



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Adina "Dina" Santillan
Leonardo "Lenny" Sanchez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: Amigos Del Valle
600 W. 1st St.
San Juan, Texas 78589
Tuesday, October 24, 2023

REGULAR MEETING AGENDA 6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

A. Presentation on a Proclamation Proclaiming October 23-31, 2023 as Red Ribbon Week.

B. Presentation of Texas Amatuer Athletic Association Platinum Member Award. [Patrick Willingham, Director of Parks and Recreation]

C. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, San Juan Memorial Library, Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

1. Department of Planning and Zoning Monthly Report. [Daniel Tijerina, Director of Planning]

2. Department of Parks and Recreation Monthly Report. [Patrick Willingham, Director Parks and Recreation]
3. Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]
4. San Juan Memorial Library Monthly Report. [Armandina Segin, Library Director]
5. Fire Department Monthly Report. [Tirso Garza, Fire Chief]
6. Police Department Monthly Report. [Leandro Sifuentes, Chief of Police]
7. Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]
8. Department of Utilities Monthly Report. [Juan Carlos Martinez, Interim Director of Utilities]
9. Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]

VI. APPOINTMENTS

- A. Consider the Removal and/or Appointment of a Municipal Court Judge.
- B. Consider the Removal and/or Appointment of Board Member(s) Related to the San Juan Economic Development Corporation.

VII. PUBLIC HEARING/ORDINANCES

- A. Hold a Public Hearing and Consider an Ordinance for a Rezoning Request from Single-Family Residence District (R-S) to Institutional District (IN) at 1212 S. Wyoming Avenue, Legally Described as Lots 23-26, Block I, L.F. Moore Subdivision, Block I, as Requested by Jesus Ramirez. [Daniel Tijerina, Director of Planning] *Tabled*
- B. Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit to Operate "La Herencia Event Center" at 302 E. Business Highway 83 Suite 6, Legally Described as Lettered Blks (San Juan) West 165 feet of Lot 2 and West 165 Feet of Lot 3, Block A 2, as Requested by La Herencia Event Center, LLC. [Daniel Tijerina, Director of Planning]
- C. Hold a Public Hearing and Consider an Ordinance for a Rezoning Request for a Single-Family Residence District (R-S) to a Multi-Family Residence District (R-MF) of a 21.55-Acre Tract of Land for Lot 14, Stewarts Addition to the Conway Gardens Subdivision, Located at the Southeast Corner of Hall Acres and Stewart Road, as Requested by Esponjas Development. Ltd. [Daniel Tijerina, Director of Planning]

VIII. RESOLUTIONS

- A. Consideration and Action to Approve a Resolution Adopting and Implementing a Partial Amnesty Program to Waive Interest, Penalty Fees and Administrative Costs on Outstanding Mowing Charges. [Daniel Tijerina, Director of Planning]

IX. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consideration and Action to Amend the Travel and Training, Chapter 6, Work Environment, Sub-Chapter 6.06 Travel Section A. Allowable Expenses (1) Per Diem of the Personnel Policy Manual. [Leroy Gonzales, Director of Finance]
- B. Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC. to Provide Engineering Services for Lift Station No. 6 Upgrade/Relocation. [Juan Carlos Martinez, Interim Director of Utilities]

X. CONTRACTUALS

- A. Consideration and Action to Approve the Memorandum of Understanding (MOU) of the "Handle with Care" Program Between the City of San Juan Police Department and PSJA ISD.
- B. Consideration and Action to Approve the Memorandum of Understanding on Continuing Education Units "CEU" between the City of San Juan Police Department and South Texas College.
- C. Consideration and Action to Approve the Memorandum of Understanding Between the City of San Juan Police Department, a Constituent of the Texas Anti-Gang Center of the Rio Grande Valley, and the City of Mcallen, Transfer of Equipment (LPR Speed Trailer).
- D. Consideration and Action on the Proposed Legal Services Contractual Agreement with Palacios Garza & Thompson, P.C. Regarding the New Hourly Rate.

XI. CONSENT AGENDA

- A. Consider Approval of the Tax Collection Report for the Month of September 30, 2023. [Leroy Gonzales, Director of Finance]
- B. Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit for the Sale of Alcoholic Beverages at "Carlitos Snacks and Drinks" Located at 205 W. Nolana Avenue, Suite 14, Legally Described as Lot 1, San Juan Plaza Subdivision, as Requested by Carlitos Snacks and Drinks, LLC. [Daniel Tijerina, Director of Planning]

- C. Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at "Tremendoz Drive-Thru" Located at 2201 N. Cesar Chavez Road, Legally Described as Lot 1, C&B Subdivision, as Requested by Tremendoz Drive Thru, LLC. [Daniel Tijerina, Director of Planning]
- D. Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit to Operate a Group Home Child Daycare at 202 E. 14 1/2 Street, Legally Described as Lot 22, Lincoln Heights Subdivision, as Requested by Xochitl Rodriguez. [Daniel Tijerina, Director of Planning]
- E. Consider Second and Final Reading of an Ordinance Regarding a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) at the Property Legally Described as 7.47-Acre Tract of Land out of Lot 4, Block 39, Alamo Land and Sugar Company, as Requested by Gerardo Mireles. [Daniel Tijerina, Director of Planning]
- F. Consider Approval of the Budget Expenditure Report for the Month of August 31, 2023.[Leroy Gonzales, Director of Finance]
- G. Consider Approval of City Commission Meeting Minutes:
 - April 11, 2023
 - August 26, 2023

XII. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Code Annotated, Government Code Chapter 551 et seq., and 551.071 Consultation with Attorney.
 - 1. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Juan Carlos Martinez, Interim Director of Utilities).
 - 2. Pursuant to Section §551.071, CONSULTATION WITH ATTORNEY; Discussion and Possible Action on Legal Issues Relating to Administrative Policies and/or Procedures for Handling Monetary Transactions.
 - 3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning Genesis/TXDOT Proposed Street Project.

XIII. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action, if any, in Accordance with Chapter 551, Open Meetings, Subchapter E, Procedures Relating to Closed Meetings, and Requirements to Vote or Take Final Action in Open Meeting.
1. Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Juan Carlos Martinez, Interim Director of Utilities).
 2. Pursuant to Section §551.071, CONSULTATION WITH ATTORNEY; Discussion and Possible Action on Legal Issues Relating to Administrative Policies and/or Procedures for Handling Monetary Transactions.
 3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning Genesis/TXDOT Proposed Street Project.

XIV. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 20th day of October 2023 at 5:00 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



BRENDA ESCALANTE
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2023.

OFFICE OF THE CITY SECRETARY



Proclamation



WHEREAS, cities across America have been plagued by the numerous problems associated with alcohol, tobacco, and other drug use; and

WHEREAS, there is hope in winning the War on Drugs, and the hope lies in the hard work and determination of our communities to create a drug free environment; and

WHEREAS, local leaders, in government and in the community, know that the support of the people in the neighborhoods is the most effective tool they can have in their efforts to reduce use of alcohol, tobacco, and other drugs by Texans; and

WHEREAS, success will not occur overnight, our patience and continued commitment to drug education and prevention are imperative; and

WHEREAS, the red ribbon was chosen as a symbol commemorating the work of Enrique “Kiki” Camarena, a Drug Enforcement Administration agent, who was murdered in the line of duty and has come to represent the belief that one person CAN make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to promote this belief and encourage a drug-free lifestyle and involvement in drug prevention efforts; and

WHEREAS, October 23-31, 2023, has been designated National Red Ribbon Week calling on all Americans to show their support for a drug-free state by wearing a red ribbon and participating in drug-free activities during that week; and

WHEREAS, the Red Ribbon Initiative will be observed year-round presenting a unified and visible commitment of our intolerance towards the use of drugs and calling all citizens of Pharr-San Juan-Alamo to participate in year round drug-free activities.

NOW THEREFORE, I, AMBROSIO HERNANDEZ, MAYOR OF THE CITY OF PHARR, MARIO GARZA, MAYOR OF THE CITY OF SAN JUAN, DIANA MARTINEZ, MAYOR OF THE CITY OF ALAMO, AND DR. CYNTHIA A. GUTIERREZ, PRESIDENT OF PSJA ISD SCHOOL BOARD: by the virtue of the authority vested in us and on behalf of the City Commissions of Pharr, San Juan, Alamo, and PSJA ISD do hereby proclaim the 23rd -31st day of October 2023 as:

“Red Ribbon Week”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 5th day of October 2023.

ATTEST:

CITY OF PHARR

Hilda Pedraza, City Clerk

Ambrosio Hernandez, Mayor

IN WITNESS WHEREOF, I have here unto set my hand and caused the seal of the City of San Juan to be affixed on this _____ of _____, 2023.

ATTEST:

CITY OF SAN JUAN

Brenda Escalante, City Secretary

Mario Garza, Mayor

IN WITNESS WHEREOF, I have here unto set my hand and caused the seal of the City of Alamo to be affixed on this _____ of _____, 2023.

ATTEST:

CITY OF ALAMO

Alexandra Rangel, City Secretary

Diana Martinez, Mayor

IN WITNESS WHEREOF, I have here unto set my hand and caused the seal of the PSJA ISD to be affixed on this _____ of _____, 2023.

ATTEST:

Pharr-San Juan-Alamo ISD

Estella Garza, Board Secretary

Dr. Cynthia Gutierrez, Board President



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Leonardo "Lenny" Sanchez
Ernesto "Neto" Guajardo
Adina "Dina" Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Brenda Escalante, City Secretary

DATE: 10/18/2023

SUBJECT: Department of Planning and Zoning Monthly Report. [Daniel Tijerina, Director of Planning]

The City of San Juan Planning Department is busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 80 building permits were issued during the month of September with a \$4,187,619.00 in total valuation.
- 152 garage sale permits were issued \$2,280.00 in total valuation.
- Provide customer service and support to 938 people and handled approximately 1,082 calls.
- The building inspectors made approximately 560 inspections.
- 20 building permits were issued for new houses \$3,183,030.00 in total valuation.

HEALTH DEPARTMENT

City Inspectors continue visiting all the businesses to check if occupational license and health permits were up to date. A total of thirteen (13) letters were sent out to existing businesses to renew their licenses. A total of thirty-seven (37) business permits were renewed with \$1,850.00 in total revenue and twenty-three (23) health inspections were issued during the month of September with \$2,400.00 in total valuation.

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- BUFFALO WILD WINGS GO 105 S. CESAR CHAVEZ RD
- LINECARE HEALTHCARE SERVICES 302 E BUS HWY 83
- LOS 3 PACHINES LLC. 111 W. NOLANA AVE.
- TAQUERIA CABRERAS FOOD TRUCK 2211 S VETEANS BLVD. (S I. RD)

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

CODE ENFORCEMENT

Code Enforcement Inspectors issued five (5) work orders, eight (8) junk vehicles, nine (9) garage sale without a permit, three (3) rubbish, one (1) full odor complaint, twelve (12) building without a building permit, one (1) home leveling without a permit, thirteen (13) certified letters were sent out, eight (8) abandoned cars where tagged, three (3) people conducting business in a residence, and thirty-one (31) weedy lots violations were issued.

SUBDIVISIONS IN PROCESS

- Shops at Chavez, Lots 6
- San Juan Oaks
- Parks and Recreation Center Subdivision
- Royal Heights
- Valley Ranch Phase 4
- Black Hills Subdivision
- Twin Subdivision
- Giants Subdivision
- Mosa Multi-Family Subdivision
- Oakland Properties
- Westview IV Subdivision
- Plantation Heights
- Oakridge Estates
- La Paloma Subdivision
- Cantu Subdivision
- Arguello Subdivision
- Hinojosa Subdivision
- Starlite Subdivision
- Paraiso Subdivision
- Espana Subdivision
- McDonald's San Juan Subdivision
- La Cantera Subdivision
- Stewart Coves Phase 1 Subdivision
- Santa Anna Subdivision
- Keystone Plaza Subdivision
- Valley Ranch Phase 5
- Valley Ranch Phase 6
- Paradise Estates
- Mesquite Acres Lot 16A and 16B
- Gutierrez- Duncan Lot 2
- San Juan Subdivision



**PLANNING AND ZONING COMMISSION
SEPTEMBER 14, 2023
SAN JUAN MEMORIAL LIBRARY
6:00 P.M.**

P&Z PRESENT

Adan Magallan
Valerie Cardenas
Eliza Yzaguirre
Mark Salinas
Irma Castillo
Cesar Cantu

P&Z ABSENT

Luis Mancillas

STAFF PRESENT

Daniel Tijerina
Monica Gomez
Susana Rodriguez

GUESTS PRESENT

Edith C. Garcia
David Alvarado
Ben Alvarez
Xochitl Rodriguez
Magdalena Rodriguez
Maria Rivas
Rogelio Rivas
Carina Vele
Ramon Reina
Gerardo Mireles
Juan Rodriguez
Marina Rodriguez
Angela Gonzalez
Azeneth Garcia
Debanhi Garcia
Esme A. Garcia
Alfonso Guzman

1. CALL TO ORDER

Chairwoman Castillo called the meeting to order at 6:00 p.m.

2. APPROVAL OF MINUTES

Commissioner Cardenas made a motion to approve the minutes as presented. Commissioner Magallan seconded the motion. The motion passed unanimously with a 6-0 vote.

3. PUBLIC HEARINGS

3.1 Conditional Use Permit

For the Sale of Alcoholic Beverages at
"Carlitos Snacks and Drinks"
205 W. Nolana Avenue, Suite 14
Lot 1, San Juan Plaza Subdivision
Applicant: Carlitos Snacks and Drinks, LLC.

REVIEW COMMENTS:

Mr. Tijerina explained the Conditional Use Permit, is for the Sale of Alcoholic Beverage at Carlitos, wanting to sell mixed/ prepared drinks. The surrounding areas are commercial and single family uses. Explaining that staff recommended approval for this conditional use permit. The surrounding properties withing the two

hundred (200) foot radius were notified and letters were mailed out to the property owners. No comments were received in favor or against the request.

Chairwoman Castillo opened the public hearing at 6:02 p.m.

Edith Capetillo, applicant, explained the service is for snacks and mixed beverages, she said it is aimed towards a family-oriented business. She agreed with all the permit requirements set by the city. An alarm system has already been installed, and are currently working on getting security cameras installed. Mr. Tijerina then explained the requirements to Ms. Capetillo, to ensure she understood.

Chairwoman Castillo closed the public hearing at 6:07 p.m.

RECOMMENDATION: Staff recommended approval of Conditional Use Permit.

Commissioner Cardenas made a motion to approve the conditional use permit as presented. Commissioner Cantu seconded the motion. The motion passed unanimously with a 6-0 vote.

3.2 Conditional Use Permit

For the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption
“Tremendoz Drive-Thru”
2201 N. Cesar Chavez Road
Lot 1, C&B Subdivision
Applicant: Tremendoz Drive-Thru, LLC.

REVIEW COMMENTS:

Mr. Tijerina explained that the application was for a conditional use permit for the sale of alcohol for on-premise consumption, to open the wine/ beer to add to their products. Mr. Tijerina then listed all the requirements, and operational hours.

Chairwoman Castillo opened the public hearing at 6:12 p.m.

No public was present, for, or against the Conditional Use Permit Request, applicant was not present.

Chairwoman Castillo closed the public hearing at 6:13 p.m.

RECOMMENDATION: Staff recommended approval of the conditional use permit.

Commissioner Cardenas made a motion to approve the rezoning request as presented. Commissioner Cantu seconded the motion. The motion passed unanimously with a 6-0 vote.

3.3 Conditional Use Permit

To operate a Child Day Care Facility in a Residential area
202 E. 14 ½ Street
Lot 22, Lincoln Heights Subdivision
Applicant: Xochitl Rodriguez

REVIEW COMMENTS:

Mr. Tijerina explained the Conditional Use Permit location, the operation hours, and listed the requirements for a daycare in a residential area. Mr. Tijerina then stated that Ms. Rodriguez met all the requirements. Also, he read the emails sent by two neighbors who had received notice about the request for a conditional use permit. The neighbor's names, and addresses were read that were in opposition to the permit.

Chairwoman Castillo opened the public hearing at 6:23 p.m.

Xochitl Rodriguez, applicant, spoke and indicated that the facility was not going to be a day care, she would only have (6) kids, she also said that there was no traffic along 14 ½ Street, other than traffic from residents. Also, stating she had previously had the day care open from 1993-2005, with no problems, or concerns from neighbors. She indicated that the neighbors that sent response letter, only sent a letter indicating opposition because the letter sent out by the Planning Department indicated that it was a Day Care Facility, and that, that is not what she intends to have.

Commissioner Cardenas asked how many kids they will have the most, Ms. Rodriguez responded just 6 kids.

Mr. Tijerina then changed his recommendation to approval. Commissioner Cantu asked if the residential day care had cameras, Mr. Tijerina responded that this type of business did not require one.

Commissioner Cardenas closed the meeting for the public at 6:31 p.m.

RECOMMENDATION: Staff recommended approval of the Conditional Use Permit.

Commissioner Cardenas made a motion to approve the Conditional Use Permit. Commissioner Cantu seconded the motion, the motion passed with a 6-0 vote.

3.4 Rezoning Request

From Single- Family Residence District (R-S) to
Institutional District (IN)
1212 S. Wyoming Avenue
Lots 23-26, Block 1, Moore Subdivision
Applicant: Jesus Ramirez

REVIEW COMMENTS:

Mr. Tijerina, listed all the land uses allowed in the Institutional District (IN). He explained that staff had gone out to look at the property and the surrounding area, and that he had already received calls in opposition to the request. He explained that the street is on a dead-end street, and that the street is partially paved..

Chairwoman Castillo opened the public hearing at 6:34 p.m.

David Alvarado, neighbor, stated he would be speaking on behalf of 12 other neighbors that were present as well. He indicated that they had already discussed the rezoning request, and were all in opposition. He indicated the concern for what the home would be used for, and the fact that the street was already very small, and did not have an exit. He indicated that they were concerned for the safety of their kids, and their properties.

Chairwoman Castillo closed the public hearing at 6:36 p.m.

RECOMMENDATION: Staff recommended denial of the rezoning request.

Commissioner Cardenas made a motion to deny the request, and Commissioner Cantu second, motion denied with a 6-0 vote.

3.5 Rezoning Request

From a Single-Family Residence District (R-S) to Mult-Family Residence District (R-MF)
7.47-acre tract of land of Lot 4, Block 39, Alamo Land Sugar Company
Applicant: Gerardo Mireles

REVIEW COMMENTS:

Mr. Tijerina explained the rezoning request, and explained what the surrounding areas were.

Chairwoman Castillo opened the public meeting at 6:39 p.m.

Alfonso Guzman, TRIMAD Consultants, was present to represent Mr. Mireles (applicant), stating they would be working on the subdivision plat for this property.

Commissioner Cardenas stated concern for the value of the surrounding properties, and how that would possibly be affected if the city started mixing the use of property.

Mr. Guzman stated that they were proposing four-plex apartments, and that they are working on the plat with interior streets. This would be at the boundary of the city limits, and to the west of that there is a Black Hills Subdivision.

Chairwoman Castillo closed the public meeting at 6:46 p.m.

RECOMMENDATION: Staff recommended approval of the rezoning request.

Commissioner Magallan made a motion to approve the rezoning request. Commissioner Cardenas seconded the motion, motion passed unanimously with a 6-0 vote.

4. Subdivisions

4.1 Preliminary and Final Plat

Stewart Coves- Subdivision Phase 1
Being a 21.256-acre tract of land out of Lots 1 and 6, Stewart Addition to the Conway Gardens
Located at the Northwest corner of Moore and Stewart Road
Developer: Rhodes Development Inc.
Engineer: Melden & Hunt Inc.

REVIEW COMMENTS: Mr. Tijerina explained that the proposed subdivision is located at the Northwest corner of Stewart and Moore Road and has a total of 95 residential lots. The subdivision is located in a flood zone “B”. He mentioned that he had a meeting with the Melden & Hunt in reference to the lift station that they are proposing, since the city is not allowing the construction of that lift station.

Commissioner Yzaguirre made a motion to approve the Preliminary and Final Plat. Commissioner Cardenas seconded the motion, the motion passed unanimously with a 6-0 vote.

4.2 Preliminary and Final Plat

Royal Heights Subdivision
Being a 10.280-acre tract of land out of Lot 2,
Block 31, Alamo Land and Sugar Company
Located approximately 0.15 miles South of Sam
Houston Boulevard, along the East side of
Stewart Road
Developer: Florida Gold Construction
Engineer: Melden & Hunt, Inc.

REVIEW COMMENTS: Mr. Tijerina explained that Royal Heights Subdivision located just South of the Sorensen Elementary School. The subdivision will have thirty-one (31) residential lots. The subdivision is located in a flood zone “B”.

No discussion took place in reference to this matter.

Commissioner Yzaguirre made a motion to approve the Preliminary and Final Plat as presented. Commissioner Cantu seconded; motion passed unanimously with a 6-0 vote.

NEXT MEETING – October 5, 2023

5. ADJOURNMENT

There being no further items to discuss, Commissioner Cardenas made a motion to adjourn; Commissioner Yzaguirre second the motion. The meeting was adjourned at 6:53 p.m.

City of San Juan, Texas

Irma Castillo, Chairwoman
Planning and Zoning Commission

Attest:

Planning Director



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Brenda Escalante, City Secretary

DATE: 10/18/2023

SUBJECT: Department of Parks and Recreation Monthly Report. [Patrick Willingham, Director Parks and Recreation]

For the month of September 2023, we have the following to report:

Parks Division/Events Division, staff continues to maintain our city parks and landscape areas as needed. This past month, staff worked in the following areas.

- The staff has been maintaining our athletic fields, watering, and grooming them in preparation for the All-Star Tournaments that the city will be hosting.
- Currently, staff have been assisting with the move over to the new city hall.
- Parks staff assisted with the Keep San Juan Beautiful Cook Off.
- The park crew have been working on cleaning up the wetlands.
- The park crew also assisted with the closing of streets for the PSJA Homecoming Parade.

Recreation Division,

FALL LEAGUES: Registration has been ongoing for Flag Football, Volleyball and Tackle Football. Staff have been calling the coaches since last year and emails have been sent out to the parents. Registration ended on September 23. In Flag Football there are 28 teams with 287 participants, Volleyball there is 23 teams with 258 participants and at Tackle Football there are 2 teams in 6th grade with 45 participants. Practices have started for volleyball, flag football and tackle football. Staff conducted a coaches meeting at the Parks & Recreation on Monday, September 25 at 6 pm. Leagues are scheduled to start the week of October 10, 2023.

SCHOOL PRESENTATIONS: Staff held sports presentations at different elementary schools to

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Phone: (956)223-2200 • Fax: (956) 787-5978

promote the Parks & Recreation volleyball and flag football leagues that our department is currently accepting registration. The presentations were at the schools listed and dates:

Wednesday, September 6 at Reed-Mock Elementary for 2nd, 3rd, 4th & 5th grade students

Thursday, September 7 at Trevino Elementary for 2nd, 3rd, 4th & 5th grade students

Wednesday, September 13 at Cantu Elementary for 2nd, 3rd, 4th & 5th grade students

ADULT SOFTBALL: The Adult Men's Class E Softball League commenced on Thursday, September 28 with 11 teams. Adult Co-Ed Softball started on Friday, September 29 with 7 teams. All games will be played at Municipal Park Softball Fields. Alex Lopez conducted the softball coaches meeting on Wednesday, September 27 at 6:00 pm at the Parks & Recreation Office.

TAAF ATHLETE OF THE YEAR: On Tuesday, September 12 at the City Commissioners' Meeting, the San Juan Male & Female Athletes of the Year were presented.

2023 San Juan Male Athlete of the Year – Osiel Cantu

2023 San Juan Female Athlete of the Year – Gizelle Hernandez

TAAF STATE CONFERENCE: Alex Lopez and Ramiro Moreno attended the TAAF State Conference in Denton, TX from September 18-21, 2023. Ramiro Moreno, currently serves as TAAF Executive Board Member & TAAF Region 2 Director. During the Awards Session, the City of San Juan Parks & Recreation Dept. was recognized for receiving the Platinum City Award based on registered sports teams and individual sports participants.

HOMECOMING PARADE: Thursday, September 14 staff assisted with the coordination of the PSJA High School Homecoming Parade lineup from 5:30 pm – 6:30 pm in front of City Hall.

PSJA TAILGATE PRE-GAME: Friday, September 15, Staff and I assisted PAL with the coordination of the tailgate party prior to the PSJA Bears homecoming football game at PSJA ISD Stadium. Alex Lopez did the bbq chicken and we made the tacos. From 5 pm – 7:30 pm we handed out bbq chicken tacos, drinks, koozies and information to the home crowd.

Building Maintenance,

* Building maintenance staff have been working on completing work orders throughout the city that consist of restroom repairs, AC repairs and minor building repairs.

- Maintenance staff have also been assisting in the move over to the New City Hall.

Upcoming Events,

September 25, 2023 Fall High School Baseball League.

September 28, 2023 Fall Men's and Coed Softball Leagues.

October 3, High School Softball League begins.

October 10, 2023 Fall youth sports programs begin.

October 31, 2023 Halloween Festival.

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Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Brenda Escalante, City Secretary

DATE: 10/18/2023

SUBJECT: Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]

Sanitation Department (Sept. 2023)

- Solid Waste Collection ran on schedule all month
- Brush Pickup ran on schedule all month
- Drop off Site: 808 Residents
- Residential: 953.68 Tons
- Commercial: 804.07 Tons
- Roll-Off Containers: 169.40 Tons/38 loads
- Brush: 370.80 Tons/150 loads of brush

Central Garage (Sept. 2023)

- Tickets Open: 40
- Tickets Closed: 50
- 5 Residential Side Loaders operating
- 1 Commercial Side Loader operating
- 2 Commercial Front Loaders operating
- 3 Brush Trucks operating
- 1 Brush Tractor (grapple) operating
- 3 Brush Grapple Trucks operating
- 1 Roll- Off Truck operating

Recycling (Sept. 2023)

- Cardboard: 12.86 tons/\$928.05
- Mix White Paper: 0.07 tons/\$2.10
- Office Paper: 0.12 tons/\$7.80
- Books 0.77 tons/\$15.40
- Curbside: 7.09 tons/\$0.00
- E-Waste: 2.84 tons /\$511.78
- Total Tons/Revenue: 23.75 tons/\$1,465.13
- Savings of \$475.00
- Walk-Ins: 156

Code Enforcements (Sept. 2023)

- Violation Notice Issued: 25
- Illegal Dumping: 40
- Contact People: 56
- Construction Material: 25
- Tires: 49
- Violation Notice Issued: 13
- Illegal Dumping: 13
- Contact People: 3
- Construction Material: 0
- Tires: 0



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Leonardo "Lenny" Sanchez
Ernesto "Neto" Guajardo
Adina "Dina" Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Brenda Escalante, City Secretary

DATE: 10/18/2023

SUBJECT: San Juan Memorial Library Monthly Report. [Armandina Sesin, Library Director]

Enclosed is the September Monthly Report including statistics and programs:

For the month of September, we had, 1,428 visitors. Out of those visitors, 595 were here for computer use only. The library checked out a total of 899 physical and digital items both adult and children. We had 25 in-house circulation items. We requested and received thirty-two (32) Interlibrary Loans (ILL). We had 67 new patrons added to our circulation system. We helped the public with an estimated 228 reference/informational questions. We had 19 fax transactions. The monthly amount deposited was \$952.71 both fines and fees.

Please see the attached statistical report.

During the month of September

- Attended the City Commission meeting
- Attended the Directors' meeting
- Attended, with Christina, the Open House at Raul Yzaguirre Middle School
- Managed the day-to-day operations of the San Juan Memorial Library

Meetings to be held in September 2023

Multipurpose Room

Border Preparation meeting, October 2nd

EDC, October 3rd & 17th

Fire Station Project meeting, October 4th & 18th

Planning & Zoning, October 5th & 19th

Lion's Club, October 7th

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

City Commission Meeting, October 10th

Directors' meeting, October 11th

HR – EEO Virtual Workshop October 12th

Early Elections, October 23rd, 24th, 25th, 26th, 27th, 28th, 29th, 30th. And 31st

Training Room:

Bid Opening, October 5th

Directors' meeting, October 25th

San Juan Memorial Library

September 2023 Statistics

Statistics	
Total Visitors	1,428
Computer Users	595
Total Checkouts	899
In-House Use	25
Inter-Library Loans	32
New Patrons	67
Reference\ Informational Questions	228
FAX transactions	19
Children's Programs	1
Attendance	85

Multipurpose Room Reservations	Attendance
2nd Lion's Club	28
5th Utilities Dept. Alta Vista Project Meeting	5
5th EDC	21
6th Fire Station Project Meeting	82
7th Collective Bargaining Agreement Meeting	12
11th Civil Service Exam	8
11th San Juan Princess & Queen Board Meeting	10
12th City Commission	43
13th Directors' Meeting	14
14th Planning & Zoning	21
15th Police Lt. Exam	7
15th Civil Service Meeting	7
18th Driving Engineer Exam	10
19 Utilities Meeting	4
20th Keeping San Juan Beautiful	4
25th Civil Service Meeting	7
26th City Commission	59
27th Directors' Meeting	14
28th EEO Virtual Workshop	1
30th Lions Club	8
Total	365

Training Room Reservations	Attendance
5th Keeping San Juan Beautiful	6
13th Keeping San Juan Beautiful	12
15th Planning & Zoning	7
18th Utilities Meeting	7
20th Civil Service Exam	8
28th Utilities Dept. Meeting	5
29th Avance Meeting	14
Total	59

Physical Items Checkouts	
DVDs	69
Books Juvenile	627
Books Adult	147
Total	843

Digital Items Checkouts	
Children's Materials	15
Other Than Children's Materials	41
Total	56
Ebooks	29
Audiobooks	27
Total	56

Study Room Attendance	
Study Rooms	42

Facebook Page	
Likes	7
Visitors	1262

SJML Homepage	
Visitors	12,109

Deposits	
Fines	\$ 272.31
Copies	\$ 680.40
Surcharges	\$ -
Total without Surcharges	\$952.71
Total with Surcharges	\$952.71

Youth & Children's Programs/Attendance

Date	Program	Attendance
Friday, September 1, 2023	0	0
Tuesday, September 5, 2023	0	0
Wednesday, September 6, 2023	1	85
Thursday, September 7, 2023	0	0
Friday, September 8, 2023	0	0
Monday, September 11, 2023	0	0
Tuesday, September 12, 2023	0	0
Wednesday, September 13, 2023	0	0
Thursday, September 14, 2023	0	0
Friday, September 15, 2023	0	0
Monday, September 18, 2023	0	0
Tuesday, September 19, 2023	0	0
Wednesday, September 20, 2023	0	0
Thursday, September 21, 2023	0	0
Friday, September 22, 2023	0	0
Monday, September 25, 2023	0	0
Tuesday, September 26, 2023	0	0
Wednesday, September 27, 2023	0	0
Thursday, September 28, 2023	0	0
Friday, September 29, 2023	0	0
Total	1	85
*Yzaguirre School Visit		



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Leonardo "Lenny" Sanchez
Ernesto "Neto" Guajardo
Adina "Dina" Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Tirso Garza, Fire Chief

DATE: 10/17/2023

SUBJECT: Fire Department Monthly Report. [Tirso Garza, Fire Chief]

The San Juan Fire Department did the following activity during the month of September 2023:

Emergency Calls

A total of 56 Calls for the month of September 2023. (Please see attached report.)

- A Shift = 15
- B Shift = 21
- C Shift = 20

Pharr EMS

Due to COVID-19, Pharr EMS responded along with the Fire Department for a total of 11 calls for the month of September 2023. Please see the attached report submitted by Pharr EMS.

County Calls

The San Juan Fire Department had a total of three (3) County calls for the month of September 2023, which are the following:

- Incident Number 000684 – Outside Rubbish Fire at Juan Balli and Alamo, Texas
- Incident Number 000699 – Murial Aide for a Brush Fire at Expressway 281 and Guerra
- Incident Number 000712 – Assist Government Agency at Palmetto Dr/Papaya Dr, Weslaco, Texas

Volunteer Department

The San Juan Volunteer Fire Department was not able to meet for a monthly business meeting due to COVID-19.

Fire Inspections

A total of 39 inspections were conducted in the month of September 2023. Please see attached for detailed information about each completed inspection.

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Plan Reviews

The following plans were reviewed for the month of September 2023:

- Car Lot
- Southern Smiles Photography
- Ben & Mike Corporation
- Gutierrez – Duncan Subdivision
- Santa Anna Subdivision
- San Juan Subdivision Plat

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belongs only to the logs submitted by the Fire Chief, Lieutenant, or Firefighter in Charge for September 2023 to the Administration Office.

- A total of 358 Gallons of Unleaded
- A total of 800.1 Gallons of Diesel

70%

FIRE
Percentage of Total Incidents

30%

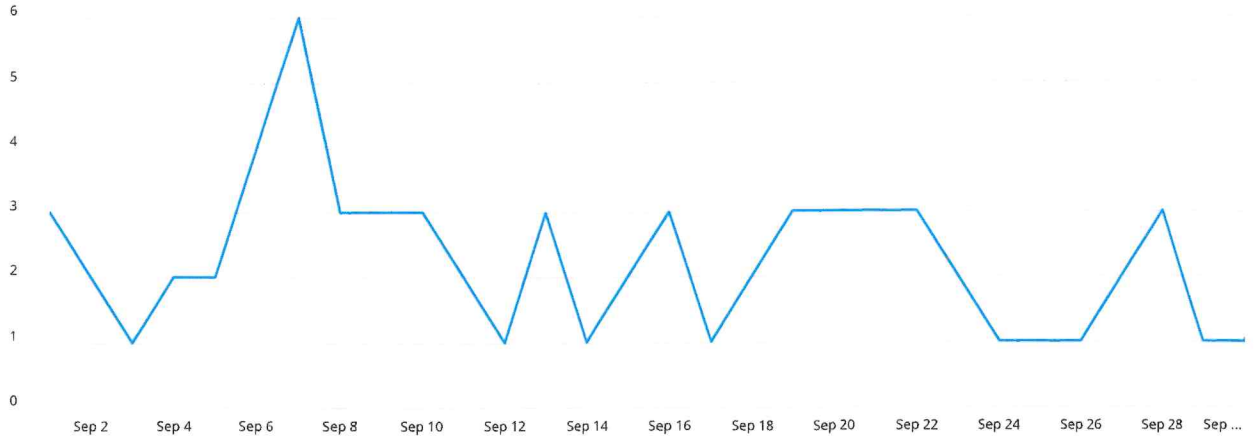
EMS
Percentage of Total Incidents

56

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice

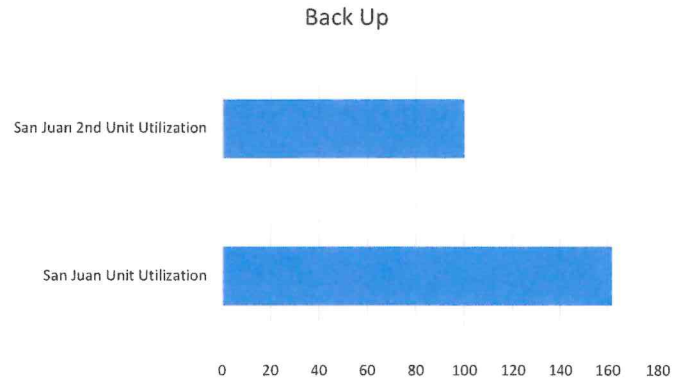


Counts	% Rows			% Columns		% All								
Week Ending	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	Total
(10) Fire, other					1									1
(11) Structure Fire		1												1
(13) Mobile property (vehicle) fire				2										2
(14) Natural vegetation fire			1	1										2
(15) Outside rubbish fire			3	1	1									5
(30) Rescue, emergency medical call (EMS), other		2												2
(31) Medical assist	1	2	1	3	2									9
(32) Emergency medical service (EMS) incident	1	3	1		1									6
(33) Lock-In				1										1
(41) Combustible/f... spills & leaks				1										1
(44) Electrical wiring/equipm. problem	1	1	1											3
(53) Smoke, odor problem					1									1
(55) Public service assistance		2			3									5
(60) Good intent call, other		1												1
(61) Dispatched and canceled en route		1	1	2										4

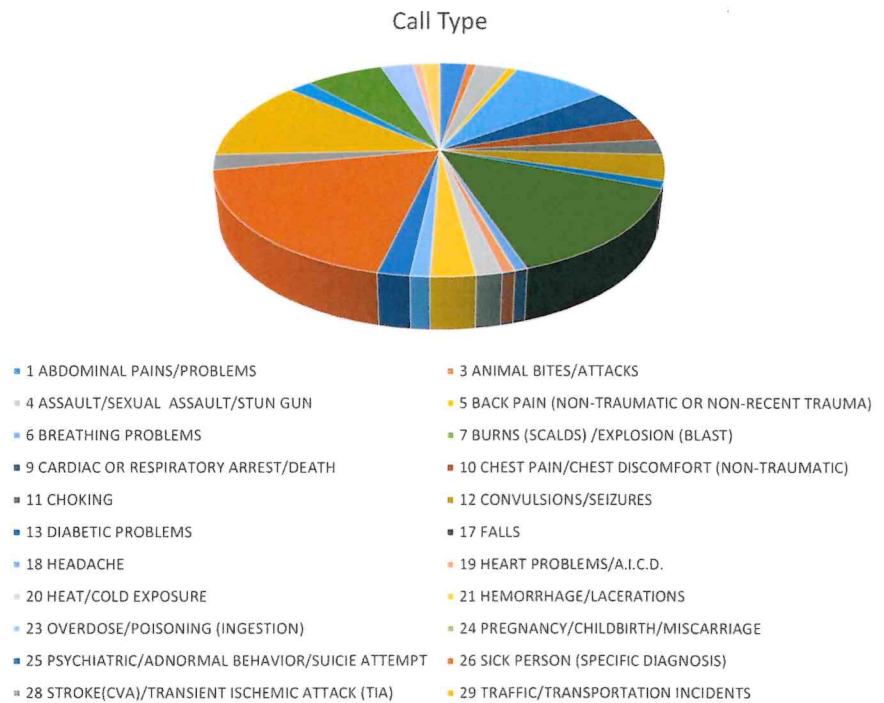
Week Ending	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	10/22/23	10/29/23	11/5/23	11/12/23	11/19/23	11/26/23	Total
(65) Steam, other gas mistaken for smoke		1		3										4
(70) False alarm and false call, other	3		2											5
(74) Unintentional system/detect... operation (no fire)		2	1											3
Total	6	16	11	14	9									56

City of San Juan September 2023

Call to on Scene Response Time Avg.	0:07:53
Call to on Scene Response Time Percent Compliant	90.2%
San Juan Unit Utilization	162
San Juan 2nd Unit Utilization	100
Total Calls	262
Transports to Facility	159
Transport percentage	61%



1 ABDOMINAL PAINS/PROBLEMS	6
3 ANIMAL BITES/ATTACKS	2
4 ASSAULT/SEXUAL ASSAULT/STUN GUN	7
5 BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)	2
6 BREATHING PROBLEMS	21
7 BURNS (SCALDS) /EXPLOSION (BLAST)	0
9 CARDIAC OR RESPIRATORY ARREST/DEATH	13
10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	9
11 CHOKING	6
12 CONVULSIONS/SEIZURES	10
13 DIABETIC PROBLEMS	3
17 FALLS	36
18 HEADACHE	2
19 HEART PROBLEMS/A.I.C.D.	2
20 HEAT/COLD EXPOSURE	4
21 HEMORRHAGE/LACERATIONS	7
23 OVERDOSE/POISONING (INGESTION)	3
24 PREGNANCY/CHILDBIRTH/MISCARRIAGE	0
25 PSYCHIATRIC/ADNORMAL BEHAVIOR/SUICIE ATTEMPT	5
26 SICK PERSON (SPECIFIC DIAGNOSIS)	47
28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	6
29 TRAFFIC/TRANSPORTATION INCIDENTS	31
30 TRAUMATIC INJURIES (SPECIFIC)	5
31 UNCONSCIOUS/FAINTING (NEAR)	17
32 UNKNOWN PROBLEM (PERSON DOWN)	7
65 MUTUAL AID/ ASST. AGENCY	2
REQUEST AMBULANCE	0
EMS STANDBY	4



Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 0:05	4931	MEDIC31	1204 FOSTER ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
00:05:22	00:07:51	00:18:26	00:32:06	00:41:39	01:19:51	1:14:48	0:13:05	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 6:44	5024	MEDIC31	300 N NEBRASKA, 219A	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
06:45:53	06:50:24	06:54:42	07:09:03	07:10:13	07:25:56	0:41:36	0:08:49	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 10:26	5123	MEDIC31	320 E 4TH ST	SAN JUAN	32 UNKNOWN PROBLEM (PERSON DOWN)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
10:31:24	10:40:58	10:41:01	No Transport	No Hospital	10:44:13	0:17:23	0:09:37	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 11:17	5141	MEDIC31	300 N NEBRASKA, 201 BED A	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:19:00	11:20:10	11:27:20	11:47:01	12:08:06	12:53:07	1:35:40	0:08:21	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 11:20	5142	MEDIC301	E MINNESOTA RD / N RAUL LONGORIA RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:21:43	11:27:24	11:35:42	11:50:11	12:31:20	12:32:51	1:12:29	0:13:59	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 11:20	5142	FALCON2	E MINNESOTA RD / N RAUL LONGORIA RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:27:14	11:27:16	11:31:49	No Transport	No Hospital	11:49:19	0:28:57	0:04:35	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 11:52	5158	MEDIC1	316 E 8TH ST	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:55:40	11:57:39	12:13:26	No Transport	No Hospital	12:24:14	0:31:33	0:17:46	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 11:57	5159	MTS1	506 W BUSINESS 83	SAN JUAN	30 TRAUMATIC INJURIES (SPECIFIC)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
12:01:32	12:16:54	12:16:54	No Transport	No Hospital	12:25:30	0:27:48	0:15:22	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 11:57	5159	FALCON2	506 W BUSINESS 83	SAN JUAN	30 TRAUMATIC INJURIES (SPECIFIC)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
12:14:14	12:14:16	No Arrive	No Transport	No Hospital	12:21:07	0:23:25	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 12:50	5173	MEDIC301	KING RD / W BUSINESS 83	SAN JUAN	32 UNKNOWN PROBLEM (PERSON DOWN)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
12:52:52	12:54:03	12:59:51	13:12:43	13:24:56	14:01:33	1:10:35	0:07:00	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 12:50	5173	FALCON3	KING RD / W BUSINESS 83	SAN JUAN	32 UNKNOWN PROBLEM (PERSON DOWN)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
12:56:41	12:56:44	No Arrive	No Transport	No Hospital	12:57:44	0:06:46	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 17:09	5249	MEDIC31	800 E FRONTAGE RD E	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:10:52	17:23:19	17:23:22	17:28:54	17:53:42	18:30:24	1:20:40	0:12:30	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 18:42	5277	MEDIC31	213 JAIME ST	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:42:20	18:44:51	18:52:24	19:06:55	20:05:56	20:33:21	1:51:11	0:10:04	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 19:20	5287	MEDIC1	314 POINSETTIA CIR	SAN JUAN	1 ABDOMINAL PAINS/PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:21:17	19:22:05	19:35:26	19:44:57	19:55:41	20:28:36	1:08:02	0:14:09	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/1/23 20:00	5304	MEDIC2	511 TAYLOR ST	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	

20:01:10	20:02:32	20:11:29	20:33:45	20:58:45	21:35:04	1:34:34	0:10:19
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/1/23 22:02	5322	MEDIC31	E OWASSA RD / N RAUL LONGORIA RD	SAN JUAN	30 TRAUMATIC INJURIES (SPECIFIC)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
22:03:17	22:03:49	22:09:55	22:21:46	22:46:12	23:22:57	1:20:43	0:06:38
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/1/23 23:13	5353	MEDIC301	913 ATHOL AVE, 6	SAN JUAN	5 BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
23:15:00	23:22:29	23:23:28	23:38:03	23:52:36	00:26:43	1:12:57	0:08:28
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 2:24	5400	MEDIC31	1209 E SIOUX RD	SAN JUAN	4 ASSAULT/SEXUAL ASSAULT/STUN GUN		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
02:25:37	02:26:27	02:33:11	No Transport	No Hospital	02:42:37	0:17:56	0:07:34
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 9:36	5465	MEDIC31	2305 OLMITOS AVE	SAN JUAN	10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
09:37:23	09:38:34	09:44:08	10:01:32	10:21:02	10:46:19	1:09:24	0:06:45
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 11:33	5491	MEDIC31	701 SUN CHASE ST	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:34:34	11:35:57	11:48:26	No Transport	No Hospital	11:58:37	0:24:39	0:13:52
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 12:53	5520	MEDIC31	223 JAIME ST	SAN JUAN	5 BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
12:54:24	12:56:20	13:01:46	13:46:41	14:01:48	14:49:07	1:55:31	0:07:22
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 13:09	5524	MEDIC2	819 E SGT LEONEL TREVINO	SAN JUAN	20 HEAT/COLD EXPOSURE		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
13:11:02	13:11:50	13:22:51	No Transport	No Hospital	13:56:37	0:47:25	0:11:49
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 14:01	5541	MEDIC2	117 W 7TH ST, APT 10	SAN JUAN	20 HEAT/COLD EXPOSURE		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:04:31	14:04:43	14:12:05	No Transport	No Hospital	14:37:17	0:35:19	0:07:34
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 14:01	5541	MEDIC3	117 W 7TH ST, APT 10	SAN JUAN	20 HEAT/COLD EXPOSURE		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:03:02	No Enroute	No Arrive	No Transport	No Hospital	14:04:34	0:02:36	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 14:28	5545	MEDIC2	1309 RIO GRANDE ST	SAN JUAN	12 CONVULSIONS/SEIZURES		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:37:20	14:38:22	14:38:22	14:42:12	15:08:56	16:00:28	1:32:11	0:01:02
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 14:28	5545	MEDIC3	1309 RIO GRANDE ST	SAN JUAN	12 CONVULSIONS/SEIZURES		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:32:26	No Enroute	No Arrive	No Transport	No Hospital	14:37:22	0:09:05	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 14:57	5552	MEDIC31	MOORE & VETERANS	SAN JUAN	12 CONVULSIONS/SEIZURES		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:58:14	14:59:54	15:05:25	15:13:38	15:22:35	15:48:27	0:51:08	0:07:10
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 17:30	5581	MEDIC31	504 HACKBERRY AVE	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
17:31:38	17:33:41	17:46:43	18:15:30	18:30:42	19:16:05	1:45:42	0:15:05
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/2/23 18:37	5599	MEDIC2	209 W 6TH ST, 8	SAN JUAN	25 PSYCHIATRIC/ADNORMAL BEHAVIOR/SUICIE ATTEMPT		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
18:38:09	18:40:14	18:49:44	No Transport	No Hospital	19:08:51	0:31:49	0:11:35
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		

9/2/23 19:36	5625	MEDIC31	N VETERANS BLVD / E FERGUSON AVE	SAN JUAN	65 MUTUAL AID/ ASST. AGENCY				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
19:39:54	19:41:20	19:46:12	No Transport	No Hospital	19:49:02	0:12:06	0:06:18		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/2/23 19:36	5625	MEDIC1	N VETERANS BLVD / E FERGUSON AVE	SAN JUAN	65 MUTUAL AID/ ASST. AGENCY				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
19:39:06	No Enroute	No Arrive	No Transport	No Hospital	19:40:15	0:03:19	N/A		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/2/23 23:49	5685	MEDIC31	N RAUL LONGORIA RD / E NOLANA LOOP	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
23:49:30	23:55:38	23:57:22	No Transport	No Hospital	00:00:57	0:11:55	0:07:52		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 0:54	5708	MEDIC31	1410 ADELA DR	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
00:54:41	00:55:47	01:06:17	01:30:10	01:38:30	02:00:28	1:06:26	0:11:36		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 5:33	5771	MEDIC31	132 E 4TH ST	SAN JUAN	12 CONVULSIONS/SEIZURES				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
05:34:14	05:35:27	05:44:07	No Transport	No Hospital	05:54:32	0:21:17	0:09:53		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 5:33	5771	MEDIC301	132 E 4TH ST	SAN JUAN	12 CONVULSIONS/SEIZURES				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
05:45:24	05:46:42	No Arrive	No Transport	No Hospital	05:48:12	0:14:57	N/A		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 6:22	5781	MEDIC31	3105 N CESAR CHAVEZ RD	SAN JUAN	11 CHOKING				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
06:22:35	06:26:00	06:47:35	07:02:56	07:17:01	07:44:15	1:22:16	0:25:01		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 10:53	5851	MEDIC31	602 ALFREDO ST	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
10:54:08	10:55:41	11:02:04	No Transport	No Hospital	11:17:43	0:24:41	0:07:56		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 12:02	5871	MEDIC31	1004 SAN CRISTOBAL ST	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
12:02:55	12:05:21	12:12:33	12:22:31	12:46:58	13:34:46	1:32:21	0:09:38		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 13:46	5901	MEDIC31	108 W AMY DR	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
13:47:04	13:50:56	14:00:24	14:10:22	14:24:47	15:17:00	1:30:49	0:13:19		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 14:22	5910	MEDIC2	510 S STANDARD AVE	SAN JUAN	4 ASSAULT/SEXUAL ASSAULT/STUN GUN				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
14:24:53	14:26:57	14:32:55	No Transport	No Hospital	14:37:33	0:14:45	0:08:01		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 16:54	5940	MEDIC301	1220 WESTVIEW ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
16:55:55	16:57:27	17:06:26	17:26:20	17:43:06	18:17:22	1:22:32	0:10:31		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 20:29	5986	MEDIC31	400 W EXPRESWAY 83	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
20:30:11	20:34:39	20:40:21	No Transport	No Hospital	20:54:48	0:25:18	0:10:10		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/3/23 23:25	6036	MEDIC31	E RIDGE RD / S STEWART RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
23:26:13	23:28:13	23:35:06	No Transport	No Hospital	00:06:09	0:40:31	0:08:54		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/4/23 4:15	6089	MEDIC31	315 E THELMA ST	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
04:15:40	04:17:37	04:23:24	04:42:57	05:00:41	05:36:38	1:21:38	0:07:44		

Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/4/23 7:42	6133	MEDIC31	RAUL LONGORIA & SIOUX	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
07:43:09	07:44:43	07:46:28	08:08:46	08:19:31	08:53:17	1:10:52	0:03:20	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/4/23 13:53	6272	MEDIC31	417 CANCUN LN	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
13:54:50	13:55:39	14:04:32	14:17:35	14:33:47	15:14:20	1:20:43	0:09:18	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/4/23 14:41	6288	MEDIC3	216 W RAILROAD ST	SAN JUAN	21 HEMORRHAGE/LACERATIONS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:43:53	14:45:06	14:53:02	15:04:20	15:18:59	16:18:55	1:37:16	0:09:09	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/4/23 16:29	6318	MEDIC31	SAN ANTONIO & BEARS TRAIL	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
16:31:06	16:37:25	16:40:06	16:56:39	17:07:27	17:28:48	0:58:56	0:09:00	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/4/23 18:28	6362	MEDIC31	701 S VETERANS BLVD	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:29:05	18:31:09	18:37:32	No Transport	No Hospital	19:00:13	0:31:40	0:08:27	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 1:54	6463	MEDIC31	202 SOUTH RIDGE AVE, 2	SAN JUAN	23 OVERDOSE/POISONING (INGESTION)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
01:55:05	01:56:34	02:06:42	02:24:19	02:39:01	03:18:02	1:23:44	0:11:37	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 9:05	6599	MEDIC31	1007 WASHINGTONIAN PALM AVE	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
09:06:07	09:10:46	09:14:34	09:31:54	09:52:25	10:33:01	1:27:54	0:08:27	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 13:08	6687	MEDIC31	913 ATHOL AVE, 6	SAN JUAN	21 HEMORRHAGE/LACERATIONS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
13:10:09	13:15:01	13:20:13	13:28:06	13:44:31	14:39:13	1:31:14	0:10:04	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 16:54	6739	MEDIC31	2801 N LUCKY DR	SAN JUAN	3 ANIMAL BITES/ATTACKS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
16:55:36	16:56:38	17:02:10	17:11:31	17:27:29	18:00:17	1:05:53	0:06:34	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 17:09	6745	MEDIC201	1704 SYLVIA CIR	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:10:47	17:13:31	17:16:16	17:32:48	18:39:23	18:42:26	1:32:48	0:05:29	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 17:57	6763	MEDIC31	701 E 13 1/2 ST	SAN JUAN	12 CONVULSIONS/SEIZURES			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:00:23	18:03:20	18:04:56	18:16:55	18:43:21	19:21:59	1:24:47	0:04:34	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 17:57	6763	MEDIC101	701 E 13 1/2 ST	SAN JUAN	12 CONVULSIONS/SEIZURES			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:59:00	No Enroute	No Arrive	No Transport	No Hospital	18:00:26	0:03:14	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 19:47	6786	MEDIC31	S STANDARD AVE / W 12TH ST	SAN JUAN	21 HEMORRHAGE/LACERATIONS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:48:13	19:54:31	19:57:33	No Transport	No Hospital	20:13:49	0:26:33	0:09:20	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/5/23 21:24	6802	MEDIC31	205 W 2ND ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
21:24:27	21:29:24	21:31:38	No Transport	No Hospital	21:38:20	0:14:16	0:07:10	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/6/23 4:51	6883	MEDIC31	216 W RAILROAD ST	SAN JUAN	17 FALLS			

Unit Dispatd 04:52:20	Unit Enroute 04:57:51	Unit Arrive 04:59:53	Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 05:17:15	Task Time 0:25:50	Response Time 0:07:33
Call Create 9/6/23 8:48	Call # 6971	Unit Number MEDIC31	Address Line 2301 N RAUL LONGORIA RD	City SAN JUAN	Call Type Description 4 ASSAULT/SEXUAL ASSAULT/STUN GUN		
Unit Dispatd 08:49:25	Unit Enroute 08:50:42	Unit Arrive 08:55:22	Unit Transport 09:10:26	Unit At Hospital 09:18:39	Unit Clear 09:32:53	Task Time 0:43:56	Response Time 0:05:58
Call Create 9/6/23 9:20	Call # 6984	Unit Number MEDIC3	Address Line 121 GONZALEZ DR	City SAN JUAN	Call Type Description 1 ABDOMINAL PAINS/PROBLEMS		
Unit Dispatd 09:23:27	Unit Enroute 09:25:31	Unit Arrive 09:38:45	Unit Transport 09:53:38	Unit At Hospital 10:43:13	Unit Clear 10:43:36	Task Time 1:22:38	Response Time 0:15:18
Call Create 9/6/23 11:18	Call # 7036	Unit Number MEDIC31	Address Line 910 ORANGE ST	City SAN JUAN	Call Type Description 17 FALLS		
Unit Dispatd 11:19:35	Unit Enroute 11:20:22	Unit Arrive 11:26:36	Unit Transport 11:40:10	Unit At Hospital 11:57:18	Unit Clear 12:24:10	Task Time 1:05:48	Response Time 0:07:01
Call Create 9/7/23 1:39	Call # 7256	Unit Number MEDIC31	Address Line 301 E CARROLL RD	City SAN JUAN	Call Type Description 19 HEART PROBLEMS/A.I.C.D.		
Unit Dispatd 01:40:11	Unit Enroute 01:46:32	Unit Arrive 01:53:40	Unit Transport 02:10:44	Unit At Hospital 02:23:26	Unit Clear 02:43:12	Task Time 1:03:53	Response Time 0:13:30
Call Create 9/7/23 5:39	Call # 7337	Unit Number MEDIC31	Address Line 304 SAN IGNACIO AVE	City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd 05:40:21	Unit Enroute 05:42:27	Unit Arrive 05:49:06	Unit Transport 06:00:08	Unit At Hospital 06:15:04	Unit Clear 07:13:40	Task Time 1:34:03	Response Time 0:08:45
Call Create 9/7/23 7:40	Call # 7378	Unit Number MEDIC1	Address Line RAUL LONGORIA & EL DORA	City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS		
Unit Dispatd 07:43:08	Unit Enroute 07:43:10	Unit Arrive 07:47:40	Unit Transport 08:07:21	Unit At Hospital 08:22:31	Unit Clear 09:11:47	Task Time 1:31:23	Response Time 0:04:32
Call Create 9/7/23 8:16	Call # 7403	Unit Number MEDIC31	Address Line 2900 N RAUL LONGORIA RD	City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS		
Unit Dispatd 08:18:43	Unit Enroute 08:19:14	Unit Arrive 08:22:09	Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 08:29:23	Task Time 0:13:12	Response Time 0:03:27
Call Create 9/7/23 8:27	Call # 7413	Unit Number MEDIC301	Address Line NEBRASKA & 1ST	City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS		
Unit Dispatd 08:28:08	Unit Enroute 08:28:09	Unit Arrive 08:30:45	Unit Transport 08:46:29	Unit At Hospital 09:15:15	Unit Clear 09:54:52	Task Time 1:27:38	Response Time 0:02:38
Call Create 9/7/23 9:04	Call # 7430	Unit Number MEDIC31	Address Line 300 E CHAPARRAL	City SAN JUAN	Call Type Description 9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd 09:05:33	Unit Enroute 09:08:31	Unit Arrive 09:14:24	Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 09:47:41	Task Time 0:43:29	Response Time 0:08:51
Call Create 9/7/23 9:04	Call # 7430	Unit Number FALCON2	Address Line 300 E CHAPARRAL	City SAN JUAN	Call Type Description 9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd 09:16:49	Unit Enroute 09:16:52	Unit Arrive 09:17:41	Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 09:22:24	Task Time 0:18:12	Response Time 0:00:52
Call Create 9/7/23 10:20	Call # 7454	Unit Number MEDIC31	Address Line 301 RIDGE RD	City SAN JUAN	Call Type Description 6 BREATHING PROBLEMS		
Unit Dispatd 10:21:28	Unit Enroute 10:22:36	Unit Arrive 10:32:53	Unit Transport 11:12:09	Unit At Hospital 11:28:44	Unit Clear 11:52:28	Task Time 1:32:16	Response Time 0:11:25
Call Create 9/7/23 10:40	Call # 7465	Unit Number MEDIC301	Address Line 417 W FM 495, 3	City SAN JUAN	Call Type Description 19 HEART PROBLEMS/A.I.C.D.		
Unit Dispatd 10:41:16	Unit Enroute 10:42:35	Unit Arrive 10:59:19	Unit Transport 11:18:02	Unit At Hospital 11:26:00	Unit Clear 11:46:34	Task Time 1:06:18	Response Time 0:18:03
Call Create 9/7/23 12:52	Call # 7529	Unit Number MEDIC31	Address Line 2803 N RAUL LONGORIA RD	City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS		
Unit Dispatd 12:53:59	Unit Enroute 12:54:51	Unit Arrive 12:58:35	Unit Transport 13:18:56	Unit At Hospital 13:33:34	Unit Clear 14:22:13	Task Time 1:29:22	Response Time 0:04:36
Call Create 9/7/23 15:24	Call # 7570	Unit Number MEDIC31	Address Line 1803 ANGELINA DR, 4	City SAN JUAN	Call Type Description 4 ASSAULT/SEXUAL ASSAULT/STUN GUN		
Unit Dispatd 15:25:18	Unit Enroute 15:50:46	Unit Arrive 15:50:59	Unit Transport 15:58:13	Unit At Hospital 16:24:46	Unit Clear 17:08:35	Task Time 1:44:35	Response Time 0:25:42

Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/7/23 17:42	7613	MEDIC31	1202 S STANDARD AVE	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:43:18	17:44:07	18:21:55	18:22:08	18:48:11	19:42:14	1:59:34	0:38:38	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/7/23 20:50	7671	MEDIC1	4003 JENICA ST	SAN JUAN	11 CHOKING			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
20:51:24	20:56:40	21:02:23	No Transport	No Hospital	21:13:42	0:22:48	0:10:59	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/7/23 21:03	7676	MEDIC3	1600 SOL ST	SAN JUAN	10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
21:04:10	21:06:56	21:17:05	No Transport	No Hospital	21:51:56	0:48:29	0:12:55	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 6:14	7885	MEDIC31	603 ALFREDO ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
06:14:47	06:16:42	06:26:14	06:54:17	07:09:40	07:58:30	1:44:03	0:11:27	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 7:40	7919	MEDIC2	4005 GAMBIT RD	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
07:46:44	07:47:49	08:14:29	08:21:53	08:59:23	09:41:44	2:01:10	0:27:45	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 7:40	7919	MEDIC1	4005 GAMBIT RD	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
07:41:49	No Enroute	No Arrive	No Transport	No Hospital	07:47:11	0:06:37	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 10:29	7981	MEDIC31	E NOLANA LOOP / N RAUL LONGORIA RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
10:29:58	10:30:59	10:33:15	10:59:56	11:10:04	11:21:58	0:52:28	0:03:18	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 12:20	8022	MEDIC31	303 E 14TH 1/2 ST	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
12:21:26	12:25:04	12:32:17	12:58:33	13:13:39	13:48:20	1:27:49	0:10:51	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 13:06	8039	MEDIC3	1322 PULLIN AVE	SAN JUAN	10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
13:06:48	13:07:42	13:20:19	13:30:42	13:51:51	15:09:48	2:03:47	0:13:31	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 14:19	8067	MEDIC31	S NEBRASKA AVE / E RAILROAD ST	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:20:32	14:22:33	14:27:22	14:44:32	14:48:00	15:07:32	0:48:24	0:06:50	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 14:27	8070	MEDIC1	600 E FM 495, LOT 61	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:31:28	14:35:52	14:43:06	15:03:07	15:30:11	16:16:16	1:48:44	0:11:37	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 14:27	8070	FALCON3	600 E FM 495, LOT 61	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:52:23	14:52:25	14:52:25	15:13:11	15:30:13	16:16:16	1:48:44	0:00:03	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 18:47	8150	MEDIC31	127 E RAILROAD ST, 4	SAN JUAN	4 ASSAULT/SEXUAL ASSAULT/STUN GUN			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:48:52	18:51:31	18:59:58	19:14:11	19:26:16	19:40:30	0:52:33	0:11:06	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 21:27	8170	MEDIC31	121 W SANTA FE DR	SAN JUAN	10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
21:28:50	21:30:16	21:39:19	21:55:42	22:05:03	22:40:20	1:12:40	0:10:30	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/8/23 23:33	8197	MEDIC31	612 CITRUS AVE	SAN JUAN	13 DIABETIC PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	

23:34:06	23:38:13	23:43:57	00:07:11	00:21:15	00:43:35	1:10:26	0:09:50
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/9/23 7:22	8300	MEDIC31	1220 WESTVIEW ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
07:23:55	07:25:02	07:39:25	07:56:15	08:14:19	08:53:52	1:31:03	0:15:30
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/9/23 7:35	8307	MEDIC1	205 EBANO DR	SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
07:35:55	07:38:45	07:43:41	No Transport	No Hospital	07:53:23	0:17:55	0:07:46
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/9/23 11:31	8447	MEDIC31	108 E FM 495	SAN JUAN	21 HEMORRHAGE/LACERATIONS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:32:38	No Enroute	No Arrive	No Transport	No Hospital	11:35:24	0:04:11	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/9/23 20:17	8641	MEDIC31	RAUL LONGORIA & 495	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:18:41	20:20:05	20:21:57	No Transport	No Hospital	20:33:53	0:16:22	0:03:16
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/9/23 20:17	8641	MEDIC31	RAUL LONGORIA & 495	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:35:12	20:20:05	20:35:16	No Transport	No Hospital	20:33:53	0:16:22	0:00:05
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 0:30	8722	MEDIC31	602 SAN MARTIN ST	SAN JUAN	6 BREATHING PROBLEMS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
00:32:11	00:33:29	00:40:14	00:55:11	01:13:44	01:41:08	1:10:49	0:08:03
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 18:27	9054	MEDIC31	900 E BUSINESS 83, LOT A 5	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
18:29:00	18:33:17	18:40:05	18:55:35	No Hospital	20:32:52	2:05:40	0:11:05
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 18:27	9054	FALCON3	900 E BUSINESS 83, LOT A 5	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
18:32:13	18:33:15	18:40:05	No Transport	No Hospital	19:10:28	0:43:15	0:07:52
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 19:08	9061	FALCON3	2718 FAITH DR	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
19:10:30	19:11:14	No Arrive	No Transport	No Hospital	19:15:50	0:07:23	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 19:08	9061	MEDIC2	2718 FAITH DR	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
19:10:40	19:11:17	No Arrive	No Transport	No Hospital	19:10:38	0:02:10	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 19:08	9061	MEDIC2	2718 FAITH DR	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
19:09:40	No Enroute	No Arrive	No Transport	No Hospital	19:10:38	0:02:10	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 21:20	9085	MEDIC31	2201 N CESAR CHAVEZ RD	SAN JUAN	30 TRAUMATIC INJURIES (SPECIFIC)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
21:21:47	21:22:21	No Arrive	No Transport	No Hospital	21:27:17	0:06:44	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 21:51	9093	MEDIC31	300 N NEBRASKA	SAN JUAN	25 PSYCHIATRIC/ADNORMAL BEHAVIOR/SUICIE ATTEMPT		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
21:52:25	21:55:30	21:58:43	No Transport	No Hospital	22:14:43	0:23:29	0:06:18
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/10/23 22:22	9096	MEDIC31	2004 LOMA VISTA ST	SAN JUAN	10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
22:23:14	22:28:51	22:29:39	22:48:39	22:57:35	23:37:11	1:15:00	0:06:25
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		

9/11/23 3:15	9214	MEDIC31	1115 EL MONTE AVE	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
03:17:01	03:21:18	03:25:55	03:31:44	03:42:53	03:58:16	0:43:06	0:08:54	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/11/23 11:08	9411	MEDIC31	730 SAN LUCAS ST, 217	SAN JUAN	1 ABDOMINAL PAINS/PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:09:59	11:13:48	11:20:01	No Transport	No Hospital	11:33:39	0:24:48	0:10:02	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/11/23 14:56	9516	MEDIC31	1309 N CESAR CHAVEZ RD	SAN JUAN	11 CHOKING			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:57:42	15:00:07	No Arrive	No Transport	No Hospital	15:04:44	0:08:29	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/11/23 18:48	9603	MEDIC31	508 OBLATE ST	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:48:52	18:53:27	19:08:01	19:23:42	19:43:08	20:17:19	1:28:41	0:19:09	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/11/23 19:08	9609	MEDIC4	STEWART & IH 2	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:10:32	19:10:58	No Arrive	No Transport	No Hospital	19:34:50	0:25:55	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/11/23 19:17	9614	MEDIC2	251 W 14TH ST	SAN JUAN	30 TRAUMATIC INJURIES (SPECIFIC)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:21:29	19:22:11	19:26:37	19:48:56	20:02:43	20:33:13	1:15:19	0:05:09	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/11/23 20:52	9624	MEDIC31	211 CHAPARRAL ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
20:53:18	20:55:02	21:01:15	21:27:50	21:38:37	22:08:02	1:15:21	0:07:57	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 8:02	9831	MEDIC31	1411 GARDEN RIDGE AVE	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
08:03:44	08:05:23	08:15:13	No Transport	No Hospital	08:33:18	0:30:24	0:11:29	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 8:11	9832	MEDIC3	710 W MESQUITE	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
08:13:51	08:14:59	08:23:09	08:39:02	09:00:58	09:53:40	1:42:20	0:09:18	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 15:29	9976	MEDIC201	412 HUISACHE ST	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
15:30:29	15:31:56	15:35:45	15:47:06	16:06:48	16:42:20	1:12:40	0:05:17	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 15:53	9984	MEDIC31	600 E SIOUX RD	SAN JUAN	1 ABDOMINAL PAINS/PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
15:54:52	15:56:04	16:04:48	16:12:35	16:35:25	17:24:44	1:31:01	0:09:56	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 17:37	20	MEDIC31	311 E GARFIELD ST	SAN JUAN	12 CONVULSIONS/SEIZURES			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:38:55	17:39:56	17:48:20	18:01:23	18:44:17	19:44:51	2:07:36	0:09:25	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 18:15	32	MEDIC1	209 S RIDGE LN, 1	SAN JUAN	11 CHOKING			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:17:28	18:19:01	18:26:44	18:36:35	18:50:38	19:07:09	0:52:09	0:09:16	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 18:15	32	MEDIC2	209 S RIDGE LN, 1	SAN JUAN	11 CHOKING			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:23:15	18:26:58	No Arrive	No Transport	No Hospital	18:29:28	0:14:28	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/12/23 18:35	37	MEDIC2	1900 N RAUL LONGORIA	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:36:49	18:37:43	18:44:56	19:02:44	19:18:09	20:09:14	1:33:25	0:08:07	

Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/12/23 20:35	65	MEDIC31	302 SOUTHGATE AVE	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
20:36:52	20:41:06	20:42:18		20:54:17	21:10:58	22:10:26	1:34:42	0:05:26	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/12/23 22:06	80	MEDIC2	108 N STANDARD	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
22:08:49	22:09:44	22:18:29		22:33:50	22:36:13	22:54:23	0:47:37	0:09:40	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/13/23 9:11	348	MEDIC31	810 EBONY AVE	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
09:12:33	09:14:45	09:23:29		09:56:01	10:06:53	10:41:50	1:29:56	0:10:56	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/13/23 13:07	439	MEDIC31	900 W IH 2	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
13:09:19	13:11:03	13:18:19		13:37:05	13:44:01	14:37:52	1:30:31	0:09:00	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/13/23 14:57	463	MEDIC31	805 W RIDGE RD	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
15:01:07	15:02:09	15:08:55		15:28:13	15:39:06	16:10:27	1:13:05	0:07:48	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/13/23 15:34	474	MEDIC301	105 EBANO DR	SAN JUAN	28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
15:36:13	15:37:27	16:02:06		16:02:41	16:39:44	17:10:49	1:36:13	0:25:53	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/13/23 15:42	476	MEDIC2	300 N NEBRASKA, 110 B	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
15:45:39	15:50:44	16:38:43		16:38:50	16:38:53	17:23:52	1:41:33	0:53:04	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/13/23 16:51	509	MEDIC31	1611 SCOTTY ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
16:53:10	16:58:46	17:00:18		No Transport	No Hospital	17:31:16	0:39:32	0:07:08	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 7:29	766	MEDIC31	1503 ANGELINA DR, APT 4	SAN JUAN	4 ASSAULT/SEXUAL ASSAULT/STUN GUN				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
07:30:16	07:32:01	08:02:48		08:10:03	08:43:05	09:13:15	1:44:14	0:32:31	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 9:34	834	MEDIC202	4278 N RAUL LONGORIA RD	SAN JUAN	EMS STANDBY				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
09:35:47	09:36:08	09:36:08		No Transport	No Hospital	20:36:06	11:01:44	0:00:21	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 9:34	834	MEDIC31	4278 N RAUL LONGORIA RD	SAN JUAN	EMS STANDBY				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
14:19:06	No Enroute	No Arrive		No Transport	No Hospital	14:21:38	4:47:16	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 12:00	897	MEDIC31	101 S NEBRASKA AVE	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
12:02:08	12:03:34	12:10:00		12:27:17	12:42:40	13:18:10	1:18:00	0:07:52	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 13:04	925	MEDIC1	209 TENAZA DR	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
13:06:48	13:11:41	13:17:38		No Transport	No Hospital	13:31:32	0:26:46	0:10:49	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 14:20	945	MEDIC31	4278 N RAUL LONGORIA RD	SAN JUAN	31 UNCONSCIOUS/FAINTING (NEAR)				
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport		Unit Clear	Task Time	Response Time	
14:21:46	14:21:53	14:26:24		14:31:32	14:57:10	15:33:47	1:12:53	0:04:38	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/14/23 18:36	1048	MEDIC31	RIDGE / S NEBRASKA ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				

Unit Dispatd 18:37:17	Unit Enroute 18:38:30	Unit Arrive 18:55:43		Unit Transport 19:12:01	Unit At Hospital 19:20:34	Unit Clear 19:49:00	Task Time 1:12:28	Response Time 0:18:26
Call Create 9/14/23 21:19	Call # 1088	Unit Number MEDIC31	Address Line 2504 HIBISCUS DR	City SAN JUAN	Call Type Description 31 UNCONSCIOUS/FAINTING (NEAR)			
Unit Dispatd 21:19:53	Unit Enroute 21:20:33	Unit Arrive 21:23:16		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 21:38:00	Task Time 0:18:54	Response Time 0:03:23
Call Create 9/14/23 21:36	Call # 1091	Unit Number MEDIC31	Address Line 600 COIL DR	City SAN JUAN	Call Type Description 17 FALLS			
Unit Dispatd 21:38:03	Unit Enroute 21:38:36	Unit Arrive 21:44:09		Unit Transport 22:03:18	Unit At Hospital 22:17:09	Unit Clear 22:48:44	Task Time 1:12:39	Response Time 0:06:06
Call Create 9/14/23 21:36	Call # 1091	Unit Number MEDIC2	Address Line 600 COIL DR	City SAN JUAN	Call Type Description 17 FALLS			
Unit Dispatd 21:37:17	Unit Enroute No Enroute	Unit Arrive No Arrive		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 21:38:07	Task Time 0:02:01	Response Time N/A
Call Create 9/15/23 2:54	Call # 1275	Unit Number MEDIC31	Address Line 2504 HIBISCUS DR	City SAN JUAN	Call Type Description 28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)			
Unit Dispatd 02:55:20	Unit Enroute 03:01:55	Unit Arrive 03:03:45		Unit Transport 03:19:27	Unit At Hospital 03:36:29	Unit Clear 04:18:36	Task Time 1:23:48	Response Time 0:08:25
Call Create 9/15/23 3:44	Call # 1292	Unit Number MEDIC3	Address Line 604 MESQUITE AVE	City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd 03:44:52	Unit Enroute 03:57:36	Unit Arrive 03:57:36		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 04:02:19	Task Time 0:18:09	Response Time 0:12:44
Call Create 9/15/23 9:48	Call # 1475	Unit Number MEDIC31	Address Line 1220 WESTVIEW ST	City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd 09:48:55	Unit Enroute 09:51:03	Unit Arrive 10:21:24		Unit Transport 10:21:38	Unit At Hospital 10:40:14	Unit Clear 11:18:17	Task Time 1:29:57	Response Time 0:32:29
Call Create 9/15/23 11:19	Call # 1520	Unit Number MEDIC31	Address Line 1002 PALOMA AVE	City SAN JUAN	Call Type Description 17 FALLS			
Unit Dispatd 11:19:50	Unit Enroute 11:21:04	Unit Arrive 11:26:13		Unit Transport 11:50:03	Unit At Hospital 12:09:40	Unit Clear 12:58:42	Task Time 1:39:21	Response Time 0:06:23
Call Create 9/15/23 11:19	Call # 1520	Unit Number FALCON3	Address Line 1002 PALOMA AVE	City SAN JUAN	Call Type Description 17 FALLS			
Unit Dispatd 11:21:48	Unit Enroute 11:24:53	Unit Arrive 11:44:32		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 11:45:41	Task Time 0:26:20	Response Time 0:22:45
Call Create 9/15/23 17:27	Call # 1641	Unit Number MEDIC31	Address Line 3805 N CESAR CHAVEZ RD	City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd 17:28:57	Unit Enroute 17:31:41	Unit Arrive 17:48:05		Unit Transport 18:04:01	Unit At Hospital 18:38:06	Unit Clear 20:10:47	Task Time 2:43:01	Response Time 0:19:07
Call Create 9/15/23 20:47	Call # 1728	Unit Number MEDIC31	Address Line 4305 JESENIA ST	City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd 20:48:41	Unit Enroute 20:50:11	Unit Arrive 20:55:06		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 21:03:44	Task Time 0:15:55	Response Time 0:06:25
Call Create 9/15/23 20:52	Call # 1731	Unit Number MEDIC1	Address Line 123 W SANTA FE DR	City SAN JUAN	Call Type Description 13 DIABETIC PROBLEMS			
Unit Dispatd 20:54:04	Unit Enroute 21:04:51	Unit Arrive 21:04:51		Unit Transport 21:21:29	Unit At Hospital 21:32:15	Unit Clear 22:10:21	Task Time 1:17:36	Response Time 0:10:47
Call Create 9/16/23 1:17	Call # 1805	Unit Number MEDIC31	Address Line 910 W 41ST	City SAN JUAN	Call Type Description 32 UNKNOWN PROBLEM (PERSON DOWN)			
Unit Dispatd 01:18:55	Unit Enroute 01:43:37	Unit Arrive 01:43:37		Unit Transport 02:08:00	Unit At Hospital 02:18:46	Unit Clear 03:17:46	Task Time 2:00:36	Response Time 0:24:42
Call Create 9/16/23 10:38	Call # 2008	Unit Number MEDIC31	Address Line 1307 W TEXAS AVE	City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd 10:39:10	Unit Enroute 10:40:18	Unit Arrive 10:53:20		Unit Transport 11:11:17	Unit At Hospital 11:18:48	Unit Clear 11:30:28	Task Time 0:51:38	Response Time 0:14:10
Call Create 9/16/23 17:23	Call # 2148	Unit Number MEDIC31	Address Line 311 E IH 2	City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd 17:24:49	Unit Enroute 17:26:06	Unit Arrive 17:33:25		Unit Transport 17:48:57	Unit At Hospital 17:55:56	Unit Clear 18:13:08	Task Time 0:49:42	Response Time 0:08:36

Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/16/23 18:47	2169	MEDIC31	1314 S NEBRASKA AVE	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
18:47:59	18:48:40	18:57:24	19:06:05	19:25:21	19:57:06	1:09:35	0:09:25		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/16/23 19:15	2176	MEDIC2	703 W MESQUITE	SAN JUAN	4 ASSAULT/SEXUAL ASSAULT/STUN GUN				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
19:15:59	19:24:57	19:25:52	19:40:35	19:53:48	20:54:41	1:39:33	0:09:53		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/17/23 2:21	2309	MEDIC31	309 E 7TH ST	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
02:22:21	02:23:30	02:32:25	02:45:54	03:06:40	03:37:29	1:15:45	0:10:04		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/17/23 5:30	2344	MEDIC31	1228 EAST TEXAS AVE	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
05:31:27	05:32:57	05:42:24	06:00:35	06:15:25	06:52:34	1:21:55	0:10:57		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/17/23 16:12	2535	MEDIC31	903 SUN VALLEY ST	SAN JUAN	32 UNKNOWN PROBLEM (PERSON DOWN)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
16:13:29	16:15:13	16:23:37	No Transport	No Hospital	16:34:42	0:22:34	0:10:08		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/17/23 17:05	2546	MEDIC31	419 MINT DR	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
17:06:33	17:08:29	17:14:45	17:33:01	17:47:05	18:26:34	1:20:51	0:08:13		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/17/23 19:14	2565	MEDIC31	1505 MARY ANN ST	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
19:15:22	19:16:18	19:19:26	19:37:51	19:51:15	22:03:25	2:48:59	0:04:04		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/17/23 20:16	2573	MEDIC2	504 HACKBERRY AVE	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
20:17:30	20:29:17	20:29:17	No Transport	No Hospital	20:40:42	0:24:28	0:11:47		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 3:06	2740	MEDIC31	234 W BUSINESS 83	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
03:07:28	03:08:29	03:15:53	03:26:14	03:37:52	04:01:31	0:54:48	0:08:25		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 11:14	2938	MEDIC31	1602 E 8TH ST	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
11:15:00	11:19:43	11:27:07	No Transport	No Hospital	11:46:34	0:32:11	0:12:07		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 11:14	2938	FALCON2	1602 E 8TH ST	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
11:19:41	11:19:45	11:27:05	No Transport	No Hospital	11:32:33	0:18:10	0:07:24		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 11:14	2938	FALCON1	1602 E 8TH ST	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
11:20:19	11:27:03	11:27:03	No Transport	No Hospital	11:32:36	0:18:13	0:06:45		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 13:54	3009	MEDIC31	109 W DICKER RD	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
13:55:49	13:56:58	14:13:04	14:24:29	14:43:22	15:28:20	1:34:20	0:17:15		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 16:11	3056	MEDIC31	503 FRANCIS ST	SAN JUAN	28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
16:11:47	16:13:28	16:19:55	17:09:30	17:34:54	18:31:35	2:20:14	0:08:08		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/18/23 17:10	3080	MEDIC301	731 SAN JUANITA ST	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		

17:13:24	17:15:15	17:25:56	17:50:00	17:57:29	18:13:42	1:02:51	0:12:31
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/18/23 18:17	3111	MEDIC301	2018 OLMITOS AVE	SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
18:18:18	No Enroute	No Arrive	No Transport	No Hospital	18:21:06	0:03:13	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/18/23 18:45	3122	MEDIC31	920 W IH 2	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
18:45:55	18:54:02	18:58:49	19:16:22	19:26:29	20:00:20	1:14:29	0:12:54
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/18/23 20:00	3150	MEDIC2	1914 COUGAR ST	SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:04:52	20:10:23	20:10:23	20:25:09	20:41:07	21:24:15	1:23:21	0:05:31
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/18/23 20:00	3150	MEDIC3	1914 COUGAR ST	SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:03:57	No Enroute	No Arrive	No Transport	No Hospital	20:04:55	0:04:02	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/18/23 20:00	3150	MEDIC31	1914 COUGAR ST	SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:01:57	No Enroute	No Arrive	No Transport	No Hospital	20:04:00	0:03:06	N/A
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/18/23 20:51	3163	MEDIC31	909 SAN MATEO ST	SAN JUAN	12 CONVULSIONS/SEIZURES		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:52:57	20:53:40	21:18:31	21:18:38	21:42:46	22:21:52	1:30:03	0:25:34
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/19/23 9:56	3445	MEDIC31	4601 HIBISCUS DR	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
09:58:00	10:03:00	10:07:36	10:20:27	10:44:06	11:11:02	1:14:55	0:09:36
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/19/23 10:58	3478	MEDIC301	N RAUL LONGORIA RD / W NOLANA LOOP	SAN JUAN	21 HEMORRHAGE/LACERATIONS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:01:54	11:08:33	11:08:35	11:16:38	11:58:31	12:02:42	1:03:56	0:06:21
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/19/23 10:58	3478	FALCON2	N RAUL LONGORIA RD / W NOLANA LOOP	SAN JUAN	21 HEMORRHAGE/LACERATIONS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:07:08	11:07:11	11:07:11	No Transport	No Hospital	11:23:42	0:24:56	0:00:03
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/19/23 11:54	3504	MEDIC31	120 E CIRO DR	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:55:22	11:57:46	12:02:13	12:12:04	12:26:21	13:16:41	1:22:21	0:06:51
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/19/23 13:33	3534	MEDIC31	511 SAN MARTIN ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
13:34:44	13:35:39	13:39:52	13:50:52	14:08:38	14:57:00	1:23:10	0:05:08
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/20/23 8:21	3957	MEDIC31	826 ORANGE ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
08:23:37	08:24:34	08:33:38	09:03:27	09:21:52	10:15:15	1:53:31	0:10:01
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/20/23 9:27	3991	MEDIC301	1104 WASHINGTONIAN PALM AVE	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
09:29:50	09:32:54	09:49:05	10:07:38	10:30:14	10:45:12	1:17:23	0:19:15
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		
9/20/23 10:59	4040	MEDIC301	731 SAN JUANITA ST	SAN JUAN	6 BREATHING PROBLEMS		
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:00:35	11:05:08	11:11:10	No Transport	No Hospital	11:24:47	0:25:08	0:10:36
Call Create	Call #	Unit Number	Address Line	City	Call Type Description		

9/20/23 11:18	4051	MEDIC301	710 W MESQUITE	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:24:52	11:25:01	11:34:09	11:53:27	12:21:47	12:32:38	1:13:57	0:09:17	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 14:42	4110	MEDIC4	716 E MILITARY HIGHWAY	SAN JUAN	20 HEAT/COLD EXPOSURE			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:46:28	14:47:48	14:56:12	15:21:20	15:47:03	16:31:46	1:48:48	0:09:44	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 14:42	4110	MEDIC31	716 E MILITARY HIGHWAY	SAN JUAN	20 HEAT/COLD EXPOSURE			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:44:34	No Enroute	No Arrive	No Transport	No Hospital	14:46:47	0:03:49	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 18:00	4190	MEDIC31	300 N NEBRASKA AVE, 216 A	SAN JUAN	11 CHOKING			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:01:17	18:03:34	18:07:07	18:29:41	18:49:03	19:35:57	1:35:25	0:05:49	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 19:02	4219	MEDIC1	2301 N RAUL LONGORIA RD	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:03:25	19:12:26	19:12:26	19:23:41	19:39:34	19:40:12	0:37:54	0:09:02	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 19:56	4242	MEDIC31	113 GONZALEZ DR	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:57:26	19:59:40	20:46:14	20:46:28	21:39:06	21:39:59	1:43:05	0:48:48	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 20:13	4246	MEDIC301	400 VIRGEN DE SAN JUAN BLVD	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
20:14:07	20:38:35	20:38:35	20:44:18	20:57:55	21:57:16	1:44:13	0:24:28	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/20/23 20:37	4256	MEDIC2	500 N VETERANS BLVD	SAN JUAN	3 ANIMAL BITES/ATTACKS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
20:38:47	20:42:32	20:57:22	20:57:40	21:02:11	21:21:29	0:43:42	0:18:36	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 10:43	4550	MEDIC31	1345 E FM 495	SAN JUAN	32 UNKNOWN PROBLEM (PERSON DOWN)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
10:45:43	No Enroute	No Arrive	No Transport	No Hospital	10:46:56	0:03:17	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 11:14	4570	MEDIC31	2412 N RAUL LONGORIA RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:15:59	No Enroute	No Arrive	No Transport	No Hospital	11:18:04	0:04:04	N/A	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 17:15	4705	MEDIC31	E RIDGE RD / S STEWART RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:15:20	17:16:52	17:24:43	No Transport	No Hospital	17:27:01	0:11:54	0:09:23	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 17:39	4711	MEDIC31	129 ALFREDO ST	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
17:40:06	17:41:51	17:41:51	18:49:47	18:49:49	18:49:57	1:10:28	0:01:45	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 20:04	4761	MEDIC31	600 E FM 495, 73	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
20:05:52	20:10:41	20:15:24	20:28:38	20:55:33	21:15:15	1:10:18	0:09:33	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 20:57	4771	MEDIC1	112 W IH 2	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
20:58:22	21:08:50	21:08:50	21:19:54	21:58:12	21:58:45	1:01:44	0:10:28	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/21/23 20:57	4771	FALCON3	112 W IH 2	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
21:09:01	21:09:03	21:09:03	No Transport	No Hospital	21:22:02	0:25:00	0:00:02	

Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 7:19	5048	MEDIC31	700 W BUSSINESS 83, 114	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
07:19:39	07:23:11	07:29:58	07:40:01	07:51:06	08:21:23	1:02:04	0:10:19	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 7:19	5048	MEDIC2	700 W BUSSINESS 83, 114	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
07:22:12	07:23:13	07:28:54	No Transport	No Hospital	07:42:29	0:23:11	0:06:42	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 10:46	5153	MEDIC31	2011 SUNSET DR	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
10:46:25	10:47:43	10:56:20	11:12:24	11:27:14	11:52:44	1:06:39	0:09:55	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 13:57	5224	MEDIC31	610 ATHOL AVE	SAN JUAN	32 UNKNOWN PROBLEM (PERSON DOWN)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:00:01	14:01:11	14:09:43	No Transport	No Hospital	14:21:57	0:24:56	0:09:42	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 14:40	5233	MEDIC31	2011 OLMITOS AVE	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
14:41:15	14:42:27	14:49:19	No Transport	No Hospital	15:11:11	0:30:24	0:08:05	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 18:20	5305	MEDIC31	1704 SYLVIA CIR	SAN JUAN	25 PSYCHIATRIC/ADNORMAL BEHAVIOR/SUICIE ATTEMPT			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:22:07	18:23:15	18:29:49	No Transport	No Hospital	18:33:48	0:13:31	0:07:41	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/22/23 19:50	5322	MEDIC31	2107 CEDRO ST	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:51:28	19:52:42	20:01:48	22:21:46	22:46:12	23:22:57	1:20:43	0:10:20	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 9:59	5733	MEDIC31	207 E 9TH ST	SAN JUAN	1 ABDOMINAL PAINS/PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
10:00:50	10:02:14	10:08:29	10:31:45	10:46:35	11:19:43	1:19:47	0:07:38	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 11:40	5772	MEDIC31	209 SOUTH RIDGE AVE, APT 2	SAN JUAN	6 BREATHING PROBLEMS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
11:41:43	11:44:54	11:46:35	11:58:25	12:10:21	12:37:40	0:56:45	0:04:51	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 18:40	5912	MEDIC31	415 ACAPULCO LN	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
18:41:52	18:42:12	18:49:21	No Transport	No Hospital	19:06:55	0:26:14	0:07:30	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 18:58	5918	MEDIC3	VETERANS AND ATHOL	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:00:01	19:01:07	19:06:09	No Transport	No Hospital	19:28:01	0:29:05	0:06:08	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 18:58	5918	FALCON3	VETERANS AND ATHOL	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
19:01:13	19:01:15	19:05:40	No Transport	No Hospital	19:22:17	0:23:22	0:04:27	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 21:40	5948	MEDIC31	1505 MARY ANN ST	SAN JUAN	17 FALLS			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
21:40:50	21:42:12	21:50:10	22:13:22	22:28:28	23:24:56	1:44:42	0:09:20	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/23/23 21:42	5950	MEDIC1	310 W ELDORA RD, APT 1	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)			
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time	
21:43:13	21:44:27	21:54:24	22:18:38	22:37:05	23:24:21	1:42:09	0:11:11	
Call Create	Call #	Unit Number	Address Line	City	Call Type Description			
9/24/23 0:09	6009	MEDIC31	202 E BUSINESS 83	SAN JUAN	23 OVERDOSE/POISONING (INGESTION)			

Unit Dispatd 00:10:20	Unit Enroute 00:15:19	Unit Arrive 00:46:54		Unit Transport 00:46:57	Unit At Hospital 00:46:59	Unit Clear 01:43:20	Task Time 1:34:07	Response Time 0:36:33
Call Create 9/24/23 12:20	Call # 6264	Unit Number MEDIC31	Address Line 120 E CIRO DR		City SAN JUAN	Call Type Description 21 HEMORRHAGE/LACERATIONS		
Unit Dispatd 12:20:53	Unit Enroute 12:22:33	Unit Arrive 12:27:16		Unit Transport 12:40:10	Unit At Hospital 13:00:08	Unit Clear 13:43:48	Task Time 1:23:26	Response Time 0:06:23
Call Create 9/24/23 19:00	Call # 6340	Unit Number MEDIC31	Address Line 2609 FERN DR		City SAN JUAN	Call Type Description 11 CHOKING		
Unit Dispatd 19:00:59	Unit Enroute 19:01:42	Unit Arrive 19:05:21		Unit Transport 19:15:37	Unit At Hospital 19:35:37	Unit Clear 20:07:04	Task Time 1:06:51	Response Time 0:04:23
Call Create 9/24/23 19:06	Call # 6342	Unit Number MEDIC1	Address Line 315 SALLY AVE, 315 B		City SAN JUAN	Call Type Description 31 UNCONSCIOUS/FAINTING (NEAR)		
Unit Dispatd 19:07:32	Unit Enroute 19:08:30	Unit Arrive 19:18:35		Unit Transport 19:27:43	Unit At Hospital 20:12:03	Unit Clear 20:19:35	Task Time 1:12:57	Response Time 0:11:03
Call Create 9/24/23 19:31	Call # 6344	Unit Number MEDIC2	Address Line 112 W SAN DIEGO ST		City SAN JUAN	Call Type Description 10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)		
Unit Dispatd 19:32:09	Unit Enroute 19:34:48	Unit Arrive 19:43:36		Unit Transport 20:01:17	Unit At Hospital 20:19:07	Unit Clear 20:38:43	Task Time 1:07:19	Response Time 0:11:27
Call Create 9/24/23 22:08	Call # 6365	Unit Number MEDIC31	Address Line 1310 MAYFAIR ST		City SAN JUAN	Call Type Description 31 UNCONSCIOUS/FAINTING (NEAR)		
Unit Dispatd 22:09:32	Unit Enroute 22:10:28	Unit Arrive 22:18:07		Unit Transport 22:40:30	Unit At Hospital 22:52:41	Unit Clear 01:13:08	Task Time 3:04:13	Response Time 0:08:35
Call Create 9/25/23 1:43	Call # 6467	Unit Number MEDIC31	Address Line 508 ATHOL AVE		City SAN JUAN	Call Type Description 10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)		
Unit Dispatd 01:44:50	Unit Enroute 01:46:53	Unit Arrive 01:55:21		Unit Transport 02:14:06	Unit At Hospital 02:33:19	Unit Clear 03:00:44	Task Time 1:16:53	Response Time 0:10:31
Call Create 9/25/23 2:29	Call # 6486	Unit Number MEDIC1	Address Line 4310 ROSIE ST		City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd 02:30:44	Unit Enroute 02:35:34	Unit Arrive No Arrive		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 02:41:52	Task Time 0:12:06	Response Time N/A
Call Create 9/25/23 9:33	Call # 6656	Unit Number MEDIC201	Address Line 806 W RIDGE RD		City SAN JUAN	Call Type Description EMS STANDBY		
Unit Dispatd 09:37:30	Unit Enroute 09:37:33	Unit Arrive 10:07:38		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 11:21:46	Task Time 1:48:22	Response Time 0:30:09
Call Create 9/25/23 9:51	Call # 6664	Unit Number MEDIC31	Address Line VETERANS & 495		City SAN JUAN	Call Type Description 18 HEADACHE		
Unit Dispatd 09:52:36	Unit Enroute 09:54:41	Unit Arrive 10:00:30		Unit Transport 10:10:45	Unit At Hospital 10:30:00	Unit Clear 11:17:54	Task Time 1:26:10	Response Time 0:07:54
Call Create 9/25/23 18:26	Call # 6810	Unit Number MEDIC31	Address Line 100 W GARFIELD ST		City SAN JUAN	Call Type Description 29 TRAFFIC/TRANSPORTATION INCIDENTS		
Unit Dispatd 18:27:55	Unit Enroute 18:28:51	Unit Arrive 18:35:26		Unit Transport 19:01:43	Unit At Hospital 20:00:50	Unit Clear 20:19:27	Task Time 1:52:38	Response Time 0:07:31
Call Create 9/25/23 20:28	Call # 6827	Unit Number MEDIC31	Address Line 314 POINSETTIA CIR		City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd 20:29:21	Unit Enroute 20:32:43	Unit Arrive 20:39:55		Unit Transport 20:54:46	Unit At Hospital 21:03:57	Unit Clear 21:15:31	Task Time 0:46:35	Response Time 0:10:34
Call Create 9/25/23 20:50	Call # 6830	Unit Number MEDIC301	Address Line 300 N NEBRASKA, RM 121 BED B		City SAN JUAN	Call Type Description 10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)		
Unit Dispatd 20:51:10	Unit Enroute 20:54:12	Unit Arrive 20:59:39		Unit Transport 21:14:01	Unit At Hospital 21:54:45	Unit Clear 22:24:40	Task Time 1:34:06	Response Time 0:08:28
Call Create 9/25/23 21:28	Call # 6835	Unit Number MEDIC31	Address Line 312 SYLVIA CIR		City SAN JUAN	Call Type Description 26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd 21:29:04	Unit Enroute 21:33:10	Unit Arrive 21:34:34		Unit Transport 21:53:24	Unit At Hospital 22:57:10	Unit Clear 22:57:19	Task Time 1:28:41	Response Time 0:05:30
Call Create 9/25/23 23:14	Call # 6868	Unit Number MEDIC31	Address Line 501 HUISACHE ST		City SAN JUAN	Call Type Description 31 UNCONSCIOUS/FAINTING (NEAR)		
Unit Dispatd 23:15:00	Unit Enroute 23:16:39	Unit Arrive 23:17:37		Unit Transport No Transport	Unit At Hospital No Hospital	Unit Clear 23:38:39	Task Time 0:24:17	Response Time 0:02:37

Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/26/23 6:56	7087	MEDIC31	200 E IH 2	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
06:58:12	07:04:18	07:15:30	07:34:31	07:45:06	08:11:55	1:15:17	0:17:17		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/26/23 10:26	7235	MEDIC31	1504 MARY ANN ST	SAN JUAN	28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
10:27:12	10:30:35	10:34:44	10:52:17	11:07:54	12:15:09	1:49:00	0:07:32		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/26/23 13:24	7300	MEDIC31	605 E 6TH ST, 85	SAN JUAN	6 BREATHING PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
13:25:28	13:26:31	13:36:00	13:50:29	14:09:10	14:44:45	1:20:03	0:10:32		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/26/23 18:03	7385	MEDIC31	2109 OLMO AVE	SAN JUAN	9 CARDIAC OR RESPIRATORY ARREST/DEATH				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
18:04:03	18:06:03	18:09:59	18:23:28	18:42:27	19:20:38	1:17:15	0:05:56		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/26/23 22:47	7472	MEDIC31	N CESAR CHAVEZ RD / E SIOUX RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
22:47:30	22:49:11	22:54:13	No Transport	No Hospital	23:03:21	0:16:16	0:06:43		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 1:36	7575	MEDIC31	1209 E SIOUX RD, 4	SAN JUAN	18 HEADACHE				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
01:36:55	01:38:59	01:46:01	02:07:36	02:24:24	03:19:51	1:43:26	0:09:06		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 9:29	7763	MEDIC31	301 E CARROLL	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
09:31:14	09:34:43	09:39:29	10:02:28	10:23:28	11:21:35	1:52:36	0:08:15		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 9:34	7766	MEDIC301	651 N NEBRASKA	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
09:37:00	09:37:45	09:47:33	No Transport	No Hospital	10:00:28	0:25:30	0:10:34		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 9:34	7766	MEDIC2	651 N NEBRASKA	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
09:36:11	No Enroute	No Arrive	No Transport	No Hospital	09:36:28	0:01:30	N/A		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 15:40	7900	MEDIC31	1201 SGT LEONEL TREVINO RD	SAN JUAN	12 CONVULSIONS/SEIZURES				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
15:42:13	15:43:06	15:50:35	16:08:58	16:23:19	17:01:33	1:20:34	0:08:22		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 17:16	7941	MEDIC31	2004 LOMA VISTA ST	SAN JUAN	25 PSYCHIATRIC/ADNORMAL BEHAVIOR/SUICIE ATTEMPT				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
17:19:03	17:21:18	17:29:58	18:19:14	18:44:44	19:30:06	2:13:11	0:10:56		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 17:16	7941	EAGLE1	2004 LOMA VISTA ST	SAN JUAN	25 PSYCHIATRIC/ADNORMAL BEHAVIOR/SUICIE ATTEMPT				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
17:29:01	17:29:04	17:29:55	No Transport	No Hospital	17:44:45	0:27:49	0:00:54		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 17:24	7947	FALCON3	1710 CALLE ANACUA	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
17:31:21	17:31:25	17:34:57	No Transport	No Hospital	17:57:25	0:32:33	0:03:36		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 17:24	7947	MEDIC1	1710 CALLE ANACUA	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
17:29:11	17:31:17	No Arrive	No Transport	No Hospital	17:38:32	0:13:40	N/A		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/27/23 18:08	7960	MEDIC2	312 SYLVIA CIR	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		

