



**Mayor: Mario Garza**  
**Mayor Pro-Tem: Leonardo “Lenny” Sanchez**  
**Commissioners: Adina “Dina” Santillan**  
**Ernesto “Neto” Guajardo**  
**Marco “Markie” Villegas**

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

### **SAN JUAN CITY COMMISSION**

**Location:** San Juan Memorial Library  
Multipurpose Meeting Room  
1010 S. Standard  
San Juan, Texas 78589  
**Tuesday, November 23, 2021**

### **REGULAR MEETING AGENDA 6:00 PM**

#### **I. CALL TO ORDER**

#### **II. INVOCATION**

#### **III. PLEDGE OF ALLEGIANCE**

#### **IV. PUBLIC COMMENTS**

#### **V. PRESENTATIONS**

**A.** New City Hall /Transit Terminal Update.

**B.** Presentation on Departmental Reports: Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

**1.** Department of Finance Monthly Report

**2.** Department of Utilities Monthly Report

3. Fire Department Monthly Report.
4. Municipal Court Monthly Report
5. Police Department Monthly Report

## **VI. PUBLIC HEARING/ORDINANCES**

- A. Hold Second Public Hearing for a Voluntary Annexation Petition of the 10.28-acre tract of land out of Lot 2, Block 31, Alamo Land and Sugar Company's Subdivision, located approximately 800 feet South of Sam Houston Boulevard, along the East side of Stewart Road, as per map recorded in Volume 1, Pages 24 thru 26, Map Records, Hidalgo County, Texas, as Requested by 193 S. Heathwood Drive, LLC.
- B. Hold a Public Hearing for a Conditional Use Permit to allow "Take 5 Oil Change" an Automobile Service Center at property located at 100 S. Cesar Chavez Road, legally described as Lot 5B, San Juan Corners/St. Ives Subdivision, as Requested by Sierra Gorda Investments, LLC.
- C. Hold a Public Hearing for a Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S) of Lots 1 thru 3, Castle Heights Subdivision, located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard, as Requested by Vica Texas Enterprises, LP.
- D. Hold a Public Hearing for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at "Drama Llama Daiquiris To Go #2" located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Drama Llama Daiquiris, LLC.

## **VII. APPOINTMENTS**

- A. Consider the Removal and/or Appointment of Board Members Related to the Civil Service Board.

## **VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:**

- A. Discussion and Possible Action to Accept the City of San Juan Fire Station Preliminary Design & Conceptual Plan and Authorize City Manager to Proceed with ERO on the Design and Administration Contract.



- B.** Discussion and Possible Action to Accept the City of San Parks and Recreation Preliminary Design & Conceptual Plan and Authorize City Manager to Proceed with ERO on the Design and Administration Contract.
- C.** Discussion and Possible Action to Accept the Only Bid Received for the New City Hall Sewer Line Replacement Project in the Amount of \$77,485.00 from Southern Trenchless Solutions from La Feria, Texas and Authorize the Mayor to Execute all Related Documents and Budget Amendment as Needed.
- D.** Discussion and Possible Action to Declare Certain Fixed Assets in the Department of Utilities as Surplus/Salvage and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed.

#### **IX. CONTRACTUALS/RESOLUTIONS**

- A.** Consider Adoption of Resolution Establishing the Budget for Fiscal Year 35 (2022) of the Hidalgo County Urban County Program.
- B.** Consideration and Action on a Resolution Accepting a Voluntary Annexation Petition, Setting Dates and Times of Public Hearings and Directing the Planning Department to Prepare Service Plan for the Proposed Orchards of San Juan Subdivision being a 24.85-acre tract of land out of Lot 7, Stewart's Addition to the Conway Garden Subdivision, located at the Southwest corner of Stewart and Moore Road, as Requested by Escon Development.

#### **X. CONSENT AGENDA**

- A.** Preliminary Budget Expenditure Report-September 2021

#### **XI. EXECUTIVE SESSION**

- A.** The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Section §551.071 Consultation with Attorney.
  - 1.** Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee. (Director of Planning and Zoning).
  - 2.** Discussion and Possible Action Regarding Cause No. C-2414-20-A Styled Hall-Mark Fire Apparatus-Texas, LLC v. City of San Juan, Texas in 92nd Judicial District Court, Hidalgo County, Texas.

## **XII. RECONVENE**

- A.** The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to take Vote or Take Final Action in Open Meeting.
- 1.** Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee. (Director of Planning and Zoning).
- 2.** Discussion and Possible Action Regarding Cause No. C-2414-20-A Styled Hall-Mark Fire Apparatus-Texas, LLC v. City of San Juan, Texas in 92nd Judicial District Court, Hidalgo County, Texas.

## **XIII. ADJOURNMENT**

### **CERTIFICATION**

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

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BRENDA ESCALANTE  
INTERIM CITY SECRETARY  
CITY OF SAN JUAN, TEXAS

### **CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the the \_\_\_\_\_ of \_\_\_\_\_, 2021.

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OFFICE OF THE CITY SECRETARY



**Mayor: Mario Garza**  
**Mayor Pro-Tem: Leonardo “Lenny” Sanchez**  
**Commissioners: Adina “Dina” Santillan**  
**Ernesto “Neto” Guajardo**  
**Marco “Markie” Villegas**

## MEMORANDUM

**TO:** Benjamin Arjona, City Manager

**FROM:** Benjamin Arjona, City Manager

**DATE:** 11/18/2021

**SUBJECT:** Department of Finance Monthly Report

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### Finance Department

#### Department Description

Finance Department has the responsibility to safeguard City's financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City's investments policy prioritizing objective of safety, liquidity and yield

### Additional Information

- 7 STAFF MEMBERS
- Maintained 26 funds, assisted 24 departments and posted 157 journal entries, issued 330 disbursement checks, 53 Bank Drafts and processed 525 payroll checks and direct deposits, during the months of October, 2021.
- October Sales Tax 24.74% Increase of \$104,525 Compared to last year.
- Audit FY 2020/2021 Awarded the Contract to Garcia and Pena
- Reconciled 11 Bank Accounts
- Budget Adjustments (3)

**709 S. Nebraska Ave. • San Juan, Texas 78589-2649**  
**Phone: (956)223-2200 • Fax: (956) 787-5978**

- Budget Amendments (1)
- Manage a 30.2 million budget

General Fund Budget of 16.8 million

Utility & Sanitation Fund 5.4 million

Stormwater Fund 305 thousand

Debt Service Fund 1.9 million

Sanitation Fund 3.5 million

Other Funds 2.2 million

## Utility Billing & Collection Department

### Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City of San Juan collects about 6,880 water and 9,746 sewer accounts.
- North Alamo Water Supply Corporation service 3,263 sewer accounts.
- Per Audited Financial Report, in FY ending 9/30/2020, Utility Fund collected 5.8 million and Sanitation Fund 3.6 million with a combined 9.4 million.
- Email Billing (108)
- Service Orders
  1. Connects 51
  2. Meter information 47
  3. Disconnect 34
  4. Dead Meters Change 15
  5. Past Due Notice 1,531
  6. Cut Off Register 21
  7. Cut List 88
  - Payments are made by
    - 65 % paid in person
    - 0 % juniors
    - 22 % online
    - 7 % bank drafts
    - 5 % other locations
- Staff of 7 Employees

## **Purchasing Division**

### **Purchasing Description**

Purchasing Division is responsible for acquiring goods and services for the City, in accordance with state law, the City's purchasing policies and annual budget.

Purchase Orders Issued                      333

- Purchase Order Changes/Voids    15
- Bid Openings                              1



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## MEMORANDUM

**TO:** Benjamin Arjona, City Manager  
**FROM:** Benjamin Arjona, City Manager  
**DATE:** 11/18/2021  
**SUBJECT:** Department of Utilities Monthly Report

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### Texas Drought Outlook

- 33% of Texas is in a drought (November 08, 2021)
- RGV is Abnormal
- Falcon and Amistad are @ 39.63%
- STAGE II IS STILL IN FULL EFFECT

### System Outlook

- Water Connections – 6880
- Sewer Connections – 10,610 (3730 NAWSC)

### Water Treatment Facility

- Combined Gallons Treated: 66.742 MG
- Combined Gallons Produced: 72.127 MG

### Water Treatment Facility No. 1

- 0.436 MG treated
- 35.766 MG delivered
- 29.156 MG Transferred from WTF No. 2
- 5.66 MG RAW (Reservoir)
- 0.005 MG Backwash
- 0 MG Well

### Water Treatment Facility No. 2

**709 S. Nebraska Ave. • San Juan, Texas 78589-2649**  
**Phone: (956)223-2200 • Fax: (956) 787-5978**

- 76.992 Treated
- 45.782 MG Delivered
- 29.156 MG Transferred to WTF No. 1
- 65.67 MG RAW (Reservoir)
- 1.5920 MG Backwash

WTP 3.5 MGD Expansions and Rehab 100%

Operated Water Plant as Efficiently as Possible

Sludge Management Continues to be Critical

Proposed Budget Pending TWDB Approval

Water Distribution System

- Leaks – 6
- Breaks – 5
- Taps – 4

Water Loss

- Reported – 105,700 gals
- Unreported – 99,000 gals

Hydrants

- Flushed – 20
- Repaired/Replaced – 0
- STAGE II WATER CONSERVATION STILL IN EFFECT

Valves

- Worked – 6
- Repaired/Replaced – 0

Utility Billing

- Work Orders – 3

We Continue Our Hydrant and Valve Maintenance

Two Vacancy – WM

Wastewater Treatment Facility

- Treated – 64.644 MG
- Wetland – 4.299 MG
- 500 - Cubic Yards of Sludge Hauled to Landfill
- Solids Dewatering Facility 100% Final Pay App Approved/close out documents
- Quarterly Biomonitoring all species passed

- Emergency Repair at WWTP completed, rest of line will need to be replaced.

## Wastewater Collections

### Work orders - 58

- Sewer Main Repaired – 0
- Sewer Backups Reported – 10
- Sewer Backups Cleared – 10
- Odor Complaints – 0
- Locates – 15
- Manhole Repaired/replaced – 0
- New Manholes installed – 0
- Unauthorized Discharges - 0

## Administration

### Financials

- Administration – 99.18%
- Water Treatment – 98.28%
- Distribution: – 100.28%
- Sewer Collection – 99.33%
- Wastewater Treatment – 96.73%

## Projects

- WTF No. 2 Pending TWDB Budget Approval
- WWTF Rehab Design – 100% Complete (CHC) Pending Constructability Review
- WTF No. 1 Rehab – 100%, Pending Constructability Review
- LS 13 Design – 100% Complete (CHC) Pending AEP Line Relocation

## Training

- Admin – 0
- Water Treatment – 0
- Distribution – 0
- Sewer Collection – 0
- Wastewater Treatment - 0

## Certification

- Water Treatment - 0
- Distribution – 0
- Sewer Collection - 1
- Wastewater Treatment – 0
- Renewals - 0





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## MEMORANDUM

**TO:** Benjamin Arjona, City Manager

**FROM:** Benjamin Arjona, City Manager

**DATE:** 11/18/2021

**SUBJECT:** Fire Department Monthly Report.

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The San Juan Fire Department had the following activity during the month of October 2021:

### **Emergency Calls**

A total of 66 Calls for the month of October 2021. (Please see attached report.)

- A Shift = 25
- B Shift = 22
- C Shift = 19

### **Med-Care Response**

Due to COVID19 Med-Care EMS responded along with the Fire Department for a total of 22 calls with three (3) delays for the Month of October 2021. The Med-Care report has not been submitted by Med-Care.

### **County Calls**

The San Juan Fire Department had a total of one (1) County Calls for the month of October 2021 which are the following:

- Incident Number – 21-00570 – Medical Call at 4710 Aztec

### **Volunteer Department**

The San Juan Volunteer Fire Department met for their monthly business meeting on October 25, 2021, at Fire Station #2.

### **Fire Inspections**

A total of 22 inspections were conducted in the Month of October 2021, please see attached for detailed information about each conducted inspection.

**709 S. Nebraska Ave. • San Juan, Texas 78589-2649**  
**Phone: (956)223-2200 • Fax: (956) 787-5978**

**Plan Reviews**

The following plans were reviewed for the month of October 2021:

- Luis A. Vasquez
- Luis Valencia – 204 W Nolana Loop
- Gutierrez Ducan Subdivision
- Mario Cantu
- Carroll Estates

**Fuel Utilization**

Please note that the total amount of gallons mentioned in this report belong only to the logs that were submitted by the Fire Chief, Lieutenant or Firefighter in Charge for the month of October 2021 to the Administration Office.

- A total of 179.8 Gallons of Unleaded
- A total of 664.67 Gallons of Diesel



Rudy Muniz  
Lieutenant

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**October 2021  
Call Volume Monthly Breakdown**

| Fire House Code | Incident Type                        | Total |
|-----------------|--------------------------------------|-------|
| 322             | Motor Vehicle Accidents w/Injuries   | 12    |
| 323             | Auto-Pedestrian                      | 1     |
| 324             | Motor Vehicle Accidents w/o Injuries | 5     |
| 311             | Medical Call                         | 6     |
| 142/143         | Grass/Brush Fires                    | 3     |
| 131             | Vehicle Fires                        | 1     |
| 700/750         | False Alarms                         | 10    |
| 154             | Trash Fires                          | 1     |
| 550/551         | Assist other Agency/Dept.:           | 7     |
| 651             | Smoke Scare                          | 0     |
| 111             | Structure Fires                      | 2     |
| 1101            | Equipment Fire                       | 0     |
| 412             | Gas Leak                             | 3     |
| 480             | Attempted burning, Illegal action    | 4     |
| 600             | Good Intent Call                     | 3     |
| 611             | Cancelled in Route                   | 0     |
| 622             | Wrong Location/No Incident Found     | 0     |
| 541             | Bee attack/ Animal Problem           | 0     |
| 331             | Child Locked in a Vehicle            | 2     |
| 440/1601        | Electrical Equipment Problem (Pole)  | 4     |
| 1131            | Cooking Fire                         | 0     |
| 100             | Fire, Other                          | 3     |
| Grand Total:    |                                      | 66    |

Call Volume for each shift:

A Shift 25

B Shift 22

C Shift 19

Respectfully Submitted by,

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Rudy Muniz Lieutenant

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**Tirso Garza, Fire Chief**  
**2301 N. Raul Longoria**  
**San Juan, TX 78589**  
**Office: 956-223-2470**  
**Fax: 956-783-3441**

## Med-Care Response Times

### October 2021

| Date     | Incident # | Location                     | Dispatched Time | Arrival | Delay Time | Incident Type |
|----------|------------|------------------------------|-----------------|---------|------------|---------------|
| 10/2/21  | 21-531     | 2600 S Stewart               | 19:00           | 19:10   | 10 min     | MVA           |
| 10/2/21  | 21-532     | 1 <sup>st</sup> and Standard | 23:38           | 23:43   | 5 min      | MVA           |
| 10/3/21  | 21-533     | Raul Longoria & Frontage     | 10:08           | 10:13   | 5 min      | MVA           |
| 10/4/21  | 21-535     | Stewart & Sam Houston        | 18:19           | 18:23   | 4 min      | MVA           |
| 10/6/21  | 21-539     | 1009 Paloma                  | 11:11           | 11:19   | 8 min      | MVA           |
| 10/6/21  | 21-541     | Minnesota & Raul Longoria    | 15:26           | 15:39   | 13 min     | MVA           |
| 10/12/21 | 21-548     | Nebraska & Ridge             | 18:22           | 18:35   | 13 min     | MVA           |
| 10/13/21 | 21-549     | 500 E Owassa                 | 08:26           | 08:41   | 9 min      | MVA           |
| 10/13/21 | 21-551     | 900 W Expressway 83          | 16:23           | 16:37   | 14 min     | MVA           |
| 10/14/21 | 21-554     | 495 / Retama                 | 13:37           | 13:45   | 8 min      | MVA           |
| 10/16/21 | 21-557     | Stewart and Hall Acres       | 12:56           | 13:05   | 8 min      | MVA           |
| 10/16/21 | 21-558     | Raul Longoria & Gonzalez     | 14:44           | 14:54   | 10 min     | MVA           |
| 10/18/21 | 21-564     | 1800 N Raul Longoria         | 18:40           | 18:47   | 7 min      | MVA           |
| 10/19/21 | 21-567     | Stewart / Moore              | 08:06           | 08:17   | 11 min     | MVA           |
| 10/20/21 | 21-568     | 613 W. El Dora               | 07:35           | 07:39   | 3 min      | Medical       |
| 10/20/21 | 21-570     | 4710 Aztec                   | 21:20           | 21:26   | 6 min      | Medical       |
| 10/21/21 | 21-572     | 913 W 122th Street           | 09:03           | 09:10   | 7 min      | Medical       |

|          |        |                              |       |       |        |         |
|----------|--------|------------------------------|-------|-------|--------|---------|
| 10/23/21 | 21-575 | 200 W Expressway 83          | 00:05 | 00:16 | 11 min | MVA     |
| 10/26/21 | 21-577 | 206 W Hazel                  | 00:13 | 00:41 | 28 min | Medical |
| 10/26/21 | 21-578 | 4600 S Stewart               | 09:25 | 09:41 | 16 min | MVA     |
| 10/29/21 | 21-585 | 916 W 9 <sup>th</sup> Street | 00:44 | 1:20  | 36 min | Medical |
| 10/31/21 | 21-591 | Owassa / Cesar Chavez        | 04:29 | 04:31 | 3 min  | MVA     |

**Tirso Garza** <tgarza@sjtx.us>

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## Delayed Calls

1 message

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**Tirso Garza** <tgarza@sjtx.us>

Mon, Nov 15, 2021 at 3:57 PM

To: Mack Gilbert &lt;mgilbert@medcare-ems.com&gt;

Good afternoon Mack, After reviewing our monthly reports for the month of October 3 delayed calls were listed with one being 36 minutes. and another 28 minutes and one at 16 minutes. Can you please provide us with a written explanation on the delays so I can add them to my monthly report. Thank you.



## Fire Inspection October 2021

|    | Date     | Name of Business                 | Address                         | Contact               | Inspector  | App/Deny |
|----|----------|----------------------------------|---------------------------------|-----------------------|------------|----------|
| 1  | 10/6/21  | BBBQ                             | 219 W 83 BUS                    | Jennifer Trevino      | J. Salinas | Approved |
| 2  | 10/6/21  | RGV Powerhouse San Juan          | 1101 E 495, Ste H               | Veronica Marquez      | J. Salinas | Approved |
| 3  | 10/8/21  | McDonalds                        | 824 W 83 BUS                    | Angel E. Zamora       | J. Salinas | Approved |
| 4  | 10/12/21 | Mariscos La Costa                | 108 E 495, Building-B SteC      | Fatima Reyes          | J. Salinas | Approved |
| 5  | 10/12/21 | Rolling Kitchen Trailers         | 304 W Interstate 2              | Luis Tanguma          | J. Salinas | Approved |
| 6  | 10/13/21 | PNC Bank National Association    | 235 W 83 BUS                    | Cindy Aguilar         | J. Salinas | Approved |
| 7  | 10/13/21 | Hidalgo County Headstart         | 200 N Cougar ST                 | Veronica Garcia       | J. Salinas | Approved |
| 8  | 10/13/21 | We are the future daycare        | 505 W 495                       | Flo Hernandez         | J. Salinas | Approved |
| 9  | 10/13/21 | SBan'ca Barber Shop.             | 2003 N Veterans RD, Ste 5       | Mercedes D Garza      | J. Salinas | Approved |
| 10 | 10/18/21 | Basilica Restaurant              | 400 Virgen de San Juan BLVD     | Arturo Ramirez        | J. Salinas | Approved |
| 11 | 10/18/21 | Tierra Santa Adult Daycare       | 508 S Standard AVE              | Fathi haj yahya       | J. Salinas | Approved |
| 12 | 10/18/21 | Foster Home- Valero, Rosa        | 2021 Cancun LN                  | Rosa Valero           | J. Salinas | Approved |
| 13 | 10/18/21 | Guadalajara Express Mexican Food | 205 W Nolana LOOP, 8            | Vilma Herrera         | J. Salinas | Approved |
| 14 | 10/19/21 | Elevate Nutrition                | 211 N Nebraska AVE, 2           | David Ruiz            | J. Salinas | Approved |
| 15 | 10/19/21 | Casa de Dios El Shaddai          | 302 E 83 BUS                    | Gloria E Salazar      | J. Salinas | Approved |
| 16 | 10/20/21 | Cafes D Rut                      | 213 W 83 BUS                    | Rutilo Chavez         | J. Salinas | Denied   |
| 17 | 10/20/21 | Companerismo Cristiano Fe        | 303 N Nebraska AVE              | Xochiquetzal A Rios   | J. Salinas | Approved |
| 18 | 10/25/21 | Cafes D Rut                      | 213 W 83 BUS                    | Rutilo Chavez         | J. Salinas | Approved |
| 19 | 10/25/21 | A&A Snacks                       | 4811 N Raul Longoria HWY, Ste C | Mayra Sandoval        | J. Salinas | Approved |
| 20 | 10/26/21 | N&K Electronic Tax Center        | 901 W 1st ST                    | Liliana Peralez       | J. Salinas | Approved |
| 21 | 10/27/21 | Contra Diesel                    | 2003 N Veterans RD, Unit 13     | Ernesto Garcia Rinkon | J. Salinas | Approved |
| 22 | 10/28/21 | Barret Indian Motorcycle         | 502 E Interstate 2 HWY E        | Rodrigo Calleja       | J. Salinas | Approved |
| 23 |          |                                  |                                 |                       |            |          |
| 24 |          |                                  |                                 |                       |            |          |
| 25 |          |                                  |                                 |                       |            |          |
| 26 |          |                                  |                                 |                       |            |          |
| 27 |          |                                  |                                 |                       |            |          |

## October 2021

Sandra Guajardo, Administrative Assistant





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**Marco “Markie” Villegas**

## MEMORANDUM

**TO:** Benjamin Arjona, City Manager  
**FROM:** Benjamin Arjona, City Manager  
**DATE:** 11/18/2021  
**SUBJECT:** Municipal Court Monthly Report

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The Municipal Court is responsible for the legal enforcement of City Ordinances and laws. It deposits and prepares daily reports to the Department of Finance.

|                   |             |
|-------------------|-------------|
| Amount Collected  | \$14,391.27 |
| Defensive Driving | 0           |
| Deferred          | 1           |
| Pre-Trials        | 8           |
| Bench Trials      | 9           |
| Scofflaw          | \$ 962.25   |

|                        |                        |
|------------------------|------------------------|
| COLLECTIONS 2020       | COLLECTIONS 2021       |
| October - \$ 15,846.90 | October - \$ 14,391.27 |

|                       |                       |
|-----------------------|-----------------------|
| CITATIONS ISSUED 2020 | CITATIONS ISSUED 2021 |
| October - 151         | October - 98          |

|                           |                           |
|---------------------------|---------------------------|
| SCOFFLAW COLLECTIONS 2020 | SCOFFLAW COLLECTIONS 2021 |
| October - \$ 1,771.20     | October - \$ 962.25       |

City Marshal - Warrants and Fines Collected - \$ 2,005.00  
Phone calls - 60  
Warrants - 10

Total Warrants Issued - 43



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## MEMORANDUM

**TO:** Benjamin Arjona, City Manager  
**FROM:** Benjamin Arjona, City Manager  
**DATE:** 11/18/2021  
**SUBJECT:** Police Department Monthly Report

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This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that occurred during the month of October 2021.

### STATISTICS: POLICE

### OCTOBER

|                            |      |
|----------------------------|------|
| • Calls for service:       | 1164 |
| • Incident reports:        | 209  |
| • Accidents:               | 155  |
| • 911 Calls:               | 1667 |
| • Patrol Citations Issued: | 98   |
| • Violations:              | 132  |
| • Patrol & CID Arrests:    | 46   |
| • CID Issued Warrants:     | 38   |

### SPECIAL GRANT DETAILS:

### OCTOBER

|                       |                |
|-----------------------|----------------|
| • Stone Garden hours: | 18             |
| • Vehicle Stops:      | 0              |
| • Citations:          | 0              |
| • Border Star hours:  | (Did not work) |
| • Vehicle Stops:      | 0              |
| • Contacts:           | 0              |
| • Misdemeanor Arrest: | 0              |
| • Felony Arrest:      | 0              |
| • Cases Investigated: | 0              |
| • Citations:          | 0              |

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**Phone: (956)223-2200 • Fax: (956) 787-5978**

- Tx-Dot STEP-Wave Traffic Enforcement hours: (Did not work)

**TRAFFIC ENFORCEMENT:****OCTOBER**

- Cruiser enforcement (Thursday Nights) traffic stops. Have not had any cruisers)
- Citations: 0
- Arrest: 0
- Regular patrol city wide. 98 citations/ 132 violations

**FEDERAL & STATE ASSET FORFEITURE PROGRAM:**

- Received state forfeiture awards: Nothing to report
- Received federal forfeiture awards: Nothing to report.
- Department is in full compliance with federal and state guidelines (Audits).

**CRIME STOPPERS:**

- No board meetings were scheduled.

**SAN JUAN POLICE PERSONNEL:**

Nothing To Report

**TELE-COMMUNICATORS:**

- No new event to report.

**FLEET**

Nothing to report

**STATISTICS: ANIMAL CONTROL****OCTOBER**

- Calls for Service: 248
- Citations Issued: 1
  - Violations: 1

**COVID-19 OPERATIONS:****SPECIAL EVENTS:**

- Nothing to report

Respectfully,

Ruben Morin, Chief of Police  
San Juan Police Department  
"A Commitment to the Future"

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Hold Second Public Hearing for a Voluntary Annexation Petition of the 10.28-acre tract of land out of Lot 2, Block 31, Alamo Land and Sugar Company's Subdivision, located approximately 800 feet South of Sam Houston Boulevard, along the East side of Stewart Road, as per map recorded in Volume 1, Pages 24 thru 26, Map Records, Hidalgo County, Texas, as Requested by 193 S. Heathwood Drive, LLC.

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**STAFF COMMENTS AND RECOMMENDATIONS:**

The Planning Department is processing a residential subdivision located at the Southwest corner of Ridge and Cesar Chavez Road. Part of the subdivision is outside the city limits but within the City of San Juan Extraterritorial Jurisdiction (ETJ). It is the City's policy to annex subdivisions processed and approved within the city's ETJ. On September 14, 2021 the City Commission approved a Resolution 21-21 accepting petition for voluntary annexation and setting dates and times for public hearings.

The property owner of the subject property has submitted a petition of a voluntary annexation to the City of San Juan. Upon annexation, recording of the subdivision plat, building permits and inspections will be processed by City for proposed residences. Annexation of this property is being undertaken in accordance with the provisions of the Texas Local Government Code, Chapter 43, Municipal Annexation, Section 43.028 and the City Charter.

**RECOMMENDATION:**

Hold Second Public Hearing for a Voluntary Annexation Petition.

**PREPARED BY:**

Monica Gomez,  
Planner II

**APPROVED BY:**

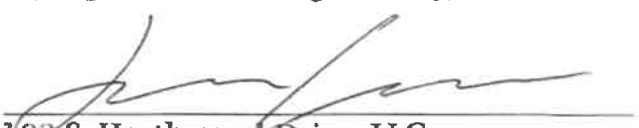
Benjamin Arjona, City  
Manager

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## PETITION FOR ANNEXATION

To the Mayor and City Council, City of San Juan:

The undersigned, owner of land or representative of the majority of landowners hereby petitions the Mayor and City Council of the City of San Juan, Texas to annex a tract of land being the S483.80' of the W500' out of Lot 2, Block 31, Alamo Land and Sugar Company's Subdivision, Hidalgo County, Texas as per map thereof recorded in Volume 1, Pages 24-26, Map Records, Hidalgo County, Texas.

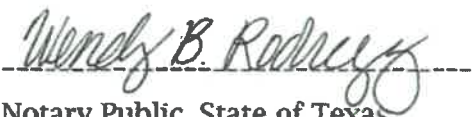
  
193 S. Heathwood Drive, LLC,  
Jorge Cuevas, Manager  
3381 White Boulevard  
Naples, Florida 34117

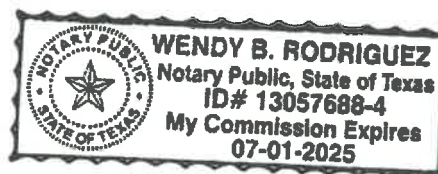
STATE OF TEXAS           §

COUNTY OF HIDALGO    §

Before me, the undersigned authority, on this day personally appeared Jorge Cuevas, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration herein stated.

Given under my hand and seal of office, this the 30th day of August, 2021.

  
Notary Public, State of Texas



March 29, 2021

**METES AND BOUNDS DESCRIPTION  
10.280 ACRES OUT OF  
LOT 2, BLOCK 31,  
ALAMO LAND AND SUGAR COMPANY  
HIDALGO COUNTY, TEXAS**

A tract of land containing 10.280 acres situated in the County of Hidalgo, Texas, being a part or portion out of Lot 2, Block 31, Alamo Land and Sugar Company, according to the plat thereof recorded in Volume 1, Pages 24-25, Hidalgo County Map Records, which said 10.280 acres were conveyed to 193 S. Heathwood Drive LLC, by virtue of a General Warranty Deed recorded under Document Number 3026488, Hidalgo County Official Records, said 10.280 acres also being more particularly described as follows;

COMMENCING at the Southeast corner of said Lot 2, Block 31;

THENCE, N 08° 36' 01" E a distance of 40.00 feet to a No. 4 rebar set for the Southeast corner and POINT OF BEGINNING of this herein described tract;

1. THENCE, N 81° 24' 54" W at a distance of 979.88 feet pass a No. 4 rebar set on the Southeast corner of Hidalgo County Irrigation District No. 2 Save & Except by virtue of a Deed recorded in Volume 25, Page 312, Hidalgo County Deed Records, at a distance of 1,059.88 feet pass a No. 4 rebar set on the Southwest corner of said Save & Except and on the existing East right-of-way line of Stewart Road, continuing a total distance of 1,089.88 feet to a Nail set for the Southwest corner of this tract;
2. THENCE, N 08° 35' 06" E within the existing Stewart Road right-of-way, a distance of 443.80 feet to a Nail set for the Northwest corner of this tract;
3. THENCE, S 81° 22' 29" E along the South line of New South San Juan Elementary School Subdivision, according to the plat thereof recorded in Instrument Number 2394084, Hidalgo Map County Records, at a distance of 30.00 feet pass a No. 4 rebar found [Northing:16591082.998, Easting:1099659.699] on the East right-of-way line of Stewart Road and the Northwest corner of said Save and Except, at a distance of 110.00 feet pass a No. 4 rebar set for the Northeast corner of said Save and Except, at a distance of 1,088.82 feet pass a No. 4 rebar found in line, continuing a total distance of 1,090.00 feet to a No. 4 rebar set for the Northeast corner of this tract;
4. THENCE, S 08° 36' 01" W along the East line of said Lot 2, Block 31, a distance of 443.03 feet to the POINT OF BEGINNING and containing 11.095 acres, of which 0.815 of one acre lies within the said Save & Except, leaving a Gross of 10.280 acres, of which 0.306 of one acre lies within the existing right-of-way of Stewart Road and 0.103 of one acre lies within a right-of-way claimed by the Hidalgo County Irrigation District No. 2, leaving a net of 9.871 acres of land, more or less.

**SAVE & EXCEPT:**

A tract of land containing 0.815 of one acre situated in the County of Hidalgo, Texas, being a part or portion out of Lot 2, Block 31, Alamo Land and Sugar Company, according to the plat thereof recorded in Volume 1, Pages 24-25, Hidalgo County Map Records, which said 0.815 of one acre being conveyed to Hidalgo County Irrigation District No. 2 by virtue of a Deed recorded in Volume 25, Page 312, Hidalgo County Deed Records, said 0.815 of one acre also being more particularly described as follows;

COMMENCING at the Southeast corner of said Lot 2, Block 31;

THENCE, N 08° 36' 01" E a distance of 40.00 feet;

THENCE, N 81° 24' 54" W a distance of 979.88 feet to a No. 4 rebar set for the Southeast corner and POINT OF BEGINNING of this herein described tract;

1. THENCE, N 81° 24' 54" W a distance of 80.00 feet to a No. 4 rebar set for the Southwest corner of this tract;
2. THENCE, N 08° 35' 06" E along the existing East right-of-way line of Stewart Road, a distance of 443.78 feet to a No. 4 rebar found [Northing: 16591082.998, Easting: 1099659.699] for the Northwest corner of this tract;
3. THENCE, 81° 22' 29" E a distance of 80.00 feet to a No. 4 rebar set for the Northeast corner of this tract;
4. THENCE, S 08° 35' 06" W a distance of 443.72 feet to the POINT OF BEGINNING and containing 0.815 of one acre of land, more or less.

I, FRED L. KURTH, A REGISTERED PROFESSIONAL LAND SURVEYOR DO HEREBY AFFIRM THAT THIS METES AND BOUNDS DESCRIPTION REPRESENTS THE RESULTS OF A SURVEY MADE ON THE GROUND ON 02/26/2021 UNDER MY DIRECTION AND SUPERVISION.

  
FRED L. KURTH, R.P.L.S. #4750      3-29-21      DATE:







**RESOLUTION NO. 21-21**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, ACCEPTING PETITION FOR A VOLUNTARY ANNEXATION OF 10.28-ACRE TRACT OF LAND, OUT OF LOT 2, BLOCK 31, ALAMO LAND AND SUGAR COMPANY SUBDIVISION; SETTING THE DATES AND TIMES FOR PUBLIC HEARINGS REGARDING THE PROPOSED ANNEXATION OF THE BELOW MENTIONED PROPERTIES; AND DIRECTING THE PLANNING DEPARTMENT TO PREPARE A PLAN OF SERVICES FOR SAID ANNEXATION.**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:**

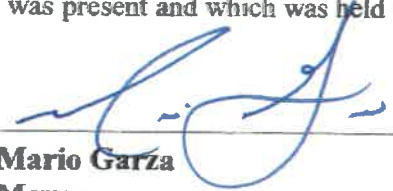
Section 1. The City of San Juan has received a petition from the following property owners for voluntary annexation of properties described in Exhibit "A". The City Commission of the City of San Juan hereby declares its intention to institute proceedings to annex to the City the territory generally described in Exhibit "A" and being out of the and made a part hereof by the passage of an ordinance of annexation extending the general corporate limits of the City of San Juan for all purposes to include such territory. A map of such proposed annexation is attached hereto as Exhibit "A" and made a part hereof for all purposes.

Section 2. The City Commission of the City of San Juan hereby calls two (2) public hearings at which time all interested persons shall have the right and opportunity to appear and be heard upon such proposal to annex the territories described above. The first public hearing shall be held in the City Commission Meeting at the San Juan Memorial Library located at 1010 S. Standard Avenue, San Juan, Texas 78589 at 6:00 p.m. on October 12, 2021. The second public hearing shall be held at the City Commission Meeting at the San Juan Memorial Library located at 1010 S. Standard Avenue, San Juan, Texas 78589 on November 9, 2021 at 6:00 p.m. The annexation proceeding, of which notice of intention to annex is given by this Resolution, shall be instituted not less than eleven (11) days nor more than twenty (20) days subsequent to such public hearings.

Section 3. The City Secretary of the City of San Juan is hereby directed to cause notices of such public hearings to be given by publication in a newspaper having general circulation within the City of San Juan and within the territory proposed to be annexed, the publication of notice of each public hearing to be made at least once in such newspaper not less than eleven (11) days nor more than twenty (20) days prior to the day of that public hearing.

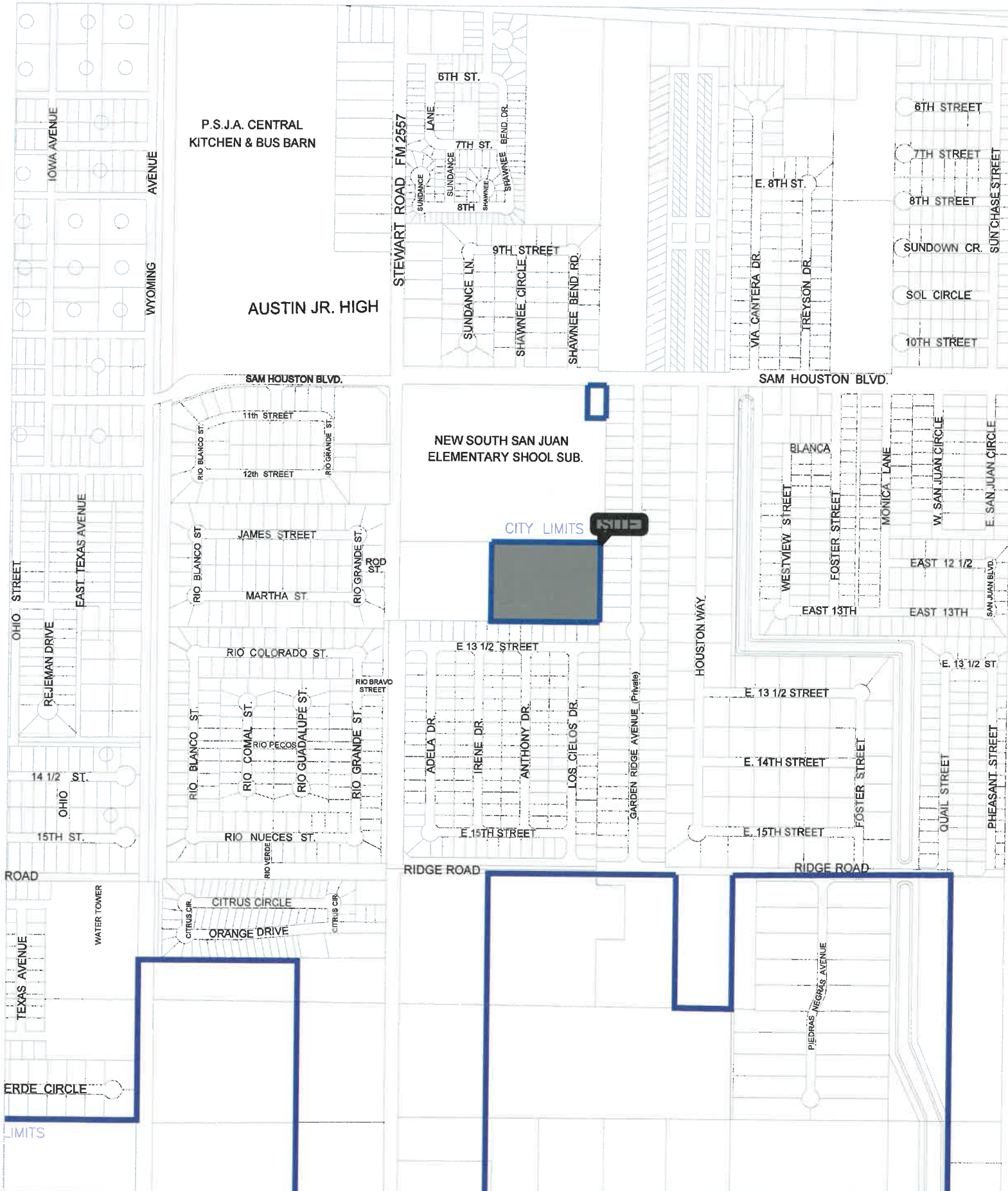
Section 4. The Planning Department is hereby directed to cause to be prepared a service plan that provides for the extension of municipal services to the territories that are proposed to be annexed. The proposed service plan shall be made available for public inspection and shall be explained to the inhabitants of the territory at the public hearings called herein. Such service plan shall be prepared in accordance with the provisions of Chapter 43 of the Texas Local Government Code.

**CONSIDERED, PASSED AND APPROVED** on this 14<sup>th</sup> day of September, 2021, at a meeting of the City Commission of the City of San Juan, at which a quorum was present and which was held in accordance with Chapter 551, Texas Government Code.

  
\_\_\_\_\_  
**Mario Garza**  
Mayor

Attest:

  
\_\_\_\_\_  
**Diana Cavazos**  
City Secretary



### Legend

- CITY LIMITS
- Proposed area

Consideration and Action on a Resolution Accepting a Voluntary Annexation Petition, Setting Dates and Times of Public Hearings and Directing the Planning Department to Prepare Service Plan for the 10.28-acre tract of land out of Lot 2, Block 31, Alamo Land and Sugar Company Subdivision, according to the plat thereof recorded in Volume 1, Pages 24-25, Map Records.



## **EXHIBIT C**

### **ANNEXATION MUNICIPAL SERVICE PLAN AGREEMENT**

#### **POLICE**

*Existing Services:* None by the City of San Juan

*Services to be provided:* Currently, the area is under the jurisdiction of the Hidalgo County Sheriff's Office. However, upon annexation, the City of San Juan Police Department will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

#### **FIRE PROTECTION & AMBULANCE SERVICE**

*Existing Services:* None by the City of San Juan

*Services to be provided:* Fire protection will be available to the area upon annexation. Primary fire response will be provided by the San Juan Fire Department staff and personnel located at 709 S. Nebraska Avenue, San Juan, Texas and 2301 N. Raul Longoria Road, San Juan, Texas. Adequate fire protection activities can be afforded to the annexed area within current budget appropriation. Fire prevention activities will be provided by the Fire Inspector's office as needed. Ambulance service will be provided with response to all dispatched calls and request for service on assistance within the newly annexed areas.

#### **BUILDING INSPECTION & CODE ENFORCEMENT DIVISION**

*Existing Services:* None by the City of San Juan

*Services to be provided:* The Building Inspection Department will provide Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permit for any new construction and remodeling, and enforcing all other applicable codes with regulated building construction within the City of San Juan.

