



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Adina "Dina" Santillan
Leonardo "Lenny" Sanchez

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SAN JUAN CITY COMMISSION

Location: Amigos Del Valle
600 W. 1st St.
San Juan, Texas 78589
Tuesday, October 24, 2023

REGULAR MEETING AGENDA 6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation on a Proclamation Proclaiming October 23-31, 2023 as Red Ribbon Week.

B. Presentation of Texas Amatuer Athletic Association Platinum Member Award. [Patrick Willingham, Director of Parks and Recreation]

C. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, San Juan Memorial Library, Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

1. Department of Planning and Zoning Monthly Report. [Daniel Tijerina, Director of Planning]

2. Department of Parks and Recreation Monthly Report. [Patrick Willingham, Director Parks and Recreation]
3. Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]
4. San Juan Memorial Library Monthly Report. [Armandina Segin, Library Director]
5. Fire Department Monthly Report. [Tirso Garza, Fire Chief]
6. Police Department Monthly Report. [Leandro Sifuentes, Chief of Police]
7. Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]
8. Department of Utilities Monthly Report. [Juan Carlos Martinez, Interim Director of Utilities]
9. Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]

VI. APPOINTMENTS

- A. Consider the Removal and/or Appointment of a Municipal Court Judge.
- B. Consider the Removal and/or Appointment of Board Member(s) Related to the San Juan Economic Development Corporation.

VII. PUBLIC HEARING/ORDINANCES

- A. Hold a Public Hearing and Consider an Ordinance for a Rezoning Request from Single-Family Residence District (R-S) to Institutional District (IN) at 1212 S. Wyoming Avenue, Legally Described as Lots 23-26, Block I, L.F. Moore Subdivision, Block I, as Requested by Jesus Ramirez. [Daniel Tijerina, Director of Planning] *Tabled*
- B. Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit to Operate "La Herencia Event Center" at 302 E. Business Highway 83 Suite 6, Legally Described as Lettered Blks (San Juan) West 165 feet of Lot 2 and West 165 Feet of Lot 3, Block A 2, as Requested by La Herencia Event Center, LLC. [Daniel Tijerina, Director of Planning]
- C. Hold a Public Hearing and Consider an Ordinance for a Rezoning Request for a Single-Family Residence District (R-S) to a Multi-Family Residence District (R-MF) of a 21.55-Acre Tract of Land for Lot 14, Stewarts Addition to the Conway Gardens Subdivision, Located at the Southeast Corner of Hall Acres and Stewart Road, as Requested by Esponjas Development. Ltd. [Daniel Tijerina, Director of Planning]

VIII. RESOLUTIONS

- A. Consideration and Action to Approve a Resolution Adopting and Implementing a Partial Amnesty Program to Waive Interest, Penalty Fees and Administrative Costs on Outstanding Mowing Charges. [Daniel Tijerina, Director of Planning]

IX. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consideration and Action to Amend the Travel and Training, Chapter 6, Work Environment, Sub-Chapter 6.06 Travel Section A. Allowable Expenses (1) Per Diem of the Personnel Policy Manual. [Leroy Gonzales, Director of Finance]
- B. Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC. to Provide Engineering Services for Lift Station No. 6 Upgrade/Relocation. [Juan Carlos Martinez, Interim Director of Utilities]

X. CONTRACTUALS

- A. Consideration and Action to Approve the Memorandum of Understanding (MOU) of the "Handle with Care" Program Between the City of San Juan Police Department and PSJA ISD.
- B. Consideration and Action to Approve the Memorandum of Understanding on Continuing Education Units "CEU" between the City of San Juan Police Department and South Texas College.
- C. Consideration and Action to Approve the Memorandum of Understanding Between the City of San Juan Police Department, a Constituent of the Texas Anti-Gang Center of the Rio Grande Valley, and the City of Mcallen, Transfer of Equipment (LPR Speed Trailer).
- D. Consideration and Action on the Proposed Legal Services Contractual Agreement with Palacios Garza & Thompson, P.C. Regarding the New Hourly Rate.

XI. CONSENT AGENDA

- A. Consider Approval of the Tax Collection Report for the Month of September 30, 2023. [Leroy Gonzales, Director of Finance]
- B. Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit for the Sale of Alcoholic Beverages at "Carlitos Snacks and Drinks" Located at 205 W. Nolana Avenue, Suite 14, Legally Described as Lot 1, San Juan Plaza Subdivision, as Requested by Carlitos Snacks and Drinks, LLC. [Daniel Tijerina, Director of Planning]

- C. Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at "Tremendoz Drive-Thru" Located at 2201 N. Cesar Chavez Road, Legally Described as Lot 1, C&B Subdivision, as Requested by Tremendoz Drive Thru, LLC. [Daniel Tijerina, Director of Planning]
- D. Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit to Operate a Group Home Child Daycare at 202 E. 14 1/2 Street, Legally Described as Lot 22, Lincoln Heights Subdivision, as Requested by Xochitl Rodriguez. [Daniel Tijerina, Director of Planning]
- E. Consider Second and Final Reading of an Ordinance Regarding a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) at the Property Legally Described as 7.47-Acre Tract of Land out of Lot 4, Block 39, Alamo Land and Sugar Company, as Requested by Gerardo Mireles. [Daniel Tijerina, Director of Planning]
- F. Consider Approval of the Budget Expenditure Report for the Month of August 31, 2023.[Leroy Gonzales, Director of Finance]
- G. Consider Approval of City Commission Meeting Minutes:
 - April 11, 2023
 - August 26, 2023

XII. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Code Annotated, Government Code Chapter 551 et seq., and 551.071 Consultation with Attorney.
 - 1. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Juan Carlos Martinez, Interim Director of Utilities).
 - 2. Pursuant to Section §551.071, CONSULTATION WITH ATTORNEY; Discussion and Possible Action on Legal Issues Relating to Administrative Policies and/or Procedures for Handling Monetary Transactions.
 - 3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning Genesis/TXDOT Proposed Street Project.

XIII. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meetings, and Requirements to Vote or Take Final Action in Open Meeting.
1. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Juan Carlos Martinez, Interim Director of Utilities).
 2. Pursuant to Section §551.071, CONSULTATION WITH ATTORNEY; Discussion and Possible Action on Legal Issues Relating to Administrative Policies and/or Procedures for Handling Monetary Transactions.
 3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning Genesis/TXDOT Proposed Street Project.

XIV. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 20th day of October 2023 at 5:00 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



BRENDA ESCALANTE
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2023.

OFFICE OF THE CITY SECRETARY