



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, July 28, 2020

REGULAR MEETING AGENDA
6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

- A.** It is the Intent of the City Commission to Conduct this Meeting Primarily via Teleconference Pursuant to the Open Meetings Act Procedures Announced by Governor Abbott. Due to the COVID-19 Pandemic, the City has Established and Alternative for Residents to Make Public Comments During the Meeting. If you Would Like to Participate Under Public Comments, You Must Submit a Request Beginning Friday, July 24, 2020 by (1) Sending an Email to publiccomments@sjtx.us or (2) by Dropping Off the Request in the Drop Box Next to the Drive-Thru Behind City Hall at 709 S. Nebraska San Juan, Texas 78589. All Requests Must be Received no Later that 5:00 p.m. on Tuesday, July 28, 2020. Your Request Should Include Your Name, Address, Telephone Number and Your Comment. We Ask for Everyone's Cooperation with this Procedure.

V. PRESENTATIONS

- A.** Presentation on Departmental Reports: Department of Finance, Department of Utilities, Police Department, Fire Department and Municipal Court.

1. Department of Utilities, Monthly Report.
2. Police Department Monthly Report
3. Municipal Court Monthly Report
4. Fire Department Monthly Report.
5. Department of Finance Monthly Report

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider Authorizing the City Manager to Declare Various Items as Surplus Property.
- B. Discussion and Possible Action allowing the City Manager to Purchase Vehicles from Boggus Ford from McAllen, Texas on an Emergency Purchase due to COVID-19 in the Amount of \$286,385.75.

VII. CONTRACTUALS

- A. Consideration and Action on an Interlocal Agreement for the 2020 - 2021 Fiscal Year with the Hidalgo County Urban County Program.

VIII. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for a Rezoning Request of Tract I – from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the East 500 feet, of the South 990 feet of Lot 48, Stewarts Addition to the Conway Gardens. Tract II - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the South 500 feet of the West 820 feet of Lot 48, Stewarts Addition to the Conway Gardens located at the Northwest corner of Dicker and Stewart Road, as Requested by George Lazaro.
- B. Tax Collection Report - June 2020
- C. Budget Expenditure Report - June 2020
- D. Investment Report Qtr Ending June 2020.

IX. EXECUTIVE SESSION

A. The San Juan City Commission will Convene in Executive Session, in Accordance with Texas Open Meetings Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter 551 (Consultation with Attorney).

1. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee. (Juan Gonzalez Chief of Police)

X. RECONVENE

A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meeting, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

XI. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the _____ in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2019.

OFFICE OF THE CITY SECRETARY



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Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: David Salinas, Director of Utilities

DATE: 7/21/2020

SUBJECT: Department of Utilities, Monthly Report.

Texas Drought Outlook

1. 42% of Texas is in a drought (Current)
2. Normal (RGV)
3. Falcon - 39.76 ft below conservation level
4. Amistad - 56.5 ft below conservation level
5. Stage II (Update Conservation Stage)

System Outlook

1. Water Connections – 6668
2. Sewer Connections – 10,349 (3681 NAWSC)

Water Treatment Facility

Combined Gallons Treated: 83,285,000
Combined Gallons Produced: 48,282,000

WTF No 1

1. 2,498,000 gals treated
2. 33,669,000 gals delivered
3. 27,111,000 gals transferred from plant 2
4. 24,762,000 gals RAW (Reservoir)
5. 78,000 Backwash

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6. 0 gals Well

WTF No 2

1. 81,285,000 gals treated
2. 37,949,000 gals delivered
3. 27,111,000 gals transferred to plant 1 daily
4. 14,692,622 gals RAW (Reservoir)
5. 2,558,000 Backwash

WTP 3.5 MGD Expansions and Rehab 99.9%

1. Operated Water Plant as efficiently as possible
2. Sludge Management continues to be critical
3. Submitted Proposed Budget to TWDB (CHC) Pending Approval

Water Distribution

Water Breaks & Leaks

1. Leaks - 8
2. Breaks - 4
3. Taps - 4

Water Loss

1. Reported - 93,400 gals
2. Unreported - 19,500 gals

Hydrants

1. Flushed - 36
2. Repaired/Replaced - 0
3. Stage II Water Conservation still in effect.

Valves

1. Worked – 8

Utility Billing Work Orders – 11

1. We continue our hydrant and valve maintenance
2. Two Vacancy – HEO/Distribution Maintenance

Wastewater Treatment Facility

1. Treated - 64,706,000 gals
2. Wetland – 3,559,000 gals
3. 560 cubic yards of sludge hauled to landfill
4. Bio-Monitoring All Passed

5. Letter submitted to TCEQ – All Passed
6. Engineer working on Permit renewal - Pending TCEQ Final Approval
7. Phase 1 Construction Started (JMJ)

Wastewater Collections

Work orders - 116

1. Sewer Main Repaired – 0
2. Sewer Main Installed - 0
3. Sewer Backups Reported - 43
4. Sewer Backups Cleared - 8
5. Manholes Ring and Covers - 0
6. Manhole Repaired/replaced - 0
7. New Manholes installed - 0
8. Lift Station - 0
9. Unauthorized Discharges - 2

Administration

Financials

1. Administration – 34.61%
2. Water Treatment – 44.45%
3. Distribution: – 47.38%
4. Sewer Collection – 41.67%
5. Wastewater Treatment – 34.36%

Projects

1. WTP No. 2 Expansion & Rehab – 99% Pending TWDB Approval
2. WWTP BFP – Work Started (JMJ) - 10%
3. WWTP Rehab – 75% Complete (CHC)
4. WTP No. 1 Rehab – 100% Complete (PCE) Selected
5. LS 13 – 30% Complete (CHC)

Training

1. Admin – 0
2. Water Treatment – 1
3. Distribution – 0
4. Sewer Collection – 0
5. Wastewater Treatment – 0

Certification

1. Water Treatment - 0
2. Distribution - 0
3. Sewer Collection - 0

4. Wastewater Treatment - 0
5. Renewals - 0

July 14, 2020

(Released Thursday, Jul. 16, 2020)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	42.96	57.04	32.17	11.67	3.03	0.00
Last Week 07-07-2020	46.85	53.15	24.84	8.50	2.23	0.00
3 Months Ago 04-14-2020	75.16	24.84	15.93	7.75	1.80	0.14
Start of Calendar Year 12-31-2019	44.69	55.31	36.12	9.19	0.74	0.00
Start of Water Year 10-01-2019	31.74	68.26	46.05	22.33	6.32	0.00
One Year Ago 07-16-2019	93.14	6.86	1.67	0.58	0.00	0.00

Intensity:



The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

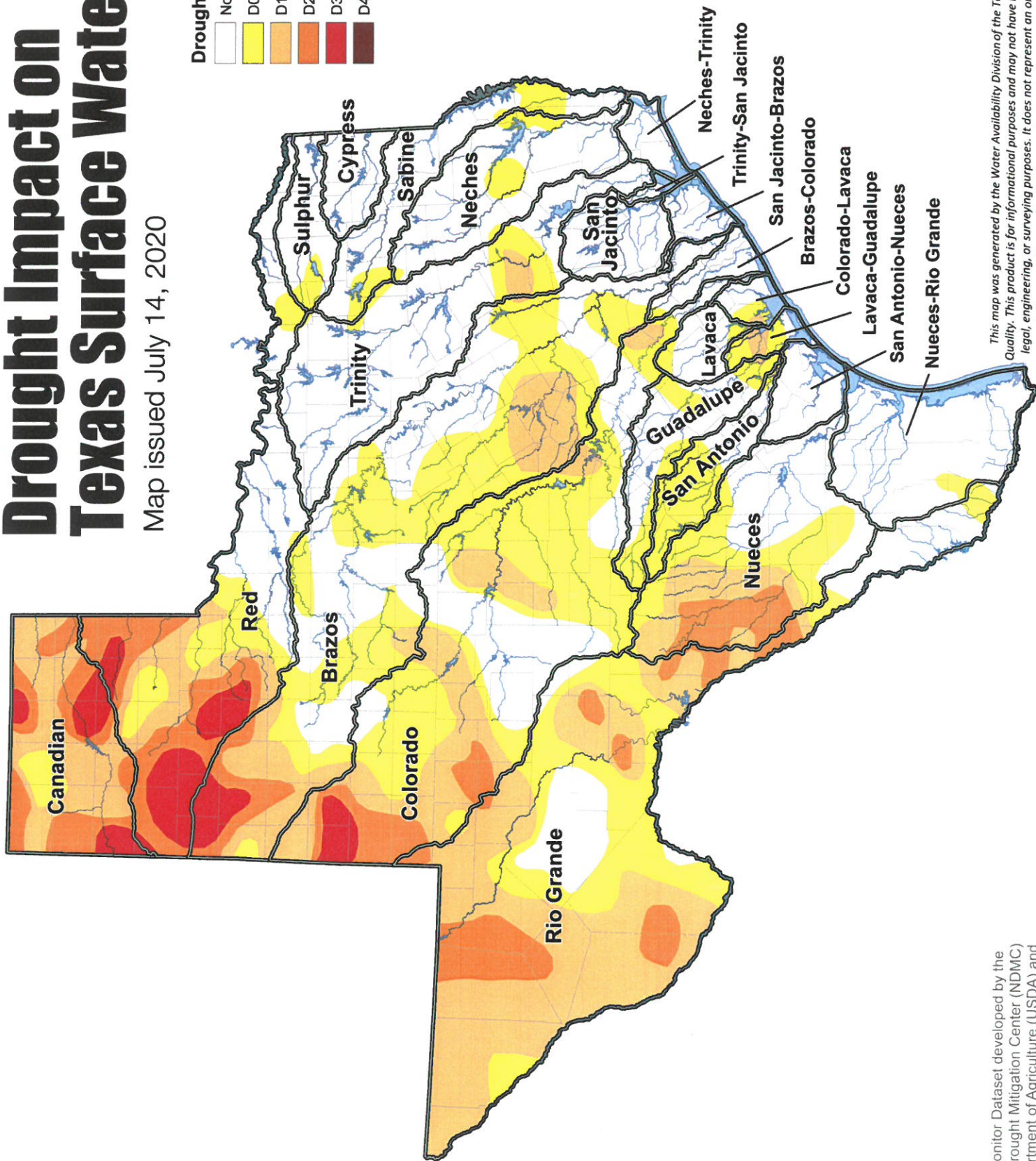
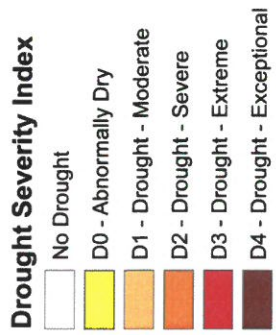
Author:

David Miskus
NOAA/NWS/NCEP/CPC



Drought Impact on Texas Surface Water

Map issued July 14, 2020



Drought Monitor Dataset developed by the
National Drought Mitigation Center (NDMC)
U.S. Department of Agriculture (USDA) and
National Oceanic & Atmospheric Administration (NOAA)

This map was generated by the Water Availability Division of the Texas Commission on Environmental Quality. This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. For more information concerning this map, contact the Water Availability Division at (512)239-4691.



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Gonzalez, Chief of Police

DATE: 7/21/2020

SUBJECT: Police Department Monthly Report

This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that have transpired from the previous month.

- Statistics: Police June
 - Calls for service: 1391
 - Incident reports: 195
 - Accidents: 88
 - 911 Calls 1384
- Statistics: Animal Control June
 - Calls for Service 219
- Significant Events:
 - Construction of the new parking lot has begun; progress is estimated at about 20-30% completion.
- Crime Stoppers
 - No board meetings were scheduled
- Federal & State Asset Forfeiture Program:
 - Received no state forfeiture awards.
 - Received no federal forfeiture awards.
 - Department is in full compliance with federal and state guidelines (Audits).
- Special Grant Details:
 - Stone Garden: 0 hrs. of enforcement
 - Border Star: 240.5 hrs. worked by patrol, CID and taskforce officers.
 - 21.5 hrs for SWAT call outs.
 - 11 hrs worked by Dispatchers.
 - Total 273hrs worked
 - Tx-Dot STEP-Wave Traffic Enforcement: 38hrs. of traffic enforcement
- New Personnel:

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- Peace Officers:
 - We currently have one (1) pending Police Officer position available.
 - Backgrounds are being conducted from the current active civil service list.
 - Officer Randy Rodriguez has requested to return to our department and was granted reinstatement by the civil service commission and has started his orientation.
- Tele-communicators:
 - We currently have one (1) pending Tele-communicator position available.
 - Applications are being accepted and backgrounds are being conducted.
 - Cordero, Natasha Desirae is being considered for employment and is pending final background status.
- Animal Control:
 - All positions have been filled.
- Fleet:
 - Repairs and maintenance continue with no major issues to the fleet.
- Traffic Enforcement Areas:
 - Cruiser enforcement (Thursday Nights). Month of June
No stats to report
 - Regular patrol city wide.
- COVID-19 Operations:
 - We still are following the guidelines set forth by the Mayor, County Judge and the Governor of Texas.

Respectfully

Interim Chief Albino Rodriguez



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Mary Enriquez, Court Administrator

DATE: 7/21/2020

SUBJECT: Municipal Court Monthly Report

The Municipal Court is responsible for the legal enforcement of City Ordinances and laws. It deposits and prepares daily reports to the Department of Finance.

Amount Collected \$ 20,743.38

Defensive Driving 0

Deferred 5

Pre-Trials 0

Bench Trials 0

Scofflaw \$966.80

COLLECTIONS 2019
June - \$20,409.65

COLLECTIONS 2020
June - \$20,743.38

CITATIONS ISSUED 2019
June - 93

CITATIONS 2020
June - 181

SCOFFLAW COLLECTIONS 2019
June - \$ 4,717.55

SCOFFLAW COLLECTIONS 2020
June - \$966.80

City Marshal - Warrants and Fines collected - \$ 4,353.00

Total Warrants issued - 71



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MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Tirso Garza, Fire Chief
DATE: 7/21/2020
SUBJECT: Fire Department Monthly Report.

The San Juan Fire Department had the following activity during the month of June 2020:

Emergency Calls

A total of 53 Calls for the month of June 2020. (Please see attached report.)

- A Shift = 16
- B Shift = 14
- C Shift = 23

Med-Care Response

Due to COVID19 Med-Care EMS responded along with the Fire Department for a total of 14 calls with one (1) delayed responses for the month of June 2020. The Med-Care report from the EMS Company was submitted on July 20, 2020.

County Calls

The San Juan Fire Department had a total of one (1) County Calls for the month of June 2020 which are the following:

- Incident Number – 20-00402 for a Motor Vehicle Accident at Cesar Chavez an El Dora

Volunteer Department

The San Juan Volunteer Fire Department was not able to meet for a monthly business meeting due to COVID-19.

Fire Inspections

A total of 17 inspections were conducted in the Month of June 2020, please see attached for detailed information about each conducted inspection.

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Plan Reviews

The following plans were reviewed for the month of June 2020:

- Solis Trevino Phase I
- At&t
- Uresti Subdivision
- Sonic
- Blue Wave
- Royal Ridge Subdivision

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of June 2020 to the Administration Office.

- A total of 515.1 Gallons of Diesel
- A total of 289.5 Gallons of Unleaded



CITY OF SAN JUAN

**JUNE-2020
9-1-1 AMBULANCE REPORT**

**Submitted To:
Chief Tirso Garza**

July 20, 2020

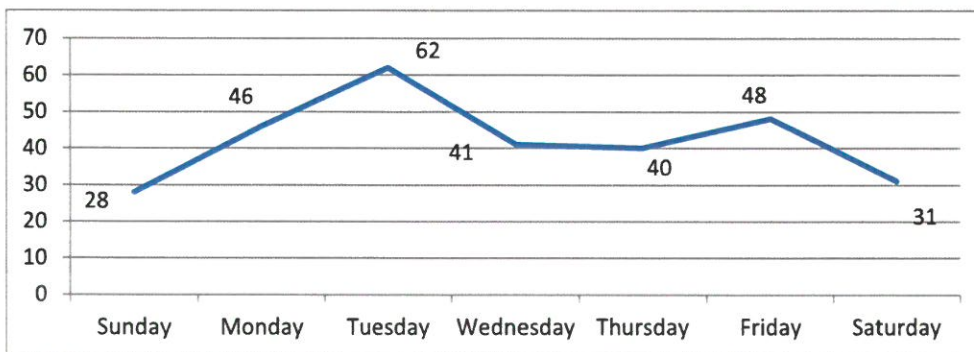
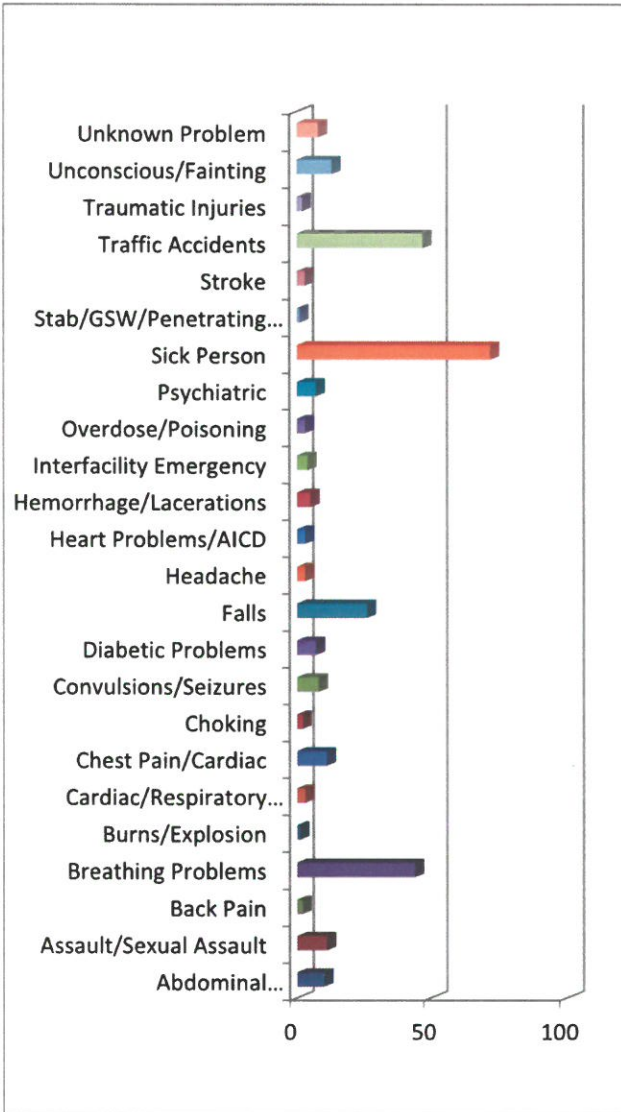
MEDCARE EMS, INC.
San Juan 9-1-1 Call Types June 2020

	San Juan
Abdominal Pain/Problems	10
Assault/Sexual Assault	11
Back Pain	2
Breathing Problems	44
Burns/Explosion	1
Cardiac/Respiratory Arrest	3
Chest Pain/Cardiac	11
Choking	2
Convulsions/Seizures	8
Diabetic Problems	7
Falls	26
Headache	3
Heart Problems/AICD	3
Hemorrhage/Lacerations	5
Interfacility Emergency	4
Overdose/Poisoning	3
Psychiatric	7
Sick Person	72
Stab/GSW/Penetrating Trauma	1
Stroke	3
Traffic Accidents	47
Traumatic Injuries	2
Unconscious/Fainting	13
Unknown Problem	8
Total	296

Calls by Day of the Week	Total
Sunday	28
Monday	46
Tuesday	62
Wednesday	41
Thursday	40
Friday	48
Saturday	31
Total	296

Compliance Response

91.5%



Community Events

Jun-20



Date	Address	Event
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	None	
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trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratltime	atdltime
6/1/2020	23,542	216 E 8TH ST	SAN JUAN	27-B-4-G	1:52:00 AM	2:01:39 AM	2:18:24 AM	2:24:06 AM
6/1/2020	23,551	1600 LILA ST	SAN JUAN	06-D-2	3:48:22 AM	3:54:33 AM	4:23:19 AM	4:36:26 AM
6/1/2020	23,565	S STEWART RD & E RIDGE RD	SAN JUAN	29-B-5-U	7:29:37 AM	7:34:23 AM	12:00:00 AM	12:00:00 AM
6/1/2020	23,624	129 SANDRA ST	SAN JUAN	17-B-1	1:56:12 PM	2:02:44 PM	2:20:12 PM	2:35:53 PM
6/1/2020	23,658	700 N NEBRASKA	SAN JUAN	29-B-05	7:00:09 PM	7:04:04 PM	7:18:49 PM	7:20:35 PM
6/1/2020	23,681	1010 S STANDARD AVE	SAN JUAN	17-B-04-G	9:43:38 PM	9:50:40 PM	12:00:00 AM	12:00:00 AM
6/2/2020	23,705	2301 N RAUL LONGORIA RD	SAN JUAN	32-B-3	1:23:06 AM	1:28:56 AM	1:47:00 AM	1:50:00 AM
6/2/2020	23,773	1108 EL CAMPO AVE	SAN JUAN	31-C-2	3:00:44 PM	3:08:17 PM	3:32:49 PM	3:49:25 PM
6/2/2020	23,787	129 SANDRA ST	SAN JUAN	26-O-8	5:32:54 PM	5:38:22 PM	5:53:33 PM	5:58:26 PM
6/2/2020	23,810	316 CIRO	SAN JUAN	30-B-1	8:55:16 PM	8:58:52 PM	9:07:08 PM	9:13:03 PM
6/2/2020	23,819	1712 CALLE LINDA	SAN JUAN	31-D-4	9:53:35 PM	9:59:28 PM	10:21:21 PM	10:33:32 PM
6/3/2020	23,833	212 W HAZEL ST	SAN JUAN	26-B-1	12:38:15 AM	12:43:01 AM	12:52:55 AM	12:59:55 AM
6/3/2020	23,849	304 SYLVIA CIR	SAN JUAN	17-B-04-G	5:27:56 AM	5:43:27 AM	12:00:00 AM	12:00:00 AM
6/3/2020	23,903	207 CAMINO REAL	SAN JUAN	04-B-3-A	12:59:28 PM	1:07:17 PM	1:18:48 PM	1:27:15 PM
6/3/2020	23,904	1601 E BUSINESS 83	SAN JUAN	10-D-2	1:00:31 PM	1:05:54 PM	1:22:19 PM	1:38:18 PM
6/3/2020	23,914	303 W AMY DR	SAN JUAN	06-D-2-A	1:59:34 PM	2:03:37 PM	2:16:42 PM	2:21:14 PM
6/3/2020	23,930	495 & I RD	SAN JUAN	29-A-02-V	4:15:30 PM	4:19:08 PM	4:50:08 PM	5:00:54 PM
6/3/2020	23,939	504 MIGUEL HIDALGO ST	SAN JUAN	17-B-1	4:45:27 PM	4:52:49 PM	5:13:34 PM	5:24:26 PM
6/3/2020	23,940	495 & I RD	SAN JUAN	29-A-02-V	4:15:30 PM	4:19:08 PM	4:50:08 PM	5:00:54 PM
6/3/2020	23,941	495 & I RD	SAN JUAN	29-A-02-V	4:15:30 PM	4:19:08 PM	4:50:08 PM	5:00:54 PM
6/3/2020	23,948	IRD & EXPRESSWAY	SAN JUAN	29-B-5-U	5:34:46 PM	12:00:00 AM	12:00:00 AM	12:00:00 AM
6/3/2020	23,979	413 E 4TH ST	SAN JUAN	26-B-1	9:11:24 PM	9:15:39 PM	9:56:58 PM	10:21:15 PM
6/4/2020	24,004	1117 SHORT RD	SAN JUAN	11-A-1-F	3:04:17 AM	3:13:17 AM	12:00:00 AM	12:00:00 AM
6/4/2020	24,012	300 N NEBRASKA AVE	SAN JUAN	06-D-1	5:52:06 AM	6:03:47 AM	6:30:53 AM	6:37:48 AM
6/4/2020	24,018	310 W ELDORA	SAN JUAN	06-D-2-O	8:03:50 AM	8:11:53 AM	8:30:08 AM	8:45:03 AM
6/4/2020	24,044	810 E JOHNSON ST	SAN JUAN	11-D-1-U	11:49:17 AM	11:57:12 AM	12:11:43 PM	12:11:56 PM
6/4/2020	24,082	2300 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	4:36:17 PM	4:37:50 PM	4:58:59 PM	5:09:50 PM
6/4/2020	24,085	2300 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	4:54:57 PM	4:58:20 PM	5:09:35 PM	5:15:48 PM
6/4/2020	24,089	2300 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	4:54:57 PM	4:58:20 PM	12:00:00 AM	12:00:00 AM
6/4/2020	24,092	2200 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	5:17:12 PM	5:21:26 PM	5:42:28 PM	5:56:00 PM
6/4/2020	24,096	2200 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	5:17:12 PM	5:21:26 PM	5:42:31 PM	5:56:00 PM
6/4/2020	24,104	609 E 4TH ST	SAN JUAN	25-B-6	6:10:43 PM	6:15:50 PM	6:26:29 PM	6:39:30 PM
6/4/2020	24,109	118 N NEBRASKA	SAN JUAN	26-C-2	6:57:51 PM	7:11:45 PM	7:19:36 PM	7:23:42 PM
6/4/2020	24,121	711 ALAMEDA ST	SAN JUAN	23-B-1	8:07:09 PM	8:08:35 PM	12:00:00 AM	12:00:00 AM
6/4/2020	24,125	901 W EXPRESSWAY 83	SAN JUAN	26-B-1	8:49:19 PM	8:54:33 PM	9:04:42 PM	9:10:57 PM
6/5/2020	24,158	207 CAMINO REAL	SAN JUAN	06-C-1	2:16:05 AM	2:24:32 AM	2:39:13 AM	2:46:15 AM
6/5/2020	24,182	1300 N CESAR CHAVEZ	SAN JUAN	29-B-5-U	8:34:53 AM	8:42:51 AM	9:06:21 AM	9:12:01 AM
6/5/2020	24,184	1300 Cesar Chavez Rd	San Juan	29-B-5-U	8:45:54 AM	8:47:52 AM	9:02:32 AM	9:02:32 AM
6/5/2020	24,189	2902 S STEWART RD	SAN JUAN	26-A-7	9:28:34 AM	12:00:00 AM	12:00:00 AM	12:00:00 AM
6/5/2020	24,195	2403 HIBISCUS DR	SAN JUAN	26-A-3	10:21:30 AM	10:27:51 AM	10:46:32 AM	11:46:34 AM
6/5/2020	24,211	122 W AMY DR	San Juan	25-B-3	12:38:34 PM	12:48:42 PM	12:58:30 PM	1:09:20 PM
6/5/2020	24,221	101 S NEBRASKA AVE	SAN JUAN	10-D-2	1:25:21 PM	1:31:59 PM	1:50:35 PM	2:06:17 PM
6/5/2020	24,222	5013 AZTECA BLVD	SAN JUAN	26-A-6	1:32:57 PM	1:41:21 PM	1:41:26 PM	2:08:11 PM
6/5/2020	24,233	120 E CIRO DR	SAN JUAN	26-A-10	2:47:51 PM	2:53:24 PM	3:15:34 PM	3:25:59 PM

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tradtme	atdtme
6/5/2020	24,235	106 MONICA ST	SAN JUAN	25-B-6	2:55:39 PM	3:11:02 PM	3:22:52 PM	4:34:38 PM
6/5/2020	24,245	434 W 13TH ST	SAN JUAN	17-B-1	4:01:39 PM	4:07:16 PM	4:21:38 PM	4:34:25 PM
6/5/2020	24,257	129 SANDRA ST	SAN JUAN	13-C-3	5:04:49 PM	5:08:14 PM	5:19:10 PM	5:32:50 PM
6/5/2020	24,261	S STANDARD AVE & W 7TH ST	SAN JUAN	29-B-5-U	5:20:09 PM	5:27:15 PM	12:00:00 AM	12:00:00 AM
6/5/2020	24,268	2200 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	5:54:50 PM	5:59:36 PM	12:00:00 AM	12:00:00 AM
6/5/2020	24,271	2200 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	5:54:50 PM	5:59:36 PM	12:00:00 AM	12:00:00 AM
6/5/2020	24,281	300 N NEBRASKA AVE	SAN JUAN	26-A-10	7:30:27 PM	7:35:37 PM	7:55:44 PM	8:05:22 PM
6/5/2020	24,289	500 E 495	SAN JUAN	29-B-5-U	8:14:55 PM	8:21:11 PM	8:56:11 PM	9:08:36 PM
6/5/2020	24,291	1102 S KANSAS AVE	SAN JUAN	26-D-1	8:21:24 PM	8:26:40 PM	8:36:01 PM	8:54:47 PM
6/5/2020	24,303	500 E 495	SAN JUAN	29-B-5-U	8:14:55 PM	8:21:11 PM	8:56:15 PM	9:08:38 PM
6/5/2020	24,308	303 W AMY DR	SAN JUAN	06-D-1-A	9:03:33 PM	9:09:06 PM	9:32:10 PM	9:49:25 PM
6/5/2020	24,320	S STANDARD AVE & W 7TH ST	SAN JUAN	29-B-5-U	10:56:02 PM	10:56:08 PM	12:00:00 AM	12:00:00 AM
6/6/2020	24,349	1220 E MOORE RD	SAN JUAN	26-C-1	3:45:45 AM	3:55:52 AM	4:15:41 AM	4:23:07 AM
6/6/2020	24,366	725 SAN JOSE ST	SAN JUAN	32-B-2	10:27:48 AM	12:00:00 AM	12:00:00 AM	12:00:00 AM
6/6/2020	24,381	604 HACKBERRY AVE	SAN JUAN	10-D-2	1:36:21 PM	1:39:23 PM	1:54:56 PM	2:06:02 PM
6/6/2020	24,391	1918 PUERTO VALLARTA DR	SAN JUAN	25-D-3	2:25:38 PM	2:43:57 PM	3:10:44 PM	3:26:38 PM
6/6/2020	24,399	416 SAN MARCOS ST	SAN JUAN	21-B-1-M	3:30:47 PM	3:36:04 PM	3:47:18 PM	4:01:15 PM
6/6/2020	24,411	204 W HAZEL ST	SAN JUAN	31-C-1	5:02:29 PM	5:07:04 PM	5:27:07 PM	5:37:35 PM
6/6/2020	24,418	912 GRAPEFRUIT ST	SAN JUAN	25-B-6	5:47:03 PM	5:51:55 PM	12:00:00 AM	12:00:00 AM
6/6/2020	24,433	104 S RIDGE	SAN JUAN	29-D-2-M	7:43:59 PM	7:48:27 PM	8:03:30 PM	8:12:45 PM
6/7/2020	24,499	111 W 3RD ST	SAN JUAN	10-D-5	7:13:45 AM	7:18:29 AM	7:34:47 AM	7:48:51 AM
6/7/2020	24,500	116 W 10TH	SAN JUAN	26-A-4	7:21:19 AM	7:26:21 AM	7:51:03 AM	8:04:34 AM
6/7/2020	24,519	927 E PINO ST	SAN JUAN	06-D-1	11:48:06 AM	11:53:41 AM	12:15:48 PM	12:27:04 PM
6/7/2020	24,539	826 W BUSINESS 83	SAN JUAN	29-B-5-U	2:50:33 PM	2:57:37 PM	12:00:00 AM	12:00:00 AM
6/7/2020	24,604	309 W HAZEL ST	SAN JUAN	17-A-4-G	11:05:38 PM	11:10:13 PM	12:00:00 AM	12:00:00 AM
6/8/2020	24,609	109 PECAN ST	SAN JUAN	12-D-2	1:10:22 AM	1:10:25 AM	1:10:30 AM	1:10:37 AM
6/8/2020	24,611	327 E 3RD ST	SAN JUAN	04-B-3-A	1:13:24 AM	1:13:27 AM	1:13:29 AM	1:13:38 AM
6/8/2020	24,617	1110 SHORT RD	SAN JUAN	17-B-1-G	1:36:10 AM	1:44:05 AM	2:04:28 AM	2:17:48 AM
6/8/2020	24,708	4601 N RAUL LONGORIA RD	SAN JUAN	12-D-4	4:24:43 PM	4:30:57 PM	4:49:43 PM	5:02:49 PM
6/8/2020	24,736	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	7:18:01 PM	7:21:44 PM	7:47:34 PM	7:54:04 PM
6/8/2020	24,759	400 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	9:46:45 PM	9:55:22 PM	10:27:18 PM	10:27:20 PM
6/9/2020	24,783	1326 MAYFAIR ST	SAN JUAN	26-B-1	12:38:52 AM	12:46:09 AM	12:53:25 AM	1:00:43 AM
6/9/2020	24,787	823 E SALAZAR ST	SAN JUAN	19-C-2	1:47:51 AM	1:56:30 AM	2:07:46 AM	2:12:22 AM
6/9/2020	24,826	495 E RAUL LONGORIA	SAN JUAN	29-B-5-U	12:21:04 PM	12:24:52 PM	12:40:34 PM	12:51:35 PM
6/9/2020	24,828	N RAUL LONGORIA RD & W FM 495	SAN JUAN	29-B-5-U	12:32:06 PM	12:33:14 PM	12:41:50 PM	12:45:06 PM
6/9/2020	24,835	N CESAR CHAVEZ RD & E L DORA RD.	SAN JUAN	29-B-5-U	1:15:44 PM	1:20:55 PM	1:39:50 PM	1:56:37 PM
6/9/2020	24,836	CESAR CHAVEZ & EL DORA	SAN JUAN	29-B-5-U	1:21:17 PM	1:26:49 PM	2:00:10 PM	3:04:37 PM
6/9/2020	24,842	826 ORANGE ST	SAN JUAN	32-B-2	1:50:37 PM	1:55:26 PM	2:33:09 PM	2:47:46 PM
6/9/2020	24,844	CESAR CHAVEZ & EL DORA	SAN JUAN	29-B-5-U	1:21:17 PM	1:26:49 PM	2:00:18 PM	3:04:38 PM
6/9/2020	24,875	309 W HAZEL ST	SAN JUAN	17-A-4-G	5:06:50 PM	5:09:26 PM	5:34:19 PM	5:46:52 PM
6/9/2020	24,882	2019 CACUN DR	SAN JUAN	28-C-1-K	5:54:35 PM	5:59:59 PM	6:19:14 PM	6:33:09 PM
6/9/2020	24,885	317 W 8TH ST	SAN JUAN	13-C-1	6:04:30 PM	6:13:16 PM	6:28:53 PM	6:43:07 PM
6/9/2020	24,895	2301 N RAUL LONGORIA RD	SAN JUAN	26-A-9	6:38:35 PM	6:46:50 PM	7:00:04 PM	7:05:29 PM
6/9/2020	24,906	1314 MAYFAIR ST	SAN JUAN	17-B-1	8:09:57 PM	8:13:56 PM	8:21:53 PM	8:29:08 PM

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tritime	atdtime
6/9/2020	24,919	110 E 2ND ST	SAN JUAN	09-D-2	9:44:05 PM	9:50:11 PM	9:59:10 PM	9:59:10 PM
6/10/2020	24,939	306 N WYOMING AVE	SAN JUAN	06-D-4-0	2:17:58 AM	2:31:58 AM	2:55:06 AM	2:58:41 AM
6/10/2020	24,976	112 SANTA ELENA AVE	SAN JUAN	04-B-3-A	10:56:09 AM	11:04:36 AM	11:19:44 AM	11:33:16 AM
6/10/2020	24,978	313 W LOS EBANOS ST	SAN JUAN	04-B-3-A	11:02:21 AM	11:05:03 AM	12:00:00 AM	12:00:00 AM
6/10/2020	25,004	3909 WOLVERINE RD	SAN JUAN	06-D-2	2:32:59 PM	2:38:41 PM	2:46:11 PM	2:59:17 PM
6/10/2020	25,016	317 W 8TH ST	SAN JUAN	32-B-2	3:55:57 PM	3:59:10 PM	4:28:37 PM	4:47:16 PM
6/10/2020	25,030	CESAR CHAVEZ & EXPRESSWAY 83	SAN JUAN	29-B-5-U	5:25:32 PM	5:31:20 PM	6:06:11 PM	6:06:23 PM
6/10/2020	25,059	2101 OLMITOS AVE	SAN JUAN	31-D-4	9:05:10 PM	9:12:35 PM	9:27:25 PM	9:39:29 PM
6/11/2020	25,086	1001 TREYSON DR	SAN JUAN	26-D-01-C	1:30:45 AM	1:39:48 AM	1:58:35 AM	2:12:09 AM
6/11/2020	25,103	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	7:07:19 AM	7:12:32 AM	12:00:00 AM	12:00:00 AM
6/11/2020	25,124	721 W 8TH	SAN JUAN	05-A-1	10:16:21 AM	10:21:03 AM	10:33:47 AM	10:45:16 AM
6/11/2020	25,193	721 W 8TH ST	SAN JUAN	26-A-01	5:56:03 PM	6:02:00 PM	6:22:14 PM	6:38:45 PM
6/12/2020	25,249	1915 OLMITOS AVE	SAN JUAN	26-A-11	12:38:17 AM	12:48:08 AM	1:18:22 AM	1:18:24 AM
6/12/2020	25,263	502 W SAM HOUSTON BLVD	SAN JUAN	09-E-1	4:36:07 AM	4:43:47 AM	5:10:32 AM	5:10:32 AM
6/12/2020	25,280	N RAUL LONGORIA RD & W FM 495	SAN JUAN	29-B-5-U	8:44:17 AM	8:48:21 AM	9:00:58 AM	9:04:14 AM
6/12/2020	25,292	1915 MORNINGSET DR	SAN JUAN	06-D-4-A	10:57:08 AM	11:01:13 AM	11:21:52 AM	11:39:10 AM
6/12/2020	25,302	S STEWART RD & E 13 1/2 ST	SAN JUAN	01-C-4	12:21:27 PM	12:26:56 PM	12:36:52 PM	12:44:09 PM
6/12/2020	25,332	306 E SAN DIEGO ST	SAN JUAN	06-D-2	3:12:46 PM	3:17:39 PM	3:28:23 PM	3:40:06 PM
6/12/2020	25,336	109 ENCINO DR	SAN JUAN	32-B-2	3:35:26 PM	12:00:00 AM	12:00:00 AM	12:00:00 AM
6/12/2020	25,340	504 S SAN ANTONIO AVE	SAN JUAN	26-D-01-C	3:48:05 PM	3:51:50 PM	4:05:45 PM	4:23:19 PM
6/12/2020	25,383	505 E RAILROAD DR	SAN JUAN	26-B-1	8:19:34 PM	8:32:49 PM	8:43:37 PM	8:55:44 PM
6/13/2020	25,426	200 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	1:43:35 AM	1:50:32 AM	2:23:14 AM	2:30:44 AM
6/13/2020	25,428	2701 OLMITOS AVE	SAN JUAN	19-C-2	1:52:20 AM	1:58:20 AM	2:16:35 AM	2:28:01 AM
6/13/2020	25,440	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	4:22:14 AM	4:32:04 AM	4:49:46 AM	4:54:31 AM
6/13/2020	25,445	E MOORE RD & S CESAR CHAVEZ RD	SAN JUAN	29-D-2-L	6:42:57 AM	6:52:45 AM	7:15:59 AM	7:26:46 AM
6/13/2020	25,460	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	9:26:55 AM	9:30:04 AM	12:00:00 AM	12:00:00 AM
6/13/2020	25,474	800 N RAUL LONGORIA RD	SAN JUAN	29-B-5-U	11:47:21 AM	11:49:12 AM	12:01:46 PM	12:16:54 PM
6/13/2020	25,499	200 W ELDORA	SAN JUAN	32-B-2	3:45:33 PM	12:00:00 AM	12:00:00 AM	12:00:00 AM
6/13/2020	25,530	EXPRESSWAY 83 & RAUL LONGORIA	SAN JUAN	01-A-1	7:21:44 PM	7:26:16 PM	7:37:43 PM	7:46:12 PM
6/13/2020	25,536	2301 N RAUL LONGORIA RD	SAN JUAN	04-B-3	8:14:17 PM	8:20:15 PM	9:08:09 PM	9:08:09 PM
6/13/2020	25,546	900 E BUSINESS 83	SAN JUAN	06-C-1	9:10:23 PM	9:15:52 PM	9:44:57 PM	10:04:45 PM
6/14/2020	25,571	1204 MONICA LN	SAN JUAN	12-D-2	1:50:37 AM	1:59:55 AM	2:13:39 AM	2:29:27 AM
6/14/2020	25,581	1225 S KANSAS AVE	SAN JUAN	31-C-2	4:19:17 AM	4:30:38 AM	4:50:44 AM	5:04:35 AM
6/14/2020	25,601	417 W BUSINESS 83	SAN JUAN	06-C-1	11:17:42 AM	11:24:01 AM	11:45:04 AM	11:56:44 AM
6/14/2020	25,604	1916 CANCUN DR	SAN JUAN	06-D-2	12:20:11 PM	12:25:22 PM	12:42:51 PM	12:57:13 PM
6/14/2020	25,613	300 N NEBRASKA AVE	SAN JUAN	31-D-2	1:15:39 PM	1:18:31 PM	1:35:14 PM	1:42:02 PM
6/14/2020	25,649	CESAR CHAVEZ & NOLANA	SAN JUAN	29-B-5-U	7:19:25 PM	7:25:04 PM	7:37:33 PM	7:50:26 PM
6/15/2020	25,687	604 W MESQUITE	SAN JUAN	06-C-1	12:33:31 AM	12:39:53 AM	12:55:49 AM	1:13:21 AM
6/15/2020	25,696	105 LIBERTY LOOP S	SAN JUAN	10-D-1	2:06:55 AM	2:19:27 AM	2:37:33 AM	2:47:44 AM
6/15/2020	25,707	1510 MARY ANN ST	SAN JUAN	17-B-04	3:05:20 AM	12:00:00 AM	12:00:00 AM	12:00:00 AM
6/15/2020	25,730	417 W US HIGHWAY 83	SAN JUAN	13-C-2	10:00:15 AM	10:15:18 AM	10:42:10 AM	10:42:14 AM
6/15/2020	25,736	711 S NEBRASKA AVE	SAN JUAN	26-B-1	11:03:33 AM	11:03:58 AM	11:15:27 AM	11:16:33 AM
6/15/2020	25,739	EXPRESSWAY 83 & CESAR CHAVEZ	SAN JUAN	29-B-05	11:15:51 AM	11:16:00 AM	12:00:00 AM	12:00:00 AM
6/15/2020	25,839	222 JAMIE ST	SAN JUAN	17-A-3	8:14:17 PM	8:19:37 PM	8:39:32 PM	8:53:31 PM