#### **PLANNING AND ZONING**

*Existing Services:* None by the City of San Juan

*Services to be provided:* The Planning and Zoning Department's responsibility for regulating development and land use through the administration of the City of San Juan Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of San Juan Subdivision Ordinance. These services can be provided within the department's current budget.

## **LIBRARY**

***Existing Services:*** Areas are currently being serviced by the City of San Juan.

***Services to be provided:*** Library use privileges are currently available to anyone residing in this area. These privileges can be provided within the current budget appropriation.

The San Juan Memorial Library serves as a community resource to the citizens of San Juan and surrounding communities. The library has a collection of over 34,000 books along with a variety of DVD movies available for check out. We also provide fifty personal computers with internet access as well as MS Office and four children's computers with many fun and educational programs.

## **STREET**

***Existing Services:*** County Street Maintenance

***Services to be provided:*** Maintenance to the street facilities will be provided by the City of San Juan upon the effective date of the annexation. This service can be provided within the current budget appropriation. For streets that will require major improvements the service plan will address those concerns within two and a half (2 ½) years and complete the work within four and a half (4 ½) years.

## **STORM WATER MANAGEMENT**

***Existing Services:*** None by the City of San Juan

***Services to be provided:*** For new areas to be developed, developers will provide storm water drainage at their own expense and will be inspected by the City Engineers at time of completions. The City of San Juan will then maintain the drainage upon approval. For existing development the City will conduct public awareness and education activities on **Storm Water Management Plan** (MS4 Permit) and the **Clean Water Act**.

## **STREET LIGHTING**

***Existing Services:*** None by the City of San Juan

***Services to be provided:*** The City of San Juan will coordinate any request for improved street lighting with the local electric provider in accordance with standard policy. The city will be installing additional street lighting in areas that are below standards.

## **TRAFFIC ENGINEERING**

***Existing Services:*** None by the City of San Juan

***Services to be provided:*** The City Engineer will work with Texas Department of Transportation (TxDOT) to provide, after the effective date of annexation, any additional traffic control devices, such as traffic lights and stop signs to improve the safety of traffic in the area.

## **WATER SERVICE**

*Existing Services:* Areas are currently being serviced by the City of San Juan.

*Services to be provided:* Water service is currently provided to the area in accordance with the applicable codes and department policy. When other property develops in the adjacent area, water service shall be provided in accordance with extension ordinance. Extension of service shall comply with City codes and ordinances.

## **SANITARY SEWER SERVICES**

*Existing Services:* Sewer services currently being provided by on site sewer facilities (OSSF).

*Service to be provided:* Sanitary sewer service to the area of proposed annexation will be provided in accordance with applicable codes and departmental policy. When property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance. Extension of service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances.

## **SOLID WASTE SERVICE**

*Existing Services:* None

*Service to be provided:* Solid Waste Collection shall be provided to the area of annexation in accordance with the present ordinance. Service shall comply with existing City policies, beginning with occupancy of structures. Such Service will be required no later than expiration of any current contract citizen has in effect at the time of annexation.

## **MISCELLANEOUS**

All other applicable municipal services will be provided to the area in accordance with the City of San Juan established policies governing extension of municipal services to newly annexed areas.

Furthermore, the City of San Juan, Texas, finds and determines the rural nature of the area is characteristically different from other more highly developed areas within the corporate limits of the City of San Juan, Texas. Consequently, because of the differing characteristics of topography, land utilization and population density, the service levels which may ultimately be provided in the newly annexed area may differ somewhat from series provided in other areas of the City of San Juan, Texas. These differences are specifically dictated because of differing characteristics of the property and the City of San Juan, Texas, will undertake to perform consistent with the contract so as to provide this newly annexed area the same type, kind and quality of service presently enjoyed by the citizens of the City of San Juan, Texas, who reside in areas of similar topography, land utilization and population.



**Legal Description: Being a 10.28-acre tract of land out of Lot 2, Block 31, Alamo Land and Sugar Company Subdivision, as per Volume 1, Page 24-26, Map Records of Hidalgo County, Texas.**

**EXECUTED** this 17th day of September, A.D. 2021.



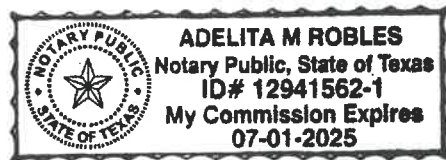
193 S. Heathwood Drive, LLC.  
Jorge Cuevas, Manager  
3381 White Boulevard  
Naples, Florida 34117

**Acknowledgment**

STATE OF TEXAS           §

COUNTY OF HIDALGO   §

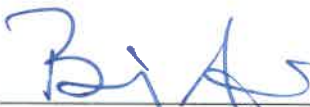
This instrument was acknowledged before me on the 17th day of September 2021.



Notary Public – State of Texas

Accepted by:

CITY OF SAN JUAN

By:   
Benjamin Arjona, City Manager

Approved as to form:

By:   
City Attorney

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Hold a Public Hearing for a Conditional Use Permit to allow "Take 5 Oil Change" an Automobile Service Center at property located at 100 S. Cesar Chavez Road, legally described as Lot 5B, San Juan Corners/St. Ives Subdivision, as Requested by Sierra Gorda Investments, LLC.

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**STAFF COMMENTS AND RECOMMENDATIONS:**

Sierra Gorda Investments is applying for a Conditional Use Permit to allow "Take 5 Oil Change" at the Expressway Corridor District area. The property is located in between of Bank of America and commercial plaza along Frontage and Cesar Chavez Road. The applicant is proposing a 1,438 square feet building with entrance/exit along Cesar Chavez Road. (See attached site plan).

The following is a list of requirements:

- a) All service, repair, maintenance, painting, and other work shall take place within an enclosed area;
- b) There shall be no outside storage of materials;
- c) All new buildings and all conversions of existing buildings to such uses shall meet current building and fire code requirements in terms of separation of high hazard uses from other occupancy use classifications, etc.
- d) Owner agrees to pay an annual fee to the City of San Juan to maintain conditional and occupational use permit.
- e) The business must comply with the city's noise ordinance.
- f) The business must comply with the City's Security Cameras Ordinance.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to five (5) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

**RECOMMENDATION:**

During the Regular Meeting on November 18, 2021, the Planning and Zoning Commission unanimously recommended approval of the conditional use permit with a 6-0 vote.

**PREPARED BY:**

Monica Gomez,  
Planner II

**APPROVED BY:**

Benjamin Arjona, City  
Manager

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**MEETING DATES:**  
**PLANNING AND ZONING COMMISSION – 11/18/2021**  
**CITY COMMISSION – 11/23/2021**  
**DATE PREPARED – 11/17/2021**

**PAGE 1**

**STAFF REPORT**  
**GENERAL INFORMATION**

|                                                |                                                                                                                                                                                                                              |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>APPLICATION:</b>                            | Conditional Use Permit to allow “Take 5 Oil Change” an Automobile Service Center                                                                                                                                             |
| <b>APPLICANT:</b>                              | Sierra Gorda Investments, LLC.                                                                                                                                                                                               |
| <b>SURVEYOR/ENGINEER:</b>                      | N/A                                                                                                                                                                                                                          |
| <b>LEGAL:</b>                                  | Lot 5B, San Juan Corners/St. Ives Subdivision                                                                                                                                                                                |
| <b>EXISTING LAND USE/<br/>ADJACENT ZONING:</b> | <i>North</i> – Commercial; Expressway Corridor District (EC)<br><i>South</i> – Commercial; Expressway Corridor District (EC)<br><i>East</i> – Outside City Limits<br><i>West</i> – Vacant; Expressway Corridor District (EC) |
| <b>ACCESS AND CIRCULATION:</b>                 | This property has access along Cesar Chavez Road.                                                                                                                                                                            |
| <b>PUBLIC SERVICES:</b>                        | Water and sewer services are provided by the City of San Juan.                                                                                                                                                               |
| <b>RECOMMENDATION:</b>                         | Staff recommends approval subject to comply with the list of requirements attached to the report.                                                                                                                            |

**EVALUATION AND CONDITIONS FOR APPROVAL**

Sierra Gorda Investments is applying for a Conditional Use Permit to allow “Take 5 Oil Change” at the Expressway Corridor District area. The property is located in between of Bank of America and commercial plaza along Frontage and Cesar Chavez Road. The applicant is proposing a 1,438 square feet building with entrance/exit along Cesar Chavez Road. (See attached site plan).

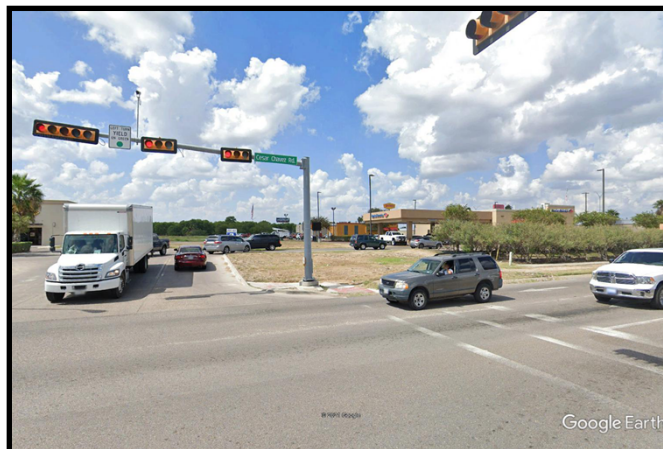
The following is a list of requirements:

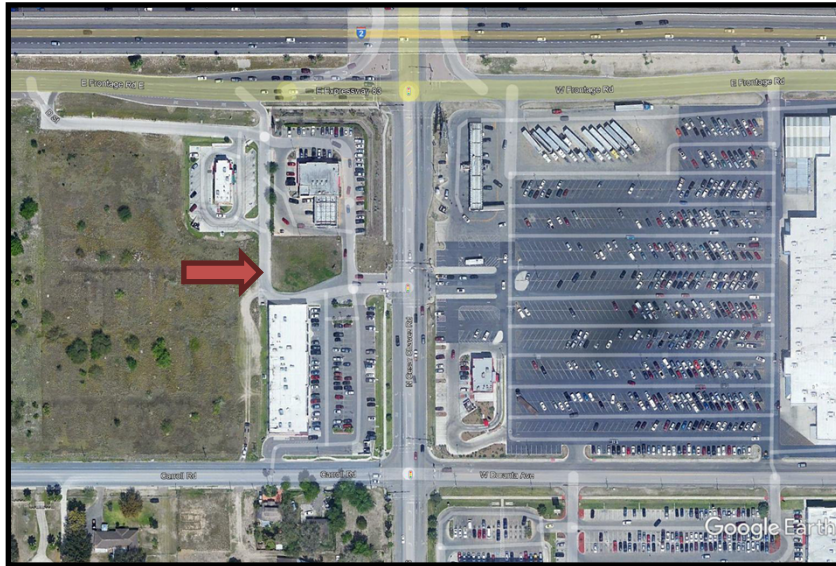
- a) All service, repair, maintenance, painting, and other work shall take place within an enclosed area;
- b) There shall be no outside storage of materials;
- c) All new buildings and all conversions of existing buildings to such uses shall meet current building and fire code requirements in terms of separation of high hazard uses from other occupancy use classifications, etc.
- d) Owner agrees to pay an annual fee to the City of San Juan to maintain conditional and occupational use permit.
- e) The business must comply with the city’s noise ordinance.
- f) The business must comply with the City’s Security Cameras Ordinance.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to five (5) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

**ATTACHMENTS:**

- Location Map
- Aerial Photo
- Zoning Map
- Subdivision Plat
- Site Plan
- Expressway Corridor Ordinance
- List of neighboring property owners receiving notice
- Ordinance





Proposed Site



## **ORDINANCE NO.**

**AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW AN AUTOMOBILE SERVICE CENTER “TAKE 5 OIL CHANGE” AT 100 S. CESAR CHAVEZ ROAD, LEGALLY DESCRIBED AS LOT 5B, SAN JUAN CORNERS/ST. IVES SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.**

**WHEREAS**, Sierra Gorda Investments, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan to allow an Automobile Service Center at the Expressway Corridor District area.

**WHEREAS**, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:**

**SECTION I.** That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Sierra Gorda Investments, LLC. has applied for a Conditional Use Permit to allow “Take 5 Oil Change” an Automobile Service Center at 100 S. Cesar Chavez Boulevard, subject to the following conditions:

- a) All service, repair, maintenance, painting, and other work shall take place within an enclosed area;
- b) There shall be no outside storage of materials;
- c) All new buildings and all conversions of existing buildings to such uses shall meet current building and fire code requirements in terms of separation of high hazard uses from other occupancy use classifications, etc.
- d) Owner agrees to pay an annual fee to the City of San Juan to maintain conditional and occupational use permit.
- e) The business must comply with the city’s noise ordinance.
- f) The business must comply with the City’s Security Cameras Ordinance.

**SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE.** This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

**PASSED** and **APPROVED** on first reading on the 23<sup>rd</sup> day of November, 2021.

**PASSED** and **APPROVED** on second and final reading on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF SAN JUAN**

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**MARIO GARZA, MAYOR**

**ATTEST:**

**APPROVED BY:**

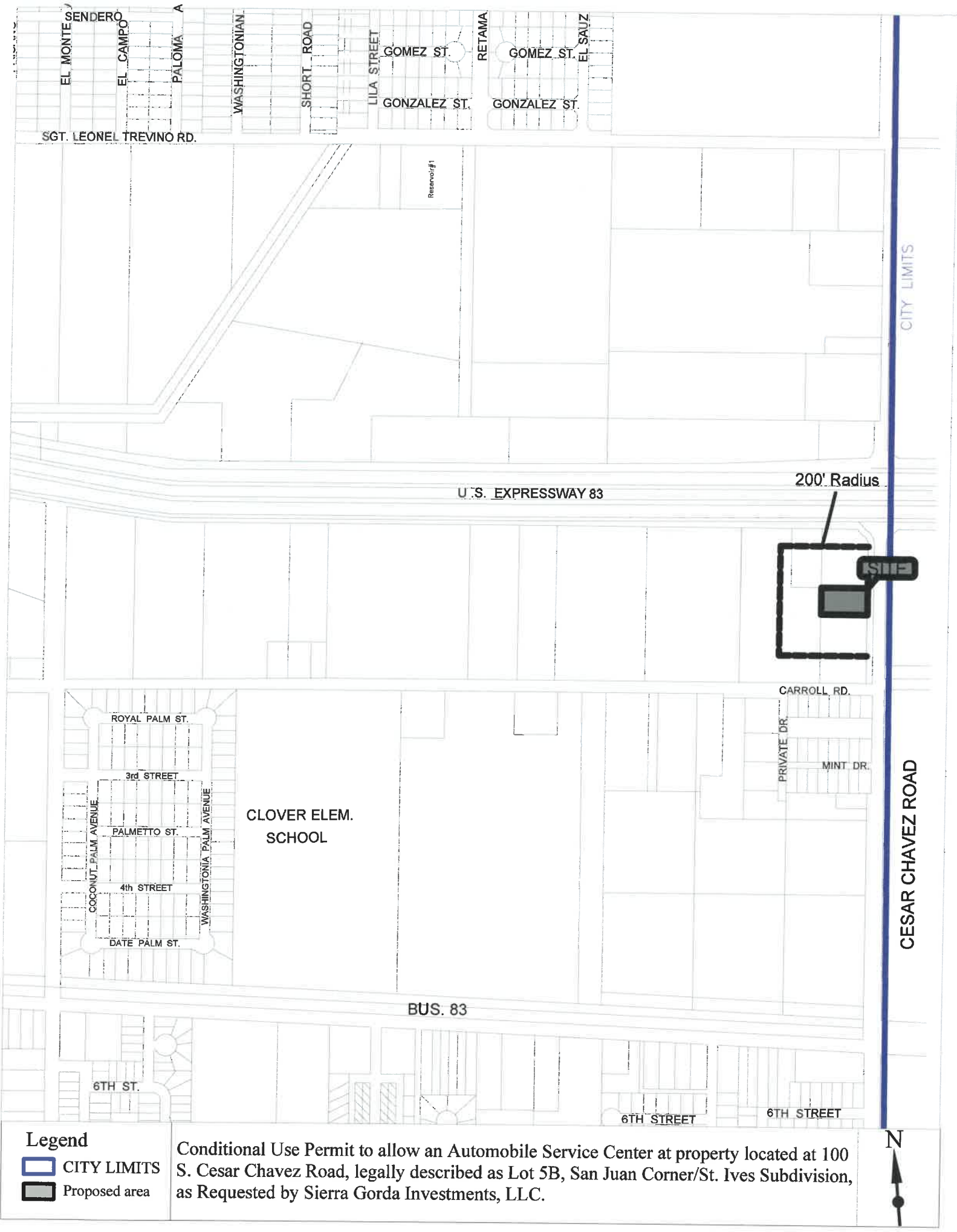
Palacios, Garza & Thompson, P.C.

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**BRENDA ESCALANTE**  
**INTERIM CITY SECRETARY**

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**CITY ATTORNEY**



Legend

-  CITY LIMITS
-  Proposed area

Conditional Use Permit to allow an Automobile Service Center at property located at 100 S. Cesar Chavez Road, legally described as Lot 5B, San Juan Corner/St. Ives Subdivision, as Requested by Sierra Gorda Investments, LLC.





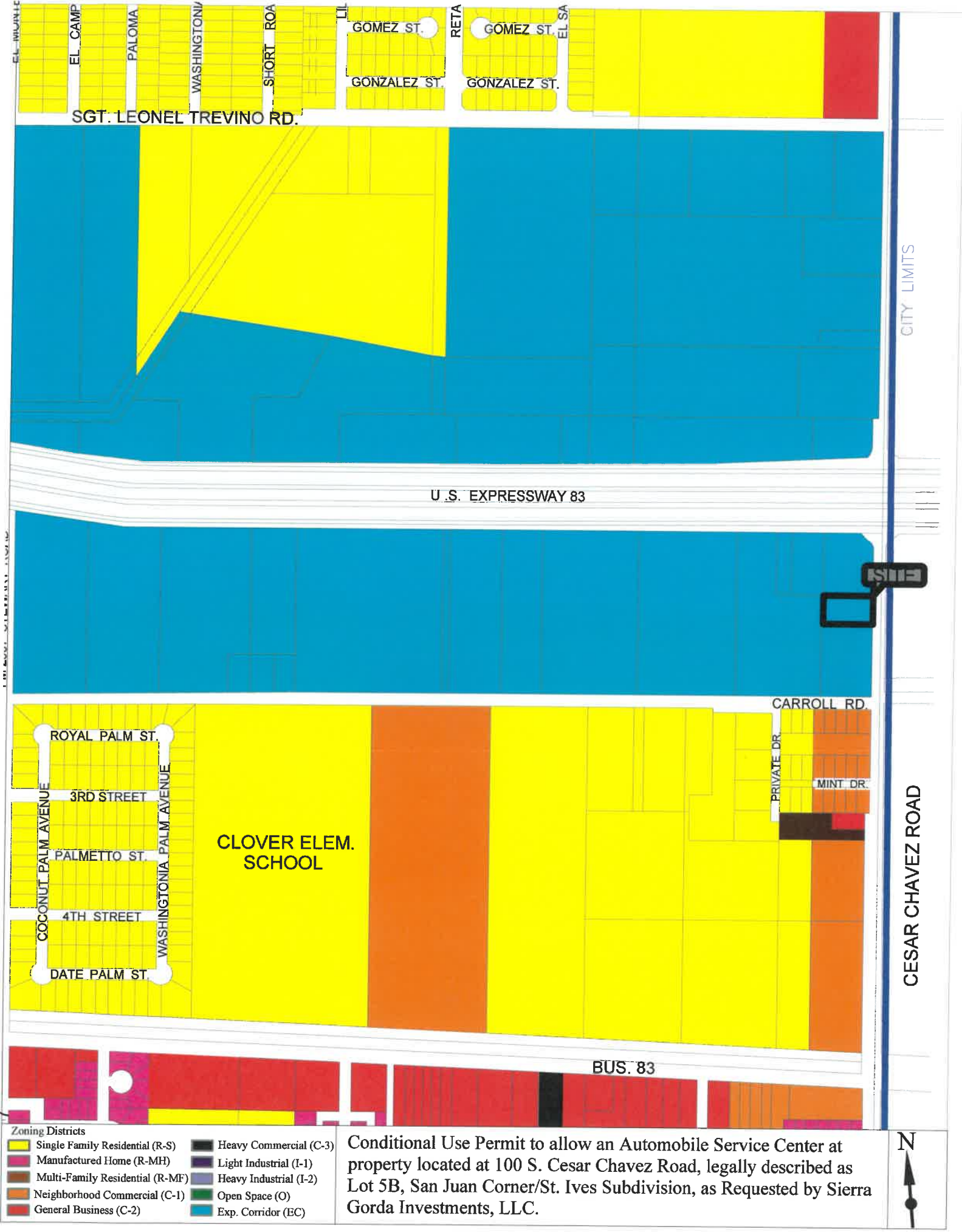
#### Legend

- CITY LIMITS
- Proposed area

Conditional Use Permit to allow an Automobile Service Center at property located at 100 S. Cesar Chavez Road, legally described as Lot 5B, San Juan Corner/St. Ives Subdivision, as Requested by Sierra Gorda Investments, LLC.







Conditional Use Permit to allow an Automobile Service Center at property located at 100 S. Cesar Chavez Road, legally described as Lot 5B, San Juan Corner/St. Ives Subdivision, as Requested by Sierra Gorda Investments, LLC.







**PROPOSED LEGEND:**

|   |                             |   |                  |   |                          |
|---|-----------------------------|---|------------------|---|--------------------------|
| — | PROPOSED CURB & GUTTER      | — | AREA DRAIN       | — | DOUBLE CLEAN-OUT         |
| — | LIMITS OF FULL DEPTH SMOOTH | — | CLEAN-OUT        | — | GAS METER                |
| — | LIMITS OF DISTURBANCE       | — | CEILING          | — | WATER METER              |
| — | PARKING SPACES              | — | DOUBLE CLEAN-OUT | — | IRRIGATION METER         |
| — | PRELIM                      | — | CEILING          | — | MANHOLE                  |
| — | STOP BAR STRIPING           | — | CEILING          | — | CEILING INLET            |
| — | ACCESSIBLE SPACES           | — | CEILING          | — | CEILING INLET ACCESSIBLE |
| — | ADA RAMP                    | — | CEILING          | — | CEILING INLET ACCESSIBLE |
| — | RELAND                      | — | CEILING          | — | CEILING INLET ACCESSIBLE |
| — | TRAFFIC SIGN                | — | CEILING          | — | CEILING INLET ACCESSIBLE |

**EXISTING LEGEND:**

| SITE DATA TABLE          |                                                            |
|--------------------------|------------------------------------------------------------|
| LOCATION:                | LOT 10 OF SUBDIVISION 2 & 3, TRACT 100, SAN JUAN, TX 76586 |
| LOT AREA:                | 0.081 AC. (3,515 S.F.)                                     |
| ZONING:                  | COMMERCIAL MIXED USE, EC                                   |
| CURRENT USE:             | VACANT                                                     |
| PROPOSED USE:            | VEHICLE SERVICE STATION                                    |
| BUILDING DATA:           |                                                            |
| BUILDING AREA:           | 1,458 S.F.                                                 |
| BUILDING HEIGHT:         | 18'-0" (1 STORY)                                           |
| PAVING:                  | 4,778                                                      |
| LANDSCAPE:               | 2,061                                                      |
| REQUIREMENTS:            |                                                            |
| MINIMUM BUILDING:        | REQUIRED                                                   |
| MINIMUM DRIVEWAY:        | 1                                                          |
| MINIMUM DRIVEWAY:        | 2                                                          |
| PARKING SPACES (10'x45') | 1                                                          |
| ACCESSIBLE SPACES:       | 1                                                          |
| TOTAL SPACES:            | 2                                                          |
| LANDSCAPE:               | 8                                                          |
| PERVIOUS:                | 13,503 S.F.                                                |
| IMPERVIOUS:              | 16,916 S.F.                                                |

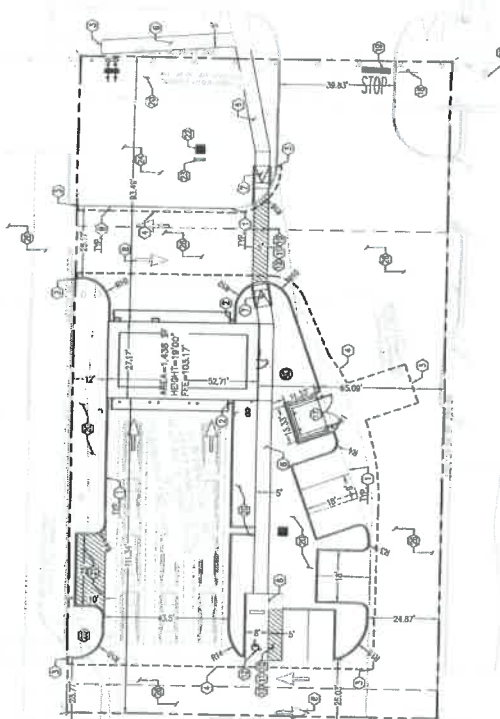


**LOCATION MAP**  
NOT TO SCALE

NOT TO SCALE

## SITE KEY NOTES:

- ① TRUCKS OVER AND OUTSIDE (PER LOCAL CODES)
- ② TAPER CHAINS TO MATCH EXISTING.
- ③ MATCH EXISTING PAVEMENT ELEVATION.
- ④ LIMITS OF DISTURBANCE AND PAVEMENT REMOVAL
- ⑤ CONCRETE SIDEWALK, 2' MIN. CROSS SLOPE AND 2% MIN. CROSS SLOPE (PER LOCAL CODES)
- ⑥ SIDEWALK RAMP SLOPE (PER LOCAL CODES)
- ⑦ SPECIAL TRAFFIC ARCH (PER LOCAL CODES)
- ⑧ PARKING STALL STRIPING (PER LOCAL CODES)
- ⑨ 4" X 6" PAINTED STRIPES, 1' SET CENTER @ 45°
- ⑩ PERIMETER/ACCESSIBLE CROSSWALK
- ⑪ ADDRESSABLE STRIPING & CROSSWALK
- ⑫ ADDRESSABLE STRIPING & CROSSWALK
- ⑬ ADDRESSABLE STRIPES (TYPICAL - PER ADA AND LOCAL REGULATION)
- ⑭ CURB STOP
- ⑮ PROPOSED LIGHT POLE
- ⑯ DUMPSTER ENCLOSURE (PER AREA PLANS)
- ⑰ "STOP" SIGN
- ⑱ STOP SIGN (PER LOCAL CODES)
- ⑲ LANDSCAPE AREA (PER LANDSCAPE PLAN)
- ⑳ LEADING AREA
- ㉑ INLET
- ㉒ HEADWALL
- ㉓ DETENTION AREA
- ㉔ EXISTING AND PROPOSED PAID MOUNTED TRANSFORMER
- ㉕ EXISTING PAVEMENT REMOVAL
- ㉖ EXISTING TREY HYDRANT



SECTION 11.04: ZONING USE CHART:

| Uses                               | Permitted by<br>Right<br><br>P | Conditional<br>Use<br><br>C |
|------------------------------------|--------------------------------|-----------------------------|
| <b>Automotive</b>                  |                                |                             |
| Automobile, new and preowned sales |                                | C                           |
| Automobile, preowned sales         |                                | C                           |
| Automotive supply                  |                                | C                           |
| Automobile service center          |                                | C                           |
| New Tire sales and service         |                                | C                           |
| Vehicle rental                     |                                | C                           |
| Carwash facilities                 |                                | C                           |

Conditional Use Permit to allow an Automobile Service Center at property located at 100 S. Cesar Chavez Road, legally described as Lot 5B, San Juan Corners/St. Ives Subdivision, as Requested by Sierra Gorda Investments, LLC.

Sierra Gorda Investments, LLC.  
1501 N. Border Avenue Apt. #104  
Weslaco, TX 78599

Bank of America NA  
NC1-001-03-81  
101 N. Tryon St.  
Charlotte, NC 28255-0001

Pop Holdings, LP.  
4515 Lyndon B. Johnson Fwy.  
Dallas, TX 75244-5905

Rubiano, Ricardo Trustee  
RRG Revocable Trust  
1501 N. Border Avenue  
Weslaco, TX 78599

Rosebriar/Caruth Haven LP.  
P.O. Box 541208  
Dallas, TX 75354

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Hold a Public Hearing for a Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S) of Lots 1 thru 3, Castle Heights Subdivision, located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard, as Requested by Vica Texas Enterprises, LP.

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**STAFF COMMENTS AND RECOMMENDATIONS:**

Vica Enterprises was the company that developed Castle Heights Subdivision back in 2015. At that time, they were proposing a residential subdivision with four (4) commercial lots at the front, facing Veterans Boulevard. Each property is approximately 27,000 square feet. Applicant is now applying to rezone three of the four commercial lots into residential area.

The surrounding properties consist of commercial uses, since Veterans Boulevard is considered as commercial street. Staff recommends denial of the rezoning request since it is against the plat notes and size of property exceeds the residential lot size.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to seventeen (17) property owners within a two hundred (200) foot radius and received five (5) comments against the request.

**RECOMMENDATION:**

During the Regular Meeting on November 18, 2021, the Planning and Zoning Commission unanimously recommended denial of the rezoning request as presented by staff with a 6-0 vote.

**PREPARED BY:**

Monica Gomez,  
Planner II

**APPROVED BY:**

Benjamin Arjona, City  
Manager

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MEETING DATES:  
PLANNING AND ZONING COMMISSION – 11/18/2021  
CITY COMMISSION – 11/23/2021  
DATE PREPARED – 11/17/2021

PAGE 1

**STAFF REPORT**  
**GENERAL INFORMATION**

|                                                |                                                                                                                                                                                                                                                                |
|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>APPLICATION:</b>                            | Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S)                                                                                                                                                                |
| <b>APPLICANT:</b>                              | VICA Texas Enterprises, LP.                                                                                                                                                                                                                                    |
| <b>AGENT:</b>                                  | N/A                                                                                                                                                                                                                                                            |
| <b>LEGAL:</b>                                  | Lots 1 thru 3, Castle Heights Subdivision                                                                                                                                                                                                                      |
| <b>LOCATION:</b>                               | The property is located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard.                                                                                                                                                      |
| <b>LOT SIZE:</b>                               | 299 feet by 91 feet (each lot)<br>27,000 square feet                                                                                                                                                                                                           |
| <b>CURRENT USE OF PROPERTY:</b>                | Vacant                                                                                                                                                                                                                                                         |
| <b>PROPOSED USE OF PROPERTY:</b>               | Residential                                                                                                                                                                                                                                                    |
| <b>EXISTING ZONING:</b>                        | Commercial, General Business District (C-2)                                                                                                                                                                                                                    |
| <b>PROPOSED ZONING:</b>                        | Residential, Single-Family Residence District (R-S)                                                                                                                                                                                                            |
| <b>EXISTING LAND USE/<br/>ADJACENT ZONING:</b> | <u>North</u> – Vacant; Single-Family Residence District (R-S) /<br>General Business District (C-2)<br><u>South</u> – Vacant; Heavy Commercial District (C-3)<br><u>East</u> – Commercial; General Business District (C-2)<br><u>West</u> – Outside city limits |
| <b>ACCESS AND CIRCULATION:</b>                 | These properties have access along Veterans Boulevard.                                                                                                                                                                                                         |
| <b>PUBLIC SERVICES:</b>                        | Water and sewer services are provided by the City of San Juan.                                                                                                                                                                                                 |
| <b>RECOMMENDATION:</b>                         | Staff recommends denial of the rezoning request.                                                                                                                                                                                                               |

**EVALUATION AND CONDITIONS FOR APPROVAL**

Vica Enterprises was the company that developed Castle Heights Subdivision back in 2015. At that time, they were proposing a residential subdivision with four (4) commercial lots at the front, facing Veterans Boulevard. Each property is approximately 27,000 square feet. Applicant is now applying to rezone three of the four commercial lots into residential area.

The surrounding properties consist of commercial uses, since Veterans Boulevard is considered as commercial street. Staff recommends denial of the rezoning request since it is against the plat notes and size of property exceeds the residential lot size. If rezoning application was approved, the applicant would need to replat those lots and each property will need to have access to a public street.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to seventeen (17) property owners within a two hundred (200) foot radius and received five (5) comments against the request.

**ATTACHMENTS:**

Location Map  
Aerial Photo  
Zoning Map  
Subdivision Plat  
Letters in opposition  
List of neighboring property owners receiving notice  
Ordinance



**Proposed Site**





**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM GENERAL BUSINESS DISTRICT (C-2) TO SINGLE-FAMILY RESIDENCE DISTRICT (R-S) FOR A PROPERTY LEGALLY DESCRIBED AS LOTS 1 THRU 3, CASTLE HEIGHTS SUBDIVISION, LOCATED APPROXIMATELY 800 FEET NORTH OF FM 495 ALONG THE EAST SIDE OF VETERANS BOULEVARD, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:**

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging residential district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as Lots 1 thru 3, Castle Heights Subdivision, located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard, shall be changed to Single-Family Residence District (R-S) and the zoning map shall be amended accordingly.

**PASSED** and **APPROVED** on first reading on the 23<sup>rd</sup> day of November, 2021.

**PASSED** and **APPROVED** on second and final reading on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF SAN JUAN**

\_\_\_\_\_  
**MARIO GARZA**  
**MAYOR**

**ATTEST:**

**APPROVED BY:**  
Palacios, Garza & Thompson, P.C.

\_\_\_\_\_  
**BRENDA ESCALANTE**  
**INTERIM CITY SECRETARY**

\_\_\_\_\_  
**CITY ATTORNEY**



VETERANS BLVD. ("I" RD.)

WATER PLANT #2

200' Radius

PRISCILLA ST.

LE HEIGHTS DRIVE (PRIVATE)

LETICIA ST.

FRANCIS ST.

ALFREDO ST.

JAIME ST.

DOE DRIVE

OLMITOS AVENUE

DRAINAGE DITCH

COUGAR ST.

BUFFALO ST.

OLMITOS AVENUE

PROPOSED THOROUGHFARE

SAFARI DR.

ZEBRA CT.

LION CT.

TIGER AVE

FM 495

DOUGLAS STREET

SCOTTY STREET

MARYANN STREET

PLANNED EXTENSION OF OBLATE ST.

SAN ANTONIO AVENUE

DOVE STREET

CARDINAL STREET

BLUEBIRD STREET

WEST GARFIELD STREET

SIOUX ROAD

W. THELMA STREET

ALTA STREET

ALFREDO STREET

JAIME STREET

SANDRA STREET

DEANNA DRIVE

DEANNA DRIVE

MARIA LANE

LOS EBANOS

SAN DIEGO ST.

HAZEL ST.

SALAZAR ST.

CIRO DRIVE

SAN DIEGO CR.

LINCOLN STREET

RAUL LONGORIA (F.M. 1426)

### Legend

-  CITY LIMITS
-  Proposed area

Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S) of Lots 1 thru 3, Castle Heights Subdivision, located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard, as Requested by Vica Texas Enterprises, LP.







- Legend**
-  CITY LIMITS
  -  Proposed area

Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S) of Lots 1 thru 3, Castle Heights Subdivision, located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard, as Requested by Vica Texas Enterprises, LP.













Monica Gomez <mgomez@sjtx.us>

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## Opposition to Rezoning

1 message

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'Ricardo Castillo' via City of San Juan Permits <permits@sjtx.us>

Thu, Nov 11, 2021 at 1:38 PM

Reply-To: Ricardo Castillo <ricardo.castillo@psjaisd.us>

To: "permits@sjtx.us" <permits@sjtx.us>

I am writing to the San Juan Planning and Zoning Commision to express my **opposition** to the rezoning of Lots 1 thru 3, Castle Heights Subdivision that has been Requested by Vica Texas Enterprises, LP.

Concerned Resident [904 Castle Heights Dr. San Juan, Tx. 78589](#)

**Ricardo Castillo**

**RYMS | 7th Grade Social Studies Teacher**

Pharr-San Juan-Alamo ISD

956.354.2630 | Ext. 5131





Monica Gomez <[mgomez@sjtx.us](mailto:mgomez@sjtx.us)>

---

**(no subject)**

1 message

---

**Michael Garza** <[mgmetallicafan6@gmail.com](mailto:mgmetallicafan6@gmail.com)>

Tue, Nov 16, 2021 at 5:27 PM

To: [Permits@sjtx.us](mailto:Permits@sjtx.us)

I am writing to the San Juan Planning and Zoning Commision to express my opposition to the rezoning of Lots 1 thru 3, Castle Heights Subdivision that has been Requested by Vica Texas Enterprises, LP.

Concerned Resident [906 Castle Heights Dr. San Juan, Tx. 78589](#)



Monica Gomez <mgomez@sjtx.us>

---

## Castle Heights Subdivision

1 message

---

'Cindy Zuniga' via City of San Juan Permits <permits@sjtx.us>

Tue, Nov 16, 2021 at 2:01 PM

Reply-To: Cindy Zuniga <zuniga\_cindy09@yahoo.com>

To: permits@sjtx.us

Hello,

I am writing to the San Juan Planning and Zoning Commission to express my opposition to the rezoning of Lots 1 thru 3, Castle Heights Subdivision that has been Requested by Vica Texas Enterprises, LP.

Concerned Resident  
1807 Windsor Dr. San Juan, Tx. 78589

Sent from my iPhone



Monica Gomez <mgomez@sjtx.us>

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## Castle heights subd.

1 message

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**'Sandra Ramirez' via City of San Juan Permits** <permits@sjtx.us>

Tue, Nov 16, 2021 at 1:53 PM

Reply-To: Sandra Ramirez <sandcastle8070@icloud.com>

To: permits@sjtx.us

I am writing to the San Juan Planning and Zoning Commision to express my opposition to the rezoning of Lots 1 thru 3, Castle Heights Subdivision that has been Requested by Vica Texas Enterprises, LP.

Concerned resident: 1806 Victory Dr San Juan, Tx. 78589

Sent from my iPhone



Monica Gomez <mgomez@sjtx.us>

---

**(no subject)**

1 message

---

**Alma Pequeno** <soullittle1@gmail.com>

Wed, Nov 17, 2021 at 10:57 AM

To: permits@sjtx.us

I am writing to the San Juan Planning and Zoning Commission to express my opposition to the rezoning of Lots 1 thru 3, Castle Heights Subdivision that has been Requested by Vica Texas Enterprises, LP.

Concerned Resident [906 Castle Heights Dr. San Juan, Tx. 78589](#)

Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S) of Lots 1 thru 3, Castle Heights Subdivision, located approximately 800 feet North of FM 495 along the East side of Veterans Boulevard, as Requested by Vica Texas Enterprises, LP.

Vica Texas Enterprises, LP.  
909 W. Eldora Road  
San Juan, TX 78589

Ramirez, Alejandro  
913 Orange St.  
San Juan, TX 78589

Vica Texas Enterprises, LP.  
1224 E. Yuma Avenue  
McAllen, TX 78501

Rodriguez, Juan Francisco  
1804 Victory Dr.  
San Juan, TX 78589

Grupo Inmobiliario FCP SA de CV  
Fernando C. Perez and Jorge C.  
Pena  
3108 N. Sugar Road  
Pharr, TX 78577

Gutierrez, Esteban and Andrea M.  
1805 Windsor Dr.  
San Juan, TX 78589

Blanco Enterprises LTD.  
501 North Bridge PMB 582  
Hidalgo, TX 78557

Martinez, Rene and Erika B. Reyes  
714 Nannette Ave.  
Pharr, TX 78577

Alonzo, Asencion and Maria  
818 E. Dreyer St.  
Pharr, TX 78577

Nunez, Emilio Martinez Jr.  
820 E. Hawk Avenue  
Pharr, TX 78577

Pequeno, Alma Vallejo  
4808 Maya Dr.  
San Juan, TX 78589

Reyna, Keyla  
1803 Windsor Dr.  
San Juan, TX 78589

Castillo, Ricardo and Kristy Lee  
904 Castle Heights  
San Juan, TX 78589

Campos, Pablo  
Claudia V. Lemus Carrillo  
1801 Windsor Dr.  
San Juan, TX 78589

Maguire, Riley & Jocelyn  
50 Cottage Ln.  
Weld, MI 04285

Gonzalez, Jesus and Lizette  
900 Castle Heights Dr.  
San Juan, TX 78589

Ramirez, Olegario and Sandra  
1806 Victory Dr.  
San Juan, TX 78589

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Hold a Public Hearing for a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Drama Llama Daiquiris To Go #2” located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Drama Llama Daiquiris, LLC.

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**STAFF COMMENTS AND RECOMMENDATIONS:**

Drama Llama LLC is requesting a Conditional Use Permit for a Drive-Thru Business and the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption. They are taking over the business that was originally open in the year of 2018.

The proposed days and hours of operation are Sunday thru Thursday from 11:00 a.m. to 11:00 p.m, Friday 11:00 a.m. to midnight and Saturday from 11:00 a.m. to 1:00 a.m.

The following are the list of requirements:

1. The applicant must comply with the City’s Security Cameras Ordinance.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. Must maintain the buffer with the residential uses to the South.
5. There shall be no smoking inside the premises at any time.
6. The business must comply with the city’s noise ordinance.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to six (6) property owners within a two hundred (200) feet radius and received no comments in favor or against the request.

**RECOMMENDATION:**

During the Regular Meeting on November 18, 2021, the Planning and Zoning Commission unanimously recommended approval of the conditional use permit with a 6-0 vote.

