



Mayor: Mario Garza
Mayor Pro-Tem: Jesus “Jesse” Ramirez
Commissioners: Ernesto “Neto” Guajardo
Raudel Maldonado
Pete Garcia

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, December 12, 2017

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation on Departmental Reports: Department of Planning, Department of Parks and Recreation, Public Library, Department of Sanitation, Department of Finance.

1. Planning and Zoning Monthly Report.

2. Department of Parks and Recreation Monthly Report.

3. Public Library Monthly Report.

4. Department of Sanitation Monthly Report

- B.** Presentation from Perez Consulting Engineers on the Status of the Paving Improvements Phase 1 Project.
- C.** Presentation from PMAM Corporation, Regarding the Proposed Management of a Proposed Alarms Ordinance for the City of San Juan.
- D.** Presentation on Performance Contracting as a Financial Opportunity and Technical Solution for the City's Utility and Infrastructure Needs.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A.** Discussion and Possible Action to Enter Into an Interlocal Purchase Agreement with the City of Pharr, Pursuant to and Under Authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and Chapter 271 of the Texas Local Government Code, for the Purpose of Participating in Cooperative Purchasing for Assessment, Repair and Rehabilitation Services of Sanitary Sewer System to Include Sewer Lines, Manholes and Lift Stations. (David Salinas, Director of Utilities)
- B.** Discussion and Possible Action Authorizing City Manager to Enter into a Contract Agreement with Musco Sports Lighting, LLC for installation of Sports LED Lighting at San Juan Municipal Park Baseball Fields.

VII. APPOINTMENTS

- A.** Consider Appointment of a Board Member to the City of San Juan Parks and Recreation Board.
- B.** Consideration of Removal and Appointment of Economic Development Corporation (EDC) Board Member(s).
- C.** Consider Appointment of Election Judges and Early Voting Clerks for the Upcoming Special Election to be Held on January 20, 2018.

VIII. CONTRACTUALS/RESOLUTIONS

- A.** Consider Selection and Authorizing the City Manager to enter into an Agreement with Spectrum for Internet and Phone Services.

- B.** Consideration and Approval of a Resolution Approving the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to be Designated as "City of San Juan, Texas Waterworks and Sewer System Revenue Bonds, Series 2018"; Authorizing the City Staff and The City's Financial Advisor and Bond Counsel to Proceed with this Plan of Finance; and Authorizing other Matters Related to the Forgoing.
- C.** Consideration and Adoption of Resolution Modifying Penalties Imposed Under Texas Property Tax Code Section 33.07 and 33.08.
- D.** Consideration and Adoption of Resolution Modifying Penalties Imposed Under Texas Property Tax Code Section 33.11.
- E.** Consider Authorizing a Resolution for the Submission of a Grant to the Lower Rio Grande Valley Development Council and Designation the City Manager as the Authorized Representative.

IX. CONSENT AGENDA

- A.** Approval of the Following Minutes:
 - 1. March 14, 2017
 - 2. April 11, 2017
 - 3. October 24, 2017
 - 4. October 25, 2017

X. EXECUTIVE SESSION

- A.** The City Commission will Convene in Executive Session Pursuant to the Provision of the Chapter 551, Subchapter D, Exceptions to Requirements that Meetings be Open, Texas Government Code §550.071 (Consultation with Attorney) and Texas Government Code §551.074 (Personnel Matters) as Follows:
 - 1.** Discussion and Possible Action Regarding the Deliberation, Appointment, Employment, Evaluation, Reassignment, Duties, Renumeration and/or Public Office or Employee: Ben Arjona, City Manager (Texas Government Code §551.074 Personnel Matters; Closed Meeting)
 - 2.** Consultation and Discussion with Attorney Regarding Legal Issues Concerning the Removal and/or Appointment of San Juan Economic Development Corporation Board Memeber(s) and Possible Action Concerning Same. (Texas Government Code §550.071 Consultation with Attorney; Closed Meeting)

XI. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting, §551.102, Requirement to Vote or Take Final Action in Open Meeting.

XII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the _____ in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2017.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Jesus "Jesse" Ramirez
Commissioners: Ernesto "Neto" Guajardo
Raudel Maldonado
Pete Garcia

"The Friendly City"

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Xavier Cervantes, Director of Planning *XC*
DATE: December 6, 2017
SUBJECT: November 2017 Report

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 50 building permits were issued with a \$1,763,240.00 in total valuation.
- 201 garage sale permits were issued (\$2,010.00 in revenues).
- Provided customer service and support to 721 people and handled approximately 1,946 calls.
- The building inspectors made approximately 730 inspections.
- 11 permits were issued for new houses.
- Provided customer service and handled approximately 396 calls regarding animal control.

SUBDIVISIONS IN PROCESS

- Minnesota Vegas Ranches Phase 1
- San Juan Eldora
- Garden Ridge Phase 2
- Texas National Bank
- Black Hills Estates
- Hinojosa Acres
- Saint Michel
- County Park Phase 1
- Ekamp Village

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- Shears Delight by Sendy – 4811 N. Raul Longoria Rd.
- Gonzalez Carwash – 1300 E. U.S. Business 83
- Carmen Carwash – 4710 N. Raul Longoria Rd.
- Chchuwa Kids Party Place – 905 W. 1st St.
- Ballew Child Learning Center – 715 S. Standard Ave.
- Megatax – 5201 N. Raul Longoria Rd.
- Allstate /Elizabeth Gutierrez agent – 1211 N. Raul Longoria Rd.

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SUBSTANTIAL BUILDING PERMITS ISSUED OR PROCESSED IN THE PAST MONTH

- L.A. Store new store building at 912 E. US Business 83

CONDITIONAL AND SPECIAL USE PERMITS IN PROCESS

- Blue Wave Car Wash along the Expressway
- Parking lot for a church at 1213 Foster Street.

REZONING APPLICATIONS IN PROCESS

- None

VARIANCE APPLICATIONS IN PROCESS

- Pole sign for the Golden Chick restaurant

ORDINANCES IN PROCESS

- Sprinkler system in coordination with Utilities Department.
- Alarm systems in coordination with Police and Fire Departments.
- Update of Garbage Rates for commercial accounts
- Right-of-way Protection for Small Cell Nodes

PUBLIC SAFETY BUILDING PROJECT

Bi-monthly meetings took place with the architects and the building contractor. The project was completed on November 30, 2017. The Police Department is in the process of moving in to their new building.

UTILITY EASEMENTS

The Department worked with the Project Engineer and the Utilities Director to obtain the necessary easements to undertake the First Time Sewer Connections Project scheduled to commence in the Summer or Fall of 2017. Forty (40) easements were obtained from property owners at no cost to the City.

DAVIS-BACON REGULATIONS

The Planning Department conducts employee wage interviews and reviews payroll reports to make sure the project contractors and subcontractors are in compliance with the Davis-Bacon Federal Act. At this time the only project that is impacted by this Act because federal funds are involved is the Water Plant # 2 Expansion Project and the First Time Sewer Connections Project.

STORMWATER REGULATIONS

The Department is the Stormwater Manager for the City of San Juan. The City of San Juan is a member of the Rio Grande Valley Stormwater Taskforce that is now coordinated by UTRGV. The department ensures the City is in compliance with all TCEQ and EPA laws regarding stormwater discharge. Regional meetings are attended regularly to keep track of this task.

METROPOLITAN PLANNING ORGANIZATION

The Department represents the City of San Juan in the Metropolitan Planning Organization (MPO) Technical Advisory Committee for County-wide transportation planning. Meetings are attended monthly.

OPERATION CRACKDOWN

The Department is very involved in this program in conjunction with the San Juan Police Department and the Public Works Department to tear down unsafe structures that augment crime in the City neighborhoods. Thirty-five (35) structures have been identified as unsafe and sixteen (16) have been torn down since the start of the operation in February 2015. The demolitions are handled by the Public Works Department. Staff is working with our new tax attorneys to get more unsafe structures under tax foreclosure to allow city personnel to demolish them.

HIDALGO COUNTY URBAN COUNTY PROGRAM

The Fiscal Year 30 (2017) project includes paving improvements in the Clark Terrace Phase 1 & 2 Subdivisions. The documents were submitted on time to start the advertisements and the environmental review. If everything goes according to schedule the construction is scheduled to commence in the Spring of 2018 and should be completed by the Summer of 2018.

The Fiscal Year 31 (2018) project will involve the repaving of streets in the High School East Subdivision along PSJA Bears Trail Street. If everything goes according to schedule the project is expected to be completed by the Spring or Summer of 2019.

PAVING IMPROVEMENTS PROJECT PHASE 1

The Department is the manager for this project. Perez Consulting Engineers is the firm that was selected by the City Commission to conduct the engineering. The awarding of the bids went before the City Commission during their May 23 meeting and the project was awarded to 2GS, LLC dba Earthworks Enterprise out of Penitas, Texas in the amount of \$1,425,557.75. The project commenced on Monday June 26, 2017 and is 85 percent complete. The project is expected to be completed in December, 2017 or in January, 2018 ahead of schedule.

PAVING IMPROVEMENTS PROJECT PHASE 2

\$1.84 million is available for additional street improvements. The engineering contract with Cruz-Hogan Consultants was approved by the City Commission on August 22, 2017. The funds available include the costs associated with engineering, surveying, geotechnical and construction fees. The project is scheduled to go out for bids in January, 2018 and should be completed by the Summer, 2018. The project includes drainage improvements at certain locations.

DEMOLITION OF OLD HOSPITAL PROJECT

The project involves the removal of asbestos and lead and then the demolition of the building and the hauling of the materials. The City Commission approved going out for bids for this during their November 20, 2017 special meeting. Cruz-Hogan Consultants is assisting the City of San Juan with the bid and contract documents. The project went out for bids on December 6, 2017 and the bid opening is scheduled for December 20, 2017. The awarding of the bid is scheduled to go before the City Commission on January 9, 2018 unless a special meeting takes place earlier than that.

NOVEMBER 2017 MONTHLY REPORT

Activity	Total	Valuation	Fees
Commercial	2	\$ 540,000.00	\$ 3,303.62
Apartment	0	\$ -	\$ -
New Residence	11	\$ 1,074,500.00	\$ 5,392.11
Additions	1	\$ 5,000.00	\$ 57.57
Repair/Renew/Remodel/Re-Inspect	13	\$ 75,835.00	\$ 682.16
House Moving	0	\$ -	\$ -
Mobile Homes	0	\$ -	\$ -
Carports/D-ways/Sidewalk/Concrete	5	\$ 5,600.00	\$ 180.72
Fences	5	\$ 6,100.00	\$ 119.03
Storage Rooms/Porches/Signs	11	\$ 30,205.00	\$ 375.92
Misc.	2	\$ 26,000.00	\$ 130.00
Total Permits	50	\$ 1,763,240.00	\$ 10,241.13
Plumbing	38	\$ -	\$ 3,790.00
Electrical	29	\$ -	\$ 2,842.00
Mechanical	12	\$ -	\$ 1,235.00
Electrical Licenses	0	\$ -	\$ -
Occupational Licenses	13	\$ -	\$ 520.00
Demolitions	0	\$ -	\$ -
Garage Sales	201	\$ -	\$ 2,001.00
Total Permit:	293		\$ 10,388.00
Grand Total:	343	\$ 1,763,240.00	\$ 20,629.13

Code Enforcement

November 2017 Report

I. Cano & R. Ureste, Code Enforcement

Inspections Department

November 2017 Report

A. Jaramillo, B. Mata & J. Estrada Building Inspectors

Illegal Dumping	7	Setbacks	9
Work Orders	22	Foundation	26
Commercial, Abandoned & Junked Vehicles	6	CSI /Backflow	5
Garage Sale Signs & W/out Permits	3	Nail Pattern	11
Rubbish	3	Framing/Poly-Seal/Windstorm	18
Banners & Temp. Signs	2	Rough Electrical	62
Fowl Odor	1	Rough Plumbing	25
Building w/o Permit	4	Rough Mechanical	19
Certified Letters	40	Vents & Pipes	16
Complaints Filed in Court	1	Sewer	19
Towed, Abandoned & Junked Vehicles	1	Gas	2
Street Vendor	0	Driveway/Sidewalk	15
Conducting Business in Residence	2	Insulation	14
		Infiltration	33
Total Code Enforcement Activities	92	Final	200
		Occupational Inspection	15
		Mobile Home Inspection	0
Zoila Martinez & Janie Soto		House Inspection	0
		Plan Review	20
		Permit Sign Off	40
		Other	181
Total In-Person	721		
Total Call-in's	1946		
Animal Control Calls	396		
		Total Activities	730



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Commissioners: Raudel "Randy" Maldonado
Pete Garcia
Ernesto "Neto" Guajardo

TO: Benjamin Arjona, City Manager
FROM: Patrick Willingham, Director of Parks & Recreation
DATE: DECEMBER 5, 2017
RE: NOVEMBER 2017 Monthly Report

Parks Division, staff continues to maintain city parks and landscape areas as needed. This past month staff assisted the department with the set up and breakdown for Veteran's Day Ceremony at Ruben Yzaguirre Middle School. In addition, park's division has maintained and prepared the baseball fields for the games that the city has been hosting for the PSJA ISD's middle school baseball league. As December approached, staff worked daily to put up lights and Christmas decorations at City Hall for the Lighting of the Tree ceremony.

Events Division, Event Coordinator Ruben Rodriguez and staff prepared and finalized Veteran's Day Ceremony that took place on Thursday, November 9th, at Ruben Yzaguirre Middle School. Mr. Rodriguez has been coordinating events such as the Noche De Paz Festival that will take place December 9th, 2017 at San Juan Municipal Park. This event will include a carnival, IBCA bbq cook off, food and arts & craft vendors, Chuchin clown show, snow area and slide, a parade, Santa's workshop and music artists such as Jaime y Los Chamacos, Roger Creager and La Leyenda.

Recreation Division, staff has worked with PSJA ISD in coordinating the use of their facilities for the city's youth flag football, tackle football and youth volleyball leagues. The seasons were completed this past month with well over 700 children participating. This was a 32% increase in participation. On Wednesday, November 29, 2017 at PSJA High School Gymnasium Parks and Recreation department hosted the closing ceremonies for the youth volleyball league. Thirty two (32) teams were recognized that night for their participation in a very successful 2017 season. Closing ceremony for youth football leagues will be in the upcoming weeks following the completion of the Super Bowl games in both 4th, 5th and 6th grade division.

Here are the final standings in our Youth Volleyball and Flag Football leagues:

Youth Volleyball

3/4th Division 1

1st Trevino Elementary
2nd Sorenson Elementary
3rd Carmen 2

3/4th Division 2

1st Carmen 1
2nd Reed Mock 2
3rd Doedyns Elementary

5th Grade Division

1st Trevino Elementary
2nd Cantu Elementary
3rd Sorenson 2

6th Grade Division

1st Austin 1
2nd RYMS 1
3rd Austin 2

Flag Football

1/2nd Grade Division

1st Reed-Mock 2
2nd Doedyns Elementary
3rd Carmen 3, Carmen 2, Sorenson

3/4th Division 1

1st Sorenson 3
2nd Sorenson 1
3rd Carmen 2

3/4th Division 2

1st Reed-Mock 2
2nd Doedyns Elementary
3rd Carmen2

5th Grade Division

1st Cantu/Reed-Mock/Trevino
2nd Carmen/Clover Elementary
3rd Vanguard

Maintenance Division staff continues to provide professional maintenance and custodial service throughout the city. This past month we had the pleasure of adding Mr. Fernando Rodriguez, Building Maintenance Technician, to our team. Mr. Rodriguez will assist the department and the city with servicing A/C units in all city buildings. In addition, staff has assisted Police Department in preparing the new Public Safety building. Also, the building maintenance division continues to assist all departments in ensuring all buildings are running properly.

The San Juan Parks and Recreation Department had a very eventful and very successful fall 2017. We have undergone substantial growth in every aspect of the department and we look forward to continue this growth and better serve our community in all our programs and events.



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Pete Garcia

MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Armandina Sesín, Library Director
DATE: December 5, 2017
SUBJECT: October Monthly Report

Enclosed is the November monthly report including statistics and programs:

For the month of November we had 3,404 visitors. Out of those visitors, 1,406 were here for computer use only. We had 75 new patrons added to our circulation system. We requested and received nineteen (19) Interlibrary Loans (ILL). The library checked out a total of 1,906 items both adult and children's. We had 123 in-house circulation items. We helped the public with an estimated 670 reference/informational questions. We had 16 children's programs with an attendance of 74 people. The monthly amount deposited was \$1,458.10 both fines and fees.

Please see attached statistical report.

During the month of November:

- Attended the Directors' meetings
- Attended the City Commission meetings
- Went to City Hall to make the weekly money deposits for the library
- Attended a webinar for Adult Programming
- Attended the monthly HCLS meeting at the Mercedes Memorial Library
- Attended the Library Board Meeting
- Managed the day to day operations of the San Juan Memorial Library

Meetings to be held in December, 2017

Multipurpose Room

Directors' Meetings, December 4th & 18th
City of San Juan Open Enrollment, December 5th & 6th
Library Advisory Board Meeting, December 6th
TMC Headstart, December 7th
Planning & Zoning Meetings, December 7th & 21st
Educators Group, December 9th
City Commission Meetings, December 12th & 26th
Keep San Juan beautiful Meeting, December 13th
Hidalgo County Library System (HCLS) Meeting, December 14th

Training Room:

GED in Spanish, Mondays thru Thursdays, from December, 4th to 14th
US Small Business Administration, December 1st

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**San Juan Memorial Library
November 2017 Statistics**

Statistics	
Total Visitors	3,404
Computer Users	1,406
Total Checkouts	1,906
In-House Use	123
Inter-Library Loans	19
New Patrons	75
Reference\ Informational Questions	670
Children's Programs	16
Attendance	74

Multipurpose Room Reservations	Attendance
1st Special Called Meeting	7
3rd Directors Meeting	16
8th Library Board	7
14th City Commission	40
16th San Juan PD	20
17th San Juan PD	20
18th Educators for Christ	8
20th Directors Meeting	16
20th Special Called Meeting	9
30th Planning & Zoning	7
Total	150

Training Room Reservations	Attendance
1st Spanish GED Class	6
2nd Computer Class	2
2nd Spanish GED Class	6
6th Spanish GED Class	2
7th Spanish GED Class	4
8th Spanish GED Class	5
8th Keep San Juan Beautiful	3
9th Spanish GED Class	4
13th Spanish GED Class	5
14th Spanish GED Class	5
15th Spanish GED Class	4
16th Spanish GED Class	4
20th Small Business Association	1
22nd Small Business Association	1
28th Spanish GED Class	4
29th Spanish GED Class	3
30th Spanish GED Class	3
Total	46

Computer Classes	
Attendance	2

Checkouts	
DVDs	574
Books Juvenile	1,173
Books Adult	159
Total	1,906

WiFi Usage	
LibGuest	497
LibStaff	30
LibAdmin	0
Total	527

Study Room Attendance	
Study Rooms	96

Facebook Page	
Likes	3
Visitors	15

SJML Homepage	
Visitors	45,327

Deposits	
Fines	\$ 436.95
Copies	\$ 1,021.15
Total	\$ 1,458.10

Youth & Children's Programs/Attendance

Date	Program	Attendance
Wednesday, November 1, 2017	Toddler Time	4
Thursday, November 2, 2017	Coloring	6
Tuesday, November 7, 2017	Coloring	3
Wednesday, November 8, 2017	Toddler Time	4
Wednesday, November 8, 2017	Coloring	6
Thursday, November 9, 2017	Homework	3
Saturday, November 11, 2017	Story Time/Craft	3
Saturday, November 11, 2017	Homework	4
Wednesday, November 15, 2017	Toddler Time	4
Wednesday, November 15, 2017	Coloring	5
Friday, November 17, 2017	Coloring	8
Saturday, November 18, 2017	Homework	4
Tuesday, November 21, 2017	Coloring	6
Tuesday, November 28, 2017	Coloring	5
Wednesday, November 29, 2017	Coloring	5
Thursday, November 30, 2017	Coloring	4
Total	16	74



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MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Carmen Gonzalez, Director of Sanitation
DATE: December 5, 2017
SUBJECT: Monthly Report

In the month of November the departments accomplished the following:

SANITATION DEPARTMENT

- The City began to notify the businesses in the City of San Juan that there is a resolution stating that the City has exclusive refuse service for both commercial and residential. The department notified all businesses at the beginning of November I notified thirty-five businesses (35) that the City would be the sole provider for trash pickup. Eleven (11) of thirty-five (35) business still have other providers picking up their trash containers. The businesses have been notified that their current trash providers must pick up their trash containers no later than Wednesday, December 6, 2017. The scheduled pickup for the businesses has been successful with no complaints from the twenty-four business that have applied for new trash service with the City.
- The Department continues to document on the containers that are left behind by using video cameras that were issued by the Information Technology Department. In doing so, I am glad to say residential’ complaints have diminished by 90%, and the department has justified on why trash was not picked up.
- There are two (2) employee assigned to checking garbage containers to ensure that the residents are getting billed appropriately. The employees are also issuing new containers to those residents that call City Hall to ask for their broken containers to be replaced with new containers. The delivery time for the new containers is one (1) day.
- Brush pickup for November 16 – 30 is one (1) week behind schedule due to a grapple truck that is broke down and three (3) days of no brush pickup due to the Thanksgiving Holiday. Please note that the brush crew is also provided with a video camera and this has also helped with citizen’s complaints. The crew continues to hand out the brush schedule to residents that cut their trees after the brush has been picked up. Residents are informed they can go to the City’s web-site to find the brush schedule in English and Spanish.
- All brush that is free of debris is being taken to the brush site where it is being mulched. All residents will be notified that brush must be separated from the debris if it is not separated, brush will not be picked up. Our Staff will be advertising in the Advance News the schedule for brush pick up in order to provide better customer service.

CENTRAL GARAGE

- Mechanics are providing all necessary maintenance on vehicles, tractor mowers and other heavy equipment. All vehicles are checked daily before workers begin their routes. The project to take a trash truck and convert it to a roll-off continuous. There is also a vehicle that was declared surplus three years ago and has been converted into a trailer.
- The body and fender employee is also fixing broken 30 cubic yard containers, mowers, weed eaters and commercial containers. All in all we are making use of all equipment in one way or another. The employee will begin to coat the bottom of the 3, 6, and 8 cubic yards so that the container does not get rusted out so quickly.

STREETS DEPARTMENT

- The mowing crew is working on the main streets as-well-as residential areas. There are two (2) crews doing the right-of-ways one on the south and the north side.
- Repair of streets/alleys is continuous. The crew continues with repairing main streets and the residential neighborhoods. The crew is scheduled to do cement repairs to the entrance of South Gate because of the high traffic volume. There is a crew assigned to repair the alleys when necessary and to cut trees and weedeating. Street signs are being replaced daily. Staff has been placing “No Dumping Signs”, speed limit signs on Hall Acres. Hall Acres is scheduled to have speed bumps set in place but must wait because the crew is waiting for the “Speed Bump Ahead” signs.
- The sweeper continues functioning on a daily basis in the City of San Juan. CDL employees are being trained on the sweeper as backups. The sweeper was out on Chula Vista, Short Road, North Gate, Nebraska, San Antonio and some residential side streets. Staff is looking into purchasing a used mechanical sweeper since one sweeper for the entire City is not enough.
- A crew was assigned to check all storm drains so that the storm drain map can be updated. A crew is also making sure that all inlets are clean and logos marked with blue paint. There are now a lot of inlets that have been identified and painted.
- The street crew finished the street repair next to South Gate, patched Standard and 1st Street, E. Eldora, the corner of Ridge Road and Stewart, Mayfair, E. 14th and 14 ½ Street, S. Kansas, Alameda, W. 9th, E. Sgt. Treviño and Retama, South Nebraska & 83rd, Campo Verde, Shufford, W. 12th, W. 13th, 495 and Douglas, W. 495 and Scotty, Douglas, King Road, Cesar Chavez to Sam Houston, Hampton, Sylvia Circle and Short Road.

MISCELLANEOUS

- Weather permitting; the Department will continue the Neighborhood Cleanup after the Holidays. The crew will begin by doing the canal on Oleander.
- Tires continue to be an issue around the City. I will be having a tire pickup once-a-month in order to keep the City free of tires and mosquitos.

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MEMORANDUM

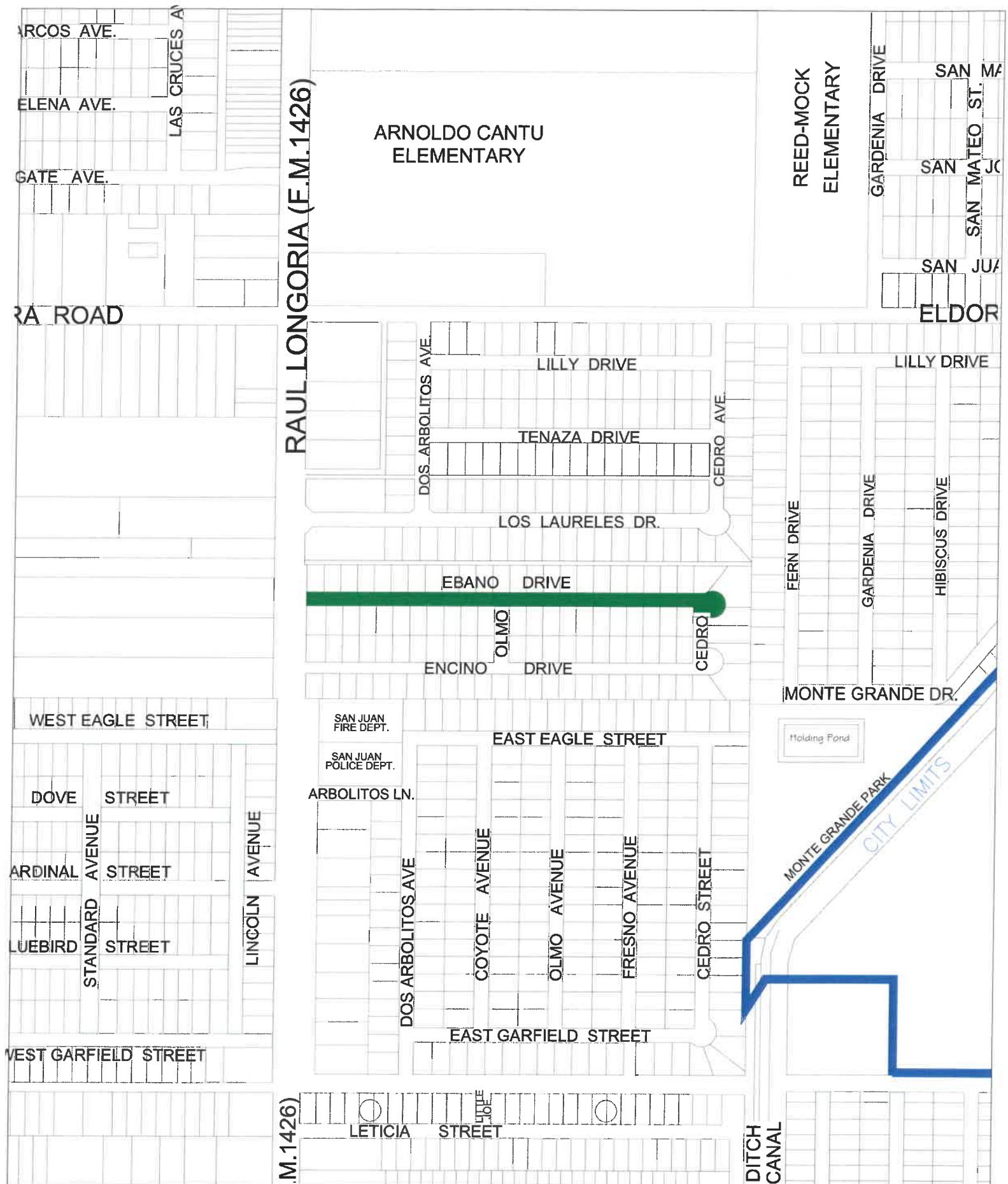
To: Benjamin Arjona, City Manager
From: Eric Munoz, Streets/Alleys & Recycling Supervisor 
Date: December 1, 2017
Subject: November Monthly Report

Revenue and Tonnage:

Cardboard:	10.6 tons/\$1101.70
Mixed Paper:	.58 tons/\$37.70
Newspaper:	1.21 tons/\$56.25
Mix Recyclables:	3.01 tons/\$0
Metal:	0 tons/\$0
Used Oil:	200 gals/\$0
Total Tons/Revenue:	15.40 tons/\$1195.65
Savings of:	\$308

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SAN JUAN PAVING IMPROVEMENTS PHASE I

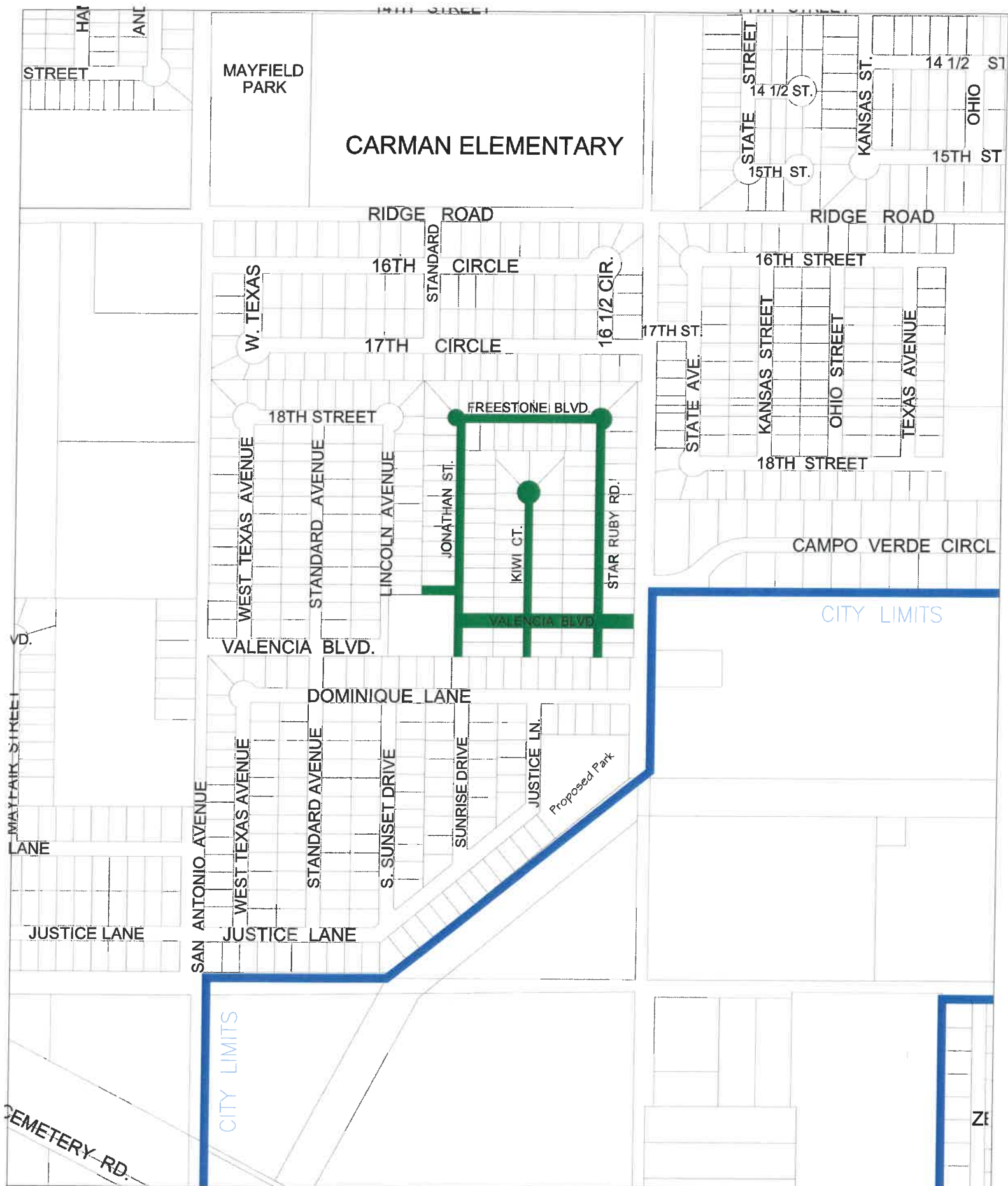


VETERANS BLVD. ("I" RD.)



