



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, April 23, 2019

REGULAR MEETING AGENDA
6:00 PM

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENTS**
- V. PRESENTATIONS**
 - A.** Proclamation Proclaiming the Month of May 2019 as Motorcycle Awareness Month.
 - B.** Presentation of Proclamation Proclaiming May 5 - 11, 2019 as Drinking Water Week.
 - C.** Presentation Recognizing National Public Safety Telecommunicators Week April 14 - 20, 2019.
 - D.** Presentation on Departmental Reports: Department of Finance, Police Department, Municipal Court, Fire Department and Department of Utilities.
 - 1.** Finance Department Monthly Report.

2. Police Department Monthly Report.
3. Municipal Court Monthly Report.
4. Fire Department Monthly Report.
5. Department of Utilities Monthly Report.

VI. PUBLIC HEARING/ORDINANCES

- A. Conduct a Second Public Hearing for the Voluntary Annexation of the Proposed Hacienda San Fernando Subdivision being out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas located approximately a 1,000 feet of Nebraska Avenue along the South side of Moore Road.

VII. APPOINTMENTS

- A. Consider Removal and Appointment of Board Members related to the Civil Service Board.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider authorizing the City Manager to enter into an agreement for Uniform, Laundering and Facilities Services under Bid # 19-03-03-29.

IX. CONTRACTUALS/RESOLUTIONS

- A. Consider Authorizing the Police Chief to Enter into a Homeland Security Memorandum of Understanding Between the City of San Juan Police Department and the City of Harlingen Police Department to Establish Joint Operational Procedures for the Law Enforcement Emergency Regional Response Team (LEERRT).
- B. Consider Authorizing the City Manager to Enter Into an Interlocal Cooperation Contract between the City of San Juan and Texas State University, in Conjunction with the "Health and Tobacco Education and Enforcement" Grant.

- C. Consider Authorizing the City Mayor to Authorize the City of San Juan to Enter into a Resolution for Negotiation for an Agreement for the Reorganization and Consolidation of the MPO's.

X. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance Authorizing Erection of Stop Sign at the Intersection of Cesar Chavez and Ridge Roads.

- B. Monthly Collection Reports-March 2019

- C. Meeting Minutes
- January 8, 2019
- March 12, 2019

XI. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the _____ in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2019.

OFFICE OF THE CITY SECRETARY

Proclamation

MOTORCYCLE AWARENESS MONTH- MAY 2019

- WHEREAS,** motorcycle riding is a popular form of recreation and transportation for thousands of people across the state and nation; and
- WHEREAS,** motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and
- WHEREAS,** the National Highway Traffic Safety Administration and the Motorcycle Safety Foundation have named May as Motorcycle Safety Awareness Month; and
- WHEREAS,** states and motorcycle organizations across this country will be conducting a variety of activities to promote the importance of motorist awareness and safely sharing the road with motorcycles and remind riders to make themselves more visible to others; and
- WHEREAS,** the City of San Juan, wishes to promote the safety campaign of the National Highway Traffic Safety Administration in their effort to ensure the safety and wellbeing of all.
- WHEREAS,** all highway users should unite in the safe sharing of roadways throughout the City of San Juan, Hidalgo County and American Biker Association with all the others in the roadways.

Now, Therefore Be It Resolved that I, Mario Garza, by the power vested in me as Mayor of the City of San Juan, along with **Mayor Pro-Tempore Pete Garcia, Commissioner Jesus “Jesse” Ramirez, Commissioner Ernesto “Neto” Guajardo, and Commissioner Leonardo “Lenny” Sanchez** hereby proclaim the month of May 2019 as MOTORCYCLE SAFETY AWARENESS MONTH and urge all motor vehicle operators to join in this effort to keep our highways safe.

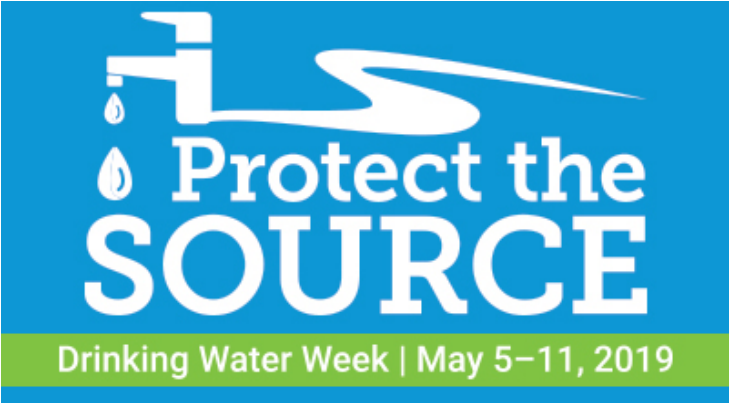
Passed this 23rd day of April 2019.

City of San Juan, Texas

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary



- Whereas,** water is our most valuable natural resource; and
- Whereas,** only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and
- Whereas,** any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and
- Whereas,** we are all stewards of the water infrastructure upon which future generations depend; and
- Whereas,** each citizen of our city is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water;

Now, Therefore Be It Resolved that I, Mario Garza, by the power vested in me as Mayor of the City of San Juan, along with **Mayor Pro-Tempore Pete Garcia, Commissioner Jesus “Jesse” Ramirez, Commissioner Ernesto “Neto” Guajardo, and Commissioner Leonardo “Lenny” Sanchez** hereby issue this 23rd day of April, 2019 proclaim May 5th- 11th, 2019 as Drinking Water Week.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary



Mayor: Mario Garza
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Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Gonzalez, Chief of Police

DATE: 4/12/2019

SUBJECT: Presentation Recognizing National Public Safety Telecommunicators Week April 14 - 20, 2019.

Every year during the second week of April, telecommunications personnel in the public safety community, are honored. This week-long event, initially began in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California, is a time to celebrate and thank those who dedicate their lives to serving the public. It is a week that should be set aside so everyone can be made aware of their hard work and dedication.

When an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property, and the City of San Juan Public Safety Telecommunicators are the single vital link between first responders and persons seeking immediate relief during an emergency. The San Juan Police department would like to express their appreciation to the City of San Juan Public Safety Telecommunicators for their diligence and professionalism in keeping our City and citizens safe.



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Interim Director

DATE: 4/15/2019

SUBJECT: Finance Department Monthly Report.

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s investments policy prioritizing objective of safety, liquidity and yield

Additional Information

- 6 STAFF MEMBERS
- Maintained 28 funds, assisted 24 departments, and posted 1,619 journal entries, issued 1,201 disbursement checks, and processed 4,946 payroll checks and direct deposits, during the months of October 2018 –March 2019
- Re-numbered the City Units 100% complete
- Audit FY 2017/2018-Complete
- Reconciled 5 Bank Accounts
- Budget Adjustments 22
- Budget Amendments 4

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- Manage a 22.8 million budget

General Fund Budget of 11.5 million

Utility & Sanitation Fund 7.4 million

Stormwater Fund 287 thousand

Debt Service Fund 1.6 million

Other Funds 1.8 million

Utility Billing Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City collects about 6,597 water and 9,656 sewer accounts.
- North Alamo Water Supply Corporation service 3,428 sewer accounts
- Per Audited Financial Report, in FY ending 9/30/2018, Utility Fund collected 5.5 million and Sanitation Fund 3.1 million with a combined 8.6 million.
- Email Billing (28)
- Service Orders
 - Connects 56
 - Meter information 98
 - Disconnect 73
 - Dead Meters Change 5
 - Past Due Notice 1,549
 - Cut Off Register 19
 - Cut List 116
 - Payments are made by
 - 73 % paid in person
 - 1 % juniors
 - 16 % online
 - 6 % bank drafts
 - 4 % other locations
- Staff of 6 Employees



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Gonzalez, Chief of Police

DATE: 4/12/2019

SUBJECT: Police Department Monthly Report.

This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that have transpired from the previous month.

- Statistics: Police March Animal Control
 - o Calls for service: 1590 Animal Call for Service 269
 - o Incident reports: 471 Animals taken to shelter 133
 - o Accidents: 134 Quarantine Cases 0
 - o 911 Calls 1452
- Significant Event:
 - o On 2/16/2019 a local residence located on Minnesota were victims of a violent crime. A short pursuit ensued where the suspect wrecked and evaded arrest on foot. Our Criminal Investigation Division developed leads which lead to four (4) arrests.
- Federal & State Asset Forfeiture Program:
 - o Received no state forfeiture awards.
 - o Received no federal forfeiture awards.
 - o Department is in full compliance with federal and state guidelines (Audits)
- Special Grant Details:
 - o Stone Garden: 427.75 overtime hours worked by uniformed personnel.
 - o Border Star:
 - § 155 overtime hours worked for criminal interdiction by Patrol Staff.
 - § 19.5 overtime hours worked by dispatchers.
 - § One (1) SWAT call out totaling 14 overtime hours.
 - § Total 188.5 overtime hours worked.
 - o TxDot Traffic Enforcement: 31.5 overtime hours worked for traffic interdiction by Patrol Staff
- New Public Safety Building:

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- o Specifications for extending building parking lot has been requested.
- o Temporary parking spaces were added to the east side of building for visitor parking.

- P.S.J.A School Safety Initiative Program:

- o Officers continue to work their assigned school details, working on school zone traffic control and enforcement.
- o Officers continue providing our local schools with presentations in drug prevention, Gang prevention, safety prevention and other school related topics.

- New Personnel:

- o Peace Officers:
 - § Currently we have Five (5) Patrol Officer job openings.
 - Ø Six (6) applicants were interviewed and are proceeding to the next phase of possible employment.
 - § Entry level testing was held on February 6th 2019,
 - Ø 23 applicants
 - Ø 21 passed the written exam
 - Ø 14 passed both written and physical assessment.
- o Tele-communicators:
 - § All positions have been filled.
 - § A temporary Tele-communicator officer has been hired for/substitute for Dispatcher out on military leave.
- o Jailers:
 - § Currently we have one (1) Vacancy
 - § Backgrounds are being conducted on applicants which were submitted to HR.
- o Fleet:
 - § All Patrol Units are reported to be in good working order.
 - § Three (3) new Ford F-150 trucks for patrol division have arrived at a local vendor to be outfitted with additional equipment. Purchased through Federal asset forfeiture funds.
 - § One Ford F-150 coming from a 2019 stone garden grant.
- o Traffic Enforcement Areas:
 - § Cruiser enforcement (Thursday Nights) March
 - Ø 37 Traffic stops conducted
 - Ø 12 Citations issued / 3 warnings
 - Ø 3 Vehicles towed away
 - Ø 3 Arrest
 - § Regular patrol city wide
 - § School Zones
 - § Other areas of concern.



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Mary Enriquez, Court Administrator

DATE: 4/15/2019

SUBJECT: Municipal Court Monthly Report.

Amount Collected	\$ 46,903.14
Defensive Driving	1
Deferred	10
Pre-Trials	24
Bench Trials	31
Collection Agency	\$ 2,707.46
Scofflaw	\$ 23,205.03

COLLECTIONS 2018
March - \$ 48,106.63

COLLECTIONS 2019
March - \$ 46,903.14

CITATIONS ISSUED 2018
March - 239

CITATIONS ISSUED 2019
March - 169

SCOFFLAW COLLECTIONS 2018
March - \$ 21,446.28

SCOFFLAW COLLECTIONS 2019
March - \$ 23,205.03



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MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Tirso Garza, Fire Chief
DATE: 4/16/2019
SUBJECT: Fire Department Monthly Report.

The San Juan Fire Department had the following activity during the month of March 2019:

Emergency Calls

A total of 111 Calls for the month of March 2019. (Please see attached report.)

- A Shift = 34
- B Shift = 44
- C Shift = 32

Med-Care Response

Med-Care EMS responded along with the Fire Department for a total of 58 calls along with six (6) delayed responses for the month of March 2019. The Med-Care report from the EMS Company was submitted on April 8, 2019.

County Calls

The San Juan Fire Department had a total of one (2) County Calls for the month of March 2019 which are the following:

- Incident Number – 19-212 for a Medical Call at 1109 San Cristobal
- Incident Number – 19-308 for Mutual Aid at 5707 Apache Drive, Edinburg, Texas

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Volunteer Department

The San Juan Volunteer Fire Department met for their monthly business meeting on March 25, 2019, at Fire Station #2. The San Juan Volunteer Fire Department responded, stood-by and held a monthly meeting for the month of March 2019. The total amount was 6 volunteers responding to a total of 9 calls, 6 volunteers were on standby for a total of 26 calls and 17 volunteers attended the monthly meetings.

Fire Inspections

A total of twenty (20) inspections were conducted in the Month of March 2019, please see attached for detailed information about each conducted inspection.

Plan Reviews

The following plans were reviewed for the month of March 2019:

- Child Care – 120 E 6th Street

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of March 2019 to the Administration Office.

- A total of 528.6 Gallons of Diesel
- A total of 243.1 Gallons of Unleaded



Oscar Escamilla
Acting Lieutenant

March 2019
Call Volume Monthly Breakdown

Fire House Code	Incident Type	Total
322	Motor Vehicle Accidents w/Injuries	15
323	Auto-Pedestrian	3
324	Motor Vehicle Accidents w/o Injuries	7
311	Medical Call	40
142/143	Grass/Brush Fires	1
131	Vehicle Fires	3
700/750	False Alarms	19
154	Trash Fires	1
550/551	Assist other Agency/Dept.:	2
651	Smoke Scare	0
111	Structure Fires	1
1101	Equipment Fire	0
412	Gas Leak	3
480	Attempted burning, Illegal action	1
600	Good Intent Call	1
611	Cancelled in Route	0
622	Wrong Location/No Incident Found	11
541	Bee attack/ Animal Problem	0
331	Child Locked in a Vehicle	1
440/1601	Electrical Equipment Problem (Pole)	1
1131	Cooking Fire	0
100	Fire, Other	1
Grand Total:		111

Call Volume for each shift:

A Shift 26

B Shift 43

C Shift 42

Respectfully Submitted by,

Oscar Escamilla, Acting Lieutenant

2301 N. Raul Longoria, San Juan, TX 78589 • Phone: (956)223-2470 • Fax: (956)783-3441



Tirso Garza, Fire Chief
2301 N. Raul Longoria
San Juan, TX 78589
Office: 956-223-2470
Fax: 956-783-3441

Med-Care Response Times

March 2019

Incident #	Location	Dispatched Time	Arrival	Delay Time	Incident Type
19-203	101 North Nebraska	12:31pm	12:39pm	8 Min	Medical Call
09-206	106 East 495	08:12am	08:17am	5 Min	Auto-Ped
19-207	508 Citrus Avenue	05:30pm	05:36pm	6 Min	Medical Call
19-208	136 East Ciro	11:52pm	12:00am	8 Min	Medical Call
19-210	400 West Expressway 83 Westbound	07:35am	07:43am	8 Min	MVC
19/213	211 East 7 th Street	12:55pm	01:00pm	5 Min	Medical Call
19-215	2006 Loma Verde	01:51pm	02:00pm	9 Min	Child Locked In Vehicle
09-218	303 Washingtonia Palm	07:57pm	08:003pm	6 Min	Medical Call
19-220	112 West Expressway 83	01:13am	01:35am	22 Min	Medical Call
19-224	1001 East Expressway 83 Eastbound	01:21pm	01:33pm	12 Min	MVC
19-225	1510 Coconut Palm	03:16pm	03:20pm	4 Min	Medical Call
19-226	121 East 10 th Street	05:04pm	05:09pm	5 Min	Medical Call
19-227	Business 83 & Cesar Chavez	07:35pm	07:41pm	6 Min	MVC
19-229	508 Miguel Hidalgo B-1	11:43pm	11:48pm	5 Min	Medical Call
19-230	Business 83 & Stewart Road	11:24am	11:35am	11 Min	MVC
19-231	1200 North Raul Longoria	04:08pm	04:16pm	8 Min	MVC
19-232	800 East Expressway 83	03:55am	04:12am	17 Min	MVC

19-234	101 West Nolana	05:04pm	05:10pm	6 Min	Medical Call
19-235	311 EAST Expressway 83	08:36pm	08:41pm	7 Min	Medical Call
19-236	1600 Eat Expressway 83 Eastbound	09:47pm	09:52pm	5 Min	MVC
19-237	1600 Lila	03:15am	03:28am	13Min	Medical Call
19-242	136 East Ciro Drive	07:51pm	07:59pm	8 Min	Medical Call
19-243	2904 samantha	11:42 pm	11:52 pm	10 min	Medical call
19-244	717 Elaliah	3:09 pm	3:13 pm	4 min	Medical call
19-245	900 East expressway 83	4:40 pm	4:59 pm	19min	MVA
19-247	509 East nolana	7:59 pm	8:02 pm	3 min	medical call
19-248	400 W frontage	11:32 pm	11:42	10 min	MVAII
19-251	5000 N Raul Longoria	9:56 pm	10:06	10 min	MVAnt
19-252	314 E Pino	1:27 am	1:29 am	2 min	Medical call
19-255	112 W Expressway 83	4:21 am	4:29 am	8 min	Medical call
19-258	300 N Nebraska	4:24 pm	4:35 pm	11 min	Medical call
19-259	1510 Coconut Palm	9:31 pm	9:37 pm	6 min	Medical call
19-261	218 E 11th	11:16 am	11:24 pm	8 min	Medical call
19-269	1411 S Kansas	12:57 am	1:01 am	4 min	Medical call
19-273	900 E Bus. 83	2:40 pm	2:54 pm	14 min	Medical call
19-274	1st and Nebraska	3:24 pm	3:26 pm	2 Min	MVA
19-279	501 N Cesar Chavez	7:33 am	7:44 am	10 min	Auto ped
19-280	Ridge rd and Cesar Chavez	2:13 pm	2:24 pm	11 min	MVA
19-283	3911 Grandora	10:14 pm	10:21	7 min	Medical call
19-284	1708 calle amistad	8:56 am	9:01 am	5 min	Medical call
19-285	711 N Nebraska	5:33 pm	5:43 pm	10 min	Medical call
19-286	Bus. 83 and Iowa	9:02 pm	9:12 pm	10 min	Medical call

19-287	815 S Kansas	2:21 pm	2:32 pm	11 min	Medical call
19-289	2400 Jessica Dr.	8:37 am	8:39 am	2 min	Medical call
19-290	1333 Mayfair	10:53 am	11:00 am	7 min	Medical call
19-295	600 E Sioux	3:23 pm	3:35 pm	12 min	MVA
19-296	405 Citrus	3:58 pm	4:09 pm	11 min	Medical call
19-297	Raul longoria and Gomez	5:10 pm	5:28 pm	18 min	MVA
19-298	800 W Mesquite	7:51 pm	8:00 pm	9 min	Medical call
19-299	900 N raul longoria	4:07 pm	4:15 pm	8 min	MVA
19-301	722 S Standard	8:17 pm	8:25 pm	8 min	Medical call
19-302	111 Silvia Circle	1:00 am	1:05 am	5 min	Medical call
19-305	1911 N Raul Longoria	11:06 pm	11:21 pm	15 min	Medical call
19-306	Raul and Frontage Overpass	12:55 pm	1:02 pm	7 min	MVA
19-307	115 E 11th	5:28 pm	5:44 pm	16 min	Medical call
19-309	600 E 495	8:32 am	8:37 am	5 min	MVA
19-311	El Dora and Fern	5:37pm	5:48 pm	9 min	MVA
19-312	1003 San Cristobal	7:45 pm	7:55 pm	10 min	Medical call



CITY OF SAN JUAN

**MARCH-2019
9-1-1 AMBULANCE REPORT**

**Submitted To:
Chief Tirso Garza**

April 8, 2019

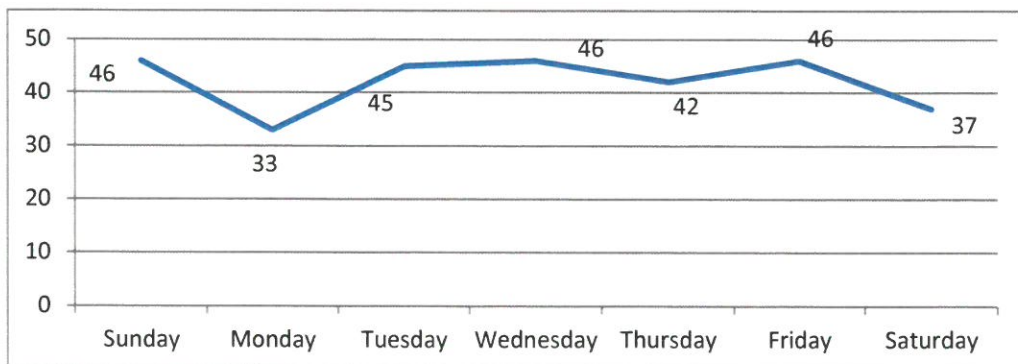
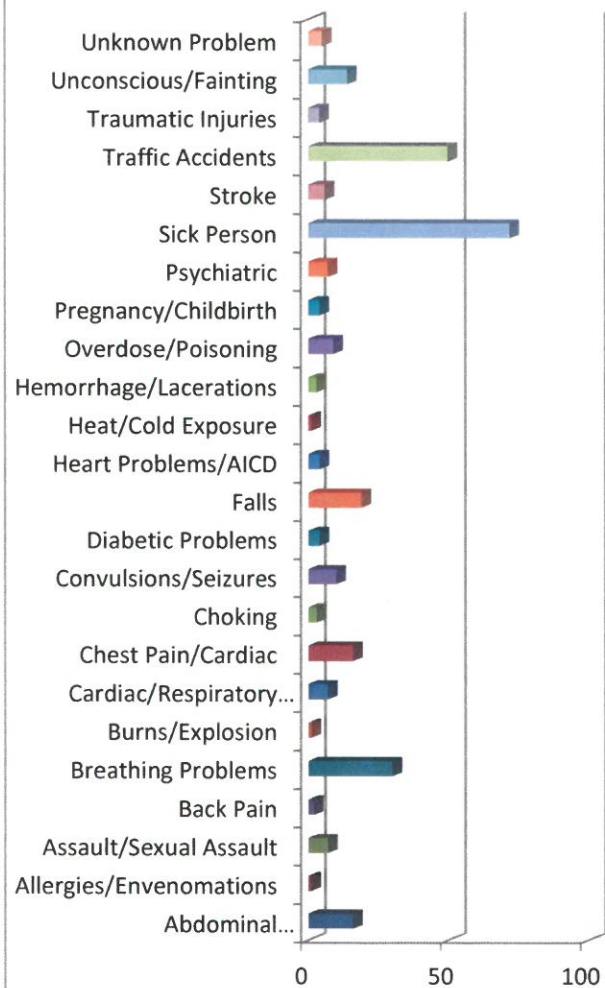
MEDCARE EMS, INC.
San Juan 9-1-1 Call Types March 2019

	San Juan
Abdominal Pain/Problems	16
Allergies/Envenomations	1
Assault/Sexual Assault	7
Back Pain	2
Breathing Problems	30
Burns/Explosion	1
Cardiac/Respiratory Arrest	7
Chest Pain/Cardiac	16
Choking	3
Convulsions/Seizures	10
Diabetic Problems	4
Falls	19
Heart Problems/AICD	4
Heat/Cold Exposure	1
Hemorrhage/Lacerations	3
Overdose/Poisoning	9
Pregnancy/Childbirth	4
Psychiatric	7
Sick Person	72
Stroke	6
Traffic Accidents	50
Traumatic Injuries	4
Unconscious/Fainting	14
Unknown Problem	5
Total	295

Calls by Day of the Week	Total
Sunday	46
Monday	33
Tuesday	45
Wednesday	46
Thursday	42
Friday	46
Saturday	37
Total	295

Compliance Response

92.8%



trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tritime	atdtime
3/1/2019	9.625	900 E US HIGHWAY 83	SAN JUAN	09-D-2	9:21:00 AM	9:32:56 AM	9:52:41 AM	9:52:41
3/1/2019	9.627	805 W RIDGE RD	SAN JUAN	25-B-6	9:48:19 AM	9:55:16 AM	12:00:00 AM	0:00:00
3/1/2019	9.631	118 W 14TH ST	SAN JUAN	25-B-6	10:45:39 AM	10:51:03 AM	10:57:43 AM	11:11:12
3/1/2019	9.648	101 S NEBRASKA AVE	SAN JUAN	11-A-1	12:33:14 PM	12:36:24 PM	12:00:00 AM	0:00:00
3/1/2019	9.650	1601 SAUZ ST	SAN JUAN	06-D-4	1:11:57 PM	1:16:55 PM	1:24:32 PM	13:37:13
3/1/2019	9.725	721 E EARLING	SAN JUAN	06-D-2-0	8:23:18 PM	8:36:35 PM	8:56:07 PM	21:13:57
3/1/2019	9.744	4409 ROSIE ST	SAN JUAN	26-A-9	10:09:15 PM	10:18:07 PM	10:40:16 PM	22:54:39
3/2/2019	9.793	4400 ROSIE ST	SAN JUAN	26-A-9	8:23:51 AM	8:29:43 AM	8:39:49 AM	8:50:21
3/2/2019	9.862	1604 S OHIO	SAN JUAN	26-C-2	5:23:48 PM	5:32:41 PM	5:43:59 PM	17:58:35
3/2/2019	9.914	2002 N COUGAR ST	SAN JUAN	26-A-11	11:15:21 PM	11:31:40 PM	11:56:57 PM	0:08:23
3/2/2019	9.921	105 S CESAR CHAVEZ	SAN JUAN	29-B-5-U	11:42:58 PM	11:50:21 PM	12:10:21 AM	0:15:57
3/3/2019	9.927	249 W BUSINESS 83	SAN JUAN	26-B-1	12:21:56 AM	12:31:04 AM	12:00:00 AM	0:00:00
3/3/2019	9.942	300 N NEBRASKA AVE	SAN JUAN	12-D-2	2:18:48 AM	2:22:27 AM	2:38:16 AM	2:47:22
3/3/2019	9.950	405 E RAILROAD	SAN JUAN	06-C-1	3:19:53 AM	3:32:08 AM	3:42:45 AM	3:59:33
3/3/2019	9.967	211 E 7TH ST	SAN JUAN	26-A-5	7:49:55 AM	7:57:58 AM	8:18:50 AM	8:32:33
3/3/2019	9.976	2006 PUERTO VALLARTA DR	SAN JUAN	31-A-3	8:59:23 AM	9:10:31 AM	9:23:04 AM	9:35:04
3/3/2019	9.986	109 SANDY AVE	SAN JUAN	17-B-1-G	10:51:15 AM	10:57:09 AM	11:06:05 AM	11:26:09
3/3/2019	9.996	702 SYLVIA CIR	SAN JUAN	10-D-1	12:01:57 PM	12:12:01 PM	12:23:41 PM	12:38:10
3/3/2019	10.002	4800 INCA DR	SAN JUAN	26-A-9	1:22:15 PM	1:30:21 PM	1:40:26 PM	13:53:01
3/3/2019	10.047	901 W EXPRESSWAY 83	SAN JUAN	17-B-3	7:36:20 PM	7:41:57 PM	7:59:52 PM	20:10:26
3/3/2019	10.049	118 W 14TH ST	SAN JUAN	02-A-1	7:56:27 PM	8:06:43 PM	8:16:21 PM	20:30:55
3/3/2019	10.067	203 W SALAZAR ST	SAN JUAN	26-A-3	10:30:35 PM	10:44:47 PM	11:09:21 PM	23:20:24
3/4/2019	10.097	106 E 495	SAN JUAN	29-D-2-M	8:14:28 AM	8:17:05 AM	8:29:03 AM	8:40:12
3/4/2019	10.114	1626 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	10:55:04 AM	10:58:01 AM	11:15:49 AM	11:27:30
3/4/2019	10.157	300 W 3RD ST	SAN JUAN	11-A-1-F	4:46:51 PM	4:55:34 PM	5:00:23 PM	17:16:07
3/4/2019	10.162	508 CITRUS ST	SAN JUAN	10-D-2	5:30:06 PM	5:34:19 PM	5:48:27 PM	17:59:13
3/4/2019	10.201	136 E CIRO DR	SAN JUAN	06-D-1	11:48:09 PM	11:52:40 PM	12:11:27 AM	0:20:19
3/5/2019	10.205	5301 DORADO DRIVE	SAN JUAN	06-C-1	12:56:25 AM	1:06:41 AM	12:00:00 AM	0:00:00
3/5/2019	10.209	104 S RIDGE LANE	SAN JUAN	26-A-3	3:37:32 AM	4:04:44 AM	4:07:23 AM	4:28:10
3/5/2019	10.224	2807 SAMANTHA DR	SAN JUAN	26-A-8	8:34:11 AM	8:38:30 AM	8:57:21 AM	9:21:25
3/5/2019	10.225	604 W MESSQUITE ST	SAN JUAN	06-C-1	8:41:03 AM	8:48:58 AM	9:09:54 AM	9:34:56
3/5/2019	10.243	311 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	10:32:53 AM	10:37:29 AM	10:47:26 AM	10:54:42
3/5/2019	10.311	400 W FRONTAGE	SAN JUAN	07-B-2	4:29:56 PM	4:33:47 PM	12:00:00 AM	0:00:00
3/5/2019	10.312	N OBLATE & ALAMEDA ST	SAN JUAN	26-B-1	4:37:12 PM	4:38:30 PM	4:59:00 PM	17:08:11
3/5/2019	10.315	105 EBANO DR	SAN JUAN	26-C-1	5:06:44 PM	5:10:23 PM	5:27:01 PM	18:12:19
3/6/2019	10.385	502 W SAM HOUSTON BLVD	SAN JUAN	26-A-10	2:45:58 AM	2:50:24 AM	3:15:40 AM	3:27:40
3/6/2019	10.397	600 E SIOUX RD	SAN JUAN	10-D-2	6:56:31 AM	6:57:47 AM	7:17:43 AM	7:33:43
3/6/2019	10.399	703 KENNEDY ST	SAN JUAN	04-B-3-A	7:25:05 AM	7:37:56 AM	12:00:00 AM	0:00:00
3/6/2019	10.400	400 W EXPRESSWAY 83	SAN JUAN	29-B-5-U	7:38:45 AM	7:44:07 AM	12:00:00 AM	0:00:00
3/6/2019	10.403	312 S LIBERTY LOOP	SAN JUAN	10-D-4	8:01:46 AM	8:09:12 AM	8:21:57 AM	8:33:53
3/6/2019	10.406	1018 LEMON	SAN JUAN	26-C-2	8:44:07 AM	8:51:39 AM	8:55:46 AM	9:41:40
3/6/2019	10.408	200 W EXPRESSWAY 83	SAN JUAN	29-B-5-U	9:02:10 AM	9:16:34 AM	12:00:00 AM	0:00:00
3/6/2019	10.410	1109 SAN CRISTOBAL ST	SAN JUAN	25-B-6-B	9:48:52 AM	9:52:34 AM	12:00:00 AM	0:00:00
3/6/2019	10.426	130 E HIGHWAY 83	SAN JUAN	26-A-8	12:04:44 PM	12:08:52 PM	12:21:08 PM	12:40:31

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tritime	atdtime
3/6/2019	10,430	1212 MORNING SET	SAN JUAN	31-C-1	12:14:45 PM	12:24:11 PM	12:40:57 PM	13:03:16
3/6/2019	10,435	211 E 7TH ST	SAN JUAN	06-D-1	12:52:55 PM	12:58:24 PM	1:13:48 PM	13:25:18
3/6/2019	10,436	300 N NEBRASKA AVE	SAN JUAN	06-D-2 E	1:16:44 PM	1:20:59 PM	1:43:09 PM	13:53:35
3/6/2019	10,466	124 SANDRA ST	SAN JUAN	01-A-1	4:26:51 PM	4:38:53 PM	5:05:59 PM	17:06:11
3/7/2019	10,544	325 E 4TH ST	SAN JUAN	17-B-1-G	5:11:03 AM	5:22:16 AM	5:43:44 AM	5:53:39
3/7/2019	10,545	400 VIRGEN DE SAN JUAN BLVD	SAN JUAN	17-B-3	5:15:54 AM	5:20:03 AM	12:00:00 AM	0:00:00
3/7/2019	10,558	618 S KANSAS AVE	SAN JUAN	10-D-4	8:16:59 AM	8:22:40 AM	8:39:40 AM	8:55:06
3/7/2019	10,560	120 W 3RD ST	SAN JUAN	31-D-2	9:04:43 AM	9:13:28 AM	9:32:35 AM	9:42:14
3/7/2019	10,572	300 N NEBRASKA AVE	SAN JUAN	26-A-4	10:47:05 AM	10:56:29 AM	11:18:44 AM	11:31:12
3/7/2019	10,590	801 W 1ST ST	SAN JUAN	10-D-5	1:16:08 PM	1:21:35 PM	1:36:33 PM	13:49:52
3/7/2019	10,591	726 W 10TH ST	SAN JUAN	17-B-1	1:27:17 PM	1:36:25 PM	1:51:47 PM	13:59:40
3/7/2019	10,593	2006 LOMA VERDE	SAN JUAN	20-B-2	1:54:05 PM	2:03:29 PM	12:00:00 AM	0:00:00
3/7/2019	10,604	415 SGT LEONEL TREVINO RD	SAN JUAN	26-B-1	2:39:10 PM	2:56:13 PM	3:04:03 PM	15:20:46
3/7/2019	10,656	303 WASHINGTON PALM AVE	SAN JUAN	26-A-1	7:55:41 PM	8:01:17 PM	8:17:29 PM	20:26:08
3/7/2019	10,677	130 E 4TH ST	SAN JUAN	23-C-7	9:53:29 PM	10:00:43 PM	10:16:15 PM	22:27:23
3/7/2019	10,680	729 SAN MARCOS	SAN JUAN	21-B-1	10:10:26 PM	12:00:00 AM	12:00:00 AM	0:00:00
3/8/2019	10,694	112 W EXPRESSWAY 83	SAN JUAN	09-E-1	1:16:57 AM	1:23:37 AM	1:43:41 AM	1:51:11
3/8/2019	10,713	400 N NEBRASKA AVE	SAN JUAN	26-A-8	7:12:32 AM	7:13:13 AM	7:23:58 AM	7:31:22
3/8/2019	10,714	1010 MORNING SET	SAN JUAN	13-A-1	7:16:07 AM	7:37:01 AM	7:46:28 AM	8:07:11
3/8/2019	10,721	300 N NEBRASKA AVE	SAN JUAN	26-A-9	8:57:16 AM	9:04:09 AM	9:22:02 AM	9:31:26
3/8/2019	10,733	1209 E SIOUX	SAN JUAN	26-A-9	10:38:17 AM	10:46:32 AM	11:28:58 AM	11:46:47
3/8/2019	10,749	3006 N RAUL LONGORIA RD	SAN JUAN	06-D-2	11:53:05 AM	12:00:21 PM	12:20:12 PM	12:33:59
3/8/2019	10,759	S CESAR CHAVEZ RD & W EXPRESSWAY	SAN JUAN	29-B-5-U	1:32:50 PM	1:33:06 PM	12:00:00 AM	0:00:00
3/8/2019	10,780	1510 COCONUT PALM AVE	SAN JUAN	31-D-2	3:09:34 PM	3:14:10 PM	3:32:01 PM	15:49:29
3/8/2019	10,797	121 E 10TH ST	SAN JUAN	31-D-3	4:58:45 PM	5:06:29 PM	5:22:19 PM	17:37:50
3/8/2019	10,860	1510 COCONUT PALM AVE	SAN JUAN	24-B-2	10:22:49 PM	10:28:48 PM	10:42:19 PM	23:06:18
3/8/2019	10,873	508 MIGUEL HIDALGO ST	SAN JUAN	23-C-7	11:43:00 PM	11:48:23 PM	12:12:59 AM	0:23:18
3/9/2019	10,901	300 N NEBRASKA AVE	SAN JUAN	28-C-06-L	5:34:52 AM	5:40:05 AM	6:19:29 AM	6:30:14
3/9/2019	10,934	BUSINESS 83 & STEWART RD	SAN JUAN	29-B-05	11:25:44 AM	11:33:58 AM	12:00:00 AM	0:00:00
3/9/2019	10,961	225 W SIOUX RD	SAN JUAN	10-D-4	3:25:02 PM	3:33:30 PM	3:38:55 PM	15:51:11
3/9/2019	10,969	1200 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	4:09:47 PM	4:13:38 PM	4:34:23 PM	16:54:50
3/9/2019	10,977	1200 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	4:09:47 PM	4:13:38 PM	4:34:23 PM	16:54:51
3/9/2019	11,023	300 N NEBRASKA AVE	SAN JUAN	26-C-1	10:04:13 PM	10:10:20 PM	10:22:11 PM	22:31:33
3/10/2019	11,063	800 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	3:55:41 AM	4:10:23 AM	12:00:00 AM	0:00:00
3/10/2019	11,112	2301 N RAUL LONGORIA	SAN JUAN	25-B-6	2:58:28 PM	3:02:17 PM	3:14:07 PM	15:30:18
3/10/2019	11,115	420 W HUISACHE ST	SAN JUAN	26-A-8	4:02:13 PM	4:07:45 PM	4:26:14 PM	16:44:03
3/10/2019	11,120	200 W EXPRESSWAY 83	SAN JUAN	24-C-4	4:35:18 PM	4:39:27 PM	4:52:41 PM	17:01:49
3/10/2019	11,122	E NOLANA LOOP & N RAUL LONGORIA RD	SAN JUAN	06-C-1	5:06:57 PM	5:11:11 PM	5:23:14 PM	17:38:10
3/10/2019	11,135	116 MARIA LN	SAN JUAN	26-C-1	6:42:20 PM	6:45:11 PM	6:55:55 PM	19:07:54
3/10/2019	11,148	311 E EXPRESSWAY 83	SAN JUAN	31-C-2	8:37:59 PM	8:41:04 PM	8:59:09 PM	21:21:13
3/10/2019	11,149	311 E EXPRESSWAY 83	SAN JUAN	26-B-1	8:50:33 PM	8:50:37 PM	8:59:14 PM	21:21:14
3/11/2019	11,202	400 VIRGEN DE SAN JUAN BLVD	SAN JUAN	31-D-3	9:31:20 AM	9:36:03 AM	9:48:11 AM	9:56:40
3/11/2019	11,207	115 CALLE DE JARDIN	SAN JUAN	10-D-2	10:01:15 AM	10:03:42 AM	10:15:59 AM	10:25:52
3/11/2019	11,216	210 W 11TH ST	SAN JUAN	26-A-9	11:15:17 AM	11:24:25 AM	11:37:38 AM	11:49:42