**PREPARED BY:**

Monica Gomez,  
Planner II

**APPROVED BY:**

Benjamin Arjona, City  
Manager



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**MEETING DATES:**  
**PLANNING AND ZONING COMMISSION – 11/18/2021**  
**CITY COMMISSION – 11/12/2021**  
**DATE PREPARED – 11/17/2021**

**PAGE 1**

**STAFF REPORT**  
**GENERAL INFORMATION**

|                                                |                                                                                                                                                                                                                                                      |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>APPLICATION:</b>                            | Conditional Use Permit for a Drive-thru Business and for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Drama Llama Daiquiris To Go #2”.                                                                                            |
| <b>APPLICANT:</b>                              | Drama Llama Daiquiris, LLC.                                                                                                                                                                                                                          |
| <b>SURVEYOR/ENGINEER:</b>                      | N/A                                                                                                                                                                                                                                                  |
| <b>LEGAL:</b>                                  | Lot 1, Mireles Subdivision                                                                                                                                                                                                                           |
| <b>LOCATION:</b>                               | 912 E. Business 83                                                                                                                                                                                                                                   |
| <b>EXISTING LAND USE/<br/>ADJACENT ZONING:</b> | <i>North</i> – Residential; Single-Family Residence District (R-S)<br><i>South</i> – Commercial; Heavy Commercial District (C-3)<br><i>East</i> – Commercial; Heavy Commercial District (C-3)<br><i>West</i> – Commercial; General Business District |
| <b>ACCESS AND CIRCULATION:</b>                 | This property has access onto Business 83.                                                                                                                                                                                                           |
| <b>PUBLIC SERVICES:</b>                        | Water and sewer services are provided by the City of San Juan.                                                                                                                                                                                       |
| <b>RECOMMENDATION:</b>                         | Staff recommends approval subject to comply with the list of requirements in the attached report.                                                                                                                                                    |

**EVALUATION AND CONDITIONS FOR APPROVAL**

Drama Llama LLC is requesting a Conditional Use Permit for a Drive-Thru Business and the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption. They are taking over the business that was originally open in the year of 2018.

The proposed days and hours of operation are Sunday thru Thursday from 11:00 a.m. to 11:00 p.m, Friday 11:00 a.m. to midnight and Saturday from 11:00 a.m. to 1:00 a.m.

The following are the list of requirements:

1. The applicant must comply with the City’s *Security Cameras Ordinance*.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. Must maintain the buffer with the residential uses to the South.
5. There shall be no smoking inside the premises at any time.
6. The business must comply with the city’s noise ordinance.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to six (6) property owners within a two hundred (200) feet radius and received no comments in favor or against the request.

**ATTACHMENTS:**

Location Map  
Aerial Photo  
Zoning Map  
Subdivision Plat  
Operation Hours Letter  
List of neighboring property owners receiving notice  
Ordinance



**ORDINANCE NO.**

**AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR OFF-PREMISE CONSUMPTION AT “DRAMA LLAMA DAIQUIRIS TO GO #2” LOCATED AT 912 E. BUSINESS 83, LEGALLY DESCRIBED AS LOT 1, MIRELES SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.**

**WHEREAS**, Drama Llama Daiquiris, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Drama Llama Daiquiris To Go #2”.

**WHEREAS**, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:**

**SECTION I.** That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Drama Llama Daiquiris, LLC. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Drama Llama Daiquiris To Go #2” located at 912 E. Business 83, subject to the following conditions:

1. The applicant must comply with the City’s *Security Cameras Ordinance*.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. Must maintain the buffer with the residential uses to the South.
5. There shall be no smoking inside the premises at any time.
6. The business must comply with the city’s noise ordinance.

**SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE.** This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

**PASSED** and **APPROVED** on first reading on the 23<sup>rd</sup> day of November, 2021.

**PASSED** and **APPROVED** on second and final reading on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF SAN JUAN**

---

**MARIO GARZA, MAYOR**

**ATTEST:**

---

**BRENDA ESCALANTE  
INTERIM CITY SECRETARY**

**APPROVED BY:**  
Palacios, Garza & Thompson, P.C.

---

**CITY ATTORNEY**



**Legend**

- CITY LIMITS
- Proposed area

Conditional Use Permit for a Drive-Thru Business and for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Drama Llama Daiquiris #2" located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Drama Llama Daiquiris, LLC.







**Legend**

- CITY LIMITS
- Proposed area

Conditional Use Permit for a Drive-Thru Business and for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Drama Llama Daiquiris #2" located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Drama Llama Daiquiris, LLC.





FM 2557 STEWART ROAD

CARROLL RD.

CLOVER ELEM. SCHOOL

CESAR CHAVEZ ROAD

BUS. 83

CENTRAL BUS BARN

N JR. HIGH

HOUSTON BLVD.

TH ST.

TH ST.

ES STREET

RTHA ST

STEWART ROAD FM 2557

STEWART ROAD FM 2557

| Zoning Districts |                                 |  |                        |
|------------------|---------------------------------|--|------------------------|
|                  | Single Family Residential (R-S) |  | Heavy Commercial (C-3) |
|                  | Manufactured Home (R-MH)        |  | Light Industrial (I-1) |
|                  | Multi-Family Residential (R-MF) |  | Heavy Industrial (I-2) |
|                  | Neighborhood Commercial (C-1)   |  | Open Space (O)         |
|                  | General Business (C-2)          |  | Exp. Corridor (EC)     |

Conditional Use Permit for a Drive-Thru Business and for the Sale of Alcoholic Beverages for Off-Premise Consumption at "Drama Llama Daiquiris #2" located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Drama Llama Daiquiris, LLC.



# MIRELES SUBDIVISION

A 7.408 ACRES TRACT OF LAND OUT OF THE NORTH HALF OF THE EAST HALF OF LOT 14, BLOCK 35, ALAMO LAND AND SOILS COMPANY'S SUBDIVISION, HENRIQUEZ COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED WITH VENDOR'S LIES, HENRIQUEZ COUNTY, TEXAS, COUNTY CLERK'S DOCUMENT NUMBER 1475689, OFFICIAL RECORDS, HENRIQUEZ COUNTY, TEXAS.

NOTES AND REMARKS

A 7.408 ACRES TRACT OF LAND OUT OF THE NORTH HALF OF THE EAST HALF OF LOT 14, BLOCK 35, ALAMO LAND AND SOILS COMPANY'S SUBDIVISION, HENRIQUEZ COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED WITH VENDOR'S LIES, HENRIQUEZ COUNTY, TEXAS, COUNTY CLERK'S DOCUMENT NUMBER 1475689, OFFICIAL RECORDS, HENRIQUEZ COUNTY, TEXAS.

STATE OF TEXAS  
COUNTY OF HENRIQUEZ

I, THE UNDERSIGNED, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT I AM THE AUTHOR OF THE FOREGOING MAP, AND THAT I AM A MEMBER IN GOOD STANDING OF THE TEXAS SURVEYORS ASSOCIATION.

*[Signature]*  
DATE 10-6-08

## GENERAL NOTES

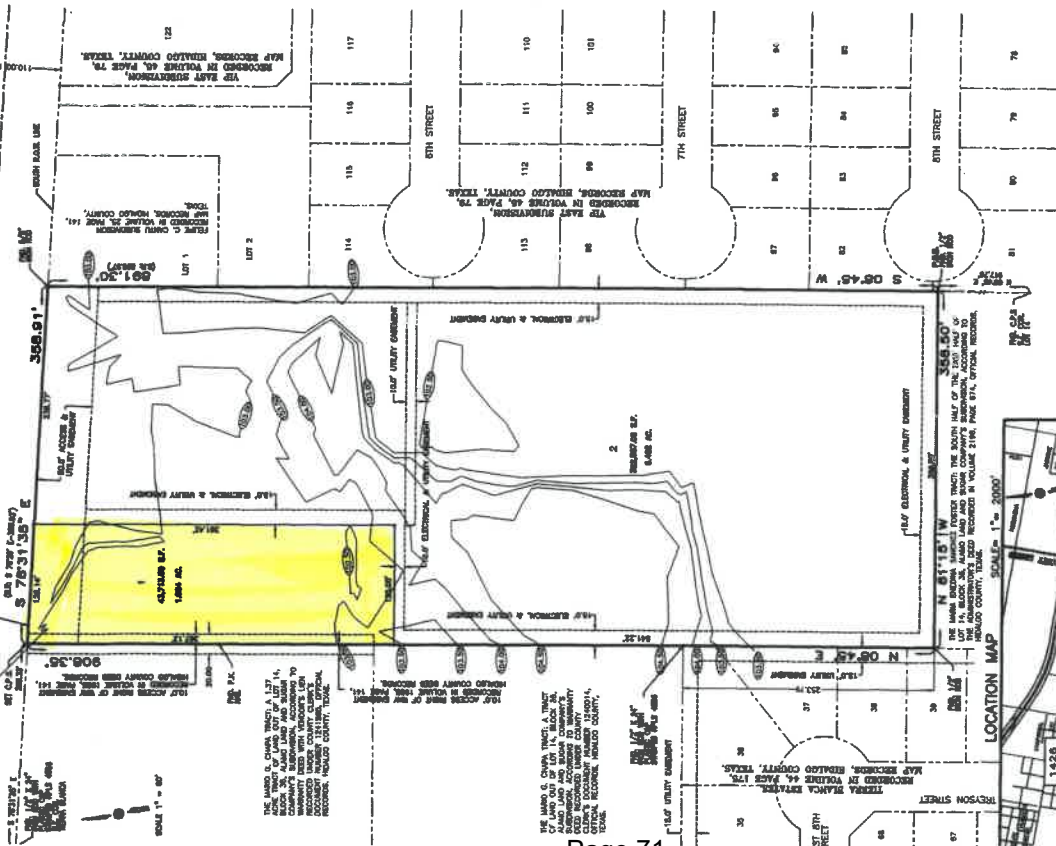
- 1- PLANNED ZONE EXHIBITING ZONE "P" (PLANNED) AND ZONE "M" (MEDIUM DENSITY RESIDENTIAL) ARE SHOWN ON THE MAP. THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 2- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 3- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 4- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 5- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 6- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 7- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 8- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 9- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.
- 10- THE ZONE "P" IS SHOWN ON THE EAST HALF OF LOT 14, BLOCK 35, AND THE ZONE "M" IS SHOWN ON THE WEST HALF OF LOT 14, BLOCK 35.

NOTES:  
THE HENRIQUEZ COUNTY CLERK'S OFFICE HAS A RECORD OF THE DEEDS THAT THE SURVEYOR HAS FOR THE HENRIQUEZ COUNTY CLERK'S OFFICE. THE SURVEYOR HAS A RECORD OF THE DEEDS THAT THE SURVEYOR HAS FOR THE HENRIQUEZ COUNTY CLERK'S OFFICE.

HENRIQUEZ COUNTY CLERK'S OFFICE  
10-6-08

QUINTANILLA, HEADLEY AND ASSOCIATES, INC.  
LAND SURVEYORS  
124 E. STYVENSON ST.  
CONROUSE, TEXAS 75835  
PHONE 806-351-4440  
FAX 806-351-0527

U.S. BUSINESS 83





Monica Gomez <mgomez@sjtx.us>

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## Occupancy and Health Application

---

**Drama Llama** <customerservice@dramallamadaiquiris.com>  
To: Monica Gomez <mgomez@sjtx.us>

Thu, Nov 4, 2021 at 10:13 AM

Good morning Monica,

Drama Llama Daiquiris #2 will be opening as a snack/convenience store.

Hours of operation:

Sunday-Thursday: 11:00 am-11:00 pm

Friday- 11:00 am-12:00 am

Saturday- 11:00 am- 1:00 am

Sent from my T-Mobile 4G LTE Device  
[Get Outlook for Android](#)

---

**From:** Monica Gomez <mgomez@sjtx.us>  
**Sent:** Wednesday, November 3, 2021 12:35:12 PM  
**To:** Drama Llama <customerservice@dramallamadaiquiris.com>  
**Subject:** Re: Occupancy and Health Application

[Quoted text hidden]



20211104\_100722.jpg  
382K

Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) at "Drama Llama Daiquiris To Go #2" located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Drama Llama Daiquiris, LLC.

Drama Llama Daiquiris To Go #2  
5203 S. Veterans Blvd.  
Edinburg, TX 78542

Castro Edgar Maldonado & Maria  
Guerrero Davila  
2304 E. 28<sup>th</sup> Street  
Mission, TX 78574

TDL Properties, LLC.  
120 W. Jonquil Avenue  
McAllen, TX 78501

Phillips, Thomas F.  
1312 Bluebird Avenue  
McAllen, TX 78504

Phillips, Thomas F.  
910 East Business 83  
San Juan, TX 78589

Mireles, Armando  
Elizabeth Mireles  
1201 Houston Way  
San Juan, TX 78589



**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Consider the Removal and/or Appointment of Board Members Related to the Civil Service Board.

---

**STAFF COMMENTS AND RECOMMENDATIONS:**

The Civil Service Board consists of three (3) members serving staggered terms. As per the Civil Service By-laws if absent more than three (3) consecutive times the individual shall be dropped from membership. At the time the current members are Eric Sanchez, David Alvarado and Juan Jose Vasquez.

On August 21, 2017 Eric Sanchez was appointed for a term that expired on August 2, 2021. Also Juan Jose Vasquez was reappointed on March 10, 2020 and his term expired on March 10, 2021.

**RECOMMENDATION:**

Consider the Removal and/or Appointment of Board Members Related to the Civil Service Board.

**PREPARED BY:**

Brenda Escalante,  
Aide

**APPROVED BY:**

Benjamin Arjona, City  
Manager

---

CIVIL SERVICE COMMISSION  
2021

| # | NAME               | POSITION     | EMPLOYMENT/<br>BUSINESS                                                                     | INITIAL<br>TERM | INITIAL<br>DATE                                                                                                   | DATE TERM<br>EXPIRES                                         | OFFICE<br>NUMBER                                | MOBILE<br>NUMBER | EMAIL<br>ADDRESS          | ADDRESS                         |
|---|--------------------|--------------|---------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|-------------------------------------------------|------------------|---------------------------|---------------------------------|
| 1 | Sanchez, Eric      | Chair        | Hidalgo County Fire<br>Marshal                                                              | 3 Yrs.          | 8/21/2017                                                                                                         | Expires<br>8/21/2021                                         | (956) 225-3361                                  | (956) 225-3361   | esanchezsifd@yahoo.com    | 1110 E. 10th St. San Juan, TX   |
| 2 | Vasquez, Juan Jose | Vice-Chair   | Hidalgo County Sheriff                                                                      | 2 Yrs.          | 4/3/20 Vice-Chair<br>Re-Appointed by CC on<br>3/10/20.<br>2/8/18 Re-Appointed by<br>City Commission on<br>4/23/19 | Expire<br>4/3/2022<br>2/8/19 Re-Appt.<br>Expire<br>2/28/2020 | (956) 867-4809                                  | N/A              | joe.vasquez1972@yahoo.com | 210 W. 4th St. San Juan, TX     |
| 3 | Alvarado, David    | Commissioner | Texas Dept. of Criminal<br>Justice / Inv. Store<br>Specialist Public<br>Information Officer | 1 Yr.           | 4/03/2020 Sworn in as<br>Commission Appointed<br>by City Comm. On<br>3/10/2020                                    | Expires<br>4/3/2021<br>Appt. 4/3/2020                        | Information not<br>available on<br>application. | (956) 460-7230   | D.alva6717@gmail.com      | 1227 E. Texas Ave. San Juan, TX |

\* Members serve staggered three-year terms with the term of one member expiring each year.

Municipality's Chief Executive may reappoint a commission member to consecutive terms. A commission member may not be reappointed to more than a third consecutive term ...



CIVIL SERVICE MEETINGS

2021

| NAME               | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE |
|--------------------|-------------|--------|--------|-------------|--------|--------|-------------|--------|--------|
| SANCHEZ, Eric      | 1/11/2021   | Yes    |        | 1/28/2021   | Yes    |        | 2/3/2021    | Yes    |        |
| VASQUEZ, Juan Jose | 1/11/2021   | Yes    |        | 1/28/2021   | Yes    |        | 2/3/2021    | Yes    |        |
| ALVARADO, David    | 1/11/2021   | Yes    |        | 1/28/2021   | Yes    |        | 2/3/2021    | Yes    |        |

| NAME               | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE |
|--------------------|-------------|--------|--------|-------------|--------|--------|-------------|--------|--------|
| SANCHEZ, Eric      | 3/15/2021   | Yes    |        | 3/30/2021   | Yes    |        | 4/1/2021    | Yes    |        |
| VASQUEZ, Juan Jose | 3/15/2021   | Yes    |        | 3/30/2021   | No     | Work   | 4/1/2021    | Yes    |        |
| ALVARADO, David    | 3/15/2021   | Yes    |        | 3/30/2021   | No     | Work   | 4/1/2021    | Yes    |        |

| NAME               | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE |
|--------------------|-------------|--------|--------|-------------|--------|--------|-------------|--------|--------|
| SANCHEZ, Eric      | 6/10/2021   | Yes    |        | 6/14/2021   | Yes    |        | 7/12/2021   | Yes    |        |
| VASQUEZ, Juan Jose | 6/10/2021   | No     | Work   | 6/14/2021   | Yes    |        | 7/12/2021   | No     | Work   |
| ALVARADO, David    | 6/10/2021   | No     | Work   | 6/14/2021   | Yes    |        | 7/12/2021   | Yes    |        |

| NAME               | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE |
|--------------------|-------------|--------|--------|-------------|--------|--------|-------------|--------|--------|
| SANCHEZ, Eric      | 8/12/2021   | Yes    |        | 9/2/2021    | Yes    |        | 10/15/2021  | Yes    |        |
| VASQUEZ, Juan Jose | 8/12/2021   | Yes    |        | 9/2/2021    | Yes    |        | 10/15/2021  | Yes    |        |
| ALVARADO, David    | 8/12/2021   | Yes    |        | 9/2/2021    | No     | Work   | 10/15/2021  | Yes    |        |

| NAME               | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE | MTG<br>DATE | ATTEND | EXCUSE |
|--------------------|-------------|--------|--------|-------------|--------|--------|-------------|--------|--------|
| SANCHEZ, Eric      | 11/5/2021   | Yes    |        |             |        |        |             |        |        |
| VASQUEZ, Juan Jose | 11/5/2021   | Yes    |        |             |        |        |             |        |        |
| ALVARADO, David    | 11/5/2021   | Yes    |        |             |        |        |             |        |        |

# City of San Juan

## Application for Appointment

Date: 9/1/2021  
 Board / Commission / Committee: Civil Service Board  
 Name: Alexis Ira Zuniga  
 Mailing Address: 1117 Houston Way San Juan, Tx  
 Preferred Phone and Fax: 956-457-2424  
 Employer: Retired Occupation: State Police Officer  
 Email Address: izuniga317@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 12 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

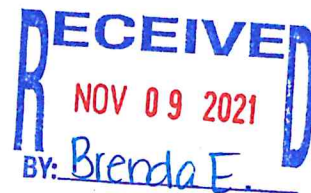
Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s) Honorably  
TMPA - member Retired Texas Game Warden  
HOA Board Member - Ridge Heights Subdivision  
TCOLE - Texas Commission on Law Enforcement

### Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Retired Law Enforcement 21 years  
Board Member - Ridge Heights Subdivision - San Juan, Tx

**City of San Juan**  
**Application for Appointment**



**Date: 11-9-2021**

**Board / Commission / Committee: Civil Service Board**

**Name: Jaime Castillo**

**Mailing Address: 2106 sunset drive**

**Preferred Phone and Fax: 956-624-2535**

**Employer: Occupation: Full time Fire Fighter**

**Email Address: jbbjcas@aol.com**

**Are you or can you be qualified to vote in a City of San Juan Election? Yes**

**Are you a City of San Juan resident? Yes/30 yrs No How Long?**

**Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years?\_Yes\_No/no i have never**

**Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City?\_Yes No /no i do not**

**Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? Yes No/no i do not**

**List Professional or Social Membership(s) None at the moment**

**Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:**

**I have worked as a firefighter for a civil service department for 18yrs**

be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to [nguerrero@sjtx.us](mailto:nguerrero@sjtx.us)

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Discussion and Possible Action to Accept the City of San Juan Fire Station Preliminary Design & Conceptual Plan and Authorize City Manager to Proceed with ERO on the Design and Administration Contract.

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**STAFF COMMENTS AND RECOMMENDATIONS:**

Discussion and Possible Action to Accept the City of San Juan Fire Station Preliminary Design & Conceptual Plan and Authorize City Manager to Proceed with ERO on the Design Phase and Administration Contract.

**RECOMMENDATION:**

Approve as presented.

**PREPARED BY:**

Benjamin Arjona,  
City Manager

**APPROVED BY:**

Benjamin Arjona, City  
Manager

---



# CITY OF SAN JUAN FIRE STATION

PRELIMINARY DESIGN & CONCEPTUAL PLAN

11/09/21





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BUILDING PROGRAM

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BUBBLE DIAGRAM

SITE PLAN

FLOOR PLAN

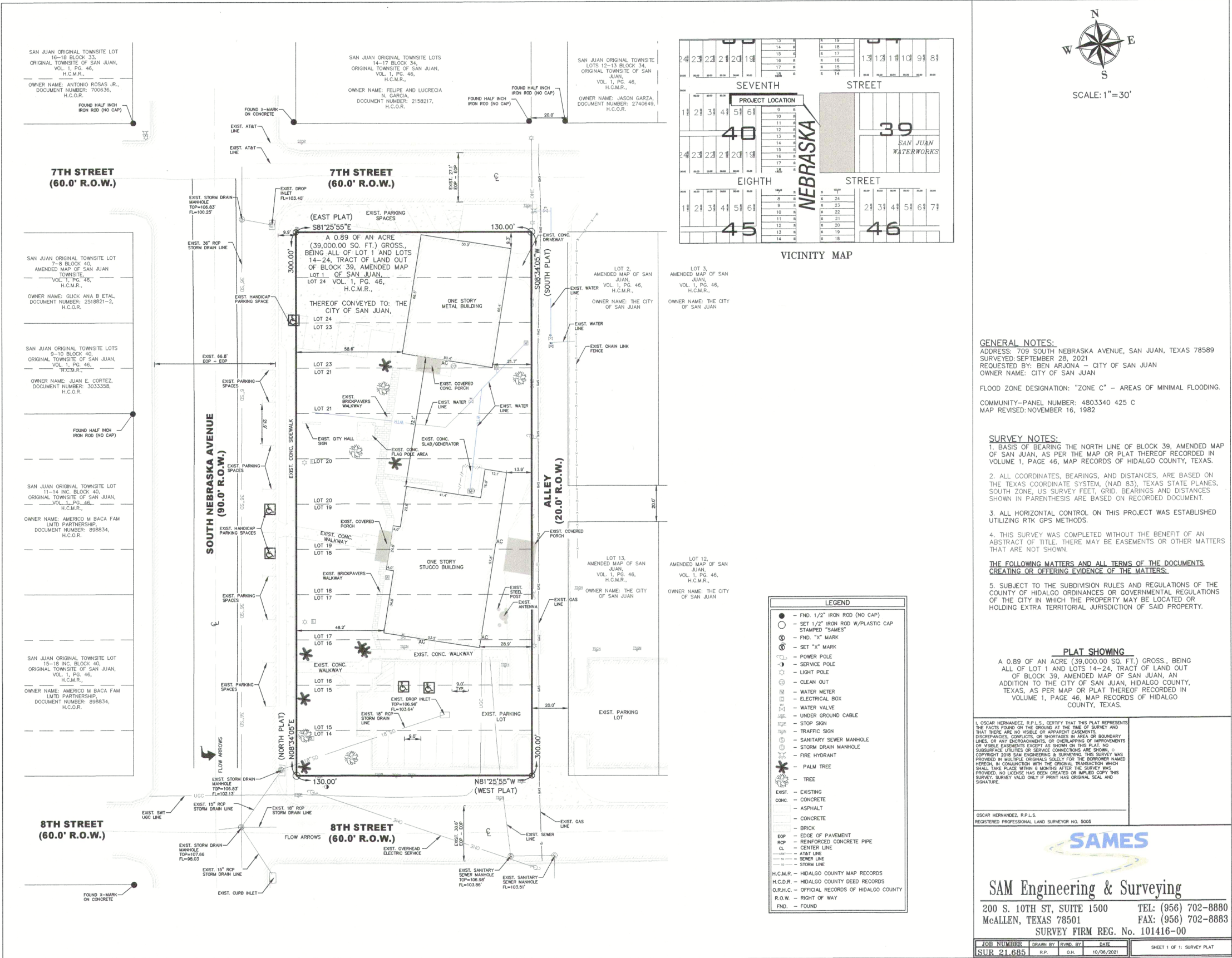
COST ESTIMATE

DESIGN SCHEDULE

RENDERINGS

City of San Juan Fire Station

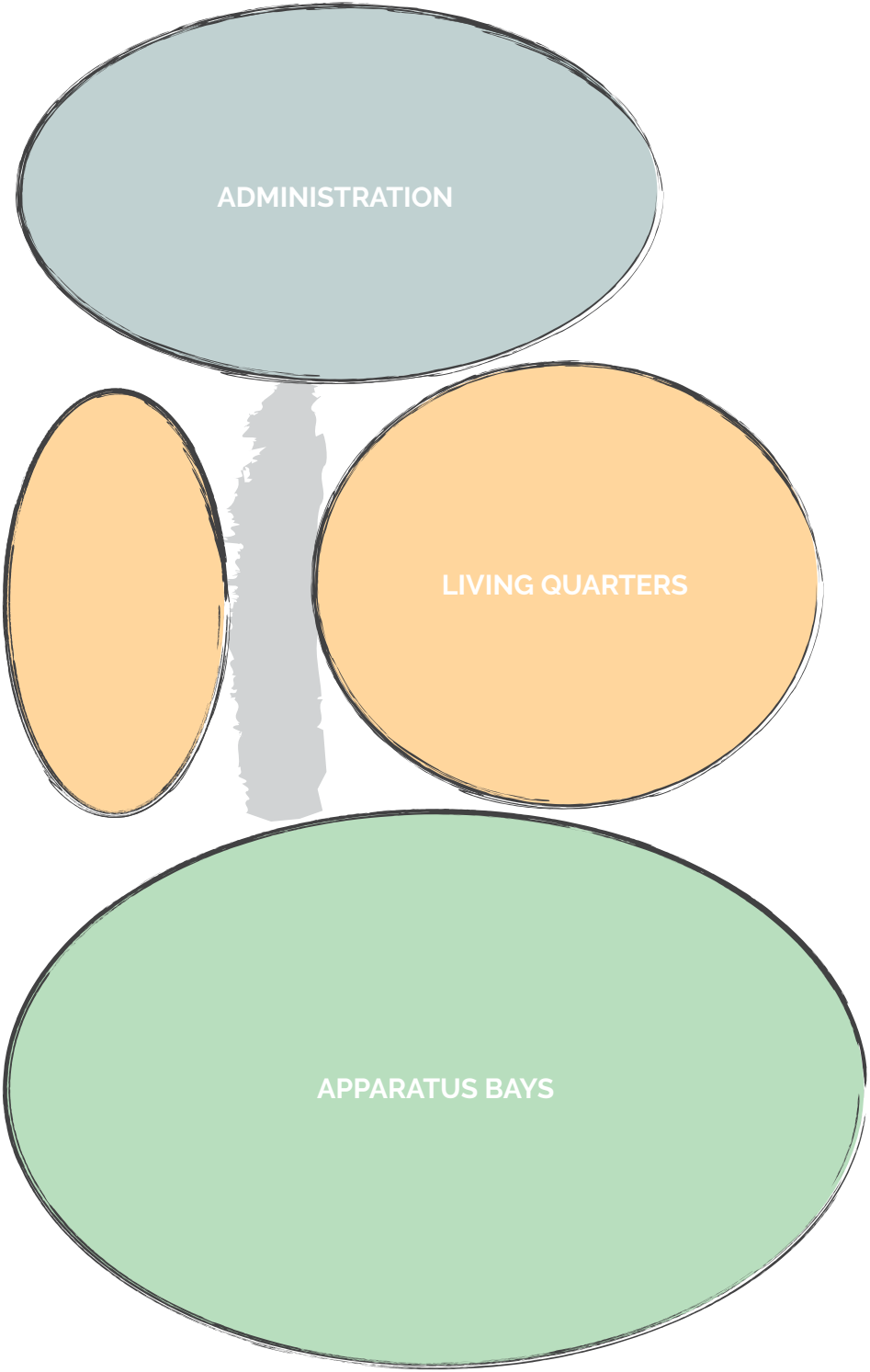
|      |                                               | Needed   |       |       |        | Comments |
|------|-----------------------------------------------|----------|-------|-------|--------|----------|
|      |                                               | Quantity | Area  | Total | Design | Total    |
| 1.00 | Administration                                |          |       |       |        |          |
| 1.01 | Lobby                                         | 1        | 80    | 80    | 20     | 100      |
| 1.02 | Reception Area                                | 1        | 100   | 100   | 25     | 125      |
| 1.03 | Public Restroom                               | 1        | 60    | 60    | 15     | 75       |
| 1.04 | Conference Room                               | 1        | 180   | 180   | 45     | 225      |
| 1.05 | Fire Marshall Office                          | 1        | 120   | 120   | 30     | 150      |
| 1.06 | Fire Chief Office                             | 1        | 120   | 120   | 30     | 150      |
| 1.07 | Assistant Chief Office                        | 1        | 120   | 120   | 30     | 150      |
| 1.08 | Deputy Chief Office                           | 1        | 120   | 120   | 30     | 150      |
| 1.09 | Investigators - Open Area                     | 1        | 120   | 120   | 30     | 150      |
|      | Sub-Total Net Square Feet (NSF)               |          |       | 1,020 |        |          |
|      | Department Burden Factor                      |          |       |       | 25%    |          |
|      | Sub-total Department Gross Square Feet (DGSF) |          |       |       |        | 1,275    |
| 2.00 | Fire Station                                  |          |       |       |        |          |
| 2.01 | Kitchen                                       | 1        | 140   | 140   | 35     | 175      |
| 2.02 | Dining                                        | 1        | 180   | 180   | 45     | 225      |
| 2.03 | Day Room                                      | 1        | 200   | 200   | 50     | 250      |
| 2.04 | Report Writing                                | 1        | 120   | 120   | 30     | 150      |
| 2.05 | Captain/Private Sleeping Quarters             | 1        | 120   | 120   | 30     | 150      |
| 2.06 | Station Officer/Private Sleeping Quarters     | 1        | 100   | 100   | 25     | 125      |
| 2.07 | Womens Sleeping Quarters (2)                  | 1        | 200   | 200   | 50     | 250      |
| 2.08 | Mens Sleeping Quarters (6)                    | 1        | 620   | 620   | 155    | 775      |
| 2.04 | Womens Restrooms/Showers                      | 1        | 160   | 160   | 40     | 200      |
| 2.04 | Mens Restrooms/Showers                        | 1        | 280   | 280   | 0      | 280      |
| 2.05 | Laundry                                       | 1        | 80    | 80    | 20     | 100      |
|      | Sub-Total Net Square Feet (NSF)               |          |       | 2,200 |        |          |
|      | Department Burden Factor                      |          |       |       | 25%    |          |
|      | Sub-total Department Gross Square Feet (DGSF) |          |       |       |        | 2,680    |
| 3.00 | Services                                      |          |       |       |        |          |
| 3.01 | IT Room                                       | 1        | 60    | 60    | 0      | 60       |
| 3.02 | Electrical Room                               | 1        | 60    | 60    | 0      | 60       |
| 3.03 | Mechanical Room                               | 0        | 100   | 0     | 0      | 0        |
| 3.03 | Riser Room                                    | 1        | 60    | 60    | 0      | 60       |
| 3.04 | Janitors                                      | 1        | 60    | 60    | 0      | 60       |
|      | Sub-Total Net Square Feet (NSF)               |          |       | 240   |        |          |
|      | Department Burden Factor                      |          |       |       | 0%     |          |
|      | Sub-total Department Gross Square Feet (DGSF) |          |       |       |        | 240      |
| 4.00 | Garage Area                                   |          |       |       |        |          |
| 4.01 | Apparatus Bays                                | 4        | 1,125 | 4,500 | 450    | 4,950    |
| 4.02 | Storage                                       | 1        | 600   | 600   | 60     | 660      |
|      | Sub-Total Net Square Feet (NSF)               |          |       | 5,100 |        |          |
|      | Department Burden Factor                      |          |       |       | 10%    |          |
|      | Sub-total Department Gross Square Feet (DGSF) |          |       |       |        | 5,610    |
|      | Total Gross Department Area                   |          |       |       |        | 9,805    |
|      | Building Grossing Factor                      | 20%      |       |       | 1,961  |          |
|      | Total Building Area                           |          |       |       |        | 11,766   |



COLOR LEGEND

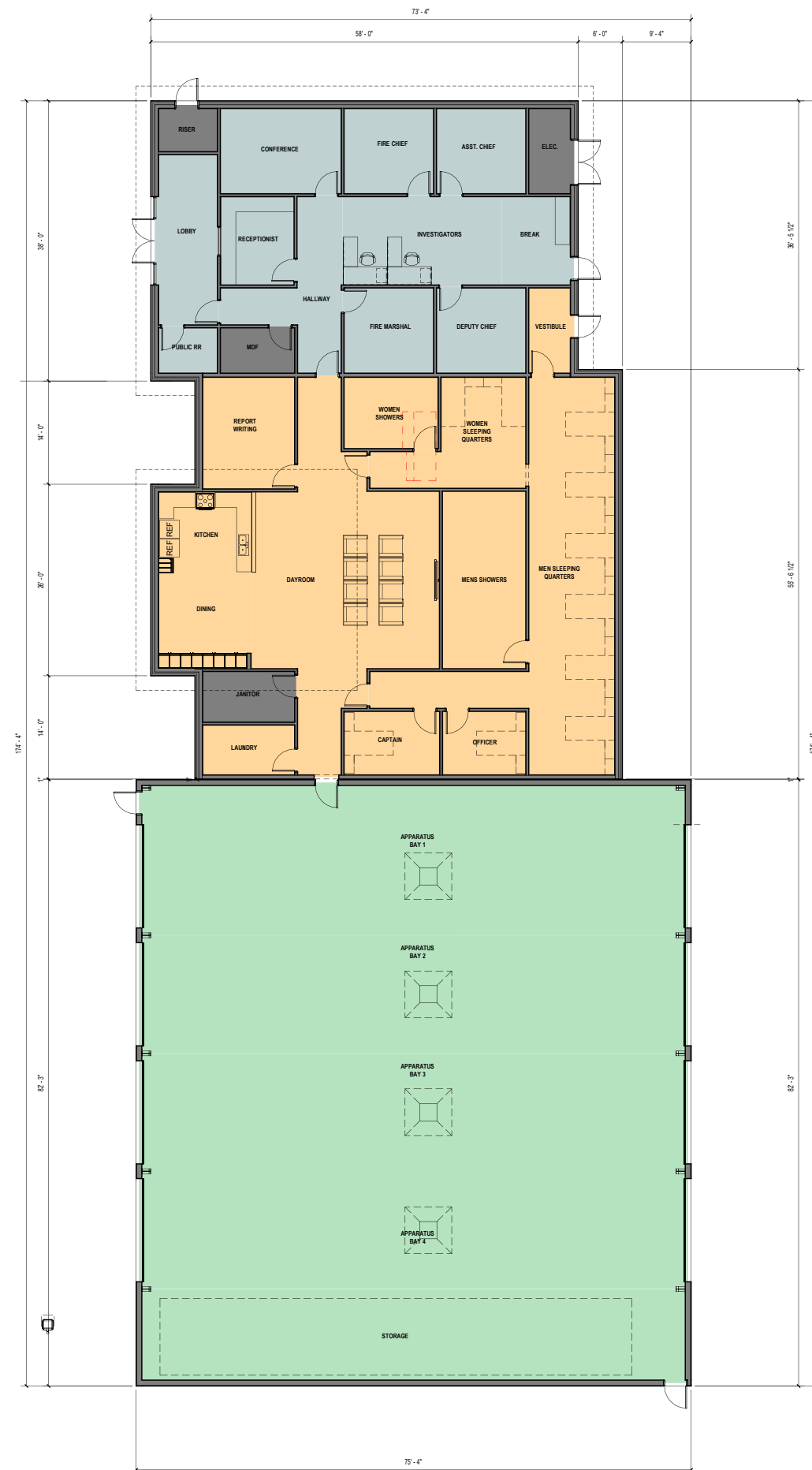


FLOOR PLAN









#### DEPARTMENT LEGEND

- ADMINISTRATION
- APPARATUS
- FIRE STATION
- SERVICES

We wish to inform you that because of the uncertainty in the construction industry, resulting from the effects of the COVID-19 pandemic, ERO Architects cannot and does not warrant or represent that bids or negotiated prices will not vary from the City of Weslaco budget for the Cost of the Work (CW), or from any Probable Costs of Construction (PCC) of the CW, or evaluation, prepared or agreed to by ERO Architects. It is acknowledged that ERO Architects has no control over market conditions, in general nor those resulting from COVID-19 responses, that affect; the availability of either contractors, sub-contractors, suppliers or vendors, the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, or negotiating conditions.

For further clarification, Cost of the Work (CW), is defined as the total cost to City of Weslaco to construct all elements of the projects designed or specified by ERO Architects, and includes contractors' general conditions costs, overhead and profit. The CW also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by City of Weslaco. The CW does not include the compensation of ERO Architects, the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of City of Weslaco.

1. This Probable Cost of Construction (PCC) report is based on the Pre Design Development Phase.
2. PCC Report is based on today's pricing available through RS Means and local pricing from contractors, sub-contractors, suppliers and vendors.
3. PCC Report includes a 10% drop-off on all items unless otherwise noted.
4. It is the ERO's opinion that the anticipated (PCC) in this report should be escalated through 50% of the anticipated construction period once the construction schedule is determined. The (PCC) provided on this report **does not** include any escalation.
5. PCC Report includes the following contingencies:
  - a. Pre Design Phase Contingency of 6%.
  - b. Owner Contingency of 6%.
6. PCC report does not include fixtures, furniture and equipment (FFE) similar but not limited to:
  - a. Desks and chairs.
  - b. Computers.
7. PCC Report does not include any utility deposits or inspection fees.
8. PCC Report does not include any costs associated with inspections or specialty inspectors of any kind. Owner will provide all required inspections and certified inspectors required in association with permits provided by TCEQ, TPDES and all other governing agencies that may be applicable to this project.
9. PCC Report does not include cost of demolition of existing buildings on site.
10. PCC Report does not include the cost of relocation or moving expenses.
11. PCC Report does not include materials testing, which shall be paid for and provided by the Owner and will be coordinated with the Contractor.
12. PCC Report does not include hazardous material surveys, abatement, handling and/or removal of any of any environmentally hazardous material encountered, removal or replacement of any unsuitable subsurface materials during the course of the work.
13. The following detailed prices are derived from projects in the Rio Grande Valley, TX.

