



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, August 27, 2019

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation of Departmental Reports: Department of Utilities, Department of Finance, Police Department, Fire Department and Municipal Court.

- 1. Police Department Monthly Report.**
- 2. Municipal Court Monthly Report.**
- 3. Fire Department Monthly Report.**
- 4. Department of Finance Monthly Report.**

B. Presentation of the Texas Amateur Athletic Federation (TAAF) Local Athletes of the Year.

VI. PUBLIC HEARING/ORDINANCES

- A. Hold a Public Hearing for the Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed Cavazos Drive-Thru located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.

VII. APPOINTMENTS

- A. Consider the Removal and/or Appointment(s) to the Economic Development Corporation Board.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Preliminary Plat Approval of the Hacienda San Fernando Subdivision being 18.45 acre tract of land out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision, located approximately 500 East of Nebraska Avenue, along the South side of Moore Road, as Requested by Big D Engineering.

IX. CONTRACTUALS/RESOLUTIONS

- A. Consider Authorizing City Manager to Enter Into a Policing Agreement Between the Pharr-San Juan-Alamo Independent School District and the City of San Juan Police Department.
- B. Consider Authorizing the City Manager to Enter into a Memorandum of Understanding Between the San Juan Police Department and Pharr-San Juan-Alamo Independent School District Police department Outlining Policies and Procedures.
- C. Consider Authorizing City Manager to Advertise for Request for Proposals for Bank Depository Services.
- D. Consider Adoption of Resolution Establishing an Updated Parks and Recreation Master Plan for Fiscal Year 2019.

X. CONSENT AGENDA

- A. Meeting Minutes
- March 26, 2019

XI. EXECUTIVE SESSION

- A.** The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter 551.
- 1.** Pursuant to Section §551.087 Economic Development Negotiations and §551.071 Consultation with Attorney Deliberation; Regarding Financial Incentives to Business Prospects and Project Square.
 - 2.** Pursuant to Section §551.071 Consultation with Attorney, Discussion and Possible Action Regarding Legal Concerning Longevity Pay for Non-Civil Service Employees.
 - 3.** Pursuant to Section §551.071 Consultation with Attorney, Discussion and Possible Action Regarding Legal Issues Concerning Entertainment Agreements for 2019 Noche de Paz.
 - a. First Row Productions (FRP)
 - b. Rogelio Garcia - Cowboy Concerts and Events

XII. RECONVENE

- A.** The City Commission will Reconvene in Open Session to take Necessary Action if any, in Accordance with Chapter 551, Open Meeting, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

XIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2019.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
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Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Gonzalez, Chief of Police

DATE: 8/19/2019

SUBJECT: Police Department Monthly Report.

This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that have transpired from the previous month.

Statistics:

Animal Control

Calls for service:1964

Calls for Service 299

Incident reports:431

Animals taken to
shelter 91

Accidents:147

Quarantine Cases 0

Significant Event:

- No significant event for the month of July.

Federal & State Asset Forfeiture Program:

- Received no state forfeiture awards.
- Received no federal forfeiture awards.
- Department is in full compliance with federal and state guidelines (Audits)

Special Grant Details:

New Public Safety Building:

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- No Concerns

Stone Garden:

- 190.5 overtime hours worked by uniformed personnel.

Border Star:

- 249.5 overtime hours worked for criminal interdiction by Patrol Staff.
- 0 overtime hours worked by dispatchers.2 SWAT call out totaling 20 overtime hours.
- Total 269.5 overtime hours worked.

Tx-Dot Traffic Enforcement:

- 0 overtime hours worked for traffic interdiction by Patrol Staff

P.S.J.A School Safety Initiative Program:

- No school activities out for the summer.
- School Resource Officers are working regular patrol duties.

New Personnel:

Peace Officers,

- Currently we have six (6) Patrol Officer job openings.
- Entry level exam was hailed on August 7th, 2019
- 19 persons took the entry level exam
- 16 persons passed the entry level exam with a 70 or above.
- On August 10th, 2019 physical agility evaluations were done, and we had 12 passed, 2 were no shows and 2 failed the PT Exam
- Backgrounds to commence for the 12 being considered for hire.

Tele-communicators:

- No Vacancies

Jailers:

- No Vacancies

Fleet:

- All Patrol Units are reported to be in good working order, work continues on our fleet to refurbish the floorboards, seats, decals and other minor repairs.
- Purchase order has been obtained and a Ford F-150 4x4 has been ordered, approved from a 2019 stone garden grant.

Traffic Enforcement Areas:

- Cruiser enforcement (Thursday Nights) May
- Regular patrol city wide
- Conducting a city-wide assessment for streets that require speed bumps

- 14 Traffic stops conducted
- 9 Citations issued / 5 warnings
- 0 Vehicles towed away
- 0 Arrest

Respectfully

Chief Juan Gonzalez



Mayor: Mario Garza
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Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Mary Enriquez, Court Administrator

DATE: 8/19/2019

SUBJECT: Municipal Court Monthly Report.

Amount Collected	\$ 19,507.95
Defensive Driving	0
Deferred	1
Pre-Trials	10
Bench Trials	0
Collection Agency	\$778.60
Scofflaw	\$4,535.15

COLLECTIONS 2018
July - \$ 25,419.68

COLLECTIONS 2019
July - \$ 19,507.95

CITATIONS ISSUED 2018
July - 63

CITATIONS ISSUED 2019
July - 101

SCOFFLAW COLLECTIONS 2018
July - \$ 11,455.69

SCOFFLAW COLLECTIONS 2019
July - \$ 4,535.15



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Tirso Garza, Fire Chief

DATE: 8/20/2019

SUBJECT: Fire Department Monthly Report.

The San Juan Fire Department had the following activity during the month of July 2019:

Emergency Calls

A total of 102 Calls for the month of July 2019. (Please see attached report.)

- A Shift = 31
- B Shift = 36
- C Shift = 35

Med-Care Response

Med-Care EMS responded along with the Fire Department for a total of 44 calls along with one (1) delayed responses for the month of July 2019. The Med-Care report from the EMS Company was submitted on August 4, 2019.

County Calls

For the month of July 2019, the San Juan Fire Department had no County Calls.

Volunteer Department

The San Juan Volunteer Fire Department met for their monthly business meeting on July 29, 2019, at Fire Station #2. The San Juan Volunteer Fire Department responded, stood-by and held a monthly meeting for the month of July 2019. The total amount was 4 volunteers responding to a total of 5 calls, 7 volunteers were on standby for a total of 28 calls and 17 volunteers attended the monthly meetings.

Fire Inspections

A total of twenty-three (23) inspections were conducted in the Month of July 2019, please see attached for detailed information about each conducted inspection.

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Plan Reviews

The following plans were reviewed for the month of July 2019:

- Trump Subdivision
- Denny's – 1500 E Expressway 83

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of July 2019 to the Administration Office.

- A total of 524.7 Gallons of Diesel
- A total of 209.6 Gallons of Unleaded



Javier De La Cruz Jr
Lieutenant

July 2019 Call Volume Monthly Breakdown

Fire House Code	Incident Type	Total
322	Motor Vehicle Accidents w/Injuries	10
323	Auto-Pedestrian	
324	Motor Vehicle Accidents w/o Injuries	2
311	Medical Call	34
142/143	Grass/Brush Fires	2
131	Vehicle Fires	
700/750	False Alarms	30
154	Trash Fires	
550/551	Assist other Agency/Dept.:	4
651	Smoke Scare	7
111	Structure Fires	
1101	Equipment Fire	1
412	Gas Leak	5
480	Attempted burning, Illegal action	
600	Good Intent Call	
611	Cancelled in Route	
622	Wrong Location/No Incident Found	
541	Bee attack/ Animal Problem	1
331	Child Locked in a Vehicle	2
440/1601	Electrical Equipment Problem (Pole)	4
1131	Cooking Fire	
100	Fire, Other	
Grand Total:		102

Call Volume for each shift:

A Shift 31

B Shift 36

C Shift 35

Respectfully Submitted by,

Javier De La Cruz Jr

Javier De La Cruz Jr, Lieutenant

8-1-19

2301 N. Raul Longoria, San Juan, TX 78589 • Phone: (956)223-2470 • Fax: (956)783-3441



Tirso Garza, Fire Chief
2301 N. Raul Longoria
San Juan, TX 78589
Office: 956-223-2470
Fax: 956-783-3441

Med-Care Response Times

April 2019

Date	Incident #	Location	Dispatched Time	Arrival	Delay Time	Incident Type
7/1/19	19-633	Retama/Johnson	18:55	1858	3	Medical call
7/1/19	19-634	San Antonio 6 th Apt 3	1934	1944	10	Medical call
7/2/19	19-637	303 washingtonia palm	1442	1459	17	Medical call
7/2/19	19-638	Bus 83, standard	1721	1731	10	MVA
7/2/19	19-639	304 silvia	2124	2138	14	Medical
7/4/19	19-644	505 Huisache	1127	1135	8	Medical
7/5/19	19-646	1302 w Texas	1156	1204	8	Suicide
7/5/19	19-647	316 w 6 th street apts	1431	1431	0	Medical
7/5/19	19-648	900 W Exp 83 WB	1930	1942	12	MVA
7/8/19	19-651	Sam Houston/ San Antonio	1015	1021	6	MVA
7/9/19	19-658	1106 S Stewart	1619	1625	6	Bee Attack
7/10/19	19-661	307 W Amy Apt. D	0941	0953	12	Medical call
7/10/19	19-662	1106 Moringset	1104			Medical
7/11/19	19-664	400 E exp 83 EB	0159	0206	7	MVA
7/12/19	19-667	1808 Sylvia Cir	1159	1202	3	Medical
7/13/19	19-670	2301 N Raul Longoria	0159	0205	6	Medial
7/13/19	19-672	2812 San Gabriel	1013	1016	3	Medical

7/13/19	19-673	2009 Loma Azul	1106	1109	3	Medical
7/14/19	19-675	1000 Treyson	1314	1319	5	Medical
7/14/19	19-676	200 E Gomez	2156	2201	5	Medical
7/15/19	19-677	916 E Business 83	1522	1530	8	MVA
7/16/19	19-680	418 W San Marcos	0917	0924	7	Medical
7/16/19	19-681	400 N Iowa	0940	1943	3	Fall
7/16/19	19-682	808 E 15 th	1012			Medical
7/16/19	19-685	Cesar Chavez and Moor	1535	1542	7	MVA
7/17/19	19-686	418 Rio Colorado	0340	0346	6	P. Cardiac Arrest
7/17/19	19-687	1600 E. Expressway WB	1142	1151	9	MVA
7/18/19	19-689	700 Maldonado	0821	0829	8	Medical
7/18/19	19-690	618 Kansas	1130	1138	8	Medical
7/20/19	19-693	130 2 nd Street	1455	1455	1	Medical
7/21/19	19-695	731 San Juanita	1012	1016	4	Medical
7/23/19	19-700	110 Sandra St	0917	0921	4	Medical
7/23/19	19-702	2301 N Raul Longoria	1144	1150	6	Medical
7/25/19	19-708	401 Chula Vista	0806	0807	1	Difficulty Breathing
7/25/19	19-710	300 W Frontage EB	1039	1039	1	MVA
7/26/19	19-712	104 E 8 th	0200	0207	7	Assist Agency
7/27/19	19-717	508 E Salazar	0728	0735	7	Medical
7/27/19	19-719	711 W 7 th	0415	1422	7	Medical
7/27/19	19-721	Retama and 495	2004	2013	6	MVA
7/28/19	19-722	2301 Olmo	0023	0031	8	Infant Choking
7/30/19	19-728	709 S Nebraska	1638	1640	2	Chest Pain
7/30/19	19-729	1417 Scotty	1640	1648	8	GBW

7/31/19	19-730	106 W Nolana	0731	0738	7	Medical
7/31/19	19-732	Stewart / Hall Acres	1727	1739	12	MVA



CITY OF SAN JUAN

**JULY-2019
9-1-1 AMBULANCE REPORT**

**Submitted To:
Chief Tirso Garza**

August 4, 2019

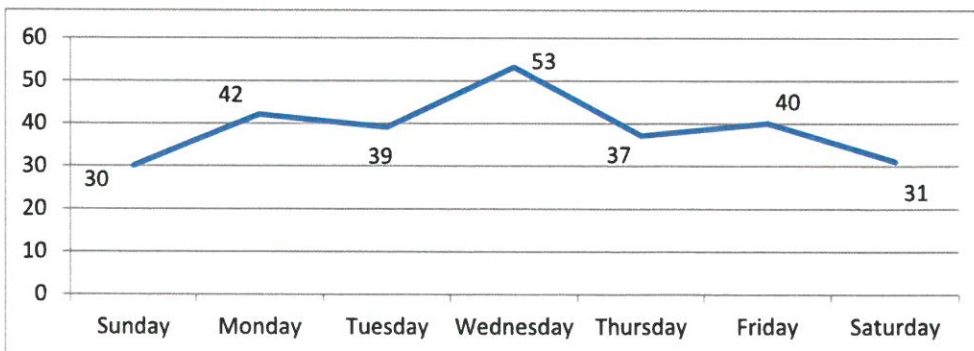
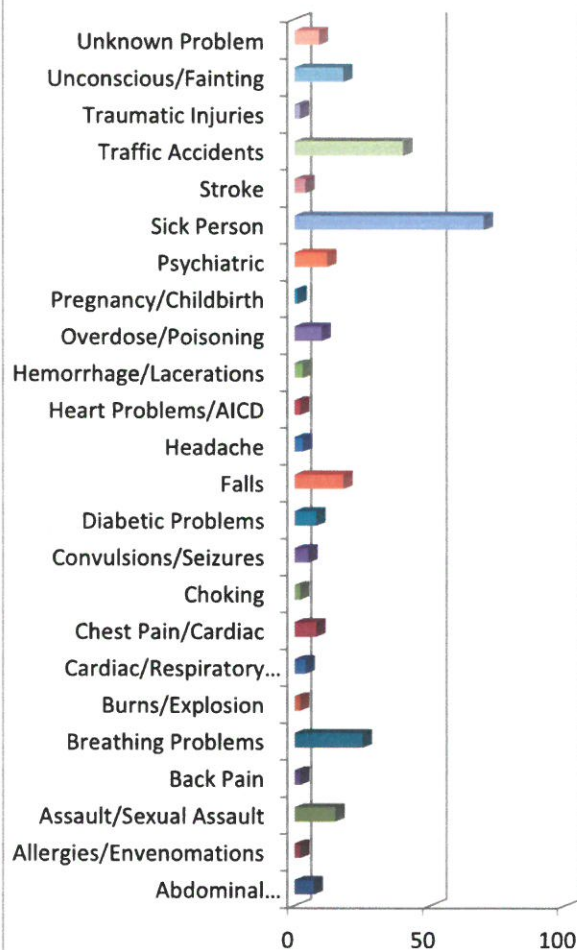
MEDCARE EMS, INC.
San Juan 9-1-1 Call Types July 2019

	San Juan
Abdominal Pain/Problems	7
Allergies/Envenomations	2
Assault/Sexual Assault	15
Back Pain	2
Breathing Problems	25
Burns/Explosion	2
Cardiac/Respiratory Arrest	4
Chest Pain/Cardiac	8
Choking	2
Convulsions/Seizures	5
Diabetic Problems	8
Falls	18
Headache	3
Heart Problems/AICD	2
Hemorrhage/Lacerations	3
Overdose/Poisoning	10
Pregnancy/Childbirth	1
Psychiatric	12
Sick Person	70
Stroke	4
Traffic Accidents	40
Traumatic Injuries	2
Unconscious/Fainting	18
Unknown Problem	9
Total	272

Calls by Day of the Week	Total
Sunday	30
Monday	42
Tuesday	39
Wednesday	53
Thursday	37
Friday	40
Saturday	31
Total	272

Compliance Response

92.5%



trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratrie	atdtime
7/1/2019	30,712	505 TAYLOR ST	SAN JUAN	26-B-1	2:22:45 AM	2:32:31 AM	2:55:05 AM	3:09:30
7/1/2019	30,751	312 N LIBERTY LOOP	SAN JUAN	26-C-2	9:29:34 AM	9:35:13 AM	9:47:34 AM	10:05:08
7/1/2019	30,755	1502 SCOTTY	SAN JUAN	31-C-2	9:37:44 AM	9:45:17 AM	10:11:15 AM	10:21:26
7/1/2019	30,773	300 N NEBRASKA AVE	SAN JUAN	06-D-4	11:57:37 AM	12:02:50 PM	12:24:30 PM	12:36:15
7/1/2019	30,862	RETAMA ST & JOHNSON ST	SAN JUAN	29-B-5-U	6:56:52 PM	7:01:52 PM	7:13:31 PM	19:32:41
7/1/2019	30,886	316 W 6TH ST	SAN JUAN	09-E-1	9:25:31 PM	9:31:09 PM	9:57:15 PM	22:17:39
7/1/2019	30,890	205 LOS LAURELES DR	SAN JUAN	21-B-1-M	9:54:28 PM	9:58:20 PM	10:21:22 PM	0:00:00
7/1/2019	30,897	508 MIGUEL HIDALGO ST	SAN JUAN	01-A-1	10:10:37 PM	10:20:10 PM	10:30:37 PM	22:49:28
7/2/2019	30,932	401 CITRUS ST	SAN JUAN	31-C-2	6:28:13 AM	6:32:53 AM	6:42:56 AM	6:58:28
7/2/2019	30,943	400 N IOWA AVE	SAN JUAN	26-A-9	9:24:23 AM	9:31:36 AM	9:48:34 AM	9:59:39
7/2/2019	30,945	1604 S OHIO AVE	SAN JUAN	26-A-2	9:29:26 AM	9:39:49 AM	10:05:57 AM	10:22:55
7/2/2019	30,952	FM 495 & RAUL LONGORIA	SAN JUAN	29-A-02-V	10:44:18 AM	10:46:43 AM	12:00:00 AM	0:00:00
7/2/2019	30,959	801 W 1ST ST	SAN JUAN	10-C-3	11:48:24 AM	11:53:02 AM	12:02:51 PM	12:13:30
7/2/2019	30,960	1209 E FM 495	SAN JUAN	04-B-1-A	11:49:54 AM	11:55:48 AM	12:15:46 PM	12:26:38
7/2/2019	30,989	303 WASHINGTON PALM AVE	SAN JUAN	23-B-1-I	2:45:19 PM	2:56:24 PM	3:08:59 PM	15:26:50
7/2/2019	31,009	412 N NEBRASKA AVE	SAN JUAN	25-A-1	4:06:12 PM	4:14:06 PM	12:00:00 AM	0:00:00
7/2/2019	31,019	N STANDARD AVE & W US HWY 83	SAN JUAN	29-B-5-U	5:22:40 PM	5:31:32 PM	5:43:52 PM	17:58:52
7/2/2019	31,068	304 SYLVIA CIR	SAN JUAN	17-B-3	9:27:44 PM	9:42:59 PM	12:00:00 AM	0:00:00
7/3/2019	31,097	2102 OLMITOS AVE	SAN JUAN	17-B-1-G	3:06:48 AM	3:13:41 AM	3:40:01 AM	3:52:57
7/3/2019	31,102	1310 RIO BLANCO	SAN JUAN	31-D-3	3:39:47 AM	3:48:55 AM	4:05:28 AM	4:16:15
7/3/2019	31,109	1320 WASHINGTON PALM AVE	SAN JUAN	23-C-2-I	5:36:43 AM	5:43:53 AM	6:12:23 AM	6:30:35
7/3/2019	31,179	801 W 1ST	SAN JUAN	31-D-3	3:28:51 PM	3:32:49 PM	3:46:47 PM	15:59:14
7/3/2019	31,222	1501 WASHINGTON PALM AVE	SAN JUAN	06-D-1	6:48:05 PM	6:51:24 PM	7:10:13 PM	19:22:25
7/3/2019	31,240	205 E 1ST ST	SAN JUAN	05-C-3	9:01:05 PM	9:05:54 PM	9:22:38 PM	21:32:48
7/3/2019	31,245	4302 JESENIA ST	SAN JUAN	07-A-3-W	9:45:07 PM	9:53:05 PM	10:02:45 PM	22:13:47
7/4/2019	31,260	4001 JENICA	SAN JUAN	04-B-3-A	12:51:22 AM	12:57:54 AM	1:06:16 AM	1:21:30
7/4/2019	31,311	1210 SAN FRANCISCO	SAN JUAN	25-B-6	2:26:10 PM	2:31:50 PM	2:36:43 PM	14:52:17
7/4/2019	31,327	1323 KING RD	SAN JUAN	26-O-28	3:29:39 PM	3:36:01 PM	3:52:43 PM	16:12:24
7/4/2019	31,339	1612 N RAUL LONGORIA RD	SAN JUAN	17-A-4-G	4:21:25 PM	4:23:42 PM	4:33:43 PM	16:43:02
7/4/2019	31,363	2007 N RAUL LONGORIA RD	SAN JUAN	32-B-3	6:05:00 PM	6:08:22 PM	12:00:00 AM	0:00:00
7/4/2019	31,370	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	6:54:11 PM	6:58:53 PM	7:13:16 PM	19:27:14
7/4/2019	31,376	210 W 11TH ST	SAN JUAN	23-C-1-I	7:26:34 PM	7:34:43 PM	7:47:00 PM	19:58:15
7/5/2019	31,415	2201 S I RD	SAN JUAN	04-B-3-A	1:38:22 AM	1:47:00 AM	12:00:00 AM	0:00:00
7/5/2019	31,432	122 DEANNA DR	SAN JUAN	26-D-1	7:19:54 AM	7:26:13 AM	7:48:00 AM	8:03:29
7/5/2019	31,435	505 W HUISACHE ST	SAN JUAN	06-C-1	8:17:04 AM	8:22:02 AM	8:39:26 AM	8:50:41
7/5/2019	31,436	920 E LOS EBANOS ST	SAN JUAN	12-C-3	8:20:31 AM	8:26:41 AM	8:39:15 AM	8:49:53
7/5/2019	31,455	2005 STANDARD ST	SAN JUAN	09-E-1	11:25:25 AM	11:35:18 AM	11:57:54 AM	12:10:33
7/5/2019	31,459	1302 W TEXAS AVE	SAN JUAN	25-B-6	11:56:29 AM	12:03:47 PM	12:10:29 PM	12:10:29
7/5/2019	31,494	316 W 6TH ST	SAN JUAN	31-C-1	2:25:24 PM	2:31:02 PM	2:42:33 PM	14:56:53
7/5/2019	31,549	1604 COCONUT PALM AVE	SAN JUAN	06-C-1-A	6:39:38 PM	6:44:43 PM	6:55:06 PM	19:19:46
7/5/2019	31,563	900 W EXPRESSWAY 83	SAN JUAN	29-B-5-U	7:32:44 PM	7:43:19 PM	7:57:08 PM	20:05:23
7/5/2019	31,568	I RD & EXPRESSWAY 83	SAN JUAN	29-B-05	7:54:12 PM	8:01:58 PM	8:10:30 PM	20:20:06
7/5/2019	31,569	I RD & EXPRESSWAY 83	SAN JUAN	29-B-05	7:54:16 PM	8:02:09 PM	8:11:34 PM	20:22:42
7/5/2019	31,572	I RD & EXPRESSWAY 83	SAN JUAN	29-B-05	7:54:12 PM	8:01:58 PM	8:10:30 PM	20:20:09

trip_date	run_number	puaddr	puqty	mpds	disptime	atstime	trastime	altime
7/5/2019	31,573	I RD & EXPRESSWAY 83	SAN JUAN	29-B-05	7:54:16 PM	8:02:09 PM	8:11:34 PM	20:22:45
7/5/2019	31,574	I RD & EXPRESSWAY 83	SAN JUAN	29-B-05	7:54:16 PM	8:02:09 PM	8:11:34 PM	20:22:47
7/5/2019	31,586	207 CAMINO REAL	SAN JUAN	04-B-3-A	9:05:20 PM	9:09:03 PM	9:30:24 PM	21:43:43
7/5/2019	31,587	824 W BUSINESS 83	SAN JUAN	06-D-4	9:09:41 PM	9:21:08 PM	9:28:41 PM	21:40:36
7/6/2019	31,622	2217 OLMO AVE	SAN JUAN	23-C-1-I	4:07:35 AM	4:15:27 AM	4:46:07 AM	5:12:40
7/6/2019	31,647	1406 SHORT RD	SAN JUAN	10-D-4	10:04:06 AM	10:09:27 AM	10:23:24 AM	10:36:09
7/6/2019	31,695	SAM HOUSTON & CESAR CHAVEZ	SAN JUAN	29-B-5-U	4:58:28 PM	5:03:07 PM	5:13:43 PM	17:22:34
7/6/2019	31,712	201 JAME ST	SAN JUAN	26-C-1	6:33:39 PM	6:38:11 PM	6:53:23 PM	19:04:39
7/6/2019	31,738	300 N NEBRASKA AVE	SAN JUAN	26-A-9	9:47:41 PM	9:52:27 PM	10:13:14 PM	22:23:08
7/6/2019	31,742	209 AMY DR	SAN JUAN	26-O-8	10:24:48 PM	10:30:31 PM	10:48:27 PM	23:02:05
7/7/2019	31,754	1415 DOUGLAS ST	SAN JUAN	23-C-2-I	12:42:46 AM	12:46:51 AM	1:07:00 AM	1:19:13
7/7/2019	31,760	2301 N RAUL LONGORIA RD	SAN JUAN	04-B-3-A	1:55:02 AM	2:00:53 AM	2:28:02 AM	2:38:26
7/7/2019	31,767	1319 HOOPER AVE	SAN JUAN	04-B-3-A	3:40:20 AM	3:47:33 AM	12:00:00 AM	0:00:00
7/7/2019	31,773	532 W MESQUITE AVE	SAN JUAN	31-D-3	5:04:42 AM	5:10:31 AM	5:31:41 AM	5:39:47
7/7/2019	31,780	2201 S VETERAN'S BLVD	SAN JUAN	23-C-7-I	7:48:48 AM	7:57:56 AM	8:14:33 AM	8:26:33
7/7/2019	31,801	111 SGT LEONEL TREVINO RD	SAN JUAN	26-D-1	12:22:17 PM	12:27:07 PM	12:45:45 PM	12:57:19
7/7/2019	31,825	222 JAME ST	SAN JUAN	03-B-3	3:47:49 PM	3:52:24 PM	4:09:38 PM	16:22:55
7/7/2019	31,828	700 ATHOL ST	SAN JUAN	13-C-2	4:11:17 PM	4:19:59 PM	4:30:30 PM	16:42:38
7/7/2019	31,840	115 CALLE DEL JARDIN	SAN JUAN	21-D-5-M	6:14:59 PM	6:17:59 PM	6:35:37 PM	18:51:10
7/7/2019	31,875	412 WEL DORA	SAN JUAN	25-B-6	11:27:05 PM	11:30:43 PM	11:41:59 PM	23:46:33
7/7/2019	31,876	604 W HALL ACRES	SAN JUAN	13-C-1	11:31:15 PM	11:40:05 PM	12:05:46 AM	0:20:02
7/8/2019	31,880	817 JOHNSON ST	SAN JUAN	01-A-1	12:16:42 AM	12:23:25 AM	12:42:18 AM	0:53:34
7/8/2019	31,882	1511 PULLEN	SAN JUAN	04-B-3-S	12:33:10 AM	12:41:49 AM	12:00:00 AM	0:00:00
7/8/2019	31,896	912 W ATHOL	SAN JUAN	18-C-2-G	3:30:26 AM	3:36:51 AM	4:29:47 AM	4:37:40
7/8/2019	31,897	200 W 4TH ST	SAN JUAN	32-B-3	3:31:42 AM	3:41:20 AM	12:00:00 AM	0:00:00
7/8/2019	31,914	115 E 11TH ST	SAN JUAN	26-C-1	7:13:45 AM	7:19:03 AM	7:42:58 AM	7:59:05
7/8/2019	31,931	SAM HOUSTON BLVD & S SAN ANTONIO AVE	SAN JUAN	29-B-5-U	10:14:51 AM	10:20:34 AM	10:35:32 AM	10:53:31
7/8/2019	31,932	SAM HOUSTON BLVD & S SAN ANTONIO AVE	SAN JUAN	29-B-05	10:23:46 AM	10:28:21 AM	10:45:03 AM	11:05:36
7/8/2019	31,936	SAM HOUSTON BLVD & S SAN ANTONIO AVE	SAN JUAN	29-B-5-U	10:37:47 AM	10:42:05 AM	10:54:22 AM	11:04:27
7/8/2019	31,961	402 CITRUS CIR	SAN JUAN	32-B-2	1:51:43 PM	1:58:08 PM	2:09:02 PM	14:23:34
7/8/2019	31,977	915 W ATHOL AVE	SAN JUAN	26-B-1	3:17:22 PM	3:19:18 PM	3:29:17 PM	15:52:03
7/8/2019	32,047	1305 LOS CIELOS DR	SAN JUAN	10-C-3	9:44:42 PM	9:53:13 PM	12:00:00 AM	0:00:00
7/8/2019	32,065	401 CHULA VISTA DR	SAN JUAN	06-D-2	11:20:52 PM	11:23:36 PM	11:38:10 PM	23:47:51
7/9/2019	32,075	501 COIL DR	SAN JUAN	04-B-3-A	1:00:36 AM	1:05:40 AM	1:21:22 AM	1:32:41
7/9/2019	32,085	300 N NEBRASKA AVE	SAN JUAN	06-C-1	2:47:17 AM	2:52:13 AM	3:07:43 AM	3:17:23
7/9/2019	32,171	1106 S STEWART RD	SAN JUAN	02-D-3	4:20:38 PM	4:27:06 PM	4:44:39 PM	16:58:35
7/9/2019	32,188	117 E CIRO DR	SAN JUAN	26-A-5	5:36:26 PM	5:41:18 PM	6:01:06 PM	18:37:35
7/9/2019	32,238	100 SANDRA ST	SAN JUAN	26-A-5	9:20:26 PM	9:24:04 PM	9:35:19 PM	21:45:22
7/10/2019	32,279	112 CARDINAL ST	SAN JUAN	26-C-1	2:11:29 AM	2:17:25 AM	2:33:53 AM	2:46:30
7/10/2019	32,312	307 W AMY DR	SAN JUAN	06-D-2	9:48:19 AM	9:52:07 AM	10:00:36 AM	10:14:07
7/10/2019	32,314	102 BLUEBIRD ST	SAN JUAN	26-A-8	10:12:12 AM	10:21:52 AM	10:28:19 AM	10:43:57
7/10/2019	32,323	1106 MORNING SET	SAN JUAN	09-E-2	11:07:09 AM	11:14:02 AM	11:36:06 AM	11:46:49
7/10/2019	32,352	400 N IOWA AVE	SAN JUAN	26-A-6	1:43:28 PM	1:47:57 PM	2:09:52 PM	14:21:42
7/10/2019	32,369	1115 SHORT RD	SAN JUAN	26-A-8	2:49:06 PM	2:56:15 PM	3:04:32 PM	15:23:35