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
3/11/2019	11,222	2109 N RAUL LONGORIA RD	SAN JUAN	17-B-1	11:42:26 AM	11:49:24 AM	11:57:40 AM	12:12:42
3/11/2019	11,232	500 W ATHOL AVE	SAN JUAN	23-C-7	12:47:37 PM	12:51:30 PM	12:56:47 PM	13:10:13
3/11/2019	11,237	801 W 1ST ST	SAN JUAN	26-A-2	1:17:00 PM	1:24:42 PM	1:36:05 PM	13:48:32
3/11/2019	11,248	1104 PALOMA DR	SAN JUAN	26-A-8	2:15:38 PM	2:26:34 PM	2:36:03 PM	14:50:21
3/11/2019	11,297	1401 COCONUT PALM AVE	SAN JUAN	06-D-2	6:48:49 PM	7:00:42 PM	7:11:44 PM	19:23:33
3/12/2019	11,363	604 W MESQUITE	SAN JUAN	26-A-4	12:57:49 AM	1:05:53 AM	1:17:23 AM	1:28:37
3/12/2019	11,365	1806 CALLE DE PALMAS	SAN JUAN	17-A-4	1:32:25 AM	1:36:40 AM	12:00:00 AM	0:00:00
3/12/2019	11,365	1600 LILA ST	SAN JUAN	10-D-4	3:16:04 AM	3:23:25 AM	3:39:44 AM	3:50:03
3/12/2019	11,370	3802 JESENIA ST	SAN JUAN	10-D-2	4:58:35 AM	5:07:29 AM	5:16:39 AM	5:30:26
3/12/2019	11,441	202 E 9TH ST	SAN JUAN	17-B-1	3:59:13 PM	4:04:31 PM	4:18:33 PM	16:37:14
3/12/2019	11,447	2104 SUNRISE DR	SAN JUAN	32-B-2	4:22:40 PM	4:39:53 PM	4:43:44 PM	16:57:48
3/12/2019	11,449	801 W 1ST ST	SAN JUAN	19-C-2	4:34:20 PM	4:46:24 PM	4:58:59 PM	17:22:02
3/12/2019	11,451	E SIOUX RD & RAUL LONGORIA ST	SAN JUAN	29-B-5-U	4:58:21 PM	5:00:31 PM	5:05:52 PM	17:18:38
3/12/2019	11,473	1210 SAN FRANCISCO	SAN JUAN	32-B-3	7:04:30 PM	7:11:45 PM	7:35:29 PM	19:52:39
3/12/2019	11,474	406 COZUMEL LN	SAN JUAN	01-A-1	7:18:30 PM	7:45:14 PM	7:57:01 PM	20:11:03
3/12/2019	11,481	136 E CRO DR	SAN JUAN	06-E-1	7:52:33 PM	7:56:46 PM	8:09:35 PM	20:20:15
3/13/2019	11,515	1901 N RAUL LONGORIA RD	SAN JUAN	26-A-2	12:20:59 AM	12:25:59 AM	12:44:17 AM	0:57:27
3/13/2019	11,534	600 W MINNESOTA RD	SAN JUAN	24-A-1	3:30:48 AM	3:42:46 AM	4:02:43 AM	4:16:47
3/13/2019	11,543	116 MARIA LN	SAN JUAN	10-C-3	6:13:40 AM	6:18:46 AM	6:37:57 AM	6:49:22
3/13/2019	11,576	2904 SAMANTHA DR	SAN JUAN	31-D-2	11:42:57 AM	11:52:15 AM	12:08:59 PM	12:22:11
3/13/2019	11,601	2104 SUNRISE	SAN JUAN	01-C-3	2:39:10 PM	2:46:53 PM	3:00:35 PM	15:14:18
3/13/2019	11,608	717 ELALIAH ST	SAN JUAN	19-D-4	3:07:58 PM	3:27:08 PM	3:27:19 PM	15:44:54
3/13/2019	11,622	EXPRESSWAY 83 & STEWART	SAN JUAN	29-B-5-U	4:42:36 PM	4:59:42 PM	5:06:38 PM	17:33:45
3/13/2019	11,632	300 E RIDGE RD	SAN JUAN	11-D-1	5:16:25 PM	12:00:00 AM	12:00:00 AM	0:00:00
3/13/2019	11,638	300 N NEBRASKA AVE	SAN JUAN	26-D-1	5:53:11 PM	5:57:25 PM	6:17:23 PM	19:33:25
3/13/2019	11,654	501 E EARLING RD	SAN JUAN	17-B-1-P	7:42:41 PM	7:57:37 PM	8:11:19 PM	20:28:25
3/13/2019	11,680	400 W EXPRESSWAY 83	SAN JUAN	30-B-3	11:33:15 PM	11:45:14 PM	11:50:44 PM	0:04:22
3/14/2019	11,709	300 N NEBRASKA AVE	SAN JUAN	26-C-1	9:13:00 AM	9:16:32 AM	9:30:25 AM	9:41:52
3/14/2019	11,728	1509 DOUGLAS ST	SAN JUAN	26-A-8	11:04:23 AM	11:06:58 AM	11:19:25 AM	11:33:20
3/14/2019	11,765	400 N IOWA AVE	SAN JUAN	26-D-1	3:17:11 PM	3:21:09 PM	3:42:39 PM	16:05:30
3/14/2019	11,829	3411 GRANDORA DRIVE	SAN JUAN	17-B-1	8:10:36 PM	8:19:47 PM	12:00:00 AM	0:00:00
3/15/2019	11,882	314 E PINO ST	SAN JUAN	30-B-1	1:21:50 AM	1:26:04 AM	1:38:59 AM	1:53:19
3/15/2019	11,902	335 E 2ND ST	SAN JUAN	06-D-2	8:37:20 AM	8:47:36 AM	9:03:33 AM	9:15:40
3/15/2019	11,906	801 W 1ST ST	SAN JUAN	06-D-2	9:56:56 AM	10:01:07 AM	10:14:49 AM	10:24:30
3/15/2019	11,937	300 N NEBRASKA AVE	SAN JUAN	26-A-9	1:29:15 PM	1:39:32 PM	1:53:04 PM	14:07:21
3/15/2019	11,947	3006 N RAUL LONGORIA RD	SAN JUAN	06-D-2	2:23:32 PM	2:32:45 PM	12:00:00 AM	0:00:00
3/15/2019	11,984	400 VIRGEN DE SAN JUAN BLVD	SAN JUAN	29-B-5-U	6:59:53 PM	6:07:34 PM	6:26:04 PM	18:40:52
3/15/2019	11,986	1411 S GARDEN RIDGE	SAN JUAN	31-D-2	6:10:50 PM	6:18:08 PM	6:42:14 PM	19:02:07
3/16/2019	12,054	900 E HWY 83	SAN JUAN	01-C-3	12:51:19 AM	1:00:01 AM	1:25:28 AM	1:44:06
3/16/2019	12,073	112 W EXPRESSWAY 83	SAN JUAN	06-D-2	4:21:24 AM	4:30:00 AM	4:35:46 AM	4:48:26
3/16/2019	12,075	700 US HWY 83	SAN JUAN	10-A-1	4:27:09 AM	4:38:17 AM	4:57:24 AM	5:11:56
3/16/2019	12,141	300 N NEBRASKA AVE	SAN JUAN	28-C-03-J	4:22:53 PM	4:34:56 PM	4:42:06 PM	16:51:51
3/16/2019	12,183	1510 COCONUT PALM AVE	SAN JUAN	06-D-1-O	9:31:09 PM	9:35:17 PM	9:49:07 PM	22:01:56
3/17/2019	12,204	3411 GRANDORA	SAN JUAN	17-A-3	1:27:26 AM	1:35:27 AM	1:54:17 AM	2:11:04

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	trate	atdtime
3/17/2019	12,215	6909 S STEWART	SAN JUAN	31-D-3	3:40:15 AM	4:01:21 AM	4:18:26 AM	4:35:26
3/17/2019	12,225	900 W MESQUITE ST	SAN JUAN	04-B-3-A	6:10:14 AM	6:13:42 AM	6:33:09 AM	6:44:35
3/17/2019	12,242	300 N NEBRASKA AVE	SAN JUAN	19-A-1	10:23:09 AM	10:27:00 AM	10:42:32 AM	10:53:16
3/17/2019	12,245	218 E 11TH ST	SAN JUAN	31-D-3	11:18:44 AM	11:23:35 AM	11:38:30 AM	11:55:10
3/17/2019	12,283	1117 PAISANO AVE	SAN JUAN	01-A-1	4:19:04 PM	4:22:02 PM	4:38:27 PM	16:57:02
3/17/2019	12,305	913 W ATHOL AVE	SAN JUAN	32-B-2	6:56:12 PM	7:10:58 PM	7:32:33 PM	19:51:21
3/18/2019	12,348	1312 HAMPTON ST	SAN JUAN	25-B-6	1:04:48 AM	12:00:00 AM	12:00:00 AM	0:00:00
3/18/2019	12,355	2000 LOMA ALTA DR	SAN JUAN	04-B-3-A	1:53:46 AM	1:59:53 AM	12:00:00 AM	0:00:00
3/18/2019	12,361	508 MIGUEL HIDALGO ST	SAN JUAN	26-B-1	3:10:05 AM	12:00:00 AM	12:00:00 AM	0:00:00
3/18/2019	12,379	S STANDARD AVE & W 11TH ST	SAN JUAN	29-B-5-U	7:46:16 AM	7:52:54 AM	8:16:06 AM	8:32:21
3/18/2019	12,382	S STANDARD AVE & W 11TH ST	SAN JUAN	29-B-5-U	7:46:16 AM	7:52:54 AM	8:16:06 AM	8:32:23
3/18/2019	12,392	704 ALAMEDA ST	SAN JUAN	26-A-11	9:02:46 AM	9:08:12 AM	9:24:32 AM	9:40:11
3/18/2019	12,419	503 W CHAPARRAL ST	SAN JUAN	26-A-1	1:40:53 PM	1:48:46 PM	2:04:23 PM	14:17:15
3/18/2019	12,452	200 N NEBRASKA AVE	SAN JUAN	31-D-3	5:29:46 PM	12:00:00 AM	12:00:00 AM	0:00:00
3/18/2019	12,473	300 N NEBRASKA AVE	SAN JUAN	26-D-1	6:49:13 PM	6:53:36 PM	7:08:20 PM	19:25:26
3/18/2019	12,515	1710 SYLVIA CIR	SAN JUAN	26-A-5	12:04:48 AM	12:14:26 AM	12:38:31 AM	0:52:15
3/19/2019	12,517	912 N I RD.	SAN JUAN	23-C-7-I	12:21:46 AM	12:29:53 AM	12:55:01 AM	1:05:30
3/19/2019	12,519	1411 S KANSAS AVE	SAN JUAN	23-C-2-A	12:58:39 AM	1:01:31 AM	1:14:54 AM	1:26:59
3/19/2019	12,521	606 GARDENIA DR	SAN JUAN	28-C-04-J	2:03:46 AM	2:13:04 AM	2:26:41 AM	2:39:24
3/19/2019	12,529	1605 PIEDRAS NEGRAS	SAN JUAN	26-C-2	4:18:13 AM	4:29:30 AM	4:39:23 AM	4:54:13
3/19/2019	12,537	RAUL LONGORIA & CEASER CHAVEZ	SAN JUAN	29-B-5-U	8:15:49 AM	8:16:05 AM	12:00:00 AM	0:00:00
3/19/2019	12,539	600 CALLE DEL SOL	SAN JUAN	17-B-3	9:54:30 AM	10:02:20 AM	10:12:45 AM	10:24:43
3/19/2019	12,541	1301 ANTHONY	SAN JUAN	25-B-6	9:56:58 AM	10:02:54 AM	10:16:09 AM	10:32:41
3/19/2019	12,559	808 SHUFFORD ST	SAN JUAN	17-B-1	12:04:00 PM	12:11:15 PM	12:00:00 AM	0:00:00
3/19/2019	12,588	900 E BUSINESS HWY 83	SAN JUAN	09-E-1	2:37:53 PM	2:52:11 PM	2:57:43 PM	15:07:34
3/19/2019	12,593	E 1ST ST & N NEBRASKA AVE	SAN JUAN	29-B-5-U	3:19:03 PM	3:26:28 PM	3:44:43 PM	15:56:30
3/19/2019	12,602	824 N VETERANS	SAN JUAN	12-D-2	4:02:09 PM	4:12:10 PM	4:21:54 PM	16:42:58
3/19/2019	12,605	400 E BUSINESS 83	SAN JUAN	01-C-6	4:05:06 PM	4:21:28 PM	4:53:52 PM	16:53:58
3/19/2019	12,607	204 E LETICIA ST	SAN JUAN	26-A-5	4:35:07 PM	4:49:50 PM	5:05:01 PM	17:26:33
3/19/2019	12,638	312 SYLVIA CIR	SAN JUAN	19-C-4	6:51:03 PM	7:02:44 PM	7:23:08 PM	19:42:05
3/20/2019	12,735	300 N NEBRASKA AVE	SAN JUAN	26-A-9	8:14:07 AM	8:21:15 AM	8:36:09 AM	8:48:13
3/20/2019	12,743	607 JACOBO ST	SAN JUAN	17-B-1	9:06:00 AM	9:13:25 AM	9:37:51 AM	9:51:04
3/20/2019	12,761	1402 LILA ST	SAN JUAN	12-D-2	11:47:04 AM	11:53:16 AM	12:07:07 PM	12:22:58
3/20/2019	12,769	1618 N VETERANS	SAN JUAN	13-A-1	12:10:45 PM	12:23:16 PM	12:44:16 PM	13:00:42
3/20/2019	12,781	210 W 11TH ST	SAN JUAN	01-A-1	1:43:08 PM	1:52:57 PM	2:08:40 PM	14:27:20
3/20/2019	12,808	904 W EBONY	SAN JUAN	26-A-10	5:05:14 PM	5:12:23 PM	5:53:19 PM	17:53:26
3/21/2019	12,865	100 EBANO DR	SAN JUAN	06-D-1	1:34:25 AM	1:42:52 AM	1:58:04 AM	2:09:26
3/21/2019	12,882	ELDORA & CESAR CHAVES	SAN JUAN	29-B-5-U	6:48:27 AM	6:55:17 AM	12:00:00 AM	0:00:00
3/21/2019	12,888	ELDORA & CESAR CHAVES	SAN JUAN	29-B-5-U	6:48:27 AM	6:55:17 AM	12:00:00 AM	0:00:00
3/21/2019	12,889	ELDORA & CESAR CHAVES	SAN JUAN	29-B-5-U	6:48:27 AM	6:55:17 AM	12:00:00 AM	0:00:00
3/21/2019	12,943	204 E 9TH ST	SAN JUAN	26-C-1	2:05:14 PM	2:11:04 PM	2:23:35 PM	14:37:05
3/21/2019	12,948	1117 PAISANO AVE	SAN JUAN	01-C-6	2:41:20 PM	2:45:14 PM	2:58:55 PM	15:12:52
3/21/2019	12,959	E NOLANA LOOP & N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	3:48:16 PM	3:52:48 PM	12:00:00 AM	0:00:00
3/21/2019	12,965	1200 E FM 495	SAN JUAN	29-B-5-U	4:33:07 PM	4:38:49 PM	4:52:40 PM	17:17:44

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
3/21/2019	12,980	406 COZUMEL LN	SAN JUAN	01-A-1	6:15:51 PM	6:23:41 PM	6:36:06 PM	18:50:50
3/21/2019	13,010	125 E 4TH ST	SAN JUAN	04-B-3-A	9:11:20 PM	9:15:45 PM	9:32:43 PM	21:46:08
3/22/2019	13,053	501 N CEASER CHAVEZ	SAN JUAN	29-B-5-U	7:34:58 AM	7:44:22 AM	7:51:31 AM	8:05:17
3/22/2019	13,056	912 W 12TH ST	SAN JUAN	01-C-3	8:06:37 AM	8:13:58 AM	8:37:52 AM	9:04:16
3/22/2019	13,109	CEASER CHAVEZ & RIDGE RD	SAN JUAN	29-B-5-U	2:15:21 PM	2:24:08 PM	2:43:06 PM	15:01:21
3/22/2019	13,111	CEASER CHAVEZ & RIDGE RD	SAN JUAN	29-B-5-U	2:25:06 PM	2:40:57 PM	2:45:37 PM	15:05:55
3/22/2019	13,128	205 CALLE DEL JARDIN	SAN JUAN	01-D-1	4:05:45 PM	4:09:24 PM	4:27:52 PM	16:45:41
3/22/2019	13,139	RAUL LONGORIA ST & W ELDORA RD	SAN JUAN	29-B-5-U	4:52:24 PM	4:55:36 PM	5:04:19 PM	17:22:25
3/22/2019	13,144	3900 N RAUL LONGORIA RD	SAN JUAN	31-C-2	5:14:36 PM	5:37:33 PM	5:55:07 PM	18:14:25
3/22/2019	13,153	495 & I RD	SAN JUAN	28-A-3	5:50:53 PM	5:51:17 PM	6:20:20 PM	18:34:34
3/22/2019	13,199	3411 GRANDORA	SAN JUAN	01-C-6	10:14:00 PM	10:20:54 PM	10:31:43 PM	22:46:01
3/23/2019	13,228	120 W 3RD ST	SAN JUAN	06-D-2	5:42:41 AM	5:49:19 AM	6:06:52 AM	6:16:05
3/23/2019	13,236	1708 CALLE DE AMISTAD	SAN JUAN	09-E-1	8:56:25 AM	9:00:34 AM	9:21:09 AM	9:30:23
3/23/2019	13,237	300 N NEBRASKA AVE	SAN JUAN	26-A-9	9:05:29 AM	9:05:49 AM	9:22:46 AM	9:37:34
3/23/2019	13,238	306 E SALAZAR ST	SAN JUAN	26-O-11	9:11:29 AM	9:15:57 AM	9:31:27 AM	9:42:07
3/23/2019	13,242	1333 MAYFAIR ST	SAN JUAN	26-A-2	10:11:14 AM	10:16:52 AM	10:32:56 AM	10:45:04
3/23/2019	13,254	310 W ELDORA RD	SAN JUAN	01-A-1	12:20:26 PM	12:00:00 AM	12:00:00 AM	0:00:00
3/23/2019	13,258	RIDGE & CEASER CHAVEZ	SAN JUAN	29-B-5-U	12:37:47 PM	12:43:54 PM	12:00:00 AM	0:00:00
3/23/2019	13,276	1104 EL CAMPO DR	SAN JUAN	12-D-2	1:50:25 PM	1:56:09 PM	2:05:49 PM	14:18:08
3/23/2019	13,314	300 N NEBRASKA AVE	SAN JUAN	06-D-2	5:31:03 PM	5:35:15 PM	5:57:14 PM	18:07:19
3/23/2019	13,316	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	12-A-3	5:34:57 PM	5:41:48 PM	5:50:14 PM	18:02:53
3/23/2019	13,334	1104 EL CAMPO DR	SAN JUAN	12-C-4	7:46:29 PM	7:52:49 PM	8:15:44 PM	20:26:53
3/23/2019	13,347	IOWA & BUSINESS 83	SAN JUAN	29-B-5-U	9:04:42 PM	9:12:44 PM	9:26:23 PM	21:35:07
3/24/2019	13,384	815 S KANSAS AVE	SAN JUAN	06-C-1	2:22:52 AM	2:31:11 AM	2:43:44 AM	2:55:52
3/24/2019	13,407	2400 JESSICA DR	SAN JUAN	12-D-2-E	8:27:43 AM	8:32:11 AM	8:57:28 AM	9:12:31
3/24/2019	13,414	1402 LILA ST	SAN JUAN	28-C-05-H	10:32:32 AM	10:36:56 AM	10:51:18 AM	10:59:59
3/24/2019	13,416	1333 MAYFAIR ST	SAN JUAN	09-E-1	10:54:42 AM	10:58:54 AM	11:15:21 AM	11:29:10
3/24/2019	13,418	805 W CITRUS AVE	SAN JUAN	26-A-5	11:13:43 AM	11:22:28 AM	11:53:48 AM	12:04:16
3/24/2019	13,438	234 ALTA ST	SAN JUAN	13-C-3	2:22:09 PM	2:26:42 PM	2:43:46 PM	14:55:43
3/24/2019	13,447	2019 LOMA BONITA	SAN JUAN	26-B-1	3:02:01 PM	3:12:19 PM	3:20:26 PM	15:35:43
3/24/2019	13,497	416 SAN MARCOS	SAN JUAN	26-D-1	9:33:39 PM	9:43:14 PM	10:12:17 PM	22:26:40
3/24/2019	13,512	2908 S STEWART	SAN JUAN	23-C-7	11:56:50 PM	12:07:11 AM	12:34:51 AM	0:48:34
3/25/2019	13,513	216 W RAILROAD ST	SAN JUAN	06-D-2-O	12:24:36 AM	12:30:32 AM	12:46:07 AM	0:57:06
3/25/2019	13,560	806 SAN ANGEL	SAN JUAN	26-C-1	9:10:49 AM	9:16:30 AM	9:31:54 AM	9:46:56
3/25/2019	13,589	1801 ROBERT DR	SAN JUAN	26-A-8	2:17:25 PM	2:22:38 PM	2:34:10 PM	14:47:28
3/25/2019	13,595	CEASER HAVAZ & RIDGE	SAN JUAN	29-B-5-U	3:21:04 PM	3:29:44 PM	3:43:53 PM	15:59:27
3/25/2019	13,610	106 CARDINAL ST	SAN JUAN	17-B-1	4:57:38 PM	5:13:14 PM	5:13:17 PM	17:31:07
3/25/2019	13,618	801 W 1ST ST	SAN JUAN	06-C-1	5:45:01 PM	5:50:20 PM	6:07:02 PM	18:16:43
3/25/2019	13,628	713 ELALIAH	SAN JUAN	23-C-3-1	6:29:28 PM	6:39:58 PM	6:46:20 PM	19:00:33
3/25/2019	13,657	824 N I RD	SAN JUAN	23-C-7	8:40:40 PM	8:44:29 PM	8:55:23 PM	21:12:23
3/25/2019	13,660	3411 GRANDORA DR	SAN JUAN	26-C-2	9:04:44 PM	9:11:26 PM	12:00:00 AM	0:00:00
3/25/2019	13,671	2503 LUCKY DR	SAN JUAN	21-B-1	10:38:59 PM	10:43:50 PM	10:55:45 PM	23:05:02
3/26/2019	13,703	2703 GARDENIA	SAN JUAN	13-C-2	5:36:28 AM	5:44:50 AM	6:12:45 AM	6:31:00
3/26/2019	13,722	1011 CIAPRIANA	SAN JUAN	31-D-3	10:57:45 AM	11:02:30 AM	11:10:46 AM	11:25:51

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
3/26/2019	13,725	236 SANDRA ST	SAN JUAN	17-B-1	11:20:55 AM	11:26:22 AM	11:40:24 AM	11:53:25
3/26/2019	13,749	1603 PULLIN AVE	SAN JUAN	12-B-1	2:21:01 PM	2:25:33 PM	2:38:57 PM	14:54:43
3/26/2019	13,762	600 E SIOUX RD	SAN JUAN	29-B-5-U	3:26:29 PM	3:35:58 PM	3:53:19 PM	16:11:17
3/26/2019	13,766	405 CITRUS CIR	SAN JUAN	06-C-1	4:00:26 PM	4:08:08 PM	4:27:01 PM	16:55:33
3/26/2019	13,779	RAUL LONGORIA ST & GONZALEZ DR	SAN JUAN	29-B-1-V	5:11:10 PM	5:13:40 PM	5:34:49 PM	17:44:30
3/26/2019	13,782	RAUL LONGORIA ST & GONZALEZ DR	SAN JUAN	29-B-1-V	5:11:10 PM	5:13:40 PM	5:34:49 PM	17:44:32
3/26/2019	13,783	RAUL LONGORIA ST & GONZALEZ DR	SAN JUAN	29-B-1-V	5:11:10 PM	5:13:40 PM	5:34:49 PM	17:44:33
3/26/2019	13,784	RAUL LONGORIA ST & GONZALEZ DR	SAN JUAN	29-B-1-V	5:11:10 PM	5:13:40 PM	5:34:49 PM	17:44:36
3/26/2019	13,801	334 E 1ST ST	SAN JUAN	04-B-3-A	6:57:06 PM	7:03:15 PM	12:00:00 AM	0:00:00
3/26/2019	13,811	800 W MESQUITE ST	SAN JUAN	17-B-3	7:53:36 PM	8:00:38 PM	8:10:21 PM	20:23:43
3/27/2019	13,873	400 N VIRGEN DE SAN JUAN BLVD	SAN JUAN	10-D-4	8:57:29 AM	9:00:55 AM	9:17:04 AM	9:26:58
3/27/2019	13,877	204 W 9TH ST	SAN JUAN	10-D-2	9:34:51 AM	9:50:52 AM	9:59:55 AM	10:12:01
3/27/2019	13,878	1306 W TEXAS AVE	SAN JUAN	17-B-1	9:41:59 AM	9:49:04 AM	10:19:00 AM	10:41:41
3/27/2019	13,888	1312 ANDREWS ST	SAN JUAN	26-A-2	10:59:16 AM	11:09:02 AM	11:19:05 AM	11:27:10
3/27/2019	13,904	300 N NEBRASKA AVE	SAN JUAN	26-A-10	1:12:52 PM	1:18:28 PM	1:36:45 PM	13:47:36
3/27/2019	13,918	310 W 11TH ST	SAN JUAN	10-D-4	2:48:24 PM	2:54:26 PM	3:15:25 PM	15:32:40
3/27/2019	13,919	200 W EXPRESSWAY 83	SAN JUAN	24-D-2	3:02:51 PM	3:09:45 PM	3:30:36 PM	15:39:25
3/27/2019	13,928	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	4:12:49 PM	4:19:07 PM	4:35:30 PM	16:42:37
3/27/2019	13,931	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	4:21:25 PM	4:23:35 PM	4:35:08 PM	16:45:56
3/27/2019	13,935	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	4:21:25 PM	4:23:35 PM	4:35:08 PM	16:45:58
3/27/2019	13,939	2301 N RAUL LONGORIA	SAN JUAN	26-B-1	5:12:43 PM	5:17:47 PM	5:30:36 PM	17:48:04
3/27/2019	13,941	1617 MARY ANN ST	SAN JUAN	06-D-2	5:16:59 PM	5:26:14 PM	12:00:00 AM	0:00:00
3/27/2019	13,969	722 S STANDARD AVE	SAN JUAN	09-E-1	8:25:20 PM	8:33:17 PM	8:47:06 PM	21:03:24
3/27/2019	13,970	722 S STANDARD AVE	SAN JUAN	09-E-1	8:28:47 PM	8:36:47 PM	12:00:00 AM	0:00:00
3/27/2019	13,983	1617 N MARY ANN ST	SAN JUAN	06-D-2-A	9:35:24 PM	9:41:09 PM	9:52:13 PM	22:01:08
3/27/2019	13,989	301 RIDGE RD	SAN JUAN	30-A-2	10:15:09 PM	12:00:00 AM	12:00:00 AM	0:00:00
3/28/2019	14,005	211 E CHAPARRAL ST	SAN JUAN	06-D-4	12:33:11 AM	12:39:47 AM	12:53:41 AM	1:06:33
3/28/2019	14,008	111 SYLVIA CIR	SAN JUAN	30-D-3	12:58:52 AM	1:05:01 AM	1:21:34 AM	1:31:22
3/28/2019	14,013	916 W 9TH CIR	SAN JUAN	26-A-2	2:06:41 AM	2:18:24 AM	2:34:42 AM	2:46:08
3/28/2019	14,015	415 ACAPULCO LN	SAN JUAN	26-C-2	3:22:25 AM	3:31:56 AM	4:06:07 AM	4:17:59
3/28/2019	14,017	803 ALAMEDA ST	SAN JUAN	06-D-2	3:49:50 AM	3:59:04 AM	4:12:50 AM	4:20:31
3/28/2019	14,022	915 SAN IGNACIO	SAN JUAN	26-A-9	6:11:42 AM	6:22:28 AM	6:30:25 AM	6:46:37
3/28/2019	14,029	810 EL GATO RD	SAN JUAN	10-A-1	8:02:45 AM	8:14:04 AM	8:21:28 AM	8:43:45
3/28/2019	14,030	SANTA FE ST & RAUL LONGORIA ST	SAN JUAN	29-B-5-U	8:06:04 AM	8:08:53 AM	8:24:39 AM	8:38:04
3/28/2019	14,031	SANTA FE ST & RAUL LONGORIA ST	SAN JUAN	29-B-5-U	8:11:49 AM	8:16:22 AM	8:26:58 AM	8:37:05
3/28/2019	14,033	SANTA FE ST & RAUL LONGORIA ST	SAN JUAN	29-B-5-U	8:11:49 AM	8:16:22 AM	8:26:58 AM	8:37:06
3/28/2019	14,034	SANTA FE ST & RAUL LONGORIA ST	SAN JUAN	29-B-5-U	8:11:49 AM	8:16:22 AM	8:26:58 AM	8:37:08
3/28/2019	14,103	334 E 1ST ST	SAN JUAN	04-B-3-A	4:42:50 PM	4:57:38 PM	5:08:10 PM	17:16:59
3/28/2019	14,137	405 CITRUS CIRCLE	SAN JUAN	26-D-1	7:23:37 PM	7:37:18 PM	7:52:25 PM	20:06:30
3/28/2019	14,148	1110 MORNING SET	SAN JUAN	01-A-1	8:08:22 PM	8:16:41 PM	8:34:24 PM	20:51:13
3/28/2019	14,150	310 W ELDORA RD	SAN JUAN	26-A-10	8:28:27 PM	8:36:21 PM	8:45:27 PM	20:58:40
3/28/2019	14,166	900 SUNSET ST	SAN JUAN	23-C-7	9:43:34 PM	9:56:14 PM	9:59:26 PM	22:09:16
3/29/2019	14,204	1317 COCONUT PALM AVE	SAN JUAN	05-A-1	5:13:31 AM	5:20:47 AM	5:31:25 AM	5:43:37
3/29/2019	14,208	910 ATHOL ST	SAN JUAN	26-A-11	6:04:27 AM	6:14:15 AM	6:49:36 AM	6:59:37

[illegible]

