



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, December 8, 2020

REGULAR MEETING AGENDA **6:00 PM**

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

- A.** It is the Intent of the City Commission to Conduct this Meeting Primarily via Teleconference Pursuant to the Open Meetings Act Procedures Announced by Governor Abbott. Due to the COVID-19 Pandemic, the City has Established an Alternative for Residents to Make Public Comments During the Meeting. If you Would Like to Participate Under Public Comments, You Must Submit a Request Beginning Friday, December 4, 2020 by (1) Sending an Email to publiccomments@sjtx.us or (2) by Dropping Off the Request in the Drop Box Next to the Drive-Thru Behind City Hall at 709 S. Nebraska San Juan, Texas 78589. All Requests Must be Received no Later than 5:00 p.m. on Tuesday, December 8, 2020. Your Request Should Include Your Name, Address, Telephone Number and Your Comment. We Ask for Everyone's Cooperation with this Procedure.

V. PRESENTATION

- A.** Presentation on Re-Opening the City of San Juan Recreation Program - Men's Softball League.

VI. APPOINTMENTS

- A. Consider the Removal and/or Appointment of a Municipal Court Judge.

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action Ratifying the Second Amendment to the Cares Act Interlocal Cooperation Agreement Between the County of Hidalgo, Texas and the City of San Juan, Texas.

VIII. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to allow "La Valentina Snacks" at 3705 N. Raul Longoria Road, legally described as Lot 1, Vega Subdivision, located approximately 200 feet North of Nolana Avenue, along the East side of Raul Longoria Road, as Requested by Oscar Corral.
- B. Meeting Minutes
 - June 9, 2020
 - June 23, 2020

IX. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter 551 (Consultation with Attorney).
 - 1. Pursuant to Section §551.071, Consultation with Attorney; Discussion and Possible Action Regarding Approval on Schematic Design Initial Renders on City Hall/Transit Terminal Building.
 - 2. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Chief of Police).

X. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
1. Pursuant to Section §551.071, Consultation with Attorney; Discussion and Possible Action Regarding Approval on Schematic Design Initial Renders on City Hall/Transit Terminal Building.
 2. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Chief of Police).

XI. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the _____ in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the _____ of _____, 2020.

OFFICE OF THE CITY SECRETARY

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 8, 2020

Presentation on Re-Opening the City of San Juan Recreation Program - Men's Softball League.

STAFF COMMENTS AND RECOMMENDATIONS:

The City of San Juan Parks and Recreation Department would like to begin efforts to re-open the recreation programs. With the renovations to San Juan Municipal Park the Parks and Recreation Department has put together a plan that would offer an Adult Men's Softball League following guidelines set forth by the county and the CDC. Attached you will find the rules and regulations for the league as well as the Covid guidelines that will be strictly enforced to ensure everyone's safety.

RECOMMENDATION:

The Parks and Recreation staff recommends approval of this item.

PREPARED BY:

Patrick Willingham,
Director of Parks and
Recreation

APPROVED BY:

Benjamin Arjona, City
Manager



**SAN JUAN PARKS AND RECREATION DEPARTMENT
SLOW-PITCH SOFTBALL
2021 LOCAL RULES AND REGULATIONS**



USA Softball Association Official Rules of Softball will be in effect for all leagues and games played on the City of San Juan Softball Municipal Park fields with the following local exceptions:

RULE 1. LEAGUES

SECTION 1. AFFILIATION

The San Juan Parks and Recreation Department adopts the current OFFICIAL RULES OF SOFTBALL as set forth by the USA Softball Association as the standard for the San Juan Parks and Recreation Department Slow-Pitch Local Rules and Regulations.

SECTION 2. LEAGUES

The City may offer the following categories for league play:

A. MEN

1. Class D (3 Homerun Limit)
2. Class E

Classification of each league is determined by the City, according to the caliber of the teams registered for a particular night. The City, at the discretion of the Recreation Supervisor, may move a team or teams into another league before the end of the first round of play. The City's placement of teams within a league is final. Any withdrawal by a team due to its placement is non-refundable.

SECTION 3. SCHEDULE

Each league will consist of the following:

- A. Minimum of eight (8) teams.
- B. 7 Games plus single elimination tournament
- C. Schedule changes or cancellations will be rescheduled at the discretion of the San Juan Parks and Recreation Department.
- D. Canceled games will be rescheduled on the regular nights of play and in the order in which cancellations occurred during the two-week period following the end of the regularly scheduled league season. Games not made up within this time period, will not be played and not considered in determining a team's final standings.

SECTION 4. REGISTRATION

To be eligible to play in a San Juan Parks and Recreation Softball League, teams must submit a preliminary roster and \$350.00 no later than each season's designated deadline to:

San Juan PARKS AND RECREATION OFFICE

316 E. 8th Street

San Juan, TEXAS

OFFICE HOURS 8 A.M. - 5 P.M. MONDAY – FRIDAY

SECTION 5. AWARDS

The first (1st), second (2nd), and third (3rd) place teams in league play will receive a team plaque. Individual player awards will be given to the first (1st) place team. In the case of a tie for a first (1st) place trophy, the team that has a better record against the other will be awarded the trophy.

- A. If both teams have a win against the other, a play-off game will be scheduled.
- B. If more than two teams are tied for a trophy, a draw will determine the seeding for a play-off.
- C. A flip of the coin will determine the home team in a play-off game.

SECTION 6. MEETINGS

A league meeting, with team managers, the Umpire-in-Chief, and the Recreation Supervisor, will be held before the start of the first league of each season and as needed throughout the season.



RULE 2. THE GAME

SECTION 1. TEAM DESIGNATION

The home team will be designated on the schedule. If the schedule does not dictate which team is home, the second team listed on the schedule will be the home team.

SECTION 2. TIME LIMIT

Each slow-pitch game will be fifty-five (55) minutes (seventy-five (75) minutes for Fast Pitch) or seven (7) innings, whichever comes first.

A. In case of a tie at the end of regulation play in slow-pitch, the two (2) teams will continue to play with a 3-2 count given to the batter until a winner is declared. (i.e. The first batter at the top of the inning, after the regulation time has expired, will be given a one pitch at bat with last batter at 2nd base. A strike will be declared an out and a ball will award the batter a walk.)

B. Slow pitch softball ties will be played following the international tie breaker of placing the last player to have completed an at bat prior to the last out on 2nd base and continuing until a winner is declared.

C. In all slow pitch divisions, prior to the pitch the batter will enter the batter's box with a one ball one strike count.

D. Within the last two minutes of a game, a team at bat and trailing in score may not have the base runner intentionally leave the base ahead of the pitch for the purpose of being called out. The umpire will call such a pitch as a dead ball in this instance.

SECTION 3. RUN AHEAD RULE

A run rule of twenty (20) runs after (3) innings, fifteen (15) runs after four (4) innings or ten (10) after five (5) for slow pitch, will be administered during league play. Complete innings must be played unless the home team scores the run rule total while at bat. (USA Rule 5, Section 9)

SECTION 4. PRE-GAME

All teams shall be prepared to take the field fifteen (15) minutes prior to their scheduled game time. Line-up cards must be submitted to the scorekeeper.

A. The line-up card must show the players' last name, his first name. Nicknames are not acceptable.

B. The manager must sign the line-up card and ensure that it is properly filled out and legible.

SECTION 5. HOME-RUN CLASSIFICATIONS

A limit of "over-the-fence" home runs will be used in all Men's and Co-Rec slow-pitch divisions. All hits "over the fence" by a team, in excess of the following limitations per game, will be ruled on as outlined in USA. Rule 5, Section 8. Excessive homeruns result in a "dead-ball out", with the exception of Class D (see below)

A. Class D Men's – three (3) home runs

B. Class E Men's - zero (0) home runs

RULE 3. TEAM ELIGIBILITY

SECTION 1. OFFICIAL SPOKESPERSON

Managers are the official spokesmen for their team and are solely responsible for the eligibility of their team and players. An assistant manager may conduct the duties of the manager in his absence.



SECTION 2. ROSTERS

Rosters must be submitted, in complete form, by the respective season deadline, as set by the San Juan Parks and Recreation Department. Any team not complying with the deadline may be excluded from that season's play and money partially refunded. (The San Juan Parks and Recreation Department reserves the right to extend the registration deadline of any league so as to benefit the program.)

SECTION 3. ROSTER LIMITS

Teams must carry a minimum of sixteen (16) players on their roster at all times. A team roster may not exceed twenty (20) players.

A. Teams sponsored by a company, in which said sponsor employs ALL players, may exceed the twenty (20)-player limit. These players must be certified as legitimate employees by the sponsor & have prior approval of the San Juan Parks and Recreation Department.

B. Teams sponsored by a church, in which all players are members of sponsor church, may exceed the twenty (20)-player limit. These players must be certified as legitimate members by the sponsor church & have prior approval of the San Juan Parks and Recreation Department.

SECTION 4. ROSTER CHANGES

Roster changes will be limited to the first three (3) games of league play.

A. Only managers may make roster changes.

B. New players and transfer players may be added to the roster by signing the official roster at the San Juan Parks and Recreation Office, located at 318 E. 8th Street.

C. New players will be eligible to play immediately after signing the official roster.

D. Transfer players must wait eight (8) calendar days after being officially released by their former team to be eligible to play on a new team.

E. Players may drop themselves from their team after notifying their team's manager.

F. Players may transfer to another team within the San Juan Parks & Recreation Softball Program after notifying their team's manager.

SECTION 5. INDIVIDUAL LIMITS

An individual may only appear on one team roster per league night unless that player plays on a Men's or Women's team and a Co-Rec team on same night. Any duplication may result in suspension of the player in question and forfeiture of the offending team's games in which he/she participated.

RULE 4. PLAYER ELIGIBILITY

SECTION 1. ROSTERS

Players must provide all requested information on the roster, along with their signature, to be eligible to play each season. It is manager's responsibility for providing complete information for all players prior to game play.

SECTION 2. AGE

Players in Adult Leagues must be at least eighteen (18) years of age as of the first game of the season in which they are registered..

SECTION 3. NEW PLAYERS

New players are individuals who are not currently on a team in the San Juan Parks and Recreation Softball Program. New players are eligible to play immediately after being placed on a roster. New players are not allowed on roster after 3rd game.



SECTION 4. TRANSFER PLAYERS

Transfer players are individuals who are currently on a San Juan Parks and Recreation League team but are transferring to another team within the Softball program. Transfer players are not allowed on another roster after 3rd game.

