



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Adina “Dina” Santillan
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589
Tuesday, April 12, 2022

REGULAR MEETING AGENDA **6:00 PM**

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- A.** Presentation from Hidalgo County Regional Mobility Authority, Regarding the Notice of Construction of the 365 Tollway Project.
- B.** Presentation to Recognize Ruben Yzaguirre Middle School and Carmen Elementary for Outstanding Participation in the San Juan Parks and Recreation Youth Programs.
- C.** Construction Update on New City Hall/Transit Terminal and Presentation on the Furniture, Fixtures and Equipment (FF&E).
- D.** Presentation on Departmental Reports: Department of Planning and Zoning, Department of

Parks and Recreation, Department of Sanitation and San Juan Memorial Library.

1. Planning and Zoning Monthly Report.
2. Sanitation Monthly Report.
3. Parks and Recreation Monthly Report.
4. San Juan Memorial Library Monthly Report.

VI. PUBLIC HEARING/ORDINANCES

- A. Hold a Public Hearing and Consider an Ordinance for a Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF) of the property legally described as M.L. Wood Co. Tract No. 6 N176.8' Lot 54, as Requested by Juan Muñiz.
- B. Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit to allow a portable food concession stand "La Antojeria" located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.

VII. APPOINTMENTS

- A. Consider the Nomination and Appointment of Board Member(s) to the Civil Service Board.
- B. Consider the Nomination and Appointment of Board Member(s) Related to the Library Advisory Board.
- C. Consider the Nomination and Appointment of Board Member(s) Related to the Planning and Zoning Board.
- D. Consider the Nomination and Appointment of Board Member(s) to the Economic Development Corporation.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action to Award RFB 22-006-03-24 for the Annual Polymer Supply to the Lowest Most Responsible Bidder in the Amount of \$1.64/lbs for a Total of \$45,264.00/year and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed.

- B.** Consider and Approval of the Interlocal Agreement between the City of San Juan and the Pharr-San Juan-Alamo Independent School District for Access to the Texas Law Enforcement Telecommunications System and Dispatch Center.

IX. RESOLUTIONS

- A.** Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, First Responder Mental Health Program for the City of San Juan.
- B.** Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Criminal Justice Program for the City of San Juan.
- C.** Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, SHSP LETPA Projects for the City of San Juan.
- D.** Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Operation Stonegarden for the City of San Juan.
- E.** Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Local Border Security Program for the City of San Juan.

X. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

BRENDA ESCALANTE
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

CITY COMMISSION MEETING AGENDA

APRIL 12, 2022

PAGE 4

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2022.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Adina “Dina” Santillan
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Brenda Escalante, City Secretary

DATE: 03/17/2022

SUBJECT: Presentation from Hidalgo County Regional Mobility Authority, Regarding the Notice of Construction of the 365 Tollway Project.

Presentation from Hidalgo County Regional Mobility Authority, Regarding the Notice of Construction of the 365 Tollway Project.

ABOUT 365 Tollway

The HCRMA 365 Tollway will be a 12.2 mile tolled facility inclusive of thirteen (13) grade-separated interchanges and one (1) floodway bridge structure. USIBWC levee relocations and roadway work. The Project will consist of grading, cement treated flexible base, lime treated subgrade, retaining walls, drainage, irrigation structures, traffic signals, illumination, signing, pavement markings, toll gantries & tolling equipment and electrical.

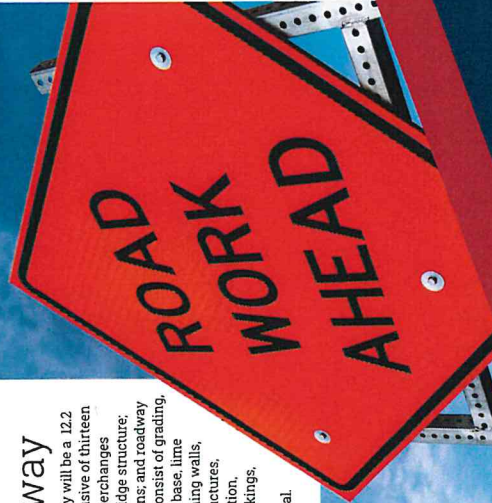


HCRMA
365 Tollway

Questions of Comments About the Project?

Contact Police
10110 W. Sam Houston Pkwy S
Houston, TX 77069
281-530-2353
www.Police.com

POLICE





Major Project Components

Production and Performance

To meet scheduled deadlines, working days will be seven days a week, including all holidays (with the exception of New Year's Day, Independence Day, Labor Day, Thanksgiving Day (and following 3 days), and Christmas Eve and Christmas Day). regardless of weather conditions, materials availability, or other conditions out of the control of the team.

Environmental

Protecting the environment is a top responsibility with this team. Storm Water Pollution Prevention Plan (SWPPP) and clearing and sweeping protocols are in place and will be followed and closely monitored.

Community Key Issues/Concerns

Facilitating safety and efficiency for the public is the primary concern with Public Maintenance and protection of public traffic will be discussed at their prep meetings and any issues and concerns will be immediately addressed.





PROJECT DATA



Owner: Hidalgo County Regional Mobility Authority (HCRMA)

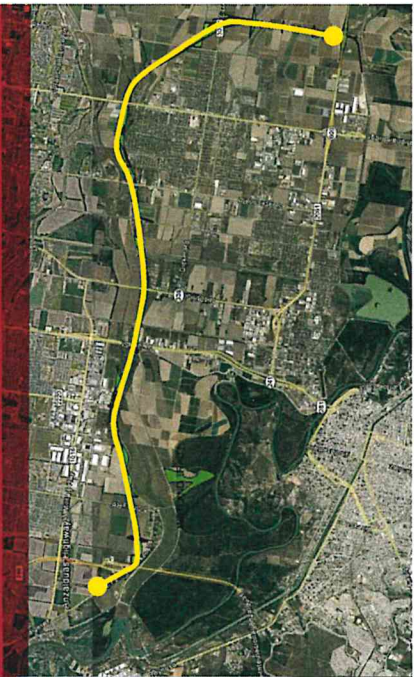
Location: Hidalgo County, TX

Contract Time: 1,264 days

Project Budget: \$281,723,797.95

365 TOLLWAY: BY THE NUMBERS

Representative Items	Quantity
Excavation	336,770 CY
Embankment	3,884,211 CY
Lime Treatment (Existing Material)	1,150,552 SY
Concrete Pavement	814,676 SF
Pre-Stressed Concrete Pilings	9,668 LF
Drilled Shafts	31,881 LF
Reinforced Concrete Slabs	448,042 SF
Retaining (MSE) Wall	463,168 SF
Concrete Girders	521,124 LF
Concrete Pile	45,458 LF
Drainage (RCB & RCP)	49,217 LF



Page 7



③) CSJ: 0220-01-023

- A non-toll improvement being a widening to a 4 lane divided w/ an overpass at San Juan Rd with a local collector from SP 29 / Veterans Drive at the BSIF to US 281 / San Juan Rd
- East of Spur 600 (Cage Blvd) to FM 2557 (Stewart Road)
- Construction Substantial Completion: 10/2017

365 TOLLWAY Phase II (365 TOLL Segs. ① & ②) CSJ: 0921-02-368

- A toll improvement being a controlled access facility
- FM 396 (Anzalduas Highway) to US 281 Military Highway
- Construction Commencing: 03/2018

365 TOLLWAY Phase III (365 TOLL Seg. ④) CSJ: TBD

- A toll improvement being a controlled access facility
- FM 1016 (Conway Ave) to FM 396 (Anzalduas Highway)
- Construction Commencing: TBD





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MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Patrick Willingham, Director of Parks and Recreation

DATE: 04/05/2022

SUBJECT: Presentation to Recognize Ruben Yzaguirre Middle School and Carmen Elementary for Outstanding Participation in the San Juan Parks and Recreation Youth Programs.

The Parks and Recreation Department will begin recognizing two schools annually for their students' participation in the San Juan Parks and Recreation programs.



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MEMORANDUM

TO: Benjamin Arjona, City Manager

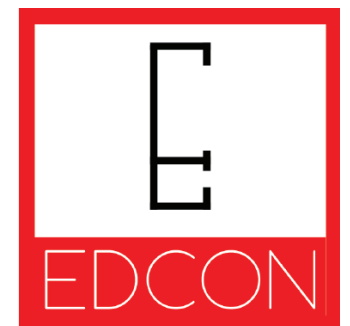
FROM: Brenda Escalante, City Secretary

DATE: 04/07/2022

SUBJECT: Construction Update on New City Hall/Transit Terminal and Presentation on the Furniture, Fixtures and Equipment (FF&E).

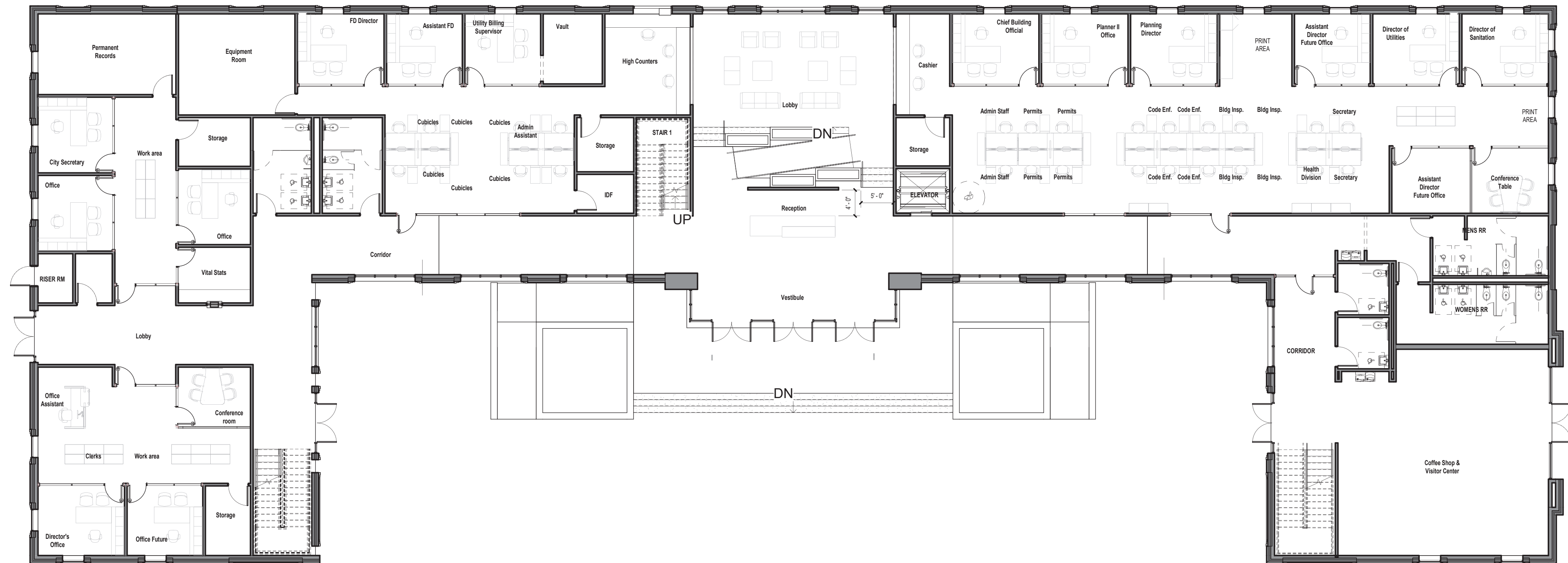
Construction Update on New City Hall/Transit Terminal and Presentation on the Furniture, Fixtures and Equipment (FF&E).

SAN JUAN CITY HALL / TRANSIT TERMINAL
INTERIOR DESIGN
04/12/22

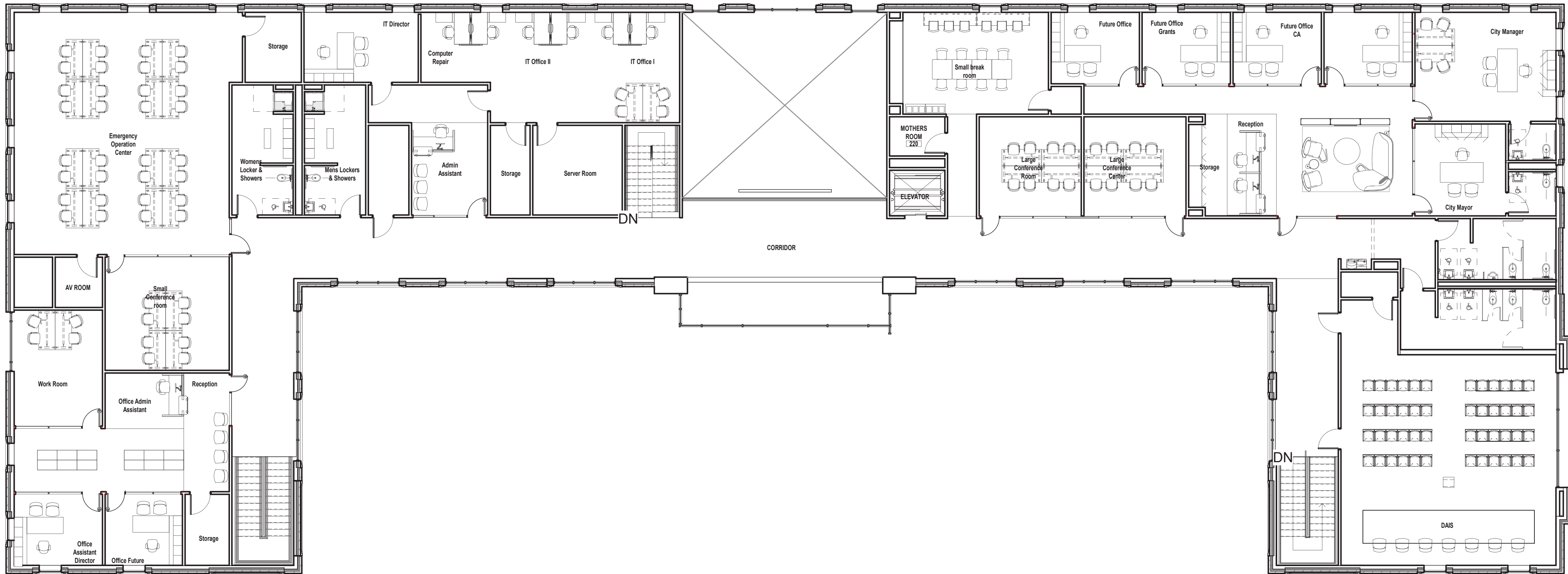




INTERIOR DESIGN



FIRST FLOOR



SECOND FLOOR

















Furniture
VIA Walls (Interior Storefronts)
Accessories (Plants & Artwork)
White Glove Installation

Total: \$978,618.09

QUESTIONS





Mayor: Mario Garza
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Commissioners: Adina “Dina” Santillan
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Daniel Tijerina, Planning Director

DATE: 04/04/2022

SUBJECT: Planning and Zoning Monthly Report.

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 106 building permits were issued during the month of March \$4,554,177.00 in total valuation.
- 254 garage sale permits were issued \$3,810.00 in total valuation.
- Provide customer service and support to 882 people and handled approximately 2,271 calls.
- The building inspectors made approximately 658 inspections.
- Fifteen (15) building permits were issued for new houses \$1,620,364.00 in total valuation.

HEALTH DEPARTMENT

City Inspectors continue visiting all the businesses to check if occupational license and health permits were up to date. A total of nineteen (19) yearly letters were sent out to existing businesses to renew their licenses. A total of twenty-five (25) business permits were renewed with \$1,250.00 in total valuation and sixteen (16) health inspections were issued during the month of March with \$1,625.00 in total valuation.

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- 956 Repairs at 2604 N. Raul Longoria Road
- Beauty & Style at 504 S. Nebraska Avenue
- Charter Communications at 1600 E. IH 2
- E&M Kettle Corn Company at 901 W. IH 2
- Los Poderosos Restaurant at 1101 E. FM 495

CODE ENFORCEMENT

Code Enforcement Inspectors issued six (6) illegal dumping violations, eighteen (18) abandoned vehicles, four (4) garage sales without a permit, seven (7) rubbish, one (1) foul odor violation, eighteen (18) building without a permit, fourteen (14) certified letters and five (5) complaint filed in court.

SUBDIVISIONS IN PROCESS

- Mosa Multi-Family Subdivision
- Oakland Properties
- Westview IV Subdivision
- Plantation Heights
- Oakridge Estates
- La Paloma Subdivision
- The Orchards of San Juan – Phase 1
- Gutierrez-Duncan
- San Juan City Hall
- Cantu Subdivision
- Christian Estates
- Arguello Subdivision
- Hinojosa Subdivision
- Sioux Coves Subdivision
- Meadows on Ridge
- Valley Ranch Phase 2
- Starlite Subdivision
- The R.G. Complex
- Re-Plat of Texas National
- Uresti Subdivision
- Black Hills Estates Subdivision
- Hacienda San Fernando Subdivision

CONDITIONAL USE PERMIT

1. Rent-A-Car at 701 E. IH 2

VARIANCE REQUESTS

1. To not comply with the required 6-foot side setback
2. To not comply with the required 20-foot rear setback
3. To not comply with the required 20-foot for a garage
4. To not comply with the water line extension along Hall Acres
5. To not comply with the 5-foot sidewalk along Veterans Blvd. at the Plantation Heights Subdivision

PLANNING AND ZONING MEETINGS

1. March 3, 2022



**PLANNING AND ZONING COMMISSION
MARCH 3, 2022
SAN JUAN MEMORIAL LIBRARY
6:00 P.M.**

P&Z PRESENT

Eddie Alaniz
Cesar Cantu
Victor Perez, Jr.
Adan Magallan
Valerie Cardenas

P&Z ABSENT

Irma Castillo
Eliza Yzaguirre

STAFF PRESENT

Daniel Tijerina
Janie Soto

GUESTS PRESENT

Javier Ramos
Maria Ramos

1. CALL TO ORDER

Vice Chairman Alaniz called the meeting to order at 6:00 p.m.

2. APPROVAL OF MINUTES

Vice-chairman Alaniz asked if there were any corrections to February 17, 2022 minutes. Commissioner Magallan made a motion to approve the minutes as presented by staff. Commissioner Cantu seconded the motion. The motion passed unanimously with a 5-0 vote.

3. PUBLIC HEARINGS

Item 3.1

Conditional Use Permit:

To allow a Carwash facility
Pueblo Tires
800 E. IH 2
Lot 1, Pueblo Plaza No. 2
EC
Charles Ivey, LTD.

No action taken.

Item 3.2

Conditional Use Permit:

To allow Enterprise Car Sales and Rent-A-Car
701 E. IH 2
The South 753.40 feet of the East 330 feet of the West
660 feet of Lot 7, Block 35, Alamo Land and Sugar
Company
EC
Ples E. Schnitz

REVIEW COMMENTS: Mr. Tijerina stated the permit is to allow Enterprise Car Sales and Rent-A-Center at 701 E. IH 2. He listed the land uses of the adjacent properties and explained the property is zoned as the Expressway Corridor District. Water and sewer services will be provided by the City of San Juan. He said the idea is to purchase the property and build a 9,600 square foot building with entrance/exit along Frontage Road. They are proposing to sell used vehicles, rent cars, box truck rentals and truck/car wash facility, fueling station and an office. He said it is a 5 million dollar project.

RECOMMENDATION: Staff recommends approval subject to comply to: 1) all service, repair, maintenance, painting, and other work shall take place within an enclosed area; 2) there shall be no outside storage of materials; 3) all new buildings and all conversions of existing buildings to such uses shall meet current building and fire code requirements in terms of separation of high hazard uses from other occupancy use classifications, etc.; 4) owner agrees to pay an annual fee to the City of San Juan to maintain conditional and occupational use permit; 5) the business must comply with the city's noise ordinance; 6) the business must comply with the City's Security Cameras Ordinance.