Community Events

Mar-19



Date

Address

Event

None

FUEL LOG

March 2019

DATE	TIME	UNIT/DIESEL CONTAINER	GALLONS	OFFICER IN CHARGE
3/1/2019	3:00 p.m.	Engine-1	20	Z. Beaz
3/3/2019	6:24 p.m.	Ladder-1	17.3	C. Marquez
3/4/2019	10:31 a.m.	Rescue-1	8	A. Foster
3/5/2019	9:36 a.m.	Ladder-1	14.3	D. Garza
3/5/2019	1:29 p.m.	Engine-1	19	J. Martinez
3/6/2019	3:43 p.m.	Ladder-1	17	J. Mata
3/8/2019	8:58 a.m.	Engine-2	19	A. Garza
3/8/2019	1:47 p.m.	Ladder-1	23	C. Marquez
3/9/2019	9:10 a.m.	Rescue-1	12.2	A. Foster
3/10/2019	8:37 a.m.	Ladder-1	16	A.M Garza
3/10/2019	8:54 p.m.	Engine-2	20	R. Lopez
3/12/2019	12:25 p.m.	Engine-2	13	J. Martinez
3/12/2019	2:48 p.m.	Ladder-1	14	J. Martinez
3/14/2019	8:39 a.m.	Ladder-1	20	Z. Beaz
3/14/2019	11:58 a.m.	Engine-2	16.2	J. Martinez
3/15/2019	12:23 p.m.	Brush-1	11	R. Lopez
3/16/2019	12:42 p.m.	Engine-2	16	J. Martinez
3/17/2019	11:31 a.m.	Ladder-1	18.2	C. Marquez
3/18/2019	8:06 a.m.	Brush-2	18.9	C. Marquez
3/18/2019	10:45 p.m.	Ladder-1	13	Z. Beaz
3/19/2019	12:00 p.m.	Engine-2	26	A. Pedraza
3/19/2019	12:17 p.m.	Ladder-1	5.7	C. Marquez
3/21/2019	9:47 a.m.	Ladder-1	17.2	A. Garza
3/21/2019	12:28 p.m.	Engine-2	14.4	J. Martinez
3/23/2019	9:08 a.m.	Ladder-1	16	D. Garza
3/24/2019	6:54 p.m.	Engine-2	19	J. Mata
3/25/2019	1:06 p.m.	Ladder-1	9.8	Z. Beaz
3/25/2019	3:50 p.m.	Engine-2	15	J. Mata
3/26/2019	8:51 a.m.	Engine-1	20	Z. Beaz
3/26/2019	12:00 p.m.	Engine-2	4	A. Garza
3/28/2019	11:50 a.m.	Engine-2	17.6	A. Garza
3/28/2019	12:08 p.m.	Ladder-1	15.8	C. Marquez
3/31/2019	7:26 a.m.	Engine-2	22	J. Martinez

Total Gallons of Diesel - 528.6

FUEL LOG

March 2019

DATE	TIME	UNIT/GAS CONTAINER	GALLONS	OFFICER IN CHARGE
3/1/2019	11:10 a.m.	1201	25	Chief T. Garza
3/4/2019	1:30 p.m.	Unit 2	18	O. Escamilla
3/7/2019	1:00 p.m.	1201	21	Chief T. Garza
3/8/2019	2:00 p.m.	Unit 2	18	J. Mata
3/9/2019	8:00 a.m.	container	2.8	C. Alaniz
3/13/2019	12:23 p.m.	Unit 2	11.4	O. Escamilla
3/13/2019	5:55 p.m.	1200	24	Z. Beaz
3/14/2019	6:45 p.m.	1201	14.3	Chief T. Garza
3/17/2019	2:00 p.m.	Unit 2	12	C. Alaniz
3/18/2019	12:30 p.m.	1201	21.9	Chief T. Garza
3/20/2019	1:39 p.m.	Unit 2	12.3	C. Alaniz
3/21/2019	11:33 a.m.	1201	21.4	Chief T. Garza
3/25/2019	3:50 p.m.	Unit 2	16	C. Alaniz
3/28/2019	6:00 a.m.	1200	25	Z. Beaz

Total Gallons of Gasoline 243.1

Fire Inspections March 2019

	Date	Name of Business	Address	Contact	Phone #	New/ Annual	Inspector	App/Deny
1	3/1/19	PSJA High School	805 Ridge	PSJA		Hydro	R. Lopez	Approved
2	3/1/19	Joselevy's Event Center	1101 E FM 495	Yesenia Bernal	956-515-4219	Annual	R. Lopez	Approved
3	3/1/19	San Juan Nursing Home	300 S Nebraska		956-402-8427	Annual	R. Lopez	Approved
4	3/1/19	Gordias Dana Tortas	105 S Cesar Chavez	Leticia	956-961-4211	Annual	R. Lopez	Approved
5	3/10/19	SBNCA Spa	2003 N Veterans	Mercedes Garza	956-884-9400	Annual	R. Lopez	Approved
6	3/10/19	Rebecca's Taco	309 S Nebraska	Donato Salazar	956-475-3657	Annual	R. Lopez	Approved
7	3/10/19	Texas Fire Guard	200 E Expressway		956-973-0500	Hydro	R. Lopez	Approved
8	3/11/19	Fazil	108 E 495	Jorge J. Laytan Jr.	956-279-5850	Annual	R. Lopez	Approved
9	3/11/19	Juniors Supermarket	108 E 495	Albert	956-787-1452	Annual	R. Lopez	Denied
10	3/11/19	El Gran Gallo Restaurant	302 E Bus 83	Maria Dolores Martinez	956-874-8562	Annual	R. Lopez	Approved
11	3/11/19	Taco Kissi	5004 N Raul Longoria	Oscar Kissi	956-451-7755	Annual	R. Lopez	Approved
12	3/15/19	New Generation Barber Shop	302 E Bus 83	George	956-784-4825	Annual	R. Lopez	Approved
13	3/15/19	Paris Baker	111 FM 495	Abel Elias	956-400-2651	Annual	R. Lopez	Denied
14	3/15/19	Mariscos La Acosta	495 & Raul Longoria	Herman	956-884-9642	Annual	R. Lopez	Denied
15	3/15/19	The Learning Express	617 S Veterans Blvd	Leticia Salazar	956-540-3065	Annual	R. Lopez	Approved
16	3/22/19	Ruben Meat Market	4309 N Raul Longoria	Ruben	956-702-8390	Annual	R. Lopez	Denied
17	3/22/19	Coral's Beauty Salon	611 S Nebraska	Maria Coral	956-309-2882	Annual	R. Lopez	Denied
18	3/29/19	Triple A Car Wash	110 E Business 83	Mario Moreno	956-460-6051	New	R. Lopez	Denied
19	3/29/19	Wingstop	826 W Business 83 Ste A	John Ortiz	956-310-1425	Annual	R. Lopez	Denied
20	3/29/19	El Pato	1626 N Raul Longoria	Alexandria Morales	956-687-5227	Annual	R. Lopez	Denied
21								
22								
23								
24								
25								
26								



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Leonardo “Lenny” Sanchez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: David Salinas, Director of Utilities
DATE: 4/16/2019
SUBJECT: Department of Utilities Monthly Report.

Texas Drought Outlook

1. 10% of Texas is now in a drought
2. Abnormally Dry
3. Stage II is still in full effect

System Outlook

1. Water Connections – 6597
2. Sewer Connections - 9597

Water Treatment Facility

Combined Gallons Treated: 60,117,000

Combined Gallons Produced: 70,923,000

WTF No 1

- 3,902,000 gals Water Plant 1
- 126,000 gals daily average
- 1,400,000 gals daily maximum
- 0 gals daily minimum
- 2,861,000 gals RAW
- 0 gals Well

WTF No 2

- 56,215,000 gals

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- 1,813,000 gals daily average
- 3,561,000 gals daily maximum
- 3,561,000 gals daily minimum
- 68,062,000 gals RAW

Irrigation Water

- WTP No 1 – 12,845,000
- WTP No 2 – 74,370,061

WTP 3.5 MGD Expansions and Rehab 99.9%

- Met with Guarantee to discuss Project Closeout.
- Punch list items still pending.
- Revised Monitoring Report Submitted to TCEQ
- NAP and Bac-T collected all within Parameters\
- South Elevated Storage Tank Paint Complete

Water Distribution

Water Breaks & Leaks

- Leaks - 5
- Breaks - 9
- Taps - 5

Water Loss

- Reported - 3,900 gals
- Unreported - 231,900 gals

Hydrants

- Flushed - 25
- Replaced - 0
- Repaired - 0
- **Stage II Water Conservation** still in effect.

Valves

- Worked - 11

Utility Billing Work Orders – 4

- We continue our hydrant and valve maintenance.
- Assisted WWTP with water leak

- Assisted with Fiber Optic to Plant 1
- Staff continues to train for Texas Water

Wastewater Treatment Facility

1. Treated - 57,313,000 gals
2. Wetland – 3,716,000 gals
3. 540 cubic yards of sludge hauled to landfill
4. TCEQ conducted Compliance Investigation several areas cited
5. Submitted compliance data to TCEQ Harlingen
6. Waiting on letter from TCEQ for Investigation findings
7. Installed new Wetland Water Meter
8. BFP design at 30%

Wastewater Collections

Work orders - 92

- Sewer Main Repaired - 0
- Sewer Backups Reported - 21
- Sewer Backups Cleared - 13
- Manholes Ring and Covers - 0
- Manhole Repaired/replaced - 0
- New Manholes installed - 0
- Lift Station - 0
- Unauthorized Discharges – 0

Administration

Financials

- Administration – 63.02%
- Water Treatment – 66.83%
- Distribution: – 58.60%
- Sewer Collection – 58.53%
- Wastewater Treatment – 59.89%

Projects

- WTP Expansion & Rehab – 99% Pending Final Completion (CHC)
- First Time Sewer – 100%
- East San Juan Water Improvements 100% Pending Substantial Completion (PCE)

- WTP Rehab – 10% Complete

Training

- Water Treatment – 0
- Distribution – 0
- Sewer Collection – 0
- Wastewater Treatment – 0

Certification

- Water Treatment - 1 Pending
- Distribution - 2 Pending
- Sewer Collection - 3 Pending
- Wastewater Treatment - 3 Pending
- Renewals - 0

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 23, 2019

Conduct a Second Public Hearing for the Voluntary Annexation of the Proposed Hacienda San Fernando Subdivision being out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas located approximately a 1,000 feet of Nebraska Avenue along the South side of Moore Road.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on April 9, 2019, the City Commission accepted the voluntary annexation petition and conducted the First Public Hearing for the Proposed Hacienda San Fernando Subdivision.

Previously, staff provided the following background:

The Planning Department is processing a residential subdivision located along the South side of Moore Road, in between Nebraska and Stewart Roads. The proposed subdivision is just outside the city limits within the City of San Juan Extraterritorial Jurisdiction (ETJ). It is the City's policy to annex subdivisions processed and approved within the city's ETJ. On March 12, 2019 the City Commission approved a Resolution 2019-06 accepting petition for voluntary annexation and setting dates and times for public hearings.

The property owner of the subject property has submitted a petition of a voluntary annexation to the City of San Juan. Upon annexation, recording of the subdivision plat, building permits and inspections will be processed by City for proposed residences. Annexation of this property is being undertaken in accordance with the provisions of the Texas Local Government Code, Chapter 43, Municipal Annexation, Section 43.028 and the City Charter.

RECOMMENDATION:

Conduct a Second Public Hearing for the Voluntary Annexation of the proposed Hacienda San Fernando Subdivision.

PREPARED BY:

Roberto Escobar,

APPROVED BY:

Benjamin Arjona, City

Planning Director

Manager





Planning & Zoning Department

VOLUNTARY ANNEXATION SCHEDULE

Subject Property	Hacienda San Fernando Subdivision
	Being 18.45 acre tract of land, being out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas, as Requested by Hector Guerra.
Wednesday, March 6, 2019	Planning Department distributes location map, annexation map and subdivision plat to other city departments for their review and comments.
Wednesday, March 6, 2019	Negotiate written service agreement with property owner and City.
Tuesday, March 12, 2019	City Commission accepts the petition for Voluntary Annexation, setting dates and times for public hearings by a Resolution.
Wednesday, March 27, 2019	First Public Hearing Notice is published in local newspaper. Send Written Notice by Certified Letter to school district, public entity, and appraisal district, etc.
Tuesday, April 9, 2019	City Commission holds public hearing on and accepts petition for Voluntary Annexation.
Wednesday, April 10, 2019	Notice of 2 nd Public Hearing is published in the local newspaper.
Tuesday, April 23, 2019	City Commission holds 2 nd public hearing on Voluntary Annexation.
Tuesday, May 14, 2019	First Reading: City Commission Approves Voluntary Annexation Ordinance.
Tuesday, May 28, 2019	2 nd Reading: City Commission Approves Voluntary Annexation Ordinance.

EMPIRE INVESTORS, LLC and REAL SOLUTIONS, LP
824 Del Oro Lane
Pharr, Texas 78577
956-638-5580 * 956-787-6857 Fax
Hguerrasr12@yahoo.com

February 21, 2019

City of San Juan
Planning Department
709 S. Nebraska Ave.
San Juan, Texas 78589
(956) 223-2220
(956) 787-5978 Fax

To the Mayor and Board of Commissioners, City of San:

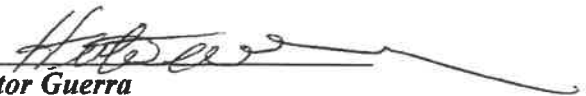
The undersigned inhabitant and qualified voter of the following described property which adjoins the city limits petitions the Board of Commissioners of the City of San Juan to Annex the following tract of land:

"SEE EXHIBIT A"


Hector Guerra
Its: Member

State of Texas
County of Hidalgo

Before me, on the undersigned authority, on this day personally appeared Hector Guerra, member of Empire Investors, LLC being duly sworn; deposed and said that he/she is an inhabitant of the property described herein and is a qualified voter.


Hector Guerra
Its: Member

Sworn to and subscribed before me on this 21st, day of February, 2019.



Rosalinda Guajardo

NOTARY PUBLIC, STATE OF TEXAS

Notary's printed name: Rosalinda Guajardo

My commission expires: 09-19-2022

RESOLUTION NO. 19 - 07

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, ACCEPTING PETITION FOR VOLUNTARY ANNEXATION; SETTING THE DATES AND TIMES FOR PUBLIC HEARINGS REGARDING THE PROPOSED ANNEXATION OF THE BELOW MENTIONED PROPERTIES; AND DIRECTING THE PLANNING DEPARTMENT TO PREPARE A PLAN OF SERVICES FOR SAID ANNEXATION.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

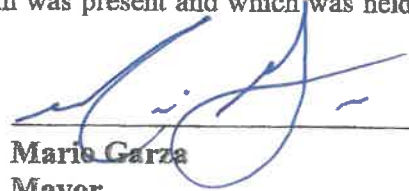
Section 1. The City of San Juan has received a petition from the following property owners for voluntary annexation of properties described in Exhibit "A". The City Commission of the City of San Juan hereby declares its intention to institute proceedings to annex to the City the territory generally described in Exhibit "A" and being out of the and made a part hereof by the passage of an ordinance of annexation extending the general corporate limits of the City of San Juan for all purposes to include such territory. A map of such proposed annexation is attached hereto as Exhibit "A" and made a part hereof for all purposes.

Section 2. The City Commission of the City of San Juan hereby calls two (2) public hearings at which time all interested persons shall have the right and opportunity to appear and be heard upon such proposal to annex the territories described above. The first public hearing shall be held at the San Juan Memorial Library located at 1010 S. Standard Avenue, San Juan, Texas 78589 at 6:00 p.m. on April 9, 2019. The second public hearing shall be held at the San Juan Memorial Library located at 1010 S. Standard Avenue, San Juan, Texas 78589 at 6:00 p.m. on April 23, 2019. The annexation proceeding, of which notice of intention to annex is given by this Resolution, shall be instituted not less than eleven (11) days nor more than twenty (20) days subsequent to such public hearings.

Section 3. The City Secretary of the City of San Juan is hereby directed to cause notices of such public hearings to be given by publication in a newspaper having general circulation within the City of San Juan and within the territory proposed to be annexed, the publication of notice of each public hearing to be made at least once in such newspaper not less than eleven (11) days nor more than twenty (20) days prior to the day of that public hearing.

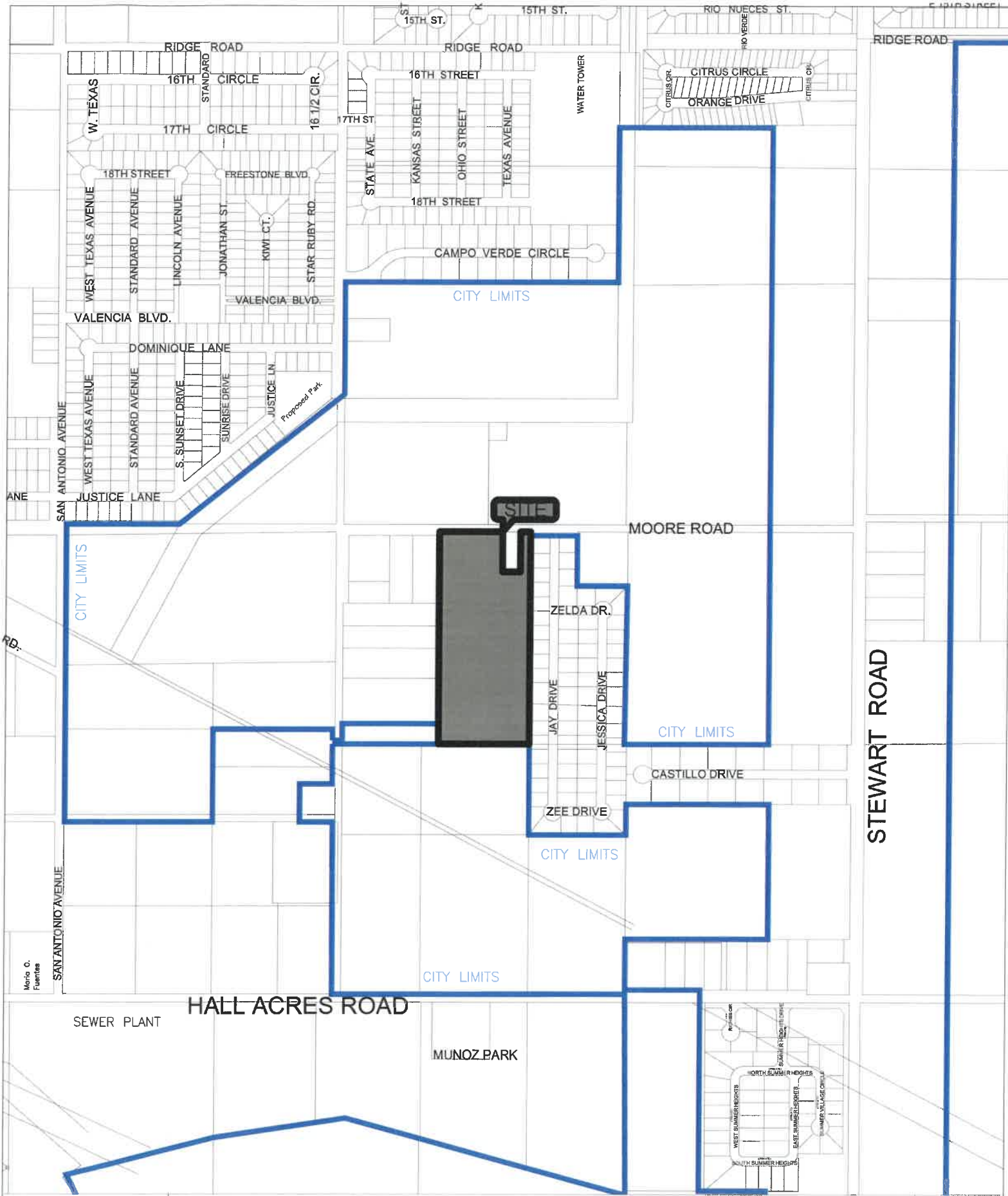
Section 4. The Planning Department is hereby directed to cause to be prepared a service plan that provides for the extension of municipal services to the territories that are proposed to be annexed. The proposed service plan shall be made available for public inspection and shall be explained to the inhabitants of the territory at the public hearings called herein. Such service plan shall be prepared in accordance with the provisions of Chapter 43 of the Texas Local Government Code.

CONSIDERED, PASSED AND APPROVED on this 12th day of March, 2019, at a meeting of the City Commission of the City of San Juan, at which a quorum was present and which was held in accordance with Chapter 551, Texas Government Code.


Mario Garza
Mayor

Attest:

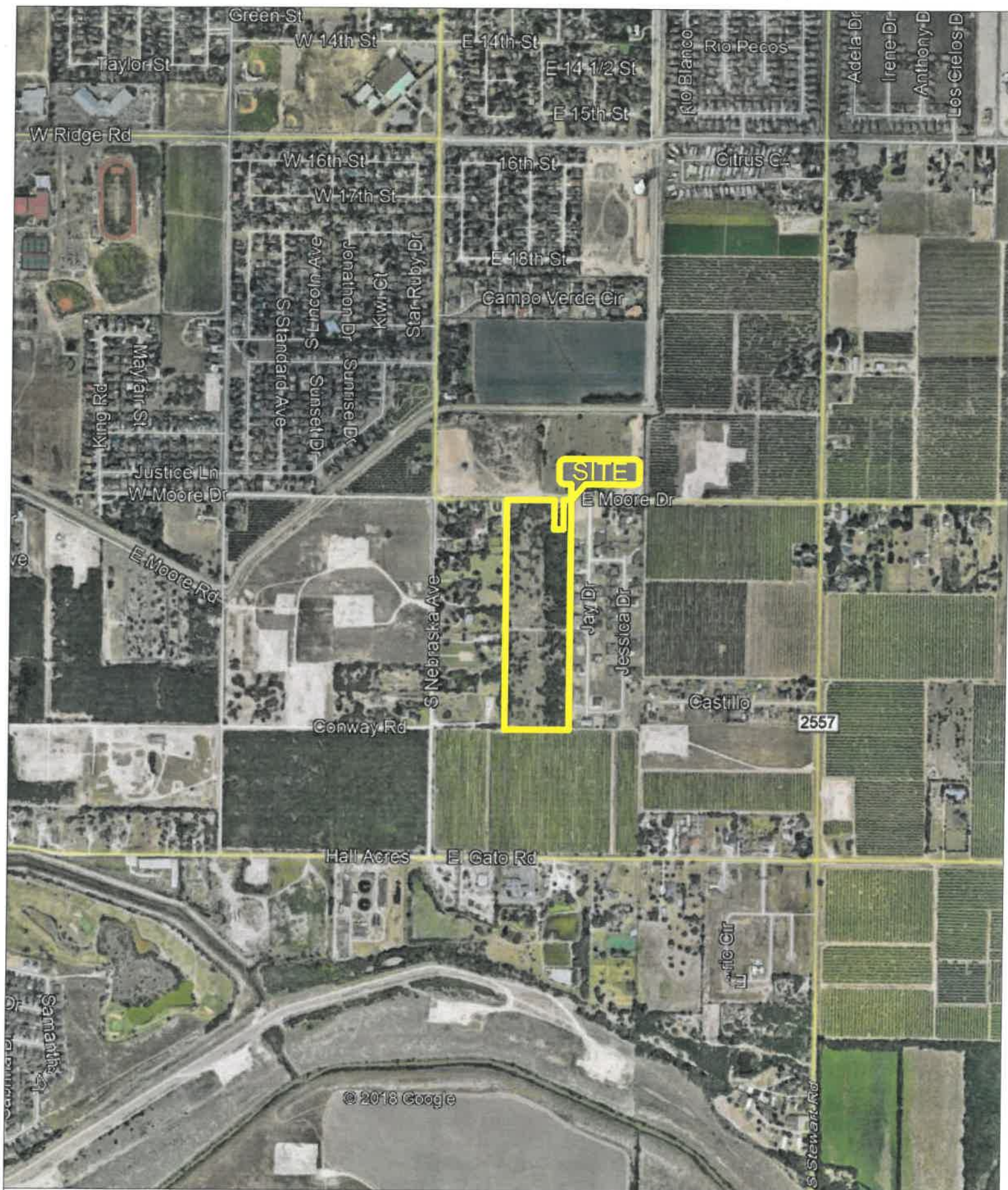

Diana Cavazos
City Secretary



Legend

- CITY LIMITS
- Proposed area

Conduct a Public Hearing and Consider Accepting Petition for the Voluntary Annexation of the Proposed Hacienda San Fernando Subdivision being out of Lot 7, Block 9 and Lot 5, Block 13, John Clossner Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas located approximately a 1,000 feet of Nebraska Avenue along the South side of Moore Road.



Legend

- CITY LIMITS
- Proposed area

Conduct a Public Hearing and Consider Accepting Petition for the Voluntary Annexation of the Proposed Hacienda San Fernando Subdivision being out of Lot 7, Block 9 and Lot 5, Block 13, John Closser Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas located approximately a 1,000 feet of Nebraska Avenue along the South side of Moore Road.



LEGAL NOTICE

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS, THAT:
The City of San Juan, Texas will conduct a public hearing on **Tuesday, April 9, 2019 at 6:00 p.m.** at the San Juan Memorial Library located at 1010 S. Standard Avenue, regarding the following annexation petition:

DESCRIPTION OF ACRES OF LAND

Consider petition for the voluntary annexation of the proposed Hacienda San Fernando Subdivision being 18.45 acre tract of land, being out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas, located approximately a 1,000 feet of Nebraska Avenue along the South side of Moore Road.

The public is invited to attend the public hearing and express support or opposition of this annexation request.

WITNESS MY HAND AND SEAL, this 25th day of March, 2019.

Robert Escobar
Planning Director

(Published in the Advance News Journal on March 27, 2019)

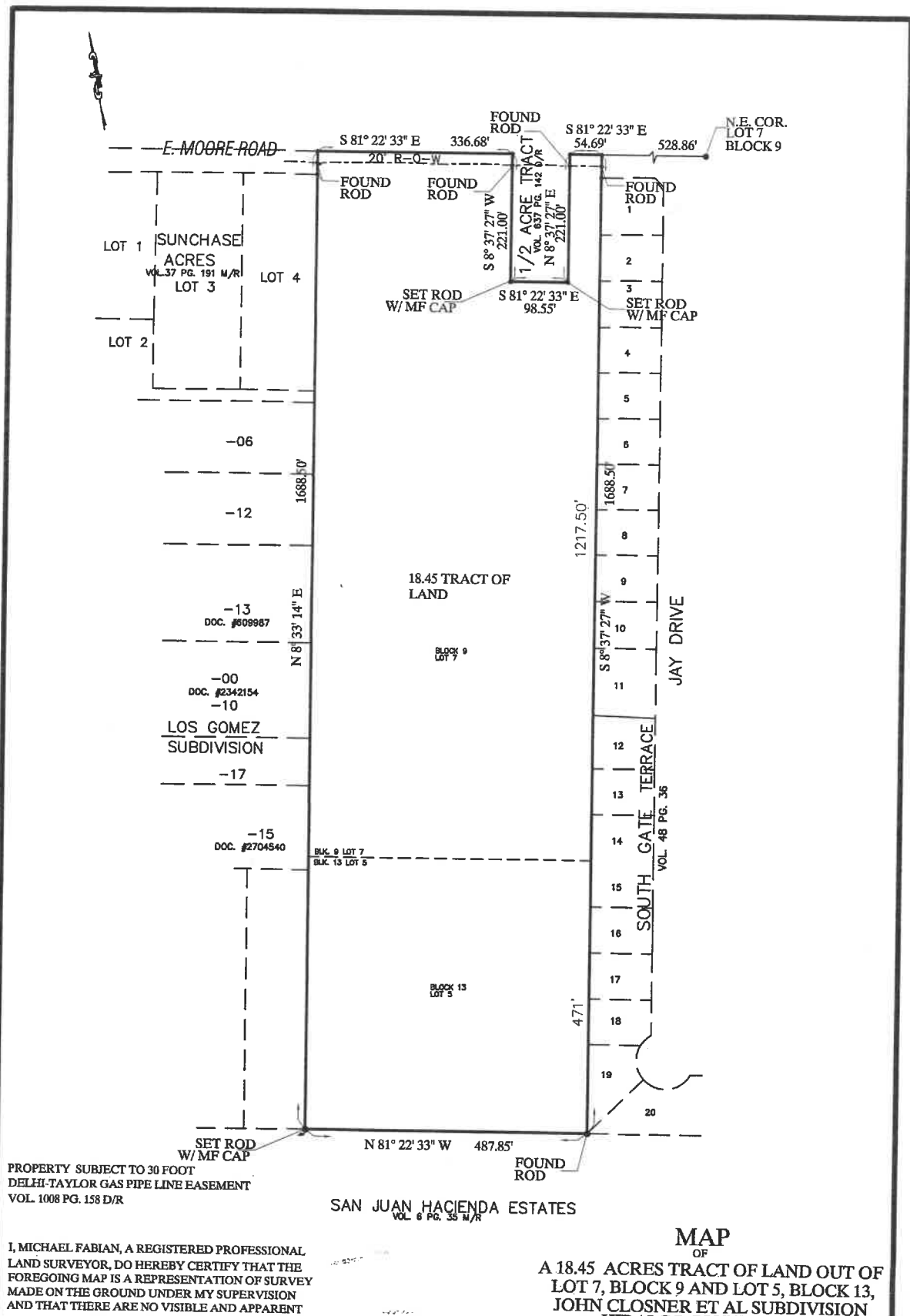


EXHIBIT "A"

An 18.5 acre tract of land out of Lots 7, Block 9 and Lot 5, Block 13, JOHN CLOSNER SUBDIVISION, Hidalgo County, Texas, according to map thereof recorded in Volume 0, Page 4, Map Records of Hidalgo County, Texas; said tract of land being more particularly described by metes and bounds as follows:

BEGINNING at a point in the North line of Lot 7, Block 9, North 81 degrees 31 minutes West, 528.36 feet from the Northeast corner of said Lot for the Northeast corner of this description:

THENCE, South 8 degrees 29 minutes West and parallel to the East line of Lot 7, at 20.0 feet pass an iron pipe set in the South line of a county road, at 1217.5 feet pass a point in the North line of Lot 5, Block 13, from which point the Northeast corner of said Lot 5 bears South 81 degrees 31 minutes East, 528.36 feet, 1,688.5 feet in all to an iron pipe set in the South line of the North 12.16 acres of Lot 5 for the southeast corner of this description;

THENCE, with the South line of the North 12.16 acres of Lot 5, North 81 degrees 31 minutes West, 488.44 feet to an iron pipe set for the Southwest corner of this description;

THENCE, North 8 degrees 29 minutes East, 417.0 feet to an iron pipe set in the South line of Lot 7, Block 9, for an interior corner in the West line of this description;

THENCE, with the South line of Lot 7, North 81 degrees 31 minutes West, 2.4 feet to an iron pipe set for an exterior corner in the West line of this description;

THENCE, North 8 degrees 29 minutes East, at 1,197.5 feet pass an iron pipe set in the South line of a county road, 1217.6 feet in all to a point in the North line of Lot 7 for the Northwest corner of this description;

THENCE, with the North line of Lot 7, South 81 degrees 31 minutes East, 337.6 feet to a point for the Northwest corner of that certain 1/2 acre in the North part of Lot 7 described in Deed appearing in Volume 637, Page 142, Deed Records, Hidalgo County, Texas for an exterior corner in the North line of this description;

THENCE, with the West line of that certain 1/2 acre in the North part of Lot 7, South 8 degrees 29 minutes West, at 20.0 feet pass an iron pipe set in the South line of a county road, 221.0 feet in all to an iron pipe set for the Southwest corner of that certain 1/2 acre in the North part of Lot 7 for an interior corner in the North line of this described tract;

THENCE, with the South line of that certain 1/2 acre in the North part of Lot 7, south 81 degrees 31 minutes East, 98.55 feet to an iron pipe set for the Southeast corner of that certain 1/2 acre in the North part of Lot 7 and for an interior corner in the North line of this description;

THENCE, with the East line of that certain 1/2 acre in the North part of Lot 7, North 8 degrees 29 minutes East, at 201.0 feet pass an iron pipe set in the South line of a county road, 221.0 feet in all

to a point in the North line of Lot 7 for the Northeast corner of that certain 1/2 acre in the North part of Lot 7 and for an exterior corner in the North line of this description;

THENCE, with the North line of Lot 7, South 81 degrees 31 minutes East, 54.69 feet to the PLACE OF BEGINNING, this description containing 18.5 acres, more or less of which 13.22

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 23, 2019

Consider Removal and Appointment of Board Members related to the Civil Service Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Civil Service Board consists of three (3) members serving two staggered terms. As per the Civil Service Bylaws if absent more than three (3) Consecutive times the individual shall automatically be dropped from membership.

RECOMMENDATION:

Consider Appointment/Removal from the Civil Service Board.

PREPARED BY:

Diana Cavazos, City
Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 23, 2019

Consider authorizing the City Manager to enter into an agreement for Uniform, Laundering and Facilities Services under Bid # 19-03-03-29.

STAFF COMMENTS AND RECOMMENDATIONS:

Staff advertised for Uniform, Laundering and Facilities Services under Bid # 19-03-03-29 on March 13th, March 20th and April 3, 2019 with the Advance News Journal. In response staff received two sealed bids from the following vendors:

Cintas Corporation - Mercedes, Texas

UniFirst - McAllen, Texas

RECOMMENDATION:

Award Bid and Authorize the City Manager to negotiate and enter into an agreement for Uniform, Laundering and Facilities Services.

PREPARED BY:

Rene J. Jaime,
Purchasing/Risk
Manager

APPROVED BY:

Benjamin Arjona, City
Manager



Rene Jaime <rjaime@sjtx.us>

Updated Pricing - Uniform RFP

2 messages

Dressler, Jeremy <DresslerJ@cintas.com>

Wed, Apr 17, 2019 at 2:02 PM

To: "rjaime@sjtx.us" <rjaime@sjtx.us>

Cc: "Rodriguez, Roger" <RodriguezR@cintas.com>

Rene,

Thank you for reaching out this morning. I have revised the pricing to reflect unit pricing by garment, as opposed to pricing for 11 garments. I simply added a tab titled Revised Submission. The unit pricing includes the uniform rental, uniform laundering, garment tracking process, uniform repairs, uniform upgrades, name emblems, city emblems, and ID tapes for each garment.

With 200 employees wearing these uniforms for 8 hours a day for 5 days a week, the uniforms are a significant part of their everyday life, part of their morale, and the image of the City. We would love the opportunity to meet with you and your team regarding your uniform program as we are essentially "interviewing" for your business. We would like to present our actual uniform samples as well as the uniqueness of our garment tracking program to your team. Will that be part of the review process? Any insight is appreciated. We look forward to earning your business!

Jeremy Dressler | Regional Manager: Government – TX, OK, AR, KS, MO, TN, NM

Cintas Corporation

cell 713.204.9328 | e-fax 866.644.4511

5280 Investment Drive | Dallas, TX 75236

dresslerj@cintas.com | cintas.com



This e-mail transmission contains information that is intended to be confidential and privileged. If you receive this e-mail and you are not a named addressee you are hereby notified that you are not authorized to read, print, retain, copy or disseminate this communication without the consent of the sender and that doing so is prohibited and may be unlawful. Please reply to the message immediately by informing the sender that the message was misdirected. After replying, please delete and otherwise erase it and any attachments from your computer system. Your assistance in correcting this error is appreciated.

**Amended Spec Sheet Uniform 19-03-03-29.002.xlsx**

67K

Rene Jaime <rjaime@sjtx.us>

Wed, Apr 17, 2019 at 2:04 PM

To: "Dressler, Jeremy" <DresslerJ@cintas.com>

Thank you for your quick response.