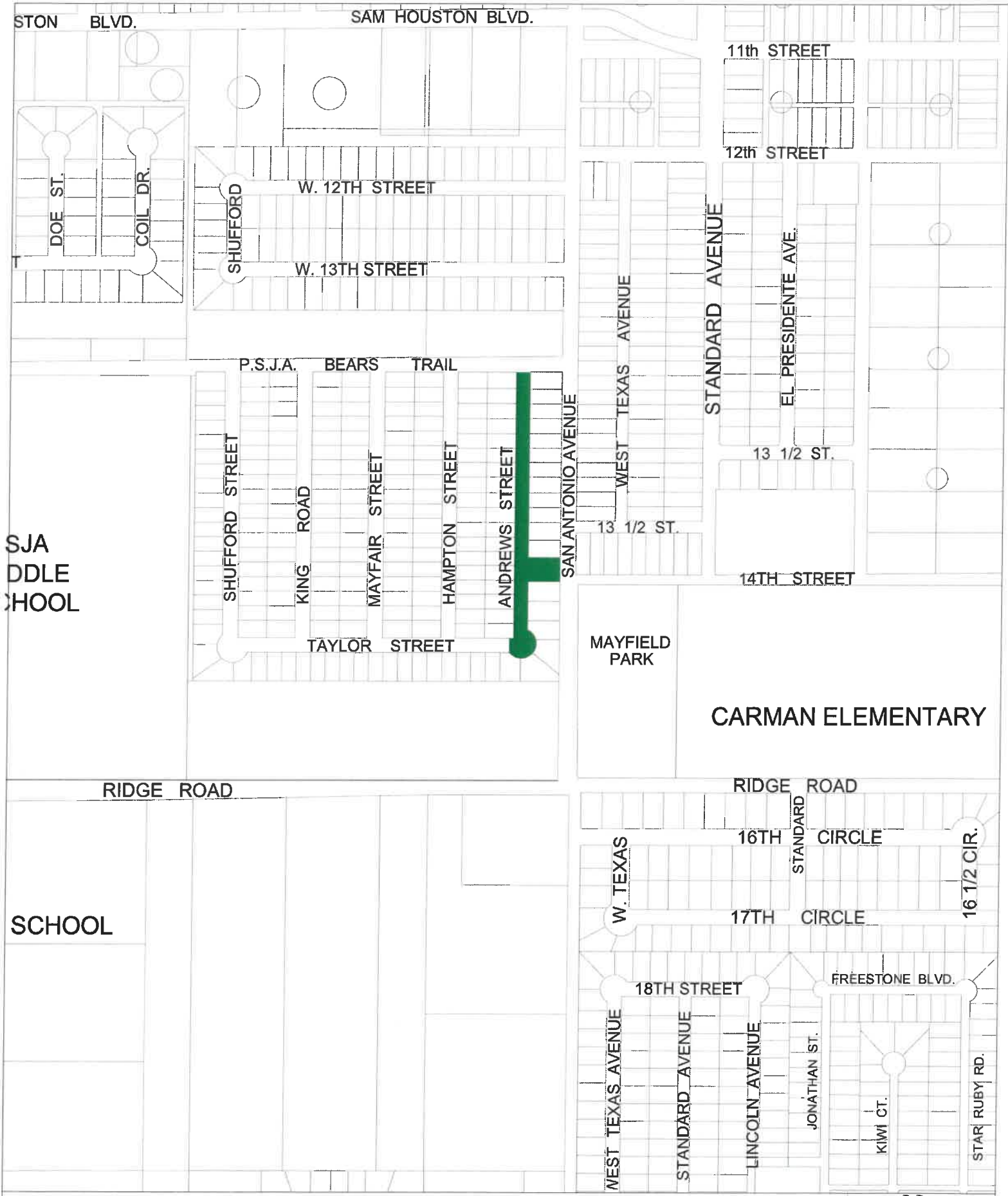
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SAN JUAN PAVING IMPROVEMENTS PHASE I





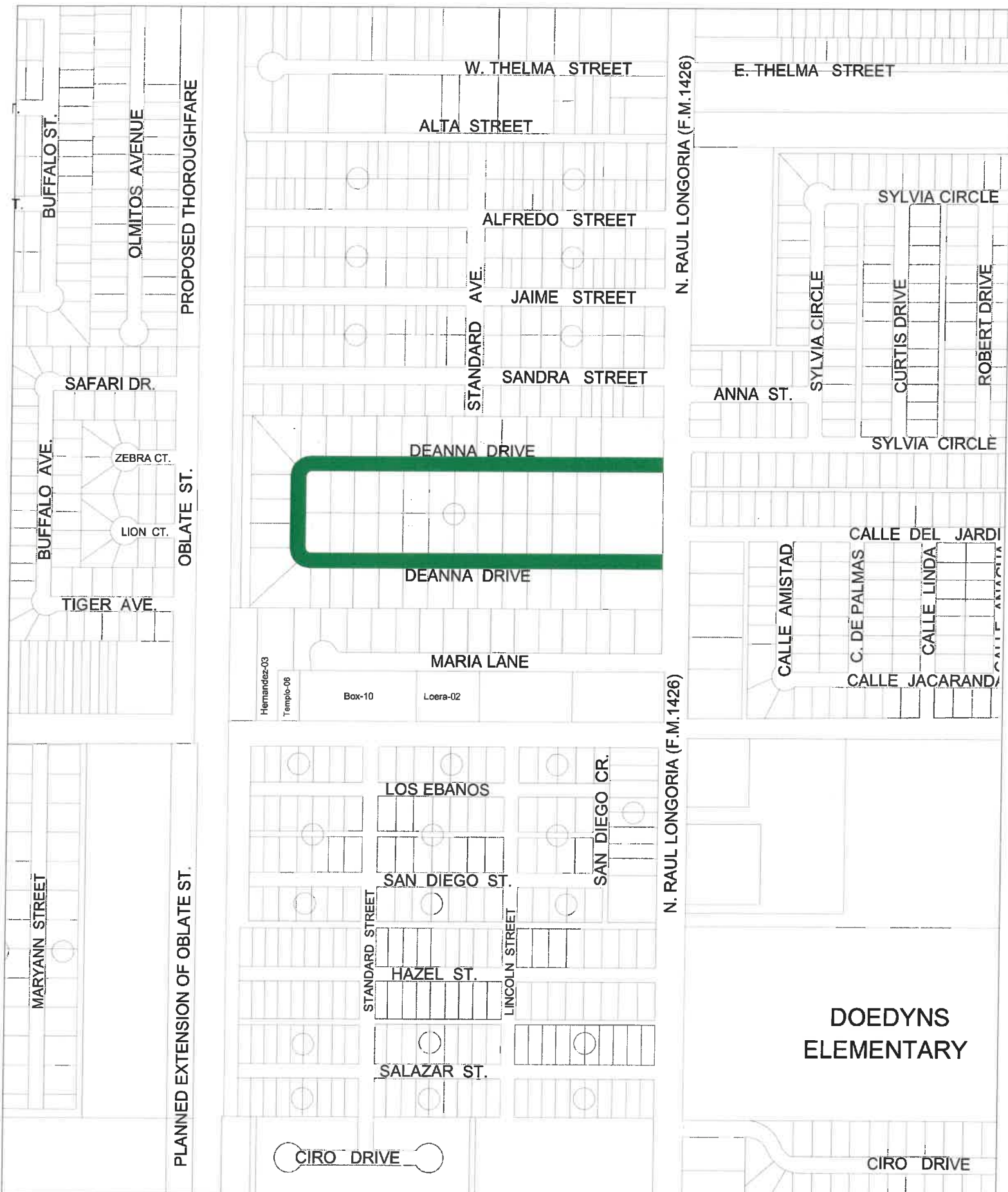
SAN JUAN PAVING IMPROVEMENTS PHASE I





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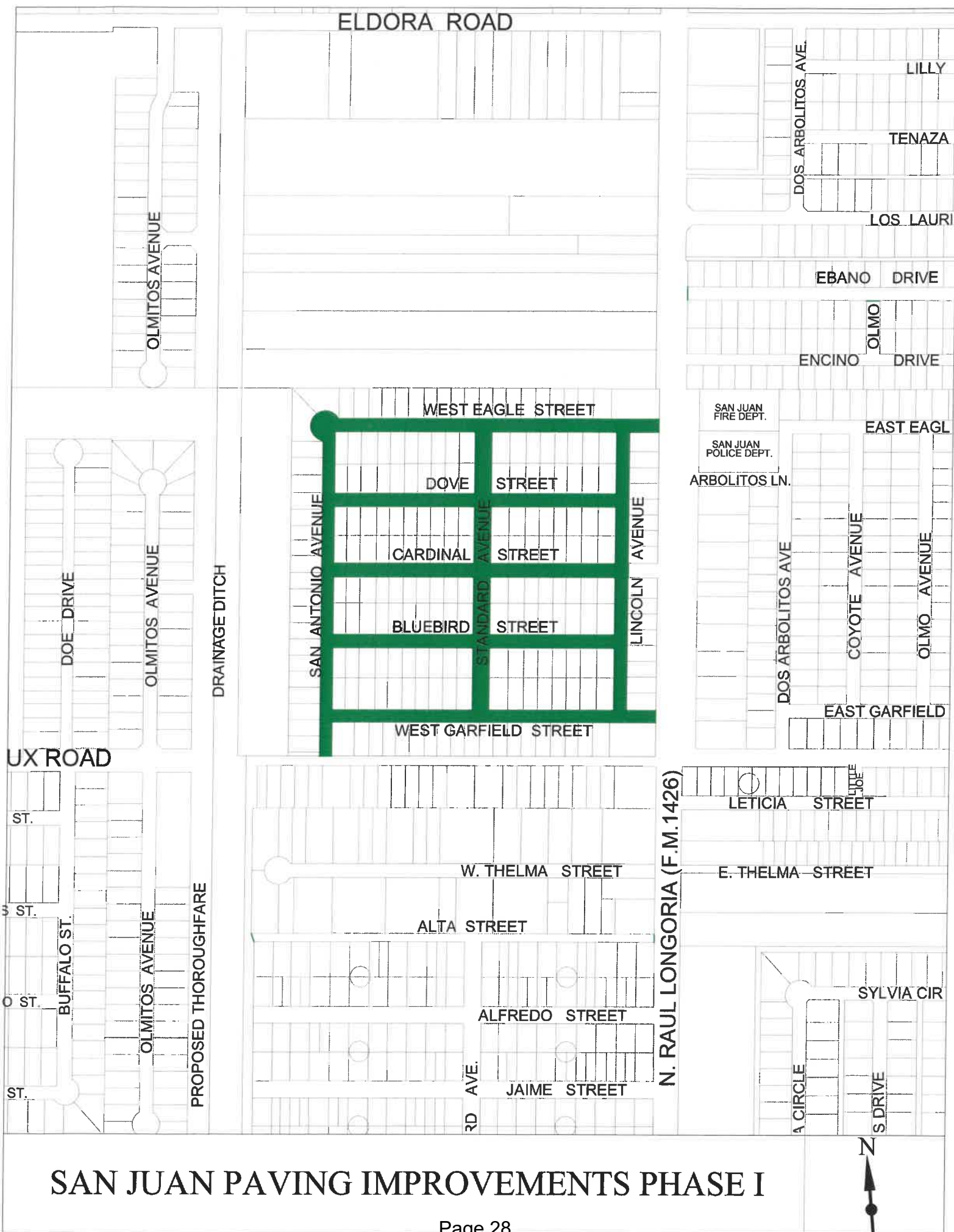




SAN JUAN PAVING IMPROVEMENTS PHASE I



SAN JUAN PAVING IMPROVEMENTS PHASE I



To Provide Innovative Alarm Management Services to the...

City of San Juan, Texas



Sept. 28, 2017

“Program Control and Full Transparency – *at your fingertips!*”

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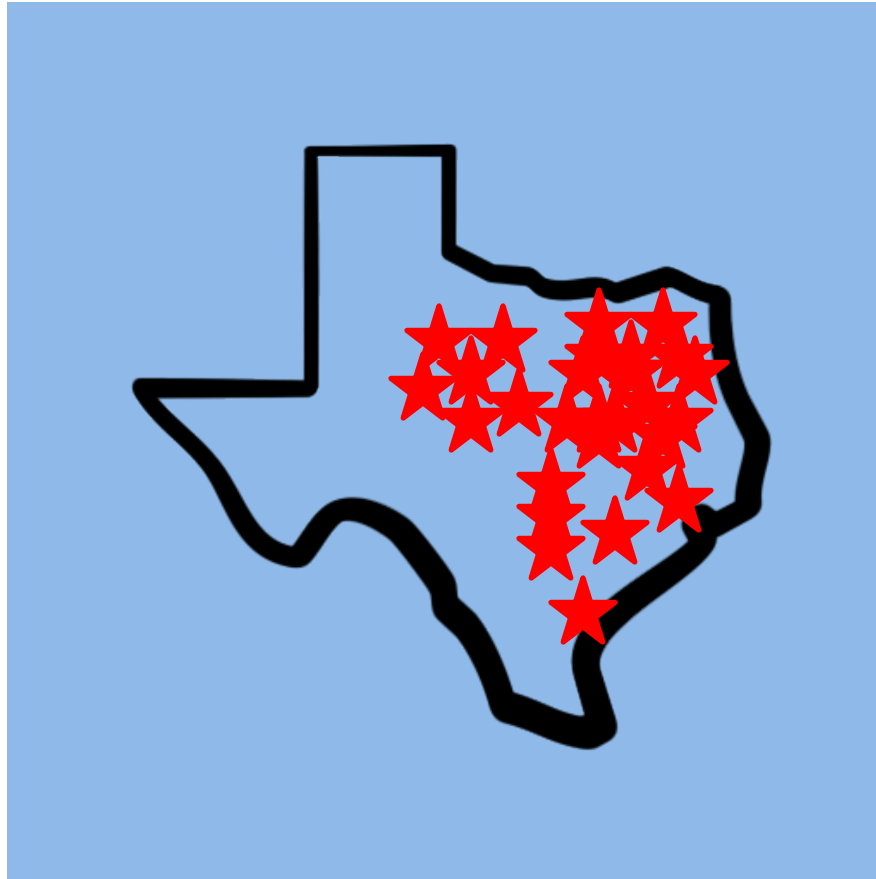
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- | | |
|--------------------------|------------------------|
| 1. Abilene, TX | 16. Keller, TX |
| 2. Allen, TX | 17. Leander, TX |
| 3. Bryan, TX | 18. Little Elm, TX |
| 4. Burleson, TX | 19. Mesquite, TX |
| 5. College Station, TX | 20. Midland, TX |
| 6. Colleyville, TX | 21. Odessa, TX |
| 7. Conroe, TX | 22. Richardson, TX |
| 8. Coppell, TX | 23. Richland Hills, TX |
| 9. Corpus Christi, TX | 24. Rockwall, TX |
| 10. Crowley, TX | 25. Rowlett, TX |
| 11. Euless, TX | 26. San Marcus, TX |
| 12. Flower Mound, TX | |
| 13. Haltom City, TX | |
| 14. Highland Village, TX | |
| 15. Houston, TX | |

The Math

San Juan *at a Glance*

False Alarms Calls = 1,432

Next 3 years = 4,296

@ \$125 per call

- Officer Salary | Benefits
- Direct Administrative Costs
- Officer's Equipment
- Vehicle Maintenance
- Vehicle Gas, Depreciation
- Dispatch Resources
- Etc...

- **\$171,840**
- Officer Safety
- Officer Deployment
- Costly to Taxpayers
- Drain on Resources
- Repetitive Alarms
- Impacts Agency Goals

NATIONAL AVERAGE

- 97%+ are False Alarms
- 25 min – Average time on alarm calls

FAMS™ Alarm Program Focus | Objectives

1. Access and Platform

2. False Alarm Reduction

3. Compliance / Enhanced Collections Appeals

4. Appeals

5. Computer- Aided Dispatch

6. PM AM Success Stories

Access and Platform

100% web-based | 24/7... *complete access through computer or mobile devices*

Over 100 reports... *no dependence on PM AM staff*

Dashboards | Drillable reports... *one-click access to real time alarm statistics*

Multiple export options... *pdf, excel, csv*

Alarm ID	Alarm Type	Alarm Status	Alarm Location	Alarm Date	Alarm Time	Alarm User	Alarm Comment
1001	Alarm	Active	1001	10/10/2010	10:10:10	Admin	Test Alarm
1002	Alarm	Active	1002	10/10/2010	10:10:10	Admin	Test Alarm
1003	Alarm	Active	1003	10/10/2010	10:10:10	Admin	Test Alarm
1004	Alarm	Active	1004	10/10/2010	10:10:10	Admin	Test Alarm
1005	Alarm	Active	1005	10/10/2010	10:10:10	Admin	Test Alarm

24/7
same access

FAMS Corporate
PM AM Staff..

Alarm ID	Alarm Type	Alarm Status	Alarm Location	Alarm Date	Alarm Time	Alarm User	Alarm Comment
1001	Alarm	Active	1001	10/10/2010	10:10:10	Admin	Test Alarm
1002	Alarm	Active	1002	10/10/2010	10:10:10	Admin	Test Alarm
1003	Alarm	Active	1003	10/10/2010	10:10:10	Admin	Test Alarm
1004	Alarm	Active	1004	10/10/2010	10:10:10	Admin	Test Alarm
1005	Alarm	Active	1005	10/10/2010	10:10:10	Admin	Test Alarm

FAMS Citizen



FAMS Admin

FAMS Alarm Company

MASTER	TRANSACTION	PERMIT	BILLS	RECEIPTS	REPORTS 1	REPORTS 2	ONE LOGIN	MY DETAILS	ORD SYNOPSIS	LOGOUT
Search Criteria	New	Bill Generation	Receipts Against Bills-PMAM	10 Top Questions	Bill Cancellation					
City/State	Search	Fax - Bill Reminders	Import Receipts-PMAM	Permit Violation	Permit Suspension					
Permit Type	Approve Permits	Bill Receipts Summary	Import Receipts-PMAM(OCR Line)	False Alarms Consolidated	Permit Renewal					
Permit No.	Permit Suspension	Future Billing Summary	Import Coupons	False Alarms Detailed	Expired Permit Renewed					
Permit Name	Permit Reinstated	Bill Reprint	Non Verified Address Payments	Monthly Incidents	Suspended Permit Renewed					
Permit Address	Notes	Outstanding Bill Report - PMAM	Receipts Against Bills - PD	Analytical Dashboard	Capture Permit Holder-Non Holder					
Bill Number	Permit Postage Labels	First Letter No Permit	Receipts Without Bills -PMAM	Score Card-Payment Defaulters	Permit Not Billed					
Phone	New Permit Holders	Second Letter No Permit	Receipts Without Bills -PD	Score Card-Alarm Violation	Exempt Report					
Search Criteria	Current Permit Holders	Regenerate First Letter No Permit	Payments received - Report	Alarm Vendors-Summary	Permit Extended without Receipt					
	Permit Holders-Summary	Regenerate Second Letter No Permit	Receipts Against Bills-PMAM (NoBillList)	Incidents - Week wise	Appeal Decision Detail Report					
	Permit-Incidents	Suspension Notice / Generate	Receipts Against Bills-PD (NoBillList)	Incidents - Alarm Vendor wise	Ledger Report					
	Master Name Search	Appeal Add	Receipts Check List	Alarm Reduction Report	Decision of the Alarm hearing Examiner					
	Alarm Company New Installation	Adjustment Detail Report	Cancel Bill	Trend Analysis	Performance Matrix Report					
	Approve - Alarm Company Installation	Appeal Search/Edit	Add Batch	Non Verified Address Report	Lock Box Deposit Details Report					
	Matching 9999 Permit	Hearing Decision	Batch Report - Detailed	Alarm Company Outstanding Report	Permit By Alarm Company					
	Issuance Reason Report	Decision Status	Edit Batch	Executive Dashboard	False Alarm Notification					
	Alarm Permit Print/Fax/Email	Permit Holder Form	Batch Report - Consolidated	Receipt Adjustment Report	Exception-Duplicate Permit Address					
	Move 9999 Permit To 1 Permit	Stand Alone Billing	Batch Adjustment		Incident Exception Report					
	New Permit - Unapproved	Email - Agreed To Pay Reminder	Batch Completion		Incident Analysis Report					
	Approve Permits - Unapproved	Adjustment	Batch - Bank Deposit		False Alarm Billing Report					
	Approve Contact		Amount Received via On Line Payment							
	Permit Dates Update		Move Receipt From Batch							
	Import Customers for Non Compliant List		Delete Receipt							
	Permit Print		Edit Batch - Bank Deposit							
	Exception Clearance		Lock Box Report							
	CSR New Permit		Lockbox batch Receipt exception report							
	Non Compliance Notice Reprint		Cancel Permit Request							
	Approve Permit ICR		Opex - Batch Exceptions							

Contact Us

because they
prevention
that may be

don

to login

Permit Status

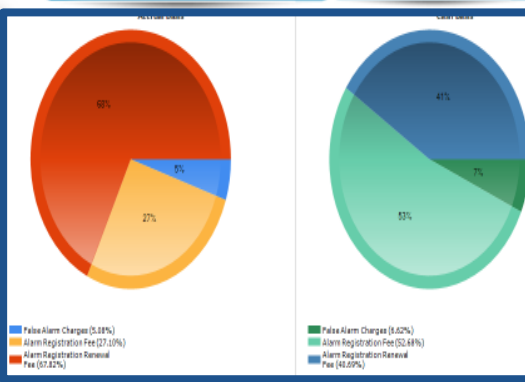
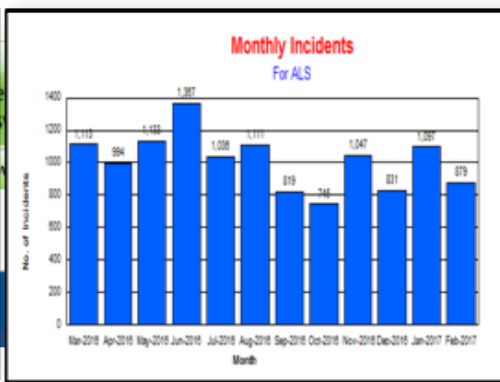
417

same access

FAMS Corporate

FAMS Citizen

DASHBOARD			
Total Alarms	6,000.00	Total Police Alarms	600
ALH	6,000.00	For the Month (Feb, 2017)	600
ALP	6,000.00	For the Quarter (3 months including current month)	600
ALS	6,000.00	For the Year (2017)	600
ALM	6,000.00	For the Month (Feb, 2017)	600
ALA	6,000.00	For the Quarter (3 months including current month)	600
ALB	6,000.00	For the Year (2017)	600
ALC	6,000.00	For the Month (Feb, 2017)	600
ALD	6,000.00	For the Quarter (3 months including current month)	600
ALE	6,000.00	For the Year (2017)	600
ALF	6,000.00	For the Month (Feb, 2017)	600
ALG	6,000.00	For the Quarter (3 months including current month)	600
ALH	6,000.00	For the Year (2017)	600
ALI	6,000.00	For the Month (Feb, 2017)	600
ALJ	6,000.00	For the Quarter (3 months including current month)	600
ALK	6,000.00	For the Year (2017)	600
ALL	6,000.00	For the Month (Feb, 2017)	600
ALM	6,000.00	For the Quarter (3 months including current month)	600
ALN	6,000.00	For the Year (2017)	600
ALO	6,000.00	For the Month (Feb, 2017)	600
ALP	6,000.00	For the Quarter (3 months including current month)	600
ALQ	6,000.00	For the Year (2017)	600
ALR	6,000.00	For the Month (Feb, 2017)	600
ALS	6,000.00	For the Quarter (3 months including current month)	600
ALT	6,000.00	For the Year (2017)	600
ALU	6,000.00	For the Month (Feb, 2017)	600
ALV	6,000.00	For the Quarter (3 months including current month)	600
ALW	6,000.00	For the Year (2017)	600
ALX	6,000.00	For the Month (Feb, 2017)	600
ALY	6,000.00	For the Quarter (3 months including current month)	600
ALZ	6,000.00	For the Year (2017)	600



Access and Platform



Access and Platform



MASTER	TRANSACTION	PERMIT	BILLS	RECEIPTS	REPORTS 1	REPORTS 2	ONE LOGIN	MY DETAILS	HOME
Search Criteria ☐ show listing Search Active Lead Search									
City/State	Search Expression	DENVER, CO							
☐ Permit Type	Search Expression	Select							
☐ Permit No.	Search Expression								
☐ Permit Name	Search Expression								
☐ Permit Address	Search Expression								
☐ Bill Number	Search Expression								
☐ Phone	Search Expression								
Search Criteria Search Active Lead Search									

Access and Platform



Contact Persons

Name	Address	Home#	Work#	Mobile#	Pager#	Email	Add
MARK GARCIA		972-475-8591	214-868-4470				Delete
CHRIS WHITE		972-279-1998	214-597-3223				Delete
KAREN LOHDEN		972-306-4869	214-952-9008				Delete
KRISSIE DUPUIS		972-743-9418	972-276-0862				Delete
MONICA SHARPE		972-442-3581	469-964-6139				Delete
MARY BEDOSKY		972-768-0226		972-470-0220			Delete
LEWIS GEORGE		214-674-0805					Delete
TODD MAYO		972-421-6083					Delete
ELDRIDGE, LISSIE		469-684-2303					Delete

Save

Close

Access and Platform

Permitting

Multiple Options

Multiple ways to Search Permit

Emergency Contacts Update

View Bill

View Incidents

Send Text

Master Report

City of Richardson
Alarm Program
P.O. BOX 141089
Irving Texas 75014-1089
Customer Service: (972) 831-7402

PLEASE SEND ONLY CHECKS OR MONEY ORDER
MAKE CHECKS AND MONEY ORDER PAYABLE TO
City of Richardson, Alarm Program - (972) 831-7402

PERMIT NO: 30846	INVOICE NO: 15387	INVOICE DATE: 07-Jul-2006
NAME: MCDANIEL, KEVIN		
TOTAL DUE: \$0.00	SHOW AMOUNT PAID HERE \$	

REMIT TO ADDRESS

City of Richardson
Alarm Program
P.O. BOX 141089
Irving Texas 75014-1089

PLEASE DETACH AND SEND THE ABOVE COPY WITH YOUR PAYMENT

PERMIT NO: 30846	INVOICE DATE: 07-Jul-2006
INVOICE NO: 15387	DUE DATE: 22-Jul-2006
PERMIT EXPIRATION DATE: 10-Aug-2007	

ITEM# ITEM DESCRIPTION O/s Amount

1	Alarm Permit Renewal Charges	(-)	\$0.00
Total Amount Payable			\$0.00

Please send only checks or money order. To pay this bill online, please visit www.cor.net/ and under "I want to", select Pay Online - Alarm Permit and click "Police Alarm Permit". You can also login

- To update your contact information
- Review / change your permit information
- View the most current alarm ordinance
- Alternatively scan QR code to pay

Receipt With No Bills have t

Access and Platform



Incidents	
10-048018	Received on 5/23/2010 12:56:44 PM [Alarm Type: Burglary]
10-050744	Received on 5/31/2010 1:08:54 AM [Alarm Type: Burglary]
10-056563	Received on 6/16/2010 6:26:17 PM [Alarm Type: Burglary]
10-056875	Received on 6/17/2010 6:11:07 PM [Alarm Type: Burglary]
10-105471	Received on 10/30/2010 8:48:06 PM [Alarm Type: Burglary]
10-107238	Received on 11/4/2010 8:01:09 PM [Alarm Type: Burglary]
10-108001	Received on 11/7/2010 9:19:14 AM [Alarm Type: Burglary]
10-113182	Received on 11/22/2010 5:50:35 PM [Alarm Type: Burglary]
10-114109	Received on 11/25/2010 5:13:23 PM [Alarm Type: Burglary]
10-125660	Received on 12/31/2010 10:35:31 PM [Alarm Type: Burglary]
Location	: 744 BRICK ROW
Apartment	:
Permit Name	: SUSANNE DAVIDSON/ BRICK ROW APARTMENTS
Permit Number Provided	: 41189
Disposition	: A2
IRA	: 4210
Notes	: [12/31/2010 22:47:42 : 252A [10-125660744 BRICK ROWT. BUSH 971PARTY WITH RESIDENTS IN THE CLUB. NO CRIMINAL ACTIVITY.###[12/31/2010 22:36:11 : kburke]Cross streets: ALEXANDRA AVE/IS GREENVILLE AVEAUDSIDE CLUB ENTRYNO PREMISE NUMBER[12/31/2010 22:36:34 : kburke] CENTRAL ALERT 972-354-7227 OPR.MICHELLE[12/31/2010 22:36:53 : kburke]P#41189
Bill Number	: 53614
Bill Amount	: 100
Receipt Date	: 3/22/2011 12:00:00 AM
Receipt No	: 55748
Bill Paid by	: Check
Check Date	:
Check Number	:
Check Deposit Date	: 3/22/2011 12:00:00 AM
11-010766	Received on 2/1/2011 5:23:00 PM [Alarm Type: Burglary]

Access and Platform



Send Text

Cell Phone No.: 214-999-9999

Template Code: **Apply for new permit**

Template:

- Select Template
- Pay outstanding bills
- Cancellation Info
- Invoice Info
- Update Contact
- Ordinance Info
- Appeal Info- Non-fee city?s only
- Payment Info

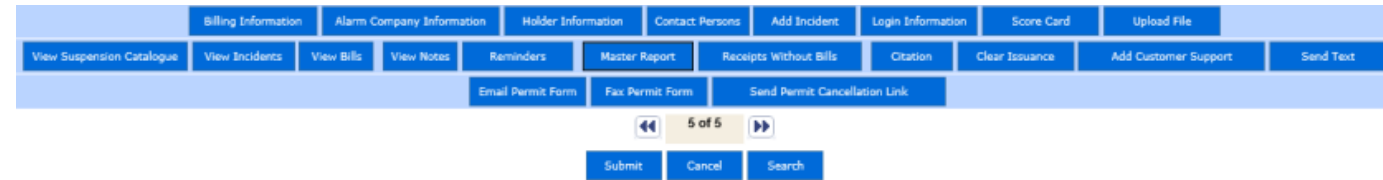
Send Text

Access and Platform



Permit Information					
Name	SUSANNE DAVIDSON/ BRICK ROW APARTMENTS	Permit No	41189 [16979]		
Issue Date	04/16/2010	Permit Expiration Date	07/19/2017		
Location	744 BRICK ROW	Apt/Suite			
Full Address	744 BRICK ROW	City/State	RICHARDSON		
Zip Code	75081	Telephone	972-792-9000		
Fax		Email	brickrowmgr@lincolnapts.com		
Permit Holder					
Billing Information					
Type of Alarm and Alarm Company Information					
Residential/Commercial	Commercial	Burglary	Yes		
Audible/Silent	Silent	Robbery	No		
Panic	No				
Installed By		Maintained By			
Special Alarm Alert	No	Alert Details			
Permit Holder Information					
Contact Persons					
Name	Home#	Work#	Mobile#	Pager#	Email
RUBEN MORALES	972-375-7729		972-375-7729		
JASON STRAUB	469-855-8996		469-855-8996		
Special Medical Concerns				Pet Information	
Notes					
Incidents					
Bills					
Suspension Catalogues					
Receipts Without Bills					
Close					

Access and Platform



- Billing Information
- Alarm Company Information
- Holder Information
- Contact Persons
- Add Incident
- Login Information
- Score Card
- Upload file
- View Suspension Catalogue
- View Incidents
- View Bills
- View Notes
- Reminder
- Master Report
- Receipts Without Bills
- Citation
- Clear Issuance
- Add Customer Support
- Sent Text
- Email Permit Form
- Fax Permit Form
- Send Permit Cancellation Link

FAMS™ Alarm Program Focus | Objectives

1. Access and Platform

2. False Alarm Reduction

3. Compliance / Enhanced Collections Appeals

4. Appeals

5. Computer- Aided Dispatch

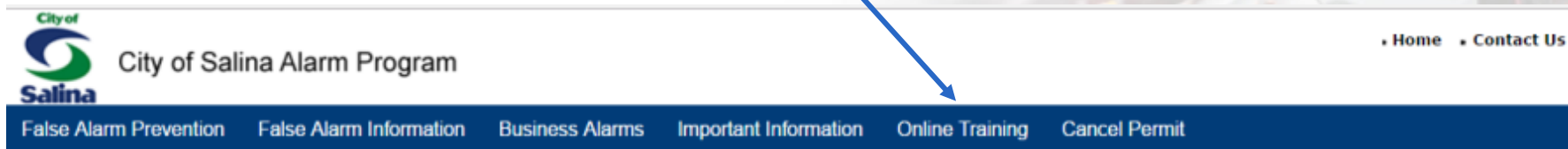
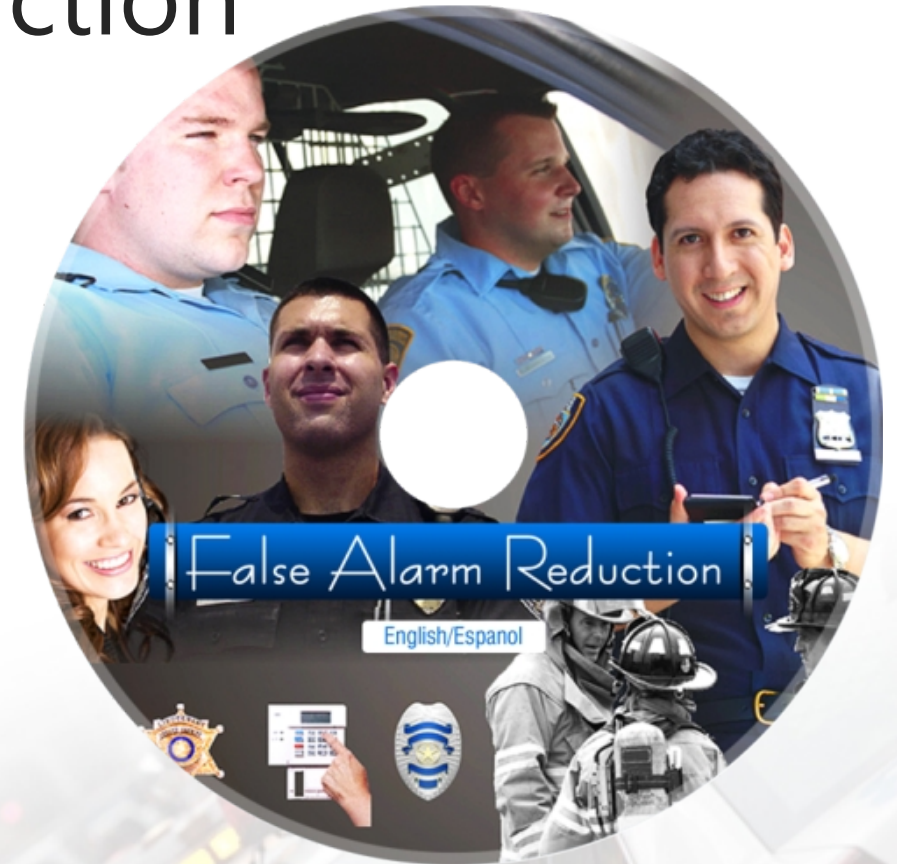
6. PM AM Success Stories

False Alarm Reduction

Score Card Of Top 10 Defaulters For the Year 2014

Richardson Police Department

Police Alert Alarm			Hold-up Alarm		
Sr #	Permit Holder Name (Permit #)	Alarms #	Sr #	Permit Holder Name (Permit #)	Alarms #
1	CITY OF RICHARDSON LIBRARY (EXEMPT) (38163)	79	1	BANK OF AMERICA (6956)	21
2	L & S PLUMBING (8608)	44	2	ACE CASH EXPRESS (22455)	11
3	HILL & WILKINSON CONSTRUCTIO GROUP, LTD (240245)	22	3	FIRST COMMUNITY BANK (18233)	6
4	ALDI #34 (41459)	21	4	CHICK-FIL-A #1491 (18590)	6
5	SERVICE KING COLLISION REPAIR (20253)	19	5	BURGER STREET, INC (18765)	4
6	GARDA (19130)	17	6	BIG LOTS # 4143 (25186)	4
7	D4D TECHNOLOGIES (45881)	15	7	CRAIGHEAD, WILLIAM (12206)	4
8	GONZO'S COCINA MEXICAN GRILL (240485)	15	8	CERVECERIA EL RANCHO (37036)	4
Total Permits:-		8	Total Permits:-		8
		232			60



IVR-False Alarm Notification



FAMS™ Alarm Program Focus | Objectives

1. Access and Platform

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4. Appeals

5. Computer- Aided Dispatch

6. PM AM Success Stories

Compliance / Enhanced Collections

Collections

Trend Analysis

Franchise Chain engagement

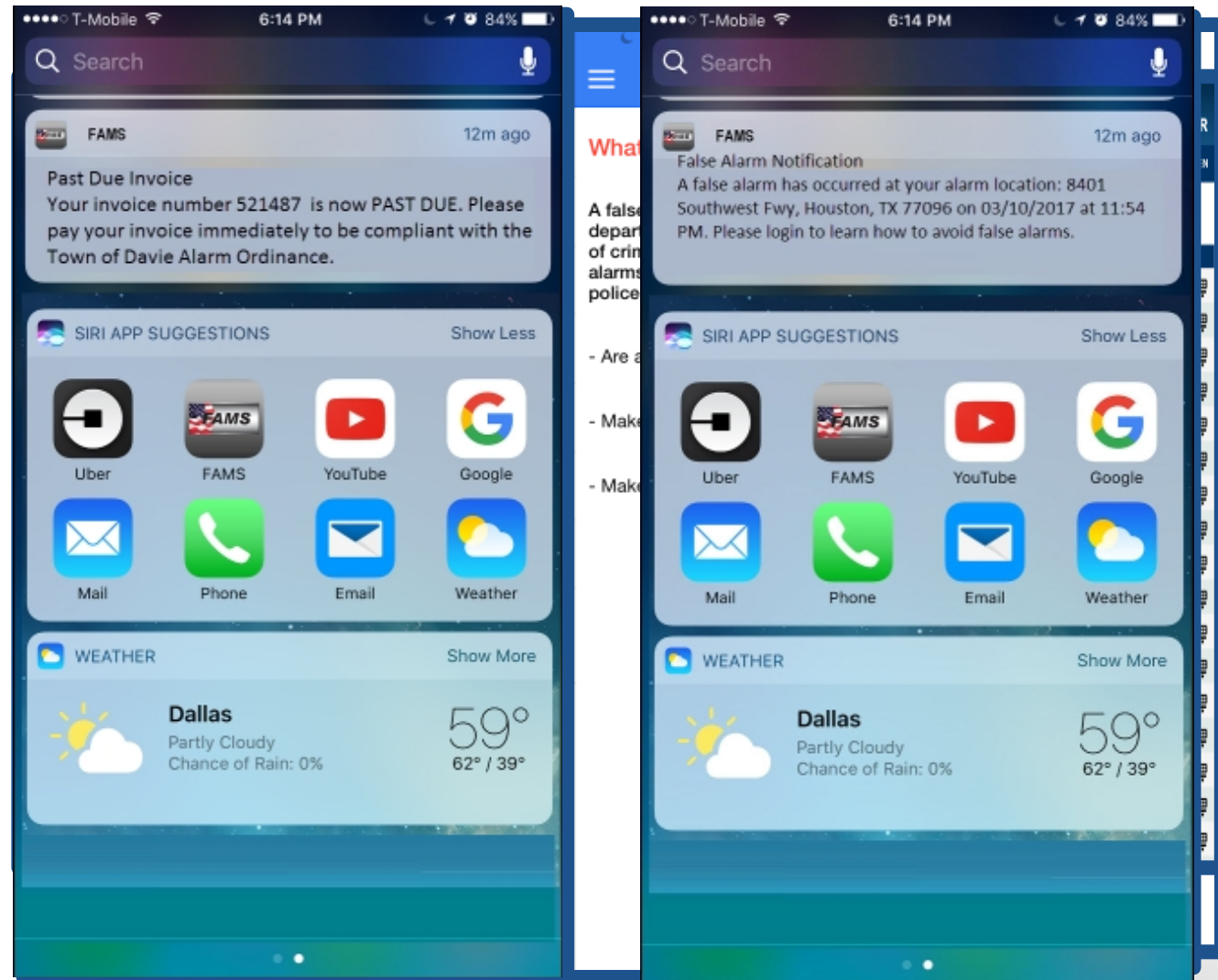
Email Notifications

Pay via Mail

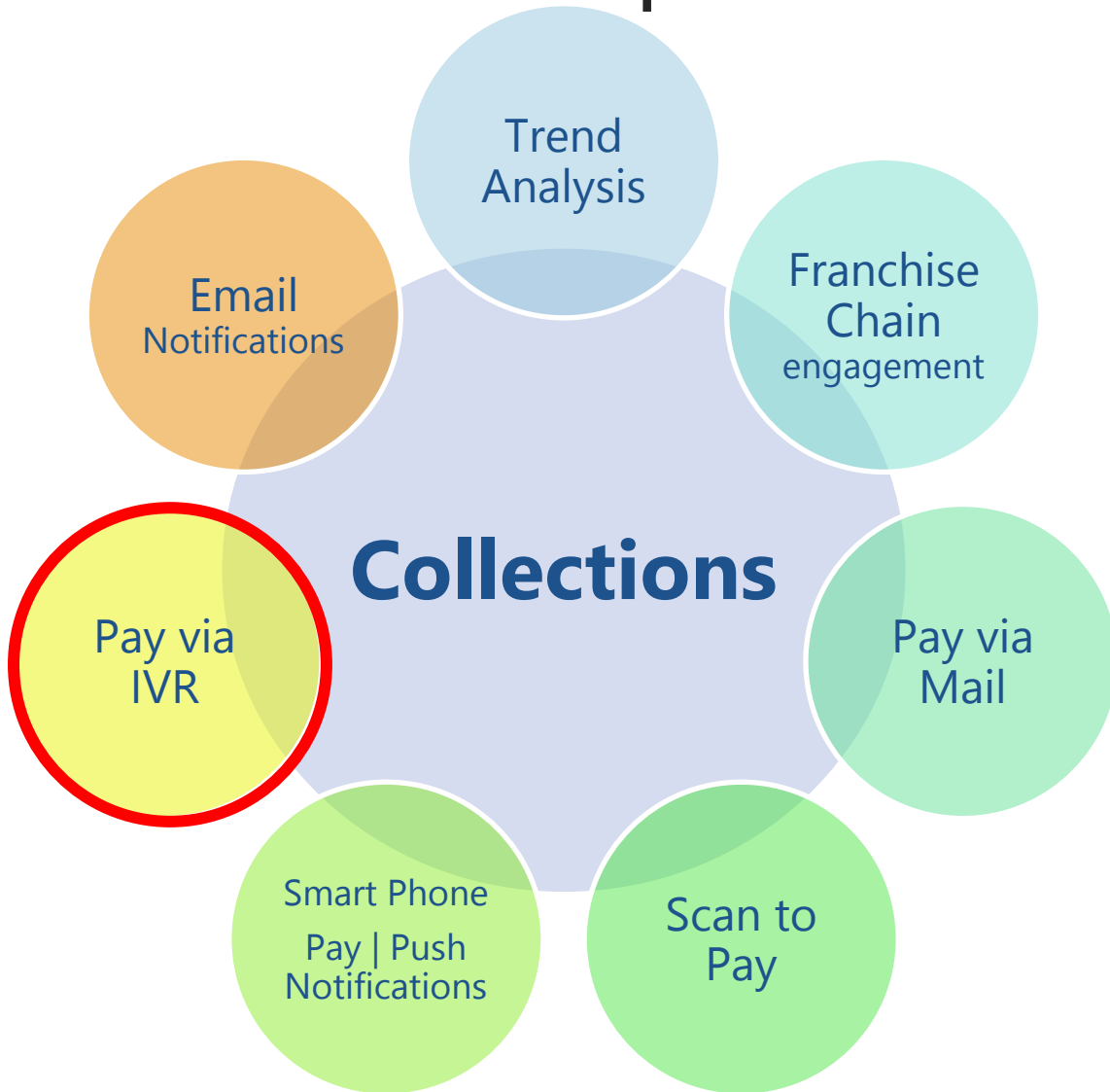
Pay via IVR

Smart Phone Pay | Push Notifications

Scan to Pay

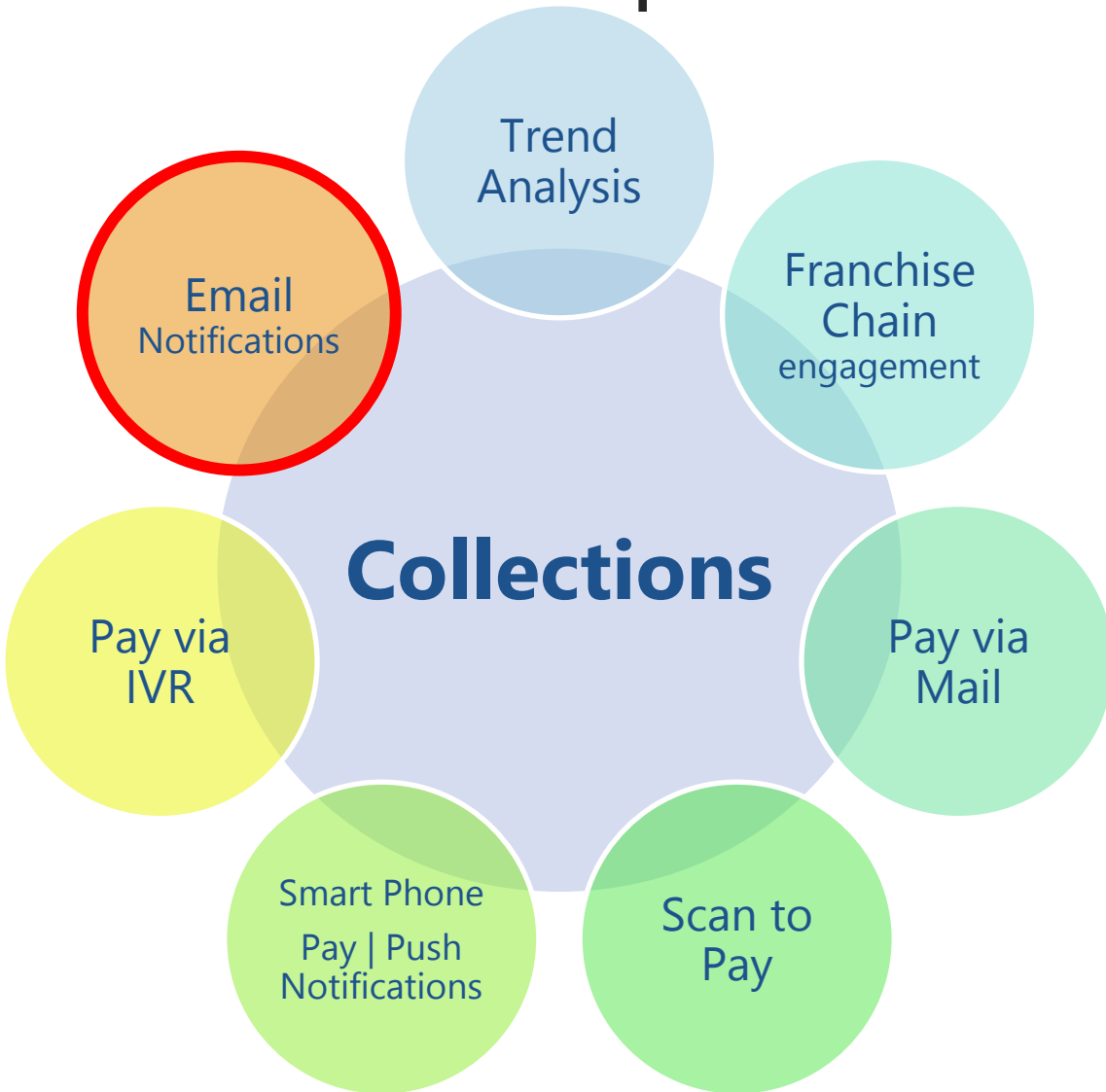


Compliance / Enhanced Collections



Pay by IVR

Compliance / Enhanced Collections



Dear Permit Holder,

Your Account Information:

Permit #74225
Invoice #94440

PERMIT INFORMATION
6718 VICTOR WALKER
CORPUS CHRISTI, TX 78413

This is an email reminder that you have an alarm invoice(s) due. You are a valued member of our fair city and we want to ensure you continue to receive your alarm service. To keep your alarm permit in active status, please remit payment.

We have attached a copy of your invoice(s) to this email.

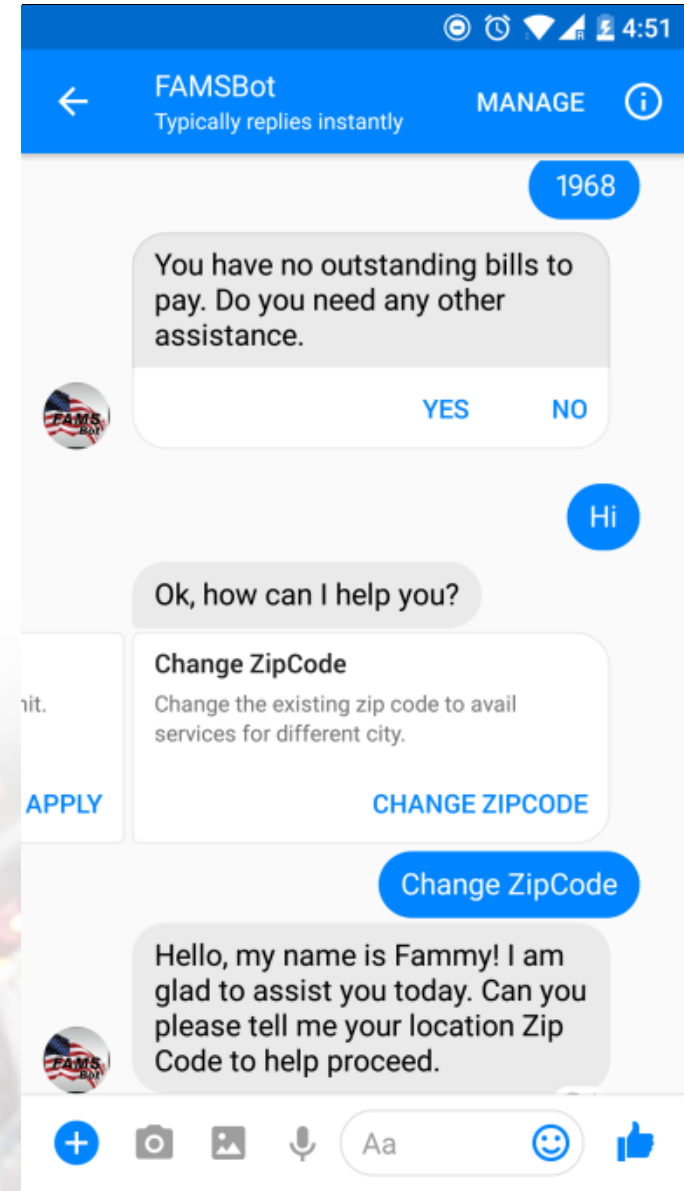
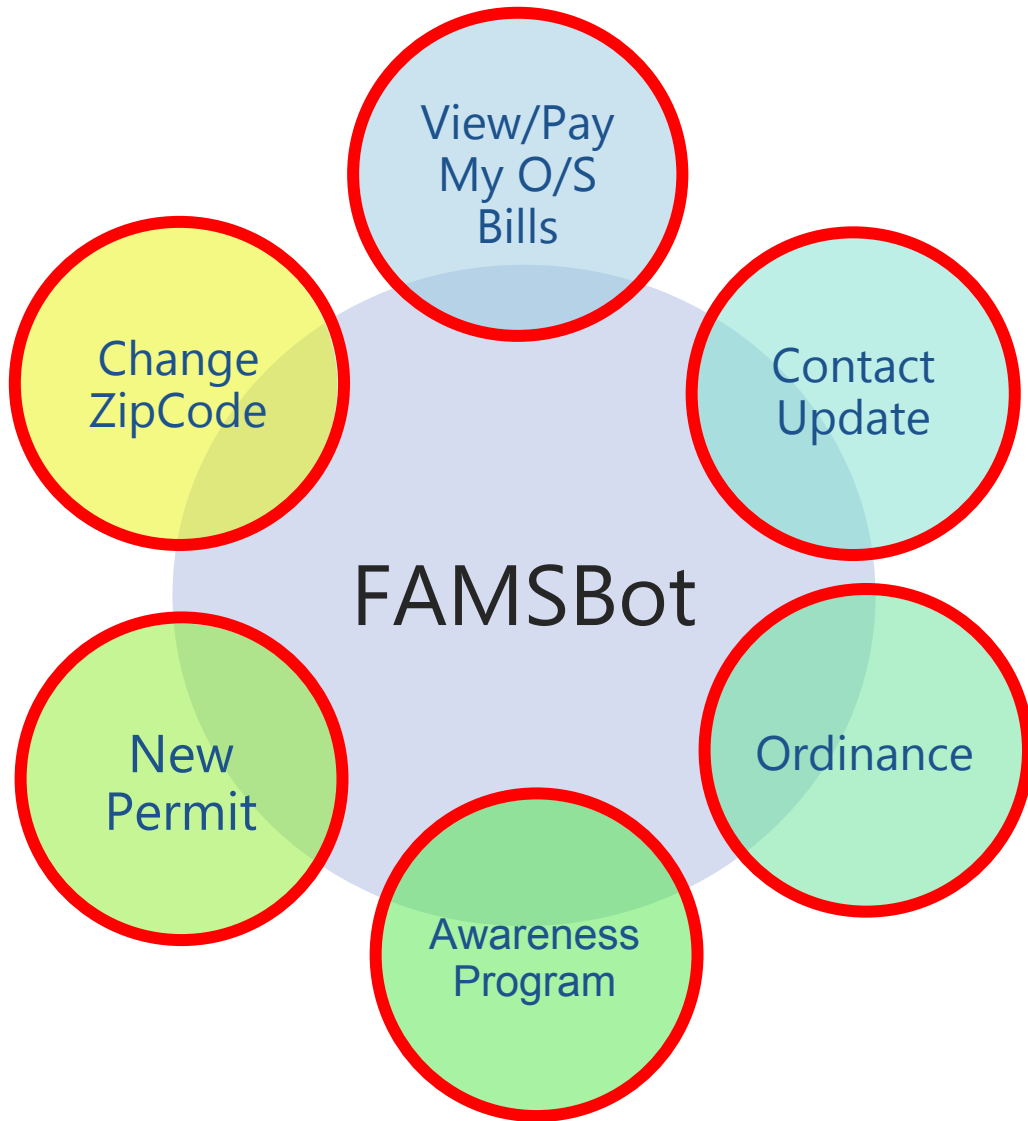
For more information on the City guidelines for False Alarms, please refer to the City Ordinance. To view City Ordinance, please visit www.cctexas.com/alarms and click on "Go to the Alarm Permits Page"

Please remit payment through the following options:

- 1) Pay Online : [Click here](#) and you will be taken to our web portal to make the payment.
- 2) Pay by Phone: Call us at [1-877-413-8308](tel:1-877-413-8308) and a service representative will be available over the phone to accept the payment.
- 3) Pay by check: Send us a check made payable to the Corpus Christi in the amount of Outstanding balance. Please attach the copy of the invoice that is being sent along with this email.

City of Corpus Christi
Alarm Program
PO Box : 141869
Irving, Texas 75014-1869
Phone : [1-877-413-8308](tel:1-877-413-8308)
Fax : [972-831-7499](tel:972-831-7499)

FAMSBot



FAMS™ Alarm Program Focus | Objectives

1. Access and Platform

2. False Alarm Reduction

3. Compliance / Enhanced Collections Appeals

4. Appeals

5. Computer- Aided Dispatch

6. PM AM Success Stories

Appeals

Add Appeals



Search Appeals



Hearing Decision



PM AM Follow through

Add Appeals

Appeals

Add Appeals

Add New Appeal

Permit Number	100282	Display
Bill Number	241210	Display

Permit Holder Information

Permit Holder Name **PT'S SHOW CLUB**

Select Address for Correspondence

Permit Site Address	☒ 1601 W EVANS AVE	Billing Address	☒ 390 UNION BLVD #540
Permit Holder Address	☐ 1601 W EVANS AVE	New Mailing Address	☐ Mailing Address: City: State: Zip Code:

Permit Issue Date	09/27/2010	Permit Expiration Date	09/27/2017
Permit Alarm Type		Bill Number	Add
Person Appealing	Greg Brown	Best time to contact permit holder	Between 12 PM to 2 PM ▼
Phone number to reach		Reason for contesting	There was an actual break in at our property and the Police report # is XXX-XXXX

Add Appeals

Search Appeals

Appeals

Search Appeals

Search Appeal

Permit # Bill #

Schedule From Date Schedule To Date

Appeal From Date: 01/01/2017 To Date: 03/13/2017

All Appeal Scheduled ☐ All Appeal Not Scheduled ☐

32 search result(s) found.

☐	Appeal Id	Status	Bill#	Permit#	Permit Name	Permit Address	Appealed Date	Scheduled Date	Schedule Report	Scheduled Time	Mailing Date	Print
☐	673	Pending Decision	212166	359921	COLORADO SKI & GOLF #102	8100 W CRESTLINE AVE #B-2	01/23/2017	v	Report	Select Time		Print
☐	681	Pending Decision	162635	423404	DUDEK M ANTHONY	1455 S ELIZABETH ST	02/17/2017	v	Report	Select Time		Print

Add Appeals

Search Appeals

Hearing Decision

Appeals

Hearing Decision

Permit Holder Information			
Permit #	11054198	Permit Holder Name	USA SECURITY
Permit Site Address	13790 E RICE PL STE 200	Billing Address	13790 E RICE PL STE 200
Permit Holder Address	13700 E RICE PL STE 200	Permit Issue Date	12/01/2016
Permit Expiration Date	12/01/2017	Permit Alarm Type	
Billing Information			
Bill Number	12/28/2016	Bill Date	25.00
Bill Amount			
False Alarm Data			
Service	Incident Date	Alarm Type	Bill Item Amount
10486491	11/29/2016 7:11:17 PM	ALARM	25.00
Bill Description		Officer Remark	
Invalid permit provided for Incident: 19486491 occurred on 29 Nov 2016 at 5225 E COLFAX AVE		116 - NO PERMIT - HOLD UP ALARM (SILENT/HARD) Alarm Company: USA SEC COMPANY 175 ALARM COMPANY NAME: USA SEC COMPANY 175, PERMIT # PROVIDED BY ALARM	
Person Appealing			
USA SECURITY			
Best time to contact permit holder			
Between 10 AM to 12 PM *			
Phone number to reach			
303-400-6312			
Reason for contesting			
Incident number(s) 18486491 as contested for appeal: NOT A USA SECURITY CUSTOMER			
Hearing examiner Name			
Case remarks			
Decision Status			
--Select-- *			
--Select--			
Upheld			
Denied			
Decision taken			
The person did not appear			
Yes			
Email			

Appeals

Add Appeals

Search Appeals

Hearing Decision

PM AM Follow through

PM AM Follow through

Decision Status

Decision From Date01/01/2017vDecision To Date03/13/2017vDecision StatusUpheldv

Show

9 search result(s) found.

Appeal Id	Status	Bill Number	Permit#	Permit Name	Permit Address	Apply Date	Scheduled Date	Decision Date	Decision Status
624	Pending Action	227962	23571	CENTRAL SECURITY COMMUNICATION	1117 8TH AVE	10/17/2016	10/17/2016	2/17/2017 5:10:52 PM	Upheld
623	Pending Action	227962	23571	CENTRAL SECURITY COMMUNICATION	1117 8TH AVE	10/17/2016	10/17/2016	2/17/2017 5:07:28 PM	Upheld
666	Pending Action	231610	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	01/05/2017	01/05/2017	2/17/2017 4:56:21 PM	Upheld
664	Pending Action	231610	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	01/05/2017	01/05/2017	2/17/2017 4:54:00 PM	Upheld
665	Pending Action	236424	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	01/05/2017	01/05/2017	2/17/2017 4:49:56 PM	Upheld
663	Pending Action	236424	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	01/05/2017	01/05/2017	2/17/2017 4:47:17 PM	Upheld
676	Pending Action	239198	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	02/06/2017	02/06/2017	2/17/2017 4:44:45 PM	Upheld
675	Pending Action	239198	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	02/06/2017	02/06/2017	2/17/2017 4:41:49 PM	Upheld
652	Pending Action	231610	150001859	COLORADO SECURITY COMPANY, LLC	1780 S MARION ST	11/28/2016	11/29/2016	2/17/2017 4:39:00 PM	Upheld

Appeals | Workflow Improvement

From: Patti Yinger [<mailto:Patti.Yinger@morganhill.ca.gov>]
Sent: Wednesday, February 17, 2016 2:35 PM
To: Prabhjit Singh - PM AM
Subject: Letter

We have been with PM AM for our alarm management since October 2014. I have been the hearing officer for appeals with both PM AM and our prior vendor. I am much less busy with appeals since contracting with PM AM.

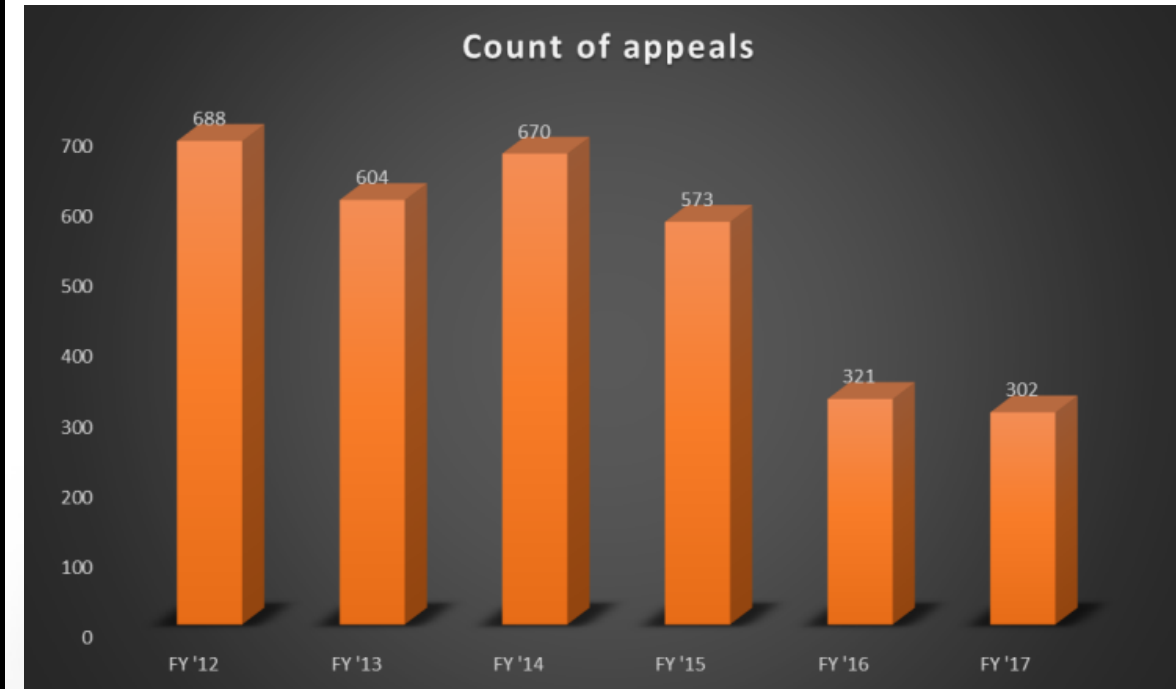
They have made good their promise to provide better customer service to our community, which was a high priority for us. I literally went from over a thousand appeals with our prior vendor, to a handful with PM AM in a year's time. I can only conclude that PM AM takes the time to talk with customers who contact them, answer their questions and only if their issue cannot be resolved do I get an appeal.

The data exchange works seamlessly with our CAD program. Lastly, PM AM was very helpful in drafting updates/changes to our ordinance. I am happy to talk with you if you would like further discussion.

Sincerely,

Patti Yinger
Support Services Manager
Morgan Hill Police Department
408-776-7304

City of Houston appeals



Reduction of
over 55%

“Program Control and Full Transparency – *at your fingertips!*”



FAMS™ Alarm Program Focus | Objectives

1. Access and Platform

2. False Alarm Reduction

3. Compliance / Enhanced Collections Appeals

4. Appeals

5. Computer- Aided Dispatch

6. PM AM Success Stories

FAMS™ | CAD Communication Interfaces

- Executive Information Systems
- Spillman
- TriTech
- Tiburon
- Motorola- Premier
- New World Systems
- Intergraph
- Northrup Grumman
- SunGard | OSSI – ONESolution
- Securus
- Laserfische
- ID Networks
- CRIMES
- Integrated Computer Systems
- West Covina Service Group
- Montgomery County Radio System
- Archonix
- One Solution
- Sunridge
- Total Enforcement
- Enforsys
- Cody
- SpeedTrack
- PrintTrak
- PSSI Response
- Tiburon Crossroads
- CIS
- HiTech
- Aries Advisor
- EnRoute Emergency

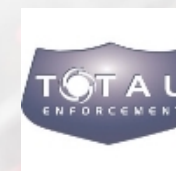
NORTHROP GRUMMAN



TIBURON



INTERGRAPH



FOR PUBLIC SAFETY, BY PUBLIC SAFETY
WCSG.NET
WEST COVINA SERVICE GROUP



SUNGARD PUBLIC SECTOR

OSSI | ONESolution



ENFORSYS
Empowering Public Safety

CRIMES CAD system



powered by
SpeedTrack



FAMS™ Alarm Program Focus | Objectives

1. Access and Platform

2. False Alarm Reduction

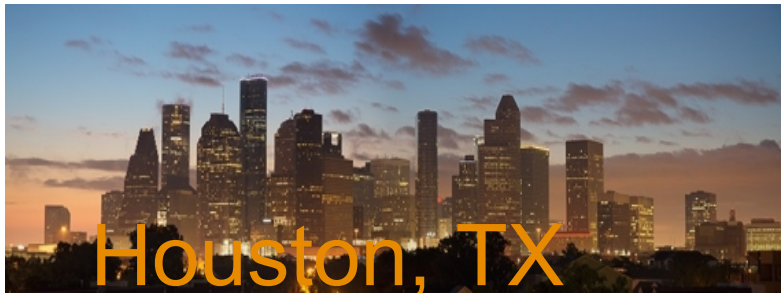
3. Compliance / Enhanced Collections Appeals

4. Appeals

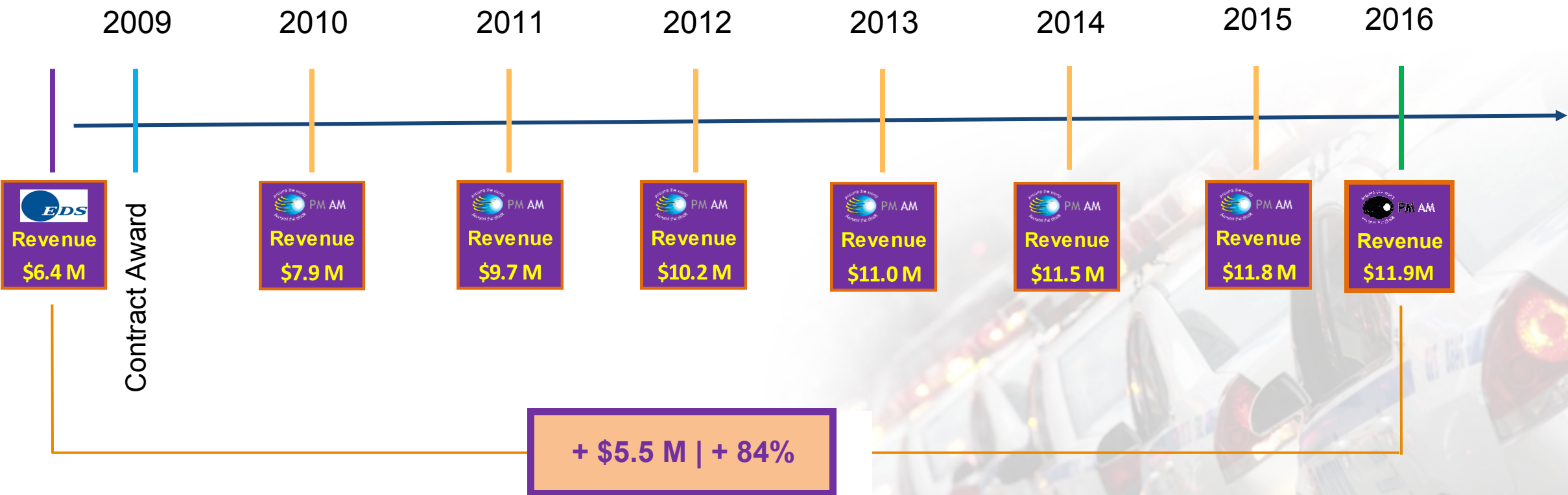
5. Computer- Aided Dispatch

6. PM AM Success Stories

PM AM Success Stories – Houston Success



- On 3rd Competitive Contract Award



PM AM Success Stories – False Alarm Reduction

FAMS™ | False Alarm Reduction

City Name	False Alarms during first year of Implementation	False Alarm count for 2016	% False Alarm Reduction
Miami Shores, FL	991	443	55%
Hialeah, FL	8861	4110	54%
Rowlett, TX	2140	1075	50%
Bellevue, NE	797	458	43%
Palatka, FL	1103	671	39%
Oakland, CA	9753	6781	30%
Beverly Hills, CA	3583	2693	25%



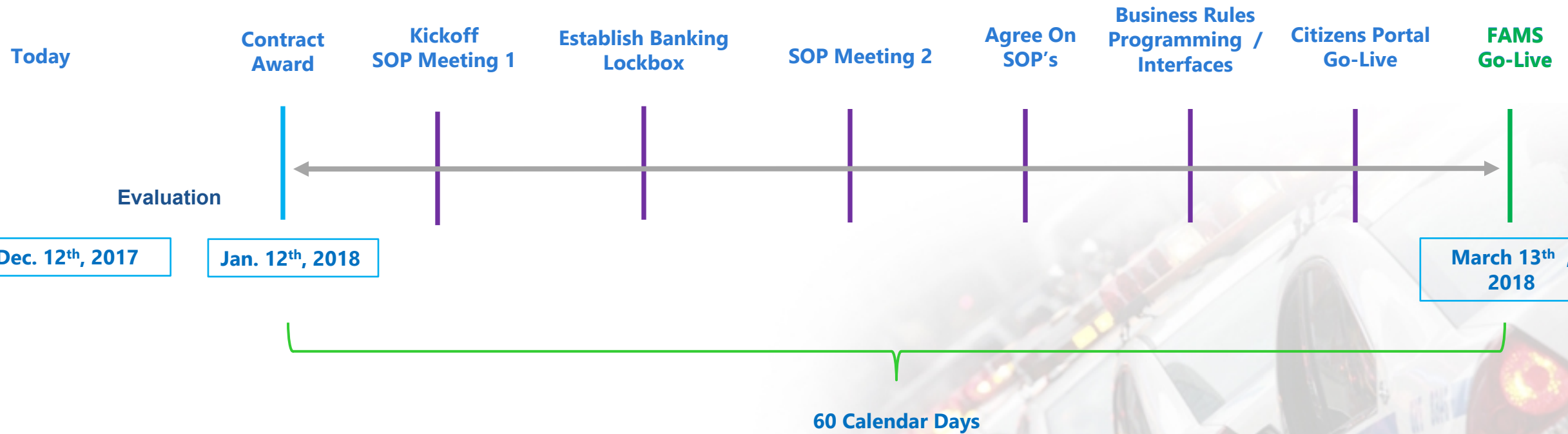
"Program Control and Full Transparency – at your fingertips!"

PM AM Success Stories – Revenue Increase

City Name	Revenue during first year of implementation	Revenue for year 2016	% Revenue Increase
Houston, TX	\$6,400,000.00	\$11,800,000.00	84%
Oakland, CA	\$1,145,066.00	\$1,461,130.44	28%
Denver, CO	\$957,042.00	\$1,137,070.26	19%
Beverly Hills, CA	\$281,626.25	\$452,313.81	61%
Richardson, TX	\$191,175.00	\$389,931.37	104%
Rockford, IL	\$88,790	\$230,160.17	159%
Rialto, CA	\$56,906.56	\$159,941.72	181%
Hemet, CA	\$110,337.00	\$159,503.26	45%
Covina, CA	\$83,970.00	\$121,534.00	82%
Rowlett, TX	\$116,555.00	\$143,687.50	23%
Upland, CA	\$89,970.00	\$121,534.00	35%
Bryan, TX	\$95,735.00	\$116,678.00	22%

City Name	Revenue during first year of implementation	Revenue for year 2016	% Revenue Increase
Burleson, TX	\$89,200.00	\$107,897.19	21%
Long Beach, NY	\$42,100.00	\$91,297.86	117%
San Marcos, TX	\$30,290.00	\$85,208.00	181%
Azusa, CA	\$58,106.00	\$83,034.08	43%
Council Bluffs, IA	\$31,050.00	\$74,650.00	140%
Township of Hillside, NJ	\$54,475.00	\$72,295.00	33%
Santa Maria, CA	\$44,680.69	\$66,352.43	49%
Little Elm, TX	\$37,729.00	\$65,171.02	73%
Middle Township, NJ	\$30,995.00	\$54,800.00	77%
Leander, TX	\$35,805.00	\$52,502.74	47%
Lincoln, CA	\$30,765.00	\$49,229.33	60%
Floral Park, NY	\$26,103.00	\$35,225.00	35%
Crowley, TX	\$23,055.00	\$31,091.12	35%
Pottstown, PA	\$21,170.00	\$30,520.00	44%

Implementation



Thank You

Questions

- ✓On-line Permitting
- ✓On-line Payments
- ✓Self Service citizen Portal
- ✓Same day service policy for city requests

LOCAL GOVERNMENT CODE

TITLE 9. PUBLIC BUILDINGS AND GROUNDS

SUBTITLE C. PUBLIC BUILDING PROVISIONS APPLYING TO MORE THAN ONE TYPE
OF LOCAL GOVERNMENTCHAPTER 302. ENERGY SAVINGS PERFORMANCE CONTRACTS FOR LOCAL
GOVERNMENTS

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1571, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 302.001. DEFINITIONS. In this chapter:

(1) "Baseline" means a calculation or set of calculations in an energy savings performance contract that may be based on historical costs, revenues, accuracy, or related components and used for determining:

(A) the costs for energy or water usage by a local government and related net operating costs;

(B) the billable revenues from providing energy, water, or other utilities to users; or

(C) the efficiency or accuracy of metering or related equipment, systems, or processes or procedures.

(2) "Energy or water conservation or usage measures" means:

(A) the installation or implementation of any of the items, equipment, modifications, alterations, improvements, systems, and other measures described by Subdivision (4) that are intended to provide:

(i) estimated energy savings;

(ii) an estimated increase in billable revenues;

or

(iii) an estimated increase in meter accuracy; or

(B) the training for, or services related to, the operation of the items, equipment, modifications, alterations, improvements, systems, or other measures described by Paragraph (A).

(3) "Energy savings" means an estimated reduction in net fuel costs, energy costs, water costs, stormwater fees, other utility costs, or related net operating costs from or as compared to an established baseline of those costs. The term does not include an estimated reduction due to a decrease in energy rates that is not derived from increased conservation or reduced usage.

(4) "Energy savings performance contract" means a contract between a local government and a provider for energy or water conservation or usage measures in which the estimated energy savings, utility cost savings, increase in billable revenues, or increase in meter accuracy resulting from the measures is subject to guarantee to offset the cost of the energy or water conservation or usage measures over a specified period. The term includes a contract related to the pilot program described by Subdivision (9-a) and a contract for the installation or implementation of the following in new or existing facilities, including all causally connected work:

(A) insulation of a building structure and systems within the building;

(B) storm windows or doors, caulking or weather stripping, multiglazed windows or doors, heat-absorbing or heat-reflective glazed and coated window or door systems, or other window or door system modifications that reduce energy consumption;

(C) automatic energy control systems, including computer software and technical data licenses;

(D) heating, ventilating, or air-conditioning system modifications or replacements that reduce energy or water consumption;

(E) lighting fixtures that increase energy efficiency;

(F) energy recovery systems;

(G) electric systems improvements;

(H) water-conserving fixtures, appliances, and equipment or the substitution of non-water-using fixtures, appliances, and equipment;

(I) water-conserving landscape irrigation equipment;

(J) landscaping measures that reduce watering demands and capture and hold applied water and rainfall, including:

(i) landscape contouring, including the use of berms, swales, and terraces; and

(ii) the use of soil amendments that increase the water-holding capacity of the soil, including compost;

(K) rainwater harvesting equipment and equipment to make use of water collected as part of a storm-water system installed for water quality control;

(L) equipment for recycling or reuse of water originating on the premises or from other sources, including treated municipal effluent;

(M) equipment needed to capture water from nonconventional, alternate sources, including air-conditioning condensate or graywater, for nonpotable uses;

(N) metering or related equipment or systems that improve the accuracy of billable-revenue-generation systems;

(O) alternative fuel programs resulting in energy cost savings and reduced emissions for local government vehicles, including fleet vehicles;

(P) programs resulting in utility cost savings; or

(Q) other energy or water conservation-related improvements or equipment, including improvements or equipment relating to renewable energy or nonconventional water sources or water reuse.

(5) "Guarantee" means a written guarantee of a provider that the energy savings, increase in billable revenues, or increase in meter accuracy from the energy or water conservation or usage measures will at least equal the cost of the energy or water conservation or usage measures, all causally connected work, and ancillary improvements provided for in an energy savings performance contract.

(6) "Increase in billable revenues" means an estimated increase in billable revenues as compared to an established baseline of billable revenues.

(7) "Increase in meter accuracy" means an estimated increase in efficiency or accuracy of metering or related equipment, systems, or processes or procedures that is calculated or determined by using applicable industry engineering standards.

(8) "Local government" means a county, municipality, or other political subdivision of this state. The term does not include

a school district authorized to enter into an energy savings performance contract under Section [44.901](#), Education Code.

(9) "Meter guarantee" means a guarantee of a stipulated or agreed upon increase in billable revenues to result from the estimated increase in meter accuracy, based on stipulated or agreed upon components of a billable revenue calculation in an energy savings performance contract.

(9-a) "Pilot program" means a pilot program operated by the Energy Systems Laboratory at the Texas A&M Engineering Experiment Station, in consultation with the Texas Facilities Commission and the State Energy Conservation Office, that:

(A) establishes and implements energy efficiency improvements to state-owned buildings maintained by the commission;

(B) generates savings in utility costs resulting from the improvements resulting in at least a 30 percent annual return on the costs of the improvements;

(C) provides for the participation of not fewer than two companies selected by the commission; and

(D) provides for any money attributable to utility cost savings resulting from the pilot program to be appropriated only to the commission.

(10) "Provider" means an entity in the business of designing, implementing, and installing of energy or water conservation or usage measures or an affiliate of such an entity.

Added by Acts 1997, 75th Leg., ch. 635, Sec. 1, eff. June 11, 1997.

Amended by Acts 2001, 77th Leg., ch. 573, Sec. 6, eff. Sept. 1, 2001;

Acts 2003, 78th Leg., ch. 1310, Sec. 78, eff. June 20, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 527 (S.B. [831](#)), Sec. 4, eff. June 16, 2007.

Acts 2011, 82nd Leg., R.S., Ch. 982 (H.B. [1728](#)), Sec. 5, eff. September 1, 2011.

Acts 2015, 84th Leg., R.S., Ch. 1021 (H.B. [1184](#)), Sec. 1, eff. June 19, 2015.

Sec. 302.002. ENERGY SAVINGS PERFORMANCE CONTRACTS. (a) The governing body of a local government may enter into an energy savings performance contract in accordance with this chapter.

(b) Each energy or water conservation or usage measure must comply with current local, state, and federal construction, plumbing, and environmental codes and regulations. Notwithstanding Section [302.001](#), an energy savings performance contract may not include improvements or equipment that allow or cause water from any condensing, cooling, or industrial process or any system of nonpotable usage over which public water supply system officials do not have sanitary control to be returned to the potable water supply.

Added by Acts 1997, 75th Leg., ch. 635, Sec. 1, eff. June 11, 1997.
Amended by Acts 2001, 77th Leg., ch. 573, Sec. 6, eff. Sept. 1, 2001;
Acts 2001, 77th Leg., ch. 1319, Sec. 4, eff. Sept. 1, 2001; Acts
2003, 78th Leg., ch. 1310, Sec. 79, eff. June 20, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 527 (S.B. [831](#)), Sec. 5, eff.
June 16, 2007.

Sec. 302.003. PAYMENT AND PERFORMANCE BOND. Notwithstanding any other law, before entering into an energy savings performance contract, the governing body of the local government shall require the provider of the energy or water conservation or usage measures to file with the governing body a payment and performance bond relating to the installation of the measures in accordance with Chapter [2253](#), Government Code. The governing body may also require a separate bond to cover the value of the guarantee.

Added by Acts 1997, 75th Leg., ch. 635, Sec. 1, eff. June 11, 1997.
Amended by Acts 2001, 77th Leg., ch. 573, Sec. 6, eff. Sept. 1, 2001;
Acts 2001, 77th Leg., ch. 1319, Sec. 5, eff. Sept. 1, 2001; Acts
2003, 78th Leg., ch. 1310, Sec. 80, 121(23), eff. June 20, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 527 (S.B. [831](#)), Sec. 6, eff.
June 16, 2007.

