 AM	7:58:13 AM	8:06:49 AM	8:16:52
2/23/2019	8,603	210 W 11TH ST	SAN JUAN	10-D-4	8:16:03 AM	8:21:13 AM	8:40:08 AM	8:53:46
2/23/2019	8,640	617 E BRECHA DR	SAN JUAN	26-A-10	1:17:09 PM	1:25:43 PM	1:40:00 PM	13:54:07
2/23/2019	8,651	1117 PAISANO AVE	SAN JUAN	26-A-6	2:19:27 PM	2:32:24 PM	2:48:12 PM	15:03:11
2/23/2019	8,661	112 W 10TH ST	SAN JUAN	26-C-2	3:05:19 PM	3:12:10 PM	3:21:57 PM	15:37:02
2/23/2019	8,662	504 SILVIA CIR	SAN JUAN	26-B-1	3:14:00 PM	3:18:49 PM	3:38:08 PM	15:56:51
2/23/2019	8,666	1402 N VETERANS BLVD	SAN JUAN	12-A-2	3:54:19 PM	3:58:47 PM	12:00:00 AM	0:00:00
2/23/2019	8,699	1220 MIGUEL HIDALGO RD	SAN JUAN	01-C-6	7:24:49 PM	7:29:59 PM	7:44:57 PM	20:02:57
2/23/2019	8,714	1607 HOOPER AVE	SAN JUAN	03-B-3	9:05:44 PM	9:09:37 PM	12:00:00 AM	0:00:00
2/23/2019	8,733	438 LOMA LINDA	SAN JUAN	31-D-3	11:51:38 PM	11:57:03 PM	12:09:26 AM	0:24:48
2/24/2019	8,737	211 E CHAPARRAL ST	SAN JUAN	13-C-3	12:49:41 AM	12:57:23 AM	1:17:45 AM	1:32:55
2/24/2019	8,741	711 N NEBRASKA AVE	SAN JUAN	26-B-1	1:17:23 AM	1:23:11 AM	1:29:33 AM	1:43:09
2/24/2019	8,763	600 FRANCIS ST	SAN JUAN	26-A-11	6:34:08 AM	6:38:04 AM	7:03:27 AM	7:16:46
2/24/2019	8,770	4715 N VETERANS	SAN JUAN	23-C-1-I	8:15:25 AM	8:22:36 AM	8:53:06 AM	9:03:30
2/24/2019	8,785	1928 LOMA VERDE	SAN JUAN	28-C-1-G	11:01:54 AM	11:06:15 AM	11:14:56 AM	11:28:41
2/24/2019	8,795	300 N NEBRASKA AVE	SAN JUAN	21-A-1	12:55:36 PM	1:04:55 PM	1:28:33 PM	13:44:02
2/24/2019	8,799	400 N IOWA AVE	SAN JUAN	01-A-1	1:36:29 PM	1:44:07 PM	2:03:26 PM	14:42:44
2/24/2019	8,818	1318 KING RD	SAN JUAN	03-B-3	3:56:52 PM	4:03:41 PM	12:00:00 AM	0:00:00
2/24/2019	8,844	819 E RIDGE RD	SAN JUAN	13-A-1	6:51:03 PM	6:58:02 PM	12:00:00 AM	0:00:00
2/24/2019	8,847	4601 N RAUL LONGORIA RD	SAN JUAN	28-C-1-F	7:04:22 PM	7:21:26 PM	7:31:50 PM	19:40:29
2/24/2019	8,850	2205 S STEWART RD	SAN JUAN	26-C-2	7:17:53 PM	7:20:41 PM	7:43:21 PM	20:00:53
2/25/2019	8,910	2400 JESSICA	SAN JUAN	06-D-2	7:27:23 AM	7:34:37 AM	7:45:37 AM	8:05:31
2/25/2019	8,912	916 W 9TH ST	SAN JUAN	26-D-1	7:35:54 AM	7:44:33 AM	8:03:14 AM	8:16:19
2/25/2019	8,938	800 E CARROLL	SAN JUAN	25-B-6	11:24:00 AM	11:28:13 AM	11:46:22 AM	12:09:34
2/25/2019	8,945	912 GONZALEZ DR	SAN JUAN	26-D-1	12:12:41 PM	12:16:37 PM	12:26:13 PM	12:40:20
2/25/2019	8,988	412 W ELDORA RD	SAN JUAN	13-C-2	5:21:32 PM	5:27:38 PM	5:45:43 PM	18:02:11
2/25/2019	8,992	406 COZUMEL LN	SAN JUAN	26-A-5	5:50:04 PM	5:56:54 PM	6:14:26 PM	18:29:52

[illegible]

Community Events

Feb-19



Date	Address	Event
	None	



Javier De La Cruz Jr
Lieutenant

**February 2019
Call Volume Monthly Breakdown**

Fire House Code	Incident Type	Total
322	Motor Vehicle Accidents w/Injuries	11
323	Auto-Pedestrian	1
324	Motor Vehicle Accidents w/o Injuries	4
311	Medical Call	51
142/143	Grass/Brush Fires	2
131	Vehicle Fires	0
700/750	False Alarms	22
154	Trash Fires	0
550/551	Assist other Agency/Dept.:	4
651	Smoke Scare	4
111	Structure Fires	0
1101	Equipment Fire	0
412	Gas Leak	3
480	Attempted burning, Illegal action	2
600	Good Intent Call	1
611	Cancelled in Route	0
622	Wrong Location/No Incident Found	0
541	Bee attack/ Animal Problem	0
331	Child Locked in a Vehicle	0
440/1601	Electrical Equipment Problem (Pole)	1
1131	Cooking Fire	0
100	Fire, Other	4
Grand Total:		110

Call Volume for each shift:

A Shift 34

B Shift 44

C Shift 32

Respectfully Submitted by,

Javier De La Cruz Jr, Lieutenant

2301 N. Raul Longoria, San Juan, TX 78589 • Phone: (956)223-2470 • Fax: (956)783-3441



Tirso Garza, Fire Chief
2301 N. Raul Longoria
San Juan, TX 78589
Office: 956-223-2470
Fax: 956-783-3441

Med-Care Response Times

February 2019

Date	Incident #	Location	Dispatched Time	Arrival	Delay Time	Incident Type
02/01/2019	19-094	402 E Salazar	09:27	09:32	5	Medical call
02/01/2019	19-095	1600 E Carrol	10:42	10:49	7	MVA
02/01/2019	19-097	Sam Houston & I road	16:05	16:13	8	Medical call
02/01/2019	19-098	Minnesota & Raul Longoria	17:27	17:34	7	MVA
02/02/2019	19-099	112 W Expressway 83	14:13	14:18	5	Cardiac Arrest
02/02/2019	19-100	2301 N Raul Longoria	15:50	15:53	3	Seizures
02/02/2019	19-101	1319 E 4 th st	17:42	17:49	7	Medical Call
02/03/2019	19-102	1318 Short rd	01:33	01:39	6	Medical call
02/03/2019	19-103	2301 N Raul Longoria	02:30	02:35	5	Medical walk in
02/03/2019	19-104	424 W Business 83	03:13	03:28	5	Medical call
02/03/2019	19-105	4301 Jenica Cr	N/A	N/A	N/A	Medical call
02/03/2019	19-106	1420 S State	18:40	18:47	7	Auto-ped
02/04/2019	19-107	500 N Cesar Chavez	N/A	N/A	N/A	MVA
02/06/2019	19-111	100 W Expressway 83	08:53	09:05	13	MVA
02/05/2019	19-112	605 E 495 & Raul izaguirre	14:41	14:50	9	Medical call
02/05/2019	19-113	808 E 14 th	21:54	22:10	16	Medical call
02/06/2019	19-114	1715 S Kansas	12:15	12:23	8	Agg Assault

02/06/2019	19-116	1614 No Address	19:36	19:40	4	Unconscious
02/07/2019	19-117	311 E 12 th st	06:11	06:15	4	Medical call
02/07/2019	19-120	1417 Scotty	18:02	18:14	12	Medical call
02/08/2019	19-122	713 citrus	03:32	03:36	4	Medical call
02/08/2019	19-123	512 S Nebraska	11:06	11:14	8	Medical call
02/08/2019	19-124	1208 Sun valley	18:14	18:27	11	Overdose
02/08/2019	19-125	900 E Business 83	19:45	19:51	6	Medical call
02/09/2019	19-126	600 E Frontage	03:43	04:02	19	MVA
02/09/2019	19-127	721 E Nolana	04:08	04:21	13	Medical call
02/09/2019	19-128	1114 Paloma	12:19	12:23	4	Medical call
02/09/2019	19-129	2301 N Raul longoria	N/A	N/A	N/A	Medical call
02/10/2019	19-130	206 Encino	02:39	02:45	6	Medical call
02/11/2019	19-132	307 Amy apt. D	13:01	13:06	5	Medical call
02/11/2019	19-133	512 Hackberry	15:46	15:53	7	Medical call
02/11/2019	19-134	3802 jesenia	17:44	18:03	19	Medical call
02/11/2019	19-135	2370 S San Antonio	21:01	21:10	9	Medical call
02/11/2019	19-136	200 W Hazel	21:35	21:41	6	Medical call
02/12/2019	19-137	501 N Cesar Chavez	03:07	03:24	17	Medical call
02/13/2019	19-144	1401 N Raul Longoria	15:34	15:45	9	Medical call
02/13/2019	19-145	1210 San Francisco	18:21	18:36	15	Shots Fired
02/13/2019	19-146	1614 N Raul Longoria	20:24	20:32	8	Man Down
02/14/2019	19-147	Santa Fe & Raul Longoria	08:14	08:30	16	MVA
02/15/2019	19-150	2205 S Stewart	12:36	12:50	14	Medical call
02/15/2019	19-151	100 W Amy	16:02	16:09	7	Medical call
02/15/2019	19-152	713 13 th ½ st.	18:02	18:20	18	Medical call

02/15/2019	19-155	315 W 11 th	20:50	20:50	0	Medical call
02/16/2019	19-157	203 W Sioux	11:56	12:07	11	MVA
02/16/2019	19-158	5316 S Stewart	15:32	15:32	0	Medical call
02/16/2019	19-159	900 W Express way	19:41	20:03	22	MVA
02/16/2019	19-161	300 Eagle	21:51	22:16	25	Medical call
02/18/2019	19-163	108 Easy st	16:57	17:05	8	Dog bite
02/18/2019	19-164	303 Carroll	19:16	19:25	9	Medical Call
02/18/2019	19-165	1205 Monica Ln	21:27	21:47	20	Medical Call
02/19/2019	19-167	1105 San Ramon	16:35	16:46	11	Medical call
02/20/2019	19-168	805 W Ridge	15:08	15:17	9	Medical call
02/20/2019	19-169	403 E Expressway 83	16:58	17:04	6	Medical call
02/21/2019	19-171	411 E 2 nd	00:03	00:07	4	Medical call
02/21/2019	19-173	615 S Standard	13:42	13:48	6	Medical call
02/21/2019	19-174	1618 W 1st	16:58	17:03	5	Medical call
02/21/2019	19-175	800 E Ridge Rd	18:45	18:55	10	MVA
02/22/2019	19-177	300 E Sioux	09:35	09:41	6	MVA
02/22/2019	19-178	500 W Nolana	18:01	18:26	25	MVA
02/22/2019	19-179	400 W Iowa	18:01	18:06	5	Medical Call
02/23/2019	19-180	700 W Business 83 Lot 62	01:59	02:22	23	Medical Call
02/23/2019	19-182	900 E Frontage	07:38	07:49	11	MVA
02/24/2019	19-186	4601 N Raul Longoria	19:04	19:22	18	MVA
02/24/2019	19-187	2205 S Stewart	19:29	19:35	6	MVA
02/26/2019	19-191	Eldora & Raul Longoria	11:23	11:31	8	Rollover
02/27/2019	19-193	Amy & Raul Longoria	08:03	08:12	9	MVA
02/27/2019	19-194	101 W Nolana	15:09	15:22	13	Car Fire

02/27/2019	19-195	101 W Nolana	15:10	15:22	12	Medical
02/27/2019	19-196	3904 Jenica	20:47	21:04	16	Medical



Tirso Garza <tgarza@sjtx.us>

Delayed Response

1 message

Tirso Garza <tgarza@sjtx.us>

To: Mack Gilbert <mgilbert@medcare-ems.com>

Tue, Mar 19, 2019 at 11:30 AM

Good morning Mack, I will need a response to these delayed calls before our next City Commission Meeting on March 26th, 2019. Listed below are the 14 calls.

- 1- 02/05/2019- 808 E. 14th
- 2- 02/09/2019- 600 E. Frontage
- 3- 02/11/2019- 3802 Jesenia
- 4- 02/12/2019- 501 N. Cesar Chavez
- 5- 02/13/2019- 1210 San Fransico
- 6- 02/14/2019- Santa Fe & Raul Longoria
- 7- 02/15/2019- 713 131/2
- 8- 02/16/2019- 900 E. Express
- 9- 02/16/2019- 300 Eagle
- 10- 02/18/2019- 1205 Monica
- 11- 02/22/2019- 500 W. Nolana
- 12- 02/23/2019- 700 W. Business 83
- 13- 02/24/2019- 4601 N Raul Longoria
- 14- 02/27/2019- 3904 Jenica

Fire Inspections February 2019

	Date	Name of Business	Address	Contact	Phone #	New/ Annual	Inspector	App/Deny
1	2/2/19	Hidalgo County Pct 2	4011 S Veterans	Henry	956-787-1891	Addition	T. Garza	Approved
2	2/5/19	Taqueria Tacos al Pastor Dos Luco	2025 N Raul Longoria	Dolares Balderas	956-685-8485	Annual	R. Lopez	Denied
3	2/5/19	El Tabernaculo Church	209 E Thelma	Robert Sanchez	956-223-5690	Annual	R. Lopez	Approved
4	2/5/19	Forget Me Not	217 S Nebraska	Mariela Ruiz	956-313-1847	New	R. Lopez	Approved
5	2/5/19	Taqueria Tacos al Pastor Dos Luco	2025 N Raul Longoria	Dolares Balderas	956-685-8485	Annual	R. Lopez	Approved
6	2/7/19	Aziz	2308 N Raul Longoria	Trevino	956-739-4497	New	T. Garza	Approved
7	2/7/19	Zumba Fitness	2105 N Raul Longoria	M. Quintallia	956-325-7635	Annual	R. Lopez	Approved
8	2/7/19	Candlelajas Event Center	2103 N Raul Longoria	G. Moreno	956-460-6643	New	T. Garza	Approved
9	2/7/19	Mr. Cool	3906 N Raul Longoria	Blanca Benavidez	956-451-7628	Annual	R. Lopez	Approved
10	2/7/19	Si Fuentes Industrial	1902 N Raul Longoria		956-533-1982	Annual	R. Lopez	Approved
11	2/7/19	New Image Institute of Cosmetology	3102 N Raul Longoria	Cristal Maldonado	956-329-4994	Annual	R. Lopez	Denied
12	2/8/19	P.S.J.A. ISD	1229 S Veterans	P.S.J.A. ISD	956-475-6210	Hydro	T. Garza	Approved
13	2/12/19	New Image Institute of Cosmetology	3102 N Raul Longoria	Cristal Maldonado	956-329-4994	Annual	R. Lopez	Approved
14	2/14/19	Que Bonito	401 W. Bus 83	Jose Lizby	956-961-8301	New	R. Lopez	Denied
15	2/14/19	Foster Home	2019 Loma Bonita	Veronica Moreno	956-342-0134	Annual	R. Lopez	Approved
16	2/17/19	Little School House 3	109 E 7th Street	M. Chavez	956-904-1407	New	R. Lopez	Approved
17	2/22/19	Bambinos Ice Cream	2812 N Raul Longoria	Eduardo Salazar	956-365-6436	Annual	R. Lopez	Denied
18	2/22/19	Fashion Nails	1618 N Veterans, Suite L		956-781-6335	Annual	R. Lopez	Denied
19	2/25/19	Bambinos Ice Cream	2812 N Raul Longoria	Eduardo Salazar	956-365-6436	Annual	R. Lopez	Approved
20	2/25/19	Fashion Nails	1618 N Veterans, Suite L		956-781-6335	Annual	R. Lopez	Approved
21								
22								
23								
24								
25								
26								

February 2019

Total Gallons of Diesel -	328.7
---------------------------	-------

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FUEL LOG

February 2019

DATE	TIME	UNIT/GAS CONTAINER	GALLONS	OFFICER IN CHARGE
2/4/2019	10:32 a.m.	1201	25	Chief. T. Garza
2/5/2019	11:50 a.m.	Unit -2	10	R. Lopez
2/8/2019	4:17 p.m.	1200	11.6	Z. Beaz
2/11/2019	10:11 a.m.	1201	25	Chief. T. Garza
2/12/2019	1:37 p.m.	Unit -2	12	O. Escamilla
2/13/2019	6:00 p.m.	1200	8	C. Alaniz
2/19/2019	8:39 a.m.	1201	21.5	Chief. T. Garza
2/19/2019	3:37 p.m.	1202	14.5	O. Escamilla
2/25/2019	2:02 p.m.	1202	15	O. Escamilla
2/26/2019	5:20 p.m.	1200	23	Z. Beaz
2/28/2019	5:47 p.m.	1202	6	J. De la Cruz

Total Gallons of Gasoline 171.6



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Mary Enriquez, Court Administrator
DATE: 3/19/2019
SUBJECT: Municipal Court Monthly Report.

Amount collected	\$ 24,654.78
Defensive driving	1
Deferred	17
Pre-trials	12
Bench trials	20
Collection Agency	\$ 1,612.00
Scofflaw	\$ 8,658.00

COLLECTIONS 2018

February - \$ 42,272.22

CITATIONS ISSUED 2018

February - 96

SCOFFLAW COLLECTIONS 2018

February - \$ 22,222.25

COLLECTIONS 2019

February - \$ 24,654.78

CITATIONS ISSUED 2019

February - 139

SCOFFLAW COLLECTIONS 2019

February - \$ 8,658.00

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider a Public Hearing and Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Isla 360°” Drive-Thru legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development, LLC.

STAFF COMMENTS AND RECOMMENDATIONS:

Carranza Development Corporation is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption and late hours permits at “Isla 360° Drive-Thru” formally known as Vi-kinis Drive-Thru. He is taking over the business that was originally open in the year of 2011.

The proposed days and hours of operation are Sunday thru Thursday from 8:00 a.m. to 10:00 p.m. and Fridays and Saturdays from 8:00 a.m. to 2:00 a.m. (See attached affidavit)

RECOMMENDATION:

During the regular meeting on March 21, 2019, the Planning and Zoning Commission recommended approval of the conditional use permit with a 6-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 03/21/2019
CITY COMMISSION – 03/26/2019
DATE PREPARED – 03/22/2019

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Isla 360° Drive-Thru.”

APPLICANT: Carranza Development LLC.

SURVEYOR/ENGINEER: N/A

LEGAL: Lot 11, Plazita Piedra Grande Subdivision

LOCATION: 4202 N. Raul Longoria Road

**EXISTING LAND USE/
ADJACENT ZONING:** North – Vacant; General Business District (C-2)
South – Residential; General Business District (C-2)
East – Residential; General Business District (C-2)
West – Vacant; Single-Family Residence District (R-S)

ACCESS AND CIRCULATION: This property has access onto Raul Longoria Road.

PUBLIC SERVICES: Water service is provided by the North Alamo Water Supply Corporation; sewer will be provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval subject to comply with the list of requirements attached in the packet.

EVALUATION AND CONDITIONS FOR APPROVAL

Carranza Development Corporation is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption and late hours permits at "Isla 360° Drive-Thru" formally known as Vi-kinis Drive-Thru. He is taking over the business that was originally open in the year of 2011.

The proposed days and hours of operation are Sunday thru Thursday from 8:00 a.m. to 10:00 p.m. and Fridays and Saturdays from 8:00 a.m. to 2:00 a.m. (See attached affidavit)

The following are the list of requirements for a liquor store:

1. The applicant must comply with the City's *Security Cameras Ordinance*.
2. The applicant must comply with the Health and Occupational License Permits.
3. The proposed operation hours are Sunday thru Thursday from 8:00 a.m. to 10:00 p.m. and Fridays and Saturdays from 8:00 a.m. to 2:00 a.m. (See attached affidavit)
4. The applicant must agree to update the alcohol license with the city every year.
5. No loading or unloading of merchandise in a public street.
6. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
7. There shall be no smoking inside the premises at any time.

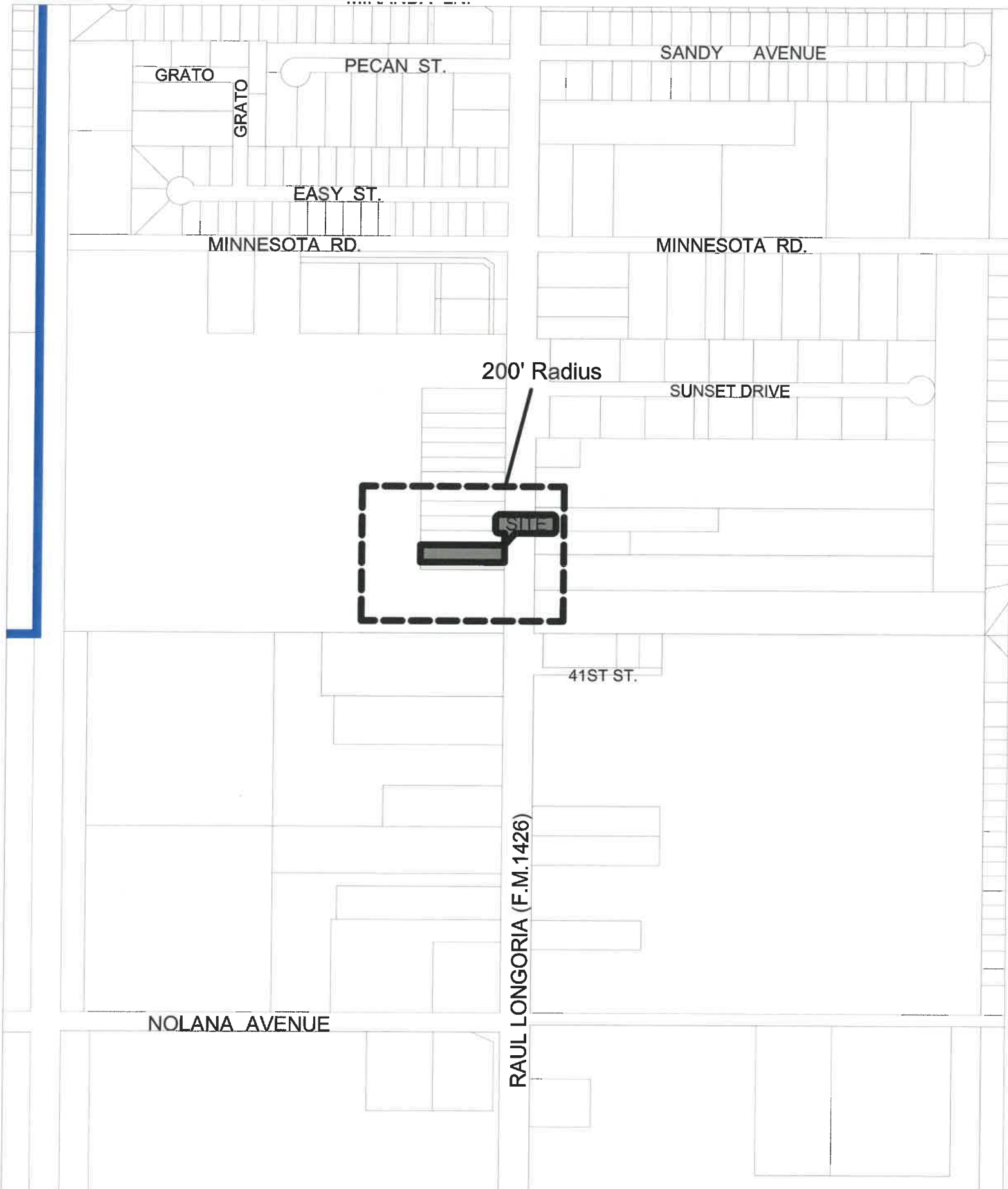
Staff mailed a notice of the public hearing before the Planning and Zoning Commission to seven (11) property owners within a two hundred (200) feet radius and received no comments in favor or against the request.

ATTACHMENTS:	Location Map Aerial Photo Zoning Map Operation Hours Affidavit Incident Report List of neighboring property owners receiving notice Photos Ordinance
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FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 03/21/19 Commissioner Alvarado made a motion to approve the request. Commissioner Guajardo seconded the motion. The motion passed unanimously with a 6-0 vote.

Mr. Escobar explained to the board that they Carranza Development LLC. is applying for a Conditional Use Permit for Isla 360° drive-thru for off-premise consumption. The applicant is taking over the business with a different name and they are applying for the TABC license. He needs to comply with the health permit, occupational license and camera ordinance.



Legend

 CITY LIMITS

 Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Isla 360" legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development LLC.





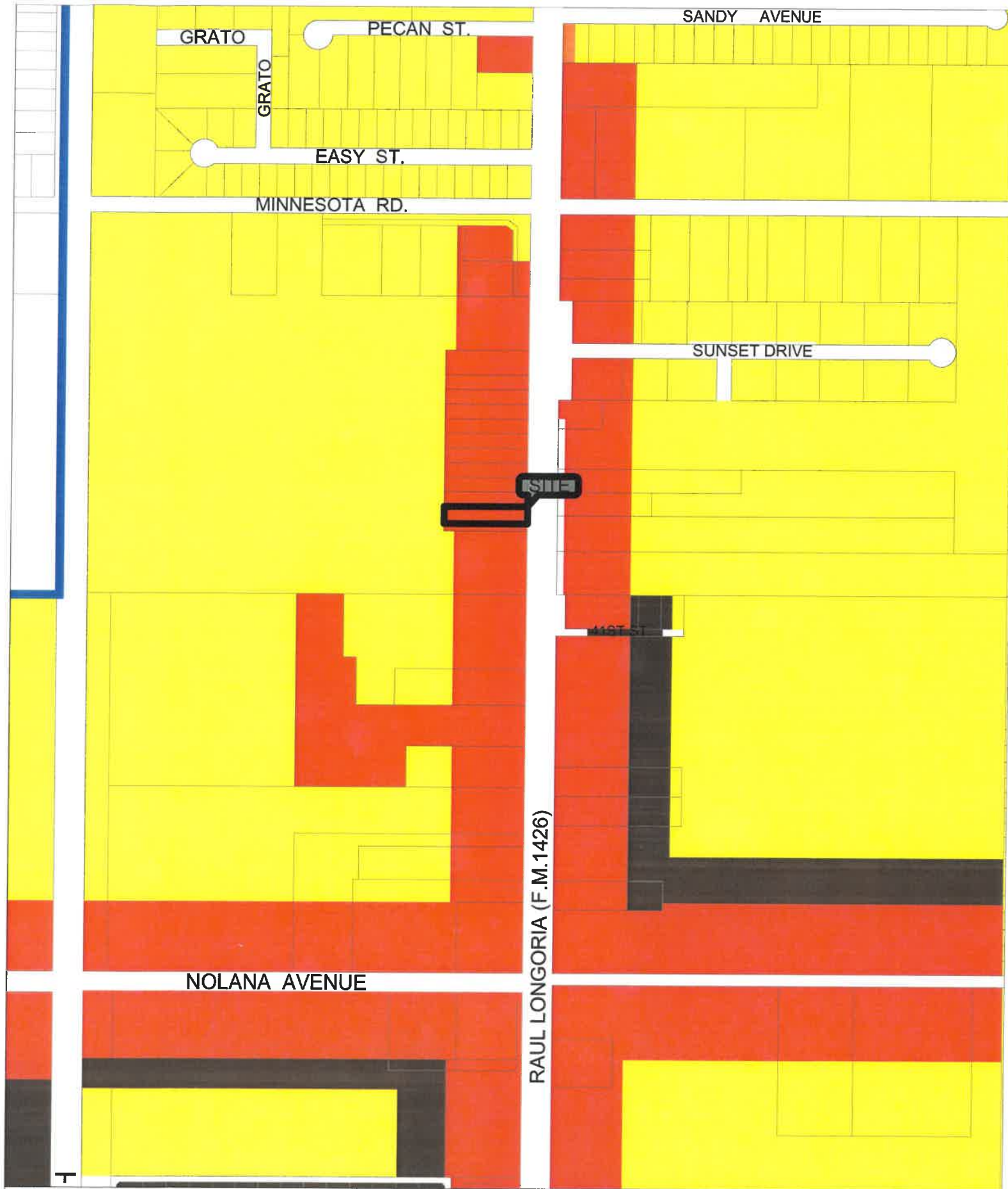
Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Isla 360" legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development LLC.

N





Zoning Districts

Single Family Residential (R-S)	Heavy Commercial (C-3)
Manufactured Home (R-MH)	Light Industrial (I-1)
Multi-Family Residential (R-MF)	Heavy Industrial (I-2)
Neighborhood Commercial (C-1)	Open Space (O)
General Business (C-2)	Exp. Corridor (EC)

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Isla 360" legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development LLC.

N



AFFIDAVIT

March 1, 2019

To whom it may concern:

I, **Carranza Development, LLC.** am requesting a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption and late hours permit at **Isla 360°** located at **4202 N. Raul Longoria Road, San Juan, TX**, legally described as **Lot 11, Plazita Piedra Grande Subdivision.**

The sale of alcohol will be:

Monday from 8:00 a.m. to 10:00 p.m.