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratime	atdtime
6/15/2020	25,848	303 WASHINGTONIA PALM AVE	SAN JUAN	26-D-1	9:35:29 PM	9:41:52 PM	10:10:02 PM	10:18:06 PM
6/15/2020	25,862	1108 DEL MONTE DR	SAN JUAN	06-D-4-A	10:44:55 PM	10:58:04 PM	11:18:29 PM	11:32:15 PM
6/16/2020	25,892	306 N WYOMING	SAN JUAN	26-C-2	5:13:33 AM	5:20:44 AM	12:00:00 AM	12:00:00 AM
6/16/2020	25,913	4500 N RAUL LONGORIA RD	SAN JUAN	10-D-2	10:48:17 AM	10:55:06 AM	11:06:34 AM	11:20:24 AM
6/16/2020	25,922	700 N NEBRASKA	SAN JUAN	29-B-5-U	12:01:48 PM	12:04:08 PM	12:00:00 AM	12:00:00 AM
6/16/2020	25,932	N RAUL LONGORIA RD & W FM 495	SAN JUAN	23-C-7-I	12:44:03 PM	12:44:12 PM	12:00:00 AM	12:00:00 AM
6/16/2020	25,950	119 W 8TH ST	SAN JUAN	21-B-1-M	2:36:20 PM	2:44:37 PM	2:58:08 PM	3:12:38 PM
6/16/2020	25,968	300 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	4:31:14 PM	4:37:14 PM	4:55:41 PM	5:00:13 PM
6/16/2020	25,976	400 VIRGEN DE SAN JUAN BLVD	SAN JUAN	06-D-2	5:37:43 PM	5:39:21 PM	5:48:52 PM	5:50:30 PM
6/16/2020	25,993	215 CALLE DEL JARDIN	SAN JUAN	06-D-2	7:27:03 PM	7:32:08 PM	7:50:38 PM	8:02:17 PM
6/16/2020	25,999	800 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	8:19:42 PM	8:28:21 PM	8:36:37 PM	8:48:59 PM
6/16/2020	26,002	800 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	8:19:42 PM	8:28:21 PM	8:36:37 PM	8:49:04 PM
6/16/2020	26,016	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	10:12:46 PM	10:18:37 PM	10:36:07 PM	11:00:05 PM
6/16/2020	26,025	106 MONICA ST	SAN JUAN	26-B-1	11:12:21 PM	11:22:39 PM	12:00:00 AM	12:00:00 AM
6/17/2020	26,035	1221 FOSTER ST	SAN JUAN	26-C-2	12:33:51 AM	12:44:48 AM	12:57:43 AM	1:08:05 AM
6/17/2020	26,060	721 E EARLING	SAN JUAN	01-A-1	6:08:24 AM	6:15:02 AM	6:34:24 AM	6:47:36 AM
6/17/2020	26,066	4011 N IRD	SAN JUAN	26-C-1	8:16:35 AM	8:27:30 AM	8:35:59 AM	9:51:14 AM
6/17/2020	26,091	1613 SCOTTY ST	SAN JUAN	26-C-1	11:34:50 AM	11:37:42 AM	12:08:35 PM	12:21:50 PM
6/17/2020	26,092	910 ATHOL AVE	SAN JUAN	26-C-1	11:36:35 AM	11:42:09 AM	12:06:39 PM	12:21:41 PM
6/17/2020	26,132	450 LOMA LINDA ST	SAN JUAN	01-A-1	4:35:30 PM	4:40:45 PM	4:58:02 PM	5:10:31 PM
6/17/2020	26,169	200 E EXPRESSWAY 83	SAN JUAN	33-C-7-T	7:27:58 PM	7:39:43 PM	7:47:23 PM	7:54:55 PM
6/17/2020	26,176	1601 EL SAUZ ST	SAN JUAN	25-B-6	8:04:57 PM	8:08:56 PM	8:18:35 PM	8:24:34 PM
6/18/2020	26,224	107 NORTHGATE AVE	SAN JUAN	10-D-4	2:44:41 AM	2:51:27 AM	2:59:12 AM	3:04:38 AM
6/18/2020	26,230	721 E EARLING	SAN JUAN	01-C-5	3:27:27 AM	3:36:17 AM	4:00:53 AM	4:14:20 AM
6/18/2020	26,260	311 E GARFIELD ST	SAN JUAN	17-B-1-G	10:02:57 AM	10:07:41 AM	10:38:46 AM	10:56:26 AM
6/18/2020	26,325	2022 LOMA ALTA ST	SAN JUAN	18-C-4-Y	6:17:58 PM	6:32:12 PM	6:39:21 PM	6:54:16 PM
6/18/2020	26,329	2204 N DOS ARBOLITOS AVE	SAN JUAN	04-B-3-A	6:30:37 PM	6:34:21 PM	6:46:29 PM	6:52:38 PM
6/18/2020	26,331	2301 N RAUL LONGORIA RD	SAN JUAN	04-B-3	6:33:47 PM	6:39:16 PM	6:51:40 PM	7:03:56 PM
6/19/2020	26,391	905 SAN ANGEL ST	SAN JUAN	06-C-1	3:23:11 AM	3:33:06 AM	3:43:05 AM	4:24:10 AM
6/19/2020	26,400	802 S SAN ANTONIO AVE	SAN JUAN	06-D-2	6:41:03 AM	6:49:38 AM	7:11:38 AM	7:24:28 AM
6/19/2020	26,413	4709 AZTECA	SAN JUAN	26-D-01-C	9:15:13 AM	9:21:12 AM	9:38:38 AM	9:55:44 AM
6/19/2020	26,423	402 COZUMEL LN	SAN JUAN	26-C-02-C	10:44:28 AM	10:49:58 AM	11:11:39 AM	11:20:53 AM
6/19/2020	26,424	901 W EXPRESSWAY 83	SAN JUAN	17-B-1-G	10:44:57 AM	10:50:43 AM	11:12:09 AM	11:26:38 AM
6/19/2020	26,478	1503 COCONUT PALM AVE	SAN JUAN	26-C-01-C	5:09:57 PM	5:14:42 PM	5:28:55 PM	5:38:36 PM
6/19/2020	26,480	4601 N RAUL LONGORIA RD	SAN JUAN	06-D-2	5:27:41 PM	5:33:12 PM	5:57:08 PM	6:08:51 PM
6/19/2020	26,498	700 E ELDORA RD	SAN JUAN	13-A-1	6:50:40 PM	6:58:50 PM	7:14:43 PM	7:31:45 PM
6/19/2020	26,510	207 W 9TH ST	SAN JUAN	17-B-04	8:47:27 PM	8:53:22 PM	9:27:24 PM	9:46:05 PM
6/19/2020	26,514	219 E RAILROAD ST	SAN JUAN	25-D-3	9:15:51 PM	9:24:20 PM	9:36:59 PM	9:51:34 PM
6/20/2020	26,541	1320 MAYFAIR ST	SAN JUAN	21-B-1-T	12:28:39 AM	12:40:59 AM	12:56:55 AM	1:05:25 AM
6/20/2020	26,561	506 W CITRUS AVE	SAN JUAN	26-B-1	4:57:51 AM	5:09:16 AM	5:22:54 AM	5:32:43 AM
6/20/2020	26,584	417 W BUSINESS 83	SAN JUAN	26-O-11-C	10:19:53 AM	10:25:34 AM	10:43:44 AM	10:58:16 AM
6/20/2020	26,603	705 ATHOL AVE	SAN JUAN	13-A-1	1:05:24 PM	1:11:13 PM	1:31:36 PM	1:41:52 PM
6/20/2020	26,617	433 W 13TH ST	SAN JUAN	19-C-4	2:58:37 PM	3:05:18 PM	3:21:56 PM	3:33:24 PM
6/20/2020	26,631	900 W 495	SAN JUAN	29-B-5-U	4:36:58 PM	4:39:25 PM	4:55:59 PM	5:38:27 PM

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratime	atdtime
6/20/2020	26,635	900 W 495	SAN JUAN	29-B-5-U	4:45:41 PM	4:47:57 PM	4:59:31 PM	5:09:05 PM
6/20/2020	26,636	RAUL LONGORIA & EXPRESSWAY 83	SAN JUAN	29-B-5-U	4:48:32 PM	4:53:08 PM	12:00:00 AM	12:00:00 AM
6/20/2020	26,639	900 W 495	SAN JUAN	29-B-5-U	4:45:41 PM	4:47:57 PM	4:59:34 PM	5:09:06 PM
6/20/2020	26,662	4302 ROSIE ST	SAN JUAN	04-B-3-A	7:56:39 PM	8:05:10 PM	8:21:42 PM	8:30:17 PM
6/20/2020	26,679	100 E FM 495	SAN JUAN	31-D-4	10:00:42 PM	10:08:20 PM	10:32:18 PM	10:42:36 PM
6/20/2020	26,688	503 SGT LEONEL TREVIÑO RD	SAN JUAN	26-C-02-C	11:23:36 PM	11:41:52 PM	12:06:37 AM	12:17:02 AM
6/21/2020	26,697	608 BAILY DR	SAN JUAN	18-C-1-F	12:33:51 AM	12:45:18 AM	1:04:25 AM	1:25:20 AM
6/21/2020	26,699	727 SAN JOSE ST	SAN JUAN	06-C-1	12:40:55 AM	12:50:44 AM	12:00:00 AM	12:00:00 AM
6/21/2020	26,717	1406 LILA ST	SAN JUAN	26-A-8	3:35:58 AM	3:45:58 AM	12:00:00 AM	12:00:00 AM
6/21/2020	26,732	903 MESQUITE AVE	SAN JUAN	09-D-2	8:36:40 AM	8:40:35 AM	8:58:51 AM	8:58:51 AM
6/21/2020	26,734	413 W CITRUS ST	SAN JUAN	17-B-2	8:57:04 AM	9:00:13 AM	9:28:53 AM	9:33:39 AM
6/21/2020	26,746	314 POINSETTIA CIR	SAN JUAN	12-D-2	12:05:59 PM	12:13:26 PM	12:00:00 AM	12:00:00 AM
6/21/2020	26,766	910 ATHOL AVE	SAN JUAN	06-D-1	4:27:45 PM	4:31:53 PM	4:49:14 PM	5:00:19 PM
6/21/2020	26,804	305 SANDY AVE	SAN JUAN	06-C-1	10:17:18 PM	10:23:10 PM	10:41:59 PM	10:58:52 PM
6/21/2020	26,811	2807 N VETERANS BLVD	SA N JUAN	13-C-2	10:59:59 PM	11:09:35 PM	11:33:21 PM	11:47:17 PM
6/21/2020	26,815	306 N WYOMING AVE	SAN JUAN	17-D-4	12:00:20 AM	12:06:24 AM	12:16:24 AM	12:29:14 AM
6/22/2020	26,844	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	5:54:38 AM	5:57:50 AM	12:00:00 AM	12:00:00 AM
6/22/2020	26,862	207 W 9TH ST	SAN JUAN	06-D-2	8:59:01 AM	9:06:20 AM	9:29:56 AM	9:47:49 AM
6/22/2020	26,868	303 S RIDGE LANE	SAN JUAN	26-A-6	9:31:32 AM	9:41:28 AM	9:52:38 AM	10:03:27 AM
6/22/2020	26,869	606 BAILY DR	SAN JUAN	21-B-1-M	9:34:10 AM	9:46:37 AM	9:59:35 AM	10:24:25 AM
6/22/2020	26,893	300 N NEBRASKA AVE	SAN JUAN	26-A-9	12:41:23 PM	12:52:08 PM	1:07:32 PM	1:09:01 PM
6/22/2020	26,907	232 E BUS 83	SAN JUAN	26-B-1	1:53:38 PM	1:59:31 PM	12:00:00 AM	12:00:00 AM
6/22/2020	26,908	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	1:55:13 PM	2:04:11 PM	2:25:08 PM	2:32:08 PM
6/22/2020	26,939	1607 DOUGLAS ST	SAN JUAN	26-A-7	4:57:02 PM	5:03:57 PM	5:41:06 PM	5:56:25 PM
6/22/2020	26,945	2301 N RAUL LONGORIA RD	SAN JUAN	26-B-1	5:35:22 PM	5:42:55 PM	6:06:04 PM	6:08:27 PM
6/22/2020	26,983	206 W 10TH ST	SAN JUAN	26-A-3	9:35:14 PM	9:44:11 PM	10:08:37 PM	10:29:29 PM
6/22/2020	26,999	200 E EXPRESSWAY 83	SAN JUAN	33-C-7	11:24:38 PM	11:35:08 PM	12:06:10 AM	12:39:02 AM
6/23/2020	27,031	200 E EXPRESSWAY 83	SAN JUAN	33-C-7	3:41:29 AM	3:47:29 AM	4:50:53 AM	4:57:37 AM
6/23/2020	27,044	300 N NEBRASKA AVE	SAN JUAN	26-A-9	6:10:35 AM	6:27:54 AM	6:47:52 AM	6:49:56 AM
6/23/2020	27,065	1219 FOSTER ST	SAN JUAN	06-D-2	8:45:24 AM	8:55:09 AM	9:09:16 AM	9:25:59 AM
6/23/2020	27,123	702 E ELDORA RD	SAN JUAN	17-B-1	3:48:15 PM	3:56:57 PM	4:15:19 PM	4:30:43 PM
6/23/2020	27,126	300 N NEBRASKA AVE	SAN JUAN	26-A-9	4:19:58 PM	4:23:47 PM	4:46:00 PM	4:48:18 PM
6/24/2020	27,213	1219 FOSTER ST	SAN JUAN	10-D-4	4:46:58 AM	4:58:47 AM	5:13:56 AM	5:29:32 AM
6/24/2020	27,226	1613 SCOTTY ST	SAN JUAN	17-B-04	8:57:32 AM	8:59:45 AM	9:18:35 AM	9:31:54 AM
6/24/2020	27,229	5005 MAYA ST	SAN JUAN	31-D-3	9:19:31 AM	9:27:02 AM	12:00:00 AM	12:00:00 AM
6/24/2020	27,242	1609 HOOPER AVE	SAN JUAN	06-D-2	10:24:39 AM	10:28:00 AM	10:52:03 AM	11:08:23 AM
6/24/2020	27,248	800 S STEWART RD	SAN JUAN	17-B-1-G	10:49:18 AM	10:54:23 AM	11:24:56 AM	11:40:13 AM
6/24/2020	27,261	417 CHULA VISTA	SAN JUAN	17-B-1-G	12:24:33 PM	12:29:17 PM	12:48:37 PM	1:08:27 PM
6/24/2020	27,266	300 N NEBRASKA AVE	SAN JUAN	26-C-01-C	12:53:22 PM	12:59:53 PM	1:28:07 PM	1:39:16 PM
6/24/2020	27,267	618 S KANSAS AVE	SAN JUAN	26-A-04-C	12:57:32 PM	1:05:38 PM	1:26:56 PM	2:01:03 PM
6/24/2020	27,268	200 W HAZEL ST	SAN JUAN	12-D-2	1:10:26 PM	1:13:54 PM	1:30:44 PM	1:45:36 PM
6/24/2020	27,269	313 W 9TH ST	SAN JUAN	06-D-2	1:10:40 PM	1:25:55 PM	1:37:49 PM	2:01:12 PM
6/24/2020	27,284	E RIDGE RD & S CESAR CHAVEZ RD	SAN JUAN	29-B-5-U	2:46:22 PM	3:01:57 PM	12:00:00 AM	12:00:00 AM
6/25/2020	27,406	1703 E TEXAS	SAN JUAN	01-C-5	4:51:03 AM	5:00:19 AM	5:09:37 AM	5:34:33 AM

trip_date	run_number	puaddr	pucity	mpds	disptime	atstime	tratripe	atdtime
6/25/2020	27,420	135 JAME ST	SAN JUAN	17-A-2-G	7:23:33 AM	7:40:02 AM	12:00:00 AM	12:00:00 AM
6/25/2020	27,423	1622 N RAUL LONGORIA RD	SAN JUAN	31-D-4	7:59:08 AM	8:12:13 AM	8:26:08 AM	8:47:58 AM
6/25/2020	27,436	220 NADIA ST	SAN JUAN	06-D-2-O	9:23:59 AM	9:32:39 AM	10:02:06 AM	10:20:34 AM
6/25/2020	27,437	400 N IOWA AVE	SAN JUAN	06-C-2-O	9:32:45 AM	9:44:16 AM	10:01:18 AM	10:12:27 AM
6/25/2020	27,441	220 NADIA ST	SAN JUAN	06-D-2-O	9:23:59 AM	9:32:39 AM	10:02:09 AM	10:20:36 AM
6/25/2020	27,446	604 MESQUITE AVE	SAN JUAN	06-D-2	10:18:41 AM	10:30:36 AM	10:45:37 AM	11:03:06 AM
6/25/2020	27,448	2805 FERN DR	SAN JUAN	26-C-1	10:26:28 AM	10:39:51 AM	11:02:21 AM	11:12:57 AM
6/25/2020	27,449	411 SGT LEONEL TREVINO RD	SAN JUAN	06-D-2-O	10:29:44 AM	10:38:07 AM	10:59:38 AM	11:13:01 AM
6/25/2020	27,462	4011 N VETERANS BLVD	SAN JUAN	23-C-7-I	12:21:28 PM	12:43:03 PM	12:00:00 AM	12:00:00 AM
6/25/2020	27,472	200 E EXPRESSWAY 83	SAN JUAN	06-D-2	1:27:18 PM	1:30:51 PM	2:28:14 PM	2:41:16 PM
6/25/2020	27,525	123 EBANO DR	SAN JUAN	10-D-2	7:16:36 PM	7:24:02 PM	7:41:20 PM	7:55:54 PM
6/25/2020	27,548	314 PLUMERIA CIR	SAN JUAN	12-A-1-E	10:13:47 PM	10:36:08 PM	12:00:00 AM	12:00:00 AM
6/25/2020	27,551	1319 COCONUT PALM AVE	SAN JUAN	26-C-02-C	10:22:31 PM	10:37:58 PM	10:47:53 PM	10:59:25 PM
6/26/2020	27,579	N RAUL LONGORIA RD & WELDORA RD	SAN JUAN	26-B-1	1:25:05 AM	1:31:40 AM	1:50:05 AM	1:54:40 AM
6/26/2020	27,590	410 W EXPRESSWAY 83	SAN JUAN	29-D-3	3:04:56 AM	3:12:23 AM	3:17:43 AM	3:22:01 AM
6/26/2020	27,594	1300 E EXPRESSWAY 83	SAN JUAN	29-B-5-U	4:44:07 AM	4:51:31 AM	5:14:07 AM	5:24:00 AM
6/26/2020	27,613	705 ATHOL AVE	SAN JUAN	26-C-02-C	9:11:58 AM	9:16:23 AM	9:39:06 AM	9:49:24 AM
6/26/2020	27,641	1903 N RAUL LONGORIA RD	SAN JUAN	32-B-2	1:11:55 PM	1:18:47 PM	12:00:00 AM	12:00:00 AM
6/26/2020	27,642	1618 KWI CT	SAN JUAN	26-C-02-C	1:14:15 PM	1:31:18 PM	2:03:41 PM	2:34:30 PM
6/26/2020	27,646	1008 E NOLANA LOOP	SAN JUAN	07-B-2-F	1:25:39 PM	1:35:19 PM	12:00:00 AM	12:00:00 AM
6/26/2020	27,647	305 E RAILROAD ST	SAN JUAN	06-C-1	1:33:54 PM	1:43:41 PM	2:08:57 PM	2:21:41 PM
6/26/2020	27,652	305 E RAILROAD ST	SAN JUAN	06-D-2	2:11:20 PM	2:16:20 PM	2:30:23 PM	2:35:24 PM
6/26/2020	27,670	1406 HOOPER AVE	SAN JUAN	30-B-1	3:38:34 PM	3:43:51 PM	3:57:30 PM	4:19:23 PM
6/26/2020	27,700	2303 CEDRO ST	SAN JUAN	26-A-10-C	6:34:30 PM	6:57:31 PM	7:06:07 PM	7:15:14 PM
6/26/2020	27,728	217 W EAGLE ST	SAN JUAN	06-C-2-O	9:39:49 PM	9:50:10 PM	10:11:22 PM	10:30:39 PM
6/26/2020	27,732	109 FREESTONE BLVD	SAN JUAN	10-D-4	10:15:33 PM	10:20:45 PM	10:30:34 PM	10:44:57 PM
6/26/2020	27,738	1318 SHORT RD	SAN JUAN	06-D-2	10:49:26 PM	11:08:58 PM	11:34:51 PM	11:44:53 PM
6/26/2020	27,750	302 W AMY DR	SAN JUAN	04-B-3-A	11:57:05 PM	12:07:06 AM	12:00:00 AM	12:00:00 AM
6/27/2020	27,755	721 E EARLING	SAN JUAN	01-C-5	12:34:51 AM	12:53:27 AM	1:06:32 AM	1:19:14 AM
6/27/2020	27,759	1406 LILA ST	SAN JUAN	26-A-8	1:40:02 AM	1:52:06 AM	2:13:51 AM	2:21:24 AM
6/27/2020	27,780	800 W ATHOL	SAN JUAN	17-B-1-G	4:19:06 AM	4:25:36 AM	5:17:01 AM	5:27:02 AM
6/27/2020	27,862	SAN HOUSTON & NEBRASKA	SAN JUAN	29-B-5-U	3:46:08 PM	3:50:41 PM	4:00:20 PM	4:06:07 PM
6/27/2020	27,883	311 E GARFIELD ST	SAN JUAN	21-D-3-M	6:11:51 PM	6:20:39 PM	6:35:21 PM	6:52:31 PM
6/27/2020	27,908	304 W SAN DIEGO ST	SAN JUAN	17-B-1-G	8:50:22 PM	8:58:36 PM	9:14:22 PM	9:22:46 PM
6/27/2020	27,914	721 W 8TH ST	SAN JUAN	05-A-1	9:10:44 PM	9:37:21 PM	10:09:09 PM	10:26:15 PM
6/27/2020	27,918	303 WASHINGTON PALM AVE	SAN JUAN	26-D-01-C	9:46:08 PM	9:54:16 PM	10:06:02 PM	10:18:36 PM
6/27/2020	27,928	503 CHAPARRAL ST	SAN JUAN	01-C-5	11:45:42 PM	11:55:09 PM	12:04:27 AM	12:15:43 AM
6/28/2020	27,952	1618 KWI CT	SAN JUAN	26-A-04-C	3:01:45 AM	3:08:02 AM	3:38:41 AM	3:54:15 AM
6/28/2020	27,970	404 E 12TH ST	SAN JUAN	28-C-1-L	6:07:55 AM	6:15:01 AM	6:26:01 AM	7:10:36 AM
6/28/2020	27,982	1511 MARY ANN ST	SAN JUAN	31-D-1	7:40:21 AM	7:42:31 AM	8:10:11 AM	8:18:04 AM
6/28/2020	27,985	912 SAN MATEO ST	SAN JUAN	06-D-4	9:07:28 AM	9:15:39 AM	9:35:14 AM	9:49:55 AM
6/28/2020	28,000	302 SANDY AVE	SAN JUAN	26-C-02-C	11:14:32 AM	11:22:54 AM	11:38:32 AM	11:53:55 AM
6/28/2020	28,007	605 BAILY DR	SAN JUAN	28-C-02-J	12:07:29 PM	12:14:36 PM	12:26:06 PM	12:34:42 PM
6/28/2020	28,026	1622 N RAUL LONGORIA RD	SAN JUAN	26-A-04-C	2:26:27 PM	2:30:52 PM	2:47:05 PM	2:59:00 PM

[illegible]



Ricardo Lopez
Acting Lieutenant

June 2020
Call Volume Monthly Breakdown

Fire House Code	Incident Type	Total
322	Motor Vehicle Accidents w/Injuries	9
323	Auto-Pedestrian	1
324	Motor Vehicle Accidents w/o Injuries	3
311	Medical Call	1
142/143	Grass/Brush Fires	4
131	Vehicle Fires	0
700/750	False Alarms	16
154	Trash Fires	2
550/551	Assist other Agency/Dept.:	4
651	Smoke Scare	2
111	Structure Fires	1
1101	Equipment Fire	0
412	Gas Leak	3
480	Attempted burning, Illegal action	2
600	Good Intent Call	1
611	Cancelled in Route	1
622	Wrong Location/No Incident Found	0
541	Bee attack/ Animal Problem	0
331	Child Locked in a Vehicle	0
440/1601	Electrical Equipment Problem (Pole)	3
1131	Cooking Fire	0
100	Fire, Other	0
Grand Total:		53

Call Volume for each shift:

A Shift 16
B Shift 14
C Shift 23

Respectfully Submitted by,

Ricardo Lopez, Acting Lieutenant

2301 N. Raul Longoria, San Juan, TX 78589 • Phone: (956)223-2470 • Fax: (956)783-3441



Tirso Garza, Fire Chief
2301 N. Raul Longoria
San Juan, TX 78589
Office: 956-223-2470
Fax: 956-783-3441

Med-Care Response Times

June 2020

Date	Incident #	Location	Dispatched Time	Arrival	Delay Time	Incident Type
6-1-20-	20-382	Ridge /Stewart	07:27	07:38	11	MVA
6-1-20	20-384	700 N. Nebraska	18:56	19:04	8	MVA
6-4-20	20-392	2301 N. Raul Longoria	16:34	16:36	2	MVA
6-5-20	20-394	500 E. 495	20:12	20:20	8	MVA
6-6-20	20-398	104 S. Ridge Ln	19:41	19:48	7	Auto Ped
6-9-20	20-402	Cesar Chaves/Eldora	13:15	13:19	4	MVA
6-13-20	20-410	900 E. Business 83 Lot 128	21:07	21:19	12	Man Power
6-16-20	20-414	701 N. Nebraska	12:00	12:05	5	MVA
6-16-20	20-415	300 E. expressway 83	16:28	16:34	6	MVA
6-16-20	20-416	800 E. expressway 83	20:11	20:28	17	MVA
6-20-20	20-421	900 W. expressway 83	16:47	16:53	6	MVA
6-26-20	20-426	1008 E. Nolana	13:31	13:31	8	Structure Fire
6-27-20	20-431	1511 Mary Ann	08:08	08:08	6	Assist other Agency
6-29-20	20-433	Dicker/ I rd	20:23	20:23	11	MVA

Fire Inspections JUNE 2020

	Date	Name of Business	Address	Contact	Inspector	App/Deny
1	6/5/20	IDEA San Juan - Cafateria	200 N Nebraska	Sonia Perea	J. Salinas	Approved
2	6/10/20	The Hangout	504 N Veterans	Ashley Sanchez	J. Salinas	Approved
3	6/10/20	Monkey House Smoke Shop, LLC	1708 N Raul Longoria HWY, C	Christopher Mata	J. Salinas	Approved
4	6/11/20	Fit Zumba Studio	2105 N Raul Longoria HWY, B	Maria Amalia Quintanilla	J. Salinas	Approved
5	6/12/20	San Juan Nursing Home	300 N Nebraska AVE	Eugenia Garcia	J. Salinas	Approved
6	6/15/20	Petty Daycare	154 Deanna DR	Petra Flores	J. Salinas	Approved
7	6/24/20	Enfant Jardi Daycare and Learning Center	210 S Nebraska AVE	Jose Ventura	J. Salinas	Approved
8	6/24/20	Church's Chicken	1612 N Raul Longoria HWY	Elizabeth Gonzalez	J. Salinas	Denied
9	6/25/20	Stripes #40608H	600 E 83 BUS	Norma Guerra	J. Salinas	Approved
10	6/25/20	Stripes #40617H	2201 S I RD	Jennifer Rodriguez	J. Salinas	Approved
11	6/25/20	Stripes #40614H	1701 N Raul Longoria HWY	JoeRick Rodriguez	J. Salinas	Denied
12	6/25/20	Stripes #40610H	911 W 495	Liliana Mendoza	J. Salinas	Approved
13	6/25/20	Great New Beginning Day Care	2917 N Veterans RD	Gracie Garza	J. Salinas	Approved
14	6/30/20	We Nail'd It	2003 N Veterans RD, 7	Giovanna Varela	J. Salinas	Approved
15	6/30/20	Jesse's Autos	806 W 83 BUS, A	Jesus Regalado	J. Salinas	Approved
16	6/30/20	Pollo Frito Canper	3010 N Raul Longoria HWY	Ninfa Garza	J. Salinas	Approved
17	6/30/2020	Gary's Auto Parts	2203 N Veterans RD, 6	Olga de Jesus Polanco Salgado	J. Salinas	Approved
18						
19						
20						
21						
22						
23						
24						
25						
26						

FUEL LOG

June 2020

[illegible]

FUEL LOG

June 2020

DATE	TIME	UNIT/DIESEL CONTAINER	GALLONS	OFFICER IN CHARGE
6/1/2020	1:16 p.m.	Ladder-1	14.5	J. Mata
6/1/2020	2:49 p.m.	Engine-2	9.4	J. Lopez
6/2/2020	2:14 p.m.	Engine-2	9.6	A. Garza
6/3/2020	3:47 p.m.	Rescue-1	16.8	N. Garza
6/4/2020	3:31 p.m.	Engine-2	10.9	A. Garza
6/5/2020	2:26 p.m.	Ladder-1	18.4	R. Torres
6/7/2020	6:24 a.m.	Engine-2	19.3	J. C. Martinez
6/8/2020	2:58 p.m.	Engine-2	10	B. Rodriguez
6/8/2020	2:40 p.m.	Brush-2	10	L. Rider
6/9/2020	5:52 a.m.	Brush-1	5.6	B. Rodriguez
6/9/2020	7:55 a.m.	Tank-1	10	A. M. Garza
6/9/2020	12:34 p.m.	Engine-2	10.6	A. Garza
6/10/2020	1:30 p.m.	Ladder-1	23.3	R. Torres
6/11/2020	4:01 p.m.	Engine-2	18.1	A. Garza
6/11/2020	2:10 p.m.	Brush-1	5.5	J. E. Mata
6/13/2020	8:26 p.m.	Engine-2	13	A. Garza
6/14/2020	2:45 p.m.	Ladder-1	14.2	R. Torres
6/15/2020	2:48 p.m.	Engine-2	9.2	J. Lopez
6/16/2020	4:05 p.m.	Ladder-1	23	R. Torres
6/17/2020	6:09 a.m.	Engine-2	16.1	J. Balderas
6/18/2020	5:51 a.m.	Rescue-1	9	J. C. Martinez
6/19/2020	8:14 a.m.	Brush-2	16.4	N. Garza
6/19/2020	2:11 p.m.	Engine-2	21.8	J. Lopez
6/19/2020	5:37 p.m.	Ladder-1	23.5	N. Garza
6/22/2020	2:30 p.m.	Engine-2	19.5	J. Mata
6/22/2020	2:20 p.m.	Ladder-1	16.4	J. E. Mata
6/23/2020	2:13 p.m.	Ladder-1	9.3	R. Torres
6/24/2020	2:30 p.m.	Engine-2	14.8	J. Lopez
6/26/2020	3:19 p.m.	Ladder-1	31.3	J. Mata
6/26/2020	3:25 p.m.	Engine-2	18.7	J. Mata
6/27/2020	8:40 a.m.	Brush-1	11.1	J. E. Mata
6/27/2020	8:45 a.m.	Engine-2	18.9	V. Sanchez
6/28/2020	3:28 p.m.	Ladder-1	13.4	B. Rodriguez
6/29/2020	2:29 p.m.	Engine-2	13.7	A. Garza
6/30/2020	2:39 p.m.	Brush-2	9.8	N. Garza
TOTAL of Diesel			515.1	



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Director of Finance

DATE: 7/21/2020

SUBJECT: Department of Finance Monthly Report

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s investments policy prioritizing objective of safety, liquidity and yield

Additional Information

- 7 STAFF MEMBERS
- Maintained 26 funds, assisted 24 departments and posted 1,733 journal entries, issued 3,820 disbursement checks and processed 4,825 payroll checks and direct deposits, during the months of October 2019 – June 2020
- May Sales Tax 17.40% \$59,946- Compared to last year
- Audit FY 2018/2019- Complete
- Reconciled 10 Bank Accounts

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- Budget Adjustments (59)
- Budget Amendments (28)
- Manage a 23.0 million budget

General Fund Budget of 11.8 million

Utility & Sanitation Fund 7.0 million

Stormwater Fund 290 thousand

Debt Service Fund 1.7 million

Other Funds 2.2 million

Utility Billing Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City collects about 6,688 water and 9,959 sewer accounts.
- North Alamo Water Supply Corporation service 3,518 sewer accounts.
- Per Audited Financial Report, in FY ending 9/30/2019, Utility Fund collected 5.2 million and Sanitation Fund 3.21 million with a combined 8.4 million.
- Implementation of the Incode 10-Complete
- Email Billing (73)
- Service Orders

1. Connects 45
2. Meter information 12
3. Disconnect 31
4. Dead Meters Change 4
5. Past Due Notice 1,521
6. Cut Off Register -
7. Cut List-
 - Payments are made by

68 % paid in person

1 % juniors

19 % online

7 % bank drafts

6 % other locations

- Staff of 6 Employees

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
JULY 28, 2020

Consider Authorizing the City Manager to Declare Various Items as Surplus Property.

STAFF COMMENTS AND RECOMMENDATIONS:

Surplus Property” means property that is not salvage property or items routinely discarded as waste, if not currently needed or required by the City, and possesses some usefulness for the purpose for which it was intended.

The surplus property consists of 33 bunker gear pants, 35 bunker gear coats, 11 sets of wild-land gear, 5 nomex, 15 helmets 6 pairs of gloves, and 11 pairs of structural boots. The surplus items will not be for sale due to liability reasons. Should a fire department organization from Mexico show interest therefore will be donated upon approval.

RECOMMENDATION:

Authorize the City Manager to Declare Various Items as Surplus Property.

PREPARED BY:

Tirso Garza, Fire
Chief

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
JULY 28, 2020

Discussion and Possible Action allowing the City Manager to Purchase Vehicles from Boggus Ford from McAllen, Texas on an Emergency Purchase due to COVID-19 in the Amount of \$286,385.75.

STAFF COMMENTS AND RECOMMENDATIONS:

Allow the City Manager to purchase vehicles from Boggus Ford from McAllen, Texas on an emergency purchase due to COVID-19 in the amount of \$286,385.75. The Vehicles are needed in order to better equip our staff in various departments as we are facing the COVID-19 Pandemic Virus.

