



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Adina “Dina” Santillan
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

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SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard St.
San Juan, Texas 78589
Tuesday, January 10, 2023

REGULAR MEETING AGENDA 6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PROCLAMATIONS

A. Proclamation Proclaiming January 2023 as Cervical Health Awareness Month.

VI. PRESENTATIONS

A. Presentation of the Launch of the San Juan Police Department Bike Patrol. [Leandro Sifuentes, Interim Chief of Police]

B. Presentation on Department Reports: Department of Planning and Zoning, Department of Sanitation, Department of Parks and Recreation, San Juan Memorial Library, Fire Department, Department of Utilities, Department of Finance, Municipal Court and Police Department.

1. Department of Planning and Zoning Monthly Reports. [Daniel Tijerina, Director of Planning]

November 2022 Monthly Report.

December 2022 Monthly Report

2. Department of Sanitation Monthly Reports. [Israel Garza, Director of Sanitation]

November 2022 Monthly Report.

December Monthly Report.

3. Department of Parks and Recreation Monthly Reports. [Patrick Willingham, Director of Parks and Recreation]

November and December 2022 Monthly Report.

4. San Juan Memorial Library Monthly Reports. [Armandina Segin, Library Director]

November 2022 Monthly Report

December 2022 Monthly Report

5. Fire Department November 2022 Monthly Report. [Tirso Garza, Fire Chief]

6. Department of Utilities November 2022 Monthly Report. [Juan Carlos Martinez, Interim Director of Utilities]

7. Department of Finance November 2022 Monthly Report. [Leroy Gonzales, Director of Finance]

8. Municipal Court November 2022 Monthly Report. [Mary Enriquez, Court Administrator]

9. Police Department November 2022 Monthly Report. [Leandro Sifuentes, Interim Chief of Police]

VII. APPOINTMENTS

- A. Consideration and Action to Appoint, Re-appoint and/or Remove one (1) Board Member of the San Juan Civil Service Commission. [Brenda Escalante, City Secretary]
- B. Consideration and Action to Appoint, Re-appoint and/or Remove one (1) Board Member of the Keep San Juan Beautiful Board. [Brenda Escalante, City Secretary]
- C. Consideration and Action to Appoint, Re-appoint and/or Remove one (1) Board Member of the Police Athletic League (PAL). [Brenda Escalante, City Secretary]
- D. Consideration and Action to Appoint, Re-appoint and/or Remove Board Member(s) of the San Juan Economic Development Corporation Board. [Brenda Escalante, City Secretary]

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action to Approve \$130,840.00 in Rehabilitation Work Needed at Lift Station #17 by Buy-Board Vendor Southern Trenchless Solutions Funding is available through ARP Funds. [Juan Carlos Martinez, Interim Director of Utilities]
- B. Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC to provide Engineering Services for Sanitary Sewer Improvements at the Alta Vista Subdivision. [Juan C. Martinez, Interim Director of Utilities]
- C. Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC to Provide Engineering Services for Waterline Improvements at the Alta Vista Subdivision. [Juan C. Martinez, Interim Director of Utilities]
- D. Discussion and Consideration to Award RFB NO. 23-006-11-30 Annual Aluminum Sulfate/Blends Supply Water Treatment Plant #1 and Authorize the City Manager to Execute all Related Documents as Needed to the Most Responsible Bidder. [Lori Maldonado, Purchasing Agent]
- E. Discussion and Consideration to Award RFB NO. 23-007-11-30 Annual Aluminum Sulfate/Blends Supply Water Treatment Plant #2 and Authorize the City Manager to Execute all Related Documents as Needed to the Most Responsible Bidder [Lori Maldonado, Purchasing Agent].
- F. Discussion and Consideration to Award RFP NO. 23-005-12-15 City of San Juan Parks and Rec Park - Phase I and Authorize the City Manager to Negotiate a Contract with the Most Responsible Bidder. [Lori Maldonado, Purchasing Agent]
- G. Discussion and Possible Action to Authorize the City Manager to Advertise a Request for

Proposals for Emergency Ambulance Services. [Tirso Garza, Fire Chief]

- H.** Discussion and Consideration to Award RFB NO. 23-004-11-22 Purchase of Unleaded Plus (89 Octane Rating) and Highway Diesel Fuel (Ultra-Low Sulfur) and Authorize the City Manager to Execute all Related Documents as needed to the most responsible bidder. [Lori Maldonado, Purchasing Agent]

IX. RESOLUTIONS

- A.** Consideration Resolution to Approve a Waterline Access Agreement between the North Alamo Water Supply Corporation (NAWSC) and Estancia Properties, LLC. [Daniel Tijerina, Director of Planning]
- B.** Consideration and Action on a Resolution Accepting a Voluntary Annexation Petition, Setting Dates and Times of Public Hearings and Directing the Planning Department to Prepare a Service Plan at the Proposed Stewart Coves Subdivision being a 37.258 acre tract of land out of Lots 1 and 6, Stewarts Addition to the Conway Gardens, located at the Northwest corner of Moore and Stewart Roads, as Requeste by Joyce E. Soulek Living Trust. [Daniel Tijerina, Director of Planning]

X. CONTRACTUALS

- A.** Consider Authorizing the City Manager to Enter into a Contract Agreement with Tradition Energy as the Energy Supplier for the City of San Juan from January 1, 2023 through December 31, 2027. [Leroy Gonzales, Director of Finance]

XI. CONSENT AGENDA

- A.** Consider Approval of the Tax Collection Report for October 2022. [Leroy Gonzales, Director of Finance]
- B.** Consider Approval of the Tax Collection Report for November 2022. [Leroy Gonzales, Director of Finance]
- C.** Consider Approval of the Budget Expenditure Report for the Month of October 2022. [Leroy Gonzales, Director of Finance]
- D.** Consider Approval of the Budget Expenditure Report for the Month of November 2022.[Leory Gonzales, Director of Finance]

XII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 6th day of January, 2023 at 5:30 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

BRENDA ESCALANTE
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2023.

OFFICE OF THE CITY SECRETARY