SUMMARY INFORMATION  
FIRE STATION

AREA INFORMATION

|         | Interior | Porches | Totals    |
|---------|----------|---------|-----------|
| LEVEL 1 | 11,702   | 0       | 11,702    |
| LEVEL 2 | 0        | 0       | 0         |
|         | 11,702   | 0       | 11,702 SF |

COST ESTIMATE LEVEL I SUMMARY

| System                                       | Sub-Total   | \$/SF    | %       |
|----------------------------------------------|-------------|----------|---------|
| A. SUBSTRUCTURE                              | \$293,647   | \$25.09  | 12.98%  |
| B. SHELL                                     | \$509,073   | \$43.50  | 22.51%  |
| C. INTERIORS                                 | \$125,859   | \$10.76  | 5.56%   |
| D. SERVICES                                  | \$412,149   | \$35.22  | 18.22%  |
| E. EQUIPMENT & FURNISHINGS                   | \$62,400    | \$5.33   | 2.76%   |
| F. SPECIAL CONSTRUCTION & DEMOLITION         | \$116,064   | \$9.92   | 5.13%   |
| G. BUILDING SITEWORK                         | \$232,062   | \$19.83  | 10.26%  |
|                                              | \$1,751,255 | \$149.65 | 77.43%  |
| H. CONTRACTOR FEES & CONTINGENCIES           | \$510,362   | \$43.61  | 22.57%  |
| J. Total Building Cost Estimate for 11.03.21 | \$2,261,617 | \$193.27 | 100.00% |

PROPOSED DESIGN SCHEDULE

# CITY OF SAN JUAN FIRE STATION

ERO PROJECT NO. 21053



| PROJECT PHASE                    | STARTING           | ENDING             |
|----------------------------------|--------------------|--------------------|
| Schematic Design (8 weeks)       | March 7, 2022      | April 29, 2022     |
| Owner Review (2 weeks)           | May 2, 2022        | May 13, 2022       |
| Design Development (8 weeks)     | May 16, 2022       | July 8, 2022       |
| Owner Review (2 Week)            | July 11, 2022      | July 22, 2022      |
| Construction Documents (8 weeks) | July 25, 2022      | September 16, 2022 |
| Owner Review (2 weeks)           | September 19, 2022 | September 30, 2022 |
| Bidding & Negotiations (4 weeks) | October 3, 2022    | October 28, 2022   |
| Construction (12 months)         | October 31, 2022   | November 3, 2023   |
| Owner Move-in (4 weeks)          | November 6, 2023   | December 1, 2023   |

2022

| JANUARY              | FEBRUARY             | MARCH                | APRIL                | MAY                  | JUNE                 |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        |
| 1 2                  | 1 2 3 4 5 6          | 1 2 3 4 5 6          | 1 2 3                | 1                    | 1 2 3 4 5            |
| 3 4 5 6 7 8 9        | 7 8 9 10 11 12 13    | 7 8 9 10 11 12 13    | 4 5 6 7 8 9 10       | 2 3 4 5 6 7 8        | 6 7 8 9 10 11 12     |
| 10 11 12 13 14 15 16 | 14 15 16 17 18 19 20 | 14 15 16 17 18 19 20 | 11 12 13 14 15 16 17 | 9 10 11 12 13 14 15  | 13 14 15 16 17 18 19 |
| 17 18 19 20 21 22 23 | 21 22 23 24 25 26 27 | 21 22 23 24 25 26 27 | 18 19 20 21 22 23 24 | 16 17 18 19 20 21 22 | 20 21 22 23 24 25 26 |
| 24 25 26 27 28 29 30 | 28                   | 28 29 30 31          | 25 26 27 28 29 30    | 23 24 25 26 27 28 29 | 27 28 29 30          |
| 31                   |                      |                      |                      | 30 31                |                      |
| JULY                 | AUGUST               | SEPTEMBER            | OCTOBER              | NOVEMBER             | DECEMBER             |
| M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        |
| 1 2 3                |                      | 1 2 3 4              | 1 2                  | 1 2 3 4 5 6          | 1 2 3 4              |
| 4 5 6 7 8 9 10       | 1 2 3 4 5 6 7        | 5 6 7 8 9 10 11      | 3 4 5 6 7 8 9        | 7 8 9 10 11 12 13    | 5 6 7 8 9 10 11      |
| 11 12 13 14 15 16 17 | 8 9 10 11 12 13 14   | 12 13 14 15 16 17 18 | 10 11 12 13 14 15 16 | 14 15 16 17 18 19 20 | 12 13 14 15 16 17 18 |
| 18 19 20 21 22 23 24 | 15 16 17 18 19 20 21 | 19 20 21 22 23 24 25 | 17 18 19 20 21 22 23 | 21 22 23 24 25 26 27 | 19 20 21 22 23 24 25 |
| 25 26 27 28 29 30 31 | 22 23 24 25 26 27 28 | 26 27 28 29 30       | 24 25 26 27 28 29 30 | 28 29 30             | 26 27 28 29 30 31    |
|                      | 29 30 31             |                      | 31                   |                      |                      |

2023

| JANUARY              | FEBRUARY             | MARCH                | APRIL                | MAY                  | JUNE                 |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        |
| 1                    | 1 2 3 4 5            | 1 2 3 4 5            | 1 2                  |                      | 1 2 3 4              |
| 2 3 4 5 6 7 8        | 6 7 8 9 10 11 12     | 6 7 8 9 10 11 12     | 3 4 5 6 7 8 9        | 1 2 3 4 5 6 7        | 5 6 7 8 9 10 11      |
| 9 10 11 12 13 14 15  | 13 14 15 16 17 18 19 | 13 14 15 16 17 18 19 | 10 11 12 13 14 15 16 | 8 9 10 11 12 13 14   | 12 13 14 15 16 17 18 |
| 16 17 18 19 20 21 22 | 20 21 22 23 24 25 26 | 20 21 22 23 24 25 26 | 17 18 19 20 21 22 23 | 15 16 17 18 19 20 21 | 19 20 21 22 23 24 25 |
| 23 24 25 26 27 28 29 | 27 28                | 27 28 29 30 31       | 24 25 26 27 28 29 30 | 22 23 24 25 26 27 28 | 26 27 28 29 30       |
| 30 31                |                      |                      |                      | 29 30 31             |                      |
| JULY                 | AUGUST               | SEPTEMBER            | OCTOBER              | NOVEMBER             | DECEMBER             |
| M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        | M T W T F S S        |
| 1 2                  |                      | 1 2 3                | 1                    | 1 2 3 4 5            | 1 2 3                |
| 3 4 5 6 7 8 9        | 1 2 3 4 5 6          | 4 5 6 7 8 9 10       | 2 3 4 5 6 7 8        | 6 7 8 9 10 11 12     | 4 5 6 7 8 9 10       |
| 10 11 12 13 14 15 16 | 7 8 9 10 11 12 13    | 11 12 13 14 15 16 17 | 9 10 11 12 13 14 15  | 13 14 15 16 17 18 19 | 11 12 13 14 15 16 17 |
| 17 18 19 20 21 22 23 | 14 15 16 17 18 19 20 | 18 19 20 21 22 23 24 | 16 17 18 19 20 21 22 | 20 21 22 23 24 25 26 | 18 19 20 21 22 23 24 |
| 24 25 26 27 28 29 30 | 21 22 23 24 25 26 27 | 25 26 27 28 29 30    | 23 24 25 26 27 28 29 | 27 28 29 30          | 25 26 27 28 29 30 31 |
| 31                   | 28 29 30 31          |                      | 30 31                |                      |                      |





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# RENDERING





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# RENDERING





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RENDERING





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RENDERING



**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Discussion and Possible Action to Accept the City of San Parks and Recreation Preliminary Design & Conceptual Plan and Authorize City Manager to Proceed with ERO on the Design and Administration Contract.

---

**STAFF COMMENTS AND RECOMMENDATIONS:**

Discussion and Possible Action to Accept the City of San Juan Parks and Recreation Department Preliminary Design & Conceptual Plan and Authorize City Manager to Proceed with ERO on the Design and Administration Contract.

**RECOMMENDATION:**

Approve as presented.

**PREPARED BY:**

Benjamin Arjona,  
City Manager

**APPROVED BY:**

Benjamin Arjona, City  
Manager

---

# CITY OF SAN JUAN PARKS AND RECREATION YOUTH CENTER AND PARK PREDESIGN 11/23/21



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CONCEPTUAL RENDERS

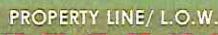
ESTIMATE OF COST OF WORK

**DESIGN SCHEDULE**

.....16

| Name / Type of Space                                       |                              | Qty | ASf   | Total ASf     | Comments                 |
|------------------------------------------------------------|------------------------------|-----|-------|---------------|--------------------------|
| <b>1.00 Administrative</b>                                 |                              |     |       |               |                          |
| 1.01                                                       | Director                     | 1   | 120   | 120           |                          |
| 1.02                                                       | Staff Office                 | 4   | 100   | 400           |                          |
| 1.03                                                       | Future Office                | 1   | 100   | 100           |                          |
| 1.04                                                       | Cubicle Areas                | 4   | 48    | 192           |                          |
| 1.05                                                       | Admin/Reception              | 1   | 100   | 100           |                          |
| 1.06                                                       | Storage                      | 2   | 240   | 480           |                          |
|                                                            | Subtotal Assignable sf       |     |       | 1,392         |                          |
|                                                            | Department Grossing Factor   | 25% |       | 348           | Departmental Circulation |
|                                                            | <b>Total Department</b>      |     |       | <b>1,740</b>  |                          |
| <b>2.00 Community Area</b>                                 |                              |     |       |               |                          |
| Name / Type of Space                                       |                              | Qty | ASf   | Total ASf     | Comments                 |
| 2.01                                                       | Classrooms                   | 3   | 850   | 2,550         | Movable Partitions       |
|                                                            | Subtotal Assignable sf       |     |       | 2,550         |                          |
|                                                            | Department Grossing Factor   | 25% |       | 638           | Departmental Circulation |
|                                                            | <b>Total Department</b>      |     |       | <b>3,188</b>  |                          |
| <b>3.00 Open Gym</b>                                       |                              |     |       |               |                          |
| Name / Type of Space                                       |                              | Qty | ASf   | Total ASf     | Comments                 |
| 3.01                                                       | Boxing Ring                  | 1   | 400   | 400           | Ring to be O/C'd: 20x20  |
| 3.02                                                       | Calisthenics / Training Area | 1   | 800   | 800           |                          |
|                                                            | Subtotal Assignable sf       |     |       | 1,200         |                          |
|                                                            | Department Grossing Factor   | 28% |       | 336           | Departmental Circulation |
|                                                            | <b>Total Department</b>      |     |       | <b>1,536</b>  |                          |
| <b>4.00 Indoor Courts</b>                                  |                              |     |       |               |                          |
| Name / Type of Space                                       |                              | Qty | ASf   | Total ASf     | Comments                 |
| 4.01                                                       | Basketball Courts            | 2   | 6,500 | 13,000        | 108x132                  |
|                                                            | Subtotal Assignable sf       |     |       | 13,000        |                          |
|                                                            | Department Grossing Factor   | 25% |       | 3,250         | Departmental Circulation |
|                                                            | <b>Total Department</b>      |     |       | <b>16,250</b> |                          |
| <b>TOTAL DEPARTMENT SF WITH DEPARTMENT GROSSING FACTOR</b> |                              |     |       |               |                          |
|                                                            |                              |     |       | <b>22,714</b> |                          |
| <b>BUILDING GROSSING FACTOR</b>                            |                              |     |       |               |                          |
|                                                            |                              | 20% |       | <b>4,543</b>  |                          |
| <b>TOTAL BUILDING GROSS SF</b>                             |                              |     |       |               |                          |
|                                                            |                              |     |       | <b>27,256</b> |                          |





PROPERTY LINE/ L.O.W.

**BASKETBALL  
COURT**

**SPLASH  
PAD**

POOL

REC BUILDING

PROPERTY LINE/ L.O.W.

**PARKING (105 SPACES)**

PROPERTY LINE/ L.O.W.

W. SIOUX RD.

## Soccer Fields

## OUTDOOR FITNESS

PLAYGROUND

**PICNIC  
PAVILION**

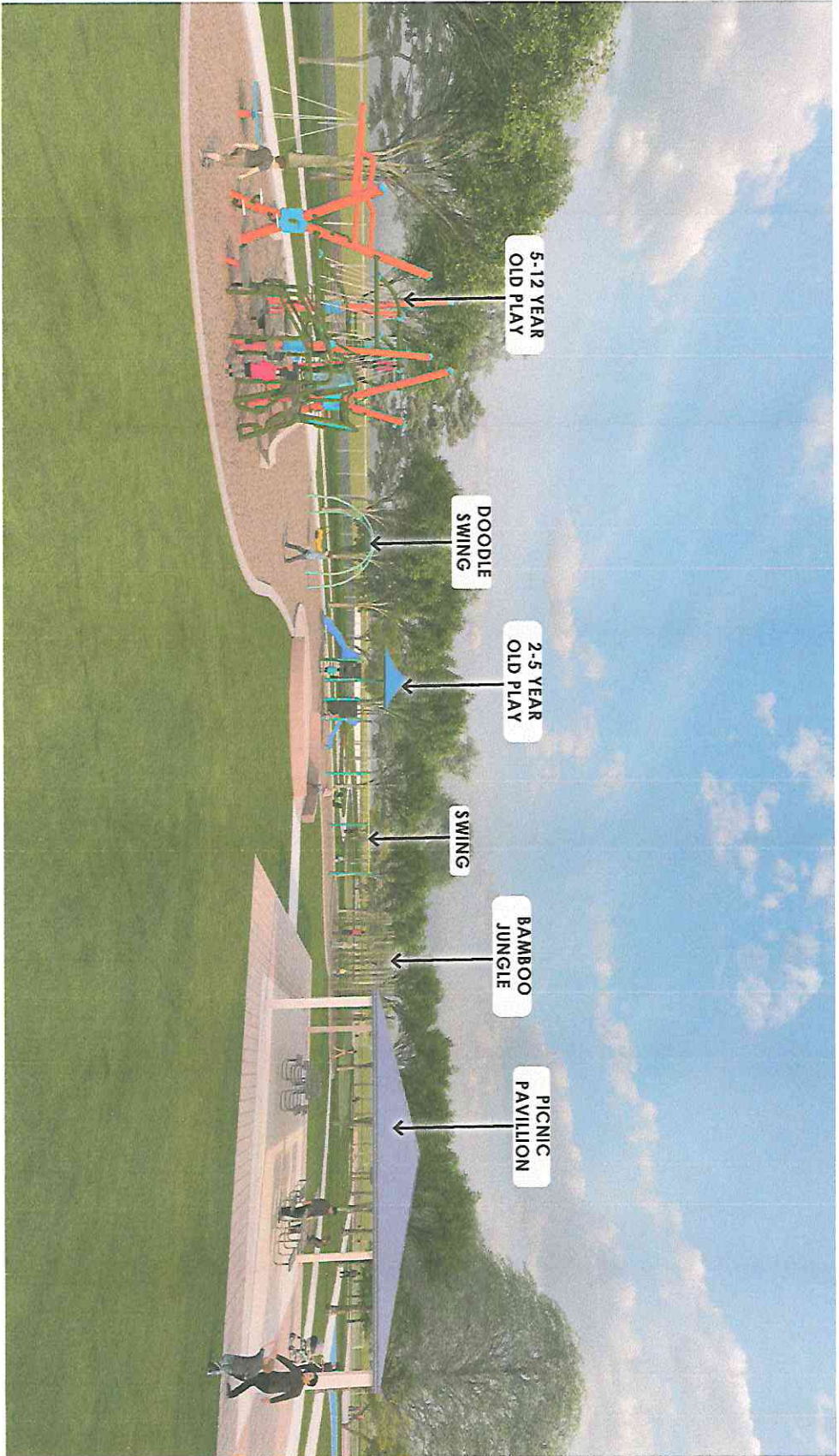
2





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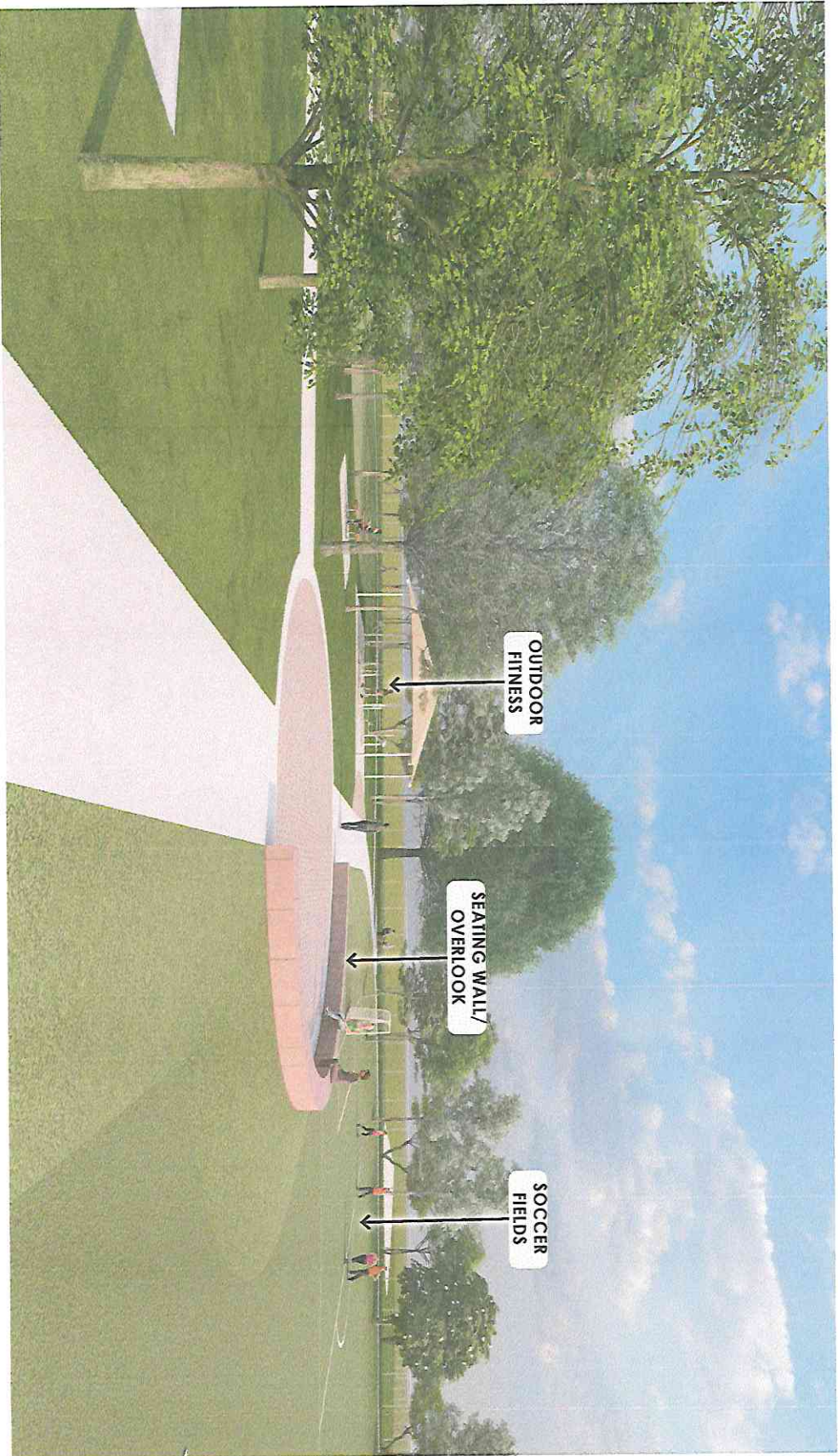
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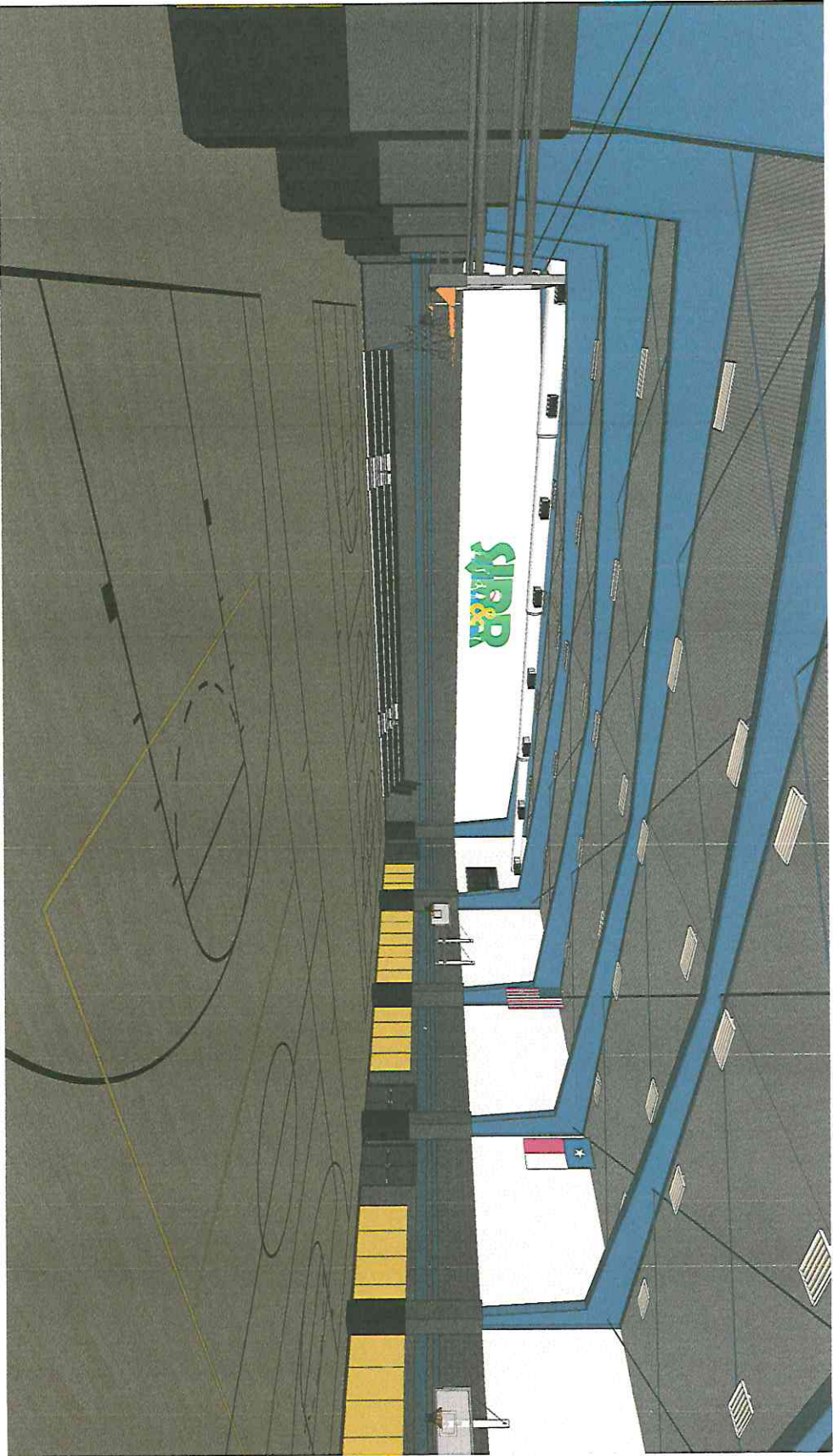


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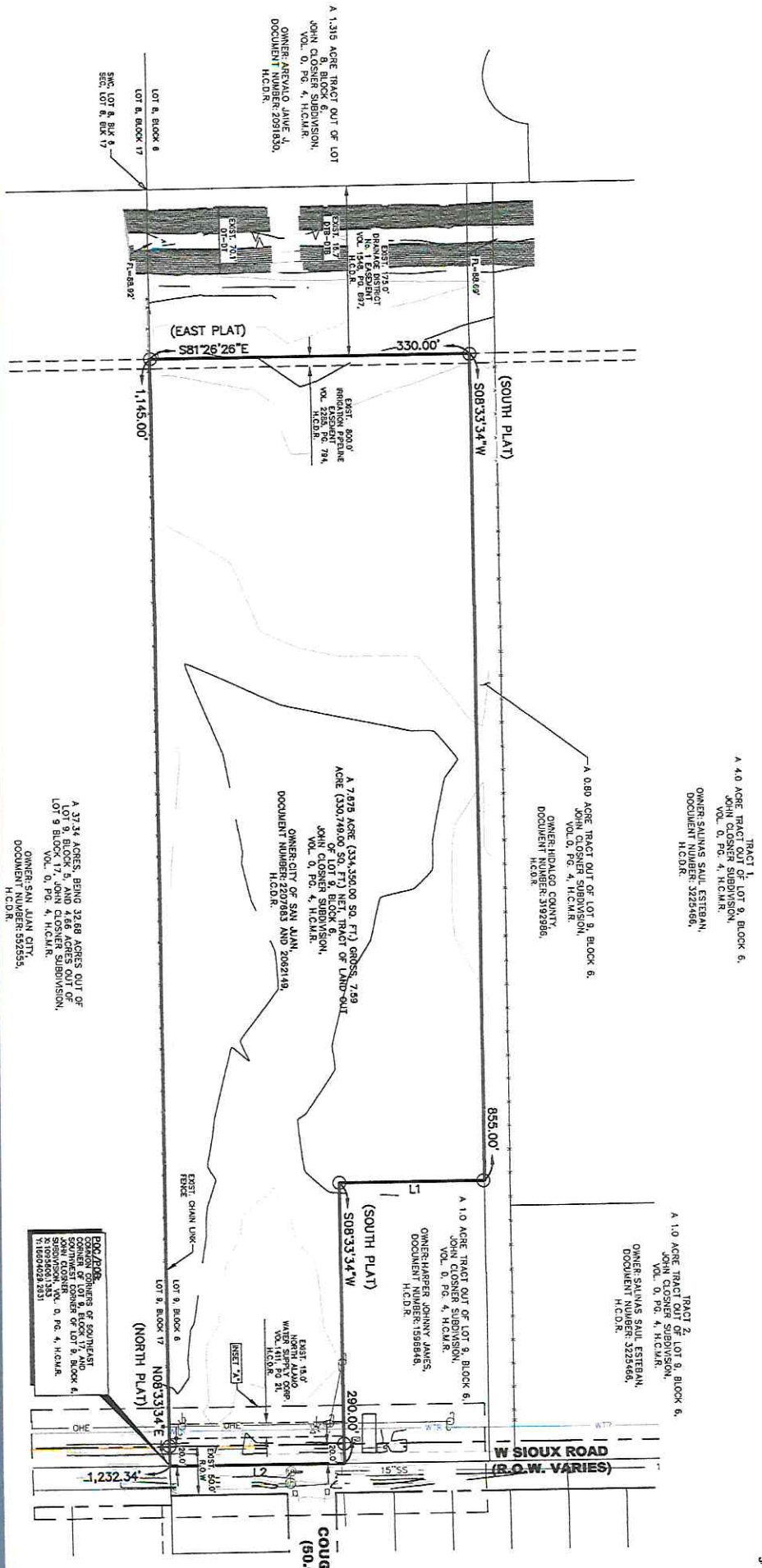
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## CONSTRUCTION PHASES

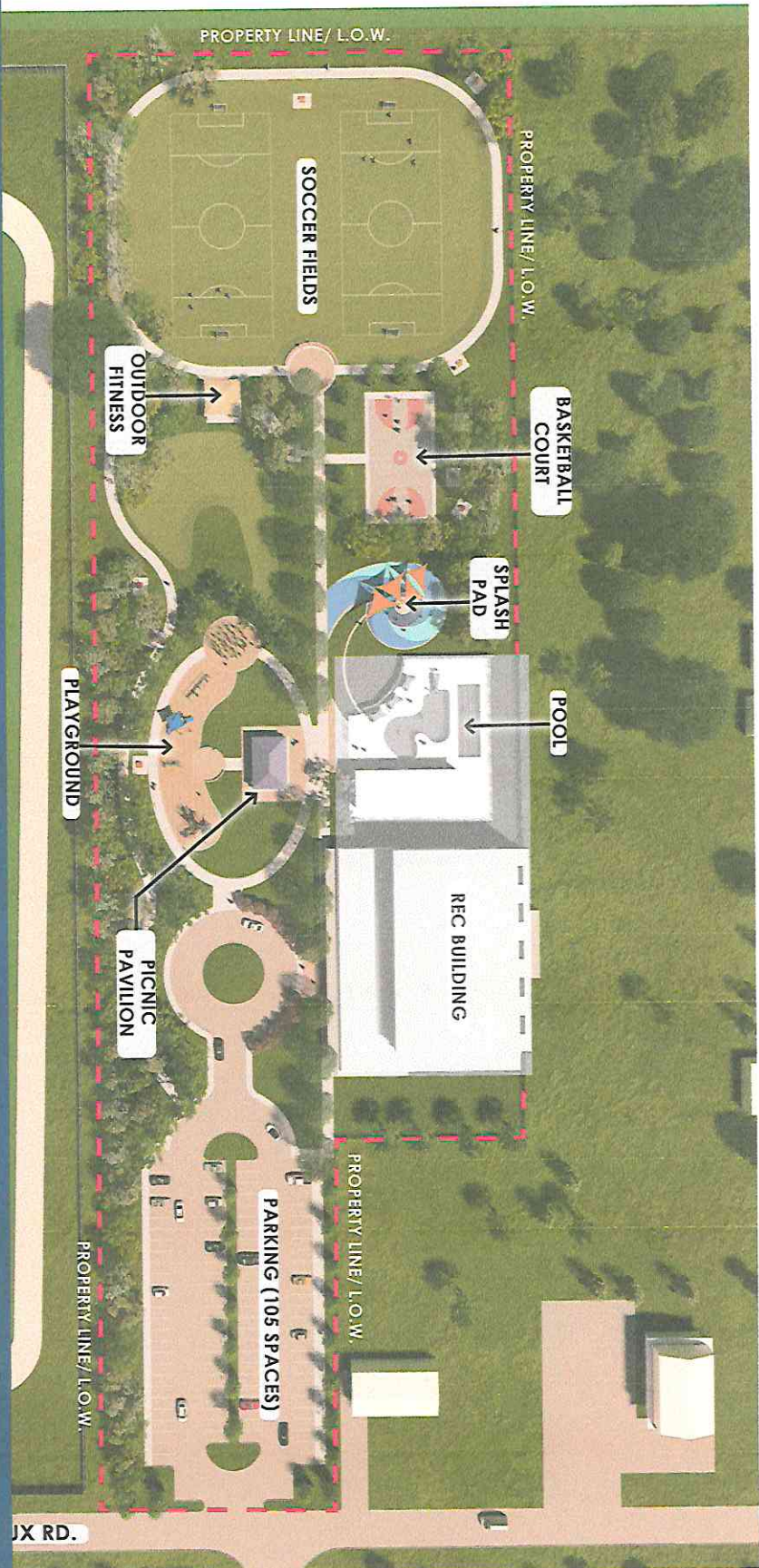




**PHASE 1**  
 INCLUDES INFRASTRUCTURE, GRADING, IRRIGATION, LANDSCAPE, TRAIL & SITE FURNISHINGS  
 \$1.04M + \$240K SOFT COSTS  
 \$1.28M TOTAL

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## PHASE 2

INCLUDES SOCCER FIELDS, OUTDOOR BASKETBALL COURT, OUTDOOR FITNESS, PICNIC PAVILION, PLAYGROUND, SPLASH PAD & PARKING LOT  
 \$1.5M + \$350K SOFT COSTS (AFTER COMPLETING PHASE 1)  
**\$1.85M TOTAL**

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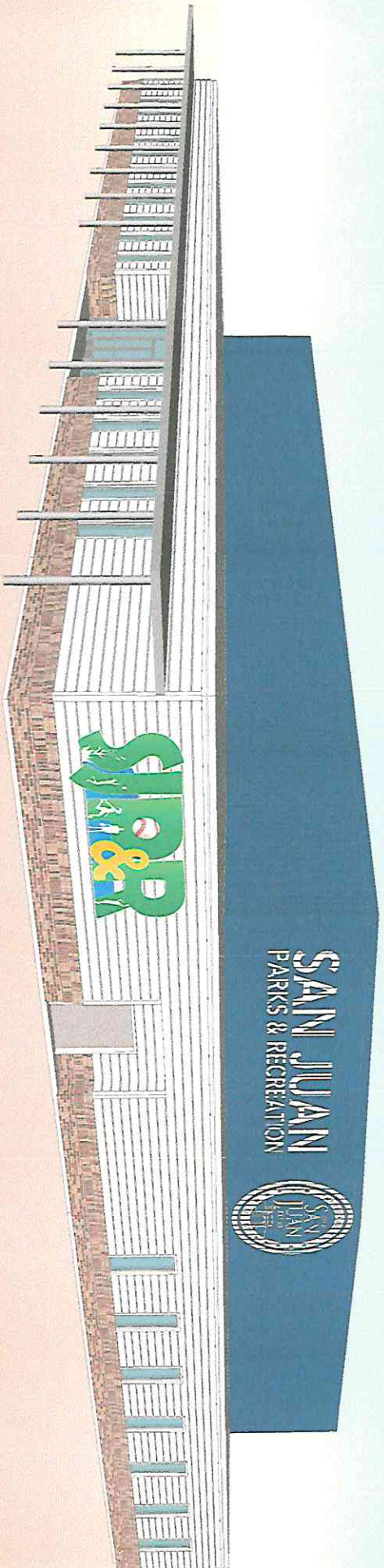


## PHASE 3

INCLUDES POOL & POOL HOUSE  
\$TBD (AFTER COMPLETING PHASE 1 & 2)

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## PHASE 4

INCLUDES REC BUILDING (1 BASKETBALL COURT)

\$3.75M + \$860K SOFT COSTS (AFTER COMPLETING PHASE 1, 2 & 3)

\$4.6M TOTAL

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# **SAN JUAN PARKS & REC** YOUTH CENTER & PARK 7.73M

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# CITY OF SAN JUAN PARKS AND REC YOUTH CENTER AND PARK

ERO PROJECT NO. 21052 DESIGN SCHEDULE

PROJECT MANAGER - EDGAR VILLANUEVA

| PROJECT PHASE                     | STARTING                      | ENDING                          |                             |
|-----------------------------------|-------------------------------|---------------------------------|-----------------------------|
| Schematic Design (8 weeks)        | January 03 <sup>rd</sup> 2021 | February 25 <sup>th</sup> 2021  | City Council Meeting        |
| Design Development (8 weeks)      | March 14 <sup>th</sup> 2021   | May 06 <sup>th</sup> 2022       | Monthly Meetings            |
| Construction Documents (12 weeks) | May 23 <sup>rd</sup> 2022     | May 6 <sup>th</sup> 2022        | Consultant Deliverable 100% |
| Bidding & Negotiations (4 weeks)  | July 15 <sup>th</sup> 2022    | August 16 <sup>th</sup> 2022    | 33% & 66% CDS Review        |
| Notice to Proceed (TBD)           | August 17 <sup>th</sup> 2022  | September 06 <sup>th</sup> 2022 | Final QA/QC                 |
| Construction (TBD)                | October 2022                  | October 2023                    | ERO Deliverable 100%        |
| Owner Review (2 weeks)            | Owner Review                  | Owner Review                    |                             |

## 2021

| JANUARY                                                                                                          | FEBRUARY                                                                                                         | MARCH                                                                                                            | APRIL                                                                                                            | MAY                                                                                                              | JUNE                                                                                                             |
|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| M T W T F S S<br>1 2 3 4 5 6<br>7 8 9 10 11 12<br>13 14 15 16 17 18<br>19 20 21 22 23 24<br>25 26 27 28 29 30 31 | M T W T F S S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 | M T W T F S S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 | M T W T F S S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30    | M T W T F S S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 | M T W T F S S<br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30    |
| JULY                                                                                                             | AUGUST                                                                                                           | SEPTEMBER                                                                                                        | OCTOBER                                                                                                          | NOVEMBER                                                                                                         | DECEMBER                                                                                                         |
| M T W T F S S<br>1 2 3 4 5 6<br>7 8 9 10 11 12<br>13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 31 | M T W T F S S<br>1 2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 | M T W T F S S<br>1 2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30    | M T W T F S S<br>1 2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 | M T W T F S S<br>1 2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30    | M T W T F S S<br>1 2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 31 |

2022

| JANUARY |    |    |    |    |    |    | FEBRUARY |   |   |   |    |    |    | MARCH     |    |    |    |   |   |   | APRIL   |   |   |   |   |   |    | MAY      |    |    |    |    |    |    | JUNE     |    |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|----------|---|---|---|----|----|----|-----------|----|----|----|---|---|---|---------|---|---|---|---|---|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----|
| M       | T  | W  | T  | F  | S  | S  | M        | T | W | T | F  | S  | S  | M         | T  | W  | T  | F | S | S | M       | T | W | T | F | S | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  |    |
|         |    |    |    |    | 1  | 2  |          |   |   |   | 1  | 2  | 3  | 4         | 5  | 6  |    |   | 1 | 2 | 3       | 4 | 5 | 6 |   |   | 4  | 5        | 6  | 7  | 8  | 9  | 10 |    | 1        | 2  | 3  | 4  | 5  |    |    |    |
| 3       | 4  | 5  | 6  | 7  | 8  | 9  |          |   |   |   | 7  | 8  | 9  | 10        | 11 | 12 | 13 |   |   |   |         |   |   |   |   |   | 4  | 5        | 6  | 7  | 8  | 9  | 10 |    | 6        | 7  | 8  | 9  | 10 | 11 | 12 |    |
| 10      | 11 | 12 | 13 | 14 | 15 | 16 |          |   |   |   | 14 | 15 | 16 | 17        | 18 | 19 | 20 |   |   |   |         |   |   |   |   |   | 11 | 12       | 13 | 14 | 15 | 16 | 17 |    | 13       | 14 | 15 | 16 | 17 | 18 | 19 |    |
| 17      | 18 | 19 | 20 | 21 | 22 | 23 |          |   |   |   | 21 | 22 | 23 | 24        | 25 | 26 | 27 |   |   |   |         |   |   |   |   |   | 18 | 19       | 20 | 21 | 22 | 23 | 24 |    | 20       | 21 | 22 | 23 | 24 | 25 | 26 |    |
| 24      | 25 | 26 | 27 | 28 | 29 | 30 |          |   |   |   | 28 | 29 | 30 | 31        |    |    |    |   |   |   |         |   |   |   |   |   | 25 | 26       | 27 | 28 | 29 | 30 |    | 27 | 28       | 29 | 30 |    |    |    |    |    |
| 31      |    |    |    |    |    |    |          |   |   |   |    |    |    |           |    |    |    |   |   |   |         |   |   |   |   |   |    | 30       | 31 |    |    |    |    |    |          |    |    |    |    |    |    |    |
| JULY    |    |    |    |    |    |    | AUGUST   |   |   |   |    |    |    | SEPTEMBER |    |    |    |   |   |   | OCTOBER |   |   |   |   |   |    | NOVEMBER |    |    |    |    |    |    | DECEMBER |    |    |    |    |    |    |    |
| M       | T  | W  | T  | F  | S  | S  | M        | T | W | T | F  | S  | S  | M         | T  | W  | T  | F | S | S | M       | T | W | T | F | S | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  |    |
|         |    |    |    |    | 1  | 2  |          |   |   |   |    |    |    |           |    |    |    |   | 1 | 2 | 3       | 4 |   |   |   |   |    |          |    |    |    |    |    |    |          |    |    |    |    |    |    |    |
| 4       | 5  | 6  | 7  | 8  | 9  | 10 |          |   |   |   | 1  | 2  | 3  | 4         | 5  | 6  | 7  |   |   |   |         |   |   |   |   |   | 3  | 4        | 5  | 6  | 7  | 8  | 9  | 10 |          | 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 11      | 12 | 13 | 14 | 15 | 16 | 17 |          |   |   |   | 8  | 9  | 10 | 11        | 12 | 13 | 14 |   |   |   |         |   |   |   |   |   | 10 | 11       | 12 | 13 | 14 | 15 | 16 |    | 12       | 13 | 14 | 15 | 16 | 17 | 18 |    |
| 18      | 19 | 20 | 21 | 22 | 23 | 24 |          |   |   |   | 15 | 16 | 17 | 18        | 19 | 20 | 21 |   |   |   |         |   |   |   |   |   | 17 | 18       | 19 | 20 | 21 | 22 | 23 |    | 19       | 20 | 21 | 22 | 23 | 24 | 25 |    |
| 25      | 26 | 27 | 28 | 29 | 30 | 31 |          |   |   |   | 22 | 23 | 24 | 25        | 26 | 27 | 28 |   |   |   |         |   |   |   |   |   | 24 | 25       | 26 | 27 | 28 | 29 | 30 |    | 26       | 27 | 28 | 29 | 30 | 31 |    |    |
|         |    |    |    |    |    |    |          |   |   |   | 29 | 30 | 31 |           |    |    |    |   |   |   |         |   |   |   |   |   |    |          |    |    |    |    |    |    |          |    |    |    |    |    |    |    |

2023

| JANUARY |    |    |    |    |    |    | FEBRUARY |   |   |   |    |    |    | MARCH     |    |    |    |   |   |    | APRIL   |   |   |   |   |   |   | MAY      |    |    |    |    |    |    | JUNE     |   |    |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|----------|---|---|---|----|----|----|-----------|----|----|----|---|---|----|---------|---|---|---|---|---|---|----------|----|----|----|----|----|----|----------|---|----|----|----|----|----|----|----|
| M       | T  | W  | T  | F  | S  | S  | M        | T | W | T | F  | S  | S  | M         | T  | W  | T  | F | S | S  | M       | T | W | T | F | S | S | M        | T  | W  | T  | F  | S  | S  | M        | T | W  | T  | F  | S  | S  |    |    |
|         |    |    |    |    | 1  |    |          |   |   |   | 1  | 2  | 3  | 4         | 5  |    |    |   |   |    |         |   |   |   |   |   |   |          |    |    |    |    |    |    |          |   |    |    |    |    |    |    |    |
| 2       | 3  | 4  | 5  | 6  | 7  | 8  |          |   |   |   | 6  | 7  | 8  | 9         | 10 | 11 | 12 |   |   |    |         |   |   |   |   |   |   | 3        | 4  | 5  | 6  | 7  |    |    |          |   |    |    |    |    |    |    |    |
| 9       | 10 | 11 | 12 | 13 | 14 | 15 |          |   |   |   | 13 | 14 | 15 | 16        | 17 | 18 | 19 |   |   |    |         |   |   |   |   |   |   | 10       | 11 | 12 | 13 | 14 | 15 | 16 |          |   |    |    |    |    |    |    |    |
| 16      | 17 | 18 | 19 | 20 | 21 | 22 |          |   |   |   | 20 | 21 | 22 | 23        | 24 | 25 | 26 |   |   |    |         |   |   |   |   |   |   | 17       | 18 | 19 | 20 | 21 | 22 | 23 |          |   |    |    |    |    |    |    |    |
| 23      | 24 | 25 | 26 | 27 | 28 | 29 |          |   |   |   | 27 | 28 | 29 | 30        | 31 |    |    |   |   |    |         |   |   |   |   |   |   | 24       | 25 | 26 | 27 | 28 | 29 | 30 |          |   |    |    |    |    |    |    |    |
| 30      | 31 |    |    |    |    |    |          |   |   |   |    |    |    |           |    |    |    |   |   |    |         |   |   |   |   |   |   | 29       | 30 | 31 |    |    |    |    |          |   |    |    |    |    |    |    |    |
| JULY    |    |    |    |    |    |    | AUGUST   |   |   |   |    |    |    | SEPTEMBER |    |    |    |   |   |    | OCTOBER |   |   |   |   |   |   | NOVEMBER |    |    |    |    |    |    | DECEMBER |   |    |    |    |    |    |    |    |
| M       | T  | W  | T  | F  | S  | S  | M        | T | W | T | F  | S  | S  | M         | T  | W  | T  | F | S | S  | M       | T | W | T | F | S | S | M        | T  | W  | T  | F  | S  | S  | M        | T | W  | T  | F  | S  | S  |    |    |
|         |    |    |    |    | 1  | 2  |          |   |   |   |    |    |    |           |    |    |    |   |   |    |         |   |   |   |   |   |   |          |    |    |    |    |    |    |          |   |    |    |    |    |    |    |    |
| 3       | 4  | 5  | 6  | 7  | 8  | 9  |          |   |   |   | 1  | 2  | 3  | 4         | 5  | 6  | 7  | 8 | 9 | 10 |         |   |   |   |   |   |   | 2        | 3  | 4  | 5  | 6  | 7  | 8  | 9        |   | 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 10      | 11 | 12 | 13 | 14 | 15 | 16 |          |   |   |   | 7  | 8  | 9  | 10        | 11 | 12 | 13 |   |   |    |         |   |   |   |   |   |   | 9        | 10 | 11 | 12 | 13 | 14 | 15 | 16       |   | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 17      | 18 | 19 | 20 | 21 | 22 | 23 |          |   |   |   | 14 | 15 | 16 | 17        | 18 | 19 | 20 |   |   |    |         |   |   |   |   |   |   | 16       | 17 | 18 | 19 | 20 | 21 | 22 |          |   |    |    |    |    |    |    |    |
| 24      | 25 | 26 | 27 | 28 | 29 | 30 |          |   |   |   | 21 | 22 | 23 | 24        | 25 | 26 | 27 |   |   |    |         |   |   |   |   |   |   | 23       | 24 | 25 | 26 | 27 | 28 | 29 | 30       |   | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 31      |    |    |    |    |    |    |          |   |   |   |    |    |    |           |    |    |    |   |   |    |         |   |   |   |   |   |   | 30       | 31 |    |    |    |    |    |          |   |    |    |    |    |    |    |    |

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Discussion and Possible Action to Accept the Only Bid Received for the New City Hall Sewer Line Replacement Project in the Amount of \$77,485.00 from Southern Trenchless Solutions from La Feria, Texas and Authorize the Mayor to Execute all Related Documents and Budget Amendment as Needed.