Tuesday from 8:00 a.m. to 10:00 p.m.

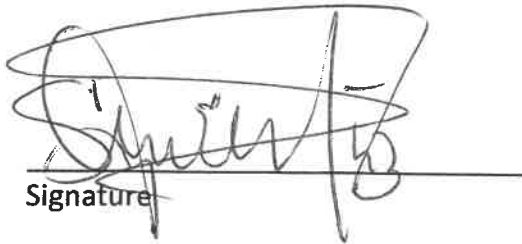
Wednesday from 8:00 a.m. to 10:00 p.m.

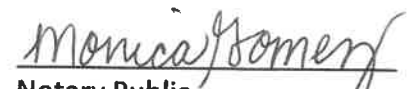
Thursday from 8:00 a.m. to 10:00 p.m.

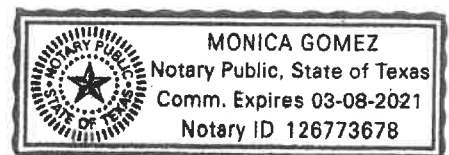
Friday from 8:00 a.m. to 2:00 a.m.

Saturday from 8:00 a.m. to 2:00 a.m.

Sunday from 8:00 a.m. to 10:00 p.m.


Signature
C


Notary Public



Incidents Report -SAN JUAN POLICE DEPARTMENT

Sorted by Incident_Number, Supp_ID, Agency, Report_Date

From_Date : 01/01/2017 00:00 - 03/12/2019 23:59 - OR -

To_Date : 01/01/2017 00:00 - 03/12/2019 23:59

Block_Number : 4202, 4202

Street : raul longoria

AddressCategory : LOCAL ADDRESS

Incident # / Officer	Report Date	Description	Incident Address	Victims	Subjects	Offenses	Offense	Status
17-00427(0) Garcia, R	02/17/2017 21:40	AGG. ROBBERY	4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589	LOZANO, SYLVIA TREVINO	UNKNOWN, UNKNOWN	AGG. ROBBERY	ACTIVE	INACTIVE
17-00427(1) Sifuentes, L	02/17/2017 22:00		4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589	MARTINEZ, JOANNA	UNK, UNK UNKU			
17-00427(2) Casas, L	02/19/2017 16:42	AGG. ROBBERY	4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589	RAYAS, SELENA AZENETH				INACTIVE
17-00427(3) Casas, A	02/22/2017 00:00		4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589					INACTIVE
17-00427(4) Benitez, S	03/06/2017 00:00		4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589					INACTIVE
17-02641(0) Lizcano,	11/30/2017 19:59	INDECENT EXPOSURE	4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589	RODRIGUEZ, ALEJANDRA	MUNOZ, SYLVIA	INDECENT EXPOSURE	ACTIVE	CLEARED BY ARREST
17-02641(1) Padilla, J	12/01/2017 14:29		4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589		ORTIZ, EDUARDO JR			CLEARED BY ARREST
17-02641(2) Sifuentes, L	12/05/2017 00:00		4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589					CLEARED BY ARREST
17-02641(3) Moya, J	12/13/2017 00:00		4202 N RAUL LONGORIA ROAD SAN JUAN, TX 78589					CLEARED BY ARREST

9 Records Selected

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Isla 360" Drive-Thru legal described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development LLC.

Carranza Development LLC.
2813 Supreme Drive
Edinburg, TX 78542

Padron, Alma Rosa
4303 North Raul Longoria Road
San Juan, TX 78589

Carranza Development LLC.
4202 N. Raul Longoria Road
San Juan, TX 78589

Plains Capital Bank
P.O. Box 660
Edinburg, TX 78540-0660

Casas, Ruben Juan
110 W. Thelma Street
San Juan, TX 78589

Rodriguez, Edgar
119 W. Thelma Street
San Juan, TX 78589

Garza Leasing
P.O. Box 658
San Juan, TX 78589-0658

Enriquez, Elias and Enedina
P.O. Box 956
San Juan, TX 78589-0956

Mora, Roberto Jr.
P.O. Box 1921
San Juan, TX 78589-1921

Rodriguez, Humberto and Eliza
505 W. 10th Street
San Juan, TX 78589-2422

Valle, Jose and Rosalva
4207 N. Raul Longoria Road Apt. #2
San Juan, TX 78589

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Isla 360°” Drive-Thru legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development LLC.



Proposed Site

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR OFF-PREMISE CONSUMPTION AND LATE HOURS PERMIT AT "ISLA 360° DRIVE-THRU" LOCATED AT 4202 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOT 11, PLAZITA PIEDRA GRANDE SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Carranza Development LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption and Late Hours Permit at "Isla 360° Drive Thru".

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Carranza Development LLC. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption and Late Hours Permit at "Isla 360° Drive Thru" located at 4202 N. Raul Longoria Road, subject to the following conditions:

1. The applicant must comply with the City's *Security Cameras Ordinance*.
2. The applicant must comply with the Health and Occupational License Permits.
3. The proposed operation hours are Sunday thru Thursday from 8:00 a.m. to 10:00 p.m. and Fridays and Saturdays from 8:00 a.m. to 2:00 a.m. (See attached affidavit)
4. The applicant must agree to update the alcohol license with the city every year.
5. No loading or unloading of merchandise in a public street.
6. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
7. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 26th day of March, 2019.

PASSED and APPROVED on second and final reading on the ___ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:

Palacios, Garza & Thompson, P.C.

**DIANA CAVAZOS
CITY SECRETARY**

CITY ATTORNEY

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider Removal and Appointment of Board Members Related to the San Juan Memorial Library Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The San Juan Memorial Library Board consists of seven (7) members serving two (2) year staggered terms. As per the Library Board Bylaws, if absent more than three (3) consecutive times members shall be automatically dropped from membership.

RECOMMENDATION:

Consider Removal and Appointment of Board Members to the San Juan Memorial Library Board.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

**San Juan Memorial Library
Library Advisory Board
2018-2019**

Name/Address	Phone	Email	Term Expiration
Maria Estella Ayala	787-5318	meayala1127@yahoo.com	2020
1223 S. Coil			
San Juan, TX 78589			
Iris Lara	223-6868	irislara650@gmail.com	2019
2108 Cedro Drive			
San Juan, TX 78589			
Leticia Leija	330-1458		2020
5004 Oleander Drive			
San Juan, TX 78589			
Lydia Perkins	223-7670	lydia-perkins@hotmail.com	2019
904 King Road			
P.O. Box 1881			
San Juan, TX 78589			
Maria Navarro	821-8651	tacorrin@aol.com	2020
407 West 12th		maria.navarro@psjaisd.us	
San Juan, TX 78589			
Maria O. Reyes	460-4671	moreyes1027@yahoo.com	2019
106 E. 16th St.			
San Juan, TX 78589			
Elizabeth Saldaña			2021
San Juan, TX 78589			



Library Advisory Board Attendance Form

2018 - 2019

2018	Jan 3	Feb 7	Mar 7	Apr 4	May 2	Jun 6	Jul 4	Aug 1	Sep 5	Oct 3	Nov 7	Dec 5
Maria Estella Ayala	*	P	P	P	P	P	*	A	*	P	P/NQ	P
Iris Lara	*	P	P	P	P	A	*	P	*	P	A/E	A/E
Leticia Leija	*	P	A/E	P	A	P	*	P	*	P	P/NQ	P
Mary Alice Navarro	*	P	P	P	P	P	*	P	*	P	P/NQ	P
Lydia Perkins	*	P	A/E	A	A	P	*	P	*	P	A	P
Mary O Reyes	*	P	P	P	P	P	*	P	*	P	A	P
Teresa Sloss	*	A	P	P	P	A	*	A	*	A	A	A

2019	Jan 2	Feb 6	Mar 6	Apr 3	May 1	Jun 5	Jul 3	Aug 7	Sep 4	Oct 2	Nov 6	Dec 4
Maria Estella Ayala	*	A/E	P				*	*				
Iris Lara	*	P	P				*	*				
Leticia Leija	*	P	A/E				*	*				
Mary Alice Navarro	*	P	P				*	*				
Lydia Perkins	*	A/E	A				*	*				
Mary O Reyes	*	P	P				*	*				
Elizabeth Saldaña	*	P	P				*	*				

LEGEND

* - NO MEETING HELD

P - PRESENT

A - ABSENT

E - EXCUSED

R - RESIGNED

NQ - NO QUORUM

NM- NEW MEMBER

Re. REPLACED

TE - TERM EXPIRED

AO - AUTOMATICALLY OUT

LC - LIBRARY CLOSED

NOTES:

City of San Juan

Application for Appointment

Date: 2/6/19

Board / Commission / Committee: San Juan Memorial Library Board

Name: Iris Lara

Mailing Address: 2108 Cedro Dr San Juan, Tx 78589

Preferred Phone and Fax: 956-223-6868

Employer: Retired Educator Occupation: —

Email Address: irislara650@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 20 yrs.

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

Auxiliary to South Texas Health System Volunteer (Gift Shop or front Desk)
Social gatherings with other Retired Educators (Bi-weekly)

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

This will be my 2nd term as member and Secretary of the SJ Memorial Library ^{Board}. I enjoy working with the rest of our members, as well as helping our community. Our community children are priority, and we have lots of experience in the field.

Application will be kept on file for two (2) years; thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to

City of San Juan

Application for Appointment

Date: Feb. 4, 2019

Board / Commission / Committee: Library Board (Vice Chair)

Name: Maria O. Reyes

Mailing Address: 106 E 16th

Preferred Phone and Fax: (956) 460-4671

Employer: Retired Occupation: Receipt / Clerk PSSA North

Email Address: moreyes1027@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? _____

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

St. Vincente De Paul St. Johns Parish
San Juan Crime Stoppers
PSSA North Crime Stoppers

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Lib. board mem. for 2 yrs.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider Appointment and Removal of Board Members to the Planning and Zoning Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Planning and Zoning Board consists of seven (7) members serving two (2) year staggered terms. As per the Planning and Zoning Board Bylaws, if absent more than three (3) consecutive times members shall be automatically dropped from membership.

RECOMMENDATION:

Consider Appointment and Removal of the Planning and Zoning Board.

PREPARED BY:

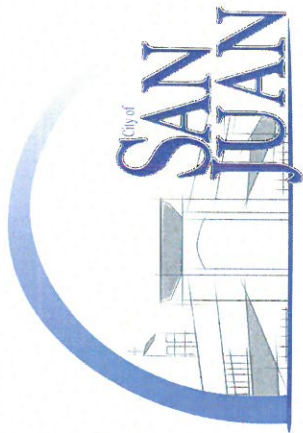
Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

Planning & Zonning Committee 2018-2019

Name/Address	Phone	Email	Term Expiration
Irma Castillo	802-2951	irma.castillo@hchd.org	2019
114 Deanna Drive			
San Juan, TX 78589			
Valerie Cardenas		mandw123@aol.com	2020
San Juan, TX 78589			
Adan Magallan	279-4115	amagallan@rgv.rr.com	2020
604 Hackberry Ave			
San Juan, TX 78589			
Eduardo Alaniz	784-2537	lonestar_survivor@yahoo.com	2020
2701 Hibiscus Drive			
San Juan, TX 78589			
Juan Alvarado	802-7576	jalvarado@hermes-music.com	2019
312 Cocunut Palm Ave			
San Juan, TX 78589			
Fernando Guajardo		canics49@gmail.com	2020
San Juan, TX 78589			
Jorge Zambrano	378-3330	jorge@zambranolawfirm.com	2019
5200 Azalea Avenue			
San Juan, TX 78589			



**PLANNING AND ZONING COMMISSIONERS
ATTENDANCE FORM**

2018

Commissioners	JAN	FEB	MAR	APR	APR	MAY	MAY	JUN	JUL	JUL	AUG	SEP	OCT	NOV	DEC	% of Attendance	
	1/4	2/1	3/1	4/5	4/19	5/3	5/17	6/7	7/5	7/19	8/16	9/20	10/25	11/15	12/13		
Irma Castillo	V	V	V	V	V	X	V	V	V	V	V	V	V	V	V	93%	
Eddie Alaniz	V	V	V	V	V	V	V	X	V	V	V	V	V	X	V	87%	
Adan Magallan	V	V	V	V	V	V	V	V	V	V	X	V	V	V	V	93%	
Juan Alvarado	V	X	V	V	V	V	V	V	X	X	V	V	V	X	V	73%	
Jorge Zambrano	V	V	V	V	X	V	V	V	V	X	X	V	V	X	X	67%	
Valerie Cardenas			V	V	V	X	V	V	V	X	V	X	V	V	V	77%	
Fernando Guajardo			X	V	V	V	V	X	V	V	V	V	X	V	V	77%	



2019

Commissioners	JAN	FEB	FEB	MAR								% of
	1/17	2/17	2/21	3/21								Attendance
Irma Castillo	✓	✓	✓	✓								100%
Eddie Alaniz	✓	✓	✓	✓								100%
Adan Magallan	✓	✓	✓	✓								100%
Juan Alvarado	X	✓	✓	✓								75%
Jorge Zambrano	X	✓	X	X								25%
Valerie Cardenas	X	✓	✓	✓								75%
Fernando Guajardo	✓	✓	X	✓								75%

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider the Approval of Budget Amendment in the Amount of \$10,571.00 from the Municipal Court Technology Fund.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider the Approval of Budget Amendment in the amount of \$10,571.00 from the Technology Fund for Incode 10 Migration.

RECOMMENDATION:

Approve Budget Amendment of \$10,571.00 from the Technology Fund.

PREPARED BY:

Mary Enriquez, Court
Administrator

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider the Approval of Budget Adjustment in the Sanitation Fund in the amount of \$35,000 from Machine and Equipment to Repair and Maintenance.

STAFF COMMENTS AND RECOMMENDATIONS:

The actual budget for the Repair and Maintenance line item for fiscal year 2018-2019 is \$75,000. \$25,000 was allocated for repairs of a Roll-off truck, the final repair cost was \$33,500 which left us with a budget of \$41, 500 which is not enough funds to cover the repair cost for the remainder of the year. thus the reason for the budget adjustment. At this time we have 3 tractors in our equipment inventory I feel that a 4th tractor is not needed during this fiscal year allowing us to move \$35,000 from the Capital Outlay to the Repair and Maintenance line item.

RECOMMENDATION:

Consider the Approval of Budget Adjustment in the Sanitation Fund in the amount of \$35,000 from Machine and Equipment to Repair and Maintenance.

PREPARED BY:

Roel Garza,
Sanitation Director

APPROVED BY:

Benjamin Arjona, City
Manager

CITY OF SAN JUAN BUDGET ADJUSTMENT

Budget Adjustment No. _____

(Assigned by Fin. Dept)

Fund Name: Solid Waste

Dept. Name: Sanitaion

Account Number	Description	Original Budget	Current Budget	Increase	Decrease	Adjusted Budget Amt
REVENUES						
TOTAL REVENUES						

EXPENDITURES						
22-700.7957	Mach. & Equip. - Other Equip.	140,750	139,782		35,000	104,782.
22-700.4640	Repair and Maintenance	75,000.	75,000.	35,000		110,000
		215,750	214,782	35,000	35,000	215,750.

JUSTIFICATION:

Monies needed to be transferred due to the repairs and maintenance demand of the Citys Fleet within the Sanitation

Roel Garzo 3/13/19
REQUESTED BY DATE
Department Director (Print)

[Signature] 3/13/19
DEPT. DIRECTOR DATE
Department Director (Signature)

APPROVED BY DATE
City Manager (Budget Officer)

[Signature] 3/13/19
REVIEWED BY DATE
(Finance Department)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider Selecting and Authorizing the City Manager to Enter into a Lease Contract Agreement for High Speed Communications Via Fiber Cabling to City Buildings and Maintenance (BID # 19-02-03-20.)

STAFF COMMENTS AND RECOMMENDATIONS:

Staff advertised RFQ # 19-02-03-20 on March 3rd and March 10th in the McAllen Monitor. On Wednesday, March 20, 2019, Staff received two (2) Responses for the Request for Bids for a Lease Contract Agreement for High Speed Communications Via Fiber Optic Cabling to City Buildings and Maintenance. The following are the two (2) firms that submitted proposals:

- * SmartCom from McAllen, Texas
- * Foremost from Harlingen, Texas

After reviewing their proposals, staff has found both firms to be highly qualified.

RECOMMENDATION:

Selection of a Firm and Authorize the City Manager to Enter into Contract Negotiations and an Agreement / Lease for High Speed Communications Via Fiber Optic Cabling to City Buildings and Maintenance with the Authority to Negotiate with the Selected Firm and if Negotiations fail to Authorize the City Manager to Negotiate and Enter into a Contract with the Second firm.

PREPARED BY:

Rene J. Jaime,
Purchasing/Risk
Manager

APPROVED BY:

Benjamin Arjona, City
Manager



ORIGINAL

SMARTCOMTELEPHONE, LLC.

Tuesday, March 12, 2019

Smartcom Telephone, LLC.
600 Ash Avenue
McAllen, TX 78501
956-687-7070

Rene J. Jaime, Purchasing/Risk Manager
City of San Juan
709 S. Nebraska Avenue,
San Juan, TX 78589

RE: CITY OF SAN JUAN, REQUEST FOR SEALED BID # 19-02-03-20 FIBER OPTIC CABLING PROJECT

Mr. Jaime,

Smartcom Telephone, LLC. is pleased to submit a response to your Request for Sealed Bid # 19-02-03-20 Fiber Optic Cabling Project.

Smartcom is a local company based out of McAllen, Texas. We have telecommunication facilities collocated in central offices in most Rio Grande Valley cities, including Corpus Christi and Laredo. Additionally, Smartcom is collocated in the City of Weslaco.

Smartcom provides services to over 40 School Districts, Cities and public libraries throughout South Texas. Services to existing Customers include Basic Telephone, Long Distance, high speed Internet Access, Metro Ethernet, Ethernet Private Lines (EPL) and Point-to-Point Fiber Circuits.

Smartcom has provided pricing for elements of the Request for Sealed Bid # 19-02-03-20 Fiber Optic Cabling Project to include high speed communications via fiber optic cabling to city building and maintenance.

Please feel free to call me if you have any questions. My direct line is 956-213-1277. My fax number is 956-213-1196. You can also e-mail me jalvarez@smartcomtelephone.com.

Regards,
Joe Alvarez
Sales Representative



SMARTCOM TELEPHONE, LLC

CITY OF SAN JUAN

**LEASE AGREEMENT FOR HIGH SPEED COMMUNICATIONS VIA FIBER
OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE
SPECIFICATIONS
REQUEST FOR SEALED BID #19-02-03-20**

Due Date: Wednesday, March 20, 2019

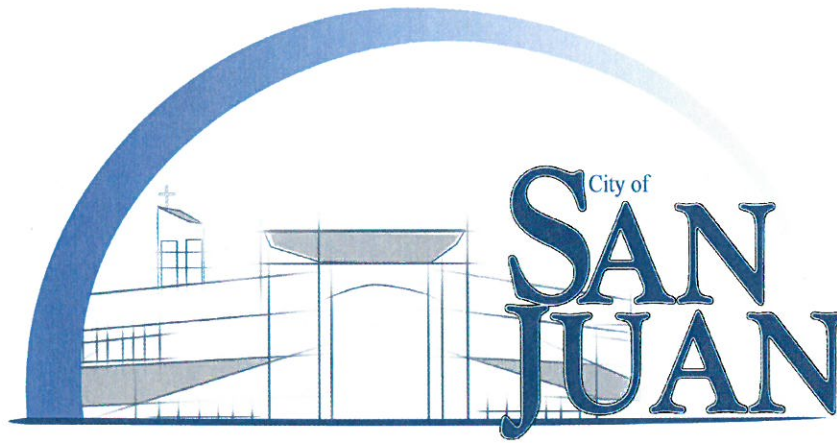
Time: 10:00AM

Submitted to:

City of San Juan
Rene J. Jaime
Purchasing/Risk Manager
709 S. Nebraska Avenue,
San Juan, Texas 78589-2649

Submitted by:

Joe Alvarez
Sales Representative
jalvarez@smartcomtelephone.com
Smartcom Telephone, LLC
600 Ash Avenue
McAllen, Texas 78501



SPECIFICATIONS

REQUEST FOR SEALED BIDS FOR THE LEASE AGREEMENT OF HIGH SPEED COMMUNICATIONS VIA FIBER OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE

INVITATION TO BID

Sealed bids addressed to Rene J. Jaime, Purchasing/Risk Manager, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Friday, March 20, 2019, at 10:00 a.m., for a lease agreement for high speed communications via fiber optic cabling to city buildings and maintenance, at which time they will be taken to the City Hall Conference Room, and read aloud.

LEASE AGREEMENT FOR HIGH SPEED COMMUNICATIONS VIA FIBER OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE

SPECIFICATIONS

REQUEST FOR SEALED BID #19-02-03-20

CITY OF SAN JUAN

709 S. NEBRASKA AVENUE

SAN JUAN, TEXAS 78589-2649

Specifications can be obtained by calling the Purchasing Department 956.223.2200, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bidding documents from the web page and is contemplating on bidding on the services, the respondent must register with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Register with the Purchasing Department by e-mail at RJ Jaime@sjtx.us. Please include the bid name and bid number in the email's subject line and your company's name, address, phone and email address, as well as your contact person's name and title in the body of the email.

The City of San Juan reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the bid to be the best and most advantageous to the City, negotiate a final lease agreement and hold the bids for a period of 60 days without taking action. Bids submitted past the aforementioned date and time will not be accepted. **Caution to those submitting bids; those not in the proper form may be rejected.**

CITY OF SAN JUAN INSTRUCTIONS TO RESPONDENTS

Please read the specifications/requirements thoroughly and be sure the service to provide a lease agreement for high speed communication via fiber optic cabling offered complies with all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated on letterhead attached to bid. If no exceptions are noted, and you are the successful bidder, it will be required that the leased high speed communication via fiber optic cabling be provided as specified by the bid specifications.

PURPOSE

The purpose of these specifications/requirements and bid documents are to execute a contract for:

A LEASE AGREEMENT FOR HIGH SPEED COMMUNICATION VIA FIBER OPTIC
CABLING TO CITY BUILDINGS AND MAINTENANCE

INTENT

The lease agreement for high speed communication via fiber optic cabling to city buildings and maintenance to be furnished under this bid shall be in accordance with these specifications/requirements. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications.

SUBMITTAL OF BID

Bids will be submitted in a sealed envelope; the envelope must be marked on the outside as follows:

**LEASE AGREEMENT FOR HIGH SPEED COMMUNICATION VIA FIBER
OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE
REQUEST FOR SEALED BID #19-02-03-20
CITY OF SAN JUAN
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

Bidders shall be required to submit bid on the Invitation to Bid form. **Bids submitted by fax or electronically will not be accepted.** Submittal of a bid in response to this solicitation for bids constitutes an offer by the Respondent and if accepted by the City constitutes a Contract. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of San Juan, before opening day and hour. No late bids will be accepted. Bids cannot be altered or amended after the opening time of bid. Any changes made before opening time are to be initialed to guarantee authenticity. Person signing bid must show title or authority to bind his/her firm in a contract.

SALES TAX

State sales tax must not be included in bid.

SUBSTITUTIONS

No substitutions or cancellations permitted without written approval from the City of San Juan.

NO BID RESPONSE

If unable to quote, bidder should return inquiry giving reasons. Failure to comply will obligate the City of San Juan to remove non-responsive bidders from bidder's list.

VARIATIONS

Any additions, deletions, or variations from the specifications/requirements provided herein must be noted. Any parts not specifically mentioned which are necessary to provide the service of a lease agreement of high speed communications via fiber optic cabling to city buildings and maintenance shall be furnished by the successful bidder.

TIME ALLOWED FOR ACTION TAKEN

The City may hold bids for 60 days after bid opening without taking action. Bidders shall be required to hold their bids firm for the same period of time.

RIGHT TO REJECT/AWARD

The City of San Juan reserves the right to refuse and reject any or all bids, and to waive any or all formalities or technicalities, negotiate a contract and to make sure awards of contract as may be deemed to be the best and most advantageous to the City of San Juan.

INDEMNIFICATION CLAUSE

The bidder agrees to indemnify and save harmless the City, the Purchasing Department and City Staff, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and the bidder shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request to the Purchasing Department, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

PAYMENT

The City of San Juan will execute payment by mail in accordance with the State of Texas Prompt Payment Act after the service to provide a Lease Agreement for High Speed Communication via Fiber Optic Cabling to City Buildings and Maintenance has been found to meet the City of San Juan specifications/requirements. No other method of payment will be considered.

ASSIGNMENT

Neither the bidders' contract nor payment due to an awarded vendor may be assigned to a third party without the written approval of the Purchasing Department for the City of San Juan.

INTERPRETATIONS

Any questions concerning the lease agreement with regards to this solicitation for bids shall be directed to the Purchasing Manager by email to RJ Jaime@sjtx.us as outlined in the bids. Such interpretations, which may affect the eventual outcome of this request for bids, shall be furnished in writing to all prospective registered bidders via Addendum. No interpretation shall be considered as binding unless provided in writing by the City of San Juan in accordance with paragraph entitled "Addendum".

STATUTORY REQUIREMENTS

It shall be the responsibility of the successful bidder to comply with all applicable State and Federal laws, Executive Orders, Municipal Ordinances, and the Rules and Regulations of all authorities having jurisdiction over the work to be performed hereunder and such shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full in the contract documents (to include issues related to health, environmental, and safety to name a few).

RIGHT TO WAIVE

The City of San Juan reserves the right to waive or take exception to any part of these specifications/requirements when in the best interest of the City of San Juan.

HUB CERTIFICATION

State Certified "HUB (Historically Underutilized Businesses) vendor(s) are asked to provide a copy of their certification, if they have not previously done so (information to be emailed to the Purchasing Department at rjaime@sjtx.us).

CONFIDENTIAL INFORMATION

Any information deemed to be confidential by the bidder should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under the Texas Public Information Act, since information deemed to be confidential by the bidder may not be considered confidential under Texas Law, or pursuant to a court order.

VERBAL THREATS

Any threats made to any employee of the City, be it verbal or written, to discontinue the providing of item/material/services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the vendor on contract.

MATHEMATICAL ERRORS

In the event that mathematical errors exist in any bid, unit prices/rates -vs- totals, unit prices/rates will govern.

PAST PERFORMANCE

Bidders are advised that past performance as it relates to product and/or service on purchase/service/supply contracts previously held with the City shall be a factor in the award of this supply contract. The City's position on this matter shall be final.

JURISDICTION

Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

VENUE

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

CONFLICT OF INTEREST

Bidders are advised that they must be in compliance with the below mentioned law:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any question about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements.

INSURANCE REQUIREMENTS

The Bidders agrees to carry adequate **General Liability and Automobile Liability Insurance as mandated by state law, as well as, Worker's Compensation insurance as mandated herein**. Bidders further agrees to indemnify and hold the City of San Juan harmless of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage. **Respondent will be responsible to provide necessary insurance as required**

by the City of San Juan and mandated by state law in compliance with what is shown below regarding minimum insurance coverage when submitting proposal.

Minimum Insurance Requirements	
Type of Coverage	Limits of Liability
Workers Compensation	Statutory Coverage
Comprehensive General Liability (City Named as additional Insured)	\$500,000 each occurrence
Bodily Injury & Property Damage Aggregate	\$1,000,000 each occurrence
Comprehensive auto	\$1,000,000 each occurrence

BUDGET APPROVAL

For purposes of this project, award will be contingent on approval of budget.

METHOD OF AWARD

Respondents are advised that the City of San Juan reserves the right to award this contract to the lowest responsible respondent or the respondent that ranked the highest, therefore providing the best value. Factors and weights to be considered to determine respondent providing the best value are as noted on the specification/requirements and based on the answers provided on the bidder's response page on page 8 of 9.

FAILURE TO COMPLETE PROJECT

Bids are advised that failure to complete the project within the time frame(s) allowed (after award of contract by fax, mail or by telephone order), shall be grounds for termination of contract. In the case of termination, written notice shall be given to the successful vendor and complete contract shall be severed.

CONTRACT

The contract shall be for a period not to exceed the term of the lease agreement, with an option to renew on a year to year basis.

The City of San Juan reserves the right to terminate the contract if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner.

CITY OF SAN JUAN

Lease Agreement for High Speed Communication Via Fiber Optic Cabling

Please read specification thoroughly and make sure that the lease agreement offered will be in compliance with all requirements. Variation from the specifications is to be indicated on an attached letter with your company's letterhead and made part of the bid. If no exceptions are noted, and you are the successful bidder, it will be required that the lease agreement be provided as specified.

SPECIFICATIONS

The main connection point into the City's facilities will be at City Hall, 709 Nebraska, San Juan TX and branch out from there to all identified municipal facilities.

The proposed vendor will be required to:

Provide information as it relates to a private, vendor-managed fiber optic network.

Provide initial delivery will be one (1) Gbps of bandwidth throughout the entire solution. Any network constructed should have the capability to be modified to a higher speed network in the future. Steps will be in 10 Gbps, 40 Gbps and so forth.

Each location shall have a minimum of three (3) pairs or six (6) strands of fiber. All enclosures will be provided by vendor.

Provide a detailed proposal related to construction of this network and a timeline for the implementation of this endeavor.

Proposal details should include information such as whether the network will be constructed below ground or above ground and the methods and means to construct said network.

Awarded vendor will be responsible for all permit requirements whether it be from a local or state entity.

Awarded vendor will be responsible to perform all maintenance of the solution to ensure 99.999 uptime and speed.