Item	Description	Cintas Item #	Weekly Unit Rental Price		Weekly Unit Laundering Price		Total Weekly Cost Per Unit		Quantity of Weeks		Total Annual Price Per Unit
Uniform Rentals											
1	Long Sleeve Uniform Shirts	935	\$ 2.97	+	\$ -	=	\$ 2.97	x	52	=	\$ 154.44
2	Button-Down Poplin Shirts	374	\$ 3.19	+	\$ -	=	\$ 3.19	x	52	=	\$ 165.88
3	Enhanced Visibility Retro Reflective Work Shirts	59935	\$ 5.72	+	\$ -	=	\$ 5.72	x	52	=	\$ 297.44
4	Flat Front Uniform Pants	945	\$ 2.53	+	\$ -	=	\$ 2.53	x	52	=	\$ 131.56
5	Cargo Pants	270	\$ 4.07	+	\$ -	=	\$ 4.07	x	52	=	\$ 211.64
6	Men's Pleated Work Pants	865	\$ 3.41	+	\$ -	=	\$ 3.41	x	52	=	\$ 177.32
7	Classic Fit Five Pocket Jeans	381	\$ 4.51	+	\$ -	=	\$ 4.51	x	52	=	\$ 234.52
8	Jean-Style Uniform Pants	NA	NA	+	\$ -	=	#VALUE!	x	52	=	#VALUE!
9	Short Sleeve Uniform Shirts	935	\$ 2.97	+	\$ -	=	\$ 2.97	x	52	=	\$ 154.44
10	Enhanced Visibility Short Sleeve Work Shirts	59935	\$ 5.72	+	\$ -	=	\$ 5.72	x	52	=	\$ 297.44
11	Flat Front Flex Waist Pants	NA	NA	+	\$ -	=	#VALUE!	x	52	=	#VALUE!
12	Striped Long Sleeve Uniform Shirts (Mechanics)	935	\$ 2.97	+	\$ -	=	\$ 2.97	x	52	=	\$ 154.44
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	935	\$ 2.97	+	\$ -	=	\$ 2.97	x	52	=	\$ 154.44
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	935	\$ 2.97	+	\$ -	=	\$ 2.97	x	52	=	\$ 154.44
15	Uniform Polo Shirts	259	\$ 3.63	+	\$ -	=	\$ 3.63	x	52	=	\$ 188.76
Facilities Rentals											
16	Scraper Mats - Size 3' x 5'	2477	\$ 2.43	+	\$ -	=	\$ 2.43	+	52	=	\$ 126.36
17	Scraper Mats - Size 4' x 6'	2478	\$ 3.15	+	\$ -	=	\$ 3.15	+	52	=	\$ 163.80
18	Cloth Shop Towels - Size 18" x 18"	2160	\$ 0.07	+	\$ -	=	\$ 0.07	+	52	=	\$ 3.64

Clarification provided by Cintas on 041719

		Unit Price	Total Amount
Lump Sum Items			
19	Jacket (Cintas item # 970)	\$27.99, Add \$5 for 3XL or Larger	
20	PURELL® Waterless Surgical Scrub Gel (Germ-X brand)	\$2.79 per week	
21	PURELL® TFX™ Touchless Surgical Scrub Dispensers (Germ-X brand)	\$0.45 per week	
22	Microburst® 9000 Refills - Commercial Odor Control (Micromist Air Freshener)	Free with service	
23	TCell™ Odor Control Air Freshener System (Sig Series Air Freshener)	\$3.42 per week	
24	Microburst® Aerosol 9000 Odor Control System (Micromist Air Freshener)	\$2.88 per week	
Uniform Replacement Cost			
1	Long Sleeve Uniform Shirts (Cintas item #935)	\$ 15.00	
2	Poplin Shirt (Cintas item #374)	\$ 22.00	
3	Enhanced Visibility Reflective Work Shirts (Cintas item #59935)	\$ 30.00	
4	Flat Front Uniform Pants (Cintas item #945)	\$ 18.00	
5	Cargo Pants (Cintas item #270)	\$ 27.00	
6	Men's Pleated Work Pants (Cintas item #865)	\$ 22.00	
7	Classic Fit Five Pocket Jeans (Cintas item Carhartt Jean #381)	\$ 27.00	
8	Jean-Style Uniform Pants (Cintas item #945)	\$ 18.00	
9	Short Sleeve Uniform Shirts (Cintas item #935)	\$ 15.00	
10	Enhanced Visibility Short Sleeve Work Shirts (Cintas item #59935)	\$ 30.00	
11	Flat Front Flex Waist Pants (Cintas item # 945)	\$ 18.00	
12	Striped Long Sleeve Uniform Shirts (Mechanics) (Cintas item #935)	\$ 15.00	
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics) (Cintas item #935)	\$ 15.00	
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics) (Cintas item #935)	\$ 15.00	
15	Uniform Polo Shirts (Cintas item #259)	\$ 20.00	

Include duplicate pages to include pricing of each listed shirt with:

- Logo patches and employee name patches** - The rental unit pricing above includes the logo and employee name in the cost as outlined per the City of San Juan's specifications. Detailed under the Pricing Description section.
- Embroidered logo and employee name** - If the City elects to utilize an embroidery program, the upfront cost is \$4.95 per shirt and requires an added end-of-use buyback of \$15.00 per 935 shirt, \$30.00 per 59935 shirt, \$22.00 per 374 shirt, and \$20.00 per 259 shirt since the garments are custom made for only the City of San Juan's use. Cintas strongly discourages our customers from utilizing an embroidery program if price savings / price neutrality is critical in their new program.

All pricing should be based on a five day work week - Rental unit pricing above for items 1-15 is for a quantity of 11 for that specified garment.

Clarification provided by Cintas on 041719



Rene Jaime <rjaime@sjtx.us>

Follow up

Mario Castellano <Mario_Castellano@unifirst.com>
To: Rene Jaime <rjaime@sjtx.us>

Wed, Apr 17, 2019 at 4:36 PM

Rene,

Here are the Bids that you wanted me to input with the right figures. $(.21 \times 11 = 2.20) \times 52 = \120.12

Thank you,

Mario Castellano
Market Service Manager

UniFirst – McAllen (Loc. 813)
515 East Beech Avenue
McAllen, TX 78501
Tel: 956.686.0218
Fax: 956.686.0538
mario_castellano@unifirst.com

-



For a limited time, SAVE 20% on all direct purchases from UniFirst's Workwear Direct catalog! Ask your Route Representative for details.

Take a sneak peek at our spring sale online at **[UniFirst.com/sale](https://unifirst.com/sale)**

[Quoted text hidden]

3 attachments

UniFirst Exhibit C.pdf
68K

UniFirst Exhibit B.pdf
67K

UniFirst Exhibit A.pdf
69K

Exhibit A

Item	Description	Weekly Unit Rental Price	Weekly Unit Laundering Price	Total Weekly Cost Per Unit	Quantity of Weeks	Total Annual Price Per Unit
Uniform Rentals						
1	Long Sleeve Uniform Shirts	2.31 +	0 +	2.31 +	52 =	120.12
2	Button-Down Poplin Shirts	4.62 +	0 +	4.62 +	52 =	240.24
3	Enhanced Visibility Retro Reflective Work Shirts	6.16 +	0 +	6.16 +	52 =	320.32
4	Flat Front Uniform Pants	2.97 +	0 +	2.97 +	52 =	154.44
5	Cargo Pants	5.17 +	0 +	5.17 +	52 =	268.84
6	Men's Pleated Work Pants	3.19 +	0 +	3.19 +	52 =	165.88
7	Classic Fit Five Pocket Jeans	4.4 +	0 +	4.4 +	52 =	228.8
8	Jean-Style Uniform Pants	3.85 +	0 +	3.85 +	52 =	200.2
9	Short Sleeve Uniform Shirts	1.98 +	0 +	1.98 +	52 =	102.96
10	Enhanced Visibility Short Sleeve Work Shirts	5.39 +	0 +	5.39 +	52 =	280.28
11	Flat Front Flex Waist Pants	3.63 +	0 +	3.63 +	52 =	188.76
12	Striped Long Sleeve Uniform Shirts (Mechanics)	3.63 +	0 +	3.63 +	52 =	188.76
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	3.52 +	0 +	3.52 +	52 =	183.04
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	3.63	0	3.63	52	188.76
15	Uniform Polo Shirts	3.96 +	0 +	3.96 +	52 =	205.92
Facilities Rentals						
16	Scraper Mats - Size 3' x 5'	2.75 +	0 +	2.75 +	52 =	143
17	Scraper Mats - Size 4' x 6'	3.84 +	0 +	3.84 +	52 =	199.68
18	Cloth Shop Towels - Size 18" x 18"	0.1 +	0 +	0.1 +	52 =	5.2

		Unit Price	Total Amount
Lump Sum Items			
19	Jacket	37.5	
20	PURELL® Waterless Surgical Scrub Gel	40	
21	PURELL® TFX™ Touchless Surgical Scrub Dispensers	30	
22	Microburst® 9000 Refills - Commercial Odor Control	10	
23	TCell™ Odor Control Air Freshener System	7.48	
24	Microburst® Aerosol 9000 Odor Control System	18	
Uniform Replacement Cost			
1	Long Sleeve Uniform Shirts	18.11	
2	Button-Down Poplin Shirts	28.86	
3	Enhanced Visibility Reflective Work Shirts	39.53	
4	Flat Front Uniform Pants	25.45	
5	Cargo Pants	32.49	
6	Men's Pleated Work Pants	27.89	
7	Classic Fit Five Pocket Jeans	26.95	
8	Jean-Style Uniform Pants	27.33	
9	Short Sleeve Uniform Shirts	15.44	
10	Enhanced Visibility Short Sleeve Work Shirts	36.19	
11	Flat Front Flex Waist Pants	23.73	
12	Striped Long Sleeve Uniform Shirts (Mechanics)	23.24	
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	22.22	
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	23.71	
15	Uniform Polo Shirts	21.91	

Include duplicate pages to include pricing of each listed shirt with

- 1 Logo patches and employee name patches.
- 2 Embroidered logo and employee name.

All pricing should be based on a five day work week.

Exhibit B

Item	Description	Weekly Unit Rental Price	Weekly Unit Laundering Price	Total Weekly Cost Per Unit	Quantity of Weeks	Total Annual Price Per Unit
Uniform Rentals						
1	Long Sleeve Uniform Shirts	2.09 +	0 +	2.09 +	52 =	108.68
2	Poplin Shirts	4.18 +	0 +	4.18 +	52 =	217.36
3	Enhanced Visibility Retro Reflective Work Shirts	5.61 +	0 +	5.61 +	52 =	291.72
4	Flat Front Uniform Pants	2.64 +	0 +	2.64 +	52 =	137.28
5	Cargo Pants	4.73 +	0 +	4.73 +	52 =	245.96
6	Men's Pleated Work Pants	3.19 +	0 +	3.19 +	52 =	165.88
7	Classic Fit Five Pocket Jeans	3.96 +	0 +	3.96 +	52 =	205.92
8	Jean-Style Uniform Pants	3.41 +	0 +	3.41 +	52 =	177.32
9	Short Sleeve Uniform Shirts	1.76 +	0 +	1.76 +	52 =	91.52
10	Enhanced Visibility Short Sleeve Work Shirts	5.17 +	0 +	5.17 +	52 =	268.84
11	Flat Front Flex Waist Pants	3.19 +	0 +	3.19 +	52 =	165.88
12	Striped Long Sleeve Uniform Shirts (Mechanics)	3.19 +	0 +	3.19 +	52 =	165.88
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	3.19 +	0 +	3.19 +	52 =	165.88
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	3.19	0	3.19	52	165.88
15	Uniform Polo Shirts	3.41 +	0 +	3.41 +	52 =	177.32
Facilities Rentals						
16	Scraper Mats - Size 3' x 5'	2.44 +	0 +	2.44 +	52 =	126.88
17	Scraper Mats - Size 4' x 6'	3.64 +	0 +	3.64 +	52 =	189.28
18	Size 18" x 18"	0.08 +	0 +	0.08 +	52 =	4.16

		Unit Price	Total Amount
Lump Sum Items			
19	Jacket	37.5	
20	PURELL® Waterless Surgical Scrub Gel	40	
21	PURELL® TFX™ Touchless Surgical Scrub Dispensers	30	
22	Microburst® 9000 Refills - Commercial Odor Control	10	
23	TCell™ Odor Control Air Freshener System	7.48	
24	Microburst® Aerosol 9000 Odor Control System	18	
Uniform Replacement Cost			
1	Long Sleeve Uniform Shirts	18.11	
2		28.86	
3	Enhanced Visibility Reflective Work Shirts	39.53	
4	Flat Front Uniform Pants	25.45	
5	Cargo Pants	32.49	
6	Men's Pleated Work Pants	27.89	
7	Classic Fit Five Pocket Jeans	26.95	
8	Jean-Style Uniform Pants	27.33	
9	Short Sleeve Uniform Shirts	15.44	
10	Enhanced Visibility Short Sleeve Work Shirts	36.19	
11	Flat Front Flex Waist Pants	23.73	
12	Striped Long Sleeve Uniform Shirts (Mechanics)	23.24	
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	22.22	
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	23.71	
15	Uniform Polo Shirts	21.91	

Include duplicate pages to include pricing of each listed shirt with

- 1 Logo patches and employee name patches.
- 2 Embroidered logo and employee name.

All pricing should be based on a five day work week.

Exhibit C

Item	Description	Weekly Unit Rental Price	Weekly Unit Laundering Price	Total Weekly Cost Per Unit	Quantity of Weeks	Total Annual Price Per Unit
Uniform Rentals						
1	Long Sleeve Uniform Shirts	1.76 +	0 +	1.76 +	52 =	91.52
2	Poplin Shirts	2.64 +	0 +	2.64 +	52 =	137.28
3	Enhanced Visibility Retro Reflective Work Shirts	4.4 +	0 +	4.4 +	52 =	228.8
4	Flat Front Uniform Pants	1.54 +	0 +	1.54 +	52 =	80.08
5	Cargo Pants	3.19 +	0 +	3.19 +	52 =	165.88
6	Men's Pleated Work Pants	2.86 +	0 +	2.86 +	52 =	148.72
7	Classic Fit Five Pocket Jeans	3.3 +	0 +	3.3 +	52 =	171.6
8	Jean-Style Uniform Pants	2.53 +	0 +	2.53 +	52 =	131.56
9	Short Sleeve Uniform Shirts	1.54 +	0 +	1.54 +	52 =	80.08
10	Enhanced Visibility Short Sleeve Work Shirts	4.4 +	0 +	4.4 +	52 =	228.8
11	Flat Front Flex Waist Pants	2.53 +	0 +	2.53 +	52 =	131.56
12	Striped Long Sleeve Uniform Shirts (Mechanics)	2.31 +	0 +	2.31 +	52 =	120.12
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	2.09 +	0 +	2.09 +	52 =	108.68
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	2.42	0	2.42	52	125.84
15	Uniform Polo Shirts	2.2 +	0 +	2.2 +	52 =	114.4
Facilities Rentals						
16	Scraper Mats - Size 3' x 5'	2.44 +	0 +	2.44 +	52 =	126.88
17	Scraper Mats - Size 4' x 6'	3.64 +	0 +	3.64 +	52 =	189.28
18	Size 18" x 18"	0.08 +	0 +	0.08 +	52 =	4.16

		Unit Price	Total Amount
Lump Sum Items			
19	Jacket	37.5	
20	PURELL® Waterless Surgical Scrub Gel	40	
21	PURELL® TFX™ Touchless Surgical Scrub Dispensers	30	
22	Microburst® 9000 Refills - Commercial Odor Control	10	
23	TCell™ Odor Control Air Freshener System	7.48	
24	Microburst® Aerosol 9000 Odor Control System	18	
Uniform Replacement Cost			
1	Long Sleeve Uniform Shirts	18.11	
2		28.86	
3	Enhanced Visibility Reflective Work Shirts	39.53	
4	Flat Front Uniform Pants	25.45	
5	Cargo Pants	32.49	
6	Men's Pleated Work Pants	27.89	
7	Classic Fit Five Pocket Jeans	26.95	
8	Jean-Style Uniform Pants	27.33	
9	Short Sleeve Uniform Shirts	15.44	
10	Enhanced Visibility Short Sleeve Work Shirts	36.19	
11	Flat Front Flex Waist Pants	23.73	
12	Striped Long Sleeve Uniform Shirts (Mechanics)	23.24	
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	22.22	
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	23.71	
15	Uniform Polo Shirts	21.91	

Include duplicate pages to include pricing of each listed shirt with

- 1 Logo patches and employee name patches.
- 2 Embroidered logo and employee name.

All pricing should be based on a five day work week.



UniFirst
515 East Beech Avenue
McAllen, TX 78501
Phone: 956-686-0218
Fax: 956-686-0538

The City of San Juan

Attn: Rene Jaime

Bid 19-03-03-29

4-16-2019

Mr. Jaime,

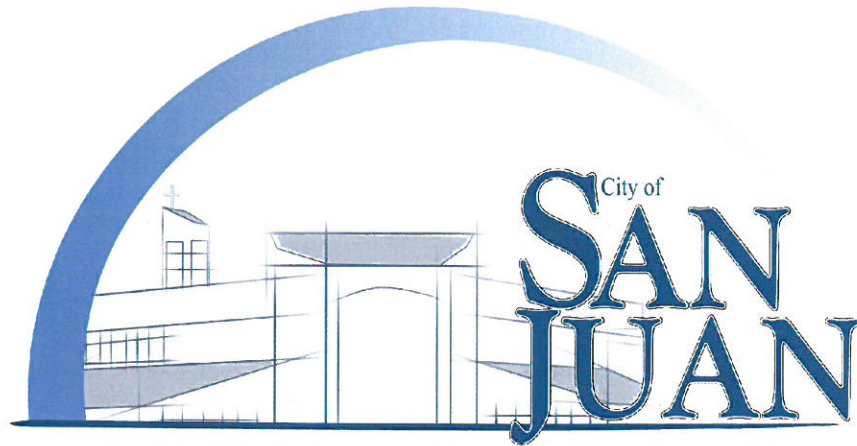
In our sealed bid envelope are 3 proposals for Bid 19-03-03-29. Bid Exhibit A is the original bid as per the request from The City of San Juan with a 12-month agreement with optional of 2 more years on one-year intervals. Exhibit B is a proposal based on The Texas Buyboard pricing and terms. Exhibit C is a standard 60-month term with discount pricing and locked annual price increase not to exceed 2% annually. As mentioned, we appreciate the opportunity to have serviced The City of San Juan for the last 15 years and hope to continue our business relationship for many more years to come.

Sincerely

A handwritten signature in blue ink, appearing to read "Andy Hernandez Jr.", with a stylized flourish at the end.

Andres "Andy" Hernandez Jr.

General Manager



SPECIFICATIONS

2nd AMENDED REQUEST FOR SEALED BIDS FOR UNIFORM, LAUNDERING AND FACILITIES SERVICES

INVITATION TO BID

Sealed bids addressed to Rene J. Jaime, Purchasing/Risk Manager, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Tuesday, April 16, 2019, at 10:00 a.m., for Uniform, Laundering and Facilities Services, at which time they will be taken to the City Hall Conference Room, and read aloud.

UNIFORM, LAUNDERING AND FACILITIES SERVICES SPECIFICATIONS

REQUEST FOR SEALED BID #19-03-03-29

CITY OF SAN JUAN

709 S. NEBRASKA AVENUE

SAN JUAN, TEXAS 78589-2649

Specifications can be obtained by calling the Purchasing Department 956.223.2200, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bidding documents from the web page and is contemplating on bidding on the services, the respondent must register with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Register with the Purchasing Department by e-mail at RJ Jaime@sjtx.us. Please include the bid name and bid number in the email's subject line and your company's name, address, phone and email address, as well as your contact person's name and title in the body of the email.

The City of San Juan reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the bid to be the best and most advantageous to the City, negotiate a final contract agreement and hold the bids for a period of 60 days without taking action. Bids submitted past the aforementioned date and time will not be accepted. **Caution to those submitting bids; those not in the proper form may be rejected.**

**CITY OF SAN JUAN
INSTRUCTIONS TO RESPONDENTS**

Please read the specifications/requirements thoroughly and be sure the service to provide uniform, laundering and facilities services offered complies with all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated on letterhead attached to bid. If no exceptions are noted, and you are the successful bidder, it will be required that the uniform, laundering and facilities services be provided as specified by the bid specifications.

PURPOSE

The purpose of these specifications/requirements and bid documents are to execute a contract for:

UNIFORM, LAUNDERING AND FACILITIES SERVICES

INTENT

To enter into a contract for uniform, laundering and facilities services in accordance with these specifications/requirements. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications.

SUBMITTAL OF BID

Bids will be submitted in a sealed envelope; the envelope must be marked on the outside as follows:

**UNIFORM, LAUNDERING AND FACILITIES SERVICES
REQUEST FOR SEALED BID #19-03-03-29
CITY OF SAN JUAN
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

Bidders shall be required to submit bid on the Invitation to Bid form. **Bids submitted by fax or electronically will not be accepted.** Submittal of a bid in response to this solicitation for bids constitutes an offer by the Respondent and if accepted by the City constitutes a Contract. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of San Juan, before opening day and hour. No late bids will be accepted. Bids cannot be altered or amended after the opening time of bid. Any changes made before opening time are to be initialed to guarantee authenticity. Person signing the bid must show title or authority to bind his/her firm in a contract. One original bid submission must be submitted unbounded.

SALES TAX

State sales tax must not be included in bid.

SUBSTITUTIONS

No substitutions or cancellations permitted without written approval from the City of San Juan. Any deviation from the specifications must be noted and explained on a separate page on the Bidder's company letterhead.

NO BID RESPONSE

If unable to quote, bidder should return inquiry giving reasons. Failure to comply will obligate the City of San Juan to remove non-responsive bidders from bidder's list.

VARIATIONS

Any additions, deletions, or variations from the specifications/requirements provided herein must be noted. Any parts not specifically mentioned which are necessary to provide uniform, laundering and maintenance services shall be furnished by the successful bidder.

TIME ALLOWED FOR ACTION TAKEN

The City may hold bids for 60 days after the bid opening without taking action. Bidders shall be required to hold their bids firm for the same period of time.

RIGHT TO REJECT/AWARD

The City of San Juan reserves the right to refuse and reject any or all bids, and to waive any or all formalities or technicalities, negotiate a contract and to make sure awards of contract as may be deemed to be the best and most advantageous to the City of San Juan.

BRAND OR MANUFACTURER REFERENCE

Unless otherwise specified, any catalog or manufacturer's reference or brand name used in describing an item is merely descriptive, and not restrictive, and is used only to indicate type and style of product desired. Bids on alternate brands will be considered if they meet specification requirements. If a bidder quotes on equipment other than the one(s) specified in the bid, sufficient specifications and descriptive (pictured literature) data must accompany same to permit thorough evaluation. In the absence of these qualifications, he/she will be expected to furnish the product called for.

DELIVERY

Number of days required to deliver SERVICES after receiving order must be stated in the bid. Failure to so state will obligate bidder to complete service delivery within ONE day.

DELAY IN SERVICE DELIVERY

When delay can be foreseen, Bidder shall give prior notice to City of San Juan. Bidder must keep City of San Juan advised at all times of the status of order. Default in promised service delivery (without acceptable reasons) or failure to meet specifications/requirements, authorizes the City of San Juan to purchase such SERVICES elsewhere and charge increase in cost to defaulting vendor. Acceptable reasons for delayed delivery are as follows: Acts of God (floods, tornadoes,

hurricanes, etc.), acts of government, fire, strikes, war; Actions beyond the control of the successful bidder.

SERVICE DELIVERED PRICING

Bids in units of quantity specified - extend and show total. In the event of discrepancies in extension, unit prices will govern. Bids subject to unlimited price increase will not be considered.

MULTIPLE VENDOR CONTRACTS

Bidders are advised that the City of San Juan may award Service Contracts to multiple vendors based on low bid per item basis. All items specified on the "Bid Form" must reflect the individual unit prices. The City of San Juan reserves the right to award all items individually or in any combination thereof.

INDEMNIFICATION CLAUSE

The bidder agrees to indemnify and save harmless the City, the Purchasing Department and City Staff, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and the bidder shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request to the Purchasing Department, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

PAYMENT

The City of San Juan will execute payment by mail in accordance with the State of Texas Prompt Payment Act after the service to provide Uniform, Laundering and Maintenance Service has been found to meet the City of San Juan specifications/requirements. No other method of payment will be considered.

ASSIGNMENT

Neither the bidders' contract nor payment due to an awarded vendor may be assigned to a third party without the written approval of the Purchasing Department for the City of San Juan.

INTERPRETATIONS

Any questions concerning the contract agreement with regards to this solicitation for bids shall be directed to the Purchasing Manager by email to RJaime@sjtx.us as outlined in the bids. Such interpretations, which may affect the eventual outcome of this request for bids, shall be furnished in writing to all prospective registered bidders via Addendum. No interpretation shall be considered as binding unless provided in writing by the City of San Juan in accordance with paragraph entitled "Addendum".

STATUTORY REQUIREMENTS

It shall be the responsibility of the successful bidder to comply with all applicable State and Federal laws, Executive Orders, Municipal Ordinances, and the Rules and Regulations of all authorities having jurisdiction over the work to be performed hereunder and such shall apply to

the contract throughout, and they will be deemed to be included in the contract as though written out in full in the contract documents (to include issues related to health, environmental, and safety to name a few).

RIGHT TO WAIVE

The City of San Juan reserves the right to waive or take exception to any part of these specifications/requirements when in the best interest of the City of San Juan.

HUB CERTIFICATION

State Certified "HUB (Historically Underutilized Businesses) vendor(s) are asked to provide a copy of their certification, if they have not previously done so (information to be emailed to the Purchasing Department at rjaime@sjtx.us.)

COOPERATIVE PRICING

Bidders are advised that in addition to responding to our "local" solicitation for bids/Bids with Dealer pricing, vendors/contractors are encouraged to provide pricing on the below referenced items/products/services based on BuyBoard, TX-MAS, H-GAC and/or any other State of Texas recognized and approved cooperative which has complied with the bidding requirements for the State of Texas. If bidding other than or in addition to "dealer" pricing, kindly duplicate the bid forms for each bid being provided from a cooperative contract. Any and all applicable fees must be included. All cooperative pricing must be submitted on or before bid opening date and hour.

CONFIDENTIAL INFORMATION

Any information deemed to be confidential by the bidder should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under the Texas Public Information Act, since information deemed to be confidential by the bidder may not be considered confidential under Texas Law, or pursuant to a court order.

VERBAL THREATS

Any threats made to any employee of the City, be it verbal or written, to discontinue the providing of item/material/services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the vendor on contract.

MATHEMATICAL ERRORS

In the event that mathematical errors exist in any bid, unit prices/rates -vs- totals, unit prices/rates will govern.

PREPARATION OF BID

The City of San Juan shall not be held liable for any costs incurred by any bidder for work performed in the preparation and production of a bid or for any work performed prior to execution of the contract.

Bids MUST give full firm name and address of bidder, and be manually signed. Failure to do so will disqualify your bid. Person signing the bid must show title or AUTHORITY TO BIND HIS/HER FIRM IN A CONTRACT.

AUDIT

The City of San Juan reserves the right to audit the vendor's books and records relating to the performance of this contract. The City of San Juan, at its own expense, shall have the right at all reasonable times during normal business hours and upon at least twenty-four (24) hours' advance notice, to audit, to examine, and to make copies of or extracts from the books of account and records maintained by the vendor(s) with respect to the Supply/Service and/or Purchase Contract. If such audit shall disclose overpayment by City to vendor, written notice of such overpayment shall be provided to the vendor and the amount of overpayment shall be promptly reimbursed by vendor to the City. In the event any such overpayment is not paid within ten (10) business days after receipt of such notice, the unpaid amount of such overpayment shall bear interest at the rate of one percent (1%) per month from the date of such notice until paid.

PAST PERFORMANCE

Bidders are advised that past performance as it relates to product and/or service on purchase/service/supply contracts previously held with the City shall be a factor in the award of this supply contract. The City's position on this matter shall be final.

JURISDICTION

Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

VENUE

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

CONFLICT OF INTEREST

Bidders are advised that they must be in compliance with the below mentioned law:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any question about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements.

CERTIFICATE OF INTERESTED PARTIES (Form 1295)

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. For more information go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf.

INSURANCE REQUIREMENTS

The Bidders agrees to carry adequate General Liability and Automobile Liability Insurance as mandated by state law, as well as Worker's Compensation insurance as mandated herein. Bidders further agrees to indemnify and hold the City of San Juan harmless of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage. Respondent will be responsible to provide necessary insurance as required by the City of San Juan and mandated by state law in compliance with what is shown below regarding minimum insurance coverage when submitting proposal.

Minimum Insurance Requirements	
Type of Coverage	Limits of Liability
Workers Compensation	Statutory Coverage
Comprehensive General Liability (City Named as additional Insured)	\$500,000 each occurrence
Bodily Injury & Property Damage Aggregate	\$1,000,000 each occurrence
Comprehensive auto	\$1,000,000 each occurrence

BUDGET APPROVAL

For purposes of this project, award will be contingent on approval of budget.

METHOD OF AWARD

Respondents are advised that the City of San Juan reserves the right to award this contract to the lowest responsible respondent or the respondent that ranked the highest, therefore providing the

best value. Factors and weights to be considered to determine respondent providing the best value are as noted on the specification/requirements and based on the answers provided on the bidder's response page on page 8 of 9.

FAILURE TO COMPLETE PROJECT

Bids are advised that failure to complete the project within the time frame(s) allowed (after award of contract by fax, mail or by telephone order), shall be grounds for termination of contract. In the case of termination, written notice shall be given to the successful vendor and complete contract shall be severed.

CONTRACT

This contract shall be for a period beginning June 1, 2019 through May 31, 2020, with the provision to extend the contract an additional two (2) years at one year intervals or unless sooner terminated as herein provided.

The City of San Juan reserves the right to terminate the contract if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner.

GENERAL CONDITIONS AND MINIMUM SPECIFICATIONS FOR UNIFORM RENTAL, LAUNDERING AND FACILITIES SERVICES

PROPOSALS FROM PERSONS OR FIRMS NOT GENERALLY ENGAGED IN THE UNIFORM RENTAL AND LAUNDERING SERVICES BUSINESS WILL NOT BE CONSIDERED.

1. This contract shall be for a period beginning June 1, 2019 through May 31, 2020, with the provision to extend the contract an additional two (2) years at one year intervals or unless sooner terminated as herein provided. Or as stated in a negotiated contract agreed to by the City of San Juan.
2. The Bid will be awarded to the lowest responsible bidder meeting specifications.
3. The City reserves the right to award this bid on a "Per Item" basis.
4. The successful vendor shall assume the responsibility for the satisfactory performance of the product(s) delivered.

SPECIFICATIONS

UNIFORM RENTAL, LAUNDERING AND FACILITIES SERVICES

1. GENERAL REQUIREMENTS AND AGREEMENT FOR UNIFORM RENTAL SERVICES:

You are invited to submit a sealed bid for the acquisition of uniform rental and laundering services as requested by the City of San Juan.

The specifications listed below are minimum requirements and are intended to govern, in general, the size and material desired. The City of San Juan reserves the right to evaluate variations from the specifications.

The successful bidder proposes and offers to furnish all material, tools, and equipment except as may be expressly provided otherwise in this contract and all supervision and labor necessary to perform and complete the following service for the City of San Juan.

2. GENERAL SCOPE

a. This specification establishes the minimum requirements for rental, laundering and upkeep of work uniforms consisting of shirts and pants for the City of San Juan, hereinafter referred to as the "City" from qualified service providers, hereinafter referred to as the "Contractor."

Contractor is required to meet all specifications listed herein as minimum requirements, and is required to submit a firm fixed cost for all itemized services deliverables under the terms of this solicitation.

b. The Contractor shall provide new industrial style and professional style uniforms on a rental basis to the various City Departments, and perform laundering, repairs or replacements on an as-needed basis for an estimated 210 employees.

c. Term -The term of this agreement will be for a three (3) year period (On a year to year basis, as per the final Service Contract Agreement) at firm unit prices, commencing from the date of award. The quoted price will remain firm for the contract period. No charges will apply for installation of new employees, deliveries, and alterations.

3. PERFORMANCE REQUIREMENTS

Each City employee shall be issued Eleven (11) sets of "NEW/UNUSED" uniforms consisting of eleven (11) shirts and eleven (11) pairs of pants. This shall continue throughout the contract term and shall include new employees.

a. As a part of the initial distribution, each employee will either be measured for properfit or allowed to try on samples of the exact style of shirt and pants to be furnished. The shirts are to be a poly/cotton blend shirt and pants that meet The City Departments style and color requirement. Pricing for different shirt and pant options should be reflected in Bid Tab.

b. Contractor shall successfully schedule and take City employee measurements and note their preference of long or short sleeves, and type of pant, etc., at approximately six (6) designated

City Offices within ten (10) days of notification of award and Agreement/Contract in place and executed.

c. Contractor is responsible for proper size fitting at the original installation. The complete inventory of uniforms shall be installed no later than 60 days from acceptance of agreement/contract.

d. All garments remain the property of the Contractor. The City will pay for any lost or damaged garments that are not normal wear and tear, and merchandise at a rate per shirt and per pants. Any new employee shall be fitted for "NEW and UNUSED" uniforms within 5 business days after notice from the City is received for a new employee fitting and shall receive the new unused uniform items no later than 15 days from the day of fitting. A clear clarification on any charges for any repairs and/or replacements must be stated on the weekly invoice and must be indicated as a line item.

e. At no charge, a label bearing The "City of San Juan" logo shall appear on the front of each shirt- left chest, with a separate, matching label bearing the employee's first name on the other side- right chest.

f. Initial delivery of uniforms, including standard alterations (e.g., pant leg length) to ensure proper fit, to the City Offices is required within eight (8) calendar weeks after the measurements of employees have been taken. Earlier deliver is acceptable to and encouraged by the City.

g. After the initial sizing and delivery of the uniforms, new City Staff or Staff requiring a change in size/style will be measured and fitted during delivery times. Garments shall be delivered to the City Field Offices within three (3) weeks of the visit, unless of non-standard size which shall be delivered within eight (8) weeks. Non-standard sizes are:

- Shirts: 5XL and above shirts with 36" sleeves or longer or shirts with extended tails.
- Pants: 50" waist or higher and 36" in-seam or greater.

h. Contractor shall provide standard alterations and repairs to uniforms as needed, at no additional cost to the City. City Staff will make arrangements for the Contractor to visit City facility's during normal working hours to measure for alterations or to drop off garments requiring repair. City Staff will mark or tag the garment(s) in a way to be mutually agreed by both City and Contractor.

