



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, September 10, 2019

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- A.** Presentation on Monthly Departmental Reports: Planning and Zoning Department, Sanitation Department, San Juan Memorial Library and Parks and Recreation Department.

- 1.** Planning and Zoning Monthly Report.
- 2.** Sanitation Department Monthly Report.
- 3.** Parks and Recreation Monthly Report
- 4.** San Juan Memorial Library Monthly Report.

VI. PUBLIC HEARING/ORDINANCES

- A. Hold Second and Final Public Hearing on Adopting the Proposed Tax Rate and Levy for the City of San Juan, Texas for the Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020.
- B. Hold Public Hearing and Consider Ordinance Adopting the Budget for the City of San Juan, Texas for Fiscal Year Beginning October 1, 2019 to September 30, 2020.
- C. Consider Adoption of an Ordinance Amending Chapter 1 General Provisions, Article 1.05 Administrative Fees, Section 1.05-.008 Planning Department of the City of San Juan Code of Ordinances for the Purpose of Establishing Certain Fees for Planning Department.
- D. Consider Adoption of an Ordinance Amending Chapter 1 General Provisions, Article 1.05 Administrative Fees, Section 1.05-.009 Parks & Recreation of the City of San Juan Code of Ordinances for the Purpose of Establishing Certain Fees for Parks & Recreation Department.

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consideration and Possible Action to Approve the Collective Bargaining Agreement Between the City of San Juan and the San Juan Police Officers Association.
- B. Discussion and Possible Action to Approve a Budget Adjustment within the Sanitation Budget in the Amount of \$69,582.40 to Solid Waste Disposal Services Line Item.
- C. Discussion and Possible Action to Authorize a Budget Amendment in the amount of \$80,000.00 for Waste Disposal Services and Authorize the City Manager to execute all related documents and Budget Amendment.
- D. Discussion and Possible Action to Authorize a Budget Amendment out of the Parks Development Fees in the Amount of \$26,902.00 to Other Structures.

VIII. CONTRACTUALS/RESOLUTIONS

- A. Consider Authorizing the City Manager to Apply, Submit and Accept a Grant Application to Texas Department of Transportation (TxDot) Title STEP Comprehensive, Texas Traffic Safety eGrants Fiscal Year 2020.

IX. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed Cavazos Drive-Thru located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.
- B. Monthly Collection Report - July 2019
- C. Meeting Minutes
- April 9, 2019

X. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter 551.
 - 1. Pursuant to Section §551.071, Texas Government Code, to Receive Legal Advice and Counsel in Connection with the City's Rights, Duties, Privileges and Obligations Related to the Collective Bargaining Labor Agreement between the City and Duly Recognized Bargaining Agenda for the City's Law Enforcement Personnel, the San Juan Police Officer's Association.

XI. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

XII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2019.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Roberto Escobar, Planning Director

DATE: 8/28/2019

SUBJECT: Planning and Zoning Monthly Report.

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 81 building permits were issued with a \$1,751,110.00 in total valuation.
- 244 garage sale permits were issued (\$2,440.00 in revenues).
- Provided customer service and support to 1,446 people and handled approximately 1,819 calls.
- The building inspectors made approximately 607 inspections.
- Twelve (12) permits were issued for new houses \$1,083,211.00 in total valuation.

HEALTH DEPARTMENT

City Inspectors started visiting all the businesses to check if the occupational licenses and health permits were up to date. Business owners are renewing their business permits with the city. A total of twenty-six (26) business permits were renewed with a \$1,040.00 in total valuation and twenty-three (23) health inspections were issued during the month of August with a \$2,200.00 in total valuation.

CODE ENFORCEMENT

Code Enforcement Inspectors received a total of twenty seven (27) complaints from residents, issued nine (9) work orders for weedy lots, sent forty (40) certified letters, six (6) illegal dumping violations, nine (9) work orders for weedy lots, seven (7) junk vehicles, six (6) garage sales without a permit, six (6) rubbish along the streets, four (4) foul odor complaints and three (3) building without a permit.

SUBDIVISIONS IN PROCESS

- The Trump Subdivision

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- The Shops at HEB
- Black Hills Estates Subdivision
- Hacienda San Fernando Subdivision
- County Park Phase 1
- Perez-Garza Subdivision
- Kings Apartments
- Las Misiones de San Juan
- Arguello Subdivision
- Garco Subdivision

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- Denny's Restaurant at 1601 E. IH 2
- Crazy About Mangonadas at 510 E. FM 495
- Doll House Beauty Lounge at 816 N. Veterans Blvd.
- La Piña Loca Snack at 611 S. Nebraska Avenue
- Lisa's Sports Bar at 1209 e. FM 495
- Little Bright Minds Child Daycare at 120 E. 6th Street
- Lucky Café at 300 E. IH 2
- Oportum Insurance at 111 W. FM 495
- Penalty Eldora Snack Shop at 907 e. Eldora Road
- Seven Ink Tattoo Studio at 2812 N. Raul Longoria Road
- The Backyard Nutrition at 2209 N. Raul Longoria Road

SUBSTANTIAL BUILDING PERMITS ISSUED OR PROCESSED IN THE PAST MONTH

- Oil Lube at 1611 Pullin Avenue
- Vega's Car lot at 903 W. FM 495
- Car lot at 1300 E. Business 83

CONDITIONAL AND SPECIAL USE PERMITS IN PROCESS

- Conditional Use Permit for "Xquinkles San Juan" at 101 S. Nebraska, Suite #5

REZONING REQUEST

- Jose Zacarias Jr.

METROPOLITAN PLANNING ORGANIZATION

The Department represents the City of San Juan in the Metropolitan Planning Organization (MPO) Technical Advisory Committee for County-wide transportation planning. Meetings are attended monthly.

**The City of San Jun Planning & Zoning
August 15, 2019 Meeting Minutes
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Commissioners Present: Eliza Yzaguirre
Valerie Cardenas
Adan Magallan
Fernando Guajardo
Irma Castillo

Commissioners Absent: Eddie Alaniz
Victor Perez Jr.

Staff Present: Roberto Escobar, Director of Planning
Monica Gomez, Planner II

Guest Present: Jaqueline Perez
Alexis Cavazos
Hector Guerra

THERE BEING A QUORUM, CHAIRWOMAN CASTILLO CALLED THE MEETING TO ORDER AT 6:17 P.M.

1. CALL TO ORDER

2. APPROVAL OF MINUTES: July 1, 2019 Special Meeting.

Approval: Commissioner Magallan made a motion to approve the minutes as presented by staff. Commissioner Cardenas seconded the motion, the motion passed unanimously with a (5-0) vote.

3. PUBLIC HEARINGS

Chairwoman Castillo opened the public hearing at 6:18 p.m. Commissioner Guajardo made a motion to approve it. Commissioner Cardenas seconded the motion.

- A. Hold a Public Hearing for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed “Cavazos Drive-Thru” located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.***

Chairwoman Castillo welcomed Eliza Yzaguirre to the Planning and Zoning Board. She also thanked Commissioner Alvarado and Benavides for their service to the board.

Mr. Escobar explained that the conditional use permit is for the sale of alcoholic beverages for off-premise consumption. The proposed business is located south of Aylyn’s Event Center. He said the item was presented previously and staff was bringing it back because of ownership changes. The advertisement was in the newspaper and letters were mailed out to the surrounding property owners within the 200 foot radius. The zoning is General Business District and closing hours are Sunday thru Fridays at 12:00 a.m. and Saturdays at 1:00 a.m.

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Alexis Cavazos said that he is re-applying for the alcohol permit under his name. He said that he is applying for open container permit for the mixed beverages.

Mr. Escobar said that staff checked with Texas Alcoholic Beverage Commission (TABC) and they said most of the drive-thru businesses are applying for this type of permit. He also said that the conditions to open a business are: TABC license, occupational and annual license fee with the city, complies with parking, noise, security cameras and non-smoking ordinances.

Chairwoman Castillo closed the public hearing at 6:25 p.m. Commissioner Cardenas made a motion to approve it. Commissioner Guajardo seconded the motion.

4. DISCUSSION AND ACTION

A. Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.

Commissioner Cardenas made a motion to approve the conditional use permit as presented. Commissioner Magallan seconded the motion. The motion passed unanimously with 5-0 vote.

5. SUBDIVISIONS

A. Preliminary Plat Approval of the Hacienda San Fernando Subdivision being 18.45 acre tract of land out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision, located approximately 500 East of Nebraska Avenue, along the South side of Moore Road, as Requested by Big D Engineering.

Mr. Escobar said the proposed subdivision is located on Moore Road between Moore and Nebraska Avenue and will be a seventy-one (71) residential lot subdivision. An 8-inch water line is available and will need to be looped in the subdivision, an 8-inch sewer line needs to be extended to the property and six (6) fire hydrants where requested by the Fire Department. Easements where dedicated to the city and clearance from the gas company on those easements were requested. Sidewalks will be built at the building permit stage; will have a detention pond for drainage on the property and a Home Owners Association will maintain the subdivision.

Hector Guerra, developer, asked about the subdivision process. Mr. Escobar said that once the project engineer fixed all the issues that were on the comments that were provided to the board, staff would bring it back before the board to present it for final plat approval.

Commissioner Guajardo made a motion to approve the preliminary plat approval as presented. Commissioner Cardenas seconded the motion. The motion passed unanimously with 5-0 vote.

6. NEXT MEETING – September 5, 2019 (if necessary)

The City of San Jun Planning & Zoning
August 15, 2019 Meeting Minutes
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7. ADJOURNMENT

There being no further items to discuss, Commissioner Guajardo made a motion to adjourn; Commissioner Cardenas seconded the motion. The motion passed unanimously with a (5-0) vote and the meeting was adjourned at 6:31 p.m.

City of San Juan, Texas

Irma Castillo, Chairwoman
Planning and Zoning Commission

Attest:

Planning Director



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Roel Garza, Sanitation Director
DATE: 9/4/2019
SUBJECT: Sanitation Department Monthly Report.

Sanitation Department

- Solid Waste Collection ran on schedule all month
- Brush Pickup ran on schedule all month
- Drop off Site – 661 residents
- Residential – 588.80 Tons
- Commercial – 992.96 Tons
- Roll-Off – 182.03 Tons 36 loads (commercial rental)
- Brush – 780.76 & 191 loads of brush

Central Garage

- Open 7
- Closed 23
- 6 Residential Side Loaders operating

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- 1 Commercial Side Loaders operating
- 3 Commercial Front Loaders operating
- 4 Brush truck operating, 1 Brush Truck down
- 1 Brush tractor (grapple) operating
- 3 Brush Grapple Truck operating, 1 Brush Grapple Truck down
- 3 Roll-Off Trucks operating

Sanitation Code Enforcement

●Citizen contacts	76
●Violation Notices	14
●Report on weedy lots	28
●Tagged illegal parked	16
●Court cases filed “pending”	4

Recycling

●Cardboard:	11.23 tons / \$504.95
●White Paper:	0.45 tons / 22.50
●Office Paper:	1.57 tons/ \$157.00
●Curbside:	1.53 tons/ \$0.00
●Metal:	0.59 pieces/ \$70.80
●Total Tons/Revenue	15.37 tons / \$755.25

Streets Department

•ROW-

8/1/2019 City crew mowed and trimmed at the following locations: S. of Thelma, E. of Raul Longoria Star Lite Chicken behind alley. (Tomas, Pablo, Daniel, Miguel)

8/2/2019 City crew mowed and trimmed five Alley's between Alta St to CVS, collected brush, Firemans Park the front only. (Tomas, Pablo, Daniel, Miguel)

8/5/2019 City crew mowed and trimmed at the following locations: El Sioux Rd from Raul Longoria to Ceasar Chavez. (Tomas, Pablo, Daniel, Miguel)

8/7/2019 City crew trimmed both sides of Retama St from Sioux Rd all the way North to Dead End, clean unit, grease and check oil on the tractors.) Tomas, Pablo, Daniel, Miguel)

8/8/2019 City crew mowed and trimmed and pick up junk push dirt on E. Nolana from Raul Longoria, trimmed two ditches E. Raul Longoria, trimmed and mowed Minnesota Rd from Lucky - 7 passing Raul Longoria, mowed and trimmed trees

on the W. Side , collected a load of brush from Guadalupe St (Tomas, Pablo, Daniel, Miguel)

8/9/2019 City crew mowed and trimmed the pit on Sam Houston, E. of Minnesota Rd from Raul Longoria to Lucky - 7, Firemens Park the front (Tomas, Pablo, Daniel, Miguel)

8/12/2019 City crew mowed and trimmed grass and pile brush at the Resaca on Sam Houston and Stewart Rd. (Armando Cordova, Tomas, Richard Ramirez)

8/13/2019 City crew mowed and trimmed at the following locations: W. El Dora Rd, between Raul Longoria , W. Sioux Rd between Raul Longoria to I Rd. (Pablo, Tomas, Richar Ramirez)

8/14/2019 City crew scraped and trimmed clean both sides on E. 495 from Raul Longoria to Ceasar Chavez, also finish mowing E. El Dora (Tomas, Pablo, Richard Ramirez)

8/15/2019 City crew mowed and trimmed at the following locations: East and West 495, San Antonio St (Pablo, Richard Ramirez)

8/16/2019 City crew mowed and trimmed at the following location: Firemen Park (Tomas, Pablo, Richard Ramirez)

8/26/2019 City crew trimmed trees on Eastment in front of Rio Bank Sub. , S. Nebraskatrimmed branches at Post Office Apt., collected bags of debris at Park and Recreation Department, collected debris S. Standard and San Antonio, collected tires S. Kansas St. (Robert, Daniel, Miguel)

8/27/2019 City crew mowed and trimmed at the following locations: behind Church's,O'reilly's, Dollar Tree, Chula Vista St, Cozumel St, Stewart and Ridge Trailer Park pick up 15 bags, W. Valencia pick up debris and tires, Ohio St pick up 10bags.(Robert,Daniel,Miguel)

●Street Signs –

8/1/2019 City crew painted school cross walk and stop lines and divided lanes at Ridge Rd (Raudy , ALEX)

8/1/2019 City crew sprayed school cross walk on El Dora Rd and white on the side of the road. (Raudy, Alex)

8/2/2019 City crew installed a facing on a Stop Sign on Nebraska St and Hall Acres. (Isaias Gonzalez, David Garcia, Armando Cordova)

8/5/2019 City crew painted the lanes white and yellow on Ridge Rd. (Raudy, Alex)

8/6/2019 City crew painted the lines and letters and arrows in front of P.S.J.A. High School, Stop Sign 4 Way on Ridge and San Antonio St. (Raudy, Alex)

8/7/2019 City crew painted the lines and letters and arrows on a Stop light on Ridge Rd and I Rd. (Raudy, Alex, Gilbert)

8/10/2019 City crew painted three schools cross walk on the following locations:Ridge Rd, San Antonio and 14th St, 14th St,Stop Sign on 14th St on San Antonio St. (Raudy, ALEX)

8/12/2019 City crew installed a sign on the following locations: going West on I Rd and Old 83. (Raudy, Daniel, Miguel)

8/19/2019 City crew installed a Stop Sign on the following locations: Wolverine St, Gambit St. (Raudy, Alex, Lupe)

8/19/2019 City crew pick up a Sign at the following locations: 214 Dominique Dr.(Tomas, Pablo, Richard Ramirez)

8/21/2019 City crew repaired a Stop Sign on these locations: Coil St & 7th St Miguel Hidalgo St & 7th St, Dos Arbolitos St. & Garfield St., Rio Verde St & Rio Nueces. (Tomas, Pablo, Armando Cordova, Richard Ramirez)

●Alley's –

8/1/2019 City crew scraped curbs side and mowed at the following locations: Gonzalez St, Gomez St, Amy St, Leticia St. (Isaias Gonzalez, Armando Cordova, David Garcia)

8/2/2019 City crew mowed and trimmed at the following locations: E. 12th St, Hazel St, San Diego St, Los Ebanos St. (Isaias Gonzalez, David Garcia, Armando Cordova)

8/5/2019 City crew trimmed at the following location: Salazar St, (Armando Cordova, David Garcia.