Parks and Recreation - four (4) F-150 pickup trucks at \$33,233.75 each

Streets Dept - one (1) F-150 pickup truck \$33,233.75

Building Maintenance - two (2) Transit Cargo vans at \$24,921.75 each

Building Maintenance - one (1) Ecosport SUV at \$20,811.75

Fire Department - \$49,561.78

RECOMMENDATION:

Approve as Recommended.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

2020 EcoSport FWD Sport Utility SE (S2G)

Price Level: 15

1



Client Proposal

Prepared by:

Raul Gonzalez

Office: 956-686-7411

Date: 07/22/2020



Boggus Ford Lincoln | 1400 East Hwy 83, Mcallen, Texas, 785018854
Office: 956-686-7411 | Fax: 956-630-0348



Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 EcoSport FWD Sport Utility SE (S2G)

Price Level: 15

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
S2G	Base Vehicle Price (S2G)	\$23,450.00
Packages		
200A	Equipment Group 200A <i>Includes:</i> - Engine: 1.0L EcoBoost <i>Includes auto start-stop technology.</i> - Transmission: 6-Speed Automatic w/SelectShift - 3.44 Axle Ratio - GVWR: TBA - Tires: 205/60R16 AS BSW - Tire Inflator & Sealant Kit - Wheels: 16" Shadow Silver-Painted Aluminum - Unique Cloth Heated Front Bucket Seats <i>Includes 6-way power driver's seat (fore/aft, up/down and recline with manual lumbar), 4-way manual front-passenger seat (fore/aft, up/down with manual recline) and manually adjustable head restraints (Note: rear seat center head restraint is fixed position).</i> - Radio: AM/FM Stereo w/MP3 Capable <i>Includes 6 speakers.</i> - SYNC 3 Communications & Entertainment System <i>Includes enhanced voice recognition, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple CarPlay, Android Auto and 2 smart-charging USB ports</i> - SiriusXM Radio <i>Includes a 6-month prepaid subscription. Service is not available in Alaska or Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by SiriusXM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of SiriusXM Radio Inc.</i>	N/C
Powertrain		
99E	Engine: 1.0L EcoBoost <i>Includes auto start-stop technology.</i>	Included
447	Transmission: 6-Speed Automatic w/SelectShift	Included
STDAX	3.44 Axle Ratio	Included
STDGV	GVWR: TBA	Included
Wheels & Tires		
STDTR	Tires: 205/60R16 AS BSW <i>Includes:</i> - Tire Inflator & Sealant Kit	Included
STDWL	Wheels: 16" Shadow Silver-Painted Aluminum	Included

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 EcoSport FWD Sport Utility SE (S2G)

Price Level: 15

As Configured Vehicle (cont'd)

Code	Description	MSRP
Seats & Seat Trim		
N	Unique Cloth Heated Front Bucket Seats <i>Includes 6-way power driver's seat (fore/aft, up/down and recline with manual lumbar), 4-way manual front-passenger seat (fore/aft, up/down with manual recline) and manually adjustable head restraints (Note: rear seat center head restraint is fixed position).</i>	Included
Other Options		
PAINT	Monotone Paint Application	STD
099WB	99.2" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Capable <i>Includes 6 speakers. Includes: - SYNC 3 Communications & Entertainment System Includes enhanced voice recognition, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple CarPlay, Android Auto and 2 smart-charging USB ports - SiriusXM Radio Includes a 6-month prepaid subscription. Service is not available in Alaska or Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by SiriusXM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of SiriusXM Radio Inc.</i>	Included
Emissions		
425	50-State Emissions System	STD
Interior Colors		
NB_01	Ebony Black	N/C
Primary Colors		
ZA_01	Diamond White	N/C
SUBTOTAL		\$23,450.00
Destination Charge		\$1,095.00
TOTAL		\$24,545.00

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 EcoSport FWD Sport Utility SE (S2G)

Price Level: 15

Pricing Summary - Single Vehicle

Vehicle Pricing

Base Vehicle Price

Options & Colors

Upfitting

Fuel Charge

Destination Charge

Total

Customer Signature

Acceptance Date

CITY OF SAN JUAN GOVERNMENT SALES PRICE PER UNIT \$20,811.75

TOTAL FOR 3 UNITS \$62,435.25

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2020 Transit Connect Cargo Van XL (S6E)

Price Level: 35

②



Client Proposal

Prepared by:
Raul Gonzalez
Office: 956-686-7411
Date: 07/22/2020



Boggus Ford Lincoln | 1400 East Hwy 83, Mcallen, Texas, 785018854
Office: 956-686-7411 | Fax: 956-630-0348



Prepared by: Raul Gonzalez
07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 Transit Connect Cargo Van XL (S6E)

Price Level: 35

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
S6E	Base Vehicle Price (S6E)	\$24,275.00
Packages		
100A	Order Code 100A <i>Includes:</i> - Engine: 2.0L GDI I-4 Gas Includes auto start/stop technology and EcoMode. - Transmission: 8-Speed SelectShift Automatic - 3.80 Axle Ratio - GVWR: TBA - Tires: 215/55R16 97H XL AS - Wheels: 16" Sparkle Silver-Painted Steel Includes full wheel covers (non-locking lug nuts). - Vinyl Front Bucket Seats Includes 6-way manual driver seat (fore/aft, up/down & lever recline) and 4-way manual passenger seat (fore/aft & lever recline) with fold-flat back. - Radio: AM/FM w/Bluetooth Includes FordPass connect/telematics modem with WiFi hotspot connects up to 10 devices (Includes a trial subscription of 3 months or 3 gigabytes - whichever comes first, wireless service plan required after trial subscription ends), remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate park vehicle and check vehicle status (Includes service for 1 year from the vehicle sale date as recorded by the dealer), 4.2" LCD multi-function display (MFD) screen, 1 USB port and 4 front speakers (2 front door speakers and 2 A-pillar tweeters).	N/C
Powertrain		
992	Engine: 2.0L GDI I-4 Gas <i>Includes auto start/stop technology and EcoMode.</i>	Included
448	Transmission: 8-Speed SelectShift Automatic	Included
STDAX	3.80 Axle Ratio	Included
STDGV	GVWR: TBA	Included
Wheels & Tires		
STDTR	Tires: 215/55R16 97H XL AS	Included
STDWL	Wheels: 16" Sparkle Silver-Painted Steel <i>Includes full wheel covers (non-locking lug nuts).</i>	Included
Seats & Seat Trim		
S	Vinyl Front Bucket Seats <i>Includes 6-way manual driver seat (fore/aft, up/down & lever recline) and 4-way manual passenger seat (fore/aft & lever recline) with fold-flat back.</i>	Included

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 Transit Connect Cargo Van XL (S6E)

Price Level: 35

As Configured Vehicle (cont'd)

Code	Description	MSRP
Other Options		
PAINT	Monotone Paint Application	STD
STDWB	104.8 Wheelbase	STD
STDRD	Radio: AM/FM w/Bluetooth	Included
	<i>Includes FordPass connect/telematics modem with WiFi hotspot connects up to 10 devices (Includes a trial subscription of 3 months or 3 gigabytes - whichever comes first, wireless service plan required after trial subscription ends), remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate park vehicle and check vehicle status (Includes service for 1 year from the vehicle sale date as recorded by the dealer), 4.2" LCD multi-function display (MFD) screen, 1 USB port and 4 front speakers (2 front door speakers and 2 A-pillar tweeters).</i>	
525	Cruise Control	\$225.00
	<i>Includes: - 4-Spoke Steering Wheel Includes satin chrome shells.</i>	
76R	Reverse Sensing System	\$295.00
87R	Key Fobs (2 Additional)	\$65.00
Emissions		
425	50-State Emissions System	STD
Interior Colors		
SB_02	Ebony	N/C
Primary Colors		
Z2_01	Frozen White	N/C
SUBTOTAL		\$24,860.00
Destination Charge		\$1,295.00
TOTAL		\$26,155.00

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 Transit Connect Cargo Van XL (S6E)

Price Level: 35

Pricing Summary - Single Vehicle

Vehicle Pricing

Base Vehicle Price

Options & Colors

Upfitting

Fuel Charge

Destination Charge

Total

Customer Signature

Acceptance Date

CITY OF SAN JUAN GOVERNMENT SALES PRICE PER UNIT \$24,921.75

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2020 F-150 4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL (W1C)

Price Level: 40

5



Picture for illustration purposes only, not actual truck

Client Proposal

Prepared by:
Raul Gonzalez
Office: 956-686-7411
Date: 07/22/2020



Boggus Ford Lincoln | 1400 East Hwy 83, Mcallen, Texas, 785018854
Office: 956-686-7411 | Fax: 956-630-0348



Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-150 4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL (W1C)

Price Level: 40

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W1C	Base Vehicle Price (W1C)	\$35,285.00
Packages		
101A	Equipment Group 101A Mid	\$2,480.00
	- Option Discount	-\$750.00
	<i>Includes:</i> - 3.55 Axle Ratio - Radio: AM/FM Stereo w/6 Speakers Includes auxiliary audio input jack (not available with SYNC). - XL Power Equipment Group - Power Glass Sideview Mirrors w/Black Skull Caps Includes manual-folding. - Illuminated Entry - MyKey - Perimeter Alarm - Power Door Locks Includes flip key and integrated key transmitter keyless-entry (includes Autolock). - Power Tailgate Lock - Power Front & Rear Windows - 4.2" Productivity Screen in Instrument Cluster Includes compass. - FordPass Connect (4G) Includes 4G LTE Wi-Fi hotspot connects up to 10 devices, remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status. Note: Ford Telematics and Data Services Prep included for Fleet ONLY. FordPass Connect 4G Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford or 833-327-3673. Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford . FordPass Connect (optional on select vehicles), the FordPass App, and Complimentary Connected Services are required for remote features (see FordPass Terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot. - SYNC Includes enhanced voice recognition communications and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port. - Cruise Control	
Powertrain		
99P	Engine: 2.7L V6 EcoBoost	\$995.00
	<i>Includes auto start-stop technology.</i> <i>Includes:</i> - GVWR: 6,360 lbs Payload Package	
44G	Transmission: Electronic 10-Speed Automatic	N/C
	<i>Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport.</i>	
X19	3.55 Axle Ratio	Included
NONGV1	GVWR: 6,360 lbs Payload Package	Included

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07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-150 4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL (W1C)

Price Level: 40

As Configured Vehicle (cont'd)

Code	Description	MSRP
Wheels & Tires		
T22	Tires: P275/55R20 BSW A/S <i>Includes 245/70R17 all-season spare tire.</i>	Included
642	Wheels: 20" Machined-Aluminum <i>Includes flash gray painted pockets.</i>	Included
Seats & Seat Trim		
J	Unique Sport Cloth 40/Console/40 Front-Seats <i>Includes 4-way adjustable driver/passenger headrests, manual driver/passenger lumbar, flow-through console with steering column mounted shift and 2nd outlet in console when ordered with 110V/400W outlet (91V).</i>	\$295.00
Other Options		
145WB	145" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/6 Speakers <i>Includes auxiliary audio input jack (not available with SYNC).</i>	Included
861	XL Sport Appearance Package <i>Includes:</i> - Body-Color Front & Rear Bumpers - Includes body-color front fascia. - Box Side Decals - Fog Lamps	\$775.00
61S	STX Appearance Package - Option Discount <i>Includes:</i> - Wheels: 20" Machined-Aluminum - Includes flash gray painted pockets. - Tires: P275/55R20 BSW A/S - Includes 245/70R17 all-season spare tire. - Body-Color Surround w/Black Mesh Insert Grille - Includes black mesh insert. - Body-Color Front & Rear Bumpers - Includes body-color front fascia. - Box Side Decals - Rear Window Defroster - Fog Lamps - Manual Driver/Passenger Lumbar - Rear Window Fixed Privacy Glass - Driver/Passenger Seat Back Pocket - SYNC 3 - Includes enhanced voice recognition communications and entertainment system, 8" LCD touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple CarPlay and Android Auto compatibility and 2 smart charging USB ports.	\$1,995.00 -\$1,250.00
53B	Class IV Trailer Hitch Receiver	\$150.00

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-150 4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL (W1C)

Price Level: 40

As Configured Vehicle (cont'd)

Code	Description	MSRP
	Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.	
	<i>Includes towing capability up to 6,000 lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to 7,000 lbs. on 3.5L EcoBoost engine (994), 3.5L EcoBoost High Output engine (99G) and 5.0L V8 engine (995), smart trailer tow connector and 4-pin/7-pin wiring harness.</i>	
18B	Black Platform Running Boards	\$250.00
582_	SiriusXM Radio	\$195.00
	<i>Includes a 6-month prepaid subscription. Service is not available in Alaska and Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by SiriusXM Radio Inc.. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc.</i>	
PAINT	Monotone Paint Application	STD
924	Rear Window Fixed Privacy Glass	Included
57Q	Rear Window Defroster	Included
595_	Fog Lamps	Included
168_	Color-Coordinated Carpet w/Carpeted Floor Mats	\$145.00

Fleet Options

85A	XL Power Equipment Group	Included
	<i>Includes:</i> - Power Glass Sideview Mirrors w/Black Skull Caps <i>Includes manual-folding.</i> - Illuminated Entry - MyKey - Perimeter Alarm - Power Door Locks <i>Includes flip key and integrated key transmitter keyless-entry (includes Autolock).</i> - Power Tailgate Lock - Power Front & Rear Windows	
60M	FordPass Connect (4G)	Included
	<i>Includes 4G LTE Wi-Fi hotspot connects up to 10 devices, remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status. Note: Ford Telematics and Data Services Prep included for Fleet ONLY: FordPass Connect 4G Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford or 833-327-3673. Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford. FordPass Connect (optional on select vehicles), the FordPass App, and Complimentary Connected Services are required for remote features (see FordPass Terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.</i>	

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-150 4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL (W1C)

Price Level: 40

As Configured Vehicle (cont'd)

Code	Description	MSRP
52P	SYNC <i>Includes enhanced voice recognition communications and entertainment system, 911 assist, 4.2" LCD display in center stack, Applink and 1 smart charging USB port.</i>	Included
50S	Cruise Control	Included
Interior Colors		
JG_01	Black	N/C
Primary Colors		
YZ_01	Oxford White	N/C
SUBTOTAL		\$40,565.00
Destination Charge		\$1,695.00
TOTAL		\$42,260.00

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Prepared by: Raul Gonzalez

07/22/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-150 4x2 SuperCrew Cab Styleside 5.5' box 145" WB XL (W1C)

Price Level: 40

Pricing Summary - Single Vehicle

Vehicle Pricing

Base Vehicle Price

Options & Colors

Upfitting

Fuel Charge

Destination Charge

Total

Customer Signature

Acceptance Date

CITY OF SAN JUAN GOVERNMENT SALES PRICE PER UNIT \$33,233.75

TOTAL FOR 3 UNITS \$99,701.25

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2020 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 35



Picture for illustration purposes only, not actual truck

Client Proposal

Prepared by:

Raul Gonzalez

Office: 956-686-7411

Date: 07/23/2020



Boggus Ford Lincoln | 1400 East Hwy 83, Mcallen, Texas, 785018854
Office: 956-686-7411 | Fax: 956-630-0348



Prepared by: Raul Gonzalez

07/23/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 35

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W2B	Base Vehicle Price (W2B)	\$40,095.00
Packages		
600A	Order Code 600A <i>Includes:</i> - GVWR: 10,000 lb Payload Package - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers.	N/C
Powertrain		
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes manual push-button engine-exhaust braking and intelligent oil-life monitor.</i> <i>Includes:</i> - Dual 78-AH 750 CCA Batteries - 34 Gallon Fuel Tank	\$10,495.00
44G	Transmission: TorqShift 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery.</i>	N/C
X3H	Electronic-Locking w/3.31 Axle Ratio	\$390.00
STDGV	GVWR: 10,000 lb Payload Package	Included
Wheels & Tires		
TDU	Tires: LT275/70Rx18E OWL A/T (4) <i>Spare may not be the same as road tire.</i>	\$290.00
648	Wheels: 18" Sparkle Silver Painted Cast Aluminum <i>Includes bright hub covers/center ornaments.</i>	Included
Seats & Seat Trim		
1	Cloth 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	\$315.00
Other Options		
160WB	160" Wheelbase	STD
17S	STX Appearance Package	\$1,825.00

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Prepared by: Raul Gonzalez

07/23/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 35

As Configured Vehicle (cont'd)

Code	Description	MSRP
	Includes STX fender vent badge. Includes: - Bright Chrome Grille - Bright Chrome Hub Covers & Center Ornaments - Chrome Front Bumper - Chrome Rear Step Bumper - Steering Wheel-Mounted Cruise Control - Wheels: 18" Sparkle Silver Painted Cast Aluminum Includes bright hub covers/center ornaments.	
90L	Power Equipment Group Deletes passenger-side lock cylinder. Includes upgraded door trim panel. Includes: - Accessory Delay - Manual Telescoping/Folding Trailer Tow Mirrors Includes power heated glass, heated convex spotter mirror and integrated clearance lights and turn signal indicators. - Advanced Security Pack Includes SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors. - Power Locks - Power Tailgate Lock - Power Front & Rear Seat Windows Includes 1-touch up/down driver/passenger window. - Remote Keyless Entry	\$1,125.00
17X	FX4 Off-Road Package Includes: - Hill Descent Control - Off-Road Specifically Tuned Shock Absorbers Includes front/rear. - Transfer Case & Fuel Tank Skid Plates - Unique FX4 Off-Road Box Decal	\$400.00
41P	Transfer Case & Fuel Tank Skid Plates	Included
41H	Engine Block Heater	\$100.00
52B	Trailer Brake Controller Verified to be compatible with select electric over hydraulic brakes. Includes smart trailer tow connector.	\$270.00
18B	Platform Running Boards	\$445.00
PAINT	Monotone Paint Application	STD
43C	110V/400W Outlet Requires Dual Alternators (67A) when ordered with Upfitter Switches (66S) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B). Includes 1 in-dash mounted outlet. Includes: - 240 Amp Alternator	Included
66S	Upfitter Switches (6) Requires Dual Alternators (67A) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B). Located in overhead console. Includes: - 240 Amp Alternator	\$165.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Raul Gonzalez

07/23/2020

Boggus Ford Lincoln | 1400 East Hwy 83 Mcallen Texas | 785018854

2020 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 35

As Configured Vehicle (cont'd)

Code	Description	MSRP
587	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i>	Included
913	SYNC 3 Communications & Entertainment System <i>Includes enhanced voice recognition, 8" LCD capacitive touch screen in center stack with swipe capability, pinch-to-zoom capability included with available voice-activated touchscreen navigation system, 4.2" productivity screen in IP cluster, AppLink, 911 Assist, Apple CarPlay and Android Auto and 2 smart charging USB-C ports. NOTE: SYNC AppLink lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms. Commands may vary by phone and AppLink software.</i> <i>Includes:</i> - 110V/400W Outlet - Includes 1 in-dash mounted outlet. - 240 Amp Alternator	\$450.00
39S	SiriusXM Radio <i>Includes 1 I/P mounted center speaker. SiriusXM Traffic and Travel Link includes a 5-year prepaid subscription. Services are not available in Alaska and Hawaii. Subscriptions to all SiriusXM services are sold by SiriusXM after trial period. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. SiriusXM and all related marks and logos are trademarks of SiriusXM Radio Inc.</i>	\$185.00

Emissions

425	50-State Emissions System	STD
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Interior Colors

1S_02	Medium Earth Gray	N/C
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Primary Colors

PQ_01	Race Red	N/C
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SUBTOTAL	\$56,550.00
Destination Charge	\$1,595.00
TOTAL	\$58,145.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Raul Gonzalez

07/23/2020

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2020 F-250 4x4 SD Crew Cab 6.75' box 160" WB SRW XL (W2B)

Price Level: 35

Pricing Summary - Single Vehicle

Vehicle Pricing

Base Vehicle Price

Options & Colors

Upfitting

Fuel Charge

Destination Charge

Total

Customer Signature

Acceptance Date

CITY OF SAN JUAN GOVERNMENT SALES PRICE PER UNIT \$49,561.75

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
JULY 28, 2020

Consideration and Action on an Interlocal Agreement for the 2020 - 2021 Fiscal Year with the Hidalgo County Urban County Program.

STAFF COMMENTS AND RECOMMENDATIONS:

This is an Interlocal Agreement between the City of San Juan and the Hidalgo County Urban County Program for the 2020 - 2021 Fiscal Year to set out basic administrative understandings for the expenditure of the CDBG funds to be carried out in the City's jurisdiction.

RECOMMENDATION:

Approval of the Interlocal Agreement with the Hidalgo County Urban County Program.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

INTERLOCAL AGREEMENT

STATE OF TEXAS

§

COUNTY OF HIDALGO

§

§

This Interlocal Agreement, made and entered into by and between the County of Hidalgo, a political subdivision of the State of Texas, hereafter referred to as the “County” and the City of San Juan, a municipal corporation under the laws of the State of Texas, hereafter referred to as “City”.

WITNESSETH

WHEREAS, the Department of Housing and Urban Development made a Determination of Essential Powers on November 16, 1987 which depicts Hidalgo County as having the “essential powers” to carry out community renewal and lower income housing assistance in the County, and

WHEREAS, the Department of Housing and Urban Development formally allocated \$7,750,673.00 of Fiscal Year 2020 Community Development Block Grant (CDBG) Funds under Grant No. B-20-UC-48-0501 to County, and

WHEREAS, the City and County have entered into a Cooperation Agreement which allows the County to use the City’s population as the basis for qualification as an Urban County, and

WHEREAS, both the County and the City need to set out basic administrative understandings for the proper expenditure of CDBG funds as set out in 24 CFR.570 and other related federal rules and regulations as they apply to Subrecipients.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: That the County and the City do mutually agree as follows:

SECTION I Rules and Regulations

The City agrees to cooperate with the County in respect to the implementation of CDBG activities to be carried out in the City’s jurisdiction as per 24 CFR 570 and other rules, regulations and decisions as may be made by the Department of Housing and Urban Development or any other federal or state agency that may legally exercise its jurisdiction over expenditures of CDBG funds. Both City and County agree and understand that the County is the grantee for the CDBG funds and the City is subject to all rules and regulations governing Subrecipients under 24 CFR 570.

SECTION II
Applicability of Uniform
Administrative Requirements

The County understands that it is responsible for the maintenance, retention, accessibility and public disclosure of all records, expenditures and files as may be promulgated for the administration of CDBG funds and as may be required by 24 CFR 570 and the "Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local, and Federally Recognized Indian Tribal Governments." (24 CFR Part 85) or any variation as may be approved by HUD. The City agrees to work with the County to make available all data, information and records as may be necessary for the proper accounting of all CDBG expenditures and activities. A description of City and County responsibilities can be found in Exhibit B Matrix. City agrees to make all records available to the County and shall not be the custodian of any official records or information.

City agrees to comply with 2 CFR Part 200 and with the following sections of 24 CFR Part 85 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government":

- (1) Section 85.3, "Definitions";
- (2) Section 85.6, "Exceptions";
- (3) Section 85.12, Special grant or subgrant conditions for "high-risk grantees";
- (4) Section 85.20, "Standards for financial management systems," except paragraph (a);
- (5) Section 85.21, "Payment," except as modified by SS570.513;
- (6) Section 85.22, "Allowable costs";
- (7) Section 85.26, "Non-federal audits";
- (8) Section 85.32, "Equipment," except in all cases in which the equipment is sold, the proceeds shall be program income;
- (9) Section 85.33, "Supplies";
- (10) Section 85.34, "Copyrights";
- (11) Section 85.35, "Sub-awards to debarred and suspended parties";
- (12) Section 85.36, "Procurement," except paragraph (a);
- (13) Section 85.37, "Subgrants";
- (14) Section 85.40, "Monitoring and reporting program performance," except paragraphs (b)-(d) and (f);
- (15) Section 85.41, "Financial Reporting," except paragraphs (a), (b), and (e);
- (16) Section 85.42, "Retention and access requirements for records";
- (17) Section 85.43, "Enforcement";
- (18) Section 85.44, "Termination for convenience";
- (19) Section 85.51, "Later disallowances and adjustments"; and
- (20) Section 85.52, "Collection of amounts due."

the City agrees to submit a yearly Certified City Financial Audit regardless of the dollar amount expended in that fiscal year in the time and manner prescribed by the County.

SECTION III

Other Program Requirements

The City agrees to comply with “Other Program Requirements” as listed in Exhibit D (24 CFR 570.600-611) except for the environmental responsibilities outlined at 24 CFR 570.604 and the review process under Executive Order 12372.

SECTION IV

Allocation

The City understands that the Urban County allocation has been set at \$7,750,673.00 for Fiscal Year 2020 and that City’s allotment has been set at \$301,060.00. The City agrees to cooperate with the county in the expenditure of these funds for the activities so described in Exhibit A of this Agreement and that Exhibit A is an integral part of this Agreement.

The City further agrees to inform the County on any changes in scope, funding or location of the activities listed on Exhibit A prior to executing any change. Any changes proposed by City must be approved by the County in reference to eligibility, program compliance and citizen participation requirements.

City and County mutually agree that the City shall have four (4) fiscal years to properly expend or cause to be expended, according to all applicable rules and regulations, all funds allocated to it in Fiscal Year 2020. In consideration for the same, the City agrees not to have more than 1.5 times its annual allocation in its line of credit by April 30, 2021. Funds in excess of the 1.5 standards shall be subject to the Recapture Policy of the Urban County Program. The County shall recapture any and all unobligated funds that a City fails to expend or obligate by June 30, 2021 and shall expend such unobligated funds as it may deem appropriate.

SECTION V

Access

The City and County both agree to give the Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, or any of its authorized representatives, access to and the right to examine, excerpt and transcribe all books, accounts, records, reports, files and other papers, things, or property belonging to or in use by the City or County for a period as such records are legally required to be maintained by the City or County.

SECTION VI

Monitoring

The County reserves the right to carry out regular and periodic field inspections to ensure compliance with the requirements of this Agreement. City shall attend a compliance seminar after the award of funds and prior to the first draw. After each monitoring visit, County shall provide City with a written report of the monitor's inspection. If the monitoring report finds deficiencies in City's performance under the terms of this Agreement, the monitoring report shall include requirements for the timely correction of such deficiencies by City. Failure by City to take action as specified in the monitoring report may be cause for suspension or termination of this Agreement, as provided in Section XIV of this Agreement.

SECTION VII

Conflict of Interest

In compliance with 24 CFR 611, the City and County both covenant that no member of their respective governing bodies nor any staff member who exercises influence on the decision making process, presently has or will have any interest, direct or indirect, with any person, corporation, company or association that is hired to carry out any of the activities so listed on Exhibit A or will receive federal assistance from any activity.

The City and County both agree that no person who is an elected official, employee, consultant, or agent of the City or County shall gain any interest in any corporation, company, or association that is hired to carry out any of the activities so listed in Exhibit A during their tenure or for a period of one year thereafter.

No City or County employee, elected official, consultant and/or agent shall solicit nor accept gratuities, favors, or anything of monetary value from any person, corporation, company, or association that has been hired or expects to be hired to perform any of the activities so described on Exhibit A.

Code of Conduct Certification attached to this agreement must be signed by elected officials, employees, consultants, or agents to the City. (See attachment A-1)

SECTION VIII

Religious Activities

The City and County both agree that none of the funds expended or activities undertaken shall be used in support of any sectarian or religious activity, nor shall any building or structure funded under this program be used for sectarian or religious activities.

SECTION IX

Real and Property Assets

The City and County agree that any property, real or personal, duly acquired with CDBG funds allocated to City shall become property of the City and shall be afforded the same maintenance and protection as other City property. City and County further agree that any real or personal property acquired shall be done in accordance with 24 CFR 570.606, 24 CFR 85 and/or any other federal rules or regulations as may apply.

City agrees not to purchase any real or personal assets unless so permitted by the County and such procurement shall be done in accordance with 24 CFR 570.606, 24 CFR 85 and/or any other federal rules or regulations as may apply.

The City agrees to maintain any real or personal asset in a prudent manner so as to ensure its useful life and to protect the federal government's interest in such real or personal asset from the perils of fire, storm, flood or theft through insurance coverage in the amount as may be deemed prudent by County. Failure to secure such protection shall be cause for termination of this agreement.

Any asset acquired or improved in part or in whole with CDBG funds must be used in an activity that is eligible and meets one of the national objectives listed in 24 CFR 570.208. Any asset acquired or improved in part or in whole with CDBG funds in excess of \$ 25,000 must be used for the CDBG activity so planned including the beneficiaries of such use. Any change in use or

beneficiaries must be subject to the citizen participation requirements and approved by the County.

Should any use of an asset not qualify as meeting one of the national objectives or is not an eligible use under 24 CFR 570.200, the City shall reimburse the County the amount of the current fair market value of the asset less any portion thereof attributable to expenditures of non-CDBG funds in the acquisition or improvement of the asset.

The above requirements attributed to assets over \$25,000 shall remain in force for a period of five years after the final closeout of the County's participation in the Urban County Program. The disposition of any asset improved or acquired in part or in whole with CDBG funds by the City must be done with prior approval of the County and the County shall be reimbursed for the asset, if sold, in the full amount of the disposed value of the asset. The County may, at its option, request that such asset be transferred to the County if the asset is no longer being used to meet one of the national objectives or in any case where the City no longer uses the asset for its intended use.

SECTION X

Jurisdiction

The City and County agree to accept the jurisdiction of the Department of Housing and Urban Development in matters relating to the proper administration of programs and the proper expenditure of CDBG funds.

The City and County agree that the County is responsible for the proper administration of programs and the proper expenditure of CDBG funds and recognize that the County will be responsible for audit or programmatic findings or exceptions made by the HUD or any other agency that may exercise jurisdiction over HUD or any other agency that may exercise jurisdiction over HUD funds or programs.

In cases of an audit finding or exception based on action or inaction, representation or misrepresentation of the City, the City agrees to resolve such audit finding or exception for and on behalf of the County. Remedial actions that may be taken for the resolution of an audit finding or exception are defined in 24 CFR 570.910 and include the withholding of funds to the City for any outstanding finding(s) or exception(s). (See Exhibit-E)

The City understands and agrees this Interlocal Agreement shall remain in full force and effect until the Department of Housing and Urban Development has closed this Program Year [\(B-20-UC-48-0501\)](#) and accepted any resolutions to any and all audit or programmatic finding(s) or concern(s).

SECTION XI

Payment Requests and Program Income

The City agrees to follow administrative directions from the County in the areas of documenting and processing payment requests. The City further agrees to allow the County to make all payments and to account for all program income from any of its CDBG activities that may generate program income as outlined in this Section.

The City and County agree that program income generated from any approved CDBG project shall be retained by the City as long as such City provides the County by the 15th of each month, an accounting as may be required by the County of program income earned, retained, and

expended by the City. The City shall be allowed to use the program income for the same or similar activities as generated the program income. Failure of the City to report program income as required shall cause the County to require all program income to be recovered by the County.

SECTION XII

Section 108 Loan Guarantee

County and City both agree that they may implement certain eligible activities as outlined in 24 CFR 570.703 with loan funds from the Section 108 Loan Guarantee Program as described in 24 CFR 570.700-709 approved and adopted November 6, 1991 (Vol. 56, No. 215 Federal Register).

The County and City will be allowed to submit an application for such funds per funding year in an amount less than three times its current allocation. Should the City or County submit more than one application during any combination of years, the cumulative amount of loan funds requested shall not exceed the total amount of five years of the current allocation. The City agrees that it will bear the full expense of obtaining Section 108 financing for the period of the repayment of Section 108 funds.

The County and City agree that they will maintain a legal binding relationship with each other under the terms of this Agreement and all previously signed Cooperation Agreement if the City wishes to participate in the Section 108 Loan Guarantee Program for the full term of the Section 108 Loan Agreement. The City agrees to pledge its current and future CDBG allocation and other security consideration as may be required, depending on the project risk, as security for the Section 108 Loan and such security pledge shall not bind or affect other cities' allocation in the Urban County Program.

Such legal binding relationship and security pledge shall remain in full force and effect for the full term of the Section 108 Loan Guarantee agreement and this agreement shall survive for the term of the Section 108 Loan. Details of any current Section 108 loan are included herein as Exhibit C, if applicable.

SECTION XIII

Legal Action

The City agrees to notify the County when a problem arises that may lead to any legal action or claim against the City and/or County. The City agrees to furnish to the County any information with respect to such action or claim. The City agrees not to take any action with respect to any legal matter or claim sought against the City and/or County without advice and consent of the County.

SECTION XIV

Suspension and Termination

City understands that this agreement may be suspended or terminated in accordance with 24 CFR 85.43 if the City materially fails to comply with the provisions of this agreement or the provisions so listed on Exhibits A through E. Termination for convenience may be implemented in accordance to the provisions listed in 24 CFR 85.44.

SECTION XV
Changes or Amendments

The City agrees to notify the County on any changes or amendments that it may desire or need to carry out the CDBG program in its area. All changes or amendments must first obtain approval from the County prior to implementation. All changes or amendments must conform to all federal rules and regulations applicable to the CDBG program.

SECTION XVI
Essential Powers

The City agrees that the County has the essential powers to implement any aspect of those activities identified in the 2018 – 2022 Five-Year Consolidated Plan & Strategy inclusive of specific projects identified in the annual One-Year Action Plan and subsequent amendments. The City further agrees to allow the County the authority to initiate, undertake and implement said projects within its jurisdictional boundaries without further notice to City by County for all projects identified in the 2018 – 2022 Five-Year Consolidated Plan & Strategy, Annual Action Plan and subsequent amendments to the Plans herein incorporated by reference.

Approved and signed this _____ Day of _____, 2020.

ATTEST:

Arturo Guajardo, Jr.
County Clerk

Richard F. Cortez,
Hidalgo County Judge

ATTEST:

City Secretary

Mayor

APPROVED AS TO FORM
Hidalgo County Criminal District Attorney's Office
Ricardo Rodriguez, Jr.

By: _____
Victor M. Garza, Asst. District Attorney

Date: _____

**The following Exhibits are incorporated into the
2020 Interlocal Agreement:**

Exhibit A	2020 Proposed Activities
Exhibit A-1	Code of Conduct Enforcement
Exhibit B	Urban County Program Matrix
Exhibit C	Section 108 Loan Guarantee Program
Exhibit D	CDBG Regulations and other Program Requirements
Exhibit E	Audit Finding or Exceptions

Exhibit A

2020 Proposed Activities

2020	SAN JUAN	\$301,060.00
21A Exempt 58.34(a)(3)	GENERAL PROGRAM ADMINISTRATION Funds shall be used for expenses related to compliance with CDBG requirements including but not limited to advertisements, postings and coordinating project activities and related eligible activities. Location: City Hall 709 S Nebraska Ave., San Juan, TX 78589	\$3,000.00
03K Cat. Excluded Sub. To: 58.35 (a)(1) <u>convert to Exempt.</u>	STREET IMPROVEMENTS Project consists of the reconstruction of several streets to include but not limited to adjacent/abutting streets within the same general vicinity. Other expenditures will include professional engineering services, surveying, geo-technical and construction material testing fees, etc. Locations: Loma Bonita St., Loma Azul St. and Loma Alta St., San Juan, TX 78589 Census Data: 0218.05 (020 National Objective: 77% LMA Goal Outcome Indicator: 5075 Beneficiary Type: People	\$283,560.00
05A Exempt 58.34(a)(4)	SENIOR SERVICES – Amigos Del Valle Project expenditures include but are not limited to the reimbursement of expenses related to the delivery of meals to the elderly (62 years older) within the city of San Juan. Nutritional Health Education will be a new service provided by staff. Location: Nutrition Center/Senior Center – 600 W. 1 st Street, San Juan, TX 78589 National Objective: LMC Goal Outcome Indicator: 11 Beneficiary Type: People	\$7,500.00
05M Exempt 58.34 (a)(4)	HEALTH SERVICES – Nuestra Clinica Del Valle Project expenditures include reimbursement of expenses associated with medical services and procedures to include but not limited to, dental services, support services of pharmacy, radiology, laboratory, sub-specialty referral, for the low income and uninsured residents of the San Juan area. Location: 801 W. 1st St., San Juan, TX 78589 National Objective: LMC Goal Outcome Indicator: 40 Beneficiary Type: People	\$5,000.00
05N Exempt 58.34 (a)(4)	SERVICES FOR ABUSED AND NEGLECTED CHILDREN – CASA of Hidalgo County Project expenditures include but are not limited to the reimbursement of salaries, fringe benefits and mileage for staff (Case Supervisor, Case Manager, etc) providing direct services to the youth consisting of coordination and observation of child visitations, interviews with appropriate parties, development of court reports and attendance at court hearings. Location: 1001 S. 10 th Avenue, Edinburg, TX 78539 National Objective: LMC Goal Outcome Indicator: 10 Beneficiary Type: People	\$2,000.00

Exhibit A-1

Code of Conduct Certifications

CODE OF CONDUCT

No employee, officer or agent of the *County of Hidalgo-Urban County Program, sub-grantee or subrecipient* shall participate in selection or in the award or administration of a contract or conduct business with a vendor if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- A. *the employee, officer or any agent*
- B. *any member of his immediate family*
- C. *his or her partner*
- D. *an organization which employs or is about to employ, any of the above, has a financial or other interest in the firm selected for award.*

The *Urban County Program's , sub-grantee or subrecipient, officers, employees or agents* shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements, or vendors or potential vendors. Depending on gravity, violation of this Code of Conduct could result in dismissal, probation or suspension of officers, employees or agents involved or termination of contractual agreements with subrecipients.

Non-disclosure Policy

No disclosure of verbal or written price quotations shall be made by any *Urban County Program* employee, sub-grantee or subrecipient. Violation of the nondisclosure policy shall be subject to disciplinary action as provided by the *County of Hidalgo* or termination of contractual agreements when a subrecipient/sub-grantee employee is involved.

Personal Interest

No member of the *Hidalgo County Commissioners or any officer or employee of the Urban County Program, sub-grantee or subrecipient* shall have a financial interest, direct or indirect, or by reason of ownership of stock in any corporation, in any contract or in the sale to the *Urban County Program, sub-grantee or subrecipient* or to a contractor supplying the *Urban County Program, sub-grantee or subrecipient* of any land or rights or interest in any land, material, supplies, or services, or in any matter in which he acts for the *Urban County Program*. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee of the *Urban County Program, sub-grantee or subrecipient* found guilty shall thereby forfeit his or her office. Any violation of this section with the knowledge, express or implied, of the person or corporation contracting with the *Urban County Program, sub-grantee or subrecipient* shall render the contract voidable by the *Urban County Director or the board of Commissioners*.

Employee, Officer, or Agent Acknowledgment

Print or Type Name and Position/Title

Entity/Organization Name

Date

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Personal Interest

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No disclosure of verbal or written price quotations shall be made by any *Urban County Program* employee, sub-grantee or subrecipient. Violation of the nondisclosure policy shall be subject to disciplinary action as provided by the *County of Hidalgo* or termination of contractual agreements when a subrecipient/sub-grantee employee is involved.

Personal Interest

No member of the *Hidalgo County Commissioners or any officer or employee of the Urban County Program, sub-grantee or subrecipient* shall have a financial interest, direct or indirect, or by reason of ownership of stock in any corporation, in any contract or in the sale to the *Urban County Program, sub-grantee or subrecipient* or to a contractor supplying the *Urban County Program, sub-grantee or subrecipient* of any land or rights or interest in any land, material, supplies, or services, or in any matter in which he acts for the *Urban County Program*. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee of the *Urban County Program, sub-grantee or subrecipient* found guilty shall thereby forfeit his or her office. Any violation of this section with the knowledge, express or implied, of the person or corporation contracting with the *Urban County Program, sub-grantee or subrecipient* shall render the contract voidable by the *Urban County Director or the board of Commissioners*.

Employee, Officer, or Agent Acknowledgment

Print or Type Name and Position/Title

Entity/Organization Name

Date

CODE OF CONDUCT

No employee, officer or agent of the *County of Hidalgo-Urban County Program, sub-grantee or subrecipient* shall participate in selection or in the award or administration of a contract or conduct business with a vendor if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- A. *the employee, officer or any agent*
- B. *any member of his immediate family*
- C. *his or her partner*
- D. *an organization which employs or is about to employ, any of the above, has a financial or other interest in the firm selected for award.*

The *Urban County Program's , sub-grantee or subrecipient, officers, employees or agents* shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements, or vendors or potential vendors. Depending on gravity, violation of this Code of Conduct could result in dismissal, probation or suspension of officers, employees or agents involved or termination of contractual agreements with subrecipients.

Non-disclosure Policy

No disclosure of verbal or written price quotations shall be made by any *Urban County Program* employee, sub-grantee or subrecipient. Violation of the nondisclosure policy shall be subject to disciplinary action as provided by the *County of Hidalgo* or termination of contractual agreements when a subrecipient/sub-grantee employee is involved.

Personal Interest

No member of the *Hidalgo County Commissioners or any officer or employee of the Urban County Program, sub-grantee or subrecipient* shall have a financial interest, direct or indirect, or by reason of ownership of stock in any corporation, in any contract or in the sale to the *Urban County Program, sub-grantee or subrecipient* or to a contractor supplying the *Urban County Program, sub-grantee or subrecipient* of any land or rights or interest in any land, material, supplies, or services, or in any matter in which he acts for the *Urban County Program*. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee of the *Urban County Program, sub-grantee or subrecipient* found guilty shall thereby forfeit his or her office. Any violation of this section with the knowledge, express or implied, of the person or corporation contracting with the *Urban County Program, sub-grantee or subrecipient* shall render the contract voidable by the *Urban County Director or the board of Commissioners*.

Employee, Officer, or Agent Acknowledgment

Print or Type Name and Position/Title

Entity/Organization Name

Date

Exhibit B

Urban County Matrix

Pre-Bid Activities

Development of Annual Workplan

This activity is a city responsibility with the county involvement only as is necessary to assure that the individual activities meet one of the three national objectives.

Revisions or Amendments to Annual Workplan

Same as above (only two amendments allowed per fiscal year)

Eligibility Test on Activities

This is a county responsibility working with the cities to assure all activities meet one of the three national objectives. The County will assure that the 51 percent benefit to low and moderate income persons can be verified and that the activities are eligible for funding. The county may request an eligibility determination from HUD should a difference of opinion arise between the City and the County.

Public Hearings

This responsibility will be a shared responsibility between the Cities and the County. In accordance with the adopted Citizen Participation Plan, the Cities will conduct a public hearing in their respective Cities after public notice. The County will then have a second public hearing at the County level on the county-wide workplan, after public notice.

Environmental Assessment

This is a County responsibility with concurrence and assistance by the Cities. The County will determine what level of clearance is needed and will do noise, hazard, historical, floodplain, etc. assessments as may be needed with as much city input as possible. The County Judge will consider the “do nothing” alternative after consultation with the respective Mayors. The County Judge and or UCP Staff will direct all mitigation efforts if necessary. The County Judge will sign all environmental assessment reviews and findings. (A County Signatory may be appointed: UCP Director)

Advertise for Professional Services

This is a County responsibility whereby the County will advertise once a year for all professional services through a statement of qualifications process. The County will provide all data concerning proposed activities and type of services needed. This list will be sent to all Cities so that the Cities may decide on the professional services as they see the need for the services. Should a city need services not available from the list (UC-1 List) of Professional Services, the City shall advertise for the service after consulting with the Urban County Program staff.

Selection of Professional Services Provider

This is a City and County shared responsibility, based on the Texas Local Government code and other applicable laws and regulations. County will make sure that the provider is not a contractor's debarred list by consulting with the System for Award Management (SAM) website (www.sam.gov), prior to recommendation for awarding a contractor to Hidalgo County Commissioner's Court.