18:10:42	18:10:49	18:20:42		18:37:12	19:00:00	19:47:57	1:39:17	0:10:00
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/27/23 18:08	7960	MEDIC3	312 SYLVIA CIR		SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
18:09:03	No Enroute	No Arrive		No Transport	No Hospital	18:10:40	0:01:59	N/A
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/27/23 20:04	8003	MEDIC31	112 W IH 2		SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
20:05:04	20:08:08	20:30:29		20:30:48	20:49:22	21:55:36	1:50:58	0:25:25
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 0:29	8130	MEDIC31	2204 OLMO AVE		SAN JUAN	1 ABDOMINAL PAINS/PROBLEMS		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
00:30:01	00:38:40	00:38:40		00:58:41	01:12:57	01:47:04	1:17:23	0:08:38
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 0:38	8139	MEDIC1	107 CALLE DEL JARDIN		SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
00:39:15	00:54:17	00:54:17		01:07:40	01:29:17	01:29:27	0:50:42	0:15:02
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 8:39	8395	MEDIC31	2109 CEDRO ST		SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
08:41:03	08:42:05	08:45:32		No Transport	No Hospital	09:05:22	0:25:33	0:04:30
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 9:27	8425	MEDIC31	130 E 1ST ST		SAN JUAN	28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
09:27:51	09:29:52	09:33:14		09:50:29	10:01:11	10:24:03	0:57:01	0:05:23
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 14:01	8577	MEDIC31	2107 CEDRO ST		SAN JUAN	10 CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:02:39	14:05:37	14:08:25		14:25:11	14:49:44	15:24:37	1:22:56	0:05:45
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 14:42	8593	MEDIC3	651 N NEBRASKA		SAN JUAN	6 BREATHING PROBLEMS		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
14:43:30	14:45:45	14:50:28		14:57:18	15:17:58	15:46:43	1:04:03	0:06:58
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/28/23 19:16	8702	MEDIC31	900 W IH 2		SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
19:19:08	19:36:29	19:36:29		19:52:35	20:06:29	20:40:36	1:24:05	0:17:21
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/29/23 6:26	8977	MEDIC31	805 W RIDGE RD		SAN JUAN	17 FALLS		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
06:28:22	06:32:38	06:41:40		No Transport	No Hospital	07:34:06	1:07:47	0:13:18
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/29/23 10:09	9074	MEDIC31	1110 S STEWART RD		SAN JUAN	6 BREATHING PROBLEMS		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
10:12:34	10:15:28	10:21:38		10:36:30	10:44:32	11:34:02	1:24:09	0:09:04
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/29/23 10:17	9076	MEDIC1	121 W SANTA FE DR		SAN JUAN	28 STROKE(CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
10:19:28	10:23:30	10:29:06		10:43:13	11:23:40	11:30:28	1:13:01	0:09:39
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/29/23 11:02	9093	MEDIC2	309 W HAZEL ST		SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
11:05:15	11:10:17	11:15:38		11:36:30	11:55:40	12:38:46	1:36:31	0:10:23
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		
9/29/23 13:24	9132	MEDIC31	607 CITRUS AVE		SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)		
Unit Dispatd	Unit Enroute	Unit Arrive		Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time
13:25:38	13:26:47	13:33:53		14:01:20	14:20:30	15:22:02	1:57:54	0:08:15
Call Create	Call #	Unit Number	Address Line		City	Call Type Description		

9/29/23 23:43	9317	MEDIC31	521 W SAM HOUSTON BLVD	SAN JUAN	23 OVERDOSE/POISONING (INGESTION)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
23:44:16	23:45:09	23:54:16	00:12:10	00:26:16	01:23:57	1:40:20	0:10:01		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 1:39	9383	MEDIC31	121 W SANTA FE DR	SAN JUAN	13 DIABETIC PROBLEMS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
01:39:41	01:41:29	02:09:50	02:10:00	02:19:44	02:55:10	1:16:10	0:30:09		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 10:06	9554	MEDIC31	S STANDARD AVE / W BUSINESS 83	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
10:07:23	10:08:44	10:13:45	No Transport	No Hospital	10:21:22	0:14:54	0:06:22		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 15:41	9663	MEDIC31	506 US-83 BUS	SAN JUAN	EMS STANDBY				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
15:42:27	15:50:56	16:19:05	No Transport	No Hospital	19:02:36	3:21:27	0:36:37		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 19:45	9709	MEDIC31	300 E OWASSA RD	SAN JUAN	29 TRAFFIC/TRANSPORTATION INCIDENTS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
19:47:25	19:49:37	19:53:37	No Transport	No Hospital	20:19:26	0:33:28	0:06:11		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 20:13	9714	MEDIC31	1505 MARY ANN ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
20:21:09	20:21:12	20:26:26	20:51:41	21:08:20	21:45:35	1:31:54	0:05:17		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 20:13	9714	MEDIC1	1505 MARY ANN ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
20:17:04	20:17:09	No Arrive	No Transport	No Hospital	20:24:16	0:10:34	N/A		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 20:13	9714	MEDIC3	1505 MARY ANN ST	SAN JUAN	26 SICK PERSON (SPECIFIC DIAGNOSIS)				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
20:14:48	No Enroute	No Arrive	No Transport	No Hospital	20:17:00	0:03:19	N/A		
Call Create	Call #	Unit Number	Address Line	City	Call Type Description				
9/30/23 23:30	9760	MEDIC31	106 E MOORE RD	SAN JUAN	17 FALLS				
Unit Dispatd	Unit Enroute	Unit Arrive	Unit Transport	Unit At Hospital	Unit Clear	Task Time	Response Time		
23:31:49	23:33:26	No Arrive	No Transport	No Hospital	23:35:04	0:04:28	N/A		

Fire Inspection September 2023

	Date	Name of Business	Address	Inspector	App/Deny
1	9/5/23	ISELA'S BEAUTY SALON	232 W HIGHWAY 83, STE A	J. Salinas	Approved
2	9/5/23	THE FATHER'S HOUSE	916 E 83, STE A	J. Salinas	Approved
3	9/6/23	GOLDEN CHICK	1911 N RAUL LONGORIA RD	J. Salinas	Approved
4	9/6/23	DELIAS RESTAURANT	106 W NOLANA LOOP	J. Salinas	Approved
5	9/6/23	BUFFALO WILD WINGS GO	105 S CESAR CHAVEZ, STE 11	J. Salinas	Approved
6	9/7/23	CONSULTORIO HIERBERIA SAN JOSE	518 S STANDARD AVE	J. Salinas	Approved
7	9/11/23	VILLARREAL'S UPHOLSTERY	610 S STANDARD AVE	J. Salinas	Approved
8	9/12/23	THE PEACE PIPE	205 W NOLANA LOOP, STE 15	J. Salinas	Approved
9	9/13/23	RGV POWERHOUSE SAN JUAN	1101 E 495, STE H	J. Salinas	Approved
10	9/13/23	SPEEDY TAX MAN	2209 N RAUL LONGORIA RD, STE 6	J. Salinas	Approved
11	9/13/23	FOSTER HOME - ENRIQUE PARTIDA & MARIA	2004 LOMA ALTA ST	J. Salinas	Approved
12	9/15/23	SUNNY SUPER MART	102 N NEBRASKA AVE	J. Salinas	Approved
13	9/15/23	DENNY'S RESTAURANT	1601 E INTERSTATE 2 HWY E	J. Salinas	Approved
14	9/19/23	LOS PASTELES CASEROS DE GABY	205 W NOLANA, STE 13	J. Salinas	Approved
15	9/19/23	MR. ALBERT'S	106 E 495, STE G	J. Salinas	Approved
16	9/19/23	LOONEY TUNES DAY CARE INC, II,	2701 N RAUL LONGORIA RD,	J. Salinas	Approved
17	9/19/23	SWEET DENTAL	108 E 495	J. Salinas	Approved
18	9/20/23	TAQUERIA CABRERA - FOOD TRUCK	2211 S VETERANS	J. Salinas	Approved
19	9/20/23	SEVEN INK TATTOO STUDIO	2812 N RAUL LONGORIA RD,STE 2,	J. Salinas	Approved
20	9/20/23	MY LITTLE HOUSE DAY CARE	221 EBANO DR	J. Salinas	Approved
21	9/21/23	LOS 3 PACHINES LLC,	111 W NOLANA, STE 1 LOOP	J. Salinas	Approved
22	9/21/23	CARREON'S MUFFLERS SHOP	126 W BUSINESS 83	J. Salinas	Approved
23	9/25/23	MID VALLEY BEHAVIORAL HEALTH,	700 N VETERANS, STE E	J. Salinas	Approved
24	9/25/23	REPUBLIC GLASS LLC	2506 N RAUL LONGORIA, UNIT 5	J. Salinas	Approved
25	9/26/23	FOSTER HOME - BARRON	1403 PULLIN AVE	J. Salinas	Approved
26	9/26/23	EL PAPLOTE AUTO SALES LLC/BARBERSHOP	3806 N RAUL LONGORIA RD,	J. Salinas	Approved
27	9/26/23	SWEET MIX	504 S NEBRASKA AVE	J. Salinas	Approved

28	9/26/23	TAQUERIA CABRERAS - FOOD TRUCK	2211 S VETERANS	J. Salinas	Approved
29	9/26/23	STEVE'S LIQUOR HOUSE	2101 N RAUL LONGORIA RD	J. Salinas	Approved
30	9/27/23	SAN JUAN NURSING HOME	300 N NEBRASKA AVE	J. Salinas	Approved
31	9/27/23	THE SINALONSE	205 NOLANA LOOP	J. Salinas	Approved
32	9/27/23	IGLESIA MINISTERIO LIBRE SOY,	3102 N RAUL LONGORIA RD, STE A	J. Salinas	Approved
33	9/29/23	7-ELEVEN INC #40617H	2201 S VETERANS RD	J. Salinas	Approved
34	9/29/23	SWEET AZZ GLASS	905 W 495, STE 4,	J. Salinas	Approved
35	9/29/23	IMMACULATE PREPRIMARY	1619 SCOTTY ST,	J. Salinas	Approved
36	9/29/23	IBARRA CUTZ BARBERSHOP	5201 N RAUL LONGORIA, STE 1 RD	J. Salinas	Approved
37	9/29/23	TAQUERIA EL BUEN GUSTO	3704 N RAUL LONGORIA RD, STE B,	J. Salinas	Approved
38	9/29/23	SIFUENTES INDUSTRIAL CLOTHING	101 S NEBRASKA AVE, STE 4 & 5	J. Salinas	Approved
39	9/29/23	THE SPOT	101 ALTA ST	J. Salinas	Approved
40					
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57					



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leandro Sifuentes, Chief of Police

DATE: 10/17/2023

SUBJECT: Police Department Monthly Report. [Leandro Sifuentes, Chief of Police]

This memorandum is to keep you all informed on our Monthly operational statistics, and any other significant cases or events that occurred during the month of **SEPTEMBER 2023**

STATISTICS: POLICE

- Calls for service:
- Incident reports:
- Accidents:
- 911 Calls:
- Patrol Citations Issued:
- Violations:
- Patrol & CID Arrests:
- CID Issued Warrants:

SEPTEMBER

1837
924
113
1444
86
134
65
10

CRIME STOPPERS:

_ No board meetings were scheduled

SAN JUAN POLICE PERSONNEL:

1 Sergeant promoted to Lieutenant
2 officers promoted to Sergeant
1 new officer hired

TELE-COMMUNICATORS:

2 dispatchers have been recommended for hire

FLEET

Currently have 4 units down due to engine and transmission failures. 25, 26, 27, 29
New units are pending some Dash camera issues to be fixed.

STATISTICS: ANIMAL CONTROL

SEPTEMBER

• Calls for Service:	182
• Citations Issued:	26
• Violations:	42

SPECIAL EVENTS:

_ • Red Ribbon Parade October 28, 2023

Respectfully,

Leandro Sifuentes
Chief of Police



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Mary Enriquez, Court Administrator

DATE: 10/17/2023

SUBJECT: Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]

The Municipal Court is responsible for the legal enforcement of City Ordinances and laws. It deposits and prepares daily reports to the Department of Finance.

Amount Collected \$ 25,561.42

Defensive Driving 0

Deferred 1

Pre-Trial 10

Bench Trial 4

Scofflaw \$ 10,258.77

COLLECTIONS 2022 COLLECTIONS 2023

September - \$ 17,425.99 September - \$ 25,561.42

CITATIONS ISSUED 2022 CITATIONS ISSUED 2023

September - 71 September - 86

SCOFFLAW COLLECTIONS 2022 SCOFFLAW COLLECTIONS 2023

September - \$ 2,857.90 September - \$ 10,258.77

City Marshal - Warrants and Fines Collected - \$ 4,561.00

Phone Calls - 60 Warrants - 21

Total Warrants Issued - 42

Amnesty Collected

June \$ 3,725.26

July \$ 4,590.02

August \$ 7,727.35

September \$ 8,219.67

Total \$ 24,262.30

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Phone: (956)223-2200 • Fax: (956) 787-5978



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Juan Martinez

DATE: 10/17/2023

SUBJECT: Department of Utilities Monthly Report. [Juan Carlos Martinez, Interim Director of Utilities]

Texas Drought Outlook

- 81% of Texas is in a drought (September 30, 2023)
- RGV is Abnormally Dry (No Change In the watershed)
- Falcon and Amistad are @ 21.3%
- STAGE II IS STILL IN FULL EFFECT

System Outlook

- Water Connections – 7,333
- Sewer Connections – 10,101 (3,266 NAWSC)

Water Treatment Facility

- Combined Gallons Treated: 107.897 MG
- Combined Gallons Produced: 104.777 MG

Water Treatment Facility No. 1

- 0 MG treated
- 40.135 MG delivered
- 33.585 MG Transferred from WTF No. 2
- 35.91 MG RAW (Reservoir)
- 0.0 MG Backwash
- 0 MG Well

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Water Treatment Facility No. 2

- 107.897 Treated
- 64.642 MG Delivered
- 33.585 MG Transferred to WTF No. 1
- 81.83 MG RAW (Reservoir)
- 4.07 MG Backwash

WTP 3.5 MGD Expansions and Rehab 100%
Operated Water Plant as Efficiently as Possible
Sludge Management Continues to be Critical

Water Distribution System

- Leaks – 01
- Breaks – 09
- Taps – 01
- Locates - 33

Water Loss

- Reported – 180,000 gals
- Unreported – 120,000 gals

Hydrants

- Flushed – 23
- Repaired/Replaced – Installed 1 New Hydrants
- STAGE II WATER CONSERVATION STILL IN EFFECT

Valves

- Worked – 09
- Repaired/Replaced – 0

Utility Billing

- Work Orders –1

We Continue Our Hydrant and Valve Maintenance
Installed 620' of 8" Waterline

Wastewater Treatment Facility

- Treated – 71,378 MG
- Wetland –3,872 MG
- 60 - Cubic Yards of Sludge Hauled to Landfill

Wastewater Collections

Work orders - 49

- Sewer Main Repaired – 0
- Sewer Backups Reported –07
- Sewer Backups Cleared – 07
- Odor Complaints – 03
- Locates –39
- Replaced Manhole covers – 04
- Unauthorized Discharges - 0

Administration

Financials

- Administration – 06.95 %
- Water Treatment – 02.67 %
- Distribution: – 02.49 %
- Sewer Collection – 08.67 %
- Wastewater Treatment – 08.19 %

Projects

- WTF No. 2 Pending TWDB Budget Approval
- WWTF Rehab Design – 100% Complete (CHC) Pending Constructability Review
- LS 13 – Construction of Lift Station 13 at 65%.
- Tierra De Palmas Water Service Upgrade Project O.M.T. Utilities Completed.
- Alta Vista Subdivision Waterline Improvement Project RBM Contractors, LLC. At 26%.
- Alta Vista Subdivision Sanitary Sewer Improvement Project RBM Contractors, LLC at 36%.
- SGT Leonel Trevino Sanitary Sewer Improvement Project Awarded to O.M.T UTILITIES.

Certification

- Water Treatment - 0
- Distribution – 0
- Sewer Collection - 0
- Wastewater Treatment – 0
- Renewals – 0



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Director of Finance

DATE: 10/18/2023

SUBJECT: Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and
- Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s
- investments policy prioritizing objective of safety, liquidity and yield
- Issue Purchase Orders on a daily basis

Additional Information

7 STAFF MEMBERS

Maintained 26 funds, assisted 24 departments and posted 5,815 journal entries, issued 3,394 disbursement checks, 361 Bank Drafts and processed 5,762 payroll checks and direct deposits, through the months of September, 2023.

August Sales Tax -6.77% Decrease of \$33,613 Compared to last year.

Audit FY 2021/2022 Started on November 10, 2022 (100% complete)

Reconciled 11 Bank Accounts

Budget Adjustments (89)

Budget Amendments (11)

Internal Budget Amendments (6)

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
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Manage a 30.2 million budget

- General Fund Budget of 15.8 million
- Utility & Sanitation Fund 4.3 million
- Stormwater Fund 305 thousand
- Debt Service Fund 2.3 million
- Sanitation Fund 4.0 million
- Other Funds 1.7 million

Utility Billing & Collection Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City of San Juan collects about 7,218 water, 10,182 sewer and Brush 9,960 accounts.
- North Alamo Water Supply Corporation service 3,391 sewer accounts and Garbage and Brush 2,902 accounts.
- Per Audited Financial Report, in FY ending 9/30/2022, Utility Fund collected 5.9 million and Sanitation Fund 3.3 million with a combined 9.2 million.
- Email Billing (52)

Service Orders

1. Connects	60
2. Meter information	59
3. Disconnect	38
4. Dead Meters Change	12
5. Past Due Notice	1,840
6. Cut List/11th	181
7. Cut List Register	21

Payments are made by

60 %	paid in person
1 %	juniors
29 %	online
5 %	bank drafts
4 %	other locations

- Staff of 8 Employees

Purchasing Division

Purchasing Description

Purchasing Division is responsible for acquiring goods and services for the City, in accordance with

state law, the City's purchasing policies and annual budget.

Activity through May, 2023.

• Purchase Orders Issued	3,993
• Purchase Order Changes/Voids	215
• Bid Openings	12
• Public Auction	1

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider the Removal and/or Appointment of a Municipal Court Judge.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider the Removal and/or Appointment of a Municipal Court Judge.

RECOMMENDATION:

Approve as Recommended by the City Commission.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider the Removal and/or Appointment of Board Member(s) Related to the San Juan Economic Development Corporation.

STAFF COMMENTS AND RECOMMENDATIONS:

Consider the Removal and/or Appointment of Board Member(s) Related to the San Juan Economic Development Corporation.

RECOMMENDATION:

Approve as Recommended by the City Commission.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

Economic Development Corporation

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Arturo Guajardo	President	County Clerk	2 Yrs.	7/23/2019	4/12/2024	(956) 279-6037	aguasero13@yahoo.com	1213 S. Lincoln
2	Leonardo "Lenny" Sanchez	Vice-President	Criminal Inspector	2 Yrs.	3/27/2018	4/12/2024	(956) 227-1620	sanchez13384@gmail.com	1305 S. Standard
3	Pedro Contreras	Secretary	PSJA ISD Area Supervisor	2 Yrs.	6/17/2019	4/12/2024	(956) 378-1416	jpcontreras711@yahoo.com	2518 S. Stewart Rd.
4	Roman Candelario Flores	Member		2 Yrs.	7/23/2019	4/12/2024	(956) 227-4360	Rcflores1@yahoo.com	112 W 8th
5	Ernesto "Neto" Guajardo	Member	PSJA ISD	2 Yrs.	3/27/2018	4/12/2024	(956) 223-5091	ernesto.guajardo@psjaisd.us	117 W. 3rd St.
6	Marco "Markie" Villegas	Member	Educator	2 Yrs.	6/17/2019	4/12/2024	(956) 325-7761	MAV9559@gmail.com	1108 Rio Blanco St.
7	Jesus "Jesse" Ramirez	Member	Educator	2 Yrs.	5/31/2023	5/31/2025			

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Hold a Public Hearing and Consider an Ordinance for a Rezoning Request from Single- Family Residence District (R-S) to Institutional District (IN) at 1212 S. Wyoming Avenue, Legally Described as Lots 23-26, Block I, L.F. Moore Subdivision, Block I, as Requested by Jesus Ramirez. [Daniel Tijerina, Director of Planning] *Tabled*

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Ramirez, the applicant, is requesting a rezoning of his two-lot properties at 12th Street and Wyoming Avenue into Institutional Use. The property has two entrances/exit along Wyoming Road. The surrounding properties are residential uses.

Land use activities allowed in the Institutional District:

1. Public and private schools;
2. Community or other civic buildings including museums;
3. Libraries and auditoriums;
4. Institutions of educational, charitable or philanthropic nature, but not penal or mental institution;
5. Nursing or convalescent home

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-seven (27) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

RECOMMENDATION:

Staff recommends denial of the request for rezoning from a Single-Family Residence District (R-S) to an Institutional District (IN).

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 09/14/2023
CITY COMMISSION – 10/24/2023
DATE PREPARED – 10/16/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Single- Family Residence (R-S) to Institutional District (IN)
APPLICANT:	Jesus Ramirez
AGENT:	N/A
LEGAL:	Lots 23-26, Block 1, Moore’s Subdivision
LOCATION:	1212 S. Wyoming Avenue
CURRENT USE OF PROPERTY:	Residential
EXISTING LAND USE/ ADJACENT ZONING:	<u>North</u> – Residential; Single-Family Residence District (R-S) <u>South</u> – Residential; Single-Family Residence District (R-S) <u>East</u> – Drainage Canal / Residential; Single-Family Residence District (R-S) <u>West</u> – Residential; Single- Family Residence District (R-S)
ACCESS AND CIRCULATION:	The properties have access along South Wyoming
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends denial of the request for rezoning from Single-Family Residence District (R-S) to Institutional District (IN).

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Ramirez, the applicant, is requesting a rezoning of his two-lot properties at 12th Street and Wyoming Avenue into Institutional Use. The property has two entrances/exit along Wyoming Road. The surrounding properties are residential uses.

Land use activities allowed in the Institutional District:

1. Public and private schools;
2. Community or other civic buildings including museums;
3. Libraries and auditoriums;
4. Institutions of educational, charitable or philanthropic nature, but not penal or mental institution;
5. Nursing or convalescent home

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-seven (27) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

ATTACHMENTS:

Location Map
Aerial Photo
Zoning Map
Proposed Site Plan
List of neighboring property owners receiving notice
Ordinance



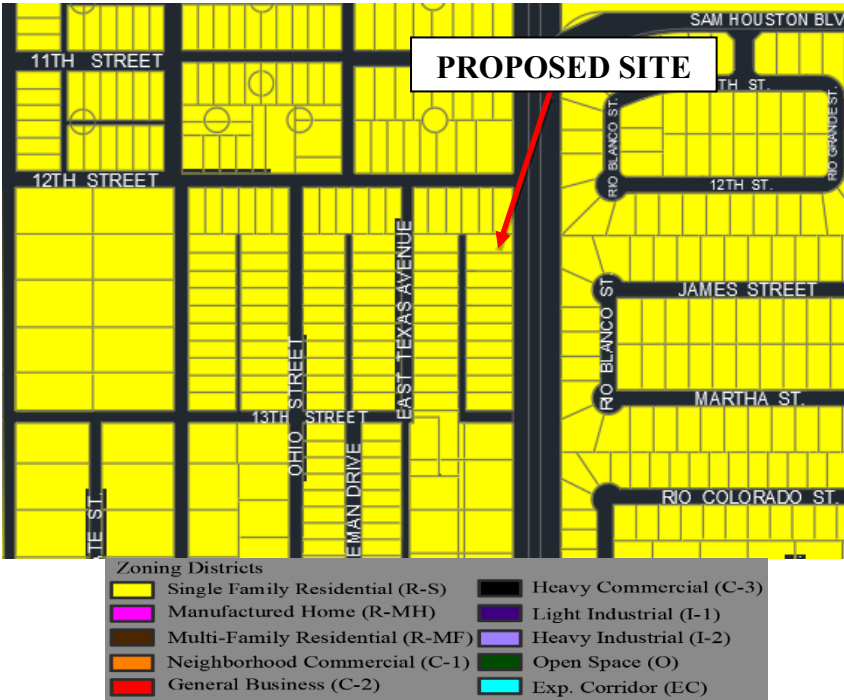
Proposed Site



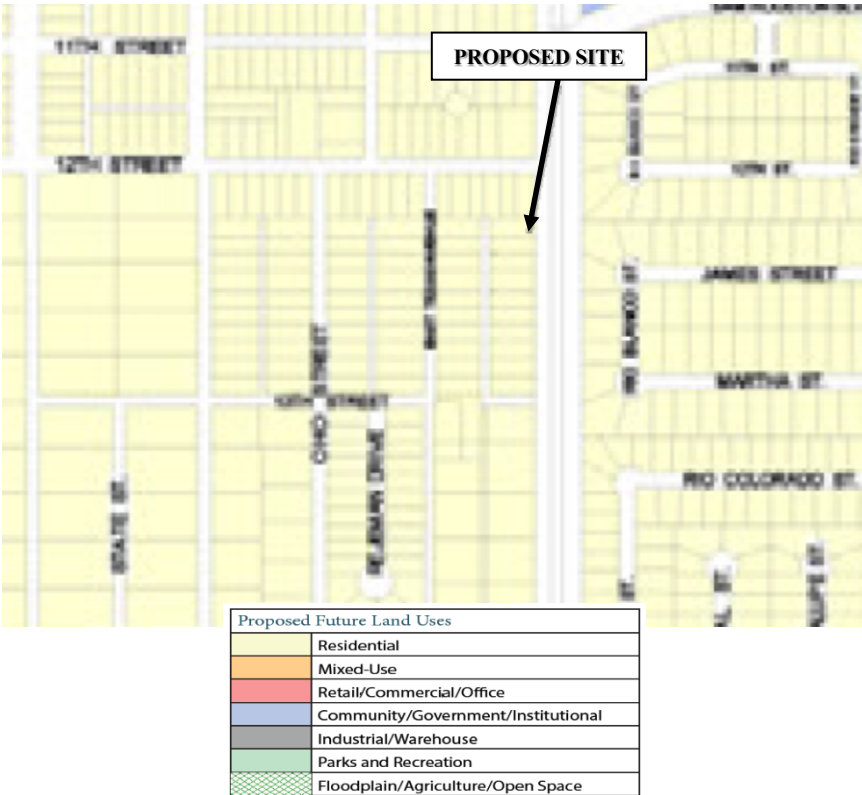
Proposed Site



Location Map



Zoning Map



Future Land Use Map



ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006 OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM THE SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO INSTITUTIONAL DISTRICT (IN) OF A PROPERTY LEGALLY DESCRIBED AS LOTS 23 THRU 26, BLOCK I, MOORE'S SUBDIVISION, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging institutional district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as Lots 23 thru 26, Block I, Moore's Subdivision shall be changed to the Institutional District (IN) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 24th day of October, 2023.

PASSED and **APPROVED** on second and final reading on the ____ of _____, 2023.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

MOORE'S SUBDIVISION



MAP OF L.F. MOORE'S RESUBDIVISION OF BLOCKS I, J, & K OF SAN JUAN TO- WNSHIP IN HIDALGO COUNTY TEXAS.

SCALE 1"=40' FEET

THE STATE OF TEXAS,
COUNTY OF HIDALGO.

KNOW ALL MEN BY THESE PRESENTS

That L.F. Moore, has caused to be surveyed, resubdivided and platted by M.B. Gore, Civil Engineer and Surveyor, a tract of 16.08 Acres of land, more or less, in Hidalgo County, Texas, being Blocks I, J, and K, of the San Juan Township, according to the amended map or plat, of the San Juan Township as the same appears of record in the office of the County Clerk of Hidalgo County, Texas.

The said L.F. Moore, in making such resubdivision reserves a right-of-way and easement over and across each and every lot, Street and alley shown on this plat for the purpose of constructing and maintaining ditches and canals for irrigation, telephone, telegraph and electric light lines, and water, gas and sewer lines.

WITNESS my hand this 15th day of November, A.D. 1926

L.F. Moore

THE STATE OF TEXAS,
COUNTY OF HIDALGO.

BEFORE ME, the undersigned authority on this day personally appeared L.F. Moore, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 15th day of November, A.D. 1926.

Oliver C. Aldrich
NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

THE STATE OF TEXAS
COUNTY OF HIDALGO

I M.B. Gore, Civil Engineer and Surveyor, do hereby certify that the copy on which this is indorsed is a full true and correct map or plat, of the resubdivision of Blocks I, J, and K, in the San Juan Township, according to the amended map or plat, there of as platted and subdivided by me for L.F. Moore.

IN WITNESS whereof I hereunto set my hand at Pharr Texas, this 15th day of November 1926.

day of November 1926.

Eng'r: *M.B. Gore*
Sworn to and Subscribed before me this 15th day of November 1926.
C.L. Shilling
NOTARY PUBLIC IN HIDALGO COUNTY, TEXAS

THE STATE OF TEXAS
COUNTY OF HIDALGO.

I Com E. Hill, County Clerk of said County do hereby certify that the attached map certified to by M.B. Gore, Civil Engineer and Surveyor on the 15th day of November 1926 was filed for record in my office this 15th day of Dec. 1926 at 2:06 o'clock P.M. and duly recorded on the 9th day of Dec. 1926 at 3:00 o'clock P.M. in the Map records of said County in Volume 3 Page 60.

WITNESS my hand and seal of said Court at my office in Edinburg, Texas, this the day and year last witnessed above.

Com. E. Hill
COUNTY CLERK OF HIDALGO COUNTY, TEXAS
E. Hill
Deputy

Filed for Record this day
Dec. 1, 1926

At 2:06 o'clock P.M.

Com. E. Hill
Not. Com. E. Hill, Hidalgo County, Texas.
E. Hill
Deputy

Select Language ▼

City of San Juan, TX
Tuesday, September 12, 2023

Appendix A. Unified Development Code

CHAPTER 2. ZONING REGULATIONS

ARTICLE IV. DISTRICT USE AND AREA REGULATIONS

§ 10.00. "IN" INSTITUTIONAL DISTRICT.

Land use activities shall be allowed only for the following purposes:

- (a) Public and private schools;
- (b) Community or other civic buildings including museums;
- (c) Libraries and auditoriums;
- (d) Institutions of educational, charitable or philanthropic nature, but not a penal or mental institution;
- (e) Nursing or convalescent home; and [sic]
(Ordinance 17-13 adopted 6/27/17)

Rezoning Request from single- Family Residence District (R-S) to Institutional District (IN) at 1212 S. Wyoming Avenue, legally described as Lots 23-26, Block I, L.F. Moore Subdivision, Block I, as requested by Jesus Ramirez

JESUS RAMIREZ
1212 S. WYOMING
SAN JUAN, TX 78589

VELMA & ROLANDO CANTU
410 E. 12TH ST.
SAN JUAN, TX 78589

MARIA & HECTOR LONGORIA
313 E. 12TH ST.
SAN JUAN, TX 78589

LUDIVINA GONZALEZ
400 E, 12TH ST.
SAN JUAN, TX 78589

MARTA & ERASMO GARCIA
301 E. 12TH ST.
SAN JUAN, TX 7858

MELISSA DE LA ROSA &
ERASMO ESPERICUETA
305 E. 12TH ST.
SAN JUAN, TX 78589

IRMA B. VALLADARES
309 E. 12TH ST.
SAN JUAN, TX 78589

ALDO OMAR ARRIOLA
1209 S. STANDARD AVE.
SAN JUAN, TX 78589

MARIA & HECTOR LONGORIA
313 E. 12TH ST.
SAN JUAN, TX 78589

OTILA & RICARDO LONGORIA
415 E. 12TH ST.
SAN JUAN, TX 78589

MARIA RUIZ ROSA
1211 E. TEXAS AVE.
SAN JUAN, TX 78589

MARIA & ROGELIO RIOS
1213 E. TEXAS AVE
SAN JUAN, TX 78589

JUAN ANGEL & OFELIA
GARCIA
PO BOX 716
SAN JUAN, TX 78589

DAVID & ETAL GARCIA JR.
15609 BRANDT SR.
RAYMONDVILLE, TX
78580

SARAH CARDOSA &
SEBASTIAN GONZALEZ
310 E. 12TH ST.
SAN JUAN, TX 78589

LETICIA MONTANO
1208 E. TEXAS AVE.
SAN JUAN, TX 78589

ALICIA C. ET AL GONZALES
1212 E. TEXAS AVE.
SAN JUAN, TX 78589

JUANA LOPEZ & CARLOS
CANTU
1216 E. TEXAS AVE.
SAN JUAN, TX 78589

BELINDA PENA
1218 E. TEXAS AVE.
SAN JUAN, TX 78589

ELVIRA H. ROSAS
1222 E. TEXAS AVE.
SAN JUAN, TX 78589

JAVIER & ELANIE GUZMAN
403 JAMES ST.
SAN JUAN, TX 78589

VIANEY & MARO VILLEGAS
1108 RIO BLANCO ST.
SAN JUAN, TX 78589

NELLY & JUAN DE LA CRUZ
412 E. 12TH ST.
SAN JUAN, TX 78589

ODETTE PEREZ
1218 RIO BLANCO ST.
SAN JUAN, TX 78589

JUAN & MARINA RODRIGUEZ
1220 RIO BLANCO ST.
SAN JUAN, TX 78589

MARIA CUEVAS
1222 RIO BLANCO ST.
SAN JUAN, TX 78589

RENE EVE TIJERINA
1224 RIO BLANCO ST.
SAN JUAN, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit to Operate “La Herencia Event Center” at 302 E. Business Highway 83 Suite 6, Legally Described as Lettered Blks (San Juan) West 165 feet of Lot 2 and West 165 Feet of Lot 3, Block A 2, as Requested by La Herencia Event Center, LLC. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The applicant is taking over an event center at the San Juan Plaza located at the Southeast corner of Business Hwy 83 and Iowa Avenue. The commercial plaza has a total of twelve (12) suites in total, a parking area available and two entrances along Iowa Avenue.

The proposed operation hours are Thursday to Sunday, from noon to midnight. They are proposing to have two employees with no alcohol sales.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-three (23) property owners within a two hundred (200) foot radius and received one email against this request. Notice of this public hearing was published in The Advance on September 20, 2023.

RECOMMENDATION:

Staff recommends approval subject to the list of requirements in the attached report.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 10/05/2023
CITY COMMISSION – 10/24/2023
DATE PREPARED – 10/16/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit to allow “La Herencia Event Center” in a commercial area.
APPLICANT:	La Herencia Event Center, LLC.
SURVEYOR/ENGINEER:	N/A
LEGAL:	Lettered Blocks (San Juan) West 165 feet of Lot 2 and the West 165 feet of Lot 3, Block A #2
LOCATION:	302 E. Business Highway 83, Suite 6
PROPOSED USE OF PROPERTY:	Event Center
EXISTING ZONING:	General Business District (C-2)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; Neighborhood Commercial District (C-1) <i>South</i> – Residential; Single-Family Residence District (R-S) <i>East</i> – Commercial; General Business District (C-2) <i>West</i> – Commercial, General Business District (C-2)
ACCESS AND CIRCULATION:	This property has access to Iowa Avenue.
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval subject to the list of requirements in the attached report.

EVALUATION AND CONDITIONS FOR APPROVAL

The applicant is taking over an event center at the San Juan Plaza located at the Southeast corner of Business Hwy 83 and Iowa Avenue. The commercial plaza has a total of twelve (12) suites in total, parking area available and two entrances along Iowa Avenue.

The proposed operation hours are Thursday to Sunday from noon to midnight. They are proposing to have two employees with no alcohol sale.

The following are the list of requirements for an event center:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City's off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's Security Cameras Ordinance.

**CONDITIONAL USE PERMIT
“LA HERENCIA EVENT CENTER”
OCTOBER 24, 2023**

PAGE 3

10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.
11. There shall be no smoking inside the premises at any time.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to twenty-three (23) property owners within a two hundred (200) foot radius and received one email against this request. Notice of this public hearing was published in The Advance on September 20, 2023.

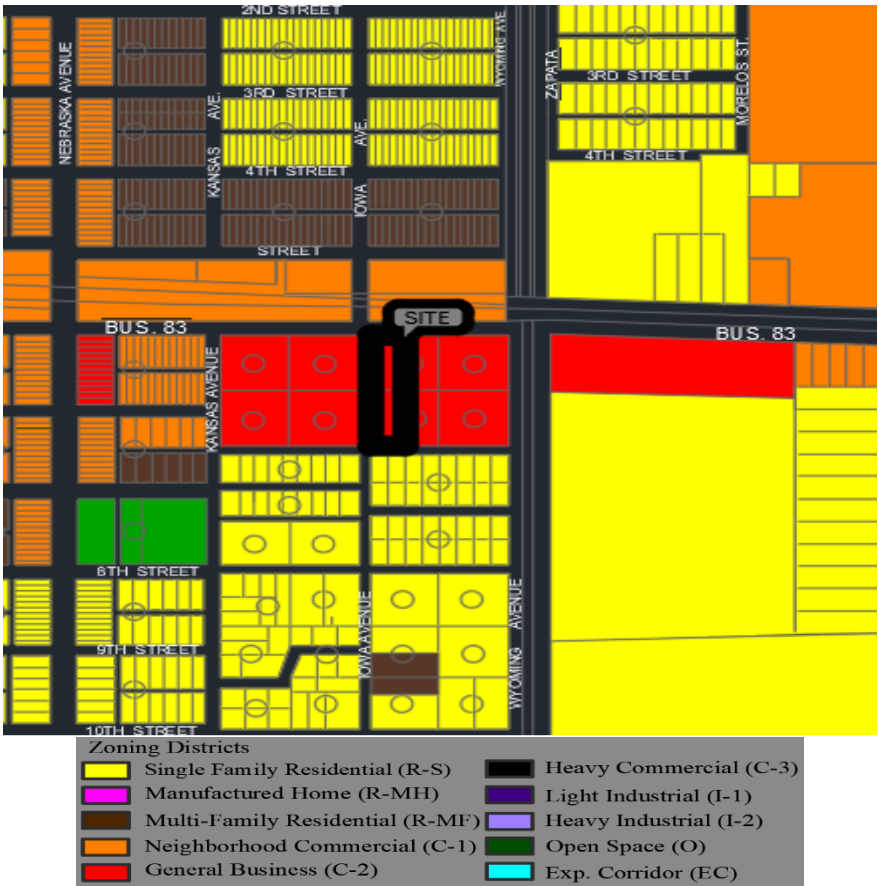
ATTACHMENTS: Letter from Property Owner
Email against the request
List of neighboring property owners receiving notice
Ordinance



Proposed Site



Aerial Map



Zoning Map



ORDINANCE NO.

**AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW
“LA HERENCIA EVENT CENTER” AT 302 E. BUSINESS 83, SUITE 6,
LEGALLY DESCRIBED AS LETTERED BLKS (SAN JUAN) W 165’ OF LOT 2,
W 165’ OF LOT 3, BLK A #2, AS PROVIDED IN ARTICLE IV, OF THE
ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS,
PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING
FOR A CODE DISPOSITION.**

WHEREAS, La Herencia Event Center, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan to allow “La Herencia Event Center” at 302 E. Business 83, Suite 6.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to La Herencia Event Center, LLC. has applied for a Conditional Use Permit to operate “La Herencia Event Center” at 302 E. Business 83, Suite 6, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City's off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.

5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's Security Cameras Ordinance.
10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.
11. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and APPROVED on first reading on the 24th day of October, 2023.

PASSED and APPROVED on second and final reading on the ____ day of _____, 2023.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

Aug. 31st, 2023

I, Osmar Gonzalez will be owner and operator of La Herencia Event Center LLC. My hours of operations will be Thursday - Sunday from 12pm to 12 am. Number of employees is two; my wife and E. Paulina Navarro will be in charge of my social media and booking events. My event center is for all types of events with no alcohol being served.

Address: 302 E. Business Event Center LLC.
Hwy 83 Ste 6
San Juan Tx
78589

My contact info: # (956) 381-2422

email: osmar.gonzalez93@yahoo.com

total employees: 2

Hours: Thursday - 12pm - 12 am
Friday - 12pm - 12 am
Saturday - 12pm - 12 am
Sunday - 12 pm - 12 am



Susana Rodriguez <srodriguez@sjtx.us>

La Herencia Event Center

1 message

rose gonzalez <rmgonzalez@sbcglobal.net>

Sat, Sep 23, 2023 at 2:42 PM

To: "permits@sjtx.us" <permits@sjtx.us>

To Whom it may concern,

I just received the letter about a requests the Herencia Event Center has asked for a permit operate an event center at 302 E. Business Highway 83 Suite G. My house is at 301 E 7th Iowa. Its totally close by them. I cant understand why am getting this if the Herencia Event Center has already stated their project. Why would you all permit it with out a permit. I was fixing my porch and the city stopped to ask me questions that I need a permit but , yet this people have it up already with out a permit. If they are asking for a permit why did they start to do construction work which I believed is almost done. That was so wrong of them to do that and the City for not stopped it. This is a neighbor with elderly people that live here and we cant affect to have all that music and people drinking and getting drunk around this area. We already have the Event Center that's enough. In our opinion we can't effort to get another EVENT CENTER. The city needs to take it into concertation on the elderly that live in this area and that they have been here longer than any of us. My MOM is 89 years old and I have a son with SCHIZOPHRENIA So we are saying NO to this EVENT CENTER. I hope the city takes this issue into concertation and The people that live here in the area and not just let it happen. We the people should have a say so.

Thank you for taking your time in listening to me.

Maria Eliza & Rose Marie Garcia

RECEIVED

SEP 25 2023

PLANNING DEPARTMENT

To: The planning and zoning department.
Attention: Monica Gomez

To: the planning and zoning department the area south of the La Harencia event center is frequently subjected to excessively loud music. The venue routinely welcomes bands or DJs that play music louder than the allowable decibel level until 2 a.m. The music can be so loud that it vibrates the windows in my house, and the thumping base for hours has made my wife and I nauseated, making it painful to be in our own home. I have contacted law enforcement officials many times to convince the venue to turn it down, but the venue either ignores the request or the authorities do nothing. My wife and I's quality of life and health have suffered because of the venue's excessive volume. For the welfare of the residents of this San Juan area, I request that the city enforce the loud music ordinance. If the venue does not comply with the loud music law, the police department must enforce it and penalize the venue. We call upon you to stand by our community.

Best regards,
Ruben Rojas

RECEIVED

OCT 05 2023

PLANNING DEPARTMENT

Ruben Rojas 205 E 7th
Benjamin Waddell 212 E 7th
Felisha Barroso 207 E 7th St
Rafael Salas 203 E 7th St
Vicente Castillo 200 E 7th St
Carlos Rangel 208 E 7th St
MARA KANEZ 201 E 7th St
Carlos Sorham 225 E 7th St
Moses Alonzo 214 E 7th St
Daniella Gutierrez 204 E 7th St
Maria G. Salmonson 210 E 7th St San Juan, TX

Conditional Use Permit to allow "La Herencia Event Center" at San Juan Plaza located at 302 E. Business 83, Suites 6, Lettered Blocks (San Juan) West 165 feet of Lot 2, West 165 Feet of Lot 3, Block A #2, as Requested by La Herencia Event Center, LLC.

MARIVEL SALINAS
113 ALFREDO ST.
SAN JUAN , TX 78589

JMJ CADENA INVESTMENT
LLC.
901 SAM HOUSTON BLVD.
SAN JUAN, TX 78589

MARIA CRISELDA VILLABOS
303 E. 7TH ST.
SAN JUAN, TX 78589

LOS GATITOS BRIDAL INC.
522 S IOWA
SAN JUAN, TX 78589

SAN JUAN EXONOMIC DEV.
CORP.
4810 N. RAUL LONGORIA
SAN JUAN, TX 78589

MARIA OLGO SOTO PAZ &
PAZ ELIBORIO
307 E 7TH ST.
SAN JUAN, TX 78589

MARIA DE JESUS VALDEZ
211 E 7TH ST.
SAN JUAN, TX 78589

CITY OF SAN JUAN
709 S. NEBRASKA AVE.
SAN JUAN, TX 78589

NOEMI CASTILLO
309 E. 7TH ST.
SAN JUAN, TX 78589

CARLOS GORHAM
225 E. ST.
SAN JUAN, TX 78589

JESSICA & FERNANDO CANTU
302 E . 6TH ST.
SAN JUAN, TX 78589

CARLA CANALES
311 E. 7TH ST.
SAN JUAN, TX 78589

ELISA DEGADO VILLALOBOS
217 E 7TH ST.
SAN JUAN, TX 78589

ESTEBAN ALONZO
304 E. 6TH ST.
SAN JUAN, TX 78589

SALLY KNIGHT
PO BOX 167
SAN JUAN, TX 78589

TEXAS DEPT OF
TRANSPORTATION
PO BOX EE
PHARR, TX 78577

SONIA & NARCIZO IBARRA
308 E. 6TH ST.
SAN JUAN, TX 78589

MISSOURI PACIFIC RAILROAD
1400 DOUGLAS ST. STOP 1640
OMAHA, NE 68179

JUAN & GLORIA RAMIREZ
312 E. 6TH ST.
SAN JUAN, TX 78589

I & I RENTALS LLC.
1720 W. BUSINESS HWY 83
MISSION, TX 78572

R&B ZUNIGA PROPERTIES
INC.
306 E. 11TH ST.
SAN JUAN, TX 78589

JOEL CANO
PO BOX 385
LINN, TX 78563

DANIEL DURAN
320 E. 6TH ST.
SAN JUAN, TXC 78589

SESATTY ENTERPRISES LLC
2600 LAURA
MISSION, TX 78572

ROSE MARIE GARICA &
MARIA AGUIRRE
PO BOX 572
SAN JUAN, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Hold a Public Hearing and Consider an Ordinance for a Rezoning Request for a Single-Family Residence District (R-S) to a Multi-Family Residence District (R-MF) of a 21.55-Acre Tract of Land for Lot 14, Stewarts Addition to the Conway Gardens Subdivision, Located at the Southeast Corner of Hall Acres and Stewart Road, as Requested by Esponjas Development. Ltd. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The applicant is trying to rezone a 21.55-acre tract located at the Southeast corner of Hall Acres Road and Stewart Road from residential to multi-family district.

The Comprehensive Plan establishes this property as residential use, which allows single-family residences, townhomes and multi-family uses. If approved, the proposed multi-family development would need to comply with the city's requirements, as applicable.

The surrounding properties consist of mixture of single-family uses along Stewart and Hall Acres Road. A subdivision plat will be required in order to do any improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to fifteen (15) property owners within a two hundred (200) foot radius and received no comments in favor or against this application.

RECOMMENDATION:

Staff recommends approval.

PREPARED BY:

Daniel Tijerina,
Planning Director

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 10/19/2023
CITY COMMISSION – 10/24/2023
DATE PREPARED – 10/13/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF)
APPLICANT:	Esponjas Development, Ltd.
AGENT:	Quintanilla, Headley and Associates, Inc.
LEGAL:	Being a 21.55-acre tract of land out of Lot 14, Stewarts Addition to the Conway Gardens
LOCATION:	Located at the Southeast corner of Hall Acres and Stewart Road
LOT/TRACT SIZE:	21.55-acres
CURRENT USE OF PROPERTY:	Vacant
PROPOSED USE OF PROPERTY:	Multi-Family Residence District (R-MF)
EXISTING ZONING:	Single-Family Residence District (R-S)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Vacant; Single-Family Residence District (R-S) <i>South</i> – Vacant; Single-Family Residence District (R-S) <i>East</i> – Residential; Single-Family Residence District (R-S) <i>West</i> – Residential; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access onto Hall Acres and Stewart Road.
PUBLIC SERVICES:	Water service will be provided by Military Water Supply Corporation; sewer is not available.
RECOMMENDATION:	Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

The applicant is trying to rezone a 21.55-acre tract located at the Southeast corner of Hall Acres Road and Stewart Road from residential to multi-family district.

The Comprehensive Plan establishes this property as residential use, which allows single-family residences, townhomes and multi-family uses. If approved, the proposed multi-family development would need to comply with the city's requirements, as applicable.

The surrounding properties consist of mixture of single-family uses along Stewart and Hall Acres Road. A subdivision plat will be required in order to do any improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to fifteen (15) property owners within a two hundred (200) foot radius and received no comments in favor or against this application.