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**STAFF COMMENTS AND RECOMMENDATIONS:**

On October 12, 2021 Staff Received Commission Authorization to Solicit for Bids for the New City Hall Water and Sewer Infrastructure. Staff Advertised for the Replacement and Removal of the Existing Sewer Line and Received Several Inquiries. We Received One Bid. On November 12, 2021 at 4:00 PM Staff Publicly Opened the Bid Received From Southern Trenchless Solutions From La Feria, Texas, in the Amount of \$77,485.00.

At This Time Staff is Recommending Approval.

**RECOMMENDATION:**

Staff Recommends Approval.

**PREPARED BY:**

David Salinas,  
Director of Utilities

**APPROVED BY:**

Benjamin Arjona, City  
Manager

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## BID BOND

KNOWN ALL MEN BY THESE PRESENTS, that we, the undersigned,  
Southern Trenchless Solutions, LLC

\_\_\_\_\_ as

Principal \_\_\_\_\_ City of San Juan \_\_\_\_\_ and

Travelers Casualty & Surety Company of America \_\_\_\_\_ as Surety, are hereby held

and \_\_\_\_\_ firmly \_\_\_\_\_ bound \_\_\_\_\_ unto

\_\_\_\_\_ City of San Juan \_\_\_\_\_

as Owner in the penal sum of \$ 5% G.A.B. Five Percent Greatest Amount Bid \_\_\_\_\_

for the payment of which, well and truly to be made, we hereby jointly and severally bind  
ourselves, our heirs, executors, administrators, successors an assigns.

Signed, this 12th \_\_\_\_\_ day of November \_\_\_\_\_, 2021 \_\_\_\_\_.

The condition of the above obligation is such that whereas the Principal has submitted to  
\_\_\_\_\_ a certain Bid, attached hereto and  
hereby made a part hereof to enter a contract in writing, for the  
City Hall Sanitary Sewer Line Relocation

NOW THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said contract and for the payment of all persons performing labor or using furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid.

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event, exceed he penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bid; and said Surety dues hereby waive notice of any extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set with hands and seals, and such of them as are corporation have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Southern Trenchless Solutions, LLC

(L.S.)

PRINCIPAL

Travelers Casualty & Surety Company of America

SURETY

SEAL:

---

BY: Magda E. Escandón  
Attorney in Fact



**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

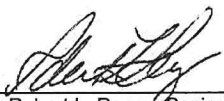
**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Magda E Escandon** of **MERCEDES**, **Texas**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **17th** day of **January**, **2019**.



State of Connecticut

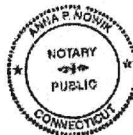
City of Hartford ss.

By:   
 Robert L. Raney, Senior Vice President

On this the **17th** day of **January**, **2019**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2021**



  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

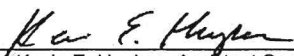
**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **12th** day of **November**, **2021**



  
 Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**  
**Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.**



November 09, 2021

RE: ADDENDUM NO.1  
RFB No. 22-003-11-12  
"City Hall – Sewer Line Replacement"

Dear Gentlemen:

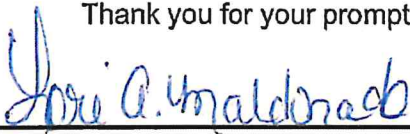
Attached you will find **ADDENDUM NO. 1**, page 1 of 2 in connection with City of San Juan – request for proposal for "City Hall - Sewer Line Replacement".

**Acknowledge receipt** for this **ADDENDUM NO. 1** by signing and returning this notice no later than November 10, 2021 at 10:00 A.M. via fax to (956-702-8880) or via e-mail ([ehuerta@samengineering-surveying.com](mailto:ehuerta@samengineering-surveying.com)).

If you do not receive all pages of **ADDENDUM NO. 1**, please notify us immediately at (956) 702-8880.

Please be advised that this **ADDENDUM NO. 1** will complete your bid packet for the above stated project.

Thank you for your prompt attention to this matter.



Lori A. Maldonado, Purchasing Agent

BY:



ADDENDUM NO. 1  
ACKNOWLEDGMENT OF RECEIPT

Enclosures: Addendum No. 1

# ADDENDUM NO. 1

November 09, 2021

Project No. 22-003-11-12

Proposed bid Opening Date: Friday, November 12, 2021 at 4:00 p.m."

Proposal: "City Hall – Sewer Line Replacement"

Please let this addendum serve as a FORMAL NOTICE to all interested parties that requested bid packets for project No. 22-003-11-12, that the following changes be made a part of your bid packet.

1. Sewer Line Replacement Alternative #1 (Pipe Bursting Replacement)
  - a. Find attached bid form for alternative #1. Alternative #1 Bid is a complete in place project option.
  - b. Bidders may submit Base Bid OR Alternative #1 Bid Or both Bids.

City will accept either the BASE BID or ALTERNATIVE #1 Bid.

All RFP sealed envelopes shall be identified with the correct project No. 22-003-11-12

I, Southern Trenchless Solutions, LLC, acknowledge receipt of ADDENDUM NO. 1 dated, November 09, 2021.

Southern Trenchless Solutions, LLC

Printed Bidder Name

11/10/2021

Date

**NOTE: PLEASE SUBMIT THIS ORIGINAL  
ADDENDUM WITH YOUR PROPOSAL  
PACKET**



*Mal*  
11/09/2021

1 of 1

**ALTERNATIVE #1 Bid Form**  
CITY OF SAN JUAN

**SEWER REPLACEMENT LINE**  
**ALTERNATIVE #1**

| Bid Item                                                                                                                                                                                 | Description                        | Units | Estimated Quantity | Unit Price In Figures | Unit Price in Words                                                  | Total Amount Bid       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------|--------------------|-----------------------|----------------------------------------------------------------------|------------------------|
| 1                                                                                                                                                                                        | 6" SEWER SERVICE                   | EA    | 10                 | \$ 1,650 <sup>-</sup> | One Thousand Six Hundred Fifty and 00/100 <sup>-</sup> dollars cents | \$ 16,500 <sup>-</sup> |
| 2                                                                                                                                                                                        | 8" SEWER LINE (BURSTING PIPE)      | LF    | 490                | \$ 78                 | Seventy Eight and 00/100 <sup>-</sup> dollars cents                  | \$ 38,220 <sup>-</sup> |
| 3                                                                                                                                                                                        | C-2 BACKFILL SAND STABILIZED       | LF    | 150                | \$ 16                 | Sixteen and 00/100 <sup>-</sup> dollars cents                        | \$ 2,400 <sup>-</sup>  |
| 4                                                                                                                                                                                        | SANITARY SEWER MANHOLE             | EA    | 3                  | \$ 5,500 <sup>-</sup> | Five Thousand Five Hundred and 00/100 <sup>-</sup> dollars cents     | \$ 16,500 <sup>-</sup> |
| 5                                                                                                                                                                                        | TRENCH SAFTEY EXCAVATION PROTECTIO | LF    | 150                | \$ 11                 | Eleven and 00/100 <sup>-</sup> dollars cents                         | \$ 1,650 <sup>-</sup>  |
| 6                                                                                                                                                                                        | RECONNECT SEWER LINE               | EA    | 1                  | \$ 1,500 <sup>-</sup> | One Thousand Five Hundred and 00/100 <sup>-</sup> dollars cents      | \$ 1,500 <sup>-</sup>  |
| 7                                                                                                                                                                                        | REMOVE ABANDONED SEWER LINE        | LF    | 143                | \$ 5                  | Five and 00/100 <sup>-</sup> dollars cents                           | \$ 715 <sup>-</sup>    |
| <p align="right">Alternative #1 Bid is a complete in place project option:</p> <p align="right">Four Hundred Seventy Seven Thousand Eighty Five and 00/100<sup>-</sup> dollars cents</p> |                                    |       |                    |                       |                                                                      | \$ 77,485              |

CONTRACTOR: Southern Trenchless Solutions LLC  
SIGNATURE: [Signature]

## EXHIBIT "B"

### BID PAGE

City of San Juan  
City Hall – Sewer Line Replacement  
Bid No.: 22-003-11-12

SCOPE OF WORK DESCRIPTION:  
City Hall – Sewer Line Replacement

BASE BID TOTAL: \$ 0

ADDITIVE ALTERNATE #1 BID TOTAL: \$ 77,485 -

BIDDER/COMPANY NAME: Southern Trenchless Solutions, LLC

ADDRESS: 1200 W. Expressway 83

CITY/STATE/ZIP CODE: La Feria, Texas 78559

PHONE & FAX NO.'S: (956) 277-0354

CELLULAR #: (956) 286-4660

AUTHORIZED SIGNATURE: 

PRINTED NAME: Ramon Clooner

TITLE: Owner



**BID FOR UNIT PRICE CONTRACTS**

PLACE

City of San Juan  
City Hall Sewer Line Replacement

DATE

November 11, 2021

PROJECT NO.

22-003-11-12

Proposal of Southern Trenchless Solutions, LLC (hereinafter called "Bidder") a corporation/ a partnership, or an individual doing business as: Limited Liability Company

TO the City of San Juan (hereinafter called "Owner")

Gentlemen:

The Bidder, in compliance with your invitation for bids for the construction of City Hall – Sewer Line Replacement having examined the plans and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies; and to construct the project in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is part.

Bidder hereby agrees to commence work under this contract on or about date to be specified in written "Notice to Proceed" of the owner and to fully complete the project within 60 consecutive calendar days thereafter as stipulated in the specifications. Bidder further agrees to pay as liquidated damages the sum of \$ 250.00 for each consecutive calendar day thereafter as herein after provided in Paragraph 19 of the General Conditions.

**BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDUM:**

|    | DATE             | ACKNOWLEDGE |    | DATE  | ACKNOWLEDGE |
|----|------------------|-------------|----|-------|-------------|
| #1 | <u>11/9/2021</u> | <u>RC</u>   | #2 | _____ | _____       |
| #3 | _____            | _____       | #4 | _____ | _____       |

Bidder agrees to perform all of the City Hall – Sewer Line Replacement work described in the specifications and shown on plans, for the following unit prices:

The above unit price shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance,

etc., to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 30 calendar days after the scheduled closing time for receiving bids.

Upon receipt of written notice of the acceptance of this bid, Bidder will execute the formal contract attached within 10 days and deliver a Surety Bond, or Bonds as required by Paragraph 29 of the General Conditions. The bid security attached in the sum of \$ 5% G.A.B. Five Percent Greatest Amount Bid.

(\$ 5% G.A.B.) is to become the property of the Owner in the event that contract and the bond are not executed within the time above set forth, as liquidated damages for the delay and additional expenses to the owner caused thereby.

Respectfully submitted,

Southern Trenchless Solutions  
Name of Firm W.E.

By: [Signature] 11/11/2021  
Signature Date

Owner  
Title

**THIS PROPOSAL MUST BE  
SIGNED BY AN OFFICER OF  
REPRESENTATIVE DULY  
AUTHORIZED BY THE BIDDER.**

1200 W. Expressway 83  
Address

La Feria, Texas 78559

(956) 277-0354  
Telephone Number

(Seal, if Bid is by a Corporation)

Attest: [Signature]

## **EXHIBIT "C"**

### **Insurance Requirements**

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A One Million Dollar (\$1,000,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of City.
2. Automobile liability insurance policy with limits of at least Two Hundred Thousand Dollars (\$250,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.
3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Certificates of insurance naming City of San Juan as an additional insured shall be submitted to City for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the City prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to the City. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 09/28/07

## Insurance Requirement Acknowledgment

I, Ramon Closner, authorized representative for Southern Trenchless  
Company/Vendor Solutions, LLC

hereby acknowledge receipt of the City's required insurance limits. Said requirements:

- ☐ will be acquired within 10 working days after notification from the City of San Juan;
- ☐ will acquire additional amounts required to meet the City's requirements within 10 working days after notification from the City of San Juan bid award;

currently carry the following:

Automobile Liability: \$\_\_\_\_\_ General Liability: \$\_\_\_\_\_

- ☒ have already been met, see attached copy of insurance certificate.

  
Authorized Representative

11/11/2021  
Date

### **Notice to Bidder:**

A certificate of insurance for the required insurance limits shall be provided to the City of San Juan Purchasing Agent in order to qualify for award of bid and to execute a contract between your Company and the City.

Failure to provide Certificates of Insurance to the City of San Juan Purchasing Agent will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

**THIS FORM MUST ACCOMPANY BID PACKET**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/11/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                       |  |                                                                                                                                                                                                                                                                                                     |  |
|-----------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>McAfee Insurance Agency<br>P. O. Box 625<br>321 Second Street<br>Mercedes TX 78570                 |  | <b>CONTACT NAME:</b> Mindy Rivera<br><b>PHONE (A/C, No, Ext):</b> (956) 565-2481<br><b>FAX (A/C, No):</b> (956) 565-2733<br><b>E-MAIL ADDRESS:</b> mindy@mcafeeagency.com                                                                                                                           |  |
| <b>INSURED</b><br>Southern Trenchless Solutions, LLC, DBA: Blue Green Municipal<br>P. O. Box 8084<br>Weslaco TX 78599 |  | <b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> Ohio Security Ins. Co.<br><b>INSURER B:</b> Rock Ridge Insurance Company<br><b>INSURER C:</b> Scottsdale Insurance Company<br><b>INSURER D:</b> Texas Mutual Ins. Co.<br><b>INSURER E:</b> Hanover Insurance Company<br><b>INSURER F:</b> |  |
|                                                                                                                       |  | <b>NAIC #</b>                                                                                                                                                                                                                                                                                       |  |

## COVERAGES

**CERTIFICATE NUMBER:** 21-22 IM RENEWAL

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                               | ADDL INSD | SUBR WVD | POLICY NUMBER       | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                        |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         | Y        | BLS(22)56554097     | 04/17/2021              | 04/17/2022              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 15,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>Pollution Liability \$ 300,000 |
| B        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                              | Y         | Y        | BW92-STR-2100040-00 | 04/17/2021              | 04/17/2022              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>Underinsured motorist \$ 100,000                                                                                 |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$                                                                                                                    | Y         |          | XNS0007398          | 04/17/2021              | 04/17/2022              | COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000                                                                                                                                                                                                  |
| D        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                   | Y/N       | Y        | 0001272586          | 07/12/2021              | 07/12/2022              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                                                     |
| E        | Inland Marine                                                                                                                                                                                                                                                                                                   |           |          | IHD A392425 07      | 08/13/2021              | 08/13/2022              | Leased/Rented 300,000<br>Deuctible 1,000                                                                                                                                                                                                                                      |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

|                  |                                                                                                                                                                |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of San Juan | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                  | AUTHORIZED REPRESENTATIVE<br>                                             |

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## Additional Named Insureds

Other Named Insureds

Blue Green Municipal

Doing Business As

## ADDITIONAL COVERAGES

|                    |                                               |               |                   |                 |
|--------------------|-----------------------------------------------|---------------|-------------------|-----------------|
| Ref #              | Description<br>Each Pollution Incident Limiti | Coverage Code | Form No.          | Edition Date    |
| Limit 1<br>300,000 | Limit 2                                       | Limit 3       | Deductible Amount | Deductible Type |
| Premium            |                                               |               |                   |                 |

|                    |                                                         |                        |                   |                 |
|--------------------|---------------------------------------------------------|------------------------|-------------------|-----------------|
| Ref #              | Description<br>Uninsured motorist combined single limit | Coverage Code<br>UMCSL | Form No.          | Edition Date    |
| Limit 1<br>100,000 | Limit 2                                                 | Limit 3                | Deductible Amount | Deductible Type |
| Premium            |                                                         |                        |                   |                 |

|                  |                          |                      |                   |                 |
|------------------|--------------------------|----------------------|-------------------|-----------------|
| Ref #            | Description<br>PIP-Basic | Coverage Code<br>PIP | Form No.          | Edition Date    |
| Limit 1<br>2,500 | Limit 2                  | Limit 3              | Deductible Amount | Deductible Type |
| Premium          |                          |                      |                   |                 |

|         |                                        |                        |                   |                 |
|---------|----------------------------------------|------------------------|-------------------|-----------------|
| Ref #   | Description<br>Experience Mod Factor 1 | Coverage Code<br>EXP01 | Form No.          | Edition Date    |
| Limit 1 | Limit 2                                | Limit 3                | Deductible Amount | Deductible Type |
| Premium |                                        |                        |                   |                 |

|         |             |               |                   |                 |
|---------|-------------|---------------|-------------------|-----------------|
| Ref #   | Description | Coverage Code | Form No.          | Edition Date    |
| Limit 1 | Limit 2     | Limit 3       | Deductible Amount | Deductible Type |
| Premium |             |               |                   |                 |

|         |             |               |                   |                 |
|---------|-------------|---------------|-------------------|-----------------|
| Ref #   | Description | Coverage Code | Form No.          | Edition Date    |
| Limit 1 | Limit 2     | Limit 3       | Deductible Amount | Deductible Type |
| Premium |             |               |                   |                 |

|         |             |               |                   |                 |
|---------|-------------|---------------|-------------------|-----------------|
| Ref #   | Description | Coverage Code | Form No.          | Edition Date    |
| Limit 1 | Limit 2     | Limit 3       | Deductible Amount | Deductible Type |
| Premium |             |               |                   |                 |

|         |             |               |                   |                 |
|---------|-------------|---------------|-------------------|-----------------|
| Ref #   | Description | Coverage Code | Form No.          | Edition Date    |
| Limit 1 | Limit 2     | Limit 3       | Deductible Amount | Deductible Type |
| Premium |             |               |                   |                 |

|         |             |               |                   |                 |
|---------|-------------|---------------|-------------------|-----------------|
| Ref #   | Description | Coverage Code | Form No.          | Edition Date    |
| Limit 1 | Limit 2     | Limit 3       | Deductible Amount | Deductible Type |
| Premium |             |               |                   |                 |

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## COMMERCIAL GENERAL LIABILITY EXTENSION

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### INDEX

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With respect to coverage afforded by this endorsement, the provisions of the policy apply unless modified by the endorsement.

#### A. NON-OWNED AIRCRAFT

Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability, exclusion g. Aircraft, Auto Or Watercraft does not apply to an aircraft provided:

1. It is not owned by any insured;
2. It is hired, chartered or loaned with a trained paid crew;
3. The pilot in command holds a currently effective certificate, issued by the duly constituted authority of the United States of America or Canada, designating her or him a commercial or airline pilot; and
4. It is not being used to carry persons or property for a charge.

However, the insurance afforded by this provision does not apply if there is available to the insured other valid and collectible insurance, whether primary, excess (other than insurance written to apply specifically in excess of this policy), contingent or on any other basis, that would also apply to the loss covered under this provision.

#### B. NON-OWNED WATERCRAFT

Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability, Subparagraph (2) of exclusion g. Aircraft, Auto Or Watercraft is replaced by the following:

This exclusion does not apply to:

- (2) A watercraft you do not own that is:
  - (a) Less than 52 feet long; and
  - (b) Not being used to carry persons or property for a charge.

#### C. PROPERTY DAMAGE LIABILITY - ELEVATORS

1. Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability, Subparagraphs (3), (4) and (6) of exclusion j. Damage To Property do not apply if such "property damage" results from the use of elevators. For the purpose of this provision, elevators do not include vehicle lifts. Vehicle lifts are lifts or hoists used in automobile service or repair operations.
2. The following is added to Section IV - Commercial General Liability Conditions, Condition 4. Other Insurance, Paragraph b. Excess Insurance:

The insurance afforded by this provision of this endorsement is excess over any property insurance, whether primary, excess, contingent or on any other basis.

#### D. EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)

If Damage To Premises Rented To You is not otherwise excluded from this Coverage Part:

1. Under Paragraph 2. Exclusions of Section I - Coverage A - Bodily Injury and Property Damage Liability:
  - a. The fourth from the last paragraph of exclusion j. Damage To Property is replaced by the following:

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" (other than damage by fire, lightning, explosion, smoke, or leakage from an automatic fire protection system) to:

    - (i) Premises rented to you for a period of 7 or fewer consecutive days; or
    - (ii) Contents that you rent or lease as part of a premises rental or lease agreement for a period of more than 7 days.

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" to contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in Section III - Limits of Insurance.

- b. The last paragraph of subsection **2. Exclusions** is replaced by the following:

Exclusions c. through n. do not apply to damage by fire, lightning, explosion, smoke or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to Damage To Premises Rented To You as described in **Section III - Limits Of Insurance**.

2. Paragraph 6. under **Section III - Limits Of Insurance** is replaced by the following:

6. Subject to Paragraph 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for damages because of "property damage" to:

- a. Any one premise:

(1) While rented to you; or

(2) While rented to you or temporarily occupied by you with permission of the owner for damage by fire, lightning, explosion, smoke or leakage from automatic protection systems; or

- b. Contents that you rent or lease as part of a premises rental or lease agreement.

3. As regards coverage provided by this provision **D. EXTENDED DAMAGE TO PROPERTY RENTED TO YOU (Tenant's Property Damage)** - Paragraph 9.a. of **Definitions** is replaced with the following:

9.a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke, or leakage from automatic fire protection systems to premises while rented to you or temporarily occupied by you with the permission of the owner, or for damage to contents of such premises that are included in your premises rental or lease agreement, is not an "insured contract".

#### **E. MEDICAL PAYMENTS EXTENSION**

If **Coverage C Medical Payments** is not otherwise excluded, the Medical Payments provided by this policy are amended as follows:

Under Paragraph 1. **Insuring Agreement** of **Section I - Coverage C - Medical Payments**, Subparagraph (b) of Paragraph a. is replaced by the following:

- (b) The expenses are incurred and reported within three years of the date of the accident; and

#### **F. EXTENSION OF SUPPLEMENTARY PAYMENTS - COVERAGES A AND B**

1. Under **Supplementary Payments - Coverages A and B**, Paragraph 1.b. is replaced by the following:

- b. Up to \$3,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

2. Paragraph 1.d. is replaced by the following:

- d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.

#### **G. ADDITIONAL INSUREDS - BY CONTRACT, AGREEMENT OR PERMIT**

1. Paragraph 2. under **Section II - Who Is An Insured** is amended to include as an insured any person or organization whom you have agreed to add as an additional insured in a written contract, written agreement or permit. Such person or organization is an additional insured but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused in whole or in part by:

- a. Your acts or omissions, or the acts or omissions of those acting on your behalf, in the performance of your on going operations for the additional insured that are the subject of the written contract or written agreement provided that the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" is committed, subsequent to the signing of such written contract or written agreement; or

- b. Premises or facilities rented by you or used by you; or
- c. The maintenance, operation or use by you of equipment rented or leased to you by such person or organization; or
- d. Operations performed by you or on your behalf for which the state or political subdivision has issued a permit subject to the following additional provisions:
- (1) This insurance does not apply to "bodily injury", "property damage", or "personal and advertising injury" arising out of the operations performed for the state or political subdivision;
  - (2) This insurance does not apply to "bodily injury" or "property damage" included within the "completed operations hazard".
  - (3) Insurance applies to premises you own, rent, or control but only with respect to the following hazards:
    - (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
    - (b) The construction, erection, or removal of elevators; or
    - (c) The ownership, maintenance, or use of any elevators covered by this insurance.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

With respect to Paragraph 1.a. above, a person's or organization's status as an additional insured under this endorsement ends when:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

With respect to Paragraph 1.b. above, a person's or organization's status as an additional insured under this endorsement ends when their written contract or written agreement with you for such premises or facilities ends.

With respects to Paragraph 1.c. above, this insurance does not apply to any "occurrence" which takes place after the equipment rental or lease agreement has expired or you have returned such equipment to the lessor.

The insurance provided by this endorsement applies only if the written contract or written agreement is signed prior to the "bodily injury" or "property damage".

We have no duty to defend an additional insured under this endorsement until we receive written notice of a "suit" by the additional insured as required in Paragraph b. of Condition 2. **Duties In the Event Of Occurrence, Offense, Claim Or Suit under Section IV - Commercial General Liability Conditions.**

2. With respect to the insurance provided by this endorsement, the following are added to Paragraph 2. **Exclusions under Section I - Coverage A - Bodily Injury And Property Damage Liability:**

This insurance does not apply to:

- a. "Bodily injury" or "property damage" arising from the sole negligence of the additional insured.
- b. "Bodily injury" or "property damage" that occurs prior to you commencing operations at the location where such "bodily injury" or "property damage" occurs.
- c. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (2) Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

- d. "Bodily injury" or "property damage" occurring after:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- e. Any person or organization specifically designated as an additional insured for ongoing operations by a separate **ADDITIONAL INSURED -OWNERS, LESSEES OR CONTRACTORS** endorsement issued by us and made a part of this policy.

3. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the contract or agreement; or
  - b. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

#### H. PRIMARY AND NON-CONTRIBUTORY ADDITIONAL INSURED EXTENSION

This provision applies to any person or organization who qualifies as an additional insured under any form or endorsement under this policy.

Condition 4. **Other Insurance of SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

- a. The following is added to Paragraph a. **Primary Insurance:**

If an additional insured's policy has an Other Insurance provision making its policy excess, and you have agreed in a written contract or written agreement to provide the additional insured coverage on a primary and noncontributory basis, this policy shall be primary and we will not seek contribution from the additional insured's policy for damages we cover.



b. The following is added to Paragraph **b. Excess Insurance**:

When a written contract or written agreement, other than a premises lease, facilities rental contract or agreement, an equipment rental or lease contract or agreement, or permit issued by a state or political subdivision between you and an additional insured does not require this insurance to be primary or primary and non-contributory, this insurance is excess over any other insurance for which the additional insured is designated as a Named Insured.

Regardless of the written agreement between you and an additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional insured has been added as an additional insured on other policies.

**I. ADDITIONAL INSUREDS - EXTENDED PROTECTION OF YOUR "LIMITS OF INSURANCE"**

This provision applies to any person or organization who qualifies as an additional insured under any form or endorsement under this policy.

1. The following is added to Condition **2. Duties In The Event Of Occurrence, Offense, Claim or Suit**:

An additional insured under this endorsement will as soon as practicable:

- a. Give written notice of an "occurrence" or an offense that may result in a claim or "suit" under this insurance to us;
- b. Tender the defense and indemnity of any claim or "suit" to all insurers whom also have insurance available to the additional insured; and
- c. Agree to make available any other insurance which the additional insured has for a loss we cover under this Coverage Part.
- d. We have no duty to defend or indemnify an additional insured under this endorsement until we receive written notice of a "suit" by the additional Insured.

2. The limits of insurance applicable to the additional insured are those specified in a written contract or written agreement or the limits of insurance as stated in the Declarations of this policy and defined in **Section III - Limits of Insurance** of this policy, whichever are less. These limits are inclusive of and not in addition to the limits of insurance available under this policy.

**J. WHO IS AN INSURED - INCIDENTAL MEDICAL ERRORS / MALPRACTICE  
WHO IS AN INSURED - FELLOW EMPLOYEE EXTENSION - MANAGEMENT EMPLOYEES**

Paragraph 2.a.(1) of **Section II - Who Is An Insured** is replaced with the following:

**(1) "Bodily Injury" or "personal and advertising injury":**

- (a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
- (b) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph (1) (a) above;
- (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs (1) (a) or (b) above; or
- (d) Arising out of his or her providing or failing to provide professional health care services. However, if you are not in the business of providing professional health care services or providing professional health care personnel to others, or if coverage for providing professional health care services is not otherwise excluded by separate endorsement, this provision (Paragraph (d)) does not apply.

Paragraphs (a) and (b) above do not apply to "bodily injury" or "personal and advertising injury" caused by an "employee" who is acting in a supervisory capacity for you. Supervisory capacity as used herein means the "employee's" job responsibilities assigned by you, includes the direct supervision of other "employees" of yours. However, none of these "employees" are insureds for "bodily injury" or "personal and

advertising injury" arising out of their willful conduct, which is defined as the purposeful or willful intent to cause "bodily injury" or "personal and advertising injury", or caused in whole or in part by their intoxication by liquor or controlled substances.

The coverage provided by provision J. is excess over any other valid and collectable insurance available to your "employee".

#### **K. NEWLY FORMED OR ADDITIONALLY ACQUIRED ENTITIES**

Paragraph 3. of Section II - Who Is An Insured is replaced by the following:

3. Any organization you newly acquire or form and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
  - a. Coverage under this provision is afforded only until the expiration of the policy period in which the entity was acquired or formed by you;
  - b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
  - c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.
  - d. Records and descriptions of operations must be maintained by the first Named Insured.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations or qualifies as an insured under this provision.

#### **L. FAILURE TO DISCLOSE HAZARDS AND PRIOR OCCURRENCES**

Under Section IV - Commercial General Liability Conditions, the following is added to Condition 6. Representations:

Your failure to disclose all hazards or prior "occurrences" existing as of the inception date of the policy shall not prejudice the coverage afforded by this policy provided such failure to disclose all hazards or prior "occurrences" is not intentional.

#### **M. KNOWLEDGE OF OCCURRENCE, OFFENSE, CLAIM OR SUIT**

Under Section IV - Commercial General Liability Conditions, the following is added to Condition 2. Duties In The Event of Occurrence, Offense, Claim Or Suit:

Knowledge of an "occurrence", offense, claim or "suit" by an agent, servant or "employee" of any insured shall not in itself constitute knowledge of the insured unless an insured listed under Paragraph 1. of Section II - Who Is An Insured or a person who has been designated by them to receive reports of "occurrences", offenses, claims or "suits" shall have received such notice from the agent, servant or "employee".

#### **N. LIBERALIZATION CLAUSE**

If we revise this Commercial General Liability Extension Endorsement to provide more coverage without additional premium charge, your policy will automatically provide the coverage as of the day the revision is effective in your state.

#### **O. BODILY INJURY REDEFINED**

Under Section V - Definitions, Definition 3. is replaced by the following:

3. "Bodily Injury" means physical injury, sickness or disease sustained by a person. This includes mental anguish, mental injury, shock, fright or death that results from such physical injury, sickness or disease.

**P. EXTENDED PROPERTY DAMAGE**

**Exclusion a. of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY** is replaced by the following:

**a. Expected Or Intended Injury**

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

**Q. WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - WHEN REQUIRED IN A CONTRACT OR AGREEMENT WITH YOU**

Under **Section IV - Commercial General Liability Conditions**, the following is added to Condition **8. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against a person or organization because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard" provided:

1. You and that person or organization have agreed in writing in a contract or agreement that you waive such rights against that person or organization; and
2. The injury or damage occurs subsequent to the execution of the written contract or written agreement.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**PRIMARY AND NONCONTRIBUTORY -  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**CONSTRUCTION PROJECT(S) - GENERAL AGGREGATE LIMIT  
(PER PROJECT)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under **Section I - Coverage A - Bodily Injury And Property Damage Liability**, and for all medical expenses caused by accidents under **Section I - Coverage C Medical Payments**, which can be attributed only to ongoing operations at a single construction project away from premises owned by or rented to you:
1. A separate Construction Project General Aggregate Limit applies to each construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations .
  2. The Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Construction Project General Aggregate Limit for that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Construction Project General Aggregate Limit for any other construction project.
  4. The limits shown in the Declarations for Each Occurrence, Fire Damage and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Construction Project General Aggregate Limit.
- B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under **Section I - Coverage A - Bodily Injury And Property Damage Liability**, and for all medical expenses caused by accidents under **Section I - Coverage C Medical Payments**, which cannot be attributed only to ongoing operations at a single construction project away from premises owned by or rented to you:
1. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and
  2. Such payments shall not reduce any Construction Project General Aggregate Limit.
- C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Construction Project General Aggregate Limit.
- D. If the applicable construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E. The provisions of **Section III - Limits Of Insurance** not otherwise modified by this endorsement shall continue to apply.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** Southern Trenchless Solutions, LLC

**Endorsement Effective Date:** 4/17/2021

**SCHEDULE**

**Name(s) Of Person(s) Or Organization(s):**

Any and all jobs/projects of the Insured, where required by written contract, executed prior to a claim.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

## TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

### Schedule

1. ☐ Specific Waiver

Name of person or organization

☒ Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations: ALL TEXAS OPERATIONS

3. Premium:

The premium charge for this endorsement shall be 2.00 percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium: Included, see Information Page

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.  
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)  
This endorsement, effective on 7/12/21 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001272586 of Texas Mutual Insurance Company effective on 7/12/21

Issued to: SOUTHERN TRENCHLESS SOLUTIONS, LLC

DBA: BLUE GREEN MUNICIPAL

This is not a bill



Authorized representative

NCCI Carrier Code: 29939

7/6/21

## PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Ramon Clooner, possess all of the APPLICABLE:

1. Licenses: —
2. Bonds: Payment & Performance Bonds Available if Awarded.
3. Certificates: Texas Historically Underutilized Business / Metropolitan Transit Authority  
HUB Certificate # 1271775672500 / of Harris County SBE Cert. # 1165  
South Central Texas Regional Certification  
ESBE, HBE, MBE, SBE # 226089638 Agency
4. Permits: —
5. Other: —

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with the City of San Juan and proceed to complete the project in a timely manner.

\* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

R-

Authorized Signature

11/11/2021

Date

Southern Trenchless Solutions, LLC

Company

1200 W. Expressway 83

Address

La Feria, Texas 78559

City, State, Zip





**GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS**

The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority, woman, and service disabled veteran-owned businesses as HUBs and facilitates the use of HUBs in state procurement and provides them with information on the state's procurement process.

We are pleased to inform you that your application for certification/re-certification as a HUB has been approved. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <https://mycpa.cpa.state.tx.us/tpasscmlsearch/index.jsp>. Provided that your company continues to meet HUB eligibility requirements, the attached HUB certificate is valid for the time period specified.

You must notify the HUB Program in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. *Note: Any changes made to your company's information may require the HUB Program to re-evaluate your company's eligibility.*

Please visit our website at <http://comptroller.texas.gov/procurement/prog/hub/> and reference our publications (i.e. Grow Your Business pamphlet, HUB Brochure and Vendor Guide) providing additional information on state procurement resources that can increase your company's chances of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

**Texas Historically Underutilized Business (HUB) Certificate**



|                            |               |
|----------------------------|---------------|
| Certificate/VID Number:    | 1271775672500 |
| File/Vendor Number:        | 80670         |
| Approval Date:             | 14-JUN-2019   |
| Scheduled Expiration Date: | 14-JUN-2023   |

The Texas Comptroller of Public Accounts (CPA), hereby certifies that  
**SOUTHERN TRENCHLESS SOLUTIONS LLC**

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 07-AUG-2019, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program  
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmlsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Rev. 06/19



# Metropolitan Transit Authority of Harris County, Texas

Office of Small Business hereby duly affirms that:

## Southern Trenchless Solutions LLC

has successfully met the established requirements of METRO's  
Small Business Enterprise Program to be certified as a

## Small Business Enterprise (SBE)

### Certified NAICS Codes:

NAICS 237110: WATER AND SEWER LINE AND RELATED STRUCTURES CONSTRUCTION  
NAICS 541618: UTILITIES MANAGEMENT CONSULTING SERVICES

Certification Number: 1165  
Effective Date: April 8, 2019  
Expiration Date: April 8, 2022



  
Thomas C. Lambert  
President & Chief Executive Officer

  
Karen Hudson  
Deputy Chief Procurement Officer

Note: This certificate is the property of the Metropolitan Transit Authority of Harris County's Office of Small Business and may be revoked should the above named firm graduate from or fails to comply with METRO's Small Business Enterprise Program. Recertification is required every three years.

# South Central Texas Regional Certification Agency of Bexar County, Texas hereby duly affirms that:

## Southern Trenchless Solutions LLC

has successfully met the established requirements of SCTRCA's Business Enterprise Certification Program to be  
certified as a

**\*ESBE HABE MBE SBE**

### Certified NAICS Codes

NAICS 237110: WATER AND SEWER LINE AND RELATED STRUCTURES CONSTRUCTION  
NAICS 541618: UTILITIES MANAGEMENT CONSULTING SERVICES



Certification Number: 220089638  
Effective Date: August 11, 2020  
Expiration Date: August 31, 2022

Charles Johnson  
Executive Director

Note: This certificate is the property of the South Central Texas Regional Certification Agency and may be revoked should the above named firm graduate from or fails to comply with SCTRCA's Business Enterprise Program. A Certification Renewal Application is required every two years.





**CITY OF SAN JUAN  
PURCHASING DIVISION  
VENDOR APPLICATION  
(SUBMIT WITH CURRENT W9 FORM)**

|                                                                                                                                     |  |                                                                                                                                                                                                                                                                                 |  |
|-------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Company Name:                                                                                                                       |  | Telephone No. ( )                                                                                                                                                                                                                                                               |  |
| Southern Trenchless Solutions, LLC                                                                                                  |  | (956) 277-0354                                                                                                                                                                                                                                                                  |  |
| Mailing Address:                                                                                                                    |  | Fax No. ( )                                                                                                                                                                                                                                                                     |  |
| P.O. Box 8084 Weslaco, TX 78599                                                                                                     |  | N/A                                                                                                                                                                                                                                                                             |  |
| Physical Address:                                                                                                                   |  |                                                                                                                                                                                                                                                                                 |  |
| 1200 W. Expressway 83                                                                                                               |  |                                                                                                                                                                                                                                                                                 |  |
| City, State, Zip                                                                                                                    |  | Federal Tax I.D.# or Social Security #                                                                                                                                                                                                                                          |  |
| La Feria, Texas 78559                                                                                                               |  | 27-1775672                                                                                                                                                                                                                                                                      |  |
| Remit Address:                                                                                                                      |  | City, State, Zip                                                                                                                                                                                                                                                                |  |
| P.O. Box 8084                                                                                                                       |  | Weslaco, Texas 78599                                                                                                                                                                                                                                                            |  |
| E-Mail Address:                                                                                                                     |  |                                                                                                                                                                                                                                                                                 |  |
| Adminstr@southern-trenchless.com                                                                                                    |  |                                                                                                                                                                                                                                                                                 |  |
| Representative(s) Name(s) & Title(s)                                                                                                |  |                                                                                                                                                                                                                                                                                 |  |
| Ramon Closner, Owner                                                                                                                |  |                                                                                                                                                                                                                                                                                 |  |
| Type of Organization (check one):                                                                                                   |  | <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit<br><input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> Other, Specify LLC: Limited Liability Company |  |
| Type of Business (check one):                                                                                                       |  | <input type="checkbox"/> Manufacturer <input type="checkbox"/> Wholesaler <input type="checkbox"/> Retailer<br><input type="checkbox"/> Distributor <input checked="" type="checkbox"/> Service Organization <input type="checkbox"/> Other, Specify                            |  |
| Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/ or Contracts:                                                    |  |                                                                                                                                                                                                                                                                                 |  |
| Ramon Closner, Owner                                                                                                                |  |                                                                                                                                                                                                                                                                                 |  |
| What type of product(s) is/are solicited by your company? Infrastructure Rehabilitation                                             |  |                                                                                                                                                                                                                                                                                 |  |
| Would you like to be provided with specifications for procurements of such products? <input checked="" type="checkbox"/> Yes ( ) No |  |                                                                                                                                                                                                                                                                                 |  |
| To be completed by City of San Juan: Received by (Purchasing): _____ Date: _____                                                    |  |                                                                                                                                                                                                                                                                                 |  |

The City requires that you furnish a certificate of insurance as required by Texas Labor Code 406.096, prior to commencement of any work/service. Coverage must be as follows (minimum amounts):

Worker's Compensation  
Comprehensive General Liability  
Bodily Injury Property Damage  
(Per Occurrence)

Statutory  
\$1,000,000  
\$1,000,000

Please return this form by mail or email:

City of San Juan  
Purchasing Office  
709 S. Nebraska  
San Juan, Texas 78589  
Phone: (956) 223-2204  
[lmaldonado@sjtx.us](mailto:lmaldonado@sjtx.us)



# Non-Collusion Affidavit Of Prime Bidder

State of Texas §

County of Hidalgo §

Ramon Closner, being first duly sworn, deposes and says that:

(1) He Ramon Closner, of  
Southern Trenchless Solutions, LLC, the Bidder that has submitted the attached Bid:

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such bid:

(3) Such bid is genuine and is not a collusive or sham Bid:

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Owner or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

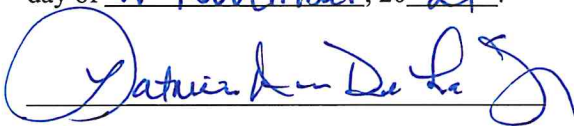
(Signed)



Owner

(Title)

Subscribed and sworn to before me this  
day of 11 November, 20 21.