SECTION 5. PLAYING ON SEVERAL TEAMS

Players may be eligible to play in more than one league during the season but shall be limited to playing in one league per day/night. Players discovered to be playing on more than one league a night (league hopping) will be ejected from league play and suspended. (See Rule 7, Section 3).

A. A player may play in more than one league a day/night, providing that the leagues being played in are in different categories (See Rule 1, Section 2). Example: a player may participate in a Men's, Church, Industrial, and Co-Rec league on the same day/night, but shall not play on two (2) Men's teams the same day/night nor on two (2) Co-Rec teams on the same day/night (See Rule 3, Section 5).

B. Any league administrator and/or league official shall bring league hopping to the attention of the home plate umpire.

B1. Any player caught for league hopping will be suspended 3 scheduled games and team will automatically forfeit game. If a player is caught more than once during the season, that player will be suspended for an entire season.

SECTION 6. PLAYER STANDING

Players must be in good standing with the San Juan Parks and Recreation Athletic Suspension Review Board.

A. Any player, playing under an assumed name, is considered to be ineligible.

B. Any player, who has been suspended from league play, for any reason, and who has not yet been re-instated, shall be considered an ineligible player.

SECTION 7. PROOF OF IDENTIFICATION AND AGE

A. A player must be prepared, at all times, to provide proof of identification. Forms of identification which will be accepted are U.S. driver's license, U.S. Passport, or Military identification, which includes a current photograph and signature,

B. A player must be prepared, at all times, to provide proof of age when participating in San Juan Parks and Recreation sports categorized by age classifications or divisions.

C. A player failing to provide appropriate proof of age or identification, when requested by a San Juan Parks and Recreation representative or official, may be declared ineligible and the team subject to forfeit or disqualification.

RULE 5. EQUIPMENT

SECTION 1. UNIFORM

All players on a team shall wear uniforms same in color, trim, and style. Non-duplicating shirt numbers are recommended but not required. All uniforms and protective equipment should be worn properly.

A. HEADGEAR. Ball caps, visors and headbands are optional for all players. Players are not required to wear headgear or matching headgear, however, if worn, all headgear must be worn properly. Handkerchiefs do not qualify as headbands and cannot be worn around the head or neck. Plastic visors, stocking caps, skull caps, etc. are not allowed as headgear.

1. Protective headgear is required for Adult Fast pitch, Modified Pitch and Junior Olympic offensive players as outlined in A.S.A. Rule 3, Section 5E.

2. Protective headgear is required for Adult Fast pitch, Junior Olympic Slow Pitch and Junior Olympic Fast-Pitch catchers as outlined in A.S.A. Rule 3, Section 5E.



B. SHIRTS. Shirts must be no less than a sleeved shirt, same in color to teammates' shirts. Players with sleeveless shirts (i.e. muscle shirts) will not be allowed to play. Sleeveless shirts designed to be worn with a sleeved undershirt are acceptable.

C. PANTS. All players' pants may be either long or short in style and must have a neatly hemmed appearance. No player may wear ragged, frayed or slit-legged pants.

D. SHOES. All players must wear shoes. A shoe shall be considered official if it is made with either canvas or leather uppers or similar material(s). The soles may either be smooth or have soft or hard rubber cleats. (USA Rule 3, Section 6). **METAL SPIKES, SCREW ON CLEATS, or STREET SHOES, INCLUDING BOOTS, SANDALS, ETC. ARE NOT ALLOWED IN LEAGUE PLAY.**

E. CASTS. Plaster or other hard substances, in their final form, shall not be worn during the game. (USA Rule 3 Section 6.E)

F. JEWELRY. Players shall not wear exposed jewelry, including watches, rings, bracelets, or body adornments, such as ear rings, studs or other facial jewelry during the game which is/are judged by the umpire to be a hazard. Players must remove jewelry immediately when asked to by the umpire. Dependent upon whether the player in violation of this section is offensive or defensive, a strike or ball will be awarded the batter for each ten (10) seconds delay of play incurred while the player is removing the jewelry. If the player fails to remove the jewelry, he or she will be ejected from the game. (USA. Rule 3, Section 6.F.)

1. Wedding bands, which may be difficult to remove, will be allowed at the umpire's discretion.
2. Medical alert necklaces/bracelets must be taped to the body.
3. Body adornments must be taped down. You must provide own tape.

SECTION 2. GAME BALL

Each team must furnish two playable balls to the Home Plate Umpire prior to the beginning of each game. Balls must be USA approved & marked in such a manner. (USA Rule 3, Section 3.)

- A. Umpires are the sole judges as to the serviceability of the softballs.
- B. The ball must be an USA approved ball having a COR of .52 or under and a Ball Compression of 300.0 lbs. or under and have a yellow optic cover with red stitches for slow pitch play.
- C. The ball must be an USA approved ball having a COR of .470 or under and a Ball Compression of 375.0 lbs. or under and have a yellow optic cover with red stitches for fast-pitch.
- D. The ball must be marked with the team's name.
- E. Team must purchase game softballs at San Juan Municipal Park for \$5. each.

SECTION 3. BASES

Hollywood style bases are used for all softball leagues. All leagues will utilize a double base at first base. (USA Rule 2, Section 3 & 2, and Rule 8, Section 2. N.)

SECTION 4. OTHER EQUIPMENT

All other equipment will be considered under USA Rule 3 Section 1 - 7 as prescribed in the current Official Rules of Softball. The USA posts current information on certified equipment on its website at www.usasoftball.com. (See the USA Banned Bat List)

SECTION 5. BATS

Teams will provide USA Certified Bats. Any bat deemed to be tampered with will be cause for suspension and/or expulsion.



SECTION 7. ENFORCEMENT

Enforcement of Equipment rules are subject to a protest at the time the equipment in question enters the game. Rulings by the Umpire are final.

RULE 6. PARK RULES

SECTION 1. NO Food, beverages, tobacco products, sunflower seeds, gum, spitting, spiked shoes, sharp or pointed objects or props or similar products on the playing field, in the dugouts or in the batting cages.

SECTION 2. INFIELD PRACTICE

Infield or hitting practice is not allowed in the ballpark.

SECTION 3. WARM-UP

Warm-up areas are designated between fields. Team warm-ups are not allowed on any of the asphalt areas within the softball complex. No hitting to fence and no peppering.

SECTION 4. INTOXICATING BEVERAGES

Intoxicating beverages are not allowed within the softball complex or in the parking lot during any athletic activity, sponsored by the San Juan Parks and Recreation Department. Tailgate parties will be limited to the surrounding park area and picnic facilities.

SECTION 5. PETS

Pets are not allowed within the softball complex during any athletic activity sponsored by the San Juan Parks and Recreation Department. Legitimate seeing-eye dogs will be allowed by special exception.

SECTION 6. GLASS CONTAINERS

Glass containers are not allowed in the softball complex.

SECTION 7. SMOKING

No smoking of any type is not permitted within the complex.

SECTION 8. TRASH

Containers are provided for trash. Please help keep the area clean.

SECTION 9. CHILDREN

Children under the age of 14 are not allowed within the playing area or the fenced area of the dugouts.

A. Children may be considered "batboys" and allowed to participate in the capacity of retrieving bats and balls for the team, providing the following:

1. The "batboy" must be at least fourteen (14) years old.
2. The "batboy" must be registered with the team and listed on the roster (part of the 20 man roster).
3. The "batboy" must have a current participant registration form/waiver filled out and on file at the San Juan Parks and Recreation Office.
4. The "batboy" must attend a safety session, conducted at the Umpire's League Meeting, prior to participation.

RULE 7. CONDUCT "ZERO TOLERANCE"

SECTION 1. RESPONSIBILITY

Managers are the official spokesmen for their team and shall be responsible and held accountable for the actions of their team members and fans. Assistant managers may conduct the duties of the manager in his/her absence.



SECTION 2. VULGARITIES

Vulgar language, spoken, worn or displayed, obscene gestures or physical aggression toward other players, spectators, league officials or game officials, will result in ejection and a minimum suspension of one 1-week to a maximum of life suspension from further league play.

SECTION 3. FRAUD

Any player, coach, or manager who has been determined to have committed fraud (this includes, but is not limited to a player using an assumed name, falsifying rosters, employment and residential records, league hopping or using illegal “hot” bats) will be suspended for a minimum of one (1) year to a maximum of three (3) years of participation in any San Juan Parks and Recreation Athletic Program.

SECTION 4. ASSAULT

Any assault or threat directed toward a league or game official shall result in suspension of five (5) years to life from further participation in any athletic program sponsored by the San Juan Parks and Recreation Department. The Parks and Recreation Department will report all suspensions to the T.A.A.F. and USA Suspension Committees.

SECTION 5. UNSPORTSMANLIKE CONDUCT

Any player ejected from a game for unsportsmanlike conduct before, during or after the game being played will be automatically suspended for eight (8) game days (uninterrupted) from playing in any softball league sponsored by the San Juan Parks and Recreation League. Must exit the complex and will be allowed to return after suspension has been completed.

SECTION 6. DUGOUT CONDUCT

Coaches, players, substitutes, or other bench personnel shall not be outside the dugout area except when the rule allows or justified by the umpire. Players will receive one warning, and then will be ejected.

SECTION 7. ABUSE or THEFT OF PROPERTY

Any abuse, theft, defacing of game equipment or Parks property will result in automatic ejection from the game and reviewed for further suspension of play from any San Juan Parks and Recreation Program.

SECTION 8. DUE PROCESS

All ejections and suspensions are subject to review by the Director of Parks and Recreation or his/her designee.
A. Ejections will be considered final.

B. A Suspension Review Board will be set to hear any review of a suspension as deemed necessary for due process. The Suspension Review Board will consist of the following:

1. San Juan Parks and Recreation Umpire-in-Chief.
2. A member of the San Juan Parks and Recreation Advisory Board.
3. Recreation Supervisor of the San Juan Parks and Recreation Department.

C. Notice of suspension is made immediately by the Umpire issuing an ejection.

1. Administrative Suspension. Suspension required by USA Rule 4 Section 8 or Rule 7, Section 5 of this document. Length of suspension will be for eight (8) calendar days or immediate reinstatement after the next scheduled league game, whichever is longer. The Director of Parks and Recreation or his/her designee will review of suspension.
2. Section 2-3, 6 Suspensions. Suspension required by Rule 7, Section 2-3 and 6 of this document. Length of ejection suspension will be one (1) game to life suspension from further league play as recommended for review by the Umpire-In-Charge of the game situation.