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
7/10/2019	32,395	102 BLUEBIRD ST	SAN JUAN	26-A-4	4:43:25 PM	4:53:00 PM	5:05:51 PM	17:27:04
7/10/2019	32,418	2022 LOMA VERDE	SAN JUAN	02-A-1	6:06:21 PM	6:15:08 PM	6:23:03 PM	18:39:58
7/10/2019	32,420	RAUL LONGORIA & 495	SAN JUAN	29-B-5-U	6:11:19 PM	6:14:01 PM	6:24:26 PM	18:42:58
7/10/2019	32,426	218 E 11TH ST	SAN JUAN	26-A-1	6:36:06 PM	6:43:10 PM	6:53:49 PM	19:10:00
7/11/2019	32,487	314 PINO ST	SAN JUAN	25-B-6	1:44:31 AM	1:50:46 AM	2:15:05 AM	2:28:29
7/11/2019	32,488	400 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	1:58:57 AM	2:05:25 AM	2:39:46 AM	2:53:32
7/11/2019	32,489	400 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	2:24:57 AM	2:26:23 AM	2:43:08 AM	2:55:03
7/11/2019	32,492	400 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	1:58:57 AM	2:05:25 AM	2:39:46 AM	2:53:34
7/11/2019	32,524	601 N CESAR CHAVEZ RD	SAN JUAN	10-D-4	10:21:10 AM	10:23:06 AM	10:41:34 AM	10:47:50
7/11/2019	32,563	709 SUNDANCE LN	SAN JUAN	21-D-5-M	2:46:53 PM	2:53:54 PM	3:15:49 PM	15:31:42
7/11/2019	32,570	1510 COCONUT PALM AVE	SAN JUAN	26-A-8	3:07:39 PM	3:10:18 PM	3:21:15 PM	15:35:13
7/11/2019	32,626	721 E GARFIELD ST	SAN JUAN	26-O-6	8:55:24 PM	9:06:45 PM	9:22:10 PM	21:36:37
7/11/2019	32,634	300 CAMPO VERDE CIR	SAN JUAN	26-B-1	9:44:48 PM	9:57:43 PM	10:09:44 PM	22:22:35
7/11/2019	32,635	1620 N RAUL LONGORIA RD	SAN JUAN	17-B-04	9:58:13 PM	10:08:16 PM	12:00:00 AM	0:00:00
7/12/2019	32,679	2100 N RAUL LONGORIA RD	SAN JUAN	26-C-2	8:42:07 AM	8:45:39 AM	9:06:26 AM	9:17:09
7/12/2019	32,695	1923 LOMA AZUL	SAN JUAN	06-D-2	10:11:24 AM	10:18:25 AM	10:35:03 AM	10:43:28
7/12/2019	32,711	1808 SYLVIA CIR	SAN JUAN	23-C-2-I	11:59:04 AM	12:07:26 PM	12:24:34 PM	12:36:36
7/12/2019	32,720	613 W ELDORA RD	SAN JUAN	17-B-1-G	12:45:38 PM	12:51:38 PM	1:14:11 PM	13:27:42
7/12/2019	32,739	611 S JENICA CIR	SAN JUAN	26-A-1	2:35:15 PM	2:43:29 PM	2:53:17 PM	15:07:01
7/12/2019	32,772	220 E LETICIA ST	SAN JUAN	26-O-28	6:14:49 PM	6:24:39 PM	6:43:24 PM	18:58:59
7/12/2019	32,780	2301 N RAUL LONGORIA RD	SAN JUAN	19-C-7	6:36:11 PM	6:40:21 PM	6:58:00 PM	19:11:02
7/13/2019	32,848	311 W 6TH	SAN JUAN	25-B-4-V	1:07:58 AM	1:14:37 AM	1:28:27 AM	1:40:51
7/13/2019	32,849	211 E CHAPPARAL ST	SAN JUAN	26-A-1	1:15:02 AM	1:23:15 AM	1:45:42 AM	1:59:45
7/13/2019	32,855	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	1:56:57 AM	2:07:30 AM	2:39:16 AM	2:39:22
7/13/2019	32,858	206 LIBERTY LOOP	SAN JUAN	12-C-4	2:18:19 AM	2:25:34 AM	12:00:00 AM	0:00:00
7/13/2019	32,901	2009 LOMA AZUL	SAN JUAN	17-B-1-G	11:03:37 AM	11:09:16 AM	12:00:00 AM	0:00:00
7/13/2019	32,903	300 N NEBRASKA AVE	SAN JUAN	19-C-4	11:04:29 AM	11:08:45 AM	11:35:49 AM	11:49:55
7/13/2019	32,942	417 W HIGHWAY 83	SAN JUAN	06-D-4-A	3:14:34 PM	3:19:48 PM	3:37:07 PM	15:52:26
7/14/2019	33,021	1102 W SAN JUAN CIR	SAN JUAN	26-A-5	12:53:32 AM	1:02:29 AM	1:14:00 AM	1:26:13
7/14/2019	33,038	120 W DOMINIQUE LN	SAN JUAN	26-B-1	5:12:38 AM	5:21:27 AM	5:39:05 AM	5:50:51
7/14/2019	33,077	I ROAD & EXPRESSWAY 83	SAN JUAN	26-C-2	12:50:22 PM	12:52:06 PM	1:08:12 PM	13:39:22
7/14/2019	33,080	1000 TREYSON DRIVE	SAN JUAN	32-B-2	1:13:14 PM	1:21:14 PM	12:00:00 AM	0:00:00
7/14/2019	33,081	819 SAN ANGEL ST	SAN JUAN	06-D-2-A	1:25:51 PM	1:33:30 PM	1:41:23 PM	13:51:54
7/14/2019	33,122	101 W NOLANA	SAN JUAN	29-B-5-U	7:56:03 PM	7:59:59 PM	8:14:15 PM	20:20:31
7/14/2019	33,131	GOMEZ DR & AMY DR	SAN JUAN	10-D-4	9:56:06 PM	10:00:18 PM	10:15:53 PM	22:28:32
7/14/2019	33,139	334 E 1ST ST	SAN JUAN	04-B-3-A	11:04:54 PM	11:11:33 PM	11:20:33 PM	23:22:53
7/14/2019	33,143	2215 OLMO	SAN JUAN	04-B-3-A	11:51:29 PM	11:58:22 PM	12:00:00 AM	0:00:00
7/15/2019	33,210	206 W 10TH ST	SAN JUAN	25-D-3-V	11:55:36 AM	11:58:02 AM	12:14:34 PM	12:18:24
7/15/2019	33,253	916 E US HIGHWAY 83	SAN JUAN	29-D-2	3:23:46 PM	3:26:42 PM	12:00:00 AM	0:00:00
7/15/2019	33,260	700 MALDONADO DR	SAN JUAN	07-B-2-F	4:19:30 PM	4:24:34 PM	4:34:42 PM	16:48:30
7/15/2019	33,317	1803 CALLE DE PALMAS	SAN JUAN	26-B-1	9:55:36 PM	9:58:42 PM	12:00:00 AM	0:00:00
7/16/2019	33,340	314 E PINO ST	SAN JUAN	26-A-5	1:30:41 AM	1:36:52 AM	1:51:32 AM	2:04:50
7/16/2019	33,344	800 W BUSINESS 83	SAN JUAN	26-B-1	2:05:31 AM	12:00:00 AM	12:00:00 AM	0:00:00
7/16/2019	33,364	418 SAN MARCOS	SAN JUAN	17-B-1-G	9:19:10 AM	9:23:57 AM	10:00:13 AM	10:00:13

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
7/16/2019	33,370	400 N IOWA AVE	SAN JUAN	17-B-1-G	9:42:02 AM	9:43:55 AM	9:58:19 AM	10:10:30
7/16/2019	33,374	808 E 15TH ST	SAN JUAN	31-D-4	10:15:47 AM	10:24:31 AM	10:38:10 AM	10:54:19
7/16/2019	33,382	225 E 2ND ST	SAN JUAN	13-C-1	11:01:56 AM	11:07:34 AM	11:28:21 AM	11:40:13
7/16/2019	33,428	S CESAR CHAVEZ RD & MOORE	SAN JUAN	29-B-5-U	3:37:24 PM	3:42:03 PM	3:56:18 PM	16:09:05
7/16/2019	33,430	CESAR CHAVEZ & MOORE	SAN JUAN	29-B-5-U	3:46:02 PM	3:56:14 PM	4:06:28 PM	16:29:19
7/16/2019	33,432	CESAR CHAVEZ & MOORE	SAN JUAN	29-B-5-U	3:46:02 PM	3:56:14 PM	4:06:28 PM	16:29:26
7/17/2019	33,521	1100 E 10TH ST	SAN JUAN	23-C-2-V	12:05:24 AM	12:11:59 AM	12:33:20 AM	0:46:57
7/17/2019	33,543	418 RIO COLORADO	SAN JUAN	09-E-1	3:36:47 AM	3:46:26 AM	4:47:28 AM	4:47:28
7/17/2019	33,586	1600 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	11:42:45 AM	11:48:35 AM	12:08:00 PM	12:17:54
7/17/2019	33,591	1600 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	11:42:45 AM	11:48:35 AM	12:08:00 PM	12:17:58
7/17/2019	33,613	1203 E SIOUX RD	SAN JUAN	26-C-2	2:35:33 PM	2:42:08 PM	2:47:02 PM	15:02:09
7/17/2019	33,637	216 GARFIELD ST	SAN JUAN	17-D-4	4:59:46 PM	5:03:47 PM	5:18:34 PM	17:26:35
7/17/2019	33,650	1914 LOMA BONITA	SAN JUAN	31-C-1	6:11:56 PM	6:17:59 PM	6:34:58 PM	18:50:32
7/17/2019	33,683	225 E RAILROAD ST	SAN JUAN	26-B-1	9:17:33 PM	9:23:23 PM	9:35:12 PM	21:46:59
7/17/2019	33,689	1100 PAISANO AVE	SAN JUAN	26-B-1	9:35:21 PM	9:35:23 PM	12:00:00 AM	0:00:00
7/17/2019	33,699	2201 N SAN ANTONIO AVE	SAN JUAN	26-B-1	10:24:21 PM	10:28:46 PM	10:35:10 PM	22:48:21
7/18/2019	33,711	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	26-B-1	12:09:50 AM	12:13:48 AM	12:29:06 AM	0:36:24
7/18/2019	33,719	812 E SAN DIEGO ST	SAN JUAN	04-B-3-A	1:46:47 AM	1:53:15 AM	2:10:01 AM	2:22:23
7/18/2019	33,735	700 MALDONADO DR	SAN JUAN	17-B-1-G	8:21:05 AM	8:27:58 AM	8:44:04 AM	8:51:11
7/18/2019	33,736	1201 E SAN JUAN CIR	SAN JUAN	23-O-1-A	8:33:17 AM	8:40:14 AM	8:55:54 AM	9:06:40
7/18/2019	33,747	801 W 1ST ST	SAN JUAN	06-D-2	9:47:36 AM	9:51:44 AM	10:09:27 AM	10:19:57
7/18/2019	33,775	618 S KANSAS AVE	SAN JUAN	26-C-01-X	11:32:19 AM	11:38:46 AM	11:54:18 AM	12:04:20
7/18/2019	33,778	FM 495 & N MARY ANN ST	SAN JUAN	29-B-5-U	12:06:49 PM	12:09:22 PM	12:00:00 AM	0:00:00
7/18/2019	33,822	211 E 1ST ST	SAN JUAN	26-A-3	5:26:47 PM	5:31:41 PM	5:47:42 PM	18:01:18
7/18/2019	33,826	300 N NEBRASKA AVE	SAN JUAN	12-D-4	5:47:55 PM	5:56:37 PM	6:18:01 PM	18:38:44
7/18/2019	33,847	312 SYLVIA CIR	SAN JUAN	26-A-8	8:02:11 PM	8:08:14 PM	8:26:19 PM	20:32:07
7/18/2019	33,850	200 W WXPRESSWAY	SAN JUAN	24-B-1	8:48:54 PM	8:53:56 PM	9:00:50 PM	21:06:58
7/18/2019	33,855	1806 ROBERT DR	SAN JUAN	06-D-1	9:30:49 PM	9:36:11 PM	9:57:11 PM	22:01:55
7/18/2019	33,867	902 S IOWA AVE	SAN JUAN	06-E-1	10:52:28 PM	10:59:45 PM	11:12:58 PM	23:24:37
7/19/2019	33,891	701 SUNCHASE	SAN JUAN	13-C-3	2:45:36 AM	2:53:45 AM	3:12:13 AM	3:26:28
7/19/2019	33,904	106 JUSTICE	SAN JUAN	11-A-1-F	6:09:55 AM	6:24:49 AM	6:38:57 AM	6:46:31
7/19/2019	33,951	112 E RAILROAD ST	SAN JUAN	30-B-1	1:17:08 PM	1:23:07 PM	1:35:24 PM	13:48:44
7/19/2019	33,961	1501 WASHINGTON PALM AVE	SAN JUAN	31-D-3	2:40:46 PM	2:43:45 PM	2:58:26 PM	15:09:37
7/19/2019	34,014	109 W EL DORA	SAN JUAN	26-C-2	6:34:39 PM	6:41:42 PM	6:54:11 PM	19:07:32
7/19/2019	34,021	733 E EARLING	SAN JUAN	23-C-1-I	7:04:25 PM	7:11:17 PM	7:33:45 PM	19:49:40
7/19/2019	34,044	ATHOL & IRD	SAN JUAN	29-B-5-U	9:36:17 PM	9:41:12 PM	9:50:50 PM	22:04:03
7/19/2019	34,062	104 E 8TH ST	SAN JUAN	17-B-1-G	11:53:22 PM	12:01:45 AM	12:26:42 AM	0:29:56
7/20/2019	34,077	1220 E MOORE RD	SAN JUAN	17-B-1	4:03:11 AM	4:14:32 AM	4:47:27 AM	5:09:17
7/20/2019	34,079	314 W 9TH ST	SAN JUAN	25-B-6	4:38:10 AM	4:47:45 AM	4:55:33 AM	5:11:01
7/20/2019	34,116	420 SAN JUANITA	SAN JUAN	04-B-3-A	1:17:35 PM	1:23:28 PM	12:00:00 AM	0:00:00
7/20/2019	34,128	130 E 2ND ST	SAN JUAN	17-B-04-G	2:46:40 PM	2:53:43 PM	3:10:45 PM	15:23:33
7/20/2019	34,130	505 W HUISACHE ST	SAN JUAN	26-D-1	2:49:14 PM	2:55:59 PM	3:10:36 PM	15:22:13
7/20/2019	34,131	4207 N RAUL LONGORIA RD	SAN JUAN	13-A-1	3:03:49 PM	3:08:45 PM	3:24:55 PM	15:55:09
7/20/2019	34,152	400 N NEBRASKA AVE	SAN JUAN	26-C-2	5:00:10 PM	5:06:28 PM	5:28:20 PM	18:44:29

trip_date	run_number	puaddr	pupty	mpds	disptime	atstime	tritime	atdtime
7/20/2019	34,191	BUSINESS 83 & CESAR CHAVEZ	SAN JUAN	29-B-5-U	9:13:23 PM	9:20:27 PM	9:44:21 PM	21:59:40
7/20/2019	34,193	CESAR CHAVEZ & BUSINESS 83	SAN JUAN	29-B-5-U	9:22:48 PM	9:22:51 PM	9:39:04 PM	21:45:36
7/20/2019	34,196	516 W 8TH ST	SAN JUAN	26-D-1	9:29:53 PM	9:30:01 PM	9:56:14 PM	22:17:04
7/20/2019	34,199	BUSINESS 83 & CESAR CHAVEZ	SAN JUAN	29-B-5-U	9:13:23 PM	9:20:27 PM	9:44:21 PM	21:59:46
7/20/2019	34,210	4715 N VETERANS	SAN JUAN	25-B-6	11:21:16 PM	11:28:44 PM	12:00:00 AM	0:00:00
7/21/2019	34,267	731 SAN JUANITA	SAN JUAN	06-E-1	10:08:56 AM	10:16:37 AM	10:36:54 AM	10:55:39
7/21/2019	34,270	303 N NEBRASKA AVE	SAN JUAN	31-D-4	10:31:46 AM	10:35:22 AM	10:49:01 AM	10:51:38
7/21/2019	34,295	300 N NEBRASKA AVE	SAN JUAN	26-C-1	3:12:09 PM	3:17:14 PM	3:35:28 PM	15:51:59
7/21/2019	34,344	303 E 14 1/2 ST	SAN JUAN	01-A-1	11:15:52 PM	11:26:26 PM	12:22:31 AM	0:56:31
7/22/2019	34,350	406 COZUMEL LN	SAN JUAN	01-C-2	12:30:35 AM	12:36:59 AM	1:02:53 AM	1:16:51
7/22/2019	34,516	ELDORA & RAUL LONGORIA	SAN JUAN	29-A-1	11:40:03 PM	11:43:09 PM	12:01:10 AM	0:09:38
7/23/2019	34,565	110 SANDRA ST	SAN JUAN	06-C-2-O	9:15:24 AM	9:19:49 AM	9:42:48 AM	9:56:16
7/23/2019	34,566	805 W RIDGE RD	SAN JUAN	26-A-2	9:19:43 AM	9:31:14 AM	9:45:57 AM	10:49:41
7/23/2019	34,573	805 W RIDGE RD	SAN JUAN	26-B-1	9:51:25 AM	9:54:48 AM	10:13:14 AM	10:20:43
7/23/2019	34,582	805 W RIDGE RD	SAN JUAN	31-D-1	10:22:59 AM	10:28:21 AM	10:39:43 AM	10:51:29
7/23/2019	34,597	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	11:45:00 AM	11:50:17 AM	12:14:46 PM	12:28:21
7/23/2019	34,598	130 E BUSINESS 83	SAN JUAN	26-A-2	11:46:05 AM	11:53:19 AM	12:08:47 PM	12:21:11
7/23/2019	34,599	805 W RIDGE RD	SAN JUAN	26-B-1	12:12:00 PM	12:16:14 PM	12:35:36 PM	12:46:45
7/23/2019	34,638	606 BAILY DR	SAN JUAN	17-A-3	3:24:05 PM	3:32:50 PM	3:40:36 PM	15:57:22
7/23/2019	34,669	1206 SAN JUAN CIR	SAN JUAN	30-B-1	6:29:40 PM	6:38:41 PM	6:56:09 PM	19:09:47
7/23/2019	34,689	613 ATHOL	SAN JUAN	04-B-3-A	7:52:41 PM	8:01:06 PM	12:00:00 AM	0:00:00
7/23/2019	34,695	W US HWY 83 & S SAN ANTONIO AVE	SAN JUAN	29-B-5-U	8:40:13 PM	8:44:42 PM	12:00:00 AM	0:00:00
7/23/2019	34,700	312 E LETICIA ST	SAN JUAN	26-B-1	9:19:04 PM	9:25:19 PM	9:38:15 PM	21:51:45
7/23/2019	34,709	1105 SAN RAMON	SAN JUAN	32-B-2	10:09:01 PM	10:13:55 PM	10:29:42 PM	22:38:25
7/24/2019	34,729	211 E CHAPARRAL ST	SAN JUAN	01-A-1	12:23:35 AM	12:30:59 AM	12:50:05 AM	1:02:13
7/24/2019	34,748	901 W EXPRESSWAY 83	SAN JUAN	04-B-3-A	7:14:44 AM	7:17:45 AM	7:55:09 AM	8:03:51
7/24/2019	34,753	805 W RIDGE RD	SAN JUAN	26-B-1	8:33:14 AM	8:37:44 AM	8:52:14 AM	9:06:58
7/24/2019	34,754	508 S STANDARD AVE	SAN JUAN	17-B-1	8:34:58 AM	8:40:19 AM	9:01:23 AM	9:20:31
7/24/2019	34,811	1325 MAYFAIR ST	SAN JUAN	12-A-1-E	4:11:39 PM	4:20:46 PM	4:33:16 PM	16:49:21
7/24/2019	34,813	805 W RIDGE RD	SAN JUAN	26-B-1	4:26:01 PM	4:31:31 PM	4:50:24 PM	17:15:00
7/24/2019	34,815	406 COZUMEL LN	SAN JUAN	26-C-04-X	4:37:56 PM	4:41:58 PM	5:01:49 PM	17:14:46
7/24/2019	34,816	314 E PINO ST	SAN JUAN	12-C-4	4:43:21 PM	4:59:52 PM	5:10:43 PM	17:34:09
7/24/2019	34,834	129 SANDRA ST	SAN JUAN	18C04G	6:11:58 PM	6:17:54 PM	6:31:26 PM	18:48:07
7/24/2019	34,852	227 W 4TH ST	SAN JUAN	26-B-1	7:21:10 PM	7:25:28 PM	7:53:13 PM	20:05:56
7/24/2019	34,860	2819 SAMANTHA DR	SAN JUAN	32-B-2	8:02:27 PM	12:00:00 AM	12:00:00 AM	0:00:00
7/24/2019	34,864	1618 KIWI CT	SAN JUAN	13-C-2	8:31:24 PM	8:38:17 PM	8:52:29 PM	21:06:58
7/24/2019	34,881	SAM HOUSTON & NEBRASKA	SAN JUAN	29-B-5-U	9:50:00 PM	9:56:06 PM	12:00:00 AM	0:00:00
7/24/2019	34,882	SAM HOUSTON & NEBRASKA	SAN JUAN	29-B-5-U	9:50:00 PM	9:56:06 PM	12:00:00 AM	0:00:00
7/24/2019	34,884	901 S IOWA AVE	SAN JUAN	17-B-1	10:54:54 PM	11:02:00 PM	11:21:15 PM	23:34:19
7/24/2019	34,886	105 EBANO DR	SAN JUAN	13-C-1	11:12:29 PM	11:15:58 PM	11:30:36 PM	23:43:47
7/25/2019	34,916	401 CHULA VISTA DR	SAN JUAN	31-C-1	8:04:52 AM	8:08:49 AM	8:51:43 AM	9:07:06
7/25/2019	34,926	805 W RIDGE RD	SAN JUAN	26-B-1	10:02:32 AM	10:09:07 AM	10:20:19 AM	10:26:53
7/25/2019	34,930	400 VIRGEN DE SAN JUAN BLVD	SAN JUAN	29-B-05	10:36:07 AM	10:36:11 AM	10:49:37 AM	10:58:36
7/25/2019	34,935	805 W RIDGE RD	SAN JUAN	26-B-1	10:52:53 AM	10:57:57 AM	11:16:03 AM	11:37:07

trip_date	run_number	puaddr	puicity	mpds	disptime	atstime	tratripe	atdtime
7/25/2019	34,964	1113 WEST VIEW	SAN JUAN	10-D-2	3:06:38 PM	3:13:19 PM	3:30:20 PM	16:18:19
7/25/2019	34,992	1505 PULLIN AVE	SAN JUAN	18C0G	5:46:34 PM	5:53:32 PM	6:05:31 PM	18:20:54
7/25/2019	34,997	201 W SALAZAR ST	SAN JUAN	25-B-1	6:18:25 PM	6:22:18 PM	12:00:00 AM	0:00:00
7/26/2019	35,054	104 E 8TH ST	SAN JUAN	06-D-1-O	1:49:40 AM	1:54:09 AM	2:20:23 AM	2:32:57
7/26/2019	35,094	103 GONZALEZ DR	SAN JUAN	32-B-2	9:38:54 AM	12:00:00 AM	12:00:00 AM	0:00:00
7/26/2019	35,102	805 W RIDGE RD	SAN JUAN	26-B-1	10:31:08 AM	10:37:51 AM	10:51:56 AM	11:00:58
7/26/2019	35,103	801 W 1ST	SAN JUAN	31-A-1	11:09:31 AM	11:17:06 AM	11:37:42 AM	11:50:45
7/26/2019	35,126	600 E BUSINESS 83	SAN JUAN	29-B-5-U	1:25:54 PM	1:31:18 PM	2:04:34 PM	14:18:10
7/26/2019	35,129	600 E BUSINESS 83	SAN JUAN	29-B-5-U	1:38:42 PM	1:51:29 PM	1:54:04 PM	13:59:21
7/26/2019	35,187	130 S KANSAS AVE	SAN JUAN	31-D-4	6:07:38 PM	6:11:08 PM	6:41:07 PM	19:16:45
7/27/2019	35,271	508 E SALAZAR ST	SAN JUAN	17-B-1-G	7:28:17 AM	7:31:24 AM	8:02:50 AM	8:18:51
7/27/2019	35,319	109 W ELDORA RD	SAN JUAN	32-B-2	1:03:27 PM	1:07:55 PM	1:21:31 PM	13:39:55
7/27/2019	35,323	711 W 7TH ST	SAN JUAN	26-B-1	2:12:57 PM	2:19:20 PM	2:36:19 PM	14:51:06
7/27/2019	35,334	KANSAS & BUSINESS 83	SAN JUAN	29-B-5-U	3:40:58 PM	3:47:31 PM	4:05:51 PM	16:15:41
7/27/2019	35,366	402 CITRUS CIR	SAN JUAN	32-B-2	6:11:40 PM	6:16:51 PM	6:29:46 PM	18:44:10
7/27/2019	35,367	300 N NEBRASKA AVE	SAN JUAN	31-D-4	6:16:00 PM	6:18:26 PM	6:40:47 PM	18:51:11
7/27/2019	35,381	400 VIRGEN DE SAN JUAN	SAN JUAN	31-D-2	7:38:10 PM	7:39:59 PM	7:56:21 PM	20:09:02
7/27/2019	35,385	RETAMA & 495	SAN JUAN	29-D-2-M-U	8:08:40 PM	8:13:22 PM	8:26:51 PM	20:37:14
7/27/2019	35,387	4715 VETERANS RD	SAN JUAN	25-B-6	8:28:51 PM	8:33:00 PM	8:42:18 PM	20:50:05
7/28/2019	35,405	1301 SUN VALLEY ST	SAN JUAN	17-B-1	12:12:32 AM	12:23:44 AM	12:34:38 AM	0:51:06
7/28/2019	35,406	2301 OLMO AVE	SAN JUAN	11-A-1-U	12:23:41 AM	12:30:53 AM	12:40:24 AM	0:57:35
7/28/2019	35,412	420 SAN JOSE	SAN JUAN	25-A-1	1:04:36 AM	1:13:20 AM	1:28:16 AM	1:43:19
7/28/2019	35,434	1415 DOUGLAS ST	SAN JUAN	10-C-3	4:45:39 AM	4:51:55 AM	5:09:05 AM	5:21:59
7/28/2019	35,466	304 E 3RD ST	SAN JUAN	26-A-5	12:10:07 PM	12:16:18 PM	12:33:31 PM	12:45:41
7/29/2019	35,524	1411 DOUGLAS ST	SAN JUAN	26-B-1	1:10:13 AM	1:16:58 AM	12:00:00 AM	0:00:00
7/29/2019	35,539	314 W 9TH ST	SAN JUAN	26-A-5	5:42:06 AM	5:53:01 AM	6:00:18 AM	6:12:15
7/29/2019	35,561	801 W 1ST	SAN JUAN	06-D-2	10:42:58 AM	10:48:33 AM	11:02:54 AM	11:13:57
7/29/2019	35,588	207 W 3RD ST	SAN JUAN	06-D-4-A	1:10:03 PM	1:15:25 PM	1:29:45 PM	13:41:30
7/29/2019	35,590	4206 RODRIGUEZ ST	SAN JUAN	26-A-6	1:22:41 PM	1:27:19 PM	1:36:54 PM	13:48:20
7/29/2019	35,634	722 S NEBRASKA AVE	SAN JUAN	06-C-1	4:04:21 PM	4:08:15 PM	4:18:58 PM	16:31:40
7/29/2019	35,679	417 W BUSINESS 83	SAN JUAN	06-D-2-A	6:30:16 PM	6:35:26 PM	6:46:32 PM	19:00:54
7/29/2019	35,711	700 W U S HWY 83	SAN JUAN	06-D-1	8:34:46 PM	8:45:35 PM	8:57:25 PM	21:12:41
7/29/2019	35,720	111 SANDY AVE	SAN JUAN	04-D-3-A	9:20:41 PM	9:29:10 PM	10:13:18 PM	22:24:56
7/29/2019	35,728	503 E SGT LEONEL TREVINO	SAN JUAN	26-C-1	10:08:18 PM	10:13:56 PM	10:34:47 PM	22:46:30
7/29/2019	35,733	613 W PUEBLO	SAN JUAN	06-C-1	10:53:59 PM	11:01:49 PM	11:15:03 PM	23:24:29
7/30/2019	35,799	801 W 1ST ST	SAN JUAN	26-C-2	11:44:50 AM	11:49:03 AM	12:00:45 PM	12:12:42
7/30/2019	35,840	709 S NEBRASKA AVE	SAN JUAN	06-D-2	4:35:17 PM	4:40:21 PM	4:55:41 PM	17:12:38
7/30/2019	35,844	1417 SCOTTY	SAN JUAN	28-C-02-J	4:41:53 PM	4:45:48 PM	5:01:54 PM	17:12:00
7/30/2019	35,881	5004 N RAUL LONGORIA RD	SAN JUAN	31-D-4	8:12:26 PM	8:18:43 PM	8:39:17 PM	20:49:43
7/30/2019	35,908	604 W MESQUITE ST	SAN JUAN	26-B-1	11:36:47 PM	11:42:35 PM	11:53:11 PM	0:04:08
7/31/2019	35,917	424 W BUS HWY 83	SAN JUAN	26-A-2	12:40:07 AM	12:44:01 AM	12:54:43 AM	0:59:17
7/31/2019	35,926	505 W CITRUS AVE	SAN JUAN	01-C-3	3:32:45 AM	3:40:51 AM	3:53:35 AM	3:57:38
7/31/2019	35,933	501 E 495	SAN JUAN	29-B-5-U	5:32:47 AM	5:37:34 AM	6:04:40 AM	6:13:13
7/31/2019	35,938	106 W NOLANA	SAN JUAN	31-D-3	7:33:34 AM	7:39:37 AM	7:51:00 AM	8:18:26

[illegible]

Community Events

Jul-19



Date	Address	Event
7/3/2019	508 BUSINESS 83	July 4th Celebration
7/16/2019	2301 N RAUL LONGORIA	SJFD Training
7/21/2019	805 W RIDGE RD	LEERRT Agility Test
7/22/2019	805 W RIDGE RD	Operation Lone Star
7/23/2019	805 W RIDGE RD	Operation Lone Star
7/24/2019	805 W RIDGE RD	Operation Lone Star
7/25/2019	805 W RIDGE RD	Operation Lone Star
7/26/2019	805 W RIDGE RD	Operation Lone Star

Fire Inspections July 2019

	Date	Name of Business	Address	Contact	Phone #	New/ Annual	Inspector	App/Deny
1	7/1/19	Mariscos Estrella Del Mar, Inc	901 N Raul Longoria	Martha Trevino	956-961-4056	Annual	T. Garza	Approved
2	7/1/19	Rio Grande Valley Free Standing	200 E Expressway	Rio Grande Valley	956-223-9522	Annual	T. Garza	Approved
3	7/2/19	Floral Patch	118 N. Nebraska	Santos Villegas	956-655-7423	New	T. Garza	Approved
4	7/8/19	X Treme Tees	600 N Veterans			New	T. Garza	Approved
5	7/9/19	ARBE Professional Service	700 N Veterans, Ste D	Arigal Rodriguez	956-467-5795	Annual	T. Garza	Approved
6	7/10/19	Jessie's Auto Sales	806 W Business 83	Jessie Rojalelo	956-249-9626	Annual	T. Garza	Approved
7	7/15/19	Foster Home	1221 Westview	Maria Ahumada	956-884-6730	Annual	R. Lopez	Approved
8	7/15/19	Pina Loca Snack	611 S Nebraska	Jorge Pineda	956-402-0801	New	R. Lopez	Approved
9	7/15/19	El Patron	1209 E 495	Nora Chavez	956-783-4506	Annual	R. Lopez	Denied
10	7/15/19	HEB	901 W Ebony	Mario De Leon	956-781-0554	Annual	R. Lopez	Approved
11	7/15/19	Crazy Mangondas	611 S. Nebraska	Noel Gutierrez	956-479-5384	New	R. Lopez	Approved
12	7/16/19	Alejandro's	2711 N Raul Longoria	Jaime Ramirez	956-638-4942	Annual	R. Lopez	Approved
13	7/19/19	Walgreens	824 N Veterans	Gabe Manny	956-566-0324	Annual	R. Lopez	Approved
14	7/19/19	Kino Auto Group	110 W Expressway 83	Oztario Cepeda	956-510-7101	New	R. Lopez	Denied
15	7/19/19	A Mex Insurance	111 W FM 495, Ste 7	Joel Ramirez	956-207-4059	New	R. Lopez	Approved
16	7/19/19	El Patron	1209 E FM 495 Ste 5	Nora Chavez	956-783-4506	Annual	R. Lopez	Approved
17	7/24/19	Salinas Quick Lube	126 W Bus Hwy 83	Leonel Salinas	956-414-2191	Annual	R. Lopez	Denied
18	7/24/19	Tremendoz Drive Thru	2201 N Cesar Chavez	Blad Rodriguez	956-270-7847	Annual	R. Lopez	Approved
19	7/24/19	Taqueria La Herradura	205 W Nolana	Gerado Gacia	956-223-7424	Annual	R. Lopez	Approved
20	7/24/19	Rainbow Adult Daycare	618 S Kansas	Diana Beremega	956-961-0304	Annual	R. Lopez	Approved
21	7/24/19	Bambino's Nieve Mexicana	2207 N Raul Longoria Ste A	Eduardo Salazar	956-375-6436	New	R. Lopez	Denied
22	7/24/19	Mercedes Benz	400 E Expressway	Sergio Betencourt	956-330-1223	Annual	R. Lopez	Approved
23	7/26/19	Little Bright Minds Child Dev	120 E 6th Street	Nancy Bettran	956-961-8440	New	R. Lopez	Approved
24								
25								
26								
27								

FUEL LOG

July 2019

DATE	TIME	UNIT/DIESEL CONTAINER	GALLONS	OFFICER IN CHARGE
7/1/2019	12:30 p.m.	Ladder-1	24.7	O. Escamilla
7/2/2019	6:01 p.m.	Engine-2	22.6	V. Sanchez
7/2/2019	6:06 p.m.	Brush-1	11.3	J. Martinez, Jr
7/4/2019	3:14 p.m.	Ladder-1	18.9	Z. Beaz
7/5/2019	2:39 p.m.	Engine-2	19	V. Sanchez
7/8/2019	6:51 p.m.	Ladder-1	21.9	S. Cardenas
7/9/2019	8:34 a.m.	Engine-2	17.9	J. Martinez, Jr
7/10/2019	8:27 a.m.	Brush-2	16.6	S. Cardenas
7/11/2019	8:25 a.m.	Ladder-1	13.5	Z. Beaz
7/11/2019	9:40 a.m.	Engine-1	22.4	A. Foster
7/11/2019	9:46 a.m.	Brush-1	14.2	D. Garza
7/13/2019	10:55 a.m.	Engine-1	11.5	A. Foster
7/14/2019	8:48 a.m.	Ladder-1	19.5	C. Marquez
7/16/2019	11:57 a.m.	Rescue-1	9	A. M. Garza
7/16/2019	1:34 p.m.	Engine-1	17.7	V. Sanchez
7/16/2019	2:38 p.m.	Ladder-1	21.6	C. Marquez
7/16/2019	8:30 a.m.	Ladder-1	10.7	Z. Beaz
7/18/2019	8:33 a.m.	Brush-2	12.1	J. De La Cruz
7/19/2019	12:05 p.m.	Engine-2	17.9	V. Sanchez
7/22/2019	8:48 p.m.	Ladder-1	20.5	A. Garza
7/22/2019	3:07 p.m.	Engine-1	17	A. Foster
7/23/2019	8:44 a.m.	Brush-1	11	A. Garza
7/24/2019	1:34 p.m.	Ladder-1	19.9	O. Escamilla
7/25/2019	6:06 p.m.	Engine-1	16.9	J. Martinez, Jr
7/25/2019	7:59 p.m.	Brush-2	10.3	C. Marquez
7/26/2019	8:04 p.m.	Tank-1	10.5	C. Alaniz
7/26/2019	2:15 p.m.	Engine-1	13.4	A. Garza
7/27/2019	8:47 a.m.	Ladder-1	21	Z. Beaz
7/27/2019	5:09 p.m.	Engine-2	6.2	J. Mata, Jr.
7/30/2019	12:56 p.m.	Engine-2	15.2	A. Garza
7/30/2019	1:38 p.m.	Ladder-1	18.6	C. Marquez
7/31/2019	1:15 p.m.	Brush-2	9	Z. Beaz
7/31/2019	4:27 p.m.	Engine-1	12.2	J. Mata, Jr.