8/6/2019 City crew mowed and use blower at the following locations: W. Sioux Rd to Raul Longoria, E. El Dora Rd of Raul Longoria mowed all the way to San Gabriel pass the school, Old Hwy 83 from E. I Rd toward the San Juan Park trimmed and mow, mowed Retama St from Sioux Rd. pass N. El Dora Rd to dead end. (Tomas, Pablo, Daniel, Miguel)

8/8/2019 City crew applied round - up at the following locations: North and South Mary Ann St, Scotty St, Douglas St, Treyson St, Via Cantera St, Ridge St , East and West 8th St , Lincoln St, West and East Sgt Trevino St, Guadalupe St, Loma Alta, West and South applied round - up all the Streets. (Gilbert Garza

8/12/2019 City crew trimmed and mowed grass at the following locations: Resaca on Sam Houston and Stewart Rd. (Armando Cordova, Tomas, Pablo, Richard Ramirez)

8/12/2019 City crew mowed at the following locations: Two Eastments 11th St and Nebraska St, 9th St. and I Rd , 11th St and Nebraska St , 9th St and I Rd, applied round - up at Chaparral St, and Iowa St, 1st St and Iowa St, Iowa St and San Juan Village and behind Memorial Funeral Home.(Robert, Daniel, Miguel)

8/13/2019 City crew collected tires at the following locations: Two loads Dollar Tree, work on the Pit on Sun Valley and Sam Houston. (Robert, Daniel, Miguel)

8/14/2019 City crew collected tires at the following locations: One load Sun Valley and Sam Houston pit (Robert, Daniel, Miguel)

8/15/2019 City crew took Escavator back to Mercedes, continue cleaning on Sun Set

Dr. (Raudy, Alex, Lupe)

8/15/2019 City crew collected brush and bags at the following locations: Behind City Hall and Las Flores Sub., Pit on Sun Valley St, and pumped water at Guadalupe St. (Robert, Daniel, Miguel)

8/16/2019 City crew finished cleaning and removing a fence at Sun Set St, use back hoe to dug out a tree stumps (Raudy, Alex, Lupe)

8/17/2019 City crew mowed and trimmed at the following locations: Dorado Dr, Oleander St. (Pablo,Tomas, Carlos Rangel)

8/19/2019 City crew finished pulling out a tree trunk using the back hoe at Sun Set St. (Raudy, Alex,Lupe)

8/19/2019 City crew mowed and trimmed at the following locations: Hazel St, and Salazar St, W. Citrus St and Judean Lane, E. 309 15th St, Mesquite St and Athol St, Miguel pump water on Guadalupe St. (Robert, Daniel, Miguel)

8/19/2019 City crew trimmed and mowed at the following locations: Lake Sabastian Dr. Sanitation Department, assist Raul with brush. (Tomas, Pablo, Richard Ramirez)

8/20/2019 City crew trimmed and mowed at the following locations: Ridge Rd to Stewart, Nebraska St to Conway St, Sgt Trevino St, Ceasar Chavez Expresway to 495. (Tomas, Pablo, Armando Cordova Richard Ramirez)

8/20/2019 City crew use tank truck and did two trips on Guadalupe St, Miguel did three trips of brush and debris, collected tires, fix tank truck driver side rear tire. (Robert, Daniel, Miguel)

8/21/2019 City crew trimmed and mowed trees behind Sub - Way, collected four loads of brush and two bags of trash,17 tires on Nebraska St. (Robert, Daniel, Miguel)

8/22/2019 City crew trimmed and mowed at the following locations: Sylvia Cir, Douglas St, Firemens Park, Sgt Trevino St,. (Armando Cordova, Pablo, Richard Ramirez, Tomas)

8/22/2019 City crew went back to finish Sub- Way alley, trimmed and mowed trees along the fence, collected trash, grass, tires, branches, 495 E and Ceasar Chavez alley collected bags of debris on W. Siuox Rd, Memorial Funeral Home collected 10 tires. (Robert, Daniel, Miguel)

8/23/2019 City crew mowed two alley's between Hazel St and Salazar St , collected 10 tires, trimmed brush trimmed two Eastments on Hazel St and Salazar St on Standard St behind car lot in front of Rio Bank Sub. (Robert, Daniel, Miguel)

8/26/2019 City crew cleaned and sort out trash cans, trimmed trees limbs at the Sanitation Department. (Raudy, Alex, Lupe)

8/27/2019 City crew mowed and trimmed trees at the following locations: Carrol St.

(Armando Cordova, Richard Ramirez, J.P, T.M)

8/28/2019 City crew mowed and trimmed at the following locations: All Ridge Rd,, Nebraska St, San Antonio St, Moore Rd, Carrol St pick up trash. (Armando Cordova, Pablo, Tomas, Richard Ramirez)

8/29/2019 City crew mowed and trimmied at the following locations: Ceasar Chavez St, O'reilly's, W. Amy St W. Rail Rd, Firemens Park, Santa Fe St. (Armando Cordova, Pablo, Tomas, Richard Ramirez)

8/30/2019 City crew mowed and trimmed at the following : Stewart and 13th St, Nebraska St. (Tomas, Pablo, Richard Ramirez)

●Street and Alley patching–

8/1/2019 City crew repaired pot holes at the following locations: Shawnee St, 100 E. Gomez, trimmed tree limbs on E. Ebony, Athol St (Raudy, Alex, Robert, Gilbert)

8/1/2019 City crew repaired pot holes at the following locations: Scotty St (Raudy, Alex)

8/8/2019 City crew covered pot hole on the following locations: Retama St. and Suiox Rd, Gardenia St measured arrows and letters. (Raudy, Alex)

8/9/2019 City crew repaired pot holes on the following locations: Rio Blanco St Rio Nuces St, Minnesota St, pick up paint at PPG, put some asphalt around manhole on Nebraska St and Moore Rd. (Raudy, Alex)

8/12/2019 City crew repaired pot holes at the following locations: Minnesota Rd, Iris St. (Raudy, Alex)

8/20/2019 City crew repaired pot holes on the following locations: E. Thelma St, Guadalupe St, Short Rd, Raul Longoria, Owassa St. (Raudy, ALEX, Lupe)

8/21/2019 City crew repaired pot holes at the following locations: Olmitos Ave, Loma Bonita St, Ceasar Chavez, W. 12th St. (Raudy, Alex, Lupe)

8/22/2019 City crew repaired pot holes at the following locations: Minnesota Rd. (Raudy, Lupe, ALEX)

8/27/2019 City crew installed speed bumps at the following location: Jay Dr., and repaired pot holes at E. Sgt Trevino St, W. Amy Rd, W. 12th St, E. Moore (Raudy, Alex, Lupe)

8/28/2019 City crew repaired pot holes at the following locations: Sgt Trevino St, Retama St, Guadalupe St, installed speed bumps at Retama St. (Raudy, Alex, Lupe)

8/29/2019 City crew repaired pot holes at the following locations: Sgt Trevino St, S. Standard St, W. 11th St, W. 1st St, Loma Bonita St, Retama St. Assit to take an old

company car to auction. (Lupe Pruneda, Armando Cordova, ,

●Trimming Trees –

8/1/2019 City crew trimmed at the following locations: E. Ebony St and Athiol St.(Raudy, Alex, Robert)

8/7/2019 City crew trimmed at the following locations: S. Side of El Dora Rd and Retama St private fence, Retama St and Cardinal St mesquite branches. (Tomas, Pablo, Daniel, Miguel)

8/13/2019 City crew assist JJ at Guadalupe St and Retama St , mowed grass, collected trash, removed the fence, trimmed trees on Sun Set St. (Raudy, Alex, Lupe)

8/13/2019 City crew trimmed trees, removed fence at Sun Set St. (Raudy, ALex,Lupe)

8/26/2019 City crew trimmed and mowed at Sanitation Department. (Armando Cordova Tomas, Pablo, Richard Ramirez)

8/30/2019 City crew trimmed limbs on the following: Bears Trail, I Rd, E. San Diego St., Lilia St., Gonzalez St., E. Johnson St, and took cars to auction on Ceasar Chavez. (Randy, Lupe, Alex)

TRAININGS

KEEP SAN JUAN BEAUTIFUL BOARD MEETING MINUTES

Attached

Minutes of Keep San Juan Beautiful Board

Regular Meeting

Date: Wednesday, August 14, 2019

Time: 6:00 p.m.

Place: San Juan Memorial Library

Members Present: Jennifer Villarreal, President
Yvonne Lopez, Member
Robert Ramirez, Member
Homer Villarreal, Member

Staff Present: Roel Garza

Order of Business

I. Call Meeting to Order

a. Jennifer Villarreal called meeting to order at 6:00 p.m. at San Juan Memorial Library in San Juan, Texas.

II. Invocation

a. Robert Ramirez led the Invocation.

III. Pledge of Allegiance

a. Jennifer Villarreal led the Pledge of Allegiance

IV. Public Comments

a. No Public Comments

V. Discussion and Possible Action on all the Following Matters:

- A. Upcoming Keep San Juan Beautiful Neighborhood Clean Up.
 - I. Roel Garza – Discuss potential area/ally's for volunteer clean-up on Sept. 7th 2019.
- B. Discussion on Keep San Juan Beautiful School project for fiscal year 2019-2020.
 - I. Calendar of events.
 - II. Resident home clean-up.
 - III. Discuss potential area to clean up and beautify.
 - IV. Special meeting to set calendar of events on Sept 4th 2019. Location TBD.
- C. Discussion and possible action on fundraising event
 - I. Golf Tournament
 - i. Robert Ramirez motion to retract golf tournament
 - ii. Homer Villarreal second motion
 - iii. Motion passes by general consent.
 - II. BBQ Cook-off fundraiser
 - i. Guest speaker

VI. TREASURE REPORT

A.

VII. CONSENT AGENDA

A.

VIII. OTHER BUSINESS/ANNOUNCEMENTS

IX. SET NEXT MEETING

- A. Special meeting set for September 4, 2019. Location TBD
- B. Next meeting, Wednesday, September 18, 2019 at 6pm. Location TBD

X. ADJOURNMENT

- A. Robert Ramirez to adjourn the meeting at 6:45 PM
 - a. Homer seconds the motion.
 - b. Motion passes by general consent.
 - c. Meeting adjourned at 6:45 PM.



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Patrick Willingham, Director of Parks and Recreation
DATE: 9/4/2019
SUBJECT: Parks and Recreation Monthly Report

For the month of August 2019, we have the following to report:

Parks Division, staff continues to maintain our city parks and landscape areas as needed. This past month staff worked on the

following areas.

1. Watering baseball fields and city parks.
2. Cleaning up and removing graffiti from light poles around the parks.
3. Fixing and replacing sprinklers heads.
4. Flooding Lions Parks, it has been extremely dry due to lack of rain.
5. Working on quotes for sprinklers system at the Municipal Park.
6. Cleaning up and removing dirt and trees from behind the County Irrigation Office.
7. Setting up tent and assisting with the National Night Out.

Events Division, Event Coordinator Ruben Rodriguez and staff having been working the following areas.

1. Participated in the Hidalgo County Precinct 2 back to school event. Staff handed out

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school supplies.

2. Staff assisted in with National Night Out by showing a movie and providing popcorn to the kids.

3. Working and getting ready for our Halloween Event.

Recreation Division,

BACK TO SCHOOL EXPO: August 1, staff setup an information booth at PSJA High School from 10am-5pm. Staff passed out the flyer/registration forms for the upcoming fall sports programs.

-

BACK TO SCHOOL SUPPLY DISTRIBUTION: August 8, staff along with management staff set up a booth at the Hidalgo County Precinct 2 from 2pm-6pm. Staff gave away school supplies and passed out the flyer/registration forms for the upcoming fall sports programs.

-

CITY COMMISSION PRESENTATION: August 13, the two PONY Baseball teams 9U & 10U competed at Deer Park, TX and one PONY Softball team 10U competed at Lafayette, LA. Each teams made it to the PONY South Zone Championship Tournament were acknowledge for their accomplishments. Track and Tennis participants were also acknowledge for the accomplishments at the TAAF State Games in College Station.

August 27, the 2019 Local TAAF Female and Male Athletes of the Year were presented to the City Commission. Amaya Ross, tennis, was selected as Female Athlete of the Year and Andrew Castillo, track, and was selected as Male Athlete of the Year. Both athletes received a plaque for their accomplishments from the San Juan Parks & Recreation Dept. and TAAF State Office.

-

PSJA SCHOOLS PE COACHES MEETING: August 15, staff met with the San Juan Elementary Coaches for our departments upcoming fall programs at Alamo Middle School. We distributed the flyer/registration forms; we answered their questions and listened to their comments & suggestions.

NATIONAL NIGHT OUT: August 17, staff along with management & parks staff set up an information booth to the public at Raul Yzaguirre MS from 5 pm-10 pm. Staff passed out promotional shirts from previous programs and the flyer/registration forms for the upcoming fall sports programs and gave away free popcorn.

-

FALL LEAGUES: Preparations are being be made for the upcoming Youth Volleyball, Flag Football and Tackle Football Leagues. Staff has been contacting the coaches and parents from last year programs participants and emails have been sent out.

Maintenance Division, staff continues to provide professional maintenance and custodial service throughout the city. The following areas were addressed this past month.

1. Staff has been working diligently making sure filters are up to date and that A/C units are working properly throughout the city.
2. Serviced the A/C at Amigos Del Valle, had to replace the fan.
3. Assisted with some remodel work at the Municipal Court.

UPCOMING EVENTS:

Halloween Festival- October 31, 2019



Mayor: Mario Garza
Mayor Pro Tem: Leonardo "Lenny" Sanchez
Commissioners: Jesse Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

August 7, 2019

This is a summary of minutes from the August 6, 2019 San Juan Parks and Recreation Advisory Board meeting.

Meeting was called to order at 6:13pm, followed by the pledge of allegiance and roll call.

Members present were Moy Valzaldia, Ramiro Herrera, Erica Lopez, and Rick Martinez.
Members Absent; Claudia Alvarado, Ralph Quintanilla, Robert Williamson.

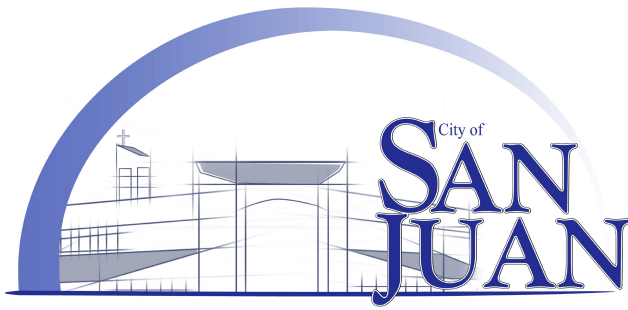
First item was discussion and action on the Parks Master Plan:

Mrs. Ann Bagley, the consultant on this project was in attendance and made a brief presentation to the board. She explained to the board what was in the plan and how it could be most effective. Mrs. Bagley then gave some instructions on how this plan could be most effective and how it was to be adopted by the commission. A nice discussion took place with the board. Mr. Moy Valzaldia motioned to adopt the plan and Mr. Ramiro Herrera seconded it, motion passed.

Second item was election of officers, this item was tabled.

Motion to adjourn was made by Rick Martinez, and seconded by Moy Valzadua, motion passed.

Next meeting is set for Monday September 9, 2019.



Park's Advisory Board Attendance Form

2018 - 2019

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
											26	*
Mark Alaniz											P/NQ	*
Stephanie Alvarez											A/NQ	*
Rick Martinez											P/NQ	*
Claudia Alvarado											A/NQ	*
Erica Lopez											A/NQ	*
Robert Williamson											P/NQ	*
Laura Martinez											A/NQ	*

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	2	6	25	*	21	12	22	6				
Moy Valzaldia	*	A	P	*	P	P	NQ	P				
Ramiro Herrera	*	P	P	*	A	P	NQ	P				
Rick Martinez , Re-Appointment	*	A	P	*	P	P	NQ	P				
Claudia Alvarado	*	P	P	*	P	P	NQ	A				
Erica Lopez	*	P	A	*	P	A	NQ	P				
Robert Williamson, Re-Appointment	*	P	A	*	A	P	NQ	A				
Ralph Quintanilla	*	P	P	*	A	P	NQ	A				

LEGEND

* - NO MEETING HELD

P - PRESENT

A - ABSENT

E - EXCUSED

R - RESIGNED

NQ - NO QUORUM

NM- NEW MEMBER

Re. REPLACED

TE - TERM EXPIRED

AO - AUTOMATICALLY OUT

LC - LIBRARY CLOSED

NOTES:



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Diana Cavazos, City Secretary

DATE: 9/6/2019

SUBJECT: San Juan Memorial Library Monthly Report.