- a. The San Juan Parks and Recreation Director or his/her designee will review the suspension and a recommendation of suspension will be issued to the Suspension Review Board for final recommendation after a hearing.
- b. One hearing date will be set and a notice, in writing, by certified mail, to the player in question, will be provided no less than ten (10) calendar days prior to the hearing date.
- c. Notice of final suspension decision will be made in writing, to the player in question within three (3) days following the hearing.
- d. The player will not be allowed in or around the complex until the suspension period has been completed.

3. Section 4 Suspensions. Suspension required by Rule 7, Section 4 and 7 of this document. Length of suspension will be five (5) years to life suspension from further participation in any athletic program sponsored by the San Juan Parks and Recreation Department.

- a. The San Juan Parks and Recreation Director or his/her designee will review the suspension and a recommendation of suspension will be issued to the Suspension Review Board for final recommendation after a hearing.
- b. One hearing date will be set and a notice, in writing, by certified mail, to the player in question, will be provided no less than ten (10) calendar days prior to the hearing date.
- c. Notice of final suspension decision will be made in writing, to the player in question within three (3) days following the hearing.
- d. A suspended player has three (3) business days to make an appeal. Appeals of final suspensions may be made in writing to the Director of Parks and Recreation.

RULE 8. FORFEITS

SECTION 1. GAME TIME

Game time is forfeit time. All teams shall be prepared to take the field fifteen (15) minutes prior to scheduled game time.

A. Applicable only to the first scheduled game of the day, if a team is not prepared to take the field, the opposing manager may, through the home plate umpire, grant a five (5) minute allowance to the short-handed team. The home plate umpire will start the game clock at the prescribed game time.

B. Should both teams not be prepared, the home plate umpire will start the game clock at the prescribed game time, but will grant both teams five (5) minutes. If at the end of this time, neither team is prepared to take the field, a double forfeit will be declared.

SECTION 2. EXPULSION

Teams with three (3) forfeits will be expelled from the league. No refunds will be made.

SECTION 3. EJECTION

A player(s) who has been ejected from a game and has been requested to leave the field and/or ballpark by an umpire has one (1) minute in which to leave the premises. Failure to comply will result in a forfeit of game for his/her team may not return in or around the complex until suspension has been completed.

SECTION 4. ACCOUNTABILITY

Managers are held accountable for the actions of their team members and fans. Failure to control either or both may result in a forfeit by the offending team.

SECTION 5. INELIGIBILITY

Use of ineligible players will result in a forfeit (see Rule 4, Player Eligibility). If ineligible players can't be replaced.



SECTION 6. FALSE IDENTITY

Any player suspected of playing under an assumed name or being under age must prove his/her identity to the satisfaction of the Home Plate Umpire (Example: Valid Driver's License with picture). Failure to prove identity to the Home Plate Umpire will result in a forfeit (Includes League Hoppers. See Rule 4, Section 5, Sub-section B1).

SECTION 7. LINE-UP

A minimum of nine (9) players must be able to take the field at the start of the slow-pitch game. The vacant position **MUST** be listed last in the batting order. (USA Rule 4, Section 1.D.1 & 2) If for any reason the number of players is reduced to eight (8) players, the game will result in a forfeit (see USA. Rule 5, Section 4).

RULE 9. PROTESTS

SECTION 1. CONTENTS

All protests must be submitted to the San Juan Parks and Recreation Department in writing, containing the following information, as prescribed by USA Rule 9, Section 6 A - E.

- A. The date, time, and place of the game.
- B. The names of the umpires.
- C. The rule and section of the official rule(s) and/or local rule(s) under protest.
- D. All information, essential facts, details and conditions pertinent to the decision of protest. The written protest must be accompanied with \$25.00. Protests found to be invalid will forfeit the \$25.00 fee. The protest fee will be refunded if the protest is found valid. Protests may be submitted: **BY CERTIFIED MAIL to**

City of San Juan
Parks and Recreation Department
P.O. BOX
San Juan, Texas 78589
or (in person) to
City of San Juan
San Juan Parks and Recreation Office
316 E. 8th Street
San Juan, Texas
Office hours 8 a.m. - 5 p.m.
Monday through Friday

SECTION 2. NOTIFICATION

The manager or acting manager shall immediately notify the home plate umpire that the game will continue to play under protest. (See USA Rule 9, Section 4) A protest may be withdrawn at any time. All written protests must be submitted to the Parks and Recreation Office within two (2) business days of notice to the Home Plate Umpire of the game in question.

- A. Protest of eligibility on game starters must be made by the end of the 2nd inning.
- B. If playing the game under protest, the team in which the protest was made against must provide proper identification (i.e. driver's license) to league supervisor. Failure to properly identify any member of the team, against the team's official roster, will result in an automatic forfeit of the game unless team member has been replaced.
- C. Protest of eligibility on substitutes must be made during the inning in which they entered the game.



SECTION 3. JUDGEMENT

Protests will not be considered valid if they are based solely on a decision involving the accuracy of judgment on the part of an umpire (see USA Rule 10, Section 3).

SECTION 4. RULES

Protests shall be considered only for the following: (USA. Rule 9, Section 2)

- A. Misinterpretation of a playing rule.
- B. Illegal player.
- C. Ineligible player.

SECTION 5. ELIGIBILITY

Protests concerning player ineligibility may be filed in the following cases:

- A. Player not on the official roster submitted to the San Juan Parks and Recreation Office.
- B. Player who has been suspended and has not been reinstated.

SECTION 6. REVIEW

Protests will be reviewed by one of the following:

- A. The Recreation Supervisor
 - B. The Umpire in Chief of the San Juan Parks and Recreation Leagues.
 - C. The local USA. Umpire-In-Chief.
- ### **RULE 10. ADOPTION OF RULES AND REGULATIONS**

REGULATIONS

SECTION 1. ADOPTION

The adoption of the San Juan Parks and Recreation Local Slow-Pitch Softball Rules and Regulations will be as recommended by the Director of Parks and Recreation and approved by the San Juan Parks and Recreation Advisory Board.

SECTION 2. EDITORIAL CHANGES

Editorial changes, as prescribed by the current OFFICIAL RULES OF SOFTBALL and the TEXAS AMATEUR ATHLETIC FEDERATION SPORTS RULES, will be made periodically as applicable to this document.

SECTION 3. AMENDMENTS

Participants of the San Juan Parks and Recreation Softball Program may submit amendments and rule changes as follows:

- A. Participants may sponsor an amendment or new rule if he/she has participated in the program at least the previous year before adoption of new Rules and Regulations.

- B. Participant must be a resident or full-time employee in San Juan to sponsor an amendment or new rule.

- C. Any proposed amendment or new rule must be submitted, in writing, by the first Monday in November, to the San Juan Parks and Recreation Office, with the following information:

1. Name of sponsor.
2. Home address and business address of sponsor.
3. Indicate the current rule to be amended.
4. State proposed amendment or new rule.
5. State purpose of the proposed amendment or new rule.

- D. Proposed amendments or new rules will be addressed by a Rules Review Board, consisting of a San Juan Parks and Recreation Advisory Board Member, the San Juan Parks and Recreation League Umpire-In-Chief,



Two (2) San Juan Parks and Recreation League player representatives, and the Recreation Supervisor. A public hearing of the proposed amendments and new rules will be held on the first Tuesday of December. Recommendation of the Rules Review Board will be submitted to the Director of Parks and Recreation for recommendation and approval by the San Juan Parks and Recreation Advisory Board.

SECTION 4. DISTRIBUTION

Distribution of local San Juan Parks and Recreation Department Slow-Pitch and Fast-Pitch Softball Rules and Regulations will be made to all Team managers prior to league play. Every manager, player, and official shall read and understand these rules and regulations and strive, through cooperation and self-application, to maintain conduct within its provisions, for the mutual benefit of everyone concerned with the San Juan Parks and Recreation Department Slow-Pitch Softball Leagues.

The following have been implemented in order to abide by the 2019 USA Playing Rule Changes:

Rule 5 Section A2: Move men's slow pitch B classification to the 6 home run limit category.

Rule 5 Section 8A: Move men's C slow pitch classification and Coed A slow pitch classification to the 4 home run limit category.

Rule 5 Section 8A: Move men's D slow pitch classification and Coed B classification to the 2 home run limit category. This also removes the ½ inning out for the D classification.

Rule 5 Section 9A 3: Men's A slow pitch only, 20 after 4 and 15 after 5.

Rule 7 Section 3B: Adult slow pitch only, prior to the pitch the batter will enter the batter's box with a one ball one strike count

COVID-19 RULES

1. Director may be required to cap the total number of teams that can enter an event, to stay within potential gathering limitations. SPECTATORS WILL BE MANDATED TO NOT ATTEND EVENTS UNTIL GATHERING LIMITATIONS ARE INCREASED OR REMOVED.
2. All staff, players, and umpires are mandated to continue social distancing.
3. All staff, players, and umpires are mandated to wear a mask or other face covering until CDC, state and local authorities declare that masks are no longer recommended. Anyone who refuses to wear a face covering properly will be asked to leave the complex. If he/she refuses to leave, San Juan Police Department will be called.
4. It is recommended that new softballs remain in their original packaging until they need to be introduced into a game.
5. Players will be asked to stand outside the dugout to allow for social distancing when their team is batting. There will be allowed one player on deck and two in the dugout.
6. Recommend staff, players, and umpires bring hand sanitizing products.
7. Staff will be disinfecting the dugouts between games. Onsite Staff will have additional disinfected spray, hand sanitizer and disinfected wipes.
8. One coach per team will conduct a pregame meeting at home plate, all involved are requested to keep 6 feet social distancing during ground rules and coin toss.
9. Adequate time in event scheduling will be enforced, to ensure adherence to social distancing during the crossover of teams.
10. It is recommended that all players and umpires use their own equipment while participating. This includes gloves, bats, etc.
11. The catcher and umpire shall position themselves during a player's at-bat to allow for social distancing.
12. Teams will be asked to bow or tip their caps/visors to each other from across the field at the end of games.
13. Players should bring their own, personal cooler instead of using a team cooler. Player's should plan on bringing an individual water bottle.
14. NO spitting in all areas of the sports complex during use.
15. End of game handshakes will be eliminated. Please avoid common practice of high fives, shaking hands. Alternatives: air fives, thumbs up, quick wave from opposite side.