Total Gallons of Diesel - 524.7

July 2019

Sandra Guajardo, Administrative Assistant
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Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Benjamin Arjona, City Manager

DATE: 8/21/2019

SUBJECT: Department of Finance Monthly Report.

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s investments policy prioritizing objective of safety, liquidity and yield

Additional Information

- 6 STAFF MEMBERS
- Maintained 28 funds, assisted 24 departments, and posted 2,582 journal entries, issued 4,161 disbursement checks, and processed 7,130 payroll checks and direct deposits, during the months of October 2018 –July 2019
- Re-numbered the City Units 100% complete
- Audit FY 2017/2018-Complete
- Reconciled 5 Bank Accounts
- Budget Adjustments 84
- Budget Amendments 13

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- Manage a 22.8 million budget

General Fund Budget of 11.5 million

Utility & Sanitation Fund 7.4 million

Stormwater Fund 287 thousand

Debt Service Fund 1.6 million

Other Funds 1.8 million

Utility Billing Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City collects about 6,568 water and 9,640 sewer accounts.
- North Alamo Water Supply Corporation service 3,448 sewer accounts
- Per Audited Financial Report, in FY ending 9/30/2018, Utility Fund collected 5.5 million and Sanitation Fund 3.1 million with a combined 8.6 million.

- Email Billing (44)

- Service Orders

- Connects 47
 - Meter information 143
 - Disconnect 10
 - Dead Meters Change 15
 - Past Due Notice 1,444
 - Cut Off Register 25
 - Cut List 144

- Payments are made by

72 % paid in person

1 % juniors

16 % online

6 % bank drafts

5 % other locations

- Staff of 6 Employees



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Patrick Willingham, Director of Parks and Recreation

DATE: 8/20/2019

SUBJECT: Presentation of the Texas Amatuer Athletic Federation (TAAF) Local Athletes of the Year.

Each year the Texas Amatuer Athletic Federation awards a male and female local athlete of the year based on the accomplishments each one had throughout the year. In addition, these two athletes will also be considered for regional athlete of the year as well.

It is my pleasure to announce Ms. Amaya Ross and Mr. Andrew Castillo as the 2019 TAAF Local Athletes of the Year.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Hold a Public Hearing for the Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed Cavazos Drive-Thru located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Cavazos is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Cavazos Drive-Thru” formally known as Vi-kinis Drive-Thru. He is taking over the business that was originally open in the year of 2011.

The proposed days and hours of operation are Monday thru Friday from 10:00 a.m. to 12:00 a.m., Saturday 10:00 a.m. to 1:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to ten (10) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

RECOMMENDATION:

During the regular meeting on August 15, 2019, the Planning and Zoning Commission unanimously recommended approval of the Conditional Use Permit with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/15/2019
CITY COMMISSION – 08/27/2019
DATE PREPARED – 08/16/2019

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STAFF REPORT
GENERAL INFORMATION

APPLICATION: Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Cavazos Drive-Thru”

APPLICANT: Alexis Cavazos

SURVEYOR/ENGINEER: N/A

LEGAL: Lot 11, Plazita Piedra Grande Subdivision

LOCATION: 4202 N. Raul Longoria Road

EXISTING ZONING: General Business District (C-2)

**EXISTING LAND USE/
ADJACENT ZONING:** North – Vacant; General Business District (C-2)
South – Residential; General Business District (C-2)
East – Residential; General Business District (C-2)
West – Vacant; Single-Family Residence District (R-S)

ACCESS AND CIRCULATION: This property has access onto Raul Longoria Road.

PUBLIC SERVICES: Water service is provided by the North Alamo Water Supply Corporation; sewer will be provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval subject to comply with the list of requirements attached in the packet.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Cavazos is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at "Cavazos Drive-Thru" formally known as Vi-kinis Drive-Thru. He is taking over the business that was originally open in the year of 2011.

The proposed days and hours of operation are Monday thru Friday from 10:00 a.m. to 12:00 a.m., Saturday 10:00 a.m. to 1:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m.

The following are the list of requirements:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
11. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
12. There shall be no smoking inside the premises at any time.

**CONDITIONAL USE PERMIT
"CAVAZOS DRIVE-THRU"
AUGUST 27, 2019**

PAGE 3

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to ten (10) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

ATTACHMENTS:

- Location Map
- Aerial Photo
- Zoning Map
- Operation Hours Affidavit
- List of neighboring property owners receiving notice
- Photos
- Ordinance

FINAL RESOLUTION OF REQUEST & COMMENTS:

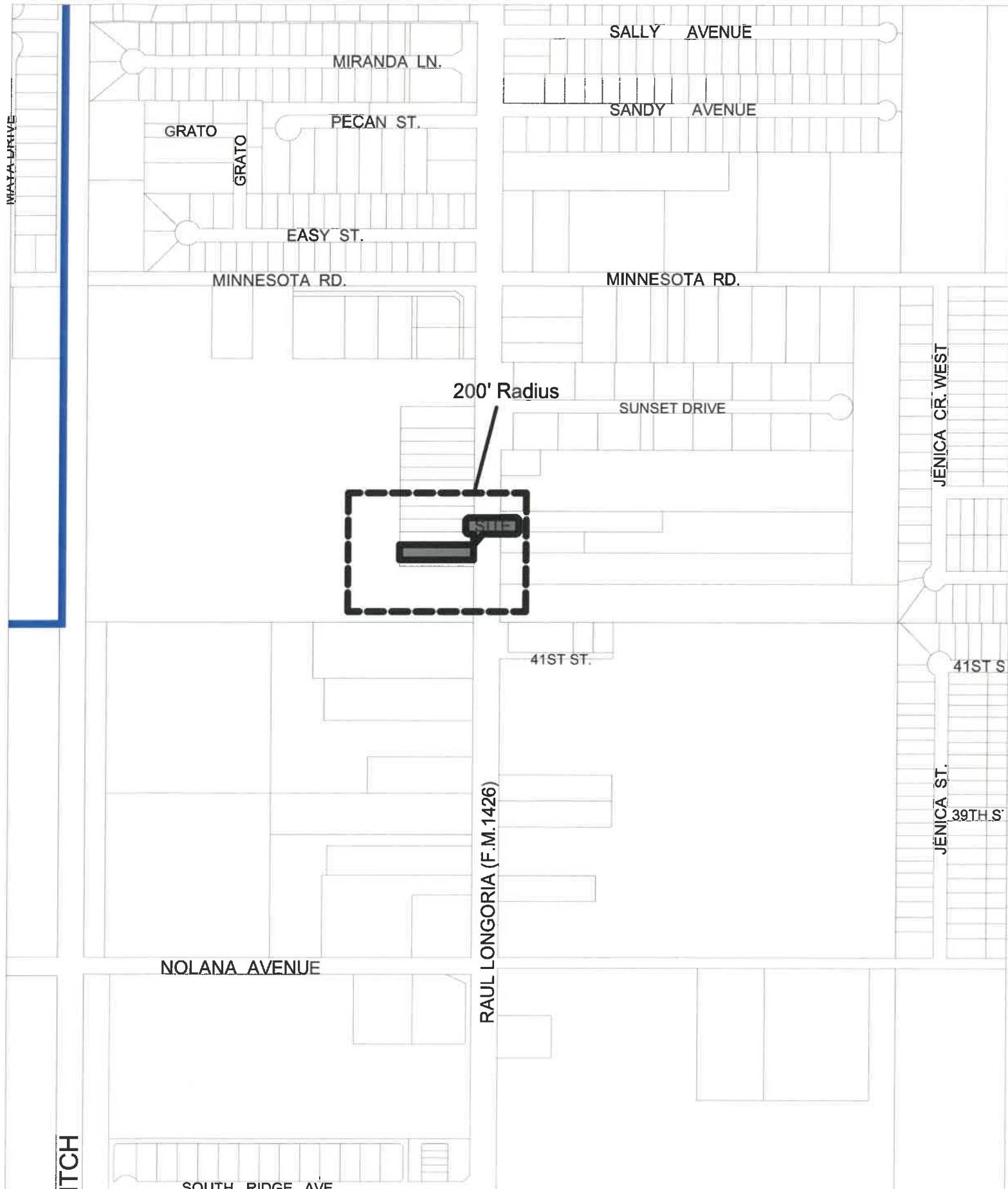
P&Z – 08/15/2019 Commissioner Cardenas made a motion to approve the conditional use permit as presented. Commissioner Magallan seconded the motion. The motion passed unanimously with 5-0 vote.

Chairwoman Castillo welcomed Eliza Yzaguirre to the Planning and Zoning Board. She also thanked Commissioner Alvarado and Benavides for their service to the board.

Mr. Escobar explained that the conditional use permit is for the sale of alcoholic beverages for off-premise consumption. The proposed business is located south of Aylyn's Event Center. He said the item was presented previously and staff was bringing it back because of ownership changes. The advertisement was in the newspaper and letters were mailed out to the surrounding property owners within the 200 foot radius. The zoning is General Business District and closing hours are Sunday thru Fridays at 12:00 a.m. and Saturdays at 1:00 a.m.

Alexis Cavazos said that he is re-applying for the alcohol permit under his name. He said that he is applying for open container permit for the mixed beverages.

Mr. Escobar said that staff checked with Texas Alcoholic Beverage Commission (TABC) and they said most of the drive-thru businesses are applying for this type of permit. He also said that the conditions to open a business are: TABC license, occupational and annual license fee with the city, complies with parking, noise, security cameras and non-smoking ordinances.



Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision as Requested by Alexis Cavazos.



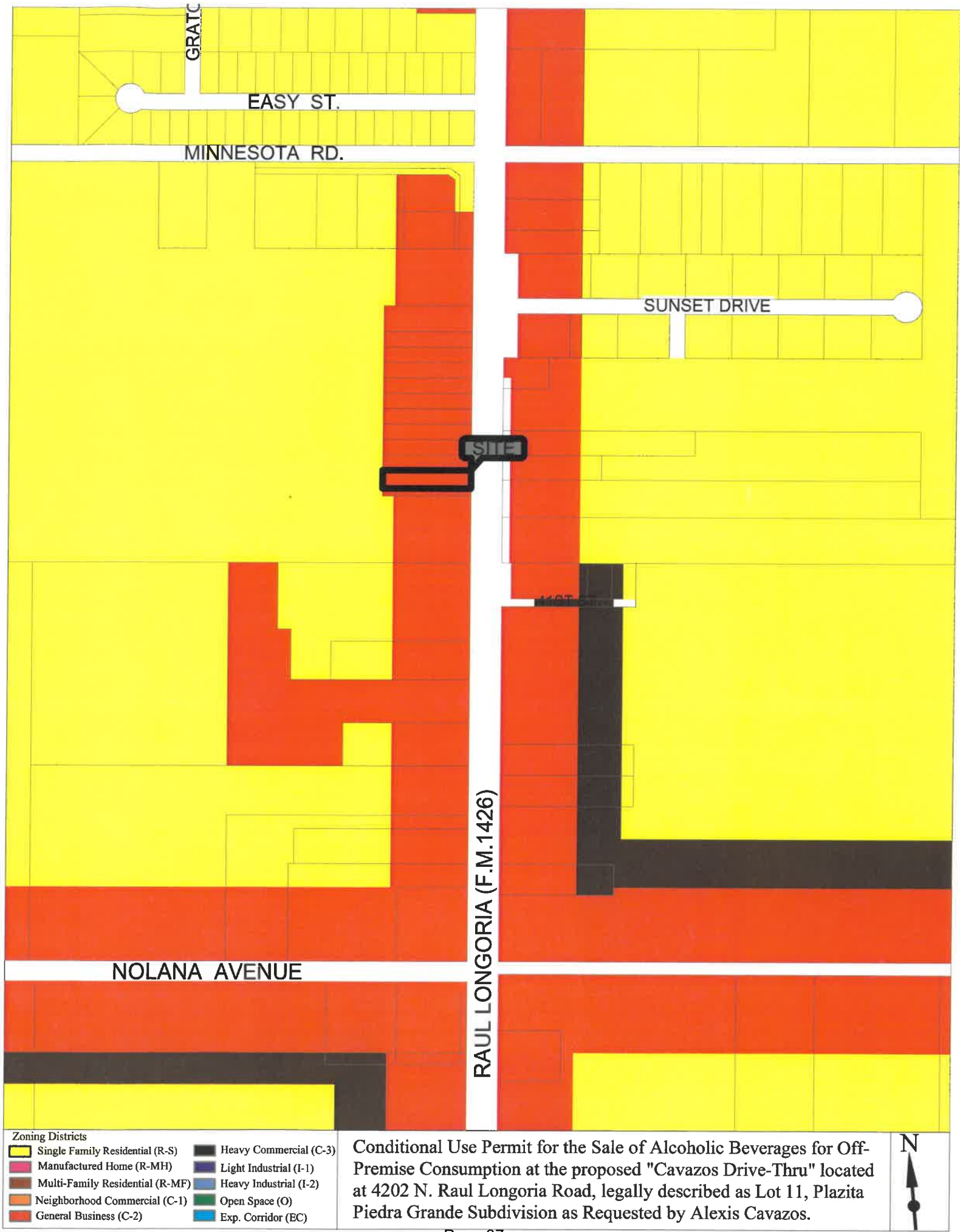


Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision as Requested by Alexis Cavazos.





GRATC

EASY ST.

MINNESOTA RD.

SUNSET DRIVE

RAUL LONGORIA (F.M.1426)

NOLANA AVENUE



AFFIDAVIT

August 12, 2019

To whom it may concern:

I, Alexis Cavazos am requesting a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption and Mixed Beverages Permit at "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, San Juan, TX, legally described as Lot 11, Plazita Piedra Grande Subdivision.

The sale of alcohol will be:

Monday from 10:00 a.m. to 12:00 a.m.

Tuesday from 10:00 a.m. to 12:00 a.m.

Wednesday from 10:00 a.m. to 12:00 a.m.

Thursday from 10:00 a.m. to 12:00 a.m.

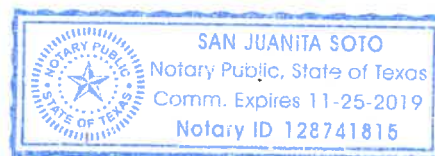
Friday from 10:00 a.m. to 12:00 a.m.

Saturday from 10:00 a.m. to 1:00 a.m.

Sunday from 12:00 p.m. to 12:00 a.m.

alex c.
Signature

San Juan St
Notary Public



Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.

Cavazos, Alexis
1933 S. 36th Street
McAllen, TX 78503

Carranza Development LLC.
2318 Supreme Dr.
Edinburg, TX 78542-0091

Enriquez, Elias and Enedina
P.O. Box 956
San Juan, TX 78589

Garza Leasing
P.O. Box 685
San Juan, TX 78589-0658

Casas, Rueben Juan
110 W. Thelma St.
San Juan, TX 78589

Rodriguez, Edgar
119 W. Thelma St.
San Juan, TX 78589

Mora, Roberto Jr.
P.O. Box 1921
San Juan, TX 78589-1921

Rodriguez, Humberto A.
459 W. Harris Avenue
Raymondville, TX 78580

Vallejo, Jose and Rosalva
4207 N. Raul Longoria Road Apt 2
San Juan, TX 78589-3730

Padron, Alma Rosa
4303 N. Raul Longoria Road
San Juan, TX 78589

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed “Cavazos Drive-Thru” legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Alexis Cavazos.



Proposed Site

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR OFF-PREMISE CONSUMPTION AT THE "CAVAZOS DRIVE-THRU" LOCATED AT 4202 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOT 11, PLAZITA PIEDRA GRANDE SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Alexis Cavazos has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at "Cavazos Drive-Thru".

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Alexis Cavazos has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;

6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. The proposed days and hours of operation are Monday thru Friday from 10:00 a.m. to 12:00 a.m., Saturday 10:00 a.m. to 1:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m.
11. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
12. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
13. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 27th day of August, 2019.

PASSED and APPROVED on second and final reading on the ____ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Consider the Removal and/or Appointment(s) to the Economic Development Corporation Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Economic Development Corporation shall have a board of directors in which all powers of the corporation shall be vested and which consist of seven (7) directors who are appointed by the governing body of the City of San Juan for two-year terms of office. Three directors shall be persons who are not employees of the governing body of the eligible City, as per Sec. 4Bc of the Act of 1979. 4B Law requires the appointed members to be residents of the eligible city in which the board was created and shall serve.

RECOMMENDATION:

Consider Appointment/Removal of the Board of Directors to the Economic Development Corporation Board.

PREPARED BY:

Diana Cavazos, City
Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

Economic Development Board 2019-2020

Name/Address	Title	Date of Appointment	Expiration Date
Arturo Guajardo Jr	President	7/23/2019	7/23/2021
Israel Garza	Treasurer	7/23/2019	6/29/2021
Bob Garza	Secretary	6/17/2019	6/17/2021
Pedro Contreras	Member	6/17/2019	6/17/2021
Leonardo Sanchez	Vice-President	6/17/2019	6/17/2021
Ernesto Guajardo	Member	6/17/2019	6/17/2021
Mark Villegas	Member	6/17/2019	6/17/2021

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Preliminary Plat Approval of the Hacienda San Fernando Subdivision being 18.45 acre tract of land out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision, located approximately 500 East of Nebraska Avenue, along the South side of Moore Road, as Requested by Big D Engineering.

STAFF COMMENTS AND RECOMMENDATIONS:

The developer is proposing to subdivide an 18.5 acre tract of land into a seventy-one residential subdivision. The property is located approximately 1,000 feet East of Nebraska Avenue, along the South side of Moore Road. The developer is proposing to have five interior streets and one entrance along Moore Road. The subdivision is proposed to have water and sewer services by the City of San Juan.

It is noted that the property was annexed to the City of San Juan on June 2019 after the applicant submitted a voluntary annexation petition.

RECOMMENDATION:

During the regular meeting on August 15, 2019, the Planning and Zoning Commission unanimously recommended approval of the preliminary plat subject to comply with all the requirements listed in the packet.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/15/2019
CITY COMMISSION – 08/27/2019
DATE PREPARED – 08/16/2019

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Preliminary Plat Approval of the Hacienda San Fernando Subdivision.

APPLICANT: Real Solutions LP.

SURVEYOR/ENGINEER: Big D. Engineering

LEGAL: Being 18.45 acre tract of land out of Lot 7, Block 9 and Lot 5, Block 13, John Closner ET AT Subdivision of Porciones 71 and 72.

LOCATION: Located approximately 1,000 feet East of Nebraska Avenue, along the South side of Moore Road.

LOT/TRACT SIZE: 18.5 acres

EXISTING LAND USE AND ZONING: North – Vacant; Outside City Limits
South – Agriculture; Outside City Limits
West – Residential; Outside City Limits
East – Residential; Single-Family Residence District (R-S)

ACCESS AND CIRCULATION: The property has access onto Moore Road.

PUBLIC SERVICES: Water and sewer services are provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval of the preliminary plat subject to the conditions outlined in the staff's report. A comprehensive evaluation and identification of the conditions for approval is on the following page(s).

EVALUATION AND CONDITIONS FOR APPROVAL

The developer is proposing to subdivide an 18.5 acre tract of land into a seventy-one residential subdivision. The property is located approximately 1,000 feet East of Nebraska Avenue, along the South side of Moore Road. The developer is proposing to have five interior streets and one entrance along Moore Road. The subdivision is proposed to have water and sewer services by the City of San Juan.

It is noted that the property was annexed to the City of San Juan on June 2019 after the applicant submitted a voluntary annexation petition.

PLAT REQUIREMENTS

Plat:

1. A 15-foot utility easement is required along perimeter of subdivision as per city ordinance.
2. According to the MPO map, Moore Road is required 80 feet of right-of-way.
3. Need to tie down proposed subdivision to a monument.
4. Correct metes and bounds description.
5. Correct Plat Note #7 so state cubic feet of water detention for entire subdivision.
6. Correct and label all areas adjacent to subdivision.
7. Label entire right-of-way along Moore Road.
8. Discrepancies on location of gas easement and line on plat from construction drawings.

Water:

1. Developer will tie into an existing City of San Juan 8-inch waterline along the south side of Moore Road.
2. Waterline will need to be looped for adequate pressure and fire protection.
3. Fire hydrants will need to be installed according to City of San Juan Fire Department
4. Construction drawings will need to be submitted for review.

Sewer:

1. Proposed is to tie into an existing system in South Gate Terrace Subdivision.
2. The City may not allow the developer to tie into existing line in South Gate Terrace Subdivision.
3. Construction drawings will need to be submitted for review.

Streets and Drainage:

1. Approved Drainage Report needs to be submitted for review.
2. Proposed detention pond area appears to be too small.
3. Construction Drawings will need to be submitted for review.

**PRELIMINARY PLAT APPROVAL
HACIENDA SAN MIGUEL SUBDIVISION
AUGUST 27, 2019**

PAGE 3

Fire Department:

1. Water line shall be looped with an 8 inch minimum.
2. A hydrant must be relocated from San Jeronimo and placed on Lot 1 or Lot 33. An additional hydrant must be added on Lot 29.
3. 30 foot in front of hydrant curb shall be painted red and white lettering reading NO PARKING.
4. Must install reflective blue markers in front of each hydrant. (Center of the street)
5. Need to discuss during the Pre-Construction Meeting the proposed name of the street is San Antonio and the city currently has a San Antonio Avenue.

Park Fees:

1. \$625.00 per lot being platted for single-family residential purposes (\$46,875.00)

Additional Fees:

1. Recording Fee \$106.00
2. Hidalgo County Drainage District \$250.00
3. 4% Inspection Fee

ATTACHMENTS:

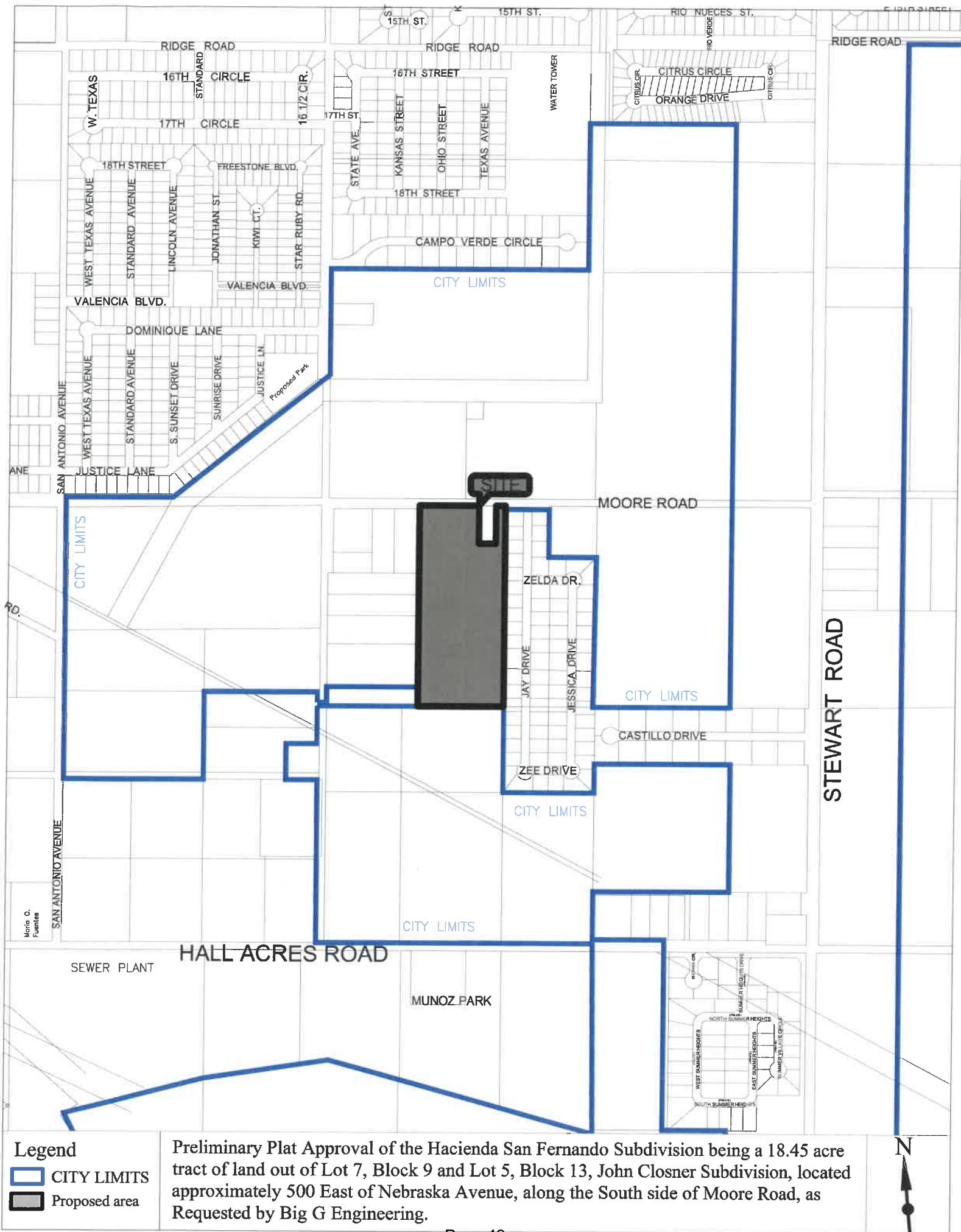
Location Map
Aerial Photo
Zoning Map
Subdivision Plat
Photos

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 08/15/2019 Commissioner Guajardo made a motion to approve the preliminary plat approval as presented. Commissioner Cardenas seconded the motion. The motion passed unanimously with 5-0 vote.

Mr. Escobar said the proposed subdivision is located on Moore Road between Moore and Nebraska Avenue and will be a seventy-one (71) residential lot subdivision. An 8-inch water line is available and will need to be looped in the subdivision, an 8-inch sewer line needs to be extended to the property and six (6) fire hydrants where requested by the Fire Department. Easements where dedicated to the city and clearance from the gas company on those easements were requested. Sidewalks will be built at the building permit stage; will have a detention pond for drainage on the property and a Home Owners Association (HOA) will maintain the subdivision.

Hector Guerra, developer, asked about the subdivision process. Mr. Escobar said that once the project engineer fixed all the issues that were on the comments that were provided to the board, staff would bring it back before the board to present it for final plat approval.



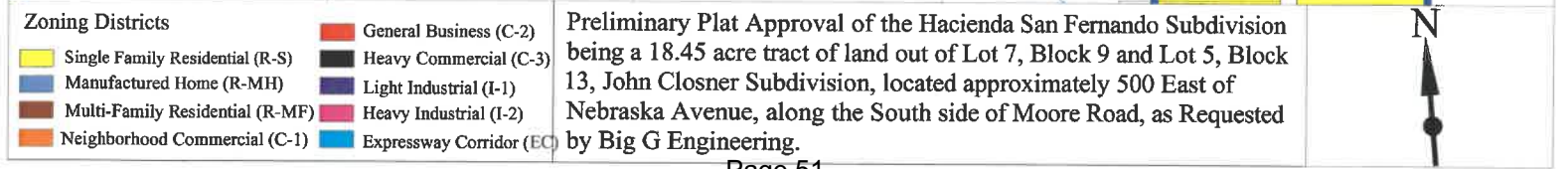


Legend

- CITY LIMITS
- Proposed area

Preliminary Plat Approval of the Hacienda San Fernando Subdivision being a 18.45 acre tract of land out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision, located approximately 500 East of Nebraska Avenue, along the South side of Moore Road, as Requested by Big G Engineering.





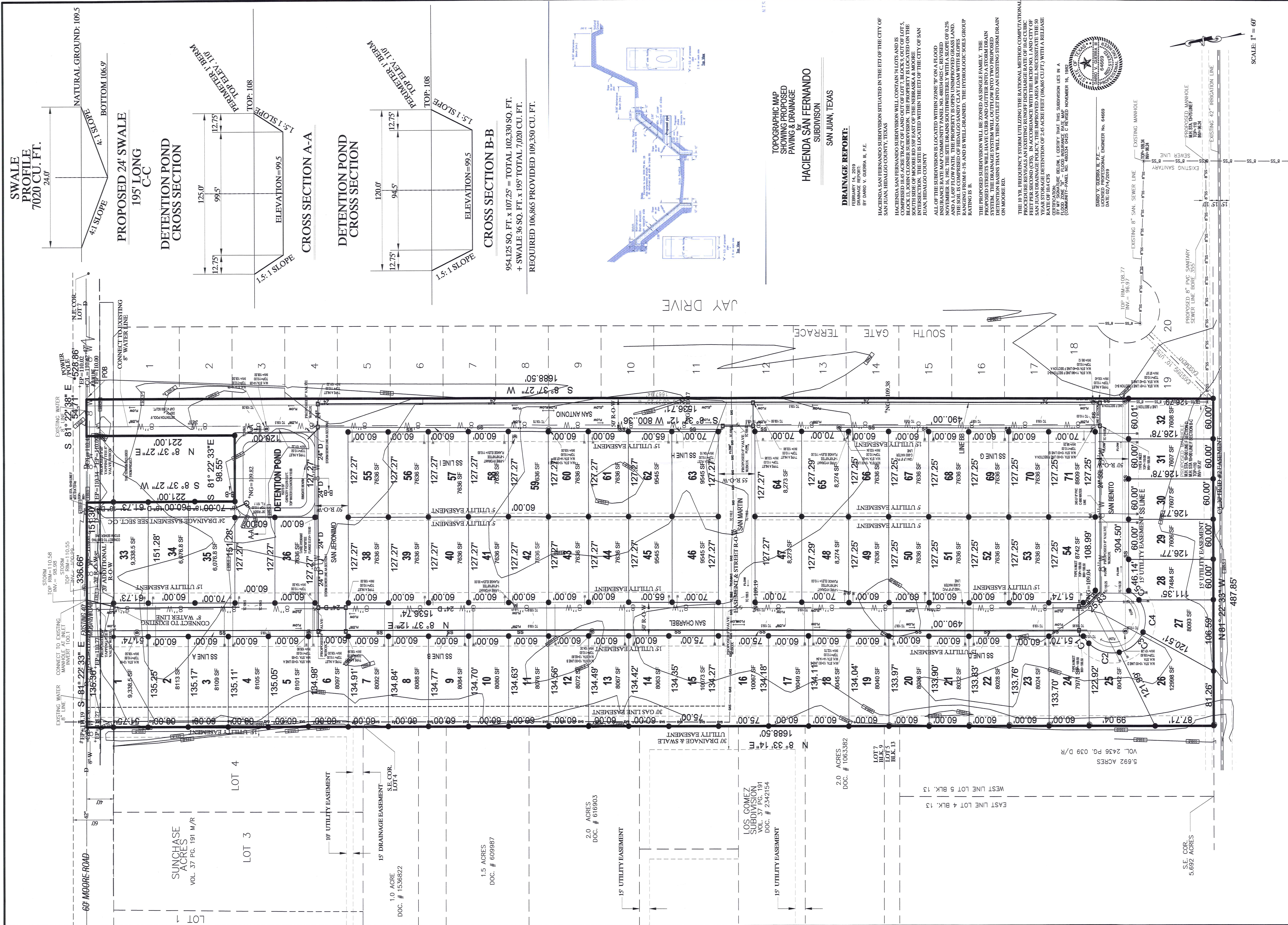
Page 51



Preliminary Plat Approval of the Hacienda San Fernando Subdivision being 18.45 acre tract of land out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision, located approximately 500 East of Nebraska Avenue, along the South side of Moore Road, as Requested by Big G Engineering.



Proposed Site



AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Consider Authorizing City Manager to Enter Into a Policing Agreement Between the Pharr-San Juan-Alamo Independent School District and the City of San Juan Police Department.

STAFF COMMENTS AND RECOMMENDATIONS:

This is an annual policing agreement with Pharr-San-Juan-Alamo School District which allows, three (3) police officers to be stationed at PSJA Independence High School from August 26,2019 and terminate on January 31,2020. PSJA Independence School District will reimburse the City of San Juan for the police officer's salary at a rate of but not less than \$21,691.21 for each officer per year until January 31, 2020. This amount is earned on a per day basis, at the rate of \$246.49 per day not exceed 88 instructional school days for a total of \$65,073.63. The benefits of having the officers at the schools continuation of the G.R.E.AT. program and presentations, gang and drug intelligence, the ability to track problem juveniles, and close working relations with the school district.