Vice Chairman Alaniz opened the public hearing and asked if there was any input in favor or against the request.

There was none.

Vice Chairman Alaniz closed the public hearing and asked if the board had any questions.

There was none.

There being no further discussion, Vice-chairman Alaniz entertained a motion. Commissioner Perez made a motion to approve the request as per staff's recommendation. Commissioner Cantu seconded the motion. The motion passed unanimously with a 5-0 vote.

Item 3.3

Variances:

To not comply with the required 6-foot side setback
To not comply with the required 20-foot rear setback
To not comply with the required 20-foot for a garage
To not comply with the water line extension along Hall Acres
To not comply with the 5-foot sidewalk along Veterans Blvd.
Plantation Heights Subdivision
Being a 21.68 acre tract of land out of Lot 1, Block 14,
John Closner Subdivision
R-S
Developer: DM & DG Development, LLC.
Engineer: Quintanilla, Headley and Associates, Inc.

REVIEW COMMENTS: Mr. Tijerina stated that subdivision plat was presented before the commission back in February 2022 with no variances at that time. He listed and explained the variances requested.

RECOMMENDATION: Staff recommends denial of the variances requested since it is against the city code.

Vice Chairman Alaniz opened the public hearing and asked if there was any input in favor or against the request.

There was none.

Vice Chairman Alaniz closed the public hearing and asked if the board had any questions.

Mr. Alfonso Quintanilla, Project Engineer, said that owners after analyze the proposed subdivision plans, decided to apply for all the variances. He explained why is requesting all the variances. He said that after a meeting with the Utilities Director, they requested a variance to the water line extension along Hall Acres Road since they would need permission from the gulf course to extend the line and cross the drain ditch to get to Hall Acres. The 5-foot sidewalk along Veterans does not conduct or connect to any other sidewalk in the area.

Commissioner Cardenas asked how it would affect the subdivision if the 5-foot side setback variance is not granted.

Vice Chairman Alaniz asked about the rear and side setback variance. He said the rear setback request from 20 feet to 10 feet it is too much space. Mr. Quintanilla responded they want to take advantage of the property to build.

There being no further discussion, Vice-chairman Alaniz entertained a motion. Commissioner Cardenas made a motion to approve variance 1 and 3, do not comply with the 6- foot side setback and do not comply with the 20-foot garage setback. Commissioner Magallan seconded the motion. The motion passed unanimously with a 5-0 vote.

Item 4

4.1 Subdivision:

Oak Ridge Estates
Being a 24.035 acres tract of land out of Lot 5, Block
39, Alamo Land and Sugar Company
R-S
Developer: AMMO Construction
Engineer: Melden & Hunt, Inc.

REVIEW COMMENTS: Mr. Tijerina explained the location of the proposed subdivision and the existing land uses and adjacent zonings. He explained the variances request: to not comply with the 60 feet minimum width lot requirement for interior lots and to not comply with the 65 feet minimum width lot requirement for corner lots. The developer is proposing one hundred and twenty five (125) residential lots with five (5) internal streets. The subdivision will have two access roads along Cesar Chavez Road. The subdivision is located in a flood zone “B”, areas of minimum flooding, according to the FEMA Map.

RECOMMENDATION: Staff recommends approval of the preliminary and utility plat and denied all the variances.

Vice Chairman Alaniz opened the public hearing and asked if there was any input in favor or against the request.

There was none.

Vice Chairman Alaniz closed the public hearing and asked if the board had any questions.

Mario Reyna, Project Engineer, said that he is representing two developers from McAllen that have done developments in Donna and Edinburg, they are proposing a 5 million project. The two requests are on lot sizes. If variance is not granted, they would lose a total of 8 lots.

Vice Chairman Alaniz asked the proposed lot size for interior lots. Mr. Reyna responded 53 feet. Vice Chairman Alaniz said that is 7 feet less on each lot.

Mr. Reyna added that another problem that they are dealing with is the sewer in the area that is tapped out and developer will have additional expenses.

Commissioner Cardenas asked about the homes square footage. Mr. Reyna said approximately 1,600 square feet of living area.

Commissioner Cantu asked about the size for exterior lot. Mr. Reyna responded 55 feet by 112 feet. Mr. Tijerina added it is 10 feet less than the city requirement.

There being no further discussion, Vice-chairman Alaniz entertained a motion. Commissioner Cardenas made a motion to approve the preliminary plat and deny all variances as per staff's recommendation. Commissioner Magallan seconded the motion. The motion passed unanimously with a 5-0 vote.

4. NEXT MEETING – March 17, 2022 (if necessary)

5. ADJOURNMENT

There being no further items to discuss, Commissioner Cardenas made a motion to adjourn; Commissioner Perez seconded the motion. The motion passed unanimously with a (5-0) vote and the meeting was adjourned at 6:35 p.m.

City of San Juan, Texas

Irma Castillo, Chairwoman
Planning and Zoning Commission

Attest:

Planning Director



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Adina “Dina” Santillan
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Israel Garza, Sanitation Director

DATE: 04/05/2022

SUBJECT: Sanitation Monthly Report.

Sanitation Department (March 2022)

- Solid Waste Collection ran on schedule all month
- Brush Pickup ran on schedule all month
- Drop off Site: 1,1320 Residents
- Residential: 1,212.88 Tons
- Commercial 780.11 Tons
- Roll-Off Containers: 157.80 Tons 34 loads
- Brush: 793.91 Tons 263 loads of brush

Central Garage (March 2022)

- Tickets Open: 56
- Tickets Closed: 71
- 5 Residential Side Loaders operating
- 1 Commercial Side Loader operating
- 2 Commercial Front Loaders operating
- 2 Brush trucks operating
- 1 Brush tractor (grapple) operating
- 3 Brush Grapple Trucks operating
- 3 Roll- Off Trucks operating

Recycling (March 2022)

- Cardboard: 13.46 tons / \$2,240.63
- Mix White Paper: 2.70 tons / \$152.61
- Newspaper 1.42 tons / \$142.00
- Aluminum Cans: 0.05 tons / \$65.00
- Tin Cans: 0.12 tons / \$21.60
- Metal: 2.37 tons / \$616.20
- Plastic: 1.20 tons / \$0.00
- Curbside Recycle: 4.53 tons / \$0.00
- E-Waste: 3.78 tons / \$151.28
- Oil: 0.017 gals / \$0.00
- Total Tons/Revenue: 29.80 tons / \$3,389.32
- Savings of \$596.00
- Walk-Ins: 522

Code Enforcement (March 2022)

- Violation Notices Issued: 19
- Illegal Dumping: 13
- Customers contacted: 36
- Construction Material: 21
- Tires: 66



CITY OF SAN JUAN SANITATION / PUBLIC WORKS

107 E. Hall Acres San Juan, Texas 78589

PATCH TRUCK DETAIL REPORT

1 ½ TON HOT MIX

5 MEN CREW

CUT SAW NEW BLADES

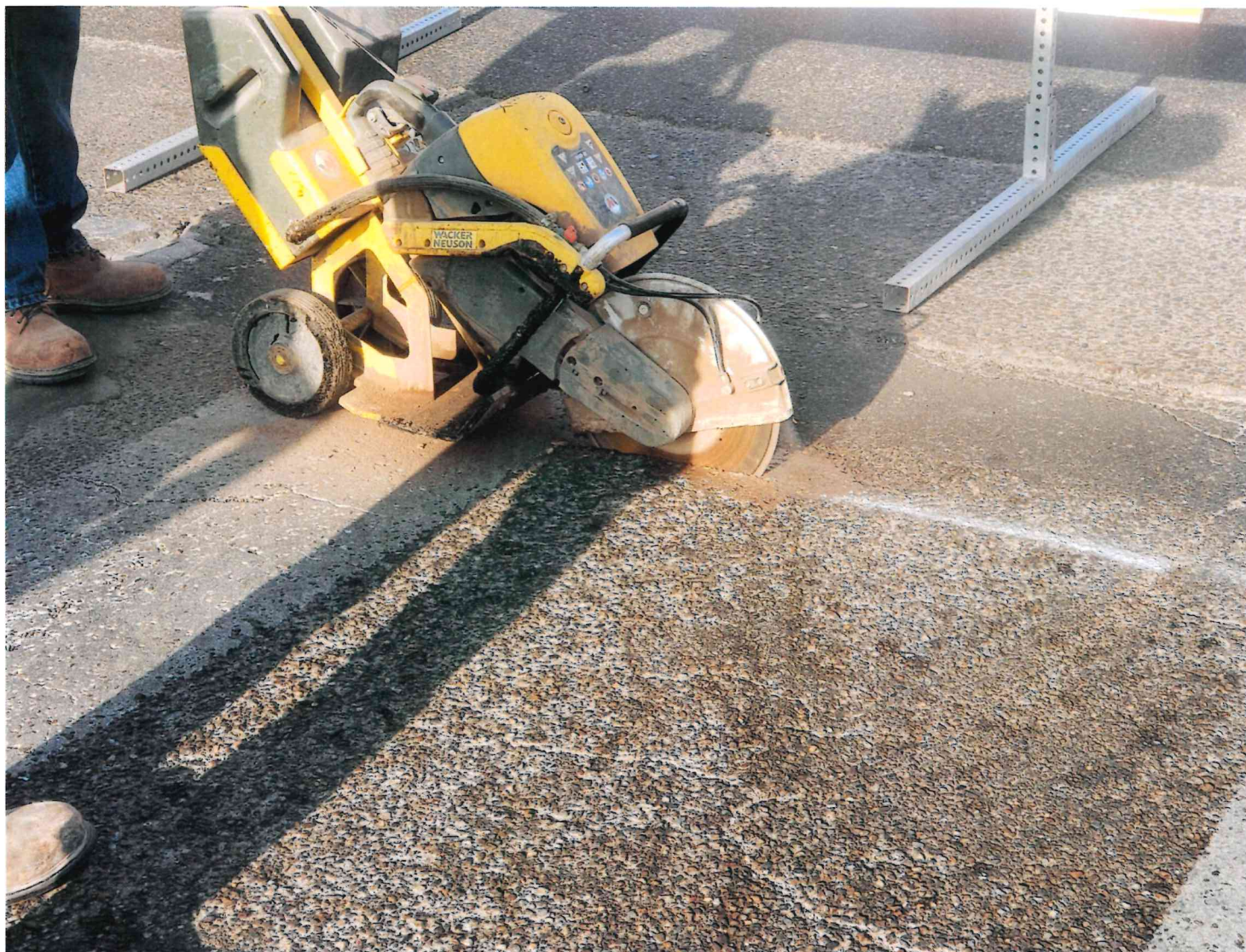
DOUBLE DRUM ROLLER

TACK OIL – 2 GALLON

VENDOR	COST
FRONTERA	\$ 104.39
TEXAS PACK & LOAD	\$ 6,545.00
ALAMO IRON WORKS	\$ 480.00





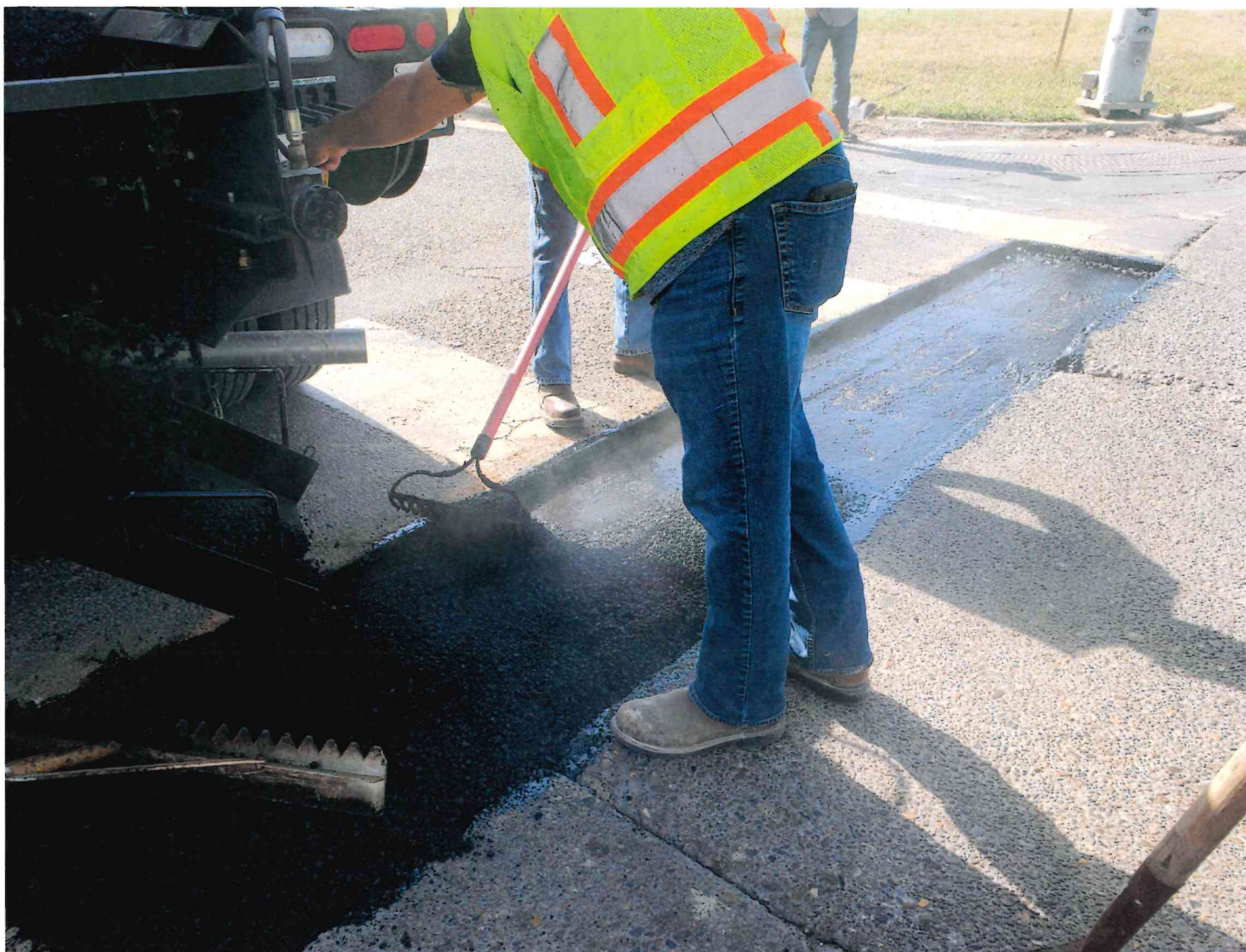




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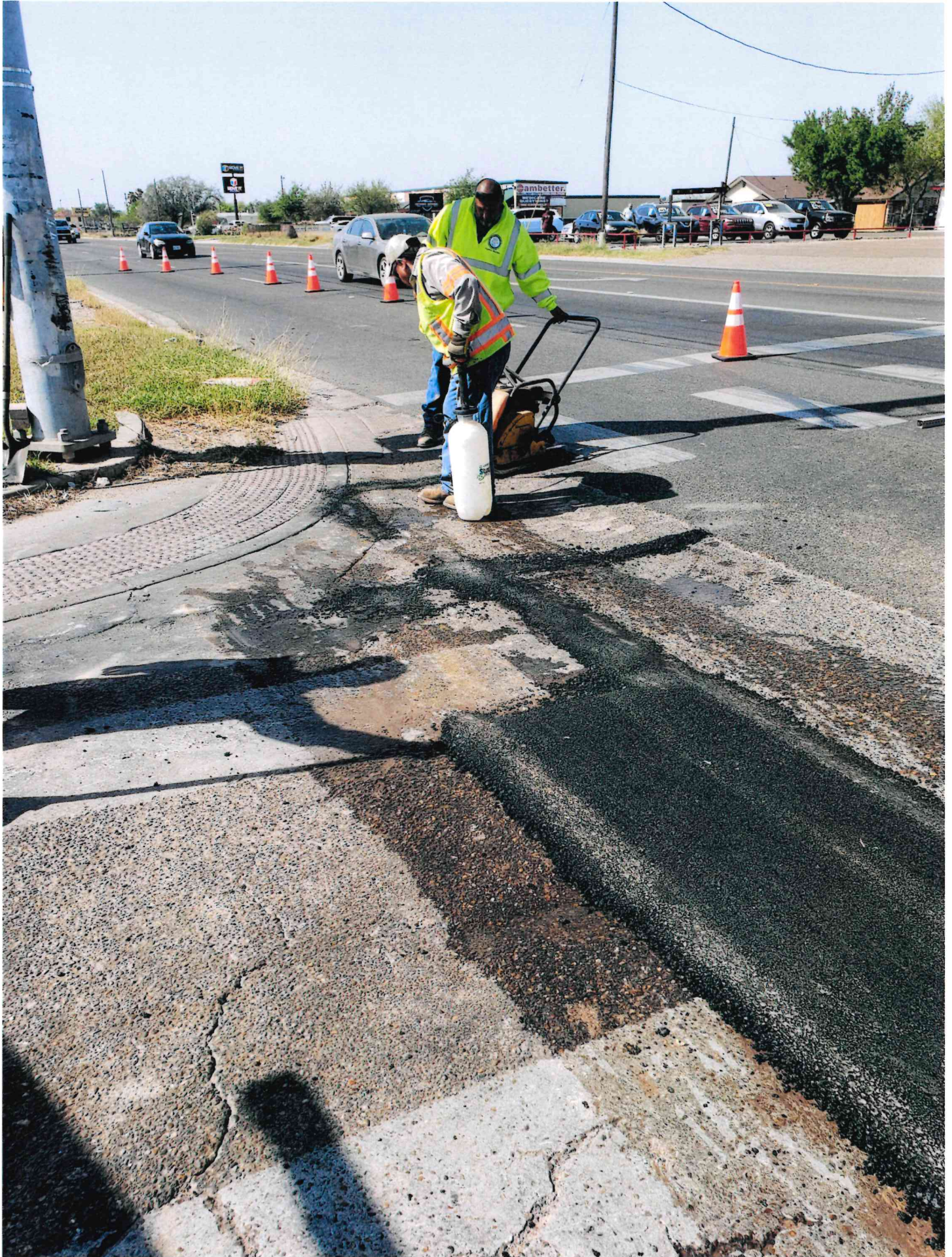
































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Ernesto “Neto” Guajardo
Marco “Markie” Villegas

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Patrick Willingham, Director of Parks and Recreation

DATE: 04/05/2022

SUBJECT: Parks and Recreation Monthly Report.

For the month of March 2022, we have the following to report:

Parks Division/Events Division, staff continues to maintain our city parks and landscape areas as needed. This past month staff worked on the following areas.

- Staff has been maintaining our athletic fields, watering, fertilizing and mowing in preparation for the spring and summer youth baseball/softball leagues.
- Parks crew has been touching up equipment and re-painting where needed for the upcoming spring and summer months.
- Welded a new door to secure the soccer lights for Municipal Park.
- Maintaining grounds at the Wetlands in preparation for Earth Day event.

Recreation Division,

WINTER LEAGUES: Boys Basketball Leagues had 22 teams which finished on March 11 with games played at local PSJA ISD schools Garza-Pena gym, Raul Yzaguirre MS gym and Austin MS gym. Girls Soccer Leagues had 11 teams which finished on March 10 with all games played at Municipal Park soccer fields.

PICTURE DAY: Picture Day was held on Saturday, March 5 from 9 am-12 pm at Amigos del Valle for Girls Soccer and Boys Basketball.

Adult Softball Leagues: Adult Softball is currently ongoing for Men’s Class E Softball League with 10 teams. All softball games are played at Municipal Park on Thursday Nights.