ATTACHMENTS:

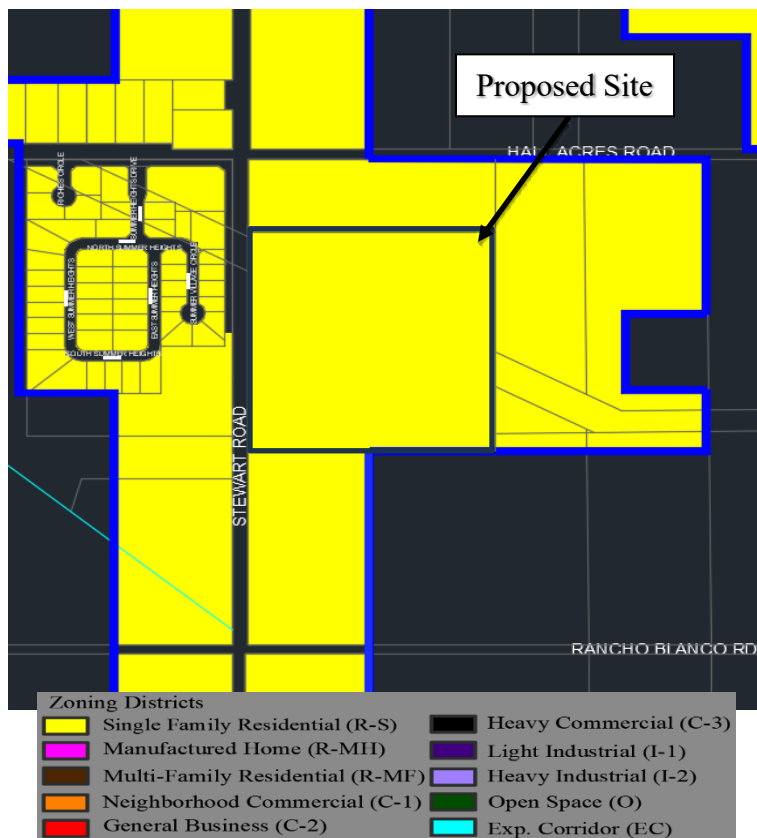
Location Map
Aerial Photo
Zoning Map
Survey of property
List of neighboring property owners receiving notice
Ordinance



Proposed Site



Proposed Site



Zoning Map



ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO MULTI-FAMILY RESIDENCE DISTRICT (R-MF) FOR A PROPERTY LEGALLY DESCRIBED AS A 21.55-ACRE TRACT OF LAND OUT OF LOT 14, STEWART ADDITION TO THE CONWAY GARDENS SUBDIVISION, LOCATED AT THE SOUTHEAST CORNER OF HALL ACRES AND STEWART ROAD, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging multi-family district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as 21.55-acre tract of land out of Lot 14, Stewart Addition to the Conway Gardens Subdivision, located approximately a quarter of a mile West of Cesar Chavez Road, along the South side of Sgt. Leonel Trevino Road shall be changed to Single-Family Residence District (R-S) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 24th day of October, 2023.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2023.

CITY OF SAN JUAN

MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

DIANA CAVAZOS
CITY SECRETARY

CITY ATTORNEY

N.W. COR.
LOT 14
SET C.P.S.

HALL ACRES ROAD

SOUTH
322.03'

S 62°40'00" E 12.94'
EAST 48.50'

SET 1/2" X 24"
IRON ROD WITH
CAP STAMPED
RPLS 4856

S 61°44'47" E
25.41'

SET 1/2" X 24"
IRON ROD WITH
CAP STAMPED
RPLS 4856

NORTH
20.00'

EAST
130.00'

SET 1/2" X 24"
IRON ROD WITH
CAP STAMPED
RPLS 4856

P.O.B.
SET C.P.S.

EAST

760.41'

980.00'

SOUTH

STEWART ROAD

NORTH

EXIST.
60.00'
R.O.W.

30.00'

30.00'

30.00'

20.00' EASEMENT GRANTED TO HIDALGO COUNTY
IRRIGATION DISTRICT NO. 2, RECORDED IN VOLUME
2615, PAGE 597, OFFICIAL RECORDS, HIDALGO
COUNTY, TEXAS.

P.O.B.
S.W. COR.
LOT 14
SET C.P.S.

SOUTH
20.00'

WEST

912.79'

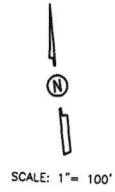
20.00' EASEMENT GRANTED TO HIDALGO COUNTY
IRRIGATION DISTRICT NO. 2, RECORDED IN VOLUME
2615, PAGE 597, OFFICIAL RECORDS, HIDALGO
COUNTY, TEXAS.

SET 1/2" X 24"
IRON ROD WITH
CAP STAMPED
RPLS 4856

WEST
60.00'

LOT 17

STEWARTS ADDITION TO CONWAY GARDENS,
RECORDED IN VOLUME 0, PAGE 43, MAP
RECORDS, HIDALGO COUNTY, TEXAS.



PLAT SHOWING ZONE CHANGE FROM R-S TO R-MF

A 21.55 ACRE TRACT OF LAND OUT OF LOT 14, STEWARTS ADDITION TO THE CONWAY GARDENS SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE PLAT OR MAP THEREOF RECORDED IN VOLUME 0, PAGE 43, MAP RECORDS HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 3368808, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

FLOOD ZONE DESIGNATION: ZONE "B"
AREAS BETWEEN LIMITS OF THE 100-YEAR AND 500-YEAR FLOOD; OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE (1) FOOT OR WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN ONE (1) SQUARE MILE; OR AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD.
COMMUNITY-PANEL NUMBER 480334 0425 C
MAP REVISED: NOVEMBER 16, 1982

BEARINGS SHOWN ON THIS SURVEY PLAT ARE IN ACCORDANCE WITH VALLEY RANCH SUBDIVISION RECORDED IN INSTRUMENT NUMBER 3215669, MAP RECORDS, HIDALGO COUNTY, TEXAS.

THE PROPERTY SHOWN ON THIS SURVEY PLAT MAY BE SUBJECT TO THE SUBDIVISION REGULATIONS OF THE COUNTY OF HIDALGO AND/OR ORDINANCES OR GOVERNMENTAL REGULATIONS OF THE CITY IN WHICH THE PROPERTY MAY BE LOCATED OR HOLDING EXTRA TERRITORIAL JURISDICTION.

I, ALFONSO QUINTANILLA, A REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THE FOREGOING PLAT TO BE A TRUE AND CORRECT REPRESENTATION OF THE LANDS SHOWN AS THE RESULT OF AN ACTUAL SURVEY DONE ON THE GROUND UNDER MY DIRECTION. THERE ARE NO VISIBLE DISCREPANCIES, CONFLICTS, OR SHORTCOMINGS IN AREA ON BOUNDARY LINES, OR ANY VISIBLE ENCROACHMENTS, OR ANY VISIBLE OVERLAPPING OF IMPROVEMENTS EXCEPT AS SHOWN ON THIS PLAT.

NOTE:
● = SET 1/2" X 24"
IRON ROD WITH
PLASTIC CAP
STAMPED RPLS 4856
UNLESS OTHERWISE NOTED.



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

CONSULTING ENGINEERS
124 E. STUBBS ST.
EDINBURG, TEXAS 78539
REGISTRATION NUMBER F-1513

LAND SURVEYORS
PHONE 956-381-6480
FAX 956-381-0527
ALFONSO@QHA-ENG.COM



ALFONSO QUINTANILLA
REGISTERED PROFESSIONAL LAND SURVEYOR
No. 4856

Rezoning Request for Single- Family Residence District (R-S) to a Multi-Family Residence District (R-MF) of 21.55-acre tract of land out of Lot 12, Stewart Additions to the Conway Gardens Subdivision, located at the Southeast corner of Hall Acres Road and Stewart Road, as Requested by Esponjas, Development, LTD.

ESPONJAS DEVELOPMENT, LTD.
2912 S. JACKSON ROAD
MCALLEN, TX 78503

KARLA LARISSA REYES
JHAIR DE JESUS RIVERA
1025 E. PINE RIDGE AVE.
PHARR, TX 78577

RIO FRESH INC
PO BOX 1619
SAN JUAN, TX 78589

JHAIR DE JESUS RIVEA
KARLA LARISSA REYES
2401 S. MCOLL. APT#1144
MCALLEN, TX 78503

SAL RODRIGUEZ
1302 MEDCAP DR
PHARR, TX 78577

EL PILOTO ENTERPRISES LLC
17503 LA CANTERA PKWY
STE. 104
SAN ANTONIO, TX 78257

JOSEFINA & ROSENDO
GUZMAN
2902 S. STEWART RD
SAN JUAN, TX 78589

SUMMER HEIGHTS HOME
OWNERS ASSOCIATION INC.
2800 SUMMER HEIGHTS DR.
SAN JUAN, TX 78589

NORMA & DAMASO
NAVARRO
2718 S. STEWART RD.
SAN JUAN, TX 78589

JOSEPH & SARAI GARCIA
101 E. FERN APT# B11
MCALLEN, TX 78501

ANA & VICTOR ORTIZ
730 ELAIAH ST.
SAN JUAN, TX 78589

VICTORIA N. PALOMINO
EDWART MARTINEZ
734 PAULI AVE.
ALAMO, TX 78516

STEVEN FUENTES
SABRINA RODRIGUEZ
2906 SUMMER VILLAGE CIR.
SAN JUAN, TX 78589

JAVIER DE LA ROSA JR.
RENEE CATHERINE CALIFA
2904 SUMMER VILLAGE CIR.
SAN JUAN, TX 78589

NATALIE ITZEL ZAZUETA
2902 SUMMER VILLAGE CIR.
SAN JUAN, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consideration and Action to Approve a Resolution Adopting and Implementing a Partial Amnesty Program to Waive Interest, Penalty Fees and Administrative Costs on Outstanding Mowing Charges. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The purpose of the Amnesty Program is to help property owners who have accrued interest in the city due to mowing liens. With the approval of this amnesty program, residents of San Juan can now save on interest, penalty fees and administrative costs added to the expense of having city staff mow weedy lots for property owners.

The amnesty program will commence from October 10, 2023 to May 31, 2023. Payment of the principal amount owed, plus fees paid to record the lien must be paid in full to capitalize on the amnesty program. Release of the lien at the Hidalgo County Clerk's Office will also be at the property owner's expense.

RECOMMENDATION:

Staff recommends approval of the Resolution as presented.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager



RESOLUTION NO.

A RESOLUTION OF THE CITY OF SAN JUAN, TEXAS ADOPTING AND IMPLEMENTING A PARTIAL AMNESTY PROGRAM TO WAIVE INTEREST, PENALTY FEES AND ADMINISTRATIVE COSTS DUE ON OUTSTANDING MOWING CHARGES.

WHEREAS, it is unlawful for any person or entity who owns or occupies any real property in the City to allow weeds, brush or other unsightly, objectionable or unsanitary vegetation to accumulate or grow greater than twelve (12) inches on the lot; and

WHEREAS, a mowing and demolition program regulates non-compliance; and

WHEREAS, mowing and demolition liens allow the City to recoup its expenditures for cleaning and mowing of lots plus interest, penalty fees and administrative costs; and

WHEREAS, the City of San Juan has assessed such liens in accordance with State Statutes and City ordinances; and

WHEREAS, in order to recoup future value of its invested monies and compensate itself for the added expense in managing such accounts, the City assesses interest, penalties and administrative costs in connection therewith; and

WHEREAS, procedurally, the collection of such fees ordinarily occurs when the owner pays off the liens at which time the City provides a Release of Lien, in accordance with policy; and

WHEREAS, the waiver or reduction of such interest, penalty fees and administrative costs for a grace period from October 10, 2023 through May 31, 2024, would provide an incentive for payment of such delinquent accounts; and

WHEREAS, the collection of said outstanding, delinquent accounts would prove mutually beneficial to the City of San Juan and its taxpayers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, THAT:

Interest, penalty fees and administrative costs on all mowing charges paid in full to City during the period commencing on October 10, 2023 and ending on May 31, 2024, are hereby waived.

The City Manager is designated as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this Resolution.

READ, CONSIDERED AND APPROVED on the 24th day of October, 2023.

CITY OF SAN JUAN

MARIO GARZA

Mayor

ATTEST:

BRENDA ESCALANTE

City Secretary

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consideration and Action to Amend the Travel and Training, Chapter 6, Work Environment, Sub-Chapter 6.06 Travel Section A. Allowable Expenses (1) Per Diem of the Personnel Policy Manual. [Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

Consideration and Action to Amend the Travel and Training, Chapter 6, Work Environment, Sub-Chapter 6.06 Travel, Section A Allowable Expenses (1) Per Diem of the Personnel Policy Manual to (\$60.00) In State Breakfast \$15.00, Lunch \$20.00, Dinner \$25.00. Out of State (\$80.00) Breakfast \$25.00, Lunch \$25.00, Dinner \$30.00.

RECOMMENDATION:

Approve Amend the Travel and Training, Chapter 6, Work Environment, Sub-Chapter 6.06 Travel, Section A Allowable Expenses in the Personnel Policy Manual.

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager

PER DIEM SURVER

IN STATE				OUT OF STATE				
CITY	BREAKFAST	LUNCH	DINNER	TOTAL	BREAKFAST	LUNCH	DINNER	TOTAL
WESLACO	\$20.00	\$20.00	\$30.00	\$70.00	\$25.00	\$25.00	\$40.00	\$90.00
PHARR	\$15.00	\$20.00	\$25.00	\$60.00	\$15.00	\$20.00	\$25.00	\$60.00
MCALLEN	\$13.00	\$15.00	\$26.00	\$54.00	GSA BASED ON STATE FOR OUT OF STATE			
EDINBURG	\$10.00	\$15.00	\$15.00	\$40.00	\$15.00	\$15.00	\$20.00	\$50.00
SAN JUAN	\$9.00	\$11.00	\$20.00	\$40.00	\$9.00	\$11.00	\$20.00	\$40.00

PROPOSED PER DIEM

IN STATE				OUT OF STATE				
CITY	BREAKFAST	LUNCH	DINNER	TOTAL	BREAKFAST	LUNCH	DINNER	TOTAL
SAN JUAN	\$20.00	\$20.00	\$30.00	\$70.00	\$25.00	\$25.00	\$30.00	\$80.00

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC. to Provide Engineering Services for Lift Station No. 6 Upgrade/Relocation. [Juan Carlos Martinez, Interim Director of Utilities]

STAFF COMMENTS AND RECOMMENDATIONS:

TRIMAD will be collecting topographic data, conducting research, and reviewing relevant information, as well as preparing the plans and specifications for Lift Station #6. Lift Station #6 has reached its lifetime capacity and use. A new lift station will be constructed on a new location already obtained from Oakridge Subdivision Development approximately 1,100 ft south of the existing lift station. The project includes the construction of a new lift station, relocating all flows to the new site, removing the existing lift station and preparing for future development within the area. It is anticipated that the new lift station will have a life expectancy of over 30 years. This funding is available under The American Rescue Plan (ARP).

RECOMMENDATION:

Staff Recommends Approval.

PREPARED BY:

Juan Martinez

APPROVED BY:

Benjamin Arjona, City
Manager



1803 Mozelle St.,
Pharr, Tx 78577
(956) 688-8860

CITY OF SAN JUAN

LIFT STATION #6 RELOCATION PROJECT

CONTRACT

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

CITY OF SAN JUAN §

AGREEMENT BETWEEN THE CITY OF SAN JUAN AND TRIMAD CONSULTANTS, LLC FOR THE CITY OF SAN JUAN LIFT STATION #6 RELOCATION PROJECT JOB TASK ORDER No. 7

This Job Task Order No. 7, to the Agreement between the **City of San Juan** (hereinafter referred to as the “**CITY**”) and **Trimad Consultants, LLC** (hereinafter referred to as “**CONSULTANT**”) dated **February 6, 2023**, is entered into by and between the City of San Juan and Trimad Consultants LLC.

DATE: February 6, 2023

CLIENT: City of San Juan

ADDRESS: 709 S. Kansas Ave. San Juan, Texas 78589

JOB TASK ORDER No.: 7

PROJECT LOCATION: San Juan, Hidalgo County, Texas

SECTION 1 – RECITALS

WHEREAS, on _____, 2023, the City Council of San Juan approved the City Manager or his designated appointee to negotiate and enter into a Professional Services Agreement with the **CONSULTANT** to provide Professional Engineering Services (hereafter referred to as “**AGREEMENT**”). Specifically, it was agreed that the **CONSULTANT** shall provide Professional Engineering Services and other as-needed services, in a manner which shall provide the necessary public services through subsequently assigned Job Task Orders; and

WHEREAS, **CITY** and **CONSULTANT** desire to further assign and execute Job Task Order No. 7 with the agreement to provide Professional Engineering Services for the “**City of San Juan Lift Station #6 Relocation Project**”, as set out in *Attachment No. 1*. attached hereto; and

NOW, THEREFORE, said Job Task Order No. 7, to the **AGREEMENT** is hereby agreed to and included in the **AGREEMENT** to provide for Professional Engineering Services for the “**City of San Juan Lift Station #6 Relocation Project**”, at the amount not to exceed the proposed amount, as set out in *Attachment No. 1*. attached hereto.

If any of the terms of this Job Task Order No. 7, including attachments, conflict in any respect with any of the terms of the **AGREEMENT**, the terms of the **AGREEMENT** shall control.

This Job Task Order to the **AGREEMENT** is agreed to and **EXECUTED** by the duly authorized representative of the parties in triplicate originals on this _____ day of _____, 2023.

AGREED AS TO :

By: 
Ricardo Salazar, PE
President
Trimad Consultants LLC.,
1803 Mozelle Street
Pharr TX 78577

SIGNED on the 6 day of February 2023.

Benjamin Arjona, City Manager
City of San Juan
709 S. Nebraska Ave
San Juan, Texas 78589

SIGNED on the _____ day of _____, 20 ____.

Attest:

Brenda Escalante, City Secretary
City of San Juan
709 S. Nebraska Ave
San Juan, Texas 78589

SIGNED on the _____ day of _____, 20 ____.

ATTACHMENT A: PROPOSAL

PROFESSIONAL
ENGINEERING SERVICES
PROPOSAL FOR:

LIFT STATION #6 RELOCATION PROJECT

Prepared For
CITY OF SAN JUAN



Prepared By:



TRIMAD
CONSULTANTS L.L.C.

Firm # 18526
1803 W. Mozelle St.
Pharr, Tx 78577
(956) 688-8860



1803 MOZELLE STREET
PHARR, TEXAS 78577
TEXAS REGISTERED ENGINEERING
FIRM NUMBER F-18526

January 25, 2023

Juan Martinez
Interim Public Utilities Director
City of San Juan
700 S. Kansas Ave.
San Juan, Texas 78589

SUBJECT: City of San Lift Station #6 Relocation Project
Professional Engineering Services Proposal

Dear Mr. Martinez,

Trimad Consultants, L.L.C. (TRIMAD) is pleased to submit this Professional Engineering Services Proposal for the above-mentioned reference project.

We greatly appreciate the opportunity in serving the City of San Juan.

Sincerely,

A handwritten signature in blue ink that reads "Ricardo Salazar".

Ricardo Salazar, P.E.
President

CITY OF SAN JUAN
LIFT STATION #6 RELOCATION PROJECT
PROFESSIONAL ENGINEERING SERVICES PROPOSAL
JANUARY 25, 2023

Project Background

This document defines Trimad Consultants, L.L.C. (TRIMAD) professional engineering services and associated budget to prepare and submit this proposal for improvements to the existing Lift Station #6 along Cesar Chavez Road in the City of San Juan, Texas. This project includes the addition of approximately 1,100 LF of deep Sanitary Sewer Line to abandon existing Lift Station #6 and relocate it South of the existing location. A 40-ft by 50-ft piece of land was acquired from the development of Oak Ridge Estates Subdivision. See **Oak Ridge Estates Subdivision Plat Attachment**.

Scope Of Services

The Scope of Services will include research and relevant data collection, design plans, topographic data collection, and construction phase services. TRIMAD currently anticipates three Tasks to be included in this project. The three (3) Tasks are identified below:

Task 1: Data Collection and Topography, Research, and Review of Relevant Information/Sites Visits (30%)

Task 2: Design Phase (60%)

Task 3: Construction Phase (10%)

Basis of Scope and Fee Development

The following key assumptions have been made in establishing the scope and the estimated level of effort for this project:

1. Construction Phase services shall be for a single construction contract.
2. Prior to initiating preliminary design phase, the Owner will provide TRIMAD record drawings, GIS data, and other utility maps for its existing facilities (potable water and sanitary sewer) within and along the potential project limits.
3. The Owner will provide the Front-End Documents to be included in the Specifications and TRIMAD shall be responsible for editing the Invitation to Bidders and drafting the Bid Proposal, Supplementary Conditions, and Special Conditions.

Upon notice to proceed, TRIMAD will perform the following tasks:

TASK 1: Data Collection and Topography, Research, and Review of Relevant Information/Site Visits (30%)

TRIMAD TEAM will coordinate with Staff on-site to evaluate the existing conditions and to obtain all necessary data collection and research for the improvements.

TRIMAD shall collect horizontal and vertical data based upon NAD 83 coordinates (State Plane Texas South/Feet), at the existing Lift Station #6 and along Cesar Chavez Rd. Research and data collection investigation will identify property lines, contours, benchmarks, topographic features, apparent manholes, manhole inverts, elevations, grate inlets, grate inlet inverts, fences, drainage structures, drainage ditch contours, etc.

TASK 2: Design Phase (60%)

The design phase will include plans and specification book to demonstrate the scope, extent, and character of the work. Where available, TRIMAD TEAM shall use documents made available by the Owner such as plans, standard details, standard specifications, and design guidelines.

TRIMAD TEAM will prepare (30%, 60%, 90%, 100%) engineering plans in half-size (11"x17") format.

TASK 3: Construction Phase (10%)

3.1 Construction Contract Execution

TRIMAD will prepare five (5) sets of the contract documents for execution by the contractor, receive and review such documents for completeness, and forward to the Owner for review and execution. The contract documents, plans, and specifications shall be revised to a conformance set with any addendum issued during the bidding process.

3.2 Pre-Construction Conference

TRIMAD will attend one (1) Pre-Construction Conference prior to commencement of work.

3.3 Visits to Site and Observation of Construction

TRIMAD will provide one on-site construction observation service per week throughout the duration of the construction phase of the Project. TRIMAD will make visits at intervals as directed by Owner in order to observe the progress of the Work. It is anticipated that TRIMAD will attend a monthly progress meeting. Additional site visits will be considered additional services. Such visits and observations by TRIMAD are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress. Observations are to be limited to spot checking, selective measurement, and similar methods of general observation of Work based on TRIMAD's exercise of professional judgment. Based on information obtained during such visits and such observations, TRIMAD will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents, and TRIMAD will keep Owner informed of the general progress of the Work.

The purpose of TRIMAD's site visits will be to enable TRIMAD to better carry out the duties and responsibilities specifically assigned in this Agreement to TRIMAD, and to provide Owner a greater degree of confidence that the completed Work will conform in general to the Contract Documents. TRIMAD shall not, during such site visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall TRIMAD have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's guarantees that

performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

3.4 Recommendations with Respect to Defective Work

TRIMAD will recommend to Owner that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, TRIMAD believes that such work will not produce a completed Project that conforms generally to Contract Documents.

3.5 Clarifications and Interpretations

TRIMAD will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents to Owner as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be made by Owner.

3.6 Change Orders

TRIMAD may recommend Change Orders to Owner and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.

3.7 Shop Drawings and Samples

TRIMAD will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.

3.8 Substitutes and "or-equal"

Evaluate and determine the acceptability or substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities.

3.9 Inspections and Tests

TRIMAD may recommend special inspections or tests of Contractor's work as TRIMAD deems appropriate and may receive and review certificates of inspections within TRIMAD's area of responsibility or of tests and approvals required by law and regulations or the Contract Documents. Upon TRIMAD's recommendation and concurrence by Owner, Owner shall proceed with and pay for such special inspections or tests. TRIMAD's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the contract or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. TRIMAD shall be entitled to rely on the results of such tests and the facts being certified.

3.10 Disagreements between Owner and Contractor

TRIMAD will, if requested by Owner, render written decision on all claims of Owner and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the progress of Contractor's work. In rendering such decisions, TRIMAD shall be fair and not show partiality to Owner or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.

3.11 Applications of Payment

Based on its observations and on review of applications for payment and accompanying supporting documentation, TRIMAD will approve the amounts that Owner recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute TRIMAD's representation to Owner, based on such observations and review, that, to the best of TRIMAD's knowledge, information and belief, Contractor's work has progressed to the point indicated and that such work-in-progress is generally in accordance with the Contract Documents subject to any qualifications stated in the recommendation. In the case of unit price work, TRIMAD's recommendation of payment will include determinations of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests.

By recommending any payment, TRIMAD shall not thereby be deemed to have represented that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to TRIMAD in this Agreement. It will also not impose responsibility on TRIMAD to make any examination to ascertain how or for what purposed Contractor has used the moneys paid on account for the Contract Price, no to determine that title to any portion of the work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, nor that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

3.12 Substantial Completion

TRIMAD will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with Owner and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of Owner, TRIMAD considers the work substantially complete, TRIMAD will notify Owner and Contractor.

3.13 Final Notice of Acceptability of the Work

TRIMAD will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that TRIMAD may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, TRIMAD shall also provide a notice that the Work is generally in accordance with the Contract Documents to the best of TRIMAD's knowledge, information and belief based on the extent of its services and based upon information provided to TRIMAD upon which it is entitled to relay.

3.14 Limitations of Responsibility

TRIMAD shall not be responsible for the acts or omissions of any Contractor, or of any other their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. TRIMAD shall not have the authority or responsibility to stop the work of any Contractor.

Additional Services, if Required:

- Additional copies of Construction Documents beyond five (5).
- Additional survey or geotechnical investigations, if requested or required by the Owner.

- Sampling, testing, or analysis beyond that specifically included in the Scope of Services referenced herein above.
- Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction the project, including the preparation of engineering data and reports for assistance to the Owner.
- Providing professional services associated with the discovery of any hazardous water or materials along the project routes.
- Providing construction staking.
- Revisions to the final design documents once the 100% submittal has been approved by the Owner.
- Assisting Owner or Contractor in the deference or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, shall be furnished by TRIMAD on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Preparing for, conducting, or attending meetings during the design, bidding and construction phases of the project that are not provided as part of the Scope of Services.
- Providing any other professional services requested by the Owner as a part of this project that are not listed in the Scope of Services.

TABLE 1 – Task and Expense Budget

TASK NO.	DESCRIPTION	FEE
New Lift Station		
1	Data collection and Topography, research, and review of relevant information/Site Visits (30%)	\$72,000.00
2	Design Phase (60%)	\$144,000.00
3	Construction Phase (10%)	\$24,000.00
TOTAL FEE		\$240,000.00

TABLE 2 – Task and Expense Budget

TASK NO.	DESCRIPTION	FEE
Abandonment of Lift Station and Rerouting		
1	Data collection and Topography, research, and review of relevant information/Site Visits (30%)	\$7,440.00
2	Design Phase (60%)	\$14,880.00
3	Construction Phase (10%)	\$2,480.00
TOTAL FEE		\$24,800.00

TABLE 3 – Task and Expense Budget

TASK NO.	DESCRIPTION	FEE
16-Inch Force Main to Lift Station #19		
1	Data collection and Topography, research, and review of relevant information/Site Visits (30%)	\$43,887.00
2	Design Phase (60%)	\$87,774.00
3	Construction Phase (10%)	\$14,629.00
TOTAL FEE		\$146,290.00

Invoices will be submitted monthly based on the percentage (%) of work completed.

See below for estimate breakdown.

LIFT STATION #6 RELOCATION
TRIMAD CONSULTANTS OPINION OF PROBABLE CONSTRUCTION COST

NEW LIFT STATION					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	*5.50 MGD Lift Station / Receiving Manhole	LS	1	\$ 2,000,000.00	\$ 2,000,000.00
TOTAL:					\$ 2,000,000.00

**Lift station includes lift station (all appurtenances and electrical), Drawings, Fencing, and Crane system.*

TOTAL CONSTRUCTION COST	
	TOTAL
CONSTRUCTION COST:	\$ 2,000,000.00
10% CONTINGENCY	\$ 200,000.00
12% ENGINEERING SERVICES	
<i>Civil Engineering</i>	
<i>Structural Engineering</i>	
<i>Electrical Engineering</i>	\$ 240,000.00
TOTAL CONSTRUCTION COST:	\$ 2,440,000.00

**LIFT STATION #6 RELOCATION
TRIMAD CONSULTANTS OPINION OF PROBABLE CONSTRUCTION COST**

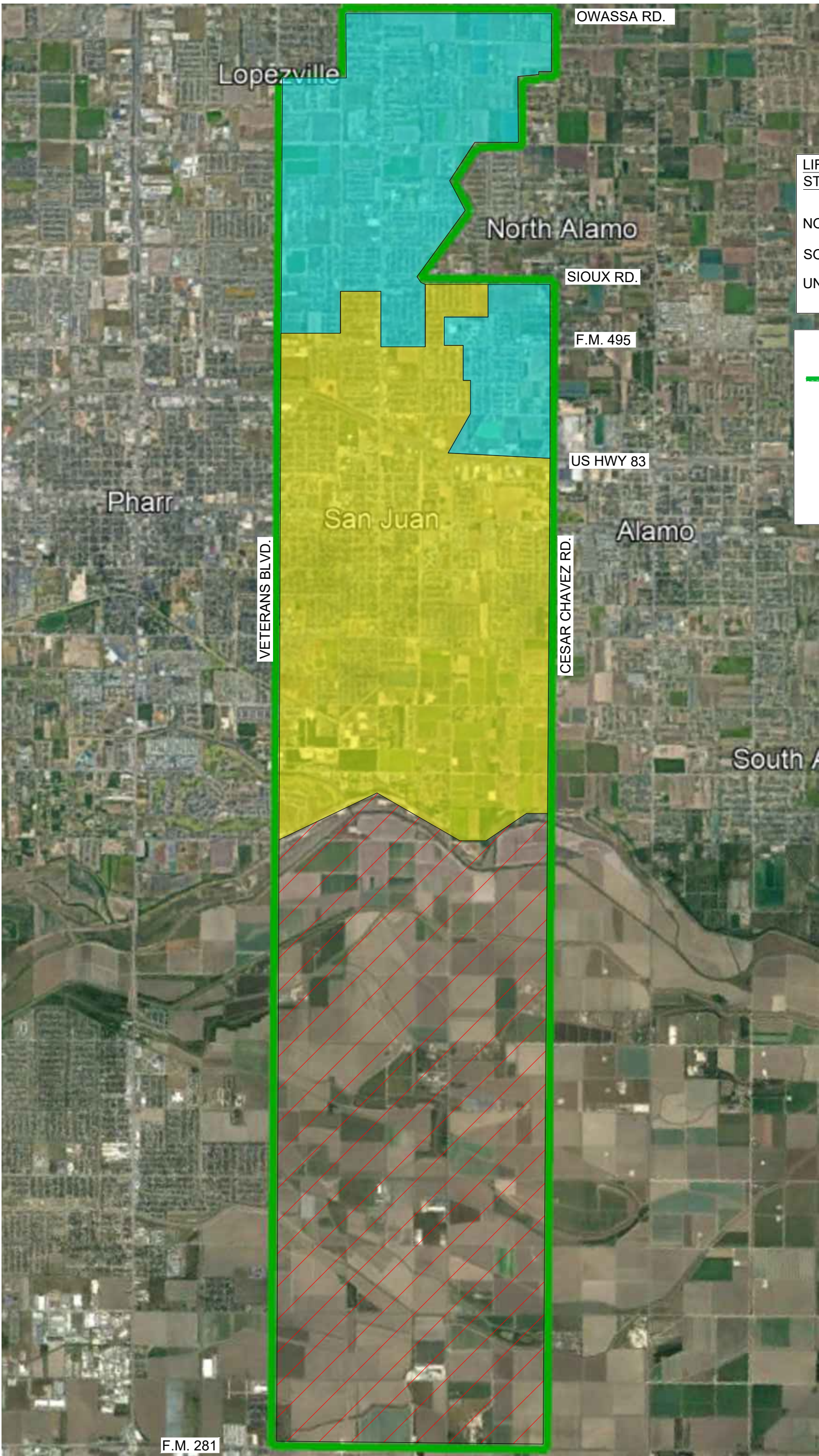
ABANDONMENT OF LIFT STATION AND REROUTING					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	24-Inch Sanitary Sewer Gravity Line	LF	1100	\$ 130.00	\$ 143,000.00
2	48-Inch Sanitary Sewer Manhole	EA	2	\$ 20,000.00	\$ 40,000.00
3	Abandonment of Exist. Lift Station	LS	1	\$ 60,000.00	\$ 60,000.00
4	Tie to Existing S.S. Man Hole	EA	1	\$ 5,000.00	\$ 5,000.00
TOTAL:					\$ 248,000.00

TOTAL CONSTRUCTION COST	
	TOTAL
CONSTRUCTION COST:	\$ 248,000.00
10% CONTINGENCY	\$ 24,800.00
10% ENGINEERING SERVICES	\$ 24,800.00
TOTAL CONSTRUCTION COST:	\$ 297,600.00

**LIFT STATION #6 RELOCATION
TRIMAD CONSULTANTS OPINION OF PROBABLE CONSTRUCTION COST**

16-INCH FORCE MAIN TO LIFT STATION #19					
ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	16 -Inch force Main	LF	10200	\$ 85.00	\$ 867,000.00
2	16-Inch 45° Bend	EA	12	\$ 1,200.00	\$ 14,400.00
3	Bore and 24-Inch Steel Casing (F.M. 495)	LF	140	\$ 600.00	\$ 84,000.00
4	Bore and 24-Inch Steel Casing (Expressway)	LF	360	\$ 750.00	\$ 270,000.00
5	Bore and 24-Inch Steel Casing (Railroad/Business 83)	LF	200	\$ 650.00	\$ 130,000.00
6	Bore and 24-Inch Steel Casing (Roads)	LF	240	\$ 400.00	\$ 96,000.00
7	Tie to Existing S.S. Man Hole	EA	1	\$ 1,500.00	\$ 1,500.00
TOTAL:					\$ 1,462,900.00

TOTAL CONSTRUCTION COST	
	TOTAL
CONSTRUCTION COST:	\$ 1,462,900.00
10% CONTINGENCY	\$ 146,290.00
10% ENGINEERING SERVICES	\$ 146,290.00
TOTAL CONSTRUCTION COST:	\$ 1,755,480.00



SCALE: N.T.S.

LIFT STATION	AREA (AC)
NORTH	±2,720
SOUTH	±4,460
UNDEVELOPED	±6,010

LEGEND	
	SAN JUAN S.S. CCN
	NORTH PORTION (45%)
	SOUTH PORTION (55%)
	UNDEVELOPED

Proj. No:			
Designed:	JP		
Drawn:	JP		
Approved:	RS		
File:			
Revision	Date	Description	

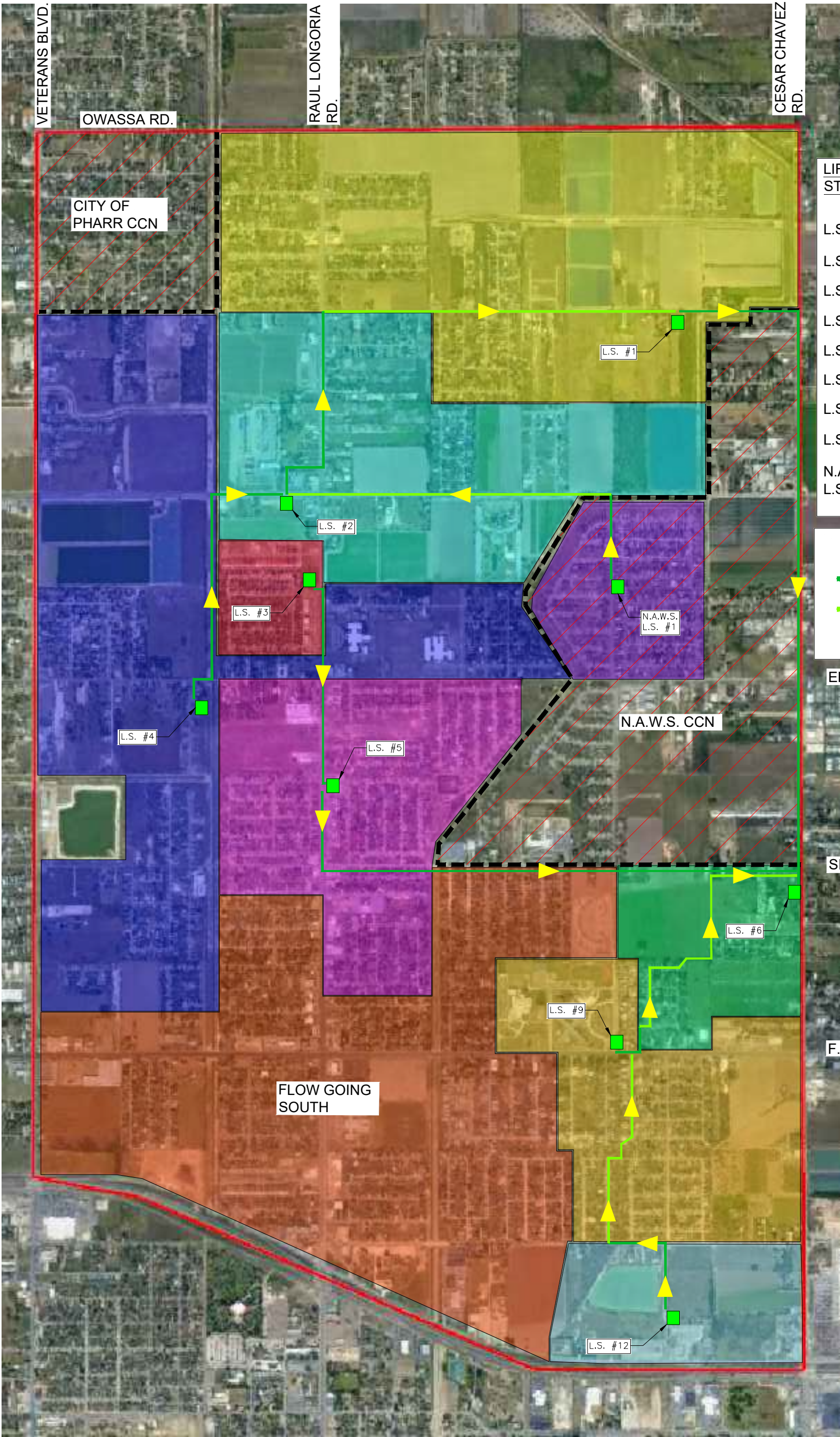


TRIMAD
CONSTRUCTION

Texas Firm No. F-18526
1803 Mozelle St., Pharr, Texas 78577
Ph. (956) 497-5355
RSALAZAR@TRIMADSTX.COM
JPerez@TRIMADSTX.COM

CITY OF SAN JUAN
SANITARY SEWER CCN
EXHIBIT ONLY

PROJ. No.
SHT # OF #



SCALE: N.T.S.

LIFT STATION	AREA (AC)
L.S. #1	580
L.S. #2	460
L.S. #3	55
L.S. #4	645
L.S. #5	310
L.S. #6	135
L.S. #9	280
L.S. #12	130
N.A.W.S. L.S. #1	125

LEGEND	
	FORCE MAIN
	GRAVITY LINE
	LIFT STATION #

ELDORA RD.

SIOUX RD.

F.M. 495

Proj. No.			
Designed:	JP		
Drawn:	JP		
Approved:	RS		
File:			
Revision	Date	Description	

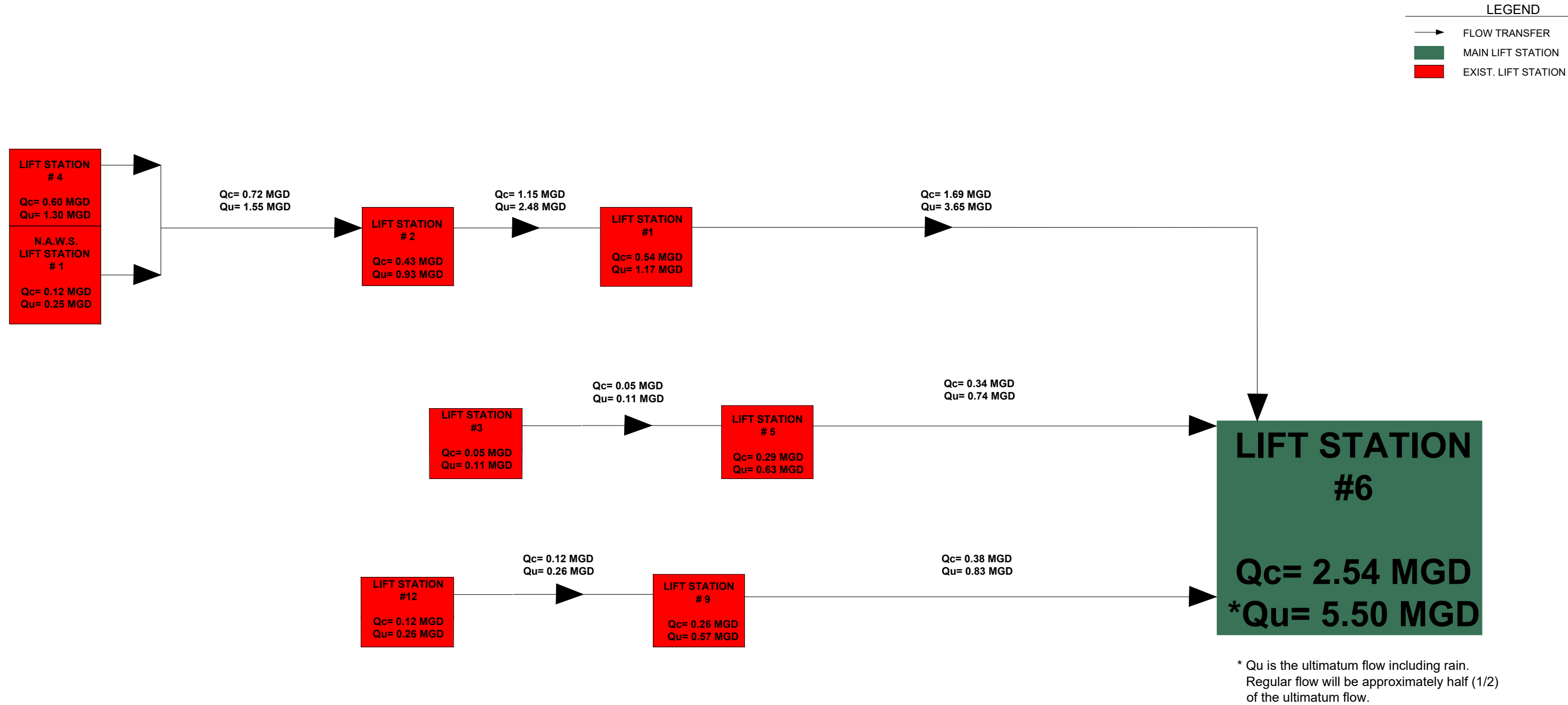


Trimad
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Ph. (956) 497-5355
RSALAZAR@TRIMADSTX.COM
JPerez@TRIMADSTX.COM

CITY OF SAN JUAN
SANITARY SEWER SHED
EXHIBIT ONLY

PROJ. No.	
SHT # OF #	

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Last plotted by: Engineer 1 Plot Style: GC-BW.ctb Plot Date: 1/25/2023 11:20 AM



Proj. No.: XXXX			
Designed: JP			
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Approved: RS			
File:			
Revision	Date	Description	

**TRIMAD**
CONSULTANTS, L.L.C.

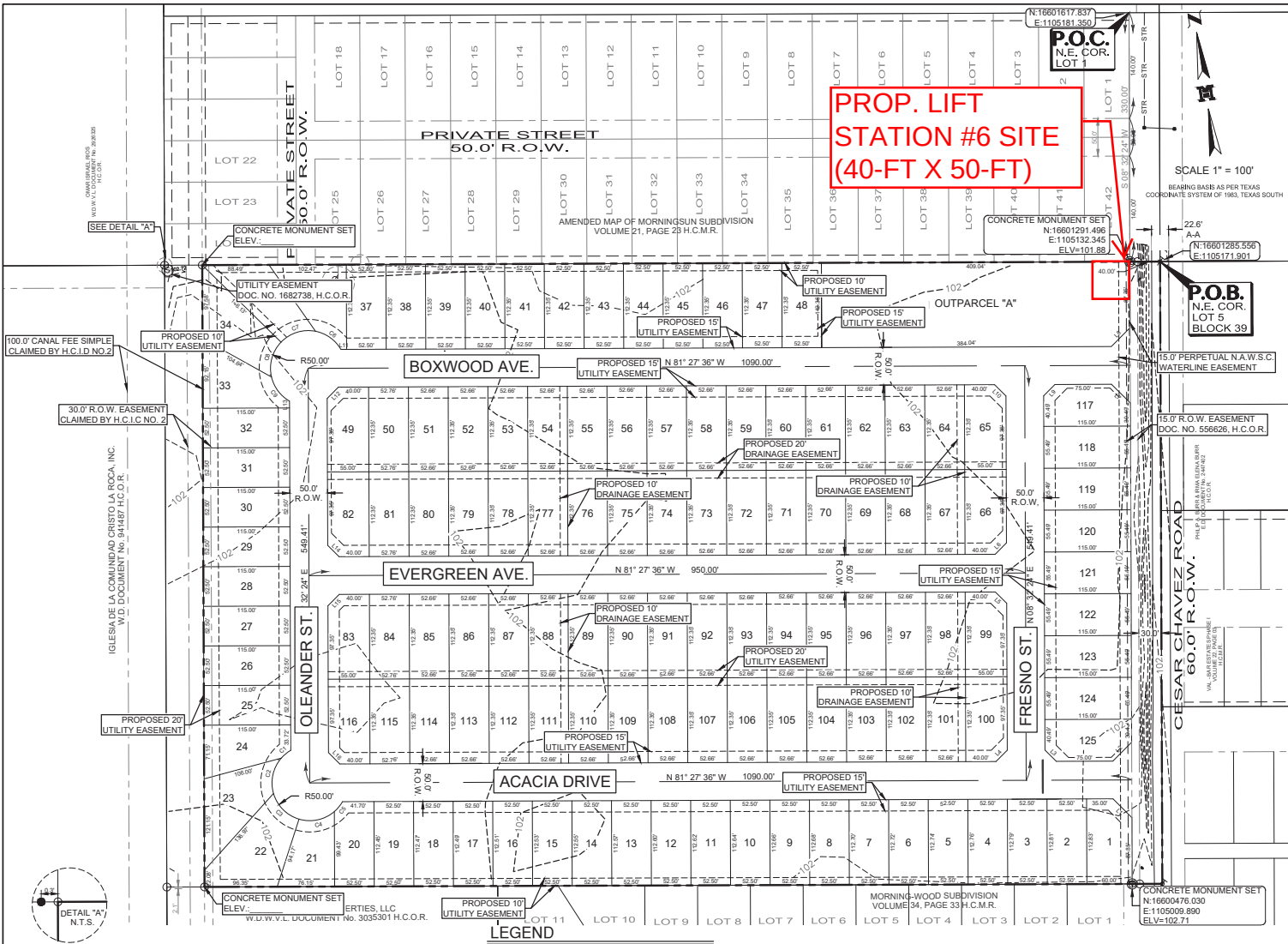
Texas Firm No. F-18526
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RSALAZAR@TRIMADSTX.COM
JPerez@TRIMADSTX.COM

EXHIBIT ONLY

CITY OF SAN JUAN
LIFT STATION FLOW PATH

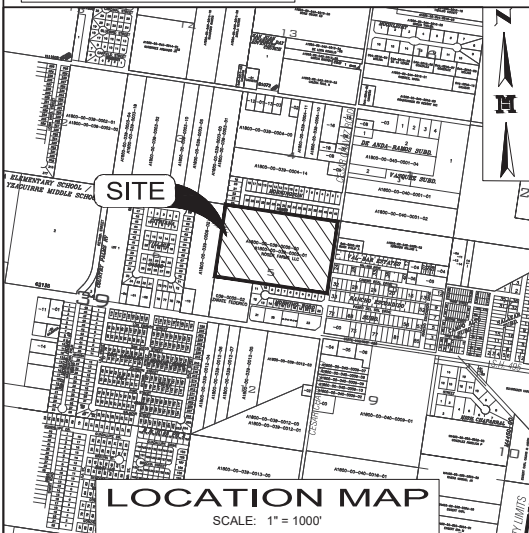
LIFT STATION #6
RELOCATION

PROJ. No.
SHT ____ OF ____



PLAT OF
OAK RIDGE ESTATES
SUBDIVISION
BEING A TRACT OF LAND CONTAINING 24.035 OUT OF LOT 5, BLOCK 39,
ALAMO LAND AND SUGAR COMPANY SUBDIVISION, VOLUME 1, PAGES 24-26
H.C.M.R., CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS

DRAWN BY: OG DATE: 9/2/2022
SURVEYED, CHECKED: DATE
FINAL CHECK: DATE



LOT AREA TABLE			LOT AREA TABLE			LOT AREA TABLE			LOT AREA TABLE			LOT AREA TABLE			LOT AREA TABLE		
LOT #	SQ. FT.	AREA	LOT #	SQ. FT.	AREA	LOT #	SQ. FT.	AREA	LOT #	SQ. FT.	AREA	LOT #	SQ. FT.	AREA	LOT #	SQ. FT.	AREA
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2	5922.92	0.136	22	8779.26	0.202	42	5898.37	0.135	62	5916.44	0.136	82	6066.84	0.136	102	5916.44	0.136
3	5921.81	0.136	23	7622.99	0.175	43	5898.37	0.135	63	5916.44	0.136	83	6066.84	0.136	103	5916.44	0.136
4	5920.70	0.136	24	6379.08	0.146	44	5898.37	0.135	64	5916.44	0.136	84	5927.67	0.136	104	5916.44	0.136
5	5919.59	0.136	25	6037.50	0.139	45	5898.37	0.135	65	5916.44	0.136	85	5916.44	0.136	105	5916.44	0.136
6	5918.48	0.136	26	6037.50	0.139	46	5898.37	0.135	66	6066.84	0.136	86	5916.44	0.136	106	5916.44	0.136
7	5917.37	0.136	27	6037.50	0.139	47	5898.37	0.135	67	5916.44	0.136	87	5916.44	0.136	107	5916.44	0.136
8	5916.26	0.136	28	6037.50	0.139	48	5898.37	0.135	68	5916.44	0.136	88	5916.44	0.136	108	5916.44	0.136
9	5915.15	0.136	29	6037.50	0.139	49	6066.84	0.136	69	5916.44	0.136	89	5916.44	0.136	109	5916.44	0.136
10	5914.04	0.136	30	6037.50	0.139	50	5927.67	0.136	70	5916.44	0.136	90	5916.44	0.136	110	5916.44	0.136
11	5912.93	0.136	31	6037.50	0.139	51	5916.44	0.136	71	5916.44	0.136	91	5916.44	0.136	111	5916.44	0.136
12	5911.82	0.136	32	6037.50	0.139	52	5916.44	0.136	72	5916.44	0.136	92	5916.44	0.136	112	5916.44	0.136
13	5910.71	0.136	33	6563.96	0.151	53	5916.44	0.136	73	5916.44	0.136	93	5916.44	0.136	113	5916.44	0.136
14	5909.59	0.136	34	7320.01	0.168	54	5916.44	0.136	74	5916.44	0.136	94	5916.44	0.136	114	5916.44	0.136
15	5908.48	0.136	35	6795.31	0.156	55	5916.44	0.136	75	5916.44	0.136	95	5927.67	0.136	115	5927.67	0.136
16	5907.37	0.136	36	6800.15	0.156	56	5916.44	0.136	76	5916.44	0.136	96	5916.44	0.136	116	6066.84	0.139
17	5906.26	0.136	37	5898.38	0.135	57	5916.44	0.136	77	5916.44	0.136	97	5955.95	0.137	117	5955.95	0.137
18	5905.15	0.136	38	5898.38	0.135	58	5916.44	0.136	78	5916.44	0.136	98	5916.44	0.136	118	6381.35	0.146
19	5904.04	0.136	39	5898.38	0.135	59	5916.44	0.136	79	5916.44	0.136	99	6066.84	0.139	119	6381.35	0.146
20	5824.63	0.134	40	5898.37	0.135	60	5916.44	0.136	80	5916.44	0.136	100	6066.84	0.139	120	6381.35	0.146

MELDEN & HUNT INC.
CONSULTANTS • ENGINEERS • SURVEYORS
115 W. McINTYRE - EDINBURG, TX 78541
PH: (956) 381-0981 - FAX: (956) 381-1839
ESTABLISHED 1947 - www.meldenandhunt.com

GENERAL PLAT NOTES & RESTRICTIONS:

- SETBACKS:
FRONT: 20'
SIDE: 10'
SIDE CORNER: 10'
CUL-DE-SAC: 20'
GARAGE: 20'
- FLOOD ZONE DESIGNATION:
THIS SUBDIVISION LIES ON FLOOD ZONE "B" (UNSHADED) AREAS BETWEEN LIMITS OF THE 100-YEAR FLOOD AND 500-YEAR FLOOD. OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE (1) FOOT OR WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN ONE SQUARE MILE, OR AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD.
COMMUNITY PANEL NUMBER: 485334 0425 C. MAP REVISED: NOVEMBER 16, 1982.
- MINIMUM FINISH FLOOR NOTE:
MINIMUM FINISH FLOOR ELEVATION SHALL BE 18" ABOVE TOP OF CURB LOCATED IN THE CENTER FRONT OF THE LOT.
- BENCHMARK NOTES:
--B.M. NO. 1 - E.L.V. 101.884 N.A.V.D. 88 DESCRIPTION: MHI DISK SET ON THE NORTHEAST CORNER AND 40 FEET WEST OF THE POINT OF BEGINNING OF THIS SITE.
--B.M. NO. 2 - E.L.V. 102.706 N.A.V.D. 88 DESCRIPTION: MHI DISK SET ON THE SOUTHEAST CORNER OF LOT 1 OF THIS SUBDIVISION. N:16600476.0296, E:1105009.8899.
- NO PERMANENT STRUCTURES ARE PERMITTED OVER ANY EASEMENTS. EASEMENTS SHALL BE KEPT CLEAR OF BUILDINGS, SHEDS, SHRUBS, TREES AND OTHER PLANTINGS (EXCEPT LOW, LESS THAN 18" MATURE HEIGHTS, GROUND COVER, GRASS OR FLOWERS) AND OTHER OBSTRUCTIONS THAT WOULD INTERFERE WITH THE OPERATIONS AND MAINTENANCE OF THE EASEMENT.
- DRAINAGE:
IN ACCORDANCE WITH THE HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 AND HIDALGO COUNTY REQUIREMENTS, THIS DEVELOPMENT WILL BE REQUIRED TO DETAIN A TOTAL OF 135,762 CUBIC FEET (3.116 ACRES) OF STORM WATER RUNOFF. DRAINAGE DETENTION IN ACCORDANCE WITH THE LOCAL REQUIREMENTS WILL BE ACCOMPLISHED AS FOLLOWS: THE DEVELOPER SHALL BE RESPONSIBLE TO DETAIN AND ACCOMMODATE MORE THAN THE DETAINED VOLUME SHOWN ABOVE IF IT DETERMINES AT THE DEVELOPMENT PERMIT STAGE THAT THE DETENTION REQUIREMENTS ARE GREATER THAN THAT STATED ABOVE DUE TO THE IMPERVIOUS AREA BEING GREATER THAN ENGINEER CONSIDERED FOR HIS CALCULATIONS OF THIS SUBDIVISION.
- EROSION & SEDIMENTATION CONTROL, DURING CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CURRENT TEXAS POLLUTION DISCHARGE ELIMINATION SYSTEM (TPDES) CONSTRUCTION GENERAL PERMIT.
- A 5-FOOT SIDEWALK IS REQUIRED ALONG THE WEST SIDE OF N. CESAR CHAVEZ ROAD UPON THE ISSUANCE OF A NOTICE TO PROCEED.
- FOLLOW LANDSCAPE ORDINANCE AS PER CITY REQUIREMENTS.
- STREET LIGHT MUST BE LOCATED EVERY 250 FEET.
- NO MORE THAN ONE SINGLE FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT.
- CORNERS LOT DRIVEWAYS SHOULD BE CONSTRUCTED AT THE FURTHEST POSSIBLE POINT FROM INTERSECTIONS AND IN COMPLIANCE WITH ACCESS MANAGEMENT ORDINANCE.
- COMMON AREAS, STREETS AND DETENTION PONDS MUST BE MAINTAINED BY THE HOA AND DEVELOPER, AND NOT THE CITY OF SAN JUAN OR THE HIDALGO COUNTY DRAINAGE DISTRICT NO. 1.
- ALL INTERIOR LOT CORNERS ARE SET BY NO. 4 REBAR WITH PLASTIC CAP STAMPED MLDEN & HUNT.
- ALL BEARINGS AND DISTANCES ARE BASED AS PER TEXAS COORDINATE SYSTEM OF 1983, TEXAS SOUTH ZONE.
- OUTPARCEL "A" TO BE USED FOR DETENTION.
- A FENCE SHALL SURROUND THE DETENTION POND'S OUTER PERIMETER.

