



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, May 25, 2021

REGULAR MEETING AGENDA 12:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

- A.** Pursuant to the Open Meetings Act Procedures Announced by Governor Abbott, the City will Continue with the Alternative for Residents to Make Public Comments During the Meeting if they Wish to do so by Email. You Must Submit a Request Beginning Friday, May 21, 2021 by (1) Sending an Email to publiccomments@sjtx.us no Later than 5:00 p.m. on Tuesday, May 25, 2021. Your Request Should Include Your Name, Address, Telephone Number and Your Comment. For those that Wish to Attend in Person Please Fill out the Form and Submit to City Secretary 15 minutes Prior to the Meeting.

V. PRESENTATIONS

- A.** Presentation on Departmental Reports: Department of Finance, Fire Department, Police Department, Municipal Court and Department of Utilities.

1. Department of Finance Monthly Report.

2. Fire Department Monthly Report.

3. Police Department Monthly Report.

4. Municipal Court Monthly Report.

5. Department of Utilities Monthly Report.

VI. PUBLIC HEARINGS

- A. Hold a Public Hearing for a Rezoning Request from Manufactured Home District (R-MH) to Single Family Residence District (R-S) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, located at the Southwest Corner of Stewart Road and Orange Drive, as Requested by Iden Trevino.

VII. ORDINANCES

- A. Consider an Ordinance in First Reading of the Voluntary Annexation Petition of the Proposed Valley Ranch Subdivision Phase 2 being a 9.76 Acre Tract of Land out of Lot 5, Block 27, Alamo Land and Sugar Company's Subdivision, Hidalgo County, Texas, as per map recorded in Volume 1, Pages 24-26, Map Records, as Requested by OC Development, LTD.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider Awarding RFP No. 21-03-05-14 Command Bumper Pull Trailer.
- B. Consider Selecting and Awarding RFP No. 21-04-05-14 One (1) 16ft (3) Station ADA Restroom Trailer with 300-gallon Waste Tank.
- C. Discussion and Possible Action to Extend the City of San Juan Municipal Court Amnesty Program for June 1 through June 30, 2021.
- D. Consider Approval of a Budget Amendment to Increase the Utility Billing & Collection Division Repair & Maintenance Line Item in the Amount of \$25,000 for the Fiscal Year 2020-2021

IX. CONSENT AGENDA

- A.** Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to Allow a Drive-Thru Window at “El Recreo Snack Shop” located at 2211 S. Veterans Boulevard Suite #1, legally described as Lot 3, Hacienda Palms Subdivision, located at the Southeast Corner of Dalia Avenue and Veterans Boulevard, as Requested by Josselyne Lugo.
- B.** Consider Second and Final Reading of an Ordinance for a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Roberto Quintanilla, Jr.
- C.** Tax Collection Report - April 2021
- D.** Budget Expenditure Report - April 2021

X. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov’t. Code §551-041 - §551.050).

DIANA CAVAZOS
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary’s Office from the San Juan City Hall bulletin area on the the _____ of _____, 2021.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Jesus “Jesse” Ramirez
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Director of Finance

DATE: 5/17/2021

SUBJECT: Department of Finance Monthly Report.

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s investments policy prioritizing objective of safety, liquidity and yield

Additional Information

- 7 STAFF MEMBERS
- Maintained 26 funds, assisted 24 departments and posted 1,841 journal entries, issued 2,860 disbursement checks and processed 3,986 payroll checks and direct deposits, during the months of April 2021
- April Sales Tax 30.07% Increase of \$121,902 Compared to last year.
- Audit FY 2019/2020 Completed and presented March 29, 2021.
- Reconciled 10 Bank Accounts
- Budget Adjustments (22)

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- Budget Amendments (1)
- Manage a 25.2 million budget

General Fund Budget of 13.2 million

Utility & Sanitation Fund 7.2 million

Stormwater Fund 305 thousand

Debt Service Fund 1.9 million

Other Funds 2.5 million

Utility Billing Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City collects about 6,778 water and 9,532 sewer accounts.
- North Alamo Water Supply Corporation service 3,129 sewer accounts.
- Per Audited Financial Report, in FY ending 9/30/2020, Utility Fund collected 5.8 million and Sanitation Fund 3.6 million with a combined 9.4 million.
- Received 2 Chevy Colorado Vehicles for Meter Division
- Email Billing (96)
- Service Orders
 1. Connects 58
 2. Meter information 16
 3. Disconnect 62
 4. Dead Meters Change 5
 5. Past Due Notice 1,394
 6. Cut Off Register 6
 7. Cut List 58
 - Payments are made by
 - 66 % paid in person
 - 1 % juniors
 - 21 % online
 - 6 % bank drafts
 - 6 % other locations
- Staff of 7 Employees



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Tirso Garza, Fire Chief

DATE: 5/18/2021

SUBJECT: Fire Department Monthly Report.

The San Juan Fire Department had the following activity during the month of April 2021:

Emergency Calls

A total of 61 Calls for the month of April 2021. (Please see attached report.)

- A Shift = 17
- B Shift = 26
- C Shift = 18

Med-Care Response

Due to COVID19 Med-Care EMS responded along with the Fire Department for a total of 22 calls with three (3) delays for the Month of April 2021. The Med-Care report has not been submitted by Med-Care.

County Calls

The San Juan Fire Department had a total of three (3) County Calls for the month of April 2021 which are the following:

- Incident Number – 21-0177 for a Medical Call at 2911 N. Cesar Chavez
- Incident Number – 21-0205 for a Fire at 3805 N. Cesar Chavez
- Incident Number – 21-0209 for a Fire at 800 E. Owassa

Volunteer Department

The San Juan Volunteer Fire Department was not able to meet for a monthly business meeting due to COVID-19.

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Fire Inspections

A total of 27 inspections were conducted in the Month of April 2021, please see attached for detailed information about each conducted inspection.

Plan Reviews

The following plans were reviewed for the month of April 2021:

- RG Complex
- Hacienda San Fernando
- Cantu Baldomero & Elisa
- Shops of Chavez
- Luna Subdivision
- Sioux Coves Subdivision
- Hinojosa Subdivision

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of April 2021 to the Administration Office.

- A total of 753.5 Gallons of Diesel
- A total of 71.2 Gallons of Unleaded



J.De La Cruz
Lieutenant

April 2021
Call Volume Monthly Breakdown

Fire House Code	Incident Type	Total
322	Motor Vehicle Accidents w/Injuries	8
323	Auto-Pedestrian	0
324	Motor Vehicle Accidents w/o Injuries	7
311	Medical Call	9
142/143	Grass/Brush Fires	3
131	Vehicle Fires	0
700/750	False Alarms	13
154	Trash Fires	1
550/551	Assist other Agency/Dept.:	4
651	Smoke Scare	4
111	Structure Fires	2
1101	Equipment Fire	2
412	Gas Leak	0
480	Attempted burning, Illegal action	1
600	Good Intent Call	0
611	Cancelled in Route	0
622	Wrong Location/No Incident Found	1
541	Bee attack/ Animal Problem	1
331	Child Locked in a Vehicle	3
440/1601	Electrical Equipment Problem (Pole)	1
1131	Cooking Fire	0
100	Fire, Other	1
Grand Total:		61

Call Volume for each shift:

A Shift 17
B Shift 26
C Shift 18

Respectfully Submitted by,

Javier De La Cruz, Lieutenant



Tirso Garza, Fire Chief
2301 N. Raul Longoria
San Juan, TX 78589
Office: 956-223-2470
Fax: 956-783-3441

Med-Care Response Times

April 2021

Date	Incident #	Location	Dispatched Time	Arrival	Delay Time	Incident Type
4-1-21	21-163	406 E. Minnesota	0241	0248	7	MVA
4-1-21	21-164	605 E. 6th	1325	1339	14	Medical Call
4-2-21	21-165	900 W. Expressway	1200	1213	13	MVA
4-4-21	21-168	1317 Coconut Palm	1929	1943	14	Structure Fire
4-6-21	21-169	800 E. Expressway	1602	1607	5	Medical Call
4-6-21	21-170	1st & Nebraska	1607	1610	3	MVA
4-8-21	21-174	Stewart & Frontage	0821	0834	13	MVA
4-8-21	21-173	Cesar Chavez & Ridge	0818	0834	16	MVA
4-8-21	21-177	2911 N. Cesar Chavez	2035	2035	1	Medical Call
4-10-21	21-182	901 W. Expressway	1555	1623	28	MVA
4-12-21	21-185	6th & Nebraska	1124	1130	6	Medical Call
4-13-21	21-186	105 S. Cesar Chavez	1557	1604	7	Child Locked in Vehicle
4-13-21	21-188	509 E. Nolana	1945	1952	7	Child Injury
4-14-21	21-190	709 S. Nebraska	1529	1537	8	Medical Call
4-16-21	21-193	2210 Fresno	1023	1030	7	Medical Call
4-16-21	21-195	San Antonio & Sam Houston	1638	1647	9	MVA

4-17-21	21-196	2811 N I road	0050	0059	9	Medical Call
4-23-21	21-207	495 & Raul Longoria	0232	0247	15	MVA
4-24-21	21-208	424 W. Bus 83 #6	0357	0409	12	Medical Call
4-29-21	21-219	San Antonio & Ridge	0512	0543	31	MVA
4-29-21	21-220	Stewart 7 Moor	0837	0847	10	MVA
4-29-21	21-222	Business 83 & Nebraska	1646	1654	8	MVA

J. De La Cruz 5-5-2021

Fire Inspection April 2021

	Date	Name of Business	Address	Contact	Inspector	App/Deny
1	4/1/21	Aguilar Meat Market #2 Inc.	425 N Nebraska AVE	Lupe Gutierrez	J. Salinas	Approved
2	4/1/21	Monkey House Smoke Shop, LLC	1708 N Raul Longoria HWY, C	Jared Camarillo	J. Salinas	Approved
3	4/1/21	Taqueria La Herradura #4 LLC	205 W Nolana LOOP, Ste 1 & 2	Lorena Jimenez	J. Salinas	Approved
4	4/1/21	Dulce & Saludable Hemp Coffee	507 N Nebraska AVE	John T Spears	J. Salinas	Approved
5	4/1/21	Seven Ink Tattoo Studio	2812 N Raul Longoria HWY, Ste 2	Orlando Woolens	J. Salinas	Approved
6	4/8/21	Family Dollar	704 W 83 BUS	Edna R Moncivais	J. Salinas	Denied
7	4/8/21	Monkey House Smoke Shop #2	600 N I RD, Ste A	Hector Lopez	J. Salinas	Approved
8	4/8/21	Sugey Beads	1708 N Raul Longoria HWY, Ste E	Sugey Hernandez	J. Salinas	Denied
9	4/6/21	Rio Grande Regional Lab	707 W 83 EXPY, Ste 600B	Jose Zamora	J. Salinas	Approved
10	4/15/21	Smile Magic of San Juan	707 W Interstate 2, Unit 300	Pedro Garcia, Jr.	J. Salinas	Approved
11	4/15/21	Vudoo Lounge	1618 N Veterans RD, M	Ruben Garcia	J. Salinas	Approved
12	4/15/21	Golden Chick	1911 N Raul Longoria HWY	Oscar Gutierrez	J. Salinas	Approved
13	4/16/21	Minatos Anime	2604 N Raul Longoria HWY, Ste 104	Juan Alexis Arellano	J. Salinas	Approved
14	4/20/21	Micheladas Y Mariscos El Primo	1209 E 495, Ste 4	Georgina Garza De Lujan	J. Salinas	Approved
15	4/21/21	Rolos #3 Drive Thru	401 S Nebraska AVE	Alicia Garza	J. Salinas	Approved
16	4/21/21	Mejor Vida Adult Day Care, LLC	1209 E 495, 1, 2, and 3	Claudia E Cavazos	J. Salinas	Approved
17	4/22/21	495 Nursery & Landscaping	600 E 83 EXPY	Aida Blanca Urbina	J. Salinas	Approved
18	4/23/21	Family Dollar	704 W 83 BUS	Edna R Moncivais	J. Salinas	Denied
19	4/26/21	Monkey House Smoke Shop, LLC	1708 N Raul Longoria HWY, C	Christopher Mata	J. Salinas	Approved
20	4/26/21	Sugey Beads	1708 N Raul Longoria HWY, Ste E	Auger Hernandez	J. Salinas	Approved
21	4/26/21	Healing Skin Studio	602 W 83 EXPY, Ste 3	Miriam Rios	J. Salinas	Approved
22	4/26/21	La Pina Loca Snack	611 S Nebraska AVE, Ste B	Erika Macias Corral	J. Salinas	Approved
23	4/26/21	R Angels Learning Center	200 W 83 EXPY, Ste J.	Jessica Ramos	J. Salinas	Approved
24	4/29/21	Steve's Ice House	2101 N Raul Longoria HWY	Reymundo Regalado	J. Salinas	Approved
25	4/29/21	Crazy Cravings	108 E 495	A Erika	J. Salinas	Approved
26	4/29/21	2105 N Raul Longoria HWY, Ste C	Taide's Cake Shoppe	Maria Taide Estrada	J. Salinas	Approved
27	4/30/21	Estamos Unidos ADC	2109 N Raul Longoria HWY	Jovana Rivera de Ramirez	J. Salinas	Approved

FUEL LOG

April 2021

DATE	TIME	UNIT/DIESEL CONTAINER	GALLONS	OFFICER IN CHARGE
4/1/2021	1:22 p.m.	Brush-1	13.1	A. Araguz
4/1/2021	1:26 p.m.	Engine-2	20	J. Mata
4/1/2021	5:55 p.m.	Ladder-1	18.9	O. Ortega
4/2/2021	7:40 a.m.	Tank-1	12.5	J. Funes
4/4/2021	7:10 a.m.	Rescue-1	11	J. Funes
4/5/2021	5:54 p.m.	1202	15.5	C. Alaniz
4/5/2021	12:15 p.m.	Brush-1	8	N. Garza
4/5/2021	12:43 p.m.	Engine-2	24.5	J. Lopez
4/7/2021	1:01 p.m.	Engine-2	31.3	J. Martinez
4/8/2021	7:00 a.m.	Engine-1	23.9	O. Ortega
4/8/2021	7:06 a.m.	1201	25.9	Chief T. Garza
4/8/2021	7:39 a.m.	1202	14.4	C. Alaniz
4/8/2021	1:17 p.m.	Engine-2	8	B. Rodriguez
4/8/2021	3:09 p.m.	Ladder-1	21.6	Z. Beaz
4/8/2021	3:19 p.m.	1202	16	O. Ortega
4/9/2021	1:20 p.m.	Brush-1	8	N. Garza
4/9/2021	1:23 p.m.	Engine-2	8.7	J. Lopez
4/10/2021	3:04 p.m.	Ladder-1	13	O. Ortega
4/10/2021	5:27 p.m.	Engine-2	11.4	J. Lopez
4/12/2021	1:16 p.m.	Rescue-1	7.9	J. Funes
4/12/2021	1:21 p.m.	Engine-2	9.4	R. Torres
4/13/2021	1:41 p.m.	Engine-2	9.3	J. Funes
4/13/2021	2:02 p.m.	Ladder-1	15.6	O. Ortega
4/14/2021	2:04 p.m.	Engine-2	8	A. Garza
4/15/2021	8:43 a.m.	1201	19	Chief T. Garza
4/15/2021	1:49 p.m.	Ladder-1	17.3	Z. Beaz
4/15/2021	3:51 p.m.	Rescue-1	10	O. Escamilla
4/16/2021	1:26 p.m.	Engine-2	18.4	O. Escamilla
4/16/2021	1:41 p.m.	1202	21	C. Alaniz
4/17/2021	6:37 p.m.	Ladder-1	11.4	R. Campos
4/19/2021	12:17 p.m.	Engine-2	19.9	B. Rodriguez
4/19/2021	1:07 p.m.	Ladder-1	10.8	N. Garza
4/20/2021	1:39 p.m.	Engine-2	15.6	J. Mata
4/21/2021	1:28 p.m.	Ladder-1	20.5	A. Foster
4/22/2021	6:33 a.m.	1201	13	Chief T. Garza
4/22/2021	1:17 p.m.	Ladder-1	9.9	R. Campos
4/22/2021	1:22 p.m.	Engine-2	11.2	N. Garza
4/23/2021	12:08 p.m.	Engine-2	22.4	N. Garza
4/23/2021	1:45 p.m.	Brush-2	9	R. Torres

DATE	TIME	UNIT/DIESEL CONTAINER	GALLONS	OFFICER IN CHARGE
4/24/2021	6:01 p.m.	Ladder-1	17.7	J. Mata
4/25/2021	12:12 a.m.	Tank-1	20	R. Torres
4/26/2021	1:04 p.m.	Ladder-1	15.9	O. Ortega
4/26/2021	1:36 p.m.	Engine-2	19	B. Rodriguez
4/27/2021	12:44 p.m.	Engine-2	7.5	J. Lopez
4/27/2021	1:48 p.m.	1212	10.7	R. Torres
4/28/2021	12:56 p.m.	Engine-2	17	J. Mata
4/28/2021	1:34 p.m.	Ladder-1	11.9	O. Ortega
4/29/2021	8:31 p.m.	1202	20.5	C. Alaniz
4/29/2021	1:46 p.m.	Ladder-1	10	O. Ortega
4/30/2021	1:18 p.m.	Engine-2	18	J. Mata
TOTAL of Diesel			753.5	

FUEL LOG

April 2021

[illegible]



Mayor: Mario Garza
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Ernesto "Neto" Guajardo
Marco "Markie" Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Ruben Morin, Chief of Police

DATE: 5/14/2021

SUBJECT: Police Department Monthly Report.

This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that occurred during the month of April.

STATISTICS: POLICE

•Calls for service:	1659
•Incident reports:	522
•Accidents:	114
•911 Calls:	2417
•Patrol Citations Issued:	154
•Violations:	228
•Patrol & CID Arrests:	50
•CID Issued Warrants:	Property: 19 Persons: 19 Other: 6

APRIL

SPECIAL GRANT DETAILS:

•Stone Garden hours:	0
•Vehicle Stops:	0
•Citations:	0
•Border Star hours:	120
•Vehicle Stops:	0
•Contacts:	21
•Misdemeanor Arrest:	6
•Felony Arrest:	9
•Cases Investigated:	5
•Citations:	0
•Tx-Dot STEP-Wave Traffic	

APRIL

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Enforcement hours:	71.5
Vehicle Stops:	109
Speeding:	56
	8
No Insurance:	10
Expired Plates:	9
Other:	1

TRAFFIC ENFORCEMENT: **APRIL**

•Cruiser enforcement (Thursday Nights) traffic stops:	20
•Arrest:	0
• Regular patrol city wide:	154

FEDERAL & STATE ASSET FORFEITURE PROGRAM:

- Received state forfeiture awards: Nothing to report
- Received federal forfeiture awards: Nothing to report.
- Department is in full compliance with federal and state guidelines (Audits).

CRIME STOPPERS:

- No board meetings were scheduled.

SAN JUAN POLICE PERSONNEL:

TELE-COMMUNICATORS:

- No new event to report.

FLEET

- N/A

STATISTICS: ANIMAL CONTROL **APRIL**

•Calls for Service:	290
•Citations Issued:	1
•Violations:	1

COVID-19 OPERATIONS:

San Juan Police Department followed the guidelines set forth by the Mayor, County Judge and the Governor of Texas.

UNIFORM CRIME REPORT:

Comparing the Month of April 2021 to April 2020, the City of San Juan's major crimes have decreased 9.30 percent.

SIGNIFIANT CASES:

On 4/13/2021, San Juan Police Department Criminal Investigations Division investigated 11 cases of burglary of vehicles. As a result of their investigative efforts, investigators were able to identify a suspect and charge him with four (4) counts of attempted burglary of a vehicle and seven (7) counts of burglary of vehicle.

On 4/27/2021, investigators obtained a lead on a one-month-old case of a runaway/missing juvenile. Investigators verified that the juvenile was hiding inside a home in Edinburg, Tx. A search warrant

was obtained for the house, and with the assistance of the US Marshals Office, the search warrant was executed. The investigation resulted in the recovery of the San Juan runaway/missing juvenile, and a second runaway/missing juvenile from the City of McAllen. Two (2) suspects were subsequently arrested for Harboring a Runaway.

SPECIAL EVENTS:

- The San Juan Police Department is proud to announce that Investigator Erasmo Cardenas has been selected to attend a 5-day Digital Evidence Investigation Course at the National Computer Forensic Institute (NCFI) in Hoover, Alabama. Only four (4) officers from the Rio Grande Valley were selected by Secret Service to attend this training. This training will be conducted from May 31st, 2021 through June 4th, 2021. NCFI will pay for all expenses, Flight, Hotel, training, and per diem.

Respectfully,

Ruben Morin, Chief of Police
San Juan Police Department
“A Commitment to the Future”



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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Mary Enriquez, Court Administrator

DATE: 5/17/2021

SUBJECT: Municipal Court Monthly Report.

The Municipal Court is responsible for the legal enforcement of City Ordinances and laws. It deposits and prepares daily reports to the Department of Finance.

Amount Collected	\$32,445.77
Defensive Driving	0
Deferred	2
Pre-Trials	16
Bench Trials	0
Scofflaw	\$ 5,050.87

COLLECTIONS 2020
April - \$ 13,514.90

COLLECTIONS 2021
April - \$ 32,445.77

CITATIONS ISSUED 2020
April - 21

CITATIONS ISSUED 2021
April - 154

SCOFFLAW COLLECTIONS 2020
April - \$ 3,045.40

SCOFFLAW COLLECTIONS 2021
April - \$ 5,050.87

City Marshal - Warrants and Fines Collected - \$ 7,828.00
Warrants - 13
Phone Calls - 125

Total Warrants Issued - 0

Amnesty Program Collected:
February \$ 1,157.30
March \$ 10,522.95
April \$ 8,296.80

Total Collected: \$ 19,977.05

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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: David Salinas, Director of Utilities

DATE: 5/18/2021

SUBJECT: Department of Utilities Monthly Report.

Texas Drought Outlook

- 44% of Texas is in a drought (May 17, 2021)
- RGV in a
- Governor Abbott Issued Drought Proclamation March 10, 2021
- STAGE II IS STILL IN FULL EFFECT

System Outlook

- Water Connections – 6788
- Sewer Connections – 10,465 (3677 NAWSC)

Water Treatment Facility

- Combined Gallons Treated: 80.159 MG
- Combined Gallons Produced: 45.033 MG

Water Treatment Facility No. 1

- 0.197 MG treated
- 36.379 MG delivered
- 30.833 MG Transferred from WTF No. 2
- 24.730 MG RAW (Reservoir)
- 0.024 MG Backwash
- 0 MG Well

Water Treatment Facility No. 2

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- 79.962 MG Treated
- 44.836 MG Delivered
- 30.833 MG Transferred to WTF No. 1
- 25.279 MG RAW (Reservoir)
- 1.188 MG Backwash

WTP 3.5 MGD Expansions and Rehab 100%

Operated Water Plant as Efficiently as Possible

Sludge Management Continues to be Critical

Proposed Budget Pending TWDB Approval

Water Distribution System

- Leaks – 4
- Breaks – 4
- Taps – 3

Water Loss

- Reported – 140,200 gals
- Unreported – 23,700 gals

Hydrants

- Flushed – 31
- Repaired/Replaced – 0
- STAGE II WATER CONSERVATION STILL IN EFFECT

Valves

- Worked – 8
- Repaired/Replaced – 0

Utility Billing

- Work Orders – 2

We Continue Our Hydrant and Valve Maintenance

One Vacancy – WM

Wastewater Treatment Facility

- Treated – 61.084 MG
- Wetland – 3.563 MG
- 640 - Cubic Yards of Sludge Hauled to Landfill
- JMJ Continues Work on Solids Dewatering Facility (Pending O&M Manuals)

- Quarterly Biomonitoring all species
- Received Permit

Wastewater Collections

Work orders

- Sewer Main Repaired – 1
- Sewer Main Installed – 0
- Sewer Backups Reported – 34
- Sewer Backups Cleared – 5
- Odor Complaints – 2
- Locates – 25
- Manhole Repaired/replaced – 1
- New Manholes installed – 0
- Unauthorized Discharges - 1

Administration

Financials

- Administration – 161.79%
- Water Treatment – 62.64%
- Distribution: – 37.90%
- Sewer Collection – 62.29%
- Wastewater Treatment – 61.81%

Projects

- WTF No. 2 Pending TWDB Budget Approval
- WWTF BFP – 99% Substantially Complete
- WWTF Rehab Design – 100% Complete (CHC) Pending Constructability Review
- WTF No. 1 Rehab – 100%, Pending Revised Estimate
- LS 13 Design – 100% Complete (CHC) Pending Constructability Review

Training

- Admin – 0
- Water Treatment – 0
- Distribution – 0
- Sewer Collection – 0
- Wastewater Treatment - 1

Certification

- Water Treatment - 0
- Distribution – 0
- Sewer Collection - 0
- Wastewater Treatment – 0
- Renewals - 0

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Hold a Public Hearing for a Rezoning Request from Manufactured Home District (R-MH) to Single Family Residence District (R-S) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, located at the Southwest Corner of Stewart Road and Orange Drive, as Requested by Iden Trevino.

STAFF COMMENTS AND RECOMMENDATIONS:

The applicant is trying to rezone a 1.0 acre tract located at the Southwest corner of Orange Drive and Stewart Road from manufactured home to residential district. A subdivision plat is in process to divide the property into three (3) lot subdivision.

The Comprehensive Plan establishes this property as residential use. If approved, the proposed single-family development would need to comply with the city's requirements, as applicable. The surrounding properties consist of mixture of single-family and manufactured uses along Stewart Road.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-eight (28) property owners within a two hundred (200) foot radius and received no comments in favor or against the application.

RECOMMENDATION:

During the Regular Meeting on May 20, 2021, the Planning and Zoning Commission unanimously recommended approval of the rezoning request with a 6-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 05/20/2021
CITY COMMISSION – 05/25/2021
DATE PREPARED – 05/13/2021

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION: Rezoning Request from Manufactured Home District (R-MH) to Single-Family Residence District (R-S)

APPLICANT: Imelda Hinojosa

AGENT: Iden Trevino

LEGAL: Being the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision

LOCATION: The property is located at the Southwest corner of Orange Drive and Stewart Road

LOT/TRACT SIZE: 1.00-acres

CURRENT USE OF PROPERTY: Residential

PROPOSED USE OF PROPERTY: Single-Family Residence District (R-S)

EXISTING ZONING: Manufactured Home District (R-MH)

**EXISTING LAND USE/
ADJACENT ZONING:** North –Residential; Manufactured Home District (R-MH)
South – Vacant; Single-Family Residence District (R-S)
East – Residential; Single-Family Residence District (R-S)
West –Residential; Manufactured Home District (R-MH)

ACCESS AND CIRCULATION: This property has access onto Orange Drive and Stewart Road.

PUBLIC SERVICES: Water and sewer services will be provided by the City of San Juan.

RECOMMENDATION: Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

The applicant is trying to rezone a 1.0 acre tract located at the Southwest corner of Orange Drive and Stewart Road from manufactured home to residential district. A subdivision plat is in process to divide the property into three (3) lot subdivision.

The Comprehensive Plan establishes this property as residential use. If approved, the proposed single-family development would need to comply with the city's requirements, as applicable. The surrounding properties consist of mixture of single-family and manufactured uses along Stewart Road.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-eight (28) property owners within a two hundred (200) foot radius and received no comments in favor or against the application.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Survey of property
List of neighboring property owners receiving notice
Ordinance



View from Orange Drive



View from Stewart Road

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 05/20/2021 Commissioner Alaniz made a motion to approve of the rezoning request as presented by Staff. Commissioner Perez seconded the motion. The motion passed unanimously with a (6-0) vote.

Ms. Gomez stated that a rezoning request is of acre tract of land located at the Southwest corner of Orange Drive and Stewart Road. The request is to change the property from Manufactured Home District to single family residence district. A subdivision plat is in process since the property was left out of the Orangewood Subdivision. Letters were mail out to the surrounding property owners and public notice was posted in the newspaper. No comments were received in favor or against the request. Attached to the packet are zoning and base maps for reference. Staff recommends approval of the rezoning request since it is in compliance with the Comprehensive Plan adopted by the City of San Juan.

Commissioner Perez asked if the property is part of the RV Park. Ms. Gomez responded that property was not part of the Orangewood Subdivision (R.V. Park). Applicant is trying to change the zoning to residential in order to do a three residential subdivision.

ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM MANUFACTURED HOME DISTRICT (R-MH) TO SINGLE-FAMILY RESIDENCE DISTRICT (R-S) FOR A PROPERTY LEGALLY DESCRIBED AS THE NORTH 0.34 ACRE TRACT OF LAND OUT OF THE NORTH 0.86 FEET OF THE SOUTH 6.92 OF THE EAST 10.0 ACRES OF THE WEST 31.46 OF LOTS 1 AND 2, BLOCK 11, JOHN CLOSNER SUBDIVISION, LOCATED AT THE SOUTHWEST CORNER OF STEWART ROAD AND ORANGE DRIVE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging single-family district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, located at the Southwest Corner of Stewart Road and Orange Drive shall be changed to Single-Family Residence District (R-S) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 25th day of May, 2021.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2021.

CITY OF SAN JUAN

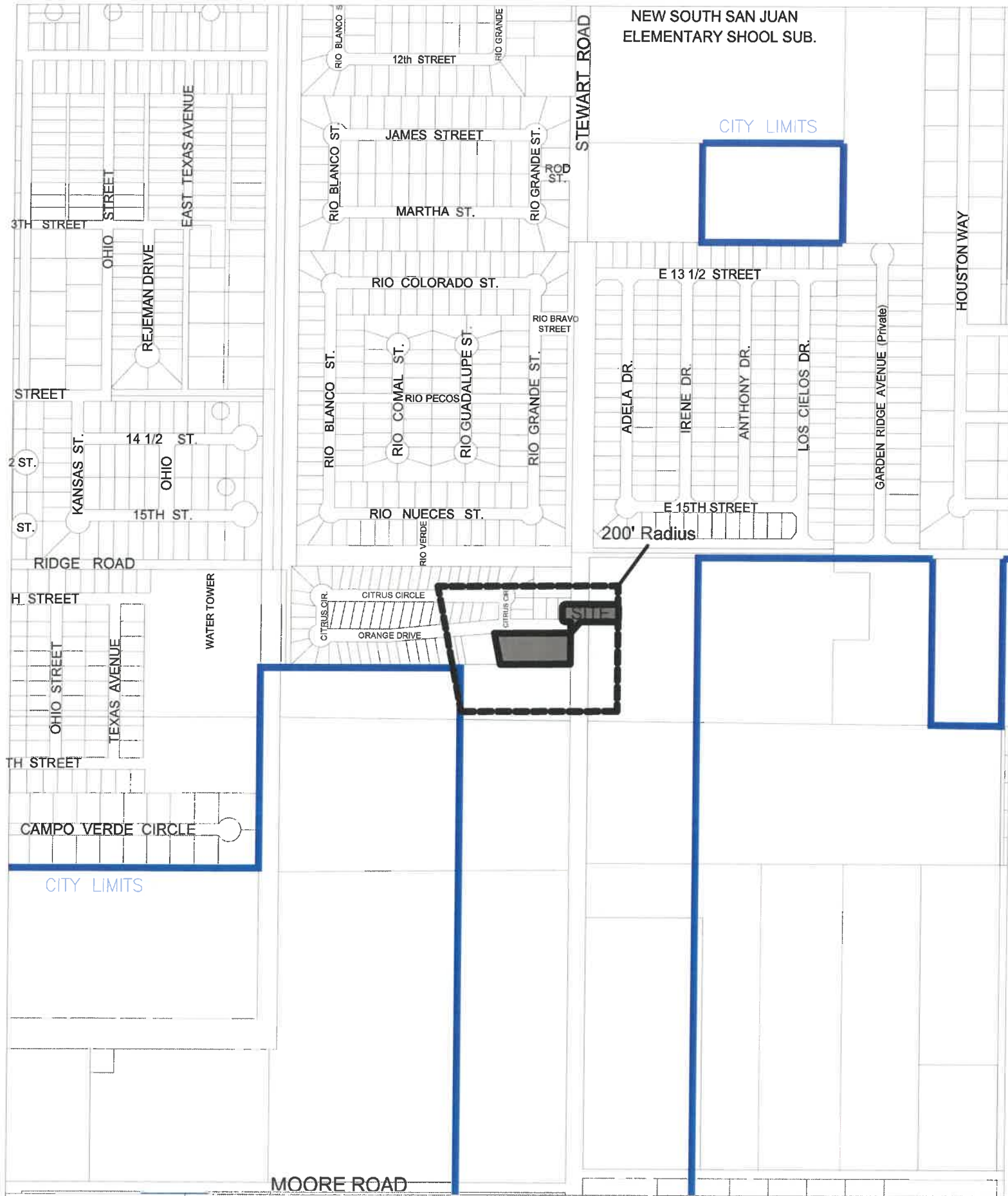
MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY



Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Manufactured Home District (R-MH) to Single-Family Residence District (R-S) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Iden Trevino.



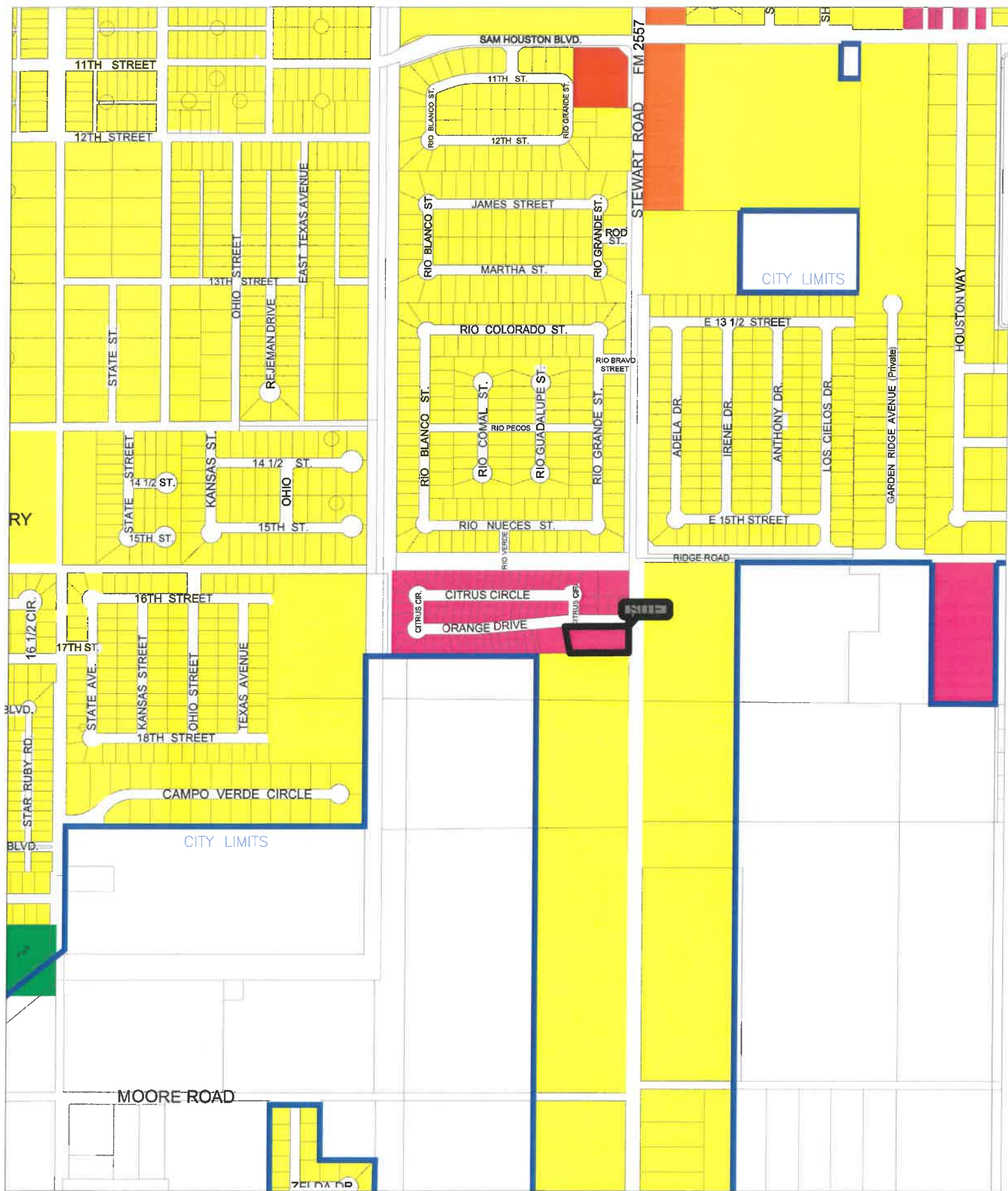


Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Manufactured Home District (R-MH) to Single-Family Residence District (R-S) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Iden Trevino.