Enclosed is the August monthly report including statistics and programs:

For the month of August we had, 3,987 visitors. Out of those visitors, 1,065 were here for computer use only. The library checked out a total of 1,444 items both adult and children's. We had 167 in-house circulation items. We requested and received forty three (43) Interlibrary Loans (ILL). We had 68 new patrons added to our circulation system. We helped the public with an estimated 586 reference/informational questions. We had 43 fax transactions. The monthly amount deposited was \$1,707.77 both fines and fees.

Please see the attached statistical report.

During the month of August

- Attended the Directors' meetings.
- Attended the City Commission meetings.
- Went to City Hall to make the weekly money deposits for the library.
- Attended the first US Census committee.
- Attended the monthly Hidalgo County Library System meeting in Edinburg.
- Attended the City Budget for Fiscal Year 2019-2020 Work Session.
- Managed the day to day operations of the San Juan Memorial Library.

Meetings to be held in September, 2019

Multipurpose Room

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EDC Meetings, September 3rd & 17th

Civil Service Exam, September 24th

City Commission Meetings, September 10th & 24th

Directors' Meetings, September 11th & 25th

Planning and Zoning, September 5th

Library Board Meeting, September 4th

Training Room:

Computer Classes, September 10th thru September 26th

Spanish GED Classes, September 3rd thru September 30th

ESL Classes, September 4th thru September 25th

**San Juan Memorial Library
August 2019 Statistics**

Statistics	
Total Visitors	3,987
Computer Users	1,065
Total Checkouts	1,444
In-House Use	167
Inter-Library Loans	43
New Patrons	68
Reference\ Informational Questions	586
FAX transactions	43
Children's Programs	11
Attendance	123

Multipurpose Room Reservations	Attendance
6th Utilities - Executive Room	10
7th Civil Service Police Exam	21
9th US Census Training	12
12th EDC Meeting	12
13th City Commission	91
14th Directors Meeting - Executive Room	13
14th Keep San Juan Beautiful	5
15th Special Called Meeting	14
16th Civil Service Meeting	10
17th Utilities - Public Participation Annual CCR	2
19th Special Called Meeting	75
20th EDC Meeting	30
21st Planning & Zoning	10
24th Girl Scouts - Bronze Awards Ceremony	25
26th EDC Special Budget Workshop	11
27th City Commission	37
28th Directors Meeting - Executive Room	13
31st Special Called Meeting	15
Total	406

Training Room Reservations	Attendance
8th San Juan Fire Department	5
13th Computer Class	2
15th Computer Class	2
15th Planning & Zoning	11
16th US Census Training	13
18th Quarter Back Club	32
20th Computer Class	2
22nd Computer Class	2
26th Spanish GED	5
27th Spanish GED	5
28th Spanish GED	4
28th ESL Class	5
29th Spanish GED	11
Total	79

Checkouts	
DVDs	364
Books Juvenile	871
Books Adult	209
Total	1,444

WiFi Usage	
LibGuest	580
LibStaff	487
Total	1,067

Study Room Attendance	
Study Rooms	94

Facebook Page	
Likes	3
Visitors	34

SJML Homepage	
Visitors	52,307

Deposits	
Fines	\$ 675.02
Copies	\$ 1,032.75
Total	\$ 1,707.77

Outreach Programs	Attendance
22nd Doedyn's Elementary	65
Total	65

Computer Classes	
Attendance	8

Youth & Children's Programs/Attendance

Date	Program	Attendance
Thursday, August 8, 2019	Game Night	4
Thursday, August 15, 2019	Game Night	9
Saturday, August 17, 2019	Story Time/Craft	5
Saturday, August 17, 2019	Movie	6
Wednesday, August 21, 2019	Toddler Time	5
Thursday, August 22, 2019	Doedyn's Visit	63
Thursday, August 22, 2019	Play-Doh Night	9
Tuesday, August 27, 2019	Story Time/Craft	6
Wednesday, August 28, 2019	Toddler Time	7
Thursday, August 29, 2019	Game Night	6
Friday, August 30, 2019	Story Time/Color	3
Total	11	123

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Hold Second and Final Public Hearing on Adopting the Proposed Tax Rate and Levy for the City of San Juan, Texas for the Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020.

STAFF COMMENTS AND RECOMMENDATIONS:

On Tuesday, August 13, 2019, the City Commission voted and approved the Proposed Tax Rate of (\$0.6993/\$100) for Fiscal Year October 1, 2019 through September 30, 2020 and scheduled two required public hearings on September 05, and September 10, 2019. The Proposed Rate is the same as last year's rate. However, in accordance with property tax law, if the proposed tax rate (\$0.6993/\$100) exceeds the effective tax rate of (\$0.6721/\$100) or rollback tax rate (\$0.7366/\$100), therefore two public hearings on the proposed rate will be required before the City Commission adopts the tax rate ordinance.

The ordinance Adopting the Tax Rate for the Tax Year 2019 and Fiscal Year beginning October 1, 2019 through September 30, 2020 will be considered on Second reading by the Commission on September 05, 2019. The second and final reading is scheduled for September 24, 2019.

RECOMMENDATION:

Consider Second Public Hearing on Adopting the Proposed Tax Rate and Levy for the City of San Juan, Texas for Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020.

PREPARED BY:

Leroy Gonzales,
Interim Director

APPROVED BY:

Benjamin Arjona, City
Manager

2019 Governing Body Summary #1A*

Benchmark 2019 Tax Rates

City of San Juan

Date: 07/31/2019 03:11 PM

DESCRIPTION OF TAX RATE	TAX RATE PER \$100	THIS YEAR'S TAX LEVY**	ADDITIONAL TAX LEVY
Effective Tax Rate	\$0.6721	\$6,738,636	
One Percent \$100 Tax Increase***	\$0.6788	\$6,805,812	\$67,176
One Cent per \$100 Tax Increase***	\$0.682100	\$6,838,898	\$100,262
Notice & Hearing Limit****	\$0.6721	\$6,738,636	\$0
Rollback Tax Rate	\$0.7366	\$7,385,329	\$646,693
Last Year's Tax Rate	\$0.699300	\$7,011,350	\$272,714
Proposed Tax Rate	\$0	\$0	\$-6,738,636

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 19 of the Effective Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax increase compared to effective tax rate.

****The Notice and Hearing Limit is the highest tax rate that may be adopted without publishing Texas Comptroller's Notice 50-819 and holding two public hearings (Notice 50-818 must still be published). It is the lower of the rollback tax rate or the effective tax rate.

ORDINANCE NO. ____

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF SAN JUAN, TEXAS ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF SAN JUAN, TEXAS, FOR THE 2019-2020 FISCAL YEAR ENDING SEPTEMBER 30, 2020 AND THE TAX YEAR 2019 IN CONFORMITY WITH THE CHARTER PROVISIONS AND ORDINANCES OF THE CITY AND THE PROPERTY TAX CODE OF THE STATE OF TEXAS: PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR PUBLICATION; AND ORDIAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER THEREOF.

WHEREAS, Section 26.05 Texas Tax Code provides for the procedures for adoption of the ad valorem tax rate for municipalities; and

WHEREAS, the vote on the tax rate must be a record vote as reflected hereunder and such vote was separate from the vote of the City Commissioners adopting the budget as required by law; and

WHEREAS, a motion being first made as follows: "I move that property taxes be increased by the adoption of a tax rate of \$0.6993", and upon vote of the City Commissions as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Mayor Mario Garza	___	___	___
Mayor Pro-Leronardo "Lenny" Sanchez	___	___	___
Commissioner Jesus "Jesse" Ramirez	___	___	___
Commissioner Ernesto "Neto" Guajardo	___	___	___
Commissioner Marco "Markie" Villegas	___	___	___

AND, WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SAN JUAN, TEXAS, THAT:

SECTION I: There shall be and is hereby levied for the fiscal year ending September 30, 2019, and the Tax year 2017, upon the assessed taxable value of all property of every description subject to taxation within the City of San Juan, Texas, on the 1st day of January A.D. 2017, the following tax rates, to wit:

- (a) An ad valorem tax to be computed at the rate of \$0.5259 per \$100.00 of the assessed taxable value thereof estimated in lawful currency of the United States of America for the purpose of paying the general expenses of the City Government for the period ending **September 30, 2020**, as provided in the appropriate ordinance adopted by the Board of Commissioners of the City of San Juan, Texas, and when collected such monies are to be deposited in the fund known as the "General Fund" and disbursed for the purposes stated in said ordinance.
- (b) An ad valorem tax to be computed at the rate of \$0.1734 per \$100.00 of the assessed taxable value thereof estimated in lawful currency of the United States of America for the purpose of paying the interest and principal on the several outstanding debt issues of the City of San Juan, Texas, such levy being in conformity with the requirement of the levy of taxes heretofore made by ordinance and orders of the Board of Commissioners of the said City of San Juan, Texas relating to such indebtedness.

SECTION II: All ordinances or parts of ordinance in conflict herewith are hereby repealed.

SECTION III: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION IV: The City Secretary is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in San Juan, Hidalgo County, Texas in accordance with the Home Rule Charter of the City of San Juan, Texas, Section 2.15 (C) **Printing of Ordinances and Resolutions**; but it shall not be published in the Code of Ordinances of the City of San Juan as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION V: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to the extent this Ordinance is considered severable.

READ, CONSIDERED, PASSED and APPROVED on FIRST READING at a regular meeting of the City Commission of the San Juan, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code on this **5th day of September 2019**.

READ, CONSIDERED, PASSED and APPROVED on SECOND READING at a regular meeting of the City Commission of the San Juan, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code on this **10th day of September 2019**.

CITY OF SAN JUAN

By: _____

Mario Garza, Mayor

ATTEST:

By: _____

Diana Cavazos, City Secretary

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
September 10, 2019

Hold First Public Hearing and Consider Ordinance Adopting the Budget for the City of San Juan, Texas, for Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020.

STAFF COMMENTS AND RECOMMENDATIONS:

The Budget Process was initiated by Department of Finance on May 17, 2019. The 2019-2020 Budget preparation included Two (2) Budget Work Session held on July 18, 2019 to discuss Departmental Goals and Objectives and one in September 9, 2019 for the Proposed Budget. The City Manager presented the City Manager Recommend Budget.

This budget includes the following recommendations:

BUDGET HIGHLIGHTS

No increase in property tax rate; tax rate remains at \$0.6993 per \$100 assessed valuation same as last year.

Additional Personnel: Two (2) Laborer Positions 50% funded from Stormwater the other 50% funded through General Fund, One (1) Custodian, One (1) Webmaster.

The Classification & Compensation plan will be amended as follows:

One (1) Senior Clerk to Administrative Clerk, One (1) IT Specialist to Technology Solution Specialist, One (1) Communication Coordinator to Media Specialist, One (1) Network Administrator to Technology Solution Specialist, One (1) Director of IT to Chief Technology Officer, One (1) Purchasing/Risk Manager to Purchasing Agent. Promotions: Two (2) Corporals to Sergeants, One (1) Firefighter to Driver Engineer, Three (3) Driver Engineer to Lieutenant.

Increase of \$24,615 in funding to the Legislative for the following:

Printing & Binding	\$ 2,336
Advertising	\$ 5,000
Supplies	\$ 1,160
Events	\$16,119

Increase of \$12,412 in funding to the City Secretary for the following:

Supplies	\$ 2,152
Contract Services	\$10,260

Increase of \$57,158 in funding to the Finance Department for the following:

Transfer Purchasing Agent from		
Purchasing/Risk Management		\$ 55,458
Computer	2	\$ 1,700

Increase of \$42,894 in funding to the Street & Alleys for the following:

Laborers 50% funded (Stormwater)	2	\$ 35,894
Zero Turn Mower	2	\$ 7,000

Increase of \$218,394 in funding to the Parks Department for the following:

Principal (Loan Park Lights)	1	\$ 37,436
Loan Interest	1	\$ 20,958
Other Structures (Sorenson Park)	1	\$160,000

Increase of \$39,389 in funding to the Building Maint. for the following:

Custodian	1	\$30,389
A/C Units	2	\$ 9,000

Increase of \$38,142 in funding to the Human Resources for the following:

Transferred Admin Clerk from Purchasing/Risk Management	1	\$37,292
Computer	1	\$ 850

Increase of \$69,809 in funding to the Information Technology for the following

Webmaster	1	\$45,552
Digital Voice Service	1	\$24,257

SANITATION FUND

Additional Personnel: One (1) Environmental Specialist.

The Classification & Compensation plan will be amended as follows:

Heavy Equipment Truck Driver to Fleet Attendant, Body Repair Specialist to Small Engine Mechanic.

Increase of \$173,941 in funding to the Organizational for the following:

US Bancorp Gov. Leasing (Sanitation Trucks) (1 st payment)	\$173,941
--	-----------

Increase of \$204,415 in funding to the Sanitation Department as follows

Environmental Specialist	\$ 31,242
Heavy Equipment Operator	\$ 26,770
Supplies	\$ 20,653
30yd Roll Off Container	\$ 50,000
Manlift 50% Funded	\$ 30,000
Pressure Washer	\$ 750

Two Way Radios

\$ 45,000

UTILITY FUND

Additional Personnel: No Additional Personnel

Classification & Compensation plan will be amended as follows:

No Classification

Increase of \$9,822 in funding to the Utility Billing & Collection for the following:

On Site Training for Incode 10		\$ 5,660
Computer	1	\$ 850
Cell Phones	4	\$ 1,200
Cell Phone Monthly Usage	1	\$ 2,112

Increase of \$30,000 in funding to the Water Plant for the following:

Manlift 50% Funded	1	\$ 30,000
--------------------	---	-----------

STORM WATER FUND

Additional Personnel: Two (2) Laborers 50% Funded.

Classification & Compensation plan will be amended as follows:

No Classification

Increase of \$63,825 in funding to the Stormwater Division for the following:

Laborers 50% Funded (General Fund)	2	\$ 35,075
Storm Drain Manhole Cover	1	\$ 5,250
Storm Water Inlet Replacement	1	\$ 2,500
Supplies for Repair Roads	1	\$ 6,000
Citrus Street Manhole Repair	1	\$ 15,000

MISCELLANEOUS GRANTS

The City Miscellaneous Grant Fund includes Four (4) Fire Fighters (SAFER Grant).

Increase of \$69,901 in funding to the Police Department for the following:

LEERT	\$57,763
Radios JAG Grant	\$12,138

PARKS DEVELOPMENT FUND

The Hike and Bike project will continue to be funded by the City including \$25,000 for the next Fiscal Year through the Parks Development fund

The fund balance for the General Fund is projected to be 23% of the projected expenditures for Fiscal Year ending on September 30, 2020. The Solid Waste Fund continues to remain financially stable. A study on the Utility Fund rates will be produced in order to review the costs associated with the services provided. The Budget Ordinance is attached for your consideration.

RECOMMENDATION:

Approve First Public Hearing and Consider Ordinance Adopting the Proposed Budget for the City of San Juan for Fiscal Year beginning October 1, 2019 through September 30, 2020.

Prepared By:

Benjamin Arjona
City Manager

Leroy Gonzales
Director of Finance

ORDINANCE No. ____

AN ORDINANCE BY THE SAN JUAN CITY COMMISSION ADOPTING THE BUDGET OF THE CITY OF SAN JUAN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF SAN JUAN, TEXAS; PROVIDING FOR PUBLICATION; PROVIDING FOR A REPEALER; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE SAN JUAN CITY COMMISSION, THAT:

SECTION I: The Budget for the City of San Juan, Texas for the fiscal year beginning October 1, 2019, and ending September 30, 2020, as submitted by the City Manager is hereby approved in all respects, and adopted as the City's budget for the fiscal year beginning the 1st day of October, 2019 and ending the 30th day of September, 2020.

The **General Fund** Budget is hereby approved in the amount of **\$11,804,074**; the **Utility Fund** Budget is hereby approved in the amount of **\$3,780,943**; the **Solid Waste Fund** Budget is hereby approved in the amount of **\$3,223,950**; the **Asset Forfeiture-State Fund** Budget is hereby approved in the amount of **\$40,500**; the **Miscellaneous Grants Fund** is hereby approved in the amount of **\$506,807**; the **Crime Victims Liaison Grant Fund** is hereby approved in the amount of **\$10,500**; the **Hotel/Motel Occupancy Tax Fund** is hereby approved in the amount of **\$55,000**; and the **Asset Forfeiture-Federal Fund** Budget is hereby approved in the amount of **\$157,439**; the **StormWater Fund** Budget is hereby approved in the amount of **\$290,000**.