COVID-19 RULES

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AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 8, 2020

Consider the Removal and/or Appointment of a Municipal Court Judge.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider the removal and/or appointment of a Municipal Court Judge.

RECOMMENDATION:

As Recommended by City Commission.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

 956 LAWYERS
DE LUNA LAW GROUP
PERSONAL INJURY ATTORNEYS

November 4, 2020

Mr. Benjamin Arjona
San Juan City Manager
709 S. Nebraska St.,
San Juan, Texas 78589

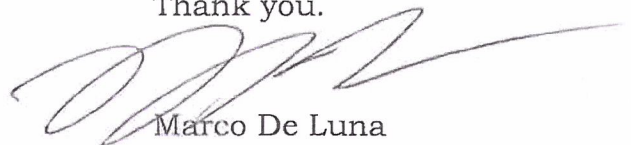
Dear Mr. Arjona,

Please accept this letter as formal notice of my resignation from my position as Municipal Court Judge, effective immediately.

I am thankful to the City of San Juan for giving me this opportunity to work in this position, and if I can be of any other assistance please let me know.

If you should have any questions or concerns, please do not hesitate to contact me.

Thank you.


Marco De Luna

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 8, 2020

Discussion and Possible Action Ratifying the Second Amendment to the Cares Act Interlocal Cooperation Agreement Between the County of Hidalgo, Texas and the City of San Juan, Texas.

STAFF COMMENTS AND RECOMMENDATIONS:

The Second Amendment to the Cares Act is amended to allow time for Cities to submit revised budgets for review and approval by the county.

RECOMMENDATION:

Approve as recommended.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

STATE OF TEXAS §

COUNTY OF HIDALGO §

**SECOND AMENDMENT TO THE
CARES ACT INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE COUNTY OF HIDALGO, TEXAS
AND CITIES IN HIDALGO COUNTY**

THIS AMENDMENT (“Amendment”) TO THE CARES ACT INTERLOCAL COOPERATION AGREEMENT between the COUNTY OF HIDALGO, TEXAS (“County”) and the CITIES in HIDALGO COUNTY (“Cities”), is made and entered effective November 24, 2020, between the County and Cities, collectively referred to as the (“Parties”) pursuant to the provisions of the Texas Interlocal Cooperation Act, Ch. 791, et seq, Texas Government Code, as follows:

WHEREAS, on or about March 27, 2020, the United States Federal Government passed the Coronavirus Aid Relief and Economic Security Act (“CARES Act”), including the Coronavirus Relief Fund (“CRFund”) which provides for direct payments to qualifying units of local governments navigating the impact of the COVID-19 outbreak; and

WHEREAS, the County met the population threshold and received a direct distribution of the CRFund to be used for expenditures that were directly related to and incurred as a result of the COVID-19 public health emergency; and

WHEREAS, the Hidalgo County Commissioners Court approved the Cares Act Interlocal Cooperation Agreement (“Agreement”) on or about June 23, 2020, wherein the County entered into an Interlocal with the Cities to allow for the disbursement of CRFund monies received by County from the U.S. Department of Treasury; and

WHEREAS, the Parties and their constituents continue to be affected by the COVID-19/Coronavirus public health emergency and the resulting Federal, State and Local disaster declarations and executive orders regarding the same; and

WHEREAS, the Parties now desire to amend the Agreement as hereinafter provided to allow for additional time of the Cities to submit revised budgets consideration and approval and for the allocation of additional time in which the Cities are to expend their designated funds and submit final reports and requests for reimbursement;

NOW THEREFORE, for the purposes stated herein, the Parties hereby agree to the following amendments to the Agreement:

1. Section 3.2 of the Agreement is amended to allow additional time for Cities to expend designated funds by December 1, 2020. Failure to expend the designated funds by December 1, 2020, may result in re-programming and/or reallocation of CRFunds by County.

2. Section 3.7 of the Agreement is amended to allow additional time for Cities to submit revised budgets for review and approval by County, as noted below:

“3.7 Upon demonstration of additional need or change in circumstance related to the COVID-19 public health emergency, the County will review all requests for Budget increases on or before December 1, 2020.”

3. As County has agreed to extend the performance period for the Agreement as stated in §3.2., Section 6.2 is therefore amended to allow for the submission of final Cost Reimbursement Forms and supporting documentation by December 1, 2020.
4. Except as modified herein, all terms and conditions of the Agreement, as amended, remain in full force and effect and the Parties ratify and confirm the terms and provisions of the Agreement as amended.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

Approved by the Hidalgo County Commissioners Court on November 24, 2020.

APPROVAL FOR COUNTY:

THE COUNTY OF HIDALGO

Richard F. Cortez, County Judge

ATTEST

Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM FOR COUNTY:
Office of Hidalgo County Criminal District Attorney,
Ricardo Rodriguez, Jr.

By: _____
Josephine Ramirez-Solis
Assistant District Attorney

APPROVAL FOR CITIES:

CITY OF SAN JUAN

Mayor

Attest:

City Secretary

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
DECEMBER 8, 2020

Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to allow "La Valentina Snacks" at 3705 N. Raul Longoria Road, legally described as Lot 1, Vega Subdivision, located approximately 200 feet North of Nolana Avenue, along the East side of Raul Longoria Road, as Requested by Oscar Corral.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on November 24, 2020 the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

The applicant seeks to operate a snack shop at 3705 N. Raul Longoria Road, in front of Pete's Auto. He is proposing a 10 feet by 7 feet truck with entrance/exit along Raul Longoria Road. The applicant is proposing to use the restroom facilities at the mechanic shop. (See attachment)

The proposed days and hours of operation are Monday thru Sunday, from 10:00 am to 8:00 pm.

According to Chapter 2, Article VIII, Section 8 – Conditional Use (i) "Portable and/or temporary food concession stand needs to obtain a Conditional Use Permit through the city.

The following is the list of requirements:

1. Cannot be located in a residentially zoned area;
2. Stand must be inspected by the planning inspections department and meet applicable building and fire codes;
3. Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
4. If it is a portable building or trailer it must be anchored to the ground properly;
5. Must meet setbacks requirements of zoning district in which it is located; and
6. Water and sewage disposal facilities must be available and may be required;
7. Owner agrees to pay an annual fee to the City of San Juan to maintain the Health Permit, Occupational License and Conditional Use Permit thru the City.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to eleven (11) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

During the regular meeting on November 19, 2020, the Planning and Zoning Commission unanimously recommended approval of the conditional use permit with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 11/19/2020
CITY COMMISSION – 11/24/2020
DATE PREPARED – 11/30/2020

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit to allow “La Valentina” snack shop in a commercial area.
APPLICANT:	Oscar Corral
SURVEYOR/ENGINEER:	N/A
LEGAL:	Lot 1, Vega Subdivision
LOCATION:	3705 N. Raul Longoria Road Located approximately 200 feet North of Nolana Avenue, along the East side of Raul Longoria Road.
EXISTING LAND USE/ ADJACENT ZONING:	<u>North</u> – Commercial; General Business District (C-2) <u>South</u> – Residential; General Business District (C-2) <u>East</u> – Agriculture; General Business District (C-2) <u>West</u> – Commercial; General Business District (C-2)
ACCESS AND CIRCULATION:	This property has access onto Raul Longoria Road.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation; sewer is provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval subject to comply with the list of requirements attached to the packet.

EVALUATION AND CONDITIONS FOR APPROVAL

The applicant seeks to operate a snack shop at 3705 N. Raul Longoria Road, in front of Pete’s Auto. He is proposing a 10 feet by 7 feet truck with entrance/exit along Raul Longoria Road. The applicant is proposing to use the restroom facilities at the mechanic shop. (See attachment)

The proposed days and hours of operation are Monday thru Sunday, from 10:00 am to 8:00 pm.

According to Chapter 2, Article VIII, Section 8 – Conditional Use (i) “Portable and/or temporary food concession stand needs to obtain a Conditional Use Permit through the city.

The following are the list of requirements:

8. Cannot be located in a residentially zoned area;
9. Stand must be inspected by the planning inspections department and meet applicable building and fire codes;
10. Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
11. If it is a portable building or trailer it must be anchored to the ground properly;
12. Must meet setbacks requirements of zoning district in which it is located; and
13. Water and sewage disposal facilities must be available and may be required;
14. Owner agrees to pay an annual fee to the City of San Juan to maintain the Health Permit, Occupational License and Conditional Use Permit thru the City.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to eleven (11) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

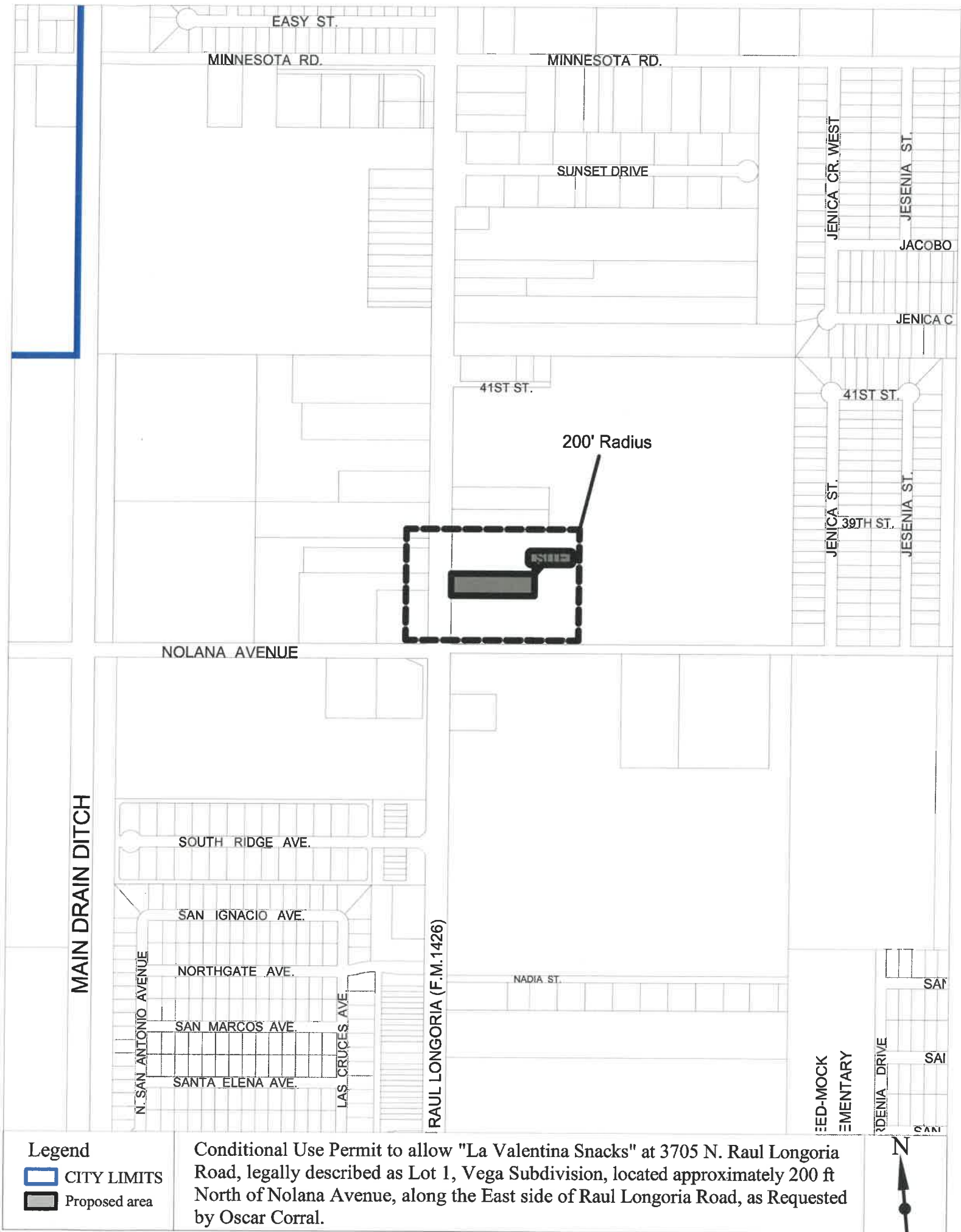
ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Subdivision Plat
Site Plan
Section of Ordinance
List of neighboring property owners receiving notice
Ordinance