Execute Professional Contracts

The City will negotiate the Professional Service Contract, and submit a Best and Final Offer (BAFO) along with Scope of Services, Project Cost Estimate, Certificate of Debarment, CIQ Form and IRS W-9 Form. The County will prepare the Professional Contract Agreement documents and submit to Hidalgo County Commissioner's Court for approval of contract. Any modifications to the County contracts require prior approval of the County Legal Department. Once approved, the County will forward the contracts to the Professional Service Provider for proper signatures, they will return to the County for the County's execution and County will issue Notice to Proceed.

Review of Preliminary Drawings

This is a city responsibility.

Solicit Davis-Bacon Wage Rates

This is a County responsibility. The County will obtain wage rates from HUD for specific projects and will forward wage rates to the respective Cities and the Professional Service Provider to include in the bid specification packages.

Review and Approval of Final Plans and Specifications

This is a City responsibility where by the Mayor's signature will be required on all plans and specifications prior to bidding. Final plans should be forwarded to Urban County Program office prior to bid advertisement for compliance check.

Advertise for Construction Bid

This is a County responsibility. The County will advertise for all construction projects and will instruct bidders as to the availability of plans and specs, (to be picked up at Professional Service Provider's choice of location), and will advise bidders as to who will accept bids. (Hidalgo County Purchasing Department – any given Wednesday at 9:30am)

Pre-Bid Conference

This is a County responsibility. County will conduct a pre-bid conference if necessary at the Urban County program Conference Room, accompanied by the Professional Service Provider and the project's respective City.

Bid Activities

Ten Day Wage Rate Check

This is a County responsibility. Ten days prior to any bid opening, the County will ascertain as to the applicability of the wage rate in the bid documents. Should the wage rate change all appropriate engineers will be notified and instructed to change wage rates.

Accept Construction Bids

This is a County Purchasing Department responsibility. The Hidalgo County Purchasing Department will accept bids as per the conditions set forth in the specification handbook.

Accept and Tabulate Bids

This is a County Purchasing Department responsibility with an Urban County, City, and Professional Service Provider representative at bid opening. The respective Professional Service Provider will review the bids received and make their recommendation to the Urban County Program.

Research Apparent Low Bidder

This is a shared responsibility. The respective Professional Service Provider will research and review apparent low bidder's past performances and their bids. The Urban County program will research the list of Debarred Contractor's and make a finding in the regard.

Bid Recommendation

This is a County responsibility. The respective Professional Service Provider will recommend the lowest and most responsible bid to the County. The city will send a recommendation to the County. County will request approval by Hidalgo County Commissioner's Court for approval of contract.

Contract Award

The County upon approval by Hidalgo County Commissioner's Court will prepare the contract documents and forward them to the approved Contractor for execution.

Pre-Construction Activities

Construction Contract and Bonds

This is a shared responsibility. The Professional Service Provider will coordinate the execution of construction contracts to include Insurance, Payment and Performance Bonds. Once they receive four (4) original set of construction contracts they will submit to the County for execution. Any modifications to the construction contracts require prior review by Legal Department and approval by Hidalgo County Commissioner's Court.

Pre-Construction Conference

The Urban County Program will conduct a Pre-construction conference to inform the contractor of the various federal regulations such as Affirmative Action, Section 3 Compliance, and Davis-

Bacon Wage Compliance. The Pre-construction conference will be held at the Urban County Program Conference Room, with the city and professional service provider representatives present. Once contracts are signed, County will prepare and issue a Notice to Proceed.

Document Posting and Construction Signs

This is a shared responsibility. The city and Professional Service Provider will ensure itself that the appropriate documents are posted at the site and that the construction sign is erected.

Construction Activities

Davis-Bacon Compliance

This is a shared responsibility. The City may be asked to conduct wage rate employee interviews. The County will conduct wage rate interviews and review wage rates on payroll reports submitted with request for payments.

Periodic Project Inspections

This is a shared responsibility. The City, County, and Professional Service Providers will conduct periodic site inspections of the project site.

Payment Request Approval

This is a shared responsibility. The Professional Service Provider will review and sign off on request for payments and forward RFP to the City for signature and approval, and forward the final RFP to the County for review and approval of payment.

Change Orders

This is a shared responsibility. Professional Service Provider will recommend any change orders after negotiating said change order with the contractor. All change orders must have City's approval prior to submission to County for review and approval.

Contract Amendment

This is a shared responsibility. The Professional Service Provider will recommend any contract amendments to the County. County will consider and take appropriate action to approve or deny the contract amendment if necessary.

Final Payment Approval

This is a shared responsibility. The County and Professional Service Provider will conduct final project site inspections to ensure that construction has been completed as per plans and specifications prior to submitting final request for payment recommendation to the County. County will ensure that all applicable laws and regulations have been complied with. County will review wage rate compliance, release of liens, certification of construction completion, warranty certification and other pertinent documents.

Exhibit C

Section 108 Loan Guarantee Program

Introduction

Section 108 is the loan guarantee provision of the Community Development Block Grant (CDBG) program. Section 108 provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. This makes it one of the most potent and important public investment tools that HUD offers to local governments. It allows them to transform a small portion of their CDBG funds into federally guaranteed loans large enough to pursue physical and economic revitalization projects that can renew entire neighborhoods. Such public investment is often needed to inspire private economic activity, providing the initial resources or simply the confidence that private firms and individuals may need to invest in distressed areas. Section 108 loans are not risk-free, however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan.

Regulations governing the Section 108 program may be found at [24 CFR 570](#), Subpart M, Loan Guarantees.

Eligible Applicants

Eligible applicants include the following public entities:

- metropolitan cities and urban counties (i.e. CDBG entitlement recipients);
- nonentitlement communities that are assisted in the submission of applications by States that administer the CDBG program; and
- nonentitlement communities eligible to receive CDBG funds under the HUD-Administered Small Cities CDBG program (Hawaii). The public entity may be the borrower or it may designate a public agency as the borrower.

Eligible Activities

Activities eligible for Section 108 financing include:

- economic development activities eligible under CDBG;
- acquisition of real property;
- rehabilitation of publicly owned real property;
- housing rehabilitation eligible under CDBG;
- construction, reconstruction, or installation of public facilities (including street, sidewalk, and other site improvements);
- related relocation, clearance, and site improvements;
- payment of interest on the guaranteed loan and issuance costs of public offerings;
- debt service reserves;
- public works and site improvements in colonias; and
- in limited circumstances, housing construction as part of community economic development, Housing Development Grant, or Nehemiah Housing Opportunity Grant programs.

For purposes of determining eligibility, the CDBG rules and requirements apply. As with the CDBG program, all projects and activities must either principally benefit low- and moderate-income persons, aid in the elimination or prevention of slums and blight, or meet urgent needs of the community.

Maximum Commitment Amount

Commitments are limited as follows:

1. Entitlement public entities. An entitlement public entity may apply for up to five times the public entity's latest approved CDBG entitlement amount, minus any outstanding Section 108 commitments and/or principal balances of Section 108 loans.
2. State assisted public entities. A nonentitlement public entity may apply for up to five times the latest approved CDBG amount received by its State, minus any outstanding Section 108 commitments and/or principal balances on Section 108 loans for which the State has pledged its CDBG funds as security.
3. Nonentitlement public entities eligible under the HUD administered Small Cities Program. For a public entity in Hawaii, the maximum commitment amount is five times the public entity's latest grant under 24 CFR 570, Subpart F, minus any outstanding Section 108 commitments and/or principal balances on Section 108 loans.

Loan Details

Security: The principal security for the loan guarantee is a pledge by the applicant public entity or the State (in the case of a nonentitlement public entity) of its current and future CDBG funds. Additional security will also be required to assure repayment of guaranteed obligations. The additional security requirements will be determined on a case-by-case basis, but could include assets financed by the guaranteed loan.

Repayment: The maximum repayment period for a Section 108 loan is twenty years. HUD has the ability to structure the principal amortization to match the needs of the project and borrower. Each annual principal amount will have a separate interest rate associated with it.

Financing Source: Section 108 obligations are financed through underwritten public offerings. Financing between public offerings is provided through an interim lending facility established by HUD.

Interest Rates: Interest rates on interim borrowing are priced at the 3 month London Interbank Offered (LIBO) rate plus 20 basis points (0.2%). Permanent financing is pegged to yields on U.S. Treasury obligations of similar maturity to the principal amount. A small additional basis point spread, depending on maturity, will be added to the Treasury yield to determine the actual rate.

Default: To date, there has been no default under Section 108 resulting in a repayment by HUD. In the event of default requiring a payment, HUD would continue to make payments on the loan in accordance with its terms. The source of payments by HUD pursuant to its guarantee would almost always be pledged CDBG funds. However, HUD does have borrowing authority with the U.S. Treasury if the pledged funds are insufficient.

For More Information visit www.hud.gov

Source: http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/communitydevelopment/programs/108

Exhibit D

CDBG Regulations and Other Program Requirements

Subpart A—General Provisions

SOURCE: 53 FR 34437, Sept. 6, 1988, unless otherwise noted.

§ 570.1 Purpose and primary objective.

(a) This part describes policies and procedures applicable to the following programs authorized under title I of the Housing and Community Development Act of 1974, as amended:

- (1) Entitlement grants program (subpart D);
- (2) Nonentitlement Funds: HUD-administered Small Cities and Insular Area programs (subpart F);
- (3) State program: State-administered CDBG nonentitlement funds (subpart I);
- (4) Special Purpose Grants (subpart E);
- (5) Urban Development Action Grant program (subpart G); and
- (6) Loan Guarantees (subpart M).

(b) Subparts A, C, J, K, and O apply to all programs in paragraph (a) except as modified or limited under the provisions of these subparts or the applicable program regulations. In the application of the subparts to Special Purpose Grants or the Urban Development Action Grant program, the reference to funds in the form of grants in the term “*CDBG funds*”, as defined in § 570.3, shall mean the grant funds under those programs. The subparts do not apply to the State program (subpart I) except to the extent expressly referred to.

(c) The primary objective of the programs authorized under title I of the Housing and Community Development Act of 1974, as amended, is described in section 101(c) of the Act (42 U.S.C. 5301(c)).

[53 FR 34437, Sept. 6, 1988, as amended at 56 FR 56126, Oct. 31, 1991; 61 FR 11475, Mar. 20, 1996; 69 FR 32778, June 10, 2004]

§ 570.3 Definitions.

The terms *HUD* and *Secretary* are defined in 24 CFR part 5. All of the following definitions in this section that rely on data from the United States Bureau of the Census shall rely upon the data available from the latest decennial census.

Act means title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 5301 *et seq.*).

Age of housing means the number of year-round housing units, as further defined in section 102(a)(11) of the Act.

Applicant means a State or unit of general local government that makes application pursuant to the provisions of subpart E, F, G or M.

Buildings for the general conduct of government shall have the meaning provided in section 102(a)(21) of the Act.

CDBG funds means Community Development Block Grant funds, including funds received in the form of grants under subpart D, F, or § 570.405 of this part, funds awarded under section 108(q) of the Housing and Community Development Act of 1974, loans guaranteed under subpart M of this part, urban renewal surplus grant funds, and program income as defined in § 570.500(a).

Chief executive officer of a State or unit of general local government means the elected official or the legally designated official, who has the primary responsibility for the conduct of that entity's governmental affairs. Examples of the "chief executive officer" of a unit of general local government are: the elected mayor of a municipality; the elected county executive of a county; the chairperson of a county commission or board in a county that has no elected county executive; and the official designated pursuant to law by the governing body of a unit of general local government.

City means the following:

(1) For purposes of Entitlement Community Development Block Grant and Urban Development Action Grant eligibility:

(i) Any unit of general local government that is classified as a municipality by the United States Bureau of the Census, or

(ii) Any other unit of general local government that is a town or township and that, in the determination of the Secretary:

(A) Possesses powers and performs functions comparable to those associated with municipalities;

(B) Is closely settled (except that the Secretary may reduce or waive this requirement on a case by case basis for the purposes of the Action Grant program); and

(C) Contains within its boundaries no incorporated places as defined by the United States Bureau of the Census that have not entered into cooperation agreements with the town or township for a period covering at least 3 years to undertake or assist in the undertaking of essential community development and housing assistance activities. The determination of eligibility of a town or township to qualify as a city will be based on information available from the United States Bureau of the Census and information provided by the town or township and its included units of general local government.

(2) For purposes of Urban Development Action Grant eligibility only, Guam, the Virgin Islands, American Samoa, the Commonwealth of the Northern Mariana Islands, the counties of Kauai, Maui, and Hawaii in the State of Hawaii, and Indian tribes that are eligible recipients under the State and Local Government Fiscal Assistance Act of 1972 and located on reservations in Oklahoma as determined by the Secretary of the Interior or in Alaskan Native Villages.

Community Development Financial Institution has the same meaning as used in the Community Development Banking and Financial Institutions Act of 1994 (12 U.S.C. 4701 note).

Consolidated plan. The plan prepared in accordance with 24 CFR part 91, which describes needs, resources, priorities and proposed activities to be undertaken with respect to HUD programs, including the CDBG program. An approved consolidated plan means a consolidated plan that has been approved by HUD in accordance with 24 CFR part 91.

Discretionary grant means a grant made from the various Special Purpose Grants in accordance with subpart E of this part.

Entitlement amount means the amount of funds which a metropolitan city is entitled to receive under the Entitlement grant program, as determined by formula set forth in section 106 of the Act.

Extent of growth lag shall have the meaning provided in section 102(a)(12) of the Act.

Extent of housing overcrowding shall have the meaning provided in section 102(a)(10) of the Act.

Extent of poverty means the number of persons whose incomes are below the poverty level based on data compiled and published by the United States Bureau of the Census available from the latest census referable to the same point or period in time and the latest reports from the Office of Management and Budget. For purposes of this part, the Secretary has determined that it is neither feasible nor appropriate to make adjustments at this time in the computations of “extent of poverty” for regional or area variations in income and cost of living.

Family refers to the definition of “family” in 24 CFR 5.403.

Household means all persons occupying a housing unit. The occupants may be a family, as defined in 24 CFR 5.403; two or more families living together; or any other group of related or unrelated persons who share living arrangements, regardless of actual or perceived, sexual orientation, gender identity, or marital status.

Income. For the purpose of determining whether a family or household is low- and moderate-income under subpart C of this part, grantees may select any of the three definitions listed below for each activity, except that integrally related activities of the same type and qualifying under the same paragraph of § 570.208(a) shall use the same definition of income. The option to choose a definition does not apply to activities that qualify under § 570.208(a)(1) (Area benefit activities), except when the recipient carries out a survey under § 570.208(a)(1)(vi). Activities qualifying under § 570.208(a)(1) generally must use the area income data supplied to recipients by HUD. The three definitions are as follows:

(1)(i) “Annual income” as defined under the Section 8 Housing Assistance Payments program at 24 CFR 813.106 (except that if the CDBG assistance being provided is homeowner rehabilitation under § 570.202, the value of the homeowner's primary residence may be excluded from any calculation of Net Family Assets); or

(ii) Annual income as reported under the Census long-form for the most recent available decennial Census. This definition includes:

(A) Wages, salaries, tips, commissions, etc.;

(B) Self-employment income from own nonfarm business, including proprietorships and partnerships;

(C) Farm self-employment income;

(D) Interest, dividends, net rental income, or income from estates or trusts;

(E) Social Security or railroad retirement;

(F) Supplemental Security Income, Aid to Families with Dependent Children, or other public assistance or public welfare programs;

(G) Retirement, survivor, or disability pensions; and

(H) Any other sources of income received regularly, including Veterans' (VA) payments, unemployment compensation, and alimony; or

(iii) Adjusted gross income as defined for purposes of reporting under Internal Revenue Service (IRS) Form 1040 for individual Federal annual income tax purposes.

(2) Estimate the annual income of a family or household by projecting the prevailing rate of income of each person at the time assistance is provided for the individual, family, or household (as applicable). Estimated annual income shall include income from all family or household members, as applicable. Income or asset enhancement derived from the CDBG-assisted activity shall not be considered in calculating estimated annual income.

Insular area shall have the meaning provided in section 102(a)(24) of the Act.

Low- and moderate-income household means a household having an income equal to or less than the Section 8 low-income limit established by HUD.

Low- and moderate-income person means a member of a family having an income equal to or less than the Section 8 low-income limit established by HUD. Unrelated individuals will be considered as one-person families for this purpose.

Low-income household means a household having an income equal to or less than the Section 8 very low-income limit established by HUD.

Low-income person means a member of a family that has an income equal to or less than the Section 8 very low-income limit established by HUD. Unrelated individuals shall be considered as one-person families for this purpose.

Metropolitan area shall have the meaning provided in section 102(a)(3) of the Act.

Metropolitan city shall have the meaning provided in section 102(a)(4) of the Act except that the term "central city" is replaced by "principal city."

Microenterprise shall have the meaning provided in section 102(a)(22) of the Act.

Moderate-income household means a household having an income equal to or less than the Section 8 low-income limit and greater than the Section 8 very low-income limit, established by HUD.

Moderate-income person means a member of a family that has an income equal to or less than the Section 8 low-income limit and greater than the Section 8 very low-income limit, established by HUD. Unrelated individuals shall be considered as one-person families for this purpose.

Nonentitlement amount means the amount of funds which is allocated for use in a State's nonentitlement areas as determined by formula set forth in section 106 of the Act.

Nonentitlement area shall have the meaning provided in section 102(a)(7) of the Act.

Population means the total resident population based on data compiled and published by the United States Bureau of the Census available from the latest census or which has been upgraded by the Bureau to reflect the changes resulting from the Boundary and Annexation Survey, new incorporations and consolidations of governments pursuant to § 570.4, and which reflects, where applicable, changes resulting from the Bureau's latest population determination through its estimating technique using natural changes (birth and death) and net migration, and is referable to the same point or period in time.

Small business means a business that meets the criteria set forth in section 3(a) of the Small Business Act (15 U.S.C. 631, 636, 637).

State shall have the meaning provided in section 102(a)(2) of the Act.

Unit of general local government shall have the meaning provided in section 102(a)(1) of the Act.

Urban county shall have the meaning provided in section 102(a)(6) of the Act. For the purposes of this definition, HUD will determine whether the county's combined population contains the required percentage of low- and moderate-income persons by identifying the number of persons that resided in applicable areas and units of general local government based on data from the most recent decennial census, and using income limits that would have applied for the year in which that census was taken.

Urban Development Action Grant (UDAG) means a grant made by the Secretary pursuant to section 119 of the Act and subpart G of this part.

[53 FR 34437, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 56 FR 56126, Oct. 31, 1991; 60 FR 1915, 1943, Jan. 5, 1995; 60 FR 56909, Nov. 9, 1995; 61 FR 5209, Feb. 9, 1996; 61 FR 11475, Mar. 20, 1996; 61 FR 18674, Apr. 29, 1996; 68 FR 69582, Dec. 12, 2003; 69 FR 32778, June 10, 2004; 77 FR 5675, Feb. 3, 2012]

§ 570.4 Allocation of funds.

(a) The determination of eligibility of units of general local government to receive entitlement grants, the entitlement amounts, the allocation of appropriated funds to States for use in nonentitlement areas, the reallocation of funds, the allocation of appropriated funds to insular areas, and the allocation of appropriated funds for discretionary grants under the Secretary's Fund shall be governed by the policies and procedures described in sections 106 and 107 of the Act, as appropriate.

(b) The definitions in § 570.3 shall govern in applying the policies and procedures described in sections 106 and 107 of the Act.

(c) In determining eligibility for entitlement and in allocating funds under section 106 of the Act for any federal fiscal year, HUD will recognize corporate status and geographical boundaries and the status of metropolitan areas and principal cities effective as of July 1 preceding such federal fiscal year, subject to the following limitations:

(1) With respect to corporate status as certified by the applicable State and available for processing by the Census Bureau as of such date;

(2) With respect to boundary changes or annexations, as are used by the Census Bureau in preparing population estimates for all general purpose governmental units and are available for processing by the Census Bureau as of such date, except that any such boundary changes or annexations which result in the population of a unit of general local government reaching or exceeding 50,000 shall be recognized for this purpose whether or not such changes are used by the Census Bureau in preparing such population estimates; and

(3) With respect to the status of Metropolitan Statistical Areas and principal cities, as officially designated by the Office of Management and Budget as of such date.

(d) In determining whether a county qualifies as an urban county, and in computing entitlement amounts for urban counties, the demographic values of population, poverty, housing overcrowding, and age of housing of any Indian tribes located within the county shall be excluded. In allocating amounts to States for use in nonentitlement areas, the demographic values of population, poverty, housing overcrowding and age of housing of all Indian tribes located in all non-entitled areas shall be excluded. It is recognized that all

such data on Indian tribes are not generally available from the United States Bureau of the Census and that missing portions of data will have to be estimated. In accomplishing any such estimates the Secretary may use such other related information available from reputable sources as may seem appropriate, regardless of the data's point or period of time and shall use the best judgement possible in adjusting such data to reflect the same point or period of time as the overall data from which the Indian tribes are being deducted, so that such deduction shall not create an imbalance with those overall data.

(e) Amounts remaining after closeout of a grant which are required to be returned to HUD under the provisions of § 570.509, Grant closeout procedures, shall be considered as funds available for reallocation unless the appropriation under which the funds were provided to the Department has lapsed.

[53 FR 34437, Sept. 6, 1988, as amended at 68 FR 69582, Dec. 12, 2003; 69 FR 32778, June 10, 2004]

§ 570.5 *Waivers.*

HUD's authority for the waiver of regulations and for the suspension of requirements to address damage in a Presidentially declared disaster area is described in 24 CFR part 5 and in section 122 of the Act, respectively.

[61 FR 11476, Mar. 20, 1996]

Subpart B [Reserved]

Subpart C—Eligible Activities

SOURCE: 53 FR 34439, Sept. 6, 1988, unless otherwise noted.

§ 570.200 *General policies.*

(a) *Determination of eligibility.* An activity may be assisted in whole or in part with CDBG funds only if all of the following requirements are met:

(1) *Compliance with section 105 of the Act.* Each activity must meet the eligibility requirements of section 105 of the Act as further defined in this subpart.

(2) *Compliance with national objectives.* Grant recipients under the Entitlement and HUD-administered Small Cities programs and recipients of insular area funds under section 106 of the Act must certify that their projected use of funds has been developed so as to give maximum feasible priority to activities which will carry out one of the national objectives of benefit to low- and moderate-income families or aid in the prevention or elimination of slums or blight. The projected use of funds may also include activities that the recipient certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. Consistent with the foregoing, each recipient under the Entitlement or HUD-administered Small Cities programs, and each recipient of insular area funds under section 106 of the Act must ensure and maintain evidence that each of its activities assisted with CDBG funds meets one of the three national objectives as contained in its certification. Criteria for determining whether an activity addresses one or more of these objectives are found in § 570.208.

(3) *Compliance with the primary objective.* The primary objective of the Act is described in section 101(c) of the Act. Consistent with this objective, entitlement recipients, non-entitlement CDBG grantees in Hawaii, and recipients of insular area funds under section 106 of the Act must ensure that, over a period of time specified in their certification not to exceed three years, not less than 70 percent of the aggregate of CDBG fund expenditures shall be for activities meeting the criteria under § 570.208(a) or under

§ 570.208(d)(5) or (6) for benefiting low- and moderate-income persons. For grants under section 107 of the Act, insular area recipients must meet this requirement for each separate grant. See § 570.420(d)(3) for additional discussion of the primary objective requirement for insular areas funded under section 106 of the Act. The requirements for the HUD-administered Small Cities program in New York are at § 570.420(d)(2). In determining the percentage of funds expended for such activities:

(i) Cost of administration and planning eligible under § 570.205 and § 570.206 will be assumed to benefit low and moderate income persons in the same proportion as the remainder of the CDBG funds and, accordingly shall be excluded from the calculation;

(ii) Funds deducted by HUD for repayment of urban renewal temporary loans pursuant to § 570.802(b) shall be excluded;

(iii) Funds expended for the repayment of loans guaranteed under the provisions of subpart M shall also be excluded;

(iv) Funds expended for the acquisition, new construction or rehabilitation of property for housing that qualifies under § 570.208(a)(3) shall be counted for this purpose but shall be limited to an amount determined by multiplying the total cost (including CDBG and non-CDBG costs) of the acquisition, construction or rehabilitation by the percent of units in such housing to be occupied by low and moderate income persons.

(v) Funds expended for any other activities qualifying under § 570.208(a) shall be counted for this purpose in their entirety.

(4) *Compliance with environmental review procedures.* The environmental review procedures set forth at 24 CFR part 58 must be completed for each activity (or project as defined in 24 CFR part 58), as applicable.

(5) *Cost principles.* Costs incurred, whether charged on a direct or an indirect basis, must be in conformance with 2 CFR PART 200.¹ All items of cost listed in Attachment B of these Circulars that require prior Federal agency approval are allowable without prior approval of HUD to the extent they comply with the general policies and principles stated in Attachment A of such circulars and are otherwise eligible under this subpart C, except for the following:

¹ These circulars are available from the American Communities Center by calling the following toll-free numbers: (800) 998-9999 or (800) 483-2209 (TDD).

(i) Depreciation methods for fixed assets shall not be changed without HUD's specific approval or, if charged through a cost allocation plan, the Federal cognizant agency.

(ii) Fines and penalties (including punitive damages) are unallowable costs to the CDBG program.

(iii) Pre-award costs are limited to those authorized under paragraph (h) of this section.

(b) *Special policies governing facilities.* The following special policies apply to:

(1) *Facilities containing both eligible and ineligible uses.* A public facility otherwise eligible for assistance under the CDBG program may be provided with CDBG funds even if it is part of a multiple use building containing ineligible uses, if:

(i) The facility which is otherwise eligible and proposed for assistance will occupy a designated and discrete area within the larger facility; and

(ii) The recipient can determine the costs attributable to the facility proposed for assistance as separate and distinct from the overall costs of the multiple-use building and/or facility.

Allowable costs are limited to those attributable to the eligible portion of the building or facility.

(2) *Fees for use of facilities.* Reasonable fees may be charged for the use of the facilities assisted with CDBG funds, but charges such as excessive membership fees, which will have the effect of precluding low and moderate income persons from using the facilities, are not permitted.

(c) *Special assessments under the CDBG program.* The following policies relate to special assessments under the CDBG program:

(1) *Definition of special assessment.* The term “special assessment” means the recovery of the capital costs of a public improvement, such as streets, water or sewer lines, curbs, and gutters, through a fee or charge levied or filed as a lien against a parcel of real estate as a direct result of benefit derived from the installation of a public improvement, or a one-time charge made as a condition of access to a public improvement. This term does not relate to taxes, or the establishment of the value of real estate for the purpose of levying real estate, property, or ad valorem taxes, and does not include periodic charges based on the use of a public improvement, such as water or sewer user charges, even if such charges include the recovery of all or some portion of the capital costs of the public improvement.

(2) *Special assessments to recover capital costs.* Where CDBG funds are used to pay all or part of the cost of a public improvement, special assessments may be imposed as follows:

(i) Special assessments to recover the CDBG funds may be made only against properties owned and occupied by persons not of low and moderate income. Such assessments constitute program income.

(ii) Special assessments to recover the non-CDBG portion may be made provided that CDBG funds are used to pay the special assessment in behalf of all properties owned and occupied by low and moderate income persons; except that CDBG funds need not be used to pay the special assessments in behalf of properties owned and occupied by moderate income persons if the grant recipient certifies that it does not have sufficient CDBG funds to pay the assessments in behalf of all of the low and moderate income owner-occupant persons. Funds collected through such special assessments are not program income.

(3) *Public improvements not initially assisted with CDBG funds.* The payment of special assessments with CDBG funds constitutes CDBG assistance to the public improvement. Therefore, CDBG funds may be used to pay special assessments provided:

(i) The installation of the public improvements was carried out in compliance with requirements applicable to activities assisted under this part including environmental, citizen participation and Davis-Bacon requirements;

(ii) The installation of the public improvement meets a criterion for national objectives in § 570.208(a)(1), (b), or (c); and

(iii) The requirements of § 570.200(c)(2)(ii) are met.

(d) *Consultant activities.* Consulting services are eligible for assistance under this part for professional assistance in program planning, development of community development objectives, and other general professional guidance relating to program execution. The use of consultants is governed by the following:

(1) *Employer-employee type of relationship.* No person providing consultant services in an employer-employee type of relationship shall receive more than a reasonable rate of compensation for personal services paid with CDBG funds. In no event, however, shall such compensation exceed the equivalent of the daily rate paid for Level IV of the Executive Schedule. Such services shall be evidenced by written

agreements between the parties which detail the responsibilities, standards, and compensation.

(2) *Independent contractor relationship.* Consultant services provided under an independent contractor relationship are governed by the procurement requirements in 24 CFR 85.36, and are not subject to the compensation limitation of Level IV of the Executive Schedule.

(e) *Recipient determinations required as a condition of eligibility.* In several instances under this subpart, the eligibility of an activity depends on a special local determination. Recipients shall maintain documentation of all such determinations. A written determination is required for any activity carried out under the authority of §§ 570.201(f), 570.201(i)(2), 570.201(p), 570.201(q), 570.202(b)(3), 570.206(f), 570.209, 570.210, and 570.309.

(f) *Means of carrying out eligible activities.* (1) Activities eligible under this subpart, other than those authorized under § 570.204(a), may be undertaken, subject to local law:

(i) By the recipient through:

(A) Its employees, or

(B) Procurement contracts governed by the requirements of 24 CFR 85.36; or

(ii) Through loans or grants under agreements with subrecipients, as defined at § 570.500(c); or

(iii) By one or more public agencies, including existing local public agencies, that are designated by the chief executive officer of the recipient.

(2) Activities made eligible under § 570.204(a) may only be undertaken by entities specified in that section.

(g) *Limitation on planning and administrative costs.* No more than 20 percent of the sum of any grant, plus program income, shall be expended for planning and program administrative costs, as defined in §§ 570.205 and 570.206, respectively. Recipients of entitlement grants under subpart D of this part shall conform with this requirement by limiting the amount of CDBG funds obligated for planning plus administration during each program year to an amount no greater than 20 percent of the sum of its entitlement grant made for that program year (if any) plus the program income received by the recipient and its subrecipients (if any) during that program year.

(h) *Reimbursement for pre-award costs.* The effective date of the grant agreement is the program year start date or the date that the consolidated plan is received by HUD, whichever is later. For a Section 108 loan guarantee, the effective date of the grant agreement is the date of HUD execution of the grant agreement amendment for the particular loan guarantee commitment.

(1) Prior to the effective date of the grant agreement, a recipient may incur costs or may authorize a subrecipient to incur costs, and then after the effective date of the grant agreement pay for those costs using its CDBG funds, provided that:

(i) The activity for which the costs are being incurred is included, prior to the costs being incurred, in a consolidated plan action plan, an amended consolidated plan action plan, or an application under subpart M of this part, except that a new entitlement grantee preparing to receive its first allocation of CDBG funds may incur costs necessary to develop its consolidated plan and undertake other administrative actions necessary to receive its first grant, prior to the costs being included in its consolidated plan;

(ii) Citizens are advised of the extent to which these pre-award costs will affect future grants;

(iii) The costs and activities funded are in compliance with the requirements of this part and with the Environmental Review Procedures stated in 24 CFR part 58;

(iv) The activity for which payment is being made complies with the statutory and regulatory provisions in effect at the time the costs are paid for with CDBG funds;

(v) CDBG payment will be made during a time no longer than the next two program years following the effective date of the grant agreement or amendment in which the activity is first included; and

(vi) The total amount of pre-award costs to be paid during any program year pursuant to this provision is no more than the greater of 25 percent of the amount of the grant made for that year or \$300,000.

(2) Upon the written request of the recipient, HUD may authorize payment of pre-award costs for activities that do not meet the criteria at paragraph (h)(1)(v) or (h)(1)(vi) of this section, if HUD determines, in writing, that there is good cause for granting an exception upon consideration of the following factors, as applicable:

(i) Whether granting the authority would result in a significant contribution to the goals and purposes of the CDBG program;

(ii) Whether failure to grant the authority would result in undue hardship to the recipient or beneficiaries of the activity;

(iii) Whether granting the authority would not result in a violation of a statutory provision or any other regulatory provision;

(iv) Whether circumstances are clearly beyond the recipient's control; or

(v) Any other relevant considerations.

(i) *Urban Development Action Grant.* Grant assistance may be provided with Urban Development Action Grant funds, subject to the provisions of subpart G, for:

(1) Activities eligible for assistance under this subpart; and

(2) Notwithstanding the provisions of § 570.207, such other activities as the Secretary may determine to be consistent with the purposes of the Urban Development Action Grant program.

(j) *Faith-based activities.* (1) Organizations that are religious or faith-based are eligible, on the same basis as any other organization, to participate in the CDBG program. Neither the Federal government nor a State or local government receiving funds under CDBG programs shall discriminate against an organization on the basis of the organization's religious character or affiliation.

(2) Organizations that are directly funded under the CDBG program may not engage in inherently religious activities, such as worship, religious instruction, or proselytization, as part of the programs or services funded under this part. If an organization conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded under this part, and participation must be voluntary for the beneficiaries of the HUD-funded programs or services.

(3) A religious organization that participates in the CDBG program will retain its independence from Federal, State, and local governments, and may continue to carry out its mission, including the definition, practice, and expression of its religious beliefs, provided that it does not use direct CDBG funds to support any inherently religious activities, such as worship, religious instruction, or proselytization. Among other things, faith-based organizations may use space in their facilities to provide CDBG-funded services, without removing religious art, icons, scriptures, or other religious symbols. In addition, a CDBG-funded

religious organization retains its authority over its internal governance, and it may retain religious terms in its organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents.

(4) An organization that participates in the CDBG program shall not, in providing program assistance, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief.

(5) CDBG funds may not be used for the acquisition, construction, or rehabilitation of structures to the extent that those structures are used for inherently religious activities. CDBG funds may be used for the acquisition, construction, or rehabilitation of structures only to the extent that those structures are used for conducting eligible activities under this part. Where a structure is used for both eligible and inherently religious activities, CDBG funds may not exceed the cost of those portions of the acquisition, construction, or rehabilitation that are attributable to eligible activities in accordance with the cost accounting requirements applicable to CDBG funds in this part. Sanctuaries, chapels, or other rooms that a CDBG-funded religious congregation uses as its principal place of worship, however, are ineligible for CDBG-funded improvements. Disposition of real property after the term of the grant, or any change in use of the property during the term of the grant, is subject to government-wide regulations governing real property disposition (*see* 24 CFR parts 84 and 85).

(6) If a State or local government voluntarily contributes its own funds to supplement federally funded activities, the State or local government has the option to segregate the Federal funds or commingle them. However, if the funds are commingled, this section applies to all of the commingled funds.

[53 FR 34439, Sept. 6, 1988, as amended at 54 FR 47031, Nov. 8, 1989; 57 FR 27119, June 17, 1992; 60 FR 1943, Jan. 5, 1995; 60 FR 17445, Apr. 6, 1995; 60 FR 56910, Nov. 9, 1995; 61 FR 11476, Mar. 20, 1996; 61 FR 18674, Apr. 29, 1996; 65 FR 70215, Nov. 21, 2000; 68 FR 56404, Sept. 30, 2003; 69 FR 32778, June 10, 2004; 70 FR 76369, Dec. 23, 2005; 72 FR 46370, Aug. 17, 2007]

§ 570.201 Basic eligible activities.

CDBG funds may be used for the following activities:

(a) *Acquisition.* Acquisition in whole or in part by the recipient, or other public or private nonprofit entity, by purchase, long-term lease, donation, or otherwise, of real property (including air rights, water rights, rights-of-way, easements, and other interests therein) for any public purpose, subject to the limitations of § 570.207.

(b) *Disposition.* Disposition, through sale, lease, donation, or otherwise, of any real property acquired with CDBG funds or its retention for public purposes, including reasonable costs of temporarily managing such property or property acquired under urban renewal, provided that the proceeds from any such disposition shall be program income subject to the requirements set forth in § 570.504.

(c) *Public facilities and improvements.* Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements, except as provided in § 570.207(a), carried out by the recipient or other public or private nonprofit entities. (However, activities under this paragraph may be directed to the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements, including those provided for in § 570.207(a)(1).) In undertaking such activities, design features and improvements which promote energy efficiency may be included. Such activities may also include the execution of architectural design features, and similar treatments intended to enhance the aesthetic quality of facilities and improvements receiving CDBG assistance, such as decorative pavements, railings, sculptures, pools of water and fountains, and other works of art. Facilities designed for use in providing shelter for persons having special needs are considered public facilities and not subject to the prohibition of new housing construction described in § 570.207(b)(3). Such facilities include shelters for the homeless; convalescent homes; hospitals, nursing homes; battered spouse shelters; halfway houses for run-away children, drug offenders or parolees; group

homes for mentally retarded persons and temporary housing for disaster victims. In certain cases, nonprofit entities and subrecipients including those specified in § 570.204 may acquire title to public facilities. When such facilities are owned by nonprofit entities or subrecipients, they shall be operated so as to be open for use by the general public during all normal hours of operation. Public facilities and improvements eligible for assistance under this paragraph are subject to the policies in § 570.200(b).

(d) *Clearance and remediation activities.* Clearance, demolition, and removal of buildings and improvements, including movement of structures to other sites and remediation of known or suspected environmental contamination. Demolition of HUD-assisted or HUD-owned housing units may be undertaken only with the prior approval of HUD. Remediation may include project-specific environmental assessment costs not otherwise eligible under § 570.205.

(e) *Public services.* Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under § 570.207(b)(4)), homebuyer down payment assistance, or recreational needs. To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State in which it is located) in the 12 calendar months before the submission of the action plan. (An exception to this requirement may be made if HUD determines that any decrease in the level of a service was the result of events not within the control of the unit of general local government.) The amount of CDBG funds used for public services shall not exceed paragraphs (e) (1) or (2) of this section, as applicable:

(1) The amount of CDBG funds used for public services shall not exceed 15 percent of each grant, except that for entitlement grants made under subpart D of this part, the amount shall not exceed 15 percent of the grant plus 15 percent of program income, as defined in § 570.500(a). For entitlement grants under subpart D of this part, compliance is based on limiting the amount of CDBG funds obligated for public service activities in each program year to an amount no greater than 15 percent of the entitlement grant made for that program year plus 15 percent of the program income received during the grantee's immediately preceding program year.

(2) A recipient which obligated more CDBG funds for public services than 15 percent of its grant funded from Federal fiscal year 1982 or 1983 appropriations (excluding program income and any assistance received under Public Law 98-8), may obligate more CDBG funds than allowable under paragraph (e)(1) of this section, so long as the total amount obligated in any program year does not exceed:

(i) For an entitlement grantee, 15% of the program income it received during the preceding program year; plus

(ii) A portion of the grant received for the program year which is the highest of the following amounts:

(A) The amount determined by applying the percentage of the grant it obligated for public services in the 1982 program year against the grant for its current program year;

(B) The amount determined by applying the percentage of the grant it obligated for public services in the 1983 program year against the grant for its current program year;

(C) The amount of funds it obligated for public services in the 1982 program year; or,

(D) The amount of funds it obligated for public services in the 1983 program year.

(f) *Interim assistance.* (1) The following activities may be undertaken on an interim basis in areas exhibiting objectively determinable signs of physical deterioration where the recipient has determined that immediate action is necessary to arrest the deterioration and that permanent improvements will be carried out as soon as practicable:

(i) The repairing of streets, sidewalks, parks, playgrounds, publicly owned utilities, and public buildings; and

(ii) The execution of special garbage, trash, and debris removal, including neighborhood cleanup campaigns, but not the regular curbside collection of garbage or trash in an area.

(2) In order to alleviate emergency conditions threatening the public health and safety in areas where the chief executive officer of the recipient determines that such an emergency condition exists and requires immediate resolution, CDBG funds may be used for:

(i) The activities specified in paragraph (f)(1) of this section, except for the repair of parks and playgrounds;

(ii) The clearance of streets, including snow removal and similar activities, and

(iii) The improvement of private properties.

(3) All activities authorized under paragraph (f)(2) of this section are limited to the extent necessary to alleviate emergency conditions.

(g) *Payment of non-Federal share.* Payment of the non-Federal share required in connection with a Federal grant-in-aid program undertaken as part of CDBG activities, provided, that such payment shall be limited to activities otherwise eligible and in compliance with applicable requirements under this subpart.

(h) *Urban renewal completion.* Payment of the cost of completing an urban renewal project funded under title I of the Housing Act of 1949 as amended. Further information regarding the eligibility of such costs is set forth in § 570.801.

(i) *Relocation.* Relocation payments and other assistance for permanently and temporarily relocated individuals families, businesses, nonprofit organizations, and farm operations where the assistance is (1) required under the provisions of § 570.606 (b) or (c); or (2) determined by the grantee to be appropriate under the provisions of § 570.606(d).

(j) *Loss of rental income.* Payments to housing owners for losses of rental income incurred in holding, for temporary periods, housing units to be used for the relocation of individuals and families displaced by program activities assisted under this part.

(k) *Housing services.* Housing services, as provided in section 105(a)(21) of the Act (42 U.S.C. 5305(a)(21)).

(l) *Privately owned utilities.* CDBG funds may be used to acquire, construct, reconstruct, rehabilitate, or install the distribution lines and facilities of privately owned utilities, including the placing underground of new or existing distribution facilities and lines.

(m) *Construction of housing.* CDBG funds may be used for the construction of housing assisted under section 17 of the United States Housing Act of 1937.

(n) *Homeownership assistance.* CDBG funds may be used to provide direct homeownership assistance to low- or moderate-income households in accordance with section 105(a) of the Act.

(o)(1) The provision of assistance either through the recipient directly or through public and private organizations, agencies, and other subrecipients (including nonprofit and for-profit subrecipients) to facilitate economic development by:

(i) Providing credit, including, but not limited to, grants, loans, loan guarantees, and other forms of financial support, for the establishment, stabilization, and expansion of microenterprises;

(ii) Providing technical assistance, advice, and business support services to owners of microenterprises and persons developing microenterprises; and

(iii) Providing general support, including, but not limited to, peer support programs, counseling, child care, transportation, and other similar services, to owners of microenterprises and persons developing microenterprises.

(2) Services provided this paragraph (o) shall not be subject to the restrictions on public services contained in paragraph (e) of this section.

(3) For purposes of this paragraph (o), “persons developing microenterprises” means such persons who have expressed interest and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed.

(4) Assistance under this paragraph (o) may also include training, technical assistance, or other support services to increase the capacity of the recipient or subrecipient to carry out the activities under this paragraph (o).

(p) *Technical assistance.* Provision of technical assistance to public or nonprofit entities to increase the capacity of such entities to carry out eligible neighborhood revitalization or economic development activities. (The recipient must determine, prior to the provision of the assistance, that the activity for which it is attempting to build capacity would be eligible for assistance under this subpart C, and that the national objective claimed by the grantee for this assistance can reasonably be expected to be met once the entity has received the technical assistance and undertakes the activity.) Capacity building for private or public entities (including grantees) for other purposes may be eligible under § 570.205.

(q) *Assistance to institutions of higher education.* Provision of assistance by the recipient to institutions of higher education when the grantee determines that such an institution has demonstrated a capacity to carry out eligible activities under this subpart C.

[53 FR 34439, Sept. 6, 1988, as amended at 53 FR 31239, Aug. 17, 1988; 55 FR 29308, July 18, 1990; 57 FR 27119, June 17, 1992; 60 FR 1943, Jan. 5, 1995; 60 FR 56911, Nov. 9, 1995; 61 FR 18674, Apr. 29, 1996; 65 FR 70215, Nov. 21, 2000; 67 FR 47213, July 17, 2002; 71 FR 30034, May 24, 2006]

§ 570.202 *Eligible rehabilitation and preservation activities.*

(a) *Types of buildings and improvements eligible for rehabilitation assistance.* CDBG funds may be used to finance the rehabilitation of:

(1) Privately owned buildings and improvements for residential purposes; improvements to a single-family residential property which is also used as a place of business, which are required in order to operate the business, need not be considered to be rehabilitation of a commercial or industrial building, if the improvements also provide general benefit to the residential occupants of the building;

(2) Low-income public housing and other publicly owned residential buildings and improvements;

(3) Publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvement to the exterior of the building, abatement of asbestos hazards, lead-based paint hazard evaluation and reduction, and the correction of code violations;

- (4) Nonprofit-owned nonresidential buildings and improvements not eligible under § 570.201(c); and
- (5) Manufactured housing when such housing constitutes part of the community's permanent housing stock.
- (b) *Types of assistance.* CDBG funds may be used to finance the following types of rehabilitation activities, and related costs, either singly, or in combination, through the use of grants, loans, loan guarantees, interest supplements, or other means for buildings and improvements described in paragraph (a) of this section, except that rehabilitation of commercial or industrial buildings is limited as described in paragraph (a)(3) of this section.
- (1) Assistance to private individuals and entities, including profit making and nonprofit organizations, to acquire for the purpose of rehabilitation, and to rehabilitate properties, for use or resale for residential purposes;
- (2) Labor, materials, and other costs of rehabilitation of properties, including repair directed toward an accumulation of deferred maintenance, replacement of principal fixtures and components of existing structures, installation of security devices, including smoke detectors and dead bolt locks, and renovation through alterations, additions to, or enhancement of existing structures and improvements, abatement of asbestos hazards (and other contaminants) in buildings and improvements that may be undertaken singly, or in combination;
- (3) Loans for refinancing existing indebtedness secured by a property being rehabilitated with CDBG funds if such financing is determined by the recipient to be necessary or appropriate to achieve the locality's community development objectives;
- (4) Improvements to increase the efficient use of energy in structures through such means as installation of storm windows and doors, siding, wall and attic insulation, and conversion, modification, or replacement of heating and cooling equipment, including the use of solar energy equipment;
- (5) Improvements to increase the efficient use of water through such means as water savings faucets and shower heads and repair of water leaks;
- (6) Connection of residential structures to water distribution lines or local sewer collection lines;
- (7) For rehabilitation carried out with CDBG funds, costs of:
- (i) Initial homeowner warranty premiums;
- (ii) Hazard insurance premiums, except where assistance is provided in the form of a grant; and
- (iii) Flood insurance premiums for properties covered by the Flood Disaster Protection Act of 1973, pursuant to § 570.605.
- (8) Costs of acquiring tools to be lent to owners, tenants, and others who will use such tools to carry out rehabilitation;
- (9) Rehabilitation services, such as rehabilitation counseling, energy auditing, preparation of work specifications, loan processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in rehabilitation activities authorized under this section, under section 312 of the Housing Act of 1964, as amended, under section 810 of the Act, or under section 17 of the United States Housing Act of 1937;
- (10) Assistance for the rehabilitation of housing under section 17 of the United States Housing Act of 1937; and

(11) Improvements designed to remove material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to buildings and improvements eligible for assistance under paragraph (a) of this section.

(c) *Code enforcement.* Costs incurred for inspection for code violations and enforcement of codes (e.g., salaries and related expenses of code enforcement inspectors and legal proceedings, but not including the cost of correcting the violations) in deteriorating or deteriorated areas when such enforcement together with public or private improvements, rehabilitation, or services to be provided may be expected to arrest the decline of the area.

(d) *Historic preservation.* CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned. Historic properties are those sites or structures that are either listed in or eligible to be listed in the National Register of Historic Places, listed in a State or local inventory of historic places, or designated as a State or local landmark or historic district by appropriate law or ordinance. Historic preservation, however, is not authorized for buildings for the general conduct of government.

(e) *Renovation of closed buildings.* CDBG funds may be used to renovate closed buildings, such as closed school buildings, for use as an eligible public facility or to rehabilitate such buildings for housing.

(f) *Lead-based paint activities.* Lead-based paint activities pursuant to § 570.608.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1944, Jan. 5, 1995; 60 FR 56911, Nov. 9, 1995; 64 FR 50225, Sept. 15, 1999; 71 FR 30035, May 24, 2006]

§ 570.203 *Special economic development activities.*

A recipient may use CDBG funds for special economic development activities in addition to other activities authorized in this subpart that may be carried out as part of an economic development project. Guidelines for selecting activities to assist under this paragraph are provided at § 570.209. The recipient must ensure that the appropriate level of public benefit will be derived pursuant to those guidelines before obligating funds under this authority. Special activities authorized under this section do not include assistance for the construction of new housing. Activities eligible under this section may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination. Special economic development activities include:

(a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements, including railroad spurs or similar extensions. Such activities may be carried out by the recipient or public or private nonprofit subrecipients.

(b) The provision of assistance to a private for-profit business, including, but not limited to, grants, loans, loan guarantees, interest supplements, technical assistance, and other forms of support, for any activity where the assistance is appropriate to carry out an economic development project, excluding those described as ineligible in § 570.207(a). In selecting businesses to assist under this authority, the recipient shall minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods.

(c) Economic development services in connection with activities eligible under this section, including, but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of all necessary agreements; management of assisted activities; and the screening, referral, and placement of applicants for employment opportunities generated by CDBG-eligible economic development activities, including the costs of providing necessary training for persons filling those positions.

[53 FR 34439, Sept. 6, 1988, as amended at 60 FR 1944, Jan. 5, 1995; 71 FR 30035, May 24, 2006]

§ 570.204 Special activities by Community-Based Development Organizations (CBDOs).

(a) *Eligible activities.* The recipient may provide CDBG funds as grants or loans to any CBDO qualified under this section to carry out a neighborhood revitalization, community economic development, or energy conservation project. The funded project activities may include those listed as eligible under this subpart, and, except as described in paragraph (b) of this section, activities not otherwise listed as eligible under this subpart. For purposes of qualifying as a project under paragraphs (a)(1), (a)(2), and (a)(3) of this section, the funded activity or activities may be considered either alone or in concert with other project activities either being carried out or for which funding has been committed. For purposes of this section:

(1) Neighborhood revitalization project includes activities of sufficient size and scope to have an impact on the decline of a geographic location within the jurisdiction of a unit of general local government (but not the entire jurisdiction) designated in comprehensive plans, ordinances, or other local documents as a neighborhood, village, or similar geographical designation; or the entire jurisdiction of a unit of general local government which is under 25,000 population;

(2) Community economic development project includes activities that increase economic opportunity, principally for persons of low- and moderate-income, or that stimulate or retain businesses or permanent jobs, including projects that include one or more such activities that are clearly needed to address a lack of affordable housing accessible to existing or planned jobs and those activities specified at 24 CFR 91.1(a)(1)(iii); activities under this paragraph may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination;

(3) Energy conservation project includes activities that address energy conservation, principally for the benefit of the residents of the recipient's jurisdiction; and

(4) To carry out a project means that the CBDO undertakes the funded activities directly or through contract with an entity other than the grantee, or through the provision of financial assistance for activities in which it retains a direct and controlling involvement and responsibilities.

(b) *Ineligible activities.* Notwithstanding that CBDOs may carry out activities that are not otherwise eligible under this subpart, this section does not authorize:

(1) Carrying out an activity described as ineligible in § 570.207(a);

(2) Carrying out public services that do not meet the requirements of § 570.201(e), except that:

(i) Services carried out under this section that are specifically designed to increase economic opportunities through job training and placement and other employment support services, including, but not limited to, peer support programs, counseling, child care, transportation, and other similar services; and

(ii) Services of any type carried out under this section pursuant to a strategy approved by HUD under the provisions of 24 CFR 91.215(e) shall not be subject to the limitations in § 570.201(e)(1) or (2), as applicable;

(3) Providing assistance to activities that would otherwise be eligible under § 570.203 that do not meet the requirements of § 570.209; or

(4) Carrying out an activity that would otherwise be eligible under § 570.205 or § 570.206, but that would result in the recipient's exceeding the spending limitation in § 570.200(g).

(c) *Eligible CBDOs.* (1) A CBDO qualifying under this section is an organization which has the following characteristics:

(i) Is an association or corporation organized under State or local law to engage in community development activities (which may include housing and economic development activities) primarily within an identified geographic area of operation within the jurisdiction of the recipient, or in the case of an urban county, the jurisdiction of the county; and

(ii) Has as its primary purpose the improvement of the physical, economic or social environment of its geographic area of operation by addressing one or more critical problems of the area, with particular attention to the needs of persons of low and moderate income; and

(iii) May be either non-profit or for-profit, provided any monetary profits to its shareholders or members must be only incidental to its operations; and

(iv) Maintains at least 51 percent of its governing body's membership for low- and moderate-income residents of its geographic area of operation, owners or senior officers of private establishments and other institutions located in and serving its geographic area of operation, or representatives of low- and moderate-income neighborhood organizations located in its geographic area of operation; and

(v) Is not an agency or instrumentality of the recipient and does not permit more than one-third of the membership of its governing body to be appointed by, or to consist of, elected or other public officials or employees or officials of an ineligible entity (even though such persons may be otherwise qualified under paragraph (c)(1)(iv) of this section); and

(vi) Except as otherwise authorized in paragraph (c)(1)(v) of this section, requires the members of its governing body to be nominated and approved by the general membership of the organization, or by its permanent governing body; and

(vii) Is not subject to requirements under which its assets revert to the recipient upon dissolution; and

(viii) Is free to contract for goods and services from vendors of its own choosing.

(2) A CBDO that does not meet the criteria in paragraph (c)(1) of this section may also qualify as an eligible entity under this section if it meets one of the following requirements:

(i) Is an entity organized pursuant to section 301(d) of the Small Business Investment Act of 1958 (15 U.S.C. 681(d)), including those which are profit making; or

(ii) Is an SBA approved Section 501 State Development Company or Section 502 Local Development Company, or an SBA Certified Section 503 Company under the Small Business Investment Act of 1958, as amended; or

(iii) Is a Community Housing Development Organization (CHDO) under 24 CFR 92.2, designated as a CHDO by the HOME Investment Partnerships program participating jurisdiction, with a geographic area of operation of no more than one neighborhood, and has received HOME funds under 24 CFR 92.300 or is expected to receive HOME funds as described in and documented in accordance with 24 CFR 92.300(e).

(3) A CBDO that does not qualify under paragraph (c)(1) or (2) of this section may also be determined to qualify as an eligible entity under this section if the recipient demonstrates to the satisfaction of HUD, through the provision of information regarding the organization's charter and by-laws, that the organization is sufficiently similar in purpose, function, and scope to those entities qualifying under paragraph (c)(1) or (2) of this section.

[60 FR 1944, Jan. 5, 1995, as amended at 71 FR 30035, May 24, 2006]

§ 570.205 Eligible planning, urban environmental design and policy-planning-management-capacity building activities.

(a) Planning activities which consist of all costs of data gathering, studies, analysis, and preparation of plans and the identification of actions that will implement such plans, including, but not limited to:

(1) Comprehensive plans;

(2) Community development plans;

(3) Functional plans, in areas such as:

(i) Housing, including the development of a consolidated plan;

(ii) Land use and urban environmental design;

(iii) Economic development;

(iv) Open space and recreation;

(v) Energy use and conservation;

(vi) Floodplain and wetlands management in accordance with the requirements of Executive Orders 11988 and 11990;

(vii) Transportation;

(viii) Utilities; and

(ix) Historic preservation.

(4) Other plans and studies such as:

(i) Small area and neighborhood plans;

(ii) Capital improvements programs;

(iii) Individual project plans (but excluding engineering and design costs related to a specific activity which are eligible as part of the cost of such activity under §§ 570.201-570.204);

(iv) The reasonable costs of general environmental, urban environmental design and historic preservation studies; and general environmental assessment- and remediation-oriented planning related to properties with known or suspected environmental contamination. However, costs necessary to comply with 24 CFR part 58, including project specific environmental assessments and clearances for activities eligible for assistance under this part, are eligible as part of the cost of such activities under §§ 570.201-570.204. Costs for such specific assessments and clearances may also be incurred under this paragraph but would then be considered planning costs for the purposes of § 570.200(g);

(v) Strategies and action programs to implement plans, including the development of codes, ordinances and regulations;

- (vi) Support of clearinghouse functions, such as those specified in Executive Order 12372; and
- (vii) Analysis of impediments to fair housing choice.
- (viii) Developing an inventory of properties with known or suspected environmental contamination.
- (5) [Reserved]
- (6) Policy—planning—management—capacity building activities which will enable the recipient to:
 - (1) Determine its needs;
 - (2) Set long-term goals and short-term objectives, including those related to urban environmental design;
 - (3) Devise programs and activities to meet these goals and objectives;
 - (4) Evaluate the progress of such programs and activities in accomplishing these goals and objectives; and
 - (5) Carry out management, coordination and monitoring of activities necessary for effective planning implementation, but excluding the costs necessary to implement such plans.

[53 FR 34439, Sept. 6, 1988, as amended at 56 FR 56127, Oct. 31, 1991; 60 FR 1915, Jan. 5, 1995; 71 FR 30035, May 24, 2006]

§ 570.206 *Program administrative costs.*

Payment of reasonable administrative costs and carrying charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under this part and, where applicable, housing activities (described in paragraph (g) of this section) covered in the recipient's housing assistance plan. This does not include staff and overhead costs directly related to carrying out activities eligible under § 570.201 through § 570.204, since those costs are eligible as part of such activities.

(a) *General management, oversight and coordination.* Reasonable costs of overall program management, coordination, monitoring, and evaluation. Such costs include, but are not necessarily limited to, necessary expenditures for the following:

(1) Salaries, wages, and related costs of the recipient's staff, the staff of local public agencies, or other staff engaged in program administration. In charging costs to this category the recipient may either include the entire salary, wages, and related costs allocable to the program of each person whose *primary* responsibilities with regard to the program involve program administration assignments, or the pro rata share of the salary, wages, and related costs of each person whose job includes *any* program administration assignments. The recipient may use only one of these methods during the program year (or the grant period for grants under subpart F). Program administration includes the following types of assignments:

- (i) Providing local officials and citizens with information about the program;
- (ii) Preparing program budgets and schedules, and amendments thereto;
- (iii) Developing systems for assuring compliance with program requirements;
- (iv) Developing interagency agreements and agreements with subrecipients and contractors to carry out program activities;

- (v) Monitoring program activities for progress and compliance with program requirements;
 - (vi) Preparing reports and other documents related to the program for submission to HUD;
 - (vii) Coordinating the resolution of audit and monitoring findings;
 - (viii) Evaluating program results against stated objectives; and
 - (ix) Managing or supervising persons whose primary responsibilities with regard to the program include such assignments as those described in paragraph (a)(1)(i) through (viii) of this section.
- (2) Travel costs incurred for official business in carrying out the program;
 - (3) Administrative services performed under third party contracts or agreements, including such services as general legal services, accounting services, and audit services; and
 - (4) Other costs for goods and services required for administration of the program, including such goods and services as rental or purchase of equipment, insurance, utilities, office supplies, and rental and maintenance (but not purchase) of office space.
- (b) *Public information.* The provisions of information and other resources to residents and citizen organizations participating in the planning, implementation, or assessment of activities being assisted with CDBG funds.
- (c) *Fair housing activities.* Provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act (42 U.S.C. 3601-20) by making all persons, without regard to race, color, religion, sex, national origin, familial status or handicap, aware of the range of housing opportunities available to them; other fair housing enforcement, education, and outreach activities; and other activities designed to further the housing objective of avoiding undue concentrations of assisted persons in areas containing a high proportion of low and moderate income persons.
- (d) [Reserved]
- (e) *Indirect costs.* Indirect costs may be charged to the CDBG program under a cost allocation plan prepared in accordance with 2 CFR PART 200 as applicable.
- (f) *Submission of applications for federal programs.* Preparation of documents required for submission to HUD to receive funds under the CDBG and UDAG programs. In addition, CDBG funds may be used to prepare applications for other Federal programs where the recipient determines that such activities are necessary or appropriate to achieve its community development objectives.
- (g) *Administrative expenses to facilitate housing.* CDBG funds may be used for necessary administrative expenses in planning or obtaining financing for housing as follows: for entitlement recipients, assistance authorized by this paragraph is limited to units which are identified in the recipient's HUD approved housing assistance plan; for HUD-administered small cities recipients, assistance authorized by the paragraph is limited to facilitating the purchase or occupancy of existing units which are to be occupied by low and moderate income households, or the construction of rental or owner units where at least 20 percent of the units in each project will be occupied at affordable rents/costs by low and moderate income persons. Examples of eligible actions are as follows:
- (1) The cost of conducting preliminary surveys and analysis of market needs;
 - (2) Site and utility plans, narrative descriptions of the proposed construction, preliminary cost estimates, urban design documentation, and "sketch drawings," but excluding architectural, engineering, and other

details ordinarily required for construction purposes, such as structural, electrical, plumbing, and mechanical details;

(3) Reasonable costs associated with development of applications for mortgage and insured loan commitments, including commitment fees, and of applications and proposals under the Section 8 Housing Assistance Payments Program pursuant to 24 CFR parts 880-883;

(4) Fees associated with processing of applications for mortgage or insured loan commitments under programs including those administered by HUD, Farmers Home Administration (FmHA), Federal National Mortgage Association (FNMA), and the Government National Mortgage Association (GNMA);

(5) The cost of issuance and administration of mortgage revenue bonds used to finance the acquisition, rehabilitation or construction of housing, but excluding costs associated with the payment or guarantee of the principal or interest on such bonds; and

(6) Special outreach activities which result in greater landlord participation in Section 8 Housing Assistance Payments Program-Existing Housing or similar programs for low and moderate income persons.

(h) *Section 17 of the United States Housing Act of 1937.* Reasonable costs equivalent to those described in paragraphs (a), (b), (e) and (f) of this section for overall program management of the Rental Rehabilitation and Housing Development programs authorized under section 17 of the United States Housing Act of 1937, whether or not such activities are otherwise assisted with funds provided under this part.

(i) Whether or not such activities are otherwise assisted by funds provided under this part, reasonable costs equivalent to those described in paragraphs (a), (b), (e), and (f) of this section for overall program management of:

(1) A Federally designated Empowerment Zone or Enterprise Community; and

(2) The HOME program under title II of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12701 note).

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 54 FR 37411, Sept. 8, 1989; 60 FR 56912, Nov. 9, 1995; 69 FR 32778, June 10, 2004]

§ 570.207 *Ineligible activities.*

The general rule is that any activity that is not authorized under the provisions of §§ 570.201-570.206 is ineligible to be assisted with CDBG funds. This section identifies specific activities that are ineligible and provides guidance in determining the eligibility of other activities frequently associated with housing and community development.

(a) The following activities may not be assisted with CDBG funds:

(1) *Buildings or portions thereof, used for the general conduct of government* as defined at § 570.3(d) cannot be assisted with CDBG funds. This does not include, however, the removal of architectural barriers under § 570.201(c) involving any such building. Also, where acquisition of real property includes an existing improvement which is to be used in the provision of a building for the general conduct of government, the portion of the acquisition cost attributable to the land is eligible, provided such acquisition meets a national objective described in § 570.208.

(2) *General government expenses.* Except as otherwise specifically authorized in this subpart or under 2 CFR PART 200—expenses required to carry out the regular responsibilities of the unit of general local government are not eligible for assistance under this part.

(3) *Political activities.* CDBG funds shall not be used to finance the use of facilities or equipment for political purposes or to engage in other partisan political activities, such as candidate forums, voter transportation, or voter registration. However, a facility originally assisted with CDBG funds may be used on an incidental basis to hold political meetings, candidate forums, or voter registration campaigns, provided that all parties and organizations have access to the facility on an equal basis, and are assessed equal rent or use charges, if any.

(b) The following activities may not be assisted with CDBG funds unless authorized under provisions of § 570.203 or as otherwise specifically noted herein or when carried out by an entity under the provisions of § 570.204.

(1) *Purchase of equipment.* The purchase of equipment with CDBG funds is generally ineligible.

(i) *Construction equipment.* The purchase of construction equipment is ineligible, but compensation for the use of such equipment through leasing, depreciation, or use allowances pursuant to 2 CFR PART 200 as applicable for an otherwise eligible activity is an eligible use of CDBG funds. However, the purchase of construction equipment for use as part of a solid waste disposal facility is eligible under § 570.201(c).

(ii) *Fire protection equipment.* Fire protection equipment is considered for this purpose to be an integral part of a public facility and thus, purchase of such equipment would be eligible under § 570.201(c).

(iii) *Furnishings and personal property.* The purchase of equipment, fixtures, motor vehicles, furnishings, or other personal property not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase or to pay depreciation or use allowances (in accordance with 2 CFR PART 200 as applicable) for such items when necessary for use by a recipient or its subrecipients in the administration of activities assisted with CDBG funds, or when eligible as firefighting equipment, or when such items constitute all or part of a public service pursuant to § 570.201(e).

(2) *Operating and maintenance expenses.* The general rule is that any expense associated with repairing, operating or maintaining public facilities, improvements and services is ineligible. Specific exceptions to this general rule are operating and maintenance expenses associated with public service activities, interim assistance, and office space for program staff employed in carrying out the CDBG program. For example, the use of CDBG funds to pay the allocable costs of operating and maintaining a facility used in providing a public service would be eligible under § 570.201(e), even if no other costs of providing such a service are assisted with such funds. Examples of ineligible operating and maintenance expenses are:

(i) Maintenance and repair of publicly owned streets, parks, playgrounds, water and sewer facilities, neighborhood facilities, senior centers, centers for persons with a disabilities, parking and other public facilities and improvements. Examples of maintenance and repair activities for which CDBG funds may not be used include the filling of pot holes in streets, repairing of cracks in sidewalks, the mowing of recreational areas, and the replacement of expended street light bulbs; and

(ii) Payment of salaries for staff, utility costs and similar expenses necessary for the operation of public works and facilities.

(3) *New housing construction.* For the purpose of this paragraph, activities in support of the development of low or moderate income housing including clearance, site assemblage, provision of site improvements and provision of public improvements and certain housing pre-construction costs set forth in § 570.206(g), are not considered as activities to subsidize or assist new residential construction. CDBG funds may not be used for the construction of new permanent residential structures or for any program to subsidize or assist such new construction, except:

(i) As provided under the last resort housing provisions set forth in 24 CFR part 42;

(ii) As authorized under § 570.201(m) or (n);

(iii) When carried out by an entity pursuant to § 570.204(a);

(4) *Income payments.* The general rule is that CDBG funds may not be used for income payments. For purposes of the CDBG program, “income payments” means a series of subsistence-type grant payments made to an individual or family for items such as food, clothing, housing (rent or mortgage), or utilities, but excludes emergency grant payments made over a period of up to three consecutive months to the provider of such items or services on behalf of an individual or family.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1945, Jan. 5, 1995; 60 FR 56912, Nov. 9, 1995; 65 FR 70215, Nov. 21, 2000]

§ 570.208 *Criteria for national objectives.*

The following criteria shall be used to determine whether a CDBG-assisted activity complies with one or more of the national objectives as required under § 570.200(a)(2):

(a) *Activities benefiting low- and moderate-income persons.* Activities meeting the criteria in paragraph (a) (1), (2), (3), or (4) of this section as applicable, will be considered to benefit low and moderate income persons unless there is substantial evidence to the contrary. In assessing any such evidence, the full range of direct effects of the assisted activity will be considered. (The recipient shall appropriately ensure that activities that meet these criteria do not benefit moderate income persons to the exclusion of low income persons.)

(1) *Area benefit activities.* (i) An activity, the benefits of which are available to all the residents in a particular area, where at least 51 percent of the residents are low and moderate income persons. Such an area need not be coterminous with census tracts or other officially recognized boundaries but must be the entire area served by the activity. An activity that serves an area that is not primarily residential in character shall not qualify under this criterion.

(ii) For metropolitan cities and urban counties, an activity that would otherwise qualify under § 570.208(a)(1)(i), except that the area served contains less than 51 percent low- and moderate-income residents, will also be considered to meet the objective of benefiting low- and moderate-income persons where the proportion of such persons in the area is within the highest quartile of all areas in the recipient's jurisdiction in terms of the degree of concentration of such persons. This exception is inapplicable to non-entitlement CDBG grants in Hawaii. In applying this exception, HUD will determine the lowest proportion a recipient may use to qualify an area for this purpose, as follows:

(A) All census block groups in the recipient's jurisdiction shall be rank ordered from the block group of highest proportion of low and moderate income persons to the block group with the lowest. For urban counties, the rank ordering shall cover the entire area constituting the urban county and shall not be done separately for each participating unit of general local government.

(B) In any case where the total number of a recipient's block groups does not divide evenly by four, the block group which would be fractionally divided between the highest and second quartiles shall be considered to be part of the highest quartile.

(C) The proportion of low and moderate income persons in the last census block group in the highest quartile shall be identified. Any service area located within the recipient's jurisdiction and having a proportion of low and moderate income persons at or above this level shall be considered to be within the highest quartile.

(D) If block group data are not available for the entire jurisdiction, other data acceptable to the Secretary may be used in the above calculations.

(iii) An activity to develop, establish, and operate for up to two years after the establishment of, a uniform emergency telephone number system serving an area having less than the percentage of low- and moderate-income residents required under paragraph (a)(1)(i) of this section or (as applicable) paragraph (a)(1)(ii) of this section, provided the recipient obtains prior HUD approval. To obtain such approval, the recipient must:

(A) Demonstrate that the system will contribute significantly to the safety of the residents of the area. The request for approval must include a list of the emergency services that will participate in the emergency telephone number system;

(B) Submit information that serves as a basis for HUD to determine whether at least 51 percent of the use of the system will be by low- and moderate-income persons. As available, the recipient must provide information that identifies the total number of calls actually received over the preceding 12-month period for each of the emergency services to be covered by the emergency telephone number system and relates those calls to the geographic segment (expressed as nearly as possible in terms of census tracts, block numbering areas, block groups, or combinations thereof that are contained within the segment) of the service area from which the calls were generated. In analyzing this data to meet the requirements of this section, HUD will assume that the distribution of income among the callers generally reflects the income characteristics of the general population residing in the same geographic area where the callers reside. If HUD can conclude that the users have primarily consisted of low- and moderate-income persons, no further submission is needed by the recipient. If a recipient plans to make other submissions for this purpose, it may request that HUD review its planned methodology before expending the effort to acquire the information it expects to use to make its case;

(C) Demonstrate that other Federal funds received by the recipient are insufficient or unavailable for a uniform emergency telephone number system. For this purpose, the recipient must submit a statement explaining whether the lack of funds is due to the insufficiency of the amount of the available funds, restrictions on the use of such funds, or the prior commitment of funds by the recipient for other purposes; and

(D) Demonstrate that the percentage of the total costs of the system paid for by CDBG funds does not exceed the percentage of low- and moderate-income persons in the service area of the system. For this purpose, the recipient must include a description of the boundaries of the service area of the emergency telephone number system, the census divisions that fall within the boundaries of the service area (census tracts or block numbering areas), the total number of persons and the total number of low- and moderate-income persons within each census division, the percentage of low- and moderate-income persons within the service area, and the total cost of the system.

(iv) An activity for which the assistance to a public improvement that provides benefits to all the residents of an area is limited to paying special assessments (as defined in § 570.200(c)) levied against residential properties owned and occupied by persons of low and moderate income.

(v) For purposes of determining qualification under this criterion, activities of the same type that serve different areas will be considered separately on the basis of their individual service area.

(vi) In determining whether there is a sufficiently large percentage of low- and moderate-income persons residing in the area served by an activity to qualify under paragraph (a)(1) (i), (ii), or (vii) of this section, the most recently available decennial census information must be used to the fullest extent feasible, together with the section 8 income limits that would have applied at the time the income information was collected by the Census Bureau. Recipients that believe that the census data does not reflect current relative income levels in an area, or where census boundaries do not coincide sufficiently well with the service area of an activity, may conduct (or have conducted) a current survey of the residents of the area to determine the percent of such persons that are low and moderate income. HUD will accept information obtained through such surveys, to be used in lieu of the decennial census data, where it determines that the survey was conducted in such a manner that the results meet standards of statistical reliability that are comparable to that of the decennial census data for areas of similar size. Where there is substantial evidence that provides a clear basis to believe that the use of the decennial census data would substantially overstate the

proportion of persons residing there that are low and moderate income, HUD may require that the recipient rebut such evidence in order to demonstrate compliance with section 105(c)(2) of the Act.

(vii) Activities meeting the requirements of paragraph (d)(5)(i) of this section may be considered to qualify under this paragraph, provided that the area covered by the strategy is either a Federally-designated Empowerment Zone or Enterprise Community or primarily residential and contains a percentage of low- and moderate-income residents that is no less than the percentage computed by HUD pursuant to paragraph (a)(1)(ii) of this section or 70 percent, whichever is less, but in no event less than 51 percent. Activities meeting the requirements of paragraph (d)(6)(i) of this section may also be considered to qualify under paragraph (a)(1) of this section.

(2) *Limited clientele activities.* (i) An activity which benefits a limited clientele, at least 51 percent of whom are low- or moderate-income persons. (The following kinds of activities may not qualify under paragraph (a)(2) of this section: activities, the benefits of which are available to all the residents of an area; activities involving the acquisition, construction or rehabilitation of property for housing; or activities where the benefit to low- and moderate-income persons to be considered is the creation or retention of jobs, except as provided in paragraph (a)(2)(iv) of this section.) To qualify under paragraph (a)(2) of this section, the activity must meet one of the following tests:

(A) Benefit a clientele who are generally presumed to be principally low and moderate income persons. Activities that exclusively serve a group of persons in any one or a combination of the following categories may be presumed to benefit persons, 51 percent of whom are low- and moderate-income: abused children, battered spouses, elderly persons, adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers; or

(B) Require information on family size and income so that it is evident that at least 51 percent of the clientele are persons whose family income does not exceed the low and moderate income limit; or

(C) Have income eligibility requirements which limit the activity exclusively to low and moderate income persons; or

(D) Be of such nature and be in such location that it may be concluded that the activity's clientele will primarily be low and moderate income persons.

(ii) An activity that serves to remove material or architectural barriers to the mobility or accessibility of elderly persons or of adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled" will be presumed to qualify under this criterion if it is restricted, to the extent practicable, to the removal of such barriers by assisting:

(A) The reconstruction of a public facility or improvement, or portion thereof, that does not qualify under paragraph (a)(1) of this section;

(B) The rehabilitation of a privately owned nonresidential building or improvement that does not qualify under paragraph (a)(1) or (4) of this section; or

(C) The rehabilitation of the common areas of a residential structure that contains more than one dwelling unit and that does not qualify under paragraph (a)(3) of this section.

(iii) A microenterprise assistance activity carried out in accordance with the provisions of § 570.201(o) with respect to those owners of microenterprises and persons developing microenterprises assisted under the activity during each program year who are low- and moderate-income persons. For purposes of this paragraph, persons determined to be low and moderate income may be presumed to continue to qualify as such for up to a three-year period.

(iv) An activity designed to provide job training and placement and/or other employment support services, including, but not limited to, peer support programs, counseling, child care, transportation, and other similar services, in which the percentage of low- and moderate-income persons assisted is less than 51 percent may qualify under this paragraph in the following limited circumstance:

(A) In such cases where such training or provision of supportive services assists business(es), the only use of CDBG assistance for the project is to provide the job training and/or supportive services; and

(B) The proportion of the total cost of the project borne by CDBG funds is no greater than the proportion of the total number of persons assisted who are low or moderate income.

(3) *Housing activities.* An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low- and moderate-income households. This would include, but not necessarily be limited to, the acquisition or rehabilitation of property by the recipient, a subrecipient, a developer, an individual homebuyer, or an individual homeowner; conversion of nonresidential structures; and new housing construction. If the structure contains two dwelling units, at least one must be so occupied, and if the structure contains more than two dwelling units, at least 51 percent of the units must be so occupied. Where two or more rental buildings being assisted are or will be located on the same or contiguous properties, and the buildings will be under common ownership and management, the grouped buildings may be considered for this purpose as a single structure. Where housing activities being assisted meet the requirements of paragraph § 570.208 (d)(5)(ii) or (d)(6)(ii) of this section, all such housing may also be considered for this purpose as a single structure. For rental housing, occupancy by low and moderate income households must be at affordable rents to qualify under this criterion. The recipient shall adopt and make public its standards for determining “affordable rents” for this purpose. The following shall also qualify under this criterion:

(i) When less than 51 percent of the units in a structure will be occupied by low and moderate income households, CDBG assistance may be provided in the following limited circumstances:

(A) The assistance is for an eligible activity to reduce the development cost of the new construction of a multifamily, non-elderly rental housing project;

(B) Not less than 20 percent of the units will be occupied by low and moderate income households at affordable rents; and

(C) The proportion of the total cost of developing the project to be borne by CDBG funds is no greater than the proportion of units in the project that will be occupied by low and moderate income households.

(ii) When CDBG funds are used to assist rehabilitation eligible under § 570.202(b)(9) or (10) in direct support of the recipient's Rental Rehabilitation program authorized under 24 CFR part 511, such funds shall be considered to benefit low and moderate income persons where not less than 51 percent of the units assisted, or to be assisted, by the recipient's Rental Rehabilitation program overall are for low and moderate income persons.

(iii) When CDBG funds are used for housing services eligible under § 570.201(k), such funds shall be considered to benefit low- and moderate-income persons if the housing units for which the services are provided are HOME-assisted and the requirements at 24 CFR 92.252 or 92.254 are met.

(4) *Job creation or retention activities.* An activity designed to create or retain permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of low- and moderate-income persons. To qualify under this paragraph, the activity must meet the following criteria:

(i) For an activity that creates jobs, the recipient must document that at least 51 percent of the jobs will be held by, or will be available to, low- and moderate-income persons.

(ii) For an activity that retains jobs, the recipient must document that the jobs would actually be lost without the CDBG assistance and that either or both of the following conditions apply with respect to at least 51 percent of the jobs at the time the CDBG assistance is provided:

(A) The job is known to be held by a low- or moderate-income person; or

(B) The job can reasonably be expected to turn over within the following two years and that steps will be taken to ensure that it will be filled by, or made available to, a low- or moderate-income person upon turnover.

(iii) Jobs that are not held or filled by a low- or moderate-income person may be considered to be available to low- and moderate-income persons for these purposes only if:

(A) Special skills that can only be acquired with substantial training or work experience or education beyond high school are not a prerequisite to fill such jobs, or the business agrees to hire unqualified persons and provide training; and

(B) The recipient and the assisted business take actions to ensure that low- and moderate-income persons receive first consideration for filling such jobs.

(iv) For purposes of determining whether a job is held by or made available to a low- or moderate-income person, the person may be presumed to be a low- or moderate-income person if:

(A) He/she resides within a census tract (or block numbering area) that either:

(1) Meets the requirements of paragraph (a)(4)(v) of this section; or

(2) Has at least 70 percent of its residents who are low- and moderate-income persons; or

(B) The assisted business is located within a census tract (or block numbering area) that meets the requirements of paragraph (a)(4)(v) of this section and the job under consideration is to be located within that census tract.

(v) A census tract (or block numbering area) qualifies for the presumptions permitted under paragraphs (a)(4)(iv)(A)(1) and (B) of this section if it is either part of a Federally-designated Empowerment Zone or Enterprise Community or meets the following criteria:

(A) It has a poverty rate of at least 20 percent as determined by the most recently available decennial census information;

(B) It does not include any portion of a central business district, as this term is used in the most recent Census of Retail Trade, unless the tract has a poverty rate of at least 30 percent as determined by the most recently available decennial census information; and

(C) It evidences pervasive poverty and general distress by meeting at least one of the following standards:

(1) All block groups in the census tract have poverty rates of at least 20 percent;

(2) The specific activity being undertaken is located in a block group that has a poverty rate of at least 20 percent; or

(3) Upon the written request of the recipient, HUD determines that the census tract exhibits other objectively determinable signs of general distress such as high incidence of crime, narcotics use, homelessness, abandoned housing, and deteriorated infrastructure or substantial population decline.

(vi) As a general rule, each assisted business shall be considered to be a separate activity for purposes of determining whether the activity qualifies under this paragraph, except:

(A) In certain cases such as where CDBG funds are used to acquire, develop or improve a real property (e.g., a business incubator or an industrial park) the requirement may be met by measuring jobs in the aggregate for all the businesses which locate on the property, provided such businesses are not otherwise assisted by CDBG funds.

(B) Where CDBG funds are used to pay for the staff and overhead costs of an entity making loans to businesses exclusively from non-CDBG funds, this requirement may be met by aggregating the jobs created by all of the businesses receiving loans during each program year.

(C) Where CDBG funds are used by a recipient or subrecipient to provide technical assistance to businesses, this requirement may be met by aggregating the jobs created or retained by all of the businesses receiving technical assistance during each program year.