- Zoning Districts**
- | | |
|---|--|
| Single Family Residential (R-S) | Heavy Commercial (C-3) |
| Manufactured Home (R-MH) | Light Industrial (I-1) |
| Multi-Family Residential (R-MF) | Heavy Industrial (I-2) |
| Neighborhood Commercial (C-1) | Open Space (O) |
| General Business (C-2) | Exp. Corridor (EC) |

Rezoning Request from Manufactured Home District (R-MH) to Single-Family Residence District (R-S) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Iden Trevino.





DATE: 02/05/2021 JOB No: HL 024-031

Rezoning Request from Manufactured Home District (R-MH) to Single Family Residence District (R-S) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Iden Trevino.

Trevino, Iden
200 S. 10th Street #1303
McAllen, TX 78501

Hines, Eugene H.
503 Citrus Circle
San Juan, TX 78589

Smelcer, Kenneth H. and Theresa L
27043 S. Elm Ln.
Wind Lake, WI 53185

Hinojosa, Guadalupe Jr. and
Imelda P. Hinojosa
P.O. Box 1215
San Juan, TX 78589

Blow, Gary and Carolyn
1822 Spring St.
Grinnell, IA 50112

Barrios, Susana
406 Justice Ln.
San Juan, TX 78589

Contreras, Jose L. and Berta
1700 S. Stewart Road
San Juan, TX 78589

Widmayer, Judith A.
1223 F Avenue
Gladbrook, IA 50635

Medina, Hortencia
514 Citrus Circle
San Juan, TX 78589

Contreras, Jose Luis
1700 S. Stewart Road
San Juan, TX 78589

Orangewood Estates
Lot Owners Assoc.
511 Citrus Circle
San Juan, TX 78589

Guerra, Raul and Minerva
1933 N. Mendonca St.
Visalia, CA 93291

Treyson Development, Inc.
P.O. Box 592
Alamo, TX 78516

Cavazos, Jesus M.
424 Citrus Circle
San Juan, TX 78589

Alvarez, Rogelio
1600 S. Stewart Road
San Juan, TX 78589

Arrambide, Jose E. and Felis O.
1609 S. Stewart Road
San Juan, TX 78589

Jost, Ella Mae and Melvin M.
P.O. Box 161
Marble Hill, MO 63764

Luna, Luis Horacio
1416 Rio Blanco St.
San Juan, TX 78589

Sawyer, Roy A. and Ma.
Guadalupe
603 E. Ridge Road
San Juan, TX 78589

Salazar, Eliezer Gonzalez
11415 Sagecreek Dr.
Houston, TX 77089

Bernal, Bibian and Rosa
518 Orange Dr.
San Juan, TX 78589

Malzan, Richard and Dorothy
505 Orange Dr.
San Juan, TX 78589

Rodriguez, Maria F. de Leon
504 Citrus Circle
San Juan, TX 78589

Ibarra, Armando
520 Orange Dr.
San Juan, TX 78589

Shields, Albert R. and Robin Lewis
P.O. Box 2180
San Juan, TX 78589

Guajardo, Emiliano Espinoza and
Victor A. Espinoza
506 Citrus Circle, Lot 11
San Juan, TX 78589

Valdez, Jose A. and Maria A.
501 Citrus Circle
San Juan, TX 78589

Suarez, Ramiro and Minerva
508 Citrus Circle
San Juan, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Consider an Ordinance in First Reading of the Voluntary Annexation Petition of the Proposed Valley Ranch Subdivision Phase 2 being a 9.76 Acre Tract of Land out of Lot 5, Block 27, Alamo Land and Sugar Company's Subdivision, Hidalgo County, Texas, as per map recorded in Volume 1, Pages 24-26, Map Records, as Requested by OC Development, LTD.

STAFF COMMENTS AND RECOMMENDATIONS:

The Planning Department is processing a residential subdivision located at the Northwest corner of Hall Acres and Cesar Chavez Road. Part of the subdivision is outside the city limits but within the City of San Juan Extraterritorial Jurisdiction (ETJ). It is the City's policy to annex subdivisions processed and approved within the city's ETJ. In March 9, 2021, the City Commission approved a Resolution 21-06 accepting petition for voluntary annexation and setting dates and times for public hearings.

The property owner of the subject property has submitted a petition of a voluntary annexation to the City of San Juan. Upon annexation, recording of the subdivision plat, building permits and inspections will be processed by City for proposed residences. Annexation of this property is being undertaken in accordance with the provisions of the Texas Local Government Code, Chapter 43, Municipal Annexation, Section 43.028 and the City Charter.

RECOMMENDATION:

Adopt the Voluntary Annexation Ordinance in First Reading.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE EXTENSION ON CERTAIN BOUNDARY LIMITS OF THE CITY OF SAN JUAN, TEXAS; AND THE VOLUNTARY ANNEXATION OF A 9.76-ACRE TRACT OF LAND OUT OF LOT 5, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, AS PER VOLUME 1, PAGES 24-26, MAP RECORDS OF HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 3055217, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

WHEREAS, Section 43.067 of the Texas Local Government Code provides for an alternate to the standard annexation proceedings where the property owner petitions for annexation; and

WHEREAS, the City Commission of the City of San Juan has decided to extend the corporate limits to include tracts of land adjacent to our present corporate limits as shown in **Exhibit "A"**; and

WHEREAS, the hereinafter described territory lies within the extraterritorial of the City of San Juan, Texas; and

WHEREAS, the territory hereinafter described contains approximately 9.76 acres of land; and

WHEREAS, a notice of the City of San Juan proposed annexation was published in a newspaper having general circulation in the City of San Juan, Texas on March 24, 2021 and April 21, 2021 and was published between 11th day and 20th day before the public hearing dates; and

WHEREAS, the first public hearing was held at 6:00 pm on April 13, 2021 at the San Juan Memorial Library, located at 1010 S. Standard Avenue, in San Juan, Texas and second public hearing was held at 6:00 pm on May 11, 2021 at San Juan Memorial Library, located at 1010 S. Standard Avenue, in San Juan, Texas so that all interested parties were provided the opportunity to be heard regarding the proposed annexation of those tracts hereinafter described; and

WHEREAS, the enclosed municipal service plan for the proposed annexation was available for public inspection and explained in response to questions asked; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SAN JUAN, THAT;

Exhibit "B"

SECTION I: The following described in **Exhibit "B"** land and territory adjacent to and adjoining the City of San Juan, Texas is hereby added and annexed to the City of San Juan, Texas, and the property herein described is altered and amended so as to include such areas within the corporate limits of the City of San Juan. The description of the property to be annexed is as follows:

AN 18.32 ACRE TRACT OF LAND OUT OF LOT 5, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE PLAT OR MAP THEREOF RECORDED IN VOLUME 1, PAGES 24-26, MAP RECORDS HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED WITH VENDOR'S LIEN RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 3055217, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS.

BEGINNING AT A COTTON PICKER SPINDLE SET ON THE SOUTH LINE OF LOT 5, AND IN THE CENTERLINE OF HALL ACRES ROAD FOR THE SOUTHEAST CORNER OF THE HIDALGO COUNTY DRAINAGE DISTRICT No.1 TRACT (A 4.545 ACRE TRACT OUT OF LOTS 5 AND 6, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, ACCORDING TO SPECIAL WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 881147, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), AND THE SOUTHWEST CORNER OF THIS TRACT, SAID SPINDLE BEARS EAST 27.90 FEET FROM THE SOUTHWEST CORNER OF LOT 5.

THENCE; NORTH, ALONG THE EAST LINE OF THE HIDALGO COUNTY DRAINAGE DISTRICT No.1 TRACT, PASSING A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET AT 20.00 FEET FOR THE NORTH RIGHT OF WAY LINE OF HALL ACRES ROAD, A TOTAL DISTANCE OF 1,320.00 FEET TO A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET ON THE NORTH LINE OF LOT 5, FOR THE NORTHEAST CORNER OF SAID TRACT, AND THE NORTHWEST CORNER OF THIS TRACT.

THENCE; EAST, ALONG THE NORTH LINE OF LOT 5, A DISTANCE OF 632.10 FEET TO A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET FOR THE NORTHWEST CORNER OF THE K.E. JOHNSON TRACT (THE EAST HALF OF LOT 5, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, ACCORDING TO WARRANTY DEED RECORDED IN VOLUME 606, PAGE 94, AND VOLUME 761, PAGE 218, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), AND THE NORTHEAST CORNER OF THIS TRACT.

THENCE; SOUTH, ALONG THE WEST LINE OF THE K.E. JOHNSON TRACT, A DISTANCE OF 1,075.21 FEET TO A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET FOR THE NORTHEAST CORNER OF THE ERIC WILLY MUNOZ TRACT (A 0.82 ACRE TRACT OF LAND OUT OF LOT 5, BLCOK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 850036, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), AND AN EXTERIOR CORNER OF THIS TRACT.

THENCE; WEST, ALONG THE NORTH LINE OF THE ERIC WILLY MUNOZ TRACT, A DISTANCE OF 147.45 FEET (DEED RECORD: 147.00 FEET) TO A 1/2" IRON ROD FOUND FOR THE NORTHWEST CORNER OF SAID TRACT, AND AN INTERIOR CORNER OF THIS TRACT.

THENCE; SOUTH, ALONG THE WEST LINE OF THE ERIC WILLY MUNOZ TRACT, PASSING A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET AT 225.92 FEET FOR THE NORTH RIGHT OF WAY LINE OF HALL ACRES ROAD, A TOTAL DISTANCE OF 245.92 FEET (DEED RECORD: 243.00 FEET) TO A COTTON PICKER SPINDLE SET ON THE SOUTH LINE OF LOT 5, AND IN THE CENTERLINE OF HALL ACRES ROAD, FOR THE SOUTHWEST CORNER OF SAID TRACT, AND THE SOUTHEAST CORNER OF THIS TRACT.

THENCE; WEST, ALONG THE SOUTH LINE OF LOT 5, AND THE CENTERLINE OF HALL ACRES ROAD, A DISTANCE OF 484.65 FEET TO THE POINT OF BEGINNING AND CONTAINING 18.32 ACRES OF LAND MORE OR LESS.

BEARINGS ARE IN ACCORDANCE WITH VIANEY ESTATES, RECORDED IN VOLUME 45, PAGE 125, MAP RECORDS, HIDALGO COUNTY, TEXAS.

SECTION II: The service plan attached to this ordinance as **Exhibit "C"** and being the same service plan presented at the public hearing held regarding this annexation, is hereby approved by the City Commission of the City of San Juan, Texas provided that's such service plan may be amended or repealed in accordance with Section 43.0672 of the Local Government Code, when in the opinion of the City Commission, changed conditions or subsequent occurrences make the plan unworkable or obsolete.

SECTION III: The herein above described property and the area so annexed shall be a part of the City of San Juan, Texas and the property so added hereby shall bear its pro rata share of taxes levied by the City of San Juan, Texas, and inhabitants thereof shall be entitled to all of the rights and privileges of the citizens of San Juan, Texas, in areas having similar characteristics of topography, land utilization and population density, and shall be bound by the acts ordinances, resolutions and regulations of the City of San Juan, Texas.

SECTION IV: The zoning of the property shall be classified as Single-Family Residence District (R-S).

SECTION V: Upon annexation of the herein above described property, the acreage within the city limits of San Juan after annexation will be increased in an amount which does not exceed the statutory limitation as set out in Chapter 43 of the Texas Local Government Code.

SECTION VI: Upon the approval of the second and final reading hereof, the City Secretary of the City of San Juan is hereby authorized and directed to cause a true and correct copy of the caption of this ordinance, including the general description of the property annexed to be published in a newspaper of general circulation in San Juan, Texas.

SECTION VII: If any part, phrase or sentence of this Ordinance is held void or unconstitutional by a Court or competent jurisdiction, or if any tract of land or portion of any tract of land hereby annexed shall be held to be ineligible for annexation or wrongfully annexed, the remaining portions of this Ordinance and the remaining tracts so annexed shall be considered severable and shall remain in full force and effect.

SECTION VIII: In accomplishing the annexation of the territory annexed by this Ordinance, the City of San Juan has strictly followed the provisions of State Law and the cases as they apply to annexations and any possible deviation from special provisions was unintentional and not material to the accomplishment of this annexation.

PASSED and APPROVED on first reading on the 25th day of May, 2021.

PASSED and APPROVED on second reading on the ____ day of _____, 2021.

CITY OF SAN JUAN

MARIO GARZA, Mayor

ATTEST:

DIANA CAVAZOS, City Secretary

APPROVED BY:
Palacios, Garza & Thompson, P.C.

City Attorney





QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E., R.P.L.S. Eulalia Ramirez, P.E.
Engineering Firm Registration No. F-1513
Surveying Firm Registration No. 100411-00
Municipal & County Projects ★ Subdivisions ★ Surveys
124 E. Stubbs, Edinburg, Texas 78539
Phone 956/381-6480 Fax 956/381-0527

METES AND BOUNDS

A 9.76 ACRE TRACT OF LAND OUT OF LOT 5, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE PLAT OR MAP THEREOF RECORDED IN VOLUME 1, PAGES 24-26, MAP RECORDS HIDALGO COUNTY, TEXAS, AND ACCORDING TO SPECIAL CASH WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 1087704, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS.

BEGINNING AT A COTTON PICKER SPINDLE SET ON THE SOUTH LINE OF LOT 5, AND IN THE CENTERLINE OF HALL ACRES ROAD FOR THE SOUTHEAST CORNER OF THE HIDALGO COUNTY DRAINAGE DISTRICT No.1 TRACT (A 4.545 ACRE TRACT OUT OF LOTS 5 AND 6, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, ACCORDING TO SPECIAL WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 881147, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), AND THE SOUTHWEST CORNER OF THIS TRACT, SAID SPINDLE BEARS EAST 27.90 FEET FROM THE SOUTHWEST CORNER OF LOT 5.

THENCE; NORTH, ALONG THE EAST LINE OF THE HIDALGO COUNTY DRAINAGE DISTRICT No.1 TRACT, PASSING A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET AT 20.00 FEET FOR THE NORTH RIGHT OF WAY LINE OF HALL ACRES ROAD, A TOTAL DISTANCE OF 1,320.00 FEET TO A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET ON THE NORTH LINE OF LOT 5, FOR THE NORTHEAST CORNER OF SAID TRACT, AND THE NORTHWEST CORNER OF THIS TRACT.

THENCE; EAST, ALONG THE NORTH LINE OF LOT 5, A DISTANCE OF 332.10 FEET TO A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET FOR THE NORTHEAST CORNER OF THIS TRACT.

THENCE; SOUTH, PASSING A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 SET AT 1,300.00 FEET FOR THE NORTH RIGHT OF WAY LINE OF HALL ACRES ROAD, A TOTAL DISTANCE OF 1,320.00 FEET TO A COTTON PICKER SPINDLE SET ON THE SOUTH LINE OF LOT 5, AND IN THE CENTERLINE OF HALL ACRES ROAD FOR THE SOUTHEAST CORNER OF THIS TRACT.

THENCE; WEST, ALONG THE SOUTH LINE OF LOT 5, AND THE CENTERLINE OF HALL ACRES ROAD, A DISTANCE OF 332.10 FEET TO THE POINT OF BEGINNING AND CONTAINING 9.76 ACRES OF LAND MORE OR LESS.

BEARINGS ARE IN ACCORDANCE WITH VIANEY ESTATES, RECORDED IN VOLUME 45, PAGE 125, MAP RECORDS, HIDALGO COUNTY, TEXAS.

I, ALFONSO QUINTANILLA, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THE ABOVE METES AND BOUNDS TO BE TRUE AND CORRECT, AND TO BE THE REPRESENTATION AND RESULT OF AN ACTUAL SURVEY DONE ON THE GROUND UNDER MY DIRECTION.

DATE PREPARED: FEBRUARY 2, 2021

ALFONSO QUINTANILLA
REGISTERED PROFESSIONAL
LAND SURVEYOR No. 4856



SET 1/2" x 24"
IRON ROD WITH
PLASTIC CAP
STAMPED RPLS 4856

LOT 4, BLOCK 27, ALAMO LAND AND
SUGAR COMPANY'S SUBDIVISION, RECORDED
IN VOLUME 1, PAGES 24-26, MAP
RECORDS, HIDALGO COUNTY, TEXAS

SET 1/2" x 24"
IRON ROD WITH
PLASTIC CAP
STAMPED RPLS 4856

EAST 332.10'

1320.00'

1320.00'

THE HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 TRACT: A 4.544
ACRE TRACT, LOT 5, BLOCK 27, ALAMO LAND AND SUGAR
COMPANY'S SUBDIVISION, ACCORDING TO SPECIAL
WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT
NUMBER 861147, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS

10" IRR. VALVE
10" IRR. VALVE
10" IRR. VALVE
10" IRR. VALVE
10" IRR. VALVE
10" IRR. VALVE
10" IRR. VALVE

EXIST. IRRIGATION LINE

THE K.E. JOHNSON TRACT: THE EAST HALF OF LOT
5, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S
SUBDIVISION, ACCORDING TO WARRANTY DEED
RECORDED IN VOLUME 806, PAGE 84, AND VOLUME
761, PAGE 218, OFFICIAL RECORDS, HIDALGO
COUNTY, TEXAS

LEGEND
● = SET 1/2" x 24"
IRON ROD WITH
PLASTIC CAP
STAMPED RPLS 4856
UNLESS OTHERWISE NOTED

LOT 6

LOT 5

SET 1/2" x 24"
IRON ROD WITH
PLASTIC CAP
STAMPED RPLS 4856

15.00' EASEMENT IN FAVOR OF
TOTAL FINA ELF GAS & POWER
NORTH AMERICA, INC. AS
SHOWN RECORDED UNDER
DOCUMENT NUMBER 1233996,
OFFICIAL RECORDS, HIDALGO
COUNTY, TEXAS.

EXIST. GAS PIPELINE
MERT ENERGY
1-956-972-0968

OVERHEAD
POWER LINE

FND. 1/2"
IRON ROD

SOUTH

SET 1/2" x 24"
IRON ROD WITH
PLASTIC CAP
STAMPED RPLS 4856

THE ERIC WILLY MUNOZ TRACT: A 0.82 OF AN ACRE TRACT OUT
OF LOT 5, BLOCK 27, ALAMO LAND AND SUGAR COMPANY'S
SUBDIVISION, ACCORDING TO WARRANTY DEED RECORDED UNDER
COUNTY CLERK'S DOCUMENT NUMBER 850036, OFFICIAL
RECORDS, HIDALGO COUNTY, TEXAS

GAS MARKER
MERT ENERGY
1-956-972-0968

P.O.C.
FND. P.S.
S.W. COR.
LOT 5
S.E. COR.
LOT 6

P.O.B.
SET C.P.S.

EXIST. 40.00' E.O.W.

SET C.P.S.

FND. C.P.S.

LEGEND
● = POWER POLE
● = GAS MARKER
p = IRRIGATION VALVE

SCHEDULE B PARAGRAPH 10

- 10.f EASEMENTS AND TERMS, CONDITIONS AND STIPULATIONS AS
CONTAINED IN INSTRUMENT RECORDED IN VOLUME 19,
PAGE 201, DEED RECORDS, HIDALGO COUNTY, TEXAS.
(APPLY-BLANKET)
- 10.g EASEMENT IN FAVOR OF TOTAL FINA ELF GAS & POWER
NORTH AMERICA, INC. AS SHOWN RECORDED UNDER
DOCUMENT NUMBER 1233996, OFFICIAL RECORDS, HIDALGO
COUNTY, TEXAS. (APPLY-AS SHOWN HEREON)

FLOOD ZONE DESIGNATION: ZONE "B"
AREAS BETWEEN LIMITS OF THE 100-YEAR AND 500-
YEAR FLOOD; OR CERTAIN AREAS SUBJECT TO 100-
YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN
ONE (1) FOOT OR WHERE THE CONTRIBUTING DRAIN-
AGE AREA IS LESS THAN ONE (1) SQUARE MILE; OR
AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD.
COMMUNITY-PANEL NUMBER 480334 0425 C
MAP REVISED: NOVEMBER 18, 1992

BEARINGS SHOWN ON THIS SURVEY PLAT ARE IN
ACCORDANCE WITH WANEY ESTATES RECORDED IN VOLUME
45, PAGE 128, MAP RECORDS, HIDALGO COUNTY, TEXAS.

THE PROPERTY SHOWN ON THIS SURVEY PLAT MAY BE SUBJECT
TO THE SUBDIVISION REGULATIONS OF THE COUNTY OF HIDALGO
AND/OR ORDINANCES OR GOVERNMENTAL REGULATIONS OF THE
CITY IN WHICH THE PROPERTY MAY BE LOCATED OR HOLDING
EXTRA TERRITORIAL JURISDICTION.

I, ALFONSO QUINTANILLA, A REGISTERED PROFESSIONAL
LAND SURVEYOR, DO HEREBY CERTIFY THE FOREGOING
PLAT TO BE A TRUE AND CORRECT REPRESENTATION
OF THE LANDS SHOWN AS THE RESULT OF AN ACTUAL
SURVEY DONE ON THE GROUND UNDER MY DIRECTION.
THERE ARE NO VISIBLE DISCREPANCIES, CONFLICTS, OR
SHORTAGES IN AREA ON BOUNDARY LINES, OR ANY VISIBLE
ENCROACHMENTS, OR ANY VISIBLE OVERLAPPING OF
IMPROVEMENTS EXCEPT AS SHOWN ON THIS PLAT.



ALFONSO QUINTANILLA
REGISTERED PROFESSIONAL LAND SURVEYOR
No. 4856

PLAT SHOWING

A 9.76 ACRE TRACT OF LAND OUT OF LOT 5, BLOCK
27, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION,
HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR
PLAT THEREOF RECORDED IN VOLUME 1, PAGES 24-26,
MAP RECORDS, HIDALGO COUNTY, TEXAS AND
ACCORDING TO SPECIAL CASH WARRANTY DEED
RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER
1087704, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS

124 E. STUBBS ST.
EDINBURG, TEXAS 78539

REGISTRATION NUMBER F-1513

ENGINEERING REGISTRATION NUMBER F-1513

SURVEYING REGISTRATION NUMBER 100411-00

PHONE 956-381-8480

FAX 956-381-0527

ALFONSO@QHA-ENG.COM

VOL. 1 PAGES 24-28

SURVEYED FEBRUARY 1, 2021

OWNER EDUARDO CANTU

ADDRESS

JOB No. G.F. No. 19008594

BOOK No. PAGE

Z:\data\SUBDIVISIONS\12-PRELIMINARY\Edde Cantu\HALL ACRES EAST SIDE (18.33 ACRES)\ALS L6 BK 27

EXHIBIT C

ANNEXATION MUNICIPAL SERVICE PLAN AGREEMENT

POLICE

Existing Services: None by the City of San Juan

Services to be provided: Currently, the area is under the jurisdiction of the Hidalgo County Sheriff's Office. However, upon annexation, the City of San Juan Police Department will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

FIRE PROTECTION & AMBULANCE SERVICE

Existing Services: None by the City of San Juan

Services to be provided: Fire protection will be available to the area upon annexation. Primary fire response will be provided by the San Juan Fire Department staff and personnel located at 709 S. Nebraska Avenue, San Juan, Texas and 2301 N. Raul Longoria Road, San Juan, Texas. Adequate fire protection activities can be afforded to the annexed area within current budget appropriation. Fire prevention activities will be provided by the Fire Inspector's office as needed. Ambulance service will be provided with response to all dispatched calls and request for service on assistance within the newly annexed areas.

BUILDING INSPECTION & CODE ENFORCEMENT DIVISION

Existing Services: None by the City of San Juan

Services to be provided: The Building Inspection Department will provide Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permit for any new construction and remodeling, and enforcing all other applicable codes with regulated building construction within the City of San Juan.

PLANNING AND ZONING

Existing Services: None by the City of San Juan

Services to be provided: The Planning and Zoning Department's responsibility for regulating development and land use through the administration of the City of San Juan Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of San Juan Subdivision Ordinance. These services can be provided within the department's current budget.

LIBRARY

Existing Services: Areas are currently being serviced by the City of San Juan.

Services to be provided: Library use privileges are currently available to anyone residing in this area. These privileges can be provided within the current budget appropriation.

The San Juan Memorial Library serves as a community resource to the citizens of San Juan and surrounding communities. The library has a collection of over 34,000 books along with a variety of DVD movies available for check out. We also provide fifty personal computers with internet access as well as MS Office and four children's computers with many fun and educational programs.

STREET

Existing Services: County Street Maintenance

Services to be provided: Maintenance to the street facilities will be provided by the City of San Juan upon the effective date of the annexation. This service can be provided within the current budget appropriation. For streets that will require major improvements the service plan will address those concerns within two and a half (2 ½) years and complete the work within four and a half (4 ½) years.

STORM WATER MANAGEMENT

Existing Services: None by the City of San Juan

Services to be provided: For new areas to be developed, developers will provide storm water drainage at their own expense and will be inspected by the City Engineers at time of completions. The City of San Juan will then maintain the drainage upon approval. For existing development the City will conduct public awareness and education activities on **Storm Water Management Plan** (MS4 Permit) and the **Clean Water Act**.

STREET LIGHTING

Existing Services: None by the City of San Juan

Services to be provided: The City of San Juan will coordinate any request for improved street lighting with the local electric provider in accordance with standard policy. The city will be installing additional street lighting in areas that are below standards.

TRAFFIC ENGINEERING

Existing Services: None by the City of San Juan

Services to be provided: The City Engineer will work with Texas Department of Transportation (TxDOT) to provide, after the effective date of annexation, any additional traffic control devices, such as traffic lights and stop signs to improve the safety of traffic in the area.

WATER SERVICE

Existing Services: Areas are currently being serviced by the Military Water Supply Corporation.

Services to be provided: Water service is currently provided to the area in accordance with the applicable codes and department policy. When other property develops in the adjacent area, water service shall be provided in accordance with extension ordinance. Extension of service shall comply with City codes and ordinances.

SANITARY SEWER SERVICES

Existing Services: Sewer services currently being provided by on site sewer facilities (OSSF).

Service to be provided: Sanitary sewer service to the area of proposed annexation will be provided in accordance with applicable codes and departmental policy. When property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance. Extension of service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

SOLID WASTE SERVICE

Existing Services: None

Service to be provided: Solid Waste Collection shall be provided to the area of annexation in accordance with the present ordinance. Service shall comply with existing City policies, beginning with occupancy of structures. Such Service will be required no later than expiration of any current contract citizen has in effect at the time of annexation.

MISCELLANEOUS

All other applicable municipal services will be provided to the area in accordance with the City of San Juan established policies governing extension of municipal services to newly annexed areas.

Furthermore, the City of San Juan, Texas, finds and determines the rural nature of the area is characteristically different from other more highly developed areas within the corporate limits of the City of San Juan, Texas. Consequently, because of the differing characteristics of topography, land utilization and population density, the service levels which may ultimately be provided in the newly annexed area may differ somewhat from series provided in other areas of the City of San Juan, Texas. These differences are specifically dictated because of differing characteristics of the property and the City of San Juan, Texas, will undertake to perform consistent with the contract so as to provide this newly annexed area the same type, kind and quality of service presently enjoyed by the citizens of the City of San Juan, Texas, who reside in areas of similar topography, land utilization and population.

Legal Description: Being a 9.76 acre tract of land out of Lot 5, Block 27, Alamo Land and Sugar Subdivision, as per Volume 1, Page 24 - 26, Map Records of Hidalgo County, Texas.

EXECUTED this _____ day of _____, A.D. 2021.

OC Development, LTD.
2912 S. Jackson Road
McAllen, TX 78503

Acknowledgment

STATE OF TEXAS §

COUNTY OF HIDALGO §

This instrument was acknowledged before me on the _____ day of _____, 2021.

Notary Public – State of Texas

Accepted by:

CITY OF SAN JUAN

By: _____
Benjamin Arjona, City Manager

Approved as to form:

By: _____
City Attorney

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Consider Awarding RFP No. 21-03-05-14 Command Bumper Pull Trailer.

STAFF COMMENTS AND RECOMMENDATIONS:

On April 28, 2021 and May 5, 2021, staff advertised RFP 21-03-05-14 Command Bumper Pull Trailer in the Advance News Journal. One response was received from the following:

Mobil Concepts - Mt. Pleasant, PA

As per Fire Chief Tirso Garza, once purchased the City may seek reimbursement from FEMA and the State related to COVID Clinics.

RECOMMENDATION:

Staff recommend awarding RFP 21-03-05-14 and authorizing the City Manager to negotiate a contract and execute all related documents.

PREPARED BY:

Rene J. Jaime,
Purchasing Agent

APPROVED BY:

Benjamin Arjona, City
Manager



**Mobile
Concepts**
Specialty Vehicles

Built to serve. Engineered to last.



POC: Chris Simon
480 Bessemer Rd
Mt Pleasant, PA 15666
Phone: 724-542-7640 x101

Chris@mobileconcepts.com
www.MobileConcepts.com

Prepared for:
City of San Juan
709 S Nebraska Ave
San Juan, TX 78589-2649

Bid# 21-03-05-14

Opening date:
May 14th, 2021 at 10:00 a.m.



5/11/2021

City of San Juan:

Enclosed is the bid # 21-03-05-14 for the 2021 Command Bumper Pull Trailer respectfully submitted by Mobile Concepts Specialty Vehicles.

The specifications have been met except the title of the invitation to bid lists a 35' with Slide but there is no mention of a slide-out in the body specs. There is NO Slide-out included in this bid (see enclosed floorplan).

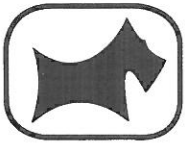
The total price of \$185,562.00 includes a 2021 model year Command trailer, Standard Operating Guideline and delivery to San Juan, TX. Delivery will be in about 180 days ARO.

Mobile Concepts Specialty Vehicles has more than 65 years experience in designing and manufacturing specialty vehicles. Our unique expertise is one of particular interest for organizations involved in law enforcement, fire, military and government because of our extensive background and proven manufacturing capabilities.

If you have any questions, please call me at 1-800-783-0213.

Sincerely,

Chris Simon, COO



**Mobile
Concepts**
Specialty Vehicles

Quote

This Quote is valid through 12/21

480 Bessemer Road
Mt Pleasant, PA 15666
724-542-7640
724-542-7648 FAX
POC: Melissa Marks, Melissa@MobileConcepts.com

www.MobileConcepts.com

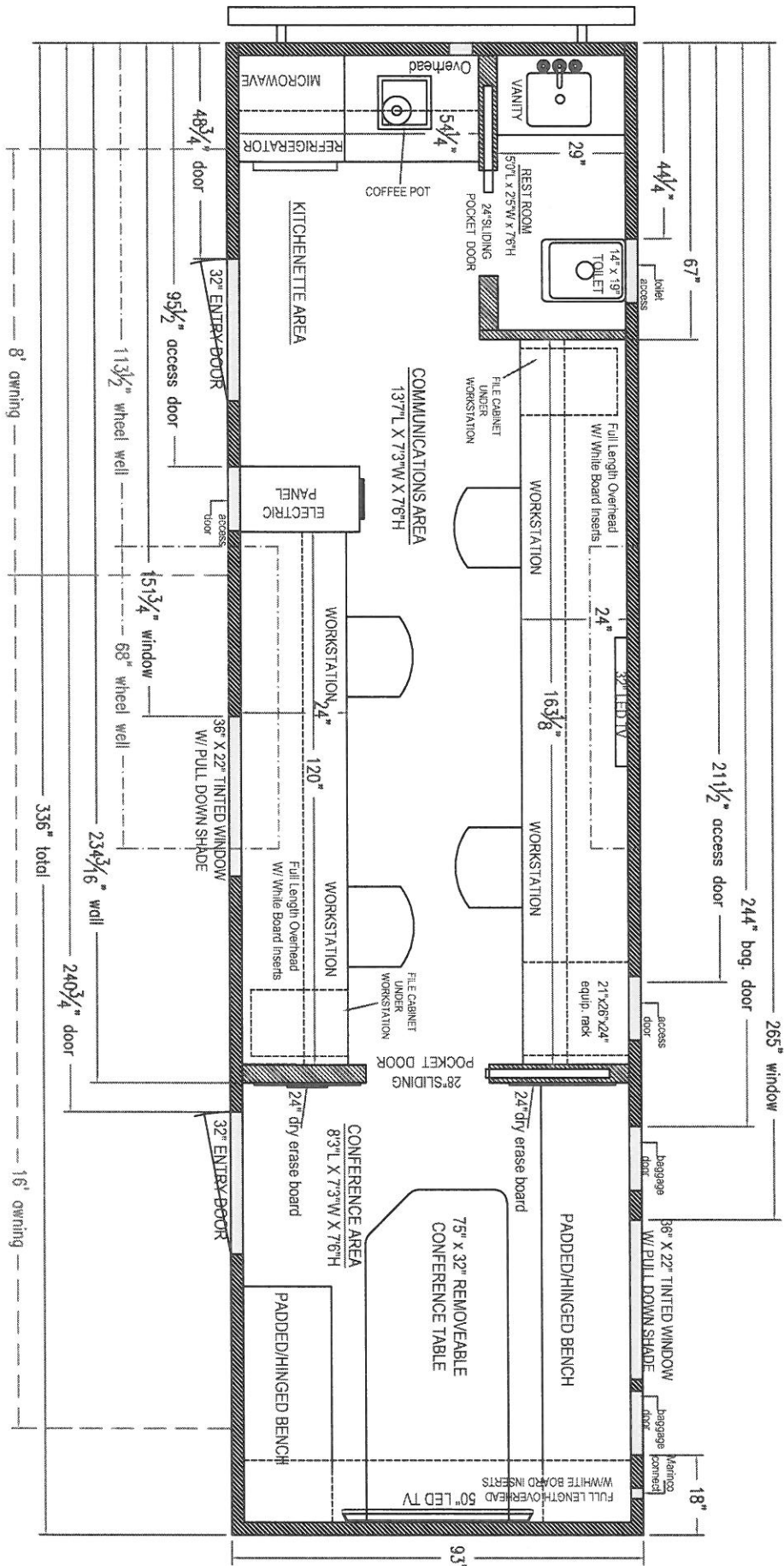
Date: 5/11/21

PREPARED FOR:

City of San Juan
709 S Nebraska
San Juan, TX 78589

ITEM	UNIT PRICE	QUANTITY	TOTAL PRICE
2021 SCOTTY Command Mcap 35-4WS Dimensions: 35'L x 8' W x 11'-8"H • 35ft length w/ hitch • Exterior Gel-Coat Seamless Fiberglass • 2x3 insulated walls • 2x4 Insulated Floors • 2x6 Insulated domed Roof rafters • Dual 7,000 Axles with 16" Aluminum wheels • 4 workstations w/task chairs • Install 3-CAT 6 jacks at the 4 workstation locations. All are to terminate in LAN rack. • Private conference room with seating for 7, • Galley w/microwave/frig/Keurig • Lavatory w/commode (waste cassette) vanity/sink • Wire chase management raceway system • Aluminum cabinets w/dry erase surfaces • High impact laminate countertops • FRP interior walls • Raised coin flooring • 2-32" inch LED TVs • Four Dome Cameras with NVR • Two (2) high capacity 13,500 btu heat pumps • Two (2) 750w electric wall heaters • Power roof ventilation system • LED DOT lighting • Onan Diesel 8000w Generator on hitch with a 30 gallon fuel tank • Electric Deluxe Roll-out Awnings (8x16 & 8x8)	179,412.00	1	179,412.00

• Electric Leveling Jacks w/auxiliary battery • Telescopic Scene Lights; four LED (4) 12volt, A light is installed on all four corners, on a side mount, push up, anodized aluminum telescopic pole, which rotates 360 degrees • 12u Electronics Equipment rack under counter • Install two (2) Wireless Access points (one interior and one exterior, run CAT6 to rack) • Exterior Graphics			
Delivery to 78589			6,150.00
Total Price			185,562.00



San Juan, TX



Mobile Concepts
by SCOTTY

480 Bessemer Rd.
Mt. Pleasant, PA 15666
Phone (724) 542-7640
Fax (724) 542-7648

Model:

Command 35-4WS San Juan, TX

floorplan-1

Page 49

Drafter: Robert Storey

Filename: floorplan-1

Version: Autocad 2020

Scale: 1/2" = 1'-0"

Date: 05/04/21

Revised:

Size: B-size

Approved by:



EW2IILL-PC

JMAGA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Insurance Agency 1910 Cochran Road Manor Oak Two Suite 800 Pittsburgh, PA 15220	CONTACT NAME: Jill Maga	
	PHONE (A/C, No, Ext): (412) 571-5700	FAX (A/C, No): (412) 571-9909
INSURED EW2 II, LLC DBA Mobile Concepts Specialty Vehicles 480 Bessemer Road Mount Pleasant, PA 15666	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Cincinnati Casualty Company	
	INSURER B: Lackawanna American Insurance	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			ENP0601006	12/30/2020	12/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 EBL AGGREGATE \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			EBA0601006	12/30/2020	12/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 0			ENP0601006	12/30/2020	12/30/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCP000885500	12/30/2020	12/30/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
All coverages listed are subject to the terms, conditions and exclusions within the policies.