Proposed Site





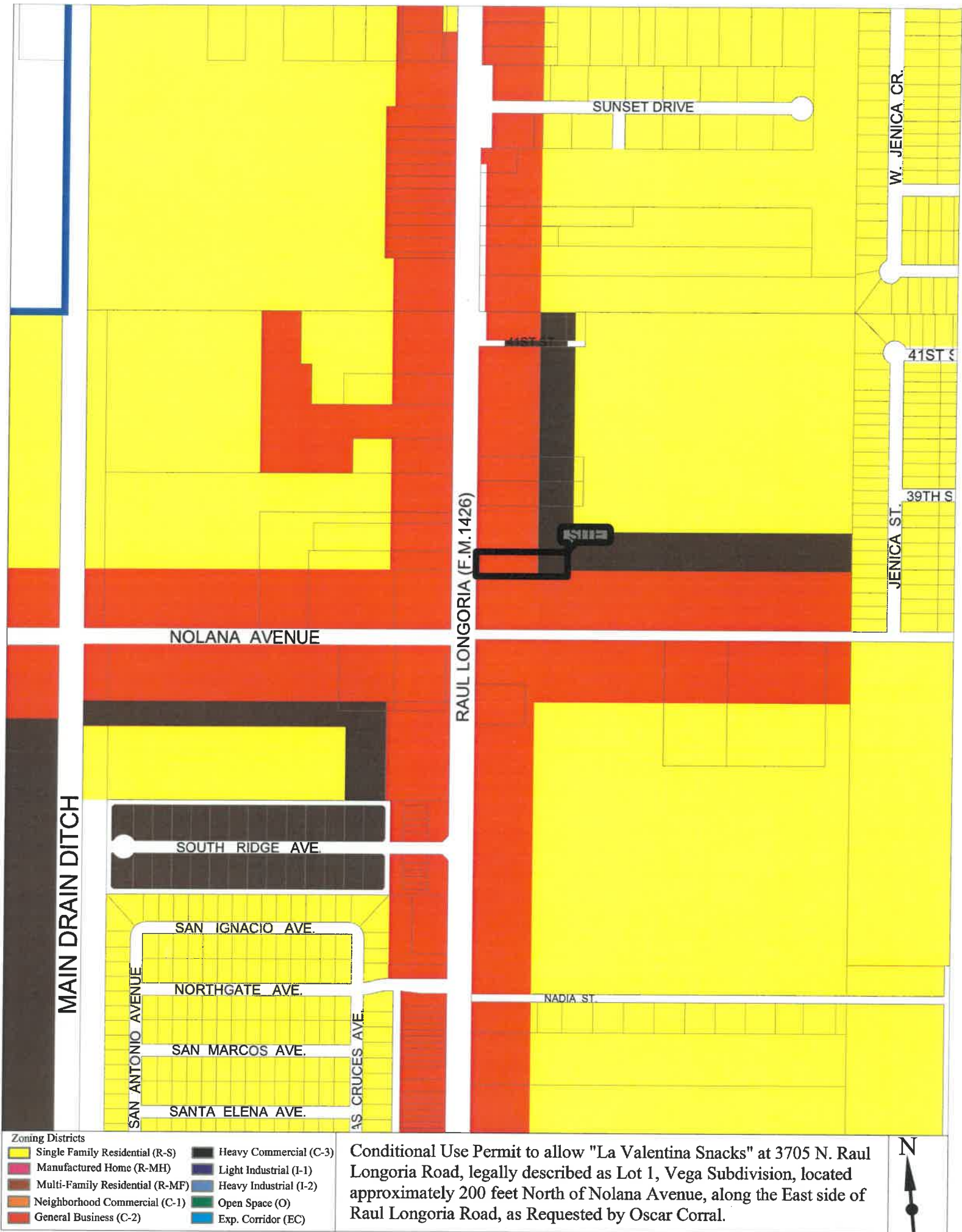


Legend

- CITY LIMITS
- Proposed area

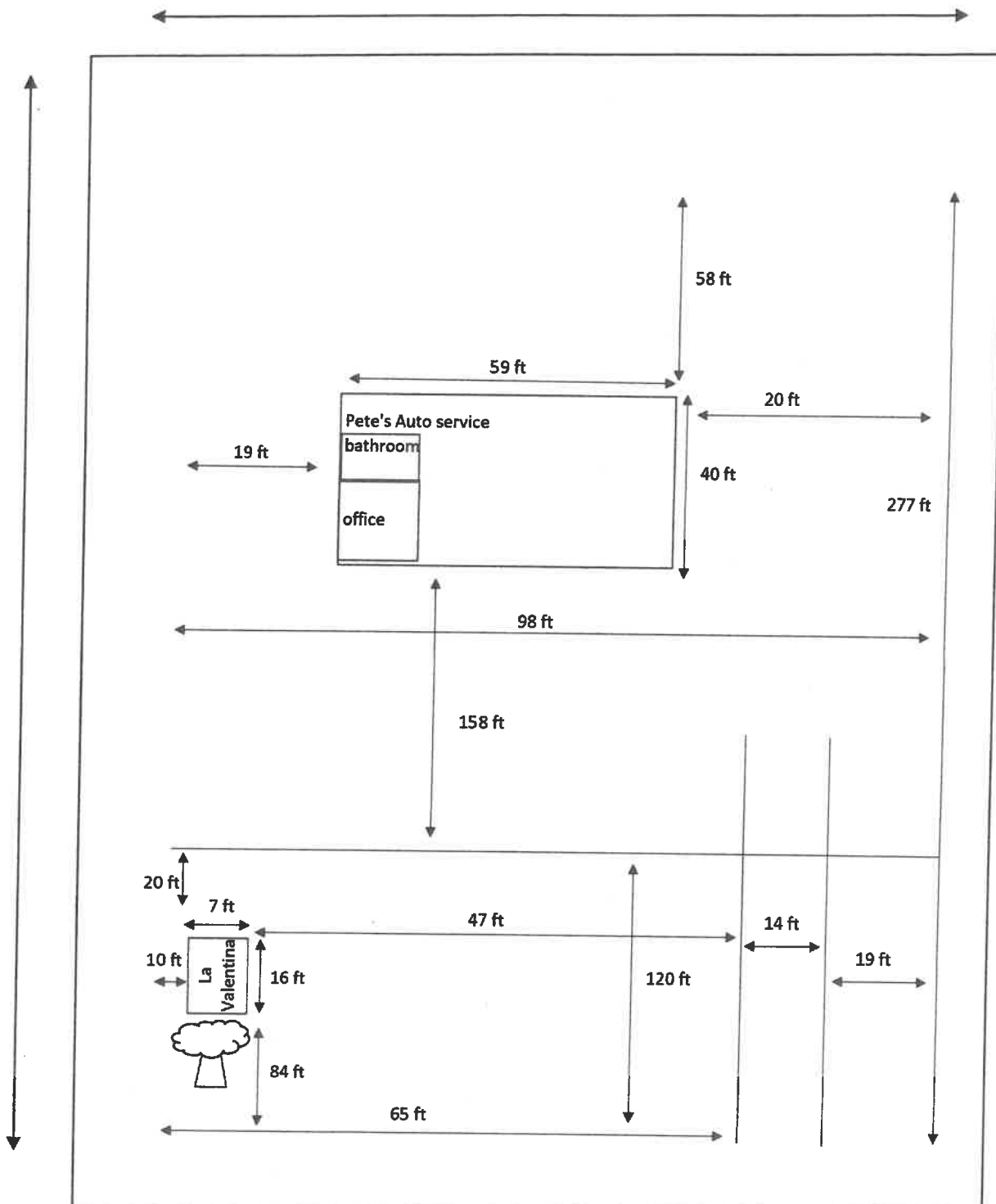
Conditional Use Permit to allow "La Valentina Snacks" at 3705 N. Raul Longoria Road, legally described as Lot 1, Vega Subdivision, located approximately 200 ft North of Nolana Avenue, along the East side of Raul Longoria Road, as Requested by Oscar Corral.







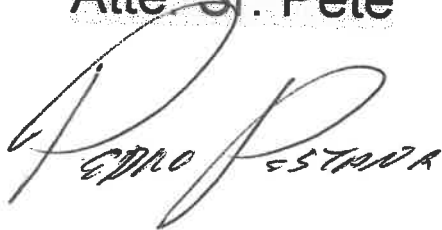
OWNER _____
SUBDIVISION _____ BLOCK _____ LOT _____
ADDRESS _____



R.O.W. _____

Escribo esta carta para autorizar al Sr. Oscar Corral y Jesús Peña a poner su negocio llamado "La Valentina Snacks" en mi propiedad, dándoles acceso al uso de un baño dentro del taller de "Pete's Auto service" y a las instalaciones de luz y agua dentro de la propiedad ubicada en 3705 N Raul Longoria Rd San Juan Tx 78589.