Notary

(Title)

My Commission expires September 20, 2025

## Certification Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

DUNS No. : \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

\*\*\*\*\* STAFF ONLY\*\*\*\*\*

### VERIFICATION

DATE VERIFIED ON SAM: \_\_\_\_\_

HAS ACTIVE EXCLUSIONS? \_\_\_\_\_ YES \_\_\_\_\_ NO

EMPLOYEE NAME: \_\_\_\_\_

EMPLOYEE SIGNATURE: \_\_\_\_\_

**CITY OF SAN JUAN**  
**CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT**  
**OPPORTUNITY INSTRUCTIONS**

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

**CERTIFICATION BIDDER**

NAME AND ADDRESS OF BIDDER (Includes ZIP Code)

*Southern Trenchless Solutions, LLC.*  
*1200 W. Expressway 83*  
*La Feria, Texas 78559*

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clauses.

☒ Yes      ☐ No

2. Compliance reports were required to be filed in connection with such contract or subcontract.

☒ Yes      ☐ No

3. Bidder has filed all compliance reports due under applicable instructions, including SF-100.

☒ Yes      ☐ No      ☐ None Required

4. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended?

☐ Yes      ☒ No

NAME AND TITLE OF SIGNER (Please type):

*Ramon Closner, Owner*

SIGNATURE



DATE

*November 11, 2021*

| <b>CITY OF SAN JUAN</b><br><b>CERTIFICATION BY PROPOSED SUBCONTRACTOR REGARDING EQUAL EMPLOYMENT OPPORTUNITY INSTRUCTIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <p>This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.</p> <p>Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.</p> |                                                                                                     |
| <b>SUBCONTRACTOR'S CERTIFICATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                     |
| NAME AND ADDRESS OF BIDDER <i>(Includes ZIP Code)</i><br><br><div style="text-align: center; font-size: 1.5em; color: blue;">NIA</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                     |
| 1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clauses.<br><div style="display: flex; justify-content: space-between; align-items: center;"> <div style="color: blue; font-size: 1.5em;">NIA</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                     |
| 2. Compliance reports were required to be filed in connection with such contract or subcontract.<br><div style="display: flex; justify-content: space-between; align-items: center;"> <div style="color: blue; font-size: 1.5em;">NIA</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                     |
| 3. Bidder has filed all compliance reports due under applicable instructions, including SF-100.<br><div style="display: flex; justify-content: space-between; align-items: center;"> <div style="color: blue; font-size: 1.5em;">NIA</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> None Required </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                     |
| 4. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended?<br><div style="display: flex; justify-content: space-between; align-items: center;"> <div style="color: blue; font-size: 1.5em;">NIA</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                     |
| NAME AND TITLE OF SIGNER <i>(Please type)</i><br><div style="text-align: center; color: blue; font-family: cursive; font-size: 1.2em;">Ramon Clossner, Owner</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                     |
| SIGNATURE<br><br><div style="text-align: center; color: blue; font-size: 2em;">R</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DATE<br><br><div style="text-align: center; color: blue; font-size: 1.2em;">November 11, 2021</div> |



# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Southern Trenchless Solutions, LLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**P.O. Box 8084**

6 City, state, and ZIP code

**Weslaco, Texas 78599**

7 List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

2 7 - 1 7 7 5 6 7 2

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ►

11/11/2021

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Discussion and Possible Action to Declare Certain Fixed Assets in the Department of Utilities as Surplus/Salvage and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed.

---

**STAFF COMMENTS AND RECOMMENDATIONS:**

Staff is Recommending the Following Fixed Assets in the Department be Declared Surplus/Salvage for Final Disposal at Auction or Salvage.

Unit 230 - 2007 Ford F150 1FTRT12287NA83877  
Unit 233 - 2006 Ford F150 1FTRF12W36NB24711  
Unit 234 - 2007 Ford F150 1FTRF12W66NA92949  
Unit 252 - 2003 Ford F150 1FDNF20L533B67452  
Unit 253 - 2011 Chevrolet Silverado 2500 1GC2KXCG0BZ258585  
Unit 254 - 2007 Ford F150 1FTRF12267NA83876  
Unit 256 - 2003 Ford F150 2FTRF17W43CA51293

Two Sludge Dewatering Containers  
TREN Backhoe Model TX706B  
Old Jetter Chassi

**RECOMMENDATION:**

Staff Recommends Approval

**PREPARED BY:**

David Salinas,  
Director of Utilities

**APPROVED BY:**

Benjamin Arjona, City  
Manager



# City of San Juan

## Vehicle

### FIXED ASSET DISPOSAL / TRANSFER REQUEST FORM

| Date       | Name of Director | Department |
|------------|------------------|------------|
| 11/05/2021 | DAVID SALINAS    | UTILITIES  |

Please Check One:

☒

Disposal-Item(s) that are beyond

repair or no longer needed

☐

Transfer-Item(s) that are being

given to another department

| Unit # | Asset Tag # | Year | Make      | Model          | VIN #             | Transfer to Department | Direct or Initials |
|--------|-------------|------|-----------|----------------|-------------------|------------------------|--------------------|
| 230    | 3010        | 2007 | FORD      | F150           | 1FTRT12287NA83877 | SURPLUS                |                    |
| 233    | 2988-1      | 2006 | FORD      | F150           | 1FTRF12W36NB24711 | SURPLUS                |                    |
| 234    | 2986        | 2007 | FORD      | F150           | 1FTRF12W66NA92949 | SURPLUS                |                    |
| 252    | UK          | 2003 | FORD      | F250           | 1FDNF20L533B67452 | SURPLUS                |                    |
| 253    | 4074        | 2011 | CHEVROLET | 2500 SILVERADO | 1GC2KXCG0BZ258585 | SURPLUS                |                    |
| 254    | UK          | 2007 | FORD      | F150           | 1FTRF12267NA83876 | SURPLUS                |                    |
| 256    | 1275        | 2003 | FORD      | F150           | 2FTRF17W43CA51293 | SURPLUS                |                    |
|        |             |      |           |                |                   |                        |                    |

FIXED ASSET CONTROL USE ONLY:

Department Director (Print Name) Signature

Accountant-Department of Finance (Print Name)



# City of San Juan

## Vehicle

### FIXED ASSET DISPOSAL / TRANSFER REQUEST FORM

| Date       | Name of Director | Department |
|------------|------------------|------------|
| 11/05/2021 | DAVID sALINAS    | UTILITIES  |

Please Check One:

☒

Disposal-Item(s) that are beyond  
repair or no longer needed

☐

Transfer-Item(s) that are being  
given to another department

| Unit # | Asset Tag # | Year | Make | Model            | VIN #    | Transfer to Department | Direct or Initials |
|--------|-------------|------|------|------------------|----------|------------------------|--------------------|
|        | 3441        |      |      | SLUDGE CONTAINER | AD31114  | SALVAGE                |                    |
|        | 3442        |      |      | SLUDGE CONTAINER | AD30-116 | SALVAGE                |                    |
|        | 3013        |      |      | BACKHOE          | TX760B   | SURPLUS                |                    |
|        |             |      |      | JETTER           |          | SALVAGE                |                    |
|        |             |      |      |                  |          |                        |                    |
|        |             |      |      |                  |          |                        |                    |
|        |             |      |      |                  |          |                        |                    |
|        |             |      |      |                  |          |                        |                    |

#### FIXED ASSET CONTROL USE ONLY:

Department Director (Print Name) Signature

Accountant-Department of Finance (Print Name)



**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Consider Adoption of Resolution Establishing the Budget for Fiscal Year 35 (2022) of the Hidalgo County Urban County Program.

---

**STAFF COMMENTS AND RECOMMENDATIONS:**

Enclosed is a Resolution with the proposed budget for Fiscal Year 35 (2022) of the Hidalgo County Urban County Program. A total of \$300,037.00 will be available in funds to the City of San Juan.

The budget includes \$3,000.00 for General Administration, \$283,037.00 for Street Improvements, \$5,000.00 to Amigos del Valle, \$7,000.00 to Nuestra Clinica del Valle and \$2,000.00 for CASA of Hidalgo.

The \$283,037.00 for street improvements would cover the materials and engineering/geotechnical expenses for the repaving of some streets in the City of San Juan.

**RECOMMENDATION:**

Adopt a Resolution for the Fiscal Year 35 (2022) Budget of the Hidalgo County Urban County Program.

**PREPARED BY:**

Monica Gomez,  
Planner II

**APPROVED BY:**

Benjamin Arjona, City  
Manager

## **RESOLUTION NO.**

### **A RESOLUTION ADOPTING THE WORK PLAN AND BUDGET FOR YEAR THIRTY FIVE (35) URBAN COUNTY PROGRAM**

**WHEREAS**, the City of San Juan, Texas is participating in the Urban County Program; and

**WHEREAS**, the City of San Juan, Texas conducted a Public Hearing on Tuesday, November 9, 2021 at 6:00 p.m. at the San Juan Memorial Library located at 1010 South Standard Avenue to solicit public input on community needs in compliance with CDBG requirements;

**NOW THEREFORE BE IT RESOLVED THAT THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, THAT:**

The Urban County Work Plan and Budget for Fiscal Year Thirty Five (35) 2022 is hereby adopted as follows:

#### **Year 35**

| <b><u>PROGRAM ACTIVITY</u></b>                | <b><u>BUDGET</u></b> |
|-----------------------------------------------|----------------------|
| General Administration                        | \$ 3,000.00          |
| Street Improvements                           | \$ 283,037.00        |
| Senior Services – Amigos Del Valle            | \$ 5,000.00          |
| Health Services - Nuestra Clinica del Valle   | \$ 7,000.00          |
| Abused & Neglected Children – CASA of Hidalgo | \$ 2,000.00          |

READ, CONSIDERED and APPROVED this the 23<sup>rd</sup> day of November, 2021.

---

Mario Garza, Mayor  
San Juan, Texas

**ATTEST:**

---

Brenda Escalante, Interim City Secretary  
San Juan, Texas

**AGENDA ITEM AND RECOMMENDATION SUMMARY**  
**CITY COMMISSION REGULAR MEETING**  
**NOVEMBER 23, 2021**

Consideration and Action on a Resolution Accepting a Voluntary Annexation Petition, Setting Dates and Times of Public Hearings and Directing the Planning Department to Prepare Service Plan for the Proposed Orchards of San Juan Subdivision being a 24.85-acre tract of land out of Lot 7, Stewart's Addition to the Conway Garden Subdivision, located at the Southwest corner of Stewart and Moore Road, as Requested by Escon Development.

---

**STAFF COMMENTS AND RECOMMENDATIONS:**

The Planning and Zoning Department is proposing to adopt a Resolution for a Voluntary Annexation Petition, Setting Dates and Times of the Public Hearings for a Proposed Orchards of San Juan Subdivision being 24.85-acre tract of land out of Lot 7, Stewart's Addition to the Conway Gardens Subdivision.

The property owner of the subject property has submitted a petition for voluntary annexation to the City of San Juan. Annexation of this property is being undertaken in accordance with the provisions of the Texas Local Government code, Chapter 43, Municipal Annexation, Section 43.028 and the City Charter.

**RECOMMENDATION:**

Adopt a Resolution to Accept Petition for Voluntary Annexation; Setting Dates and Times of the Public Hearings.

**PREPARED BY:**

Monica Gomez,  
Planner II

**APPROVED BY:**

Benjamin Arjona, City  
Manager

## RESOLUTION NO.

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, ACCEPTING PETITION FOR A VOLUNTARY ANNEXATION OF THE PROPOSED ORCHARDS OF SAN JUAN SUBDIVISION BEING A 24.85-ACRE TRACT OF LAND, OUT OF LOT 0, BLOCK 43, ALAMO LAND AND SUGAR COMPANY SUBDIVISION; SETTING THE DATES AND TIMES FOR PUBLIC HEARINGS REGARDING THE PROPOSED ANNEXATION OF THE BELOW MENTIONED PROPERTIES; AND DIRECTING THE PLANNING DEPARTMENT TO PREPARE A PLAN OF SERVICES FOR SAID ANNEXATION.**

### **BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:**

Section 1. The City of San Juan has received a petition from the following property owners for voluntary annexation of properties described in Exhibit "A". The City Commission of the City of San Juan hereby declares its intention to institute proceedings to annex to the City the territory generally described in Exhibit "A" and being out of the and made a part hereof by the passage of an ordinance of annexation extending the general corporate limits of the City of San Juan for all purposes to include such territory. A map of such proposed annexation is attached hereto as Exhibit "A" and made a part hereof for all purposes.

Section 2. The City Commission of the City of San Juan hereby calls two (2) public hearings at which time all interested persons shall have the right and opportunity to appear and be heard upon such proposal to annex the territories described above. The first public hearing shall be held in the City Commission Meeting at the San Juan Memorial Library located at 1010 S. Standard Avenue, San Juan, Texas 78589 at 6:00 p.m. on January 11, 2022. The second public hearing shall be held at the City Commission Meeting at the San Juan Memorial Library located at 1010 S. Standard Avenue, San Juan, Texas 78589 on February 8, 2022 at 6:00 p.m. The annexation proceeding, of which notice of intention to annex is given by this Resolution, shall be instituted not less than eleven (11) days nor more than twenty (20) days subsequent to such public hearings.

Section 3. The City Secretary of the City of San Juan is hereby directed to cause notices of such public hearings to be given by publication in a newspaper having general circulation within the City of San Juan and within the territory proposed to be annexed, the publication of notice of each public hearing to be made at least once in such newspaper not less than eleven (11) days nor more than twenty (20) days prior to the day of that public hearing.

Section 4. The Planning Department is hereby directed to cause to be prepared a service plan that provides for the extension of municipal services to the territories that are proposed to be annexed. The proposed service plan shall be made available for public inspection and shall be explained to the inhabitants of the territory at the public hearings called herein. Such service plan shall be prepared in accordance with the provisions of Chapter 43 of the Texas Local Government Code.

**CONSIDERED, PASSED AND APPROVED** on this 23<sup>rd</sup> day of November, 2021, at a meeting of the City Commission of the City of San Juan, at which a quorum was present and which was held in accordance with Chapter 551, Texas Government Code.

---

**Mario Garza**  
**Mayor**

**Attest:**

---

**Brenda Escalante**



**Interim City Secretary**

November 10, 2021

Mayor and City Commissioners,

I, Jonathan Arthur from ESCON Development, am requesting to voluntarily annex the property described in Exhibit "A" attached. My intent is to develop the 40 acres into residential lots in 2 phases. This annexation will incorporate the west 24.85 acres of the 40 acre site into the City of San Juan.

If you have any questions, please call me at (956) 552-1586

Thank you,

A handwritten signature in blue ink that reads "Jonathan C. Arthur". The signature is fluid and cursive, with a large loop at the beginning of the first name.



**DESCRIPTION OF 24.85 ACRES OF LAND  
OUT OF LOT 7, STEWART'S ADDITION TO CONWAY GARDENS SUBDIVISION  
HIDALGO COUNTY, TEXAS**

Being 24.85 acres of land situated in Hidalgo County, Texas, and being out of Lot 7, Stewart's Addition to Conway Gardens Subdivision, per map recorded in Volume 0, Page 43, Hidalgo County Map Records, and said 24.85 acre tract being more particularly described by metes and bounds as follows:

**BEGINNING** at a nail found for the northwest corner of said Lot 7 and the northwest corner of said tract herein described;

**THENCE**, South 81°26'18" East, 820.06 feet, with the north line of said Lot 7, the south line of Lot 6, and the centerline of Moore Road to a point for the northeast corner of said tract herein described;

**THENCE**, South 8°36'24" West, with a line that is parallel to the east line of said Lot 7, at a distance of 20.00 feet pass the south right of way line of said Moore Road and continuing for a total distance of 1319.84 feet to a point for the southeast corner of said tract herein described;

**THENCE**, North 81°26'12" West, 820.06 feet, with the south line of said Lot 7, the north line of Castillo Subdivision as per map recorded in Volume 40, Page 114, Hidalgo County Map Records to a ½-inch iron rod found for the southwest corner of said Lot 7 and the southwest corner of said tract herein described;

**THENCE**, North 8°36'24" East, with the west line of said Lot 7, at a distance of 1299.82 feet pass a ½-inch iron rod with a plastic cap found for reference on the south right of way line of said Moore Road and continuing for a total distance of 1319.82 feet (map 1320.00 feet) to the **POINT OF BEGINNING** and containing 24.85 acres of land more or less.

Surveyed: July 27, 2021

Basis of bearings: Texas State Plane Coordinate System, South Zone

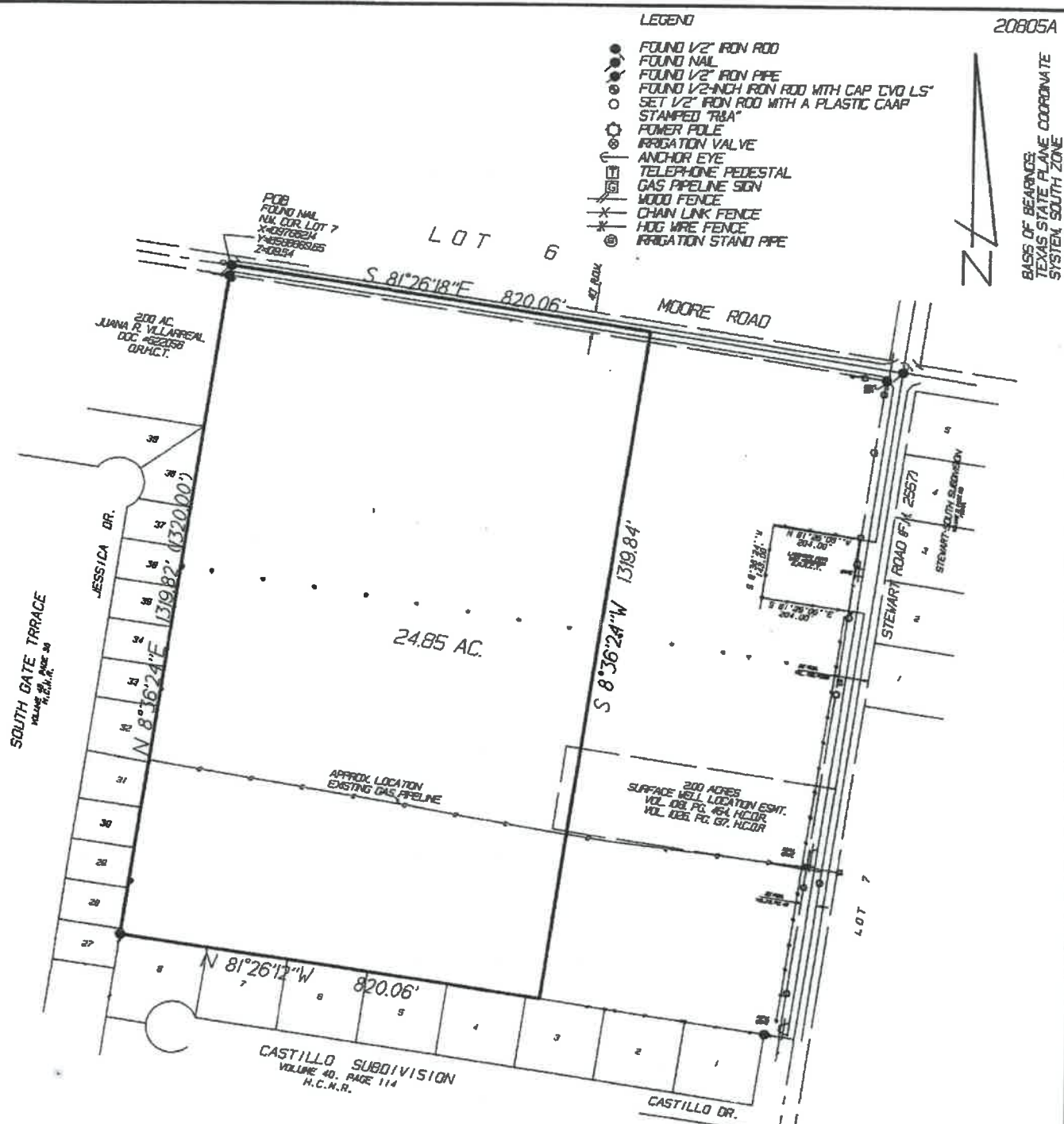
20805A

11/02/2021



  
Reynaldo Robles, R.P.L.S. #4032

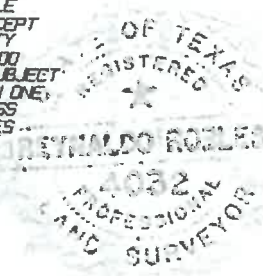
THIS SURVEY WAS PREPARED WITH THE USE OF A TITLE COMMITMENT PREPARED BY OTHERS ROBLES & ASSOCIATES, NOR THE SURVEYOR OF RECORD RESEARCHED OR PREPARED A TITLE REPORT OR ABSTRACT OF TITLE ON THE ABOVE PROPERTY.



SURVEY PLAT OF  
24.85 ACRES OF LAND OUT OF  
LOT 7, STEWART'S ADDITION TO CONWAY GARDENS SUBDIVISION  
HIDALGO COUNTY, TEXAS  
PER MAP RECORDED IN VOLUME 0, PAGE 43, H.C.M.R.

I, REYNALDO ROBLES, REGISTERED PROFESSIONAL LAND SURVEYOR OF THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE ABOVE PLAT REPRESENTS A SURVEY AS MADE ON THE GROUND UNDER MY SUPERVISION THAT THERE ARE NO VISIBLE ENCROACHMENTS, NOR VISIBLE AND APPARENT EASEMENTS AT THE TIME OF SURVEY EXCEPT AS SHOWN AND BY GRAPHIC PLOTTING ONLY THIS PROPERTY LIES IN FLOOD ZONE "B" (AREAS BETWEEN LIMITS OF THE 100 YEAR FLOOD AND 500-YEAR FLOOD; OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE FOOT OR WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN ONE SQUARE MILE; OR AREAS PROTECTED BY LEVEES FROM THE BASEFLOOD) OF FIRM COMMUNITY PANEL No. 480334 0425 C, DATED NOVEMBER 16, 1992.

*Reynaldo Robles*  
REYNALDO ROBLES, R.P.L.S. #4032



|                                                                                 |                        |
|---------------------------------------------------------------------------------|------------------------|
| PREPARED FOR: CRUZ-HOGAN                                                        |                        |
| <b>RA</b> ROBLES & ASSOCIATES, PLLC<br>PROFESSIONAL LAND SURVEYORS              |                        |
| P.O. BOX 478<br>101 W. HUISACHE ST.<br>MESAQUO, TEXAS 76596                     |                        |
| PHONE (956) 968-2422<br>FAX (956) 968-2011<br>FIRM No. 10096700                 |                        |
| SURVEYED: 7-27-2021                                                             | DRAWN BY: RR/8-05-2021 |
| SCALE: 1"=300'                                                                  | JOB No. 20805A         |
| TITLE COMMITMENT No. 2009872                                                    | REVISED:               |
| SURVEY IS VALID ONLY IF PRINT HAS ORIGINAL EMBOSSED SEAL OF SURVEYOR OF RECORD. |                        |

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**Planning & Zoning Department  
VOLUNTARY ANNEXATION SCHEDULE**

|                                     |                                                                                                                                                                                                                           |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject Property</b>             | <b>The Orchards of San Juan Subdivision</b>                                                                                                                                                                               |
|                                     | <b>Being 24.85-acre tract of land out of Lot 7, Stewart's Addition to the Conway Gardens Subdivision, as per map recorded in Volume 0, Page 43, Map Records, Hidalgo County, Texas, as Requested by AAAR Family, LTD.</b> |
| <b>Tuesday, November 16, 2021</b>   | Planning Department distributes location map, annexation map and subdivision plat to other city departments for their review and comments.                                                                                |
| <b>Tuesday, November 16, 2021</b>   | Negotiate written service agreement with property owner and City.                                                                                                                                                         |
| <b>Wednesday, December 8, 2021</b>  | City Commission accepts the petition for Voluntary Annexation, setting dates and times for public hearings by a Resolution.                                                                                               |
| <b>Wednesday, December 29, 2021</b> | First Public Hearing Notice is published in local newspaper. Send Written Notice by Certified Letter to school district, public entity, and appraisal district, etc.                                                      |
| <b>Tuesday, January 11, 2022</b>    | City Commission holds public hearing on Voluntary Annexation.                                                                                                                                                             |
| <b>Wednesday, January 26, 2022</b>  | Notice of 2 <sup>nd</sup> Public Hearing is published in the local newspaper.                                                                                                                                             |
| <b>Tuesday, February 8, 2022</b>    | City Commission holds 2 <sup>nd</sup> public hearing on Voluntary Annexation.                                                                                                                                             |
| <b>Tuesday, February 22, 2022</b>   | First Reading: City Commission Approves Voluntary Annexation Ordinance.                                                                                                                                                   |
| <b>Tuesday, March 8, 2022</b>       | 2 <sup>nd</sup> Reading: City Commission Approves Voluntary Annexation Ordinance.                                                                                                                                         |



Mayor: Mario Garza  
Mayor Pro-Tem: Leonardo "Lenny" Sanchez  
Commissioners: Adina "Dina" Santillan  
Ernesto "Neto" Guajardo  
Marco "Markie" Villegas

Memorandum

To: Benjamin Arjona , City Manager  
From: Leroy Gonzales, Director of Finance  
Date: October , 2021  
Subject: Budget Expenditure Report – September 30, 2021

Attached you will find the above-mentioned report for the City of San Juan, Texas.

The funds are listed as follows:

Approved Budgets:

|                                              | <u>Fund No.</u> | <u>Page</u> |
|----------------------------------------------|-----------------|-------------|
| • General Fund                               | 10              | 1 – 5       |
| • Enterprise Funds                           |                 |             |
| a. Solid Waste                               | 22              | 6           |
| b. Utility Fund                              | 56              | 7 - 8       |
| c. Utility I & S                             | 60              | 9           |
| d. Water & Sewer I & S                       | 61              | 10          |
| • Special Revenue Fund:                      |                 |             |
| a. Local Truancy Prevention & Diversion Fund | 18              | 11          |
| b. Local Municipal Jury Fund                 | 19              | 12          |
| c. Municipal Court-Building Security         | 20              | 13          |
| d. Municipal Court-Technology                | 21              | 14          |
| e. Revolving Loan                            | 23              | 15          |
| f. Parks Sport Fee                           | 25              | 16          |
| g. Parks Development                         | 26              | 17          |
| h. Wrecker Law Enforcement                   | 27              | 18          |
| i. Asset Forfeiture-State                    | 28              | 19          |
| j. Miscellaneous Grants                      | 30              | 20          |
| k. Crime Victims Liaison Grant               | 32              | 21          |
| l. Hotel/Motel Occupancy Tax                 | 33              | 22          |
| m. Asset Forfeiture-Federal Sharing          | 35              | 23          |
| n. Storm Water Fund                          | 55              | 24          |
| • Debt Service Fund                          | 36              | 25          |

Other City Funds:

|                     |    |    |
|---------------------|----|----|
| • Capital Projects  |    |    |
| a. City Hall/Park   | 41 | 26 |
| b. Bond Series 2019 | 42 | 27 |

709 S. Nebraska Ave. • San Juan, Texas 78589-2649  
Phone: (956)223-2200 • Fax: (956) 787-5978

|                                   |    |    |
|-----------------------------------|----|----|
| c. Bond Series 2019-A             | 43 | 28 |
| d. CIP-Street-Series 2015         | 44 | 29 |
| e. Capital Projects               | 45 | 30 |
| f. 2018 Construction              | 46 | 31 |
| g. Certificate of Obligation 2018 | 47 | 32 |
| h. Certificate of Obligation 2017 | 48 | 33 |

Other City Funds –Continue

|                                   |    |        |
|-----------------------------------|----|--------|
| h. 2020 Bond                      | 49 | 34 -35 |
| i. TDEM Fund                      | 51 | 36     |
| i. Certificate of Obligation 2007 | 52 | 37     |
| j. Capital Projects Fire Station  | 53 | 38     |
| k. 2014 Bond                      | 54 | 39     |

Component Unit:

|                                       |    |    |
|---------------------------------------|----|----|
| • San Juan E.D.C.                     | 24 | 41 |
| • San Juan Economic Development Corp. | 29 | 41 |

C: Mayor, Mario Garza

Mayor Pro-Tem,- Leonardo “Lenny” Sanchez

Commissioners:- Adina “Dina” Santillan

Ernesto “Neto” Guajardo

Marco “Markie” Villegas

**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

|                                  |                     |                           |             |                      |         |         | Budget<br>Target<br>100% |
|----------------------------------|---------------------|---------------------------|-------------|----------------------|---------|---------|--------------------------|
| 10 -GENERAL<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21  | % RECEIV.<br>EXPENDED    |
|                                  |                     |                           |             |                      |         |         |                          |
| REVENUE SUMMARY                  |                     |                           |             |                      |         |         |                          |
| PROPERTY TAXES                   | 6,359,407           | 6,522,457                 | -           | 163,050              | 44,662  | 64,719  | 102.56                   |
| SALES TAX REVENUE                | 3,310,722           | 3,931,237                 | -           | 620,515              | 380,165 | 655,915 | 118.74                   |
| FRANCHISE TAX                    | 903,485             | 933,836                   | -           | 30,351               | 126,045 | 79,861  | 103.36                   |
| LICENSES & PERMITS               | 490,025             | 632,864                   | -           | 142,839              | 53,523  | 60,421  | 129.15                   |
| FEES & FINES                     | 262,402             | 206,040                   | -           | (56,362)             | 19,364  | 12,309  | 78.52                    |
| INTERGOVERNMENTAL REVENUE        | 1,517,179           | 710,335                   | -           | (806,844)            | 57,550  | 59,461  | 46.82                    |
| OTHER REVENUE                    | 388,024             | 363,549                   | -           | (24,475)             | 12,602  | 48,905  | 93.69                    |
| Transfer Inn                     | -                   | -                         | -           | -                    | -       | -       | -                        |
|                                  |                     |                           |             |                      |         |         |                          |
| TOTAL REVENUES                   | 13,231,244          | 13,300,318                | -           | 69,074               | 693,912 | 981,593 | 100.52                   |
|                                  |                     |                           |             |                      |         |         |                          |
| EXPENDITURE SUMMARY              |                     |                           |             |                      |         |         |                          |
| LEGISLATIVE                      |                     |                           |             |                      |         |         |                          |
| PURCHASED PROF/TECH SRVS         | -                   | -                         | -           | -                    | -       | -       | -                        |
| PUR PROP SRVS & OTH SRVS         | 30,800              | 22,866                    | 485         | 7,449                | 6,677   | 3,545   | 75.81                    |
| SUPPLIES                         | 8,302               | 7,618                     | 98          | 586                  | 1,354   | 187     | 92.94                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| MISCELLANEOUS                    | 125,800             | 121,656                   | 181         | 3,964                | 22      | 2,783   | 96.85                    |
|                                  |                     |                           |             |                      |         |         |                          |
| LEGISLATIVE                      | 164,902             | 152,140                   | 763         | 11,999               | 8,052   | 6,515   | 92.72                    |
|                                  |                     |                           |             |                      |         |         |                          |
| CITY MANAGER                     |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 180,499             | 181,111                   | -           | (612)                | 14,318  | 14,313  | 100.34                   |
| PURCHASED PROF/TECH SRVS         | 238,500             | 241,500                   | 2,000       | (5,000)              | 3,000   | 12,000  | 102.10                   |
| PUR PROP SRVS & OTH SRVS         | 3,900               | 3,532                     | -           | 368                  | 192     | 396     | 90.57                    |
| SUPPLIES                         | 595                 | 762                       | -           | (168)                | -       | 318     | 128.20                   |
| CAPITAL OUTLAY                   | 95,000              | -                         | -           | 95,000               | -       | -       | -                        |
| MISCELLANEOUS                    | 950                 | 198                       | -           | 752                  | -       | -       | 20.80                    |
|                                  |                     |                           |             |                      |         |         |                          |
| CITY MANAGER                     | 519,444             | 427,103                   | 2,000       | 90,341               | 17,510  | 27,027  | 82.61                    |
|                                  |                     |                           |             |                      |         |         |                          |
| CITY SECRETARY                   |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 131,786             | 143,403                   | -           | (11,617)             | 10,455  | 9,618   | 108.82                   |
| PURCHASED PROF/TECH SRVS         | 10,000              | 8,866                     | -           | 1,134                | 1,501   | 802     | 88.66                    |
| PUR PROP SRVS & OTH SRVS         | 5,950               | 4,557                     | -           | 1,393                | 1,747   | 721     | 76.58                    |
| SUPPLIES                         | 3,850               | 2,426                     | 46          | 1,378                | 458     | 834     | 64.21                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| MISCELLANEOUS                    | 38,400              | 28,760                    | -           | 9,640                | 26,731  | 97      | 74.90                    |
|                                  |                     |                           |             |                      |         |         |                          |
| CITY SECRETARY                   | 189,986             | 188,012                   | 46          | 1,928                | 40,891  | 12,072  | 98.99                    |
|                                  |                     |                           |             |                      |         |         |                          |
| MUNICIPAL COURT                  |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 171,712             | 202,026                   | -           | (30,314)             | 15,964  | 15,783  | 117.65                   |
| PURCHASED PROF/TECH SRVS         | 65,469              | 53,742                    | 3,316       | 8,410                | 2,258   | 2,341   | 87.15                    |
| PUR PROP SRVS & OTH SRVS         | 8,805               | 5,697                     | -           | 3,108                | 579     | 809     | 64.70                    |
| SUPPLIES                         | 7,595               | 5,925                     | 235         | 1,435                | 498     | 1,664   | 81.10                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| MISCELLANEOUS                    | 240                 | 55                        | -           | 185                  | -       | -       | 22.92                    |
|                                  |                     |                           |             |                      |         |         |                          |
| MUNICIPAL COURT                  | 253,821             | 267,445                   | 3,551       | (17,175)             | 19,299  | 20,598  | 106.77                   |



**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

|                                  |                     |                           |             |                      |         |         | Budget<br>Target<br>100% |
|----------------------------------|---------------------|---------------------------|-------------|----------------------|---------|---------|--------------------------|
| 10 -GENERAL<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21  | % RECEIV.<br>EXPENDED    |
|                                  |                     |                           |             |                      |         |         |                          |
| FINANCE                          |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 378,610             | 378,635                   | -           | (25)                 | 34,541  | 27,310  | 100.01                   |
| PURCHASED PROF/TECH SRVS         | 3,500               | 7,000                     | -           | (3,500)              | -       | 3,500   | 200.00                   |
| PUR PROP SRVS & OTH SRVS         | 7,025               | 9,054                     | -           | (2,029)              | 753     | 796     | 128.89                   |
| SUPPLIES                         | 4,120               | 4,708                     | -           | (588)                | -       | 654     | 114.27                   |
| CAPITAL OUTLAY                   | 1,444               | -                         | -           | 1,444                | -       | -       | -                        |
| MISCELLANEOUS                    | 14,035              | 20,491                    | -           | (6,456)              | 1,673   | 1,838   | 146.00                   |
|                                  |                     |                           |             |                      |         |         |                          |
| FINANCE                          | 408,734             | 419,887                   | -           | (11,153)             | 36,967  | 34,097  | 102.73                   |
|                                  |                     |                           |             |                      |         |         |                          |
| PLANNING                         |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 490,302             | 488,935                   | -           | 1,367                | 38,433  | 38,397  | 99.72                    |
| PURCHASED PROF/TECH SRVS         | 30,000              | 21,050                    | 195         | 8,755                | 6,654   | 8,000   | 70.82                    |
| PUR PROP SRVS & OTH SRVS         | 19,211              | 11,794                    | 775         | 6,642                | 715     | 1,187   | 65.43                    |
| SUPPLIES                         | 21,025              | 17,811                    | 329         | 2,884                | 1,034   | 3,192   | 86.28                    |
| CAPITAL OUTLAY                   | 1,000               | -                         | -           | 1,000                | -       | -       | -                        |
| MISCELLANEOUS                    | 19,170              | 1,999                     | -           | 17,172               | -       | -       | 10.43                    |
|                                  |                     |                           |             |                      |         |         |                          |
| PLANNING                         | 580,707             | 541,589                   | 1,299       | 37,820               | 46,836  | 50,776  | 93.49                    |
|                                  |                     |                           |             |                      |         |         |                          |
| POLICE                           |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 3,627,470           | 3,438,755                 | -           | 188,715              | 249,140 | 270,758 | 94.80                    |
| PURCHASED PROF/TECH SRVS         | 20,126              | 41,416                    | 375         | (21,665)             | 60      | 600     | 207.65                   |
| PUR PROP SRVS & OTH SRVS         | 79,759              | 75,722                    | 804         | 3,234                | 4,882   | 3,942   | 95.95                    |
| SUPPLIES                         | 163,958             | 169,205                   | 5,925       | (11,173)             | 8,558   | 11,165  | 106.81                   |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| MISCELLANEOUS                    | 35,399              | 34,796                    | -           | 603                  | 2,065   | 1,200   | 98.30                    |
|                                  |                     |                           |             |                      |         |         |                          |
| POLICE                           | 3,926,712           | 3,759,894                 | 7,104       | 159,714              | 264,705 | 287,665 | 95.93                    |
|                                  |                     |                           |             |                      |         |         |                          |
| FIRE                             |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 1,685,637           | 1,485,326                 | -           | 200,311              | 115,294 | 113,540 | 88.12                    |
| PURCHASED PROF/TECH SRVS         | 20,800              | 18,875                    | -           | 1,925                | -       | 314     | 90.75                    |
| PUR PROP SRVS & OTH SRVS         | 83,002              | 91,550                    | 272         | (8,820)              | 3,063   | 21,395  | 110.63                   |
| SUPPLIES                         | 72,705              | 71,891                    | 282         | 532                  | 8,866   | 8,819   | 99.27                    |
| CAPITAL OUTLAY                   | 177,856             | 73,992                    | 3,240       | 100,624              | -       | 32,619  | 43.42                    |
| DEBT SERVICE                     | 126,180             | 126,178                   | -           | 2                    | 5,200   | -       | 100.00                   |
| MISCELLANEOUS                    | 8,950               | 8,651                     | -           | 299                  | -       | 100     | 96.66                    |
|                                  |                     |                           |             |                      |         |         |                          |
| FIRE                             | 2,175,130           | 1,876,463                 | 3,794       | 294,873              | 132,423 | 176,787 | 86.44                    |
|                                  |                     |                           |             |                      |         |         |                          |
| STREETS, ALLEY, OTHER            |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 286,195             | 284,325                   | -           | 1,870                | 20,284  | 19,204  | 99.35                    |
| PUR PROP SRVS & OTH SRVS         | 360,546             | 327,327                   | 74          | 33,145               | 27,916  | 28,265  | 90.81                    |
| SUPPLIES                         | 96,000              | 121,793                   | 288         | (26,081)             | 8,770   | 17,615  | 127.17                   |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| MISCELLANEOUS                    | 5,260               | 2,325                     | -           | 2,935                | -       | -       | 44.20                    |
|                                  |                     |                           |             |                      |         |         |                          |
| STREETS, ALLEY, OTHER            | 748,001             | 735,770                   | 363         | 11,868               | 56,970  | 65,084  | 98.41                    |