RECOMMENDATION:

Authorize City Manager to Enter Into a Policing Agreement Between the Pharr-San Juan-Alamo Independent School District and the City of San Juan Police Department.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

**Policing Agreement Between
Pharr-San Juan-Alamo Independent School District and City of San Juan**

WHEREAS, the Pharr-San Juan-Alamo Independent School District desires to maintain safe and comfortable working and learning environment for its staff and students;

WHEREAS, the Pharr-San Juan-Alamo Independent School District and the City of San Juan have worked in the past in providing a suitable environment in PSJA school and other venues;

WHEREAS, the Pharr-San Juan-Alamo Independent School District and the City of San Juan have common interest in providing for a positive way of life without interference from third parties;

WHEREAS, the Pharr-San Juan-Alamo Independent School District and the City of San Juan, desire that the City of San Juan provide policing in PSJA schools and other venues;

This Agreement is entered into by the City of San Juan, Texas (City), and the Pharr-San Juan-Alamo (District) Independent School District.

Pursuant to Section 21.483 of the Texas Education Code, which authorized the School District to employ or commission certified police officers, it is hereby agreed that the City will station one (1) full time certified police officer at the Pharr-San Juan-Alamo High School Campus and two (2) full time certified police officers to patrol feeder patterns of Stephen F. Austin Middle School and Raul H. Yzaguirre Middle School; along with the San Juan Elementary Schools.

The salary for said police officer is to be reimbursed to San Juan by the District as set forth herein below.

A. RESPONSIBILITIES OF THE CITY OF SAN JUAN AND OFFICERS

1. The City shall ensure that the police officer conduct in a professional and courteous manner at all times;
2. The City shall ensure that the police officer assigned to District campus set herein shall abide by the laws of the State of Texas and the ordinance of the City of San Juan, Texas;
3. The officer will not be required to perform any ministerial, administrative, or other duties for District or other school officials.
4. In consultation with the principal or designee, the officer shall act and conduct activities pursuant to the four major responsibilities of School Resource Officers (SRO's):

5. PSJA ISD Police Department will be operating during normal school hours only. The City of San Juan Police Department will patrol and provide assistance to PSJA campuses located within the City of San Juan when PSJA ISD Police Department is not operating.

Deterrence: Through an active presence and positive relationship between school staff, students, parents, and community members, the SRO deters school disruption and violence and promotes improved community and police relations.

Instruction: The SRO will teach law enforcement related topics at the request of the school administration. The SRO may teach the following on a regular basis. The list is not intended to be all inclusive list of subjects covered by the SRO.

- a. Justification of rules of the law
- b. Consequences of Crime
- c. Juvenile and Adult criminal justice systems
- d. Career opportunities in law enforcement
- e. Substance abuse prevention
- f. Violence and crime prevention

Advice/Mentoring: The SRO serves as an advisor about legal matters and as a resource on community service agencies to students, staff, parents, and community members and as a mentor to students.

Law Enforcement: The SRO shall enforce all federal and state laws in coordination with school administrators while protecting the safety of people and property.

6. The City will ensure that a uniformed police officer will be at each campus (1) at PSJA H.S., and (2) patrolling the feeder patterns to Stephen F. Austin M.S. and Raul H. Yzaguirre M.S., along with the San Juan Elementary Schools, continuously through a normal instructional (school) day for the period of this agreement.
7. The Police Department agrees and understands the police officer will perform all SRO duties and responsibilities in coordination and consultation with the principal or designee.
8. The police officer shall report to the Police Department Shift Supervisor and receive all orders from him/her. Any such orders in contradiction to the District Safety Director or appropriate campus principal shall be conservatively followed in a manner that can easily be reconciled later as provided herein in "Resolution of Disputes".
9. Any normal instructional (school) day where an police officer does not report to the campus will not qualify for reimbursement unless a replacement police officer reports to the campus and a timesheet signed by the principal, chief of police, and police officer is submitted; and

10. The police officer will perform any other police duties which the City and District mutually deem necessary to effectuate a safe school environment.
11. The Police Department agrees to accept the goals, objectives, role, and responsibilities of police officers as described and specified in the **School Resource Officer Program Guide** as reviewed and approved by the Police Department.
12. The Police Department agrees to select the participating police officer in accordance to the SRO qualifications specified by the School District.

B. RESPONSIBILITIES OF THE PHARR-SAN JUAN-ALAMO ISD:

1. The District will reimburse the City for the police officer's salary at a rate of but not less than \$21,691.21 for each officer per year until January 31, 2020. This amount shall be earned on a per day basis, at the rate of \$ 246.49 per day, not to exceed 88 instructional (school) days (for the total of \$65,073.63). The normal work day will consist of eight (8.25) hours that will be determined by both Police Administrators and respective campus principals as per the needs of the individual campuses set out herein;
2. Reimbursement will be paid on the monthly basis to the City, provided that, a timesheet signed by the principal, chief of police and officer is submitted;
3. The District will provide each City police officer with an office space where each is to be stationed.
4. The District will ensure that its employees at the campuses referred to above will not interfere with the duties of said City police officer;
5. The District agrees and understands that the police officer will at all times be under the direction and control of the Police Department.
6. Any normal instructional (school) day where a police officer does not report to the campus will not qualify for reimbursement unless a replacement police officer reports to the campus and a timesheet signed by the principal, chief of police, and police officer is submitted.
7. The District agrees to set the scope and duty of the police officer within the parameters of the School Resource Officer Program as described and specified in the District's School Resource Officer Program Guide that is reviewed, revised, and approved by the School District and Police Department.

8. In consultation with the Police Department, the District agrees to assign selected police officer to schools according to the police officer's strength and school needs.
9. Taxes and Penalties: The District has no obligation to pay or withhold any income tax, FICA or FUTA on behalf of the City. The City will not take any action in- consistent with this position.

C. ADDITIONAL DUTIES

Any additional duties required of the police officer shall be approved by the Superintendent or designee and the Police Chief of the City. Rate of Compensation for said additional services shall be determined by both parties and in accordance with both state and federal laws. Additional duties shall be those duties requested of the police officer after the normal business day.

D. RESOLUTIONS OF DISPUTES

Should any disputes arise regarding the duties or responsibilities of the City or the District or any other matters associated with this agreement, the Police Chief of the City of San Juan or his designee and the Superintendent of Schools for the District or his designee, will address the issues as soon as possible. Such resolution should be approved by the City Manager and Superintendent of Schools. If the resolution involves city ordinance, city council policy or directives, school board directives, the resolution shall be submitted to the District's Board of Trustees and the City Council for approval.

E. TERMINATION OF CONTRACT

This contract will commence on August 26, 2019 and terminate on January 31, 2020. Also any party to this agreement can terminate this agreement for any reason or for no reason upon 15 days written notice to the other party. This agreement can also be terminated upon mutual consent of both parties.

F. RENEWAL OF CONTRACT

Upon the expiration of this contract, the contract may be renewed only with the consent of the City's Board of Commissioners and the District's Board of Trustees.

G. MODIFICATION OF CONTRACT

This document constitutes the entire agreement between the City of San Juan, Texas and Pharr-San Juan-Alamo Independent School District and may be modified only by agreement of both parties. All modifications will be in the form of an amended written agreement.

H. DEFAULT

If either party should default (the "Defaulting Party") with respect to and of its obligations here under and should fail within fifteen (15) days after delivery of written notice of such default from the other party (the "Complaining Party") to cure such default, the Complaining Party, by action or proceeding at law or in equity, may be awarded its damage and/or specific performance for such default. A subsequent determination by the court of law of this State that any substantive portion of this Agreement is illegal or enforceable shall not affect the remaining portions of this agreement. This section of the contract is limited to what is permitted by law.

SIGNED on this the: _____ day of _____, 2019

Jesse Zambrano
President, PSJA Board of Trustees

Ben Arjona
City Manager, City of San Juan, Texas

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Consider Authorizing the City Manager to Enter into a Memorandum of Understanding Between the San Juan Police Department and Pharr-San Juan-Alamo Independent School District Police department Outlining Policies and Procedures.

STAFF COMMENTS AND RECOMMENDATIONS:

The purpose of this Memorandum Of Understanding is to set out common understanding of the policies and procedures that SJPD and the PSJA ISD PD will follow in providing police services to the citizens of SAN JUAN, Hidalgo County, and/or the State of Texas. This MOU is not a contract but it is an informal agreement to establish a spirit of cooperation to enhance the services that both agencies provide to the citizens residing within San Juan, Texas.

RECOMMENDATION:

Authorize the City Manager to Enter into a Memorandum of Understanding between the San Juan Police Department and Pharr-San Juan -Alamo Independant School District Police Department .

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

**MEMORANDUM OF UNDERSTANDING BETWEEN SAN JUAN POLICE
DEPARTMENT AND PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL
DISTRICT POLICE DEPARTMENT**

This Memorandum of Understanding (MOU) is being executed by the SAN JUAN POLICE DEPARTMENT (hereinafter "SJPD") in conjunction with the PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT POLICE DEPARTMENT (hereinafter "PSJAISDPD"). These departments agree to abide by the terms and provisions of this MOU throughout the duration of this agreement.

I. PURPOSE

The purpose of this Memorandum Of Understanding is to set out common understanding of the policies and procedures that SJPD and the PSJAISDPD will follow in providing police services to the citizens of SAN JUAN, Hidalgo County, and/or the State of Texas. This MOU is not a contract but it is an informal agreement to establish a spirit of cooperation to enhance the services that both agencies provide to the citizens residing within SAN JUAN, Texas.

II. MISSION

The mission of this MOU is to provide better utilization of resources by SJPD and PSJAISDPD. Further, it will substantially increase cooperation between these two departments eliminating waste of public resources and resulting in better accumulation of crime analysis and ultimately in reducing crime in SAN JUAN, Texas.

III. OVERLAPING JURISDICTION

SJPD agrees to provide service and respond to calls reporting potential criminal activities occurring on the following campuses that are located within SJPD jurisdiction.

Arnoldo Cantu, Sr. School located 2900 North Raul Longoria Rd., SAN JUAN, Texas 78589
Edith & Ethel Carmen School located at 100 West Ridge Rd., San Juan, Texas 78589
Vida N. Clover School located at 800 East Carrol St., San Juan, Texas 78589
John Doedyns School located at 1401 North Raul Longoria Rd., San Juan, Texas 78589
Amanda Garza-Pena School located at 500 East Fm495, San Juan, Texas 78589
Drs. Reed & Mock School located at 400 East El Dora Rd., San Juan, Texas 78589
Alfred Sorensen School 701 East Sam Houston, San Juan, Texas 78589
Sgt. Leonel Trevino School located at 901 East El Dora Rd., San Juan, Texas 78589
Austin Middle School located at 804 South Stewart Rd., San Juan, Texas 78589
Raul Yzaguirre Middle School located at 605 East Fm495, San Juan, Texas 78589
PSJA ECHS located at 805 West Ridge Rd., San Juan, Texas 78589
PSJA Collegiate High School Program 704 West Ridge Rd., San Juan, Texas 78589

Including Any PSJAISD facility and/or property within the incorporated city limits of SAN JUAN, Texas.

IV. SERVICES PROVIDED AND RESPONSIBILITIES OF SAN JUAN POLICE DEPARTMENT

1. SJPD agrees to accept suspects arrested by the PSJAISDPD within jurisdiction of SJPD for confinement within SJPD jail facility. Further, PSJAISDPD must adhere to SJPD arrest and detention policies.
2. SJPD reserves the right to reject any arrested suspect: where the arrest fails to meet SJPD arrest policy, where elements for an arrest are not present, when the suspect is injured unless suspect has received appropriate medical attention and has been released from the medical facility, or when the jail facility is at maximum capacity.
3. SJPD may release any individual in their jail facility that is arrested or detained by the PSJAISDPD for a Class "C" Misdemeanor.
4. In all circumstances, when a suspect is arrested by PSJAISDPD and accepted for confinement by SJPD, PSJAISDPD shall provide the complete and appropriate arraignment documents within reasonable time of confinement and shall list the City of SAN JUAN Municipal Court and Judge as the court of Jurisdiction for arraignment. An exception would be when the case has been turned over to SJPD for investigation and case preparation.
5. SJPD agrees to provide the PSJAISDPD full use of the SJPD identification facilities.
6. SJPD agrees to provide, when requested, evidence collection (Crime Scene Units), processing (Crime Lab) services to PSJAISDPD.
7. SJPD agrees to provide, when requested, TCIC/NCIC criminal history checks, wanted person checks or any TCIC/NCIC related request for the sole purpose of a criminal investigation being conducted by the PSJAISDPD.
8. SJPD agrees to provide PSJAISDPD with access to specialized services (i.e.: SWAT TEAM).
9. SJPD and PSJAISDPD will maintain a cooperative spirit during investigations and will share information concerning crimes occurring at PSJA Independent School District facilities and/or property.
10. SJPD shall respond to all 9-1-1 calls reporting potential criminal activities occurring on PSJAISDPD property within SJPD jurisdiction, and shall notify PSJAISDPD of such calls as well. Both SJPD and PSJAISDPD shall respond to such calls until SJPD is notified by PSJAISDPD that SJPD's assistance is no longer required.
11. SJPD shall be responsible for reporting uniform crime report statistics to the Texas Department of Public Safety on matters processed by SJPD.

V. SERVICES PROVIDED AND RESPONSIBILITIES OF THE SAN JUAN ISD P.D.

1. PSJAISDPD trainers and supervisors will ensure that all PSJAISDPD officers comply with SJPD procedures, as reflected within the SJPD's Policy and Procedural Manual, when interacting with and/or utilizing SJPD facilities and/or resources
2. PSJAISDPD agrees to delivering and paying for all meals for the PSJAISDPD prisoners who are in SJPD jail facility.
3. PSJAISDPD agrees to coordinate warrant service with the appropriate SJPD Division when alleged suspect(s) are within SJPD jurisdiction.

4. PSJAISDPD shall maintain responsibility for investigation, preparation and submission to appropriate prosecuting authorities of any offense committed on PJSA Independent School District property.
- a. PSJAISDPD shall be responsible for reporting uniform crime report statistics to the Texas Department of Public Safety on matters processed by PSJAISDPD.
6. PSJAISDPD shall be the "first responder" to all calls for service and crime incidents on PSJAISDPD property and shall be accountable for the duties of "the first responding officer at the scene of a crime," regardless of whether PSJAISDPD is to investigate or SJPd is to investigate. Duties of the first responder are as follows: tending to victims, securing the crime scene, detaining witnesses, securing or seizing evidence, relaying of suspect information, arresting of suspect(s) if applicable, writing the appropriate reports and supplements, and any other duties that would enhance the efficient and effective resolution of the incident or crime.

Conversely, should the SJPd be the first responder to a crime or incident that falls within the venue of the PSJAISDPD, SJPd officers shall be required to fulfill these duties until relieved by PSJAISDPD.

VI. DURATION

This agreement will commence the _____ day of _____ 2019, and shall remain in effect for a period of one year. This Memorandum of Understanding shall be reviewed annually by a SJPd Chief of Police or designee and PSJAISDPD Chief of Police or designee to ascertain whether it should continue and if any modifications should be made. If there are no changes or modifications, the Memorandum Of Understanding will continue as is for the next year, with the same renewal process repeating each year.

VII. DISAGREEMENTS

Any disagreements between SJPd and PSJAISDPD will be brought to the attention of the Chief of Police of the SAN JUAN Police Department and the Chief of Police of the PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT POLICE DEPARTMENT for resolution.

Nothing in this Agreement is meant to reduce the current high level of cooperation that exists between the PSJAISDPD and SJPd.

Nothing contained in this Memorandum of Understanding shall be interpreted or construed to mean that the parties herein have waived any rights, privileges, defenses or immunities accorded to them under state and federal law.

IN WITNESS OF WHICH THIS MEMORANDUM OF UNDERSTANDING has been executed as of this _____ day of _____ 2019.

**PJSA INDEPENDENT SCHOOL
DISTRICT POLICE DEPARTMENT**

BY: _____
ROLANDO GARCIA
CHIEF OF POLICE

SAN JUAN POLICE DEPARTMENT
BY: _____
JUAN GONZALEZ
CHIEF OF POLICE

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Consider Authorizing City Manager to Advertise for Request for Proposals for Bank Depository Services.

STAFF COMMENTS AND RECOMMENDATIONS:

The City Commission approved Plains Capital Bank as its bank for depository services in 2016. The Agreement was for two years with one year optional. The City has already full filled the two year agreement plus the optional year. We, staff are requesting permission to solicit RFP's as the agreement ends in November of 2019.

RECOMMENDATION:

Approve as presented.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 27, 2019

Consider Adoption of Resolution Establishing an Updated Parks and Recreation Master Plan for Fiscal Year 2019.

STAFF COMMENTS AND RECOMMENDATIONS:

In December 6, 2018 the first community meeting was held for the Parks and Recreation master plan consisting of the committee and city residents. In May of 2019 the second community meeting was held soliciting once again the public's input in this matter. On August 6, 2019 the plan was finalized and was voted to adopt.

RECOMMENDATION:

Staff Recommends Approval of the Resolution.

PREPARED BY:

Diana Cavazos, City
Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

CITY OF SAN JUAN, TEXAS PARKS AND RECREATION MASTER PLAN

2019



AUGUST 2019

**CITY OF SAN JUAN, TEXAS
PARKS AND RECREATION MASTER PLAN
2019**

AUGUST 2019

**RESOLUTION TO BE
PLACED HERE**

**RESOLUTION TO BE
PLACED HERE**



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ACKNOWLEDGEMENTS

Recognizing those who contributed to the development of the 2019 Parks and Recreation Master Plan

CITY COMMISSION

Mayor Mario Garza
Commissioner Jesus "Jesse" Ramirez
Commissioner Ernesto "Neto" Guajardo
Commissioner Leonardo "Lenny" Sanchez
Commissioner Marco "Markie" Villegas
Former Commissioner Pete Garcia

PARKS AND RECREATION ADVISORY BOARD

Claudia Alvarado
Robert Williamson
Erica L. Lopez
Rick Martinez
Moy Valzadua
Ramiro Herrera

PARKS AND RECREATION STAFF

Patrick Willingham, Director
Ruben Guajardo, Assistant Director
Ruben Rodriguez, Events Coordinator
Ramiro Moreno, Recreation Supervisor
Marleyna Bustamante, Recreation Assistant II
Angelica Cano, Administrative Clerk
Christine Soto, Recreation Assistant I

PHOTOGRAPHY

Mayra Garcia, Information Technology Department

PLAN CONSULTANT

Ann Cooke Bagley, FAICP, Bagley Associates LLC



1 INTRODUCTION

POINT OF CONTACT FOR THE CITY OF SAN JUAN, TEXAS

Patrick Willingham
Director of Parks and Recreation
316 E. 8th Street, San Juan, Texas 78586
956. 223.2350/956.227.3214
pwillingham@sjtx.us

PLAN PREPARER

Ann Cooke Bagley, FAICP
Bagley Associates LLC
8139 Barbaree Blvd, Dallas, Texas 75228
214.766.8720
ann@bagleyworks.com

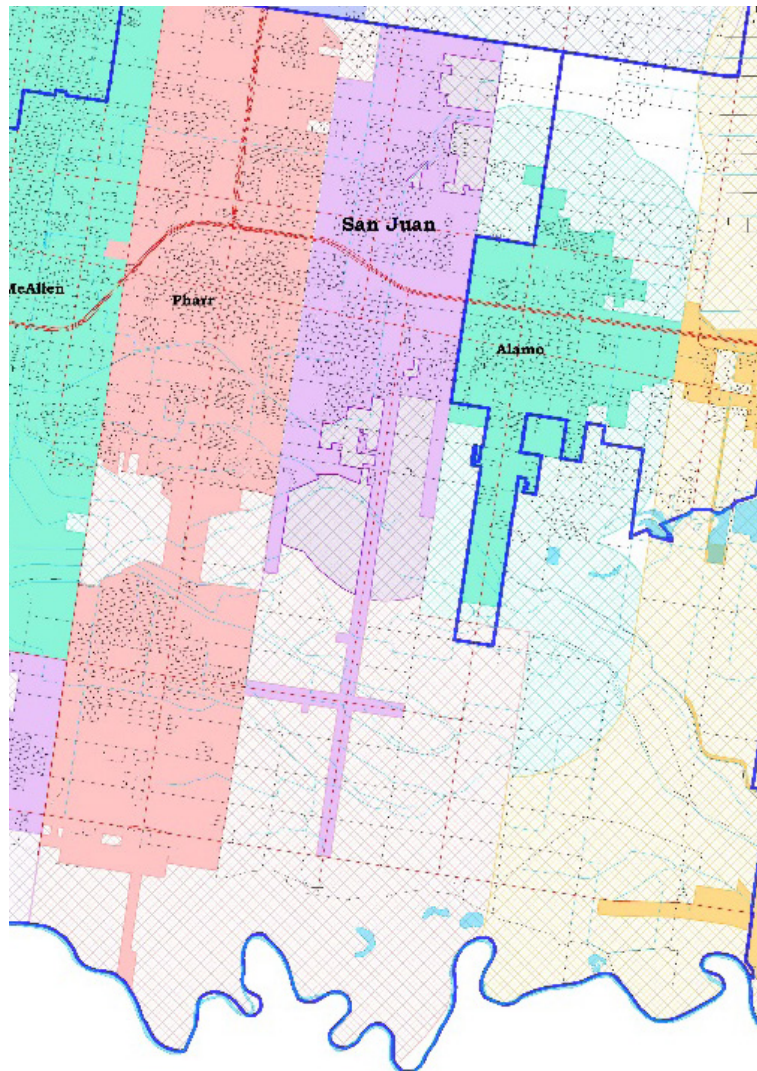
It's time for a new look at parks and recreation in the City of San Juan, Texas. In the 10 years since the previous plan, the City has experienced population growth and new opportunities for park development. This new Parks and Recreation Master Plan follows the Texas Parks and Wildlife Department guidelines for a parks master plan.

The City of San Juan's role in providing parks and recreation programs is demonstrated in the continuing support given to the Parks and Recreation Department in the development, redevelopment, operation and maintenance of the 12 city parks and the joint operation of a large park with Hidalgo County. A partnership with the Pharr, San Juan Alamo School District (PSJA) provides space and opportunity for recreation programs and future school/parks. The Parks and Recreation Advisory Board supplies and encourages citizen input and support for multiple departmental activities.

San Juan is 9.8 square miles in size and extends 10.6 miles in length from Owassa Road to the north to Military Highway (US 281) to the south. US-83/IH-2 transects the City from east to west for 2.5 miles. Other major roads are Veteran's Boulevard, Raul Longoria (FM 1426), Nebraska Avenue, Cesar Chavez Road, FM 495, Business 83, Ridge Road, Stewart Road (FM2557), and Nolana Loop.

San Juan has a mild humid subtropical climate. Summer high temperatures are in the upper 90s, with January lows in the upper 40s. Average rainfall is 22 inches. The elevation above sea level is 105 feet.

The City of San Juan is chartered as a Home Rule city with a Council/Manager form of government. The governing body is the City Commission comprised of an elected Mayor and four City Commissioners. The City Commission appoints the City Manager to serve as the chief administrative officer managing the day-to-day operations of the City.



Source: Online County of Hidalgo Map 2017 (adapted)

The City's logo is the "Friendly City", as it is a family-oriented city. The variety of accessible public parks, the Library, excellent city services, low crime rate, and a variety of civic functions and festivals make San Juan a very nice place to live.

HISTORY

Long before San Juan was incorporated as a city in 1917, the area was an active place with large and small farms and ranches. Cotton was a major crop with fruit and vegetables beginning to be grown for export. With the development of the St. Louis, Brownsville & Mexico Railroad from Harlingen to Sam Fordyce beyond Mission in 1904, the City's name began to appear on maps. In 1910, the townsite was established on John Closner's property, known as the San Juan Plantation.

There are several sources thought to be the origin of the City's name. There is the Rio San Juan that flows into the Rio Grande. Many Spanish land grants in the 1700s included the words San Juan. Several nearby locations along the Rio Grande have San Juan in their name including the San Juan Plantation, which was owned by a founder of the City, John Closner.

The City has a long relationship with the Basilica of Our Lady of San Juan del Valle, the National Shrine. From the Spanish missionaries to the church of San Juan de los Lagos to the Oblate Missionaries Trail in the 1850s, San Juan has been connected to the Catholic church

Education was important from the City's earliest days. Schools in San Juan were first established in 1919 with the creation of the public Pharr-San Juan School District. Forty years later Alamo joined the district to create the Pharr-San Juan-Alamo School District (PSJA). The District has a high school, two middle schools, and eight elementary schools in San Juan and IDEA, a public charter school, has two campuses.

Over the years since 1919, San Juan has grown from a small town to a city that provides goods and services, locally, regionally and nationally. As early as 1924, there was a cotton compress, a cotton gin and a cannery. By the 1940s there was a large plant that made concrete pipe for irrigation drainage. Production of citrus fruit and vegetables, packing houses, an equipment manufacturing plant, and an iron foundry were in the City. Anchored by the Shrine, the City has grown to include businesses that provide goods and services not only for the residents, but regionally and nationally as well.

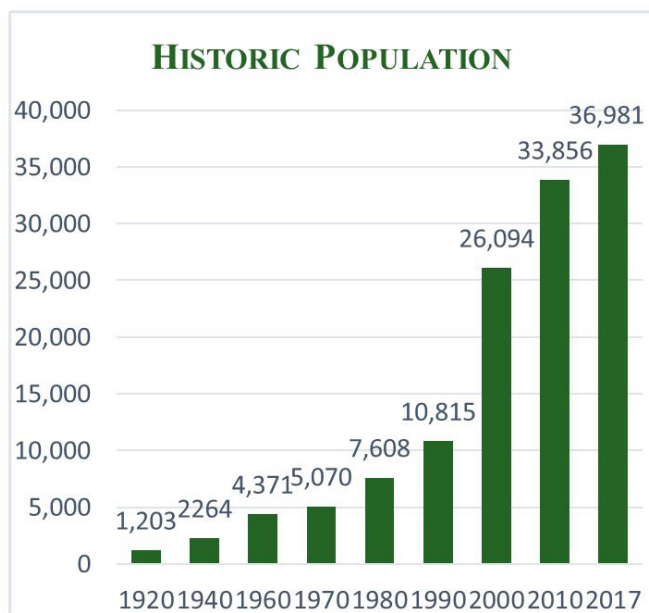
POPULATION

To understand the future needs of the city, it is helpful to look at the population over time. The following tables and charts that look at past, present, and projected (estimated) populations. **Table 2.1-Historic Population** and associated chart illustrates 100 years of documented population growth.

TABLE 2.1-HISTORIC POPULATION									
1920	1940	1960	1970	1980	1990	2000	2010	2016	2017
1,203	2,264	4,371	5,070	7,608	10,815	26,094	33,856	33,856	36,981

Source: United States Census Bureau, 1960, 1970, 1980, 1990, 2000 Decennial Census, 2016 American Community Survey 5-Year Estimates, 2016, 2017

In the 1920 Census, San Juan had a population of 1,203. By 1950, the population doubled again, and again by 1970 and yet again by 1990 as San Juan continued to grow. Major growth occurred again between 1990 and 2000 when the population more than doubled again. By the 2010 Census, the population was 33,856.

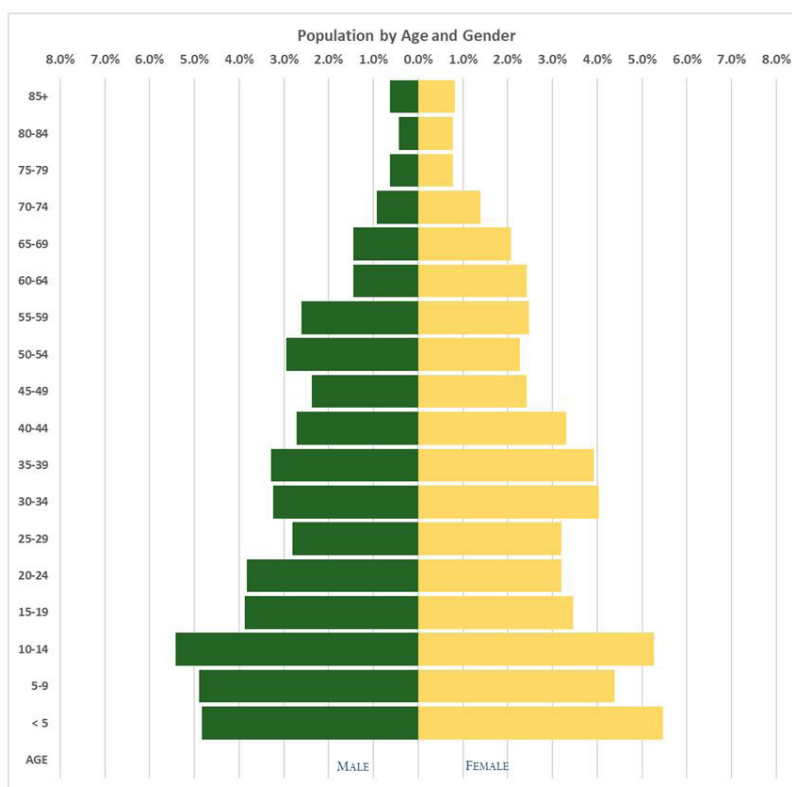


CURRENT POPULATION

The 2017 United States Census estimates the population to be 36,981, up slightly from 36,663 in 2016. Table 2.2 Population Distribution by Age and Sex uses the Census' American Community Survey 2012-2016 population of 35,983 because that is the most recent detailed data. The distributions are interesting in that the population is divided almost evenly with 48.4 percent Male and 51.6 percent Female. It is also important to note that approximately 30 percent are 14-years and younger with 37.40 percent under 20-years old. The next two largest age groups are 20-34 and 35-39, most likely the parents of the children and teenagers. This indicates a young and family-oriented population.

TABLE 2.2-POPULATION DISTRIBUTION BY AGE AND SEX						
Population	Total		Male		Female	
	Number	% of Total	Number	% of Total	Number	% of Total
Age	35,983	100%	17,407	48.4%	18,576	51.6%
Under 5 years	3,706	10.30%	1,741	4.84%	1,969	5.47%
5 to 9 years	3,346	9.30%	1,758	4.89%	1,579	4.39%
10 to 14 years	3,850	10.70%	1,950	5.42%	1,895	5.27%
15 to 19 years	2,663	7.40%	1,393	3.87%	1,245	3.46%
20 to 24 years	2,519	7.00%	1,375	3.82%	1,152	3.20%
25 to 29 years	2,159	6.00%	1,010	2.81%	1,152	3.20%
30 to 34 years	2,627	7.30%	1,166	3.24%	1,449	4.03%
35 to 39 years	2,591	7.20%	1,184	3.29%	1,412	3.92%
40 to 44 years	2,159	6.00%	975	2.71%	1,189	3.30%
45 to 49 years	1,727	4.80%	853	2.37%	873	2.43%
50 to 54 years	1,871	5.20%	1,062	2.95%	817	2.27%
55 to 59 years	1,835	5.10%	940	2.61%	892	2.48%
60 to 64 years	1,403	3.90%	522	1.45%	873	2.43%
65 to 69 years	1,259	3.50%	522	1.45%	743	2.06%
70 to 74 years	828	2.30%	331	0.92%	502	1.39%
75 to 79 years	504	1.40%	226	0.63%	279	0.77%
80 to 84 years	432	1.20%	157	0.44%	279	0.77%

Source: United States Census Bureau AGE AND SEX 2012-2016 American Community Survey 5-Year Estimates, 2016



RACE AND ETHNICITY

Included in demographic/population information is self-identified race and ethnicity. It is important to note that Hispanic heritage is considered ethnicity rather than race. As expected and shown in the two tables below, San Juan residents mainly identify as Hispanic. **Table 2.3-Race and Ethnicity 2010** and **Table 2.4 Hispanic Demographics** show the data.

TABLE 2.3-RACE AND ETHNICITY 2010		
Race	San Juan	Texas
White	90.1%	70.4%
Black or African American	0.1%	11.9%
Asian	0.1%	3.8%
Native American	0.1%	0.8%
Hawaiian/Pacific Islander	0.0%	0.1%
Some Other Race	4.1%	10.4%
Two or More Races	0.5%	2.2%

Source: United States Census Bureau, Selected Characteristics of the Native and Foreign- Born Population 2012-2016 American Community Survey

TABLE 2.4-HISPANIC DEMOGRAPHICS		
Hispanic/Not Hispanic	San Juan	Texas
Hispanic	97.5%	37.6. %
Non-Hispanic	2.4%	62.4%

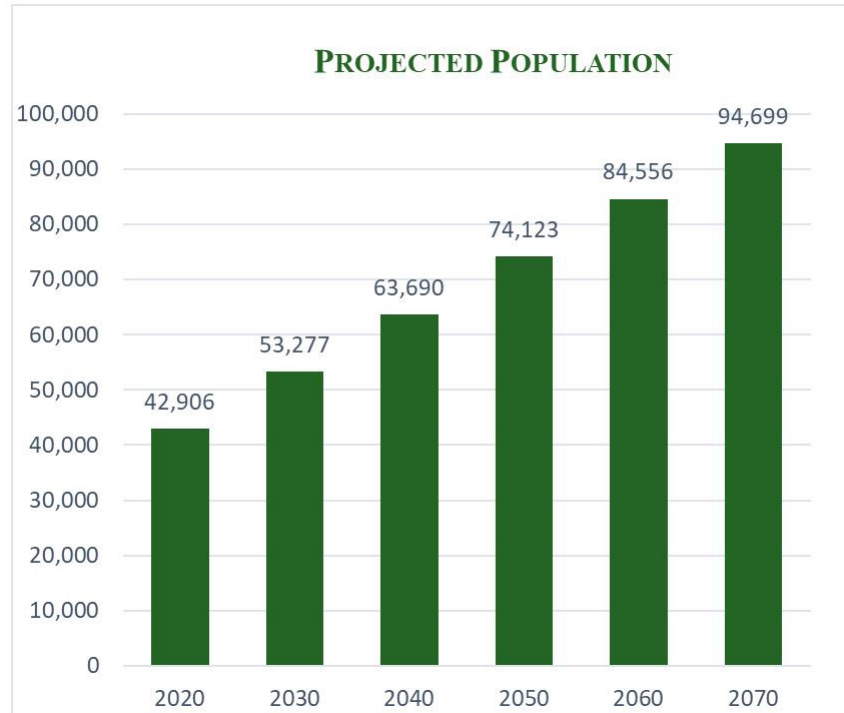
Source: United States Census Bureau, Quick Facts July 2017

POPULATION PROJECTIONS

Looking at what is possible in the future is important to planning for the City of San Juan. The Texas Water Development Board projections in **Table 2.5-Population Projections** were developed to anticipate water demand.