The adoption of this Ordinance specifically amends the proposed Budget as filed with the City Secretary, as required by the law, and the Board of Commissioners hereby finds such amendments to be in the best interest of the taxpayers of the City of San Juan, Texas.

SECTION II: That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of the City of San Juan, Texas in the amount of **\$1,740,838**; included within the above stipulated amounts.

SECTION III: All ordinances or parts of ordinance in conflict herewith are hereby repealed.

SECTION IV: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION V: The City Secretary is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in San Juan, Hidalgo County, Texas in accordance with the Home Rule Charter of the City of San Juan, Texas, Section 2.15 (C) **Printing of Ordinances and Resolutions**; but it shall not be published in the Code of Ordinances of the City of San Juan as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION VI: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to the extent this Ordinance is considered severable.

SECTION VII: PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED and APPROVED on **FIRST READING** at a regular meeting of the City Commission of the San Juan, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code on the **10th day of September 2019**.

READ, CONSIDERED, PASSED and APPROVED on **SECOND READING** at a regular meeting of the City Commission of the San Juan, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code on the **24th day of September 2019**.

CITY OF SAN JUAN

By: _____
Mario Garza, Mayor

ATTEST:

By: _____
Diana Cavazos, City Secretary

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Consider Adoption of an Ordinance Amending Chapter 1 General Provisions, Article 1.05 Administrative Fees, Section 1.05-.008 Planning Department of the City of San Juan Code of Ordinances for the Purpose of Establishing Certain Fees for Planning Department.

STAFF COMMENTS AND RECOMMENDATIONS:

The enclosed ordinance reflects the updated fees for the Planning Department. After gathering information from a different cities and showing that our fees has not been updated for several years.

The proposed updates are the following:

- a) Increase from \$40.00 to \$50.00 the occupational license permit,
- b) Add a \$50.00 yearly renewal fee for conditional/special use permit
- c) Increase from \$250.000 to \$300.00 the variance request application
- d) Increase from to \$10.00 to \$15.00 the garage sale permits

RECOMMENDATION:

Adopt the ordinance in first reading establishing new fees for the Planning Department.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

ORDINANCE NO. 2019-XX

AN ORDINANCE AMENDING CHAPTER 1 GENERAL PROVISIONS, ARTICLE 1.05 ADMINISTRATIVE FEES, SECTION 1.05.008, PLANNING DEPARTMENT OF THE CITY OF SAN JUAN'S CODE OF ORDINANCES FOR THE PURPOSE OF ESTABLISHING CERTAIN FEES FOR PLANNING DEPARTMENT PROVIDED BY THE CITY OF SAN JUAN, TEXAS; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR TEXAS OPEN MEETINGS COMPLIANCE; AND PROVIDING FOR A REPEALER CLAUSE.

WHEREAS, the City of San Juan provides Planning Department Services to the community and a fee is necessary to offset the operational and administrative costs incurred by the City in doing so; and

WHEREAS, the City of San Juan currently provides for the fees associated with the Planning Department is under Chapter 1, Article 1.05, Section 1.05.008 of the City of San Juan Code of Ordinances; and

WHEREAS, after review of the current fees, the City Commission desires to amend such fees.

THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS THAT:

SECTION 1: CHAPTER 1 GENERAL PROVISIONS, ARTICLE 1.05 ADMINISTRATIVE FEES, SECTION 1.05.008 SAN JUAN OF THE CITY OF SAN JUAN'S CODE OF

ORDINANCES is hereby amended to delete the stricken out language under paragraphs (a-r) and add the new fees as indicated in the respective paragraphs below:

Sec. 1.05.008 Planning Department

- | | | |
|----|---|-------------------------------------|
| a. | Building permits will be based on current International Code Council building schedules of valuation amounts per square foot of improvement adopted every year (Ordinance 03-010) | |
| b. | Electrical Subcontractor License | \$60.00 |
| c. | Occupational License | \$50.00 |
| d. | Re-Inspection Fee | \$40.00 |
| e. | Zone Change Request | \$300.00 |
| f. | Conditional/Special Use Permit | \$300.00+\$50.00 Yearly Renewal Fee |
| g. | Variance Request | \$250.00 |
| h. | New Subdivision Infrastructure Inspections | 4% of Value * |
| i. | Subdivision Application (Preliminary and Final) | \$350.00 + \$50.00 per Acre |
| j. | Weedy Lot Moving Fee | Varies by Square Foot |
| k. | Weedy Lot Administrative Fee | \$50.00 |
| l. | Weedy Lot Lien Processing Fee | \$150.00 |
| m. | Mobile Home and House Inspections Outside the City | \$50.00 plus IRS Mileage Rate |
| n. | Excavation Permit on City Right-Of-Way | \$150.00 |

o. Garage Sales	\$20.00
p. Working Clearance on Residential (After 90% Completion)	\$150.00
q. Zoning Questionnaires	\$100.00
r. Stormwater Inspection Fee	5% of Building Permit Value

*** To be paid at the time of the pre-construction meeting**

SECTION 2. Effective Date. This ordinance shall take effect after a second reading, where it is read, considered and adopted by the City Commission and until fifteen (15) days has passed after its first reading.

SECTION 3. Publication. The City Secretary of the City of San Juan is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in San Juan, Texas.

SECTION 4. Severability. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Commission in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION 5. Texas Open Meetings Act Compliance. It is hereby found, determined and declared that a sufficient written notice of the date, hour place and subject of the meeting of the City Commission at which this Ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at the administrative offices of the City for the time required by law preceding this meeting, as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, and that the meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Commission further ratifies, approved and confirms such written notice and the contents and posting thereof.

SECTION 6. Repealer Clause. This Ordinance shall be cumulative of all other ordinances dealing with the same subject and any provision of any ordinance in direct conflict with any provision of this Ordinance is hereby repealed and the provisions of this Ordinance shall supersede any provisions in conflict herewith; all provisions of any other ordinance not in conflict herewith shall remain in full force and effect.

READ, PASSED AND APPROVED ON FIRST READING at a regular meeting of the City Commission of the City of San Juan, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Annotated, Government Code, Section 551.041 on the 10th day of September, 2019.

READ, PASSED AND APPROVED IN SECOND READING at a regular meeting of the City Commission of the City of San Juan, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Annotated, Government Code, Section 551.041 on the 8th day of October, 2019.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana Cavazos
City Secretary

APPROVED AS TO FORM:

Ricardo Palacios
City Attorney

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Consider Adoption of an Ordinance Amending Chapter 1 General Provisions, Article 1.05 Administrative Fees, Section 1.05-.009 Parks & Recreation of the City of San Juan Code of Ordinances for the Purpose of Establishing Certain Fees for Parks & Recreation Department.

STAFF COMMENTS AND RECOMMENDATIONS:

The enclosed ordinance reflects the updated fees for the Parks and Recreation Department as follows:

- a) Increase from \$35.00 to \$45.00 the pavilion rental
- b) Increase from to \$30.00 to \$35.00 the youth soccer, youth flag football, youth basketball, youth volleyball registrations and summer program activity fee
- c) Increase from \$30.00 to \$40.00 the youth basketball and youth girl softball registrations
- d) Increase from \$175.00 to \$200.00 softball field rentals

RECOMMENDATION:

Adopt the ordinance in first reading establishing new fees for the Parks and Recreation Department.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

ORDINANCE NO. 2019-XX

AN ORDINANCE AMENDING CHAPTER 1 GENERAL PROVISIONS, ARTICLE 1.05 ADMINISTRATIVE FEES, SECTION 1.05.009, PARKS & RECREATION DEPARTMENT OF THE CITY OF SAN JUAN'S CODE OF ORDINANCES FOR THE PURPOSE OF ESTABLISHING CERTAIN FEES FOR PARKS & RECREATION DEPARTMENT PROVIDED BY THE CITY OF SAN JUAN, TEXAS; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR TEXAS OPEN MEETINGS COMPLIANCE; AND PROVIDING FOR A REPEALER CLAUSE.

WHEREAS, the City of San Juan provides Parks & Recreation Services to the community and a fee is necessary to offset the operational and administrative costs incurred by the City in doing so; and

WHEREAS, the City of San Juan currently provides for the fees associated with the Parks & Recreation Department is under Chapter 1, Article 1.05, Section 1.05.009 of the City of San Juan Code of Ordinances; and

WHEREAS, after review of the current fees, the City Commission desires to amend such fees.

THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS THAT:

SECTION 1: CHAPTER 1 GENERAL PROVISIONS, ARTICLE 1.05 ADMINISTRATIVE FEES, SECTION 1.05.009 SAN JUAN OF THE CITY OF SAN JUAN'S CODE OF ORDINANCES is hereby amended to delete the stricken out language under paragraphs (a-n) and add the new fees as indicated in the respective paragraphs below:

Sec. 1.05.009 Parks & Recreation Department

a. Pavilions Rental	\$45.00
b. Youth Football Registration	\$60.00
c. Youth Soccer Registration	\$35.00
d. Youth Flag Football Registration	\$35.00
e. Youth Basketball Registration	\$35.00
f. Youth Baseball Registration	\$40.00
g. Youth Girl Softball Registration	\$40.00
h. Youth Volleyball Registration	\$35.00
i. Youth Swimming Registration	\$30.00
j. Adult Men's Softball Team	\$250.00
k. Summer Program Activity Fee	\$35.00
l. Swimming Pool Admission	\$1.00
m. Swimming Pool Rental	\$160.00
n. Softball Field Rental	\$200.00

SECTION 2. Effective Date. This ordinance shall take effect after a second reading, where it is read, considered and adopted by the City Commission and until fifteen (15) days has passed after its first reading.

SECTION 3. Publication. The City Secretary of the City of San Juan is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in San Juan, Texas.

SECTION 4. Severability. If any section, part, or provision of this Ordinance is declared unconstitutional or invalid, by a court of competent jurisdiction, then, in that event, it is expressly provided, and it is the intention of the City Commission in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

SECTION 5. Texas Open Meetings Act Compliance. It is hereby found, determined and declared that a sufficient written notice of the date, hour place and subject of the meeting of the City Commission at which this Ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at the administrative offices of the City for the time required by law preceding this meeting, as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, and that the meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Commission further ratifies, approved and confirms such written notice and the contents and posting thereof.

SECTION 6. Repealer Clause. This Ordinance shall be cumulative of all other ordinances dealing with the same subject and any provision of any ordinance in direct conflict with any provision of this Ordinance is hereby repealed and the provisions of this Ordinance shall supersede any provisions in conflict herewith; all provisions of any other ordinance not in conflict herewith shall remain in full force and effect.

READ, PASSED AND APPROVED ON FIRST READING at a regular meeting of the City Commission of the City of San Juan, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Annotated, Government Code, Section 551.041 on the 10th day of September, 2019.

READ, PASSED AND APPROVED IN SECOND READING at a regular meeting of the City Commission of the City of San Juan, Texas, at which a quorum was present and which was held in accordance with Vernon's Texas Codes Annotated, Government Code, Section 551.041 on the 8th day of October, 2019.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana Cavazos
City Secretary

APPROVED AS TO FORM:

Ricardo Palacios
City Attorney

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Discussion and Possible Action to Approve a Budget Adjustment within the Sanitation Budget in the Amount of \$69,582.40 to Solid Waste Disposal Services Line Item.

STAFF COMMENTS AND RECOMMENDATIONS:

A Budget Adjustment is needed in the amount of \$69,582.40 to suffice payment to the City of Edinburg Landfill for Waste Disposal Services. The following line items will decrease, Other Professional & Paraprofessional Fees (\$7,738.40), Other Structures and Improvements (\$3,500.00), Telephone (\$12,000.00), Travel and Training (\$1,110.34), Other Structures (\$35,416.00), Machinery & Equipment Other Equipment (\$9,203.16), Memberships and Subscriptions (\$614.50).

RECOMMENDATION:

Staff Recommends Approval as Presented.

PREPARED BY:

Roel Garza,
Sanitation Director

APPROVED BY:

Benjamin Arjona, City
Manager

**CITY OF SAN JUAN
BUDGET ADJUSTMENT
FY 2018-19**

Budget Amendment No. _____

(Assigned by Fin. Dept.)

Fund Name: _____ Solid Waste

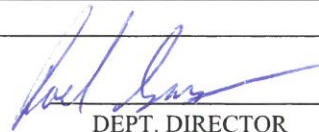
Dept. Name: _____ Sanitation

Account Number	Description	Original Budget	Amended Budget	Increase	Decrease	Amended Budget Amt
REVENUES						
		-	-	-	-	-
					-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL REVENUES		-	-	-	-	-

EXPENDITURES						
22-700.3499	OTHER PROFESS & PARA-PROFESS	10,000	8,000		7,738.40	261.60
22-700.4630	OTHER STRUCTURES AND IMPROVEMENTS	5,000	3,500		3,500.00	0.00
22-700.5470	TELEPHONE	12,000	12,000		12,000.00	0.00
22-700.5500	TRAVEL & TRAINING	5,400	8,400		1,110.34	7,289.66
22-700.7940	OTHER STRUCTURES	41,116	41,116		35,416	5,700.00
22-700.7957	MACH & EQUIP OTHER EQUIP	140,750	49,782		9,203.16	40,578.84
22-700.9700	MEMBERSHIPS AND SUBS	1,565	1,565		614.50	950.50
22-700.9805	SOLID WASTE DISPOSAL SERVICES	450,000	450,000	69,582.40		519,582.00
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTALS EXPEDITURES		665,831	574,363	69,582.40	69,582.40	574,363

JUSTIFICATION Funds needed to cover disposal fee's to the City of Edinburg

Roel Garza 08/27/2019
REQUESTED BY DATE
Department Director (Print)

 8/27/2019
DEPT. DIRECTOR DATE
Department Director (Signature)

APPROVED BY DATE
City Manager (Budget Officer)

REVIEWED BY DATE
(Finance Department)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Discussion and Possible Action to Authorize a Budget Amendment in the amount of \$80,000.00 for Waste Disposal Services and Authorize the City Manager to execute all related documents and Budget Amendment.

STAFF COMMENTS AND RECOMMENDATIONS:

A Budget Amendment is needed in the amount of \$80,000.00 from Retained Earnings to suffice payment to the City of Edinburg for Waste Disposal Services.

RECOMMENDATION:

Staff Recommends Approval of this Agenda Item.

PREPARED BY:

Roel Garza,
Sanitation Director

APPROVED BY:

Benjamin Arjona, City
Manager

Budget Amendment No. _____
(Assigned by Fin. Dept)

(Assigned by Fin. Dept)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Discussion and Possible Action to Authorize a Budget Amendment out of the Parks Development Fees in the Amount of \$26,902.00 to Other Structures.

STAFF COMMENTS AND RECOMMENDATIONS:

This budget amendment is for the continued upgrades we are making to Municipal Park. Included in this amount is a fence along 1st street that will included a double gate and a walk in gate as well. In addition, four bleacher canopies wit fabric shading will be installed at the baseball/softball fields, thus providing better shading and a fresh new look.

RECOMMENDATION:

Staff recommends approval of this item.

PREPARED BY:

Patrick Willingham,
Director of Parks and
Recreation

APPROVED BY:

Benjamin Arjona, City
Manager



TENZO McAllen

Proposal

TENZO MCALLEN LLC
1002 HOERNER RD
MISSION TX 78572

Proposal #	2789
Date	8/21/2019
Buy Board #	512-16

Bill To
THE CITY OF SAN JUAN
709 S Nebraska Ave.
San Juan, Tx 78589

Ship To
THE CITY OF SAN JUAN
709 S Nebraska Ave.
San Juan, Tx 78589

Contact Name
Ben Arjona

Price Subject To Change Until
9/30/2019

Due Date
20 Bussines days

Item	Description		Unit Price	Qty	Amount
BLEACHER CANOPY	Structure Size	20' x 40'	\$ 4,777.00	4	\$ 19,108.00
	Structure Design	Hip	\$ -	0	\$ -
	Security Cameras	-	\$ -	0	\$ -
	Fabric Brand	95-340	\$ -	0	\$ -
	Fabric Color	Aquatic Blue	\$ -	0	\$ -
	No. of Fabrics	1	\$ -	0	\$ -
	Steel	Carbon	\$ -	0	\$ -
	Steel Finish	Oil base	\$ -	0	\$ -
	Steel Color	TBD	\$ -	0	\$ -
	No of Columns	4	\$ -	0	\$ -
	Footing Type	UES	\$ -	0	\$ -
	Anchor Bolts	UES	\$ -	0	\$ -
	Base Atachment	UES	\$ -	0	\$ -
	Foundations	-	\$ -	0	\$ -
	Cable/HDW Finish	Galvanized	\$ -	0	\$ -
	Engineer drawings	Included	\$ -	0	\$ -

Note	Steel options : hot deep galvanized or Powder coated finish.	
Note	This options have diferent cost for steel frame.	