PONY BASEBALL/SOFTBALL: The 2022 PONY Baseball/Softball League draft was held on

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Thursday & Friday, March 10 & 11, 2022 at the Parks & Recreation Office. Alex Lopez, Recreation Coordinator, held a softball coach's meeting on Wednesday, March 16, 2022 and a baseball coach's meeting on Thursday, March 17, 2022 to discuss rules, pick up rosters and pick up equipment. There are a total of 26 baseball teams and 11 softball teams in the San Juan PONY League. We will be interlocking some leagues with Alamo and Pharr.

On March 2 and 14, a meeting was held with Alamo and Pharr to discuss interlocking for PONY baseball and softball age divisions and scheduling.

PONY Baseball/Softball Opening Ceremonies is scheduled for Saturday, April 2, 2022 at 9 a.m. at Municipal Park.

PSJA ISD Cross Country Meet: On Friday, March 11, staff assisted PSJA ISD Cross Country Meet held in Alamo for elementary and 6th grade students. The cross country meet was held between 9 am – 11 am.

Summer Programs- Our department is currently planning and begin registration in May for Summer Programs in Track, Tennis, Swim, T-Ball Camp, Soccer Camp, Softball Pitching & Hitting Camp, Middle School Girls Volleyball League, and Adult Men's Softball.

Maintenance Division, staff continues to provide professional maintenance and custodial service throughout the city. The following areas were addressed this past month

- Staff worked on several issues at the Northside PD, the heater was repaired, as well as the door for the jail cell.
- Maintenance technicians upgraded all the power boxes at the Sports Complex in preparation for the upcoming spring season.
- Maintenance staff has been working on restrooms and concession stands at our ballparks in preparation for the upcoming spring and summer seasons.
- Staff also continues to clean and sanitize city department buildings and offices in order to maintain a healthy environment.
- Building staff has been addressing any issues with AC units as well as changing out filters for the spring and summer months.

Upcoming Events:

Youth Pony Baseball/Softball Opening Ceremonies April 2, 2022.

Games Begin Saturday April 2, 2022.

Earth Day Event at the Wetlands with PSJA ISD on Thursday April 21, 2022, from 9am -1pm.

Our Parks and Recreation Advisory Board met on March 23, 2022. Minutes of the Meeting are attached.



**Notice of a Regular Called Meeting
Of the San Juan Parks & Recreation Board
NOTICE IS HEREBY GIVEN**

THAT, the San Juan Parks & Recreation Board will hold a Regular Called Meeting at the Parks & Recreation Office, located at 316 E. 8th Street on March 23, 2022, at 6:15 p.m. for the purpose of discussing the following items:

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be in executive or closed session (Consultation with Attorney; Closed Meeting §551.071; Real Property §551.072, Gifts and Donations §551.073, Personnel Matters, §551.074), the Parks & Recreation Board will convene in such executive or close session in accordance with 551.001 - .146, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available.
Request for accommodations must be made forty – eight (48) hours prior to this meeting.
Please contact the Office of the City Secretary at (956) 223-2200.

March 23, 2022

ORDER OF BUSINESS

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call:

Ramiro Herrera
Erica Lopez
Aaron Gonzalez

RC Flores
Rick Martinez

Jonathan Gongora
Claudia Alvarado

4. Update on Winter Programs.
5. Discussion on Opening Day for Baseball/Softball.
6. Rules for Baseball/Softball. All Star selections.
7. New Business. Toddler Summer Programs.

I, the undersigned authority, do hereby certify that the above notice of said regular Meetings of the Parks & Recreation Advisory Board of the City of San Juan was posted on the bulletin board at City Hall and the Parks and Recreation Department. Notice was posted on the 4th day of March, 2022 at 5:00 P.M. and will remain posted continuously for at least 72 hours preceding the schedule time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meeting Act)

WITNESS MY HAND AND SEAL, THIS 18th Day of March

2022

X

Patrick Willingham
Parks & Recreation Director



MEETING MINUTES
SAN JUAN PARKS & RECREATION ADVISORY BOARD
MEETING HELD ON MARCH 23, 2022

I. Call to Order

Meeting called to order by Patrick Willingham at 6:30 p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Patrick Willingham.

III. Roll Call

- Ramiro Herrera - Absent
- Erica Lopez - Absent
- Aaron Gonzalez - Absent
- RC Flores - Absent
- Jonathan Gongora - Present
- Claudia Alvarado – Present

IV. Approval of Minutes

No minutes to approve.

V. Update on Winter Programs

Patrick Willingham updated on the winter programs Boys Basketball, Boys Soccer, Girls Soccer, and Girls Basketball. He informed about the league sizes, boys' basketball there was 23 teams formed. Girls' soccer program was not as big as the boys. Patrick Willingham informed board that the budget for the soccer program



was all used and we might need to budget for more. Board was informed by Patrick Willingham how the monies were used for new equipment, to pay official's and uniforms. Next year we will be able to budget accordingly based on this outcome of registrations and expenditures.

VI. Discussion on Opening Day for Baseball/Softball.

Patrick Willingham discussed the idea of having Baseball Opening Day Ceremony on Friday, April 1, 2022 depending on the uniform getting here on time. If uniforms will not be ready on time, we will move Baseball Opening Ceremony to Saturday, April 2, 2022. Jonathan Gongora inquired if we will be getting sponsors for shirts like it was previously done. Patrick Willingham did inform he's looking into making banners for sponsors we will work on a flyer to advertise sponsor banners that we will place in the park. Patrick informed how he will also review and have a meeting regarding baseball budget to make sure we make it thru the season due to some expenses that came up to repair some issues on the fields, and parks we have.

VII. Rules for Baseball/Softball. All Star selections.

Patrick asked board for any different ideas of how they think All-Star selections should be done. Ruben Guajardo and Patrick Willingham proposed the idea of a new selection process to where each coach can nominate possibly two of their own players then the rest of the selections need to be players from other teams. John Gongora stressed the idea that we need to raise money by fundraising or getting sponsors to assist the kids that will make it to the All-Star games. John Gongora also expressed that if a team makes it to All-Star or World Series, they need to make sure their uniform states, "San Juan Allstar" or a San Juan, Texas



logo to make sure the kids are representing The City of San Juan.

Patrick and Claudia Alvarado agreed we will require the team to wear an issued uniform or get

uniform pre-approved by Parks & Recreation. Patrick Willingham did bring up that we have a very strong 10u and 12u division in which we may generate 2 all-star teams.

VIII. New Business. Toddler Summer Programs.

Claudia Alvarado suggested to do a toddler camp activity in conjunction with the PSJA School District. The school district wants to create camps for 3- and 4-year-olds to keep them active and practice motor skills.

IX. Next set meeting:

Next meeting set for Tuesday, April 12, 2022.

X. Adjournment.

Motion to adjourn was made by Jonathan Gongora, motion second by Claudia Alvarado. All voted in favor of the motion. Motion carried unanimously. Meeting adjourned at 7:35 p.m.

X

Patrick Willingham
Parks & Recreation Director





MEETING MINUTES
SAN JUAN PARKS & RECREATION ADVISORY BOARD
MEETING HELD ON MARCH 23, 2022

Attendance	Position	Present	Absent
Ramiro Herrera			X
Erica Lopez			X
Aaron Gonzalez		X	
RC Flores			X
Claudia Alvarado		X	
Jonathan Gongora		X	

Patrick Willingham	Director	X	
Angelica Cano	Administrative Clerk	X	



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo "Lenny" Sanchez
Commissioners: Adina "Dina" Santillan
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

MEMORANDUM

TO: Mr. Benjamin Arjona, City Manager
FROM: Armandina Sesin, Library Director
DATE: April 4, 2022
SUBJECT: March Monthly Report

March

Enclosed is the March monthly report including statistics and programs:

For the month of March, we had, 1,792 visitors. Out of those visitors, 457 were here for computer use only. The library checked out a total of 856 items both adult and children. We had 39 in-house circulation items. We requested and received twenty-three (23) Interlibrary Loans (ILL). We had 58 new patrons added to our circulation system. We helped the public with an estimated 368 reference/informational questions. We had 48 fax transactions. The monthly amount deposited was \$754.35 both fines and fees.

Please see the attached statistical report.

During the month of March

- Attended the Library Board meeting (No Quorum)
- Attended the City Commission meetings
- Attended the Directors' meetings
- Attended the Hidalgo County Library System (HCLS) meeting at the Speer Memorial Library in Mission
- Went, with Christina, to the Parents' Night at the Austin Middle School
- Went, with Christina, to talk to the children at the Austin Middle School
- Went, with Christina, to talk to the children at the Raul Izaguirre Middle School
- Managed the day-to-day operations of the San Juan Memorial Library

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Meetings to be held in April 2022

Multipurpose Room

Civil Service meeting, April 4th

EDC meeting, April 5th & 19th

Firemen's Exam, April 6th

Planning and Zoning meeting, April 7th & 21st

City Commission meetings, April 12th & 26th

Directors' meetings, April 13th & 27th

HR Training, April 28th

Training Room:

Keep San Juan Beautiful, April 13th

**San Juan Memorial Library
March 2022 Statistics**

Statistics	
Total Visitors	1,792
Computer Users	457
Total Checkouts	856
In-House Use	39
Inter-Library Loans	23
New Patrons	58
Reference\ Informational Questions	368
FAX transactions	48
Children's Programs	1
Attendance	40

Multipurpose Room Reservations	Attendance
1st Primary Election	521
2nd Library Board	4
3rd Bid Opening	9
3rd Planning and Zoning	10
7th Police Officer Exam	31
8th City Commission	35
9th Directors Meeting	14
9th Planning and Zoning Staff Meeting	7
14th HR Meeting in Executive Room	3
15th HR Meeting in Executive Room	3
16th HR Meeting in Executive Room	3
16th Planning and Zoning Staff Meeting	10
17th HR Meeting in Executive Room	3
18th HR Meeting in Executive Room	3
22nd HR Meeting in Executive Room	5
22nd City Commission	37
23th HR Meeting in Executive Room	5
23rd Directors Meeting	14
23rd EDC	16
24th City Manager Meeting	10
25th HR Meeting in Executive Room	5
25th Civil Service	6
26th Advance	15
29th HR Meeting in Executive Room	3
30th HR Meeting in Executive Room	3
31st HR Meeting in Executive Room	3
Total	778

Training Room Reservations	Attendance
9th Keeping San Juan Beautiful	5
23rd AT&T First Net Presentation	18
	23

Outreach Programs	Attendance
3rd Parents' Night at Austin Middle	42
9th Austin Middle School	51
24th Raul Yzaguirre Middle School	86
	179

Checkouts	
DVDs	153
Books Juvenile	539
Books Adult	164
Total	856

WiFi Usage	
LibGuest	476
LibStaff	342
Total	818

Study Room Attendance	
Study Rooms	50

Facebook Page	
Likes	0
Visitors	25

SJML Homepage	
Visitors	1,509

Deposits	
Fines	\$ 42.15
Copies	\$ 712.20
Total	\$ 754.35

Youth & Children's Programs/Attendance

Date	Program	Attendance
Tuesday, March 1, 2022	0	0
Wednesday, March 2, 2022	*	40
Thursday, March 3, 2022	0	0
Friday, March 4, 2022	0	0
Monday, March 7, 2022	0	0
Tuesday, March 8, 2022	0	0
Wednesday, March 9, 2022	0	0
Thursday, March 10, 2022	0	0
Friday, March 11, 2022	0	0
Monday, March 14, 2022	0	0
Tuesday, March 15, 2022	0	0
Wednesday, March 16, 2022	0	0
Thursday, March 17, 2022	0	0
Friday, March 18, 2022	0	0
Monday, March 21, 2022	0	0
Tuesday, March 22, 2022	0	0
Wednesday, March 23, 2022	0	0
Thursday, March 24, 2022	0	0
Friday, March 25, 2022	0	0
Monday, March 28, 2022	0	0
Tuesday, March 29, 2022	0	0
Wednesday, March 30, 2022	0	0
Thursday, March 31, 2022	0	0
Total	1	40
*Dr. Seuss Craft Packets		

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Hold a Public Hearing and Consider an Ordinance for a Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF) of the property legally described as M.L. Wood Co. Tract No. 6 N176.8' Lot 54, as Requested by Juan Muñiz.

STAFF COMMENTS AND RECOMMENDATIONS:

The applicant is proposing to rezone 1.14 acre tract of land located just south of the commercial plaza located at First Street and Veterans Boulevard, from General Business District to Multi-family Residence in order to build an apartment complex.

The Future Land Use and Comprehensive Maps designated this property as Commercial Use. The surrounding properties consist of multi-family and commercial use along Veterans Boulevard. A subdivision plat would be required in order to do improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to fourteen (14) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

Staff recommends approval of the rezoning request as presented.

PREPARED BY:

Daniel Tijerina,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 04/07/2022
CITY COMMISSION – 04/12/2022
DATE PREPARED – 04/01/2022

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF)
APPLICANT:	Juan Muniz
AGENT:	N/A
LEGAL:	M.L. Woods Company Tract No. 6 of the North 176.8 feet of Lot 54
LOCATION:	310 S. Veterans Boulevard
CURRENT USE OF PROPERTY:	Vacant
PROPOSED USE OF PROPERTY:	Apartment complex
PROPOSED ZONING:	General Business District (C-2) / Multi-Family Residence District (R-MF)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; General Business District (C-2) <i>South</i> – Commercial; General Business District (C-2) <i>East</i> – Institutional; Multi-Family Residence District (R-MF) <i>West</i> – Outside city limits
ACCESS AND CIRCULATION:	The property has access along Veterans Boulevard.
PUBLIC SERVICES:	Water and sewer are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

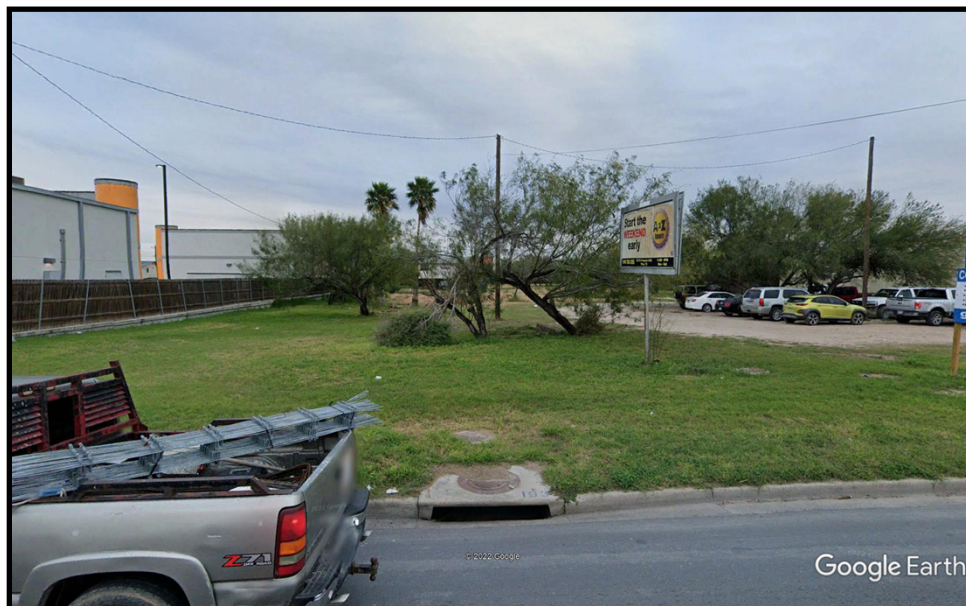
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The Future Land Use and Comprehensive Maps designated this property as Commercial Use. The surrounding properties consist of multi-family and commercial use along Veterans Boulevard. A subdivision plat would be required in order to do improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to fourteen (14) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Survey with Metes and Bounds Description
List of neighboring property owners receiving notice
Ordinance



Proposed Site



ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006 OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM GENERAL BUSINESS DISTRICT (C-2) TO MULTI-FAMILY RESIDENCE DISTRICT (R-MF) FOR A PROPERTY LEGALLY DESCRIBED AS M.L. WOODS COMPANY TRACT NO. 6 OF THE NORTH 176.8 FEET OF LOT 54, LOCATED AT 310 S. VETERANS BOULEVARD, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging residential district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as M.L. Woods Company Tract No. 6 of the North 176.8 feet of Lot 54, shall be changed to General Business District (C-2) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 12th day of April, 2022.

PASSED and **APPROVED** on second and final reading on the ____ day of April, 2022.

CITY OF SAN JUAN

MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

VETERANS BLVD. ("I" RD.)

ALAMEDA ROAD

HACKBERRY AVENUE

HACKBERRY AVENUE

EBONY AVENUE

CITRUS AVENUE

ATHOL AVENUE

MESQUITE AVENUE

CHAPARRAL

200' Radius

1st STREET

COUGAR ST.

BUFFALO ST.

MESQUITE STREET

HUISACHE STREET

CHAPARRAL STREET

1st STREET

Amigos Del Valle

W.O.W.

CITY SHOP

TMC CHURCH

HCID #2

HCID #2

CENTRAL READY MIX

3rd STREET

FIESTA CIRCLE

FIESTA CIRCLE

BUS. 83

KING ROAD

KENT ST.

6th ST.

7th ST.

CALLE DEL SOL

LIBERTY PARK

SAN ANTONIO AVENUE

STANDARD AVENUE

6th STREET

7th STREET

RAILROAD

LINCOLN AVENUE

STANDARD AVENUE

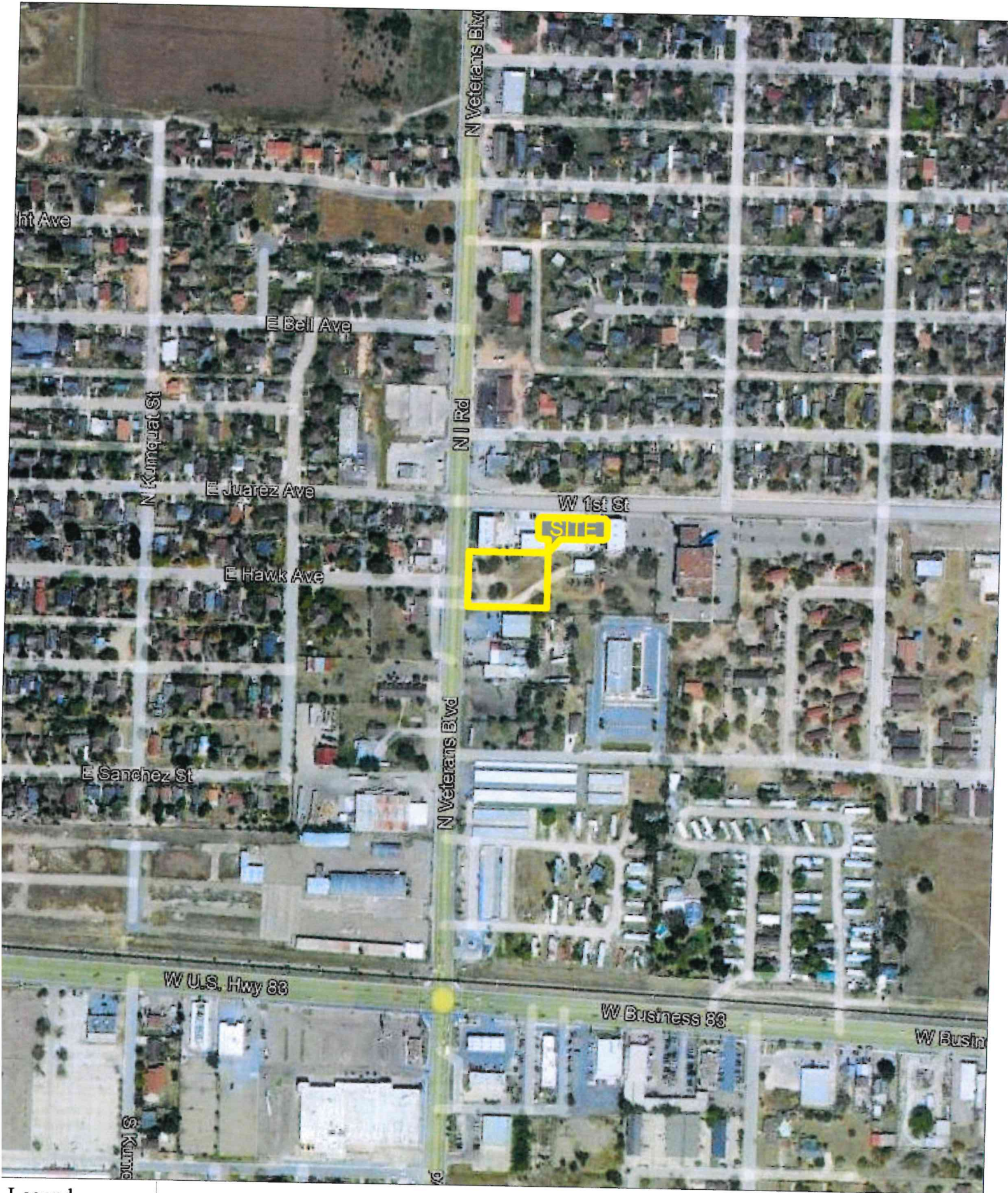
OBLATE ST.