TABLE 2.5-POPULATION PROJECTIONS						
Year	2020	2030	2040	2050	2060	2070
Estimate	42,906	53,277	63,690	74,123	84,556	94,699

Source: Texas Water Development Board. January 2015/2016 Regional Water Plan - Population Projections for 2020-2070



HOUSING

Table 2.7 Housing Structures/Number of Units/Occupancy shows that most of homes (81.9 percent) in San Juan are single-family, one-unit, detached structures. The next-largest group is mobile homes with 9.9 percent. Duplexes, townhomes, and patio homes are 4.1 percent, while apartments are 3.1 percent. Most of homes are owner occupied. **Table 2.6-Housing Structures/Number Of Units/Occupancy** shows the details of the housing characteristics.

TABLE 2.6-HOUSING STRUCTURES/NUMBER OF UNITS/OCCUPANCY	
Total housing units	9,923
Occupied housing units	9,231
Vacant housing units	692
1-unit detached	8,186
1-unit attached	91
2 units	310
3 or 4 units	93
5 to 9 units	186
10 to 19 units	37
20 or more units	30
Mobile home	990
Boat, RV, van, etc.	N/A
Owner-occupied	7,122
Renter-occupied	2,109

Source: United States Census Bureau Age and Sex, 2012-2016 American Community Survey 5-Year Estimates 2016

The data for housing is from 2012, so there are more houses now in 2018, particularly new single family ones. There is still available land that may eventually be developed for housing since the population is expected to increase as people continue to move to Texas.

HOUSEHOLD SIZE

The average household size is 3.87 persons. This can include families, extended families, and unrelated persons. The average family size is 4.6 Persons per household.

TABLE 2.7-HOUSEHOLD SIZE IN 2010		
Total households	8,882	100%
1-person household	876	9.9%
2-person household	1,735	19.5%
3-person household	1,485	16.7%
4-person household	1,815	20.4%
5-person household	1,517	17.1%
6-person household	769	8.7%
7-or-more-person household	685	7.7%
Average household size	3.8	
Average family size	4.6	

Source United States Census Bureau, Fact Finder, 2010

EDUCATION

Education in San Juan is provided primarily by the Pharr-San Juan-Alamo School District and IDEA schools. Higher education is provided regionally at University of Texas Rio Grande Valley, South Texas College, Texas State Technical College, Texas A&M University, and South Texas Vocational Technical Institute. **Table 2.8-Educational Attainment Estimates** shows the different levels of attainment.

TABLE 2.8-EDUCATIONAL ATTAINMENT ESTIMATES		
Population 18 to 24 years	3,586	
Less than high school graduate	494	13.8%
High school graduate (includes equivalency)	1,118	31.2%
Some college or associate degree	1,824	50.9%
Bachelor's degree or higher	150	4.2%
Population 25 years and over	19,931	
Less than 9th grade	5,297	26.6%
9th to 12th grade, no diploma	3,200	16.1%
High school graduate (includes equivalency)	4,567	22.9%
Some college, no degree	3,674	18.4%
Associate degree	793	4.0%
Bachelor's degree	1,573	7.9%
Graduate or professional degree	82	0.4%

Source: United States Census Bureau Age and Sex, 2012-2016 American Community Survey 5-Year Estimates 2016

ECONOMY

San Juan's economy benefits from being in the Reynosa–McAllen bi-national metropolitan area along the United States/Mexico border. As there are over 1.5 million people in the area, the City is in the position to see increased shopping and warehousing/shipping/logistics opportunities in the near and long range future. The largest employers are listed in **Table 2.9-Major Employers in San Juan** below.

TABLE 2.9-MAJOR EMPLOYERS IN SAN JUAN		
Name	Type	Employees
PSJA ISD (San Juan schools and facilities only)	Education	1,340
Spirit Trucking	Logistics	375
HEB	Retail	345
City of San Juan	Government	250
IDEA Public Schools	Education	165
San Juan Nursing Home	Health Care	150
Nuestra Clinica del Valle	Health Care	108
Basilica of Our Lady of San Juan del Valle National Shrine	Institution	100
Mercedes Benz	Automotive	95
Junior's Supermarket	Retail	75
Catholic Diocese of Brownsville	Institution	75
Delia's Tamales (restaurant and factory)	Food Service	70
Hidalgo County Precinct 2 (Nolana Avenue Complex)	Government	57
Audi	Automotive	52
Jaguar/Land Rover	Automotive	52
Acura	Automotive	45

Lexus	Automotive	40
La Union Del Pueblo Entero/Proyecto Azteca	Civic	40
El Rancho Grande	Food Service	40
Hidalgo County Irrigation District No. 2	Government	36
L & A Store	Retail	30
Central Ready Mix	Manufacturing	30
U S Post Office	Government	30
Risica & Sons	Manufacturing	22
Marengo Produce*	Produce	25-55
Grande Produce*	Produce	30-100
Rio Fresh Produce*	Produce	25-200
Palmer Produce*	Produce	10-350

Source: City of San Juan Planning Department * Range given to show seasonal workers

San Juan's household income is lower than the 2017 national average of \$61,372. However, there is an available workforce where incomes and education attainment are increasing.

INCOME AND BENEFITS (IN 2017 INFLATION-ADJUSTED DOLLARS)	
Total households	9,432
Less than \$10,000	1,049
\$10,000 to \$14,999	719
\$15,000 to \$24,999	1,491
\$25,000 to \$34,999	1,331
\$35,000 to \$49,999	1,156
\$50,000 to \$74,999	1,400
\$75,000 to \$99,999	1,024
\$100,000 to \$149,999	719
\$150,000 to \$199,999	360
\$200,000 or more	183
Median household income (dollars)	\$36,193
Mean household income (dollars)	\$54,587

Source United States Census Bureau, Fact Finder, 2018

San Juan is called the Friendly City, a place for families. Growth over the past few years and increased participation and parental involvement will promote more sports and recreation programs and the use of the parks.



2 PLAN DEVELOPMENT PROCESS

The development of the new Parks and Recreation Master Plan for San Juan began with a kickoff meeting on April 12, 2018. It was a joint meeting of the Parks and Recreation Advisory Board, Planning and Zoning Commission and members of the public who would serve as advisors to both plans. The meeting was in the City Commission room at the San Juan Memorial Library. The process for both Plans was outlined, followed by a discussion of what is working and what needs improving in the City. Parks were commented on as being in both categories—parks are an important feature in the in the City, but there is room for improvement and expansion.

In May, the Parks and Recreation Advisory Board undertook the role of the advisory committee. The discussions focused on what was needed and what was desired for parks and recreation in the City.

At the following meetings, the goals and actions of the previous plan were reviewed and discussed. Accomplishments were identified. Many of the goals were not familiar to the Board or to the Staff since there had been changes in both since the previous plan. Staff and consultant were tasked with bringing forward the older goals that were still relevant, refining them, and identifying new goals and actions.

A new survey was developed and discussed with the Board. The survey was distributed to the high schools, sports groups and at community events, as well as being available at City Hall, the Library and the Parks and Recreation office. The survey was also be available online on the City's website.

The paper and online survey forms were available June 2018 through May 2019. There were 308 `surveys completed and returned. In all the replies, the most interest was shown in existing park improvements, walking trails, a new outdoor swimming pool, and a nature park. Park enhancements included picnic tables, benches and playground equipment. The responses were factored in when developing new goals, actions, and priorities.

On December 6, 2018, a joint Community Meeting/Open House was held at the San Juan Memorial Library. Staff members were present to explain the plan development and gather more completed surveys. Although attendance was light, there was interest in the goals and actions with particular interest in more walking trails. The advertising flyer is in the Appendices.

The Parks and Recreation Advisory Board met several times to discuss the draft plan and recommended additions and changes.

A second joint Community Meeting was held on April 17, 2019. The draft plan and exhibits of the proposed goals and actions was available at the meeting. Staff members were present to explain the Parks Master Plan and answer questions. The advertising flyer is in the Appendices.

The Parks and Recreation Advisory Board met on August 6, 2019 to recommend adoption of the Plan to the City Commission.

On , 2019, the City Commission received the recommendation from the Parks and Recreation Board and was briefed on the goals and actions contained in the Plan. They voted to adopt the Plan and passed the resolution found at the beginning of this document.



3 GOALS AND ACTIONS

Goals are an important part of the parks planning process. The goals outlined in this Parks Master Plan reflect the desires of the citizens, committees, elected officials, and staff of San Juan. They provide the underlying framework for the decisions that the City of San Juan will make when evaluating the need for parks, recreation and open space improvements for the next 10 plus years. These actions will depend on the funding and continued interest in improving the park system.

Goals state the needs and priorities used to direct, guide, and promote growth and development.

Actions are the tools used to carry out the vision and the goals. Each section of the Plan will recommend specific actions and changes that will move the City forward. With each action, the department or agency responsible for the action will be identified and an anticipated timeframe for the action to take place.

Here are the new Goals and actions for the 2019 Parks Master Plan. Several are very similar to the Goals in the 2010 Plan as they are still relevant.

Goal 1 - Maintain the City of San Juan's parks and recreation facilities in a superior condition.

Action 1.1 - Use new and more efficient "green" methods in mowing and watering to reduce pollution and water usage.

Action 1.2 – Develop new ongoing maintenance program.

Action 1.3 – Use water-wise plants and materials.

Action 1.4 – Use green infrastructure in the design of environmentally friendly parking lots

Goal 2 - Renovate and enhance existing parks with new and improved features to accommodate neighbors and sports users.

Action 2.1 - Enhance Aldrich Park as site for new library (construct walking trail throughout the park, add small amphitheater, picnic tables, small shade pavilions).

Action 2.2 - Enhance and expand Lions Park with upgraded fencing, walking trail, new picnic tables, benches, and restroom.

Action 2.3 - Continue to improve Municipal Park with new features particularly a walking trail.

Action 2.4 - Add inclusive, all access play equipment as parks are renovated to address the needs of all the population.

Goal 3 - Expand the park system to provide an even and adequate distribution of various types of park facilities that meet the needs of all the citizens citywide. Develop new neighborhood parks and expand existing ones to be more useful and accessible.

Action 3.1 - Complete Sorenson Park grant funded/matched improvements.

Action 3.2 - Acquire land for future neighborhood park in the northeast area of the City as residential development occurs. Develop when funds are available.

Action 3.3 - Acquire land for future neighborhood park in the southeast area of the City as residential development occurs. Develop when funds are available.

Action 3.4 - Initiate planning, design, and construction for Indoor Recreation/Community/Fitness Center facility. Identify potential partnerships and funding.

Action 3.5 - Include open green space play areas for individual and group activities in new and existing parks.

Action 3.6 - Develop Sioux Road Park, Phase 1 (includes parking, sign, unlighted soccer fields).

Goal 4 - Continue to partner with the PSJA Independent School District (PSJA ISD) and other public, semi-public, and private entities to leverage City funding to expand parks and recreation opportunities that are more accessible and efficiently built.

Action 4.1 – Partner with PSJA to build, operate, and maintain a new shared use outdoor swimming pool.

Action 4.2- Continue to work with PSJA ISD to develop School/Park parks on school land where the District provides the land and the City builds, operates, and maintains the parks.

Action 4.3- Partner with PSJA ISD to develop phase 1 of a north athletic complex (located between North San Juan Elementary and Reed-Mock Elementary) to include open space, baseball fields, softball fields, soccer fields, covered pavilion/basketball court, and trail to North San Juan Park.

Action 4.4 - Improve access to High School and Middle School tennis courts through new joint use agreement with PSJA ISD.

Action 4.5 -Actively seek other partnerships and grant opportunities.

Goal 5 - Expand sports facilities to meet new demands.

Action 5.1 - Expand Sports Complex to include a walking trail, soccer field, and new fencing.

Action 5.2 - Add soccer and football fields and walking trail at Municipal Park.

Action 5.3 - Add Adult Sports Leagues.

Goal 6 - Preserve and protect unique natural open spaces, floodplains corridors, drainage corridors, and irrigation corridors within the City and its ETJ.

Action 6.1 - Expand and protect the San Juan Wetlands. Add nature trails around the wetlands area, interpretive signs, classroom, information kiosk about birds and the value of wetlands.

Action 6.2 - Look for other wetland and preservation areas as new parks are sited and developed.

Goal 7 - Support the expansion of network of pedestrian and bicycle facilities throughout the City.

Action 7.1 - Coordinate with Comprehensive Plan Transportation goal and actions to develop a Pedestrian/Bicycle Accessibility Plan to connect parks, schools, and activity centers to form a networks of sidewalks.

Action 7.2 -Consider the use of irrigation and drainage easements for connections across the City. Develop Phase 1 of irrigation channel trail (soft surface trail from Lions Park to Basilica of Our Lady San Juan for 1.2 miles.

Develop Ridge Road Park, Phase 1 (includes signage, trails, playground, pavilion, possible spray grounds, parking).

Develop Phase 2 of irrigation channel trail (from North San Juan Park to potential Triangle Park for 0.8 miles).

Begin planning and design for an indoor recreation facility. Identify potential partnerships. Seek citizens' support.



Develop Phase 3 of irrigation channel trail from Ridge Road Park to Lions Park for 0.7 miles.

Extend irrigation channel trail, Phase 4 from Ridge Road Park to Sports Complex/PSJA High School for 1.5 miles.

Goal 8 - Continue to provide and increase quality recreation programs.

Action 8.1 - Add Senior/Active Adult programs.

Action 8.2 - Monitor community participation and interest to identify and add new programs that are of interest to the all the community.

Action 8.3 - Expand staff as the programs grow.

Action 8.4 – Consider creating 501(c) (3) or foundation to provide fundraising.

As San Juan strives to achieve these goals and actions, there will be a park system that will benefit the citizens and encourage a healthy community now and in the future



4 PARK FACILITIES CONCEPTS AND STANDARDS

A park system should have a variety of sizes and types of parks and recreation facilities to meet individual interests and needs, ensure adequate and equal opportunity, and encourage use by all age groups. By looking at a set of standards for parks, recreation areas, and open space, the community's parks and recreation uses, needs, and desires can then be determined.

The City of San Juan currently has 50.95 acres of park and recreational facilities in 12 City parks and a City/County shared regional park (26.5 acres). New opportunities in the park system are City/School parks which are being developed in partnership with the Pharr San Juan Alamo Independent School District (PSJA) are in the planning and development stages. Other parks are being expanded and/or refreshed with new equipment and landscaping that will provide a better parks system.

In a Parks Master Plan, there are common principles that should be considered to ensure balance between the public and private sectors; indoor and outdoor opportunities; and the integration of spaces, services, and facilities. Principles for the parks and recreation planning process are:

- Open and equal access to recreational areas, activities, services, and facilities regardless of personal interest, age, gender, income, cultural background, housing environment, or ability
- Spaces and facilities designed to encourage the most efficient utilization of land
- Consideration of the needs, desires, and opinions of the intended users
- Coordination with public institutions and private entities to avoid duplication and encourage cooperation
- Inclusion of public services such as education, health and fitness, transportation, and leisure into park and recreation facilities
- Well planned and coordinated facilities that are adaptable to future needs and requirements
- Consideration of financial resources in all phases of planning, acquisition, development, operation, and maintenance of spaces and facilities
- Public participation included in all stages of the process
- Continuous opportunities for incremental evaluation and review
- Integration of other existing plans that affect the area into the final recommendations and ultimately in implementation of the plan
- Established procedures for acquiring land for future park and recreation areas and facilities

PARK CLASSIFICATIONS/TYPES AND DEVELOPMENT STANDARDS

Parks and recreation facilities and programs are very important to San Juan's efforts to provide quality of life for its citizens and visitors. The following concepts and development standards will guide the City Commission, Parks and Recreation Committee, citizens, and staff in the development and programs of parks and recreation, now and in the future.

A variety of sizes and types of parks and recreation facilities and activities are recommended to satisfy diverse and individual interests, ensure adequate and equal opportunity for access, and encourage use by all age and population groups. Generally, a park system will include both passive and active recreation facilities. Passive recreation does not require much in the way of facilities and may include playground equipment, walking paths, open space, and nature observation places. Active recreation requires more facilities such as ball fields, buildings, and areas for programmed recreation.

PARK SYSTEM PARK TYPES

A good park system will have combinations of parkland and facilities including the following types.

POCKET PARKS

Pocket parks are small-scale open spaces that can provide a safe and inviting environment for the surrounding community. They also meet a variety of passive needs and functions including walking paths or sidewalks, open space, play areas for children, spaces for relaxing or meeting friends, work breaks, etc. Locations are not limited to neighborhoods, but may be in apartment complexes, in or adjacent to offices and shopping areas. The recreation facilities and park improvements should meet the specific location and user needs. Input from adjacent properties and potential users should be a primary consideration for developing and maintaining pocket parks. Facilities and improvements may include:

- Sidewalks
- Street and park directional signs
- Landscaping
- Drinking fountains
- Security lighting
- Playground equipment (optional)
- Park benches
- On-street parking
- Trash receptacles
- Picnic tables with covers (optional)
- Irrigation system
- Curb cuts and pedestrian crossings

Purpose/Use: Serves a concentrated or limited population within an immediate proximity. Examples are a tot lot in or near an apartment complex, or a vacant lot developed as a passive park with sidewalks and benches.

Service area: Immediate neighborhood

Desirable size: .25 to 1 acre

Acres/1,000 population: 0.25 to 0.50 acre

Site characteristics: Located within or close to residential neighborhoods

NEIGHBORHOOD PARKS

Generally, neighborhood parks are centrally located in residential areas and should be easily accessed from surrounding neighborhoods. Sidewalks and trails should connect the residents to the park. The site should accommodate both active and passive recreation uses in an aesthetically pleasing environment. Neighborhood parks should provide facilities for all ages with a combination of equipment and facilities. Involving neighbors in the design and maintenance of the park can ensure that the park is compatible with the neighborhoods in surrounding areas. Recommended facilities and improvements include:

- Open space
- Sidewalks, internal and external
- Street and park directional signs
- Park benches
- Picnic tables with shelters
- Landscaping
- Irrigation
- Drinking fountains
- Security lighting
- Playground equipment
- On-street parking
- Trash receptacles
- Curb cuts and pedestrian crossings

Purpose/Use: For residents within walking distance. Active recreation and uses may include playground equipment, athletic courts, fields, as well as passive uses, such as walking trails, benches and shade structures.

Service area: .25- to .5-mile radius to serve up to 5,000 persons

Desirable size: Minimum 5 acres, evenly distributed

Acres/1,000 population: 1.0 to 2.0 acre(s) in service area

Site characteristics: Evenly distributed across city with easy, safe access for nearby residents.

CITY/SCHOOL-PARK

The opportunity to partner with the school district to develop parks can add additional land and facilities to the park system. By using District-owned property adjacent to an existing or proposed school, the mutual benefits are cost saving to the City for the land and equipment and maintenance savings to the District. The park can be used by the school during the school day and all other times by the citizens.

Purpose/Use: Similar to Neighborhood parks uses and equipment

Service area: Same as Neighborhood, dependent on any special uses

Desirable size: Variable, ideally 3 to 5 acres.

Acres/1,000 population: Variable, related to school attendance zone

Site characteristics: adjacent to elementary and middle schools

COMMUNITY PARK

The facilities and improvements in community parks should be planned and designed for heavy use by persons of all ages and from all areas of the community. Community parks have physical characteristics that allow for both active and passive recreation use with suitable soils and a variety of vegetation. Where feasible, it should be located adjacent to a trail or greenway, which can provide an off-street linear linkage from other areas of the community. Neighborhood and community input will ensure that the park is appropriate for the community park. Recommended facilities and improvements include:

- Street and park directional signs
- Street signs, including "Children at play"
- Park benches
- Tennis courts (36' x 78')
- Softball and little league fields
- Soccer field(s)
- Swimming pool
- Sidewalks and walking/jogging paths with exercise stations
- Picnic area(s) with tables, shelters, and grills
- Covered pavilion (50' x 90')
- Landscaping and nature areas
- Irrigation
- Restrooms
- Drinking fountains
- Security lighting
- Fencing for ball fields, athletic courts, and secured areas
- Playground equipment
- Concrete surface for general play area
- Trash receptacles
- Off-street parking
- Curb cuts and pedestrian crossings
- Field house
- Volleyball court
- Other unique features (as applicable)

Purpose/Use: Provide active and passive recreation and leisure, including athletic fields and courts, swimming pools, picnic areas, walking/jogging paths, open play areas, playgrounds, and exercise stations

Service area: Primarily for residents within a 2-mile radius, but available to persons across the city

Desirable size: Minimum 10 to 50 acres, optimum 25 acres

Acres/1,000 population: 5.0 to 8.0 acres

Site characteristics: Located in areas that will provide city-wide access

REGIONAL PARK

A regional park typically provides a variety of uses. Ideally it is an area that also preserves natural areas for nature-oriented outdoor recreation, such as viewing and studying nature, wildlife habitat, conservation, swimming, picnicking, hiking, fishing, boating, camping, and trail uses. Regional parks typically include active play, such as sports fields. North San Juan Park could be considered a regional park. There may be opportunities for another such park. Recommended facilities and improvements include:

- Park signs
- Street and directional signs for park
- Park benches
- Tennis courts (36' x 78')
- Softball and little league fields
- Soccer field(s)
- Swimming pool
- Sidewalks and walking/jogging paths with exercise stations
- Picnic area(s) with tables, shelters and grills
- Covered pavilion (50' x 90')
- Landscaping and nature areas
- Irrigation
- Restrooms
- Drinking fountains
- Security lighting
- Fencing for ball fields, athletic courts and secured areas
- Playground equipment
- Concrete surface for general play area
- Trash receptacles
- Off-street parking
- Curb cuts and pedestrian crossings
- Field house
- Volleyball court
- Other unique features (as applicable)

Purpose/Use: Serves a wider and more regional population's parks and recreational needs with a broad range of facilities and activities. Typically, may include areas of natural resources.

Service area: 50-mile radius

Desirable size: 40 to 150 acres

Acres/1,000 population: 5.0 to 10.0 acres

Site characteristics: Planned and programed to accommodate large numbers of visitors, including regional special events such as sports tournaments, fairs, concerts, exhibitions, etc.

SPORTS COMPLEX

A sports complex provides for athletic fields and associated facilities at one or more larger sites in the City. The facilities would be developed to meet the needs of the user groups and sports associations. Complexes are developed for a variety of sports including:

- Baseball
- Softball (adult and youth, male and female)
- Soccer
- Tennis
- Basketball
- Football
- Volleyball
- Handball
- Racquetball
- Other



Additional sports complex facilities may include:

- Group picnic areas and shelters
- Bleachers
- Lighting
- Fencing

Support facilities should include:

- Restrooms
- Water fountains
- Multipurpose building
- Common open space
- Parking

Parking areas should be adequate to provide spaces for tournament activities. The location should be away from developed residential areas and direct access through these areas should be avoided. Trails can be included in the complex and link it to other recreational facilities.

Passive facilities may also be included to provide other activities in the park. The space needed for a sports complex should be a minimum of 40 acres, with 150-300 acres being optimal. Consideration should be given to acquiring enough land and setting aside additional acreage for future expansion.

The population served by a sport complex would be the City as a whole. The ability to host tournaments will also provide additional tax revenues from visiting participants.

Purpose/Use: Consolidates heavily programmed athletic fields and associated facilities in larger and fewer sites strategically located in the community

Service area: Strategically- located. community-wide facilities

Desirable size: Determined by demand. Usually, a minimum of 25 acres, with 40 to 80 acres being optimal

Acres/1,000 population: No minimum standard, serves whole community

Site characteristics: Typically developed and designed for programmed athletics

SPECIAL PURPOSE PARKS

SKATEBOARD PARK

A Skateboard Park is a purpose-built recreational environment made for skateboarding, BMX, scooter, wheelchair, and inline skating.

Purpose/Use: A specific space for specialized recreation activities in a safe space away from public streets and sidewalks

Service area: Citywide or in a community or neighborhood park

Desirable size: 1 acre with adequate design to include a range of ages

Acres/1,000 population: No minimum standard

Site characteristics: Fenced with ramps and other skateboard designs, posted with liability disclaimer

DOG PARK

Dog parks, where owners can safely and legally take their dogs to exercise and socialize off-leash, have become an important feature in park systems.

Purpose/Use: A clearly defined location for exercising dogs legally in a designated space

Service area: Citywide or in a community or neighborhood park if there is adequate space

Desirable size: 1 acre

Acres/1,000 population: No minimum standard

Site characteristics: Fenced area with waste disposal containers and available water

SPECIAL USE PARK

A park or facility may be for specialized or single-purpose recreation activities such as golf courses, zoos, nature preserves and conservatories. Another special use park may be for special populations, particularly those who are mobility impaired.

LINEAR PARK

All parks do not have to be in neighborhoods or a specific size and shape. A linear park can be developed between parks where an otherwise less developable land can provide recreational opportunities.

Purpose/Use: For bicycling, hiking, walking, and jogging and commonly used as a linkage between two or more park and recreation areas

Service area: Citywide

Desirable size: Sufficient accommodation of expected use and adequate travel distance, minimum of .5 mile

Acres/1,000 population: No minimum standard

Site characteristics: Typically follows a linear natural feature, such as an abandoned rail line, river, stream, or existing rights-of-way or easements.

PEDESTRIAN AND BICYCLE TRAILS

The development of trails to link parks, and ultimately form an overall system, will provide for uninterrupted and safe pedestrian movement between parks and throughout the community. They provide outdoor recreational opportunities and experiences that reflect the requests and interests of the citizens. The following are types of trails.

PARK WALKING PATHS/SIDEWALKS

A safe place to walk was identified as a very important park feature. Internal walking loops in all types of parks contribute to good community health. Along with a paved or other approved surface, exercise stations, benches, shade structures, and water foundations should be provided.

PARK TRAILS

These trails are generally located in greenways, natural areas, and parks. They could also be in drainage ways, along irrigation canals, on levees, abandoned railroads, utility easements, and scenic routes. The purpose is to accommodate walkers, joggers, and bicyclists and to protect them from traffic. They allow movement within and between parks, activity centers, and natural resource areas with a minimum of interruptions, while emphasizing a strong connection with the natural environment. They should be a part of an overall park system.

Designs should follow Texas Department of Transportation (TxDOT), American Association of State Highway and Traffic Officials (AASHTO), and Americans with Disabilities Act (ADA). These trails may also be used for bicycle commuting.

CONNECTOR TRAILS

These trails are developed to provide connections between parks, cities, and major activity centers. They can be within or adjacent to the street right-of-way. They can provide separate paths for



pedestrians, bicyclists, and skaters. Connector trails can be used for bicycle commuting purposes. Like the Park trails, they must be designed to meet the necessary design standards.

BIKEWAYS

Bikeways are paved segments of roadways that can be used to separate bicyclists safely from traffic. There are generally two types of bikeways: bike routes that are paved segments separate from the traffic, and bike lanes that are a part of the roadways designated for the use of bikes. These can be used for commuting as well as links to recreational activities and facilities. All-terrain and mountain bike trails are included in this classification.

CONNECTOR TRAILS

Use: Multiple purpose trails that emphasize safe travel for pedestrians to and from parks and around the community

Service area: City-wide. Designed to connect major attractions.

Desirable size: Sufficient to provide adequate travel between parks, neighborhoods, and community facilities

Acres/1,000 population: No minimum standard

Characteristics: Type I: Separate/single purpose hard-surfaced trails for pedestrians, bicyclists, and in-line skaters located in an exclusive right-of-way. Type II: Same as Type I but located within existing road right-of-way.

ON-STREET BIKEWAYS

By designating lanes for safer bike riding is a part of the City's transportation network that encourages riders to use bikes rather than cars for both recreation and trips to work and shopping.

A designated (painted or separated) bike lane shares portions of paved roadway and provides separation between motor vehicles and bicyclists,

Use: Paved segments of roadways that serve to safely separate bicyclists from vehicular traffic

Service area: Citywide

Desirable size: Sufficient to provide adequate travel between parks, neighborhoods, and community facilities

Acres/1,000 population: No minimum standard

Characteristics: Bike Route: Designated portions of roadway for the preferential use of bikes or exclusive use of bicyclists

On the following pages is the chart of recommended facilities space guidelines.

The following are general guidelines for park facilities in San Juan.

TABLE 4.1 SUGGESTED FACILITIES SPACE GUIDELINES 2017						
ACTIVITY/FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	#. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
Basketball						
1. Youth	2,400-3,036 sq. ft.	46'- 50' x 84'	Long axis north-south	1 per 5000	1/4-1/2 mile	Same as badminton. Outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings.
2. High School	5,040-7,280 sq. ft.	50' x 84'				
3. Collegiate	5,600-7,980 sq. ft.	50' x 84'				
Soccer	1.7-2.1 acres	195' x 225' x 330' to 360' with a minimum clearance of 10' on all sides	Fall season—long axis northwest to southeast. For longer periods, north to south.	Number of fields depends on popularity. Currently should be same as baseball	Practice: 1-2 miles Tournament: 15-45 min.	
Tennis	Minimum of 7,200 sq. ft. single court. (2 acres for complex)	36' x 78'. 12' clearance on both sides; 21' clearance on both ends	Long axis north-south	1 court per 5000	1/4-1/2 mile	Best in tennis courts of 2-4. Located in neighborhood/community park or adjacent to school site.
Volleyball	Minimum 4,000 sq. ft.	30' x 60'. Minimum 6' clearance on all sides.	Long axis north-south	1 court per 5000	1/4-1/2 mile	Same as other court activities (e.g. badminton, basketball, etc.)
Football	Minimum 1.5 acres.	160' x 360' with a minimum of 6' clearance on all sides	Fall season—long axis northwest to southeast. For longer periods, north to south.	1 per 20,000	15-30 minutes travel time.	Usually part of baseball, football, soccer complex in community park or adjacent to high school
Multiple Recreation Court (basketball, volleyball, tennis)	9,840 sq. ft.	120' x 80'	Long axis of courts with <i>primary</i> use is north-south	1 per 10,000	1-2 miles	In neighborhood or community parks.
Open Space	Minimum of 5 acres undeveloped per park			5 acres per 1,000	30-minute travel time	Open Space
1/4 Mile Running Track	2 acres	Overall width—276' Length—600.02'. Track width for 8, 4 lanes is 32'	Long axis in sector form north to south to northwest to southeast with finish line at northerly end	1 per 20,000	15-30 minutes travel time	Usually part of high school or in community park complex in combination with baseball, soccer, etc.

TABLE 4.1 CONTINUED SUGGESTED FACILITIES SPACE GUIDELINES 2019						
ACTIVITY/FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	#. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
Baseball 1. Official 2. Little League	3.0-3.85-acre minimum	Baselines—90' Pitching distance— 60 1/2' Foul lines—min. 320' Center field—400' +	Locate home plate so pitcher throwing across sun and batter not facing it. Line from home plate through pitcher's mound run east north-east.	1 per 5000 Lighted—1 per 30, 000	1/4-1/2 mile	Part of neighborhood complex. Lighted fields part of community complex.
	1.2-acre minimum	Baselines—60'				
Softball	1.5-2.0 acres	Baselines—60' Pitching distance—46' min. 40'—women Fast pitch field radius form plate—225' between foul lines	Same as baseball	1 per 5,000 (if also used for youth baseball)	1/4-1/2 mile	Slight difference in dimensions for 16" slow pitch. May also be used for youth baseball.
Skateboard and Roller blade	To be determined					
Trails	N/A	Well delineated head maximum of 10' width, maximum average grade 5% not to exceed 15%. Capacity rural trails—40 hikers/day/mile	N/A	1 system per region	N/A	
Archery Range	Minimum 0.65 acres	300' length x minimum 10' between targets. Roped, clear areas on side of range minimum 30', clear space behind targets	Archer facing north (± 45°)	1 per 50,000	30 minutes travel time	Part of a regional/ metro park complex



5 INVENTORY OF PARKS, FACILITIES, AND PROGRAMS

The park system in San Juan is an important component of the City's friendly and healthy lifestyle. Overseen by the Parks and Recreation Department are the 12 city parks plus the one that is Hidalgo County owned, but maintained by the City. The recreational programs are increasing popularity and growth by providing interesting and education opportunities.

This chapter is an inventory of existing parks and facilities. Information for each existing park is provided, including location/address, type of park, size, equipment, and features. For the recreation programs, descriptions and participation rates are identified.

The City is divided into two park zones. Zone 1 is the area of the City the north side of IH-2/US-83 from the north city limits at Owassa Road to the Freeway. Zone 2 extends south from the IH-2/US-83 to Military Road.