Altered or repaired garments shall be delivered to the City's Offices within fifteen (15) business days of the request.

i. Contractor shall mend, alter or replace said garments to the extent necessitated by normal wear and tear, based on normal industry standards.

j. . Garments exhibiting the following will deemed unpresentable (holes, tears, stains, rips, missing buttons, loose or missing patches or name tags) and will be returned to the contractor for either repair or replacement. Any garments with jagged tears on a shirt or pants shall render the garment "beyond repair" and shall be fully replaced. The City reserves the right to make the final determination as to whether a uniform is unpresentable, damaged or worn to the degree it requires repair, alteration, additional cleaning and or replacement; those garments will be sent to the contractor for replacement at no cost to the City and shall be replaced within 14 days of our notice.

k. Garments that cannot be repaired or are worn out shall be replaced with new garments within 15 days of the City's notice.

l. Uniforms shall be available in the sizes, colors, and styles as identified on this spec and on the bid sheet.

m. The City will notify the Contractor, in writing/email, of employees who are no longer with the City. The City will return the uniforms to the Contractor within fifteen (15) business days of notification. The Contractor shall cease charging the City within two (2) business days of notification.

n. At a minimum on a quarterly basis, the Contractor Representative will meet with the City's Representatives to discuss any issues or concerns, unless an earlier meeting is deemed necessary.

4. MATERIAL REQUIREMENTS

Uniforms shall be made available in men's and women's or unisex styles and sizes. Shirts shall be available in long and short sleeve. Offered makes/models of uniforms shall meet or exceed the specifications below, as determined by the City. Shirts shall be readily available and include, but are not limited to the following:

Uniform Shirts

1. Long sleeve uniform shirts.
 - Resistant to moisture, stains, wrinkles and fading.
 - "No break" buttons on front.
 - Lined banded collar with hidden mylar stays.
 - Two button-through chest pockets reinforced at stress points.
 - 4.25-oz. 65/35 poly/cotton blend.
 - S-4XL Reg; L-4XL Tall.

2. Button-Down Poplin Shirts

- LS Shirt Casual 65/35
 - Stain and wrinkle resistant
 - Moisture wicking, soil release.
 - Button down collar and left chest pocket.
 - 65/35 poly/cotton poplin.
 - S-4XL; Sleeve 32/33; 34/35; 36/37.
3. Enhanced Visibility Reflective Work Shirts
- Retro-reflective striping on front back, and sleeves.
 - 65/35 poly/cotton.
 - S-5XL Reg; M-4XL Tall.
4. Flat Front Uniform Pants
- Heavy-duty brass zipper and button closure.
 - Quarter-top front pockets and two set-in back pockets (left with button closure).
 - Reinforced at stress points.
 - 7.75-oz. 65/35 poly/cotton twill.
 - Waist 26-35; 36-56 Even Sizes Only;
 - Custom Hemmed up to 35".
5. Cargo Pants
- Non-roll, dress style waistband with button closure and heavy-duty brass zipper.
 - Quarter-top front and set-in back pockets (left with button closure).
 - 8" x 7½" cargo pocket on each leg and cell phone pocket (inside right).
 - Pocket flaps with concealed snap closures.
 - Durable press. 7.75-oz. 65/35 poly/cotton twill.
 - Waist 28-56 Even Sizes Only
 - Custom Hemmed up to 35".
6. Men's Pleated Work Pants
- Wrinkle resistant pleated work pants.
 - Non-roll and dress style waistband, with a comfortable fit.
 - Straight leg styling, brass zipper, front quarter-top pockets and welt back pockets (left has button).
 - 7.75-oz. 65/35 poly/cotton.
 - Waist 28-35; 36-56 Even Sizes Only;
 - Custom Hemmed up to 35".
7. Classic Fit Five Pocket Jeans
- Traditional fit,
 - Prewashed jeans with five-pocket styling.
 - Heavy-duty zippers, riveted button closures, and reinforced seams.
 - 13.75-oz. cotton denim.

- Waist 28–56; Inseam 28–36.
8. Jean-Style Uniform Pants
 - Western jean styling,
 - Front and back pockets, and a premium non-roll, and dress style waistband.
 - Reinforced at all stress points.
 - Durable press, 7.75-oz. 65/35 poly/cotton twill.
 - Waist 28–35; 36–54 Even Sizes Only;
 - Custom Hemmed up to 35".
 9. Short Sleeve Uniform Shirts
 - Short sleeve uniform shirts.
 - Resistant to moisture, stains, wrinkles and fading.
 - "No break" buttons on front.
 - Premium lined banded collar with hidden mylar stays.
 - Two button-through chest pockets reinforced at stress points.
 - 4.25-oz. 65/35 poly/cotton blend poplin.
 - S–4XL Reg; L–4XL Tall.
 10. Enhanced Visibility Short Sleeve Work Shirts
 - Reflective safety shirts with retro-reflective striping on front, back, and sleeves.
 - Industrial styling with traditional fit and durability.
 - 65/35 poly/cotton.
 - S–5XL Reg; M–4XL Tall.
 11. Flat Front Flex Waist Pants
 - Quarter-top front pockets.
 - Set-in back pockets (left has button closure).
 - Reinforced at all stress points.
 - Durable press, 7.75-oz. 65/35 poly/cotton twill.
 - Waist 28–58 Even Sizes Only;
 - Custom Hemmed up to 35".
 12. Striped Long Sleeve Uniform Shirts (Mechanics)
 - Bold stripes durable press long sleeve uniform shirts wrinkle resistant.
 - Button-through pockets.
 - Full cut.
 - Soil resistant and moisture-wicking fabric.
 - Collar with sewn-in stays with blended cotton-poly lining.
 - Lined cuffs, reinforced at all stress points.
 - 4.25-oz. 65/35 poly/cotton poplin.
 - S–5XL Reg; L–4XL Tall.
 13. Service Stripes Short Sleeve Uniform Shirts (Mechanics)
 - Bold stripes durable press short sleeve uniform shirts wrinkle resistant.

- Button-through pockets, pencil stall on left pocket.
- Full cut.
- Soil resistant and moisture-wicking fabric.
- Collar with sewn-in stays has blended cotton-poly lining.
- Lined cuffs, reinforced at all stress points.
- 4.25-oz. 65/35 poly/cotton poplin.
- S-5XL Reg; L-4XL Tall.

14. Service Stripes Long Sleeve Uniform Shirts (Mechanics)

- Bold stripes durable press short sleeve uniform shirts wrinkle resistant.
- Button-through pockets, pencil stall on left pocket.
- Full cut.
- Soil resistant and moisture-wicking fabric.
- Collar with sewn-in stays has blended cotton-poly lining.
- Lined cuffs, reinforced at all stress points.
- 4.25-oz. 65/35 poly/cotton poplin.
- S-5XL Reg; L-4XL Tall.

15. Uniform Polo Shirts

- Stain resistant, fade resistant, shrink resistant and with City logo.
- 100% polyester shirts.

Facilities

16. Scraper Mats - Size 3' x 5'

- Rubber scraper mats floor mats. ADA compliant. Rubber floor mats - oil and chemical resistant.
- On a weekly schedule, mats are to be processed for a hygienic cleaning, and deliver back cleaned and in their place.

17. Scraper Mats - Size 4' x 6'

- Rubber scraper mats floor mats. ADA compliant. Rubber floor mats - oil and chemical resistant.
- On a weekly schedule, mats are to be processed for a hygienic cleaning, and deliver back cleaned and in their place.

18. Cloth Shop Towels - Size 18" x 18"

- Shop towels - industrial all-purpose wiping towels made of 100% cotton with sturdy edging on all four sides. 18" x 18"

Purchased Uniforms

19. Jacket (One time purchase / Not a rental)

- Twill work jackets
- Solid brass zip-front closure and two front seams with on-seam lower pockets.
- A left sleeve pocket for pencils or small tools.
- Adjustable 2-button cuffs.
- Body fabric pre-cured, soil release, preshrunk.
- 65/35 poly/combed cotton twill with a 100% Polyester quilted lining.
- Sizes: S-4XL; Specify Regular or Tall.

Purchased Facilities Supplies

20. PURELL® Waterless Surgical Scrub Gel (Touchless 1200 mL)

- PURELL® Waterless Surgical Scrub Gel is specially-formulated for the operating room and other high-risk areas.
- Designed to meet and exceed FDA surgical scrub requirements.* Advanced formulation provides instant germ kill and persistent activity. Compatible with latex, neoprene and polyisoprene gloves. 1200 mL.

21. PURELL® TFX™ Touchless Surgical Scrub Dispensers

- Touch-free surgical scrub dispenser is fully ADA compliant, UL/CE registered. Large sight window for at-a-glance monitoring. Compatible with PURELL® TFX™ 1200 mL refills

22. Microburst® 9000 Refills - Commercial Odor Control

- Microburst® 9000 refills. 9000 sprays per refill.

23. TCell™ Odor Control Air Freshener System

- Continuous odor control dispenser creates a clean, fresh environment with popular designer fragrances for the restroom or other areas. Consistent odor control for 60 to 90 days in areas of up to 6,000 cubic feet (20' x 30' x 10'). Contains Microtrans®—a true odor neutralizer. Recyclable components. No batteries required.

24. Microburst® Aerosol 9000 Odor Control System

- Microburst® 9000 Odor Control Systemz. 9000 sprays per refill for powerful, consistent fragrance. Odor control for 90 days in areas of 6,000 cubic feet (20' x 30' x 10'). Volatile organic compounds (VOC) compliant in all 50 states. Battery: D Cell Alkaline #8768.0

SAMPLE AND INSPECTION

The Contractor shall include with their bid submittal descriptive literature for each item offered. Failure to provide samples or descriptive literature within the deadline may result in rejection of the bid.

The Contractor shall include with their bid submittal written certification regarding cloth type, manufacturer, material weight of the product offered, and country of origin.

The Contractor shall provide one (1) sample of each different garment for evaluation within ten (10) business days of request, at no additional cost to the City. The samples submitted by the successful Contractor shall become the property of the City and will be retained as quality control samples throughout the term of the contract.

The City reserves the right to schedule an inspection visit at the Contractor's local presence at any time prior to award or during the contract term.

Pick Up and Delivery - The City and the successful bidder shall mutually agree upon which day(s) of the week the vendor shall pickup and deliver the uniforms. The vendor understands there are 6 delivery/pickup locations. Pickup and delivery will be made between the hours of 8:00 AM and 5:00 PM at the following locations:

Locations:

Water Distribution Department
709 S. Nebraska
San Juan, Texas 78589

Water Plant # 1 / Water Distribution
700 S. Kansas
San Juan, TX 78589

Storm Water Department
City of San Juan
107 East Hall Acres
San Juan, Texas 78589

Utility Billing Department
709 S. Nebraska
San Juan, Texas 78589

Parks & Maintenance Department
301 East Hall Acres
San Juan, Texas 78589

Sanitation Department
107 East Hall Acres
San Juan, Texas 78589

Sewer Department
107 East Hall Acres
San Juan, Texas 78589

Streets & Alley Department
107 East Hall Acres
San Juan, Texas 78589

Water Plant # 2
2111 N. I Road
San Juan, Texas 78589

City Garage
107 East Hall Acres
San Juan, Texas 78589

Planning Department
709 S. Nebraska
San Juan, Texas 78589

Recycling Center
323 W. 1st Street
San Juan, Texas 78589

(6 Locations / 12 Departments)

ADDITIONAL REQUIREMENTS

- I. Termination of Contract - In the event that the conditions or provisions of the agreement and/or contract are not met by the vendor, or other conditions are violated, or if service becomes unsatisfactory, the City of San Juan may, after thirty (30) days written notice to the vendor, terminate this agreement and/or contract.
- II. Unsatisfactory Service - In the event that the City of San Juan receives deliveries of unsatisfactory service that are not quickly and routinely corrected, the Vendor shall have fifteen (15) business days from the receipt of written notice to resolve said problems. If said problem is not resolved by the Vendor, the City of San Juan may then terminate this agreement for nonperformance with thirty (30) day written notice.
- III. Billing - The City of San Juan is to be billed on a monthly basis. The billing statement is to include the first and last name of the employee, the employee's department, the number of uniforms serviced, and the total charge for each employee. NOTE: Departments are to be listed individually (kept separate). Employees who have left employment or employees out on vacation, sick leave or workers comp leave for more than two weeks, are to be removed from the billing and delivery of uniforms discontinued, with no additional charges incurred. An original invoice must accompany each delivery . The number of uniforms must be confirmed by authorized personnel; accuracy of the count will be confirmed by authorized personnel signing the delivery invoice.
- IV. Other Conditions - The servicing of personal clothing will not be substituted for uniforms, under any circumstances. Violations of this condition; is sufficient grounds to terminate the agreement and/or contract.
- V. Uniform Sets - The successful bidder shall begin the agreement period by furnishing eleven (11) uniform sets per employee which must consist of eleven (11) long or short sleeve shirts and eleven (11) pants, five (5) clean uniforms shall be delivered per week, five (5) uniforms picked up per week + 1 uniform that the employee will be wearing on the day of pickup/delivery = eleven (11) uniforms per employee.
- VI. Garment Specifications - Garments initially provided to the City shall be new. All garments provided shall be "NEW" and free from defect upon commencement of contract and when added during the contract period.
- VII. Implementation Schedule - The successful bidder shall establish a schedule, approved by the City to individually measure all employees at their specified locations. Measurements for the shirts shall include the sleeve length, neck size, chest size, and waist length. Measurements for the pants shall include the

waistline, inseam length and hip, if necessary, to assure a proper fit in the hips/seat area. Each department will specify the color combinations at the time of fitting.

- VIII. Laundering Services shall require a Weekly Turn In - City employees shall turn in worn uniforms weekly for pickup by Vendor for laundering. Vendor shall return the same number of laundered uniform as the uniforms which were turned in by each employee.
- IX. Service Cancellation - The City may cancel service for any employee(s) at any time without a monetary penalty being imposed by the vendor. Upon cancellation, all uniforms will be turned in to the vendor. If there is a shortage, the City will make restitution . Cost of replacement shall be determined by the replacement charge unit price of the contract.
- X. Garment Control - A complete listing of garments picked up each week along with a complete listing of rental garments delivered shall be supplied and initialed by City Staff. Such listing must be supplied in a timely manner so that any discrepancy may be checked. The City will be the sole judge of whether the information supplied is timely. All garments will be delivered in an accountable manner on individual hangers and marked at the time of delivery with the employee's first and last name and department. Successful bidder shall account for uniforms picked up and delivered by providing accurate count on invoice.
- XI. Additional Charges - Charges not identified on the pricing sheets of this agreement such as service charges for specific departments or any other additional charges will not be honored by the City and should be included in the unit price.

Special Instructions:

Commodity shall be quoted on the basis of FOB: Destination, freight inclusive of quote price Bidder shall include in their firm fixed price quoted all miscellaneous costs to be incurred. Failure to provide all required information and any exceptions taken to any portion of the solicitations may jeopardize acceptance of the bid or may result in the quote being disqualified.

Bidders are to submit prices for the following items as described in pages 21 and 22 of the table that follows:

(An electronic copy of the follow table can requested by email to Rene J. Jaime)

Exhibit A

Item	Description	Weekly Unit Rental Price	Weekly Unit Laundering Price	Total Weekly Cost Per Unit	Quantity of Weeks	Total Annual Price Per Unit
Uniform Rentals						
0102	1 Long Sleeve Uniform Shirts	.21	⊖	.21	52	10.92
0820	2 Button-Down Poplin Shirts	.42	⊖	.42	52	21.84
013B	3 Enhanced Visibility Retro Reflective Work Shirts	.56	⊖	.56	52	29.12
1002	4 Flat Front Uniform Pants	.27	⊖	.27	52	14.04
10A1	5 Cargo Pants	.47	⊖	.47	52	24.44
1122	6 Men's Pleated Work Pants	.29	⊖	.29	52	15.08
10A1	7 Classic Fit Five Pocket Jeans	.40	⊖	.40	52	20.8
1060	8 Jean-Style Uniform Pants	.35	⊖	.35	52	18.2
0202	9 Short Sleeve Uniform Shirts	.18	⊖	.18	52	9.36
023B	10 Enhanced Visibility Short Sleeve Work Shirts	.49	⊖	.49	52	25.48
1138	11 Flat Front Flex Waist Pants	.33	⊖	.33	52	17.16
0138	12 Striped Long Sleeve Uniform Shirts (Mechanics)	.33	⊖	.33	52	17.16
0448	13 Service Stripes Short Sleeve Uniform Shirts (Mechanics)	.32	⊖	.32	52	16.64
0348	14 Service Stripes Long Sleeve Uniform Shirts (Mechanics)	.33	⊖	.33	52	17.16
04mm	15 Uniform Polo Shirts	.36	⊖	.36	52	18.72
Facilities Rentals						
16	16 Scraper Mats - Size 3' x 5'	2.75	⊖	2.75	52	143
17	17 Scraper Mats - Size 4' x 6'	3.84	⊖	3.84	52	199.68
18	18 Cloth Shop Towels - Size 18" x 18"	.10	⊖	.10	52	5.20

		Unit Price	Total Amount
Lump Sum Items			
1506	19	Jacket	37.50
1976	20	PURELL® Waterless Surgical Scrub Gel	40.00
1975	21	PURELL® TFX™ Touchless Surgical Scrub Dispensers	30.00
8790	22	Microburst® 9000 Refills - Commercial Odor Control	10.00
8793	23	TCell™ Odor Control Air Freshener System	7.48
8789	24	Microburst® Aerosol 9000 Odor Control System	18.0
Uniform Replacement Cost			
	1	Long Sleeve Uniform Shirts	18.11
	2	Button-Down Poplin Shirts	28.86
	3	Enhanced Visibility Reflective Work Shirts	39.53
	4	Flat Front Uniform Pants	25.45
	5	Cargo Pants	32.49
	6	Men's Pleated Work Pants	27.89
	7	Classic Fit Five Pocket Jeans	26.95
	8	Jean-Style Uniform Pants	27.33
	9	Short Sleeve Uniform Shirts	15.44
	10	Enhanced Visibility Short Sleeve Work Shirts	36.19
	11	Flat Front Flex Waist Pants	23.73
	12	Striped Long Sleeve Uniform Shirts (Mechanics)	23.24
	13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	22.22
	14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	23.71
	15	Uniform Polo Shirts	21.91

Include duplicate pages to include pricing of each listed shirt with

- 1 Logo patches and employee name patches.
- 2 Embroidered logo and employee name.

All pricing should be based on a five day work week.

REFERENCES

Vendors must include references for contracts of similar size and scope that have been completed within the past five years.

The following information must be included with references:

- Job location
- Contact name
- Contact phone numbers
- Dates of contract
- Scope of work

The Vendor References form herein must be completed and returned with Bidders bid packet.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same services were provided related to this bid.

THIS FORM MUST BE RETURNED WITH YOUR BID.

Reference 1

Government/Company Name: City of McAllen
Address: 1300 Houston Avenue, McAllen, TX 78501
Contract Person and Title: Estela Velasquez Senior Buyer
Phone: 956-681-1130 Email: E.Velasquez@McAllen.net
Service and products provided: 2007-present, Uniforms + facilities services

Reference 2

Government/Company Name: City of Alamo
Address: 420 W. Tower Rd, Alamo, TX 78516
Contract Person and Title: Lucian Ozuna, City Manager
Phone: 956-787-0006 Email: LOzuna@AlamoTexas.org
Service and products provided: 1985-present, Uniforms + facilities services

Reference 3

Government/Company Name: South Texas ISD

Address: 100 med High Dr.

Contract Person and Title: Juan P Villanreal, Administer of Support Services

Phone: 956-514-4234 Email: Juan.Villanreal@STISD.net

Service and products provided: 2007-present - Uniforms

All addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents.

Respectfully submitted this 16 day of April, 2019.

COMPANY: UniFirst

SIGNATURE: 

TITLE: Market Service Manager

ADDRESS: 515 East Beech Ave
McAllen, TX 78501

TELEPHONE NO: 956-686-0218

EMAIL ADDRESS: mario.castellano@unifirst.com

BID WAS AMENDED ON APRIL 12, 2019 BY EXTENDING THE DEADLINE FOR
SUBMISSION TO TUESDAY, APRIL 16, 2019 AT 10 AM.

In addition the following has been clarified and/or amended:

1. On page 2 the deadline for submission has been amended to Tuesday, April 16 at 10 AM.
2. On page 5 the Payment section has been amended to clarify for the services of Uniforms and Maintenance Services.
3. On pages 2 and 5 the word lease was replaced the word contract.
4. On page 9 the Contract section has been amended and clarified.
5. On pages 17 and 18 references to the City of Edinburg has been removed.



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
04/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Massachusetts, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL: certificates@willis.com ADDRESS:
INSURED UniFirst Corporation and its Subsidiaries 68 Jonspin Road Wilmington, MA 01887	INSURER(S) AFFORDING COVERAGE INSURER A: ACE American Insurance Company INSURER B: Indemnity Insurance Company of North America INSURER C: ACE Fire Underwriters Insurance Company INSURER D: INSURER E: INSURER F:

COVERAGES	CERTIFICATE NUMBER: W10906572	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:		HDOG7120909A	10/01/2018	10/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		ISAH25271750	10/01/2018	10/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ No N/A	WLRC65434507 (AOS)	10/01/2018	10/01/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Workers Compensation and Employers Liability Per Statute		WLRC65434465 (AZ, CA)	10/01/2018	10/01/2019	EL Each Accident \$1,000,000 EL Disease - Limits \$1,000,000 EL Disease - Each Emp \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Division/Location: 813
SEE ATTACHED

CERTIFICATE HOLDER**CANCELLATION**

City of San Juan ATTN: Purchasing Dept. 709 S. Nebraska Ave. San Juan, TX 78589-2649	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Jula M Powers</i>
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ACORD 25 (2016/03)

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SR ID: 17834613

BATCH: 1157464

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis of Massachusetts, Inc.		NAMED INSURED UniFirst Corporation and its Subsidiaries 68 Jonspin Road Wilmington, MA 01887	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

INSURER AFFORDING COVERAGE: ACE American Insurance Company NAIC#: 22667
 POLICY NUMBER: WCUC65434581 (MA, ME, OH) EFF DATE: 10/01/2018 EXP DATE: 10/01/2019

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Limits	\$1,000,000
Per Statute	EL Disease - Each Emp	\$1,000,000

INSURER AFFORDING COVERAGE: ACE Fire Underwriters Insurance Company NAIC#: 20702
 POLICY NUMBER: SCFC65434544 (WI) EFF DATE: 10/01/2018 EXP DATE: 10/01/2019

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Limits	\$1,000,000
Per Statute	EL Disease - Each Emp	\$1,000,000

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2019-477159

Date Filed:
04/15/2019

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

UniFirst
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

19-03-03-29
Uniforms, laundering and facilities services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Mario Castellano, and my date of birth is 10/2/70.

My address is 908 Sundance Ln, San Juan, TX, 78589, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 16 day of April, 20 19.
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)

Exhibit B

Item	Description	Weekly Unit Rental Price		Weekly Unit Laundering Price		Total Weekly Cost Per Unit		Quantity of Weeks		Total Annual Price Per Unit
Uniform Rentals										
0102	1 Long Sleeve Uniform Shirts	.19	+	0	+	.19	+	52	=	9.88
0820	2 Button-Down Poplin Shirts	.38	+	0	+	.38	+	52	=	19.76
013B	3 Enhanced Visibility Retro Reflective Work Shirts	.51	+	0	+	.51	+	52	=	26.52
1002	4 Flat Front Uniform Pants	.24	+	0	+	.24	+	52	=	12.48
10A1	5 Cargo Pants	.43	+	0	+	.43	+	52	=	22.36
1122	6 Men's Pleated Work Pants	.29	+	0	+	.29	+	52	=	15.08
1091	7 Classic Fit Five Pocket Jeans	.36	+	0	+	.36	+	52	=	18.72
1060	8 Jean-Style Uniform Pants	.31	+	0	+	.31	+	52	=	16.12
0202	9 Short Sleeve Uniform Shirts	.16	+	0	+	.16	+	52	=	8.32
023B	10 Enhanced Visibility Short Sleeve Work Shirts	.47	+	0	+	.47	+	52	=	24.44
1138	11 Flat Front Flex Waist Pants	.29	+	0	+	.29	+	52	=	15.08
0138	12 Striped Long Sleeve Uniform Shirts (Mechanics)	.29	+	0	+	.29	+	52	=	15.08
0448	13 Service Stripes Short Sleeve Uniform Shirts (Mechanics)	.29	+	0	+	.29	+	52	=	15.08
0348	14 Service Stripes Long Sleeve Uniform Shirts (Mechanics)	.29		0		.29		52		15.08
04mm	15 Uniform Polo Shirts	.31	+	0	+	.31	+	52	=	16.12
Facilities Rentals										
16	Scraper Mats - Size 3' x 5'	2.44	+	0	+	2.44	+	52	=	126.88
17	Scraper Mats - Size 4' x 6'	3.64	+	0	+	3.64	+	52	=	189.28
18	Cloth Shop Towels - Size 18" x 18"	.08	+	0	+	.08	+	52	=	4.16

		Unit Price	Total Amount
Lump Sum Items			
1506	19	Jacket	37.50
1976	20	PURELL® Waterless Surgical Scrub Gel	40.00
1975	21	PURELL® TFX™ Touchless Surgical Scrub Dispensers	30.00
8790	22	Microburst® 9000 Refills - Commercial Odor Control	10.00
8793	23	TCell™ Odor Control Air Freshener System	7.48
8789	24	Microburst® Aerosol 9000 Odor Control System	18.0
Uniform Replacement Cost			
	1	Long Sleeve Uniform Shirts	18.11
	2	Button-Down Poplin Shirts	28.86
	3	Enhanced Visibility Reflective Work Shirts	39.53
	4	Flat Front Uniform Pants	25.45
	5	Cargo Pants	32.49
	6	Men's Pleated Work Pants	27.89
	7	Classic Fit Five Pocket Jeans	26.95
	8	Jean-Style Uniform Pants	24.33
	9	Short Sleeve Uniform Shirts	15.44
	10	Enhanced Visibility Short Sleeve Work Shirts	36.19
	11	Flat Front Flex Waist Pants	23.73
	12	Striped Long Sleeve Uniform Shirts (Mechanics)	23.24
	13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	22.22
	14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	23.71
	15	Uniform Polo Shirts	21.91

Include duplicate pages to include pricing of each listed shirt with

- 1 Logo patches and employee name patches.
- 2 Embroidered logo and employee name.

All pricing should be based on a five day work week.

REFERENCES

Vendors must include references for contracts of similar size and scope that have been completed within the past five years.

The following information must be included with references:

- Job location
- Contact name
- Contact phone numbers
- Dates of contract
- Scope of work

The Vendor References form herein must be completed and returned with Bidders bid packet.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same services were provided related to this bid.

THIS FORM MUST BE RETURNED WITH YOUR BID.

Reference 1

Government/Company Name: City of McAllen
Address: 1300 Houston Avenue, McAllen, TX 78501
Contract Person and Title: Estela Velasquez Senior Buyer
Phone: 956-681-1130 Email: E.Velasquez@mcallen.net
Service and products provided: 2007-present, Uniform + facilities services

Reference 2

Government/Company Name: City of Alamo
Address: 420 W. Tower Rd, Alamo TX, 78516
Contract Person and Title: Lucian Ozuna City Manager
Phone: 956-787-0006 Email: LOzuna@AlamoTexas.org
Service and products provided: 1985 → present, Uniforms + facilities services

Reference 3

Government/Company Name: South Texas ISD
Address: 100 Med High Dr.
Contract Person and Title: Juan P Villarreal - Administer of Support Services
Phone: 956-514-4234 Email: Juan.villarreal@STISD.net
Service and products provided: 2007 - present - Uniforms

All addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents.

Respectfully submitted this 16 day of April, 2019.

COMPANY: UniFirst
SIGNATURE: 
TITLE: Market Service Manager
ADDRESS: 515 East Beech Ave
McAllen, TX 78501
TELEPHONE NO: 956-686-0218
EMAIL ADDRESS: mario-castellano@unifirst.com

BID WAS AMENDED ON APRIL 12, 2019 BY EXTENDING THE DEADLINE FOR
SUBMISSION TO TUESDAY, APRIL 16, 2019 AT 10 AM.

In addition the following has been clarified and/or amended:

1. On page 2 the deadline for submission has been amended to Tuesday, April 16 at 10 AM.
2. On page 5 the Payment section has been amended to clarify for the services of Uniforms and Maintenance Services.
3. On pages 2 and 5 the word lease was replaced the word contract.
4. On page 9 the Contract section has been amended and clarified.
5. On pages 17 and 18 references to the City of Edinburg has been removed.



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
04/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Massachusetts, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL: certificates@willis.com ADDRESS: certificates@willis.com														
INSURED UniFirst Corporation and its Subsidiaries 68 Jonspin Road Wilmington, MA 01887	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: ACE American Insurance Company</td><td>22667</td></tr><tr><td>INSURER B: Indemnity Insurance Company of North America</td><td>43575</td></tr><tr><td>INSURER C: ACE Fire Underwriters Insurance Company</td><td>20702</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: Indemnity Insurance Company of North America	43575	INSURER C: ACE Fire Underwriters Insurance Company	20702	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C: ACE Fire Underwriters Insurance Company	20702														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: W10906572

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:		HDOG7120909A	10/01/2018	10/01/2019	<table><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
EACH OCCURRENCE	\$ 1,000,000																			
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000																			
MED EXP (Any one person)	\$ 5,000																			
PERSONAL & ADV INJURY	\$ 1,000,000																			
GENERAL AGGREGATE	\$ 2,000,000																			
PRODUCTS - COMP/OP AGG	\$ 2,000,000																			
	\$																			
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY		ISAH25271750	10/01/2018	10/01/2019	<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 2,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000																			
BODILY INJURY (Per person)	\$																			
BODILY INJURY (Per accident)	\$																			
PROPERTY DAMAGE (Per accident)	\$																			
	\$																			
	☐ UMBRELLA LIAB ☐ EXCESS LIAB DED RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE				<table><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$								
EACH OCCURRENCE	\$																			
AGGREGATE	\$																			
	\$																			
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ No N/A	WLRC65434507 (AOS)	10/01/2018	10/01/2019	<table><tr><td>☒ PER STATUTE</td><td>☐ OTH-ER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td><td>1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td><td>1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td><td>1,000,000</td></tr></table>	☒ PER STATUTE	☐ OTH-ER		E.L. EACH ACCIDENT	\$	1,000,000	E.L. DISEASE - EA EMPLOYEE	\$	1,000,000	E.L. DISEASE - POLICY LIMIT	\$	1,000,000		
☒ PER STATUTE	☐ OTH-ER																			
E.L. EACH ACCIDENT	\$	1,000,000																		
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A	Workers Compensation and Employers Liability Per Statute		WLRC65434465 (AZ, CA)	10/01/2018	10/01/2019	<table><tr><td>EL Each Accident</td><td>\$1,000,000</td></tr><tr><td>EL Disease - Limits</td><td>\$1,000,000</td></tr><tr><td>EL Disease - Each Emp</td><td>\$1,000,000</td></tr></table>	EL Each Accident	\$1,000,000	EL Disease - Limits	\$1,000,000	EL Disease - Each Emp	\$1,000,000								
EL Each Accident	\$1,000,000																			
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EL Disease - Each Emp	\$1,000,000																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Division/Location: 813

SEE ATTACHED

CERTIFICATE HOLDER**CANCELLATION**

City of San Juan ATTN: Purchasing Dept. 709 S. Nebraska Ave. San Juan, TX 78589-2649	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Gula M Powers</i>
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ACORD 25 (2016/03)

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SR ID: 17834613

BATCH: 1157464



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis of Massachusetts, Inc.		NAMED INSURED UniFirst Corporation and its Subsidiaries 68 Jonspin Road Wilmington, MA 01887	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

INSURER AFFORDING COVERAGE: ACE American Insurance Company NAIC#: 22667
 POLICY NUMBER: WCUC65434581 (MA, ME, OH) EFF DATE: 10/01/2018 EXP DATE: 10/01/2019

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Limits	\$1,000,000
Per Statute	EL Disease - Each Emp	\$1,000,000

INSURER AFFORDING COVERAGE: ACE Fire Underwriters Insurance Company NAIC#: 20702
 POLICY NUMBER: SCFC65434544 (WI) EFF DATE: 10/01/2018 EXP DATE: 10/01/2019

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Limits	\$1,000,000
Per Statute	EL Disease - Each Emp	\$1,000,000

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

UniFirst
McAllen, TX United States

Certificate Number:
2019-477159

Date Filed:
04/15/2019

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

19-03-03-29
Uniforms, laundering and facilities services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Mario Castellano, and my date of birth is 10/2/1970.

My address is 908 Sundance Ln, San Juan, TX, 78589, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 16 day of April, 20 19.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

Exhibit C

Item	Description	Weekly Unit Rental Price		Weekly Unit Laundering Price		Total Weekly Cost Per Unit		Quantity of Weeks		Total Annual Price Per Unit
Uniform Rentals										
1	Long Sleeve Uniform Shirts	.16	+	0	+	.16	+	52	=	8.32
2	Button-Down Poplin Shirts	.24	+	0	+	.24	+	52	=	12.48
3	Enhanced Visibility Retro Reflective Work Shirts	.40	+	0	+	.40	+	52	=	20.80
4	Flat Front Uniform Pants	.14	+	0	+	.14	+	52	=	7.28
5	Cargo Pants	.29	+	0	+	.29	+	52	=	15.08
6	Men's Pleated Work Pants	.26	+	0	+	.26	+	52	=	13.52
7	Classic Fit Five Pocket Jeans	.30	+	0	+	.30	+	52	=	15.60
8	Jean-Style Uniform Pants	.23	+	0	+	.23	+	52	=	11.96
9	Short Sleeve Uniform Shirts	.14	+	0	+	.14	+	52	=	7.28
10	Enhanced Visibility Short Sleeve Work Shirts	.40	+	0	+	.40	+	52	=	20.80
11	Flat Front Flex Waist Pants	.23	+	0	+	.23	+	52	=	11.96
12	Striped Long Sleeve Uniform Shirts (Mechanics)	.21	+	0	+	.21	+	52	=	10.92
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	.19	+	0	+	.19	+	52	=	9.88
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	.22		0		.22		52		11.44
15	Uniform Polo Shirts	.20	+	0	+	.20	+	52	=	10.40
Facilities Rentals										
16	Scraper Mats - Size 3' x 5'	2.44	+	0	+	2.44	+	52	=	126.88
17	Scraper Mats - Size 4' x 6'	3.64	+	0	+	3.64	+	52	=	189.28
18	Cloth Shop Towels - Size 18" x 18"	.08	+	0	+	.08	+	52	=	4.16

		Unit Price	Total Amount
Lump Sum Items			
19	Jacket	37.50	
20	PURELL® Waterless Surgical Scrub Gel	40.0	
21	PURELL® TFX™ Touchless Surgical Scrub Dispensers	30.0	
22	Microburst® 9000 Refills - Commercial Odor Control	10.0	
23	TCell™ Odor Control Air Freshener System	7.48	
24	Microburst® Aerosol 9000 Odor Control System	18.0	
Uniform Replacement Cost			
1	Long Sleeve Uniform Shirts	18.11	
2	Button-Down Poplin Shirts	28.86	
3	Enhanced Visibility Reflective Work Shirts	39.53	
4	Flat Front Uniform Pants	25.45	
5	Cargo Pants	32.49	
6	Men's Pleated Work Pants	27.89	
7	Classic Fit Five Pocket Jeans	26.95	
8	Jean-Style Uniform Pants	27.33	
9	Short Sleeve Uniform Shirts	15.44	
10	Enhanced Visibility Short Sleeve Work Shirts	36.19	
11	Flat Front Flex Waist Pants	23.73	
12	Striped Long Sleeve Uniform Shirts (Mechanics)	23.24	
13	Service Stripes Short Sleeve Uniform Shirts (Mechanics)	22.22	
14	Service Stripes Long Sleeve Uniform Shirts (Mechanics)	23.71	
15	Uniform Polo Shirts	21.91	

Include duplicate pages to include pricing of each listed shirt with

- 1 Logo patches and employee name patches.
- 2 Embroidered logo and employee name.