Awarded vendor will follow industry best practices.

Provide monthly lease rates per location with three (3) year and five (5) year contracts.

REFERENCES

Vendors must include references for projects of similar size and scope that have been completed within the past five years.

The following information must be included with references:

- Job location
- Contact name
- Contact phone numbers
- Dates of contract
- Project description
- Solution installed

Please attached separate sheets to your bid submission, including what is asked for regarding references noting your company name and the bid name and number for which you are providing the information.

Bidder's Response Page

Delivery and Construction Example:	Initial Delivery (Gbps)	Scalable to Gbps	Strands of fiber installed	Provide		Aerial or Underground	Agree on		Response Time
				Enclosures	Materials		Uptime	Requirement	
	1 Gbps	40 Gbps	12	Yes	Yes	Aerial	Yes (SLA)	Yes	4 hours
	1 Gbps	40 Gbps	12	Yes	Yes	Aerial	Yes (SLA)	Yes	4 hours

Three Year Lease Term Example:	Cost per Month		Cost per Month		Cost per Month		Cost per Month		Cost per Month		Cost per Month		Total Cost per Year	
	location 1	location 2	location 3	location 4	location 5	location 6	location 7	location 8	location 1	location 2	location 3	location 4	location 5	location 6
	\$500.00	\$500.00	\$500.00	\$450.00	\$525.00	\$475.00	\$700.00	\$600.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	Included	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00	\$369.00

Five Year Lease Term Example:	Cost per Month		Cost per Month		Cost per Month		Cost per Month		Cost per Month		Cost per Month		Total Cost per Year	
	location 1	location 2	location 3	location 4	location 5	location 6	location 7	location 8	location 1	location 2	location 3	location 4	location 5	location 6
	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$500.00	\$500.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
	Included	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00	\$339.00

Location 1 City Hall, 709 S Nebraska San Juan, TX 78589 (Main Hub)
 Location 2 Sanitation Dept, 107 Hall Acres, San Juan, TX 78589
 Location 3 Police Department (South) 301 E. Ridge Road, San Juan, TX, 78589
 Location 4 Police Department (North) 2301 N. Raul Longoria, San Juan, TX 78589
 Location 5 Fire Department #2 - 2401 North Raul Longoria Road, San Juan, Texas
 Location 6 Parks and Rec, 316 8th Street, San Juan, TX 78589
 Location 7 Water Plant #2, 2111 N. I Rd., San Juan, TX 78589
 Location 8 Information Technology, 430 N. Standard St., San Juan, TX 78589

Submitted by:  Alan Yoder / Member 03/12/19
 (Print Name & Title) Sign & Date

Company Name: Smartcom Telephone, LLC.

An Excel File of this Page is Available on Request

Respectfully submitted this 12th day of March, 2019.

COMPANY: Smartcom Telephone, LLC.

SIGNATURE: 

TITLE: Member

ADDRESS: 600 Ash Avenue

McAllen, Texas 78501

TELEPHONE NO: 956-687-7070

EMAIL ADDRESS: ayoder@smartcomtelephone.com

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information in this section is being disclosed.

Name of Officer

This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more?

☐ Yes

☐ No

D. Describe each employment or business and family relationship with the local government officer named in this section.

4



Signature of vendor doing business with the governmental entity

03/12/2019

Date

Adopted 8/7/2015

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Smartcom Telephone, LLC.
McAllen, TX United States

Certificate Number:
2019-462656

Date Filed:
03/12/2019

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

BID #19-02-03-20
High speed communications via fiber optic cabling to city building and maintenance.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Yoder, Charles	McAllen, TX United States	X	
	Yoder, Alan	McAllen, TX United States	X	

5 Check only if there is NO Interested Party. ☐

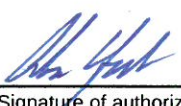
6 UNSWORN DECLARATION

My name is Alan Yoder, and my date of birth is 08/21/61.

My address is 600 Ash Avenue, McAllen, TX, 78501, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 12th day of March, 20 19.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Smartcom Telephone, LLC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

600 Ash Avenue

6 City, state, and ZIP code

McAllen, Texas 78501

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

or

Employer identification number

7 4 - 2 8 9 7 3 1 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► 03/12/2019

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

CITY OF SAN JUAN

Lease Agreement for High Speed Communication Via Fiber Optic Cabling

SPECIFICATIONS

The main connection point into the City's facilities will be at City Hall, 709 Nebraska, San Juan TX and branch out from there to all identified municipal facilities.

Smartcom acknowledges that City Hall at 709 Nebraska, San Juan TX will be the aggregation point of the identified municipality facilities listed on this RFP solicitation.

The proposed vendor will be required to:

Provide information as it relates to a private, vendor-managed fiber optic network.

Smartcom has constructed fiber assets throughout the City of San Juan where most Smartcom fiber assets are near the sites or close by Smartcom assets. Smartcom plans to implement/install Fiber Circuits beginning with the closest sites and continue through the remainder of the sites. This part of the project will take approximation 90-120 days. Various sites of the Fiber Services that will not require pole attachment or TxDOT permits will be completed prior to 90-day timeline.

All circuits will be **Ethernet Private Lines (EPL) and will deliver the full 1Gbps line rate to the aggregation point.** Customer will need to provide the network hardware to support handoff 1Gbps ports being aggregated at City Hall.

Smartcom will managed the Lit Fiber solution end to end.

List of customer support telephone number(s).

Smartcom deliver 7x24x365 customer support with proactive monitoring as specified on Maintenance Routines document.

Smartcom management team can be contacted as follows:

Via phone 24 x 7 x 365 via phone at 888-302-1125. Local call at 956-687-7070 or via email at support@smartcomtelephone.com or repairs@smartcomtelephone.com. All these contact avenues will provide the most efficient ways to a quick resolution whether hardware or fiber issues.

As an escalation contact City of San Juan will have a path of communication to Alan Yoder, Smartcom President.

City of San Juan can always contact their Sales Representative Joe Alvarez at (Offices: 956-213-1277 or Mobile: 956-429-8408)

Other fiber team Point of Contacts:

Howard Hawbaker, Operations Manager: 956-213-1165

Steve Moghadam, Technology Officer: 956-2013-1132

Alan Yoder, President: 956-687-7070

Provide initial delivery will be one (1) Gbps of bandwidth throughout the entire solution. Any network constructed should have the capability to be modified to a higher speed network in the future. Steps will be in 10 Gbps, 40 Gbps and so forth.

Smartcom Acknowledges.

Each location shall have a minimum of three (3) pairs or six (6) strands of fiber. All enclosures will be provided by vendor.

Smartcom will deliver either 12 fiber strands or 24 fiber strands to each site. Even though Customer will be utilizing a pair/one for connecting each of the sites, Smartcom typically provides multiple pairs for future growth. Additional fiber strands will be terminated at each site but are will not lit. Smartcom will install wall mount fiber LIUs at each site D-marc.

Provide a detailed proposal related to construction of this network and a timeline for the implementation of this endeavor.

As mention above, for those sites that are not close by may require 90-120 timeline to complete. The timeline is due to the permits processing for pole attachment and/or Tx-DOT. All other sites that close by will be installed in less than 90 days.

Implementation plan will be in Stages:

Stage 1: Kick off meeting with City of San Juan key personnel. All site surveys will be concluded 2-3 weeks after contracts are signed. Smartcom will schedule any work that will not require AEP, City or TXDOT permits after surveys are complete. The work will include boring and placing conduit if required to access the facility from the property ROW and fiber installation from the ROW to the site D-marc. Time schedule: week 1-3.

Stage 2: All required documentation for the permit process will submitted once site surveys are complete. This process usually takes about 60 to 70 days for permit approval. All work/construction not requiring a permit will be concluded during this time. Time Schedule: weeks 2-5.

Stage 3: Aerial/Boring crews will begin the fiber construction throughout the fiber routes engineered by our staff. Smartcom will handoff sites to Customer for testing as they are completed. Smartcom will also begin installing Smartcom owned equipment/Optics to deliver the services at this time. Time Schedule: weeks 4-10

Stage 4: Smartcom will complete all fiber construction during this stage. The fiber construction completed during this time will be turn over to the customer for testing. Customer will be able to go live during this stage. Time Schedule: Weeks 8-12.

Proposal details should include information such as whether the network will be constructed below ground or above ground and the methods and means to construct said network.

Most of the fiber construction will be aerial. If there is no existing conduit from ROW to facility D-marc, Smartcom will bore with a 1^{1/4}-inch conduit for fiber access to the D-marc.

Awarded vendor will be responsible for all permit requirements whether it be from a local or state entity.

Smartcom Acknowledges.

Awarded vendor will be responsible to perform all maintenance of the solution to ensure 99.999 uptime and speed.

Smartcom Acknowledges. See EPL SLA included in this RFP response.

Awarded vendor will follow industry best practices.

Smartcom Acknowledges.

Provide monthly lease rates per location with three (3) year and five (5) year contracts.

Smartcom Acknowledges. See Bidder's Response Page.

Tuesday, March 12, 2019

VENDOR PROFILE:

SmartCom Telephone, LLC has been in business for 20+years. We are a local company based here in McAllen, Texas. We have telecommunication facilities collocated in central offices in most Valley cities, including Laredo and Corpus Christi. Our customer service and billing offices are also located in McAllen, Texas. SmartCom currently employs 30+ staff members eight of them which are assigned to customer services.

SmartCom currently provides services to Public Libraries, School Districts, Cities and other business accounts across the valley. Service offering includes Telephone, Hosted VoIP, High Speed circuits [T-1s, PRI's, DS3s, Smart Fiber Circuits 1Gbps-10Gbps, etc.]) See Smartcom Customer List included in this document.

SmartCom Telephone, LLC is certified by the Texas Public Utility Commission as a Competitive Local Exchange Carrier and was issued a Service Provider Certificate of Authority # 60229 on February 19, 1999. SmartCom is fully certified as an E-Rate (USF SLD) telecommunications and Internet service provider (**SPIN 143020929**). SmartCom employees staff with over eighteen (18) years of E-rate experience.

Our network is monitored 24-hours a day by both personnel on-site as well as remote notification to key personnel in the event of network alarms. Average response time during working hours for customer inquiries by phone is less than 3 minutes. E-mail is generally within one hour. SmartCom services level agreement response time onsite is within four (4) hours. SmartCom response time onsite is within four (4) hours for critical systems regardless of extended hours. Non-critical systems, SmartCom response time is within four (4) hours next business day.

Future Offerings:

SmartCom is in the early deployment stages of a Gigabit Passive Optical Network ("G-PON") in Hidalgo County. In some areas, this will allow for direct fiber service to the business ("FTTB") in some areas. In others, it will support facility fiber to the node service using copper for the last-mile transport. Either method allows for significantly higher bandwidth than is currently available to users in the Valley area. This is the same technology used for AT&T's "U-Verse" and Verizon's "FIOS" services, neither of which is yet available in the throughout the Valley.

Texas and the Valley have not suffered the effects of the economic recession that have greatly affected the remainder of the country. However, the belt-tightening that has been required by many business and organizations has caused many managers to take a second look at SmartCom when they may not have seriously considered us before. SmartCom offers local service, local management and local ownership. From the entry-level employee to the CEO, all personnel are based right here in the Valley. This gives us a unique perspective on what goods and services the market needs. Further, SmartCom tries always to keep an eye to "what's next" in terms of products and services. Obviously, deployment of new services is directly tied to the return we can achieve on our investment. However, knowing the area and staying on the cutting-edge of technology allows us to be the proverbial "first kid on the block" to offer them.

P.O. DRAWER 3097 • MCALLEN, TX • 78502-3097

PHONE: 956-687-7070 • TOLL FREE: 888-302-1125 • FAX: 956-213-1247

WWW.SMARTCOMTELEPHONE.COM

Tuesday, March 12, 2019

Greetings,

Please allow this letter to serve as an introduction to our company. SmartCom Telephone is a leader in internet, data and telephone services in South Texas. Since we do very little advertising, we jokingly refer to ourselves as the best kept secret in service providers! However, our customers have a tendency to not keep it secret when they tell others of the level of service they are enjoying with us! We think you'll find that we have some very satisfied customers here in South Texas. Some of our clients include:

Rio Grande Valley Municipal Governments:

City of McAllen	Telephone and Internet Access Services (all city departments)
City of Harlingen	Telephone, Internet and Data Services (all city departments)
City of Pharr	Telephone, Internet and Data Services (all city departments)
City of Brownsville	Telephone Services (Public Utilities, Housing Authority)
City of Palmview	Internet Services (all city departments)
City of Alton	Telephone and Internet Services (all city departments)
City of Mission	Internet Services
City of Weslaco	Internet and Data Services (all city departments)
City of Edinburg	Telephone and Internet Access and Data Services (City Wide)

Public School Districts & Public Libraries: (E-RATE)

Alice ISD	Data Services (District Wide)
Beeville ISD	Data Services (District Wide)
Brooks ISD	Data Services (District Wide)
Brownsville ISD	Internet and Data Services (District Wide)
Brownsville Public Library	Internet Access Services
Corpus Christi ISD	Internet Services
Donna ISD	Telephone, Internet Access and Data Services (District Wide)
Dustin Michael Sekula Memorial Library	Telephone and Internet Services
Edcouch-Elsa ISD	Telephone, Internet Access and Data Services (District Wide)
Edinburg CISD	Telephone, Internet and Data Services (District Wide)
Elsa Public Library	Internet Access Services
Harlingen ISD	Internet Access Services
Hector P. Garcia Memorial Library	Internet Services
Hidalgo ISD	Telephone, Internet and Data Services (District Wide)
Hidalgo Public Library	Telephone and Internet Access Services
La Feria ISD	Telephone, Internet Access and Data Services (District Wide)
La Joya ISD	Internet Access and Data Services (District Wide)
Laredo ISD	Internet and Data Services and Dark Fiber Services
Laredo United	Internet Access and Data Services (District Wide)
Los Fresnos ISD	Telephone, Internet Access and Data Services (District Wide)
Mathis ISD	Data Services
Mercedes ISD	Internet Access Services
Mid Valley Academy and Gateway Academy	Internet Access and Data Services
Mission CISD	Telephone and Data Services (District Wide)
Monte Alto ISD	Telephone, Internet Access Services
Pharr Memorial Library	Internet Services
Pharr-San Juan-Alamo ISD	Internet Access and Data Services
Port Isabel ISD	Telephone, Internet Access and Data Services (District Wide)
Premont ISD	Data Services (District Wide)
Region One Service Center	Telephone Services
Rio Hondo ISD	Telephone, Internet and Data Services (District Wide)
San Benito ISD	Telephone, Internet and Data Services (District Wide)

P.O. DRAWER 3097 • MCALLEN, TX • 78502-3097

PHONE: 956-687-7070 • TOLL FREE: 888-302-1125 • FAX: 956-213-1247

WWW.SMARTCOMTELEPHONE.COM

SmartCom The SMART choice in Telephone & Data Services

Santa Gertrudis ISD	Internet Access Services and Data Services (District Wide)
San Maria ISD	Internet Access Services
Sergeant Fernando De La Rosa Memorial Library	Internet Services
Sharyland ISD	Telephone, Internet and Data Services (District Wide)
South Texas ISD	Telephone, Internet and Data Services (District Wide)
Valley View ISD	Data Services (District Wide)
Vanguard Academy	Telephone Services
Webb CISD	Telephone, Internet Access and Data Services
Weslaco ISD	Telephone Services

Higher Education:	
UTRGV	Telephone and Data Services
Texas A&M	Telephone and Internet Access Services
South Texas College	Data Services

Rio Grande Valley Business Sector:	
AIM Media Texas <i>(The Monitor, Valley Morning Star, Brownsville Herald, Mid-Valley Town Crier, Island Breeze)</i>	Telephone, Internet and Data Services
MedCare EMS	Telephone and Internet Services
Holiday Inn Express <i>(Pharr, South Padre Island, Laredo)</i>	Telephone and Internet Services (varies by location)
Staybridge Suites <i>(McAllen, Brownsville)</i>	Telephone Services
La Copa Hotels <i>(McAllen, Alamo, Mercedes, South Padre Island)</i>	Telephone and Internet Services
La Quinta Hotels <i>(Alamo, South Padre Island)</i>	Telephone and Internet Services

Even with this short list, you can see that we have a wide variety of customers both in size and type. I'll be happy to provide you with contact names and telephone numbers for any or all of these customers. We would love to add your organization to our list of satisfied customers. If you are an E-Rate-eligible entity, SmartCom is fully certified as an E-Rate (USF SLD) telecommunications and Internet service provider (**SPIN 143020929**).

Services:

Primary Rate Interface (PRI) – High Capacity Voice Service
 SIP Trunking (Voice)
 Basic Telephone Services ("POTS")
 Long Distance Telephone Services
 MPLS Data Transport
 Broadband Internet Services Transport (DS1, DS3, Fiber Based 1Gb, 10Gb, 20Gb)
 PBX – PBX VoIP – Hosted VoIP – Hosted On Premise VoIP solutions

SmartCom is a local company based here in McAllen, Texas. We have telecommunication facilities collocated in central offices in most Valley cities, including Laredo and Corpus Christi. We operate our own fiber-based interconnection between these facilities. In addition, we purchase redundant transport from local and other carriers to provide a more cost effective solution to our customers. We provide our own call routing using state-of-the-art Taqua Class 5 switching systems, wholly owned by SmartCom.

As you can tell, we get pretty excited when we get to show people what we can do. Moreover, we like showing customers that they actually **do** have a choice in who provides their telephone, Internet Access and Data Transport services. We think our customers have made the *Smart* choice. We hope you do to!

Best regards,
 Smartcom Telephone, LLC

P.O. DRAWER 3097 • MCALLEN, TX • 78502-3097
 PHONE: 956-687-7070 • TOLL FREE: 888-302-1125 • FAX: 956-213-1247
 WWW.SMARTCOMTELEPHONE.COM

You **DO** have a choice

on who provides you with your telephone service

SMARTCOM TELEPHONE

.....make the **SMART** choice

State & Local Government

K-12 Public Sector

Voice & Data - Smartcom Telephone offers plans that include both Voice and Data services. Help your growing organization save money when you combine these services.

PRI Services - Does your organization need more than just a few phone lines and the ability to direct dial a department? Smartcom Telephone can help! We can install PRI(s) for your organization and not only save you money but make calling easier and more efficient! Find out what Smartcom can do for you.

Internet Access & Transport Services- Smartcom Telephone provides Internet Access & transport data plans for the organizations that need more than just telephone lines. With our Internet Access & transport data plans, you can get your organization online at high speed services. Internet Access & Transport services at competitive rates!



Telecommunications	Internet Access & Transport Services	Networking
PRI or SIP Trunking Services	Internet Access	Data Cabling Infrastructure
Basic Telephone Services	Transport to ESC1 for Internet Access	Network Hardware Infrastructure
Long Distance Services	Point to Point T-1	Data Center Infrastructure, Collocation Services
Extended Local Calling	MPLS VPN	Storage - SAN, NAS
PBX - VoIP, Hosted VoIP, Hosted On-Premise VoIP	High Speed Digital Transmission (DS3, OC3, Fiber)	Top of Rack Network Infrastructure



Reclaim Your Network



Empowered by Innovation



Dynamic Security for the Global Network

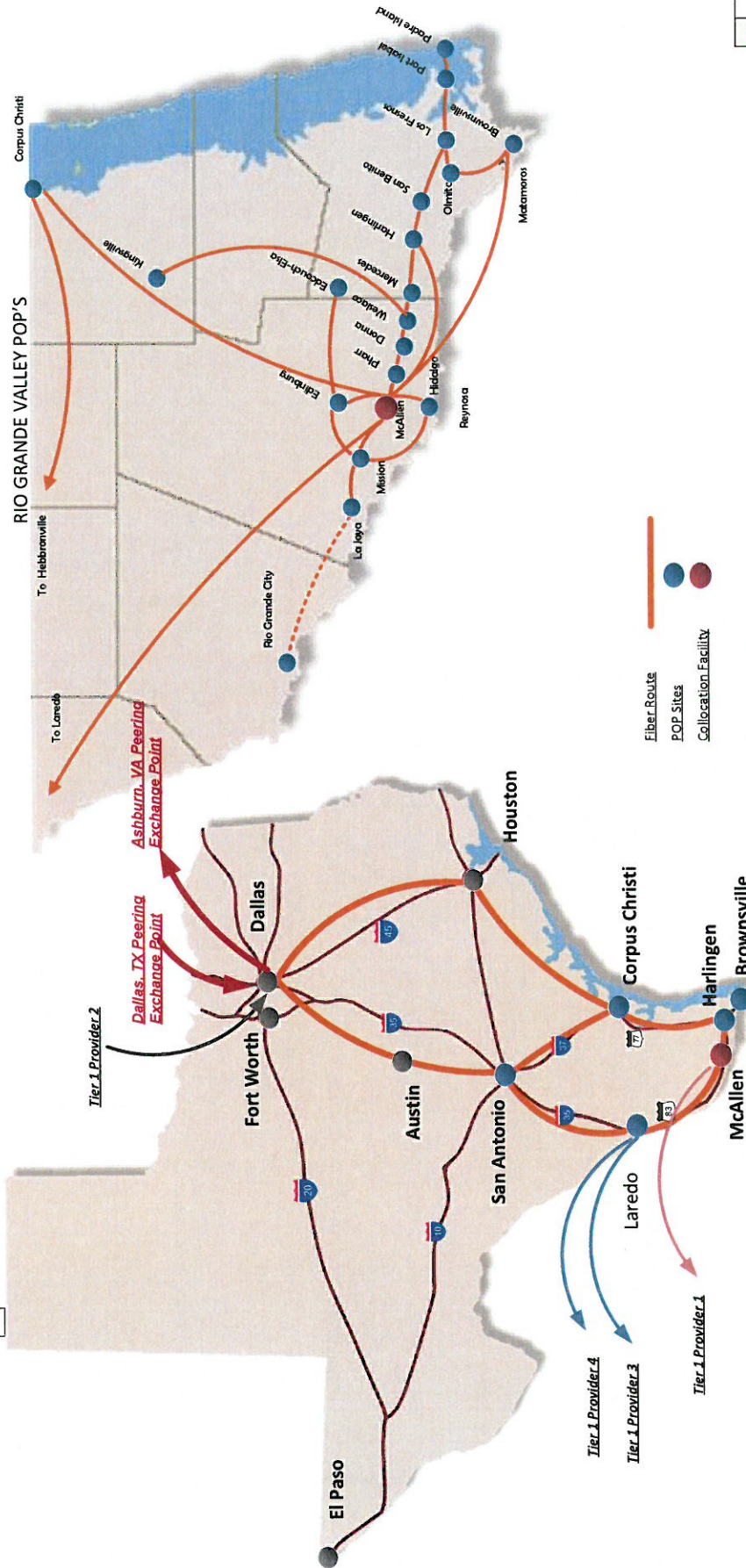


Empowered by Innovation

Smartcom Telephone, LLC for Telecommunications **SPIN # 143020929** – Alan Yoder Enterprises, Inc for Internal Connections **SPIN# 143020902**

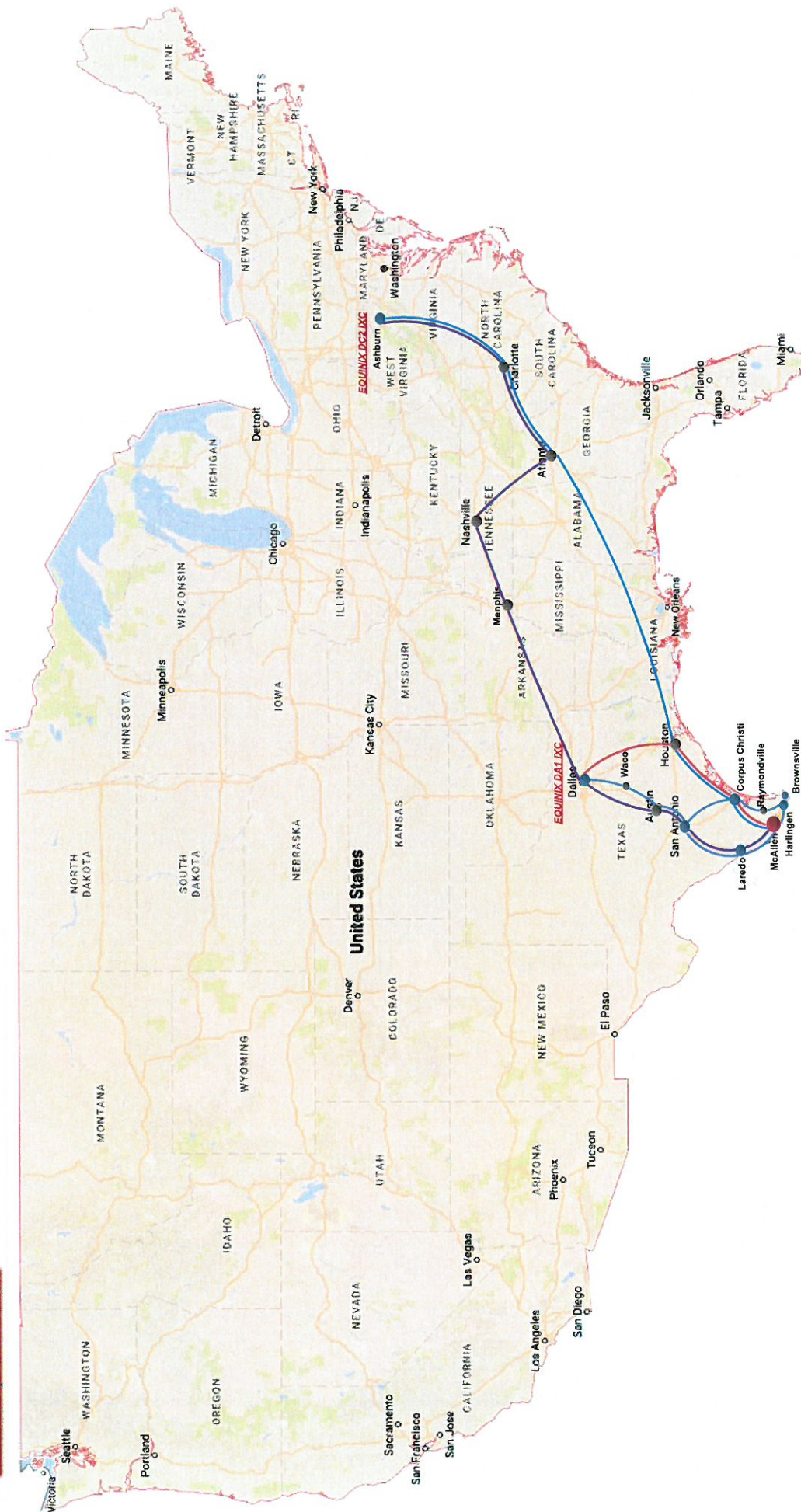
600 Ash Avenue, McAllen, Texas 78501 • Phone 956.687-7070 • Toll Free 888.302.1125 • Fax 956.213.1203 • www.smartcomtelephone.com

SmartCom Telephone Carrier-Diverse Internet Routes



- 24x7 Network Monitoring
- 24x7 Ticketing System and Phone Support
- Quad-homed Tier-1 connections
- Redundant 10 GigE connections
- Redundant Fiber Connectivity scalable to OC-192
- Multi-Redundant Core Routing
- Redundant UPS and redundant diesel generator backup
- Access controlled facility
- Digital video monitoring and recording
- Collocation facilities
- IPv6 Ready Network

SmartCom The **SMART** choice in Telephone & Data Services



Smartcom Telephone POP/Colocation Sites			
Equinix Dallas DA1 - IXP	Equinix Washington DC2 - IXP	Equinix Dallas - Hurricane Electric	MDC
Dallas, TX	Ashburn, VA	Dallas, TX	McAllen, TX
Smartcom NOC	Smartcom POP	Smartcom POP	Smartcom POP
McAllen, TX	Harlingen, TX	Laredo, TX	Corpus Christi, TX
VTX, AT&T, Spectrum, Sprint	AT&T, VTX	PCW, Cogent, Tella, VTX	AT&T, VTX
			San Antonio, TX
			AT&T, VTX

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**SMARTCOM TELEPHONE, LLC ETHERNET PRIVATE LINE
SERVICE LEVEL AGREEMENT**

This Service Level Agreement ("SLA") applies to Smartcom Telephone, LLC domestic Ethernet Private Line service ("Service" or "EPL") ordered by customers pursuant to an agreement ("Agreement") between the specific customer ("Customer") and Smartcom Telephone, LLC. Terms not defined in this SLA are defined in the Agreement. For Customer's claims related to Service deficiencies, interruptions or failures, Customer's exclusive remedies are limited to those remedies set forth in this SLA.

1. Network Components. The SLA includes all network components of the Smartcom Telephone, LLC EPL network. The Smartcom Telephone, LLC EPL network includes all physical media owned by Smartcom Telephone, LLC, including the network equipment maintained by Smartcom Telephone, LLC at the designated interface demarcation points located in Smartcom Telephone, LLC POPs. The Smartcom Telephone, LLC EPL network does not include local access or any Customer premises equipment or circuits provided by Customer.

2. Circuit Availability. Customer will, subject to the terms, exclusions, and restrictions described in this SLA, be eligible to receive from Smartcom Telephone, LLC a credit, as outlined in this SLA for an Affected Service. "Affected Service" means the particular EPL circuit that fails to meet the Goal.