CERTIFICATE HOLDER

CANCELLATION

City of San Juan, TX 709 S. Nebraska Ave San Juan, TX 78589	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Manufacturer's One-Year Limited Warranty

Covered Components

Mobile Concepts by Scotty Inc (the "Company") warrants the original owner/end user that the trailer will be free from defects in materials and workmanship, except as herein limited, for a period of one (1) year on all models. This warranty is non-transferable from the original owner/end user and begins on the date of delivery, provided all stated conditions and exclusions are met and satisfied. The obligation of this warranty shall be limited to repairing or replacing any part or parts which, in the opinion of the Company, are determined to be defective during the warranty period.

All warranty requests must be presented to the Company and proper arrangements must be made with and approved by the Company prior to the repairs being made. This can be done by calling 1-800-783-0213 or 724-542-7640 and asking for the Quality Control Manager.

All warranty repairs must be made at the Company's factory unless prior written approval is obtained from the Company before repairs begin. The Company may elect at its option to have warranty work performed by a qualified repair shop. The Company will not be obligated in any way to pay for actual repairs made unless specific written approval from the Company is received in advance of any repairs being made. Repairs must be made in a manner that is approved by the Company. Charges for labor and parts for any covered warranty work are limited to the cost that would have been incurred by the Company at its factory for such labor and parts.

Excluded (Not Covered) Components

This warranty does not cover the following components ("excluded components"): tires, wheels, axles, jacks, couplers, paint, electrical and plumbing parts, seals, plywood, aluminum components, windows, doors, awnings, generators and electrical fixtures and any other component that carries its own manufacturer's warranty. The excluded components are covered by the warranties of the manufacturers of these components. Any potential warranty claim for an excluded component must be presented by the owner/end user to the manufacturer of that component for reimbursement.

This warranty does not cover any equipment or components that have been modified, repaired, or altered in any way. The Company will not be responsible for work performed or options installed by others, including without limitation, graphics, special awnings, and hydraulic lift systems. This warranty does not cover corrosion to the frame, skin, electrical, or other construction materials caused by the presence of any product causing a chemical reaction to the materials used to build the trailer (fertilizers, cement, caustic chemicals, etc.).



This warranty is void if the defective part or parts were caused by misuse of the product. The Company, in its sole discretion, will determine if misuse has occurred. Examples of misuse include overloading (as determined by the gross vehicle weight rating and not payload capacity as shown on the vehicle identification label), improper loading, negligence, alteration, accident, and lack of reasonable and proper periodic maintenance.

This warranty does not cover damages caused by loose or improperly torqued lug nuts, incorrect or altered hitch balls, improper hitching, loose bolts and screws, or damages to any tow vehicle or tow vehicle wiring.

Except as described in this warranty, the Company will not pay any other charges or expenses, including overtime labor, service calls, loss of use, inconvenience, rental of substitute equipment, towing charges, transportation costs, or other commercial loss. Such charges or expenses are the responsibility of the customer and will not be paid for by the Company.

INVITATION TO BID

Sealed Proposals / Bids addressed to Rene J. Jaime, Purchasing Agent, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Friday, May 14, 2021, at 10:00 a.m., for a Command Bumper Pull Trailer, at which time they will be taken to City Hall Conference Room, and read aloud.

2021 Command Bumper Pull Trailer 35' with Slide and 4WS

Request for Sealed Proposals # 21-03-05-14

City of San Juan

709 S. Nebraska Avenue

San Juan, Texas 78589-2649

Specifications can be obtained by calling the Purchasing Department 956.223.2200, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bidding documents from the web page and is contemplating on bidding, the respondent must register prior to May 10, 2021 at 4:00 PM bid opening with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Register with the Purchasing Department by e-mail at RJ Jaime@sjtx.us. Please include the bid name and bid number in the email's subject line and your company's name, address, phone and email address, as well as your contact person's name and title in the body of the email.

The City of San Juan reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the proposal to be the best and most advantageous to the City, negotiate a final contract and hold the bids for a period of 60 days without taking action. Bids submitted past the aforementioned date and time will not be accepted. **Caution to those submitting bids; those not in the proper form may be rejected.**

**CITY OF SAN JUAN
INSTRUCTIONS TO RESPONDENTS**

Please read the specifications/requirements thoroughly and be sure your submission is equal to or better than all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated on letterhead attached to bid. If no exceptions are noted, and you are the successful bidder, it will be required that the Command Bumper Pull Trailer be provided as specified by the bid specifications. The successful Bidder shall demonstrate in their submission that the Command Bumper Pull Trailer being proposed/offered is equal to or better than the specifications provided herein.

PURPOSE

The purpose of these specifications/requirements and bid documents are to execute a contract for:

2021 Command Bumper pull Trailer 35' With Slide and 4WS

INTENT

The purchase of a Command Bumper Trailer to be furnished under this bid shall be in accordance with these specifications/requirements. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications.

SUBMITTAL OF BID

Proposals will be submitted in a sealed envelope; the envelope must have as a return address the name of the bidder and their address and be addressed/marked on the outside as follows:

**2021 Command Bumper Pull Trailer 35' with Slide and 4WS
Request for Proposals # 21-03-05-14
City of San Juan
709 S. Nebraska Avenue
San Juan, Texas 78589-2649**

Bidders shall be required to submit their proposal on a complete copy of this Request for Proposal form. **Bids submitted by fax or electronically will not be accepted.** Submittal of a proposal in response to this solicitation for bids constitutes an offer by the Respondent and if accepted by the City constitutes a Contract. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of San Juan, before opening day and hour. No late bids will be accepted. Bids cannot be altered or amended after the opening time of bid. Any changes made before opening time are to be initialed to guarantee authenticity. Person signing bid must show title or authority to bind his/her firm in a contract.

Bidders shall submit their proposal via a complete original request for proposal packet along with their supporting documentation and the same original bid shall be provided via an electronic PDF file on a flash/pin drive with their sealed bid.

SALES TAX

State sales tax must not be included in bid.

SUBSTITUTIONS

No substitutions or cancellations permitted without written approval from the City of San Juan.

NO BID RESPONSE

If unable to quote, bidder should return inquiry giving reasons. Failure to comply will obligate the City of San Juan to remove non-responsive bidders from bidder's list.

VARIATIONS

Any additions, deletions, or variations from the specifications/requirements provided herein must be noted. Any parts not specifically mentioned which are necessary as part of the Command Bumper Pull Trailer as per the specifications herein shall be furnished by the successful bidder.

TIME ALLOWED FOR ACTION TAKEN

The City may hold bids for 60 days after bid opening without taking action. Bidders shall be required to hold their bids firm for the same period of time.

RIGHT TO REJECT/AWARD

The City of San Juan reserves the right to refuse and reject any or all proposals, and to waive any or all formalities or technicalities, negotiate a contract and to make sure awards of contract as may be deemed to be the best and most advantageous to the City of San Juan.

INDEMNIFICATION CLAUSE

The bidder agrees to indemnify and save harmless the City, the Purchasing Department and City Staff, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and the bidder shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request to the Purchasing Department, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

PAYMENT

The City of San Juan will execute payment by mail in accordance with the State of Texas Prompt Payment Act after the delivery of the contracted the Command Bumper Pull Trailer has been found to meet the City of San Juan specifications/requirements. No other method of payment will be considered.

ASSIGNMENT

Neither the bidders' contract nor payment due to an awarded vendor may be assigned to a third party without the written approval of the Purchasing Department for the City of San Juan.

INTERPRETATIONS

Any questions concerning this bid packet with regards to this solicitation for bids shall be directed to the Purchasing Agent by email to RJaime@sjtx.us as outlined in this bid. Such interpretations, which may affect the eventual outcome of this request for bids, shall be furnished in writing to all prospective registered bidders via Addendum. No interpretation shall be considered as binding unless provided in writing by the City of San Juan in accordance with paragraph entitled "Addendum". All requests for clarifications and/or related questions must be received by email by May 10, 2021 at RJaime@sjtx.us.

STATUTORY REQUIREMENTS

It shall be the responsibility of the successful bidder to comply with all applicable State and Federal laws, Executive Orders, Municipal Ordinances, and the Rules and Regulations of all authorities having jurisdiction over the work to be performed hereunder and such shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full in the contract documents (to include issues related to health, environmental, and safety to name a few).

RIGHT TO WAIVE

The City of San Juan reserves the right to waive or take exception to any part of these specifications/requirements when in the best interest of the City of San Juan.

HUB CERTIFICATION

State Certified "HUB (Historically Underutilized Businesses) vendor(s) are asked to provide a copy of their certification, if they have not previously done so (information to be emailed to the Purchasing Department at rjaime@sjtx.us.)

CONFIDENTIAL INFORMATION

Any information deemed to be confidential by the bidder should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under the Texas Public Information Act, since information deemed to be confidential by the bidder may not be considered confidential under Texas Law, or pursuant to a court order.

VERBAL THREATS

Any threats made to any employee of the City, be it verbal or written, to discontinue the providing of product/item/material/services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the vendor on contract.

MATHEMATICAL ERRORS

In the event that mathematical errors exist in any bid, unit prices/rates -vs- totals, unit prices/rates will govern.

PAST PERFORMANCE

Bidders are advised that past performance as it relates to product and/or service on purchase/service/supply contracts previously held with the City shall be a factor in the award of this supply contract. The City's position on this matter shall be final.

JURISDICTION

Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

VENUE

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

CONFLICT OF INTEREST

Bidders are advised that they must be in compliance with the below mentioned law:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any question about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements. Related forms included in Bid packet are to be completed and returned with Bid.

The City of San Juan City Commission and City Manager are as follows:

- Mayor Mario Garza
- Mayor Pro-Tem Leonardo "Lenny" Sanchez
- Commissioner Jesus "Jesse" Ramirez
- Commissioner Ernesto "Neto" Guajardo
- Commissioner Marco "Markie" Villegas

City Staff include:

- Benjamin Arjona, City Manager
- Tirso Garza, Fire Chief
- Leroy Gonzales, Finance Director
- Rene J. Jaime, Purchasing Agent

Appendix A, Conflict of Interest Questionnaire must be completed and returned within an entire completed copy of this RFQ 21-03-05-14.

Other Local Government Officers of the City of San Juan include the following:

1. Board and Commission members and appointed members by the Mayor and City Council;

Conflict of Interest Questionnaire (Form CIQ): A person or business, and their agents, who seek to contract or enter into an agreement with the City, are required by Texas Local Government Code, Chapter 176, to file a conflict of interest questionnaire (FORM CIQ) which is found in Appendix A. The form must be filed with the City Secretary no later than seven (7) days after the date the person or business begins contract discussions or negotiations with the City, or submits an application, response to a request for proposals or bids, correspondence, or other writing related to any potential agreement with the City.

DISQUALIFICATION

The applicant may be disqualified for any of the following reasons:

- The applicant is involved in any litigation against the City of San Juan;
- The applicant is in arrears on any existing contract or has defaulted on a previous contract with the City;
- The applicant is debarred, suspended, or otherwise excluded from or ineligible for participation in State or Federal assistance programs.

FORM 1295 CERTIFICATE OF INTERESTED PARTIES

Certificate of Interested Parties: In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. Please go to the Texas Ethics Commission webpage (www.ethics.state.tx.us) for full instructions and to complete the required steps for creation of Form 1295. Once the form is completed online, printed and signed please return the form with your proposal submission.

INSURANCE REQUIREMENTS

The Bidders agrees to carry adequate **General Liability and Automobile Liability Insurance as mandated by state law, as well as, Worker's Compensation insurance as mandated herein.** Bidders further agrees to indemnify and hold the City of San Juan harmless of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage. **Respondent will be responsible to provide necessary insurance as required by the City of San Juan and mandated by state law in compliance with what is shown below regarding minimum insurance coverage when submitting proposal.**

Minimum Insurance Requirements	
Type of Coverage	Limits of Liability
Workers Compensation	Statutory Coverage
Comprehensive General Liability	Statutory Coverage
(City Named as additional Insured)	\$500,000 each occurrence
Bodily Injury & Property Damage Aggregate	\$1,000,000 each occurrence
Comprehensive auto	\$1,000,000 each occurrence

BUDGET APPROVAL

For purposes of this project, award will be contingent on approval of budget.

METHOD OF AWARD

Respondents are advised that the City of San Juan reserves the right to award this contract to the lowest responsible respondent or the respondent that ranked the highest, therefore, providing the best value. The City is not necessarily bound to accept the lowest submitted bid proposal. The proposal that most closely meets the City's specifications and desired qualities will be selected.

FAILURE TO COMPLETE PROJECT

Bidders are advised that failure to complete the project within the time frame(s) allowed (after award of contract by fax, mail, email or by telephone order), shall be grounds for termination of contract. In the case of termination, written notice shall be given to the successful vendor and complete contract shall be severed.

AGREEMENT

The City of San Juan reserves the right to terminate the agreement if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner. The agreed agreement will be in the bid form submitted.

CITY OF SAN JUAN

2021 Command Bumper Pull Trailer 35' with Slide and 4WS

Please read specification thoroughly and make sure that the Command Bumper Pull Trailer offered will be in compliance with all requirements. Variation from the specifications is to be indicated on an attached letter with your company's letterhead and made part of the bid. If no exceptions are noted, and you are the successful bidder, it will be required that the Command Bumper Pull Trailer be provided as specified. The successful Bidder shall demonstrate in their submission that the Command Bumper Pull Trailer being offered is equal to or better than the specifications provided herein. Bidder guarantees product offered shall meet or exceed minimum specifications identified in this request for proposals.

All specifications shown are minimum.

2021 Command Bumper Pull Trailer 35' with Slide and 4WS

Dimensions: 35'L x 8' W x 11' – 8" H

- 35 ft length with Hitch
- Exterior Gel Coat Seamless Fiberglass
- 2x3 Insulated Walls
- 2x4 Insulated Floors
- 2x6 Insulated domed Roof Rafters
- Dual 7,000 Axles with 16" Aluminum Wheels
- 4 Workstations with Task Chairs
- 3-CAT 6 jacks at the 4 workstation locations. All are to terminate in LAN Rack.

- Private conference room with seating for 7.
- Gallery with microwave, fridge, coffeemaker
- Lavatory with commode (waste cassette) and vanity/sink.
- Wire chase management raceway system
- Aluminum cabinets with dry erase surfaces
- High impact laminate countertops
- FRP interior walls
- Raised coin flooring
- Two (2) 32" inch LED TVs
- Four (4) Dome Cameras with NVR
- Two (2) high capacity 13,500 btu heat pumps with air condition
- Two (2) 750w electric wall heaters
- Power roof ventilation system
- LED DOT lighting
- Diesel 8000w Generator on hitch with a 30-gallon fuel tank with Diamond Plate Enclosure
- Electric Deluxe Roll-out Awnings (8x16 & 8x8)
- Electric Leveling Jacks with auxiliary battery
- Telescopic Scene Lights; four (4) LED 12 volt, a light is installed on all four corners, on a side mount, push up, anodized aluminum telescopic pole, which rotates 360 degrees
- 12u Electronics Equipment rack under counter
- Install two (2) Wireless Access points (One (1) interior and one (1) exterior, run CAT6 to rack)
- Exterior Graphics

General Instructions:

1. It is the intent of these specifications to obtain competitive bid proposals for the delivery of a Command Bumper Pull Trailer. These specifications are intended to demonstrate the high quality and value desired by the City. The City desires a structure that closely meets or exceeds the specifications noted in this document, however exceptions will be considered provided proper supportive information is presented in order for the City to compare and evaluate such exceptions to the specifications.
2. While evaluating the bid proposals to determine which proposal is the most advantageous to the City, the following factors will be considered: Price, commitment for delivery, warranty length and terms, Contractor's / Bidder's location and history of performance both with the City and other references, material referenced to be used in the product offered, compliance with bid specifications, and completeness of the RFP response details and supportive and descriptive information submitted.
3. Bid proposals will only be considered from businesses that have an established history as a reputable manufacturer and/or vendor of a Command Bumper Pull Trailer as described herein. Bidder's submission should demonstrate the before mentioned.

4. Each proposal shall provide satisfactory evidence of the Bidder's ability to provide an acceptable end product meeting the specifications herein and provide post-delivery service.
5. Bidders shall complete and submit in its entirety the provided Bid Proposal Form along with the entire bid packet. The Bid Proposal Form shall clearly list the final price of the Command Bumper Pull Trailer including delivery as indicated. Failure to complete the Bid Proposal Form in its entirety may result in the rejection of the bid proposal. Bidders shall list their guaranteed delivery time on the Bid Proposal Form, as the Command Bumper Pull Trailer is needed in a timely fashion.
6. Bid proposals shall include the bidder's standard purchase contract to be reviewed by the City of San Juan.
7. Bid proposals shall also include Bidder's standard quote form completed with information including structure and material details and a rendering / design of the structure being offered via their bid.

Special Conditions:

1. **Litigation Disclosure:** Bid proposals shall include a statement as to whether or not the bidder is or has been involved in or any litigation or legal action in the past five (5) years regarding the sale and/or delivery of product and/or related services and/or company performance.

Warranties:

1. **The Command Bumper Pull Trailer Condition at Delivery:** The item offered shall be guaranteed to be free from all defects in material and workmanship.
2. **Warranty Details:** Complete details of the warranty shall be provided with the bid proposal documents.
3. **Quality and Workmanship:** All workmanship shall be of the highest quality and accomplished in a professional manner so as to ensure a safe and functional Command Bumper Pull Trailer.

Relevant Vendor References:

1. Reference form must be completed and returned with bid.

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: Customs and Border Protection
Address: 237 W. Service Rd. Champlain, NY 12979
Contact Person and Title: James O'Donnell, Chief
Phone: 518-298-7983 Fax: _____
Email Address: James.O'donnell@cbp.dhs.gov Contract Period: 4/11/18
Scope of Work: Built exact model - 35' Command

REFERENCE TWO

Government/Company Name: Shelby County Sheriff
Address: 201 Poplar Ave. Memphis, TN 38103
Contact Person and Title: Jason Bartlett
Phone: 901-222-5860 Fax: _____
Email Address: Jason.Bartlett@shelby-sheriff.org Contract Period: 10/2019
Scope of Work: 42' Command Trailer

REFERENCE THREE

Government/Company Name: Westmoreland County Public Safety
Address: 911 Public Safety Dr. Greensburg, PA 15601
Contact Person and Title: Scott Stephanovich, Assistant Director
Phone: 724-600-7302 Fax: _____
Email Address: SStepahno@co.westmoreland.pa.us Contract Period: 11/2019
Scope of Work: 39' Command

Bidder Shall Return Completed Form with Offer.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Bidders response to RFP 21-03-05-14 shall be returned with the entire packet completed. All addendums issued in respect to this project shall be considered official changes to the original bidding document. It shall be the bidder's responsibility to ensure that all addendums have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each addendum which shall be made part of their bid submittal. Bidder's signature on addendums shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents. Respectfully submitted this

**City of San Juan
Specifications / Agreement
Command Bumper Pull Trailer**

The undersigned affirm that they are duly authorized to execute this contract,

Accepted and agreed to this on 11 day of May, 2021.



Signature

COO

Title

Chris Simon

Print/Type Name

Mobile Concepts Specialty Vehicles

Company



UPS Next Day Air®
UPS Worldwide Express®

Shipping Document

WEIGHT

LTR

PAK

WEIGHT

DIMENSIONAL
WEIGHT
If Applicable

LARGE
PACKAGE

SHIPPER
RELEASE



☐ EXPRESS
(INT'L)

☐ DOCUMENTS
ONLY

The shipper authorizes UPS to act as
forwarding agent for export control and
customs purposes.
The shipper certifies that these
commodities, technology or software
were exported from the United States in
accordance with the Export
Administration Regulations. Diversion
contrary to U.S. law is prohibited.

SHIPMENT FROM

UPS
ACCOUNT
NO.

A90268

REFERENCE NUMBER

CHRIS SIMON

TELEPHONE
724-542-7640

MOBILE CONCEPTS BY SCOTTY

480 BESSEMER ROAD

MT PLEASANT

PA 15666

DELIVERY TO

TELEPHONE

CITY OF SAN JUAN 956-223-2200

BID # 21-03-05-14

709 S. NEBRASKA AVE

SAN JUAN TX 78589-2649

0101911202609 1/10 S

United Parcel Service, Louisville, KY

SATURDAY DELIVERY

1Z A90 268 22 1000 0034



1Z A90 268 22 1000 0034

received

10:22 5-13-21 8X

UPS Next Day Air®

1Z A90 268 22 1000 0034



1Z A90 268 22 1000 0034

TRACKING NUMBER

DATE OF SHIPMENT

SHIPMENT
ID NUMBER

A902 6879 XDQ

5/11/2021

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Consider Selecting and Awarding RFP No. 21-04-05-14 One (1) 16ft (3) Station ADA Restroom Trailer with 300-gallon Waste Tank.

STAFF COMMENTS AND RECOMMENDATIONS:

On April 28, 2021 and May 5, 2021, staff advertised RFP No. 21-04-05-14 16 ft (3) Station ADA Restroom Trailer. Three submissions were received from the following:

1. National Restroom Trailers -West Seneca, NY
2. Ready2Go Restroom Trailers, LLC - Pittsburgh, PA
3. Technology International, Inc. - Lake Mary, FL

As per Fire Chief Tirso Garza, once purchased the City may seek funding from FEMA and the State related to COVID-19 Clinics.

RECOMMENDATION:

Award RFP No. 21-04-05-14 and authorize the City Manager to negotiate a contract and execute all necessary documents.

PREPARED BY:

Rene J. Jaime,
Purchasing Agent

APPROVED BY:

Benjamin Arjona, City
Manager

INVITATION TO BID

Sealed Proposals / Bids addressed to Rene J. Jaime, Purchasing Agent, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Friday, May 14, 2021, at 10:00 a.m., for an ADA Restroom Trailer, at which time they will be taken to City Hall Conference Room, and read aloud.

**One (1) 16ft (3) Station ADA Restroom Trailer with 300-gallon Waste Tank
Request for Sealed Proposals # 21-04-05-14**

**City of San Juan
709 S. Nebraska Avenue
San Juan, Texas 78589-2649**

Specifications can be obtained by calling the Purchasing Department 956.223.2200, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bidding documents from the web page and is contemplating on bidding, the respondent must register prior May 10, 2021 at 4:00 PM with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Register with the Purchasing Department by e-mail at RJ Jaime@sjtx.us. Please include the bid name and bid number in the email's subject line and your company's name, address, phone and email address, as well as your contact person's name and title in the body of the email.

The City of San Juan reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the proposal to be the best and most advantageous to the City, negotiate a final contract and hold the bids for a period of 60 days without taking action. Bids submitted past the aforementioned date and time will not be accepted. **Caution to those submitting bids; those not in the proper form may be rejected.**

Thals

**CITY OF SAN JUAN
INSTRUCTIONS TO RESPONDENTS**

Please read the specifications/requirements thoroughly and be sure your submission is equal to or better than all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated on letterhead attached to bid. If no exceptions are noted, and you are the successful bidder, it will be required that the ADA Restroom Trailer be provided as specified by the bid specifications. The successful Bidder shall demonstrate in their submission that the ADA Restroom Trailer being proposed/offered is equal to or better than the specifications provided herein.

PURPOSE

The purpose of these specifications/requirements and bid documents are to execute a contract for:

One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank

INTENT

The purchase of an ADA Restroom Trailer to be furnished under this bid shall be in accordance with these specifications/requirements. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications.

SUBMITTAL OF BID

Proposals will be submitted in a sealed envelope; the envelope must have as a return address the name of the bidder and their address and be addressed/marked on the outside as follows:

**One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank
Request for Proposals # 21-04-05-14
City of San Juan
709 S. Nebraska Avenue
San Juan, Texas 78589-2649**

Bidders shall be required to submit their proposal on a complete copy of this Request for Proposal form. **Bids submitted by fax or electronically will not be accepted.** Submittal of a proposal in response to this solicitation for bids constitutes an offer by the Respondent and if accepted by the City constitutes a Contract. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of San Juan, before opening day and hour. No late bids will be accepted. Bids cannot be altered or amended after the opening time of bid. Any changes made before opening time are to be initialed to guarantee authenticity. Person signing bid must show title or authority to bind his/her firm in a contract.

Bidders shall submit their proposal via a complete original request for proposal packet along with their supporting documentation and the same original bid shall be provided via an electronic PDF file on a flash/pin drive with their sealed bid.

SALES TAX

State sales tax must not be included in bid.

SUBSTITUTIONS

No substitutions or cancellations permitted without written approval from the City of San Juan.

NO BID RESPONSE

If unable to quote, bidder should return inquiry giving reasons. Failure to comply will obligate the City of San Juan to remove non-responsive bidders from bidder's list.

VARIATIONS

Any additions, deletions, or variations from the specifications/requirements provided herein must be noted. Any parts not specifically mentioned which are necessary as part of the ADA Restroom Trailer as per the specifications herein shall be furnished by the successful bidder.

TIME ALLOWED FOR ACTION TAKEN

The City may hold bids for 60 days after bid opening without taking action. Bidders shall be required to hold their bids firm for the same period of time.

RIGHT TO REJECT/AWARD

The City of San Juan reserves the right to refuse and reject any or all proposals, and to waive any or all formalities or technicalities, negotiate a contract and to make sure awards of contract as may be deemed to be the best and most advantageous to the City of San Juan.

INDEMNIFICATION CLAUSE

The bidder agrees to indemnify and save harmless the City, the Purchasing Department and City Staff, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and the bidder shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request to the Purchasing Department, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

PAYMENT

The City of San Juan will execute payment by mail in accordance with the State of Texas Prompt Payment Act after the delivery of the contracted ADA Restroom Trailer has been found to meet the City of San Juan specifications/requirements. No other method of payment will be considered.

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CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any question about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements. Related forms included in Bid packet are to be completed and returned with Bid.

The City of San Juan City Commission and City Manager are as follows:

- Mayor Mario Garza
- Mayor Pro-Tem Leonardo "Lenny" Sanchez
- Commissioner Jesus "Jesse" Ramirez
- Commissioner Ernesto "Neto" Guajardo
- Commissioner Marco "Markie" Villegas

City Staff include:

- Benjamin Arjona, City Manager
- Tirso Garza, Fire Chief
- Leroy Gonzales, Finance Director
- Rene J. Jaime, Purchasing Agent

Appendix A, Conflict of Interest Questionnaire must be completed and returned within an entire completed copy of this RFQ 21-04-05-14.

Other Local Government Officers of the City of San Juan include the following:

1. Board and Commission members and appointed members by the Mayor and City Council;

Conflict of Interest Questionnaire (Form CIQ): A person or business, and their agents, who seek to contract or enter into an agreement with the City, are required by Texas Local Government Code, Chapter 176, to file a conflict of interest questionnaire (FORM CIQ) which is found in Appendix A. The form must be filed with the City Secretary no later than seven (7) days after the date the person or business begins contract discussions or negotiations with the City, or submits an application, response to a request for proposals or bids, correspondence, or other writing related to any potential agreement with the City.

DISQUALIFICATION

The applicant may be disqualified for any of the following reasons:

- The applicant is involved in any litigation against the City of San Juan;
- The applicant is in arrears on any existing contract or has defaulted on a previous contract with the City;
- The applicant is debarred, suspended, or otherwise excluded from or ineligible for participation in State or Federal assistance programs.

FORM 1295 CERTIFICATE OF INTERESTED PARTIES

Certificate of Interested Parties: In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. Please go to the Texas Ethics Commission webpage (www.ethics.state.tx.us) for full instructions and to complete the required steps for creation of Form 1295. Once the form is completed online, printed and signed please return the form with your proposal submission.

INSURANCE REQUIREMENTS

The Bidders agrees to carry adequate **General Liability and Automobile Liability Insurance as mandated by state law, as well as, Worker's Compensation insurance as mandated herein.** Bidders further agrees to indemnify and hold the City of San Juan harmless of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage. **Respondent will be responsible to provide necessary insurance as required by the City of San Juan and mandated by state law in compliance with what is shown below regarding minimum insurance coverage when submitting proposal.**

Minimum Insurance Requirements	
Type of Coverage	Limits of Liability
Workers Compensation	Statutory Coverage
Comprehensive General Liability (City Named as additional Insured)	Statutory Coverage \$500,000 each occurrence
Bodily Injury & Property Damage Aggregate	\$1,000,000 each occurrence
Comprehensive auto	\$1,000,000 each occurrence

BUDGET APPROVAL

For purposes of this project, award will be contingent on approval of budget.

METHOD OF AWARD

Respondents are advised that the City of San Juan reserves the right to award this contract to the lowest responsible respondent or the respondent that ranked the highest, therefore, providing the best value. The City is not necessarily bound to accept the lowest submitted bid proposal. The proposal that most closely meets the City's specifications and desired qualities will be selected.

FAILURE TO COMPLETE PROJECT

Bidders are advised that failure to complete the project within the time frame(s) allowed (after award of contract by fax, mail, email or by telephone order), shall be grounds for termination of contract. In the case of termination, written notice shall be given to the successful vendor and complete contract shall be severed.

AGREEMENT

The City of San Juan reserves the right to terminate the agreement if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner. The agreed agreement will be in the bid form submitted.

CITY OF SAN JUAN

One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank

Please read specification thoroughly and make sure that the ADA Restroom Trailer offered will be in compliance with all requirements. Variation from the specifications is to be indicated on an attached letter with your company's letterhead and made part of the bid. If no exceptions are noted, and you are the successful bidder, it will be required that the ADA Restroom Trailer be provided as specified. The successful Bidder shall demonstrate in their submission that the ADA Restroom Trailer being offered is equal to or better than the specifications provided herein. Bidder guarantees product offered shall meet or exceed minimum specifications identified in this request for proposals.

All specifications shown are minimum.

One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank

- Interior Laminated Two-Tone walls from FRP panels. (per Trailer Foot)
- Interior Grey Laminate walls with Barn Wood Accent Walls from FRP panels (per Trailer foot)
- 6 Panel Doors from High Privacy Metal Partition Doors
- Generator mount on tongue of trailer with Diamond Plate Encasement
- Custom Vinyl Wrap of Exterior of Trailer
- Non stock aluminum
- Non stock laminate
- Non stock partition color
- LED waste Tank Capacity Indicator
- Solar Panel Charging
- Deep Cycle Battery with Shut off switch

- 110 Volt Lighting Package to replace 12 Volt LED Lighting
- Aluminum Diamond Plate fold up Ramp – Drop Box Units (wheelchair access)
- Aluminum Sectional Ramp with 5' Platform & Railing – Quick Easy Setup (Wheelchair access)
- Lower ADA Door with fold down ramp (curb side)
- Lowering Trailer with fold up ramp
- On demand LP Hot Water Heater
- Coin rubber floor
- 6 Lug Aluminum Wheels (each)
- Increase Trailer by 1ft
- Non-powered Vent/skylight with vent cover (each)
- Diamond Plate Rock Guard
- Spare Tire – mounted
- Utility Room with Door
- Vacant/Occupied LED indicators
- Water tank/pump, 300 gallons
- Hot water heater (cabinet utility)
- Fiberglass Subfloor (per Trailer Foot)
- Outlets – GFI Protected
- Dual 30# Propane Tanks mounted on tongue
- ADA full flush toilet
- Domestic Pedal Flush Low Consumption Toilet
- ADA Sink
- Sink (wall mounted)
- Single sink to Single vanity (per sink)
- Single sink to Double sink solid (per sink)
- Vessel Sink (per sink)
- Solid Surface countertop (per sink)
- Electric Hand dryer
- Mirror
- Double framed Mirror
- Fold down seat (15")
- Triple Roll Toilet Paper Dispenser
- Stainless Steel C Fold Towel Dispenser
- Paper Towel Dispenser
- Stainless Steel Garbage Can
- Soap Dispenser for each sink
- Foaming or Liquid Soap Dispenser
- Sanitary Napkin Disposal SS

General Instructions:

1. It is the intent of these specifications to obtain competitive bid proposals for the delivery of an ADA Restroom Trailer. These specifications are intended to demonstrate the high quality and value desired by the City. The City desires a structure that closely meets or exceeds the specifications noted in this document, however exceptions will be considered provided proper supportive information is presented in order for the City to compare and evaluate such exceptions to the specifications.
2. While evaluating the bid proposals to determine which proposal is the most advantageous to the City, the following factors will be considered: Price, commitment for delivery, warranty length and terms, Contractor's / Bidder's location and history of performance both with the City and other references, material referenced to be used in the product offered, compliance with bid specifications, and completeness of the RFP response details and supportive and descriptive information submitted.
3. Bid proposals will only be considered from businesses that have an established history as a reputable manufacturer and/or vendor of an ADA Restroom Trailer as described herein. Bidder's submission should demonstrate the before mentioned.
4. Each proposal shall provide satisfactory evidence of the Bidder's ability to provide an acceptable end product meeting the specifications herein and provide post-delivery service.
5. Bidders shall complete and submit in its entirety the provided Bid Proposal Form along with the entire bid packet. The Bid Proposal Form shall clearly list the final price of the ADA Restroom Trailer including delivery as indicated. Failure to complete the Bid Proposal Form in its entirety may result in the rejection of the bid proposal. Bidders shall list their guaranteed delivery time on the Bid Proposal Form, as the ADA Restroom Trailer is needed in a timely fashion.
6. Bid proposals shall include the bidder's standard purchase contract to be reviewed by the City of San Juan.
7. Bid proposals shall also include Bidder's standard quote form completed with information including structure and material details and a rendering / design of the structure being offered via their bid.