All pricing should be based on a five day work week.

REFERENCES

Vendors must include references for contracts of similar size and scope that have been completed within the past five years.

The following information must be included with references:

- Job location
- Contact name
- Contact phone numbers
- Dates of contract
- Scope of work

The Vendor References form herein must be completed and returned with Bidders bid packet.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same services were provided related to this bid.

THIS FORM MUST BE RETURNED WITH YOUR BID.

Reference 1

Government/Company Name: City of McAllen
Address: 1300 Houston Avenue, McAllen, TX 78501
Contract Person and Title: Estela Velasquez Senior Buyer
Phone: 956-681-1130 Email: E.Velasquez@mcallen.net
Service and products provided: 2007-present, Uniform + facilities services

Reference 2

Government/Company Name: City of Alamo
Address: 420 W. Tower Rd, Alamo TX, 78516
Contract Person and Title: Lucian Ozuna City Manager
Phone: 956-787-0006 Email: LOZUNA@Alamotexas.org
Service and products provided: 1985 → present, Uniforms + facilities services

Reference 3

Government/Company Name: South Texas ISD
Address: 100 Med High Dr.
Contract Person and Title: Juan P Villarreal - Administer of Support Services
Phone: 956-514-4234 Email: Juan.Villarreal@STISD.net
Service and products provided: 2007 - present - Uniforms

All addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents.

Respectfully submitted this 16 day of April, 2019.

COMPANY: UniFirst
SIGNATURE: 
TITLE: Market Service Manager
ADDRESS: 515 East Beech Ave
McAllen, TX 78501
TELEPHONE NO: 956-686-0218
EMAIL ADDRESS: mario-castellano@unifirst.com

BID WAS AMENDED ON APRIL 12, 2019 BY EXTENDING THE DEADLINE FOR
SUBMISSION TO TUESDAY, APRIL 16, 2019 AT 10 AM.

In addition the following has been clarified and/or amended:

1. On page 2 the deadline for submission has been amended to Tuesday, April 16 at 10 AM.
2. On page 5 the Payment section has been amended to clarify for the services of Uniforms and Maintenance Services.
3. On pages 2 and 5 the word lease was replaced the word contract.
4. On page 9 the Contract section has been amended and clarified.
5. On pages 17 and 18 references to the City of Edinburg has been removed.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2019-477159

Date Filed:
04/15/2019

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

UniFirst
McAllen, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

19-03-03-29
Uniforms, laundering and facilities services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Mario Castellano, and my date of birth is 10/2/70.

My address is 908 Sundance Ln, San Juan, TX, 78589, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 16 day of April, 20 19.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
04/16/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Massachusetts, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com														
INSURED UniFirst Corporation and its Subsidiaries 68 Jonspin Road Wilmington, MA 01887	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: ACE American Insurance Company</td><td>22667</td></tr><tr><td>INSURER B: Indemnity Insurance Company of North America</td><td>43575</td></tr><tr><td>INSURER C: ACE Fire Underwriters Insurance Company</td><td>20702</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: Indemnity Insurance Company of North America	43575	INSURER C: ACE Fire Underwriters Insurance Company	20702	INSURER D:		INSURER E:		INSURER F:	
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INSURER C: ACE Fire Underwriters Insurance Company	20702														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** W10906572**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:			HD0G7120909A	10/01/2018	10/01/2019	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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GENERAL AGGREGATE	\$ 2,000,000																				
PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			ISAH25271750	10/01/2018	10/01/2019	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 2,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
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PROPERTY DAMAGE (Per accident)	\$																				
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EACH OCCURRENCE	\$																				
AGGREGATE	\$																				
	\$																				
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ No N/A			WLRC65434507 (AOS)	10/01/2018	10/01/2019	<table border="1"><tr><td>☒ PER STATUTE ☐ OTH-ER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr></table>	☒ PER STATUTE ☐ OTH-ER		E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
☒ PER STATUTE ☐ OTH-ER																					
E.L. EACH ACCIDENT	\$ 1,000,000																				
E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																				
A	Workers Compensation and Employers Liability Per Statute			WLRC65434465 (AZ, CA)	10/01/2018	10/01/2019	<table border="1"><tr><td>EL Each Accident</td><td>\$1,000,000</td></tr><tr><td>EL Disease - Limits</td><td>\$1,000,000</td></tr><tr><td>EL Disease - Each Emp</td><td>\$1,000,000</td></tr></table>	EL Each Accident	\$1,000,000	EL Disease - Limits	\$1,000,000	EL Disease - Each Emp	\$1,000,000								
EL Each Accident	\$1,000,000																				
EL Disease - Limits	\$1,000,000																				
EL Disease - Each Emp	\$1,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Division/Location: 813

SEE ATTACHED

CERTIFICATE HOLDER**CANCELLATION**

City of San Juan ATTN: Purchasing Dept. 709 S. Nebraska Ave. San Juan, TX 78589-2649	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Gula M Powers</i>
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ACORD 25 (2016/03)

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SR ID: 17834613

BATCH: 1157464



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis of Massachusetts, Inc.		NAMED INSURED UniFirst Corporation and its Subsidiaries 68 Jonspin Road Wilmington, MA 01887	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

INSURER AFFORDING COVERAGE: ACE American Insurance Company

NAIC#: 22667

POLICY NUMBER: WCUC65434541 (MA, ME, OH) EFF DATE: 10/01/2018 EXP DATE: 10/01/2019

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Limits	\$1,000,000
Per Statute	EL Disease - Each Emp	\$1,000,000

INSURER AFFORDING COVERAGE: ACE Fire Underwriters Insurance Company

NAIC#: 20702

POLICY NUMBER: SCFC65434544 (WI) EFF DATE: 10/01/2018 EXP DATE: 10/01/2019

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Limits	\$1,000,000
Per Statute	EL Disease - Each Emp	\$1,000,000

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 23, 2019

Consider Authorizing the Police Chief to Enter into a Homeland Security Memorandum of Understanding Between the City of San Juan Police Department and the City of Harlingen Police Department to Establish Joint Operational Procedures for the Law Enforcement Emergency Regional Response Team (LEERRT).

STAFF COMMENTS AND RECOMMENDATIONS:

The San Juan Law Enforcement Emergency Regional Response Team has been in operation since 2009 with partnerships with twenty seven (27) Police, Fire and EMS agencies. This agency addition is in keeping with Homeland Security Partnerships and grant requirement of established agreements of support and partnerships with other local, State and Federal Agencies.

The mission of the Law Enforcement Emergency Regional Response Team (LEERRT) is to provide a professional specialized trained team capable of responding to any incident and render the location and area safe utilizing spacial weapons and tactics.

RECOMMENDATION:

Approve Authorizing the Chief of Police to Enter into a Memorandum of Understanding with Harlingen Police Department.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

MEMORANDUM OF UNDERSTANDING

FOR POLICE SERVICES BY AND BETWEEN

City of San Juan, Texas 78589

San Juan Police Department and City of Harlingen Texas Police Department

This Memorandum of Understanding is being executed between the **City of San Juan, Texas Police Department** and the City of Harlingen Police Department to establish operating procedures for the **Law Enforcement Emergency Regional Response Team**. The agencies jointly and separately agree to abide by the terms and provisions of this Memorandum of Understanding and their respective operation procedures.

WHEREAS, it is in the best interest of the City of San Juan Police Department and City of Harlingen Police Department to provide for certain police services upon request; and

WHEREAS, the Texas Constitution provides authority for intergovernmental cooperation; and

WHEREAS, the two Cities may obtain more effective and efficient police services when their police officers cooperate with and assist each other in providing certain specialized police services;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the City of San Juan Police Department (Law Enforcement Emergency Regional Response Team) and the City of Harlingen Police Department City Name agree as follows:

PURPOSE AND MISSION

The primary purpose of the **Law Enforcement Emergency Regional Response Team** is to provide a systematic approach to saving lives in accordance with the priorities of life and the specific standards set forth herein, in concert with the totality of circumstances presented. While life safety is a priority of the **Law Enforcement Emergency Regional Response Team**, the specific circumstances will dictate the level of force necessary to adequately protect the public and the officers involved.

Resolution of some incidents may require the specific application of various levels of force, up to and including, deadly force. The purpose of this Memorandum of Understanding is to formally adopt the procedures contained in the **Law Enforcement Emergency Regional Response Team Policies and Procedures**.

The mission of the LEERT is to provide a professionally specialized trained team capable of responding to any critical incident and render the location and area safe utilizing special weapons and tactics. The **Law Enforcement Emergency Regional Response Team** recognizes the vulnerability of the people and communities located within the Region to loss of life and or serious injury due to acts of violence and/or threats of violence. These critical incidents, civil emergencies and disasters may present equipment and manpower requirements beyond the capacity of each individual Agency.

GENERAL AGREEMENTS

A. DEFINITIONS

The following terms are defined for use in this Agreement:

1. "Agency" means the Police Departments of (City of San Juan) and (City of Harlingen Police Department).
2. "Requesting Agency" means an Agency requesting specialized emergency police services or assistance pursuant to this Agreement.
3. "Responding Agency" means an Agency providing specialized emergency police services or assistance pursuant to this Agreement, or an Agency that may be called upon to provide emergency services or assistance pursuant to this Agreement.
4. "Emergency police services and assistance" means personnel and equipment necessary for providing specialized emergency police protection and services in police matters involving a life threatening situation, a situation in which there is grave danger of serious bodily harm to civilians and police officers, a situation involving critical incident that will require specialized personnel and equipment, or other similar civil disturbance.
5. "Jurisdiction" of the Agency shall be as follows:
 - a. "(City of San Juan Police Department)" means the corporate limits of said City.
 - b. "(City of Harlingen Police Department)" means the corporate limits of said City.
6. "Policies and procedures" means the policies and procedures adopted by the Agencies which set forth, among other things:
 - a. The persons in each Agency who are authorized to request specialized emergency police services or assistance from another Agency and the manner in which such requests are to be processed and approved.
 - b. The persons in each Agency who are authorized to approve requests for their police officers to provide specialized emergency police services or assistance in another Agency, and who are thus responsible for determining whether or not their Agency will respond, and if so, the number of personnel and the amount and type of equipment which will be provided.

B. POLICE SERVICES AND ASSISTANCE

The Chief of Police, or designee, shall be responsible for receiving requests for specialized emergency police services and assistance (**Law Enforcement Emergency Regional Response Team**) in accordance with the policies and procedures adopted by the Agencies. The manner in which Agencies shall request

specialized emergency police services and assistance from other Agencies, and themselves respond to such requests, shall be as follows:

1. Any Agency, through its authorized personnel, may request specialized police emergency police services or assistance from other Agencies. (Law Enforcement Emergency Regional Response Team).
2. The requesting Agency shall specify the type of specialized emergency police service or assistance, (**Law Enforcement Emergency Regional Response Team**) which is needed, and state the number of personnel and the amount and type of equipment, which are being requested.
3. The responding Agency shall make a reasonable effort to provide the specialized emergency police services or assistance (**Law Enforcement Emergency Regional Response Team**) requested pursuant to this Agreement, subject to its workload and availability of police officers at the time of the request, the nature and urgency of the request, and other such similar limiting factors. If it agrees to provide specialized emergency police services or assistance, the responding Agency shall, at its sole discretion, determine the number of personnel and the amount and type of equipment that will be provided.
4. The Agency which is requesting specialized emergency police services or assistance from other Agencies, and the types of specialized emergency police services and assistance (**Law Enforcement Emergency Regional Response Team**) which they are requesting are as follows:
 - a. The (City of Harlingen Police Department) hereby requests that the police department of (**City of San Juan, Texas Law Enforcement Emergency Regional Response Team**) provide specialized emergency police services and assistance in situations where they receive calls or other requests for specialized emergency police services and assistance from persons who would ordinarily be within the jurisdiction of the police department of (City of Harlingen Police Department), or where the police officers or other personnel of said Agencies view circumstances indicating probable cause that there has been, is, or other rule or regulation within the jurisdiction of the police department of (City of Harlingen, Texas Police Department).

C. POLICE AUTHORITY

Police officers and other personnel who are providing emergency police services and assistance within the jurisdiction of another Agency shall have the following police authority and power, and be subject to the following working procedures and measures:

1. When acting pursuant to this Agreement within the jurisdiction of the requesting Agency, police officers and other personnel of a responding Agency shall therein have the same police authority and power as police officers or other personnel of the requesting Agency.
2. The heads of the Agencies shall establish working procedures and measures as they deem necessary for the control and direction of police officers, personnel, and equipment that are

acting within the jurisdiction of a requesting Agency pursuant to this Agreement; provided, however, that until such working procedures and measures are established, the police officers, personnel, and equipment of a responding Agency shall be subject to the direction and control of the Police Chief of the requesting Agency.

D. COMPOSITION AND COMMAND

The City of Harlingen, Texas Police Department agrees to assign four (4) officer(s) to the LEERRT as Swat Operators and/or Hostage Negotiators. Increases to the LEERRT team by either agency may occur upon agreement by both participating agencies. Selection and dismissal of personnel to/from the LEERRT Team will be in accordance with the provisions outlined in the LEERRT Policies.

Each department reserves the right to make changes in its certified personnel assigned to the LEERRT team by providing a **30 day notice to the team commander in writing**. This will include the number of personnel assigned.

The LEERRT will select all prospective members from a valid selection roster created through applicant testing. Criteria form application will be based on the following; time in service if a certain length, satisfactory job performance in present and previous assignments, review of operator's attendance, performance and conduct, satisfactory physical fitness levels and a LEERRT specific validated task related tests.

The LEERRT team Commander and team leaders will be assigned by the Command and Control Structure of the San Juan Police Department. The team commanders will have the responsibility for overall command and control, supervision, selection, training, assignments, call-outs, and equipment purchases and replacement for the team. Command of the LEERRT Team tactical operations shall rest with the Team Leaders assigned to the team until the critical incident has been resolved and the scene has been rendered safe.

E. POLICY AND DIRECTION

The policy and direction of the **Law Enforcement Emergency Regional Response Team** will be a joint responsibility of the participating agencies on the team and the San Juan Police Department in accordance with the policies and procedures of the LEERRT team.

F. INVESTIGATIVE GUIDELINES, PROCEDURES AND JURISDICTION

After the **Law Enforcement Emergency Regional Response Team** has responded and secured the critical incident, the agency with jurisdiction will be responsible for processing the crime scene. The LEERRT Team will assist when requested to the extent possible.

G. COOPERATION BETWEEN AGENCIES

To the extent possible, all **Law Enforcement Emergency Regional Response Team** operations will be a joint activity, with no agency acting independently of the other agency. Agencies will operate in

accordance with established guidelines under the Incident Command System and established protocol through the LEERRT policies.

H. TEAM ACTIVATION AND OPERATIONAL PROBLEMS

Team activations take precedence over all others assignments within the agencies assigned to the LEERRT. Team members from the various agencies assigned to the LEERRT become subordinate to the team Commander and/or team leaders. The Commander or Team Leaders will then take responsibility for the conduct of the activation. The personnel costs of training and activations shall be absorbed by each member agency as agreed upon in these MOU.

The LEERRT team is available, with the approval of the team Commander to any requesting law enforcement agency. When a request for the team is received it shall be immediately forward to the LEERRT Commander who will determine if in fact the situation warrants the activation of the team based on a standard threat matrix.

If the situation warrants the activation of the team, the Commander will request activation of the team. Once permission is granted the activation will follow standard procedures.

If any tactical operational problems are encountered, they will be mutually addressed and resolved by the **Law Enforcement Emergency Regional Response Team Command and Control Element**. Ideally, it is agreed that resolution of tactical operational problems will be resolved by the LEERRT Team. Any tactical operational problems not resolved at this level will be referred to the heads of the respective agencies on scene.

I. OPERATIONAL PROCEDURES

The **Law Enforcement Emergency Regional Response Team** in concert with this Memorandum of Understanding will report to the On-Scene Incident Commander and operate under their control in concert with the National Incident Management System (NIMS) and/or Incident Command System (ICS) protocols. The **LEERRT** will respond to but not limited to the following types of incidents: Homeland Security related Missions (Border Security), Protection of Critical Infrastructure and Personnel, Terrorists Incidents, Hostage Rescue Operations, Response to Suicide & Homicide Bombers, Civil Disturbances, including Riots, Active Shooter Incidents, Hazardous Warrant Service, Operations in CBRNE environments, Barricaded Persons and in any event in which a member agencies tactical resources have been depleted.

J. EQUIPMENT

Equipment acquisition will occur jointly by the **Law Enforcement Emergency Regional Response Team**. The Command Staff will meet monthly and answer to and provide regular updates on the following to the **LEERRT participating agencies**; Operational standards, Equipment acquisitions, personnel acquisitions, training activities, activations, after action summaries and regional grant funding concerns and opportunities. **Regional Grant monies will be used to assist member agencies in the purchase of specialized equipment.**

In the event the LEERRT team is dissolved, an inventory of all equipment shall be made, and the equipment shall be returned to the purchasing department. Equipment will be stored in accordance with LEERRT Protocols. It is understood that from time to time, some equipment may need to be stored temporarily at other locations until such time that it can be moved to a regularly assigned location.

K. PRESS RELEASES

Press releases and/or the release of information to the media will be made by the agency that has jurisdiction where the event occurred in accordance with the releasing agencies established media release policy. No unilateral press releases will be made by any participant without the prior approval by the other participants. No information pertaining to the LEERRT team itself will be released to the media without the mutual approval of the team commander.

L. EVALUATION AND REVIEW

The Law Enforcement Emergency Regional Response Team will be evaluated on an annual basis by the police chiefs from each participating department who may make recommendations for improving the performance of the team.

M. LIABILITY

The statutes and case law of the State of Texas shall be used to establish the liability of the parties to this Agreement or for injuries caused to third parties. In the event of any injury to the person(s) or damaged to the property of the police officers or other personnel of a responding Agency, when acting pursuant to this Agreement within the jurisdiction of a requesting Agency, the governmental entity of the responding Agency shall be responsible for any damages from any liabilities arising out of such injury.

All damaged property claims; injury claims and/or use of force claims reported as a result of a tactical operation will be reviewed, investigated and evaluated by the command and control staff of the San Juan Police Department's legal department.

N. SEVERABILITY

If any provision of this Agreement is invalid for any reason, such as invalidation shall not render invalid other provisions of this Agreement that can be given effect without the invalid provision.

O. EFFECTIVE DATE

This Agreement shall be effective when duly executed by the authorized representatives of the (City of San Juan, Texas Police Department (Law Enforcement Emergency Regional Response Team) and the (City of Harlingen, Texas Police Department).

P. AMENDMENT

This Agreement may be modified or amended by unanimous agreement of the **(City of San Juan Police Department (Law Enforcement Emergency Regional Response Team))** and the **(City of Harlingen, Texas Police Department)**.

Q. TERMINATION

This Agreement shall terminate, and shall have no force or effect, upon the passage by the **(City of San Juan Police Department (Law Enforcement Emergency Regional Response Team))** and the **(City of Harlingen, Texas Police Department)** of an ordinance, resolution, or other document indicating withdrawal from this agreement.

R. GOVERNING LAW

This Agreement shall be construed in accordance with the laws and Constitution of the State of Texas.

S. CONFIDENTIALITY

In order to ensure the safety of all operators, all parties to the memorandum of understanding agree to adhere to the confidentiality expectations as outlined in the LEERT policies and procedures manual.

IN WITNESS WHEREOF, the City Council of (City of San Juan, Texas) and the City Council of the (City of Harlingen, Texas) have authorized their representatives to execute this Agreement; and said representatives have caused this Agreement to be executed, and have attached herewith a copy of the ordinance, resolution, or other documents adopted by their respective governing body authorizing them to execute this Agreement.

It is agreed that this Memorandum of Understanding will remain in effect until further notice contingent upon agreement of the parties. This agreement may be terminated at any time by any participating agency delivering a written notice of termination to the other participating agency.

AGENCY A

Authorized Official: _____ Chief Juan Gonzalez
Signature Printed Name and Title

Agency: San Juan Police Department

Address: 2301 N. Raul Longoria, San Juan Texas 78589 Telephone(s): 956-223-2440

AGENCY B

Authorized Official: _____ Chief Michael Kester
Signature Printed Name and Title

Agency: Harlingen Police Department

Address: 1018 Fair Park Blvd, Harlingen, TX 78550 Telephone(s): 956-216-5940

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 23, 2019

Consider Authorizing the City Manager to Enter Into an Interlocal Cooperation Contract between the City of San Juan and Texas State University, in Conjunction with the "Health and Tobacco Education and Enforcement" Grant.

STAFF COMMENTS AND RECOMMENDATIONS:

The San Juan Police Department has been awarded \$2,000 dollars to perform twenty (20) control buy/sting operations using minors as decoys, to determine compliance with applicable laws regulating sales of cigarettes, e-cigarettes, tobacco products to persons younger than eighteen (18) years of age prohibited: Proof of age required. This agreement is effective upon execution of this contract and shall terminate on December 31, 2019.

RECOMMENDATION:

Authorize the approval of the Interlocal Cooperation Contract between the City of San Juan and the Texas State University.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

INTERLOCAL COOPERATION CONTRACT

THE STATE OF TEXAS
COUNTY OF HAYS

This Interlocal Cooperation Contract (this "Contract") is entered into by and between the Contracting Parties shown below pursuant to authority granted in and in compliance with the *Interlocal Cooperation Act, Chapter 791, Texas Government Code*.

I. Contracting Parties

The Receiving Party: **Texas State University ("Texas State")** an institution of higher education and agency of the State of Texas.

*Texas School Safety Center
415 N. Guadalupe, #164
San Marcos, Texas 78666*

The Performing Party: **City of San Juan** a local government of the State of Texas

*City of San Juan Police Department
709 S Nebraska
San Juan, TX 78589*

II. Statement of Services to be Performed

Performing Party will perform the following service(s):

Conduct **20** controlled buy/stings and follow-ups of tobacco permitted retail outlets and sales and use tax permitted e-cigarette retail outlets using minors as decoys, to determine compliance with applicable laws in accordance with *Texas Health and Safety Code §161.082 – Sale of cigarettes, e-cigarettes, or tobacco products to persons younger than 18 years of age prohibited: Proof of age required*. Work shall be performed following the details outlined in attached **Exhibit A – Scope of Work**, and **Exhibit B – Performance Measures**.

III. Basis for Calculating Reimbursable Costs

Performing Party shall be paid \$100.00 for each correct and completed controlled buy/sting and follow-up reported on the Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report form (TEP-102 (Rev 3/2019)) **(for a maximum of 20 Controlled Buy/Stings and Follow-ups x \$100.00 each for a total of \$2,000.00)**. Payment will be based on the receipt and approval of an invoice for services following the details outlined in attached **Exhibit C – Payment for Services**.

IV. Contract Amount

The total amount of this Contract shall not exceed TWO THOUSAND DOLLARS AND NO/100 CENTS (\$2,000.00). This is the maximum amount collectable under the Contract as written.

V. Payment of Services

Receiving Party will remit payments to Performing Party for services satisfactorily performed under this Contract in accordance with the *Texas Prompt Payment Act, Chapter 2251, Texas Government Code*.

Payments made under this Contract will (1) fairly compensate Performing Party for the services performed under this Contract, and (2) be made from current revenues available to Receiving Party in the form of a contract from the Department of State Health Services and/or the Texas Health and Human Services Commission to fund local law enforcement agencies to enforce *Texas Health and Safety Code §161.082 – Sale of cigarettes, e-cigarettes, or tobacco products to persons younger than 18 years of age prohibited: Proof of age required*.

VI. Warranties

Receiving Party warrants that (1) the services are necessary and authorized for activities that are properly within its statutory functions and programs; (2) it has the authority to contract for the services under authority granted in *Texas Government Code 403.105 – Permanent Fund for Health and Tobacco Education and Enforcement*; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract; and (4) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

Performing Party warrants that (1) it has authority to perform the services under authority granted in *Chapter 161.088, Texas Health and Safety Code and Chapter 791, Texas Government Code*; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract; and (3) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

VII. Term of the Contract

This Agreement is effective **upon execution of this contract** and shall terminate on **December 31, 2019**.

VIII. Termination

In the event of a material failure by a Performing Party to perform its duties and obligations in accordance with the terms of this Contract, the other party may terminate this Contract upon **30 days'** advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the **30-day** period.

IX. Other Provisions

Entire Contract; Modifications. This Contract supersedes all prior agreements, written or oral, between Receiving Party and Performing Party and shall constitute the entire agreement and understanding between the parties with respect to the subject matter of this Contract. This Contract and each of its provisions shall be binding upon the parties and may not be waived, modified, amended or altered except by a writing signed by Receiving Party and Performing Party.

Assignment. This Contract is not transferable or assignable except upon written approval by Receiving Agency and Performing Agency.

Severability. If any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Contract.

Public Records. It shall be the independent responsibility of Receiving Party and Performing Party to comply with the provisions of Chapter 552, *Texas Government Code* (the "*Public Information Act*"), as those provisions apply to the parties' respective information. Receiving Party is not authorized to receive public information requests or take any action under the *Public Information Act* on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the *Public Information Act* on behalf of Receiving Party.

Certification. The Receiving Party and the Performing Party certify that, (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies, (2) the proposed arrangements serve the interest of efficient and economical administration of the State of Texas, and (3) the services, supplies or materials contracted for are not required by Section 21, Article 16 of the *Texas Constitution* to be supplied under contract given to the lowest responsible bidder.

Duly authorized representatives of the Performing Party and the Receiving Party have executed and delivered this Contract to be effective as of the Effective Date.

PERFORMING PARTY
City of San Juan

RECEIVING PARTY
Texas State University

By _____
Name _____
Title _____
Date _____

By _____
Name _____
Title _____
Date _____

By _____
Name _____
Title _____
Date _____

EXHIBIT A SCOPE OF WORK

The Performing Party shall diligently render the following performance:

Contract funds shall be used to support the enforcement activities and additional program requirements outlined below. The Performing Party shall meet the assigned Performance Measures assigned in Exhibit B.

1. Enforcement Activities

The Performing Party shall:

- a. Conduct Controlled Buy/Stings and Follow-ups of tobacco permitted retail outlets and sales and use tax permitted e-cigarette retail outlets using minors as decoys, to determine compliance with applicable laws in accordance with *Texas Health and Safety Code §161.082 – Sale of cigarettes, e-cigarettes, or tobacco products to persons younger than 18 years of age prohibited: Proof of age required*. Refer to **Exhibit B Schedule – Performance Measures**, for the number of controlled buy/stings to be conducted.
- b. Conduct controlled buy/stings and follow-ups in target areas to include high retail density, low socio economic, high risk areas, and local perspective of previous sales to minors and/or complaints received.
- c. Record the results of the controlled buy/stings conducted using the Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report form (TEP-102 (Rev 3/2019)) provided by the Texas School Safety Center at Texas State University.
- d. Use non-smoking male and female minors ages 14 –16 in accordance with *Texas Health and Safety Code, Chapter 161.088 – Enforcement; Announced Inspections*.
- e. Use the State Comptroller of Public Accounts most recent Tobacco Permitted Retail Outlet List and Sale and Use Tax Outlet List of e-cigarette retail outlets for the controlled buy/stings to obtain retail outlet name, address, and tobacco permit numbers.
- f. Conduct follow-up controlled buy/stings of retail outlets found to be in violation of the sale of cigarettes, e-cigarettes, or tobacco products to minors. Reasons for follow-up may include: 1) repeated violations, 2) knowledge of historical perspective of previous sales to minors, and /or 3) complaints received where a follow-up is needed. Follow-up controlled buy/stings shall be conducted within two to ten (2-10) days of original controlled buy/sting.

2. Training Activities

The Performing Party shall:

- a. Participate in a web-based training session conducted by Texas School Safety Center at Texas State University prior to implementation of contract activities. Representative(s) shall include the person(s) assigned to the implementation of the contract activities, and/or the supervisor overseeing the day-to-day activities of this contract, and the person(s) conducting the enforcement activities outlined in Exhibit A – Scope of Work.
- b. Participate in any and all ongoing technical assistance and training activities offered by the Texas School Safety Center at Texas State University.

3. Reporting Requirements

The Performing Party shall:

- a. Submit a completed Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)) provided by the Texas School Safety Center at Texas State University that tallies the number of controlled buy/stings and follow-ups conducted and number of citations issued within the performance reporting period.
- b. Submit billing information for services provided in the invoice section of the Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)). Payment amount for services is outlined in **Exhibit C – Payment for Services**. The Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)) shall be signed by the designated authorized official
- c. Attach completed Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report forms (TEP-102 (Rev 3/2019)) for each controlled buy/sting conducted for the performance reporting period. The total activity reported shall correspond to the pre-established monthly goal listed in the Work Plan (TEP-100 (Rev 3/2019)).
- d. The Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)) shall be submitted to the Texas School Safety Center on the first business day of the month. The report may be mailed to the Texas School Safety Center, Attn. Bea Pyle, 415 N. Guadalupe, PMB 164, San Marcos, Texas 78666 or emailed to beapyle@txstate.edu.
- e. Texas School Safety Center forwards violation information to the Comptroller of Public Accounts as required by law, (*Texas Health & Safety Code, Section 161.090 Reports of Violation*) by the 10th working day of the month for activity of the previous month.

4. Additional Program Requirements

The Performing Party shall:

- a. Assign a minimum of one (1) agency representative to the implementation of the activities of this contract, and provide the name(s) of any key personnel changes that impact the requirements of this contract to via email: beapyle@txstate.edu or phone: 512-245-0821.

- b. Coordinate enforcement activities with other law enforcement agencies within the Performing Party's area. Coordination of services shall include but not limited to resources such as officers and minor decoys to maintain integrity of the undercover operation in testing compliance with tobacco sales to minors.
- c. Performing Party shall maintain specific, detailed supporting documentation of all programmatic records used in the course of conducting the Controlled Buy/Stings for a minimum of 4 years.

EXHIBIT B PERFORMANCE MEASURES

The following performance measures will be used to measure compliance with the services rendered as described in Exhibit A, Scope of Work.

The Performing Party shall:

1. Conduct the number of activities for this contract period as follows:
 - a. Total number of controlled buy/stings and follow-ups using minors as decoys: **20**
 - i. In at least 50% of all controlled buy/stings conducted, the minor must attempt to purchase an e-cigarette, component, part, or accessory.
 - ii. Total number of e-cigarette attempts: **10**
 - b. A performance measure will not be assigned for follow-up of controlled buy/stings as a result of local perspective of previous sales to minors and/or complaints received. However, contractor is required to conduct follow-up of retail outlets not in compliance and report the activity monthly.
2. The Performing Party shall follow the Work Plan's (TEP-100 (Rev 3/2019)) monthly goals as pre-established upon the execution of the contract. The Work Plan (TEP-100 (Rev 3/2019)) outlines monthly goals to follow from **May 2019 to December 2019**.
 - a. Deviation from the pre-established Contractor's Program Work Plan requires prior approval from the Texas School Safety Center at Texas State University via email: beapyle@txstate.edu or phone: 512-245-0821.
 - b. Failure to complete and/or update the Work Plan (TEP-100 (Rev 3/2019)) may result in payment being withheld until completion or submission.

EXHIBIT C PAYMENT FOR SERVICES

Payment will be based on the receipt and approval of Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)) and attached Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report forms (TEP-102 (Rev 3/2019)).

The Performing Party shall:

1. Be paid monthly upon submission of completed Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)) and attached Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report forms (TEP-102 (Rev 3/2019)) as confirmation of services rendered.
2. Be paid \$100.00 for each correct and completed controlled buy/sting reported on the Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report form (TEP-102 (Rev 3/2019)). All costs incurred for the purpose of conducting a complete control buy/sting are the responsibility of the contractor. In order to receive full payment for the controlled buy/stings including follow-ups billed for each performance reporting period, a completed Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report form (TEP-102 (Rev 3/2019)) must be attached for each.
3. Submit invoices and attachments to the Texas School Safety Center, Attn. Bea Pyle, 415 N. Guadalupe, #164, San Marcos, Texas 78666 or emailed to beapyle@txstate.edu.

The Monthly Summary and Invoice form (TEP-101 (Rev 3/2019)) will be reviewed by the receiving agency and submitted for payment if information included in the report and attachments are correct. Payment shall be subject to laws of the State of Texas including Prompt Payment.

Notwithstanding the foregoing, the cumulative amount of Service Fees remitted by University to Contractor shall not exceed **\$2,000.00** without prior written approval from the Texas School Safety Center at Texas State University.

RESOLUTION _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS AUTHORIZING THE CITY TO ENTER INTO NEGOTIATION FOR AN AGREEMENT FOR THE REORGANIZATION AND CONSOLIDATION OF THE MPO'S.

Whereas, 23 U.S.C. 134 requires that a Metropolitan Planning Organization ("MPO") be designated for each urbanized area, and

Whereas, the City of San Juan is currently a part of the Hidalgo County MPO, and

Whereas, a proposed Rio Grande Valley Metropolitan Planning Organization (the "Valley MPO") would include the consolidation of Hidalgo County MPO, Harlingen- San Benito MPO, and Brownsville MPO, and

Whereas, a Re-designation agreement is required by federal law to effectuate the consolidation of MPO's, and

Whereas, the City of San Juan is a required party to any Re-Designation Agreement,

Now, Therefore Be It Resolved that I, Mario Garza, by the power vested in me as Mayor of the City of San Juan, along with **Mayor Pro-Tempore Pete Garcia, Commissioner Jesus "Jesse" Ramirez, Commissioner Ernesto "Neto" Guajardo, and Commissioner Leonardo "Lenny" Sanchez** hereby authorize to enter into a negotiation for an agreement for the reorganization and consolidation of the MPO's based on the proposed MPO re-designation term sheet.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

APPROVED AS TO FORM:

Ricardo Palacios, City Attorney

Exhibit A

RE-DESIGNATION AGREEMENT AND BYLAWS FOR MPO CONSOLIDATION

Set forth below are terms and provisions for inclusion in: (1) a Re-designation Agreement; and (2) Bylaws, for the proposed Rio Grande Valley Metropolitan Planning Organization (the “Valley MPO”). The Valley MPO would result from the combination of the Harlingen-San Benito MPO, Brownsville MPO, and Hidalgo County MPO.