Warranty	5 years warranty for installation.	Subtotal	\$ 19,108.00
			\$ -
		Total Invoice Amt	\$ 19,108.00
		Sales Tax	\$ -
		TOTAL	\$ 19,108.00

AMERICAN FENCE

1501 FOSTER STREET
SAN JUAN, TX 78589

Date
06/20/19

ESTIMATE
ESTIMATE #
6174

CITY OF SAN JUAN
SAN JUAN MUNICIPAL PARK
SAN JUAN, TX

Item	Qty	Description	P.O. No	Terms	Project	Price	Amount
		INSTALLATION OF 489FT OF CHAIN LINK FENCE 6FT HIGH 9GA, PIPE SCHD 20					\$4,841.00
		1 DOBLE GATE 20FT WIDE 6FT HIGH 9GA MATERIAL					\$890.00
		INSTALLATION OF 28FT OF CHAIN LINK FENCE 7FT HIGH 9GA PIPE SCHD 20					\$428.00
		1 WALKING GATE 4FT WIDE 7FT HIGH					\$480.00
		ROOF ON TOP OF 7FT CHAIN LINK FENCE.					\$380.00
		REMOVED 517FT OF EXISTING CHAIN LINK FENCE.					\$775.00

Thank you for your business

Total Pending \$7,794.00

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Consider Authorizing the City Manager to Apply, Submit and Accept a Grant Application to Texas Department of Transportation (TxDot) Title STEP Comprehensive, Texas Traffic Safety eGrants Fiscal Year 2020.

STAFF COMMENTS AND RECOMMENDATIONS:

San Juan Police Department is requesting grant funding which will be used to reimburse the city for personnel overtime and benefits associated with meeting the goals of the program. No match is required. The application is due September 30th, 2019. If funded, the program will begin on or after October 1, 2019 and expire on or before September 30, 2020.

RECOMMENDATION:

Authorize the approval of the application and submission to the Texas Department of Transportation.

PREPARED BY:

Juan Gonzalez, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 10, 2019

Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed Cavazos Drive-Thru located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on August 27, 2019 the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

Mr. Cavazos is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Cavazos Drive-Thru” formally known as Vi-kinis Drive-Thru. He is taking over the business that was originally open in the year of 2011.

The proposed days and hours of operation are Monday thru Friday from 10:00 a.m. to 12:00 a.m., Saturday 10:00 a.m. to 1:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to ten (10) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

RECOMMENDATION:

During the regular meeting on August 15, 2019, the Planning and Zoning Commission unanimously recommended approval of the Conditional Use Permit with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/15/2019
CITY COMMISSION – 09/10/2019
DATE PREPARED – 08/28/2019

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Cavazos Drive-Thru”
APPLICANT:	Alexis Cavazos
SURVEYOR/ENGINEER:	N/A
LEGAL:	Lot 11, Plazita Piedra Grande Subdivision
LOCATION:	4202 N. Raul Longoria Road
EXISTING ZONING:	General Business District (C-2)
EXISTING LAND USE/ ADJACENT ZONING:	<u>North</u> – Vacant; General Business District (C-2) <u>South</u> – Residential; General Business District (C-2) <u>East</u> – Residential; General Business District (C-2) <u>West</u> – Vacant; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access onto Raul Longoria Road.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation; sewer will be provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval subject to comply with the list of requirements attached in the packet.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Cavazos is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Cavazos Drive-Thru” formally known as Vi-kinis Drive-Thru. He is taking over the business that was originally open in the year of 2011.

The proposed days and hours of operation are Monday thru Friday from 10:00 a.m. to 12:00 a.m., Saturday 10:00 a.m. to 1:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m.

The following are the list of requirements:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city’s noise ordinance.
9. The business must comply with the City’s *Security Cameras Ordinance*.
10. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
11. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
12. There shall be no smoking inside the premises at any time.

**CONDITIONAL USE PERMIT
“CAVAZOS DRIVE-THRU”
SEPTEMBER 10, 2019**

PAGE 3

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to ten (10) property owners within a two hundred (200) foot radius and received no comments in favor or against this request.

ATTACHMENTS:

- Location Map
- Aerial Photo
- Zoning Map
- Operation Hours Affidavit
- List of neighboring property owners receiving notice
- Photos
- Ordinance

FINAL RESOLUTION OF REQUEST & COMMENTS:

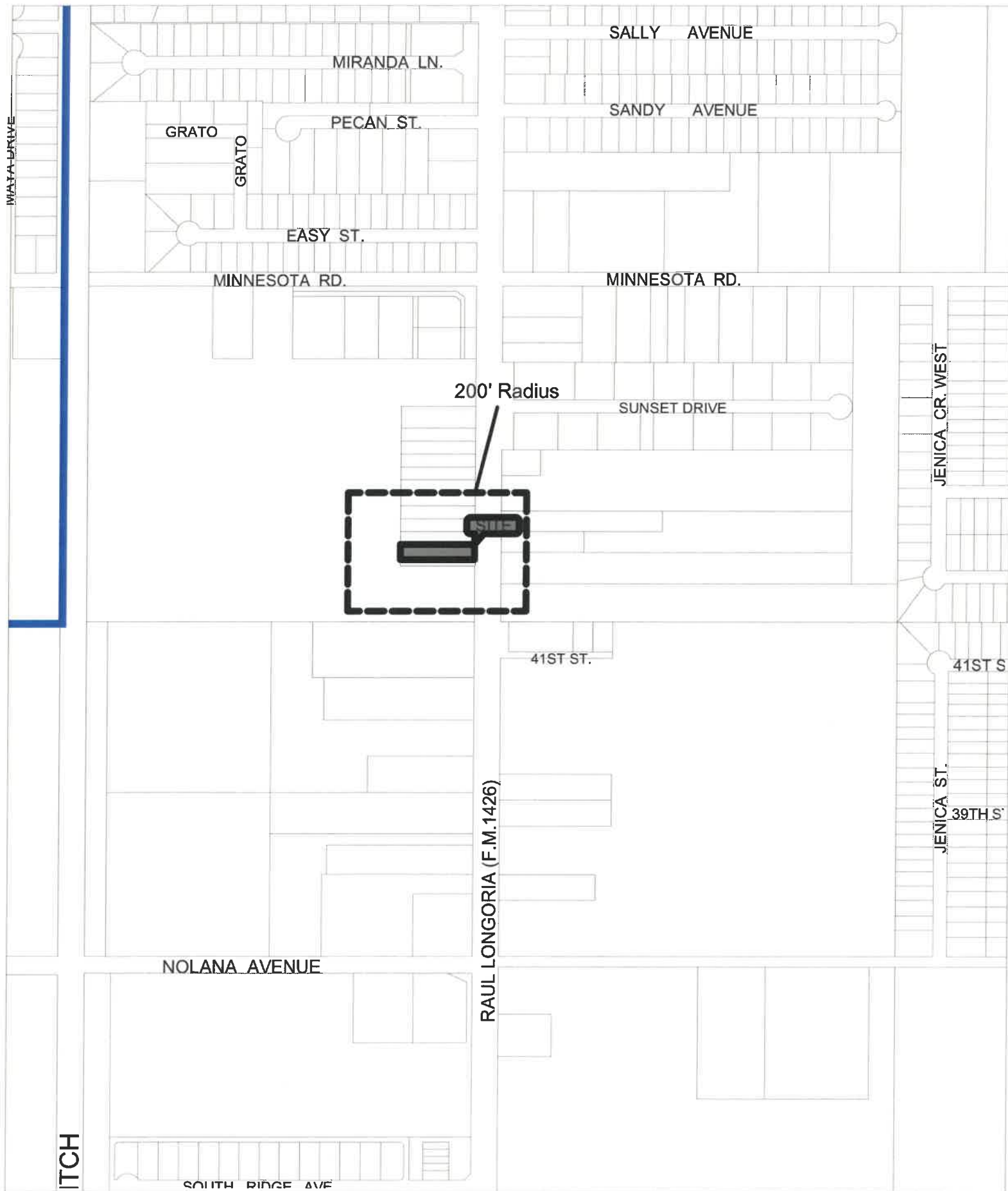
P&Z – 08/15/2019 Commissioner Cardenas made a motion to approve the conditional use permit as presented. Commissioner Magallan seconded the motion. The motion passed unanimously with 5-0 vote.

Chairwoman Castillo welcomed Eliza Yzaguirre to the Planning and Zoning Board. She also thanked Commissioner Alvarado and Benavides for their service to the board.

Mr. Escobar explained that the conditional use permit is for the sale of alcoholic beverages for off-premise consumption. The proposed business is located south of Aylyn’s Event Center. He said the item was presented previously and staff was bringing it back because of ownership changes. The advertisement was in the newspaper and letters were mailed out to the surrounding property owners within the 200 foot radius. The zoning is General Business District and closing hours are Sunday thru Fridays at 12:00 a.m. and Saturdays at 1:00 a.m.

Alexis Cavazos said that he is re-applying for the alcohol permit under his name. He said that he is applying for open container permit for the mixed beverages.

Mr. Escobar said that staff checked with Texas Alcoholic Beverage Commission (TABC) and they said most of the drive-thru businesses are applying for this type of permit. He also said that the conditions to open a business are: TABC license, occupational and annual license fee with the city, complies with parking, noise, security cameras and non-smoking ordinances.



Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision as Requested by Alexis Cavazos.



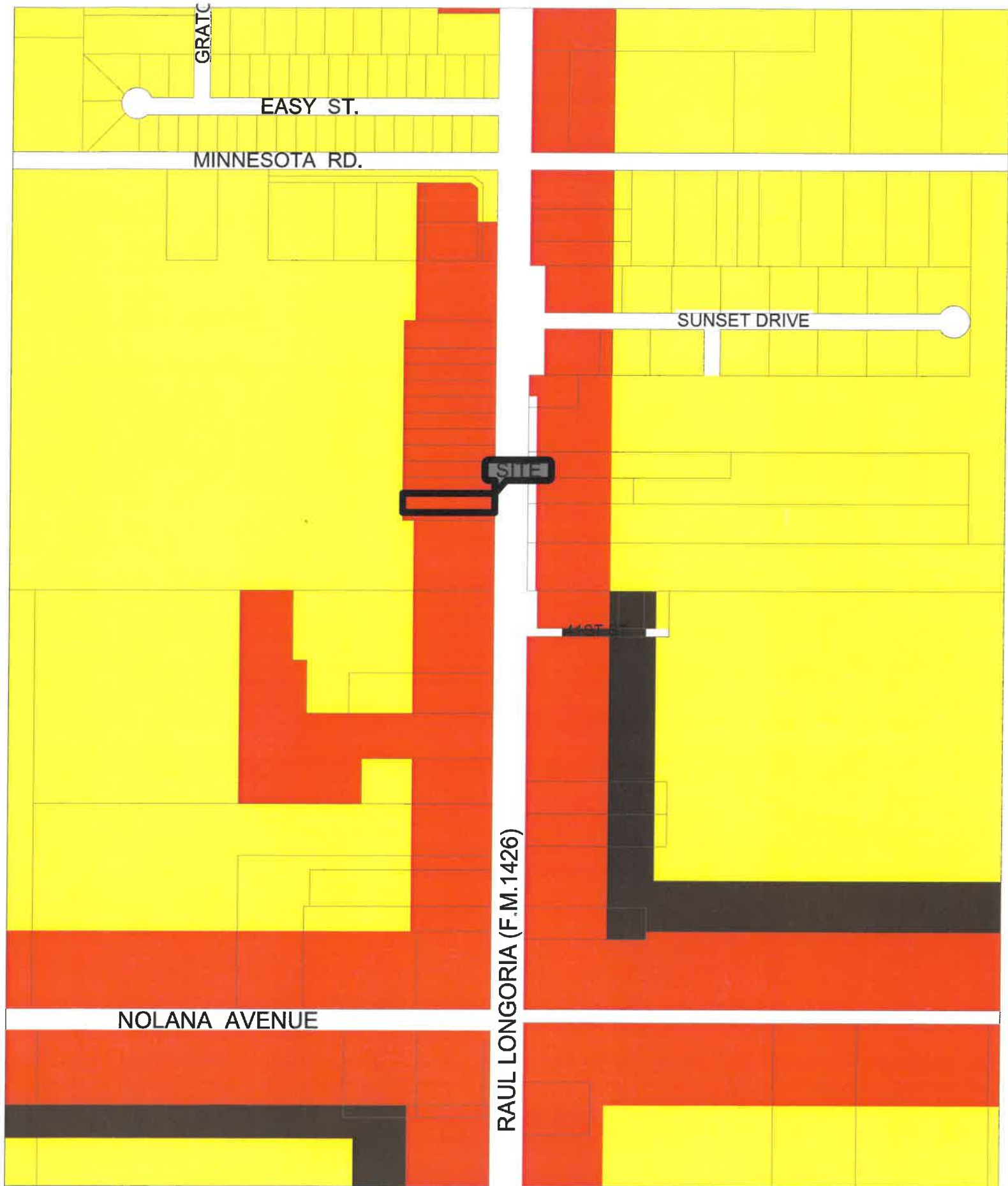


Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision as Requested by Alexis Cavazos.





Zoning Districts	
 Single Family Residential (R-S)	 Heavy Commercial (C-3)
 Manufactured Home (R-MH)	 Light Industrial (I-1)
 Multi-Family Residential (R-MF)	 Heavy Industrial (I-2)
 Neighborhood Commercial (C-1)	 Open Space (O)
 General Business (C-2)	 Exp. Corridor (EC)

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision as Requested by Alexis Cavazos.



AFFIDAVIT

August 12, 2019

To whom it may concern:

I, **Alexis Cavazos** am requesting a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption and Mixed Beverages Permit at **"Cavazos Drive-Thru"** located at **4202 N. Raul Longoria Road, San Juan, TX**, legally described as **Lot 11, Plazita Piedra Grande Subdivision.**

The sale of alcohol will be:

Monday from 10:00 a.m. to 12:00 a.m.

Tuesday from 10:00 a.m. to 12:00 a.m.

Wednesday from 10:00 a.m. to 12:00 a.m.

Thursday from 10:00 a.m. to 12:00 a.m.

Friday from 10:00 a.m. to 12:00 a.m.

Saturday from 10:00 a.m. to 1:00 a.m.

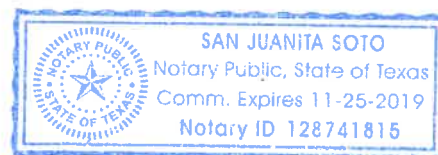
Sunday from 12:00 p.m. to 12:00 a.m.



Signature



Notary Public



Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed "Cavazos Drive-Thru" located at 4202 N. Raul Longoria Road, legally described as Lot 11, Plazita Piedra Grande Subdivision, as Requested by Alexis Cavazos.

Cavazos, Alexis
1933 S. 36th Street
McAllen, TX 78503

Carranza Development LLC.
2318 Supreme Dr.
Edinburg, TX 78542-0091

Enriquez, Elias and Enedina
P.O. Box 956
San Juan, TX 78589

Garza Leasing
P.O. Box 685
San Juan, TX 78589-0658

Casas, Rueben Juan
110 W. Thelma St.
San Juan, TX 78589

Rodriguez, Edgar
119 W. Thelma St.
San Juan, TX 78589

Mora, Roberto Jr.
P.O. Box 1921
San Juan, TX 78589-1921

Rodriguez, Humberto A.
459 W. Harris Avenue
Raymondville, TX 78580

Vallejo, Jose and Rosalva
4207 N. Raul Longoria Road Apt 2
San Juan, TX 78589-3730

Padron, Alma Rosa
4303 N. Raul Longoria Road
San Juan, TX 78589

Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed “Cavazos Drive-Thru” legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Alexis Cavazos.



Proposed Site

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR OFF-PREMISE CONSUMPTION AT THE “CAVAZOS DRIVE-THRU” LOCATED AT 4202 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOT 11, PLAZITA PIEDRA GRANDE SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Alexis Cavazos has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Cavazos Drive-Thru”.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Alexis Cavazos has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the “Cavazos Drive-Thru” located at 4202 N. Raul Longoria Road, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent business or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;

6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. The proposed days and hours of operation are Monday thru Friday from 10:00 a.m. to 12:00 a.m., Saturday 10:00 a.m. to 1:00 a.m. and Sundays from 12:00 p.m. to 12:00 a.m.
11. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license.
12. Owner agrees to abide by the hours of operation as submitted by the enclosed affidavit.
13. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 27th day of August, 2019.