Special Conditions:

1. **Litigation Disclosure:** Bid proposals shall include a statement as to whether or not the bidder is or has been involved in or any litigation or legal action in the past five (5) years regarding the sale and/or delivery of product and/or related services and/or company performance.

Warranties:

1. **The ADA Restroom Trailer Condition at Delivery:** The item offered shall be guaranteed to be free from all defects in material and workmanship.
2. **Warranty Details:** Complete details of the warranty shall be provided with the bid proposal documents.
3. **Quality and Workmanship:** All workmanship shall be of the highest quality and accomplished in a professional manner so as to ensure a safe and functional ADA Restroom Trailer .

Relevant Vendor References:

1. Reference form must be completed and returned with bid.

City of San Juan
Bid Proposal Form
Vendor Information

Vendor Name/Company: National Restroom Trailers
Product Manufacturer: Comforts of Home Services Inc.
Representative's Name: Bill McCormick
Phone Number: 877/727-3621 x101
Email Address: bill@nrtsales.com
Vendor Address: 69 Wedgewood Drive
West Seneca, NY 14224

PROPOSAL

ADA Restroom Trailer as Specified: \$ 56,709.00

Alternate Proposal Submitted \$ _____
(If submitted)

After RFP is Awarded - Guaranteed Date of Delivery: 10 / 1 / 2021 or Number of Days
_____ Needed for Delivery. (Month / Date / Year)

Respondent is to deliver their ADA Restroom Trailer to the following:

City of San Juan
Fire Department No. 2
Attn: Chief Tirso Garza
2301 N. Raul Longoria
San Juan, Texas 78589

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: City of Rowette Texas
Address: 5300 Main Street; Rowlett, TX 75088
Contact Person and Title: Aaron Cleaver, Business Manager
Phone: 972-463-3952 Fax: 214-703-3920
Email Address: acleaver@rowlett.com Contract Period: 7/2020
Scope of Work: 24' 7 station ADA restroom trailer

REFERENCE TWO

Government/Company Name: Dept. of Corrections State of Idaho
Address: 1299 N. Orchard, Suite 110; Boise, ID 83706
Contact Person and Title: Doug Kochan
Phone: 208-658-2175 Fax: _____
Email Address: dkochan@idoc.idaho.gov Contract Period: 3/2020
Scope of Work: 2 Station Shower Restroom Trailer

REFERENCE THREE

Government/Company Name: City of Newport News VA
Address: 2400 Washington Avenue; Newport News, VA 23607
Contact Person and Title: Dave King, Senior Buyer
Phone: 757-926-8034 Fax: 757-926-8038
Email Address: kingdb@nnva.gov Contract Period: 9/2020
Scope of Work: 6 Station Combo Trailer ; 2 Station ADA Combo Trailer

Bidder Shall Return Completed Form with Offer.

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor doing business with local governmental entity****This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ **Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).**

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

Bidders response to RFP 21-04-05-14 shall be returned with the entire packet completed. All addendums issued in respect to this project shall be considered official changes to the original bidding document. It shall be the bidder's responsibility to ensure that all addendums have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each addendum which shall be made part of their bid submittal. Bidder's signature on addendums shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents. Respectfully submitted this

**City of San Juan
Specifications / Agreement
ADA Restroom Trailer**

The undersigned affirm that they are duly authorized to execute this contract,

Accepted and agreed to this on 12th day of May, 2021.

Nancy McCormick
Signature

Owner
Title

Tracey McCormick
Print/Type Name

National Restroom Trailers
Company



NRT Sales
NY, FL, IN, IL, CA
Office: 1-877-727-3621
Fax: 716-276-0640
Email: bill@nrtsales.com



Quote
CSJTX 17RADA 3

Date: 5/10/2021
Quote is good for 90 days

BID # 21-04-05-14

City of San Juan TX

Name: Rene Jamie
Address: 709 S. Nebraska Ave.
City, State: San Juan TX
Zip: 75589

Phone: 956-223-2200
Fax:
Email: rjaime@sjtx.us

SHIP TO:

Name: City of San Juan Fire Dept. No. 2
Address: 2301 N Raul Longoria
City, State: San Juan TX
Contact: Tirso Garza
Phone:

17ft ADA plus 2 Restroom Trailer with a 300 gallon waste tank

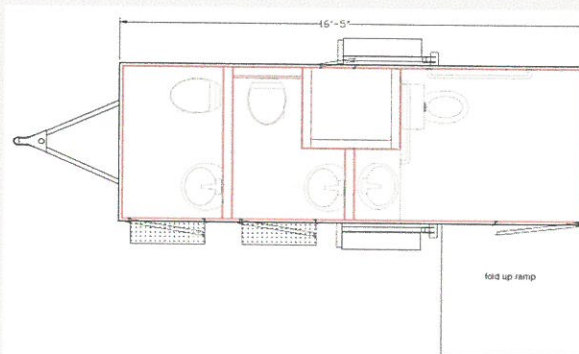
Interior Color	Basic Interior Package	(White FRP)	Exterior Color	White
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Quantity 1
Price Each \$35,800.00

BASE PRICE
\$35,800.00

STANDARD ITEMS INCLUDED

- Heavy Duty Fold-up Alum. Steps & Handle
- Timed Faucets
- Oversized Structural Steel Beams
- All Steel Cage Construction
- HD Tube Framed Doors & Hydraulic Closures
- Poly Insulation
- Smooth Aluminum Exterior Siding
- One Piece Aluminum Seamless Roof
- FRP (fiberglass wall panels)
- Scissor Jack Stabilizers
- Dexter (ITS) Independent Torsion Axles
- Battery Powered Trailer Runaway Protection
- Keyed alike Locks
- LED Interior-Exterior Trailer Lighting Package
- Commercial PEX Water Lines
- E-Z Lube Hubs
- Electric Brakes
- 2- 5/16" Trailer Receiver
- Chip Resistant Undercoating
- Waste Tank Sight Gauge
- Vinyl sheet flooring



[See the next page for Optional Items](#)

OPTIONAL ITEMS, DELIVERY, AND TOTAL COSTS

1	Options listed on page 2	\$18,050.00	\$ 18,050.00
Sub Total:			\$53,850.00
Sales Tax (when applicable)			\$ -
State:			\$ -
Tax Rate:			\$ -
1395	Delivery Charge per mile	\$ 2.05	\$ 2,859.00

FINAL PRICE
\$56,709.00

PO required to start the order	\$ 56,709.00
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Notes: Lead time : 22 weeks

OPTIONAL ITEMS (some items may increase lead time)

Qty	Option	\$/ea.	Total \$
	Interior upgrade to Laminated Two Tone walls from FRP panels (per Trailer foot)	\$70	\$0
17	Interior upgrade to Grey Laminate walls with Shiplap Accent Wall from FRP panels (per Trailer foot)	\$100	\$1,700
	Upgrade to High Privacy Metal Partitions from Standard Partitions - Increased Height w/ Privacy Door (per Stall)	\$60	\$0
	Upgrade to Panel Doors from Standard Partitions (per Door)	\$300	\$0
	Wash Down Package - Aluminum Interior Trim caulked along bottom for superior moisture resistance - FRP Interior Only (per Trailer foot)	\$40	\$0
1	Generator Mount on Tongue of Trailer with Diamond Plate Encasement	\$1,000	\$1,000
	Upgrade to Non Stock Aluminum (Stock Aluminum : White, Pewter, Charcoal)	\$275	\$0
	Upgrade to Non Stock Laminate (Stock Laminate : Linen, Chocolate, Wedding Cake, Feather Grey, Taupe)	\$250	\$0
	Upgrade to Non Stock Partition Color (Stock Partition : Latte, Slate, Charcoal)	\$250	\$0
	Remote Monitoring Application (includes Deep Cycle Battery)	\$1,100	\$0
1	Solar Panel Charging (per Solar Panel)	\$700	\$700
1	Deep Cycle Battery (per Battery)	\$250	\$250
	Aluminum Diamond Plate Fold up Ramp - Drop Box Units (Wheelchair access)	\$3,500	\$0
	Aluminum Sectional Ramp with 5' Platform & Railing - Quick Easy Setup (Wheelchair access) - (per Trailer Design)	\$0	\$0
1	Lowering Trailer with Fold up Ramp and Railing - (Wheelchair access, Grinder Pump Toilet required)	\$8,100	\$8,100
	Lowering ADA Module with Fold up Ramp and Railing - Hydraulic Lowering (Wheelchair access, Grinder Pump Toilet required)	\$10,500	\$0
	Outreach Lift System - Handicap lift ramp, with additional step. (Attendant is required)	\$6,800	\$0

Qty	Option	\$/ea.	Total \$
	Coin Rubber Floor (per Trailer foot)	\$75	\$0
2	Aluminum Wheels	\$110	\$220
1	Increase Trailer by 1ft	\$850	\$850
3	Powered Vent/ Skylight with Vent Cover	\$240	\$720
1	Diamond Plate Rock Guard	\$450	\$450
1	Spare Tire (mounted)	\$350	\$350
1	Utility Room w/ Door	\$550	\$550
3	Vacant/ Occupied LED Indicator	\$125	\$375
	Water tank/ pump, 105 gallons	\$750	\$0
	Water tank/ pump, 140 gallons	\$810	\$0
	Water tank/ pump, 225 gallons (215 gallons useable)	\$925	\$0
1	Water tank/ pump, 300 gallons (275 gallons useable)	\$1,300	\$1,300
	Water tank/ pump, 400 gallons (380 gallons useable)	\$1,405	\$0
1	Hot Water Heater (Utility)	\$300	\$0
	Wall Heater	\$235	\$0
	Cold Weather Package (per Trailer foot)	\$100	\$0
	Fiberglass Subfloor (per Trailer foot)	\$75	\$0
3	Outlets - GFI protected	\$120	\$360
	Replace LPG Tankless w/ Electric (Increases Power Requirement)	\$300	\$0
	Dual 100# Propane Tanks mounted on Tongue	\$600	\$0
1	Dometic 13,500 BTU commercial AC (roof top)		INC
	Speed queen Stackable Washer and Dryer		\$0
	Complete 32x32 shower stall		\$0
	Navien LP On Demand Water Heater		\$0
	Floor drains	\$50	\$0
			\$0

Qty	Option	\$/ea.	Total \$
1	ADA Toilet flushing		INC
2	Water saver pedal flush Toilet		INC
1	ADA Sink		INC
2	Sink (Pedestal)		INC
	Single Sink to Single Vanity (per Sink)	\$350	\$0
	Single Sink to Double Sink Solid (per Sink)	\$975	\$0
	Upgrade to Vessel Sink (per Sink)	\$180	\$0
	Solid Surface Countertop (per Sink)	\$150	\$0
	Electric Hand Dryer (No Heat)	\$650	\$0
3	Single Mirror		INC
	Double Framed Mirror	\$280	\$0
	Fold Down Seat (18")	\$225	\$0
	Music Amp w/ 2 speakers and USB/ SD Card Player	\$550	\$0
	Baby Changing Station	\$275	\$0
	Tuff Shelf 12"x4" Stainless Steel	\$50	\$0
	INSTALLED ACCESSORIES	\$/ea.	
3	Triple Roll Toilet Paper Dispenser	\$30	\$90
3	Stainless Steel C-Fold Towel Dispenser	\$100	\$300
	Enmotion Hands Free Towel Dispenser	\$130	\$0
3	Stainless Steel Garbage Can	\$135	\$405
3	Foaming or Liquid Soap Dispenser	\$50	\$150
3	Sanitary Napkin Disposal SS	\$60	\$180
			\$0
			\$0
			\$0
			\$0

Options selected are highlighted

New builds: Deposit or PO must be received within 72 hours of acceptance secure production space.

OPTIONS PRICE
\$18,050.00



New Trailer Warranty

Three (3) years on the trailer frame covering defects in material and workmanship under normal operating conditions. NRT Sales LLC will repair or replace at its cost in its discretion, any part or component manufactured and installed found to be defective in factory materials or workmanship. This includes, but not limited to, entrance doors, wall cover, flooring, plumbing components, trailer lowering mechanical parts, or any defects found with manufacturer's workmanship. Warranties on products used to complete the trailer are specific to that manufacturer.

NRT SALES LLC reserves the right of final disposition (after inspection) as to whether the warranted trailer has been misused. All warranties are void if it is determined by **NRT SALES LLC** that damage to the unit was caused by transportation of the trailer with waste or water in either of the onboard holding tanks or trailer was not properly secured (i.e. doors closed and locked, improper connection to towing vehicle, etc.).

Product warranties for installed Restroom/Shower or Laundry Trailer components:

- Dexter Axel: 2-6 years based on unit used
- Tires and Wheels: TBD based on the tires and size
- Bulldog stabilizer jacks: 3 years
- Scissor style stabilizer jacks- 1 year
- Dometic pedal flush toilets: 2 years
- Residential or Commercial Tankless or tank full flush toilet- 2 years
- Macerator Pump for ADA Toilet: 2 years
- Waterless Urinal: 2 years
- Dometic commercial roof top AC: 2 years, all major components
- BARD HVAC System: 5 years
- Water pump: 3 years
- Expansion Tank: 2 years
- Interior or exterior LED lights: 3 years
- Sink timed faucet: 2 year limited
- Shower stall handle and faucet (Moen or Kohler): 2 years
- Pre-made cabinets: ICB based on mfg.
- Wall heater: Limited 2 years
- Stall Partitions: Mfg. guarantees its powder coated steel units, properly maintained, against corrosion or discoloration for 5 years from the date of receipt by the customer. If materials are found defective during that period for the reasons listed above, the material will be replaced free of charge.
- Fresh water storage tank: 5 years.
- Waste holding tank: Lifetime warranty
- Washer and Dryer units (LP or Electric) Mfg. warranty: 2 years
- Dometic awning: 1 year manual, 2 years power model

ORIGIN ID:DKA (716) 908-3821
 TRACEY MCCORMICK
 NATIONAL RESTROOM TRAILERS
 64 WEDGEWOOD DRIVE
 WEST SENeca, NY 14224
 UNITED STATES US

SHIP DATE: 12MAY21
 ACTWGT:
 CAD: 111580054/NET4340
 BILL SENDER

TO **RENE J JAIME**

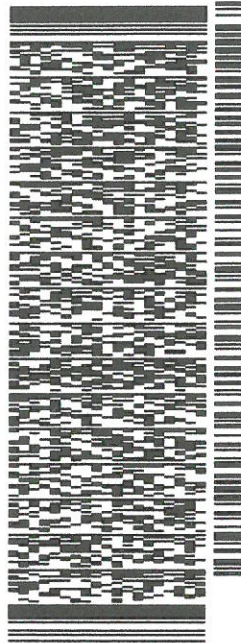
CITY OF SAN JUAN
709 S NEBRASKA AVENUE

SAN JUAN TX 78589

(956) 223-2200 REF: RFP 21-04-15-14
 INV: DEPT:

Received
10:23 5-13-21

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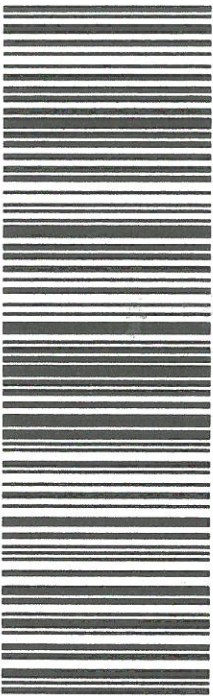


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TRK# 7737 0629 3358
 0201
 THU - 13 MAY 10:30A
 PRIORITY OVERNIGHT

XH MFEA

ASR 78589
 TX-US HRL



NATIONAL RESTROOM TRAILERS

After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

Warning: Use only the printed original label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with the cancellation of your FedEx account number.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on fedex.com. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits, see current FedEx Service Guide.

Affordable Portable Sanitation Trailers from Coast to Coast

NRT Sales



NRT Emergency Site Solutions:

**Emergency
Preparedness**



- Disaster Preparedness
- Municipalities
- Community Outreach
- Fire Fighting Support
- Off-Site Laundry



**www.nrtsales.com
(877) 727-3621
sales@nrtsales.com**

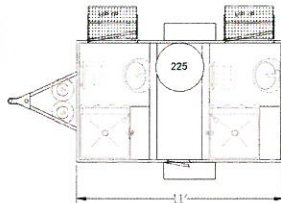
Portable Sanitation Solutions from Coast to Coast



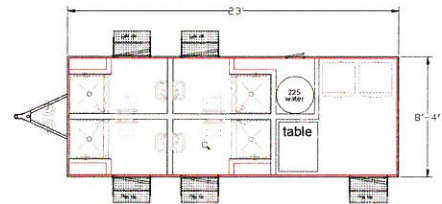
Call for a quote (877) 727-3621

SAMPLE LAYOUTS • Trailers from 8 - 53 feet • 2 - 10 stalls

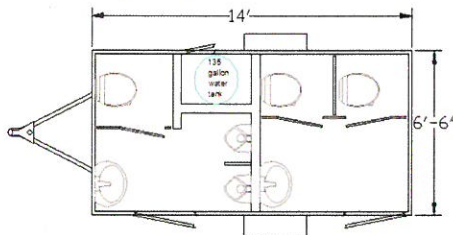
2-SHOWER STALL (11ft)



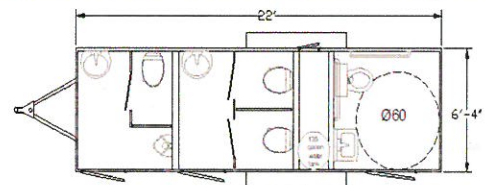
4-SHOWER PLUS LAUNDRY (23ft)



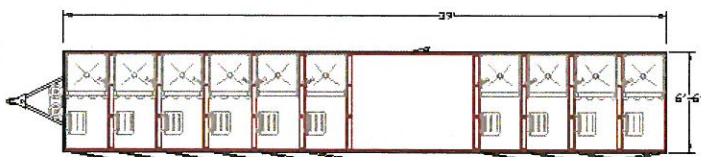
5-RESTROOM STALL (14ft)



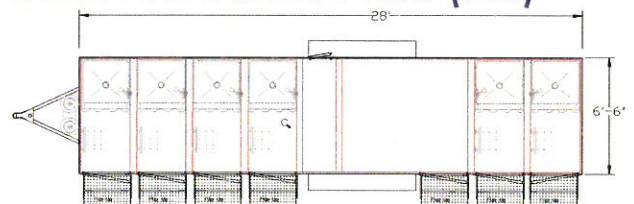
5-STALL ADA RESTROOM (22ft)



10-SHOWER STALL (39ft)



6-STALL SHOWER PLUS (28ft)



EVENT TRAILERS

Multiple station restroom trailers can be customized to blend in with your venue. Our engineers can design a unit with options such as wood doors, dual sinks, air conditioning/heat, music and LED lighting. We have several options available for both exterior and interior looks to fit your needs. Our trailers have large waste holding tanks, available on board fresh water tanks, and are built with durable fiberglass interiors. Several models are ADA Compliant Nationwide. Winter or Arctic packages for locations with colder climates are available.



COMMERCIAL TRAILERS

Commercial trailers are built to endure the wear and tear that comes with construction and industrial environments. Durable and industrial in design with optional features such as diamond plate wall coverings, large I beam chassis structure, under carriage spray liner, high R factory insulation, heating systems rated -20 degrees Fahrenheit, and Heavy-Duty commercial HVAC System.



COMMERCIAL SHOWER, SPECIALTY TRAILERS & LAUNDRY

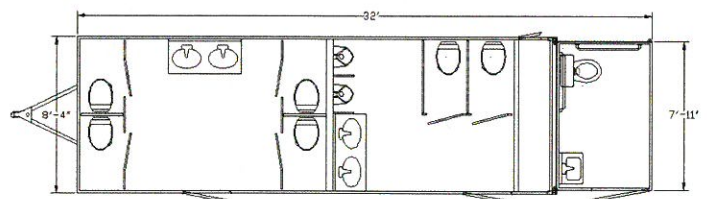
NRT Shower Trailers are designed and engineered to withstand the demands of many uses including:

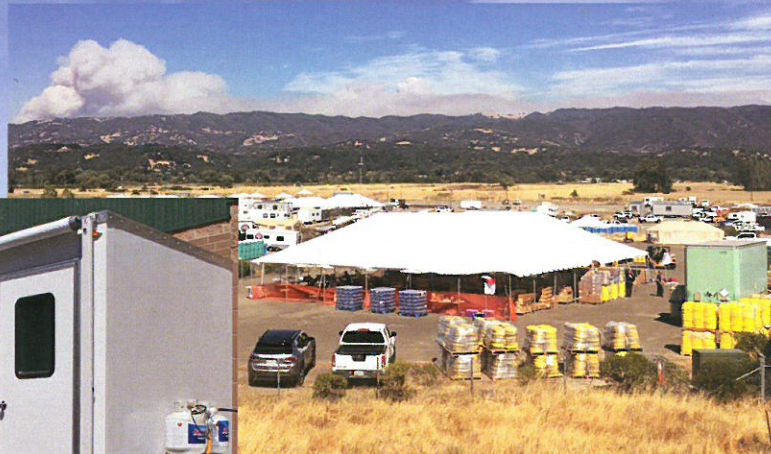
- Disaster relief
- Military training support
- Oil field support
- Forest fire service support

In addition, NRT offers a wide variety of Mobile Laundry Trailers with sizes ranging from 8' to 53'. Choose from a stock floor plan or customize the best solution for your application. Ask your sales specialist about any size or custom design.



9-STATION ADA RESTROOM (30ft)





NRT Advantage

- ADA Compliant
- Arctic Packages
- Laundry Trailers
- Non-Profit Partnerships
- Disaster Relief
- Available Inventory
- New and Used



www.nrtsales.com





May 13, 2021

Rene Jaime, Purchasing Agent
City of San Juan
709 S. Nebraska Avenue
San Juan, TX 78589-2649

RE: Bid #21-04-05-14

Ms Jaime –

Ready2Go Restroom Trailers (hereafter, "R2G") is pleased to submit a proposal to the City of San Juan for an ADA+2 restroom trailer.

1. EQUIPMENT:

R2G shall provide an ADA+2 restroom trailer designed as follows: ADA accessible room; 2 standard restrooms; mechanical room and ramp.

The unit complies with the specifications enumerated in the published SPECIFICATIONS.

Please note that this trailer contains NO WOOD. Further, both the trailer frame and box frame are aluminum; other than the stainless steel sinks, there is NO STEEL utilized in the construction of the trailer. The subfloor is a carbon composite (no wood, no steel), and the interior/exterior walls are seamless gel-coat fiberglass. In sum, the trailers are impervious to rot and rust.

2. WARRANTY: 5-YEAR frame and axles, 1-2 year component manufacturers. See attached.

3. TERMS: Net 30

4. DELIVERY: 20 weeks after receipt of order (ARO); price includes freight to destination.

Should there be questions with any aspect of this submission, please do not hesitate to contact me at your earliest convenience. Thanking you in advance for your consideration, I remain,

Very truly yours,

A handwritten signature in blue ink, appearing to read "Lee Currie".

Lee Currie
(919) 291-5089
Lee@ready2gorestroomtrailers.com

**City of San Juan
Bid Proposal Form
Vendor Information**

Vendor Name/Company: Ready2Go Restroom Trailers Sales, LLC

Product Manufacturer: Aluma Trailers

Representative's Name: Lee Currie

Phone Number: 919-291-5089

Email Address: lee@ready2gorestroomtrailers.com

Vendor Address: 1525 Park Manor Blvd., #300, Pittsburgh, PA 15205

PROPOSAL

ADA Restroom Trailer as Specified: \$ 48,839.00

Alternate Proposal Submitted \$ n/a
(If submitted)

After RFP is Awarded - Guaranteed Date of Delivery: _____ **or Number of Days**
150 **Needed for Delivery.** (Month / Date / Year)

Respondent is to deliver their ADA Restroom Trailer to the following:

**City of San Juan
Fire Department No. 2
Attn: Chief Tirso Garza
2301 N. Raul Longoria
San Juan, Texas 78589**

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: City of Hot Springs, Arkansas
Address: 517 Airport Rd., Suite C, Hot Springs, AR 71813
Contact Person and Title: Mary Burks, Director of Purchasing
Phone: 501-321-6830 Fax: _____
Email Address: mburks@cityhs.net Contract Period: 7-20-20
Scope of Work: ADA+2 Shower-restroom combination trailer

REFERENCE TWO

Government/Company Name: Johnson City, Tennessee
Address: 209 Water Street, Johnson City, TN 37601
Contact Person and Title: James Ellis, Director Parks & Recreation
Phone: 423-283-5815 Fax: _____
Email Address: jamesellis@johnsoncitytn.org Contract Period: 12-28-20
Scope of Work: ADA + 4 restroom trailers (2 each)

REFERENCE THREE

Government/Company Name: County of Ventura, CA
Address: 11201 Riverbank Drive, Ventura, CA 93004
Contact Person and Title: Jorge Bonilla, Fleet Operations Manager
Phone: 805-645-1322 Fax: _____
Email Address: jorge.bonilla@ventura.org Contract Period: 11/1/20
Scope of Work: ADA+2 shower/restroom combination trailer

Bidder Shall Return Completed Form with Offer.

Additional references on following page

PAST PERFORMANCE

(additional references available upon request)

New York Power Authority – Eight 7-room shower trailers customized to include all-electric quick recovery water heaters and arctic heat packages; total project - \$701,838.00.

Kevin King, 718-626-8288, kevin.king@nypa.gov

Haven of Hope, Oroville, CA – ADA +3 shower/restroom combination with 3 station laundry room; total project - \$75,687.00.

Kevin Thompson, 530-693-0728, kevinthompson894@yahoo.com

Naval Air Warfare Center Weapons (China Lake, CA) – ADA+2 (1 each) and ADA+9 (7each) restroom trailers; total project \$604,339.00.

Jace Pennington (System Integrator – Native Instinct, LLC), 865-585-1790, jace@nativeinstinct.co

City of Bristol, VA – ADA+10 restroom trailer; total project - \$69,878.00.

Terry Napier, 423-764-4002, tnapier@bristoltn.org

Broward County, FL – ADA+10 restroom trailer; total project - \$79,836.30.

Traci Singleton, 954-357-8812, traci.singleton@broward.org

Auburn University – ADA+2 shower/restroom combination trailer; total project - \$54,747.86

Matt Pike, 334-844-3630, pikemat@auburn.edu

Butler University – ADA+8 restroom trailer; total project - \$76,809.00.

Carl Heck, 317-940-9889, check@butler.edu

Altus Air Force Base – 8 station laundry trailer, \$52,641.00.

Jace Pennington (System Integrator – Native Instinct, LLC), 865-585-1790, jace@nativeinstinct.co

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor doing business with local governmental entity****This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

n/a

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed._____
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ **Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).**

7_____
Signature of vendor doing business with the governmental entity_____
Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

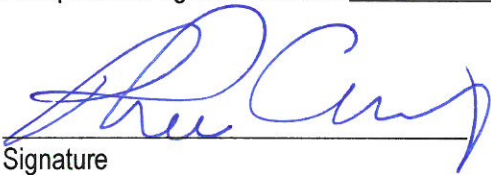
(C) of a family relationship with a local government officer.

Bidders response to RFP 21-04-05-14 shall be returned with the entire packet completed. All addendums issued in respect to this project shall be considered official changes to the original bidding document. It shall be the bidder's responsibility to ensure that all addendums have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each addendum which shall be made part of their bid submittal. Bidder's signature on addendums shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents. Respectfully submitted this

**City of San Juan
Specifications / Agreement
ADA Restroom Trailer**

The undersigned affirm that they are duly authorized to execute this contract,

Accepted and agreed to this on 13th day of MAY, 2021.


Signature

Director of Sales
Title

Lee Currie
Print/Type Name

Ready2Go Restroom Trailers Sales, LLC
Company



Phone: (833) 428-3246
1525 Park Manor Blvd #300
Pittsburgh, PA 15126
www.ready2gorestroomtrailers.com

Our ADA +2 station restroom trailer features (1) ADA compliant restroom suite and (2) standard restroom suites, each with a separate entrance. The ADA restroom suite contains an ADA compliant sink, shatterproof mirror, porcelain toilet, and grab bars. The standard restroom suites include porcelain pedal flush toilets, stainless steel sink with vanity, and shatterproof mirror.

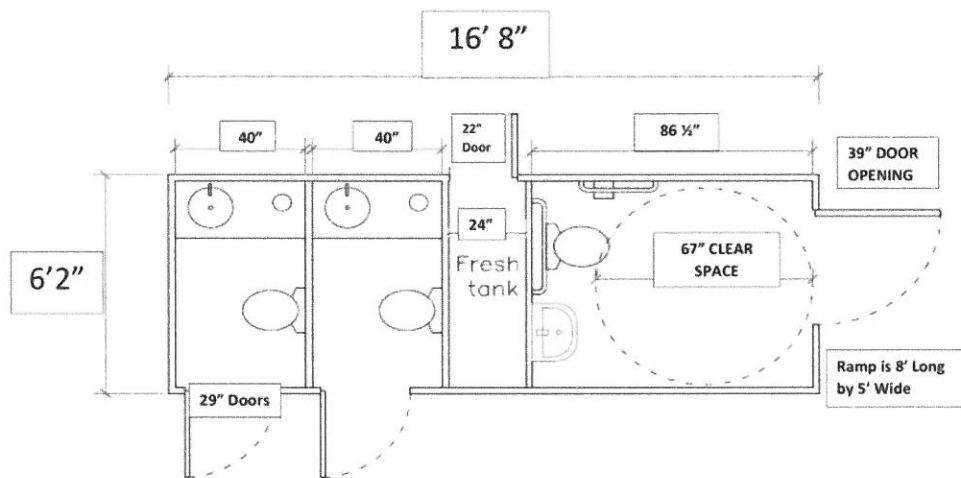
This fully self-contained restroom trailer includes a 125-gallon freshwater tank and 400-gallon waste tank. Provide your guests comfort and a climate-controlled environment with both air conditioning and a 4-season heat package (rated for subzero temperatures).



ADA + 2 Restroom Trailer

CC-412301A

\$45,500 (plus freight)



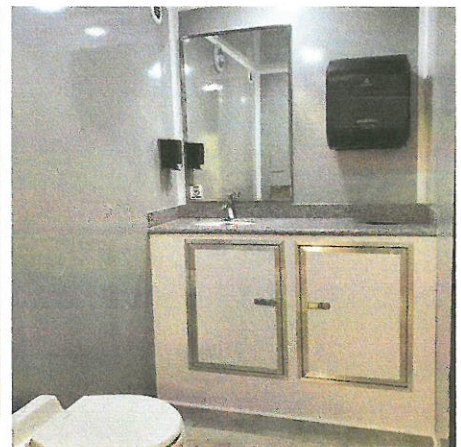




Highlights:

- No. of stations: ADA-1, Standard-2
- Sinks: 3
- Toilets: 3
- Box Size: 17' x 6' (approximate – see floorplan)
- Weight: 4,100 lbs (will vary based on features)
- Freshwater Tank: 125-Gallons
- Waste Tank: 400-Gallons
- Power Requirements: One dedicated 120 Volt-20 amp circuit (will vary based on features)
- No. of AC Units: 1

Lee Currie
Director of Sales
(919) 291-5089
lee@ready2gorestroomtrailers.com
www.ready2gorestroomtrailers.com



FILON® FIBERGLASS SIDEWALLS

SEAMLESS INTERIOR & EXTERIOR FIBERGLASS SURFACE

FILON interior and exterior fiberglass sidewalls.
The end result is a smooth, glossy gel-coat finish.

THE FILON ADVANTAGE

FILON sidewall panels are designed to withstand dents, dings, mold, mildew and moisture, with a gel-coated surface that is highly scratch and abrasion resistant.

PRIDE OF OWNERSHIP

All Crane Composites products are manufactured in the USA and FILON panels are the only continuous coilable fiberglass sidewalls made in America!

ADVANTAGE

All composite substrate that will not mold or degrade like wood.
Seamless interior and exterior sidewalls.

MADE IN THE
USA

Discover the
Difference



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Assured Risk Advisors LLC 120 Tropiano Lane Irwin PA 15642		CONTACT NAME: Matthew Cortazzo PHONE (A/C, No, Ext): (724) 392-4586 E-MAIL ADDRESS: mcortazzo@assured-risk.com FAX (A/C, No): (724) 744-2943	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Benchmark Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2112002337

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			CP5008094	11/30/2020	11/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			CA5003676	11/30/2020	11/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			UM5002198	11/30/2020	11/30/2021	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Inland Marine - Leased/Rented Equipment			CP5008094	11/30/2020	11/30/2021	Blanket Limit: \$75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as additional insured when required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of San Juan 709 S. Nebraska Avenue San Juan TX 78589-2649	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Ready2Go Restroom Trailers Sales, LLC

Warranty

Ready2Go Restroom Trailers Sales, LLC (warrantor), of Pittsburgh, Pennsylvania hereby provides a 5-year limited warranty on its trailer frame and axles, and a 2-year limited warranty on the trailer as a whole. Air conditioning units are warranted for 1-year. Sealant, electrical components, hydraulics, hoses, wall coverings, trim and paint are warranted for 1-year. The warrantor guarantees the product against defects in materials and workmanship. The warranty described in this agreement is in lieu of all other warranties, expressed or implied from **Ready2Go Restroom Trailers Sales, LLC** or its suppliers. This warranty shall apply to the retail consumer (original purchaser), as shown on the sales agreement.

Certain individual components are warranted by their respective manufacturers' warranties and therefore are excluded from the limited warranty provided by the warrantor. These components include, but are not limited to; tires, wheels, axles, couplers, jacks, light fixtures, windows, doors, heaters, toilets, sinks, faucets, pumps, etc. Warranty claims must be filed with the respective component manufacturer's warranty department.

This limited warranty is void if the product: 1. is not properly maintained and/or inspected; 2. is neglected, abused or misused; 3. is overloaded or made to perform beyond recommended specifications.

The limited warranty is also void if damage results from continued use after a suspected defect is or should have been discovered. The warrantor reserves the right to make the final determination as to whether any of the above exclusions may nullify a warranty claim.

The warranty shall not pay nor make provisions for: 1. Service charges; towing charges; and transportation charges, which are the responsibility of the purchaser. 2. Loss of time, inconvenience; loss of use; rental substitution equipment; loss of revenue; or other commercial or personal loss. 3. Loss or damage to any and all contents. 4. Defacing; scratches; dents; chips; and tears, on any surface, not caused by the warrantor. Furthermore, the warrantor does not warrant any modification(s) made to either the interior or exterior of the product, even if damage occurs as a result of warranty claim. The warranty may not cover items that can be maintained or repaired using basic human skills in a short time; for example, tightening a leaky hose/pipe or other item, replacing/tightening screws, and other simple quick repair and maintenance type items.

Please refer to the product owner's manual, or authorized representative of the warrantor, for instructions on filing a warranty claim. The provisions of this limited warranty shall be interpreted and governed pursuant to the laws of the State of Pennsylvania.



What is our Buy Back Policy?