1.Re-designation Agreement

A Re-designation Agreement is required by federal law to effectuate the consolidation of MPOs. In this case the required parties (i.e., signatories) to the Re-designation Agreement must include: (1) the Governor (or designee), (2) City of McAllen, (3) Edinburg, (4) Mission, (5) Pharr, (6) City of Harlingen, (7) City of Brownsville, (8) Hidalgo County, and (9) Cameron County. The Re-designation Agreement cannot be amended without the consent of all of the signatories.

The following shall be included in the Re-designation Agreement:

A. Identification of MPA Boundary: The MPA Boundary shall be comprised of the three (3) existing MPO boundaries.

B. Composition of Policy Board: a thirty-one (31)-member Policy Board will be structured as provided below. By including the structure in the Re-designation Agreement (with additional details in the bylaws) the consent of all of the signatories identified below to the Re-designation Agreement will be required to make any changes to the Re-designation agreement (i.e., changes cannot be made by simply amending the bylaws). This structure is consistent with the practices followed by a majority of MPOs nationwide with respect to size.¹ Specific aspects of the structure include:

- (i). The signatory cities are allocated board members as follows: Brownsville - 4, McAllen - 3, and Harlingen - 2, Edinburg - 2, Pharr - 2 and Mission - 2. All other cities over 50,000 population are allocated one board member.
- (ii). Cities with a population over fifty thousand (50,000) are allocated one or more positions on the Policy Board, along with the two counties and other transportation partners.
- (iii). Cities will be given membership on the Policy Board based on one (1) member once the city reaches fifty thousand (50,000) population in an official

¹ Nationally, MPOs with a population between 500,000 and 1 million have a mean number of 21.9 board members, and MPOs with more than 1 million have a mean number of 25.4 board members. *See* Alexander Bond et al., Federal Highway Administration, Staffing and Administrative Capacity of Metropolitan Planning Organizations 2-1 (May 2010), available at https://www.planning.dot.gov/documents/Staffing_Administrative_Capacity_MPOs.pdf.

Exhibit A

census (the federal threshold for the creation of an MPO) and one (1) additional member for each additional fifty thousand (50,000) population “bracket” marker reached. By way of example, McAllen would be given three (3) members to start, with an additional one (1) member once the city population reaches one hundred and fifty thousand (150,000).

(iv). Counties will be assigned members as follows: Cameron County - five (5) members; Hidalgo County - seven (7) members. Counties will add one (1) member when population reaches five hundred thousand (500,000) population “bracket” marker, i.e., Cameron County will receive one additional member at five hundred thousand (500,000); Hidalgo County will receive one additional member at one million (1,000,000).

(v). All population requirements will be determined based on the most recent U.S. Decennial Census; and policy board membership “adjusted” following publication of each official decennial census. The total initial board membership will be thirty-one (31).

(vi). Smaller cities are represented through the vote of the county in which it is located, through non-voting membership, or through the Technical Advisory Committee.

(vii). Additional Ex Officio members may be added. Ex Officio members do not vote or count for the purposes of a quorum.

Policy Board		
	2010 Population by City	Weighed Votes
Cameron County		5
Cameron County RMA		1
City of Brownsville	175,023	4
City of Harlingen	64,849	2
Hidalgo County		7
Hidalgo County RMA		1
City of McAllen	129,877	3
City of Edinburg	77,100	2
City of Mission	77,058	2
City of Pharr	70,400	2
TxDOT Pharr District		1
Valley METRO		1
Additional cities (N=number of cities that reach the 50,000 population threshold)		
Total		31

Exhibit A

C. All funding distributions and scenarios are agreed upon assuring they are in compliance with federal and state laws and regulations. Should funding distribution not be in compliance, funding shall be distributed by the MPO Policy Board in a manner consistent with MPO By-Laws and Federal and State Statutes and Regulations.

To provide for a balanced and equitable allocation of funds for projects throughout the region, the MPO elects to suballocate funding amounts equivalent to the following funding sources as reflected in the most recently adopted Transportation Improvement Program (TIP) for the MPO:

- *Federal Apportionment suballocated to Urbanized Areas with Populations Greater than 200,000 (Currently Surface Transportation Block Grant funding designated in Fixing America's Surface Transportation Act or "FAST Act")*
- *State Administered Metropolitan and Urban Area Corridor Project (Unified Transportation Program Category 2) funding distributed to metropolitan planning organizations.*

The suballocated funding distribution will be determined using the Category 2 Transportation Management Area funding formula as provided in the Texas Administrative Code. Any change to the suballocation funding sources or suballocation funding formula must be approved by a vote of transportation policy board members who represent more than 75 percent of the affected population of the MPO's urbanized areas.

For the purpose of suballocations of funding, the following sub-regions are initially designated:

- *Brownsville Sub-Region will encompass the entirety of the Brownsville Census Designated Urbanized Area and align with the last Brownsville MPO boundary.*
- *Harlingen Sub-Region will encompass the entirety of the Harlingen Census Designated Urbanized Area and align with the last Harlingen-San Benito MPO boundary.*
- *Hidalgo County Sub-Region will encompass the entirety of the McAllen Census Designated Urbanized Area and align with the last Hidalgo County MPO boundary.*

Maps of these boundaries are included as an attachment.

The extent of sub-regions will be automatically adjusted to include any changes in Census Designated Urbanized Areas. Additional changes in the definition of sub-regions may be considered by the transportation policy committee in order to reflect expansion or other changes to MPO boundaries and will be approved by a majority vote of the transportation policy committee.

D. Initial Plan Updates: Subject to state and federal laws and fiscal constraint, it is the objective of the signatories of this redesignation agreement to maintain consistency and continuity in the regional planning efforts to-date by building off the existing planning documents of the previous MPOs, including the fiscally constrained TIPs, as a starting point for future updates, prioritizing projects currently in the individual(TIPS) for consideration for inclusion in the combined Valley MPO TIP.

Exhibit A

E. Designation of Fiscal Agent: The Lower Rio Grande Valley Development Council (LRGVDC) shall be designated to serve as the fiscal agent for the Valley MPO.

F. Amendments: Any changes to the Re-designation Agreement shall be enacted by a written amendment executed by all signatories.

2. Bylaws

The bylaws should, at a minimum, provide additional detail about appointment of Policy Board members (subject to the structure identified above), the designation of officers, voting requirements, and funding allocations.

A. Appointment of Policy Board Members.

- (i). Per federal law , the entities identified in the Re-designation Agreement to the Policy Board shall be local elected officials, officials of public agencies that administer or operate major modes of transportation in the metropolitan planning area, or appropriate officials of TxDOT.
- (ii). With respect to the cities or counties represented on the Policy Board, members must be an elected member of the governing body (i.e., the mayor, a member of the city council or city commission, the county judge, or a member of the county commissioners court).
- (iii). With respect to cities or counties with more than one member, additional elected officials shall be designated by the governing body of the city or county.
- (v). The rules for appointing alternate members will be outlined in the bylaws.
- (vi). The Policy board shall appoint the Chair and Vice Chair who shall serve two (2) year terms with the Vice Chair assuming the role of Chair after the term concludes.
- (vii). If the Chair resigns, the Vice Chair shall serve as Chair only until a new Chair is selected to serve for the remainder of the Chair's term. The new Chair shall be selected from the same local government as the resigning Chair.

B. Official Actions and Voting by the Policy Board.

- (i). Quorum: Sixty-five percent (65%) of members of the Policy Board (excluding ex officio members) must be present to constitute a quorum. If sixty-five percent (65%) of members of the Policy Board is a partial number, said number shall be rounded up to the nearest whole number.
- (ii). Official Action: A supermajority seventy-five percent (75%) of the quorum is sufficient to authorize Official Action of the Policy Board.

Exhibit A

(iii). Amending the Bylaws: Bylaws may be amended by independent action of the Policy Board within the time limit set by the Policy Board for approval of the proposed amendment. Voting may be at a meeting or by written ballots delivered within the time limit set by the Policy Board to receive written ballots. The following is required to amend the bylaws: (a) a supermajority seventy-five percent (75%) of the full Policy Board (regardless of presence or quorum) must agree to adopt the amendment and (b) the supermajority voting to adopt the amendment must include all Policy Board members from Cameron county, Hidalgo county, McAllen, Harlingen, and Brownsville, Edinburg, Mission, Pharr voting for the amendment. The bylaws may not be amended to change the composition of the Policy Board. Any change to the these items can be made only by amendment to the Re-designation Agreement requiring the agreement to all of the signatories thereto.

- C. The Chair and Vice Chair will be from the entities that are the local government signatories to the Re-designation Agreement, being the Cities of McAllen, Harlingen, Brownsville, Edinburg, Mission, Pharr and Hidalgo and Cameron Counties. The Chair/Vice Chair will also be Policy Board members. The Chair and Vice Chair must come from different counties. Thus, the entities will serve in rotation: (1) Cameron County, (2) McAllen, (3) Brownsville, (4) Hidalgo County, (5) Harlingen, (6) Edinburg, (7) Cameron County, (8) Mission, (9) Brownsville, (10) Pharr, (11) Harlingen, and (12) Hidalgo County.

(iv). If the Chair resigns, the Vice Chair shall serve as Chair only until a new Chair is selected to serve for the remainder of the Chair's term. The new Chair shall be selected from the same local government as the resigning Chair.

Signed and approved to be effective as of the date of the last signatory hereto.

Hidalgo County by: Date
Richard Cortez, County Judge

Cameron County by: Date
Eddie Trevino, Jr., County Judge

City of McAllen by: Date
James E. Darling, Mayor

City of Brownsville by: Date
Tony Martinez, Mayor

City of Edinburg: Date
Richard Molina, Mayor

City of Harlingen by: Date
Christopher Boswell, Mayor

City of Pharr: Date
Dr. Ambrosio Hernandez, Mayor

City of Mission by: Date
Dr. Armando Ocana, Mayor

Exhibit A

Attachment A

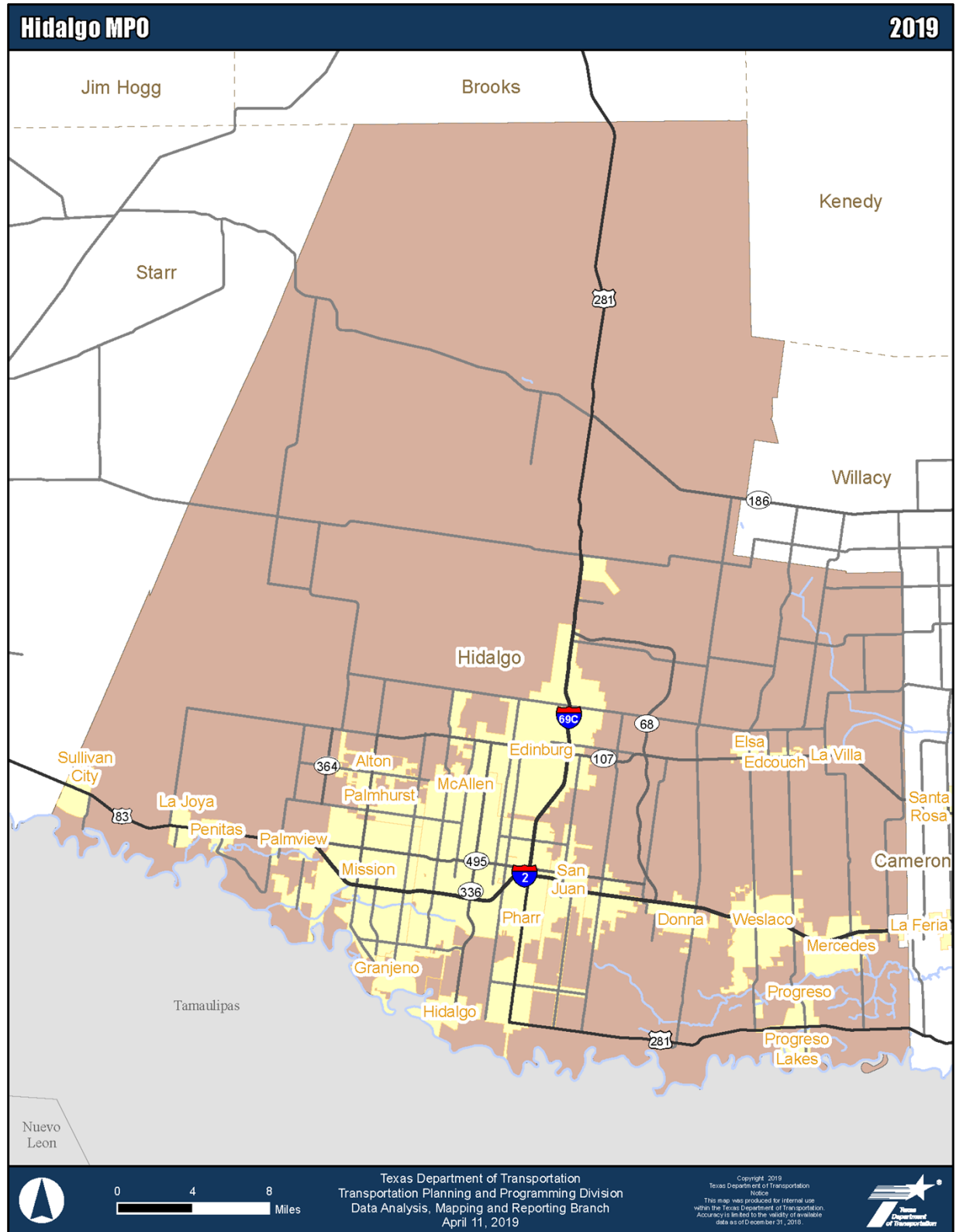


Exhibit A

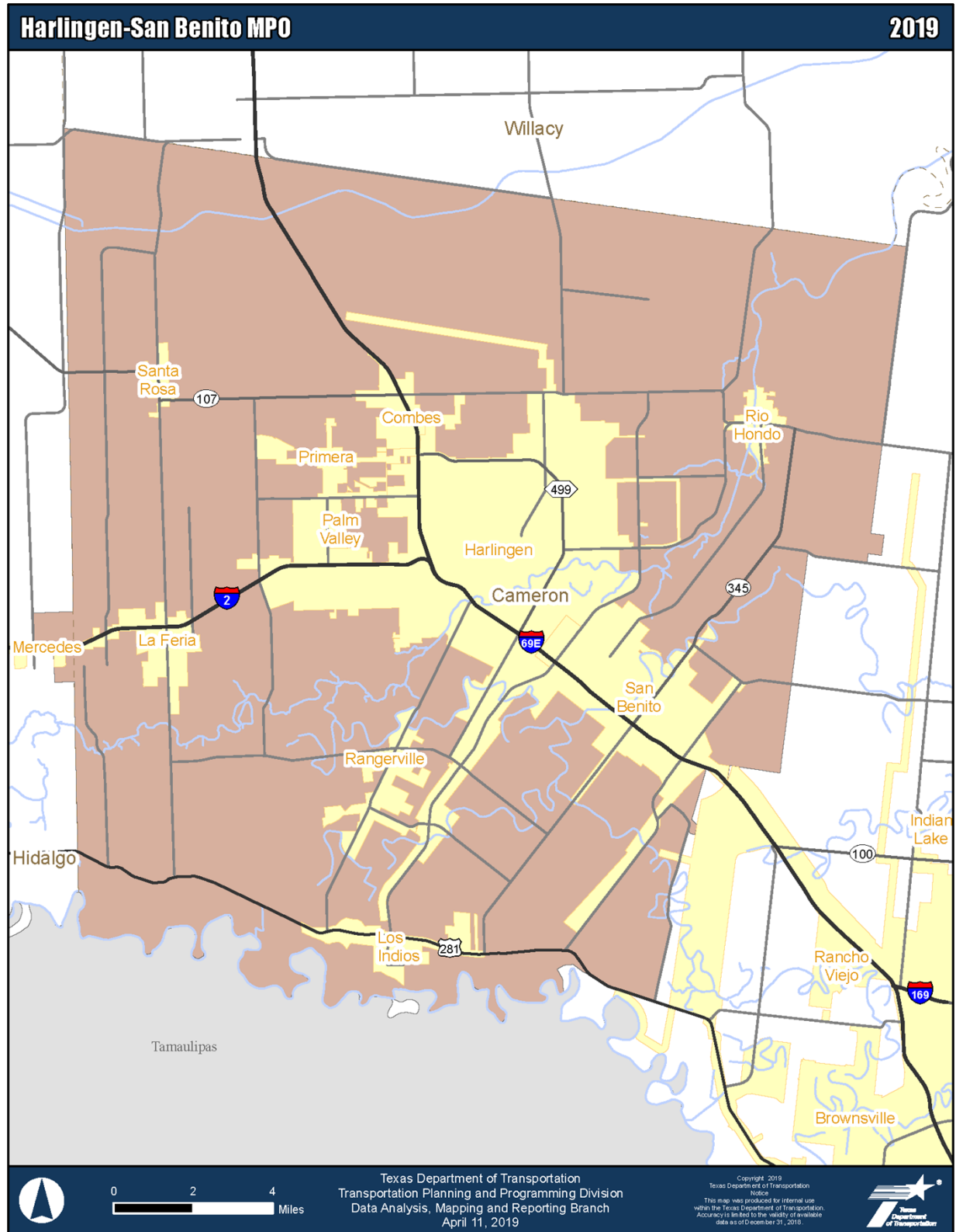
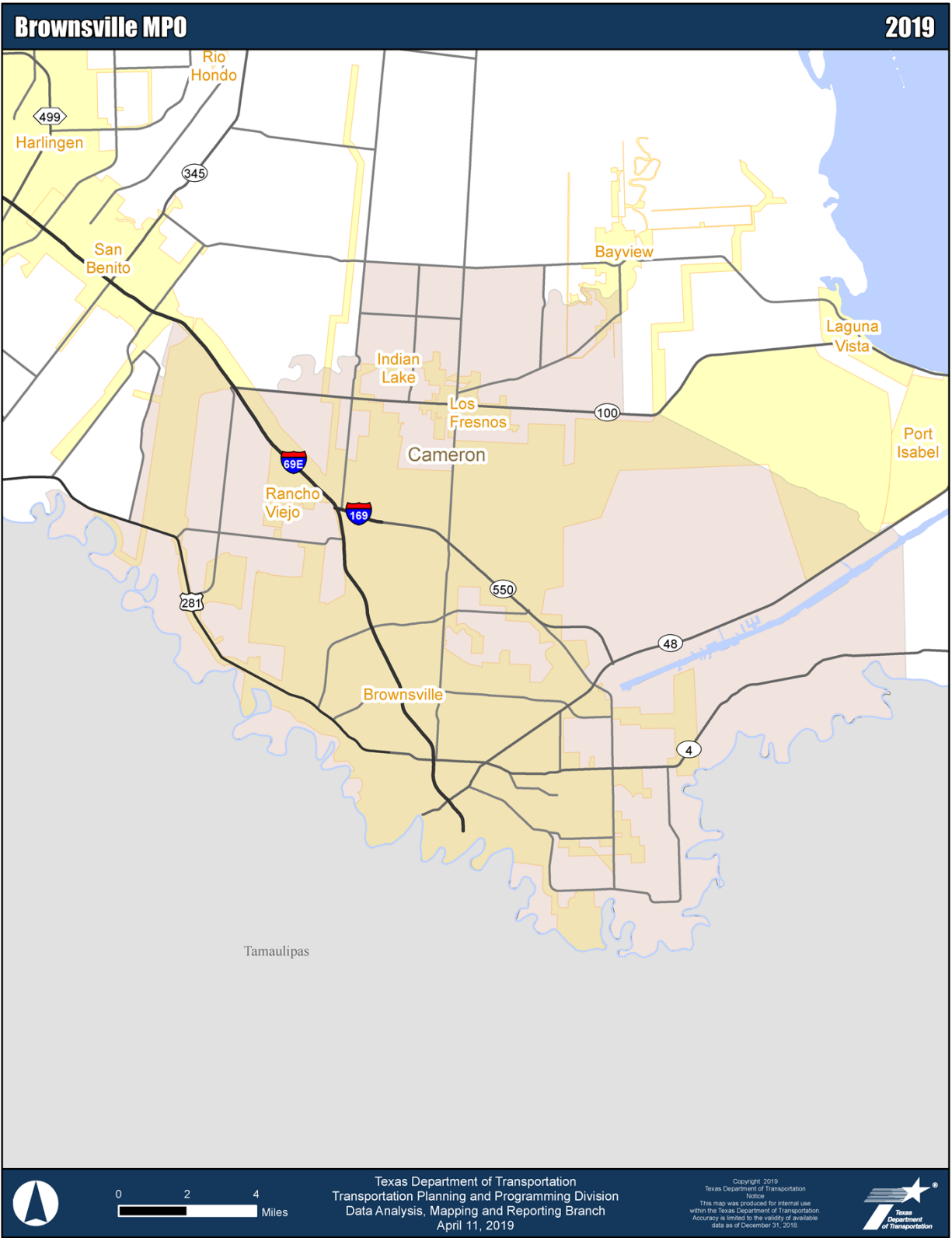


Exhibit A



AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 23, 2019

Consider Second and Final Reading of an Ordinance Authorizing Erection of Stop Sign at the Intersection of Cesar Chavez and Ridge Roads.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on April 9, 2019, the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

The Public Works Department is proposing the erection of stop sign at the corner of Cesar Chavez and Ridge Roads due to the numerous car accidents and complaint at this intersection.

RECOMMENDATION:

Approve the Ordinance for the Erection of Stop Sign at the Intersection of Cesar Chavez and Ridge Road.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

ORDINANCE NO. 2019-XX

AN ORDINANCE AUTHORIZING ERECTION OF STOP SIGNS AT THE INTERSECTIONS OF CESAR CHAVEZ ROAD AND RIDGE ROAD, REQUIRING THAT VEHICLES ENTERING SAID INTERSECTIONS FROM A DIRECTION FACING SAID STOP SIGNS COME TO A COMPLETE STOP BEFORE ENTERING SAID INTERSECTIONS.

BE IT ORDAINED BY THE CITY COMMISSION OF SAN JUAN, TEXAS:

1. That the City of San Juan is hereby authorized to erect Stop Signs at the intersections of Cesar Chavez Road and Ridge Road by placing Stop Signs on the northwest and southeast corners of the Intersections so that vehicles approaching the intersection from the north or south shall come to a complete stop.
2. That all vehicles entering said intersections from a point whereby it shall face said Stop Signs shall be required to come to a complete stop before entering said intersections.

PASSED and APPROVED on First Reading on this the 9th day of April, 2019.

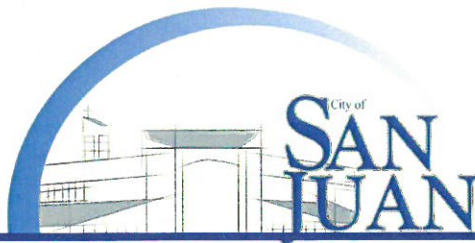
PASSED and APPROVED on the Second and Final Reading on this the 23rd day of April, 2019.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Diana Cavazos, City Secretary



Mayor: Mario Garza
Mayor Pro-Tem: Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance 
Date: April 11, 2019
Subject: Monthly Collection Report – March 2019

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2018	2017	2016	2015	2014
Tax Levy	7,286,363.64	7,112,363.88	6,638,277.98	6,363,985.51	6,062,874.30
Adjustment to date	(11,708.08)	(4,428.76)	(19,259.27)	2,492.92	22,138.85
Adjusted Tax Levy	7,274,655.56	7,107,935.12	6,619,018.71	6,366,478.43	6,085,013.15
Collections to date	6,505,324.90	6,734,386.80	6,232,308.52	6,006,559.85	5,720,270.90
Percentage Collected	89.42%	94.74%	94.16%	94.35%	94.01%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Pete Garcia
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

M.M.

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
MARCH 2019**

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2018/2019	COLLECTED 2017/2018
2018 TAX ROLL	7,286,363.64	6,505,324.90	-	(11,708.08)	769,330.66	89.42%	89.11%
2017 & PRIOR YRS ROLLBACK	1,400,698.14	203,254.10	-	(9,586.10)	1,187,857.94	14.61%	15.45%
		-	-	-	-	#DIV/0!	100.00%
TOTALS	8,687,061.78	6,708,579.00	-	(21,294.18)	1,957,188.60		

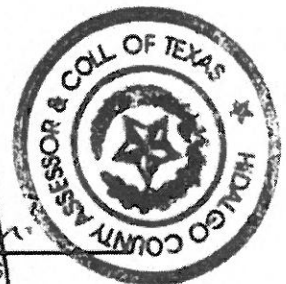
BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF MARCH 2019

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	290,182.01	(2,655.23) CURRENT
CURRENT YEAR-P&I	22,297.49	
PRIOR YEARS-BASE TAX	47,095.70	(1,305.85) PRIOR
PRIOR YEARS-P&I	18,524.01	
ROLLBACK	-	ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	9,333.60	PURGED
TOTAL COLLECTIONS	387,432.81	(3,961.08)
LESS TRANSFERRED	270,721.20	
LESS IN TRANSIT	113,312.05	
LESS DUE TO HCAD COMM. FEE	23.56	
LESS DUE TO CO TREASURER	3,376.00	
BALANCE	-	

*****AFFIDAVIT*****

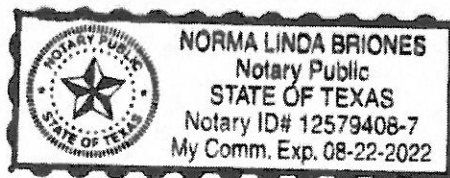
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO
SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
THE MONTH OF MARCH 2019 IS CORRECT.

Pablo Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 9TH DAY OF APRIL 2019 A.D.

Mark Martinez
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF MARCH 2019**

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2018-2019</u>	<u>2017-2018</u>	<u>DIFFERENCE</u>
<u>2018 CURRENT</u>			
ORIGINAL LEVY	7,286,363.64	7,112,363.88	173,999.76
MODIFICATIONS	(11,708.08)	5,051.36	(16,759.44)
CURRENT LEVY	7,274,655.56	7,117,415.24	157,240.32
CURRENT COLLECTIONS THIS MONTH	290,182.01	273,354.05	16,827.96
CURRENT COLLECTIONS TO DATE	6,505,324.90	6,342,559.09	162,765.81
OUTSTANDING TO DATE	769,330.66	774,856.15	(5,525.49)
PERCENT COLLECTED/ORIGINAL	89.28%	89.18%	0.10%
PERCENT COLLECTED/MODIFIED	89.42%	89.11%	0.31%
TOTAL COLLECTIONS FISCAL YEAR	6,505,324.90	6,342,559.09	
<u>DELINQUENT</u>			
ORIGINAL LEVY	1,400,698.14	1,449,100.77	(48,402.63)
MODIFICATIONS	(9,586.10)	(4,862.74)	(4,723.36)
DELINQUENT LEVY	1,391,112.04	1,444,238.03	(53,125.99)
DELINQUENT COLLECTIONS THIS MONTH	47,095.70	53,950.95	(6,855.25)
DELINQUENT COLLECTIONS TO DATE	203,254.10	223,172.76	(19,918.66)
OUTSTANDING TO DATE	1,187,857.94	1,221,065.27	(33,207.33)
PERCENT COLLECTED/ORIGINAL	14.51%	15.40%	-0.89%
PERCENT COLLECTED/MODIFIED	14.61%	15.45%	-0.84%
TOTAL COLLECTIONS FISCAL YEAR	203,254.10	223,172.76	
<u>ROLLBACK</u>			
ORIGINAL LEVY	0.00	21,957.42	(21,957.42)
MODIFICATIONS	0.00	0.00	0.00
ROLLBACK LEVY	0.00	21,957.42	(21,957.42)
ROLLBACK COLLECTIONS THIS MONTH	0.00	21,957.42	(21,957.42)
ROLLBACK COLLECTIONS TO DATE	0.00	21,957.42	(21,957.42)
OUTSTANDING TO DATE	0.00	0.00	0.00
PERCENT COLLECTED/ORIGINAL	#DIV/0!	100.00%	#DIV/0!
PERCENT COLLECTED/MODIFIED	#DIV/0!	100.00%	#DIV/0!
TOTAL COLLECTIONS FISCAL YEAR	0.00	21,957.42	

37

III

OVERALL TOTAL	387,432.81
LESS REFUNDS	0.00
LESS HCAD COMM FEES	23.36
LESS COMM/COST (increased by \$160. per month)	3,376.00
BALANCE	384,033.25
LESS TRANSFERRED	270,721.20
LESS TRANSF IN TRANSIT	113,312.05
BALANCE PENDING	0.00

**CITY OF SAN JUAN, TEXAS
AS OF JANUARY 31, 2019**

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)	(11,708.08)						
Adjstid Levy	7,284,885.52	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79	7,274,655.56						
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89	6,505,324.90						
Percentage	0.56	6.39	46.96	79.02	85.40	89.42						

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjstid Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,830.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00

Levy 2016 (16-17 YR)

6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,244.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjstid Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Collections	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16

Levy 2015 (15-16 YR)

6,363,985.51	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016
Adjustments	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92
Adjstid Levy	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43
Collections	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35

Levy 2014 (14-15 YR)

6,062,874.30	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEPT 2015
Adjustments	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,656.24	22,138.85	22,138.85
Adjstid Levy	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15
Collections	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01

Levy 2013 (13-14 YR)

6,026,969.81	OCT 2013	NOV 13	DEC 13	JAN 14	FEB 14	MAR 14	APR 14	MAY 14	JUN 14	JUL 2014	AUG 2014	SEPT 14
Adjustments	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)
Adjstid Levy	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94
Collections	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52

Levy 2006 (FY 06-07)											
3,969,895.75											
Adjustments	OCT 06	NOV 06	DEC 06	JAN 07	FEB 07	MAR 07	APR 07	MAY 07	JUN 07	JUL 07	AUG 07
Adjstd Levy	652.70	3,094.18	3,880.78	2,673.19	2,956.92	1,511.22	1,882.04	4,476.77	4,476.77	4,196.49	3,820.62
	3,970,548.45	3,972,989.93	3,973,776.53	3,972,568.94	3,972,852.67	3,971,406.97	3,971,777.79	3,974,372.52	3,974,372.52	3,974,092.24	3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,311,256.82	3,396,702.55	3,450,406.31	3,507,247.07
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	83.32	85.47	86.82	88.26
89.18											
SEP 07											
3,820.62											
3,973,716.37											
3,543,750.21											
Levy 2005 (FY 05-06)											
3,624,334.79											
Adjustments	OCT 05	NOV 05	DEC 05	JAN 06	FEB 06	MAR 06	APR 06	MAY 06	JUN 06	JUL 06	AUG 06
Adjstd Levy	11,601.05	27,324.77	27,418.24	26,296.99	25,427.27	25,748.58	25,804.16	25,728.96	25,963.46	25,963.46	25,282.63
	3,635,935.84	3,651,659.56	3,651,753.03	3,650,631.78	3,649,762.06	3,650,083.37	3,650,138.95	3,650,063.75	3,650,298.25	3,650,298.25	3,649,617.42
Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	82.24	84.10	85.56	86.59
87.28											
SEP 06											
24,069.10											
3,648,403.89											
3,184,175.39											
PREPARED BY: Noelia Sustaita											
April 11, 2019											

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, January 8, 2019

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tem
Leonardo “Lenny” Sanchez, Commissioner
Jesus “Jesse” Ramirez, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Ricardo Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning
Juan Soto, Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called the meeting to order at 6:00pm.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

All led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Ramiro Castro stated that his concern with his neighbor is the amount of dogs that are in the property and how he believes there should be a limit.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JANUARY 8, 2019**

Maria Moncivais stated that it is very dangerous for the children on Normalinda Subdivision to be walking on the streets to and from school. She would like to request sidewalks for the safety of the children.

V. PRESENTATIONS

A. Update on New City of San Juan Transit Terminal Building/ City Hall.

Discussion: Mr. Oscar Cancino stated that the Rio Grande MPO will help to fund part of the project for the new terminal/city hall. He further stated that the environmental assessment had been completed for the subject property. He went on to mention that there were no significant impacts found and it was determined that the project met the criteria for categorical exclusion which is important so they can start drawing funds. Mr. Cancino further explained that this category is the first and the most minor environmental document type that there is which has been submitted to the funding agency. Once they receive feedback that everything is in order, the grant application that is associated with the project and the letter of commitment which has been executed and submitted there are some project control documents that are required. He commented that what is included in the packet is a milestone, a tentative schedule and some of the dollar amounts that are associated with the project. He further stated that with recent additional financing and funding from issuing the certificates of obligation the initial project amount that has been approved by the funding agency is the \$2.4 million dollar project costs. He further explained that the Federal Transit amount that they will be providing to the city of San Juan is the \$1.9 million dollars and the City will provide the 20% match which is \$480,000.00. Mr. Cancino further stated that the next step is to enter into an interlocal agreement with the funding agency once these documents are approved by the MPO.

Commissioner Jesus "Jesse" Ramirez asked there are two total project numbers which are \$1.4 million and \$4.1 million to which Mr. Cancino responded that the reason for that is the funding agency through Valley Metro has a cap and they are only looking at the \$2.4 billion total project costs. The additional amounts come from the certificate of obligations and the remaining amount will come from the exchange between the City and Valley Metro.

Mayor Pro Tem Pete Garcia asked for an average time for this project to which Mr. Cancino responded that once the approval is received and after executing the interlocal agreement is executed they can start advertising for professional services. That time frame is between December to February. Mayor Pro Tem Garcia asked if the \$480 thousand would be the minimum match for the City to which Mr. Cancino responded that yes that would be the match and that the property is being taken as an in-kind match that is allowed by the funding agency. Mayor Mario Garza asked for the name of the contact person that he is dealing with at the MPO to which Mr. Cancino responded that it was with Mr. Tom Logan. Mayor asked Mr. Cancino how often he met to discuss these matters with Mr. Logan to which he responded that he meets with his staff at least monthly for updates. Mr. Cancino further mentioned that they not only discuss this matter but also the status on the transportation projects. Mayor Garza further asked from the last times that he met with Mr. Logan how does this project seem to going to which Mr. Cancino responded that they've done several of these type of projects and they've talked about visiting the sites in Edinburg and Brownsville. Once they receive the documentation they are planning on a field trip and they will extend that invitation to the City Manager's office to disseminate with the rest of the Commission.

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JANUARY 8, 2019

B. Report on Noche de Paz.

Discussion: Mr. Benjamin Arjona, City Manager presented the next item the report on Noche de Paz. Mr. Patrick Willingham, Director of Parks and Recreation stated that the expenditure report for Noche de Paz had been passed out and he would be happy to answer any questions regarding this event. Commissioner Jesus "Jesse" Ramirez asked when the finalized report became available to which Mr. Willingham responded that it was ready at the end of the week last week. Commissioner Ramirez then asked why it was not included in the packet to which Mr. Arjona, City Manager responded that Mr. Willingham had been out sick last week and he had some questions on the report therefore he didn't want to include a report that in his opinion was not finalized.