The availability (Circuit Availability) of a particular EPL circuit, expressed as a percentage, is calculated as follows:

$$(\text{Hours in month} - \text{Unscheduled Outage Hours in month}) / \text{Hours in month} \times 100\%$$

The Affected Service will for purposes of this Goal be deemed to be unavailable to Customer only if that Service is subject to an interruption that results in the total disruption of the Service ("Outage"). The length of each Outage will be calculated in hours. An Outage will be deemed to have commenced upon verifiable notification of the Outage by Customer to Smartcom Telephone, LLC, or, when indicated by network control information actually known to Smartcom Telephone, LLC network personnel, whichever is earlier. Each Outage will be deemed to terminate upon restoration of the Affected Service as evidenced by appropriate network tests by Smartcom Telephone, LLC. Smartcom Telephone, LLC's trouble ticketing system will be the governing source of data for calculating Outage credits. Smartcom Telephone, LLC will give notice to Customer of any scheduled outage as early as is practicable, and a scheduled outage will under no circumstances be viewed as an Outage hereunder.

Total Service Outage in any Calendar Month	Service Credit
5 min – 1 Hour	1 Service Credit
Over 1 Hour – 4 Hours	2 Service Credits
Over 4 Hours – 8 Hours	3 Service Credits
Over 8 Hours – 16 Hours	6 Service Credits
For every subsequent 24-hour period	3 Service Credits

Performance Standard:

Mean Time to Repair (MTTR) is guaranteed to not exceed 4 hours and shall be calculated on a calendar month as follows:

MTTR: (Service Outage Time Hours – Excluded Outage Time Hours / Outage Count, provided that Service Outage Time, Excluded Outage Time and Outage Count are measured over a single calendar month.

A Service Outage will be defined as any interruption in the normal flow of datagrams between customers Location A and Z of the circuit.

Service Credit is defined as: (a) 1/30th of the flat rate monthly charge of the relevant Port(s) specified in the Order Form, excluding any Non-Company Provided Circuit charges or third party circuit charges (e.g. Local Circuit charges, Cross connect charges); or (b) 1/30th of the Committed Usage (CDR) monthly charge of the relevant IP Ports(s) specified on the Order Form, excluding any Non-Company Provided Circuit charges or third party circuit charges (e.g. Local Circuit charges, cross connect charges).

3. General.

3.1 Remedies. To be eligible for service credits, Customer must be in good standing with Smartcom Telephone, LLC and current in its obligations. To receive Service credits, Customer must submit the relevant trouble ticket information within 30 calendar days after the date when the relevant SLA Goal was not met. Smartcom Telephone, LLC will determine the credits provided to Customer by applying the applicable remedies set forth in this SLA. A credit will be applied only to the month in which the event giving rise to the credit occurred. The credits will apply to the MRCs of the Affected Service after application of all discounts and do not apply to MRCs of other services. The maximum service credits for Smartcom Telephone, LLC EPL Service issued in any one calendar month will not exceed the stated applicable percentage of the MRC for the Affected Service. Credits in any one month must exceed \$25.00 to be processed. If Customer fails to notify Smartcom Telephone, LLC in the manner set forth above with respect to the applicable SLA credits, Customer will have waived its right to such SLA credits for that month.

3.2 Service Credit Exceptions. This SLA will not apply, and Customer will not be entitled to receive a credit under this SLA, for any event that adversely impacts the Service that is caused by: (a) the acts or omissions, or negligence of Customer, its employees, contractors or agents or its end users; (b) the failure or malfunction of structures, equipment, applications, facilities or systems not owned or controlled by Smartcom Telephone, LLC; (c) Force Majeure Events including, but not limited to, acts of war, civil disturbances, acts of civil or military authorities or public enemies, earthquakes, hurricanes, floods, fires, storms, tornados, explosions, lightning, power surges or failures, fiber cuts, strikes, or labor disputes; (d) scheduled service maintenance, alteration or implementation; (e) the unavailability of required Customer personnel, including as a result of failure to provide Smartcom Telephone, LLC with accurate, current contact information; (f) Smartcom Telephone, LLC's lack of access to the Customer premises where reasonably required to restore the Service; (g) Customer's failure to release the Service for testing or repair and continuing to use the Service on an impaired basis; (h) Smartcom Telephone, LLC's termination of Service for Cause or Customer's use of Service in an unauthorized or unlawful manner; (i) improper or inaccurate network specifications provided by Customer; (j) data exceeding subscribed CIR.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shepard Insurance Agency 5801 N 10th St Ste 600 McAllen TX 78504	CONTACT NAME: Yolanda Alonso PHONE (A/C, No, Ext): 956-686-3888 E-MAIL ADDRESS: yolanda@shepins.com FAX (A/C, No): 956-682-5650
INSURED Smartcom Telephone, LLC PO Drawer 3097 McAllen TX 78502	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Lloyds Ins. Co. INSURER B: United Fire Lloyds INSURER C: Texas Mutual Insurance Company INSURER D: INSURER E: INSURER F:
SMARTEL-01	NAIC # 38253 43559 22945

COVERAGES**CERTIFICATE NUMBER:** 1400044388**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			65SBMTA1910	2/24/2019	2/24/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
I	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			12308013	2/24/2019	2/24/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☒ DED ☒ RETENTION \$ 10,000			65SBMTA1910	2/24/2019	2/24/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A		0001219512	1/1/2019	1/1/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability Technology E&O			65SBMTA1910	2/24/2019	2/24/2020	Each Glitch Limit 1,000,000 Aggregate Limit 1,000,000 Each Glitch Retention 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability [SS00080405] and business auto [CA71090117] policies include a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and certificate holder that requires such status.

The general liability [SS12150300], business auto [CA71090117], and workers compensation [WC420304B] policies include a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it.

CERTIFICATE HOLDER**CANCELLATION**

City of San Juan 709 S. Nebraska Avenue San Juan TX 78589 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. ☐ Specific Waiver

Name of person or organization

☒ Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations: ALL TEXAS OPERATIONS

3. Premium:

The premium charge for this endorsement shall be **2.00** percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium: Included, see Information Page

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective on 1/1/18 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001219512 of Texas Mutual Insurance Company effective on 1/1/18

Issued to: SMARTCOM TELEPHONE LLC



Authorized representative

This is not a bill

NCCI Carrier Code: 29939

12/29/17

BUSINESS LIABILITY COVERAGE FORM

F. OPTIONAL ADDITIONAL INSURED COVERAGES

If listed or shown as applicable in the Declarations, one or more of the following Optional Additional Insured Coverages also apply. When any of these Optional Additional Insured Coverages apply, Paragraph 6. (Additional Insureds When Required by Written Contract, Written Agreement or Permit) of Section C., Who Is An Insured, does not apply to the person or organization shown in the Declarations. These coverages are subject to the terms and conditions applicable to Business Liability Coverage in this policy, except as provided below:

1. Additional Insured - Designated Person Or Organization

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- a. In the performance of your ongoing operations; or
- b. In connection with your premises owned by or rented to you.

2. Additional Insured - Managers Or Lessors Of Premises

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Designated Person Or Organization; but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Declarations.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

3. Additional Insured - Grantor Of Franchise

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Grantor Of Franchise, but only with respect to their liability as grantor of franchise to you.

4. Additional Insured - Lessor Of Leased Equipment

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Lessor of Leased Equipment, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s).

- b. With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

5. Additional Insured - Owners Or Other Interests From Whom Land Has Been Leased

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Owners Or Other Interests From Whom Land Has Been Leased, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land leased to you and shown in the Declarations.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- (1) Any "occurrence" that takes place after you cease to lease that land; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

6. Additional Insured - State Or Political Subdivision - Permits

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the state or political subdivision shown in the Declarations as an Additional

BUSINESS LIABILITY COVERAGE FORM

Insured – State Or Political Subdivision - Permits, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
- (2) "Bodily injury" or "property damage" included in the "product-completed operations" hazard.

7. Additional Insured – Vendors

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) (referred to below as vendor) shown in the Declarations as an Additional Insured – Vendor, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

- b. The insurance afforded to the vendor is subject to the following additional exclusions:

- (1) This insurance does not apply to:
 - (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
 - (b) Any express warranty unauthorized by you;
 - (c) Any physical or chemical change in the product made intentionally by the vendor;
 - (d) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

- (i) The exceptions contained in Subparagraphs (d) or (f); or

- (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

- (2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

8. Additional Insured – Controlling Interest

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured – Controlling Interest, but only with respect to their liability arising out of:

- a. Their financial control of you; or
- b. Premises they own, maintain or control while you lease or occupy these premises.

BUSINESS LIABILITY COVERAGE FORM

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

9. Additional Insured – Owners, Lessees Or Contractors – Scheduled Person Or Organization

a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured – Owner, Lessees Or Contractors, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- (1) In the performance of your ongoing operations for the additional insured(s); or
- (2) In connection with "your work" performed for that additional insured and included within the "products-completed operations hazard", but only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

b. With respect to the insurance afforded to these additional insureds, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- (1) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
- (2) Supervisory, inspection, architectural or engineering activities.

10. Additional Insured – Co-Owner Of Insured Premises

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or Organization(s) shown in the Declarations as an Additional Insured – Co-Owner Of Insured Premises, but only with respect to their liability as co-owner of the premises shown in the Declarations.

The limits of insurance that apply to additional insureds are described in Section D. – Limits Of Insurance.

How this insurance applies when other insurance is available to an additional insured is described in the Other Insurance Condition in Section E. – Liability And Medical Expenses General Conditions.

G. LIABILITY AND MEDICAL EXPENSES DEFINITIONS

1. "Advertisement" means the widespread public dissemination of information or images that has the purpose of inducing the sale of goods, products or services through:

- a. (1) Radio;
- (2) Television;
- (3) Billboard;
- (4) Magazine;
- (5) Newspaper;
- b. The Internet, but only that part of a web site that is about goods, products or services for the purposes of inducing the sale of goods, products or services; or
- c. Any other publication that is given widespread public distribution.

However, "advertisement" does not include:

- a. The design, printed material, information or images contained in, on or upon the packaging or labeling of any goods or products; or
- b. An interactive conversation between or among persons through a computer network.

2. "Advertising idea" means any idea for an "advertisement".

3. "Asbestos hazard" means an exposure or threat of exposure to the actual or alleged properties of asbestos and includes the mere presence of asbestos in any form.

4. "Auto" means a land motor vehicle, trailer or semi-trailer designed for travel on public roads, including any attached machinery or equipment. But "auto" does not include "mobile equipment".

5. "Bodily injury" means physical:

- a. Injury;
- b. Sickness; or
- c. Disease

sustained by a person and, if arising out of the above, mental anguish or death at any time.

6. "Coverage territory" means:

- e. Any organization that is acquired or formed by you, during the term of this policy and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:

- (1) That is a joint venture or partnership,
- (2) That is an "insured" under any other policy,
- (3) That has exhausted its Limit of Insurance under any other policy, or
- (4) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an accident that occurred before you formed or acquired the organization.

(Employee as Insureds)

- f. Any employee of yours while acting in the course of your business or your personal affairs while using a covered "auto" you do not own, hire or borrow.

(Additional Insured Status by Contract, Agreement or Permit)

- g. Any person or organization whom you are required to add as an additional insured on this policy under a written contract or agreement; but the written contract or agreement must be:

- (1) Currently in effect or becoming effective during the term of this policy; and
- (2) Executed prior to the "bodily injury" or "property damage".

The additional insured status will apply only with respect to your liability for "bodily injury" or "property damage" which may be imputed to that person(s) or organization(s) directly arising out of the ownership, maintenance or use of the covered "autos" at the location(s) designated, if any.

Coverage provided by this endorsement will not exceed the limits of liability required by the written contract or written agreement even if the limits of liability stated in the policy exceed those limits. This endorsement shall not increase the limits stated in **Section II. C. Limits of Insurance.**

For any covered "auto" you own this Coverage Form provides primary coverage.

C. AMENDED FELLOW EMPLOYEE EXCLUSION

Only with respect to your "employees" who occupy positions which are supervisory in nature, **SECTION II. LIABILITY B. Exclusion 5. Fellow Employee** is replaced by:

5. Fellow Employee

"Bodily Injury":

- (a) To you, or your partners or members (if you are a partnership or joint venture), or to your members (if you are a limited liability company);
- (b) To your "executive officers" and directors (if you are an organization other than a partnership, joint venture, or limited liability company) but only with respect to performance of their duties as your officers or directors;
- (c) For which there is an obligation to share damages with or repay someone else who must pay damages because of the injury described in paragraph a and b above; or
- (d) Arising out of his or her providing or failing to provide professional health care services.

For purposes of this endorsement, a position is deemed to be supervisory in nature if that person performs principle work which is substantially different from that of his or her subordinates and has authority to hire, transfer, direct, discipline or discharge.

D. BROADENED PHYSICAL DAMAGE COVERAGES

SECTION III - PHYSICAL DAMAGE COVERAGE
Coverage is amended as follows:

(TOWING AND LABOR)

2. Towing and Labor

We will pay towing and labor costs incurred, up to the limits shown below, each time a covered "auto" classified and rated as a private passenger type, "light truck" or "medium truck" is disabled:

- (a) For private passenger type vehicles or "light trucks" we will pay up to \$75 per disablement. "Light trucks" have a gross vehicle weight (GVW) of 10,000 pounds or less.



- a. The amount paid under the Physical Damage Coverage Section of the policy; and
- b. Any:

- (1) Overdue lease / loan payments at the time of the "loss";
- (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
- (3) Security deposits not returned by the lessor;
- (4) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
- (5) Carry-over balances from previous loans or leases.

(GLASS REPAIR – DEDUCTIBLE AMENDMENT)

Under D., **Deductible** is amended by adding the following:

Any deductible shown in the Declarations as applicable to the covered "auto" will not apply to glass breakage if the damaged glass is repaired, rather than replaced.

F. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

Under **SECTION IV – BUSINESS AUTO CONDITIONS, Subsection A., Loss Conditions**, the following is added to paragraph 2. **Duties In The Event of Accident, Suit or Loss:**

- d. Knowledge of any "accident," "claim," "suit" or "loss" will be deemed knowledge by you when notice of such "accident," "claim," "suit" or "loss" has been received by:
 - (1) You, if you are an individual;
 - (2) Any partner or insurance manager if you are a partnership;
 - (3) An executive officer or insurance manager, if you are a corporation;

- (4) Your members, managers or insurance manager, if you are a limited liability company; or

- (5) Your officials, trustees, board members or insurance manager, if you are a not-for-profit organization.

G. WAIVER OF SUBROGATION REQUIRED BY CONTRACT

Under **SECTION IV, BUSINESS AUTO CONDITIONS, A. Loss Conditions 5. Transfer of Rights of Recovery Against Others to Us** the following language is added:

However, we waive any rights of recovery we may have against the person or organization with whom you have agreed in writing in a contract, agreement or permit, to provide insurance such as is afforded under the policy to which this endorsement is attached. This provision does not apply unless the written contract or written agreement has been executed, or permit has been issued, prior to the "bodily injury" or "property damage."

H. UNINTENTIONAL FAILURE TO DISCLOSE

Under **SECTION IV – BUSINESS AUTO CONDITIONS, Subsection B. General Conditions**, the following is added to 2. **Concealment, Misrepresentation Or Fraud:**

Your unintentional error in disclosing, or failing to disclose, any material fact existing at the effective date of this Coverage Form, or during the policy period in connection with any additional hazards, will not prejudice your rights under this Coverage Form.

I. HIRED, LEASED, RENTED OR BORROWED AUTO PHYSICAL DAMAGE

Under **SECTION IV – BUSINESS AUTO CONDITIONS B. General Conditions 5. Other Insurance**

Paragraph 5.b. is replaced by the following:

- b. (1) For "Comprehensive" and "Collision" Auto Physical Damage provided by this endorsement, the following are deemed to be covered "autos" you own:
 - (a) Any Covered "auto" you lease, hire, rent or borrow; and



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

We waive any right of recovery we may have against:

1. Any person or organization shown in the Declarations, or
2. Any person or organization with whom you have a contract that requires such waiver.



SmartCom The SMART choice in Telephone & Data Services

References Attachment:

Entity	Contact Person	Address	Phone Number	E-Mail Address	Project Details
City of Edinburg	Daniel Vera, Director of Information Technology	415 W University Dr, Edinburg, TX 78539	956-388-8204	dvera@cityofedinburg.com	WAN Infrastructure, Internet Access, PRIs, T-1s Project Completed 2017, Contract Current
City of Pharr	Jose J. Pena, Director	118 S Cage Blvd, Pharr, TX 78577	956-402-4900	jose.pena@pharr-tx.gov	WAN Infrastructure, Internet Access, PRIs, T-1s Project Completed 2018, Contract Current
City of McAllen	Hector Gonzalez, Network Security Administrator	1300 Houston Ave, McAllen, TX 78501	956-681-1118	hgonzalez@mcallen.net	Internet Access, PRIs, POTS Contract Renewal 2018, Contract Current
City of Weslaco	Leo Gonzalez, Technology Director	255 S. Kansas Ave. Weslaco, Texas 78596- 6158	(956)968-6253	leo.gonzales@weslacotx.gov	WAN Infrastructure, Internet Access, PRIs, POTS, DIDs, Contract renewal 2019 Contract Current
City of Alton	Jeff Underwood, City Manager	509 S Alton Blvd, Alton, TX 78573	956-432-0760	jeff.underwood@alton-tx.gov	Internet, PRIs, Phones. Contract Current

**DEDICATED INTERNET ACCESS or DATA TRANSPORT
SERVICE AGREEMENT**

THIS AGREEMENT is entered into by and between City of San Juan ("Customer"), and Smartcom Telephone, LLC ("Smartcom"), for the purpose of establishing the terms and conditions under which Smartcom will provide data service. Smartcom reserves the right to refuse service.

SERVICE TO BE PROVIDED. Smartcom, under the terms of this agreement will provide to Customer the selected application of services of the following type(s):

Service	MRC*	Installation	Premise Equipment
Leased Point to Point 1Gbps x 1Gbps	\$ 2,583.00	\$ 0.00	Customer provided
Installation to locations listed on RFP #19-02-03-20			

**Plus any applicable Taxes or regulatory fees*

TERMS OF THE AGREEMENT. This Agreement shall be in effect for an initial term of thirty-six (36) months, commencing on completion of installation and handoff to customer. At the end of this initial term if a new term agreement is not entered into within 30 days, the service will revert to a "month-to-month" service agreement. The monthly service charges may increase to the then-current rate, unless prior to the end of the initial term either party notifies the other, in writing, of their intent to terminate the agreement.

CHANGES TO SERVICE. A move of service will be considered as a "disconnect" and a new installation. Charges for new service will apply.

PAYMENT SCHEDULE. At the time of the first bill, the Customer will be billed Non-Recurring (installation) charges, as well as the appropriate monthly recurring charges ("MRC") for the service(s) ordered. All billing for services is done in advance. Title to any premise equipment supplied by Smartcom shall remain the property of Smartcom. Customer assumes the risk of loss or damage of the equipment upon delivery to Customer's location.

Monthly service charges are due and payable upon receipt of statement. Failure to pay monthly service charges shall give Smartcom the right, without liability, to temporarily disconnect service. To restore service will require payment of any unpaid balance and a reconnect charge. The charge for reconnecting is \$50.00 per site. If service is not restored within ten (10) calendar days, the service will be permanently disconnected. To

restore service after permanent disconnect, pre-payment of full unpaid balance, early termination charge, and new installation charges will apply.

RETURNED CHECKS: A returned check will be considered non-payment of the account. A \$35.00 processing fee will be charged on all returned checks.

APPROPRIATE USE. Appropriate use of Smartcom's Services. Customer agrees to maintain all passwords as private and confidential information. Customer agrees to use its Smartcom account in a way that conforms to all applicable laws and regulations. Customer understands that violation of certain generally accepted guidelines on Internet usage, such as restrictions on mass e-mailings (Spam) and advertising, or posting to inappropriate newsgroups, may cause severe operating difficulties for Smartcom, and would be a likely cause for the termination of Customer's account. Customer specifically agrees not to make any attempt to gain unauthorized access to any other systems or networks. Customer agrees to abide by Smartcom's Subscriber Acceptable Use Policy which can be located at:

INTERNET CONTENT. Customer understands that the information available through Smartcom or interconnecting networks may not be accurate, including the content displayed on the Smartcom Desktop. Customer understands that the some of the information available through Smartcom or interconnecting networks may be intended for adult audiences. Any filtering of internet content will be the sole responsibility of Customer.

IP ADDRESS. Any IP Blocks that are assigned by Smartcom are for Customer use only, and it is understood that Smartcom will not guarantee routing of any IP's of any user other than those assigned to the Customer unless prior arrangements have been made. IP addresses issued by Smartcom are not portable and remain the property of Smartcom. If the Customer discontinues service with Smartcom, Smartcom will bear no responsibility or liability for any actions or costs incurred by Customer in obtaining or reconfiguring its equipment with new IP addresses.

SECURITY POLICY. Customer understands that internetworking communications are not secure, and may be subject to interception or loss. Smartcom makes no warranties of any kind, either express, implied, or statutory concerning the data or information available through the use of its Smartcom network. Customer understands that the use of its Smartcom account, and any data or information accessed using that account, will be completely at its own risk. Customer is responsible for its network security. Smartcom will not be liable for damages arising out of unauthorized access to Customer's network.

CUSTOMER PROVIDED EQUIPMENT (CPE). Smartcom is not responsible for equipment purchased/installed by Customer. Smartcom will not work on, or open any Customer-owned or personal computers. Any equipment purchased from Smartcom becomes Customer Provided Equipment (CPE) upon installation.

INSTALLATION. Prior to installation, Customer is responsible for ensuring that their computers are configured for network connection. Smartcom will provide/install the

service to the Smartcom-provided ethernet router or switch at the Customer's premises. Customer will provide any necessary 110vAC electrical power needed to operate premise equipment and will ensure that an uninterrupted power source ("battery backup") is available for said equipment. Interface to customer will be on a standard ethernet jack.

Customer acknowledges that if the installation address is not currently serviced by Smartcom-owned facilities, construction *may* be required which can take up to sixty (60) days even without any construction hindrance due to rights-of-way issues, permit acquisition, and other factors beyond the control of Smartcom. Installation dates and times will be determined and communicated to Customer. If technician is on site and access cannot be provided, Customer may be charged a \$45.00 "no show" fee and rescheduling may result in a delay of service.

SERVICE DELIVERY. Actual data transmission or throughput may be lower due to Internet congestion, server or router speeds, protocol overheads, and other factors which Smartcom cannot control.

SERVICE CALLS. Smartcom encourages customers to check your networks and make every effort to rule out any problems on your side prior to calling for repair. If Smartcom is called to the Customer site and it is determined that the problem is other than the Smartcom network or Smartcom-Provided interface device, a service fee of \$85 will be charged for the first hour or any fraction thereof, and \$42.50 for each additional half hour increment. The stated rates apply during regular business hours. After-hours; weekend and holiday rates will be higher.

EQUIPMENT WARRANTY: Smartcom-provided new modem/router equipment will be covered by the by the manufacturer's warranty. During the one-year warranty period, Smartcom will support the modem/router for problems covered by the manufacturer's warranty to include full replacement of the router, if necessary. Once the one-year warranty period has expired, Smartcom will no longer support problems with the T-1 or DSL modem/router. Any equipment furnished by Smartcom will be maintained at no cost to the Customer throughout the duration of this Agreement.

DELAY. Smartcom will not be liable for any delay in the delivery or installation of any service or for any damages suffered by Customer by reason of such delay is directly or indirectly caused by, or any manner arises from transportation delays or any other cause beyond the control of Smartcom.

CONSEQUENTIAL DAMAGES. Smartcom is not responsible for any consequential damages resulting from failure of or suspension of services.

RIGHT TO MODIFY. Smartcom reserves the right to increase the monthly charge to customer if Smartcom's underlying carrier raises the cost it charges Smartcom to deliver the service to Customer's premise. Should such increase in monthly charges exceed 10% of the MRC, Customer may choose not to pay such increase in monthly charges and have service terminated at that time, abrogating this agreement and releasing both parties from the terms set herein. This document supersedes any or all previous

agreements, verbal or written. Periodic amendments to this agreement may be allowed and can be sent via electronic mail ("e-mail"). Should the parties agree to an amendment, such amendments shall be effective upon written execution of both parties.

EARLY TERMINATION. Cancellation/termination within the initial term of this Agreement will result in the acceleration amounts due equal to 100% of the monthly recurring charges remaining in the term period.

ATTORNEY'S FEES. If either party commences an action against the other party to force the provisions of this Agreement, the prevailing party shall be entitled to recover from the losing party, reasonable attorney's fees and cost of suit.

SEVERABILITY. If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

NO IMPLIED WARRANTIES. The customer acknowledges that the services of the company are of such a nature that the services can be interrupted for many reasons other than the negligence of Smartcom, and that damages resulting from any interruption of the services are difficult to ascertain. Therefore, the customer agrees that Smartcom shall not be liable for any damages arising from the customer's use of the system or the services. Smartcom makes no warranties of any kind, express or implied, with respect to the system or the services. Smartcom disclaims any warrant of merchantability, fitness for a particular purpose, or non-infringement with respect to the system and the services. Smartcom shall not be liable to the user, or to any third party, for any loss or damage as a result of the use of the system or the services. This includes but is not limited to the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions, whether caused by Smartcom's own negligence, errors, omissions or otherwise.

The liability of Smartcom for mistakes, omissions, interruptions, delays, errors, or defects in transmission shall not exceed an amount equivalent to the proportionate monthly recurring charge to the Customer for the period of service during which such events occur. No credit shall be allowed for an interruption of a continuous duration of less than two (2) hours. For purposes of determining service credits, a month shall be deemed to have seven hundred twenty (720) hours. Any credits will be offset against charges billed during the next month. Additional limitations on liability can be found in Smartcom's current End-User tariff on file with the Public Utility Commission of Texas.

FORCE MAJEUR: Smartcom is not liable for failure to perform their obligations if such failure is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service. Neither party is entitled to terminate this Agreement due to such circumstances.

VENUE. In the event of legal action arising out of or related to this Agreement, including claims for non-payment of amounts owed hereunder, Hidalgo County, Texas shall be the exclusive jurisdiction and legal venue for said action. This Agreement shall be construed according to the laws of the State of Texas.

EXECUTED this _____ day of _____, 20____

Signature

For Customer

Printed Name

Billing Address

Accounts Payable E-Mail

Signature

For Smartcom Telephone, LLC

Printed Name

Installation Address

As per RFP #19-02-03-20

Site Contact:

Name: Rene Jaime

Phone: 956-223-2204

E-mail: Rjaime@sjtx.us

Name: Pat Karr

Phone: 956-223-2254

E-mail: Pkarr@sjtx.us

**DEDICATED INTERNET ACCESS or DATA TRANSPORT
SERVICE AGREEMENT**

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SERVICE TO BE PROVIDED. Smartcom, under the terms of this agreement will provide to Customer the selected application of services of the following type(s):

Service	MRC*	Installation	Premise Equipment
Leased Point to Point 1Gbps x 1Gbps	\$ 2,583.00	\$ 0.00	Customer provided
Installation to locations listed on RFP #19-02-03-20			

**Plus any applicable Taxes or regulatory fees*

TERMS OF THE AGREEMENT. This Agreement shall be in effect for an initial term of thirty-six (36) months, commencing on completion of installation and handoff to customer. At the end of this initial term if a new term agreement is not entered into within 30 days, the service will revert to a "month-to-month" service agreement. The monthly service charges may increase to the then-current rate, unless prior to the end of the initial term either party notifies the other, in writing, of their intent to terminate the agreement.

CHANGES TO SERVICE. A move of service will be considered as a "disconnect" and a new installation. Charges for new service will apply.

PAYMENT SCHEDULE. At the time of the first bill, the Customer will be billed Non-Recurring (installation) charges, as well as the appropriate monthly recurring charges ("MRC") for the service(s) ordered. All billing for services is done in advance. Title to any premise equipment supplied by Smartcom shall remain the property of Smartcom. Customer assumes the risk of loss or damage of the equipment upon delivery to Customer's location.

Monthly service charges are due and payable upon receipt of statement. Failure to pay monthly service charges shall give Smartcom the right, without liability, to temporarily disconnect service. To restore service will require payment of any unpaid balance and a reconnect charge. The charge for reconnecting is \$50.00 per site. If service is not restored within ten (10) calendar days, the service will be permanently disconnected. To

restore service after permanent disconnect, pre-payment of full unpaid balance, early termination charge, and new installation charges will apply.

RETURNED CHECKS: A returned check will be considered non-payment of the account. A \$35.00 processing fee will be charged on all returned checks.

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INTERNET CONTENT. Customer understands that the information available through Smartcom or interconnecting networks may not be accurate, including the content displayed on the Smartcom Desktop. Customer understands that the some of the information available through Smartcom or interconnecting networks may be intended for adult audiences. Any filtering of internet content will be the sole responsibility of Customer.

IP ADDRESS. Any IP Blocks that are assigned by Smartcom are for Customer use only, and it is understood that Smartcom will not guarantee routing of any IP's of any user other than those assigned to the Customer unless prior arrangements have been made. IP addresses issued by Smartcom are not portable and remain the property of Smartcom. If the Customer discontinues service with Smartcom, Smartcom will bear no responsibility or liability for any actions or costs incurred by Customer in obtaining or reconfiguring its equipment with new IP addresses.

SECURITY POLICY. Customer understands that internetworking communications are not secure, and may be subject to interception or loss. Smartcom makes no warranties of any kind, either express, implied, or statutory concerning the data or information available through the use of its Smartcom network. Customer understands that the use of its Smartcom account, and any data or information accessed using that account, will be completely at its own risk. Customer is responsible for its network security. Smartcom will not be liable for damages arising out of unauthorized access to Customer's network.