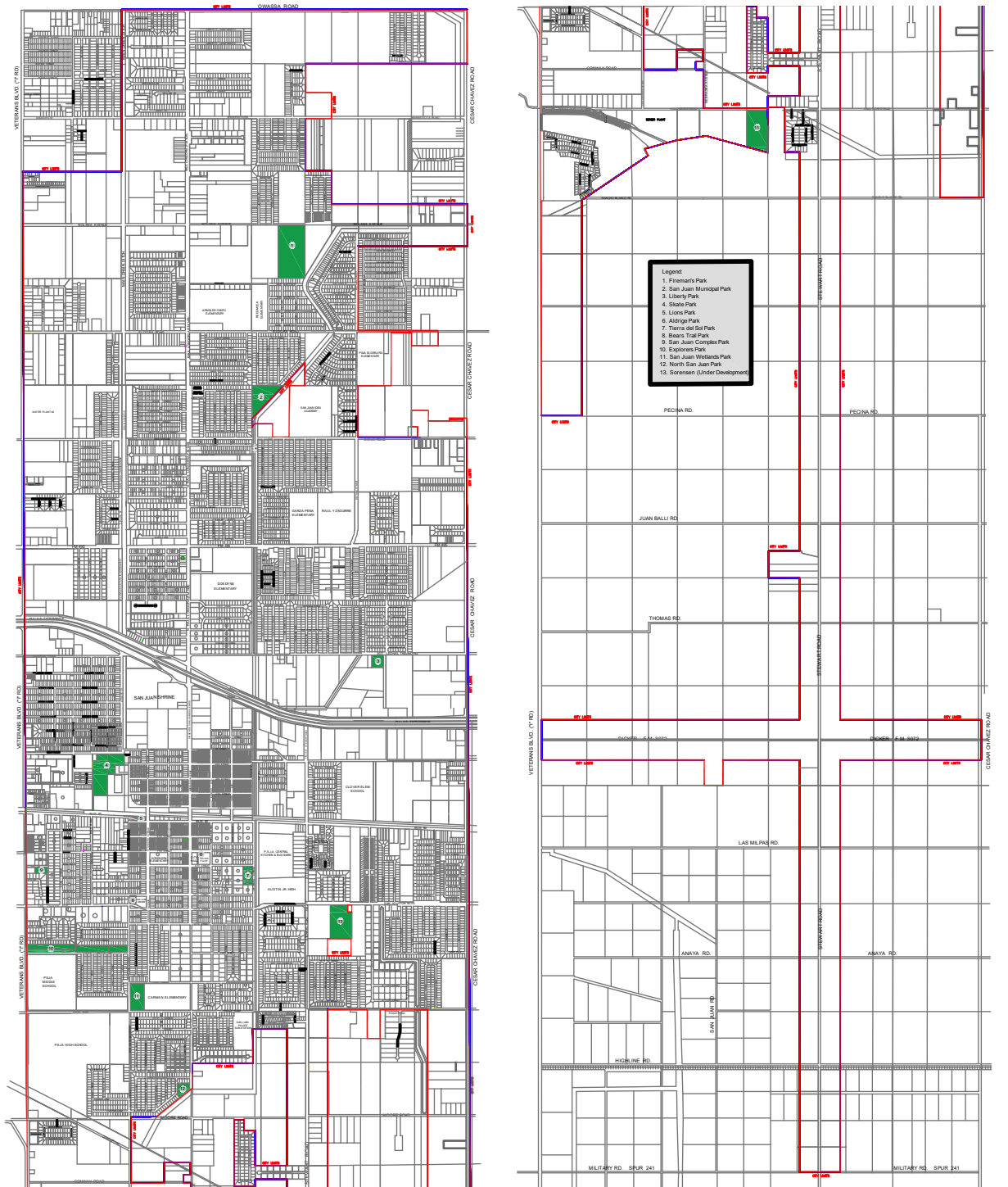
PARKS LOCATION MAP

On the following **Map 1 - Parks and Recreation System** the locations of the parks are shown for the 11 city parks, the shared park with Hidalgo County, and the park that is currently under development.

Map 2 - Park Service Areas (in Chapter 6) shows the one quarter mile and one half mile service areas are shown. Since most of the parks are clustered in the area south of Business 83 and west of Nebraska Avenue, and as the City grows, there will be the need for new parks and facilities. General locations of where future parks are needed or desired are shown on the Parks Location Map by a symbol for illustration purposes only as it is not intended to designate a particular tract of land.

Map 1 - Parks and Recreation System Map

SAN JUAN PARKS LOCATIONS



FIREMAN'S PARK

Address: 819 Sgt Leonel Trevino

Type: Neighborhood

Size: 2.10 acres

Park Zone: 1

This park is San Juan's newest addition. There is an equipped kitchen that includes four indoor rollout barbecue grills, refrigerator, gas stove, and double sink with hot water. Picnic tables are covered by a large roof. The park area has barbecue pits, picnic tables, playground and restrooms all inside a gated fence.



SAN JUAN MUNICIPAL PARK

Address: 506 W. Business 83

Type: Community

Size: 15.6 acres

Park Zone: 2

This centrally located park provides a variety of facilities including a 0.59 mile walking trail. This park also has three basketball courts, two baseball/softball fields, eight bleachers, 14 picnic tables, three shade structures, four benches, restrooms, trash cans, water fountain, and a play structure. There are also 67 trees in the park.



LIBERTY PARK

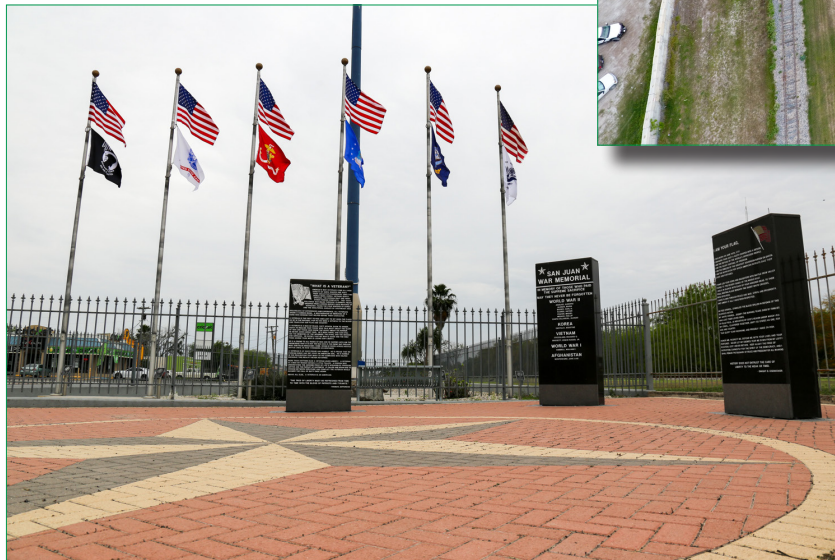
Address: 310 W. Business 83

Type: Neighborhood

Size: 0.35 acre

Park Zone: 2

This special park is a tribute to veterans of military service. The main feature of this park is the tallest flagpole in all of South Texas. There are three granite war memorials engraved with names of servicemen from San Juan who died on active duty in World War II, Korean War, and the Vietnam War.



SKATE PARK

Address: 700 S. Kansas Avenue

Type: Special Purpose

Size: 0.75 acre

Park Zone: 2

This is a special-purpose park for San Juan's skateboarders. Facilities include quarter pipes, grind rails, and ramps.



LIONS PARK

Address: 316 East 8th Street

Type: Neighborhood

Size: approximately 2.6 acres

Park Zone: 2

This neighborhood park offers a shade structure, basketball court, five benches, picnic tables, seven picnic tables, five barbecue grills in a setting that includes 20 trees. The administrative offices of the San Juan Parks and Recreation Department are located in the park.



ALDRIGE PARK

Address: 319 West 10th Street

Type: Neighborhood

Size: 2.25 acres

Park Zone: 2

This neighborhood park provides a shade structure and 32 trees adjacent to the San Juan Memorial Library.



TIERRA DEL SOL PARK

Address: 802 Miguel Hidalgo Avenue

Type: Neighborhood

Size: 1 acre

Park Zone: 2

This neighborhood park has a playground, basketball court and bleachers, three benches, four picnic tables and four barbecue pits in a neighborhood setting with 10 trees.



BEARS TRAIL PARK

Address: 400 PSJA Bears Trail

Type: Special Purpose/Trail

Size: 5.5 acres

Park Zone: 2

This popular trail is used extensively by walkers and joggers. It has a wide trail of 0.89 miles adjacent to an irrigation canal. There are 72 trees planted along the trail.



SAN JUAN SPORTS COMPLEX

Address: 1419 S. San Antonio Avenue

Type: Sports Complex

Size: 5 acres

Park Zone: 2

The city's sport complex includes three baseball/softball fields, restrooms, a play structure, 13 bleachers, seven picnic tables, 13 trees, three canopied shade structures, and eight benches. This park sees a lot of activity for sports and community events. Two of the fields are named for former public officials of San Juan and Hidalgo County.



EXPLORERS TRAIL PARK

Address: 2100 S. Nebraska Avenue

Type: Neighborhood

Size: 2.8 acres

Park Zone: 2

This beautiful neighborhood park is approximately 2.8 acres and features a gazebo/shade structure, eight benches, water fountain, and a 0.29 mile walking trail in a setting that includes 55 trees.



SAN JUAN WETLANDS PARK

Address: 301 E. Hall Acres Road

Size: 13.0 acres

Type of Park: Special Purpose Park/Nature Park

Park Zone: 2

This park is located in far south San Juan. At this time, it has wetlands and ponds and a newly discovered trail. Plans include a classroom building, nature programs, field trips, and summer programs.



NORTH SAN JUAN PARK

Address: 509 E. Earling Road

Size: 26.5 acre

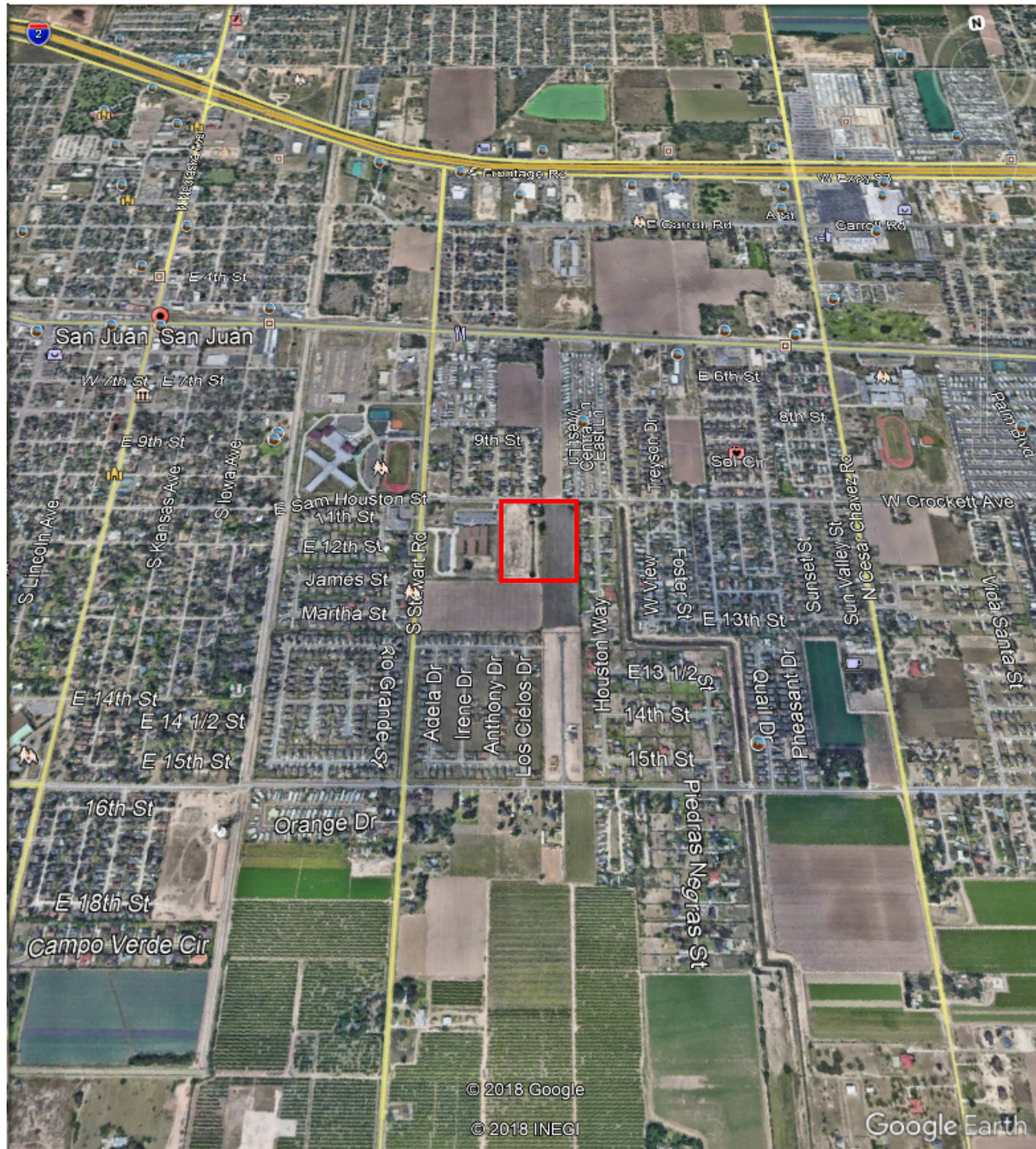
Type: City/County/Regional

Park Zone: 1

This beautiful county owned, San Juan operated and maintained, park has a 1.43 mile track around a pond. There are several playgrounds, two basketball courts, a baseball field, exercise stations, four large pavilions, 23 small pavilions, restrooms, picnic tables, and benches.



This proposed new park is a partnership with PSJA and Hidalgo County. It is in the development stages and funded in part by a grant from TPWD. It will provide additional recreational and play areas for the school during school hours and for the surrounding neighborhoods when school is not in session.



INVENTORY OF EXISTING PARK FACILITIES AND IMPROVEMENTS																
Park Name	Size (Acres)	Benches	Water Fountains	Trash Cans	BBQ Pits	Canopies Shade Structures	Trees	Picnic Tables	Pavilions	Bleachers	Play Structures	Restrooms	Basketball Courts	Baseball/Softball Field	Open Space	Other/Sidewalks/Trails
Aldrige Park	2.25					1	32									0.26 mile
Bears Trail Park	5.5						72									0.89 mile
Explorers Trail Park	2.8	8	1	2		1	55									0.28 mile
Liberty Park	.35															
Lions Park	2.6	5		3	5		20	7			1		1			
San Juan Sports Complex	5.0	8	2	17		3	13	7		13		1		3		
Fireman's Park	2.1	7					9									
San Juan Municipal Park	15.6	4	1	20		3	67	14	3	8	1	1	3	2		0.59 mile
Skate Park	.75	1		3			1					2				
Tierra Del Sol Park	1.0	3	1	3	4		10	4			1		1			
San Juan Wetlands Nature	13.0															
North San Juan Park*	26.5								4 lg 23 s				2	1		
Sorenson Park**																

* Hidalgo County owned and maintained by City ** Under development in partnership with PSJA and Hidalgo County



RECREATION PROGRAMS

The Parks and Recreation Department provides indoor and outdoor programs for youth and adults. The classes are provided year-round for a nominal fee. In 2018 and 2019, there were over 000 participants in the various programs. Most recreation programs are held in PSJA facilities.

SUMMER PROGRAMS

Dance

Dance class focuses on basic jazz and hip-hop dance principles, such as rhythms, body movements, coordination, and choreography. It also gives participants an understanding of the classroom community, improves social skills, and develops fine motor skills, all while having fun.

Ballet

This class introduces the classical artistic dance form performed to music. The students are taught the precise and highly formalized set steps and gestures.

Cheerleading

The Cheer program improves self-confidence, physical health, and teamwork skills all while having fun. The participants learn proper arm movements, cheers, chants, and choreography that are full of excitement and energy. It also develops strength, flexibility, and teaches life lessons on teamwork.

Karate

This program enhances development in a fun and motivating environment. It focuses on improving basic motor and listening skills. Participants learn how to work with others and follow directions through positive social interaction.

Summer Middle School Volleyball

This summer program is intended to provide continuous training that will improve players as they successfully move into high school programs.

Track

The youth track program is designed to help participants achieve a high level of skill and an appreciation for the discipline, sportsmanship, and teamwork required in track and field.

Tennis

This class introduces children to the basics of tennis, emphasizing fun activities using pressure-less balls while highlighting hand-eye and tracking skill development. They also introduce players to forehand.

T-Ball

Young players play baseball modified for youngsters in which the ball is batted from a tee of adjustable height rather than being pitched.

Softball Pitching/Hitting

Improving the basic skills of softball while having fun is the purpose of this program.

Soccer

Participants from 4 to 14 learn and improve skills in this increasingly popular sport.

Archery

This program is structured to build a solid foundation of archery knowledge. Participants learn basics of the sport, including range safety, proper form, grouping, sight adjustment, and scoring.

RECREATION PROGRAMS PARTICIPATION

Recreation programs have increased over the particularly in the new programs that have been added. in Summer Recreation programs from grew by 30 percent from 2018 to 2019

SUMMER PROGRAMS				
		2017	2018	2019
Program	Age Group	# of Participants	# of Participants	# of Participants
Dance	2nd-6th	15	30	29
Ballet	5-12 yr.	8	17	17
Cheerleading	12:30-2 pm	15	30	17
Baking	8 & Older	14	9	32
Theater Arts	7-14 yrs.	9	16	4
Karate	5-15 yrs	33	26	28
Track	5-18 yrs	35	145	211
Tennis	18-May	6	30	33
T-Ball	3-6 yrs	31	16	29
Soccer	4-14 yrs	25	29	30
Spring Training	5-18 yrs			23
Softball Pitching/Hitting	5-14 yrs	4	11	30
Archery	3rd-5th	7		
Strength & Conditioning	11-14 yrs		8	11
Summer MS Volleyball		no league	55	54
	Total	192	422	548

SPORTS IN SCHOOLS PROGRAMS

San Juan works with the PSJA School District to provide structured sports activities at elementary schools. The participation rates are shown below.

2018 GIRLS BASKETBALL - SCHOOL NUMBERS BY LEAGUE DIVISIONS				
Girls Basketball				
School/Grade	K-1st	2nd-3rd	4th-5th	6th
Cantu	4	7	4	
Carman	9	7	16	
Clover	1	1	13	
Doedyns	4	2	10	
Garza-Pena	0	4	3	
Reed Mock	8	4	7	
Sorensen	1	3	10	
Trevino	0	1	3	
Austin MS				20
RYMS				6



2018 Flag Football, Girls Volleyball & Tackle Football School Numbers By League Divisions								
	Flag Football	Volleyball	Tackle Football					
School/Grade	K-1st	2nd-3rd	4th-5th	2nd-3rd	4th-5th	6th	4th-5th	6th
Cantu	5	6	10	7	14		5	
Carman	10	24	17	13	23		15	
Clover	4	6	1	3	11		8	
Doedyns	2	10	6	2	14		9	
Garza-Pena	7	13	15	4	24		5	
Reed Mock	11	13	10	8	18		9	
Sorensen	5	23	12	6	15		6	
Trevino	0	4	3	2	10		3	
Austin MS						28		26
RYMS						27		23

PNY (PROTECT OUR NATION'S YOUTH)

Pony baseball and softball is a large national program that provides 13-14 year old the transition from Little League to regulation size diamonds. San Juan has supported this program for many years.

PNY PARTICIPATION IN 2018 AND 2019		
	Teams	Players
Pony Baseball	36	487
Pony Softball	16	175

Building on its incremental success in the past few years. San Juan will continue to expand its parks, open space, recreation programs and facilities over the next twenty or more years. This plan is a "guidebook" or "checklist" that will ensure that San Juan continues to be a happy and healthy community.







6 NEEDS ASSESSMENT AND IDENTIFICATION

To determine the specific needs for parks and facilities, it is necessary to identify the assets, deficiencies, community interest, and desires to appropriately determine the development, management, and maintenance of a city park system. The Needs Assessment is a multi-phased endeavor combining several approaches, and including input from an advisory committee and development of standards. To identify the specific needs and desires of the citizens of San Juan, several activities were conducted during the planning process including community meetings, online and paper surveys and individual interviews.

The following approaches are employed in determining parks and recreation needs.

1. The **demand-based approach** relies on information gathered from participation rates, surveys, staff assessment, and other information, which indicates what citizens want certain types of facilities.
2. The **standards-based approach** uses established standards to determine facilities and park areas needed to satisfy a given population size. The standards may be based on demand studies, the professional judgment of parks and recreation planners and designers, etc.
3. The **resource-based approach** examines the assets and resources of the area for open space, parks and recreation facilities, and defines how these resources can be utilized.

These methods, combined with the inventory of parks and facilities, aided in establishing the Goals and Actions of this new *Parks and Recreation Master Plan*, as well as priorities for future development.

PARK ZONES

For the past eight years there have been two park zones, Park Zone 1 starts at the city limits on the northside to US-83/IH-2. Park Zone 2 extends south from US-83/IH-2 to the southern city limits. This Plan continues to use the two zones. See the **Map 2 – Park Zones and Service Areas**. This map illustrates the clustering of the parks in the middle area of the City.

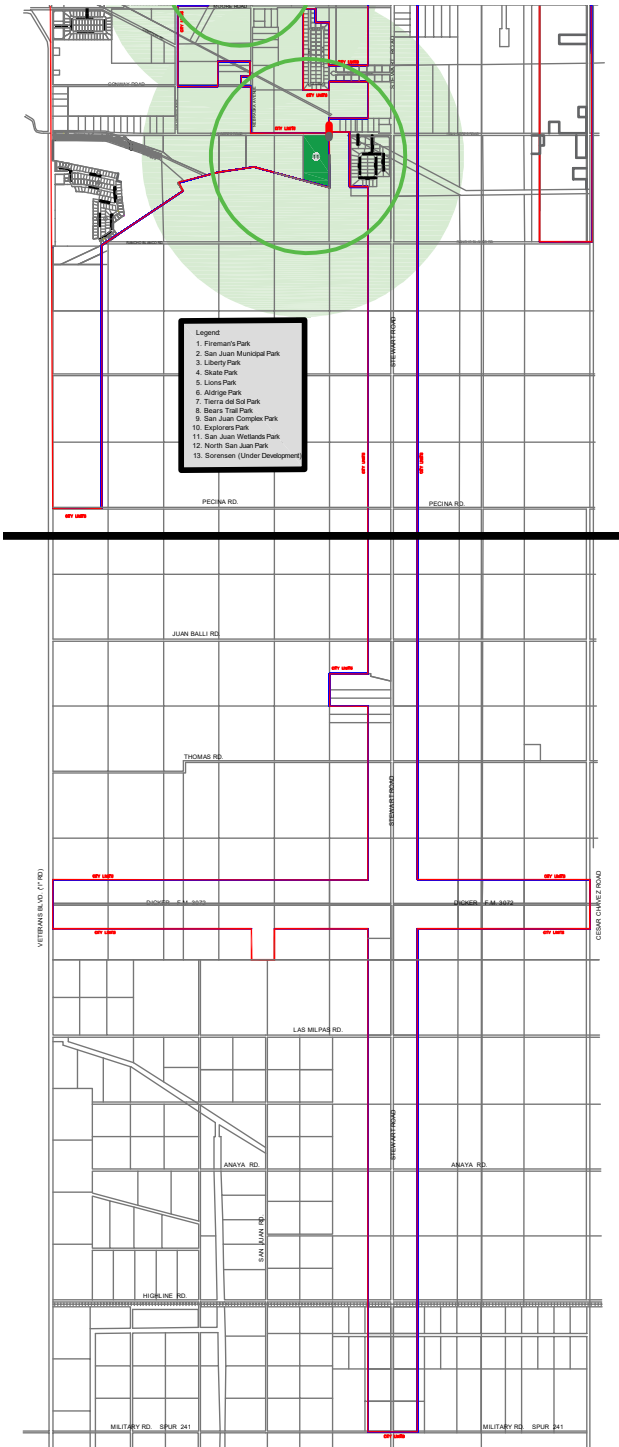
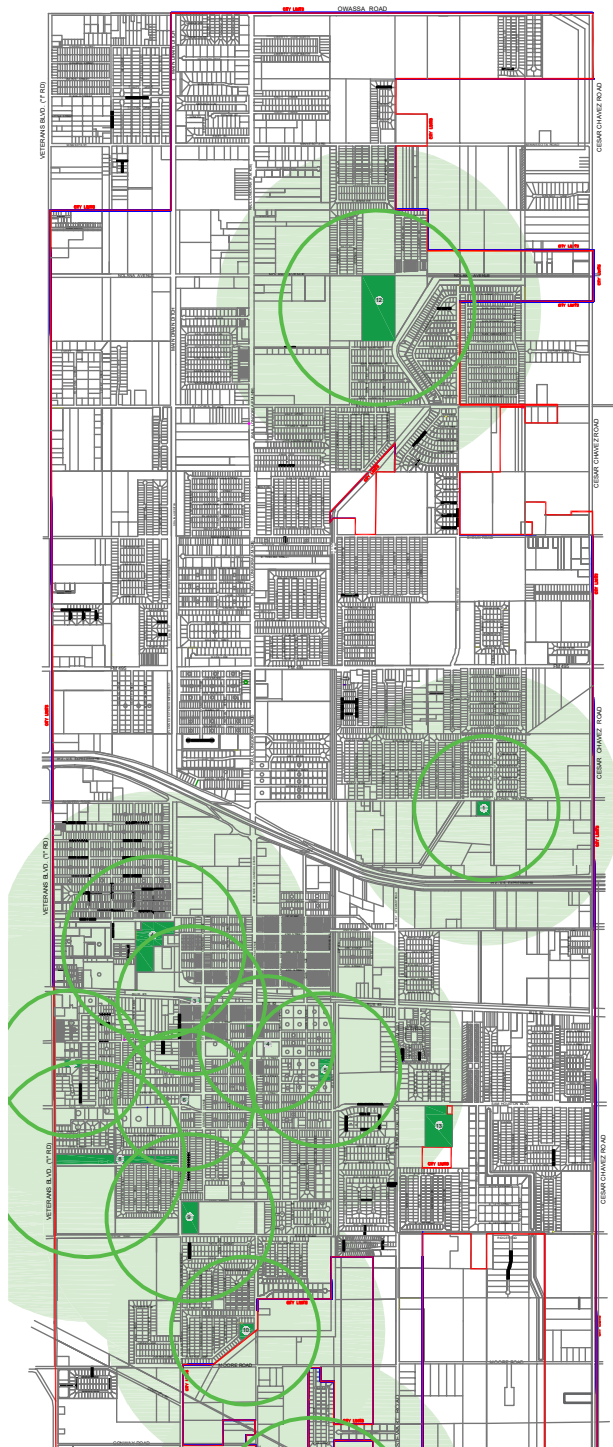
DEMAND-BASED APPROACH

To assess the usage, perceived needs and desires of the residents, two different approaches were taken—a survey, and two community meetings. Additionally, Staff's monitoring of needs and desires provided information on what the park users want.

The survey of the park and recreation needs was prepared and made available on the City's website. A paper copy was distributed to the two high schools, as well as at football games, sports banquets, and other sports and community functions and festivals. The results will help to guide the development of new parks, and programs as well as the operations and maintenance of existing facilities. The survey responses were gathered between July 2018 and May 2019.

By asking seven questions, the results of the survey provided insight into how often the respondent went to the parks, which parks were being used, what facilities they used, what programs they participated in, identifying five priorities for new programs, and the ages of park users.

SAN JUAN PARKS SERVICE AREAS





The following are the questions followed by a summary and analysis of the responses that are based on 308 Survey returns.

1. How often do you go to a San Juan park? Check one.

Based on the number of responses of the users going to the parks are those that go *once or more a month* at 33.7%. Those who said they went seldom were at 19.2 %, followed by those who went *more than once a week*. The responses to *never* going to the park were 13.4%, followed by those who went *once a week*. Once a day park goers were at 5.8 percent.

2. Which San Juan parks do you go to?

San Juan Municipal was the most visited park with (36.1 %) probably due to this park having the most activities and ballfields. The recently renamed Sports Complex was next with 32.1 percent going to this park with multiple ballfields. The new Bears Trails Park with its walking/ biking trail attracted 15.5 %. Fireman's Park and Lions Park were next with 10.3% and 9.2 % respectively. The other parks were all less than 10%. It should be noted that the respondents were asked to identify all the parks that they went to.

3. What San Juan recreation facilities do you use? Please check all the spaces you use.

The most used facilities were the walking trails (44%) and playgrounds (25%) followed by baseball and softball fields at 29% and 26%. The remaining parks were listed less than 5% by the respondents.

4. What programs or classes do you go to at the San Juan Parks and Recreation Department? Check all that you go to.

The most used programs listed were youth baseball, youth basketball, softball, tackle football and swimming. These responses to the survey are most likely influenced by the participation of families of elementary and middle school-aged children that filled out the surveys at city sports events.

5. On the list below, please check your top five (5) choices for public recreational facility needs in the city parks.

The overall top five choices were trails (walk, bike, jog) at number 1, followed by picnic tables, at 2, fitness centers at 3, outdoor swimming pool at 4, and fishing lakes and ponds rounding out the top 5 choices. These were closely followed by playground areas, baseball fields, park benches, soccer/football fields, and nature study areas. The high interest in playground areas, picnic tables, and park benches demonstrates family usage of the parks. A community center and/or fitness center were also identified as needs.

6. What new programs you would like to see that are not listed above?

More than 30 facilities and programs were listed on the returned surveys. Some were already existing programs; some were an expansion of existing programs and new facilities and programs. Suggestions made by the citizens of San Juan were considered in the development of this plan and will continue to be considered in the development of new programs and facilities. The suggestions include martial arts (MMA, jujitsu, and wrestling), volleyball (beginners, girls, and indoor), splashpads, dog park, fitness (cardio, crossfit, walking trails, group walking), movies, art walks, and, even, a botanical garden.

7. Please check the age groups that are park users in your family. Please check all the appropriate spaces.

Many of the surveys identified multiple family members. Of the six age brackets, the highest was the 13-18 age group, followed by the 6-12 age group. The under 6 and 19-35 ages groups were significantly lower. However, in looking at the actual surveys, there were several age brackets identified in the surveys reflecting multi-generational families and their participation.

Additional input was received at the both of the two **Community Open House** meetings held in December 2018 and April 2019. These meetings were held in conjunction with the new Comprehensive Plan. The meetings were in a "drop in" format. The meetings were advertised in the local weekly newspaper, *The Advance*, on the City website and Facebook pages and on flyers distributed at schools, local businesses, city facilities and at recreation program activities. Although lightly attended, the citizens who did come were interviewed and they offered comments on the goals and actions for improving the park system as well as what parks they used. Bears Trail Park was mentioned most as a great place to walk with some using it almost daily. The ballfields at Municipal Park and the Sports Complex were noted as important park features. A new outdoor swimming pool was mentioned several times.

It is important to note that Staff has received much input over the past two years as to what is needed and desired in the parks and in the recreation programs. In addition to trails and places to walk, a new outdoor swimming pool with bath house and restrooms is needed to replace the aged out one at Municipal Park. Playscapes and splashpads were also requested, in addition to having parks and features that are accessible and inclusive for all parkgoers.

A community center is needed for year round programs all through the day. Currently, the recreation programs and some of the sports are held at PSJA schools or school properties. Although the school district has been cooperative, there are limitations on the times the facilities are available and somewhat limited to after school and summer. It would be a benefit to have a place that would allow more programs, adult programs, more hours, and more flexibility.