Atte: Sr. Pete

A handwritten signature in black ink, appearing to read "PEDRO ESTEVA". The signature is stylized with large, flowing loops for the letters P and E.

Portable and/or temporary food concession or snow cone stands - Applicable conditions for portable and/or temporary food concession stands shall include but are not limited to:

- (1) Cannot be located in a residentially zoned area;
- (2) Stand must be inspected by the building inspections department and meet applicable building and fire codes;
- (3) Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
- (4) If it is a portable building or trailer it must be anchored to the ground properly;
- (5) Must meet setback requirements of zoning district in which it is located; and
- (6) Water and sewage disposal facilities must be available and may be required;
- (7) Health Department permit.

Conditional Use Permit to allow "La Valentina Snacks" at 3705 N. Raul Longoria Road, legally described as Lot 1, Vega Subdivision, located approximately 200 feet North of Nolana Avenue, along the East side of Raul Longoria Road, as Requested by Oscar Corral.

Corral, Oscar
2101 W. Military Road #J10
McAllen, TX 78503

Castilleja, Apolinar
P.O. Box 2566
San Juan, TX 78589-7566

Pestana Inc.
3705 N. Raul Longoria Road
San Juan, TX 78589

Espinoza, Saul A.
P.O. Box 702
San Juan, TX 78589-0702

Escamilla, Armando and Irma
3805 N. Raul Longoria Road
San Juan, TX 78589

Deniec, Monica, Paul and Victor
P.O. Box 720806
McAllen, TX 78504-0806

Paulik, Wilfred and Residuary
Trust for Kandee R. Pawlik
4701 Lark Avenue
McAllen, TX 78504-5336

Chavez, Felix Jr.
6501 S. Cage Blvd.
Pharr, TX 78577-9182

Lubin Properties, LLC.
P.O. Box 2978
McAllen, TX 78502-2978

Huerta, Daniel and Anabel
3800 N. Raul Longoria Road
San Juan, TX 78589-5035

Huerta, Daniel and Anabel
Apolinar Castilleja
3800 N. Raul Longoria Road
San Juan, TX 78589-5035

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW A “LA VALENTINA SNACKS” AT 3705 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOT 1, VEGA SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Oscar Corral has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan to allow “*La Valentina Snacks*”.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Oscar Corral has applied for a Conditional Use Permit to allow “*La Valentina Snacks*” at 3705 N. Raul Longoria Road, subject to the following conditions:

1. Cannot be located in a residentially zoned area;
2. Stand must be inspected by the planning inspections department and meet applicable building and fire codes;
3. Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
4. If it is a portable building or trailer it must be anchored to the ground properly;
5. Must meet setbacks requirements of zoning district in which it is located; and
6. Water and sewage disposal facilities must be available and may be required;
7. Owner agrees to pay an annual fee to the City of San Juan to maintain the Health Permit, Occupational License and Conditional Use Permit thru the City.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 24th day of November, 2020.

PASSED and APPROVED on second and final reading on the 8th day of December, 2020.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:

Palacios, Garza & Thompson, P.C.

**DIANA CAVAZOS
CITY SECRETARY**

CITY ATTORNEY

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, June 9, 2020

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Jesus "Jesse" Ramirez, Commissioner
Ernesto "Neto" Guajardo, Commissioner
Marco "Markie" Villegas, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzalez, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Roberto Escobar, Director of Planning
Roel Garza, Director of Sanitation/ Public Works
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER:

Mayor Mario Garza called meeting to order at 6:00p.m.

II. INVOCATION:

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE:

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

It is the Intent of the City Commission to Conduct this Meeting Primarily via Teleconference Pursuant to the Open Meetings Act Procedures Announced by Governor Abbott. Due to the COVID-19 Pandemic, the City has Established an Alternative for Residents to Make Public Comments During the Meeting. If you Would Like to Participate Under Public Comments, You Must Submit a Request Beginning Friday, June 5, 2020 by (1) Sending an Email to publiccomments@sjtx.us or (2) by Dropping Off the Request in the Drop Box Next to the Drive-Thru Behind City Hall at 709 S. Nebraska San Juan, Texas 78589. All Requests Must be Received no Later than 5:00 p.m. on Tuesday, June 9, 2020. Your Request Should Include Your Name, Address, Telephone Number and Your Comment. We Ask for Everyone's Cooperation with this Procedure.

V. PRESENTATIONS:

- A. Presentation on Department Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.

DISCUSSION: Commissioner Jesus “Jesse” Ramirez asked in regards to citations and violations with the home on Shawnee Circle that was conducting business at a residence to which Mr. Escobar responded that matter had been addressed already and has been taken care of. Commissioner Marco “Markie” Villegas asked for a status on the addressed residence to which Mr. Escobar responded letters had been sent out the next step was to be processed by the court to book a court date. Commissioner Ramirez asked if the liberty park flagpole was replaced or what the status was to which Mr. Willingham, Parks and Recreation Director responded it would be done before July 4th since Mr. Shawn replaced it with the Statue of Liberty because it was more manageable. Commissioner Guajardo asked about the tire round up to which Mr. Roel Garza, Sanitation Director responded 1,120 tires had been collected. Commissioner Ramirez asked for a status on the library’s roof to which Ms. Armandina Sesin, Director of Library responded it was still leaking. Mr. Willingham added the leaking areas had been more permanently sealed and up to now they had not received any calls in regards to leaks. Benjamin Arjona, City Manager stated the attorneys that were hired, were looking for a couple of experts to come over and was assuming those were the people Mr. Martinez, Building Maintenance Supervisor brought over.

Commissioner Guajardo asked if the parks were on schedule to which Mr. Willingham responded yes and proceeded to present a video of the park. Mayor Mario Garza asked if staff was getting trained properly to cut the grass to which Mr. Willingham responded both vendors from the machines would show staff how to operate them which ever they decide to go with. Mayor Mario Garza stated next summer he would like for the department to reach out to the junior colleges, division two, and division three to have tryouts for high school kids at the parks. Mayor Garza added he knew being on a show case tournament and traveling outside the valley was costly and he has seen a lot of talent not only PSJA but the whole Rio Grande Valley. Mayor Garza further added he believed it would be a good opportunity for the kids that don’t have that luxury to travel outside the valley to show their talent to the coaches out there and we should shoot for it next summer. Mr. Willingham agreed and added one of the goals for next summer was to increase the athletic camp capacity in the city and offer more specific sports camps to the kids.

Mayor Garza asked Mr. Escobar in regards to the members of the Planning & Zoning Commission receiving pictures from residents at Shawnee Circle where business is still being conducted. Mayor Garza complimented Mr. Roel Garza on the tire roundup and added the department has been doing great work. Mayor Garza stated he had spoken to Dr. Arredondo, Superintendent of PSJA ISD and talked about getting the campuses to participate in these events to which he brought up a good point which was if there was a Memorandum of Understanding on file. Mayor Garza further stated that Dr. Arredondo said previous administration would notify Mr. Campos via email or flyer and Mr. Campos would get students to participate. Mayor Garza added that now that administration changed we should look into drafting and MOU and have it send to the district. Mayor Garza asked if the library was promoting the census tow which Ms. Armandina Sesin, Library Director responded they were that they have flyers that were brought in from a census representative and IT published it on the website and social media. Mrs. Sesin added it would be a great opportunity to help residents fill out the census if they haven’t done so yet to which Mayor Garza stated he would like a station where resident come in and fill out the census to be set up at the library to promote it.

VI. PUBLIC HEARINGS:

- A. Hold a Public Hearing for a Conditional Use Permit to Allow a Drive-thru Window at Martin’s Drug located at 601 S. Nebraska Avenue, Legally Described as Lots 1, 23 and 24, Block 34, San Juan Original Townsite Subdivision, as Requested by Martin’s San Juan Drug Co.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JUNE 9, 2020**

DISCUSSION: Mr. Robert Escobar, Director of Planning and Zoning stated Mr. Garza was applying for a Conditional Use Permit to open a drive-thru window at Martin's Drug which was established in San Juan on 1917. Mr. Escobar further stated the proposed drive-thru window would be along the North side of the building and the entrance was being proposed along Nebraska Avenue with an exit on 6th Street. Mr. Escobar stated the list of requirements were for the owner to comply with the Occupational and Conditional Use Permit with the City, for the business to comply with the Off-Street Parking Ordinance and for traffic not to be obstructed along Nebraska Avenue. Mr. Escobar added the operation hours for the business were Monday thru Friday from 9:00 a.m. to 6:00 p.m.

Mr. Escobar stated notices of the public hearing were advertised and letters were sent out to 18 property owners within a 200 foot radius and no comments were received for or against the request. Mr. Escobar added that during the regular meeting on June 4, 2020, the Planning and Zoning Commission recommended approval of the conditional use permit with a 5-2 vote.

Mayor opened the Public Hearing at 6:22 pm

Mr. Escobar stated Planning and Zoning wanted to move the window 5 feet to the East to which Mr. Garza responded it would take too much to move it that far.

Mayor closed the Public Hearing at 6:24pm

Mayor Mario Garza made motion to approve as is and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed (5-0).

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action to Select the Most Qualified Firm to Assist the City With the Preparation of the American Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan and Authorize the City Manager to Negotiate and Execute an Agreement and Budget Amendment as Needed.

Mayor Mario Garza made motion to table the item and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed (4-0).

- B. Consider Selecting an Engineering Firm and Authorize the City Manager to Enter into a Contract Agreement for Engineering Services RFQ 19-17-04-06.

Mayor Mario Garza made motion to table the item and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion passed (4-0).

VIII. CONSENT AGENDA:

- A. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for a Drive-Thru Business and Sale of Alcoholic Beverages for On-Premise Consumption at "Crazy About Mangonadas" located at 510 E. SH 495, legally described as the North 230 feet of the East 64 feet of Lot 9, Block 39, Alamo Land and Sugar Company's Subdivision, as Requested by N. Gutierrez Investments, LLC.
- B. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for a Drive-Thru Business and Sale of Alcoholic Beverages for On-Premise Consumption at "Crazy About Mangonadas" located at 1110 S. Stewart Road Suite A, legally described as Lot 1, Stewart Place Estates No. 3 Subdivision, as Requested by N. Gutierrez Investments, LLC.