CUSTOMER PROVIDED EQUIPMENT (CPE). Smartcom is not responsible for equipment purchased/installed by Customer. Smartcom will not work on, or open any Customer-owned or personal computers. Any equipment purchased from Smartcom becomes Customer Provided Equipment (CPE) upon installation.

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Customer acknowledges that if the installation address is not currently serviced by Smartcom-owned facilities, construction *may* be required which can take up to sixty (60) days even without any construction hindrance due to rights-of-way issues, permit acquisition, and other factors beyond the control of Smartcom. Installation dates and times will be determined and communicated to Customer. If technician is on site and access cannot be provided, Customer may be charged a \$45.00 "no show" fee and rescheduling may result in a delay of service.

SERVICE DELIVERY. Actual data transmission or throughput may be lower due to Internet congestion, server or router speeds, protocol overheads, and other factors which Smartcom cannot control.

SERVICE CALLS. Smartcom encourages customers to check your networks and make every effort to rule out any problems on your side prior to calling for repair. If Smartcom is called to the Customer site and it is determined that the problem is other than the Smartcom network or Smartcom-Provided interface device, a service fee of \$85 will be charged for the first hour or any fraction thereof, and \$42.50 for each additional half hour increment. The stated rates apply during regular business hours. After-hours; weekend and holiday rates will be higher.

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DELAY. Smartcom will not be liable for any delay in the delivery or installation of any service or for any damages suffered by Customer by reason of such delay is directly or indirectly caused by, or any manner arises from transportation delays or any other cause beyond the control of Smartcom.

CONSEQUENTIAL DAMAGES. Smartcom is not responsible for any consequential damages resulting from failure of or suspension of services.

RIGHT TO MODIFY. Smartcom reserves the right to increase the monthly charge to customer if Smartcom's underlying carrier raises the cost it charges Smartcom to deliver the service to Customer's premise. Should such increase in monthly charges exceed 10% of the MRC, Customer may choose not to pay such increase in monthly charges and have service terminated at that time, abrogating this agreement and releasing both parties from the terms set herein. This document supersedes any or all previous

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Printed Name

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As per RFP #19-02-03-20

Site Contact:

Name: Rene Jaime

Phone: 956-223-2204

E-mail: Rjaime@sjtx.us

Name: Pat Karr

Phone: 956-223-2254

E-mail: Pkarr@sjtx.us

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Service	MRC*	Installation	Premise Equipment
Leased Point to Point 1Gbps x 1Gbps	\$ 2,373.00	\$ 0.00	Customer provided
Installation to locations listed on RFP #19-02-03-20			

**Plus any applicable Taxes or regulatory fees*

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Printed Name

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Site Contact:

Name: Rene Jaime

Phone: 956-223-2204

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ATTORNEY'S FEES. If either party commences an action against the other party to force the provisions of this Agreement, the prevailing party shall be entitled to recover from the losing party, reasonable attorney's fees and cost of suit.

SEVERABILITY. If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

NO IMPLIED WARRANTIES. The customer acknowledges that the services of the company are of such a nature that the services can be interrupted for many reasons other than the negligence of Smartcom, and that damages resulting from any interruption of the services are difficult to ascertain. Therefore, the customer agrees that Smartcom shall not be liable for any damages arising from the customer's use of the system or the services. Smartcom makes no warranties of any kind, express or implied, with respect to the system or the services. Smartcom disclaims any warrant of merchantability, fitness for a particular purpose, or non-infringement with respect to the system and the services. Smartcom shall not be liable to the user, or to any third party, for any loss or damage as a result of the use of the system or the services. This includes but is not limited to the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions, whether caused by Smartcom's own negligence, errors, omissions or otherwise.

The liability of Smartcom for mistakes, omissions, interruptions, delays, errors, or defects in transmission shall not exceed an amount equivalent to the proportionate monthly recurring charge to the Customer for the period of service during which such events occur. No credit shall be allowed for an interruption of a continuous duration of less than two (2) hours. For purposes of determining service credits, a month shall be deemed to have seven hundred twenty (720) hours. Any credits will be offset against charges billed during the next month. Additional limitations on liability can be found in Smartcom's current End-User tariff on file with the Public Utility Commission of Texas.

FORCE MAJEUR: Smartcom is not liable for failure to perform their obligations if such failure is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service. Neither party is entitled to terminate this Agreement due to such circumstances.

VENUE. In the event of legal action arising out of or related to this Agreement, including claims for non-payment of amounts owed hereunder, Hidalgo County, Texas shall be the exclusive jurisdiction and legal venue for said action This Agreement shall be construed according to the laws of the State of Texas.

EXECUTED this _____ day of _____, 20____

Signature

For Customer

Printed Name

Billing Address

Accounts Payable E-Mail

Signature

For Smartcom Telephone, LLC

Printed Name

Installation Address

As per RFP #19-02-03-20

Site Contact:

Name: Rene Jaime

Phone: 956-223-2204

E-mail: Rjaime@sjtx.us

Name: Pat Karr

Phone: 956-223-2254

E-mail: Pkarr@sjtx.us



Response to Request For Proposal #19-02-03-20

City of San Juan

Fiber WAN Services

ERATE 22

March 19th, 2019

Foremost Telecommunications Corporation

515 E. Jackson St.

Harlingen, TX 78550

956-507-4014 (voice)

956-507-4015 (fax)



3/19/2019

Rene J. Jaime
Purchasing/Risk Manager
City of San Juan
709 S. Nebraska Ave.
San Juan, Texas 78589

Dear Mr. Jaime,

Foremost Telecommunications Corporation would like to provide the City with Fiber WAN Services. Foremost Telecommunications Corporation is a phone company licensed by the Texas Public Utilities Commission and has been providing telecommunications services throughout Texas for nearly two decades.

Foremost has significant experience providing fiber services to school districts, cities, libraries, and other state entities. Please find enclosed the response to your RFP #19-02-03-20 for Fiber WAN services.

Thank you for your consideration. If you have any questions, please feel free to call me at 956-507-4014 x4408 or 956-495-4444 (cell).

Sincerely,

A handwritten signature in black ink, appearing to read "L. L. Halcomb", with a stylized flourish at the end.

Lawrence L. Halcomb, Ph.D., President
Foremost Telecommunications Corporation
515 E. Jackson St.
Harlingen, TX 78550

COMPANY BACKGROUND

Company Information

Foremost Telecommunications is a Texas Corporation based in Texas. Foremost Telecommunications was incorporated in 1989 and started providing telephone service in 2002 under authority of the Texas Public Utilities Commission. Foremost Telecommunications is regulated by the Texas PUC and the FCC.

Foremost Telecommunications provides telecommunications services throughout the Rio Grande Valley and state wide.

The local office address is as follows:

Foremost Telecommunications Corporation
515 E. Jackson St.
Harlingen, TX 78550
956-507-4014 (voice)
956-507-4015 (fax)

info@foremosttelecom.com (our general email)
billing@foremosttelecom.com (billing)
support@foremosttelecom.com or support@foremost.tel (our support email)

City of San Juan Project Management Staff

Carl Lerman, Project Manager
956-507-4014 x4482 lerman@foremost.tel
Larry Serrata, Project Manager
956-507-4014 x4454 serrata@foremost.tel
Debbie Wagner, Account Manager
956-507-4014 x4485 wagner@foremost.tel
Lawrence F. Halcomb, Inside Sales and Customer Service
956-507-4014 x4403 lawrence@foremost.tel
Chris Eastin, Network Operations
956-507-4014 x4481 eastin@foremost.tel

The primary project managers for products and services provided to the City of San Juan are Mr. Carl Lerman and Mr. Larry Serrata. Mr. Lerman and Mr. Serrata have over 70 years of combined experience in the telecommunications industry.

The primary account manager for billing and inside sales is Debbie Wagner. Ms. Wagner has over 30 years of experience in the telecommunications industry.

Senior management under the direction of the President Dr. Larry Halcomb has over 100 years of combined experience in the networking and telecommunications arena.

The Foremost broadband network was designed by a CCIE on staff and implemented under his guidance.

Foremost Telecommunications Corporation
Federal ID #75-2299731
515 E. Jackson Street
Harlingen, TX 78550
956-507-4014 (voice)
956-507-4015 (fax)

General Narrative

Foremost Telecommunications Corporation is a telecommunications carrier (CLEC) licensed by the Texas PUC and regulated by both the Texas PUC and the FCC. Foremost is a facilities based carrier and operates its own network.

Foremost has been providing telecommunications services including fiber based services for over 16 years and providing Foremost fiber based services for over six years. The Foremost technical staff has designed and built its network in South Texas (e.g. Laredo, Corpus Christi, Alice, Victoria, Kingsville, Rio Grande Valley, etc.) that is used to deliver a variety of data and voice services. Foremost multiple staff have or have had CCNA certification and we have a CCIE on staff. Fiber design, recordkeeping, and purchasing is performed in house. Foremost uses both in house teams and subcontractors for permitting, warehousing, construction and splicing.

Foremost has a state wide organization distributed over its main and remote offices. The Foremost Founder and President is Dr. Larry Halcomb with over 35 years of experience. Every Foremost team (e.g. customer service, network operations, field operations, etc. is managed by a seasoned professional with 15-30 years of industry experience.

Section Response

The City of San Juan reserves the right to terminate the contract if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner.

Foremost acknowledges this requirement. However, Foremost must be notified of any breach or deviation from the agreed terms with the City and be given reasonable opportunity to cure breaches and deviations. Termination without cause will incur early termination charges.

The main connection point into the City's facilities will be at City Hall, 709 Nebraska, San Juan TX and branch out from there to all identified municipal facilities.

Foremost acknowledges this requirement.

Provide information as it relates to a private, vendor-managed fiber optic network.

Please see the included response components for information on the Foremost network.

Provide initial delivery will be one (1) Gbps of bandwidth throughout the entire solution. Any network constructed should have the capability to be modified to a higher speed network in the future. Steps will be in 10 Gbps, 40 Gbps and so forth.

Foremost acknowledges this requirement.

Each location shall have a minimum of three (3) pairs or six (6) strands of fiber. All enclosures will be provided by vendor.

Foremost acknowledges this requirement.

Provide a detailed proposal related to construction of this network and timeline for the implementation for this endeavor.

Please see the included response components for construction methods and details.

Anticipated timeline as follows:

Day 1	Project Awarded, Contracts signed
Day 15	Permits finalized and submitted
Days 45-120	Permits received, Construction begins
Day 120	Hub and other close sites are completed
Day 180	All sites completed

Proposal details should include information such as whether the network will be constructed below ground or above ground and the methods and means to construct said network.

Foremost construction will be mostly aerial with below ground construction being used for entrance to sites.

Awarded vendor will be responsible for all permit requirements whether it be from a local or state entity.

Foremost acknowledges this requirement.

Awarded vendor will be responsible to perform all maintenance of the solution to ensure 99.999 uptime and speed.

Foremost acknowledges this requirement.

Awarded vendor will follow industry best practices.

Foremost acknowledges this requirement.

Provide monthly lease rates per location with three (3) year and five (5) year contracts.

Please see included Pricing document for more information.

REFERENCES

Vendors must include references for projects of similar size and scope that have been completed within the past five years.

Please see the References document included with this proposal response.



Customer Name Address City, State, Zip	Customer Contact Name/Phone Number/E-mail	Project Description	Date of Project Completion	Public Entity Yes or No
Laredo I.S.D. 1702 Houston Street Laredo, TX 78040	Miguel Muñoa (956) 273-1301 mmunoa@laredoisd.org	Telephone Services, 10 Gbps Internet Access, Foremost Fiber WAN District Wide, including resilient rings.	2017	Yes
Pharr-San Juan- Alamo I.S.D. 601 E. Kelly Pharr, TX 78577	Daniel Saenz (956) 354-2150 daniel.saenz@psjaisd.us	Telephone Services, 6 Gbps Internet Access, Foremost Fiber WAN District Wide	2018	Yes
Brownsville I.S.D. 1900 Price Road Brownsville, TX 78521	Todd Nichols (956) 554-2702 todda@bisd.us	5 Gbps Internet Access, Telephone Services, and Foremost Fiber WAN District Wide	2015	Yes
McAllen I.S.D. 2185 North Broadway McAllen, TX 78501	Judith Escamilla (956) 632-3238	Foremost Fiber WAN District Wide, awarded internet services	2016	Yes
Los Fresnos I.S.D. 600 N. Mesquite Los Fresnos, TX 78566	Billy Simpson (956) 254-5000 bsimpson@lfcisd.net	Telephone Services, 1 Gbps Internet Access over Foremost fiber.	2013	Yes

Implementation Plan

Fiber Construction Guidelines

Design

The Foremost fiber map identifies primary anchor sites (distribution points) to be served with the fiber system and a business based path to facilitate routing of the fiber cabling.

For the design component of this project, Foremost will verify continuity for fiber path or modify fiber path to avoid obstacles and obstructions. The design phase of this project shall validate the proposed route and identify right-of-way (ROW) required to complete each fiber segment. The design phase will also require site surveys to determine status and any potential issues with proposed anchor sites. The proposed locations for hand holes, slack spans, and potential aggregation point for expansion of the network will also be outlined during the design.

Engineering

From the approved fiber design documents, Foremost Telecommunications will generate construction ready documentation providing running line detail, identifying key obstructions and potential issues and providing construction level detail required for state, local and regional permitting.

Permits

Foremost will generate construction permit applications for fiber cable running line and crossings of state, county, regional and local entities owning and/or controlling the ROW required for continuity. Foremost shall create permit package for each entity and identify and document any permit fees required by each entity for processing or licensing of ROW.

Construction

Foremost shall construct fiber segments linking the identified sites. Fiber will comply with ITU G.655 standards. A minimum of 1 ¼" HDPE duct or other industry standard installation methodology is required for new underground construction fiber paths in the ROW. All work complies with all NEC, EIA/TIA, NFPA, OSHA, State of Texas and Federal Codes and Regulations.

Test and Document

Full test documentation will be provided for all terminated and/or connectorized fiber segments when spliced into final (project complete) configuration. Final construction "as-builts" will be provided on request for all fiber paths under nondisclosure.

Special Construction of New Fiber for Leased Dark Fiber Specifications

Project Management

- 1 Selected contractor and its subcontractors will provide all project management to accomplish the installation of all project work as outlined in the Statement of Work.

- 2 Provide engineer(s), certified on selected fiber system specifications and procedures to manage all phases of project as outlined in this proposal. This includes ordering and managing the bill of materials as outlined below, directing and managing cable placement and restoration, directing and managing splicing crews and providing detailed documentation at the end of the project.
- 3 Selected contractor and its subcontractors will develop a project management plan, which will include a milestone chart. The milestone chart will outline any critical path events and then track these with the appropriate agency/organization whether; selected contractor, a selected contractor subcontractor, Vendor, or District.

Material Management

- 4 Selected contractor and its subcontractors will provide all material management to ensure that the project remains on track according to the project milestones.

Property Restoration

- 5 All cable routes, which are plowed, will be restored to as near to original condition as possible.
- 6 Bore fiber optic cable through innerduct/conduit/handhole system
- 7 Plow fiber optic cable in accordance with selected contractor installation specifications.
- 8 Install customer approved hand-holes and place marker/locator posts.
- 9 Customer will provide entry/exit holes into buildings for routing cables to distribution frames unless otherwise noted.

Install and Splice Hardware at Head Ends and in the Field

- 10 Install optical hardware and splice field cable to equipment tail at head ends and splice tail to prestubbed hardware with SC pigtails.
- 11 Prep closures, cables, fibers and splice fibers at all field locations
- 12 Fiber to fiber fusion splicing of optical fibers at each point including head ends.
- 13 Individual splice loss will be ~ 0.10 dB for single-mode unless after 3 attempts these values cannot be achieved, then the fibers will be re-spliced until a splice loss within 0.05 dB of the lowest previous attempts is achieved. Splice loss acceptance testing will be based on the fusion splicer's splice loss estimator.

Final Testing

- 14 In addition to splice loss testing, selected contractor will perform end-to-end insertion loss testing of single-mode fibers at 1310 nm and 1550 nm from one direction for each terminated fiber span in accordance with TIA/EIA-526-7 (OFSTP 7). For spans greater

than 300 feet, each tested span must test to a value less than or equal to the value determined by calculating a link loss budget.

- 15 Inspect each terminated single-mode fiber span for continuity and anomalies with an OTDR at 1550 nm from one direction in accordance with OTDR operating manual.

Documentation

- 16 Provide final documentation consisting of:
 - 16.1 Route "As-Built" Maps/Diagrams
 - 16.2 End-to-End Insertion Loss Data
 - 16.3 OTDR Traces
 - 16.4 Individual Splice Loss Data

General Scope of Work

- 17 Placing of new (2 strand) SM cable to provide connectivity between the eligible facilities as noted in Table B Pricing Sheet - Leased Dark Fiber.
- 18 Placing of associated hand holes, marker posts, locator posts, inner duct, and miscellaneous materials.
- 19 Splicing of fiber optic cables as specified.
- 20 Procuring and Provisioning of hand holes and miscellaneous materials required to accomplish the above.

Bid Specifications

- 21 All splicing shall be by the fusion method.
- 22 All splicing enclosures and Hand Holes shall be of a type to be determined by the vendor.
- 23 All Hand Holes shall be (State) DOT approved, 45,000 lb. load rated CDR or comparable enclosures.
- 24 Any plowed cables shall be placed at a depth of 36" along roadways and 24" on private property.
- 25 All road and driveway bores shall be at a depth of 36" and will have a 2" inner duct placed within.
- 26 All buried splice locations will be marked with a locator post and a copper ground wire shall be attached to the splice closure/cable sheath.
- 27 Buried marker posts shall be placed every 1500'.
- 28 A warning tape shall be placed 12" above the buried cable.

- 29 All highway shoulders, schoolyards, and ditch lines will be compacted and restored to satisfactory condition.
- 30 All DOT encroachment permits, railroad encroachment permits, and National Park Service permits shall be submitted by Vendor in accordance with the permitting agency requirements.
- 31 The applicant shall be responsible for the payment of any permitting fees and shall be the owner of said facilities.
- 32 Contractor shall furnish an as-built drawing to the owner.
- 33 Contractor shall perform an end-to-end continuity and loss test on each spliced fiber segment and provide the owner with the db loss of each fiber segment.
- 34 Contractor shall be responsible for submitting the appropriate locate requests.
- 35 All cables to buildings shall be fusion spliced within a minimum of 50' of entering a building at a location to be determined by the owner with an existing singlemode fiber and terminated at customer's rack.
- 36 A minimum of 100' coil of cable shall be left in each Hand Hole/Building for splicing use.

Right-of-Way Acquisition & Permitting

- 37 Vendor is responsible to ensure that all cable routes have approved access and rights-of-way for all proposed cables installations.
- 38 Vendor will provide any information or points of contact to allow selected contractor and its subcontractors to facilitate the route prep "Make-ready" and actual cable installation.
- 39 Vendor is responsible for pulling all required construction permits.

Route Maps

- 40 Vendor is responsible for providing; maps in kmz file format, drawings or aerial photographs of the route

Termination and Splicing locations

- 41 Vendor will in conjunction with Owner designate/decide on all termination locations, whether inbuilding, outside plant or in customer premises. This will include all hand-hole or manhole locations.
- 42 Vendor will in conjunction with Owner designate/decide on all field splice locations, inbuilding splice locations (if applicable), or other splice locations necessary to connect the network.

Final Inspection

- 43 The Owner will provide at their discretion a person(s) to witness any final testing or construction verification. The person designated by the Owner will be required to initial/provide acceptance of any results. This person(s) will represent the Owner during any and all acceptance testing. This does not relieve the selected vendor from providing agreed upon documentation or absolve the selected vendor of any warranty support.

Communications

- 44 Vendor is responsible for all communications with its customers or other interested parties concerning the proposed construction. Notification of any person(s) affected by this construction is the responsibility of Vendor.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE KLEMENT AGENCY P.O. BOX 820 PROSPER TX 75078	CONTACT NAME: Greg Klement
	PHONE (A/C, No, Ext): (972) 562-7455 FAX (A/C, No): (972) 562-7129
	E-MAIL ADDRESS: greg@klementagency.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: LIBERTY MUTUAL NAIC # 051116
	INSURER B: TEXAS MUTUAL INSURANCE 019746
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED Foremost Telecommunications Corporation P.O. Box 261160 Plano TX 75026-1160

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSB	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC	X	X	BKS1957332862	09/13/2018	09/13/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	X	X	BAA1957332862	09/13/2018	09/13/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ COMP/COLL DED \$ 1,000
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☐ RETENTION \$	X	X	USO1957332862	09/13/2018	09/13/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 RETAINED LIMIT \$ 10,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	TSF0001290033--18	07/01/2018	07/01/2019	☒ WC STATUTORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROPERTY	X	X	BKS1957332862	09/13/2018	09/13/2019	BUILDING LOC #4 368,732 CONTENTS (4 TOTAL LOC) 298,822 DEDUCTIBLE 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

AI 117024

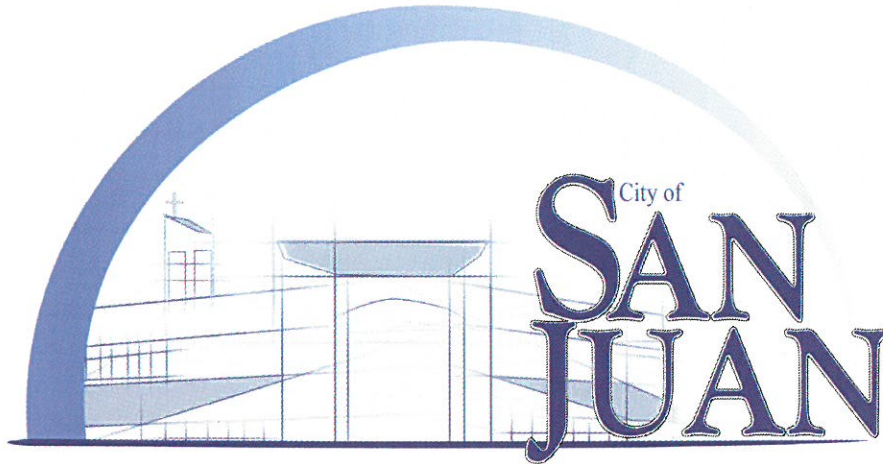
CITY OF SAN JUAN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Fax: () -

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SPECIFICATIONS

REQUEST FOR SEALED BIDS FOR THE LEASE AGREEMENT OF HIGH SPEED COMMUNICATIONS VIA FIBER OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE

INVITATION TO BID

Sealed bids addressed to Rene J. Jaime, Purchasing/Risk Manager, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Friday, March 20, 2019, at 10:00 a.m., for a lease agreement for high speed communications via fiber optic cabling to city buildings and maintenance, at which time they will be taken to the City Hall Conference Room, and read aloud.

**LEASE AGREEMENT FOR HIGH SPEED COMMUNICATIONS VIA FIBER
OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE
SPECIFICATIONS
REQUEST FOR SEALED BID #19-02-03-20
CITY OF SAN JUAN
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

Specifications can be obtained by calling the Purchasing Department 956.223.2200, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bidding documents from the web page and is contemplating on bidding on the services, the respondent must register with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Register with the Purchasing Department by e-mail at RJ Jaime@sjtx.us. Please include the bid name and bid number in the email's subject line and your company's name, address, phone and email address, as well as your contact person's name and title in the body of the email.

The City of San Juan reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the bid to be the best and most advantageous to the City, negotiate a final lease agreement and hold the bids for a period of 60 days without taking action. Bids submitted past the aforementioned date and time will not be accepted. **Caution to those submitting bids; those not in the proper form may be rejected.**

CITY OF SAN JUAN INSTRUCTIONS TO RESPONDENTS

Please read the specifications/requirements thoroughly and be sure the service to provide a lease agreement for high speed communication via fiber optic cabling offered complies with all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated on letterhead attached to bid. If no exceptions are noted, and you are the successful bidder, it will be required that the leased high speed communication via fiber optic cabling be provided as specified by the bid specifications.

PURPOSE

The purpose of these specifications/requirements and bid documents are to execute a contract for:

A LEASE AGREEMENT FOR HIGH SPEED COMMUNICATION VIA FIBER OPTIC
CABLING TO CITY BUILDINGS AND MAINTENANCE

INTENT

The lease agreement for high speed communication via fiber optic cabling to city buildings and maintenance to be furnished under this bid shall be in accordance with these specifications/requirements. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications.

SUBMITTAL OF BID

Bids will be submitted in a sealed envelope; the envelope must be marked on the outside as follows:

**LEASE AGREEMENT FOR HIGH SPEED COMMUNICATION VIA FIBER
OPTIC CABLING TO CITY BUILDINGS AND MAINTENANCE
REQUEST FOR SEALED BID #19-02-03-20
CITY OF SAN JUAN
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

Bidders shall be required to submit bid on the Invitation to Bid form. **Bids submitted by fax or electronically will not be accepted.** Submittal of a bid in response to this solicitation for bids constitutes an offer by the Respondent and if accepted by the City constitutes a Contract. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of San Juan, before opening day and hour. No late bids will be accepted. Bids cannot be altered or amended after the opening time of bid. Any changes made before opening time are to be initialed to guarantee authenticity. Person signing bid must show title or authority to bind his/her firm in a contract.

SALES TAX

State sales tax must not be included in bid.

SUBSTITUTIONS

No substitutions or cancellations permitted without written approval from the City of San Juan.

NO BID RESPONSE

If unable to quote, bidder should return inquiry giving reasons. Failure to comply will obligate the City of San Juan to remove non-responsive bidders from bidder's list.

VARIATIONS

Any additions, deletions, or variations from the specifications/requirements provided herein must be noted. Any parts not specifically mentioned which are necessary to provide the service of a lease agreement of high speed communications via fiber optic cabling to city buildings and maintenance shall be furnished by the successful bidder.

TIME ALLOWED FOR ACTION TAKEN

The City may hold bids for 60 days after bid opening without taking action. Bidders shall be required to hold their bids firm for the same period of time.

RIGHT TO REJECT/AWARD

The City of San Juan reserves the right to refuse and reject any or all bids, and to waive any or all formalities or technicalities, negotiate a contract and to make sure awards of contract as may be deemed to be the best and most advantageous to the City of San Juan.

INDEMNIFICATION CLAUSE

The bidder agrees to indemnify and save harmless the City, the Purchasing Department and City Staff, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and the bidder shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request to the Purchasing Department, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

PAYMENT

The City of San Juan will execute payment by mail in accordance with the State of Texas Prompt Payment Act after the service to provide a Lease Agreement for High Speed Communication via Fiber Optic Cabling to City Buildings and Maintenance has been found to meet the City of San Juan specifications/requirements. No other method of payment will be considered.

ASSIGNMENT

Neither the bidders' contract nor payment due to an awarded vendor may be assigned to a third party without the written approval of the Purchasing Department for the City of San Juan.

INTERPRETATIONS

Any questions concerning the lease agreement with regards to this solicitation for bids shall be directed to the Purchasing Manager by email to RJaime@sjtx.us as outlined in the bids. Such interpretations, which may affect the eventual outcome of this request for bids, shall be furnished in writing to all prospective registered bidders via Addendum. No interpretation shall be considered as binding unless provided in writing by the City of San Juan in accordance with paragraph entitled "Addendum".

STATUTORY REQUIREMENTS

It shall be the responsibility of the successful bidder to comply with all applicable State and Federal laws, Executive Orders, Municipal Ordinances, and the Rules and Regulations of all authorities having jurisdiction over the work to be performed hereunder and such shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full in the contract documents (to include issues related to health, environmental, and safety to name a few).

RIGHT TO WAIVE

The City of San Juan reserves the right to waive or take exception to any part of these specifications/requirements when in the best interest of the City of San Juan.

HUB CERTIFICATION

State Certified "HUB (Historically Underutilized Businesses) vendor(s) are asked to provide a copy of their certification, if they have not previously done so (information to be emailed to the Purchasing Department at rjaime@sjtx.us.)

CONFIDENTIAL INFORMATION

Any information deemed to be confidential by the bidder should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under the Texas Public Information Act, since information deemed to be confidential by the bidder may not be considered confidential under Texas Law, or pursuant to a court order.

VERBAL THREATS

Any threats made to any employee of the City, be it verbal or written, to discontinue the providing of item/material/services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the vendor on contract.

MATHEMATICAL ERRORS

In the event that mathematical errors exist in any bid, unit prices/rates -vs- totals, unit prices/rates will govern.

PAST PERFORMANCE

Bidders are advised that past performance as it relates to product and/or service on purchase/service/supply contracts previously held with the City shall be a factor in the award of this supply contract. The City's position on this matter shall be final.

JURISDICTION

Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

VENUE

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

CONFLICT OF INTEREST

Bidders are advised that they must be in compliance with the below mentioned law:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any question about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements.

INSURANCE REQUIREMENTS

The Bidders agrees to carry adequate **General Liability and Automobile Liability Insurance as mandated by state law, as well as, Worker's Compensation insurance as mandated herein**. Bidders further agrees to indemnify and hold the City of San Juan harmless of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage. **Respondent will be responsible to provide necessary insurance as required**

by the City of San Juan and mandated by state law in compliance with what is shown below regarding minimum insurance coverage when submitting proposal.