(D) Where CDBG funds are used for activities meeting the criteria listed at § 570.209(b)(2)(v), this requirement may be met by aggregating the jobs created or retained by all businesses for which CDBG assistance is obligated for such activities during the program year, except as provided at paragraph (d)(7) of this section.

(E) Where CDBG funds are used by a Community Development Financial Institution to carry out activities for the purpose of creating or retaining jobs, this requirement may be met by aggregating the jobs created or retained by all businesses for which CDBG assistance is obligated for such activities during the program year, except as provided at paragraph (d)(7) of this section.

(F) Where CDBG funds are used for public facilities or improvements which will result in the creation or retention of jobs by more than one business, this requirement may be met by aggregating the jobs created or retained by all such businesses as a result of the public facility or improvement.

(1) Where the public facility or improvement is undertaken principally for the benefit of one or more particular businesses, but where other businesses might also benefit from the assisted activity, the requirement may be met by aggregating only the jobs created or retained by those businesses for which the facility/improvement is principally undertaken, provided that the cost (in CDBG funds) for the facility/improvement is less than \$10,000 per permanent full-time equivalent job to be created or retained by those businesses.

(2) In any case where the cost per job to be created or retained (as determined under paragraph (a)(4)(vi)(F)(1) of this section) is \$10,000 or more, the requirement must be met by aggregating the jobs created or retained as a result of the public facility or improvement by all businesses in the service area of the facility/improvement. This aggregation must include businesses which, as a result of the public facility/improvement, locate or expand in the service area of the facility/improvement between the date the recipient identifies the activity in its action plan under part 91 of this title and the date one year after the physical completion of the facility/improvement. In addition, the assisted activity must comply with the public benefit standards at § 570.209(b).

(b) *Activities which aid in the prevention or elimination of slums or blight.* Activities meeting one or more of the following criteria, in the absence of substantial evidence to the contrary, will be considered to aid in the prevention or elimination of slums or blight:

(1) *Activities to address slums or blight on an area basis.* An activity will be considered to address prevention or elimination of slums or blight in an area if:

(i) The area, delineated by the recipient, meets a definition of a slum, blighted, deteriorated or deteriorating area under State or local law;

(ii) The area also meets the conditions in either paragraph (A) or (B):

(A) At least 25 percent of properties throughout the area experience one or more of the following conditions:

(1) Physical deterioration of buildings or improvements;

(2) Abandonment of properties;

(3) Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings;

(4) Significant declines in property values or abnormally low property values relative to other areas in the community; or

(5) Known or suspected environmental contamination.

(B) The public improvements throughout the area are in a general state of deterioration.

(iii) Documentation is to be maintained by the recipient on the boundaries of the area and the conditions and standards used that qualified the area at the time of its designation. The recipient shall establish definitions of the conditions listed at § 570.208(b)(1)(ii)(A), and maintain records to substantiate how the area met the slums or blighted criteria. The designation of an area as slum or blighted under this section is required to be re-determined every 10 years for continued qualification. Documentation must be retained pursuant to the recordkeeping requirements contained at § 570.506 (b)(8)(ii).

(iv) The assisted activity addresses one or more of the conditions which contributed to the deterioration of the area. Rehabilitation of residential buildings carried out in an area meeting the above requirements will be considered to address the area's deterioration only where each such building rehabilitated is considered substandard under local definition before rehabilitation, and all deficiencies making a building substandard have been eliminated if less critical work on the building is undertaken. At a minimum, the local definition for this purpose must be such that buildings that it would render substandard would also fail to meet the housing quality standards for the Section 8 Housing Assistance Payments Program-Existing Housing (24 CFR 882.109).

(2) *Activities to address slums or blight on a spot basis.* The following activities may be undertaken on a spot basis to eliminate specific conditions of blight, physical decay, or environmental contamination that are not located in a slum or blighted area: acquisition; clearance; relocation; historic preservation; remediation of environmentally contaminated properties; or rehabilitation of buildings or improvements. However, rehabilitation must be limited to eliminating those conditions that are detrimental to public health and safety. If acquisition or relocation is undertaken, it must be a precursor to another eligible activity (funded with CDBG or other resources) that directly eliminates the specific conditions of blight or physical decay, or environmental contamination.

(3) *Activities to address slums or blight in an urban renewal area.* An activity will be considered to address prevention or elimination of slums or blight in an urban renewal area if the activity is:

(i) Located within an urban renewal project area or Neighborhood Development Program (NDP) action area; i.e., an area in which funded activities were authorized under an urban renewal Loan and Grant Agreement or an annual NDP Funding Agreement, pursuant to title I of the Housing Act of 1949; and

(ii) Necessary to complete the urban renewal plan, as then in effect, including *initial* land redevelopment permitted by the plan.

NOTE: Despite the restrictions in (b) (1) and (2) of this section, any rehabilitation activity which benefits low and moderate income persons pursuant to paragraph (a)(3) of this section can be undertaken without regard to the area in which it is located or the extent or nature of rehabilitation assisted.

(c) *Activities designed to meet community development needs having a particular urgency.* In the absence of substantial evidence to the contrary, an activity will be considered to address this objective if the recipient certifies that the activity is designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community which are of recent origin or which recently became urgent, that the recipient is unable to finance the activity on its own, and that other sources of funding are not available. A condition will generally be considered to be of recent origin if it developed or became critical within 18 months preceding the certification by the recipient.

(d) *Additional criteria.* (1) Where the assisted activity is acquisition of real property, a preliminary determination of whether the activity addresses a national objective may be based on the planned use of the property after acquisition. A final determination shall be based on the actual use of the property, excluding any short-term, temporary use. Where the acquisition is for the purpose of clearance which will eliminate specific conditions of blight or physical decay, the clearance activity shall be considered the actual use of the property. However, any subsequent use or disposition of the cleared property shall be treated as a "change of use" under § 570.505.

(2) Where the assisted activity is relocation assistance that the recipient is required to provide, such relocation assistance shall be considered to address the same national objective as is addressed by the displacing activity. Where the relocation assistance is voluntary on the part of the grantee the recipient may qualify the assistance either on the basis of the national objective addressed by the displacing activity or on the basis that the recipients of the relocation assistance are low and moderate income persons.

(3) In any case where the activity undertaken for the purpose of creating or retaining jobs is a public improvement and the area served is primarily residential, the activity must meet the requirements of paragraph (a)(1) of this section as well as those of paragraph (a)(4) of this section in order to qualify as benefiting low and moderate income persons.

(4) CDBG funds expended for planning and administrative costs under § 570.205 and § 570.206 will be considered to address the national objectives.

(5) Where the grantee has elected to prepare an area revitalization strategy pursuant to the authority of § 91.215(e) of this title and HUD has approved the strategy, the grantee may also elect the following options:

(i) Activities undertaken pursuant to the strategy for the purpose of creating or retaining jobs may, at the option of the grantee, be considered to meet the requirements of this paragraph under the criteria at paragraph (a)(1)(vii) of this section in lieu of the criteria at paragraph (a)(4) of this section; and

(ii) All housing activities in the area for which, pursuant to the strategy, CDBG assistance is obligated during the program year may be considered to be a single structure for purposes of applying the criteria at paragraph (a)(3) of this section.

(6) Where CDBG-assisted activities are carried out by a Community Development Financial Institution whose charter limits its investment area to a primarily residential area consisting of at least 51 percent low- and moderate-income persons, the grantee may also elect the following options:

(i) Activities carried out by the Community Development Financial Institution for the purpose of creating or retaining jobs may, at the option of the grantee, be considered to meet the requirements of this paragraph under the criteria at paragraph (a)(1)(vii) of this section in lieu of the criteria at paragraph (a)(4) of this section; and

(ii) All housing activities for which the Community Development Financial Institution obligates CDBG assistance during the program year may be considered to be a single structure for purposes of applying the criteria at paragraph (a)(3) of this section.

(7) Where an activity meeting the criteria at § 570.209(b)(2)(v) may also meet the requirements of either paragraph (d)(5)(i) or (d)(6)(i) of this section, the grantee may elect to qualify the activity under either the area benefit criteria at paragraph (a)(1)(vii) of this section or the job aggregation criteria at paragraph (a)(4)(vi)(D) of this section, but not both. Where an activity may meet the job aggregation criteria at both paragraphs (a)(4)(vi)(D) and (E) of this section, the grantee may elect to qualify the activity under either criterion, but not both.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1945, Jan. 5, 1995; 60 FR 17445, Apr. 6, 1995; 60 FR 56912, Nov. 9, 1995; 61 FR 18674, Apr. 29, 1996; 71 FR 30035, May 24, 2006; 72 FR 46370, Aug. 17, 2007]

§ 570.209 Guidelines for evaluating and selecting economic development projects.

The following guidelines are provided to assist the recipient to evaluate and select activities to be carried out for economic development purposes. Specifically, these guidelines are applicable to activities that are eligible for CDBG assistance under § 570.203. These guidelines also apply to activities carried out under the authority of § 570.204 that would otherwise be eligible under § 570.203, were it not for the involvement of a Community-Based Development Organization (CBDO). (This would include activities where a CBDO makes loans to for-profit businesses.) These guidelines are composed of two components: guidelines for evaluating project costs and financial requirements; and standards for evaluating public benefit. The standards for evaluating public benefit are *mandatory*, but the guidelines for evaluating projects costs and financial requirements are not.

(a) *Guidelines and objectives for evaluating project costs and financial requirements.* HUD has developed guidelines that are designed to provide the recipient with a framework for financially underwriting and selecting CDBG-assisted economic development projects which are financially viable and will make the most effective use of the CDBG funds. These guidelines, also referred to as the underwriting guidelines, are published as appendix A to this part. The use of the underwriting guidelines published by HUD is not mandatory. However, grantees electing not to use these guidelines would be expected to conduct basic financial underwriting prior to the provision of CDBG financial assistance to a for-profit business. Where appropriate, HUD's underwriting guidelines recognize that different levels of review are appropriate to take into account differences in the size and scope of a proposed project, and in the case of a microenterprise or other small business to take into account the differences in the capacity and level of sophistication among businesses of differing sizes. Recipients are encouraged, when they develop their own programs and underwriting criteria, to also take these factors into account. The objectives of the underwriting guidelines are to ensure:

- (1) That project costs are reasonable;
- (2) That all sources of project financing are committed;
- (3) That to the extent practicable, CDBG funds are not substituted for non-Federal financial support;
- (4) That the project is financially feasible;
- (5) That to the extent practicable, the return on the owner's equity investment will not be unreasonably high; and
- (6) That to the extent practicable, CDBG funds are disbursed on a pro rata basis with other finances provided to the project.

(b) *Standards for evaluating public benefit.* The grantee is responsible for making sure that at least a minimum level of public benefit is obtained from the expenditure of CDBG funds under the categories of eligibility governed by these guidelines. The standards set forth below identify the types of public benefit that will be recognized for this purpose and the minimum level of each that must be obtained for the amount of CDBG funds used. Unlike the guidelines for project costs and financial requirements covered under paragraph (a) of this section, the use of the standards for public benefit is mandatory. Certain public facilities and improvements eligible under § 570.201(c) of the regulations, which are undertaken for economic development purposes, are also subject to these standards, as specified in § 570.208(a)(4)(vi)(F)(2).

(1) *Standards for activities in the aggregate.* Activities covered by these guidelines must, in the aggregate, either:

(i) Create or retain at least one full-time equivalent, permanent job per \$35,000 of CDBG funds used; or

(ii) Provide goods or services to residents of an area, such that the number of low- and moderate-income persons residing in the areas served by the assisted businesses amounts to at least one low- and moderate-income person per \$350 of CDBG funds used.

(2) *Applying the aggregate standards.* (i) A metropolitan city, an urban county, a non-entitlement CDBG grantee in Hawaii, or an Insular Area shall apply the aggregate standards under paragraph (b)(1) of this section to all applicable activities for which CDBG funds are first obligated within each single CDBG program year, without regard to the source year of the funds used for the activities. For Insular Areas, the preceding sentence applies to grants received in program years after Fiscal Year 2004. A grantee under the HUD-administered Small Cities Program, or Insular Areas CDBG grants prior to Fiscal Year 2005, shall apply the aggregate standards under paragraph (b)(1) of this section to all funds obligated for applicable activities from a given grant; program income obligated for applicable activities will, for these purposes, be aggregated with the most recent open grant. For any time period in which a community has no open HUD-administered or Insular Areas grants, the aggregate standards shall be applied to all applicable activities for which program income is obligated during that period.

(ii) The grantee shall apply the aggregate standards to the number of jobs to be created/retained, or to the number of persons residing in the area served (as applicable), as determined at the time funds are obligated to activities.

(iii) Where an activity is expected both to create or retain jobs and to provide goods or services to residents of an area, the grantee may elect to count the activity under either the jobs standard or the area residents standard, but not both.

(iv) Where CDBG assistance for an activity is limited to job training and placement and/or other employment support services, the jobs assisted with CDBG funds shall be considered to be created or retained jobs for the purposes of applying the aggregate standards.

(v) Any activity subject to these guidelines which meets one or more of the following criteria may, at the grantee's option, be excluded from the aggregate standards described in paragraph (b)(1) of this section:

(A) Provides jobs exclusively for unemployed persons or participants in one or more of the following programs:

(1) Jobs Training Partnership Act (JTPA);

(2) Jobs Opportunities for Basic Skills (JOBS); or

(3) Aid to Families with Dependent Children (AFDC);

- (B) Provides jobs predominantly for residents of Public and Indian Housing units;
 - (C) Provides jobs predominantly for homeless persons;
 - (D) Provides jobs predominantly for low-skilled, low- and moderate-income persons, where the business agrees to provide clear opportunities for promotion and economic advancement, such as through the provision of training;
 - (E) Provides jobs predominantly for persons residing within a census tract (or block numbering area) that has at least 20 percent of its residents who are in poverty;
 - (F) Provides assistance to business(es) that operate(s) within a census tract (or block numbering area) that has at least 20 percent of its residents who are in poverty;
 - (G) Stabilizes or revitalizes a neighborhood that has at least 70 percent of its residents who are low- and moderate-income;
 - (H) Provides assistance to a Community Development Financial Institution that serve an area that is predominantly low- and moderate-income persons;
 - (I) Provides assistance to a Community-Based Development Organization serving a neighborhood that has at least 70 percent of its residents who are low- and moderate-income;
 - (J) Provides employment opportunities that are an integral component of a project designed to promote spatial deconcentration of low- and moderate-income and minority persons;
 - (K) With prior HUD approval, provides substantial benefit to low-income persons through other innovative approaches;
 - (L) Provides services to the residents of an area pursuant to a strategy approved by HUD under the provisions of § 91.215(e) of this title;
 - (M) Creates or retains jobs through businesses assisted in an area pursuant to a strategy approved by HUD under the provisions of § 91.215(e) of this title.
 - (N) Directly involves the economic development or redevelopment of environmentally contaminated properties.
- (3) *Standards for individual activities.* Any activity subject to these guidelines which falls into one or more of the following categories will be considered by HUD to provide insufficient public benefit, and therefore may under no circumstances be assisted with CDBG funds:
- (i) The amount of CDBG assistance exceeds either of the following, as applicable:
 - (A) \$50,000 per full-time equivalent, permanent job created or retained; or
 - (B) \$1,000 per low- and moderate-income person to which goods or services are provided by the activity.
 - (ii) The activity consists of or includes any of the following:
 - (A) General promotion of the community as a whole (as opposed to the promotion of specific areas and programs);
 - (B) Assistance to professional sports teams;

(C) Assistance to privately-owned recreational facilities that serve a predominantly higher-income clientele, where the recreational benefit to users or members clearly outweighs employment or other benefits to low- and moderate-income persons;

(D) Acquisition of land for which the specific proposed use has not yet been identified; and

(E) Assistance to a for-profit business while that business or any other business owned by the same person(s) or entity(ies) is the subject of unresolved findings of noncompliance relating to previous CDBG assistance provided by the recipient.

(4) *Applying the individual activity standards.* (i) Where an activity is expected both to create or retain jobs and to provide goods or services to residents of an area, it will be disqualified only if the amount of CDBG assistance exceeds both of the amounts in paragraph (b)(3)(i) of this section.

(ii) The individual activity standards in paragraph (b)(3)(i) of this section shall be applied to the number of jobs to be created or retained, or to the number of persons residing in the area served (as applicable), as determined at the time funds are obligated to activities.

(iii) Where CDBG assistance for an activity is limited to job training and placement and/or other employment support services, the jobs assisted with CDBG funds shall be considered to be created or retained jobs for the purposes of applying the individual activity standards in paragraph (b)(3)(i) of this section.

(c) *Amendments to economic development projects after review determinations.* If, after the grantee enters into a contract to provide assistance to a project, the scope or financial elements of the project change to the extent that a significant contract amendment is appropriate, the project should be reevaluated under these and the recipient's guidelines. (This would include, for example, situations where the business requests a change in the amount or terms of assistance being provided, or an extension to the loan payment period required in the contract.) If a reevaluation of the project indicates that the financial elements and public benefit to be derived have also substantially changed, then the recipient should make appropriate adjustments in the amount, type, terms or conditions of CDBG assistance which has been offered, to reflect the impact of the substantial change. (For example, if a change in the project elements results in a substantial reduction of the total project costs, it may be appropriate for the recipient to reduce the amount of total CDBG assistance.) If the amount of CDBG assistance provided to the project is increased, the amended project must still comply with the public benefit standards under paragraph (b) of this section.

(d) *Documentation.* The grantee must maintain sufficient records to demonstrate the level of public benefit, based on the above standards, that is actually achieved upon completion of the CDBG-assisted economic development activity(ies) and how that compares to the level of such benefit anticipated when the CDBG assistance was obligated. If the grantee's actual results show a pattern of substantial variation from anticipated results, the grantee is expected to take all actions reasonably within its control to improve the accuracy of its projections. If the actual results demonstrate that the recipient has failed the public benefit standards, HUD may require the recipient to meet more stringent standards in future years as appropriate.

[60 FR 1947, Jan. 5, 1995, as amended at 60 FR 17445, Apr. 6, 1995; 71 FR 30035, May 24, 2006; 72 FR 12535, Mar. 15, 2007; 72 FR 46370, Aug. 17, 2007]

§ 570.210 Prohibition on use of assistance for employment relocation activities.

(a) *Prohibition.* CDBG funds may not be used to directly assist a business, including a business expansion, in the relocation of a plant, facility, or operation from one LMA to another LMA if the relocation is likely to result in a significant loss of jobs in the LMA from which the relocation occurs.

(b) *Definitions.* The following definitions apply to this section:

(1) *Directly assist.* Directly assist means the provision of CDBG funds for activities pursuant to:

(i) § 570.203(b); or

(ii) §§ 570.201(a)-(d), 570.201(l), 570.203(a), or § 570.204 when the grantee, subrecipient, or, in the case of an activity carried out pursuant to § 570.204, a Community Based Development Organization (CDBO) enters into an agreement with a business to undertake one or more of these activities as a condition of the business relocating a facility, plant, or operation to the grantee's LMA. Provision of public facilities and indirect assistance that will provide benefit to multiple businesses does not fall under the definition of "directly assist," unless it includes the provision of infrastructure to aid a specific business that is the subject of an agreement with the specific assisted business.

(2) *Labor market area (LMA).* For metropolitan areas, an LMA is an area defined as such by the BLS. An LMA is an economically integrated geographic area within which individuals can live and find employment within a reasonable distance or can readily change employment without changing their place of residence. In addition, LMAs are non-overlapping and geographically exhaustive. For metropolitan areas, grantees must use employment data, as defined by the BLS, for the LMA in which the affected business is currently located and from which current jobs may be lost. For non-metropolitan areas, an LMA is either an area defined by the BLS as an LMA, or a state may choose to combine non-metropolitan LMAs. States are required to define or reaffirm prior definitions of their LMAs on an annual basis and retain records to substantiate such areas prior to any business relocation that would be impacted by this rule. Metropolitan LMAs cannot be combined, nor can a non-metropolitan LMA be combined with a metropolitan LMA. For the HUD-administered Small Cities Program, each of the three participating counties in Hawaii will be considered to be its own LMA. Recipients of Fiscal Year 1999 Small Cities Program funding in New York will follow the requirements for State CDBG recipients.

(3) *Operation.* A business operation includes, but is not limited to, any equipment, employment opportunity, production capacity or product line of the business.

(4) *Significant loss of jobs.* (i) A loss of jobs is significant if: The number of jobs to be lost in the LMA in which the affected business is currently located is equal to or greater than one-tenth of one percent of the total number of persons in the labor force of that LMA; or in all cases, a loss of 500 or more jobs. Notwithstanding the aforementioned, a loss of 25 jobs or fewer does not constitute a significant loss of jobs.

(ii) A job is considered to be lost due to the provision of CDBG assistance if the job is relocated within three years of the provision of assistance to the business; or the time period within which jobs are to be created as specified by the agreement between the business and the recipient if it is longer than three years.

(c) *Written agreement.* Before directly assisting a business with CDBG funds, the recipient, subrecipient, or a CDBO (in the case of an activity carried out pursuant to § 570.204) shall sign a written agreement with the assisted business. The written agreement shall include:

(1) *Statement.* A statement from the assisted business as to whether the assisted activity will result in the relocation of any industrial or commercial plant, facility, or operation from one LMA to another, and, if so, the number of jobs that will be relocated from each LMA;

(2) *Required information.* If the assistance will not result in a relocation covered by this section, a certification from the assisted business that neither it, nor any of its subsidiaries, has plans to relocate jobs at the time the agreement is signed that would result in a significant job loss as defined in this rule; and

(3) *Reimbursement of assistance.* The agreement shall provide for reimbursement of any assistance provided to, or expended on behalf of, the business in the event that assistance results in a relocation prohibited under this section.

(d) *Assistance not covered by this section.* This section does not apply to:

(1) *Relocation assistance.* Relocation assistance required by the Uniform Assistance and Real Property Acquisition Policies Act of 1970, (URA) (42 U.S.C. 4601-4655);

(2) *Microenterprises.* Assistance to microenterprises as defined by Section 102(a)(22) of the Housing and Community Development Act of 1974; and

(3) *Arms-length transactions.* Assistance to a business that purchases business equipment, inventory, or other physical assets in an arms-length transaction, including the assets of an existing business, provided that the purchase does not result in the relocation of the sellers' business operation (including customer base or list, goodwill, product lines, or trade names) from one LMA to another LMA and does not produce a significant loss of jobs in the LMA from which the relocation occurs.

[70 FR 76369, Dec. 23, 2005]

Subpart K—Other Program Requirements

SOURCE: 53 FR 34456, Sept. 6, 1988, unless otherwise noted.

§ 570.600 General.

(a) This subpart K enumerates laws that the Secretary will treat as applicable to grants made under section 106 of the Act, other than grants to states made pursuant to section 106(d) of the Act, for purposes of the Secretary's determinations under section 104(e)(1) of the Act, including statutes expressly made applicable by the Act and certain other statutes and Executive Orders for which the Secretary has enforcement responsibility. This subpart K applies to grants made under the Insular Areas Program in § 570.405 and § 570.440 with the exception of § 570.612. The absence of mention herein of any other statute for which the Secretary does not have direct enforcement responsibility is not intended to be taken as an indication that, in the Secretary's opinion, such statute or Executive Order is not applicable to activities assisted under the Act. For laws that the Secretary will treat as applicable to grants made to states under section 106(d) of the Act for purposes of the determination required to be made by the Secretary pursuant to section 104(e)(2) of the Act, see § 570.487.

(b) This subpart also sets forth certain additional program requirements which the Secretary has determined to be applicable to grants provided under the Act as a matter of administrative discretion.

(c) In addition to grants made pursuant to section 106(b) and 106(d)(2)(B) of the Act (subparts D and F, respectively), the requirements of this subpart K are applicable to grants made pursuant to sections 107 and 119 of the Act (subparts E and G, respectively), and to loans guaranteed pursuant to subpart M.

[53 FR 34456, Sept. 6, 1988, as amended at 61 FR 11477, Mar. 20, 1996; 72 FR 12536, Mar. 15, 2007]

§ 570.601 Public Law 88-352 and Public Law 90-284; affirmatively furthering fair housing; Executive Order 11063.

(a) The following requirements apply according to sections 104(b) and 107 of the Act:

(1) Public Law 88-352, which is title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*), and implementing regulations in 24 CFR part 1.

(2) Public Law 90-284, which is the Fair Housing Act (42 U.S.C. 3601-3620). In accordance with the Fair Housing Act, the Secretary requires that grantees administer all programs and activities related to housing and community development in a manner to affirmatively further the policies of the Fair Housing Act. Furthermore, in accordance with section 104(b)(2) of the Act, for each community receiving a grant under subpart D of this part, the certification that the grantee will affirmatively further fair housing shall specifically require the grantee to assume the responsibility of fair housing planning by conducting an

analysis to identify impediments to fair housing choice within its jurisdiction, taking appropriate actions to overcome the effects of any impediments identified through that analysis, and maintaining records reflecting the analysis and actions in this regard.

(b) Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652; 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing), and implementing regulations in 24 CFR part 107, also apply.

[61 FR 11477, Mar. 20, 1996]

§ 570.602 Section 109 of the Act.

Section 109 of the Act requires that no person in the United States shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance made available pursuant to the Act. Section 109 also directs that the prohibitions against discrimination on the basis of age under the Age Discrimination Act and the prohibitions against discrimination on the basis of disability under Section 504 shall apply to programs or activities receiving Federal financial assistance under Title I programs. The policies and procedures necessary to ensure enforcement of section 109 are codified in 24 CFR part 6.

[64 FR 3802, Jan. 25, 1999]

§ 570.603 Labor standards.

(a) Section 110(a) of the Act contains labor standards that apply to non-volunteer labor financed in whole or in part with assistance received under the Act. In accordance with section 110(a) of the Act, the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) also applies. However, these requirements apply to the rehabilitation of residential property only if such property contains not less than 8 units.

(b) The regulations in 24 CFR part 70 apply to the use of volunteers.

[61 FR 11477, Mar. 20, 1996]

§ 570.604 Environmental standards.

For purposes of section 104(g) of the Act, the regulations in 24 CFR part 58 specify the other provisions of law which further the purposes of the National Environmental Policy Act of 1969, and the procedures by which grantees must fulfill their environmental responsibilities. In certain cases, grantees assume these environmental review, decision making, and action responsibilities by execution of grant agreements with the Secretary.

[61 FR 11477, Mar. 20, 1996]

§ 570.605 National Flood Insurance Program.

Notwithstanding the date of HUD approval of the recipient's application (or, in the case of grants made under subpart D of this part or HUD-administered small cities recipients in Hawaii, the date of submission of the grantee's consolidated plan, in accordance with 24 CFR part 91), section 202(a) of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4106) and the regulations in 44 CFR parts 59 through 79 apply to funds provided under this part 570.

[61 FR 11477, Mar. 20, 1996]

§ 570.606 Displacement, relocation, acquisition, and replacement of housing.

(a) *General policy for minimizing displacement.* Consistent with the other goals and objectives of this part, grantees (or States or state recipients, as applicable) shall assure that they have taken all reasonable steps to minimize the displacement of persons (families, individuals, businesses, nonprofit organizations, and farms) as a result of activities assisted under this part.

(b) *Relocation assistance for displaced persons at URA levels.* (1) A displaced person shall be provided with relocation assistance at the levels described in, and in accordance with the requirements of 49 CFR part 24, which contains the government-wide regulations implementing the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) (42 U.S.C. 4601-4655).

(2) *Displaced person.* (i) For purposes of paragraph (b) of this section, the term “*displaced person*” means any person (family, individual, business, nonprofit organization, or farm) that moves from real property, or moves his or her personal property from real property, permanently and involuntarily, as a direct result of rehabilitation, demolition, or acquisition for an activity assisted under this part. A permanent, involuntary move for an assisted activity includes a permanent move from real property that is made:

(A) After notice by the grantee (or the state recipient, if applicable) to move permanently from the property, if the move occurs after the initial official submission to HUD (or the State, as applicable) for grant, loan, or loan guarantee funds under this part that are later provided or granted.

(B) After notice by the property owner to move permanently from the property, if the move occurs after the date of the submission of a request for financial assistance by the property owner (or person in control of the site) that is later approved for the requested activity.

(C) Before the date described in paragraph (b)(2)(i)(A) or (B) of this section, if either HUD or the grantee (or State, as applicable) determines that the displacement directly resulted from acquisition, rehabilitation, or demolition for the requested activity.

(D) After the “initiation of negotiations” if the person is the tenant-occupant of a dwelling unit and any one of the following three situations occurs:

(1) The tenant has not been provided with a reasonable opportunity to lease and occupy a suitable decent, safe, and sanitary dwelling in the same building/complex upon the completion of the project, including a monthly rent that does not exceed the greater of the tenant's monthly rent and estimated average utility costs before the initiation of negotiations or 30 percent of the household's average monthly gross income; or

(2) The tenant is required to relocate temporarily for the activity but the tenant is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, including the cost of moving to and from the temporary location and any increased housing costs, or other conditions of the temporary relocation are not reasonable; and the tenant does not return to the building/complex; or

(3) The tenant is required to move to another unit in the building/complex, but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move.

(ii) Notwithstanding the provisions of paragraph (b)(2)(i) of this section, the term “*displaced person* -” does not include:

(A) A person who is evicted for cause based upon serious or repeated violations of material terms of the lease or occupancy agreement. To exclude a person on this basis, the grantee (or State or state recipient, as applicable) must determine that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance under this section;

(B) A person who moves into the property after the date of the notice described in paragraph (b)(2)(i)(A) or (B) of this section, but who received a written notice of the expected displacement before occupancy.

(C) A person who is not displaced as described in 49 CFR 24.2(g)(2).

(D) A person who the grantee (or State, as applicable) determines is not displaced as a direct result of the acquisition, rehabilitation, or demolition for an assisted activity. To exclude a person on this basis, HUD must concur in that determination.

(iii) A grantee (or State or state recipient, as applicable) may, at any time, request HUD to determine whether a person is a displaced person under this section.

(3) *Initiation of negotiations.* For purposes of determining the type of replacement housing assistance to be provided under paragraph (b) of this section, if the displacement is the direct result of privately undertaken rehabilitation, demolition, or acquisition of real property, the term “*initiation of negotiations*” means the execution of the grant or loan agreement between the grantee (or State or state recipient, as applicable) and the person owning or controlling the real property.

(c) *Residential anti-displacement and relocation assistance plan.* The grantee shall comply with the requirements of 24 CFR part 42, subpart B.

(d) *Optional relocation assistance.* Under section 105(a)(11) of the Act, the grantee may provide (or the State may permit the state recipient to provide, as applicable) relocation payments and other relocation assistance to persons displaced by activities that are not subject to paragraph (b) or (c) of this section. The grantee may also provide (or the State may also permit the state recipient to provide, as applicable) relocation assistance to persons receiving assistance under paragraphs (b) or (c) of this section at levels in excess of those required by these paragraphs. Unless such assistance is provided under State or local law, the grantee (or state recipient, as applicable) shall provide such assistance only upon the basis of a written determination that the assistance is appropriate (see, e.g., 24 CFR 570.201(i), as applicable). The grantee (or state recipient, as applicable) must adopt a written policy available to the public that describes the relocation assistance that the grantee (or state recipient, as applicable) has elected to provide and that provides for equal relocation assistance within each class of displaced persons.

(e) *Acquisition of real property.* The acquisition of real property for an assisted activity is subject to 49 CFR part 24, subpart B.

(f) *Appeals.* If a person disagrees with the determination of the grantee (or the state recipient, as applicable) concerning the person's eligibility for, or the amount of, a relocation payment under this section, the person may file a written appeal of that determination with the grantee (or state recipient, as applicable). The appeal procedures to be followed are described in 49 CFR 24.10. In addition, a low- or moderate-income household that has been displaced from a dwelling may file a written request for review of the grantee's decision to the HUD Field Office. For purposes of the State CDBG program, a low- or moderate-income household may file a written request for review of the state recipient's decision with the State.

(g) *Responsibility of grantee or State.* (1) The grantee (or State, if applicable) is responsible for ensuring compliance with the requirements of this section, notwithstanding any third party's contractual obligation to the grantee to comply with the provisions of this section. For purposes of the State CDBG program, the State shall require state recipients to certify that they will comply with the requirements of this section.

(2) The cost of assistance required under this section may be paid from local public funds, funds provided under this part, or funds available from other sources.

(3) The grantee (or State and state recipient, as applicable) must maintain records in sufficient detail to demonstrate compliance with the provisions of this section.

(Approved by the Office of Management and Budget under OMB control number 2506-0102)

[61 FR 11477, Mar. 20, 1996, as amended at 61 FR 51760, Oct. 3, 1996]

§ 570.607 Employment and contracting opportunities.

To the extent that they are otherwise applicable, grantees shall comply with:

(a) Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR 1964-1965 Comp. p. 339; 3 CFR, 1966-1970 Comp., p. 684; 3 CFR, 1966-1970., p. 803; 3 CFR, 1978 Comp., p. 230; 3 CFR, 1978 Comp., p. 264 (Equal Employment Opportunity), and Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), 67 FR 77141, 3 CFR, 2002 Comp., p. 258; and the implementing regulations at 41 CFR chapter 60; and

(b) Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135.

[68 FR 56405, Sept. 30, 2003]

§ 570.608 Lead-based paint.

The Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at part 35, subparts A, B, J, K, and R of this part apply to activities under this program.

[64 FR 50226, Sept. 15, 1999]

§ 570.609 Use of debarred, suspended or ineligible contractors or subrecipients.

The requirements set forth in 24 CFR part 5 apply to this program.

[61 FR 5209, Feb. 9, 1996]

§ 570.610 Uniform administrative requirements and cost principles.

The recipient, its agencies or instrumentalities, and subrecipients shall comply with the policies, guidelines, and requirements of 24 CFR part 85 and 2 CFR PART 200 as applicable, as they relate to the acceptance and use of Federal funds under this part. The applicable sections of 24 CFR parts 84 and 85 are set forth at § 570.502.

² See footnote 1 at § 570.200(a)(5).

[60 FR 56916, Nov. 9, 1995]

§ 570.611 Conflict of interest.

(a) *Applicability.* (1) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, shall apply.

(2) In all cases not governed by 24 CFR 85.36 and 84.42, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the recipient or by its subrecipients to individuals, businesses, and other private entities under eligible activities that authorize such assistance (e.g., rehabilitation, preservation, and other improvements of private properties or facilities pursuant to § 570.202; or grants, loans, and other assistance to businesses, individuals, and other private entities pursuant to § 570.203, 570.204, 570.455, or 570.703(i)).

(b) *Conflicts prohibited.* The general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. For the UDAG program, the above restrictions shall apply to all activities that are a part of the UDAG project, and shall cover any such financial interest or benefit during, or at any time after, such person's tenure.

(c) *Persons covered.* The conflict of interest provisions of paragraph (b) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds under this part.

(d) *Exceptions.* Upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section on a case-by-case basis when it has satisfactorily met the threshold requirements of (d)(1) of this section, taking into account the cumulative effects of paragraph (d)(2) of this section.

(1) *Threshold requirements.* HUD will consider an exception only after the recipient has provided the following documentation:

(i) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and

(ii) An opinion of the recipient's attorney that the interest for which the exception is sought would not violate State or local law.

(2) *Factors to be considered for exceptions.* In determining whether to grant a requested exception after the recipient has satisfactorily met the requirements of paragraph (d)(1) of this section, HUD shall conclude that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project, taking into account the cumulative effect of the following factors, as applicable:

(i) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project that would otherwise not be available;

(ii) Whether an opportunity was provided for open competitive bidding or negotiation;

(iii) Whether the person affected is a member of a group or class of low- or moderate-income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class;

(iv) Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question;

(v) Whether the interest or benefit was present before the affected person was in a position as described in paragraph (b) of this section;

(vi) Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and

(vii) Any other relevant considerations.

[60 FR 56916, Nov. 9, 1995]

§ 570.612 Executive Order 12372.

(a) *General.* Executive Order 12372, Intergovernmental Review of Federal Programs, and the Department's implementing regulations at 24 CFR part 52, allow each State to establish its own process for review and comment on proposed Federal financial assistance programs.

(b) *Applicability.* Executive Order 12372 applies to the CDBG Entitlement program and the UDAG program. The Executive Order applies to all activities proposed to be assisted under UDAG, but it applies to the Entitlement program only where a grantee proposes to use funds for the planning or construction (reconstruction or installation) of water or sewer facilities. Such facilities include storm sewers as well as all sanitary sewers, but do not include water and sewer lines connecting a structure to the lines in the public right-of-way or easement. It is the responsibility of the grantee to initiate the Executive Order review process if it proposes to use its CDBG or UDAG funds for activities subject to review.

§ 570.613 Eligibility restrictions for certain resident aliens.

(a) *Restriction.* Certain newly legalized aliens, as described in 24 CFR part 49, are not eligible to apply for benefits under covered activities funded by the programs listed in paragraph (e) of this section. "Benefits" under this section means financial assistance, public services, jobs and access to new or rehabilitated housing and other facilities made available under covered activities funded by programs listed in paragraph (e) of this section. "Benefits" do not include relocation services and payments to which displacees are entitled by law.

(b) *Covered activities.* "Covered activities" under this section means activities meeting the requirements of § 570.208(a) that either:

(1) Have income eligibility requirements limiting the benefits exclusively to low and moderate income persons; or

(2) Are targeted geographically or otherwise to primarily benefit low and moderate income persons (excluding activities serving the public at large, such as sewers, roads, sidewalks, and parks), and that provide benefits to persons on the basis of an application.

(c) *Limitation on coverage.* The restrictions under this section apply only to applicants for new benefits not being received by covered resident aliens as of the effective date of this section.

(d) *Compliance.* Compliance can be accomplished by obtaining certification as provided in 24 CFR 49.20.

(e) *Programs affected.* (1) The Community Development Block Grant program for small cities, administered under subpart F of part 570 of this title until closeout of the recipient's grant.

(2) The Community Development Block Grant program for entitlement grants, administered under subpart D of part 570 of this title.

(3) The Community Development Block Grant program for States, administered under subpart I of part 570 of this title until closeout of the unit of general local government's grant by the State.

(4) The Urban Development Action Grants program, administered under subpart G of part 570 of this title until closeout of the recipient's grant.

[55 FR 18494, May 2, 1990]

§ 570.614 Architectural Barriers Act and the Americans with Disabilities Act.

(a) The Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) requires certain Federal and Federally funded buildings and other facilities to be designed, constructed, or altered in accordance with standards that insure accessibility to, and use by, physically handicapped people. A building or facility designed, constructed, or altered with funds allocated or reallocated under this part after December 11, 1995, and that meets the definition of “residential structure” as defined in 24 CFR 40.2 or the definition of “building” as defined in 41 CFR 101-19.602(a) is subject to the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) and shall comply with the Uniform Federal Accessibility Standards (appendix A to 24 CFR part 40 for residential structures, and appendix A to 41 CFR part 101-19, subpart 101-19.6, for general type buildings).

(b) The Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218 and 225) (ADA) provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, State and local government services, and telecommunications. It further provides that discrimination includes a failure to design and construct facilities for first occupancy no later than January 26, 1993, that are readily accessible to and usable by individuals with disabilities. Further, the ADA requires the removal of architectural barriers and communication barriers that are structural in nature in existing facilities, where such removal is readily achievable—that is, easily accomplishable and able to be carried out without much difficulty or expense.

[60 FR 56917, Nov. 9, 1995]

UPDATE: Effective March 2015

2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance supersedes, consolidates and streamlines requirements from 8 OMB Circulars referenced in Exhibit D - CDBG Regulations and Other Program Requirements:

A - 21	A - 110
A - 87	A - 122
A - 89	A - 133
A - 102	A - 50

To view Notice SD-2015-01 Issued by the U.S. Department of Housing and Urban Development, please visit the following link:

www.hudexchange.info/resources/documents/Notice-DC-2015-01-Transition-to-2-CFR-Part-200-Guidance.pdf

Exhibit E

Audit Findings or Exceptions

(N/A - No audit findings or exceptions)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
JULY 28, 2020

Consider Second and Final Reading of an Ordinance for a Rezoning Request of Tract I – from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the East 500 feet, of the South 990 feet of Lot 48, Stewarts Addition to the Conway Gardens. Tract II - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the South 500 feet of the West 820 feet of Lot 48, Stewarts Addition to the Conway Gardens located at the Northwest corner of Dicker and Stewart Road, as Requested by George Lazaro.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on July 14, 2020 the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

The applicant is proposing to rezone approximately 20.87 acre tract into Light Industrial District (L-I) at property located at the Northwest corner of Stewart and Dicker Road. It is noted that part of the property is located inside the city limits of San Juan and the rest is in Pharr's Extra Territorial Jurisdiction (ETJ). The property is located in Military Highway Water Supply Corporation's Certificate of Convenience and Necessity; there is no sanitary sewer available at this time. The property owner will be required to subdivide the property in order to undertake any improvements to the property.