PASSED and APPROVED on second and final reading on the 10th day of September, 2019.

CITY OF SAN JUAN

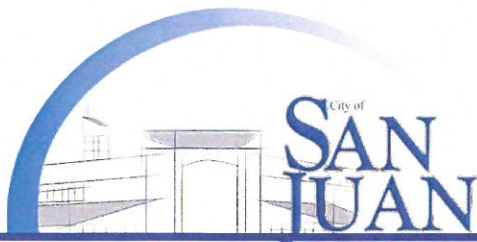
MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo "Lenny" Sanchez
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: August 30, 2019
Subject: Monthly Collection Report – July 2019

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2018	2017	2016	2015	2014
Tax Levy	7,286,363.64	7,112,363.88	6,638,277.98	6,363,985.51	6,062,874.30
Adjustment to date	(14,818.41)	(4,428.76)	(19,259.27)	2,492.92	22,138.85
Adjusted Tax Levy	7,271,545.23	7,107,935.12	6,619,018.71	6,366,478.43	6,085,013.15
Collections to date	6,848,618.95	6,734,386.80	6,232,308.52	6,006,559.85	5,720,270.90
Percentage Collected	94.18%	94.74%	94.16%	94.35%	94.01%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Leonardo "Lenny" Sanchez
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
JULY 2019**

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2018/2019	COLLECTED 2017/2018
2018 TAX ROLL	7,286,363.64	6,848,618.95	-	(14,818.41)	422,926.28	94.18%	94.16%
2017 & PRIOR YRS	1,400,696.14	307,291.52	(3,897.52)	(14,646.06)	1,074,863.04	22.23%	23.90%
ROLLBACK		-	-	62,463.19	62,463.19	0.00%	100.00%
TOTALS	8,687,061.78	7,155,910.47	(3,897.52)	32,998.72	1,560,252.51		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JULY 2019

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	47,438.35	- CURRENT
CURRENT YEAR-P&I	6,374.48	
PRIOR YEARS-BASE TAX	28,479.74	(1,051.63) PRIOR
PRIOR YEARS-P&I	15,354.54	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	11,873.50	(3,897.52) PURGED
TOTAL COLLECTIONS	109,520.61	(4,949.15)
LESS TRANSFERRED	81,424.10	
LESS IN TRANSIT	24,710.61	
LESS DUE TO HCAD COMM. FEE	9.9	
LESS DUE TO CO TREASURER	3,376.00	
BALANCE	-	

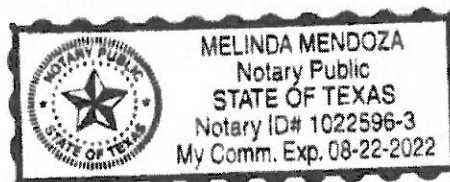
AFFIDAVIT

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO
SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
THE MONTH OF JULY 2019 IS CORRECT.

Pablo (Paul) Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 6TH DAY OF AUGUST 2019 A.D.

Melinda Mendoza
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF JULY 2019

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2018-2019</u>	<u>2017-2018</u>	<u>DIFFERENCE</u>
<u>2018 CURRENT</u>			
ORIGINAL LEVY	7,286,363.64	7,112,363.88	173,999.76
MODIFICATIONS	(14,818.41)	(3,543.48)	(11,274.93)
CURRENT LEVY	7,271,545.23	7,108,820.40	162,724.83
CURRENT COLLECTIONS THIS MONTH	47,438.35	54,333.71	(6,895.36)
CURRENT COLLECTIONS TO DATE	6,848,618.95	6,693,744.32	154,874.63
OUTSTANDING TO DATE	422,926.28	415,076.08	7,850.20
PERCENT COLLECTED/ORIGINAL	93.99%	94.11%	-0.12%
PERCENT COLLECTED/MODIFIED	94.18%	94.16%	0.02%

TOTAL COLLECTIONS FISCAL YEAR	6,848,618.95	6,693,744.32	
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<u>DELINQUENT</u>			
ORIGINAL LEVY	1,400,698.14	1,449,100.77	(48,402.63)
MODIFICATIONS	(18,543.58)	(10,340.70)	(8,202.88)
DELINQUENT LEVY	1,382,154.56	1,438,760.07	(56,605.51)
DELINQUENT COLLECTIONS THIS MONTH	28,479.74	24,927.65	3,552.09
DELINQUENT COLLECTIONS TO DATE	307,291.52	343,918.86	(36,627.34)
OUTSTANDING TO DATE	1,074,863.04	1,094,841.21	(19,978.17)
PERCENT COLLECTED/ORIGINAL	21.94%	23.73%	-1.79%
PERCENT COLLECTED/MODIFIED	22.23%	23.90%	-1.67%

TOTAL COLLECTIONS FISCAL YEAR	307,291.52	343,918.86	
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<u>ROLLBACK</u>			
ORIGINAL LEVY	0.00	21,957.42	(21,957.42)
MODIFICATIONS	62,463.19	0.00	62,463.19
ROLLBACK LEVY	62,463.19	21,957.42	40,505.77
ROLLBACK COLLECTIONS THIS MONTH	0.00	0.00	0.00
ROLLBACK COLLECTIONS TO DATE	0.00	21,957.42	(21,957.42)
OUTSTANDING TO DATE	62,463.19	0.00	62,463.19
PERCENT COLLECTED/ORIGINAL	#DIV/0!	100.00%	#DIV/0!
PERCENT COLLECTED/MODIFIED	0.00%	100.00%	-100.00%

TOTAL COLLECTIONS FISCAL YEAR	0.00	21,957.42	
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TAX COLLECTIONS AS OF JULY 2019

REPORT DATE	CURR BASE	CJRR P&I	CURR RB	PRIOR BASE	PRIOR P&I	PRIOR RB	RB P&I	ATTY FEES	ATTY RBFEES	TOTAL	TRANS.	DIFF.	DATE OF TRANSF.
2-Jul	1,396.94	187.20		566.45	216.36			86.38		2,453.33		2,453.33	
3-Jul	3,865.09	571.63		314.44	148.97			486.10		5,386.23		5,386.23	
5-Jul	2,865.60	439.23		1,949.12	751.84			624.28		6,630.07	11,093.63	(4,463.56)	11-Jul
8-Jul	2,044.13	230.61		868.25	570.08			377.86		4,090.93	4,090.93	0.00	12-Jul
9-Jul	1,867.59	193.91		357.64	120.31			259.59		2,799.04	2,799.04	0.00	15-Jul
10-Jul	1,189.05	166.33		80.08	103.55			190.16		1,729.17	1,729.17	(0.00)	16-Jul
11-Jul	1,873.15	238.23		1,554.43	879.40			506.19		5,051.40	5,051.40	0.00	17-Jul
12-Jul	24.48	174.81		525.74	223.08			283.22		1,231.33	1,231.33	0.00	18-Jul
15-Jul	2,733.94	435.37		219.33	93.23			414.07		3,895.94	3,895.94	0.00	19-Jul
16-Jul	2,780.82	177.00		1,126.62	610.75			408.67		5,103.86	5,103.86	0.00	22-Jul
17-Jul	1,006.05	113.91		524.75	208.53			221.99		2,075.23	2,075.23	0.00	23-Jul
18-Jul	1,999.39	227.90		244.81	73.76			271.22		2,817.08	2,817.08	0.00	24-Jul
19-Jul	3,010.32	467.42		628.97	188.69			575.55		4,870.95	4,870.95	0.00	25-Jul
22-Jul	2,057.92	307.56		8,130.91	5,585.40			2,355.97		18,437.76	18,437.76	0.00	26-Jul
23-Jul	3,439.18	553.56		4,115.97	2,014.76			1,434.87		11,558.34	11,558.34	0.00	29-Jul
24-Jul	2,226.20	361.36		1,032.34	367.39			565.28		4,552.57	4,552.57	0.00	30-Jul
25-Jul	917.78	62.04		673.28	276.22			187.55		2,116.87	2,116.87	0.00	31-Jul
26-Jul	2,212.22	313.00		1,606.17	901.27			640.78		5,673.44	5,673.44	0.00	1-Aug
29-Jul	3,655.83	398.36		702.54	234.57			527.55		5,518.85	5,518.85	(0.00)	2-Aug
30-Jul	1,374.70	107.02		641.89	239.05			223.16		2,585.82	2,585.82	0.00	5-Aug
31-Jul	4,897.97	648.03		2,616.01	1,547.33			1,233.06		10,942.40	10,932.50	9.90	7-Aug
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
										0.00		0.00	
TTL	47,438.35	6,374.48	0.00	28,479.74	15,354.54	0.00	0.00	11,873.50	0.00	109,520.61	106,134.71	3,385.90	

OVERALL TOTAL	109,520.61
LESS REFUNDS	0.00
LESS HCAD COMM FEES	9.90
LESS COMM/COST (Increased by \$160. per month)	3,376.00
BALANCE	106,134.71
LESS TRANSFERRED	81,424.10
LESS TRANSF IN TRANSIT	24,710.61
BALANCE PENDING	0.00

CITY OF SAN JUAN, TEXAS
AS OF JANUARY 31, 2019

Levy 2018 (18-19 YR)												
7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)	(11,708.08)	(13,529.11)	(14,311.16)	(14,818.41)	(14,818.41)		
Adjstd Levy	7,284,885.52	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79	7,274,655.56	7,272,834.53	7,272,052.48	7,271,545.23	7,271,545.23		
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89	6,505,324.90	6,627,411.69	6,726,104.39	6,801,180.60	6,848,618.95		
Percentage	0.56	6.39	46.96	79.02	85.40	89.42	91.13	92.49	93.53	94.18		
Levy 2017 (17-18 YR)												
7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjstd Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00
Levy 2016 (16-17 YR)												
6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,244.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjstd Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Collections	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16
Levy 2015 (15-16 YR)												
6,363,985.51	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016
Adjustments	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92
Adjstd Levy	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43
Collections	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35
Levy 2014 (14-15 YR)												
6,062,874.30	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEPT 2015
Adjustments	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,656.24	22,138.85	22,138.85
Adjstd Levy	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15
Collections	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01
Levy 2013 (13-14 YR)												
6,026,969.81	OCT 2013	NOV 2013	DEC 2013	JAN 2014	FEB 2014	MAR 2014	APR 2014	MAY 2014	JUN 2014	JUL 2014	AUG 2014	SEPT 2014
Adjustments	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)
Adjstd Levy	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94
Collections	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52

Levy 2012 (12-13 YR)												
5,863,668.66	OCT 12	NOV 12	DEC 12	JAN 13	FEB 13	MAR 13	APR 13	MAY 13	JUN 13	JUL 2013	AUG 2013	SEP 13
Adjustments	-	-	7,624.63	8,071.65	6,337.14	25,567.07	(6,855.00)	(7,107.30)	(13,669.36)	(13,669.36)	(14,510.29)	(15,355.04)
Adjstd Levy	5,863,668.66	5,863,668.66	5,871,293.29	5,871,740.31	5,870,005.80	5,889,235.73	5,856,813.66	5,856,561.36	5,849,999.30	5,849,999.30	5,849,158.37	5,848,313.62
Collections	2,857.95	394,574.30	2,403,399.43	4,142,161.70	4,771,528.55	5,056,363.27	5,208,931.41	5,298,704.35	5,376,134.09	5,421,008.00	5,450,025.91	5,464,167.23
Percentage	0.05	6.73	40.93	70.54	81.29	85.86	88.94	90.47	91.90	92.67	93.18	93.43
Levy 2011 (FY 11-12)												
5,807,342.89	OCT 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	JUL 2012	AUG 2012	Sept 12
Adjustments	(434.68)	9,757.00	7,191.02	6,935.04	6,744.28	2,616.92	1,327.13	(8,800.15)	(8,800.15)	(8,800.15)	(8,800.15)	(16,234.68)
Adjstd Levy	5,806,908.21	5,817,099.89	5,814,533.91	5,814,277.93	5,814,087.17	5,809,959.81	5,808,670.02	5,798,542.74	5,798,542.74	5,798,542.74	5,798,542.74	5,791,108.21
Collections	25,371.26	392,871.83	2,396,193.95	4,155,865.79	4,708,746.12	4,965,341.54	5,065,102.65	5,150,088.82	5,222,129.74	5,277,964.33	5,311,263.11	5,330,189.09
Percentage	0.44	6.75	41.21	71.48	80.99	85.46	87.20	88.82	90.06	91.02	91.60	92.04
Levy 2010 (FY 10-11)												
5,689,359.60	OCT 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sept 11
Adjustments	(369.63)	(21,327.72)	(365.30)	(4,388.62)	(4,901.42)	(5,178.87)	(6,706.52)	(2,962.02)	(4,257.62)	(11,079.53)	(11,173.60)	(11,810.88)
Adjstd Levy	5,688,989.97	5,687,226.88	5,688,994.30	5,684,970.98	5,684,458.18	5,684,180.73	5,682,653.08	5,686,397.58	5,685,101.98	5,678,280.07	5,678,186.00	5,677,548.72
Collections	11,208.32	303,322.85	2,229,933.43	3,961,301.50	4,493,973.39	4,795,345.18	4,910,935.95	5,002,794.49	5,110,911.55	5,160,040.97	5,182,936.93	5,202,931.77
Percentage	0.20	5.33	39.20	69.68	79.06	84.36	86.42	87.98	89.90	90.87	91.28	91.64
Levy 2009 (FY 09-10)												
5,701,885.79	OCT 09	NOV 09	DEC 09	JAN 10	FEB 10	MAR 10	APR 10	MAY 10	JUN 10	JUL 10	AUG 10	SEP 10
Adjustments	-	7,424.84	16,530.13	14,684.93	14,684.93	(14,062.27)	(15,130.69)	(14,892.39)	(21,523.95)	(22,109.34)	(23,755.08)	(24,108.71)
Adjstd Levy	5,701,885.79	5,709,310.63	5,718,415.92	5,716,570.72	5,716,570.72	5,687,823.52	5,686,755.10	5,686,993.40	5,680,361.84	5,679,776.45	5,678,130.71	5,677,777.08
Collections	20,202.08	312,328.39	2,062,388.58	3,825,229.28	4,409,951.58	4,628,745.47	4,740,932.15	4,854,551.44	4,950,637.34	5,007,393.58	5,051,197.80	5,080,118.00
Percentage	0.35	5.47	36.07	66.91	77.14	81.38	83.37	85.36	87.15	88.16	88.96	89.47
Levy 2008 (FY 08-09)												
5,024,376.42	OCT 08	NOV 08	DEC 08	JAN 09	FEB 09	MAR 09	APR 09	MAY 09	JUN 09	JUL 09	AUG 09	SEP 09
Adjustments	2,627.82	36,019.13	60,676.90	60,676.90	52,123.47	29,177.11	27,155.50	23,864.16	23,055.80	23,055.80	23,047.86	22,638.15
Adjstd Levy	5,027,004.24	5,060,395.55	5,085,053.32	5,085,053.32	5,076,499.89	5,053,553.53	5,051,531.92	5,048,240.58	5,047,432.22	5,047,432.22	5,047,424.28	5,047,014.57
Collections	58,594.96	304,883.37	1,731,394.12	3,322,372.84	3,910,956.49	4,110,332.08	4,204,850.46	4,313,453.83	4,404,354.93	4,469,283.70	4,497,381.41	4,525,948.61
Percentage	1.17	6.02	34.05	65.34	77.04	81.34	83.24	85.44	87.26	88.55	89.10	89.68
Levy 2007 (FY 07-08)												
4,465,732.01	OCT 07	NOV 07	DEC 07	JAN 08	FEB 08	MAR 08	APR 08	MAY 08	JUN 08	JUL 08	AUG 08	SEP 08
Adjustments	5,634.29	25,650.41	26,468.55	26,317.38	23,912.91	53,985.03	70,876.85	70,208.10	75,527.65	75,857.78	75,857.78	71,443.44
Adjstd Levy	4,471,366.30	4,491,382.42	4,492,200.56	4,492,049.39	4,489,644.92	4,519,717.04	4,536,608.86	4,535,940.11	4,541,259.66	4,541,589.79	4,541,589.79	4,537,175.45
Collections	-	174,014.26	1,414,513.24	2,700,830.81	3,404,823.73	3,610,562.37	3,725,312.50	3,818,853.23	3,936,124.72	3,996,774.34	4,047,092.33	4,084,101.82
Percentage	-	3.87	31.49	60.12	75.84	79.88	82.12	84.19	86.67	88.00	89.11	90.01

Levy 2006 (FY 06-07)													
3,969,895.75		OCT 06	NOV 06	DEC 06	JAN 07	FEB 07	MAR 07	APR 07	MAY 07	JUN 07	JUL 07	AUG 07	SEP 07
Adjustments	652.70	3,094.18	3,880.78	2,673.19	2,956.92	1,511.22	1,882.04	4,476.77	4,476.77	4,196.49	3,820.62	3,973,716.37	3,820.62
Adjstd Levy	3,970,548.45	3,972,989.93	3,973,776.53	3,972,568.94	3,972,852.67	3,971,406.97	3,971,777.79	3,974,372.52	3,974,372.52	3,974,092.24	3,973,716.37	3,973,716.37	3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,311,256.82	3,396,702.55	3,450,406.31	3,507,247.07	3,543,750.21	3,543,750.21
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	83.32	85.47	86.82	88.26	89.18	89.18
Levy 2005 (FY 05-06)													
3,624,334.79		OCT 05	NOV 05	DEC 05	JAN 06	FEB 06	MAR 06	APR 06	MAY 06	JUN 06	JUL 06	AUG 06	SEP 06
Adjustments	11,601.05	27,324.77	27,418.24	26,296.99	25,427.27	25,748.58	25,804.16	25,963.46	25,728.96	25,963.46	25,963.46	25,282.63	24,069.10
Adjstd Levy	3,635,935.84	3,651,659.56	3,651,753.03	3,650,631.78	3,649,762.06	3,650,083.37	3,650,138.95	3,650,298.25	3,650,063.75	3,650,298.25	3,650,298.25	3,649,617.42	3,648,403.89
Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59	3,184,175.39	3,184,175.39
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	82.24	84.10	85.56	86.59	87.28	87.28
PREPARED BY: Leroy Gonzales													
September 3, 2019													

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, April 9, 2018

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Ernesto “Neto” Guajardo, Commissioner
Leonardo “Lenny” Sanchez, Commissioner
Jesus “Jesse” Ramirez, Commissioner
Criselda Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Maria Beltran, Accounting Manager
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Roberto Escobar, Director of Planning
Roel Garza, Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00p.m.