Legend

-  CITY LIMITS
-  Proposed area

Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF) of the property legally described as M.L. Woods Co. Tract No. 6 being N176.8' of Lot 54, as Requested by Juan Muniz.





- Legend
-  CITY LIMITS
 -  Proposed area

Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF) of the property legally described as M.L. Woods Co. Tract No. 6 being N176.8' of Lot 54, as Requested by Juan Muniz.



VETERANS BLVD. ("I" RD)



Zoning Districts

Single Family Residential (R-S)	Heavy Commercial (C-3)
Manufactured Home (R-MH)	Light Industrial (I-1)
Multi-Family Residential (R-MF)	Heavy Industrial (I-2)
Neighborhood Commercial (C-1)	Open Space (O)
General Business (C-2)	Exp. Corridor (EC)

Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF) of the property legally described as M.L. Woods Co. Tract No. 6 being N176.8' of Lot 54, as Requested by Juan Muniz.



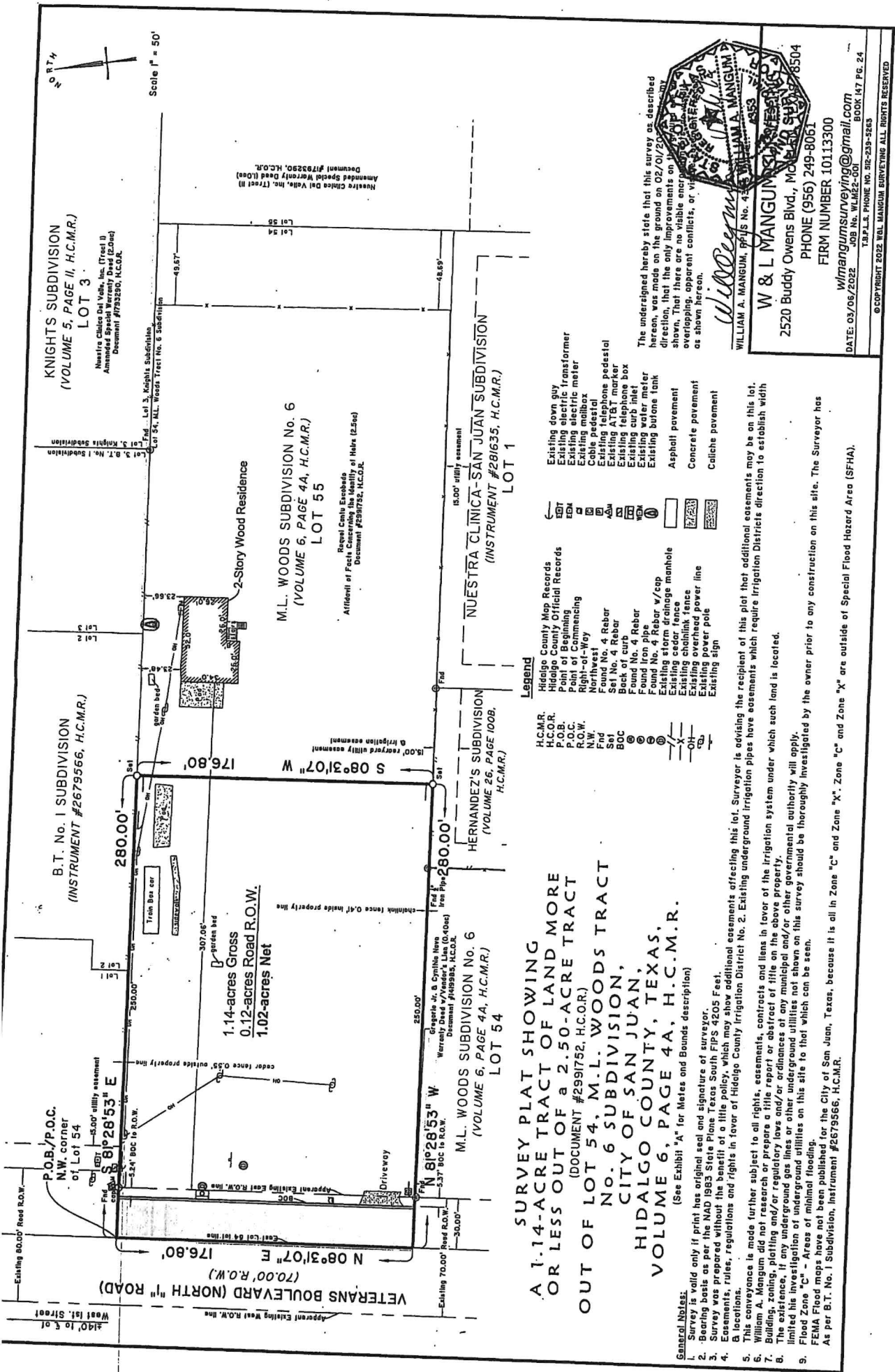
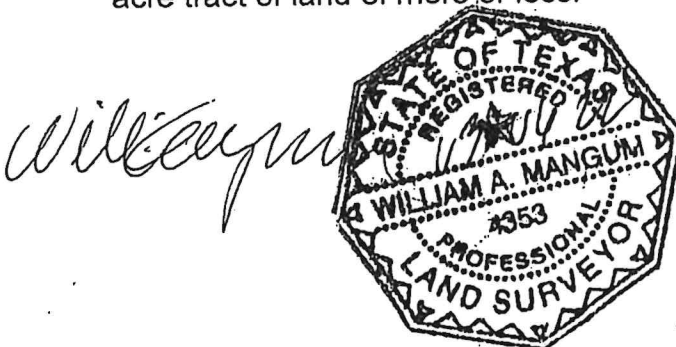


EXHIBIT "A"
METES AND BOUNDS

A 1.14-acre Tract more or less out of a 2.50-acre Tract (Document #2991752, Official Records, Hidalgo County, Texas), out of Lot 54. M.L. Woods Tract No. 6 Subdivision, as per map or plat thereof in Volume 6, Page 4A, Map Records in the Office of the County Clerk of Hidalgo County, Texas; being more particularly described by metes and bounds as follows:

COMMENCING at a point for the Northwest corner of said Lot 54, and the Northwest corner of said 1.14-acre Tract herein described, and also being the **POINT OF BEGINNING** of said 1.14-acre Tract herein described;

1. **THENCE**, South $81^{\circ}28'53''$ East, with the North line of said Lot 54, and of said 2.50-acre Tract, and with the South line of B.T. No. 1 Subdivision (Instrument #2679566, Map Records, Hidalgo County, Texas), 30.00 feet pass a No. 4 Rebar set on the existing East Right-of-Way line of Veterans Boulevard (North "I" Road), continuing for a total distance of 280.00 feet to a No. 4 set for the Northeast corner of said 1.14-acre Tract herein described
2. **THENCE**, South $08^{\circ}31'07''$ West, parallel to the West line of said Lot 54, a distance of 176.80 feet to a No. 4 Rebar set on the South lot line of said 2.50-acre Tract, and the North lot line of Hernandez Subdivision (Volume 26, Page 100B, Map Records, Hidalgo County, Texas), for the Southeast corner of said 1.14-acre Tract herein described;
3. **THENCE**, North $81^{\circ}28'53''$ West, with the North line of said Hernandez Subdivision, and of a 0.40-acre tract vested in Gregorio Jr. and Cynthia Nava (Document #1419985, Official Records, Hidalgo County, Texas), 250.00 feet pass a No. 4 Rebar set on the existing East Right-of-Way line of Veterans Boulevard (North "I" Road), continuing for a total distance of 280.00 feet to a point on the West line of said Lot 54, for the Northwest corner of said 0.40-acre tract vested in Gregorio Jr. and Cynthia Nava, and the Southwest corner of said 1.14-acre Tract herein described;
4. **THENCE**, North $08^{\circ}31'07''$ East, with the West line of Lot 54, a distance of 176.80 feet to a point for the Northwest corner of said Lot 54, and of said 1.14-acre Tract herein described, and also being the **POINT OF BEGINNING (P.O.B.)**, said tract containing 1.14-acres of which 0.12-acre lies in existing Road Right-of-Way, leaving a Net of 1.02-acre tract of land of more or less.



Rezoning Request from General Business District (C-2) to Multi-Family Residence District (R-MF) of the property legally described as M.L. Wood Co. Tract No. 6 N176.8' Lot 54, as Requested by Juan Muñiz.

Muniz, Juan
5219 N. McColl Road
McAllen, TX 78504

De Leon, Heraclio R. and Herminia
901 W. Chaparral St.
San Juan, TX 78589

Cantu, Raquel
310 N. Veterans Blvd.
San Juan, TX 78589

Reyes, Susana
813 W. Chaparral St.
San Juan, TX 78589

AAAR Family LTD.
317 Campo Verde Circle
San Juan, TX 78589

Martinez, Jorge Antonio and
Claudia Edith Cavazos
811 W. Chaparral St.
San Juan, TX 78589

Nuestra Clinica del Valle Inc.
P.O. Box 1689
Pharr, TX 78577

Acevedo, Nestor I. Sanchez
809 W. Chaparral Avenue
San Juan, TX 78589

Nava, Gregorio Jr. and Cynthia R.
900 Sundance Ln.
San Juan, TX 78589

Flores, Luz Beatriz
700 E. Sioux Road
Pharr, TX 78577

Coronado, Joel and Crimilda
601 E. Evans Avenue
Pharr, TX 78577

Navarro, Cruz
708 W. Sam Houston Blvd.
San Juan, TX 78589

Castillo, Dario
812 W. 3rd Street
San Juan, TX 78589

Rubio, Oscar M.
Alejandro Cortazar
13203 Park Manor St.
San Antonio, TX 78230

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit to allow a portable food concession stand “La Antojeria” located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.

STAFF COMMENTS AND RECOMMENDATIONS:

The applicant is requesting a permit to operate a portable food concession stand “La Antojeria” located at 916 E. Business 83 where L & A Clothing is located. She is proposing to install the food truck to the East side of the parking area. The applicant is proposing to use the restroom facilities at the store. (See Attachment). Proposed days and hours of operation are Monday thru Sunday from 8:00 a.m. to 11:00 p.m.

According to Chapter 2, Article VIII, Section 8 – Conditional Use (i) “Portable and/or temporary food concession stand needs to obtain a Conditional Use Permit through the city.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to fifty one (51) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

Staff recommends approval subject to compliance with the list of requirements in the attached report.

PREPARED BY:

Daniel Tijerina,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 04/07/2022
CITY COMMISSION – 04/12/2022
DATE PREPARED – 04/01/2022

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit to allow a portable food concession stand “La Antojeria”
APPLICANT:	Silvia Gonzalez
AGENT:	N/A
LEGAL:	Lot 1, Mireles Subdivision
LOCATION:	916 E. Business 83
CURRENT USE OF PROPERTY:	Commercial
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Residential; Single-Family Residence District (R-S) <i>South</i> – Vacant; Single-Family Residence District (R-S) <i>East</i> – Residential; Single-Family Residence District (R-S) <i>West</i> – Commercial; General Business District (C-2)
ACCESS AND CIRCULATION:	This property has access onto East Business 83.
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval subject to compliance with the list of requirements in the attached report.

EVALUATION AND CONDITIONS FOR APPROVAL

The applicant is requesting a permit to operate a portable food concession stand “La Antojeria” located at 916 E. Business 83 where L & A Clothing is located. She is proposing to install the food truck to the East side of the parking area. The applicant is proposing to use the restroom facilities at the store. (See Attachment). Proposed days and hours of operation are Monday thru Sunday from 8:00 a.m. to 11:00 p.m.

According to Chapter 2, Article VIII, Section 8 – Conditional Use (i) “Portable and/or temporary food concession stand needs to obtain a Conditional Use Permit through the city.

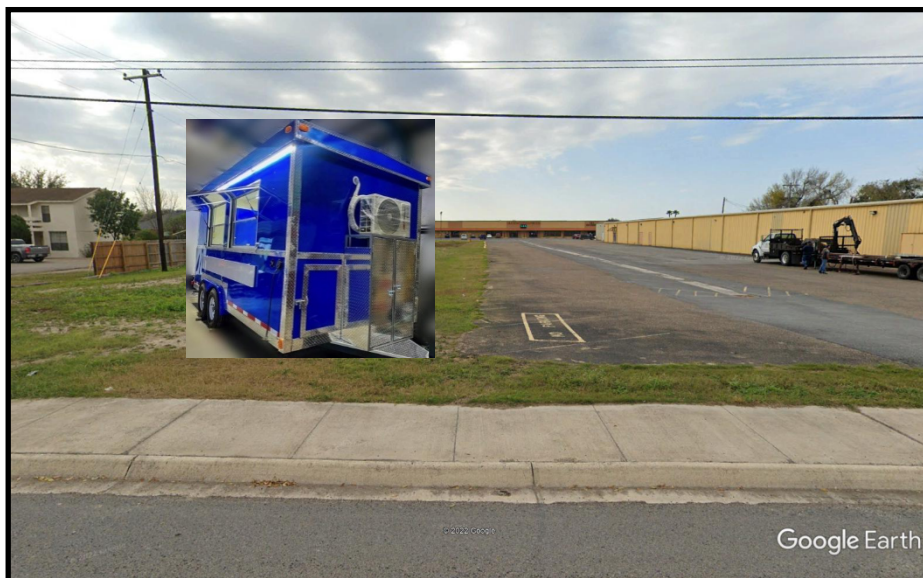
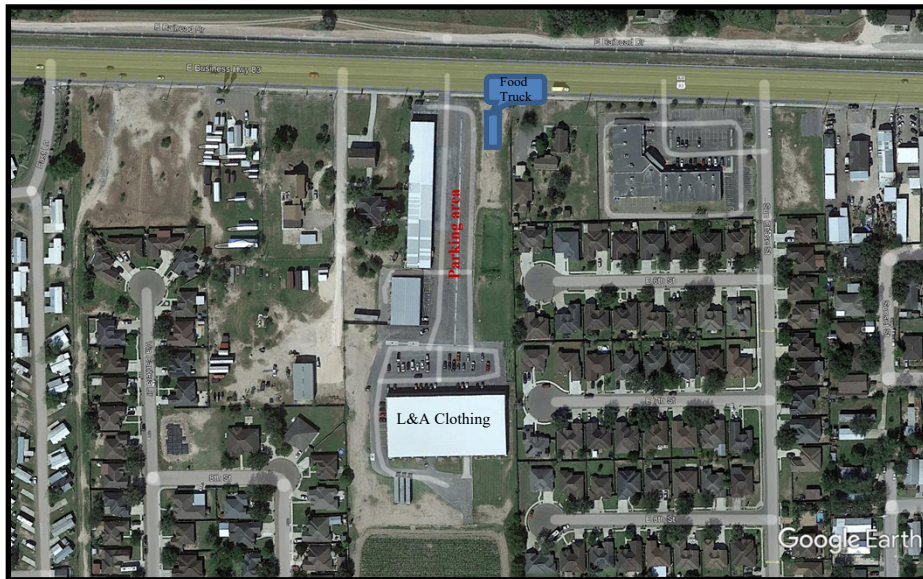
The following are the list of requirements for a food concession stand:

1. Cannot be located in a residentially zone area;
2. Stand must be inspected by the building inspections department and meet applicable building and fire codes;
3. Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
4. If it is a portable building or trailer it must be anchored to the ground properly;
5. Must meet setback requirements of zoning district in which it is located; and
6. Water and sewage disposal facilities must be available and may be required;
7. Health Department permit
8. Owner agrees to pay an annual fee to the City of San Juan to maintain the Conditional Use, Occupational License and Health Permits.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to fifty one (51) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Site Plan
Section of Ordinance
Letter from property owner
Subdivision Plat
List of neighboring property owners receiving notice
Ordinance





ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW A PORTABLE FOOD CONCESSION STAND “LA ANTOJERIA” AT 916 E. BUSINESS 83, LEGALLY DESCRIBED AS LOT 2, MIRELES SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Silvia Gonzalez has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan to allow “La Antojeria” at commercial property.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Silvia Gonzalez for a Conditional Use Permit to allow “La Antojeria” at 916 E. Business 83, subject to the following conditions:

1. Cannot be located in a residentially zone area;
2. Stand must be inspected by the building inspections department and meet applicable building and fire codes;
3. Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
4. If it is a portable building or trailer it must be anchored to the ground properly;
5. Must meet setback requirements of zoning district in which it is located; and
6. Water and sewage disposal facilities must be available and may be required;
7. Health Department permit
8. Owner agrees to pay an annual fee to the City of San Juan to maintain the Conditional Use, Occupational License and Health Permits.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 12th day of April, 2022.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2022.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:

Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY



Legend

-  CITY LIMITS
-  Proposed area

Conditional Use Permit to allow a portable food concession stand "La Antojeria" located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.





- Legend**
- CITY LIMITS
 - Proposed area

Conditional Use Permit to allow a portable food concession stand "La Antojeria" located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.





Zoning Districts

- | | |
|---------------------------------|------------------------|
| Single Family Residential (R-S) | Heavy Commercial (C-3) |
| Manufactured Home (R-MH) | Light Industrial (I-1) |
| Multi-Family Residential (R-MF) | Heavy Industrial (I-2) |
| Neighborhood Commercial (C-1) | Open Space (O) |
| General Business (C-2) | Exp. Corridor (EC) |

Conditional Use Permit to allow a portable food concession stand "La Antojeria" located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.