Minimum Insurance Requirements	
Type of Coverage	Limits of Liability
Workers Compensation	Statutory Coverage
Comprehensive General Liability (City Named as additional Insured)	\$500,000 each occurrence
Bodily Injury & Property Damage Aggregate	\$1,000,000 each occurrence
Comprehensive auto	\$1,000,000 each occurrence

BUDGET APPROVAL

For purposes of this project, award will be contingent on approval of budget.

METHOD OF AWARD

Respondents are advised that the City of San Juan reserves the right to award this contract to the lowest responsible respondent or the respondent that ranked the highest, therefore providing the best value. Factors and weights to be considered to determine respondent providing the best value are as noted on the specification/requirements and based on the answers provided on the bidder's response page on page 8 of 9.

FAILURE TO COMPLETE PROJECT

Bids are advised that failure to complete the project within the time frame(s) allowed (after award of contract by fax, mail or by telephone order), shall be grounds for termination of contract. In the case of termination, written notice shall be given to the successful vendor and complete contract shall be severed.

CONTRACT

The contract shall be for a period not to exceed the term of the lease agreement, with an option to renew on a year to year basis.

The City of San Juan reserves the right to terminate the contract if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner.

CITY OF SAN JUAN

Lease Agreement for High Speed Communication Via Fiber Optic Cabling

Please read specification thoroughly and make sure that the lease agreement offered will be in compliance with all requirements. Variation from the specifications is to be indicated on an attached letter with your company's letterhead and made part of the bid. If no exceptions are noted, and you are the successful bidder, it will be required that the lease agreement be provided as specified.

SPECIFICATIONS

The main connection point into the City's facilities will be at City Hall, 709 Nebraska, San Juan TX and branch out from there to all identified municipal facilities.

The proposed vendor will be required to:

Provide information as it relates to a private, vendor-managed fiber optic network.

Provide initial delivery will be one (1) Gbps of bandwidth throughout the entire solution. Any network constructed should have the capability to be modified to a higher speed network in the future. Steps will be in 10 Gbps, 40 Gbps and so forth.

Each location shall have a minimum of three (3) pairs or six (6) strands of fiber. All enclosures will be provided by vendor.

Provide a detailed proposal related to construction of this network and a timeline for the implementation of this endeavor.

Proposal details should include information such as whether the network will be constructed below ground or above ground and the methods and means to construct said network.

Awarded vendor will be responsible for all permit requirements whether it be from a local or state entity.

Awarded vendor will be responsible to perform all maintenance of the solution to ensure 99.999 uptime and speed.

Awarded vendor will follow industry best practices.

Provide monthly lease rates per location with three (3) year and five (5) year contracts.

REFERENCES

Vendors must include references for projects of similar size and scope that have been completed within the past five years.

The following information must be included with references:

- Job location
- Contact name
- Contact phone numbers
- Dates of contract
- Project description
- Solution installed

Please attached separate sheets to your bid submission, including what is asked for regarding references noting your company name and the bid name and number for which you are providing the information.

Bidder's Response Page

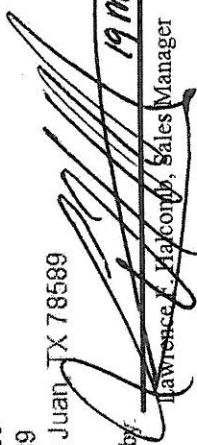
Delivery and Construction Example:	Initial Delivery (Gbps)	Scalable to Gbps	Strands of fiber installed	Provide		Agree on Uptime	Response Time
				Enclosures and Materials	Aerial or Underground		
	1 Gbps	40 Gbps	12	yes	Aerial	Yes	4 hours
	1 Gbps	40 Gbps	6	Yes	Aerial	Yes	4 Hours

Three Year Lease Term Example:	Cost per Month location 1	Cost per Month location 2	Cost per Month location 3	Cost per Month location 4	Cost per Month location 5	Cost per Month location 6	Cost per Month location 7	Cost per Month location 8	Total Cost per month	Total Cost per Year
	\$500.00	\$500.00	\$500.00	\$450.00	\$525.00	\$475.00	\$700.00	\$600.00	\$4,250.00	\$51,000.00

Foremost is not bidding a 3-Year Option

Five Year Lease Term Example:	Cost per Month location 1	Cost per Month location 2	Cost per Month location 3	Cost per Month location 4	Cost per Month location 5	Cost per Month location 6	Cost per Month location 7	Cost per Month location 8	Total Cost per month	Total Cost per Year
	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$600.00	\$500.00	\$3,800.00	\$45,600.00
	\$0.00	\$444.00	\$444.00	\$444.00	\$444.00	\$444.00	\$444.00	\$444.00	\$3,108.00	\$37,269.00

- Location 1 City Hall, 709 S Nebraska San Juan, TX 78589 (Main Hub)
- Location 2 Sanitation Dept, 107 Hall Acres, San Juan, TX 78589
- Location 3 Police Department (South) 301 E. Ridge Road, San Juan, TX, 78589
- Location 4 Police Department (North) 2301 N. Raul Longoria, San Juan, TX 78589
- Location 5 Fire Department #2 - 2401 North Raul Longoria Road, San Juan, Texas
- Location 6 Parks and Rec, 316 8th Street, San Juan, TX 78589
- Location 7 Water Plant #2, 2111 N. I Rd., San Juan, TX 78589
- Location 8 Information Technology, 430 N. Standard St., San Juan, TX 78589

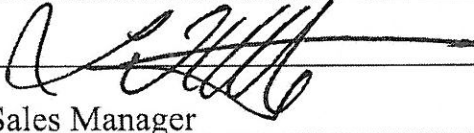
Submitted by:  19 Mar 19
Lawrence J. Malcom, Sales Manager

Company Name: Foremost Telecommunications Corporation

An Excel File of this Page is Available on Request

Respectfully submitted this 19th day of March, 2019.

COMPANY: Foremost Telecommunications Corporation

SIGNATURE: 

TITLE: Sales Manager

ADDRESS: 5757 Alpha Rd., Suite 107

Dallas, TX 75240

TELEPHONE NO: 956-507-4014

EMAIL ADDRESS: lawrence@foremost.tel



Foremost Telecommunications began offering internet and telephone services in 2002, and has offices in Dallas, Corpus Christi, the Rio Grande Valley, and San Antonio.

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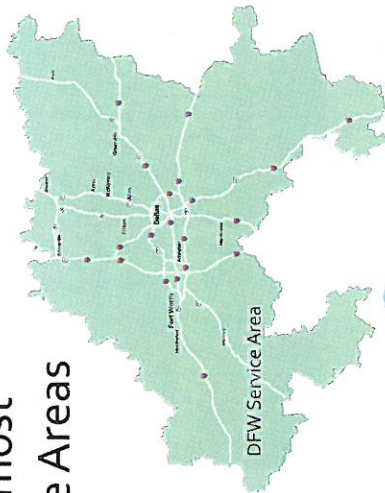
Metro Ethernet

Hosting

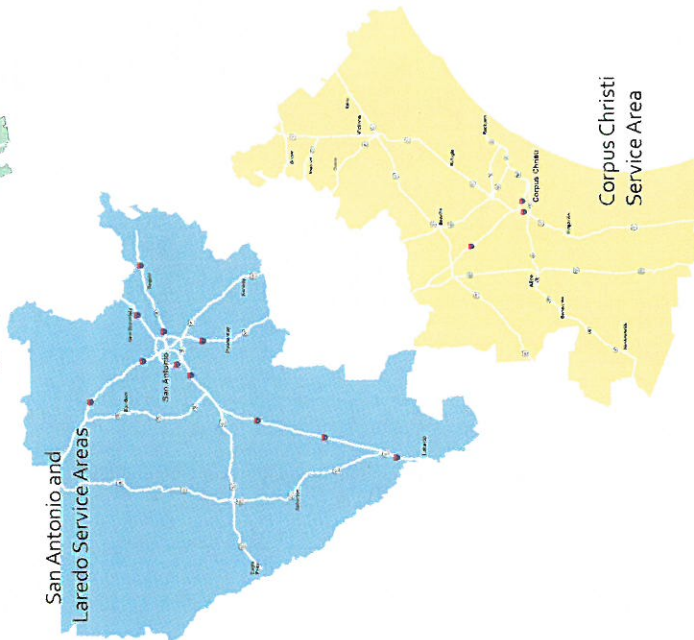
Managed Network

And More!

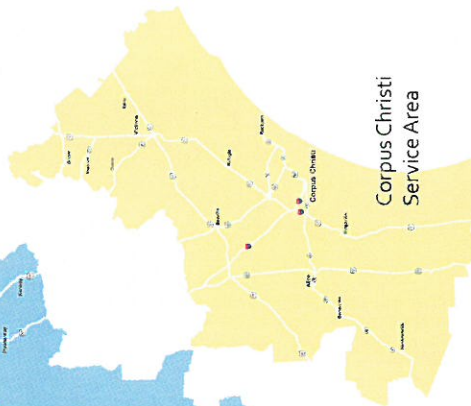
Foremost Service Areas



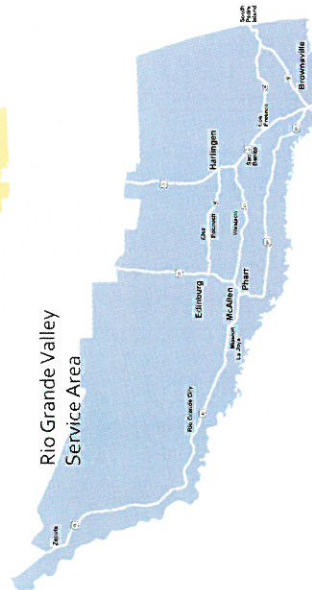
DFW Service Area



San Antonio and
Laredo Service Areas



Corpus Christi
Service Area



Rio Grande Valley
Service Area

Foremost
Toll-Free: (855) 205-4400
Toll-Free Fax: (855) 205-4445



**Office locations all over Texas,
so we're always local!**

DALLAS/FORT WORTH

And Surrounding Areas
5757 Alpha Road, Suite 110
Dallas, Texas 75240

CORPUS CHRISTI

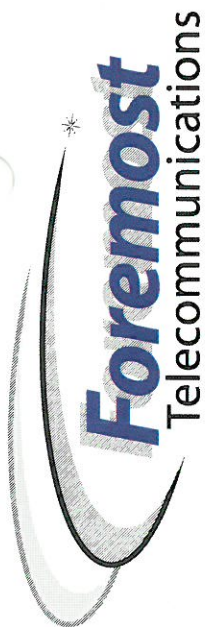
Alice, Beeville, Kingsville, and Victoria
606 N. Carancahua St. Suite 822
Corpus Christi, Texas 78401

RIO GRANDE VALLEY

From Brownsville to Zapata
515 E. Jackson Street
Harlingen, Texas 78550

SAN ANTONIO and LAREDO

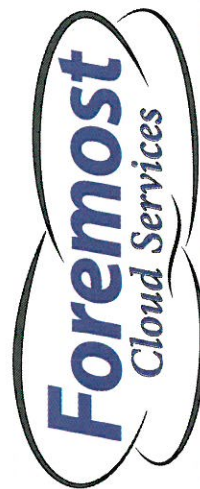
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FAX: (956) 507-4445
SALES@FOREMOST.TEL

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider Authorizing the City Manager to Enter into a Memorandum of Understanding between the City of San Juan Police Department and the City of Edinburg Police Department.

STAFF COMMENTS AND RECOMMENDATIONS:

The San Juan Police Department is seeking authorization to enter into a Memorandum of understanding between the City of San Juan Police Department and the City of Edinburg Police Department. The purpose of this agreement is to facilitate a contractual relationship between the City of San Juan and the City of Edinburg Police Departments that will allow the San Juan Police Department to perform record and/or latent fingerprint and palm print searches of the Edinburg Police Department AFIX Tracker database via AFIX remote search.

RECOMMENDATION:

Authorize the City Manager to enter into a Memorandum of Understanding between the City of San Juan Police department and the City of Edinburg Police Department.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

A MEMORANDUM OF UNDERSTANDING
Between
THE EDINBURG POLICE DEPARTMENT (EPD)
And
THE SAN JUAN POLICE DEPARTMENT (SJPD)

The purpose of this agreement is to facilitate a contractual relationship between the EDINBURG Police Department and the San Juan Police Department that will allow the San Juan Police Department to perform record and/or latent fingerprint and palm print searches of the EDINBURG Police Department AFIX Tracker database via AFIX Remote Search.

Edinburg Police Department agrees to:

- Make the Edinburg Police Department's AFIX Tracker database available to the San Juan Police Department for submission of record and/or latent fingerprint and palm print searches, and retrieval of search results via a collaboration facilitated through AFIX Remote Search.

The San Juan Police Department agrees to:

- Hold all information received as the result of a Remote Search of the Edinburg Police Department AFIX database as confidential, and refrain from providing the data to any other agency or person without the express consent of the Edinburg Police Department.
- Take sole responsibility for case work done following the search of the Edinburg Police Departments AFIX Tracker database.
- Ensure that all potential "matches" derived from candidate lists received as the result of a Remote Search of the Edinburg Police Department's AFIX database are examined and confirmed by certified latent print examiners.

This agreement may be cancelled by either party at any time; but shall remain in effect until modified or cancelled in writing.

ENTERED INTO AND AGREED UPON By:

Edinburg Police Department

By _____
[Name and Title of Authorized Official]

[Date]

San Juan Police Department

By _____
[Name and Title of Authorized Official]

[Date]



ELECTIONS DEPARTMENT County of Hidalgo

YVONNE RAMÓN
Elections Administrator

March 18, 2019

City of San Juan
709 S. Nebraska St.
San Juan, Texas 78589

Attn: Mario Garza, Mayor

Attached please find the Elections Contract and Estimate for election services between Hidalgo County and City of San Juan for the May 4, 2019, election.

Please sign two copies of this contract if you wish to have an executed original returned to you, as the Elections Office must retain an original for its' files.

Hidalgo County Elections Department
Attn: Yvonne Ramon, Elections Administrator
101 S. 10th Ave.
Edinburg, TX 78539

Once the contract is executed, your contract will be sent to you.

Should you need additional information, please do not hesitate to contact me.

Respectfully,

Norma G. Cantu
Administrative Assistant
Hidalgo County Elections Department
(956) 318-2931
norma.cantu@co.hidalgo.tx.us

THE STATE OF TEXAS §
 § CONTRACT FOR ELECTION SERVICES
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR, Yvonne Ramón, hereinafter referred to as “**ADMINISTRATOR**”, on behalf of Hidalgo County, a political subdivision of the State of Texas, and the **CITY OF SAN JUAN**, hereinafter referred to as the “**ENTITY**”, pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, the ENTITY, by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on **MAY 04, 2019**.

WHEREAS, pursuant to Section 31.092(a) of the Texas Election Code, the County Election Officer may contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform election services in any one or more elections ordered by an authority of the political subdivision; and

WHEREAS, pursuant to Section 31.091(1) of the Texas Election Code, the County Election Officer means the Elections Administrator for Hidalgo County; and

WHEREAS, the ENTITY is a political subdivision in Hidalgo County that desires the County to conduct and supervise the **MAY 04, 2019**, election of the ENTITY(the “Election”); and

WHEREAS, the ENTITY and the COUNTY, through the ADMINISTRATOR, desire to enter into a contract setting out the respective responsibilities of the parties; and

WHEREAS, the COUNTY agrees to perform election services for the ENTITY; and

WHEREAS, pursuant to Section 271.002(a) of the Texas Election Code that authorizes, if applicable two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and

WHEREAS, pursuant to Section 271.003 (a) & (b) the location of a common polling place may be a regular county polling place used in a joint election, where the voters of a particular election precinct or political subdivision may be served in a joint election by common polling places located outside the boundary of the election precinct or political subdivision if the location can adequately and conveniently serve the affected voters and if it will facilitate the orderly conduct of the election; and

WHEREAS, pursuant to Section 43.007 of the Texas Election Code, the COUNTY has approved participation in a countywide polling place program, which allows the commissioners court to eliminate county election precinct polling places and establish countywide polling places for the election held on **MAY 04, 2019** and any resulting runoff; and

WHEREAS, pursuant to Section 43.007(e), each countywide polling place must allow a voter to vote in the same elections in which the voter would be entitled to vote in the county election precinct in which the voter

resides; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR'S office pursuant to the terms of this Contract, which costs are set out in Article VI hereof; and

NOW, THEREFORE, the COUNTY, through the ADMINISTRATOR, and the ENTITY for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, do hereby agree to hold contract, covenant and agree as follows:

ARTICLE I PURPOSE

- 1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the ENTITY for its election to be held on **May 04, 2019**, and any Runoff, if applicable.

ARTICLE II SERVICES

- 2.01. The COUNTY, through the ADMINISTRATOR, agrees to provide to the ENTITY the following:

- (A) Procure, provide, code and distribute Direct Recording Electronic (DREs) voting systems and necessary election equipment, as well as an ADA voting system, and transport equipment to and from the polling locations, including Early Voting and Election Day polling locations, for the ENTITY;
- (B) Prepare and provide Direct Recording Electronic device training for election workers;
- (C) Prepare and provide Logic and Accuracy testing on ENTITY's election ballot for every Verity Touch voting machine to be utilized by ENTITY during Early Voting and Election Day;
- (D) Procure, provide, prepare and code Electronic Poll Book(s) per polling locations with the Voter Registration Database. To include laptop(s), training for poll book, insurance, and delivery fee, as well as supplies such as, but not limited to labels and printer;
- (E) Provide and prepare all mail-in ballot supplies, including applications, paper ballots, envelopes and postage;
- (F) Provide training for Judges/Clerks;
- (G) Procure, provide, prepare, and distribute all necessary election supplies, including:
 - 1. Ballots (print and distribution only);
 - 2. Election kits and election paperwork;
 - 3. Ballot boxes and voting booths;

- (H) Provide cages and covers, cage kit, to include, but not limited to surge protectors, tape, printer, headphones and scanner as well as supplies such as bags, aprons, clipboards, pens, pencils, rulers, magnifiers, inkpads, screen cloths, sanitizers and badges;
- (I) Provide signage to be placed at each polling location that shows Texas Penal Code Section 46.03(a)(2) as it relates to the prohibition of firearms on the premises of a polling place;
- (J) Procure Early Voting polling places and Election Day polling places, as ordered by the Entity;
- (K) Prepare Writ of Election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (L) Prepare, distribute, and publicize notice of election (Texas Election Code Section 4.003(a)(1) and Early Voting and Election Day schedules in newspaper;
- (M) Notify the election judges of the date, time and place of the election;
- (N) Procure and pay election judges and clerks for Early Voting and Election Day voting;
- (O) Provide general supervision during the contracted Election period. Advisory services in connection with the decisions to be made and the actions to be taken by the ENTITY may be provided on an as needed basis;
- (P) Procure and pay Ballot Board members;
- (Q) Provide information for election officers;
- (R) Provide such incidental related services as may be necessary to conduct the election;
- (S) Serve as the Early Voting Clerk;
- (T) Establish a Central Counting Station for the purpose of tabulating ballots; and
- (U) Tabulate election results in preparation for ENTITY's canvassing.
- (V) Preserve locked ballot boxes containing voted ballots securely in a locked room for 60 days as required by Texas Election Code Section 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty two month preservation period.
- (W) The ADMINISTRATOR shall be the agent of the ENTITY for the purposes of contracting with third parties with respect to the election expenses within the scope of the County Elections Administrator's duties;
- (X) The COUNTY shall file copies of this Contract with the County Treasurer and the County Auditor; and
- (Y) In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received;

- (Z) If applicable, the COUNTY agrees to provide the election services described herein for a Runoff election.
- i. The County may combine polling locations in accordance with section 42.0051 of the Election Code, in order to properly supervise and conduct a Runoff election.
 - ii. If a Runoff election is required, the ENTITY hereby agrees to the combining of polling locations, in accordance with section 42.0051 of the Election Code.
 - iii. The COUNTY, through the ADMINISTRATOR, agrees to provide to the ENTITY the costs for any Runoff election services to be rendered by the ADMINISTRATOR'S office pursuant to the terms of this Contract as soon as practicable, once a Runoff is determined necessary.
 - iv. In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Contract may be paid. The ADMINISTRATOR shall submit the actual costs for items contracted pursuant to the Contract with the ENTITY as soon as all invoices from third party vendors are received regarding the Runoff.

2.02 The ENTITY shall be responsible for performing the following:

- (A) Payment of all necessary election supplies as required by the COUNTY, including but not limited to ballots, election kits, mail-in ballot supplies, laptop rental, labels and combination forms;
- (B) Pay the proportionate cost of judges and election workers for hourly pay submitted by the County Elections Administrator at the rate of \$14.00 per hour for Election Judges and \$12.00 per hour for Alternate Judges and Early Voting Clerks for both Early Voting and Election Day and pay the proportionate cost for training of Judges and Clerks at the rate of \$10.00 per hour per person.*(additional cost for Early Voting extended hours requested by ENTITY will be paid proportionately by ENTITY when or if applicable).*
- (C) Reimburse the COUNTY for the cost for liability insurance coverage for election workers employed for both Early Voting and Election Day;
- (D) Canvass the Election Results for the ENTITY'S governing body;
- (E) Prepare and submit to the Secretary of State the Precinct by Precinct reports;
- (F) As stated in Section 31.096 of the Texas Election Code, this Contract may not change:
 - (1) the authority with whom applications of candidates for a place on a ballot are filed; and
 - (2) the authority with whom documents are filed under Title 15. Under this Contract, the Hidalgo County Elections Administrator shall be the custodian of voted ballots for 60 days after the date of the election, as required by Texas Election Code 66.058, at which time, the records will be retained by the Hidalgo County Elections Administrator to serve as custodian for the remainder of the twenty two month preservation period.
- (G) Reimburse the COUNTY for any and all costs associated with recounts and/or election contests associated with the election;

- (H) Confirm and/or correct the boundaries of the political subdivision holding the election on a map provided by the County. Once confirmed and/or corrected, Entity certifies the veracity of the boundaries and geographical area that represents the Entity and the area subject to the election.
- (I) If applicable, in consideration for the services provided for a Runoff Election by the COUNTY, the ENTITY agrees to pay ADMINISTRATOR for the costs of services for a Runoff election.
- (J) Create the appropriate ballot style and candidate placement for the Entity's election. Once confirmed and/or corrected Entity shall verify the appropriateness of their ballot under the law.

ARTICLE III SCHEDULE FOR PERFORMANCE OF SERVICES

- 3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV SERVICES NOT PROVIDED BY COUNTY

- 4.01. ADMINISTRATOR shall have no responsibility for ensuring the passage of the appropriate Election Order by the ENTITY, publishing and (or) posting the Election Order as required by the Texas Election Code section 3.004(3), or Texas Election Code 67.002(2) which is canvassing election results. In addition, ADMINISTRATOR shall have no responsibility for creating the appropriate ballot and candidate placement for the Entity's election.

ARTICLE V TERM

- 5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI COST OF SERVICE AND BILLING

In consideration for the services provided hereunder by ADMINISTRATOR, the ENTITY agrees to pay ADMINISTRATOR for the following costs of services:

6.01 Verity Touch Voting Machines:

- (A) One base charge of \$475.00 for Coding Verity Touch ballot for voting machines, a \$25.00 additional charge per additional ballot styles and a minimum of a \$10.00 charge for requested changes on Coded Ballot;
- (B) A \$10.00 recording fee for Audio Files;
- (C) Cost of creating election media, such as but limited to V-drives, Verity Keys; etc. at \$100.00 per location.
- (D) The amount of \$186.00 leasing fee for each Verity Controller, a \$186.00 leasing fee for each Verity Touch Voting Machine and a \$210.00 leasing fee for each Verity Touch Access Voting Machine;
- (E) Cost of delivery and pick-up of Verity Touch Voting Equipment for Each Voting and Election Day to

include fuel charge and mileage at COUNTY's cost;
(F) The above described fees shall be additionally charged for any Runoff Election.

6.02 Electronic Poll Book:

- (A) Database access at \$100.00 per day;
- (B) To include but not limited to the Early Voting and Election Day laptop rentals at \$150.00 per location;
- (C) Printer label fee of \$.03 per label (price subject to change);
- (D) Creation of separate Username and password for each polling location at \$20.00 per location;

6.03 Fee for Early Voting and Election Day Combination forms, maps, election kits, Verity Access Thermal code paper and 'I VOTED' stickers. One-hundred sample ballots at no charge with additional sample ballots at twenty cents per copy; No charge for provisional bags, table tops if necessary, ballot box (es), custom signs and flags;

6.04 Reimbursement of ballot supplies, including applications, paper ballots, correspondence, envelopes and postage at COUNTY's cost;

6.05 Reimbursement fee for publications of all notices and newspaper advertisements, (if applicable)

6.06 Reimbursement rental fees incurred for early voting polling places and Election Day polling places, as ordered;

6.07 (A) Cost of judges and election workers for time worked to be submitted to the ENTITY by the ADMINISTRATOR. The ENTITY shall reimburse the COUNTY for a the cost of payroll for election workers at \$14.00 per hour for Election Judge, \$12.00 per hour for Alternate Judge and Clerk(s); includes cost of payroll for training of Election Judge, Alternate Judge and Clerk(s) at \$10.00 per hour per person;

(B) Reimburse the County for the cost of payroll overtime incurred by County for regular full time County employees who work during the contracted election (cost to be shared with each contracted entity);

6.08 Pay for the cost of the Ballot Board judge at \$14.00 per hour and Ballot Board clerks at \$12.00 per hour;

6.09 One copy of canvass report provided to ENTITY at no charge; each additional canvass report requested to be reimbursed by the ENTITY at COUNTY's cost;

6.10 Reimbursement to the COUNTY for the cost of liability insurance coverage as set by the County for all election workers employed for the elections;

6.11 Reimbursement to the COUNTY for the cost of the use of wireless cell phones at polling locations with the rate set by the wireless vendor at the time of usage which includes an additional per minute fee as charged by the vendor, a service charge of \$10.00 per phone line and a vendor base fee of \$4.99 per phone line;

6.12 Billing:

(A) The form of the invoice to be used in the final billing by the COUNTY, includes a good faith

estimate of costs and is attached hereto as Exhibit A.

- (B) After the election and as soon as practicable, upon receiving final invoice from 3rd party vendors, the ADMINISTRATOR shall prepare and will send to the ENTITY, a final itemized invoice with the actual costs of the Election and will include the 10% Administrative Fee of the actual costs as set forth by Texas Election Code Sec. 31.100 (d).
- (C) Full payment of the remaining balance, if any, shall be made by the ENTITY within thirty (30) days of receipt of the invoice.
- (D) Payment shall be made by check payable to the Hidalgo County Elections Department.
- (E) Notice. Except as may be otherwise specifically provided in this contract, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

Yvonne Ramón
Elections Administrator
Hidalgo County Elections Department
P.O. Box 659
Edinburg, Texas 78540

Mario Garza
Mayor
City of San Juan
709 S. Nebraska St.
San Juan, Texas 78589

- (F) Any balances, if any remain after the payment of all costs of election bills, shall be the property of the ENTITY and returned to it.

ARTICLE VII

- 7.01 IF ANY OF THE ELECTION EQUIPMENT IS LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII GENERAL PROVISIONS

- 8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.
- 8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not

affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

- 8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.
- 8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this _____ day of _____, 2019

APPROVAL COUNTY OF HIDALGO:

CITY OF SAN JUAN
ENTITY

BY: _____
RICHARD F. CORTEZ
COUNTY JUDGE

BY: _____

PRINT: MARIO GARZA
TITLE: MAYOR

ATTEST:

ATTEST:

BY: _____
ARTURO GUAJARDO, JR.
COUNTY CLERK

BY: _____

PRINT: _____

ELECTIONS ADMINISTRATOR

TITLE: _____

BY: _____
YVONNE RAMÓN

APPROVED AS TO LEGAL FORM:

OFFICE OF CRIMINAL DISTRICT ATTORNEY
RICARDO RODRIGUEZ, JR.

BY: _____
JOSEPHINE RAMIREZ SOLIS,
Assistant District Attorney



2019 Hidalgo County Elections Contract Estimate

EXHIBIT A

PLEASE NOTE THAT THIS TOOL IS FOR ESTIMATION PURPOSES ONLY.
PRICES ARE SUBJECT TO CHANGE AS DETERMINED BY FINAL INVOICE.