METES AND BOUNDS DESCRIPTION:

A TRACT OF LAND CONTAINING 24.035 ACRES SITUATED IN THE COUNTY OF HIDALGO, TEXAS, BEING A PART OR PORTION OUT OF LOT 5, BLOCK 39, ALAMO LAND AND SUGAR COMPANY SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 1, PAGES 24-26, HIDALGO COUNTY MAP RECORDS, SAID 24.035 ACRES OUT OF A CERTAIN TRACT CONVEYED TO ROBERT N. TAMEZ BY VIRTUE OF A WARRANTY DEED RECORDED UNDER DOCUMENT NUMBER 2313627, HIDALGO COUNTY OFFICIAL RECORDS, SAID 24.035 ACRES ALSO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

--- COMMENCING AT AN IRON PIPE FOUND ON THE NORTHEAST CORNER OF LOT 1, AMENDED MAP OF MORNINGSSUNG SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 21, PAGE 23, HIDALGO COUNTY MAP RECORDS;

THENCE: S 89° 32' 24" W ALONG THE EAST LINE OF SAID LOT 5, BLOCK 39, AND WITHIN THE EXISTING RIGHT-OF-WAY OF CESAR CHAVEZ ROAD, A DISTANCE OF 824.62 FEET TO A NAIL SET FOR THE SOUTHEAST CORNER OF THIS TRACT;

2. THENCE: N 81° 26' 13" W ALONG THE NORTH LINE OF MORNINGSSUNG SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 34, PAGE 33, HIDALGO COUNTY MAP RECORDS, AT A DISTANCE OF 30.00 FEET TO A NAIL SET ON THE WEST RIGHT-OF-WAY LINE OF CESAR CHAVEZ ROAD, CONTINUING A TOTAL DISTANCE OF 1,070.00 FEET TO A NAIL SET FOR THE SOUTHWEST CORNER OF THIS TRACT;

3. THENCE: N 08° 32' 24" E A DISTANCE OF 824.1 FEET, ALONG THE EAST LINE OF A 100 FOOT CANAL, RIGHT-OF-WAY CLAIMED IN FEE BY HIDALGO COUNTY IRRIGATION DISTRICT NUMBER 2, TO A NAIL SET ON THE NORTH LINE OF SAID LOT 5, BLOCK 39 AND SOUTH LINE OF AMENDED MAP OF MORNINGSSUNG SUBDIVISION FOR THE NORTHEAST CORNER OF THIS TRACT;

4. THENCE: S 81° 27' 36" E ALONG THE SOUTH LINE OF AMENDED MAP OF MORNINGSSUNG SUBDIVISION, AT A DISTANCE OF 1,340.00 FEET PASS A NAIL SET ON THE WEST RIGHT-OF-WAY LINE OF CESAR CHAVEZ ROAD, CONTINUING A TOTAL DISTANCE OF 1,270.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 24.035 ACRES OF WHICH 0.988 OF ONE ACRE LIES WITHIN THE EXISTING RIGHT-OF-WAY OF CESAR CHAVEZ ROAD, LEAVING A NET OF 24.467 ACRES OF LAND, MORE OR LESS.

RIGHT OF WAY EASEMENT

KNOWN ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED, OWNERS OF THE PROPERTY SHOWN ON THIS PLAT, THEIR SUCCESSORS, ASSIGNS, AND TRANSFEREES (HEREINAFTER CALLED "GRANTOR" WHETHER ONE OR MORE PERSONS ARE NAMED), IN CONSIDERATION OF ONE DOLLAR (\$1.00) AND OTHER GOOD AND VALUABLE CONSIDERATION PAID BY NORTH ALAMO WATER SUPPLY CORPORATION, (HEREINAFTER CALLED "GRANTEE"), THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED, DOES HEREBY GRANT, BARGAIN, SELL, TRANSFER AND CONVEY TO SAID GRANTEE, ITS SUCCESSORS AND ASSIGNS, AN EXCLUSIVE PERPETUAL 15' EASEMENT WITH THE RIGHT TO ERECT, CONSTRUCT, INSTALL AND LAY AND THEREAFTER USE, OPERATE, INSPECT, REPAIR, MAINTAIN, REPLACE AND REMOVE WATER DISTRIBUTION LINES AND APPURTENANCES OVER AND ACROSS THE LANDS SHOWN ON THIS PLAT, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LANDS FOR THE PURPOSE FOR WHICH THE ABOVE-MENTIONED RIGHTS ARE GRANTED. THE EASEMENT HEREBY GRANTED SHALL NOT EXCEED 15' IN WIDTH, AND GRANTEE IS HEREBY AUTHORIZED TO DESIGNATE THE COURSE OF THE EASEMENT HEREIN CONVEYED EXCEPT THAT WHEN THE PIPELINE(S) IS INSTALLED, THE EASEMENT HEREIN GRANTED SHALL BE LIMITED TO A STRIP OF LAND 15' IN WIDTH, THE CENTER LINE THEREOF BEING THE PIPELINE INSTALLED.

IN THE EVENT THE EASEMENT HEREBY GRANTED ABUTS ON A PUBLIC ROAD AND THE CITY, COUNTY OR STATE HEREAFTER WIDENS OR RELOCATES THE PUBLIC ROAD SO AS TO REQUIRE THE RELOCATION OF THIS WATER LINE AS INSTALLED, GRANTEE SHALL FURTHER GRANTS TO GRANTEE AN ADDITIONAL EASEMENT OVER AND ACROSS THE LAND SHOWN ON THIS PLAT FOR THE PURPOSE OF LATERALLY RELOCATING SAID WATER LINE AS MAY BE NECESSARY TO CLEAR THE ROAD IMPROVEMENTS, AND THE GRANTOR COVENANTS THAT IT IS THE OWNER OF THE ABOVE-DESCRIBED LANDS AND THAT SAID LANDS ARE FREE AND CLEAR OF ALL ENCUMBRANCES AND LIENS, EXCEPT THE FOLLOWING:

THE EASEMENT CONVEYED HEREIN WAS OBTAINED OR IMPROVED THROUGH FEDERAL FINANCIAL ASSISTANCE. THIS EASEMENT IS SUBJECT TO THE PROVISIONS OF THE TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND THE REGULATIONS ISSUED PURSUANT THERETO FOR SO LONG AS THE EASEMENT CONTINUES TO BE USED FOR THE SAME OR SIMILAR PURPOSE FOR WHICH FINANCIAL ASSISTANCE WAS EXTENDED OR FOR SO LONG AS THE GRANTEE OWNS IT, WHICHEVER IS LONGER.

IN WITNESS WHEREOF, THE SAID GRANTOR HAS EXECUTED THIS INSTRUMENT THE ____ DAY OF _____, 20__.

AMMO CONSTRUCTION (GRANTOR'S SIGNATURE)
MOHAN TEWANI, MANAGER
317 S MAIN ST
MCALLEN, TX 78501

ACKNOWLEDGMENT

THE STATE OF TEXAS
COUNTY OF HIDALGO

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED MOHAN TEWANI, known to me to be the person(s) whose name(s) is (are) subscribed to the foregoing instrument, and acknowledged to me that he (she) (they) executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ DAY OF _____, 20__.

NOTARY PUBLIC, STATE OF TEXAS
MY COMMISSION EXPIRES: _____

APPROVED BY DRAINAGE DISTRICT:
HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLANS FOR THIS SUBDIVISION COMPLY WITH THE MINIMUM STANDARDS OF THE DISTRICT ADOPTED UNDER TEXAS WATER CODE §4912.11 (C). THE DISTRICT HAS NOT REVIEWED AND DOES NOT CERTIFY THAT THE DRAINAGE STRUCTURES DESCRIBED ARE APPROPRIATE FOR THE SPECIFIC SUBDIVISION BASED ON GENERALLY ACCEPTED ENGINEERING CRITERIA. IT IS THE RESPONSIBILITY OF THE DEVELOPER AND HIS ENGINEER TO MAKE THESE DETERMINATIONS.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

RAUL E. SESIN, P.E., C.F.M.
GENERAL MANAGER

LOT LINE TABLE			LOT LINE TABLE			LOT LINE TABLE		
Line #	Length	Direction	Line #	Length	Direction	Line #	Length	Direction
L1	35.36'	S36° 27' 36"E	L7	35.36'	N36° 27' 36"W	L13	9.08'	N08° 32' 24"E
L2	35.36'	N53° 32' 24"E	L8	35.36'	S53° 32' 24"W	L14	21.21'	S36° 27' 36"E
L3	21.21'	S36° 27' 36"E	L9	21.21'	N53° 32' 24"E	L15	21.21'	N53° 32' 24"E
L4	21.21'	N53° 32' 24"E	L10	21.21'	S36° 27' 36"E	L16	21.21'	N36° 27' 36"W
L5	21.21'	N36° 27' 36"W	L11	7.66'	S81° 27' 36"E			
L6	21.21'	N53° 32' 24"E	L12	21.21'	N53° 32' 24"E			

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	16.28'	50.00'	018° 39' 15"	S59° 12' 47"W	16.21'
C2	50.00'	50.00'	057° 17' 45"	S21° 14' 16"W	47.94'
C3	50.00'	50.00'	057° 17' 45"	S36° 03' 28"E	47.94'
C4	50.00'	50.00'	057° 17' 45"	N86° 38' 47"E	47.94'
C5	16.98'	50.00'	019° 27' 30"	N48° 16' 09"E	16.90'
C6	42.34'	50.00'	048° 31' 15"	N45° 43' 13"W	41.09'
C7	50.00'	50.00'	057° 17' 45"	S81° 27' 17"W	47.94'
C8	50.00'	50.00'	057° 17' 45"	S24° 04' 32"W	47.94'
C9	40.92'	50.00'	046° 53' 15"	S28° 00' 56"E	39.78'

NAME	ADDRESS	CITY & ZIP	PHONE	FAX
OWNER: MOHAN TEWANI, MANAGER	317 S. MAIN ST	MCALLEN, TEXAS 78501		
ENGINEER: MARIO A. REYNA, P.E.	115 W. McINTYRE	EDINBURG, TX 78541	(956) 381-0981	(956) 381-1839
SURVEYOR: ROBERTO N. TAMEZ, R.P.L.S.	115 W. McINTYRE	EDINBURG, TX 78541	(956) 381-0981	(956) 381-1839

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, OWNERS OF THE LAND SHOWN ON THIS PLAT AND DESIGNATED HEREIN AS THE OAK RIDGE ESTATES TO THE CITY OF SAN JUAN, TEXAS, AND WHOSE NAMES ARE SUBSCRIBED HEREIN, HEREBY DEDICATE TO THE USE OF THE PUBLIC ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, WATER LINES, SEWER LINES, STORM SEWERS, FIRE HYDRANTS AND PUBLIC PLACES WHICH ARE INSTALLED OR WHICH WE WILL CAUSE TO BE INSTALLED THEREON, SHOWN OR NOT SHOWN, IF REQUIRED OTHERWISE TO BE INSTALLED OR DEDICATED UNDER THE SUBDIVISION APPROVAL PROCESS OF THE CITY OF SAN JUAN, ALL THE SAME FOR THE PURPOSES THEREIN EXPRESSED, EITHER ON THE PLAT HEREOF OR ON THE OFFICIAL MINUTES OF THE APPLICABLE AUTHORITIES OF THE CITY OF SAN JUAN.

MOHAN TEWANI, MANAGER

AMMO CONSTRUCTION, LLC DATE
317 S MAIN ST
MCALLEN, TEXAS 78501

STATE OF TEXAS
COUNTY OF HIDALGO

BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, ON THIS DAY PERSONALLY APPEARED CHANDER SHEKHAR GIANCHANDANI KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, WHO, BEING BY ME, FIRST DULY SWORN AND DECLARED THAT THE STATEMENTS THEREIN ARE TRUE AND CORRECT AND ACKNOWLEDGED THAT HE/SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREBY EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF _____, 20__.

NOTARY PUBLIC IN THE STATE OF TEXAS
MY COMMISSION EXPIRES: _____

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN TO THIS PLAT.

DATED THIS THE ____ DAY OF _____, 20__ TEXAS REGISTRATION F-1435

MARIO A. REYNA, PROFESSIONAL ENGINEER No. 117358
STATE OF TEXAS

DATE PREPARED: 11/19/2021
ENGINEERING JOB NO. 21191.00

STATE OF TEXAS
COUNTY OF HIDALGO

I, ROBERTO N. TAMEZ, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECTLY MADE FROM AN ACTUAL SURVEY MADE ON THE GROUND OF THE PROPERTY LEGALLY DESCRIBED HEREON, AND THAT THERE ARE NO APPARENT DISCREPANCIES, CONFLICTS, OVERLAPPING OF IMPROVEMENTS, VISIBLE UTILITY LINES OR ROADS IN PLACE, EXCEPT AS SHOWN ON THE ACCOMPANYING PLAT, AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE PROPERLY PLACED UNDER MY SUPERVISION IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE COUNTY OF HIDALGO, TEXAS.

DATED THIS THE ____ DAY OF _____, 20__

ROBERTO N. TAMEZ, R.P.L.S. No. 6238
STATE OF TEXAS

DATE SURVEYED: 8-6-2021
T-1127, PG. 8
SURVEY JOB # 21792.00

I, THE UNDERSIGNED, CHAIRPERSON OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF SAN JUAN, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THIS CITY WHEREIN MY APPROVAL IS REQUIRED.

APPROVED THIS THE ____ DAY OF _____, 20__

CHAIRPERSON, PLANNING AND ZONING COMMISSION

I, THE UNDERSIGNED, MAYOR OF THE CITY OF SAN JUAN, HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THIS CITY WHEREIN MY APPROVAL IS REQUIRED.

MAYOR, CITY OF SAN JUAN DATE

CITY CLERK DATE

THIS PLAT IS HEREBY APPROVED BY THE HIDALGO COUNTY IRRIGATION DISTRICT # 2

ON THIS THE ____ DAY OF _____, 20__

NO IMPROVEMENTS OF ANY KIND (INCLUDING WITHOUT LIMITATION TREES, FENCES AND BUILDINGS) SHALL BE PLACED UPON HIDALGO COUNTY IRRIGATION DISTRICT #2 RIGHTS OF WAY OR EASEMENTS.

PRESIDENT ATTEST: SECRETARY

FILED FOR RECORD IN
HIDALGO COUNTY
ARTURO GUJARDO, JR.
HIDALGO COUNTY CLERK

ON: _____ AT _____ AM/PM
INSTRUMENT NUMBER _____
OF THE MAP RECORDS OF HIDALGO COUNTY, TEXAS

BY: _____ DEPUTY

ATTACHMENT B: INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Macario Insurance Group 440 Stevens Ave Ste 200 Solana Beach CA 92075	CONTACT NAME: David Macario PHONE (A/C, No, Ext): (858) 764-0583 E-MAIL ADDRESS: david@macarioinsurance.com FAX (A/C, No):
INSURED Trimad Consultants LLC 1803 MOZELLE ST PHARR TX 78577-7446	INSURER(S) AFFORDING COVERAGE INSURER A: KINSALE INS CO INSURER B: UNDERWRITERS AT LLOYDS LONDON INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	Y	0100211130-0	10/18/2022	10/18/2023	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					☐ PER STATUTE ☐ OTH-ER
	E.L. EACH ACCIDENT \$						
	E.L. DISEASE - EA EMPLOYEE \$						
	E.L. DISEASE - POLICY LIMIT \$						
B	Professional Liability			PSK0039443500	03/28/2022	03/28/2023	Each Claim \$ 1,000,000 Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of San Juan 700 S. Kansas Ave. San Juan TX 78589	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE David Macario
---	--

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ATTACHMENT C:

W-9

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Trimad Consultants, LLC		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► C Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 1803 W. Mozelle St.	Requester's name and address (optional)	
6 City, state, and ZIP code Pharr, Tx 78577-7446		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-			-			
or									
Employer identification number									
8	1	-	4	6	9	4	4	8	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► January 20, 2023
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consideration and Action to Approve the Memorandum of Understanding (MOU) of the "Handle with Care" Program Between the City of San Juan Police Department and PSJA ISD.

STAFF COMMENTS AND RECOMMENDATIONS:

The Handle with Care program entails San Juan Police officers sending a confidential notification or PSJA ISD whose students may have experienced a traumatic event that required a police response in the community. The trained staff would then provide the appropriate support to the student at the school following the traumatic event.

SJPD will release via email to PSJA ISD Students' names, Students' DOBs, and Student School names.

RECOMMENDATION:

Staff Recommends Approval.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF PHARR, CITY OF SAN JUAN, AND CITY ALAMO
POLICE DEPARTMENTS, AND THE
PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT

This Memorandum of Understanding (the "Agreement") is entered into by and between the Pharr-San Juan-Alamo Independent School District ("PSJAISD" or the "District"), a political subdivision of the State of Texas, and Pharr, San Juan, and Alamo Police Departments ("PPD", "SJPD", and "APD") along with the Hidalgo County Sheriff's Office (HCSO). PSJAISD, PPD, SJPD, APD, HCSO may be referred to collectively as the "Parties."

1. Statement of Purpose

- 1.1. PSJAISD is committed to assisting underprivileged and economically disadvantaged students while eliminating barriers to their successful education.
- 1.2. PSJAISD has students who are enrolled and are experiencing extraordinary events outside of the school day that may involve law enforcement and policing agencies.
- 1.3. In order to participate in the Handle with Care program PSJAISD will partner with the PPD, SJPD, APD and HCSO through a Memorandum of Understanding.
- 1.4. The best interests of the district's underprivileged, economically disadvantaged, and trauma affected students will be served by the mutual support of the District, PPD, SJPD, APD and HCSO as described herein.
- 1.5. The Handle with Care program entails PPD, SJPD, APD and HCSO officers sending a confidential notification to PSJAISD whose students may have experienced a traumatic event that required a police response in the community. The school's trained staff would then provide the appropriate support to the student at the school following the traumatic event.

2. PSJAISD Obligations

The District agrees to provide the following to PPD, SJPD, APD and HCSO, if the purposes identified above continue to be met and the appropriate controls continue to be implemented.

- 2.1. PSJAISD shall utilize current staff members and resources to operate and facilitate information distribution.
- 2.2. PSJAISD will be responsible for distributing PPD, SJPD, APD and HCSO notifications to PSJAISD campus principals and their point of contact.

2.3. PSJAISD will count:

2.3.1. Total number of notifications district receives.

2.3.2. Total number of counselor referrals related to the notification events.

2.4. PSJAISD will coordinate the delivery of the data to PPD, SJPD, APD and HCSO.

2.5. PSJAISD will maintain and control all supporting documentation relating to data collection, student lists, and any additional identifying student data.

3. Pharr, San Juan, and Alamo Police Department

PPD, SJPD, APD and HCSO agrees to provide the following to the District, provided that the purposes identified above continue to be met and the appropriate controls continue to be implemented.

3.1. PPD, SJPD, APD and HCSO shall serve as the point of contact for notifications delivered to PSJAISD.

3.2. PPD, SJPD, APD and HCSO will send PSJAISD notification emails to the Director of Guidance & Counseling with the following data:

3.2.1. Student name

3.2.2. Student date of birth (if possible)

3.2.3. Student school name

4. Terms and Termination

4.1. This Agreement shall become effective for the 2022-2023 and 2023-2024 school year.

4.2. PPD, SJPD, APD, HCSO and PSJAISD understand and mutually agree that this agreement may be terminated by any party upon giving thirty (30) days' written notice to the other parties. Notice is said to be given when the written notice is received by the other parties.

5. Assigning Interest

5.1. No party shall transfer or assign any interest in this agreement without the prior written consent of the other parties.

6. Compliance

6.1. PSJAISD, PPD, SJPD, APD and HCSO agree to comply with all federal and state laws regarding nondiscrimination in the execution of this agreement. In accordance

therewith. PSJAISD, PPD, SJPD, APD, HCSO shall ensure that no person is denied benefits hereunder based on race, color, national origin, religion, gender, age, handicap, or political affiliation.

7. Indemnity

7.1. PSJAISD, PPD, SJPD, APD, HCSO acknowledge that they are governmental entities, and that no party shall indemnify any other party. The parties agree, however, to notify the other parties if they are provided notice of a lawsuit or potential lawsuit related in any manner to this agreement between the parties.

8. Relationship of the Parties

8.1. PSJAISD, PPD, SJPD, APD and HCSO agree and acknowledge that each entity is not an agent of any other entity and that each entity is responsible for its own acts, forbearance, negligence and deeds, and of its agents or employees in conjunction with the performance of work covered under this agreement. PSJAISD, PPD, SJPD, APD and HCSO agree that each entity shall be responsible for any liability or damages of its personnel.

8.2. This agreement is intended for the benefit of the parties hereto and their successors and permitted assigns only. There are no third-party beneficiaries.

9. Notices

9.1. For purposes of this agreement, all official communications, and notices between the parties shall be deemed sufficient if in writing and emailed to the parties set forth below:

PSJAISD, Pharr Police Department, San Juan Police Department, Alamo Police Department, Hidalgo County Sheriff's Office

9.2. PPD, SJPD, APD and HCSO will provide PSJAISD all findings intended for publication or dissemination, based in-whole or in-part on data obtained under this agreement, inclusive of any form of publication or presentation, embargoed release, or submission for journal review.

10. Miscellaneous Terms

10.1. Full Agreement. This agreement constitutes the final and entire agreement between the parties hereto and contains all the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind the parties hereto unless same be in writing, dated after the date hereof, and duly executed by the parties.

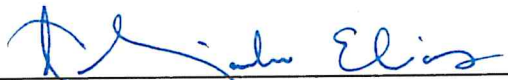
10.2. Authority. The signers of this agreement, by placing their respective signatures below, represent and warrant that they have full authority to execute this agreement on behalf of the respective party each represents.

10.3. Severability. In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein. The parties further agree that in lieu of each clause or provision of this agreement that is invalid, illegal, or unenforceable, there be added as a part of the agreement a clause or provision as similar in terms to be invalid, illegal, or unenforceable clause or provision as may be possible, legal, valid, and enforceable.

10.4. Captions. The captions contained in this agreement are for convenience of reference only, and in no way limit or enlarge the terms or conditions of this agreement.

10.5. Law of State to Govern. The validity, enforceability, and interpretation of any provision of this agreement will be determined and governed by the substantive and procedural laws of the State of Texas. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this agreement shall be maintained in Hidalgo, County, Texas.

**IN WITNESS OF WHICH THIS AGREEMENT HAS BEEN EXECUTED ON
THIS DAY 10 OF May, 2023.**

PSJA ISD 
DR. ALEJANDRO ELIAS
INTERIM SUPERINTENDENT OF SCHOOLS

City of Pharr, Texas _____

City of San Juan, Texas _____

City of Alamo, Texas _____

County of Hidalgo, Texas _____

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consideration and Action to Approve the Memorandum of Understanding on Continuing Education Units "CEU" between the City of San Juan Police Department and South Texas College.

STAFF COMMENTS AND RECOMMENDATIONS:

This is a renewal MOU between STC and the San Juan Police Department to provide free law enforcement-related training. STC will provide SJPd with admission documentation to be filled out during training, such as class rosters, Sign-in sheets, and satisfaction surveys. STC will issue the certificates of completion to participants when the training has been completed. STC will award continuing education units to participants of Law Enforcement Related Training.

RECOMMENDATION:

Staff recommends approval

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEMORANDUM OF UNDERSTANDING

*Between the City of San Juan and
South Texas College*

Continuing Education Units for Law Enforcement Related Trainings

I. Purpose: In accordance with the terms of this Memorandum of Understanding (“MOU”), South Texas College Continuing Education (“CE”) will award Continuing Education Units (“CEUs”) to participants of *Law Enforcement Related Trainings* coordinated and conducted by the City of San Juan by and through the San Juan Police Department herein after referred to as “Partner.” Partner has agreed to deliver these training courses free of charge. Neither Party shall pay any compensation to or reimburse any expenses of the other Party for the services provided under or in connection with this MOU.

II. Obligations of the Parties:

A. Prior to Training:

1. Partner will provide CE with a copy of the curriculum, syllabus, and qualifications of trainer (resume and transcript) in order to determine whether, in CE’s sole, reasonable discretion, they meet Continuing Education Program Criteria stipulated in the Guidelines for Instructional Programs in Workforce Education. Partner will provide CE with trainer’s email and a Special Assignment MOU.
2. Partner will decide on training location, dates, and times and relay the decisions and information to CE.
3. CE will set up courses in CE Registration System for \$0 per participant.
4. CE will provide Partner with blank participant registration forms or a registration database.
5. Partner will provide CE with completed participant registration forms or a completed registration database.
6. CE will register participants.
7. CE will provide Partner with admission documentation to be filled out during training:
 - a. Class Roster
 - b. Sign-in Sheets
 - c. Satisfaction Surveys
 - d. Grading Protocol: S for Satisfactory and U for Unsatisfactory. A Satisfactory grade and Certificate of Completion will be issued to participants who (a) attend at least 75% of the total number of hours comprising the training program and (b) earn a minimum grade of 80 (type of assessment to be determined by CE and Partner). All others will receive an Unsatisfactory grade and no Certificate of Completion.

B. During Training:

1. Partner will provide approved syllabus to participants and will conduct training.
2. CE will observe trainer and fill out the Trainer Observation form.

C. At the end of Training:

1. Partner will turn in admission documentation to CE:
 - a. Class Roster graded by the trainer
 - b. Sign-in Sheets
 - c. Satisfaction Surveys
2. CE will issue Certificates of Completion to participants based on the Grading Protocol.

3. CE will file documentation for auditing purposes: curriculum, syllabus, trainer qualifications, and admission documentation.

III. Term and Termination: The Initial Term of this MOU shall become effective on the Effective Date and shall be for a period of three (3) years and shall begin on September 1, 2023 and end on August 31, 2026 unless earlier terminated pursuant to the terms of this MOU. Partner and CE shall have the mutual right to renew the term by up to three (3) additional twelve-month renewal periods (each a “Renewal Term”) by each Party executing a written notice of their joint election to renew the term hereof, such notice to be provided at least sixty (60) days prior to the expiration of the Initial Term or any Renewal Term. In all circumstances, this MOU may be terminated by either Party upon thirty (30) days written notice to the other; however, unless such termination is based on a material breach of this MOU, under no circumstances shall the termination become effective prior to the conclusion of any on-going training courses.

IV. General Provisions:

A. Amendments. Either Party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU, which are mutually agreed upon by and between the Parties hereto, shall be incorporated by written instrument, and effective when executed and signed by all Parties to this MOU.

B. Applicable Law. The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Texas. The courts of the State of Texas shall have jurisdiction over any action arising out of this MOU and over the Parties, and the exclusive venue shall be the courts of Hidalgo County, Texas.

C. Entirety of Agreement. This MOU represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

D. Assignment. Neither Party shall assign, sublet, or transfer its interests in this MOU without the prior written consent of the other party.

E. Equal Opportunity. The Parties shall provide all services associated with the subject matter of this MOU in compliance with the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 (34 C.F.R., Section 106, et seq.), and all other applicable federal and state nondiscrimination statutes or laws. Neither Party will discriminate against any person on the basis of race, religion, color, sex, national origin, or disability in the carrying out of the terms of this MOU.

F. Public Information. Partner acknowledge that CE is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this MOU. CE agrees to advise Partner in writing of any such public information requests in accordance with the Public Information Act.

G. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either Party may renegotiate the terms affected by the severance.

H. Immunity. CE and its governing body do not waive any immunity based on the Constitution or laws of the State of Texas by entering into this MOU and fully retain all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

I. Third Party Beneficiary Rights. The Parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between and inure solely to the benefit of the Parties. The provisions of this MOU are intended only to assist the Parties in determining and performing their obligations hereunder. The Parties intend and expressly agree that only the Parties that are signatories to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a Party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

J. Relationship of the Parties. Nothing in this MOU will create or imply an agency relationship between the Parties hereto nor will this MOU be deemed to constitute a joint venture or partnership between the Parties. Neither the Parties nor their employees will be deemed employees of one another for any purpose. Unless otherwise agreed in writing, signed by the Parties, no Party is entitled to receive any fees, charges, reimbursements, or payments of any kind for the performance of any of the obligations, activities, efforts or services arising under the terms of this MOU.

K. Promotions. Neither Party will use the other Party's name, logo, or likeness in any press release, marketing materials, or other public announcements without receiving that Party's prior written approval.

V. Signatures: In witness whereof, the Parties to this MOU, through their duly authorized representatives, have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The Effective Date of this MOU is the date of the signature last affixed to this page.

By _____
Benjamin Arjona
City Manager, City of San Juan

Date _____

By _____
Leandro Sifuentes
Chief of Police, San Juan Police Department

Date _____

By _____
Olivia De La Rosa
STC Director of Professional and Workforce Education

Date _____

By _____
Dr. Ricardo J. Solis, STC President

Date _____

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consideration and Action to Approve the Memorandum of Understanding Between the City of San Juan Police Department, a Constituent of the Texas Anti-Gang Center of the Rio Grande Valley, and the City of Mcallen, Transfer of Equipment (LPR Speed Trailer).

STAFF COMMENTS AND RECOMMENDATIONS:

The City of San Juan Police Department, being a constituent of the RGV Texas Anti Gang Center, has received a license plate reader speed trailer. The LPR trailer was purchased through grants awarded to the RGV Anti Gang via the City of Mcallen. This MOU, if approved, will allow the City of Mcallen to finish the transfer of the LPR Speed radar trailer to the City of San Juan Police Department. No cash match or any City of San Juan money will need to be paid as this was awarded through the grant. The LPR trailer has the capability of reading speeds from passing vehicles and displaying it for the drivers to see; this trailer will be deployed across the city of San Juan.

RECOMMENDATION:

Staff Recommends Approval of MOU.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

Addendum To
**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CONSTITUENT AGENCIES OF THE TEXAS ANTI-GANG
(TAG) CENTER RIO GRANDE VALLEY**

Purpose.

1. Whereas the Texas Anti-Gang (TAG) Center Rio Grande Valley is dissolved after the passage of three (3) years' time following the effective date of the Memorandum of Understanding (MOU) Between The Constituent Agencies of the Texas Anti-Gang (TAG) Center Rio Grande Valley unless the Constituent Agencies extend the duration of the RGV TAG Center through a written addendum to the MOU signed by all Constituent Agencies it is resolved that:
2. Any Constituent Agency that is not a signatory to this addendum will be withdrawn from the RGV TAG and shall no longer be considered a Constituent Agency of the Texas Anti-Gang (TAG) Center Rio Grande Valley;
3. This Addendum amends, modifies, and revises the Memorandum of Understanding Between The Constituent Agencies of the Texas Anti-Gang (TAG) Center Rio Grande Valley;
4. This Addendum extends the duration of the RGV TAG Center;
5. This Addendum sets forth the terms, conditions and understanding between The City of McAllen, State or Federal Funds Recipient and Fiduciary, and the Constituent Agencies in regard to REIMBURSEMENT of Training Expense with approved State and/or Federal grant funds for Constituent Agency Personnel assigned to the Texas Anti-Gang (TAG) Center Rio Grande Valley;
6. This Addendum sets forth the terms, conditions and understanding between The City of McAllen, State or Federal Funds Recipient and Fiduciary, and the Receiving Jurisdiction/Agency in regard to USE of Equipment purchased with State and/or Federal grant funds;
7. This Addendum sets forth the terms, conditions and understanding between The City of McAllen, State or Federal Funds Recipient and Fiduciary, and the Receiving Jurisdiction/Agency in regard to TRANSFER and RECEIPT of equipment purchased with State and/or Federal grant funds; and
8. This MOU shall remain in effect until terminated in accordance with Section XV of Memorandum of Understanding (MOU) Between The Constituent Agencies of the Texas Anti-Gang (TAG) Center Rio Grande Valley.

Reimbursement of Training Expense.

The City of McAllen, State or Federal Funds Recipient and Fiduciary, and the Constituent Agencies with regard to reimbursement of training expenses with approved State and/or Federal grant funds for Constituent Agency Personnel assigned to the Texas Anti-Gang (TAG) Center Rio Grande Valley agree that:

1. Reimbursement of training expenses is subject to State and/or Federal grant funding.

2. Eligible training expenses shall be training expenses that enable Constituent Agencies to cooperate and collaborate on intelligence, investigations, and criminal activities that enhance combating the shared threat of gangs and other criminal organizations operating in and affecting our region.
3. Eligible training expenses shall be in-state and not exceed five (5) day training events.
4. Constituent Agency Personnel eligible for reimbursement of training expenses with approved State and/or Federal grant funds shall be employees of the Constituent Agency.
5. Constituent Agency Personnel eligible for reimbursement of training expenses with approved State and/or Federal grant funds shall be agency personnel assigned and/or designated a member of the Executive Board, Management Committee, Supervisors Working Group, or Participating Agency Personnel (PAP) as approved at a Meeting of the Principals of the Constituent Agencies of the Texas Anti-Gang (TAG) Center Rio Grande Valley.
6. Constituent Agency Personnel eligible for reimbursement of training expenses with approved State and/or Federal grant funds that are assigned and/or designated as Participating Agency Personnel (PAP) of the Constituent Agencies of the Texas Anti-Gang (TAG) Center Rio Grande Valley shall perform not less than 50% of his/her duties at the Texas Anti-Gang (TAG) Center Rio Grande Valley.
7. Constituent Agency Personnel eligible for reimbursement of training expenses with approved State and/or Federal grant funds shall encumber eligible training expenses at his/her Agency.
8. All encumbered training expenses for Agency Personnel eligible for reimbursement of training expenses with approved State and/or Federal grant funds shall be compliant with all policies, procedures and regulations applicable to and governing the Constituent Agency.
9. The Governing Body of the Constituent Agency, upon reimbursement of training expense to eligible Constituent Agency Personnel, may invoice the City of McAllen, State or Federal Funds Recipient and Fiduciary, for reimbursement to the Governing Body for the eligible training expense.
10. Invoices by the Governing Body of a Constituent Agency submitted to the City of McAllen for reimbursement of an eligible training expense shall be submitted to the City of McAllen within fifteen (15) calendar days after the Governing Body of the Constituent Agency paid the training expense to Agency Personnel encumbering the training expense.
11. Invoices by the Governing Body of a Constituent Agency submitted to the City of McAllen, State or Federal Funds Recipient and Fiduciary, for reimbursement of an eligible training expense shall include complete disclosure of all expenses paid including registration, mode of travel, lodging and per diem expenses; and
12. Pursuant to invoicing, the City of McAllen, State or Federal Funds Recipient and Fiduciary, will reimburse the Governing Body of a Constituent Agency eligible training expenses subject to travel expense policies observed by the City of McAllen, State or Federal Funds Recipient and Fiduciary.

Use of Equipment.

The City of McAllen, State or Federal Funds Recipient and Fiduciary, and the Constituent Agencies in regard to use of equipment purchased with State and/or Federal grant funds agree that:

1. To the fullest extent permitted by applicable law, in no event shall the City of McAllen be liable to Texas Anti-Gang (TAG) Center Rio Grande Valley or any Constituent Agency for any loss, cost, claim, injury, liability, or expense, reasonable attorney's fees, and for any indirect, special, consequential, or punitive damages relating to or arising from any act or omission pertaining to this MOU. The Constituent Agencies intend that the limitations imposed by the City of McAllen on remedies and the measure of damages be without regard to the cause or causes related on any theory of liability arising out of this MOU, including but not limited to, negligence, breach of contract, breach of warranty, breach of representation, tort, or strict liability, whether such negligence or breach be sole, joint or concurrent, active or passive. The Constituent Agencies waives, releases and agrees not to make any claim, litigate, or seek liability against City of McAllen for any such damages.
2. To the fullest extent permitted by applicable law, each Constituent Agency agrees to indemnify, defend, and hold harmless City of McAllen, their elected officials, officers, directors, and employees from and against the full amount of any and all claims, demands, actions, damages, losses, costs, expenses, or liability whatsoever (including without limitation the costs of litigation, including reasonable attorneys' fees), for property (real and personal) damage, personal injury or death, fines, or penalties arising in whole or in part out of the use of equipment.
3. The City of McAllen disclaims any and all representations and warranties in the equipment, whether express, implied or statutory, including any and all representations and warranties regarding merchantability, or fitness for a particular purpose. Without limiting the generality of the foregoing, each Constituent Agency acknowledges that all equipment is provided on an "as is" basis with all faults, and each Constituent Agency assumes all risks in connection with its use of the equipment; and
4. Any disputes arising hereunder along with all questions concerning the construction, validity, enforcement, liability, and interpretation of the MOU, addendums, and equipment transfers shall be interpreted, governed, construed, and enforced in all respects in accordance with the laws of the State of Texas, without giving effect to any choice of law or conflict of law provision or rule (whether of the State of Texas or any other jurisdictions) that would cause the application of the laws of any jurisdiction other than the State of Texas. The Constituent Agencies each expressly and irrevocably consent and submit to service, venue, and the exclusive jurisdiction of the state courts sitting in Hidalgo County, Texas for the adjudication of any dispute, action, proceeding, hearing, mediation, arbitration, or litigation arising directly or indirectly out of the Agreement.

Transfer and Receipt of Equipment.

The City of McAllen, State or Federal Funds Recipient and Fiduciary, and the Constituent Agencies in regard to transfer and receipt of equipment purchased with State and/or Federal grant funds agree that:

1. Transfer and Receipt of equipment purchased with State and/or Federal grant funds shall become effective upon signature by the authorized officials of each Constituent Agency and may be

modified, and/or terminated, upon mutual consent of authorized officials of each Constituent Agency.

2. The City of McAllen, State or Federal Funds Recipient and Fiduciary, certifies that the equipment being transferred was acquired by the expenditure of grant funds awarded to the recipient.
3. The Receiving Jurisdiction/Agency certifies that they have received a copy of the Grantee Conditions and Responsibilities Memo (Attachment A) and have knowledge of, and are in compliance with the laws, rules and regulations of the grant, including compliance with all state and federal grant eligibility requirements.
4. The Receiving Jurisdiction/Agency further certifies that they have received a copy of the Sub-Recipient's Grant Award (Attachment B) and agrees to be bound by all the contract covenants and exhibits to the Sub-Recipient's award and any modifications or amendments to that award.
5. The City of McAllen certifies that all Grant Award documents and amendments are included in Attachment B.
6. The City of McAllen further certifies that it is duly authorized and empowered by their governing body to enter into this agreement.
7. The Receiving Jurisdiction/Agency further certifies that it is duly authorized and empowered by their governing body to enter into this agreement.
8. Equipment transferred:
 - a. Item Description: LPR Trailer
 - b. Model Number: Performax
 - c. Serial Number/VIN: 1P9TC0512PW280863
 - d. Acquisition Date: _____
 - e. Grant Year/Program: _____
 - f. eGrants Grant Number: _____
 - g. Date of Transfer: 8/2/2023
9. The City of McAllen, as State or Federal Funds Recipient and Fiduciary, agrees to notify receiving jurisdiction/agency of any known modifications to applicable award requirements within thirty (30) business days of receipt; and
10. The Receiving Jurisdiction/Agency agrees to:
 - a. Maintain compliance with the requirements of federal and state granting agencies;

- b. Maintain all aspects of the asset including property records, physical inventory, control system, maintenance procedures, records retention, disposition, and comply with all grant requirements;
- c. Make available to federal and state granting agencies or the Texas State Auditor's Office, or designees of these agencies, any equipment items and related records upon request;
- d. Ensure that the Sub-recipient is notified via written communication when pass-through equipment is disposed of by the receiving entity in accordance with 2 CFR 200.313 (e) and the Uniform Grant Management System (UGMS), Subpart C, Section .32 (e) Disposition;
- e. Ensure the equipment is maintained in good working order;
- f. Ensure the equipment is used only as allowable under the grant;
- g. Ensure any deployable equipment will be made available during an event requiring a regional, statewide, or national response: and
- h. Have the responsibility, at its sole cost and expense, for the maintenance, repair, and security of the equipment and shall keep the same in good repair and condition.

This constitutes the sole, entire, and only agreement between the Constituent Agencies concerning the subject matter and supersedes any prior agreements and understandings, whether written or oral. All prior agreements, discussions, representations, warranties, and covenants are merged and no course of prior dealings, no usage of trade, and no course of performance will be used to modify, supplement, or explain any terms or conditions used in this MOU. There are no warranties, representations, covenants, or agreements, express or implied, between the Constituent Agencies except those expressly set forth in the MOU and addendum. The MOU and addendum may not be amended or changed except by written instrument signed by each Constituent Agency. The invalidity of any portion of this MOU and addendum shall not have any effect on the balance thereof.

It is understood and agreed that each Constituent Agency has reviewed and negotiated the terms and provisions of this MOU and addendum and has had the opportunity to contribute to its revision. Accordingly, the rule of construction that ambiguities are resolved against the drafting party shall not be employed in the interpretation of this MOU and addendums. Rather, the terms of this MOU and addendums shall be interpreted to its fair meaning and not strictly in favor or against either party.

For the City of San Juan Police Department

AGREED and EXECUTED this _____ day of _____ 2023 by:

Constituent Agency Principal:

Signature	Printed Name	Title
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Authorized Official:

Signature	Printed Name	Title
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AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consideration and Action on the Proposed Legal Services Contractual Agreement with Palacios Garza & Thompson, P.C. Regarding the New Hourly Rate.

STAFF COMMENTS AND RECOMMENDATIONS:

Consideration and Action on the Proposed Legal Services Contractual Agreement with Palacios Garza & Thompson, P.C. Regarding the New Hourly Rate.

RECOMMENDATION:

Approve as Recommended by the City Commission.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

CONTRACTUAL AGREEMENT FOR LEGAL SERVICES

The City of San Juan, Texas, the undersigned, hereafter called "Client, " by execution of this Agreement has this day employed and appointed Palacios Garza & Thompson, P.C., hereinafter called "City Attorney(s)," to represent Client in the matter described below:

As properly motioned and vote approved, the Commission herein appointed Palacios Garza & Thompson, P.C. to serve as City Attorney(s) of the City of San Juan, Texas to provide the legal services, including, but not limited to:

1. Providing legal representation in the area of employment law including drafting internal policies and procedures that comply with FMLA, TWC, EEOC, ADA and Title VII guidelines and related issues;
2. Assisting city staff with drafting and implementing internal policies and procedures in the areas of drug and alcohol policies, workers' compensation policies, disciplinary policies, safety training and accident prevention;
3. Providing legal representation for the City Engineering Department;
4. Providing legal representation for the City Police and Fire Departments;
5. Assisting city staff with drafting and implementing policies for the Civil Service Commission, if any;
6. Provide guidance and/or training to management personnel on employment rules and related issues;
7. Providing legal representation to the Planning and Zoning Department;
8. Working with the Risk Management Department of the City of San Juan;
9. Providing legal representation for Code Enforcement;
10. Providing legal representation for the Finance Department;
11. Providing legal representation for the Information Technology Department, for Texas Open Meetings Act and for Open Records Requests;
12. Providing legal representation to the City Secretary's Department for issues concerning the Texas Open Meetings Act, Open Records Requests and Elections;
13. Providing legal representation for the Parks and Recreation Department; and
14. Providing legal representation for the Public Works and Solid Waste Department and Utilities.