**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

|                                  |                     |                           |             |                      |        |         | <div>Budget<br/>Target<br/>100%</div> |
|----------------------------------|---------------------|---------------------------|-------------|----------------------|--------|---------|---------------------------------------|
| 10 -GENERAL<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21  | % RECEIV.<br>EXPENDED                 |
|                                  |                     |                           |             |                      |        |         |                                       |
| CENTRAL GARAGE                   |                     |                           |             |                      |        |         |                                       |
| SALARIES & WAGES/BENEFIT         | 127,731             | 118,830                   | -           | 8,901                | 10,111 | 9,954   | 93.03                                 |
| PURCHASED PROF/TECH SRVS         | 7,500               | 7,500                     | -           | -                    | -      | -       | 100.00                                |
| PUR PROP SRVS & OTH SRVS         | 4,410               | 3,766                     | 129         | 515                  | 1,119  | 162     | 88.33                                 |
| SUPPLIES                         | 9,256               | 9,355                     | -           | (99)                 | 1,326  | 810     | 101.07                                |
| CAPITAL OUTLAY                   |                     | -                         | -           | -                    | -      | -       | -                                     |
|                                  |                     |                           |             |                      |        |         |                                       |
| CENTRAL GARAGE                   | 148,897             | 139,452                   | 129         | 9,316                | 12,557 | 10,926  | 93.74                                 |
|                                  |                     |                           |             |                      |        |         |                                       |
| PARKS                            |                     |                           |             |                      |        |         |                                       |
| SALARIES & WAGES/BENEFIT         | 888,676             | 824,902                   | -           | 63,774               | 74,724 | 57,450  | 92.82                                 |
| PURCHASED PROF/TECH SRVS         | 2,750               | 2,465                     | -           | 285                  | 255    | 207     | 89.65                                 |
| PUR PROP SRVS & OTH SRVS         | 145,560             | 129,215                   | -           | 16,345               | 2,974  | 18,827  | 88.77                                 |
| SUPPLIES                         | 41,333              | 43,098                    | -           | (1,765)              | 3,258  | 5,696   | 104.27                                |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -      | -       | -                                     |
| DEBT SERVICE                     | 58,394              | 58,393                    | -           | 1                    | -      | -       | 100.00                                |
| MISCELLANEOUS                    | 346,732             | 397,911                   | 3,100       | (54,279)             | 7,027  | 40,585  | 115.65                                |
|                                  |                     |                           |             |                      |        |         |                                       |
| PARKS                            | 1,483,445           | 1,455,985                 | 3,100       | 24,360               | 88,238 | 122,766 | 98.36                                 |
|                                  |                     |                           |             |                      |        |         |                                       |
| BUILDING MAINTENANCE             |                     |                           |             |                      |        |         |                                       |
| SALARIES & WAGES/BENEFIT         | 281,938             | 251,523                   | -           | 30,415               | 22,305 | 21,646  | 89.21                                 |
| PURCHASED PROF/TECH SRVS         | -                   | -                         | -           | -                    | -      | -       | -                                     |
| PUR PROP SRVS & OTH SRVS         | 27,153              | 26,425                    | -           | 728                  | 928    | 1,944   | 97.32                                 |
| SUPPLIES                         | 38,540              | 36,830                    | -           | 1,710                | 1,630  | 3,678   | 95.56                                 |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -      | -       | -                                     |
| MISCELLANEOUS                    | -                   | -                         | -           | -                    | -      | -       | -                                     |
|                                  |                     |                           |             |                      |        |         |                                       |
| BUILDING MAINTENANCE             | 347,631             | 314,778                   | -           | 32,853               | 24,863 | 27,268  | 90.55                                 |
|                                  |                     |                           |             |                      |        |         |                                       |
| LIBRARY                          |                     |                           |             |                      |        |         |                                       |
| SALARIES & WAGES/BENEFIT         | 286,062             | 260,059                   | -           | 26,003               | 19,966 | 19,943  | 90.91                                 |
| PURCHASED PROF/TECH SRVS         | 2,000               | 1,133                     | -           | 867                  | 54     | 88      | 56.65                                 |
| PUR PROP SRVS & OTH SRVS         | 30,458              | 24,509                    | -           | 5,949                | 1,722  | 3,066   | 80.47                                 |
| SUPPLIES                         | 1,650               | 1,726                     | -           | (76)                 | (38)   | 1,143   | 104.59                                |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -      | -       | -                                     |
| MISCELLANEOUS                    | 7,954               | 7,645                     | -           | 309                  | 383    | 2,285   | 96.12                                 |
|                                  |                     |                           |             |                      |        |         |                                       |
| LIBRARY                          | 328,124             | 295,072                   | -           | 33,052               | 22,087 | 26,525  | 89.93                                 |

**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

|                                  |                     |                           |             |                      |         |         | Budget<br>Target<br>100% |
|----------------------------------|---------------------|---------------------------|-------------|----------------------|---------|---------|--------------------------|
| 10 -GENERAL<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21  | % RECEIV.<br>EXPENDED    |
| ADMINISTRATION                   |                     |                           |             |                      |         |         |                          |
| PURCHASED PROF/TECH SRVS         | 392,430             | 348,571                   | -           | 43,859               | 25,272  | 39,343  | 88.82                    |
| PUR PROP SRVS & OTH SRVS         | 187,279             | 201,890                   | 2,271       | (16,883)             | 15,697  | 17,516  | 109.01                   |
| SUPPLIES                         | 1,140               | 1,164                     | -           | (24)                 | 59      | 282     | 102.12                   |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| DEBT SERVICE                     | 130,200             | 130,200                   | -           | -                    | 29,400  | -       | 100.00                   |
| MISCELLANEOUS                    | 115,000             | 43,524                    | -           | 71,476               | -       | 43,524  | 37.85                    |
| ADMINISTRATION                   | 826,049             | 725,349                   | 2,271       | 98,428               | 70,429  | 100,665 | 88.08                    |
| HUMAN RESOURCES                  |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 196,768             | 180,436                   | -           | 16,332               | 15,558  | 15,558  | 91.70                    |
| PURCHASED PROF/TECH SRVS         | 13,000              | 10,405                    | 145         | 2,450                | -       | 3,890   | 81.15                    |
| PUR PROP SRVS & OTH SRVS         | 3,800               | 2,202                     | -           | 1,598                | -       | 168     | 57.94                    |
| SUPPLIES                         | 2,740               | 3,112                     | -           | (372)                | -       | 491     | 113.59                   |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -       | -       | -                        |
| MISCELLANEOUS                    | 785                 | 369                       | -           | 416                  | -       | -       | 47.01                    |
| HUMAN RESOURCES                  | 217,093             | 196,524                   | 145         | 20,424               | 15,558  | 20,108  | 90.59                    |
| INFORMATION TECHNOLOGY           |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT         | 374,533             | 351,078                   | -           | 23,455               | 29,631  | 29,475  | 93.74                    |
| PURCHASED PROF/TECH SRVS         | 151,925             | 141,535                   | 57          | 10,333               | 69      | 7,035   | 93.20                    |
| PUR PROP SRVS & OTH SRVS         | 155,459             | 149,248                   | -           | 6,211                | (4,743) | 29,861  | 96.01                    |
| SUPPLIES                         | 42,595              | 47,182                    | -           | (4,587)              | 505     | 7,468   | 110.77                   |
| CAPITAL OUTLAY                   | 9,939               | 36,500                    | -           | (26,561)             | -       | 34,155  | 367.24                   |
| MISCELLANEOUS                    | 56,954              | 56,357                    | -           | 596                  | -       | 750     | 98.95                    |
| INFORMATION TECHNOLOGY           | 791,404             | 781,901                   | 57          | 9,447                | 25,462  | 108,743 | 98.81                    |

**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

| 10 -GENERAL<br>FINANCIAL SUMMARY   | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21    | % RECEIV.<br>EXPENDED | Budget<br>Target<br>100% |
|------------------------------------|---------------------|---------------------------|-------------|----------------------|---------|-----------|-----------------------|--------------------------|
|                                    |                     |                           |             |                      |         |           |                       |                          |
| EMERGENCY MANAGEMENT               |                     |                           |             |                      |         |           |                       |                          |
| PURCHASED PROF/TECH SRVS           | 15,000              | 15,000                    | -           | -                    | -       | -         | 100.00                |                          |
| PUR PROP SRVS & OTH SRVS           | 1,500               | 875                       | -           | 625                  | -       | -         | 58.33                 |                          |
| SUPPLIES                           | 11,660              | 4,793                     | -           | 6,867                | -       | 820       | 41.11                 |                          |
| CAPITAL OUTLAY                     | 35,000              | -                         | -           | 35,000               | -       | -         | -                     |                          |
| MISCELLANEOUS                      | 296                 | 117,018                   | -           | (116,722)            | -       | -         | 39,589.16             |                          |
| EMERGENCY MANAGEMENT               | 63,456              | 137,686                   | -           | (74,230)             | -       | 820       | 216.98                |                          |
| ANIMAL CONTROL                     |                     |                           |             |                      |         |           |                       |                          |
| SALAREIES & WAGES/BENEFIT          | 79,306              | 55,294                    | -           | 24,012               | 3,140   | 2,942     | 69.72                 |                          |
| PURCHASED PROF/TECH SRVS           | 8,582               | 4,921                     | -           | 3,662                | -       | -         | 57.34                 |                          |
| SUPPLIES                           | 7,905               | 6,841                     | 125         | 939                  | 341     | 1,082     | 88.12                 |                          |
| CAPITAL OUTLAY                     | -                   | -                         | -           | -                    | -       | -         | -                     |                          |
| MISCELLANEOUS                      | 95,218              | 96,550                    | 3,450       | (4,782)              | 13,695  | 3,870     | 105.02                |                          |
| ANIMAL CONTROL                     | 191,011             | 163,606                   | 3,575       | 23,830               | 17,176  | 7,894     | 87.52                 |                          |
| TRANSFER IN                        | -                   | -                         | -           | -                    | -       | -         | -                     |                          |
| TRANSFER OUT                       | -                   | 45,430                    | -           | (45,430)             | -       | -         | -                     |                          |
| TOTAL EXPENDITURES                 | 13,364,547          | 12,622,922                | 28,197      | 712,263              | 900,022 | 1,106,337 | 94.66                 |                          |
| REVENUES OVER/(UNDER) EXPENDITURES | (133,303)           | 677,396                   | (28,197)    | 781,338              | -       | (124,744) | (487.01)              |                          |



**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

Budget  
Target  
100%

| 22 -SOLID WASTE<br>FINANCIAL SUMMARY      | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE     | BALANCE<br>REMAINING | Aug-21         | Sep-21         | % RECEIV.<br>EXPENDED |
|-------------------------------------------|---------------------|---------------------------|-----------------|----------------------|----------------|----------------|-----------------------|
| <b>REVENUE SUMMARY</b>                    |                     |                           |                 |                      |                |                |                       |
| REFUSE COLLECTION SYSTEM                  | 3,318,200           | 3,029,677                 | -               | (288,523)            | 321,436        | 269,299        | 91.30                 |
| OTHER REVENUE                             | 33,700              | 26,426                    | -               | (7,274)              | 2,732          | 4,001          | 78.42                 |
| OTHER FINANCING SOURCES                   | -                   | 45,430                    | -               | 45,430               | -              | -              | -                     |
| <b>TOTAL REVENUES</b>                     | <b>3,351,900</b>    | <b>3,101,533</b>          | <b>-</b>        | <b>(250,367)</b>     | <b>324,168</b> | <b>273,300</b> | <b>92.53</b>          |
| <b>EXPENDITURE SUMMARY</b>                |                     |                           |                 |                      |                |                |                       |
| <b>SANITATION</b>                         |                     |                           |                 |                      |                |                |                       |
| SALARIES & WAGES/BENEFIT                  | 1,364,298           | 1,331,942                 | -               | 32,356               | 105,147        | 5,894          | 97.63                 |
| PUR PROF/TECH SRVS                        | 12,500              | 780                       | -               | 11,720               | -              | -              | 6.24                  |
| PUR PROP SRVS & OTH SRVS                  | 384,370             | 368,941                   | 10,914          | 4,514                | 39,146         | 27,709         | 98.83                 |
| SUPPLIES                                  | 478,494             | 501,359                   | 1,897           | (24,762)             | 49,584         | 32,893         | 105.18                |
| CAPITAL OUTLAY                            | 72,000              | 115,867                   | -               | (43,867)             | -              | 5,112          | 160.93                |
| MISCELLANEOUS                             | 680,320             | 681,259                   | 400             | (1,339)              | 71,439         | 129,784        | 100.20                |
| <b>SANITATION</b>                         | <b>2,991,982</b>    | <b>3,000,149</b>          | <b>13,212</b>   | <b>(21,379)</b>      | <b>265,317</b> | <b>201,392</b> | <b>100.71</b>         |
| <b>ORGANIZATIONAL</b>                     |                     |                           |                 |                      |                |                |                       |
| PURCHASED PROF/TECH SRVS                  | 85,000              | 80,020                    | -               | 4,980                | 11,809         | 5,894          | 94.14                 |
| PUR PROP SRVS & OTH SRVS                  | 39,287              | 44,677                    | -               | (5,390)              | 3,688          | 3,688          | 113.72                |
| DEBT SERVICE                              | 321,444             | 309,914                   | -               | 11,530               | 18,288         | -              | 96.41                 |
| MISCELLANEOUS                             | 213,930             | 211,430                   | -               | 2,500                | 17,619         | 17,619         | 98.83                 |
| <b>ORGANIZATIONAL</b>                     | <b>659,661</b>      | <b>646,041</b>            | <b>-</b>        | <b>13,620</b>        | <b>51,404</b>  | <b>27,201</b>  | <b>97.94</b>          |
| Transfer Out                              | -                   | -                         | -               | -                    | -              | -              | -                     |
| <b>TOTAL EXPENDITURES</b>                 | <b>3,651,643</b>    | <b>3,646,190</b>          | <b>13,212</b>   | <b>(7,758)</b>       | <b>316,720</b> | <b>228,593</b> | <b>100.21</b>         |
| <b>REVENUES OVER/(UNDER) EXPENDITURES</b> | <b>(299,743)</b>    | <b>(544,656)</b>          | <b>(13,212)</b> | <b>(258,125)</b>     | <b>7,448</b>   | <b>44,707</b>  | <b>186.12</b>         |

**City of San Juan, Texas**  
**Budget Expenditures Report**  
**September 30, 2021**

|                                  |                     |                           |             |                      |          |          | Budget<br>Target<br>100% |
|----------------------------------|---------------------|---------------------------|-------------|----------------------|----------|----------|--------------------------|
| 56 -UTILITY<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21   | Sep-21   | % RECEIV.<br>EXPENDED    |
|                                  |                     |                           |             |                      |          |          |                          |
| REVENUE SUMMARY                  |                     |                           |             |                      |          |          |                          |
|                                  |                     |                           |             |                      |          |          |                          |
| WATER SYSTEMS                    | 2,737,060           | 2,446,291                 | -           | (290,769)            | 194,477  | 262,040  | 89.38                    |
| SEWER SYSTEMS                    | 2,730,432           | 2,827,421                 | -           | 96,989               | 328,860  | 278,735  | 103.55                   |
| OTHER REVENUES                   | -                   | 208                       | -           | 208                  | 4        | 43       | -                        |
| OTHER REVENUES                   | 106,900             | 54,647                    | -           | (52,253)             | 7,991    | 2,406    | 51.12                    |
| OTHER                            | (1,659,324)         | (1,659,324)               | -           | 0                    | (34,365) | (34,365) | 100.00                   |
| TOTAL REVENUES                   | 3,915,068           | 3,669,244                 | -           | (245,824)            | 496,967  | 508,860  | 93.72                    |
| =====                            |                     |                           |             |                      |          |          |                          |
| EXPENDITURE SUMMARY              |                     |                           |             |                      |          |          |                          |
| UTILITY BILLING & COLLEC         |                     |                           |             |                      |          |          |                          |
|                                  |                     |                           |             |                      |          |          |                          |
| SALARIES & WAGES/BENEFIT         | 286,136             | 240,122                   | -           | 46,014               | 18,960   | 19,635   | 83.92                    |
| PURCHASED PROF/TECH SRVS         | 20,208              | 20,366                    | -           | (158)                | -        | 3,744    | 100.78                   |
| PUR PROP SRVS & OTH SRVS         | 99,620              | 102,942                   | 8,070       | (11,392)             | 6,144    | 5,324    | 111.44                   |
| SUPPLIES                         | 50,856              | 32,311                    | 7,728       | 10,816               | 1,047    | 2,335    | 78.73                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -        | -        | -                        |
| MISCELLANEOUS                    | 46,027              | 54,789                    | -           | (8,762)              | 4,331    | 4,741    | 119.04                   |
| UTILITY BILLING & COLLEC         | 502,847             | 450,530                   | 15,798      | 36,518               | 30,482   | 35,779   | 92.74                    |
| UTILITY ADMINISTRATION           |                     |                           |             |                      |          |          |                          |
|                                  |                     |                           |             |                      |          |          |                          |
| SALARIES & WAGES/BENEFIT         | 210,014             | 193,678                   | -           | 16,336               | 15,330   | 16,554   | 92.22                    |
| PURCHASED PROF/TECH SRVS         | 350,105             | 130,624                   | 174,349     | 45,132               | 6,900    | 1,354    | 87.11                    |
| PUR PROP SRVS & OTH SRVS         | 22,900              | 19,294                    | 156         | 3,450                | 4,284    | 418      | 84.93                    |
| SUPPLIES                         | 11,495              | 9,164                     | 108         | 2,223                | 409      | 1,540    | 80.66                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -        | -        | -                        |
| MISCELLANEOUS                    | 870                 | 835                       | -           | 35                   | -        | -        | 95.98                    |
| UTILITY ADMINISTRATION           | 595,384             | 353,595                   | 174,614     | 67,175               | 26,923   | 19,866   | 88.72                    |
| WATER PLANT                      |                     |                           |             |                      |          |          |                          |
|                                  |                     |                           |             |                      |          |          |                          |
| SALARIES & WAGES/BENEFIT         | 439,651             | 433,941                   | -           | 5,710                | 36,624   | 38,296   | 98.70                    |
| PURCHASED PROF/TECH SRVS         | 35,000              | 22,859                    | -           | 12,141               | 2,185    | 4,781    | 65.31                    |
| PUR PROP SRVS & OTH SRVS         | 240,610             | 251,843                   | 8,100       | (19,333)             | 9,878    | 53,574   | 108.03                   |
| SUPPLIES                         | 369,482             | 316,498                   | 2,522       | 50,461               | 17,346   | 50,815   | 86.34                    |
| CAPITAL OUTLAY                   | 30,000              | 9,833                     | -           | 20,167               | -        | 9,833    | 32.78                    |
| MISCELLANEOUS                    | 362,430             | 300,250                   | 45,136      | 17,044               | 1,560    | 6,424    | 95.30                    |
| WATER PLANT                      | 1,477,173           | 1,335,224                 | 55,758      | 86,191               | 67,592   | 163,724  | 94.17                    |
| WATER DISTRIBUTION               |                     |                           |             |                      |          |          |                          |
|                                  |                     |                           |             |                      |          |          |                          |
| SALARIES & WAGES/BENEFIT         | 269,341             | 182,385                   | -           | 86,956               | 16,720   | 17,511   | 67.72                    |
| PUR PROP SRVS & OTH SRVS         | 15,631              | 9,733                     | -           | 5,898                | (3,008)  | 5,111    | 62.27                    |
| SUPPLIES                         | 174,334             | 55,495                    | 72          | 118,767              | 3,591    | 25,128   | 31.87                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -        | -        | -                        |
| MISCELLANEOUS                    | 2,842               | 731                       | -           | 2,111                | 75       | -        | 25.72                    |
| WATER DISTRIBUTION               | 462,148             | 248,345                   | 72          | 213,731              | 17,379   | 47,750   | 53.75                    |
| SEWER COLLECTION                 |                     |                           |             |                      |          |          |                          |
|                                  |                     |                           |             |                      |          |          |                          |
| SALARIES & WAGES/BENEFIT         | 320,062             | 203,613                   | -           | 116,449              | 16,505   | 15,828   | 63.62                    |
| PURCHASED PROF/TECH SRVS         | 5,000               | 3,000                     | -           | 2,000                | -        | -        | 60.00                    |
| PUR PROP SRVS & OTH SRVS         | 301,973             | 182,220                   | 42,479      | 77,275               | 19,918   | 22,985   | 74.41                    |
| SUPPLIES                         | 66,542              | 59,865                    | 35          | 6,642                | 4,024    | 13,461   | 90.02                    |
| CAPITAL OUTLAY                   | -                   | -                         | -           | -                    | -        | -        | -                        |
| MISCELLANEOUS                    | 1,771               | 512                       | -           | 1,259                | -        | 80       | 28.91                    |
| SEWER COLLECTION                 | 695,348             | 449,210                   | 42,514      | 203,625              | 40,447   | 52,354   | 70.72                    |

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| 56 -UTILITY<br>FINANCIAL SUMMARY                                     | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21  | Budget<br>Target<br>100%<br>% RECEIV.<br>EXPENDED |
|----------------------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|---------|---------|---------------------------------------------------|
|                                                                      |                     |                           |             |                      |         |         |                                                   |
| SEWER PLANT                                                          |                     |                           |             |                      |         |         |                                                   |
| SALARIES & WAGES/BENEFIT                                             | 249,845             | 205,249                   | -           | 44,596               | 14,879  | 14,665  | 82.15                                             |
| PURCHASED PROF/TECH SRVS                                             | 41,000              | 29,505                    | 2,100       | 9,395                | 1,100   | -       | 77.09                                             |
| PUR PROP SRVS & OTH SRVS                                             | 320,088             | 288,779                   | 880         | 30,429               | 24,980  | 77,733  | 90.49                                             |
| SUPPLIES                                                             | 164,744             | 113,891                   | 35,918      | 14,935               | 19,846  | 10,929  | 90.93                                             |
| CAPITAL OUTLAY                                                       | 41,036              | 34,670                    | -           | 6,366                | 27,046  | 6,588   | 84.49                                             |
| MISCELLANEOUS                                                        | 292,192             | 178,921                   | -           | 113,271              | 11,940  | 13,520  | 61.23                                             |
| SEWER PLANT                                                          | 1,108,905           | 851,015                   | 38,898      | 218,992              | 99,791  | 123,434 | 80.25                                             |
| ORGANIZATIONAL                                                       |                     |                           |             |                      |         |         |                                                   |
| PURCHASED PROF/TECH SRVS                                             | 63,900              | 64,204                    | -           | (304)                | 7,954   | 3,960   | 100.47                                            |
| PUR PROP SRVS & OTH SRVS                                             | 87,339              | 99,321                    | -           | (11,982)             | 8,198   | 8,198   | 113.72                                            |
| DEBT SERVICE                                                         | 1,000               | -                         | -           | 1,000                | -       | -       | -                                                 |
| MISCELLANEOUS                                                        | 414,687             | 407,945                   | -           | 6,742                | 33,985  | 33,985  | 98.37                                             |
| ORGANIZATIONAL                                                       | 566,926             | 571,469                   | -           | (4,543)              | 50,137  | 46,143  | 100.80                                            |
| TOTAL EXPENDITURES                                                   | 5,408,731           | 4,259,388                 | 327,653     | 821,690              | 332,752 | 489,051 | 84.81                                             |
|                                                                      | =====               | =====                     | =====       | =====                | =====   | =====   | =====                                             |
| REVENUES OVER/(UNDER) EXPENDITURES                                   | (1,493,663)         | (590,144)                 | (327,653)   | 575,866              | -       | 19,809  | 61.45                                             |
| TRANSFER IN                                                          | -                   | -                         | -           | -                    | -       | -       | -                                                 |
| TRANSFER OUT                                                         | -                   | -                         | -           | -                    | -       | -       | -                                                 |
| REVENUES & OTHER SOURCES OVER/<br>(UNDER) EXPENDITURES & OTHER(USES) | (1,493,663)         | (590,144)                 | (327,653)   | 575,866              | -       | 19,809  | 61.45                                             |
|                                                                      | =====               | =====                     | =====       | =====                | =====   | =====   | =====                                             |

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|                                                                      |                     |                           |             |                      |        |        | Budget<br>Target<br>100% |
|----------------------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
| 60 -UTILITY I&S<br>FINANCIAL SUMMARY                                 | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED    |
| <hr/>                                                                |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                                                      |                     |                           |             |                      |        |        |                          |
| OTHER REVENUE                                                        | 1,597,948           | 1,597,994                 | -           | 46                   | 29,250 | 29,252 | 100.00                   |
| TOTAL REVENUES                                                       | 1,597,948           | 1,597,994                 | -           | 46                   | 29,250 | 29,252 | 100.00                   |
|                                                                      | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| EXPENDITURE SUMMARY                                                  |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                                                         |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                                                         | 1,597,948           | 1,611,936                 | -           | (13,988)             | 85,147 | -      | 100.88                   |
| MISCELLANEOUS                                                        | -                   | -                         | -           | -                    | -      | -      | -                        |
|                                                                      | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| DEBT SERVICE                                                         | 1,597,948           | 1,611,936                 | -           | (13,988)             | 85,147 | -      | 100.88                   |
| TOTAL EXPENDITURES                                                   | 1,597,948           | 1,611,936                 | -           | (13,988)             | 85,147 | -      | -                        |
|                                                                      | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                                   | -                   | (13,942)                  | -           | (13,942)             | -      | 29,252 | -                        |
| <hr/>                                                                |                     |                           |             |                      |        |        |                          |
| TRANSFER IN                                                          | -                   | -                         | -           | -                    | -      | -      | -                        |
| TRANSFER OUT                                                         | -                   | -                         | -           | -                    | -      | -      | -                        |
|                                                                      | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES & OTHER SOURCES OVER/<br>(UNDER) EXPENDITURES & OTHER(USES) | -                   | (13,942)                  | -           | (13,942)             | -      | 29,252 | -                        |
|                                                                      | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |



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|                          |
|--------------------------|
| Budget<br>Target<br>100% |
|--------------------------|

| 61 - Water & Sewer I & S<br>FINANCIAL SUMMARY                                        | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21       | Sep-21       | % RECEIV.<br>EXPENDED |
|--------------------------------------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------------|--------------|-----------------------|
| <b>REVENUE SUMMARY</b>                                                               |                     |                           |             |                      |              |              |                       |
| OTHER REVENUE                                                                        | 61,376              | 61,491                    | -           | 115                  | 5,117        | 5,117        | 100.19                |
| <b>TOTAL REVENUES</b>                                                                | <b>61,376</b>       | <b>61,491</b>             | <b>-</b>    | <b>115</b>           | <b>5,117</b> | <b>5,117</b> | <b>100.19</b>         |
| <b>EXPENDITURE SUMMARY</b>                                                           |                     |                           |             |                      |              |              |                       |
| DEBT SERVICE                                                                         |                     |                           |             |                      |              |              |                       |
| DEBT SERVICE                                                                         | -                   | -                         | -           | -                    | -            | -            | -                     |
| MISCELLANEOUS                                                                        | -                   | -                         | -           | -                    | -            | -            | -                     |
| DEBT SERVICE                                                                         | -                   | -                         | -           | -                    | -            | -            | -                     |
| <b>TOTAL EXPENDITURES</b>                                                            | <b>-</b>            | <b>-</b>                  | <b>-</b>    | <b>-</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>              |
| <b>REVENUES OVER/(UNDER) EXPENDITURES</b>                                            | <b>61,376</b>       | <b>61,491</b>             | <b>-</b>    | <b>115</b>           | <b>5,117</b> | <b>5,117</b> | <b>100.19</b>         |
| TRANSFER IN                                                                          | -                   | -                         | -           | -                    | -            | -            | -                     |
| TRANSFER OUT                                                                         | -                   | -                         | -           | -                    | -            | -            | -                     |
| <b>REVENUES &amp; OTHER SOURCES OVER/<br/>(UNDER) EXPENDITURES &amp; OTHER(USES)</b> | <b>61,376</b>       | <b>61,491</b>             | <b>-</b>    | <b>115</b>           | <b>5,117</b> | <b>5,117</b> | <b>100.19</b>         |

City of San Juan, Texas  
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|                          |
|--------------------------|
| Budget<br>Target<br>100% |
|--------------------------|

18 -LOCAL TRUANCY PREVENTION &  
DIVERSION FUND  
FINANCIAL SUMMARY

REVENUE SUMMARY

|                | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED |
|----------------|---------------------|---------------------------|-------------|----------------------|--------|--------|-----------------------|
| FEES & FINES   | 1,800               | 5,251                     | -           | 3,451                | 538    | 349    | 291.70                |
| TOTAL REVENUES | 1,800               | 5,251                     | -           | 3,451                | 538    | 349    | 291.70                |
|                | =====               | =====                     | =====       | =====                | =====  | =====  | =====                 |

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| 19 - LOCAL MUNICIPAL JURY FUND<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | <div style="border: 1px solid black; padding: 2px; text-align: center;">                     Budget<br/>Target<br/>100%                 </div> |
|-----------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                     |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED                                                                                                                          |
| REVENUE SUMMARY                                     |                     |                           |             |                      |        |        |                                                                                                                                                |
| FEES & FINES                                        | 40                  | 105                       | -           | 65                   | 11     | 7      | 262.48                                                                                                                                         |
| TOTAL REVENUES                                      | 40                  | 105                       | -           | 65                   | 11     | 7      | 262.48                                                                                                                                         |
|                                                     | =====               | =====                     | =====       | =====                | =====  | =====  | =====                                                                                                                                          |

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| 20 -MUNICIPAL COURT-BLDG SEC.<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21   | Sep-21     | Budget<br>Target<br>100% |
|----------------------------------------------------|---------------------|---------------------------|-------------|----------------------|----------|------------|--------------------------|
|                                                    |                     |                           |             |                      |          |            | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                                    |                     |                           |             |                      |          |            |                          |
| OTHER REVENUE                                      | 5,900               | 6,416                     | -           | 516                  | 637      | 381        | 108.75                   |
| TOTAL REVENUES                                     | 5,900               | 6,416                     | -           | 516                  | 637      | 381        | 108.75                   |
|                                                    | =====               | =====                     | =====       | =====                | =====    | =====      | =====                    |
| EXPENDITURE SUMMARY                                |                     |                           |             |                      |          |            |                          |
| MUNICIPAL COURT                                    |                     |                           |             |                      |          |            |                          |
| PURCHASED PROF/TECH SRVS                           | 1,500               | 5,891.67                  | -           | (4,392)              | 2,076.18 | (9,446.00) | 392.78                   |
| CAPITAL OUTLAY                                     | -                   | 9,446.00                  | -           | (9,446.00)           | -        | 9,446.00   | -                        |
| MUNICIPAL COURT                                    | 1,500               | 15,337.67                 | -           | (13,838)             | 2,076.18 | -          | 392.78                   |
| TOTAL EXPENDITURES                                 | 1,500               | 15,337.67                 | -           | (13,838)             | 2,076.18 | -          | 392.78                   |
|                                                    | =====               | =====                     | =====       | =====                | =====    | =====      | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                 | 4,400               | (8,921)                   | -           | (13,321)             | -        | 381        | (202.76)                 |



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|                                                |                     |                           |             |                      |        |        | Budget<br>Target<br>100% |
|------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
| 21 -MUNICIPAL COURT-TECH.<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED    |
|                                                |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                                |                     |                           |             |                      |        |        |                          |
| OTHER REVENUE                                  | 5,600               | 5,454                     | -           | (146)                | 546    | 303    | 97.39                    |
| TOTAL REVENUES                                 | 5,600               | 5,454                     | -           | (146)                | 546    | 303    | 97.39                    |
|                                                | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
|                                                |                     |                           |             |                      |        |        |                          |
| EXPENDITURE SUMMARY                            |                     |                           |             |                      |        |        |                          |
| MUNICIPAL COURT                                |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                       | 1,780               | -                         | -           | 1,780                | -      | -      | -                        |
| SUPPLIES                                       | 500                 | -                         | -           | 500                  | -      | -      | -                        |
| MUNICIPAL COURT                                | 2,280               | -                         | -           | 2,280                | -      | -      | -                        |
| TOTAL EXPENDITURES                             | 2,280               | -                         | -           | 2,280                | -      | -      | -                        |
|                                                | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES             | 3,320               | 5,454                     | -           | 2,134                | -      | 303    | 164.28                   |

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| 23 -REVOLVING LOAN FUND<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|----------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                              |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                              |                     |                           |             |                      |        |        |                          |
| OTHER REVENUE                                | -                   | 358                       | -           | 358                  | 21     | 19     | -                        |
| TOTAL REVENUES                               | -                   | 358                       | -           | 358                  | 21     | 19     | -                        |
| EXPENDITURE SUMMARY                          |                     |                           |             |                      |        |        |                          |
| ADMINSTRATION                                |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| PUR PROP SRVS & OTH SRVS                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| ADMINSTRATION                                | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL EXPENDITURES                           | -                   | -                         | -           | -                    | -      | -      | -                        |
| REVENUES OVER/(UNDER) EXPENDITURES           | -                   | 358                       | -           | 358                  | 21     | 19     | -                        |

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|                          |
|--------------------------|
| Budget<br>Target<br>100% |
|--------------------------|

| 25 -PARKS SPORT FEE<br>FINANCIAL SUMMARY  | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21     | Sep-21     | % RECEIV.<br>EXPENDED |
|-------------------------------------------|---------------------|---------------------------|-------------|----------------------|------------|------------|-----------------------|
| <b>REVENUE SUMMARY</b>                    |                     |                           |             |                      |            |            |                       |
| OTHER REVENUE                             | 1,500               | 1,370                     | -           | (130)                | 149        | 278        | 91.35                 |
| <b>TOTAL REVENUES</b>                     | <b>1,500</b>        | <b>1,370</b>              | <b>-</b>    | <b>(130)</b>         | <b>149</b> | <b>278</b> | <b>91.35</b>          |
| <b>EXPENDITURE SUMMARY</b>                |                     |                           |             |                      |            |            |                       |
| RECREATION                                |                     |                           |             |                      |            |            |                       |
| PUR PROP SRVS & OTH SRVS                  | -                   | -                         | -           | -                    | -          | -          | -                     |
| ADMINISTRATION                            | -                   | -                         | -           | -                    | -          | -          | -                     |
| <b>TOTAL EXPENDITURES</b>                 | <b>-</b>            | <b>-</b>                  | <b>-</b>    | <b>-</b>             | <b>-</b>   | <b>-</b>   | <b>-</b>              |
| <b>REVENUES OVER/(UNDER) EXPENDITURES</b> | <b>1,500</b>        | <b>1,370</b>              | <b>-</b>    | <b>(130)</b>         |            | <b>-</b>   | <b>91.35</b>          |

City of San Juan, Texas  
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|                                           |                     |                           |             |                      |        |        | Budget<br>Target<br>100% |
|-------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
| 26 -PARK DEVELOPMENT<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED    |
|                                           |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                           |                     |                           |             |                      |        |        |                          |
| INTERGOVERNMENTAL REVENUE                 | -                   | -                         | -           | -                    | -      | -      | -                        |
| OTHER INCOME                              | 25,010              | 220,025                   | -           | 195,015              | 1      | 1      | 879.75                   |
| TOTAL REVENUES                            | 25,010              | 220,025                   | -           | 195,015              | 1      | 1      | 879.75                   |
|                                           |                     |                           |             |                      |        |        |                          |
| EXPENDITURE SUMMARY                       |                     |                           |             |                      |        |        |                          |
| PARKS                                     |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                  | -                   | -                         | -           | -                    | -      | -      | -                        |
| SUPPLIES                                  | -                   | -                         | -           | -                    | -      | -      | -                        |
| CAPITAL OUTLAY                            | 25,000              | 47,320                    | -           | (22,320)             | -      | -      | 189.28                   |
| PARKS                                     | 25,000              | 47,320                    | -           | (22,320)             | -      | -      | 189.28                   |
|                                           |                     |                           |             |                      |        |        |                          |
| TOTAL EXPENDITURES                        | 25,000              | 47,320                    | -           | (22,320)             | -      | -      | -                        |
|                                           |                     |                           |             |                      |        |        |                          |
| REVENUES OVER/(UNDER) EXPENDITURES        | 10                  | 172,705                   | -           | 172,695              | -      | 1      | 1,727,049.30             |



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|                                                  |                     |                           |             |                      |          |            | Budget<br>Target<br>100% |
|--------------------------------------------------|---------------------|---------------------------|-------------|----------------------|----------|------------|--------------------------|
| 27 -WRECKER LAW ENFORCEMENT<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21   | Sep-21     | % RECEIV.<br>EXPENDED    |
|                                                  |                     |                           |             |                      |          |            |                          |
| REVENUE SUMMARY                                  |                     |                           |             |                      |          |            |                          |
| OTHER REVENUE                                    | 3,150               | 8,870                     | -           | 5,720                | 20       | 10         | 281.59                   |
| TOTAL REVENUES                                   | 3,150               | 8,870                     | -           | 5,720                | 20       | 10         | 281.59                   |
|                                                  |                     |                           |             |                      |          |            |                          |
| EXPENDITURE SUMMARY                              |                     |                           |             |                      |          |            |                          |
| POLICE                                           |                     |                           |             |                      |          |            |                          |
| PURCHASED PROF/TECH SRVS                         | 5,000               | -                         | -           | 5,000                | -        | -          | -                        |
| PUR PROP SRVS & OTH SRVS                         | 300                 | 120                       | -           | 180                  | -        | -          | 40.00                    |
| SUPPLIES                                         | 10,000              | 4,205                     | -           | 5,795                | 145.04   | 2,695.56   | 42.05                    |
| MISCELLANEOUS                                    | 3,000               | 2,052                     | -           | 948                  | 1,363.57 | (1,295.27) | 68.39                    |
| ADMINISTRATION                                   | 18,300              | 6,376                     | -           | 11,924               | -        | 1,400      | 34.84                    |
| TOTAL EXPENDITURES                               | 18,300              | 6,376                     | -           | 11,924               | -        | 1,400      | 34.84                    |
|                                                  |                     |                           |             |                      |          |            |                          |
| REVENUES OVER/(UNDER) EXPENDITURES               | (15,150)            | 2,494                     | -           | 17,644               | -        | (1,390)    | (16.46)                  |

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|                                                 |                     |                           |             |                      |          |          | Budget<br>Target<br>100% |
|-------------------------------------------------|---------------------|---------------------------|-------------|----------------------|----------|----------|--------------------------|
| 28 -ASSET FORFEITURE-STATE<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21   | Sep-21   | % RECEIV.<br>EXPENDED    |
|                                                 |                     |                           |             |                      |          |          |                          |
| REVENUE SUMMARY                                 |                     |                           |             |                      |          |          |                          |
| OTHER REVENUE                                   | 20,000              | 10,231                    | -           | (9,769)              | -        | 35       | 51.15                    |
| FORFEIT LOCAL                                   | -                   | 4,866                     | -           | 4,866                | -        | -        | -                        |
| TOTAL REVENUES                                  | 20,000              | 15,097                    | -           | (4,903)              | -        | 35       | 75.48                    |
|                                                 |                     |                           |             |                      |          |          |                          |
| EXPENDITURE SUMMARY                             |                     |                           |             |                      |          |          |                          |
| POLICE                                          |                     |                           |             |                      |          |          |                          |
| SALARIES & WAGES/BENEFIT                        | -                   | -                         | -           | -                    | -        | -        | -                        |
| PURCHASED PROF/TECH SRVS                        | -                   | -                         | -           | -                    | -        | -        | -                        |
| PUR PROP SRVS & OTH SRVS                        | 45,500              | 28,250                    | 16,050      | 1,200                | 1,567.16 | -        | 97.36                    |
| SUPPLIES                                        | 21,238              | 20,439                    | 239         | 560                  | 2,132.50 | 1,937.50 | 97.36                    |
| CAPITAL OUTLAY                                  | -                   | -                         | -           | -                    | -        | -        | -                        |
| MISCELLANEOUS                                   | 11,500              | 5,557                     | -           | 5,943                | -        | -        | 48.32                    |
| POLICE                                          | 78,238              | 54,246                    | 16,289      | 7,702                | -        | 1,938    | 90.16                    |
| TOTAL EXPENDITURES                              | 78,238              | 54,246                    | 16,289      | 7,702                | -        | 1,938    | 90.16                    |
|                                                 |                     |                           |             |                      |          |          |                          |
| REVENUES OVER/(UNDER) EXPENDITURES              | (58,238)            | (39,150)                  | (16,289)    | 2,799                | -        | (1,903)  | 95.19                    |

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|                                               |                     |                           |             |                      |        |          | Budget<br>Target<br>100% |
|-----------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|----------|--------------------------|
| 30 -MISCELLANEOUS GRANTS<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21   | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                               |                     |                           |             |                      |        |          |                          |
| INTERGOV'T REVENUE                            | 654,963             | 437,737                   | -           | (217,226)            | 38,285 | 140,161  | 66.83                    |
| OTHER REVENUE                                 | -                   | -                         | -           | -                    | -      | -        | -                        |
| TOTAL REVENUES                                | 654,963             | 437,737                   | -           | (217,226)            | 38,285 | 140,161  | 66.83                    |
|                                               | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| EXPENDITURE SUMMARY                           |                     |                           |             |                      |        |          |                          |
| POLICE                                        |                     |                           |             |                      |        |          |                          |
| SALARIES & WAGES/BENEFIT                      | 321,401             | 240,513                   | -           | 80,888               | 21,199 | 11,529   | 74.83                    |
| PUR PROP SRVS & OTH SRVS                      | -                   | -                         | -           | -                    | -      | -        | -                        |
| SUPPLIES                                      | 152,077             | 153,169                   | -           | (1,093)              | -      | 14,100   | 100.72                   |
| CAPITAL OUTLAY                                | 136,116.94          | 56,117                    | 56,278      | 23,722               | -      | -        | 82.57                    |
| POLICE                                        | 609,594.50          | 449,800                   | 56,278      | 103,516              | 21,199 | 25,629   | 83.02                    |
| FIRE                                          |                     |                           |             |                      |        |          |                          |
| SALARIES & WAGES/BENEFIT                      | 64,357              | 191,356                   | -           | (126,999)            | 14,692 | 14,253   | 297.34                   |
| PUR PROP SRVS & OTH SRVS                      | 5,160               | -                         | -           | 5,160                | -      | -        | -                        |
| SUPPLIES                                      | -                   | -                         | -           | -                    | -      | -        | -                        |
| CAPITAL OUTLAY                                | -                   | -                         | -           | -                    | -      | -        | -                        |
| FIRE                                          | 69,517              | 191,356                   | -           | (121,839)            | 14,692 | 14,253   | 275.27                   |
| LIBRARY                                       |                     |                           |             |                      |        |          |                          |
| PURCHASED PROF/TECH SRVS                      | 1,300               | 1,300                     | -           | -                    | -      | 1,300.00 | 100.00                   |
| PUR PROP SRVS & OTH SRVS                      | 7,630               | 7,630                     | -           | -                    | -      | -        | 100.00                   |
| SUPPLIES                                      | 2,512               | 2,317                     | 187         | 8                    | 327.99 | -        | 99.69                    |
| CAPITAL OUTLAY                                | -                   | -                         | -           | -                    | -      | -        | -                        |
| MISCELLANEOUS                                 | 4,101               | 3,874                     | -           | 227                  | 478.55 | 2,482.69 | 94.47                    |
| LIBRARY                                       | 15,543              | 15,122                    | 187         | 234                  | 806.54 | 3,782.69 | 98.49                    |
| TOTAL EXPENDITURES                            | 694,654.77          | 656,277                   | 56,466      | (18,088)             | 36,697 | 43,664   | 102.60                   |
|                                               | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES            | (39,692)            | (218,540)                 | (56,466)    | (235,314)            | -      | 96,497   | 692.85                   |

