



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Leonardo “Lenny” Sanchez

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SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard St.
San Juan, Texas 78589
Tuesday, April 9, 2024

REGULAR MEETING AGENDA **6:00 PM**

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- A.** Proclamation Proclaiming the Week of April 14-20, 2024, as a Public Safety Telecommunicators Week. [Leandro Sifuentes, Chief of Police]
- B.** Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, and San Juan Memorial Library.
 - 1.** Planning and Zoning Monthly Report. [Daniel Tijerina, Director of Planning]
 - 2.** Parks and Recreation Monthly Report. [Ruben Guajardo, Interim Director of Parks & Recreation]

3. San Juan Memorial Library Monthly Report. [Christina Perez, Interim Library Director]

4. Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]

VI. PUBLIC HEARING/ORDINANCES

A. Hold a Public Hearing for the Ordinance for a Voluntary Annexation Petition of the 6.21-Acre Tract of Land Out of Lot 12, Stewart's Addition to the Conway Gardens, Located Approximately 300 feet North of Hall Acres Road, Along the West side of Stewart Road, as Requested by XLH Investments, LLC. [Daniel Tijerina, Director of Planning]

VII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

A. Consideration and Action on the Variance Request to the Subdivision Ordinance to Allow a 5-foot Side Setback Instead of the 6-foot Required by Code at the Oakridge Estates Subdivision, Being a 24.035-Acre Tract of Land out of Lot 5, Block 35, Alamo Land and Sugar Company's Subdivision, as Requested by Melden & Hunt, Inc. [Daniel Tijerina, Director of Planning]

B. Discussion and Consideration to Award RFB NO. 24-009-03-14 Tierra De Palmas Subivision Streets Rehabilitation Project to the Lowest Responsive Bidder as Recommended by R. Gutierrez Engineering Corporation to Elite Grading & Paving, LLC from San Juan, Texas in the Amount of \$354,191.50 and Authorize the City Manager to Execute all Related Documents. [Lori A. Maldonado, Purchasing Agent]

C. Discussion and Consideration to Award RFB NO. 24-010-03-28 Purchase of Unleaded Plus (89 Octane) and Highway Diesel Fuel (Ultra-Low Sulfur) to the Sole Bidder Submitted by Gold Star Petroleum, Inc. and Authorize the City Manager to Negotiate and Execute all Related Documents as Needed. [Lori A. Maldonado, Purchasing Agent]

VIII. CONSENT AGENDA

A. Consider an Ordinance for a Conditional Use Permit to Operate a Drive-Thru Business and the Sale of Alcoholic Beverages (BG – Wine and Malt Beverages Retailer's On-Premise Permit) at "Las Tapatias Drive-Thru" Located at 912 E. Business 83, Legally Described as Lot 1, Mireles Subdivision, as Requested by Erika Cadena Abrego. [Daniel Tijerina, Director of Planning]

B. Consider an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages (P - Package Store Permit) at "El Patron Liquor Store" Located at 1101 E. FM 495 Suite C, Legally Described as the West 440 Feet of the South 495 Feet of Lot 5, Block 39, Alamo Land and Sugar Company Subdivision, as Requested by El Patron Liquor Store, LLC. [Daniel Tijerina, Director of Planning]

C. Consider Approval of the Tax Collection Report for the Month of February 2024. [Leroy

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Gonzales, Director of Finance]

- D.** Consider Approval of the Budget Expenditure Report for the Month of February 29, 2024.
[Leroy Gonzales, Director of Finance]

IX. EXECUTIVE SESSION

- A.** The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter §551.071 (Consultation with Attorney).
- 1.** Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Interim Director of Parks and Recreation).

X. RECONVENE

- A.** The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
- 1.** Pursuant to Section §551.074 PERSONNEL MATTERS; Discuss the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee (Interim Director of Parks and Recreation).

XI. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 5th day of April 2024 at 5:00 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

BRENDA ESCALANTE
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2024.

OFFICE OF THE CITY SECRETARY