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- C. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to allow a Social Event Center “Celebration Fiesta Place” at 3004 N. Raul Longoria Road, legally described as Lot 9, Northgate Manor Phase 1 Subdivision, as Requested by Martha Cantu.
- D. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to allow a Social Event Center “Joselyn’s Event Center” at 1101 E. SH 495 Suite G, legally described as the West 440 feet of the South 495 feet of Lot 5, Block 39, Alamo Land and Sugar Company’s Subdivision, as Requested by Yesenia Bernal.

DISCUSSION: Commissioner Guajardo asked for clarification on the hours of operation for Crazy about Mangonadas to which Mr. Escobar responded the hours of operation were Monday through Sunday from 12:00 pm to 9:00 pm. Mayor Garza added that he was okay with the hours as long as there are no school or children present.

Commissioner Jesus “Jesse” Ramirez made motion to approve and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (4-0).

IX. ADJOURNMENT

Commissioner Ernesto “Neto”Guajardo made motion to adjourn at 6:28 p.m.and was seconded by Commissioner Marco “Markie” Villegas. Motion passed (4-0).

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, June 23, 2020

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Leonardo “Lenny” Sanchez, Mayor Pro-Tempore
Marco “Markie” Villegas, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzalez, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Roberto Escobar, Director of Planning
Roel Garza, Director of Sanitation/ Public Works
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

- I. CALL MEETING TO ORDER:**
Mayor Mario Garza called meeting to order at 6:00 p.m.
- II. INVOCATION:**
Benjamin Arjona, City Manager led the Invocation.
- III. PLEDGE OF ALLEGIANCE:**
Mayor Mario Garza led the Pledge of Allegiance.
- IV. PUBLIC COMMENTS:**
 - A.** It is the Intent of the City Commission to Conduct this Meeting Primarily via Teleconference Pursuant to the Open Meetings Act Procedures Announced by Governor Abbott. Due to the COVID-19 Pandemic, the City has Established and Alternative for Residents to Make Public Comments During the Meeting. If you Would Like to Participate Under Public Comments, You Must Submit a Request

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Beginning Friday, June 19, 2020 by (1) Sending an Email to publiccomments@sjtx.us or (2) by Dropping Off the Request in the Drop Box Next to the Drive-Thru Behind City Hall at 709 S. Nebraska San Juan, Texas 78589. All Requests Must be Received no Later than 5:00 p.m. on Tuesday, June 23, 2020. Your Request Should Include Your Name, Address, Telephone Number and Your Comment. We Ask for Everyone's Cooperation with this Procedure.

No Public Comments.

V. PRESENTATIONS:

- A. Presentation on Departmental Reports: Department of Finance, Department of Utilities, Police Department, Fire Department and Municipal Court.

DISCUSSION: Leonardo “Lenny” Sanchez, Mayor Pro Tem asked if the police officers and fire fighters were prepared since the number of COVID-19 cases had increased and we need to make sure that personnel and city staff are properly equipped. Mayor Pro Tem Sanchez asked if the brush pick up was on schedule to which Mr. Arjona responded the brush and the trash were on schedule but was not sure on what quadrant they were working on. Mayor Garza asked for Chief Tirso Garza to meet with Mr. Arjona for the hurricane preparation awareness now that we are in hurricane season. Mayor Garza added every year the meetings and plans are very successful for our employees but most importantly our citizens. Marco “Markie” Villegas asked for a status on the sandbags which Chief Garza responded they were prepared. Mr. Arjona added by the end of this week 12th Street would be getting repaved.

VI. PUBLIC HEARINGS:

- A. Hold a Public Hearing for a Conditional Use Permit to Allow a Drive-Thru Business at 809 S. Stewart Road, legally described as Lot 6, Block 1, Lucero Estates Subdivision, as Requested by Elgin Xavier.

DISCUSSION: Mr. Roberto Escobar, Director of Planning and Zoning stated Mr. Xavier was applying for a Conditional Use Permit to allow a drive-thru window at the proposed “Snowball Express” which would be located at the empty property South of The Grove Mobile Home Park. Mr. Escobar added Mr. Xavier was proposing to build a 90 foot by 25 foot Snack Shop with three drive-thru windows, one order window along the South side and two pick-up windows on the North side of the building. Mr. Escobar further stated the proposed entrance and exit would be along Stewart Road and the applicant has five other locations throughout the Valley. Mr. Escobar added staff had mailed notice of the public hearing to 40 property owners within a 200 foot radius and received three comments against the request.

Mayor Garza opened the Public Hearing at 6:05pm

Mr. Escobar added that some of the concerns residents had was the noise and traffic after midnight but the Planning and Zoning Commission approved a condition to close by 11:00 p.m. and for them to have a buffer fence. Mayor Garza stated he had received a phone call regarding a resident’s fence line and how far it would be from the fence line to the property. Mr. Escobar responded they would be developing on the property not the alley but once the developer submits the building permit, they would let him know.

Mayor Garza closed the Public Hearing at 6:07pm

Mayor Pro Tem Leonardo “Lenny” Sanchez made motion to approve and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (3-0).

- B. Hold a Public Hearing for a Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of a 3.87 acre tract of land out of Lot 15, Block 8, John Closner Subdivision, located approximately 750 feet South of Eldora Road along the West side of Raul Longoria Road, as Requested by Eliecer Uresti.

DISCUSSION: Mr. Robert Escobar stated Mr. Uresti owned 4.68 acre tract of land along Raul Longoria and Eldora Roads and was applying for a rezoning of the back 3.87 acres to commercial area to do retail and storage units. Mr. Escobar further stated the front part of property was already zoned commercial and the surrounding properties consisted of a mix of residential and commercial along Raul Longoria Road. Mr. Escobar added staff had mailed notice of the public hearing to 14 property owners within a 200 foot radius and received one comment against the item.

Mayor Garza opened the Public Hearing at 6:09 p.m.

Mayor Pro Tem Sanchez asked if any calls or comments were received in regards to the item to which Mr. Escobar responded none were receive.

Mayor Garza closed the Public Hearing at 6:09 p.m.

Commissioner Marco “Markie” Villegas made motion to approve and was seconded by Mayor Mario Garza. Motion Passed (3-0).

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider Selecting an Engineering Firm and Authorize the City Manager to Enter into a Contract Agreement for Engineering Services RFQ 19-17-04-06.

DISCUSSION: City Attorney, Ricardo Palacios stated the item needed to be untabled since it was tabled at the last meeting before starting the discussion.

Mayor Pro Tem Leonardo “Lenny” Sanchez made motion to untable the item and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (3-0).

DISCUSSION: Mr. Ricardo Palacios, City Attorney stated the firms only had two minutes to highlight some points that weren’t included in the packet.

Mr. Vicente Mendez, Principles of Ambient Tech greeted the City Commission and stated they have two local offices in Cameron County, one in Brownsville and one in Harlingen. Mr. Mendez further stated they have done quite a bit of extensive work of different facets and are currently working on the construction of a new terminal at the City of Brownsville and at the South Padre Island International Airport they are doing the water sanitary which includes sewer, paving and drainage. Mr. Mendez added they were also working with city of Raymondville on the second

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phase of a street paving project and a drainage project with a different contractor for a \$1 million dollar grant from the GLO. Mr. Mendez added they were working with Rancho Viejo on the second phase of a street paving project as well as with Valley Municipal Utility District, water and sewer providers. Mr. Mendez further added they have a \$3.5 million dollar project to replace water and sanitary sewer lines that have been in Rancho Viejo for 30-40 years. Mr. Mendez stated the firm has a little over 30 employees including registered engineers and surveyors and their commitment to the city was to provide the highest level of service. Mr. Mendez added he would be the point of contact and his scope was to meet with staff and find a scope of the city's project and establish the perimeters needed.

Mr. Rick Pedraza, PE on the state of Texas and Regional Manager for Consor South Texas stated their office was in McAllen, Texas and they take care of the Rio Grande Valley from here to Laredo, Victoria, and Corpus Christi. Mr. Pedraza added their company had over 30 years in operation, over 40 offices nationwide and over 800 employees. Mr. Pedraza added in Texas they have seven offices with 300 employees and their current projects are with TXDOT in the Pharr District and two projects with the City of Corpus Christi. Mr. Pedraza stated his responsibilities were to oversee all the regional design business activities and his counterpart Candido Bocanegra, PE has 12 years of experience and also oversees the construction engineer inspection business activities as well as Mr. Javier Martinez, PE with 12 years of experience. Mr. Pedraza added he was the local engineer who oversaw all the design services for their office and together they brought small and large city experience to bring innovative ideas. Mr. Pedraza added their engineering expertise would allow to stretch the tax dollars to get more revenue and wanted us to know that Consor would provide the best services for the city and the region.

Mr. Orlando Cruz, PE with the firm Cruz Hogan stated the firm had worked with the City of San Juan for many years and they have been in the valley for almost 30 years. Mr. Cruz further stated the firm has three engineers of which are registered engineers and most of their work has been done for Cities. Mr. Cruz added they work with 24 cities, three counties and five utility districts rural water supply corporations. Mr. Cruz stated his firm gets all their projects funded.

Mr. Jose Munoz, President and owner of Guzman Munoz Engineering and Surveyors was established in 1994 and currently has their office in the City of Mercedes. Mr. Munoz introduced two of his engineers in training, Mr. Christopher Hinojosa and Mr. Luther Medina. Mr. Munoz added he had two Professional Engineers on staff and a Professional Surveyor that have been practicing engineering and surveying work in the Rio Grande Valley for the last 27 years. Mr. Munoz added they have done projects like water plants to sewer plants, water to water sewer projects and street drainage project throughout the Rio Grande Valley. Mr. Munoz stated they currently have projects in Raymondville, Los Fresnos and the City of Edinburg where they are doing some drainage improvements and upgrading a water plant. Mr. Munoz added they have 15 employees that work on drafting, surveying, engineering and administrative personnel.