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| 32 -CRIME VICTIMS LIAISON GRT<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|----------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                                    |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
|                                                    |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                                    |                     |                           |             |                      |        |        |                          |
| INTERGOVERNMENTAL REVENU                           | 15,000              | -                         | -           | (15,000)             | -      | -      | -                        |
| OTHER REVENUE                                      | -                   | -                         | -           | -                    | -      | -      | -                        |
|                                                    |                     |                           |             |                      |        |        |                          |
| TOTAL REVENUES                                     | 15,000              | -                         | -           | (15,000)             | -      | -      | -                        |
|                                                    | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| EXPENDITURE SUMMARY                                |                     |                           |             |                      |        |        |                          |
| POLICE                                             |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                           | 15,000              | -                         | -           | 15,000               | -      | -      | -                        |
| POLICE                                             | 15,000              | -                         | -           | 15,000               | -      | -      | -                        |
|                                                    |                     |                           |             |                      |        |        |                          |
| TOTAL EXPENDITURES                                 | 15,000              | -                         | -           | 15,000               | -      | -      | -                        |
|                                                    | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                 | -                   | -                         | -           | -                    | -      | -      | -                        |



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|                          |
|--------------------------|
| Budget<br>Target<br>100% |
|--------------------------|

| 33 -HOTEL/MOTEL OCCUPANCY TAX<br>FINANCIAL SUMMARY                                    | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21       | Sep-21       | % RECEIV.<br>EXPENDED |
|---------------------------------------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------------|--------------|-----------------------|
| <b>REVENUE SUMMARY</b>                                                                |                     |                           |             |                      |              |              |                       |
| TAX REVENUE                                                                           | 25,500              | 27,926                    | -           | 2,425                | 1,722        | 3,026        | 109.51                |
| FINES & FEES                                                                          | 10,000              | 9,070                     | -           | (930)                | -            | -            | 90.70                 |
| OTHER REVENUE                                                                         | -                   | -                         | -           | -                    | -            | -            | -                     |
| <b>TOTAL REVENUES</b>                                                                 | <b>35,500</b>       | <b>36,996</b>             | <b>-</b>    | <b>1,495</b>         | <b>1,722</b> | <b>3,026</b> | <b>104.21</b>         |
| <b>EXPENDITURE SUMMARY</b>                                                            |                     |                           |             |                      |              |              |                       |
| <b>CITY EVENTS</b>                                                                    |                     |                           |             |                      |              |              |                       |
| PURCHASED PROF/TECH SRVS                                                              | -                   | -                         | -           | -                    | -            | -            | -                     |
| PUR PROP SRVS & OTH SRVS                                                              | -                   | -                         | -           | -                    | -            | -            | -                     |
| CAPITAL OUTLAY                                                                        | -                   | -                         | -           | -                    | -            | -            | -                     |
| MISCELLANEOUS                                                                         | -                   | -                         | -           | -                    | -            | -            | -                     |
| <b>CITY EVENTS</b>                                                                    | <b>-</b>            | <b>-</b>                  | <b>-</b>    | <b>-</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>              |
| <b>MISCELLANEOUS DEPT</b>                                                             |                     |                           |             |                      |              |              |                       |
| MISCELLANEOUS                                                                         | -                   | -                         | -           | -                    | -            | -            | -                     |
| <b>MISCELLANEOUS DEPT</b>                                                             | <b>-</b>            | <b>-</b>                  | <b>-</b>    | <b>-</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>              |
| <b>TOTAL EXPENDITURES</b>                                                             | <b>-</b>            | <b>-</b>                  | <b>-</b>    | <b>-</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>              |
| <b>REVENUES OVER/(UNDER) EXPENDITURES</b>                                             | <b>35,500</b>       | <b>36,996</b>             | <b>-</b>    | <b>1,495</b>         | <b>-</b>     | <b>3,026</b> | <b>104.21</b>         |
| TRANSFER IN                                                                           | -                   | -                         | -           | -                    | -            | -            | -                     |
| TRANSFER OUT                                                                          | -                   | -                         | -           | -                    | -            | -            | -                     |
| <b>REVENUES &amp; OTHER SOURCES OVER/<br/>(UNDER) EXPENDITURES &amp; OTHER (USES)</b> | <b>-</b>            | <b>-</b>                  | <b>-</b>    | <b>-</b>             | <b>-</b>     | <b>-</b>     | <b>-</b>              |

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|                                                   |                     |                           |             |                      |        |          | Budget<br>Target<br>100% |
|---------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|----------|--------------------------|
| 35 -ASSET FORFEITURE-FEDERAL<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21   | % RECEIV.<br>EXPENDED    |
|                                                   |                     |                           |             |                      |        |          |                          |
| REVENUE SUMMARY                                   |                     |                           |             |                      |        |          |                          |
| OTHER REVENUE                                     | 800                 | 358                       | -           | (442)                | 20     | 20       | 44.70                    |
| FORFEIT FEDERAL                                   | 140,000             | 64,799                    | -           | (75,201)             | -      | -        | 46.29                    |
| TOTAL REVENUES                                    | 140,800             | 65,157                    | -           | (75,643)             | 20     | 20       | 46.28                    |
|                                                   | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
|                                                   |                     |                           |             |                      |        |          |                          |
| EXPENDITURE SUMMARY                               |                     |                           |             |                      |        |          |                          |
| POLICE                                            |                     |                           |             |                      |        |          |                          |
| SALARIES & WAGES/BENEFIT                          | 15,000              | -                         | -           | 15,000               | -      | -        | -                        |
| PURCHASED PROF/TECH SRVS                          | -                   | -                         | -           | -                    | -      | -        | -                        |
| PUR PROP SRVS & OTH SRVS                          | 38,578              | 9,783                     | -           | 28,795               | -      | 2,991    | 25.36                    |
| SUPPLIES                                          | 40,744              | 37,139                    | 2,878       | 727                  | -      | 16,564   | 98.21                    |
| CAPITAL OUTLAY                                    | 267,205             | 170,641                   | 36,080      | 60,484               | -      | -        | 77.36                    |
| MISCELLANEOUS                                     | -                   | -                         | -           | -                    | -      | -        | -                        |
| POLICE                                            | 361,527             | 217,562                   | 38,958      | 105,007              | -      | 19,555   | 70.95                    |
| TOTAL EXPENDITURES                                | 361,527             | 217,562                   | 38,958      | 105,007              | -      | 19,555   | 70.95                    |
|                                                   | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                | (220,727.30)        | (152,406)                 | (38,958)    | 29,363               | -      | (19,535) | 86.70                    |

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|                                      |                     |                           |             |                      |        |          | Budget<br>Target<br>100% |
|--------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|----------|--------------------------|
| 55 -STORM WATER<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21   | % RECEIV.<br>EXPENDED    |
|                                      |                     |                           |             |                      |        |          |                          |
| REVENUE SUMMARY                      |                     |                           |             |                      |        |          |                          |
| FEES & FINES                         | 305,000             | 274,470                   | -           | (30,530)             | 30,172 | 24,638   | 89.99                    |
| TOTAL REVENUES                       | 305,000             | 274,470                   | -           | (30,530)             | 30,172 | 24,638   | 89.99                    |
|                                      | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| EXPENDITURE SUMMARY                  |                     |                           |             |                      |        |          |                          |
| SALARIES & WAGES/BENEFIT             | 228,907             | 214,005                   | -           | 14,902               | 16,780 | 18,498   | 93.49                    |
| PURCHASED PROF/TECH SRVS             | -                   | -                         | -           | -                    | -      | -        | -                        |
| PUR PROP SRVS & OTH SRVS             | 16,214              | 12,768                    | (12)        | 3,458                | -      | 1,979    | 78.67                    |
| SUPPLIES                             | 30,879              | 25,525                    | -           | 5,354                | 7,896  | 5,967    | 82.66                    |
| CAPITAL OUTLAY                       | 16,000              | 13,100                    | -           | 2,900                | -      | 10,600   | 81.88                    |
| MISCELLANEOUS                        | 13,000              | 12,092                    | -           | 908                  | -      | -        | 93.02                    |
| STORM WATER                          | 305,000             | 277,490                   | (12)        | 27,522               | 24,676 | 37,044   | 90.98                    |
| TOTAL EXPENDITURES                   | 305,000             | 277,490                   | (12)        | 27,522               | 24,676 | 37,044   | 90.98                    |
|                                      | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES   | -                   | (3,019)                   | 12          | (3,007)              | -      | (12,406) | -                        |

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|                                                                       |                     |                           |             |                      |        |        | Budget<br>Target<br>100% |
|-----------------------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
| 36 -DEBT SERVICE<br>FINANCIAL SUMMARY                                 | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED    |
|                                                                       |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                                                       |                     |                           |             |                      |        |        |                          |
| PROPERTY TAXES                                                        | 2,146,179           | 2,216,709                 | -           | 70,530               | 14,754 | 20,277 | 103.29                   |
| OTHER REVENUE                                                         | 24                  | 10,004                    | -           | 9,980                | 8      | 8      | 41,681.29                |
| TOTAL REVENUES                                                        | 2,146,203           | 2,226,713                 | -           | 80,510               | 14,763 | 20,285 | 103.75                   |
|                                                                       | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| EXPENDITURE SUMMARY                                                   |                     |                           |             |                      |        |        |                          |
| ORGANIZATIONAL EXPENSE                                                |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                                                          | 1,937,224           | 1,934,907                 | -           | 2,317                | -      | -      | 99.88                    |
| MISCELLANEOUS                                                         | -                   | 7,188                     | -           | (7,188)              | -      | -      | -                        |
| ORGANIZATIONAL EXPENSE                                                | 1,937,224           | 1,942,094                 | -           | (4,870)              | -      | -      | 100.25                   |
| TOTAL EXPENDITURES                                                    | 1,937,224           | 1,942,094                 | -           | (4,870)              | -      | -      | 100.25                   |
|                                                                       | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                                    | 208,979             | 284,618                   | -           | 75,640               | 14,763 | 20,285 | 136.19                   |
| TRANSFER IN                                                           | -                   | -                         | -           | -                    | -      | -      | -                        |
| TRANSFER OUT                                                          | -                   | -                         | -           | -                    | -      | -      | -                        |
| REVENUES & OTHER SOURCES OVER/<br>(UNDER) EXPENDITURES & OTHER (USES) | 208,979             | 284,618                   | -           | 75,640               | -      | 20,285 | 136.19                   |
|                                                                       | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |



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|                                                          |                     |                           |             |                      |        |          | Budget<br>Target<br>100% |
|----------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|----------|--------------------------|
| 41-CAPITAL PROJECT - CITY HALL/PARK<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21   | % RECEIV.<br>EXPENDED    |
|                                                          |                     |                           |             |                      |        |          |                          |
| REVENUE SUMMARY                                          |                     |                           |             |                      |        |          |                          |
| INTERGOV'T REVENUE                                       | -                   | -                         | -           | -                    | -      | -        | -                        |
| INTERGOVERNMENTAL REVENUE                                | -                   | -                         | -           | -                    | -      | -        | -                        |
| OTHER REVENUE                                            | -                   | 1,698                     | -           | 1,698                | 38.17  | 36.95    | -                        |
| OTHER FINANCING SOURCES                                  | -                   | -                         | -           | -                    | -      | -        | -                        |
| TOTAL REVENUES                                           | -                   | 1,698                     | -           | 1,698                | 38     | 37       | -                        |
|                                                          | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| EXPENDITURE SUMMARY                                      |                     |                           |             |                      |        |          |                          |
| CITY MANAGER                                             |                     |                           |             |                      |        |          |                          |
| CAPITAL OUTLAY                                           | 4,700,000           | 317,887                   | -           | 4,382,113            | 21,941 | 47,258   | 6.76                     |
| CITY MANAGER                                             | 4,700,000           | 317,887                   | -           | 4,382,113            | 21,941 | 47,258   | 6.76                     |
| PARK AND RECREATION                                      |                     |                           |             |                      |        |          |                          |
| CAPITAL OUTLAY                                           | 139,930             | 119,936.28                | -           | 19,994               | -      | -        | 85.71                    |
| PARK                                                     | 139,930             | 119,936.28                | -           | 19,994               | -      | -        | 85.71                    |
| TOTAL EXPENDITURES                                       | 4,839,930           | 437,823                   | -           | 4,402,107            | -      | 47,258   | 9.05                     |
|                                                          | =====               | =====                     | =====       | =====                | =====  | =====    | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                       | (4,839,930)         | (436,125)                 | -           | 4,403,805            | -      | (47,221) | 9.01                     |

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|                                           |                     |                           |             |                      |        |        | Budget<br>Target<br>100% |
|-------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
| 42- BOND SERIES 2019<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED    |
|                                           |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                           |                     |                           |             |                      |        |        |                          |
| INTERGOV'T REVENUE                        | -                   | -                         | -           | -                    | -      | -      | -                        |
| INTERGOVERNMENTAL REVENUE                 | -                   | -                         | -           | -                    | -      | -      | -                        |
| OTHER REVENUE                             | -                   | 1,597                     | -           | 1,597                | 179    | 178.79 | -                        |
| OTHER FINANCING SOURCES                   | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL REVENUES                            | -                   | 1,597                     | -           | 1,597                | 179    | 179    | -                        |
|                                           | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| DEBT SERVICE                              |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                  | 325,750             | 71,750                    | 254,000     | -                    | -      | -      | 100.00                   |
| COST OF ISSUANCE                          | -                   | -                         | -           | -                    | -      | -      | -                        |
| DEBT SERVICE                              | -                   | -                         | -           | -                    | -      | -      | -                        |
| MISCELLANEOUS                             | -                   | -                         | -           | -                    | -      | -      | -                        |
| 2018 CONSTRUCTION                         | 325,750             | 71,750                    | 254,000     | -                    | -      | -      | 100.00                   |
| TOTAL EXPENDITURES                        | 325,750             | 71,750                    | 254,000     | -                    | -      | -      | 100.00                   |
|                                           | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES        | (325,750)           | (70,153)                  | (254,000)   | 1,597                | -      | 179    | 99.51                    |

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| 43-BOND SERIES 2019-A<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|--------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                            |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
|                                            |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                            |                     |                           |             |                      |        |        |                          |
| INTERGOV'T REVENUE                         | -                   | -                         | -           | -                    | -      | -      | -                        |
| INTERGOVERNMENTAL REVENUE                  | -                   | -                         | -           | -                    | -      | -      | -                        |
| OTHER REVENUE                              | -                   | 406                       | -           | 406                  | 46     | 45.46  | -                        |
| OTHER FINANCING SOURCES                    | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL REVENUES                             | -                   | 406                       | -           | 406                  | 46     | 45     | -                        |
|                                            | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
|                                            |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                               |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                   | 130,000             | 11,438                    | 126,000     | (7,438)              | -      | -      | 105.72                   |
| COST OF ISSUANCE                           | -                   | -                         | -           | -                    | -      | -      | -                        |
| Debt Service                               | -                   | -                         | -           | -                    | -      | -      | -                        |
| MISCELLANEOUS                              | -                   | -                         | -           | -                    | -      | -      | -                        |
| 2018 CONSTRUCTION                          | 130,000             | 11,438                    | 126,000     | (7,438)              | -      | -      | 105.72                   |
| TOTAL EXPENDITURES                         | 130,000             | 11,438                    | 126,000     | (7,438)              | -      | -      | 105.72                   |
|                                            | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
|                                            |                     |                           |             |                      |        |        |                          |
| REVENUES OVER/(UNDER) EXPENDITURES         | (130,000)           | (11,032)                  | (126,000)   | (7,032)              | 46     | 45     | 105.41                   |

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| 44-CIP-STREET-SERIES 2015<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                                |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
|                                                |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                                |                     |                           |             |                      |        |        |                          |
| INTERGOV'T REVENUE                             | -                   | -                         | -           | -                    | -      | -      | -                        |
| INTERGOVERNMENTAL REVENUE                      | -                   | -                         | -           | -                    | -      | -      | -                        |
| OTHER REVENUE                                  | -                   | 113                       | -           | 113                  | 3      | 2      | -                        |
| OTHER FINANCING SOURCES                        | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL REVENUES                                 | -                   | 113                       | -           | 113                  | 3      | 2      | -                        |
|                                                | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
|                                                |                     |                           |             |                      |        |        |                          |
| EXPENDITURE SUMMARY                            |                     |                           |             |                      |        |        |                          |
| EXPENDITURES                                   |                     |                           |             |                      |        |        |                          |
| STREETS                                        | -                   | -                         | -           | -                    | -      | -      | -                        |
| DEBT                                           | -                   | -                         | -           | -                    | -      | -      | -                        |
| SANITATION                                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| LIBRARY                                        | -                   | -                         | -           | -                    | -      | -      | -                        |
| LONG TERM DEBT                                 |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                                   | -                   | -                         | -           | -                    | -      | -      | -                        |
| LONG TERM DEBT                                 | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL EXPENDITURES                             | -                   | -                         | -           | -                    | -      | -      | -                        |
|                                                | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES             | -                   | 113                       | -           | 113                  | 3      | 2      | -                        |



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| 45-CAPITAL PROJECTS<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | <div>Budget<br/>Target<br/>100%</div> |
|------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|---------------------------------------|
|                                          |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED                 |
|                                          |                     |                           |             |                      |        |        |                                       |
| REVENUE SUMMARY                          |                     |                           |             |                      |        |        |                                       |
| INTERGOV'T REVENUE                       | -                   | -                         | -           | -                    | -      | -      | -                                     |
| INTERGOVERNMENTAL REVENUE                | -                   | -                         | -           | -                    | -      | -      | -                                     |
| OTHER REVENUE                            | -                   | -                         | -           | -                    | -      | -      | -                                     |
| OTHER FINANCING SOURCES                  | -                   | -                         | -           | -                    | -      | -      | -                                     |
|                                          |                     |                           |             |                      |        |        |                                       |
| TOTAL REVENUES                           | -                   | -                         | -           | -                    | -      | -      | -                                     |
|                                          | =====               | =====                     | =====       | =====                | =====  | =====  | =====                                 |
|                                          |                     |                           |             |                      |        |        |                                       |
| EXPENDITURE SUMMARY                      |                     |                           |             |                      |        |        |                                       |
| LIBRARY                                  | -                   | -                         | -           | -                    | -      | -      | -                                     |
| CAPITAL OUTLAY                           | -                   | -                         | -           | -                    | -      | -      | -                                     |
|                                          |                     |                           |             |                      |        |        |                                       |
| LIBRARY                                  | -                   | -                         | -           | -                    | -      | -      | -                                     |
| LONG TERM DEBT                           |                     |                           |             |                      |        |        |                                       |
| DEBT SERVICE                             | -                   | -                         | -           | -                    | -      | -      | -                                     |
|                                          |                     |                           |             |                      |        |        |                                       |
| LONG TERM DEBT                           | -                   | -                         | -           | -                    | -      | -      | -                                     |
|                                          |                     |                           |             |                      |        |        |                                       |
| TOTAL EXPENDITURES                       | -                   | -                         | -           | -                    | -      | -      | -                                     |
|                                          | =====               | =====                     | =====       | =====                | =====  | =====  | =====                                 |
|                                          |                     |                           |             |                      |        |        |                                       |
| REVENUES OVER/(UNDER) EXPENDITURES       | -                   | -                         | -           | -                    | -      | -      | -                                     |

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|                                           |                     |                           |             |                      |        |        | <div>Budget<br/>Target<br/>100%</div> |
|-------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|---------------------------------------|
| 46-2018 CONSTRUCTION<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | % RECEIV.<br>EXPENDED                 |
|                                           |                     |                           |             |                      |        |        |                                       |
| REVENUE SUMMARY                           |                     |                           |             |                      |        |        |                                       |
| INTERGOV'T REVENUE                        | -                   | -                         | -           | -                    | -      | -      | -                                     |
| INTERGOVERNMENTAL REVENUE                 | -                   | -                         | -           | -                    | -      | -      | -                                     |
| OTHER REVENUE                             | -                   | 376                       | -           | 376                  | -      | (8.22) | -                                     |
| OTHER FINANCING SOURCES                   | -                   | -                         | -           | -                    | -      | -      | -                                     |
| TOTAL REVENUES                            | -                   | 376                       | -           | 376                  | -      | (8)    | -                                     |
| =====                                     |                     |                           |             |                      |        |        |                                       |
| DEBT SERVICE                              |                     |                           |             |                      |        |        |                                       |
| PURCHASED PROF/TECH SRVS                  | 740,871             | 639,060                   | 101,803     | 8                    | -      | -      | 100.00                                |
| COST OF ISSUANCE                          | -                   | -                         | -           | -                    | -      | -      | -                                     |
| CAPITAL OUTLAY                            | -                   | -                         | -           | -                    | -      | -      | -                                     |
| MISCELLANEOUS                             | -                   | -                         | -           | -                    | -      | -      | -                                     |
| 2018 CONSTRUCTION                         | 740,871             | 639,060                   | 101,803     | 8                    | -      | -      | 100.00                                |
| TOTAL EXPENDITURES                        | 740,871             | 639,060                   | 101,803     | 8                    | -      | -      | 100.00                                |
| =====                                     |                     |                           |             |                      |        |        |                                       |
| REVENUES OVER/(UNDER) EXPENDITURES        | (740,871)           | (638,684)                 | (101,803)   | 384                  | -      | (8)    | 99.95                                 |

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| 47-CERT. OF OBLIG. - SERIES 2018<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21 | Budget<br>Target<br>100% |
|-------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|---------|--------|--------------------------|
|                                                       |                     |                           |             |                      |         |        | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                                       |                     |                           |             |                      |         |        |                          |
| OTHER FINANCING SOURCES                               | -                   | 62                        | -           | 62                   | 8       | 8      | -                        |
| TOTAL REVENUES                                        | -                   | 62                        | -           | 62                   | 8       | 8      | -                        |
|                                                       | =====               | =====                     | =====       | =====                | =====   | =====  | =====                    |
| DEBT SERVICE                                          |                     |                           |             |                      |         |        |                          |
| COST OF ISSUANCE                                      | -                   | -                         | -           | -                    | -       | -      | -                        |
| CAPITAL OUTLAY                                        | -                   | 422,927                   | -           | (422,927)            | 422,927 | -      | -                        |
| CERT. OF OBLIG. - SERIES 2018                         | -                   | 422,927                   | -           | (422,927)            | 422,927 | -      | -                        |
| TOTAL EXPENDITURES                                    | -                   | 422,927                   | -           | (422,927)            | 422,927 | -      | -                        |
|                                                       | =====               | =====                     | =====       | =====                | =====   | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES                    | -                   | (422,865)                 | -           | (422,865)            |         | 8      | -                        |

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| 48- Certificate of Obligation -2017<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21    | Sep-21 | <div>Budget<br/>Target<br/>100%</div><br>% RECEIV.<br>EXPENDED |
|----------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|-----------|--------|----------------------------------------------------------------|
|                                                          |                     |                           |             |                      |           |        |                                                                |
| REVENUE SUMMARY                                          |                     |                           |             |                      |           |        |                                                                |
| Other Revenue                                            | -                   | 378                       | -           | 378                  | 8         | 8      | -                                                              |
| TOTAL REVENUES                                           | -                   | 378                       | -           | 378                  | 8         | 8      | -                                                              |
| =====                                                    |                     |                           |             |                      |           |        |                                                                |
| EXPENDITURE SUMMARY                                      |                     |                           |             |                      |           |        |                                                                |
| DEBT SERVICE                                             |                     |                           |             |                      |           |        |                                                                |
| STREETS                                                  |                     |                           |             |                      |           |        |                                                                |
| CAPITAL OUTLAY                                           | 743,893             | 329,215                   | -           | 414,678              | (422,926) | -      | 44.26                                                          |
| STREETS                                                  | 743,893             | 329,215                   | -           | 414,678              | (422,926) | -      | 44.26                                                          |
| NEW CITY HALL                                            |                     |                           |             |                      |           |        |                                                                |
| PROF/TECH SRVS                                           | -                   | 33,967                    | 23,279      | (57,246)             | -         | -      | -                                                              |
| COST OF ISSUANCE                                         | -                   | -                         | -           | -                    | -         | -      | -                                                              |
| CAPITAL OUTLAY                                           | 1,000,000           | -                         | -           | 1,000,000            | -         | -      | -                                                              |
| NEW CITY HALL                                            | 1,000,000           | 33,967                    | 23,279      | 942,754              | -         | -      | 5.72                                                           |
| TOTAL EXPENDITURES                                       | 1,743,893           | 363,182                   | 23,279      | 1,357,431            | (422,926) | -      | 22.16                                                          |
| =====                                                    |                     |                           |             |                      |           |        |                                                                |
| REVENUES OVER/(UNDER) EXPENDITURES                       | (1,743,893)         | (362,804)                 | (23,279)    | 1,357,809            | 422,934   | 8      | 22.14                                                          |



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| 49 - 2020 BOND<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|-------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                     |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
|                                     |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                     |                     |                           |             |                      |        |        |                          |
| INTERGOV'T REVENUE                  | -                   | -                         | -           | -                    | -      | -      | -                        |
| OTHER REVENUE                       | -                   | 23                        | -           | 23                   | 0      | -      | -                        |
| TOTAL REVENUES                      | -                   | 23                        | -           | 23                   | 0      | -      | -                        |
| =====                               |                     |                           |             |                      |        |        |                          |
| EXPENDITURE SUMMARY                 |                     |                           |             |                      |        |        |                          |
| PLANNING & ZONING                   |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 49,622              | 49,622                    | -           | -                    | -      | -      | 100.00                   |
| PLANNING & ZONING                   | 49,622              | 49,622                    | -           | -                    | -      | -      | 100.00                   |
| FIRE                                |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 48,365              | 64,365                    | -           | (16,000)             | -      | -      | 133.08                   |
| FIRE                                | 48,365              | 64,365                    | -           | (16,000)             | -      | -      | 133.08                   |
| STREETS, ALLEY, OTHER               |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 176,058             | 176,058                   | -           | -                    | -      | -      | 100.00                   |
| STREETS, ALLEY, OTHER               | 176,058             | 176,058                   | -           | -                    | -      | -      | 100.00                   |
| PARKS - RECREATION                  |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 49,622              | 49,622                    | -           | -                    | -      | -      | 100.00                   |
| PARKS - RECREATION                  | 49,622              | 49,622                    | -           | -                    | -      | -      | 100.00                   |
| INFORMATION TECHNOLOGY              |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 24,645              | 24,645                    | -           | -                    | -      | -      | 100.00                   |
| INFORMATION TECHNOLOGY              | 24,645              | 24,645                    | -           | -                    | -      | -      | 100.00                   |
| STORMWATER                          |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 385,500             | 385,500                   | -           | -                    | -      | -      | 100.00                   |
| STORMWATER                          | 385,500             | 385,500                   | -           | -                    | -      | -      | 100.00                   |
| ANIMAL CONTROL                      |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 49,622              | 49,622                    | -           | -                    | -      | -      | 100.00                   |
| ANIMAL CONTROL                      | 49,622              | 49,622                    | -           | -                    | -      | -      | 100.00                   |
| UTILITY BILLING & COLLECTION        |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      |                     | -                         | -           | -                    | -      | -      | -                        |
| UTILITY BILLING & COLLECTION        | -                   | -                         | -           | -                    | -      | -      | -                        |
| UTILITY ADMINISTRATION              |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                      | 508,595             | 436,012                   | 72,982      | (400)                | -      | -      | 100.08                   |
| UTILITY ADMINISTRATION              | 508,595             | 436,012                   | 72,982      | (400)                | -      | -      | 100.08                   |

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|                                       |
|---------------------------------------|
| Budget<br>Target<br>100%<br>% RECEIV. |
|---------------------------------------|

| 49 - 2020 BOND<br>WATER PLANT      | BUDGET      | YEAR-TO-DATE | BALANCE   |          |   |   |        |
|------------------------------------|-------------|--------------|-----------|----------|---|---|--------|
| CAPITAL OUTLAY                     |             | -            | -         | -        | - | - | -      |
| WATER PLANT                        | -           | -            | -         | -        | - | - | -      |
| WATER DISTRIBUTION                 |             |              |           |          |   |   |        |
| CAPITAL OUTLAY                     | 33,040      | 33,040       | 0         | -        | - | - | 100.00 |
| WATER DISTRIBUTION                 | 33,040      | 33,040       | -         | 0        | - | - | 100.00 |
| SEWER COLLECTION                   |             |              |           |          |   |   |        |
| CAPITAL OUTLAY                     | 90,911      | 53,031       | 37,880    | -        | - | - | 100.00 |
| SEWER COLLECTION                   | 90,911      | 53,031       | 37,880    | -        | - | - | 100.00 |
| SEWER PLANT                        |             |              |           |          |   |   |        |
| CAPITAL OUTLAY                     |             | -            | -         | -        | - | - | -      |
| SEWER PLANT                        | -           | -            | -         | -        | - | - | -      |
| ADMINISTRATION                     | -           | -            | -         | -        | - | - | -      |
| PROF/TECH SRVS                     | -           | -            | -         | -        | - | - | -      |
| COST OF ISSUANCE                   | -           | -            | -         | -        | - | - | -      |
| ADMINISTRATON                      | -           | -            | -         | -        | - | - | -      |
| TOTAL EXPENDITURES                 | 1,415,982   | 1,321,519    | 110,862   | (16,400) | - | - | 100.00 |
| REVENUES OVER/(UNDER) EXPENDITURES | (1,415,982) | (1,321,496)  | (110,862) | (16,377) | - | - | 100.00 |

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| 51 - TDEM FUND<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21    | Sep-21  | Budget<br>Target<br>100% |
|-------------------------------------|---------------------|---------------------------|-------------|----------------------|-----------|---------|--------------------------|
|                                     |                     |                           |             |                      |           |         | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                     |                     |                           |             |                      |           |         |                          |
| INTERGOV'T REVENUE                  | -                   | 4,585,031                 | -           | 4,585,031            | 4,585,031 | -       | -                        |
| OTHER REVENUE                       | -                   | 938                       | -           | 938                  | 203       | 735     | -                        |
| TOTAL REVENUES                      | -                   | 4,585,970                 | -           | 4,585,970            | 203       | 735     | -                        |
| =====                               |                     |                           |             |                      |           |         |                          |
| PURCHASED PROF/TECH SRVS            |                     | 10,000                    | -           | (10,000)             | -         | 10,000  | -                        |
| ADMINISTRATION                      | -                   | 10,000                    | -           | (10,000)             | -         | 10,000  | -                        |
| TOTAL EXPENDITURES                  | -                   | 10,000                    | -           | (10,000)             | -         | 10,000  | -                        |
| =====                               |                     |                           |             |                      |           |         |                          |
| REVENUES OVER/(UNDER) EXPENDITURES  | -                   | 4,575,970                 | -           | 4,575,970            |           | (9,265) |                          |

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| 52- Certificate of Obligation<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|----------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                                    |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
|                                                    |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                                    |                     |                           |             |                      |        |        |                          |
| INTERGOVERNMENTAL REV.                             | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL REVENUES                                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| =====                                              |                     |                           |             |                      |        |        |                          |
| EXPENDITURE SUMMARY                                |                     |                           |             |                      |        |        |                          |
| PUMPS                                              |                     |                           |             |                      |        |        |                          |
| PURCHASED PROF/TECH SRVS                           | 36,879              | 28,659                    | -           | 8,219.75             | -      | -      | 77.71                    |
| CAPITAL OUTLAY                                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| PUMPS                                              | 36,879              | 28,659                    | -           | 8,220                | -      | -      | 77.71                    |
| TOTAL EXPENDITURES                                 | 36,879              | 28,659                    | -           | 8,220                | -      | -      | 77.71                    |
| =====                                              |                     |                           |             |                      |        |        |                          |
| REVENUES OVER/(UNDER) EXPENDITURES                 | 36,879              | 28,659                    | -           | 8,220                | -      | -      | 77.71                    |

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| 53 - CAPITAL PROJECTS FIRESTATION<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21  | Budget<br>Target<br>100% |
|--------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|---------|--------------------------|
|                                                        |                     |                           |             |                      |        |         | % RECEIV.<br>EXPENDED    |
|                                                        |                     |                           |             |                      |        |         |                          |
| REVENUE SUMMARY                                        |                     |                           |             |                      |        |         |                          |
| OTHER REVENUE                                          | -                   | 15.37                     | -           | 15.37                | -      | -       | -                        |
| OTHER FINANCING SOURCES                                | -                   | 9,282,372.50              | -           | 9,282,372.50         | -      | -       | -                        |
| TOTAL REVENUES                                         | -                   | 9,282,387.87              | -           | 9,282,387.87         | -      | -       | -                        |
|                                                        |                     |                           |             |                      |        |         |                          |
| EXPENDITURE SUMMARY                                    |                     |                           |             |                      |        |         |                          |
| FIRE                                                   |                     |                           |             |                      |        |         |                          |
| CAPITAL OUTLAY                                         | 2,091,000           | -                         | -           | 2,091,000            | -      | -       | -                        |
| FIRE                                                   | 2,091,000           | -                         | -           | 2,091,000            | -      | -       | -                        |
| STREETS & ALLEYS                                       |                     |                           |             |                      |        |         |                          |
| CAPITAL OUTLAY                                         | 1,970,000           | -                         | 140,500     | 1,829,500            | -      | -       | 7.13                     |
| STREETS & ALLEYS                                       | 1,970,000           | -                         | 140,500     | 1,829,500            | -      | -       | 7.13                     |
| PARKS & RECREATION                                     |                     |                           |             |                      |        |         |                          |
| CAPITAL OUTLAY                                         | 1,245,173           | -                         | -           | 1,245,173            | -      | -       | -                        |
| PARKS & RECREATION                                     | 1,245,173           | -                         | -           | 1,245,173            | -      | -       | -                        |
| SANITATION                                             |                     |                           |             |                      |        |         |                          |
| CAPITAL OUTLAY                                         | 3,711,000           | -                         | 1,791,133   | 1,919,867            | -      | -       | 48.27                    |
| SANITATION                                             | 3,711,000           | -                         | 1,791,133   | 1,919,867            | -      | -       | 48.27                    |
| ADMINISTRATION                                         | -                   | -                         | -           | -                    | -      | -       | -                        |
| PROF/TECH SRVS                                         | -                   | 164,586                   | -           | (164,586)            | -      | 164,586 | -                        |
| COST OF ISSUANCE                                       | -                   | 100,614                   | -           | (100,614)            | -      | 100,614 | -                        |
| ADMINISTRAION                                          | -                   | 265,200                   | -           | (265,200)            | -      | 265,200 | -                        |
| TOTAL EXPENDITURES                                     | 9,017,173           | 265,200                   | 1,931,633   | 6,820,340            | -      | 265,200 | 24.36                    |
|                                                        |                     |                           |             |                      |        |         |                          |
| REVENUES OVER/(UNDER) EXPENDITURES                     | (9,017,173)         | 9,017,188                 | (1,931,633) | 16,102,728           | -      | -       | (78.58)                  |



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| 54-2014 BOND<br>FINANCIAL SUMMARY  | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                    |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
| <hr/>                              |                     |                           |             |                      |        |        |                          |
| REVENUE SUMMARY                    |                     |                           |             |                      |        |        |                          |
| OTHER REVENUE                      | -                   | 75                        | -           | 75                   | 2      | 2      | -                        |
| TOTAL REVENUES                     | -                   | 75                        | -           | 75                   | 2      | 2      | -                        |
|                                    | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| EXPENDITURE SUMMARY                |                     |                           |             |                      |        |        |                          |
| WATER DISTRIBUTION                 |                     |                           |             |                      |        |        |                          |
| CAPITAL OUTLAY                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| WATER DISTRIBUTION                 | -                   | -                         | -           | -                    | -      | -      | -                        |
| ORGANIZATIONAL                     |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                       | -                   | -                         | -           | -                    | -      | -      | -                        |
| ORGANIZATIONAL                     | -                   | -                         | -           | -                    | -      | -      | -                        |
| TOTAL EXPENDITURES                 | -                   | -                         | -           | -                    | -      | -      | -                        |
|                                    | =====               | =====                     | =====       | =====                | =====  | =====  | =====                    |
| REVENUES OVER/(UNDER) EXPENDITURES | -                   | 75                        | -           | 75                   | -      | 2      | -                        |

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| 24 -SAN JUAN E. D. C.<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21  | Sep-21  | Budget<br>Target<br>100% |
|--------------------------------------------|---------------------|---------------------------|-------------|----------------------|---------|---------|--------------------------|
|                                            |                     |                           |             |                      |         |         | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                            |                     |                           |             |                      |         |         |                          |
| SALES TAX REVENUE                          | 1,029,000           | 1,307,515                 | -           | 278,515              | 126,434 | 218,105 | 127.07                   |
| OTHER REVENUE                              | -                   | 2,796                     | -           | 2,796                | 70      | 374     | -                        |
| OTHR FINANCING SOURCES/U                   | (105,235)           | (105,037)                 | -           | 198                  | (8,852) | (8,852) | 99.81                    |
| TOTAL REVENUES                             | 923,765             | 1,205,275                 | -           | 281,510              | 117,652 | 209,627 | 130.47                   |
| EXPENDITURE SUMMARY                        |                     |                           |             |                      |         |         |                          |
| SAN JUAN ECONOMIC DEV                      |                     |                           |             |                      |         |         |                          |
| SALARIES & WAGES/BENEFIT                   | 213,980             | 211,075                   | -           | 2,905                | 16,377  | 13,449  | 98.64                    |
| PURCHASED PROF/TECH SRVS                   | 136,500             | 194,348                   | -           | (57,848)             | 9,140   | 18,719  | 142.38                   |
| PUR PROP SRVS & OTH SRVS                   | 76,058              | 59,922                    | -           | 16,136               | 10,648  | 7       | 78.78                    |
| SUPPLIES                                   | 11,200              | 12,265                    | -           | (1,065)              | 1,601   | (158)   | 109.51                   |
| CAPITAL OUTLAY                             | 7,500               | 4,612                     | -           | 2,888                | 628     | 192     | 61.49                    |
| DEBT SERVICE                               | 220,298             | 219,008                   | -           | 1,290                | 39,850  | -       | 99.41                    |
| MISCELLANEOUS                              | 258,229             | 187,523                   | -           | 70,706               | 21,537  | (500)   | 72.62                    |
| SAN JUAN ECONOMIC DEV                      | 923,765             | 888,753                   | -           | 35,012               | 99,781  | 31,709  | 96.21                    |
| OTHER PROJECTS                             |                     |                           |             |                      |         |         |                          |
| MISCELLANEOUS                              | -                   | 65                        | -           | (65)                 | -       | -       | -                        |
| RETAIL INCENTIVES                          | -                   | -                         | -           | -                    | -       | -       | -                        |
| OTHER PROJECTS                             | -                   | 65                        | -           | (65)                 | -       | -       | -                        |
| TOTAL EXPENDITURES                         | 923,765             | 888,818                   | -           | 34,947               | 99,781  | 31,709  | 96.22                    |
| REVENUES OVER/(UNDER) EXPENDITURES         | -                   | 316,457                   | -           | 316,457              | -       | 177,918 | -                        |

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| 29 -SAN JUAN ECONIMIC DEPNT. CORP<br>FINANCIAL SUMMARY | BUDGET<br>2020-2021 | YEAR-TO-DATE<br>REV./EXP. | ENCUMBRANCE | BALANCE<br>REMAINING | Aug-21 | Sep-21 | Budget<br>Target<br>100% |
|--------------------------------------------------------|---------------------|---------------------------|-------------|----------------------|--------|--------|--------------------------|
|                                                        |                     |                           |             |                      |        |        | % RECEIV.<br>EXPENDED    |
| REVENUE SUMMARY                                        |                     |                           |             |                      |        |        |                          |
| OTHER REVENUE                                          |                     | (44)                      | -           | (44)                 | (10)   | (2)    | -                        |
| OTHR FINANCING SOURCES/U                               | 105,237             | 105,037                   | -           | (200)                | 8,852  | 8,852  | 99.81                    |
|                                                        |                     |                           |             |                      |        |        |                          |
| TOTAL REVENUES                                         | 105,237             | 104,992                   | -           | (245)                | 8,842  | 8,850  | 99.77                    |
| =====                                                  |                     |                           |             |                      |        |        |                          |
| ORGANIZATIONAL EXPENSES                                |                     |                           |             |                      |        |        |                          |
| DEBT SERVICE                                           | 86,924              | 102,538                   | -           | (15,614)             | -      | -      | 117.96                   |
|                                                        |                     |                           |             |                      |        |        |                          |
| ORGANIZATIONAL EXPENSES                                | 86,924              | 102,538                   | -           | (15,614)             | -      | -      | 117.96                   |
|                                                        |                     |                           |             |                      |        |        |                          |
| TOTAL EXPENDITURES                                     | 86,924              | 102,538                   | -           | (15,614)             | -      | -      | 117.96                   |
| =====                                                  |                     |                           |             |                      |        |        |                          |
| REVENUES OVER/(UNDER) EXPENDITURES                     | 18,313              | 2,454                     | -           | (15,859)             | 2,454  | 8,850  | 13.40                    |