By execution of this agreement, Client also appoints City Attorney as its agent and lawful attorney-in-fact in connection with this matter.

The rates charged by the City Attorney are as follows:

Partners/Associates	\$225.00/hour
Paralegals	\$80.00/hour*

In addition to legal fees, Client also agrees to pay all reasonable expenses incurred by City Attorney in this matter, including but not limited to, postage, copies, and filing fees, (travel expenses shall require pre-approval) etc.

Attorney is authorized to employ other persons or firms deemed necessary for the proper handling of this matter, at Client's expense, but shall not obligate Client for any expenses in excess of above stated hourly rate without Client's prior approval.

Should it become advisable to refer this matter or any part of this matter to another attorney or law firm, Attorney will advise Client of any fee-sharing arrangement. This fee-sharing arrangement will include (a) the identity of all lawyers or law firms who will participate in the fee-sharing arrangement, (b) the basis upon which the fees will be divided among the other lawyers, law firms and Attorney, and (c) the share of the fee that each lawyer or law firm will receive, or the basis upon which the division will be made. Attorney will ask Client to consent to the terms of the fee-sharing arrangement in writing before the referral is made, unless the work being performed is either by Associate attorneys of Palacios Garza & Thompson, P.C.

Unpaid legal fees and expenses, if not paid within 30 days from the statement's date shall accrue interest at the rate of Six Percent (6%) per annum until paid.

Should the Attorney find it necessary to resort to litigation in order to collect the attorneys' fees and expenses owed pursuant to this Agreement, the Client shall be liable for reasonable attorney's fees, costs, and expenses thereby incurred. Venue for any action shall be in Hidalgo County, Texas.

Attorney has the right to cease legal work and withdraw from representing the Client and keep all funds received for legal services and expenses if Client does not make payments as requested by Attorney.

No promise or guarantee has been made as to the outcome of legal matters related to the City of San Juan, Texas.

The duration of this agreement is for one (1) year, beginning on October 1, 2023 and ending on September 30, 2024; provided that for continuity purposes, at end of the one-year term, this agreement shall automatically renew on a month to month basis until both parties elect to enter into a new agreement or either party elects to terminate the agreement as provided in this agreement.

Either party to this agreement has the right to terminate this agreement, at any time, with or without cause, upon thirty (30) days written notice to the other party terminating the agreement hereto.

This agreement contains the entire agreement between the parties hereto and may only be modified in writing and executed by both parties. This agreement shall supersede and void all other agreements previously entered into by the parties for the services provided for herein.

TAX DISCLOSURE AND ACKNOWLEDMENT:

THE CLIENT IS ADVISED TO OBTAIN INDEPENDENT AND COMPETENT TAX ADVICE REGARDING THESE LEGAL MATTERS SINCE LEGAL TRANSACTIONS CAN GIVE RISE TO TAX CONSEQUENCES.

THE UNDERSIGNED LAW FIRM AND ATTORNEY HAVE NOT AGREED TO RENDER ANY TAX ADVICE AND ARE NOT RESPONSIBLE FOR ANY ADVICE REGARDING TAX MATTERS OR PREPARATION OF TAX RETURNS, OR OTHER FILINGS, INCLUDING, BUT NOT LIMITED TO, STATE AND FEDERAL INHERITANCE TAX AND INCOME TAX RETURNS.

FURTHERMORE, THE CLIENT SHOULD OBTAIN PROFESSIONAL HELP REGARDING THE VALUATION AND LOCATION OF ALL ASSETS WHICH MAY BE THE SUBJECT OF A LEGAL MATTER INCLUDING BUT NOT LIMITED TO PENSIONS, EMPLOYMENT BENEFIT AND PROFIT SHARING RIGHTS THAT MAY BE CONTROLLED BY ANY OTHER PARTY TO THE LEGAL MATTER.

Client has read this Agreement and agrees to each of the terms and conditions stated in it.

SIGNED AND ACCEPTED this _____ day of _____, 2023.

APPROVED AND CONSENTED TO BY:

THE CITY OF SAN JUAN, TEXAS

PALACIOS, GARZA & THOMPSON, P.C.

Mario Garza, Mayor
709 South Nebraska
San Juan, Texas 78589
Tel.: 956-223.2200
Fax: 956-787-5978
Email: mgarza@sjtx.us

Ricardo Palacios, Attorney at Law
2724 West Canton Road
Edinburg, Texas 78539
Tel.: 956-318-0507
Fax: 956-318-0575
Email: rpalacios@pgtlawfirm.com

ATTESTED BY:

Brenda Escalante, City Secretary
City of San Juan, Texas
709 South Nebraska
San Juan, Texas 78589
Tel.: 956-223.2200
Fax: 956-787-5978
Email: bescalante@sjtx.us

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Approval of the Tax Collection Report for the Month of September 30, 2023. [Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Approval of the Tax Collection Report for the Month of September 30, 2023.

RECOMMENDATION:

Approve as Presented.

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez
Adina "Dina" Santillan

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: October 18, 2023
Subject: Monthly Collection Report – September, 2023

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

SUMMARY OF TAX LEVY COLLECTIONS					
Tax Year	2022	2021	2020	2019	2018
Tax Levy	10,077,461.55	9,088,383.56	8,178,632.33	7,793,728.78	7,286,363.64
Adjustment to date	64,974.17	65,817.85	267,480.56	(31,767.84)	(16,319.15)
Adjusted Tax Levy	10,142,435.72	9,154,201.41	8,446,112.79	7,761,960.94	7,270,044.49
Collections to date	9,673,448.14	8,834,000.89	8,133,995.20	7,396,436.76	6,913,739.06
Percentage Collected	95.38%	96.50%	95.30%	95.29%	95.10%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez
Adina "Dina" Santillan

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
SEPTEMBER 2023**

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2022/2023	COLLECTED 2021/2022
2022 TAX ROLL	10,077,461.55	9,673,448.14		64,974.17	468,987.58	95.38%	96.50%
2021 & PRIOR YRS	1,238,990.29	288,969.12	(9,416.71)	(20,001.06)	920,603.40	23.89%	28.72%
ROLLBACK	12,542.85	33,447.62		22,917.13	2,012.36	94.32%	53.47%
TOTALS	11,328,994.69	9,995,864.88	(9,416.71)	67,890.24	1,391,603.34		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2023

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	37,610.44	- CURRENT
CURRENT YEAR-P&I	6,415.89	
PRIOR YEARS-BASE TAX	14,014.98	- PRIOR
PRIOR YEARS-P&I	7,150.91	
ROLLBACK	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	7,431.46	- PURGED
TOTAL COLLECTIONS	72,623.68	-
LESS TRANSFERRED	39,388.47	
LESS IN TRANSIT	29,693.52	
LESS DUE TO HCAD COMM. FEE	(2.31)	
LESS DUE TO CO TREASURER	3,544.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2023 IS CORRECT.

ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF OCTOBER 2023 A.D.

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF SEPTEMBER 2023**

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>DIFFERENCE</u>
<u>2022 CURRENT</u>			
ORIGINAL LEVY	10,077,461.55	9,088,383.56	989,077.99
MODIFICATIONS	64,974.17	65,817.85	(843.68)
CURRENT LEVY	10,142,435.72	9,154,201.41	988,234.31
CURRENT COLLECTIONS THIS MONTH	41,851.66	28,352.60	13,499.06
CURRENT COLLECTIONS TO DATE	9,673,448.14	8,834,000.89	839,447.25
OUTSTANDING TO DATE	468,987.58	320,200.52	148,787.06
PERCENT COLLECTED/ORIGINAL	95.99%	97.20%	-1.21%
PERCENT COLLECTED/MODIFIED	95.38%	96.50%	-1.12%
TOTAL COLLECTIONS FISCAL YEAR	9,673,448.14	8,834,000.89	
<u>DELINQUENT</u>			
ORIGINAL LEVY	1,238,990.29	1,310,937.78	(71,947.49)
MODIFICATIONS	(29,417.77)	(21,875.35)	(7,542.42)
DELINQUENT LEVY	1,209,572.52	1,289,062.43	(79,489.91)
DELINQUENT COLLECTIONS THIS MONTH	18,634.21	17,366.21	1,268.00
DELINQUENT COLLECTIONS TO DATE	288,969.12	370,272.66	(81,303.54)
OUTSTANDING TO DATE	920,603.40	918,789.77	1,813.63
PERCENT COLLECTED/ORIGINAL	23.32%	28.24%	-4.92%
PERCENT COLLECTED/MODIFIED	23.89%	28.72%	-4.83%
TOTAL COLLECTIONS FISCAL YEAR	288,969.12	370,272.66	
<u>ROLLBACK</u>			
ORIGINAL LEVY	12,542.85	8,033.72	4,509.13
MODIFICATIONS	22,917.13	18,923.77	3,993.36
ROLLBACK LEVY	35,459.98	26,957.49	8,502.49
ROLLBACK COLLECTIONS THIS MONTH	4,057.05	0.00	4,057.05
ROLLBACK COLLECTIONS TO DATE	33,447.62	14,414.64	19,032.98
OUTSTANDING TO DATE	2,012.36	12,542.85	(10,530.49)
PERCENT COLLECTED/ORIGINAL	266.67%	179.43%	87.24%
PERCENT COLLECTED/MODIFIED	94.32%	53.47%	40.85%
TOTAL COLLECTIONS FISCAL YEAR	33,447.62	14,414.64	

PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR
CITY OF SAN JUAN
TAX COLLECTIONS FOR MONTH OF: SEPTEMBER 2023

37 - CSJ

REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P&I	PRIOR BASE	PRIOR P&I	PRIOR RB	ATTY FEES	ATTY RBFEES	TOTAL	TOTAL TRANSF	DIFF.	DATE OF TRANSF.
1-Sep	1,711.10	313.28			244.28	120.52		335.90		2,725.08		2,725.08	
5-Sep	1,741.97	333.00			795.42	409.80		385.59		3,665.78		3,665.78	
6-Sep	1,979.54	325.13			1,230.45	488.00		554.67	-	4,577.79		4,577.79	
7-Sep	682.26	98.67			396.13	162.28		152.63		1,491.97	8,916.62	(7,424.65)	15-Sep
8-Sep	1,461.92	186.34			2,162.97	1,730.10		367.58	-	5,908.91	-	5,908.91	
11-Sep	597.58	119.50			319.39	225.53		169.72		1,431.72	7,340.63	(5,908.91)	16-Sep
12-Sep	619.53	132.38			1,096.97	677.10		227.14		2,753.12		2,753.12	
13-Sep	34.32	(18.41)			178.87	64.29		12.37		271.44	3,024.56	(2,753.12)	20-Sep
14-Sep	7,172.15	725.64			245.90	80.80		188.44		8,412.93	8,412.93	-	21-Sep
15-Sep	988.36	197.69			419.36	245.81		277.67		2,128.89	2,128.89	-	22-Sep
18-Sep	880.38	176.06			283.00	94.70		215.12		1,649.26	1,649.26	0.00	25-Sep
19-Sep	1,712.23	327.60			762.25	243.97		307.17		3,353.22	3,353.22	-	26-Sep
20-Sep	66.34	12.57			155.90	82.42		41.50		358.73	358.73	-	27-Sep
21-Sep	2,161.69	429.89			48.07	15.39		395.98		3,051.02	3,051.02	-	28-Sep
22-Sep	681.72	133.18			143.90	55.35		138.46		1,152.61	1,152.61	0.00	29-Sep
25-Sep	2,016.71	376.46			301.70	144.28		374.83		3,213.98	3,213.98	-	30-Sep
26-Sep	2,012.32	402.47			890.28	324.96		544.50		4,174.53	4,174.53	-	2-Oct
27-Sep	2,620.38	523.10			1,496.44	522.38		712.28		5,874.58	5,874.58	-	3-Oct
28-Sep	2,060.60	401.24			1,367.78	747.28		676.43		5,253.33	5,253.33	-	
29-Sep	6,409.34	1,220.10			1,475.92	715.95		1,353.48		11,174.79	11,177.10	(2.31)	
TTL	37,610.44	6,415.89	0.00	0.00	14,014.98	7,150.91	0.00	7,431.46	0.00	72,623.68	69,081.99	3,541.69	

OVERALL TOTAL	72,623.68
LESS REFUNDS	0.00
LESS HCAD COMM FEES	(2.31)
LESS COMM/COST	3,544.00
BALANCE	69,081.99
LESS TRANSFERRED	39,388.47
LESS TRANSF IN TRANSIT	29,693.52
BALANCE PENDING	0.00

CITY OF SAN JUAN, TEXAS
AS OF July, 2023

Levy 2022 (22-23 YR)

10,077,461.55	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEPT 2023
Adjustments	99,593.52	96,837.99	97,275.55	83,331.89	72,687.63	67,971.89	68,311.03	67,068.30	66,873.30	65,004.35	64,974.17	64,974.17
Adjstd Levy	10,177,055.07	10,174,299.54	10,174,737.10	10,160,793.44	10,150,149.18	10,145,433.44	10,145,772.58	10,144,529.85	10,144,334.85	10,142,465.90	10,142,435.72	10,142,435.72
Collections	72,408.80	797,569.82	4,710,294.63	8,210,592.37	8,854,048.72	9,231,430.81	9,343,762.57	9,440,809.10	9,524,638.55	9,593,986.04	9,635,837.70	9,673,448.14
Percentage	0.71	7.84	46.29	80.81	87.23	90.99	92.10	93.06	93.89	94.59	95.01	95.38

Levy 2021 (21-22 YR)

9,088,383.56	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022
Adjustments	103,468.54	102,204.24	96,189.28	92,010.27	86,694.75	74,038.53	73,011.86	71,058.66	70,491.94	70,491.94	65,817.85	65,817.85
Adjstd Levy	9,191,852.10	9,190,587.80	9,184,572.84	9,180,393.83	9,175,078.31	9,162,422.09	9,161,395.42	9,159,442.22	9,158,875.50	9,158,875.50	9,154,201.41	9,154,201.41
Collections	117,479.56	889,430.88	4,817,789.68	7,399,067.11	8,108,720.86	8,399,334.17	8,541,246.35	8,637,705.74	8,712,788.24	8,776,259.67	8,805,648.29	8,834,000.89
Percentage	1.28	9.68	52.46	80.60	88.38	91.67	93.23	94.30	95.13	95.82	96.19	96.50

Levy 2020 (20-21 YR)

8,178,632.23	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEPT 2021
Adjustments	286,189.51	287,603.92	287,434.23	281,486.41	277,644.91	269,697.34	268,515.52	268,245.14	267,796.38	267,796.38	267,480.56	267,480.56
Adjstd Levy	8,464,821.74	8,466,236.15	8,466,066.46	8,460,118.64	8,456,277.14	8,448,329.57	8,447,147.75	8,446,877.37	8,446,428.61	8,446,428.61	8,446,112.79	8,446,112.79
Collections	130,555.94	684,177.98	3,953,871.77	6,761,511.71	7,363,117.19	7,730,743.55	7,883,151.58	7,958,400.88	8,038,910.70	8,088,931.19	8,112,398.19	8,133,995.20
Percentage	1.54	8.08	46.70	79.92	87.07	91.51	93.32	94.22	95.18	95.77	96.05	96.30

Levy 2019 (19-20 YR)

7,793,728.78	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEPT 2020
Adjustments	(2,881.85)	(8,507.53)	(10,226.02)	(12,344.25)	(8,461.48)	(24,205.85)	(24,205.85)	(26,575.44)	(26,496.84)	(31,605.07)	(31,605.07)	(31,605.07)
Adjstd Levy	7,790,846.93	7,785,221.25	7,783,502.76	7,781,384.53	7,785,267.30	7,769,522.93	7,769,522.93	7,767,153.34	7,767,231.94	7,762,123.71	7,762,123.71	7,761,960.94
Collections	175,292.78	640,774.22	3,552,655.97	6,112,934.56	6,653,965.90	6,935,008.58	7,038,803.16	7,163,810.26	7,269,120.58	7,334,802.90	7,369,890.49	7,396,486.76
Percentage	2.25	8.23	45.64	78.56	85.47	89.26	90.60	92.23	93.59	94.49	94.95	95.29

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)	(11,708.08)	(13,529.11)	(14,311.16)	(14,818.41)	(14,818.41)	(14,818.41)	(16,319.15)
Adjstd Levy	7,286,363.64	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79	7,274,655.56	7,272,834.53	7,272,052.48	7,271,545.23	7,271,545.23	7,271,545.23	7,270,044.49
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89	6,505,324.90	6,627,411.69	6,726,104.39	6,801,180.60	6,848,618.95	6,886,059.71	6,913,739.06
Percentage	0.56	6.39	46.96	79.02	85.40	89.42	91.13	92.49	93.53	94.18	94.70	95.10

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjstd Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00

Levy 2016 (16-17 YR)

6,638,277.98	OCT 2016	NOV 2016	DEC 2016	JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEPT 2017
Adjustments	(2,444.53)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Adjstd Levy	6,636,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71

Levy 2009 (FY 09-10)												
5,701,885.79	OCT 09	NOV 09	DEC 09	JAN 10	FEB 10	MAR 10	APR 10	MAY 10	JUN 10	JUL 10	AUG 10	SEP 10
Adjustments	-	7,424.84	16,530.13	14,684.93	14,684.93	(14,062.27)	(15,130.69)	(14,892.39)	(21,523.95)	(22,109.34)	(23,755.08)	(24,108.71)
Adjusted Levy	5,701,885.79	5,709,310.63	5,718,415.92	5,716,570.72	5,716,570.72	5,687,823.52	5,686,755.10	5,686,993.40	5,680,361.84	5,679,776.45	5,678,130.71	5,677,777.08
Collections	20,202.08	312,338.39	2,062,388.58	3,825,229.28	4,409,951.58	4,628,745.47	4,740,932.15	4,854,551.44	4,950,637.34	5,007,393.58	5,051,197.80	5,080,118.00
Percentage	0.35	5.47	36.07	66.91	77.14	81.38	83.37	85.36	87.15	88.16	88.96	89.47
Levy 2008 (FY 08-09)												
5,024,376.42	OCT 08	NOV 08	DEC 08	JAN 09	FEB 09	MAR 09	APR 09	MAY 09	JUN 09	JUL 09	AUG 09	SEP 09
Adjustments	2,627.82	36,019.13	60,676.90	60,676.90	52,123.47	29,177.11	27,155.50	23,864.16	23,055.80	23,055.80	23,047.86	22,638.15
Adjusted Levy	5,027,004.24	5,060,395.55	5,085,053.32	5,085,053.32	5,076,499.89	5,053,553.53	5,051,531.92	5,048,240.58	5,047,432.22	5,047,432.22	5,047,424.28	5,047,014.57
Collections	58,594.96	304,883.37	1,731,394.12	3,322,372.84	3,910,956.49	4,110,332.08	4,204,850.46	4,313,453.83	4,404,354.93	4,469,283.70	4,497,381.41	4,525,948.61
Percentage	1.17	6.02	34.05	65.34	77.04	81.34	83.24	85.44	87.26	88.55	89.10	89.68
Levy 2007 (FY 07-08)												
4,465,732.01	OCT 07	NOV 07	DEC 07	JAN 08	FEB 08	MAR 08	APR 08	MAY 08	JUN 08	JUL 08	AUG 08	SEP 08
Adjustments	5,634.29	25,650.41	26,468.55	26,317.38	23,912.91	53,985.03	70,876.85	70,208.10	75,527.65	75,857.78	75,857.78	71,443.44
Adjusted Levy	4,471,366.30	4,491,382.42	4,492,200.56	4,492,049.39	4,489,644.92	4,519,717.04	4,536,608.86	4,535,940.11	4,541,259.66	4,541,589.79	4,541,589.79	4,537,175.45
Collections	-	174,014.26	1,414,513.24	2,700,830.81	3,404,823.73	3,610,562.37	3,725,312.50	3,818,853.23	3,936,124.72	3,996,774.34	4,047,092.33	4,084,101.82
Percentage	-	3.87	31.49	60.12	75.84	79.88	82.12	84.19	86.67	88.00	89.11	90.01
Levy 2006 (FY 06-07)												
3,969,895.75	OCT 06	NOV 06	DEC 06	JAN 07	FEB 07	MAR 07	APR 07	MAY 07	JUN 07	JUL 07	AUG 07	SEP 07
Adjustments	652.70	3,094.18	3,880.78	2,673.19	2,956.92	1,511.22	1,882.04	4476.77	4,476.77	4,196.49	3,820.62	3,820.62
Adjusted Levy	3,970,548.45	3,972,989.93	3,973,776.53	3,972,568.94	3,972,852.67	3,971,406.97	3,971,777.79	3,974,372.52	3,974,372.52	3,974,092.24	3,973,716.37	3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,311,256.82	3,396,702.55	3,450,406.31	3,507,247.07	3,543,750.21
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	83.32	85.47	86.82	88.26	89.18
Levy 2005 (FY 05-06)												
3,624,334.79	OCT 05	NOV 05	DEC 05	JAN 06	FEB 06	MAR 06	APR 06	MAY 06	JUN 06	JUL 06	AUG 06	SEP 06
Adjustments	11,601.05	27,324.77	27,418.24	26,296.99	25,427.27	25,748.58	25,804.16	25,728.96	25,963.46	25,963.46	25,282.63	24,069.10
Adjusted Levy	3,635,935.84	3,651,659.56	3,651,753.03	3,650,631.78	3,649,762.06	3,650,083.37	3,650,138.95	3,650,063.75	3,650,298.25	3,650,298.25	3,649,617.42	3,648,403.89
Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59	3,184,175.39
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	82.24	84.10	85.56	86.59	87.28
PREPARED BY: Leroy Gonzales												October 18, 2023

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit for the Sale of Alcoholic Beverages at “Carlitos Snacks and Drinks” Located at 205 W. Nolana Avenue, Suite 14, Legally Described as Lot 1, San Juan Plaza Subdivision, as Requested by Carlitos Snacks and Drinks, LLC. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The conditional use permit is to sell alcoholic beverages for off-premise consumption at the commercial plaza located in front of Delias Tamales. The business is a snack shop that will be selling prepared drinks. The property has two entrances along Nolana Avenue and parking area is available for customers.

The operation hours for this snack shop will be Sunday to Thursday from 12:00 p.m. to 10:00 p.m., Friday and Saturdays from 12:00 p.m. to 11:00 p.m.

The applicant will need to comply with the Texas Alcoholic Beverages Commission (TABC) requirements. Additional permits may be required with the City of San Juan for different alcohol permit.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to four (4) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

RECOMMENDATION:

Staff recommends approval of the conditional use permit subject to conditions listed in the staff’s report.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 09/14/2023
CITY COMMISSION – 09/26/2023
DATE PREPARED – 09/18/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Carlitos Snacks and Drinks”
APPLICANT:	Carlitos Snacks and Drinks, LLC.
AGENT:	N/A
LEGAL:	Lot 1, San Juan Plaza Subdivision
LOCATION:	205 W. Nolana Avenue, Suite 14
CURRENT USE OF PROPERTY:	Commercial Plaza
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; General Business District (C-2) <i>South</i> – Apartments; Multi-Family Residence District (R-MF) <i>East</i> – Residence; Single-Family Residence District (R-S) / Commercial; General Business District (C-2) <i>West</i> – Commercial; General Business District (C-2)
ACCESS AND CIRCULATION:	The property has access along Nolana Avenue.
PUBLIC SERVICES:	Water is provided by North Alamo Water Supply Corporation; Sewer service provided by City of San Juan.
RECOMMENDATION:	Staff recommends approval of the conditional use permit subject to conditions listed in the staff’s report.

EVALUATION AND CONDITIONS FOR APPROVAL

The conditional use permit is to sell alcoholic beverages for off-premise consumption at the commercial plaza located in front of Delias Tamales. The business is a snack shop that will be selling prepared drinks. The property has two entrances along Nolana Avenue and parking area is available for customers.

The operation hours for this snack shop will be Sunday to Thursday from 12:00 p.m. to 10:00 p.m., Friday and Saturdays from 12:00 p.m. to 11:00 p.m.

The applicant will need to comply with the Texas Alcoholic Beverages Commission (TABC) requirements. Additional permits may be required with the City of San Juan for different alcohol permit.

The following are the list of requirements:

1. The applicant must comply with the City’s Security Cameras Ordinance.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. There shall be no smoking inside the premises at any time.
5. The business must comply with the city’s noise ordinance.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to four (4) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

ATTACHMENTS:

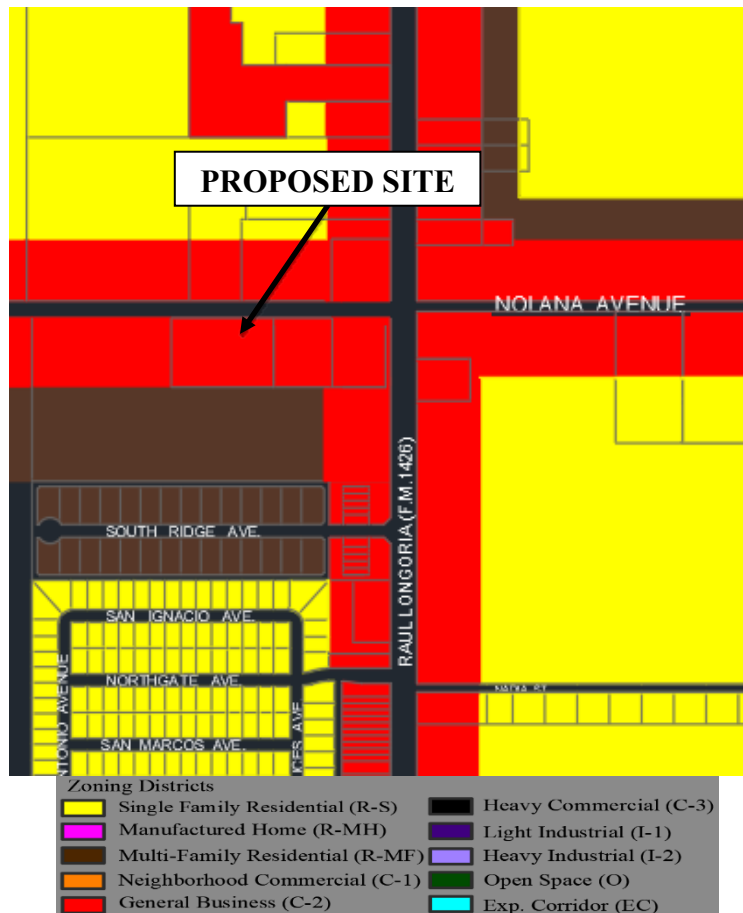
Location Map
Aerial Photo
Zoning Map
Site Plan
List of neighboring property owners receiving notice
Ordinance



Proposed Location



Location Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR OFF-PREMISE CONSUMPTION AT “CARLITOS SNACKS AND DRINKS” LOCATED AT 205 W. NOLANA AVENUE SUITE 14, LEGALLY DESCRIBED AS LOT 1, SAN JUAN PLAZA SUBDIVISION AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Carlitos Snacks and Drinks, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at “Carlitos Snacks and Drinks”.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

1. The applicant must comply with the City’s Security Cameras Ordinance.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. There shall be no smoking inside the premises at any time.
5. The business must comply with the city’s noise ordinance.

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Carlitos Snacks and Drinks, LLC. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “Carlitos Snacks and Drinks” located at 205 W. Nolana Avenue Suite 14, subject to the following conditions:

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 26th day of September, 2023.

PASSED and **APPROVED** on second and final reading on the 24th day of October, 2023.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

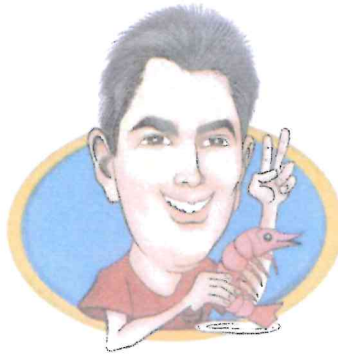
ATTEST:

Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

APPROVED BY:

CITY ATTORNEY



CarLitros Snacks and Drinks LLC

To whom it may concern:

Our business is located at 205 W Nolana Suite 14 Lot 1 San Juan, Texas 78589. It will sell snacks and prepared drinks.

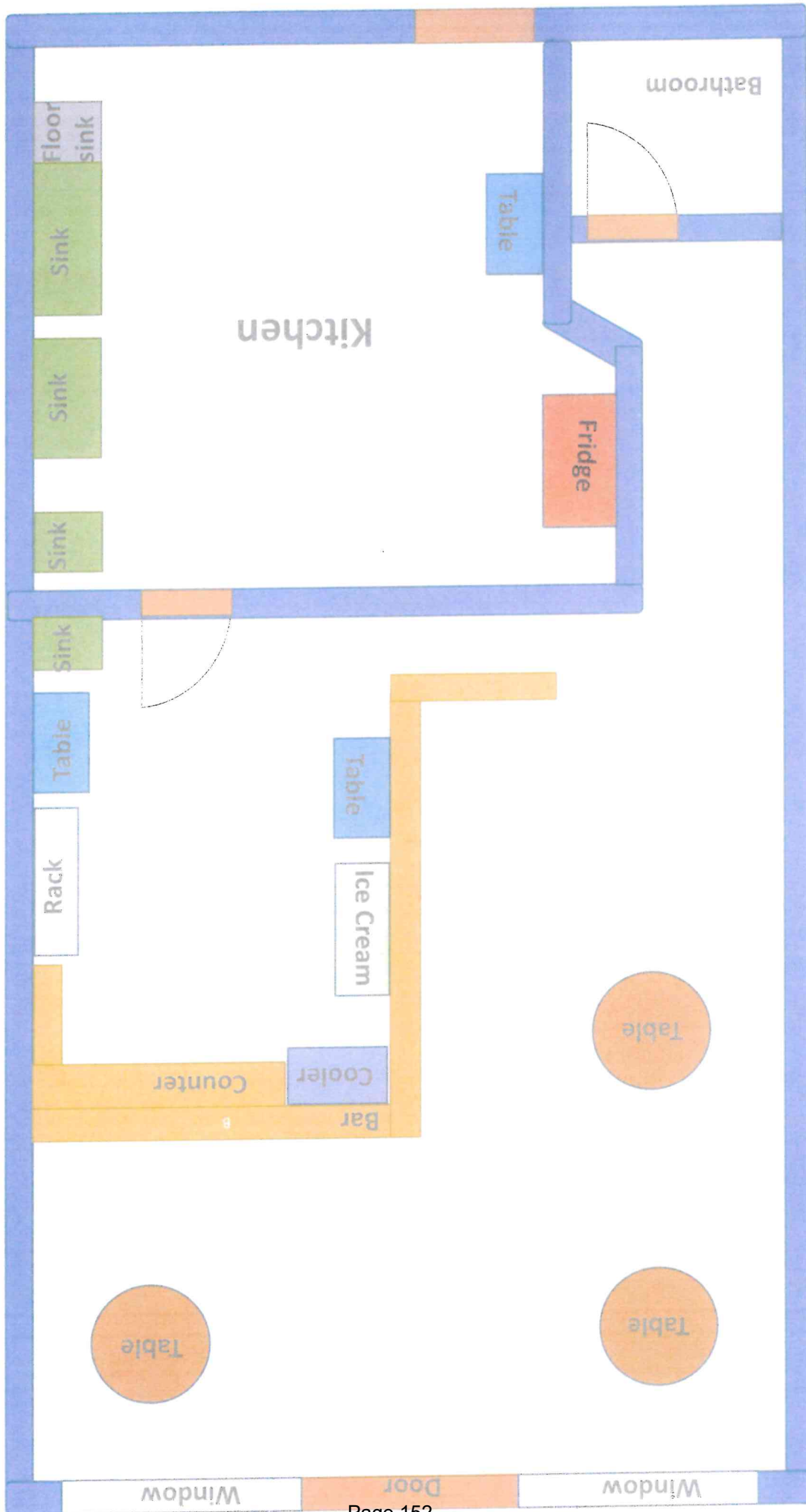
The hours of service will be:

Sunday to Thursday 12:00 pm to 10:00 pm
Friday and Saturday 12:00 pm to 11:00pm

Any questions that you may have I'm at your services

Sincerely 

Carlos Alberto Garcia Gandarillas



Conditional Use Permit for the Sale of Alcoholic Beverages at "Carlitos Snacks and Drinks" located at 205 W. Nolana Avenue, Suite 14, legally described as Lot 1, San Juan Plaza Subdivision, as requested by Carlitos Snacks and Drinks, LLC.

CARLITOS SNACKS AND
DRINKS LLC
2007 BRACEY ST. APT #C
MISSION, TX 78573

MONARCA INVESTMENTS
GROUP LTD
4101 PALMETTO PALM DR
MISSION, TX 78573

LUBIN PROPERTIES LLC
PO BOX 2978
MCALLEN, TX 78502

GARZA LEASING
PO BOX 658
SAN JUAN, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at “Tremendoz Drive-Thru” Located at 2201 N. Cesar Chavez Road, Legally Described as Lot 1, C&B Subdivision, as Requested by Tremendoz Drive Thru, LLC. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Rodriguez is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at “Tremendoz Drive-Thru” which has been in operation since 2017. He is applying for an On-Premise Consumption Permit to allow them to open wine/beer to add to their products. Preparing a variety of mixed drinks to go.

The operation hours for the drive-thru are Monday to Friday, from 7:00 a.m. to 12:00 a.m. Saturdays from 7:00 a.m. to 1:00 a.m. and Sundays from 7:00 a.m. to 12:00 a.m.

The applicant will need to comply with the Texas Alcoholic Beverages Commission (TABC) requirements.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to two (2) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

RECOMMENDATION:

Staff recommends approval of the conditional use permit.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 09/14/2023
CITY COMMISSION – 09/26/2023
DATE PREPARED – 09/11/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at “Tremendoz Drive-Thru”.
APPLICANT:	Bladinich Rodriguez
AGENT:	N/A
LEGAL:	Lot 1, C&B Subdivision
LOCATION:	2201 N. Cesar Chavez Road
CURRENT USE OF PROPERTY:	Drive-Thru
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Outside city limits <i>South</i> – Residential; Multi-Family Residence District (R-MF) <i>East</i> – Outside city limits <i>West</i> – Outside city limits
ACCESS AND CIRCULATION:	The properties have access along Cesar Chavez Road.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation and sewer is provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the conditional use permit.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Rodriguez is applying for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at “Tremendoz Drive-Thru” which has been in operation since 2017. He is applying for On-Premise Consumption Permit to allow them to open wine/beer to add to their products. Preparing a variety of mixed drinks to go.

The operation hours for the drive-thru are Monday thru Friday from 7:00 a.m. to 12:00 a.m. Saturdays from 7:00 a.m. to 1:00 a.m. and Sundays from 7:00 a.m. to 12:00 a.m.

The applicant will need to comply with the Texas Alcoholic Beverages Commission (TABC) requirements.

The following is a list of requirements for the drive-thru:

1. The applicant must comply with the City’s Security Cameras Ordinance.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. Must maintain the buffer with the residential uses.
5. There shall be no smoking inside the premises at any time.
6. The business must comply with the city’s noise ordinance.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to two (2) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

ATTACHMENTS:

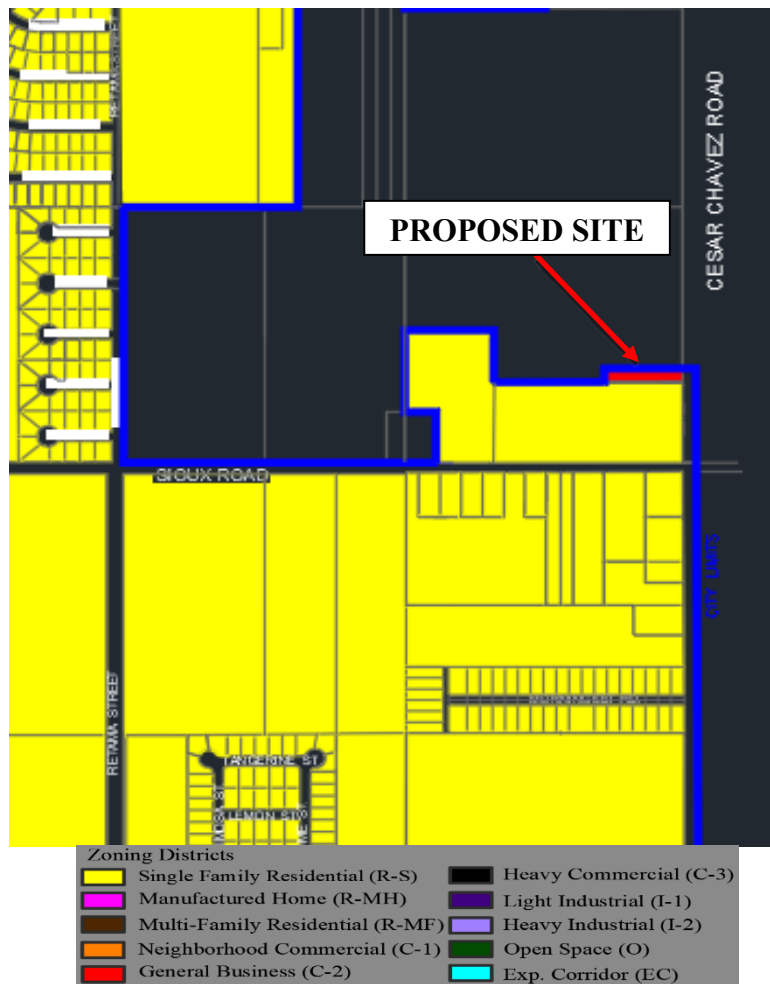
Location Map
Aerial Photo
Zoning Map
Proposed Site Plan
List of neighboring property owners receiving notice
Ordinance



Proposed Location



Location Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (WINE AND BEER) FOR ON-PREMISE CONSUMPTION AT “TREMENDOZ DRIVE-THRU” LOCATED AT 2201 N. CESAR CHAVEZ ROAD, LEGALLY DESCRIBED AS LOT 1, C&B SUBDIVISION AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Tremendoz Drive-Thru, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages (wine and beer) for On-Premise Consumption at “Tremendoz Drive-Thru”.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

1. The applicant must comply with the City’s Security Cameras Ordinance.
2. Owner agrees to pay an annual fee to the City of San Juan to maintain the alcohol license, conditional use, occupational license and health permits.
3. No loading or unloading of merchandise in a public street.
4. Must maintain the buffer with the residential uses.
5. There shall be no smoking inside the premises at any time.
6. The business must comply with the city’s noise ordinance.

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Tremendoz Drive-Thru has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at “Tremendoz Drive-Thru, LLC.” located at 2201 N. Cesar Chavez Road, subject to the following conditions:

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 26th day of September, 2023.

PASSED and **APPROVED** on second and final reading on the 24th day of October, 2023.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

Palacios, Garza & Thompson, P.C.

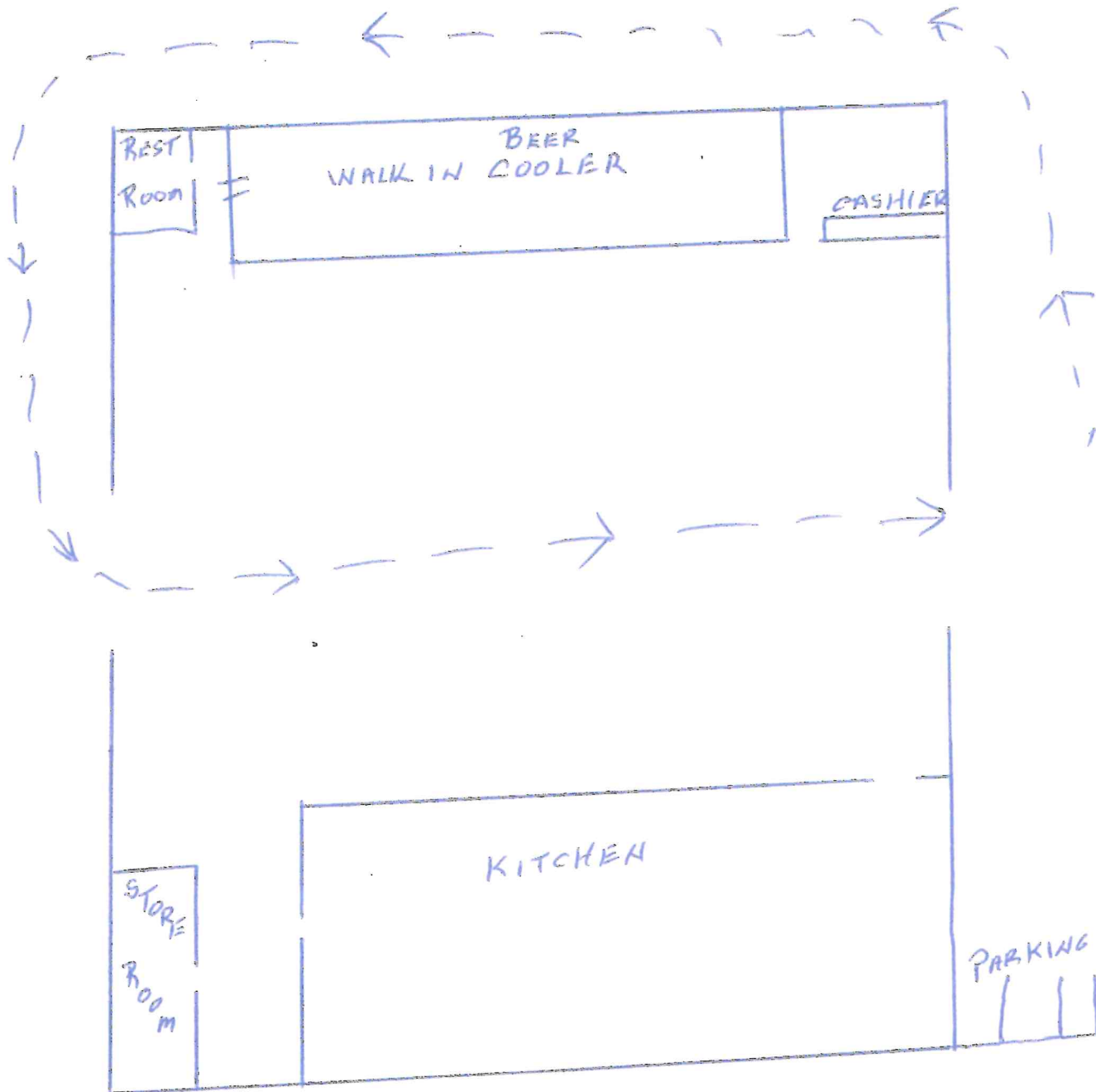
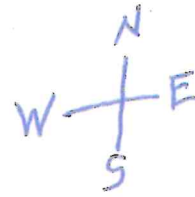
BRENDA ESCALANTE
CITY SECRETARY

APPROVED BY:

CITY ATTORNEY

SITE & FLOOR PLAN

☐ PICNIC TABLE



NORTH CESAR CHAVEZ ROAD

CHAVEZ ROAD

TREMENDOZ DRIVE THRU
2201 N CESAR CHAVEZ ROAD

D/B/A Tremondoz Drive Thru

2201 N Cesar Chavez Road, San Juan, Texas 78589

(956) 270-7847

Tremondoz Drive Thru, LLC d/b/a Tremondoz Drive Thru is operated by Bladinich R. Rodriguez located at 2201 N Cesar Chavez Road, San Juan, Hidalgo County, Texas 78589

This existing business began operating in January 2018 as a Drive Thru selling Beer and Wine for off premise consumption Only.

We now wish to apply for an On- Premise Permit so we can prepare our Micheladas on site as well as wine- based mixed drinks. We Feel his will give us a better opportunity to compete with other drive thru stores and increase our sales.

The Businesses will operate seven days a week and will be open:

Monday to Friday 07:00 AM till 12:00 Midnight

Saturday 07:00 AM till 1:00 AM

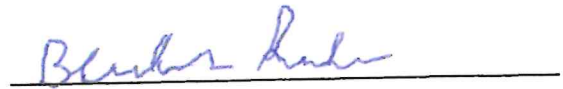
Sunday 07:00 AM till 12:00 Midnight

We will employ approximately FOUR (4) employees including Cooks, waitresses, cashiers, bartender, and janitorial staff.

We feel we can operate a First-Class Drive Thru with top quality Food and can provide a comfortable atmosphere resulting in a positive lounging and dining experience. Family, Friends, and guests can enjoy our Micheladas, Domestic and Imported Beer, Wine and Wine Coolers, Beverage refreshments, cold bottled water, and mineral water. We will also sell various snacks including Tacos, Peanuts, Chips, Candy.

Our Drive Thru will have an area where you can sit and relax and enjoy a Cold beverage and a variety of homemade tacos, however most of our sales are usually to go orders.

We have adequate parking for our guests.



Bladinich R. Rodriguez

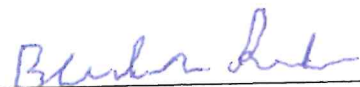
Affidavit

08-12-2023

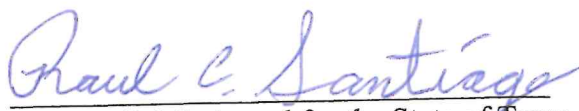
My name is Bladinich R. Rodriguez, and I am the Manager of Tremendoz Drive Thru, LLC applicant for a Wine and Beer Retailer's Permit at 2201 N Cesar Chavez Road, San Juan, Hidalgo County, Texas 78589 d/b/a Tremendoz Drive Thru.

I wish to state that our day and hours of operation will be as follows:

Monday to Friday	07:00 AM till 12:00 Midnight
Saturday	07:00 AM till 1:00AM
Sunday	07:00 AM till 12:00 Midnight


Bladinich R. Rodriguez

Before me, the undersigned authority, on this 1ST day of August 2023 the person whose name is signed to the foregoing document personally appeared and, duly sworn by me, states under oath that he has read the said document and that all the facts therein set forth are true and correct.


Notary Public in and for the State of Texas

Conditional Use Permit for the Sale of Alcoholic Beverages (wine and beer) for On- Premise consumption at "Tremendoz Drive-Thru" located at 2201 N. Cesar Chavez Road, legally described as Lot 1, C&B Subdivisions, as requested by Tremendoz Drive-Thru, LLC.

BLADINICH RODRIGUEZ
408 SILVER CREEK
ALAMO, TX 78516

RAUL CALERA A TRUSTEE
2110 N. CESAR CHAVEZ
SAN JUAN, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Second and Final Reading of an Ordinance Regarding a Conditional Use Permit to Operate a Group Home Child Daycare at 202 E. 14 1/2 Street, Legally Described as Lot 22, Lincoln Heights Subdivision, as Requested by Xochitl Rodriguez. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The conditional use permit is to operate a child daycare facility in the residential district. The property is approximately 6,050 square feet with entrance/exit along 14 ½ Street.

The proposed operation hours for this facility are Monday to Friday, from 7:15 a.m. to 5:30 p.m.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to thirty-five (35) property owners within a two hundred (200) foot radius and received three emails against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

RECOMMENDATION:

Staff recommends approval.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 09/14/2023
CITY COMMISSION – 09/26/2023
DATE PREPARED – 09/18/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit to operate a Group Home Child Day Care in a residential area
APPLICANT:	Xochitl Rodriguez
AGENT:	N/A
LEGAL:	Lot 22, Lincoln Heights Subdivision
LOCATION:	202 E. 14 ½ Street
LOT SIZE:	55 feet by 110 feet
CURRENT USE OF PROPERTY:	Residential Property
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Residential; Single-Family Residence District (R-S) <i>South</i> – Residential; Single-Family Residence District (R-S) <i>East</i> – Residential; Single-Family Residence District (R-S) <i>West</i> – Residential; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	The property has access along State Street.
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval.

EVALUATION AND CONDITIONS FOR APPROVAL

The conditional use permit is to operate a child daycare facility at the residential district. The property is approximately 6,050 square feet with entrance/exit along 14 ½ Street.

The proposed operation hours for this facility are Monday thru Friday from 7:15 a.m. to 5:30 p.m.