ELECTION: City of San Juan Place 4 and Place 5		DATE: May 4, 2019			
6.01	Coding Services for HART	Price	Quantity	Total	
A	Base Charge: Ballot Coding	\$475.00	1	\$475.00	
C	Ballot Audio Files	\$10.00	8	\$80.00	
F	Election Media per Polling Location(s)	\$100.00	3	\$300.00	
G	Verity Controller(s)	\$186.00	3	\$558.00	
G	Touch Voting Machine(s)	\$186.00	6	\$1,116.00	
G	Touch Access Voting Machine(s)	\$210.00	3	\$630.00	
H	Delivery/ Pick-up Fee (includes Mileage)	\$700.00	1	\$700.00	
Total iVotronic Coding Charges				\$3,859.00	
6.02	Electronic Poll Book (VoteSafe)	Price	Quantity	Total	
A	Voter Registration Database Access (Per Day)	\$100.00	9	\$900.00	
B	EV/ ED Laptop Rental (includes Bar Code Scanner/ Brother Printer)	\$150.00	3	\$450.00	
C	Printer Labels (16,195 per vote)	\$0.03	32,390	\$971.70	
D	Username/ Password - Per Polling Location	\$20.00	3	\$60.00	
Total Electronic Poll Book Charges				\$2,381.70	
6.03	Supplies	Price	Quantity	Total	
	Early Voting Combination Forms	\$0.55	338	\$185.90	
	Election Day Combination Forms	\$0.55	338	\$185.90	
	Election Judge Kit for Early Voting	\$35.00	1	\$35.00	
	Election Judge Kit for Election Day	\$35.00	2	\$70.00	
	Verity Access Thermal Code paper (per vote)	\$0.10	16,195	\$1,619.50	
	I VOTED stickers (per vote)	\$0.01	16,195	\$161.95	
	Polling Location Map(s)	\$17.00	3	\$51.00	
	100 Sample ballots provided. Additional Copies of Sample Ballots @ \$0.20 each.	\$0.20	200	\$40.00	
Total Supplies Charges				\$2,349.25	
6.04	Mail & Ballot Service	Price	Quantity	Total	
	Mail-in-Ballot Applications	\$0.25	300	\$75.00	
	Paper Ballots for Mail-in-Ballots and Provisionals	\$0.40	400	\$160.00	
	Mail-in-Ballots Kit(s) per request	\$2.00	300	\$600.00	
	Postage Mail-in-Ballots (per request)	\$0.61	300	\$183.00	
	Correspondence Postage	\$0.49	2	\$0.98	
Total Mail & Ballot Service Charges				\$1,018.98	
6.05	Advertisements/Notices	Price	Quantity	Total	
	The Monitor newspaper	\$1,800.00	1	\$1,800.00	
	Local newspaper		0	\$0.00	
Total Advertisement/Notice Charges				\$1,800.00	
6.07	*Payroll for Training and Election Poll Workers	Price	Total		
(A)	Payroll for Early Voting Employees	\$6,194.00	\$6,194.00		
	Payroll for Election Day Employees	\$1,910.00	\$1,910.00		
Total Payroll Charges				\$8,104.00	
6.07	Payroll for Staff Overtime	Price	Total		
(B)	Payroll for Early Voting and Election Day Staff Employees	\$2,540.10	\$2,540.10		
Total Payroll Charges				\$2,540.10	
6.08	Payroll for Ballot Board	Price	Quantity	Total	
	Ballot Board	\$250.00	1	\$250.00	
Total Ballot Board Charges				\$250.00	
6.10	Insurance	Hourly rate	Hours wk	%	Total
	Liability insurance for Early Voting Supervisors (1)	\$ 14.00	99.5	0.0021	\$2.93
	(hourly rate X hrs worked X .0021)				
	Liability insurance for Early Voting Clerks (4)	\$ 12.00	398	0.0021	\$10.03
	(hourly rate X hrs worked X .0021)				
	Liability insurance for Election Day Presiding Judges (2)	\$ 14.00	30	0.0021	\$0.88
	(hourly rate X hrs worked X .0021)				
	Liability insurance for Election Day Alternate/Clerks (8)	\$ 12.00	120	0.0021	\$3.02
	(hourly rate X hrs worked X .0021)				
Total Insurance Charges				\$16.86	
6.11	Cell Phones	Price	Quantity	Total	
	Verizon Wireless phone (subject to change with out notice) (2)	\$180.00	1	\$180.00	
Total Cell Phone Charges				\$180.00	
6.12				Subtotal	\$22,499.89
				Administrative Fees (10%)	\$2,249.99
	ESTIMATED GRAND TOTAL			\$24,749.88	

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MARCH 26, 2019

Consider Amending Resolution Issuing Order and Notice of City General Election, Appointing and Determining Polling Locations.

STAFF COMMENTS AND RECOMMENDATIONS:

In order to meet the hours a day of Early Voting needs to be changed to 7:00 a.m. to 7:00 p.m. according to Hidalgo County. Therefore the Resolution has been amended to reflect that change on Tuesday, April 30, 2019. In your packet you can find the Resolution19-02 that was approved on January 22, 2019 and the amended version.

RECOMMENDATION:

Staff recommends the approval of the amended resolution as presented.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

ISSUING ORDER AND NOTICE OF
CITY ELECTION

WHEREAS, I MARIO GARZA, in my capacity as Mayor of the City of San Juan, Texas do hereby order that a City Election be held in said City on the 4TH day of MAY, 2019 that being the FIRST SATURDAY of said Month; and

WHEREAS, The terms of office for Commissioner Place 4 and Commissioner Place 5 will expire on the 4th day of May, 2019 and it is necessary to conduct an election for the following Officers of said City:

OFFICE OF CITY COMMISSIONER -PLACE #4
OFFICE OF CITY COMMISSIONER -PLACE #5

IT IS THEREFORE, ORDERED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN THAT:

Section 1. Call of Election; Date; Eligible Electors; An election (the “Election”) shall be held on Saturday, May 4, 2019, at which all residents, qualified electors of the City shall be entitled to vote.

Section 2. Election Day Polling Places; Voting Precincts. Except as otherwise provided herein, the polling place for each voting precinct and the voting precincts for said Election and the boundaries thereof are as follows:

Voting Place One -	Fire Station No. 2 - 2301 N. Raul Longoria San Juan, Texas 78589	Election Precincts 39, 59, 117 and 245
Voting Place Two	Carman Elementary 100 West Ridge Road San Juan, Texas 78589	Election Precincts 4, 156, 118 137 and 178

That the Board of Commissioners of said City will appoint (by resolution) the Presiding Judges and Alternate Judges of each of the polling places for said Election pursuant to Section 32.001 of the Texas Election Code.

Section 3. Election Day and Early Voting Day, dates, hours, and polling place: Early voting shall commence and terminate as required by state law. **The polling places for Early Voting by Personal Appearance will be at Fire Station No. 2, 2301 North Raul Longoria, San Juan, Texas 78589.** Early voting shall be conducted in accordance with the Texas Election Code on the following days, dates, and hours during the early voting period:

EARLY VOTING
DAY AND DATE

HOURS

Monday	April 22, 2019	-	7:00 a.m. to 7:00 p.m.
Tuesday	April 23, 2019	-	8:00 a.m. to 5:00 p.m.
Wednesday	April 24, 2019	-	8:00 a.m. to 5:00 p.m.
Thursday	April 25, 2019	-	8:00 a.m. to 5:00 p.m.
Friday	April 26, 2019	-	8:00 a.m. to 5:00 p.m.
Saturday	April 27, 2019	-	8:00 a.m. to 5:00 p.m.
Monday	April 29, 2019	-	8:00 a.m. to 5:00 p.m.
Tuesday	April 30, 2019	-	8:00 a.m. to 5:00 p.m.

ELECTION DAY

DAY AND DATE

Saturday May 4, 2019

HOURS

- 7:00 a.m. to 7:00 p.m.

(Applications for ballots by mail must be received no later than by 7:00 p.m. on May 4, 2019). Applications for ballot by mail shall be mailed to: Diana Cavazos, City Secretary at City of San Juan, 709 S. Nebraska, San Juan, Texas 78589. Curb Site Voting for the Ill and Disabled will be available at the designated Voting Places. Early Voting by Personal Appearance and on Election Day will be done by utilizing the ESS Ivotronic Voting System.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF THE SAN JUAN, TEXAS, City Election is hereby called for the FIRST SATURDAY in MAY being MAY 4, 2019.

PASSED, APPROVED and ADOPTED on this the ____ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

DIANA CAVAZOS, CITY SECRETARY

ISSUING ORDER AND NOTICE OF
CITY ELECTION

WHEREAS, I MARIO GARZA, in my capacity as Mayor of the City of San Juan, Texas do hereby order that a City Election be held in said City on the 4TH day of MAY, 2019 that being the FIRST SATURDAY of said Month; and

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<u>DAY AND DATE</u>			
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Monday	April 29, 2019	-	8:00 a.m. to 5:00 p.m.
Tuesday	April 30, 2019	-	7:00 a.m. to 7:00 p.m.

ELECTION DAY

DAY AND DATE

Saturday May 4, 2019

HOURS

- 7:00 a.m. to 7:00 p.m.

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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF THE SAN JUAN, TEXAS, City Election is hereby called for the FIRST SATURDAY in MAY being MAY 4, 2019.

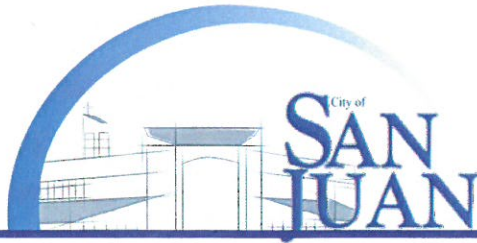
PASSED, APPROVED and ADOPTED on this the ___ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

DIANA CAVAZOS, CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: March 14, 2019
Subject: Monthly Collection Report – February 2019

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2018	2017	2016	2015	2014
Tax Levy	7,286,363.64	7,112,363.88	6,638,277.98	6,363,985.51	6,062,874.30
Adjustment to date	(9,052.85)	(4,428.76)	(19,259.27)	2,492.92	22,138.85
Adjusted Tax Levy	7,277,310.79	7,107,935.12	6,619,018.71	6,366,478.43	6,085,013.15
Collections to date	6,215,142.89	6,734,386.80	6,232,308.52	6,006,559.85	5,720,270.90
Percentage Collected	85.40%	94.74%	94.16%	94.35%	94.01%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
FEBRUARY 2019

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2018/2019	COLLECTED 2017/2018
2018 TAX ROLL	7,286,363.64	6,215,142.89	-	(9,052.85)	1,062,167.90	85.40%	85.26%
2017 & PRIOR YRS ROLLBACK	1,400,698.14	156,158.40	-	(8,280.25)	1,236,259.49	11.21%	11.71%
			-	-	-	#DIV/0!	100.00%
TOTALS	8,687,061.78	6,371,301.29	-	(17,333.10)	2,298,427.39		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF FEBRUARY 2019

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	462,450.06	(2,427.07) CURRENT
CURRENT YEAR-P&I	28,005.75	
PRIOR YEARS-BASE TAX	39,366.85	(673.19) PRIOR
PRIOR YEARS-P&I	22,735.33	
ROLLBACK		ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	8,867.27	PURGED
TOTAL COLLECTIONS	561,425.26	(3,100.26)
LESS TRANSFERRED	295,273.21	
LESS IN TRANSIT	262,765.47	
LESS DUE TO HCAD COMM. FEE	10.58	
LESS DUE TO CO TREASURER	3,376.00	
BALANCE	-	

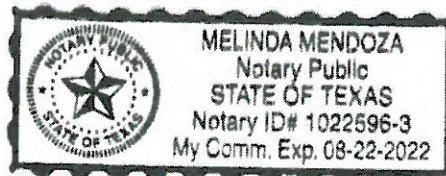
AFFIDAVIT

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO
 SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
 THE MONTH OF FEBRUARY 2019 IS CORRECT.

Pablo Paul Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 13TH DAY OF MARCH 2019 A.D.

Melinda Mendoza
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF FEBRUARY 2019

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2018-2019</u>	<u>2017-2018</u>	<u>DIFFERENCE</u>
<u>2018 CURRENT</u>			
ORIGINAL LEVY	7,286,363.64	7,112,363.88	173,999.76
MODIFICATIONS	(9,052.85)	6,300.15	(15,353.00)
CURRENT LEVY	7,277,310.79	7,118,664.03	158,646.76
CURRENT COLLECTIONS THIS MONTH	462,450.06	531,828.90	(69,378.84)
CURRENT COLLECTIONS TO DATE	6,215,142.89	6,069,205.04	145,937.85
OUTSTANDING TO DATE	1,062,167.90	1,049,458.99	12,708.91
PERCENT COLLECTED/ORIGINAL	85.30%	85.33%	-0.03%
PERCENT COLLECTED/MODIFIED	85.40%	85.26%	0.14%
TOTAL COLLECTIONS FISCAL YEAR	6,215,142.89	6,069,205.04	
<u>DELINQUENT</u>			
ORIGINAL LEVY	1,400,698.14	1,449,100.77	(48,402.63)
MODIFICATIONS	(8,280.25)	(3,460.44)	(4,819.81)
DELINQUENT LEVY	1,392,417.89	1,445,640.33	(53,222.44)
DELINQUENT COLLECTIONS THIS MONTH	39,366.85	36,787.73	2,579.12
DELINQUENT COLLECTIONS TO DATE	156,158.40	169,221.81	(13,063.41)
OUTSTANDING TO DATE	1,236,259.49	1,276,418.52	(40,159.03)
PERCENT COLLECTED/ORIGINAL	11.15%	11.68%	-0.53%
PERCENT COLLECTED/MODIFIED	11.21%	11.71%	-0.50%
TOTAL COLLECTIONS FISCAL YEAR	156,158.40	169,221.81	
<u>ROLLBACK</u>			
ORIGINAL LEVY	0.00	21,957.42	(21,957.42)
MODIFICATIONS	0.00	0.00	0.00
ROLLBACK LEVY	0.00	21,957.42	(21,957.42)
ROLLBACK COLLECTIONS THIS MONTH	0.00	21,957.42	(21,957.42)
ROLLBACK COLLECTIONS TO DATE	0.00	21,957.42	(21,957.42)
OUTSTANDING TO DATE	0.00	0.00	0.00
PERCENT COLLECTED/ORIGINAL	#DIV/0!	100.00%	#DIV/0!
PERCENT COLLECTED/MODIFIED	#DIV/0!	100.00%	#DIV/0!
TOTAL COLLECTIONS FISCAL YEAR	0.00	21,957.42	

TAX COLLECTIONS AS OF FEBRUARY 2019

OVERALL TOTAL	561,425.26
LESS REFUNDS	0.00
LESS HCAD COMM FEES	10.58
LESS COMM/COST (Increased by \$160. per month)	3,376.00
BALANCE	558,038.68
LESS TRANSFERRED	295,273.21
LESS TRANSF IN TRANSIT	262,765.47
BALANCE PENDING	0.00

**CITY OF SAN JUAN, TEXAS
AS OF JANUARY 31, 2019**

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)							
Adjst'd Levy	7,284,885.52	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79							
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89							
Percentage	0.56	6.39	46.96	79.02	85.40							

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjst'd Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00

Levy 2016 (16-17 YR)

6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,244.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjst'd Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Collections	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16

Levy 2015 (15-16 YR)

6,363,985.51	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016
Adjustments	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92
Adjst'd Levy	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43
Collections	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35

Levy 2014 (14-15 YR)

6,062,874.30	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEPT 2015
Adjustments	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,650.24	22,138.85	22,138.85
Adjst'd Levy	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15
Collections	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01

Levy 2013 (13-14 YR)

6,026,969.81	OCT 2013	NOV 2013	DEC 2013	JAN 2014	FEB 2014	MAR 2014	APR 2014	MAY 2014	JUN 2014	JUL 2014	AUG 2014	SEPT 2014
Adjustments	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)
Adjst'd Levy	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94
Collections	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52

Levy 2012 (12-13 YR)												
5,863,668.66												
Adjustments												
Adjusted Levy	5,863,668.66	-	5,863,668.66	7,624.63	8,071.65	6,337.14	25,567.07	(6,855.00)	(13,669.36)	(13,669.36)	(14,510.29)	(15,355.04)
				5,871,293.29	5,871,740.31	5,870,005.80	5,889,235.73	5,856,813.66	5,849,999.30	5,849,999.30	5,849,158.37	5,848,313.62
Collections	2,857.95	394,574.30	2,403,399.43	4,142,161.70	4,142,161.70	4,771,528.55	5,056,363.27	5,208,931.41	5,376,134.09	5,421,008.00	5,450,025.91	5,464,167.23
Percentage	0.05	6.73	40.93	70.54	81.29	85.86	88.94	90.47	91.90	92.67	93.18	93.43
Levy 2011 (FY 11-12)												
5,807,342.89												
Adjustments												
Adjusted Levy	5,806,908.21	(434.68)	5,807,342.89	7,191.02	6,935.04	6,744.28	2,616.92	1,327.13	(8,800.15)	(8,800.15)	(8,800.15)	(16,234.68)
				5,814,533.91	5,814,277.93	5,814,087.17	5,809,959.81	5,808,670.02	5,798,542.74	5,798,542.74	5,798,542.74	5,791,108.21
Collections	25,371.26	392,871.83	2,396,193.95	4,155,865.79	4,155,865.79	4,708,746.12	4,965,341.54	5,065,102.65	5,222,129.74	5,277,964.33	5,311,263.11	5,330,189.09
Percentage	0.44	6.75	41.21	71.48	80.99	85.46	88.82	90.06	91.02	91.60	92.04	92.04
Levy 2010 (FY 10-11)												
5,689,359.60												
Adjustments												
Adjusted Levy	5,688,989.97	(369.63)	5,689,359.60	(2,132.72)	(4,388.62)	(4,901.42)	(5,178.87)	(6,706.52)	(4,257.62)	(11,079.53)	(11,173.60)	(11,810.88)
				5,687,226.88	5,684,970.98	5,684,458.18	5,684,180.73	5,682,653.08	5,685,101.98	5,678,280.07	5,678,186.00	5,677,548.72
Collections	11,208.32	303,322.85	2,229,933.43	3,961,301.50	3,961,301.50	4,493,973.39	4,795,345.18	4,910,935.95	5,110,911.55	5,160,040.97	5,182,936.93	5,202,931.77
Percentage	0.20	5.33	39.20	69.68	79.06	84.36	87.98	89.90	90.87	91.28	91.64	91.64
Levy 2009 (FY 09-10)												
5,701,885.79												
Adjustments												
Adjusted Levy	5,701,885.79	-	5,701,885.79	7,424.84	16,530.13	14,684.93	(14,062.27)	(15,130.69)	(21,523.95)	(22,109.34)	(23,755.08)	(24,108.71)
				5,709,310.63	5,718,415.92	5,716,570.72	5,687,823.52	5,686,755.10	5,680,361.84	5,679,776.45	5,678,130.71	5,677,777.08
Collections	20,202.08	312,328.39	2,062,388.58	3,825,229.28	3,825,229.28	4,409,951.58	4,628,745.47	4,740,932.15	4,950,637.34	5,007,393.58	5,051,197.80	5,080,118.00
Percentage	0.35	5.47	36.07	66.91	77.14	81.38	83.37	85.36	87.15	88.16	88.96	89.47
Levy 2008 (FY 08-09)												
5,024,376.42												
Adjustments												
Adjusted Levy	5,027,004.24	2,627.82	5,029,632.06	36,019.13	60,676.90	52,123.47	29,177.11	27,155.50	23,055.80	23,055.80	23,047.86	22,638.15
				5,060,395.55	5,085,053.32	5,076,499.89	5,053,553.53	5,051,531.92	5,047,432.22	5,047,432.22	5,047,424.28	5,047,014.57
Collections	58,594.96	304,883.37	1,731,394.12	3,322,372.84	3,322,372.84	3,910,956.49	4,110,332.08	4,204,850.46	4,404,354.93	4,469,283.70	4,497,381.41	4,525,948.61
Percentage	1.17	6.02	34.05	65.34	77.04	81.34	83.24	85.44	87.26	88.55	89.10	89.68
Levy 2007 (FY 07-08)												
4,465,732.01												
Adjustments												
Adjusted Levy	4,471,366.30	5,634.29	4,477,000.59	25,650.41	26,468.55	23,912.91	53,985.03	70,876.85	75,527.65	75,857.78	75,857.78	71,443.44
				4,491,382.42	4,492,200.56	4,489,644.92	4,519,717.04	4,536,608.86	4,541,259.66	4,541,589.79	4,541,589.79	4,537,175.45
Collections	-	174,014.26	1,414,513.24	2,700,830.81	2,700,830.81	3,404,823.73	3,610,562.37	3,725,312.50	3,936,124.72	3,996,774.34	4,047,092.33	4,084,101.82
Percentage	-	3.87	31.49	60.12	75.84	79.88	82.12	84.19	86.67	88.00	89.11	90.01

Levy 2006 (FY 06-07)												
3,969,895.75												
Adjustments	OCT 06	NOV 06	DEC 06	JAN 07	FEB 07	MAR 07	APR 07	MAY 07	JUN 07	JUL 07	AUG 07	SEP 07
Adjstd Levy	652.70 3,970,548.45	3,094.18 3,972,989.93	3,880.78 3,973,776.33	2,673.19 3,972,568.94	2,956.92 3,972,852.67	1,511.22 3,971,406.97	1,882.04 3,971,777.79	4,476.77 3,974,372.52	4,476.77 3,974,372.52	4,196.49 3,974,093.24	3,820.62 3,973,716.37	3,820.62 3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,311,256.82	3,396,702.55	3,450,406.31	3,507,247.07	3,543,750.21
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	83.32	85.47	86.82	88.26	89.18
Levy 2005 (FY 05-06)												
3,624,334.79												
Adjustments	OCT 05	NOV 05	DEC 05	JAN 06	FEB 06	MAR 06	APR 06	MAY 06	JUN 06	JUL 06	AUG 06	SEP 06
Adjstd Levy	11,601.05 3,635,935.84	27,324.77 3,651,659.56	27,418.24 3,651,753.03	26,296.99 3,650,631.78	25,427.27 3,649,762.06	25,748.58 3,650,083.37	25,804.16 3,650,138.95	25,728.96 3,650,063.75	25,963.46 3,650,298.25	25,963.46 3,650,298.25	25,282.63 3,649,617.42	24,069.10 3,648,403.89
Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59	3,184,175.39
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	82.24	84.10	85.56	86.59	87.28
PREPARED BY: Noelia Sustaita												
March 14, 2019												



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Ernesto "Neto" Guajardo
Jesus "Jesse" Ramirez
Leonardo "Lenny" Sanchez

Memorandum

To: Benjamin Arjona , City Manager
From: Leroy Gonzales, Director of Finance
Date: March 19, 2019
Subject: Budget Expenditure Report – February 28, 2019

Attached you will find the above mentioned report for the City of San Juan, Texas.

The funds are listed as follows:

<u>Approved Budgets:</u>	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1 – 5
• Enterprise Funds		
a. Solid Waste	22	6
b. Utility Fund	56	7 - 8
c. Utility I & S	60	9
• Special Revenue Fund:		
a. Municipal Court-Building Security	20	10
b. Municipal Court-Technology	21	11
c. Revolving Loan	23	12
d. Parks Sport Fee	25	13
e. Parks Development	26	14
f. Wrecker Law Enforcement	27	15
g. Asset Forfeiture-State	28	16
h. Miscellaneous Grants	30	17
i. Crime Victims Liaison Grant	32	18
j. Hotel/Motel Occupancy Tax	33	19
k. Asset Forfeiture-Federal Sharing	35	20
l. Storm Water Fund	55	21
• Debt Service Fund	36	22
<u>Other City Funds:</u>		
• Capital Projects		
a. CIP-Street-Series 2015	44	23
b. Capital Projects	45	24
c. 2018 Construction	46	25
d. Certificate of Obligation 2018	47	26
e. Certificate of Obligation 2017	48	27

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Other City Funds –Continue

e. Certificate of Obligation 2007	52	28
f. 2014 Bond	54	29

Component Unit:

• San Juan E.D.C.	24	30
• San Juan Economic Development Corp.	29	31

C: Mayor, Mario Garza
Mayor Pro-Tem, - Pete Garcia
Commissioners: Ernesto “Neto” Guajardo
Jesus “Jesse” Ramirez
Leonardo “Lenny” Sanchez

City of San Juan, Texas
Budget Expenditures Report
February 28, 2019

Budget Target 42%
% RECEIV. EXPENDED

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	5,671,387	4,889,994	-	781,393	1,806,109	420,622	86.22
SALES TAX REVENUE	2,936,622	1,053,566	-	1,883,056	205,708	273,884	35.88
FRANCHISE TAX	1,018,000	410,450	-	607,550	220,698	96,028	40.32
LICENSES & PERMITS	432,179	112,477	-	319,702	39,309	22,572	26.03
FEES & FINES	308,251	116,621	-	191,630	23,812	22,769	37.83
INTERGOVERNMENTAL REVENUE	862,428	360,365	-	502,063	53,560	73,159	41.78
OTHER REVENUE	309,100	104,989	-	204,111	17,030	34,232	33.97
Transfer Inn	-	-	-	-	-	-	-
TOTAL REVENUES	11,537,967	7,048,462	-	4,489,505	2,366,225	943,265	61.09
EXPENDITURE SUMMARY							
LEGISLATIVE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	24,500	7,417	63	17,020	3,110	1,169	30.53
SUPPLIES	3,550	1,059	530	1,962	(25)	70	44.75
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	105,800	96,454	1,213	8,133	4,856	7,689	92.31
LEGISLATIVE	133,850	104,930	1,805	27,115	7,941	8,927	79.74
CITY MANAGER							
SALARIES & WAGES/BENEFIT	161,584	61,894	-	99,690	12,969	13,037	38.30
PURCHASED PROF/TECH SRVS	126,000	49,000	74,000	3,000	13,250	5,000	97.62
PUR PROP SRVS & OTH SRVS	3,888	2,680	842	365	-	972	90.60
SUPPLIES	342	150	-	192	-	-	43.78
CAPITAL OUTLAY	11,200	-	-	11,200	-	-	-
MISCELLANEOUS	750	-	-	750	-	-	-
CITY MANAGER	303,764	113,724	74,842	115,198	26,219	19,008	62.08
CITY SECRETARY							
SALARIES & WAGES/BENEFIT	123,123	46,392	-	76,731	9,663	9,430	37.68
PURCHASED PROF/TECH SRVS	6,000	3,700	1,555	745	-	746	87.58
PUR PROP SRVS & OTH SRVS	7,998	7,270	741	(13)	1,490	1,528	100.17
SUPPLIES	2,238	1,275	(590)	1,553	115	429	30.61
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	32,754	1,676	-	31,078	-	-	5.12
CITY SECRETARY	172,113	60,313	1,706	110,094	11,268	12,133	36.03
MUNICIPAL COURT							
SALARIES & WAGES/BENEFIT	165,487	62,223	-	103,264	13,004	14,125	37.60
PURCHASED PROF/TECH SRVS	66,484	7,347	58,383	754	131	6,369	98.87
PUR PROP SRVS & OTH SRVS	4,700	1,935	90	2,675	995	4	43.10
SUPPLIES	2,959	1,072	46	1,842	311	116	37.76
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	100	-	-	100	-	-	-
MUNICIPAL COURT	239,730	72,577	58,519	108,634	14,441	20,613	54.68

City of San Juan, Texas
Budget Expenditures Report
February 28, 2019

Budget
Target
42%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
FINANCE							
SALARIES & WAGES/BENEFIT	305,032	108,732	-	196,300	23,934	20,405	35.65
PURCHASED PROF/TECH SRVS	3,500	-	-	3,500	-	-	-
PUR PROP SRVS & OTH SRVS	7,931	3,202	1,600	3,129	283	138	60.55
SUPPLIES	3,155	1,451	578	1,126	-	58	64.31
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	3,404	987	882	1,534	248	104	54.92
FINANCE	323,022	114,372	3,060	205,589	24,466	20,705	36.35
PLANNING							
SALARIES & WAGES/BENEFIT	462,339	158,297	-	304,042	33,003	35,624	34.24
PURCHASED PROF/TECH SRVS	74,480	27,267	19,922	27,291	6,131	500	63.36
PUR PROP SRVS & OTH SRVS	15,200	5,887	2,308	7,004	648	421	53.92
SUPPLIES	20,750	8,953	4,267	7,530	1,254	2,273	63.71
CAPITAL OUTLAY	17,700	15,702	384	1,614	15,092	610	90.88
MISCELLANEOUS	56,465	5,071	8,991	42,404	170	283	24.90
PLANNING	646,934	221,176	35,872	389,885	56,298	39,710	39.73
POLICE							
SALARIES & WAGES/BENEFIT	3,409,621	1,220,967	-	2,188,654	288,362	243,651	35.81
PURCHASED PROF/TECH SRVS	31,950	3,419	15,000	13,531	928	533	57.65
PUR PROP SRVS & OTH SRVS	62,888	24,977	2,859	35,052	4,388	656	44.26
SUPPLIES	119,800	62,020	7,965	49,815	7,364	14,105	58.42
CAPITAL OUTLAY	170,190	60,781	95,487	13,922	-	455	91.82
MISCELLANEOUS	36,118	17,852	2,451	15,816	227	478	56.21
POLICE	3,830,567	1,390,016	123,761	2,316,790	301,269	259,878	39.52
FIRE							
SALARIES & WAGES/BENEFIT	1,340,954	510,530	-	830,424	117,019	104,023	38.07
PURCHASED PROF/TECH SRVS	19,650	5,686	10,609	3,355	2,863	2,240	82.93
PUR PROP SRVS & OTH SRVS	71,550	29,236	2,910	39,404	4,427	8,336	44.93
SUPPLIES	63,067	16,735	1,657	44,675	3,834	3,006	29.16
CAPITAL OUTLAY	67,000	66,191	-	810	-	-	98.79
DEBT SERVICE	104,001	97,300	-	6,701	-	42,400	93.56
MISCELLANEOUS	8,500	5,848	-	2,652	314	125	68.80
FIRE	1,674,722	731,525	15,177	928,020	128,457	160,131	44.59
STREETS, ALLEY, OTHER							
SALARIES & WAGES/BENEFIT	233,253	72,631	-	160,622	15,527	16,147	31.14
PUR PROP SRVS & OTH SRVS	257,500	117,872	3,417	136,211	24,331	25,080	47.10
SUPPLIES	41,736	21,181	5,388	15,167	4,608	5,330	63.66
CAPITAL OUTLAY	5,000	13,125	-	(8,125)	7,613	-	262.50
MISCELLANEOUS	-	-	-	-	-	-	-
STREETS, ALLEY, OTHER	537,489	224,809	8,805	303,874	52,078	46,557	43.46