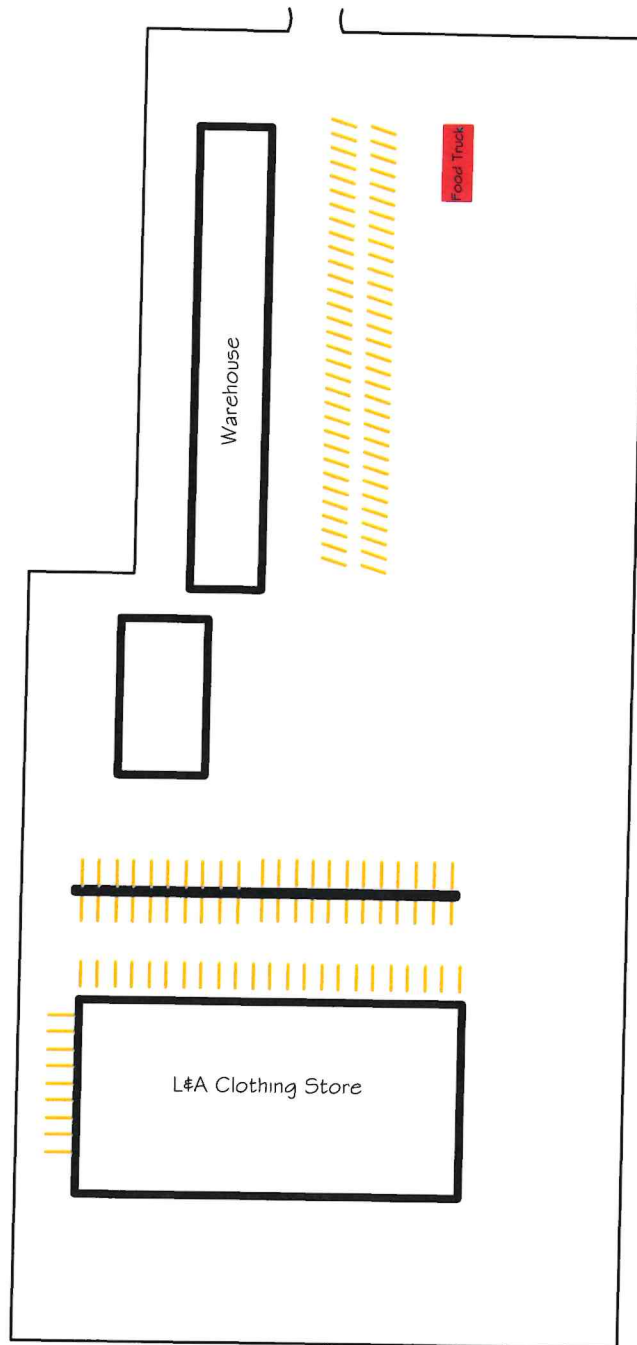


Silvia Gonzalez
"La Antojeria"
916 E. Business 83



Scale: 1/32" = 1'-0"

East Business 83



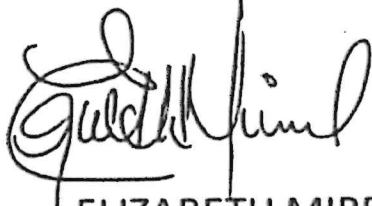
Portable and/or temporary food concession or snow cone stands - Applicable conditions for portable and/or temporary food concession stands shall include but are not limited to:

- (1) Cannot be located in a residentially zoned area;
- (2) Stand must be inspected by the building inspections department and meet applicable building and fire codes;
- (3) Must have paved off-street parking available over and above what is required for the business to which it is adjacent;
- (4) If it is a portable building or trailer it must be anchored to the ground properly;
- (5) Must meet setback requirements of zoning district in which it is located; and
- (6) Water and sewage disposal facilities must be available and may be required;
- (7) Health Department permit.

ELIZABETH MIRELES
916 E. US HWY 83
SAN JUAN, TX. 78589
(956) 534-6784

To whom it may concern: This letter is to state that Elizabeth Mireles is allowing Silvia Gonzalez to install a food truck at my property located at 916 E. US HWY 83, San Juan, TX. She has my permission to use the facilities on our establishment. She will also have access to our water line and our restrooms. If you have any question of our agreement, please feel free to call me at the number above.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth Mireles', written in a cursive style.

ELIZABETH MIRELES

Food concession stands located in 916 E. US HWY 83 will be opening Monday through Sunday from 8am to 11pm. There will be 5 people working on concession stands.

Conditional Use Permit to allow a portable food concession stand "La Antojeria" located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.

Gonzalez, Silvia 1224 E. Texas Avenue San Juan, TX 78589	Vega, Salvador and Stephanie M. Eguia 1102 E. 6 th Street San Juan, TX 78589	De Hoyos, Norah Idalia de Leon Av. Balcones 2701 Balcones Alta Vista Monterrey, NL 64770 Mexico
Mireles, Armando Elizabeth Mireles 1201 Houston way San Juan, TX 78589	Cavazos, Alfredo and San Juana 132 Val Bar Dr. Alamo, TX 78516	Morales, Raul S. and Juanita Z. 1103 E. 8 th Street San Juan, TX 78589
Castro, Edgar Maldonado and Maria Guerrero Davila 2304 E. 8 th Street Mission, TX 78574	Garza, Daniel and Jessica Y. Espinoza 1107 E. 7 th Street San Juan, TX 78589	Garcia, Antonio and Cesar Garcia 1105 E. 8 th Street San Juan, TX 78589
Martinez, Jalier D. Rivera P.O. Box 281 Sebastian, TX 78594	Perez, Corina 1103 E. 7 th Street San Juan, TX 78589	Vega, Elizabeth 1107 E. 8 th Street San Juan, TX 78589
Ordonez, Rosa Isela 1101 E. 6 th St. San Juan, TX 78589	Sanchez, Victor M. Esmeralda M. de Leon 1105 E. 7 th Street San Juan, TX 78589	Guerra, Abraham 1106 E. 8 th Street San Juan, TX 78589
Gonzalez, Jose Abdon 1103 E. 6 th St. San Juan, TX 78589	Cantu, Joe A. 1107 E. 7 th Street San Juan, TX 78589	Casiano, Juan A. 1104 E. 8 th Street San Juan, TX 78589
Mendez, Salvador Jr. 1105 E. 6 th Street San Juan, TX 78589	Guerrero, Claudia P. 720 E. Austin St. Apt #B Weslaco, TX 78599	Landa, Rolando J. 1102 E. 8 th Street San Juan, TX 78589
Reyes, Esteban and Sandy 1107 E. 6 th Street San Juan, TX 78589	Delgado, Evangelina 1104 E. 7 th Street San Juan, TX 78589	Ramos, Ricardo 1100 E. 8 th Street San Juan, TX 78589
Garza, Maria del Carmen 1106 E. 6 th Street San Juan, TX 78589	Aguirre, Martin Jr. and Alicia 1102 E. 7 th Street San Juan, TX 78589	Elizondo, Juan and Zulema 1101 Sundown Circle San Juan, TX 78589
Ruiz, Lisa 1104 E. 6 th Street San Juan, TX 78589	Salas, Lisa Marie and Eduardo Alberto Monroy P.O. Box 650853 Dallas, TX 75265	Salinas, Adrian and Zaira A. 1103 Sundown Circle San Juan, TX 78589

Conditional Use Permit to allow a portable food concession stand "La Antojeria" located at 916 E. Business 83, legally described as Lot 2, Mireles Subdivision, as Requested by Silvia Gonzalez.

Martinez, Arturo
104 Jennifer St.
Donna, TX 78537

Flores, Maria A.
803 Treyson Dr.
San Juan, TX 78589

Esponjas Development LTD.
2912 S. Jackson Rd.
McAllen, TX 78503

Trevino, Nora G.
1107 Sundown Circle
San Juan, TX 78589

Carter, Nicholas and Sandra
Martinez
805 Treyson Dr.
San Juan, TX 78589

Foster, Maria E. and Bradley L.
P.O. Box 1108
San Juan, TX 78589

Martinez, Michel L. and Aracely A.
903 San Cristobal St.
San Juan, TX 78589

TDL Properties, LLC.
120 W. Jonquil Avenue
McAllen, TX 78501

Quintanilla, Julio
808 Treyson Dr.
San Juan, TX 78589

Phillips, Thomas F.
1312 Bluebird Avenue
McAllen, TX 78504

Pearson, Casandra C. and Jeremy S.
806 Treyson Dr.
San Juan, TX 78589

Flores, Jose H. III and Irma B.
905 E. 8th Street
San Juan, TX 78589

Cantu, Daniel
Rachel Cantu
804 Treyson Dr.
San Juan, TX 78589

Vela, David Aaron Duran and
Mayra Alejandra Waldo
909 E. 8th Street
San Juan, TX 78589

JRV Investments, Inc.
P.O. Box 2805
San Juan, TX 78589

Nino, Carlos and Celia E.
707 E. 8th Street
San Juan, TX 78589

Cantu, Raquel M. and Juan Antonio
800 Treyson Dr.
San Juan, TX 78589

Rivera, Richard R. and Consuelo A.
30918 Blue Ridge Park Ln.
Spring, TX 77386

Andrade, Aaron and Maritza Garcia
1102 Cooper Ln.
Edinburg, TX 78539

Espinoza, Rene and Rosita M.
Granados
801 Treyson Dr.
San Juan, TX 78589

Caltia Construction, LLC.
P.O. Box 3613
Mission, TX 78573

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider the Nomination and Appointment of Board Member(s) to the Civil Service Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Civil Service Board consists of three (3) members serving staggered terms. A commission member may not be reappointed for more than a third consecutive term. The current members are Eric Sanchez, Juan Jose Vasquez and David Alvarado.

On March 10, 2020, Juan Jose Vasquez was reappointed to a term that expired on March 10, 2022.

RECOMMENDATION:

Consider Appointment/Reappointment/Removal from the Civil Service Board.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

CIVIL SERVICE COMMISSION

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	OFFICE NUMBER	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Sanchez, Eric	Chair	Hidalgo County Fire Marshals Office	3 Yrs.	8/21/2017	12/16/2024			esanchezsifd@yahoo	
2	Juan J. Vasquez	Vice-Chair	Hidalgo County Sheriff's Office	2 Yrs.	2/8/2018	3/10/2022			joe.vasquez1972@yahoo	
3	David Alvarado	Commissioner	City of McAllen Police Officer	1 Yr.	2/23/2016	12/16/2022			dalva6717@gmail	

*Members serve staggered three-year terms with the term of one member expiring each year.

*Municipality's Chief Executive may reappoint a commission member to consecutive terms. A commission member may not be reappointed to more than a third consecutive term.

2021

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	1/11/2021	Yes	1/28/2021	Yes		2/3/2021	Yes	
VASQUEZ, Juan Jose	(Vice-Chair)	1/11/2021	Yes	1/28/2021	Yes		2/3/2021	Yes	
ALVARADO, David	(Commissioner)	1/11/2021	Yes	1/28/2021	Yes		2/3/2021	Yes	

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	3/15/2021	Yes	3/30/2021	Yes		4/1/2021	Yes	
VASQUEZ, Juan Jose	(Vice-Chair)	3/15/2021	Yes	3/30/2021	No	Work	4/1/2021	Yes	
ALVARADO, David	(Commissioner)	3/15/2021	Yes	3/30/2021	No	Work	4/1/2021	Yes	

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	6/10/2021	Yes	6/14/2021	Yes		7/12/2021	Yes	
VASQUEZ, Juan Jose	(Vice-Chair)	6/10/2021	No	6/14/2021	Yes	Work	7/12/2021	No	Work
ALVARADO, David	(Commissioner)	6/10/2021	No	6/14/2021	Yes	Work	7/12/2021	Yes	

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	8/12/2021	Yes	9/2/2021	Yes		10/15/2021	Yes	
VASQUEZ, Juan Jose	(Vice-Chair)	8/12/2021	Yes	9/2/2021	Yes		10/15/2021	Yes	
ALVARADO, David	(Commissioner)	8/12/2021	Yes	9/2/2021	No	Work	10/15/2021	Yes	

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	11/5/2021	Yes	12/16/2021	Yes				
VASQUEZ, Juan Jose	(Vice-Chair)	11/5/2021	Yes	12/16/2021	Yes				
ALVARADO, David	(Commissioner)	11/5/2021	Yes	12/16/2021	Yes				

2022

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	2/4/2022	Yes	3/14/2022	Cancelled	available	3/25/2022	Yes	
VASQUEZ, Juan Jose	(Vice-Chair)	2/4/2022	No	3/14/2022	Cancelled	work	3/25/2022	No	OOT
ALVARADO, David	(Commissioner)	2/4/2022	Yes	3/14/2022	Cancelled	work	3/25/2022	Yes	

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)	4/4/2022	Yes						
VASQUEZ, Juan Jose	(Vice-Chair)	4/4/2022	Yes						
ALVARADO, David	(Commissioner)	4/4/2022	Yes						

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)								
VASQUEZ, Juan Jose	(Vice-Chair)								
ALVARADO, David	(Commissioner)								

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)								
VASQUEZ, Juan Jose	(Vice-Chair)								
ALVARADO, David	(Commissioner)								

NAME	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE	MTG DATE	ATTEND	EXCUSE
SANCHEZ, Eric	(Chair)								
VASQUEZ, Juan Jose	(Vice-Chair)								
ALVARADO, David	(Commissioner)								

City of San Juan

Application for Appointment



Date: 3-15-2022

Board / Commission / Committee: Civil Service Board

Name: Juan Jose Vasquez

Mailing Address: 210 West 4th Street San Juan, Texas

Preferred Phone and Fax: (956) 867-4809

Employer: Hidalgo County Sheriff's Office Occupation: Sergeant

Email Address: joev97@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 8 Years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

_____	_____
_____	_____
_____	_____

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

I have been employed 21 years with the Sheriff's Office, I am currently a Sergeant and I have 12 1/2 years of investigation experience which have been useful as a current board member. I have been able to serve on the current Civil Service Board on and off for the past 5 years. All three current Civil Service Board Members are Peace Officers and I have seen the knowledge and experience applied has been proven useful and key in making decisions on the board. I Pray I am aloud to contrinue to serve on our City of San Juan Civil Service Board. Respectfully, Juan Vasquez.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to guerrero@sjtx.us

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider the Nomination and Appointment of Board Member(s) Related to the Library Advisory Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Library Advisory Board shall consist of (7) members serving for two (2) year staggered terms.

RECOMMENDATION:

Consider Appointment/Reappointment/Removal from the Library Advisory Board.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

LIBRARY ADVISORY BOARD

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Maria E. Ayala			2 Yrs.	2/27/2018	1/28/2022		meayala1127@yahoo.com	
2	Maria A. Navarro			2 Yrs.	2/27/2018	1/28/2022		tacorrin@aol.com	
3	Celina Hoglund			2 Yrs.	10/26/2021	10/26/2023			
4	Jorge Rodea			2 Yrs.	6/25/2019	6/25/2021			
5	Elizabeth Saldana			2 Yrs.	1/22/2019	1/22/2021		esaldana1960@yahoo.com	
6	Iris Lara			2 Yrs.	2/27/2018	3/26/2021		irislara650@gmail.com	
7	Nadia Baughman			2 Yrs.	3/26/2019	3/26/2021			
8	Commissioner Adina Santillan	Liaison		2 Yrs.	3/22/2022	3/22/2024		dsantillan@sjtx.us	

*Board consist of 7 members and 1 Liaison.

*7 Members serve a two-year staggered term.

TERM EXPIRED



Library Advisory Board Attendance Form

2020 - 2021

2020	Jan 3	Feb 5	Mar 3	Apr 4	May 2	Jun 6	Jul 4	Aug 1	Sep 5	Oct 3	Nov 7	Dec 5
Maria Estella Ayala	*	P	P/NQ	*	*	*	*	*	*	*	*	*
Nadia Baughman	*	A	A	*	*	*	*	*	*	*	*	*
Iris Lara	*	P	A	*	*	*	*	*	*	*	*	*
Mary Alice Navarro	*	P	A	*	*	*	*	*	*	*	*	*
George Rodea	*	P	P/NQ	*	*	*	*	*	*	*	*	*
Elizabeth Saldaña	*	P	P/NQ	*	*	*	*	*	*	*	*	*
Teresa Sloss	*	P	A	*	*	*	*	*	*	*	*	*

2021	Jan 6	Feb 3	Mar 3	Apr 7	May 5	Jun 2	Jul 7	Aug 4	Sep 1	Oct 6	Nov 3	Dec 1
Maria Estella Ayala	*	*	*	*	*	*	*	*	P	P	A	P/NQ
Nadia Baughman	*	*	*	*	*	*	*	*	A	A	P	A
Iris Lara	*	*	*	*	*	*	*	*	P	P	A	P/NQ
Mary Alice Navarro	*	*	*	*	*	*	*	*	P	A	P	P/NQ
George Rodea	*	*	*	*	*	*	*	*	A	P	P	A
Elizabeth Saldaña	*	*	*	*	*	*	*	*	P	P	A	A
Teresa Sloss/Celena Hoglund	*	*	R	R	R	R	R	R	R	R	P	A

LEGEND

* - NO MEETING HELD

P - PRESENT

A - ABSENT

E - EXCUSED

R - RESIGNED

NQ - NO QUORUM

NM- NEW MEMBER

Re. REPLACED

TE - TERM EXPIRED

AO - AUTOMATICALLY OUT

LC - LIBRARY CLOSED

NOTES:



Library Advisory Board Attendance Form

2022 - 2023

2022	Jan 5	Feb 9	Mar 2	Apr 6	May 4	Jun 1	Jul 6	Aug 3	Sep 7	Oct 5	Nov 2	Dec 7
Maria Estella Ayala	*	P	P/NQ				*	*				
Nadia Baughman	*	P	A				*	*				
Celena Hoglund	*	P	A				*	*				
Iris Lara	*	P	P/NQ				*	*				
Mary Alice Navarro	*	P	P/NQ				*	*				
George Rodea	*	A	A				*	*				
Elizabeth Saldaña	*	P	A				*	*				

2023	Jan 4	Feb 1	Mar 1	Apr 5	May 3	Jun 7	Jul 5	Aug 2	Sep 6	Oct 4	Nov 1	Dec 6
Maria Estella Ayala	*						*	*				
Nadia Baughman	*						*	*				
Celena Hoglund	*						*	*				
Iris Lara	*						*	*				
Mary Alice Navarro	*						*	*				
George Rodea	*						*	*				
Elizabeth Saldaña	*						*	*				

LEGEND

* - NO MEETING HELD

P - PRESENT

A - ABSENT

E - EXCUSED

R - RESIGNED

NQ - NO QUORUM

NM - NEW MEMBER

Re. - REPLACED

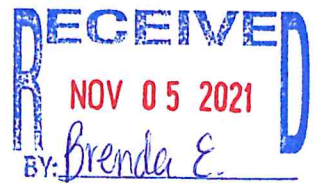
TE - TERM EXPIRED

AO - AUTOMATICALLY OUT

LC - LIBRARY CLOSED

NOTES:

City of San Juan



Application for Appointment

Date: 11/3/2021

Board / Commission / Committee: Library

Name: Laura Fonseca

Mailing Address: 506 E 11th street San Juan, Texas 78589

Preferred Phone and Fax: 956-460-2392

Employer: City of Pharr Occupation: Code Compliance Officer

Email Address: lagafa31@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? _____

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

Girl Scout Leader

Cotillion Member

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

10 year experience as troop advisor for Girl Scout of Greater South Texas, assisting girls to obtain their Bronze award and Silver Award by contributing to their community by doing a service project and serving community hours.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to nguerrero@sjtx.us

City of San Juan

Application for Appointment

Date: 3-24-2022
 Board / Commission / Committee: San Juan Memorial Library Advisory Board
 Name: MARIA E. Ayala
 Mailing Address: 1423 Col / Dr
 Preferred Phone and Fax: (956) 827-2490
 Employer: retired Occupation: _____
 Email Address: meayala1127@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 37 yrs

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

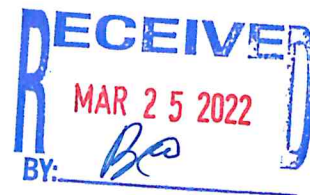
St. John Quilting Club
San Juan Memorial Library Advisory Board

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Elementary Teacher 10yrs
Educational Diagnostician 25yrs

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to nguerrero@sjtx.us

City of San Juan



Application for Appointment

Date: 3-24-2022

Board / Commission / Committee: Library Board

Name: Maria A. Navarro

Mailing Address: 407 West 12th St., San Juan, Tx 78589

Preferred Phone and Fax: (956) 821-8651

Employer: PSJA, ISD Occupation: Teacher

Email Address: Tacorrin@aol.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 46 yrs.

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

Presently a member of Library Chairperson
Lecture @ St. Johns @ School
RCIA Team Member @ St. John's ATPE member

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

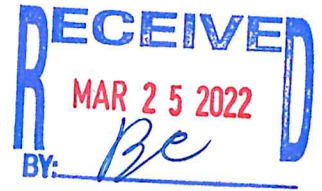
I presently serve as a Library Board Member

Maria A. Navarro 3/24/2022

Application will be kept on file for two (2) years; thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to

City of San Juan

Application for Appointment



Date: 3-24-2022

Board / Commission / Committee: Library Board

Name: Jorge Rodea

Mailing Address: P.O. Box 2102, San Juan, TX 78589

Preferred Phone and Fax: (956) 570-3267

Employer: Retired Occupation: Retired

Email Address: N/A

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? Life Long

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

St. John's Parish Catechist
RCIA St. John's Parish
Former St. Vincent DePaul

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Presently serve as a Library Board Member.

Jorge Rodea 3/24/22

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to

City of San Juan

Application for Appointment



Date: 3-24-2022

Board / Commission / Committee: Library Advisory Board

Name: Iris Lara

Mailing Address: 2108 Cedro Dr, San Juan, Tx 78589

Preferred Phone and Fax: 956-223-6868

Employer: N/A Occupation: Retired

Email Address: irislara650@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes No

Are you a City of San Juan resident? Yes No How Long? 30 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? Yes No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? Yes No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? Yes No

List Professional or Social Membership(s)

St. Margaret Mary Church
Well-Med Community Center Participant
Former ^{Board} Member of Girls + Boys Club

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

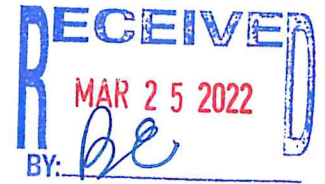
As a past and or present San Juan Advisory Board Member, I have served as Secretary. My participation brings much satisfaction to be able to serve the children of our community.

Application will be kept on file for two (2) years; thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to

Iris Lara 3/24/22

City of San Juan

Application for Appointment



Date: 3-25-22

Board / Commission / Committee: San Juan Library Board

Name: Nadia G. Baughman Turner

Mailing Address: 221 W. BUS 83 San Juan TX 78589

Preferred Phone and Fax: 9563585593

Employer: Ann's Restaurant Occupation: Owner

Email Address: Baughmanadiga@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? _____

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

San Juan Library Board president
San Juan Community Library secretary
NHPO member

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Library Board President since 2019

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to



City of San Juan

Application for Appointment

Date: 03/08/22

Board / Commission / Committee: Library Advisory Board

Name: Elizabeth Saldana

Mailing Address: 204 East 15th St San Juan, Texas 78589

Preferred Phone and Fax: 956-331-5854

Employer: PSJA ISD

Occupation: Substitute Teacher

Email Address: esaldana1960@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 40 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

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Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

I have been on the board for 2 terms.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider the Nomination and Appointment of Board Member(s) Related to the Planning and Zoning Board.

STAFF COMMENTS AND RECOMMENDATIONS:

The Planning and Zoning Board consists of seven (7) members serving a two (2) year staggered term. As per the Planning and Zoning Bylaws, if absent more than three (3) consecutive times, the individual shall be automatically dropped from membership.

The current members of the Board are the following: Eduardo Alaniz, Cesar Cantu, Adan Magallan, Valerie Cardenas, Irma Castillo, Eliza Yzaguirre and Victor Perez Jr.

RECOMMENDATION:

Consider Appointment/Reappointment/Removal from the Planning and Zoning Board.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

PLANNING AND ZONING BOARD

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Irma Castillo	Chairwoman	Hidalgo County Planning Dept.	2 Yrs.	3/26/2019	3/26/2021		irma.castillo@co.hidalgo.tx.us	
2	Eddie Alaniz	Vice-Chairman	Mission ISD	2 Yrs.	2/27/2018	2/27/2020		lonestar-survivor@yahoo.com	
3	Cesar Cantu			2 Yrs.	10/26/2021	10/26/2023		ccantu71@yahoo.com	
4	Eliza Yzaguirre		Texas Gas Services	2 Yrs.	7/9/2019	7/9/2021		e.yzaguirre@icloud.com	
5	Adan Magallan		Retired	2 Yrs.	2/27/2018	2/27/2020		amagallan@rgv.rr.com	
6	Valerie Cardenas		Texas National Bank	2 Yrs.	2/27/2018	2/27/2020		vcardenas@texasnational.com	
7	Victor Perez, Jr.		Eli Lilly	2 Yrs.	7/9/2019	7/9/2021		viper5119@gmail.com	
8	Benjamin Arjona	Ex-Officio							

*Board consist of 7 members and 1 Ex-officio

*7 members serve a two-year staggered term.

TERM EXPIRED



PLANNING AND ZONING COMMISSIONERS
ATTENDANCE FORM
2021

Commissioners	JAN 1/7	JAN 1/21	MAR 3/4	MAR 3/18	APR 4/1	MAY 5/5	MAY 5/20	JUN 6/3	JUL 7/29	SEP 9/2	SEP 9/16	OCT 10/7	OCT 10/21	NOV 11/18	DEC 12/02	% of Attendance
Irma Castillo	√	√	√	√	√	√	√	√	√	√	√	√	X	√	X	87%
Eddie Alaniz	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	100%
Adan Magallan	√	√	X	√	√	√	√	√	√	√	√	√	√	√	√	93%
Valerie Cardenas	√	√	√	√	√	√	√	X	√	√	X	√	√	X	√	80%
Eliza Yzaguirre	√	√	√	√	√	√	√	√	√	√	X	√	√	√	√	93%
Victor Perez	√	X	X	√	√	X	√	X	√	√	√	X	X	√	X	53%
Cesar Cantu	-	-	-	-	-	-	-	-	-	-	-	-	-	√	√	100%



PLANNING AND ZONING COMMISSIONERS
ATTENDANCE FORM
2022

Commissioners	JAN 1/13	FEB 2/3	FEB 2/17	MAR 3/3	APR 4/7								% of Attendance
Irma Castillo	X	√	X	X									25%
Eddie Alaniz	√	√	√	√									100%
Adan Magallan	√	√	√	√									100%
Valerie Cardenas	√	√	X	√									75%
Eliza Yzaguirre	√	√	√	X									75%
Victor Perez	X	√	X	√									50%
Cesar Cantu	√	√	√	√									100%



City of San Juan

Application for Appointment

Date: 04/06/22

Board / Commission / Committee: Planning & Zoning Board

Name: Valerie Vargas Cardenas

Mailing Address: 205 Campo Verde Circle

Preferred Phone and Fax: 956-331-6313

Employer: Texas National Bank

Occupation: Senior Vice President/Mortgage Lending

Email Address: vvargas74@live.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 23 Years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☒ Yes ☐ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

Rio Grande Valley Builders Association
Greater McAllen Association of Realtors
Womens Council of Realtors

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Texas State Affordable Housing Corporation (TSAHC)-Board Member/Vice-Chair 2018-Present
Affordable Homes of South Texas, Inc. (AHSTI)-Board Member/Secretary/Vice President 2009-2018
Pharr Chamber of Commerce-Board Member/Treasurer/Chair-Elect/Chairman 2008-2010
Palmer Drug Abuse Program-Board Member/Chairman 1999-2002
American Diabetes Association-Board Member/Chairman-1999-2004
United Way-Loan Executive & Fund Distribution Committee Member 1999-2002
Leadership Texas 2006, McAllen 2001 and Pharr 2000 Alumnae

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us

City of San Juan

Application for Appointment

Date: 10/28/2021

Board / Commission / Committee: Planning and Zoning

Name: Laura Ann Martinez

Mailing Address: 503 E. 12th Street, San Juan, Texas 78589

Preferred Phone and Fax: (716) 400-1615

Employer: PSJA ISD Occupation: Clerk

Email Address: Lauramtz05@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 10

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

St. John the Baptist Parishioner

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Planning and Zoning Boards work closely with the city council in making recommendations on the development and regulation of land use in the city. As a board member I would use my analytical skills to collect data and ensure best practices are followed as it pertains to city planning and zoning. I would utilize my strategic communication skills to ensure the boards comprehensive plans and recommendations are communicated clear and concisely to ensure we maximize every opportunity to develop our city.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to guerrero@sjtx.us



City of San Juan

Application for Appointment

Date: 04/06/2022

Board / Commission / Committee: Planning

Name: Adan Magallan

Mailing Address: 220 Stella Drive

Preferred Phone and Fax: 279-4115

Employer: Retired

Occupation: none

Email Address: ~~amagallan@yahoo.com~~ dwellinginspections@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 14 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

Valley Building Officials Association
Knights of Columbus

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider the Nomination and Appointment of Board Member(s) to the Economic Development Corporation.

STAFF COMMENTS AND RECOMMENDATIONS:

The Economic Development Corporation has a board of directors which consists of seven (7) directors who are appointed for two-year terms of office. Three directors shall be persons who are not employees of the governing body of the eligible city, as per Sec. 4Bc of the Act of 1979. 4B Law requires the appointed members to be residents of the eligible city in which the board was created and shall serve. One board member resigned two weeks ago, leaving a spot available.

RECOMMENDATION:

Consider Appointment/Reappointment/Removal from the Economic Development Corporation.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Arturo Guajrado	President		2 Yrs.	7/23/2019	7/1/2021		aguasero13@yahoo.com	
2	Leonardo "Lenny" Sanchez	Vice-President		2 Yrs.	3/27/2018	3/1/2020		sanchez13384@gmail.com	
3	Pedro Contreras	Secretary		2 Yrs.	6/17/2019	6/1/2021		jpcontreras711@yahoo.com	
4	Israel Garza	Tresurer		2 Yrs.	7/23/2019	7/1/2021		israel.garza59@yahoo.com	
5	Ernesto "Neto" Guajardo	Member		2 Yrs.	3/27/2018	3/1/2020		ernesto.guajardo@psjaisd.us	
6	Marco "Markie" Villegas	Member		2 Yrs.	6/17/2019	6/1/2021		MAV9559@gmail.com	
7	Nickie Ybarra	Member		2 Yrs.	12/14/2020	12/14/2022			

TERM EXPIRED



City of San Juan

Application for Appointment

Date: March 31, 2022

Board / Commission / Committee: EDC Board

Name: Melba Latu

Mailing Address: 1100 Cooper Lane San Juan, TX 78589

Preferred Phone and Fax: 808-364-9907

Employer: UTRGV

Occupation: Director, Student Rights and Responsibilities

Email Address: melbalatu@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 1 Month

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

J Rueben Clark Law Society
Brigham Young University Alumni Association
Suffolk University Law School Alumni Association

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Juris Doctor, Community pride and desire to build the community in which I live

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: 4/7/2022

Board / Commission / Committee: EDC Board

Name: Leonardo Sanchez

Mailing Address: 1305 S. Standard San Juan, Texas 78589

Preferred Phone and Fax: (956)2271620

Employer: Hidalgo County District Attorney's Office

Occupation: Criminal Inspector

Email Address: sanchezl3384@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 25 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

City of San Juan City Commission
Former Palmview Crime Stoppers
San Juan Crimestopper Board Member

San Juan Civil Service Chairman

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: 4/7/2022

Board / Commission / Committee: EDC Board

Name: Marco A. Villegas

Mailing Address: 1108 Rio Blanco St. San Juan, Texas 78589

Preferred Phone and Fax: (956)325-7761

Employer: PSJA ISD

Occupation: Educator

Email Address: MAV9559@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 9 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

Boys & Girls Club of Pharr PSJA Education Foundation Member of AACT	Member Red Cross Coach Youth Pony
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Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Public Finance Administration, Public Service Ethics, Teacher in Economics
Master degree in public affairs

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: **4/7/20**

Board / Commission / Committee: **EDC Board**

Name: **Ernesto Guajardo**

Mailing Address: **P.O. Box 2563 San Juan, Texas 78589**

Preferred Phone and Fax: **(956)223-5091**

Employer: **PSJA ISD**

Occupation:

Email Address: **ernesto.guajardo@psjaisd.us**

Are you or can you be qualified to vote in a City of San Juan Election? **YES**

Are you a City of San Juan resident? **YES** How long? **58** years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within

the last three years? Yes **NoX**

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? Yes **NoX**

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? Yes **NoX**

List of professional or social membership(s) **EDC Board, City of San Juan City Commission**

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: **4/7/20**

Board / Commission / Committee: **EDC Board**

Name: **Pedro Contreras**

Mailing Address: **2518 S. Stewart Rd. San Juan, Texas 78589**

Preferred Phone and Fax: **(956)378-1416**

Employer: **PSJA ISD**

Occupation: **Area Supervisor**

Email Address: **jpcontreras711@yahoo.com**

Are you or can you be qualified to vote in a City of San Juan Election? YES years

Are you a City of San Juan resident? YES How long? 43 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within

the last three years? Yes NoX

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? Yes NoX

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? Yes NoX

List of professional or social membership(s)

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Former Mayor for the City of San Juan
Former Commissioner for the City of San Juan
EDC BOARD

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: 4/7/2022

Board / Commission / Committee: EDC Board

Name: Arturo Guajardo Jr.

Mailing Address: 1213 South Lincoln San Juan, Texas 78589

Preferred Phone and Fax: (956)279-6037

Employer: Hidalgo County

Occupation: County Clerk

Email Address: aguasero13@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 53 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

County Clerk Association of Texas
Bail Bonds Association
Hidalgo County Elections Commission

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

City of San Juan EDC Board
Property Record Industry Association (PRIA)
Governmental Collectors Association of Texas

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Discussion and Possible Action to Award RFB 22-006-03-24 for the Annual Polymer Supply to the Lowest Most Responsible Bidder in the Amount of \$1.64/lbs for a Total of \$45,264.00/year and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed.

STAFF COMMENTS AND RECOMMENDATIONS:

March 24, 2022 at 3:00PM Staff Opened Two Bids for Request for Sealed Bids No. 22-006-03-24 for the Annual Supply of Polymer for the Wastewater Treatment Plant.

UltraChem from Shreveport, LA. for amount of \$1.64/lb or \$45,264 per year
Polydybe, Inc. from Riceboro, GA for amount \$1.75/lbs or \$48,300.00 per year
Price includes all freight, deposits, rent and demurrage charges for containers and any environmental fees. Superfund tax, hazardous handling charge, fuel or other environmental charges are included in the bid price surcharge.

RECOMMENDATION:

Staff Recommends Awarding BID No. 22-006-03-24 to UltraChem.

PREPARED BY:

David Salinas,
Director of Utilities

APPROVED BY:

Benjamin Arjona, City
Manager

**BID TABULATION SHEET
ANNUAL POLYMER SUPPLY
RFB NO. 22-006-03-24**



**BID OPENING: Thursday, March 24, 2022 - 3:00 P.M.
LOCATION: 709 S. Nebraska, San Juan, TX Conference Room**

	BIDDER	DELIVERY TIME	UNIT PRICE	EXTENDED PRICE
1	Ultra Chem	3-5 Days	\$1.64	\$45,264.00
2	Polydyne Inc.	5-15 Business Days	\$1.75	\$48,300.00
3				
4				
5				

CONTRACT NUMBER: _____ (If Applicable)		COMMODITY NUMBER: _____ (If Applicable)		
Item	Estimated Quantity	Description	Unit Price	Extended Price
1	12 Totes	Annual Polymer Supply (per specifications) Delivery Time <u>3-5 days</u> Note: Unit Price Shall Be Per Pound	\$ <u>1.64</u>	\$ <u>45,264</u>

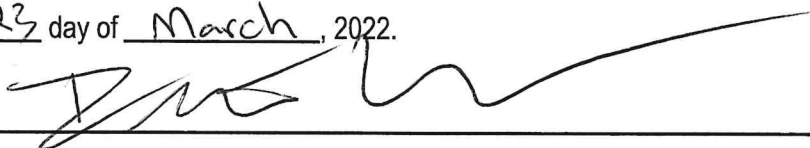
All addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be San Juan and as such are made part of the original bidding documents.

Does the Company have an office located in San Juan, Texas? Yes ☒ No ☐

Has the Company ever conducted business with the City of San Juan? Yes ☒ No ☐

Respectfully submitted this 23 day of March, 2022.

SIGNATURE:



TYPE/PRINT NAME:

Dustin Windham

TITLE:

CEO

COMPANY:

UltraChem

ADDRESS:

10920 Whispering Path
Shreveport LA 71106

TELEPHONE:

713-865-6172

FAX NO.:

EMAIL:

dustin@ultrachemus.com



SPECIFICATIONS

REQUEST FOR SEALED BIDS

ANNUAL POLYMER SUPPLY

INVITATION TO BID

Sealed bids addressed to Lori A. Maldonado, Purchasing Agent, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Thursday, March 24, 202, until 3:00 p.m., for Annual Polymer Supply at which time they will be taken to the City Hall Conference Room, and read aloud.

**ANNUAL POLYMER SUPPLY
REQUEST FOR SEALED BID NO. 22-006-03-24
CITY OF SAN JUAN
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

Specifications can be obtained by calling the Purchasing Department (956)223-2204, by picking them up at the San Juan City Hall, 709 S. Nebraska Avenue, San Juan, Texas between the hours of 8:30 a.m. – 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site, www.cityofsanjuantexas.com.

Be advised that if a company downloads the bid specifications from the web page and is contemplating on submitting a bid to provide Annual Polymer Supply, the respondent must register with the Purchasing Department so that any changes/additions via Addendum can be forwarded to the company. Please download the specifications on our website. Any communication regarding this RFB is Lori A. Maldonado, Purchasing Agent, who can be reached at (956)223-2204. Any communication regarding this RFB should be emailed to lmaldonado@sjtx.us including in the subject line "Annual Polymer Supply – RFB NO. 22-006-03-24". In all emails, please include in the subject line the RFB name and number and in body of the email, the company's name, address, phone and fax number, as well as the contact person.

The City of San Juan reserves the right to refuse and reject any or all proposals and to waive any or all formalities or technicalities or to accept the proposal to be the best and most advantageous to the City, and hold the proposals for a period of 60 days without taking action. Proposals submitted past the aforementioned date and time will not be accepted. Caution to those submitting proposals; those not in the proper form may be rejected.

It is the intent of this Request for Bids to describe and ultimately make it possible for the City of San Juan to purchase the below named ANNUAL POLYMER SUPPLY.

General Requirements and Agreement for Annual Polymer Supply:

SPECIFICATIONS FOR ANNUAL POLYMER SUPPLY

City of San Juan Wastewater Treatment Plant 201 W. Hall Acres
Specification – Water Treatment Plant Dewatering Polymer

City of San Juan Wastewater Plant, 201 W. Hall Acres, San Juan, Texas 78589

“Actual Quantities May Vary Significantly and are Dependent on Yearly Service Requests.”

1. Estimated quantities based on projected usage during a twelve-month period. The City will be ordering approximately three (3) twenty-three hundred (2300) pound totes, approximately every three (3) months. The City may increase or decrease the usage depending on fund appropriations.
2. The unit prices for this contract shall remain the same, whether the City buys more or less than the amount of the product, and will not increase or decrease more than 20% unless mutually agreed in writing by both parties.
3. The price quoted shall prevail for a contract period of twelve months, or as otherwise specified from the time of acceptance and issuance of the Purchase Order.
4. The contract shall be for one (1) year period with the option to extend the contract for two (2) additional years at one (1) year intervals.
5. Bid price shall include any freight charges, deposits, rent, and demurrage charges for containers, and any environmental fees, if any. The City will not be responsible for any additional costs not included in the bid price.
6. The unit price per pound shall be specified by the bidder.
7. Superfund tax, hazardous handling charge, fuel surcharge, or other environmental charge shall be included in the bid price, or specified as an addendum. The city will not be responsible for any additional costs not included in the bid price.
8. Periodic integrity evaluation analysis shall be performed at least every six (6) months.
9. The approved polymer will have the Ultra511 (UltraChem, LLC.) Clarifloc C-6286 (SNF Polydyne Inc.) Polymer characteristics, or an approved equal. Any vendor proposing an approved equal must first perform an integrity evaluation analysis prior to submittal of bid and be added to the City's Approved list of Polymers:
 - a. Appearance – Opaque liquid

- b. Ionic Character – Cationic
- c. Charge Density – very high
- d. Molecular Weight – high
- e. Approximate Bulk Density – 8.66
- f. Specific Gravity – 1.04
- g. Active Content (%) – 43
- h. Bulk Viscosity – (cps) - 1200
- i. pH 3-5
- j. Maximum Concentration (g/l) – 10
- k. Stability of D.I. Solution (days) – 1
- l. Dilution to Obtain 5 g/l Active Content – 93
- m. Approximate viscosity @ 5 g/l Active Content (cps) – 800
- n. Storage Temperature (Degree C) – 0-35
- o. Shelf Life (months) – 6

BID FORM FOR ANNUAL POLYMER SUPPLY

BID NO. 22-006-03-24

BID OPENING DATE: MARCH 24, 2022

I/We submit the following bid in ORIGINAL FORM for ANNUAL POLYMER SUPPLY according to City of San Juan requirements, less tax:

NOTE: In addition to responding to our “local solicitation for bids/proposals vendor/contractors are encouraged to provide pricing on the above referenced items/products/services passed on BuyBoard, H-GAC, TXMAS, TIPS, and/or other State of Texas *recognized and approved cooperative* which has compiled with the bidding requirements for the State of Texas (any and all applicable fees must be included). *All cooperative pricing must be submitted on or before bid/proposal opening date and hour.*

<u>CHECK ON</u>			
_____BUYBOARD	_____H-GAC	_____TXMAS	_____DEALER/LOCAL
_____TIPS	_____TX DIR	_____OTHER _____	



SPECIFICATIONS

REQUEST FOR SEALED BIDS

ANNUAL POLYMER SUPPLY

INVITATION TO BID

Sealed bids addressed to Lori A. Maldonado, Purchasing Agent, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas 78589-2649 are to be received no later than Thursday, March 24, 2022, until 3:00 p.m., for Annual Polymer Supply at which time they will be taken to the City Hall Conference Room, and read aloud.

**ANNUAL POLYMER SUPPLY
REQUEST FOR SEALED BID NO. 22-006-03-24
CITY OF SAN JUAN
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

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- i. pH 3-5
- j. Maximum Concentration (g/l) – 10
- k. Stability of D.I. Solution (days) – 1
- l. Dilution to Obtain 5 g/l Active Content – 93
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<u>CHECK ON</u>			
_____BUYBOARD	_____H-GAC	_____TXMAS	_____DEALER/LOCAL
_____TIPS	_____TX DIR	_____OTHER _____	

CONTRACT NUMBER: _____

(If Applicable)

COMMODITY NUMBER: _____

(If Applicable)

Item	Estimated Quantity	Description	Unit Price	Extended Price
1	12 Totes	Annual Polymer Supply (per specifications) CLARIFLOC C-6286 Delivery Time <u>5-15 business days</u> Note: Unit Price Shall Be Per Pound	\$ <u>1.750/Lb.</u>	\$ <u>48,300.00*</u>

*(Totes are filled to 2300 Lbs. x \$1.750/Lb. = \$4,025.00 x 12 totes = \$48,300.00)

All addenda issued in respect to this project shall be considered official changes to the original bidding documents. It shall be the Bidder(s) responsibility to ensure that all Addenda have been received. Furthermore, bidders are advised that they must recognize, comply with, and attach a signed copy of each Addendum which shall be made part of their Bid Submittal. Bidder(s) signature on Addenda shall be San Juan and as such are made part of the original bidding documents.

Does the Company have an office located in San Juan, Texas? Yes _____ No X

Has the Company ever conducted business with the City of San Juan? Yes _____ No X

Respectfully submitted this 16th day of March, 2022.

SIGNATURE: _____

TYPE/PRINT NAME: _____

Boyd Stanley

TITLE: _____

Sr. Vice-President

COMPANY: _____

Polydyne Inc.

ADDRESS: _____

1 Chemical Plant Road

Riceboro, GA 31323

TELEPHONE: (800) 848-7659 Opt. 2

FAX NO.: (912) 880-2078

EMAIL: bids@polydyneinc.com

CLARIFLOC C-6286 POLYMER

PRINCIPAL USES

CLARIFLOC C-6286 is a very high charge cationic polyacrylamide in emulsion form that is used as a flocculant in a wide variety of municipal wastewater treatment applications. It has been successfully applied in all liquid/solids separation systems including clarification, thickening, and dewatering.

TYPICAL PROPERTIES

Physical Form	Clear to Milky White Liquid
Cationicity	80 %
Active Polyacrylamide Min.	41.0%
Specific Gravity	1.01 - 1.05
Freezing Point	7 F. (-14 C.)
Density	8.5 - 8.6 Lb/Gal

PREPARATION AND FEEDING

CLARIFLOC C-6286 is a single component emulsion polymer that must be pre-diluted in water before use. In most cases, this product should not be applied neat. One method for dilution is adding the neat polymer into the vortex of a mixed tank at a concentration between 0.25-1.0% polymer (0.5% is optimum) by weight. The polymer can also be injected through a number of commercially available systems that provide in-line mechanical mixing. The best feed systems use initial high energy mixing (>1000 rpm) for a short time (<30 sec) to achieve good dispersion followed by low energy mixing (<400 rpm) for a longer time (10-30 min). Polymer solutions should be aged for 15-60 minutes for best results. Solution shelf life is 8-16 hours.

MATERIALS OF CONSTRUCTION

Cross-linked polyethylene, fiberglass, stainless steel or lined steel are the preferred materials of construction for bulk tanks. Avoid natural rubber and Buna-N gaskets as these materials swell when placed in contact with neat polymer. Unlined mild steel, black iron, galvanized steel, copper or brass are not recommended in any part of the feed system. Stainless steel, Viton or Teflon are the best choices for pump heads. For feed lines, use PVC or reinforced Tygon tubing.

MANUFACTURING SPECIFICATIONS

Total Solids	45.5 - 52.5
Residual AcAm	< 1000 ppm
Neat Viscosity	300-2000 cPs
UL Viscosity	2.4 - 3.1

HANDLING AND STORAGE

Suggested in-plant storage life is 6 months in unopened drums. For best results, store at 50-80 F. Bulk tanks should be mixed by periodically recirculating the contents bottom to top. Bulk tanks can also be fitted with an agitator type mixer that reaches the bottom 2 feet of the tank. Drums and bins should be mixed very well before first use and weekly after that. Do not allow emulsion polymers to freeze. Should freezing occur, allow the product to thaw thoroughly in a heated area and mix well before attempting to use it. For spills of CLARIFLOC C-6286, sprinkle vermiculite or equivalent absorbent over the spill area and sweep the material into approved chemical disposal containers. Do not spray water onto a spill because the resulting gel is very difficult to clean up.

SAFETY INFORMATION

CLARIFLOC C-6286 is a mildly acidic product that can irritate the skin and eyes and should be handled accordingly. Gloves, goggles and apron are highly recommended. Anyone responsible for the procurement, use or disposal of this product should familiarize themselves with the appropriate safety and handling precautions involved. Such information is outlined in the POLYDYNE Material Safety Data Sheet. In the event of an emergency with this product, contact Chemtrec anytime day or night at (800) 424-9300.

SHIPPING

CLARIFLOC C-6286 Polymer is shipped in 55 gallon drums containing 450 pounds net or in 275 gallon totes containing 2300 pounds net. Bulk quantities are also available.

ADDITIONAL INFORMATION

To place an order or obtain technical information from anywhere in the continental United States, call toll free:

(800) 848-7659

For additional information, please refer to the Safety Data Sheet (SDS)

All statements, information and data given herein are believed to be accurate, but are presented without warranty, expressed or implied. Statements concerning possible use are made without representation or warranty that any such use is free of patent infringement, and is not a recommendation to infringe on any patent. The user should not assume that all safety measures are indicated or that other measures may not be required. Any determination of the suitability of a particular product for any use contemplated by the user is the sole responsibility of the user.

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SAFETY DATA SHEET

According to U.S. Code of Federal Regulations 29 CFR 1910.1200, Hazard Communication.

SECTION 1: Identification of the substance/mixture and of the company/undertaking

1.1. Product identifier

Product name: **CLARIFLOC™ C-6286**

Type of product: Mixture.

1.2. Relevant identified uses of the substance or mixture and uses advised against

Identified uses: Processing aid for industrial applications.

Uses advised against: None.

1.3. Details of the supplier of the safety data sheet

Company: Polydyne Inc.
1 Chemical Plant Road
PO BOX 279, Riceboro, GA 31323
United States

Telephone: 1-800-848-7659

Telefax: (912)-884-8770

E-mail address: -

1.4. Emergency telephone number

24-hour emergency number: 1-800-424-9300

SECTION 2: Hazards identification

2.1. Classification of the substance or mixture

Classification according to paragraph (d) of 29 CFR 1910.1200:

Not classified.

2.2. Label elements

Labelling according to paragraph (f) of 29 CFR 1910.1200:

SAFETY DATA SHEET

CLARIFLOC™ C-6286

Hazard symbol(s): None.

Signal word: None.

Hazard statement(s): None.

Precautionary statement(s): None.

2.3. Other hazards

Spills produce extremely slippery surfaces.

For explanation of abbreviations see Section 16.

SECTION 3: Composition/information on ingredients

3.1. Substances

Not applicable, this product is a mixture.

3.2. Mixtures

Hazardous components

Distillates (petroleum), hydrotreated light

Concentration/ -range: 20 - 30%

CAS Number: 64742-47-8

Classification according to paragraph (d)
of 29 CFR 1910.1200: Asp. Tox. 1;H304

Notes

Does not result in classification of the mixture if the kinematic viscosity is greater than 20.5 mm²/s measured at 40°C.

Poly(oxy-1,2-ethanediyl), α -tridecyl- ω -hydroxy-, branched

Concentration/ -range: < 5%

CAS Number: 69011-36-5

Classification according to paragraph (d)
of 29 CFR 1910.1200: Acute Tox. 4;H302, Eye Dam. 1;H318

Notes

For explanation of abbreviations see section 16

SECTION 4: First aid measures*4.1. Description of first aid measures**Inhalation:*

Move to fresh air. No hazards which require special first aid measures.

Skin contact:

Wash off immediately with soap and plenty of water while removing all contaminated clothes and shoes. In case of persistent skin irritation, consult a physician.

Eye contact:

Rinse immediately with plenty of water, also under the eyelids, for at least 15 minutes. Get medical attention immediately.

Ingestion:

Rinse mouth with water. Do NOT induce vomiting. Call a physician or poison control centre immediately.

4.2. Most important symptoms and effects, both acute and delayed

None under normal use.

4.3. Indication of any immediate medical attention and special treatment needed

None reasonably foreseeable.

Other information:

None.

SECTION 5: Firefighting measures*5.1. Extinguishing media**Suitable extinguishing media:*

Water. Water spray. Foam. Carbon dioxide (CO₂). Dry powder.

Warning! Spills produce extremely slippery surfaces.

Unsuitable extinguishing media:

None known.

*5.2. Special hazards arising from the substance or mixture**Hazardous decomposition products:*

Thermal decomposition may produce: hydrogen chloride gas, nitrogen oxides (NO_x), carbon oxides (CO_x). Ammonia (NH₃). Hydrogen cyanide (hydrocyanic acid) may be produced in the event of combustion in an oxygen deficient atmosphere.

*5.3. Advice for firefighters**Protective measures:*

Wear self-contained breathing apparatus and protective suit.

Other information:

Spills produce extremely slippery surfaces.

SECTION 6: Accidental release measures*6.1. Personal precautions, protective equipment and emergency procedures**Personal precautions:*

Do not touch or walk through spilled material. Spills produce extremely slippery surfaces.

Protective equipment:

Wear adequate personal protective equipment (see Section 8 Exposure Controls/Personal Protection).

Emergency procedures:

Keep people away from spill/leak. Prevent further leakage or spillage if safe to do so.

6.2. Environmental precautions

As with all chemical products, do not flush into surface water.

*6.3. Methods and material for containment and cleaning up**Small spills:*

Do not flush with water. Soak up with inert absorbent material. Sweep up and shovel into suitable containers for disposal.

Large spills:

Do not flush with water. Dam up. Soak up with inert absorbent material. Clean up promptly by scoop or vacuum.

Residues:

After cleaning, flush away traces with water.

6.4. Reference to other sections

SECTION 7: Handling and storage; SECTION 8: Exposure controls/personal protection; SECTION 13: Disposal considerations;

SECTION 7: Handling and storage*7.1. Precautions for safe handling*

Avoid contact with skin and eyes. Renders surfaces extremely slippery when spilled. When using, do not eat, drink or smoke.

7.2. Conditions for safe storage, including any incompatibilities

Keep away from heat and sources of ignition. Freezing will affect the physical condition and may damage the material. Incompatible with oxidizing agents.

7.3. Specific end use(s)

This information is not available.

SECTION 8: Exposure controls/personal protection

SECTION 8: Exposure controls/personal protection**8.1. Control parameters**

Occupational exposure limits:

Distillates (petroleum), hydrotreated light

ACGIH: 200 mg/m³ (8 hours) (vapors)

8.2. Exposure controls

Appropriate engineering controls:

Ensure adequate ventilation, especially in confined areas. Use local exhaust if misting occurs. Natural ventilation is adequate in absence of mists.

Individual protection measures, such as personal protective equipment:

a) *Eye/face protection:*

Safety glasses with side-shields.

b) *Skin protection:*

i) *Hand protection:* PVC or other plastic material gloves.

ii) *Other:* Wear coveralls and/or chemical apron and rubber footwear where physical contact can occur.

c) *Respiratory protection:*

No personal respiratory protective equipment normally required.

d) *Additional advice:*

Wash hands before breaks and immediately after handling the product. Wash hands before breaks and at the end of workday. Handle in accordance with good industrial hygiene and safety practice.

Environmental exposure controls:

Do not allow uncontrolled discharge of product into the environment.

SECTION 9: Physical and chemical properties**9.1. Information on basic physical and chemical properties**

a) *Appearance:*

Viscous liquid, Milky.

b) *Odour:*

Aliphatic.

c) *Odour Threshold:*

No data available.

d) *pH:*

Not applicable.

e) *Melting point/freezing point:*

< 5°C

f) *Initial boiling point and boiling range:*

> 100°C

g) Flash point:	Does not flash.
h) Evaporation rate:	No data available.
i) Flammability (solid, gas):	Not applicable.
j) Upper/lower flammability or explosive limits:	Not expected to create explosive atmospheres.
k) Vapour pressure:	2.3 kPa @ 20°C
l) Vapour density:	0.804 g/L @ 20°C
m) Relative density:	1.0 - 1.2 (See Technical Bulletin or Product Specifications for a more precise value, if available)
n) Solubility(ies):	Completely miscible.
o) Partition coefficient:	Not applicable.
p) Autoignition temperature:	Not applicable.
q) Decomposition temperature:	> 150°C
r) Viscosity:	> 20.5 mm ² /s @ 40°C
s) Explosive properties:	Not expected to be explosive based on the chemical structure.
t) Oxidizing properties:	Not expected to be oxidising based on the chemical structure.

9.2. Other information

None.

SECTION 10: Stability and reactivity

10.1. Reactivity

Stable under recommended storage conditions.

10.2. Chemical stability

Stable under recommended storage conditions.

10.3. Possibility of hazardous reactions

Oxidizing agents may cause exothermic reactions.

10.4. Conditions to avoid

Protect from frost, heat and sunlight.

10.5. Incompatible materials

Oxidizing agents.

10.6. Hazardous decomposition products

Thermal decomposition may produce: hydrogen chloride gas, nitrogen oxides (NO_x), carbon oxides (CO_x). Ammonia (NH₃). Hydrogen cyanide (hydrocyanic acid) may be produced in the event of combustion in an oxygen deficient atmosphere.

SECTION 11: Toxicological information

11.1. Information on toxicological effects

Information on the product as supplied:

Acute oral toxicity:	LD50/oral/rat > 5000 mg/kg (Estimated)
Acute dermal toxicity:	LD50/dermal/rat > 5000 mg/kg. (Estimated)
Acute inhalation toxicity:	The product is not expected to be toxic by inhalation.
Skin corrosion/irritation:	Non-irritating to skin.
Serious eye damage/eye irritation:	Not irritating. (OECD 437)
Respiratory/skin sensitisation:	Not sensitizing.
Mutagenicity:	Not mutagenic.
Carcinogenicity:	Not carcinogenic.
Reproductive toxicity:	Not toxic for reproduction.
STOT - Single exposure:	No known effects.
STOT - Repeated exposure:	No known effect.
Aspiration hazard:	Due to the viscosity, this product does not present an aspiration hazard.

Relevant information on the hazardous components:

Distillates (petroleum), hydrotreated light

Acute oral toxicity:	LD50/oral/rat > 5000 mg/kg (OECD 401)
Acute dermal toxicity:	LD50/dermal/rabbit > 5000 mg/kg (OECD 402)
Acute inhalation toxicity:	LC0/inhalation/4 hours/rat $\geq$ 4951 mg/m ³ (OECD 403) (Based on results obtained from tests on analogous products)
Skin corrosion/irritation:	Not irritating. (OECD 404) Repeated exposure may cause skin dryness or cracking.
Serious eye damage/eye irritation:	Not irritating. (OECD 405)

<i>Respiratory/skin sensitisation:</i>	By analogy with similar products, this product is not expected to be sensitizing. (OECD 406)
<i>Mutagenicity:</i>	Not mutagenic. (OECD 471, 473, 474, 476, 478, 479)
<i>Carcinogenicity:</i>	Carcinogenicity study in rats (OECD 451): Negative.
<i>Reproductive toxicity:</i>	By analogy with similar substances, this substance is not expected to be toxic for reproduction. NOAEL/rat = 300 ppm. (OECD 421)
<i>STOT - Single exposure:</i>	No known effects.
<i>STOT - Repeated exposure:</i>	Based on available data, product is not expected to demonstrate chronic toxic effects. NOAEL/oral/rat/90 days $\geq$ 3000 mg/kg/day (OECD 408) (Based on results obtained from tests on analogous products)
<i>Aspiration hazard:</i>	May be fatal if swallowed and enters airways.
<u><i>Poly(oxy-1,2-ethanediyl), α-tridecyl-ω-hydroxy-, branched</i></u>	
<i>Acute oral toxicity:</i>	LD50/oral/rat = 500 - 2000 mg/kg
<i>Acute dermal toxicity:</i>	LD50/dermal/rabbit > 2000 mg/kg
<i>Acute inhalation toxicity:</i>	No data available.
<i>Skin corrosion/irritation:</i>	Not irritating. (OECD 404)
<i>Serious eye damage/eye irritation:</i>	Causes serious eye irritation. (OECD 405)
<i>Respiratory/skin sensitisation:</i>	The results of testing on guinea pigs showed this material to be non-sensitizing.
<i>Mutagenicity:</i>	In vitro tests did not show mutagenic effects. In vivo tests did not show mutagenic effects.
<i>Carcinogenicity:</i>	Based on the absence of mutagenicity, it is unlikely that the substance is carcinogenic.

<i>Reproductive toxicity:</i>	Based on available data, product is not expected to be toxic for reproduction. Two-Generation Reproduction Toxicity (OECD 416) - NOAEL/rat > 250 mg/kg/day Prenatal Development Toxicity Study (OECD 414) - NOAEL/Maternal toxicity/rat > 50 mg/kg/day - NOAEL/Developmental toxicity/rat > 50 mg/kg/day
<i>STOT - Single exposure:</i>	No known effects.
<i>STOT - Repeated exposure:</i>	Based on available data, product is not expected to demonstrate chronic toxic effects. NOAEL/oral/rat/600 days = 50 mg/kg/day
<i>Aspiration hazard:</i>	No known effects.

SECTION 12: Ecological information

12.1. Toxicity

Information on the product as supplied:

<i>Acute toxicity to fish:</i>	LC50/Fish/96 hours = 10 - 100 mg/L (Estimated)
<i>Acute toxicity to invertebrates:</i>	EC50/Daphnia magna/48 hours = 10 - 100 mg/L (Estimated)
<i>Acute toxicity to algae:</i>	Algal inhibition tests are not appropriate. The flocculation characteristics of the product interfere directly in the test medium preventing homogenous distribution which invalidates the test.
<i>Chronic toxicity to fish:</i>	No data available.
<i>Chronic toxicity to invertebrates:</i>	No data available.
<i>Toxicity to microorganisms:</i>	No data available.
<i>Effects on terrestrial organisms:</i>	No data available.
<i>Sediment toxicity:</i>	No data available.

Relevant information on the hazardous components:

Distillates (petroleum), hydrotreated light

<i>Acute toxicity to fish:</i>	LC0/Oncorhynchus mykiss/96 hours > 1000 mg/L (OECD 203)
<i>Acute toxicity to invertebrates:</i>	EC0/Daphnia magna/48 hours > 1000 mg/L (OECD 202)
<i>Acute toxicity to algae:</i>	IC0/Pseudokirchneriella subcapitata/72 hours > 1000 mg/L. (OECD 201)

Chronic toxicity to fish:	NOEC/Oncorhynchus mykiss/28 days > 1000 mg/L
Chronic toxicity to invertebrates:	NOEC/Daphnia magna/21 days > 1000 mg/L
Toxicity to microorganisms:	EC50/Tetrahymena pyriformis/ 48h > 1000 mg/L.
Effects on terrestrial organisms:	No data available.
Sediment toxicity:	No data available. Readily biodegradable, exposure to sediment is unlikely.

Poly(oxy-1,2-ethanediyl), α -tridecyl- ω -hydroxy-, branched

Acute toxicity to fish:	LC50/Cyprinus carpio/96 hours = 1 - 10 mg/L (OECD 203)
Acute toxicity to invertebrates:	EC50/Daphnia/48 hours = 1 - 10 mg/L (OECD 202)
Acute toxicity to algae:	IC50/Desmodesmus subspicatus/72 hours = 1 - 10 mg/L (OECD 201)
Chronic toxicity to fish:	No data available.
Chronic toxicity to invertebrates:	NOEC/Daphnia magna/21 days > 1 mg/L (OECD 202)
Toxicity to microorganisms:	EC10/activated sludge/17 hours > 10000 mg/L (DIN 38412-8)
Effects on terrestrial organisms:	No data available.
Sediment toxicity:	No data available.

12.2. Persistence and degradability

Information on the product as supplied:

Degradation:	Based on degradation data of components, this product is expected to be readily (bio)degradable.
Hydrolysis:	At natural pHs (>6) the polymer degrades due to hydrolysis to more than 70% in 28 days. The hydrolysis products are not harmful to aquatic organisms.
Photolysis:	No data available.

Relevant information on the hazardous components:

Distillates (petroleum), hydrotreated light

Degradation: Readily biodegradable. 67.6% / 28 days (OECD 301 F) ; 68.8% / 28 days (OECD 306) ; 61.2% / 61 days (OECD 304 A)

Hydrolysis: Does not hydrolyse.

Photolysis: No data available.

Poly(oxy-1,2-ethanediyl), a-tridecyl-w-hydroxy-, branched

Degradation: Readily biodegradable. > 60% / 28 days (OECD 301 B)

Hydrolysis: Does not hydrolyse.

Photolysis: No data available.

12.3. Bioaccumulative potential

Information on the product as supplied:

The product is not expected to bioaccumulate.

Partition co-efficient (Log Pow): Not applicable.

Bioconcentration factor (BCF): No data available.

Relevant information on the hazardous components:

Distillates (petroleum), hydrotreated light

Partition co-efficient (Log Pow): 3 - 6

Bioconcentration factor (BCF): No data available.

Poly(oxy-1,2-ethanediyl), a-tridecyl-w-hydroxy-, branched

Partition co-efficient (Log Pow): > 3

Bioconcentration factor (BCF): No data available.

12.4. Mobility in soil

Information on the product as supplied:

No data available.

Relevant information on the hazardous components:

Distillates (petroleum), hydrotreated light

Koc: No data available.

Poly(oxy-1,2-ethanediyl), α -tridecyl- ω -hydroxy-, branched

Koc: > 5000

12.5. Other adverse effects

None known.

SECTION 13: Disposal considerations

13.1. Waste treatment methods

Waste from residues/unused products:

Dispose in accordance with local and national regulations.

Contaminated packaging:

Rinse empty containers with water and use the rinse-water to prepare the working solution. If recycling is not practicable, dispose in compliance with local regulations. Can be landfilled or incinerated, when in compliance with local regulations.

Recycling:

Store containers and offer for recycling of material when in accordance with the local regulations.

SECTION 14: Transport information

Land transport (DOT)

Not classified.

Sea transport (IMDG)

Not classified.

Air transport (IATA)

Not classified.

SECTION 15: Regulatory information

15.1. Safety, health and environmental regulations/legislation specific for the substance or mixture

Information on the product as supplied:

TSCA Chemical Substances Inventory:

All components of this product are either listed as active on the inventory or are exempt from listing.

US SARA Reporting Requirements:

SARA (Section 311/312) hazard class:

Not concerned.

SARA Title III Sections:

Section 302 (TPQ) - Reportable Quantity:

Not concerned.

Section 304 - Reportable Quantity:

Not concerned.

Section 313 (De minimis concentration):

Not concerned.

Clean Water Act

Section 311 Hazardous Substances (40 CFR 117.3) - Reportable Quantity:

Not concerned.

Clean Air Act

Section 112(r) Accidental release prevention requirements (40 CFR 68) - Reportable Quantity:

Not concerned.

CERCLA

Hazardous Substances List (40 CFR 302.4) - Reportable Quantity:

Not concerned.

RCRA status :

Not RCRA hazardous.

California Proposition 65 Information:

WARNING! This product contains a chemical known to the State of California to cause cancer and birth defects or other reproductive harm, Acrylamide

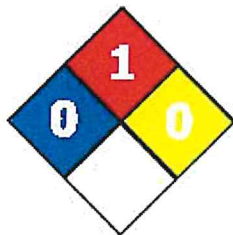
SECTION 16: Other informationNFPA and HMIS Ratings:

NFPA:

SAFETY DATA SHEET

CLARIFLOC™ C-6286

Health: 0
Flammability: 1
Instability: 0



HMIS:

Health: 0
Flammability: 1
Physical Hazard: 0
PPE Code: B

This data sheet contains changes from the previous version in section(s):

SECTION 5. Fire-fighting measures, SECTION 8. Exposure controls/personal protection, SECTION 16. Other Information.

Key or legend to abbreviations and acronyms used in the safety data sheet:

Acronyms

STOT = Specific target organ toxicity

Abbreviations

Acute Tox. 4 = Acute toxicity Category Code 4

Asp. Tox. 1 = Aspiration hazard Category Code 1

Eye Dam 1 = Serious eye damage/eye irritation Category Code 1

Hazard statements

H302 - Harmful if swallowed

H304 - May be fatal if swallowed and enters airways

H318 - Causes serious eye damage

Training advice:

Do not handle until all safety precautions have been read and understood.

This SDS was prepared in accordance with the following:

U.S. Code of Federal Regulations 29 CFR 1910.1200

Version: 20.01.a

ENCC046

The information provided in this Safety Data Sheet is correct to the best of our knowledge, information and belief at the date of its publication. The information given is designed only as a guidance for safe handling, use, processing, storage, transportation, disposal and release and is not to be considered a warranty or quality specification. The information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process, unless specified in the text.

TABULATIONS FOR BID

To: City of San Juan

State: TX

From: Polydyne Inc.

Fax No. (912) 880-2078

Opened: 3/24/22

Subject: Bid for Annual Polymer Supply; Request for Sealed Bid No. 22-006-03-24

Please provide us with tabulations on the subject bid by filling out this form or attaching your tabulations form to it. If possible, please email these tabulations to bids@polydyneinc.com or fax to the below-referenced number.

Awarded: YES/NO

(circle one)

If YES, indicate awarded vendor with an *

If NO, indicate expected date of award.

Participants	Product Code	Price
Polydyne Inc.	CLARIFLOC C-6286	\$1.75/Lb. (\$4,025.00/Tote)

Thank you for your assistance.

Sincerely,

Sandy Wells

Sandy Wells
Bid Specialist

Database ID: 122-086

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider and Approval of the Interlocal Agreement between the City of San Juan and the Pharr-San Juan-Alamo Independent School District for Access to the Texas Law Enforcement Telecommunications System and Dispatch Center.

STAFF COMMENTS AND RECOMMENDATIONS:

RECOMMENDATION:

PREPARED BY:

Ruben Morin, Chief
of Police

APPROVED BY:

Benjamin Arjona, City
Manager

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SAN JUAN AND THE
PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT FOR ACCESS
TO THE TEXAS LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM AND
DISPATCH CENTER**

This Interlocal Agreement (“Agreement”) is made and entered into by and between the City of San Juan (“City”), a home rule municipality, and the Pharr-San Juan-Alamo Independent School District (“District”), a Texas public school district, both of which are situated in Hidalgo County, Texas.

The governing bodies of the City and District have granted the authority to enter this Agreement to the following individuals:

City of San Juan
Mr. Benjamin Arjona
City Manager
709 S. Nebraska Ave.
San Juan, TX 78589

Pharr-San Juan-Alamo ISD
Dr. Jorge L. Arredondo
Superintendent of Schools
601 E. Kelly Ave.
Pharr, TX 78577

WITNESSETH THAT:

1. Background

1.1 In Texas, a municipality, such as the City, and a political subdivision, such as the District, may enter into an interlocal agreement pursuant to Texas Government Code section 791.011, for the express purpose of cooperating to advance their mutual governmental purposes or with respect to other governmental functions in which they are mutually interested;

1.2 The City Police Department maintains a full-time dispatch staff and communications center to dispatch City personnel, including police officers, in response to fire

alarms, emergency medical service requests, 911 calls, general emergencies and other incidents throughout the City;

1.3 The District Police Department desires to combine its own dispatch staff with the City Police Department's dispatch staff to enhance the effectiveness and capability of the District Police Department's emergency response operations;

1.4 The District Police Department seeks to obtain access to a City Police Department's resources, including the Texas Law Enforcement Telecommunication System ("TLETS"), for access to various police inquiries, including but not limited to, vehicle license plate verifications, driver license verifications, criminal history verifications, data entry inquiries, access to warrants and stolen property inquiries;

1.5 Under this Agreement, the City Police Department shall be considered the "hosting agency" and the District Police Department shall be considered the "hosted agency." Both the hosting agency and hosted agency shall have their own responsibilities and are required to be fully compliant with the Criminal Justice Information Services ("CJIS") policies and the National Crime Information Center ("NCIC") operating manual;

1.6 The City Police Department is willing and able to accommodate the District Police Department's request for combined dispatch personnel and TLETS access, as expressed herein;

1.7 By this Agreement, the City shall furnish to the District a service related to homeland security activities and although it is not anticipated, the District agrees that the City is not responsible for any civil liability that may arise from furnishing services to the District under this Agreement; and

1.8 Pursuant to Texas Government Code section 791.011, the City and the District are authorized to enter into this Agreement to advance their mutual governmental purposes.

2. The Texas Law Enforcement Telecommunication System (“TLETS”)

2.1 TLETS is provided by the Texas Department of Public Safety (“DPS”). TLETS consists of a distributed software application and secure network services provided to over 100,000 Criminal Justice employees, through over 8,800 directly defined workstations and 40,000 devices. The core component of TLETS is a store and forward message brokering system that ensures safe, secure delivery of content being transmitted throughout the system. TLETS provides intrastate interconnectivity for criminal justice agencies to a variety of local, state, and federal data base systems;

2.2 “TLETS access” means police department access to the Texas Crime Information Center (“TCIC”), the Computerized Criminal History System (“CCH”), the Driver License System (“DLS”), the Department of Motor Vehicles’ Registration Title System (“RTS”), Texas Sure – the Financial Responsibility Verification Program (“FRVP”) and Texas Parks and Wildlife (“TPWD”); and

2.3 Overall, DPS serves as the connection point for all data between Texas agencies and NCIC. As such, TLETS access through DPS is a key component to an effective and well-informed police department.

3. Duties

3.1 The City Police Department shall act as the hosting agency to allow the District Police Department to operate and maintain a stand-alone TLETS terminal to conduct TLETS inquiries. All policies, operating procedures and performance measures for operating the District’s stand-alone TLETS terminal shall be subject to review and approval by the City and the District;

3.2 The City Police Department currently maintains three Public Safety Answering Points (“PSAP”) within its communications center and one PSAP shall be designated for use by the District Police Department to conduct communication operations;

3.3 The City Police Department shall allow the District Police Department access to their records management system and computer aided dispatch software to allow the District Police Department’s staff to input calls, update calls and conduct inquiries, this includes access to the ARMS Information Management System;

3.4 In effort to support joint operations, the City Police Department and District Police Department shall coordinate shared usage of dispatch personnel to cover overflow of personnel duties, including the overflow of emergency and/or non-emergency calls;

3.5 The City Police Department shall allow the District Police Department to relocate its communications center to the City’s communications center location, as needed, to share equipment and access to the City’s satellite access system.

3.6 During the term of this Agreement, the District Police Department staff shall remain the sole responsibility of the District, including but not limited to compensation, contributions to any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefits.

4. Term and Termination

4.1 The term of this Agreement shall commence on the ____ day of _____, 2022 and shall continue in effect unless terminated by either party as provided herein.

4.2 Either party may terminate this Agreement at any time and for any reason provides that a 30-day written notice of termination is provided to by the terminating party to the other party.

5. Miscellaneous

5.1 **Civil Liability.** In accordance with Section 791.006(b) of the Texas Government Code, the District shall indemnify, defend and hold the City harmless of any liability that arises from the furnishing of the services provided by the City under this Agreement.

5.2 **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between a provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the times such conflict exists.

5.3 **No Waiver.** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

5.4 **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties this Agreement, and not otherwise.

5.5 **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Hidalgo County, Texas. In the event of litigation related to this Agreement, venue shall be in Hidalgo County, Texas.

5.6 **Legal Construction:** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

5.7 **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to the District: Dr. Jorge L. Arredondo
 Superintendent
 601E. Kelly Ave.
 Pharr, Texas 78577

If to the City: Benjamin Arjona
 San Juan City Manager
 709 South Nebraska
 San Juan, Texas 78589

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

5.8 **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

5.9 **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

5.10 **Assignment.** This Agreement shall not be assignable.

5.11 **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

5.12 **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and as often as may be appropriate.

5.13 **Authority to Execute.** The execution and performance of this Agreement by the District and the City have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the District and the City in accordance with its terms.

5.14 **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

5.15 **Commitment of Current Revenues Only.** In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement.

The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

5.16 **No Waiver of Rights.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or equity to a Party, including the defense of sovereign immunity, nor to create any legal rights or claims on behalf of a person not a party to this Agreement.

WITNESS THE HANDS OF THE PARTIES effective as of the month, day and year of the last executed signature dated below.

CITY OF SAN JUAN

By: _____
Mr. Benjamin Arjona,
City Manager

Date

PHARR-SAN JUAN-ALAMO ISD

By: _____
Dr. Jorge L. Arredondo,
Superintendent

Date

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, First Responder Mental Health Program for the City of San Juan.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, First Responder Mental Health Program for the City of San Juan.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, First Responder Mental Health Program.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION NO.

WHEREAS, The City Commission finds it in the best interest of the citizens of San Juan, Texas that the First Responder Mental Health Program be operated for the 2022-2023; and

WHEREAS, The City Commission agrees to provide applicable matching funds for the said project as required by the Texas Office of the Governor grant application; and

WHEREAS, The City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, The City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City Commission designates Mario Garza, City Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of San Juan approves submission of the grant application for the First Responder Mental Health Program to the Office of the Governor.

PASSED and **APPROVED** this 12th of April, 2022.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Brenda Escalante, Interim City Secretary
Grant Number: 4514901

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Criminal Justice Program for the City of San Juan.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Criminal Justice Program for the City of San Juan.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Criminal Justice Program for the City of San Juan.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION NO.

WHEREAS, The City Commission finds it in the best interest of the citizens of San Juan, Texas that the Criminal Justice Program be operated for the 2022-2023; and

WHEREAS, The City Commission agrees to provide applicable matching funds for the said project as required by the Texas Office of the Governor grant application; and

WHEREAS, The City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, The City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City Commission designates Mario Garza, City Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of San Juan approves submission of the grant application for the Criminal Justice Program to the Office of the Governor.

PASSED and **APPROVED** this 12th of April, 2022.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Brenda Escalante, Interim City Secretary
Grant Number: 4514701

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, SHSP LETPA Projects for the City of San Juan.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, SHSP LETPA Projects for the City of San Juan.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, SHSP LETPA Projects for the City of San Juan.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION NO.

WHEREAS, The City Commission finds it in the best interest of the citizens of San Juan, Texas that the SHSP LETPA Projects be operated for the 2022-2023; and

WHEREAS, The City Commission agrees to provide applicable matching funds for the said project as required by the Texas Office of the Governor grant application; and

WHEREAS, The City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, The City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City Commission designates Mario Garza, City Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of San Juan approves submission of the grant application for the SHSP LETPA Projects to the Office of the Governor.

PASSED and **APPROVED** this 12th of April, 2022.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Brenda Escalante, Interim City Secretary
Grant Number: 4514801

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Operation Stonegarden for the City of San Juan.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Operation Stonegarden for the City of San Juan.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Operation Stonegarden for the City of San Juan.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION NO.

WHEREAS, The City Commission finds it in the best interest of the citizens of San Juan, Texas that the Operation Stonegarden be operated for the 2022-2023; and

WHEREAS, The City Commission agrees to provide applicable matching funds for the said project as required by the Texas Office of the Governor grant application; and

WHEREAS, The City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, The City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City Commission designates Mario Garza, City Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of San Juan approves submission of the grant application for the Operation Stonegarden to the Office of the Governor.

PASSED and **APPROVED** this 12th of April, 2022.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Brenda Escalante, Interim City Secretary
Grant Number: 3173307

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
APRIL 12, 2022

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Local Border Security Program for the City of San Juan.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Local Border Security Program for the City of San Juan.

RECOMMENDATION:

Adopt the Resolution Authorizing the City of San Juan to Submit and Accept an Application for Funding to the Office of the Governor, Local Border Security Program for the City of San Juan.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

RESOLUTION NO.

WHEREAS, The City Commission finds it in the best interest of the citizens of San Juan, Texas that the Local Border Security Program be operated for the 2022-2023; and

WHEREAS, The City Commission agrees to provide applicable matching funds for the said project as required by the Texas Office of the Governor grant application; and

WHEREAS, The City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, The City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City Commission designates Mario Garza, City Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Commission of the City of San Juan approves submission of the grant application for the Local Border Security Program to the Office of the Governor.

PASSED and **APPROVED** this 12th of April, 2022.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Brenda Escalante, Interim City Secretary
Grant Number: 2988808