The following are the list of requirements for a day care in a residential area:

1. Must meet requirements of the Texas Department of Human Resources;
2. Must have fenced- in area for outside play of children;
3. Must have off-street, paved area adjacent to street for pickup and delivery of children;
4. Area used for day-care facilities should be clearly secondary to residential use of structure;
5. Person who applies for permit must reside at location for which permit is applied;
6. There shall be no more than two (2) day-care facilities within six hundred (600) feet of each other measured over the shortest distance of street right-of-way between facilities;
7. No more than one day-care facility shall be permitted on a dead-end street or cul-de-sac. That day-care facility shall care for not more children than are permitted in a registered facility home by the state department of human resources;
8. No day-care facilities shall be permitted on a half-street or on a street which has a half-street as a means of access;
9. No signs are permitted. A one-square foot nameplate bearing the person's name and occupation may be displayed if attached flat against the wall of the residence;
10. No more than on additional employee that does not reside on the premises is permitted; and
11. If the person operating the day-care facility is not the owner of the property, then the application must be signed by the owner or a letter of authorization for the owner must be submitted;
12. Subject property must be fronting an improved street meeting the City's minimum requirements;
13. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City;

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to thirty-five (35) property owners within a two hundred (200) foot radius and received three emails against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

ATTACHMENTS:

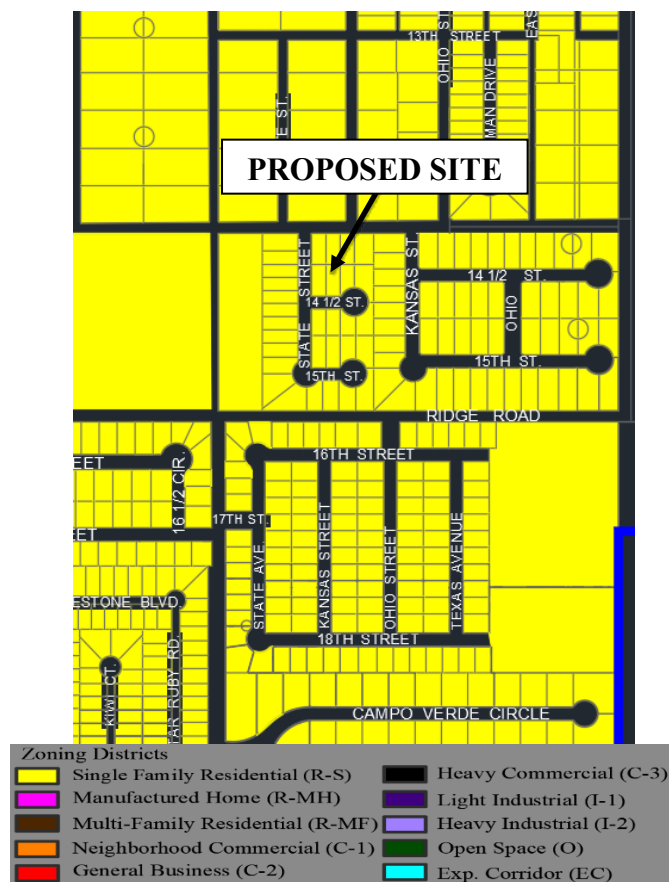
Location Map
Aerial Photo
Zoning Map
Proposed Site Plan
List of neighboring property owners receiving notice
Ordinance



Proposed Location



Location Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO OPERATE A GROUP HOME CHILD DAYCARE AT 202 E. 14 ½ STREET, LEGALLY DESCRIBED AS LOT 22, LINCOLN HEIGHTS SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Xochitl Rodriguez has applied for a Conditional Use Permit to Operate a Group Home Child Day Care under Article IV; of the Zoning Ordinance of the City of San Juan.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

1. Must meet requirements of the Texas Department of Human Resources;
2. Must have fenced- in area for outside play of children;
3. Must have off-street, paved area adjacent to street for pickup and delivery of children;
4. Area used for day-care facilities should be clearly secondary to residential use of structure;
5. Person who applies for permit must reside at location for which permit is applied;
6. There shall be no more than two (2) day-care facilities within six hundred (600) feet of each other measured over the shortest distance of street right-of-way between facilities;
7. No more than one day-care facility shall be permitted on a dead-end street or cul-de-sac. That day-care facility shall care for not more children than are permitted in a registered facility home by the state department of human resources;
8. No day-care facilities shall be permitted on a half-street or on a street which has a half-street as a means of access;
9. No signs are permitted. A one-square foot nameplate bearing the person's name and occupation may be displayed if attached flat against the wall of the residence;
10. No more than one additional employee that does not reside on the premises is permitted; and
11. If the person operating the day-care facility is not the owner of the property, then the application must be signed by the owner or a letter of authorization for the owner must be submitted;
12. Subject property must be fronting an improved street meeting the City's minimum requirements;

13. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City;

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Xochitl Rodriguez has applied for a Conditional Use Permit to Operate a Group Home Child Daycare at 202 E. 14 ½ Street, subject to the following conditions:

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 26th day of September, 2023.

PASSED and **APPROVED** on second and final reading on the 24th day of October, 2023.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

Palacios, Garza & Thompson, P.C.

APPROVED BY:

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

Ositos Learning Daycare
717 W Sam Houston Blvd
San Juan, TX 78589
956-534-2361

July 30, 2023

1. Attached is the home plan
2. The Days and hours are Monday to Friday from 7:15 am to 5:30 pm, notarized letter attached.
3. Three people living in the home that includes, One live-in employee, and myself.
4. To obtain a permit to operate a childcare home, for less than 12 children.

Appendix A. Unified Development Code

CHAPTER 2. ZONING REGULATIONS

ARTICLE VIII. CONDITIONAL USE PERMITS

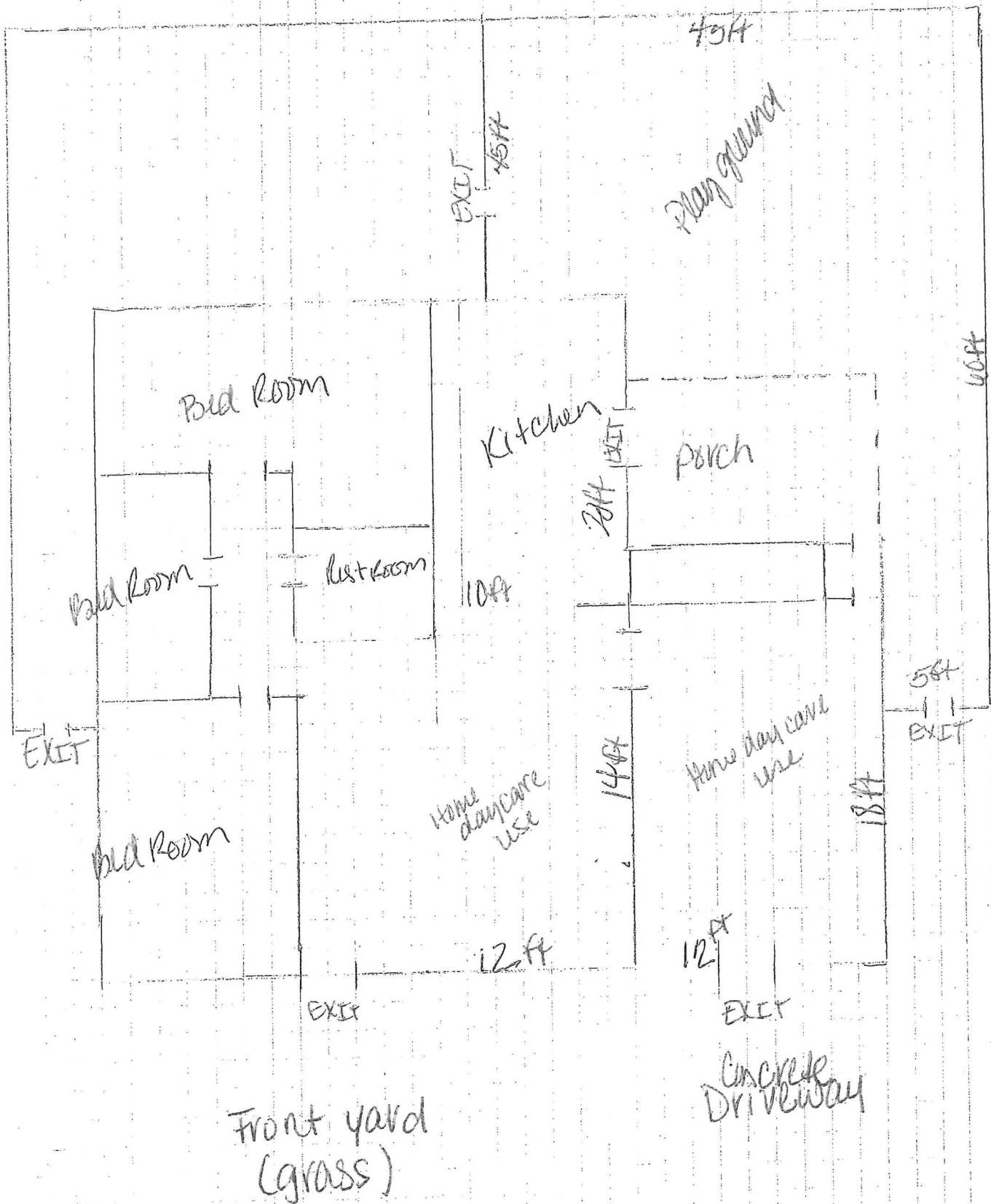
§ 8.00. REQUIREMENTS OF CONDITIONAL USE.

(h) **Day-care facilities -**

Applicable requirements including but not limited to:

- (1) Must meet requirements of the Texas Department of Human Resources;
- (2) Must have fenced-in area for outside play of children;
- (3) Must have off-street, paved area adjacent to street for pickup and delivery of children;
- (4) Area used for day-care facilities should be clearly secondary to residential use of structure;
- (5) Person who applies for permit must reside at location for which permit is applied;
- (6) There shall be no more than two (2) day-care facilities within six hundred (600) feet of each other as measured over the shortest distance of street right-of-way between the facilities;
- (7) No more than one day-care facility shall be permitted on a dead-end street or cul-de-sac. That day-care facility shall care for no more children than are permitted in a registered family home by the state department of human resources;
- (8) No day-care facilities shall be permitted on a half-street or on a street which has a half-street as a means of access;
- (9) Day-care facilities which care for more than twelve children shall not be permitted in an R-I district;
- (10) No signs are permitted. A one-square-foot nameplate bearing the person's name and occupation may be displayed if attached flat against the wall of the residence;
- (11) No more than one additional employee that does not reside on the premises is permitted; and
- (12) If the person operating the day-care facility is not the owner of the property, then the application must be signed by the owner or a letter of authorization from the owner must be submitted.
- (13) Subject property must be fronting an improved street meeting the City's minimum requirements.

1.



AFFIDAVIT

STATE OF TEXAS

COUNTY OF Hidalgo

Before me, the undersigned Notary Public, on this day personally appeared Xochitl Rodriguez, known to me, who being by me duly sworn upon his/her oath, deposed and said:

"My name is Xochitl Rodriguez, and I am over the age of 18 years and am fully competent to make this affidavit. I have personal knowledge of the facts stated herein and they are all true and correct. I am the Director of Childcare home Ositos Learning Daycare and the days and hours of operation at Ositos are Monday to Friday from 7:15pm to 5:30 pm."

In witness whereof, this 21 day of January, 2023.

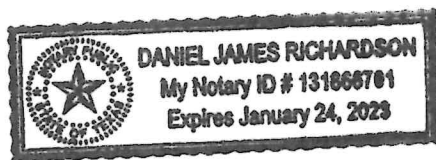
X Rodriguez (Signature)

Xochitl Rodriguez (Printed Name)

Subscribed and sworn to before me this 21 day of January, 2023 A.D., to certify which witness my Hand and seal of office:

[Signature] (Notary Public – Signature)

Daniel J. Richardson (Notary Public – Printed or Typed)



My commission expires: Jan. 24, 2023

STATE OF TEXAS

COUNTY OF HIDALGO

THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE NAME IS SUBSCRIBED HERETO AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT DEDICATES TO THE USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS EASEMENTS AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

Hector Guerra
OWNER

STATE OF TEXAS

COUNTY OF HIDALGO

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS 14 DAY OF July A.D. 1983

Elizabeth Lopez
NOTARY PUBLIC
HIDALGO COUNTY, TEXAS

APPROVAL BY WATER DISTRICT

THIS PLAT APPROVED BY HIDALGO COUNTY IRRIGATION DISTRICT NO. 2 ON THIS 14 DAY OF July A.D. 1983

Ben F. Walker
SECRETARY

John M. ...
PRESIDENT

I, THE UNDERSIGNED, MAYOR OF THE CITY OF SAN JUAN HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY WHEREIN MY APPROVAL IS REQUIRED.

John M. ...
CITY CLERK

THIS PLAT OF LINCOLN HEIGHTS HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING COMMISSION OF THE CITY OF SAN JUAN, TEXAS AND IS HEREBY APPROVED BY SUCH COMMISSION, DATED THIS 14 DAY OF July A.D. 1983

John M. ...
CHAIRMAN

STATE OF TEXAS

COUNTY OF HIDALGO

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND.

Joe Hernandez
REGISTERED PROFESSIONAL ENGINEER
(JOE HERNANDEZ)

STATE OF TEXAS

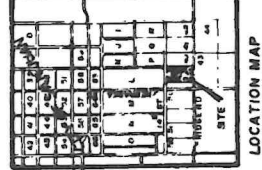
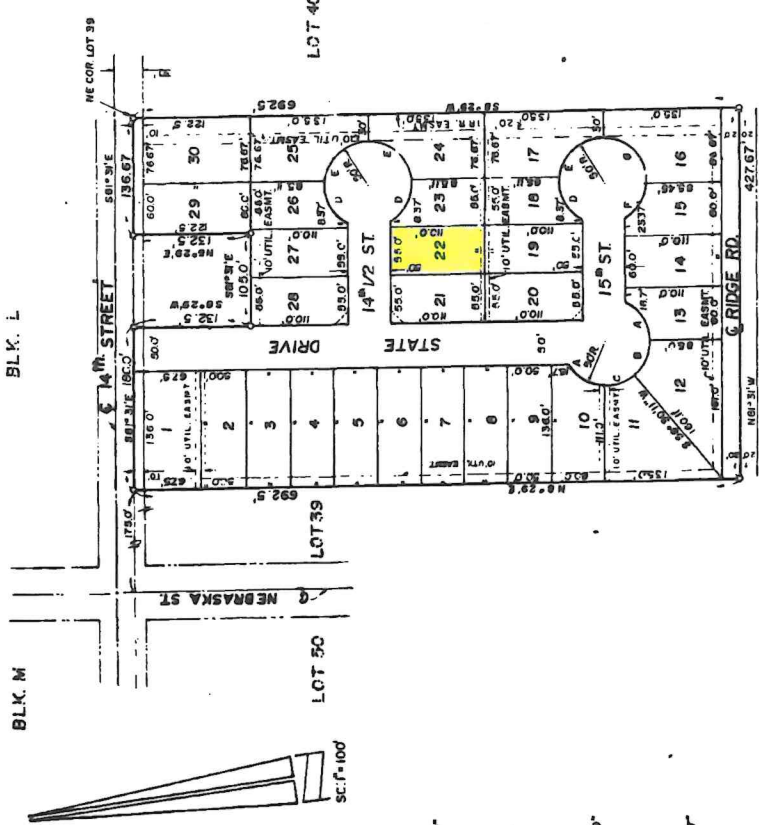
COUNTY OF HIDALGO

SHOWN TO AND SUBSCRIBED BEFORE ME THIS THE 14 DAY OF July A.D. 1983

Elizabeth Lopez
NOTARY PUBLIC
HIDALGO COUNTY, TEXAS

Recorded in Book 113, Page 128
of the map records of Hidalgo
County, Texas
Hendon and Hunt, Inc.
County Surveyors

DATE: 6-27-83



LINCOLN HEIGHTS

BEING A SUBDIVISION OF THE EAST 427.67 FEET OF LOT 39
SAN JUAN GARDENS SUBDIVISION AN ADDITION TO THE CITY
OF SAN JUAN, HIDALGO COUNTY, TEXAS.
(6.80 AC.)

MIN. BLDG. SET BACK LINES	
FRONT	20'
REAR	20% LOT DEPTH < 40'
SIDE	6'
CORNER CLIPS	15'

CURVE DATA

- A Δ = 90° 00' 00"
R = 80.0'
L = 88.38'
- B Δ = 90° 00' 11"
R = 80.0'
L = 43.68'
- C Δ = 38° 58' 49"
R = 80.0'
L = 54.98'
- D Δ = 68° 48' 07"
R = 80.0'
L = 93.69'
- E Δ = 68° 10' 03"
R = 80.0'
L = 75.87'
- F Δ = 62° 20' 02"
R = 80.0'
L = 48.87'
- G Δ = 97° 38' 58"
R = 80.0'
L = 63.25'



Susana Rodriguez <srodriguez@sjtx.us>

Re: Conditional Use Permit for Day Care

1 message

Daniel Tijerina <dtijerina@sjtx.us>

Mon, Sep 11, 2023 at 11:49 AM

To: Robyn Ibarra <robyn.ibarra1@gmail.com>, Monica Gomez <mgomez@sjtx.us>, Susana Rodriguez <srodriguez@sjtx.us>

Thank you for your email. We will advise the Planning Commission and City Commission of your concerns. Have a great day.

RECEIVED

Monica/Susie,

Please attach a copy of this email to the agenda item. Thank you.

SEP 11 2023

On Mon, Sep 11, 2023 at 11:41 AM Robyn Ibarra <robyn.ibarra1@gmail.com> wrote:
To Whom It May Concern,

PLANNING DEPARTMENT

Good morning, this email is in reference to a notification I received regarding a conditional use permit for a child day care that has been requested by Xochitl Rodriguez at 202 E 14 1/2 Street. I would like to express my opposition to this application, for which I have a few objections.

First, this neighborhood is a relatively small area with limited traffic. The vehicle traffic in and out of the cul-de-sac is mostly residents of the neighborhood, with the occasional visitors. With the addition of a child day care center, one can expect the traffic to increase. This, I believe, would be problematic because of the design of the houses themselves. The majority of the homes have a single car driveway. However, virtually all of the residents are multiple vehicle households. This means that at any given time, there are many cars parked on the sides of the street. This causes the road to be reduced to a single lane, with cars parked on either side of the road. It is fairly common to have to wait your turn leaving or entering the neighborhood while another car passes through. Adding a day care to an already cramped neighborhood will increase the risk and likelihood a parked car will be hit by passing traffic.

Another problem with the added traffic is that the area is made up of two cul-de-sac streets, with one way in and one way out. This will make it difficult for cars to turn around when they come to drop off or pick up children. Even more so should multiple cars arrive at the same time, which I understand to be normal, based on my years dropping off and picking up my own children from day care. Add to this the congestion of school drop off/pick up for Carmen Elementary, which is across the street from the entrance to our neighborhood. Again, my concern is for parked cars/property being hit by these cars turning around.

My objection to this application is not just based on parked cars or mailboxes being hit by the traffic. The area is home to many young children and adolescents that often play outside together, my own children included. It has already happened on two occasions that a child has been hit by an incoming car. And this is just with the residential traffic. Imagine how dangerous it would be adding to the congestion with the traffic flow a child day care would bring. To be fair, I understand the common thinking about children playing in the street is 'teach your kids to watch for cars' or even 'why would you let children play outside in the street without supervision?'. To this I must say that, on both occasions of the children being hit by a car, multiple adults were outside at the time of the accident. Having a day care in such a small neighborhood would make it incredibly dangerous for the kids in the area, adult supervision or not while outside playing.

For these reasons I urge the San Juan City Commission to deny Mrs. Xochitl Rodriguez's application to operate a child day care. This neighborhood is simply not the appropriate area for a day care.

Thank you for your time!

Best Regards,

Robyn Ibarra
201 E 15th St
San Juan, TX 78589
956-215-5156



Monica Gomez <mgomez@sjtx.us>

Day care permit

Joel Rivera <joelriv0721@gmail.com>
To: permits@sjtx.us

Mon, Sep 11, 2023 at 8:55 PM

Hello,

I wanted to express my opinion about the day care application that has been requested by Xóchitl Rodríguez. I do not wish for this day care to be approved. One reason is because this will create unneeded traffic on our street. This day care will cause a lot of cars to be coming in and out of our neighborhood, and I am concerned about the risk of wrecks. The streets in the area have a lot of cars parked on the side, and there is not a lot of space for the cars to park. When the people come to drop off and pick up their kids, they will be having to park in front of all the houses, and blocking in their driveways. Another reason is that there are a lot of kids that play on our corner. Also, the older kids come home walking from the high school. It will be dangerous for all of the extra cars coming in and out of the neighborhood. If they were to be in a hurry, an accident could easily happen. Yet another reason is that the property taxes will go up if businesses start opening. This is a quiet neighborhood and I fear the possibility of crime, robberies and theft. This just isn't the right place for a business. It should be mentioned that the address on the application has very little space in front of her residence. A kids day care should have enough space to allow multiple cars to park at once, as the common time for parents to drop off is in the morning around school time, and picking up in the afternoon around school dismissal. And this is just considering the parents. This all will be even worse if Ms. Rodriguez has employees that will be working for her. Thank you for receiving my thoughts on this application.



Monica Gomez <mgomez@sjtx.us>

202 E. 14 1/2 street child daycare facility permit

1 message

Familia Cavazos Gonzalez <morana15tigres@hotmail.com>

Mon, Sep 18, 2023 at 3:08 PM

To: "permits@sjtx.us" <permits@sjtx.us>

A quien corresponda:

Somos los dueños y residentes de la casa 1418 state ave San Juan, TX 78589 y queremos dar nuestra opinión acerca del permiso que están solicitando para un daycare de niños. Queremos presentar nuestra inconformidad sobre este permiso ya que analizando la situación llegamos a la conclusión que sería riesgoso para nuestra colonia pero sobre todo para nuestros niños que juegan en la calle, nosotros como padres tenemos la preocupación ya que con este tipo de negocio habría mucho movimiento de automóviles es decir entrarían y saldrían carros en nuestra colonia y eso pondría en peligro a nuestros niños que juegan todos los días en nuestra colonia; al ser una colonia con una calle "sin salida" (end road) solamente tenemos la entrada y salida de coches de residentes de nuestra colonia, esperemos y entiendan nuestra preocupación, les deseamos lo mejor atentamente: familia Cavazos.

To whom it may concern:

We are the owners and residents of the house 1418 state ave San Juan, TX 78589 and we want to give our opinion about the permit they are requesting for a children's daycare. We want to present our disagreement about this permit since analyzing the situation we came to the conclusion that it would be risky for our colony but especially for our children who play on the street, we as parents have the concern since with this type of business there would be a lot of movement of cars that is, cars would enter and leave in our colony and that would endanger our children who play every day in our colony; being a colony with a "dead end street (end road) we only have the entry and exit of cars of residents of our colony, I hope you understand our concern, we wish you all the best: Cavazos family.

Enviado desde mi iPhone

Enviado desde mi iPhone

RECEIVED

SEP 19 2023

PLANNING DEPARTMENT

Conditional Use Permit to operate a Child Day Care Facility at 202 E. 14th Street, legally described as Lot 22, Lincoln Heights Subdivision as requested by Xochitl Rodriguez

MAGDALENA RODRIGUEZ
202 E 14 ½ ST
SAN JUAN, TX 78589

IRMA RAMIREZ
201 E. 14 ½ ST.
SAN JUAN, TX 78589

DAGOBERTO & LEDA
RODRIGUEZ
1406 STATE AVE.
SAN JUAN, TX 78589

XOCHITL RODRIGUEZ
717 W. SAM HOUSTON BLVD
SAN JUAN, TX 78589

MARISSA ROMO
203 E. 14 ½ ST.
SAN JUAN, TX 78589

MICHAEL A. GUTIERREZ
1408 STATE AVE.
SAN JUAN, TX 78589

JOEL & ALMA E. RIVERA
200 E 14 ½ ST.
SAN JUAN, TX 78589

ALICIA & GUADALUPE ORTIZ
205 E. 14 ½ ST.
SAN JUAN, TX 78589

ROSA IDA MGALLAN
P.O BOX 66061
SEATTLE, WA 98166

ROBYM LYNNE IBARRA
201 E. 15TH ST.
SAN JUAN, TX 78589

JUAN & ROSALVA
RODRIGUEZ
207 E. 14 ½ ST.
SAN JUAN, TX 78589

ROSA TORRES
1412 STATE AVE.
SAN JUA, TX 78589

JUAN F. & MARIELLA URIBE
2434 E. 6TH AVE.
MISSION, TX 78572

RICARDO & ANGELICA
GONZALEZ
205 E. 14 ½ ST.
SAN JUAN, TX 78589

JAIME & REBECCA GORENA
1414 STATE AVE.
SAN JUAN, TX 78589

LUCIA R. HERNANDEZ
205 E. 15TH ST.
SAN JUAN, TX 78589

ROLANDO LOZANO
204 E. 14TH ST.
SAN JUAN, TX 78589

RENE & MARIA GUERRERO
1416 STATE AVE.
SAN JUAN, TX 78589

EJINIO & MARGARITA
CAPETILLO
207 E. 15TH ST.
SAN JUAN, TX 78589

JUAN & ORFELINDA LOPEZ
200 E. 14TH ST.
SAN JUAN, TX 78589

GUILLERMO CAVAZOS &
MORANA M. GONZALEZ
1418 STATE AVE

ALFREDO & ANALLANCY
GARZA III
206 E. 14 ½ ST.
SAN JUAN, TX 78589

EFREN RIVERA
1400 STATE AVE.
SAN JUAN, TX 78589

ROSA & MARIA I. CAVAZOS
1401 S. KANSAS AVE
SAN JUAN, TX 78589

ANGIE, YOLANDA, & GLORIA
HERNANDEZ
204 E. 14 ½ ST.
SAN JUAN, TX

MARIA ROSA GARCIA
1402 STATE AVE.
SAN JUAN, TX 78589

JOSE A. GARZA
1403 S. KANSAS AVE
SAN JUAN, TX 78589

CELESTINO MORA JR.
1404 STATE AVE.
SAN JUAN, TX 78589

CINDY & GUADALUPE
DAVILA
1405 S. KANSAS AVE.
SAN JUAN, TX 78589

Conditional Use Permit to operate a Child Day Care Facility at 202 E. 14th Street, legally described as Lot 22,
Lincoln Heights Subdivision as requested by Xochitl Rodriguez

LEONEL SILVA
1407 S. KANSAS AVE.
SAN JUAN, TX 78589

MATIAS & MARIA FLORES
1409 S. KANSAS AVE.
SAN JUAN, TX 78589

HILARIO & BELEN CANTU
1411 S. KANSAS AVE.
SAN JUAN, TX 78589

JESUS & MAGDALENA
GARCIA
1413 S. KANSAS AVE.
SAN JUAN, TX 78589

JOSE & LETICIA ZAVALA
28830 RANGERVILLE RD.
HARLINGEN, TX 78552

GLORIA DE LA CRUZ
1417 S. KANSAS AE.
SAN JUAN, TX 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Second and Final Reading of an Ordinance Regarding a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) at the Property Legally Described as 7.47-Acre Tract of Land out of Lot 4, Block 39, Alamo Land and Sugar Company, as Requested by Gerardo Mireles. [Daniel Tijerina, Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Mireles, the applicant, is requesting a rezoning of the 7.47-acre tract into a Multi-Family Residence District. The property has two entrances along Sioux Road. The surrounding uses of the property are a mixture of a mobile home park and residential uses.

The Future Land Use Map established this property as Residential Use, which include single-family, townhomes and multi-family. A subdivision plat will be required in order to do any improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to thirteen (13) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

RECOMMENDATION:

Staff recommends approval of the rezoning request.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 09/14/2023
CITY COMMISSION – 09/26/2023
DATE PREPARED – 09/18/2023

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Single- Family Residence (R-S) to Multi Family Residence (R-MF)
APPLICANT:	Gerardo Mireles
AGENT:	N/A
LEGAL:	Being a 7.47-acre tract of land out of Lot 4, Block 39, Alamo Land and Sugar Company
LOCATION:	The property is located approximately a quarter of a mile West of Cesar Chavez Road, along the South side of Sioux Road.
LOT SIZE:	7.47 acres
CURRENT USE OF PROPERTY:	Single-Family Residence
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Outside City Limits <i>South</i> – Vacant; Single-Family Residence District (R-S) <i>East</i> – Mobile Home Park; Single-Family Residence District (R-S) <i>West</i> – Residence; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	The properties have access along Sioux Road.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation; sewer is provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the rezoning request.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Mireles, the applicant, is requesting a rezoning of the 7.47-acre tract into a Multi-Family Residence District. The property has two entrances along Sioux Road. The surrounding uses of the property are a mixture of a mobile home park and residential uses.

The Future Land Use Map established this property as Residential Use, which include single-family, townhomes and multi-family. A subdivision plat will be required in order to do any improvements to the property.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to thirteen (13) property owners within a two hundred (200) foot radius and received no comments in favor or against the request. Notice of this public hearing was published in The Advance on August 30, 2023.

ATTACHMENTS:

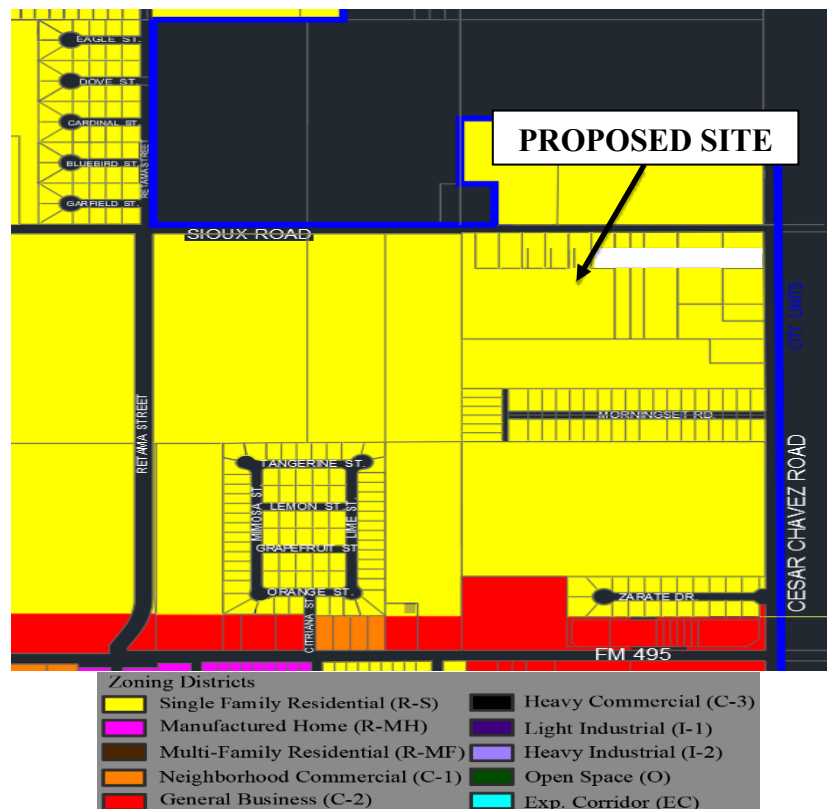
Location Map
Aerial Photo
Zoning Map
Proposed Site Plan
List of neighboring property owners receiving notice
Ordinance



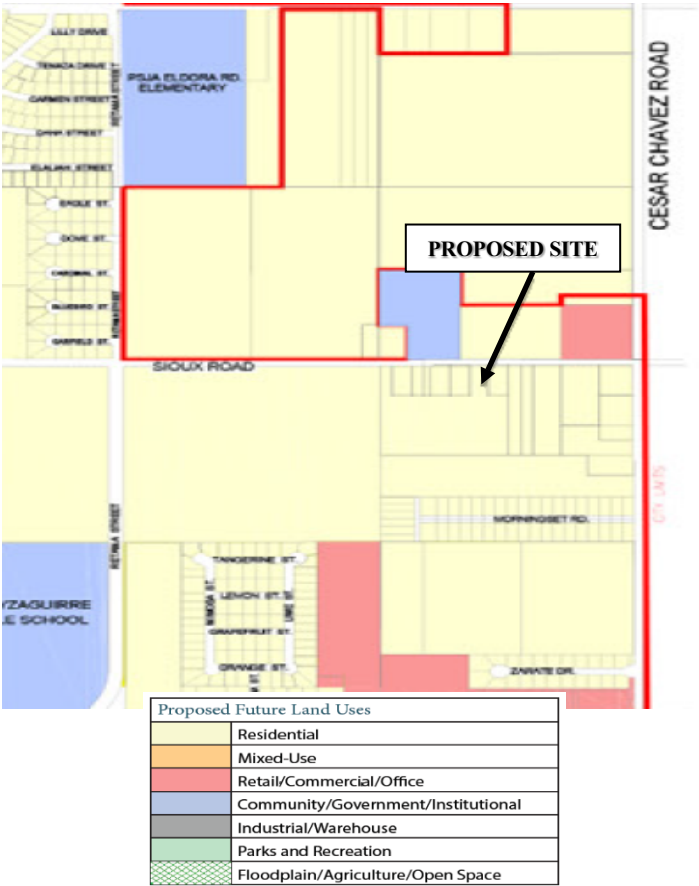
Proposed Site



Location Map



Zoning Map



Future Land Use Map



ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006 OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM THE SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO MULTI-FAMILY RESIDENCE DISTRICT (R-MF) OF A PROPERTY LEGALLY DESCRIBED AS 7.47-ACRE TRACT OF LAND OUT OF LOT 4, BLOCK 39, ALAMO LAND AND SUGAR COMPANY SUBDIVISION, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging multi-family district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as the 7.47-acre tract of land out of Lot 4, Block 39, Alamo Land and Sugar Company Subdivision, shall be changed to the Institutional District (IN) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 26th day of September, 2023.

PASSED and **APPROVED** on second and final reading on the 24th of October, 2023.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

Rezoning Request from Single Family Residence District (R-S) to Multi Family Residence (R-MF) at 1105 Sioux Road, legally described as 7.47-acre tract of land out of Lot 4, Block 39, Alamo Land and Sugar Company, as requested by Gerardo Mireles.

Gerardo Mireles
2714 Stirling Ave.
Edinburg, Tx 78539

Ester A. Salazar
123 Amy Dr.
San Juan, Tx 78589

Jonathan Tobias
1103 E. Sioux Road
San Juan, Tx 78589

Zenaida Polanco
1009 E. Sioux Road
San Juan, Tx 78589

Raquel & Justino Alvarez
1005 E. Sioux Rd.
San Juan, Tx 78589

Alberto Acuna
RR Box 56002
San Juan, Tx 78589

Hector Salazar
1925 N. Cesar Chavez Rd.
San Juan, Tx 78589

Adaleni & Hector Salazar
1925 N. Cesar Chavez Road
San Juan, Tx 78589

Ramon Guajardo
912 Sioux Rd.
San Juan, Tx 78589

Texas Conference Association of
Seventh Day Adventists
3904 Silver Ln.
Pharr, Tx 78577

Raul A. Calera Trustee
2110 N. Cesar Chavez
San Juan, Tx 78589

Ramon Guajardo Jr.
912 Sioux Rd.
San Juan, Tx 78589

Cesar Tijerina
2214 Lincoln Ave.
San Juan, Tx 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Approval of the Budget Expenditure Report for the Month of August 31, 2023.[Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Approval of the Budget Expenditure Report for the Month of August 31, 2023.

RECOMMENDATION:

Approve as Presented

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager



Mayor: Mario Garza
Mayor Pro-Tem: Leonardo "Lenny" Sanchez
Commissioners: Adina "Dina" Santillan
Ernesto "Neto" Guajardo
Marco "Markie" Villegas

Memorandum

To: Benjamin Arjona , City Manager
From: Leroy Gonzales, Director of Finance
Date: September 25, 2023
Subject: Budget Expenditure Report – August 31, 2023

Attached you will find the above-mentioned report for the City of San Juan.

The funds are listed as follows:

Approved Budgets:

	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1 – 5
• Enterprise Funds		
a. Solid Waste	22	6
b. Utility Fund	56	7 - 8
c. Utility I & S	60	9
d. Water & Sewer I & S	61	10
• Special Revenue Fund:		
a. Local Truancy Prevention & Diversion Fund	18	11
b. Local Municipal Jury Fund	19	12
c. Municipal Court-Building Security	20	13
d. Municipal Court-Technology	21	14
e. Revolving Loan	23	15
f. Parks Sport Fee	25	16
g. Parks Development	26	17
h. Wrecker Law Enforcement	27	18
i. Asset Forfeiture-State	28	19
j. Miscellaneous Grants	30	20
k. Crime Victims Liaison Grant	32	21
l. Hotel/Motel Occupancy Tax	33	22
m. Asset Forfeiture-Federal Sharing	35	23
n. Storm Water Fund	55	24
• Debt Service Fund	36	25

Other City Funds:

• Capital Projects		
a. City Hall/Park	41	26
b. Bond Series 2019	42	27

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c. Bond Series 2019-A	43	28
d. CIP-Street-Series 2015	44	29
e. Capital Projects	45	30
f. 2018 Construction	46	31
g. Certificate of Obligation 2018	47	32
h. Certificate of Obligation 2017	48	33

Other City Funds –Continue

h. 2020 Bond	49	34
i. TDEM Fund	51	35
i. Certificate of Obligation 2007	52	36
j. Capital Projects Fire Station	53	37
k. 2014 Bond	54	38
l. 2022 Bond – Fire Truck	57	39

Component Unit:

• San Juan E.D.C.	24	40
• San Juan Economic Development Corp.	29	41

C: Mayor, Mario Garza

Mayor Pro-Tem,- Leonardo “Lenny” Sanchez

Commissioners:- Adina “Dina” Santillan

Ernesto “Neto” Guajardo

Marco “Markie” Villegas

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

							Budget Target 92%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	7,735,948	7,549,567	-	(186,381)	80,203	60,886	97.59
SALES TAX REVENUE	4,692,480	4,027,017	-	(665,463)	394,647	432,957	85.82
FRANCHISE TAX	1,046,500	945,148	-	(101,352)	81,406	98,683	90.32
LICENSES & PERMITS	729,525	808,078	-	78,553	49,144	58,776	110.77
FEES & FINES	228,107	272,058	-	43,951	16,894	82,554	119.27
INTERGOVERNMENTAL REVENUE	974,258	712,194	-	(262,064)	60,995	60,784	73.10
OTHER REVENUE	471,800	724,599	-	252,799	66,420	57,859	153.58
Transfer Inn	2,151	268,689	-	266,538	-	257,454	12,491.35
TOTAL REVENUES	15,880,769	15,307,350	-	(573,419)	749,708	1,109,953	96.39
EXPENDITURE SUMMARY							
LEGISLATIVE							
PUR PROP SRVS & OTH SRVS	26,000	20,019	1,032	4,949	1,362	75	80.97
SUPPLIES	6,400	3,966	287	2,146	645	328	66.46
MISCELLANEOUS	147,537	138,537	367	8,633	-	1,000	94.15
LEGISLATIVE	179,937	162,523	1,686	15,728	2,007	1,403	91.26
CITY MANAGER							
SALARIES & WAGES/BENEFIT	222,189	190,568		31,621	16,674	16,675	85.77
PURCHASED PROF/TECH SRVS	198,090	159,387	1,150	37,553	14,800	11,601	81.04
PUR PROP SRVS & OTH SRVS	6,750	3,147	205	3,398	-	149	49.65
SUPPLIES	6,916	5,412	1,276	228	3,258	1,376	96.71
CAPITAL OUTLAY	60,651	51,167	-	9,484	517	-	84.36
MISCELLANEOUS	630	396	-	234	-	70	62.83
CITY MANAGER	495,226	410,076	2,631	82,519	35,248	29,871	83.34
CITY SECRETARY							
SALARIES & WAGES/BENEFIT	211,485	127,051		84,434	11,855	10,708	60.08
PURCHASED PROF/TECH SRVS	15,000	11,012	-	3,988	783	771	73.41
PUR PROP SRVS & OTH SRVS	24,250	9,413	237	14,600	249	2,269	39.79
SUPPLIES	4,060	1,912	156	1,992	414	350	50.93
MISCELLANEOUS	31,729	20,012	89	11,628	19,729	-	63.35
CITY SECRETARY	286,524	169,400	482	116,642	33,030	14,099	59.29
MUNICIPAL COURT							
SALARIES & WAGES/BENEFIT	223,822	195,580	-	28,242	16,578	16,890	87.38
PURCHASED PROF/TECH SRVS	64,984	51,883	13,767	(666)	14,282	531	101.02
PUR PROP SRVS & OTH SRVS	11,614	5,166	-	6,448	365	539	44.48
SUPPLIES	4,962	3,280	63	1,619	507	169	67.37
MISCELLANEOUS	1,755	55	-	1,700	-	-	3.13
MUNICIPAL COURT	307,137	255,964	13,830	37,343	31,732	18,129	87.84

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

							Budget Target 92%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
FINANCE							
SALARIES & WAGES/BENEFIT	469,173	371,228	-	97,945	32,783	32,737	79.12
PURCHASED PROF/TECH SRVS	3,500	25	-	3,475	25	-	0.72
PUR PROP SRVS & OTH SRVS	23,880	19,833	3,444	603	2,271	594	97.47
SUPPLIES	4,510	4,079	199	232	263	19	94.85
MISCELLANEOUS	13,855	5,375	105	8,375	-	-	39.55
FINANCE	514,918	400,539	3,748	110,630	35,341	33,350	78.51
PLANNING							
SALARIES & WAGES/BENEFIT	589,555	470,649		118,906	40,760	38,386	79.83
PURCHASED PROF/TECH SRVS	25,206	19,510	2,538	3,158	701	220	87.47
PUR PROP SRVS & OTH SRVS	18,000	11,425	613	5,961	1,773	767	66.88
SUPPLIES	24,753	15,109	1,423	8,221	1,263	1,201	66.79
CAPITAL OUTLAY	15,072	72	-	15,000	-	-	0.48
MISCELLANEOUS	18,369	1,931	408	16,031	80	123	12.73
PLANNING	690,955	518,697	4,982	167,276	44,577	40,696	75.79
POLICE							
SALARIES & WAGES/BENEFIT	4,210,582	3,176,029	-	1,034,553	296,870	286,968	75.43
PURCHASED PROF/TECH SRVS	47,400	39,943	2,216	5,241	454	684	88.94
PUR PROP SRVS & OTH SRVS	91,037	84,234	2,284	4,519	8,613	3,861	95.04
SUPPLIES	217,495	196,812	29,400	(8,717)	35,158	12,596	104.01
CAPITAL OUTLAY	5,208	-	5,208	-	-	-	100.00
DEBT SERVICE	333,457	-	-	333,457	-	-	-
MISCELLANEOUS	46,098	42,450	1,200	2,448	400	2,399	94.69
POLICE	4,951,277	3,539,468	40,308	1,371,501	341,495	306,507	72.30
FIRE							
SALARIES & WAGES/BENEFIT	2,088,193	1,604,409		483,784	136,513	151,330	76.83
PURCHASED PROF/TECH SRVS	503,552	412,335	4,023	87,194	72,029	72,029	82.68
PUR PROP SRVS & OTH SRVS	122,310	66,259	2,793	53,257	13,603	18,413	56.46
SUPPLIES	133,157	107,908	4,202	21,048	11,736	6,017	84.19
CAPITAL OUTLAY	380,661	245,569	122,979	12,112	-	1,268	96.82
DEBT SERVICE	122,979	122,978	-	1	-	3,600	100.00
MISCELLANEOUS	5,455	2,435	-	3,020	-	-	44.64
FIRE	3,356,307	2,561,892	133,998	660,417	233,882	252,658	80.32
STREETS, ALLEY, OTHER							
SALARIES & WAGES/BENEFIT	374,873	315,911	-	58,962	28,313	29,045	84.27
PUR PROP SRVS & OTH SRVS	364,000	356,394	2,852	4,753	17,506	30,496	98.69
SUPPLIES	112,071	110,360	7,070	(5,359)	17,492	15,857	104.78
CAPITAL OUTLAY	46,200	46,170	-	30	-	-	99.94
MISCELLANEOUS	7,400	77	-	7,323	-	-	1.04
STREETS, ALLEY, OTHER	904,544	828,912	9,922	65,710	63,311	75,398	92.74

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

							Budget Target 92%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
CENTRAL GARAGE							
SALARIES & WAGES/BENEFIT	217,431	152,926		64,505	10,381	14,290	70.33
PUR PROP SRVS & OTH SRVS	5,700	3,081	-	2,619	391	324	54.05
SUPPLIES	27,315	12,255	8,309	6,751	1,068	626	75.29
CENTRAL GARAGE	250,446	168,262	8,309	73,874	11,840	15,240	70.50
PARKS							
SALARIES & WAGES/BENEFIT	1,045,092	849,714		195,378	87,546	69,813	81.31
PURCHASED PROF/TECH SRVS	2,500	3,713		(1,213)	281	306	148.50
PUR PROP SRVS & OTH SRVS	132,380	111,876	2,157	18,347	4,219	9,757	86.14
SUPPLIES	59,503	56,424	1,112	1,967	5,424	4,875	96.69
CAPITAL OUTLAY	7,250	32,166	24,975	(49,891)	-	24,975	788.15
DEBT SERVICE	58,394	58,393		1	-	-	100.00
MISCELLANEOUS	395,520	466,808	8,104	(79,392)	19,825	1,663	120.07
PARKS	1,700,639	1,579,094	36,348	85,197	117,295	111,390	94.99
BUILDING MAINTENANCE							
SALARIES & WAGES/BENEFIT	349,087	283,858	-	65,229	22,153	23,950	81.31
PURCHASED PROF/TECH SRVS	1,375	1,375	-	-	-	1,375	100.00
PUR PROP SRVS & OTH SRVS	106,512	89,364	1,703	15,444	45,524	7,799	85.50
SUPPLIES	46,590	44,976	1,416	199	3,316	3,225	99.57
BUILDING MAINTENANCE	503,564	419,573	3,119	80,872	70,994	36,350	83.94
LIBRARY							
SALARIES & WAGES/BENEFIT	312,376	273,225	-	39,151	23,706	23,963	87.47
PURCHASED PROF/TECH SRVS	2,600	1,461	-	1,139	62	70	56.19
PUR PROP SRVS & OTH SRVS	22,150	14,702	-	7,448	615	734	66.38
SUPPLIES	2,950	2,251	236	464	-	-	84.28
MISCELLANEOUS	10,350	4,245	4,967	1,138	228	963	89.00
LIBRARY	350,426	295,884	5,203	49,339	24,612	25,729	85.92

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	Budget Target 92% % RECEIV. EXPENDED
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	436,255	375,264	26,126	34,866	24,393	9,300	92.01
PUR PROP SRVS & OTH SRVS	251,823	232,536	15	19,272	19,577	23,474	92.35
SUPPLIES	15,697	3,748	10,806	1,143	2,015	227	92.72
DEBT SERVICE	191,570	188,124	-	3,446	-	39,983	98.20
MISCELLANEOUS	29,700	169,784	-	(140,084)	-	-	571.66
ADMINISTRATION	925,045	969,456	36,946	(81,358)	45,984	72,985	108.79
HUMAN RESOURCES							
SALARIES & WAGES/BENEFIT	277,989	210,345	-	67,644	18,410	18,610	75.67
PURCHASED PROF/TECH SRVS	14,900	8,520	1,575	4,805	1,142	-	67.75
PUR PROP SRVS & OTH SRVS	9,500	5,313	98	4,089	178	337	56.95
SUPPLIES	8,910	6,951	394	1,565	2,711	418	82.43
MISCELLANEOUS	875	863	-	12	100	-	98.63
HUMAN RESOURCES	312,174	231,992	2,067	78,115	22,541	19,365	74.98
INFORMATION TECHNOLOGY							
SALARIES & WAGES/BENEFIT	532,819	484,444	-	48,375	42,588	42,079	90.92
PURCHASED PROF/TECH SRVS	66,198	65,402	200	596	-	-	99.10
PUR PROP SRVS & OTH SRVS	203,201	182,989	1,997	18,215	16,165	5,050	91.04
SUPPLIES	18,950	18,077	430	443	167	591	97.66
CAPITAL OUTLAY	27,217	19,867	7,231	119	-	-	99.56
MISCELLANEOUS	167,492	158,873	-	8,619	6,898	7,501	94.85
INFORMATION TECHNOLOGY	1,015,877	929,652	9,858	76,367	65,819	55,221	92.48

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

Budget Target 92%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
EMERGENCY MANAGEMENT							
PURCHASED PROF/TECH SRVS	9,500	-	-	9,500	-	-	-
PUR PROP SRVS & OTH SRVS	5,800	2,608		3,192	1,567	-	44.97
SUPPLIES	16,750	171,583	84,084	(238,917)	8,309	107	1,526.37
CAPITAL OUTLAY	50,500	29,039	21,404	57	-	-	99.89
EMERGENCY MANAGEMENT	82,550	203,230	105,488	(226,168)	9,876	107	373.98
ANIMAL CONTROL							
SALAREIES & WAGES/BENEFIT	84,570	63,772		20,798	5,469	3,400	75.41
PURCHASED PROF/TECH SRVS	4,500	1,414	175	2,911	-	-	35.30
SUPPLIES	13,701	7,034	2,918	3,749	2,172	(869)	72.64
CAPITAL OUTLAY	16,000	-	15,960	40	-	-	99.75
MISCELLANEOUS	101,560	105,555	8,840	(12,835)	8,670	-	112.64
ANIMAL CONTROL	220,331	177,776	27,892	14,663	16,311	2,532	93.34
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	17,047,877	13,822,391	446,817	2,778,669	1,205,894	1,111,030	83.70
REVENUES OVER/(UNDER) EXPENDITURES	(1,167,108)	1,484,960	(446,817)	2,205,250	(456,186)	(1,077)	(88.95)