II. INVOCATION

Pastor Nuno led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- A. Presentation on Recognizing Department of Utilities Staff Competing at the Texas Water Conference 2019.

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DISCUSSION: Benjamin Arjona, City Manager stated this past weekend we were at the Texas Water Conference it was nice to see our staff compete since we were the only ones representing the RGV. Mr. Arjona further stated the prior year the completion time was 4 minutes and this year it was 2 minutes plus seconds, which was a tremendous accomplishment. David Salinas, Utilities Director introduced the staff that competed; to my right Ramiro Ramirez who was not able to participate because of an emergency, Julio Bazan his second year competing as part of the team and Salvador Mendoza first year competing. Mr. Salinas further stated that the competition team will continue training to compete throughout the upcoming years. Mr. Salinas mentioned that Ramiro is the coach for the team and the members that assemble are Julio, who assembles the top portion and Salvador who assembles the body. Mr. Salinas stated the he had issued a challenge to all Utilities Departments from the RGV, not only in the fire hydrant hysteria but also in the Tapping Competition, Meter Madness Competition and the Operator Competition that they have. I've also asked about setting a regional team of the RGV. Mr. Salinas further stated that the fastest time in training has been 1 minute and 51 seconds and the winning team at Texas Water Conference competition finished in 1 minute 23 seconds.

B. Presentation and Proclamation Proclaiming May 2nd, 2019 as National Day of Prayer.

DISCUSSION: Pastor Nuno Rodriguez stated he was there to represent the Coalition for a Greater San Juan. Pastor Nuno further stated that The National Day of Prayer was created in 1952 by a joint resolution of congress and signed into law by President Henry S. Truman in 1988, the law was unanimously amended by both the house and the senate and signed into law on Thursday May 5th 1988 by President Ronald Reagan. Since 1952 every president has signed a National Day of Prayer proclamation and consequently has been designated to the first Thursday in May. Pastor Nuno further stated that Prayer is important and it brings people together, prayer builds bridges between all individuals including political parties, it reminds us that we are created in God's image and his desire is that we represent him everywhere we go. The theme of the 2019 observance of Thursday May 2nd is love one another, John 13:34 which says love one another just as I have love you. Pastor Nuno stated love can change America and love can also change San Juan and improve it. Pastor Nuno further stated from the church house to the state house and all the way to the white house we need to learn to love one another. Therefore on Thursday May 2nd joining of our great nation the Coalition for a greater San Juan will be working in partnership with the City of San Juan to celebrate the National Day of Prayer. It will be conducted outside of City Hall from 11 am to 1 pm like we did last year. We will have a time of praise and worship a time of prayer for our nation, our city and the beautiful people of San Juan. The Parks and Recreation Department will be preparing the facility for the event and the entire San Juan community is invited to participate to support The National Day of Prayer.

C. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.

DISCUSSION: City Manager, Benjamin Arjona stated that all directors were available should the Commission have any questions although before starting the presentations he asked Mr. Patrick Willingham to go the podium along with the PSJA District presenting on Earth Day. Patrick Willingham, Director of Parks and Recreation, stated he had included an upcoming event in his report that will be taking place Tuesday, April 23rd, The Earth Day Event will be taking place at the Wetlands. Belinda Vargas with PSJA ISD stated she would be giving a small presentation on what has been going on in the Wetlands the past few years, the vision, and goals they have to continue to improve the Wetlands to make it a nice destination for people to visit. Mrs. Vargas further stated that Earth Day is on Monday the 22nd, but it will be celebrated on Tuesday the 23rd from 9 am to 2pm at the San Juan Wetlands. Students from different campuses will be passing out supplies and assignments, there will also be community and student engagement activities, litter clean up, community gardening and gazebo painting. Mrs. Vargas further stated she would like people to know the wetlands from San Juan, not just the shrine because it is a gem and not many people know about it. She mentioned she had passed by the Wetlands and noticed the tires students had made last year and it attracts you and that's what is needed, attraction. She further mentioned there are people from all over that come to the Santa Ana Refuge, why not to the Wetlands.

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Mrs. Vargas informed the City Commission that the new Hidalgo County Judge, Richard Cortez has asked all City Commissioners from the County to be very proactive in engaging ecotourism as part of bringing in revenues to the valley. Mr. Alan Williams with PSJA ISD stated that all it took was one birder or one naturalist to get the information out. A great example was Quinta Mazatlan a Blue Bunting bird was found and after tabulating all the information it came out to about one million dollars of revenue that came into the City of McAllen. Mr. Williams further mentioned that while he was attending Pharr Hub Fest there was a biologist that works with John Yokum and said hail is out at the San Juan Wetlands because he has seen a Claudetoe Damselfly. Mr. Williams stated that a National Organization would be coming down in July that is bringing down an entomologist to the Wetlands to find this very rare Damselfly, even though it is very small its role in our stewardship opportunities cannot be underestimated in the financial revenues it can bring to the city. Mrs. Vargas stated that PSJA students knew how to lay brick, which can be another outside classroom given out at the Wetlands, as well as a welding class to work on the dome, which is the next project. Mrs. Vargas further stated students have made a bamboo door and the chairs were made at our carpentry class so students can sit out there and enjoy the fresh air. Mrs. Vargas added that the best thing she has seen so far is that students are not on the phone, if they are it's to take pictures.

Mayor Mario Garza asked in reference to the outdoor what the dimensions where for the dome to which Mrs. Belinda Vargas responded they can make it as big or as small. Mayor Mario Garza stated that in the past in meetings with the school district it had been discussed adding another portable to make the classrooms bigger. Mr. Williams stated that they are waiting on Dr. King to show the school board what has been done at the Wetlands to show that the classes are being productive and that there's a need for an educational program. Mr. Williams further stated he wanted the students to create something very visible in the front along with interpretive signage so people know they can come in with a visible designated parking place where they can see the trails. Mrs. Vargas mentioned Mr. Guajardo did a walk throughout all our different trails including where the bridge is. Mayor Mario Garza thanked the staff, teachers and students.

Commissioner Jesus "Jesse" Ramirez asked about the letters that were sent out for the occupancy permits to which Mr. Robert Escobar, Director of Planning and Zoning responded 250 letters had been sent out and business owners were coming in to be in compliance. Mr. Escobar further stated that a report was included in the packet that includes a breakdown of the different businesses. Commissioner Jesus "Jesse" Ramirez asked if the issue was because it wasn't being enforced to which Mr. Escobar responded that now that Code Enforcement Officers they are visiting businesses and when individuals come in to apply for a Health Permit they are getting informed on both permits. Commissioner Leonardo "Lenny" Sanchez asked about the implementation of the new brush schedule and how citizen where going to be informed to which Roel Garza, Director of Sanitation responded that the new schedule has not been implemented yet because they are trying to clean-up the whole quadrant. Mr. Garza further stated that the previous scheduled would move to the next quadrant every two weeks but that the way is getting done now the whole quadrant gets picked up before they move to the next.

Commissioner Leonardo "Lenny" Sanchez asked about illegal dumping since residents are putting brush on the road ways, what is being done to promote, advertise and educate our citizens to which Mr. Roel Garza responded a code enforcement officer has been assigned to the Sanitation Department who has a legal form to follow in case of illegal dumping. He further stated that the officer will educate the resident on how to correct the problem. Mayor Pro-Tem Pete Garcia asked for a status on cameras to monitor the illegal dumping to which Chief Gonzalez replied that areas are being patrolled and they are looking into adding some technology to capture those individuals. Commissioner Ernesto "Neto" Guajardo asked if with the new trucks the brush would be on schedule to which Mr. Roel Garza replied yes. Commissioner Ernesto "Neto" Guajardo asked how many kids had registered at the Parks and Recreation Department to which Mr. Willingham, Director of Parks and Recreation responded about 622 kids. Commissioner Ernesto "Neto" Guajardo asked if the department would be able to use the different fields to which Mr. Willingham responded he was aware of using Austin Middle School and Raul Yzaguirre Middle School. Mayor Mario Garza asked if we would be able to use the junior high throughout the season to which Mr. Willingham responded yes. Mayor Mario Garza asked if the Municipal fields would be getting upgraded to which Mr. Willingham responded yes. Commissioner Jesus "Jesse" Ramirez stated that although the event was a

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success for the next event he would like for the Parks and Recreation Board to sit next to the commission and get recognition as well, because it is your board and it is part of our city. Also the school board members since we do partner up with PSJA ISD and with the county maybe we can make sure they also partake in the next one. Commissioner Jesus "Jesse" Ramirez stated he has sent out an email regarding potholes on Wyoming and received two different messages and would like to know a status on that road to which Benjamin Arjona, City Manager responded that the street belongs to Irrigation District right away and has contacted them and they are looking into ways they can help us out with that, there may be an interlocal that needs to be put in place. Mayor Pro-Tem Pete Garcia asked for a status on the mulch the County was giving to the City to which Mr. Roel Garza, Director of Sanitation responded it was approved and just had to be picked up.

VI. PUBLIC HEARING/ORDINANCE

- A. Conduct a Public Hearing and Consider Accepting Petition for the Voluntary Annexation of the Proposed Hacienda San Fernando Subdivision being out of Lot 7, Block 9 and Lot 5, Block 13, John Closner Subdivision of Porciones 71 and 72, as per map recorded in Volume 0, Page 4, Map Records, Hidalgo County, Texas located approximately 1,000 feet of Nebraska Avenue along the South side of Moore Road.

DISCUSSION: Roberto Escobar, Director of Planning and Zoning stated this was for a voluntary annexation and was the first public hearing out of two which is a required since it's next to city limits. Mr. Escobar mentioned that after the first public hearing they have to have a service plan agreement, which will show that they'll get police aid, fire, and soliciting building inspections with Planning and Zoning.

Public Hearing Opened at 6:39 p.m.

DISCUSSION: Commissioner Jesus "Jesse" Ramirez asked how fast were they moving on this voluntary annexation and asked if the city has the trash containers to accommodate the residents that will be living there. Roberto Escobar replied that they'll submit the subdivision plat pretty quickly, but will stop to build the homes and streets giving them time to order containers. Commissioner Leonardo "Lenny" Sanchez asked for the number of lots to which Mr. Escobar responded there would be 73 lots. Mayor Mario Garza asked if the lots were 60 x 130 to which Mr. Escobar confirmed and added that it would be a plus for the city. Commissioner Leonardo "Lenny" Sanchez asked if there's water infrastructure in that area to which Mr. Escobar replied yes.

Public Hearing Closed at 6:41 p.m.

Mayor Pro-Tem Pete Garcia motioned to approve and seconded by Commissioner Leonardo "Lenny" Sanchez. Motion passed. 5-0

- B. Consideration and Approval of an Ordinance Authorizing the Issuance, Sale and Delivery of City of San Juan, Texas Waterworks and Sewer System Revenue Bonds Series 2019; Providing for the Payment of the bonds, Together with Certain Currently Outstanding Previously Issued Bonds, from a First Lien on and Pledge of the Net Revenues of the City Waterworks and Sewer System; Resolving Other Matters Incident and Relating to the Issuance, Payment, Security Sale and Delivery of the Bonds Including the Approval of an Application to the Texas Water Development Board; Authorizing the Execution of a Paying Agent/Registrar Agreement and an Escrow Agreement; Complying with the Requirements of the Depository Trust Company's Letter of Representations; Complying with the Regulations Promulgated by the Texas Water Development Board; and Providing for an Effective Date.
- C. Consideration and Approval of an Ordinance Authorizing the Issuance, Sale and Delivery of City of San Juan, Texas Waterworks and Sewer System Revenue Bonds Series 2019A; Providing for the Payment of the Bonds, Together with Certain Currently Outstanding

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Previously Issued Bonds, from a First Lien on and Pledge of the Net Revenues of the City's Waterworks and Sewer System; Resolving Other Matters Incident and Relating to the Issuance, Payment, Security Sale and Delivery of the Bonds Including the Approval of an Application to the Texas Water Development Board; Authorizing the Execution of a Paying Agent/Registrar Agreement and an Escrow Agreement; Complying with the Requirements of the Depository Trust Company's Letter of Representations; Complying with the Regulations Promulgated by the Texas Water Development Board; and Providing for an Effective Date.

DISCUSSION: Benjamin Arjona, City Manager asked the commission to consider having the next two items together, B and C. Mr. Arjona mentioned that the only difference would be the number 2019 pertaining to the rehabilitation of the wastewater plant and 2019A which pertains to Lift Station. Mr. Arjona stated that the city applied for 11 million dollars of assistance of which \$3,060,000 was awarded as grant money. He also mentioned that Mr. Cris Vela, Financial Advisor was there to give a presentation along with the city's bond counsel and city engineers should there be any questions. Mr. Cris Vela with Hilltop Securities gave a recap to back in September when the City Commission authorized the funding application to be submitted. Mr. Vela mentioned that at that time they brought a preliminary application Plan of Finance with an interest rate of 206. Then in February we brought back the Plan of Finance with the finalized Plan of Finance with an estimated interest rate of 212. He also stated that the presentation would address the pricing of interest rates and summing up on the loan forgiveness on both projects.

Mr. Vela also mentioned that the final subsidized interest rate of 1.29% is a very good rate. Additionally, Mr. Vela presented a recap of the numbers for the paramount on the Wastewater and Lift Station project and uses of funds. Then Mr. Vela stated that on the final cash flow the bonds are secured by the net revenues of the system. Mr. Vela introduced Arnold Cantu, Bonds Counsel with Norton Rose Fulbright. Mr. Cantu explained the legal side of the following ordinances which authorizes the sale of the bonds to the Texas Water Development Board, which the city is pledging to pay from the first lien on the revenues of the waterworks and sewer system. He also stated that the city is authorizing the paying agent registrar agreement, which means that the city will be contracting out the responsibility to pay. Mr. Cantu added that the city is also authorizing an escrow agreement. He mentioned that Mr. Arjona and Mrs. Cavazos have documents that need to be executed by Mayor, City Manager, and City Secretary as soon as possible. Mr. Cantu explained that the Water Development Board asked for two separate resolutions regarding the principle forgiveness. Mayor Pro-Tem Pete Garcia thanked and recognized the City Engineers and all the people that are involved in getting grants.