Commissioner Ramirez asked who was soliciting the sponsors for the event to which Mr. Arjona responded that it was Parks and Recreation Department along with EDC. Commissioner Ramirez asked about the sponsorship received to which Mr. Patrick Willingham responded that it was lower than expected since they did have verbal commitments from several businesses that at the end unfortunately didn't come through. Commissioner Ramirez asked about the loss of \$17,000.00 and how he was sure if they had pushed the event more on the sponsorship side they wouldn't have that loss. Mr. Patrick Willingham then stated that Noche de Paz was a bigger event than it has been in the past. He further mentioned that at the end of the report he did include some of the publicity the event generated. He explained how the event was on the more popular media outlets, The Monitor, and Texas Border Business to name a few the response was favorable within a week after the event. He further explained that L&F, who was a smaller sponsor this year, has already committed to become a bigger sponsor next year. With the type of event Noche de Paz is becoming we should be in good shape growing the number of sponsors in the future.

Commissioner Jesus "Jesse" Ramirez stated that Noche de Paz is a community event and also an effort for economic impact with the local businesses. Commissioner Ramirez asked how the city is engaging with the local businesses to which Mr. Patrick Willingham responded that this year the participation of local businesses grew to almost 30 vendors of which included individuals and a few local businesses. He further stated that the crowd was much larger than in past years it will be an event that needs to be restructured to make it more profitable, promote adequately, solicit participation from sponsors and include local businesses to participate in the event. Mr. Willingham explained that now there was a clearer picture of the size of the event, the type of event and the possible impact it can make and that they are getting prepared for Noche de Paz 2019. Mr. Willingham further explained that businesses set their budgets early in the calendar year and they will be visiting with some businesses already.

Commissioner Jesus "Jesse" Ramirez stated that it was his understanding that for the vendors it was a first come first serve bases and asked if there was a way that the local businesses could be notified about the event and be given priority to sign up. Commissioner Ramirez further stated that if we want an impact for the City of San Juan local businesses should be able to participate in the event. Mayor Mario Garza stated that it all goes back to finding someone to contact every single business and I'm going to throw a number out that we have about 300 businesses. Mayor Garza further stated that not every business was contacted and how there's different types of businesses in the community. He further mentioned that the EDC hired an employee who could help out as well to make contact and reach out to the businesses.

Benjamin Arjona, City Manager stated that when registration is open this year for vendors a couple of days before it can be open exclusively to local businesses and then to the public in

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JANUARY 8, 2019**

general. He further stated that he liked the idea of giving priority to local vendors. Mayor Pro Tem Pete Garcia stated that registration can be advertised on the water bills or EDC can send a postcard with the registration dates. Commissioner Leonardo “Lenny” Sanchez asked if they had a count of the individuals that attended the event to which Mr. Patrick Willingham responded that he didn’t have that information but his opinion is that certain areas should be targeted for entrance to keep a count. Mr. Arjona stated that an estimated idea could be requested from the drone IT used that night. Commissioner Sanchez further stated that to his understanding the event has been increasing in attendance each year. Mr. Patrick Willingham stated that for this specific event a small committee within the City is going to be needed so every point can be addressed.

C. Report on San Juan Sports Complex

Discussion: Mr. Patrick Willingham stated in follow up on the San Juan Sport Complex mural the artist that was supposed to complete the project is no longer available. Mr. Willingham further stated that the sports complex as a whole is the San Juan Sports Complex, the ballparks each have individual names for example Mayfield park. Commissioner Ernesto “Neto” Guajardo stated that he was under the impression that when they named the ballpark it was his understanding it was for the whole thing. Mr. Patrick Willingham replied that the name chosen was for the entire complex, but one field is called Mayfield which was adopted by the City. Mr. Willingham stated that the name chosen was San Juan Sports Complex which is made up of three fields and each field has its own name. Two of the fields are named Mayfield, the other one is Arcuate and the third field needs a name. Mr. Willingham further stated that it is currently called Desert Storm but that’s just an in house name the parks workers gave it since the dust picks up from there, but it is not an official name. He further mentioned that whenever the Commission wants to give that field a name so they can have the name plates for them for now they only have a temporary banner that says San Juan Sports Complex, but he would like to get something more permanenet since it is the home base for the Friendly City 5k.

Mr. Willingham announced that the Friendly City 5K would be happening on the 26th of this month, registration is open and the teacher deadline is next Monday. The price is only \$15.00 and will start out of the sports complex. Commissioner Jesus “Jesse” Ramirez stated that the last time it was brought to City Commission it had to go through the school board since it is on school district property not city property. Commissioner Ramirez recommended getting together with the district to which Mr. Willingham responded that he was informed that they didn’t have a problem with it, but he would follow up.

D. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Finance, Department of Sanitation, Department of Utilities, San Juan Memorial Library, Police Department, Fire Department, Municipal Court and Department of Parks and Recreation.

Discussion: City Manager, Benjamin Arjona informed the commission that the department directors were available if there were any question. Mr. Arjona stated that before getting started with the reports he would like to introduce Mr. Pat Karr as the new Director if Information Technology.

Commissioner Jesus “Jesse” Ramirez stated that on the Planning and Zoning report there was 133 garage sales permits issued, but there is a mistake on the amount that was put \$1320.10 should be \$1300.00. He further stated that he’s sure the record is correct but the amount is not and asked if it could please be corrected. Commissioner Ramirez asked if the additional information on the report on the second bullet stating that 28 funds were maintained during the months of October

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2018 through September 2019 if it was a projected amount to which Mr. Leroy Gonzalez responded that it was till January 2019 not September. Commissioner Ramirez stated about the renumbering of the vehicles and asked about the stickers to report unsafe driving and who handles that. He asked that he wasn't sure if that could be done again but he would like a sticker with a number to city hall to report unsafe driving. Commissioner Ramirez asked if there is any type of service fees such as: alley clean up, brush fee and other city services to which Mr. Roel Garza responded no. Commissioner Ramirez stated that he saw them listed on the report separately he was wondering if he had the fees associated with that.

Commissioner Jesus "Jesse" Ramirez asked if the Children's Librarian had come up with a plan on how to improve the numbers to which Mrs. Sesin responded yes. Mrs. Armandina Sesin, Library Director stated that she has a plan to meet up with the schools. Commissioner Ramirez asked if there was a schedule in place to which Mrs. Sesin responded that starting the 8th she had scheduled meetings.

Commissioner Ramirez asked why the street sweeper didn't go out this month according to the report to which Mr. Roel Garza responded that it was not operational. Roel Garza, Sanitation Director stated that it is now in operation and hired a heavy equipment operator who started getting trained today so those numbers should be reflected on the next report. Mr. Garza further stated that instead of using the sweeper they guys went out with a utility trailer and a bucket to scrape the debris off the streets and they are trying to be as proactive as possible. Mayor Mario Garza asked if the brush pick up is currently on schedule to which Mr. Roel Garza responded that it is three weeks behind the North East side should be completed by tomorrow or the day after. He further stated that there are only two trucks in operation, one brush truck and one grapple truck the second grapple truck is being serviced because of mechanical failure both trucks are 1995's. It is becoming hard to find parts for these trucks. Commissioner Leonardo "Lenny" Sanchez asked if the drivers are assigned other duties when the trucks are down to which Mr. Roel Garza responded that they do maintenance at the Sanitation Department as well as storm drains.

Commissioner Jesus "Jesse" Ramirez asked about the review of plans and if there is a fee assess for that to which Fire Chief Garza responded no. Mr. Tirso Garza stated that he had spoken to Mr. Arjona some time back looking into implementing a fee since he received information from other departments that do have fees to make adjustments. He further stated that they don't charge for the review of the plans but as far as the annual inspection it is a minimal fee included with the occupancy certificate. Commissioner Leonardo "Lenny" Sanchez asked about a status on the health inspection to which Mr. Robert Escobar responded that it is going very well and businesses are complying well.

VI. PUBLIC HEARING/ORDINANCES

- A. Consider Adoption of an Ordinance in First Reading for the Voluntary Annexation of the Proposed Hinojosa Acres Subdivision being a 2.0 acre tract of land out of Lot 7, Block 9, Lot 4, Block 13, and Lot 5, Block 13, John Closner et. al. Subdivision, as per Volume 0, Pages 4-5, H.C. M.R., Hidalgo County, Texas located on South Nebraska Avenue, along the North side of Conway Road.

Discussion: Robert Escobar, Planning and Zoning Director stated that the subdivision is located on Nebraska Road and Conway Road. Mr. Escobar further stated that the letters were sent out and

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the ordinance was broken down into a map exhibit A, the legal description exhibit B and the service plan agreement in exhibit C. He mentioned that once the first reading was held today the second reading would be scheduled to be adopted to be added to the city limits.

Commissioner Jesus “Jesse” Ramirez made motion to approve the item and seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- B. Consider Adoption of an Ordinance Amending the Code of Ordinance in the First Reading of the City of San Juan, Texas by Adding Article 4.11 Food Establishment Regulations under Chapter 4 Business Regulations to provide for the Regulation of Food Establishments, Including Food Service Establishments, Retail Food Stores, Temporary Food Establishments, and Food Handlers.

Discussion: Robert Escobar, Planning and Zoning Director stated that presented is the health ordinance for the Health Division currently the way it works is you get a business permit the individual is sent to the County to get the Health Permit. He further stated that with this Ordinance it will be more convenient for the business owners to just go to one location. The way the ordinance is broken down is the following: application process, permit is assigned, inspections is completed and enforced which will generate revenue for the city.

Commissioner Jesus “Jesse” Ramirez asked if workers at a concession stand be required to get a food handlers permit to which Mr. Escobar responded that health inspectors will get certified for that and any business owner would have a food handlers manager certification. Mr. Escobar further explained that there is a company where it can be done online and bring that into the office. Commissioner Ramirez asked if the concession stand workers still need to go to the county to get a food handler’s permit to which Mr. Escobar responded that yes they would need to get a temporary permit. Mayor Mario Garza asked who would be doing these courses to which Mr. Escobar responded that they would need to go to the agencies to get the food handlers permit and bring it in to the office. Mayor Pro Tem Pete Garcia asked if they have a food handlers permit from Hidalgo or McAllen it will be accepted to which Mr. Escobar responded yes until it expires or its revoked. Mayor Pro Tem Garcia asked if there will be a fee for the cards and what would that fee be to which Mr. Escobar responded that there is a fee and it is based by the number of employees. Mayor Pro Tem stated that those prices are for the food handlers permits but for the businesses those have to be from San Juan.

Commissioner Ernesto “Neto” Guajardo made motion to approve and seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- C. Discussion and Possible Action on Current Brush Pick-Up Ordinance.

Discussion: Benjamin Arjona, City Manager stated that this next item is just a discussion to make everyone aware that now there will be a code enforcement officer the ordinance that is already in place will be enforced. He further stated that it has been the practice that residents can put their brush behind their property and the ordinance stipulates it cannot be done. On page 70 on the agenda are the violations and the fines Mr. Roel Garza has been asked to be put on social media and water bills to educate our citizens. Commissioner Leonardo “Lenny” Sanchez stated that a small video can be placed on social media advising the do’s and don’ts on how to properly dispose. Mr. Benjamin Arjona mentioned that Mr. Escobar has been sending the code enforcement officer out on Ridge road letting them know that it is not allowable and they’ve been

responding very well. Mayor Mario Garza stated that if the residents are putting the brush in front of their property we just need to make sure it is getting picked up when scheduled. Mayor Pro Tem Garcia stated that some residents only have three feet in front so that's where it creates a problem if its not picked up. He further stated that we have to organize that it gets picked up when they know its going to be picked up. Benjamin Arjona, City Manager stated that he would like to educate the residents three months prior to enforcing what the ordinance stipulates. He further stated that this Ordinance was put in place in 2016 or 2015 or before that and it has not really been enforced, but now that we have the Code Enforcement Officer that will change.

No Action.

VII. CONTRACTUALS/RESOLUTIONS

- A. Consider, Approve and Enter into an Interlocal Cooperation Agreement Between by and Between the City of San Juan, Texas and the County of Hidalgo, Pct 2 to Jointly Undertake the Reconstruction and New Construction of Certain Portions of Moore Road.

Discussion: Benjamin Arjona, City Manager introduced Mr. Armando Garza with Precinct 2 to talk about the project. He further stated that the City's portion for this project would be a t the cost of \$65,000.00. Mr. Armando Garza, Chief of Staff with Hidalgo County Precinct 2 stated that they are currently working on another two street projects with the City of San Juan; an overlay on Cesar Chavez and there will be a workshop with a bigger project for Cesar Chavez in an MPO Project and how that is progressing. He further stated that the overlay would be from Business 83 going to Hall Acres Road although it was only going to go through Ridge Road they know it's in bad shape. Mr. Garza mentioned that the next project in which they already have an agreement with the City and we've already procured an engineer is Minnesota Road, which will be going out to bids in two to three months. Mr. Garza stated that they have a Moore Road extension connection project that they had presented and Mayor Pro Tem Garcia showed interest because of the dangers by the canal. He further stated that he understood the City has done some work by adding a four-way stop and painting the curb, but we feel that it is only a small precaution. With the research that has been done the street that is by the cemetery on Moore it is an easement that does not belong to the City nor the County but the Irrigation district. They're opinion is that they can't authorize us to fix that road because it is not supposed to be used but they can't stop us from working on it because it allows access to the cemetery.

Mr. Garza further stated that the best thing to do by the canal is to make a siphon that will be similar to what you see on Sioux Road. We are also proposing to build a sidewalk from I Road all the way to San Antonio it will be great since kids are walking through the bar ditch. Mr. Garza stated that it would be a separate agreement and it would be phase II to that project and it has an approximate costs of \$900,000.00 of which the City is being asked for a \$65,000.00 contribution. Commissioner Leonardo "Lenny" Sanchez asked for an estimated time frame to which Mr. Garza responded that the main thing is to reach out to the irrigation District and get them to approve the engineers design for the canal crossing and coordinate with them. He further stated that at the moment they are still working on that with Mr. Sunny Hinojosa. Mayor Mario Garza asked Mr. Garza based on his experience what feedback should be expected to which Mr. Garza responded that they can't speak officially to the Irrigation District until they have permission from the City and in his experience he's done six siphon canals.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- B. Preliminary and Final Plat Approval of the Garco Subdivision being a 3.66-acre tract of land out of Lot 9, Block 8, John Closner Subdivision, located approximately 750 feet North of Nolana Avenue along the West side of Raul Longoria Road, as Requested by South Texas Infrastructure Group.

Discussion: Robert Escobar, Planning and Zoning Director stated that it was submitted by Mr. Jerry Garza it is located North of Raul Longoria and Nolana Road. It is a one lot commercial plat it is zoned C2. There is already an existing business but he will be demolishing it and build a new office which has been reviewed by City Staff. He further stated that the water will be provided by North Alamo, sewer will be connected to the City extended with a six-inch line, two fire hydrants will be installed for fire protection with a dedicated 15-foot easements. It has been approved by the Planning and Zoning Commission and staff recommends approval.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

- C. Consider Selecting and Authorizing the City Manager to Enter into a Contract Agreement with two Bidders for Weedy Lot Mowing Services.

Discussion: Benajmin Arjona, City Manager stated that there were three bids submitted for this item and the top two were selected. He further state that one of them was TDL Properties and the other one was Roberto Iracheta from Weslaco, TX. Mayor Garza asked if the cheapest one was Lopez from San Juan to which Mr. Rene Jaime responded yes. Mayor Pro Tem Garcia stated that there was two in the past that had been approved but wasn't showing up and the other one was. Mr. Rene Jaime, Purchasing and Risk Manager stated that staff is recommending the lowest two bidders. Mayor Pro Tem Garcia responded that he understands that but they have to make sure they get someone reliable to which Mr. Rene Jaime responded that they are also looking at performance as well. Mayor Mario Garza asked for a recommendation to which Mr. Jaime responded that to his understanding they have been satisfied with TDL and the second recommendation is new. Mayor Pro Tem Garcia stated that in that case he imagines they are not recommending the one they were having issues with in the past. Mr. Jaime stated that they are selecting two just in case one can't make it the other one will. Mr. Arjona stated that they will be monitoring the performance.

Mayor Pro-Tem Pete Garcia made motion to approve TDL and Roberto. Motion was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

- D. Consider Authorizing the Police Chief to Enter into a Homeland Security Memorandum of Understanding Between the City of San Juan Police Department and the City of Mercedes Police Department to Establish Joint Operational Procedures for the Law Enforcement Emergency Regional Response Team (LEERT).

Discussion: Juan Gonzalez, Chief of Police stated that this is an agreement were a special crime unit is being established enforcing special cases dealing with drugs in the City therefore they are asking for an MOU. He further stated that they want to be able to request the Special Response assistance for a more specialized unit. Mayor Mario Garza asked if it was requested from the City of Mercedes to which Chief Gonzalez responded yes. Mayor Mario Garza asked if he had MOU's

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with other cities as well to which Chief Gonzalez responded yes. Chief Gonzalez further stated that this would be the 25th city they enter into an MOU for the special crime unit. Mayor Mario Garza asked if it was just another City that is being added to which Chief Gonzalez responded yes. Commissioner Leonardo “Lenny” Sanchez asked if other cities are required for the MOU’s to which Chief Gonzalez responded ye they are required to compose with about 45 different officers from different agencies. Chief Gonzalez further explained that the agency is composed of Police, Fire, and EMS the majority being police. They are required to have someone to assist if we go to other cities but we are the lead investigators. Chief Gonzalez explained that anything that comes out of this whether its forfeiture funds in the long-term or short-term we get a percentage.

Mayor Pro Tem Pete Garcia made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

- E. Consider Entering Into an Interlocal Agreement between the City of San Juan and Hidalgo County for Rural Emergency Services.

Discussion: Chief Tirso Garza stated that this agreement is a renewal for our ETJ for the fees that are charged to the county. He further explained that it is renewed every three years and they have revisited to increase some of the fees so in three years they will go back for reconsideration. Mayor Pro Tem Garcia asked what areas are covered to which Chief Garza responded that Lopezville is no longer ours but they still respond. Chief Garza further stated that since 9-1-1 hasn’t been changed they still cover it and it is classified as mutual aid to Pharr. The area includes from Moore all the way to the river and from I Rd to Cesar Chavez.

Mayor Pro Tem Pete Garcia made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion passed 5-0.

- F. City of San Juan Resolution Opposing Current Schematics Configuration of the Off and On Ramps.

Discussion: Benjamin Arjona, City Manager stated that this is an item that was talked about with Mr. Armando Martinez and one of the recommendations was for the City to come up with a resolution not necessarily to oppose the project but to oppose the current schematic. Mr. Arjona further stated that there was an urge for them to redesign the off and on ramps there is support from the car dealerships such as Lexus and Mercedes-Benz. We would like consideration so businesses don’t get hurt. Since it will take away some of the visibility for the dealerships and businesses along the frontage it will also hurt our sales taxes. Mayor Mario Garza asked if he received a letter from Mr. Contreras to which Mr. Arjona responded yes and a verbal support was received from Mercedes-Benz.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider the Approval of Budget Amendment in the Amount of \$9,018 from the Municipal Court Technology Fund.

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Discussion: Benjamin Arjona, City Manager stated that this particular item is for and Incode upgrade that is happening in the Department of Municipal Court and it was not accounted for during the budget. We are being charged the upgrade and for the annual maintenance on the cash drawer making the Municipal Court up to par. He further explained that the charge is not coming out of the general fund but the municipal court technology fund

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- B. Discussion and Possible Action to Declare Scrap Pipe, Broken Valves and Fittings, Manhole Covers, Pumps and Motors as Surplus and Salvage Items for Final Disposal at Auction or Salvage Yard and Authorize the City Manager to Execute all Related Documents.

Discussion: David Salinas, Utilities Director stated that he’d like to declare several items that as you can see from the pictures on the agenda are old broken pipes and valves that have been replaced. He further stated that there’s also some pump housings and volutes that come from different water projects that can’t be used and have no monetary value. Mr. David Salinas explained that he did speak to the Purchasing Manager and they discussed that no one would purchase them for \$500 or more and try to repair them. At this point we just want to declare them salvage take them to the scrap yard and make some money based on weight. Commissioner Leonardo “Lenny” Sanchez asked if it can be given to the recycling center to generate revenue to which Mr. Salinas responded that technically the commission would have to donate it under the Public Utility Code any items that are funded through Utilities fund has to be returned to utility because it was paid by the customers.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- C. Discussion and Possible Action Authorizing the Mayor to Enter into a Memorandum of Understanding Between the City of San Juan and Research, Applied Technology, Education, and Service (R.A.T.E.S.) D.B.A. RATES/RGV for Preparation of a Regional Texas Pollution Discharge Elimination System (TPDES) Stormwater Permit Application and Stormwater Plan for the Lower Rio Grande Valley TPDES Stormwater Task Force .

Discussion: David Salinas stated that as presented back in July 2018 an item was brought to the Commission very similar to this one but back then it was an interlocal agreement with the University. The University is trying to transition a lot of these programs to the RATES program (Research Applied Technology Education and Service) which is a non-profit that belongs the University to make an easier transition and a faster process in doing this type of work and this would be through the Task Force. Commissioner Jesus “Jesse” Ramirez asked if they are requiring payment in 14 days from the approval to which Mr. David Salinas responded yes that it has already been approved and a check had been issued since it was budgeted.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

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- D. Discussion and Possible Action to Authorize the City Manager to Execute a Purchase Agreement for Two Half Ton Crew Cab Pickups from Buy Board Vendor (#521-16) Caldwell Country Chevrolet in the Amount of \$44,670.00 and Execute all Related Documents and Budget Amendment as Needed.

Discussion: Roel Garza, Sanitation Director stated that in the current budget there is a crew cab and a regular cab budgeted the total amount budgeted for that was \$41,000.00. Mr. Garza further stated that what he is proposing is to submit a budget adjustment to purchase two crew cabs instead of one crew cab and one single cab. This will expedite the crews to the job sites the difference is only \$3,670.00.

Commissioner Ernesto “Neto” Guajardo made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 4-0.

- E. Discussion and Possible Action to Authorize the City Manager to Execute a Purchase Agreement to Purchase a 2016 Peterbilt 567SF ISX12 AUTO AIR W/G&H 1560 (VIN 369967) AKA Roll-off Truck for the Purchase Price of \$137,050 and Execute all Related Documents and Budget Amendment as Needed.

Discussion: Roel Garza, sanitation Director stated that in the current budget they have two brush truck grappler for \$108,000 each truck which is not enough money for the purchase. He further stated that he is proposing, since right now a 2016 roll-off rental is being used to submit a budget adjustment to purchase one. That will give us a total of three roll-offs to better our services. Commissioner Leonardo “Lenny” Sanchez asked if there is one in the shop, one operational and one in the budget so we are going back to two to which Mr. Garza responded yes but in the meetings coming forward it will be propose.

Mayor Pro Tem Pete Garcia made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- F. Discussion and Possible Action to Authorize the City Manager to Execute a Purchase Agreement to Purchase a Patriot 52" KAW FX TWIN (8D00) Scag Riding Mower for the Purchase Price of \$5,839.00 and Execute all Related Documents and Budget Amendment as Needed. Purchase is to be Made Via Buyboard Vendor MAE Power Equipment Under Buyboard Contract # 539-17.

Discussion: Roel Garza, Sanitation Director stated that the purchase of the gag board is the total price is \$5,839.00 what was approved was \$3,000.00 we are proposing a budget adjustment so the mower can be purchased, which will be more effective than the zero writing mower for the right of ways.

Commissioner Leonardo “Lenny” Sanchez made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

- G. Discussion and Possible Action Regarding Upcoming General Election to Fill Terms that will Expire May 4, 2019 for Commissioner Place 4 and Place 5.

Discussion: Benjamin Arjona, City Manager stated that this was more like a notice of the upcoming election at the next meeting the election will be called.

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No Action.

- H. Discussion and Possible Action to Amend the Current Chapter 380 Agreement Economic Development Incentive Agreement between the City of San Juan and SJL Land Venture, LTD.

Discussion: City Manager, Benjamin Arjona stated that on this item there's a letter from KLeg Autogroup stating that the beta completion of the Lexus dealer was supposed to be done in 2017. If you look at the three agreements that was approved by the previous Mayor it has been approved but they are asking to push it an additional year because it wasn't finished on that estimated date. They are just asking for consideration to make those changes on the years nothing else will change that was formerly approved. Mayor Mario Garza asked if they were okay to make those changes and if they had been reviewed to which Criselda Palacios, City Attorney responded yes, but like mentioned to Mr. Arjona it would have to be brought back for approval.

Commissioner Jesus "Jesse" Ramirez made motion to approve and was seconded by Mayor Pro Tem Pete Garcia. Motion passed 5-0.

IX. CONSENT AGENDA

- A. Monthly Collection Report-November 2018.
- B. Budget Expenditure Report - Nov. 2018.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion passed 5-0.

X. EXECUTIVE SESSION 7:24 PM

Mayor Pro Tem Pete Garcia made motion to go to executive session and was seconded by Commissioner Leonardo "Lenny" Sanchez. Motion passed 5-0.

- A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter § 551.071 (Consultation with Attorney) and Texas Government Code § 551.087 (Deliberation Regarding Economic Development Negotiations).
1. Pursuant to Section § 551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to a Business Prospect Project Square.
 2. Pursuant to Section 551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Municipal Court Judge, City Manager).

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Discussion: Mayor Mario Garza mentioned there would be no action on item 1. On item 2 Commissioner Jesus “Jesse” Ramirez clarified that only one person had applied, Mr. Jorge Zambrano for the position of Municipal Judge.

Commissioner Jesus “Jesse” Ramirez made motion to appoint Jorge Zambrano as Municipal Judge and was seconded by Commissioner Ernesto “Neto” Guajardo. Denied by Mayor Mario Garza because the position was not budgeted, there is no justification for having another judge and the application process since the position was only open for 5 days. Motion passed 3-1-1.

Mayor Pro Tem Pete Garcia mentioned that they told the residents that they would clean up the City and in order to do that they need to start enforcing the codes and something needs to be done going forward. As far as budgeting theres always been adjustments or made changes on the budget.

Commissioner Ernesto “Neto” Guajardo motion to extend the contract one year for Benjamin Arjona, City Manager and seconded by Mayor Mario Garza. Motion passed 5-0.

XI. RECONVENE 7:22 PM

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Close Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

Commissioner Mayor Pro-Tem Pete Garcia made motion to reconvene and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

XII. ADJOURNMENT 7:23 P.M

Mayor Pro-Tem Pete Garcia made motion to adjourn and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion passed 5-0.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 12, 2019

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tem
Jesse Ramirez, Commissioner
Ernesto Guajardo, Commissioner

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning
Juan Soto, Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called the meeting to order at 6:00pm.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

All led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Alfredo Mata – CEO for Boys and Girls Club. In the year 2018 they had over 1000 kids registered from the City of San Juan. Transportation 3 elementary schools and 1 middle school up until 7:00.

Ana Vasquez – Unit Director. Monday – Friday \$30.00 annual fee.

V. PRESENTATIONS

- A. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.
1. Planning and Zoning Monthly Report
 2. Sanitation Monthly Report
 3. Parks and Recreation Monthly Report
 4. San Juan Memorial Library Monthly Report

Discussion: Mayor Mario Garza thanked Roel Garza, Director of Sanitation and the sanitation department for the organization they did for the community. Mayor Pro-Tem Pete Garcia also thanked the department of Sanitation. Mayor Pro-Tem asked Police Chief, Juan Gonzalez how much does the speed bump cost. Police Chief responded between \$50-75 each. He informed that commission that there are six locations that are in review for speed bumps. Mayor Pro-Tem Pete Garcia advised for speed bumps to be place on 2nd street. Commissioner Ramirez asked Roberto Escobar, Director of Planning and Zoning for any feedbacks that he has received from the businesses through the Health Department. Mr. Escobar replied that they are getting both permits out of the way at the same time. Commissioner Jesus “Jessie” Ramirez asked Mr. Escobar if everyone was in compliance. Mr. Escobar replied that there’s a lot that are not complying but that they sent out 252 letters to all the businesses for health and occupational. Mayor Pro-Tem Pete Garcia asked Mr. Escobar about the Food Handling Program. Mr. Escobar informed that they ensure that they have a permit, which usually last 2 years to 5 years. Commissioner Jesus “Jesse” Ramirez asked how we were doing with commercial pick up. Roel Garza, Director of Sanitation informed that one truck is down so they were a little back schedules but as of today they catch up. Commissioner Jesus “Jesse” Ramirez asked Patrick Willingham, Director of Parks and Recreation when was the opening ceremonies for baseball and softball season. Mr. Willingham replies that its setup for Saturday April 6th. Mayor Pro-Tem Pete Garcia advised to add a cost for the neighborhood cleanup on next year’s budget. Commissioner Ramirez thanked Ms. Segin, Library Director for the event she had for the kids, the McDonald Playvan. Mayor Mario Garza asked Mr. Willingham how many kids have registered for baseball. Mr. Willingham replied that we are nearing 600 kids and 60 teams, some divisions are full already but we try to accommodate everyone. Mayor Mario Garza asked if there were any questions, there wasn’t.

5. Presentation on Free Women Self-Defense Classes and Self-Defense Classes for the Disabled.

Discussion: Patrick Willingham, Director of Parks and Recreation presented the item. (Technical Problems...). Benjamin Arjona, City Manager asked if it was primarily for citizens in San Juan. Mr. Willingham responded yes.

VI. APPOINTMENTS

- A. Consider the Approval and Designation of a Liaison from the City Commission to the San Juan Memorial Library Advisory Board as Stated in the By-Laws.

Discussion: Armandina Segin, Library Director presented the item and informed the commission that the by-laws have been revised by laws and it was approved. November 13, 2018.

Mayor Pro-Tem Pete Garcia made motion to appoint Commissioner Jesus “Jesse” Ramirez for Liaison and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 4-0.

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action on Paving Improvements Project Phase III and Authorize City Manager to Enter into a Contract Agreement with the next Engineer on Rotation.

Discussion: City Manager, Benjamin Arjona informed the commission that we will bring it back with the cost estimates on the streets that were submitted.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion passed 4-0.

- B. Discussion and Possible Action to Authorize a Midyear Budget Amendment in the Utilities and Stormwater Funds and Authorize the City Manager to Execute Any Related Documents.

Discussion: David Salinas, Director of Utilities presented the item and informed that back in October 2018 the commission approved a rate study along with a development and this year he submitting an amendment for the \$30,000 since we fail the budget this year on the waterside because of the way we store it in encode was a little bit different so they had to correct it together we are about 25 to 30 percent complete.

Commissioner Jesus “Jessie” Ramirez made motion to approve and was seconded by Mayor Pro-Tem Pete Garcia. Motion passed 4-0.

VIII. CONTRACTUALS/RESOLUTIONS

- A. Consider Authorizing the City Manager to Enter into a Memorandum of Understanding between the City of San Juan Police Department and the City of Pharr Police Department.

Discussion: Police Chief, Juan Gonzalez and Sargent Rolando Garcia, informed the commission that this MOU is a localized database in the City of San Juan database we have over \$9,000 arrests and they all have 10 print cards which are all the fingers rolled and inked in our system, with this upgrade we were able to go digital now and always as to do searches faster. The ability with this is that all the agencies have this ethics we can remote to each other’s data base and search without interfering with their records. Mayor Mario Garza asked if it was strictly finger prints, Sgt. Garcia replied that they did a pilot program with the same company for about 2 months on facial recognition and they were able to make 2 hits on one case. That software will be available to enforcement in 2020. Police Chief added that this past weekend they made an arrest of a quick store burglary of at least \$4,500 worth of equipment was taken and it turns out that the individuals are involved with multiple other burglaries so its good work that the investigators are doing. Commissioner Jesus “Jesse” Ramirez asked if this MOU was for access to Pharr Police Department files. Sargent Garcia replied that Pharr PD is doing the same with their commission. Sargent Garcia informed the commission that the other municipalities are Edinburg PD, Pharr PD and Hidalgo County.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 4-0.

- B. Considering Entering Into an Interlocal Cooperation Agreement between the City of San Juan and Hidalgo County to Provide Efficient and Effective Free Library Services to County Residents for Fiscal Year (2019-2020).

Discussion: Armandina Segin, Library Director informed the commission that this is the yearly agreement that we have with Hidalgo County and that the only change is the amount. It changed to \$40.00 less.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 4-0.

- C. Consideration and Possible Action on a Resolution Accepting Petition for Voluntary Annexation; Setting Dates and Times of Public Hearings; and Directing the Planning Department to Prepare Service Plan.

Discussion: Roberto Escobar, Director of Planning and Zoning informed the commission that this is a petition for voluntary annexation of 18 acres. Located on Steward and Nebraska and Moore Road, we are looking to do the Public Hearing on April 9th, 2019.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 4-0.

IX. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for the Conditional Use Permit for Sale of Alcoholic Beverages for Off-Premise Consumption at the “House of Liquor RR” legally described as Lot 1, Block B, Lettered Blocks Subdivision, located at the Southwest corner of Business 83 and Iowa Street, as Requested by Rolando Bocanegra Jr.
- B. Consider Second and Final Reading of an Ordinance for the Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premises Consumption at “El Barrilito Drive-Thru” legally described as Lot 5, McBride Subdivision, located at 901 W. Fm 495, Suite 2, as requested by Asael Solis.
- C. Consider Second and Final Reading of an Ordinance for a Rezoning Request from Single-Family Resident District (R-S) to Neighborhood Commercial District (C-1) for a property legally described as Lots 3 and 4, Capri No. 2 Subdivision, located at corner of Pullin and FM 495, as Requested by Baltazar Alanis.
- D. Consider Second and Final Reading of an Ordinance for the Special use Permit for the construction of a New Monopole Cell Tower and a Variance requested to the Zoning Ordinance to Allow the Construction of a 125 feet Monopole Tower within the 200 feet setback from a Residential Property, legally described as Lot 2, Los Jardines Subdivision, as Requested by Branch Tower III, LLC.
- E. Consider Second and Final Reading of an Ordinance Abandoning a Street or Right-of-way Exhibits “A” and “B”, as Described as the South Twenty-eight (S28’) feet of Lot

Six (6), Burg Subdivision, an addition to the City of San Juan, Hidalgo County, Texas, as recorded in Volume 1222, Page 565, Map Records of Hidalgo County, Texas as Requested by the Owners(s); Authorizing the Mayor to Execute any and all Necessary Transfer Documents for said Abandonment; Providing a Repealer Clause; Providing a Saving Clause; Providing for Effective Date; Providing for Publication; and Ordaining Other Provisions Related to the Subject Matter Hereof.

F. Meeting Minutes

- November 27, 2018
- February 12, 2019

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 4-0.

X. ADJOURNMENT 6:31P.M.

Mayor Pro-Tem Pete Garcia made motion to adjourn and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 4-0.