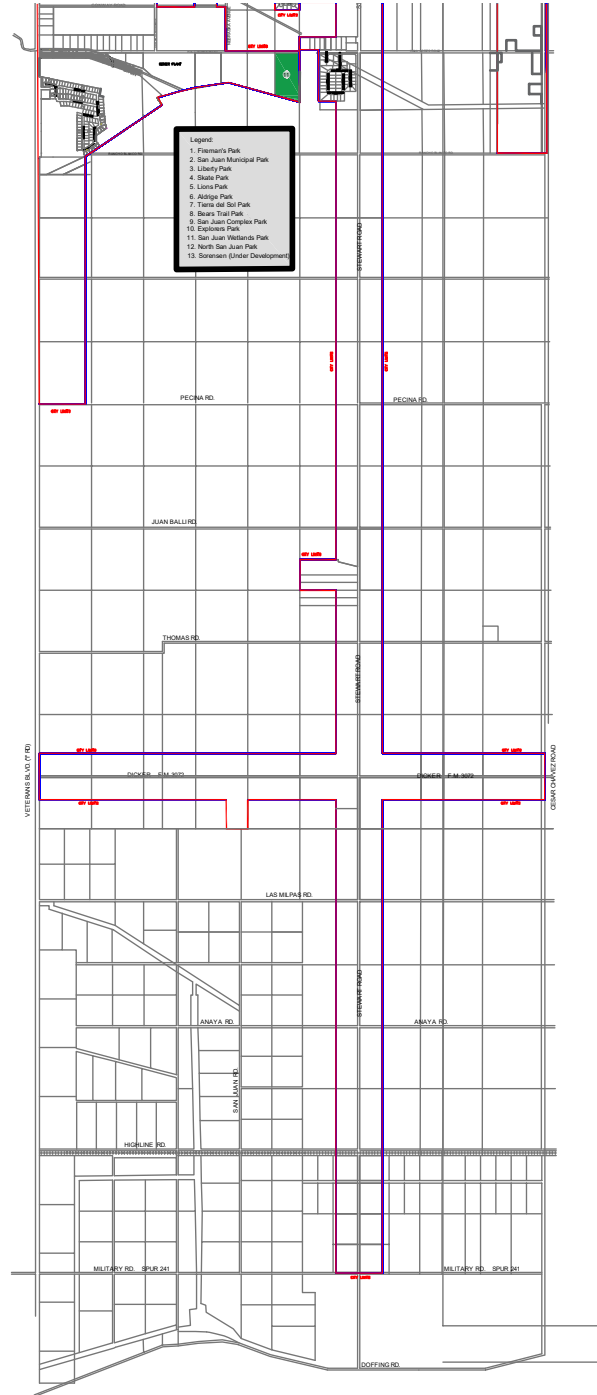
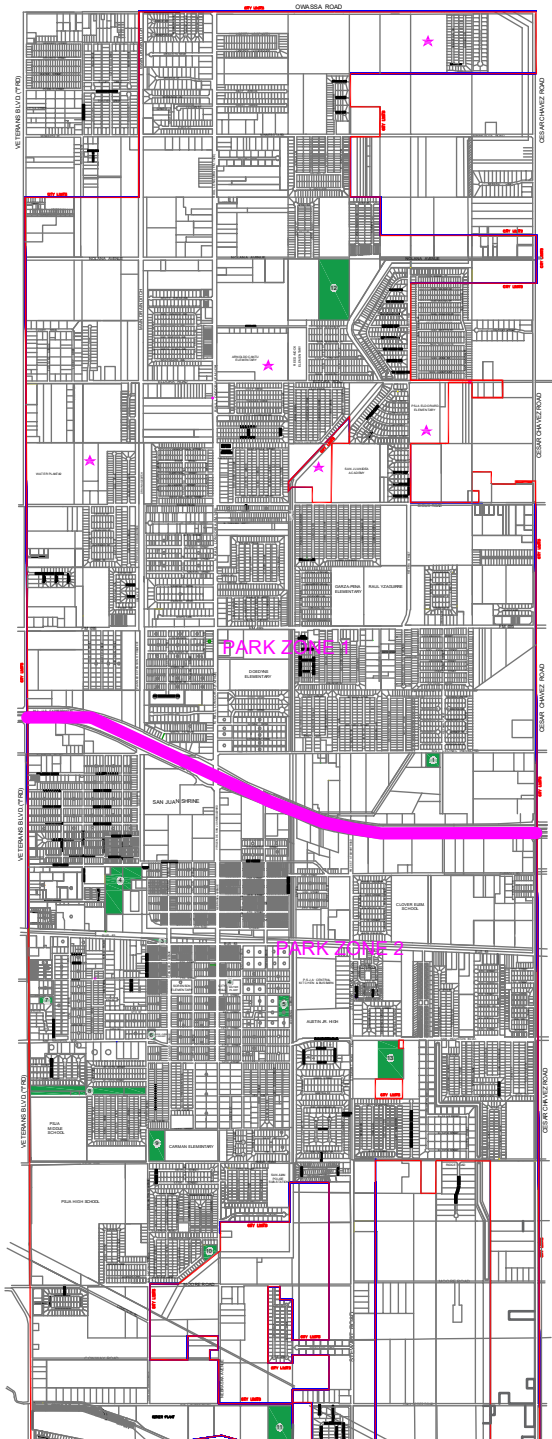
It is obvious that there needs to be additional parks, particularly in Zone 1 in the northern part of the City. This area is seeing more residential development and may have more parkland through parkland dedication of park sites or monies in lieu of land fees. **Map 3 – Park Locations Present and Future** shows several areas where new parks may be located. The indicators are general and not site specific.

STANDARDS-BASED APPROACH

In the Standards-Based approach, both National and Lower Rio Grande Valley standards were considered, as well as the standards that may be adapted and adopted by San Juan. The standards for San Juan will be detailed in in the section Parks and Recreation Concepts and Standards. The following is a comparison with generalized national standards.

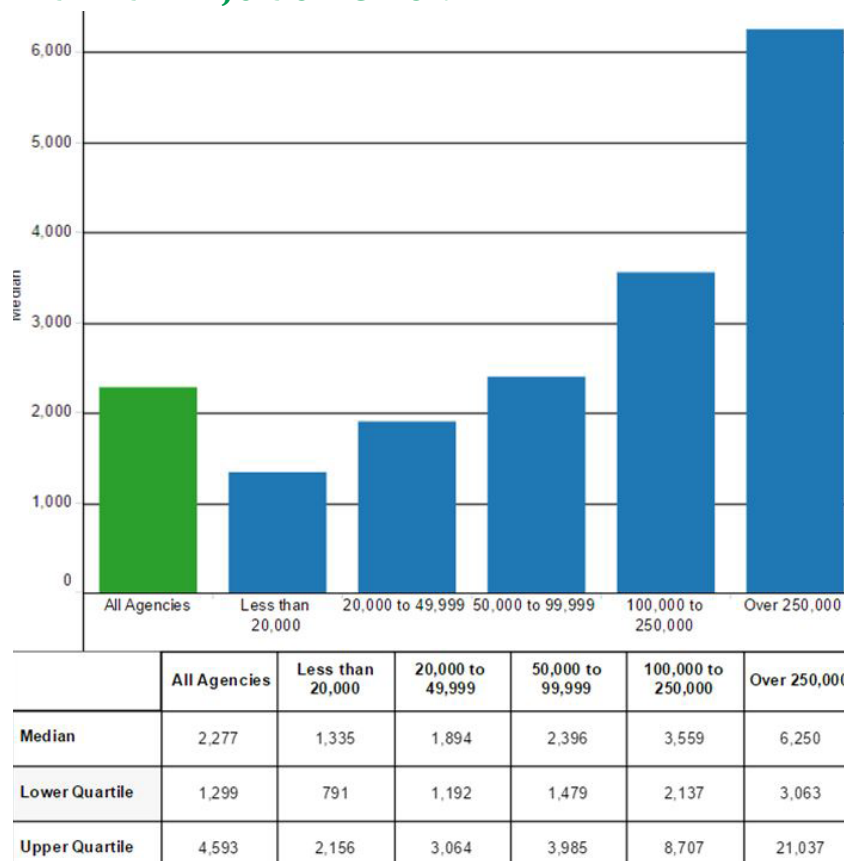
In looking at the national standards, the typical agency, there is one park for every 2,277 residents. The number of people per park rises as the population of the town, city, county, or region served by the agency increases. At agencies located in jurisdictions with fewer

SAN JUAN FUTURE PARKS LOCATIONS



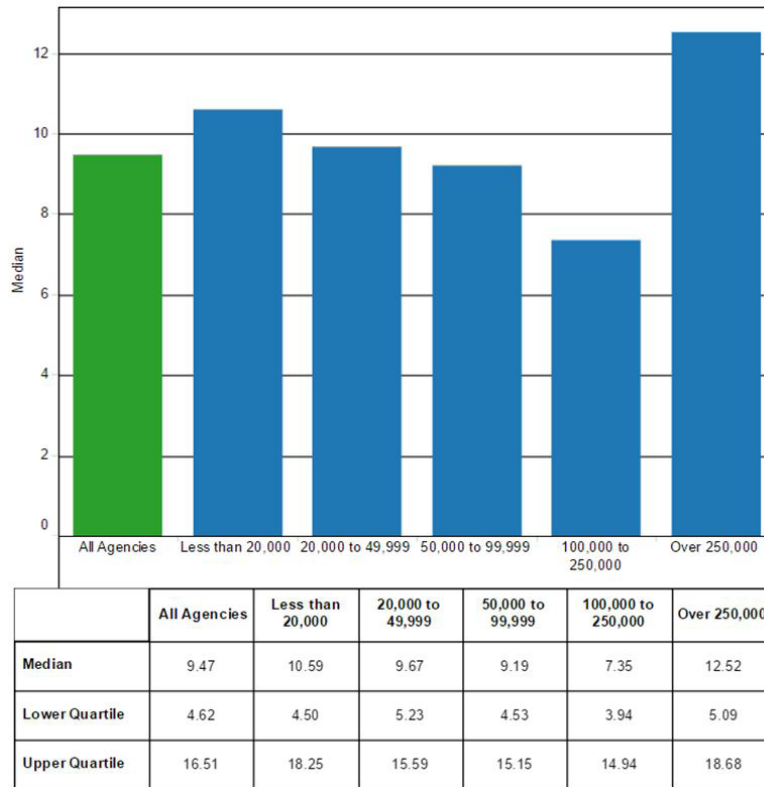
than 20,000 residents, there is one park for every 1,335 residents. The ratio rises to one park for every 2,396 residents in jurisdictions with 50,000 to 99,999 people and one park for every 6,250 people at agencies serving areas with more than 250,000 people.

RESIDENTS PER PARK BY JURISDICTION



*Findings from the 2016 NRPA Field Report using data from PRORAGIS, NRPA's park and recreation agency performance benchmarking tool, from years 2013-2015. ©2016 National Recreation and Park Association

ACRES OF PARKLAND PER 1,000 RESIDENTS



*Findings from the 2016 NRPA Field Report using data from PRORAGIS, NRPA's park and recreation agency performance benchmarking tool, from years 2013-2015. ©2016 National Recreation and Park Association

PARK LAND PER RESIDENTS

The typical park and recreation agency for a city the size of San Juan has 9.67 acres of park land for every thousand residents in the jurisdiction. It is interesting to note that the smaller agencies—those serving fewer than 20,000 residents may provide more per resident than the larger ones that typically have 10.6 acres per 1,000 residents. Agencies serving more than 250,000 people average 12.5 acres per 1,000 residents. In contrast, agencies serving jurisdictions between 100,000 and 250,000 people have 7.4 acres of park land per 1,000 residents. In that respect, San Juan needs more parkland. The school parks are not figured into these comparisons.

PARK LAND IN THE CITIES SURROUNDING SAN JUAN

The following chart shows the surrounding cities for comparison purposes. The park acreage in San Juan needs to be verified.

City	Population estimates	Number of park facilities	Approximate acres of park land	Acres per 1,000 population	National median acres per 1,000
San Juan	36,981*	12	50.95/76.5*	1.38/2.06	5.23-9.67
Pharr	70,400	12	59.00	0.83	4.53-9.19
McAllen	142,212	25	267.90	1.881	3.94-7.65
Hidalgo	11,198	4	N/A	N/A	4.50-10.59
Alamo	18,353	6	38.00	2.07	4.50-10.59
Edinburg	86,123	18	324.19	3.76	4.53-9.19

* The first number is for just City owned/the other includes the County owned park which the City operates and maintains.

Although the number of acres of park land is low by national standards all over the Rio Grande Valley, San Juan compares favorably with other nearby cities. There is serious interest in acquiring more park land, but only when it is feasible to maintain, donate, or cost-effective to purchase.

RESOURCE-BASED APPROACH

The Resource-Based approach looks at potential opportunities for expansion of the park system and how they may be funded. The first and current resource is the partnership with the PSJA Independent School District. The ability to develop parks on school property, which is used by the students during school hours and the community at other times, is a valuable park development tool. In City/School parks the school district owns the land and the City develops and maintains the parks. There are two current examples of this type of park.

There are vacant or underutilized acres of land in the City that could eventually become neighborhood parks in conjunction with new subdivisions. The land adjacent to irrigation canals and drainage ditches may provide opportunities for walking and biking trails—ones that can connect neighborhoods to schools and activity centers. Consideration may be given to naming parks when requesting and accepting donated land for parks.

Another resource is the park dedication requirements of the Subdivision Regulations where land in new housing development can be added to the park system. There is also the Park Dedication fund, the fee/monies paid to the city in lieu of land when a new residential subdivision is developed. This fee is exacted when land is either not available or the subdivision is small. These monies can be used to acquire land or fund improvements in or near the new homes and existing community parks.

Donations and matching funds from local philanthropic entities could provide additional funding for land and programming.

In the future, with the estimated population growth, additional parks and recreation programs will need to increase to serve the population. These parks may include an outdoor swimming pool, more places to walk and picnic, and more sports fields as well as enhanced recreation programs to meet the City's needs.



7 PLAN IMPLEMENTATION AND PRIORITIZATION OF NEEDS

Establishing the priorities for improvements is the basis for implementing a park master Plan. The needs and desires must be realistically balance with the fiscal ability in order to make this Plan work. An implementation program is a framework for using the goals and actions to guide the City in providing quality parks and recreation areas, facilities, and improvements.

The priority improvements that are to be completed, are underway, or will be initiated in increments over the 10 year life span are identified below. These improvement priorities are based on the information developed and provided in the sections, Goals and Actions, Needs Assessment and Identification, and Park Facilities Concepts and Standards. The identified improvements are divided into time increments. They include development of existing and future parks and facilities, purchase of additional equipment, construction of pavilions, long term facility improvements and installations, as well as the purchase and acquisition of available and appropriate park lands when possible.

Beginning with identifying existing parks, priorities for locations for new neighborhood and pocket parks, and looking at potential linkages, the program must consider what the desired improvements, expansions, and new facilities are. The goals and actions of this master plan for future development of the City's parks and recreation system are based upon existing conditions, planned improvements, and projected future needs as described in both the Inventory and Needs Assessment sections. The identified recreation facilities and park improvements are endorsed by the Parks and Recreation Committee and citizens of the community. Inherent in the adoption of this Plan, is the commitment of officials and citizens to attaining a desired public parks and recreation system.

PRIORITIZATION OF PROJECTS

Based on the goals and actions that have evolved through the research, standards development, and public input in the Plan, the priorities are listed below in ranked order. The funding for the projects may be a combination of current fund expenditures, bond funds, reserve funds, tax revenues, grants, donations, in-kind services, and volunteer participation. The following projects were identified as priorities over the next 10 years. They are planned for certain timeframes, but may be moved up or delayed based on funding and interest.

2019-2021

- Use new and more efficient "green" methods in mowing and watering to reduce pollution and water usage.
- Develop new ongoing maintenance program and use water-wise plants and materials.
- Add walking trail at Municipal Park.
- Initiate planning and design for Indoor Recreation/Community/Fitness Center facility. Identify potential partnerships.
- Enhance and expand Lions Park with upgraded fencing, walking trail, new picnic tables, benches, and restroom.
- Continue to improve Municipal Park with new features particularly a walking trail.
- Compete Sorenson Park with grant funded/matched improvements.
- Partner with PSJA to build, operate, and maintain a new shared use outdoor swimming pool.
- Partner with PSJA ISD to develop Phase 1 of a northside athletic complex (located between North San Juan Elementary and Reed-Mock Elementary) to include open space, baseball fields, softball fields, soccer fields, covered pavilion/basketball court, and trail to North San Juan Park
- Expand San Juan Sports complex including a walking trail, soccer field, and new fencing.

- Expand and protect the San Juan Wetlands as a nature park. Add nature trails around wetlands area, interpretive signs, classroom, information kiosk about birds and the value of wetlands.
- Continue to provide and increase quality recreation programs. Add new programs that are of interest to the community. Expand staff as the programs grow.
- Work with Boys and Girls Club to construct a swimming pool on the northside for all to use.
- Consider creating 501(c) (3) or foundation to provide fundraising.

2022-2027

- Enhance Aldrige Park as site for new library (construct walking trails throughout the park, add small amphitheater, picnic tables, small shade pavilions).
- Complete construction of Recreation/Community/Fitness Center
- Enhance and expand Lions Park with upgrade fencing, walking trail, new picnic tables, benches, and restroom.
- Continue to work with PSJA to develop School/Park parks on school land where the District provides the land and the City builds, operates, and maintains the parks.
- Acquire land for future neighborhood park in the northeast area of the City as residential development occurs. Develop when funds are available.
- Improve access to High School and Middle School tennis courts through new joint use agreement with PSJA ISD.
- Actively seek other partnerships and grant opportunities.
- Look for other wetland and preservation areas as new parks are sited and developed.
- Coordinate with Transportation goal and actions to develop a Pedestrian/Bicycle Accessibility Plan to connect parks, schools and activity centers to form a network of sidewalks.
- Consider the use of irrigation and drainage easements for connections across the City.

2028-2030

- Develop Sioux Road Park, Phase 1 (includes parking, signage, unlighted soccer fields)
- Acquire land for future neighborhood park in the southeast area of the City as residential development occurs. Develop when funds are available.

TOP PRIORITIES FOR PARK DEVELOPMENT

Based on the park inventory, needs assessments, survey, and additional public input at the Community meetings, the following are the top 10 outdoor and indoor facilities that are desired in parks in San Juan.

OUTDOOR PRIORITIES

1. Trails (walk, bike jog)
2. Nature study area
3. Playground areas and equipment
4. Picnic tables
5. Sports fields (Soccer/football fields/Baseball fields/Softball fields)

INDOOR PRIORITIES

1. Recreation/Community center
2. Fitness center
3. Volleyball and Basketball courts
4. Activity rooms for youth and adult programs
5. Dual access restrooms

To continue the improvements in the parks and programs, the City has a new “to do” list that will move the San Juan forward in providing a healthy, happy place to live and play.

IMPLEMENTATION STRATEGIES

Planning beyond the first 10 years is long range. As the population grows and ages, new priorities may be added, or reordering of existing projects may be desirable, as the population grows and ages. Review and updates to the plan should be considered when necessary. Maintenance of the facilities is generally considered in the department’s yearly budget.

Perhaps the most important aspect of an implementation program is the commitment required from elected and appointed officials, City staff, and citizens. This *Parks Master and Recreation Master Plan* must reflect the needs and desires of these individuals for it to be considered a useful tool in directing future decision-making pertaining to the acquisition, development, and management of an adequate parks and recreation system.

In order to ensure appropriate implementation of the 2017 Parks, Recreation, and Open Space Plan, City departments responsible for implementing portions of the plan should incorporate the recommended implementation actions in their annual departmental work programs. The Director of the Parks and Recreation Department should provide a progress briefing to the City Commission on an annual basis to allow monitoring of the steps taken toward implementation and the impact of the improvements.

As a valuable resource, this Plan should be used on a continuous basis in guiding the City’s park development program. The goals and recommended actions of the plan should be referenced in other studies and development proposals to ensure consideration of existing and planned public

parks, recreation areas, and open space. As new development occurs, there should be allowances for enough land capable of being developed for public parks and recreation uses.

It is important that the *Parks and Recreation Master Plan* be periodically reviewed to ensure that the goals, objectives, and recommended actions reflect the changing community needs and attitudes. In and of itself, the master plan can accomplish very little. Rather, the citizens and local officials of San Juan must take ownership of the plan to see that it is successfully implemented. Great care should be taken to ensure that the actions recommended by this plan are viable and realistic, in that they must relate to the City's adopted and approved plans, policies, and programs.

It should be noted that the implementation of the priorities of this plan will require a substantial investment by the City of San Juan as it approaches a population of 90,000 (and greater) persons. Acquisition and development of the parks identified in this Plan will require a significant level of expenditure. In addition, upon completion of the park improvements, there must be a commitment of the City to continue to fund ongoing maintenance out of the City's capital budget.

POTENTIAL FUNDING MECHANISMS

Parks and recreation facilities as capital improvements usually involve the outlay of substantial funds. Local governments often must pay for new facilities through appropriations in the annual operating budget. There are numerous techniques available to local governments to pay for capital improvements over a longer time period. Some of the most readily available techniques include those that are already in use.

Park Dedication - As part of the subdivision process, the City may require an equitable and reasonable amount of land to be dedicated to the City for park and recreational use. However, in order to abide by legal validity tests and to avoid a "taking" of private property, the amount of property to be dedicated must be roughly proportional to the demand for park and recreational services placed on the City by a private development. This method has worked effectively in some municipalities.

Fee In Lieu of Dedication or Improvement - The use of impact fees may be used by the City to collect revenue for the acquisition and development of park and recreational areas. Like the dedication approach, the required fees must also be roughly proportional to the City's burden for the provision of park and recreational services resulting from private development. An example of a "fee in lieu of improvement" is a park excise tax, which would require a developer to pay a fee on a per square foot or per dwelling unit cost basis when a building permit is required and issued.

Partnerships with Other Governmental Entities – The City may partner with the county, school districts, and even other cities in developing parks and recreation facilities. San Juan has longstanding success in working with the Pharr/San Juan/Alamo School District (PSJA) and Hidalgo County.

User Fees - User fees may be an effective cost recovery technique to recover a reasonable portion of the costs to administer, operate, and maintain public parks and open space. Examples of user fees include registration or entry fees for recreational programs, and equipment and facility rental charges.

In-kind Services and Volunteer Participation – In-kind services may be coordinated with other departments and government entities to perform the labor on specific construction projects. Individuals, sports associations, private businesses, and civic groups are just a few examples of entities and organizations that may furnish volunteer participation.



Programs by the Texas A&M Forest Service – This service provides numerous programs which may be used to enhance parks and recreation areas.

Current Revenue – This technique is known as “pay-as-you-go” financing and is the financing of improvements from current revenues such as general taxation, fees, service charges, special established funds, or special assessments.

Reserve Funds – The use of reserve funds is made possible by accumulating funds in advance for capital acquisition or development. The accumulation may result from surplus or earmarked operational revenues, funds in depreciation reserves, or the sale of capital assets.

Enterprise and Revenue Funds – Municipalities may establish accounts that are earmarked for park and recreation programs. These accounts are used to acquire, operate, and maintain facilities as well as fund programs.

General Obligation Bonds – The use of this method involves the taxing power of the jurisdiction as it is pledged to pay the interest and principal to retire the debt. General obligation bonds can be sold to finance permanent types of improvements, such as park and recreational areas and facilities. Voter approval may be required.

Texas Recreation and Parks Account Program Funds – The Texas Recreation and Parks Account (TRPA) provides 50 percent matching grant assistance to local governments for the acquisition and development of public parks and recreation areas and facilities. All TRPA grant applications are evaluated for program eligibility based on a “Project Priority Scoring System. The applications are scored and presented to the Parks and Wildlife Commission for approval. Minimum master plan standards can to qualify for priority points in the competitive scoring system. A project awarded a grant must be complete before another grant application is submitted.

The Texas Park and Recreation Department (TPWD) offers four primary grant programs:

- Outdoor Recreational Grants are reimbursable matching grants up to \$500,000 for park acquisition, development, or redevelopment.
- Indoor Recreational Facility Grants provide matching funds for qualified recreation centers and other types of indoor facilities up to \$750,000.
- Texas Trails Grants provide funds for off street connections between activity centers, such as connecting parks to other parks or between schools and other qualified centers.
- Community Outdoor Outreach Program (CO-OP) grant provides funding to local governments and non-profit organizations for programming that introduces under-served populations to environmental and conservation programs as well as TPWD mission oriented outdoor activities.

The City may apply for and receive a grant in each of the above categories. These grants may run concurrently with each other.

Land Donation – Property owners may be willing to donate land to the City for use as a public park. The City should encourage donation subject to established guidelines for the development of park and recreational areas. Considerations should include the suitability of the land for park development, conformance with the objectives of the San Juan Parks and Recreation Facilities and Programs Master Plan, and proximity to neighborhoods, natural features, and adjacent land uses.

Additional programs that may be available to the City of San Juan include:

Lease-Purchase – Local governments utilizing this innovative financing approach prepare standards and specifications for the development of a park by a private company. The facility is then leased to the jurisdiction for a specified time period. Title to the park and facilities can be conveyed to the local government at the end of the lease period without future payments. The rental over the years will have paid the total original cost, plus interest.

Eminent Domain – The power of eminent domain allows the local government to acquire private property for public use. Although this is not a common practice for the acquisition and development of park and recreational areas, it is a tool that can be used by the City to purchase property within certain areas of the City, particularly within established neighborhoods. The property would be acquired through condemnation with “just compensation” paid to the property owner.

Authorities and Special Districts – Special authorities or districts may be created to provide public facilities such as parks and recreational areas. These authorities are commonly created to avoid the restrictive debt limitations of local governments. They may be financed through revenue bonds retired by user charges or fees, or in some instances, the authority may have the power to tax.

Sales Tax – Through a public referendum, the city may establish a sales tax (typically one-half to one cent) to generate general revenue for the acquisition and development of parks and recreation areas throughout San Juan. The sales tax may have a limited duration or may be permanent.

State and Federal Assistance – State and federal grants-in-aid are available to finance many programs. The cost of funding parks may be borne completely by grant funds, or a typical requirement is a local share. Programs such as federal revenue sharing and Community Development Block Grants (CDBG) have given local governments more freedom on how they spend their grant money. Some of the programs currently available include:

Community Development Block Grant (CDBG) – The use of CDBG funds may be used on projects which benefit persons with low and moderate incomes. The CDBG program is administered by the Texas Department of Housing and Community Affairs. Funding is available on an 80/20 cost share basis.

Federal Land and Water Conservation Fund/Texas Local Parks, Recreation, and Open Space Fund – This fund is co-administered by the National Park Service and the Texas Parks and Wildlife Department (TP&WD). Funds are available to provide planning, land acquisition, and development assistance for “outdoor recreation. This is a 50-50 matching grant program administered through the state.

Urban Parks and Recreation Recovery Program (UPRRP) – This grant program is for the rehabilitation of recreation facilities in areas defined by the U.S. Census as a Metropolitan Statistical Area (MSA). San Juan may qualify under this designation. This program is a 70 percent federal and 30 percent local matching grant.

Rivers, Trails and Conservation Assistance Program (RTCA) – This program is available for planning assistance and technical assistance on projects emphasizing environmental protection, open space accessibility, and construction. This program is available to qualified private organizations and local governments. Public involvement is a requirement of this program.

Federal Lands Highway Funds – This program provides funds for bicycle and pedestrian transportation facilities in conjunction with trails, roads, highways, and parkways. The primary

intent of this program is to assist in the construction of transportation facilities. This is a 100 percent federal share program. The use of this fund would primarily be for the acquisition of right-of-way and development of trail linkages connecting residential neighborhoods with the public parks system.

The Landscape Cost Sharing Program – This program is administered by the State Department of Highways and Public Transportation. Through this program, there is 50 percent cost sharing available for both highway and pedestrian landscape projects on routes within the designated permanent state highway system.

Cooperative Forestry Assistance Funds – This program is administered by the Texas Department of Forestry. Matching grants are available on a 50 percent cost share basis for projects, including trails and greenways, beautification efforts, and public education and training. Grants range in size from \$5,000.00 to \$10,000.00 and may be matched with in-kind services or private financing.

American Greenways DuPont Awards Program – This program is administered by The Conservation Fund, which provides grants of \$500 to \$2,500 to local greenways projects. Grants can be used for almost any activity that serves as a catalyst for local greenways planning, design, or development.

Most of the grant programs are reviewed and selected on a competitive basis, therefore, applications for funding will be evaluated based on the assessment of local need, the existence of an adopted Parks, Recreation, and Open Space Master Plan, and the availability of local matching funds. Although grants provide an alternative means of financing local park and recreational area improvements, they should not serve as the sole basis for funding of a local park and recreation system.

PRIVATE FINANCING ALTERNATIVES

In addition to capital improvement financing and state and federal assistance, there are a variety of innovative approaches to financing public park and recreation areas. The use of incentives, to encourage private financing, public-private partnerships, land dedication or donation, can be an effective strategy to develop a City-wide park and recreation system without relying on the municipality to fully fund the program. In addition, the use of impact fees may help to offset the impacts of private development on the demand for and use of public facilities and services. The following private funding approaches may be available to the City of San Juan.

Trust Fund – The City could establish a trust fund for citizens to will a portion or all their estate to public park and recreational use. Legal provisions would need to be established for the conveyance of property. In addition, the City should establish and use guidelines for the acceptance of suitable park land property. The Trust Fund would be incorporated as a 501(c)(3) non-profit organization. This would allow possible income tax benefits for the donors.

Private Financing – Community organizations or local service clubs could assist in acquiring and developing park and recreational areas by providing the local match for state or federal grants-in-aid. Another option is 100 percent financing by a private entity with dedication to the City.

Tax Deferral – This method may be used by the City to encourage property owners to defer the development of their land while the City uses it for public open space or a semi-developed park. During the deferral period, the property would be assessed as an undeveloped parcel, with the collection of taxes to be deferred until the property is developed. The City would secure an agreement

with the property owner with established conditions of use and provisions for liability and ongoing maintenance. In addition, the City would obtain a recreation easement for “temporary” use of the property.

Tax Reductions – Donation of private land for public use may reduce an individual’s federal income tax burden. Also, the market value of a recreation easement may reduce the tax burden either federally or locally, if approved by the local government.

With this new *Parks and Recreation Master Plan* in place, San Juan can and will continue to provide and expand parks, recreation programs and open space to its residents.



8 OPERATIONS AND MAINTENANCE GUIDELINES

Operations and maintenance are a very important part of the daily operations of a parks and recreation system as well as a parks master plan. This section includes standards for operation and maintenance of the improvements, basic equipment criteria, and recommended level of staffing that is necessary to implement the priorities and activities set forth in the Plan. The following are recommendations for these areas.

PARK EQUIPMENT CRITERIA

Through careful design and selection of materials, attractive park facilities can be developed and maintained that require minimum staff attention. Standardized criteria facilitate maintenance and repairs, maximize durability and longevity, and establish a minimum quality level.

All park facilities and improvements should be in accordance with the Americans with Disabilities Act (ADA), local building codes, and all applicable restrictions and requirements. The following standards are presented as guidelines for park facilities and improvements:

Roads and Parking Lots - All roads and parking lots should be concrete or asphalt, concrete preferred. Parking lots should be striped to delineate parking spaces, including appropriate handicap space designations.

Gates and Fences - Parks may be fenced and/or gated to control access. Fences and gates should be specifically designed for each park.

Park Buildings and Structures (picnic pavilions, restrooms, offices, maintenance buildings)

– Buildings should be constructed of metal, wood, brick, or concrete block, with metal or other appropriate roofs. Exterior painted finishes should be avoided. Structures should be designed to discourage birds from roosting; for example, no exposed rafters.

Playground Equipment - Equipment should meet Consumer Product Safety Commission (CPSC) Guidelines and American Society for Testing Materials Standards (ASTM). Play equipment should be galvanized or galvanized and powder coated metal, plastics or plastisol-coated expanded metal, or punched steel. No wood play equipment should be used unless it meets the requirements and would serve as an enhancement to the site.

Playground Fall Surfaces - All play equipment should have a resilient fall surface in accordance with CPSC Guidelines and ASTM Standards. Acceptable materials are poured rubber, rubber tiles, sand, gravel, and wood chips. No bark should be used. In play zones where the entire fall surface is not accessible in accordance with ADA requirements, the play structure should be made accessible in part through use of rubber fall surfacing within the loose fall surface material.

Picnic Tables - All picnic tables and connected benches should be plastisol-coated expanded metal, wood, aluminum, or concrete. All picnic tables should be located on concrete pads or within pavilions. Inclusive accessible picnic tables should be provided at all facilities.

Benches - All benches should be plastisol-coated expanded metal, concrete, or galvanized metal legs with treated wood slats. All wood benches should be the same in order to facilitate replacement of damaged slats.

Trash Receptacles - All trash receptacles should be painted, or powder-coated metal drums mounted on two treated wood posts, or concrete containers. A concrete pad beneath the receptacle will facilitate mowing and edging.

Grills - All grills should be galvanized metal, permanently mounted with concrete footings. Grills should not be placed near play equipment.

Bleachers - All bleachers should be aluminum.

Sports Facilities – Sports facilities should meet standards for intended league play. All goals should be adequately anchored in place to prevent falling when climbed on or pushed.

Sidewalks - All sidewalks should be concrete or asphalt, with concrete preferred.

Walking/Jogging Trails - All walking or jogging trails should be fly ash or decomposed granite. Accessible trails should be a minimum of 6 feet wide, optimally 8 to 10 feet wide.

Biking Trails – Undeveloped trail surface should be of natural materials.

PARK MAINTENANCE STANDARDS

For the parks to continue to be perceived as an asset to the City of San Juan, they must be well maintained at all times. At meetings and in survey responses, citizens pointed out that they would like to see a higher level of maintenance to assure quality parks. It is essential to adopt maintenance budgets for new park facilities before they are developed and as older parks age and are redeveloped. If sufficient funds are not available, parkland should be held in reserve in its natural state until money can be dedicated for both construction and maintenance of facilities.

Park Maintenance Standards, a publication of the National Park and Recreation Association, contains a Maintenance Standard Classification System, which outlines six general levels of maintenance:

Mode I: State of the Art Maintenance—State of the art maintenance applied to a high quality, diverse landscape. This level is usually associated with high-traffic urban areas such as public squares, malls, governmental grounds, or high-visitation parks.

Mode II: High-Level Maintenance—Maintenance associated with well-developed park areas with reasonably high visitation.

Mode III: Moderate-Level Maintenance—Maintenance associated with moderate to low levels of development, moderate to low levels of visitation, or with agencies because of budget restrictions, cannot afford a higher level of maintenance.

Mode IV: Moderately Low-Level Maintenance—Maintenance usually associated with low level of development, low visitation, undeveloped areas or remote parks.

Mode V: High-Visitation Natural Areas—Maintenance usually associated with large urban or regional parks. Size and user frequency may dictate maintenance staff. Road, pathway, or trail systems are relatively well developed. Included are other facilities at strategic locations, such as entries, trail heads, building complexes, and parking lots.

Mode VI: Minimum-Level Maintenance—Maintenance associated with low-visitation natural area or large, undeveloped urban parks.

The standards for these categories generally outline maintenance tasks and frequencies. Parks may have different levels of maintenance within them. Sports fields could be Mode II, while natural areas could be Mode V. As individual parks within the system are programmed and developed, the classification plan should be used to budget maintenance costs for each park. Estimated man-hours



per task and labor rates are included in Park Maintenance Standards. Another resource document is the *Public Works Handbook*.