This section was amended by the 85th Legislature. Pending publication of the current statutes, see H.B. 1571, 85th Legislature, Regular Session, for amendments affecting this section.

Sec. 302.004. METHOD OF FINANCING; TERMS OF CONTRACT. (a) An energy savings performance contract may be financed:

(1) under a lease-purchase contract that has a term not to exceed 20 years from the final date of installation and that meets federal tax requirements for tax-free municipal leasing or long-term financing;

(2) with the proceeds of bonds; or

(3) under a contract with the provider of the energy or water conservation or usage measures that has a term not to exceed the lesser of 20 years from the final date of installation or the average useful life of the energy or water conservation or usage measures.

(a-1) Notwithstanding other law, the governing body of a local government may use any available money, other than money borrowed from this state, to pay the provider of the energy or water conservation measures under this section, and the governing body is not required to pay for such costs solely out of the savings realized by the local government under an energy savings performance contract. The governing body may contract with the provider to perform work that is related to, connected with, or otherwise ancillary to the measures identified in the scope of an energy savings performance contract.

(b) An energy savings performance contract shall contain provisions requiring the provider of the energy or water conservation or usage measures to provide a guarantee. If the term of the contract exceeds one year, the local government's contractual obligations in any one year during the term of the contract beginning after the final date of installation may not exceed the total energy and water savings, the net operating cost savings, and the stipulated or agreed upon increase in billable revenues resulting from the estimated increase in meter accuracy, divided by the number of years in the contract term.

Added by Acts 1997, 75th Leg., ch. 635, Sec. 1, eff. June 11, 1997.

Amended by Acts 1999, 76th Leg., ch. 361, Sec. 4, eff. Sept. 1, 1999;

Acts 2001, 77th Leg., ch. 573, Sec. 6, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1319, Sec. 6, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 1310, Sec. 81, eff. June 20, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 527 (S.B. 831), Sec. 7, eff. June 16, 2007.

Acts 2011, 82nd Leg., R.S., Ch. 982 (H.B. 1728), Sec. 6, eff. September 1, 2011.

Sec. 302.005. BIDDING PROCEDURES; AWARD OF CONTRACT. (a) An energy savings performance contract under this chapter may be let in accordance with the procedures established for procuring certain professional services by Section 2254.004, Government Code. Notice of the request for qualifications shall be published in the manner provided for competitive bidding.

(b) Before entering into an energy savings performance contract, the governing body must require that the energy savings, increase in billable revenues, or increase in meter accuracy estimated or projected by a provider be reviewed by a licensed professional engineer who:

(1) has a minimum of three years of experience in energy calculation and review;

(2) is not an officer or employee of a provider for the contract under review; and

(3) is not otherwise associated with the contract.

(c) In conducting the review, the engineer shall focus primarily on the proposed improvements from an engineering perspective, the methodology and calculations related to cost savings, increases in revenue, and, if applicable, efficiency or accuracy of metering equipment. An engineer who reviews a contract shall maintain the confidentiality of any proprietary information the engineer acquires while reviewing the contract. Sections 1001.053 and 1001.407, Occupations Code, apply to work performed under the contract.

Added by Acts 1997, 75th Leg., ch. 635, Sec. 1, eff. June 11, 1997.

Amended by Acts 2001, 77th Leg., ch. 573, Sec. 12, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1319, Sec. 7; Acts 2003, 78th Leg.,

ch. 1276, Sec. 12.005, eff. Sept. 1, 2003; Acts 2003, 78th Leg., ch. 1310, Sec. 82, eff. June 20, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 527 (S.B. 831), Sec. 8, eff. June 16, 2007.

Sec. 302.006. METER GUARANTEES. (a) This section applies to any energy savings performance contract that:

(1) provides for any metering or related equipment, system, or process or procedure; and

(2) includes a meter guarantee by the provider, regardless of whether the meter guarantee is a part of a broader guarantee applicable to other energy or water conservation or usage measures or causally connected work.

(b) Not later than the fifth anniversary of the effective date of an energy savings performance contract, an engineer shall test a statistically relevant sample of the meters installed or implemented under the contract to determine or calculate the actual average accuracy and shall compare the actual average accuracy to the baseline average accuracy of those tested meters.

(c) A meter guarantee applies if the engineer reports to the local government and the provider that the average accuracy of the tested meters as of the testing date is less than the baseline average accuracy of the tested meters as of the testing date.

(d) The amount payable under the meter guarantee must be determined for each year subject to the engineer's report and is equal to the difference between:

(1) the agreed increase in billable revenues based on the estimated accuracy of all of the meters for each year, according to the energy savings performance contract; and

(2) the revenues for the same year that would result from applying the engineer's reported actual average accuracy of the tested meters to all of the meters subject to the energy savings performance contract, using the same contract components that were used to calculate the agreed increase in billable revenues for that year, assuming the annual decrease in actual average accuracy of all the meters was a pro rata percentage of the reported total decrease in actual average accuracy.

(e) Notwithstanding Subsection (d), if the meter guarantee in the contract is part of a broader guarantee applicable to other energy or water conservation or usage measures or causally connected work under the contract, the amount payable under the meter guarantee for any year during the measurement period is reduced or offset by the difference between:

(1) the sum of the energy savings and the increase in billable revenues resulting from the other energy or water conservation or usage measures or causally connected work for that year during the measurement period; and

(2) the guaranteed amount of the energy savings and the increase in billable revenues from the other energy or water conservation or usage measures or causally connected work for that year during the measurement period.

(f) A test conducted under this section must be performed in accordance with the procedures established by the International Performance Measurement and Verification Protocol or succeeding standards of the United States Department of Energy.

(g) An engineer conducting a test under this section shall:

(1) verify that the tested meters have been properly maintained and are operating properly; and

(2) comply with Section [302.005\(c\)](#).

Added by Acts 2007, 80th Leg., R.S., Ch. 527 (S.B. [831](#)), Sec. 9, eff. June 16, 2007.

Sec. 302.007. EXEMPTION FROM OTHER CONTRACTING LAW. Chapter [2269](#), Government Code, does not apply to this chapter.

Added by Acts 2011, 82nd Leg., R.S., Ch. 1129 (H.B. [628](#)), Sec. 3.04, eff. September 1, 2011.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 161 (S.B. [1093](#)), Sec. 22.002 (25), eff. September 1, 2013.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 12, 2017

Discussion and Possible Action to Enter Into an Interlocal Purchase Agreement with the City of Pharr, Pursuant to and Under Authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and Chapter 271 of the Texas Local Government Code, for the Purpose of Participating in Cooperative Purchasing for Assessment, Repair and Rehabilitation Services of Sanitary Sewer System to Include Sewer Lines, Manholes and Lift Stations. (David Salinas, Director of Utilities)

STAFF COMMENTS AND RECOMMENDATIONS:

Discussion and Possible Action to Enter Into an Interlocal Purchase Agreement with the City of Pharr, Pursuant to and Under Authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and Chapter 271 of the Texas Local Government Code, for the Purpose of Participating in Cooperative Purchasing for Assessment, Repair and Rehabilitation Services of Sanitary Sewer System to Include Sewer Lines, Manholes and Lift Stations.

RECOMMENDATION:

Staff Recommends Approval of Interlocal Purchase Agreement with the City of Pharr.

PREPARED BY:

David Salinas,
Director of Utilities

APPROVED BY:

Benjamin Arjona, City
Manager

Form A-Manhole and Lift Station Basin Rehabilitation Coating

Work Order #

ITEM#	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Install 24" Composite Manhole Ring & Cover w/ 4'x4'x6" concrete pad		EA	\$ 1,250.00	\$ -
2	Install 32" Composite Manhole Ring & Cover w/ 4'x4'x6" concrete pad		EA	\$ 1,250.00	\$ -
3	Ring & Cover adjustment 0' - 2'		EA	\$ 250.00	\$ -
4	Ring & Cover adjustment 2' - 4'		EA	\$ 550.00	\$ -
5	Install 1-4" of structural repair mortar on 4' diameter manhole		VF	\$ 175.00	\$ -
6	Install 1-4" of structural repair mortar on 5' diameter manhole		VF	\$ 225.00	\$ -
7	Install 125 mills of 100% solids epoxy on 4' manhole		VF	\$ 150.00	\$ -
8	Install 125 mills of 100% solids epoxy on 5' manhole		VF	\$ 175.00	\$ -
9	Complete bench reconstruction on 4' manhole		EA	\$ 550.00	\$ -
10	Complete bench reconstruction on 5' manhole		EA	\$ 550.00	\$ -
11	Misc. -		EA	\$ -	\$ -
				-	
	Subtotal				\$ -
12	Lift Station Basin 1-4" of structural repair mortar		Sq Ft	\$ 15.00	\$ -
13	Lift Station Basin 125 mills of 100 % solid epoxy		Sq Ft	\$ 15.00	\$ -
	Total				\$ -

The City of Pharr (City) is soliciting Request for Proposals (RFP's) for Coating and Lining Services for Sanitary Sewer Manholes and Lift Station Basins.

It is the intent of the City to select one or more firms to accomplish all the services outlined in RFP. City believes that the data contained in this document is sufficient for the preparation of Proposals and is always conscious of and extremely appreciative of your effort in the preparation of this Proposal. However, the City reserves the right to accept or reject any or all Proposals. The selection of a Proposal or Proposals does not constitute a contractual obligation by the City or guarantee any amount of work to the selected Proposal.

To ensure a objective Proposal evaluation, request for additional information and or clarifications must be submitted in writing and directed to: **David Garza, Utilities Director, City of Pharr Public Utilities Department, PO Box 1729, Pharr, TX 78577, email address: david.garza@pharr-tx.gov.** Any and all questions and answers in writing will be shared with all companies who solicited a RFP. Verbal statements in response to inquiries and/or requests for explanations shall not be authoritative nor binding.

Interest parties must submit one (1) original and one copy of the proposal in a sealed envelope bearing the: **Proposal Number: 1617-02-582-0016, Coating and Lining Services Proposal and the name and address of the respondent.** Envelope must be clearing mark. Bid packages will be accept on **December 9, 2016 at 118 S Cage Blvd 4th floor** at 3:00 pm. No late proposals will be accepted.

Proposal package should be address to: Juan Guerra, City Manager
City of Pharr
PO Box 1729
118 S Cage Blvd, 4th floor
Pharr, TX 78577

Project Description

The intent of this RFP is to execute a contract with one or more firms qualified to provide Coating & Lining Service for Sanitary Sewer Manholes and Lift Stations.

General

The selected party will be requested to submit a Proposal for a contract under the provisions of the 271.119 of the Texas Local Government Code.

Respondents should carefully read the information contained herein and submit a complete to all requirements and questions as directed.

Submittals and any other Respondents information in response to this Proposal shall become the property of the City.

The City will **NOT** provide compensation for any expenses incurred by the respondent (s) for submittal preparation or for any demonstrations that may be made, unless otherwise expressly stated or required by law. Respondents submit Proposals at their own risks.

Addenda

Respondent shall carefully examine the bid forms, specifications, and instructions to respondent. Should the respondent find discrepancies in, or omissions from bid forms, specifications, or other documents, or should he/she in doubt as to their meaning, he/she should at once notify the **David Garza, Utilities Director at (956) 402-4300** and obtain clarification by addendum prior to submitting any proposal. Explanations, interpretations, and supplemental instructions shall be in the form of written Addenda, which shall become a part of the Contract documents. Said Addenda shall be mailed by certified mail (return receipt requested), e-mailed, hand delivered and/or faxed, to all prospective Respondents. All Addenda issued in respect to this project shall be considered official changes to the original bidding documents. Verbal statements in response to inquiries and/or requests for explanations shall not be authoritative nor binding. It shall be the Respondents (s) responsibility to ensure that they have received all Addenda in respect to this project. Furthermore, Respondents are advised that they must recognize, comply with, and attach a signed copy of each Addendum, which shall be made part of their Bid Submittal. Respondent (s) signature on Addenda shall be interpreted as the vendor's recognition and compliance to official changes as outlined by the City and as such are made parts of the original bidding documents.

Electronic Documents

Proposers may be supplied with the originals documents in electronic form to aid in the preparation of Proposal (s). By accepting these electronic documents, Proposers agree not to edit or change the language or format of these documents. Submission of proposal by Proposer signifies full agreement with this requirement.

Terms

This contract shall become effective from date of acceptance and approval by the City and shall remain in full force and effect with firm fixed Proposal prices for a period of twenty-four (24) months. The City shall have the option of extending this contract, subject to approval of funding, for three (3) additional one (1) year terms to be extended one (1) at a time, as long as the price stay firm and the performance of the successful respondent remains satisfactory.

This contract cannot be transferred or assigned to another party without the written consent of the City and may be subject to cancellation if such consent is requested.

Acceptance

Upon acceptance and approval by the Board of Commission the Proposal effects a working contract between the City and the successful Proposer for period designated. A City's purchase order is required prior to the delivery of any goods or services provided to.

Exceptions

The Proposer will note any exceptions to the conditions of this Proposal. If no exceptions are stated, it will be understood that the general and specific conditions will be complied with, without exceptions.

Forms

Proposal will be submitted on the form (Form A) provided by City. All figures must be written in ink or typewritten. However, mistakes may be crossed out, corrections inserted adjacent thereto and

initialed in ink by the person signing the proposal. When discrepancies occur between words and figures, **the words shall govern.**

Payment Terms

Vendor's invoice sent by mail must be in duplicate to the City of Pharr Public Utilities Department, PO Box 1729, Pharr, TX 78577. If vendor email invoices, invoices shall be emailed to yesenia.ennis@pharr-tx.gov and david.garza@pharr-tx.gov. Invoice must be on vendor's letterhead. All invoices shall be paid in full within 30 days after receipt of invoice and satisfactory delivery and billing unless otherwise specified. City must be satisfied with delivery of work for payment to occur within the 30 days. If said invoice has a disputed amount, any amount, in whole or in part, attributable to an invoice, or if an invoice is prepared or submitted incorrectly or without proper supporting documents, City shall not be obligated to pay the disputed amount to Vendor until said dispute is resolved. City will notify Vendor of the amounts in dispute and/or the reasons (s) the invoice is not acceptable.

Tax Exempt

City is exempt from State Retail Tax and Federal Excise Tax. The proposal price must be net, exclusive of taxes. The City is governmental agency and claims exemption from payment of Sales and Use taxes under Section 151.309, 321.207, and 321.208, Texas Tax Code, Federal ID #74-6001875.

Quantities

Quantities indicated in the Proposal are estimated based upon the best available information. The City reserves the right to increase or decrease the quantities by any amount deemed necessary to meet its needs without any adjustments in the unit prices Proposal.

Familiarity with the Work/Services Being Requested

It shall be the responsibility of each individual Respondent to acquaint themselves with conditions relating to the scope of the work and restrictions pertaining to the execution of the work under the Contract and shall thoroughly examine and be familiar with the specifications/requirements of the Agreement. The Respondent shall also take full responsibility for obtaining information concerning the conditions at all locations that may affect this work. The failure or omission of any Respondent to receive or examine any form, instrument, addendum, or other document, or to acquaint himself/herself with existing conditions, shall in no way relieve him/her of any obligations with respect to his/her proposal or to the contract. The City shall make all such documents available to the Respondent upon request. The Respondent shall make his/her own determination as to conditions and shall assume all risk and responsibility and shall complete the work in and under any conditions he/she may encounter or create, without extra cost to the City of Pharr.

Delivery

All prices quoted shall be F.O.B. City of Pharr, TX. No freight or delivery charges will be accepted unless shown on Proposal.

Verbal Threats

Any threats made to any employee to the City, be it verbal or written, to discontinue services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the contractor/bidder.

Terminations

The contract may be terminated by the City, at it's option, upon thirty (30) days written notice, if the materials furnished do not conform to the standard set forth herein, or if the deliveries and servicing of this Contract do not conform to the requirements detailed herein. The Service Provider will be compensated for the service satisfactorily performed before the termination date. Termination of the contract for cause shall be deemed as sufficient evidence and cause to remove the Vendor's name from Proposer's list for receiving future Proposals. No term or provision of this Contract shall be construed to relieve the Service Provider of liability to the City for damage sustained by the City because of any breach of contractor by the Service Provider. The City may withhold payments to the Service Provider for the purpose of setoff until the exact amount of damages due the City from the Service Provider is determined and paid.

Any information deemed to be confidential by the respondent should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under Texas Public Information Act, since information deemed to be confidential by the respondent may not be considered confidential under Texas Law, or pursuant to a Court Order.

Save Harmless Clause

The Respondent agrees to indemnify and save harmless the City of Pharr, Board of Commissioners, employees and all parties associated with the City of Pharr from all suits and actions of every nature and description brought against them or any or them, for or on account of the use of patented appliances, product or processes, and he/she shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request of the City of Pharr, as necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

Insurance Requirements

Vendor shall, at its expense, procure and maintain commercial General Liability including Products/Completed Operations coverage, (with limits not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate); Automobile Liability, (with limits not less than \$1,000,000); Worker's Compensation (with limits not less than \$500,000) and Employer's Liability (with limits not less than \$1,000,000); and Excess Liability (with limits not less than \$1,000,000); all such insurance coverage written on forms and with insurance carriers acceptable to City. Vendors shall furnish to City written certificates in compliance with Texas Insurance Code Chapter 1811 and in a form acceptable to City along with such other evidence requested by City, including by not limited to copies of endorsements or policy provisions, establishing that the insurance required under this statement has been procured and is being maintained, which certificates shall, to the extend permitted by Texas Insurance Code Chapter 1811, provide that written notice of cancellation shall be given to City at least thirty (30) days prior to the effective date of such cancellation. Vendor shall provide City with thirty (30) days' advance written notice of any material, modification, cancellation or non-renewal of Seller's insurance.

Force Majeure

Neither party hereto shall be liable to the other for default or delay in performing its obligations hereunder if such delay is caused by fire, strike, riot, war, act of God, delay of carriers, governmental order or regulation, complete or partial shutdown of plant by reason of inability to obtain sufficient raw materials or power, and/or any other similar or different occurrence beyond the reasonable control of the party so defaulting or delaying. The party claiming the event of force majeure shall take appropriate steps to promptly remedy the force majeure conditions. Notice of force majeure events and the details constituting them shall be given to the other party in writing as soon as practicable after the occurrence of the event. Seller's prompt written notice to City is a condition precedent to Seller's right to extensions of time for performance.

Jurisdiction

Contract executed, as part of this solicitation shall be subjected to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

Venue

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute (s) shall be in Hidalgo County, Texas.

Supporting Data

The Respondent shall be required to submit with the proposal, certified supporting data regarding the qualifications of the Respondent. The Respondent shall furnish the following information sworn to oath:

- a. If the Respondent is a corporation, evidence that the Respondent is in good standing with the State of Texas, and in the case of a corporation organized under the laws of any other State, evidence that the Respondent is licensed to do business in the State of Texas or a sworn statement that it will take all necessary action to become so licensed if its proposal is accepted.
- b. A list of at least three (3) Municipal Contract (of comparable size to the City of Pharr in respect to population or higher) in the State of Texas, entered into by the Proposer during the past five (5) years.

Audit

The City of Pharr reserves the right to audit the Respondent's book and records relating to the performance of this contract. The City of Pharr, at its own expense, shall have the right at all reasonable times during normal business hours and upon at least twenty four (24) hour advance notice, to audit, to examine, and to make copies of or extracts from the books of account and records maintained by the vendor (s) with respect to the Supply/Service and/or Purchase Contract. If audit shall disclose overpayment by City to vendor, written notice of such overpayment shall be provided to the vendor and vendor shall promptly reimburse the amount of overpayment to the City within 30 calendar days.

Contractor/Respondent's Employees

Neither the Contractor nor his/her employees engaged in fulfilling the terms and conditions of this Service Contract shall be considered employees of the City. The method and manner of performance of such undertaking shall be under the exclusive control of the contractor/respondent on contract. The City shall have the right of inspection of said undertakings at any time.

Financial Stability

Contractor/Respondent shall furnish the City of Pharr upon request with factual information as to existence and financial stability of company, along with a list of present cities being serviced.

Conflict of Interest

Chapter 176 of the Texas Local Government Code

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a **conflict of interest with** a local government entity. The law requires this questionnaire must be filed with the records administrator (City Clerk) of the City of Pharr not later than the 7th business day after the date the person becomes aware of facts that require the statement be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf.

Contractor must submit Form 1295, if proposal is accepted. Please download at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

IF YOU HAVE ANY QUESTIONS ABOUT COMPLIANCE, PLEASE CONSULT YOUR OWN LEGAL COUNSEL. COMPLIANCE IS THE INDIVIDUAL RESPONSIBILITY OF EACH PERSON OR AGENT OF A PERSON WHO IS SUBJECT TO THE FILING REQUIREMENT. AN OFFENSE UNDER CHAPTER 176 IS A CLASS "C" MISDEMEANOR.

PROPOSAL CRITERIA

Pricing (50%)

Complete all pricing form.

Organization and Project Management Plan (10%)

Details plan to communicate and inform the City of its progress. Provide a statement confirming your company's ability to comply with all of the specifications and terms and conditions of the contract included. Identify staffing plan that identifies the key personnel who will be responsible for the Services. Detail the staff sufficient to meet schedules. Provide a list of anticipated sub-contractors, if any, and the percent of work your company intends to employ. A brief history on your company (years in business, accounting and operational control, technical skills, key industry innovations, etc.) What factors differentiate your firm from others offering similar services.

Response Time (10%)

Explain how your firm will be able to meet schedules for completing repairs in established time frames. Provide Equipment list available and the location of equipment and personnel.

Past Performance, Experience, References (15%)

Identify at least three projects of a similar size, scope and nature to **City**, which you have undertaken in the past three (3) years. Each project reference shall detail how the items below were accomplished and results:

1. Quality of Services
2. Demonstrated ability to meet schedules
3. Communication
4. Management Experience

5. Customer Satisfaction

Proposed Materials/Products (15%)

Provide information on proposed materials and products, including but not limited to:

1. Product Manufactures, Brand Names and Model Numbers
2. Product and Material Specifications
3. Safety Data Sheets (SDS)
4. Product References and Installations
5. Warranty Information
6. Other Pertinent Information

Scope of Services

A. Definitions.

Agreement or Contract means this agreement or contract.

City means City of Pharr

Work means any work required at a particular location on one or more functionally connected or related components of the System to prevent a failure in the System's operations or to maintain or restore the System's normal operations.

System means: Sanitary sewer manholes and lift stations

CONTRACTOR'S SCOPE OF SERVICES

- A. **Coatings and Linings.** See Exhibits A, B, and C for specifications related to coating / lining of sanitary sewer manholes and lift stations. The Contractor shall perform Work on the System as provided for in this Agreement. The Contractor shall provide all personnel, vehicles, tools, consumable supplies and materials, chemicals and equipment necessary to perform the Contractor's duties under this Agreement, except as otherwise specifically provided for in this Agreement. Only parts and materials approved by City may be used. All work required or performed by the Contractor under this Agreement shall meet the standard expected of a prudent contractor and any standard or requirement specified in this Agreement. The Contractor shall perform all its obligations required by this Agreement in compliance with all applicable local, state, and federal laws, rules and regulations including AWWA Standards.

- (1) The Contractor shall respond to a request for service from City within 7 working days, unless otherwise specified in this contract.
- (2) The Contractor shall perform the Work within a time period determined between City and the Contractor.
- (3) The Contractor shall perform the Work in accordance with AWWA, TCEQ and City standards (if applicable).
- (4) Upon completion of Work, the contractor shall restore site to previous or better condition.
- (5) **Proposals.** The City may request a flat fee Bid Proposal.

B. Guarantees / Warranties.

- (1) The Contractor guarantees its workmanship on any Work it performs on the System for **ten (10) years** following the date of the completion of the work. The Contractor will correct any defect found in the workmanship in the ten-year period without cost to City.
- (2) The Contractor shall use reasonable efforts to obtain the normal guarantees against defects for any materials, parts the Contractor purchases and uses or installs in the System. The Contractor shall give the City a copy of any manufacturer's written guarantee it obtains for any System equipment or parts. At City request, the Contractor shall assign any guarantees issued in the Contractor's name to City, if the guarantee is assignable. Should the material, parts, or equipment fail during the guarantee period; the Contractor shall make all reasonable attempts to enforce the guarantee.

C. Communication

- (1) The Contractor shall maintain and operate a communications System twenty-four (24) hours a day so that it can communicate with its employees in the field and respond to requests for services.
- (2) The Contractor's representatives shall attend meetings relating to the Work of the System as requested by City.

- (3) The Contractor shall immediately notify the City Project Manager of any correspondence received from anyone other than a City employee. Contractor shall provide a copy of such correspondence to the City Project Manager before any action is taken on any related City system.
- (4) City shall notify customers of scheduled Work times, if needed.
- (5) The Contractor shall cooperate with City and other City contractors when performing Work.

D. Reports

- (1) The Contractor shall submit a report to the City, electronically, with each pay request, which includes a summary of the work conducted, before and after pictures, testing data, and any other pertinent information.

E. Contractor Responsibilities

- (1) The contractor will provide all necessary Utility Locate Requests and permits, if required
- (2) The Contractor is responsible for proper installation and proper construction safety practices.
- (3) The Contractor is responsible for traffic control plans and equipment if needed.
- (4) The Contractor is responsible for all equipment and material deliveries
- (5) Authorized City staff will provide services relating to isolating water lines. The Contractor is not authorized to adjust City valves unless specific instructions to do so are given on site by authorized City staff.
- (6) Plugging and bypassing of sewer lines, if required, will be the responsibility of the contractor after coordination with City.

PERSONNEL AND SUBCONTRACTORS

- A. The Contractor shall take the necessary steps to ensure that its employees and subcontractors are courteous and responsive to all City water and wastewater customers in performing the services provided for in this Contract. The Contractor and City shall promptly investigate any customer complaint regarding the Contractor's employees or subcontractors and take appropriate action to address the complaint. The Contractor shall make a written report to City regarding any such complaint and the action taken, if any.
The Contractor shall complete a security background investigation for each employee utilized in the maintenance of the Utility system. The Contractor will provide a list of these employees and certify that they have satisfactory backgrounds to work in a Public Utility.
- B. The Contractor shall use competent and qualified persons who are experienced in water and wastewater maintenance procedures. The Contractor shall properly supervise any work or repair performed by the Contractor, so that the work or repair is performed in an efficient, expeditious, and workmanship like manner. All the Contractor's employees and subcontractors operating or performing any work or repair to the System will be, supervised by persons holding required certifications. When requested by City, the Contractor shall provide a current summary of the qualifications and experience of the Contractor's personnel used to perform this Agreement. Where required by law or regulation, the Contractor shall notify the TCEQ of any personnel repairing the System.
- C. Employees of the Contractor shall readily identify themselves as a contractor for City when communicating with City or the retail provider's customers. All Contractor employees working on City systems shall possess picture identification cards and wear distinctive clothing bearing the Contractor's name. All the Contractor's vehicles used in the performance of this Agreement shall display the Contractor's name.
- D. Subcontractors shall be considered employees of the Contractor under the terms of this Contract. The Contractor shall provide full-time inspection from personnel with operational control to assure minimum site disturbance and that the subcontractor complies with all the requirements of this Contract in performing any work hereunder.

PERFORMANCE OF CONTRACT

A. Manager

The Contractor shall, during the term of this Contract, appoint a Manager to be responsible for any matter relating to the Contractor's performance of this Contract. The Manager shall be available at all reasonable times upon the request of City to discuss any issues relating to the performance of this Agreement.

Access City shall have access at all times to monitor or inspect any work pertaining to the performance of this Contract.

B. Penalties for Non-Performance

If City determines that the Contractor has failed to comply with any of the provisions listed in this article, the City may give notice to Manager, identifying the provisions of this Agreement the Contractor has failed to perform. Within three (3) Working Days of receiving the City notice, the Contractor shall provide to the City a written explanation for the failure to perform and the action taken to avoid future failures to perform.

C. Past Performance

Vendors past performance shall be taken into consideration in the evaluation and award of "Service Contract".

Client References

References: The City will conduct reference checks as needed to evaluate Proposals. The City may contact those listed, and inclusion of this listing in your Proposal is agreement that the City may contact the named reference. City reserves the right to contact other companies or individuals that can provide information to the City that will assist in fully evaluating the Service Provider. All reference checks must show that the successful Proposer is in good standing with their current and previous customers. All Proposers are required to provide a **minimum** of four (4) references from current and recent clients of similar size and scope. Please provide reference submittal containing: Name, email, phone number, City, Contact Person, Project (s), when project was completed.

Certification of Proposal

The undersigned certifies that he has fully read and understands this "Request for Proposal" and has full knowledge of the scope, quantity, and quality of the services and materials to be furnished and intends to adhere to the provisions described herein. The undersigned also affirms that they are duly authorized to submit this Proposal, that this Proposal has not been prepared in collusion with any other Vendor, and that the contents of this Proposal have not been communicated to any other Vendor prior to the official opening of this Proposal.

Questions about this RFP should be directed in writing to **David Garza, Utilities Director**, last day for any questions is **December 5th 2016 before 3:00 pm**.

Proposal shall be turn in before or on December 9, 2016 before 3:00 pm. NO late proposal will be accepted.

Signatures

This Agreement is executed in two original copies and is effective as of the date of signature by the City.

CONTRACTOR:

By: ~

Name:

Ramon Closser

Title:

Owner

Date:

January 19, 2017

Phone:

(956) 744-2600

Email:

ramon@southern-trenchless.com

Tax Identification Number:

27-1775672

City of Pharr

APPROVED:

Signature



Date

01-23-17

Ambrosio Hernandez, Mayor

APPROVED BY
CITY COMMISSION

ON: 01-16-17 *chp*

INTERLOCAL PURCHASE AGREEMENT BETWEEN THE
CITY OF PHARR AND THE CITY OF SAN JUAN

This Interlocal Purchase Agreement (the “Agreement”) is entered into by the City of Pharr and the City of San Juan acting by and through their respective signature authorities, pursuant to and under authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and Chapter 271 of the Texas Local Government Code, for the purpose of participating in cooperative purchasing. The undersigned Local Governments may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

RECITALS:

WHEREAS, this Agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271 of the Texas Local Government Code; and

WHEREAS, the Parties are local governments as that term is defined in Section 271.101(2) of the Texas Local Government Code; and

WHEREAS, Section 271.102 of the Texas Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization; and

WHEREAS, a local government that purchases materials, supplies, goods, services or equipment pursuant to a cooperative purchasing program with another local government satisfies the requirement of the local government to seek competitive bids for the purchase of the goods or services; and

WHEREAS, local governments in the State of Texas have the ability to realize substantial savings and economies of scale by cooperatively procuring materials, supplies, goods, services or equipment; and

WHEREAS, the Parties desire to enter into a cooperative purchasing program which will allow Parties to purchase materials, supplies, goods, services or equipment pursuant to Subchapter F, Chapter 271 of the Texas Local Government Code; and

WHEREAS, the Parties, acting by and through their respective governing bodies, adopt the foregoing premises as findings of said governing bodies; and

NOW THEREFORE, in consideration of the mutual promises, inducements, covenants, agreements, conditions and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

ARTICLE I PURPOSE

1. The purpose of this Agreement is to establish a cooperative purchasing program between the Parties which will allow the Parties to realize savings when purchasing materials, supplies, goods,

services or equipment, and which will facilitate the Parties' ability to satisfy state laws requiring the Parties to seek competitive bids for the purchase of goods and services. Each Party, in contracting for the purchase of supplies, materials, equipment, and services agrees, at its discretion, to extend competitively procured contracts for shared use to the extent permitted by law and agreed upon by those parties and vendors. This Agreement does not create a partnership, association, joint venture, or trust.

ARTICLE II TERM

2. The term of this Agreement shall commence on the date on which all Parties have executed this Agreement ("Effective Date") and shall renew annually. This Agreement shall remain in full force and effect unless superseded by a supplemental agreement or terminated as provided in this Agreement.

ARTICLE III TERMINATION

3. A Party may withdraw its participation from this Agreement by providing thirty (30) days prior written notice to the other Party. However, termination of this Agreement by a Party shall not terminate an existing contract between a Party and a vendor although the terms of the existing contract may not be revised once the withdrawal has occurred.

ARTICLE IV PURCHASING

4. Each Party will designate a person to act on their behalf in all matters relating to the cooperative purchasing program. All purchases will be effected by a purchase order from the purchasing party and directed to the vendor(s). The Parties will make payments directly to vendors under the contracts made under Chapter 271, Subchapter F, Texas Local Government Code. The purchasing Party shall be responsible for its own ordering, inspections, and acceptance of goods and services. The purchasing Party will be responsible for the vendors' compliance with provisions relating to the quality of items and terms of delivery. The originating contracting Party is not responsible or liable for the performance of any vendor used by the purchasing Party as a result of this Agreement.

ARTICLE V CURRENT REVENUE

5. The Parties warrant that all payments, expenditures, contributions, fees, costs, and disbursements, if any, required of it hereunder or required by any other agreements, contracts and documents executed, adopted, or approved pursuant to this Agreement, which shall include any exhibit, attachment, addendum or associated document, shall be paid from current revenues available to the paying Party. The Parties hereby warrant that no debt is created by this Agreement and that any debt created through a purchase shall be the sole obligation of the purchasing Party and no obligation or liability for such debt shall be a liability or obligation of the other Party.

ARTICLE VI FISCAL FUNDING

6. The financial obligations of the Parties, if any, under this Agreement are contingent upon the availability and appropriation of sufficient funding. Any Party may withdraw from this Agreement

without penalty in the event funds are not available or appropriated. However, no Party will be entitled to a refund of amounts previously contributed in the event of withdrawal for lack of funding.

ARTICLE VII MISCELLANEOUS

7A. Notice: Any notice required or permitted to be delivered hereunder shall be deemed received when sent in the United States Mail, Postage Prepaid, Certified Mail, Return Receipt Requested, or by hand-delivery or facsimile transmission addressed to the respective Party at the address set forth opposite the signature of the Party.

7B. Amendment: This Agreement may be amended by the mutual written agreement of the Parties.

7C. Severability: In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

7D. Governing Law: The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the Parties, shall be governed by the laws of the State of Texas. Venue for any action concerning this Agreement shall lie in Travis County, Texas.

7E. Entire Agreement: This Agreement represents the entire agreement between the Parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral or written agreement between the Parties that in any manner relates to the subject matter of this Agreement.

7F. Recitals: The recitals to this Agreement are incorporated herein.

7G. Counterparts: This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

7H. No Assignment: The Parties may not assign or transfer their rights under this Agreement.

7I. Compliance with Law: Each Party is responsible for complying with any additional or varying laws and regulations regarding purchases.

7J. No Waiver of Rights: Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or equity to a Party, including the defense of sovereign immunity, or to create any legal rights or claims on behalf of a person not a party to this Agreement.

This Interlocal Agreement is executed to be effective the date of the last party to sign.

CITY OF PHARR

By:
Name:
Title:

FOR CITY, APPROVED AS TO LEGAL FORM:

By:
, City Attorney

CITY OF SAN JUAN, TEXAS

By:
Name: Title:
Address: City of San Juan

Date:

Date:

Date:

FOR CITY, APPROVED AS TO LEGAL FORM:

By:

, City Attorney

Date:

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 12, 2017

Discussion and Possible Action Authorizing City Manager to Enter into a Contract Agreement with Musco Sports Lighting, LLC for installation of Sports LED Lighting at San Juan Municipal Park Baseball Fields.

STAFF COMMENTS AND RECOMMENDATIONS:

Currently, the San Juan Municipal Park Baseball Fields do not have sports lights. With the continue growth and partnership with the PSJA Independent School District, the lighting of the baseball fields will allow Parks and Recreation department to offer additional programs to support the district's use of the fields for the use of the district's middle school Winter League program and the continued growth of the baseball and softball league of the Parks and Recreation department.

Musco Sports Lighting, LLC is a Buy Board Vendor Contract Number : 512-16

RECOMMENDATION:

Authorize City Manager to Enter into a Contract Agreement with Musco Sports Lighting, LLC.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

Project: City of San Juan Softball
San Juan, TX
Ref: 146401
Date: November 30, 2017

BuyBoard
Master Project: 146396, Contract Number: 512-16, Expiration: 09/30/2019
Commodity: Parks/Rec & Field Lighting

Quotation Price – Materials Delivered to Job Site and Installation

Softball Fields:

LED -\$ 449,500

Metal Halide -\$ 351,000

Sales tax (if applicable) is not included.
Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Light-Structure System

Guaranteed Lighting Performance

- Guaranteed light levels of 50 footcandles infield and 30 footcandles outfield.
- Uniformities of 2.0:1.0 infield and 2.5:1.0 outfield.

System Description [Metal Halide]

- (10) Pre-cast concrete bases with integrated lightning grounding
- (10) 70' Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- (72) Factory aimed and assembled luminaries
- UL Listed as a complete system

System Description [LED]

- (10) Pre-cast concrete bases with integrated lightning grounding
- (7) 70' Galvanized steel poles
- (3) 80' Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- (92) Factory aimed and assembled luminaries, including BallTracker™ luminaires
- UL Listed as a complete system

Control Systems and Services

- Control -Link® System for remote on/off control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 50% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- (One) group re-lamp of your facility after 5000 hours of operation for HID fixtures, based on 350 annual usage hours



- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

Installation Services Provided

See attached.

Payment Terms

Payment terms to be negotiated between customer and Musco Sports Lighting's credit department.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC & BuyBoard:

Musco Sports Lighting, LLC
Attn: Ryan Tighe
Fax: 800-374-6402
Email: musco.contracts@musco.com

BuyBoard Cooperative Purchasing
Attn: Sharon McAfee
Fax: 800-211-5454
Email: info@buyboard.com

**All purchase orders should note the following:
BuyBoard purchase – Contract Number: 512-16**

Delivery Timing

(Metal Halide) 4 - 6 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

(LED) 6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location
- Voltage and phasing of the electrical system to be confirmed prior to production
- Structural code and wind speed = 2012 IBC, 130 MPH, Importance Factor 1.0.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees
- Includes supply and installation of Musco system including underground wiring and conduit, service entrance panel board, and controls by a licensed contractor.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost
- Confirmation of pole locations prior to production

Thank you for considering Musco for your lighting needs. Please contact me with any questions or need additional details.

Tim Oordt
Senior Sales Representative
Musco Sports Lighting, LLC
Phone: 512-658-6884
E-mail: tim.oordt@musco.com

LED - Turnkey Scope of Work



Customer Responsibilities:

1. Complete access to the site for construction using standard two- wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by "One Call" and mark all irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout.
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Owner responsible for any power company fees and requirements. **(If necessary).**
6. Provide area on site for disposal of spoils from foundation excavation.
7. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required poles, fixtures, and foundations.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Provide stamped foundation designs based on 2500psf soils.
5. Musco shall provide Performance and Payment Bonds in an amount equal to the total amount of bid.
(Only if Required, Not included in quote)

Musco Subcontractor Responsibilities:

1. Obtain any required permitting.
2. Provide equipment and materials to off load equipment at jobsite per scheduled delivery.
3. Provide storage containers for material, (including electrical components enclosures), as necessary and waste disposal.
4. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
5. Provide materials and equipment to upgrade electrical service panels as required or necessary.
6. Provide materials and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required per electrical design.
7. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
8. Provide materials and equipment to install (10) Light Structure® System foundations as specified on Layout.
9. Remove spoils to owner designated location at jobsite.
10. Provide materials and equipment to assemble (92) TLC-LED fixtures and terminate all necessary wiring.
11. Provide equipment and materials to assemble and erect (10) Light Structure® System Poles.
12. Provide equipment and materials to install the Lighting Contactor Cabinet and terminate all necessary wiring.
13. Provide step down transformer for 120v control circuit if not available.
14. Contractor will commission Control- Link® by contacting Control- Link Central™ Service Center at (877-347-3319).
15. Check all Zones to make sure they work in both auto and manual mode.
16. 1 hour comprehensive burn of all lights on each zone.
17. Set base line for the DAS (Diagnostic Acquisition System)
18. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
19. Provide startup and aiming as required to provide complete and operating sports lighting system.
20. Provide as built drawings on completion of installation.

Adder:

1. Demo existing wood poles and leave at an owner designated location (on site).

Metal Halide - Turnkey Scope of Work



Customer Responsibilities:

1. Complete access to the site for construction using standard two- wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by "One Call" and mark all irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout.
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Owner responsible for any power company fees and requirements. **(If necessary).**
6. Provide area on site for disposal of spoils from foundation excavation.
7. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required poles, fixtures, and foundations.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Provide stamped foundation designs based on 2500psf soils.
5. Musco shall provide Performance and Payment Bonds in an amount equal to the total amount of bid.
(Only if Required, Not included in quote)

Musco Subcontractor Responsibilities:

1. Obtain any required permitting.
2. Provide equipment and materials to off load equipment at jobsite per scheduled delivery.
3. Provide storage containers for material, (including electrical components enclosures), as necessary and waste disposal.
4. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
5. Provide materials and equipment to upgrade electrical service panels as required or necessary.
6. Provide materials and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required per electrical design.
7. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
8. Provide materials and equipment to install (10) Light Structure® System foundations as specified on Layout.
9. Remove spoils to owner designated location at jobsite.
10. Provide materials and equipment to assemble (72) factory aimed fixtures and terminate all necessary wiring.
11. Provide equipment and materials to assemble and erect (10) Light Structure® System Poles.
12. Provide equipment and materials to install the Lighting Contactor Cabinet and terminate all necessary wiring.
13. Provide step down transformer for 120v control circuit if not available.
14. Contractor will commission Control- Link® by contacting Control- Link Central™ Service Center at (877-347-3319).
15. Check all Zones to make sure they work in both auto and manual mode.
16. 1 hour comprehensive burn of all lights on each zone.
17. Set base line for the DAS (Diagnostic Acquisition System)
18. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
19. Provide startup and aiming as required to provide complete and operating sports lighting system.
20. Provide as built drawings on completion of installation.

Adder:

Demo existing wood poles and leave at an owner designated location (on site).





We Bring Our Best Game... *To Light!*

City of San Juan
Municipal Park (2)-BASEBALL FIELDS
San Juan, TX

Prepared By: **Mark Reynolds**



15303 Storm Drive • Austin, Texas 78734
(800) 500-3161 • www.sportlighting.com

BuyBoard Proposal - Techline BuyBoard Contract # 512-16

San Juan, City Of - 10/17/17

Municipal Park - San Juan, Texas

(2)-BASEBALL FIELDS - 300'/350'/300'

****50/30FC Avg Maintained Light Level****

Using Ephesus All Field 750W LED Fixtures

Includes Standard 10 Year Warranty

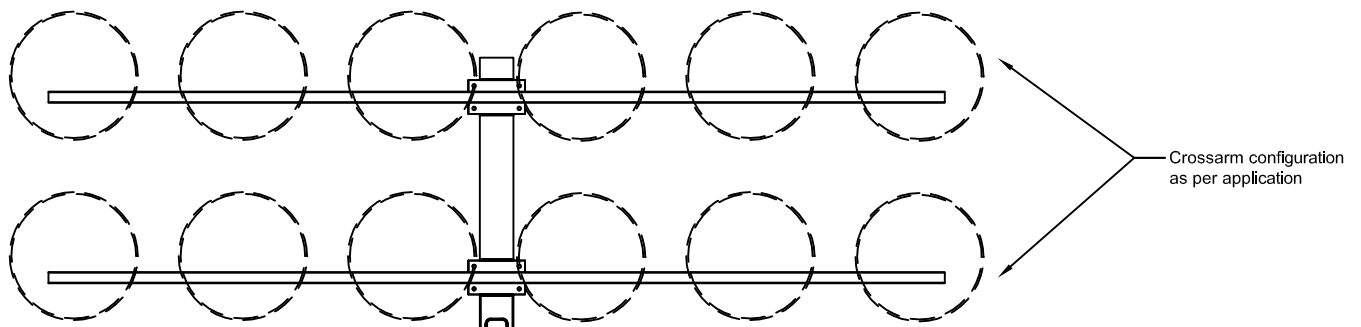
Quantity	Description
10	80 Foot Mounting Height Steel Poles
2	7 Fixture Crossarms
1	7/7 Fixture Back-to-Back Crossarms (Common "A" Pole)
2	10 Fixture Crossarms
1	10/10 Fixture Back-to-Back Crossarms (Common "B" Pole)
4	12 Fixture Crossarms
116	All Field 750 Watt Sport LED w/ Visor
1	AirMesh - Control Hub
116	Prewiring for Poles and Crossarms

Total Inc. Turnkey Install = \$449,900.00

Project Notes:

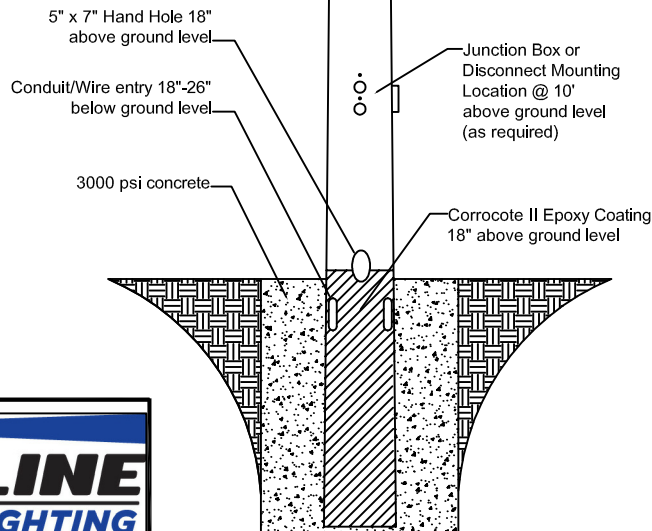
- * Price includes poles, prewired crossarms and LED light fixtures.
- * Price includes delivery to jobsite.
- * Price firm for 30 days.
- * Allow 2-3 weeks for delivery.
(Delivery process will begin once P.O. has been issued and the Voltage Verification & Design Approval forms have been properly filled out and returned)
- * Allow 2-3 weeks for installation.
- * Turnkey Installation Includes:
 - Installing main distribution panel, breakers, contactors and switching (If needed) based on 480 volt three phase service being available within 100' of field.
 - Install individual conduit and wiring for each pole sized accordingly. No more than 3% voltage drop shall be allowed.
 - All wiring to be copper type THHN.
 - Includes all permits, fees and inspections associated with the project.
 - All electrical installation to meet National Electric Code requirements.
- * Standard turnkey and partial install foundations assume 2000 psi soil conditions. Any other conditions that may be present upon installation (i.e. rock, water, etc.) that cause additional foundation design or modification (i.e. rebar, casing, etc.) may require additional charges.
- * Pole locations must also be accessible and not obstructed by fencing, buildings, etc.
- * Price above does NOT include SALES or USE taxes.
- * A tax exemption certificate must be filed with Techline if applicable.
- * All work to be performed that requires a license, including but not limited to electrical & plumbing will be performed by individuals currently licensed in the proper jurisdiction. All proposals are based in bids by licensed individuals anticipated to perform the work.
- * LED Warranty Information:
 - Seller warrants that Equipment furnished or manufactured by Seller will be free from defects in material and workmanship for a period of 10 years from date of shipment. Seller will replace any defective material for the entire 10 year period.

10/17/2017



TSL85HA	
Mounting Height	80' *
Overall Length	91'
Length A.G.L.	80' *
Burial Depth	11'
Tip Diameter	8.37"
Butt Diameter	24"
Pole Shape	Round-Tapered

* dimension to bottom row of crossarm



** Hot-Dipped galvanized after fabrication to ASTM A123 specifications

** NOT TO SCALE



15303 STORM DR.
AUSTIN, TX 78734
PHONE: (512) 977-8880
TOLL FREE: (800) 500-3161
FAX: (512) 977-8882

DATE:
5-06-2016

REV.:
X

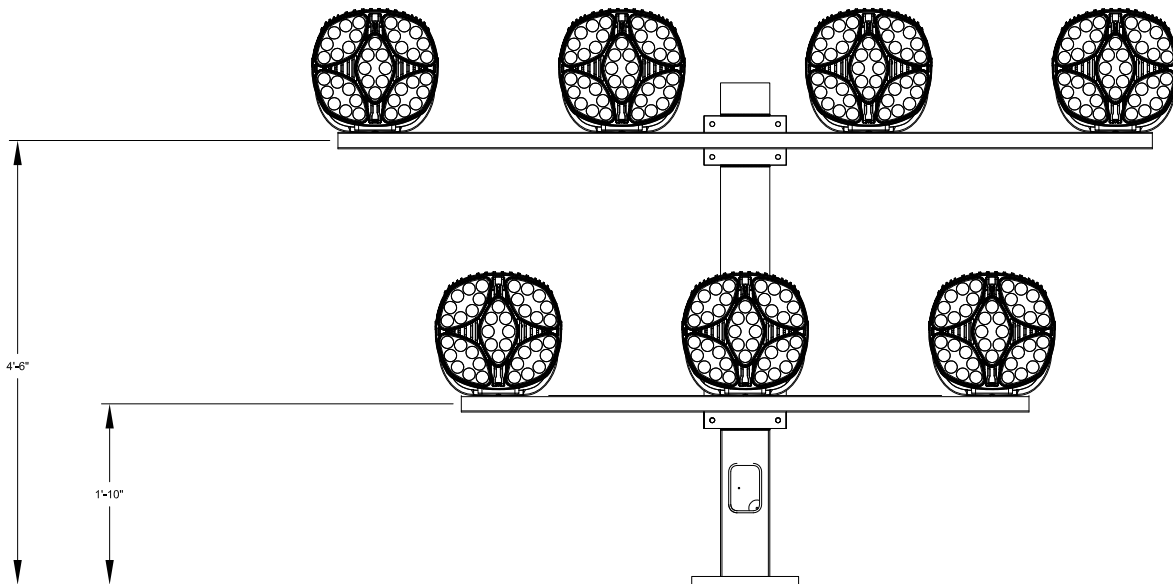
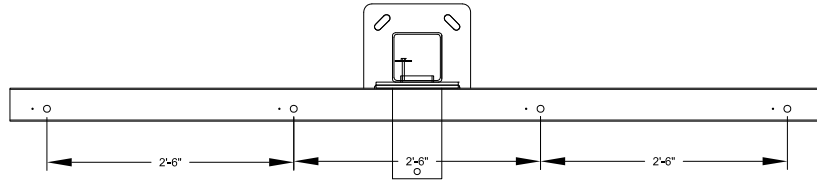
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DRAWING NUMBER:
TSL 80-FIX

DRAWN BY:
PAW

Page 100

CONCRETE ENCASED
GALVANIZED STEEL POLE



** NOT TO SCALE

** Hot-Dipped galvanized after
fabrication to ASTM A123
specifications

15303 STORM DR.
AUSTIN, TX 78734
PHONE: (512)977-8880
TOLL FREE: (800)500-3161
FAX: (512)977-8882

DATE:
7/14/15

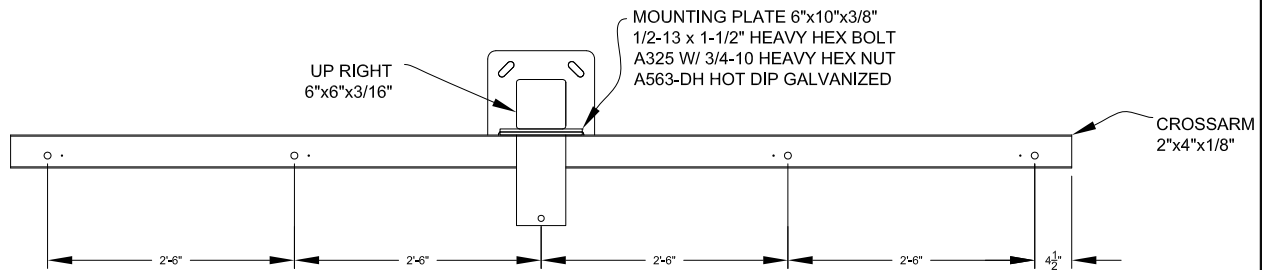
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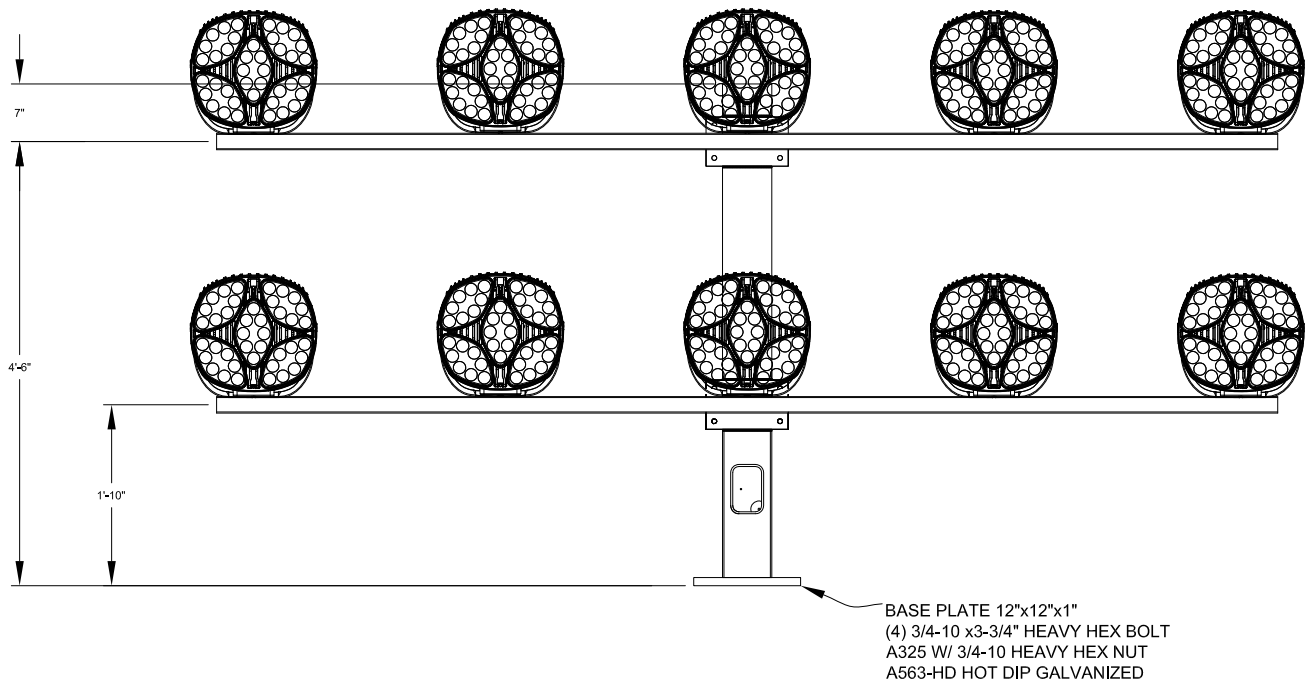
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JAY

7 FIXTURE CROSSARM ASSEMBLY

TOP VIEW



FRONT VIEW



** Hot-Dip galvanized after fabrication to ASTM A123 specifications

** Assembly Weight: 711 lbs
Assembly EPA: 24.29 sq. ft.
(Including Fixtures)



** NOT TO SCALE

15303 STORM DR.
AUSTIN, TX 78734
PHONE: (512)977-8880
TOLL FREE: (800)500-3161
FAX: (512)977-8882

DATE:
7/14/15

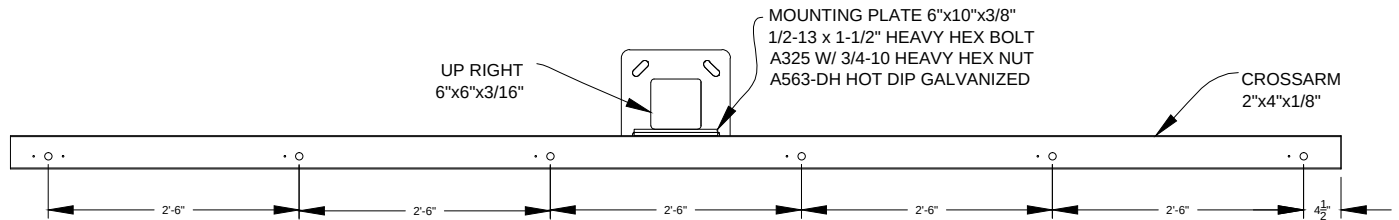
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DRAWING NUMBER:
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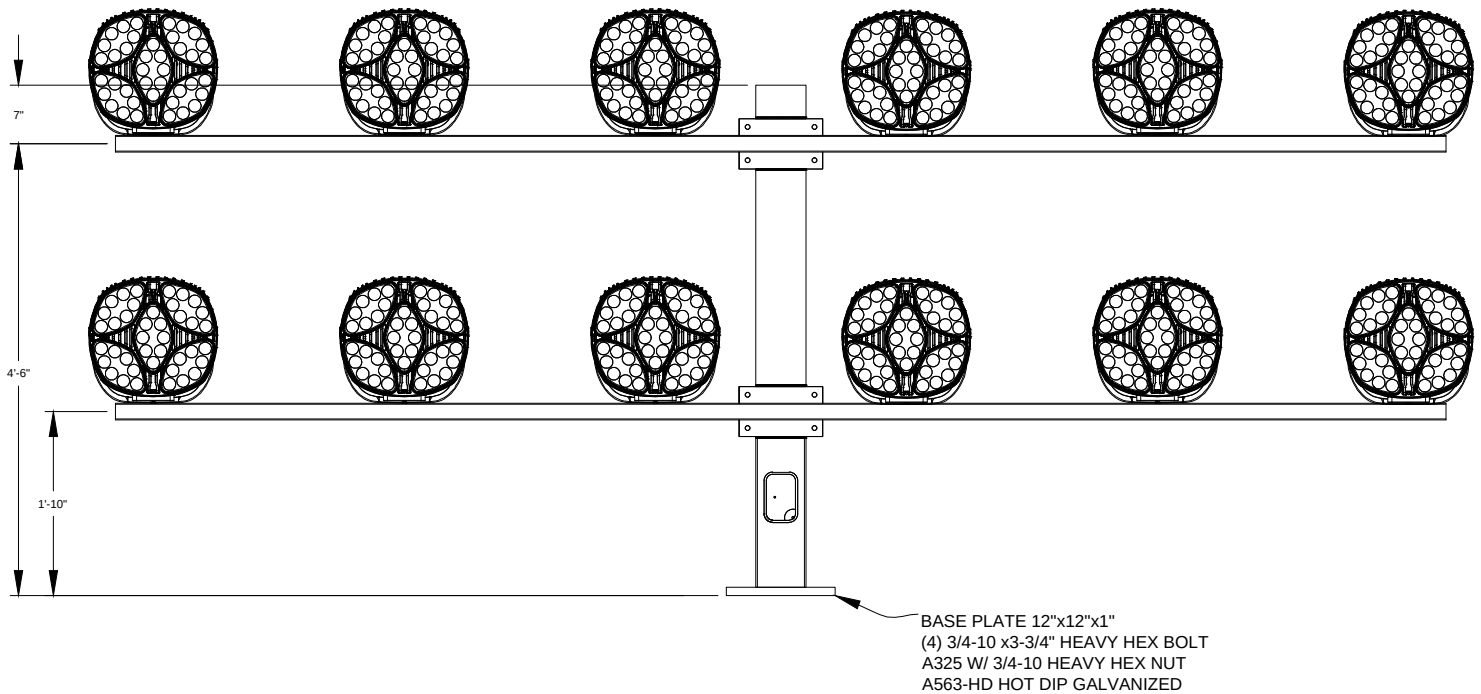
DRAWN BY:
PAV

10 FIXTURE CROSSARM
ASSEMBLY

TOP VIEW



FRONT VIEW



** Hot-Dip galvanized after fabrication
to ASTM A123 specifications

** Assembly Weight: 826 lbs
Assembly EPA: 28.44 sq. ft.
(Including Fixtures)



** NOT TO SCALE

15303 STORM DR.
AUSTIN, TX 78734
PHONE: (512)977-8880
TOLL FREE: (800)500-3161
FAX: (512)977-8882

DATE:
7/14/15

DRAWING NUMBER:
TDA 12

REV.: CHECKED BY:

DRAWN BY:
Page 103
WWW

12 FIXTURE CROSSARM
ASSEMBLY

DESCRIPTION

The All Field series is the ideal solution for professional caliber outdoor sports lighting with features designed with municipal, high school, collegiate and semi-professional outdoor sports venues in mind. Offering versatility for any outdoor sport including football, soccer, baseball, lacrosse and field hockey, the All Field luminaire delivers maintenance-free, professional sports lighting with a great return on investment.

Catalog #	AF-750-X-X-57-BLK-X	Type
Project		
Comments		Date
Prepared by		

SPECIFICATION FEATURES

Construction

Solid-state design means no moving parts and nothing to wear out or replace, providing maintenance-free operation for hundreds of thousands of hours.

Optics

Custom-engineered optics direct light precisely where needed while minimizing glare.

Feedback

Telemetry to monitor health and status of each light is enabled through AirMesh control system capabilities.

Customization

Multiple control options available for operational flexibility and fan experience effects.

Electrical

Ultra-low EMI noise generation eliminates interference with surrounding electrical systems.

Finish

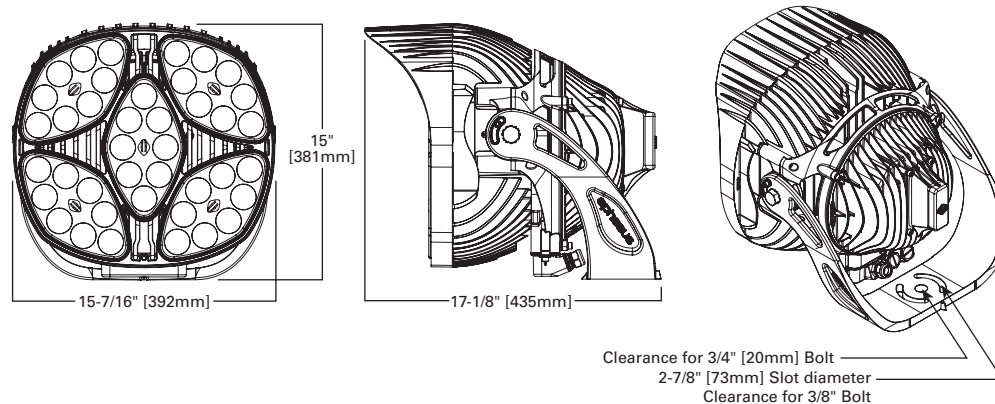
Rugged, weather-tight design ensures durability even in harsh environments.



ALL FIELD SERIES

SPORTS LIGHTING

DIMENSIONS



CERTIFICATION DATA

IP66 Rated
RoHS Compliant

EPA

Effective Projected Area (Sq. Ft.): 1.4

SHIPPING DATA

Approximate Net Weight:
45 lbs. (20.41 kgs.)

ORDERING INFORMATION

Sample Number: AF-550-2-VL-57-BLK-AM

Series ¹	Model	Optics	Voltage	CCT	Fixture Color	Controls
AF=All Field	400=400 550=550 750=750	2=NEMA2 3=NEMA3 4=NEMA4 5=NEMA5	VH=High Voltage VL=Low Voltage	57=5700K	BLK=Black	AM=All Field AirMesh LB10=All Field LandBurst 0-10V LB=All Field LandBurst DMX

ENERGY AND PERFORMANCE DATA

	All Field 400	All Field 550	All Field 750
Lumen Output	>48,000	>61,000	>83,000
System Wattage	400	550	750
Input Voltage (High Voltage)	277-480VAC	277-480VAC	277-480VAC
Input Voltage (Low Voltage)	120-240VAC	120-240VAC	120-240VAC
L70 Hours	>160,000 at 25°C	>160,000 at 25°C	>160,000 at 25°C
Operating Temperature Range	-40°C to 55°C	-40°C to 55°C	-40°C to 55°C
Surge (Common Mode / Differential Mode)	6kV	6kV	6kV
IP Rating	IP66	IP66	IP66
NEMA Rating	NEMA 4X	NEMA 4X	NEMA 4X
Effective Projected Area (EPA)	1.4 (sq. ft.)	1.4 (sq. ft.)	1.4 (sq. ft.)
Approximate Weight	45 lbs. (20.45 kgs.)	45 lbs. (20.45 kgs.)	45 lbs. (20.45 kgs.)

NOTES:

- The specifications listed were obtained under optimal testing conditions. Changes in options, features and conditions may result in slightly different performance specifications among fixtures.
- Weight may vary depending on mounting bracket selection.

The Ephesus AirMesh system offers local control and monitoring of the LED lights via an secure, self-forming, self-healing mesh network. This is an ideal solution for a facility that may not have access to the outside world via an Internet connection. The system usually runs automatically on a calendar-based schedule.

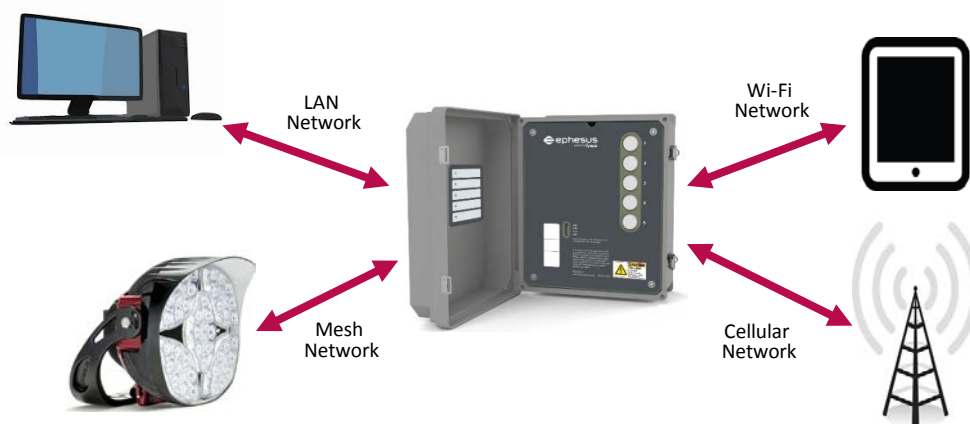
The AirMesh hub is a key component of the system. It can switch lights off or on, or dim them to a specified level. Functionality can be further enhanced by connecting to the hub via wi-fi, LAN or cellular networks.* Zones can be established so that lights in a particular area can be controlled separately from others. The system stores power data, behaviors, alarms and critical events locally for maintenance and troubleshooting.

Key Features & Benefits:

- Hub can be installed anywhere you need wireless, push-button control, such as in fieldhouses, control rooms or on poles
- 5 button, pre-programmed switch provides easy control of all lights at specified dimming levels (0%, 25%, 50%, 75%, 100%)
- Hub can communicate via LAN connection or wi-fi, or through a cellular network*
- Weather-protected – great for outdoor venues
- Includes internal surge protection



Parameter	Specification
Input Power	120 VAC +/- 25% 8W max, 5.5W typical
Operating Temperature	-20 degrees C to +45 degrees C
Radio	2.4 GHz 802.15.4 +20 dBm transmit power -103 dBm receive sensitivity Wi-Fi 2.4 Ghz 802.11 a/b/g/n
Enclosure type	NEMA 4X, molded fiberglass reinforced polyester enclosure with internal gasket and stainless steel, quick release latches with ability to padlock
Dimensions	13.3" L x 15.3" W x 8.2" H
Certifications	FCC/IC



*(additional charges may apply)

City of San Juan

Application for Appointment

Date: July 13, 2017

Board / Commission / Committee: San Juan Parks & Recreation Advisory Board

Name: Erica Lee Lopez

Mailing Address: 700 Oliverio Avenue

Preferred Phone and Fax: 956-884-5538

Employer: US Army Retired **Occupation:** Full time Student

Email Address: mrs_elo@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No **How Long?** 20 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

The Wounded Warrior Project

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

The experience I have pertaining to a Board or committee was a recorder and timekeeper for the Company's I was assigned to, when I became a Sergeant. My dedication to the Values and Traditions of the Army, allowed me to possess the moral courage to always do what is right. I was commended by my Senior Leaders, accomplishing any task given to me.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to pcepeda@cityofsanjuantexas.com

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 12, 2017

Consider Selection and Authorizing the City Manager to enter into an Agreement with Spectrum for Internet and Phone Services.

STAFF COMMENTS AND RECOMMENDATIONS:

This three (3) year agreement is to provide a 50 mb by 50 mb fiber internet connection for the City of San Juan. The agreement includes twenty three (23) Business SIP phone lines for City Hall and another twenty three (23) Business Sip lines for the Fire and Police Department.

The agreement includes a Non-Appropriation clause releasing the city from the agreement without penalty with thirty (30) day written notice.

RECOMMENDATION:

Authorize City Manager to enter into an agreement with Spectrum for internet and phone services.

PREPARED BY:

Robert Rangel, IT
Director

APPROVED BY:

Benjamin Arjona, City
Manager



Account Executive: Ruben Meza
Phone: (956) 535-0155 ext:
Cell Phone: (956) 535-0155
Fax: (956) 230-0465
Email: ruben.meza@charter.com

Spectrum Customer Service Order

Order # 9796565

Customer Information: Customer Code		
Business Name	CITY OF SAN JUAN (HQ)	Customer Type: Existing Customer
Federal Tax ID	Tax Exempt Status	Tax Exempt Certificate #
*****2233		
Billing Address		
Attention To:	Account Number	
709 S NEBRASKA AVE SAN JUAN TX 78589	8260180060028253	
Billing Contact	Billing Contact Phone	Billing Contact Email Address
Benjamin Arjona	(956) 223-2206	barjona@cityofsanjuantexas.com
Authorized Contact	Authorized Contact Phone	Authorized Contact Email Address
Benjamin Arjona	(956) 223-2206	barjona@cityofsanjuantexas.com
Technical Contact	Technical Contact Phone	Technical Contact Email Address
Robert Rangel	(956) 223-2254	rrangel@cityofsanjuantexas.com

Trunk Service Order Information For 2301 N Raul Longoria Rd San Juan TX 78589					
Current LEC	Current IXC	LEC BTN(S)	E-911 Location 1	E-911 Location 2	E-911 Location 3

Trunk Service Order Information For 709 S Nebraska Ave San Juan TX 78589

Current LEC	Current IXC	LEC BTN(S)	E-911 Location 1	E-911 Location 2	E-911 Location 3

Internet and TV Services Order Information For 709 S Nebraska Ave San Juan TX 78589
Service Type

IPs (Internet Addresses)

Fiber Internet and Ethernet Service Order Information For 709 S Nebraska Ave San Juan TX 78589

Site Name	Address Location	Location Type	Bandwidth
	709 S Nebraska Ave San Juan, TX 78589		

Current Services and Monthly charges At 709 S Nebraska Ave , San Juan TX 78589

Description	Quantity	Sales Price	Monthly Recurring Total
No Email	1	\$0.00	\$0.00
Siptag-F	1	\$0.00	\$0.00
Pri Order	1	\$0.00	\$0.00
Bc Trk Tns	3	\$0.00	\$0.00
Comm1 Acctnt	1	\$0.00	\$0.00
Sipbillplan	1	\$0.00	\$0.00
DO NOT PRINT	1	\$0.00	\$0.00
Rr Com No Ba	1	\$0.00	\$0.00
Trunk-MAIN NUMBER	1	\$0.00	\$0.00
*Total			\$0.00

*Prices do not include taxes and fees.

New and Revised Services and Monthly Charges At 709 S Nebraska Ave , San Juan TX 78589

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
5 Static IP	1	\$0.00	\$0.00	36 Months
Business Class SIP - 3Yr	23	\$15.00	\$345.00	36 Months
DED INTERNET ACCESS 3 YR	1	\$0.00	\$0.00	36 Months
DID BL 100	2	\$15.00	\$30.00	36 Months
Fiber Internet 50Mbps	1	\$599.00	\$599.00	36 Months
PRILD5K	1	\$0.00	\$0.00	36 Months
*Total			\$974.00	
*Prices do not include taxes and fees.				

New and Revised Services and Monthly Charges At 2301 N Raul Longoria Rd , San Juan TX 78589

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
5,000 Minutes	1	\$0.00	\$0.00	36 Months
BC PRI	1	\$0.00	\$0.00	36 Months
Bc Trk Tns	1	\$0.00	\$0.00	36 Months
Business Class SIP - 3Yr	23	\$15.00	\$345.00	36 Months
Comml Acctnt	1	\$0.00	\$0.00	36 Months
DID BL 100	1	\$15.00	\$15.00	36 Months
Pri Order	1	\$0.00	\$0.00	36 Months
Sipbillplan	1	\$0.00	\$0.00	36 Months
Siptag-F	1	\$0.00	\$0.00	36 Months
*Total			\$360.00	
*Prices do not include taxes and fees.				

Special Terms

NON-APPROPRIATION. Notwithstanding anything to the contrary, if the funds Customer requests for Services under a Service Order for a fiscal year are not appropriated (a "Non-Appropriation"), Customer shall have the right to terminate, without penalty, such Services at a Service location listed on such Service Order, provided that Customer shall (a) provide Spectrum with at least thirty (30) days written notice prior to the start of such fiscal year setting forth how such Non-Appropriation did not result from the act or failure by Customer; (b) pay Spectrum all amounts due and owing at the time of such Non-Appropriation for all Services provided by Spectrum pursuant to the Contract; (c) pay to Spectrum, upon receipt of invoice, all construction expenses and other non-recurring charges associated with the Services, and any costs and expenses incurred by Spectrum to deal with the Non-Appropriation, including, without limitation, any applicable third-party termination liability charges; (d) promptly shall cease all use of any software provided by Spectrum hereunder for such Service, and shall return such software to Spectrum; and (e) return to Spectrum or permit Spectrum to remove, in Spectrum's sole discretion, the Equipment in the same condition as when received, ordinary wear and tear excepted. Customer shall be responsible for reimbursing Spectrum for the repair or replacement of any Equipment not returned in accordance with this paragraph.

Electronic Signature Disclosure

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer

Robert Rangel

Director of Information Technology

Printed Name and Title

Date Signed



Spectrum™ Business Voice and Trunk Services E911 Acknowledgment

Customer Name: CITY OF SAN JUAN (HQ)

Billing Address: 709 S NEBRASKA AVE SAN JUAN TX 78589

Please confirm that you understand this important information regarding E911 access and Spectrum Business Voice and Trunk Service.¹

The customer premises equipment (“CPE”) used for Spectrum Business Voice and Trunk Service (“Spectrum Business CPE”) is electrically powered and, in the event of a power outage or Spectrum network failure, E911 services may be unavailable.

When you dial 911, your service address is automatically provided to an emergency services provider. Spectrum Business CPE must not be moved to a new service address without first contacting Spectrum to identify your new service location. If you move the Spectrum Business CPE to a new service address without authorization and dial 911, you will need to provide your address to the 911 operator or your call may be misdirected to the wrong location or wrong emergency provider.

During the first 72 hours after initiating service or advising us of an address change, if you dial 911, you must provide your new service address to the emergency operator. This is necessary to ensure emergency services are dispatched to your new service address because the emergency operator may not have the new service address in their records. In some locations, depending on the equipment used by local governments to provide 911 service, you will always need to convey the 911 service location information to the emergency operator.

You agree to specifically advise each end user of Spectrum Business Voice and Trunk Service, prominently and using the highlighted language provided above, of the circumstances under which E911 service may not be available through Spectrum Business Voice and Trunk Service. You also agree to distribute E911 Safety Stickers, as supplied by Spectrum, to all end users of the Spectrum Business Voice and Trunk Service and instruct each end user to place an E911 Safety Sticker on or near any telephone or other voice-enabled equipment used in conjunction with the service.