Ms. Balvina Vega, Project Manager for Hansen Brownsville Office stated the city would benefit from their firm because they could provide all the services that a general service firm provides which include: drainage system design, pavement design, structural engineering, environmental services, traffic and roadway planning, water and sewer utilities and construction administration. Ms. Vega added Hansen employed nearly 500 engineers, planners and scientist in 28 offices nationwide and are able to provide support and expertise for solution for any city projects. Ms. Vega stated they can offer the city the resources of a large firm but with the feel of a small office. Ms. Vega further stated they work with different entities around the Rio Grande Valley and some may include the City of Brownsville, City of Harlingen, Los Fresnos, Primera, Los Indios, South

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Padre Island and the projects vary throughout. Ms. Vega added their projects ranged from street reconstruction to drainage improvements to traffic studies, boat ramps, parks and even water waste treatment plants. Ms. Vega stated they are proficient working with various funding agencies such as the Texas Department of Agriculture, TXDOT, Water Development Board, USDA and FEMA. Ms. Vega further stated their current employees have public servants experience which includes: city managers, funding agency administrators, city, county and TXDOT engineers. Mr. Ricardo Hinojosa, President stated his firm was based out of Mission founded in 1993 and their experience was civil engineering and structure engineering. Mr. Hinojosa added he's been in operation for 27 years and has worked with various municipalities and work with almost every school district specially PSJA. Mr. Hinojosa stated he is currently working with City of La Joya on street improvements with CDBG funds and stated that back in 2003 he did some street improvements for Nebraska here in San Juan.

Mr. Javier Hinojosa with Javier Hinojosa Engineering stated his firm has been in existence since 1996 and are located 416 East Dove in McAllen. Mr. Hinojosa added he has 35 years of experience in civil engineering in the Hidalgo County area and the firm specializes in infrastructure improvements for street pavings, storm drainage, and sanitary sewer facilities. Mr. Hinojosa added their past clients include the City of San Juan, City of Mission, McAllen, Pharr, Edinburg, and Penitas, they also work for school districts and counties. Mr. Hinojosa stated that in the past they've done treatment projects and sidewalk projects for the city of San Juan and added that they are the project engineers for the Mercedes- Benz Dealership, Jaguar Dealership, Audi Dealership, Acura Dealership and Lexus.

MG Engineering presented their qualifications and stated that they've been providing on call city engineer services for all the City of Mercedes, Donna, and Palmview. They are currently working on drainage improvements to the Hidalgo County Drainage District number 1, City of Mission, TXDOT, and McAllen. They also work with different funding agencies such as the Texas Water Development Board.

Mr. David Perez with Perez Engineering stated he has 8 employees in his firm ranging from 24 years, 22 years and his father who founded the company in 1991 has 48 years of experience. He mentioned that the experience they can offer the City of San Juan is paving and drainage, water or waste water and even grant assistance. Mr. Perez stated the firm was fortunate enough to work for the last four years on rotation for the City of San Juan were they've had successful projects which include the paving improvements that they did on 26th street, the rehab for the water treatment plan number 1, a mayor crossing on Cesar Chavez with a water line across the Expressway as well as some Urban County work. Mr. Perez added they have other municipalities that they've served in the past and looks forward to continue working with the City of San Juan.

Mr. Ramiro Gutierrez, president of the Gutierrez Engineering Corporation presented their qualifications and stated they opened the firm in January of 1998 and they've been in business ever since. Mr. Gutierrez further stated his experience as an engineer began with TXDOT for over 10 years and since then has been in private practice with diversified experience with different types of utility infrastructure that municipalities require. Mr. Gutierrez stated they have a real good relationship with all the valley firms. Mr. Gutierrez added he grew in the City of San Juan; therefore would love to provide the City with the best engineering services possible.

Mr. Jose Reyes, Senior Product Manager for SWT Engineering stated he currently had two offices one in Weslaco and one in McAllen and he personally supervised the McAllen Office which was established in 1945. Mr. Reyes further stated they have done abroad services on

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engineering for the last 75 years and for the last 30 years they have provided procurement services. Mr. Reyes added one of their current projects was Delta Lake District, a \$3.2 million dollar with them and City of Ingram.

Mr. Ricardo Salazar, President of Trimad Consultants, LLC stated the firm was established in January 1st 2017 by himself and was born in the City of San Juan, raised in Alamo and attended PSJA ISD. Mr. Salazar further stated he attended University of Kingsville and obtained a Bachelor's Degree in Science of Civil Engineering in 2003. Mr. Salazar added they have an office in Pharr and they offer their clients public and private engineering services. Mr. Salazar stated Trimad had associations with the City of Pharr and City of McAllen. Mr. Salazar added he had 17 years of experience, Mr. Javier Garcia had 29 years of experience in Civil Engineering, Mr. Robert Allen had 35 years of experience in Civil Engineering and they are all Licensed Professional Engineers.

Mayor Mario Garza thanked the ladies and gentlemen for presenting and considering the City of San Juan with their engineering services. Mayor Garza stated all 15 firms were great and a lot of them have come with experience and a lot of knowledge but at the end of the day, they have to decide what firms would be suited best for the City of San Juan.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to approve Javier Hinojosa Engineering, Sams Engineering and Consor Engineering. Motion was seconded by Commissioner Marco "Markie" Villegas. Motion Passed (3-0).

- B. Discussion and Possible Action to Select the Most Qualified Firm to Assist the City With the Preparation of the American Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan and Authorize the City Manager to Negotiate and Execute an Agreement and Budget Amendment as Needed.

DISCUSSION: City Attorney, Ricardo Palacios stated the item was tabled at the last meeting and a motion to untable was necessary before discussion.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to untable the item and was seconded by Commissioner Marco "Markie" Villegas. Motion Passed (3-0).

DISCUSSION: Mr. David Salinas greeted the City Commission and stated that as you may recall authorization to solicit for qualifications for a firm to assist the city to prepare the resilience and emergency response plan that was required as part of the American Water Infrastructure Act 2018, which requires utilities of certain sizes to put together a resilience assessment and an emergency response plan for the facility. Mr. Salinas further stated the 2002 plan was done some time back and a threat assessment was done after 911. Mr. Salinas added this study went a bit deeper because it will put limits on the size of the facilities and when the deadline is due. Mr. Salinas stated the deadline to have it done was by June of next year and a letter has to be sent out to EPA letting them know the plan assessment and the emergency response plan. Mr. Salinas stated three different packets were received and an evaluation was done which was included in the city commission agenda packet. Mr. Salinas added he was recommending ARC, a local firm since they did the work for a local utility department and they are very satisfied with their work. Mayor Mario Garza asked if they had checked on if they had any litigation on their record to which Mr. Salinas responded that was one of the requirements for the firms to not have any litigations. Mr. Salinas added the recommendation was to allow the city manager to negotiate a

fee with ARC and if they can't come up with an agreement to move to the second firm which was Urban Engineering from Victoria.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to approve as recommended by Mr. Salinas and was seconded by Commissioner Marco "Markie" Villegas. Motion Passed (3-0).

- C. Consider Authorizing the City Manager to Enter in an Agreement Between the Pharr--San JuanAlamo Independent School District Police Department and the City of San Juan Police Department Dispatch Center.

DISCUSSION: Mr. Juan Gonzalez, Police Chief stated that this was a join request from San Juan PD were they would be housing the dispatch center for the district so basically they will be purchasing any needed equipment, provide their own dispatcher and the benefit would be that once they have a third dispatcher on duty they would assist. Chief Gonzalez further stated that by having an agreement with PSJA Police Department helped tremendously because we would also know the activities happening in the school district, areas and properties. Chief Gonzalez added the agreement would be renewed annually and the agreement would help maintain a relationship and communication with our personnel and the schools. Chief Gonzalez added the district would pay for their own personnel and we would just house them. Mayor Garza asked what their working hours will be to which Chief Gonzalez responded that right now they have 8-5 p.m. but they might have a dispatcher at night. Chief Gonzalez added that when they decide to move out of the dispatch center whatever cost incurred would stay with our dispatch. Mayor Garza advised to please make sure that all the language is on the agreement.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to approve and was seconded by Commissioner Marco "Markie" Villegas. Motion Passed (3-0)

VIII. RESOLUTION:

- A. Consideration and Approval of a Resolution Approving the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to be Designated as "City of San Juan, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020"; Authorizing the City Staff and the City's Financial Advisor and Bond Counsel to Proceed with this Plan of Finance; and Authorizing other Matters Related to the Foregoing.

DISCUSSION: Mr. Arjona, City Manager stated that Mr. Vela was available however; this information was presented at the workshop last week and was just being presented for approval.

Commissioner Marco "Markie" Villegas made motion to approve and was seconded by Mayor Pro Tem Leonardo "Lenny" Sanchez. Motion Passed (3-0).

- B. Consideration and Approval of a Resolution by the City Commission of the City of San Juan, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange Commission Rule 15c2-12; and Providing an Effective Date.

DISCUSSION: Mr. Arjona, City Manager stated that this was just the publication of the notice.

Mayor Pro Tem Leonardo “Lenny” Sanchez made motion to approve and was seconded by Mayor Mario Garza. Motion Passed (3-0).

- C. Consideration and Approval of a Resolution Relating to Establishing the City's Intention to Reimburse Itself for the Prior Lawful Expenditure of Funds Relating to Constructing Various City Improvements from the Proceeds of Tax-Exempt Obligations to be Issued by the City for Authorized Purposes; Authorizing other Matters Incident and Related Thereto; and Providing an Effective Date.

DISCUSSION: Mr. Arjona, City Manager stated that this was the reimbursement to start with the parks improvements as soon it is approved.

Commissioner Marco “Markie” Villegas made motion to approve and was seconded by Mayor Pro Tem Leonardo “Lenny” Sanchez. Motion Passed (3-0).

IX. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to Allow a Drive-Thru Window at Martin’s Drug located at 601 S. Nebraska Avenue, legally described as Lots 1, 23 and 24, Block 34, San Juan Original Townsite Subdivision, as Requested by Martin’s San Juan Drug Co.
- B. Tax Collection Report - May 2020.
- C. Budget Expenditure Report - May 2020.

Commissioner Marco “Markie” Villegas made motion to approve and was seconded by Mayor Pro Tem Leonardo “Lenny” Sanchez. Motion Passed (3-0).

X. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon Statutes and Codes Annotated, Government Code Chapter §551.071 (Consultation with Attorney) and Texas Government Code §551.087 (Deliberation Regarding Economic Development Negotiations).
 - 1. Pursuant to Section §551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to a Business Prospect Project Dicker.

Mayor Pro Tem Leonardo “Lenny” Sanchez made motion to enter executive session at 6:19 p.m. and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (3-0)

XI. RECONVENE: 6:36pm

Mayor Pro Tem Leonardo “Lenny” Sanchez made motion to reconvene and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (3-0)

NO ACTION

XII. ADJOURNMENT

Mayor Pro Tem Leonardo “Lenny” Sanchez made motion to adjourn at 7:22 p.m. and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (3-0).

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos, City Secretary