Ready2Go Restroom Trailers Sales LLC offers up to 70% of the purchase price at any point between eight to eighteen months of purchasing from us!

Buyback policy requirements:

- The policy is limited to new trailers, originally purchased from **Ready2Go Restroom Trailers Sales LLC**.
- The purchase price is subject to the condition of the trailer(s) at time of inspection**
- Power and water connections will be required at time of inspection.
- We pay up to 70% of the original purchase price*

*Buyback policy applies to any trailer purchased new from **Ready2Go Restroom Trailers Sales LLC** and delivered in the Continental United States, within the past eight to eighteen months.

**Ready2Go Restroom Trailers Sales LLC reserves the right to offer support to market the trailer for sale in lieu of Buy Back program, to achieve similar results for customer.

WWW.READY2GORESTROOMTRAILERS.COM

833-428-3246

1525 Park Manor Blvd. #300 Pittsburgh, PA 15205

CITY OF SAN JUAN

☒ New Application ☐ Add Commodities		Federal ID # or Social Security #: 84-3304663		Date: 5/12/21					
☐ Name and/or Address Change ☐ Delete Commodities									
1. Applicant's Name and Mailing Address for Bidding Forms and Purchase Orders: Ready2Go Restroom Trailers Sales, LLC 1525 Park Manor Blvd., #300 Pittsburgh, PA 15205 Phone Number: (919) 291-5089 E-Mail Address: Fax Number: 919-589-4879 lee@ready2gorestroom.com			2. Mailing Address for Payments (If different from Item 1): same Phone Number: E-Mail Address: Fax Number:						
3. Type of Organization (Check One): ☐ Individual ☐ Partnership ☐ Non-Profit Organization ☒ Corporation, Incorporated Under Laws of the State of: PA									
4. How Long in Present Business: 5 years									
5. Persons Authorized to Sign Bids, Offers and Contracts (Indicate Agent):									
Name		Title		Telephone # (Include Area Code)					
Lee Currie		Director of Sales		(919) 291-5089					
Mark Rosen		President		(412) 498-2632					
6. Persons to Contact on Bids or Quotes:									
Name		Title		Telephone # (Include Area Code)					
Lee Currie		Director of Sales		(919) 291-5089					
7. Type of Business: ☒ Manufacturer ☐ Factory Representative ☒ Wholesale Dealer ☒ Retail Dealer Construction: ☐ Unlimited Contractor ☐ Limited Contractor ☐ Service Establishment - Define: ☐ Other - Define:									
8. Minority Category ☐ Yes ☒ No If Yes, Define:									
I hereby certify that information supplied herein is correct. Please provide copies of HUB Certification documents with your submittals (Historically Underutilized Business)									
Lee Currie, Director of Sales									
Print or Type Name and Title									
FOR PURCHASING DEPARTMENT USE ONLY									
Date Recd.	Item Mailed	Item Recd.	Date Ent.	Vendor #	Name Key	1	2		

CITY OF SAN JUAN PURCHASING DEPARTMENT
 709 S. NEBRASKA
 SAN JUAN, TX 78589-2649
 TELEPHONE: (956) 223-2200
 www.cityofsanjuantexas.com

CITY OF SAN JUAN
Commodity/Class ID Listing

Please indicate which products and/or services your company can supply by checking the appropriate box(es).

Company Name: Ready2Go Restroom Trailers Sales, LLC

Class	Description
☐ 015	ADDRESS COPYING, AND SUPPLICATING MACHINE SUPPLIES, CHEMICALS, INKS, PAPER, ETC.
☐ 025	AIR COMPRESSORS AND ACCESSORIES
☐ 031	AIR CONDITIONING, HEATING, AND VENTILATING: EQUIPMENT, PARTS AND ACCESSORIES (SEE RELATED ITEMS IN CLASS 740)
☐ 037	AMUSEMENT, DECORATIONS, ENTERTAINMENT, TOYS, ETC.
☐ 045	APPLIANCES AND EQUIPMENT, HOUSEHOLD TYPE
☐ 055	AUTOMOTIVE ACCESSORIES FOR AUTOMOBILES, BUSES, TRUCKS, ETC.
☐ 060	AUTOMOTIVE MAINTENANCE ITEMS AND REPAIR/REPLACEMENT PARTS
☐ 065	AUTOMOTIVE BODIES, ACCESSORIES, AND PARTS
☐ 075	AUTOMOTIVE SHOP EQUIPMENT AND SUPPLIES
☐ 080	BADGES, EMBLEMS, NAME TAGS AND PLATES, JEWELRY, ETC.
☐ 105	BEARINGS (EXCEPT WHEEL BEARINGS AND SEALS -SEE CLASS 060)
☐ 110	BELTS AND BELTING: CONVEYOR, ELEVATOR, POWER TRANSMISSION, AND V-BELTS
☐ 115	BIOCHEMICALS, RESEARCH
☐ 125	BOOKBINDING SUPPLIES
☐ 140	BROOM, BRUSH, AND MOP MANUFACTURING MACHINERY AND SUPPLIES
☐ 145	BRUSHES (NOT OTHERWISE CLASSIFIED)
☐ 150	BUILDER'S SUPPLIES
☐ 190	CHEMICALS AND SOLVENTS, COMMERCIAL (IN BULK)
☐ 192	CLEANING COMPOSITIONS, DETERGENTS, SOLVENTS, AND STRIPPERS - PREPACKAGED
☐ 200	CLOTHING, ATHLETIC, CASUAL, DRESS, UNIFORM, WEATHER RELATED, WORK
☐ 201	CLOTHING ACCESSORIES (SEE CLASS 800 FOR SHOES AND BOOTS)
☐ 207	COMPUTER ACCESSORIES AND SUPPLIES
☐ 225	COOLERS, DRINKING WATER (WATER FOUNTAINS)
☐ 255	DECALS AND STAMPS
☐ 310	ENVELOPES, PLAIN OR PRINTED
☐ 335	FERTILIZERS AND SOIL CONDITIONERS
☐ 340	FIRE PROTECTION EQUIPMENT AND SUPPLIES
☐ 345	FIRST AID AND SAFETY EQUIPMENT AND SUPPLIES (EXCEPT NUCLEAR AND WELDING)
☐ 350	FLAGS, FLAG POLES, BANNERS, AND ACCESSORIES
☐ 360	FLOOR COVERING, FLOOR COVERING INSTALLATION AND REMOVAL EQUIPMENT, AND SUPPLIES
☐ 365	FLOOR MAINTENANCE MACHINES, PARTS, AND ACCESSORIES
☐ 395	FORMS, CONTINUOUS: COMPUTER PAPER, FORM LABELS, SNAP-OUT FORMS, AND FOLDERS FOR FORMS
☐ 405	FUEL, OIL, GREASE AND LUBRICANTS
☐ 425	FURNITURE: OFFICE

CITY OF SAN JUAN
Commodity/Class ID Listing

Please indicate which products and/or services your company can supply by checking the appropriate box(es).

Company Name: Ready2Go Restroom Trailers Sales, LLC

Class	Description
☐ 440	GLASS AND GLASING SUPPLIES
☐ 445	HAND TOOLS (POWERED AND NON-POWERED), ACCESSORIES AND SUPPLIES
☐ 450	HARDWARE AND RELATED ITEMS
☐ 460	HOSE, ACCESSORIES, AND SUPPLIES: INDUSTRIAL, COMMERCIAL, AND GARDEN
☐ 485	JANITORIAL SUPPLIES, GENERAL LINE
☐ 515	LAWN MAINTENANCE EQUIPMENT, ACCESSORIES, AND PARTS (NON-AGRICULTURAL APPLICATIONS)
☐ 540	LUMBER AND RELATED PRODUCTS
☐ 545	MACHINERY AND HARDWARE, INDUSTRIAL
☐ 550	MARKERS, PLAQUES AND TRAFFIC CONTROL DEVICES
☐ 555	MARKING AND STENCILING DEVICES
☐ 570	METALS: BARS, PLATES, RODS, SHEETS, STRIPS, STRUCTURAL SHAPES, TUBING, AND FABRICATED ITEMS
☒ 578	MISCELLANEOUS PRODUCTS
☐ 580	MUSICAL INSTRUMENTS, ACCESSORIES, AND SUPPLIES
☐ 590	NOTIONS AND RELATED SEWING ACCESSORIES AND SUPPLIES
☐ 600	OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES
☐ 605	OFFICE MECHANICAL AIDS, SMALL MACHINES, AND APPARATUSES
☐ 610	OFFICE SUPPLIES: CARBON PAPER AND RIBBONS, ALL TYPES
☐ 615	OFFICE SUPPLIES, GENERAL
☐ 630	PAINT, PROTECTIVE COATINGS, VARNISH, WALLPAPER, AND RELATED PRODUCTS
☐ 635	PAINTING EQUIPMENT AND ACCESSORIES
☐ 640	PAPER AND PLASTIC PRODUCTS, DISPOSABLE
☐ 645	PAPER (FOR OFFICE AND PRINT SHOP USE)
☐ 650	PARK, PLAYGROUND, RECREATIONAL AREA AND SWIMMING POOL EQUIPMENT
☐ 655	PHOTOGRAPHIC EQUIPMENT AND SUPPLIES (NOT INCLUDING GRAPHIC ARTS, MICROFILM, AND X-RAY)
☐ 658	PIPE AND TUBING
☒ 670	PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES
☐ 680	POLICE EQUIPMENT AND SUPPLIES
☐ 690	POWER GENERATION EQUIPMENT, ACCESSORIES, AND SUPPLIES
☐ 691	POWER TRANSMISSION EQUIPMENT - ELECTRICAL, MECHANICAL, AIR AND HYDRAULIC
☐ 720	PUMPING EQUIPMENT AND ACCESSORIES
☐ 725	RADIO COMMUNICATION, TELEPHONE, AND TELECOMMUNICATION EQUIPMENT, ACCESSORIES, AND SUPPLIES
☐ 730	RADIO COMMUNICATION AND TELECOMMUNICATION TESTING, MEASURING, AND ANALYZING EQUIPMENT, ACCESSORIES AND SUPPLIES
☐ 735	RAGS, SHOP TOWELS, AND WIPING CLOTHS

CITY OF SAN JUAN
Commodity/Class ID Listing

Please indicate which products and/or services your company can supply by checking the appropriate box(es).

Company Name: Ready2Go Restroom Trailers Sales, LLC

Class	Description
☐ 790	SEED, SOD, SOIL, AND INOCULANTS
☐ 800	SHOES AND BOOTS
☐ 801	SIGNS, SIGN MATERIALS, SIGN MAKING EQUIPMENT, AND RELATED SUPPLIES
☐ 803	SOUND SYSTEMS, COMPONENTS, AND ACCESSORIES: GROUP INTERCOM, MUSIC, PUBLIC ADDRESS, ETC.
☐ 805	SPORTING GOODS, ATHLETIC EQUIPMENT AND ATHLETIC FACILITY EQUIPMENT
☐ 863	TIRES, PASSENGER, RADIAL, ALL SEASON
☐ 885	WATER AND WASTEWATER TREATING CHEMICALS
☒ 890	WATER SUPPLY, GROUNDWATER, SEWAGE TREATMENT, AND RELATED EQUIPMENT (NOT FOR AIR CONDITIONING, STEAM BOILER, OR LABORATORY REAGENT WATER)
☐ 895	WELDING EQUIPMENT AND SUPPLIES
☐ 918	CONSULTING SERVICES
☐ 953	INSURANCE, ALL TYPES
☐ 961	MISCELLANEOUS PROFESSIONAL SERVICES
☐ 962	MISCELLANEOUS SERVICES
☐ 966	PRINTING AND RELATED SERVICES
☐ 968	PUBLIC WORKS AND RELATED SERVICES
☐ 981	RENTAL OR LEASE OF EQUIPMENT - GENERAL EQUIPMENT

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Ready2Go Restroom Trailers Sales LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1525 Park Manor Blvd., #300

6 City, state, and ZIP code

Pittsburgh, PA 15205

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

9-21-20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

INVITATION TO BID

Sealed Proposals / Bids addressed to Rene J. Jaime, Purchasing Agent, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Friday, May 14, 2021, at 10:00 a.m., for an ADA Restroom Trailer, at which time they will be taken to City Hall Conference Room, and read aloud.

One (1) 16ft (3) Station ADA Restroom Trailer with 300-gallon Waste Tank

Request for Sealed Proposals # 21-04-05-14

City of San Juan

709 S. Nebraska Avenue

San Juan, Texas 78589-2649

Specifications can be obtained by calling the Purchasing Department 956.223.2200, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bidding documents from the web page and is contemplating on bidding, the respondent must register prior May 10, 2021 at 4:00 PM with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Register with the Purchasing Department by e-mail at RJ Jaime@sjtx.us. Please include the bid name and bid number in the email's subject line and your company's name, address, phone and email address, as well as your contact person's name and title in the body of the email.

The City of San Juan reserves the right to refuse and reject any or all bids and to waive any or all formalities or technicalities or to accept the proposal to be the best and most advantageous to the City, negotiate a final contract and hold the bids for a period of 60 days without taking action. Bids submitted past the aforementioned date and time will not be accepted. **Caution to those submitting bids; those not in the proper form may be rejected.**

**CITY OF SAN JUAN
INSTRUCTIONS TO RESPONDENTS**

Please read the specifications/requirements thoroughly and be sure your submission is equal to or better than all specifications/requirements. Any variation from the specifications/requirements must be clearly indicated on letterhead attached to bid. If no exceptions are noted, and you are the successful bidder, it will be required that the ADA Restroom Trailer be provided as specified by the bid specifications. The successful Bidder shall demonstrate in their submission that the ADA Restroom Trailer being proposed/offered is equal to or better than the specifications provided herein.

PURPOSE

The purpose of these specifications/requirements and bid documents are to execute a contract for:

One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank

INTENT

The purchase of an ADA Restroom Trailer to be furnished under this bid shall be in accordance with these specifications/requirements. All specifications/requirements shown are minimum. There is no intention to disqualify any bidder who can meet these specifications.

SUBMITTAL OF BID

Proposals will be submitted in a sealed envelope; the envelope must have as a return address the name of the bidder and their address and be addressed/marked on the outside as follows:

**One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank
Request for Proposals # 21-04-05-14
City of San Juan
709 S. Nebraska Avenue
San Juan, Texas 78589-2649**

Bidders shall be required to submit their proposal on a complete copy of this Request for Proposal form. **Bids submitted by fax or electronically will not be accepted.** Submittal of a proposal in response to this solicitation for bids constitutes an offer by the Respondent and if accepted by the City constitutes a Contract. Bids which do not comply with these specifications/requirements may be rejected at the option of the City. Bids must be filed with the City of San Juan, before opening day and hour. No late bids will be accepted. Bids cannot be altered or amended after the opening time of bid. Any changes made before opening time are to be initialed to guarantee authenticity. Person signing bid must show title or authority to bind his/her firm in a contract.

Bidders shall submit their proposal via a complete original request for proposal packet along with their supporting documentation and the same original bid shall be provided via an electronic PDF file on a flash/pin drive with their sealed bid.

SALES TAX

State sales tax must not be included in bid.

SUBSTITUTIONS

No substitutions or cancellations permitted without written approval from the City of San Juan.

NO BID RESPONSE

If unable to quote, bidder should return inquiry giving reasons. Failure to comply will obligate the City of San Juan to remove non-responsive bidders from bidder's list.

VARIATIONS

Any additions, deletions, or variations from the specifications/requirements provided herein must be noted. Any parts not specifically mentioned which are necessary as part of the ADA Restroom Trailer as per the specifications herein shall be furnished by the successful bidder.

TIME ALLOWED FOR ACTION TAKEN

The City may hold bids for 60 days after bid opening without taking action. Bidders shall be required to hold their bids firm for the same period of time.

RIGHT TO REJECT/AWARD

The City of San Juan reserves the right to refuse and reject any or all proposals, and to waive any or all formalities or technicalities, negotiate a contract and to make sure awards of contract as may be deemed to be the best and most advantageous to the City of San Juan.

INDEMNIFICATION CLAUSE

The bidder agrees to indemnify and save harmless the City, the Purchasing Department and City Staff, from all suits and actions of every nature and description brought against them or any of them, for or on account of the use of patented appliances, products or processes, and the bidder shall pay all royalties and charges which are legal and equitable. Evidence of such payment or satisfaction shall be submitted upon request to the Purchasing Department, as a necessary requirement in connection with the final estimate for payment in which such patented appliance, products or processes are used.

PAYMENT

The City of San Juan will execute payment by mail in accordance with the State of Texas Prompt Payment Act after the delivery of the contracted ADA Restroom Trailer has been found to meet the City of San Juan specifications/requirements. No other method of payment will be considered.

ASSIGNMENT

Neither the bidders' contract nor payment due to an awarded vendor may be assigned to a third party without the written approval of the Purchasing Department for the City of San Juan.

INTERPRETATIONS

Any questions concerning this bid packet with regards to this solicitation for bids shall be directed to the Purchasing Agent by email to RJaime@sjtx.us as outlined in this bid. Such interpretations, which may affect the eventual outcome of this request for bids, shall be furnished in writing to all prospective registered bidders via Addendum. No interpretation shall be considered as binding unless provided in writing by the City of San Juan in accordance with paragraph entitled "Addendum". All requests for clarifications and/or related questions must be received by email by May 10, 2021 at RJaime@sjtx.us.

STATUTORY REQUIREMENTS

It shall be the responsibility of the successful bidder to comply with all applicable State and Federal laws, Executive Orders, Municipal Ordinances, and the Rules and Regulations of all authorities having jurisdiction over the work to be performed hereunder and such shall apply to the contract throughout, and they will be deemed to be included in the contract as though written out in full in the contract documents (to include issues related to health, environmental, and safety to name a few).

RIGHT TO WAIVE

The City of San Juan reserves the right to waive or take exception to any part of these specifications/requirements when in the best interest of the City of San Juan.

HUB CERTIFICATION

State Certified "HUB (Historically Underutilized Businesses) vendor(s) are asked to provide a copy of their certification, if they have not previously done so (information to be emailed to the Purchasing Department at rjaime@sjtx.us.)

CONFIDENTIAL INFORMATION

Any information deemed to be confidential by the bidder should be clearly noted on the pages where confidential information is contained; however, the City cannot guarantee that it will not be compelled to disclose all or part of any public record under the Texas Public Information Act, since information deemed to be confidential by the bidder may not be considered confidential under Texas Law, or pursuant to a court order.

VERBAL THREATS

Any threats made to any employee of the City, be it verbal or written, to discontinue the providing of product/item/material/services for whatever reason and/or reasons shall be considered a breach of contract and the City will immediately sever the contract with the vendor on contract.

MATHEMATICAL ERRORS

In the event that mathematical errors exist in any bid, unit prices/rates -vs- totals, unit prices/rates will govern.

PAST PERFORMANCE

Bidders are advised that past performance as it relates to product and/or service on purchase/service/supply contracts previously held with the City shall be a factor in the award of this supply contract. The City's position on this matter shall be final.

JURISDICTION

Contract(s) executed as part of this solicitation shall be subject to and governed under the laws of the State of Texas. Any and all obligations and payments are due and performable and payable in Hidalgo County, Texas.

VENUE

The parties agree that venue for purposes of any and all lawsuits, cause of action, arbitration, and/or any other dispute(s) shall be in Hidalgo County, Texas.

CONFLICT OF INTEREST

Bidders are advised that they must be in compliance with the below mentioned law:

CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of San Juan no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

For more information or to obtain Questionnaire CIQ, go to the Texas Ethics Commission web page at www.ethics.state.tx.us/forms/CIQ.pdf. If you have any question about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each person or agent of a person who is subject to the filing requirements. Related forms included in Bid packet are to be completed and returned with Bid.

The City of San Juan City Commission and City Manager are as follows:

- Mayor Mario Garza
- Mayor Pro-Tem Leonardo "Lenny" Sanchez
- Commissioner Jesus "Jesse" Ramirez
- Commissioner Ernesto "Neto" Guajardo
- Commissioner Marco "Markie" Villegas

City Staff include:

- Benjamin Arjona, City Manager
- Tirso Garza, Fire Chief
- Leroy Gonzales, Finance Director
- Rene J. Jaime, Purchasing Agent

Appendix A, Conflict of Interest Questionnaire must be completed and returned within an entire completed copy of this RFQ 21-04-05-14.

Other Local Government Officers of the City of San Juan include the following:

1. Board and Commission members and appointed members by the Mayor and City Council;

Conflict of Interest Questionnaire (Form CIQ): A person or business, and their agents, who seek to contract or enter into an agreement with the City, are required by Texas Local Government Code, Chapter 176, to file a conflict of interest questionnaire (FORM CIQ) which is found in Appendix A. The form must be filed with the City Secretary no later than seven (7) days after the date the person or business begins contract discussions or negotiations with the City, or submits an application, response to a request for proposals or bids, correspondence, or other writing related to any potential agreement with the City.

DISQUALIFICATION

The applicant may be disqualified for any of the following reasons:

- The applicant is involved in any litigation against the City of San Juan;
- The applicant is in arrears on any existing contract or has defaulted on a previous contract with the City;
- The applicant is debarred, suspended, or otherwise excluded from or ineligible for participation in State or Federal assistance programs.

FORM 1295 CERTIFICATE OF INTERESTED PARTIES

Certificate of Interested Parties: In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. Please go to the Texas Ethics Commission webpage (www.ethics.state.tx.us) for full instructions and to complete the required steps for creation of Form 1295. Once the form is completed online, printed and signed please return the form with your proposal submission.

INSURANCE REQUIREMENTS

The Bidders agrees to carry adequate **General Liability and Automobile Liability Insurance as mandated by state law, as well as, Worker's Compensation insurance as mandated herein.** Bidders further agrees to indemnify and hold the City of San Juan harmless of any and all losses, damages or claims arising out of or in any way connected with any injury or injuries to any employee or employees of the contract and from any claims of any other person or persons for injuries, losses or damages sustained at, around, or in connection with the work, unless the negligence of the City of San Juan and/or servant and agents, is shown to be the sole proximate cause of said injury, loss, or damage. **Respondent will be responsible to provide necessary insurance as required by the City of San Juan and mandated by state law in compliance with what is shown below regarding minimum insurance coverage when submitting proposal.**

Minimum Insurance Requirements	
Type of Coverage	Limits of Liability
Workers Compensation	Statutory Coverage
Comprehensive General Liability	Statutory Coverage
(City Named as additional Insured)	\$500,000 each occurrence
Bodily Injury & Property Damage Aggregate	\$1,000,000 each occurrence
Comprehensive auto	\$1,000,000 each occurrence

BUDGET APPROVAL

For purposes of this project, award will be contingent on approval of budget.

METHOD OF AWARD

Respondents are advised that the City of San Juan reserves the right to award this contract to the lowest responsible respondent or the respondent that ranked the highest, therefore, providing the best value. The City is not necessarily bound to accept the lowest submitted bid proposal. The proposal that most closely meets the City's specifications and desired qualities will be selected.

FAILURE TO COMPLETE PROJECT

Bidders are advised that failure to complete the project within the time frame(s) allowed (after award of contract by fax, mail, email or by telephone order), shall be grounds for termination of contract. In the case of termination, written notice shall be given to the successful vendor and complete contract shall be severed.

AGREEMENT

The City of San Juan reserves the right to terminate the agreement if, in the opinion of the City of San Juan, the successful vendor's performance is not acceptable, no funds are available, or the City wishes, without cause, to discontinue the contract. Termination will be in written form allowing a thirty (30) day notice. The bidder shall be afforded the same right to terminate the contract in the same manner. The agreed agreement will be in the bid form submitted.

CITY OF SAN JUAN

One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank

Please read specification thoroughly and make sure that the ADA Restroom Trailer offered will be in compliance with all requirements. Variation from the specifications is to be indicated on an attached letter with your company's letterhead and made part of the bid. If no exceptions are noted, and you are the successful bidder, it will be required that the ADA Restroom Trailer be provided as specified. The successful Bidder shall demonstrate in their submission that the ADA Restroom Trailer being offered is equal to or better than the specifications provided herein. Bidder guarantees product offered shall meet or exceed minimum specifications identified in this request for proposals.

All specifications shown are minimum.

One (1) 16ft 3 Station ADA Restroom Trailer with 300-gallon Waste Tank

- Interior Laminated Two-Tone walls from FRP panels. (per Trailer Foot)
- Interior Grey Laminate walls with Barn Wood Accent Walls from FRP panels (per Trailer foot)
- 6 Panel Doors from High Privacy Metal Partition Doors
- Generator mount on tongue of trailer with Diamond Plate Encasement
- Custom Vinyl Wrap of Exterior of Trailer
- Non stock aluminum
- Non stock laminate
- Non stock partition color
- LED waste Tank Capacity Indicator
- Solar Panel Charging
- Deep Cycle Battery with Shut off switch

- 110 Volt Lighting Package to replace 12 Volt LED Lighting
- Aluminum Diamond Plate fold up Ramp – Drop Box Units (wheelchair access)
- Aluminum Sectional Ramp with 5' Platform & Railing – Quick Easy Setup (Wheelchair access)
- Lower ADA Door with fold down ramp (curb side)
- Lowering Trailer with fold up ramp
- On demand LP Hot Water Heater
- Coin rubber floor
- 6 Lug Aluminum Wheels (each)
- Increase Trailer by 1ft
- Non-powered Vent/skylight with vent cover (each)
- Diamond Plate Rock Guard
- Spare Tire – mounted
- Utility Room with Door
- Vacant/Occupied LED indicators
- Water tank/pump, 300 gallons
- Hot water heater (cabinet utility)
- Fiberglass Subfloor (per Trailer Foot)
- Outlets – GFI Protected
- Dual 30# Propane Tanks mounted on tongue
- ADA full flush toilet
- Domestic Pedal Flush Low Consumption Toilet
- ADA Sink
- Sink (wall mounted)
- Single sink to Single vanity (per sink)
- Single sink to Double sink solid (per sink)
- Vessel Sink (per sink)
- Solid Surface countertop (per sink)
- Electric Hand dryer
- Mirror
- Double framed Mirror
- Fold down seat (15")
- Triple Roll Toilet Paper Dispenser
- Stainless Steel C Fold Towel Dispenser
- Paper Towel Dispenser
- Stainless Steel Garbage Can
- Soap Dispenser for each sink
- Foaming or Liquid Soap Dispenser
- Sanitary Napkin Disposal SS

General Instructions:

1. It is the intent of these specifications to obtain competitive bid proposals for the delivery of an ADA Restroom Trailer. These specifications are intended to demonstrate the high quality and value desired by the City. The City desires a structure that closely meets or exceeds the specifications noted in this document, however exceptions will be considered provided proper supportive information is presented in order for the City to compare and evaluate such exceptions to the specifications.
2. While evaluating the bid proposals to determine which proposal is the most advantageous to the City, the following factors will be considered: Price, commitment for delivery, warranty length and terms, Contractor's / Bidder's location and history of performance both with the City and other references, material referenced to be used in the product offered, compliance with bid specifications, and completeness of the RFP response details and supportive and descriptive information submitted.
3. Bid proposals will only be considered from businesses that have an established history as a reputable manufacturer and/or vendor of an ADA Restroom Trailer as described herein. Bidder's submission should demonstrate the before mentioned.
4. Each proposal shall provide satisfactory evidence of the Bidder's ability to provide an acceptable end product meeting the specifications herein and provide post-delivery service.
5. Bidders shall complete and submit in its entirety the provided Bid Proposal Form along with the entire bid packet. The Bid Proposal Form shall clearly list the final price of the ADA Restroom Trailer including delivery as indicated. Failure to complete the Bid Proposal Form in its entirety may result in the rejection of the bid proposal. Bidders shall list their guaranteed delivery time on the Bid Proposal Form, as the ADA Restroom Trailer is needed in a timely fashion.
6. Bid proposals shall include the bidder's standard purchase contract to be reviewed by the City of San Juan.
7. Bid proposals shall also include Bidder's standard quote form completed with information including structure and material details and a rendering / design of the structure being offered via their bid.

Special Conditions:

1. **Litigation Disclosure:** Bid proposals shall include a statement as to whether or not the bidder is or has been involved in or any litigation or legal action in the past five (5) years regarding the sale and/or delivery of product and/or related services and/or company performance.

Warranties:

1. **The ADA Restroom Trailer Condition at Delivery:** The item offered shall be guaranteed to be free from all defects in material and workmanship.
2. **Warranty Details:** Complete details of the warranty shall be provided with the bid proposal documents.
3. **Quality and Workmanship:** All workmanship shall be of the highest quality and accomplished in a professional manner so as to ensure a safe and functional ADA Restroom Trailer .

Relevant Vendor References:

1. Reference form must be completed and returned with bid.

City of San Juan
Bid Proposal Form
Vendor Information

Vendor Name/Company: Technology International, Inc.

Product Manufacturer: Comforts of Home Services Inc

Representative's Name: Rifat Habib

Phone Number: (407) 359-2373

Email Address: tii@tii-usa.com

Vendor Address: 1349 South International Pkwy, Suite 2411, Lake Mary, Florida 32746

PROPOSAL

ADA Restroom Trailer as Specified: \$ 59,350.00

Alternate Proposal Submitted \$ _____
(If submitted)

After RFP is Awarded - Guaranteed Date of Delivery: 7-8 Months ARO **or Number of Days**
_____ **Needed for Delivery.** **(Month / Date / Year)**

Respondent is to deliver their ADA Restroom Trailer to the following:

City of San Juan
Fire Department No. 2
Attn: Chief Tirso Garza
2301 N. Raul Longoria
San Juan, Texas 78589

Vendor References

Please list at least three (3) companies or governmental agencies (preferably a municipality) where the same or similar products and/or services as contained in this specification package were recently provided.

THIS FORM MUST BE RETURNED WITH YOUR BID.

REFERENCE ONE

Government/Company Name: US Navy
Address: _____
Contact Person and Title: Gary Dunn Procurement
Phone: 860-625-1867 Fax: _____
Email Address: gary.d.dunn@navy.mil Contract Period: _____
Scope of Work: supplied pumps

REFERENCE TWO

Government/Company Name: Massachusetts Water Resource Authority
Address: Boston, MA
Contact Person and Title: procurement
Phone: _____ Fax: _____
Email Address: allan.casassa@mwra.com Contract Period: _____
Scope of Work: supplied submersible pumps

REFERENCE THREE

Government/Company Name: State of Alabama
Address: Montgomery, AL
Contact Person and Title: Craig Jackson Buyer
Phone: 256-389-1455 Fax: _____
Email Address: _____ Contract Period: _____
Scope of Work: supplied chemical storage tanks

Bidder Shall Return Completed Form with Offer.

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ****For vendor doing business with local governmental entity****This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Not Applicable

- 2** ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

- 6** ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Bidders response to RFP 21-04-05-14 shall be returned with the entire packet completed. All addendums issued in respect to this project shall be considered official changes to the original bidding document. It shall be the bidder's responsibility to ensure that all addendums have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each addendum which shall be made part of their bid submittal. Bidder's signature on addendums shall be interpreted as the vendor's "recognition and compliance to" official changes as outlined by the City of San Juan and as such are made part of the original bidding documents. Respectfully submitted this

**City of San Juan
Specifications / Agreement
ADA Restroom Trailer**

The undersigned affirm that they are duly authorized to execute this contract,

Accepted and agreed to this on 13th day of May, 2021.

Rifat Habib

Signature

Business Development Executive

Title

Rifat Habib

Print/Type Name

Technology International, Inc.

Company

Equipment Proposal

Description: One (1) 16ft (3) Station ADA Restroom Trailer with 300-gallon Waste Tank
RFP: 21-04-05-14

Attention: City of San Juan
709 S. Nebraska Avenue
San Juan, TX 78589
Phone: 956-223-2200

TII Ref: TII/TX/0521/17886
Date: 05/13/2021

In response to your quote request for One (1) 16ft (3) Station ADA Restroom Trailer with 300-gallon Waste Tank, Technology International, Inc. is pleased to submit the following for consideration:

ITEM NO.	QTY	DESCRIPTION/ MODEL NO.
1	1	3 Station 16' Handicap Accessible Restroom Trailer with 300 gallon waste tank Interior Color: Grey FRP Exterior Color: Pewter Gray STANDARD ITEMS - ALL TRAILERS: • Oversized Structural Steel Beams • All Steel Cage Construction • E-Z Lube Hubs • Poly Insulation • Smooth Aluminum Exterior Siding • One Piece Aluminum Seamless Roof • Electric Brakes • Keyed alike Locks • Commercial PEX Water Lines • Chip Resistant Undercoating • Marine Grade Sub Floor • 2- 5/16" Trailer Receiver • 2- 5/16" Trailer Receiver STANDARD ITEMS - PER TRAILER DESIGN: • A/C (13,500 BTU) • Heavy Duty Fold-up Alum. Steps • Timed Faucets • LED Interior-Exterior Trailer Lighting • FRP (fiberglass wall panels) • Vinyl sheet flooring • Waste Water Tank • Waste Tank Sight Gauge Options Included: • Lowering Trailer with Fold up Ramp and Railing - (Wheelchair access, Grinder Pump Toilet required) • Aluminum Wheels Qty. 2 • Utility Room w/ Door • Water tank/ pump, 140 gallons • Hot Water Heater (Utility) • Wall Heater (1 in Utility Room) Qty. 4 • Baby Changing Station • Tuff Shelf 12"x4" Stainless Steel Qty. 3

		• Double Roll Toilet Paper Dispenser Qty. 3 • Stainless Steel C-Fold Towel Dispenser Qty. 3 • Foaming or Liquid Soap Dispenser Qty. 3
See Data Sheets Attached		
Total.....\$59,350.00		

Warranty: Manufacturer's standard warranty applies.

Delivery:

- Estimated delivery is **7-8 Months** after receipt of order and approved submittal.
- *Please note, due to COVID-19 there may be unanticipated disruptions and delays in the supply chains globally, for parts, components, equipment and internal manufacturing services such as engineering, production allocation, and logistics. This may result in manufacturing & delivery delays out of our control. We will do our best to communicate all such impacts and reduce the effects of any such delays.*
- All delivery dates quoted are subject to manufacturer's confirmation at time of order.
- Submittal data will be provided for approval after receipt of order (if applicable)
- Customer to provide equipment and personnel to unload
- TII will provide MSO at time of payment confirmation. Customer is responsible for all titling and registration of trailer (If Applicable)

Freight: Included to San Juan, TX

Payment Terms: NET 30

Prompt Payment discount: 1/4 % 10 days

***** Notes:**

- Quoted price is not available on a line item basis. This is an offer for a lump sum contract.
- Quoted price is an offer for a lump sum contract.
- This is a material quote only. Installation, training, set-up, start-up and other services are not included in the quoted price.

Technology International, Inc. Corporate data:

We are a small business and our Tax Payer Identification Number (TIN): 650342335. The price quoted does not include any sales, excise or similar taxes.

We trust that this proposal will meet your requirements and we look forward to hearing from you.

If you have any questions or need more information, please contact us by phone at 407-359-2373, fax at 407-359-2372 or email us at tii@tii-usa.com

Respectfully submitted,



Rifat Habib
Business Development Exec.
Technology International, Inc.