It is also noted that the City of San Juan approved the rezoning of couple of properties along West Dicker and South Stewart Road where a warehouse and cold storage facility were built. Because of the future toll road that will be constructed in the area the proposed zoning appears to be in line with industrial uses that will use the future toll road to transport goods.

Staff recommends approval of the rezoning request since Stewart Road is a Highway (FM 2557) and is conducive to commercial traffic and there are no existing residential subdivisions adjacent to the property that could be negatively impacted by a factory.

Staff mailed a notice of the public hearing to eight (8) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

During the regular meeting on July 9, 2020, the Planning and Zoning Commission unanimously recommended approval of the rezoning request with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 07/09/2020
CITY COMMISSION – 07/14/2020
DATE PREPARED – 06/29/2020

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Rezoning Request of *Tract I* - from Single-Family Residence District (R-S) to Light Industrial District (L-I) and *Tract II* - from Single-Family Residence District (R-S) to Light Industrial District (L-I).

APPLICANT: George Lazaro

AGENT: N/A

LEGAL: A 20.78 acre tract of land out of Lot 16, Block 8, John Closner Subdivision. *Tract I* – of the East 500 feet, of the South 990 feet of Lot 48, Stewarts Addition to the Conway Gardens. *Tract II* – of the South 500 feet of the West 820 feet of Lot 48, Stewarts Addition to the Conway Gardens.

LOCATION: The property is located at the Northwest corner of Dicker and Stewart Road.

LOT/TRACT SIZE: 20.78 acres

CURRENT USE OF PROPERTY: Vacant

PROPOSED USE OF PROPERTY: Industrial / Light Industrial District (L-I)

EXISTING ZONING: Residential / Single-Family Residence District (R-S)

**EXISTING LAND USE/
ADJACENT ZONING:** *North* – Residential; Single-Family Residence District (R-S)
South – Vacant; Single-Family Residence District (R-S)
East – Vacant; Single-Family Residence District (R-S)
West – Vacant; Single-Family Residence District (R-S)

ACCESS AND CIRCULATION: This property has access onto Stewart and Dicker Roads.

PUBLIC SERVICES: Water service will be provided by the Military Water Supply Corporation; sewer is not available.

RECOMMENDATION: Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

The applicant is proposing to rezone approximately 20.78 acre tract into Light Industrial District (L-I) at property located at the Northwest corner of Stewart and Dicker Road. It is noted that part of the property is located inside the city limits of San Juan and the rest is in Pharr's Extra Territorial Jurisdiction (ETJ). The property is located in Military Highway Water Supply Corporation's Certificate of Convenience and Necessity; there is no sanitary sewer available at this time. The property owner will be required to subdivide the property in order to undertake any improvements to the property.

It is also noted that the City of San Juan approved the rezoning of couple of properties along West Dicker and South Stewart Road where a warehouse and cold storage facility were built. Because of the future toll road that will be constructed in the area the proposed zoning appears to be in line with industrial uses that will use the future toll road to transport goods.

Staff recommends approval of the rezoning request since Stewart Road is a State Highway (FM 2557) and is conducive to commercial traffic and there are no existing residential subdivisions adjacent to the property that could be negatively impacted by a factory.

Staff mailed a notice of the public hearing to eight (8) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Section of Ordinance
List of neighboring property owners receiving notice
Ordinance

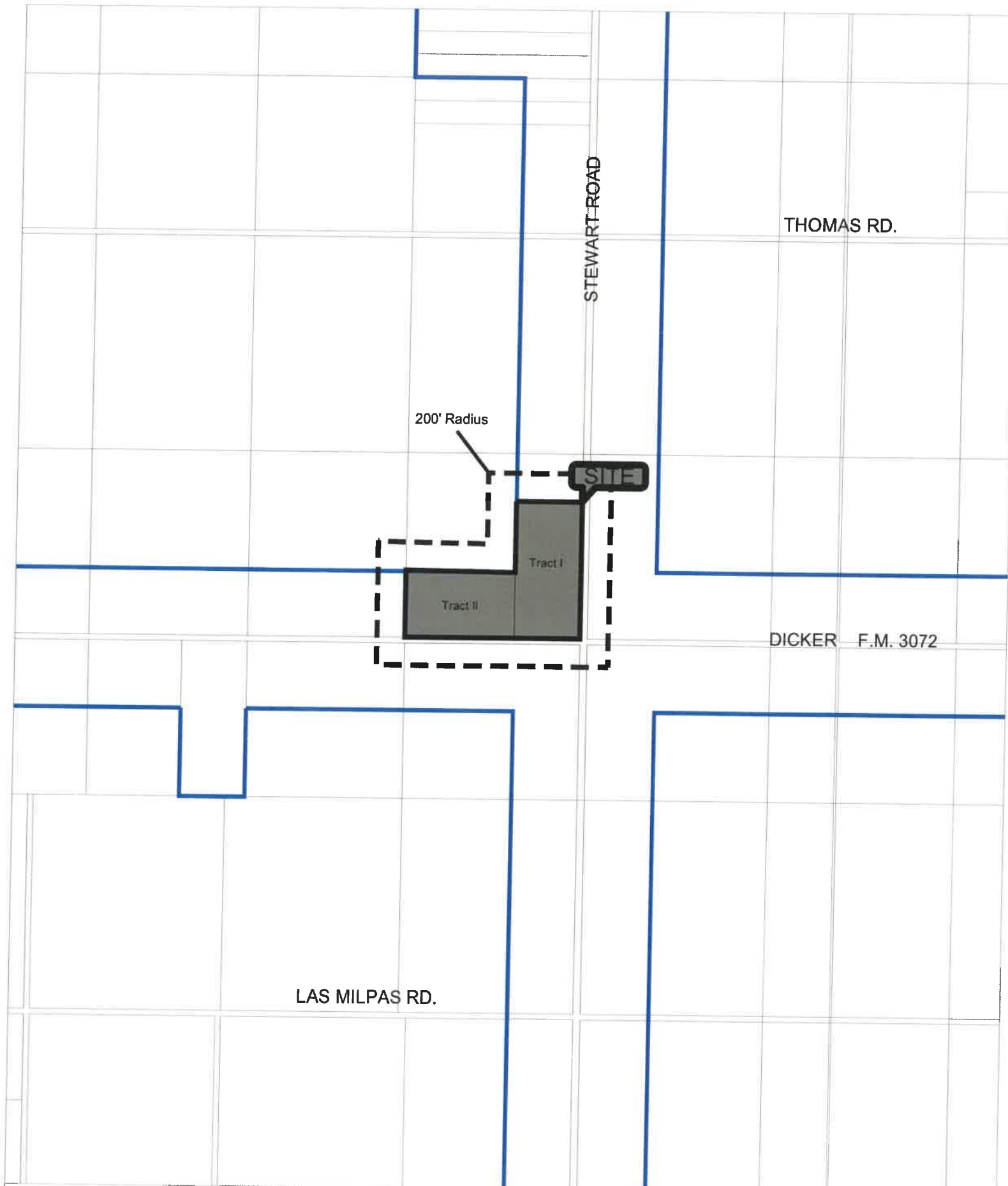


Proposed Property

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 07/09/2020 Commissioner Guajardo made a motion to approve the rezoning request as presented by staff. Commissioner Alaniz seconded the motion. The motion passed unanimously with a 5-0 vote.

Ms. Gomez said that rezoning request is for two tracts of land located at the Northwest corner of Stewart and Dicker Road, the applicant is proposing to change the zone from residential to industrial district in order to build a warehouse. She reminded the board that the city had approved two rezoning in the same area where the two warehouse/storage units were built. She mentioned that part of the property is located inside the city limits of San Juan and the rest on Pharr's ETJ. Because of the future toll road that will be constructed in the area the proposed zoning appears to be in line with the industrial uses that will use the future toll road to transport goods. Staff recommends approval of the rezoning request since Stewart Road is a State Highway and is conducive to commercial traffic and there are no existing residential subdivisions adjacent to the property that could be negatively impacted by a factory. The advertisement was in the newspaper and letters were mailed out to the surrounding property owners within the 200 foot radius and no comments were received in favor or against the request. A subdivision plat will be required in order to do any improvements to the property.

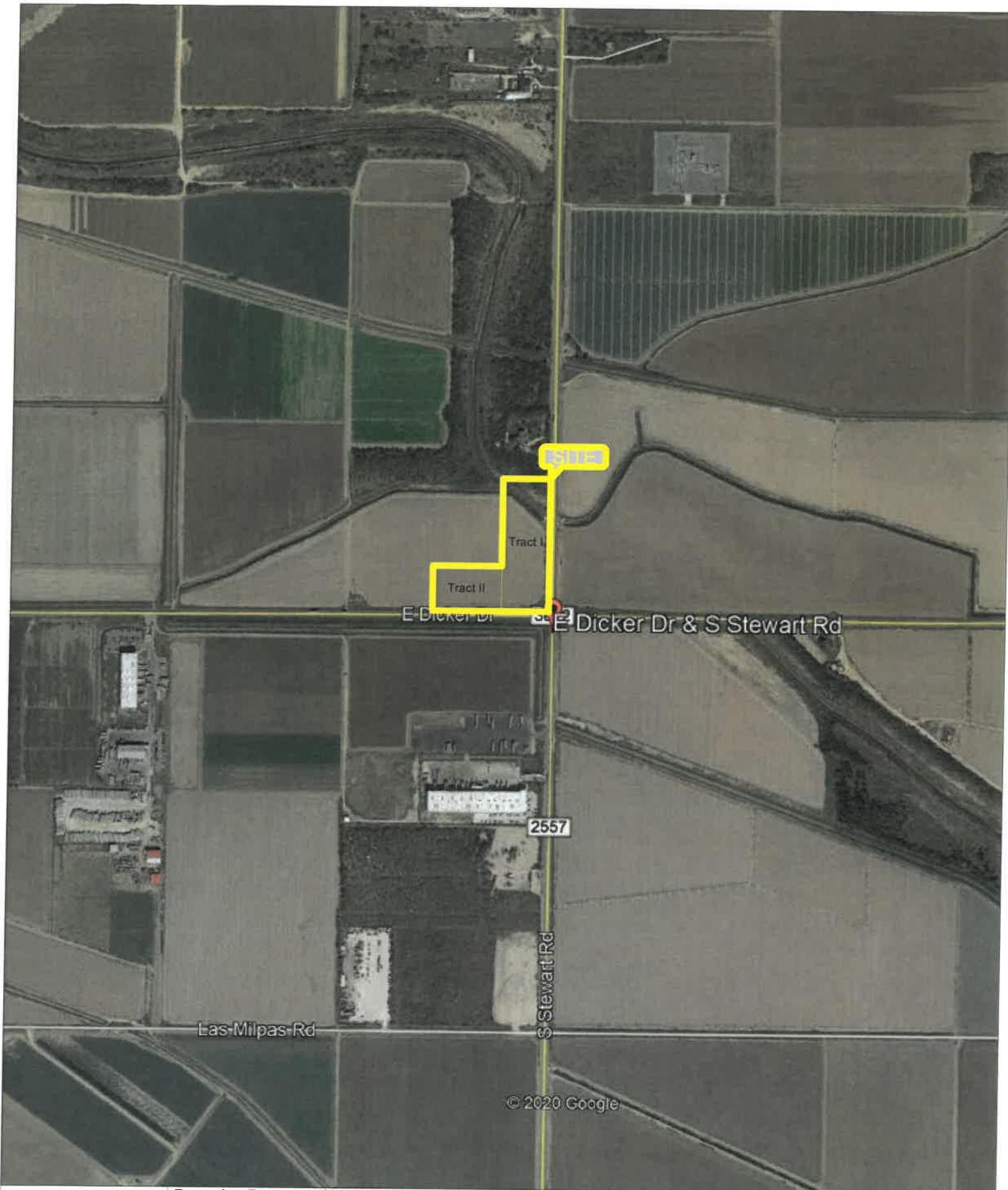


Legend

- CITY LIMITS
- Proposed area

Rezoning Request of Tract I - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the East 500 feet of the South 990 feet of Lot 48, Stewart Addition to the Conway Gardens. Tract II - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the South 500 feet of the West 820 feet of Lot 48, Stewart Addition to the Conway Gardens located at the Northwest corner of Dicker and Stewart Roads, as Requested by George Lazaro.





Legend

- CITY LIMITS
- Proposed area

Rezoning Request of Tract I - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the East 500 feet of the South 990 feet of Lot 48, Stewart Addition to the Conway Gardens. Tract II - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the South 500 feet of the West 820 feet of Lot 48, Stewart Addition to the Conway Gardens located at the Northwest corner of Dicker and Stewart Roads, as Requested by George Lazaro.





Rezoning Request of Tract I - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the East 500 feet of the South 990 feet of Lot 48, Stewart Addition to the Conway Gardens. Tract II - from Single-Family Residence District (R-S) to Light Industrial District (L-I) of the South 500 feet of the West 820 feet of Lot 48, Stewart Addition to the Conway Gardens located at the Northwest corner of Dicker and Stewart Roads, as Requested by George Lazaro.



SECTION 7.00: (I-1) LIGHT INDUSTRIAL DISTRICT:

SECTION 7.01: PERMITTED USES:

(a) Any of the following uses when the manufacturing, compounding or processing is conducted wholly within a completely enclosed building. That portion of the land used for open storage facilities for materials or equipment used in the manufacturing, compounding or processing shall be totally obscured by a wall on those sides abutting a residential district and C-1 and C-2 districts.

(1) The manufacturing, compounding, processing, packaging or treatment of such products as bakery goods, candy, cosmetics, pharmaceutical, toiletries, food products, hardware and cutlery;

(2) The manufacturing, compounding, assembling or treatment of articles or merchandise from the following previously prepared materials: Bone, canvas, cellophane, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastics, precious or semiprecious metals or stones, sheetmetal (excluding saw and planing mills) and yarns;

(3) The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay and kilns fired only by electricity or gas;

(4) Manufacture of musical instruments, toys, novelties, and metal or rubber stamps, or other small molded rubber products;

(5) Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs;

(6) Laboratories - Experimental, film or testing;

(7) Manufacture and repair of electric or neon signs, sheetmetal products, including heating and ventilating equipment, cornices, eaves and the like;

(8) Tool, die, gauge and machine shops;

(9) All public utilities, including buildings, necessary structures, storage yards and other related uses;

(10) Any use listed as permitted in C-4.

(b) Accessory structures and uses customarily incidental to the above permitted uses.

(c) Other uses of a similar and no more objectionable character to those principal uses permitted subject to any and all provisions of regulations relating to the use of property within the City.

SECTION 7.02: CONDITIONAL USES (REQUIRE USE PERMITS):

(a) Planned shopping centers;

(b) Planned industrial parks;

(c) The residence of a watchman or caretaker employed on the premises;

(d) Amusement parks, circus or carnival grounds, commercial amusement or recreation developments, or tents or other temporary structures used for temporary purposes, in accordance with all applicable City regulations;

(e) Facilities for railroads or those utilities holding a franchise under the City;

- (f) Portable buildings other than storage buildings; or
- (g) Owner-occupied residence in compliance with the setback requirements of this zoning district

SECTION 7.03: REQUIRED CONDITIONS:

Gasoline service stations or retail outlets where gasoline products are sold, drive-in businesses, and veterinary hospitals shall be subject to the same limitations as set forth in [Article IV sections 4.02\(c\), \(d\), \(e\), \(f\), \(g\), and \(h\)](#) herein. No permit shall be issued unless an access lane has been clearly designated on the subdivision plot.

SECTION 7.04: PROHIBITED USES:

- (a) Any building erected or land used for other than one or more of the preceding specified uses.
- (b) Any use of property that does not meet the:
 - (1) required minimum lot size;
 - (2) front, side and rear yard dimension; and/or
 - (3) lot width; or
 - (4) exceeds the maximum height, building coverage or density per gross acre as required in [Article VI](#).

Rezoning Request of **Tract I** – from Single-Family Residence District (R-S) to Light Industrial District (L-1) of the East 500 feet, of the South 990 feet of Lot 48, Stewarts Addition to the Conway Gardens. **Tract II** - from Single-Family Residence District (R-S) to Light Industrial District (L-1) of the South 500 feet of the West 820 feet of Lot 48, Stewarts Addition to the Conway Gardens located at the Northwest corner of Dicker and Stewart Road, as Requested by George Lazaro.

George Lazaro
P.O. Box 530540
Harlingen, TX 78553

Warehouse Leasing of Texas LLC.
9601 International Blvd.
Pharr, TX 78577

Canales, Armando B. & Edmundo
Carla G. Rosas ET AL
1816 Diablo Ct.
Plano, TX 75074-7945

Mancha, Juan and Roxana
5010 S. Stewart Road
San Juan, TX 78589

De Leon, Javier G.
214 E. 7th Street
San Juan, TX 78589

FORTCO Properties, LTD.
409 E. Military Hwy.
San Juan, TX 78589

Jancik, Kay and Suzanne
Robertson
2400 N. 10th Street Suite C
McAllen, TX 78501

Comanche Asset Management
LLC.
P.O. Box 223826
Dallas, TX 75222-3826

ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO LIGHT INDUSTRIAL DISTRICT (L-I) OF TRACT I – THE EAST 500 FEET, OF THE SOUTH 990 FEET OF LOT 48, STEWARTS ADDITION TO THE CONWAY GARDENS AND TRACT II – THE SOUTH 500 FEET OF THE WEST 820 FEET OF LOT 48, STEWARTS ADDITION TO THE CONWAY GARDENS, LOCATED AT THE NORTHWEST CORNER OF DICKER AND STEWART ROAD, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging industrial district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as 20.78 acre tract of land out of Lot 16, Block 8, John Closner Subdivision. Tract I – of the East 500 feet, of the South 990 feet of Lot 48, Stewarts Addition to the Conway Gardens. Tract II – of the South 500 feet of the West 820 feet of Lot 48, Stewarts Addition to the Conway Gardens, located at the Northwest corner of Dicker and Stewart Road shall be changed to Light Industrial District (L-I) and the zoning map shall be amended accordingly.

PASSED and APPROVED on first reading on the 14th day of July, 2020.

PASSED and APPROVED on second and final reading on the 28th day of July, 2020.

CITY OF SAN JUAN

MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo "Lenny" Sanchez
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: July 20, 2020
Subject: Monthly Collection Report – June 2020

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2019	2018	2017	2016	2015
Tax Levy	7,767,231.94	7,286,363.64	7,112,363.88	6,638,277.98	6,363,985.51
Adjustment to date	(26,496.84)	(16,319.15)	(4,985.64)	(19,259.27)	2,492.92
Adjusted Tax Levy	7,767,231.94	7,270,044.49	7,107,378.24	6,619,018.71	6,366,478.43
Collections to date	7,269,120.58	6,913,739.06	6,751,777.82	6,232,308.52	6,006,559.85
Percentage Collected	92.59%	95.10%	95.00%	94.16%	94.35%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Leonardo "Lenny" Sanchez
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
JUNE 2020**

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2019/2020	COLLECTED 2018/2019
2019 TAX ROLL	7,793,728.78	7,269,120.58	-	(26,496.84)	498,111.36	93.59%	93.53%
2018 & PRIOR YRS	1,392,850.34	266,029.04		(12,318.51)	1,114,502.79	19.27%	20.10%
ROLLBACK	62,463.19	63,200.16	-	736.97	(0.00)	100.00%	0.00%
TOTALS	9,249,042.31	7,598,349.78	-	(38,078.38)	1,612,614.15		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JUNE 2020

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	105,310.32	78.60 CURRENT
CURRENT YEAR-P&I	12,158.16	
PRIOR YEARS-BASE TAX	23,569.61	PRIOR
PRIOR YEARS-P&I	11,186.67	
ROLLBACK	736.97	ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	5,021.60	- PURGED
TOTAL COLLECTIONS	157,983.33	78.60
LESS TRANSFERRED	87,216.74	
LESS IN TRANSIT	67,367.59	
LESS DUE TO HCAD COMM. FEE	23.00	
LESS DUE TO CO TREASURER	3,376.00	
BALANCE	-	

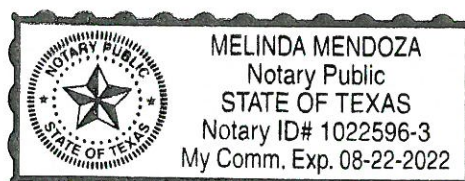
*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO
SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
THE MONTH OF JUNE 2020 IS CORRECT.

ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF JULY 2020 A.D.

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF JUNE 2020

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2019-2020</u>	<u>2018-2019</u>	<u>DIFFERENCE</u>
<u>2019 CURRENT</u>			
ORIGINAL LEVY	7,793,728.78	7,286,363.64	507,365.14
MODIFICATIONS	(26,496.84)	(14,818.41)	(11,678.43)
CURRENT LEVY	7,767,231.94	7,271,545.23	495,686.71
CURRENT COLLECTIONS THIS MONTH	105,310.32	75,076.21	30,234.11
CURRENT COLLECTIONS TO DATE	7,269,120.58	6,801,180.60	467,939.98
OUTSTANDING TO DATE	498,111.36	470,364.63	27,746.73
PERCENT COLLECTED/ORIGINAL	93.27%	93.34%	-0.07%
PERCENT COLLECTED/MODIFIED	93.59%	93.53%	0.06%
TOTAL COLLECTIONS FISCAL YEAR	7,269,120.58	6,801,180.60	
<u>DELINQUENT</u>			
ORIGINAL LEVY	1,392,850.34	1,400,698.14	(7,847.80)
MODIFICATIONS	(12,318.51)	(13,594.43)	1,275.92
DELINQUENT LEVY	1,380,531.83	1,387,103.71	(6,571.88)
DELINQUENT COLLECTIONS THIS MONTH	23,569.61	20,895.90	2,673.71
DELINQUENT COLLECTIONS TO DATE	266,029.04	278,811.78	(12,782.74)
OUTSTANDING TO DATE	1,114,502.79	1,108,291.93	6,210.86
PERCENT COLLECTED/ORIGINAL	19.10%	19.91%	-0.81%
PERCENT COLLECTED/MODIFIED	19.27%	20.10%	-0.83%
TOTAL COLLECTIONS FISCAL YEAR	266,029.04	278,811.78	
<u>ROLLBACK</u>			
ORIGINAL LEVY	62,463.19	0.00	62,463.19
MODIFICATIONS	736.97	62,463.19	(61,726.22)
ROLLBACK LEVY	63,200.16	62,463.19	736.97
ROLLBACK COLLECTIONS THIS MONTH	736.97	0.00	736.97
ROLLBACK COLLECTIONS TO DATE	63,200.16	0.00	63,200.16
OUTSTANDING TO DATE	0.00	62,463.19	(62,463.19)
PERCENT COLLECTED/ORIGINAL	101.18%	#DIV/0!	#DIV/0!
PERCENT COLLECTED/MODIFIED	100.00%	0.00%	100.00%
TOTAL COLLECTIONS FISCAL YEAR	63,200.16	0.00	

**CITY OF SAN JUAN, TEXAS
AS OF JANUARY 2020**

Levy 2019 (19-20 YR)

7,793,728.78	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEPT 2020
Adjustments	(2,881.85)	(8,507.53)	(10,226.02)	(12,344.25)	(8,461.48)	(24,205.85)	(24,205.85)	(26,575.44)	(26,496.84)	-	-	-
Adjstid Levy	7,790,846.93	7,785,221.25	7,783,502.76	7,781,384.53	7,785,267.30	7,769,522.93	7,769,522.93	7,767,153.34	7,767,231.94	7,793,728.78	7,793,728.78	7,793,728.78
Collections	175,292.78	640,774.22	3,552,655.97	6,112,934.56	6,653,965.90	6,935,008.58	7,038,803.16	7,163,810.26	7,269,120.58	-	-	-
Percentage	2.25	8.23	45.64	78.56	85.47	89.26	90.60	92.23	93.59	-	-	-

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)	(11,708.08)	(13,529.11)	(14,311.16)	(14,818.41)	(14,818.41)	(14,818.41)	(16,319.15)
Adjstid Levy	7,286,363.64	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79	7,274,655.56	7,272,834.53	7,272,052.48	7,271,545.23	7,271,545.23	7,271,545.23	7,270,044.49
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89	6,505,324.90	6,627,411.69	6,726,104.39	6,801,180.60	6,848,618.95	6,886,059.71	6,913,739.06
Percentage	0.56	6.39	46.96	79.02	85.40	89.42	91.13	92.49	93.53	94.18	94.70	95.10

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjstid Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00

Levy 2016 (16-17 YR)

6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,244.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjstid Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Collections	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16

Levy 2015 (15-16 YR)

6,363,985.51	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016
Adjustments	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92
Adjstid Levy	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43
Collections	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35

Levy 2014 (14-15 YR)

6,062,874.30	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEPT 2015
Adjustments	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,656.24	22,138.85	22,138.85
Adjstid Levy	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15
Collections	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01

Levy 2013 (13-14 YR)												
6,026,969.81	OCT 2013	NOV 13	DEC 13	JAN 14	FEB 14	MAR 14	APR 14	MAY 14	JUN 14	JUL 2014	AUG 2014	SEPT 14
Adjustments	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)
Adjusted Levy	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94
Collections	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52
Levy 2012 (12-13 YR)												
5,863,668.66	OCT 2012	NOV 12	DEC 12	JAN 13	FEB 13	MAR 13	APR 13	MAY 13	JUN 13	JUL 2013	AUG 2013	SEPT 13
Adjustments	-	-	7,624.63	8,071.65	6,337.14	25,367.07	(6,855.00)	(7,107.30)	(13,669.36)	(13,669.36)	(14,510.29)	(15,355.04)
Adjusted Levy	5,863,668.66	5,863,668.66	5,871,293.29	5,871,740.31	5,870,005.80	5,889,235.73	5,856,813.66	5,856,561.36	5,849,999.30	5,849,999.30	5,849,158.37	5,848,313.62
Collections	2,857.95	394,574.30	2,403,399.43	4,142,161.70	4,771,528.55	5,056,363.27	5,208,931.41	5,298,704.35	5,376,134.09	5,421,008.00	5,450,025.91	5,464,167.23
Percentage	0.05	6.73	40.93	70.54	81.29	85.86	88.94	90.47	91.90	92.67	93.18	93.43
Levy 2011 (FY 11-12)												
5,807,342.89	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	JUL 2012	AUG 2012	Sept 12
Adjustments	(434.68)	9,757.00	7,191.02	6,935.04	6,744.28	2,616.92	1,327.13	(8,800.15)	(8,800.15)	(8,800.15)	(8,800.15)	(16,234.68)
Adjusted Levy	5,806,908.21	5,817,099.89	5,814,533.91	5,814,277.93	5,814,087.17	5,809,959.81	5,808,670.02	5,798,542.74	5,798,542.74	5,798,542.74	5,798,542.74	5,791,108.21
Collections	25,371.26	392,871.83	2,396,193.95	4,155,865.79	4,708,746.12	4,965,341.54	5,065,102.65	5,150,088.82	5,222,129.74	5,277,964.33	5,311,263.11	5,330,189.09
Percentage	0.44	6.75	41.21	71.48	80.99	85.46	87.20	88.82	90.06	91.02	91.60	92.04
Levy 2010 (FY 10-11)												
5,689,359.60	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sept 11
Adjustments	(369.63)	(2,132.72)	(365.30)	(4,388.62)	(4,901.42)	(5,178.87)	(6,706.52)	(2,962.02)	(4,257.62)	(11,079.53)	(11,173.60)	(11,810.88)
Adjusted Levy	5,688,989.97	5,687,226.88	5,688,994.30	5,684,970.98	5,684,458.18	5,684,180.73	5,682,653.08	5,686,397.58	5,685,101.98	5,678,280.07	5,678,186.00	5,677,548.72
Collections	11,208.32	303,322.85	2,229,933.43	3,961,301.50	4,493,973.39	4,795,345.18	4,910,935.95	5,002,794.49	5,110,911.55	5,160,040.97	5,182,936.93	5,202,931.77
Percentage	0.20	5.33	39.20	69.68	79.06	84.36	86.42	87.98	89.90	90.87	91.28	91.64
Levy 2009 (FY 09-10)												
5,701,885.79	OCT 09	NOV 09	DEC 09	JAN 10	FEB 10	MAR 10	APR 10	MAY 10	JUN 10	JUL 10	AUG 10	SEP 10
Adjustments	-	7,424.84	16,530.13	14,684.93	14,684.93	(14,062.27)	(15,130.69)	(14,892.39)	(21,523.95)	(22,109.34)	(23,755.08)	(24,108.71)
Adjusted Levy	5,701,885.79	5,709,310.63	5,718,415.92	5,716,570.72	5,716,570.72	5,687,823.52	5,686,755.10	5,686,993.40	5,680,361.84	5,679,776.45	5,678,130.71	5,677,777.08
Collections	20,202.08	312,328.39	2,062,388.58	3,825,229.28	4,409,951.58	4,628,745.47	4,740,932.15	4,854,551.44	4,950,637.34	5,007,393.58	5,051,197.80	5,080,118.00
Percentage	0.35	5.47	36.07	66.91	77.14	81.38	83.37	85.36	87.15	88.16	88.96	89.47
Levy 2008 (FY 08-09)												
5,024,376.42	OCT 08	NOV 08	DEC 08	JAN 09	FEB 09	MAR 09	APR 09	MAY 09	JUN 09	JUL 09	AUG 09	SEP 09
Adjustments	2,627.82	36,019.13	60,676.90	60,676.90	52,123.47	29,177.11	27,155.50	23,864.16	23,055.80	23,055.80	23,047.86	22,638.15
Adjusted Levy	5,027,004.24	5,060,395.55	5,085,053.32	5,085,053.32	5,076,499.89	5,053,553.53	5,051,531.92	5,048,240.58	5,047,432.22	5,047,432.22	5,047,424.28	5,047,014.57
Collections	58,594.96	304,883.37	1,731,394.12	3,322,372.84	3,910,956.49	4,110,332.08	4,204,850.46	4,313,453.83	4,404,354.93	4,469,283.70	4,497,381.41	4,525,948.61
Percentage	1.17	6.02	34.05	65.34	77.04	81.34	83.24	85.44	87.26	88.55	89.10	89.68
Levy 2007 (FY 07-08)												

4,465,732.01		OCT 07	NOV 07	DEC 07	JAN 08	FEB 08	MAR 08	APR 08	MAY 08	JUN 08	JUL 08	AUG 08	SEP 08
Adjustments	5,634.29	25,650.41	26,468.55	26,317.38	23,912.91	53,985.03	70,208.10	75,527.65	75,857.78	75,857.78	75,857.78	75,857.78	71,443.44
Adjistd Levy	4,471,366.30	4,491,382.42	4,492,200.56	4,492,049.39	4,489,644.92	4,519,717.04	4,535,940.11	4,541,259.66	4,541,589.79	4,541,589.79	4,541,589.79	4,541,589.79	4,537,175.45
Collections	-	174,014.26	1,414,513.24	2,700,830.81	3,404,823.73	3,610,563.37	3,725,312.50	3,936,124.72	3,996,774.34	4,047,092.33	4,084,101.82	4,084,101.82	4,084,101.82
Percentage	-	3.87	31.49	60.12	75.84	79.88	82.12	86.67	88.00	89.11	90.01	90.01	90.01
Levy 2006 (FY 06-07)		OCT 06	NOV 06	DEC 06	JAN 07	FEB 07	MAR 07	APR 07	MAY 07	JUN 07	JUL 07	AUG 07	SEP 07
Adjustments	652.70	3,094.18	3,880.78	2,673.19	2,956.92	1,511.22	1,882.04	3,971,777.79	4,476.77	4,476.77	4,196.49	3,820.62	3,820.62
Adjistd Levy	3,970,548.45	3,972,989.93	3,973,776.53	3,972,568.94	3,972,852.67	3,971,406.97	3,974,372.52	3,974,372.52	3,974,372.52	3,974,372.52	3,974,092.24	3,973,716.37	3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,396,702.55	3,311,256.82	3,450,406.31	3,507,247.07	3,543,750.21	3,543,750.21
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	85.47	86.82	88.26	89.18	89.18	89.18
Levy 2005 (FY 05-06)		OCT 05	NOV 05	DEC 05	JAN 06	FEB 06	MAR 06	APR 06	MAY 06	JUN 06	JUL 06	AUG 06	SEP 06
Adjustments	11,601.05	27,324.77	27,418.24	26,296.99	25,427.27	25,748.58	25,804.16	25,804.16	25,728.96	25,963.46	25,963.46	25,282.63	24,069.10
Adjistd Levy	3,635,935.84	3,651,659.56	3,651,753.03	3,650,631.78	3,649,762.06	3,650,083.37	3,650,138.95	3,650,138.95	3,650,063.75	3,650,298.25	3,650,298.25	3,649,617.42	3,648,403.89
Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59	3,184,175.39	3,184,175.39
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	84.10	85.56	86.59	87.28	87.28	87.28
PREPARED BY: Leroy Gonzales													
July 20, 2020													



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

Memorandum

To: Benjamin Arjona , City Manager
From: Leroy Gonzales, Director of Finance
Date: July 21, 2020
Subject: Budget Expenditure Report – June 30, 2020

Attached you will find the above-mentioned report for the City of San Juan, Texas.

The funds are listed as follows:

Approved Budgets:

	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1 – 5
• Enterprise Funds		
a. Solid Waste	22	6
b. Utility Fund	56	7 - 8
c. Utility I & S	60	9
d. Water & Sewer I & S	61	10
• Special Revenue Fund:		
a. Local Truancy Prevention & Diversion Fund	18	11
b. Local Municipal Jury Fund	19	12
c. Municipal Court-Building Security	20	13
d. Municipal Court-Technology	21	14
e. Revolving Loan	23	15
f. Parks Sport Fee	25	16
g. Parks Development	26	17
h. Wrecker Law Enforcement	27	18
i. Asset Forfeiture-State	28	19
j. Miscellaneous Grants	30	20
k. Crime Victims Liaison Grant	32	21
l. Hotel/Motel Occupancy Tax	33	22
m. Asset Forfeiture-Federal Sharing	35	23
n. Storm Water Fund	55	24
• Debt Service Fund	36	25

Other City Funds:

• Capital Projects		
a. Bond Series 2019	42	26
b. Bond Series 2019-A	43	27
c. CIP-Street-Series 2015	44	28
d. Capital Projects	45	29
e. 2018 Construction	46	30
f. Certificate of Obligation 2018	47	31
g. Certificate of Obligation 2017	48	32

Other City Funds –Continue

h. 2020 Bond	49	33 -34
i. Certificate of Obligation 2007	52	35
i. 2014 Bond	54	36

Component Unit:

• San Juan E.D.C.	24	37
• San Juan Economic Development Corp.	29	38

C: Mayor, Mario Garza

Mayor Pro-Tem, - Leonardo “Lenny” Sanchez

Commissioners: Jesus “Jesse” Ramirez

Ernesto “Neto” Guajardo

Marco “Markie” Villegas

City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

							Budget Target 75%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	5,954,817	5,811,363	-	(143,454)	134,835	115,358	97.59
SALES TAX REVENUE	3,040,422	2,211,418	-	(829,004)	307,663	264,722	72.73
FRANCHISE TAX	988,000	653,839	-	(334,161)	95,264	39,720	66.18
LICENSES & PERMITS	411,500	277,594	-	(133,906)	37,619	31,119	67.46
FEES & FINES	289,088	124,107	-	(164,981)	12,572	13,123	42.93
INTERGOVERNMENTAL REVENUE	800,528	518,004	-	(282,524)	54,604	54,159	64.71
OTHER REVENUE	322,681	291,090	-	(31,591)	663	(4,683)	90.21
Transfer Inn	-	500,000	-	500,000	-	-	-
TOTAL REVENUES	11,807,036	10,387,415	-	(1,419,621)	643,220	513,518	87.98
EXPENDITURE SUMMARY							
LEGISLATIVE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	22,500	9,200	-	13,300	1,097	1,610	40.89
SUPPLIES	6,800	5,553	-	1,247	300	949	81.66
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	125,500	110,370	5,898	9,232	300	2,786	92.64
LEGISLATIVE	154,800	125,124	5,898	23,779	1,698	5,345	84.64
CITY MANAGER							
SALARIES & WAGES/BENEFIT	177,363	126,743	-	50,620	14,006	14,107	71.46
PURCHASED PROF/TECH SRVS	126,044	81,544	44,500	-	8,000	8,000	100.00
PUR PROP SRVS & OTH SRVS	6,006	1,254	-	4,752	-	-	20.88
SUPPLIES	930	434	-	496	-	149	46.67
CAPITAL OUTLAY	10,000	-	-	10,000	-	-	-
MISCELLANEOUS	750	-	-	750	-	-	-
CITY MANAGER	321,093	209,975	44,500	66,618	22,006	22,256	79.25
CITY SECRETARY							
SALARIES & WAGES/BENEFIT	126,265	90,193	-	36,072	9,996	8,955	71.43
PURCHASED PROF/TECH SRVS	9,800	9,616	-	184	1,446	756	98.12
PUR PROP SRVS & OTH SRVS	6,300	4,624	-	1,676	10	349	73.39
SUPPLIES	4,490	2,131	118	2,242	411	319	50.07
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	36,100	26,953	-	9,147	150	-	74.66
CITY SECRETARY	182,955	133,517	118	49,321	12,014	10,378	73.04
MUNICIPAL COURT							
SALARIES & WAGES/BENEFIT	169,608	123,331	-	46,277	13,563	13,554	72.72
PURCHASED PROF/TECH SRVS	65,281	37,611	28,766	(1,096)	2,165	2,197	101.68
PUR PROP SRVS & OTH SRVS	6,725	3,273	365	3,087	145	38	54.09
SUPPLIES	4,033	1,520	385	2,128	190	116	47.24
CAPITAL OUTLAY	500	-	-	500	-	-	-
MISCELLANEOUS	140	77	-	63	-	22	55.00
MUNICIPAL COURT	246,287	165,812	29,516	50,959	16,063	15,926	79.31

City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

FINANCE

SALARIES & WAGES/BENEFIT	367,746	265,829	-	101,917	28,789	28,631	72.29
PURCHASED PROF/TECH SRVS	3,500	3,500	-	-	3,500	-	100.00
PUR PROP SRVS & OTH SRVS	10,000	7,380	176	2,445	670	475	75.55
SUPPLIES	3,710	2,972	50	689	365	-	81.43
CAPITAL OUTLAY	1,700	-	1,444	256	-	-	84.96
MISCELLANEOUS	3,010	12,903	439	(10,332)	1,958	2,072	443.26

FINANCE	389,666	292,584	2,108	94,974	35,283	31,178	75.63
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PLANNING

SALARIES & WAGES/BENEFIT	479,655	347,415	-	132,240	37,940	37,829	72.43
PURCHASED PROF/TECH SRVS	24,080	17,480	1,005	5,595	500	500	76.76
PUR PROP SRVS & OTH SRVS	16,000	9,706	469	5,825	881	1,379	63.59
SUPPLIES	20,405	11,240	2,267	6,899	770	970	66.19
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	13,000	2,572	425	10,003	607	152	23.06

PLANNING	553,140	388,413	4,166	160,561	40,698	40,830	70.97
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POLICE

SALARIES & WAGES/BENEFIT	3,509,095	2,545,006	-	964,089	231,634	264,289	72.53
PURCHASED PROF/TECH SRVS	23,184	19,074	824	3,286	2,204	615	85.83
PUR PROP SRVS & OTH SRVS	74,296	57,339	1,687	15,271	10,162	6,259	79.45
SUPPLIES	118,750	84,372	7,294	27,083	7,192	6,486	77.19
CAPITAL OUTLAY	3,550	1,000	-	2,550	-	-	28.17
MISCELLANEOUS	24,206	23,497	1,040	(330)	609	275	101.36

POLICE	3,753,081	2,730,288	10,845	1,011,948	251,802	277,925	73.04
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FIRE

SALARIES & WAGES/BENEFIT	1,591,496	1,046,575	-	544,921	104,692	110,866	65.76
PURCHASED PROF/TECH SRVS	7,040	4,225	1,530	1,286	783	-	81.74
PUR PROP SRVS & OTH SRVS	76,400	54,154	795	21,451	3,713	2,914	71.92
SUPPLIES	51,050	40,276	166	10,608	2,150	1,716	79.22
CAPITAL OUTLAY	53,630	27,424	2,460	23,746	1,732	-	55.72
DEBT SERVICE	107,601	96,600	-	11,001	-	-	89.78
MISCELLANEOUS	9,000	8,916	-	84	87	1,548	99.07

FIRE	1,896,217	1,278,170	4,952	613,095	113,157	117,044	67.67
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STREETS, ALLEY, OTHER

SALARIES & WAGES/BENEFIT	275,886	188,850	-	87,036	22,013	22,913	68.45
PUR PROP SRVS & OTH SRVS	257,270	254,655	-	2,615	26,525	26,225	98.98
SUPPLIES	46,730	48,397	5,834	(7,501)	2,796	3,047	116.05
CAPITAL OUTLAY	7,000	6,939	-	61	-	(236)	99.13
MISCELLANEOUS	-	240	-	(240)	-	-	-

STREETS, ALLEY, OTHER	586,886	499,080	5,834	81,971	51,334	51,950	86.03
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City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

CENTRAL GARAGE

SALARIES & WAGES/BENEFIT	67,503	51,138	-	16,365	5,365	5,934	75.76
PUR PROP SRVS & OTH SRVS	3,500	3,304	-	196	62	73	94.39
SUPPLIES	5,918	3,385	759	1,774	346	542	70.02
CAPITAL OUTLAY	-	-	-	-	-	-	-

CENTRAL GARAGE

76,921	57,827	759	18,335	5,772	6,549	76.16
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PARKS

SALARIES & WAGES/BENEFIT	494,080	336,199	-	157,881	36,254	36,284	68.05
PURCHASED PROF/TECH SRVS	1,750	1,141	-	609	24	25	65.21
PUR PROP SRVS & OTH SRVS	116,550	100,120	1,235	15,195	11,830	10,148	86.96
SUPPLIES	27,847	24,267	1,512	2,068	2,786	2,505	92.58
CAPITAL OUTLAY	89,069	70,802	-	18,267	9,650	36,520	79.49
DEBT SERVICE	58,394	58,393	-	1	-	-	100.00
MISCELLANEOUS	1,350	528	-	822	-	-	39.11

PARKS

789,040	591,451	2,747	194,842	60,543	85,482	75.31
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BUILDING MAINTENANCE

SALARIES & WAGES/BENEFIT	242,102	168,157	-	73,945	19,362	19,296	69.46
PURCHASED PROF/TECH SRVS	100	-	-	100	-	-	-
PUR PROP SRVS & OTH SRVS	25,600	22,410	104	3,086	663	983	87.94
SUPPLIES	43,226	28,878	4,224	10,124	2,662	3,934	76.58
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-

BUILDING MAINTENANCE

311,028	219,444	4,328	87,256	22,688	24,213	71.95
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LIBRARY

SALARIES & WAGES/BENEFIT	275,689	193,418	-	82,271	21,009	19,826	70.16
PURCHASED PROF/TECH SRVS	2,000	1,967	-	33	13	24	98.37
PUR PROP SRVS & OTH SRVS	27,520	18,805	-	8,715	1,778	2,850	68.33
SUPPLIES	2,188	1,964	-	224	-	491	89.78
CAPITAL OUTLAY	1,950	-	-	1,950	-	-	-
MISCELLANEOUS	10,357	7,807	-	2,550	-	2,310	75.37

LIBRARY

319,704	223,962	-	95,742	22,800	25,500	70.05
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City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

RECREATION

SALARIES & WAGES/BENEFIT	348,521	210,509	-	138,012	16,187	16,189	60.40
PURCHASED PROF/TECH SRVS	800	418	-	382	30	30	52.20
PUR PROP SRVS & OTH SRVS	6,700	3,643	188	2,869	8	-	57.18
SUPPLIES	11,600	3,116	-	8,484	496	159	26.86
CAPITAL OUTLAY	522,830	522,829	-	1	274,957	9,990	100.00
MISCELLANEOUS	189,510	154,144	681	34,685	19,899	3,847	81.70

RECREATION	1,079,961	894,659	869	184,433	311,576	30,215	82.92
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PURCHASING/RISK MGMT.