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Budget Target 42%

% RECEIV.
EXPENDED

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	
CENTRAL GARAGE							
SALARIES & WAGES/BENEFIT	64,990	26,472	-	38,518	5,635	5,204	40.73
PUR PROP SRVS & OTH SRVS	2,970	1,370	493	1,107	238	210	62.73
SUPPLIES	4,820	2,215	567	2,038	329	581	57.72
CAPITAL OUTLAY	-	-	-	-	-	-	-
CENTRAL GARAGE	72,780	30,056	1,061	41,663	6,201	5,995	42.75
PARKS							
SALARIES & WAGES/BENEFIT	476,173	178,147	-	298,026	36,493	36,690	37.41
PURCHASED PROF/TECH SRVS	500	851	-	(351)	144	193	170.15
PUR PROP SRVS & OTH SRVS	121,100	49,374	863	70,862	9,535	10,139	41.48
SUPPLIES	30,300	13,671	3,201	13,428	2,768	2,068	55.68
CAPITAL OUTLAY	14,000	3,000	-	11,000	-	-	21.43
DEBT SERVICE	58,394	-	-	58,394	-	-	-
MISCELLANEOUS	600	660	-	(60)	-	-	110.00
PARKS	701,067	245,703	4,064	451,300	48,940	49,090	35.63
BUILDING MAINTENANCE							
SALARIES & WAGES/BENEFIT	203,908	70,541	-	133,367	16,668	16,045	34.59
PURCHASED PROF/TECH SRVS	500	328	-	172	28	-	65.59
PUR PROP SRVS & OTH SRVS	14,880	6,988	292	7,600	706	2,238	48.93
SUPPLIES	45,000	15,656	6,821	22,524	2,453	2,253	49.95
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	264	-	(264)	-	-	-
BUILDING MAINTENANCE	264,288	93,776	7,113	163,399	19,856	20,536	38.17
LIBRARY							
SALARIES & WAGES/BENEFIT	262,528	96,529	-	165,999	20,506	20,509	36.77
PURCHASED PROF/TECH SRVS	2,000	1,345	-	655	1,114	58	67.27
PUR PROP SRVS & OTH SRVS	32,050	9,039	-	23,011	1,821	1,295	28.20
SUPPLIES	1,732	1,150	-	582	-	718	66.38
CAPITAL OUTLAY	4,904	-	-	4,904	-	-	-
MISCELLANEOUS	10,971	797	986	9,188	-	58	16.25
LIBRARY	314,185	108,860	986	204,339	23,442	22,638	34.96

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Budget Target 42% % RECEIV. EXPENDED

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
RECREATION							
SALARIES & WAGES/BENEFIT	304,503	86,304	-	218,199	15,407	17,736	28.34
PURCHASED PROF/TECH SRVS	700	233	-	467	40	51	33.26
PUR PROP SRVS & OTH SRVS	5,700	223	273	5,204	-	-	8.70
SUPPLIES	6,630	1,508	-	5,122	-	680	22.75
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	208,032	80,598	5,589	121,845	21,351	6,822	41.43
RECREATION	525,565	168,865	5,862	350,837	36,798	25,289	33.25
PURCHASING/RISK MGMT							
SALARIES & WAGES/BENEFIT	101,099	37,097	-	64,002	7,933	7,873	36.69
PURCHASED PROF/TECH SRVS	4,450	1,377	124	2,949	-	-	33.72
PUR PROP SRVS & OTH SRVS	2,080	188	20	1,872	42	47	9.98
SUPPLIES	1,200	-	-	1,200	-	-	-
MISCELLANEOUS	280	-	-	280	-	-	-
PURCHASING/RISK MGMT	109,109	38,662	144	70,303	7,976	7,920	35.57
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	376,557	114,549	53,669	208,339	27,658	9,357	44.67
PUR PROP SRVS & OTH SRVS	159,917	69,252	4,196	86,470	13,037	12,368	45.93
SUPPLIES	2,350	314	-	2,036	44	73	13.35
DEBT SERVICE	130,500	98,400	-	32,100	-	98,400	75.40
MISCELLANEOUS	51,500	-	-	51,500	-	-	-
ADMINISTRATION	720,824	282,515	57,864	380,445	40,739	120,198	47.22
HUMAN RESOURCES							
SALARIES & WAGES/BENEFIT	160,125	58,662	-	101,463	12,370	12,481	36.64
PURCHASED PROF/TECH SRVS	10,000	2,115	2,885	5,000	485	920	50.00
PUR PROP SRVS & OTH SRVS	5,000	2,208	395	2,397	70	64	52.07
SUPPLIES	1,990	327	-	1,663	15	-	16.41
CAPITAL OUTLAY	1,200	-	-	1,200	-	-	-
MISCELLANEOUS	859	-	-	859	-	-	-
HUMAN RESOURCES	179,174	63,312	3,280	112,582	12,939	13,465	37.17
INFORMATION TECHNOLOGY							
SALARIES & WAGES/BENEFIT	201,662	53,407	-	148,255	12,634	13,594	26.48
PURCHASED PROF/TECH SRVS	110,885	87,994	17,611	5,280	2,087	4,301	95.24
PUR PROP SRVS & OTH SRVS	119,330	37,526	64,451	17,353	3,535	4,111	85.46
SUPPLIES	12,000	3,107	899	7,994	727	884	33.39
CAPITAL OUTLAY	49,990	511	30,349	19,130	53	458	61.73
MISCELLANEOUS	8,602	3,614	499	4,489	462	2,417	47.81
INFORMATION TECHNOLOGY	502,469	186,159	113,809	202,501	19,499	25,765	59.70

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Budget Target 42% % RECEIV. EXPENDED
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10 -GENERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
EMERGENCY MANAGEMENT							
PURCHASED PROF/TECH SRVS	15,000	15,000	-	-	-	-	100.00
PUR PROP SRVS & OTH SRVS	1,800	-	-	1,800	-	-	-
SUPPLIES	1,000	-	-	1,000	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
EMERGENCY MANAGEMENT	17,800	15,000	-	2,800	-	-	84.27
ANIMAL CONTROL							
SALAREIES & WAGES/BENEFIT	70,135	25,796	-	44,339	5,548	5,780	36.78
PURCHASED PROF/TECH SRVS	3,060	270	7	2,783	(31)	301	9.04
SUPPLIES	9,420	4,361	-	5,059	521	579	46.30
CAPITAL OUTLAY	700	-	-	700	-	-	-
MISCELLANEOUS	185,200	31,150	143,850	10,200	5,530	6,260	94.49
ANIMAL CONTROL	268,515	61,577	143,857	63,081	11,568	12,920	76.51
TOTAL EXPENDITURES	11,537,967	4,327,927.76	661,589.04	6,548,450.20	850,393.98	891,479	43.24
=====	=====	=====	=====	=====	=====	=====	=====
EVENUES OVER/(UNDER) EXPENDITURE	-	2,720,534	(661,589)	(2,058,945)	1,515,831	51,786	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ UNDER) EXPENDITURES & OTHER (USES	-	2,720,534	(661,589)	(2,058,945)	1,515,831	51,786	-
=====	=====	=====	=====	=====	=====	=====	=====

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22 -SOLID WASTE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
REFUSE COLLECTION SYSTEM	3,040,600	1,086,403	-	1,954,197	192,428	263,260	35.73
OTHER REVENUE	27,400	10,198	-	17,202	2,801	921	37.22
TOTAL REVENUES	3,068,000	1,096,601	-	1,971,399	195,229	264,181	35.74
EXPENDITURE SUMMARY							
SANITATION							
SALARIES & WAGES/BENEFIT	1,177,356	350,722	-	826,634	90,644	86,693	29.79
PUR PROF/TECH SRVS	10,000	164	-	9,837	33	33	1.64
PUR PROP SRVS & OTH SRVS	284,552	111,653	62,196	110,704	22,389	26,255	61.10
SUPPLIES	278,124	121,866	41,180	115,079	23,702	21,606	58.62
CAPITAL OUTLAY	424,898	155,875	1,131,815	(862,792)	136,025	19,850	303.06
MISCELLANEOUS	471,565	141,839	317,844	11,882	1,707	1,737	97.48
SANITATION	2,646,495	882,118	1,553,035	211,342	274,499	156,173	92.01
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	88,607	26,228	-	62,380	-	6,569	29.60
PUR PROP SRVS & OTH SRVS	35,480	15,401	-	20,079	3,080	3,080	43.41
DEBT SERVICE	114,050	96,363	-	17,688	-	100,150	84.49
MISCELLANEOUS	213,930	90,596	-	123,334	17,619	17,619	42.35
ORGANIZATIONAL	452,067	228,587	-	223,480	20,699	127,418	50.56
Transfer Out	-	-	-	-	-	-	-
TOTAL EXPENDITURES	3,098,562	1,110,706	1,553,035	434,822	295,198	283,591	85.97
REVENUES OVER/(UNDER) EXPENDITURES	(30,562)	(14,105)	(1,553,035)	1,536,577	(99,969)	(19,410)	5,127.74

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Budget Target 42%
% RECEIV. EXPENDED

56 -UTILITY FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
WATER SYSTEMS	2,648,000	824,014	-	1,823,986	203,144	195,782	31.12
SEWER SYSTEMS	2,744,100	851,700	-	1,892,400	150,087	206,935	31.04
OTHER REVENUES	-	(28)	-	28	-	20	-
OTHER REVENUES	95,200	404,321	-	(309,121)	16,403	9,455	424.71
OTHER	(1,040,515)	(769,005)	-	(271,510)	(151,054)	(164,790)	73.91
TOTAL REVENUES	4,446,785	1,311,003	-	3,135,782	218,580	247,402	29.48
=====							
EXPENDITURE SUMMARY							
UTILITY BILLING & COLLEC							
SALARIES & WAGES/BENEFIT	231,452	65,566	-	165,886	18,106	18,458	28.33
PURCHASED PROF/TECH SRVS	30,208	1,516	1,590	27,102	1,014	98	10.28
PUR PROP SRVS & OTH SRVS	106,907	33,656	32,028	41,223	3,784	6,297	61.44
SUPPLIES	35,899	5,629	7,078	23,192	564	769	35.40
MISCELLANEOUS	39,439	19,385	19,734	320	9,247	(107)	99.19
UTILITY BILLING & COLLEC	443,905	125,752	60,430	257,724	32,714	25,516	41.94
UTILITY ADMINISTRATION							
SALARIES & WAGES/BENEFIT	157,162	28,805	-	128,357	8,170	8,638	18.33
PURCHASED PROF/TECH SRVS	42,000	-	-	42,000	-	-	-
PUR PROP SRVS & OTH SRVS	21,138	3,030	96	18,012	1,055	324	14.79
SUPPLIES	11,830	2,323	1,242	8,264	-	537	30.14
CAPITAL OUTLAY	12,500	8,999	751	2,750	-	8,999	78.00
MISCELLANEOUS	1,895	1,402	-	493	100	959	73.98
UTILITY ADMINISTRATION	246,525	44,560	2,089	199,876	9,325	19,457	18.92
WATER PLANT							
SALARIES & WAGES/BENEFIT	497,212	137,566	-	359,646	35,317	31,131	27.67
PURCHASED PROF/TECH SRVS	50,799	5,751	8,320	36,728	648	1,635	27.70
PUR PROP SRVS & OTH SRVS	405,877	91,762	10,824	303,291	50,154	(5,824)	25.28
SUPPLIES	436,111	111,099	28,895	296,117	15,652	10,842	32.10
CAPITAL OUTLAY	108,000	3,235	1,395	103,370	3,235	-	4.29
MISCELLANEOUS	75,318	42,006	-	33,312	150	2,450	55.77
WATER PLANT	1,573,317	391,419	49,433	1,132,465	105,156	40,233	28.02
WATER DISTRIBUTION							
SALARIES & WAGES/BENEFIT	245,376	76,440	-	168,936	19,776	17,738	31.15
PUR PROP SRVS & OTH SRVS	29,400	10,473	2,139	16,788	1,800	4,094	42.90
SUPPLIES	35,200	11,133	854	23,213	878	912	34.05
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	983	594	-	389	-	-	60.43
WATER DISTRIBUTION	310,959	98,640	2,993	209,326	22,454	22,744	32.68
SEWER COLLECTION							
SALARIES & WAGES/BENEFIT	297,626	72,204	-	225,422	19,583	18,610	24.26
PUR PROP SRVS & OTH SRVS	221,831	77,827	2,044	141,961	14,605	17,789	36.01
SUPPLIES	89,200	11,361	4,912	72,927	1,308	2,103	18.24
CAPITAL OUTLAY	15,000	-	-	15,000	-	-	-
MISCELLANEOUS	1,032	353	-	679	-	-	34.21
SEWER COLLECTION	624,689	161,745	6,956	455,988	35,496	38,502	27.01

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Budget Target 42%

56 -UTILITY FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
SEWER PLANT							
SALARIES & WAGES/BENEFIT	234,795	67,714	-	167,081	16,077	14,288	28.84
PURCHASED PROF/TECH SRVS	35,000	7,863	3,100	24,037	-	2,100	31.32
PUR PROP SRVS & OTH SRVS	343,528	75,083	7,028	261,417	16,937	4,148	23.90
SUPPLIES	86,100	27,564	5,504	53,032	3,709	5,383	38.41
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	145,918	76,993	519	68,406	11,875	13,775	53.12
SEWER PLANT	845,341	255,217	16,151	573,973	48,598	39,695	32.10
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	70,017	17,618	-	52,400	-	4,411	25.16
PUR PROP SRVS & OTH SRVS	75,712	32,865	-	42,847	6,573	6,573	43.41
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	419,520	175,085	-	244,435	34,859	34,651	41.73
ORGANIZATIONAL	565,249	225,568	-	339,681	-	45,635	39.91
TOTAL EXPENDITURES	4,609,985	1,302,900	138,051	3,169,034	-	231,782	31.26
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(163,200)	8,103	(138,051)	(33,251)	-	15,620	79.63
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	(163,200)	8,103	(138,051)	(33,251)	-	15,620	79.63
	=====	=====	=====	=====	=====	=====	=====

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Budget Target 42% % RECEIV. EXPENDED
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60-UTILITY I&S FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,040,515	769,172.10	-	271,342.90	151,053.67	164,789.96	73.92
TOTAL REVENUES	1,040,515	769,172.10	-	271,342.90	151,053.67	164,789.96	73.92
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	1,040,515	991,040	-	49,475	-	351,875	95.25
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	1,040,515	991,040	-	49,475	-	351,875	95.25
TOTAL EXPENDITURES	1,040,515	991,040	-	49,475	-	351,875	95.25
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	(221,868)	-	221,868	-	(187,085)	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	-	(221,868)	-	221,868	-	(187,085)	-
	=====	=====	=====	=====	=====	=====	=====

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Budget Target 42%

20 -MUNICIPAL COURT-BLDG SEC. FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	8,000	2,395	-	5,605	570	441	29.94
TOTAL REVENUES	8,000	2,395	-	5,605	570	441	29.94
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MUNICIPAL COURT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	8,000	2,395	-	5,605	570	441	29.94

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Budget Target 42% % RECEIV. EXPENDED
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21 -MUNICIPAL COURT-TECH. FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	7,200	2,536	-	4,664	602	400	35.22
TOTAL REVENUES	7,200	2,536	-	4,664	602	400	35.22
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
CAPITAL OUTLAY	9,018	9,017	-	1	9,017	-	99.99
MUNICIPAL COURT	9,018	9,017	-	1	9,017	-	100
TOTAL EXPENDITURES	9,018	9,017	-	1	-	-	100
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(1,818)	(6,482)	-	4,664	602	400	356.52

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23 -REVOLVING LOAN FUND FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	450	-	(450)	97	81	-
TOTAL REVENUES	-	450	-	(450)	97	81	-
EXPENDITURE SUMMARY							
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	450	-	(450)	97	81	-

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Budget Target 42%

25 -PARKS SPORT FEE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,000	1,020	-	(20)	233	308	101.96
TOTAL REVENUES	1,000	1,020	-	(20)	233	308	101.96
EXPENDITURE SUMMARY							
RECREATION							
PUR PROP SRVS & OTH SRVS	1,000	-	-	1,000	-	-	-
ADMINISTRATION	1,000	-	-	1,000	-	-	-
TOTAL EXPENDITURES	1,000	-	-	1,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	1,020	-	(1,020)	233	308	-

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26 -PARK DEVELOPMENT FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER INCOME	30,000	(30,345)	-	60,345	-	(30,897)	(101.15)
TOTAL REVENUES	30,000	(30,345)	-	60,345	-	(30,897)	(101.15)
EXPENDITURE SUMMARY							
PARKS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	25,000	-	-	25,000	-	-	-
PARKS	25,000	-	-	25,000	-	-	-
TOTAL EXPENDITURES	25,000	-	-	25,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	5,000	(30,345)	-	35,345	-	(30,897)	(606.90)

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Budget Target 42%

27 -WRECKER LAW ENFORCEMENT FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	4,605	3,105	-	1,500	3,105.00	-	67.43
TOTAL REVENUES	4,605	3,105	-	1,500	3,105.00	-	67.43
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	4,605	-	-	4,605	-	-	-
ADMINISTRATION	4,605	-	-	4,605	-	-	-
TOTAL EXPENDITURES	4,605	-	-	4,605	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	3,105.00	-	(3,105.00)	3,105.00	-	-

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28 -ASSET FORFEITURE-STATE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	30,000	22,554	-	7,446	22,554	-	75.18
FORFEIT LOCAL	10,000	-	-	10,000	-	-	-
TOTAL REVENUES	40,000	22,554	-	17,446	22,554.00	-	56.39
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	25,000	425	(377)	24,952	-	-	0.19
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	8,000	20	-	7,980	-	-	0.25
POLICE	33,000	445	(377)	32,932	-	-	0.21
TOTAL EXPENDITURES	33,000	445	(377)	32,932	-	-	0.21
REVENUES OVER/(UNDER) EXPENDITURES	7,000	22,109	377	(15,486)	22,554.00	-	321.23

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							Budget Target 42%
30 - MISCELLANEOUS GRANTS FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	436,991	87,011	-	349,980	41,881	14,998	19.91
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	436,991	87,011	-	349,980	41,881	14,998	19.91
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	182,448	83,982	-	98,466	14,836	23,055	46.03
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	52,937	31,550	-	21,387	3,235	28,315	59.60
CAPITAL OUTLAY	-	14,751	(14,751)	-	-	-	-
POLICE	235,385.00	130,283	(14,751)	119,853	18,071	51,370	49.08
FIRE							
SALARIES & WAGES/BENEFIT	174,923	4,515	-	170,408	317	3,246	2.58
CAPITAL OUTLAY	-	-	-	-	-	-	-
FIRE	174,923	4,515	-	170,408	317	3,246	2.58
STREETS, ALLEY, OTHER							
SUPPLIES	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
STREETS, ALLEY, OTHER	-	-	-	-	-	-	-
PARKS							
SALARIES OF EMPLOYEES	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
AMIGOS DEL VALLE GREEN R	-	-	-	-	-	-	-
LIBRARY							
PURCHASED PROF/TECH SRVS	3,000	-	-	3,000	-	-	-
PUR PROP SRVS & OTH SRVS	9,183	7,813	-	1,370	7,813.06	-	85.08
SUPPLIES	2,000	436	-	1,564	-	-	21.80
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	800	613	-	187	138.05	73.62	76.66
LIBRARY	14,983	8,862	-	6,121	7,951.11	73.62	59.15
SANITATION							
SALARIES OF EMPLOYEES	-	-	-	-	-	-	-
EQUIPMENT SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	11,700	-	-	11,700	-	-	-
SANITATION	11,700	-	-	11,700	-	-	-
TOTAL EXPENDITURES	436,991.00	143,661	(14,751)	308,081	26,340	54,690	29.50
REVENUES OVER/(UNDER) EXPENDITURES	-	(56,650)	14,751	41,899	15,541	(39,692)	-

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Budget Target 42%

32 -CRIME VICTIMS LIAISON GRT FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	10,000	5,566	-	4,434	-	5,566.00	55.66
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	10,000	5,566	-	4,434	-	5,566.00	55.66
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	10,000	9,639	361	-	4,073.00	-	100.00
POLICE	10,000	9,639	361	-	4,073.00	-	100.00
TOTAL EXPENDITURES	10,000	9,639	361	-	4,073.00	-	100.00
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	(4,073.00)	(361.00)	4,434.00	-	5,566.00	-

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Budget Target 42%

33 -HOTEL/MOTEL OCCUPANCY TAX FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
TAX REVENUE	25,500	7,479	-	18,021	3,100	1,296	29.33
FINES & FEES	50,000	60,328	-	(10,328)	1,228	52,500	120.66
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	75,500	67,806	-	7,694	4,328	53,796	89.81
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
CITY EVENTS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	70,500	119,038	420	(48,958)	260	-	169.44
CITY EVENTS	70,500	119,038	420	(48,958)	260	-	169.44
MISCELLANEOUS DEPT							
MISCELLANEOUS	5,000	1,548	-	3,452	-	-	30.96
MISCELLANEOUS DEPT	5,000	1,548	-	3,452	-	-	30.96
TOTAL EXPENDITURES	75,500	120,586	420	(45,506)	-	-	160.27
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	(52,780)	(420)	53,200	-	53,796	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	-	(52,780)	(420)	53,200	-	53,796	-
	=====	=====	=====	=====	=====	=====	=====

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							Budget Target 42%
35 -ASSET FORFEITURE-FEDERAL FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	1,212	-	(1,212)	606	-	-
FORFEIT FEDERAL	175,000	21,261	-	153,739	10,686	-	12.15
TOTAL REVENUES	175,000	22,473	-	152,527	11,292	-	12.84
=====	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	15,000	-	-	15,000	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	25,000	610	-	24,390	-	-	2.44
SUPPLIES	20,000	7,778	2,128	10,094	-	295	49.53
CAPITAL OUTLAY	206,319	-	124,495	81,824	-	-	60.34
MISCELLANEOUS	-	-	-	-	-	-	-
POLICE	266,319	8,388	126,622	131,308	-	295	50.70
TOTAL EXPENDITURES	266,319	8,388	126,622	131,308	-	295	-
=====	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(91,319.00)	14,084	(126,622)	21,219	11,292	(295)	123.24

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							Budget Target 42%
55 -STORM WATER FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	287,000	70,163	-	216,837	17,399	17,457	24.45
TOTAL REVENUES	287,000	70,163	-	216,837	-	17,457	24.45
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SALARIES & WAGES/BENEFIT	189,681	50,711	-	138,970	14,107	14,722	26.73
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	7,057	700	-	6,357	80	596	9.92
SUPPLIES	17,262	2,360	510	14,392	381	635	16.62
CAPITAL OUTLAY	73,000	29,743	499	42,759	5,839	23,904	41.43
MISCELLANEOUS	24,000	-	-	24,000	-	-	-
STORM WATER	311,000	83,513	1,009	226,478	20,407	39,858	27.18
TOTAL EXPENDITURES	311,000	83,513	1,009	226,478	20,407	39,858	27.18
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(24,000)	(13,350)	(1,009)	(9,641)	(20,407)	(22,401)	59.83

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Budget
Target
42%

36 -DEBT SERVICE FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	1,794,976	1,510,461	-	284,515	568,194	131,936	84.15
OTHER REVENUE	10	11	-	(1)	-	4	107.80
TOTAL REVENUES	1,794,986	1,510,472	-	284,514	568,194	131,940	84.15
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
ORGANIZATIONAL EXPENSE							
DEBT SERVICE	1,567,750	1,301,513	-	266,238	-	-	83.02
MISCELLANEOUS	-	-	-	-	-	-	-
ORGANIZATIONAL EXPENSE	1,567,750	1,301,513	-	266,238	-	-	83.02
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,567,750	1,301,513	-	266,238	-	-	83.02
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	227,236	208,959	-	18,277	568,194	131,940	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	227,236	208,959	-	18,277	568,194	131,940	91.96
	=====	=====	=====	=====	=====	=====	=====

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44-CIP-STREET-SERIES 2015 FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
EXPENDITURES							
STREETS	-	-	-	-	-	-	-
DEBT	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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Budget Target 42%

% RECEIV.
EXPENDED

45-CAPITAL PROJECTS FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LIBRARY	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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Budget Target 42% % RECEIV. EXPENDED
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46-2018 CONSTRUCTION FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
=====							
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	1,084,276	-	-	1,084,276	-	-	-
COST OF ISSUANCE	6,462	-	-	6,462	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	136,725	-	-	136,725	-	-	-
2018 CONSTRUCTION	1,227,463	-	-	1,227,463	-	-	-
TOTAL EXPENDITURES	1,227,463	-	-	1,227,463	-	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(1,227,463)	-	-	(1,227,463)	-	-	-

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							Budget Target 42%
47-CERT. OF OBLIG. - SERIES 2018 FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	3,109,733	-	(3,109,733)	-	-	-
TOTAL REVENUES	-	3,109,733	-	(3,109,733)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
COST OF ISSUANCE	-	104,404	-	(104,404)	-	-	-
CERT. OF OBLIG. - SERIES 2018	-	104,404	-	(104,404)	-	-	-
TOTAL EXPENDITURES	-	104,404	-	(104,404)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	3,005,329	-	(3,005,329)	-	-	-

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48- Certificate of Obligation -2017 FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
Other Revenue	-	29,828	-	(29,828)	6,772	5,269	-
TOTAL REVENUES	-	29,828	-	(29,828)	6,772	5,269	-
EXPENDITURE SUMMARY							
DEBT SERVICE							
STREETS							
CAPITAL OUTLAY	-	386,656	-	(386,656)	-	-	-
STREETS	-	386,656	-	(386,656)	-	-	-
NEW CITY HALL							
PROF/TECH SRVS	-	6,231	-	(6,231)	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
NEW CITY HALL	-	6,231	-	(6,231)	-	-	-
TOTAL EXPENDITURES	-	392,887	-	(392,887)	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	(363,060)	-	363,060	-	5,269	-

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Budget Target 42%

52- Certificate of Obligation FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REV.	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
PUMPS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	23,000	-	4,200.00	18,800.00	-	-	18.26
PUMPS	23,000	-	4,200.00	18,800.00	-	-	18.26
TOTAL EXPENDITURES	23,000	-	4,200.00	18,800.00	-	-	18.26
REVENUES OVER/(UNDER) EXPENDITURES	(23,000)	-	(4,200.00)	(18,800.00)	-	-	-

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54-2014 BOND FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
WATER DISTRIBUTION							
CAPITAL OUTLAY	446,600	251,230	155,831	39,539	1,158	11,764.34	91.15
WATER DISTRIBUTION	446,600	251,230	155,831	39,539	-	11,764.34	91.15
ORGANIZATIONAL							
DEBT SERVICE	-	-	-	-	-	-	-
ORGANIZATIONAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	446,600	251,230	155,831	39,539	-	11,764.34	91.15
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(446,600)	(251,230)	(155,831)	(39,539)	-	(11,764.34)	(91.15)

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24 -SAN JUAN E. D. C. FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	Budget Target 42%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
SALES TAX REVENUE	970,000	350,453	-	619,546.81	68,065	91,295	36.13
OTHER REVENUE	50,020	9.99	-	50,029.99	-	5	0.02
OTHR FINANCING SOURCES/U	-	(35,487.72)	-	35,487.72	-	(35,488)	-
TOTAL REVENUES	1,020,020	314,975	-	705,064.52	68,065	55,812.44	30.88
EXPENDITURE SUMMARY							
SAN JUAN ECONOMIC DEV							
SALARIES & WAGES/BENEFIT	195,414	61,027	-	134,387	14,704	14,637	31.23
PURCHASED PROF/TECH SRVS	136,625	53,987	-	82,638	4,500	10,543	39.51
PUR PROP SRVS & OTH SRVS	76,840	30,864	-	45,976	4,565	3,810	40.17
SUPPLIES	5,600	3,482	-	2,118	525	53	62.18
CAPITAL OUTLAY	10,500	490	-	10,010	43	43	4.67
DEBT SERVICE	333,265	146,918	-	186,347	-	115,125	44.08
MISCELLANEOUS	261,776	57,480	-	204,296	173	52,616	21.96
SAN JUAN ECONOMIC DEV	1,020,020	354,247	-	665,773	24,509	196,826	34.73
OTHER PROJECTS							
MISCELLANEOUS	-	-	-	-	-	-	-
RETAIL INCENTIVES	-	-	-	-	-	-	-
OTHER PROJECTS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,020,020	354,247	-	665,773	24,509	196,826	34.73
REVENUES OVER/(UNDER) EXPENDITURES	-	(39,271)	-	39,291	43,555.95	(141,014)	-

City of San Juan, Texas
Budget Expenditures Report
February 28, 2019

Budget Target 42% % RECEIV. EXPENDED
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29 -SAN JUAN ECONIMIC DEPNT. CORP FINANCIAL SUMMARY	BUDGET 2018-2019	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jan-19	Feb-19	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	1,129,843	-	1,129,843	4,356	35,488	-
OTHR FINANCING SOURCES/U	-	-	-	-	-	-	-
TOTAL REVENUES	-	1,129,843	-	1,129,843	4,356	35,488	-
=====							
ORGANIZATIONAL EXPENSES							
DEBT SERVICE	-	1,087,873	-	1,087,873	-	-	-
ORGANIZATIONAL EXPENSES	-	1,087,873	-	1,087,873	-	-	-
TOTAL EXPENDITURES	-	1,087,873	-	1,087,873	-	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	41,971	-	41,971	-	35,488	-