RESTROOM, SHOWER, COMBINATION AND SPECIALTY TRAILER SALES

3 Station 16' Handicap Accessible Restroom Trailer with 300 gallon waste tank

Interior Color

Grey FRP

Exterior Color

Pewter Gray

Quantity 1

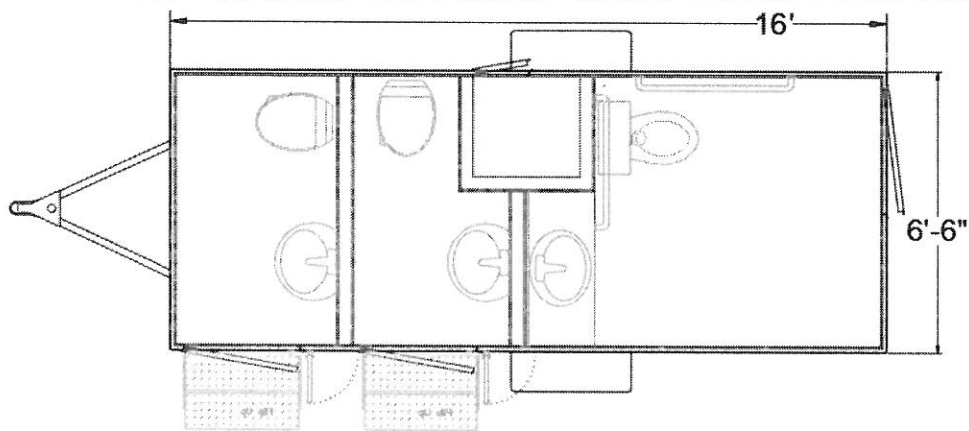
**All Interior Color Choices include White Trim Package*

- STANDARD ITEMS - ALL TRAILERS -

- Oversized Structural Steel Beams
- All Steel Cage Construction
- E-Z Lube Hubs
- Poly Insulation
- Smooth Aluminum Exterior Siding
- One Piece Aluminum Seamless Roof
- Electric Brakes
- Keyed alike Locks
- Commercial PEX Water Lines
- Chip Resistant Undercoating
- Marine Grade Sub Floor
- 2- 5/16" Trailer Receiver
- 2- 5/16" Trailer Receiver

- STANDARD ITEMS - PER TRAILER DESIGN -

- A/C (13,500 BTU)
- Heavy Duty Fold-up Alum. Steps & Handle
- Timed Faucets
- LED Interior-Exterior Trailer Lighting
- FRP (fiberglass wall panels)
- Vinyl sheet flooring
- Waste Water Tank
- Waste Tank Sight Gauge



See the next page for Optional items

Pictures and Layouts are for reference only and may not reflect the final product - subject to COHSI Engineer Review

Trailer must be Pumped Out before Transport

Notes:



OPTIONAL ITEMS (some items may increase lead time)

Qty	Option
	Interior upgrade to Laminated Two Tone walls from FRP panels (per Trailer foot)
	Interior upgrade to Laminate walls with White Shiplap Accent Wall from FRP panels (per Trailer foot)
	Upgrade to High Privacy Metal Partitions from Standard Partitions - Increased Height w/ Privacy Door (per Stall)
	Upgrade to Panel Doors from Standard Partitions (per Door)
	Wash Down Package - Aluminum Interior Trim caulked along bottom for superior moisture resistance - FRP Interior Only (per Trailer foot)
	Generator Mount on Tongue of Trailer with Encasement
	Upgrade to Non Stock Aluminum (Stock Aluminum : White, Pewter, Charcoal)
	Upgrade to Non Stock Laminate (Stock Laminate : Linen, Chocolate, Wedding Cake, Feather Grey, Taupe)
	Upgrade to Non Stock Partition Color (Stock Partition : Latte, Slate, Charcoal)
	Remote Monitoring Application (includes Deep Cycle Battery)
	Solar Panel Charging (per Solar Panel)
	Deep Cycle Battery (per Battery)
	Aluminum Diamond Plate Fold up Ramp and Railing - Drop Box Units (Wheelchair access)
	Aluminum Sectional Ramp with 5' Platform & Railing - Quick Easy Setup (Wheelchair access) - (per Trailer Design)
1	Lowering Trailer with Fold up Ramp and Railing - (Wheelchair access, Grinder Pump Toilet required)
	Lowering ADA Module with Fold up Ramp and Railing - Hydraulic Lowering (Wheelchair access, Grinder Pump Toilet required)
	Outreach Lift System Handicap lift ramp, with additional step. (Attendant is required)

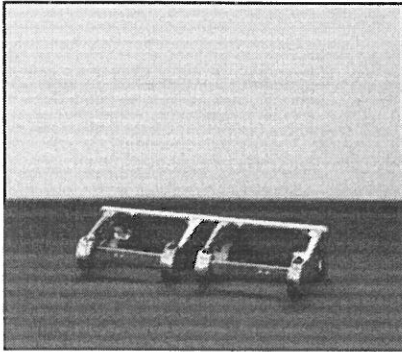
Qty	Option
	Coin Rubber Floor (per Trailer foot)
2	Aluminum Wheels
	Increase Trailer by 1ft
	Powered Vent/ Skylight with Vent Cover
	Rock Guard
	Spare Tire (mounted)
1	Utility Room w/ Door
	Vacant/ Occupied LED Indicator
	Water tank/ pump, 105 gallons
1	Water tank/ pump, 140 gallons
	Water tank/ pump, 225 gallons (215 gallons useable)
	Water tank/ pump, 300 gallons (275 gallons useable)
	Water tank/ pump, 400 gallons (380 gallons useable)
1	Hot Water Heater (Utility)
4	Wall Heater (1 in Utility Room)
	Cold Weather Package (per Trailer foot)
	Fiberglass Subfloor (per Trailer foot)
	Outlets - GFI protected
	Replace LPG Tankless w/ Electric (Increases Power Requirement)
	Dual 40# Propane Tanks mounted on Tongue
	Electric Tongue Jack

Qty	Option
	Standard Residential Toilet (upgrade)
	Add Toilet
	Add Urinal
	Add Sink (Wall-Mount/ Pedestal)
	Single Sink to Single Vanity (per Sink)
	Single Sink to Double Sink Solid (per Sink)
	Upgrade to Vessel Sink (per Sink)
	Solid Surface Countertop (per Sink)
	Electric Hand Dryer (No Heat)
	Single Framed Mirror
	Double Framed Mirror
	Fold Down Seat (18")
	Music Amp w/ 2 speakers and USB Card Player
1	Baby Changing Station
2	Tuff Shell 12"x4" Stainless Steel
	CUSTOMER INSTALLED ACCESSORIES
3	Double Roll Toilet Paper Dispenser
3	Stainless Steel C-Fold Towel Dispenser
	Enmotion Hands Free Towel Dispenser
3	Stainless Steel Garbage Can
3	Foaming or Liquid Soap Dispenser
	Sanitary Napkin Disposal SS

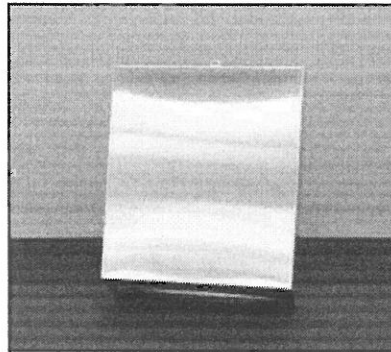
Options selected are highlighted in blue.

Comforts Clean & Dry Package = Wash Down Package + Coin Rubber Floor + Fiberglass Subfloor (Water-resistant and Easy to Clean!)

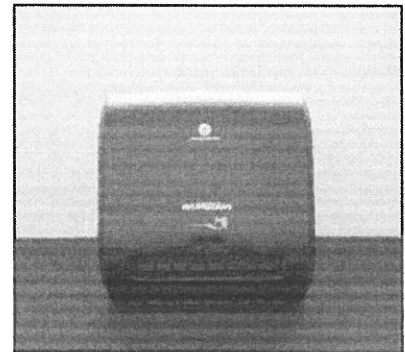
Wall Mounted Accessories



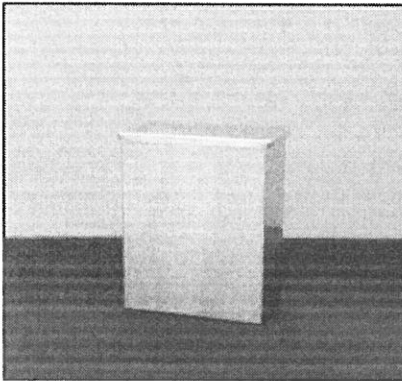
**Double Roll Toilet
Tissue Dispenser**



**Stainless Steel C-Fold
Towel Dispenser (towels not included)**
(11" w x 14 5/8" h x 4 1/16" d)



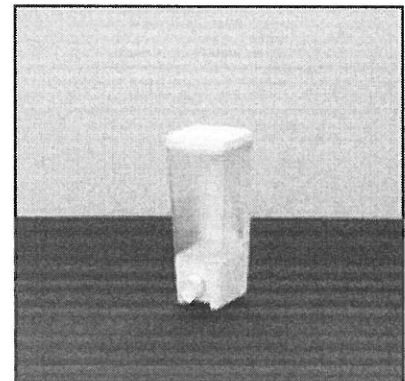
**EnMotion Hands Free
Towel Dispenser (towels not included)**
(15" w x 17 1/2" h x 10" d)



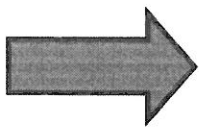
**Sanitary Napkin Disposal
Stainless Steel**
(7 7/8" w x 9 11/16" h x 4" d)



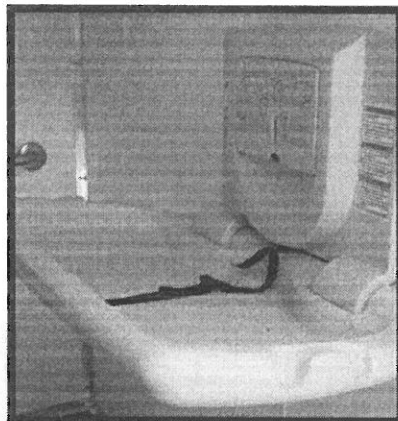
**GOJO Soap Dispenser -
Hands Free w/ Soap Refill**
(Temporarily Unavailable)



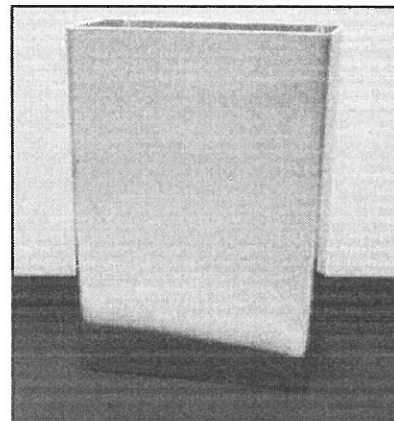
**Foaming or Liquid
Soap Dispenser**



We Install!



***Baby Changing Station**
(36" w x 22" h x 20 7/16" d)
(36" w x 22" h x 4" d) Closed



**Stainless Steel
Garbage Can**
(15 1/4" w x 23" h x 8" d)

Accessories listed on this page are installed on-site by the customer and/ or end user. Please use caution when deciding on final placement as some installations may be permanent (damage to surfaces can occur which may not be repairable). Use 3/4" Drywall screws for installation (included). *Baby Changing Station is installed by COHSI pre-delivery*

View/Print Label

1. **Ensure there are no other shipping or tracking labels attached to your package.** Select the Print button on the print dialogue box that appears. Note: If your browser does not support this function, select Print from the File menu to print the label.

2. **Fold the printed label at the solid line below.** Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.

3. GETTING YOUR SHIPMENT TO UPS

Customers with a scheduled Pickup

- Your driver will pickup your shipment(s) as usual.

Customers without a scheduled Pickup

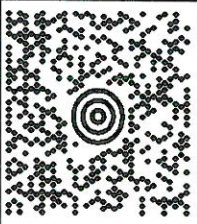
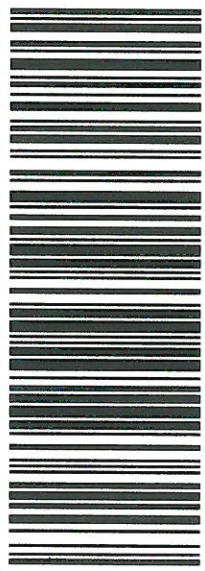
- Schedule a Pickup on [ups.com](https://www.ups.com) to have a UPS driver pickup all of your packages.
- Take your package to any location of The UPS Store®, UPS Access Point(TM) location, UPS Drop Box, UPS Customer Center, Staples® or Authorized Shipping Outlet near you. To find the location nearest you, please visit the 'Locations' Quick link at [ups.com](https://www.ups.com).

UPS Access Point™
CVS STORE # 3920
100 INTERNATIONAL PKWY
LAKE MARY FL 32746-5019

UPS Access Point™
SEMINOLE SCUBA
3869 LAKE EMMA RD
LAKE MARY FL 32746-3343

UPS Access Point™
THE UPS STORE
4300 W LAKE MARY BLVD
LAKE MARY FL 32746-2060

FOLD HERE

SHIP TO: BUYER 956-223-2200 CITY OF SAN JUAN 709 SOUTH NEBRASKA AVENUE SAN JUAN TX 78589		LTR 1 OF 1	
		TX 785 1-03 	
UPS NEXT DAY AIR EARLY 1+ TRACKING #: 1Z A27 77F 15 9678 5726			
BILLING: P/P			
Reference #1: sealed bid 21-04-05-14 Reference #2: ada restroom trailer XOL210503 NV415 415-0A 04/2021*			

TECHNOLOGY INTERNATIONAL

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Discussion and Possible Action to Extend the City of San Juan Municipal Court Amnesty Program for June 1 through June 30, 2021.

STAFF COMMENTS AND RECOMMENDATIONS:

The Municipal Court Amnesty Program ended on April 30, 2021. The Municipal Court is requesting to extend the Amnesty Program from June 1 through June 30. For individuals to take advantage of paying their delinquent warrants and fines.

RECOMMENDATION:

Approval to Extend the Municipal Court Amnesty Program for outstanding warrants.

PREPARED BY:

Mary Enriquez, Court
Administrator

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Consider Approval of a Budget Amendment to Increase the Utility Billing & Collection Division Repair & Maintenance Line Item in the Amount of \$25,000 for the Fiscal Year 2020-2021

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Approval of a Budget Amendment to Increasing the Line Item of Repair and Maintenance for the Utility Billing and Collection to purchase Water Meter due to New Subdivision in the City

RECOMMENDATION:

Approve the Budget Amendment in the Amount of \$25,000 to Purchase Water Meter for the Utility Billing and Collection as Recommended by Staff.

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to Allow a Drive-Thru Window at “El Recreo Snack Shop” located at 2211 S. Veterans Boulevard Suite #1, legally described as Lot 3, Hacienda Palms Subdivision, located at the Southeast Corner of Dalia Avenue and Veterans Boulevard, as Requested by Josselyne Lugo.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on May11, 2021, the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

The applicant is opening “El Recreo Snack Shop” at the Southwest corner of Veterans Boulevard and Dalia Avenue, just South of the Stripes. She is proposing to use an existing drive-thru window with entrance and exit along Dalia Avenue.

The proposed days and hours of operation are Sunday thru Saturday from 11:00 a.m. to 9:00 p.m.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to Eleven (11) property owners within a two hundred (200) foot radius and received no comment in favor or against this request.

RECOMMENDATION:

During the Regular Meeting on May 5, 2021, the Planning and Zoning Commission unanimously recommended approval of the conditional use permit with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 05/05/2021
CITY COMMISSION – 05/25/2021
DATE PREPARED – 05/17/2021

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit to allow a drive-thru window at “El Recreo Snack Shop”
APPLICANT:	Josselyne Lugo
SURVEYOR/ENGINEER:	N/A
LEGAL:	Lot 3, Hacienda Palms Subdivision
LOCATION:	2211 S. Veterans Boulevard Located at the Southeast corner of Veterans Boulevard and Dalia Avenue
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; General Business District (C-2) <i>South</i> – Residential; Single-Family Residence District (R-S) <i>East</i> – Residential; Single-Family Residence District (R-S) <i>West</i> – Outside city limits
ACCESS AND CIRCULATION:	This property has access onto Veterans Boulevard and Dalia Avenue.
PUBLIC SERVICES:	Water and sewer services will be provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval subject to comply with the list of requirements attached in the packet.

**CONDITIONAL USE PERMIT
“EL RECREO SNACK SHOP”
MAY 25, 2021**

PAGE 2

The applicant is opening “El Recreo Snack Shop” at the Southwest corner of Veterans Boulevard and Dalia Avenue, just South of the Stripes. She is proposing to use an existing drive-thru window with entrance and exit along Dalia Avenue.

The proposed days and hours of operation are Sunday thru Saturday from 11:00 a.m. to 9:00 p.m.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to Eleven (11) property owners within a two hundred (200) foot radius and received no comment in favor or against this request.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Section of the Ordinance
List of neighboring property owners receiving notice
Ordinance



Proposed Site



**CONDITIONAL USE PERMIT
“EL RECREO SNACK SHOP”
MAY 25, 2021**

PAGE 3

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 05/05/2021 Commissioner Castillo made a motion to approve the conditional use permit as presented by staff. Commissioner Cardenas seconded the motion. The motion passed with a (5-0) vote.

Mr. Escobar explained that the conditional use permit is to allow a drive-thru window at El Recreo Snack Shop located the the Southeast corner of Dalia Avenue and Veterans Boulevard. The business has the existing drive-thru window but they need to apply for the conditional use permit to be in compliance with the city ordinance.

ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW A DRIVE-THRU WINDOW AT “EL RECREO SNACK SHOP” LOCATED AT 2211 S. VETERANS BOULEVARD SUITE #1, LEGALLY DESCRIBED AS LOT 3, HACIENDA PALMS SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Josselyne Lugo has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan to allow a drive-thru window at “*El Recreo Snack Shop*”.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Josselyne Lugo has applied for a Conditional Use Permit to allow “*El Recreo Snack Shop*” at 2211 S. Veterans Boulevard Suite #1, subject to the following conditions:

1. Owner must comply with the Health, Occupational and Conditional Use Permit thru the City.
2. The business must comply with the Off-Street Parking Ordinance.
3. Traffic cannot be obstructed along Veterans Boulevard.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 11th day of May, 2021.

PASSED and **APPROVED** on second and final reading on the 25th day of May, 2021.

CITY OF SAN JUAN

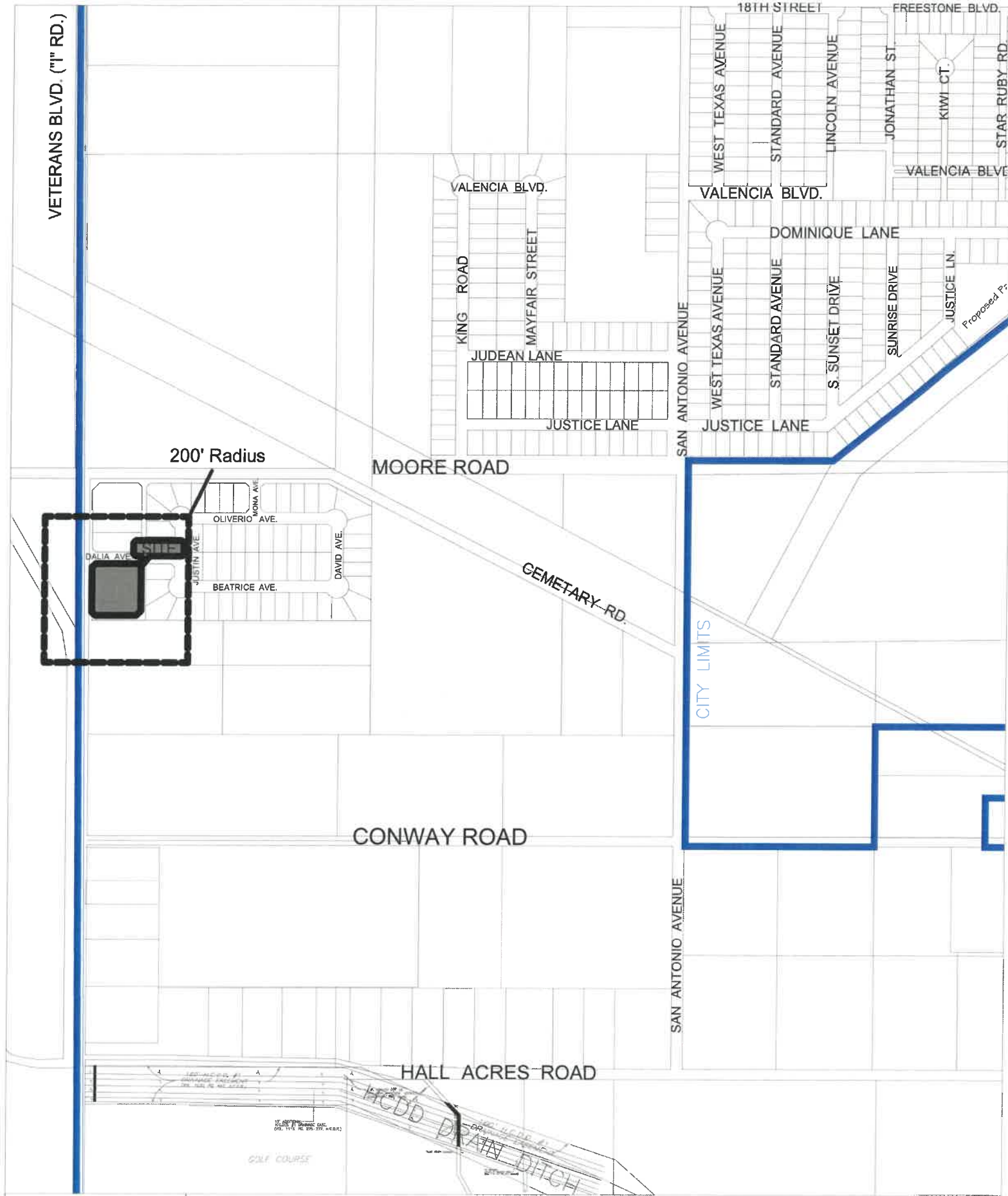
MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY



Legend

-  CITY LIMITS
-  Proposed area

Conditional Use Permit to allow a Drive-Thru Window at "El Recreo Snack Shop" located at 2211 S. Veterans Boulevard Suite 1, legally described as Lot 3, Hacienda Palms Subdivision, as Requested by Josselyne Lugo.



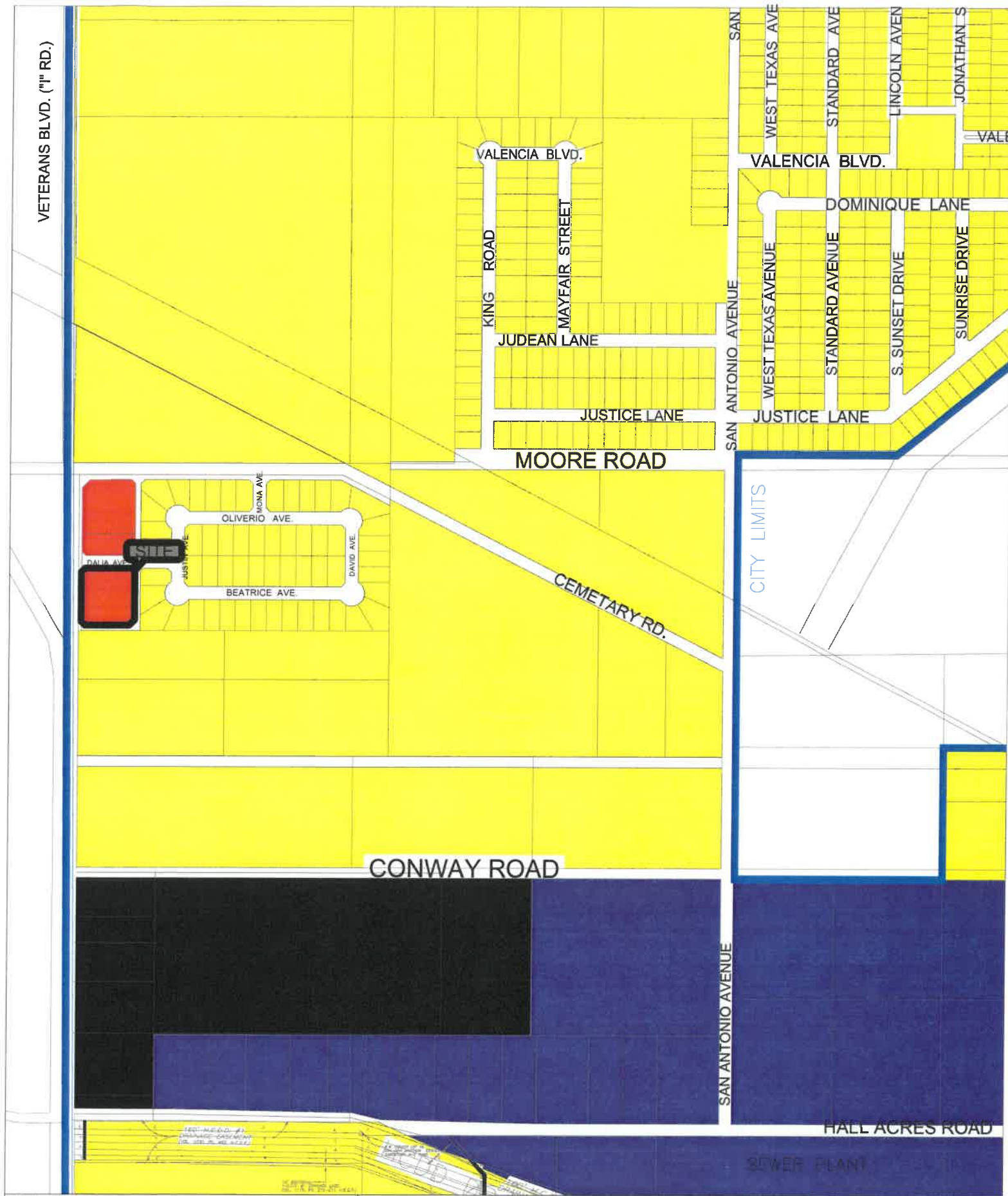


Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit to allow a Drive-Thru Window at "El Recreo Snack Shop" located at 2211 S. Veterans Boulevard Suite 1, legally described as Lot 3, Hacienda Palms Subdivision, as Requested by Josselyne Lugo.





Zoning Districts

- | | |
|---------------------------------|------------------------|
| Single Family Residential (R-S) | Heavy Commercial (C-3) |
| Manufactured Home (R-MH) | Light Industrial (I-1) |
| Multi-Family Residential (R-MF) | Heavy Industrial (I-2) |
| Neighborhood Commercial (C-1) | Open Space (O) |
| General Business (C-2) | Exp. Corridor (EC) |

Conditional Use Permit to allow a Drive-Thru Window at "El Recreo Snack Shop" located at 2211 S. Veterans Boulevard Suite 1, legally described as Lot 3, Hacienda Palms Subdivision, as Requested by Josselyne Lugo.



SECTION 5.00: (C-2) GENERAL BUSINESS DISTRICT:

SECTION 5.01: PERMITTED USES:

- (a) All uses listed as permitted uses in C-1 districts;
- (b) Any retail business, personal services, business services except the following: Lumberyards or contractor yards, farm equipment or other heavy equipment sales or service, farm products warehousing and storage or stockyards, general warehousing and storage. Household goods warehousing and storage in individually rented storage units is permitted;
- (c) Hotel, motel and/or eating places;
- (d) Printing, publishing and allied products manufacturing;
- (e) Rail and motor vehicle transportation passenger terminals;
- (f) Telephone, telegraphs, television, radio or similar media stations, centers, studios, but not including public microwave, radio and television towers;
- (g) Any wholesale trade or wholesale trade accessory to any permitted retail operation except the following: Raw cotton, grain, hide, skins and raw furs, tobacco, wool or mohair, livestock, commercial or industrial machinery or supplies, metals and minerals, petroleum bulk stations and terminals, scrap or junk waste materials;
- (h) Signs in accordance with adopted ordinances; or
- (i) Automotive repair as an accessory use to a permitted retail use, such as retail sale of automobiles or retail sale of automotive parts.

SECTION 5.02: CONDITIONAL USES (REQUIRE USE PERMITS):

- (a) Gasoline service stations or retail outlets where gasoline products are sold;
- (b) Drive-in businesses;
- (c) Planned shopping centers;
- (d) Bars, nightclubs and social event centers in accordance with adopted policies;
- (e) Amusement parks, circus or carnival grounds, commercial amusement or recreation developments, or tents or other temporary structures used for temporary purposes, in accordance with all applicable City regulations and ordinances;
- (f) Portable buildings;
- (g) Owner-occupied residence in compliance with the setback requirements of this zoning district;
- (h) Automotive repair and service as a primary use, including auto paint and body work as a primary use, subject to required conditions. (See conditions listed in Section 5.04 hereof).⁽¹⁾

⁽¹⁾ All establishments engaged in automotive repair, services, maintenance, or paint and body work that are under construction or in existence and located in C-2 zone as of the date of adoption of this subsection shall hereby be classified as conforming uses and shall not be denied the right to expand, repair or rebuild such establishments.

Conditional Use Permit to Allow a Drive-Thru Window at "El Recreo Snack Shop" located at 2211 S. Veterans Boulevard Suite #1, legally described as Lot 3, Hacienda Palms Subdivision, as Requested by Josselyne Lugo.

Lugo, Josselyne
2211 S. Veterans Boulevard #1
San Juan, TX 78589

Mendoza, Juan Jose Luviano
Av Paseo de las Palomas 208 B
Fracc. Las Alamedas
Atizapan de Zaragoza 52970 Mexico

Gonzalez, Epigmenio & Liliana
P.O. Box 2535
Edinburg, TX 78540

National Retail Properties, LP.
450 S. Orange Avenue #900
Orlando, FL 32801

MMGS South Texas LLC
401 W. Dallas Avenue
McAllen, TX 78589

Sandoval, Artemio Jr.
P.O. Box 1529
San Juan, TX 78589

Villarreal, Daniel R. and Maria C.
2204 Justin Avenue
San Juan, TX 78589

Aranda, Jesus Alejandro Gomez
2206 Justin Avenue
San Juan, TX 78589

Munoz, Erik P. and Karla
2208 Justin Avenue
San Juan, TX 78589

Enriquez, Jose
2210 Justin Ave.
San Juan, TX 78589

Tobar, Oscar Armando and
Jennifer del Carmen
811 Beatrice Ave.
San Juan, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
MAY 25, 2021

Consider Second and Final Reading of an Ordinance for a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Roberto Quintanilla, Jr.

STAFF COMMENTS AND RECOMMENDATIONS:

At the City Commission Meeting on May 11, 2021, the City Commission approved the First Reading of the Ordinance as presented by staff.

Previously, staff provided the following background:

The applicant owns a 0.34 acre tract at King Road and 7th Street. He is proposing to rezone the property into Multi-Family Residence District (R-MF) in order to build some apartments/duplex complex. There is an existing frame home that will be move to a different location.

It is noted, that the property is adjacent to the multi-family district and surrounding properties consists of mixture of single-family and multi-family uses along King Road. A subdivision plat will be required in order to do any improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-one (21) property owners within a two hundred (200) foot radius and received no comments in favor or against the application.

RECOMMENDATION:

During the Regular Meeting on May 5, 2021, the Planning and Zoning Commission unanimously recommended approval of the rezoning request with a 5-0 vote.

PREPARED BY:

Roberto Escobar,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF)
APPLICANT:	Roberto Quintanilla, Jr.
AGENT:	N/A
LEGAL:	The property is legally described as the North 0.34 acre tract of land out of North 0.86 feet of the South 6.92 of the East 10.00 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision.
LOCATION:	Located at the Southeast corner of 7 th Street and King Road.
LOT/TRACT SIZE:	0.34 acres
CURRENT USE OF PROPERTY:	Residential
PROPOSED USE OF PROPERTY:	Multi-Family Residence District (R-MF)
EXISTING ZONING:	Single-Family Residence District (R-S)
EXISTING LAND USE/ ADJACENT ZONING:	<u>North</u> – Vacant; Multi-Family Residence District (R-MF) <u>South</u> – Residential; Single-Family Residence District (R-S) <u>East</u> – Vacant; Multi-Family Residential District (R-MF) <u>West</u> – Apartments; Single-Family Residence District (R-S) / Multi-Family Residential District (R-MF)
LAND USE PLAN DESIGNATION:	Residential
ACCESS AND CIRCULATION:	This property has access onto King Road and 7 th Street.
PUBLIC SERVICES:	Water and sewer services will be provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

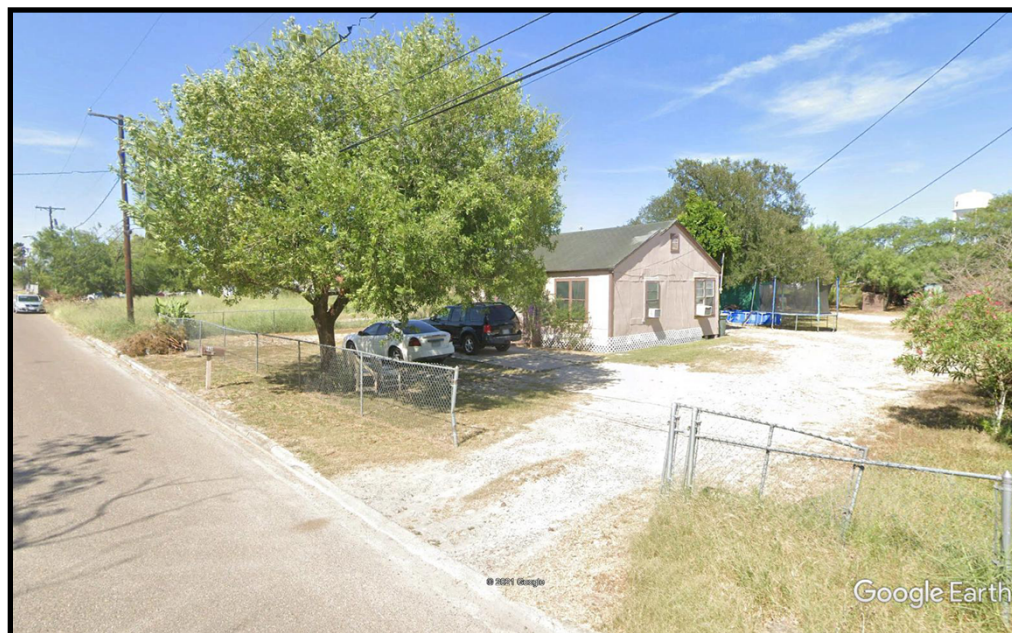
The applicant owns a 0.34 acre tract at King Road and 7th Street. He is proposing to rezone the property into Multi-Family Residence District (R-MF) in order to build some apartments/duplex complex. There is an existing frame home that will be move to a different location.

It is noted, that the property is adjacent to the multi-family district and surrounding properties consists of mixture of single-family and multi-family uses along King Road. A subdivision plat will be required in order to do any improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-one (21) property owners within a two hundred (200) foot radius and received no comments in favor or against the application.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Survey of property
List of neighboring property owners receiving notice
Ordinance



Proposed Site

FINAL RESOLUTION OF REQUEST & COMMENTS:

P&Z – 05/05/2021 Commissioner Yzaguirre made a motion to approve the rezoning request as presented by staff. Commissioner Castillo seconded the motion. The motion passed with a (5-0) vote.

Mr. Escobar said that applicant is proposing to rezone his property into multi-family. The property is located at corner of 7th Street and King Road. There is a mixed use in the area, but the majority is for multi-family zoned. There is new apartment complex to the West of the property that is trying to expand.

Commissioner Alaniz asked if property is adjacent to multi-family district; Mr. Escobar responded yes. He said there are some abandoned apartments in the area that may be demolished and re-build it.

ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO MULTI-FAMILY RESIDENCE DISTRICT (R-MF) FOR A PROPERTY LEGALLY DESCRIBED AS THE NORTH 0.34 ACRE TRACT OF LAND OUT OF THE NORTH 0.86 FEET OF THE SOUTH 6.92 OF THE EAST 10.0 ACRES OF THE WEST 31.46 OF LOTS 1 AND 2, BLOCK 11, JOHN CLOSNER SUBDIVISION, LOCATED AT THE NORTHEAST CORNER OF 7TH AND KING ROAD, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging multi-family district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 Acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, located at the Northeast Corner of 7th Street and King Road, shall be changed to Multi-Family Residence District (R-MF) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 11th day of May, 2021.

PASSED and **APPROVED** on second and final reading on the 25th day of May, 2021.

CITY OF SAN JUAN

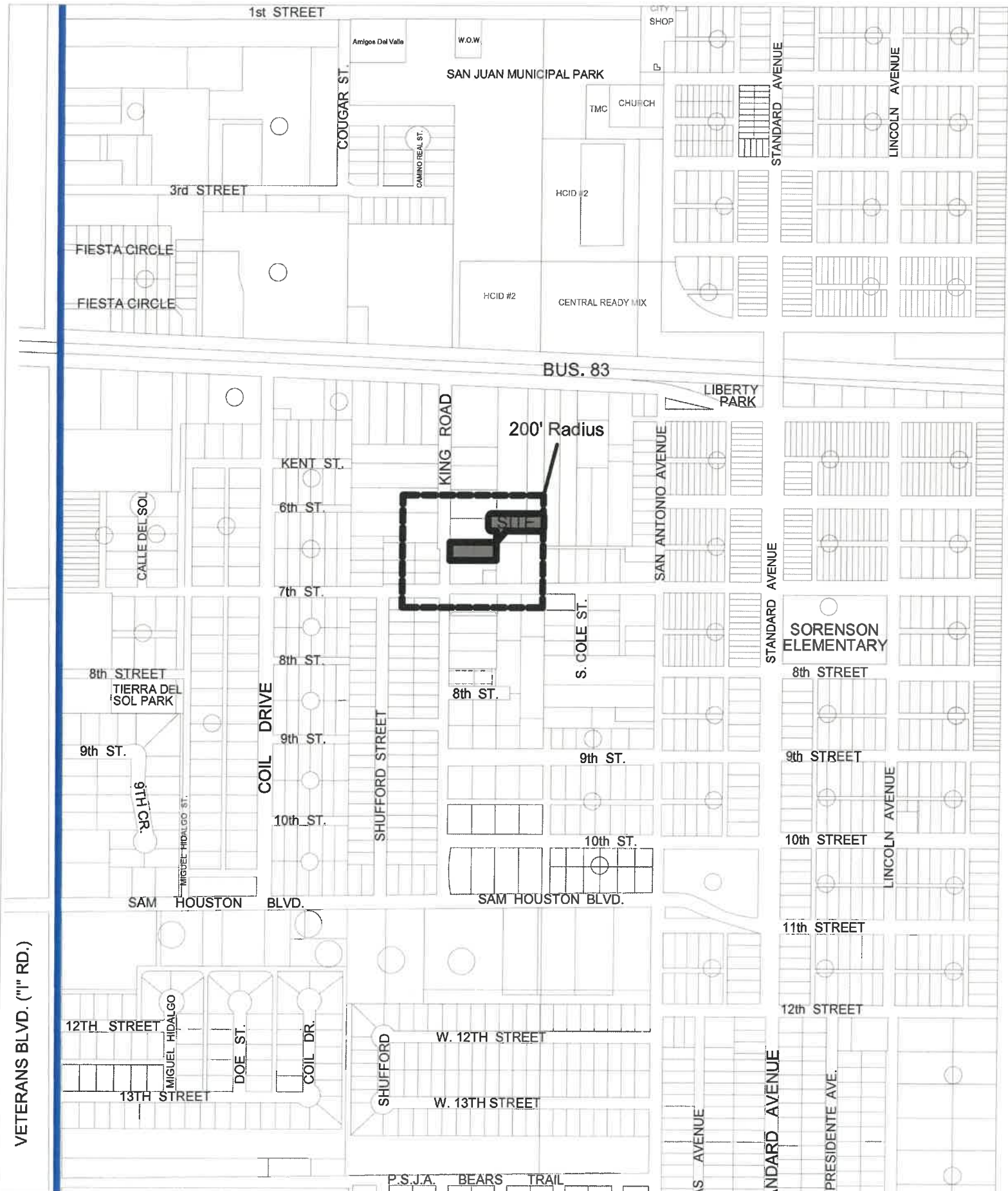
MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY



Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1-2, Block 11, John Closner Subdivision, as Requested by Roberto Quintanilla, Jr.



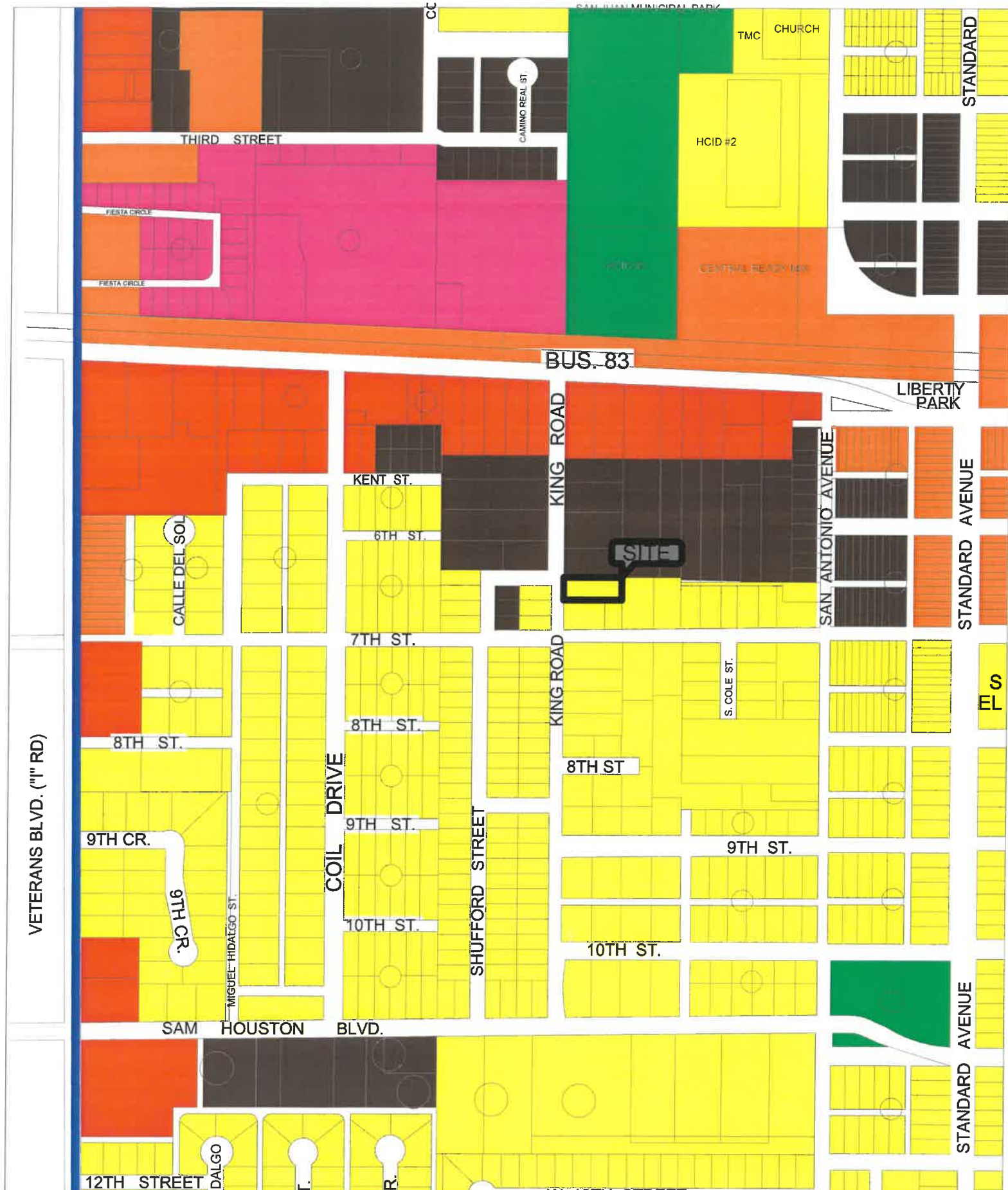


Legend

- CITY LIMITS
- Proposed area

Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1-2, Block 11, John Closner Subdivision, as Requested by Roberto Quintanilla, Jr.





Zoning Districts			
	Single Family Residential (R-S)		Heavy Commercial (C-3)
	Manufactured Home (R-MH)		Light Industrial (I-1)
	Multi-Family Residential (R-MF)		Heavy Industrial (I-2)
	Neighborhood Commercial (C-1)		Open Space (O)
	General Business (C-2)		Exp. Corridor (EC)

Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1-2, Block 11, John Closner Subdivision, as Requested by Roberto Quintanilla, Jr.



Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the property legally described as the North 0.34 acre tract of land out of the North 0.86 feet of the South 6.92 of the East 10.0 acres of the West 31.46 of Lots 1 and 2, Block 11, John Closner Subdivision, as Requested by Roberto Quintanilla, Jr.

Quintanilla, Roberto Jr.
3805 S. L Street
McAllen, TX 78503

Quintanilla, Emma d.
523 King Road
San Juan, TX 78589

Zarate, Federico
1106 E. FM 495
San Juan, TX 78589

Saenz, Jocabeth R.
8847 Star Creek Dr.
San Antonio, TX 78251

Palacios, Ricardo and Diana D.
1216 Susan Dr.
Edinburg, TX 78539

Moreno, Jocabeth R.
8847 Star Creek Dr.
San Antonio, TX 78251

Guerrero, Juan R. and Graciela
200 N. Palm Dr.
Pharr, TX 78577-3508

Martinez, Moises and Melba
504 W. 7th Street
San Juan, TX 78589

Series 1-Kings Landing Apartments
3713 Ida Street
Edinburg, TX 78539

Rodriguez, Dehlia
5264 Foster Oak
Schertz, TX 78108

Barrientes, Ricardo
904 Shuford Street
San Juan, TX 78589

Morales, Tammy S.
412 W. 7th St.
San Juan, TX 78589

Acevedo, Lourdes AKA Maria de
Lourdes
702 W. 27th Street
San Juan, TX 78589

Guardiola, Mario G.
525 W. 7th Street
San Juan, TX 78589

Revuelta, Avelino G.
4300 N. 23rd Street Suite B
McAllen, TX 78504

Reyes, Roberto and Hilda
505 W. 7th Street
San Juan, TX 78589

Cuevas, Ruby G.
604 King St.
San Juan, TX 78589

Ruiz, Jose Gilberto
503 W. 7th Street
San Juan, TX 78589

JOMA Properties, LLC.
327 W. Kelly Avenue
Pharr, TX 78577

NICO Holdings, LTD.
1216 Susan Dr.
Edinburg, TX 78539

Shufford Homes LLC.
P.O. Box 279
Hidalgo, TX 78557



Mayor: **Mario Garza**
Mayor Pro-Tem: **Leonardo "Lenny" Sanchez**
Commissioners: **Jesus "Jesse" Ramirez**
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: May 17, 2021
Subject: Monthly Collection Report – April, 2021

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2020	2019	2018	2017	2016
Tax Levy	8,178,632.23	7,793,728.78	7,286,363.64	7,112,363.88	6,638,277.981
Adjustment to date	268,515.52	(31,767.84)	(16,319.15)	(4,985.64)	(19,259.27)
Adjusted Tax Levy	8,447,147.75	7,761,960.94	7,270,044.49	7,107,378.24	6,619,018.74
Collections to date	7,883,151.58	7,396,436.76	6,913,739.06	6,751,777.82	6,232,308.52
Percentage Collected	93.32%	95.29%	95.10%	95.00%	94.16%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Leonardo "Lenny" Sanchez
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
APRIL 2021**

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2020/2021	COLLECTED 2019/2020
2020 TAX ROLL	8,178,632.23	7,883,151.58	-	268,515.52	563,996.17	93.32%	90.60%
2019 & PRIOR YRS ROLLBACK	1,400,520.59	273,198.34		(3,549.34)	1,123,772.91	19.56%	15.55%
				1,097.46	1,097.46	0.00%	100.00%
TOTALS	9,579,152.82	8,156,349.92	-	266,063.64	1,688,866.54		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF APRIL 2021

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	152,408.03	(1,181.82) CURRENT
CURRENT YEAR-P&I	13,953.27	
PRIOR YEARS-BASE TAX	32,818.61	(61.75) PRIOR
PRIOR YEARS-P&I	14,681.59	
ROLLBACK		ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	5,947.65	PURGED
TOTAL COLLECTIONS	219,808.15	(1,243.57)
LESS TRANSFERRED	163,888.41	
LESS IN TRANSIT	52,518.75	
LESS DUE TO HCAD COMM. FEE	25.99	
LESS DUE TO CO TREASURER	3,376.00	
BALANCE	-	

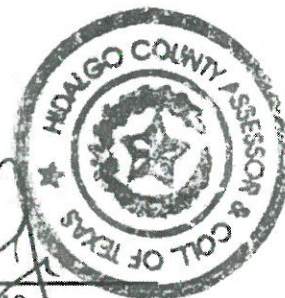
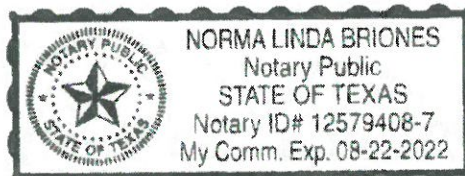
***** AFFIDAVIT *****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF APRIL 2021 IS CORRECT.

Pablo Villarreal Jr.
ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF MAY 2021 A.D.

[Signature]
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF APRIL 2021

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2020-2021</u>	<u>2019-2020</u>	<u>DIFFERENCE</u>
<u>2020 CURRENT</u>			
ORIGINAL LEVY	8,178,632.23	7,793,728.78	384,903.45
MODIFICATIONS	268,515.52	(24,205.85)	292,721.37
CURRENT LEVY	8,447,147.75	7,769,522.93	677,624.82
CURRENT COLLECTIONS THIS MONTH	152,408.03	103,794.58	48,613.45
CURRENT COLLECTIONS TO DATE	7,883,151.58	7,038,803.16	844,348.42
OUTSTANDING TO DATE	563,996.17	730,719.77	(166,723.60)
PERCENT COLLECTED/ORIGINAL	96.39%	90.31%	6.08%
PERCENT COLLECTED/MODIFIED	93.32%	90.60%	2.72%
TOTAL COLLECTIONS FISCAL YEAR	7,883,151.58	7,038,803.16	
<u>DELINQUENT</u>			
ORIGINAL LEVY	1,400,520.59	1,392,850.34	7,670.25
MODIFICATIONS	(3,549.34)	(10,257.31)	6,707.97
DELINQUENT LEVY	1,396,971.25	1,382,593.03	14,378.22
DELINQUENT COLLECTIONS THIS MONTH	32,818.61	18,114.46	14,704.15
DELINQUENT COLLECTIONS TO DATE	273,198.34	214,969.62	58,228.72
OUTSTANDING TO DATE	1,123,772.91	1,167,623.41	(43,850.50)
PERCENT COLLECTED/ORIGINAL	19.51%	15.43%	4.08%
PERCENT COLLECTED/MODIFIED	19.56%	15.55%	4.01%
TOTAL COLLECTIONS FISCAL YEAR	273,198.34	214,969.62	
<u>ROLLBACK</u>			
ORIGINAL LEVY	0.00	62,463.19	(62,463.19)
MODIFICATIONS	1,097.46	0.00	1,097.46
ROLLBACK LEVY	1,097.46	62,463.19	(61,365.73)
ROLLBACK COLLECTIONS THIS MONTH	0.00	62,463.19	(62,463.19)
ROLLBACK COLLECTIONS TO DATE	0.00	62,463.19	(62,463.19)
OUTSTANDING TO DATE	1,097.46	0.00	1,097.46
PERCENT COLLECTED/ORIGINAL	#DIV/0!	100.00%	#DIV/0!
PERCENT COLLECTED/MODIFIED	0.00%	100.00%	-100.00%
TOTAL COLLECTIONS FISCAL YEAR	0.00	62,463.19	

PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR
CITY OF SAN JUAN
TAX COLLECTIONS AS OF APRIL 2021

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REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P&I	PRIOR BASE	PRIOR P&I	PRIOR RB	P&I RB	ATTY FEES	ATTY RBFEES	TOTAL	TRANS.	DIFF.	DATE OF TRANSF.
1-Apr	6,432.43	622.94			1,132.50	399.08			229.73		8,816.68		8,816.68	
5-Apr	11,731.74	912.41			1,924.94	672.95			219.17		15,461.21	20,901.89	(5,440.68)	9-Apr
6-Apr	10,384.59	934.20			2,130.82	608.17			401.93		14,459.71	14,459.71	0.00	12-Apr
7-Apr	10,389.13	920.45			973.76	470.93			185.31		12,939.58	12,939.58	-	13-Apr
8-Apr	7,983.13	762.12			1,243.27	413.27			182.70		10,584.49	10,584.49	0.00	14-Apr
9-Apr	20,932.94	1,825.51			1,822.71	1,256.32			319.50		26,156.98	26,156.98	(0.00)	15-Apr
12-Apr	2,204.83	204.05			902.05	313.61			149.82		3,774.36	3,774.36	0.00	16-Apr
10-Apr	(837.99)	(17.77)									(855.76)		(855.76)	SUPP
13-Apr	3,481.18	276.30			985.72	511.44			217.70		5,472.34	4,616.58	855.76	19-Apr
14-Apr	4,373.49	390.94			3,477.30	2,090.00			525.24		10,856.97	10,856.97	-	20-Apr
15-Apr	5,351.81	547.16			805.31	308.09			150.86		7,163.23	7,163.23	0.00	21-Apr
16-Apr	6,982.19	682.54			564.96	171.33			138.48		8,539.50	8,539.50	(0.00)	22-Apr
19-Apr	5,974.91	522.27			1,651.83	577.59			160.22		8,886.82	8,886.82	-	23-Apr
20-Apr	5,329.02	588.41			953.34	265.97			155.93		7,292.67	7,292.67	0.00	26-Apr
21-Apr	3,291.94	299.61			1,396.49	505.27			125.20		5,618.51	5,618.51	(0.00)	27-Apr
22-Apr	2,670.04	290.34			1,073.27	619.89			253.97		4,907.51	4,907.51	-	28-Apr
23-Apr	4,473.45	301.85			928.29	280.03			187.95		6,171.57	6,171.57	-	29-Apr
26-Apr	7,174.25	607.54			2,029.64	884.22			322.39		11,018.04	11,018.04	(0.00)	30-Apr
27-Apr	7,638.55	458.62			2,276.59	1,320.79			501.80		12,196.35	12,196.35	(0.00)	3-May
28-Apr	9,266.68	964.62			783.41	181.95			113.47		11,310.13	11,310.13	0.00	4-May
29-Apr	6,777.21	714.86			1,910.39	652.58			513.21		10,568.25	10,568.25	-	5-May
30-Apr	10,402.51	1,144.30			3,652.02	2,178.11			893.07		18,470.01	18,444.02	25.99	10-May
TTL	152,408.03	13,953.27	0.00	0.00	32,818.61	14,681.59	0.00	0.00	5,947.65	0.00	219,809.15	216,407.16	3,401.99	

OVERALL TOTAL	219,809.15
LESS REFUNDS	0.00
LESS HCAD COMM FEES	25.99
LESS COMM/COST (Increased by)	3,376.00
BALANCE	216,407.16
LESS TRANSFERRED	163,888.41
LESS TRANSF IN TRANSIT	52,518.75
BALANCE PENDING	0.00

FISCAL START: 10/01/2020 END: 09/30/2021

JURISDICTION: 0037 CITY OF SAN JUAN

CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
1,202,774.222	39,279.135	1,242,053.357	00.632600	8,447,147.75	11,707

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE COLL	YTD UNCOLL
2020	8,178,632.23	1,181.82-	268,515.52	152,408.03	7,883,151.58	563,996.17	93.32
2019	355,474.18	.00	2,927.72-	14,267.55	146,856.94	215,689.52	40.51
2018	178,026.50	.00	474.77-	6,455.78	52,926.85	124,624.88	29.81
2017	112,676.21	.00	1.19-	2,850.61	18,378.72	94,296.30	16.31
2016	88,418.87	.00	83.91-	1,152.18	11,060.12	77,274.84	12.52
2015	72,460.40	50.91-	50.91-	1,039.36	7,686.91	64,722.56	10.62
2014	63,220.25	.00	0.00	1,285.04	7,091.74	56,128.51	11.22
2013	57,362.58	.00	0.00	756.72	5,423.70	51,938.88	9.46
2012	54,408.55	.00	0.00	1,077.02	4,269.36	50,139.19	7.85
2011	54,377.75	10.84-	10.84-	1,007.16	3,746.01	50,620.90	5.82
2010	48,719.35	.00	0.00	2,096.76	2,096.76	46,622.59	4.30
2009	48,936.57	.00	0.00	687.40	3,830.30	45,126.27	7.82
2008	38,936.72	.00	0.00	778.43	2,435.55	36,501.17	6.26
2007	32,705.20	.00	0.00	500.83	1,698.65	31,006.55	5.19
2006	28,953.36	.00	0.00	256.27	1,630.97	27,321.39	5.63
2005	24,451.61	.00	0.00	82.85	983.99	23,467.62	4.02
2004	18,238.23	.00	0.00	86.29	562.04	17,676.19	3.08
2003	18,934.63	.00	0.00	97.58	787.93	18,146.64	4.16
2002	14,535.79	.00	0.00	5.31	325.32	14,210.47	2.24
2001	12,510.31	.00	0.00	0.00	331.28	12,159.03	2.81
2000	11,191.50	.00	0.00	37.53	391.91	10,799.59	3.50
1999	45,963.63	.00	0.00	0.00	663.21	45,299.82	1.44
***	9,579,132.82	1,243.57-	264,966.18	185,226.64	8,156,349.92	1,687,769.08	61.75-

**CITY OF SAN JUAN, TEXAS
AS OF FEBRUARY 2021**

Levy 2020 (20-21 YR)

8,178,632.23	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEPT 2021
Adjustments	286,189.51	287,603.92	287,434.23	281,486.41	277,644.91	269,697.34	268,515.52	-	-	-	-	-
Adjstld Levy	8,464,821.74	8,466,236.15	8,466,066.46	8,460,118.64	8,456,277.14	8,448,329.57	8,447,147.75	8,178,632.23	8,178,632.23	8,178,632.23	8,178,632.23	7,793,728.78
Collections	130,555.94	684,177.98	3,953,871.77	6,761,511.71	7,363,117.19	7,730,743.55	7,883,151.58	-	-	-	-	-
Percentage	1.54	8.08	46.70	79.92	87.07	91.51	93.32	-	-	-	-	-

Levy 2019 (19-20 YR)

7,793,728.78	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEPT 2020
Adjustments	(2,881.85)	(8,507.53)	(10,226.02)	(12,344.25)	(8,461.48)	(24,205.85)	(24,205.85)	(26,575.44)	(26,496.84)	(31,605.07)	(31,605.07)	(31,767.84)
Adjstld Levy	7,790,846.93	7,785,221.25	7,783,502.76	7,781,384.53	7,785,267.30	7,769,522.93	7,769,522.93	7,767,153.34	7,767,231.94	7,762,123.71	7,762,123.71	7,761,960.94
Collections	175,292.78	640,774.22	3,552,655.97	6,112,934.56	6,653,965.90	6,935,008.58	7,038,803.16	7,163,810.26	7,269,120.58	7,334,802.90	7,369,890.49	7,396,486.76
Percentage	2.25	8.23	45.64	78.56	85.47	89.26	90.60	92.23	93.59	94.49	94.95	95.29

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)	(11,708.08)	(13,529.11)	(14,311.16)	(14,818.41)	(14,818.41)	(14,818.41)	(16,319.15)
Adjstld Levy	7,286,363.64	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79	7,274,655.56	7,272,834.53	7,272,052.48	7,271,545.23	7,271,545.23	7,271,545.23	7,270,044.49
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89	6,505,324.90	6,627,411.69	6,726,104.39	6,801,180.60	6,848,618.95	6,886,059.71	6,913,739.06
Percentage	0.56	6.39	46.96	79.02	85.40	89.42	91.13	92.49	93.53	94.18	94.70	95.10

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjstld Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00

Levy 2016 (16-17 YR)

6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,244.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjstld Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Collections	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16

Levy 2015 (15-16 YR)													
6,363,985.51	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JUL 2016	AUG 2016	SEPT 2016	
Adjustments	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92	
Adjstld Levy	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43	
Collections	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85	
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35	
Levy 2014 (14-15 YR)													
6,062,874.30	OCT 2014	NOV 2014	DEC 2014	JAN 2015	FEB 2015	MAR 2015	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEPT 2015	
Adjustments	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,656.24	22,138.85	22,138.85	
Adjstld Levy	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15	
Collections	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90	
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01	
Levy 2013 (13-14 YR)													
6,026,969.81	OCT 2013	NOV 13	DEC 13	JAN 14	FEB 14	MAR 14	APR 14	MAY 14	JUN 14	JUL 2014	AUG 2014	SEPT 14	
Adjustments	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)	
Adjstld Levy	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94	
Collections	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41	
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52	
Levy 2012 (12-13 YR)													
5,863,668.66	OCT 2012	NOV 12	DEC 12	JAN 13	FEB 13	MAR 13	APR 13	MAY 13	JUN 13	JUL 2013	AUG 2013	SEP 13	
Adjustments	-	-	7,624.63	8,071.65	6,337.14	25,567.07	(6,855.00)	(7,107.30)	(13,669.36)	(13,669.36)	(14,510.29)	(15,355.04)	
Adjstld Levy	5,863,668.66	5,863,668.66	5,871,293.29	5,871,740.31	5,870,005.80	5,889,235.73	5,856,813.66	5,856,561.36	5,849,999.30	5,849,999.30	5,849,158.37	5,848,313.62	
Collections	2,857.95	394,574.30	2,403,399.43	4,142,161.70	4,771,528.55	5,056,363.27	5,208,931.41	5,298,704.35	5,376,134.09	5,421,008.00	5,450,025.91	5,464,167.23	
Percentage	0.05	6.73	40.93	70.54	81.29	85.86	88.94	90.47	91.90	92.67	93.18	93.43	
Levy 2011 (FY 11-12)													
5,807,342.89	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	JUL 2012	AUG 2012	Sept 12	
Adjustments	(434.68)	9,757.00	7,191.02	6,935.04	6,744.28	2,616.92	1,327.13	(8,800.15)	(8,800.15)	(8,800.15)	(8,800.15)	(16,234.68)	
Adjstld Levy	5,806,908.21	5,817,099.89	5,814,533.91	5,814,277.93	5,814,087.17	5,809,959.81	5,808,670.02	5,798,542.74	5,798,542.74	5,798,542.74	5,798,542.74	5,791,108.21	
Collections	25,371.26	392,871.83	2,396,193.95	4,155,865.79	4,708,746.12	4,965,341.54	5,065,102.65	5,150,088.82	5,222,129.74	5,277,964.33	5,311,263.11	5,330,189.09	
Percentage	0.44	6.75	41.21	71.48	80.99	85.46	87.20	88.82	90.06	91.02	91.60	92.04	
Levy 2010 (FY 10-11)													
5,689,359.60	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sept 11	
Adjustments	(369.63)	(2,132.72)	(365.30)	(4,388.62)	(4,901.42)	(5,178.87)	(6,706.52)	(2,962.02)	(4,257.62)	(11,079.53)	(11,173.60)	(11,810.88)	
Adjstld Levy	5,688,989.97	5,687,226.88	5,688,994.30	5,684,970.98	5,684,458.18	5,684,180.73	5,682,653.08	5,686,397.58	5,685,101.98	5,678,280.07	5,678,186.00	5,677,548.72	
Collections	11,208.32	303,322.85	2,229,933.43	3,961,301.50	4,493,973.39	4,795,345.18	4,910,935.95	5,002,794.49	5,110,911.55	5,160,040.97	5,182,936.93	5,202,931.77	
Percentage	0.20	5.33	39.20	69.68	79.06	84.36	86.42	87.98	89.90	90.87	91.28	91.64	

Levy 2009 (FY 09-10)												
5,701,885.79												
Adjustments												
Adjusted Levy												
Collections												
Percentage												
Levy 2008 (FY 08-09)												
5,024,376.42												
Adjustments												
Adjusted Levy												
Collections												
Percentage												
Levy 2007 (FY 07-08)												
4,465,732.01												
Adjustments												
Adjusted Levy												
Collections												
Percentage												
Levy 2006 (FY 06-07)												
3,969,895.75												
Adjustments												
Adjusted Levy												
Collections												
Percentage												
Levy 2005 (FY 05-06)												
3,624,334.79												
Adjustments												
Adjusted Levy												
Collections												
Percentage												
PREPARED BY: Leroy Gonzales												May 17, 2021



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo "Lenny" Sanchez
Commissioners: Jesus "Jesse" Ramirez
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

Memorandum

To: Benjamin Arjona , City Manager
From: Leroy Gonzales, Director of Finance
Date: May 17, 2021
Subject: Budget Expenditure Report – April 30, 2021

Attached you will find the above-mentioned report for the City of San Juan, Texas.

The funds are listed as follows:

Approved Budgets:

	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1 – 5
• Enterprise Funds		
a. Solid Waste	22	6
b. Utility Fund	56	7 - 8
c. Utility I & S	60	9
d. Water & Sewer I & S	61	10
• Special Revenue Fund:		
a. Local Truancy Prevention & Diversion Fund	18	11
b. Local Municipal Jury Fund	19	12
c. Municipal Court-Building Security	20	13
d. Municipal Court-Technology	21	14
e. Revolving Loan	23	15
f. Parks Sport Fee	25	16
g. Parks Development	26	17
h. Wrecker Law Enforcement	27	18
i. Asset Forfeiture-State	28	19
j. Miscellaneous Grants	30	20
k. Crime Victims Liaison Grant	32	21
l. Hotel/Motel Occupancy Tax	33	22
m. Asset Forfeiture-Federal Sharing	35	23
n. Storm Water Fund	55	24
• Debt Service Fund	36	25

Other City Funds:

• Capital Projects		
a. City Hall/Park	41	26
b. Bond Series 2019	42	27

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c. Bond Series 2019-A	43	28
d. CIP-Street-Series 2015	44	29
e. Capital Projects	45	30
f. 2018 Construction	46	31
g. Certificate of Obligation 2018	47	32
h. Certificate of Obligation 2017	48	33

Other City Funds –Continue

h. 2020 Bond	49	34 -35
i. Certificate of Obligation 2007	52	36
i. 2014 Bond	54	37

Component Unit:

• San Juan E.D.C.	24	38
• San Juan Economic Development Corp.	29	39

C: Mayor, Mario Garza

Mayor Pro-Tem, - Leonardo “Lenny” Sanchez

Commissioners: Jesus “Jesse” Ramirez

Ernesto “Neto” Guajardo

Marco “Markie” Villegas

City of San Juan, Texas
Budget Expenditures Report
April 30, 2021

							Budget Target 58%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	6,359,407	6,159,457	-	(199,950)	342,028	160,060	96.86
SALES TAX REVENUE	3,310,722	1,827,935	-	(1,482,787)	292,884	266,372	55.21
FRANCHISE TAX	903,485	554,071	-	(349,414)	36,441	41,076	61.33
LICENSES & PERMITS	490,025	357,927	-	(132,098)	82,094	60,628	73.04
FEES & FINES	262,402	122,591	-	(139,811)	27,575	25,721	46.72
INTERGOVERNMENTAL REVENUE	1,517,179	449,052	-	(1,068,127)	53,104	59,830	29.60
OTHER REVENUE	388,024	236,737	-	(151,287)	27,807	26,937	61.01
Transfer Inn	-	-	-	-	-	-	-
TOTAL REVENUES	13,231,244	9,707,770	-	(3,523,474)	861,933	640,624	73.37
EXPENDITURE SUMMARY							
LEGISLATIVE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	30,800	9,813	410	20,577	458	1,126	33.19
SUPPLIES	8,302	3,358	98	4,846	559	158	41.62
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	125,800	110,356	181	15,264	5,310	757	87.87
LEGISLATIVE	164,902	123,527	688	40,687	6,327	2,040	75.33
CITY MANAGER							
SALARIES & WAGES/BENEFIT	180,499	102,868	-	77,631	14,349	14,317	56.99
PURCHASED PROF/TECH SRVS	238,500	119,500	44,000	75,000	13,000	49,500	68.55
PUR PROP SRVS & OTH SRVS	3,900	385	50	3,465	54	331	11.16
SUPPLIES	595	304	-	291	-	-	51.07
CAPITAL OUTLAY	95,000	-	-	95,000	-	-	-
MISCELLANEOUS	950	198	-	752	-	-	20.80
CITY MANAGER	519,444	223,255	44,050	252,139	27,402	64,149	51.46
CITY SECRETARY							
SALARIES & WAGES/BENEFIT	131,786	81,747	-	50,039	12,068	11,992	62.03
PURCHASED PROF/TECH SRVS	10,000	4,387	-	5,613	719	1,437	43.87
PUR PROP SRVS & OTH SRVS	5,950	1,147	380	4,423	10	220	25.67
SUPPLIES	3,850	414	46	3,390	-	128	11.96
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	38,400	1,937	-	36,463	-	42	5.05
CITY SECRETARY	189,986	89,632	426	99,928	12,797	13,819	47.40
MUNICIPAL COURT							
SALARIES & WAGES/BENEFIT	171,712	115,776	-	55,936	16,391	15,752	67.42
PURCHASED PROF/TECH SRVS	64,969	30,684	35,016	(731)	4,293	9,819	101.13
PUR PROP SRVS & OTH SRVS	11,405	3,426	-	7,979	297	860	30.04
SUPPLIES	5,495	2,044	235	3,216	462	143	41.47
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	240	55	-	185	-	-	22.92
MUNICIPAL COURT	253,821	151,984	35,251	66,585	21,442	26,573	73.77

City of San Juan, Texas
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April 30, 2021