Mayor Pro-Tem Pete Garcia motioned to approve Item B and seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed. 5-0

Commissioner Jesus "Jesse" Ramirez motioned to approve Item C and seconded by Mayor Pro-Tem Pete Garcia. Motion passed. 5-0

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS

- A. Discussion and Possible Action to Accept the City of San Juan Sanitary Sewer Collection System Extension Project, Texas Water Development Board (TWDB) Clean Water State Revolving Fund (CWSRF) Project No. 10441 as Completed as per Plans and Specifications and Authorize the City Manager to Execute all Projects Close-out Documents, Final Pay Application No.10 and all Related Documents.

DISCUSSION: David Salinas, Director of Sanitation expressed he was glad to report that the project for the first time sewer extensions in the City of San Juan is finally complete. A final inspection was conducted City of San Juan Sanitary Sewer Collection System, Texas Water Development Board Project number 10441 has been determined to be successfully complete as per plans and specification the one year warranty for the project actually started on January 25, 2019. We have a certificate enclosed, we gave the certificate of substantial completion to the contractor at that time we have received the final pay application

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it has been reviewed by the city engineer and approved. Mr. Salinas further stated he also reviewed the final pay application and approved it as well along with the all the bills paid final affidavit from the contractor stating that all the contractors they've used have been paid as well. The final pay application is for the 5% retaining that we are currently holding to verify everything was completed. At this time we are recommending approval as presented. The city engineer is here if you all have any questions. City Manager, Benjamin Arjona asked how many hook ups would this include, David Salinas answered it was 105/109 in total. Mr. Arjona explained the city really did take advantage of the first sewer connection, Mr. Salinas responded the original was for 105 but ended up with a little more as the project progressed they found other houses that hadn't been included originally and requested authorization from Texas Water Development Board to connect them. We also did make a couple of changes along the way to leave areas prepared for other houses that we weren't allowed to connect but that will be able to connect in the future on their own. In fact I met with a customer today who's asking for assistance I will be talking to City Manager to see if there's anything we can assist to connect them at this time.

Mayor Pro-Tem Pete Garcia motioned to approve and was seconded by Commissioner Leonardo "Lenny" Sanchez. Motion passed. 5-0

- B. Discussion and Possible Action of Ordinance No. 2019-XX Authorizing Erection of Stop Signs at the Intersection of Cesar Chavez and Ridge Road.

DISCUSSION: Benjamin Arjona, City Manager explained there had been some accidents in the intersection we have been approached by a neighbor that came over. Director of Planning and Zoning, Roberto Escobar mentioned there was a request by some neighbor in the area that there are a lot of cars speeding by. There's has been some wrecks so the city looked into it, there's a police report, within the last five years with an average of 9 crashes a year. Mayor Mario Garza asked if it was a total of two stop signs and Commissioner Leonardo "Lenny" Sanchez asked if it would be a four-way stop. Roberto Escobar stated there would be a stop sign from West to East and North to South. Mayor Mario Garza asked what the speed limit was to which Roberto Escobar answered it was 30 mph. Chief of Police, Juan Gonzalez stated there was a sign just north of Ridge road and one on South of Ridge. Mayor Pro-Tem Pete Garcia asked if there was any way we can put some kind of blinking lights so people would know to which Mr. Roberto Escobar mentioned we would have to put a sign "be prepared to stop" and then further would be the actual stop sign.

Mayor Pro Tem Pete Garcia stated that thanks to Commissioner Cantu that has done the paving on Steward it looks better but now people are driving too fast. Mayor Pro Tem Garcia stated they were asking for a stop sign because it became a race road and there's parents picking up their kids at McKeever Elementary to which Chief Juan Gonzalez responded that they are working with TxDot on Cesar Chavez and Ridge to put up more signs. Chief Gonzalez further stated they would monitor the area with more patrol officers to make sure there are no accidents. Commissioner Leonardo "Lenny" Sanchez suggested placing a sign that says in the near future intersection will become a four-way stop to which Chief Gonzalez responded they would need to check with Public Works and reach out to other agencies that have marque. Commissioner Leonardo "Lenny" Sanchez asked if we have anything in place that states that commercial vehicles can't go through the subdivisions to which Chief Gonzalez responded it's a truck route that they are following, we are trying to get with TxDot to see if we can reroute them but our officers reroute them at times. Chief Gonzalez further stated 18 wheelers cannot go through small areas like were the width is too narrow. Commissioner Leonardo "Lenny" Sanchez asked if we have any kind of ordinance specifying that commercial vehicles can't go through certain areas to which Chief Gonzalez responded we do have one that says they can't go through subdivisions unless they are picking up or dropping off which is a standard state law as well. Commissioner Ernesto Guajardo mentioned they told the Director for the bus transportation and was told it was hard for them to be in that area which is why they try to use the right side because they are having issues dropping off kids in that area. Chief Gonzalez stated there has been 5 accidents so far for 2019, there were 9 in 2018, 8 in 2017, 9 in 2016 and 9 in 2015 in the intersection of Ridge and Cesar Chavez because of no light in that intersection.

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Mayor Pro-Tem Pete Garcia motioned to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed. 5-0

- C. Discussion and Possible Action to Approve Work Order #1 to Javier Hinojosa Engineering for Engineering Services for City of San Juan Public Safety Building-Parking Lot in the Amount of \$8,500.00.

DISCUSSION: City Manager, Benjamin Arjona stated the item had been placed on the agenda not knowing what the estimate was going to be. The estimate we received we are looking at about \$122,000 total cost turnkey on the additional twenty parking spaces however I think it's a bit high. I'd like to reconsider and maybe allow us to go out for RFQ's to look for another engineer or maybe he can submit another one to bring back to the City Commission to see what the costs would be. The reason we chose Mr. Hinojosa is because he was the original engineer that did the public safety building. Commissioner Jesus “Jessie” Ramirez asked if in this case the motion would be tabled. City Manager responded yes, table it so we can go out for RFQ's. Mayor Mario Garza asked if the parking lot would be on the North side or the East side of the building to which City Manager responded it would be on the West South side. Mayor Mario Garza asked if they are currently parking in the East Side of the building to which City Manager responded they are parking there for now but the area they are looking for additional parking spaces is the South side on the west. Mayor Pro-Tem Pete Garcia asked Legal Counsel if there was another way to make a motion since they are actually refusing the bid and if tabled it means it's being brought back at the next meeting. Criselda Palacios, City Attorney explained you could do that or take no action.

No Action by City Commission.

- D. Discussion on Human Resources Employment Background Check Process and Procedures for City of San Juan Volunteers Staff.

DISCUSSION: Dr. Stephanie Alvarez and Mr. Mark Alaniz, Chairman for Parks and Recreation advisory board stated they were there to see if the streamline for background checks could improve at the Parks and Recreation Department. Mr. Alaniz stated they had come quite a distance with a lot of changes, but there's still room for improvement. Mr. Alaniz further stated the system is by no means broken there is nothing wrong with HR, they are just looking into tweaking a few things to try to streamline the process a bit. Dr. Alvarez mentioned one of the procedures, which has already been voted by the advisory board and passed unanimously, is the background check process which is obviously extremely important for us and for our kids. Dr. Alvarez further stated that a great example is coaches that want to come in and they fill out the application bring in all the documentation it will be 6 months or 4 months before their application gets processed and they are given the ok. By that point the particular sport they wanted to coach had passed and unfortunately this has happened more than once when in reality the process takes minutes if not seconds to check whether somebody has any issues on their background. Now in our last meeting we spoke with our director, Mr. Willingham and he does have experience doing this particular task in his previous employment with our neighboring city and what we'd like to do is ask our commission to see if we can possibly send Mr. Willingham and/or Mr. Guajardo our assistant director for any sort of certification that they would require by the state or DPS in order to have them run it and allow our coaches to come in and get processed at a much quicker rate.

Dr. Alvarez added that the key point to the entire volunteer situation is that it's an HR process; the applications are being run as an employment instead of just being run as a volunteer check so they require a social security card for example and a criminal background check, an extensive one. For example if I want to volunteer at a school I don't go through an HR check it's a different type of process so when you go through an HR check is much more lengthy and time-consuming you have to fill out an application, you can only use blue pen, you have to print out the colored application and you can only do this during work hours. Commissioner Leonardo “Lenny” Sanchez asked what process are we currently using to which Mr. Patrick Willingham, Director of Parks and Recreation answered we have an application that has been given to us from HR. Commissioner Sanchez asked if the application was submitted to HR first to which Mr. Willingham responded yes, it gets submitted to them and they do the background then they'll send it to

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Parks and Recreation department letting me know if the coaches cleared. Commissioner Sanchez asked what systems are being used for the backgrounds to which Ms. Adelaida Cordero, Director of Human Resources answered the DPS system and since we get audited through DPS, they do require a valid Texas Drivers License, even for volunteering. TML our insurance company also request that we use that system. Ms. Cordero further stated she understood their concern about it taking long, but four to five months was not correct. We have a log of when we receive them and when we send them out to the department. So as far as the system is concerned its DPS. Ms. Cordero stated the social security is used when the backgrounds comes back and it doesn't give you a Driver's License or a date of birth but sometimes they'll give you a social. Mayor Mario Garza asked if they are trying to pinpoint the person they are running the background on. Ms. Cordero answered yes. Mayor Mario Garza used the example of Juan Garcia, how many Juan Garcia is there. Ms. Cordero added that is the exact example given, Juan Garcia, Jose Gonzales just to name a few. Mayor Mario Garza agreed that the social is needed. You mentioned DPS is this TCIC or do you also run it as NCIC. Ms. Cordero answered not National just Texas. Mayor Mario Garza asked when it comes to DPS backgrounds checks they are strict DPS is going to observe the location where they are going to be running them to which Ms. Cordero explained they get audited. Benjamin Arjona, City Manager stated I wouldn't recommend for Parks and Recreation to run the background checks because of confidentiality. Mr. Arjona further stated he would like to keep the background checks with HR whether it was for employee or volunteer.

Commissioner Leonardo "Lenny" Sanchez said he would like to know of other cities that actually does go through HR to which Mr. Mark Alaniz responded he knew of two of our neighboring cities that don't run it through HR. Mayor Pro-Tem Pete Garcia mentioned he would like to see some of the other cities as comparison. Mayor Pro-Tem Pete Garcia stated that he would like to get more information from other cities as far as the requirements since coaches are needed. Mayor Pro Tem Garcia further stated he saw how many kids are enrolled now and he sees more growth for next year, we have to be prepared and see how we can accommodate volunteers. Mayor Mario Garza stated I know you all want Parks and Recreation to run the checks but there's a process but maybe into it and see what it takes, nothing is guaranteed DPS can easily say I'm sorry but you already have HR and you have PD running backgrounds on individuals. Mark Alaniz stated that is absolutely correct Mayor we just wanted you all to see if you all could entertain that the biggest thing DPS requires as far as that goes is what is done within those applications and I understand Mr. Arjonas concern and obviously you would have to have some sort of secure area for example a locking filing cabinet that only one person would have access to. Commissioner Leonardo "Lenny" Sanchez mentioned if using DPS you would still have to follow the same policy, I can see what you are saying as far as making it easier but the process is being followed for the safety of our kids. Dr. Stephanie Alvarez responded fortunately we have a lot of teams and there's a lot to process, which is a good thing. Do we have a time line in front of us as to when this might be discussed because the next time we have sports is in the fall so we want to have this ready to go for Volleyball and football. Mr. Patrick Willingham suggested he can visit with some of our neighboring cities such as Edinburg, Pharr, McAllen and Mission and get their information and bring it back. Commissioner Ernesto "Neto" Guajardo asked what system is being used in Pharr to which Mr. Patrick Willingham responded he was certified through DPS and DBA to do volunteer only background checks through Parks and Recreation. Mayor Mario Garza asked how long ago that was. Mr. Willingham responded about 3 years and a half. Mayor Garza asked when it was that he was certified to which Mr. Willingham responded back in 2010. Mayor Garza asked how they would discard the background reports to which Mr. Willingham responded by shredding them, I would take them to City Hall and have them do it. Mayor Pro-Tem Pete Garcia thanked him for bringing this up; we know you are trying to help the Parks and Recreation for the kids.

VIII. CONTRACTUALS/RESOLUTIONS

- A. Consider Amending Resolution Authorizing the Submission of an Application Under the 2020 Local Border Security Program Solicitation to the Governor's Office Homeland Security Grant Division. (Juan Gonzalez, Chief of Police)

DISCUSSION: Benjamin Arjona, City Manager stated this was the exact identical application the only difference is that it was submitted as 2019 grant instead of the actual dates, which is the only change we are

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amending on that letter. Chief of Police, Juan Gonzalez stated that was correct. Chief Gonzalez stated Sargent Rodriguez was the on-site leader at the PD, he's the one that runs all the grants as to what gets submitted what gets approved or not, any 10, 15, 30 min or hours he's the one that submits the report to the state. Chief Gonzalez further stated he appreciated all the work Sergeant Rodriguez does. Albino Rodriguez explained it was an amendment that had already been approved and was sent out to Borderstar to the grants department. Borderstar sent it back because prior years we would only put the year but now they require the specific start date and a specific end date. Sergeant Rodriguez further stated for the upcoming year they are going to get an increase of \$10,000 total of \$103,000 for the Borderstar over time to work for the border security. \$3000 I believe are for dispatch to assist dispatchers to enforce border security within the other perimeters around the city. Commissioner Leonardo "Lenny" Sanchez stated I understand exactly what you are saying, I know what it entails, I know it's time consuming because he doesn't get paid the overtime to do the paperwork. Commissioner Jesus "Jesse" Ramirez asked the Legal Counsel if we had to resend the previous vote or we just approve the amendment because it had already been approved. Criselda Palacios, City Attorney responded it didn't have to be resend since it is an amendment that was approved.

Commissioner Jesus "Jesse" Ramirez motioned to approve and was seconded by Leonardo "Lenny" Sanchez. Motion passed. 5-0

- B. Consideration and Approval of a Resolution Approving the Principal Forgiveness Agreement Clean Water State Revolving Fund in the Amount of \$498,000.00 and an Escrow Agreement Relating Thereto; Authorizing the Mayor and/or City Secretary, or their Designees, to Execute any and all Documents Related thereto; and Other Matters in Connection Therewith.
- C. Consideration and Approval of a Resolution Approving the Principal Forgiveness Agreement Clean Water State Revolving Fund in the Amount of \$2,562,000.00 and an Escrow Agreement Relating Thereto; Authorizing the Mayor and/or City Secretary, or their Designees, to Execute any and All Documents Related Thereto; and Other Matters in Connection Therewith.

DISCUSSION: City Manager, Benjamin Arjona explained that the last two items B and C are contractual resolutions for your consideration we are going to vote on them together. Arnold Cantu with Norton Rose Fulbright stated that the two resolutions authorize the principal forgiveness agreement, the agreement between the city and the Water Development Board by which as you can see a total of \$3,060,000.00 will be granted without the expectation of repayment from The Water Development Board to the city in furtherance of the projects that were laid out by Mr. Cruz and our financial advisor. Mr. Cantu further stated there is no such thing as a free lunch, there are some strings attached the main string being we have to use these funds for the actual projects that we applied for and if we run out of eligible expenses we have to give the money back.

Mayor Pro-Tem Pete Garcia motioned to approve Item B and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed. 5-0

Mayor Pro-Tem Pete Garcia motioned to approve Item C and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion passed. 5-0

IX. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for the Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Isla 360" Drive-Thru legally described as Lot 11, Plazita Piedra Grande Subdivision, located at 4202 N. Raul Longoria Road, as Requested by Carranza Development, LLC.

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DISCUSSION: City Manager, Benjamin Arjona have an item to consider second and final reading of an ordinance for the conditional use permit for the sale of alcohol beverages for the off-premises consumption of the Isla 360 drive-thru, 40202 N Raul Longoria.

- B. Meeting Minutes
- January 22, 2019
 - January 24, 2019

DISCUSSION: Commissioner Jesus “Jesse” Ramirez stated as far as the meeting minutes I would like for my name to be changed to “Jesse” instead of “Jessie”, so if that could be corrected please.

Commissioner Ernesto “Neto” Guajardo motioned to approve and was seconded by Commissioner Jesus “Jesse” Ramirez. Motion passed. 5-0

X. ADJOURNMENT at 7:42 pm.

Mayor Pro-Tem Pete Garcia motion to adjourn and was seconded by Commissioner Leonardo “Lenny” Sanchez.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary