Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Wednesday, September 30, 2020

SPECIAL CALLED MEETING AGENDA
5:30 PM

I. CALL TO ORDER

II. PUBLIC HEARING

A. Hold Second and Final Public Hearing to Consider Adopting the Ordinance for Budget for the City of San Juan, Texas, for Fiscal Year Beginning October 1, 2020 and Ending September 30,m 2021.

III. DISCUSSION AND POSSIBLE ACTION ON ALL OF THE FOLLOWING MATTERS

A. Consider Approval of the Economic Development Corporation 2020-2021 Budget.

IV. CONSENT AGENDA

A. Consider and Ordinance Adopting the Budget for the City of San Juan, Texas for Fiscal Year Beginning October 1, 2020 to September 30,2021.

V. ADJOURNMENT

C E R T I F I C A T I O N

I certify that the above notice of the Special Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

____
DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

C E R T I F I C A T I O N   O F   R E M O V A L

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the ________ of __________________ , 2020.

____
OFFICE OF THE CITY SECRETARY

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 30, 2020

Hold Second and Final Public Hearing to Consider Adopting the Ordinance for Budget for the City of San Juan, Texas, for Fiscal Year Beginning October 1, 2020 and Ending September 30,m 2021.

STAFF COMMENTS AND RECOMMENDATIONS:

The Budget Process was initiated by the Department of Finance on May 4, 2020. The 2020-2021 Budget preparation included Two (2) Budget Work Sessions held on August 19, 2020 and on September 2, 2020, to present and discuss the Proposed Budget. This budget includes the following recommendations:

BUDGET HIGHLIGHTS

Decrease in property tax rate; tax rate for the FYE 2020-2021 $0.6926 per $100 assessed valuation lower compared to Fiscal Year 2019-2020 of $0.6993 per $100 assessed valuation.

GENERAL FUND

Additional Personnel:

> Three (3) Peace Officer, (Two (2) Peace Officers @ 25% Match COPS Grant), One (1) Fleet Service Manager, One (1) Custodian, One (1) Public Information Officer.

The Classification & Compensation plan will be amended as follows:

> One (1) Administrative Clerk to Administrative Assistant, Two (2) Peace Officer to Corporals, Two (2) Laborers to Crew Leaders, One (1) Assistant Director of Parks to Assistant Parks & Recreation Director/PAL Director, Two (2) Administrative Clerks to Human Resources Generalist, One (1) Human Resources Coordinator to Human Resources Generalist.

Increase of $13,879 in funding to the Legislative for the following:

Professional Services	$ 9,000
Supplies	$ 1,800
Memberships and Subscriptions	$ 3,079

Increase of $40,450 in the funding to the City Manager for the following:

Other Structures (Sidewalk Project)	$ 40,000
Memberships and Subscriptions	$ 450

Increase of $5,555 in funding to the City Secretary for the following:

Administrative Assistant	1	$ 3,005

(Salary $2,667 & Benefits $338)

Other Professional Services	$ 2,550

Increase of $8,085 in funding to the Municipal Court Department for the following:

Other Professional Services	$ 6,325
Office Equipment	$ 1,760

Increase of $11,665 in funding to the Finance Department for the following:

Supplies	$ 410
Contract Services	$ 11,255

Increase of $16,736 in funding to the Planning & Zoning Department for the following:

Professional Services	$ 10,000
Other Professional Services	$ 3,200
Supplies	$ 1,366
Purchase of ROW/Easements	$ 1,000

Memberships and Subscriptions		$ 1,170

Increase of $155,204 in funding to the Police Department for the following:

Peace Officer	1	$ 50,336
(Salary $38,522 & Benefits $11, 814)		
COPS Grant @ 25% Match	2	$ 25,168
(Salary $19,261 & Benefits $5,907)		
Corporal	2	$ 4,724
(Salary $4,072 & Benefits $652)		
Professional Services		$ 5,342
Other Professional Services		$ 461
Supplies		$ 44,230
K9 Officer	1	$ 10,250
Memberships and Subscriptions		$ 14,693

Increase of $135,307 in funding to the Fire Department for the following:

Professional Services		$ 8,660
Other Professional Services		$ 3,600
Supplies		$ 42,608
Extension of Dorms	1	$ 15,000
Other Equipment		$ 46,860
Debt Service		$ 18,579

Increase of $164,381 in funding to the Streets Division for the following:

Crew Leader	1	$ 9,075

(Salary $3,786 & Benefits $5,289)		
Professional Services		$ 98,226
Other Professional Services		$ 12,300
Supplies		$ 34,320
Memberships and Subscriptions		$ 1,460
Contract Services		$ 9,000

Increase of $65,408 in funding to the Central Garage Division for the following:

Fleet Service Manager	1	$ 54,320
(Salary $42,000 & Benefits $12,320)		
Professional Services		$ 1,000
Supplies		$ 10,088

Increase of $248,682 in funding to the Parks and Recreation Department for the following:

Asst. Parks & Rec. Dir./PAL Dir.	1	$ 8,748
(Salary $7,552 & Benefits $1,196)		
Program Assistants		$ 23,899
Professional Services		$ 780
Other Professional Services		$ 15,779
Supplies		$ 1,142
Debt Service		$ 3,790
Memberships and Subscriptions		$ 2,350
Girls Volleyball		$ 1,900
Soccer Programs		$ 3,000

Basketball		$	3,500
Summer Programs		$	4,990
City Events		$	180,000

Increase of $32,906 in funding to the Building Maint. for the following:

Custodian	1	$	31,779

(Salary $22,381 & Benefits $9,398)

Other Professional Services	$	341
Supplies	$	786

Increase of $3,241 in funding to the Library Department for the following:

Other Professional Services	$	3,241

Increase of $31,251 in funding to the Administration Department for the following:

Professional Services	$	8,106
Other Professional Services (Insurance)	$	18,145
Debt Service	$	5,000

Increase of $320 in funding to the Human Resources for the following:

Human Resource Generalist	3	$	N/A
Supplies		$	320

Increase of $178,341 in funding to the Information Technology for the following:

Public Information Officer	1	$	65,128

(Salary $53,000 & Benefits $12,128)

Professional Services	$	44,365
Other Professional Service	$	15,600

Office Equipment	$	28,130
Supplies	$	9,322
Software	$	3,000
Server Replacements	$	1,300
Membership and Subscriptions	$	11,496

Increase of $48,160 in funding to the Emergency Management Department for the following:

Travel and Training	$	1,500
Supplies	$	11,660
Other Equipment	$	35,000

Increase of $700 in funding to the Animal Control Department for the following:

Printing and Binding	$	700

SANITATION FUND

Additional Personnel:

One (1) Secretary 50% funded from Sanitation Fund the and 50% funded from Utilities Fund.

The Classification & Compensation plan will be amended as follows:

One (1) Environmental Specialist to Environmental Specialist/Water Coordinator 50% funded from Sanitation Fund and 50% funded from Utilities Fund, Administrative Clerk to Administrative Assistant, Salary Adjustment to Receptionist/Clerk.

Increase of $45,530 in funding to the Organizational for the following:

Professional Services	$	9,627
Debt Service	$	35,903

Increase of $239,568 in funding to the Sanitation Department as follows

Envir. Spc./Wtr. Coord.	1	$ 26,216
(Salary $20,000 & Benefits $6,216)		
Secretary	1	$ 19,472
(Salary $14,914 & Benefits $4,558)		
Administrative Assistant	1	$ N/A
Salary Adj. Receptionist/Clerk	1	$ 5,296
(Salary $4,701 & Benefits $595)		
Professional Services		$ 32,985
Travel and Training		$ 4,120
Supplies		$ 53,670
Minor Equipment		$ 94,509
Membership and Subscriptions		$ 3,300

UTILITY FUND

Additional Personnel:

One (1) Meter Reader, One (1) Secretary 50% funded from Sanitation Fund and 50% funded from Utilities Fund.

Classification & Compensation plan will be amended as follows:

One (1) Environmental Specialist to Environmental Specialist/Water Coordinator 50% funded from Sanitation Fund and 50% funded from the Utilities Fund.

Increase of $42,596 in funding to the Utility Billing & Collection for the following:

Meter Reader	1	$ 40,796
(Salary $30,272 & Benefits $10,524)		

Other Professional Service		$	1,800

Increase of $53,488 in funding to the Utility Administration for the following:

Envir. Spc./Wtr. Coord.	1	$	26,216
(Salary $20,000 & Benefits $6,216)			
Secretary	1	$	19,472
(Salary $14,914 & Benefits $4,558)			
Professional Services		$	6,553
Other Professional Service		$	1,247

Increase of $4,200 in funding to the Water Plant for the following:

Supplies	$	2,200
Minor Equipment	$	2,000

Increase of $2,860 in funding to the Water Distribution for the following:

Other Professional Service	$	1,250
Membership and Subscriptions	$	1,610

Increase of $49,300 in funding to the Sewer Plant for the following:

Supplies	$	1,400
Minor Equipment	$	6,000
Other Equipment	$	40,000
Assessing Fees	$	1,900

STORM WATER FUND

Classification & Compensation plan will be amended as follows:

One (1) Labor to Crew Leader

Increase of $12,865 in funding to the Stormwater Division for the following:

Crew Leader	1	$ 4,424
(Salary $3,786 & Benefits $638)		
Advertising		$ 500
Supplies		$ 7,033
Memberships and Subscriptions		$ 908

MISCELLANEOUS GRANTS

The City Miscellaneous Grant Fund includes Four (4) Fire Fighters (SAFER Grant), Two (2) Peace Officers @ 75% Match (COPS Grant)

Increase of $138,093 in funding to the Police Department for the following:

Peace Officers (COPS Grant)	2	$ 75,503
(Salary $57,782 & Benefits $17,721)		
Supplies		$ 20,340
Tower Surveillance Camera		$ 42,250

PARKS DEVELOPMENT FUND

The Hike and Bike project will continue to be funded by the City including $25,000 for the next Fiscal Year through the Parks Development fund.

The fund balance for the General Fund is projected to be 19% of the Projected expenditures for Fiscal Year Ending on September 30, 2020. The Solid Waste continues to remain financially stable. The Utility Fund also remains financially stable. The Budget Ordinance is attached for your consideration.

RECOMMENDATION:

Approve Second and Final Public Hearing and Consider Ordinance Adopting the City Manager Recommend Budget for the City of San Juan for Fiscal Year Beginning October 1, 2020 through September 30, 2021.

PREPARED BY:
Leroy Gonzales,
Director of Finance

APPROVED BY:
Benjamin Arjona, City
Manager

ORDINANCE No. ____

AN ORDINANCE BY THE SAN JUAN CITY COMMISSION ADOPTING THE BUDGET OF THE CITY OF SAN JUAN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 IN ACCORDANCE WITH THE ORDINANCES OF THE CITY OF SAN JUAN, TEXAS; PROVIDING FOR PUBLICATION; PROVIDING FOR A REPEALER; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE SAN JUAN CITY COMMISSION, THAT:

SECTION I: The Budget for the City of San Juan, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, as submitted by the City Manager is hereby approved in all respects, and adopted as the City's budget for the fiscal year beginning the 1st day of October, 2020 and ending the 30th day of September, 2021.

The **General Fund** Budget is hereby approved in the amount of **$13,231,244**; the **Utility Fund** Budget is hereby approved in the amount of **$3,915,068**; **the Solid Waste Fund** Budget is hereby approved in the amount of **$3,351,900**; the **Asset Forfeiture-State Fund** Budget is hereby approved in the amount of **$78,000**; the **Miscellaneous Grants Fund** is hereby approved in the amount of **$441,853**; the **Crime Victims Liaison Grant Fund** is hereby approved in the amount of **$15,000**; the **Hotel/Motel Occupancy Tax Fund** is hereby approved in the amount of **$0**; and the **Asset Forfeiture-Federal Fund** Budget is hereby approved in the amount of **$360,783**; the **StormWater Fund** Budget is hereby approved in the amount of **$305,000.**

The adoption of this Ordinance specifically amends the proposed Budget as filed with the City Secretary, as required by the law, and the Board of Commissioners hereby finds such amendments to be in the best interest of the taxpayers of the City of San Juan, Texas.

SECTION II: That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of the City of San Juan, Texas in the amount of **$1,937,224**; included within the above stipulated amounts.

SECTION III: All ordinances or parts of ordinance in conflict herewith are hereby repealed.

SECTION IV: This Ordinance shall be and remain in full force and effect from and after its passage by the Board of Commissioners.

SECTION V: The City Secretary is hereby authorized and directed to cause the caption of this ordinance to be published in a newspaper having general circulation in San Juan, Hidalgo County, Texas in accordance with the Home Rule Charter of the City of San Juan, Texas, Section 2.15 (C) **Printing of Ordinances and Resolutions:**, but it shall not be published in the Code of Ordinances of the City of San Juan as it is not amendatory thereof; however, it shall be cited in the appropriate appendix of the Code of Ordinances.

SECTION VI: If any part or parts of this Ordinance are found to be invalid or unconstitutional by a court having competent jurisdiction, then such invalidity or unconstitutionality shall not affect the remaining parts hereof and such remaining parts shall remain in full force and effect, and to the extent this Ordinance is considered severable.

SECTION VII: PUBLICATION AND EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication according to law.

READ, CONSIDERED, PASSED and APPROVED on **FIRST READING** at a regular meeting of the City Commission of the San Juan, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code on the 22**th day of September 2020**.

READ, CONSIDERED, PASSED and APPROVED on **SECOND READING** at a regular meeting of the City Commission of the San Juan, Texas at which a quorum was present and which was held in accordance with Chapter 551 of the Texas Government Code on the 30**th day of September 2020**.

CITY OF SAN JUAN

By: ____________________________
Mario Garza, Mayor

ATTEST:

By: ____________________________________
Diana Cavazos, City Secretary

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 30, 2020

Consider Approval of the Economic Development Corporation 2020-2021 Budget.

STAFF COMMENTS AND RECOMMENDATIONS:

On September 15, 2020 the Economic Development Corporation 2020-2021 Proposed Budget was Presented to the EDC Board of Directors. The EDC Board approved the proposed budget unanimously.

RECOMMENDATION:

Consider Approval of the Economic Development Corporation 2020-2021 Budget as Presented.

PREPARED BY:	APPROVED BY:
Benjamin Arjona, City Manager	Benjamin Arjona, City Manager

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Fund: 24 - SAN JUAN E. D. C.										
Revenue										
RevenueType: 3200 - SALES TAX REVENUE										
24-3200.1101	SALES TAX - 4B	860,000.00	954,969.18	980,000.00	1,064,769.25	980,000.00	963,635.30		1,010,000.00	1,044,000.00
24-3200.1104	RFND GEN SALES & USE TAX	-10,000.00	-14,859.36	-10,000.00	-14,859.36	-10,000.00	-12,382.80		-15,000.00	-15,000.00
	RevenueType: 3200 - SALES TAX REVENUE Total:	**850,000.00**	**940,109.82**	**970,000.00**	**1,049,909.89**	**970,000.00**	**951,252.50**	**0.00**	**995,000.00**	**1,029,000.00**
RevenueType: 3700 - OTHER REVENUE										
24-3700.1100	INTEREST EARNED	4.00	20.98	20.00	31.88	0.00	1,014.76			
24-3700.1105	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	599.99			
24-3700.1300	MISC. REVENUE-TEXAS NAT'L B	0.00	9,606.00	50,000.00	4,733.17	0.00	0.00			
24-3700.1325	REIMBURSEMENT	0.00	50,000.00	0.00	0.00	0.00	0.00			
	RevenueType: 3700 - OTHER REVENUE Total:	**4.00**	**59,626.98**	**50,020.00**	**4,765.05**	**0.00**	**1,614.75**	**0.00**	**0.00**	**0.00**
RevenueType: 3800 - OTHER FINANCING SOURCES										
24-3800.1060	OPERATING TRANSFER-EDC SA	0.00	0.00	0.00	-156,656.30	-134,108.00	-125,450.62		-105,235.00	-105,235.00
	RevenueType: 3800 - OTHER FINANCING SOURCES Total:	**0.00**	**0.00**	**0.00**	**-156,656.30**	**-134,108.00**	**-125,450.62**	**0.00**	**-105,235.00**	**-105,235.00**
RevenueType: 3900 - OTHER FINANCING SOURCES										
24-3900.3010	EDA GRANT 05091	505,000.00	509,810.00	0.00	0.00	0.00	0.00			
24-3900.3030	NADBANK GRANT	250,000.00	250,000.00	0.00	0.00	0.00	0.00			
	RevenueType: 3900 - OTHER FINANCING SOURCES Total:	**755,000.00**	**759,810.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Revenue Total:	**1,605,004.00**	**1,759,546.80**	**1,020,020.00**	**898,018.64**	**835,892.00**	**827,416.63**	**0.00**	**889,765.00**	**923,765.00**

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Expense										
Department: 571 - SAN JUAN ECONOMIC DEV										
Category: 10 - SALARIES & WAGES/BENEFIT										
24-571.1030	SALARIES OF EMPLOYEES	115,000.00	87,867.18	154,320.00	128,129.19	174,342.00	135,854.60		170,694.00	170,694.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	Administrative Clerk	1.00	35,048.00	35,048.00
FINAL	Asst. Exec. Director	1.00	50,000.00	50,000.00
FINAL	Executive Director	1.00	24,000.00	24,000.00
FINAL	Project Specialist	1.00	39,140.00	39,140.00
FINAL	Receptionist Clerk	1.00	22,506.00	22,506.00

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24-571.1040	OVERTIME	2,000.00	0.00	800.00	37.83	0.00	891.66			
24-571.2060	SOCIAL SECURITY TAX	8,500.00	6,842.57	12,050.00	9,871.03	7,408.00	10,461.02		13,058.00	13,058.00
24-571.2070	HEALTH INSURANCE	14,000.00	13,059.08	20,202.00	16,754.66	15,449.00	17,280.24		21,117.00	21,117.00
24-571.2080	EMPLOYEE RETIREMENT	3,560.00	2,115.28	4,285.00	2,882.11	4,639.00	5,864.06		7,835.00	7,835.00
24-571.2090	AUTO ALLOWANCE	3,000.00	1,474.72	2,400.00	1,444.10	0.00	0.00			
24-571.2100	UNEMPLOYMENT COMPENSAT	450.00	470.26	648.00	556.26	648.00	312.08		576.00	576.00
24-571.2110	WORKER'S COMPENSATION IN	550.00	516.86	709.00	513.15	785.00	581.59		700.00	700.00
Category: 10 - SALARIES & WAGES/BENEFIT Total:		**147,060.00**	**112,345.95**	**195,414.00**	**160,188.33**	**203,271.00**	**171,245.25**	**0.00**	**213,980.00**	**213,980.00**
Category: 20 - PURCHASED PROF/TECH SRVS										
24-571.3400	ACCOUNTING & AUDITING SER	25,500.00	21,000.00	24,000.00	18,000.00	24,500.00	23,000.00		24,500.00	24,500.00
24-571.3430	LEGAL SERVICES	45,063.00	51,063.75	54,000.00	39,570.00	54,000.00	31,351.25		54,000.00	12,000.00
24-571.3499	OTHER PROFESS.& PARA-PROF	52,900.00	44,663.12	58,625.00	59,655.59	72,000.00	91,574.61		100,000.00	100,000.00
Category: 20 - PURCHASED PROF/TECH SRVS Total:		**123,463.00**	**116,726.87**	**136,625.00**	**117,225.59**	**150,500.00**	**145,925.86**	**0.00**	**178,500.00**	**136,500.00**
Category: 30 - PUR PORP SRVS & OTH SRVS										
24-571.4570	ELECTRICITY	6,276.00	5,612.87	7,000.00	4,489.99	5,000.00	3,648.60		5,000.00	5,000.00
24-571.4590	WATER	0.00	0.00	1,400.00	1,403.10	1,400.00	1,092.00		1,400.00	1,400.00
24-571.4640	REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	500.00	0.00		500.00	500.00
24-571.4650	RENTAL OF LAND AND BUILDIN	35,000.00	30,240.00	30,240.00	30,600.00	32,640.00	26,400.00		32,640.00	32,640.00
24-571.4660	RENTAL OF MACHINERY & EQU	6,000.00	4,588.80	4,500.00	4,741.23	4,500.00	4,870.09		5,000.00	5,000.00
24-571.5470	TELEPHONE	6,500.00	3,579.99	4,000.00	2,976.84	4,000.00	7,174.52		7,850.00	7,850.00
24-571.5480	INTERNET	3,159.00	3,044.13	2,500.00	2,506.27	2,500.00	2,826.57		3,468.00	3,468.00
24-571.5490	POSTAGE	254.00	254.00	200.00	49.40	200.00	121.00		200.00	200.00