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

Budget Target 92%

22 -SOLID WASTE FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
REFUSE COLLECTION SYSTEM	3,969,760	3,373,275	-	(596,485)	358,118	349,660	84.97
OTHER REVENUE	46,105	276,797	-	230,692	10,963	7,154	600.36
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	4,015,865	3,650,072	-	(365,793)	369,081	356,814	90.89
EXPENDITURE SUMMARY							
SANITATION							
SALARIES & WAGES/BENEFIT	1,375,892	1,063,211	-	312,681	89,616	96,746	77.27
PUR PROF/TECH SRVS	3,000	1,852	-	1,148	61	46	61.74
PUR PROP SRVS & OTH SRVS	366,900	303,214	13,892	49,794	27,940	19,879	86.43
SUPPLIES	686,898	575,781	33,564	77,553	30,442	36,691	88.71
CAPITAL OUTLAY	131,008	481,249	6,926	(357,166)	-	-	372.63
MISCELLANEOUS	870,772	549,328	1,292	320,152	62,387	54,456	63.23
SANITATION	3,434,470	2,974,635	55,674	404,161	210,446	207,817	88.23
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	82,000	67,626	-	14,374	6,262	6,338	82.47
PUR PROP SRVS & OTH SRVS	56,157	51,727	-	4,430	4,582	4,582	92.11
DEBT SERVICE	319,817	319,811	-	6	-	14,288	100.00
MISCELLANEOUS	212,630	194,831	-	17,799	17,619	17,619	91.63
ORGANIZATIONAL	670,604	633,995	-	36,609	28,463	42,827	94.54
Transfer Out	-	-	-	-	-	-	-
TOTAL EXPENDITURES	4,105,074	3,608,630	55,674	440,770	238,909	250,645	89.26
REVENUES OVER/(UNDER) EXPENDITURES	(89,209)	41,442	(55,674)	74,978	130,172	106,170	15.95

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

							Budget Target 92%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
WATER SYSTEMS	2,815,750	2,363,190	-	(452,560)	269,534	265,705	83.93
SEWER SYSTEMS	3,103,000	2,617,700	-	(485,300)	296,836	284,430	84.36
OTHER REVENUES	-	(13)	-	(13)	(14)	(47)	-
INTERGOV'T REVENUE		3,074,380	-	3,074,380	1,057,977	461,523	-
OTHER REVENUES	74,400	334,615	-	260,215	26,780	28,241	449.75
OTHER	(1,664,037)	(1,632,844)	-	31,193	(31,192)	(31,192)	98.13
TOTAL REVENUES	4,329,113	6,757,027	-	2,427,914	1,619,921	1,008,661	156.08
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
UTILITY BILLING & COLLEC							
SALARIES & WAGES/BENEFIT	335,126	236,908	-	98,218	21,882	23,637	70.69
PURCHASED PROF/TECH SRVS	26,908	25,987	488	433	25	-	98.39
PUR PROP SRVS & OTH SRVS	86,484	109,632	22	(23,170)	7,170	15,587	126.79
SUPPLIES	22,956	21,594	185	1,177	2,908	1,929	94.87
MISCELLANEOUS	51,468	80,484	110	(29,126)	7,970	17,005	156.59
UTILITY BILLING & COLLEC	522,942	474,605	804	47,532	39,955	58,158	90.91
UTILITY ADMINISTRATION							
SALARIES & WAGES/BENEFIT	132,163	91,948	-	40,215	9,588	9,657	69.57
PURCHASED PROF/TECH SRVS	128,543	-	-	128,543	-	-	-
PUR PROP SRVS & OTH SRVS	21,830	16,453	329	5,048	3,983	25	76.88
SUPPLIES	10,587	14,314	867	(4,594)	1,550	1,420	143.39
MISCELLANEOUS	432	312	-	120	-	-	72.22
UTILITY ADMINISTRATION	293,555	123,027	1,196	169,332	15,122	11,103	42.32
WATER PLANT							
SALARIES & WAGES/BENEFIT	520,218	440,463	-	79,755	34,946	36,466	84.67
PURCHASED PROF/TECH SRVS	28,300	22,175	3,260	2,865	2,655	4,745	89.88
PUR PROP SRVS & OTH SRVS	410,112	398,543	10,793	776	27,280	20,432	99.81
SUPPLIES	447,740	394,777	16,729	36,235	54,242	42,132	91.91
CAPITAL OUTLAY	61,152	29,848	31,152	152	7,648	-	99.75
MISCELLANEOUS	39,500	41,873	(15,344)	12,971	9,284	5,610	67.16
WATER PLANT	1,507,022	1,327,678	46,589	132,754	136,055	109,385	91.19
WATER DISTRIBUTION							
SALARIES & WAGES/BENEFIT	333,252	255,177	-	78,075	23,634	24,216	76.57
PUR PROP SRVS & OTH SRVS	14,980	11,419	2,417	1,144	469	2,749	92.36
SUPPLIES	86,448	83,583	10,957	(8,092)	6,639	13,823	109.36
MISCELLANEOUS	1,842	1,485	-	357	-	-	80.62
WATER DISTRIBUTION	436,522	351,663	13,374	71,485	30,741	40,787	83.62
SEWER COLLECTION							
SALARIES & WAGES/BENEFIT	374,683	273,719	-	100,964	28,524	27,412	73.05
PURCHASED PROF/TECH SRVS	5,000	100	-	4,900	100	-	2.00
PUR PROP SRVS & OTH SRVS	547,925	283,785	147,669	116,471	13,344	72,171	78.74
SUPPLIES	91,342	114,496	1,999	(25,152)	11,802	8,908	127.54
CAPITAL OUTLAY	15,000	14,767	-	233	-	-	98.45
MISCELLANEOUS	1,771	729	-	1,042	-	-	41.16
SEWER COLLECTION	1,035,721	687,595	149,668	198,457	53,770	108,491	80.84

City of San Juan, Texas
Budget Expenditures Report
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							Budget Target 92%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
SEWER PLANT							
SALARIES & WAGES/BENEFIT	282,972	211,057	-	71,915	15,580	16,713	74.59
PURCHASED PROF/TECH SRVS	35,000	27,150	-	7,850	4,737	5,265	77.57
PUR PROP SRVS & OTH SRVS	287,828	231,908	25,232	30,688	4,576	19,295	89.34
SUPPLIES	194,444	162,796	3,368	28,280	15,435	28,115	85.46
CAPITAL OUTLAY	25,118	-	25,118	-	-	-	100.00
MISCELLANEOUS	146,592	141,164	-	5,428	13,464	7,854	96.30
SEWER PLANT	971,954	774,075	53,718	144,162	53,792	77,241	85.17
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	79,057	57,106	-	21,951	4,205	4,282	72.23
PUR PROP SRVS & OTH SRVS	123,977	112,761	-	11,216	10,116	10,116	90.95
SUPPLIES	1,626	-	1,626	0	-	-	99.98
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	411,800	374,975	-	36,825	33,985	33,985	91.06
ORGANIZATIONAL	616,460	544,842	1,626	69,993	48,306	48,383	88.65
TOTAL EXPENDITURES	5,384,175	4,283,485	266,975	833,715	377,742	453,549	84.52
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(1,055,062)	2,473,541	(266,975)	3,261,628	1,242,179	555,112	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	(1,055,062)	2,473,541	(266,975)	3,261,628	-	555,112	(209.14)
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

Budget Target 92%

60 -UTILITY I&S FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,602,660	1,583,955		(18,705)	26,755	26,783	98.83
TOTAL REVENUES	1,602,660	1,583,955	-	(18,705)	26,755	26,783	98.83
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	1,609,666	1,615,216	-	(5,550)	-	69,684	100.34
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	1,609,666	1,615,216	-	(5,550)	-	69,684	100.34
TOTAL EXPENDITURES	1,609,666	1,615,216	-	(5,550)	-	69,684	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(7,006)	(31,261)	-	(24,255)	-	(42,902)	446.21
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	(7,006)	(31,261)	-	(24,255)	-	(42,902)	446.21
	=====	=====	=====	=====	=====	=====	=====

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Budget Target 92%

61 - Water & Sewer I & S FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	61,376	82,270	-	20,894	7,910	8,023	134.04
TOTAL REVENUES	61,376	82,270	-	20,894	7,910	8,023	134.04
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	61,376	82,270	-	20,894	-	8,023	134.04
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	61,376	82,270	-	20,894	-	8,023	134.04
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
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Budget Target 92%

18 -LOCAL TRUANCY PREVENTION & DIVERSION FUND FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	5,000	4,987	-	(13)	569	-	99.73
TOTAL REVENUES	5,000	4,987	-	(13)	569	-	99.73
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
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August 31, 2023

							Budget Target 92%
19 - LOCAL MUNICIPAL JURY FUND FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	150	111	-	(39)	11	11	73.82
TOTAL REVENUES	150	111	-	(39)	11	11	73.82

City of San Juan, Texas
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Budget Target 92%

20 -MUNICIPAL COURT-BLDG SEC. FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,500	6,412	-	912	653	695	116.59
TOTAL REVENUES	5,500	6,412	-	912	653	695	116.59
=====							
SUPPLIES	-	38	360	(398)	-	-	-
MUNICIPAL COURT	-	37.98	360	(398)	-	-	-
TOTAL EXPENDITURES	-	37.98	360	(398)	-	-	-
=====							
REVENUES OVER/(UNDER) EXPENDITURES	5,500	6,375	(360)	515	-	695	109.36

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August 31 2023

							Budget Target 92%
21 -MUNICIPAL COURT-TECH. FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	6,000	5,241	-	(759)	506	573	87.34
TOTAL REVENUES	6,000	5,241	-	(759)	506	573	87.34
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
SUPPLIES		30		(30)	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MUNICIPAL COURT	-	30	-	(30)	-	-	-
TOTAL EXPENDITURES	-	30	-	(30)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	6,000	5,211	-	(789)	-	573	86.84

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Budget Target 92%

23 -REVOLVING LOAN FUND FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	36	-	36	4	4	-
TOTAL REVENUES	-	36	-	36	4	4	-
EXPENDITURE SUMMARY							
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	36	-	36	4	4	-

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Budget Target 92%

25 - PARKS SPORT FEE FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,000	2,114	-	1,114	15	163	211.36
TOTAL REVENUES	1,000	2,114	-	1,114	15	163	211.36
EXPENDITURE SUMMARY							
RECREATION							
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	1,000	2,114	-	1,114		-	211.36

City of San Juan, Texas
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							Budget Target 92%
26 -PARK DEVELOPMENT FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER INCOME	25,070	326,500	-	301,430	3,217	90,079	1,302.35
TOTAL REVENUES	25,070	326,500	-	301,430	3,217	90,079	1,302.35
EXPENDITURE SUMMARY							
PARKS							
PURCHASED PROF/TECH SRVS	25,070	-	-	25,070	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
PARKS	25,070	-	-	25,070	-	-	-
TOTAL EXPENDITURES	25,070	-	-	25,070	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	326,500	-	326,500	-	90,079	-

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Budget Target 92%

27 -WRECKER LAW ENFORCEMENT FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	18,350	19,200	-	850	-	4,490	104.63
TOTAL REVENUES	18,350	19,200	-	850	-	4,490	104.63
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	5,000	1,200	-	3,800	-	-	24.00
PUR PROP SRVS & OTH SRVS	500	120	-	380	-	-	24.00
SUPPLIES	5,000	3,899	650	451	854	428	90.98
MISCELLANEOUS	19,350	13,619	390	5,341	3,563	-	72.40
ADMINISTRATION	29,850	18,838	1,040	9,972	-	428	66.59
TOTAL EXPENDITURES	29,850	18,838	1,040	9,972	-	428	66.59
REVENUES OVER/(UNDER) EXPENDITURES	(11,500)	362	(1,040)	10,822	-	4,062	5.89

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							Budget Target 92%
28 -ASSET FORFEITURE-STATE FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,500	-	-	(1,500)	-	-	-
FORFEIT LOCAL	600	-	-	(600)	-	-	-
TOTAL REVENUES	2,100	-	-	(2,100)	-	-	-
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	5,000	-	-	5,000	-	-	-
PUR PROP SRVS & OTH SRVS	1,500	65	-	1,436	-	-	4.30
SUPPLIES	8,500	8,382	-	118	-	-	98.62
POLICE	15,000	8,447	-	6,553	-	-	56.31
TOTAL EXPENDITURES	15,000	8,447	-	6,553	-	-	56.31
REVENUES OVER/(UNDER) EXPENDITURES	(12,900)	(8,447)	-	4,453	-	-	65.48

City of San Juan, Texas
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							Budget Target 92%
30 -MISCELLANEOUS GRANTS FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	333,247	247,076	-	(86,171)	51,774	33,589	74.14
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	333,247	247,076	-	(86,171)	51,774	33,589	74.14
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	66,575	163,168	-	(96,593)	11,348	18,262	245.09
PUR PROP SRVS & OTH SRVS	50,800	-	-	50,800	-	-	-
SUPPLIES	20,618	15,464	-	5,155	(5,155)	-	75.00
CAPITAL OUTLAY	180,476	90,476	92,805	(2,805)	-	-	101.55
POLICE	318,469	269,107	92,805	(43,443)	6,193	18,262	113.64
LIBRARY							
PURCHASED PROF/TECH SRVS	1,355	960	-	395	-	-	70.85
PUR PROP SRVS & OTH SRVS	9,860	9,477	360	23	5	-	99.77
SUPPLIES	2,240	1,197	807	236	-	-	89.47
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	3,478	-	299	3,179	-	-	8.61
LIBRARY	16,933	11,634	1,467	3,832	5	-	77.37
TOTAL EXPENDITURES	335,402.10	280,741	94,272	(39,611)	6,198	18,262	111.81
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,155)	(33,666)	(94,272)	(125,782)	-	15,326	5,936.48

City of San Juan, Texas
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Budget Target 92% % RECEIV. EXPENDED
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32 -CRIME VICTIMS LIAISON GRT FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENU	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
POLICE	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

							Budget Target 92%
33 -HOTEL/MOTEL OCCUPANCY TAX FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
TAX REVENUE	18,500	16,909	-	(1,591)	-	1,997	91.40
FINES & FEES	150	1,200	-	1,050	-	-	800.00
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	18,650	18,109	-	(541)	-	1,997	97.10
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
CITY EVENTS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	18,650	-	-	18,650	-	-	-
CITY EVENTS	18,650	-	-	18,650	-	-	-
MISCELLANEOUS DEPT							
MISCELLANEOUS	-	-	-	-	-	-	-
MISCELLANEOUS DEPT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	18,650	-	-	18,650	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	18,109	-	18,109	-	1,997	-
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
August 31, 2023

Budget Target 92%

% RECEIV.
EXPENDED

35 -ASSET FORFEITURE-FEDERAL
FINANCIAL SUMMARY

BUDGET
2022-2023

YEAR-TO-DATE
REV./EXP.

ENCUMBRANCE

BALANCE
REMAINING

Jul-23

Aug-23

REVENUE SUMMARY

OTHER REVENUE	112	44,138	-	44,026	775	3,869	39,408.79
FORFEIT FEDERAL	71,000	169,498	-	98,498	-	4,336	238.73
TOTAL REVENUES	71,112	213,636	-	142,524	775	8,205	300.42
	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

POLICE

PUR PROP SRVS & OTH SRVS	32,000	12,064	8,429	11,507	2,882	3,714	64.04
SUPPLIES	57,500	20,358	6,972	30,170	5,421	1,139	47.53
CAPITAL OUTLAY	122,504	114,451	1,182	6,871	-	2,447	94.39
MISCELLANEOUS	-	-	-	-	-	-	-
POLICE	212,004	146,873	16,583	48,549	8,303	7,300	77.10
TOTAL EXPENDITURES	212,004	146,873	16,583	48,549	8,303	7,300	77.10
	=====	=====	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	(140,892.00)	66,763	(16,583)	191,072	-	905	(35.62)
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City of San Juan, Texas
Budget Expenditures Report
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							Budget Target 92%
55 -STORM WATER FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	305,000	250,738	-	(54,263)	25,212	24,921	82.21
TOTAL REVENUES	305,000	250,738	-	(54,263)	25,212	24,921	82.21
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SALARIES & WAGES/BENEFIT	258,163	184,289	-	73,874	16,152	19,428	71.38
PUR PROP SRVS & OTH SRVS	8,880	4,517	348	4,014	82	60	54.80
SUPPLIES	23,478	13,826	1,202	8,450	928	287	64.01
CAPITAL OUTLAY	23,824	1,100	10,190	12,534	-	-	47.39
MISCELLANEOUS	8,200	8,177	-	23	8,000	-	99.72
STORM WATER	322,545	211,909	11,740	98,896	25,162	19,775	69.34
TOTAL EXPENDITURES	322,545	211,909	11,740	98,896	25,162	19,775	69.34
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(17,545)	38,828	(11,740)	44,633	-	5,146	(154.40)

City of San Juan, Texas
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							Budget Target 92%
36 -DEBT SERVICE FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	2,634,333	2,588,739	-	(45,594)	27,069	20,277	98.27
OTHER REVENUE	500	61,432	-	60,932	8,049	8,375	12,286.47
TOTAL REVENUES	2,634,833	2,650,171	-	15,338	35,118	28,652	100.58
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
ORGANIZATIONAL EXPENSE							
DEBT SERVICE	2,399,750	2,400,050	-	(300)	-	414,247	100.01
MISCELLANEOUS	-	7,655	-	(7,655)	-	-	-
ORGANIZATIONAL EXPENSE	2,399,750	2,407,705	-	(7,955)	-	414,247	100.33
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	2,399,750	2,407,705	-	(7,955)	-	414,247	100.33
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	235,083	242,466	-	7,383	-	(385,595)	103.14
	=====	=====	=====	=====	=====	=====	=====
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	235,083	242,466	-	7,383	-	(385,595)	103.14
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
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							Budget Target 92%
41-CAPITAL PROJECT - CITY HALL/PARK FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	774	-	774	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	774	-	774	-	-	-
EXPENDITURE SUMMARY							
CITY MANAGER							
CAPITAL OUTLAY	195,652	2,940,360	1,366,400	(4,111,107)	234,806	419,440	2,201.23
CITY MANAGER	195,652	2,940,360	1,366,400	(4,111,107)	234,806	419,440	2,201.23
PARK AND RECREATION							
CAPITAL OUTLAY	-	-	-	-	-	-	-
PARK	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	1,713.64	480	(2,194)	-	1,714	-
ADMINISTRATION	-	1,713.64	480	(2,194)	-	1,714	-
TOTAL EXPENDITURES	195,652	2,942,073	1,366,879	(4,113,300)	-	421,153	2,202.35
REVENUES OVER/(UNDER) EXPENDITURES	(195,652)	(2,941,299)	(1,366,879)	(4,112,526)	-	(421,153)	2,201.96

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Budget Target 92%
% RECEIV. EXPENDED

42- BOND SERIES 2019 FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	282,364	-	282,364	31,365	33,108	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	282,364	-	282,364	31,365	33,108	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	-	-	179,000	(179,000)	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	179,000	(179,000)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	282,364	(179,000)	103,364	-	33,108	-

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							Budget Target 92%
43-BOND SERIES 2019-A FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	41,386	-	41,386	3,577	3,127	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	41,386	-	41,386	3,577	3,127	-
	=====	=====	=====	=====	=====	=====	=====
SEWER PLANT							
PURCHASED PROF/TECH SRVS	-	997,580	175,567	(1,173,147)	203,294	1,163	-
MISCELLANEOUS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	997,580	175,567	(1,173,147)	203,294	1,163	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	(956,194)	(175,567)	(1,131,761)	-	1,965	-

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Budget Target 92%

44-CIP-STREET-SERIES 2015 FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	12,639	-	12,639	1,358	1,413	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	12,639	-	12,639	1,358	1,413	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
EXPENDITURES							
STREETS	71,738	3,363	-	68,375	-	3,363	4.69
DEBT	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
LIBRARY	71,738	3,363	-	68,375	-	3,362.50	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	71,738	3,363	-	68,375	-	3,362.50	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(71,738)	9,276	-	81,014	-	(1,949)	(12.93)

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Budget Target 92% % RECEIV. EXPENDED
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45-CAPITAL PROJECTS FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
LIBRARY	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
LONG TERM DEBT							
DEBT SERVICE	-	-	-	-	-	-	-
LONG TERM DEBT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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							Budget Target 92%
46-2018 CONSTRUCTION FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
SEWER PLANT							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
2018 CONSTRUCTION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

City of San Juan, Texas
Budget Expenditures Report
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Budget Target 92% % RECEIV. EXPENDED
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47-CERT. OF OBLIG. - SERIES 2018 FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	83,773	-	83,773	9,004	9,368	-
TOTAL REVENUES	-	83,773	-	83,773	9,004	9,368	-
DEBT SERVICE							
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
CERT. OF OBLIG. - SERIES 2018	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	83,773	-	83,773		9,368	-

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48- Certificate of Obligation -2017 FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	Budget Target 92%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	16,833	-	16,833	1,533	1,595	-
TOTAL REVENUES	-	16,833	-	16,833	1,533	1,595	-
EXPENDITURE SUMMARY							
NEW CITY HALL							
PROF/TECH SRVS	-	-	10,534	(10,534)	-	-	-
CAPITAL OUTLAY	1,009,264	1,234	307,224	700,806	-	-	30.56
NEW CITY HALL	1,009,264	1,234	317,758	690,272	-	-	-
TOTAL EXPENDITURES	1,009,264	1,234	317,758	690,272	-	-	31.61
REVENUES OVER/(UNDER) EXPENDITURES	(1,009,264)	15,599	(317,758)	707,105	-	1,595	29.94

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Budget Target 92% % RECEIV. EXPENDED
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49 - 2020 BOND FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
CAPITAL OUTLAY		-	-	-	-	-	-
UTILITY ADMINISTRATION	-	-	-	-	-	-	-
SEWER COLLECTION							
CAPITAL OUTLAY		-	-	-	-	-	-
SEWER COLLECTION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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Budget Target 92% % RECEIV. EXPENDED
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51 - TDEM FUND FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	-	-	-	-	-	-	-
OTHER REVENUE	-	351,963	-	351,963	32,538	29,100	-
TOTAL REVENUES	-	351,963	-	351,963	-	29,100	-
ADMINISTRATION							
PURCHASED PROF/TECH SRVS		15,000	-	(15,000)	-	-	-
ADMINISTRATION	-	15,000	-	(15,000)	-	-	-
WATER PLANT							
CAPITAL OUTLAY	95,817	87,647	23,430	(15,260)	-	-	115.93
WATER PLANT	95,817	87,647	23,430	(15,260)	-	-	115.93
SEWER COLLECTION							
CAPITAL OUTLAY	2,478,662	-	423,883	2,054,779	-	-	17.10
SEWER COLLECTION	2,478,662	-	423,883	2,054,779	-	-	17.10
Transfer Out	-	976	-	(976)	-	-	-
TOTAL EXPENDITURES	2,574,479	103,623	447,313	2,023,543	-	-	21.40
REVENUES OVER/(UNDER) EXPENDITURES	(2,574,479)	248,340	(447,313)	2,375,505	-	29,100	7.73

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Budget Target 92% % RECEIV. EXPENDED
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52- Certificate of Obligation FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	
REVENUE SUMMARY							
INTERGOVERNMENTAL REV.	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
PUMPS							
PURCHASED PROF/TECH SRVS		-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
PUMPS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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Budget Target 92% % RECEIV. EXPENDED
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53 - CAPITAL PROJECTS FIRESTATION FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	-	-	-	-	-	-
OTHER FINANCING SOURCES	-	144,469	-	144,469	11,204	11,240	-
TOTAL REVENUES	-	144,469	-	144,469	11,204	11,240	-
EXPENDITURE SUMMARY							
FIRE							
CAPITAL OUTLAY	1,950,066	1,040,765	2,675,821	(1,766,519)	65,817	174,821	190.59
FIRE	1,950,066	1,040,765	2,675,821	(1,766,519)	65,817	174,821	190.59
STREETS & ALLEYS							
CAPITAL OUTLAY	414,746	249,075	-	165,671	-	-	60.05
STREETS & ALLEYS	414,746	249,075	-	165,671	-	-	60.05
PARKS & RECREATION							
CAPITAL OUTLAY	986,530	925,935	2,001,174	(1,940,578)	245,995	206,970	296.71
PARKS & RECREATION	986,530	925,935	2,001,174	(1,940,578)	245,995	206,970	296.71
SANITATION							
CAPITAL OUTLAY	952,957	125,152	-	827,805	-	-	13.13
SANITATION	952,957	125,152	-	827,805	-	-	13.13
ADMINISTRATION							
PROF/TECH SRVS	-	-	-	-	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
ADMINISTRAION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	4,304,299	2,340,927	4,676,995	(2,713,622)	-	381,792	163.04
REVENUES OVER/(UNDER) EXPENDITURES	(4,304,299)	(2,196,457)	(4,676,995)	(2,569,153)	-	(370,552)	159.69

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54-2014 BOND FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	Budget Target 92%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	10,515	-	10,515	1,130	1,176	-
TOTAL REVENUES	-	10,515	-	10,515	1,130	1,176	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
WATER DISTRIBUTION							
CAPITAL OUTLAY	-	-	-	-	-	-	-
WATER DISTRIBUTION	-	-	-	-	-	-	-
ORGANIZATIONAL							
DEBT SERVICE	-	-	-	-	-	-	-
ORGANIZATIONAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	10,515	-	10,515	-	1,176	-

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57-2022 BOND - FIRE TRUCK FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	Budget Target 92% % RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-
EXPENDITURE SUMMARY							
PROF/TECH SRVS	-	-	-	-	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
FIRE	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	-	-	-	-	-	-

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							Budget Target 92%
24 -SAN JUAN E. D. C. FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	% RECEIV. EXPENDED
REVENUE SUMMARY							
SALES TAX REVENUE	1,537,643	1,336,394	-	(201,249)	130,807	143,601	86.91
OTHER REVENUE	1,300	77,095	-	75,795	8,664	9,113	5,930.41
OTHR FINANCING SOURCES/U	(104,593)	(95,903)	-	8,690	(8,802)	(8,802)	91.69
TOTAL REVENUES	1,434,350	1,317,587	-	(116,763)	130,669	143,912	(91.86)
EXPENDITURE SUMMARY							
SAN JUAN ECONOMIC DEV							
SALARIES & WAGES/BENEFIT	172,537	160,035	-	12,502	13,235	13,625	92.75
PURCHASED PROF/TECH SRVS	208,677	192,241	-	16,436	26,433	6,500	92.12
PUR PROP SRVS & OTH SRVS	96,284	86,395	-	9,889	4,768	4,005	89.73
SUPPLIES	24,800	12,415	-	12,385	475	509	50.06
CAPITAL OUTLAY	10,000	2,321	-	7,679	63	678	23.21
DEBT SERVICE	217,850	217,850	-	-	-	35,225	100.00
MISCELLANEOUS	704,202	305,811	-	398,391	1,861	16,111	43.43
SAN JUAN ECONOMIC DEV	1,434,350	977,068	-	457,282	-	76,653	68.12
OTHER PROJECTS							
MISCELLANEOUS	-	-	-	-	-	-	-
RETAIL INCENTIVES	-	-	-	-	-	-	-
OTHER PROJECTS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,434,350	977,068	-	457,282	-	76,653	68.12
REVENUES OVER/(UNDER) EXPENDITURES	-	340,519	-	340,519	-	67,259	-

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29 -SAN JUAN ECONIMIC DEPNT. CORP FINANCIAL SUMMARY	BUDGET 2022-2023	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Jul-23	Aug-23	Budget Target 92% % RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	60	1,055	-	995	111	118	1,758.42
OTHR FINANCING SOURCES/U	104,827	95,903	-	(8,924)	8,802	8,802	91.49
TOTAL REVENUES	104,887	96,958	-	(7,929)	8,912	8,919	92.44
ORGANIZATIONAL EXPENSES							
DEBT SERVICE	102,022	102,022	-	(0)	-	-	100.00
ORGANIZATIONAL EXPENSES	102,022	102,022	-	(0)	-	-	100.00
TOTAL EXPENDITURES	102,022	102,022	-	(0)	-	-	100.00
REVENUES OVER/(UNDER) EXPENDITURES	2,865	(5,064)	-	(7,929)	-	8,919	(176.74)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
OCTOBER 24, 2023

Consider Approval of City Commission Meeting Minutes:

- April 11, 2023
 - August 26, 2023
-

STAFF COMMENTS AND RECOMMENDATIONS:

Approval of City Commission Meeting Minutes.

RECOMMENDATION:

Approval of Minutes.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, April 11, 2023

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Mayor Pro – Tempore Leonardo “Lenny” Sanchez
Adina “Dina” Santillan, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Marco “Markie” Villegas, Commissioner
Cris Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Brenda Escalante, City Secretary
Tirso Garza, Chief of Fire
Leandro Sifuentes, Interim Chief of Police
Leroy Gonzales, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Ramiro Moreno, Recreation Supervisor
Daniel Tijerina, Director of Planning
Israel Garza, Director of Sanitation/ Public Works
Diana Elizondo, Administrative Clerk
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

- I. CALL MEETING TO ORDER:**
Mayor Mario Garza called meeting to order at 6:00 p.m.
- II. INVOCATION:**
Benjamin Arjona, City Manager led the Invocation.
- III. PLEDGE OF ALLEGIANCE:**
Mayor Mario Garza led the Pledge of Allegiance.
- IV. PUBLIC COMMENTS:**
There were no comments.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, APRIL 11, 2023**

V. PRESENTATIONS

A. Presentation to Recognize the PSJA Lady Bears Golf Team for their District 31-6A Golf Championship.

DISCUSSION: The City Manager, Benjamin Arjona, requested that item A be skipped and brought up at the next City Commission meeting.

B. Presentation and Update by the Hidalgo County Drainage District No. 1 as it Relates to the 2023 Drainage Bond Program.

DISCUSSION: Benjamin Arjona, City Manager, indicated that this issue was reviewed at the previous meeting and introduced Raul Sesin, who delivered a presentation and update on the 2023 Drainage Bond Program by Hidalgo County Drainage District No. 1. Mayor Mario Garza requested that item A under VII be moved forward. Discussion and Possible Action on All of the Following Matters:

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

A. Discussion and Action, if any, Ratifying the Hidalgo County Drainage District No. 1 Request for the Use of City Facilities as Early Voting and Election Day Polling Locations for the May 6, 2023 General Election. Tabled [Brenda Escalante, City Secretary]

Mayor Mario Garza made motion to untable the item and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed (5-0)

Raul Sesin, General Manager of Hidalgo County Drainage District No. 1, delivered a brief presentation to inform the Hidalgo County community on the planned 2023 Drainage Bond Program and the upcoming election. According to Mr. Sesin, there will be no tax implications. Mayor Mario Garza requested clarification that there will be no tax increase for this plan.

Commissioner Marco “Markie” Villegas made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0)

C. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation and San Juan Memorial Library.

- 1. Planning and Zoning Monthly Report. [Daniel Tijerina, Director of Planning]**
- 2. Sanitation Monthly Report. [Israel Garza, Director of Sanitation]**
- 3. Parks and Recreation Monthly Report. [Patrick Willingham, Director of Parks and Recreation]**
- 4. San Juan Memorial Library Monthly Report. [Armandina Sesin, Library Director]**

DISCUSSION: Benjamin Arjona, City Manager, congratulated the City Commission and the San Juan EDC Board for their hard work and devotion to the community. Mayor Mario Garza notified

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, APRIL 11, 2023**

the community that a Whataburger restaurant is coming to San Juan and congratulated the City Commission and the San Juan Economic Development Corporation. Commissioner Adina "Dina" Santillan requested that the business ordinance concerning cameras be followed up on. Commissioner Marco "Markie" Villegas praised Mr. Israel Garza for his efforts in addressing the chronic illegal dumping problem near Sam Houston and the drainage district canal. Commissioner Villegas requested Mr. Garza and Chief Sifuentes' assistance in enforcing and educating the community about unlawful dumping. Commissioner Ernesto "Neto" Guajardo requested an update from Mr. Garza on the ongoing drainage problem at the intersection of Stewart and Castillo. Mr. Garza responds that he and Mr. Daniel Tijerina are now dealing with the contractor.

VII. PUBLIC HEARING/ORDINANCES

A. Hold a Public Hearing for a Rezoning Request from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF) of the 3.24-Acre Tract of Land out of the South 5.00 Acre Tract of Lot 16, Block 8, John Closner Subdivision, as Requested by Javier A. Pena. [Daniel Tijerina, Director of Planning]

DISCUSSION: Daniel Tijerina, Director of Planning, stated Mr. Javier Pena is applying for a rezoning request for a 3.24-acre tract of property located just south of the Dollar General, along Raul Longoria Road. Mr. Tijerina stated that Mr. Pena has purchased the back portion behind Dollar General and two portions above Dollar General. Furthermore, he is proposing to keep what is commercial on the two parcels north of the Dollar General commercial and, on the rear, make it apartment complexes. The rezoning request is from Single-Family Residence District (R-S) to Multi-Family Residence District (R-MF). Also, the project is in compliance with the future land use map and the surrounding land uses and zoning. Mr. Tijerina mentioned that staff mailed a notice of the public hearing before the Planning and Zoning Commission to seventy (70) property owners within a two hundred (200)-foot radius and received no comments in favor of or against this request. This was presented to the Planning and Zoning Commission on February 6, 2023, with a 6-0 unanimous approval recommendation, which staff also recommends.

Mayor Mario Garza opened the public hearing at 6:15 p.m.

Commissioner Ernesto "Neto" Guajardo asked for confirmation in regards to what would remain commercial.

Mayor Mario Garza closed the public hearing at 6:16 p.m.

Commissioner Ernesto "Neto" Guajardo motion to approve and was seconded by Mayor Mario Garza. Motion Passed (5-0)

B. Hold a Public Hearing of an Ordinance for the Voluntary Annexation Petition of the Stewart Coves Subdivision, Which is 16.579-Acre Tract of Land out of Lots 1 and 6, Stewart's Addition to the Conway Gardens, Located at the Northwest Corner of Moore and Stewart Road, as Requested by Joyce E. Soulek Living Trust. [Daniel Tijerina, Director of Planning]

DISCUSSION: Daniel Tijerina, Director of Planning, stated that a significant development is coming to the city, however a section of this area is beyond the city limits. Mr. Tijerina stated that the subject property's owner has filed a petition with the City of San Juan for voluntary annexation.

**CITY OF SAN JUAN
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In addition, this is the first public hearing to adopt the ordinance to voluntarily annex the property into the city, and staff recommends approval.

Mayor Mario Garza opened the public hearing at 6:17 p.m.

Mayor Mario Garza closed the public hearing at 6:17 p.m.

Commissioner Ernesto “Neto” Guajardo motion to approve and was seconded by Mayor Pro-Tem Leonardo “Lenny” Sanchez. Motion Passed (5-0)

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

B. Preliminary and Final Plat Approval of the Starlite Subdivision being a 11.02-Acre Tract of Land out of Lot 1, Leighann Subdivision and an 0.60-Acre Tract of Land out of Lot 6, M.L. Woods Tract No. 3 Subdivision, as Requested by Trevino Engineering. [Daniel Tijerina, Director of Planning]

DISCUSSION: According to Daniel Tijerina, Director of Planning, this plat has been in the works for some time. It is an 11-acre parcel split into four (4) business lots along the Expressway Corridor. Lots 1–3 will face Frontage Road, while Lot 4 will face Sgt. Leonel Trevino Road. Mr. Tijerina stated that the City Commission authorized this subdivision in January 2021, but the subdivision plat was never registered; hence, it had to be examined again, and staff is now ready to move forward. Furthermore, staff recommends approval, subject to all requirements being met. Commissioner Adina "Dina" Santillan requested a list of the requirements they had to meet. Mr. Tijerina said that they must follow the subdivision regulations when installing water, sewage, storm, and fire hydrants. According to Tomas Alvizo of Texas GMS, there is currently no plan for the lot at the back. Mayor Mario Garza asked to make sure that it stays commercial.

Commissioner Marco “Markie” Villegas Leonardo “Lenny” Sanchez motion to approve and was seconded by Mayor Pro Tem Leonardo “Lenny” Sanchez. Motion Passed (5-0)

C. Discussion Variance Request to the Subdivision Ordinance for the Plantation Heights Subdivision Being a 21.68 Acre Tract of Land out of Lot 1, Block 14, John Closner Subdivision, Located Approximately a Quarter of a Mile South of Hall Acres Road, Along the East side of Veterans Boulevard, as Requested by Quintanilla, Headley and Associates, Inc. [Daniel Tijerina, Director of Planning]

DISCUSSION: Daniel Tijerina, Director of Planning, stated that they received a variance request from the Quintanilla, Headley, and Associates offices and that the applicant, Mr. Garza, was present tonight. Mr. Tijerina mentioned that the subdivision plat was approved on February 3, 2022, according to Mr. Tijerina. Furthermore, upon permission, a gas line was installed, reducing the size of the lots. Mr. Tijerina stated that upon assessment, staff recommended acceptance of the proposed deviations, which included:

To not comply with the lot depths for single family residential district (R-S)

- Lot 15
- Lot 16
- Lot 17

**CITY OF SAN JUAN
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To not install a sidewalk along South Veterans Blvd.

Eulalio Ramirez of Quintanilla, Headley and Associates, Inc. responded to Commissioner Ernesto "Neto" Guajardo's concern about the installation of the sidewalk along S. Veterans, ensuring that ADA sidewalks will be installed within the subdivision despite the lack of a sidewalk along Veterans.

Mayor Mario Garza motion to approve and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed (5-0)

XII. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages (BG – Wine and Beer Retailer's Permit) at "Las Cariñosas Drive-Thru" Located at 4101 N. Veterans Boulevard, Legally Described as the West 132.37 feet of the North 120 feet of Lot 5, Block 5, John Closner Subdivision, as Requested by Ivan Rodriguez Lucio. [Daniel Tijerina, Director of Planning]**
- B. Consider Second and Final Reading of an Ordinance for a Special Use Permit for the Installation of a Portable Building, Camera and Antenna at 171 Deanna Drive, Legally Described as Lot 5 and the East ½ of Lot 6, Block 1, Azteca Acres, as Requested by La Palabra Viviente Ministries. [Daniel Tijerina, Director of Planning]**

Commissioner Marco "Markie" Villegas made motion to approve all items under consent agenda and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed (5-0)

XII. ADJOURNMENT

Commissioner Ernesto "Neto" Guajardo made motion to adjourn at 6:29 p.m. and was seconded by Mayor Mario Garza. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Brenda Escalante, City Secretary

MINUTES OF BUDGET WORKSHOP OF THE CITY OF SAN JUAN COMMISSION

DATE: Saturday, August 26, 2023

TIME: 8:00 a.m.

PLACE: Isla Grand Beach Resort
500 Padre Blvd.
South Padre Island, Texas 78597

MEMBERS PRESENT: Marco “Markie” Villegas, Mayor Pro-Tem
Leonardo “Lenny” Sanchez, Commissioner
Adina “Dina” Santillan, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Brenda Escalante, City Secretary
Tirso Garza, Interim Chief of Fire
Leandro Sifuentes, Chief of Police
Leroy Gonzales, Finance Director
Maria Beltran, Asst. Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Daniel Tijerina, Director of Planning
Israel Garza, Director of Sanitation/ Public Works
Juan Carlos Martinez, Interim Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology
Ruben Guajardo, Asst. Director of Parks & Rec/PAL Director

ORDER OF BUSINESS

I. CALL MEETING TO ORDER:

Mayor Pro Tem Marco “Markie” Villegas called meeting to order at 8:00 a.m.

II. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion on the Proposed City Budget for Fiscal Year 2023-2024. [Benjamin Arjona, City Manager]

DISCUSSION: The City Manager, Benjamin Arjona, thanked the City Commission and personnel for attending the training. Also, told the staff that Monica De La Cruz presented a legislative proposal and Eddie Cantu requested \$37,500 to \$75,000 in funding. Brenda Escalante, City Secretary, noted that there were no substantial changes in the Legislative Department; the sole account would be OTHER:

CITY OF SAN JUAN
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EXPENSES (10-400.9899) for city events ranging from \$39,890.00 to \$42,790.00. Commissioner Adina "Santillan" inquired whether the city had any plans for Dia de los Muertos celebrations. No, said City Manager Benjamin Arjona. Mr. Arjona suggested changing the \$3,000.00 intended for Dia de los Muertos to the Parks account under the Fall 5K Run after Patrick Willingham, Director of Park and Recreation, said that they were looking into an October 5K. Mr. Arjona's suggestion was approved by the City Commission. Mrs. Escalante further noted that the only modifications made under the City Secretary Department were to the CONTRACT SERV. NOT OTHERWISE CL (10-420.9810) from \$45,000.00 to \$40,000.00 for election services, since this year's city election expenditures were \$19,754.15 due to the lack of a runoff election.

Maria Enriquez, Court Administrator, requested training for the municipal court's administrative assistant clerks. Mayor Pro-Tem Marco "Marco" Markie" Villegas inquired whether the Municipal Court required the assistance of extra judges. Mr. Arjona claimed that he visited with all of the city judges, who acknowledged that they would find it impossible to be present for arraignments. Interim Chief of Police Leandro Sifuentes noted that no rejection must be signed by an attorney in order to conduct a blood warrant; the issue would be after hours. The City Attorney, Rick Palacios, remarked that something has to be worked out with the IT Department. In addition, he would consult with the judges and DA in order to get a blood warrant and appoint judges on rotation. Judge Hernandez's salary, according to Commissioner Villegas, should be reconsidered. Mr. Palacios indicated that, according to the City Charter, the qualifications and expectations will be included in the appointment of a presiding judge and assistant judge. This matter should be addressed before the City Commission. Mr. Arjona proposed adding another alternate judge with the requirement of \$25,000.00, and the City Commission agreed.

Leroy Gonzales, Director of Finance, stated that the Finance Department decreased travel and training for the GFOA line item.

Daniel Tijerina, Director of Planning and Zoning, stated that with the staff approval of a new inspector and a planning engineer, this will alleviate the planning led by Mrs. Monica Gomez.

Leandro Sifuentes, Interim Chief of Police, stated that the employee request of officers and sergeants was not approved, to which Mr. Arjona stated he would make a few arrangements to add one sergeant. Also, the Sheriff's Office will be sending a list of trainings that they will offer that the police officers and the fire department could benefit from. Furthermore, clothing and uniform line items would be increased to provide summer attire for the officers. For the police department's transport van, they would have to incur additional expenses since it's missing certain equipment. Commissioner Adina "Dina" Santillan asked if officers are still providing paper tickets, to which Chief Sifuentes replied yes and mentioned that this process would hold them behind. Mr. Arjona asked Pat Karr, Director of IT, to revisit the ticket printer, and next calendar year they would bring another CO for the police department fence and carport. Chief Sifuentes informed us that they would be canceling their membership with Blue Wave as their fees went up to \$4,500.00 a year. Furthermore, he inquired about a Collective Bargaining Agreement typo, which Lulu Beltran, Assistant Director of Finance, stated she would be looking into.

Interim Chief of Police Leandro Sifuentes indicated that the employee request of officers and sergeants was denied, to which Mr. Arjona responded that he would make a few arrangements to add one sergeant. In addition, the Sheriff's Office will give a list of trainings that will be available to police officers and firefighters. Furthermore, apparel and uniform line items would be increased to give cops with summer gear. As the police department's transport van lacks crucial equipment, they would have to spend additional costs. Commissioner Adina "Dina" Santillan inquired whether police were still issuing paper tickets, to which Chief Sifuentes answered that they were, but that this method would

CITY OF SAN JUAN
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cause them to fall behind. Mr. Arjona requested that Pat Karr, Director of IT, look into the ticket printer, and that they bring another CO for the police department fence and carport the next calendar year. Chief Sifuentes advised us that they would be discontinuing their membership with Blue Wave since their annual costs had increased to \$4,500.00. He also inquired about a typing mistake in the Collective Bargaining Agreement, which Lulu Beltran, Assistant Director of Finance, said she would investigate.

Tirso Garza, Fire Chief, praised Mr. Leroy Gonzales, Director of Finance, and Benjamin Arjona, City Manager, for doing an excellent job of budget balancing. Chief Garza advised the City Commission that the new fire station construction had not been hampered by the rain, that work was proceeding on schedule, and that sandbagging equipment had been ordered. The EMS account has also been balanced and is self-sufficient.

Commissioner Leonardo “Lenny” Sanchez arrived to the budget workshop at 9:45 a.m.

Israel Garza, Director of Sanitation, requested that David Garca and Juan Roque be promoted to supervisors and that new heavy equipment workers be hired, which was authorized. He also requested two heavy-duty trailers and a Polaris to assist them with eliminating weeds on the walkways. Mr. Garza replied that they just made an equipment request through the Central Garage.

According to Patrick Willingham, Director of Parks and Recreation, they requested a tractor shredder and are in desperate need of a new one. Furthermore, Mr. Willingham requested that a light equipment employee be promoted to crew leader because of to his hard work and dedication. Commissioner Santillan inquired about the weedy lien procedure, to which Mr. Willingham said that they only help when necessary. The procedure is explained to them by Daniel Tijerina, Director of Planning and Zoning. Mr. Willingham requested that the budget be increased under the Building Maintenance line-items for REPAIR and MAINTENANCE because those funds are used for all city structures. Commissioner Santillan inquired whether there were any plans for the swimming pool.

Armandina Sesin, Library Director, stated that the library is requesting computer and software upgrades as they are obsolete.

Leroy Gonzales, Director of Finance, stated that legal services for hourly rates and one flat rate would need to be brought back to the city commission for approval as their rates increased. Rick Palacios indicated that after multiple meetings with his partners, they concluded that they needed to request that the city consider adjusting the cost of their services. Mayor Pro-Tem Villegas requested that the City Commission examine Mr. Palacios' request because they had been with the city for a long time and he believed it was time, and the City Commission agreed.

Adelaida Cordero, Director of Human Resources, claimed that the professional services and training account was reduced from \$15,000.00 to \$10,000.00, but she requested reconsideration because they have been working on providing additional training to city employees. Commissioner Sanchez inquired about the orientation procedure and the length of new employee training sessions. Ms. Cordero responded that the orientation will be between 30 and 45 minutes. She also stated that the new city hall will provide extra room for new employee onboarding and other forms of training. Commissioner Sanchez stated that training would relieve all department heads, and he requested them to employ all available internal resources. Furthermore, Ms. Cordero proceeded, stating that the Risk Management post will be relocated to the City Manager's office.

The Zoom membership for courts will be terminated, according to Pat Karr, Director of IT, because it has increased to \$3,000.00, and the city will be able to download the material as needed.

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According to Tirso Garza, Fire Chief, the skeeter was taken for the Emergency Management account, but the trailer was maintained to haul sandbags to the northside park and the emergency light tower. Furthermore, he added that the sand is no longer free for the city to use.

Leandro Sifuentes, Interim Chief of Police, stated that he would like to request a pay increase for Animal Control Officer Gongora due to her hard work and dedication to the city. Chief Sifuentes added that when Officer Gongora is needed, she will show up with no questions asked. Also, boxes for the animal control units are needed.

Israel Garza, Director of Sanitation, stated that he is now working on a prospective Memorandum of Understanding (MOU) arrangement with Eddie Cantu-Hidalgo County and Hidalgo Irrigation District 2 to restore the irrigation district's roadway, which requires extensive repairs. Commissioner Sanchez inquired as to whether the option was most cost-effective. Mr. Arjona claimed that the irrigation district bridge would cost half a million dollars to repair, but that if authorized, Hidalgo County would cover the other half. Mr. Tijerina, together with Chief Garza and Mr. Garza, are presently working on a truck route ordinance, according to Mr. Arjona. Mr. Garza indicated that he made a few personnel requests and requested a wage rise for Mrs. Janie Morin, who has been a dedicated employee. Mr. Gonzales inquired as to whether she would be promoted from Administrative Assistant I to Administrative Assistant III. Mr. Garza, according to Mayor Pro-Tem Villegas, oversees one of the largest departments, which includes Sanitation, Public Works, Central Garage, Streets and Alleys, and Storm Water. He feels that bringing in an assistant would be beneficial to Mr. Garza. Mr. Arjona asked Mr. Garza for his thoughts on the Mayor Pro-Tem Villegas concern, to which Mr. Garza answered that assistance would be very appreciated but that he would leave it for the City Commission to decide. Mayor Pro-Tem Villegas announced that he would propose elevating the present Fleet Manager to the position of Assistant Director and removing the Administrative Assistant. Mayor Pro-Tem Villegas suggestion was concurred in by the City Commission. Mr. Garza explained that the excavator would be self-sustaining.

Leroy Gonzales, Director of Finance, claimed that in order to keep up with the city's rapid expansion and all forthcoming subdivisions, they required an additional meter reader for utility billing. Commissioner Sanchez inquired whether the city was prepared with all of the new subdivisions and if the city had looked at wireless-smart meters. That was the plan, according to Mr. Arjona.

Juan Carlos Martinez, Interim Director of Utilities, stated that everything stayed the same under the Utilities Administration. Furthermore, equipment would be brought in from another location under the water plant. Finally, under Water Distribution, Mr. Martinez requested that a water operator be reclassified. In addition, there were a few accounts increases in REPAIR AND MAINTENANCE and TRAVEL AND TRAINING.

Benjamin Arjona, City Manager, mentioned that after balancing the budget with the finance staff, they reached the following percentages for the cost of living: 3, 4, and 5. Mr. Arjona asked the City Commission for their recommendation. After a long and extensive review, the City Commission asked Mr. Gonzales for his recommendation. Mr. Gonzales stated that it was in the best interest of the city to go with 4%. Mr. Arjona and the City Commission concurred with Mr. Gonzales.

The City Commission thanked the directors and staff for their hard work and dedication.

III. ADJOURNMENT

**CITY OF SAN JUAN
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Mayor Pro-Tem Marco “Markie” Villegas made motion to adjourn the budget workshop at 1:02 p.m. and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (4-0).

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Brenda Escalante, City Secretary