							Budget Target 58%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
FINANCE							
SALARIES & WAGES/BENEFIT	378,610	214,159	-	164,451	29,919	29,805	56.56
PURCHASED PROF/TECH SRVS	3,500	3,500	-	-	-	3,500	100.00
PUR PROP SRVS & OTH SRVS	7,025	5,531	137	1,357	2,438	183	80.68
SUPPLIES	4,120	2,239	-	1,881	198	500	54.34
CAPITAL OUTLAY	1,444	-	1,444	-	-	-	100.00
MISCELLANEOUS	14,035	12,549	548	938	1,933	1,651	93.32
FINANCE	408,734	237,978	2,129	168,627	34,488	35,639	58.74
PLANNING							
SALARIES & WAGES/BENEFIT	490,302	278,796	-	211,506	38,878	38,680	56.86
PURCHASED PROF/TECH SRVS	30,000	4,895	2,505	22,600	1,700	500	24.67
PUR PROP SRVS & OTH SRVS	19,211	5,047	1,611	12,553	1,474	415	34.66
SUPPLIES	21,025	9,583	1,946	9,495	1,680	1,824	54.84
CAPITAL OUTLAY	1,000	-	-	1,000	-	-	-
MISCELLANEOUS	19,170	1,931	-	17,239	590	-	10.07
PLANNING	580,707	300,251	6,062	274,394	44,322	41,418	52.75
POLICE							
SALARIES & WAGES/BENEFIT	3,627,470	1,986,071	-	1,641,399	279,905	270,022	54.75
PURCHASED PROF/TECH SRVS	22,126	37,478	-	(15,352)	2,851	1,358	169.38
PUR PROP SRVS & OTH SRVS	69,259	41,367	8,053	19,839	5,249	6,904	71.36
SUPPLIES	169,458	106,469	25,766	37,222	13,133	12,569	78.03
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	38,399	30,403	1,441	6,556	7,661	(4,121)	82.93
POLICE	3,926,712	2,201,788	35,260	1,689,663	308,800	286,734	56.97
FIRE							
SALARIES & WAGES/BENEFIT	1,685,637	859,790	-	825,847	129,913	123,518	51.01
PURCHASED PROF/TECH SRVS	17,600	2,235	1,548	13,817	1,106	150	21.49
PUR PROP SRVS & OTH SRVS	73,002	49,581	7,176	16,245	6,233	7,505	77.75
SUPPLIES	84,405	35,522	1,762	47,121	4,728	2,099	44.17
CAPITAL OUTLAY	179,856	38,831	-	141,025	6,843	28,000	21.59
DEBT SERVICE	126,180	120,978	-	5,202	-	-	95.88
MISCELLANEOUS	8,450	8,401	-	49	100	-	99.42
FIRE	2,175,130	1,115,336	10,486	1,049,307	148,923	161,272	51.76
STREETS, ALLEY, OTHER							
SALARIES & WAGES/BENEFIT	286,195	165,616	-	120,579	22,914	23,009	57.87
PUR PROP SRVS & OTH SRVS	357,496	190,616	841	166,040	16,376	38,861	53.55
SUPPLIES	93,550	71,311	3,091	19,147	13,111	15,009	79.53
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	10,760	2,325	-	8,435	-	-	21.61
STREETS, ALLEY, OTHER	748,001	429,868	3,932	314,201	52,400	76,880	57.99

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Budget Target 58%
% RECEIV. EXPENDED

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
CENTRAL GARAGE							
SALARIES & WAGES/BENEFIT	127,731	64,259	-	63,472	9,779	9,716	50.31
PURCHASED PROF/TECH SRVS	7,500	7,500	-	-	-	7,500	100.00
PUR PROP SRVS & OTH SRVS	4,410	1,888	149	2,372	560	436	46.20
SUPPLIES	9,256	5,468	42	3,745	583	745	59.54
CAPITAL OUTLAY	-	-	-	-	-	-	-
CENTRAL GARAGE	148,897	79,116	191	69,590	10,922	18,396	53.26
PARKS							
SALARIES & WAGES/BENEFIT	888,676	418,122	-	470,554	57,450	64,107	47.05
PURCHASED PROF/TECH SRVS	2,750	555	-	2,195	90	95	20.18
PUR PROP SRVS & OTH SRVS	134,317	65,096	11,229	57,991	10,322	13,910	56.83
SUPPLIES	41,458	19,403	3,404	18,651	3,740	3,435	55.01
CAPITAL OUTLAY	-	-	-	-	-	-	-
DEBT SERVICE	58,394	58,393	-	1	58,393	-	100.00
MISCELLANEOUS	357,850	264,535	2,661	90,653	5,270	4,677	74.67
PARKS	1,483,445	826,105	17,295	640,045	135,265	86,224	56.85
BUILDING MAINTENANCE							
SALARIES & WAGES/BENEFIT	281,938	138,070	-	143,868	19,537	19,460	48.97
PURCHASED PROF/TECH SRVS	500	-	-	500	-	-	-
PUR PROP SRVS & OTH SRVS	25,603	19,436	50	6,116	1,297	2,984	76.11
SUPPLIES	39,590	22,962	4,699	11,929	4,974	2,969	69.87
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
BUILDING MAINTENANCE	347,631	180,468	4,750	162,414	25,809	25,413	53.28
LIBRARY							
SALARIES & WAGES/BENEFIT	286,062	151,225	-	134,837	20,522	19,600	52.86
PURCHASED PROF/TECH SRVS	2,000	841	-	1,159	633	54	42.03
PUR PROP SRVS & OTH SRVS	29,612	13,448	-	16,164	2,303	1,238	45.41
SUPPLIES	1,650	355	-	1,295	-	-	21.51
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	8,800	2,593	-	6,207	329	244	29.47
LIBRARY	328,124	168,461	-	159,663	23,788	21,136	51.34

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							Budget Target 58%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	392,430	159,348	7,703	225,379	36,736	39,537	42.57
PUR PROP SRVS & OTH SRVS	187,279	119,376	2,271	65,632	16,999	17,998	64.96
SUPPLIES	1,140	488	-	652	26	37	42.78
CAPITAL OUTLAY	-	-	-	-	-	-	-
DEBT SERVICE	130,200	100,800	-	29,400	-	-	77.42
MISCELLANEOUS	115,000	-	-	115,000	-	-	-
ADMINISTRATION	826,049	380,011	9,974	436,063	53,761	57,572	47.21
HUMAN RESOURCES							
SALARIES & WAGES/BENEFIT	196,768	99,446	-	97,322	12,061	12,540	50.54
PURCHASED PROF/TECH SRVS	10,000	2,070	1,580	6,350	360	570	36.50
PUR PROP SRVS & OTH SRVS	6,800	2,006	-	4,794	397	1,201	29.49
SUPPLIES	2,740	1,164	17	1,559	-	248	43.09
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	785	369	-	416	-	219	47.01
HUMAN RESOURCES	217,093	105,055	1,597	110,441	12,818	14,779	49.13
INFORMATION TECHNOLOGY							
SALARIES & WAGES/BENEFIT	374,533	187,823	-	186,710	26,983	26,741	50.15
PURCHASED PROF/TECH SRVS	151,925	103,995	7,352	40,578	2,222	2,221	73.29
PUR PROP SRVS & OTH SRVS	140,275	99,689	504	40,082	347	17,021	71.43
SUPPLIES	43,419	28,283	2,411	12,725	329	20,829	70.69
CAPITAL OUTLAY	17,099	1,252	1,139	14,708	49	515	13.98
MISCELLANEOUS	64,154	55,607	6,514	2,033	69	7,018	96.83
INFORMATION TECHNOLOGY	791,404	476,649	17,919	296,836	29,999	74,346	62.49

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Budget Target 58%
% RECEIV. EXPENDED

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
EMERGENCY MANAGEMENT							
PURCHASED PROF/TECH SRVS	15,000	15,000	-	-	-	-	100.00
PUR PROP SRVS & OTH SRVS	1,500	560	-	940	-	560	37.33
SUPPLIES	11,660	1,099	-	10,561	52	888	9.42
CAPITAL OUTLAY	35,000	-	188	34,812	-	-	0.54
MISCELLANEOUS	296	105,445	14,680	(119,829)	-	11,496	40,640.31
EMERGENCY MANAGEMENT	63,456	122,104	14,868	(73,516)	52	12,945	215.85
ANIMAL CONTROL							
SALAREIES & WAGES/BENEFIT	79,306	37,952	-	41,354	4,200	2,946	47.86
PURCHASED PROF/TECH SRVS	8,582	4,921	-	3,662	-	-	57.34
SUPPLIES	7,905	4,319	80	3,505	278	364	55.65
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	95,218	29,235	70,765	(4,782)	13,400	1,125	105.02
ANIMAL CONTROL	191,011	76,427	70,845	43,739	17,878	4,435	77.10
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	45,430	-	(45,430)	-	-	-
TOTAL EXPENDITURES	13,364,547	7,332,282	275,724	5,755,376	967,193	1,023,771	56.93
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(133,303)	2,375,488	(275,724)	2,231,902	-	(383,147)	(1,575.19)
=====							

City of San Juan, Texas
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Budget Target 58% % RECEIV. EXPENDED

22 -SOLID WASTE FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
REFUSE COLLECTION SYSTEM	3,318,200	1,705,909	-	(1,612,291)	271,297	286,644	51.41
OTHER REVENUE	33,700	14,124	-	(19,576)	671	5,555	41.91
OTHER FINANCING SOURCES	-	45,430	-	45,430	-	-	-
TOTAL REVENUES	3,351,900	1,765,463	-	(1,586,437)	271,969	292,200	52.67
EXPENDITURE SUMMARY							
SANITATION							
SALARIES & WAGES/BENEFIT	1,364,298	730,025	-	634,273	106,579	108,903	53.51
PUR PROF/TECH SRVS	12,500	780	-	11,720	-	330	6.24
PUR PROP SRVS & OTH SRVS	400,370	234,761	20,575	145,034	23,503	87,725	63.78
SUPPLIES	465,494	282,002	37,779	145,712	48,620	41,734	68.70
CAPITAL OUTLAY	72,000	45,430	-	26,570	-	-	63.10
MISCELLANEOUS	677,320	282,207	1,570	393,543	163,777	2,320	41.90
SANITATION	2,991,982	1,575,206	59,924	1,356,852	342,478	241,012	54.65
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	85,000	50,369	-	34,631	5,817	10,858	59.26
PUR PROP SRVS & OTH SRVS	39,287	26,239	-	13,048	3,688	3,688	66.79
DEBT SERVICE	321,444	291,626	-	29,818	-	-	90.72
MISCELLANEOUS	213,930	123,334	-	90,596	17,619	17,619	57.65
ORGANIZATIONAL	659,661	491,569	-	168,092	27,124	32,165	74.52
Transfer Out	-	-	-	-	-	-	-
TOTAL EXPENDITURES	3,651,643	2,066,774	59,924	1,524,944	369,602	273,177	58.24
REVENUES OVER/(UNDER) EXPENDITURES	(299,743)	(301,311)	(59,924)	(61,493)	(97,633)	19,023	120.52

City of San Juan, Texas
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							Budget Target 58%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
WATER SYSTEMS	2,737,060	1,330,028	-	(1,407,032)	221,139	236,464	48.59
SEWER SYSTEMS	2,730,432	1,563,777	-	(1,166,655)	223,303	296,073	57.27
OTHER REVENUES	-	46	-	46	10	10	-
OTHER REVENUES	106,900	39,823	-	(67,077)	1,659	1,320	37.25
OTHER	(1,659,324)	(1,487,498)	-	171,826	(34,365)	(34,365)	89.64
TOTAL REVENUES	3,915,068	1,446,176	-	(2,468,892)	411,746	499,501	36.94
EXPENDITURE SUMMARY							
UTILITY BILLING & COLLEC							
SALARIES & WAGES/BENEFIT	286,136	128,893	-	157,243	22,129	21,648	45.05
PURCHASED PROF/TECH SRVS	20,208	15,890	976	3,342	(877)	244	83.46
PUR PROP SRVS & OTH SRVS	99,620	69,062	17,023	13,535	14,757	14,097	86.41
SUPPLIES	25,856	19,385	1,568	4,902	3,203	6,592	81.04
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	46,027	31,895	548	13,584	4,548	5,243	70.49
UTILITY BILLING & COLLEC	477,847	265,124	20,116	192,607	43,760	47,824	59.69
UTILITY ADMINISTRATION							
SALARIES & WAGES/BENEFIT	210,014	103,477	-	106,537	16,703	16,774	49.27
PURCHASED PROF/TECH SRVS	350,105	88,769	202,524	58,812	-	40,581	83.20
PUR PROP SRVS & OTH SRVS	22,900	4,072	-	18,828	31	8	17.78
SUPPLIES	11,495	4,993	499	6,003	1,524	1,097	47.78
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	870	835	-	35	-	-	95.98
UTILITY ADMINISTRATION	595,384	202,147	203,023	190,214	18,258	58,461	68.05
WATER PLANT							
SALARIES & WAGES/BENEFIT	439,651	229,976	-	209,675	32,952	34,593	52.31
PURCHASED PROF/TECH SRVS	35,000	11,774	312	22,914	2,299	2,945	34.53
PUR PROP SRVS & OTH SRVS	217,010	80,698	15,510	120,802	19,055	12,275	44.33
SUPPLIES	393,082	174,640	8,699	209,743	31,162	14,019	46.64
CAPITAL OUTLAY	30,000	-	-	30,000	-	-	-
MISCELLANEOUS	362,430	281,866	-	80,564	3,640	4,185	77.77
WATER PLANT	1,477,173	778,954	24,520	673,698	89,107	68,017	54.39
WATER DISTRIBUTION							
SALARIES & WAGES/BENEFIT	269,341	87,313	-	182,028	12,424	11,563	32.42
PUR PROP SRVS & OTH SRVS	15,631	7,333	184	8,113	1,346	258	48.09
SUPPLIES	174,334	21,307	263	152,764	3,554	5,539	12.37
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	2,842	656	-	2,186	-	-	23.08
WATER DISTRIBUTION	462,148	116,610	448	345,091	17,324	17,360	25.33
SEWER COLLECTION							
SALARIES & WAGES/BENEFIT	320,062	115,257	-	204,805	16,582	17,146	36.01
PURCHASED PROF/TECH SRVS	5,000	3,000	-	2,000	-	-	60.00
PUR PROP SRVS & OTH SRVS	296,973	72,861	59,896	164,216	27,126	5,712	44.70
SUPPLIES	71,542	34,302	2,091	35,149	4,311	7,901	50.87
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	1,771	432	-	1,339	-	-	24.39
SEWER COLLECTION	695,348	225,853	61,987	407,509	48,019	30,759	41.39

City of San Juan, Texas
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Budget
Target
58%

56-UTILITY FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
SEWER PLANT							
SALARIES & WAGES/BENEFIT	249,845	117,817	-	132,028	19,626	19,805	47.16
PURCHASED PROF/TECH SRVS	41,000	17,620	4,200	19,180	1,965	3,171	53.22
PUR PROP SRVS & OTH SRVS	261,888	138,447	11,835	111,607	18,124	15,786	57.38
SUPPLIES	162,944	57,602	5,927	99,414	9,045	20,485	38.99
CAPITAL OUTLAY	41,036	1,036	-	40,000	-	-	2.52
MISCELLANEOUS	292,192	108,221	-	183,971	9,360	22,385	37.04
SEWER PLANT	1,048,905	440,743	21,962	586,200	58,120	81,632	44.11
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	63,900	44,186	-	19,714	3,910	17,641	69.15
PUR PROP SRVS & OTH SRVS	87,339	58,333	-	29,006	8,198	8,198	66.79
DEBT SERVICE	1,000	-	-	1,000	-	-	-
MISCELLANEOUS	414,687	238,020	-	176,667	33,985	33,985	57.40
ORGANIZATIONAL	566,926	340,539	-	226,387	46,092	59,823	60.07
TOTAL EXPENDITURES	5,323,731	2,369,969	332,055	2,621,707	320,680	363,877	50.75
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(1,408,663)	(923,815)	(332,055)	152,793	-	135,624	89.15
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	(1,408,663)	(923,815)	(332,055)	152,793	-	135,624	89.15
=====							

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Budget Target 58% % RECEIV. EXPENDED
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60 -UTILITY I&S FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,597,948	1,422,454.88	-	(175,493.12)	29,261	-	89.02
TOTAL REVENUES	1,597,948	1,422,454.88	-	(175,493.12)	29,261.13	-	89.02
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	1,597,948	1,391,163	-	2,989,111	-	-	87.06
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	1,597,948	1,391,163	-	2,989,111	-	-	87.06
TOTAL EXPENDITURES	1,597,948	1,391,163	-	2,989,111	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	31,291	-	31,291	-	-	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	-	31,291	-	31,291	-	-	-
	=====	=====	=====	=====	=====	=====	=====

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Budget Target 58% % RECEIV. EXPENDED
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61 - Water & Sewer I & S FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	61,376	30,787	-	(30,589)	5,120	-	50.16
TOTAL REVENUES	61,376	30,787	-	(30,589)	5,120	-	50.16
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	61,376	30,787	-	(30,589)	5,120	-	50.16
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	61,376	30,787	-	(30,589)	5,120	-	50.16

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18 - LOCAL TRUANCY PREVENTION &
DIVERSION FUND
FINANCIAL SUMMARY

Budget Target 58%

	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	1,800	3,159	-	1,359	525	465	175.48
TOTAL REVENUES	1,800	3,159	-	1,359	525	465	175.48

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19 - LOCAL MUNICIPAL JURY FUND FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58% % RECEIV. EXPENDED
REVENUE SUMMARY							
FEEES & FINES	40	63	-	23	11	9	157.93
TOTAL REVENUES	40	63	-	23	11	9	157.93
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
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Budget Target 58%

20 -MUNICIPAL COURT-BLDG SEC. FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,900	4,004	-	(1,896)	812	663	67.87
TOTAL REVENUES	5,900	4,004	-	(1,896)	812	663	67.87
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
PURCHASED PROF/TECH SRVS	1,500	13,261.49	-	(11,761)	3,815.49	9,446.00	884.10
CAPITAL OUTLAY	-	-	-	-	-	-	-
MUNICIPAL COURT	1,500	13,261.49	-	(11,761)	3,815.49	9,446.00	884.10
TOTAL EXPENDITURES	1,500	13,261.49	-	(11,761)	3,815.49	9,446.00	884.10
REVENUES OVER/(UNDER) EXPENDITURES	4,400	(9,257)	-	(13,657)	-	(8,783)	(210.39)

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							Budget Target 58%
21 -MUNICIPAL COURT-TECH. FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,600	3,393	-	(2,207)	725	604	60.59
TOTAL REVENUES	5,600	3,393	-	(2,207)	725	604	60.59
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
PURCHASED PROF/TECH SRVS	1,780	-	-	1,780	-	-	-
SUPPLIES	500	-	-	500	-	-	-
MUNICIPAL COURT	2,280	-	-	2,280	-	-	-
TOTAL EXPENDITURES	2,280	-	-	2,280	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	3,320	3,393	-	73	-	604	102.21

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Budget Target 58%

23 -REVOLVING LOAN FUND FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	242	-	242	31	29	-
TOTAL REVENUES	-	242	-	242	31	29	-
EXPENDITURE SUMMARY							
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	242	-	242	31	29	-

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Budget Target 58%

25 -PARKS SPORT FEE FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,500	452	-	(1,048)	28	260	30.17
TOTAL REVENUES	1,500	452	-	(1,048)	28	260	30.17
EXPENDITURE SUMMARY							
RECREATION							
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	1,500	452	-	(1,048)	-	-	30.17

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Budget Target 58%
% RECEIV. EXPENDED

26 -PARK DEVELOPMENT FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER INCOME	25,010	203,694	-	178,684	690	54,114	814.45
TOTAL REVENUES	25,010	203,694	-	178,684	690	54,114	814.45
EXPENDITURE SUMMARY							
PARKS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	25,000	22,320	-	2,680	-	-	89.28
PARKS	25,000	22,320	-	2,680	-	-	89.28
TOTAL EXPENDITURES	25,000	22,320	-	2,680	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	10	181,374	-	181,364	-	54,114	1,813,738.10

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Budget Target 58%

27 -WRECKER LAW ENFORCEMENT FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	3,150	7,115	-	3,965	105	1,735	225.87
TOTAL REVENUES	3,150	7,115	-	3,965	105	1,735	225.87
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	5,000	-	-	5,000	-	-	-
PUR PROP SRVS & OTH SRVS	300	120	-	180	-	-	40.00
SUPPLIES	10,000	1,364	-	8,636	-	-	13.64
MISCELLANEOUS	3,000	968	1,016	1,017	400.00	-	66.11
ADMINISTRATION	18,300	2,452	1,016	14,833	-	-	18.95
TOTAL EXPENDITURES	18,300	2,452	1,016	14,833	-	-	18.95
REVENUES OVER/(UNDER) EXPENDITURES	(15,150)	4,663	(1,016)	18,798	-	1,735	(24.08)

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Budget Target 58%

28 -ASSET FORFEITURE-STATE FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	20,000	1,208	-	(18,792)	-	-	6.04
FORFEIT LOCAL	-	4,866	-	4,866	-	-	-
TOTAL REVENUES	20,000	6,074	-	(13,926)	-	-	30.37
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	-	-	-	-	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	45,500	8,443	33,458	3,599	-	2,258.35	92.09
SUPPLIES	21,238	14,988	239	6,011	3,669.96	4,992.00	71.70
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	11,500	600	6,552	4,348	-	-	62.19
POLICE	78,238	24,031	40,249	13,958	-	7,250	82.16
TOTAL EXPENDITURES	78,238	24,031	40,249	13,958	-	7,250	82.16
REVENUES OVER/(UNDER) EXPENDITURES	(58,238)	(17,957)	(40,249)	31	-	(7,250)	99.95

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							Budget Target 58%
30 - MISCELLANEOUS GRANTS FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	649,803	180,965	-	(468,838)	-	98,530	27.85
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	649,803	180,965	-	(468,838)	-	98,530	27.85
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	321,401	160,568	-	160,833	15,874	13,382	49.96
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	152,077	136,799	2,270	13,007	42,121	20,349	91.45
CAPITAL OUTLAY	136,116.94	56,117		80,000	-	-	41.23
POLICE	609,594.50	353,485	2,270	253,840	57,995	33,731	58.36
FIRE							
SALARIES & WAGES/BENEFIT	64,357	109,404	-	(45,047)	14,101	14,855	169.99
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
FIRE	64,357	109,404	-	(45,047)	14,101	14,855	169.99
LIBRARY							
PURCHASED PROF/TECH SRVS	2,000	-		2,000	-	-	-
PUR PROP SRVS & OTH SRVS	8,689	7,630	-	1,059	11.95	-	87.81
SUPPLIES	2,554	1,343	-	1,211	-	-	52.59
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	2,300	-	68	2,232	-	-	2.96
LIBRARY	15,543	8,973	68	6,502	11.95	-	58.17
TOTAL EXPENDITURES	689,494.77	471,862	2,338	215,295	72,107	48,586	68.77
REVENUES OVER/(UNDER) EXPENDITURE	(39,692)	(290,896)	(2,338)	(253,542)	-	49,944	738.78

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Budget Target 58%
% RECEIV. EXPENDED

32 -CRIME VICTIMS LIAISON GRT FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENU	15,000	-	-	(15,000)	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	15,000	-	-	(15,000)	-	-	-
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	15,000	-	-	15,000	-	-	-
POLICE	15,000	-	-	15,000	-	-	-
TOTAL EXPENDITURES	15,000	-	-	15,000	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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33 -HOTEL/MOTEL OCCUPANCY TAX FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
TAX REVENUE	25,500	14,068	-	(11,432)	1,999	5,288	55.17
FINES & FEES	10,000	150	-	(9,850)	-	150	1.50
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	35,500	14,218	-	(21,282)	1,999	5,438	40.05
EXPENDITURE SUMMARY							
CITY EVENTS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
CITY EVENTS	-	-	-	-	-	-	-
MISCELLANEOUS DEPT							
MISCELLANEOUS	-	-	-	-	-	-	-
MISCELLANEOUS DEPT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	35,500	14,218	-	(21,282)	-	5,438	40.05
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	-	-	-	-	-	-	-

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							Budget Target 58%
35 -ASSET FORFEITURE-FEDERAL FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	800	271	-	(529)	45	17	33.83
FORFEIT FEDERAL	140,000	5,493	-	(134,507)	-	-	3.92
TOTAL REVENUES	140,800	5,764	-	(135,036)	45	17	4.09
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	15,000	-	-	15,000	-	-	-
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	38,578	400	-	38,178	-	400	1.04
SUPPLIES	40,744	583	18,194	21,967	-	-	46.09
CAPITAL OUTLAY	267,205	170,641	-	96,564	170,641	-	63.86
MISCELLANEOUS	-	-	-	-	-	-	-
POLICE	361,527	171,624	18,194	171,709	170,641	400	52.50
TOTAL EXPENDITURES	361,527	171,624	18,194	171,709	170,641	400	52.50
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(220,727.30)	(165,860)	(18,194)	36,673	-	(383)	83.39

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							Budget Target 58%
55 -STORM WATER FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	305,000	152,996	-	(152,004)	24,065	24,091	50.16
TOTAL REVENUES	305,000	152,996	-	(152,004)	24,065	24,091	50.16
EXPENDITURE SUMMARY							
SALARIES & WAGES/BENEFIT	228,907	111,447	-	117,460	15,927	18,394	48.69
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	14,914	10,669	138	4,107	3,535	3,547	72.46
SUPPLIES	32,179	6,383	74	25,723	986	647	20.06
CAPITAL OUTLAY	16,000	16,000	-	-	16,000	-	100.00
MISCELLANEOUS	13,000	100	-	12,900	-	-	0.77
STORM WATER	305,000	144,598	212	160,190	36,448	22,588	47.48
TOTAL EXPENDITURES	305,000	144,598	212	160,190	36,448	22,588	47.48
REVENUES OVER/(UNDER) EXPENDITURES	-	8,398	(212)	8,186	-	1,503	-

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Budget
Target
58%

36 -DEBT SERVICE FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	2,146,179	2,096,801	-	(49,378)	115,807	53,802	97.70
OTHER REVENUE	24	9,962	-	9,938	9,653	9	41,508.08
TOTAL REVENUES	2,146,203	2,106,763	-	(39,440)	125,460	53,811	98.16
EXPENDITURE SUMMARY							
ORGANIZATIONAL EXPENSE							
DEBT SERVICE	1,937,224	1,604,323	-	332,901	-	-	82.82
MISCELLANEOUS	-	7,188	-	(7,188)	-	7,188	-
ORGANIZATIONAL EXPENSE	1,937,224	1,611,511	-	325,713	-	7,188	83.19
TOTAL EXPENDITURES	1,937,224	1,611,511	-	325,713	-	7,188	83.19
REVENUES OVER/(UNDER) EXPENDITURES	208,979	495,252	-	286,273	125,460	46,623	236.99
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	208,979	495,252	-	286,273	-	46,623	236.99

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							Budget Target 58%
41-CAPITAL PROJECT - CITY HALL/PARK FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	1,510	-	1,510	82.51	41.82	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	1,510	-	1,510	83	42	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
CITY MANAGER							
CAPITAL OUTLAY	4,700,000	162,781	-	4,537,219	62,640	35,795	3.46
CITY MANAGER	4,700,000	162,781	-	4,537,219	62,640	35,795	3.46
PARK AND RECREATION							
CAPITAL OUTLAY	139,930	119,936.28	-	19,994	-	18,973	85.71
PARK	139,930	119,936.28	-	19,994	-	18,973	85.71
TOTAL EXPENDITURES	4,839,930	282,717	-	4,557,213	-	54,768	5.84
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(4,839,930)	(281,207)	-	4,558,723	-	(54,726)	5.81

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42- BOND SERIES 2019 FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	638	-	638	64.40	209.74	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	638.43	-	638	64	209.74	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	325,750	71,750	254,000	-	-	-	100.00
COST OF ISSUANCE	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	325,750	71,750	254,000	-	-	-	100.00
TOTAL EXPENDITURES	325,750	71,750	254,000	-	-	-	100.00
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(325,750)	(71,112)	(254,000)	638	-	210	99.80

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43-BOND SERIES 2019-A FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	162	-	162	16.39	53.41	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	162	-	162	16	53	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	130,000	8,383	126,000	(4,383)	-	-	103.37
COST OF ISSUANCE	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	130,000	8,383	126,000	(4,383)	-	-	103.37
TOTAL EXPENDITURES	130,000	8,383	126,000	(4,383)	-	-	103.37
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(130,000)	(8,221)	(126,000)	(4,221)	16	53	103.25

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44-CIP-STREET-SERIES 2015 FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	101	-	101	6	3	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	101	-	101	6	3	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
EXPENDITURES							
STREETS	-	-	-	-	-	-	-
DEBT	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	101	-	101	6	3	-

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45-CAPITAL PROJECTS FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
LIBRARY	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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Budget
Target
58%

46-2018 CONSTRUCTION FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	409	-	409	1	(4)	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	409	-	409	1	(4)	-
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	740,871	613,693	127,178	(0)	47,435	-	100.00
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	740,871	613,693	127,178	(0)	47,435	-	100.00
TOTAL EXPENDITURES	740,871	613,693	127,178	(0)	47,435	-	100.00
REVENUES OVER/(UNDER) EXPENDITURES	(740,871)	(613,284)	(127,178)	409	47,437	(4)	99.94

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47-CERT. OF OBLIG. - SERIES 2018 FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	20	-	20	11	9	-
TOTAL REVENUES	-	20	-	20	11	9	-
DEBT SERVICE							
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
CERT. OF OBLIG. - SERIES 2018	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	20	-	20	11	9	-

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48- Certificate of Obligation -2017 FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
Other Revenue	-	335	-	335	18	9	-
TOTAL REVENUES	-	335	-	335	18	9	-
=====							
EXPENDITURE SUMMARY							
DEBT SERVICE							
STREETS							
CAPITAL OUTLAY	743,893	752,141	23,279	(31,527)	752,141	-	104.24
STREETS	743,893	752,141	23,279	(31,527)	752,141	-	104.24
NEW CITY HALL							
PROF/TECH SRVS	-	33,967		(33,967)	(357,467)	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	1,000,000	-	-	1,000,000	-	-	-
NEW CITY HALL	1,000,000	33,967	-	966,033	(357,467)	-	3.40
TOTAL EXPENDITURES	1,743,893	786,108	23,279	934,506	394,675	-	46.41
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(1,743,893)	(785,773)	(23,279)	934,841	(394,656)	9	46.39

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49 - 2020 BOND FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	10	-	10	5	5	-
TOTAL REVENUES	-	10	-	10	5	5	-
EXPENDITURE SUMMARY							
PLANNING & ZONING							
CAPITAL OUTLAY	49,622	49,622	-	-	-	-	100.00
PLANNING & ZONING	49,622	49,622	-	-	-	-	100.00
FIRE							
CAPITAL OUTLAY	48,365	64,365	-	(16,000)	-	16,000	133.08
FIRE	48,365	64,365	-	(16,000)	-	16,000	133.08
STREETS, ALLEY, OTHER							
CAPITAL OUTLAY	176,058	-	176,058	-	-	-	100.00
STREETS, ALLEY, OTHER	176,058	-	176,058	-	-	-	100.00
PARKS - RECREATION							
CAPITAL OUTLAY	49,622	49,622	-	-	-	-	100.00
PARKS - RECREATION	49,622	49,622	-	-	-	-	100.00
INFORMATION TECHNOLOGY							
CAPITAL OUTLAY	24,645	24,645	-	-	-	-	100.00
INFORMATION TECHNOLOGY	24,645	24,645	-	-	-	-	100.00
STORMWATER							
CAPITAL OUTLAY	385,500	385,500	-	-	-	-	100.00
STORMWATER	385,500	385,500	-	-	-	-	100.00
ANIMAL CONTROL							
CAPITAL OUTLAY	49,622	49,622	-	-	-	-	100.00
ANIMAL CONTROL	49,622	49,622	-	-	-	-	100.00
UTILITY BILLING & COLLECTION							
CAPITAL OUTLAY	-	-	-	-	-	(124)	-
UTILITY BILLING & COLLECTION	-	-	-	-	-	(124)	-
UTILITY ADMINISTRATION							
CAPITAL OUTLAY	508,595	435,612	73,382	(400)	285,756	149,857	100.08
UTILITY ADMINISTRATION	508,595	435,612	73,382	(400)	285,756	149,857	100.00

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Budget Target 58% % RECEIV.

49 - 2020 BOND	BUDGET	YEAR-TO-DATE	BALANCE				
WATER PLANT							
CAPITAL OUTLAY		-	-	-	-	-	-
WATER PLANT	-	-	-	-	-	-	-
WATER DISTRIBUTION							
CAPITAL OUTLAY	33,040	-	33,040	-	-	-	100.00
WATER DISTRIBUTION	33,040	-	33,040	-	-	-	100.00
SEWER COLLECTION							
CAPITAL OUTLAY	90,911	-	90,911	-	-	-	100.00
SEWER COLLECTION	90,911	-	90,911	-	-	-	100.00
SEWER PLANT							
CAPITAL OUTLAY		-	-	-	-	-	-
SEWER PLANT	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
PROF/TECH SRVS	-	-	-	-	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
ADMINISTRATON	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,415,982	1,058,990	373,392	(16,400)	-	165,733	100.00
REVENUES OVER/(UNDER) EXPENDITURES	(1,415,982)	(1,058,980)	(373,392)	(16,390)	-	(165,728)	100.00

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52- Certificate of Obligation FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REV.	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
PUMPS							
PURCHASED PROF/TECH SRVS	36,879	28,659	-	8,219.75	-	-	77.71
CAPITAL OUTLAY	-	-	-	-	-	-	-
PUMPS	36,879	28,659	-	8,220	-	-	77.71
TOTAL EXPENDITURES	36,879	28,659	-	8,220	-	-	77.71
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	36,879	28,659	-	8,220	-	-	77.71

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54-2014 BOND FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	Budget Target 58% % RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	67	-	67	4	2	-
TOTAL REVENUES	-	67	-	67	4	2	-
EXPENDITURE SUMMARY							
WATER DISTRIBUTION							
CAPITAL OUTLAY	-	-	-	-	-	-	-
WATER DISTRIBUTION	-	-	-	-	-	-	-
ORGANIZATIONAL							
DEBT SERVICE	-	-	-	-	-	-	-
ORGANIZATIONAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	67	-	67	-	2	-

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Budget Target 58%

24 -SAN JUAN E. D. C. FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
SALES TAX REVENUE	1,029,000	608,154	-	(420,846)	97,399	88,582	59.10
OTHER REVENUE	-	2,155	-	2,155	50	49	-
OTHR FINANCING SOURCES/U	(105,235)	(60,774)	-	44,461	(8,652)	(8,852)	57.75
TOTAL REVENUES	923,765	549,535	-	(374,230)	88,796	79,779	59.49
EXPENDITURE SUMMARY							
SAN JUAN ECONOMIC DEV							
SALARIES & WAGES/BENEFIT	213,980	124,901	-	89,079	19,150	16,656	58.37
PURCHASED PROF/TECH SRVS	136,500	117,035	-	19,465	13,698	29,700	85.74
PUR PROP SRVS & OTH SRVS	76,058	35,191	-	40,867	5,103	5,022	46.27
SUPPLIES	11,200	7,283	-	3,917	1,053	784	65.02
CAPITAL OUTLAY	7,500	3,719	-	3,781	84	52	49.59
DEBT SERVICE	220,298	179,158	-	41,140	-	-	81.33
MISCELLANEOUS	258,229	65,892	-	192,337	850	2,305	25.52
SAN JUAN ECONOMIC DEV	923,765	533,179	-	390,586	39,938	54,519	57.72
OTHER PROJECTS							
MISCELLANEOUS	-	65	-	(65)	-	-	-
RETAIL INCENTIVES	-	-	-	-	-	-	-
OTHER PROJECTS	-	65	-	(65)	-	-	-
TOTAL EXPENDITURES	923,765	533,244	-	390,521	39,938	54,519	57.73
REVENUES OVER/(UNDER) EXPENDITURES	-	16,291	-	16,291	-	25,260	-

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Budget Target 58% % RECEIV. EXPENDED
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29 -SAN JUAN ECONIMIC DEPNT. CORP FINANCIAL SUMMARY	BUDGET 2020-2021	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Mar-21	Apr-21	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		(22)	-	(22)	(8)	(6)	-
OTHR FINANCING SOURCES/U	105,237	60,774	-	(44,463)	8,652	8,852	57.75
TOTAL REVENUES	105,237	60,753	-	(44,484)	8,645	8,846	57.73
=====							
ORGANIZATIONAL EXPENSES							
DEBT SERVICE	86,924	86,923	-	1	-	-	100.00
ORGANIZATIONAL EXPENSES	86,924	86,923	-	1	-	-	100.00
TOTAL EXPENDITURES	86,924	86,923	-	1	-	-	100.00
=====							
REVENUES OVER/(UNDER) EXPENDITURES	18,313	(26,171)	-	(44,484)	(26,171)	8,846	(142.91)