Account	Description	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24-571.5500	TRAVEL AND TRAINING	17,742.00	19,239.55	19,000.00	19,048.46	19,000.00	15,228.63		19,000.00	10,000.00
24-571.5510	ADVERTISING	3,067.00	2,792.54	5,000.00	3,327.86	10,000.00	0.00		10,000.00	10,000.00
	Category: 30 - PUR PORP SRVS & OTH SRVS Total:	**77,998.00**	**69,351.88**	**73,840.00**	**69,143.15**	**79,740.00**	**61,361.41**	**0.00**	**85,058.00**	**76,058.00**
Category: 40 - SUPPLIES										
24-571.6120	OFFICE EQUIPMENT	4,857.00	4,856.77	700.00	140.00	700.00	0.00		700.00	700.00
24-571.6140	OFFICE SUPPLIES	5,155.14	5,092.08	3,500.00	3,432.40	3,500.00	3,901.18		3,500.00	3,500.00
24-571.6150	MAPS, PLANS PLATS	0.00	0.00	200.00	0.00	500.00	0.00		500.00	500.00
24-571.6180	MILEAGE	500.00	173.50	2,300.00	983.73	2,500.00	1,498.46		2,000.00	2,000.00
24-571.6250	FOOD, ICE, AND BOTTLED WAT	2,400.00	1,967.60	2,000.00	1,917.18	2,500.00	3,079.07		2,500.00	2,500.00
24-571.6270	CLOTHING & UNIFORMS	1,407.00	860.00	2,700.00	1,877.12	2,200.00	3,920.00		2,000.00	2,000.00
	Category: 40 - SUPPLIES Total:	**14,319.14**	**12,949.95**	**11,400.00**	**8,350.43**	**11,900.00**	**12,398.71**	**0.00**	**11,200.00**	**11,200.00**
Category: 50 - CAPITAL OUTLAY										
24-571.7954	COMPUTER	0.00	0.00	3,000.00	0.00	3,000.00	3,595.03			
24-571.7956	MACH AND EQUIP.	1,800.00	1,084.55	4,700.00	2,338.40	1,000.00	463.06		1,000.00	7,500.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	Software	0.00	0.00	1,000.00
FINAL	TV's with Stands and Drone	0.00	0.00	6,500.00

Account	Description	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
	Category: 50 - CAPITAL OUTLAY Total:	**1,800.00**	**1,084.55**	**7,700.00**	**2,338.40**	**4,000.00**	**4,058.09**	**0.00**	**1,000.00**	**7,500.00**
Category: 60 - DEBT SERVICE										
24-571.8790	BOND PRINCIPAL	85,000.00	85,000.00	85,000.00	113,850.00	90,000.00	90,000.00	95,000.00	150,000.00	150,000.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	Series 2016 - General Oblg. Refunding Bond	0.00	0.00	95,000.00
FINAL	Series 2020 - Combination Tax & Revenue C	0.00	0.00	55,000.00

Account	Description	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24-571.8800	LOAN PRINCIPAL-TX LEVERAGE	134,819.28	133,999.99	139,459.00	22,667.12	0.00	0.00			
24-571.8810	BOND INTEREST	85,997.50	61,525.00	58,975.00	30,125.00	56,350.00	56,350.00	53,575.00	70,298.00	70,298.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	Series 2016 - General Oblg. Refunding Bond	0.00	0.00	53,575.00
FINAL	Series 2020 - Combination Tax & Revenue (	0.00	0.00	16,723.00

Account	Description	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24-571.8811	LOAN INTEREST-TX LEVERAGE F	44,263.08	52,191.51	49,831.00	9,125.56	0.00	0.00			
	Category: 60 - DEBT SERVICE Total:	**350,079.86**	**332,716.50**	**333,265.00**	**175,767.68**	**146,350.00**	**146,350.00**	**148,575.00**	**220,298.00**	**220,298.00**

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Category: 90 - MISCELLANEOUS										
24-571.9700	MEMBERSHIPS AND SUBS.	8,530.00	8,530.00	4,000.00	550.00	4,000.00	400.00		2,000.00	2,000.00
24-571.9897	LOCAL AIR ADVERTISEMENT	0.00	0.00	0.00	0.00	0.00	0.00		10,000.00	10,000.00
24-571.9898	PROMOTIONAL EXPENSE	85,000.00	72,683.99	98,000.00	61,895.67	93,000.00	72,119.58		101,000.00	101,229.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	City Events	0.00	0.00	60,000.00
FINAL	Mini Grants	0.00	0.00	10,000.00
FINAL	Promotional	0.00	0.00	24,579.00
FINAL	Spnosorship-San Juan Nursing Home	0.00	0.00	1,500.00
FINAL	Spnosrship-PSJA Softball	0.00	0.00	300.00
FINAL	Sponsorship-Catholic Charities	0.00	0.00	1,500.00
FINAL	Sponsorship-Fishing for Hope	0.00	0.00	1,500.00
FINAL	Sponsorship-PSJA Baseball	0.00	0.00	300.00
FINAL	Sponsorship-PSJA Golf	0.00	0.00	550.00
FINAL	Sponsorship-PSJA North Track	0.00	0.00	500.00
FINAL	Sponsorships-Miss San Juan	0.00	0.00	500.00

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24-571.9899	OTHER - SPECIAL EXPENSES	1,200.00	1,160.31	2,500.00	1,768.64	2,500.00	1,873.65		2,500.00	32,500.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	Media Expenses	0.00	0.00	30,000.00
FINAL	Special Events	0.00	0.00	2,500.00

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24-571.9901	SPECIAL PROJECTS	0.00	0.00	157,276.00	40,000.00	140,631.00	40,000.00		140,000.00	112,500.00

Budget Detail

Budget Code	Description	Units	Price	Amount
FINAL	Special Project-Carlife P1-1	0.00	0.00	7,500.00
FINAL	Special Project-Sonic P1-1	0.00	0.00	45,000.00
FINAL	Special Projects-Project Square P1-3	0.00	0.00	50,000.00
FINAL	Special Projects-Pueblo Tires P4-4	0.00	0.00	10,000.00

	2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Category: 90 - MISCELLANEOUS Total:	94,730.00	82,374.30	261,776.00	104,214.31	240,131.00	114,393.23	0.00	255,500.00	258,229.00
Department: 571 - SAN JUAN ECONOMIC DEV Total:	809,450.00	727,550.00	1,020,020.00	637,227.89	835,892.00	655,732.55	148,575.00	965,536.00	923,765.00

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Department: 614 - 614										
Category: 50 - CAPITAL OUTLAY										
24-614.9603	EDA PROJECT	755,000.00	1,009,578.97	0.00	0.00	0.00	0.00			
	Category: 50 - CAPITAL OUTLAY Total:	**755,000.00**	**1,009,578.97**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	Department: 614 - 614 Total:	**755,000.00**	**1,009,578.97**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Department: 651 - WETLANDS -PROJECT										
Category: 90 - MISCELLANEOUS										
24-651.9810	RETAIL INCENTIVES	40,000.00	40,000.00	0.00	0.00	0.00	0.00			
	Category: 90 - MISCELLANEOUS Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Department: 651 - WETLANDS -PROJECT Total:	40,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
Department: 800 - LONG TERM DEBT										
Category: 30 - PUR PORP SRVS & OTH SRVS										
24-800.0300	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	152.06			
	Category: 30 - PUR PORP SRVS & OTH SRVS Total:	0.00	0.00	0.00	0.00	0.00	152.06	0.00	0.00	0.00
	Department: 800 - LONG TERM DEBT Total:	0.00	0.00	0.00	0.00	0.00	152.06	0.00	0.00	0.00
	Expense Total:	1,604,450.00	1,777,128.97	1,020,020.00	637,227.89	835,892.00	655,884.61	148,575.00	965,536.00	923,765.00
	Fund: 24 - SAN JUAN E. D. C. Surplus (Deficit):	554.00	-17,582.17	0.00	260,790.75	0.00	171,532.02	-148,575.00	-75,771.00	0.00
	Report Surplus (Deficit):	554.00	-17,582.17	0.00	260,790.75	0.00	171,532.02	-148,575.00	-75,771.00	0.00

Fund Summary

Fund		2017-2018 Total Budget	2017-2018 Total Activity	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity	Defined Budgets 2020-2021 DEP REQUEST	2020-2021 PROPOSED	2020-2021 FINAL
24 - SAN JUAN E. D. C.		554.00	-17,582.17	0.00	260,790.75	0.00	171,532.02	-148,575.00	-75,771.00	0.00
	Report Surplus (Deficit):	**554.00**	**-17,582.17**	**0.00**	**260,790.75**	**0.00**	**171,532.02**	**-148,575.00**	**-75,771.00**	**0.00**

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
SEPTEMBER 30, 2020

Consider and Ordinance Adopting the Budget for the City of San Juan, Texas for Fiscal Year Beginning October 1, 2020 to September 30,2021.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider and Ordinance Adopting the Budget for the City of San Juan, Texas for Fiscal Year Beginning October 1, 2020 to September 30,2021.

RECOMMENDATION:

Staff recommends approval.

PREPARED BY:	**APPROVED BY:**
Leroy Gonzales, Director of Finance	Benjamin Arjona, City Manager