You must ensure that all alarm, security, medical and/or other monitoring systems and services are tested to validate proper operation after Spectrum Business Voice and Trunk Service is installed. You will not activate Custom Caller ID for Trunks unless the customer-defined telephone number is active and assigned to you and you employ a customer premises equipment solution that ensures that outbound emergency/911 calls are routed to an

¹ “Spectrum” refers to Charter Communications Operating, LLC and its subsidiaries providing you the Services.



appropriate public safety answering point or other responding agency based on the caller's location, in a manner consistent with applicable law.

By signing my name below, I acknowledge that the Customer has received and understands this Notice and Acknowledgement and agrees to the obligations described above.

(Authorized Customer Signature)

(Date Signed)

Robert Rangel

Director of Information Technology

(Printed Name)

(Title)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 12, 2017

Consideration and Approval of a Resolution Approving the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to be Designated as "City of San Juan, Texas Waterworks and Sewer System Revenue Bonds, Series 2018"; Authorizing the City Staff and The City's Financial Advisor and Bond Counsel to Proceed with this Plan of Finance; and Authorizing other Matters Related to the Forgoing.

STAFF COMMENTS AND RECOMMENDATIONS:

On August 17, 2017 the City Received Official Notice that the City was invited to submit an Application for Funding to the Texas Water Development Board (TWDB) Through the Drinking Water State Revolving State Revolving Fund.

The Propose Project is Water Treatment Plant No. 2 Raw Water Reservoir Improvements.

On November 5, 2017 a Delegation from the City of San Juan Attended a Meeting at the TWDB in Austin to Discuss an Amendment to the FY18 Intended Use Plan for the Inclusion of the Belt Press Installation at the Wastewater Treatment Plant. The Project Information Form (PIF) is listed as Submitted by the TWDB.

Both of these Projects are Critical for the Continued Compliance of State and Federal Regulations and Meeting Current and Future Demands of the City's Utility Systems.

RECOMMENDATION:

Approve as presented.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

A RESOLUTION APPROVING THE CITY'S PLAN OF FINANCE PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN JUAN, TEXAS WATERWORKS AND SEWER SYSTEM REVENUE BONDS, SERIES 2018"; AUTHORIZING THE CITY STAFF AND THE CITY'S FINANCIAL ADVISOR AND BOND COUNSEL TO PROCEED WITH THIS PLAN OF FINANCE; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING

WHEREAS, the City Commission (the *Commission*) of the City of San Juan, Texas (the *City*) has the legal authority pursuant to laws of the State of Texas to issue revenue bonds for various purposes, including making utility system capital infrastructure improvements, to purchase equipment, and to acquire real property interests, and to repay the debt service requirements on these revenue bonds from the lien on and pledge of the net revenues of the City's utility system; and

WHEREAS, the City has previously retained FirstSouthwest, a division of Hilltop Securities, Inc., Pharr, Texas (the *Financial Advisors*), and Norton Rose Fulbright US LLP, San Antonio, Texas (*Bond Counsel*), as its financial advisor and bond counsel, respectively, relating to the proposed issuance of any debt; and

WHEREAS, the Commission authorizes the Mayor, Mayor Pro Tem, City Manager, Director of Finance, City Secretary, and the City Attorney, as appropriate, or their designees, to consult and assist the Financial Advisors and Bond Counsel in the preparation of the required financing documents relating to the sale of certain obligations to be sold and delivered to the Texas Water Development Board (the *Bonds*); and

WHEREAS, the Commission hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the City; now, therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS THAT:

SECTION 1. The Commission provides its direction to move forward with the sale of these Bonds to the Texas Water Development Board in accordance with the plan of finance recommended by the Financial Advisors.

SECTION 2. The Financial Advisors will also coordinate the sale of the Bonds and will otherwise coordinate the financial aspects relating to this transaction to ensure that the City receives the lowest possible interest rate on the Bonds and complies with all applicable regulations and rules promulgated by the United States Securities and Exchange Commission and the Municipal Securities Rule Making Board.

SECTION 3. The Mayor, Mayor Pro Tem, City Manager, Director of Finance, City Secretary, and City Attorney, as appropriate, are authorized to consult and assist the Financial Advisors and Bond Counsel in the preparation of the required financing documents, including an ordinance authorizing the issuance of the Bonds, such ordinance to be formally approved at a future meeting of the Commission.

SECTION 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Commission.

SECTION 5. All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Commission hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

[The remainder of this page intentionally left blank.]

PASSED, ADOPTED AND APPROVED on this the 12th day of December, 2017.

CITY OF SAN JUAN, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

August 17, 2017

Mr. Benjamin Arjona
City Manager
City of San Juan
709 S Nebraska
San Juan, TX 78589

**Re: State Fiscal Year 2018 Drinking Water State Revolving Fund (DWSRF)
Application Invitation**

Dear Mr. Arjona:

We are pleased to provide you this official notice that the City of San Juan is hereby invited to submit an application for funding to the Texas Water Development Board (TWDB) through the Drinking Water State Revolving Fund.

The proposed project is listed in the Intended Use Plan (IUP) as being eligible to receive funding as shown below:

Project Description	Water Treatment Plant No. 2 Raw Water Reservoir Improvements
Eligible Phases	Construction
Project Information Form Number	12318
Eligible Project Costs	\$6,975,000

Your proposed project has also been identified as eligible to receive principal forgiveness reserved for Disadvantaged Communities. The actual principal forgiveness amount will be reviewed and a determination made, once your completed application is received and reviewed, based on the IUP and funding availability.

In order to be considered for funding your application must be submitted by **September 14, 2017**. Applications received after the deadline do not retain their original ranking and will be considered on a first-come, first-served basis. Application submittal guidance and the related application materials may be found on our website at www.twdb.texas.gov/financial/applications/.

Our Mission

To provide leadership, information, education, and support for planning, financial assistance, and outreach for the conservation and responsible development of water for Texas

Board Members

Bech Bruun, Chairman | Kathleen Jackson, Member | Peter Lake, Member
Jeff Walker, Executive Administrator

Mr. Benjamin Arjona
August 17, 2017
Page 2

A pre-application conference is a requirement of the Drinking Water State Revolving Fund program. If you have not already scheduled yours, please contact Demetra Underwood by phone at (512) 463-8436 or by e-mail at demetra.underwood@twdb.texas.gov. They will be able to assist you with scheduling a meeting prior to your submission of the application.

We look forward to working with the City of San Juan on its project. Please contact Matthew Schmidt, Program Coordinator, by phone at (512) 463-8321 or by email at matthew.schmidt@twdb.texas.gov, should you have any concerns or questions.

Sincerely,

A handwritten signature in black ink that reads "Mark Wyatt". The signature is written in a cursive, flowing style.

Mark Wyatt
Director, Program Administration and Reporting
Water Supply and Infrastructure

cc: Mr. Orlando S. Cruz, P.E.

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

If this is an update to a Project Information Form (PIF) submitted in a previous fiscal year, or to a project that has received funding for planning, acquisition, and/or design phases in a previous year, please complete the applicable project update form(s) located here: [Update Forms](#).

Section 1. GENERAL INFORMATION

Please indicate the State Fiscal Year (SFY) for this PIF:		SFY 2017 (Ends Aug. 31, 2017)	☐	SFY 2018 (Begins Sep. 1, 2017)	☒
Name of Entity (City, Town, County, District, Authority, System, Corporation, etc.)		County			
City of San Juan		Hidalgo			
Name of Project (Provide a brief name for this project. If seeking Emergency Relief or Multi-year funding, please indicate in the name.)		Proposed Total Project Costs (Section 12, Line L)			
Belt Filter Press Installation at Wastewater Treatment Plant		\$ 1,200,000.00			
Entity Contact Information		Engineering Firm Contact Information			
		Name of Firm	Cruz-Hogan Consultants, Inc.		
Prefix	Mr.	Prefix	Mr.		
Contact Person	Benjamin Arjona	Contact Person	Orlando S. Cruz, P.E.		
Title & Department	City Manager	Title &	President		
Mailing Address	709 S. Nebraska San Juan, Texas 78589	Mailing Address	605 E. Violet Ave., Suite 1 McAllen, Texas 78504		
Phone Number	956-223-2206	Phone Number	956-682-5022		
Fax Number	956-233-2604	Fax Number	956-682-5089		
Email Address	barjona@cityofsanjuantexas.com	Email Address	Orlando@cruzhogan.net		

Section 2. SERVICE AREA INFORMATION

Submit a map of the entity's current and, if applicable, proposed service area(s).

To determine population served:

- For an **incorporated entity** (i.e., a city or town), indicate the number of people who reside within the service area of, or receive wholesale or retail water service from, the entity based on the most recent data available from the most recent [American Community 5-year Estimates](#).
- For an **unincorporated entity** (i.e., a county, district, river authority, system, or corporation), indicate the number of people who reside within the service area of, or receive wholesale or retail water service from, the entity based on the most recent data available from the U.S. Census Bureau. Provide a table that 1) identifies the number of household connections within each block group that covers the entity's service area and 2) prorates the population accordingly. See example table in [Census Data Search \(WRD-284\)](#). The map of the service area must be overlaid by a map of the census boundary(ies) identified in the table.

Population Served	24,166	Total Household Connections	9,371
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Section 3. Project Category (check all that apply)

Publicly Owned Treatment Works (POTW)—Treatment and/or Collection: Treatment projects may include, but not be limited to, construction or rehabilitation of a Wastewater Treatment Plant (WWTP); expansion of the hydraulic capacity at a WWTP; expansion of the solids treatment and handling portion of a WWTP; or construction of facilities, including linework, to enable reuse of reclaimed wastewater or stormwater for irrigation or other purposes. Collection projects may include, but not be limited to, construction or rehabilitation of collection systems; installation or rehabilitation of transmission, trunk, or relief lines; construction, rehabilitation, or replacement of lift stations; installation of diversion sewers; or stormwater treatment and/or control.	☒
Nonpoint Source Pollution Control (NPS): NPS pollution control projects control sources of water pollution that do not enter water from a point source, including pollution generally resulting from land runoff, precipitation, atmospheric deposition, drainage, seepage, or hydrologic modification. This may also involve stormwater projects.	☐
Estuary Management: Estuary management includes conservation and/or management projects that impact a national estuary.	☐

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Name of Entity: City of San Juan

Section 4. PROJECT DESCRIPTION

In the space below, briefly describe the proposed project including which phase(s) (i.e., planning, acquisition, design, and/or construction) funding is sought and any innovative or alternative technology to be used. If the project is a regional project, include all the names of the communities involved or (WWTP) service areas altered. If the project is a nonpoint source pollution control or estuary management project, identify the water body or estuary, respectively that will benefit from the project. If the proposed project is the result of a disaster, describe any public health or water quality problems consequent to the disaster that will be addressed by the proposed project. Add additional sheets as necessary.

The proposed project includes planning, design and construction for the installation of a belt filter press and ancillary improvements at the City of San Juan's existing Wastewater Treatment Plant.

Section 5. RATING CRITERIA FOR POTW PROJECTS

- Publically Owned Treatment Works projects: Fill out Section 5.
- Nonpoint Source Pollution Control projects: Proceed to Section 6.
- Estuary Management projects: Proceed to Section 7.

A. Enforcement Action Is the work required by a schedule that is imposed by court order, Environmental Protection Agency (EPA) administrative order, Texas Commission on Environmental Quality (TCEQ) Notice of Enforcement or Agreed Order, or participation in the TCEQ's SSO Initiative? If "Yes," attach a copy of the order or SSO plan.	Yes ☐	No ☒
B. Unserved Area 1. Does the project involve extending service (centralized or alternative system) to populated areas of an existing developed community that are not served by a centralized collection system? 2. Has a public health official found that a nuisance dangerous to public health and safety exists resulting from water supply and sanitation problems in the area to be served by the project? If "Yes," attach a letter from a Designated Agent licensed by the TCEQ or a registered sanitarian from the Texas Department of State Health Services that documents the nuisance. 3. If the proposed project is providing service to areas currently using on-site sewage facilities (OSSF), please provide the number of on-site systems to be removed from service.	Yes ☐	No ☒
C. Watershed Protection Plan Is a water body impacted by the proposed project listed in a Watershed Protection Plan that is under development or has been accepted by the TCEQ or Texas State Soil and Water Conservation Board (TSSWCB)? If "Yes," attach the cover page, table of contents, and highlighted page(s) from the plan that clearly identify(ies) the water body and how the project will implement an element of the plan.	Yes ☐	No ☒
D. Innovative and Alternative 1. Will the project include innovative or alternative collection or treatment technology, as defined below? • Alternative Technology Proven wastewater management techniques that provide for the reclaiming and reuse of water, productively recycle wastewater constituents, or recover energy. Specifically, alternative technology includes land application of effluent and sludge, aquifer recharge, aquaculture, direct reuse, horticulture, revegetation of disturbed land, containment ponds, sludge composting and drying prior to land application, self-sustaining incineration, methane recovery, individual and onsite systems, and small diameter pressure and vacuum sewers and small diameter gravity sewers carrying partially or fully treated wastewater. • Innovative Technology Nonconventional methods of treatment, such as rock reed, root zone, ponding, irrigation, or other technologies, which represent a significant advance in the state of the art. 2. For stormwater projects required under an NPDES permit, will the proposed project treat or minimize urban stormwater pollution discharges using any of the following innovative approaches: decentralized or distributed stormwater controls; low impact development technologies and nonstructural approaches; stream buffers; wetland restoration and enhancement; actions to minimize the quantity of and direct connections to impervious surfaces; or soil, vegetation, or other permeable materials? Note: Stormwater projects that are not specifically part of a NPDES permit may be considered NPS projects.	Yes ☐	No ☒

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)
Project Information Form (PIF)

Name of Entity: City of San Juan

Section 5. RATING CRITERIA FOR POTW PROJECTS (Continued)

E.	More Stringent Effluent Limits	Yes	No
	Does the project involve more stringent permit limitations? This can include conversion to a no-discharge or partial reuse facility to avoid a higher level of treatment. If "Yes," attach a copy of the new discharge permit or a letter from the TCEQ stating the new limits.	☐	☒
F.	Regional Projects	Yes	No
1.	Does the project result in removing one or more existing WWTPs from service, thereby reducing the number of plant outfalls?	☐	☒
2.	Is the project a trunk sewer that will convey wastewater from a plant that will be removed from service to an existing treatment plant?	☐	☒
3.	Is the project a trunk sewer to an existing or developing area that will convey wastewater to an existing WWTP, thereby avoiding the construction of a separate treatment facility?	☐	☒
4.	Will the project expand an existing regional facility to receive flow from another community rather than create or continue use of a separate wastewater treatment facility?	☐	☒
If "Yes" to any of the above questions, attach a map showing the existing service area along with the proposed expanded or altered service areas resulting from this project.			
G.	Demand Reduction	Yes	No
	Will a majority of the funds being requested for the project be used to implement measures to reduce the demand for publically-owned treatment works capacity through water conservation, efficiency, or reuse? If yes, please explain below.	☐	☒
H.	Planning Assistance (for qualified non-profit entities only holding a Federal tax-exempt status)	Yes	No
	Will a majority of the funds being requested from the CWSRF be used to assist owners and operators of small and medium publically-owned treatment works to either (a) plan, develop, and obtain financing for eligible CWSRF projects, including planning, design, and associated pre-construction activities; or (b) assist such treatment works in achieving compliance with the Federal Water Pollution Control Act? If yes, please explain below.	☐	☒

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Name of Entity: City of San Juan

Section 5. RATING CRITERIA FOR POTW PROJECTS (Continued)

I.	Wastewater Treatment Plant Parameters	Yes	No
1.	Does the project result in abandoning or relieving a WWTP and diverting flow to another facility? If "Yes," complete Questions I.2 and I.3. If "No," complete only Question I.2.	☐	☒
2.	Provide the following data for the facility to be abandoned or relieved of flow, or the plant serving the project.		
	WWTP Name	San Juan Wastewater Treatment Plant	
		TCEQ Permit #	WQ 0011512001
		NPDES #	TX 0057592
	No-Discharge Facility?	Yes ☐	No ☒
		If "No," identify the Discharge Segment	Segment # 2202 of the Nueces-Rio Grande Coastal Basin
		Current Permit Limits	Proposed Permit Limits
	Average Daily Flow	4.0 MGD	
	Peak 2-Hour Flow	11,100 gpm	
	CBOD/BOD	10 mg/l	
	TSS	15 mg/l	
	Chlorination	1.0 mg/l residual	
	Nitrogen	3 mg/l	
	Phosphorus		
	DO	6.0 mg/l	
	Dechlorination	0.10 mg/l	
	Status of Permit Application	current	
3.	If "Yes" to Question I.1 above, provide the following data for the facility to receive diverted flow.		
	WWTP Name		
		TCEQ Permit #	
		NPDES #	
	No-Discharge Facility?	Yes ☐	No ☐
		If "No," identify the Discharge Segment	
		Current Permit Limits	Proposed Permit Limits
	Average Daily Flow		
	Peak 2-Hour Flow		
	CBOD/BOD		
	TSS		
	Chlorination		
	Nitrogen		
	Phosphorus		
	DO		
	De-chlorination		
	Status of Permit Application		

Proceed to Section 8.

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)
Project Information Form (PIF)

Name of Entity: City of San Juan

Section 6. RATING CRITERIA FOR NPS PROJECTS

This section should only be completed for Nonpoint Source Pollution Control projects. For eligibility criteria, please refer to the Project Information Form Guidance.		Yes	No
A. Public Health Threat	Has a public health official found that a nuisance dangerous to public health and safety exists resulting from water supply and sanitation problems in the area to be served by the proposed project? If "Yes," attach a letter from a Designated Agent licensed by the TCEQ or a registered sanitarian from the Texas Department of State Health Services that documents the nuisance.	☐	☒
B. Groundwater Threat	Does a threat exist to an aquifer or groundwater that may be impacted by the proposed project? If "Yes," attach any studies or other documentation needed to show that a threat exists.	☐	☒
C. Watershed Protection Plan	Is a water body impacted by the proposed project listed in a Watershed Protection Plan that is under development or has been accepted by the TCEQ or TSSWCB? If "Yes," attach the cover page, table of contents, and highlighted page(s) from the plan that clearly identify(ies) the water body and how the project will implement an element of the plan.	☐	☒
D. Impaired Water Body	The proposed project impacts a water body that does not meet applicable water quality standards. (refer to water bodies listed as Category 4a, 5a, 5b, or 5c in the latest Watershed Action Planning Strategy Table at www.tceq.texas.gov/assets/public/waterquality/wap/wap_allbasins.pdf). Projects impacting water bodies with TMDL Implementation Plans (TMDL/I-Plans) will be awarded additional points.	☐	☒
If entity answered "Yes", to D., identify the discharge segment impacted by the proposed project.			
E. Low Impact Development	Does the project include stream bank restoration or contain elements of Low Impact Development, such as vegetated filter strips, bio-retention, rain gardens, or porous pavement?	☐	☒

Reminder: Submit information that documents that the project meets the NPS eligibility criteria.

Proceed to Section 8.

Section 7. RATING CRITERIA FOR ESTUARY MANAGEMENT PROJECTS

This section should only be completed for Estuary Management projects. All estuary management projects must be consistent with the management plan of either the Coastal Bend Bays & Estuaries Program (cbbep.org) or the Galveston Bay Estuary Program (gbep.state.tx.us).

Is the proposed project consistent with one or more of the following objectives?		Yes	No
A.	Restore, protect, and enhance coastal natural resources?	☐	☐
B.	Improve water quality?	☐	☐
C.	Enhance public access?	☐	☐
D.	Improve onshore infrastructure and environmental management?	☐	☐
E.	Mitigate erosion and stabilize shorelines?	☐	☐
F.	Educate the public on the importance of coastal natural resources?	☐	☐

Reminder: Submit information that documents that the project meets the estuary management eligibility criteria.

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)
Project Information Form (PIF)

Name of Entity: City of San Juan

Section 8. ADDITIONAL RATING CRITERIA

A.	Stormwater Reduction	Will a majority of the funds being requested from the CWSRF be used to implement innovative approaches to manage, reduce, treat, or recapture stormwater or subsurface drainage water? If yes, please explain.	Yes ☐	No ☒
B.	Reuse and Recycling	Will a majority of the funds being requested from the CWSRF be used to implement reuse or recycling wastewater, stormwater, or subsurface drainage water? If yes, please explain below.	Yes ☐	No ☒

Section 9. RATING CRITERIA FOR ALL PROJECTS—EFFECTIVE MANAGEMENT

A.	Asset Management		Yes	No								
	1.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">a.</td> <td>In the past 5 years, has an asset management plan been adopted by the entity's governing body that incorporates an inventory of all assets, an assessment of the criticality and condition of the assets, a prioritization of capital projects needed, and a budget? If "Yes," attach 1) the cover page and table of contents of the entity's adopted or approved asset management plan and 2) the highlighted pages from the plan that clearly identify each of the above-referenced elements. Note: A Capital Improvement Plan (CIP) alone does not constitute an asset management plan.</td> <td style="width: 5%; text-align: center;">☐</td> <td style="width: 15%; text-align: center;">☒</td> </tr> <tr> <td>b.</td> <td>If "No" to Question A.1.a., is the entity planning to prepare an asset management plan as part of the proposed project? If so, include language in the Project Description (Section 4) that states this.</td> <td style="text-align: center;">☐</td> <td style="text-align: center;">☒</td> </tr> </table>	a.	In the past 5 years, has an asset management plan been adopted by the entity's governing body that incorporates an inventory of all assets, an assessment of the criticality and condition of the assets, a prioritization of capital projects needed, and a budget? If "Yes," attach 1) the cover page and table of contents of the entity's adopted or approved asset management plan and 2) the highlighted pages from the plan that clearly identify each of the above-referenced elements. Note: A Capital Improvement Plan (CIP) alone does not constitute an asset management plan.	☐	☒	b.	If "No" to Question A.1.a., is the entity planning to prepare an asset management plan as part of the proposed project? If so, include language in the Project Description (Section 4) that states this.	☐	☒		
a.	In the past 5 years, has an asset management plan been adopted by the entity's governing body that incorporates an inventory of all assets, an assessment of the criticality and condition of the assets, a prioritization of capital projects needed, and a budget? If "Yes," attach 1) the cover page and table of contents of the entity's adopted or approved asset management plan and 2) the highlighted pages from the plan that clearly identify each of the above-referenced elements. Note: A Capital Improvement Plan (CIP) alone does not constitute an asset management plan.	☐	☒									
b.	If "No" to Question A.1.a., is the entity planning to prepare an asset management plan as part of the proposed project? If so, include language in the Project Description (Section 4) that states this.	☐	☒									
Assistance with establishing an asset management plan is offered through TCEQ's Financial, Managerial, and Technical (FMT) contract. Contact TCEQ, at 512-239-4691 or fmt@tceq.texas.gov to schedule a meeting.												
	2.	Has asset management training been administered to the entity's governing body and employees? If "Yes," attach the following information for each trainee: name, title/position, date of training, course name, and name of organization that conducted the training.	☐	☒								
B.	Water Conservation		Yes	No								
Does the proposed project address specific targets, goals, or measures in a water conservation or drought contingency plan that has been adopted by the entity's governing body within the past 5 years?			☐	☒								
If "Yes," 1) list the targets, goals, or measures to be supported; and , 2) describe how they will be addressed by the proposed project;												
AND 3) attach the cover page, table of contents, and highlighted pages from the plan that clearly identify the project-related targets, goals, or measures. - For questions regarding water conservation plans, contact wcpteam@twdb.texas.gov or 512-463-4292, or visit the Municipal Water Conservation Plans web page at www.twdb.texas.gov/conservation/municipal/plans/index.asp. - Information on drought contingency planning can be found online at www.tceq.texas.gov/permitting/water_supply/water_rights/contingency.html. Note: Entities seeking financial assistance in excess of \$500,000 must submit a water conservation plan during the application phase.												

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Name of Entity:

Section 9. RATING CRITERIA FOR ALL PROJECTS—EFFECTIVE MANAGEMENT (Continued).

C.	Energy Efficiency	Yes	No
	Does the proposed project address specific goals in a system-wide or plant-wide energy assessment, audit, or optimization study that has been conducted within the past three years? If "Yes," attach the highlighted pages from the energy assessment, audit, or optimization study that clearly identify the goals to be addressed by the project.	☐	☒
D.	Implementation of Water Plans	Yes	No
	Does the proposed project implement elements contained in a state or regional water plan, integrated water resource management plan, regional facility plan, regionalization or consolidation plan, finalized Economically Distressed Areas Program (EDAP) facility plan, or a total maximum daily loads (TMDL) implementation plan? If "Yes," 1) list the plan name and sponsor; 2) list the elements of the plan to be implemented; and, 3) attach the cover page, table of contents, and highlighted pages featuring the relevant information from the plan that clearly identify the elements to be implemented.	☐	☒

Section 10. GREEN PROJECT INFORMATION

For assistance in responding to this section, see the CWSRF Green Project Guidance (TWDB-0161) available online at http://www.twdb.texas.gov/financial/instructions/doc/TWDB-0161.pdf .		Yes	No
A.	Does the proposed project contain, either partially or completely, green elements as defined by the Green Project Information Worksheets?	☐	☒
If "No," proceed to Section 10. If "Yes," proceed to Question 9.B.			
B.	Enter the estimated cost of the green portion of the proposed project.		
C.	Describe and justify in the space below the green elements of the proposed project. Add additional sheets as necessary. If available, attach a green business case.		

Section 11. REFINANCING

CWSRF funds may be used to refinance projects that have been completed utilizing other funding sources outside of the TWDB.			
		Yes	No
Will CWSRF funds be used to refinance existing debt related to this project and received from a source other than the TWDB?		☐	☒

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Name of Entity:

Section 12. READINESS TO PROCEED TO CONSTRUCTION

A. Permitting	Yes	No
Have permits necessary for construction been acquired; in particular, TCEQ wastewater discharge permit for wastewater treatment plant construction or wastewater reuse authorization (if applicable)? - If "Yes," please provide the permit name(s) in the space below. - If "No," identify in the space below each federal, state, or local permit, license, or other authorizations needed for the project to proceed to construction and the status of each.	☐	☒
B. Land Acquisition	Yes	No
Have all land acquisitions and easements necessary to complete the project been obtained?	☒	☐
If "No," please explain in the space below and provide an anticipated completion date.	Completion Date(mm/dd/yyyy)	
C. Design	Yes	No
1. Have you completed the design process including full development of plans and specifications? (If "No," proceed to Question 2. If Yes , proceed to Section D).	☐	☒
2. Has design work progressed beyond preliminary design? If so, please provide the completion date. Completed preliminary design documents must consist of the following: - Design criteria, preliminary drawings, outline of specifications, written descriptions of the project, and updated opinion of probable cost. - Project sites are plotted on site maps, the site has been surveyed, geotechnical analysis of site is complete, facility sizing is complete, and process schematics are complete. - For rehab projects, the above is complete, meaning the details as to what linework portions and what plant components are to be rehabed are well defined.	☐	☒
		Completion Date(mm/dd/yyyy)
3. Will design work be initiated after the TWDB releases design funds for this project?	☒	☐

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)

Project Information Form (PIF)

Name of Entity:

Section 12. READINESS TO PROCEED TO CONSTRUCTION (Continued).

D. Environmental Review			Yes	No
Only provide information to <u>ONE</u> of the following questions:	Have you received a Finding of No Significant Impact (FNSI), Categorical Exclusion (CE), a Record of Decision (ROD), or an environmental determination prepared by another entity in compliance with the National Environmental Policy Act (NEPA) for this project? For projects that may qualify for a FNSI, please review 31 TAC §375.63 ; or that require a CE, review 31 TAC §375.62 ; or that require a ROD, review 31 TAC §375.66 ; or that have a determination by another entity, review 31 TAC §375.70 .		☐	☒
	If "Yes," provide Issuer (Agency) and date of issuance(s):	Issuer	Date of Issuance(mm/dd/yyyy)	
	If an environmental finding has not been issued, does your project meet the criteria to receive Categorical Exclusion as defined by 31 TAC §375.62 ?		☒	☐
	Can you submit an environmental report with the completed financial assistance application that documents coordination with agencies has proceeded sufficiently to determine that no major issues remain?		☒	☐
	Will the environmental review be initiated after the TWDB releases planning funds for this project?		☐	☐
E. Construction Phase (Estimated start date for first contract and estimated completion date for last contract)			Start Date (mm/dd/yyyy) 7/1/18	Completion Date (mm/dd/yyyy) 11/1/19
F. Project Bidding and Contracts			Yes	No
Will the proposed project be ready to advertise for construction bids immediately following a funding commitment for construction costs?			☐	☒
If you are seeking reimbursement for eligible planning and/or design costs, was the work performed in compliance with applicable state law and federal crosscutters, including procurement following Disadvantaged Business Enterprise (DBE) requirements (as applicable for the specific programs)? For more information on DBE, please visit www.twdb.texas.gov/financial/programs/DBE/index.asp .			☐	☒
How many months will it take to close the financial assistance after receiving a funding commitment? Projects deemed ready to proceed to construction must be able to expend Clean Water State Revolving Funds quickly after receiving a funding commitment.			☐ N/A	
			6Months	

Texas Water Development Board (TWDB)
Clean Water State Revolving Fund (CWSRF)
Project Information Form (PIF)

Name of Entity: City of San Juan

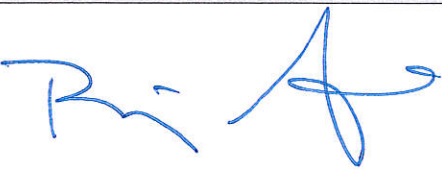
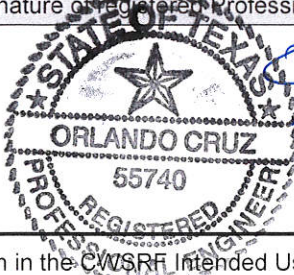
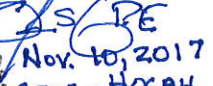
Section 13. ESTIMATED COSTS

Cost Category		(a) Planning	(b) Acquisition	(c) Design	(d) Construction	(e) Total (a)+(b)+(c)+(d)
Check the phase(s) for which CWSRF funding is desired.		☒	☐	☒	☒	
A.	POTW Project: Treatment Project				1,000,000	1,000,000
B.	POTW Project: Collection Project					
C.	NPS Project					
D.	Estuary Management Project					
E.	Engineering	3000		75,000	12,000	90,000
F.	General, Legal, Financial				95,000	95,000
G.	Contingency					
H.	Other (Describe cost)			10000	25,000	35,000
	Design Surveying, Const Inspection, Geotechnical, Materials testing					
I.	Subtotal (Add Lines A-H)	3000		85,000	1,132,000	1,220,000
J.	Financing from Local Funds					0
K.	Financing from Other Sources					0
L.	Total, SRF-Funded Amount (Subtract Lines J and K from Line I)					1,220,000

Note: A loan origination fee will be applied to any committed financial assistance amount.

M.	Green Portion [Identify the estimated cost of the green portion (from Question 10.B) as a percentage of Line L.]	0
----	--	---

Section 14. AUTHORIZATION AND SIGNATURE

Benjamin Arjona, City Manager	956-223-2206
Printed Name and Title of Entity's Authorized Representative	Telephone Number
Signature of Entity's Authorized Representative	Date (mm/dd/yyyy)
If the grand total (Section 13, Line P) is less than or equal to \$100,000, include: • Statement establishing the basis for the project cost. • Signature of system operator.	If the grand total (Section 13, Line P) is greater than \$100,000, include: • Seal of registered Professional Engineer. • Signature of registered Professional Engineer.
 11/13/2017	  Nov. 10, 2017 CRUZ-HOGAN CONSULTANTS Firm Reg No. - 4867

This form must be completed in full to be considered for rating and inclusion in the CWSRF Intended Use Plan (IUP). Incomplete forms may prevent projects from being rated.



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Waterworks & Sewer System Revenue Bonds, Series 2018A&B Plan of Finance

December 7, 2017

Table of Contents

1. Executive Summary
2. Municipal Market Update
3. Plan of Finance
4. Next Steps

Executive Summary

City of San Juan, Texas

- **The City of San Juan, TX (the “City”) intends to apply for financial assistance to the Texas Water Development Board. The City is contemplating the following projects:**
 - a) **Funding in the amount of \$1,270,000 under the CWSRF (Clean Water State Revolving Fund) program to fund a Belt Filter Press Project**
 - b) **Funding the amount of \$6,995,000 under the DWSRF (Drinking Water State Revolving Fund) program to fund Improvements to the Raw Water Reservoir**
- **The City would sell Waterworks and Sewer System First Lien Revenue Bonds, Series 2018A&B (the “Bonds”) to the TWDB.**
- **The City would offer a pledge of a first lien on the net revenues of the waterworks and sewer system as sufficient security for the repayment of the Bonds.**
- **The Bonds would be structured with level debt service payments.**
- **No utility rate impact or negative debt payment coverage implications are projected by this issuance.**

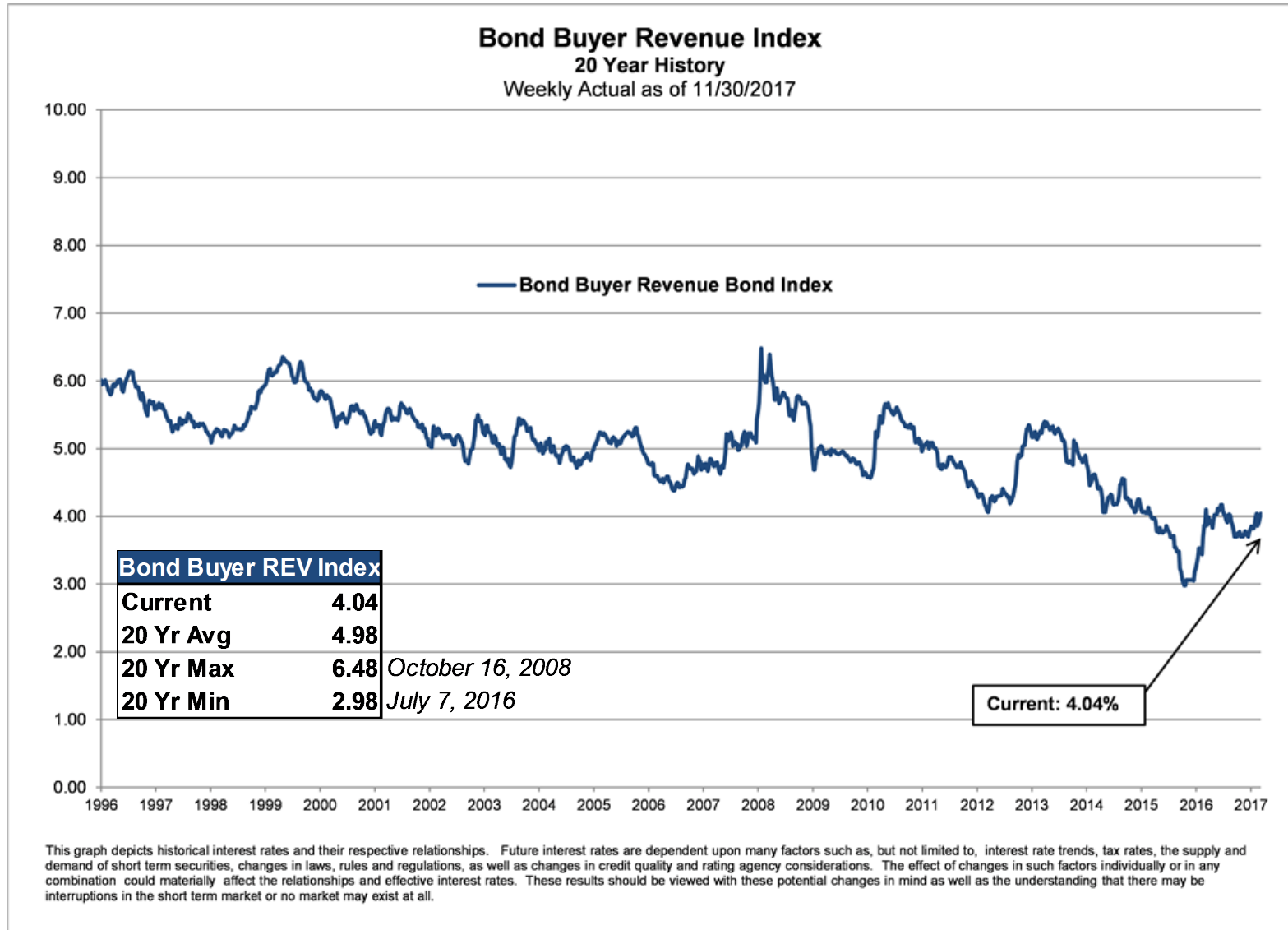
CITY OF SAN JUAN, TEXAS

Municipal Market Update



Municipal Market Update (Bond Buyer REV Index)

City of San Juan, Texas



Source: The Bond Buyer

Plan of Finance



Preliminary Sources and Uses

City of San Juan, Texas

Par Amount of WW&SS Revenue Bonds, Series 2018A \$ 6,995,000.00

Uses of Funds:

Project Fund	\$ 6,755,000.00
DWSRF Loan Origination Fee (2.15%)	147,227.12
Financial Advisor	38,118.75
Bond Counsel	41,500.00
Attorney General Fee	6,995.00
Issuance Cost (CUSIP)	1,500.00
Paying Agent	1,000.00
Escrow Agent	1,000.00
Fiscal Contingency	2,659.13
Total Uses of Funds	<u>\$ 6,995,000.00</u>

Par Amount of WW&SS Revenue Bonds, Series 2018B \$ 1,270,000.00

Uses of Funds:

Project Fund	\$ 1,200,000.00
CWSRF Loan Origination Fee (1.75%)	21,842.75
Financial Advisor	19,787.50
Bond Counsel	20,000.00
Attorney General Fee	1,270.00
Issuance Cost (CUSIP)	1,500.00
Paying Agent	1,000.00
Escrow Agent	1,000.00
Fiscal Contingency	3,599.75
Total Uses of Funds	<u>\$ 1,270,000.00</u>

Summary Statistics

	<i>Series 2018A</i>	<i>Series 2018B</i>
<i>Estimated</i> Subsidized Interest Rate	1.75%	1.80%
First interest payment	7/1/2018	7/1/2018
First principal payment	1/1/2019	1/1/2019
Final maturity	1/1/2048	1/1/2048
Average Annual Debt Service (2019-2048)	\$299,732	\$54,841
W&S Revenue Debt Service Coverage*		

***Additional Bonds Test is 1.25x the Net Revenues over the Average Annual Debt Service of the Parity Bonds (W&S revenue bonds only). Based on the pro forma calculations in the following slide, the Additional Bonds Test is satisfied.**

Preliminary Cash Flows

City of San Juan, Texas

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Fiscal Year	Net	Outstanding Senior Lien	Outstanding W&S Revenue Supported GO	TOTAL Outstanding System	\$6,995,000 Waterworks and Sewer System Revenue Bonds (Sr Lien) Series 2018A (DWSRF) ⁽²⁾ True Interest Cost = 1.75%			\$1,270,000 Waterworks and Sewer System Revenue Bonds (Sr Lien) Series 2018B (CWSRF) ⁽³⁾ True Interest Cost = 1.80%			NEW Estimated TOTAL	Surplus	Aggregate	W&S Revenue Bonds
Ending 30-Sep	Revenues ⁽¹⁾	Debt Service	Debt Service	Debt Service							W&S Revenue Debt Service	Cash Flow	Debt Service Coverage	Debt Service Coverage ⁽⁴⁾
2017	\$1,506,473	\$ 571,486	\$ 419,420	\$ 990,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 990,906	\$ 515,567	1.52x	2.64x
2018	1,506,473	607,049	406,175	1,013,224	-	32,020	32,020	-	6,013	6,013	1,051,257	455,216	1.43x	2.36x
2019	1,506,473	677,883	409,175	1,087,058	190,000	108,433	298,433	35,000	20,357	55,357	1,440,847	65,627	1.05x	1.54x
2020	1,506,473	673,993	411,575	1,085,568	195,000	107,485	302,485	35,000	20,168	55,168	1,443,221	63,253	1.04x	1.54x
2021	1,506,473	673,664	413,375	1,087,039	195,000	106,130	301,130	35,000	19,907	54,907	1,443,076	63,398	1.04x	1.55x
2022	1,506,473	676,883	408,975	1,085,858	195,000	104,590	299,590	35,000	19,613	54,613	1,440,060	66,413	1.05x	1.54x
2023	1,506,473	629,345	457,388	1,086,732	195,000	102,864	297,864	35,000	19,286	54,286	1,438,881	67,592	1.05x	1.62x
2024	1,506,473	631,310	459,438	1,090,748	200,000	100,917	300,917	35,000	18,923	53,923	1,445,588	60,885	1.04x	1.62x
2025	1,506,473	612,686	480,925	1,093,611	200,000	98,767	298,767	35,000	18,530	53,530	1,445,908	60,566	1.04x	1.65x
2026	1,506,473	613,451	161,700	775,151	205,000	96,427	301,427	35,000	18,108	53,108	1,129,686	376,787	1.33x	1.65x
2027	1,506,473	613,359	162,000	775,359	205,000	93,895	298,895	35,000	17,658	52,658	1,126,913	379,561	1.34x	1.65x
2028	1,506,473	612,491	162,100	774,591	210,000	91,166	301,166	40,000	17,145	57,145	1,132,902	373,571	1.33x	1.65x
2029	1,506,473	610,896	162,000	772,896	210,000	88,215	298,215	40,000	16,563	56,563	1,127,674	378,800	1.34x	1.66x
2030	1,506,473	618,497	161,700	780,197	215,000	85,059	300,059	40,000	15,949	55,949	1,136,205	370,268	1.33x	1.64x
2031	1,506,473	615,322	161,200	776,522	220,000	81,698	301,698	40,000	15,311	55,311	1,133,531	372,943	1.33x	1.64x
2032	1,506,473	611,491	160,500	771,991	220,000	78,189	298,189	40,000	14,653	54,653	1,124,833	381,641	1.34x	1.66x
2033	1,506,473	611,971	164,500	776,471	225,000	74,528	299,528	40,000	13,975	53,975	1,129,973	376,500	1.33x	1.65x
2034	1,506,473	103,803	163,200	267,003	230,000	70,671	300,671	40,000	13,277	53,277	620,951	885,522	2.43x	3.72x
2035	1,506,473	102,339	-	102,339	235,000	66,637	301,637	40,000	12,563	52,563	456,539	1,049,934	3.30x	3.73x
2036	1,506,473	100,851	-	100,851	240,000	62,433	302,433	45,000	11,789	56,789	460,073	1,046,401	3.27x	3.74x
2037	1,506,473	99,343	-	99,343	240,000	58,113	298,113	45,000	10,957	55,957	453,412	1,053,061	3.32x	3.79x
2038	1,506,473	102,767	-	102,767	245,000	53,687	298,687	45,000	10,113	55,113	456,566	1,049,907	3.30x	3.75x
2039	1,506,473	101,122	-	101,122	250,000	49,120	299,120	45,000	9,260	54,260	454,502	1,051,971	3.31x	3.76x
2040	1,506,473	99,452	-	99,452	255,000	44,449	299,449	45,000	8,405	53,405	452,306	1,054,167	3.33x	3.78x
2041	1,506,473	102,711	-	102,711	260,000	39,672	299,672	50,000	7,500	57,500	459,883	1,046,591	3.28x	3.74x
2042	1,506,473	100,902	-	100,902	265,000	34,776	299,776	50,000	6,543	56,543	457,220	1,049,253	3.29x	3.76x
2043	1,506,473	104,024	-	104,024	270,000	29,761	299,761	50,000	5,580	55,580	459,364	1,047,109	3.28x	3.73x
2044	1,506,473	102,081	-	102,081	275,000	24,624	299,624	50,000	4,613	54,613	456,317	1,050,156	3.30x	3.75x
2045	1,506,473	100,129	-	100,129	280,000	19,365	299,365	50,000	3,640	53,640	453,134	1,053,340	3.32x	3.77x
2046	1,506,473	103,115	-	103,115	285,000	13,983	298,983	50,000	2,663	52,663	454,761	1,051,712	3.31x	3.75x
2047	1,506,473	101,040	-	101,040	290,000	8,478	298,478	55,000	1,631	56,631	456,148	1,050,325	3.30x	3.77x
2048	1,506,473	-	-	-	295,000	2,847	297,847	55,000	545	55,545	353,391	1,153,082	4.26x	5.06x
	\$ 12,085,452	\$ 5,325,345	\$ 17,410,797		\$ 6,995,000	\$ 2,028,993	\$ 9,023,993	\$ 1,270,000	\$ 381,233	\$ 1,651,233	\$ 28,086,023	\$ 20,121,119		

Assumptions:

(1) Unaudited as of Fiscal Year 2017. Excludes depreciation expense and capital outlay.

(2) Assumes "BAA" rated interest rates less 135 basis points as of December 6, 2017. **Subject to Change at Anytime.**

(3) Assumes "BAA" rated interest rates less 130 basis points as of December 6, 2017. **Subject to Change at Anytime.**

(4) Additional Bonds Test is 1.25x the Net Revenues over the Avg. Annual Debt Service of the Parity Bonds (W&S revenue bonds). Based on the proforma calculations above, the Additional Bonds Test is satisfied.

Schedule of Events



Schedule of Events

City of San Juan, Texas

Date	Event
12/12/2017	<u>City Commission reviews TWDB 2018 funding program Plan of Finance</u> <u>City Commission directs Staff to move forward with funding of the TWDB projects</u>
12/20/2017	Deadline to submit financial assistance application to the Texas Water Development Board for both CWSRF and DWSRF
1 st Quarter of 2018	Texas Water Development approves financial assistance application
2 nd Quarter of 2018	<u>City Commission approves and Ordinance authorizing the issuance of the Bonds</u>
Before Closing	Attorney General approves the Bonds
2 nd Quarter of 2018	Closing and Delivery of funds to Escrow Agent
7/1/2018	First interest payment
1/1/2019	First principal payment

CITY OF SAN JUAN, TEXAS



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Waterworks & Sewer System Revenue Bonds, Series 2018A&B Plan of Finance

City of San Juan, Texas

December 7, 2017

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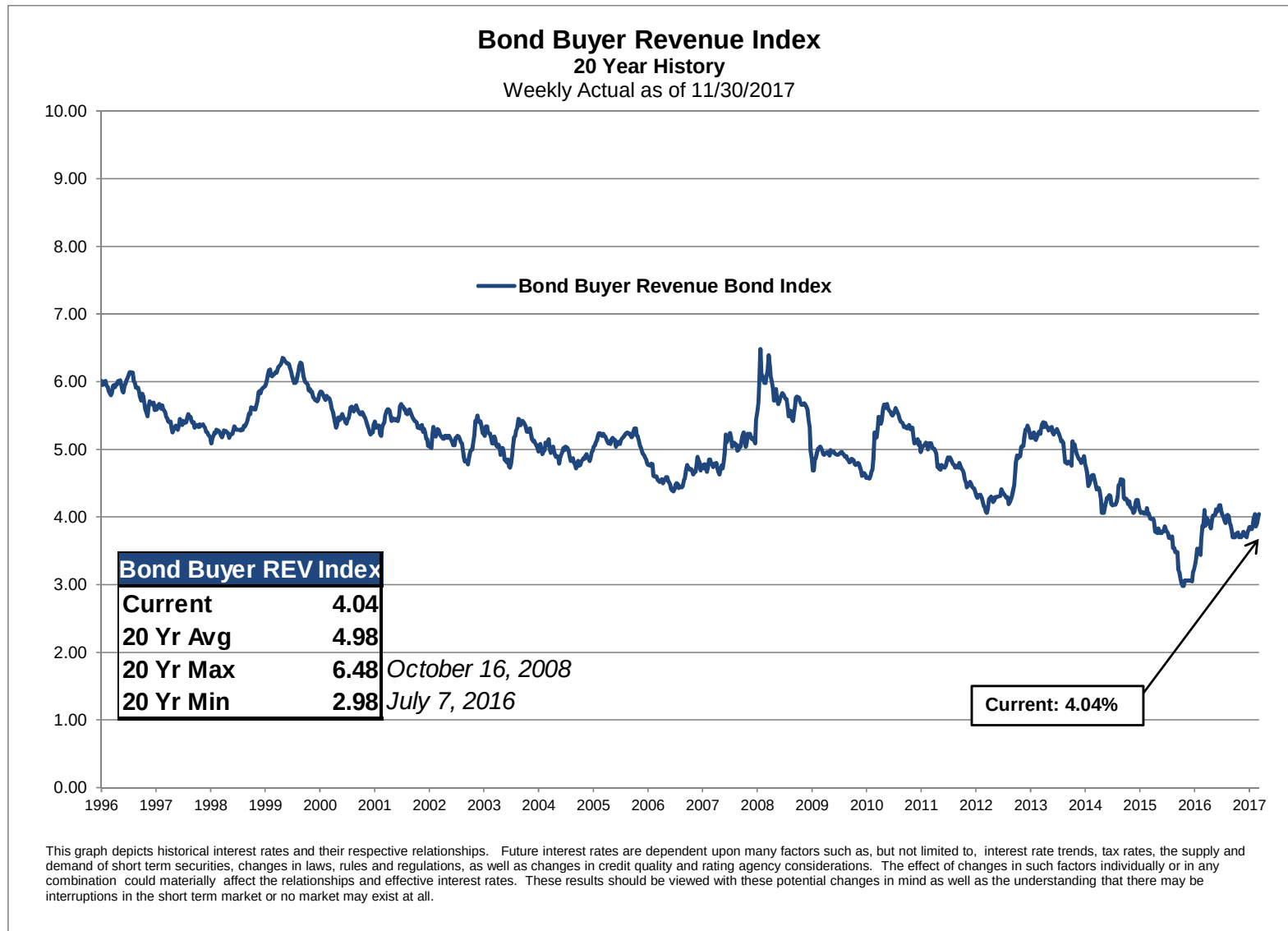
CITY OF SAN JUAN, TEXAS

Municipal Market Update



Municipal Market Update (Bond Buyer REV Index)

City of San Juan, Texas



Source: The Bond Buyer

CITY OF SAN JUAN, TEXAS

Plan of Finance



Preliminary Sources and Uses

City of San Juan, Texas

Par Amount of WW&SS Revenue Bonds, Series 2018A \$ 6,995,000.00

Uses of Funds:

Project Fund	\$ 6,755,000.00
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Attorney General Fee	6,995.00
Issuance Cost (CUSIP)	1,500.00
Paying Agent	1,000.00
Escrow Agent	1,000.00
Fiscal Contingency	2,659.13
Total Uses of Funds	<u>\$ 6,995,000.00</u>

Par Amount of WW&SS Revenue Bonds, Series 2018B \$ 1,270,000.00

Uses of Funds:

Project Fund	\$ 1,200,000.00
CWSRF Loan Origination Fee (1.75%)	21,842.75
Financial Advisor	19,787.50
Bond Counsel	20,000.00
Attorney General Fee	1,270.00
Issuance Cost (CUSIP)	1,500.00
Paying Agent	1,000.00
Escrow Agent	1,000.00
Fiscal Contingency	3,599.75
Total Uses of Funds	<u>\$ 1,270,000.00</u>

Summary Statistics		
	Series 2018A	Series 2018B
Estimated Subsidized Interest Rate	1.75%	1.80%
First interest payment	7/1/2018	7/1/2018
First principal payment	1/1/2019	1/1/2019
Final maturity	1/1/2048	1/1/2048
Average Annual Debt Service (2019-2048)	\$299,732	\$54,841
W&S Revenue Debt Service Coverage*		

***Additional Bonds Test is 1.25x the Net Revenues over the Average Annual Debt Service of the Parity Bonds (W&S revenue bonds only). Based on the pro forma calculations in the following slide, the Additional Bonds Test is satisfied.**

Preliminary Cash Flows

City of San Juan, Texas

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Fiscal Year	Net Revenues ⁽¹⁾	Outstanding Senior Lien W&S Revenue Debt Service	Outstanding W&S Revenue Supported GO Debt Service	TOTAL Outstanding System Debt Service	\$6,995,000 Waterworks and Sewer System Revenue Bonds (Sr Lien) Series 2018A (DWSRF) ⁽²⁾ True Interest Cost = 1.75%			\$1,270,000 Waterworks and Sewer System Revenue Bonds (Sr Lien) Series 2018B (CWSRF) ⁽³⁾ True Interest Cost = 1.80%			NEW Estimated TOTAL W&S Revenue Debt Service	Surplus Cash Flow	Aggregate Debt Service Coverage	W&S Revenue Bonds Debt Service Coverage ⁽⁴⁾
Ending 30-Sep														
2017	\$1,506,473	\$ 571,486	\$ 419,420	\$ 990,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 990,906	\$ 515,567	1.52x	2.64x
2018	1,506,473	607,049	406,175	1,013,224	-	32,020	32,020	-	6,013	6,013	1,051,257	455,216	1.43x	2.36x
2019	1,506,473	677,883	409,175	1,087,058	190,000	108,433	298,433	35,000	20,357	55,357	1,440,847	65,627	1.05x	1.54x
2020	1,506,473	673,993	411,575	1,085,568	195,000	107,485	302,485	35,000	20,168	55,168	1,443,221	63,253	1.04x	1.54x
2021	1,506,473	673,664	413,375	1,087,039	195,000	106,130	301,130	35,000	19,907	54,907	1,443,076	63,398	1.04x	1.55x
2022	1,506,473	676,883	408,975	1,085,858	195,000	104,590	299,590	35,000	19,613	54,613	1,440,060	66,413	1.05x	1.54x
2023	1,506,473	629,345	457,388	1,086,732	195,000	102,864	297,864	35,000	19,286	54,286	1,438,881	67,592	1.05x	1.62x
2024	1,506,473	631,310	459,438	1,090,748	200,000	100,917	300,917	35,000	18,923	53,923	1,445,588	60,885	1.04x	1.62x
2025	1,506,473	612,686	480,925	1,093,611	200,000	98,767	298,767	35,000	18,530	53,530	1,445,908	60,566	1.04x	1.65x
2026	1,506,473	613,451	161,700	775,151	205,000	96,427	301,427	35,000	18,108	53,108	1,129,686	376,787	1.33x	1.65x
2027	1,506,473	613,359	162,000	775,359	205,000	93,895	298,895	35,000	17,658	52,658	1,126,913	379,561	1.34x	1.65x
2028	1,506,473	612,491	162,100	774,591	210,000	91,166	301,166	40,000	17,145	57,145	1,132,902	373,571	1.33x	1.65x
2029	1,506,473	610,896	162,000	772,896	210,000	88,215	298,215	40,000	16,563	56,563	1,127,674	378,800	1.34x	1.66x
2030	1,506,473	618,497	161,700	780,197	215,000	85,059	300,059	40,000	15,949	55,949	1,136,205	370,268	1.33x	1.64x
2031	1,506,473	615,322	161,200	776,522	220,000	81,698	301,698	40,000	15,311	55,311	1,133,531	372,943	1.33x	1.64x
2032	1,506,473	611,491	160,500	771,991	220,000	78,189	298,189	40,000	14,653	54,653	1,124,833	381,641	1.34x	1.66x
2033	1,506,473	611,971	164,500	776,471	225,000	74,528	299,528	40,000	13,975	53,975	1,129,973	376,500	1.33x	1.65x
2034	1,506,473	103,803	163,200	267,003	230,000	70,671	300,671	40,000	13,277	53,277	620,951	885,522	2.43x	3.72x
2035	1,506,473	102,339	-	102,339	235,000	66,637	301,637	40,000	12,563	52,563	456,539	1,049,934	3.30x	3.73x
2036	1,506,473	100,851	-	100,851	240,000	62,433	302,433	45,000	11,789	56,789	460,073	1,046,401	3.27x	3.74x
2037	1,506,473	99,343	-	99,343	240,000	58,113	298,113	45,000	10,957	55,957	453,412	1,053,061	3.32x	3.79x
2038	1,506,473	102,767	-	102,767	245,000	53,687	298,687	45,000	10,113	55,113	456,566	1,049,907	3.30x	3.75x
2039	1,506,473	101,122	-	101,122	250,000	49,120	299,120	45,000	9,260	54,260	454,502	1,051,971	3.31x	3.76x
2040	1,506,473	99,452	-	99,452	255,000	44,449	299,449	45,000	8,405	53,405	452,306	1,054,167	3.33x	3.78x
2041	1,506,473	102,711	-	102,711	260,000	39,672	299,672	50,000	7,500	57,500	459,883	1,046,591	3.28x	3.74x
2042	1,506,473	100,902	-	100,902	265,000	34,776	299,776	50,000	6,543	56,543	457,220	1,049,253	3.29x	3.76x
2043	1,506,473	104,024	-	104,024	270,000	29,761	299,761	50,000	5,580	55,580	459,364	1,047,109	3.28x	3.73x
2044	1,506,473	102,081	-	102,081	275,000	24,624	299,624	50,000	4,613	54,613	456,317	1,050,156	3.30x	3.75x
2045	1,506,473	100,129	-	100,129	280,000	19,365	299,365	50,000	3,640	53,640	453,134	1,053,340	3.32x	3.77x
2046	1,506,473	103,115	-	103,115	285,000	13,983	298,983	50,000	2,663	52,663	454,761	1,051,712	3.31x	3.75x
2047	1,506,473	101,040	-	101,040	290,000	8,478	298,478	55,000	1,631	56,631	456,148	1,050,325	3.30x	3.77x
2048	1,506,473	-	-	-	295,000	2,847	297,847	55,000	545	55,545	353,391	1,153,082	4.26x	5.06x
		\$ 12,085,452	\$ 5,325,345	\$ 17,410,797	\$6,995,000	\$ 2,028,993	\$9,023,993	\$1,270,000	\$ 381,233	\$ 1,651,233	\$ 28,086,023	\$ 20,121,119		

Assumptions:

- (1) Unaudited as of Fiscal Year 2017. Excludes depreciation expense and capital outlay.
- (2) Assumes "BAA" rated interest rates less 135 basis points as of December 6, 2017. Subject to Change at Anytime.
- (3) Assumes "BAA" rated interest rates less 130 basis points as of December 6, 2017. Subject to Change at Anytime.
- (4) Additional Bonds Test is 1.25x the Net Revenues over the Avg. Annual Debt Service of the Parity Bonds (W&S revenue bonds). Based on the proforma calculations above, the Additional Bonds Test is satisfied.

CITY OF SAN JUAN, TEXAS

Schedule of Events



Schedule of Events

City of San Juan, Texas

Date	Event
12/12/2017	<u>City Commission reviews TWDB 2018 funding program Plan of Finance</u> <u>City Commission directs Staff to move forward with funding of the TWDB projects</u>
12/20/2017	Deadline to submit financial assistance application to the Texas Water Development Board for both CWSRF and DWSRF
1st Quarter of 2018	Texas Water Development approves financial assistance application
2nd Quarter of 2018	<u>City Commission approves and Ordinance authorizing the issuance of the Bonds</u>
Before Closing	Attorney General approves the Bonds
2nd Quarter of 2018	Closing and Delivery of funds to Escrow Agent
7/1/2018	First interest payment
1/1/2019	First principal payment

CITY OF SAN JUAN, TEXAS

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 12, 2017

Consider Authorizing a Resolution for the Submission of a Grant to the Lower Rio Grande Valley Development Council and Designation the City Manager as the Authorized Representative.

STAFF COMMENTS AND RECOMMENDATIONS:

The Lower Rio Grande Valley Development Council (LRGVDC) has a long term plan to reduce illegal dumping of tires. Illegally dumped tires are and have been a primary concern to all entities within the LRGVDC region. Tires piles across the region have become a severe epidemic causing hazardous in waterways, threatening economic development, impacting tourism areas and serving as breeding grounds for rodents and mosquitoes that carry harmful viruses.

The project will encompass a region-wide collaboration of community awareness and training featuring designated periods for community clean-up across the Valley. A maximum of \$30,000 is the grant funding which of that, Staff will be requesting for seven (7) 30 cubic yard containers at a cost of \$3,999 per container for a total of \$27,531.

RECOMMENDATION:

Consider Authorizing a Resolution for the Submission of a Grant to the Lower Rio Grande Valley Development Council and Designation the City Manager as the Authorized Representative.

PREPARED BY:

Diana Cavazos, City
Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION

RESOLUTION OF THE CITY OF SAN JUAN AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING BENJAMIN ARJONA, CITY MANAGER, TO ACT ON BEHALF OF THE CITY OF SAN JUAN IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF SAN JUAN WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.

WHEREAS, the Lower Rio Grande Valley Development Council is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation the COG's adopted regional solid waste management plan; and

WHEREAS, the City of San Juan in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY CITY OF SAN JUAN IN SAN JUAN, TEXAS;

1. That Benjamin Arjona, City Manager, is authorized to request grant funding under the Lower Rio Grande Valley Development Council Request for Applications of the Regional Solid Waste Grants Program and act on behalf of the City of San Juan in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, the City of San Juan will comply with the grant requirements of the Lower Rio Grande Valley Development Council, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED by the Board of Commissioners in The City of San Juan, Texas on this the 12 day of December, 2017.

Notary:

(Signature of Authorized Official)

(Signature)

(Typed or Printed Name)

(Type or Printed Name)

(Title)

(Commission Expires)

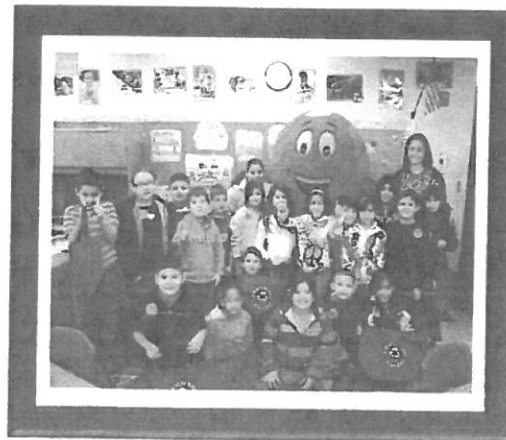


**LRGVDC FY-2018/2019
REGIONAL SOLID WASTE
MANAGEMENT
FUNDING PLAN**

PUBLIC MEETING

2018 - 2019 FUNDING

TUESDAY OCTOBER 10, 2017, 10:00 A.M.
LRGVDC KEN JONES EXECUTIVE BOARD ROOM (BLDG. B)
301 WEST RAILROAD, WESLACO, TX 78596



**LRGVDC FY18/19
SOLID WASTE
MANAGEMENT PROGRAM**

- \$198,986.00
- LRGVDC administration and coordination activities
- Implementation local government solid waste grant program



LRGVDC FY18/19 SOLID WASTE GRANTS PROGRAM

- Total of \$138,782 for local government grants
- ✓ • Total of \$50,000 for "Road to Recycling"
Regional Tire Project
- Total of \$30,000 for LRGVDC Regional Solid
Waste Management Plan Update & Needs
Assessment for the LRGVDC Region.



PLAN GOALS & OBJECTIVES

1

Reduce Waste Generation/Disposal and Develop
Responsible Waste Disposal Practices

- Minimize illegal dumping
- Educate communities on recycling & reduce waste generation
- Expand disposal service to rural areas and colonias

2

Plan for and Provide Adequate Regional Waste
Disposal Capacity

- Maintain at least 10 years of landfill capacity throughout the LRGVDC Region
- Coordinate provisions for disposal of special wastes
- Maintain solid waste data and promote sub-regional studies to respond to solid waste needs



PERMITTED LANDFILLS IN THE REGION

Site Name	County	Type	2015 Tons	Rem Tons	Rem Yrs.	Permit #
Brownsville	Cameron	I	281,325	21,181,324	45	1273A
Edinburg	Hidalgo	I	488,412	3,999,574	8	956B
Peñitas	Hidalgo	1AE	4,684	26,345	1	1727A
Edinburg	Hidalgo	4	109,617	4,920,818	32	2302
La Gloria	Hidalgo	I	279,987	74,064,809	212	2348



PERMITTED MUNICIPAL SOLID WASTE PROCESSING FACILITIES

Site Name	County	Type	2015 Tons	Permit
Stericycle Harlingen Processing	Cameron	SMW	2,704	2334
La Feria Transfer Station	Cameron	STS	147,141	2375
Harlingen Transfer Station	Cameron	STS	3,738	40248
Brownsville Composting Facility	Cameron	SRC	23,110	42015
Pharr Transfer Station	Hidalgo	STS	31,997	748
Valley Dewatering Services	Hidalgo	SGG	19,424	2343
Liquid Environmental Solutions - Weslaco	Hidalgo	SGG	18,292	2346



RECYCLING CENTERS IN THE REGION

McAllen

Edinburg

Harlingen

Pharr

Alton

San Juan



"ROAD TO RECYCLING" PROPOSED TIRE PROJECT

LRGVDC is looking to further explore more regional, sustainable projects to encourage long-term positive impact results.

- Illegally dumped tires are and have been a primary concern to all entities within the Lower Rio Grande Valley region. They pose serious environmental and public health concerns for the region.
- LRGVDC is requesting the support for a more responsible tire waste disposal and address capacity concerns.
- LRGVDC will build on the Tire Project already in place and seek the collaboration of all interested entities to include county, city, drainage districts, private and public entities
- LRGVDC would continue the community and awareness campaign.
- LRGVDC would also continue the community clean-ups and amnesty drop-off sites across the Valley
- LRGVDC would research the markets for a better ways to dispose of the tires
- LRGVDC is requesting the allocation of \$25,000.00 per year from implementation funds for this project.



REGIONAL SOLID WASTE MANAGEMENT NEEDS

LRGVDC Regional Solid Waste Management Plan Update & Needs for the Region

- The LRGVDC Regional Solid Waste Management Plan was updated in 2002 and in accordance to TCEQ the Plans must be updated at least every four years. These updates are necessary for evaluating changes in disposal technology, waste generation trends, and recycling technologies and markets. The LRGVDC is requesting the allocation of \$30,000.00 from implementation funds to update the Plan. A Request for Proposal will be issued to select a contractor/consultant for development of this plan update.



ELIGIBLE ENTITIES

- Eligible entities include regional and local governments, public school districts, and special districts with water quality protection or solid waste management responsibility and authority
- Examples of special districts include river authorities and MUDs



PROJECT CATEGORIES

TOP TWO LRGVDC PROJECT PRIORITIES

- Source reduction & recycling
- Education & Training projects

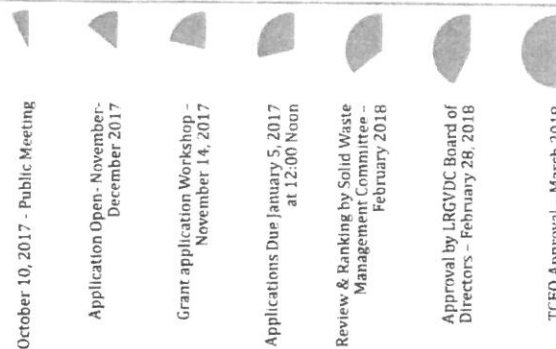


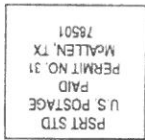
- Local enforcement
- Litter & illegal dumping cleanup & community cleanup events
- Source reduction & recycling
- Local solid waste management plans
- Citizens' collection stations
- Household hazardous waste
- Education & training projects

Regional Blvd



FY18/19 GRANT CYCLE TIMELINE





*Lower Rio Grande
Valley Development
Council*

*Mail Notification on
FY 2018/2019
LRGVDC's Regional
Solid Waste Grants*

*Lower Rio Grande Valley Development Council
301 W. Railroad
Weslaco, TX 78596*



Notice of Public Meeting:

*Tuesday, October 10, 2017
10:00 a.m.
LRGVDC Main Office Building B
Ken Jones Executive Board Room
301 West Railroad
Weslaco, TX 78596*

The Lower Rio Grande Valley Development Council (LRGVDC) will hold a public meeting to briefly discuss the current solid waste program and activities of the LRGVDC. The main discussion will focus on implementation of regional and state priorities to include the Regional Solid Waste Funding Plan.

History of the Program

As directed in 361.014 of the Texas Health & Safety Code, one-half of the Municipal Solid Waste (MSW) fee revenue collected by the Texas Commission on Environmental Quality (TCEQ) is dedicated to grants to support regional program and local projects consistent with the regional solid waste management plans prepared by the Councils of Government (COGs).

Regional Solid Waste Management Goals

Goal 1) Reduce waste generation/disposal and develop responsible waste disposal practices.

Goal 2) Plan for and provide adequate regional waste disposal capacity.

Purpose of Implementation Projects

Provide grant funding for start-up projects that will provide a direct and measurable effect on reducing the amount of waste going into Texas Landfills, by diverting various materials from the municipal solid waste stream for beneficial use or by reducing waste generation at the source.

SWAC Project Priorities for FY 2018/2019

- Source Reduction & Recycling
- Educational & Training



Notification of Private Industry

- According to state law, a project or service funded under this project must promote cooperation between public and private entities, and the projects must comply with statutory requirements pertaining to non-competition with private industry.

Eligible Recipients

- Cities;
- Counties;
- Public school districts (excluding universities and other postsecondary educational institutions);
- General and special law districts with the authority and responsibility for water quality protection or municipal solid waste management (e.g. river authorities and municipal utility districts); &
- Councils of Governments (COGs)

Eligible Expenses

- Personnel
- Travel
- Supplies
- Equipment
- Construction
- Contractual Expenses
- Other Expenses (not falling under the main expense categories, if connected with the tasks and activities of the project)

Eligible Categories

- Source Reduction & Recycling
- Education & Training
- Local Enforcement
- Citizen Collection Stations
- Litter & Illegal Dumping Cleanup & Community Collection Events
- Local Solid Waste Management Plans
- Household Hazardous
- Technical Studies
- Other Projects

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 14, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT: Raudel Maldonado, Commissioner

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST: Cris Vela with First Southwest Financial Advisors

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PRESENTATIONS

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 14, 2017**

- a. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked Armandina Segin, Library Director to give her an update on the literacy program. Ms. Segin stated that the Rio Grande Literacy Center was having GED classes at the San Juan Memorial Library Monday through Thursday from 12:00pm to 3:00 pm with an average of eight students. Mayor Sanchez asked if the computer classes were still happening and Ms. Segin replied they were on Tuesday and Thursday from 10:00 am to 12:30 pm.

Mayor Sanchez asked Carmen Gonzalez, Director of Sanitation for an update of the brush pick up. Ms. Gonzalez stated that she was currently working on the southwest side of the city. She also mentioned that her department was behind due to the holidays and bad weather. Mayor Pro-Tempore Mario Garza asked when the sweeper was being used and Ms. Gonzalez replied that they were first scraping the streets since using the sweeper alone would result in breaking the machine.

Mayor San Juanita Sanchez stated that she had received complaints regarding the Parks and Recreation Department. She mentioned that a player did not receive his shirt on time and that some players were being selected to create a select team. Patrick Willingham, Director of Parks and Recreation stated that they would have a draft to better see the player and the coaches pick their players. He went on to say that they had ran into some problems because some of the girls basketball coach shirts were mixed with the boys basketball shirt and the coaches received their shirts late. Commissioner Jesus Ramirez asked if they were using software to create schedules and Mr. Willingham replied that they were using recdesk to create the schedules.

V. PUBLIC HEARING/ORDINANCES

- a. Consider an Ordinance in First Reading for a Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-S) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at the Northeast corner of Raul Longoria and Eldora Road, as Requested by Aziz Quick Stop, LLC. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning gave presentation.

Mr. Cervantes stated that Aziz Quick Stop was requesting to rezone the remaining property to commercial property. He mentioned that a conditional use permit would be required in order to build a gasoline station and the project would generate jobs and sales taxes. It was presented to the Planning Commission Board on March 2nd and they unanimously approved it. Mayor Sanchez opened the floor for discussion at 6:16 pm and asked if there were any members of the public that were for or against. She continued by also asking the Commission if they were for or against. Commissioner Pete Garcia asked if Mr. Treviño was present and proceeded to ask if he was aware that we would be needing a permit from the school district for the sale of alcohol since there was a school nearby. Mr. Cervantes stated that he checked with TABC and they said it was up to the City and even if the school district didn't approve all they needed was the City's approval. Mayor Sanchez closed the comments at 6:25 pm.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
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Motion was made by Commissioner Jesus Ramirez to approve and seconded by Mayor Pro-Tem Mario Garza. Motion passed. (4-0)

VI. DISCUSSION AND POSSIBLE ACTION TO THE FOLLOWING MATTERS:

- a. Consider Approval of a Budget Amendment to the Fire Department Budget for Machine, Equipment and Other Equipment and Vehicles. (Tirso Garza, Fire Chief)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Tirso Garza, Fire Chief stated that some of the equipment could not be insured because it was very old. Mayor Sanchez asked if he had a price on how much it would cost and Chief Garza replied that he had a quote of \$36,000 just for the rescue tools.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (4-0)

- b. Consider the Approval of a Budget Amendment in the Amount of \$42,000 to Increase the Vehicle Line Item 22-700-7951. (Carmen Gonzalez, Director of Sanitation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager stated that if they could take no action and the item would be brought back at a later time.

- c. Consider the Approval of a Budget Amendment in the Amount of \$10,000.00 out of State Forfeiture Fund Balance to Police Department State Forfeiture Budget. (Juan Gonzalez, Chief of Police)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Juan Gonzalez, Chief of Police stated that the \$10,000 was money that was already allocated to his Department. He would be using the money for travel and training and every two years his staff would be required to do 40 hour trainings. Mayor Sanchez asked Pablo Garza, Finance Director if the money was available and Mr. Garza replied that the current balance of \$219,000 was for the Police Department. Mayor Sanchez asked if there were any questions and for a motion.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (4-0)

VII. CONTRACTUALS/RESOLUTIONS

- a. Consider Authorizing the City Manager to add Additional Vehicles to Series 2017 Bond Issuance Including Three (3) Refuse Trucks for the Department of Sanitation and One (1) Fire Truck for the Fire Department. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked Benjamin Arjona, City Manager to further explain. Mr. Arjona stated that they were having a need of vehicles in the Sanitation and Fire Department. Cris Vela, financial advisor stated that they cannot exceed \$10 million issuance in one calendar year so Mayor Sanchez asked if there would be enough funds without going into the reserved monies. Mr. Vela confirmed that the expense could be made since it would not exceed the amount. He also stated that net revenues of the City's Sanitation fund would allow the City to fund the three sanitation trucks without impacting the existing rates. In reference to supporting the funding of the fire truck, the City would need to allocate about \$8,000 additional annual funds on top of the already budgeted \$44,000 from the Fire Department. Commissioner

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 14, 2017**

Ramirez asked Mr. Arjona, City Manager if there were any additional monies left from completed projects that could be used towards the purchase of the fire trucks and Mr. Arjona replied that the money that was available had been committed for street improvements which would cost an additional \$500,000.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (4-0)

- b. Consideration and Approval of a Resolution Approving the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to Be Designated As "City of San Juan, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2017"; Authorizing the City Staff and the City's Financial Advisors and Bond Counsel to Proceed With This Plan of Finance; and Authorizing Other Matters Related to the Foregoing. (Cris Vela, Financial Advisor)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for motion.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (4-0)

- c. Consideration and Approval of a Resolution Relating to Establishing the City's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various City Improvements from the Proceeds of Tax-Exempt Obligations to be Issued by the City for Authorized Purposes; Authorizing Other Matters Incident and Related Thereto; and Providing an Effective Date. (Pablo A. Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for motion.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (4-0)

- d. Consideration and Approval of a Resolution by the City Commission of the City of San Juan, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the requirements Contained in Securities and Exchange Commission Rule 125c2-12; and Providing an Effective Date. (Pablo A. Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for motion.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (4-0)

- e. Consider Authorizing the City Manager to Enter Into a Purchase Agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80. (Tirso Garza, Fire Chief)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Tiro Garza, Fire Chief mentioned that as per Pablo Garza, Director of Finance he needed to add this truck to item A and the

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 14, 2017**

total amount would be \$483,760.80. Mayor Sanchez acknowledged the amendment and asked for a motion to approve.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (4-0)

- f. Consider Authorizing the City Manager to Enter into Contracts for Geotechnical Engineering Services. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes gave the presentation stating that on February 14, 2017 the City Commission approved three engineering firms. He mentioned that the contract had been placed on their packets for review. Mayor Sanchez asked Javier Villalobos, City Attorney if he had already reviewed the contract and Mr. Villalobos replied that he had.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (4-0)

- g. Consider Selection of Comprehensive Consulting Services for a Comprehensive Study Regarding a Compensation Plan, Job Descriptions and Personnel Policies and Procedures. (Rene J. Jaime, Purchasing/ Risk Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Rene Jaime, Purchasing/Risk Manager stated that during the January 10th meeting the City Commission voted for an extension of three weeks for a request for qualification since his Department had only received one response. The RFQ closed on February 3rd and there were a total of three RFQs that were submitted. Mayor Sanchez asked if there were any companies present and Mr. Jaime responded that Lynn Ross and Galloway were on standby via skype along with the Leadership Resource Group to do a presentation. Nancy Davison with Davison and Associates via skype stated that she does human resource consulting's for municipalities and other public entities. She has over 20 years of experience and Lynn Ross is the current attorney for the civil service of Eagle Pass, Texas. Ms. Davison stated that she along with Ms. Ross have written many policies for numerous cities and they are the most qualified to conduct the survey.

Mayor Sanchez inquired on the tools they would be utilizing when conducting the study and Ms. Davis replied that they would evaluate the jobs to the existing job descriptions. Mayor Sanchez asked what the time frame would be since the company is not local and they would have to work closely with the Human Resources Director and the City Manager and eventually meet with staff. Ms. Davis responded that she would need more information and that she would communicate via skype and phone and also be on site as much as possible. Mayor Sanchez thanked Ms. Davis and informed her that Mr. Arjona, City Manager would be contacting her after a decision had been made.

Arnoldo Mata with the Leadership Group gave a presentation and stated that he had worked with the City before on two different occasions and that he understands what the needs are. He mentioned he had over 30 years of experience in management and administration in various levels and he would first see what positions the City had as well as what the needs were. Mr. Mata estimated it would take about six months to complete the study. Commissioner Pete Garcia asked that if they would be able to determine if the City was understaffed in certain departments and Mr. Mata replied that they would.

Mayor Sanchez asked Adelaida Cordero, Director of Human Resources what were her thoughts on the issue and Ms. Cordero replied that she would prefer someone with civil service experience since both Fire

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and Police Departments have some items that are unclear. Mayor Pro-Tempore asked if the civil service attorney can handle those types of situations. Ms. Cordero replied that they could do it too but not for the wages. Mayor Sanchez stated that she felt Lynn Ross and Gallaway had a higher level of expertise in civil service and that is what the City needed.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (4-0)

- h. Consider Authorizing the City manager to Enter Into a Lease Purchase Agreement with Hall-Mark from Cleburne, Texas, a State Contract Vendor Under the Buy Board Program, for a 2017 E-One Custom Pumper with Typhoon Chassis, in the Amount of \$433,760.80 (Tirso Garza, Fire Chief)

DISCUSSION: Mayor Sanchez presented the item and stated no action would be taken.

VIII. CONSENT AGENDA

- a. Budget Expenditure Report As of January 31, 2017 (Pablo A. Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked the Commission if there were any particular questions for Pablo Garza, Director of Finance. Mayor Sanchez went on to say that she would like for Mr. Garza to make sure that the professional services were at the maximum.

Motion was made by Commissioner Pete Garcia to approve and seconded Commissioner Jesus Ramirez. Motion passed. (4-0)

IX. EXECUTIVE SESSION 7:48 P.M.

- a. The City Commission will convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter 551 et seq:
 - 1. Pursuant to Sec. 551.072 DELIBERATIONS ABOUT REAL PROPERTY. Discussion and Possible Action Regarding Real Matters Being a 260,000 square foot or 5.9688 acre tract of land situated in the City of San Juan, situated in Lot 23, M.L. Woods Subdivision.
 - 2. Pursuant to Sec. 551.071 PRIVATE CONSULTATION WITH ATTORNEY. Discussion and Possible Action Regarding Easement Issues.

X. RECONVENE 7:59 P.M.

DISCUSSION: Mayor San Juanita Sanchez asked if there was an approval as recommended in executive session for item A-1

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (4-0)

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DISCUSSION: Mayor San Juanita Sanchez stated that there was no action for item A-2 and asked for a motion to adjourn.

XI. ADJOURNMENT 8:00 P.M.

Commissioner Pete Garcia motioned to adjourn meeting and seconded by Mayor Pro-Tempore Mario Garza. Motion passed. (4-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, April 11, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT: David Salinas, Director of Utilities

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST: Adriana Karr, President of San Juan Community Lions Club, Gwyneth Razo, Ms. San Juan 2017, Melissa Lugo Miss San Juan 2017, Manuel Garcia with Garcia and Peña PA, Mark Alaniz with Parks and Recreation Board, Dr. Stephanie Alvarez with Parks and Recreation board, Andre DeMattos with PBK Architects

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

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IV. PRESENTATIONS

- a. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if the City was on schedule with the equipment they currently had. Carmen Gonzalez, Director of Sanitation stated that one of the mechanics did a quick fix on one of the trucks since busy days were approaching. Mayor Sanchez commented that she had noticed the Department had a rental truck. Ms. Gonzalez mentioned that without the rental the Department would only have three working trucks. Mayor Sanchez went on to ask if they were on schedule with the brush pick up. Ms. Gonzalez responded that they were and that the sweeper had been out daily, in addition to spraying weed killer to grass coming out of the street and sidewalks.

Mayor Sanchez asked Armandina Sesin, Library Director how everyone was doing in her Department due to the current passing of a library employee. Ms. Sesin responded that Benjamin Arjona, City Manager had approved overtime for two employees.

Commissioner Raudel Maldonado asked Patrick Willingham, Director of Parks and Recreation what the issue was with the player that wanted to switch teams due to not wanting to be with a certain coach. Mr. Willingham replied that he was aware and that the player was put back into the draft. Commissioner Jesus Ramirez asked Mr. Willingham if he was aware that a game was cancelled for the 2nd time and Mr. Willingham replied by saying that he was and that it was due to a school function but did not know it had been cancelled before. Commissioner Ramirez advised Mr. Willingham to call the coach and follow up with him.

- b. Presentation on the 1st Annual Royal Egg Hunt by Mr. Adrian Karr, President from San Juan Community Lions Club. (Mayor San Juanita Sanchez)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Adrian Karr gave presentation. Mr. Karr stated that their Easter Egg hunt was scheduled for Thursday April 13th from 6:00 pm to 8:00 pm at Carman Elementary.

Gwyneth Razo, Ms. San Juan 2017 mentioned that they wanted to give back to the community by hosting an Easter egg hunt. She stated that there would be a moon jump and a magic show and were presently taking donations for the easter eggs.

Melissa Lugo, Miss San Juan 2017 stated it was a great honor and privilege to be Miss San Juan 2017. She mentioned that she and the royal court were making history by having the very first Easter Egg Hunt in the City of San Juan.

Mayor San Juanita Sanchez asked what kind of donations were they looking for and Ms. Razo stated that they would like monetary donations and that they already had sponsors like McDonalds and Texas Roadhouse. Mayor Sanchez went on to say that Javier Villalobos, City Attorney would donate \$200 and she would donate \$60 that she had with her and challenged the Commission to donate. Mayor Pro-Tem Mario Garza donated \$100.

- c. Presentation on Renaming Mayfield Park. (Patrick Willingham, Director of Parks and Recreation)

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DISCUSSION: Mayor San Juanita Sanchez presented the Item and Patrick Willingham, Director of Parks and Recreation mentioned that present to give a presentation were Mark Alaniz and Dr. Stephanie Alvarez. Mr. Mark Alaniz stated that also present was member Rick Martinez. Mr. Alaniz mentioned that he has had numerous phone calls regarding the naming of the park. He also mentioned that he had done some research and Dr. Alvarez was an expert on Mexican American studies. He went on to say that Dr. Alvarez would present to the Parks and Recreation Board as to why the parks name should be changed.

Dr. Stephanie Alvarez stated that it was important to mention that they were only asking for the name to be removed and that they would request input from the community on the name if the Item was approved. She mentioned that recently UT Austin removed a statue of confederate president Jefferson Davis. Dr. Alvarez stated that the City of San Juan has been the leader in civil rights in Hidalgo County and all of South Texas. She also mentioned that Mayfield definitely killed an unknown number of Mexicans, he enforced segregation, public hangings and lynching.

Mr. Alaniz stated that if the Item was approved, they would get the community's input, listing it online and getting suggestions for the new name.

Mayor San Juanita Sanchez stated that the topic was not new to her and that she had no problem changing the name. She also mentioned that they could not take action because the item was under presentations. Commissioner Pete Garcia advised to table the item so it could automatically be put on the next agenda.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

V. APPOINTMENTS

- a. Consider Appointment to the Parks and Recreation Advisory Board-One Member.
(Palmira Cepeda, Interim City Secretary)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Palmira Cepeda, Interim City Secretary stated that the Parks and Recreation Advisory Board nominated Robert Williamson to replace Tomas Vasquez due to Mr. Vasquez's absences since 2016. She went on to say that she included attendance sheet in the packet and the application of the new member.

Motion was made by Commissioner Pete Garcia to approve and seconded by Mayor Pro-Tem Mario Garza. Motion passed. (5-0)

VI. DISCUSSION AND POSSIBLE ACTION TO THE FOLLOWING MATTERS:

- a. Discussion and Action the Annual Audited Financial Report for the City of San Juan, Texas for Fiscal Year Ending September 30, 2016. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager stated that Manuel Garcia from Garcia and Peña PA firm would be giving a presentation. Mr. Garcia mentioned that there were a lot of small funds that were grouped together. He commented that one group was for projects and another group was special revenue funds. Mr. Garcia went on to say that on the independent auditors report it had a report of the financial statements. He also mentioned that

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each report had a summary to better understand the report. He said that on the general government there were \$3 million and that the total expenses were \$13 million. The utility fund had a profit of \$1,468,000.00 and the benefit payments were \$10,448,000.

Mayor San Juanita Sanchez commented that the following year the City would have more capital outlay once the projects were completed and Mr. Garcia confirmed her statement.

Mr. Garcia stated that they broke up the utility fund into solid waste fund, debt service and utility fund. He mentioned that the numbers were close to the previous year. He went on to say that on the liability section the previous year it was \$17 million and this year it was \$16 million. Mayor Sanchez asked to be given an overall fund balance of the General Fund and Mr. Garcia responded that it was \$1.8 million.

Mr. Garcia recommended that the Accounting Department stay in close communication with all Departments to complete transactions in a timely manner. Mayor Sanchez asked if there were any questions and proceeded with thanking Mr. Garcia for his work.

Motion was made by Mayor Pro-Tempore Mario Garza to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Discussion and Action on the Exterior Building Finishes for the New Public Safety Building. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning mentioned that Mr. Andre DeMattos with PBK Architects would be giving presentation.

Mr. Andre DeMattos stated that they had a preselection of the colors of the building and that later there would be another presentation for the interior finish. Mayor San Juanita Sanchez mentioned that option number two was better and that those colors would stand out more. Mayor Pro-Tempore asked how many flag poles would there be. Mr. DeMattos responded that there would be three. Mayor Sanchez asked if there weren't any questions and if there was a motion for option two.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- c. Discussion and Action on canceling this year's May Fest and Focusing on one event which would be the Noche de Paz for the City of San Juan. (Commissioner Jesus "Jesse" Ramirez, Commissioner Raudel Maldonado, and Mayor Pro-Temp Mario Garza)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Commissioner Jesus Ramirez stated that he had requested the item to be placed on the agenda because he had spoken to City staff and was informed that there were no funds to put the event together. He also mentioned that there wasn't any advertising and not enough time to put the event together. Also he mentioned that he would rather focus on one event. Benjamin Arjona, City Manager stated that he spoke to the EDC and stated that the EDC would be donating \$15 thousand towards the event and the other \$16 thousand would be the City's responsibility. It would also be less when the sponsors come in. He stated that if the event got approved, they were ready to advertise. Commissioner Pete Garcia asked if they had already contracted a band. Mr. Arjona replied by saying they couldn't get a band yet until the event was approved. Commissioner Jesus Ramirez asked how the event was being put together if it had not been approved yet. Mayor Sanchez stated that the City always has two events per year and that the

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money had already been allocated. Commissioner Pete Garcia mentioned that the cities don't do events to make profit. Mayor Pro-Tempore Mario Garza stated that he agreed that the event is for the community but four weeks was too short of a notice and it should have been brought up to the commission a long time ago. Commissioner Pete Garcia stated that the commission was informed of the event when they started working on the budget and that the EDC had already had the money allocated on their budget. Commissioner Jesus Ramirez asked EDC Director Oscar Cuellar how many small business grants have been issued out since there was money available for the event. Mr. Cuellar replied by saying none. Commissioner Ramirez went on to say that he was sticking to his recommendation to motion to cancel the event.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Raudel Maldonado. Opposed Mayor San Juanita Sanchez and Commissioner Pete Garcia Motion passed. (3-2)

VII. CONTRACTUALS/RESOLUTIONS

- a. Consideration of Adoption of Resolution to Declare an Emergency Pursuant to Ordinance 17-04 for the Purpose of Hiring Personnel. (David Salinas, Utility Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if it would be tabled since David Salinas, Director of Utilities was not present. Benjamin Arjona, City Manager stated that the reason the item was listed was because an employee had resigned with a short notice and another employee was transferred to water distribution and a third employee was going to be out for surgery. Due to the resolution that was recently passed, the item needed to be brought up for approval from the Commission. Mayor San Juanita Sanchez asked for clarification if they were going to hire or just post the position. Mr. Arjona stated that they were only going to post the job opening.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Consideration of Allowing Utility Department to Employ Necessary Personnel Pursuant to Resolution of Emergency. (David Salinas, Utility Director)

DISCUSSION: Mayor San Jaunita Sanchez presented the item and stated that the item followed the previous agenda item.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- c. Consideration of Adoption of Resolution to the Texas Department of Transportation Recommending Option 2 Regarding the Proposed Improvements on I-2 and I-69C Interchange for the Portion of the Project Within the San Juan City Limits. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning gave presentation. He mentioned that on March 30th the Texas Department of Transportation held an open house for the three different options for improvements. Mr. Cervantes went on to say that staff was recommending option two. Mayor San Juanita Sanchez asked if option two included that the city keeps all exits. Mr. Cervantes replied by saying the exit ramps would stay as they were.

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Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- d. Consider the First Amendment to the Interlocal Cooperation Agreement Between Hidalgo County, Texas, the City of San Juan, Texas and the City of Alamo, Texas Concerning Certain Improvements to Cesar Chavez Road from Nolana Loop to Business 83. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the original interlocal agreement was signed September 15, 2015 for the purpose of widening Cesar Chavez Road to five lanes. The proposed amendment was to expand the project to the south to Ridge Road with no additional contribution from the City.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- e. Consider the Approval of Budget Amendment to the Sanitation Vehicle Line Item 22-700.7951 in the amount of \$862,595.98. (Carmen Gonzalez, Director of Sanitation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Carmen Gonzalez, Director of Sanitation stated she needed the money to use for the garbage trucks and will later reimburse when the 2017 bond issuance goes in. Mayor San Juanita Sanchez asked when the trucks would be delivered and Ms. Gonzalez stated it would be 45 days after the purchase order was submitted.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

VIII. CONSENT AGENDA

- a. Consider an Ordinance in Second Reading for a Conditional Use Permit to operate a drive-thru business (restaurant) in a commercial property, legally described as a 1.828-acre tract of land out of lot 19, block 8, John Closner Subdivision, located at 1911 N. Raul Longoria Road, as Requested by Calixto Hernandez. (Xavier Cervantes, Director of Planning)
- b. Consider an Ordinance in Second Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the "RGV Coolers" retail store located at 2604 N. Raul Longoria Road, Suite 106, legally described as Lot 1, Storage Depot Subdivision, as Requested by RGV Coolers, LLC. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for a motion.

Motion was made by Commissioner Raudel Maldonado to approve and seconded Mayor Pro-Tempore Mario Garza. Motion passed. (5-0)

IX. ADJOURNMENT: 8:47 P.M.

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Commissioner Raudy Maldonado motioned to adjourn meeting and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, October 24, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Jesus Ramirez, Mayor Pro-Tempore
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner
Rick Palacios, City Attorney

MEMBERS ABSENT: Raudel Maldonado, Commissioner
Adelaida Cordero, Director of Human Resources

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzales, Interim Finance Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Manager
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology
Armandina Sesin, Library Director

GUEST:

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Pastor Nuno Rodriguez.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. NO PUBLIC COMMENTS

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- a. Hold a Public Hearing to solicit input from interested parties regarding the Urban County Program 5-Year Consolidated Plan.

Xavier Cervantes, Director of Planning addressed the Mayor and Commissioners stating that to be in compliance with the US Housing and Urban Development Department the City of San Juan is required to conduct a public hearing to assist the Hidalgo County Urban County Program with the development of a new 5-year consolidated plan. The overall goal is to strengthen partnerships with jurisdictions and among all levels of government; private sectors and including profit and non-profit organizations. This will enable them to provide in-housing to establish and maintain a suitable living environment and expand economic opportunities to all citizens particularly those with very low income. Therefore, we need to have a public hearing.

Public Hearing was open at 6:06pm. Mayor Garza asked if there was anyone for or against and with no response the hearing closed at 6:06pm.

V. PRESENTATIONS

Benjamin Arjona, City Manager addressed the Mayor and Commissioners stating that present in the meeting were the distinguished ladies that represented the City of San Juan in the Lion's Club Pageant. He asked Xavier Cervantes, Director of Planning to provide additional information. Mr. Cervantes stated that it was a successful event and the City had proclamations for the four new queens. Mayor Garza congratulated them and thanked those that participated. He also thanked the parents for their support and acknowledged the San Juan Lions Club for organizing the event. Mayor Pro-Tempore Ramirez also congratulated the reigning queens and wished them the best during their reign.

Benjamin Arjona, City Manager mentioned the next item which was regarding the Homeland Security Grant Program – the HSGP notification. Juan Gonzalez, Chief of Police stated that on behalf of the grant writers, he was presenting the system that had been awarded to the Regional Specialized Emergency Response Unit at the San Juan Police Department. The HSGP notification system was \$113,164.43 and was made possible through the Homeland Security Grant Program. In his presentation, Chief Gonzalez stated that they serviced the counties of Hidalgo, Cameron, Willacy, Starr, Brooks, and Jim Wells. They get activated between 35-50 times a year and serve high risk warrants through local, state, county and federal agencies. His team is composed of eight law enforcement agencies which are all across the Rio Grande Valley. At the present time, we have a team that was formed in South Padre Island which entails – South Padre, Laguna Vista, Port Isabel and Los Fresnos and they are also part of the Regional Emergency Response System. There are a total of 38 members, which includes medics and snipers. They have been in existence since 2009 and through Homeland Security have received close to \$500,000 in equipment. This added equipment will be utilized to service high risk warrants. It is the fifth system awarded in the State of Texas and the only other cities that have this system are Harris County, Houston Police Department, Montgomery's Sheriff's Department and Dallas-Fort Worth. Presently, we are the only team in the Rio Grande Valley that has this system and it is available to all the different agencies. Chief Gonzalez thanked Benjamin Arjona, City Manager for allowing them to participate in high risk calls stating that safety is their main concern and without the support they would not be able to service other agencies. Mr. Arjona then inquired on the value of the system and Chief Gonzalez responded that it was \$113,164.43 and had been awarded through the Homeland Security Grant. Mayor Garza asked about the previous unit and Chief Gonzalez stated that this new system would go on top of the other one, it would be an addition for the high elevated areas and a much needed upgrade especially with the recent events happening across

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the country. The system would be utilized more in the South Padre Island area in large events and also in areas with barriers and obstacles. He added that recently they had served a high risk warrant for the Brooks County Sheriff's Department. Mayor Garza asked if there were any questions or comments. Mayor Pro-Tempore Ramirez commended Chief Gonzalez stating "You guys always keep us on the map, Congratulations and Thank you!" Mayor Garza included that he hopes we never have to use it here in San Juan and also thanked Chief Gonzalez for doing the work that he does and to keep up the good work.

Benjamin Arjona, City Manager stated the next item on the agenda were the reports from the Sanitation Department, Utilities, Police, Fire, Finance and Municipal Court, and if anyone had any questions they were all there.

Mayor Garza asked Chief Gonzalez if they were ready for the ribbon cutting of the new Police Department on the south side and he responded that the ribbon cutting ceremony would be November 1st at 5:30pm and the public was invited. He added that his staff was excited and they were expecting a huge crowd. Additionally, he mentioned that this was the first phase and there were plans to expand through the years utilizing the forfeiture funds. They were grateful for the City providing the land and the share costs of the building. Public is invited to attend the ribbon cutting ceremony November 1st at 300 E. Ridge Road, it is a very beautiful building that the public will enjoy and the main priority is to serve the community better. Mayor Garza asked if they had moved all the furniture and done a walk through and Chief Gonzalez responded they had and they were just waiting for the internet and other minor details. He publicly thanked all the staff for helping them move the project forward, especially Xavier Cervantes, Director of Planning for being there throughout the process and Benjamin Arjona, City Manager for being the Project Manager of this much awaited building. Mayor Garza thanked them and Commissioner Pete Garcia asked if all the punch had been completed. Chief Gonzalez reiterated that they had done a walk through with the architect and everything was good. They were securing the fence which is one of the last couple of items that need to be completed.

Mayor Pro-Tempore Jesse Ramirez directed his comments to Carmen Gonzalez, Director of Public Works stating that she mentioned on her report that they were ready to be the sole vendors for business trash pickup and if he is not mistaken this is something that was approved two years ago. Carmen Gonzalez, Director of Public Works responded that all the containers were available and they had the burnt unit back. The one that was partially burnt will be the one picking up the trash for the businesses. One last trial will be done tomorrow and if it passes we will be able to mail out notices to the businesses and providers. On November 13th, the Department will commence issuing containers and on November 20th the trash pickup will commence. Mayor Pro-Tempore Ramirez then asked how many vehicles were available and Ms. Gonzalez responded that the Department had two front loaders, one would be used for the businesses and the other for the schools. With that being said, Mr. Ramirez asked in what group would the churches be in, with the businesses or the schools and Ms. Gonzalez responded that she was not sure. The reason Mr. Ramirez asked was because he had received a text from a church where the trash had not been picked up and Ms. Gonzalez replied that the trash was picked up twice a week but the driver that normally did that was absent that day and his replacement was unaware of the schedule. As of now, trash is being picked up twice a week.

Second item that Mayor Pro-Tempore Ramirez addressed with Carmen Gonzalez, Director of Public Works was that since the trucks are equipped with video cameras, are we notifying the residents when their trash is not picked up. Ms. Gonzalez responded that usually the residents call the office and then staff views the video as to why it wasn't picked up and usually it is because a vehicle was parked in front of the trash can or brush was in the way. Lately the complaints have been minimal. Mr. Ramirez responded that she was correct and the only suggestion would be for the Department to contact the

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resident first because sometimes they contact the Commission before they contact the Department. Note that we, as the Commission, do not mind getting phone calls but it is appropriate for the Department to notify them first in a timely manner. Aside from that, Mr. Ramirez complimented the achievements of the Department. He thanked and congratulated the staff stating that five homes that were scheduled to be demolished were done and also mentioned much needed repairs that were done behind the Fire Department.

Commissioner Ernesto Guajardo asked Ms. Gonzalez what was the reason the trash had not been picked up in Ebony, Citrus, and Alameda Streets and she replied that unfortunately one of the residents had put a piece of metal in the container and it had jammed the truck to the point that it took half of a day to take the metal out. She will inform the residents on the City website as to the reason the trash has not been picked up and also mention that leaves and grass will also jam the truck. Then Commissioner Guajardo asked if the trash was picked up the following day and Ms. Gonzalez responded that it had. Commissioner Guajardo reiterated to include on the website about not putting metal in the trash cans. Ms. Gonzalez asked if anything was being done about people dumping debris since she had informed Code Enforcement and they were going to send a letter that her Department could pick it up instead since it could be utilized. Mayor Garza asked who followed up on the letter and Ms. Gonzalez said they were. Mr. Cervantes, Director of Planning stated a letter was sent out for illegal dumping. The Code Enforcement Officer will go through the debris since sometimes residents leave letters with their addresses and that is how we can track who is doing the dumping, or if there is a witness we will find who did it and give them a citation. A lot of times we do not know who did it because they will put it up on the side of the Subdivision, therefore if we do not find evidence in the debris it is hard to track who did it.

Mayor Pro-Tempore Ramirez acknowledged and thanked Tirso Garza, Fire Chief and his staff for a job well done on the drug awareness presentation and fire prevention week. Mr. Garza mentioned they would be presenting it again Halloween night as part of the haunted house.

Mayor Garza asked if there were any other comments or questions for the Commission.

VI. PUBLIC HEARING / ORDINANCES

Mr. Xavier Cervantes, Director of Planning stated that Mr. Salinas is proposing to rezone 20 acres from a multi-family to single family residence district. In order to build a single family residential subdivision the owner will be required to properly subdivide the property. The surrounding zonings consist of single family residential and commercial zoning designations. Thirty-five surrounding property owners within 200 feet were notified and we received no comments in favor or against the request. The Zoning and Planning Commission met on October 5th and unanimously recommended approval of the rezoning request. This is in essence a down zoning which is kind of rare because we usually get requests for upzoning, but in my opinion it will be better for the area and it will be a successful subdivision because of the park on the east and the Boys and Girls Club close by. Mayor Pro-Tempore Ramirez asked if it had been done in the past and Mr. Cervantes responded it was done about 10 years ago with the multifamily zoning when an apartment complex was proposed but they were not successful with the apartment zoning.

Public Hearing was open at 6:29pm. Mayor Garza asked if there was anyone for or against and Arturo Salinas stated that he and his brother, Ricardo were present to answer any questions.

Commissioner Pete Garcia asked if they knew the rules the subdivision would require and Mr. Cervantes responded that they had started the process and would be having a subdivision review meeting next week.

CITY OF SAN JUAN
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He added that the city engineers review the project and assure that the building is in compliance along with the rules and regulations. Commissioner Garcia then asked about the drainage and lighting and Mr. Cervantes responded that would be during the subdivision process in about a month, right now they are working on the rezoning. Normally developers meet with us in reference to the requirements but in this case the family has owned the property for a long time and they have civil engineers in the family so they are familiar with the requirements.

With no more questions from the Commission, Mayor Garza closed the public hearing at 6:31pm. Motion to close by Mayor Pro-Tempore Jesse Ramirez and seconded by Commissioner Pete Garcia. Motion passed. (4-0)

Mr. Cervantes mentioned that during the 2017 Texas Legislative session the Legislature approved Senate Bill 1004 amending Chapter 284 of the Texas Local Government Code regarding small cell antenna's and related equipment within the City right-of-ways. This bill went into effect September 1, 2017. The bill also regulates the type of information the municipality may require for the permitting process, establishes a fee structure and sets deadlines the municipalities must follow. So basically, the State passed a law limiting what we can do with these types of antennas. The proposed ordinance will provide a framework for the deployment of network nodes and also propose the right of way by network providers. TML is recommending that we adopt a right of way protection ordinance and at the present time, an authorization is needed to commence with the Ordinance. With your approval, I will commence drafting the Ordinance and submit it to the City Attorney for legal review. As stated, this is being recommended by TML because otherwise they will be able to do whatever they want within our right of way. My concern is putting antenna's where we normally put water lines or sewer lines, I do not have any objections if it's in the right of way line, but if it is 10 feet from it, that is where we have the water and sewer lines. Mayor Pro-Tempore Ramirez asked if it was an additional pole or if something would be added to the existing pole. Mr. Cervantes responded that it's the small poles and they want to install them throughout the City in the right of way so that they won't deal with the property owners nor rent property. They were able to get the Legislature to adopt this law, which makes it very easy for them to get these permits. Unless we adopt an Ordinance, these will pop up all over the place and there is nothing that we will be able to do. The City of Mcallen adopted something already and we are trying to follow their lead.

With no more questions from the Commission there was a Motion to close by Commissioner Pete Garcia and seconded by Commissioner Ernesto Guajardo. Motion passed. (4-0)

VII. Appointment of Board Members due to vacancies in City Boards

Parks & Recreation Board - Diana Cavazos, City Secretary addressed the Mayor and Commissions stating there was a vacancy in the Parks & Recreation Board. She provided the Commission with the names of Elizabeth Saldana, Vicente Castillo, Nadia Baughman, Carmen Garza and Laura Ann Martinez who are available to fill the position.

Mayor Garza asked if there were any nominations and Mayor Pro-Tempore Ramirez nominated Laura Ann Martinez. Motioned by Mayor Pro-Tempore Ramirez also and seconded by Commissioner Garcia. Motion Passed. (4-0)

Library Board – Diana Cavazos, City Secretary also mentioned they had a vacancy in the Library Board. Mayor Pro-Tempore nominated Teresa Sloss to replace San Juanita Rodriguez. Motioned by Mayor Pro-Tempore Ramirez also and seconded by Commissioner Garcia. Motion Passed. (4-0)

VIII. Discussion and Possible Action to appoint Agent of Record

Commissioner Garcia made a motion to appoint Bob Trevino Insurance as the Agent of Record and Mayor Garza seconded the motion.

Mayor Pro-Tempore inquired as to what was an Agent of Record and Mayor Garza responded it was for volunteer products. Mr. Arjona, City Manager stated that for example, the last time there was open enrollment it was for medical, health, life and accidental death and dismemberment which for these are any volunteer products such as for cancer, stroke, accidental and additional life insurance. One of the things an agent of record does is get the best possible products at the best possible rates for the betterment of the employees. Mayor Pro-Tempore Ramirez asked what would be the cost to the City and the City Manager responded that it would be zero cost and the more participants the better the rates. This is just a recommendation, if you decide to go with an agent of record and wait till the end of the year. There may be some work that needs to be done or appointments that need to be scheduled if we do it by the end of the calendar year it will begin in the new year. Mayor Pro-Tempore Ramirez mentioned that he just did not want it to affect the employees and Mr. Arjona, City Manager stated that we would have an open enrollment by the middle part of December so it would kick in January 2018 for voluntary products. Motion carried. (4-0)

IX. Resolution requesting financial assistance

Mr. Arjona, City Manager stated that this resolution was to authorize the engineers, financial advisors and bond counsel to prepare the application to the Texas Water Development Board for financial assistance for up to \$7 million, hoping that we get a very good interest rate. This resolution does not obligate the City to enter into any loan yet, but only to submit an application. Once the application is approved by the Texas Water Development Board, the engineers, financial advisors and bond counsel will work with us and show the staff. Mayor Garza asked if this was just a beginning process and Mr. Arjona, City Manager responded it was just to submit the application.

David Salinas, Director of Planning stated that he was there for any questions. He referenced the reservoir at the North Plant that had an issue with liners and also water quality issues that they had with treating the water. Then Mr. Arjona, City Manager reiterated that Mr. Vela was present if there were any questions. Mayor Garza then asked if there were any questions. Mr. Arjona, City Manager reaffirmed that it was just for the application. Motioned by Commissioner Garcia and seconded by Commissioner Guajardo the motion passed. (4-0)

X. Interlocal Agreement

Mr. Arjona, City Manager stated that no cost would be incurred to the City, all would be done by the Hidalgo County Precinct 2. This would be for drainage improvements and for repairing 265 west of Cesar Chavez and Raul Longoria. Mr. Cervantes, Director of Planning stated that they would remove the old asphalt and put in the new and Mr. Arjona, City Manager reiterated that the work would entail drainage improvements and then whatever was affected would be repaved. There would be no improvements on the roadway. Mayor Garza asked if there were any more questions for Mr. Cervantes, Director of Planning and with no response it was motioned by Commissioner Garcia and seconded by Commissioner Guajardo. Motion passed. (4-0)

XI. ADJOURNMENT

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Commission Pete Garcia motioned to adjourn meeting at 6:44 pm and seconded by Mayor Pro-Tempore Ramirez. Motion passed. (4-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Wednesday, October 25, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Jesus Ramirez, Mayor Pro-Tempore
Ernesto Guajardo, Commissioner
Pete Garcia, Commissioner

MEMBERS ABSENT: Raudel Maldonado, Commissioner
Rick Palacios, City Attorney
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzales, Interim Finance Director
Adelaida Cordero, Director of Human Resources
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Armandina Sesin, Library Director
Rene Jaime, Purchasing/Risk Management

GUEST:

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

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IV. PUBLIC HEARING

- a. Hold a Public Hearing to solicit input from interested parties on the City of San Juan needs under the Urban County Program Fiscal Year 31 (2018).

Xavier Cervantes, Director of Planning addressed the Mayor and Commissioners stating that this was a required Public Hearing of the Urban County Program for the 2018 funds. The funds available are \$276,051 and normally a certain amount is utilized for social services and the rest for infrastructure. Therefore, a public hearing was needed to solicit input.

Mayor Mario Garza opened the item to the public for public hearing at 6:02pm.

Lupe Silva, Interim Director for CASA stated she has been Interim Director for only a couple of weeks however, she had a lot of experience with CASA. She was on the founding Board and was Interim Director three previous times. CASA of Hidalgo is an organization that provides advocacy for children in Court. They are the voice of the children that are in the court system because they have been severely abused and neglected. The process is that Child Protective Services picks up the child and then they are placed in foster care. Then the judge assigns CASA to take care of the child during the duration of the case which is normally between 12-18 months. At the present time, CASA has 98 trained volunteers that are working on 200 cases assigned by the Court. Every child has an advocate, a trained volunteer. The volunteer goes through rigorous training, has a clean criminal background and is of good moral standards in the community. They are the voice of the children in Court and they take care of all their needs. CASA also has Volunteer Supervisors which are paid staff. Presently there are 4 Volunteer Supervisors and they are each assigned 30 volunteers. They work together on the cases, do home visits at the foster care home and they make sure the children are present in Court when needed. Ms. Silva also stated she has been an advocate for CASA for many years and knows that the program does a lot of work. She strongly urged the Commission to consider their request for funding and asked if there were any questions.

Commissioner Pete Garcia asked where they were located and if it was for all Hidalgo County. Ms. Silva responded that it was for all Hidalgo County and that they were located at 1001 S. 10th Street in Edinburg, right down from the Courthouse and across the street from Ochoa's Pharmacy.

Mayor Mario Garza asked how many kids were in foster homes and Ms. Silva responded that at the present time there were 700 children and all in Hidalgo County. Mayor Garza asked for their phone number in case anyone wanted additional information and Ms. Silva stated it was 381-0346.

Jesse Ramirez, Mayor Pro-Tempore asked if the application for funding had been submitted and for what amount and Ms. Silva responded that it had been submitted and they were requesting \$8,000.

Mr. Ramirez, Mayor Pro-Tempore asked Mr. Cervantes, Director of Planning if the request was an increase from last year and Mr. Cervantes responded that it was the same amount and that the previous year CASA had served six children from San Juan and last year they had served sixteen children.

Mr. Ramirez, Mayor Pro Tempore also inquired on how the requested funds would be utilized and Ms. Silva stated that it would be for volunteer training and mileage for staff.

Mayor Mario Garza asked if the foster parents were in need of a crib, would they have to purchase one or would it be provided for them and Ms. Silva said it would be provided if they were wards of the State.

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Mayor Mario Garza asked if there were any additional questions and then thanked Ms. Silva from CASA for her comments. He added that on November 14th they would be making the decision on funding for the different agencies and the infrastructure project. A recommendation would be submitted by himself and Benjamin Arjona, City Manager for the Commission to decide.

Benjamin Arjona, City Manager mentioned to Mayor Garza and Commissioners that a recommendation is presented for approval and if changes to amounts need to be done, they are done at the meeting.

Jesse Ramirez, Mayor Pro-Tempore asked how many applications had been submitted and Xavier Cervantes, Director of Planning stated that he had received a letter from Amigos del Valle, Boys and Girls Club from Alamo/San Juan, Nuestra Clinica del Valle, CASA and were pending a few others.

Mayor Mario Garza asked if all the others would have an opportunity to present and Xavier Cervantes, Director of Planning stated that that was the only opportunity they had to present their needs, but if they had presented a letter they could certainly be considered for funding.

Mayor Mario Garza asked Mr. Cervantes if he had any letters and Mr. Cervantes stated that there were a couple of agencies that were pending so he would be calling them to follow up. If they submitted the letter by November 14th they would also be considered for funding.

Commissioner Ernesto Guajardo asked if he had one from Nuestra Clinica del Valle and Mr. Cervantes confirmed that he did, as well as from Boys and Girls Club Alamo/San Juan and a letter from the new facility was forthcoming.

Jesse Ramirez, Mayor Pro-Tempore mentioned that he met with some of the board members from the Boys and Girls Club Alamo/San Juan and they were requesting monies from the General Fund instead of the Urban County funding due to the lack of staff and the paperwork that it required. Mr. Ramirez went on to say that he didn't know if that was possible or if it was something they could look into.

Commissioner Ernesto Guajardo asked who was requesting this and Mr. Ramirez responded that the board member for both Pharr/San Juan/Alamo and Benjamin Arjona, City Manager stated that it would be up to the Commission if one or the other. Commissioner Pete Garcia also stated that the one in San Juan was increased to \$37,000.

Mayor Garza closed the public hearing at 6:13 p.m.

V. ADJOURNMENT

Commission Pete Garcia motioned to adjourn meeting at 6:13pm and seconded by Commissioner Ernesto Guajardo. Motion passed. (4-0)

**CITY OF SAN JUAN
CITY COMMISSION SPECIAL CALLED MEETING
Wednesday, October 25, 2017**

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary