



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo “Lenny” Sanchez
Commissioners: Adina “Dina” Santillan
Ernesto “Neto” Guajardo
Marco “Markie” Villegas

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard St.
San Juan, Texas 78589
Tuesday, March 28, 2023

REGULAR MEETING AGENDA 6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, San Juan Memorial Library, Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

1. Planning and Zoning Monthly Report. [Daniel Tijerina, Director of Planning]

2. Parks and Recreation Monthly Report. [Patrick Willingham, Director of Parks and Recreation]

3. Sanitation Monthly Report. [Israel Garza, Director of Sanitation]

4. San Juan Memorial Library Monthly Report. [Armandina Sesein, Library Director]
5. Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]
6. Fire Department Monthly Report. [Tirso Garza, Fire Chief]
7. Police Department Monthly Report. [Leandro Sifuentes, Interim Chief of Police]
8. Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]
9. Department of Utilities Monthly Report. [Juan Carlos Martinez, Interim Director of Utilities]

VI. PUBLIC HEARING/ORDINANCES

- A. Hold a Public Hearing for the Voluntary Annexation Petition of the Stewart Coves Subdivision, which is 16.579-Acre Tract of Land out of Lots 1 and 6, Stewart's Addition to the Conway Gardens, Located at the Northwest Corner of Moore and Stewart Road, as Requested by Joyce E. Soulek Living Trust. [Daniel Tijerina, Director of Planning]
- B. Hold a Public Hearing of an Ordinance for a Rezoning Request from General Business District (C-2) to Single-Family Residence District (R-S) of the 1.63-acre tract of land out of Lot 10, Blocks 5 and 17, John Closner Subdivision, as Requested by Melden & Hunt, Inc. [Daniel Tijerina, Director of Planning]
- C. Hold a Public Hearing for a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) on the South 60 feet of the East 156.9 feet of Lot 26 and the North 40 feet and the East 156 feet of Lot 27, Block R, Lettered Block (San Juan), as Requested by Rafael and Lisa Gonzalez. [Daniel Tijerina, Director of Planning]
- D. Hold a Public Hearing for a Conditional Use Permit for the Sale of Alcoholic Beverages (BG – Wine and Beer Retailer's Permit) at "Las Cariñosas Drive-Thru" Located at 4101 N. Veterans Boulevard, Legally Described as the West 132.37 feet of the North 120 feet of Lot 5, Block 5, John Closner Subdivision, as Requested by Ivan Rodriguez Lucio. [Daniel Tijerina, Director of Planning]
- E. Hold a Public Hearing for a Special Use Permit for the Installation of a Portable Building, Camera and Antenna at 171 Deanna Drive, Legally Described as Lot 5 and the East ½ of Lot 6, Block 1, Azteca Acres, as Requested by La Palabra Viviente Ministries. [Daniel Tijerina, Director of Planning]

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Action, if any, Regarding a Planned Unit Development at Stewart Coves Subdivision Being a 37.258-acre Tract of Land out of Lots 1 and 6, Stewart's Addition to the Conway Gardens, Located at the Northwest Corner of Moore and Stewart Road, as Requested by Melden & Hunt, Inc. [Daniel Tijerina, Director of Planning]
- B. Discussion and Action, if any, in Accepting the City of San Juan Annual Comprehensive Financial Report for the Fiscal Year Ending September 30, 2022. [Leroy Gonzales, Director of Finance]
- C. Discussion and Consideration to Award RFB NO. 23-009-02-16 City of San Juan Magnetic FlowMeter Improvements Project to the Most Responsible Bidder. [Lori Maldonado, Purchasing Agent]
- D. Discussion and Consideration to Award RFQ NO. 23-010-03-16 Engineering Services to the Most Qualified Engineer/Engineering Firms. [Lori Maldonado, Purchasing Agent]
- E. Discussion and Action, if any, to Terminate Contract Agreement Services with Cruz-Hogan Consultants on Any and All Future Texas Water Development Drinking Water State Revolving Funds (DWSRF) and Clean Water State Revolving Funds (CWSRF).
- F. Discussion and Action, if any, Ratifying the Hidalgo County Drainage District No. 1 Request for the Use of City Facilities as Early Voting and Election Day Polling Locations for the May 6, 2023 General Election. [Brenda Escalante, City Secretary]

VIII. CONTRACTUALS

- A. Consideration and Action, if any, Authorizing the Mayor to Ratify a Contract with Hidalgo County Elections Administrator for Election Services. [Brenda Escalante, City Secretary]
- B. Consideration and Action, if any, on an Interlocal Cooperation Agreement Between the County of Hidalgo and City of San Juan to Provide Efficient and Effective Library Services for County Residents. [Armandina Sesin, Library Director]

IX. RESOLUTIONS

- A. Consideration and Action, if any, on a Resolution for the Submission of an Application to Participate in the ICS (Insured Cash Sweep) Investment Account, Allowing the City to Invest its Funds in a Spectrum Way to Maximize the City's Return on Investments, While Still Maintaining Fiscally Prudent Investments. [Leroy Gonzales, Director of Finance]
- B. Consideration and Action, if any, on a Resolution Supporting the Adoption and Approval of the

Texas Term Sheet for Opioid Settlement Proceeds.

X. CONSENT AGENDA

- A.** Consider Second and Final Reading of an Ordinance for a Rezoning Request from Single-Family Residential District (R-S) to Multi-Family Residential District (R-MF) for a 3.87 acre tract of land out of Lot 16, Block 8, John Closner Subdivision Excluding the West 100' (Drain Ditch), as Requested by Javier A. Peña. [Daniel Tijerina, Director of Planning]
- B.** Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages (BG – Wine and Beer Retailer's Permit) at "Cazadores Bar and Grill" Located at 901 N. Raul Longoria Road, Legally Described as Pecan Estates Block 2, as Requested by Alberto Cortez Lopez. [Daniel Tijerina, Director of Planning]
- C.** Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages (BG – Wine and Beer Retailer's Permit) at "El Grullo Drive-Thru" located at 912 E. Business 83, Legally Described as Lot 1, Mireles Subdivision, as Requested by Ricardo Lara. [Daniel Tijerina, Director of Planning]
- D.** Consider Second and Final Reading of an Ordinance of the City of San Juan, Texas, Renaming a Certain Portion of 3rd Street From Veterans Boulevard "I Road" to Washingtonia Palm Avenue to be Renamed as "Raul Abrego Street"; Authorizing the Mayor to Execute the Documents Needed to Accomplish Said Renaming of a Public Roadway; Providing for Effective Date; Providing for Publication; Providing for Codification; Providing for a Severability Clause; and Providing for a Repealer Clause. [Daniel Tijerina, Director of Planning]
- E.** Consider Approval of City Commission Meeting Minutes:
 - August 23, 2022
 - September 13, 2022
 - February 21, 2023
 - February 28, 2023
- F.** Consider Approval of the Tax Collection Report for the Month of January 2023.[Leroy Gonzales, Director of Finance]
- G.** Consider Approval of the Budget Expenditure Report for the Month of January 31, 2023. [Leroy Gonzales, Director of Finance]
- H.** Consider Approval of the Tax Collection Report for the Month of February 2023.[Leroy Gonzales, Director of Finance]
- I.** Consider Approval of the Budget Expenditure Report for the Month of February 2023. [Leroy Gonzales, Director of Finance]

XI. EXECUTIVE SESSION

- A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
1. Pursuant to Section §551.071 of the Texas Government Code, Discussion and Possible Action Regarding the Entertainment for Fourth of July 2023.
 2. Pursuant to Section §551.071 of the Texas Government Code, Discussion and Possible Action Regarding the Creation of a Chamber of Commerce.
 3. Pursuant to Section §551.071 of the Texas Government Code, Discussion and Possible Action Regarding the Creation of City of San Juan Noche De Paz Queen(s).

XII. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
1. Pursuant to Section §551.071 of the Texas Government Code, Discussion and Possible Action Regarding the Entertainment for Fourth of July 2023.
 2. Pursuant to Section §551.071 of the Texas Government Code, Discussion and Possible Action Regarding the Creation of a Chamber of Commerce.
 3. Pursuant to Section §551.071 of the Texas Government Code, Discussion and Possible Action Regarding the Creation of City of San Juan Noche De Paz Queen(s).

XIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 24th day of March, 2023 at 5:00 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

CITY COMMISSION MEETING AGENDA

MARCH 28, 2023

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BRENDA ESCALANTE

CITY SECRETARY

CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2023.

OFFICE OF THE CITY SECRETARY