ADMINISTRATION

PURCHASED PROF/TECH SRVS	396,252	266,164	19,565	110,523	31,243	46,403	72.11
PUR PROP SRVS & OTH SRVS	167,735	129,545	3,502	34,688	14,200	14,186	79.32
SUPPLIES	1,640	389	-	1,251	5	23	23.70
DEBT SERVICE	127,900	97,100	-	30,800	-	-	75.92
MISCELLANEOUS	51,500	299,335	280	(248,115)	-	2,489	581.78

ADMINISTRATION	745,027	792,533	23,347	(70,853)	45,448	63,102	109.51
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HUMAN RESOURCES

SALARIES & WAGES/BENEFIT	202,700	145,657	-	57,043	15,906	15,992	71.86
PURCHASED PROF/TECH SRVS	15,000	4,510	290	10,200	425	600	32.00
PUR PROP SRVS & OTH SRVS	9,300	1,616	20	7,664	95	3	17.59
SUPPLIES	2,620	2,104	-	516	318	800	80.30
CAPITAL OUTLAY	850	-	-	850	-	-	-
MISCELLANEOUS	785	644	-	141	-	219	82.04

HUMAN RESOURCES	231,255	154,531	310	76,413	16,744	17,615	66.96
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INFORMATION TECHNOLOGY

SALARIES & WAGES/BENEFIT	301,107	203,432	-	97,675	22,846	23,732	67.56
PURCHASED PROF/TECH SRVS	102,425	87,394	8,452	6,579	22,669	(10,464)	93.58
PUR PROP SRVS & OTH SRVS	134,229	114,394	288	19,547	4,273	18,516	85.44
SUPPLIES	6,050	4,518	322	1,210	124	57	80.00
CAPITAL OUTLAY	15,300	12,897	2,121	282	-	29	98.16
MISCELLANEOUS	46,144	37,767	6,440	1,937	3,259	-	95.80

INFORMATION TECHNOLOGY	605,255	460,401	17,623	127,231	53,171	31,869	78.98
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City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

EMERGENCY MANAGEMENT							
PURCHASED PROF/TECH SRVS	15,000	15,000	-	-	-	-	100.00
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
MISCELLANEOUS	-	53,042	65,687	(118,728)	25,893	16,220	-
EMERGENCY MANAGEMENT	15,000	68,042	65,687	(118,728)	25,893	16,220	891.52
ANIMAL CONTROL							
SALAREIES & WAGES/BENEFIT	71,910	42,335	-	29,575	6,108	5,593	58.87
PURCHASED PROF/TECH SRVS	3,260	1,146	-	2,114	582	120	35.14
SUPPLIES	11,980	5,766	-	6,214	749	409	48.13
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	120,200	27,875	82,125	10,200	8,475	-	91.51
ANIMAL CONTROL	207,350	77,121	82,125	48,104	15,913	6,122	76.80
TOTAL EXPENDITURES	12,464,666	9,362,933	305,730	2,796,003	1,124,602	879,718	77.57
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(657,630)	1,024,482	(305,730)	1,376,382	-	(366,200)	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	(657,630)	1,024,482	(305,730)	1,376,382	-	(366,200)	(109.29)
=====							

City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

22 -SOLID WASTE FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
REFUSE COLLECTION SYSTEM	3,187,500	2,225,644	-	(961,856)	193,378	279,275	69.82
OTHER REVENUE	36,450	16,054	-	(20,396)	1,469	2,043	44.04
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	3,223,950	2,241,698	-	(982,252)	194,847	281,318	69.53
EXPENDITURE SUMMARY							
SANITATION							
SALARIES & WAGES/BENEFIT	1,326,940	861,817	-	465,123	109,476	107,233	64.95
PUR PROF/TECH SRVS	10,000	5,201	-	4,800	-	-	52.01
PUR PROP SRVS & OTH SRVS	329,590	226,714	7,871	95,005	22,430	34,167	71.17
SUPPLIES	327,316	289,158	11,419	26,739	16,833	24,906	91.83
CAPITAL OUTLAY	148,211	117,975	-	30,236	-	29,692	79.60
MISCELLANEOUS	580,684	420,670	52,450	107,564	1,587	109,289	81.48
SANITATION	2,722,741	1,921,536	71,740	729,465	150,325	305,287	73.21
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	77,700	58,874	-	18,826	5,000	6,850	75.77
PUR PROP SRVS & OTH SRVS	36,960	29,464	-	7,496	3,274	3,274	79.72
DEBT SERVICE	285,541	266,191	-	19,350	-	-	93.22
MISCELLANEOUS	213,930	159,825	-	54,105	18,011	17,619	74.71
ORGANIZATIONAL	614,131	514,354	-	99,777	26,285	27,743	83.75
Transfer Out	-	-	-	-	-	-	-
TOTAL EXPENDITURES	3,336,872	2,435,890	71,740	829,242	176,611	333,030	75.15
REVENUES OVER/(UNDER) EXPENDITURES	(112,922)	(194,192)	(71,740)	(153,010)	18,236	(51,711)	235.50

City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

							Budget Target 75%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
WATER SYSTEMS	2,642,500	1,736,914	-	(905,586)	213,655	209,100	65.73
SEWER SYSTEMS	2,560,000	1,844,994	-	(715,006)	170,741	229,118	72.07
OTHER REVENUES	-	(3)	-	(3)	-	6	-
OTHER REVENUES	111,600	75,216	-	(36,384)	3,226	2,219	67.40
OTHER	(1,533,157)	(1,425,556)	-	(107,601)	(35,867)	(35,867)	92.98
TOTAL REVENUES	3,780,943	2,231,564	-	(1,549,379)	351,755	404,576	59.02
=====							
EXPENDITURE SUMMARY							
UTILITY BILLING & COLLEC							
SALARIES & WAGES/BENEFIT	242,204	153,848	-	88,356	19,084	18,772	63.52
PURCHASED PROF/TECH SRVS	30,208	29,641	(370)	937	14,348	13,098	96.90
PUR PROP SRVS & OTH SRVS	104,085	76,051	16,072	11,963	4,840	5,375	88.51
SUPPLIES	35,315	16,857	2,014	16,444	811	1,072	53.44
CAPITAL OUTLAY	2,050	1,979	(1,234)	1,305	-	-	36.35
MISCELLANEOUS	46,027	33,419	439	12,169	3,468	4,101	73.56
UTILITY BILLING & COLLEC	459,889	311,795	16,921	131,173	42,551	42,418	71.48
UTILITY ADMINISTRATION							
SALARIES & WAGES/BENEFIT	162,147	102,217	-	59,930	12,768	12,809	63.04
PURCHASED PROF/TECH SRVS	11,000	10,700	-	300	-	-	97.27
PUR PROP SRVS & OTH SRVS	17,847	12,332	29	5,486	482	8,550	69.26
SUPPLIES	8,840	5,305	764	2,771	272	578	68.65
CAPITAL OUTLAY	12,697	7,404	-	5,294	7,404	-	58.31
MISCELLANEOUS	2,000	1,543	-	457	-	-	77.15
UTILITY ADMINISTRATION	214,531	139,500	792	74,239	20,926	21,938	65.39
WATER PLANT							
SALARIES & WAGES/BENEFIT	438,901	308,700	-	130,201	33,472	38,683	70.33
PURCHASED PROF/TECH SRVS	45,000	28,022	(2,018)	18,996	4,381	4,026	57.79
PUR PROP SRVS & OTH SRVS	232,000	198,617	(21,241)	54,624	21,735	14,957	76.46
SUPPLIES	363,707	242,922	17,153	103,633	24,938	29,027	71.51
CAPITAL OUTLAY	109,800	72,378	1,383	36,039	-	6,850	67.18
MISCELLANEOUS	343,250	32,333	-	310,917	-	-	9.42
WATER PLANT	1,532,658	882,971	(4,723)	654,410	84,526	93,543	57.30
WATER DISTRIBUTION							
SALARIES & WAGES/BENEFIT	243,551	128,187	-	115,364	15,253	15,277	52.63
PUR PROP SRVS & OTH SRVS	17,250	5,217	1,657	10,376	104	323	39.85
SUPPLIES	53,500	25,878	4,905	22,717	963	1,552	57.54
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	1,232	182	-	1,050	-	-	14.77
WATER DISTRIBUTION	315,533	159,465	6,561	149,507	16,320	17,152	52.62
SEWER COLLECTION							
SALARIES & WAGES/BENEFIT	293,193	164,642	-	128,551	20,637	23,639	56.15
PURCHASED PROF/TECH SRVS	20,000	-	-	20,000	-	-	-
PUR PROP SRVS & OTH SRVS	350,662	206,688	33,292	110,682	97,948	14,901	68.44
SUPPLIES	105,700	44,332	898	60,470	1,284	7,926	42.79
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	1,882	132	-	1,750	-	-	7.01
SEWER COLLECTION	771,437	415,795	34,190	321,452	119,869	46,466	58.33

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SEWER PLANT

SALARIES & WAGES/BENEFIT	236,564	141,257	-	95,307	19,716	18,148	59.71
PURCHASED PROF/TECH SRVS	48,360	44,469	(1,000)	4,891	12,538	11,240	89.89
PUR PROP SRVS & OTH SRVS	296,576	213,135	(14,998)	98,439	16,111	17,929	66.81
SUPPLIES	79,666	49,628	13,092	16,946	7,041	6,260	78.73
CAPITAL OUTLAY	850	-	-	850	-	-	-
MISCELLANEOUS	147,153	85,582	-	61,571	-	-	58.16

SEWER PLANT	809,169	534,071	(2,906)	278,004	55,406	53,577	65.64
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ORGANIZATIONAL

PURCHASED PROF/TECH SRVS	59,900	49,991	-	9,909	13,900	4,600	83.46
PUR PROP SRVS & OTH SRVS	82,144	65,485	-	16,659	7,276	7,276	79.72
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	414,687	309,273	-	105,414	35,705	34,110	74.58

ORGANIZATIONAL	556,731	424,749	-	131,982	56,881	45,985	76.29
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TOTAL EXPENDITURES	4,659,948	3,368,344.40	50,835	1,240,768.65	396,480	321,079	73.37
	=====	=====	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	(879,005)	(1,136,780)	(50,835)	(308,610)	-	-	-
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TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	500,000	-	(500,000)	-	-	-

REVENUES & OTHER SOURCES OVER/							
(UNDER) EXPENDITURES & OTHER(USES)	(879,005)	(1,136,780)	(50,835)	(308,610)	-	-	135.11
	=====	=====	=====	=====	=====	=====	=====

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							Budget Target 75%
60 -UTILITY I&S FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,471,782	1,379,522.79	-	(92,259.21)	30,751.97	30,751.97	93.73
TOTAL REVENUES	1,471,782	1,379,522.79	-	(92,259.21)	30,751.97	30,751.97	93.73
=====							
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	1,471,782	1,421,872	-	49,910	-	-	96.61
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	1,471,782	1,421,872	-	49,910	-	-	96.61
TOTAL EXPENDITURES	1,471,782	1,421,872	-	49,910	-	-	96.61
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	(42,349)	-	(42,349)	-	30,752	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	-	(42,349)	-	(42,349)	-	30,752	-
=====							

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							Budget Target 75%
61 - Water & Sewer I & S FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	61,376	46,742	-	(14,634)	5,177	5,164	76.16
TOTAL REVENUES	61,376	46,742	-	(14,634)	5,177	5,164	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	61,376	46,742	-	(14,634)	-	5,164	76.16
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	61,376	46,742	-	(14,634)	-	5,164	76.16
	=====	=====	=====	=====	=====	=====	=====

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Budget Target 75%

18 -LOCAL TRUANCY PREVENTION &
DIVERSION FUND
FINANCIAL SUMMARY

	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES		1,335	-	1,335	390	510	-
TOTAL REVENUES	-	1,335	-	1,335	390	510	-
	=====	=====	=====	=====	=====	=====	=====

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19 - LOCAL MUNICIPAL JURY FUND FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75% % RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES		27	-	27	8	10	-
TOTAL REVENUES	-	27	-	27	8	10	-
	=====	=====	=====	=====	=====	=====	=====

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20 -MUNICIPAL COURT-BLDG SEC. FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,900	3,882	-	(2,018)	529	539	65.80
TOTAL REVENUES	5,900	3,882	-	(2,018)	529	539	65.80
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MUNICIPAL COURT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	5,900	3,882	-	(2,018)	-	539	65.80

City of San Juan, Texas
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21 -MUNICIPAL COURT-TECH. FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,600	3,715	-	(1,886)	440	458	66.33
TOTAL REVENUES	5,600	3,715	-	(1,886)	440	458	66.33
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
SUPPLIES	812	623	-	189	-	623	76.76
CAPITAL OUTLAY	4,050	2,356	-	1,694	-	-	58.18
MUNICIPAL COURT	4,862	2,980	-	1,882	-	-	61.28
TOTAL EXPENDITURES	4,862	2,980	-	1,882	-	-	61.28
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	738	735	-	(3)	-	458	99.59

City of San Juan, Texas
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23 -REVOLVING LOAN FUND FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75% % RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	580	-	580	50	48	-
TOTAL REVENUES	-	580	-	580	50	48	-
EXPENDITURE SUMMARY							
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	580	-	580	-	48	-

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25 -PARKS SPORT FEE FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75% % RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,900	1,180	-	(720)	2	3	62.09
TOTAL REVENUES	1,900	1,180	-	(720)	2	3	62.09
EXPENDITURE SUMMARY							
RECREATION							
PUR PROP SRVS & OTH SRVS	1,000	-	-	1,000	-	-	-
ADMINISTRATION	1,000	-	-	1,000	-	-	-
TOTAL EXPENDITURES	1,000	-	-	1,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	900	1,180	-	1,720		-	131.09

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26 -PARK DEVELOPMENT FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER INCOME	25,010	15,079	-	(9,931)	-	1,875	60.29
TOTAL REVENUES	25,010	15,079	-	(9,931)	-	1,875	60.29
=====							
EXPENDITURE SUMMARY							
PARKS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	25,000	-	-	25,000	-	-	-
PARKS	25,000	-	-	25,000	-	-	-
=====							
TOTAL EXPENDITURES	25,000	-	-	25,000	-	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	10	15,079	-	15,069	-	1,875	150,789.50

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Budget Target 75% % RECEIV. EXPENDED
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27 -WRECKER LAW ENFORCEMENT FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	3,150	3,145	-	(5)	680	-	99.84
TOTAL REVENUES	3,150	3,145	-	(5)	680	-	99.84
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	4,000	-	-	4,000	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	10,000	-	-	10,000	-	-	-
ADMINSTRATION	14,000	-	-	14,000	-	-	-
TOTAL EXPENDITURES	14,000	-	-	14,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	(10,850)	3,145	-	13,995	680	-	(28.99)

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28 -ASSET FORFEITURE-STATE FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	20,000	27,924	-	7,924	-	-	139.62
FORFEIT LOCAL	-	-	-	-	-	-	-
TOTAL REVENUES	20,000	27,924	-	7,924	-	-	139.62
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	500	-	-	500	-	-	-
SUPPLIES	30,000	24,650	239	5,112	6,636.60	30.12	82.96
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	10,000	7,679	-	2,321	-	2,640.00	76.79
POLICE	40,500	32,329	239	7,932	-	2,670	80.41
TOTAL EXPENDITURES	40,500	32,329	239	7,932	-	2,670	80.41
REVENUES OVER/(UNDER) EXPENDITURES	(20,500)	(4,404)	(239)	15,857	-	(2,670)	22.65

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							Budget Target 75%
30 -MISCELLANEOUS GRANTS FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	573,635	242,343	-	(331,292)	-	26,341	42.25
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	573,635	242,343	-	(331,292)	-	26,341	42.25
=====							
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	177,206	107,003	-	70,203	9,084	7,219	60.38
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	24,108	-	-	24,108	-	-	-
CAPITAL OUTLAY	105,026	136,350	(42,329)	11,004	834	-	89.52
POLICE	306,340	243,353	(42,329)	105,315	-	7,219	65.62
FIRE							
SALARIES & WAGES/BENEFIT	133,312	117,585	-	15,727	12,116	12,920	88.20
SUPPLIES	3,000	2,895.00	-	105.00	-	2,895	96.50
CAPITAL OUTLAY	116,000	21,421	66,053	28,527	-	21,421	75.41
FIRE	252,312	141,901	66,053	44,358	-	37,236	82.42
STREETS, ALLEY, OTHER							
SUPPLIES	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
STREETS, ALLEY, OTHER	-	-	-	-	-	-	-
PARKS							
SALARIES OF EMPLOYEES	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
AMIGOS DEL VALLE GREEN R	-	-	-	-	-	-	-
LIBRARY							
PURCHASED PROF/TECH SRVS	3,000	-	-	3,000	-	-	-
PUR PROP SRVS & OTH SRVS	9,183	7,441	-	1,742	-	-	81.03
SUPPLIES	2,000	1,159	105	736	-	-	63.18
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	800	-	-	800	-	-	-
LIBRARY	14,983	8,600	105	6,278	-	-	58.10
SANITATION							
SALARIES OF EMPLOYEES	-	-	-	-	-	-	-
EQUIPMENT SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	573,635.00	393,855	23,828	155,952	-	44,455	72.81
=====							
VENUES OVER/(UNDER) EXPENDITUI	-	(151,511)	(23,828)	(175,340)	-	(18,114)	-

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Budget Target 75%

32 -CRIME VICTIMS LIAISON GRT FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENU	10,500	-	-	(10,500)	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	10,500	-	-	(10,500)	-	-	-
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	10,500	-	10,000	500	-	-	95.24
POLICE	10,500	-	10,000	500	-	-	95.24
TOTAL EXPENDITURES	10,500	-	10,000	500	-	-	95.24
REVENUES OVER/(UNDER) EXPENDITURES	-	-	(10,000.00)	(10,000.00)	-	-	-

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33 -HOTEL/MOTEL OCCUPANCY TAX FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
TAX REVENUE	66,000	16,362	-	(49,638)	664	1,456	24.79
FINES & FEES	50,000	9,000	-	(41,000)	-	-	18.00
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	116,000	25,362	-	(90,638)	-	1,456	21.86
EXPENDITURE SUMMARY							
CITY EVENTS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	50,000	-	-	50,000	-	-	-
CITY EVENTS	50,000	-	-	50,000	-	-	-
MISCELLANEOUS DEPT							
MISCELLANEOUS	5,000	-	-	5,000	-	-	-
MISCELLANEOUS DEPT	5,000	-	-	5,000	-	-	-
TOTAL EXPENDITURES	55,000	-	-	55,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	61,000	25,362	-	(35,638)	-	1,456	41.58
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	-	-	-	-	-	-	-

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Budget Target 75%

35 -ASSET FORFEITURE-FEDERAL FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	620	-	620	51	47	-
FORFEIT FEDERAL	70,000	141,392	-	71,392	9,381	-	201.99
TOTAL REVENUES	70,000	142,012	-	72,012	9,432	47	202.87
=====							
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	35,000	20,159	-	14,841	3,443	5,215	57.60
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	15,814	(1,200)	-	17,014	-	-	(7.59)
SUPPLIES	44,240	16,804	10,013	17,423	3,656	1,914	60.62
CAPITAL OUTLAY	85,000	5,900	1,064	78,036	825	-	8.19
MISCELLANEOUS	630	-	600	30	-	-	95.24
POLICE	180,684	41,663	11,677	127,345	7,924	7,130	29.52
TOTAL EXPENDITURES	180,684	41,663	11,677	127,345	7,924	7,130	29.52
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(110,684.00)	100,349	(11,677)	199,356	1,507	(7,083)	(80.11)

City of San Juan, Texas
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							Budget Target 75%
55 -STORM WATER FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	290,000	197,935	-	(92,065)	17,683	24,380	68.25
TOTAL REVENUES	290,000	197,935	-	(92,065)	17,683	24,380	68.25
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SALARIES & WAGES/BENEFIT	230,351	150,118	-	80,233	19,108	19,686	65.17
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	53,626	3,739	47,050	2,837	739	150	94.71
SUPPLIES	31,576	21,608	4,296	5,671	1,388	5,230	82.04
CAPITAL OUTLAY	29,300	20,290	-	9,010	-	-	69.25
MISCELLANEOUS	12,092	12,092	-	-	-	-	100.00
STORM WATER	356,945	207,848	51,346	97,751	21,235	25,066	72.61
TOTAL EXPENDITURES	356,945	207,848	51,346	97,751	21,235	25,066	72.61
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(66,945)	(9,913)	(51,346)	5,686	-	(686)	91.51

City of San Juan, Texas
Budget Expenditures Report
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							Budget Target 75%
36 -DEBT SERVICE FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	1,942,168	1,912,024	-	(30,144)	44,076	37,603	98.45
OTHER REVENUE	24	8,392	-	8,368	0	8,383	34,967.29
TOTAL REVENUES	1,942,192	1,920,416	-	(21,776)	44,076	45,986	98.88
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
ORGANIZATIONAL EXPENSE							
DEBT SERVICE	1,740,838	1,441,650	-	299,188	-	-	82.81
MISCELLANEOUS	-	-	-	-	-	-	-
ORGANIZATIONAL EXPENSE	1,740,838	1,441,650	-	299,188	-	-	82.81
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,740,838	1,441,650	-	299,188	-	-	82.81
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	201,354	478,766	-	277,412	-	45,986	237.77
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	201,354	478,766	-	277,412	-	45,986	237.77
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
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Budget Target 75% % RECEIV. EXPENDED
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42- BOND SERIES 2019 FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	52,632.02	-	52,632.02	9,618.53	74.17	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	52,632.02	-	52,632.02	9,618.53	74.17	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	9,207,000	194,531	(181,250)	9,193,719	-	-	0.14
COST OF ISSUANCE	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	9,207,000	194,531	(181,250)	9,193,719	-	-	0.14
TOTAL EXPENDITURES	9,207,000	194,531	(181,250)	9,193,719	-	-	0.14
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(9,207,000)	(141,898.73)	181,250	9,246,351	-	74	(0.43)

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Budget Target 75% % RECEIV. EXPENDED
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43-BOND SERIES 2019-A FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	12,719	-	12,718.95	2,347.13	18.25	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	12,719	-	12,718.95	2,347.13	18	-
=====							
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	2,213,000	-	140,000	2,073,000	-	-	6.33
COST OF ISSUANCE	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	2,213,000	-	140,000	2,073,000	-	-	6.33
TOTAL EXPENDITURES	2,213,000	-	140,000	2,073,000	-	-	6.33
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(2,213,000)	12,719	(140,000)	2,085,719	-	18	5.75

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44-CIP-STREET-SERIES 2015 FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	705	-	705	62	45	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	705	-	705	62	45	-
=====							
EXPENDITURE SUMMARY							
EXPENDITURES							
STREETS	-	-	-	-	-	-	-
DEBT	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	705	-	705	62	45	-

City of San Juan, Texas
Budget Expenditures Report
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							Budget Target 75%
45-CAPITAL PROJECTS FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LIBRARY	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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46-2018 CONSTRUCTION FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	5,332	-	5,332	5,319.88	0.42	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	5,332	-	5,332	5,320	0	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	1,270,000	5,000	(5,000)	1,270,000	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	1,270,000	5,000	(5,000)	1,270,000	-	-	-
TOTAL EXPENDITURES	1,270,000	5,000	(5,000)	1,270,000	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(1,270,000)	332	5,000	1,275,332	-	0	(0.42)

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47-CERT. OF OBLIG. - SERIES 2018 FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75% % RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
=====							
DEBT SERVICE							
COST OF ISSUANCE	-	-	-	-	-	-	-
CERT. OF OBLIG. - SERIES 2018	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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Budget Target 75% % RECEIV. EXPENDED
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48- Certificate of Obligation -2017 FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	
REVENUE SUMMARY							
Other Revenue	-	12,267	-	12,267	208	163	-
TOTAL REVENUES	-	12,267	-	12,267	208	163	-
=====							
EXPENDITURE SUMMARY							
DEBT SERVICE							
STREETS							
CAPITAL OUTLAY	-	-	-	-	-	-	-
STREETS	-	-	-	-	-	-	-
NEW CITY HALL							
PROF/TECH SRVS	93,402	72,512	41,001	(20,111)	3,865	2,233	121.53
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	1,000,000	-	-	1,000,000	-	-	-
NEW CITY HALL	1,093,402	72,512	41,001	979,889	3,865	2,233	10.38
TOTAL EXPENDITURES	1,093,402	72,512	41,001	979,889	3,865	2,233	10.38
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(1,093,402)	(60,245)	(41,001)	992,156	-	(2,070)	9.26

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49 - 2020 BOND FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
=====							
EXPENDITURE SUMMARY							
PLANNING & ZONING							
CAPITAL OUTLAY	44,190	-	-	44,190	-	-	-
PLANNING & ZONING	44,190	-	-	44,190	-	-	-
FIRE							
CAPITAL OUTLAY	116,000	-	90,115	25,885	-	-	77.69
FIRE	116,000	-	90,115	25,885	-	-	77.69
STREETS, ALLEY, OTHER							
CAPITAL OUTLAY	597,500	228,700	185,106	183,694	-	-	69.26
STREETS, ALLEY, OTHER	597,500	228,700	185,106	183,694	-	-	69.26
PARKS - RECREATION							
CAPITAL OUTLAY	44,190	-	-	44,190	-	-	-
PARKS - RECREATION	44,190	-	-	44,190	-	-	-
INFORMATION TECHNOLOGY							
CAPITAL OUTLAY	44,000	-	-	44,000	-	-	-
INFORMATION TECHNOLOGY	44,000	-	-	44,000	-	-	-
STORMWATER							
CAPITAL OUTLAY	385,500	-	385,500	-	-	-	100.00
STORMWATER	385,500	-	385,500	-	-	-	100.00
ANIMAL CONTROL							
CAPITAL OUTLAY	45,920	-	-	45,920	-	-	-
ANIMAL CONTROL	45,920	-	-	45,920	-	-	-
UTILITY BILLING & COLLECTION							
CAPITAL OUTLAY	46,000	-	-	46,000	-	-	-
UTILITY BILLING & COLLECTION	46,000	-	-	46,000	-	-	-
UTILITY ADMINISTRATION							
CAPITAL OUTLAY	110,000	-	-	110,000	-	-	-
UTILITY ADMINISTRATION	110,000	-	-	110,000	-	-	-

City of San Juan, Texas
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WATER PLANT							
CAPITAL OUTLAY	96,000	-	-	96,000	-	-	-
WATER PLANT	96,000	-	-	96,000	-	-	-
WATER DISTRIBUTION							
CAPITAL OUTLAY	163,000	-	96,756	66,244	-	-	59.36
WATER DISTRIBUTION	163,000	-	96,756	66,244	-	-	59.36
SEWER COLLECTION							
CAPITAL OUTLAY	349,000	-	96,756	252,244	-	-	27.72
SEWER COLLECTION	349,000	-	96,756	252,244	-	-	27.72
SEWER PLANT							
CAPITAL OUTLAY	467,000	-	382,343	84,657	-	-	81.87
SEWER PLANT	467,000	-	382,343	84,657	-	-	81.87
ADMINISTRATION	-	-	-	-	-	-	-
PROF/TECH SRVS	-	18,454	-	(18,454)	-	-	-
COST OF ISSUANCE	-	55,397	-	(55,397)	-	-	-
ADMINISTRAION	-	73,851	-	(73,851)	-	-	-
TOTAL EXPENDITURES	2,508,300	302,551	1,236,577	969,173	-	-	61.36
=====							
REVENUES OVER/(UNDER) EXPENDITURES	2,508,300	302,551	1,236,577	969,173	-	-	61.36

City of San Juan, Texas
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52- Certificate of Obligation FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REV.	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
PUMPS							
PURCHASED PROF/TECH SRVS	37,576	4,697.00	-	32,879.00	-	-	12.50
CAPITAL OUTLAY	473,700	-	-	473,700	-	-	-
PUMPS	511,276	4,697	-	506,579	-	-	0.92
TOTAL EXPENDITURES	511,276	4,697	-	506,579	-	-	0.92
REVENUES OVER/(UNDER) EXPENDITURES	511,276	4,697	-	506,579	-	-	0.92

City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

54-2014 BOND FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	472	-	472	41.60	32.50	-
TOTAL REVENUES	-	472	-	472	41.60	32.50	-
EXPENDITURE SUMMARY							
WATER DISTRIBUTION							
CAPITAL OUTLAY	-	-	-	-	-	-	-
WATER DISTRIBUTION	-	-	-	-	-	-	-
ORGANIZATIONAL							
DEBT SERVICE	-	-	-	-	-	-	-
ORGANIZATIONAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	472	-	472	-	33	-

City of San Juan, Texas
Budget Expenditures Report
June 30, 2020

							Budget Target 75%
24 -SAN JUAN E. D. C. FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	% RECEIV. EXPENDED
REVENUE SUMMARY							
SALES TAX REVENUE	970,000	736,003	-	(233,997)	102,554	88,241	75.88
OTHER REVENUE	-	1,104	-	1,104	89	87	-
OTHR FINANCING SOURCES/U	(134,108)	(108,143)	-	25,965	(8,654)	(8,654)	80.64
TOTAL REVENUES	835,892	628,964	-	(206,928)	93,989	79,673	75.24
EXPENDITURE SUMMARY							
SAN JUAN ECONOMIC DEV							
SALARIES & WAGES/BENEFIT	203,271	123,086	-	80,185	15,837	16,513	60.55
PURCHASED PROF/TECH SRVS	150,500	129,666	-	20,834	17,001	13,750	86.16
PUR PROP SRVS & OTH SRVS	79,740	55,994	-	23,746	2,853	4,465	70.22
SUPPLIES	11,900	10,646	-	1,254	1,601	1,695	89.46
CAPITAL OUTLAY	4,000	341	-	3,659	-	63	8.53
DEBT SERVICE	146,350	118,850	-	27,500	-	-	81.21
MISCELLANEOUS	240,131	112,846	-	127,285	1,749	1,518	46.99
SAN JUAN ECONOMIC DEV	835,892	551,428	-	284,464	39,041	38,005	65.97
OTHER PROJECTS							
MISCELLANEOUS	-	152.06	-	(152.06)	(0.03)	-	-
RETAIL INCENTIVES	-	-	-	-	-	-	-
OTHER PROJECTS	-	152.06	-	(152.06)	(0.03)	-	-
TOTAL EXPENDITURES	835,892	551,580	-	284,312	-	38,005	65.99
REVENUES OVER/(UNDER) EXPENDITURES	-	77,384	-	77,384		41,669	-

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29 - SAN JUAN ECONIMIC DEPNT. CORP FINANCIAL SUMMARY	BUDGET 2019-2020	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	May-20	Jun-20	Budget Target 75%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		18	-	18	(5)	(4)	-
OTHR FINANCING SOURCES/U	134,108	108,144	-	(25,964)	8,654	8,654	80.64
TOTAL REVENUES	134,108	108,162	-	(25,946)	8,649	8,650	80.65
=====							
ORGANIZATIONAL EXPENSES							
DEBT SERVICE	105,156	88,233	-	16,923	-	-	83.91
ORGANIZATIONAL EXPENSES	105,156	88,233	-	16,923	-	-	83.91
TOTAL EXPENDITURES	105,156	88,233	-	16,923	-	-	83.91
=====							
REVENUES OVER/(UNDER) EXPENDITURES	28,952	19,929	-	(9,023)	-	8,650	68.84



City of San Juan, Texas

Quarterly Investment Report

As of June 2020

Prepare By:

Leroy Gonzales, Director of Finance
Investment Officer

Maria L. Beltran, Assist. Director of Finance
Investment Officer

Investments by Maturity Date

		FUND	Investment at Cost	Market Value	Current Yield	Maturity Date
Invesco Government & Agency	PCB WEALTH MGMT	General	83.00	83.00		7/15/2020
1st Financial Bank #3000207	PCB WEALTH MGMT	General	249,000.00	249,000.00	0.950%	7/15/2020
Bank OZK #69016622600	PCB WEALTH MGMT	General	249,000.00	249,000.00	1.051%	7/13/2020
Marlin Bus Bank	PCB WEALTH MGMT	General	249,000.00	249,000.00	0.850%	7/13/2020
Tristate Capital Bank	PCB WEALTH MGMT	General	249,000.00	249,000.00	0.950%	7/13/2020
EH National Bank	PCB WEALTH MGMT	SOLID WASTE	249,000.30	249,000.30	1.000%	7/13/2020
Invesco Government & Agency	PCB WEALTH MGMT	UTILITY	62.25	62.25		7/15/2020
Fortis Private BK #140004220	PCB WEALTH MGMT	UTILITY	249,000.00	249,000.00	0.950%	7/15/2020
Grand Bank 10805	PCB WEALTH MGMT	UTILITY	249,000.00	249,000.00	0.850%	7/13/2020
Northpointe Bank	PCB WEALTH MGMT	UTILITY	249,000.00	249,000.00	0.950%	7/13/2020
TOTAL INVESTMENTS			1,992,145.55	1,992,145.55		
Averager Weighted Yield					0.204%	

Fund Allocation Summary

Book and Market Value

	Fund Total	Texpool	TexStar	PCB WEALTH MGMT
Solid Waste	349,898.30	661.79	100,236.21	249,000.30
Parks Development	396.68	396.68	-	-
Debt Service	1,171.65	1,171.65	-	-
Utility Fund	3,005,977.72	1,214.84	2,257,700.63	747,062.25
General Fund	1,549,837.35	1,782.84	551,971.51	996,083.00
Capital Projects	-	-	-	-
Federal Forfeiture	-	-	-	-
2017 BOND	1,001,943.10	-	1,001,943.10	-
CIP Street Bond 2015 Fund	300,708.65		300,708.65	
Bond 2014 Fund	200,472.41		200,472.41	
Water & Sewer Reserve Fund	300,708.65		300,708.65	
Developers Escrow Fund	200,472.41		200,472.41	
	-			
Sub-total	\$ 6,911,586.92	\$ 5,227.80	\$ 4,914,213.57	\$ 1,992,145.55
EDC-Sales Tax Fund	1,432.29	1,432.29	-	-
EDC Revolving Fund	847.27	847.27	-	-
Total	\$ 6,913,866.48	\$ 7,507.36	\$ 4,914,213.57	\$ 1,992,145.55

Quarter End Results by Investment Category:

Asset Type	Ave. Yield	December 2019		March 2020	
		Book Value	Market Value	Book Value	Market Value
Local Governmental Pools	0.00%	4,918,103.30	4,918,103.30	4,921,720.93	4,921,720.93
CD's/Securities	0.204%	2,004,154.26	2,004,154.26	1,992,145.55	1,992,145.55
Quarterly Interest Income		\$	32,482.83		
YTD Interest		\$	94,677.61		

Book Value Comparison

Description	Coupon/ Discount	Settlement Date	March 2020		Purchase at Cost	Sales Maturities	June 2020	
			Original Face\ Par Value	Book Value			Original Face\ Per Value	Book Value
PCB Wealth Management	1.448%	3/31/2020	2,004,154.26	2,004,154.26	-	-	1,992,145.55	1,992,145.55
Pools	0.00%	3/31/2020	4,918,103.30	4,918,103.30	-	-	4,921,720.93	4,921,720.93
Total			\$ 6,922,257.56	\$ 6,922,257.56			\$ 6,913,866.48	\$ 6,913,866.48

Market Value Comparison

Description	Coupon/ Discount	Original Face\ Par Value	Mar-20		Qtr-to Qtr change	June 2020	
			Market Price	Market Value		Market Price	Market Value
PCB Wealth Management	0.204%	2,004,154.26	1.00	2,004,154.26	-	1.00	1,992,145.55
Pools	0.00%	4,918,103.30	1.00	4,918,103.30	-	1.00	4,921,720.93
Total		\$ 6,922,257.56	\$ 2.00	\$ 6,922,257.56		\$ 2.00	\$ 6,913,866.48

CD's/Securities and Pools