MAINTENANCE TASKS

The following tasks have been identified through review of Park Maintenance Standards. They represent common maintenance tasks that must be accomplished routinely.

Mowing – In Texas, most turf areas must be mowed year-round, although the frequency and demand changes seasonally. Mowing is typically done in cycles with the mowers beginning in one area and mowing continually, cycling back to the same area at a regular interval. Park Maintenance Standards suggests different mowing intervals for different levels of maintenance.

Weeding/Edging – This task typically follows the same cycle as mowing and is accomplished by the same crew.

Fertilizing – Fertilizing is typically done only at community centers or special memorial areas. In many municipalities, leagues using sports facilities are responsible for fertilizing the fields they use.

Watering – Typically, only special memorial areas are irrigated in city parks. They are watered as required by the nature of the plantings. Hose bibs are located at sports fields. Leagues using the fields may be responsible for watering and turf care, with oversight by the Parks and Recreation Department.

Trash Collection – Daily trash collection from barrels and litter pick-up of heavily used areas.

Restrooms – Permanent restrooms are cleaned daily and hand towels and toilet paper are replenished. Port-a-cans rented for overflow crowds at special events, or to replace closed restrooms, are serviced by the leasing company twice weekly or more often, if necessary.

Picnic Pavilions – Park staff schedules reservations for the facilities and makes sure they are clean before guests arrive. In addition, pavilions must be cleaned daily and inspected for damage, vandalism, burned out lights, and associated maintenance requirements. Grills must be cleaned and replaced as necessary, particularly following weekends and holidays.

Lights – Police or park rangers patrolling the parks after dark should note any broken or burned out lights. The Parks and Recreation Department should replace light bulbs or have appropriate city electricians do so with bucket trucks.

Jogging Trails – Asphalt trails must be re-topped every 4 or 5 years. Fly ash or decomposed granite trails must be re-topped every 2-4 years depending on usage.

Tree Work – Trees in developed areas must be pruned to maintain their health, to improve their appearance, and to allow views into parks from surrounding streets for security. Particularly dense trees located near security lights should be Class I pruned to allow light to penetrate the canopies. Dead, damaged, or diseased trees in developed areas and along trails in natural areas may need to be removed. Dead trees pose a hazard to visitors in that they may fall in high winds. Municipalities often contract with tree specialists for pruning and removal. Departments generally do their own cutting and chipping, using the resulting mulch in the parks.

General Repairs – Painting and minor carpentry, etc. can be performed by park personnel on an as needed basis. Plumbing and electrical work can be done by qualified park personnel or by other city employees. Graffiti-resistant surface treatments should be considered for building surfaces and facilities.

Wildlife Management – Animals in natural areas can be fed to maintain their populations.

Insect Control – As they perform their duties park personnel should be alert for fire ants and other hazardous insects. Trained park personnel should eliminate hazardous insects using environmentally sustainable methods.

Sports Facilities – In many cities, sports facilities are developed for and then leased to organized leagues. The City may develop a “Concessionaire Agreement” for that purpose. It may state that leagues are responsible for fertilizing, watering, mowing, and litter pick-up, with the City paying water and electricity bills and emptying trash receptacles daily. The park superintendent should inspect all sports facilities every 30 days. It is particularly important to inspect the bleachers to make sure that they are structurally sound.

Tennis Courts – Tennis courts must be cleaned daily with a leaf blower as needed.

Offices and Community Centers – All buildings must be cleaned daily and inspected for any damage. Convention and community centers require personnel to make reservations and be present during open hours.

PERSONNEL

Although the titles vary from city to city, the positions required to run a city park system efficiently are fairly well defined. The positions described below indicate personnel that would be desirable in San Juan now and as the City continues to grow.

Parks and Recreation Department Director – The Director manages the entire park system, hires program and maintenance staff, oversees daily operations and maintenance, develops new park facilities, and reports to the City Commissioners.

Assistant Director – This position assists the Parks Director in managing parks, contracts, consultants and developing park maintenance budgets, also seeking out grant opportunities, and coordinating with grant writer for grants for park development.

Secretarial and Administrative – The responsibilities of this position include correspondence, reception, filing, program registration, reservations, and other such clerical duties.

Parks Supervisor – Position responsibilities include directing the operation of city parks, including managing maintenance staff, leasing and inspecting sports facilities, and taking reservations for picnic pavilions.

Parks Foreman Responsibilities for supervising and performing maintenance and upkeep tasks in parks.

Buildings Supervisor – Responsibilities include the repair and maintenance of facilities and equipment. Applicable trade licenses are desirable. Additional duties may include ordering supplies, in charge of scheduling transportation for senior citizens, youth, etc. participating in programs, may possibly driving a bus or van.



Building Maintenance Technician – This position reports to Building Supervisor and is responsible for repairs to electrical and plumbing systems, and light construction duties. Trade licenses desirable.

Recreation Supervisor – Responsibilities of this position include programming for arts and crafts, dance and exercise, etc. Supervises instructors, youth directors, and coaches for classes offered by the Community Center, and supervises youth and adult athletics and special events.

Aquatics Supervisor – Responsibilities include the operation and maintenance of the aquatic's facilities and programs, as well as some of the recreation and athletic facilities.

The above descriptions are guidelines to promote efficient operation and maintenance in the parks and other city facilities.



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CITY COMMISSION AGENDA TO COME

**Notice of a Regular Called Meeting
Of the San Juan Parks & Recreation Board
NOTICE IS HEREBY GIVEN**



THAT, the San Juan Parks & Recreation Board will hold a Regular Meeting at the Parks & Recreation Office, located at 316 E. 8th Street on August 6, 2019 at 6:00 p.m. for the purpose of discussing the following items:

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be in executive or closed session (Consultation with Attorney; Closed Meeting §551.071; Real Property §551.072, Gifts and Donations §551.073, Personnel Matters, §551.074), the Parks & Recreation Board will convene in such executive or close session in accordance with 551.001 - .146, Texas Government Code.

**This facility is wheelchair accessible and accessible parking spaces are available.
Request for accommodations must be made forty – eight (48) hours prior to this meeting.
Please contact the Office of the City Secretary at (956) 223-2200.**

August 6, 2019

ORDER OF BUSINESS

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call:

Moy Valzadua
Erica Lopez
Ralph Quintanilla

Ramiro Herrera
Rick Martinez

Robert Williamson
Claudia Alvarado

4. Discussion and action on Parks Master Plan.
5. Election of Officers.
6. New Business

I, the undersigned authority, do hereby certify that the above notice of said regular Meeting of the Parks & Recreation Advisory Board of the City of San Juan was posted on the bulletin board at City Hall and the Parks and Recreation Department. Notice was posted on the 9th day of August, 2019 at 5:00 P.M. and will remain posted continuously for at least 72 hours preceding the schedule time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meeting Act)

WITNESS MY HAND AND SEAL, THIS 9th DAY OF August 2019

Patrick Willingham, Director



San Juan Parks and Recreation Survey 2018/2019

Dear Friends and Neighbors,

We need your input on what you want to see for recreation facilities in the future. Would you please complete the survey and help us plan for the future?

1. How often do you go to a San Juan park? Check one.

☐ once a day	☐ once a week	☐ more than once a week	☐ once or more a month	☐ seldom	☐ never
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2. Which San Juan parks do you go to? Please check all the parks you go to.

☐ Bears Trail Park	☐ Explorers Trail Park	☐ Liberty Park	☐ Aldrige Park
☐ Lions Park	☐ Mayfield Park	☐ Fireman's Park	☐ Municipal Swimming Pool
☐ Skateboard Park	☐ San Juan Municipal Park	☐ Tierra Del Sol Park	☐ Amigos Del Valle Center

3. What San Juan recreation facilities do you use? Please check all the spaces you use.

☐ baseball fields	☐ picnic tables	☐ soccer fi	☐ skateboard park
☐ civic center	☐ walking trail	☐ softball fields	☐ playground areas
☐	☐	☐	☐ other

4. What programs or classes at the do you go to at the San Juan Parks and Recreation Department? Check all that you go to.

☐ swimming	☐ youth basketball	☐ drama	☐ middle school volleyball
☐ tennis	☐ flag football	☐ dance	☐ youth volleyball
☐ soccer	☐ tackle football	☐ ballet	☐ arts and crafts
☐ youth baseball	☐ karate	☐ cheerleading	☐ computers
☐ softball	☐ boxing	☐ gymnastics	☐ guitar
☐ track and field	☐	☐	☐ golf
☐	☐	☐	☐ other_____

5. On the list below, please check your top five (5) choices for new public recreational facility needs in the city parks.

☐ picnic tables	☐ baseball fields	☐ softball fields	☐ trails (walk, bike, jog)
☐ fishing lakes and ponds	☐ roller skating areas	☐ indoor basketball courts	☐ radio controlled airplane
☐ soccer/football fields	☐ fitness centers	☐ volleyball courts	☐ golf courses
☐ outdoor swimming pool	☐ playground areas	☐ tennis courts	☐ amphitheater
☐ community centers	☐ park benches	☐ dirt bike riding/no motor	☐ nature study areas

6. What new programs you would like to see that are not listed above?

7. Please check the age groups that are park users in your family. Please check all the appropriate spaces.

☐ under 6 years	☐ 13-18 years	☐ 36-60 years
☐ 6-12 years	☐ 19-35 years	☐ 60 and over in years

Thank you for taking the time to participate in this important survey for the San Juan Parks and Recreation Department. If you have questions or additional comments, please call the Parks and Recreation Department at (956) 223-2350.

Sincerely,

Patrick Willingham, Director
San Juan and Recreation Department

Please turn in your survey to San Juan City Hall (709 S. Nebraska St), San Juan Park & Recreation Department (316 E. 8th St.) or the San Municipal Library(1010 s. Standard Ave.).



San Juan Parks Survey Parks Tabulation						
Survey Dates: July 2018-May 2019			Set 1	Set 2	Set 3	
1. How often do you go to a San Juan park? Check one.						
				Total	%	
☐ once a week	11	18	11	40	10.5	
☐ once a day	6	9	7	22	5.8	
☐ more than once a week	26	26	14	66	17.4	
☐ once or more a month	13	18	16	128	33.7	
☐ seldom	16	42	15	73	19.2	
☐ never	4	31	16	51	13.4	
2. Which San Juan parks do you go to? Please check all the parks you go to.						
				Total	%	RANK
☐ Bears Trail Park	13	27	19	59	15.5	3
☐ Explorers Trail Park	1	3	1	5	1.3	10
☐ Liberty Park	6	5	4	15	3.9	8
☐ Aldrige Park	1	1	1	3	0.8	12
☐ Lions Park	11	14	10	35	9.2	5
☐ Mayfield Park/Sports Complex	53	51	18	122	32.1	2
☐ Fireman's Park	9	27	3	39	10.3	4
☐ Municipal Swimming Pool	5	8	6	19	5.0	7
☐ Skateboard Park	4	2	0	6	1.6	9
☐ San Juan Municipal Park	46	57	34	137	36.1	1
☐ Tierra Del Sol Park	1	1	3	5	1.3	10
☐ Amigos Del Valle Center	8	21	3	32	8.4	6
3. What San Juan recreation facilities do you use? Please check all the spaces you use.						
				% N/A mutiple responses		RANK
☐ baseball fields	59	54	20	133		1
☐ picnic tables	19	28	17	64		4
☐ soccer fields	0	1	0	1		8
☐ skateboard park	5	3	0	8		7
☐ civic center	0	0	0	0		9
☐ walking trail	20	29	30	79		3
☐ softball fields	18	20	8	28		5
☐ playground areas	32	30	25	87		2
☐ other	9	9	4	22		6
4. What programs or classes at the do you go to at the San Juan Parks and Recreation Department? Check all that you go to.						
				% N/A mutiple responses		RANK
☐ swimming	13	14	8	35		5
☐ youth basketball	24	21	14	59		2
☐ drama	5	1	1	7		20
☐ middle school volleyball	4	7	4	15		13

__ tennis	3	2	4	9		17
__ flag football	14	15	4	33		6
__ dance	5	6	12	23		9
__ youth volleyball	8	5	7	20		10
__ soccer	20	9	8	37		4
__ tackle football	10	5	10	25		8
__ ballet	3	2	14	19		11
__ arts and crafts	2	4	2	8		19
__ youth baseball	48	47	2	97		1
__ karate	5	2	15	28		7
__ cheerleading	2	3	1	6		23
__ computers	2	5	5	12		16
__ softball	22	20	1	43		3
__ boxing	1	3	9	13		15
__ gymnastics	2	4	1	7		20
__ guitar	3	3	3	9		17
__ track and field	8	4	2	14		14
__ golf	2	2	3	7		20
__ other		7	11	18		12

5. On the list below, please check your top five (5) choices for new public recreational facility needs in the city parks.

	% N/A multiple responses				RANK
__ picnic tables	37	46	20	103	2
__ baseball fields	28	33	11	72	7
__ softball fields	9	17	10	36	15
__ trails (walk, bike, jog)	21	42	42	105	1
__ fishing lakes and ponds	25	52	13	90	5
__ roller skating areas	7	5	4	16	19
__ indoor basketball courts	5	24	13	42	11
__ radio controlled airplane	3	3	0	6	20
__ soccer/football fields	12	18	19	49	9
__ fitness centers	18	47	30	95	3
__ volleyball courts	11	15	10	36	15
__ golf courses	6	11	0	17	18
__ outdoor swimming pool	24	46	23	93	4
__ playground areas	32	27	21	80	6
__ tennis courts	6	12	7	25	17
__ amphitheater	6	23	8	37	14
__ community centers	9	23	10	42	11
__ park benches	25	28	16	69	8
__ dirt bike riding/no motor	6	23	10	39	13
__ nature study areas	10	14	19	43	10

7. Please check the age groups that are park users in

	% N/A multiple responses				RANK
__ under 6 years	31	42	26	99	3



6-12 years	59	58	28	145		2
13-18 years	25	45	26	244		1
19-35 years	13	42	25	80		4
36-60 years	7	34	27	68		5
60 and over in years	0	2	12	14		6

6. What new programs you would like to see that are not listed above?

See following list

Indoor Volleyball-1
PAL Program-1
Running Track-1
Splash pad- 3
Art festivals-1
Art walk-2
Tennis-1
Wrestling-2
Jujitsu-1
Fishing 101- 1
Cardio-1
Restrooms-2
Programs for 5 y/o Girls- 1
Motocross w/ motors-1
Better maintained Grass Fields- 1
Dog park-2
Beginner volleyball- 1
Group Walking-1
Botanical Gardens-2
Theme Parks-1
Museums-1
Malls-1
Archery-1
After-school programs-1
Girls football team-2
Gymnastics-1
Nature field trips-1
Walking trails-3
Men's Softball league-1
Entertainment like movies-1
Crossfit-2
Nutrition/ weight loss-1
Chess club-1
Weights-1
MMA-1
No new, improve preexisting ones-1
Hunting 1



Come to the
Community Meeting Open House
for two new plans for the City of San Juan
Envisioning Our Future,
the new San Juan Comprehensive Plan
and
2019 Parks and Recreation Master Plan
at the

San Juan Memorial Library
1010 S Standard Avenue in San Juan
Thursday, December 6, 2018
5:00 PM to 7:00 PM
(come anytime between those times)

You can learn about the plans in progress that will help guide the
City of San for the next 15 to 20 years.

City staff and board members will be there to listen to what you
think the City needs and to explain the sections of the plans.

Please come—there will be light refreshments.





Come to the

Community Meeting Open House

for two new plans for the City of San Juan

Envisioning Our Future
the new San Juan Comprehensive Plan
and
2019 Parks and Recreation Master Plan

San Juan Memorial Library
1010 S Standard Avenue in San Juan

Wednesday, April 17, 2019

5:00 PM to 7:00 PM

(come anytime between those times)

You can learn about the plans in progress that will help guide the
City of San Juan for the next 15 to 20 years.

City staff and board members will be there to listen to what you
think the City needs and to explain the sections of the plans.

Please come—there will be refreshments.





Welcome

Community Meeting Open House

This is the second Community Meeting Open House for the development of two long range plans for the City of San Juan. The Comprehensive Plan is called *Envisioning Our Future - San Juan Comprehensive Plan* and the *Parks and Recreation Master Plan* will help guide the City's decisions for the next five to ten years and beyond.

Your input is an important part in developing a plan. This meeting is to share with you where we are on the plan and to get your thoughts on what you think the City needs.

The sections of the Plan along with Land Use and Park maps are available for you to look at. On the walls are the vision and goals for each section of the plans. City staff members, Planning and Zoning Commissioners, and the plan consultant are here to discuss the sections and maps with you.

There is park survey for you to fill out that will help identify the needs in the parks and in the recreation programs.

There is also a comment sheet with three questions that ask what you what you have seen this evening and what you think some needs are.

Please visit with us and be sure to have some refreshment.

Thanks for coming





Parks and Recreation Department
City of San Juan, Texas
316 E. 8th Street
(936) 223-2350

www.cityofsanjuantexas.com/cosj2/parks-recreation/

THE STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF SAN JUAN §

Resolution _____

A Resolution of the City of San Juan, Texas:

WHEREAS, the City of San Juan, Texas, a city of families, recognizes that park and recreation opportunities are important providing a healthy and happy community;

WHEREAS, the City Council recognized that with the current population and anticipated growth there is the need for an updated parks and recreation master plan in 2019, one that will guide the continued development, expansion, and improvements of parks and recreation facilities; and

WHEREAS, in accordance with Texas Parks and Recreation Department guidelines for a parks master plan, the new plan provides goals and actions, inventory of facilities and programs, needs assessments, park standards, recommended priorities for implementation over a ten to fifteen year period to continue provide and continually improve park and recreational facilities; and

WHEREAS, public input was solicited through a survey, the results of which indicated which parks and programs were used and which new programs were desired; and

WHEREAS, the Parks and Recreation Advisory Committee, consisting of engaged citizens representing various community interests oversaw the development of the Plan; and

WHEREAS, the first Community Meeting was held in conjunction with the Comprehensive Plan on December 6, 2018 to solicit input as to the needs and desires of the citizens for parks improvements and recreation programs; and

WHEREAS the second Community Meeting was held in May where proposed new goals and actions were presented, and where public were received; and

WHEREAS, the Parks and Recreation Advisory Board met on August 6, 2019 to review the finished plan and voted to recommend adoption of the Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, THAT the City of San Juan Parks and Recreation Plan, 2019, is hereby adopted as a guide to the continued development, enhancement, expansion, and maintenance of the City's park and recreation system.

READ, PASSED AND APPROVE BY THE CITY COUNCIL OF THE CITY OF SAN JUAN, TEXAS, on this the _____ day of _____, 2019.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

DIANA CAVAZOS, CITY SECRETARY

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 26, 2019

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro Tem
Jesus “Jesse” Ramirez, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Leonardo “Lenny” Sanchez
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning & Zoning
Roel Garza, Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called the meeting to order at 6:00pm.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Mr. Sifuentes Jr. stated he was there to ask about W. Moore Road, which is a high traffic road which also gives access to the cemetery. He further stated he was aware it belonged to the Irrigation District, but wants information on the street getting fixed and paved.

V. PRESENTATIONS

A. Presentation of the Annual Financial Report for the City of San Juan, Texas, for Fiscal Year Ending September 30, 2018.

DISCUSSION: Mr. Manuel B. Garcia from Garcia and Pena from Weslaco stated he was there to report on the Annual Financial Report for the City of San Juan for fiscal year ending September 30, 2018 and to answer any questions the City Commission may have. Mr. Garcia further stated one of the many observations is on the qualifications. Mr. Garcia then indicated for the Commission to turn to Management and Analysis Discussion where they could see the position of the City which increased to \$68,325,526.00 as a result of years of operations. The total net position of the City increased by \$2,857,000.00 which is an increase of \$1,256,364.00 from governmental activities and \$1,600,636 from business types activities. In the case of the City, assets exceed liabilities by \$26,157,763.00 and \$24,849,826.00 for 2018 and 2017, as adjusted respectively for governmental activities. ipated was overall satisfactory. Mr. Garcia recognized the Department of Finance and everyone that participated in providing the necessary documentation to finalize the audit and stated overall it was satisfactory and in good standing.

B. Presentation by the San Juan Community Lions Club Royal Court on the 3rd Annual Easter Hunt to be Held at Carman Elementary on Thursday, April 18, 2019 from 6:00 P.M to 8:00 P.M.

DISCUSSION: Mr. Adrian Karr, President of the San Juan Community Lions Club introduced the Royal Court for the City of San Juan. Miss San Juan, Angela Huerta stated the Royal Court and the San Juan Lion's Club would be hosting the 3rd Annual Easter Egg Hung at Carman Elementary on Thursday, April 8, 219 from 6:00 to 8:00 p.m. Ms. Huerta further stated that the Royal Court would like to gather 6,000 Easter eggs and would like the City to promote the event on social media and possible sponsorship.

Mr. Adrian Karr stated all elementary schools from San Juan had been invited the year before and they had approximately 1,150 participants and they are expecting for the event to be bigger this year. Mayor Mario Garza asked if anyone could donate to which Mr. Karr responded yes, they would accept donations from parents, Commissioners and Mayors. He further stated that any donations whether it be monetary or items are needed for the event since it is free of charge.

Mayor Mario Garza asked who the contact person was to which Mr. Karr responded it would be him and that he would email them his contact information. Commissioner Pete Garcia asked what food was served for the event to which Mr. Karr responded pizzas, waters and sodas. Commissioner Garcia then asked how many pizzas were needed to which Mr. Karr responded about 20. Commissioner Garcia said he would donate 20 pizzas to the event to which Mr. Karr responded that would be great. Commissioner Ernesto Guajardo then asked if they were going to have any Easter baskets to which Mr. Adrian Karr responded that they raffle baskets each year usually between 10 and 20 baskets. Mayor Mario Garza stated he would donate 10 baskets to the event and Mr. Adrian Karr responded he truly appreciated what the City was doing for the Royal Court.

C. Presentation on proclamation to Declare April 8-12, 2019 as National Boys & Girls Club Week.

DISCUSSION: Mr. Alfredo Mata along with club members and volunteers with the Boys and Girls Club extended an invitation to the Commissioners and stated they will be having National Boys and Girls Club Week. Mr. Mata stated that open house would be on Monday, April 8 for the community to see the services that are provided at the center. He further stated that for that week membership would be free, traditionally the membership is \$30.00 for the entire calendar year. Mr. Mata stated scholarships are offered for the parents that have two, three or four children and payment arraignments are also available since nobody gets denied. Mr. Mata further mentioned the importance of the Boys and Girls Club since after school time is the second longest time children have for personal growth besides school. He stated children get help with homework, physical fitness, technology programs and have mentors there at the facility.

Commissioner Jesus “Jesse” Ramirez asked at what time Open House would be to which Mr. Mata responded it would start at 4:30 p.m. food, drink, games and other activities would be provided. Commissioner Jesus “Jesse” Ramirez asked if they could please provide the information to the IT Department to make the community aware of the event on the City’s website and social media.

D. Presentation of Departmental Reports: Department of Finance, Police Department, Municipal Court, Fire Department and Department of Utilities.

DISCUSSION: City Manager, Benjamin Arjona informed the Commission that all Department Directors were present to answer any questions. Commissioner Jesus “Jesse” Ramirez asked what the unauthorized discharge were on the Utilities Report to which Mr. Salinas responded that it’s a sewer code for a sewer line plugged and has to be reported to the state. Mr. Salinas further stated that anything over 10,000 gallons has to be reported within 24 hours and in 5 days in written form explaining what happened, how it occurred, and what was done to address the matter. Commissioner Jesus “Jesse” Ramirez then asked if the City got cited to which Mr. Salinas responded that we had not. Commissioner Ramirez asked about the missed number of backups reported to which Mr. Salinas responded that the majority of the backups are within the residents houses. Commissioner Ramirez then asked about the TCEQ Filings to which Mr. Salinas responded he was waiting on final letter that addressed most of the findings and would submit the last letter tomorrow. He further stated that the final letter was regarding the water tower on North Raul Longoria and is currently working on the radiance.

Commissioner Ramirez stated he had been receiving calls regarding the cruisers to which Chief Juan Gonzales responded that the ordinance that was approved a few years ago. Commissioner Ramirez asked about the fee for plan reviews to which Chief Tirso Garza responded he had just appointed a Chief Deputy who took a class that was successfully completed and as soon as he start his role it will be a priority. Commissioner Ramirez also asked about the water leak in Fireman’s Park to which Chief Garza responded that the Sanitation Department was assisting them with a pot hole that was towards the kitchen. He further stated that somebody was going to fix the leak since it’s currently shut off because it ponds in that area. Commissioner Jesus “Jesse” Ramirez asked about the delay on the ambulance service to which Chief Garza responded a representative from the ambulance service was there to give an explanation on the 14 delayed calls. Gilbert Mach, Supervisor of Medcare stated he had been working with Chief Garza and Chief Gonzalez on different operations as they come up. He further stated that he’s notice a peak throughout this time of the year particularly during the month of February. Mr. Mach mentioned that although some calls do have delays they are still maintaining their compliance at 90% and added that

there's been a steady increase of about 3% volume over the last three months. Since they anticipated an increase in San Juan they will have two additional trucks coming into the area in April which should eliminate that issue.

Commissioner Jesus "Jesse" Ramirez asked how many vehicles they had available for San Juan to which Mr. Mach responded they had two dedicated vehicles and now there were going to be four. Commissioner Ramirez stated the time response was concerning to him since there was one particular vehicle accident on the Northside and it took over 20 minutes. Mr. Mach responded they have contractual obligations with the City and they are constantly looking for improvement on their response time. He further stated that one of the main problems they are having this time of the year is the wait to get patients offloaded in the emergency rooms, so they end up with two or three ambulances stuck waiting to be offloaded. Mayor Pro Tem Garcia mentioned he's noticed the peak time to be 4 or 5 o'clock traffic as an issue and how he's had to take different routes because of a fender bender in the expressway and recommended for residents to take different routes if they see a situation like that.

Commissioner Jesus "Jesse" Ramirez asked for a status on the amnesty program to which Mrs. Mary Enriquez, Court Administrator responded it was going good and that it was being worked on. Commissioner Ramirez then commented he had noticed the collection had gone down by half. Commissioner Leonardo "Lenny" Sanchez asked if they have ticket writers to which Chief Gonzalez responded not yet. Mayor Pro Tem Garcia stated that ticket writers would help the officers to which Commissioner Sanchez added that they should start with 2. Mayor Mario Garza asked if the officers are giving tickets to the cruisers on Thursday nights to which Chief Gonzalez responded yes they are enforcing it and sometimes are in the need to have vehicles towed.

VI. PUBLIC HEARING/ORDINANCES

A. Consider a Public Hearing and Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise consumption at "Isla 360" Drive-Thru legally described as Lot 11, Plazita Piedra Grande Subdivision located at 4202 N. Raul Longoria Road, as requested by Carranza Development, LLC.

Discussion: Roberto Escobar, Director of Planning and Zoning stated Carranza Development Corporation was applying for a conditional use permit for the sale of alcoholic beverages for off-premise consumption and late hours permit at Isla 360 Drive thru formerly known as Vikini's Drive thru. The proposal's days and hours of operations are Sunday through Thursday from 8:00 a.m. to 10:00 p.m. and Fridays and Saturdays from 8:00 a.m. to 2:00 a.m.

Mayor Mario Garza opened the public hearing at 6:58 p.m. and asked if there was anyone for or against.

Mayor Mario Garza closed the public hearing at 6:58 p.m.

Commissioner Jesus "Jesse" Ramirez made motion to approve and was seconded by Mayor Pro Tem Pete Garcia. Motion passed 5-0.

VII. APPOINTMENTS

- A. Consider Removal and Appointment of Board Members Related to the San Juan Memorial Library.

Discussion: Diana Cavazos, City Secretary stated the Library Board consists of seven members serving two year staggered terms and added that as per the Board Bylaws if absent more than three consecutive time individual shall be dropped from membership. Mrs. Cavazos further stated that at the time Mrs. Iris Lara and Maria Reyes were the only ones that submitted an application.

Commissioner Jesus “Jesse” Ramirez made a motion to reappoint Maria Reyes and Iris Lara and was seconded by Mayor Pro Tem Pete Garcia. Commissioner Ramirez appointed Ms. Nadia Baughman and was seconded by Mayor Pro Tem Garcia. Motion Passed 5-0.

- B. Consider Removal and Appointment of Board Members Related to the Planning and Zoning Board.

Discussion: Diana Cavazos, City Secretary stated the Library Board consists of seven members serving two year staggered terms and added that as per the Board Bylaws if absent more than three consecutive time individual shall be dropped from membership.

Commissioner Jesus “Jesse” Ramirez made a motion to reappoint Irma Castillo and Juan Alvarado and was seconded by Mayor Pro Tem Pete Garcia. Commissioner Ernesto “Neto” Guajardo appointed Joshua Benavidez and was seconded by Commissioner Ramirez. Motion Passed 5-0.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider the Approval of Budget Amendment in the Amount of \$10,571.00 from the Municipal Court Technology Fund.

Commissioner Jesus “Jesse” Ramirez made a motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion Passed 5-0.

- B. Consider the Approval of Budget Adjustment in the Sanitation Fund in the amount of \$35,000.00 from Machine and Equipment to Repair and Maintenance.

Commissioner Jesus “Jesse” Ramirez made a motion to approve and was seconded by Mayor Pro Tem Pete Garcia. Motion Passed 5-0.

- C. Consider Selecting and Authorizing City Manager to Enter into a Lease Contract Agreement for High Speed Communications Via Fiber Cabling to City Buildings and Maintenance (BID# 19-02-03-20).

Discussion: Rene Jaime, Purchasing and Risk Manager stated bids had been advertised on March 3rd and March 10th on the Monitor. He further stated that two responses had been received from Smarcomm and Foremost and after reviewing staff has found both firms to be highly qualified. Commissioner Ramirez stated that the contract is for \$30,000.00 on a 3 year contract but with Smartcomm they are responsible for \$2,300.00 per month as a recurring charge to which Mr. Jaime responded he’ll make sure it is correct. Commissioner Ramirez added if it is right it is amost \$10,000.00 and his concern is if that amount is budgeted.

Commissioner Jesus “Jesse” Ramirez made a motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed 5-0.

D. Discussion and Action on Accepting the Annual Financial Report for the City of San Juan, Texas and the San Juan EDC for Fiscal Year Ending September 30, 2018.

Commissioner Jesus “Jesse” Ramirez made a motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion Passed 5-0.

IX. CONTRACTUAL/RESOLUTIONS

A. Consider Authorizing the City Manager to Enter into a Memorandum of Understanding between the City of San Juan Police Department and the City of Edinburg Police Department.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Mayor Pro Tem Pete Garcia. Motion Passed 5-0.

B. Consider Authorizing Mayor to Enter into a Contract Agreement for Election Services between the City of San Juan and Elections Department of Hidalgo County for the General Election on May 4, 2019.

Discussion: Diana Cavazos, City Secretary stated that as discussed in the meeting of January 8, 2019 place 2 and place 4 needed to be filled in the upcoming election on May 4, 2019. Mrs. Cavazos further stated that the contract and the estimate of the election were attached in the packet between Hidalgo County Elections Department and the City of San Juan. Commissioner Ernesto “Neto” Guajardo stated it was for place 4 and 5 not 2 and 4 to which Mrs. Cavazos agreed.

Commissioner Ernesto “Neto” Guajardo made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion Passed 5-0.

C. Consider Amending Resolution Issuing Order and Notice of City General Election , Appointing and Determining Polling Locations.

Discussion: Diana Cavazos, City Secretary stated in order to meet the hours of early voting they needed to change from 7:00 a.m. to 7:00 p.m. according to Hidalgo County. She further stated the resolution had been amended to reflect that change on Tuesday, April 30th.

Commissioner Ernesto “Neto” Guajardo made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion Passed 5-0.

X. CONSENT AGENDA

- A. Monthly Collection Report- February 2019.
- B. Budget Expenditure Report- February 2019.

Mayor Pro Tem Pete Garcia made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion Passed 5-0.

XI. EXECUTIVE SESSION 7:13 P.M.

A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon’s Texas Statutes and Codes Annotated, Government Code, Chapter 551.071 (Consultation with Attorney and Texas Government Code).

1. Pursuant to Section 551.087 ECONOMIC DEVELOPMENT NEGATIATIONS; Deliberation Regarding Financial Incentives to Business Prospects, Project Owassa.

2. Pursuant to Section 551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties or Dismissal of a Public Officer or Employee (Consultation with Attorney Regarding Longevity Pay for Chief of Police and Fire Chief).

3. Pursuant to Section 551.071CONSULTATION WITH ATTORNEY and 551.072 DELIBERATIONS REGARDING REAL PROPERTY; (Comprehensive Study Update, Real Estate).

Mayor Mario Garza stated there was no action to item number 1 and 3 under executive session. Mayor Garza motioned to approve item number 2 and was seconded by Mayor Pro Tem Pete Garcia. Motion Passed 5-0.

XII. RECONVENE

A. The City Commission will Reconvene in Opne Session in Accordance to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meeting, Subchapter E, Procedures Relating to Closed Meeting, 551, Requirements to Vote or Take Final Action in Open Meeting.

XIII. ADJOURNMENT 8:05 P.M.

Mayor Pro Tem Pete Garcia made motion to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion Passed 5-0.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary