



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Adina "Dina" Santillan
Jesus "Jesse" Ramirez

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard St.
San Juan, Texas 78589
Tuesday, August 13, 2024

REGULAR MEETING AGENDA 6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- A.** Presentation Recognizing Alejandro Rayas as he has been Selected to Represent the USA National University Team at the PanAm University Games in Cali, Colombia, this November.
- B.** Presentation on a Proclamation Recognizing Eddie Ceballos of Sanchez Family Ranch for his Outstanding Community Contributions.
- C.** Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, San Juan Memorial Library, Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

- 1.** Department of Planning and Zoning Monthly Report. [Monica Gomez, Interim Director of

Planning]

2. Department of Parks and Recreation Monthly Report. [Ruben Guajardo, Director of Parks & Recreation.]
3. Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]
4. San Juan Memorial Library Monthly Report. [Christina Perez, Interim Library Director]
5. Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]
6. Fire Department Monthly Report. [Tirso Garza, Fire Chief]
7. Police Department Monthly Report. [Leandro Sifuentes, Chief of Police]
8. Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]
9. Department of Utilities Monthly Report. [Juan Carlos Martinez, Director of Utilities]

VI. PUBLIC HEARING/ORDINANCES

- A. Hold a Public Hearing and Consider an Ordinance Providing for the Conditional Use Permit for the Sale of Alcoholic Beverages (BQ - Wine and Malt Beverage Retail Dealer's Off-Premise) at the Dollar General Store #30696 Located at 100 E. FM 495, Legally Described as Lot 3, Cantu Plaza Subdivision, as Requested by Dolgencorp of Texas, Inc. [Monica Gomez, Interim Director of Planning]
- B. Hold a Public Hearing and Consider an Ordinance Providing for the Conditional Use Permit for the Sale of Alcoholic Beverages (BG - Wine and Malt Beverage Retailer's On-Premise Permit) at La Curva Taqueria, Located at 2912 N. Raul Longoria Road, Legally Described as Lots 12 A, 13 and 13A, Northgate Manor Phase 1 Subdivision, as Requested by La Curva Taqueria, LLC. [Monica Gomez, Interim Director of Planning]
- C. Hold a Public Hearing and Consider an Ordinance Providing for the Conditional Use Permit for the Sale of Alcoholic Beverages (BG - Wine and Malt Beverage Retailer's On-Premise Permit) at SJ Food Truck Park, Located at 2506 N. Raul Longoria Road, Legally Described as Lot 1, Uresti Subdivision, as Requested by La Curva Taqueria, LLC. [Monica Gomez, Interim Director of Planning]
- D. Hold a Public Hearing and Consider an Ordinance Providing for the Rezoning Request from Single-Family Residence District (R-S) to a Multi-Family Residence District (R-MF) of Lots 7 and 8, Miller R/S Subdivision, Located Approximately a Quarter of a Mile West from Cesar

Chavez Road, Along the Southside of Carroll Road, as Requested by Cesar A. Solano. [Monica Gomez, Interim Director of Planning]

VII. APPOINTMENTS

- A. Consider Removal and Appointment(s) Related to the San Juan EDC Board. [Brenda Escalante, City Secretary]
- B. Consider Removal and Appointment of Board Member(s) Related to the San Juan Library Advisory Board. [Brenda Escalante, City Secretary]
- C. Consider Removal and Appointment of Board Member(s) Related to the Keep San Juan Beautiful Board. [Brenda Escalante, City Secretary]

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action to Contract TRIMAD Consultants, LLC. to Provide Engineering Services on a New Water/Wastewater Comprehensive Master Plan. [Juan Carlos Martinez, Director of Utilities]
- B. Discussion and Possible Action to Approve the Rehabilitation of Water Plant #1 by TIPS Vendor CB3 Consultants. Funding is Available Under The American Rescue Plan (ARP Funds). [Juan Carlos Martinez, Director of Utilities]
- C. Discussion and Possible Action to Contract TRIMAD Consultants, LLC. to Provide Engineering Services on a Garage/Storage Building at Water Plant #1. [Juan Carlos Martinez, Director of Utilities]
- D. Discussion and Possible Action to Approve Emergency Repairs on two Sewer Manholes along N Raul Longoria and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed. [Juan Carlos Martinez, Director of Utilities]
- E. Discussion and Consideration to Award RFQ NO. 24-011-07-08 Engineering Services to the Most Qualified Engineer/Engineering Firm. [Lori A. Maldonado, Purchasing Agent]
- F. Discussion and Consider Proposed Tax Rate for the City of San Juan for Fiscal Year Beginning October 1, 2024 through September 30, 2025 and Set Public Hearing. [Leroy Gonzales, Director of Finance]
- G. Discussion and Possible Action to Approve the Final Floor Plan Layout of the New Municipal Court and New/Expansion Public Safety Building.

IX. RESOLUTIONS

- A. Consideration and Action, if any, on a Resolution Approving the Municipal Maintenance Agreement Between the Texas Department of Transportation and the City of San Juan.
- B. Consideration and Action, if any, on a Resolution Authorizing the City of San Juan to Enter Into an Inter-local Agreement with the County of Hidalgo for the Implementation of the County Scofflaw Program.

X. CONSENT AGENDA

- A. Consider Approval of City Commission Meeting Minutes:
 - March 26, 2024
 - April 22, 2024
- B. Consider Approval of Quarterly Investment Report for the Quarter Ending June 30, 2024.[Leroy Gonzales, Director of Finance]
- C. Consider Approval of the Budget Expenditure Report for the Month of May, 2024.[Leroy Gonzales, Director of Finance]
- D. Consider Approval of the Tax Collection Report for the Month of June 2024.[Leroy Gonzales, Director of Finance]

XI. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter §551.071 (Consultation with Attorney).
 - 1. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning Entertainment for 2024 Noche de Paz.
 - 2. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Possible Settlement Concerning Cause No. CL-4765-18M; City of San Juan, v. Rigney Construction, LLC; Hidalgo County, Texas.
 - 3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion Regarding the Proposed Collective Bargaining Labor Agreement Between the City of San Juan and the San Juan Police Officers Association Pursuant to Section 174.108.

XII. RECONVENE

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
1. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning Entertainment for 2024 Noche de Paz.
 2. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Possible Settlement Concerning Cause No. CL-4765-18M; City of San Juan, v. Rigney Construction, LLC; Hidalgo County, Texas.
 3. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion Regarding the Proposed Collective Bargaining Labor Agreement Between the City of San Juan and the San Juan Police Officers Association Pursuant to Section 174.108.

XIII. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the 9th day of August 2024 at 5:45 p.m. in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



BRENDA ESCALANTE
CITY SECRETARY
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the _____ of _____, 2024.

OFFICE OF THE CITY SECRETARY



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Benjamin Arjona, City Manager

DATE: 08/09/2024

SUBJECT: Presentation on a Proclamation Recognizing Eddie Ceballos of Sanchez Family Ranch for his Outstanding Community Contributions.



PROCLAMATION

Recognizing Eddie Ceballos – Sanchez Family Ranch

WHEREAS, Eddie Ceballos, son of Diamantina and Pedro Ceballos of San Juan, graduated from PSJA High School in 1996; and

WHEREAS, Eddie Ceballos, owner of SFR Productions, LLC., son-in-law of the Sanchez Family and event coordinator for the Sanchez Family Ranch, which was established in 2017; and

WHEREAS, the Sanchez Family Ranch partnered with the Hidalgo County Sheriff's Crime Prevention Unit and is a non-profit organization with the South Texas Christmas Tree Project; and

WHEREAS, since November 2023, they have partnered with the Food Bank of the Rio Grande Valley, Inc. to provide food distributions twice a month, which have assisted over 22,000 families; and

WHEREAS, since partnering with other organizations, they have hosted numerous community events, including toy and turkey drives, tree donations, National Night Out, Halloween, and Christmas events, among many other giveaways; and

WHEREAS, the Sanchez Family Ranch established the first community pumpkin patch in the City of San Juan, bringing in nearly two thousand visitors weekly during the fall season; and

WHEREAS, on behalf the City Commission we would like to express our gratitude to Eddie Ceballos-Sanchez Family Ranch for his outstanding community contributions and engagement.

Now, Therefore, Be It Resolved that I, Mario Garza, by the power vested in me as Mayor of the City of San Juan, along with Mayor Pro-Tempore Marco "Markie" Villegas, Commissioner Ernesto "Neto" Guajardo, Commissioner Adina "Dina" Santillan and Commissioner Jesus "Jesse" Ramirez, hereby issue this proclamation to Eddie Ceballos on this 13th day of August 2024.

CITY OF SAN JUAN, TEXAS

ATTEST:

Mario Garza, Mayor

Brenda Escalante, City Secretary



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Daniel Tijerina, Planning Director

DATE: 06/26/2024

SUBJECT: Department of Planning and Zoning Monthly Report. [Monica Gomez, Interim Director of Planning]

PLANNING AND ZONING MONTHLY REPORT - JUNE 2024

The City of San Juan Planning Department has been busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 87 building permits were issued during the month of June with a \$3,865,433.00 in total valuation.
- 158 garage sale permits were issued \$2,370.00 in total valuation.
- Provide customer service and support to 941 people and handled approximately 1,046 calls.
- The building inspectors made approximately 566 inspections.
- 18 building permits were issued for new houses \$3,865,433.00 in total valuation.

HEALTH DEPARTMENT

City Inspectors continue visiting all the businesses to check if occupational license and health permits were up to date. A total of nineteen (19) letters were sent out to existing businesses to renew their licenses. A total of eleven (11) business permits were renewed with \$550.00 in total revenue and twenty five (25) health inspections were conducted during the month of June. With a total of eight (8) Health permits issued with a total of \$800.00 in total valuation.

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- MEME’S BBQ RESTAURANT 101 SANDRA ST.
- SAN JUAN TAXI 301 E 8TH ST.
- SWEET QUEEN 2203 N. RAUL LONGORIA RD.

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

CODE ENFORCEMENT

Code Enforcement Inspectors issued, two (2) garage sale without a permit, nine (9) rubbish, nine (9) building without a building permit, forty (40) certified letters were sent out, six (6) people conducting business in a residence, twenty-seven(27) towed, abandoned & junked vehicles, six (6) Commercial abandoned and junked vehicles, two (2) illegal dumping, five (5) complaints filed in court, two (2) illegal vendors, and twenty-eight (28) weedy lots violations were issued.

SUBDIVISIONS IN PROCESS

- Shops at Chavez, Lot 6
- Parks and Recreation Center Subdivision
- Royal Heights
- Twin Subdivision
- Giants Subdivision
- Mosa Multi-Family Subdivision
- Oakland Properties
- Westview IV Subdivision
- Starlite Subdivision
- Paraiso Subdivision
- Espana Subdivision
- Stewart Coves Phase 1 Subdivision
- Santa Anna Subdivision
- Valley Ranch Phase 6
- Paradise Estates
- Mesquite Acres Lot 16A and 16B
- DG Veterans Subdivision
- Monaco Estates
- San Juan Subdivision Re-Plat
- Minnesota Vegas Ranches Phase 2
- La Cantera Subdivision Phase -1
- Maria Gardens Subdivision
- Rafael Estates
- Olive Tree Subdivision
- Cantu Subdivision
- Sioux Heights Subdivision

PLANNING AND ZONING MONTHLY REPORT - JULY 2024

The City of San Juan Planning Department has been busy processing subdivision plats, rezoning applications, applications for special/conditional use permits, applications for variances and undertaking other duties as listed below.

- 81 building permits were issued during the month of July with a \$4,613,230.00 in total valuation.
- 193 garage sale permits were issued \$2,895.00 in total valuation.
- Provide customer service and support to 1,140 people and handled approximately 1,623 calls.
- The building inspectors made approximately 5 inspections.
- 29 building permits were issued for new houses \$4,302,092.00 in total valuation.

HEALTH DEPARTMENT

City Inspectors continue visiting all the businesses to check if occupational license and health permits were up to date. A total of thirty-seven (37) letters were sent out to existing businesses to renew their licenses. A total of thirty-three (33) business permits were renewed with \$1,650.00 in total revenue, and thirty-six (36) health inspections were conducted during the month of July. With a total of twenty-two (22) Health permits issued with a total of \$2,200.00 in total valuation.

NEW BUSINESSES OPENING IN THE CITY DURING THIS MONTH

- | | |
|--------------------------------|--------------------------|
| • ICONIC COLLECTIBLES | 506 S. NEBRASKA AVE |
| • MIS ESPACIO BEAUTY SALON LLC | 302 E. BUS HWY 83 |
| • SWEET PARADISE BAKERY | 2506 N. RAUL LONGORIA RD |
| • TEXAS SUPER TAQUERIA | 232 E. BUS HWY 83 |
| • BARBACOA EL PRIMO | 2025 N. RAUL LONGORIA RD |
| • R&D INSURANCE | 2701 N. RAUL LONGORIA |

CODE ENFORCEMENT

Code Enforcement Inspectors issued, one (1) rubbish, one(1) banners/ temporary signs, three (3) building without a building permit, two (2) business without a permit, eighty-one (81) certified letters were sent out, one (1) people conducting business in a residence, four (4) garage sale without a permit, twenty-six (26) towed, abandoned & junked vehicles, three (3) Commercial abandoned and junked vehicles, three (3) illegal dumping, four (4) complaints filed in court, four (4) illegal vendors, twenty-nine (29) work orders, and one hundred and twenty two (122) weedy lots violations were issued.

SUBDIVISIONS IN PROCESS

- Shops at Chavez, Lot 6
- Parks and Recreation Center Subdivision
- Royal Heights
- Twin Subdivision
- Giants Subdivision
- Mosa Multi-Family Subdivision
- Oakland Properties
- Westview IV Subdivision
- Starlite Subdivision
- Paraiso Subdivision
- Espana Subdivision
- Stewart Coves Phase 1 Subdivision
- Santa Anna Subdivision
- Valley Ranch Phase 6

- Paradise Estates
- Mesquite Acres Lot 16A and 16B
- DG Veterans Subdivision
- Monaco Estates
- San Juan Subdivision Re-Plat
- MinNesota Vegas Ranches Phase 2
- La Cantera Subdivision Phase -1
- Maria Gardens Subdivision
- Rafael Estates
- Olive Tree Subdivision
- Cantu Subdivision
- Sioux Heights Subdivision
- Villas de Angelina



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Ruben Guajardo, Asst Parks Director

DATE: 08/08/2024

SUBJECT: Department of Parks and Recreation Monthly Report. [Ruben Guajardo, Director of Parks & Recreation.]

For June 2024, we have the following to report: Our department addressed the following areas.

Parks Division-

- Parks staff has maintained our athletic fields by marking and grooming them in preparation for rentals and PONY Invitational Softball Tournament games.
- Staff continues to maintain the grounds of our city parks, landscaping departmental buildings, and other assigned areas throughout the City.
- Staff mowed the newly purchased property adjacent to the new parks and recreation building on Sioux Rd. to assist the contractors.

Recreation Division-

PONY BASEBALL/SOFTBALL-

- Our Baseball/Softball All-Star teams participated in the Invitational Pony All-Star Tournaments that were held the week of June 3 and June 10. Our department hosted the week of June 3 the 8U and 14U Invitational All-Star Baseball tournament at Municipal Park and the week of June 10 we hosted 4U and 8U Baseball Tournaments.
- On June 17, Our department hosted the 4U All-Star Sectional Baseball Tournament along with the 14U PONY Division at Municipal Park.
- **Baseball Team Results:** 13U-1st Place is at the Region Baseball Tournament in Harlingen, TX, and will advance to the South Zone 13U Tournament at Pasadena, TX July 9-13.

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- 10U-1st Place Sectional Tournament in Palmview and will advance to the Regional Tournament in Harlingen
- 4U- placed 4th place and qualified to advance to the Regional Tournament in Harlingen starting June 27th.
- **Softball Team Results:** 8U placed 3rd and qualified for the Regional Tournament in Harlingen beginning June 27th

12U- placed 3rd and qualified to the Regional Tournament in Harlingen.

Summer Programs

- On Wednesday, June 5 at 4 pm at the Parks & Recreation, Alex Lopez held a staff meeting in preparation for the Summer Programs. We are in full swing with Summer Track, Tennis, T-Ball Camp, Soccer Camp, Swim, Softball, Pitching & Hitting Camp, Dance Camp, Cheerleading Camp, and Quarterback & Receiver Camp.
- The number of registered participants is as follows:

Track – 79; Swim – 12; Tennis – 16; Softball Pitching & Hitting – 60; T-Ball Camp – 40; Soccer Camp – 41; Cheerleading Camp-23; Dance Camp-21; Quarterback & Receiver Camp-30.

- **SUMMER TRACK & FIELD-** Participants had the opportunity to compete in the Alamo Track Meet, McAllen Track Meet & Mission Track Meet.
- **SUMMER SWIM-** Participants had the opportunity to compete in the Edinburg, Pharr and Mission Swim Meets.
- **SUMMER TENNIS-** Participants had the opportunity to compete at the Edinburg Tennis Classic and McAllen Tennis Open.
- **MIDDLE SCHOOL VOLLEYBALL LEAGUE-**The Middle School Volleyball League games were held from June 4- June 27 with games played at Raul Yzaguirre Middle School. There were a total of six teams registered from the PSJA ISD Middle Schools. The Volleyball League Co-Champions were Raul Yzaguirre MS and Liberty MS.
- **HUMAN RESOURCE TRAININGS-**On June 20, Department Staff attended various training sessions which included Finance Training, Information Technology and Human Resources.

Building Maintenance Division-

- The Building Maintenance Staff have worked on their daily and weekly operations from receiving supplies, completing work orders, Amigo del Valle Rentals, Library & City Hall EOC setups for weekly meetings, staff meetings, and having them attend the Human Resources training.

EVENTS-

- July 4th Celebration – Scheduled for July 3rd, 2024. All staff will assist in coordinating and setting up for this event.

For July 2024, we have the following to report: During July 2024, our department addressed the following areas.

Parks Division-

- Parks staff assisted with the setup and cleanup of the Fourth of July celebration.
- Parks staff has maintained our athletic fields by marking and grooming them in preparation for the rentals and the PONY International Softball Tournament games.
- Staff continues to maintain the grounds of our city parks, landscaping departmental buildings, and other assigned areas throughout the City.
- An interview for the Light Equipment Operator was completed with the recommendation
- Preparing for the National Night Out on August 15th, 2024.

Recreation Division-

- **PONY Baseball/ Softball**

The San Juan All Stars 13U Baseball team competed in Pasadena, TX on July 10-13, 2024 at the PONY 13U Bronco South Zone Championships. The team went 1-2 in the tournament as they faced strong competition. Recreation Asst. Alex Lopez did travel to Pasadena as the department's representative.

- **PONY International Softball Tournament**

The City of San Juan assisted the PONY International Softball Tournament in hosting the 8U Softball, consisting of 20 softball teams from the USA, Mexico, and other countries. The tournament was held at Municipal Park July 18-20, 2024. Our department assisted with staff, field set-up/clean-up, security, and concessions for this event.

- **Summer Programs**

The summer programs came to an end for Summer Track, Tennis, T-Ball Camp, Soccer Camp, Swimming, Softball Pitching & Hitting Camp, Dance Camp, Cheerleading Camp, and Quarterback & Receiver Camp. The number of registered participants is as follows:

Track – 84; Swim – 12; Tennis – 16; Softball Pitching & Hitting – 60; T-Ball Camp – 40; Soccer camp – 41; Cheerleading Camp-23; Dance Camp-21; Quarterback & Receiver Camp-30.

- TAAF Region 2 Track & Field Meet was held on July 10-12 at McAllen Veterans Memorial Stadium. A total of 15 athletes qualified for the TAAF State Games
- TAAF Region 2 Swim Meet was held on July 12-13 at the Mission Bannworth Park. We had 2 athletes qualify to the TAAF State Games.

- Tennis four athletes qualified to the TAAF State Games.

Registration for Adult Softball is ongoing until Monday, August 19. We are offering a Men's Class E league on Thursday nights and a Co-Ed Softball league on Friday Nights.

Building Maintenance Division-

- Ruben Martinez was promoted to Building Maintenance Supervisor.
- Staff have continued daily and weekly cleaning, repairing, and maintaining all city buildings. Along with coordinating the Amigo del Valle Rentals, City Hall EOC Room, Library set-ups for weekly meetings as needed, and the PONY International Softball Tournament.
- Staff also completed and coordinated the daily opening and closing of the San Juan Library for the county elections.
- Repairs to North Side Police Department air condition units were completed.
- A/C quotes to replace a unit at North Side Fire Dept were obtained and installed.

EVENTS-

- July 4th Celebration – Staff set up & take down. Electrical outlet boxes, bicycle racks, tables, chairs & tents. Organized city BBQ cook-off, city departments competed in three categories: fajitas, chicken and ribs. The summer program Dance and Cheerleading teams performed at 3 pm and 3:30 pm respectively. Custodial staff assisted in maintaining the park grounds, restrooms, and port-o-potties. Staff additionally assisted in coordinating the fireworks show.



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Israel Garza, Sanitation Director

DATE: 07/03/2024

SUBJECT: Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]

Sanitation Department (June 2024 - Monthly Report)

- ☐ Solid Waste Collection ran on schedule all month
- ☐ Brush Pickup ran on schedule all month
- ☐ Drop off Site: 1,038 Residents
- ☐ Residential: 1,053.06 Tons
- ☐ Commercial: 753.42 Tons
- ☐ Roll-Off Containers: 217.55 Tons/51loads
- ☐ Brush: 445.47 Tons/169 loads of brush

Central Garage (June 2024)

- ☐ Tickets Open: 61
- ☐ Tickets Closed: 52
- ☐ 5 Residential Side Loaders operating
- ☐ 1 Commercial Side Loaders operating
- ☐ 2 Commercial Front Loaders operating
- ☐ 2 Brush Truck operating
- ☐ 1 Brush Tractor (grapple) operating
- ☐ 3 Brush Grapple Truck operating
- ☐ 2 Roll- Offs Trucks operating

Recycling (June 2024)

- ☐ Cardboard : 11.44 tons/\$1061.98
- ☐ Curbside : 6.940 tons/\$0.00
- ☐ Aluminum: 0.0565 tons/\$62.15
- ☐ Total Tons/Revenue: 18.44 tons /\$1061.98
- ☐ Savings of \$368.80
- ☐ Walk-Ins: 190

Code Enforcement (June 2024)

- ☐ Esteban Garcia
- ☐ Violation Notice Issued: 18

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

- ☐ Illegal Dumping: 29
- ☐ Contact People: 62
- ☐ Construction Material: 15
- ☐ Tires: 38

Code Enforcement (June 2024)

- ☐ Ruben Navarro
- ☐ Violation Notice Issues: 4
- ☐ Illegal Dumping : 10
- ☐ Contact People : 0
- ☐ Construction Material : 0
- ☐ Tires: 0

Revenue Tonnage:

Cardboard:

Curbside:

Aluminum

11.44 tons/\$1061.98

6.940 tons/\$0.00

0.0565 tons/\$62.15

Total Revenue I Tonnage: 18.44 tons/\$1124.13

Savings of: \$368.80

Walk - Ins: 190

Sanitation Department (July 2024 - Monthly Report)

- Solid Waste Collection ran on schedule all month
- Brush Pickup ran on schedule all month
- Drop off Site: 1,345 Residents
- Residential: 1,209.91 Tons
- Commercial: 722.61 Tons
- Roll-Off Containers: 259.71 Tons/62 loads
- Brush: 490.40 Tons/176 loads of brush

Central Garage (July 2024)

- Tickets Open: 57
- Tickets Closed: 44
- 5 Residential Side Loaders operating
- 1 Commercial Side Loaders operating
- 2 Commercial Front Loaders operating
- 2 Brush Truck operating
- 1 Brush Tractor (grapple) operating
- 3 Brush Grapple Truck operating
- 2 Roll-Offs Trucks operating

Recycling (July 2024)

- Cardboard : 9.48 tons/\$914.85
- Curbside : 6.940 tons/\$0.00
- Aluminum: 0.070 tons/\$12.18
- Mixed Paper: 0.030 tons/\$24.60
- Total Tons/Revenue: 16.52 tons /\$951.63
- Savings of \$330.40
- Walk-Ins: 246

Code Enforcement (July 2024)

- Esteban Garcia
- Violation Notice Issued: 21
- Illegal Dumping: 33
- Contact People: 80
- Construction Material: 20
- Tires: 35

Code Enforcement (July 2024)

- Ruben Navarro
- Violation Notice: 0
- Illegal Dumping: 8
- Contact People: 5
- Construction Material: 2
- Tires: 0



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Leonardo "Lenny" Sanchez
Ernesto "Neto" Guajardo
Adina "Dina" Santillan
Jesus "Jesse" Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Christina Perez, Interim-Director of Library

DATE: 07/02/2024

SUBJECT: San Juan Memorial Library Monthly Report. [Christina Perez, Interim Library Director]

Enclosed is the **June** Monthly Report including statistics and programs:

For the month of June, we had, 2,038 visitors. Out of those visitors, 449 were here for computer use only. The library checked out a total of 1,306 physical items for both adult and children. We had 39 in-house circulation items. We requested and received thirty-one (31) Interlibrary Loans (ILL). We had 82 new patrons added to our circulation system. We helped the public with an estimated 835 reference/informational questions. We had 31 fax transactions. The monthly amount deposited was \$932.93 both fines and fees.

Please see the attached statistical report.

During the month of June

- Attended the HCLS meeting at the Donna Public Library
- Held Summer Reading Program
- Held Father's Day Event
- Held Senior Crafting Sessions hosted by Well-Med
- Attended Budget Meeting
- Attended the City Commission meetings
- Attended the Directors' meetings
- Managed the day-to-day operations of the San Juan Memorial Library

Meetings to be held in July 2024

Multipurpose Room

Christmas RGV, July 1st

Summer Reading Program, July 8th – 12th

Summer Reading Program, July 10th-14th

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Behavioral Health, July 13th
Elections, July 15th – July 26th
Election Day Voting, July 30th
Summer Reading Program Party, July 31st

Training Room:

Wellmed Senior Crafting, July 10th & 24th
Summer Reading Program, July 15th – 19th, & 22nd – 26th
Keep San Juan Beautiful, July 26th

Enclosed is the **July** Monthly Report including statistics and programs:

For the month of July, we had 2,102 visitors. Out of those visitors, 516 were here for computer use only. The library checked out a total of 1,604 physical items for both adult and children. We had 30 in-house circulation items. We requested and received twenty-eight (28) Interlibrary Loans (ILL). We had 71 new patrons added to our circulation system. We helped the public with an estimated 724 reference/informational questions. We had 34 fax transactions. The monthly amount deposited was \$987.38 both fines and fees.

Please see the attached statistical report.

During the month of June

- Held Summer Reading Program
- Held Senior Crafting Sessions hosted by Well-Med
- Held Summer Reading Program Pizza Party
- Received donations from various local businesses for Summer Reading Program.
- Managed the day-to-day operations of the San Juan Memorial Library

Meetings to be held in August 2024

Multipurpose Room

Planning & Zoning, August 1st, 22nd

Lion's Club, August 3rd

Christmas RGV Press Conference, August 6th

Special Called Meeting, August 8th

City Commission Meeting, August 13th, 27th

Training Room:

Keep San Juan Beautiful, August 7th

Walk 'n Talk Classes, August 9th, 16th, 23rd, and 30th

WellMed Senior Crafting, August 14th & 28th

Library Board, August 14th

San Juan Memorial Library

June 2024 Statistics

Statistics	
Total Visitors	2,038
Computer Users	449
Total Checkouts	1,306
In-House Use	39
Inter-Library Loans	31
New Patrons	82
Reference\ Informational Questions	835
FAX transactions	31
Children's Programs	26
Attendance	376

Multipurpose Room Reservations	Attendance
3rd Hidalgo County Historical Commission Meeting	22
10th Summer Reading Program	12
10th Summer Lunch	31
11th Summer Reading Program	9
11th Summer Lunch	29
11th City Commission	38
12th Summer Reading Program	11
12th Summer Lunch	19
13th Summer Reading Program	7
13th Summer Lunch	21
14th Summer Reading Program	18
14th Summer Lunch	21
15th Donuts for Dads Event	21
17th Summer Reading Program	11
17th Summer Lunch	26
18th Summer Reading Program	14
18th Summer Lunch	18
21st Summer Reading Program	17
24th Summer Reading Program	15
24th Summer Lunch	22
25th Summer Reading Program	7
25th Summer Lunch	7
25th City Commission	24
26th Summer Reading Program	3
26th Summer Lunch	5
26th Open House	42
27th Summer Reading Program	7
27th Summer Lunch	15
27th Open House	26
28th Summer Reading Program	11
28th Summer Lunch	18
Total	547

Training Room Reservations	Attendance
6th Girl Scouts Meeting	11
12th WellMed Event	4
26th Keep San Juan Beautiful	6
Total	21

Total DVD Checkouts	
Children's DVDs	42
Other than Children's DVDs	79
Total	121

Total Book Checkouts	
Children's Books	952
Other than Children's Books	233
Total	1185

WiFi Usage	
LibGuest	4,127
LibStaff	1,398
Total	5,525

Study Room Attendance	
Study Rooms	102

Facebook Page	
Likes	23
Visitors	448

SJML Homepage	
Visitors	5,146

Deposits	
Fines	\$ 157.75
Copies	\$ 774.65
Surcharges	\$ 0.53
Total	\$932.40
Total + Surcharges	\$932.93

Youth & Children's Programs/Attendance

Date	Program	Attendance
Monday, June 10, 2024	*SRP	12
Monday, June 10, 2024	Lunch	31
Tuesday, June 11, 2024	SRP	9
Tuesday, June 11, 2024	Lunch	29
Wednesday, June 12, 2024	SRP	11
Wednesday, June 12, 2024	Lunch	19
Thursday, June 13, 2024	SRP	7
Thursday, June 13, 2024	Lunch	21
Friday, June 14, 2024	SRP	13
Friday, June 14, 2024	Lunch	17
Saturday, June 15, 2024	Donuts for Dads	21
Monday, June 17, 2024	SRP	11
Monday, June 17, 2024	Lunch	26
Tuesday, June 18, 2024	SRP	14
Tuesday, June 18, 2024	Lunch	18
Friday, June 21, 2024	SRP	17
Monday, June 24, 2024	SRP	10
Monday, June 24, 2024	Lunch	17
Tuesday, June 25, 2024	SRP	7
Tuesday, June 25, 2024	Lunch	7
Wednesday, June 26, 2024	SRP	3
Wednesday, June 26, 2024	Lunch	5
Thursday, June 27, 2024	SRP	7
Thursday, June 27, 2024	Lunch	15
Friday, June 28, 2024	SRP	11
Friday, June 28, 2024	Lunch	18

Total		26		376
*Summer Reading Program				

San Juan Memorial Library

July 2024 Statistics

Statistics	
Total Visitors	2,102
Computer Users	516
Total Checkouts	1,604
In-House Use	30
Inter-Library Loans	28
New Patrons	71
Reference\ Informational Questions	724
FAX transactions	34
Children's Programs	31
Attendance	594

Multipurpose Room Reservations	Attendance
1st Christmas RGV Press Conference	30
8th Summer Reading Program	25
8th Summer Lunch	26
9th Summer Reading Program	22
9th Summer Lunch	25
9th City Commission	29
10th Summer Reading Program	18
10th Summer Lunch	22
11th Summer Reading Program	18
11th Summer Lunch	28
12th Summer Reading Program	13
12th Summer Lunch	20
13th Novelty Behavioral Health CPI Training	19
13th Hidalgo County Historical Commission	15
15th Early Voting	217
16th Early Voting	128
17th Early Voting	107
18th Early Voting	107
19th Early Voting	145
20th Early Voting	149
22nd Early Voting	98
23rd Early Voting	56
24th Early Voting	73
25th Early Voting	65
26th Early Voting	154
31st Election Day	1,185
31st Summer Reading Program Pizza Party	57
Total	2,851

Deposits	
Fines	\$ 142.68
Copies	\$ 841.70
Surcharges	\$ 3.00
Total	\$984.38
Total + Surcharges	\$987.38

Training Room Reservations	Attendance
10th WellMed	3
15th Summer Reading Program	23
15th Summer Lunch	23
16th Summer Reading Program	13
16th Summer Lunch	22
17th Summer Reading Program	9
17th Summer Lunch	24
18th Summer Reading Program	10
18th Summer Lunch	20
19th Summer Reading Program	10
19th Summer Lunch	21
22nd Summer Reading Program	8
22nd Summer Lunch	10
23rd Summer Reading Program	7
23rd Summer Lunch	13
24th Summer Reading Program	10
24th Summer Lunch	22
24th Keep San Juan Beautiful	5
25th Summer Reading Program	10
25th Summer Lunch	20
26th Summer Reading Program	18
26th Summer Lunch	20
Total	321

Total DVD Checkouts	
Children's DVDs	23
Other than Children's DVDs	76
Total	99

Total Book Checkouts	
Children's Books	1261
Other than Children's Books	244
Total	1505

WiFi Usage	
LibGuest	1,373
LibStaff	4,030
Total	5,403

Study Room Attendance	
Study Rooms	98

Facebook Page	
Likes	4
Visitors	72

SJML Homepage	
Visitors	5,901

Youth & Children's Programs/Attendance

Date	Program	Attendance
Monday, July 8, 2024	*SRP	25
Monday, July 8, 2024	Lunch	28
Tuesday, July 9, 2024	SRP	22
Tuesday, July 9, 2024	Lunch	25
Wednesday, July 10, 2024	SRP	18
Wednesday, July 10, 2024	Lunch	22
Thursday, July 11, 2024	SRP	18
Thursday, July 11, 2024	Lunch	28
Friday, July 12, 2024	SRP	13
Friday, July 12, 2024	Lunch	23
Monday, July 15, 2024	SRP	23
Monday, July 15, 2024	Lunch	23
Tuesday, July 16, 2024	SRP	13
Tuesday, July 16, 2024	Lunch	24
Wednesday, July 17 , 2024	SRP	9
Wednesday, July 17 2024	Lunch	24
Thursday, July 18, 2024	SRP	8
Thursday, July 18, 2024	Lunch	18
Friday, July 19, 2024	SRP	10
Friday, July 19, 2024	Lunch	21
Monday, July 22, 2024	SRP	8
Monday, July 22, 2024	Lunch	10
Tuesday, July 23, 2024	SRP	7
Tuesday, July 23, 2024	Lunch	13
Wednesday, July 24, 2024	SRP	10
Wednesday, July 24, 2024	Lunch	22

Thursday, July 25, 2024		SRP		10
Thursday, July 25, 2024		Lunch		20
Friday, July 26, 2024		SRP		18
Friday, July 26, 2024		Lunch		24
Wednesday, July 31, 2024		SRP Pizza Party		57
Total		31		594
*Summer Reading Program				



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leroy Gonzales, Director of Finance

DATE: 08/06/2024

SUBJECT: Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]

Finance Department

Department Description

Finance Department has the responsibility to safeguard City’s financial assets and manage its resources in according with state law, City Charter, and ordinances enacted by the City Commission.

- Process accounts payable and payroll for the City of San Juan and
- Economic Development Corporation.
- Provide monthly financial reports to Departments and City Commission
- Generate financial reporting according to GAAP
- Maintain an adequate level of liquidity and meet financial responsibility of City’s
- investments policy prioritizing objective of safety, liquidity and yield
- Issue Purchase Orders on a daily basis

Additional Information

8 STAFF MEMBERS

Maintained 26 funds, assisted 24 departments and posted 1,408 journal entries, issued 2,902 disbursement checks, 401 Bank Drafts and processed 5,556 payroll checks and direct deposits, through the months of June, 2024.

June Sales Tax 11.44% Increase of \$57,193 Compared to last year.

Audit FY 2022/2023 Started on November 21, 2023 Complete 03/26/2024

Reconciled 11 Bank Accounts

Budget Adjustments (50)

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Budget Amendments (2)
Internal Budget Amendments (5)
Manage a 32.8 million budget

- General Fund Budget of 17.6 million
- Utility & Sanitation Fund 4.8 million
- Stormwater Fund 305 thousand
- Debt Service Fund 3.8 million
- Sanitation Fund 3.9 million
- Other Funds 2.7 million

Utility Billing & Collection Department

Department Description

The Utility Billing Department is responsible for billing and collection of water usage, sanitary sewer, residential garbage collection and responding to customers complaints.

- The City of San Juan collects about 7,347 water 10,392 Sewer and Brush 9,975 accounts.
- North Alamo Water Supply Corporation service 3,480 sewer accounts and Garbage and Brush 2,889 accounts.
- Per Audited Financial Report, in FY ending 9/30/2023, Utility Fund collected 6.3 million and Sanitation Fund 4.2 million with a combined 10.5 million.
- Email Billing (52)

Service Orders

1. Connects	60
2. Meter information	18
3. Disconnect	59
4. Dead Meters Change	3
5. Past Due Notice	1,811
6. Cut List/11th	174
7. Cut List Register	34

Payments are made by

58 % paid in person
1 % juniors
30 % online
5 % bank drafts
6 % other locations

Staff of 9 Employees

Purchasing Division

Purchasing Description

Purchasing Division is responsible for acquiring goods and services for the City, in accordance with state law, the City's purchasing policies and annual budget.

Activity through May, 2024.

Purchase Orders Issued	3,679
Purchase Order Changes/Voids	122
Bid Openings	9
Public Auction	0



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Tirso Garza, Fire Chief

DATE: 08/09/2024

SUBJECT: Fire Department Monthly Report. [Tirso Garza, Fire Chief]

The San Juan Fire Department did the following activity in June 2024:

Emergency Calls

A total of 71 Calls for June 2024. (Please see attached report.)

- A Shift = 24
- B Shift = 21
- C Shift = 26

Med-Care EMS

Med-Care EMS responded along with the Fire Department to 10 calls for June 2024. Please see the attached report that Med-Care EMS submitted

County Calls

The San Juan Fire Department County calls for June 2024 are the following:

- June 4, 2024 – Incident 00296 911 E. El Dora for a False Alarm
- June 11, 2024 - Incident 003619 809 San Marcos St. for a Medical Call

Volunteer Department

The San Juan Volunteer Fire Department could not meet for a monthly business meeting.

Fire Inspections

A total of 22 inspections were conducted in June 2024. Please see attached for detailed information about each completed inspection.

Plan Reviews

The following plans were reviewed for June 2024:

- San Juan Family Clinic – Cellular Fire Alarm
- North Park Lexus RGV – Fire Alarm

Fuel Utilization

Please note that the total amount of gallons mentioned in this report belongs only to the logs submitted by the Fire Chief, Lieutenant, or Firefighter in charge of June 2024 to the Administration Office.

- A total of 513.69 Gallons of Unleaded
- A total of 492.69 Gallons of Diesel

Custom ▾ Jun 1, 2024 - Jun 30, 2024 ▾

83%

FIRE
Percentage of Total Incidents

11%

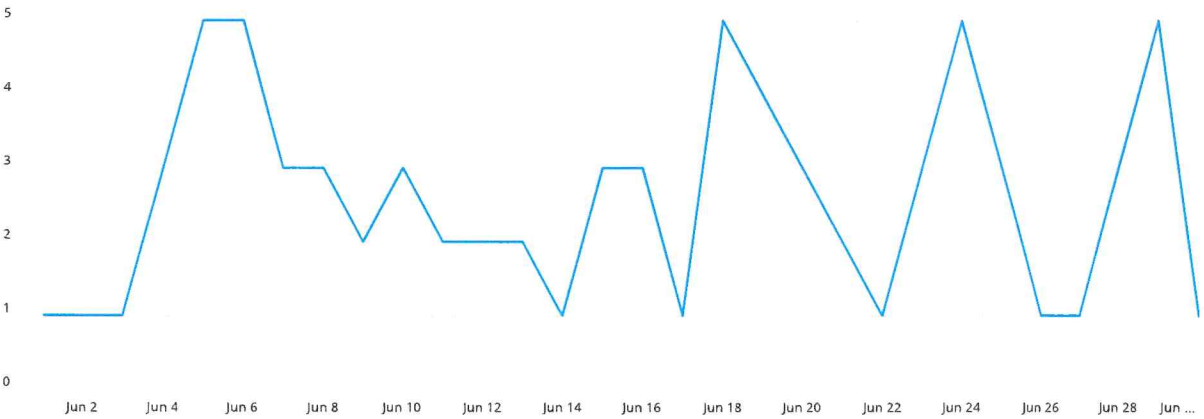
EMS
Percentage of Total Incidents

71

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Counts	% Rows	% Columns	% All											
Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total

(10) Fire, other	1													1
(11) Structure Fire					2									2
(13) Mobile property (vehicle) fire				2										2
(14) Natural vegetation fire	1													1
(15) Outside rubbish fire					1									1
(22) Overpressure rupture from air or gas (no fire)					1									1
(30) Rescue, emergency medical call (EMS), other	1													1
(31) Medical assist	1	1			1									3
(32) Emergency medical service (EMS) incident	3	1												4
(40) Flammable gas or liquid condition, other			1											1
(41) Combustible/f... spills & leaks	2	1			3									6
(44) Electrical wiring/equipm. problem	1	1		3										5
(48) Attempted burning, illegal action	1	1												2
(53) Smoke, odor problem	2	1												3

Week Ending	6/2/24	6/9/24	6/16/24	6/23/24	6/30/24	7/7/24	7/14/24	7/21/24	7/28/24	8/4/24	8/11/24	8/18/24	8/25/24	Total
(54) Animal problem or rescue				1										1
(55) Public service assistance			1	2	1									4
(60) Good intent call, other				1										1
(61) Dispatched and canceled en route		2	1	2	3									8
(65) Steam, other gas mistaken for smoke				1										1
(70) False alarm and false call, other		3	4	4	2									13
(71) Malicious, mischievous false alarm					1									1
(73) System or detector malfunction		2	2											4
(74) Unintentional system/detect... operation (no fire)		1												1
NULL		2	1		1									4
Total	1	22	16	16	16									71

Trip #	Date of Service	Run #	PU Address	City	Nature	Call Created Time	Assigned	Enroute	At Scene	Transporting	At Destination	Clear	Status	Time Difference
1	06/01/2024	16645-24	4010 Jencia St	San Juan	04 - Assault / Sexual Assault / Stun Gun	00:29:45	00:29:52	00:33:26	00:38:01	00:52:33	01:03:14	01:19:14		00:08:09
2	06/01/2024	16647-24	100 e expressway 83	San Juan	29 - Traffic Collision / Transportation Incident	00:43:19	00:43:30	00:44:25	00:57:01					00:13:31
3	06/01/2024	16668-24	2301 N RAUL LONGORIA RD	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	08:11:48	08:11:58	08:13:31	08:17:29	08:35:34	08:41:37	09:21:25		00:05:31
4	06/01/2024	16671-24	419 E 3rd St	San Juan	13 - Diabetic Problems	09:15:31	09:24:26	09:28:52	09:32:15	09:46:22	09:49:05	10:33:28		00:07:51
5	06/01/2024	16682-24	711 W 7th St	San Juan	31 - Unconscious / Fainting (Near)	10:24:23	10:27:23	10:27:32	10:32:17	10:49:42	11:00:05	11:17:02		00:05:52
6	06/01/2024	16684-24	309 W Ciro Dr	San Juan	21 - Hemorrhage (Bleeding) / Lacerations	12:17:27	12:17:47	12:18:12	12:26:51	12:39:37	12:53:23	13:40:51		00:08:14
7	06/01/2024	16712-24	612 Royal Palm St	San Juan	26 - Sick Person (Specific Diagnosis)	15:15:41	15:15:45	15:16:39	15:26:57	15:37:40	15:53:18	16:34:29		00:13:12
8	06/01/2024	16731-24	900 E business 83	San Juan	26 - Sick Person (Specific Diagnosis)	17:14:05	17:14:19	17:14:38	17:26:00	17:43:36	17:58:26	18:56:24		00:11:27
9	06/01/2024	16732-24	400 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	17:18:38	17:19:03	17:19:18	17:43:05	18:01:34	18:12:09	19:19:22		00:24:02
10	06/01/2024	16737-24	400 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	18:01:39	18:01:44	18:01:49	18:01:49	18:01:49	18:12:15	19:20:39		00:00:05
11	06/01/2024	16744-24	103 Southgate Ave	San Juan	04 - Assault / Sexual Assault / Stun Gun	19:17:45	19:17:53	19:18:11	19:19:37					00:01:44
12	06/01/2024	16757-24	200 W Expy 83	San Juan	24 - Pregnancy / Childbirth / Miscarriage	21:08:43	21:08:42	21:08:36	21:17:51	21:31:32	21:37:54	22:35:18		00:11:09
13	06/01/2024	16770-24	206 N Nebraska Ave	San Juan	23 - Overdose / Poisoning (Ingestion)	22:28:20	22:30:40	22:30:55	22:43:47	23:00:41	23:15:06	00:09:16		00:13:07
14	06/02/2024	16821-24	910 Orange St	San Juan	31 - Unconscious / Fainting (Near)	12:04:44	12:04:58	12:09:53	12:15:27	12:31:28	12:56:01	13:27:16		00:10:13
15	06/02/2024	16823-24	504 S Miguel Hidalgo St	San Juan	25 - Psychiatric / Abnormal Behavior / Suicide Attempt	12:14:26	12:15:20	12:20:24	12:27:56	12:36:16	12:57:24	13:22:49		00:12:36
16	06/02/2024	16826-24	400 N Nebraska Ave	San Juan	17 - Falls	12:44:02	12:44:24	12:49:03	12:50:49	13:10:16	13:13:21	13:42:10		00:06:25
17	06/02/2024	16837-24	308 E Pino St	San Juan	19 - Heart Problems / A.I.C.D.	15:20:27	15:20:33	15:25:07	15:27:37	15:42:15	15:52:08	16:23:25		00:07:04
18	06/02/2024	16841-24	4005 Gambit Rd	San Juan	26 - Sick Person (Specific Diagnosis)	16:25:11	16:26:06	16:28:41	16:37:17	16:57:23	17:10:36	18:18:03		00:11:11
19	06/03/2024	16888-24	300 E 3rd St	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	04:14:32	04:14:58	04:20:57	04:26:12	04:39:02	04:45:08	05:27:18		00:11:14
20	06/03/2024	16906-24	1108 Farm to Market 495	San Juan	06 - Breathing Problems	07:32:10	07:33:35	07:35:49	07:47:10	08:03:42	08:25:42	08:26:06		00:13:35
21	06/03/2024	16918-24	North Raul Longoria Road & Ferguson 495	San Juan	29 - Traffic Collision / Transportation Incident	09:15:28	09:15:32	09:16:08	09:19:15					00:03:43
22	06/03/2024	16921-24	308 E Pino St	San Juan	19 - Heart Problems / A.I.C.D.	09:42:38	09:42:46	09:45:07	09:46:39	10:05:24	10:20:44	10:45:17		00:03:53
23	06/03/2024	16926-24	207 W Army Dr	San Juan	21 - Hemorrhage (Bleeding) / Lacerations	10:25:34	10:26:16	10:26:46	10:31:41	10:52:26	11:06:10	12:01:15		00:05:25
24	06/03/2024	16927-24	2803 N Raul Longoria Rd	San Juan	18 - Headache	10:30:06	10:30:12	10:30:46	10:36:58	10:47:59	11:01:05	11:32:31		00:06:46
25	06/03/2024	16937-24	920 W Interstate Hwy 2	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	12:21:19	12:21:22	12:21:50	12:27:03	12:45:27	13:15:00	13:46:08		00:05:41
26	06/03/2024	16939-24	312 E Chaparral St	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	12:33:24	12:33:24	12:35:45	12:53:51					00:18:39
27	06/03/2024	16947-24	528 S Antonio Ave	San Juan	26 - Sick Person (Specific Diagnosis)	14:02:24	14:03:04	14:04:13	14:05:44	14:21:34	14:36:43	15:15:16		00:02:40
28	6/4/2024	17047-24	S Stewart Rd & E Carroll Rd	San Juan	29 - Traffic Collision / Transportation Incident	12:11:10	12:11:14	12:15:07	12:16:48	12:31:39	12:47:44	13:37:04		00:05:22
29	6/4/2024	17051-24	901 Del Monte Dr	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	13:22:15	13:22:44	13:23:45	13:30:47	13:43:12	13:54:26	14:52:31		00:07:03
30	6/4/2024	17064-24	132 Mesquite Dr	San Juan	02 - Allergies (Reactions) / Envenomations (Stings, Bites)	15:33:27	15:33:43	15:34:44	15:46:18	16:01:53	16:13:17	17:06:18		01:13:35
31	6/4/2024	17080-24	805 W Ridge Rd	San Juan	12 - Convulsions / Seizures	17:29:46	17:29:52	17:30:34						00:00:00
32	6/4/2024	17090-24	1505 Coconut Palm Ave	San Juan	26 - Sick Person (Specific Diagnosis)	17:58:15	17:58:42	17:58:55	18:03:18					00:04:24
33	6/4/2024	17098-24	300 N NEBRASKA AVE	San Juan	26 - Sick Person (Specific Diagnosis)	19:03:45	19:04:19	19:04:36	19:15:14	19:32:05	19:51:05	20:43:13		01:10:40
34	6/4/2024	17112-24	107 Cil Del Jardin	San Juan	26 - Sick Person (Specific Diagnosis)	21:49:52	21:50:22	21:51:11	21:59:04	22:06:32	22:09:20	22:46:38		00:08:23
35	6/4/2024	17113-24	2301 N RAUL LONGORIA RD	San Juan	26 - Sick Person (Specific Diagnosis)	22:01:16	22:01:27	22:03:40	22:11:08	22:25:22	22:40:00	22:53:03		00:08:55
36	6/4/2024	17122-24	314 Poinsettia Cir	San Juan	21 - Hemorrhage (Bleeding) / Lacerations	22:59:55	23:00:22	23:01:59	23:13:08	23:30:03	23:45:43	00:30:09		01:11:47
37	6/5/2024	17134-24	316 W Ciro Dr	San Juan	15 - Electrocutan / Lightning	00:51:20	00:52:16	00:52:43	00:58:14					00:05:41
38	6/5/2024	17155-24	S Stewart Rd & Moore Rd	San Juan	29 - Traffic Collision / Transportation Incident	07:38:34	07:38:44	07:48:42	07:49:47	08:12:56	08:30:31	08:58:54		01:10:49
39	6/5/2024	17158-24	S Stewart Rd & Moore Rd	San Juan	29 - Traffic Collision / Transportation Incident	07:54:57	07:55:04	07:55:09						00:00:02
40	6/5/2024	17163-24	130 E business 83	San Juan	26 - Sick Person (Specific Diagnosis)	08:40:33	08:41:30	08:41:44	08:47:52	09:04:59	09:08:55	09:24:01		00:05:12
41	6/5/2024	17209-24	300 W business 83	San Juan	29 - Traffic Collision / Transportation Incident	15:50:12	15:50:16	15:53:15	15:56:54					00:05:03
42	6/5/2024	17221-24	1925 Loma Alta Dr	San Juan	31 - Unconscious / Fainting (Near)	17:56:09	17:57:16	17:58:21	18:05:50					00:08:30
43	6/5/2024	17250-24	909 Citrus St	San Juan	17 - Falls	22:24:26	22:24:30	22:26:48	22:33:49					00:08:08
44	6/5/2024	17256-24	118 N Nebraska Ave	San Juan	03 - Animal Bites / Attacks	23:17:24	23:17:29	23:18:53	23:26:20	23:37:40	23:40:49	23:49:58		00:07:45
45	6/6/2024	17259-24	300 N NEBRASKA AVE	San Juan	26 - Sick Person (Specific Diagnosis)	0:49:44	0:49:48	0:51:27	0:57:29	1:33:33	1:48:31	1:59:18		00:06:35
46	6/6/2024	17276-24	107 Cil Del Jardin	San Juan	13 - Diabetic Problems	1:09:41	1:10:08	1:10:52	1:17:43	1:39:49	1:39:52	1:48:39		00:07:10
47	6/6/2024	17279-24	408 W 12th St	San Juan	06 - Breathing Problems	7:27:34	7:27:46	7:33:37	7:37:26	8:16:23	8:33:05	9:24:04		00:05:00
48	6/6/2024	17279-24	N Cesar Chavez Rd & W business Hwy 83	San Juan	29 - Traffic Collision / Transportation Incident	9:18:24	9:18:30	9:22:58	9:23:01	9:48:03	10:14:38	10:29:45		00:04:22
49	6/6/2024	17284-24	800 E Carroll Rd	San Juan	31 - Unconscious / Fainting (Near)	10:19:06	10:19:36	10:19:51	10:27:05	10:42:45	10:49:01	11:16:33		00:07:16
50	6/6/2024	17290-24	203 W 3rd St	San Juan	26 - Sick Person (Specific Diagnosis)	10:59:39	11:00:07	11:00:14	11:11:13	11:42:45	11:58:40	12:30:53		01:11:01
51	6/6/2024	17293-24	202 E 9th St	San Juan	26 - Sick Person (Specific Diagnosis)	11:11:26	11:12:37	11:12:45	11:18:43	11:36:03	11:55:59	12:39:08		00:06:00
52	6/6/2024	17298-24	218 E 11th St	San Juan	26 - Sick Person (Specific Diagnosis)	12:34:08	12:34:26	12:35:54	12:38:40	12:53:13	13:10:16	13:35:03		00:03:17
53	6/6/2024	17299-24	130 E business 83	San Juan	31 - Unconscious / Fainting (Near)	12:46:32	12:46:58	12:48:58	12:54:53	13:08:14	13:28:54	14:15:20		00:06:34
54	6/6/2024	17301-24	314 Poinsettia Cir	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	13:26:15	13:26:41	13:27:17	13:38:39	13:51:29	14:02:01	15:18:50		01:11:23
55	6/6/2024	17311-24	E business Hwy 83 & S Nebraska Ave	San Juan	29 - Traffic Collision / Transportation Incident	15:03:59	15:04:03	15:04:38	15:06:24					00:01:52
56	6/6/2024	17318-24	N Raul Longoria Rd & Eldora Rd	San Juan	29 - Traffic Collision / Transportation Incident	15:59:42	15:59:49	16:00:06	16:06:32	16:46:37	17:01:30	18:17:54		00:06:39
57	6/6/2024	17321-24	N Raul Longoria Rd & Eldora Rd	San Juan	29 - Traffic Collision / Transportation Incident	16:07:59	16:08:07	16:08:15	16:15:58	16:42:20	17:05:40	17:24:33		00:07:50
58	6/6/2024	17322-24	N Raul Longoria Rd & Eldora Rd	San Juan	29 - Traffic Collision / Transportation Incident	16:11:02	16:11:08	16:11:10	16:19:19	16:37:47	16:54:09	17:50:36		00:08:10
59	6/6/2024	17323-24	N Raul Longoria Rd & Eldora Rd	San Juan	29 - Traffic Collision / Transportation Incident	16:25:41	16:25:56	16:26:05	16:26:05	16:42:24	17:05:42	17:24:37		00:00:00
60	6/6/2024	17324-24	N Raul Longoria Rd & Eldora Rd	San Juan	29 - Traffic Collision / Transportation Incident	16:26:18	16:26:27	16:26:31	16:26:33	16:37:56	16:54:01	17:50:40		01:00:00
61	6/6/2024	17325-24	N Raul Longoria Rd & Eldora Rd	San Juan	29 - Traffic Collision / Transportation Incident	16:29:19	16:29:32	16:29:43	16:40:36	16:57:35	17:14:53	17:56:20		01:05:33
62	6/6/2024	17326-24	218 E 11th St	San Juan	26 - Sick Person (Specific Diagnosis)	16:32:24	16:32:48	16:33:02	16:51:09	17:06:52	17:16:07	17:32:23		01:18:17
63	6/6/2024	17341-24	1002 P Palma Dr	San Juan	26 - Sick Person (Specific Diagnosis)	19:26:20	19:26:30	19:27:24	19:36:13	19:55:46	20:00:00	20:46:13		00:09:25

64	6/6/2024	17347-24	112 W San Diego St	San Juan	06 - Breathing Problems	20:13:37	20:13:41	20:15:17	20:22:43	20:36:15	20:49:44	21:38:40	0:08:18	
65	6/6/2024	17355-24	127 E Railroad St	San Juan	04 - Assault / Sexual Assault / Sun Gun	22:13:20	22:13:32	22:17:47	22:24:12	22:44:52	22:58:13	23:29:56	0:08:12	
66	06/07/2024	17359-24	206 W 3rd St	San Juan	26 - Sick Person (Specific Diagnosis)	00:52:36	00:52:57	00:56:33	01:02:24	01:14:09	01:42:39	00:09:27	01:51:33	
67	06/07/2024	17363-24	1210 Foster St	San Juan	26 - Sick Person (Specific Diagnosis)	03:33:57	03:34:21	03:39:09	03:49:38	03:58:07	04:14:36	04:48:21	00:15:17	
68	06/07/2024	17374-24	900 E Business 83	San Juan	26 - Sick Person (Specific Diagnosis)	05:43:20	05:43:23	05:55:22	06:05:46	06:14:14	06:31:29	07:17:06	00:22:23	
69	06/07/2024	17375-24	301 E Chaparral St	San Juan	32 - Unknown Problem (Person Down)	06:30:41	06:30:47	06:32:49					00:00:00	
70	06/07/2024	17380-24	511 Taylor St	San Juan	26 - Sick Person (Specific Diagnosis)	07:34:40	07:34:44	07:37:24	07:43:12	07:56:46	08:23:35	08:19:16	00:08:28	
71	06/07/2024	17382-24	218 E 11th St	San Juan	17 - Falls	08:20:07	08:22:30	08:22:47	08:32:10	08:51:50	09:02:18	09:59:37	00:09:40	
72	06/07/2024	17403-24	704 Pueblo St	San Juan	26 - Sick Person (Specific Diagnosis)	10:44:07	10:47:00	10:47:44	11:00:24	11:41:37	12:10:35	13:04:52	00:13:24	
73	06/07/2024	17408-24	3700 Jentica St	San Juan	26 - Sick Person (Specific Diagnosis)	11:37:17	11:38:10	11:39:10	11:53:33	12:01:41			00:16:06	
74	06/07/2024	17409-24	507 S Shawnee Bend Rd	San Juan	32 - Unknown Problem (Person Down)	11:51:13	11:52:21	11:53:00	11:59:16				00:06:55	
75	06/07/2024	17445-24	208 W 2nd St	San Juan	32 - Unknown Problem (Person Down)	18:37:11	18:38:11	18:38:41	18:50:29				00:12:18	
76	06/07/2024	17446-24	N Raul Longoria Rd & Nedie St	San Juan	32 - Unknown Problem (Person Down)	18:57:36	18:57:43	18:58:03	19:05:52				00:08:09	
77	06/07/2024	17455-24	300 N NEBRASKA AVE	San Juan	26 - Sick Person (Specific Diagnosis)	20:22:11	20:22:22	20:24:02	20:33:10	20:52:33	21:04:44	22:04:00	00:10:48	
78	06/08/2024	17476-24	700 W EXPRESSWAY	San Juan	29 - Traffic Collision / Transportation Incident	03:31:57	03:32:04	03:38:56	03:48:09				00:16:05	
79	06/08/2024	17482-24	1604 Sol St	San Juan	32 - Unknown Problem (Person Down)	04:33:10	04:33:35	04:36:14	04:42:30				00:08:55	
80	06/08/2024	17516-24	701 N Nebraska Ave	San Juan	26 - Sick Person (Specific Diagnosis)	11:48:06	11:48:28	11:50:41	11:57:33				00:09:05	
81	06/08/2024	17526-24	605 Hunes Dr	San Juan	19 - Heart Problems / A.I.C.D.	14:19:35	14:20:04	14:20:38	14:33:03	14:46:24	14:56:56	15:50:43	00:12:59	
82	06/08/2024	17544-24	219 E Gomez Dr	San Juan	04 - Assault / Sexual Assault / Sun Gun	16:40:18	16:40:37	16:42:36	16:52:52	17:22:03	17:36:15	00:12:15		
83	06/08/2024	17547-24	400 E Expressway 83	San Juan	29 - Traffic Collision / Transportation Incident	17:06:09	17:06:16	17:06:40	17:22:25	17:45:14	18:28:16	00:16:09		
84	06/08/2024	17550-24	800 W Business 83	San Juan	29 - Traffic Collision / Transportation Incident	17:28:51	17:29:15	17:29:53	17:40:45	18:01:35	18:14:53	19:01:40	00:12:49	
85	06/08/2024	17552-24	800 W Business 83	San Juan	29 - Traffic Collision / Transportation Incident	17:36:45	17:36:53	17:38:34	17:40:45	17:52:49	18:00:46	18:45:14	00:03:52	
86	06/08/2024	17555-24	800 W Business 83	San Juan	29 - Traffic Collision / Transportation Incident	18:01:43	18:01:56	18:02:06	18:02:06	18:20:06	18:14:56	19:01:41	00:00:10	
87	06/08/2024	17554-24	1604 Sol St	San Juan	32 - Unknown Problem (Person Down)	17:52:26	17:54:45	17:55:04	18:08:11	18:27:28	18:46:51	19:06:44	00:13:26	
88	06/08/2024	17588-24	Cesar Chavez Rd & Sam Houston St	San Juan	29 - Traffic Collision / Transportation Incident	23:01:30	23:01:40	23:01:42	23:14:17	23:27:05	23:41:29	00:03:38	00:12:37	
89	06/09/2024	17593-24	711 W 7th St	San Juan	26 - Sick Person (Specific Diagnosis)	23:39:52	23:40:45	23:41:31	23:53:49	00:09:45	00:10:52	00:52:03	00:13:04	
90	06/09/2024	17601-24	304 San Ignacio Ave	San Juan	18 - Headache	04:06:15	04:06:38	04:14:21	04:18:17	04:36:48	05:04:03	00:11:39	00:11:39	
91	06/09/2024	17609-24	4711 Maya Dr	San Juan	26 - Sick Person (Specific Diagnosis)	04:38:17	04:38:51	04:42:46	04:52:35	05:10:18	05:21:24	05:55:43	00:13:44	
92	06/09/2024	17629-24	218 E 11th St	San Juan	26 - Sick Person (Specific Diagnosis)	10:45:07	10:45:28	10:47:13	10:54:58	11:04:01	11:10:58	11:32:24	00:09:30	
93	06/09/2024	17630-24	1604 Sol St	San Juan	32 - Unknown Problem (Person Down)	10:59:07	11:01:47	11:01:47	11:05:49				00:06:42	
94	06/09/2024	17631-24	711 W 7th St	San Juan	26 - Sick Person (Specific Diagnosis)	10:58:36	11:00:01	11:01:24	11:07:23	11:21:51	11:39:11	12:04:15	00:07:22	
95	06/09/2024	17665-24	711 W 7th St	San Juan	26 - Sick Person (Specific Diagnosis)	16:55:48	16:56:28	16:56:57	17:03:22	17:16:43	17:27:03	17:55:23	00:06:54	
96	06/09/2024	17676-24	4811 Hibiscus Dr	San Juan	26 - Sick Person (Specific Diagnosis)	18:48:05	18:48:24	18:50:24	18:53:59	19:12:19	19:30:02	20:02:43	00:05:35	
97	06/09/2024	17685-24	500 Minnesota Rd	San Juan	05 - Backpain (Non-Traumatic or Non-Recent Trauma)	20:06:36	20:07:31	20:12:24	20:32:08	20:45:24	21:35:49	00:05:28	00:05:28	
98	06/09/2024	17688-24	600 Farm to Market 495	San Juan	23 - Overdose / Poisoning (Ingestion)	20:34:44	20:36:29	20:41:12	20:48:30	21:07:11	21:22:28	22:36:04	00:10:13	
99	06/09/2024	17689-24	815 S Kansas Ave	San Juan	29 - Traffic Collision / Transportation Incident	20:35:17	20:37:07	20:39:38	20:47:01	20:52:47	21:07:39	21:43:11	00:09:54	
100	6/10/2024	17718-24	711 W 7th St	San Juan	06 - Breathing Problems	06:52:23	06:52:59	06:53:59	06:59:45	07:18:31	07:29:03	08:16:44	0:07:00	
101	6/10/2024	17740-24	2301 N RAUL LONGORIA RD	San Juan	04 - Assault / Sexual Assault / Sun Gun	12:55:31	12:55:36	12:56:37	13:05:35				0:09:59	
102	6/10/2024	17741-24	2019 Loma Alta Dr	San Juan	31 - Unconscious / Fainting (Near)	13:18:44	13:19:06	13:19:08	13:33:25				0:14:19	
103	6/10/2024	17779-24	414 Chula Vista Dr	San Juan	17 - Falls	18:00:27	18:00:49	18:02:06	18:10:17				0:09:28	
104	6/10/2024	17800-24	3501 Grandora St	San Juan	26 - Sick Person (Specific Diagnosis)	21:12:59	21:13:13	21:14:30	21:21:32	21:39:17	21:58:28	22:37:53	0:08:19	
105	6/11/2024	17833-24	208 W 9th St	San Juan	26 - Sick Person (Specific Diagnosis)	07:55:14	07:56:10	07:59:31	08:05:26	08:24:22	08:44:45	08:58:07	0:09:05	
106	6/11/2024	17834-24	300 N NEBRASKA AVE	San Juan	26 - Sick Person (Specific Diagnosis)	08:00:23	08:00:35	08:15:18	08:28:36	08:30:12	08:53:42	0:14:44		
107	6/11/2024	17845-24	801 W 1ST	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	11:59:01	11:59:50	12:03:49	12:22:13	12:38:57	12:57:52	0:04:29	0:10:40	
108	6/11/2024	17847-24	129 Jaime St	San Juan	26 - Sick Person (Specific Diagnosis)	12:05:03	12:05:16	12:05:51	12:16:13	12:30:38	12:46:07	13:10:01	0:06:12	
109	6/11/2024	17851-24	806 I-2	San Juan	29 - Traffic Collision / Transportation Incident	13:09:43	13:09:49	13:15:04	13:19:31	13:35:06	13:46:34	14:14:48	0:08:16	
110	6/11/2024	17854-24	806 I-2	San Juan	29 - Traffic Collision / Transportation Incident	13:34:50	13:34:56	13:34:58	13:34:59	13:35:14	13:46:36	14:14:07	0:00:02	
111	6/11/2024	17856-24	1004 Sunset St	San Juan	32 - Unknown Problem (Person Down)	13:40:28	13:40:58	13:41:26	13:47:35				0:06:15	
112	6/11/2024	17888-24	800 E 15th St	San Juan	28 - Stroke (CVA) / Transient Ischemic Attack (TIA)	18:19:36	18:19:46	18:20:00	18:25:21	19:00:58	19:21:19	20:10:03	0:15:27	
113	6/11/2024	17895-24	1816 Mimosa St	San Juan	17 - Falls	20:01:54	20:02:00	20:04:47	20:14:04	20:21:37	20:34:18	21:05:03	0:09:18	
114	6/11/2024	17907-24	211 E Chaparral St	San Juan	26 - Sick Person (Specific Diagnosis)	22:08:30	22:09:21	22:14:50	22:21:01	22:34:39	22:47:42	23:16:21	0:06:12	
115	6/11/2024	17910-24	1000 e expressway 83	San Juan	29 - Traffic Collision / Transportation Incident	22:18:46	22:19:00	22:23:15	22:31:34	22:41:11	22:46:17	23:05:09	0:10:36	
116	6/12/2024	17913-24	1118 Mini Dr	San Juan	32 - Unknown Problem (Person Down)	23:44:12	23:44:32	23:49:07					0:00:00	
117	6/12/2024	17975-24	308 W Army Dr	San Juan	26 - Sick Person (Specific Diagnosis)	19:06:03	19:06:19	19:08:35	19:11:35				0:05:08	
118	6/12/2024	17971-24	109 Freestone St	San Juan	28 - Stroke (CVA) / Transient Ischemic Attack (TIA)	19:21:31	19:22:32	19:22:49	19:29:49	19:37:58	19:45:55	20:21:09	0:07:02	
119	6/12/2024	18000-24	112 W San Diego St	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	23:32:10	23:33:00	23:34:56	23:38:56	23:50:41	00:01:10	00:21:28	0:05:37	
120	6/13/2024	18002-24	400 W Business 83	San Juan	26 - Sick Person (Specific Diagnosis)	00:31:37	00:31:48	00:35:27	00:40:07	00:48:49	00:50:05	01:15:32	0:10:14	
121	6/13/2024	18006-24	400 W Business 83	San Juan	26 - Sick Person (Specific Diagnosis)	00:23:10	00:23:41	00:28:47	00:31:38	00:45:59	00:48:38	01:41:46	0:05:18	
122	6/13/2024	18001-24	400 W Business 83	San Juan	26 - Sick Person (Specific Diagnosis)	00:31:22	00:31:29	00:31:38	00:31:38	00:45:06	00:48:40	01:41:44	0:00:00	
123	6/13/2024	18025-24	Eldora Rd & San Felipe St	San Juan	23 - Overdose / Poisoning (Ingestion)	08:29:08	08:29:56	08:35:22	08:39:45				0:09:18	
124	6/13/2024	18033-24	609 Sun Chase St	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	09:33:03	09:33:55	09:39:01	09:52:33	10:08:11	10:52:30	0:05:27		
125	6/13/2024	18042-24	400 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	11:59:10	12:00:45	12:01:00	12:12:42	12:23:52	12:34:34	13:27:30	0:11:52	
126	6/13/2024	18049-24	400 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	12:24:07	12:24:14	12:24:22	12:24:22	12:24:22	12:34:37	13:42:55	0:00:00	
127	6/13/2024	18045-24	914 W San Houston Blvd	San Juan	31 - Unconscious / Fainting (Near)	12:04:46	12:05:34	12:13:31	12:22:04	12:36:49	12:51:07	14:01:50	0:08:35	

128	6/13/2024	18053-24	2901 N Raul Longoria Rd	San Juan	07 - Burns (Scalds) / Explosion (Blas)	13:40:21	13:43:32	14:04:12	14:24:03	15:07:02	00:45:52
129	6/13/2024	18057-24	1201 E Expressway 83	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	16:30:38	16:41:16	16:47:28	17:03:08	17:23:42	18:34:51
130	6/13/2024	18056-24	400 N Iowa Ave	San Juan	26 - Sick Person (Specific Diagnosis)	16:40:25	16:41:10	16:52:01	17:09:06	17:10:58	18:00:54
131	6/13/2024	18077-24	801 W 1st St	San Juan	06 - Breathing Problems	17:57:52	17:58:31	17:59:55	18:03:11	18:26:42	18:34:15
132	6/13/2024	18086-24	401 Jenica Cir	San Juan	01 - Abdominal Pain / Problems	19:30:10	19:30:29	19:31:00	19:53:37	20:05:40	21:01:42
133	6/13/2024	18089-24	1700 N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	19:38:50	19:39:27	19:39:43	19:41:55	19:58:43	20:22:26
134	6/13/2024	18089-24	4409 N Cesar Chavez Rd	San Juan	26 - Sick Person (Specific Diagnosis)	20:51:06	20:56:02	20:57:10	21:05:51	21:25:02	22:21:35
135	6/13/2024	18114-24	1209 Farm to Market 495	San Juan	04 - Assault / Sexual Assault / Sun Gun	02:17:34	02:17:41	02:23:23	02:23:46		00:00:24
136	6/14/2024	18131-24	2107 Cedro Dr	San Juan	05 - Back Pain (Non-Traumatic or Non-Recent Trauma)	09:52:09	09:52:13	09:58:17	10:04:16	10:23:26	10:31:45
137	6/14/2024	18135-24	4011 N Veterans Blvd	San Juan	12 - Convulsions / Seizures	11:06:42	11:07:02	11:07:14	11:17:25	11:20:02	01:11:41
138	6/14/2024	18137-24	1705 N Raul Longoria Rd	San Juan	07 - Burns (Scalds) / Explosion (Blas)	11:26:46	11:26:59	11:27:11	11:45:14	12:05:55	12:59:25
139	6/14/2024	18151-24	5003 N Raul Longoria Rd	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	13:22:41	13:22:53	13:23:06	13:31:03	13:58:46	14:11:03
140	6/14/2024	18160-24	500 S Standard St	San Juan	26 - Sick Person (Specific Diagnosis)	14:54:34	14:55:06	14:55:29	15:02:05	15:11:56	15:53:10
141	6/14/2024	18191-24	320 W 7th St	San Juan	26 - Sick Person (Specific Diagnosis)	21:09:25	21:09:29	21:10:49	21:19:58	21:47:47	22:01:20
142	6/14/2024	18193-24	112 W Expy 83	San Juan	26 - Sick Person (Specific Diagnosis)	21:26:26	21:26:31	21:26:55	21:30:04	21:43:46	22:22:22
143	6/15/2024	18222-24	222 Jaime St	San Juan	17 - Falls	04:12:02	04:12:19	04:21:57	04:26:37	04:48:31	05:18:56
144	6/15/2024	18238-24	426 BUS US 83	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	09:53:33	09:53:50	09:57:37	10:13:06	10:26:05	10:33:44
145	6/15/2024	18241-24	710 Faith Dr	San Juan	04 - Assault / Sexual Assault / Sun Gun	10:28:45	10:30:03	10:30:10	10:40:20		01:10:11
146	6/15/2024	18243-24	609 Sun Chase St	San Juan	06 - Breathing Problems	10:34:43	10:35:50	10:35:51	10:47:25	11:03:02	11:24:06
147	6/15/2024	18244-24	700 Maldonado Dr	San Juan	32 - Unknown Problem (Person Down)	10:39:14	10:39:31	10:39:41	10:54:21	11:11:58	11:29:43
148	6/15/2024	18254-24	107 N Nebraska Ave	San Juan	26 - Sick Person (Specific Diagnosis)	12:44:52	12:44:52	12:45:59	12:53:29	12:56:00	13:34:28
149	6/15/2024	18257-24	3407 Grandora St	San Juan	26 - Sick Person (Specific Diagnosis)	14:20:23	14:20:59	14:21:11	14:29:45	14:42:53	15:04:29
150	6/15/2024	18273-24	213 Jaime St	San Juan	06 - Breathing Problems	16:00:01	16:00:18	16:03:02	16:05:17	16:25:43	16:42:14
151	6/15/2024	18277-24	814 E 1st	San Juan	32 - Unknown Problem (Person Down)	16:25:41	16:27:57	16:32:10	16:36:21		00:06:03
152	6/15/2024	18293-24	1419 Sooty St	San Juan	31 - Unconscious / Fainting (Near)	18:19:30	18:20:07	18:21:56	18:29:09	18:42:13	18:52:22
153	6/15/2024	18295-24	901 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	18:39:49	18:40:24	18:43:36	18:45:40	18:55:51	19:04:36
154	6/15/2024	18306-24	400 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	21:05:03	21:05:17	21:08:15	21:17:18		01:11:16
155	6/16/2024	18348-24	324 E 1st St	San Juan	25 - Psychiatric / Abnormal Behavior / Suicide Attempt	06:33:52	06:33:57	06:34:15	06:43:30	06:52:49	07:37:16
156	6/16/2024	18377-24	1205 Monica Ln	San Juan	19 - Heart Problems / A.I.C.D.	13:04:46	13:05:08	13:09:18	13:18:48	13:42:05	13:59:37
157	6/16/2024	18387-24	4305 N Raul Longoria Rd	San Juan	26 - Sick Person (Specific Diagnosis)	15:05:30	15:05:34	15:06:10	15:07:27	15:19:56	15:31:00
158	6/16/2024	18389-24	400 Virgen de N Raul Blvd	San Juan	23 - Overdose / Poisoning (Ingestion)	15:14:48	15:14:48	15:15:14	15:21:06	15:27:23	15:42:41
159	6/16/2024	18386-24	2107 Cedro St	San Juan	26 - Sick Person (Specific Diagnosis)	16:07:06	16:08:30	16:09:49	16:20:38	16:45:10	16:56:31
160	6/16/2024	18409-24	1600 N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	17:59:47	17:59:50	18:03:05	18:06:24	18:19:22	18:23:42
161	6/16/2024	18410-24	1600 N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	18:19:33	18:19:42	18:19:47	18:23:47	19:21:40	00:00:00
162	6/16/2024	18412-24	711 S Stewart Rd	San Juan	01 - Abdominal Pain / Problems	18:44:41	18:47:19	18:49:00	18:57:23	19:22:17	19:31:51
163	6/16/2024	18425-24	205 W Amy Dr	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	21:11:01	21:11:07	21:13:44	21:20:15	21:37:50	22:37:24
164	6/16/2024	18427-24	1202 S Standard St	San Juan	26 - Sick Person (Specific Diagnosis)	21:19:07	21:25:23	21:25:58	21:31:40	21:46:29	22:05:19
165	6/17/2024	18431-24	E Expressway 83 & N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	00:21:44	00:21:56	00:21:59	00:22:01	00:48:44	00:59:17
166	6/17/2024	18441-24	E Expressway 83 & N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	00:25:01	00:25:09	00:26:57	00:34:26		00:09:17
167	6/17/2024	18443-24	E Expressway 83 & N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	00:29:48	00:29:54	00:29:56	00:30:02	00:49:36	00:57:03
168	6/17/2024	18445-24	E Expressway 83 & N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	00:49:41	00:49:48	00:50:00	00:50:01	00:50:08	00:57:05
169	6/17/2024	18446-24	E Expressway 83 & N Raul Longoria Rd	San Juan	29 - Traffic Collision / Transportation Incident	00:50:17	00:50:24	00:50:38	00:50:39		00:00:13
170	6/17/2024	18442-24	221 E Thelma St	San Juan	26 - Sick Person (Specific Diagnosis)	00:26:17	00:26:38	00:27:00	00:31:27	01:02:49	01:15:10
171	6/17/2024	18452-24	711 W 7th St	San Juan	26 - Sick Person (Specific Diagnosis)	02:12:56	02:13:05	02:17:18	02:26:49	02:39:38	03:31:18
172	6/17/2024	18467-24	300 E EXP 83	San Juan	29 - Traffic Collision / Transportation Incident	08:17:20	08:17:31	08:18:12	08:24:17	08:40:18	09:55:51
173	6/17/2024	18468-24	300 E EXP 83	San Juan	29 - Traffic Collision / Transportation Incident	08:31:42	08:31:47	08:31:49	08:31:53		00:00:06
174	6/17/2024	18481-24	724 E Garfield St	San Juan	26 - Sick Person (Specific Diagnosis)	11:35:47	11:35:55	11:36:32	11:46:20	12:12:45	13:11:59
175	6/17/2024	18509-24	609 Sun Chase St	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	16:53:08	16:53:08				00:10:25
176	6/17/2024	18515-24	1200 E Business Hwy 83	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	17:31:20	17:32:28	17:36:36	17:42:52	18:12:42	00:10:24
177	6/18/2024	18517-24	824 Brecha St	San Juan	26 - Sick Person (Specific Diagnosis)	01:44:55	01:45:31	01:51:35	02:01:06	09:06:02	09:46:39
178	6/18/2024	18555-24	826 Orange St	San Juan	32 - Unknown Problem (Person Down)	08:44:06	08:44:30	08:45:35	08:50:36	09:06:02	09:54:07
179	6/18/2024	18567-24	1412 Quail Dr	San Juan	26 - Sick Person (Specific Diagnosis)	08:50:23	08:50:35	08:50:52	09:06:52	09:25:54	10:24:59
180	6/18/2024	18570-24	508 S Standard St	San Juan	17 - Falls	09:27:17	09:27:41	09:29:58	09:32:05	09:40:08	10:04:38
181	6/18/2024	18581-24	424 W Business 83	San Juan	26 - Sick Person (Specific Diagnosis)	12:02:50	12:04:56	12:07:27	12:17:44	12:29:17	13:16:38
182	6/18/2024	18584-24	500 W EXPRESSWAY 83	San Juan	29 - Traffic Collision / Transportation Incident	12:18:14	12:18:19	12:18:28	12:21:33	12:33:58	12:45:43
183	6/18/2024	18606-24	327 E 3rd St	San Juan	26 - Sick Person (Specific Diagnosis)	17:00:53	17:01:05	17:01:39	17:04:52	17:28:55	17:53:52
184	6/18/2024	18614-24	711 W 7th St	San Juan	26 - Sick Person (Specific Diagnosis)	18:27:06	18:27:19	18:28:41	18:37:40	18:59:48	19:14:30
185	6/18/2024	18636-24	424 W Business 83	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	21:37:37	21:38:32	21:40:24	21:46:59	21:59:52	22:04:42
186	6/19/2024	18659-24	436 W 13th St	San Juan	01 - Abdominal Pain / Problems	08:36:09	08:36:30	08:40:43	08:50:51		00:07:36
187	6/19/2024	18671-24	314 Poinsettia Cir	San Juan	25 - Psychiatric / Abnormal Behavior / Suicide Attempt	10:41:01	10:41:11	10:41:19	10:47:14		01:14:05
188	6/19/2024	18673-24	1314 Andrews St	San Juan	06 - Breathing Problems	11:35:04	11:35:08	11:35:10	11:46:28		00:05:56
189	6/19/2024	18683-24	200 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	13:21:41	13:21:41	13:21:50	13:36:10	14:07:44	14:49:45
190	6/19/2024	18686-24	200 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	14:03:25	14:03:34	14:03:37	14:03:38	14:07:46	14:49:46
191	6/19/2024	18687-24	206 S Liberty Loop	San Juan	06 - Breathing Problems	14:27:07	14:28:34	14:29:17	14:40:54	15:11:30	15:40:21

192	6/19/2024	18692-24	North N Cesar Chavez Rd & E Business Hwy 83	San Juan	29 - Traffic Collision / Transportation Incident	15:09:40	15:10:12	15:10:23	15:16:59	22:11:05	22:16:38	22:36:16	0:06:37
193	6/19/2024	18719-24	412 San Juanita St	San Juan	21 - Hemorrhage (Bleeding) / Lacerations	21:50:03	21:50:08	21:54:53	21:56:47	22:11:05	22:16:38	22:36:16	0:06:25
194	6/19/2024	18722-24	222 Alta St	San Juan	32 - Unknown Problem (Person Down)	23:20:42	23:21:14	23:25:47	23:28:44	23:49:27	23:54:25	00:11:21	0:06:55
195	6/20/2024	18752-24	1909 Montanaga Rd	San Juan	32 - Unknown Problem (Person Down)	10:00:23	10:00:32	10:13:34	10:13:35	10:13:35	10:13:35	10:13:35	0:12:24
196	6/20/2024	18755-24	200 Santa Fe St	San Juan	26 - Six Person (Specific Diagnosis)	10:58:01	10:58:39	10:58:44	11:05:25	11:30:13	11:40:35	12:07:42	0:06:44
197	6/20/2024	18768-24	1911 N Raul Longoria Rd	San Juan	17 - Falls	14:14:06	14:14:23	14:17:40	14:20:10	14:33:27	14:49:28	15:07:21	0:05:24
198	6/20/2024	18777-24	200 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	16:58:49	16:58:55	17:00:25	17:00:25	17:30:10	17:50:58	17:50:58	0:09:06
199	6/21/2024	18844-24	North Raul Longoria Road & Ferguson 495	San Juan	29 - Traffic Collision / Transportation Incident	08:02:00	08:02:06	08:02:09	08:02:09	08:02:09	08:02:09	08:02:09	0:00:03
200	6/21/2024	18847-24	1007 Sun Valley St	San Juan	26 - Six Person (Specific Diagnosis)	09:29:21	09:29:33	09:29:56	09:35:27	10:28:15	10:34:40	11:05:33	0:00:54
201	6/21/2024	18854-24	801 W 1st	San Juan	26 - Six Person (Specific Diagnosis)	10:29:28	10:30:11	10:31:48	10:37:53	10:56:21	11:13:38	11:36:04	0:00:42
202	6/21/2024	18864-24	300 N NEBRASKA AVE	San Juan	26 - Six Person (Specific Diagnosis)	12:13:58	12:14:02	12:14:18	12:16:50	12:37:35	12:55:48	13:34:09	0:00:26
203	6/21/2024	18870-24	732 San Jose St	San Juan	11 - Choking	12:55:39	12:56:57	12:57:07	13:05:26	13:05:26	13:05:26	13:05:26	0:00:29
204	6/21/2024	18879-24	706 E SAN JUANITA	San Juan	28 - Stroke (CVA) / Transient Ischemic Attack (TIA)	14:42:28	14:42:35	14:43:30	14:48:14	15:14:22	15:29:42	16:03:43	0:00:59
205	6/21/2024	18881-24	North N Raul Longoria Rd & W Frontage Rd	San Juan	23 - Overdose / Poisoning (Ingestion)	15:29:15	15:30:20	15:30:22	15:31:37	15:46:20	15:46:33	16:19:28	0:00:17
206	6/21/2024	18892-24	112 N Veterans Blvd	San Juan	25 - Psychiatric / Abnormal Behavior / Suicide Attempt	17:07:28	17:07:33	17:08:07	17:08:07	17:08:07	17:08:07	17:08:07	0:00:00
207	6/21/2024	18906-24	209 W 6th St	San Juan	01 - Abdominal Pain / Problems	20:19:23	20:21:02	20:25:11	20:32:01	20:47:43	21:02:31	21:22:39	0:01:09
208	6/22/2024	18916-24	North Raul Longoria Road & FM 95	San Juan	29 - Traffic Collision / Transportation Incident	23:44:53	23:44:58	23:47:05	23:49:37	00:04:05	00:04:29	00:24:02	0:00:39
209	6/22/2024	18919-24	504 Hackberry Ave	San Juan	26 - Six Person (Specific Diagnosis)	23:51:34	23:52:10	23:55:22	00:09:07	00:40:49	00:45:27	01:13:51	00:16:57
210	6/22/2024	18923-24	1323 King Rd	San Juan	26 - Six Person (Specific Diagnosis)	01:15:50	01:16:00	01:18:46	01:27:07	01:45:17	01:52:29	02:26:27	0:08:31
211	6/22/2024	18933-24	2215 S Nebraska Ave	San Juan	26 - Six Person (Specific Diagnosis)	04:03:06	04:03:49	04:12:29	04:22:10	04:37:08	05:00:25	05:40:38	0:14:22
212	6/22/2024	18954-24	300 N NEBRASKA AVE	San Juan	17 - Falls	11:44:55	11:44:55	11:48:36	11:55:59	12:13:23	12:14:15	12:43:31	0:09:54
213	6/22/2024	18962-24	121 Santa Fe St	San Juan	31 - Unconscious / Fainting (Near)	13:46:57	13:47:02	13:47:59	13:54:34	14:14:11	14:23:03	14:49:27	0:06:36
214	6/22/2024	18976-24	204 E 4th St	San Juan	31 - Unconscious / Fainting (Near)	16:17:37	16:18:35	16:19:11	16:24:46	16:42:55	16:54:53	17:20:21	0:05:37
215	6/22/2024	18988-24	418 San Marcos St	San Juan	17 - Falls	18:19:58	18:20:21	18:21:01	18:24:26	18:51:46	19:23:53	0:03:26	0:10:31
216	6/22/2024	19009-24	209 W 6th St	San Juan	32 - Unknown Problem (Person Down)	21:08:01	21:08:46	21:10:16	21:20:00	21:37:31	21:49:10	22:19:51	0:10:31
217	6/23/2024	19034-24	410 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	02:41:56	02:42:06	02:49:04	02:55:08	03:23:51	03:28:52	03:45:49	0:11:15
218	6/23/2024	19043-24	306 N Wyoming Ave	San Juan	25 - Psychiatric / Abnormal Behavior / Suicide Attempt	06:48:52	06:49:16	06:51:50	07:00:29	07:06:42	07:06:38	07:22:19	0:10:54
219	6/23/2024	19050-24	1004 Sunset St	San Juan	32 - Unknown Problem (Person Down)	07:59:35	08:00:08	08:02:55	08:11:54	08:11:54	08:11:54	08:11:54	0:10:09
220	6/23/2024	19051-24	2301 N RAUL LONGORIA RD	San Juan	26 - Six Person (Specific Diagnosis)	08:12:42	08:13:45	08:14:03	08:22:23	08:22:23	08:22:23	08:22:23	0:08:20
221	6/23/2024	19057-24	400 W Expy 83	San Juan	29 - Traffic Collision / Transportation Incident	09:20:54	09:21:00	09:22:10	09:33:15	09:41:21	09:48:51	10:17:51	0:11:06
222	6/23/2024	19068-24	400 N Nebraska Ave	San Juan	31 - Unconscious / Fainting (Near)	13:11:26	13:11:44	13:17:57	13:23:59	13:53:12	13:53:15	14:18:42	0:08:39
223	6/23/2024	19074-24	415 W Citrus St	San Juan	26 - Six Person (Specific Diagnosis)	15:53:34	15:54:11	16:04:44	16:04:44	16:13:26	16:25:14	16:39:40	0:10:01
224	6/24/2024	19126-24	711 W 7th St	San Juan	21 - Hemorrhage (Bleeding) / Lacerations	07:00:46	07:02:21	07:07:22	07:37:26	07:41:25	07:56:30	08:30:10	0:34:39
225	6/24/2024	19162-24	218 E 11th St	San Juan	21 - Hemorrhage (Bleeding) / Lacerations	16:30:51	16:31:12	16:31:26	16:35:18	16:50:32	17:05:08	17:58:16	0:04:00
226	6/24/2024	19176-24	107 Oil Del Jardin	San Juan	13 - Diabetic Problems	19:20:01	19:20:07	19:24:24	19:29:26	19:45:19	19:50:41	20:33:14	0:07:46
227	6/24/2024	19180-24	112 W Expy 83	San Juan	06 - Breathing Problems	20:17:25	20:17:37	20:19:46	20:23:49	20:36:16	20:45:16	21:40:10	0:05:10
228	6/25/2024	19199-24	1225 S Doe St	San Juan	26 - Six Person (Specific Diagnosis)	01:58:24	01:58:29	02:03:44	02:12:02	02:35:03	02:45:57	03:13:46	0:12:29
229	6/25/2024	19200-24	5102 Oleander Dr	San Juan	17 - Falls	02:09:43	02:10:00	02:15:38	02:22:35	02:48:18	03:07:42	03:43:09	0:10:53
230	6/25/2024	19208-24	412 Citrus Cir	San Juan	13 - Diabetic Problems	07:24:03	07:24:07	07:26:00	07:44:40	07:59:43	08:12:37	08:53:46	0:19:37
231	6/25/2024	19215-24	503 Francis St	San Juan	06 - Breathing Problems	09:48:16	09:49:52	09:51:45	10:00:26	10:21:30	10:55:09	11:19:07	0:10:24
232	6/25/2024	19217-24	1007 Sun Valley St	San Juan	26 - Six Person (Specific Diagnosis)	10:00:14	10:01:13	10:01:53	10:15:37	10:31:47	10:45:51	11:25:01	0:14:04
233	6/25/2024	19247-24	205 S Liberty Loop	San Juan	10 - Chest Pain / Chest Discomfort (Non-Traumatic)	15:40:01	15:40:35	15:40:41	15:53:35	16:04:33	16:29:42	17:00:45	0:12:56
234	6/25/2024	19253-24	1604 Pullin Ave	San Juan	31 - Unconscious / Fainting (Near)	17:13:28	17:13:38	17:13:45	17:19:49	17:43:23	17:48:30	18:38:24	0:06:06
235	6/25/2024	19264-24	117 W 7th St	San Juan	28 - Stroke (CVA) / Transient Ischemic Attack (TIA)	19:43:01	19:43:18	19:43:53	19:58:57	20:17:23	20:27:23	21:19:42	0:15:06
236	6/26/2024	19281-24	709 Hackberry Ave	San Juan	26 - Six Person (Specific Diagnosis)	00:01:43	00:01:53	00:03:12	00:15:28	00:26:23	00:36:59	01:38:02	0:12:42
237	6/26/2024	19289-24	906 S Standard Ave	San Juan	26 - Six Person (Specific Diagnosis)	01:51:44	01:51:56	01:55:05	02:01:20	02:14:22	02:26:22	03:13:52	0:07:28
238	6/26/2024	19293-24	2103 Cedro St	San Juan	26 - Six Person (Specific Diagnosis)	03:15:35	03:16:03	03:16:50	03:23:07	03:52:07	04:02:32	04:44:44	0:06:21
239	6/26/2024	19296-24	300 N NEBRASKA AVE	San Juan	26 - Six Person (Specific Diagnosis)	05:32:12	05:32:28	05:38:32	05:49:26	06:05:17	06:05:43	06:17:53	0:16:13
240	6/26/2024	19310-24	311 E EXPRESSWAY 83	San Juan	29 - Traffic Collision / Transportation Incident	10:15:33	10:15:42	10:17:15	10:20:03	10:29:34	10:41:15	11:06:05	0:02:49
241	6/26/2024	19318-24	436 W 13th St	San Juan	01 - Abdominal Pain / Problems	11:29:28	11:29:33	11:29:48	11:38:31	11:57:08	12:11:20	12:48:23	0:08:44
242	6/26/2024	19362-24	420 W 12th St	San Juan	26 - Six Person (Specific Diagnosis)	19:57:06	19:57:23	20:00:42	20:08:02	20:27:46	20:44:40	21:17:45	0:09:38
243	6/26/2024	19368-24	413 Judean Ln	San Juan	17 - Falls	20:57:57	20:58:16	20:58:46	20:58:46	21:28:44	21:51:51	22:41:31	0:08:57
244	6/27/2024	19402-24	1410 Short Rd	San Juan	13 - Diabetic Problems	08:56:08	08:56:32	08:57:36	09:07:14	09:07:14	09:07:14	09:07:14	0:00:10
245	6/27/2024	19417-24	204 E Leticia St	San Juan	26 - Six Person (Specific Diagnosis)	12:12:13	12:12:41	12:13:32	12:18:40	12:38:38	12:51:29	13:43:58	0:00:59
246	6/27/2024	19419-24	1228 E Texas Ave	San Juan	17 - Falls	12:32:32	12:32:32	12:33:28	12:47:28	12:47:28	12:47:28	12:47:28	0:00:14
247	6/27/2024	19427-24	112 W Frontage Rd	San Juan	29 - Traffic Collision / Transportation Incident	14:34:54	14:35:07	14:35:41	14:38:14	15:04:08	15:10:00	15:27:30	0:00:07
248	6/27/2024	19452-24	700 w expressway	San Juan	29 - Traffic Collision / Transportation Incident	19:20:33	19:21:05	19:22:28	19:35:33	19:53:22	19:57:06	20:07:30	0:01:48
249	6/27/2024	19457-24	700 w expressway	San Juan	29 - Traffic Collision / Transportation Incident	19:44:19	19:44:30	19:46:08	19:51:08	20:02:14	20:13:50	20:46:15	0:00:38
250	6/27/2024	19455-24	901 W Expy 83	San Juan	26 - Six Person (Specific Diagnosis)	19:34:09	19:35:58	19:36:37	19:49:16	20:01:04	20:12:35	20:13:18	0:00:18
251	6/27/2024	19455-24	711 Hackberry Ave	San Juan	26 - Six Person (Specific Diagnosis)	12:54:01	12:54:30	12:54:59	13:04:47	13:25:24	13:51:24	14:30:37	0:10:04
252	6/28/2024	19518-24	1600 E Expressway 83	San Juan	32 - Unknown Problem (Person Down)	16:45:54	16:46:17	17:05:29	17:18:01	17:18:01	17:18:01	17:18:01	0:31:29
253	6/28/2024	19537-24	601 E Expressway 83	San Juan	29 - Traffic Collision / Transportation Incident	17:04:13	17:04:13	17:06:41	17:06:41	17:06:41	17:06:41	17:06:41	0:06:52
254	6/28/2024	19549-24	1219 S Kansas Ave	San Juan	26 - Six Person (Specific Diagnosis)	18:02:34	18:02:55	18:03:53	18:17:41	18:34:04	18:54:31	19:50:24	0:14:20
255	6/28/2024	19572-24	1503 Mary Ann St	San Juan	25 - Psychiatric / Abnormal Behavior / Suicide Attempt	22:44:41	22:44:45	22:45:49	22:56:12	23:18:31	23:18:31	23:18:31	0:10:48

[illegible]



Custom ▾ Jun 1, 2024 - Jun 30, 2024 ▾

Inspection Type	Scheduled Date	Inspector	Inspection Number	Last Inspection	Next Inspection	Address	City/State/Zip
Annual Inspection Type	06/11/2024	SALINAS, JO.	1816	06/06/2023	06/11/2025	100 Sandy AVE	San Juan, TX, 78589
Annual Inspection Type	06/25/2024	SALINAS, JO.	2871	06/11/2024	06/11/2025	916 E 83	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2780	05/14/2024	05/14/2025	303 N Nebraska ST	San Juan, TX, 78589
Annual Inspection Type	06/05/2024	SALINAS, JO.	2853	01/07/2023	06/05/2025	801 E Interstate 2 HWY E	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2854		06/04/2025	708 E 495	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2856		06/04/2025	400 E Minnesota	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2857		06/04/2025	817 E 495	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2858	02/02/2024	06/04/2025	1708 N Raul Longoria R...	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2859	08/19/2022		200 N Nebraska AVE	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2860		06/04/2025	610 W Business 83	San Juan, TX, 78589
Annual Inspection Type	06/11/2024	SALINAS, JO.	2869	03/19/2024	06/11/2025	916 E 83	San Juan, TX, 78589
Annual Inspection Type	06/11/2024	SALINAS, JO.	2873		06/11/2025	916 E Business 83	San Juan, TX, 78589
Annual Inspection Type	06/12/2024	SALINAS, JO.	2876		06/12/2025	205 Nolana Loop, Ste 10	San Juan, TX, 78589
Annual Inspection Type	06/19/2024	SALINAS, JO.	2878		06/19/2025	2506 N Raul Longoria, S...	San Juan, TX, 78589
Annual Inspection Type	06/20/2024	SALINAS, JO.	2884		06/20/2025	901 E I 2	San Juan, TX, 78589
Annual Inspection Type	06/27/2024	SALINAS, JO.	2198	07/12/2023	06/27/2025	101 Alfredo St	San Juan, TX, 78589
Annual Inspection Type	06/26/2024	SALINAS, JO.	2888	07/02/2021	06/26/2025	105 N Cesar Chavez RD	San Juan, TX, 78589
Annual Inspection Type	06/26/2024	SALINAS, JO.	2889		06/26/2025	2025 N Raul Longoria, S...	San Juan, TX, 78589
Annual Inspection Type	06/04/2024	SALINAS, JO.	2829	05/24/2024	05/24/2025	321 W 83	San Juan, TX, 78589
Annual Inspection Type	06/19/2024	SALINAS, JO.	2830	05/28/2024		1101 E 495,Ste A	San Juan, TX, 78589
Annual Inspection Type	06/10/2024	SALINAS, JO.	2848	05/31/2024		302 N Veterans	San Juan, TX, 78589
Annual Inspection Type	06/03/2024	SALINAS, JO.	2852		06/03/2025	520 N Veterans	San Juan, TX, 78589
Annual Inspection Type	06/10/2024	SALINAS, JO.	2870	06/08/2024	06/10/2025	2908 N Raul Longoria R...	San Juan, TX, 78589
Annual Inspection Type	06/18/2024	SALINAS, JO.	2879	06/01/2024	06/18/2025	232 E 83	San Juan, TX, 78589
Annual Inspection Type	06/18/2024	SALINAS, JO.	2880		06/18/2025	901 W Expressway 83	San Juan, TX, 78589
Annual Inspection Type	06/20/2024	SALINAS, JO.	2885		06/20/2025	2506 N Raul Longoria, S...	San Juan, TX, 78589

Inspection Type	Scheduled Date	Inspector	Inspection Number	Last Inspection	Next Inspection	Address	City/State/Zip
Annual Inspection Type	06/28/2024	SALINAS, JO.	2892	06/26/2024	06/26/2025	1626 N Raul Longoria R...	San Juan, TX, 78589
Annual Inspection Type	06/26/2024	SALINAS, JO.	2886	07/31/2023	06/26/2025	1626 N Raul Longoria R...	San Juan, TX, 78589
Annual Inspection Type	06/26/2024	SALINAS, JO.	2887	06/07/2024	06/26/2025	1205 N Raul Longoria	San Juan, TX, 78589
Annual Inspection Type	06/27/2024	SALINAS, JO.	2893	07/31/2023	06/27/2025	2201 N Raul Longoria R...	San Juan, TX, 78589



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Leandro Sifuentes, Chief of Police

DATE: 08/07/2024

SUBJECT: Police Department Monthly Report. [Leandro Sifuentes, Chief of Police]

This memorandum is to keep you all informed on our Monthly operational statistics and any other significant cases or events that occurred during the month of **JUNE 2024**

STATISTICS: POLICE

JUNE

• Calls for service:	1083
• Accidents:	143
• 911 Calls:	1344
• Patrol Citations Issued:	118
• Violations:	168
• Patrol & CID Arrests:	111
• CID Issued Warrants:	41

SAN JUAN POLICE PERSONNEL:

1 certified police officer has been hired, 2 police officer cadets are being considered, backgrounds are pending, and the Eligibility list will be exhausted to re-open civil service testing for 30 days.

TELE-COMMUNICATORS:

- No new event to report.

FLEET

2015 Ford Explorer patrol units will get repaired to get them back on the road.

STATISTICS: ANIMAL CONTROL

JUNE

• Calls for Service:	42
• Citations Issued:	21
• Violations:	36

SPECIAL EVENTS:

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

• NNO 2024-August 15th



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager

FROM: Mary Enriquez, Court Administrator

DATE: 08/06/2024

SUBJECT: Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]

The Municipal Court is responsible for the legal enforcement of City Ordinances and laws. It deposits and prepares daily reports to the Department of Finance.

Amount Collected \$ 18,954.00

Defensive Driving 0

Deferred 1

Pre-Trials 8

Bench Trials 4

(Hearings were done zoom)

Scofflaw \$ 1,183.90

COLLECTIONS 2023 COLLECTIONS 2024

June - \$ 38,036.13 June - \$ 18,954.00

CITATIONS ISSUED 2023 CITATIONS ISSUED 2024

June - 89 June - 118

SCOFFLAW COLLECTIONS 2023 SCOFFLAW COLLECTIONS 2024

June - \$ 12,882.71 June - \$ 1,183.90

City Marshal - Warrants and Fines Collected \$ 4,116.00

Warrants home visits - 47 Amount Collected \$ 3,595.00

Warrants office calls - 30 Amount Collected \$ 521.00

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Zoom Magistrates

Judge Perez

2

Judge Eloy Hernandez

13

In Person

Judge Roberto Garza

10



Mayor: Mario Garza
Mayor Pro-Tem: Marco “Markie” Villegas
Commissioners: Leonardo “Lenny” Sanchez
Ernesto “Neto” Guajardo
Adina “Dina” Santillan
Jesus “Jesse” Ramirez

MEMORANDUM

TO: Benjamin Arjona, City Manager
FROM: Juan Martinez
DATE: 08/05/2024
SUBJECT: Department of Utilities Monthly Report. [Juan Carlos Martinez, Director of Utilities]

June 2024

Texas Drought Outlook

- 25% of Texas is in a drought (07/01/2024)
- RGV is Abnormally Dry (No Change In the watershed)
- Falcon and Amistad are @ 18.7%
- STAGE II IS STILL IN FULL EFFECT

System Outlook

- Water Connections – 7,465
- Sewer Connections – 10,294 (3,294 NAWSC)

Water Treatment Facility

- Combined Gallons Treated: 91.208 MG
- Combined Gallons Produced: 87.457 MG

Water Treatment Facility No. 1

- 0.508 MG treated
- 43.0 MG delivered
- 35.61 MG Transferred from WTF No. 2
- 6.19 MG RAW (Reservoir)
- 0.057 MG Backwash
- 0 MG Well

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Water Treatment Facility No. 2

- 90.7 Treated
- 44.457 MG Delivered
- 35.61 MG Transferred to WTF No. 1
- 72.95 MG RAW (Reservoir)
- 3.92 MG Backwash

WTP 3.5 MGD Expansions and Rehab 100%
Operated Water Plant as Efficiently as Possible
Sludge Management Continues to be Critical

Water Distribution System

- Leaks – 04
- Breaks – 07
- Taps – 3
- Locates - 27

Water Loss

- Reported – 56,000 gals
- Unreported – 142,000 gals

Hydrants

- Flushed – 17
- Repaired/Replaced – 0
- STAGE II WATER CONSERVATION STILL IN EFFECT

Valves

- Worked – 15
- Repaired/Replaced – 0

Utility Billing

- Work Orders –03

We Continue Our Hydrant and Valve Maintenance

Wastewater Treatment Facility

- Treated – 72,471 MG
- Wetland –2.788 MG
- 238 - Cubic Yards of Sludge Hauled to Landfill

Wastewater Collections

Work orders - 31

- Sewer Main Repaired – 01
- Sewer Backups Reported –07
- Sewer Backups Cleared – 07
- Odor Complaints – 01
- Locates –19
- Replaced Manhole covers – 02
- Unauthorized Discharges – 01

Administration

Financials

- Administration – 63.25 %
- Water Treatment – 38.79 %
- Distribution: – 57.50 %
- Sewer Collection – 18.67 %
- Wastewater Treatment – 36.14 %

Projects

- WTF No. 2 Pending TWDB Budget Approval
- WWTF Rehab Design – 100% Complete Approved by TCEQ, Pending TWDB approval.
- LS 13 – Construction of Lift Station 13 at 98%.
- Alta Vista Subdivision Waterline Improvement Project RBM Contractors, LLC. at 75%.
- Alta Vista Subdivision Sanitary Sewer Improvement Project RBM Contractors, LLC at 80%.
- Lift Station #6 design at 90%, Trimad Consultants LLC
- Collapsed Sewer line Emergency Repairs, Replaced 400' of 18" line.

Certification

- Water Treatment - 0
- Distribution – 0
- Sewer Collection - 0
- Wastewater Treatment – 0
- Renewals – 0

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Hold a Public Hearing and Consider an Ordinance Providing for the Conditional Use Permit for the Sale of Alcoholic Beverages (BQ - Wine and Malt Beverage Retail Dealer's Off-Premise) at the Dollar General Store #30696 Located at 100 E. FM 495, Legally Described as Lot 3, Cantu Plaza Subdivision, as Requested by Dolgencorp of Texas, Inc. [Monica Gomez, Interim Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The Conditional Use Permit is for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at the Dollar General Market store located at the southeast corner of FM 495 and Raul Longoria Road, where CVS Pharmacy was located.

The area is characterized by commercial uses along FM 495 and Raul Longoria Road.

The proposed operation hours are Sunday through Saturday, from 8:00 a.m. to 10:00 p.m. These hours conform to TABC regulations.

Staff mailed a notice of the public hearing to fourteen (14) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

Staff recommends approval of the conditional use permit subject to the conditions listed in the staff report.

PREPARED BY:

Monica Gomez,
Interim Director of
Planning

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/01/2024
CITY COMMISSION – 08/13/2024
DATE PREPARED – 08/05/2024

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for Off-Premise Consumption of Alcoholic Beverages (<i>BQ – Wine and Malt Beverage Retail Dealer’s Off-Premise</i>)
APPLICANT:	Dolgencorp of Texas Inc.
AGENT:	N/A
LEGAL:	Lot 3, Cantu Plaza Subdivision
LOCATION:	100 E. FM 495
LOT/TRACT SIZE:	1.13 acres
CURRENT USE:	Commercial / Dollar General Store
EXISTING ZONING:	General Business District (C-2)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; Neighborhood Commercial District (C-1) <i>South</i> – Commercial; General Business District (C-2) <i>East</i> – Commercial; General Business District (C-2) <i>West</i> – Commercial; Neighborhood Commercial District (C-1)
ACCESS AND CIRCULATION:	This property has access along FM 495 and Raul Longoria Road.
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the conditional use permit subject to the conditions listed in the staff report.

EVALUATION AND CONDITIONS FOR APPROVAL

The Conditional Use Permit is for the Sale of Alcoholic Beverages (wine and beer) for Off-Premise Consumption at the Dollar General Market store located at the southeast corner of FM 495 and Raul Longoria Road, where CVS Pharmacy was located.

The area is characterized by commercial uses along FM 495 and Raul Longoria Road.

The proposed operation hours are Sunday through Saturday, from 8:00 a.m. to 10:00 p.m. These hours conform to TABC regulations.

The following are the list of requirements:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.

**CONDITIONAL USE PERMIT FOR OFF-PREMISE CONSUMPTION
DOLLAR GENERAL STORE
AUGUST 13, 2024**

PAGE 3

10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.

11. There shall be no smoking inside the premises at any time.

Staff mailed a notice of the public hearing to fourteen (14) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:

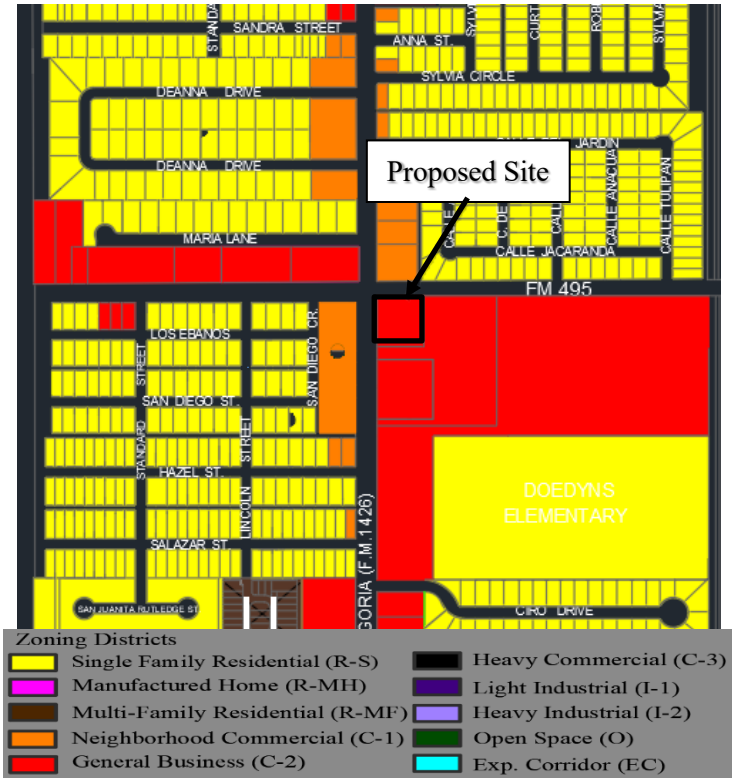
- Proposed Site
- Location Map
- Zoning Map
- Letter from applicant
- Subdivision Plat
- Site Plan
- TABC Information
- List of neighboring property owners receiving notice
- Ordinance



Proposed Site



Location Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGE (BQ – WINE AND MALT BEVERAGE RETAIL DEALER'S OFF-PREMISE) AT THE DOLLAR GENERAL STORE #30696, LOCATED AT 100 E. FM 495, LEGALLY DESCRIBED AS LOT 3, CANTU PLAZA SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, Dolgencorp of Texas, Inc. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages for Off-Premise Consumption at the Dollar General Store #30696, located at 100 E. FM 495.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to Dolgencorp of Texas, Inc. has applied for a Conditional Use Permit to for the Sale of Alcoholic Beverages for Off-Premise Consumption at 100 E. FM 495 subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter

fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;

6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.
11. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 13th day of August, 2024.

PASSED and **APPROVED** on second and final reading on the _____ day of _____, 2024.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

BRACKIN | SCHWARTZ
& ASSOCIATES

Catherine Chamblee
511 W 7th St.
Austin, TX 78701
512-549-8906

catherine@txliquorlaw.com

June 5, 2024

VIA HAND DELIVERY

Attn: Department of Development Services
City of San Juan
512 E. Nebraska Ave
San Juan, TX 78589
(956) 223-2220

Re: ***Dollar General #30696, 100 E FM 495, SAN
Juan, Texas: Narrative of Proposal of the
Conditional Use Permit for Sale of Beer and
Wine for Off-Premises Consumption***

Dear Sir/Madam:

BrackinSchwartz represents Dolgencorp of Texas, Inc., as the applicant's representative, in its application for the specific use permit ("CUP") from the City of San Juan to allow for the sale of beer & wine (for off-premise consumption only) at the business of Dollar General Store #30696, located at 100 E FM 495, San Juan, Texas (the "Store").

Should you have any questions or require further information or explanation regarding anything found herein, please do not hesitate to contact me at (214) 302-8527 or via email at christina@txliquorlaw.com. For your general information, a Representative of the applicant, Rebecca Regalado, will be the attendee at all the City Plan Commission and City Council hearings, as applicable.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Christina', with a long horizontal flourish extending to the right.

Christina Tanner

STATEMENT OF LAND USE

I. General

Dolgencorp of Texas, Inc. has operated locations all over Texas. It is a socially responsible corporate citizen of San Juan and all the other communities it calls home. Dolgencorp of Texas Inc.'s commitment to responsible retailing is an important business principle of the company and part of what makes it a welcome and respected neighbor.

In seeking the issuance of this CUP for beer and wine off-premise sales, Dolgencorp of Texas Inc. is simply seeking to allow the sales of beer and wine. Thus, great care will be extended to ensure the proper and lawful sale of beer and wine should the CUP renewal be granted.

II. Should the CUP be Granted

Should the CUP be granted, the sale of beer and wine sales for off-premise consumption will not change the actual use of the premises. No new structures, parking structures, or parking lots will be installed on the property. There will be no physical change to the existing structure. The Store will still be a retail establishment that is primarily a general merchandise store. Alcohol sales will not substantially increase traffic congestion or create overcrowding in the establishment or in the immediately surrounding area. Dolgencorp of Texas, Inc. designs its stores to be consumer friendly. Customers will still be able to pick out their desired products, pay for this merchandise, and exit the store quickly. As beer and wine sales are for off-premise consumption only, overcrowding should not be an issue.

Dolgencorp of Texas, Inc. is committed to providing for the safety and well-being of its customers. It is believed that since this CUP is desired for off-premise consumption, the likelihood of incidents involving drunkenness, disorderly conduct and raucous behavior is greatly reduced and will likely be non-existent. Furthermore, Dolgencorp of Texas, Inc. is experienced in providing appropriate control over its establishment for the benefit of all its customers. This Store will likewise continue to run a safe, sanitary, and welcoming business for the citizens of San Juan if the requested CUP is awarded. The Store will not produce excessive noise, dirt, litter and odors in the establishment and in the surrounding area. In fact, the continuation of beer and wine for off-premise consumption sales should not be expected to change much of anything in relation to how the store currently operates. As such, no disturbances to surrounding property owners or the community at large should occur and compliance with all applicable city ordinances and state laws will be followed.

*

*

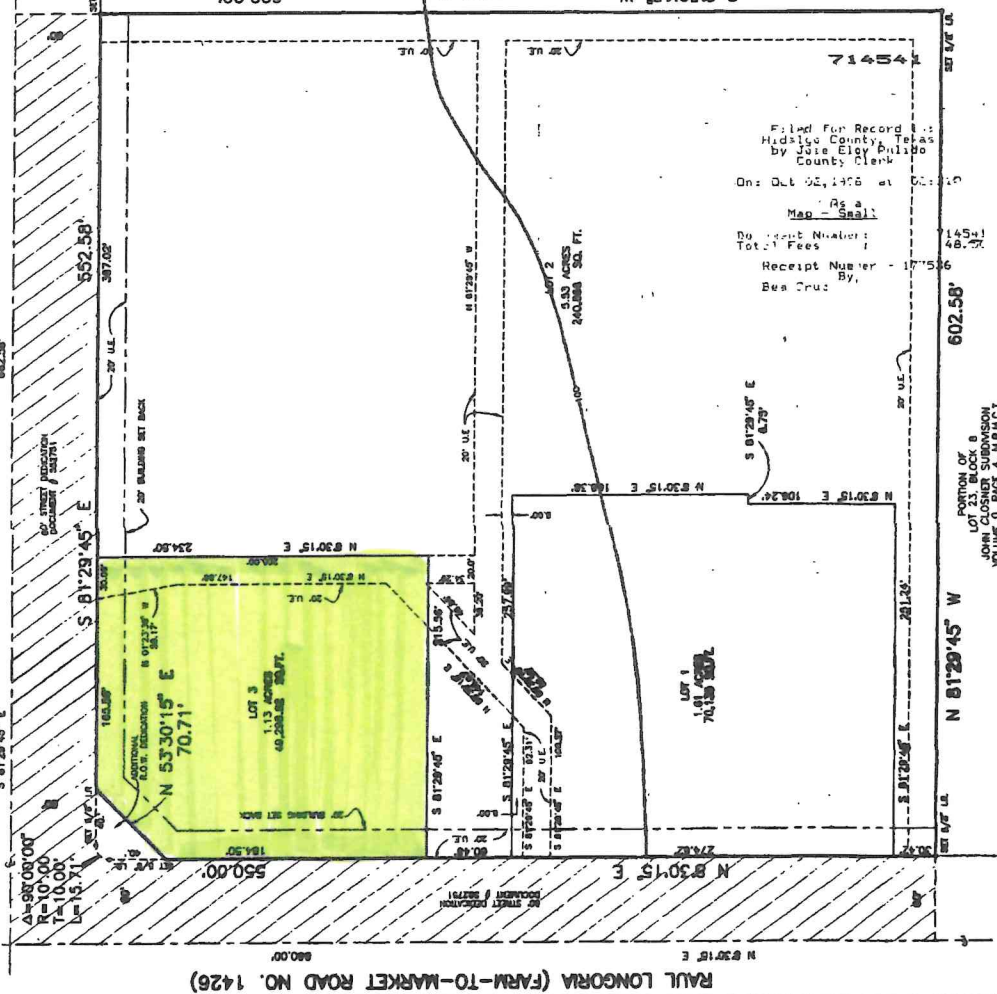
*

PLAT OF CANTU PLAZA LOTS 1, 2, AND 3

BEING A REPLAT OF AN 8.30 ACRE TRACT OF LAND, OUT OF LOT 23, BLOCK 8, JOHN CLOSER SUBDIVISION, OF PORCHONES 71 AND 72, A MAP OF WHICH IS RECORDED IN VOLUME 0, PAGE 4, MAP RECORDS OF HEALDO COUNTY, TEXAS.

- NOTES:
- 1.) TOTAL PLATTED AREA CONTAINS 8.30 ACRES OF LAND.
 - 2.) BEARINGS BASED ON RECORDED PLAT OF JOHN CLOSER SUBDIVISION. A MAP OF WHICH IS RECORDED IN VOLUME 0, PAGE 4, MAP RECORDS HEALDO COUNTY, TEXAS.
 - 3.) BY GRAPHIC PLOTTING ONLY, THIS PROPERTY IS IN ZONE 16A334 DATES C, WHICH BEGINS AN EFFECTIVE DATE OF NOVEMBER 16, 1982 AND IS NOT IN A SPECIAL FLOOD HAZARD AREA.
 - 4.) STORM WATER DETENTION REQUIRED FOR THIS DEVELOPMENT IS 1.00 AC.-FT.

FARM-TO-MARKET ROAD NO. 495



Filed for Record in
Hidalgo County, Texas
by Jose Elroy Pineda
County Clerk
On: Oct 02, 1995 at 02:10
As a
Map - Small
Do not Submit
Total Fees
Receipt Number - 17536
Ben Cruz By:

PORTION OF
LOT 23, BLOCK 8
JOHN CLOSER SUBDIVISION
VOLUME 0, PAGE 4, MAP R.C.T.
OWNER: ROMAN CATHOLIC DIOCESE
OF BROWNSVILLE

WE, ALBERTSON'S INC., A FURNACE CORPORATION, HEREBY CERTIFY THAT WE ARE THE OWNERS OF LOT 1, AS SHOWN ON THE FOREGOING PLAT, THAT WE HAVE HAD LAND SURVEYED AND THE BOUNDARIES OF THE SAME PLATED AND RECORDED IN THE PUBLIC RECORDS OF HEALDO COUNTY, TEXAS, AND THAT THE PLAT WAS MADE FOR THE PURPOSE OF RESECTION AND CONVEYANCE.

THIS THE 20. DAY OF October, 1997.

ALBERTSON'S INC.
A FURNACE CORPORATION

Charles R. Cole
Charles R. Cole
VICE PRESIDENT, ALBERTSON'S INC., A FURNACE CORPORATION, ON BEHALF OF SAID CORPORATION.

THIS THE 21. DAY OF October, 1997.

Christina M. Tarter
Christina M. Tarter
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

Charles R. Cole
Charles R. Cole
VICE PRESIDENT, ALBERTSON'S INC., A FURNACE CORPORATION, ON BEHALF OF SAID CORPORATION.

HEALDO COUNTY DRAINAGE DISTRICT NO. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLAT FOR THIS SUBDIVISION COMPLY WITH THE DRAINAGE PLAT ACT AND THE DRAINAGE PLAT ACT UNDER TEX. WATER CODE 49.21(6). THE DISTRICT HAS NOT REVIEWED AND DOES NOT CERTIFY THAT THE DRAINAGE PLAT IS CORRECT. THE DISTRICT'S REVIEW IS LIMITED TO THE SUBDIVISION BASED ON GENERALLY ACCEPTED ENGINEERING PRACTICES. IT IS THE RESPONSIBILITY OF THE DEVELOPER OF THE SUBDIVISION AND ITS ENGINEER TO MAKE THESE DETERMINATIONS.

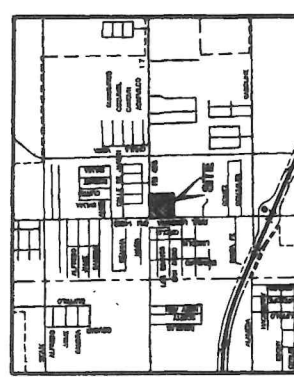
HEALDO COUNTY DRAINAGE DISTRICT NO. 1

John C. Closer
John C. Closer
VICE PRESIDENT, JOHN CLOSER SUBDIVISION, ON BEHALF OF SAID SUBDIVISION.

THIS THE 15. DAY OF October, 1997.

John C. Closer
John C. Closer
VICE PRESIDENT, JOHN CLOSER SUBDIVISION, ON BEHALF OF SAID SUBDIVISION.

Recorded in Volume 33, Page 151A
of the map records of Hidalgo
County, Texas
Malden and Hunt, Inc.



STATE OF TEXAS
COUNTY OF BELL

WE, STEVEN P. GRAMER, HEREBY CERTIFY THAT WE ARE THE OWNERS OF LOT 1, AS SHOWN ON THE FOREGOING PLAT, THAT WE HAVE HAD LAND SURVEYED AND THE BOUNDARIES OF THE SAME PLATED AND RECORDED IN THE PUBLIC RECORDS OF HEALDO COUNTY, TEXAS, AND THAT THE PLAT WAS MADE FOR THE PURPOSE OF RESECTION AND CONVEYANCE.

THIS THE 20. DAY OF October, 1997.

STEVEN P. GRAMER
STEVEN P. GRAMER

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.

STATE OF TEXAS
COUNTY OF BELL

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY STEVEN P. GRAMER, PRESIDENT, ON THE 20. DAY OF October, 1997.

Steven P. Gramer
Steven P. Gramer
VICE PRESIDENT, STEVEN P. GRAMER DEVELOPMENT COMPANY, L.L.C., ON BEHALF OF SAID COMPANY.



DATE: 10-14-97
SCALE: 1" = 60'
JOB NO. 32775.00.02



TABC Wine and Beer Retailer's Off-Premise Permit (BQ)

Selling Alcohol

You are authorized to sell beer, malt liquor, ale and wine up to 14% or 17% alcohol by volume for **off premise consumption only**.**

- No one may possess an open container of an alcoholic beverage on or near the licensed premise where it was sold. Premise means the grounds and all buildings at the licensed address, as well as all adjacent premises, if they are directly or indirectly under your control.
- Beer must be sold in its original packaging and cannot be repackaged by the retailer. **The only exception is the sale of individual containers (singles).**

The percentage of alcohol by volume available is determined by the local option election in the area where the premise is located. The percentage you are authorized to sell will be printed on the face of the permit.

****PREMISE** means the grounds and all buildings at the licensed address, as well as all adjacent premises, if they are directly or indirectly under your control.

Conditional Use Permit for the Sale of Alcoholic Beverages (BQ- Wine and Malt Beverage Retail Dealer's Off-Premise) at the Dollar general Store #30696 located at 100 E. FM 495, legally described as Lot 3, Cantu Plazas Subdivision, as requested by Dolgencorp of Texas LLC.

Dollar General Store #30696
100 E. FM 495
San Juan, Tx 78589

Huttonco Development LP
736 Cherry St.
Chattanooga, TN 37402

N N Reit LP
450 South Orange Ave. STE 900
Orlando FL 32801

Hutton Basecamp LLC
736 Cherry St.
Chattanooga, TN 37402

Amner Ernesto Gomez
1706 Calle Amistad
San Juan, Tx 78589

Felix Chavez Jr.
11100 N. Shary Rd.
Mission, Tx 78573

Jesus M. Resendez
110 Jacaranda
San Juan, Tx 78589

San Juan Town Center LTD
2300 W. Pike Blvd STE 101
Weslaco, Tx 78596

Juan & Yesenia Avila
114 Calle Jacaranda
San Juan, Tx 78589

Shamrock Adventure LXXXIII
LTD
PO Box 901
Deerfield, IL 60015

Gilberto Sanchez & Imelda CO
Trustee
812 N. Expressway 281
Edinburg, Tx 78542

Rolando Garcia
PO Box 1088
San Juan, Tx 78589

Ruben Singleterry
1620 N. Raul Longoria
San Juan, Tx 78589

Elizandro & Laura Vela
1618 Raul Longoria
San Juan, Tx 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Hold a Public Hearing and Consider an Ordinance Providing for the Conditional Use Permit for the Sale of Alcoholic Beverages (BG - Wine and Malt Beverage Retailer's On-Premise Permit) at La Curva Taqueria, Located at 2912 N. Raul Longoria Road, Legally Described as Lots 12 A, 13 and 13A, Northgate Manor Phase 1 Subdivision, as Requested by La Curva Taqueria, LLC. [Monica Gomez, Interim Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The Conditional Use Permit is for the Sale of Alcoholic Beverages for On-Premise Consumption at the La Curva Taqueria located along Raul Longoria Road, just North of Eldora Road. The business will be selling alcoholic beverages as a complement to the food being served.

The area is characterized by commercial uses along Raul Longoria Road.

The proposed operation hours are Monday through Sunday, from 11:00 a.m. to 12:00 a.m. These hours conform to TABC regulations.

Staff mailed a notice of the public hearing to seventeen (17) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

Staff recommends approval of the conditional use permit subject to the conditions listed in the staff report.

PREPARED BY:

Monica Gomez,
Interim Director of
Planning

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/01/2024
CITY COMMISSION – 08/13/2024
DATE PREPARED – 08/05/2024

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for On-Premise Consumption of Alcoholic Beverages (<i>BG – Wine and Malt Beverage Retailer’s On-Premise Permit</i>)
APPLICANT:	La Curva Taqueria, LLC.
AGENT:	N/A
LEGAL:	Lots 12A, 13 and 13A, Northgate Manor Phase 1 Subdivision
LOCATION:	2912 N. Raul Longoria Road
LOT/TRACT SIZE:	Each lot is 193 feet by 25 feet
CURRENT USE:	Commercial / Restaurant
EXISTING ZONING:	General Business District (C-2)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; General Business District (C-2) <i>South</i> – Commercial; General Business District (C-2) <i>East</i> – Institutional; General Business District (C-2) / Single-Family Residence District (R-S) <i>West</i> – Residential; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access along Raul Longoria Road and Southgate Avenue.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation and sewer by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the conditional use permit subject to the conditions listed in the staff report.

EVALUATION AND CONDITIONS FOR APPROVAL

The Conditional Use Permit is for the Sale of Alcoholic Beverages for On-Premise Consumption at the La Curva Taqueria located along Raul Longoria Road, just North of Eldora Road. The business will be selling alcoholic beverages as a complement the food being served.

The area is characterized by commercial uses along Raul Longoria Road.

The proposed operation hours are Monday through Sunday, from 11:00 a.m. to 12:00 a.m. These hours conform to TABC regulations.

The following are the list of requirements:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city’s noise ordinance.
9. The business must comply with the City’s *Security Cameras Ordinance*.

CONDITIONAL USE PERMIT FOR ON-PREMISE CONSUMPTION
“LA CURVA TAQUERIA”
AUGUST 13, 2024

PAGE 3

10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.

11. There shall be no smoking inside the premises at any time.

Staff mailed a notice of the public hearing to seventeen (17) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:

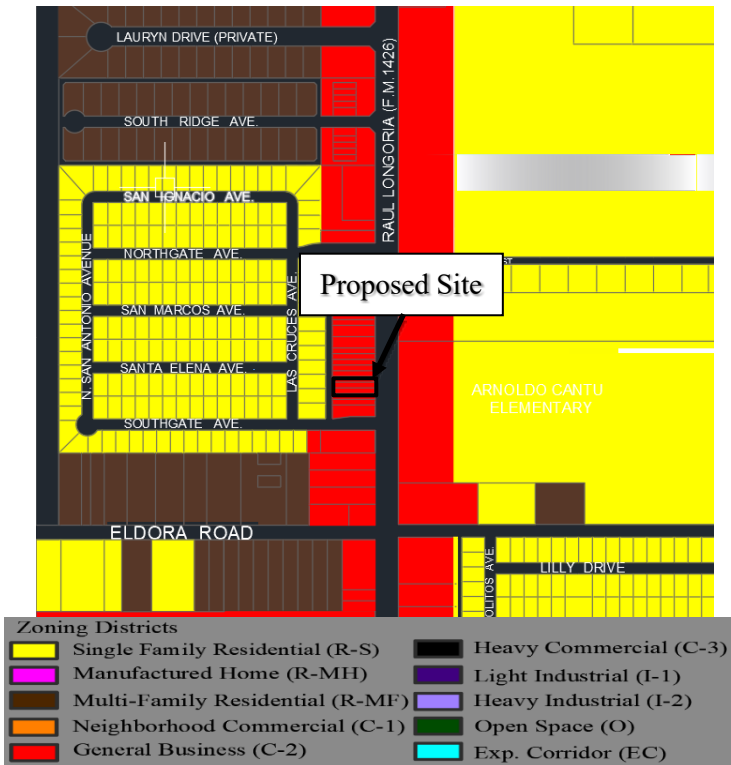
Proposed Site
Location Map
Zoning Map
Hours of Operation Affidavit
Floor Plat
Subdivision Plat
TABC Information
List of neighboring property owners receiving notice
Ordinance



Proposed Site



Location Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES (BG – WINE AND MALT BEVERAGE RETAILER’S ON-PREMISE PERMIT) AT “LA CURVA TAQUERIA” LOCATED AT 2912 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOTS 12 A, 13 AND 13 A, NORTHGATE MANOR SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, La Curva Taqueria, LLC. has applied for a Conditional Use Permit under Article IV; of the Zoning Ordinance of the City of San Juan for the Sale of Alcoholic Beverages for On-Premise Consumption at 2912 N. Raul Longoria Road, San Juan, TX.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to La Curva Taqueria, LLC. for a Conditional Use Permit for the Sale of Alcoholic Beverage for On-Premise Consumption at “La Curva Taqueria” located at 2912 N. Raul Longoria Road, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.

5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.
11. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 13th day of August, 2024.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2024.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:

Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

2.- Dias y hora de operacion

Lunes a Domingo

Abrimos a las 11:00 AM

cerramos a las 12:am

3.- LA CURVA TAQUERIA LLC.

2912 N. Raul Longoria Rd

San Juan Tx. 78589

4.- Numero de Empleados 12 (doce)

5.- Solicitamos permiso para vender
Alcohol



50 Ft.

Front
Door.

La Corva Taqueria LLC.
2912 N. Raul Longoria RD.
San Juan, TX 78589.

70 Ft.
Tables

Tables

Semi-Kitchen

Kitchen

Office

Restroom
M

Restroom
W

Storage

EXIT

Walking
Cooler

Back
Door



TABC

Wine and Beer Retailer's Permit (BG)

Selling Alcohol

A Wine and Beer Retailer's Permit (BG) is authorized to sell beer, malt liquor, ale and wine containing up to 14% or 17% alcohol by volume to the consumer for consumption on or off the premises.

The percentage of alcohol by volume available is determined by the [local option election](#) in the area where the premise is located. The percentage you are authorized to sell will be printed on the face of the permit. The permittee is also authorized to sell for on premise consumption only, traditional port or sherry with an alcohol content of not more than 24% by volume.

Neither you nor any of your employees may possess or consume any alcoholic beverages you are not authorized to sell.

- You may choose to allow your customers to bring in their own alcoholic beverages; however, you may not possess, store, serve, or deliver those alcoholic beverages for or to the customers.

Conditional Use Permit for the Sale of Alcoholic Beverages (BG- Wine and Malt Beverages Retailers On-Premise Permit) at La Curva Taqueria located at 2912 N. Raul Longoria Rd. legally described as Lot 13, Northgate Manor Phase 1 Subdivision, as Requested by La Curva Taqueria LLC.

La Curva Taqueria LLC
2912 N. Raul Longoria Rd.
San Juan, Tx 78589

Yolanda Moncivais Teodoro
Estudillo
3000 Las Cruces
San Juan, Tx 78589

Alicia Gonzalez
3807 San Rodrigo
Mission, Tx 78572

Ruben & Maria Estrada
3004 Las Cruces
San Juan, Tx 78589

Ana S. Trevino
2216 Olmo St.
San Juan, Tx 78589

Rodolfo & Erica Hernandez
3008 Las Cruces
San Juan, Tx 78589

Otilia Rodriguez
5203 Oleander Dr.
San Juan, Tx 78589

PSJA School District
PO Box Y
Pharr, Tx 78577

Alonoso Galicia
130.7 Mayfair St.
San Juan, Tx 78589

Chris Lee Yong
120 N 17th St.
McAllen, Tx 78501

JRV. Valley Investments LLC
3006 N. Raul Longoria Rd.
San Juan, Tx 78589

Esteban Eguia
2904 Las Cruces
San Juan, Tx 78589

María T & Marco A. Alcantar
2908 Las Cruces
San Juan, Tx 78589

Rolando Leal
2912 Las Cruces
San Juan, Tx 78589

Sylvia & Noe F. Canales
2916 Las Cruces
San Juan, Tx 78589

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Hold a Public Hearing and Consider an Ordinance Providing for the Conditional Use Permit for the Sale of Alcoholic Beverages (BG - Wine and Malt Beverage Retailer's On-Premise Permit) at SJ Food Truck Park, Located at 2506 N. Raul Longoria Road, Legally Described as Lot 1, Uresti Subdivision, as Requested by La Curva Taqueria, LLC. [Monica Gomez, Interim Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

The Conditional Use Permit is for the Sale of Alcoholic Beverages for On-Premise Consumption at the SJ Food Truck Park. The applicant is proposing to sell alcohol from one the food trucks located inside the park.

The area is characterized by commercial uses along Raul Longoria Road.

The proposed operation hours are Monday through Sunday, from 10:00 a.m. to 12:00 a.m. These hours conform to TABC regulations.

Staff mailed a notice of the public hearing to seventeen (17) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

RECOMMENDATION:

Staff recommends approval of the conditional use permit subject to the conditions listed in the staff report.

PREPARED BY:

Monica Gomez,
Interim Director of
Planning

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/01/2024
CITY COMMISSION – 08/13/2024
DATE PREPARED – 08/05/2024

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Conditional Use Permit for On-Premise Consumption of Alcoholic Beverages (<i>BG – Wine and Malt Beverage Retailer’s On-Premise Permit</i>)
APPLICANT:	La Curva Taqueria, LLC.
AGENT:	N/A
LEGAL:	Lot 1, Uresti Subdivision
LOCATION:	2506 N. Raul Longoria Road
LOT/TRACT SIZE:	4.44 acres
CURRENT USE:	Commercial / Storage Units and Food Truck Park
EXISTING ZONING:	General Business District (C-2)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Vacant; General Business District (C-2) / Single-Family Residence District (R-S) <i>South</i> – Commercial; General Business District (C-2) / Multi-Family Residence District (R-MF) <i>East</i> – Commercial; General Business District (C-2) <i>West</i> – Residential; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access along Raul Longoria Road and Southgate Avenue.
PUBLIC SERVICES:	Water service is provided by the North Alamo Water Supply Corporation and sewer by the City of San Juan.
RECOMMENDATION:	Staff recommends approval of the conditional use permit subject to the conditions listed in the staff report.

EVALUATION AND CONDITIONS FOR APPROVAL

The Conditional Use Permit is for the Sale of Alcoholic Beverages for On-Premise Consumption at the SJ Food Truck Park. The applicant is proposing to sell alcohol from one the food trucks located inside the park.

The area is characterized by commercial uses along Raul Longoria Road.

The proposed operation hours are Monday through Sunday from 10:00 a.m. to 12:00 a.m. These hours conform to TABC regulations.

The following are the list of requirements:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site form a public street;
6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city’s noise ordinance.
9. The business must comply with the City’s *Security Cameras Ordinance*.

CONDITIONAL USE PERMIT FOR ON-PREMISE CONSUMPTION
“SJ FOOD TRUCK PARK”
AUGUST 13, 2024

PAGE 3

10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.

11. There shall be no smoking inside the premises at any time.

Staff mailed a notice of the public hearing to seventeen (17) property owners within a two hundred (200) foot radius and received no comments in favor or against the request.

ATTACHMENTS:

Proposed Site
Location Map
Zoning Map
Hours of Operation Affidavit
Site Plan
Subdivision Plat
TABC Information
List of neighboring property owners receiving notice
Ordinance

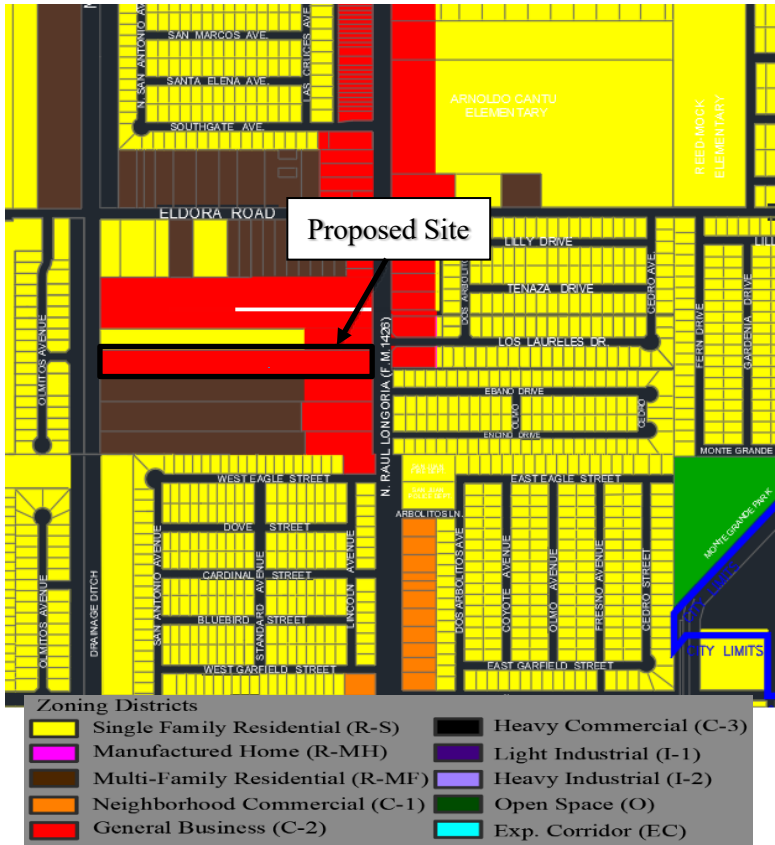


Proposed Site

CONDITIONAL USE PERMIT FOR ON-PREMISE CONSUMPTION
“SJ FOOD TRUCK PARK”
AUGUST 13, 2024



Location Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION AT THE "SJ FOOD TRUCK PARK" LOCATED AT 2506 N. RAUL LONGORIA ROAD, LEGALLY DESCRIBED AS LOT 1, URESTI SUBDIVISION, AS PROVIDED IN ARTICLE IV, OF THE ZONING ORDINANCE, CITY OF SAN JUAN, HIDALGO COUNTY, TEXAS, PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING FOR A CODE DISPOSITION.

WHEREAS, La Curva Taqueria, LLC. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at 2506 N. Raul Longoria Road, under Article IV; of the Zoning Ordinance of the City of San Juan.

WHEREAS, this type of activity is prohibited by said Zoning Ordinance unless a Conditional Use Permit is granted; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS, AS FOLLOWS:

SECTION I. That a Conditional Use Permit under Article IV of the Zoning Ordinance of the City of San Juan, Texas, be granted to La Curva Taqueria, LLC. has applied for a Conditional Use Permit for the Sale of Alcoholic Beverages at 2506 N. Raul Longoria Road, subject to the following conditions:

1. The property line of the lot of any business, especially those having late hours (after 10:00 p.m.) must be a minimum of three hundred (300) feet from the nearest residence, church, school or publicly-owned property or must provide sufficient buffering and sound insulation of the building such that the business is not visible and cannot be heard from the residential areas, and must be designed to prevent disruption of the character of adjacent residential areas.
2. The business must be as close as possible to a major arterial, and shall not allow the traffic it generates onto residential streets, or allow it to exit into and disrupt residential areas;
3. The business must provide parking in accordance with the City off-street parking regulations and make provisions to prevent use of adjacent streets for parking, especially those in adjacent residential areas, by providing additional on-site parking.
4. The business must do everything possible to prevent the unauthorized parking of its patrons on adjacent businesses or residential properties including, when necessary, the installation of fences and hedges, and the reorientation of entrances. The loading and unloading of equipment to be on premises only.
5. The business should do everything possible and be designed to discourage criminal activities and vandalism, both on site and on adjacent properties. Provision of sufficient lighting and perimeter

fencing, elimination of dark areas, and the orientation of the building such that it provides maximum visibility of as much as possible of the site from a public street;

6. The business must make provisions to keep litter to a minimum, and to keep it from blowing onto adjacent streets and properties;
7. The business shall restrict the number of persons within the building to the number determined for occupancy levels by the Fire Department.
8. The business must comply with the city's noise ordinance.
9. The business must comply with the City's *Security Cameras Ordinance*.
10. Owner agrees to pay an annual fee to the City of San Juan to maintain the Occupational License and Conditional Use Permit thru the City.
11. There shall be no smoking inside the premises at any time.

SECTION II. PUBLICATION AND EFFECTIVE DATE CLAUSE. This Ordinance shall be published in the official newspaper of the City of San Juan, Texas, as provided by law, and shall be and remain in full force and effect from the after said date of publication.

PASSED and **APPROVED** on first reading on the 13th day of August, 2024.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2024.

CITY OF SAN JUAN

MARIO GARZA, MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

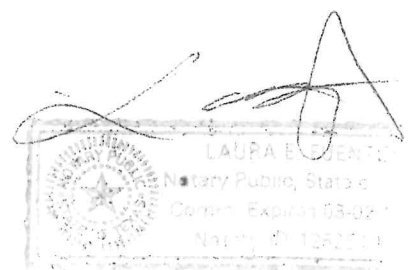
1.- Site Plan

2.- Lunes a Domingo
Abrimos a las 10:00 AM
Cerramos 12:00 AM

3.- La CURVA TRAVELERIA LLC
2506 N. Raul Longoria Rd.
San Juan Tx 78589
Suite 11-9

4.- Numero de Empleados 2 (dos)

5.- Solicitamos permiso para venta de Alcohol





TABC Wine and Beer Retailer's Permit (BG)

Selling Alcohol

A Wine and Beer Retailer's Permit (BG) is authorized to sell beer, malt liquor, ale and wine containing up to 14% or 17% alcohol by volume to the consumer for consumption on or off the premises.

The percentage of alcohol by volume available is determined by the [local option election](#) in the area where the premise is located. The percentage you are authorized to sell will be printed on the face of the permit. The permittee is also authorized to sell for on premise consumption only, traditional port or sherry with an alcohol content of not more than 24% by volume.

Neither you nor any of your employees may possess or consume any alcoholic beverages you are not authorized to sell.

- You may choose to allow your customers to bring in their own alcoholic beverages; however, you may not possess, store, serve, or deliver those alcoholic beverages for or to the customers.

Conditional Use Permti for the Sale of Alcoholic Beverages (BG- Wine and Malt Beverage Retailer's On-Premise Permit) at SJ food Truck Park located at 2506 N. Raul Longoria Road. Legally described as Lot 1, Uresti Subdivision, as Requested by La Curva Taqueria, LLC.

UB Ware House & StorageLLC.
2912 N. Raul Longoria
San Juan, Tx 78589

Luis & Enedelia Martinez
2604 Olmitos Ave.
San Juan, Tx 78589

Jesus & Flor Valencia
2814 N. 44th Ln
McAllen, Tx 78501

Robert & Claudia Wollny
2602 Olmitos Ave.
San Juan, Tx 78589

Pedro Torres & Angela Ortega
2438 Carianna Ave.
Mission, Tx 78572

Daniela L. Marroquin Bernal
2206 Olmito Ave.
San Juan, Tx 78589

Camecuaro LLC
3300 Geranium Ave.
McAllen, Tx 78501

Amador A. Alvarez
2508 Olmitos Ave.
San Juan, Tx 78589

Judy Solis
100 Ebano Dr.
San Juan, Tx 78589

Maria E. Rodriguez
5311Hamilton Rd.
Medina, OH 44256

Paula Rodriguez
102 Ebano Dr.
San Juan,x 78589

La Curva Taqueria LLC
2912 N. Raul Longoria Rd.
San Juan, Tx 78589

ALPEG Propeerties
3900 N. 10th St. STE. 940
McAllen, Tx 78501

Maria Teresa Salinas & Joshua Lee
Islas
1101 Los Laureles Dr.
San Juan, Tx 78589

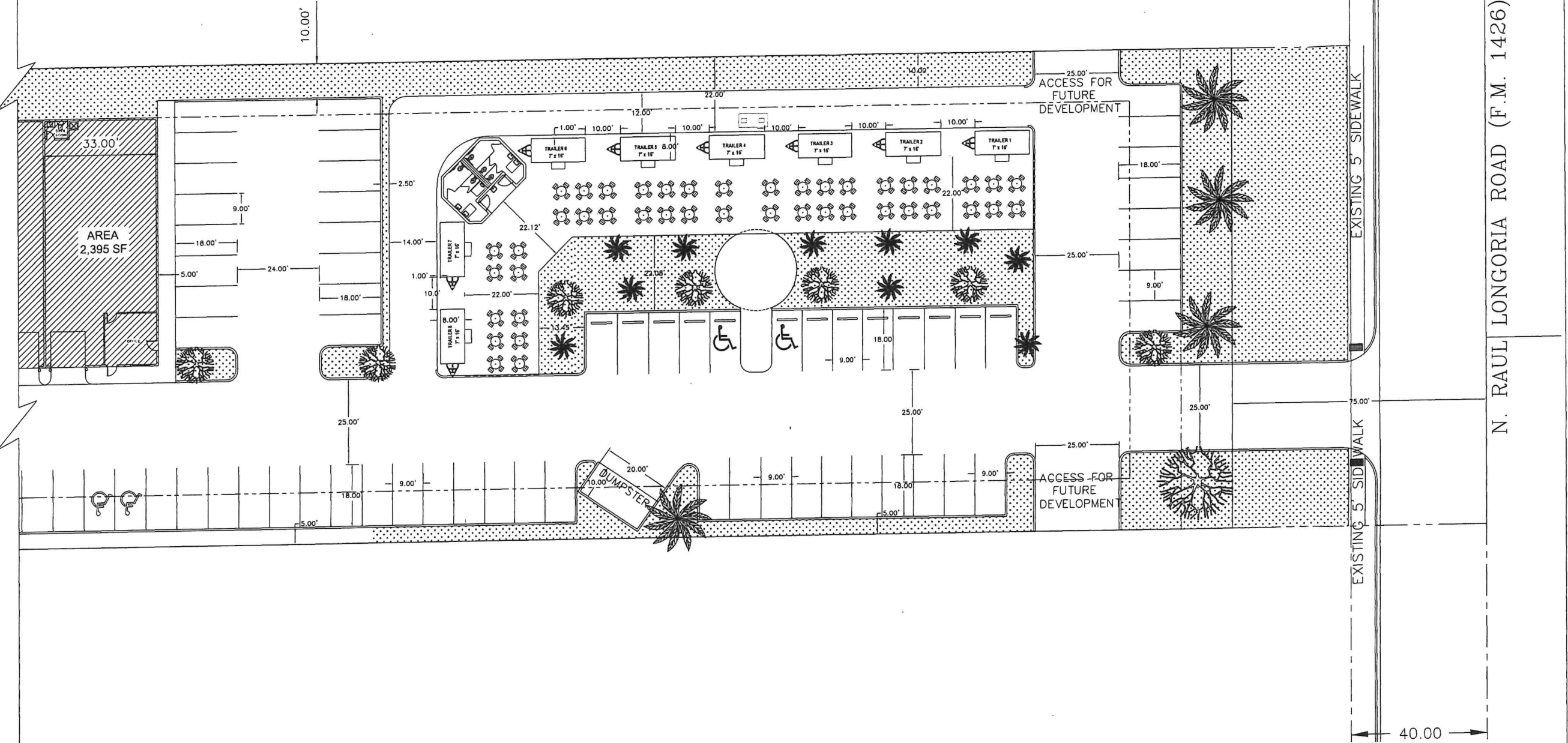
Juan Manuel Balderas & Rosalinda
2401 N. Raul Longoria Rd.
San Juan, Tx 78589

Troy Investments Company No 30
LP
P.O Box 3817
Brownsville, Tx 78523

Sergio G. Morales
509 W. Nolana
McAllen, Tx 78504



SCALE : 1:15



LEGEND	
FOUND 1/2" IRON ROD	SMH SAFETY SEWER MANHOLE
SET 1/2" IRON ROD WITH YELLOW CAP MARKED "SEA 5181"	SP SINGLE POLE TRAFFIC SIGN
SET NAIL	TL TRAFFIC LIGHT
ATT IRAT TELEPHONE MARKER	WV WATER VALVE
CABLE PEDESTAL	R.O.W. RIGHT OF WAY
OUT WIRE	P-B PROPERTY LINE TO BACK OF CURB
IRRIGATION STAND PIPE	P-E PROPERTY LINE TO EDGE OF ASPHALT
IRRIGATION VALVE	R-E R.O.W. LINE TO EDGE OF ASPHALT
LIGHT POLE	E-E EDGE OF ASPHALT TO EDGE OF CURB
POWER POLE	P.O.C. POINT OF COMMENCEMENT
	P.O.B. POINT OF BEGINNING
	N.C.D.R. HOLLAND COUNTY DEED RECORDS
	N.C.D.R. HOLLAND COUNTY MAP RECORDS
	FDH FIRE HYDRANT

MAS ENGINEERING LLC.
CONSULTING ENGINEERING
FIRM NO. F-15499

3911 N. 10TH. ST. STE. H
MCALLEN, TEXAS. 78501

PH. (956) 537-1311
E-MAIL: MSALINAS6973@ATT.NET

THIS IS THE PROPERTY OF THE PROFESSIONAL ENGINEER WHOSE SEAL APPEARS ON THIS DRAWING AND IT IS UNLAWFUL TO REUSE THIS DRAWING ON ANY OTHER PROJECT, OR TO COPY, TRACE OR IN ANY OTHER WAY, REPRODUCE ANY OR ALL PARTS OF THIS DRAWING WITHOUT THE WRITTEN CONSENT OF THE ENGINEER.

PROJECT NAME:
URESTI FOOD TRUCK

ADDRESS:
SAN JUAN, TEXAS

CLIENT INFORMATION:
ELIECER URESTI & JOSE URESTI

SITE PLAN

REVISION: 1 BY: JB APPROVED BY: MAS

DATE OF PREPARATION:
05-30-2023

PROJECT No. SHEET No.
C-1

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Hold a Public Hearing and Consider an Ordinance Providing for the Rezoning Request from Single-Family Residence District (R-S) to a Multi-Family Residence District (R-MF) of Lots 7 and 8, Miller R/S Subdivision, Located Approximately a Quarter of a Mile West from Cesar Chavez Road, Along the Southside of Carroll Road, as Requested by Cesar A. Solano. [Monica Gomez, Interim Director of Planning]

STAFF COMMENTS AND RECOMMENDATIONS:

Mr. Solano is applying for a rezoning from Single- Family Residence District (R-S) to a Multi-Family Residence District (R-MF) which is located approximately a quarter of a mile West of Cesar Chavez Road, along the South side of Carroll Road. The surrounding properties consist of single-family homes along the Southside of Carroll Road and commercial along the Northside of Carroll Road.

Staff recommends denial of the rezoning request since it will be considered a spot zoning and does not comply with the required lot size for multi-family lots.

Spot zoning is defined as the application of zoning to a specific parcel of land or parcels of land within a large zoned area when the rezoning is at odds with a city's master plan and current zoning restrictions. In the staff's opinion, this rezoning request fits the definition of spot zoning.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to nine (9) property owners within a two hundred (200) foot radius and received no comments in favor or against this application.

RECOMMENDATION:

Staff recommends denial of the rezoning request since it is considered "spot" zoning and the lot size.

PREPARED BY:

Monica Gomez,
Interim Director of
Planning

APPROVED BY:

Benjamin Arjona, City
Manager

MEETING DATES:
PLANNING AND ZONING COMMISSION – 08/01/2024
CITY COMMISSION – 08/13/2024
DATE PREPARED – 08/05/2024

PAGE 1

STAFF REPORT
GENERAL INFORMATION

APPLICATION:	Rezoning Request from Single-Family Residence District (R-S) to a Multi-Family Residence District (R-MF)
APPLICANT:	Cesar A. Solano
AGENT:	N/A
LEGAL:	Lots 7 and 8, Miller R/S
LOT/TRACT SIZE:	Each lot is 50 feet by 111 feet
CURRENT USE OF PROPERTY:	Vacant Lot
PROPOSED USE OF PROPERTY:	Multi-Family Residence District (R-MF)
EXISTING ZONING:	Single Family Residence District (R-S)
EXISTING LAND USE/ ADJACENT ZONING:	<i>North</i> – Commercial; Expressway Corridor District (EC) <i>South</i> – Residential; Single-Family Residential District (R-S) / Neighborhood Commercial District (C-1) <i>East</i> – Vacant; Single-Family Residence District (R-S) <i>West</i> – Residential; Single-Family Residence District (R-S)
ACCESS AND CIRCULATION:	This property has access along Carroll Road
PUBLIC SERVICES:	Water and sewer services are provided by the City of San Juan.
RECOMMENDATION:	Staff recommends denial of the rezoning request since it is considered “spot” zoning.

EVALUATION AND CONDITIONS FOR APPROVAL

Mr. Solano is applying for a rezoning from Single- Family Residence District (R-S) to a Multi-Family Residence District (R-MF) which is located approximately a quarter of a mile West of Cesar Chavez Road, along the South side of Carroll Road. The surrounding properties consist of single-family homes along the Southside of Carroll Road and commercial along the Northside of Carroll Road.

Staff recommends denial of the rezoning request since it will be considered a spot zoning and does not comply with the required lot size for multi-family lots.

Spot zoning is defined as the application of zoning to a specific parcel of land or parcels of land within a large zoned area when the rezoning is at odds with a city's master plan and current zoning restrictions. In staff's opinion this rezoning request fits the definition of spot zoning.

Staff mailed a notice of the public hearing before the Planning and Zoning Commission to nine (9) property owners within a two hundred (200) foot radius and received no comments in favor or against this application.

ATTACHMENTS:

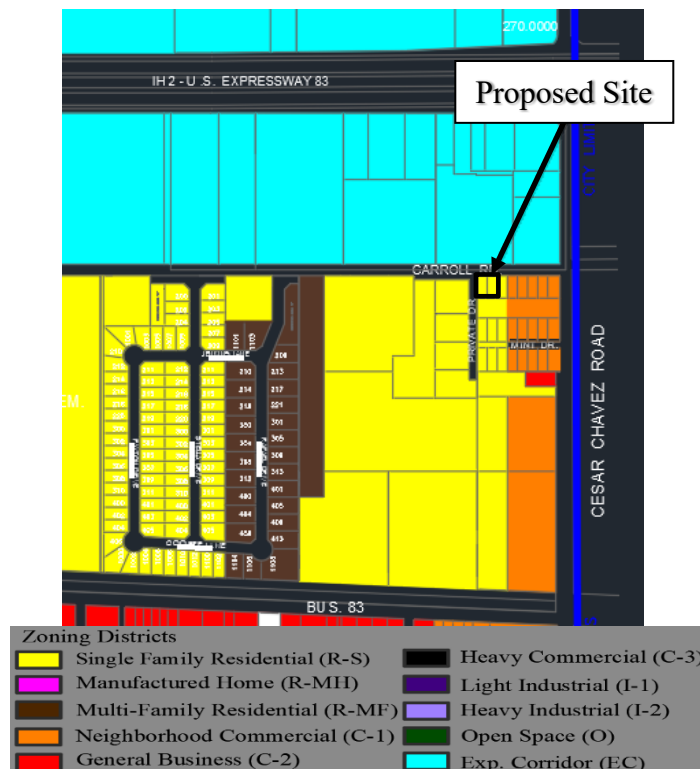
Location Map
Aerial Photo
Zoning Map
Survey of the Property with Metes and Bounds Description
Table of Requirements
List of neighboring property owners receiving notice
Ordinance



Proposed Site



Proposed Site



Zoning Map



ORDINANCE NO.

AN ORDINANCE AMENDING THE ZONING ORDINANCE NO. 98-006, THE ZONING ORDINANCE OF THE CITY OF SAN JUAN, TO CHANGE THE ZONING DISTRICT FROM SINGLE-FAMILY RESIDENCE DISTRICT (R-S) TO MULTI-FAMILY RESIDENCE DISTRICT (R-MF) OF A PROPERTY LEGALLY DESCRIBED AS LOTS 7 AND 8, MILLER R/S, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

Consistent with the City's land use plan as set-forth in the land use map that is a part of the City's Zoning Ordinance, and consistent with the City's intentions of allowing and encouraging multi-family district development that generates property taxes, water and sewer revenues and sales tax revenues.

The zoning district of the property legally described as Lots 7 and 8, Miller R/S Subdivision, shall be changed to Multi-Family Residence District (R-MF) and the zoning map shall be amended accordingly.

PASSED and **APPROVED** on first reading on the 13th day of August, 2024.

PASSED and **APPROVED** on second and final reading on the ____ day of _____, 2024.

CITY OF SAN JUAN

MARIO GARZA
MAYOR

ATTEST:

APPROVED BY:
Palacios, Garza & Thompson, P.C.

BRENDA ESCALANTE
CITY SECRETARY

CITY ATTORNEY

1. BASIS OF READINGS AS PER THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD 83.
2. ADDRESS: 1112 CARROLL RD
SAN JUAN, TEXAS 78589
3. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.
4. A METES AND BOUNDS DESCRIPTION ACCOMPANIES THIS PLAT OF SURVEY.

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS SURVEY AS DESCRIBED HEREIN WAS DOCUMENTED ON THE GROUND ON 02/28/2024, THAT THE ONLY VISIBLE IMPROVEMENTS ARE AS SHOWN; THAT THERE ARE NO VISIBLE ENCROACHMENTS, VISIBLE OVERLAPPIINGS, APPARENT CONFLICTS, OR VISIBLE EASEMENTS EXCEPT AS SHOWN HEREIN. THIS SURVEY CONFORMS TO THE MINIMUM STANDARDS OF PRACTICE PROMULGATED BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING.

CODY MICHAEL MOORE, R.P.L.S.
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6370

DATE

0.25 ACRE OF LAND OUT OF LOT "A",
MILLER'S SUBDIVISION,
HIDALGO COUNTY, TEXAS, RECORDED IN
VOLUME 3, PAGE 26, MAP RECORDS OF
HIDALGO COUNTY, TEXAS, BEING COMPRISED
OF THE TRACTS OF LAND DESCRIBED IN
DOCUMENT NO. 3217478, OFFICIAL RECORDS
OF HIDALGO COUNTY, TEXAS.

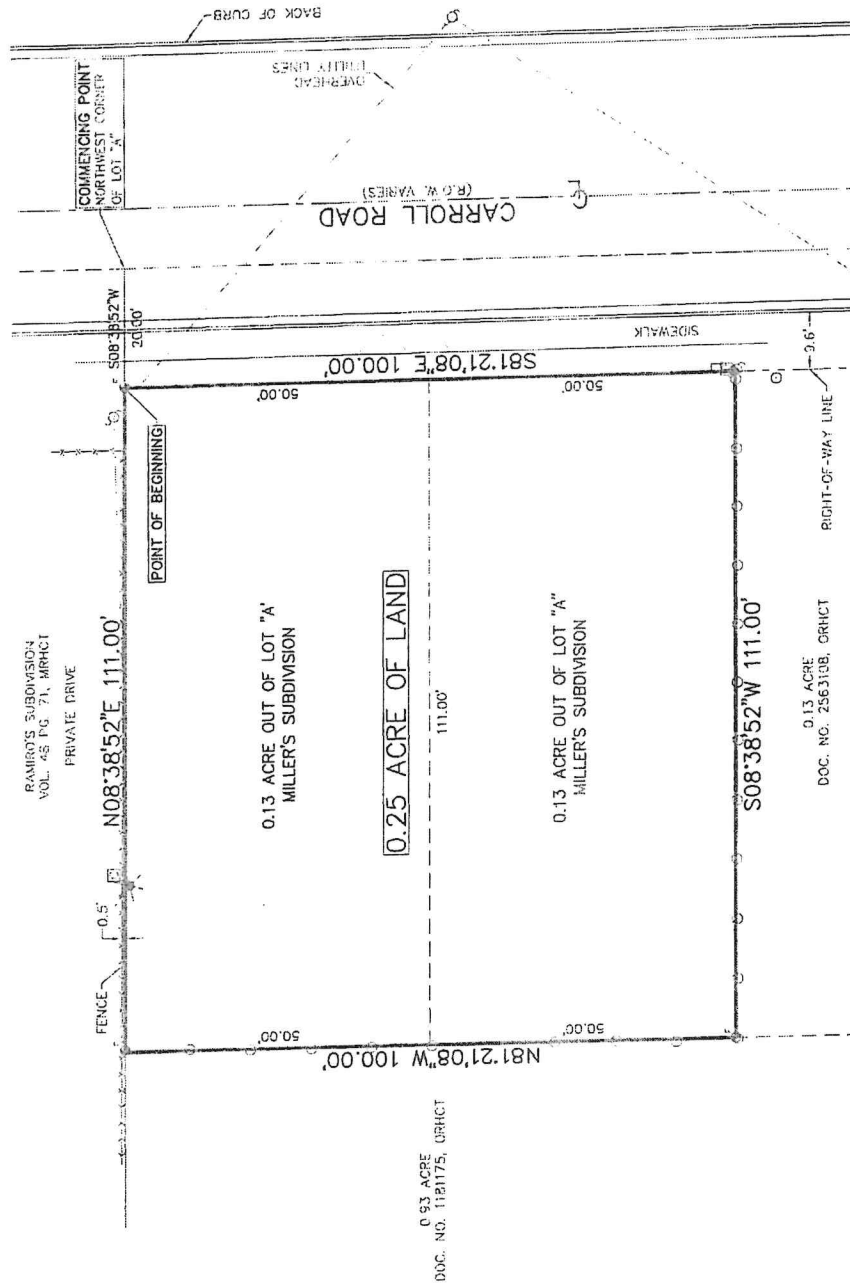
FOR: CESAR SO-ANO

DATE: 18 MARCH 2024

JOB NO: 59057

Moore Land
Surveying, LLC

14216 Palis Drive, La Feña, TX 78559
(956)245-0988 TRPLS Firm No 10124136



LEGEND	
☼	IRON ROD FOUND
☼	TELEPHONE PEDESTAL
☼	SIGN
☼	POST
☼	LIGHT POST
☼	POWER POLE
☼	CABLE PEDESTAL
☼	WATER METER

LEGEND



Scale: $1'' = 20'$

BY GRAPHIC PLOTTING ONLY, THIS PROPERTY LIES IN ZONE "C". A5 PER THE NATIONAL FLOOD INSURANCE PROGRAM OF COMMUNITY NO. 480334, PANEL NO. 0425, SUFFIX "C". EFFECTIVE NOVEMBER 16, 1982.

Moore Land Surveying, LLC

14216 Palis Drive, La Feria, TX 78559

(956)245-0988

TBPLS Firm No. 10194186

March 18, 2024

METES AND BOUNDS

0.25 ACRE OF LAND

BEING 0.25 ACRE OF LAND out of Lot "A", Miller's Subdivision, Hidalgo County, Texas, recorded in Volume 3, Page 26, Map Records of Hidalgo County, Texas, being comprised of the tracts of land described in Document No. 3217478, Official Records of Hidalgo County, Texas, said 0.25 Acre tract being more particularly described by metes and bounds as follows:

COMMENCING at the Northwest corner of Lot "A", being within the right of way of Carroll Road;

THENCE along the West boundary of Lot "A", SOUTH 08 DEG. 38 MIN. 52 SEC. WEST a distance of 20.00 FEET to an iron rod found on the South right of way of Carroll Road, for the Northwest corner and POINT OF BEGINNING of the tract herein described;

1) THENCE along the South right of way of Carroll Road, SOUTH 81 DEG. 21 MIN. 08 SEC. EAST a distance of 100.00 FEET to an iron rod found, for the Northeast corner of the tract herein described;

2) THENCE leaving the South right of way of Carroll Road, SOUTH 08 DEG. 38 MIN. 52 SEC. WEST a distance of 111.00 FEET to an iron rod found, for the Southeast corner of the tract herein described;

3) THENCE NORTH 81 DEG. 21 MIN. 08 SEC. WEST a distance of 100.00 FEET to an iron rod found on the West boundary of Lot "A", for the Southwest corner of the tract herein described;

4) THENCE along the West boundary of Lot "A", NORTH 08 DEG. 38 MIN. 52 MIN. EAST a distance of 111.00 FEET to the POINT OF BEGINNING; Containing 0.25 Acre of land within these metes and bounds.

Basis of bearings are as per the Texas State Plane Coordinate System, South Zone, NAD 83. A plat of survey accompanies this metes and bounds description.


Cody Michael Moore, R.P.L.S.
Registered Professional Land Surveyor No. 6370

3/18/24
Date



§ 1.00. TABLE OF REQUIREMENTS.

The following table shall govern the area and height requirements of all lots and structures.

DISTRICT	TYPE OF USE	MAXIMUM STORIES	HEIGHT (FEET)	MINIMUM WIDTH OF LOT
R-S	Single-Family Dwelling - corner lot	2-1/2	35	60 ft. 65 ft.
R-MH	Manufactured Homes - corner	N/A	N/A	50 ft. 55 ft.
R-MF	Multifamily	3	45	150 ft. 200 ft.
Expressway & High Speed Arterial				
C	Commercial	10	125	150 ft.
	Direct Access			100 ft.
	Not direct access			
I1, I2 & IN	Industrial and Institutional	8	100	200 ft.
	Direct access			150 ft.
	Not direct access			

DISTRICT	LOT DIMENSIONS DEPTH	AREA PER FAMILY (SQ. FT.)	MINIMUM YARD FRONT SIDE REAR
R-S	100 ft.	6,000 & 6,500	20 ft. (7)* 6 ft. (8)* (9)*
R-MF Duplex, Triplex, Fourplex and Multiple	150 ft.	22,500	20 ft. (7)* 6 ft. (8)* (9)*
R-MH	125 ft.	6,250 & 6,875	
Expressway & High speed arterials	400 ft.	4,000	
C1, C2, C3	200 ft.	20,000 & 30,000	None 4 2 3
I1, I2 & IN	400 ft.	60,000 & 80,000	None 4 2 3

(Ordinance 15-10 adopted 8/11/15)

Rezoning Request from Single- Family Residence District (R-S) to a Multi-Family Residence District (R-MF) o
Lots 7 and 8, Miller R/s Subdivision, located approximately a quarter of a mile West of Cesar Chavez Road, along
the South Side of Carroll Road, as Requested by Cesar A. Solano

Cesar A. Solano
5704 E. Alberta RD. #C
Edinburg, Tx 78542

Rosebriar Caruth Haven LP
PO Box 541208
Dallas, Tx 78534

Robert Farias
PO Box 1036
Alamo, Tx 78516

Brenda Lizette Cabrera &
Jose Wilmer
1102 E. Carroll Rd.
San Juan, Tx 78589

Beatrice Herrera
PO Box 1753
San Juan, Tx 78589

Heriberto & Heriberto Perez
3101 N. Cage Blvd.
Pharr, Tx 78577

Emgido Villanueva Jr.
PO Box 943
Mission, Tx 78573

Tiburcio & Manuela Castillo
315 Carroll Ln.
San Juan, Tx 78589

KL Limited Family Partnership
PO Box 764
Pharr, Tx 78577

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Removal and Appointment(s) Related to the San Juan EDC Board. [Brenda Escalante, City Secretary]

STAFF COMMENTS AND RECOMMENDATIONS:

The Corporation shall have a board of directors in which all powers of the corporation shall be vested and which shall consist of seven (7) directors who are appointed by the governing body of the eligible city for two-year terms of office.

RECOMMENDATION:

Approved as Recommended by the City Commission.

PREPARED BY:

Benjamin Arjona,
City Manager

APPROVED BY:

Benjamin Arjona, City
Manager

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Removal and Appointment of Board Member(s) Related to the San Juan Library Advisory Board. [Brenda Escalante, City Secretary]

STAFF COMMENTS AND RECOMMENDATIONS:

The San Juan Library Advisory Board shall consist of seven (7) members serving for two (2) year staggered terms.

RECOMMENDATION:

Consider Appointment/Reappointment from the San Juan Library Advisory Board.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

LIBRARY ADVISORY BOARD

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Leticia Hernandez Muro		La Joya ISD	2 Yrs.	5/14/2024	5/14/2026	(956) 533-6070	muro.leticia@yahoo.com	1213 Coil Dr.
2	Maria A. Navarro		PSJA ISD	2 Yrs.	2/27/2018	3/26/2026	(956) 821-8651	tacorrin@aol.com	407 W 12th St
3	Sarah Guerra		City of Pharr	2 Yrs.	1/10/2023	1/10/2025	(956) 534-4084	saraguerra13@yahoo.com	1228 S. Lincoln Ave.
4	Ellie Santillan			2 Yrs.	1/10/2023	1/10/2025	(956) 378-1050		
5	Elizabeth Saldana		PSJA ISD	2 Yrs.	1/22/2019	3/26/2026	(956) 331-5854	esaldana1960@yahoo.com	204 E 15th St
6	Iris Lara		Retired	2 Yrs.	2/27/2018	3/26/2026	(956) 223-6868	irlara650@gmail.com	2108 Cedro Dr
7	Janelle Pena			2 Yrs.	1/10/2023	1/10/2025	(956) 651-2115		
8	Adina "Dina" Santillan	Liaison	Self-Employed	2 Yrs.	3/22/2022	3/26/2026	(956) 460-8548	asantillan@sjtx.us	416 Judean Lane

*Board consist of 7 members and 1 Liaison.

*7 Members serve a two-year staggered term.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Removal and Appointment of Board Member(s) Related to the Keep San Juan Beautiful Board. [Brenda Escalante, City Secretary]

STAFF COMMENTS AND RECOMMENDATIONS:

Staff recommends the removal and appointment of (2) members to the Keep San Juan Beautiful Board.

RECOMMENDATION:

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

City of San Juan

Application for Appointment

Date: 8/9/2024

Board / Commission / Committee: San Juan Beautification

Name: Eric Guejardo

Mailing Address: 1400 Rio Blanco

Preferred Phone and Fax: 956-376-1465

Employer: Independent Contractor Occupation: Driver

Email Address: Eric7four69@live.com

Are you or can you be qualified to vote in a City of San Juan Election? ☒ Yes ☐ No

Are you a City of San Juan resident? ☒ Yes ☐ No How Long? 45 yrs

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee of the city within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List Professional or Social Membership(s)

Ex - B.V.P. of S.J. Beautification

Experience / Knowledge Pertaining to Board / Commission / Committee of Interest:

Volunteered as a ex board member of S.J. Beautification, doing clean ups around the city, was also w/ students of PSSOI.S.D. & attended regular meetings

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (709 S. Nebraska, San Juan, Tx 78589) or emailed to



City of San Juan

Application for Appointment

Date: 08/07/2024

Board / Commission / Committee: KSJB

Name: Genovevo "GENE" Quintanilla

Mailing Address: 3001 Grandora St. San Juan Tx. 78589

Preferred Phone and Fax: (956)624-4969

Employer: City of Mcallen

Occupation: Code Compliance Officer

Email Address: geneq26@yahoo.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 47 Years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

Over 12 years volunteer for the park and rec department as a coach for baseball, basketball, soccer, flag football.

License Code Officer.

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

Have knowledge in the recycling work for the City of Mcallen for 2 years in that Department. Help out In KMB when needed to go paint houses, I just want to help beautify City of San Juan my hometown. ...

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (512 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: 3-22-2024

Board / Commission / Committee: Keep San Juan Beautiful

Name: Rackel Jimenez

Mailing Address: 305 E 10th St San Juan, TX 78589

Preferred Phone and Fax: 956-821-5887

Employer: Eric Real Estate Group LLC

Occupation: Assistant

Email Address: kellylongoria@msn.com

Are you or can you be qualified to vote in a City of San Juan Election? yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 40 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

St Vincent De Paul Committee at St John the Baptist Church, Junior League of McAllen

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

I love working on committees, volunteering and consensus building. I have volunteered my time in many community improvement projects in the past. I am enthusiastic, a quick learner, work well in groups and I have plenty of time to devote. One idea would be to research and contact other "KEEP BEAUTIFUL" committees in other cities and see what they are doing and what is working. We could tout our successes and stage news events.

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (512 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us



City of San Juan

Application for Appointment

Date: 08/08/2024

Board / Commission / Committee: KSJB

Name: Daniel Garza Flores

Mailing Address: 1619 Kiwi Court San Juan, Texas 78589

Preferred Phone and Fax: 956-802-0110

Employer: Garza-Flores Financial Services

Occupation: Independent Broker Agent

Email Address: daniel.garza.insurance@gmail.com

Are you or can you be qualified to vote in a City of San Juan Election? Yes

Are you a City of San Juan resident? ☒ Yes ☐ No How long? 13 years

Have you ever represented any other private person, group or entity for compensation before the City Commission or any department, commission, board of committee within the last three years? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in any contract with the City? ☐ Yes ☒ No

Do you, your spouse, or your employer have any financial interest, direct or indirect in the sale to the city of any land, materials, supplies or service? ☐ Yes ☒ No

List of professional or social membership(s)

--	--

Experience/ Knowledge Pertaining to Board/ Commission/ Committee of Interest:

- | | |
|---------------------------|--------------------|
| 1. Community Enhancement | 4. Networking |
| 2. Leadership Opportunity | 5. Legacy Building |
| 3. Personal Fulfillment | |

Application will be kept on file for two (2) years: thereafter applicants must reapply. Applications may be faxed (956) 787-5978, mailed to the City Secretary (512 S. Nebraska, San Juan, TX 78589) or emailed to City Secretary Brenda Escalante at: bescalante@sjtx.us

KEEP SAN JUAN BEAUTIFUL BOARD

#	NAME	POSITION	EMPLOYMENT/ BUSINESS	INITIAL TERM	INITIAL DATE	DATE TERM EXPIRES	MOBILE NUMBER	EMAIL ADDRESS	ADDRESS
1	Jennifer Villarreal	President	North Park Lexus RGV	2 Yrs.	03/23/2024	3/22/2026	(956) 624-3003	jvillarreal2814@icloud.com	420 E. 12th St. San Juan
2	Fernando Castillo	Member							
3	Jaime Castillo	Member		2 Yrs.	9/26/2023	9/26/2025	(956) 624-2535		
4	Laura Fonseca		City of Pharr	1yr.	03/23/2024	03/22/2025	(956) 460-2392	Lagafo31@gmail.com	506 E. 11 th St. San Juan
5	Jelet Martinez	Member	Continuum Gbl Solutions	1 Yr.	3/23/2024	3/22/2025	(956) 415-7022	Jelet.95@gmail.com	2504 Fern Dr. San Juan
6	Irene "Jeanna" Ramirez	Member	County of Hidalgo	2 Yr.	8/8/2023	9/13/2024	(956) 784-1873	jeanna1434@yahoo.com	2203 Fresno St. San Juan
7	Carlos Puente	Member	Retired	1 Yr.	8/8/2023	9/13/2024	(847) 293-7401	puente823@yahoo.com	2205 David Ave. San Juan
	Mayor Mario Garza	Ex-Officio		2 Yrs.	3/23/2024	3/22/2026			

*Board consist of 7 members and 1 Ex-Officio.

*4 Members and Ex-Officio serve an initial two-year term and two (3) members serve an initial one-year term.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Discussion and Possible Action to Contract TRIMAD Consultants, LLC. to Provide Engineering Services on a New Water/Wastewater Comprehensive Master Plan. [Juan Carlos Martinez, Director of Utilities]

STAFF COMMENTS AND RECOMMENDATIONS:

TRIMAD Consultants, LLC will be doing a full assessment of the City's infrastructure, data collection, calculation analysis and updating the water and sanitary sewer maps. The comprehensive Master Plan will cover Water Plants, Water Distribution System, Wastewater Treatment Plant, Lift Stations and the Sanitary Sewer Collection System.

RECOMMENDATION:

Staff Recommends Approval.

PREPARED BY:

Juan Martinez

APPROVED BY:

Benjamin Arjona, City
Manager

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

CITY OF SAN JUAN §

AGREEMENT BETWEEN THE CITY OF SAN JUAN AND TRIMAD CONSULTANTS, LLC FOR THE CITY OF SAN JUAN COMPREHENSIVE MASTER PLAN JOB TASK ORDER No. 8

This Job Task Order No. 8, to the Agreement between the **City of San Juan** (hereinafter referred to as the “**CITY**”) and **Trimad Consultants, LLC** (hereinafter referred to as “**CONSULTANT**”) dated **August 6, 2024**, is entered into by and between the City of San Juan and Trimad Consultants LLC.

DATE: August 6, 2024

CLIENT: City of San Juan

ADDRESS: 512 S. Nebraska Ave., San Juan, Texas 78589

JOB TASK ORDER No.: 8

PROJECT LOCATION: San Juan, Hidalgo County, Texas

SECTION 1 – RECITALS

WHEREAS, on _____, 2024, the City Council of San Juan approved the City Manager or his designated appointee to negotiate and enter into a Professional Services Agreement with the **CONSULTANT** to provide Professional Engineering Services (hereafter referred to as “**AGREEMENT**”). Specifically, it was agreed that the **CONSULTANT** shall provide Professional Engineering Services and other as-needed services, in a manner which shall provide the necessary public services through subsequently assigned Job Task Orders; and

WHEREAS, **CITY** and **CONSULTANT** desire to further assign and execute Job Task Order No. 8 with the agreement to provide Professional Engineering Services for the “**City of San Juan Comprehensive Master Plan**”, as set out in *Attachment No. 1*. attached hereto; and

NOW, THEREFORE, said Job Task Order No. 8, to the **AGREEMENT** is hereby agreed to and included in the **AGREEMENT** to provide for Professional Engineering Services for the “**City of San Juan Comprehensive Master Plan**”, at the amount not to exceed the proposed amount, as set out in *Attachment No. 1*. attached hereto.

If any of the terms of this Job Task Order No. 8, including attachments, conflict in any respect with any of the terms of the **AGREEMENT**, the terms of the **AGREEMENT** shall control.

This Job Task Order to the **AGREEMENT** is agreed to and **EXECUTED** by the duly authorized representative of the parties in triplicate originals on this _____ day of _____, 2024.

AGREED AS TO :

By: 
Ricardo Salazar, PE
President
Trimad Consultants LLC.,
1803 Mozelle Street
Pharr TX 78577

SIGNED on the 6 day of August 2024.

Benjamin Arjona, City Manager
City of San Juan
512 S. Nebraska Ave
San Juan, Texas 78589

SIGNED on the _____ day of _____, 20 ____.

Attest:

Brenda Escalante, City Secretary
City of San Juan
512 S. Nebraska Ave
San Juan, Texas 78589

SIGNED on the _____ day of _____, 20 ____.



1803 MOZELLE STREET
PHARR, TEXAS 78577
TEXAS REGISTERED ENGINEERING
FIRM NUMBER F-18526

May 3, 2024

Juan Martinez
Interim Public Utilities Director
City of San Juan
700 S. Kansas Ave.
San Juan, Texas 78589

SUBJECT: City of San Comprehensive Master Plan
Professional Engineering Services Proposal

Dear Mr. Martinez,

Trimad Consultants, L.L.C. (TRIMAD) is pleased to submit this Professional Engineering Services Proposal for the above-mentioned reference project.

We greatly appreciate the opportunity in serving the City of San Juan.

Sincerely,

A handwritten signature in blue ink that reads "Ricardo Salazar".

Ricardo Salazar, P.E.
President

CITY OF SAN JUAN
COMPREHENSIVE MASTER PLAN
PROFESSIONAL ENGINEERING SERVICES PROPOSAL
May 03, 2024

Project Background

This document defines Trimad Consultants, L.L.C. (TRIMAD) professional engineering services and associated budget to prepare and submit this proposal for the City of San Juan Comprehensive Master Plan. This project consists of gathering data from the Collection Sewer System and the Water Distribution System and predict for a 20-years condition.

Scope Of Services

To produce a Comprehensive Master Plans for the City of San Juan's water and wastewater utilities. Comprehensive master planning starts with identifying the issues relevant to the community: its residents, workers, property owners, and business owners. Once the community has identified issues, goals can then be established. Data will be gathered in the planning process to evaluate current city conditions and predict future conditions. TRIMAD will coordinate with the City's Water and Wastewater Utilities Department and other staff, as needed, throughout the Master Planning process. Two (2) tasks are identified below:

Task 1: Collection System, Lift Station, and Wastewater Treatment Plant

Task 2: Water Distribution System and Water Treatment Plant

Basis of Scope and Fee Development

The following key assumptions have been made in establishing the scope and the estimated level of effort for this project:

1. Prior to initiating preliminary design phase, the Owner will provide TRIMAD record drawings, GIS data, and other utility maps for its existing facilities (potable water and sanitary sewer) within the Water and Sewer Certificate of Convenience and Necessity (CCN).

Upon notice to proceed, TRIMAD will perform the following tasks:

TASK 1: Collection System, Lift Station, And Wastewater Treatment Plant

1. Sewer System
Sewer Collection System
 - a. Existing Condition Assessment
 - i. Lift Stations (capacity, number of pumps, etc.) Visit each pump and collect pertinent information.
 - ii. Sewer Mains (Per staff interview)

- b. Existing Flows
 - i. Develop collection system map
 - ii. Compute existing flows (based on flows at WWTP)
 - iii. Develop spreadsheet to compute flows and identify any bottlenecks
 - iv. Identify possibility of eliminating any lift stations.
- c. Future Flows
 - i. Develop collection system map
 - ii. Compute future flows (based on growth)
 - iii. Assign flows to appropriate locations within the city's service area.
 - iv. Develop spreadsheet to compute flows and identify any bottlenecks
 - v. Identify possibility of eliminating any lift stations.

Wastewater Treatment Plant

- a. Existing Condition Assessment
- b. Historical and future flows
- c. Flows and load analysis
- d. Identify WWTP deficiencies.
- e. Proposed improvements
- f. Identify recommended improvements

TASK 2: Water Distribution System and Water Treatment Plant

2. Water system

Water Distribution System

- a. Existing Condition Assessment
 - i. Elevated storage tanks, ground storage tanks, and booster pump stations (as applicable)
 - ii. Water Mains (Per staff interview)
 - iii. Identify recommended improvements
- b. Existing Demands Year 2025
 - i. Develop existing distribution system map
 - ii. Compute existing demands (based on flows at WTP)
 - iii. Develop water distribution model (Average Day Demand, Max Day Demand, Fire flow)
 - iv. Identify system deficiencies and recommended improvements
- c. Future demands Year 2045
 - i. Develop future water distribution system map
 - ii. Compute future demands (based on growth)
 - iii. Assign demands to appropriate locations within the city's service area.
 - iv. Develop water distribution model (Average Day Demand, Max Day Demand, Fire flow)
 - v. Identify recommended improvements

Water Treatment Plant

- d. Existing Condition Assessment

- e. Historical and future demands
- f. Identify WTP deficiencies.
- g. Proposed improvements

TABLE 1 – Task and Expense Budget

DESCRIPTION		FEE
City of San Juan Comprehensive Master Plan		
1	Master Plan	\$225,000.00
	- <i>Collection System, Lift Station, and Wastewater Treatment Plant</i>	
	- <i>Water Distribution System and Water Treatment Plant</i>	
TOTAL FEE		\$225,000.00

*Invoices will be submitted monthly based on the percentage (%) of work completed.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Discussion and Possible Action to Approve the Rehabilitation of Water Plant #1 by TIPS Vendor CB3 Consultants. Funding is Available Under The American Rescue Plan (ARP Funds).
[Juan Carlos Martinez, Director of Utilities]

STAFF COMMENTS AND RECOMMENDATIONS:

Water Plant #1 tube settler system, baffle walls, wheel paddle system and well pump have exceeded their life expectancy. Also, due to the City's growth, equipment needs to be upgraded to comply with T.C.E.Q Requirements and keep up with demand.

RECOMMENDATION:

Staff Recommends Approval of Rehabilitation Work.

PREPARED BY:

Juan Martinez

APPROVED BY:

Benjamin Arjona, City
Manager



QUOTE

Quote is valid for 30 days

CB3 Consultants, LLC

1014 Hill Country Road, Edinburg, TX 78539

Phone: 956-605-9966

Email: CB3Consultant@gmail.com

PURCHASE ORDER NO. 2325

JULY 11, 2024

TO City of San Juan
Attention: Juan Martinez,
Director of Utilities

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Steven Cruz	City of San Juan WTP Project		

POSITION	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	AET tube settler system For 2 sections each 200 x 90" (L x W) Tube settler height: 24" System includes: FRP baffle walls with SS304 frame PP tube settlers SS304 support frame SS304 effluent troughs All wall brackets and hardware included. Please see attached drawing for details.	2 UNITS	\$125,000.00	\$250,000.00

2	Horizontal wheel paddle systems and baffle wall In total 2 systems each with 2 wheel paddles (total of 4 paddles) Wheel shafts are made of stainless steel 304 Paddles are made of SS304 frames and FRP U profiles Sprockets, chains and other parts of drive train are made of injection molded plastic. Includes all mounting parts and hardware Also included are the drive motors and controls Drive motor specs are: 230/460V / 60Hz / 1HP /3.5/1.7AMP. New baffle wall separating mixing tank from tube settlers clarifiers is made of FRP U-profiles. All wall brackets and hardware included. See pictures on next pages.	2 UNITS	\$75,000.00	\$150,000.00
3	Replacement parts for sludge collection mechanism New painted steel wheels with D = 14" and W = 3" Rims on both sides of wheels for secure track guard 4 wheels in total Position also includes new rail tracks made of painted steel. See pictures on next pages	1 UNIT	\$50,000.00	\$50,000.00
4	Remove existing 150ft well pump and replace with new pump, replace piping and support brackets/base and electrical work			\$225,000.00
	Installation			\$247,730.00
	Shipping and Delivery			\$12,300.00
	GRAND TOTAL			\$935,030.00



CB3,LLC IS A REGISTERED VENDOR OF TIPS COOP (CONTRACT 23010402-5248)

DRAWINGS/ SKETCHES/ PICTURES

Horizontal wheel paddles

New FRP baffle (separation) walls:





New rail tracks and wheels for sludge removal mechanism:





AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Discussion and Possible Action to Contract TRIMAD Consultants, LLC. to Provide Engineering Services on a Garage/Storage Building at Water Plant #1. [Juan Carlos Martinez, Director of Utilities]

STAFF COMMENTS AND RECOMMENDATIONS:

TRIMAD Consultants, LLC will be collecting topographical data, conducting research, and reviewing relevant information, as well as preparing the plans and specifications. This project will consist of a 40x40 metal building to be constructed on the east part of the old city hall parking lot and will be used to store material and equipment assigned to the Water Distribution Division.

RECOMMENDATION:

Staff Recommends Approval.

PREPARED BY:

Juan Martinez

APPROVED BY:

Benjamin Arjona, City
Manager

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

CITY OF SAN JUAN §

AGREEMENT BETWEEN THE CITY OF SAN JUAN AND TRIMAD CONSULTANTS, LLC FOR THE CITY OF SAN JUAN WATER TREATMENT PLANT ADDITIONAL GARAGE JOB TASK ORDER No. 9

This Job Task Order No. 9, to the Agreement between the **City of San Juan** (hereinafter referred to as the “**CITY**”) and **Trimad Consultants, LLC** (hereinafter referred to as “**CONSULTANT**”) dated **August 6, 2024**, is entered into by and between the City of San Juan and Trimad Consultants LLC.

DATE: August 6, 2024

CLIENT: City of San Juan

ADDRESS: 512 S. Nebraska Ave., San Juan, Texas 78589

JOB TASK ORDER No.: 9

PROJECT LOCATION: San Juan, Hidalgo County, Texas

SECTION 1 – RECITALS

WHEREAS, on _____, 2024, the City Council of San Juan approved the City Manager or his designated appointee to negotiate and enter into a Professional Services Agreement with the **CONSULTANT** to provide Professional Engineering Services (hereafter referred to as “**AGREEMENT**”). Specifically, it was agreed that the **CONSULTANT** shall provide Professional Engineering Services and other as-needed services, in a manner which shall provide the necessary public services through subsequently assigned Job Task Orders; and

WHEREAS, **CITY** and **CONSULTANT** desire to further assign and execute Job Task Order No. 9 with the agreement to provide Professional Engineering Services for the “**City of San Juan Water Treatment Plant Additional Garage**”, as set out in *Attachment No. 1.* attached hereto; and

NOW, THEREFORE, said Job Task Order No. 9, to the **AGREEMENT** is hereby agreed to and included in the **AGREEMENT** to provide for Professional Engineering Services for the “**City of San Water Treatment Plant Additional Garage**”, at the amount not to exceed the proposed amount, as set out in *Attachment No. 1.* attached hereto.

If any of the terms of this Job Task Order No. 9, including attachments, conflict in any respect with any of the terms of the **AGREEMENT**, the terms of the **AGREEMENT** shall control.

This Job Task Order to the **AGREEMENT** is agreed to and **EXECUTED** by the duly authorized representative of the parties in triplicate originals on this _____ day of _____, 2024.

AGREED AS TO :

By: 
Ricardo Salazar, PE
President
Trimad Consultants LLC.,
1803 Mozelle Street
Pharr TX 78577

SIGNED on the 6 day of August 2024.

Benjamin Arjona, City Manager
City of San Juan
512 S. Nebraska Ave
San Juan, Texas 78589

SIGNED on the _____ day of _____, 20 ____.

Attest:

Brenda Escalante, City Secretary
City of San Juan
512 S. Nebraska Ave
San Juan, Texas 78589

SIGNED on the _____ day of _____, 20 ____.

**CITY OF SAN JUAN
WATER TREATMENT PLANT ADDITIONAL GARAGE
PROFESSIONAL ENGINEERING SERVICES PROPOSAL
AUGUST 06, 2024**

Project Background

This document defines Trimad Consultants, L.L.C. (TRIMAD) professional engineering services and associated budget to prepare and submit this proposal for the additional garage building west of the City of San Juan Water Treatment Plant in the City of San Juan, Texas. This project includes the installation of a 40' X 40' garage building and water and electrical services.

Scope Of Services

The Scope of Services will include research and relevant data collection, design plans, topographic data collection, and construction phase services. TRIMAD currently anticipates three Tasks to be included in this project. The three (3) Tasks are identified below:

Task 1: Data Collection and Topography, Research, and Review of Relevant Information/Sites Visits (30%)

Task 2: Design Phase (60%)

Task 3: Construction Phase (10%)

Basis of Scope and Fee Development

The following key assumptions have been made in establishing the scope and the estimated level of effort for this project:

1. Construction Phase services shall be for a single construction contract.
2. Prior to initiating preliminary design phase, the Owner will provide TRIMAD record drawings, GIS data, and other utility maps for its existing facilities (potable water and sanitary sewer) within and along the potential project limits.
3. The Owner will provide the Front-End Documents to be included in the Specifications and TRIMAD shall be responsible for editing the Invitation to Bidders and drafting the Bid Proposal, Supplementary Conditions, and Special Conditions.

Upon notice to proceed, TRIMAD will perform the following tasks:

TASK 1: Data Collection and Topography, Research, and Review of Relevant Information/Site Visits (30%)

TRIMAD TEAM will coordinate with Staff on-site to evaluate the existing conditions and to obtain all necessary data collection and research for the improvements.

TRIMAD shall collect horizontal and vertical data based upon NAD 83 coordinates (State Plan Texas South/Feet), at the City San Juan Water Treatment Plant and the parking lot west of the water treatment plant. Research and data collection investigation will identify property lines,

contours, benchmarks, topographic features, apparent manholes, manhole inverts, elevations, grate inlets, grate inlet inverts, fences, drainage structures, drainage ditch contours, etc.

TASK 2: Design Phase (60%)

The design phase will include plans and specification book to demonstrate the scope, extent, and character of the work. Where available, TRIMAD TEAM shall use documents made available by the Owner such as plans, standard details, standard specifications, and design guidelines.

TRIMAD TEAM will prepare (30%, 60%, 90%, 100%) engineering plans in half-size (11"x17") format.

TASK 3: Construction Phase (10%)

3.1 Construction Contact Execution

TRIMAD will prepare five (5) sets of the contract documents for execution by the contractor, receive and review such documents for completeness, and forward to the Owner for review and execution. The contract documents, plans, and specifications shall be revised to a conformance set with any addendum issued during the bidding process.

3.2 Pre-Construction Conference

TRIMAD will attend one (1) Pre-Construction Conference prior to commencement of work.

3.3 Visits to Site and Observation of Construction

TRIMAD will provide one on-site construction observation service per week throughout the duration of the construction phase of the Project. TRIMAD will make visits at intervals as directed by Owner in order to observe the progress of the Work. It is anticipated that TRIMAD will attend a monthly progress meeting. Additional site visits will be considered additional services. Such visits and observations by TRIMAD are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress. Observations are to be limited to spot checking, selective measurement, and similar methods of general observation of Work based on TRIMAD's exercise of professional judgment. Based on information obtained during such visits and such observations, TRIMAD will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents, and TRIMAD will keep Owner informed of the general progress of the Work.

The purpose of TRIMAD's site visits will be to enable TRIMAD to better carry out the duties and responsibilities specifically assigned in this Agreement to TRIMAD, and to provide Owner a greater degree of confidence that the completed Work will conform in general to the Contract Documents. TRIMAD shall not, during such site visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall TRIMAD have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's guarantees that performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

3.4 Recommendations with Respect to Defective Work

TRIMAD will recommend to Owner that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, TRIMAD believes that such work will not produce a completed Project that conforms generally to Contract Documents.

3.5 Clarifications and Interpretations

TRIMAD will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents to Owner as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be made by Owner.

3.6 Change Orders

TRIMAD may recommend Change Orders to Owner and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.

3.7 Shop Drawings and Samples

TRIMAD will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.

3.8 Substitutes and "or-equal"

Evaluate and determine the acceptability or substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities.

3.9 Inspections and Tests

TRIMAD may recommend special inspections or tests of Contractor's work as TRIMAD deems appropriate and may receive and review certificates of inspections within TRIMAD's area of responsibility or of tests and approvals required by law and regulations or the Contract Documents. Upon TRIMAD's recommendation and concurrence by Owner, Owner shall proceed with and pay for such special inspections or tests. TRIMAD's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the contract or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. TRIMAD shall be entitled to rely on the results of such tests and the facts being certified.

3.10 Disagreements between Owner and Contractor

TRIMAD will, if requested by Owner, render written decision on all claims of Owner and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the progress of Contractor's work. In rendering such decisions, TRIMAD shall be fair and not show partiality to Owner or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.

3.11 Applications of Payment

Based on its observations and on review of applications for payment and accompanying supporting documentation, TRIMAD will approve the amounts that Owner recommends

Contractor be paid. Such recommendations of payment will be in writing and will constitute TRIMAD's representation to Owner, based on such observations and review, that, to the best of TRIMAD's knowledge, information and belief, Contractor's work has progressed to the point indicated and that such work-in-progress is generally in accordance with the Contract Documents subject to any qualifications stated in the recommendation. In the case of unit price work, TRIMAD's recommendation of payment will include determinations of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests.

By recommending any payment, TRIMAD shall not thereby be deemed to have represented that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to TRIMAD in this Agreement. It will also not impose responsibility on TRIMAD to make any examination to ascertain how or for what purposed Contractor has used the moneys paid on account for the Contract Price, no to determine that title to any portion of the work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, nor that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

3.12 Substantial Completion

TRIMAD will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with Owner and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of Owner, TRIMAD considers the work substantially complete, TRIMAD will notify Owner and Contractor.

3.13 Final Notice of Acceptability of the Work

TRIMAD will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that TRIMAD may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, TRIMAD shall also provide a notice that the Work is generally in accordance with the Contract Documents to the best of TRIMAD's knowledge, information and belief based on the extent of its services and based upon information provided to TRIMAD upon which it is entitled to relay.

3.14 Limitations of Responsibility

TRIMAD shall not be responsible for the acts or omissions of any Contractor, or of any other their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. TRIMAD shall not have the authority or responsibility to stop the work of any Contractor.

Additional Services, if Required:

- Additional copies of Construction Documents beyond five (5).
- Additional survey or geotechnical investigations, if requested or required by the Owner.
- Sampling, testing, or analysis beyond that specifically included in the Scope of Services referenced herein above.

- Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction the project, including the preparation of engineering data and reports for assistance to the Owner.
- Providing professional services associated with the discovery of any hazardous water or materials along the project routes.
- Providing construction staking.
- Revisions to the final design documents once the 100% submittal has been approved by the Owner.
- Assisting Owner or Contractor in the deference or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, shall be furnished by TRIMAD on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Preparing for, conducting, or attending meetings during the design, bidding and construction phases of the project that are not provided as part of the Scope of Services.
- Providing any other professional services requested by the Owner as a part of this project that are not listed in the Scope of Services.

TABLE 1 – Task and Expense Budget

TASK NO.	DESCRIPTION	FEE
City of San Juan Water Treatment Plant Additional Garage		
1	Data collection and Topography, research, and review of relevant information/Site Visits (30%)	\$3,146.43
	<i>Civil Engineering (8%)</i>	<i>\$2,022.71</i>
	<i>Structural Engineering (2%)</i>	<i>\$674.24</i>
	<i>Electric Engineering (2%)</i>	<i>\$449.49</i>
2	Design Phase (60%)	\$6,292.86
	<i>Civil Engineering (8%)</i>	<i>\$4,045.41</i>
	<i>Structural Engineering (2%)</i>	<i>\$1,348.47</i>
	<i>Electric Engineering (2%)</i>	<i>\$898.98</i>
3	Construction Phase (10%)	\$1,048.81
	<i>Civil Engineering (8%)</i>	<i>\$674.24</i>
	<i>Structural Engineering (2%)</i>	<i>\$224.75</i>
	<i>Electric Engineering (2%)</i>	<i>\$149.83</i>
TOTAL FEE		\$10,488.10

Invoices will be submitted monthly based on the percentage (%) of work completed.

See below for estimate breakdown.



**CITY OF SAN JUAN
WATER PLANT ADDITIONAL GARAGE BUILDING
OPINION OF PROBABLE CONSTRUCTION COST**

	DESCRIPTION	UNIT	QUANTITY	EQUIPMENT COST/UNIT	TOTAL COST
1	Garage - 40' x 40' w/ two 14' Garage Doors	SF	1600	\$ 28.75	\$ 46,000.00
2	Insulation	LS	1	\$ 5,175.00	\$ 5,175.00
3	Concrete Pad (6-Inch)	SF	1600	\$ 11.50	\$ 18,400.00
4	*Electrical Line	LS	1	\$ 1,840.00	\$ 1,840.00
6	Water Service	LS	1	\$ 1,200.00	\$ 1,200.00
5	Geotech Report	LS	1	\$ 2,300.00	\$ 2,300.00
GRAND TOTAL					\$ 74,915.00

*Electrical will be done in house.

PROFESSIONAL ENGINEERING FEES

TASK #	DESCRIPTION	FEE
1	Engineering Services (14%)	\$ 10,488.10
	Civil - 9%	\$ 6,742.35
	Electrical - 3%	\$ 2,247.45
	Structural - 2%	\$ 1,498.30
ENGINEERING SERVICES GRAND TOTAL		\$ 10,488.10

TOTAL PROJECT COST:	\$ 85,403.10
----------------------------	---------------------

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Discussion and Possible Action to Approve Emergency Repairs on two Sewer Manholes along N Raul Longoria and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed. [Juan Carlos Martinez, Director of Utilities]

STAFF COMMENTS AND RECOMMENDATIONS:

Discussion and Possible Action to Approve Emergency Repairs on two Sewer Manholes along N Raul Longoria in the amount of \$123,550.00 and Authorize the City Manager to Execute all Related Documents and Budget Amendment as Needed. Manhole #1 is at 2301 N Raul Longoria on the North Bound lane, Manhole #2 is at 2711 N Raul Longoria on the North Bound Lane. These repairs are necessary to preserve and protect the public health and safety of the residents of the City of San Juan. Staff requested quotes from three(3) contractors with OMT UTILITIES Submitting the lowest quotes.

RECOMMENDATION:

Staff Recommends Approval.

PREPARED BY:

Juan Martinez

APPROVED BY:

Benjamin Arjona, City
Manager

PURCHASING QUOTATIONS

Requisition # _____

Department: Utilities/Collections

Date: 08/09/2024

Product or Service Description (Brand/Model, etc.) Repair Collapsed Manhole 2711 N Raul Longoria

Three Quotes are required for purchase of \$2,500 or more. If specifications were provided to the vendors, please attach them to this form. Unless the vendor shows they are offering a "Cooperative Purchasing Price."

1. Company: OMT UTILITIES Date: 07/29/2024
Phone No.: 956-778-0140 Time: _____
Person Contacted: Luis Reyes
Price: \$48,750.00 Discount (if any): _____ Total: \$48,750.00
2. Company: SOUTHERN TRENCHLESS SOLUTIONS Date: 08/07/2024
Phone No.: 956-227-0354 Time: _____
Person Contacted: Mario Salazar
Price: \$53,000.00 Discount (if any): _____ Total: \$53,000.00
3. Company: CB3 CONSULTANTS LLC Date: 07/30/2024
Phone No.: 956-605-9966 Time: _____
Person Contacted: Steven Cruz
Price: \$55,000.00 Discount (if any): _____ Total: \$55,000.00

Person Obtaining Quotes: Juan Carlos Martinez, Director of Utilities J. Martinez 08/09/2024
Print Name & Title Signature Date

Company Selected (circle) 1 2 3

Reason company was selected: Due to pricing Vendor 1 is being selected.

(Please explain specific requirements, issues and/or why the purchase did not go with the lowest quote and/or explain/justify why you did not get three quotes.)

INSURANCE REQUIREMENTS (For services such as AC, plumbing, remodeling, electrical, technology, i.e., including all physical work done on City property.)

Contractors must provide insurance to conform to the following provision and amounts:

Worker's Compensation	Statutory Limit
Compensation General Liability Occurrence	\$500,000 each
Bodily Injury & Property Damage Aggregate	\$1,000,000 each
Comprehensive auto	\$1,000,000 each

Attach completed, signed and dated required forms to requisition and include the vendor's response to your request for the above listed insurance. If you were not able to obtain three quotes, please provide details as to why or provide documentation of the purchase being via "Cooperative Purchasing Program" pricing.

OMT UTILITIES
Luis Reyes III
1910 S. PLEASANTVIEW
WESLACO, TX 78596

Estimate

Date 7/29/2024
Estimate # 7731

Name / Address

City of San Juan

P.O. #

Terms

Due on receipt

Due Date

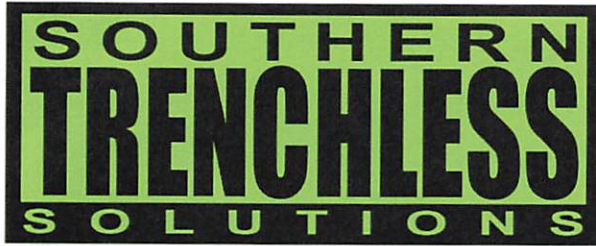
7/29/2024

Other

Description	Qty	Rate	Total
*****EMERGENCY MANHOLE REPAIR***** Manhole on Raul Longoria south of El Dora Rd. Remove collapsed 6' deep manhole and replace with new fiberglass manhole. Install new concrete flooring. Install 3/4" steel plate on top of manhole. Remove and replace concrete curb and gutter. Replace asphalt, to include base and compaction.		48,750.00	48,750.00
Please consider my proposal.			
Total			\$48,750.00

OMT UTILITIES
luisreyes034@yahoo.com

956-778-0140



P O Box 8084, Weslaco, TX 78599
 1200 W Exp 83, La Feria, TX 78559
 Ph# 956-277-0354 Fax# 956-277-0355
 Adminstx@southerntrenchless.com

Quote Issued 8/7/2024

Quote # 24-375-576

Invoice Issued: _____

Invoice: _____

Purchase Order #: _____

Project: City of San Juan
 Raul Longoria & El Dora Rd.

Bill To: City of San Juan
 Juan Martinez

Line	Item	Description	Qty	Unit	Unit Price	Total
1	MISC4	Remove & replace collapsed 6' manhole	1	LS	53,000.00	53,000.00
		Including 3/4" steel plate on collar	1		0.00	0.00
		Remove & replace curb & gutter	1		0.00	0.00
		Install new asphalt	1		0.00	0.00

Total **\$53,000.00**

*** Please Make Checks Payable To:
 Southern Trenchless Solutions, LLC.
 PO Box 8084
 Weslaco, TX 78599

We Appreciate Your Business!!!



QUOTE

CB3 Consultants, LLC

1014 Hill Country Road, Edinburg, TX 78539
Phone: 956-605-9966
Email: CB3Consultant@gmail.com

QUOTE NO. 2442
JULY 30, 2024

TO CITY OF SAN JUAN
ATTENTION: JUAN MARTINEZ

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
REY PEREZ	MANHOLE REPAIR	PAYMENT IN FULL	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	-REMOVED COLLAPSED 6' MANHOLE AND REPLACE WITH NEW FIBERGLASS MANHOLE INCLUDING NEW CONCRETE. -INSTALL ¾ STEEL PLATE ON MANHOLE -REMOVE AND REPLACE CONCRETE CURB AND GUTTER -REMOVE AND REPLACE EXISTING ASPHALT		\$55,000.00
	Sales Tax		NA
	Total		\$55,000.00
Thank you for your business!			



CB3,LLC IS A REGISTERED VENDOR OF TIPS COOP (23010401)

PURCHASING QUOTATIONS

Requisition # _____

Department: Utilities/Collections

Date: 08/09/2024

Product or Service Description (Brand/Model, etc.) Repair Collapsed Manhole- 2301 N Raul Longoria

Three Quotes are required for purchase of \$2,500 or more. If specifications were provided to the vendors, please attach them to this form. Unless the vendor shows they are offering a "Cooperative Purchasing Price."

1. Company: OMT UTILITIES Date: 07/29/2024
Phone No.: 956-778-0140 Time: _____
Person Contacted: Luis Reyes
Price: \$74,800.00 Discount (if any): _____ Total: \$74,800.00
2. Company: CB3 Consultants LLC Date: 07/30/2024
Phone No.: 956-605-9966 Time: _____
Person Contacted: Steven Cruz
Price: \$78,000.00 Discount (if any): _____ Total: \$78,000.00
3. Company: SOUTHERN TRENCHLESS SOLUTIONS Date: 08/07/2024
Phone No.: 956-277-0354 Time: _____
Person Contacted: Mario Salazar
Price: \$79,000.00 Discount (if any): _____ Total: \$79,000.00

Person Obtaining Quotes: Juan Carlos Martinez, Director of Utilities J. Martinez 08/09/2024
Print Name & Title Signature Date

Company Selected (circle) 1 2 3

Reason company was selected: Due to pricing Vendor 1 is being selected.

(Please explain specific requirements, issues and/or why the purchase did not go with the lowest quote and/or explain/justify why you did not get three quotes.)

INSURANCE REQUIREMENTS (For services such as AC, plumbing, remodeling, electrical, technology, i.e., including all physical work done on City property.)

Contractors must provide insurance to conform to the following provision and amounts:

Worker's Compensation	Statutory Limit
Compensation General Liability Occurrence	\$500,000 each
Bodily Injury & Property Damage Aggregate	\$1,000,000 each
Comprehensive auto	\$1,000,000 each

Attach completed, signed and dated required forms to requisition and include the vendor's response to your request for the above listed insurance. If you were not able to obtain three quotes, please provide details as to why or provide documentation of the purchase being via "Cooperative Purchasing Program" pricing.

Estimate

City of San Juan

Other

Description	Qty	Rate	Total
*****EMERGENCY MANHOLE REPAIR*****			
Manhole on Raul Longoria in front of Fire Station			
Remove collapsed 10' deep manhole. Replace with new fiberglass manhole including new concrete flooring. Also to include 3/4" steel plate on top of manhole. Remove and replace concrete curb and gutter. Remove asphalt and replace with new caliche base and new asphalt and compaction.		74,800.00	74,800.00
Please consider my proposal.		Total	\$74,800.00

956-778-0140



QUOTE

CB3 Consultants, LLC

QUOTE NO. 2442
JULY 30, 2024

1014 Hill Country Road, Edinburg, TX 78539
Phone: 956-605-9966
Email: CB3Consultant@gmail.com

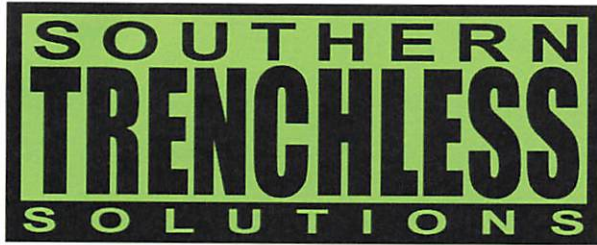
TO CITY OF SAN JUAN
ATTENTION: JUAN MARTINEZ

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
REY PEREZ	MANHOLE REPAIR	PAYMENT IN FULL	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	-REMOVED COLLAPSED 10' MANHOLE AND REPLACE WITH NEW FIBERGLASS MANHOLE INCLUDING NEW CONCRETE. -INSTALL ¾ STEEL PLATE ON MANHOLE -REMOVE AND REPLACE CONCRETE CURB AND GUTTER -REMOVE AND REPLACE EXISTING ASPHALT		\$78,000.00
	Sales Tax		NA
	Total		\$78,000.00
Thank you for your business!			



CB3,LLC IS A REGISTERED VENDOR OF TIPS COOP (23010401)



P O Box 8084, Weslaco, TX 78599
 1200 W Exp 83, La Feria, TX 78559
 Ph# 956-277-0354 Fax# 956-277-0355
 Adminstx@southern-trenchless.com

Quote Issued 8/7/2024

Quote # 24-377-577

Invoice Issued: _____

Invoice: _____

Purchase Order #: _____

Bill To: City of San Juan
 Juan Martinez

Project: City of San Juan
 Raul Longoria & Fire Station

Line	Item	Description	Qty	Unit	Unit Price	Total
1	MISC4	Remove & replace collapsed 10' manhole New concrete flooring curb & gutter Asphalt & 3/4" steel plate	1	LS	79,000.00	79,000.00

Total \$79,000.00

*** Please Make Checks Payable To:
 Southern Trenchless Solutions, LLC.
 PO Box 8084
 Weslaco, TX 78599

We Appreciate Your Business!!!

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Discussion and Consideration to Award RFQ NO. 24-011-07-08 Engineering Services to the Most Qualified Engineer/Engineering Firm. [Lori A. Maldonado, Purchasing Agent]

STAFF COMMENTS AND RECOMMENDATIONS:

On June 19, 2024 and June 26, 2024, Staff Advertised in the Advance News Journal to Solicit Proposals for RFQ NO. 24-011-07-08 for Engineering Services. On July 11, 2024 a Bid Opening was held and Sealed Proposals were received from the following Engineers/Engineering Firms:

1. Javier Hinojosa Engineering - McAllen
2. Trimad Consultants, LLC - Pharr
3. LeFevre Engineering - Port Mansfield
4. Sames, Inc. - McAllen
5. Consor - McAllen
6. Cruz-Hogan Engineers - Weslaco
7. Sigler, Winstons, Greenwood SWG Engineers, LLC - Weslaco

RECOMMENDATION:

Award RFQ NO. 24-011-07-08 and Authorize the City Manager to Enter into a Contract for Engineering Services to the Most Qualified Engineer/Engineering Firm.

PREPARED BY:

Lori Maldonado,
Purchasing Agent

APPROVED BY:

Benjamin Arjona, City
Manager



**BID OPENING
CITY OF SAN JUAN
ENGINEERING SERVICES
RFQ NO. 24-011-07-08
JULY 11, 2024
10:00 A.M.**

	ENGINEER/ENGINEERING FIRM	CITY	ADDENDUM NO. 1
1	JAVIER HINOJOSA ENGINEERING	McALLEN	YES
2	TRIMAD CONSULTANTS, LLC	PHARR	YES
3	LEFEVRE ENGINEERING	PORT MANSFIELD	YES
4	SAMES	McALLEN	YES
5	CONSOR	McALLEN	NO
6	CRUG-HOGAL ENGINEERS	WESLACO	YES
7	SIGLER, WINSTON, GREENWOOD SWG ENGINEERS	WESLACO	YES
8			
9			
10			



PROJECT NAME: ENGINEERING SERVICES
RFQ NUMBER: 24-011-07-08
CLOSING DATE: MONDAY, JULY 8, 2024
CLOSING TIME: 10:00 A.M.

SWG ENGINEERING, LLC

611 BILL SUMMERS INTERNATIONAL BLVD
WESLACO, TEXAS 78596
TEL. 956-968-2194 * FAX 956-968-8300





ADDENDUM NO. 1

CITY OF SAN JUAN

ENGINEERING SERVICES

RFQ NO. 24-011-07-08

Notice is hereby given to all prospective respondents of the following:

1. Bid Receipt Date: The bid date has been changed from July 8, 2024 to **JULY 11, 2024**. The time and location remain unchanged

END OF ADDENDUM NO. 1
/s/Lori A. Maldonado, Purchasing Agent
JULY 5, 2024



Signature of Respondent

07/05/2024

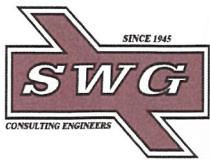
Date

TABLE OF CONTENTS

Divider #1: Transmittal Letter	2
Divider #2: Firm Information.....	4
Divider #3: General Firm History/Qualifications	7
Divider #4: Financial and Legal Status.....	17
Divider #5: Experience and References.....	26
Divider #6: Management and Organizational Approach.....	36

DIVIDER #1

TRANSMITTAL LETTER



Consulting Engineers
Since 1945

Randall C.
Winston, P.E.,
President

Joe B. Winston, Jr.,
P.E.,
Exec. VP

Jose G. Reyes,
P.E.,
Associate VP

Christian Winston,
Secretary

Ron Peynado,
Treasurer, CFO

William F.
Ueckert, P.E.,
Special Consultant

Jacob D.
Castaneda, EIT,
CFM

Dalinda Ramos,
EIT

Firm Registration
No.: F-592

Website:
www.swgeng.com

SIGLER, WINSTON, GREENWOOD & ASSOCIATES
SWG ENGINEERING, LLC

611 Bill Summers International Blvd.
Weslaco, TX 78596
O 956.968.2194 F 956.968.8300

July 8, 2024

City of San Juan
C/o Lori A. Maldonado, Purchasing Agent
512 S. Nebraska Ave.
San Juan, Texas 78589-2649

Dear Ms. Maldonado:

We appreciate the opportunity to present our Statement of Qualifications in response to the City of San Juan- Engineering Services, RFQ No. 2024-011-07-08. We have put together a team that strives to exceed expectations and possesses true dedication, exemplified by our commitment to project success.

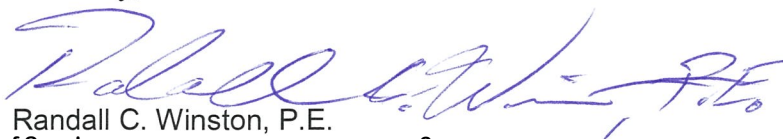
SWG Engineering, LLC (SWG) has provided engineering services in the South Texas Region, with extensive projects since its establishment as a corporation in 1945. Throughout the 77 years in engineering, all SWG Professional Engineers are licensed and active with state licensing requirements, education, and professional experience to provide a wide range of engineering services that uphold our sound principles and practices. SWG maintains the required general liability insurance and active registration certificate with SAM.GOV and the Texas Board of Professional Engineers and Land Surveyors to abide by the state rules and regulations. SWG is a full-service Civil, Land Development, Environmental, Water Resources, Water and Wastewater Infrastructure. Our clients include the public and private sectors, and our projects span numerous communities.

We have thoroughly reviewed the scope of work and are confident in our ability to deliver timely, cost-effective, and professional results. SWG has worked with numerous municipalities in the County and other government entities areas on previous and current projects. Also, we have experienced project managers with extensive expertise in mapping, planning, engineering, surveying, platting, material testing, construction, design, analysis, feasibility studies, bidding, procurement, and project management.

SWG has extensively assisted local communities in preparing applications for funding with government agencies such as USDA, TWDB, GLO, and NADBANK/BECC. We have extensively worked on specialized engineering studies, preparing plans and specifications for construction projects, construction administration, project management, and surveying activity projects. We can provide various engineering and consulting services as we are well equipped with personnel, equipment, and time availability to commit needed.

The proposal set forth in it remains effective for a period of 90 calendar days as instructed in said RFQ. We look forward to working with City of San Juan, and please don't hesitate to call us; we would be glad to discuss any questions you might have.

Sincerely,



Randall C. Winston, P.E.
President

DIVIDER #2

FIRM INFORMATION

1.) Firm name, including the address of firm office, structure of firm, and future plans for change of ownership:

Primary Office: SWG Engineering, LLC
611 Bill Summers Intl. Blvd.
Weslaco, TX 78596

Structure of Firm: Limited Liability Company (LLC) Corporation

Ownership: N/A

2.) Names, position, phone and fax of contact person:

Randall C. Winston, P.E./President
Tel.: (956) 968-2194
Fax: (956) 968-8300
E-mail: randy@siglerwinstongreenwood.com

3.) Names of principals in the firm, years firm has been in business and size of firm:

Principals: Randall C. Winston, P.E./President, Joseph B. Winston, P.E./RPLS, Jose G. Reyes, P.E., and William F. Ueckert, P.E.

Years in business: 77 Years

Size: 19 (3 PEs, 1 RPLS, 2 EIT's, 4 AutoCAD 2022 Draftsmen/GIS Specialist, 4 Administrative Staff, 3 Survey Field Personnel, and 2 Project Inspectors)

4.) Listing of all pending litigation or malpractice insurance against or involving the firm or its agents or employers with respect to any work performed; any relationship with City/County employee, officer, City/County Council, or committee member:

None

5.) Amount of professional liability insurance coverage carried by your firm:

SWG Engineering, LLC maintains a professional liability insurance in the amount of \$1,000,000.00

6.) Name and phone number of person to contact at the banking institution where firm does business, and list default on loan or finance agreements:

Frost Bank
Paola Escalante Castillo
(956) 702-6683

Default on loan or finance agreements: N/A

7.) Disciplines of consultants for the proposed project:

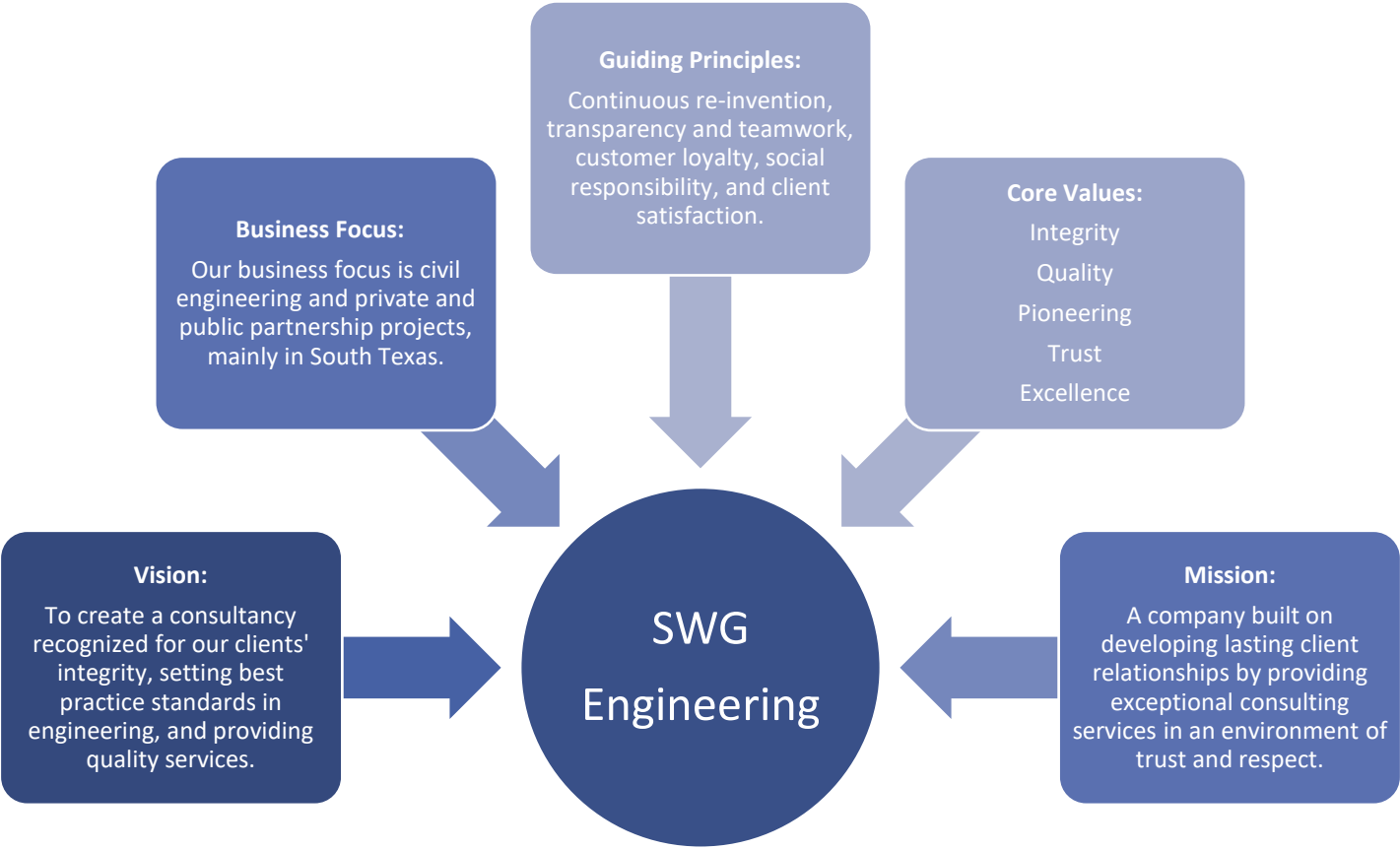
SWG Engineering – Civil Engineering, Environmental Engineering, Water Resources Engineering, Construction Engineering & Inspection, Surveying, Construction Administration, Grant Writing, and Funding Procurement

8.) **Commitment of the firm, assigned project staff, and current work load of staff that would be responsible for the project:**

SWG Project Staff included in the Project Chart in the RFQ would be allocated 75% of their time and effort to this project and is committed to the delivery of timely results. Also, SWG has sufficient personnel in the firm to provide back-up for the assigned project staff to be on hand if required.

Project team lead would be Mr. Randy C. Winston, P.E. with project staff such as: Project Engineers, EIT's, and Engineer Inspectors on hand to provide project oversight and consulting as needed.

9.) **Firm's purpose:**



DIVIDER #3

GENERAL FIRM HISTORY/QUALIFICATIONS

ORGANIZATION PROFILE

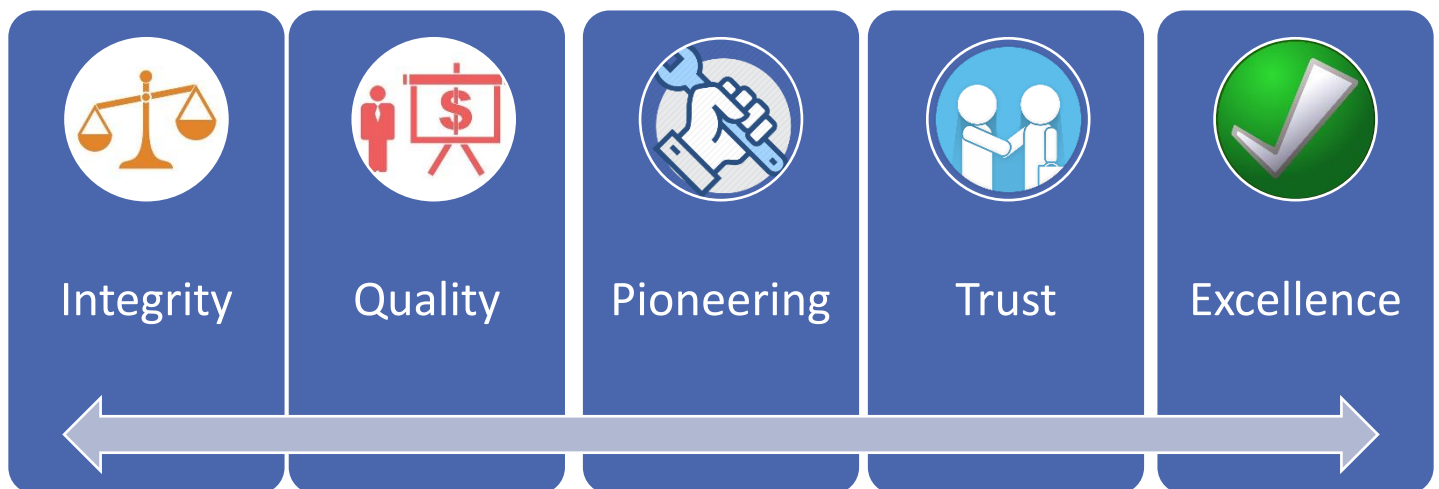
SWG ENGINEERING, LLC has taken a leadership role in providing quality engineering answers in the Valley through our greatest resource – a dedicated and talented staff. Leadership begins with the principals, who are all Texas-registered professional engineers. Our work speaks for itself as 80 percent of our business is from repeat clients.

Our firm's philosophy is simple, we always strive to provide our clients with unparalleled consulting services by putting our clients' interest first. We work closely with our clients to identify the objectives of the project and assemble a team of highly qualified professionals to meet those needs. SWG strives to be more than an engineer to our client. We are trusted partners and consultants. Our firm's principles are based on efficiency, quality and **unmatched customer service**. We envision cost-effective engineering design concepts without compromising on quality. SWG Engineering is committed to our clients' success. Our experience, combined with our advanced technical support, provides us with the unique ability to expedite the planning and design phase before the actual construction.

As a pioneer of engineering in the Rio Grande Valley, we have continually invested time and money in charitable and public-spirited activities within our community to ensure we contribute to the Valley's continued growth and development of future engineers.

OUR PRINCIPLES THAT HELP GUIDE OUR ENGINEERING VISION AT SWG

- Continuous re-invention as engineering practices constantly evolve; ensure our team is always working with the latest technologies and tools to empower them and their work.
- SWG prides itself on our transparency and our engineering team. We prioritize providing a space to encourage learning, development, and team collaboration.
- We earn customer loyalty through performance and efficiency.
- We conduct business with social responsibility, reliance on the character, and truth in actions.
- We replicate success through proven solutions, client satisfaction, and industry leadership.



AREAS OF SPECIALIZATION

Master Planning
Conceptual Studies
Feasibility Studies
Rate Studies
Environmental Studies
Preliminary Reports
Plans and Specifications in Civil Engineering Design

FIRMS COMPETENCIES

Computer-Aided Design (CAD) Software
Consulting
Water Treatment & Distribution

Wastewater Treatment & Collection
Irrigation Systems & Treatment
Storm Drainage Evaluation and Design
Flood Mitigation
Feasibility Studies
Grant Funding Assistance
Environmental Engineering
Capital Improvements Plan
Asset Management
Construction Management
Site Planning, Analysis and Design
Street and Roadway Design
Flood Control & Flood Plains
Site Grading & Earthwork
Land Surveying

Topographic & Detailed Mapping
Structural Engineering
GPS Technology
GIS Technology

CONSULTING ENGINEERING SERVICES

Preparation of Construction Plans
Preparation of Procurement Documents
Construction Management
Project Funding Procurement
Infrastructure Assessments
GIS Mapping

LIST OF TEAM MEMBERS

SWG ENGINEERING, LLC: 77 YEARS IN BUSINESS SINCE 1945

19 EMPLOYEES ON STAFF

Disciplines: Civil Engineering, Environmental Engineering, Water & Wastewater Resources Engineering, Reconstruction and Project Improvements, Construction Engineering & Inspection, Surveying, Construction Administration, Grant Writing, Grant Management, Financial Analysis, and Funding Procurement.

ENGINEERING DEPARTMENT: (PROJECT ENGINEERS AND PROJECT MANAGERS):

Responsible for the design, drawing, codes, and specifications of the projects, that include material required, quantity, and quality of components procured from vendors. Project Management, Reporting, Project Oversight, Create and Manage Project Budgets that includes cost estimates, proposals, and Inspection.

- RANDALL C. WINSTON, PE/PRESIDENT
- JOE B. WINSTON, PE/RPLS
- JOSE G. REYES, PE/VICE-PRESIDENT
- WILLIAM F. UECKERT, PE/PROJECT MANAGER
- JACOB D. CASTANEDA, EIT, CFM
- DALINDA RAMOS, EIT
- MARIO VILLASENOR, INSPECTOR (COMPLIANCE)
- GREGORY WHITE, INSPECTOR (COMPLIANCE)

DRAFTING DEPARTMENT: (DRAWINGS AND DRAFTING):

Follow specifications and calculations to create various technical drawings in collaboration with Engineering Department.

- MANUEL VALDEZ, JR., CADD DESIGNER SUPERVISOR & SCHEDULER
- ROLANDO GARZA, ASST. ENGINEER/CADD DESIGNER/GIS SPECIALIST
- MANUEL VILLALPANDO, CADD TECHNICIAN
- JOSHUA B. DAVID, CADD TECHNICIAN

SURVEYING DEPARTMENT (SURVEYING):

Responsible for precise measurements to determine property boundaries, provide data relevant to the shape and contour of the Earth's surface for engineering, mapmaking, and construction projects. Update boundary lines and prepare sites for construction.

- EMILIANO DOLAN, SURVEYOR FOREMAN
- ROLAND SCOTT, SURVEYOR
- ISRAEL FOX, SURVEYOR

ADMINISTRATION DEPARTMENT (BUSINESS OPERATIONS):

Responsible for Data Management, Contract Management, Procurement, Grant Writing, Client Relations, Accounting, Finance Analysis, and Coordinating Business Operations to secure efficiency and compliance to company and contractor policies.

- CINDY MEZA, MEd/PROJECT COORDINATOR (CONTRACT MANAGEMENT)
- MONICA R. DUENES, MBA/CONTRACT SPECIALIST (PROCUREMENT& FINANCIAL ANALYSIS)
- CHRISTIAN WINSTON, B.A. Com/GRANT ADMINISTRATION & CLIENT RELATIONS
- RON PEYNADO, BBA/CFO (ACCOUNTING & DATA MANAGEMENT)

KEY STAFF

Randall C. Winston, P.E., MSCE, President

Texas Registered Professional Engineer No. 70417
Master of Engineering in Civil Engineering, Texas A&M University
Bachelor of Science in Civil Engineering, Texas A&M University

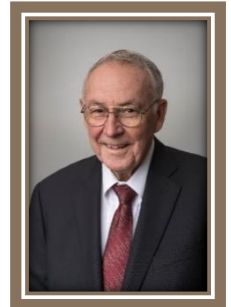


Mr. Winston has 37 years of experience in the Civil Engineering industry. His experience includes being principal engineer for several largescale water and wastewater projects in design, regulations, budget and schedule control, and construction management. He has been lead engineer for many treatment projects, detention facilities, large water and

wastewater plants, rapid dewatering drying beds, lift stations, and collection and distribution systems. As Project Manager, Mr. Winston will be responsible for providing superior client service to ensure complete client satisfaction. He'll ensure technical delivery of the design, and adherence to QA/QC, safety and health requirements, managing project staffing, and financial performance tracking. Mr. Winston has expertise in working with regulatory agencies such as TCEQ, TxDOT, Army Corp of Engineers, IBWC, and other regulatory agencies. In addition to regulatory agencies, Randall has extensive knowledge with funding agencies such as TWDB, USDA, NADBANK/BECC, FEMA, CDBG, GLO, HUD, TDEM, EDA, among others.

Joseph B. Winston, Jr., P.E., RPLS

Texas Registered Professional Engineer No. 31109
Texas Registered Professional Land Surveyor No. 3780
Bachelor of Science in Civil Engineering, Texas Tech University



Mr. Winston has over 59 years of civil engineering and surveying experience. His experience encompasses largescale project designs, regulation, analysis, project and construction management, as well as engineering studies, environmental oversight, utility coordination and conflict resolution oversight, hydrology, hydraulic design, plan review, public involvement. He has extensive experience on projects ranging from civil site work, to transportation and paving design, to drainage design, to largescale utility designs, among others. In addition, Mr. Winston has 54 years of experience throughout the Rio Grande Valley consulting for various entities in the private sector as well as governmental clients. Furthermore, Mr. Winston has served as City Engineer Consultant for various entities such as City of Alamo, City of San Juan, City of Mercedes, and City of La Feria, among others, where he assists and serves the city on all engineering matters.

Jose G. Reyes, P.E., Senior Project Engineer

Texas Registered Professional Engineer No. 93827
Bachelor of Science in Mechanical Engineering, University of Texas at San Antonio



Mr. Reyes has 21 years of engineering experience. His experience is composed of engineering design, project estimation and scheduling, planning and controlling, engineer in charge, and coordination. Jose has a strong understanding of both the public and private sectors with project design and oversight experience in Waterline Improvements Design, Wastewater and Water Utility Connection Design, and Drainage

Improvements. Mr. Reyes also a strong working knowledge of coordinating with agencies such as TCEQ, TxDOT, IBWC, TWDB, TPWD, NADBANK, USDA, and FEMA. As Project Engineer, Mr. Reyes will be responsible for project oversight, project design support, and coordination with project drafting and surveying, participate in the review of existing data, and gathering of field data.

William F. Ueckert, P.E., Director of Special Projects

Texas Registered Professional Engineer No. 51986
Bachelor of Science in Civil Engineering, Texas A&M University



Mr. Ueckert has over 35 years of experience in civil engineering project planning, design, and construction management. Project Manager and Design Engineer with extensive experience in related areas such as Water distribution, Water Storage Site Development, Wastewater Collection, Storm Water Collection, Street Design, Educational Building Facilities, Site Plans, and Storm Drainage. Mr. Ueckert is a highly skilled Civil Engineer and motivated individual committed to delivering the highest quality service in challenging environments—exceptional skills in project management, technical expertise, and ensuring compliance with safety standards and environmental regulations. Mr. Ueckert has extensive knowledge and experience in working and collaborating with agencies such as TWDB, USDA, NADBANK/BECC, FEMA, CDBG, GLO, HUD, TDEM, and EDA, among others.



SWG Engineering, LLC

Randall C. Winston, P.E./President
Principal Engineer

Administration Department:

- Cindy Meza, Project Coordinator

Engineering Department:

- Joe B. Winston, Jr., P.E./RPLS
- Jose G. Reyes, P.E.
- Jacob D. Castaneda, EIT/CFM
- Mario Villasenor, Inspector

Drafting Department:

- Manuel Valdez, Jr., CAD Designer
- Rolando Garza, CAD Designer/GIS
- Manuel Villalpando, CAD Tech.

Surveying Department:

- Emiliano Dolan, Foreman
- Roland Scott, Surveyor

SWG Engineering, LLC
611 S. International Blvd.
Weslaco, TX 78596
(956) 968-2194
randy@siglerwinstongreenwood.com

EDUCATION

Master of Engineering, Civil
Engineering, Environmental Eng. Dept.-
1988

Texas A&M University
**Bachelor of Science in Civil
Engineering**- 1985

REGISTRATION

Professional Engineer State of Texas No.:
70417

WORK EXPERIENCE

Environmental Projects, Water Treatment,
Wastewater Treatment,
Solid Waste Management, Industrial
Wastewater and General Civil
Engineering
**SWG Engineering, Weslaco, Texas - 1989 -
Present**

Environmental Engineering Lab Instructor
and Lecture Substitute
**Texas A&M University, College Station,
Texas – 1987-1988**

General Civil Engineering and Consulting
**Sigler, Winston, Greenwood & Assoc., Inc.,
Weslaco, Texas 1985 - 1987**

SUMMARY OF WORK EXPERIENCE

- Delta Lake Irrigation District Canal
A: 28,500 LF of Canal Conversion
to 36" and 24" Pipeline Design
and Project Management
- Delta Lake Irrigation District Canal
A: Procurement of \$1M US
Bureau of Reclamations grant
Progreso Bridge Co. Port of Entry:
Paving and Detention Pond
Design
- Sharyland Water Supply
Corporation Design and

- Construction of Water Treatment Plant NO. 3
- Sharyland Water Supply 1.0 MG Elevated Water Tower
- Sharyland Water Supply WTP #1: USDA \$6 Million Funding Coordination
- City of Donna 1.0 MG Elevated Water Tower
- City of Ingram Wastewater Improvements - Phase I
- City of Ingram Wastewater Improvements - Phase II
- City of Ingram Lift Station No. 1 and No. 2
- Solid waste disposal sites and transfer stations.
- City of Weslaco EDAP Facility Plan
- Weslaco T- Mobile: Civil Site Grading, Paving, and Detention Pond Design
- Landfill Closure for the City of McAllen.
- Landfill Surveying and Engineering for BFI Landfill, Donna, Texas.
- Water distribution study for the Sharyland Water Supply Corporation.
- Odor control study for the City of Weslaco Wastewater Treatment Plant and
Collection System.
- Wastewater pretreatment plant for Southern Frozen Foods packing plant in
Alamo (a 0.5 million gallon per day flow, 1,210 mg/l BOD₅ average).
- Study and pilot program for the City of La Feria using manmade wetlands as
secondary treatment for lagoon effluent.
- City of Weslaco Economically Distressed Areas Program (EDAP) Facility Plan.
- City of McAllen Wastewater Treatment Plant No. 3, Four (4) Million Gallon Per
Day Addition.
- Environmental Assessment for Hidalgo County Irrigation District No. 6 for a
loan application to the United States Bureau of Reclamation. Complete
archeological and environmental coordination with Local, State and Federal
Agencies with approval for this project was done in this report.
- Multiple site work for HEB Stores located across the Valley: Ware Road HEB,
McAllen; Weslaco HEB; Mercedes HEB; and subdivision work on Alamo HEB.
- Subdivision and site work for Weslaco Luby's Cafeteria.
- Weslaco Independent School District/ South Palm Gardens -- Septic tank
design and drain field.
- City of Weslaco - City Engineer from 1990 to 2006, 2018
- City of McAllen Water Treatment Plant 2 MGD addition to the North Treatment
Plant to bring total permitted capacity to 8 MGD.
- City of Weslaco Odor Control for North Wastewater Treatment Plant
- City of Weslaco 1 MGD Addition Extended Aeration Wastewater Treatment
Plant
- City of Weslaco Study and Master Plan for Water and Wastewater Facilities
- City of Weslaco La Colonia Las Palmas Sewer Improvements
- City of McAllen Rehabilitation of Sludge Beds at WWTP No. 2
- City of McAllen PUB Sludge Handling Facility Pilot Study and
Recommendations
- City of McAllen Highland Lift Station
- City of Weslaco Re-Design of Pumps and Motors and Controls for LS No. 27

SWG Engineering, LLC
611 S. International Blvd.
Weslaco, TX 78596
(956) 968-2194
joe@siglerwinstongreenwood.com

EDUCATION

Texas Tech University
Bachelor of Science in Civil Engineering- 1966

REGISTRATION

Professional Engineer State of Texas No.: 31109
Registered Public Surveyor of Texas No.: 3780

WORK EXPERIENCE

Principal-Consulting Engineering Firm of SWG Engineering, LLC.
Weslaco, Texas 1969 – Present

Junior Engineer- Sigler, Winston & Greenwood,
Consulting Engineers, Mercedes, Texas 1966-1969

SUMMARY OF WORK EXPERIENCE

- Served as City Engineer on a retainer basis for the cities of Alamo, Texas, and City of San Juan, Texas
- Currently serving as City Engineer on a retainer basis for the City of Mercedes, Texas, and the City of La Feria, Texas
- Prepared EDA Application for Water Distribution and Wastewater Collection System Improvements for the City of Weslaco
- Prepared EDA Application for Water Treatment and Water Distribution Improvements for the City of Alamo
- Engineer in charge of 750,000 Gallon Elevated Composite Water Tank for City of Mercedes
- Engineer in charge of 500,000 Gallon Composite Elevated Tank
- Engineer in Charge of Water Treatment Plant Renovation, Water Treatment Plant Expansion, Water Distribution Additions, Wastewater Treatment and Collection Improvements for the City of Alamo
- Assisted with collection and analysis of water samples for Area Wide Plan for Sewerage Treatment Facilities for the Rio Grande Valley Pollution Control Authority/Lower Rio Grande Valley Development Council
- Assisted with the Non-Point Source Report for the Lower Rio Grande Valley Development Council 208 Water Quality Program
- Directed gathering and analysis of data for the Flood Insurance Survey of several cities in Hidalgo County
- Prepared Master Plan and Studies for DHUD Water Improvements, Wastewater Improvements, Paving and Drainage Improvements for the City of San Juan
- Engineer in Charge of Water Treatment Plant Renovation, Water Treatment Plant Expansion, water Distribution Improvements, Development of Raw Water Reservoir, Wastewater Collection Improvements, Wastewater Treatment Plant Expansion, Storm Water Improvements, and Paving Improvements for the City of San Juan
- Prepared Solid Waste Permits for the Cities of Mercedes, Alamo, San Juan, and McAllen
- Assisted the City of Harlingen Water Works System with full-time residence inspection services for the New 15 MGD M.F. Runnion Water Treatment Plant and Reservoir and with Water Distribution Improvements
- Chairman for three years of the Lower Rio Grande Valley Development Council's Pre-Application Review Panel
- Engineer in Charge of the 2.0 MGD Loma Alta Water Treatment Plant and Above Ground storage Tank for the Brownsville Navigation District
- Engineer in Charge of Report, Plans and Specifications for the Rehabilitation of Irrigation and Drainage Facilities of Hidalgo County Water Improvement District No. 5, Progreso -- a project with more than \$ 6,000,000 in construction costs
- Engineer in Charge of the Improvements, Additions, or New Construction of Several Mobile Home Parks -- Llano Grande, Alamo Palms, Winter Ranch, etc.
- Improvements to Water Treatment Plant No. 1, including a New Clearwell, City of McAllen.
- Engineer in Charge of 54" Raw Water Line, two - 7.5 MGD Expansions, Three - 2 Million Gallons Above Ground Storage Tanks with Transfer Pumping, Four Additional High Service Pumps, including Building, a \$ 4,500,000 -- 8.0 MGD Addition, SCADA Instrumentation, and Exterior Improvements for the Southwest Water Treatment Plant (formerly Water Treatment Plant No. 2), City of McAllen.
- Rehabilitation of Water Treatment Plant for the City of Roma.
- Assisted with Chlorination-Dechlorination, and Instrumentation for Wastewater Treatment Plants No. 2 and 3, City of McAllen.
- Assisted with Municipal Park Improvements for the cities of Hidalgo, Mercedes, and La Feria, including Swimming Pool Improvements for the City of Hidalgo and City of Mercedes.
- Engineer in Charge of 24-inch Distribution Main Improvements for the City of McAllen.
- Engineer in Charge of the Cleaning and Repairing of Elevated and Ground Storage Tanks for the cities of Laredo, San Juan Alamo, Mercedes, and La Feria.
- Assisted architectural firm with the development of a wastewater disposal system for the Zenith Electronics Maquiladora Plant in Mexico
- Engineer in Charge of report, and plans and specifications for two separate projects for the Relocation of Utilities within IH 35 for the Laredo Waterworks System
- Engineer in Charge of Repairs to Raw Water Intake Screens and Pumps for the Laredo Waterworks System
- Engineer in Charge of the Renovation of the 18.0 MGD Water Treatment Plant No. 1 including New Equipment for Mixing, Settling, Electrical, Chemical, Instrumentation, Piping, Valves, etc., for the Laredo Waterworks System. Also included was coordination with architect of major architectural improvements
- Engineer in Charge of plans and specifications for the Renovation for the Chemical Feed Equipment for Water Treatment Plant No. 2, Laredo Waterworks System
-

- Engineer in Charge of Water Rate Study for the City of San Juan and the City of Mercedes. Assisted with water rate studies for the Laredo Waterworks System and the City of McAllen
- Engineer in Charge of the Renovation of the 1.3 MGD Wastewater Treatment Plant including Additional Sand Drying Beds, and the Addition of a 1.0 MGD Extended Aeration Wastewater Treatment Facility for the City of Mercedes
- Engineer in Charge of the Renovation of the Water Treatment Plant for the City of Mercedes, and the Addition of a Residual Management Basin, and a 1.2 MG Clearwell
- Engineer in Charge of Developing a Supplemental Water Well, Storage and Pumping Facilities for Southern Frozen Foods in the City of Alamo
- Engineer in Charge of Renovation of Water Treatment Plant, including Adding Clarification, 500,000 Gallon Clearwell, and Chemical Feed System for the City of La Feria
- Engineer in Charge of Additional Wastewater Treatment Capacity in the form of oxidation lagoons for the City of La Feria
- Engineer in Charge of Parking Facilities, Bus Service Roads, Tennis Courts, and Other Site Improvements for the Mercedes Independent School District
- Engineer in Charge of Rehabilitation of the Water Treatment Plant of Phoenix Frozen Foods in Monte Alto
- Engineer in Charge of Field Work and Site Development of Two Industrial Parks for the City of Mercedes
- Prepared Applications for the Innovative and Alternative Technology Funding for Land Application of Wastewater and Sludge for the city of McAllen
- Engineer in Charge of Rehabilitation of Major Lift Stations for the City of Mercedes
- Preparation of Solid Waste Site Closure Plans for the City of Mercedes and the City of McAllen
- Engineer in Charge of Field Work and Site Development of Two Industrial Park Sites for the City of La Feria
- Engineer in Charge of Plans and Specifications for Water Distribution Improvements, Wastewater Collection Improvements, Paving and Drainage Improvements for the City of Mercedes from 1978 to currently
- Engineer in Charge of Plans and Specifications for Water Distribution, Wastewater Collection and Paving and Drainage Improvements for the City of La Feria from 1976 to currently
- Prepared Study and Analysis of Leaks in a 30"/36" Raw Water Line serving CPL's J.L. Bates Power Station.
- Engineer in Charge of Solid Waste Transfer Stations for the City of La Feria and the City of Mercedes
- Engineer in Charge of O&M Manual for the City of Mercedes Wastewater Treatment Improvements
- Prepared Feasibility Study for Additional Water Treatment Plant Capacity for the City of McAllen
- Provided Engineering Analysis and Costs for City of La Feria Master Plan
- Prepared a Joint Drainage Study for the City of La Feria and La Feria Irrigation Dist. No. 3
- Engineer in Charge for Economically Distressed Areas (EDAP) Application and Facility Plan for the City of Mercedes
- Engineer in Charge of Disinfection Studies for the Cities of La Feria, Mercedes, and McAllen
- Engineer in Charge of Site Improvements for HEB Grocery in the Cities of Weslaco and Pharr
- Engineer in Charge of Bridge over Anacuitas Seco Drain and Box Culvert and New Floodway Levee Structure for Hidalgo County Drainage District's Drainage Improvements in the City of Mercedes
- Assisted Mejia and Rose, Inc. with Water Treatment Improvements to the City of Los Fresnos Water Treatment Plant Engineer in Charge of Plans and Specifications for a New Municipal Water Well for the City of Mercedes

SWG Engineering, LLC
611 S. International Blvd.
Weslaco, TX 78596
(956) 968-2194
jreyes@siglerwinstongreenwood.com

EDUCATION

University of Texas at San Antonio
Bachelor of Science in Mechanical Engineering-1995

REGISTRATION

Professional Engineer State of Texas No.: 93827

WORK EXPERIENCE

General Engineering Consultant:

SWG Engineering, LLC Weslaco, Texas
Senior Project Engineer 2017 – Present

General Engineering Consultant, Project Management, & Quality Control:

Eberle Materials, Inc.
Project Manager- 2016-2017
Clare Construction Co.
Quality Control Systems Manager 2014-2015
M. Garcia Engineering, LLC
Senior Project Engineer- 2013-2014
Guzman & Munoz Engineering & Surveying, Inc.
Senior Project Manager 2010-2013
TEDSI Infrastructure Group
Project Manager- 2008-2010
S & B Infrastructure, LTD
Project Manager 2002-2008

SUMMARY OF WORK EXPERIENCE

- City of Donna: Proposed Offsite Waterline Improvements, Wastewater and Water Improvements Phase 2 for The Shops at 493 Subdivision: Engineer in charge of Design and Construction.
- Proposed Paving Improvements and Drainage Improvements for The Shops at 493 Subdivision Phase 2: Engineer in charge of Design and Construction.
- Proposed 12" Offsite, Interconnecting Waterlines and Existing Elevated Tank Improvements: Engineer in charge of Design and Construction.
- SWSC's WTP #2: Paving and Drainage Improvements: Engineer in charge of Design and Construction.
- SWSC's 10,100 LF of 12" WL: Transmission: Engineer in charge of Design and Construction.
- City of Port Isabel Medians: Civil Improvements: Engineer in charge of Design and Construction.
- City of Port Isabel Washington Park: Civil Improvements: Engineer in charge of Design and Construction.
- City of Harlingen I.S.D: Paving and Drainage: Engineer in charge of Design and Construction.
- City of Port Isabel Garcia Street: Engineer in charge of Design and Construction.
- NAWSC's 5100 LF of 6" WL: Engineer in charge of Design and Construction.
- City of Los Indios Community Park: Civil Improvements: Engineer in charge of Design.
- City of Mercedes Community Center: Civil and Paving Design: Engineer in charge of Design and Construction.
- City of Donna Waterline Interconnect Improvements: Civil Design: Engineer in charge of Design.
- City of Weslaco Pleasantview and 11th Street: Civil and Drainage Design: Engineer in charge of Design of Crossings and Ditch Improvements.
- City of Weslaco: Designed of Subdivision, Engineer in charge of Plat and Construction Plans.
- City of Weslaco IBWC Levee: Civil Design: Engineer in charge of Design and Construction.
- Long Island Village: Civil Design: Engineer in charge of Design of Water, Wastewater and Paving Improvements.
- Hidalgo County: Designed of Subdivision, Engineer in charge of Plat and Construction Plans.
- City of Weslaco: Designed of Subdivision, Engineer in charge of Plat and Construction Plans.
- City of McAllen: Designed of Subdivision, Engineer on charge of Plat and Construction Plans.
- UTRGV –IEAS Building and UTRGV – Science Building
- USIBWC, LRGFCP, Progreso Levee: (Project length 6 miles)
- USIBWC, LRGFCP, North Floodway and Arroyo Colorado Levees: (Project length 26.8 miles)
- Mission Levee, Common Levee/Anzalduas Dike Improvements, USIBWC/DHS
- Morrison Rd., Responsible for management and administration. For the design of the schematic layout and then continued with the PS&E. Designed the horizontal alignment using existing survey data and TxDOT Roadway Design Manual criteria
- Mile 6 West, Responsible for roadway pay quantities, and design of pavement markings as per TxDOT standards and the Texas Manual on Uniform Traffic Control Devices (TMUTCD).
- Mile 2 WEST, Responsible for the pavement quantity calculations and roadway design for Schematic Layout. Developed transition lengths sections as per TxDOT Standards. Prepared Plans and Profiles, Sign Summaries, SW3P's, Pavements Markings and TCP's. Sized culverts and developed culverts layout as per TxDOT Standards
- IH 35 RAMP SCHEMATIC, Responsible for evaluating different ramp alternatives alignments for IH 35. Developed typical sections for the proposed on and off ramps as per TxDOT standards.
- JBS PARKWAY, Odessa, TX, Developed all the required documentation for TxDOT Public Meetings. Developed Pre-Construction Estimates and Project Layouts for the proposed interchanges configurations alternatives.
- US 83/SH 359 – Laredo, TX, Developed plans and profiles, design roadway typical sections, and calculate pavement quantities. Developed project cost summaries using HIGH ESTIMATOR PROGRAM.

WILLIAM F. UECKERT, P.E.

SWG Engineering, LLC
611 S. International Blvd.
Weslaco, TX 78596
(956) 968-2194
william@siglerwinstongreenwood.com

EDUCATION

Texas A&M University
Bachelor of Science in Civil Engineering-1975

REGISTRATION

Professional Engineer State of Texas No.: 51986

WORK EXPERIENCE

General Civil Engineering Consultant, Design Engineer, Project Management, Grant Administration, Construction Management & Quality Control:

SWG Engineering, LLC

Weslaco, TX – October 2022 to Present.

Director of Special Projects, Project Engineer, Project Manager for various civil engineering projects within the Rio Grande Valley and South Texas. Project Manager for water and wastewater improvements, street and drainage for Cameron and Willacy Counties Colonia's funded by the Texas Water Development Board, and USDA.

Ueckert Engineering

Mission, TX – September 2016 to 2022.

Owner, Project Engineer, Design Engineer for various civil engineering projects within the Rio Grande Valley and South Texas. Project Manager and Design Engineer for water and wastewater improvements for Dimmit County Colonia's funded by the Texas Water Development Board.

City of Pharr

Pharr, TX – June 2010 to September 2016.

City Engineer for all civil and building construction projects. Costs of projects ranging from \$0.5 million to \$3.5 million, including street paving, city Aquatic Center, drainage improvements; Reviewed consultants' and contractors' design

plans, payment requests and attended monthly construction meetings.

Ueckert Engineering

Mission, TX – February 2006 to March 2010.

Owner, Project Engineer, Design Engineer for various civil engineering projects within the Rio Grande Valley and South Texas. Project Manager and Design Engineer for water and wastewater improvements for Dimmit County Colonias funded by the Texas Water Development Board.

Turner, Collin & Braden

Pharr, TX – September 2001 to January 2006.

Project Manager and Design Engineer for various civil engineering projects from Brownsville to Rio Grande City. Type of projects were water distribution, wastewater collection, also street and drainage.

Freese & Nichols

Austin, TX – August 1998 to August 2001.

Project Manager and Design Engineer for various civil engineering projects in Austin, TX. Projects: \$0.5 million site development project with Texas General Service Commission, \$3 million street paving project with the City of Austin Public Works, and \$1 million water distribution system in Camp Mabry of the National Guard – Adjutant General's Department.

Ueckert Engineering

Laredo, TX – August 1991 to May 1998.

Owner, Project Engineer, Design Engineer for various civil engineering projects within Laredo. Project Manager and Design Engineer for site improvements for United I.S.D. bond construction projects. Site improvements totaled \$3 million for 4 elementary and 2 middle schools.

Sigler, Winston, Greenwood

Weslaco, TX – June 1977 to March 1991.

Project Manager and Design Engineer for diverse civil engineering projects within the Rio Grande Valley.

Century Structures Construction

Laredo, TX – January 1975 to May 1977.

Construction estimator and Project Manager of several elementary schools and other building facilities

DIVIDER #4

FINANCIAL AND LEGAL STATUS

- a. List any actions taken by any regulatory agency against or involving the firm or its agents or employees with respect to any work performed.

None

- b. List all litigation against or involving the firm or its agents or employees with respect to any work performed.

None



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  RICK ARMENDARIZ STATE FARM INSURANCE CO 131 N TEXAS AVE MERCEDES, TEXAS 78570	CONTACT NAME: ALEJANDRO ACEVES PHONE (A/C, No, Ext): 956-565-3126 FAX (A/C, No): 956-542-7435 E-MAIL ADDRESS: ALEX.ACEVES.VAHAIO@STATEFARM.COM
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Mutual Automobile Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED SWG ENGINEERING, LLC DBA SIGLER, WINSTON, GREENWOOD & ASSOCIATES 611 S INTERNATIONAL BLVD WESLACO, TEXAS 78596	NAIC # 25178

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			431 1762-C26-53B	03/26/2024	03/26/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$ \$ \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THOSE USUAL TO THE INSURED'S OPERATIONS. REFERENCE: RFQ NO. 24-011-07-08.

CERTIFICATE HOLDER**CANCELLATION**

CITY OF SAN JUAN 512 S NEBRASKA AVE SAN JUAN, TEXAS 78589	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Completed by an authorized State Farm representative. If signature is required, please contact a State Farm agent.
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2019-05) 24-011-07-08-City of San Juan The ACORD name and logo are registered marks of ACORD

SWG Engineering, LLC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McAfee Insurance Agency P. O. Box 625 321 Second Street Mercedes TX 78570	CONTACT NAME: Mindy Rivera PHONE (A/C, No, Ext): (956) 565-2481 E-MAIL ADDRESS: mindy@mcafeeagency.com FAX (A/C, No): (956) 565-2733
INSURED SWG Engineering, LLC 611 Bill Summers Intl Blvd Weslaco TX 78596	INSURER(S) AFFORDING COVERAGE INSURER A: Technology Insurance Company, Inc. INSURER B: Lloyds of London INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 24-25 RENEWAL**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			TPP1723741 02	02/09/2024	02/09/2025	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						PRODUCTS - COMP/OP AGG \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A						Employment Related- \$
B	Professional Liability			B0621PSWGE000323	11/18/2023	11/18/2024	COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
							Aggregate 1,000,000
							Each Claim 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Job Reference: RFQ No. 24-011-07-08

CERTIFICATE HOLDER**CANCELLATION**City of San Juan
512 S Nebraska

San Juan

TX 78589

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DAVID ISON INSURANCE INC 65813865 1383 EAST BITTERS ROAD STE 1 SAN ANTONIO TX 78216	CONTACT NAME:	
	PHONE (210) 490-1494 (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Insurance Company of the Midwest	
INSURED SWG ENGINEERING, LLC 611 BILL SUMMERS INTERNATIONAL BLVD WESLACO TX 78596-9168	NAIC# 37478	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE
	CLAIMS-MADE ☐ OCCUR ☐						DAMAGE TO RENTED PREMISES (Ea occurrence)
							MED EXP (Any one person)
							PERSONAL & ADV INJURY
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE
	POLICY ☐ PRO-JECT ☐ LOC ☐						PRODUCTS - COMP/OP AGG
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)
	ANY AUTO						BODILY INJURY (Per person)
	ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐						BODILY INJURY (Per accident)
	HIRED AUTOS ☐ NON-OWNED AUTOS ☐						PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE
	OCCUR CLAIMS-MADE ☐						AGGREGATE
	DED ☐ RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐	N/A	65 WBC AC7143	09/02/2023	09/02/2024	E.L. EACH ACCIDENT \$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE -EA EMPLOYEE \$1,000,000
							E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Reference: RFQ No. 24-011-07-08.

CERTIFICATE HOLDER

City of San Juan
512 S NEBRASKA AVE
SAN JUAN TX 78589

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

© 1988-2015 ACORD CORPORATION. All rights reserved.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

SWG Engineering, LLC

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

07/01/2024

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2024-1178650

Date Filed:
06/20/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SWG Engineering LLC
Weslaco, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ No. 24-011-07-08
Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Winston, Randall C.	Weslaco, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is Randall C. Winston, P.E., and my date of birth is 06/19/1963.

My address is 611 Bill Summers International Blvd., Weslaco, TX, 78596, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 20th day of June, 2024.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

- **Divider #6: Management and Organizational Approach**

On two pages or less, please describe your management and organization approach to the project. The following should be addressed within this description:

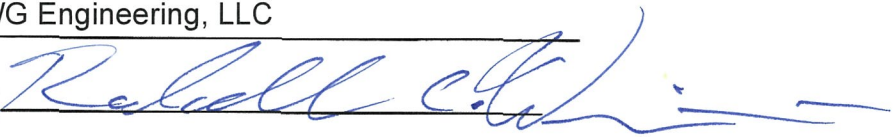
- a. Describe your firm's understanding of the project.
- b. Describe how the firm will organize to perform the services.
- c. Describe how the firm will solicit in the programming and design phases the interested stakeholders. This includes community residents, city commission, staff and users.
- d. Provide procedures for assisting in the development of project scheduling, coordination of consultants, quality and cost control.
- e. Describe the Engineering team's approach to communication with the City.
- f. Description of Engineer's approach to code analysis and jurisdictional approvals.

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter or interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: SWG Engineering, LLC

Authorized Signature: 

Print Name: Randall C. Winston, P.E.

Title: President

Date: 07/03/2024

Telephone: 956-968-2194

E-Mail: randy@siglerwinstongreenwood.com

DIVIDER #5

EXPERIENCE AND REFERENCES

PROJECT MANAGEMENT

Being a full-service firm, and always being mindful of the project owners' bottom line, SWG Engineering provides Funding Procurement services for any project we are involved in. Our management team has prepared numerous grant applications over 30 years in municipal government. Many of these applications funded and accounted for millions of dollars of infrastructure improvements including water and sewer systems, drainage systems, streets, parks, downtown revitalization, housing, economic development, emergency management, first responder facilities, and other capital improvements.

One of our sample projects is The Delta Lake Irrigation District canal to pipeline conversion project is an ongoing project, which has been in development for almost two years, and has an estimated construction timeline of two additional years. A grant from the Bureau of Reclamation (BOR) of \$1 Million dollars was procured by SWG to aid in the cost of construction of this important project.

We've worked with large cities and small towns, and we've found that many times there is funding available that will save the owner from expending funds from their own budget, or that perhaps the owner is in dire need of a project they cannot afford at this time. In both of these cases, the owner would benefit from procuring project funding.

Our team of Administrators and Engineers work side by side to assemble a competitive, accurate application that exceeds the target Agency's requirements. We have worked with various types of funding, ranging from sub-market rate low interest loans, 100% grants, or a combination of both grant and loan, procured through various agencies and methods.

ADMINISTRATION EXPERIENCE

SWG has provided Funding Procurement Services to secure project funding from many local, state, and federal agencies, such as: TWDB, USDA, NADBANK/BECC, FEMA, CDBG, GLO, HUD, TDEM, EDA, TPWD, BOR, among others. SWG Engineering has over 30 years of municipal funding experience including financial management, identifying grant resources, grant writing, and grant management.

ENVIRONMENTAL CLEARANCE PROCEDURES

In addition to the funding procurement itself, SWG also has experience executing environmental clearance procedures from inception through completion, to include initiating the environmental process by coordinating contact with applicable state agencies, such as Texas Historical Commission, EPA, Tribal Organizations, and U.S. Fish and Wildlife Service, to completion of the Environmental Review Record. Our firm is knowledgeable with the provisions of a full Environmental Assessment (EA), Categorical Exclusions (CE), Preliminary Engineering Reports (PER), Environmental Reports (ER), various Water Reports, Benefit Cost Analyses, and is capable of executing all to completion. For more than 30 years we have contracted with the Texas General Land Office as an Environmental Service Provider to complete the environmental assessments for communities that were affected by Hurricanes Dolly and Ike, increasing our knowledge of the regulations required for environmental approval.

A few of our most recent successfully secured funds are for the following project:

Bureau of Reclamations (BOR)

- Delta Lake Irrigation District Canal Lining \$1,000,000.00
<https://www.usbr.gov/watersmart/weeg/docs/2018/FY2018-WEEG-Project-Descriptions.pdf>



Federal Emergency Management Agency (FEMA)

- City of Lyford HMGP Drainage Improvements \$750,000.00 (TDEM)
- City of La Feria HMGP Drainage Improvements \$500,000.00
- City of La Feria HMGP Drainage Improvements \$ 2,600,000.00



General Land Office (GLO)

- City of La Feria Water and Wastewater Improvements
\$ 16,000,000.00



Housing and Urban Development (HUD)

- City of La Feria(CDBG) \$13,000,000.00 <https://www.nadb.org/our-projects/infrastructure-projects/water-and-wastewater-improvements-project-in-la-feriatexas>



North American Development Bank (NADBANK/BECC)

- Hidalgo & Cameron Counties Irrigation District Water Conservation Project
\$1,250,000.00
<https://www.nadb.org/our-projects/infrastructure-projects/water-conservation-improvement-project-for-hidalgo-and-cameron-counties-irrigation-district-no-9-mercedestexas>
- City of La Feria Water and Wastewater Improvements \$13,820,000.00
<https://www.nadb.org/our-projects/infrastructure-projects/water-and-wastewater-improvements-project-in-la-feriatexas>



Texas Parks & Wildlife Department (TPWD)

- City of Port Isabel Washington Park \$150,000.00
- City of La Feria Nature Center
- City of Los Indios Park \$150,000.00



Texas Water Development Board (TWDB)

- City of La Feria Water & Wastewater Improvements \$15,000,000.00
- City of Ingram Sanitary Sewer Line Improvements \$1,000,000.00
- Delta Lake Irrigation District Canal Lining \$60,000.00
- City of Mercedes Capisallo Subdivision Sanitary Sewer and Lift Station \$2,500,000.00



United States Department of Agriculture (USDA)

- Sharyland Water Supply Corporation Water Treatment Plant No. 3 \$25,000,000.00
- City of Ingram Wastewater Improvements \$ 10,600,000.00



PROJECT EXPERIENCE

Client: Laguna Madre Water District

Contact: Mr. Charles F. Ortiz, P.E., District Engineer
Address: 105 Port Road, Port Isabel, TX 78578
Phone: (956) 943-2626, Ext. 130
Date: 2022- Present
Contract Value: \$19,500,000.00

Project Summary:

SWG was selected for the following:

Design of the water distribution system lines and wastewater collection system lines to be placed within the multiple street right-of-ways (ROW) or Easements, replacing the existing lines possibly under dwellings.



The four (4) existing Lift Stations (LS) will be designed for upgrades and or replacements, move LS #4 to the main road being Sea Shell Blvd. SWG also consider combining and eliminating LS within the Long Island Village community.

The streets that will be cut for the installation of the water and wastewater lines will be designed to be repaved to the current width with no additional drainage outfalls.

Every street intersection will be provided a tap and water meter for the LIV community maintained private sprinkler systems.

The project has a contract value of \$19.5 Million that includes the construction.

Client: City of Ingram

Contact: Ms. Heather Davis, City Secretary
Address: 230 Hwy 39, Ingram, TX 78025
Phone: (830)367-5115
Date: 2009 – 2024
Contract Value: \$6,500,000.00
Project Summary:



Phase I SWG was hired by the City of Ingram to procure the funding, design, and provide easement documents for individual lot sewer system connections for 172 residential properties and decommission 172 septic tanks within the city. This provided immediate connections for the residents at no cost to them.



Phase II - SWG prepared a Preliminary Engineering Report in accordance with United States Department of Agricultural Rural Development (USDA RD) and as a result, obtained funding for the design and installation of gravity lines for collection of residential wastewater within the Phase II area, which included 302 connections and two new lift stations, which were installed to re-pump all the wastewater flow. These improvements have made a tremendous improvements on the water quality of the pristine Guadalupe River.

Phase III- SWG is currently assisting the City of Ingram with the third phase of improvements and has an estimated 152 addition connections to be added.

Client: City of Mercedes

Contact: Mr. Alberto Perez, City Manager

Address: 400 S. Ohio Ave., Mercedes, TX 78570

Phone: (956) 565-3114

Date: 2019-2024

Contract Value: \$2,160,275.00

Project Summary: Proposed Sanitary Sewer Improvements, Existing Septic Systems Decommissioning, and Proposed Lift Station for Capisallo Terrace Subdivision.



The project site is located approximately 1,000 feet north of the intersection between US 83 Frontage Road and Mile 2 East Road at the proposed site will accommodate for proposed lift station and sanitary sewer line improvements. The site construction for the proposed structure is anticipated to be on a slab-on-grade or on-fill foundation provided expansive, soil-related movements will not impair the performance of the structure. Project will be divided in 4 phases:

Phase 1: Preliminary

Conduct preliminary deliberations for determination of project scope of work, prepare preliminary cost estimates and establish scope of work.

Phase 2: Funding

Assist City in procurement of funding or Funding Administrator.

Phase 3: Design

Conduct necessary analysis of project area, complete design, and develop construction plans.

Phase 4: Construction

Solicit bids, procure contractor, conduct construction management and conduct frequent site inspections. Conduct project closeout and assist in fulfillment of funding requirements, if any.

Client: Union Water Supply Corporation (UWSC)

Contact: Mr. Jorge Bazan, General Manager

Address: 5992 FM 1430, Rio Grande City, TX 78582

Phone: (956) 487-3744

Date: 2021- Present

Contract Value: \$30,000,000.00

Project Summary: Design for the construction of the System-Wide Improvements and Rehabilitation, including WTP Expansion and Rehabilitation, River Pump Station Rehabilitation, and Distribution System Upgrades



Union Water Supply Corporation (UWSC) of La Casita-Garciasville, Texas, Starr County acquired funding from USDA in the amount of \$30 million dollars for a much-needed water system expansion. This improvement allows for treatment system to expand from the existing 1.5 million gallons per day to 4 million gallons per day. It will also provide for constructing a 250,000 gallon ground storage tank and rehabilitation of the existing river pump structure located on the Rio Grande River. Additionally, the funds will replace the existing 25 miles of outdated 1”

to 4” small diameter pipes with more efficient 8” waterlines, which will alleviate the problem of water line breaks in the system. With new waterlines, fire hydrants will be installed to provide fire protection for the community’s resident.

SWG assisted UWSC with each step of the grant process, from the earliest scope and budget preparations for application through grant administration. SWG targeted assistance with specific aspects of the funding process, such as conceptual designs, engineering reports to support a proposed project, and summaries of the project’s economic development quantitative and

qualitative indicators that will positively impact hundreds of residents. Project Deliverables as follow:

- **Waterline Improvements**

Upgrade existing 1-inch thru 4-inch water line to a minimum 6-inch waterline

Placement of fire hydrants for fire protection with the service area

Upgrade existing 6-inch thru 8-inch water transmission lines to 10-inch lines

- **Existing Water Plant Improvements (1.5 MGD)**

Replace the existing claricone (clarifier) with a new claricone (clarifier)

Upgrade filters - Replace filter media and replace possible underdrains

Upgrade the chemical buildings

Upgrade the electrical distribution system

Upgrade the SCADA system

- **Water Storage**

Abandon existing ground steel storage tank

Placement of a new 250,000 gallon concrete ground storage tank

- **Additional Capacity (2.5 MGD)**

Placement of Ultra-Filtration surface source water purification system

Piping from Ultra-Filtration system to storage tank

- **Plant Distribution System**

Upgrade high service pumps to the distribution system

Upgrade transfer pumps from the storage reservoir to the existing plant and the Ultra-Filtration system plant

- **Raw Water Supply**

Upgrade pumps at the River Pump Station

Stabilize River Pump Station Structure on the Rio Grande Banks



Client: Delta Lake Irrigation District

Contact: Mr. Troy Allen, General Manager

Address: 10370 Charles Green Rd., Edcouch, TX 78538

Phone: (956) 262-2101

Date: 2018 – 2023

Contract Value: \$3,200,000.00

Project Summary: Canal to Pipeline Conversion of Canal A-20 and Pump Station

For this important project, a grant from the Bureau of Reclamation (BOR) of \$1,000,000 was procured by the SWG to aid in the cost of construction.

The project will convert approximately **28,000 linear feet** (~5.3 miles) of deteriorated canal into a modern pipeline system. **This 36"-18" pipeline** will contain flowmeters at strategic points to monitor water flow, and has sluice gates and line gate valves at specific locations to isolate pipeline sections as necessary. Additionally, the main diesel pump station will be deleted and has been designed to be replaced as a **state-of-the art pump station, with VFD controlled twin electric pumps**, which will enable the deletion of 5

total diesel pump stations in the system. The flow meters will also connect to this master pump station, and the entire system will be capable of being monitored and controlled remotely.

The deletion of these diesel pump stations will significantly lower operation and maintenance costs to the District, while eliminating any contamination from them. Additionally, and the primary reason why the BOR funded the project, the canal conversion to pipeline project is anticipated to save approx. 2,050 acre-feet of water, being **668 million gallons, per year.**



Client: Laguna Madre Water District

Contact: Mr. Charles F. Ortiz, P.E., District Engineer

Address: 105 Port Road, Port Isabel, TX 78578

Phone: (956) 943-2626, Ext. 130

Date: May 2020- April 2022

Contract Value: \$1,601,776.75

Project Summary:

Rehabilitation and Improvements of Clarification and Flocculation Basins at Water Treatment Plant No. 1.



SWG was selected by LMWD to design Water Treatment Plant No. 1 in Port Isabel, TX. Design of clarifier a rehabilitation including removal and replacement of 60 FT. upflow clarifier butterfly valve, Mag meter for 10" and 14" raw water lines along with electrical as required.

Current Projects:

- City of Brownsville- Bus Stop Improvements
- City of Donna-Water Plant Improvements
- City of Harlingen- Drainage Improvements
- City of La Feria- Downtown Revitalization
- City of Weslaco-Sub-Division Reviews & Drainage Report
- Laguna Madre Water District- Long Island Village Improvements
- Union Water Supply Corporation- La Casita Improvements
- Weslaco ISD- Playground Improvements

REFERENCES

MR. JUAN CEDILLO

City Secretary
City of Lyford
13550 Main Ave
Lyford, TX 78569
(956) 347-3512
E-mail: cityoflyford@lyfordtx.us

MR. DOROTEO GARCIA JR, P.E., CFM, RAS

City Engineer
City of Brownsville
404 E Washington
Brownsville, TX 78520
(956) 541-1012
E-mail: Doroteo.Garcia@brownsvilletx.gov

MR. PAUL GREENHILL

District Manager
Willacy County Drainage District No. 2
8304 Business Hwy. 77
Lyford, TX 78569
(956) 347-5164
E-mail: paulg426@willacycdd1.org

MR. FRANK RIOS

City Manager
City of La Feria
115 E. Commercial Ave.
La Feria, TX 78559
(956) 797-2261
E-mail: frios@cityoflaferia.com

MR. MARCO A. VEGA, PE

General Manager
McAllen Public Utility
1300 Houston Ave.
McAllen, TX 78501
(956) 681-1771
E-mail: mvega@mcallen.net

DIVIDER #6

MANAGEMENT AND ORGANIZATIONAL APPROACH

SWG employs a systematic approach to executing projects to ensure maximum efficiency and accuracy. From engineers to project managers and construction quality control teams, we all adhere to the execution plan to deliver the assignment on time and within budget.

PHASE 1: PROJECT DEVELOPMENT

This initial phase is crucial for the success of a project. Our team gathers the necessary information to commence conceptual engineering and preliminary engineering, and ultimately establish a project budget estimate and schedule before moving into detailed design.

CONCEPTUAL ENGINEERING

- Review project scope
- Formalize strategy
- Review owner design standards
- Review existing utilities and site constraints
- Perform preliminary code search
- Research permitting requirements
- Develop process design basis

PRELIMINARY ENGINEERING

- Establish design criteria and approach
- Conduct code and permitting reviews
- Coordinate with OEMs and vendors
- Create process equipment flow diagrams and layouts
- Estimate with accuracy and contingency variance
- Provide value engineering and alternates
- Develop a preliminary schedule
- Determine project staffing

PHASE 2: DETAILED DESIGN

In the detailed design phase, we use the client's input from the project development phase to transform the schematic drawings, outline specifications and project definition into working drawings and specifications.

- Delivery of final outline specification and drawings
- Multiple drawing reviews: 30%, 60%, and 90%
- Drawing acceptance by the owner
- Collaboration with vendors and OEMs on longer-lead items

PHASE 3: PROJECT IMPLEMENTATION

Cost control: We perform thorough planning and bid management during procurement, develop a process for change management and prepare detailed accounting for accurate forecasting and reporting.

Quality assurance: Our proactive approach to quality control begins during pre-construction and continues through closeout. It includes rigorous review of design and submittal documents, on-site inspections and project observation reports for every critical juncture, monthly and weekly progress reports, independent agency testing, as well as mock-ups & samples and mechanical systems start-up and training. **We keep tight control throughout construction, to safeguard owner from any deficiencies.**

Schedule controls: We keep projects moving through constant collaboration and planning, which includes regular schedule updates, two-week look-aheads and weekly subcontractor coordination meetings.

Communication: All client communications are handled through our project manager. Our project manager oversees all communication, acting as a single point of contact for design, submittals and shop drawing control, requests for information (RFIs), drawing management procedures and design changes.

Safety: The safety of our employees, clients and contractors is top priority, so we create project-specific safety plans, perform safety audits, create emergency protocols, and adhere to all OSHA requirement.

PHASE 4: COMMISSIONING AND CLOSING

- Mechanical systems start-up and training
- Final field inspections
- Punch list
- Record drawings
- Owner's manuals

1. PROJECT SCOPE VERIFICATION (5%):

Meet with client to verify project parameters, complete preliminary investigations, budget, schedule, size, location service district...etc.

2. INTERNAL KICK-OFF MEETING (5%):

The design team meets to discuss the project considerations, approach, schedule, and deliverables. This meeting is directed by the project manager and attended by the survey department, designer, engineer, drafter, and the client representative.

3. OBTAIN EXISTING INFORMATION (10%):

Available local record information is researched and existing utility companies are requested to provide their specific utility information.

4. TOPOGRAPHIC SURVEY (15%):

Initiate field work order to cover the project construction area. Office work includes verification of Right-Of-Way, property lines, existing easements and public/private utility location.

5. UTILITY REVIEW (20%):

Preliminary drawings are supplied to all utility agencies for review and comment. All possible conflicts are addressed at this stage. Alternatives are discussed as applicable.

6. PRELIMINARY DESIGN (30%):

Provide preliminary alignment, drawings, schedule, and cost estimates.

7. PERMIT DOCUMENTS (60%):

Final location is determined and all applicable permit applications are prepared. Necessary easements documents finalized and project specifications are assembled.

8. FINAL DESIGN (90%):

All applicable permits and easements are secured. Permitting agency comments and special conditions are addressed. Internal constructability review is conducted. Plans are forwarded to the client for final review and approval.

9. BIDDING DOCUMENTS (100%):

Final plans and specifications are assembled creating the "Bid Package". Client specific sections (General Conditions, Bonds, Agreements, Technical Specifications...etc.) are included.

10. BID ADVERTISEMENT:

Trade publications and local newspapers are used to place the advertisements as authorized by the client. Bidding documents are often scanned and made available for viewing. Hard copies will typically be located at SWG Engineering offices for examination and pickup. General contractors and supplier questions / requests for clarifications are addressed and addenda issued as appropriate.

11. PRE-BID MEETING:

Frequently, this meeting is facilitated by SWG Engineering to ensure bidders have a complete understanding of the project scope.

12. BID-OPENING:

SWG Engineering will facilitate the bid opening meeting that is attended by the client, bidders, and stake holders. All bids are checked for completeness including the required bonds.

13. BID TABULATION & RECOMMENDATION:

Bids are checked for responsiveness, balance, and fatal errors. Bidder's qualifications, insurance, and references are checked. Subsequently, Recommendation of Award will formally be issued to the client.

PROJECT INSTRUCTIONS AND WORK PLANS

The Project Manager will initiate work, prepare project instructions and work plans, and manage and control progress of the work. He will be the primary contact between City of San Juan and SWG team members. Project instructions will communicate team members' responsibilities and define tasks, schedules, budgets, and coordination methods.

PROJECT MONITORING AND CONTROL

SWG will prepare monthly narrative progress reports describing work accomplished during the reporting period, work anticipated in the next reporting period, issues and concerns, problem resolutions, and schedule and budget updates. A cost summary will document expenditures during the reporting period, cumulative expenditures to date, estimated cost to complete the work, and total estimated cost at completion. The costs will be compared to the budget amounts for each task and show any variance. SWG recognizes that meeting the proposed schedule is an essential part of delivering the project successfully and meeting the budget.

ON TIME AND WITHIN BUDGET

SWG's project management competence rests on our mastery of the tools necessary for managing water and wastewater projects. Our project managers have a fully integrated project control system that combines scope, schedule, budget, and forecast data into one database. This real-time reporting project control system assists project teams in the day-to-day management of their projects.

SCHEDULING

The keys to an effective schedule include direct integration with Work Breakdown Structure (WBS), resource-loading to assist with funding needs and budget analysis, identification of milestones or deliverables, logical depiction of work processes, and regular updates to assess project performance. Our scheduling success can be attributed to the Critical Path Method (CPM) developed from software programs, depending on project needs and system compatibility.

BUDGET CONTROL

SWG will use a number of tools for project budget control. These include our management information system for tracking internal project costs; resource utilization, and costs; and cost estimating software for both professional services budget estimates and construction cost estimates. Elements of cost to be estimated include, but are not limited to, are labor, materials, equipment, travel, and expenses.

PROJECT MEETINGS

Well-planned and properly timed meetings ensure excellent service. The kick-off meeting will help ensure that the City of San Juan needs, vision, and team member roles and responsibilities are clearly understood. Meetings with City of San Juan staff and other agencies, as appropriate, will provide valuable coordination. To reduce costs, conference calls will be used when appropriate.

PROBLEM SOLVING

While many issues can be anticipated and planned around, unexpected obstacles often arise in performance of an endeavor such as this. When obstacles arise, we immediately manage them by investigating the problem, developing alternative solutions, and communicating our ideas for maintaining schedule and budget as soon as possible. Engineers are often described as practical problem solvers, a quality personified by SWG. Characterized by creative thinking, we will offer innovative yet practical concepts for your consideration throughout the project in an effort to better serve City of San Juan. We will maintain close contact with your staff, carefully address their ideas, and include them in developing project solutions wherever appropriate.

The following summarizes the general planning methodology that our team has developed. At SWG Engineering, we believe that it is our responsibility to ensure the accuracy and quality of our proposed projects. Our team prides themselves in client support by ensuring each designated project team member is invested to see their part of the design become a reality. We ensure the all documents are meeting standards and are coordinated between consultants. Quality control is an everyday practice. SWG has developed a Quality Assurance and Quality Control (QA/QC) plan, with the ability to modify it so that it specifically meets each individual projects' requirements. Each project presents unique opportunities and challenges, making customization key. Our plan consists of:

- **DESIGN CONSULTATION (i.e. PRELIMINARY DRAWINGS AND EXHIBITS)**
 - We ensure all expectations, design criteria, and construction standards are met.
- **PARTICIPATION**
 - We encourage ample participation from stakeholders, public entities, and community groups to ensure all expectations are constantly being exceeded.
- **STANDARD OPERATING PROCEDURES**
 - Set standard of how our firm prepares, produces and reviews plans, specifications, estimates, calculations and other necessary submittal items.
 - Specific procedures based upon type of project, size, scale, and scope of work.
 - Role coordination procedures are followed to properly assign tasks without creating conflicts.
 - Proper procedures followed for obtaining necessary permits.
 - Final review methodology to ensure adequacy of total project design.
 - Each document is independently reviewed and verified for clarity, feasibility, completeness and a precision.
- **SUBSTANTIATION**
 - Proper documentation and submission of required submittals to ensure all QA/QC procedures have been met.
- **FIELD CONSTRUCTION QA/QC**
 - Field Inspection Daily Observation Reports.
 - HD 4K aerial video recordings and drone flights that will showcase project scope, progress, and completion.
 - Also a valuable tool for project owner to showcase improvements to public and stakeholders.
 - Web-based service for client's authorized personnel to access, view, and comment on project documents.
- **OTHER**
 - Showcase/Announcement of successful project completion on ASCE-RGV monthly newsletter for public outreach, if desired.

We are aware that each project presents unique opportunities and challenges; customization is the key to success. Our goal is to provide design consultation, drawings, exhibits, and participation in meetings with stakeholders, community groups, and public entities to develop a successful design.

Our firm has built a reputation for high quality work achieved in a spirit of collaboration, both within the firm and with our clients. Quality management is best achieved when all members of a team are thoroughly invested in the project and see their part of the design as a piece of the whole picture. Our team assures the construction documents are meeting standards and are coordinated between consultants. Quality Control is an everyday practice.

Our goal is to make sure that the drawings can be built as planned. We host project coordination meetings and implement internal deadlines to review everyone's goals. This helps us ensure that our clients' needs and requirements are being met. At key milestone of 30%, 60% and 90% progress, our team produces a set of red-lines for an internal review of documents. Constant review of the work is crucial to eliminate human error.

The team's focus on Quality Control assures that our services are continually meeting the goal of continual improvement throughout the process, leading to design excellence.

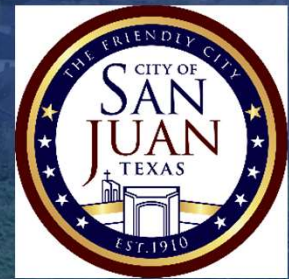
CONSTRUCTION ENGINEERING INSPECTION

At SWG Engineering, we have a proven history of delivering successful engineering, environmental, and construction management solutions for projects since 1945. Our team prides ourselves in demonstrating value to our clients through our work by conveying innovative, cost effective, and timely design solutions to their unique request. Our designated Construction Engineering Inspector provides professional supervision in the field, ensuring that our plans are coming to life as per all specifications and design criteria. SWG is glad to provide the following services under our **Construction Engineering Inspection:**

- Full construction oversight to ensure construction as per plans and specifications
- Coordination with all Contractors, Consultants, and Clients
- Overview of tests through independent laboratories on an as needed basis per project specifications
- Ensuring that all ongoing construction meets established timelines
- Preform Field Inspection Report for each site visit
- Preforming monthly drone flights inspections for stakeholders meetings
- Monitoring through time-lapse equipment and recordings to ensure proper QA/QC
- Overseeing that all Safety and Quality Procedures are taking place at all times.
- Ensure that workmanship meets or exceeds expectations
- Ensure high quality materials are used



SWG understands that the best set of plans are only as good as their equivalent construction on the field. This is why SWG ensures coordination and enforces strict oversight over the construction teams, to guarantee the successful construction and realization of the project plans.



Submitted To:

**CITY OF
SAN JUAN,
TEXAS**

For:

**Professional
Engineering
Services**

**RFQ No. 24-011-07-
08**

July 8, 2024



CRUZ - HOGAN
ENGINEERS | PLANNERS

McAllen | Harlingen | Weslaco

TBPE Firm Reg. No. F-4860

**Statement
of
Professional
Qualifications**

"ENGINEERING BETTER COMMUNITIES, SINCE 1988"



Section I: Firm Information	2
Firm Introduction	2
Office Locations	2
Profile of Firm's Principals and Engineering Staff	3
Firm Organizational Chart	3
Section II: General Firm History/ Qualifications	4
Experience in Planning, Design, and Public Works Development	4
Key Personnel Resumes	5
Section III: Financial and Legal Status	9
Section IV: Experience & References	10
Current CoSJ Projects	10
Recently Completed CoSJ Projects	12
Table 1A – Street & Drainage Projects in Hidalgo County	14
Table 1B – Street & Drainage Projects in Cameron & Willacy County	16
Table 1C – Water and Wastewater Improvement Projects in Hidalgo & Brooks Counties	18
References	20
List of Additional Services	21
Sub-Consultants	21
Section V: Management & Organizational Approach	22
Understanding of the Project	22
Approach to the Project	23
Ability to Meet Schedules & Deadlines	25
Quality Assurance/Quality Control (QA/QC) Practices	25
Current Workload Availability	26
Proof of Licenses and Certifications	26

LETTERS



July 5, 2024

Benjamin Arjona
City Manager
Attn: Lori A. Maldonado, Purchasing Agent
City of San Juan
512 S, Nebraska Ave.
San Juan, Texas 78589

Re: Statement of Qualifications for Engineering Services
RFQ No. 24-011-07-08

Dear Mr. Arjona:

CRUZ-HOGAN *Consultants, Inc.* is pleased to submit **one (1) original, two (2) copies, and one (1) PDF copy on USB Flash Drive** of our firm's Statement of Qualifications to perform Engineering Services for the City of San Juan. This Statement has been organized to respond to your recent "Request for Qualifications." Our proposal includes the required personnel, experience, and capabilities to accomplish the goals of these projects.

CRUZ-HOGAN *Consultants, Inc.* has an intimate regional presence in this area. We have assisted many cities and communities with planning, design, and construction phase services over the last 30 years. As you will see in this submittal, our firm is engaged in public works engineering services to public entities throughout the Rio Grande Valley.

We are very interested in being selected to work with the City of San Juan on its projects. Our team of professionals and support staff are fully qualified and experienced for this assignment. We have reviewed the scope of work required for your projects, and we are committed to do whatever steps are necessary to complete these projects. The engineers and staff that will be assigned to these projects have completed many similar projects here in the Rio Grande Valley.

We have the resources and commitment required to provide quality consulting engineering and planning services on these projects. We are familiar with the City's needs, design standards, construction specifications, and administrative procedures.

Every project that CRUZ-HOGAN *Consultants, Inc.* undertakes is planned, designed, and completed with quality control by personnel who have experience with public works projects.

CRUZ-HOGAN *Consultants, Inc.* can provide the City of San Juan with a number of advantages that we believe to be desirable:

- ❖ **Local Hidalgo County engineering firm with over 30 years experience in planning and design of public works projects;**
- ❖ **Recent and successful completion of many roadway, drainage and water and wastewater projects for Cities, Municipalities, and Communities located in the Rio Grande Valley Area;**
- ❖ **Local firm with knowledge of local needs and concerns;**
- ❖ **Recent and successful completion of other projects for Hidalgo County; and**
- ❖ **We have staff immediately available for this assignment.**

I certify that the information contained in this Statement of Qualifications is complete and accurate, and as such, we hereby provide permission for the City of San Juan and its representatives to contact existing and previous clients of our firm and our consultant team members for the purpose of determining performance. We appreciate this opportunity to present this Statement to you and sincerely hope that you will select us to perform these services for the City of San Juan.

Respectfully submitted,

CRUZ-HOGAN *Consultants, Inc.*



Orlando S. Cruz, P.E.
President

Enclosures

SECTION 1

Firm Information



Section I: Firm Information

Firm Introduction

CRUZ-HOGAN has an **intimate regional presence** in this area. We have assisted many cities and communities with planning, design, and construction phase services over the last 35 years. Our firm specializes in providing municipal public works type consulting engineering services to cities and other public entities. In conjunction with its predecessor firm, CEC Consulting Engineers, Inc., our firm has been in business continually since 1988 and currently has a staff of over 12 employees, including associates. The office that will be working closely with you is our office located in Weslaco, Texas. Our firm's principals have been active in the private consulting sector for many years, collectively, providing services to clients in South Texas and surrounding areas and completing some 600 public works-type projects.

CRUZ-HOGAN has extensive experience in the following areas:

- ♦ **Flood and Storm Drainage Projects**
- ♦ **Federal, State, and County Funded Projects**
- ♦ **Flood Control Projects**
- ♦ **Roadway, Bridge, and General Design and Construction**
- ♦ **Water and Wastewater Treatment Plant Projects**
- ♦ **Sanitary Sewer Lift Station Projects**
- ♦ **Water Distribution Projects**
- ♦ **Wastewater Collection Projects**
- ♦ **Providing General Engineering Services to Local Governments**
- ♦ **GIS Mapping**

*"Engineering
Better
Communities,
Since 1988"*

Since 1988

The basic principle of our firm's formation and practice is to provide complete technical and personal service to our clients and to complete projects on time and within the budgets. We herewith commit our firm to have a principal in charge of all work performed for you and to have a principal present; specifically, **Mr. Orlando Cruz, P.E.**, whenever humanly possible, at all major presentations, contract negotiations, bid openings, and other important meetings where our projects are involved.

CRUZ-HOGAN provides consulting engineering for clients with projects ranging in size from small to complex, in both natural and built environments. The firm is an organization of professional consulting engineers and engineering planners with over 80 years of combined engineering experience.

Office Number: (956) 854-4227 | Mobile Number: (956) 639-7770 | Email: orlando@cruzhogan.net

Office Locations

2290 W. Pike Blvd., Ste. 102
Weslaco, Texas 78596
Phone: (956) 854-4227

1207 N. 7th Street
Harlingen, Texas 78550
Phone: (956) 425-8968

605 E. Violet Ave., Ste. 1
McAllen, Texas 78504
Phone: (956) 682-5022



Profile of Firm's Principals and Engineering Staff

Full-service planning and design are the major benefit offered to the Client. The firm has on staff the qualified personnel to lead the overall management and coordination for the Client's projects, including preliminary studies, inventory and data collection, project design and reviews, local coordination, and contacts, if required, with the applicable State and Federal agencies. Our firm currently has a staff of over 12 employees, including associates.

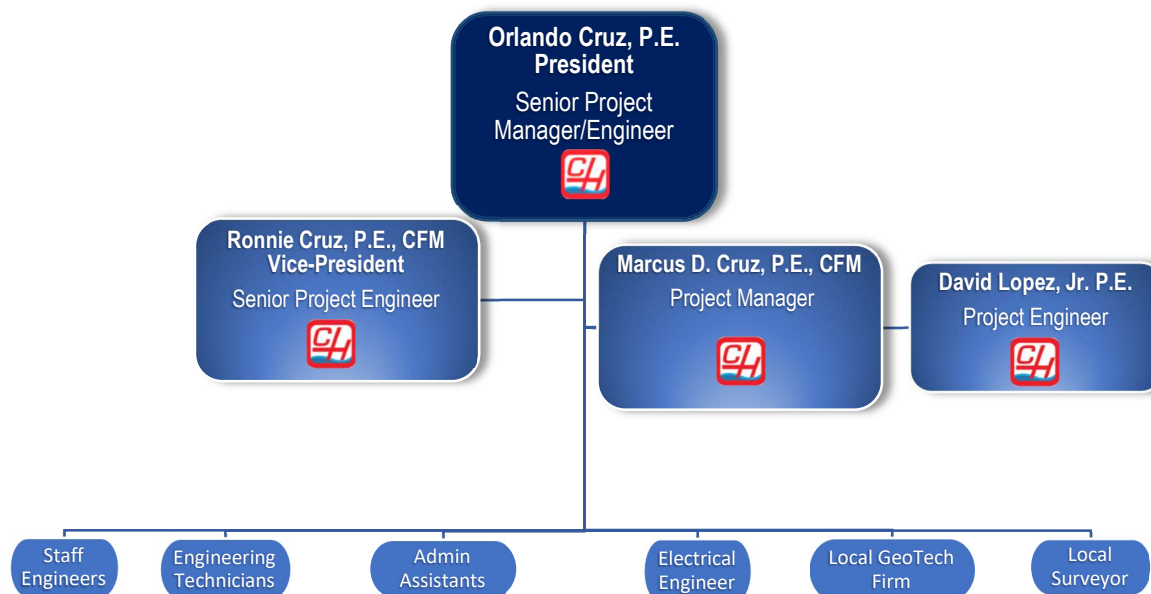
Orlando S. Cruz, P.E., President, has been active in private consulting engineering and planning for many years. He is manager of the Weslaco Office and has been in charge of the design and development of numerous projects throughout the Rio Grande Valley and South Texas.

Ronnie Cruz, P.E., CFM, Vice-President, is a principal and manager of the McAllen office. He has managed and designed many public works projects in the South Texas area.

Marcus Cruz, P.E., CFM, is currently working as a project manager for on-going waterworks projects and other public works. He is manager of the Harlingen Office and has been in charge of the design and development of numerous projects throughout the Rio Grande Valley and South Texas.

David Lopez, Jr., P.E., is currently working as a project engineer for on-going waterworks projects and other public works. He has served as a designer, project engineer, and project manager for numerous design and construction projects in Texas.

Firm Organizational Chart



SECTION 2

General Firm History/Qualifications



Section II: General Firm History/ Qualifications

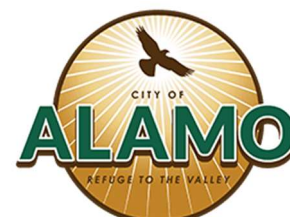
Experience in Planning, Design, and Public Works Development

During the past 35 years, the personnel of **CRUZ-HOGAN** has been involved in many comprehensive development studies that have included various planning and design elements such as population projections, land-use, thoroughfares, landfills, waterworks and sanitary sewerage systems, storm drainage, central business district, parks and recreation, zoning, subdivision regulation review, and others. We have completed planning and design projects for many cities in Texas including Alamo, Alton, Brownsville, Raymondville, Edcouch, Weslaco, San Benito, San Juan, Port Isabel, Lyford, Pharr, Mercedes, Harlingen, McAllen, Town of Laguna Vista, Town of Indian Lake, South Padre Island, Cameron County, Willacy County, Hidalgo County, and others.

CRUZ-HOGAN has the expertise, diversity, knowledge, and experience needed to handle public improvement projects. Our team has successfully completed numerous public improvement projects; therefore, our team is aware and up to date on the latest ordinances, standards, codes, regulations and requirements that are critical to a project's success.

We are well acquainted with most of the State and federal regulations, including those of the Texas Department of Transportation, the Texas Department of Commerce, the Texas Water Development Board (TWDB), the Metropolitan Planning Organization (MPO), the Texas Commission on Environmental Quality (TCEQ), the State Board of Insurance, the Texas Commission of Fire Protection, the Fire Prevention and Engineering Bureau, the Environmental Protection Agency, the U.S. Army Corps of Engineers, and the Department of Housing and Urban Development.

CRUZ-HOGAN has the ability, due to the size of our current workforce, to easily schedule and accommodate any project into our current workload.





Key Personnel Resumes

ORLANDO S. CRUZ, P.E. **President**

EDUCATION:

Bachelor of Science in Civil Engineering
University of Texas at Austin, 1979

REGISTRATION:

Registered Professional Engineer
State of Texas License No. 55740

PROFESSIONAL ACTIVITIES:

American Waterworks Association- Member

CAREER HISTORY:

1986 - Present
Cruz-Hogan Consultants,
McAllen, Weslaco, & Harlingen, Texas
President

1984 - 1986
O.R. Consulting Engineers,
Harlingen, Texas
Partner

1979 - 1984
J.A. Jones, Dallas, Texas
Design Engineer

AREAS OF EXPERTISE:

- Civil Engineering
- Storm Drainage
- Highway and Street Design
- Water and Wastewater Systems
- Water and Wastewater Treatment

Mr. Cruz is President of Cruz-Hogan Consultants, Inc. He has a vast experience in and has worked on a variety of civil engineering and related projects. He has also designed and supervised the construction of storm drainage, street pavement, water and sanitary sewer projects, and served as chief



designer and project engineer for numerous projects located in South Texas. Mr. Cruz will assure the client that a high level of resources and technical expertise is maintained to ensure schedule conformance and adherence to project budget. Mr. Cruz will be available for immediate response to the client's needs at any time.

SUMMARY OF RELATED EXPERIENCE:

- 3.5 MGD Water Treatment Plant Expansion Project and Wastewater Collection System Improvements Projects; Water and Wastewater Master Plan Study, City of San Juan
- Master Planning of Water Supply, Treatment and Storage Facilities, City of San Benito
- Waterworks Planning Study, City of Alamo
- Water Transmission Main Project (16" and 20" Mains), City of Harlingen Waterworks System
- Water and Sewer line Extension Project (5 Miles), City of San Benito
- Street Improvements Projects, Cities of Harlingen, San Benito, Port Isabel, Santa Rosa
- Storm Sewer Projects, Cities of San Benito, Harlingen and Port Isabel
- Water and Sewer Colonia Project, City of Falfurrias and Brooks County
- Water Plant Expansion Project, Olmito Water Supply Corporation
- Water Plant Rehabilitation Project Including High Service Pumping and Ground Storage, City of San Benito
- Master Water and Wastewater Facilities Study and Implementation, El Jardin WSC
- New 5.50 MGD Water Treatment Plant (Consultant to Prime), City of Alamo
- New Water and Wastewater Facilities For City of San Benito
 - 6.0 MGD Water Plant
 - 2.5 MGD Sewer Plant
 - 1.0 MGD Elevated Storage
- New Sludge Dewatering Facilities, City of San Juan
- New 1.25 MGD Wastewater Treatment Plant, Olmito Water Supply Corporation
- Renovations and Improvements to Existing Wastewater Treatment Plant, City of San Juan



RONNIE CRUZ, P.E., CFM ***Vice-President***

EDUCATION:

Bachelor of Science in Civil Engineering
University of Texas at Austin

REGISTRATION:

Registered Professional Engineer
State of Texas License No. 55459

Certified Floodplain Manager Certification No.
2267-12N

PROFESSIONAL ACTIVITIES:

McAllen Chamber of Commerce

McAllen Housing Authority – Board Chairman

CAREER HISTORY:

2003 - Present
Cruz-Hogan Consultants, Inc.
McAllen, Texas
Vice-President

1988 - 2003
CEC Consulting Engineers, Inc.
McAllen, Texas

1985 - 1988
Triad Engineering
McAllen, Texas

1980 - 1985
Texas Department of Transportation
Corpus Christi, Texas

AREAS OF EXPERTISE:

- Civil Engineering
- Highway and Street Design
- Drainage Design
- Utility Design
- Engineering Planning Studies
- Construction Development

Mr. Cruz has over 30 years in experience in the design of street and drainage plans, and water and sewer line projects. Experience prior to joining the firm includes 5 years with the Texas Department of Highways as a design and project Engineer. He designed and oversaw the construction of several street and drainage projects in the



Corpus Christi area. Subsequent experience includes being City Engineer for several cities and providing required City Engineering Services. Mr. Cruz was City Engineer for the City of Alamo for 9 ½ years. His responsibilities were to advise the City on engineering issues, to design and manage projects including sewer infrastructure and roads in conjunction with TXDoT. Most recently, he had been serving as City Engineer for the City of San Juan for the last 8 years. His experience also includes the planning and design of streets and utilities for various Cities throughout the Valley and knowledge of projects involving large sewer lines while working for the McAllen Public Utility. Other experience includes streets and drainage, sewer, water, etc., for the Cities of McAllen, Alamo, San Benito, Weslaco, Donna, Falfurrias, San Juan and Harlingen.

SUMMARY OF RELATED EXPERIENCE:

- City of San Juan, TX – 3.5 MGD Water Treatment Plant Expansion Project and Wastewater Collection System Improvements Projects; Water and Wastewater Master Plan Study
- 5 MG Water Treatment Plant, City of Alamo
- 1 MG Water Ground Storage Tank, City of Alamo
- Master Planning for the Cities of Schulenburg, La Grange, Alamo, and San Juan
- Waterworks Planning for the Cities of Alamo and San Juan
- 42" Sewer line Transmission, McAllen Public Utility
- Storm Sewer Projects for the Cities of McAllen, San Juan, Alamo, and Pharr
- Water line Improvements for the Cities of Alamo, San Juan, & Weslaco, and McAllen Public Utility
- 24" Sewer Line Transmission for McAllen Public Utility
- Lift Station Design for McAllen Public Utility, Cities of Alamo and San Juan
- Street Improvements Project for the Cities of San Juan, Pharr, and Alamo



MARCUS CRUZ, P.E., CFM

Project Manager

EDUCATION:

Bachelor of Science in
Civil & Environmental Engineering
University of Texas – San Antonio 2008-2011

Water Treatment Program Certification - Post Graduate
ASCE – Advanced Education
American Society of Civil Engineers
2020-2022

REGISTRATION:

Registered Professional Engineer
State of Texas License No. 126718

Certified Floodplain Manager Certification No.
2266-12N

PROFESSIONAL ACTIVITIES:

City of Harlingen:
Planning and Zoning Board

ASCE RGV Chapter:
Officer 2021- Present

TSPE (Texas Society of Professionals
Engineers) RGV Chapter:
Officer 2021- Present

CAREER HISTORY:

Cruz-Hogan Consultants, Inc.
Project Manager
April 2012 – Present

San Antonio Water Systems:
Engineering Intern
January – December 2011

AREAS OF EXPERTISE:

- Civil Engineering
- Water Resources
- Storm Drainage
- Hydrology & Hydraulics

Mr. Cruz is currently serving as a Project Manager for our local Harlingen office and has over 13 years of engineering experience specializing in water resources. During his time there he wore many hats and took on many roles including cost estimator, field inspection engineer, CAD specialist, and project management. Mr. Cruz's duties



included providing engineering and technical support to on-site projects, expediting field changes, performing QA/QC inspections, keeping RFI & Submittal logs, reviewing and processing pay applications and certified payrolls, and conducting monthly status reports. He began his career as an E.I.T and Resident Engineer for numerous civil engineering projects and now designs and manages projects in the South Texas area. Mr. Cruz is experienced in the study, design, and construction of water source, transmission, distribution, wastewater collection systems, streets & drainage, and capital improvements including the following projects:

SUMMARY OF RELATED EXPERIENCE:

- Olmito Water Supply Corp –2022 New 1.25 MGD Wastewater Treatment Plant
- Olmito Water Supply Corp –2021 CDBG Water Utility Improvements
- City of Weslaco, TX –2022 Regional Detention Facility Pleasant View Rd
- City of Weslaco, TX –2022 Regional Detention Facility Cleckler Elem.
- City of Weslaco, TX –2021 Urban County Program – Water/Sewer Improvements
- City of Weslaco, TX –2022 Police Department New Gun Range
- City of San Juan, TX – 2020 New WWTP Dewatering Facility
- City of San Juan, TX – 2022 Renovation to Lift Station No. 13 with New Odor Control and Force Main
- City of Alamo, TX –2022 Master Planning Water System Hydraulic Modeling
- City of San Juan, TX – 2022 7.5 MGD WTP Project Expansion and Rehab
- Town of Indian Lake – 2019 CDBG Street Improvements
- Town of Indian Lake – 2020 CDBG Street Improvements



DAVID LOPEZ, JR., P.E.

Project Engineer

EDUCATION:

Bachelor of Science in Civil Engineering
University of Texas – Pan American, 2014

REGISTRATION:

Registered Professional Engineer
State of Texas License No. 140081

CAREER HISTORY:

January 2020 – Present
Cruz-Hogan Consultants, Inc.
McAllen, Texas
Project Engineer

2014 – 2019
Lockwood, Andrews & Newnam, Inc. (LAN)
Corpus Christi, Texas
Engineer III

2014
VCC, LLC
McAllen, Texas
Assistant Project Manager

AREAS OF EXPERTISE:

- Civil Engineering
- Land Development
- Water Resources
- H&H Modeling

Mr. Lopez has more than 9 years of engineering experience and has served as a designer, project engineer, and project manager for numerous design and construction projects in Texas both as a consultant and as a public employee augment staff. He has worked with many municipalities, ports, and other local entities. His background



includes design and construction management of various projects that includes sewer rehabilitation, roads and streetscape projects, drainage improvements, water distribution and treatment, and wastewater treatment improvements projects.

Mr. Lopez is currently serving as Project Engineer. Primary responsibilities include design and construction management of Projects such as: street, drainage, water and sewer utilities, water treatment plant facilities, and other miscellaneous public works projects. Other responsibilities include: providing engineering and technical support to on-site projects, expediting field changes, performing QA/QC inspections, keeping RFI & Submittal logs, reviewing and processing pay applications and certified payrolls, and conducting monthly status meetings.

SUMMARY OF RELATED EXPERIENCE:

- Construct Inspection City's Staff Augment – City of Corpus Christi
- PCCA LaQuinta Terminal Cargo Yard – Port of Corpus Christi, Corpus Christi, Texas
- Ayers Street Pedestrian Improvements – City of Corpus Christi
- Greenwood WWTP Improvements to UV System – City of Corpus Christi
- Stormwater Quality Improvements – Bulk Terminal Phase 1 – Port of Corpus Christi, Corpus Christi, Texas
- IDIQ Major Ditch Improvements – City of Corpus Christi
- Taxiway E Widening – Laredo International Airport, Laredo, Texas
- Wastewater Effluent Reuse Feasibility Assessment—City of Corpus Christi, Texas
- Greenwood WWTP Flood Mitigation – City of Corpus Christi
- Bill Witt Park Irrigation Design – City of Corpus Christi, Texas
- XOM Project Yosemite – Drainage Study – Exxon Mobil, Gregory, Texas
- Waterline Pipeline Project-2015 – Dallas Water Utilities, Dallas, Texas
- Sand Dollar Pump Station Feasibility Assessment – City of Corpus Christi, Texas

SECTION 3

Financial and Legal Status



Section III: Financial and Legal Status

1. List any actions taken by any regulatory agency against or involving the firm or its agent's employees with respect to any work performed.
 - i. NONE
2. List all litigation against or involving the firm or its agents or employees with respect to any work performed.
 - i. NONE
3. All insurance coverage that the firm has which would be applicable to the work.
 - i. See attachments



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners Design Professionals Insurance Services, LLC 19689 7th Ave NE, Ste 183 PMB #369 Poulsbo WA 98370	CONTACT NAME: Julia Ardon PHONE (A/C, No, Ext): 360-626-2956 E-MAIL ADDRESS: julia.ardon@assuredpartners.com	FAX (A/C, No): 360-626-2956
License#: 6003745 CRUZHOG-01	INSURER(S) AFFORDING COVERAGE INSURER A : Hudson Insurance Company	NAIC # 25054
INSURED Cruz Hogan Consultants Inc 2290 W Pike Blvd., Ste 102 Weslaco TX 78596	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES**CERTIFICATE NUMBER:** 311674466**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab; Claims Made			PRB0319117231	9/9/2023	9/9/2024	Per Claim Aggregate \$1,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured Status is not available on Professional Liability Policy.

CERTIFICATE HOLDER**CANCELLATION**

City of San Juan
512 S. Nebraska Ave.
San Juan TX 78589

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RISKPRO Insurance Agency, LLC 901 Waterfall Way, Suite 407 Richardson, TX 75080	CONTACT NAME:	
	PHONE (A/C, No, Ext): () - - - -	FAX (A/C, No): () - - - -
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: ACE Property & Casualty Ins Co.	NAIC # 20699
	INSURER B: Hartford Accident and Indemnity Co	22357
INSURED Cruz-Hogan Consultants, Inc. 2290 W. Pike Blvd Ste. 102 Weslaco, TX 78596	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			D52748896	6/4/2024	6/4/2025	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR	☒	☒				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			D52748896 No Owned Autos	6/4/2024	6/4/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY	☒	☒				BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ DED ☐ RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			46 WBC AB7729	7/30/2023	7/30/2024	☒ PER STATUTE ☐ OTH-ER \$ 1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y ☐ N	☒				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Request for Sealed Qualifications for Engineering Services. RFQ# 24-011-07-08.

City of San Juan as additional insured on general and auto liability as required by written contract but only as respects operations of the named insured. Waiver of subrogation on general and auto liability and workers' compensation as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of San Juan
512 South Nebraska Avenue
San Juan, TX 78589

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SECTION 4

Experience and References



Section IV: Experience & References

CRUZ-HOGAN provides consulting engineering for clients with projects ranging in size from small to complex, in both natural and built environments. CRUZ-HOGAN has extensive capabilities in public works projects including roadway and drainage improvements design and planning. Our Firm has worked on numerous projects for several Cities, Towns, and Counties, including the **City of San Juan**. The following are recent relevant projects in which our firm provided planning, engineering design, and construction administration for the city. See attachment (**Table 1A ,1B 1C**) for entire listing of recent related projects.

Current CoSJ Projects

CITY OF SAN JUAN – TWDB (CWSRF)

LIFT STATION No.13 REHAB & IMPROVEMNTS PHASE 1

PROJECT
Lift Station No. 13 Rehab & Improvements

CLIENT
*City of San Juan
San Juan, Texas*

**ESTIMATED CONSTRUCTION
CONTRACT AMOUNT**
\$ 1,700,000.00

FUNDING SOURCE
*Texas Water Development Board
Clean Water State Revolving Fund
(CWSRF Program)*

SCOPE
*Implementation of New Tri-Plex
LS with Odor Control and VFD
Operation
6,000 LF 8" Force Main*

CONTRACT STATUS
Under Construction: 90%

CITY OF SAN JUAN IMPROVEMENTS TO LIFT STATION No.13 LIFT STATION REHABILITATION AND IMPROVEMENTS PROJECT-PHASE ONE TEXAS WATER DEVELOPMENT BOARD CWSRF PROJECT NO. 73637		PROJECT LOCATION: SAN JUAN, TEXAS PROJECT DESCRIPTION / NOTES: THESE ARE NOT FINAL AND REPRESENTATIVE TO LIFT STATION NO. 13
		ISSUED: CONSTRUCTION SET APPROVED FOR: 4/23/2022 ATTENTION: NTS: 4/23/2022
CITY COMMISSION MARIO GARCIA LUIS ALFONSO LARREA SANCHEZ JESUS "JESSE" RAMIREZ ENRIQUE NETO GALLARDO MARIO "MARIO" VILLASAS BENJAMIN ALONSO MAYOR MARIO PEDRO TEBE COMMISSIONER COMMISSIONER CITY MANAGER		VICINITY MAP: 
 		





CITY OF SAN JUAN – TWDB (CWSRF)

REHABILITATION OF EXISTING WWTP

PROJECT

*Rehabilitation of Existing
Wastewater Treatment Plant*

CLIENT

*City of San Juan
San Juan, Texas*

ESTIMATED CONSTRUCTION

CONTRACT AMOUNT

\$ 8,500,000.00

FUNDING SOURCE

*Texas Water Development Board
Clean Water State Revolving Fund
(CWSRF Program)*

SCOPE

*New UV Disinfection Process
New Master Lift Station
Rehab of Headworks, Blower
System, Aeration System VFD,
Thickener & Grit Systems*

CONTRACT STATUS

***Design Completed August
2021***

Construction Start Fall 2024





Recently Completed CoSJ Projects

CITY OF SAN JUAN – TWDB (CWSRF)

WWTP SLUDGE MANAGEMENT & DEWATERING FACILITIES IMPROVEMENTS

PROJECT

Rehabilitation of Existing
Wastewater Treatment Plant

CLIENT

City of San Juan
San Juan, Texas

ESTIMATED CONSTRUCTION

CONTRACT AMOUNT

\$ 2,500,000.00

FUNDING SOURCE

Texas Water Development Board
Clean Water State Revolving Fund
(CWSRF Program)

SCOPE

Implementation of Mechanical
Dewatering System and Facility
Building

CONTRACT STATUS

Completed Dec 2021





CITY OF SAN JUAN – TWDB (DWSRF)

Water Treatment Plant No. 2 Expansion and Improvements

PROJECT

1.5 MGD Expansion & Rehab

CLIENT

City of San Juan
San Juan, Texas

ESTIMATED CONSTRUCTION**CONTRACT AMOUNT**

\$ 1,700,000.00

FUNDING SOURCE

Texas Water Development Board
Drinking Water State Revolving
Fund
(DWSRF Program)

SCOPE

Improvements included:
Water Treatment Plant
1.5 MGD Expansion
Raw Water Transmission Line with
Pump Station
100,000 Gallon Ground Storage
Tank

CONTRACT STATUS

Completed: 2018





Table 1A – Street & Drainage Projects in Hidalgo County

PROJECT NAME AND LOCATION	FIRM'S ROLE AND RESPONSIBILITY	CURRENT OR FINAL CONSTRUCTION CONTRACT AMOUNT	ACTUAL/ PROJECTED COMPLETION DATE
City of Weslaco – TWDB Regional Detention Pond Project 2, Phase 1B (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$2,784,636.00	Construction Phase
City of Alamo – Design of Two Regional Detention Facilities at Livas Elementary and Farias Elementary Schools (Alamo, Texas)	Planning, Engineering Design and Construction Administration	\$600,000.00	Design Phase
Hidalgo County Precinct No. 2 – Moore Road Project (Veterans Blvd. to San Antonio Rd.) (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$800,000.00	Design Phase
Hidalgo County Precinct No. 2 – Minnesota Road Project (Raul Longoria to Cesar Chavez) (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$770,000.00	Design Complete
City of McAllen – Dove Avenue Drainage Improvements Project (Bentsen Road to North 41st St.) (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$1,924,627.00	Design Complete
City of McAllen – Drainage Utility Project – McAllen Lateral Channel Drainage Improvements (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$2,000,000.00	Design Complete
Hidalgo County Drainage District No. 1 – Highway 281 & FM 88 – 2018 Bond Referendum Project No. 14 (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$1,247,650.00	Construction Phase
City of McAllen – 2018 Drainage Bond Stormwater Management Improvement Projects (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$2,997,000.00	Construction Phase
City of Weslaco – Regional Detention Facility for Pleasantview and 11th Street Drainage (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$500,000.00	August 2022
City of McAllen – Drainage Utility Project – Camelia Avenue at North 8th Drainage Improvements (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$185,000.00	May 2022
City of San Juan – Paving Reconstruction Improvements, Phase 3 (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$1,100,000.00	November 2020
City of San Juan – 2018 Street Improvements Project Hidalgo County Urban County Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$280,000.00	December 2019



PROJECT NAME AND LOCATION	FIRM'S ROLE AND RESPONSIBILITY	CURRENT OR FINAL CONSTRUCTION CONTRACT AMOUNT	ACTUAL/ PROJECTED COMPLETION DATE
City of Donna – 2017 Street Improvements to South Ave. Hidalgo County Urban County Program (Donna, Texas)	Planning, Engineering Design and Construction Administration	\$205,000.00	August 2019
City of San Juan – Paving Reconstruction Improvements, Phase 2 (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$2,180,000.00	December 2018
Hidalgo County Precinct No. 2 – Street & Drainage Improvements for Plena Vista Subdivision, Unit 2 (Alamo, Texas)	Planning, Engineering Design and Construction Administration	\$ 460,000.00	March 2018
City of San Juan – Paseo de las Flores & Public Safety Building & Development Drainage Improvements (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$ 885,000.00	2017
City of San Juan – Los Chaparrales Subdivision Phase I Drainage & Sgt. Leonel Treviño Road Widening (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$ 1,323,600.00	2017
City of Pharr –Pharr/Reynosa International Bridge Northbound Lanes (Pharr, Texas)	Planning, Engineering, Design and Construction Administration	\$ 2,200,000.00	2015
City of Donna - Improvements to Old La Blanca Road (Donna, Texas)	Planning, Engineering, Design and Construction Administration	\$ 380,000.00	2015
City of San Juan-2014 Street Reconstruction Project (San Juan, Texas)	Planning, Engineering, Design and Construction Administration	\$ 870,000.00	2014
City of San Juan - Lowering of Canal Crossings & Road Widening at Eldora & Sgt. Treviño Roads (San Juan, Texas)	Planning, Engineering, Design and Construction Administration	\$ 650,000.00	2014
City of Weslaco - FEMA Storm Drainage Improvements-Phase I (HMGP) (Weslaco, Texas)	Planning, Engineering Design and Environmental	\$ 313,000.00	2013
City of San Juan - 2011 Flood Drainage Improvements Urban County Program (San Juan, Texas)	Planning, Engineering, Design and Construction Administration	\$ 230,000.00	2013
City of Pharr - West Hall Acres Street Improvements (Pharr, Texas)	Planning, Engineering, Design and Construction Administration	\$ 2,500,000.00	2013
City of San Juan - Downtown Revitalization Project City of San Juan Economic Development Corporation (San Juan, Texas)	Planning, Engineering, Design and Construction Administration	\$ 1,700,000.00	2012



Table 1B – Street & Drainage Projects in Cameron & Willacy County

PROJECT NAME AND LOCATION	FIRM ROLE AND RESPONSIBILITY	CURRENT OR FINAL CONSTRUCTION CONTRACT AMOUNT	ACTUAL/ PROJECTED COMPLETION DATE
City of Port Isabel – Improvements to Washington Ave. (SH 100 to Pennsylvania Ave. Texas Community Development Block Grant Project No. CDV21-0338 (Port Isabel, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$356,189.36	July 2023
Town of Indian Lake – Drainage Improvements to Texoma, Iowa, and Citrus Streets Texas Community Development Block Grant Project No. 7220201 (Indian Lake, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$285,000.00	November 2022
Town of Laguna Vista – Street Improvements (Fernandez, Banker, and David Cuervo Streets) Texas Community Development Block Grant Project No. 7220251 (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$265,000.00	November 2022
Town of Indian Lake – Paving & Drainage Improvements to Aztec Cove Drive (Vista Cove Drive Area) Texas Community Development Block Grant Project No. 7218229 (Indian Lake, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$218,000.00	May 2021
City of Port Isabel – Street Improvements to South Shore Drive (Cisneros St. to Adams St.) Texas Community Development Block Grant Project No. 7219330 (Port Isabel, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$269,000.00	January 2021
Town of Laguna Vista - Street Paving Improvements to Beach Blvd. (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$275,000.00	2018
Willacy County – Street Improvements to Wells Street (6th to 9th Street) Texas Community Development Block Grant Project No. 7216125 (Lasara, Texas – Willacy County)	Planning, Engineering Design and Construction Administration	\$180,000.00	2018
Town of Laguna Vista – Street Improvements to Orange Street (Hibiscus to FM 510) Texas Community Development Block Grant Project No. 7216279 (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$180,000.00	2017
City of Port Isabel – Street Improvements to Tarnava & Railroad Streets Texas Community Development Block Grant Project No. 7216380 (Port Isabel, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$186,000.00	2017



PROJECT NAME AND LOCATION	FIRM ROLE AND RESPONSIBILITY	CURRENT OR FINAL CONSTRUCTION CONTRACT AMOUNT	ACTUAL/ PROJECTED COMPLETION DATE
Town of Indian Lake – Paving & Drainage Improvements to Aztec Cove Drive Texas Community Development Block Grant Project No. 7215241 (Indian Lake, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$175,000.00	2017
Town of Indian Lake – Improvements to Existing North Lake Texas Community Development Block Grant Project No. 7214221 (Indian Lake, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$163,000.00	2016
Town of Laguna Vista - Street Improvements (Ebony/Hibiscus to FM 510) Texas Community Development Block Grant Project (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$168,000.00	2015
Town of Laguna Vista - Improvements to Palm Boulevard and Mesquite Drive Project (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$323,000.00	February 2015
City of Lyford –Eleventh and Seventh Street Improvements Project (Lyford, Texas – Willacy County)	Planning, Engineering Design and Construction Administration	\$130,000.00	2014
Willacy County - Contract B – Street & Drainage Improvements, Supplemental Project , Texas General Land Office - Hurricane Ike/Dolly Disaster Recovery Project (Willacy County)	Planning, Engineering Design and Construction Administration	\$250,000.00	2014
FEMA Storm Drainage Improvements-Phase I (HMGP) (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Environmental	\$136,000.00 (Study Report)	2012
Willacy County - Contract B – Street & Drainage Improvements Texas Department of Rural Affairs - Hurricane Ike/Dolly Disaster Recovery Project (Willacy County)	Planning, Engineering Design and Construction Administration	\$800,000.00	2012
Town of Laguna Vista - Drainage Improvements on Ebony Lane Texas Department of Rural Affairs - Hurricane Ike/Dolly Disaster Recovery Project (Laguna Vista, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$70,000.00	2011
Cameron County Drainage Improvements – Yturria & Musina Street Areas in Port Isabel Texas Department of Rural Affairs - Hurricane Ike/Dolly Disaster Recovery Project (Port Isabel, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$170,000.00	2011
City of Port Isabel - Improvements to City Streets Project: City Wide Program (Port Isabel, Texas – Cameron County)	Planning, Engineering Design and Construction Administration	\$170,000.00	October 2011



Table 1C – Water and Wastewater Improvement Projects in Hidalgo & Brooks Counties

PROJECT NAME AND LOCATION	FIRM'S ROLE AND RESPONSIBILITY	CURRENT OR FINAL CONSTRUCTION AMOUNT	ACTUAL/ PROJECTED COMPLETION DATE
City of San Juan – Lift Station No. 6 Improvements Project – Phase I (Temporary Upgrade) (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$108,700.00	Design Phase
City of Alamo – Water and Wastewater Master Plan Studies (Alamo, Texas)	Planning	Fee: \$130,000.00	December 2022
City of Edinburg – Rehabilitation of Two Existing Clarifiers at Downtown Water Treatment Plant (Edinburg, Texas)	Planning, Engineering Design and Construction Administration	\$1,120,000.00	Planning Phase
City of Alamo – Water Treatment Plant Improvements Project, Phase I (Alamo, Texas)	Planning, Engineering Design and Construction Administration	\$360,000.00	Design Phase
City of San Juan – Rehabilitation of Existing 4.0 MGD Wastewater Treatment Plant (CWSRF No. 73796-Phase II) Texas Water Development Board – CWSRF Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$8,000,000.00	Plan Approval
McAllen Public Utility – Lark Avenue Sanitary Sewer Improvements (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$2,145,000.00	Design Complete
City of San Juan – Water Treatment Plant No. 2 Raw Water Reservoir Improvements (DWSRF No. 12318) Texas Water Development Board – DWSRF Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$6,450,000.00	Design Complete
Hidalgo County Urban County Program – City of Alamo –Water & Sewer Improvements (Alamo, Texas)	Planning, Engineering Design and Construction Administration	\$260,000.00	Construction Phase
City of San Juan – Lift Station No. 13 Improvements Project (CWSRF No. 73637) Texas Water Development Board – CWSRF Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$1,950,000.00	Construction Phase
City of Edinburg – Replacement of 2 Filter Under Drains at the Downtown Water Plant (Edinburg, Texas)	Planning, Engineering Design and Construction Administration	\$212,000.00	June 2022
Hidalgo County Urban County Program – City of Weslaco – 2019 Water & Sewer Improvements (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$260,000.00	May 2022
City of Falfurrias – Wastewater Treatment Plant Improvements Project TDA – Texas Community Development Block Grant Project No. 7219140 (Falfurrias, Texas – Brooks County)	Planning, Engineering Design and Construction Administration	\$640,000.00	December 2021
City of San Juan – Wastewater Treatment Plant Improvements – Sludge Dewatering Facilities (CWSRF No. 73796-Phase I) Texas Water Development Board – CWSRF Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$1,053,000.00	March 2021
Hidalgo County Urban County Program - City of Weslaco – 2017/2018 Water & Sewer Improvements (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$470,000.00	December 2019



PROJECT NAME AND LOCATION	FIRM'S ROLE AND RESPONSIBILITY	CURRENT OR FINAL CONSTRUCTION AMOUNT	ACTUAL/ PROJECTED COMPLETION DATE
City of Alamo – Water and Sewer Line Improvements along Crockett Ave. (Alamo, Texas)	Planning, Engineering Design and Construction Administration	\$400,000.00	September 2019
City of San Juan – Sanitary Sewer Improvements – First Time Connections Texas Water Development Board – CWSRF Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$1,430,000.00	February 2019
City of Mercedes – Crown Haven Subdivision (Water and Wastewater) Affordable Homes of South Texas, Inc. (Mercedes, Texas)	Planning, Engineering Design and Construction Administration	\$200,000.00	January 2019
City of Alamo – Water & Sewer Adjustments & Relocations on FM 907 (North Alamo Road) (Alamo, Texas)	Planning, Engineering Design and Construction Administration	\$450,000.00	December 2018
City of San Juan –Water Treatment Plant No. 2 Expansion& Rehabilitation Project Texas Water Development Board – DWSRF Program (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$8,500,000.00	November 2018
Urban County Program - City of Weslaco – 2016Waterline Improvements Phase 2 Project (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$225,000.00	2018
City of McAllen – The Villas at La Vista Subdivision (Water, Wastewater, Street & Drainage) Affordable Homes of South Texas, Inc. (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$250,000.00	2017
McAllen Public Utility- “K” Center Street Sewer & Waterline Improvements (McAllen, Texas)	Planning, Engineering Design and Construction Administration	\$3,700,000.00	2017
Urban County Program - City of Weslaco – Waterline Improvements Project, Phase 1 (Weslaco, Texas)	Planning, Engineering Design and Construction Administration	\$277,270.00	2017
City of Donna – Wastewater Master Plan Study (Donna, Texas – Hidalgo County)	Planning	Fee: \$65,000.00	2016
City of Donna – FM 493 Utility Adjustments (Waterlines) (Donna, Texas)	Planning, Engineering Design and Construction Administration	\$1,100,000.00	2015
City of Donna – FM 493 Utility Adjustments (Sanitary Sewer & Force Main) Texas Department of Transportation (Donna, Texas)	Planning, Engineering Design and Construction Administration	\$3,300,000.00	2015
City of San Juan - Sgt. Treviño Reservoir to Water Treatment Plant No. 2 16” Raw Water Reservoir Transfer Line (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$1,900,000.00	2015
City of San Juan -Construction of Water & Sanitary Sewer Lines Along North Side of US Expressway 83 (San Juan, Texas)	Planning, Engineering Design and Construction Administration	\$520,000.00	2015



References

The following is reference and client contact information for representative projects that have been recently completed by our firm or are underway.

Client	Contact Person	Projects
Town of Indian Lake 62 S. Aztec Cove Dr. Los Fresnos, Texas 78566	Mayor James Chambers (956) 233-4021 mayor@townofindianlake.com	- Roadway & Street Improvements - Storm Drainage Improvements
City of McAllen Public Utility 1300 Houston Ave. McAllen, Texas 78501	Marco A. Vega, P.E. General Manager (956) 681-1630 mvega@mcallen.net	- Water Distribution Improvements - Sewer Collection System Improvements - Lift Station Improvements
City of Alamo 420 N. Tower Rd. Pharr, Texas 78516	Robert Salinas City Manager (956) 787-0006 bsalinas@alamotexas.org	- Roadway & Street Improvements - Water Distribution Improvements - Storm Drainage Improvements
City of San Juan 512 S. Nebraska Ave. San Juan, Texas 78589	Benjamin Arjona City Manager (956) 223-2200 barjona@sjtx.us	- Water Treatment Plant Expansion - Master Lift Station Improvements - Roadway Improvements - Water, Wastewater, & Storm Drainage Master Plans - City Engineering Services
City of Weslaco 255 S. Kansas Ave. Weslaco, Texas 78596	Martin Garza City Manager (956) 968-3181 mgarza@weslacotx.gov	- Water Distribution Improvements - Roadway & Street Improvements - Storm Drainage Improvements



List of Additional Services

CRUZ-HOGAN Consultants, Inc. has the ability to perform the following services for Hidalgo County:

- Utility Adjustments
- Surveying
- Pre-Design
- Roadway Design
- Drainage Design
- Plans and Specifications
- Plans, Drawings, and Specifications
- Design for New Construction
- Cost Estimating
- Excavations and Trenches
- Pavements
- Water and Waste Retention/Disposal
- Parking Lot Improvements
- Environmental Regulatory Services
- Environmental Investigations

Sub-Consultants

CRUZ-HOGAN Consultants, Inc. has the necessary staff to perform the work required on most projects. However, our Firm must rely on sub-consultants where specific higher technical expertise is required.

The following is a list of proposed sub-consultants classified by their discipline. Service assignments will be based on the sub-consultant's availability, current workload, and schedules.

Surveying Services

CVQ Land Surveyors – McAllen
Robles & Associates PLLC – Weslaco
Aranda & Associates, Inc. – McAllen

Geotechnical and Testing Services

Millennium Engineers Group, Inc. – Pharr
Raba-Kistner Consultants, Inc. – Pharr
Terracon Consultants, Inc. – Pharr

SECTION 5

Management and Organizational Approach



Section V: Management & Organizational Approach

Understanding of the Project

CRUZ-HOGAN *Consultants, Inc.* is pleased to submit our Statement of Qualifications to the City of San Juan on our expression of sincere interest in providing Professional Engineering Services.

CRUZ-HOGAN is one of the most trusted firms in the Rio Grande Valley & South Texas and have foundational experience by providing long-term and practical projects. This is encompassed by maintaining project budgeting and construction feasibility throughout all design phases including fulfilling project milestones on time and under budget. Our local regional presence provides the understanding and needs for our local communities, and gears our firm towards the utmost diligence to our local partners and communities.



Our firm has a full understanding of the City of San Juan project needs and concerns. Our Engineers have provided professional engineering services to the city over many years. Most recently, CRUZ-HOGAN has had the privilege of working with the City of San Juan on the ***Texas Water Devolvement Board (CWSRF) Lift Station No. 13 and Force Main Rehab Project.***

We understand that the needs of City of San Juan can range from small to large-scale projects. However, no matter the project size, CRUZ-HOGAN has the same dedication to fulfilling the City's engineering needs.

Beginning with the Planning Phase, our Engineers will consult with the city to establish specific project goals. Based on our many years of experience in the Rio Grande Valley, we are prepared to provide accurate cost estimates for our client's engineering designs. We focus on providing the best cost analyses so that our clients can make the necessary improvements at a reasonable cost, without sacrificing quality.

The Design Phase is then completed within the city's allotted time frame and parameters. Plans and Specifications are developed for the city to review while it is in development. The project will then move into the Bidding Phase, in which we are available to address any concerns or questions that the City and Contractors may have.

Once a project has been approved and awarded to a bidding Contractor by City of San Juan, then CRUZ-HOGAN will provide Construction Management during the Construction Phase. Our Engineers strive to maintain projects within budget, while addressing any project changes with the minimum amount of change orders possible. The Engineer will be in constant contact with the Contractor to assure timely completion of the project. Once the project is successfully completed, our Engineers will provide the city with "As-Builts" and all other necessary close-out documents.



We pride ourselves on maintaining working relationships with our clients, many of whom we have served for years. This is one of the many benefits of working with a local firm. Over the years, we have come to understand the needs and concerns of the city, which we take into account for each individual project. We look forward to many more successfully completed projects with the City of San Juan.

Approach to the Project

CRUZ-HOGAN Consultants, Inc., has experience and knowledge of the procedures, processes, and approvals required for the successful completion of a project. Our firm will expand on its experience to provide a creative approach to the design and development of all projects, including assistance for the Owner as necessary. Our staff will be pro-active and maintain continuous communication and documentation in all phases of project development.

Ultimately, the successful completion of a project can best be attributed to the approach that is taken during project development. **CRUZ-HOGAN** knows how important it is to have a solid effective approach. **CRUZ-HOGAN** also has experience working with the current phase-based approach system that the Owner uses for planning, designing, and providing construction phase services for a project. Utilizing elements of the current system, **CRUZ-HOGAN** will expand on it and develop projects in three phases. Phase 1 is the Planning and Schematic Phase, Phase 2 is the Design Phase, and Phase 3 is Construction Phase Services.

Phase 1: PLANNING AND SCHEMATICS: This is the first phase of project development. During this phase, the project will be looked at to determine all issues that will need to be addressed. Design alternatives and options will also be developed and evaluated from a value engineering standpoint. Our firm will also be able to provide assistance to the City of San Juan with the facilitation and preparation of any funding agreements, attend preliminary conferences with the County and State programs, assist in obtaining approvals in relation to the Project, and prepare Preliminary Engineering Feasibility reports. Preliminary investigations and research will begin during this phase; information such as as-built plans, right of way maps, topography maps, geotechnical investigations, and previous drainage/street studies will be gathered. Other key components of Phase 1 include:

Data Collection/Field Investigations/Surveying:

During this phase all information and data relevant to the study will be collected. This includes, but is not limited to the following: As-built plans and future improvement plans, Lidar and land survey data, aerial photography maps, existing drainage/street studies, inventory of existing drainage/street facilities such as culverts and storm drains, FEMA floodplain maps, land use maps, soils maps, etc. Extensive field investigations will also be performed during this phase to determine localized road flooding issues, low lying areas, drainage blockages, and drainage patterns within the city area.

Environmental Investigations:

During this phase, as per funding requirements if needed, an environmental investigation will be conducted to determine wherever any environmental impacts may be present. An environmental assessment (also known as an environmental impact assessment) is a process that gauges the potential environmental impact of a project before it is begun.

Phase 2: DESIGN: Phase 2 will consist of developing the detailed plans, specifications, bid tabulations/documents and cost estimates for each project. Proposed plans will include the preparation of a title sheet/index, plan and profile sheets, irrigation crossings, water and sewer plans, traffic control plans and



sequence of work notes, SSWP3 plans and notes, and miscellaneous wastewater details. Our personnel will assist the Owner with all aspects of the Project bids, advertisement, attendance of bid openings, tabulation of the bid proposals, prepare and coordinate approval of formal Contract Documents, and issue the Notice to Proceed. During this phase, any other ongoing coordination will continue with the surveyors, utility companies, and others. Plans will be submitted at 30%, 60%, 90%, and 100% milestones to the Owner as well as all utility companies. Review meetings will be held to discuss and review the plan submittals. All horizontal utility conflicts will be identified at 30% and by 60%, any vertical information that may be required will either be provided by the utility companies. By the 90% milestone, utilities will be expected to provide a plan of action for any potential adjustments that may be required.

Hydrologic And Hydraulic Modeling:

Certain projects main encompass the needs for storm modeling for drainage improvements. Upon the completion of data collection and the field investigations, the next phase will be the development of (H&H) hydrologic and hydraulic models. As part of the hydrologic models, all exterior and interior drainage area boundaries will be determined and flow rates will be computed for the 5, 10, 20, & 100-year storm frequencies. Drainage area exhibits will be developed and will document the flow patterns, contours, and flow rates. Upon completion of the hydrologic models, the determined flow rates will be used to develop the hydraulic models. The hydraulic models will consist of analyzing existing outfall channels, storm sewer systems, culverts, and roadside ditches.

Phase 3: Construction Phase Services: CRUZ-HOGAN *Consultants, Inc.* will provide construction phase services support for all projects. Our personnel will be readily available during the bidding process to answer and address any questions that potential bidders may have. Upon awarding the construction contract, our personnel will request and coordinate all necessary construction staking (if required), and will make site visits to the project to assure plan compliance. Our personnel will schedule periodic construction meetings to assure that the project is on schedule. Our staff will continue to coordinate with the contractor and the utility companies to assure that the contractor and utility companies are aware of each other's schedules. Any Requests for Information that the contractor may have will be promptly addressed. Our staff will coordinate and process any required change orders. If required, our staff will inspect and provide inspection reports for all Storm Water Pollution Prevention Measures as per TPDES Requirements. Throughout the project construction, our staff will review all shop drawings, review and recommend approval of request for payment, and will work hand-in-hand with the Owner's staff to ensure that the work is progressing per plans. Upon completion of the project, a final inspection will be performed with the contractor, the Owner and/or City Inspectors, and Project Manager. A final punch list for the contractor will be developed in order to assure that the project is to the satisfaction of the Owner.

Lastly, CRUZ-HOGAN *Consultants, Inc.* will compile and distribute all construction redlines to design consultants for preparation of the "Plan of Record" or "As-Built" Plans from the design consultants and deliver them to the Owner.



Ability to Meet Schedules & Deadlines

Our firm's mission is uniquely situated to meet the needs of any project from inception to completion. With our extensively combined experience over multiple civil engineering disciplines, we are confident in our ability to provide you with a project that meets your specific requirements while also being cost effective, efficiently constructed, and easily maintained after completion. Our team is available to commence services immediately upon issuance of a notice to proceed from the Owner.

CRUZ-HOGAN's approach of designing the project for not only the needs of the client, but also from the perspective of the contractor, allows for transparent bids, less change orders, and shorter construction times. Finally, we also maintain great working relationships with professionals from other engineering disciplines to provide additional services if your project requires.

Quality Assurance/Quality Control (QA/QC) Practices

A big part of the success of **CRUZ-HOGAN** is our commitment to QA/QC Practices. We have an established set of criteria that are the foundation of our QA/QC Procedures. These criteria are the following:

- **Knowledge/Experience:** **CRUZ-HOGAN** will assign a knowledgeable and experienced team member to lead the various tasks to minimize errors and omissions.
- **Coordination/Communication:** **CRUZ-HOGAN** will establish open lines of communication between City Engineer and all team members to assure that all project needs are addressed. All information regarding the project progress and related plan changes will be forwarded to all team members.
- **Constructability Review:** The plans will be reviewed at all project milestones to determine if the proposed designs are safe and provide adequate consideration to constructability and value engineering.
- **Accuracy/Completeness:** The plans will be reviewed to identify any drafting and design discrepancies and to verify that the plans are in compliance with the respective design manuals. Construction quantities will be tabulated by several individuals to verify accuracy. The plans will also be reviewed to assure that all bid items are accounted for.

Design Schedules: Schedules will be developed for the design phase of the project in order to complete the project design in a timely manner. Throughout the QA/QC Process, the design and consideration of utility design will be closely looked at to minimize conflicts. **CRUZ-HOGAN** will coordinate internally to assure the most feasible solution is used for all conflicts, whether it be a design change (i.e. inlet adjustments, profile adjustments, etc.) or having to design a utility relocate. The design and construction schedule of the utility companies will be considered in the overall project schedule, and traffic control plans will include providing safe work zones for utility adjustments.

CRUZ-HOGAN has demonstrated its ability to provide excellent, innovative, cost-saving engineering and design services in a timely manner. The overall commitment that **CRUZ-HOGAN** provides to the project is unsurpassed. Attention to detail and rapid response to issues are staples of **CRUZ-HOGAN's** philosophy. **CRUZ-HOGAN** has an excellent track record for successful projects and extremely satisfied clients.



Current Workload Availability

CRUZ-HOGAN *Consultants, Inc.* currently has sufficient engineering and technical staff, resources, and capabilities to immediately commence and complete any and all work assignments. Our firm offers **4 Registered Licensed Professional Engineers** (PEs) and **three offices** here in the Rio Grande Valley and offers the flexibility to immediately respond to any project.

We are hereby committed and have the ability to commence services immediately after successfully negotiating a contract for engineering services.

Proof of Licenses and Certifications

Professional Engineering Firm Certificate of Registration



CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Cruz-Hogan Consultants, Inc.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

NONE

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

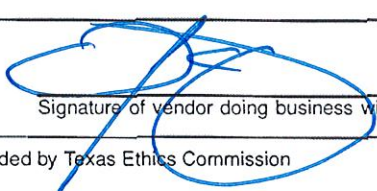
☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

7/3/24
Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2024-1183498

Date Filed:
07/02/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Cruz-Hogan Consultants, Inc.
Weslaco, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ# 24-011-07-08
Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Cruz, Orlando	Weslaco, TX United States	X	
	Cruz, Rolando	McAllen, TX United States	X	
	Cruz, Marcus	Weslaco, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is Orlando Cruz, P.E., and my date of birth is 09/29/1956.

My address is 2290 W. Pike Blvd., Ste. 102, Weslaco, TX, 78596, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 3rd day of July, 2024.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

Entity Workspace Results 1 Total Results

CRUZ-HOGAN CONSULTANTS, INC.		
Unique Entity ID: E97KY41XE9D6	Doing Business As: CRUZ-HOGAN CONSULTANTS INC	Expiration Date: Oct 01, 2024
CAGE/NCAGE: 7JL30		
Entity Status: Active Registration	Physical Address: 2290 W PIKE BLVD STE 102 WESLACO , TX 78596-4923 USA	Purpose of Registration: All Awards

- **Divider #6: Management and Organizational Approach**

On two pages or less, please describe your management and organization approach to the project. The following should be addressed within this description:

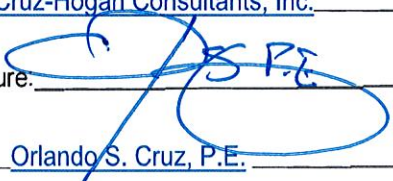
- a. Describe your firm's understanding of the project.
- b. Describe how the firm will organize to perform the services.
- c. Describe how the firm will solicit in the programming and design phases the interested stakeholders. This includes community residents, city commission, staff and users.
- d. Provide procedures for assisting in the development of project scheduling, coordination of consultants, quality and cost control.
- e. Describe the Engineering team's approach to communication with the City.
- f. Description of Engineer's approach to code analysis and jurisdictional approvals.

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter or interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: Cruz-Hogan Consultants, Inc.

Authorized Signature: 

Print Name: Orlando S. Cruz, P.E.

Title: President

Date: 7-5-24

Telephone: (956) 854-4227

E-Mail: orlando@cruzhogan.net



DIGITAL CITY OF SAN JUAN

Engineering Services

RFQ No. 24-011-07-08 | July 8th, 2024

PREPARED FOR:

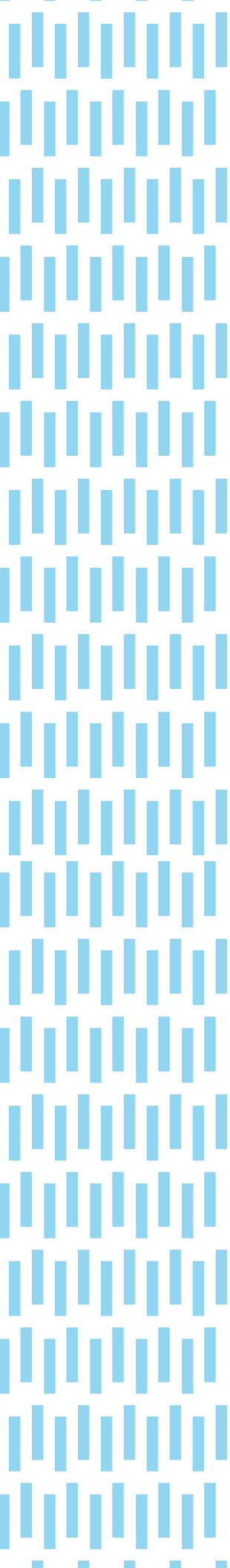
Attn: Lori A. Maldonado
Purchasing Agent
City of San Juan
512 S. Nebraska Avenue
San Juan, Texas 78589
p: 956.223.2204
e: lmaldonado@sjtx.us

PREPARED BY:

Consor Engineers, LLC
Point of Contact: Javier Martinez Jr., PE, CFM
200 S 10th Street, Suite 800
McAllen, Texas 78501
p: 956.537.8548
e: javiermartinez@consoreng.com

Table of Contents

DIVIDER #1: LETTERS	1
DIVIDER #2: FIRM INFORMATION	
a. Firm name, addresses, and telephone numbers of all firm offices	3
b. Structure of firm	3
c. Years firm has been in business	3
d. Name of principals in firm	3
e. Primary contact	3
f. Organizational description	4
g. Description of firm's philosophy	4
DIVIDER #3: GENERAL FIRM HISTORY/QUALIFICATIONS	
a. History of the firm	5
b. Project manager's resume	9
DIVIDER #4: FINANCIAL AND LEGAL STATUS	
a. Actions taken by any regulatory agency against the firm	10
b. Litigation against or involving the firm or its agents or employees	11
c. Certificate of insurance	13
DIVIDER #5: EXPERIENCE AND REFERENCES	
a. Experience in working with government agencies	15
b. Project experience and references	16
c. List of all projects currently under contract	35
DIVIDER #6: MANAGEMENT AND ORGANIZATIONAL APPROACH	
a. Describe the approach (two pages or less)	36
APPENDIX (FORMS)	



DIVIDER #1

Letters

July 8th, 2024

200 S 10th Street, Suite 800
McAllen, Texas 78501
956.537.8548

Attn: Lori A. Maldonado
Purchasing Agent
City of San Juan
512 S. Nebraska Avenue
San Juan, Texas 78589-2649

RE: RFQ No. 24-011-07-08, City of San Juan Engineering Services

Ms. Maldonado and the Selection Committee:

Consor Engineers, LLC (Consor) is pleased to present this proposal to the City of San Juan for Engineering Services. We have curated a highly qualified team with extensive site development, design, construction, transportation, drainage, and traffic operations experience. This proposal intends to describe our team's knowledge and demonstrate our proven performance and commitment to the City of San Juan. The proposal set forth remains effective for 90 calendar days.

Consor has provided full-service consulting civil engineering services of the highest quality since our legacy firm (AIA Engineers) was founded in Houston in 1985. Consor is a transportation infrastructure consulting firm with more than 380 staff members across Texas. We have provided planning, design, construction management, and structural assessment services for numerous municipalities, TxDOT, multidisciplinary water and mobility authorities, and other Texas government entities for more than 39 years. Using local resources, our McAllen office provides transportation planning and design services for traffic, roadways, structures, pedestrian and bicycle facilities, drainage, complete streets, water and wastewater collection and distribution systems, as well as construction management services for each of these facilities.

Our McAllen office will be responsible for this contract. As a national firm, additional transportation and planning professionals in the South Texas region will support the McAllen office. The City will benefit from our:

- **Intensely Local Team:** Led by Consor's nearby McAllen office.
- **The Right Project Manager:** Javier Martinez, Jr., PE, CFM, is TxDOT LGPP certified and brings more than 15 years of significant transportation experience involving public involvement, construction management, transportation design (roadway, drainage, and traffic design, including sidewalks and bicycle facilities) and municipal. Supporting Javier as deputy PM will be Oziel Bautista Reyna, PE, who brings 10 years of diversified municipal and land development engineering experience in the lower Rio Grande Valley region.
- **Municipal Expertise:** Consor specializes in the final engineering design and construction of municipal street and drainage projects, focusing on work for communities along the Rio Grande. Consor has successfully delivered numerous federally funded (e.g., ARRA) transportation and drainage projects, and understands the obligations of accepting and using federal funds.
- **Turnkey Capabilities:** Consor is a one-stop shop with full-service engineering, utility coordination, construction management and inspection, and public outreach services in-house, promoting accountability, continuity, and efficiency.
- **History with the City of San Juan:** Consor is currently providing engineering services to the City under the rotation list executed in June 2020. The scope of work includes subdivision review consisting of reviewing PS&E submittals, conducting design and construction progress meetings, coordinating with City departments during design reviews, and assisting the Planning Department on construction inspections from groundbreaking to final completion of subdivision developments.

Our team will allocate the technical expertise and familiarity with the City's procedures and preferences to ensure a successful project. We will strive to deliver the highest quality product and provide an impeccable project that exceeds the City's expectations. Our team is immediately available to begin providing services from our McAllen office, utilizing strategies and innovations from our nationwide expertise and recent experience on local projects.

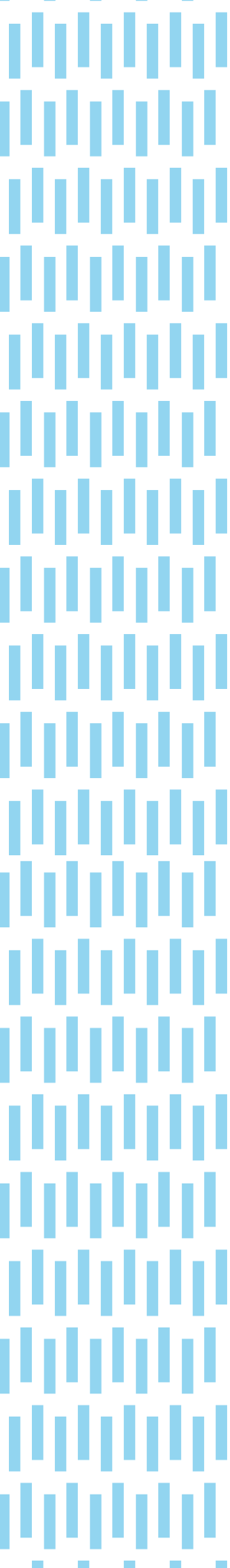
We look forward to continuing to grow our working relationship with the City of San Juan and its staff. The entire Consor team appreciates your review of our proposal, and we look forward to the next step in the selection process.

Thank you for your consideration,



Zina Schwartz, PE, Principal
281.493.4140 Ext. 54247 • zschwartz@consoreng.com

www.consoreng.com



DIVIDER #2

Firm Information

Firm Information

a. Firm name, addresses, and telephone numbers of all firm offices

Consor Engineers, LLC

200 S 10th St., Suite 800, McAllen, Texas 78501

p: 956.537.8548

Consor has more than 91 offices across North America, including Canada. Our McAllen office location will serve as the main project office for any work performed under this solicitation. Consor has eight additional offices in Texas from which Javier may utilize resources and staff to maintain the project schedule, if necessary. They include:

AUSTIN

1701 Directors Boulevard,
Suite 510, Austin, TX 78744

p: 512.827.3396

HOUSTON

15340 Park Row,
Houston, TX 77084

p: 281.493.4140

FORT WORTH

600 W 6th Street, Suite 150,
Fort Worth, TX 76102

p: 682.990.4650

MANSFIELD

123 Sentry Drive,
Mansfield, TX 76063

p: 800.860.2178

DALLAS

5001 LBJ Freeway, Suite 700
Dallas, TX 75244

p: 214.918.1798

EL PASO

1501 N Mesa Street, Suite 200,
El Paso, TX 79902

p: 915.313.3680

SAN ANTONIO

8023 Vantage Drive, Suite 300
San Antonio, TX 78230

p: 210.694.5464

AMARILLO

1619 S. Kentucky Street,
Suite A506, Amarillo, TX 79102

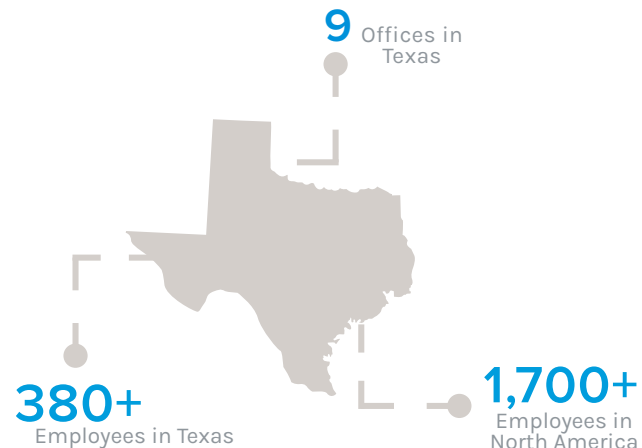
p: 806.673.2572

b. Structure of firm, i.e., sole proprietorship, partnership, corporation, and size of firm

Consor Engineers, LLC is a Limited Liability Company (S Corporation).

Consor employs more than 1,700 professional, technical, and administrative staff; and has nearly 300 licensed professional engineers.

Additionally, Consor is a registered professional engineering firm in the State of Texas (#12040) through the Texas Board of Professional Engineers and Land Surveyors (TBPELS).



c. Years firm has been in business

Consor Engineers, LLC was founded in 2018; however, legacy firm AIA Engineers was established in Texas in 1985 and delivered engineering services to cities, counties, TxDOT, and other government agencies for more than 39 years until the founding of Consor.

d. Name of principals in firm

- Sandeep Patil – Chairman of the Board/Chief Engineering Officer
- Raj Rangaswamy – Executive Vice President
- Zina Schwartz – Executive Vice President
- Mindy Shimanek – Chief People Officer
- Chris Rayasam – Chief Executive Officer

e. Primary contact and their email address

Javier Martinez Jr., PE, CFM

✉ javiermartinez@consoreng.com

f. Organizational description

Throughout our 39-year history, we have grown into a multi-discipline, hybrid design, inspection, and construction engineering and inspection company focused on providing innovative engineering solutions for today's transportation challenges to federal, state, and local clients. Our desire to meet these challenges led to the creation of Consor in 2018. Consor's legacy firms are proven leaders across the civil engineering landscape. Our combined portfolio spans large to small projects across North America and Canada, with 91 offices nationwide and more than 1,700 employees today. This continued growth has allowed our firm to diversify its service lines to provide a multitude of in-house services to support transportation planning and design projects. Our services include:

STRUCTURAL ASSESSMENT

- Above and below water inspections, including rope access
- Bridges/tunnels/ ancillary structures
- Waterfront/marine facilities
- Professional training

TRANSPORTATION

PLANNING & DESIGN

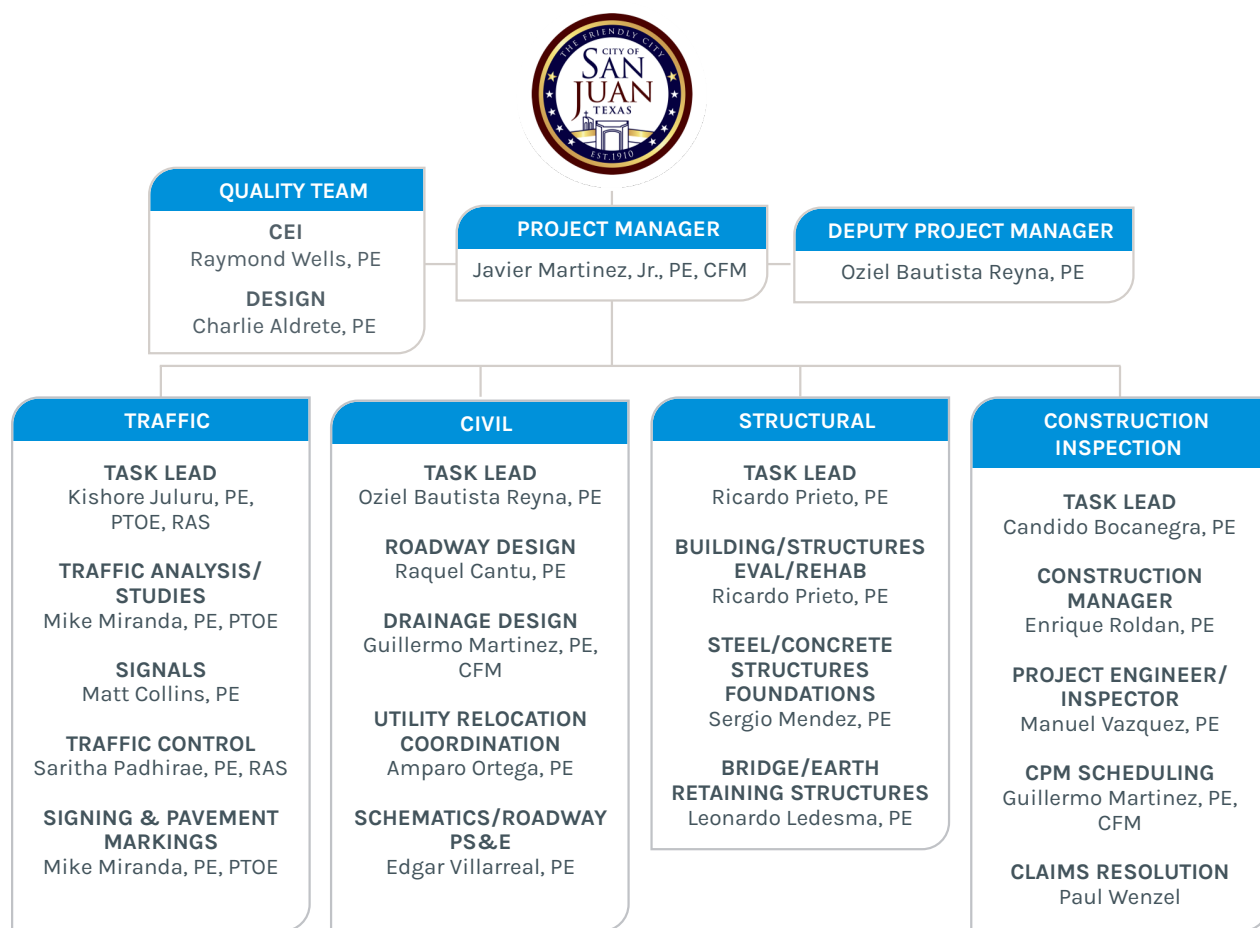
- Roadways/highways
- Bridges/ancillary structures
- Traffic engineering
- Hydraulics/hydrology
- Multi-modal facilities
- Ped/bike facilities

CONSTRUCTION SERVICES

- Project management
- Construction, engineering, and inspection
- Contract administration
- Scheduling
- Quality assurance/quality control

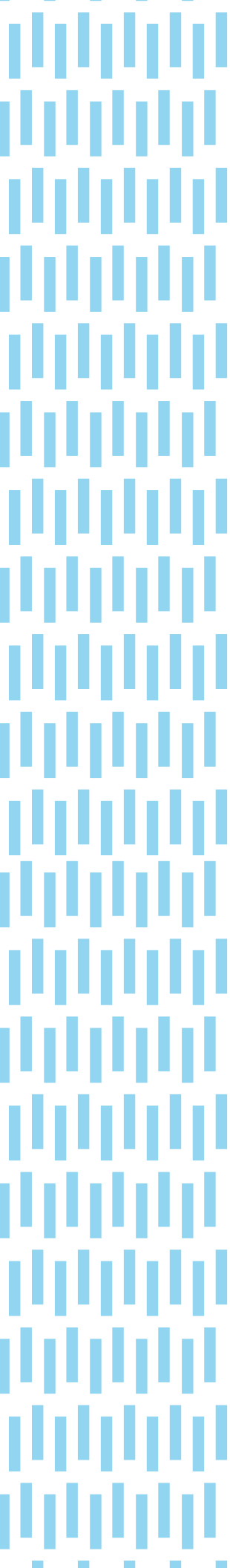
WATER/WASTEWATER

- Post-design services
- Treatment facilities
- Pump/lift stations
- Storage facilities
- Pipelines
- Well sites



g. Description of firm's philosophy

Consor will ensure the project is complete, accurate, constructible, and consistent with the City of San Juan's standards and specifications while meeting client expectations, which will be accomplished by following the Quality Control (QC) procedures approach to the work as described.



DIVIDER #3

General Firm History/ Qualifications

General Firm History/Qualifications

a. History of the firm and the services provided in-house on municipal (or related) street projects

Conсор Engineers, LLC was formed in 2018 through a merger of four proven leaders across the transportation engineering landscape. However, Conсор's legacy firm, AIA Engineers, LLC, was established in Texas in 1985. Conсор has operated in Texas for 39 years through legacy firm AIA Engineers, which has been in South Texas since 2006. Most recently, Conсор opened the doors of our McAllen office in 2019 and now has 24 professionals ready to serve clients in the Rio Grande Valley. Our team members are solely focused on planning, design, and construction management and inspection of public infrastructure. Our local offices allow us to be responsive to the City's needs and schedules.

TRANSPORTATION DESIGN

Conсор is well-versed in all areas of design project development, from planning through final design and construction services. Our transportation division, developed by experienced engineers, has an exceptional understanding of the unique needs and challenges of municipalities. We approach each project as an extension of your staff, applying practical and realistic solutions to engineering challenges. While the following pages provide a snapshot of our capabilities and processes for various transportation design project tasks, it's important to note that this section only demonstrates our process and knowledge of key issues in performing task assignments under "as-needed" transportation engineering contracts.

Sidewalks: Public involvement is typically sidewalk projects' first and most critical phase. Once the sidewalk is justified and gains public support, the design phase proceeds. The design phase includes preparing construction plans for the sidewalk alignment and grade, stormwater modifications, ditch grading and culvert extensions, and utility adjustments. All sidewalk designs will be per City and ADA criteria.

Roadway Improvements: This service includes the widening of existing roadways, access management, traffic circulation, drainage improvements, right-of-way impacts, public information plans, utility coordination, safety and capacity improvements, and the preparation of cost estimates, construction duration estimates, specifications, and special provisions.

Milling and Resurfacing: The first step of a milling and resurfacing project is to have a geotechnical engineering firm perform a pavement evaluation to determine the level of rehabilitation required. This evaluation answers questions about base failure, cracks, and rutting and provide details regarding these defects' condition. Traffic volumes help prepare a pavement design.

Intersection Improvements: This service includes turn lane additions; extension of existing substandard or short turn lanes; intersection signalization and signal modifications; the addition of pedestrian features including pedestrian signals and sidewalks; drainage improvements; signing and pavement marking improvements; access management including median opening and driveway improvements; and sight distance improvements. Also included are construction plan preparation, permitting, utility coordination, vacuum excavations, cost estimates, and construction duration estimates.



Site Design: Site design for parks or City-owned facilities begins with gathering input and data as to the intent and goals of the design. We then evaluate site characteristics and identify constraints and objectives for using the land area. We develop concepts that reflect these elements and present them to the City staff for acceptance or modification. After concurrence, we typically request council approval on the concept before moving forward with the design. If applicable, we would take the preferred concept to the public during the early stages of the design so public input can be incorporated with the least amount of impact as a result of possible redesign efforts

Drainage Structures: In areas where localized flooding frequently occurs or where sediment load reduction into the receiving body of water is required, special drainage structures are evaluated, designed, and permitted.

Environmental Mitigation: Environmental mitigation includes (1) determination of the impact and evaluating alternatives with less or no impact; (2) meeting with the permitting agencies to identify permitting requirements, thresholds, and mitigation ratios; and (3) preparation of wetland mitigation plans. This may also include threatened and endangered species analysis.

Roadside and Basin-wide Drainage Collection, Treatment, and Disposal Systems: Stormwater management designs are prepared per the client and the appropriate water management district criteria. These designs will use USGS Quadrangle maps, contour maps, and aerial photography to delineate drainage basins and contributing areas. Coordination meetings with the permitting agencies will be held to determine permitting requirements.

Culvert Replacement and Rehabilitation:

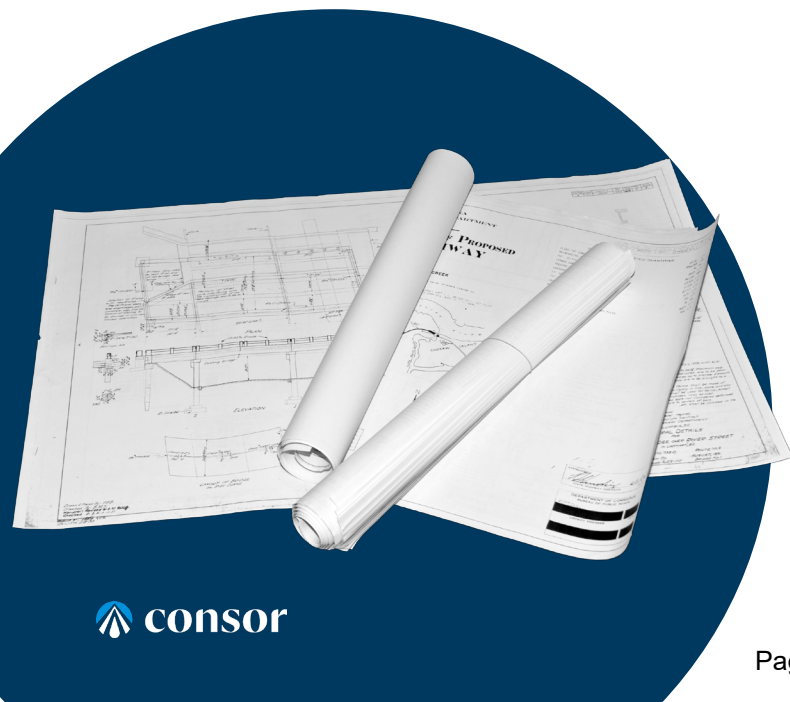
Substandard drainage culverts are evaluated for condition and hydraulic capacity, followed by improvement recommendations. Design plans, including constructability issues (open-cut versus jack and bore) based on traffic control and utility considerations, are prepared.

Guardrails: Some scopes include the research associated with the crash history, safety concerns, and maintenance issues. Recommendations typically consist of adding a guardrail to protect against hazards, extending the existing guardrail where the length of advancement is substandard, or replacing the existing substandard guardrail. Utility coordination is required to determine if the guardrail posts conflict with an existing utility.

Traffic Calming: These projects usually result from a private citizens or neighborhood group request. The first task is to conduct a field reconnaissance to evaluate the concern, traffic patterns, and conditions/constraints. We then identify and evaluate alternatives (including a no-build scenario) based on numerous factors, including targeted effectiveness, cost, safety, and other impacts. Once we have identified the proper treatment, we will begin designing and coordinating with the public to determine if the treatment method is acceptable. After acceptance, the design is completed.

Safety and Traffic Operations: These projects require a two-phase approach: an analysis phase followed by design. The analysis involves field investigations to determine the root cause of the deficiency. Once we determine the deficiency, we review different countermeasures. We can utilize safety manuals and accompanying software to determine the benefit and efficacy of various countermeasures. This allows the City to make more informed decisions. Once a countermeasure is selected, our team will proceed with the final design.

Transportation Studies: Studies tend to follow a general order of progression. The initial step after notice to proceed (NTP) is the data-gathering stage, which can include survey, geotechnical, field investigations, traffic, aerial reviews, GIS reviews, and database research. Usually, a base map or similar product is developed (note that there is a significant variation between a site feasibility study and a road or transit study). A detailed review of the existing conditions is performed during



this data gathering. After this first phase, an alternatives analysis phase begins to review alternatives across a series of factors including, but not limited to, cost, environmental impacts, political/social impacts, etc. This will culminate with a preferred alternative being generated. From this point, the project needs some form of coordination with the public or internally in the City to solidify the preferred alternative. The preferred alternative is documented in the final phase, and a report is provided.

Bridge Design: In addition to our roadway group, which continues to grow and add service lines, our firm also has a robust structural design department, encompassing a vast array of experience in structural designs ranging from more complex steel bridge design to simple sign structure design. Using innovative bridge design techniques and new technologies, Consor continues to be recognized as an industry leader in bridge engineering. We provide expertise in structural engineering, including new bridge, bridge replacement, bridge widening, repair/rehabilitation design; culvert design; pedestrian bridge design; bridge load rating; and ancillary structures design. In addition to bridge design, our firm provides design services for a wide range of ancillary highway structures supporting roadway projects, including traffic signal and sign structure support design, noise wall/retaining wall design, and culvert design.

CONSTRUCTION ENGINEERING INSPECTION

Consor's construction services division enables us to remain at the forefront of the industry. This allows us to see a project through for its full life, from inception to completion. Our CEI staff has a collective 300+ years of experience in the road-building process, working as inspectors and serving as project administrators and managers. Consor's CEI staff is intimately involved with estimate reviews, project documentation, schedule reviews, and the quality of inspections and testing. Consor has proven to provide municipalities and DOTs with the CEI support needed for any size construction project. Our team understands that constructability, biddability, scheduling, construction administration, and inspection issues require continued evaluation through every phase of the construction process to allow for success.

Our goal is simple: finish each project safely, per the construction documents, on schedule, and within budget. Consor's primary interest in every construction project is the quality of work performed. Our team will advise the contractor to work as efficiently as is practical, while maintaining the integrity of the contract documents. Our team must influence the construction process, so the best possible project is the result. Consor understands that to properly represent the City during construction projects, and the following general objectives must be met:

- Record quantities and prepare monthly invoice estimates for completed and accepted work.
- Perform timely inspections and submit our analysis of quality and schedule problems to the contractor for their correction.
- Establish a coordination and communication network between the City of San

“As the proposed project manager for this contract, I will make sure that my team receive the support they need to successfully deliver any project from this contract with the City. I have worked with our selected team over the years on similar projects throughout the greater San Juan area and the RGV. I am excited to continue our work with the City.”

– Javier Martinez, Jr., PE,
CFM | Project Manager

Juan, the Consor team, the contractor, and other agencies and parties.

- Provide a detailed review of material quality assurance procedures and inform the contractor of problems for correction.
- Monitor the contractor's construction safety, traffic control, and erosion and sedimentation control programs.

EXPERIENCE WITH PUBLIC ENTITIES

Conсор has extensive similar project experience working alongside public agencies including:

- City of Edinburg
- City of Harlingen
- City of McAllen
- City of Pharr
- City of San Juan
- City of Denton
- City of El Paso
- City of Houston
- City of League City
- City of Missouri City
- City of San Antonio
- City of Seguin
- City of Stafford
- City of Sugar Land
- Hidalgo County
- El Paso County
- Fort Bend County
- Harris County
- Williamson County
- Numerous TxDOT Districts (including Pharr); transit authorities; regional mobility authorities; toll road authorities; and other public and private entities

WHY SELECT CONSOR

Our project management experience, our proven performance, and knowledge of transportation design, structural inspection, and construction engineering inspection processes enable us to provide the City with a quality product and process. While technical experience and capabilities are a common trait to many engineering firms, we understand that how you get to the result is just as important as the result itself. Consor provides a strong team that is ready, available, and eager to continue work on this contract. We are enthusiastic about the opportunity to continue to serve the City of San Juan and ask for your favorable consideration in extending our contract.



Integrity

**TAKING CARE OF ONE
ANOTHER UNITES US.**

We build trust from individual acts—every day and in everything we do.



Grit

**DETERMINATION
DRIVES US FORWARD.**

Regardless of title, we roll up our sleeves to get the job done well.



Collaboration

**EVERY DROP MAKES
AN IMPACT.**

When we intentionally listen to a wide range of ideas and views, better solutions are created.

b. Project manager's resume

The following resume highlights the experience and qualifications of our team's project manager, Javier Martinez, Jr., PE, CFM. His biographic summaries include projects from within the last 12 months and his current professional engineering license.



YEARS OF EXPERIENCE: 15

EDUCATION:

BS, Civil Engineering, Texas A&M University at Kingsville, 2008

LICENSES

Professional Engineer,
Texas #116932

CERTIFICATIONS

Certified Floodplain Manager
ASFPM, #3279-17N



Javier Martinez, Jr., PE, CFM

Project Manager

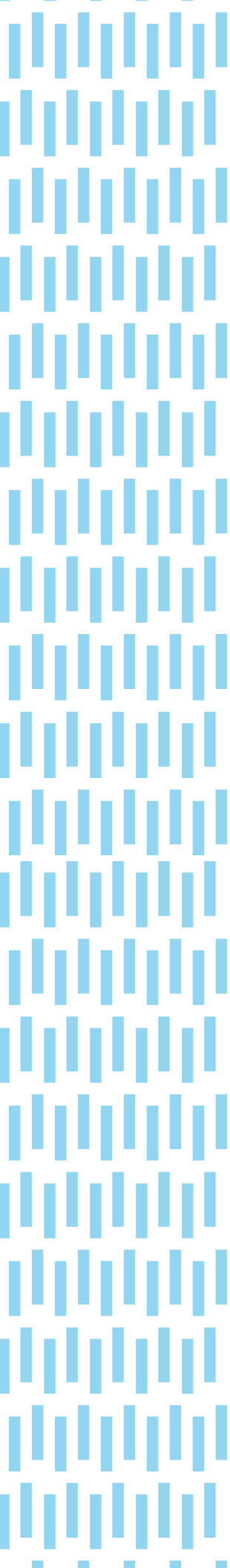
Javier Martinez Jr., PE, CFM, has more than 15 years of engineering experience in the management, design, and construction of TxDOT and Local Government transportation projects. Javier has managed multiple design and construction projects consisting of bridge class culvert widenings, curb and gutter, roadway facilities, Super 2 (passing lanes), drainage ditch design, hydrology/hydraulics design, interstate, hike and bike trails, raised medians, retaining walls, sound walls, traffic signals, illumination, drainage, landscaping, bridge overpasses, construction schedule, and control access expressway facilities. Javier also has experience with accelerated construction projects and has more than four years of experience in surveying and site development.

RELEVANT PROJECT EXPERIENCE WITHIN THE LAST 12 MONTHS:

On-Call Engineering Services, City of San Juan, Texas: Javier currently serves as the project manager/city engineer for the city of San Juan On-Call engineering services. Javier has provided services to the city in reviewing construction plans (residential and commercial), subdivision plats, survey metes and bounds documents, and geotechnical reports from preliminary design to construction. Javier has also provided recommendations and demonstrated his expertise to the city staff, developers, and engineering consultants. Javier has also managed the construction services for the development and provided progress reports to the city for every construction site inspection.

FM 1847 widening from 2893 to FM 106, TxDOT Pharr District: Javier was the construction PM of FM 1847 in Los Fresnos, Texas, where he managed the construction of a \$20M rehabilitation and widening of the existing roadway project, which consisted of grading, flex base, asphaltic concrete pavement, signing, pavement markings, drainage structures, wildlife crossings, and bridge widening. This project was turnkey, where Javier was responsible for the project from the pre-construction meeting to the expected project completion in April 2022 while keeping TxDOT managers informed of project progress, issues, and resolutions. From the start, Javier was responsible for everything from the contractor's performance to the Consor internal team (recordkeeper and inspector/s) to the subconsultants (scheduler and inspectors). Other duties consist of site visits, addressing RFI's, approval/rejection of shop drawing submittals, change order documentation, weekly progress reports, construction conflict resolutions, approval/rejection of monthly estimates, monthly meetings, coordination with Engineer on Record, addressing public concerns, and engineering judgment calls on field change.

Ed Carey System - 100 Storm Sewer Improvements, City of Harlingen, Texas: Javier served as the project manager for the design of a 2.5 miles storm sewer system on SL 499 (Ed Carey Drive). The project included analyzing the existing drainage system, designing for a five-year storm frequency event, calculating and analyzing the hydrologic and hydraulic data, and upsizing the existing storm sewer system. The project consisted of developing construction plans for removal items, restoration of pavement and pedestrian facilities, curb and gutter design, drainage design, traffic control plan, SW3Ps, and standard details. In addition, Javier coordinated with TxDOT San Benito Area Office and the City of Harlingen's engineering, public works and utilities departments.



DIVIDER #4

Financial and Legal Status

Financial and Legal Status

a. Actions taken by any regulatory agency against or involving the firm or its agents or employees

No regulatory agency has taken actions against the firm or its agents or employees, with respect to work performed.

b. Litigation against or involving the firm or its agents or employees

Please see pages 11 and 12 for Consor's response.

c. Certificate of insurance

Please see the following pages 13 and 14 for Consor's required insurance coverage, which would be applicable to the services to be provided.

Disclosures (4 pages)

- a. Disclose potential conflicts of interest or state if no conflict exists.
- b. See RFQ for Litigation Questions to address

6A: Our firm has no potential conflicts of interest and acknowledges compliance with Section 176.001 of the Texas Government Code.

6B1:

- Cappello II at Venetian Golf & River Club Condominium Association, Inc., v. Lenar Corporation, Et. AL.
 - This case involves a condominium association suing the developer and its team, of which TKW, a Consor predecessor/subsidiary, was a member. The initial complaint made vague allegations regarding the work performed by TKW. After filing a motion to address these deficiencies, the Plaintiff has filed an amended complaint, yet a thorough review by counsel and our engineer asserts that the harms alleged do not relate to any aspect of structural design, which was the sole service provided by TKW on the project.
 - Expert reports, from other co-defendants as well as one retained by Consor, found no fault with the structural design submitted, and, upon motion of the Plaintiff and Consor, the court dismissed Consor from the case.
- Mark D. Nelson, Individually, and as Personal Representative of Sophia Marie Nelson, A Minor, Deceased v. P&S Paving & Florida Industrial Electric JV, LLC, ET AL.
 - According to the Complaint, Sophia Nelson, a 12-year-old child, was fatally injured on December 22, 2019 while crossing State Road AIA in Satellite Beach, FL. She was struck by an 82-year-old driver who failed to stop her vehicle at a crosswalk. The Plaintiff asserts that the driver struck Ms. Nelson because the right side of the road was obstructed and/or reduced by a “Road Work Ahead” sign, which was installed as part of SR AIA sidewalk improvements performed by P&S Paving. The Plaintiff further asserts that Target, a Consor predecessor was retained by the Florida Department of Transportation to provide area wide Construction Engineering and Inspection (“CEI”) support months before the December 22nd incident. The Claimant has asserted a Negligence cause of action against Consor as successor to Target Engineering. The parties moved to dismiss the case following a pre-trial mediation that found no liability attributable to Consor.
- Brown v. Rivera, HPR Transport, Inc., ET AL. – Holmes v. HPR Transport, ET AL.
 - These claims involve an auto collision resulting from failure of traffic signal battery backup systems at an intersection following a power outage. They include one brought by the decedent’s estate, and the others brought by the passengers. The claim alleges negligence based upon prior construction inspection work performed by Consor in the weeks and months prior at the intersection, which included no scope of work related

Disclosures (4 pages)

- a. Disclose potential conflicts of interest or state if no conflict exists.
- b. See RFQ for Litigation Questions to address
to inspection of traffic control devices or battery back-ups. This case is in the early stages of litigation.
- Banister, Mikulencak v. TxDOT, et al.
 - Plaintiffs allege misleading or inadequate markings in a construction zone caused a single-vehicle accident which resulted in damages to their vehicle and personal injury. The amount demanded is \$1,000,000. Consor has been named in the suit due to disclosures by the Texas Department of Transportation naming any contractors who may have performed work on the road at issue. This case is in the early stages of litigation.

Fereday v. TxDOT, Et. al.

Plaintiff alleges negligence against TxDOT and its consultants following a vehicle accident in which a driver lost consciousness while driving and collided with their vehicle. This case is in the early stages of litigation, yet preliminary investigation indicates that the accident site was not within the area of Consor's activity and responsibility at the time of the occurrence.

6B2: Our firm has had no contracts terminated due to non-performance during the last five years.

6B3: No regulatory authority has taken adverse action against our firm in the last five years.



CERTIFICATE OF LIABILITY INSURANCE

12/31/2024

DATE (MM/DD/YYYY)

12/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Companies Three City Place Drive, Suite 900 St. Louis MO 63141-7081 (314) 432-0500 midwestcertificates@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:	FAX (A/C, No):
INSURED	1407115 Consor Engineers, LLC 6505 Waterford District Drive, Suite 470 Miami FL 33126	INSURER(S) AFFORDING COVERAGE	
		INSURER A:	Continental Casualty Company
		INSURER B:	Great American Insurance Company
		INSURER C:	National Fire Insurance Co of Hartford
		INSURER D:	AXIS Surplus Insurance Company
		INSURER E:	Travelers Property Casualty Company of America
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 20707460

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	Y	7036360752	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y	N	7036360766	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	N	N	TUE 3274463 04	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7036465081 (AOS) 7036441749 (CA)	12/31/2023 12/31/2023	12/31/2024 12/31/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional & Environmental Liab.	N	N	EBZ634816/01/2023	12/31/2023	12/31/2024	\$10,000,000 per Claim \$10,000,000 Aggregate Deductible: \$500,000 \$5M occ / aggr
E	Excess Liab.			EX-6X767086-23-NF	12/31/2023	12/31/2024	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Engineering Services - RFQ No. 24-011-07-08 (Conzor No. D242311TX). *SEE PAGE 2*

CERTIFICATE HOLDER

CANCELLATION See Attachments

20707460
City of San Juan
512 S Nebraska Avenue
San Juan TX 78589-2649

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD



City of San Juan
512 S Nebraska Avenue
San Juan TX 78589-2649

To whom it may concern:

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to paperless delivery of Certificates of Insurance.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via one of the methods below, referencing Certificate ID **20707460**.

- Email: STL-edelivery@lockton.com
- Phone: (866) 728-5657 (toll-free)

If you received this certificate through an internet link where the current certificate is viewable, we have your email and no further action is needed.

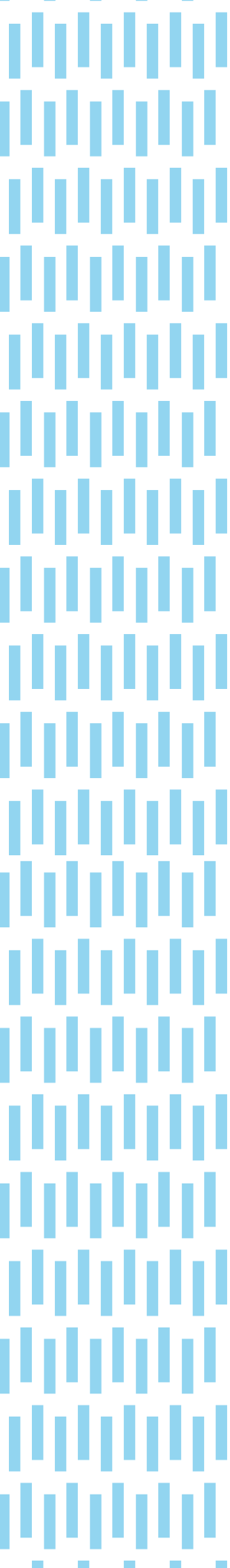
In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using one of the methods above.

The above inbox is for providing e-Delivery email addresses for next year's renewal certificates ONLY. Your information will be input within 90 days.

Thank you for your cooperation and willingness in reducing our environmental footprint.

Lockton Companies

Lockton Companies
10000 North Central Expressway, Suite 1000
Dallas, Texas 75243
(866) 728-5657 / lockton.com



DIVIDER #5

Experience and References

Experience and References

a. Experience in working with government agencies

Project Name	Project Description
Border Safety Inspection Facility (BSIF), City of Pharr (TxDOT Pharr District)	Candido Bocanegra, PE (CEI PM) was responsible for maintaining and ensuring that a \$20M inspection facility for the Texas DPS construction was in conformance to design specifications. He oversaw and performed materials testing and investigation studies on various construction materials by applying the engineering knowledge necessary to conduct the tests.
Traffic Analysis for the Pharr-Reynosa International Bridge, City of Pharr (TxDOT Pharr District)	Kishore Juluru, PE, PTOE, RAS (Project Engineer) conducted a detailed traffic analysis study for the Pharr-Reynosa International Bridge (a 3.2-mile long border crossing bridge between the U.S. and Mexico) and presented the findings to the City of Pharr and Pharr Bridge Board. The purpose of this study was to determine capacity and operational deficiencies of the bridge. Under existing traffic and roadway geometric conditions, he assessed traffic operations on the bridge based on travel time, delay, and LOS as outlined in the Highway Capacity Manual (2000). To conduct analysis for different future years, Kishore made traffic projections based on the past border crossing trends and HCMPO's travel demand model information. In traffic projections, he accounted the effects of proposed developments on U.S. side and a proposed International Trade Corridor (Corridor Agroindustrial) on the Mexico side. He developed a balanced traffic assignment on the bridge for future analysis years considering other existing and proposed international bridges in that region. He also analyzed traffic operations on the bridge under projected traffic conditions and recommended to widen the bridge to six lanes to handle the projected traffic demand.
Traffic Engineering Study, New Hidalgo County Courthouse, Hidalgo County	Mike Miranda, PE, PTOE served as the traffic analysis lead and developed a traffic engineering study for the new Hidalgo County Courthouse. The traffic study included the collection of updated traffic volume data, analysis of eight existing traffic signals, future traffic volume projections, future traffic signal operations and level of service (LOS) using Synchro software, existing and future parking requirements, and recommendations on driveway treatments and other proposed safety and mobility enhancements. Mike coordinated with Hidalgo County, the City of Edinburg, and TxDOT until completion of the traffic study.
Interim Traffic Control, New Hidalgo County Courthouse, Hidalgo County	Mike Miranda, PE, PTOE served as the signing and pavement marketing (SPM) lead and designed SPM plans for the new Hidalgo County Courthouse and developed recommended traffic signal timing plans for the signals surrounding the courthouse. The purpose of the "Interim Traffic Control" plans is to have signs, pavement markings, and traffic signal timings up to date with existing roadway and courthouse configuration prior to the construction of SH 107 project by TxDOT.

ENG08.024L - Hidalgo County
Precinct No. 2 Office Complex,
City of Pharr

ENG09.010E - PSJA ISD Allen and
William Arnold Elementary School,
City of Pharr

ENG10.004 - PSJA ISD LBJ Middle
School, City of Pharr

EG10.023 - PSJA ISD Jaime
Escalante Middle School,
City of Pharr

ENG10.026 - Lone Star Subdivision,
City of Pharr

ENG11.009 - Pharr West Storm
Drainage Study, City of Pharr

While working within the City of Pharr, Javier served as project engineer responsible for designing and preparing PS&E from a variety range consisting of site development, Pharr-San Juan-Alamo ISD to County projects. Each project consisted of preparing survey data to construction inspection for completion.

b. Project experience and references



Civil Engineering Projects >

DATES:

June 2020 - Present

CONTRACT VALUES:

Varies per work authorization

REPRESENTATIVE:

Daniel Tijerina, RWP/CPM

Director of Planning

512 S. Nebraska, San Juan, TX 78589

p: 956.223.2226

On-Call Engineering Services

City of San Juan, Texas

Conzor is currently on the City's Engineering Rotation List and has been providing subdivision review and construction inspection services for approximately 12 residential and commercial developments throughout the City. Below is a list of some of the subdivisions Consor has provided their engineering services:

- Valley Ranch No. 2: A 30-lot, 18.32-acre residential subdivision. Consor provided plans and plat review, attended and coordinated meetings.
- Christian Estates: A 30-lot, 11-acre residential subdivision. Consor provided plans and plat review, assisted with construction inspections, reviewed submittals, and conducted final completion.
- Gutierrez-Duncan: A four-acre multi-family and commercial subdivision. Consor provided plans and plat review, assisted with construction inspections, reviewed submittals, and conducted final completion.
- Black Hills Estates: An 87-lot, 20-acre residential subdivision. Consor provided plans and plat review, assisted with construction inspections, reviewed submittals, and conducted final completion.
- West View IV: A 20-acre commercial subdivision for Delia's Tamales Operations Center. Consor provided plans and plat review and currently assisting with construction inspections.



Design Services for Alley Rehabilitation Section B (Various Locations) *City of McAllen, Texas*

Conсор was responsible for designing 11 alley segments totaling 9,578 LF in McAllen's central area. The project involved creating new layouts for alleys needing improvement, considering the terrain and site visits, and producing plan and profile sheets for each location. Proposed improvements included pavement, curb and gutter, and driveways, quantified based on existing conditions. The design also addressed flooding concerns with vertical profiles. A complete set of plans was developed and submitted to the City of McAllen for review, following city standards and specifications.

DATES:

July 2023 - Present

CONTRACT VALUES:

\$108,005.22

REPRESENTATIVE:

Bilkis Olazaran M., PE
Capital Projects Engineer
City of McAllen
311 North 15th Street, McAllen, TX 78501
p: 956-681-1151



Ed Carey and Business 77 Storm Sewer Improvements *City of Harlingen, Texas*

Conсор provided design services for the storm sewer improvements on System 100 through the American Rescue Plan Act. The project consist of up-sizing the existing storm sewer lines shown in the 2008 Master Drainage Plan on Ed Carey (SL 499) from IH 69 (US 77) to Arroyo Colorado for approximately 1.25 miles. Conсор designed the storm sewer system in compliance with TxDOT hydraulic 10-year storm frequency design requirements and performing PS&E per the City of Harlingen and TxDOT. Conсор is responsible for the planning stage to design to construction phase services for the completion of the storm sewer improvements. Conсор coordinated with City of Harlingen, Cameron County, TxDOT, Union Pacific Railroad, and utility companies.

DATES:

August 2022 - August 2023 (design)
August 2023 - August 2024 (construction)

CONTRACT VALUES:

\$453,595.48 (design & construction)

REPRESENTATIVE:

Luis Vargas, PE, CFM
City Engineer
24200 FM 509, Harlingen, TX 78550
p: 956.216.5223

DATES:

2015

CONTRACT VALUES:

\$100k (design)

\$1M (construction)

REPRESENTATIVE:

Geoffrey Espineli, PE

El Paso Water

1154 Hawkins Boulevard, El Paso, TX 79925

p: 915.594.5991

Kernel Street and Drainage Improvements*City of El Paso, Texas*

Conсор managed the design for the reconstruction of approximately 3,000 LF of roadway along Kernel from Betel Road to Betel Road, including several cross streets. Drainage in the region consists of sheet flow conditions, which carries storm water to existing drainage flumes. Improvements also consisted of new curb and gutter, landscaping, ADA ramps and sidewalks, new pavement, and signing and striping.

**Montwood Street and Drainage Improvements***City of El Paso, Texas*

Conсор provided design and construction management and inspection of more than 300,000 cubic yards of earthwork, concrete pavement roads, sidewalks, curb and gutter, utilities, storm sewer, and an 800,000 gallons pond. The project also entailed the management and inspection of heavy civil construction items such as 4,200 LF of an 11-ft. by 7-ft. cast in place culvert storm sewer system under Montwood Avenue, a 20-ft. by 20-ft. mass excavation operation, and trench protection. In addition, the project included the removal of existing roads, 8,100 cubic yards of continuously reinforced concrete pavement, asphalt paving, excavation, utilities, driveways, sidewalks, ADA ramps, medians, traffic signals, signing, and striping. The project involved the following major improvements in accordance with EPWater plans, specifications, and standards: (1) Storm water structures including drop inlets, curb and trench inlets, manholes, and a 4,304-ft. long RCP pipe that drained into a main box culvert system. The single box culvert size started at a 6-ft. by 3-ft., and ended in an 11-ft. by 7-ft. culvert that drained into the Eastwood Dam. (2) A major 104-ft. long outlet structure with multiple energy dissipater concrete blocks, and 13.5-ft. tall side retaining walls. (3) Added capacity to the Eastwood Dam via 41,481 cubic yards of excavation. (4) New water mains, sanitary sewer lines, and water valves in Montwood Drive. (5) Side street construction including Trinidad Drive, Honolulu Drive, and Windrock Drive. This project was conducted via strict coordination with TxDOT (for the McRae Avenue construction area), and major coordination with the City of El Paso, the Ysleta ISD, and the GC since the project was adjacent to a Eastwood High School.

DATES:

January 2014 - March 2015

CONTRACT VALUES:

\$12.8M (construction)

REPRESENTATIVE:

Julian Rodriguez

El Paso Water Utilities

6400 Boeing Dr., El Paso, TX 79925

p: 915.594.5785



DATES:

2018 - 2023

CONTRACT VALUES:

\$204,653.10 (design)

REPRESENTATIVE:

Manuel Aguilar, Project Manager
City of El Paso Capital
Improvement Department
218 N. Campbell St., El Paso, TX 79901
p: 915.212.1846

Lomaland Drive and Paddlefoot Lane Street Reconstruction

City of El Paso, Texas

This project consisted of reconstructing established neighborhood streets and designing a new subsurface storm water system. For Lomaland Drive, Consor proposed to tie into an existing regional pond in an adjacent subdivision for the southern project limits and designed a new regional pond to capture storm runoff from the northern project limits by acquiring vacant lots by the City. Both Lomaland and Paddlefoot roadway improvements included new ADA-compliant curb ramps; sidewalks; driveways; landscaping of the parkway; street illumination; and utility coordination for the relocation of gas, water, and sanitary sewer lines. We also developed a TCP plan with detour routes and a phased sequence of construction layouts to minimize surrounding local street traffic and allow residents to access their homes. A significant challenge involved penetrations into private residential lots and impacts on existing residential driveways. We designed an underground storm system where the storm events runoff is currently conveyed along the pavement. We created several high and low points along both sides of the roadway, while meeting the City of El Paso's 0.5% minimum longitudinal slope design criteria.



DATES:

December 2014 - January 2015

CONTRACT VALUES:

\$459,319.00 (design)

\$5M (construction)

REPRESENTATIVE:

Michael Turner
Harris County Public Infrastructure Dept.
1001 Preston, 7th Floor, Houston, TX 77002
p: 713.755.7026

Greenhouse Road from North of Alston Hills Drive to South of East and West Towne Lake Green Trail

Harris County, Texas

Consor provided preliminary and final design services for the design of a divided roadway and 1,800-ft. of a 10-ft. wide shared use path. Project also included design of two precast concrete arch bridges across Langham Creek and Old Langham Creek which carried both the roadway and bike trail and served as dual purpose flood control structures. The bike trail also followed the top berm of the creek and passed under the bridge structure, providing access to the nearby community center and future trail extensions. The project required extensive coordination with Harris County Flood Control (HCFCD) regarding drainage design, channel improvements, and detention ponds. Consor also incorporated retaining walls, illumination, signing and pavement markings, sidewalks, and aesthetic features into the project. This project was on an extremely fast-track schedule in order to complete within two months. The project requirements included meeting HCFCD requirements, as well as Harris County Engineering Department's (HCED) requirements. The HCED process was modified to meet the schedule and did not follow the standard HCED PS&E process. Official interim submittals were not performed on this project in order to meet the schedule. However, Consor maintained a typical in-house 30-60-90 development process and made these regular 'unofficial' submittals at review meetings with the HCED project manager to discuss and receive feedback. Consor made the 100% submittal only six weeks after receiving initial project notification. After receiving comments from Harris County Permitting, Consor made final submittal seven days later, with plans permitted only one month later.



West Huisache (Zarzamora to Kampmann) Street Reconstruction

City of San Antonio, Texas

DATES:

July 2015 - March 2016

CONTRACT VALUES:

\$563,153.54 (design)

REPRESENTATIVE:

David Hernandez, PE

City of San Antonio

100 Military Plaza, San Antonio, TX 78205

p: 210.207.6063

Conсор managed the design for this project to reconstruct 0.8 mile of West Huisache from Zarzamora to Kampmann to include sidewalks on both sides of the road, as well as water and sewer line replacement. The existing roadway was a 24-ft. wide asphalt pavement section in poor condition with notable tree root upheaval and soil expansion/contraction damage to curbs, sidewalks, and driveways throughout the project. The reconstruction included new curbs, concrete driveways, and retaining walls where needed. There were two schools in the project limits, one on each end of the project. The largest challenge on this project was coordinating the construction to coincide with the schedules of the two schools. During peak traffic hours, construction activities were kept at a minimum. Conсор coordinated early on with both schools and City of San Antonio, and at preconstruction with the contractor, to prevent conflicts during construction. This project also included coordination with the Office of Historic Preservation to ensure that certain historical aspects located throughout the project remained intact. Lesson learned is to meet with all stakeholders early in design and communicate regularly. For all projects, Conсор identifies stakeholders prior to kick-off, holds meetings to discuss concerns and ideas for improvements, and continues communication thru design and construction.

DATES:

March 2016 - October 2017

CONTRACT VALUES:

\$462,711.00 (design)

\$2.9M (construction)

REPRESENTATIVE:

Michael Turner

Harris County Public Infrastructure Dept.

1001 Preston, 7th Floor, Houston, TX 77002

p: 713.755.7026

West Road (Segment B) from West of Katy Hockley Road to Future Peek Road

Harris County, Texas

CONTRACTOR:

Earth Builders, LP

Jerry Hawkinson

3711 Briarpark Dr, Ste 350, Houston, TX 77042

p: 832.991.8169

Conсор provided preliminary engineering and final design services for approximately 4,200-ft. The design provided for a four-lane concrete boulevard with curbs and intermittent median openings to match the Harris County Engineering Department's Major Thoroughfare typical section (24-ft. roadway in each direction with a 32-ft. center median). Project efforts included roadway design, pavement design, signing and striping details, TCP and signage, SW3P, SWQMP (Harris County tree banking used), and drainage design. Storm sewer details were provided for two outfalls to the Harris County Flood Control District (HCFCD) detention pond project on the north side of the roadway ROW. Storm sewer flow from Segment A and a small portion from Segment C were accepted. An 8,000-ft. channel and 46-acre detention pond was designed within John Paul's Landing to accept outfall flows from West Road roadway ROW. The channel follows the south bank contour of the previously designed HCFCD detention pond and terminates into the existing pond. Conсор coordinated with adjacent Segment A and C designers to determine practical tie-in points and incorporated the survey provided for Harris County. Conсор also prepared a project utility contact/conflict list and coordinated with AT&T, CenterPoint Electric, and CenterPoint gas for relocations. One challenge involved coordinating the profiles and drainage with the adjacent project design firms. Due to the minimal drainage slopes, Conсор led the design of profiles for a large part beyond our project limits, as we were the designer for the detention pond. This streamlined the design process for all firms. These lessons have been helpful in designing our more extended freeway and frontage road projects, especially in southeast Texas, where flatter slopes and shallow outfalls are common.



Enrique Barrera Parkway

City of San Antonio, Texas

DATES:

September 2019 - Present

CONTRACT VALUES:

\$763,742.50

REPRESENTATIVE:

James C. Wucinski, PE, Project Manager
City of San Antonio Transportation &
Capital Improvements (TCI)
114 W. Commerce St., Municipal Plaza
Bldg., 6th Floor, San Antonio, TX 78205
p: 210.207.7042

This is an enhancement project consisting of mill and overlay of existing road, removing existing sidewalk and replacing it with an 8-ft. proposed sidewalk adjacent to curb, restriping to add 5-ft. bike lanes with 2-ft. buffer in both directions, and providing traffic signal improvements between SH 151 and SW 36th Street. Safety improvements are being made, such as installation of a HAWK signal for a pedestrian crossing west of SW 37th Street. Consor is currently managing the project in close coordination with the City of San Antonio. Utility adjustments are being coordinated by Consor as well. This project is currently on hold due to the scope being modified due to drainage issues. The scope is currently being reviewed by the City of San Antonio.



Austin Parkway Reconstruction

City of Sugar Land, Texas

DATES:

2014 - 2015

CONTRACT VALUES:

\$297,555.00 (design)

\$2.3M (construction)

REPRESENTATIVE:

Greg Nichols,
City of Sugar Land
2700 Town Center Blvd., N.,
Sugar Land, TX 77479
p: 281.275.2454

Consor provided preliminary and final design for the reconstruction of 4100-ft. of Austin Parkway from SH 6 to First Colony LID 2 Crossing. The project also included water line replacement, bike trail adjacent to the roadway, and signal modifications. Extensive tree protection was incorporated into the plans. Traffic control plan (TCP) included special considerations for intersection construction adjacent to elementary school. Provided temporary pavement in median on adjacent street in order to provide alternate access to the school during construction. Alternative bids were prepared to include two additional roadways and a bike trail. Consor provided for a bike trail design that minimized the impacts to existing trees and satisfied the concerns of the Home Owners Association.

CONTRACTOR:

Conrad Construction Co., LTD
Brian Conrad
PO Box 841134, Houston, TX 77284
p: 713.937.3081



Site Planning Design Services

City of Seminole, Oklahoma

Conсор developed a site plan for Mekusukey Mission that included proposed roadways, walking trails, lighting, sidewalks, grading, and the reconstruction or redesign of seven existing parking lots. Improvements were made to the parking lots to meet ADA requirements for ramp grades and to maximize the number of parking spaces. A proposed walking trail, aligned with lighting, was designed to run parallel to the proposed roadway within the site. The walking trails were also designed to meet ADA requirements, as were the sidewalks within the Mission. The grading plan took into account drainage by raising the profile of the proposed road and directing sheet flow into a nearby pond. Additionally, a water line relocation was designed for the Mission. An environmental plan was also developed to maximize green space on the project and integrated erosion control measures to protect the area before construction. All items were quantified for the client, and a complete set of construction plans was provided on an expedited schedule. The team used 3D modeling techniques to help the client visualize the design, including a flyover video of the model to enhance collaboration.

DATES:

February 2024 - Present

CONTRACT VALUES:

\$2.3M

REPRESENTATIVE:

Jeremy Larney

The Seminole Nation of Oklahoma

36645 US-270, Wewoka, OK 74884

p: 405.666.8249



Traffic Engineering Projects >



Traffic Signal Design at 10th Street

City of McAllen, Texas

Conсор was responsible for designing a new traffic signal at the intersection of 10th Street (SH 336) and Martin Avenue. This was necessary due to the high volume of traffic and frequent accidents in the area. The improvements included adding a pedestrian crossing across 10th Street, along with ADA-compliant pedestrian ramps. Additionally, pedestrian poles were installed to meet ADA requirements, and a full mast arm signal design was implemented to also serve a private driveway for a consistent look. The work was carried out in accordance with TxDOT and City standards and involved coordination with the City of McAllen Traffic Operations Department.

DATES:

August 2023 - December 2023

CONTRACT VALUES:

\$20,620.74 (design)

REPRESENTATIVE:

Marlen Garza, PE, Assistant Director of

Engineering - Traffic Operations

City of McAllen

210 North 20th Street, McAllen, TX 78501

p: 956.681.2700

**DATES:**

May 2023 - June 2023

CONTRACT VALUES:

\$10,127.77

REPRESENTATIVE:

Javier Hinojosa, PE
Javier Hinojosa Engineering
416 East Dove Avenue, McAllen, TX 78504
p:956.668.1588

Traffic Impact Analysis for Monte Cielo Subdivision *City of Weslaco, Texas*

Conсор completed a Level 1 Traffic Impact Analysis (TIA) for the proposed Monte Cielo Subdivision in the City of Weslaco, Texas. The TIA, carried out for Javier Hinojosa Engineering, involved a 47-acre piece of land that was planned to be divided into 211 single-family residential lots. The study area covered everything within a ¼-mile radius of the site's boundaries. The analysis included calculations for Trip Generation and Trip Distribution to assess the expected increase in traffic, along with recommendations to manage the additional traffic in the area.

DATES:

February 2022 - March 2022

CONTRACT VALUES:

\$59,291.00 (design)

REPRESENTATIVE:

Hector Garcia, Division Manager
Hidalgo County
2802 S. Business Highway 281,
Edinburg, TX 78539
p:956.318.2626

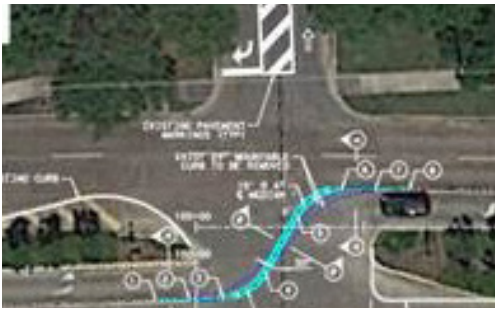
Traffic Engineering Study, New Hidalgo County Courthouse

Hidalgo County, Texas

Conсор provided traffic engineering consulting services for the new Hidalgo County Courthouse in the City of Edinburg. Conсор was responsible for the development and completion of a Traffic Impact Analysis to assess current and future traffic impacts resulting from traffic circulation changes around the courthouse and construction of the new courthouse facilities. Conсор performed the traffic impact analysis for two options. Option 1 focused on the analysis of the proposed driveways to the new courthouse complex and option 2 consisted of analysis on the intersections surrounding the courthouse. Conсор prepared a final report consisting of methodology used, alternatives considered, recommendations, photographs, and turning movements in tabular format and map format.

“The project team did an outstanding job of constantly communicating to ensure we would not be inconvenienced for any service and when concerns would arise, they were flexible in making accommodations that allowed us to maintain safety and accessibility for our members, guests, and the community. We went into the project with high expectations but the finished product along with the professionalism from the project team exceeded even what we envisioned.”

– Terry K. Anderson | Pastor, Lilly Grove Missionary Baptist Church on Conсор's APWA award-winning City of Houston Tierwester Street Project



On-Call Traffic Engineering

City of Missouri City, Texas

DATES:

2014 - Present

CONTRACT VALUES:

Varies per work authorization

REPRESENTATIVE:

Shashi Kumar, PE, CFM

City of Missouri City

1522 Texas Pkwy., Missouri City, TX 77489

p: 281.403.8579

Conсор has provided on-call traffic engineering services for the City of Missouri City since 2014. Work efforts have included 41 WAs consistent with the following: • School zone analysis for two elementary schools and one middle school. The work included field investigations/verifications during the school start and end time periods, evaluation of existing signing/pavement markings, pedestrian safety analysis, speed studies, and recommendations. • Sight distance analysis/evaluation on Water Cove Drive/Lake Run Drive (both approaches) at its intersection with Riverstone Boulevard to identify safety issues and provide solutions to mitigate these issues. • Intersection analysis for the intersection of Raoul Wallenberg at FM 1092 to identify the level of service (LOS) and provide recommendations to improve the intersection safety.

Conсор coordinated with the City of Missouri City and TxDOT Houston District to identify and approve the median nose modifications, additional signs, pavement markings, and delineator placement and provided drawings to help the in-house City staff to make the changes. • Evaluated existing traffic signal at the intersection of FM 1092 at SH 6 and provided recommendations for the addition of the right-turn lane on the southbound approach of FM 1092. The Conсор team provided the layouts with pavement markings, summary of quantities, and traffic control plan meeting TxDOT/City requirements to help the City staff incorporate changes. • Stop warrant studies, per the TMUTCD criteria and engineering judgment, for locations including El Dorado at Robinson, Hampton at Robindale, and Pine Hollow Drive at Lexington Boulevard. In total, the Conсор team provided stop warrants for 15 intersections. These varied from two-way stop control to multi-way stop control. • Reviewed Missouri City-provided traffic impact analysis/studies to verify if they met the Missouri City Infrastructure Design Manual criteria and the ITE guidelines with regards to trip generation and trip distribution. The Conсор team provided comments on these studies. • Missouri City population signs: coordinated the need and design of the same. • Traffic signal warrants were conducted at the intersections of US 90A at Cravens Road (which included railroad crossing) and Texas Parkway at Greendale Drive per the TMUTCD guidelines. • Traffic circulation analysis was conducted for the closure of outbound Raoul Wallenberg Street to FM 1092 and identified the change in traffic patterns. • Traffic counts were conducted and Synchro analysis was used to identify the existing and proposed conditions and the impacts it will have on the neighboring intersections. The conclusions and recommendations of this analysis were presented in a report format to the City of Missouri City. • Traffic counts were conducted to include vehicle classification in order to aid Missouri City in re-timing the signals along the SH 6 as well as the FM 1092, Cartwright, and Texas Parkway corridors. • Traffic calming measures were developed along Peninsulas Dr. from Wild Peach Place to Oyster Creek Place Drive to address the high vehicle speeds along this stretch of the street, presence of cut-thru truck traffic, and the onstreet parking along Peninsulas Dr. near the old pier location despite parking restrictions. The study included traffic counts, spot speed studies, and crash analysis, and the team provided recommendations to include additional signs, update/refresh exist pavement markings, and markers and additional police enforcement.



Traffic Engineering Services along FM 1976 from Woodlake Parkway to LP 1604

City of San Antonio, Texas

DATES:

December 2017 - May 2018

CONTRACT VALUES:

\$547,036.94 (design)

REPRESENTATIVE:

Felix Lerma, PE, Project Manager
TxDOT San Antonio
4615 NW Loop 410, San Antonio, TX 78229
p: 210.315.5820

Conсор was responsible for the design of the widening of FM 1976 along a five-mile corridor. The study included signal redesign along with ADA compliant sidewalks, ramps, and pedestrian push buttons. The design included temporary signals, permanent (span wire and mast arm) signals (some were designed as per TxDOT and some per City standards), signing and pavement markings, traffic control plans during construction, drainage, roadway design, and utility coordination. The work involved coordination between TxDOT, City of San Antonio, City of Converse, and City of Universal City.

DATES:

2014 - Present

CONTRACT VALUES:

\$224,593.86 (design)

REPRESENTATIVE:

Will Barresi, PE
CH2M Hill (now Jacobs)
12750 Merit Dr., #1100, Dallas, TX 75251
p: 972.663.2244

East Rosedale Street (Spur 303) from West Miller Street to IH 820 East

City of Fort Worth, Texas

Conсор designed five temporary and proposed signals, as well as interconnect/continuous illumination design for 2.5 miles along East Rosedale. AGi32 software was used for the photometric analysis, and pole locations were determined based on light patterns, pole heights, and optimal spacing. Conсор coordinated with the City on signal equipment and interconnect needs. Special detail was developed for interconnect duct bank placed along median and fit adjacent to illumination poles/conduit due to numerous utilities located between the curb and ROW.

DATES:

March 2015 - October 2017

CONTRACT VALUES:

\$400k (design - varied per work authorization)

REPRESENTATIVE:

Maurice Johnson, PE
TxDOT Houston District
7600 Washington Ave., Houston, TX 77007
p: 713.802.5739

TxDOT On-Call Signal Timing

Montgomery and Harris Counties, Texas

As part of an on-call contract (with nine total WAs) related to traffic signal timing, this project involved field observations at TxDOT-specified intersections and fine-tuning the signal timings/phasing and other controller parameters in the field to improve safety and traffic flow at the intersection. Another component was preparing and implementing corridor-wide signal timing and coordination plans. These were based on field visits, traffic counts, travel time runs, and existing time-of-day signal plans. The yellow and all-red times were calculated using the ITE equations and guidelines provided by TxDOT. Using Synchro and information based on field observations, multiple coordination plans were prepared for AM, PM, mid-day, and off-peak periods. The time-space diagrams for the corridor were reviewed using both Synchro and Tru-traffic to identify the most efficient coordination plans, and these were implemented in the field. Fine-tuning the plans in the field after implementation was always required to get the best results. After travel, time runs were conducted to identify the improvements along the corridor. A report and the controller timing files, in native and PDF format, were provided to TxDOT for their record purposes.



Interim Traffic Control, New Hidalgo County Courthouse

Hidalgo County, Texas

Conсор is providing project management, design, bid phase, construction management, and inspection services for the interim traffic control implementation for the Hidalgo County Courthouse in the City of Edinburg. The interim traffic control will be implemented for the duration of the opening of the new Hidalgo County Courthouse to the commencement of the reconstruction of SH 107 project. Conсор has developed construction plans consisting of pavement markings, signs, and traffic signal timing surrounding the Hidalgo County Courthouse up to a block away for transitioning. The Conсор team coordinated with TxDOT and the City of Edinburg during the planning stage.

DATES:

September 2022 - present

CONTRACT VALUES:

\$59,223.10 (design & construction)

REPRESENTATIVE:

Victor Borrego, Contract Specialist
Hidalgo County
2802 S. Business Highway 281,
Edinburg, TX 78539
p:956.318.2626



Construction Engineering Inspection (CEI) Projects >



FM 3338

City of Laredo/TxDOT Laredo District, Texas

Conсор managed the CEI services for the rehabilitation of FM 3338. FM 3338 is a high-volume truck traffic industrial route that connects FM 1472 to SH 255 (former toll road). The project proposes to widen and rehabilitate FM 3338 for the heavy commercial truck traffic and provide safety improvements on the corridor.

DATES:

2019 - 2022

CONTRACT VALUES:

\$23M (construction)

REPRESENTATIVE:

Jose Vargas, PE
TxDOT Laredo District
1817 Bob Bullock Loop, Laredo, TX 78043
p: 956.712.7400



Old Hueco Tanks Road Street and Drainage Improvements

City of El Paso, Texas

Conсор provide construction inspection services for 1.3 miles of reconstructed two-lane rural roadway into a four-lane divided urban section. Inspections of major activities included, concrete paving, excavation of two retention ponds, storm sewer RCP pipe, box culverts, inlets, driveways, sidewalk, curb and ramps. Our team also performed documentation control of RFIs, submittals, monthly pay applications, and coordination with TxDOT and the City of El Paso.

DATES:

January 2016 - July 2018

CONTRACT VALUES:

\$7.5M (construction)

REPRESENTATIVE:

Cesar Nevarez, PE

Camino Real Regional Mobility Authority
300 N. Campbell St., #2, El Paso, TX 79901
p: 512.372.1206



US 59 Reconstruction

Fort Bend County

Conсор is managing the CEI services to assist TxDOT in managing construction operations before, during, and after construction improvements on US 59 from East of Beasley Branch Road to West of FM 762 and Spur 10 to East of Beasley Branch Road. The firm is providing delivery of turnkey construction management services for the 7.35-mile construction widening from Spur 10 to FM 762 including grading, base, paving, walls, bridges, storm sewer, electrical and traffic signals.

DATES:

2014 - Present

CONTRACT VALUES:

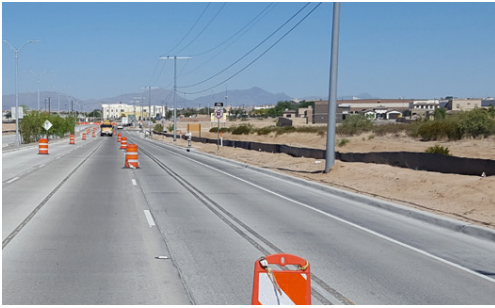
\$10.4M (CEI fee)

\$135M (construction)

REPRESENTATIVE:

Grady Mapes

TxDOT Houston District
4235 SH 36, Rosenberg, TX 77471
p: 281.328.7920



Rojas Street and Drainage Improvements

City of El Paso, Texas

Construction inspection services for roadway and drainage improvements, concrete paving, storm sewer RCP pipe inlets, placement of driveways, sidewalk, curb and ramps, roadway, illumination and traffic signal lighting, striping and signing, landscaping, hike and bike paths. Inspectors reviewed work for compliance with ADA, TCP, and SW3P TCEQ requirements.

DATES:

January 2017 - January 2018

CONTRACT VALUES:

\$128k (CEI fee)

\$3.9M (construction)

REPRESENTATIVE:

Cesar Nevarez, PE

Camino Real Regional Mobility Authority

300 N. Campbell St., #2, El Paso, TX 79901

p: 512.372.1206



IH 2/IH 69E Frontage Road Rehabilitation

City of Pharr, TxDOT Pharr District, Texas

Conсор provided CEI services for the interstate (IH 2/IH 69E) project that consisted of the mill and inlay of superpave asphalt, base repairs, stripping and pavement markings.

DATES:

2019 - 2022

CONTRACT VALUES:

\$322k (CEI fee)

REPRESENTATIVE:

Hector Siller, PE

TxDOT Pharr District

521 W. Ferguson, Pharr, TX 78577

p: 956.702.6250



SH 186

Los Fresnos, Cameron County, TxDOT Pharr District

Conсор provided the CEI services for the rehabilitation of SH 186. The project includes passing lanes (Super 2), grading, cement and lime treated subgrade, flexible base, asphaltic concrete pavement, irrigation, drainage structures, metal beam guard fence, signing, and pavement markings.

DATES:

2018 - 2024

CONTRACT VALUES:

\$1.65M (CEI fee)

REPRESENTATIVE:

Andres Espinoza, PE
TxDOT Pharr District
1350 E. Hwy. 77, San Benito, TX 78586
p: 956.399.5102



IH 10 Reconstruction

Waller County

Conсор provided the construction engineering and inspection (CEI) services to assist the state in managing its construction operations and improvements for 5.8 miles of IH 10 from the Brazos River to east of FM 359 (CSJ: 0271-04-071) in Waller County. This project will upgrade the freeway facility consisting of the widening to six lanes with two-lane (one-way) frontage roads, safety lighting, ITS, and CTMS. The existing condition consists of four lanes with two-way frontage roads. Conсор is managing the delivery of turnkey construction management services.

DATES:

2017 - 2024

CONTRACT VALUES:

\$13.4M (CEI fee)

\$14M (construction)

REPRESENTATIVE:

Grady Mapes
TxDOT Houston District
4235 SH 36, Rosenberg, TX 77471
p: 281.328.7920

“Conсор is a great team to have on your side. They set the standard for professionalism and their ability to always be ahead of the game.”

– Project Manager | TxDOT Pharr District



SH 358

Nueces County

Consor provided the construction engineering and inspection services for this \$50M project to reconstruct the roadway and reverse ramps for SH 358 (South Padre Island Drive) from Nile Street to Ayers Street.

DATES:

2017 - 2023

CONTRACT VALUES:

\$6.5M (CEI fee)

\$50M (construction)

REPRESENTATIVE:

Charles Benavidez, PE
TxDOT Corpus Christi District
1701 S. Padre Island Dr.,
Corpus Christi, TX 78416
p: 361.808.2500



FM 1847 from FM 106 to FM 2893

Cameron County

Consor provided CEI services on the FM 1847 construction project. The 7.57-mile project consisted of the rehabilitation and widening of the existing roadway, traffic control, installation of wildlife crossings, drainage structures, irrigation crossings, bridge widening, and roadside ditch improvements.

DATES:

2019 - 2022

CONTRACT VALUES:

\$1.7M (CEI fee)

\$23M (construction)

REPRESENTATIVE:

Andres Espinoza, PE
TxDOT Pharr District
1350 US 77 San Benito, TX 78586
p: 956.399.5102



Streetcar Maintenance and Storage Facility (MSF) Building

City of El Paso, Texas

DATES:

2016 - 2017

CONTRACT VALUES:

\$7.5M (CEI fee)

REPRESENTATIVE:

Cesar Nevarez, PE

City of El Paso

300 N. Campbell St., El Paso, TX 79901

p: 512.372.1206

Conzor provided construction inspection services for the high-profile MSF Building where the El Paso Streetcar gets mechanical maintenance, a car wash, and storage. Our team performed special structural inspections as per IBC Chapter 17 on a two-level structural steel building on spread footings. Inspections were performed on POV parking, mechanical, electrical systems, rollup doors, car wash, flooring, drywall, finishes, doors, and hardware. Inspectors recorded and documented daily construction progress reports, materials, and testing. Prepared monthly pay applications. The team ensured OSHA compliance and documented construction progress pictures, and performed SW3P inspections and monthly labor interviews.



Structural Engineering Projects >

On-Call Structural Engineering Services

El Paso Water

Conzor has provided structural engineering on-call services to EPWater (since 2017). Projects under this contract include:



Coronado 3 Water Tank Access Bridge

Conzor developed construction plans, specifications, and estimate for the construction of a new prestressed slab beam bridge at the Coronado III Water Tank and Booster Station facility. Items included, but were not limited to prestressed concrete slab beams, reinforced concrete abutments, spread footing foundations, aesthetic railing and traffic railing, retaining walls, and roadway improvements. The bridge connected the Booster Station facility to the water tanks across an existing drainage channel. The only access to the tanks was for El Paso Water (EPW) operations to maneuver throughout the mountainous terrain. The bridge has provided a much-needed ease of access for EPW personnel.

DATES:

June 2017 - May 2019

CONTRACT VALUES:

\$297,200 (design)

\$213K (construction)

REPRESENTATIVE:

Gonzalo Cedillos, PE

El Paso Water Utilities

6400 Boeing Dr., El Paso, TX 79925

p: 915.594.5687

**DATES:**

June 2018 - 2023

CONTRACT VALUES:

\$72,600

REPRESENTATIVE:

Veronica Galindo, PE
El Paso Water Utilities
6400 Boeing Dr., El Paso, TX 79925
p: 915.594.5774

Cielo Vista Elevated Water Tank Safety Ladders and Fall Protection

Conсор developed construction PS&E for removal and replacement of existing non-compliant access platforms and ladders at the Cielo Vista Elevated Water Tank. The work included the structural assessment of the existing structure, structural analysis of the existing and proposed structures using RISA software, and the design of new structural steel members and bolted and welded connections for new access platforms. The project also includes the installation of new rescue hoist and trolley systems. The project is currently at 100% design and in preparation for bidding phase.

**DATES:**

March 2018 - 2019

CONTRACT VALUES:

\$71,542 (design)

REPRESENTATIVE:

Aide Zamarron, PE
El Paso Water Utilities
6400 Boeing Dr., El Paso, TX 79925
p: 915.594.5787

Bustamante WWTP Silo Deck Structure Repair

Conсор developed construction PS&E for the modification of the existing sludge handling silo structure. Work included the structural assessment of the existing structure, structural analysis of the existing/proposed structures using RISA software, and the design of new structural steel members and bolted and welded connections.



Downtown Trainway Reconstruction

City of El Paso, Texas

DATES:

2016

CONTRACT VALUES:

\$750k (construction)

REPRESENTATIVE:

Ismael Cepeda, PE
Capital Projects Manager
City of El Paso
218 N. Campbell St., 2nd Floor,
El Paso, TX 79901
p: 915.212.1809

Conсор inspected and developed construction plans, specifications and estimate for the rehabilitation of seven bridges: Campbell, Kansas, Stanton, Mesa, Oregon, El Paso, Santa Fe. The firm also provided construction phase services for the rehabilitation of the Kansas and Santa Fe bridges. The seven locations are within the downtown region of the City of El Paso and all have UPRR rail-lines under the respective bridges. Tasks included inspection, repair and rehabilitation of all beam structures and all structural bridge supports. Conсор also replaced the approach roadways at Campbell, Kansas, Stanton, Oregon, El Paso, and Santa Fe. Conсор coordinated with TxDOT ensuring that two out of the seven bridges received Category 6 Funding, allowing the construction costs for these two structures to be covered with this funding.



Water & Wastewater Engineering Projects



Lift Station 34 Rehabilitation

City of Edinburg, Texas

DATES:

2021

CONTRACT VALUES:

\$30k

REPRESENTATIVE:

Gerardo Carmona, PE
Arturo Martinez
City of Edinburg
415 W. University Drive, Edinburg, TX 78541
p: 956.388.8211

Conсор conducted a condition assessment and detailed design for the repair of the mechanical and structural components at for a 5 MGD lift station located in the City of Edinburg, Texas. The project consisted of repairing a damaged concrete wet well and installing a new coating system. The mechanical components including, piping, guide rails, check valves, isolation valves, and fitting were completely replaced. Conсор incorporated bypass connection on the discharge header to improve operation and maintenance capabilities.

**DATES:**

May 2020 - 2021

CONTRACT VALUES:

\$4.1M

REPRESENTATIVE:

Ryan Stubbs, EIT, MBA
Capital Improvement Project Manager
El Paso Water Utilities
10001 Southside Rd., El Paso, TX 79925
p: 915.543.1189

Sunset Reservoir and Pump Station Rehabilitation

El Paso Water Utilities, Texas

Conсор provided design services for the rehabilitation of the Sunset Reservoir Water Supply System for the El Paso Water. The Sunset site consists of two 4 MG ground concrete storage tanks that are approximately 100 years old. The Sunset booster station is also situated on site to transfer water to the upper pressure zone. The project consists of conducting a structural condition assessment on both tanks, developing detailed design for the rehabilitation of the tanks, and the design for the replacement of the yard piping system at the site. As the project was progressing, an earthquake occurred west of El Paso that resulted in a leak at one of the reservoirs. EPWater then elevated the project's priority to emergency status. Conсор quickly coordinated with construction contractors to identify the use of carbon fiber reinforced polymer concrete as the fastest and most cost-efficient way to restore the tanks structural integrity. The entire project was delivered via a fast-tracked hybrid design-build method.

**DATES:**

2023

CONTRACT VALUES:

\$227,167.85

REPRESENTATIVE:

Miguel Venegas
El Paso Water Utilities
10001 Southside Rd., El Paso, TX 79925
p: 915.730.5530

High Chaparral 3.5 MG Reservoir Rehabilitation

El Paso Water Utilities, Texas

Conсор provided construction management services for the rehabilitation of a 3.5 MG potable water reservoir. The project consisted of demolition and replacement of steel structural members including roof, floor, columns, beams, and other components. The project also included coating applications and inspections, cathodic protection installation, valves and yard piping replacement, installation of 24-in. and 30-in. line stops, and conversion of pump station yard piping to function as an in-line station to be able to provide water to residents. Conсор's team members provided construction management services, processed RFIs and construction submittals, payment applications, created/conducted construction progress meetings and project documentation, and managed and supported the resident project representative on a daily basis.

c. List of all projects currently under contract

Projects assigned to Consor's McAllen office include:

- City of San Juan "On Call Engineering Services"
- City of McAllen "General Civil Engineering Services"
- City of Harlingen "American Rescue Plan Act 2021 Drainage Improvement Projects"
- Hidalgo County Traffic Engineering



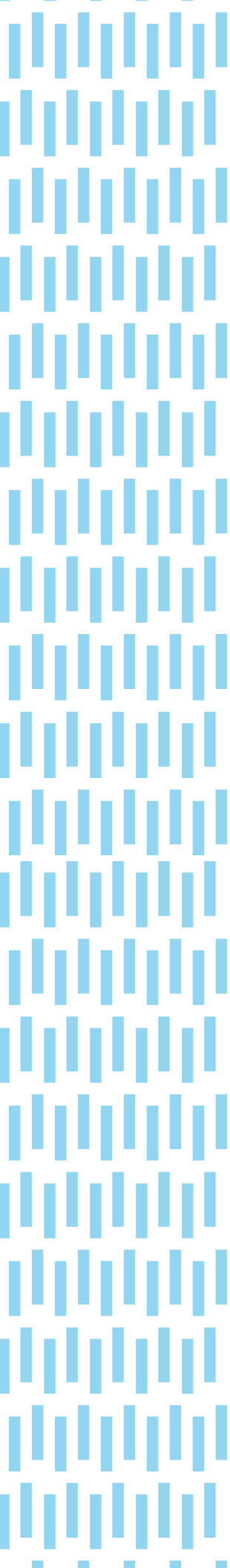
“ Consor completed all phases of this project on-time and within budget. Consor was quite responsive and cooperative throughout the PER and design process. They accurately identified ROW and permits in a timely manner. In addition, Consor provided the City with a prioritized list of sidewalks that would fit within the construction budget. Consor received a 95 out of 97 score on their performance evaluation from the City of Houston on this project.”

Sam Kanu, PhD, PE
City of Houston



“ Consor performed very well on this project and met all of the City's needs and concerns and delivered the project on time and within budget. Their performance on this project has been outstanding as it has been on past projects. We consider their staff very professional, knowledgeable, highly skilled, and cooperative, and we would be pleased to have Consor perform other work for us in the future.”

Elizabeth B. Reyes, PE, MBA,
Engineering Division Manager, City of El Paso



DIVIDER #6

Management and Organizational Approach

Management and Organizational Approach

a. Firm’s understanding of the project

General Civil Engineering: We understand these projects may involve hydrology, roadway, and drainage. Consor performs basic and specialized planning and recommended studies to design minor and major transportation facilities per State and Federal standards and requirements. Our experience ranges from the design of local intersection improvements, the design of new/reconstruction of streets and arterials, and the design of new/reconstruction of urban interstate highways. Roadway improvements involve widening existing roadways; asphalt and concrete pavements; curb and gutter; sidewalks and driveways; complete street design and reconstruction; access management; traffic circulation; drainage improvements; ROW impacts; public information plans; utility coordination; safety and capacity improvements; and the preparation of cost estimates, construction duration estimates, specifications, and special provisions. Consor’s planning and design services include bridge/ancillary structures, hydraulics/hydrology, pedestrian and bicycle facilities, contract administration and alternative contracting methods, and water and sanitary design.

Traffic Engineering: We have extensive experience in traffic engineering, including traffic studies, traffic impact analysis, warrant studies, corridor feasibility studies, traffic calming design, signal warrant studies, safety studies, feasibility studies for alternative intersections and interchanges, and coordination with the Metropolitan Planning Organization. Our multi-modal operations and simulation experience includes freeway and interchange improvements, traffic signal optimization and coordination, transit signal priority, light rail transit systems, safety evaluation, bus rapid transit systems, railroad grade crossings, and alternative and innovative designs. We ensure our approach integrates design with extensive knowledge of construction to provide creative and practical solutions for all modes of transportation.

Construction Engineering Inspection (CEI): Consor currently employs nearly 300 CEI personnel to provide our clients with the highest quality service possible. Our CEI practice ensures conformance with the plans and specifications set for by the Engineer of Record. Our construction engineers and inspectors are on-site to verify that contractors utilize good construction practices and construct the work to a high quality, ensuring a long life for the project and reduced maintenance costs.

Structural Engineering: The structural engineering design process starts by evaluating the scope of work. The team will understand the structure’s life expectancy and design it accordingly. We will also determine the most feasible structure and most economical approach. It is important to anticipate all the probable loads the structure will be subjected to during its lifetime. Such loads may include any special loading from equipment/pumps, permanent dead loads, live loads, impact loads, wind loads, snow loads, seismic loads, earth retaining loads, and construction loads (such as transportation and overloads by heavy equipment and other pressures).

b. Firm’s organization to perform the services

The Consor team will be led by PM Javier Martinez Jr., PE, CFM and deputy PM Oziel Bautista Reyna, PE, both located in Consor’s McAllen office. The team organizational chart may be found on page 4.

c. Stakeholder communication

COMMUNICATION PLAN	
Establish a communication protocol	Weekly team meetings
Direct/proactive communication with the City’s PM	Deliverable status/schedule
Internal - team leaders, QA/QC, subconsultants (if any)	New and outstanding issues
External - stakeholders	Action items

d. Scheduling, coordination, quality, and cost control

Scheduling: Different contracts can provide various tasks with project schedules ranging from weeks to months. We are experts at setting aggressive schedules and are accustomed to navigating through the process most efficiently. We have organized a team with ample qualified engineering experience ready to be assigned to each project, per the schedule requirements, to reach successful completion. Should events necessitate additional personnel requirements, we are fortunate to have the flexibility to assign such personnel from our other nationwide offices. Our PM, Javier, will ensure that projects are completed on schedule. He will be fully accountable to the City for the schedule, quality, and budget.

Quality: Our goal is to work as an extension of the City of San Juan, its PM, and its staff and deliver a bid-ready project in all aspects, including complete, accurate, and consistent deliverables per The City's guidelines while considering safety and constructability. Consor, an ISO 9001:2015 certified firm, understands that experienced and knowledgeable task leaders are key to a quality project. The assembled project team has taken pride in their work and is dedicated to meeting project schedules. All key personnel designated herein have worked with each other on previous projects. The projects are checked both from an engineering and constructability standpoint. Our QA/QC procedures assure that the plans, specifications, and estimate (PS&E) package is complete, accurate, constructible, and consistent while meeting client expectations. Our QA/QC starts at the project's inception and continues through every milestone to completion.

QA/QC PLAN	
Ensure complete submittals are error-free	Independent senior QA/QC reviews
Require subconsultants (if any) to follow	Constructability reviews
Utilize comment log database	Quantities developed electronically and hand-calculated

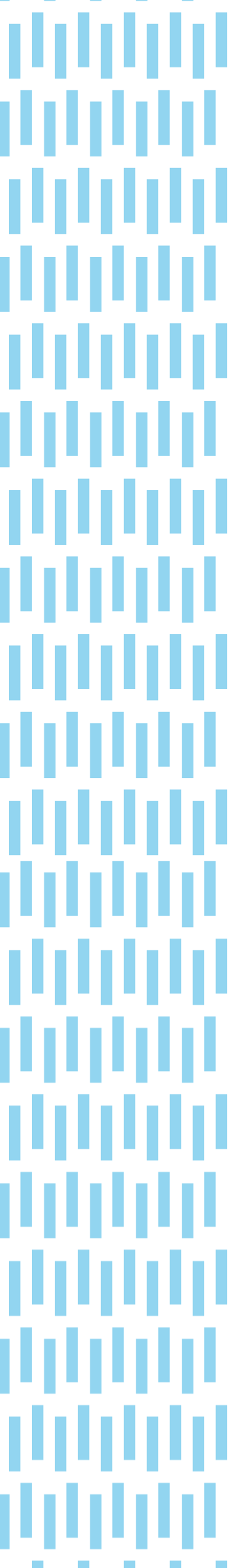
Cost Control: In this age of budget constraints, it is imperative to integrate cost control procedures into the design process. We prioritize the necessity for effective project cost control beginning at the receipt of the awarded contract. Cost control occurs on two fronts—control of scope creep during the design and the overall construction cost. To control scope creep, we'll work closely with the City to accurately define the scope and determine the required product, effort, and expertise. We candidly talk with the City's staff and develop a plan to meet all constraints and requirements. We also employ a complex cost-estimating regimen during each project, and provide estimates at every major work product submittal and after any significant decision affecting the work product. It also assists with budgeting (CIP development cycles). We consistently value engineer projects to ensure the product delivered is the best value for the City.

e. Approach to communication with the City

Consor will meet regularly with City staff to discuss project progress, review comments, and, when requested, provide presentations to committees, other staff, or entities involved in the project. Consor's PM (Javier Martinez Jr., PE, CFM) will be the main contact between Consor and the City of San Juan. Contact with other entities regarding the project will be conducted according to the City's direction (either through the City or with the City's knowledge). Flow of information and points of contact can be discussed during scoping or project kick-off. Consor's deputy PM (Oziel Bautista Reyna, PE) will be kept up-to-date and copied on all information. This measure provides continuity of service should the City need a quick response while the PM is out of the office.

f. Approach to code analysis and jurisdictional approvals

Our team will employ the ASCE, the International Building Code (IBC), Unified Building Code, and the American Railroad Engineering Association Code, to apply proper design criteria and procedures. Recommended practices for design from organizations such as the American Institute of Steel Construction, American Concrete Institute, and AASHTO will be followed as applicable. We are experienced and conversant in the IBC, National Electrical Code, National Fire Protection Association, City/County ordinance, Texas Accessibility Standards, and TxDOT requirements. Our staff oversees construction inspections that ensure buildings, roadways, bridges, drainage structures, signals, pavement markings, TCP, and SW3P constructability abides by plans, provisions, City ordinance, IBC, and contract specifications. Consor provides engineering expertise consisting of construction management, planning, bidding process, cost control, environmental controls, mitigation, dispute resolution, public relations, QC/QA, and public safety considerations.



Appendix

- **Divider #6: Management and Organizational Approach**

On two pages or less, please describe your management and organization approach to the project. The following should be addressed within this description:

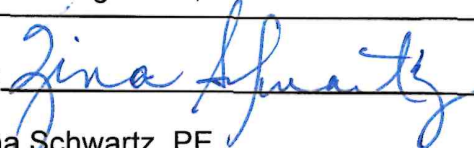
- a. Describe your firm's understanding of the project.
- b. Describe how the firm will organize to perform the services.
- c. Describe how the firm will solicit in the programming and design phases the interested stakeholders. This includes community residents, city commission, staff and users.
- d. Provide procedures for assisting in the development of project scheduling, coordination of consultants, quality and cost control.
- e. Describe the Engineering team's approach to communication with the City.
- f. Description of Engineer's approach to code analysis and jurisdictional approvals.

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter or interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: Conсор Engineers, LLC

Authorized Signature: 

Print Name: Zina Schwartz, PE

Title: EVP, Central Region Executive Director

Date: 06/27/2024

Telephone: 281.493.4140 ext. 54247

E-Mail: zschwartz@consoreng.com

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

N/A

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

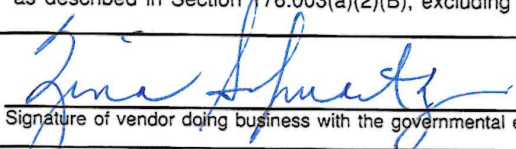
B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

06/27/2024
Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Conzor Engineers, LLC
Houston, TX United States

Certificate Number:
2024-1181001

Date Filed:
06/26/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ No. 24-011-07-08
Professional Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Patil, Sandeep	Houston, TX United States	X	
	Rayasam, Chris	Portland, OR United States	X	
	Cass, Matthew	Chapel Hill, NC United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is Karen Dennis, and my date of birth is 11/08/1955.

My address is 15310 Park Row, Houston, TX, 77084, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 26th day of June, 2024.
(month) (year)

Karen Dennis

Signature of authorized agent of contracting business entity
(Declarant)



Consor Engineers, LLC

200 S 10th Street, Suite 800, McAllen, Texas 78501

WWW.CONSORENG.COM



Request for Qualifications for Engineering Services

RFQ No. 24-011-07-08

PREPARED BY:



**200 S. 10TH ST. SUITE 1500
MCALLEN, TEXAS 78501
PHONE: (956) 702-8880
FAX: (956) 702-8883**



1

LETTERS

2

FIRM INFORMATION

3

**GENERAL FIRM HISTORY /
QUALIFICATIONS**

4

FINANCIAL AND LEGAL STATUS

5

EXPERIENCE AND REFERENCES

6

**MANAGEMENT AND
ORGANIZATIONAL APPROACH**

7

REQUIRED FORMS

8



Engineering Firm Reg # 10602 Surveying Firm Reg # 101416-00
200 S. 10th Street, Suite 1500, McAllen, Texas 78501 Phone: (956) 702-8880 Fax: (956) 702-8883

July 8, 2024

City of San Juan
Lori A. Maldonado, Purchasing Agent
512 S. Nebraska Ave.
San Juan, Texas 78589-2649

RE: Request for Sealed Qualifications for Engineering Services
 RFQ No. 24-011-07-08

Greetings,

SAMES, Inc. ("SAMES") is extremely pleased to present our Statement of Qualifications for professional Engineering Services to the City of San Juan ("City"). We have reviewed the Request for Qualifications and strongly believe that our extensive experience in quality engineering along with our team mentality and commitment to the City of San Juan will deliver the best solution for the City's projects.

SAMES' professionals have considerable experience working with municipalities to plan, analyze, evaluate, design, and provide strategic support for infrastructure improvements. We offer in-house support services such as surveying, drafting, environmental compliance, and construction management and inspections, which may be called upon to complete the project. SAMES is fully committed to providing full coverage for the City of San Juan's projects and will ensure the project is designed and constructed in accordance with the latest local, state and federal standards. Due to our definitive experience with municipal engineering and our history of successfully completing similar projects within the South Texas region, we are confident in our ability to perform this work in a professional, timely and cost-effective manner.

I, Samuel D. Maldonado, the undersigned have the authority to submit this Statement of Qualifications and contractually bind the firm. Should you have any questions regarding our qualifications you may reach me on my mobile, (956) 207-7130 or at the office, (956) 702-8880. Please consider this response valid for (90) days from the date of submission. Thank you for your time and consideration of our qualifications.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Samuel D. Maldonado", written over a horizontal line.

Samuel D. Maldonado, PE, RPLS
Chief Executive Officer

a. Firm name, addresses, and telephone numbers of all firm offices.

Corporate office: SAMES, INC.
200 S. 10th Street, Suite 1500
McAllen, Texas 78501
(956) 702-8880

Branch locations: 222 E. Van Buren, #306, Harlingen, TX 78550
1596 Pacheco Street, #203, Santa Fe, NM 87505
1247 Central Avenue, #220, Los Alamos, NM 87544

b. Structure of firm, i.e., sole proprietorship, partnership, corporation, and size of firm.

- Subchapter S Corporation
- Federal HUBZone: 54823
- Texas HUB: 59680
- Small Business Enterprise
- Disadvantaged Business Enterprise

c. Years firm has been in business.

SAMES, Inc. was formed in June 2008 and is 16 years old.

d. Name of principals in firm.

Saul D. Maldonado, P.E. – President
Samuel D. Maldonado, P.E., R.P.L.S. – Chief Executive Officer

e. Primary contact.

Samuel D. Maldonado
O: (956) 702-8880
M: (956) 207-7130
sam@samengineering-surveying.com

f. Organizational description.

SAMES, Inc. is a privately held, family-owned corporation offering professional engineering, surveying, and construction services to local, state, and federal government agencies as well as private and commercial clients. The firm is led by two (2) brothers, Samuel, and Saul Maldonado, both professional engineers with over 40 years of cumulative technical expertise in civil engineering and construction management. SAMES and its professionals are registered and in good standing with the Texas Board of Professional Engineers and Land Surveyors. The firm is organized into the following divisions:

- Professional Services
 - Vice President of Professional Services: Jessica M. Maldonado, P.E., P.M.P., C.F.M., S.I.T

- Services: Engineering, Surveying, Development, Construction Engineering Inspections
- Construction Services
 - Vice President of Federal Division: Thomas R. Knutson, LEED AP BD+C
 - Services: General Construction Services, Construction Management, Heavy Civil
- Business Development
 - Duties: Public Relations, Marketing, Procurement, Networking, Registrations
- Finance/Accounting
 - Duties: Accounting (receivables/payables), Bookkeeping
- Operations
 - Duties: Asset Management, Fleet Management, Office and Technology Support
- Human Resources
 - Duties: Hiring/Onboarding, Payroll, Training, Continuous Education, Culture

g. Description of firm's philosophy.

SAMES was built on a TEAM philosophy which revolves around the Guiding Principles of: PEOPLE, PROCESSES, PERFORMANCE.



PEOPLE: To Serve our employees and clients and promote a culture that develops and inspires growth.



PROCESS: To Be Intentional towards Excellence by understanding expectations and utilizing corporate processes; and,

PERFORMANCE: To be Accountable professionally and personally to oneself and each other.

SAMES' focus on our Guiding Principles further supports of our Mission Statement:

"To empower leadership that promotes excellence through Teamwork, Accountability, and Integrity while providing quality professional engineering, construction, and surveying services."



The Chase Tower
 200 South 10th Street, Suite 1500
 McAllen, Texas 78501
 P: 956.702.8880
 F: 956.702.8883
 Principal: Samuel D. Maldonado
sam@samengineering-surveying.com
 Principal: Saul D. Maldonado
saul@samengineering-surveying.com

*Texas Board of
 Professional
 Engineers and Land
 Surveyors
 #F-10602, #101416-00*

*Texas Certified HUB:
 59680*

*TxDOT
 Disadvantaged
 Business Enterprise:
 VN 23559*

*Small Disadvantaged
 Business*

*Minority
 Disadvantaged
 Business*

*Federal HUB Zone:
 54823*

*UEI Number:
 DP31KANLHAT1*

CAGE Code:

3.1 Firm History

SAMES is a minority owned company established in 2008 by Samuel and Saul D. Maldonado, two brothers with a vision to develop a legacy of leadership succession serving communities worldwide. Originally established as a professional engineering and surveying firm, SAMES expanded in 2010 and started providing general construction and construction management services. In 2013 SAMES once again expanded and added federal government contracting as another strategy for business growth. Today, SAMES proudly serves local, municipal, state, federal, and private/commercial clients from any one of our four (4) office locations: McAllen, TX; Harlingen, TX; Santa Fe, NM; Los Alamos, NM. SAMES is headquartered in McAllen, Texas.

SAMES is registered and in good standing with the Texas Board of Professional Engineers and Land Surveyors. We are a certified Disadvantaged Business Enterprise (**DBE**), a State of Texas Historically Underutilized Business (**HUB**), and a Small Disadvantaged **HUBZone** firm certified through the U.S. Small Business Administration.

SAMES provides a complete range of professional services including planning, development, surveying and design to the preparation of bidding documents, assistance with bid procurement, and construction management and inspections. We have a fully staffed survey and CAD department which allows us to research, analyze and transfer technical data quickly and efficiently. SAMES is also administratively qualified and pre-certified with the Texas Department of Transportation (TxDOT).

Originating from humble beginnings, today SAMES offers an exceptional advantage to its clients by integrating its extensive technical engineering expertise with our results driven professional philosophy. From the preparation of funding applications for state and federal grant programs through design and managing tasks through a scheduled phasing system, the firm can manage any project from inception to completion. SAMES provides the following disciplines to its clients as a "one-stop-shop."

- Professional Engineering Services
- Professional Surveying Services
- Planning and Land Development
- General Construction Services
- Construction Management and Inspection Services (also substantiated through a GSA Federal Supply Schedule)

3.2 Professional Services

SAMES provides client-focused quality Engineering, Surveying and Construction services. We offer design services that encompass CORE civil engineering disciplines: **Water Distribution Systems, Wastewater Collection Systems, Storm Sewer Collection Systems, and Roadway Design.** To better serve our clients, we have gradually expanded our services to include **Development and Planning, Professional Land Surveying, General Construction Services, and Construction Management & Inspections.**

SAMES specializes in providing the following services in-house:

CORE COMPETENCIES

- **Design Services**
 - Civil Engineering
 - Construction Engineering Inspections
 - GIS and Mapping
 - Project Management
- **Development and Planning**
 - Subdivision Platting
 - Feasibility Studies
- **Land Surveying**
 - Topographic & Boundary
 - ROW & Utility Mapping
 - Aerial Mapping & LiDAR
 - Construction Staking
- **Construction Services**
 - General Contractor
 - Heavy Civil & Highway
 - Commercial & Institutional

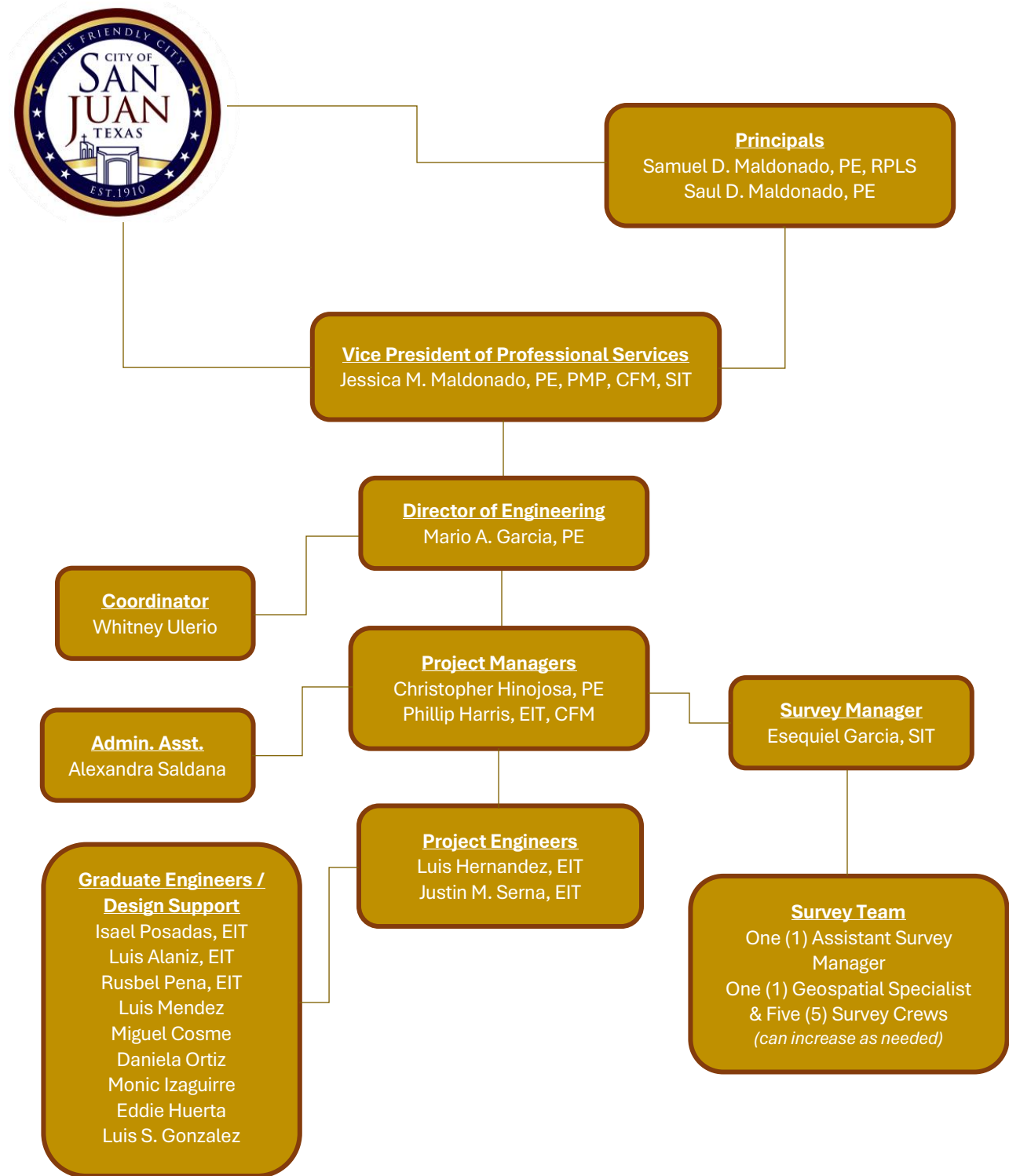
3.3 Project Team Qualifications

The City of San Juan will be facilitated by a solid team of professionals and experts in a variety of fields needed to fulfill the scope requirements for any project. The combined human and technical resources of the SAMES project team will offer the City of San Juan professional engineering services that are tailored to the unique needs and conditions of the project. Our professional team is led by seasoned industry professionals with cross-discipline capabilities. Most of our professional team have collaborated on multiple projects involving various scopes thus demonstrating the proven capability to work together effectively and perform seamlessly on a wide array of projects. SAMES plans to self-perform all aspects of the proposed project's scope of work. However, should the project call for a service we do not provide in-house, SAMES has developed key business relationships with experienced and respected professionals that can be called upon to provide support if/when needed.

The SAMES project team is led by our two (2) highly qualified firm principals, Samuel D. Maldonado, PE, RPLS and Saul D. Maldonado, PE. Samuel D. Maldonado has over 25 years of experience in Civil Engineering and Construction Management of capital improvement projects and over 16 years of experience in Professional Land Surveying with a broad range of projects completed. Saul D. Maldonado has over 18 years of experience in Civil Engineering and Construction Management of large-scale developments and multi-disciplined projects.

3.4 Organizational Chart and Resumes

The SAMES professional team includes five (5) state licensed professional engineers, one (1) state registered professional land surveyor, and six (6) engineers-in-training. On the next page please find an organizational chart of SAMES' professional team followed by resumes for management key personnel.



Samuel D. Maldonado, PE, RPLS

Principal/RPLS



Education:

- M.B.A., University of Texas – Rio Grande Valley (2017)
- B.S., Civil Engineering, Texas A&M University - Kingsville (1997)

Registrations/Certifications:

- Professional Engineer, Texas: No. 91889
- Professional Engineer, Arizona: No. 71257
- Registered Professional Land Surveyor, Texas: No. 6027

SAMUEL D. MALDONADO, PE, RPLS is a Licensed Professional Engineer (PE) and Registered Professional Land Surveyor (RPLS) with over 25 years of experience in Engineering, Design and Construction Management. Mr. Maldonado has managed teams conducting both design and construction of Municipal Storm Drain Systems, Sanitary Sewer Collection Systems, Water Distribution Systems, and Road/Parking Lot Improvements in both the public and private sectors. He is proficient in HEC-HMS, HEC-RAS storm drain design and is the primary point of contact for many local municipal projects. Mr. Maldonado has over 15 years of experience in land surveying and has provided surveying services for new subdivisions, commercial and institutional buildings, road improvements, drainage systems, sanitary sewer collection systems and water distribution systems. He oversees major land surveying projects ranging from topographic and boundary surveying, utility and right of way mapping, aerial photography and aerial mapping, design and construction surveys, and establishment of horizontal and vertical controls. He also performs ALTA surveys adhering to the minimum standard detail requirements for the ALTA/NSPS Land Title Surveys. Mr. Maldonado conducts his continuing education through the Texas Society of Professional Surveyors and stays updated on the latest changes and the newest software and technologies used in land surveying.

Project Experience:

HCDD #1 2018 Bond Referendum Project No. 13 – Hidalgo Drain – McAllen, Texas

- Provided project management and surveying services for the widening of an existing ditch to increase linear detention and positive flow to the outfall at the IBWC Floodway.
- Design included the upgrade of existing culvert structures, cleaning and regrading while surveying services included topographical surveying and parcel mapping.
- Oversaw the planning, development, surveying, geotechnical services, and hydraulics and hydrology design services prior to preparation of the plans, specifications and cost estimates for construction.

Sam Houston Boulevard Widening – Pharr, Texas

- Provided subsurface utility exploration and surveying services of all existing utilities including waterlines, sanitary sewer lines, storm drains, electrical underground cable, pressure gas pipelines, and telecommunications cables.
- Prepared Right-of-Way Maps as required by TxDOT for the acquisition of 25 parcels.
- Prepared easement parcel plats by conducting a thorough investigation of the properties and obtaining title reports of all property owners fronting the roadway.
- Utilized SUE and survey maps for the realignment design of existing utilities that needed to be moved due to the widening of the road.

Ware Road Utility Relocation Project – McAllen, Texas

- Provided subsurface utility exploration services, topographical surveying, aerial surveying, right-of-way mapping and engineering design services for the expansion of appx. 2 miles of road. Surveyed all-natural ground, existing utilities, existing infrastructure, manholes, roadway, curbs, storm sewer system, property corners/boundaries, monuments and benchmarks.
- Coordinated with existing utility owners and utilized SUE data and survey maps for the relocation design of existing utilities that needed to be moved due to the widening of the road.

Arroyo Colorado Trail Extension Phase I – Harlingen, Texas

- Provided field surveying services for construction of a 10-foot multipurpose trail beginning under the I-69 West Overpass then continuing west to Dixieland Park.
- Surveying services included collecting elevations at 50-ft. intervals at a 50-ft. width along the proposed trail alignment, plus 3 crossings identified to include water top and flowline.
- Provided an original Plan View sealed plat and AutoCAD DWG file of a detailed topographic survey of the area and of a decent size gorge to determine overall depth of the trail.

Starr County B.C.A.P., Rnd III, Street and Drainage Improvements - Athens Road – Roma, Texas

- Provided topographical surveying, grant application assistance, hydrology analysis & hydraulic engineering design, and project management services for this multi-phase project that involved the design of a new two-lane roadway including curb and gutter, design of a new storm drain system and utility relocation design for several utilities that required adjustment.
- Followed AASHTO guidelines for vertical curves due to the steep terrain in this area of Starr County.
- Primary point of contact and coordinated with the all parties involved including existing utility providers, the City of Roma, and the Starr County grant coordinator.

Edinburg Hospital ALTA Survey – Edinburg, Texas

- Provided topographic surveying services and subsurface utility locates of the 40-acre site to provide accurate field data for the proposed design of a new hospital tower.
- Topographic survey included existing site parking lots, sidewalks, curb and gutter, building, landscaping, HVAC systems, irrigation systems, island, building canopies, drainage ditch flowlines and natural ground elevations.
- Coordinated with private utility providers, hospital engineering department and city utility departments to obtain the most accurate utility field information.

Port of Brownsville Big River Steel Boundary Surveys – Brownsville, Texas

- Provided conventional topographic surveying, aerial (drone) topographic surveying, and project management services for this survey project that was a prelude to a major Capital Improvements project at the port.
- Surveying scope of work included the preparation of 2 boundary surveys (the first was for a 700-acre tract and the second was for a 500+ acre tract of land) which included parcel plats with metes and bounds descriptions.
- Coordinated with existing utility companies, the Port of Brownsville and TxDOT during performance of the surveys.

Hidalgo County Regional Mobility Authority Surveying Services – Hidalgo County, Texas

- Provided boundary surveying services for multiple parcel plats located throughout the County, including abstracting and plotting, setting of control monuments and establishment of benchmarks, prepared parcel plats with metes and bounds description.
- Topographic survey and right-of-way map for FM 493 in Donna, Texas which included appx. 105 parcel plats with metes and bounds description.

Saul D. Maldonado, PE

Principal



Education:

- B.S., Civil Engineering, Texas A&M University - Kingsville (2003)

Registrations / Certifications:

- Professional Engineer, Texas No. 100320

SAUL D. MALDONADO, PE is a Licensed Professional Engineer with over 20 years of experience in managing the design and construction of multi-disciplined projects. Mr. Maldonado's civil experience includes the design and construction management of Sanitary Sewer Collection Systems, Road Improvements, Water Distribution Systems, Storm Runoff Collection Systems, as well as Subdivision Developments. His experience with vertical design and construction includes over 500,000 square feet of Industrial Cold Storage Facilities, over 200,000 square feet of commercial/office space, over 500,000 square feet of multi-family residential dwellings, over 100,000 square feet of Institutional Building Renovations and over 200,000 square feet of Institutional Building New Construction. His management experience includes leading both professional and technical design staff, construction inspectors, and field superintendents in the completion of government funded projects.

Project Experience:

TxGLO-DR Hutto Road Drainage Improvements – Donna, Texas

- Provided project management for the design and construction of a new storm drain facility required to intercept runoff from approximately 52 acres of residential and farming property.
- Performed a feasibility study prior to design conception and oversaw the hydrology analysis and hydraulics design for the new storm drain facility.
- Obtained all required permits from TxDOT, provided all monthly progress reports and coordinated with the funding agency, Texas General Land Office, before and during construction to ensure compliance with all program objectives.

2013 Street Improvements: La Homa Road Realignment and Bridge Project – Palmview, Texas

- Provided design and construction management for the construction of a new bridge structure spanning the width of an Irrigation Canal and then realigning the road to the existing intersection at Business Hwy. 83.
- Coordinated with TxDOT for approval of design and with local utility owners for conflict avoidance and/or resolution and obtained all required permits (TxDOT, Hidalgo County Irrigation District #1)
- Performed roadway design for the realignment of the road, structural design for the new bridge structure and hydraulic calculations and design for a new storm sewer system that required both a gravity collection system and pumping system to move the water over the irrigation canal and into the ultimate outfall at Business Hwy. 83.

Duval County Transportation Infrastructure Fund Grant (TIF) - Duval County, Texas

- Provided design, construction management and inspections for the reconstruction and overlay of several County Roads within Duval County including protection and improvement of existing storm water drainage systems along creek crossings, roadway and driveway culverts and roadside ditch systems.
- Performed the required Environmental Assessment for the proposed roadway expansion.
- Performed oversight and administrative design and review of the proposed SW3P and verified compliance with TCEQ requirements for Best Management Practices (BMPs).
- Performed initial review and completion / management of the EPIC sheets.

Starr County BCAP Rnd III Street Improvements – Athens Road – Roma, Texas

- Provided design quality assurance/quality control and construction management oversight for 1.1 miles of new roadway construction with connection and protection of existing adjacent storm water drainage systems.
- Performed oversight and administrative design and review of the proposed SW3P and verified compliance with District Standard Operating Procedures and TCEQ requirements for Best Management Practices (BMPs).
- Performed initial review and completion / management of the EPIC sheets.

Agua SUD – DWSRF Waterline Project – Hidalgo County, Texas

- Provided project management for the design and construction of approximately 7 miles of 12", 16", and 20" PVC water distribution mains.
- Coordinated with various Irrigation Districts, Drainage District #1, and TxDOT for aerial canal crossings, sub-surface canal crossings, and bore permits for the completion of the project.

Agua SUD – DWSRF La Homa Road Waterline Adjustment – Palmview, Texas

- Provided design management for the adjustment of 14,000 LF 8" – 12" PVC waterline from Veteran's Boulevard to Graham Avenue during TxDOT's La Homa Expansion Project.
- Coordinated with TxDOT to avoid any design conflicts.
- Served as the Prime Engineer who assisted with financial applications through TWDB's Clean Water and Drinking Water State Revolving Fund (SRF) and with DBE form submittals.

Agua SUD - U.S. Highway 83 Relief Route Waterline Adjustment – Hidalgo County, Texas

- Provided design management for the adjustment of 11,000 LF 8" – 16" PVC waterline.
- Coordinated with multiple entities, including TxDOT, Hidalgo County Drainage District #1, and private firms to ensure design accuracy and minimize conflicts.

Trenton Road Expansion Project – McAllen, Texas

- Provided design and construction management for the 1.25-mile extension of the 5-lane roadway, including the extension and relocation of waterlines, sanitary sewer lines, and drainage systems.

Farmers Best Cold Storage – Pharr, Texas

- Oversaw the surveying, design and construction of a 97,165 square foot office and warehouse facility, including the design of civil, structural, mechanical, electrical and plumbing components.
- Obtained all required permits and coordinated with existing utility providers during design to avoid possible conflicts during construction and ensure compliance with all local and state construction requirements.
- Provided construction engineering inspection services including weekly onsite observations and the preparation of a detailed inspection report of the inspections conducted, any communication with the contractor and identification of any deficiencies which aided in the assurance of compliance with contract documents.
- Provided construction management services which included review and approval of contractors RFI's, change order requests, testing reports and payment applications.

Limex Distribution Center and Cold Storage Facility – McAllen, Texas

- Oversaw the development, design and construction of a 100,000 square foot building consisting of office and storage partitions, including the preparation of a Phase I Environmental Site Assessment, architectural building design and design of civil, structural, mechanical, electrical and plumbing components.
- Obtained all required permits and coordinated with existing utility providers during design to avoid possible conflicts during construction and ensured compliance with all local and state construction requirements.

Jessica Maldonado PE, PMP, CFM, SIT

Vice President of Professional Services



Education:

- M.B.A., University of Texas at Rio Grande Valley (2018)
- B.S., Civil Engineering, Texas A&M University – College Station (2005)

Registrations/Certifications:

- Professional Engineer, Texas No. 111579
- Project Management Professional, Texas No. 2077158
- Certified Floodplain Manager, Texas No. 3995-21N
- Certified Surveyor-in-Training, Texas No. 110912

JESSICA M. MALDONADO, PE, PMP, CFM Jessica M. Maldonado, PE, PMP, CFM, SIT, is a Licensed Professional Engineer, Certified Project Management Professional, Floodplain Manager and Surveyor-in-Training with over 17 years of experience in municipal civil engineering, public works construction and project management of multi-disciplined projects. She provides engineering design and management throughout project phases and has overseen the civil design, site surveying, and construction phase improvements to various projects in Hidalgo County. Much of Mrs. Maldonado's career has been associated with the design, contract administration and construction management of federally funded projects. She is proficient in the completion and submission of all required submittals and progress reports and has ensured compliance with the Texas General Land Offices' (GLO) standards and requirements for 16 GLO funded projects. Mrs. Maldonado has also provided project management and contract administration services for FEMA funded roadway improvements and housing inspections required by FEMA in the wake of Hurricane Harvey. Mrs. Maldonado manages a staff of approximately 50 professionals, technicians, and administrative support staff.

Project Experience:

Ware Road Utility Relocation Project, TxDOT CSJ: 2094-01-038 Roadway Expansion – McAllen, Texas

- Oversaw the design and provided project management of the PS&E utility relocation package which included the waterline and sanitary sewer line improvements.
- Assisted McAllen Public Utility (MPU) with compensable utility support documentation required for the Advance Funding Agreement and Standard Utility Agreement.
- Provided project estimates and review submittals for TxDOT and MPU to review and approve.
- Oversaw the preparation of construction approved plans and specifications in accordance with TxDOT standards and MPU requirements.
- Performed TxDOT utility coordination to avoid conflicts during construction and provided responses to all contractor requests for information.
- Prepared final as-built drawings and submitted to MPU and TxDOT.

Hidalgo County BCAP Fresno Street Roadway & Drainage Improvements – San Juan, Texas

- Provided engineering design, contract administration and construction management for this road and drainage improvement project funded by TxDOT's Border Colonia Access Program.
- Prepared all required forms and reports and ensured compliance with TxDOT program regulations.
- Oversaw the survey and CAD departments, providing direction and management when needed.
- Primary point of contact for Hidalgo County.

Sam Houston Boulevard Widening – Pharr, Texas

- Provided design management for the roadway and drainage improvements, as well as the adjustment of waterline and sanitary sewer lines.
- Completed the environmental study for TxDOT funding regulations.
- Provided utility coordination and construction oversight for the relocation of existing utilities located along the proposed route for expansion.

TxGLO 2015 Floods Grant Stormwater Relief Project Ph. II – Alamo & Edinburg, Texas

- Provided contract administration and construction management services for the design and installation of a new storm sewer system that included drainage swales, roadside ditches, inlets, and pipe networks ultimately flowing into an existing drainage ditch owned by Hidalgo County Drainage District #1.
- Prepared and submitted grant application and obtained all required permits.
- Coordinated with the GLO and County to ensure funding and schedule compliance during design and construction.

TxGLO Downtown Drainage Improvements Project – Pharr, Texas

- Provided design and construction administration for installation of a 2.5-mile storm collection system in downtown Pharr.
- Obtained all required permits (UPRR utility encroachment, TxDOT utility crossing, HCDD #1 discharge permit)
- Reviewed and submitted payroll logs, contractor invoicing and all documentation required for funding compliance.

Hidalgo County Pct. 1 TxGLO Flood and Drainage Improvements – Hidalgo County, Texas

- Provided contract administration services and oversaw the design and construction of a new storm drain network, consisting of over 4,000 LF of 36-inch and 48-inch steel polymer coated storm pipe and a 1,250 linear foot long by 130-foot wide ditch excavation.
- Obtained all required permits, prepared and submitted all funding reports and provided quality assurance during construction.
- Coordinated with the Texas General Land Office and ensured compliance with their program funding requirements.

FEMA Roadway Reconstruction Project – Hidalgo County, Texas

- Oversaw the design and construction of road and drainage improvements to various streets within Hidalgo County.
- Provided contract administration services and coordinated with the County to ensure FEMA funding compliance.

Paving and Drainage Improvements to Mile 14½ - Hidalgo County, Texas

- Provided design, project management and contract administration services for the reconstruction of appx. 2 miles of roadwork along Mile 14½ Road.
- Coordinated with and served as Primary point of contract for Hidalgo County.

Hidalgo County Pct. 2 BCAP Rnd III Road and Drainage Improvements – Hidalgo County, Texas

- Provided design and contract administration for road and drainage improvements to two (2) subdivisions.
- Project was funded by TxDOT's Border Colonia Access Program Third Call of Proposition Three funding and so improvements were developed in accordance with TxDOT design standards, guidelines and regulations.

Mario A Garcia, PE

Director of Engineering



Education:

- B.S., Civil Engineering, University of Texas – Pan American (2015)

Registrations/Certifications:

- Professional Engineer, Texas: No. 137503

MARIO A. GARCIA, PE, is a Licensed Professional Engineer with 8 years of experience in Civil Engineering and Project Management services. He has extensive experience in conducting feasibility studies and managing projects for multi-family and commercial developments for private and public clients. Throughout his years as a project manager, Mr. Garcia has overseen completion of street improvements and restoration projects as well as parking supply and demand analysis. Mr. Garcia has managed with due diligence the design and construction for land and site development projects specifically focusing on platting, paving, drainage, and sanitary sewer and water improvements. He has demonstrated additional capabilities in his role by managing and performing the design and construction of multiple road improvement projects funded by the State's Community Development Block Grant program which has allowed him to develop a high level of proficiency in regard to state government funding.

Project Experience:

2021/2022 La Joya Street Improvements – La Joya, TX

- Managed the production of 2,000 linear feet of required street improvements from Schematic Design through Construction Documents.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.
- Verified Submittals, Requests for Information, Pay Applications from Contractor for final recommendation.
- Conducted site visits, inspections of existing conditions, and documentation of any defects that may be improved with CDBG funds.

2021/2022 San Juan Street Improvements – San Juan, TX

- Managed the production of seven (7) streets requiring street improvements from Schematic Design through Construction Documents.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.
- Verified Submittals, Requests for Information, Pay Applications from Contractor for final recommendation.
- Conducted site visits, inspections of existing conditions, and documentation of any defects that may be improved with CDBG funds.

Hidalgo County Drainage District No. 1 - FM 493 & County Rd (Project 12 Phase II)

- Manage and coordinated the approval of final design for the upgrade of an existing storm drain system and installation of a new storm drain system for the neighborhoods located between South River Road and surrounding the Chaparral Drain in Donna, TX.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.

- Oversaw construction administration services including construction site visits and administration of contract documents for payment applications, requests for information and material submittals.

ACME Square Subdivision – Pharr, TX

- Oversaw residential and multi-family development of a 20-acre gross property platted into 52 4-Plex and Duplex lots.
- Managed the design and construction for the public improvements which consisted of over 3,500 linear feet of 8" PVC C-900 waterline with 47 water services, 8 fire hydrant assemblies and 1-2" temporary flush valve assembly, and over 2,800 linear feet of 10" PVC SDR-26 sewer line with 47 sewer services and 11 fiberglass manholes.
- Attended required public and coordination meetings throughout the duration of the project and coordinated with utility agencies to obtain certifications/plat approvals.

Las Americas Roma Industrial and Logistics Park – Roma, TX

- Oversaw the commercial development of a 337.20-acre tract of land subdivided into 3 phases with Phase I consisting of +124 acres to be developed for industrial/commercial use.
- Managed the development process including extensive coordination with utility agencies, the City of Roma, County of Starr, Texas Department of Transportation; Attended pre-development meetings, public involvement meetings, and City public meetings; Oversaw the preparation of all required documentation including petition for voluntary annexation, drainage reports, preliminary utility and drainage plats, and preparation of all plat applications and submittals.
- Managed the design and construction for Phase I public improvements which were prepared and submitted at 30%, 60% and 90% construction design.
- Assisted with bid procurement and construction administration.

City of Rio Grande City Street Improvements Project – Rio Grande City, TX

- Manage the production of two (2) streets with a total of 2,800 linear feet requiring street reconstruction improvements from Schematic Design through Construction Documents.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.

City of Escobares Street Improvements Project – Escobares, TX

- Manage the production of three (3) streets requiring street improvements from Schematic Design through Construction Documents.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.

City of Roma Street Improvements Project – Roma, TX

- Manage the production of two (2) streets with a total of 1,100 linear feet requiring street reconstruction improvements from Schematic Design through Construction Documents.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.

Los Velas Road Widening – Rio Grande City, TX

- Managed the surveying, design and construction for road widening improvements to Los Velas Road.
- Managed the development of Bidding and Contract documents for contract award to selected Contractor.
- Improvements were designed and constructed in accordance with City of Rio Grande City and Texas Department of Transportation standard requirements.

Christopher Hinojosa, PE

Project Manager



Education:

- A.S., Mathematics, South Texas College (2016)
- B.S., Civil Engineering, University of Texas – Rio Grande Valley (2019)

Registrations/Certifications:

- Professional Engineer, Texas: No. 152426

CHRISTOPHER HINOJOSA is a Licensed Professional Engineer with over 5 years of experience in civil engineering design, construction inspections and construction management. Mr. Hinojosa has taken the lead in the advancement of various street improvement projects funded through CDBG funding. Additionally, Mr. Hinojosa has designed, reviewed, and managed land development projects including platting, construction plans, and permits for single family, multifamily, and commercial developments. His most recent experience includes drainage improvement projects funded through GLO and CDBG. This mix of experience has allowed Mr. Hinojosa to become well versed in design standards, regulations, and procedures at the city, county, and state level for both public and private work.

Project Experience:

Sullivan City Street Improvements Project (CDBG) – Sullivan City, Texas

- Managed design, review, and scheduling of deliverables of construction plans, engineer's estimate, and specifications needed by Hidalgo County Urban County for approximately 1,800 LF of asphalt overlay including milling, concrete aprons, and pothole base repairs.
- Coordinated public bidding matters including the pre-bid meeting, bid opening, pre-construction meeting, and addendums.
- Reviewed and assessed contractor bids to ensure construction plans and specifications were followed and priced accurately for submitted bids.
- Performed final walkthrough of substantial completion and reviewed final punch list.

San Juan Street Improvements Project (CDBG) – San Juan, Texas

- Managed design, review, and scheduling of deliverables of construction plans, engineer's estimate, and specifications needed by Hidalgo County Urban County for three streets totaling in approximately 1,700 LF of asphalt mil and overlay including concrete aprons, pothole base repairs, and level ups.
- Developed schedule for project team to meet required deliverable deadlines from Hidalgo County Urban County and City of San Juan.
- Performed site visits of project area and coordinated with survey team to assure all necessary survey information is being shown accurately and as needed.
- Coordinated public bidding matters including pre-bid meeting, contractor deliverables of plans and specifications, and bid opening.

Glazers Beer & Beverage Warehouse – Weslaco, Texas

- Prepared project plans in Civil 3D for construction set.
- Provided design of drainage, grading, water, sanitary sewer, pavement, striping, traffic signs, stormwater pollution prevention plan, street lighting, and parking design items needed for a 225,000 SF warehouse on a 25-acre lot.

- Performed various drainage analysis of on-site drainage using Storm and Sanitary Analysis (SSA) and various calculations including Drainage Detention Analysis, Drainage Choke Analysis, and Drainage Conveyance Analysis.
- Coordinated with owner, city, county, and utility providing entities for approval of design and construction matters such as material submittals.
- Coordinated with landscape and irrigation engineer subconsultants for design and deliverable items to assure all client requirements were met on time.
- Completed review and responses for various contractor submittals, RFIs, and plan set revisions.

SpaceX - Masseys Island Drainage – Brownsville ETJ, Cameron County, Texas

- Coordinated with client to confirm all work is completed as requested and delivered on time.
- Provided drainage analysis and report for Masseys Island project including considerations omitting on-site detention requirements for the approximate 20-acre property.
- Reviewed development of construction plans to assure consistency between drainage report and construction plan set.

Las Americas Roma Logistics and Industrial Park – Roma, Texas

- Performed drainage design for an appx. 324-acre industrial park including one detention pond, two detention/retention ponds, roadside ditches, choked pipes and boxes, and crossing culverts.
- Provided drainage report analysis of subdivision to city and TxDOT.
- Reviewed drainage plans, HEC-RAS/HEC-HMS model results, drainage report, drainage quantities.
- Completed review and responses for drainage contractor submittals, RFIs, change orders, and plan set revisions.
- Assisted with completion of plan development and construction matters for water, sanitary sewer, street, and stormwater pollution prevention plan items.

ACME Square Subdivision – Pharr, Texas

- Managed design and review of drainage, grading, water, sanitary sewer, pavement, striping, traffic signs, stormwater pollution prevention plan, and street lighting design items needed for the development of the 47-lot multifamily subdivision.
- Provided drainage report analysis of subdivision to Drainage District and city.
- Prepared and shared engineer's construction cost estimate for development of the subdivision.
- Coordinated with owner, city, county, and utility providing entities for approval of design and subdivision requirements.
- Coordinated with AEP & MVEC for power pole relocation work orders needed as a result of proposed street widening.
- Prepared various permits such as Irrigation District Crossing Permits, Drainage District Discharge Permit, and TxDOT Utility Installation Request.
- Assisted owner with preparation of bid tabs and contractor bid reviews to assure contractor bids followed plans and priced bid items accurately.

Versailles Estates Subdivision – McAllen, Texas

- Managed design and review of drainage, grading, water, sanitary sewer, pavement, striping, traffic signs, stormwater pollution prevention plan, and street lighting design items needed for the development of the 36-lot single family subdivision.
- Provided drainage report analysis of subdivision to Drainage District and city.
- Prepared and shared engineer's construction cost estimate for development of the subdivision.
- Coordinated with owner, city, county, and utility providing entities for approval of design and subdivision requirements.
- Coordinated with adjoining development engineer to assure offsite improvements being proposed were shown accurately for this project.

Phillip R. Harris, EIT, CFM

Project Manager



Education:

- B.S., Civil Engineering, University of Texas – Pan American (2015)

Registrations/Certifications:

- Certified Engineer-in-Training, Texas: No. 71223
- Certified Floodplain Manager, Nationally Accredited: No. 4183-22N
- Passed PE Civil Water Resources and Environmental Exam

PHILLIP R. HARRIS, EIT, CFM is a certified Engineer-in-Training and Floodplain Manager with over 4 years of experience in Civil Engineering Design related to land and site development projects for both private and public sectors. His design experience encompasses projects located throughout the entire State of Texas and extending nationally. He is proficient in the various stages of design regarding site access, grading, drainage, water, sanitary sewer, and dry utility improvements.

Project Experience:

SAWS Blanco Road 24" Water Main – 15,200 LF of Public Waterline Design – San Antonio, Texas

- Assisted in the design and production of the construction documents for the proposed water main.

San Benito Street Rehabilitation Project – Professional Services and Design – San Benito, Texas

- Designed a street rehabilitation project in accordance with the needs of San Benito, Texas.
- Consulted with city officials, analyzed geotechnical engineering reports, and developed a cost-effective solution to enhance the drainage and driving conditions for residential roads across the City of San Benito.

Edinburg Residential Drainage Improvements – Professional Services and Design – Edinburg, Texas

- In cooperation with Edinburg, Texas, oversaw the construction of residential drainage improvements to ensure strict compliance with the Texas Department of Transportation Code, as well as implemented and designed change-orders to ensure the project's completion by its scheduled date.

IKE Smart City–Interactive wayfinding kiosks constructed within the public R-O-W – Houston, Texas

- Managed the production and design of over 100 interactive wayfinding kiosk installations across the City of Houston.
- Responsible for the day-to-day client coordination.
- Lead meetings with the City of Houston Office of City Engineering Department to expedite the permitting timeline, ultimately resulting in the City of Houston having the most operational IKE kiosks in the nation.
- Worked directly with the City of Houston electrical provider CenterPoint to identify power sources required for the proposed kiosks.
- Reviewed as-built drawings to add the existing City of Houston utilities to each set of construction documents for design and recordation purposes.

Riddell Homestead North and South – 37.4 Acre 750-unit Garden Style Multifamily – Austin, Texas

- Successfully participated in the City of Austin Regional Stormwater Management Participation Program. Reducing the required on-site detention storage to only the 2-Year storm event.
- Designed the water, sanitary and drainage systems including the dedicated public right of way.

Esequiel Garcia, SIT

Survey Manager



Education:

- A.A.S., Drafting & Design - Texas State Technical College (1998)
- B.S., Psychology, University of Phoenix (2013)

Registrations/Certifications:

- Certified Surveyor-in-Training, Texas: No. 110318

ESEQUIEL GARCIA, SIT is a certified Surveyor-in-Training with experience in land development, surveying, civil engineering design, and project management. Mr. Garcia is proficient in organizational leadership and client relations and uses these skills to manage the Survey Department's operations and production. His responsibilities include management and coordination of survey work and crews, preparation of surveying cost estimates and proposals, review of project plans and drawings to provide quality assurance, networking and business development activities involving survey clients. Mr. Garcia works closely with SAMES' Registered Professional Land Surveyor's and the department coordinator to ensure a quality survey deliverable prepared on time and within the client's budget.

Project Experience:

City of McAllen Medical Center Topographic Survey

- Oversaw project to create a digital cad file of all existing improvements for a Utility Emergency Power Upgrade Project.
- Provided utility coordination with Hospital staff and Electrical Company as well as utilized GPRS to provide CADD file and final topographic survey.

Adolph Thomae Jr. County Park Shoreline Protection Project Phase III & IV

- Prepared Survey Control Plan for establishing and maintaining horizontal and vertical control
- Prepared Pre-Construction and Post-Construction Survey
- Coordinated with client and field crews to stake out a proposed alignment for a gravity wall.
- Collected proposed materials for the wall as it was installed to create as-builts cross sections.
- Provided quality assurance and quality control procedures for project.

Schematic of Right-of-Way Acquisition Strip Map of Davis Road, Edinburg

- Oversaw the schematic for Right-of-way acquisition project of approximately 1.75 miles
- Services included referencing Hidalgo County City Maps and Appraisal District property information to create Right-of-Way Exhibit Map.

Schematic of Right-of-Way Acquisition Strip Map of Schunior Road, Edinburg

- Oversaw the schematic for Right-of-way acquisition project of approximately 2.73 miles
- Services included referencing Hidalgo County City Maps and Appraisal District property information to create Right-of-Way Exhibit Map.

Hidalgo County Urban County Program -2019 HOME Rehabilitation Funds

- Coordinated with client, field crews, and technicians to provide survey services for 26 home improvement sites.
- Submitted bi-weekly progress reports including photos and status to the client.
- Provided quality assurance and quality control procedures for project.

4.1 List any actions taken by any regulatory agency against or involving the firms or its agents or employees with respect to any work performed. Include reason why action was taken and outcome.

None. Neither SAMES nor its agents have been acted upon by any regulatory agency with respect to any work performed.

4.2 List all litigation against or involving the firm or its agents or employees with respect to any work performed. Include reason for litigation and outcome.

SAMES is involved in one pending litigation related to an accident that occurred on Mile 6 W in Hidalgo County, details of which can be found below.

Cause No. C-486621-L

464th Judicial District, Hidalgo County, Texas

RAUL A. MACIAS AND ERIKA CASTILLO INDIVIDUALLY AND AS SURVIVING PARENTS OF ARMANDO LEE CASTILLO, DECEASED

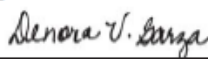
VS. NOELIA TREVINO AND GERARDO GARCIA AS SURVIVING PARENTS OF GARETT GUY GARCIA (DECEASED), TEXAS CORDIA CONSTRUCTION, LLC, COUNTY OF HIDALGO, SAMES INC., L & G ENGINEERING LABORATORY LLC, PRECISION SCHEDULING CONSULTANTS, LLC

4.3 List all insurance coverage that the firm has which would be applicable to the work and coverage amount.

SAMES carries Professional Liability Insurance in the amount of \$3,000,000, Commercial General Liability, Workers Compensation, and meet all County/State insurance requirements.

An ACORD form sample certificate of insurance that includes current policy dates and coverage amounts is included in the next two (2) pages for your review.

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 1/22/2024															
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.																			
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).																			
PRODUCER AssuredPartners of Texas, LLC 500 N. Central Expressway #550 Plano TX 75074			CONTACT NAME: Tina Caldwell PHONE (A/C No. Ext): (972) 644-2688 FAX (A/C No.): E-MAIL ADDRESS: tina.caldwell@assuredpartners.com																
INSURED SAMES, Inc. 200 S. 10th Street Suite 1500 McAllen TX 78501			SAMEINC-02 <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Bridgeway Insurance Company</td> <td>12489</td> </tr> <tr> <td>INSURER B: StarStone National Insurance Company</td> <td>25496</td> </tr> <tr> <td>INSURER C: Lexington Insurance Company</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>			INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Bridgeway Insurance Company	12489	INSURER B: StarStone National Insurance Company	25496	INSURER C: Lexington Insurance Company		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #																		
INSURER A: Bridgeway Insurance Company	12489																		
INSURER B: StarStone National Insurance Company	25496																		
INSURER C: Lexington Insurance Company																			
INSURER D:																			
INSURER E:																			
INSURER F:																			
COVERAGES		CERTIFICATE NUMBER: 109299983		REVISION NUMBER:															
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.																			
INSTR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ BIRT AI & WOG per ☒ BIRT PNC GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			674BG0529803	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 Policy Aggregate \$ 5,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$												
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ AUTOS ONLY																		
B	☐ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			87449X233ALI	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$												
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				PER STATUTE OTH-ER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$												
C	Professional Liability			031565508	10/1/2023	10/1/2024	Each Claim/Aggregate Deductible per Claim 3,000,000 50,000												
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) The general liability policy include an automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status. The general liability policy contains a special endorsement with "primary and non-contributory" wording. The general liability and professional liability policies include an automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it.																			
CERTIFICATE HOLDER				CANCELLATION															
Evidence of Insurance				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.															
				AUTHORIZED REPRESENTATIVE 															
© 1988-2015 ACORD CORPORATION. All rights reserved.																			
ACORD 25 (2016/03)		The ACORD name and logo are registered marks of ACORD																	

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 08/16/2018			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER Padron Insurance Agency d/b/a SafeGuard Insurance Agency 902 W. Hackberry Ave McAllen TX 78501		CONTACT NAME: Denora V Garza PHONE (A/C, No, Ext): (956) 687-1811 FAX (A/C, No): (956) 687-1819 E-MAIL ADDRESS:					
INSURED Sames, Inc, dba Sam Engineering & Surveying, Inc 200 S. 10th Street Suite 1500 McAllen TX 78501		INSURER(S) AFFORDING COVERAGE INSURER A: Foremost Signature Ins Co INSURER B: Texas Mutual Fund INSURER C: Great American Insurance Company of NY INSURER D: INSURER E: INSURER F:		NAIC # 41513			
COVERAGES		CERTIFICATE NUMBER: CL1881606351		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y	Y	SBS005161429	04/03/2018	04/03/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	0001273721	08/05/2018	08/05/2019	PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Contractors Equipment			IMP E348021 00	05/07/2018	05/07/2019	33,535.00
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Certificate Holder is Listed as Additional Insured for the Commercial Auto with a Waiver of Subrogation. Waiver of Subrogation for the Workers Compensation							
CERTIFICATE HOLDER Evidence of Insurance				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 			
ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.							

5.1 Experience with Local, State and Federal Agencies

SAMES specializes in a complete range of services in multiple professional disciplines, including Project/Program Management; Civil Engineering, Land Development, and Surveying; Construction Administration and Construction Management & Inspection. Many of the projects SAMES has successfully completed have touched every level of government. Local, state and federally funded projects have presented our professionals with valuable insight and the requisite knowledge of multiple agency's rules, statutes, regulations, policies and procedures. Some of these contracts have included capital infrastructure improvements funded by multiple agencies such as the *Texas Water Development Board (TWDB)*, *North American Development Bank* and the *Environmental Protection Agency*.



SAMES has also completed numerous engineering and construction projects funded or administered by agencies such as the *Texas General Land Office (GLO)*, *Texas Department of Transportation (TxDOT)*, *United States Department of Agriculture (USDA)*, *Economic Development Agency (EDA)*, and programs such as the *Community Development Block Grant (CDBG)* program and the *US Urban County Program*. Working with these agencies and within these programs has provided SAMES' professionals with experience in strict document control, permitting and funding requirements, and the preparation and submission of funding/grant applications, monthly status reports, weekly certified payroll reports and other documents and tables required by such programs to ensure funding compliance.

5.2 Municipal Public Works Experience

As a direct result of our firm's experience, team qualifications, and the responsiveness of our professional staff, SAMES has completed numerous government-funded projects for Municipal and Local government entities. The projects noted below are just a few of the major Municipal and Government projects we have completed since our inception in 2008.

- **City of McAllen BOND Drainage Utility Fee Projects** – Surveying, Assessment and Design of Drainage Improvements.
- **City of McAllen** TxDOT Expansion - Ware Road Utility Relocation Project; Trade Zone Stormwater Pump Station;
- **City of San Juan** – 2019/2020/2021/2022 CDBG Street Improvements – Surveying and Design of Roadway Improvements; Fire Station Sanitary Sewer Improvements; San Juan Park and Recreation Center; City Hall Gateway Utility Relocation;
- **City of Donna – Planning & Zoning Division** Professional Design and Engineering Services for Hidalgo County Metropolitan Planning Organization – Transportation Alternatives (TA) Program Sidewalk and ADA Ramps;
- **City of Pharr** – TxGLO Downtown Drainage Improvements
- **City of Palmview** – Surveying and Engineering Services for Showers Road Municipal Park; Ramirez Drainage Project; Riverside Estate Drainage Improvements;
- **City of Edinburg** – Surveying, Drainage Design and Construction Administration for 2018 Bond Project Schunior Regional Detention Pond; Doolittle Sewer Relocation; Schunior Phase III Mon Mack Project;
- **City of Rio Grande City** – Public Safety Subdivision Off-Site Improvements; Public Safety Water and Sewer Improvements; CDBG Street Improvements;
- **City of Roma** – Las Americas Roma Logistics and Industrial Park; CDBG Street Improvements;
- **City of Escobares** – CDBG Projects for Water, Lighting, Street/Roadway Improvements; Surveying and Engineering design for Municipal Park Project;
-

- **City of Brownsville** – Repairs and Renovations to Dean Porter Park and Brownsville Event Center;
- **City of Harlingen** – Drainage Improvements for Storm Sewer Systems 204 and 252;
- **Hidalgo County Urban County Program (UCP)** Professional Engineering Services for 2015 CDBG – Disaster Alamo and Edinburg Area Stormwater Relief Project
- **Hidalgo County Housing Authority** - Hacienda De San Miguel, Professional Engineering Services
- **Hidalgo County** Engineering design and Construction management services for Hidalgo County Border Colonia Access Program 3rd Call
- **Hidalgo County Regional Mobility Authority (HCRMA)** - Topographic Surveying and right-of-way map for FM 493 in Donna, Texas, which included approximately 105 parcel plats; Topographic Surveying of U.S. 281 SUE; Boundary Survey of SH 365 Toll Road SUE
- **Hidalgo County Drainage District No. 1 BOND Drainage Projects** – Design of Drainage Improvements
- **Hidalgo County Pct. 3** – Shary Road Expansion Project
- **Hidalgo County Pct. 4** - Engineering design and Construction management services for Hidalgo County Border Colonia Access Program 3rd Call
- **Hidalgo County Pct. 1** - Construction Engineering Inspections for Mile 6 W Road Project
- **USDA APHIS** Construction Inspection Contractor Services for Tick Radio Shelter Installations
- **Texas General Land Office** General Program Services related to Disaster Recovery and Response
- **Texas General Land Office** (formerly TDRA and ORCA) Hurricane Relief Funding Projects (8 local municipalities)
- **Starr County GLO-DR Program, Rnd. II** – Paving and Drainage Improvements for Precincts #1, #2, #3, and #4.
- **Starr County** Engineering design and Construction management services for the Starr County Border Colonia Access Program 3rd Call
- **Pharr Housing Authority** – Capital needs assessment conducted in accordance with HUD CAN E Tool (physical evaluation, cost estimates for repairs/improvements, and final report
- **Pharr Port of Entry (GSA)** in Pharr, Texas included the following:
 - Cold Storage Design and Construction Management
 - Fiber Optics and Camera Installation
 - North Bound Lanes Expansion Project
- **Port of Brownsville** - Boundary Survey of 9 miles along State Highway 48 for Port of Brownsville
- **Willacy County** - Topographic Surveying for Raymondville CDBG Sidewalk Project
- **Agua Special Utility District** Right-of-way mapping and Parcel Plats for the AGUA SUD East EDAP Project, which included over 400 parcel plats; TWDB DWSRF 5MGD PIF and WTP application; GIS & Mapping Services;
- **Texas Gas Service** – Blanket contract to provide on-call surveying and engineering support services throughout the Rio Grande Valley

LAND SURVEYING

SAMES plans to self-perform the land surveying scopes of work included in our engineering projects. The strategic mission of our surveying department is to efficiently provide comprehensive and accurate surveying and mapping services. We provide land surveying services that encompass topographic and boundary surveying, right-of-way and utility mapping, aerial and LiDAR surveying, parcel plats with metes and bounds, construction staking and ALTA/NSPS Land Title 1 surveys. Our fully staffed survey and CAD departments allow us to collect and transfer large amounts of technical data quickly and efficiently. Firm Principal, Samuel D. Maldonado, is a State Registered Professional Land Surveyor and will oversee any land surveying services provided to the City of San Juan.

5.3 Relevant Project Experience

SAMES has completed all past projects on time and within budget. The following projects are just a few of the contracts we have recently completed, and which denote SAMES key representative experience with respect to scope of service areas in: **(1) Roadway, Utilities and Civil Design; (2) General Design and Construction Management; and (3) Federal, State, and County-Funded Construction Projects.**

San Juan 2021/2022 CDBG Street Improvements Project #5021-75-0311-5000-7500-UCP-EP, San Juan, TX

Year Completed 2022

This project was funded by the Texas Community Development Block Grant program and involved professional surveying and engineering services for street improvements to Alfredo Street, Jaime Street, N. Standard Avenue, W. 12th Street, Loma Vista Street, Loma Verde Street, and Loma Linda Street in San Juan, Texas. SAMES provided topographic surveying and survey related services for design requirements and easement/right of way identification and coordinated with existing utility provided prior to submitting the schematic design to UCP for approval. During the design phase, the team coordinated with the geotechnical engineering firm for completion of bore and subsurface soil investigations. All information gathered was incorporated into the design of the street improvements and submitted at 60% and 100% completion to UCP for review, comments, and approval. SAMES prepared projects specifications, construction plans and related bid documents to assist with the bid procurement phase. Once the project was awarded, SAMES provided construction management services and conducted periodic site visits, reviewed, and approved material submittals, addressed contractor RFI's and change order requests, reviewed contractor payment applications, and performed a final walk-thru / inspection of the project prior to preparation and submittal of final close-out documents.

Owner: City of San Juan
Benjamin Arjona, City Manager
709 S. Nebraska, San Juan, TX 78589
(956) 223-2206

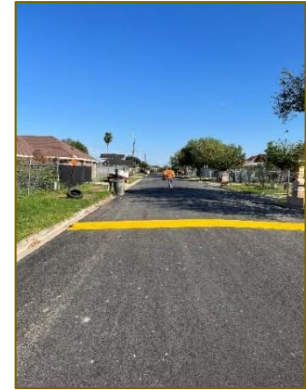
Construction: \$646K

General Contractor: Rene Guerra & Son Hauling, LLC.

Engineer: SAMES

Design: \$54K

Completed: On time



San Juan 2020 CDBG Street Improvements Project #5020-75-0311-5000-7500-UCP-SR, San Juan, TX

Year Completed: 2021

This project was funded by the Texas Community Development Block Grant program and involved professional surveying and engineering services for street improvements to Loma Bonita Street, Loma Azul Street and Loma Alta Street in San Juan, Texas. SAMES provided topographic surveying and survey related services for design requirements and easement/right of way identification and coordinated with existing utility provided prior to submitting the schematic design to UCP for approval. During the design phase, the team coordinated with the geotechnical engineering firm for completion of bore and



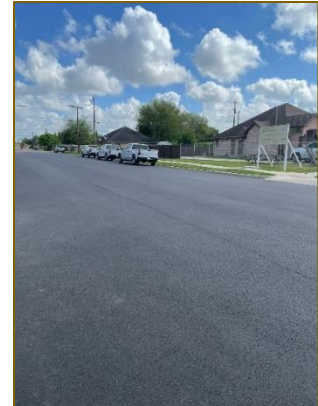
subsurface soil investigations. All information gathered was incorporated into the design of the street improvements and submitted at 60% and 100% completion to UCP for review, comments, and approval. SAMES prepared projects specifications, construction plans and related bid documents to assist with the bid procurement phase. Once the project was awarded, SAMES provided construction management services and conducted periodic site visits, reviewed and approved material submittals, addressed contractor RFI's and change order requests, reviewed contractor payment applications, and performed a final walk-thru / inspection of the project prior to preparation and submittal of final close-out documents.

Owner: City of San Juan
Benjamin Arjona, City Manager
709 S. Nebraska, San Juan, TX 78589
(956) 223-2206

Construction: \$207K
General Contractor: 2GS, LLC. Dba Earthworks Enterprise
Engineer: SAMES
Design: \$30K
Completed: On time

**San Juan 2019 CDBG Street Improvements Project
#5019-75-0311-5000-7500-UCP-SR, San Juan, TX**

Year Completed: 2021



This project was funded by the Texas Community Development Block Grant program and involved professional surveying and engineering services for street improvements to Guadalupe Drive, Washington Palm, and Retama Street in San Juan, Texas. SAMES provided topographic surveying and survey related services for design requirements and easement/right of way identification and coordinated with existing utility provided prior to submitting the schematic design to UCP for approval. During the design phase, the team coordinated with the geotechnical engineering firm for completion of bore and subsurface soil investigations. All information gathered was incorporated into the design of the street improvements and submitted at 60% and 100% completion to UCP for review, comments, and approval. SAMES prepared projects specifications, construction plans and related bid documents to assist with the bid procurement phase. Once the project was awarded, SAMES provided construction management services and conducted periodic site visits, reviewed and approved material submittals, addressed contractor RFI's and change order requests, reviewed contractor payment applications, and performed a final walk-thru / inspection of the project prior to preparation and submittal of final close-out documents.

Owner: City of San Juan
Benjamin Arjona, City Manager
709 S. Nebraska, San Juan, TX 78589
(956) 223-2206

Construction: \$223K
General Contractor: Jimmy Closner & Sons Construction Co.
Engineer: SAMES
Design: \$25K
Completed: On time

City of San Juan Fire Station – Sanitary Sewer Improvements, San Juan, TX

Year Completed: 2023

SAMES was contracted by the City of San Juan to provide additional surveying, civil engineering, and construction administration services for construction of a sanitary sewer line to replace an existing deteriorated sanitary sewer line servicing the existing City Hall and then-proposed Fire Station. The scope of work for this project included topographic surveying of the project area including existing sanitary sewer infrastructure, design of an improved sewer system, and construction administration services for an 820-foot section of sanitary sewer mains servicing the existing San Juan City Hall and Fire Station at 709 S Nebraska Ave, San Juan. This project was conceived during the design and platting phase of the then-proposed Fire Station in support of our ongoing work in the re-platting of the property, after the existing sanitary sewer network was identified as not having sufficient capacity to service existing and proposed sanitary flows. During topographic surveying it was discovered that several residential lots had sewer service connections to the existing sewer main to be replaced, so careful consideration was made to reconnect these services with minimal interruption to the property owners. Several brick manholes were removed and replaced with newer-style fiberglass manholes to prevent leakage. A larger 8" sewer main was installed to ensure greater flow capacity to the new Fire Station. After completing the design phase, SAMES prepared construction and bidding documents, and bids were received on October 20, 2022. SAMES provided a recommendation to the City of San Juan based on bid tabulations received, and construction began in February 2023. During construction, SAMES provided construction administration services including review of submittals, pay applications, RFI's, change orders, CMT (construction material testing) reports, and final walkthrough and preparation of as-builts before finalizing closeout documents in August 2023.

Owner: City of San Juan
Daniel Tijerina, Planning Director
512 S. Nebraska, San Juan, TX 78589
(956) 223-2200

Construction: \$204K

General Contractor: RDH Site and Concrete, LLC.

Engineer: SAMES

Design: \$12K

Completed: On time

Article Ice Subdivision, Pharr, TX**Year Completed: 2023**

SAMES was contracted by Article Ice to provide surveying, development, and civil engineering, services for the design and construction of sanitary sewer and water improvements. The scope of work included boundary and topographic surveying of the project area including pick up of all existing sanitary sewer, storm drainage, and water infrastructure. SAMES coordinated with the City of San Juan to record the new subdivision plat and prove public utility improvements for the one (1) lot commercial site. SAMES provided design of approximately 1,000 linear feet of 8" PVC C900 DR-18 waterline along with fire hydrants, gate valves, mechanical joint tees and related appurtenances. SAMES provided design of approximately 190 linear feet of 10" PVC SDR-26 sanitary sewer pipe along with sanitary sewer manholes, and services for the subdivision. Service connections to the new water and sewer public utilities was performed in accordance with the City of San Juan's codes and standards. The design for the new waterline included improvement of the existing waterline connection by upgrading the existing valves to accommodate future improvements in the area. SAMES coordinated with several entities, attended required board meetings, and provided surveying parcels to acquire land from the irrigation district to release the land

for the lot owner. SAMES' project team maintained an open line of communication with the contractor during the construction phase to address any questions involving design and ensure adherence to the project schedule.

Owner: Article Ice 1, Inc.
Pedro Castorena, Owner
3108 N. Sugar Road, Pharr, TX 78577
(956) 270-9727

Engineer: SAMES
Design: \$21K
Completed: On time

Harlingen Drainage Improvements for Storm Sewer Systems 204 and 252, Harlingen, TX

Year Completed: 2024

The purpose of this project was to update two of their storm sewer systems to meet current standards. This project was part of a larger effort by the City to analyze various storm drain systems for improvements using funds acquired from the American Rescue Plan Act of 2021. The two drainage systems analyzed serviced the Lazy Palms subdivision in the northern part of the city and the Sun County Estates subdivision near Vela Middle School and totaled approximately 2,664 linear feet of storm drains with 22 inlet/outlet structures. During the design phase, SAMES faced numerous challenges stemming from the location of existing water and sewer utility pipelines and lot services. We resolved crossing conflicts by coordinating with both the City and Harlingen Waterworks System to pothole an existing 20" water transmission line to verify that our proposed outfall pipes wouldn't be in conflict. We also had to deal with the existing grades of the subdivisions, where the relatively flat street grades made fitting larger storm drains difficult. We managed to create an effective design by utilizing concrete arch pipes and proposing retrofit improvements to several curb inlets to increase their inflow capacity. Topographic and boundary mapping, including sealed and signed surveys for drainage systems and current utility locations, as well as potholing waterline depths designing two drainage systems' worth of stormwater upgrades, including suggested pipelines, curb intake adjustments, and outfall structures. Supplied construction documentation, such as technical specifications, building plans, and an estimate of the expected cost of construction, support for procurement bidding paperwork services related to procurement, participation in pre-bid conferences, and referral of contractors to the city (to come). Pre-construction meetings, contractor RFIs and submittals, final walkthroughs, close-out paperwork, and record-keeping plans are all examples of construction administration services.

Owner: City of Harlingen
Luis Vargas, PE, CFM, City Engineer
24200 FM 509, Harlingen, Texas 78550
Office: (956) 216-5223

Construction: \$508K
Engineer: SAMES
Design: \$62K
Completed: On time

Mid-Valley International Industrial Park, Weslaco, TX



Year Completed: In Progress

SAMES was the prime firm contracted to provide professional surveying, development, and engineering services for the proposed subdivision of a 161.8 Acre tract of land located at the northeast intersection of FM 1015 & Mile 9 near Weslaco, TX. The tract was subdivided into two (2) phases, Phase I (93.13 Ac.) and Phase II (68.67 Ac.) to be used for the development of industrial/commercial use.

The scope of work consisted of master planning and architectural renderings, comprehensive surveying services including (but not limited to) boundary and field topographic surveys, utility locates, and title reports for documentation of all easements on site. Development services included preparation and filing of annexation documents, rezoning applications, variance applications, drainage reports, preparation and submittal of preliminary plat, and utility and drainage layouts, preparation of required plat applications and submittal for approval through the City of Weslaco Planning & Zoning Department and the City Council, utility coordination and coordination with entities for applicable utility reimbursement agreements. Civil engineering pre-design services for public improvement consisted of a Phase I Environmental Site Assessment for Ph. I and Ph. II, a geotechnical soil survey, traffic impact analysis, preliminary hydrologic & hydraulic analysis, development of a conceptual master plan, a preliminary site plan and coordination with applicable agencies and entities. Civil engineering design phase services included schematic design (30%) for on-site public improvements and off-site improvements, development design (60%), construction design (90%), utility coordination, preparation of probable construction cost estimate, QA/QC procedures, permitting and submittal of final construction plans for approval by City of Weslaco.

Public improvements design included water distribution system, sanitary sewer service and collection system, storm drainage system, detention pond design, drainage ditch improvement design, and roadway design. The water distribution system was designed with multiple points of redundancy to ensure adequate domestic pressure and flow under peak demand. An interconnected water system was designed between two utility providers to provide an additional water source in the event of a substantial pressure drop during a fire emergency. Onsite sanitary sewer system was designed to collect and convey flows to a proposed lift station at the Southeast corner of the new subdivision. The storm sewer collection and conveyance system were designed for a 25-year frequency design storm event and was checked against the 50-year frequency storm event for surcharging and excessive ponding at each storm structure. In accordance with local drainage policies, the captured storm water runoff was to be detained prior to discharging to the existing storm drain system, in this case, a drainage ditch. The detention pond was designed to contain the 50-year storm frequency event and checked against the 100-year storm event for overtopping and potential risks to adjacent sites. The aforementioned drainage ditch runs through the subject property and was improved to provide additional capacity to the system. A hydrologic and hydraulic study using the SCS curve number method was performed for the entire watershed to mitigate detrimental effects upstream of the site due to the proposed storm sewer improvements for the subdivision.

During the design phase it was determined that the current lift station did not have the capacity to service the new subdivision. Design of a new sanitary sewer lift station to service the new Mid Valley International Industrial Park was required. The proposed lift station was designed to service approximately 700 acres of mixed land uses including existing residential, commercial, industrial, and future developments. Existing and future flows were determined using historical data where available and review of as-built utility drawings. Existing Lift Station #26 was assessed for potential rehabilitation by evaluating pump capacities, structural integrity of existing concrete wetwell, and general site conditions. Due to a lack of available depth and poor condition of the existing discharge forcemain; it was determined that rehabilitation would not be feasible. Therefore, the new lift station design also accounted for the interception of sanitary sewer flows to existing Lift Station #26, which is to be decommissioned following construction, testing, and city

acceptance. The scope of work included the design of approximately 9,500 linear footages of forcemain piping through Weslaco, TxDOT, and HCCID #9 Right-of-Way. The forcemain is to discharge to the receiving sanitary sewer manhole of Lift Station #12. Due to the proximity of existing roadways to the proposed forcemain, traffic control plans were provided as part of the construction documents. A final cost estimate and technical specifications were also included as part of the construction documents for the proposed scope of work. SAMES also provided bidding and procurement phase services and construction administration services.

Owner: Weslaco Economic Development Corporation
Steven Valdez, Executive Director
275 S. Kansas Avenue, Suite A, Weslaco, TX 78596
(956) 968-0838

Construction: \$10.4M

Engineer: SAMES

Design: \$471K

Completed: In progress (on track for timely completion)



Professional Engineering Services for Inspection, Material Testing and Construction Management for the Mile 6 W Road Project, Weslaco, TX

Year Completed: 2022

The Hidalgo County Mile 6 W Project (From Mile 9 to Mile 11) involved the construction of approximately 2 miles of a 5-lane roadway project that extended the ultimate street cross section north from its previous point. The project involved widening of an existing 2-lane roadway, storm drainage improvements, utility relocations, sidewalks, signalization, and striping. Construction of this project addressed much needed traffic relief for the area of north Weslaco, in Precinct 1. Construction of most of the improvements occurred within city streets and involved deep excavations that occasionally disrupted the community and its existing infrastructure. Strict coordination within the various phases of construction and amongst all the agencies involved with the project was required from the onset to minimize the impact to the residents and interested stakeholders.

Hidalgo County Precinct #1 selected SAMES as its unified, cohesive team to serve as the project owner's representative and provide construction management services. SAMES provided quality assurance services through various measures including review and approval of material submittals and conducting frequent site visits to inspect the project and ensure compliance with construction plans and contract documents. SAMES reviewed all material submittals to ensure conformance with contract specifications, received contractor certified payroll reports and assisted with completion of TxDOT documents related to funding and regulatory compliance. SAMES addressed all contractor requests for information and oversaw the testing of all construction material proposed for the project prior to installation. Contractor payment applications were received and reviewed by SAMES to ensure all items billed were performed as specified. SAMES ensured on-going communication with the client regarding potential change orders, contractor requests for information, status of engineer's duties, staff requirements and budget status. SAMES conducted weekly update meetings with Precinct-1 to keep key members informed on all field operations. Raken progress reports were produced by the field staff on a daily basis and submitted to the client. The reports included any constituent complaints and their resolution, the status of the work performed on that day, and any safety or construction related issues and their resolutions. Additionally, SAMES provided the client with weekly reports encompassing a digest of daily operations as well as a monthly report with higher level scope of information, a percentage of construction progress, and other budgetary updates.

Owner: Hidalgo County Precinct No. 1
Jorge Pena – Deputy Chief
1902 Joe Stephens Avenue #101, Weslaco, Texas 78596
(956) 968-8733

Construction: \$12.4M

General Contractor: Texas Cordia Construction

Engineer: SAMES

Design: N/A – scope of work did not include design, only construction inspections (QA/QC), construction management, construction material testing and owner representative services.

Completed: On time

La Paloma Subdivision Plat and Construction Plan Review, San Juan, TX

Year Completed: 2024

SAMES was contracted to review the construction plans for the proposed 80-lot single family La Paloma Subdivision in San Juan, Texas, Hidalgo County. The plat review focused on consistency of the proposed development meeting City of San Juan planning and subdivision requirements, Hidalgo County Drainage District No. 1 drainage requirements, and Hidalgo County Irrigation District No. 2 requirements. The review of the Preliminary Subdivision Plat also included a review of the Utility and Drainage Layout of the subdivision; all comments of which were required to be addressed prior to moving forward with preliminary approval of the Plat. Upon preliminary approval of the Plat, SAMES provided engineering review services for the construction documents of the proposed subdivision. SAMES reviewed the consistency of the proposed public improvements with the previously approved preliminary plat, all applicable city public infrastructure details were shown on plans for water and sewer, detention requirements per approved Drainage Report was being provided with proposed detention pond, roadway improvements for public streets met local city and state standards, easement recordation was provided for off-site sanitary sewer extension, traffic control plans were provided for applicable work areas surrounding the site, and all permit associated with the development were provided before releasing the subdivision for a pre-construction conference meeting with the City of San Juan.

SAMES provided construction management services including periodic construction site visits and Administration of contract documents, requests for information and material submittals. Construction for the project commenced in November 2022 and the project was closed out in February 2024. Throughout the duration of construction, a SAMES field engineer was present regularly at the construction site coordinating closely with the General Contractor on work being performed. Upon completion subdivision SAMES attended walkthroughs to confirm work was performed as provided in construction documents or had been modified as approved by Client during the course of construction. La Paloma Subdivision was closed out after approximately 15 months of construction.

Owner: City of San Juan
Daniel Tijerina, Director of Planning
512 S Nebraska Ave., San Juan, TX 78589
(956) 223-2220

General Contractor: Tigres Construction, LLC.

Engineer: SAMES

Engineer: Javier Hinojosa Engineering

Completed: On time

San Juan City Hall / Terminal Building (Project #20034), San Juan, TX**Year Completed:** 2024

SAMES was contracted by the City of San Juan to provide professional surveying, civil engineering and basic construction administration services for the New City Hall building. The scope of work included design and construction of an underground storm sewer system with curb inlets (within the parking lot design) to avoid ponding, and curb inlets along Lincoln Avenue and 6th street. Storm inlets were connected to a roof drain system to avoid flooding on the roof. A drainage report was prepared to determine the amount of cubic feet of water that would be discharging into a bleeder pipe on an existing grate inlet located at Nebraska Avenue and 6th street. Waterline scope of work included design and construction administration services for a new waterline which tapped onto an existing 12" water line on 6th street looping an 8" water line inside the property of the New City Hall. Waterline design included a fire hydrant assembly, a fire department connection and 2 independent water meters.

During construction it was discovered that an 8" gas line was running north and south across the property and relocation was needed to avoid conflicts with the gas line. SAMES coordinated the successful gas line relocation with Rene Casares, the General Manager for Texas Gas Service.

Construction administration services included addressing contractor requests for information, reviewing contractor pay applications and monthly site visits during construction to ensure compliance with contract documents, specifications and project schedule. Detailed progress reports showing construction status were prepared and submitted to the city. SAMES also provided design for the sewer line extension but through a different contract.

Owner: City of San Juan
Daniel Tijerina, Director of Planning
512 S Nebraska Ave., San Juan, TX 78589
(956) 223-2220

Construction: \$534K

General Contractor: ECON Group, LLC

Engineer: SAMES

Design: \$55K

Completed: On time

City of San Juan Park & Recreation Youth Center, San Juan, TX**Year Completed:** In progress

SAMES was contracted by the City of San Juan (through ERO Architects) to provide surveying, subdivision development, civil engineering, staking, and construction administration services for construction of the new City Park and Recreation Center. The work at the San Juan Youth Center and Park consists of two phases of construction, **Phase 1:** Infrastructure, Parking Lot, and Park improvements, and **Phase 2:** Recreation Center. Phase 1: The scope of work for Phase 1 consisted of drainage, site grading, detention pond, sanitary sewer, water distribution, fire protection, and parking lot improvements for a 7.7-acre Park owned by the City of San Juan. A drainage report and subdivision plat were completed for the subject site to record the property in the official records of Hidalgo County. SAMES performed field surveying services to locate existing utility lines, surface topography, and establish property corners. Construction documents phase consisted of a Schematic Design, Design Development, and Construction Documents phase where construction plans, technical specifications, and an opinion of probable construction cost

were prepared over the course of six months, after which the project was bid out by the City and their architect, ERO Architects, and the project moved forward into construction. Construction started in April 2023 and was completed in April 2024. During construction, SAMES provided construction administration services including monthly site visits, attendance of monthly Owner-Architect-Client meetings, responding to RFI's, Submittals, and Change Orders, issuing plan revisions, preparing plans for an additional waterline extension, and staking corners for sitework. Phase 2: The scope of work for Phase 2 consists of construction administration and staking services for the construction of the new 25,000 square foot Recreation Center, which will be the future home of the City's Parks and Recreation Department. Phase 2 will begin later in 2024.

Owner: City of San Juan
Daniel Tijerina, Director of Planning
512 S Nebraska Ave., San Juan, TX 78589
(956) 223-2220

General Contractor: Davila Construction, Inc.

Engineer: SAMES

Architect: ERO Architects

Design: \$68K

Completed: In progress

Additional Experience with Emphasis on State- Funded Projects

- 1. Kleberg County Water & Sewer Improvements (#711265)**
 - Experience working on projects administered by Texas CDBG program.
 - Compliance with Texas CDBG funding regulations
 - Design of new water and sewer system
 - Financial/Budget Analysis
- 2. Duval County Waterline and Sewer Line Project (Freer & San Diego)**
 - Compliance with Texas CDBG funding regulations
 - Design of water improvements and new sanitary sewer system
 - Financial/budget analysis
 - TxDOT permits acquisition.
 - Topographical Surveying
- 3. City of McAllen Ware Road Utility Relocation Project**
 - TxDOT experience
 - Re-design of sanitary sewer, water & storm drain utilities to accommodate new roadwork design.
 - Application assistance & support documentation for the AFA and SUA
 - Utility Coordination
 - Topographical Surveying, Aerial, and Right of Way Mapping
- 4. La Joya ISD Sanitary Sewer Line Extension at Sam Fordyce Elementary**
 - Design of the extension of an existing sanitary sewer system
 - Construction Management
 - Utility Coordination
 - Topographical surveying
 - Preparation of parcel plats and easement acquisition
- 5. Agua SUD DWSRF Waterline Project, TWDB Project No. 61380 (Eng. 10.008)**
 - Texas Water Development Board experience

- Design of approximately 7 miles of 12", 16" and 20" water distribution mains
 - Construction Management
 - Utility Coordination
 - Permit acquisition for right-of-entry, aerial and sub-surface canal crossing
 - Topographical surveying
- 6. Agua SUD La Homa Road Waterline Adjustment (Eng. 14.031G)**
- Texas Water Development Board experience
 - Preparation and submission of application assistance form for TWDB's Clean Water and Drinking Water State Revolving Fund (SRF)
 - Design of the adjustment of approximately 14,000 LF of 8" to 12" PVC Waterline
 - Construction Management
 - Coordinated with TxDOT to avoid design conflicts.
- 7. Agua SUD US Hwy 83 Relief Route Waterline Adjustment (Eng. 14.031C)**
- Texas Water Development Board experience
 - Design of the adjustment of approximately 11,000 LF of 8" to 16" PVC Waterline
 - Topographical Surveying
 - Preparation of Right-of-Way maps for TxDOT and Hidalgo County Drainage District #1
 - Design of the adjustment of approximately 14,000 LF of 8" to 12" PVC Waterline
- 8. Agua SUD FM 492 Water Treatment Plant Improvements (Eng. 12.002B)**
- Water Treatment Plant experience
 - Design for installation of tube settlers and Trac-Vac sludge collector system
 - Construction Management
 - Coordination with TCEQ
 - Permit Acquisition
- 9. Kleberg County CIAP Grant Loyola Beach Water Quality Improvements Project – Effluent Reroute**
- Experience with the Coastal Impact Assistance Program and US Fish & Wildlife Department
 - Design of effluent re-route.
 - Construction Management
 - Topographical Surveying
 - Coordination with TCEQ

5.4 Local Government/Municipal References

Client: Weslaco EDC

Steven Valdez –Executive Director
 275 South Kansa Avenue, Suite A Weslaco, TX 78596
 (956) 969-0838

Client: City of McAllen

Jorge Gutierrez – Project Manger
 1300 Houston Avenue, McAllen, TX 78501
 (956) 681-1151

Client: City of Roma

Alex Barrera - City Manager
 P.O. Box 947, Roma, TX 78584
 (956) 849-1411

Client: Hidalgo County Pct. 1

David Fuentes - Commissioner
1902 Joe Stephens Avenue, #101, Weslaco, TX 78596
(956) 787-8127

Client: City of Rio Grande City

Elisa Y. Beas- Public Utilities Director
5332 E. U.S. Highway 83, Rio Grande City, TX 78582
(956) 968-8669

Client: Agua Special Utility District

Roberto Salinas – General Manager
3120 N. Abram Road, Palmview, Texas 78572
(956) 585-2459

5.5 Projects Currently Under Contract

- ACME Square Subdivision – Pharr, TX
- Trosper Heights Subdivision – Alton, TX
- Majestic Development South Phase 1A & 1B – Pharr, TX
- HCDD No. 1 Mission-McAllen Drain Phase III
- Hidalgo County Drainage District No. 1 West Main Drain III Extension Phase II
- Shary Road Expansion Project
- RGC Public Safety Subdivision Lot 1 Drainage Improvements
- Moorefield Development Subdivision
- PHA- Camellia Court Apartments I
- PHA- Camellia Court Apartments II
- Los Fresnos Oaks Subdivision
- Space X Crane Parcel Drainage Modifications
- City of Harlingen Storm System 204 & 252 Upgrade
- Space X Launch Pad Site Drainage Improvements
- IKE Smart City Houston
- IKE Smart City Arlington
- Rodriguez Subdivision- 3R Ranch
- West Palm Subdivision
- Heights on Wisconsin (HOW) Phase III
- City of Los Fresnos Subdivision (Los Fresnos Oaks)
- Duplex Subdivision - Los Fresnos (Los Laureles)
- N3B Hydro Analysis & SW Control for Pit 9 at Los Alamos
- City of La Villa Rehabilitation of Public Improvements
- Rio Grande City 2024 Community Development Fund for Downtown Revitalization
- VTX1 Fowlerton B Fiber Extension

6.1 Understanding of the Project, Management & Approach

SAMES understands that the City of San Juan requires a multi-disciplined team that can provide a full range of planning, design, and other related engineering services for projects funded by local, state, and/or federal agencies. SAMES' widespread experience working with public funding entities will support the development of a superior quality design product delivered in accordance with agency standards. Our particular experience working with local municipalities has allowed us to develop an understanding of the vital challenges that may burden our clients and the need for practical and cost-effective solutions. The City's efforts to identify qualified firms to provide comprehensive engineering services to address these challenges will establish a sustainable mechanism to access needed professional resources promptly and efficiently.

SAMES understands that effective engineering services encompass the planning, directing, coordinating, and control of various engineering support and construction disciplines to accomplish project goals. At SAMES, careful consideration is given to **"attention to detail"** and effective management of resources as the highlight of successful project development. Our project management approach combined with our experience will allow us to offer the City of San Juan proven techniques and resources that will ensure work performed is complete, accurate, and in compliance with design guidelines and contract specifications.

Planning - SAMES will begin performance of these services by first planning the work and developing a "project execution plan." During early stages of the project the level of planning will be commensurate with the project complexity and risks involved. Early planning and identification of alternative courses of action result in greater opportunity to add value with minimal investment in time or money. Through these initial strategies, SAMES will develop a project execution plan that will be designed to address management and execution challenges early-on thereby, preventing delays and providing the most effective use of staff and resources. The plan will address integration of design activities with client needs, scheduling, budgeting, quality control, and coordination and communication amongst subconsultants, project owner, and other stakeholders. SAMES will provide constant reviews of all aspects of the project from the design phase through final construction – keeping continuous watch on providing the best value and delivery of services to the City of San Juan.

Integration of Design Activities – SAMES' complete design process includes identifying a need or problem, researching existing technologies and existing studies that could be adapted into design, recognizing constraints, identifying and developing courses of action, selecting optimum courses of action, designing alternative solutions and analyzing each to determine its fit within the requirements, managing the overall process, communicating the design, and preparing specification parameters. SAMES addresses these design considerations by utilizing a sustainable design approach to ensure infrastructure design and construction are safe, and environmentally responsible. SAMES carefully compares options of each design analysis to the project's requirements and selects the one that renders the most impactful and cost-efficient solution.

Scheduling –Execution of most projects are schedule driven and cost effective, and the SAMES team is committed to executing this project with this objective as key priority. Once SAMES has met with City officials to discuss project needs and scheduling, a project schedule will be developed. The schedule will include key project milestones, and detailed tasks sufficient to monitor project progress, and to identify potential delays and discrepancies where a "work around plan" may be developed and initiated. SAMES project schedules are further detailed with information obtained from design/constructability reviews and plan development after award.

Cost Estimating - SAMES has an outstanding history in the preparation of accurate cost estimates for design and construction projects. The firm utilizes an approach that combines accuracy with a sound and well-documented estimate and has established a system incorporating a graded approach with the necessary level of detail appropriate for each estimate. SAMES utilizes its extensive contractor experience and contacts to receive accurate and up to date quotes for material, labor, and equipment costs. SAMES has access to cleared qualified and experienced resources to perform the estimating and scheduling work that is required for unique, difficult, and challenging projects. SAMES verifies its estimates are within the current industry bids by using RS means estimating software.

Communication - Consistent communication and extensive collaboration will facilitate the delivery of a quality product through the reduction of misunderstandings that could impact the project schedule or budget. Clear leadership and direction from the management team to the project team is a priority objective for the success of each project. Open communication and clarity of project goals and objectives will ensure achievement of the project's scheduled milestones with safe, quality production. Subconsultant efforts will be integrated into the project execution plan where all consultants understand where their efforts fit into the overall project through the process of concurrent engineering and top-down project control. Project schedules developed will identify the contractual and significant internal milestones and the interdependencies of each consultants work efforts. Furthermore, SAMES understands the importance of document control and places emphasis on documentation of formal and informal interfaces when collaborating with other consultants. All information discussed or shared is recorded, published, and delivered to all parties involved in the contract.

Project Quality Control Plan - SAMES believes that a quality management plan that is prepared in accordance with client standards will produce a quality work product that meets or exceeds contractual requirements. SAMES can develop a tailored quality control plan (QCP) specific to this project by which performance at all stages will be evaluated, improved, and audited. The Quality Control Plan will provide clear identification of the project team member's authorities and placement within the organizational flow for control. The QCP will provide cohesiveness throughout all facets of the project including design, construction operations, on-site/off-site procedures, safety and health requirements, designers of record, consultants, architects/engineers, subcontractors, and purchasing agents. This plan will define the reporting format, lines of communication, dispute resolution procedures, and overall safety management plan in accordance with this project. Through the implementation of this quality control plan, SAMES will be able to effectively manage and meet all program objectives accordingly. Moreover, by facilitating communication between all parties involved, SAMES will create a cohesive project team that can effectively respond to any challenge.

6.2 Commitment and Availability

SAMES is fully committed to accomplishing all program objectives and delivering a quality product on time and within budget. We approach every project with a team philosophy and the full commitment of our professional staff to ensure the complete satisfaction of our clients. Furthermore, we recognize the aggressive timelines associated with the completion of project deliverables. SAMES has a flexible staffing plan which allows our professionals with cross-discipline capabilities to perform dual roles during times of sickness, personal leave, or increased workloads. As a result of our staffing plan, SAMES does not anticipate any problems meeting the time constraints for completion of project tasks while completing other prior committed workloads. As projects and deliverables are identified and executed, staff will be available to provide adequate accessibility, communication, and availability of services to the City of San Juan.

- **Divider #6: Management and Organizational Approach**

On two pages or less, please describe your management and organization approach to the project. The following should be addressed within this description:

- a. Describe your firm's understanding of the project.
- b. Describe how the firm will organize to perform the services.
- c. Describe how the firm will solicit in the programming and design phases the interested stakeholders. This includes community residents, city commission, staff and users.
- d. Provide procedures for assisting in the development of project scheduling, coordination of consultants, quality and cost control.
- e. Describe the Engineering team's approach to communication with the City.
- f. Description of Engineer's approach to code analysis and jurisdictional approvals.

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter or interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: **SAMES, Inc.**

Authorized Signature: 

Print Name: **Samuel D. Maldonado**

Title: **Chief Executive Officer**

Date: **07/08/2024**

Telephone: **(956) 702-8880**

E-Mail: **sam@samengineering-surveying.com**

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

SAMES, Inc.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7


Signature of vendor doing business with the governmental entity

07/08/2024

Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SAMES, Inc.
McAllen, TX United States

Certificate Number:
2024-1183521

Date Filed:
07/02/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ No. 24-011-07-08
Request for Sealed Qualifications for Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Maldonado, Samuel D.	McAllen, TX United States	X	
	Maldonado, Saul D.	McAllen, TX United States	X	

5 Check only if there is NO Interested Party.

☐

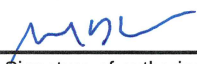
6 UNSWORN DECLARATION

My name is Samuel D. Maldonado, and my date of birth is 08/02/1975.

My address is 2236 Arlina Drive, Edinburg, TX, 78542, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 8th day of July, 2024.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



STATEMENT OF QUALIFICATIONS

Prepared For
City of San Juan

ENGINEERING SERVICES
RFQ NO. 24-011-07-08

July 8, 2024



**LEFEVRE
ENGINEERING**
TEXAS REGISTERED ENGINEERING FIRM NO. 23093
818 MANSFIELD DR. UNIT 182
PORT MANSFIELD, TEXAS 78598

Table of Contents

Section 1	Cover Letter
Section 2	Firm Information Firm Name Structure of Firm Years Firm in Business Principle Engineer Contacts Organization Chart Firm Philosophy
Section 3	General Firm History & Qualifications History of Firm Resumes
Section 4	Company Financial & Legal Status
Section 5	Experience & Projects
Section 6	Management & Organizational Approach

July 8, 2024

Lori A. Maldonado
City of San Juan
512 S. Nebraska
San Juan, Texas 78589

Re: Request for Sealed Qualifications for Engineering Services RFQ NO. 24-011-07-08

LeFevre Engineering, PLLC (LE) is pleased to submit our Statement of Qualifications.

LE is a multidisciplinary engineering firm licensed by the Texas Board of Professional Engineers (TBPE F-23093) with our main office located in Port Mansfield, Texas. Your point of contact is Richard LeFevre, BS, MS, CFM, PE (No. 102200), a licensed civil and environmental engineer and certified flood plain administrator. LeFevre Engineering is at 50% current capacity and is currently available to perform services for the City of San Juan.

LeFevre Engineering strives to maintain an experienced, licensed engineer that will be your point of contact and attend all project and status meetings. Mr. LeFevre has over twenty-two (22) years of experience serving communities throughout South Texas and will serve as the design engineer and inspector, therefore alleviating the need for unnecessary time waiting for an “engineer or other consultant” who may not be authorized or available to approve the changes, resulting in idle time and delays during construction.

The City of San Juan will always have Mr. LeFevre as your point of contact and will service all your needs that pertain to engineering, environmental issues, drainage, streets, plating, reviews, and the general needs of the projects for FY2024. Additionally, Mr. LeFevre is a Certified Floodplain Administrator therefore knowledgeable in all aspects of design with regards to drainage and floodplain management and how it affects current proposed projects.

Mr. LeFevre and LE is providing or has provided city engineering and floodplain administrator services for:

✓ *City of McAllen*
✓ *City of Alton*
✓ *City of Penitas*

✓ *City of Mercedes*
✓ *City of Weslaco*
✓ *City of Donna*

LeFevre Engineering has not been involved and/or participated in substandard work or has violated any ethics in the past five (5) years.

We appreciate your consideration regarding this proposal, and we express great interest in providing engineering services to the City of San Juan. Please call if you have any questions or desire additional information.

Respectfully,



Richard LeFevre, P.E., CFM
President

Enclosure: One (1) Original bound copy of LeFevre Engineering Statement of
Qualifications
Two (2) Bound Copies of LeFevre Engineering Statement of Qualifications
One (1) electronic copy of LeFevre Engineering Statement of
Qualifications

- **Divider #6: Management and Organizational Approach**

On two pages or less, please describe your management and organization approach to the project. The following should be addressed within this description:

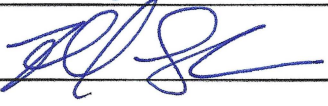
- a. Describe your firm's understanding of the project.
- b. Describe how the firm will organize to perform the services.
- c. Describe how the firm will solicit in the programming and design phases the interested stakeholders. This includes community residents, city commission, staff and users.
- d. Provide procedures for assisting in the development of project scheduling, coordination of consultants, quality and cost control.
- e. Describe the Engineering team's approach to communication with the City.
- f. Description of Engineer's approach to code analysis and jurisdictional approvals.

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter or interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: LeFevre Engineering PLLC.

Authorized Signature: 

Print Name: Richard LeFevre

Title: Owner

Date: 06/19/2024

Telephone: 956-540-9428

E-Mail: richard@lefevreengineering.com

FIRM OVERVIEW



WHAT WE DO

LeFevre Engineering has developed a unique expertise and knowledge with public entities, such as **City of San Juan**, based on our previous work with the city and we have primarily worked with municipalities with relation to road design, drainage, water and wastewater design, environmental mitigation, permitting, construction phase engineering, inspection and project management utilizing local, state, and federal funding programs unmatched by many engineering firms in the RGV and South Texas.

Our proven experience transcends the line between planning, design, and construction with various municipal projects in South Texas. LeFevre Engineering has proven its ability to design and provide construction phase services for the Hidalgo County, Urban County Federal Program, City of Combes, McAllen PUB, City of Mercedes, City of Alton, and Progreso International Bridge involving many different funding requirements and engineering requirements for public entities.

For our firm, it is important for clients to have access to their project engineer during all phases of the projects. Far too often, larger engineering and consulting firms have large turnover which does not allow engineers to become “engaged” in the project as they have no opportunity to “develop” a working relationship with those officials necessary to develop the project. Historically, based on our experience, a client may not interact with an engineer until the project is either completed or there is a problem. We take pride in saying that the City of San Juan will see the lead project engineer, Mr. LeFevre, will spearhead a project from the beginning through final completion.



LEFEVRE
ENGINEERING
TEXAS REGISTERED ENGINEERING FIRM NO. 23093

FIRM INFORMATION

WHO WE ARE

818 MANSFIELD DR. UNIT 182
PORT MANSFIELD, TX 78598

Phone # (956)540-9428

LeFevre Engineering, PLLC, has the experience and expertise to provide professional engineering services in most of the disciplines needed by municipalities. LEFEVRE ENGINEERING, PLLC, formerly LeFevre Engineering, LLC, is owned and operated by Mr. Richard LeFevre, PE, CFM, and is a registered engineering firm licensed to practice in the State of Texas by the Texas Board of Professional Engineers under the firm number F-23093, also a Certified Floodplain Administrator and is located in South Texas. LeFevre Engineering, LLC was founded in 2008 and was restructured as a professional limited company in 2022. LEFEVRE ENGINEERING, PLLC is a **Professional Limited Liability Corporation**. Our clients will have access to the same LeFevre Engineering PLLC staff at nearly all hours of the day and will have access to the principal, engineers, and other support staff. The city of San Juan will have access to the same staff throughout the entire project as we have no turnover, unlike larger firms. We will be available for unexpected meetings or construction concerns as you will find when speaking to our references and because we are a local firm.



FIRM INFORMATION

The principal contact and authorized representative for all work associated with the city of San Juan will be **Mr. Richard LeFevre, PE, CFM**. *Mr. LeFevre is authorized by the Texas Board of Professional Engineers to practice in Environmental Engineering and Civil Engineering License No. 102200.*

Mr. LeFevre has more than twenty-four (24) years of extensive experience in federal, state, and local requirements for funding applications, design, environmental assessments, permits, project management, construction phase engineering, and project inspection and has successfully designed all types of infrastructure projects for south Texas. Mr. LeFevre's expertise and knowledge in coordination of road and drainage, utilities and relocations, construction management, third party management, permitting, and planning is unmatched by many engineers in the valley that are not accustomed to designing infrastructure projects.

Mr. LeFevre will serve as the primary point of contact for contractual negotiations, development of scope, preliminary cost estimates and planning, design, and construction management. Our firm has the talent of a proven engineering staff and team with the ability to multi-task and keep projects on time and within budget. No project is too small or too large for our firm.

OUR EXPERTISE EXTENDS TO THE FOLLOWING:

- Civil Engineering
- MEP
- Structural
- Environmental Engineering
- Project Management
- Floodplain Administrator
- Social, Economic, Environmental Studies, Easements & ROW Maps
- Water Plants – Pumps, Piping, Disinfection, and Controls
- Project Development & Planning
- Facility Analysis & Master Planning
- Wastewater Collection Systems – New and Rehabilitations
- Lift Stations – New and Rehabilitations
- Wastewater Treatment Plants – New, Expansions, and Rehabilitations
- Wastewater Treatment Plant Permitting – New, Amendments, and Renewals
- Streets – New and Rehabilitation
- On-Site Sewer Systems – Design and Permitting
- Storm Drainage Pipes, Ditches, and Detention/Retention
- Drainage Design & Reports
- Engineering Studies and Plans
- Utility System Mapping
- Bond Applications and Reports
- On-site Construction Observation



FIRM INFORMATION

LeFevre Engineering, PLLC is a registered **Historically Underutilized Business (HUB)** by the State of Texas Historically Underutilized Business Certification and a **Disadvantaged Business Enterprise (DBE)** under the Texas Department of Transportation Compliance Program. It is the policy of the company to promote affirmative action and to provide equal opportunity to all employees and applicants for employment; and to administer all terms, conditions, and privileges of employment in a manner which does not discriminate on the basis of race, color, creed, ancestry, national origin, sex, age, marital status, liability for service in the armed forces of the United States, or because of physical or mental handicap in regard to any position for which the employee or applicant is qualified.

MANAGEMENT & ORGANIZATIONAL APPROACH

The firm's goal is to establish a long-term relationship with the clients by providing a highly competent service with integrity and concern for the client as well as the general public. We pride ourselves on our ability to design for ease of operation and maintenance and always strive to keep in mind the desires and capabilities of the client.

1. STUDY AND REPORT »

Consult with the City to define its needs, review existing available data, and establish required additional data.

Provide general economic analysis of the City's requirements as a allocation for expenditures, comparison of existing cost estimates, and/ or a statement of "not-to-exceed" values.

Meet with the City to review the established data and engineer's recommendations and opinions to solidify the project, responsibilities, and tentative schedules.

2. PRELIMINARY DESIGN »

Prepare preliminary design documents consisting of but not limited to, design premise which includes final design criteria, preliminary design drawings, outlines of specifications, and a detailed written description of the project and projections of goals.

Advise the City of additional data required, services which need to be accomplished, or final criteria definitions which must be established.

Review all facets of the Preliminary Design, probable project costs for the City, and modify the Design Premise for its final form.

3. FINAL DESIGN »

Based on the City's acceptance of the Preliminary Design and resulting Design Premise or criteria, prepare the Final Design, Plans, and Specifications.

Submit the Final Design, Specifications to the proper reviewing authorities.

Prepare and review with the City and their legal counsel, and/or other advisors all contract related documents, forms, and conditions.

Present and review all Design Plans, Specifications, and applicable Code Compliance requirements with the City, their advisors, and/or their third-party review representative.

MANAGEMENT & ORGANIZATIONAL APPROACH

4. BIDDING AND NEGOTIATION »

Completed and approved construction plans, specifications, and applicable contract documents for distribution to prospective bidders.

Assist the City with the distribution of bid packages and respective advertising for bids.

Assist the City in the opening and tabulation of bids.

Analyze the bids and make recommendations for the award of the construction contract.

Assist in the preparation of formal contract documents.



5. CONSTRUCTION

Conduct inspection of the construction or project site at appropriate or predetermined intervals by the professional engineer or qualified staff member. To determine the project progress compliance with intent of design and contract documents.

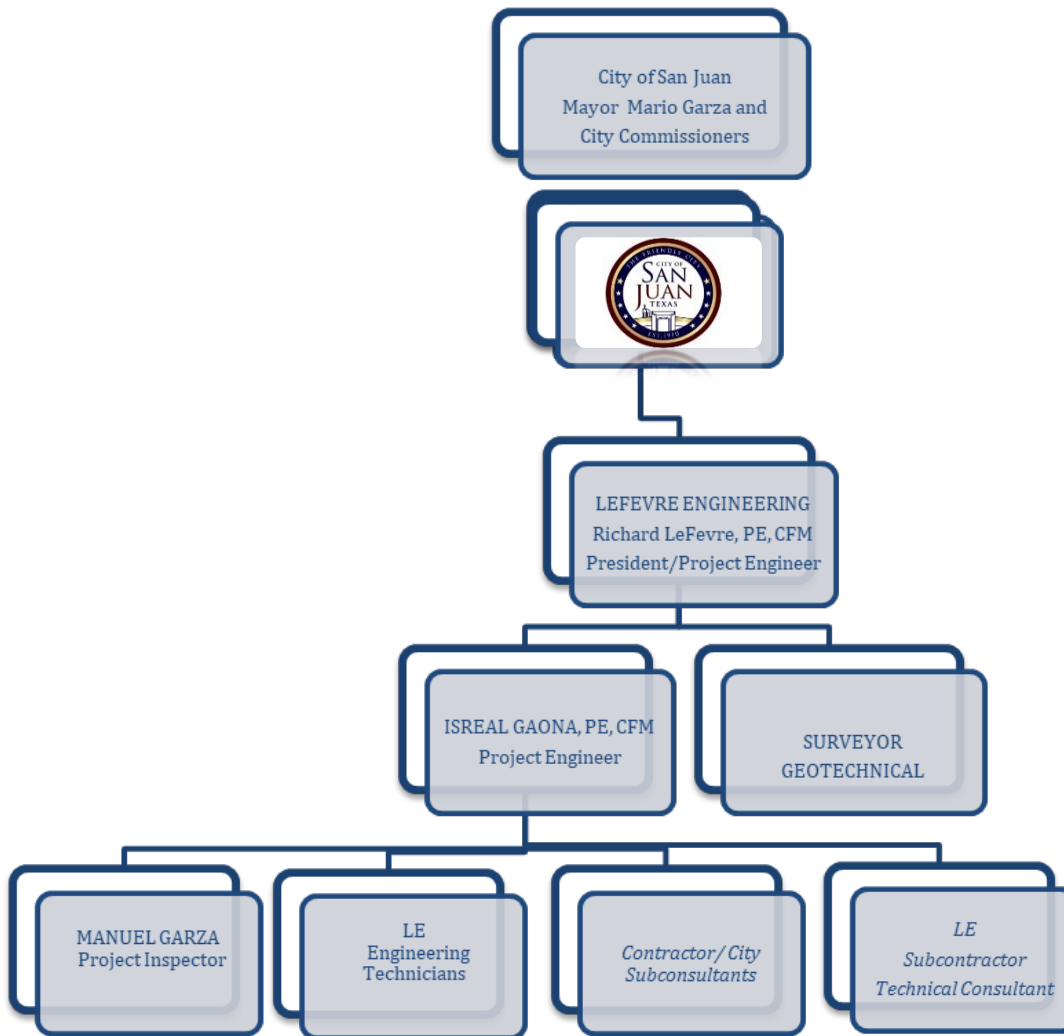
Act as the City's representative, per the city's direction in all matters pertaining to the contractor and consult with or advise the City relative to the contract and project matters.

Review and take appropriate action to contractor's change orders due to unexpected conditions, submittals, shop drawings, and/or requests for payment.

Conduct a final inspection and certify completion of all project work and support documentation in accordance with the contract and applicable codes.

LEFEVRE ENGINEERING EXCLUSIVE
EXPERIENCE WITH MUNICIPALITIES AND
FAMILIARITY WITH WATER, WASTEWATER
AND ROADS INFRASTRUCTURE ALLOWS
FOR PROJECTS TO BE COMPLETED "TURN-
KEY", COMPLETED ON TIME, AND WITHIN
BUDGET.

ORGANIZATIONAL CHART





FIRM'S PHILOSOPHY

Our philosophy begins with as experienced and proven Engineer-in-Charge who is committed to the client's satisfaction by providing responsive and practical project solutions. LeFevre Engineering strives to exceed the industry standards and the client's expectations. The attention to details throughout the project lifecycle, design, and careful planning by the team ensures the high-quality of service we are committed to providing for the client is fully satisfied. We prioritize understanding the vision and unique needs of our clients as well as the general public. Conducting our business with transparency, integrity and compliance with legal and regulatory requirements.

Our goal is to build a long-term relationship with our clients, while upholding ethical standards in all dealings is fundamental. Mr. LeFevre is the type of engineer that is familiar with the requirements for municipalities and public infrastructure projects because of his 20+ years of experience working with municipalities throughout South Texas. Mr. LeFevre believes that the engineer should be a functioning part of the project throughout the entire project. Rarely do you find a president of a firm that is the project design engineer and the inspector of the project. While working with larger firms and through his experience, we have noticed that many firms provide a "firm representative", which may or may not always be a licensed engineer.

During the selection process, many firms promise these engineer's will be present and "accessible" to the client. Many project managers may have their respective talents but are not licensed engineers and are utilized as a means of cutting costs for the firm. Far too often, due to large turnover rates, project managers do not have any authority to provide the needed changes "on the spot" and are further governed by a bureaucracy for final approval. As a result, they or are very limited in the construction activities and inspection and it creates the possibility of a delay in construction. Mr. LeFevre believes, to ensure success, the design engineer should be an integral part on behalf of the City in ALL aspects of the project.

Firm History/Qualifications

LEFEVRE ENGINEERING, PLLC has more than twenty years of combined experience and talent with proven engineering and support staff with the ability to multi-task and keep proposed projects on time and within budget. LeFevre Engineering, PLLC is a registered Historically Underutilized Business (HUB) by the State of Texas Historically Underutilized Business Certification and a Disadvantaged Business Enterprise (DBE) under the Texas Department of Transportation Compliance Program. LeFevre Engineering has developed a unique expertise and knowledge with public entities, such as the city of San Juan, based on our previous work with the City and we have primarily worked with municipalities with relation to road design, drainage, water and wastewater design, environmental mitigation, permitting, construction phase engineering, inspection and project management utilizing local, state, and federal funding programs unmatched by many engineering firms in the RGV and South Texas.

Individually, Mr. LeFevre has provided road design, route design, drainage design, utility. Extensions and relocations, drainage and detention design, rehabilitations for sewer pipe, construction phase engineering for public infrastructure, Social Justice for federal and state projects, environmental studies, water process design, wastewater processing design, lift station rehabilitation and design of new lift stations.

- Civil Engineering
- MEP
- Structural
- Environmental Engineering
- Planning
- Management Consulting
- Project Management
- Construction Management

Our Services Are Further Strengthen By A Robust And Diverse Project Portfolio.

Firm History/Qualifications

Our firm understands the requirements for the City of San Juan proposed projects and requests that we be considered for the following projects:

- ✓ **New and Rehabilitation Design of Roads.**
- ✓ **TXDOT design, route studies, permitting, and construction requirements for the City of San Juan and TXDOT projects.**
- ✓ **Design of all aspects of Drainage, including detention, retention, swales, driveways, piping and culverts, and drainage requirements for the City of San Juan.**
- ✓ **Design and construction of utility relocations, including water, booster stations, wastewater lift stations, sewer piping and manholes, water and sewage treatment plants.**
- ✓ **Master Planning**
- ✓ **Planning; Preliminary and Final Engineering Reports, Engineer's Estimates**
- ✓ **Water Planning, Pressure Plane Studies and Design**
- ✓ **Street Rehabilitation and New Construction**

LeFevre Engineering was previously hired as City Engineer for Weslaco, Donna, Mercedes, Alton, and City of Penitas.



Resumes & Key Personnel

LE is currently staffed with project engineers, inspectors, designers, drafting technicians, and supporting staff needed to spearhead and complete any and all projects awarded to LeFevre Engineering, PLLC. The principal contact and authorized representative for all work associated with San Juan will be **Mr. Richard LeFevre, PE, CFM**. Mr. LeFevre is authorized by the Texas Board of Professional Engineers to practice in Environmental Engineering and Civil Engineering License No. 102200. Mr. LeFevre has more than twenty-four (24) years of extensive experience in federal, state, and local requirements for funding applications, design, environmental assessments, permits, project management, construction phase engineering, and project inspection and has successfully designed all types of infrastructure projects for San Juan. Mr. LeFevre's expertise and knowledge in coordination of road and drainage, utilities and relocations, construction management, third party management, permitting, and planning is unmatched by many engineers in the valley that are not accustomed to designing infrastructure projects in the City of San Juan. Mr. LeFevre will serve as the primary point of contact for contractual negotiations, development of scope, preliminary cost estimates and planning, design, and construction management.

Mr. Israel Gaona, PE, CFM will be a licensed engineer and will provide design and construction management of all LE projects under the supervision of Mr. LeFevre. Mr. Gaona is licensed to practice civil engineering by the Texas Board of Professional Engineers License No. 136995. Mr. Gaona has project experience with Design and Construction Phase Engineering for roads, drainage, subdivision reviews, utilities, for past projects design and managed by LeFevre Engineering.

Mr. Manuel Garza will perform as a project inspector for all needed services. Mr. Garza served as a city inspector previously with the City of McAllen and Inspector for the City of Alton, Texas. Mr. Garza has more than thirty (30) years' experience in public infrastructure projects. Mr. Garza is familiar with San Juan projects and recognizes the requirements as an inspector for the city in required projects.

WESLEY RICHARD LEFEVRE, PE, CFM
PRESIDENT/PROJECT ENGINEER

Mr. LeFevre has extensive experience in design and project management of public and private infrastructure projects. Mr. LeFevre has successfully designed and managed projects for municipalities in the South Texas and the Rio Grande Valley for the past 16 years. Mr. LeFevre is licensed to practice in civil and environmental engineering fields in the State of Texas.

EXPERIENCE

2021-Present

LeFevre Engineering, P.LLC. LeFevre Engineering was created as a professional limited liability company and Mr. LeFevre is responsible for supervision of day-to-day activities, project control, coordination and scheduling during all phases of engineering and surveying projects.

2010 – 2021

LeFevre Engineering, LLC. Responsible for supervision of day-to-day activities, project control, coordination and scheduling during all phases of engineering and surveying projects.

2006 – 2010

Guzman & Munoz Engineering and Surveying, Inc., - McAllen, TX. - Served as Project Engineer and Principal for the McAllen office, specializing in Civil and Environmental aspects of all projects.

2004 – 2006

Turner Collie & Braden Inc. – Pharr, TX. Served as Environmental Specialist and Project Manager for regional offices in South Texas for Texas Water Development Board-Economically Distressed Areas Program (TWDB-EDAP), Border Environment Cooperation Commission (BECC), and North American Development Bank (NADBank) projects.

2001 – 2004

Texas Engineering Extension Service-Texas A&M University Frank M. Tejeda Center for Excellence in Environmental Operations – Mercedes, TX. Coordinated and provided outreach, technical assistance and technical and professional education at the local level to improve the delivery of water, wastewater, solid waste and other environmental systems to residents. Conducted on-site assessments of utility management and operation, and analyzed the results of assessments performed by others. Used the results of these assessments to designed tailored assistance mechanisms.



Project Role:

Principal/Project Engineer

Education:

Bachelors of Science, 1993

Hardin-Simmons University

Masters of Science, 2000

Texas A&M University at Corpus Christi

Registrations/Certifications:

Professional Engineer, Texas, No. 102200

Certified Floodplain Manager - Texas

Texas Teaching Certificate:

Licensed in Secondary Science

Professional Affiliations:

American Society Civil Engineers,

Texas Society of Professional Engineers

Years of Experience:

20+

[2001](#)

Environmental Investigator Texas Commission on Environmental Quality (TCEQ). Knowledge in Texas Administrative Codes and Code of Federal Regulations associated with compliance in industrial hazardous waste, wastewater, water, petroleum storage tanks, and municipal solid waste. Performed routine work in the fields of waste pollution. Conducted routine investigations, surveyed and performed follow-up inspections, prepared technical reports, made recommendations regarding findings and drafted

ISRAEL GAONA, P.E., CFM
ENGINEER – QA/CC

Mr. Gaona has experience in design and project management of public and private infrastructure projects as well as construction management experience in the renewables industry. Mr. Gaona has designed multiple water, wastewater and storm water municipal projects as well as managed heavy-civil construction projects in South Texas. Mr. Gaona is a Professional Engineer and a Certified Floodplain Manager in the State of Texas.

EXPERIENCE

2019-PRESENT

SOTEX Engineering, LLC. – Currently serves as President and owner of SOTEX Engineering, LLC. Mr. Gaona oversees all aspects of civil engineering design and construction projects.

2018-2019

LEMC, LLC. – Served as a Project Engineer responsible for the design and project management of public and private infrastructure projects.

2016 – 2018

E.ON Climate & Renewables North America – Willacy & Kenedy County, Texas - Served as Civil Field Engineer for the construction of multiple large scale wind farms in Raymondville and Sarita, Texas overseeing the quality of construction work performed on all infrastructure installed. Supervise day-to-day operations of multiple contractors.

2014 – 2016

City of Weslaco – Weslaco, TX. Served as Engineer II for the City of Weslaco working on design and project management on all public improvement projects. Conducted on-site field inspections of infrastructure improvements. Performed water, wastewater and storm water construction plan reviews and subdivision reviews.

2013

Texas Department of Transportation – San Benito, TX. Served as Summer Engineering Technician. Conducted on-site field inspections for roadway improvements, bridge construction and utility installations for state road improvement projects.



Project Role:

Consultant

Education:

Bachelors of Science in Civil Engineering - 2014
Texas A&M University -
Kingsville

Registrations/Certifications:

Professional Engineer - Texas, No. 136995

Certified Floodplain Manager – Texas No.
2893-15N

Professional Affiliations:

American Society of Civil Engineers,
Texas Floodplain Managers Association

Years of Experience:

10+

Financial & Legal Status

- LeFevre Engineering PLLC. Has never been in litigation or arbitration for any past or current projects against or involving the firm. The firm holds a comprehensive professional insurance policy.
- LeFevre Engineering PLLC. Has successfully completed its projects without major delays and without claims.
- As a firm we have never been terminated from any assignments for non-performance.
- Mr. Richard LeFevre founded the firm with the intent of providing professional design and consulting services for governmental agencies, communities, private and public projects throughout South Texas. For more than 10 years, the firm has successfully completed projects through the use of sound professional judgment, applicable principles of engineering and the use of current technology.



Experience & References

Our extensive experience with state and municipal requirements with design and construction of public infrastructure will provide a vital component in the success for the City of San Juan and their infrastructure requirements for projects if needed. It furthermore shows our success to successful and affordable projects for our clients. As part of our objectives we have experience with municipalities with fixed budgets and have completed projects by providing fair and accurate cost estimates, reasonable construction scheduling, value engineering, assistance with bidding, recommendations and awarding, assistance with contract requirements for the contractor, reviewing and recommending contractor pay requests, and all other aspects needed for the City of San Juan to be successful in design and construction of their proposed projects.

LEFEVRE ENGINEERING, PLLC. Staff have managed and designed public projects utilizing funding for the following agencies:

- ✓ **Texas Water Development Board**
- ✓ **Texas Department of Transportation**
- ✓ **General Services Administration (GSA)**
- ✓ **Federal Motor Carrier and Safety Administration (FMCSA)**
- ✓ **Environmental Protection Agency (EPA)**
- ✓ **Federal Emergency Management Agency**
- ✓ **Texas Water Development Board (TWDB)**
- ✓ **Border Environment Cooperation Commission**
- ✓ **US Department of Housing & Urban Development (HUD)**
- ✓ **US Department of Agriculture Rural Development (USDA)**
- ✓ **Texas Commission on Environmental Quality**

Municipal & Governmental Projects

CITY OF COMBES – CROSSWIND LANDING PUBLIC PARK & COMERCIAL DEVELOPMENT – UTILITIES & DRAINAGE LOVE’S TRUCK STOP FY 2022-2023

LeFevre Engineering, PLLC provided City of Combes with environmental services, park and subdivision planning, Water and Wastewater Infrastructure Design, Road and Drainage Design, Planning, Construction Phase Engineering, and Inspection for Crosswind Landing Development and Loves Truck Stop Water & Sewer Improvements located in Combes, Texas: The City of Combes utilized \$11M in Public Bonds Issuance in the development of the proposed development to include ten (10) commercial lots for restaurants, hotels, and retail development along I-69 Corridor. LeFevre provided drainage and detention for a Love’s Gas Stop located adjacent to the development, including over 2000 linear feet



of water and sewer infrastructure for the Love’s and the Development. LeFevre Engineering is working with the City and the Drainage District for design and construction of a walking trail and park for the City of Combes. Additionally, a 10,000 SF wellness center will provide offices, work out facilities, two (2) Gyms for youth and adult volleyball and basketball, and conference availabilities for corporate and local events.

Project Contact: Commissioner Ann Forbes, 956-423-3515; Engineer’s Estimate for Utilities: \$754,600
Contract Bid Amount: \$700,003

Project Objectives

- ✧ Planning for Park and Utilities
- ✧ Survey & Topography
- ✧ Project Estimates
- ✧ Geotechnical Testing & Evaluation
- ✧ Accelerated Schedule for Love's Development & Construction
- ✧ Drainage District No. 5 approval for pass-through drainage system
- ✧ ROW Planning and Utility Easement Surveys and Acquisition
- ✧ TXDOT ROW acquisition
- ✧ TXDOT PS&E – TXDOT Road Design Approval
- ✧ Drainage Design
- ✧ Wastewater Design
- ✧ Water Design
- ✧ Construction Phase Engineering
- ✧ Inspection
- ✧ Project Management
- ✧ Closure

**PROGRESO INTERNATIONAL BRIDGE FMCSA
INSPECTION STATION DESIGN FY 2022**

As the prime designer for the Progreso Internat ional Bridge, LeFevre Engineering provided engineering planning, preliminary

design, federal and local agency coordination for design, and is to provide construction phase engineering, inspection, and project management for a two-bay inspection station, including underground inspection pits, catwalks for overhead inspections, metal canopy for both bays, parking, 8800 cy of 14" concrete/steel reinforced driveways and roads, administration building coordination designed by architect, for the Owners of the Progreso Bridge, General Services Administration (GSA) and the Federal Motor & Carrier Services Administration (FMCSA) for the use by US Border Patrol & US Immigrant & Customs Administration (ICE) agents for vehicular inspections of commercial trucks. The overall cost estimate of the project is \$9M for construction.



Bridge Administration is waiting on approval and notice to proceed from the General Services Administration. Included in the design was a new lift station for industrial site development to be utilized by the FMCSA inspection station. New 10" waterline was designed and installed which included over 15 fire hydrants. The Gravity Sewer System was designed and installed for the industrial park and for use by the FMCSA.

Project Contact Owner Bobby Sparks 956-650-0617

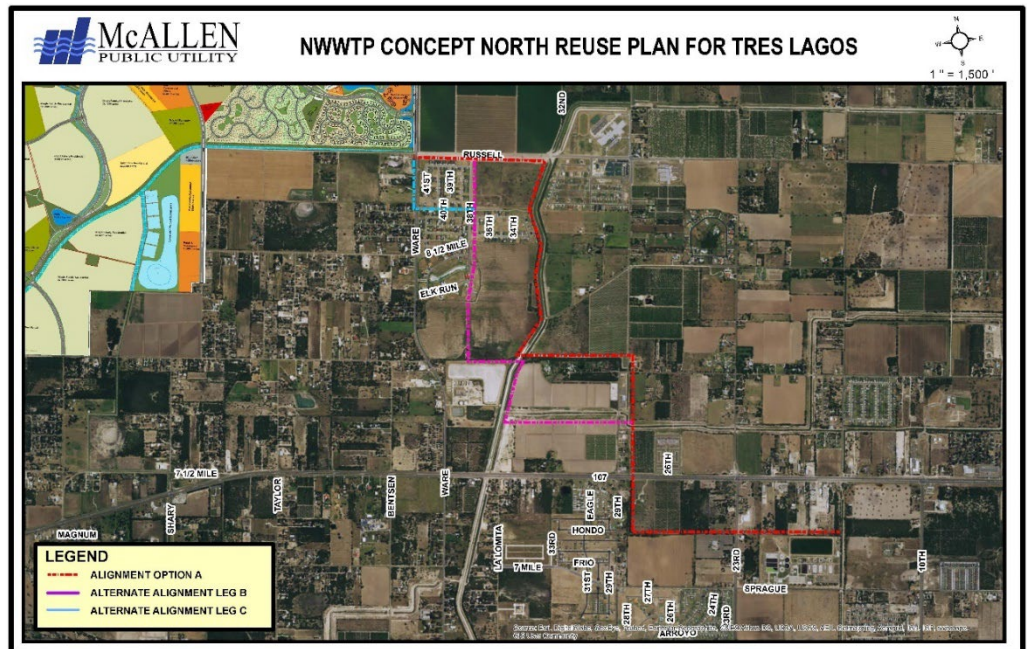
FMCSA Inspection Station Estimate: \$6.200 million

Project Objectives

- ✧ Assisted Bridge Owner with planning location based on Federal Law Enforcement requirements.
- ✧ Survey and Topography
- ✧ Preliminary Engineering & Estimates
- ✧ Geotechnical Testing & Evaluation
- ✧ Structural Engineering
- ✧ MEP
- ✧ Planning & Design based on Federal Motor & Carrier Safety Administration, Immigration and Customs Enforcement, US Border Patrol & Safety, General Services Administration Requirements.
- ✧ Drainage District No. 5 approval for pass-through drainage system
- ✧ Offsite Water & Sewer Design for Military Highway Water Supply Corporation
- ✧ Drainage Design
- ✧ Wastewater Design
- ✧ Water Design

McALLEN PUBLIC UTILITIES BOARD – TWDB TRES LAGOS WASTEWATER REUSE PROJECT & 29TH STREET SPORTS COMPLEX WASTEWATER REUSE PROJECT FY 2017

LeFevre Engineering provided environmental, design, and construction phase services for McAllen PUB wastewater reuse project located in the Tres Lagos Development and the 29th Street Sports Complex owned by the City of McAllen. Mr. LeFevre provided design for undersized and inadequate water lines and replaced them with 16-inch PVC wastewater reuse line. There were approximately 60-70 fire hydrants and 1500 linear feet of 12-inch bore construction with 24-inch steel casing installed. This project will benefit the entire area of Tres Lagos by improved facilities and the deletion of asbestos water lines currently being used. McAllen PUB, through funding from the Texas Water Development Board, in order to improve the quality of the Treated Effluent Discharge from Type II to Type I and make it usable for reuse, obtained funding to provide Tres Lagos Development and a public Sports Complex with reuse water for irrigation.



As part of the improvements project, LeFevre Engineering also provided construction phase services, and inspection of approximately thirty-seven thousand five hundred (37,500) linear feet of pressurized pipe constructed of PVC to distribute the treated effluent to the Tres Lagos Master Planned Community, which includes a new Texas A&M University Campus, and to the proposed 29th Street Sports Complex that will be used as public parks for baseball, softball, soccer, playgrounds, etc. The primary use of the treated effluent will be used for irrigation purposes to the proposed facilities.

Mr. LeFevre provided an Environmental Assessment (EID) and coordination with the Texas Commission on Environmental Quality (TCEQ) for the proposed wastewater collection improvements project.

Project Contact: Carlos Gonzalez, PE, 956-467-8887;
Engineering Estimate: \$3.209 million Contract Awarded Bid:
\$2.769 million

Project Objectives

- ✧ Utility & Easement Acquisition and Survey
- ✧ Engineering Feasibility Study.
- ✧ Preliminary Engineering & Estimates
- ✧ Environmental Information Document & Public Hearing approved by EPA
- ✧ Water Hydraulics and Design of 16 inch re-usable water line
- ✧ Plans and Specifications to be approved by TCEQ, TWDB and McAllen PUB
- ✧ Bidding & Awarding of Project
- ✧ Project Management & Construction Phase Engineering
- ✧ Inspection
- ✧ Project Close out

COMBES, TX – TXDOT FM 508 WIDENING & DRAINAGE PROJECT FY 2022-2023

LeFevre Engineering, PLLC provided City of Combes with Environmental, Preliminary & Final

Design, Construction Phase Engineering, and Inspection for the construction of the City of Combes FM 508 Widening Project. As a result of new commercial and residential growth demands of the I-69 corridor located through the City, the City has taken the proactive approach of providing a wellness center, walking trail, park, retail and commercial development, Love's Fast Shop, adjacent to I-69. The existing TxDOT road is a rural 2-Lane section that has outgrown its functionality and the City is proposing to construct a 1,500 LF section of a 4-lane rural road to accommodate the new growth. This includes a 200 LF transition zone back to a 2-Lane highway. The project includes coordinating with the proposed commercial companies and TxDOT with the conceptual and final design of the road.





LeFevre Engineering was asked to provide these services and we are in the final design stage of the project and awaiting TxDOT approval.

**Project Contact; Hector Siller, PE,
TXDOT; Engineer's Estimate
TXDOT PIF: \$663,000 Actual
Award of Contract: \$408,000**

Project Objectives

- ✧ Survey & Topography
- ✧ Geotechnical Testing & Evaluation
- ✧ Project Information Forms (TXDOT)
- ✧ Environmental (Categorical Exclusion)
- ✧ Drainage District No. 5 & TXDOT approval for pass-through drainage system
- ✧ Local Project Representative Certified Project Manager
- ✧ TXDOT PS&E – TXDOT Road Design Approval
- ✧ Drainage Design
- ✧ TXDOT Construction Phase Engineering
- ✧ Inspection
- ✧ Project Management
- ✧ Closure

CITY OF SAN JUAN – ENVIRONMENTAL PROTECTION AGENCY
LIFT STATION NO. 6 DEMOLITION & CONSTRUCTION OF A NEW
2.2 MGD LIFT STATION

CURRENTLY UNDER CONTRACT

Mr. LeFevre provides preliminary planning, preliminary engineering reports, regulatory permitting, environmental information document, and lift station engineering design as part of TRIMAD Consulting, LLC, design team. Construction estimates for

this project are estimated at \$3.4M for the lift station replacement and is being funded as a Direct Congressional Spending provided by Congressman Vicente Gonzalez. The project is being overseen by the Environmental Protection Agency (EPA) and is currently in the final design stage of the project. The project consists of demolition of existing Lift Station No. 6; installation of approximately 2200 LF of 24" sewer pipe, installation of three (3) new manholes, and construction of a new 2.2 MGD lift station. Mr. LeFevre is providing the design of a Quad-plex lift station with a 20' wet well, and controls. The current lift station is undersized and dilapidated and needs to be replaced. Project Contact: Ric Salazar, PE, TRIMAD Consulting, LLC; 956-497-5355; Engineer's Estimate: \$3.4 million



Project Objectives

- ✧ Lift Station Pump Sizing & Capacity.
- ✧ Environmental Information Document & Public Hearing approved by EPA.
- ✧ Plans and Specifications to be approved by TCEQ

Mr. LeFevre provided Lift Station Design for Morningside Wastewater Improvements project

in association with TRIMAD Consulting, LLC for a 1.0M New Lift Station. LE analyzed the project area and designed the lift station based on existing and proposed construction. Mr. LeFevre provided Engineer with preliminary engineering report required by the Texas Commission on Environmental Quality. The project is currently at pre-construction phase and has been awarded to a Contractor.

Project Contact; Bobby Salinas, City Manager, 956-867-5360

Engineer's Estimate: \$1.0 million Contract Award Amount: \$995K

Project Objectives

- ✧ Utility & Easement Acquisition and Survey
- ✧ Engineering Feasibility Study.
- ✧ Preliminary Engineering & Estimates
- ✧ Coordination with Owner of Sewer System: McAllen Public Utilities Board
- ✧ Environmental Information Document & Public Hearing approved by EPA
- ✧ Sewer Design for 3 new lift stations, 1 rehabilitation of existing lift station, installation of approximately 5 miles of 15" sewer line in TXDOT ROW.
- ✧ Plans and Specifications to be approved by TCEQ, TWDB, City of Alton and McAllen Public Utilities
- ✧ Bidding & Awarding of Project
- ✧ Project Management & Construction Phase Engineering
- ✧ Inspection
- ✧ Project Close out

**HIDALGO COUNTY URBAN COUNTY- EAST LATERAL
DRAINAGE PROJECT- CONSTRUCTION MANAGEMENT
PHASE 1-3 PROJECT START DATE: AUGUST 2015
PROJECT COMPLETION: NOVEMBER 2017**

drainage improvements project. The proposed drainage ditch is to aid the drainage areas from the main canal located by Mile 19 ½ Rd. to Mile 12 ½ Rd. Mr. LeFevre provided construction project status reports by collecting, analyzing and summarizing information occurring on jobsite by contractor and sub-contractors. Mr. LeFevre was responsible for developing project objectives by reviewing project proposals and plans,

Mr. LeFevre provided construction phase engineering & **construction management services** for the Delta Connector/East Lateral



conferring with land owners, project engineer and contractors. *Project was funding by Hidalgo County Urban County through a combination of EPA and HUD grants and the Texas General Land Office as a mitigation project for flooding in the area. Construction Cost: \$13 Million :*

LeFevre Engineering did not design or provide estimates for this project. Project Contact: Former Director Hidalgo Co. Urban County; P.R. Avila, 956-472-3636



Project Objectives

- ✧ 3rd Party Construction Phase Engineering
- ✧ Landowner Coordination for Hidalgo County
- ✧ Review and Recommendation of any and all change orders, contractor pay requests, and adjustments.
- ✧ Environmental Compliance
- ✧ Assisted Primer Engineer & Owner with Bidding & Awarding of Project
- ✧ Project Management & Scheduling Updates to County Commissioners
- ✧ Inspection
- ✧ Project Clouse out

. LeFevre provided oversight of all civil engineering design, construction phase engineering, inspection and project management for the reconstruction of roadways damaged during flooding in 2016 located in Precinct 1, Hidalgo County. Hidalgo County Drainage District No. 1 administered grants issued by the Federal Emergency & Management

Administration (FEMA) and oversaw the engineering firms selected for the proposed reconstruction of asphaltic roads and re-grading of existing ditches. The reconstruction of the roadway was widened from a width of 20-ft to 24-ft with 2-ft caliche shoulders. The design included new construction of approximately four (4) miles of existing county roads. The project



HIDALGO COUNTY FEMA ROAD PROJECTS- ROAD DRAINAGE & PAVING IMPROVEMENTS.

PHASE 1 & 2

**(MILE 2 EAST) & (MILE 2.5 E) & (MILE 4 N) & (MILE 8 N)
(MILE 13 ½ N) & (MILE 11 N) & (YVETTE CIRCLE)**

PROJECT START DATE: SEPTEMBER 2016

PROJECT COMPLETION: MAY 2017

included improving the drainage ditches along the road and providing positive drainage for a dilapidated road. This project also included replacement of residential driveways, driveway culverts, street culverts and re-grading of the roadside ditches towards the nearest drainage outfall (existing drainage ditch). Mr. LeFevre provided oversight and project management of the provided construction phase engineering and inspection during the construction phase of

the project.

Project Cost: \$1.23M No estimates were utilized as these were emergency funds provided to Hidalgo County as a result of flooding.

Project Contact: Raul Sesin, PE; Drainage District No. 1 General Manager, 956-566-1974

Project Objectives

- ✧ Utility & Easement Survey
- ✧ Topographic Survey

- ✧ Engineering Cost Feasibility.
- ✧ Coordination with Owner and Federal Emergency Management (FEMA)
- ✧ Environmental Compliance
- ✧ Roadway and Drainage Design.
- ✧ Plans and Specifications to be approved by Hidalgo County and FEMA
- ✧ Hidalgo County and FEMA Bidding & Awarding of Project
- ✧ Project Management & Construction Phase Engineering
- ✧ Inspection
- ✧ Project Close out



**Certification
Regarding Debarment, Suspension and Ineligibility**

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.


Signature: _____
Print Name: Richard LeFevre, PE, CFM
Title: President
Telephone Number: 956-540-9428
Date: 2-22-2024

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

LeFevre Engineering & Management Consulting, LLC

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

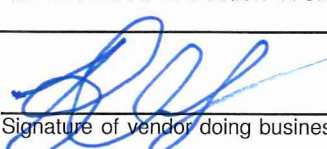
B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7  Richard LeFevre, P.E.
Signature of vendor doing business with the governmental entity

9/29/2016

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tim Hruska PHONE (A/C, No, Ext): 956-609-9460 FAX (A/C, No): 956-609-9462 E-MAIL ADDRESS: tim@friendly-ins.com
KKMT Insurance Group LLC 200 S Sugar Rd, Ste 3 Edinburg, TX 78539	INSURER(S) AFFORDING COVERAGE INSURER A: CFC Underwriting LTD INSURER B: Progressive INSURER C: Texas Mutual INSURER D: INSURER E: INSURER F:
INSURED	NAIC #
LEFEVRE ENGINEERING, PLLC 818 Mansfield Dr Unit 182 Port Mansfield, TX 78598	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X	X	PSM0039770263	09/12/23	09/12/24	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000 MED EXP (Any one person) \$ \$5,000 PERSONAL & ADV INJURY \$ \$1,000,000 GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ \$1,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	X	X	968487873	10/25/23	04/25/24	COMBINED SINGLE LIMIT (Ea accident) \$ \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	101108192	10/25/23	04/25/24	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			PSM0039770263	09/12/23	09/12/24	Each Claim \$ \$1,000,000 Policy Aggregate \$ \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2022 Chevrolet Silverado HD LT 2500, VIN 2GC4YNEY9N1240648

CERTIFICATE HOLDER

CANCELLATION

City of San Juan - RFQ Attn: Purchasing Department 512 S. Nebraska San Juan Texas 78589 RFQ Engineering Services 24-011-07-08	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE TIM
--	---

**APPENDIX J
PROPOSER'S AFFIDAVIT**

**PROPOSER'S AFFIDAVIT OF NON-COLLUSION, NON-CONFLICT OF INTEREST, AND
ANTI-LOBBYING**

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, Wesley Richard LeFevre, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the proposer nor any of the proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or another proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or another reward will be hereinafter paid.

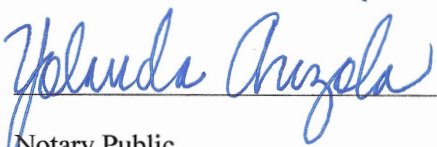
(2) Affiant further states they have neither recommended nor suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

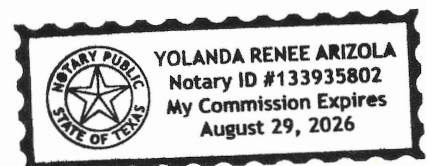
(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the proposer is a member of the staff, or related to any employee of Hidalgo County except as noted herein below:

Signature/Title:  PRESIDENT

Subscribed and sworn to before me this 20th day of Feb, 2024.


Notary Public



My commission expires: August 29th, 2024

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1873707039300
Approval Date: November 21, 2022
Scheduled Expiration Date: November 21, 2026

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

LeFevre Engineering, PLLC

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **November 21, 2022**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day to day management, operational control, business location) provided in the submission of the business; application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.



125 EAST 11TH STREET, AUSTIN, TEXAS 78701-2483 | 512.416.4700 | WWW.TXDOT.GOV

01/09/2024

Wesley Richard LeFevre, President
LeFevre Engineering, PLLC
818 Mansfield Rd
Suite 182
Port Mansfield, TX 78598

Re: Annual Update Affidavit (AUA) Disadvantaged
Business Enterprise (DBE)

Dear Wesley Richard LeFevre:

Upon review of the AUA and supporting documentation, TxDOT has determined that LeFevre Engineering, PLLC continues to meet the eligibility requirements of the federal [DBE] program.

DBE/ACDBE certification does not expire, however, to remain certified it is incumbent on you to submit the AUA on or before your next certification anniversary date. A courtesy reminder will be sent from the Diversity Management System (DMS) in advance of the AUA due date.

Firms listed in the Texas Unified Certification Program (TUCP) directory located at <https://txdot.txdotcms.com> are currently certified DBE/ACDBEs. All DBEs certified pursuant to 49 CFR Part 26, are automatically certified in TxDOT's Small Business Enterprise (SBE) Program. TxDOT encourages you to utilize the TUCP directory as a marketing tool. In that respect you should periodically verify your firm's certification description and North American Industry Classification System (NAICS) code(s) closely describe the goods or services your firm provides.

Should your firm be awarded an opportunity to participate on a federally funded project, your firm must perform a commercially useful function (CUF). A DBE performs CUF when it is responsible for execution of the work of the contract and is carrying out its responsibilities by performing, managing, and supervising the work involved. To perform a CUF, the DBE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself.

For information on TxDOT's contracting and procurement opportunities visit <https://www.txdot.gov>.

Sincerely,

Michael D. Bryant Director
Civil Rights Division

CC: Monique Pettaway



LEFEVRE ENGINEERING PLLC

Unique Entity ID PWHVFQEYKHB5	CAGE / NCAGE 9ELG4	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jun 17, 2025	
Physical Address 818 Mansfield Drive Unit 182 Port Mansfield, Texas 78598-8006 United States	Mailing Address 818 Mansfield DR. Unit 182 Port Mansfield, Texas 78598 United States	

Business Information

Doing Business as (blank)	Division Name Lefevre Engineering, Pllc	Division Number (blank)
Congressional District Texas 34	State / Country of Incorporation Texas / United States	URL www.lefevreengineering.com

Registration Dates

Activation Date Jun 19, 2024	Submission Date Jun 17, 2024	Initial Registration Date Nov 15, 2022
--	--	--

Entity Dates

Entity Start Date Nov 25, 2021	Fiscal Year End Close Date Dec 30
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

Not Selected

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure	Entity Type	Organization Factors
Sole Proprietorship	Business or Organization	Limited Liability Company
Profit Structure		
For Profit Organization		

Socio-Economic Types

Minority-Owned Business
Self Certified Small Disadvantaged Business
DOT Certified DBE
Hispanic American Owned

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments	Debt Subject To Offset
No	No

EFT Indicator	CAGE Code
0000	9ELG4

Electronic Funds Transfer

Account Type	Routing Number	Lock Box Number
Checking	*****47	(blank)
Financial Institution	Account Number	
RIO BANK	*****13	

Automated Clearing House

Phone (U.S.)	Email	Phone (non-U.S.)
(blank)	richard@lefevreengineering.com	(blank)
Fax		
(blank)		

Remittance Address

Wesley Richard LeFevre
818 Mansfield DR. Unit 182
Port Mansfield, Texas 78598
United States

Taxpayer Information

EIN	Type of Tax	Taxpayer Name
****7039	Applicable Federal Tax	LeFevre Engineering PLLC
Tax Year (Most Recent Tax Year)	Name/Title of Individual Executing Consent	TIN Consent Date
2022	President	Jun 17, 2024
Address	Signature	
818 Mansfield Drive Port Mansfield, Texas 78598	Wesley Richard LeFevre	

Points of Contact

Accounts Receivable POC

Jul 03, 2024 04:42:51 PM GMT
https://sam.gov/entity/PWHVFQEYKHB5/coreData?status=null


Wesley R LeFevre, President
richard@lefevreengineering.com
9565409428

Electronic Business

 Wesley R LeFevre, President richard@lefevreengineering.com 9565409428	818 Mansfield DR. Unit 182 Port Mansfield, Texas 78598 United States
---	---

Government Business

 Wesley R LeFevre, President richard@lefevreengineering.com 9565409428	818 Mansfield DR. Unit 182 Port Mansfield, Texas 78598 United States
---	---

Sole Proprietorship POC


Wesley R LeFevre, President
richard@lefevreengineering.com
9565409428

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	541330	Engineering Services
	541620	Environmental Consulting Services

Product and Service Codes

PSC	PSC Name
C1ND	Architect And Engineering- Construction: Sewage And Waste Facilities
C1NE	Architect And Engineering- Construction: Water Supply Facilities
C1PD	Architect And Engineering- Construction: Waste Treatment And Storage Facilities
C212	Architect And Engineering- General: Engineering Drafting, Not Cad/Cam

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
\$350,000.00	2

Location

Annual Receipts (in accordance with 13 CFR 121)	Number of Employees (in accordance with 13 CFR 121)
(blank)	(blank)

Industry-Specific

Barrels Capacity	Megawatt Hours	Total Assets
(blank)	(blank)	(blank)

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

Yes, this entity appears in the disaster response registry.

Bonding Levels	Dollars
----------------	---------

**Texas Board of Professional Engineers
CERTIFICATE OF REGISTRATION**

This acknowledges that

LEFEVRE ENGINEERING, PLLC

**has fulfilled the requirements of the Texas Board of
Professional Engineers to offer and perform
engineering services in the state of Texas**

**Registration Number
F-23093**

**Expiration Date
12/31/2024**



Texas Board of Professional
Engineers and Land Surveyors

Number: **102200**

Status: **ACTIVE**

Expires: **9/30/2024**

WESLEY RICHARD LEFEVRE

TEXAS LICENSED PROFESSIONAL ENGINEER

Signature



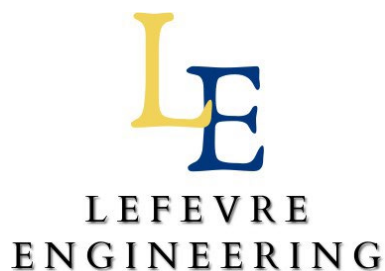
Number: **136995**
Status: **ACTIVE**
Expires: **12/31/2024**

ISRAEL GAONA

TEXAS LICENSED PROFESSIONAL ENGINEER

Signature

Let's Start the project.



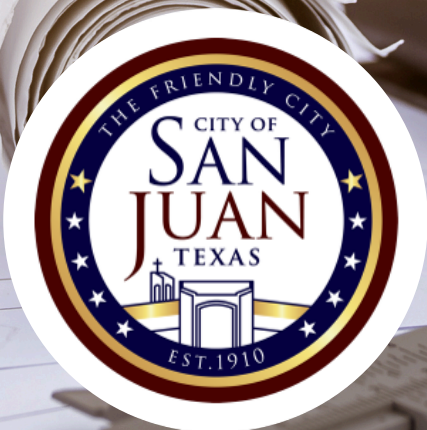
818 Mansfield Dr. #182
Port Mansfield, TX 78598
(956) 540-9428
richard@lefevreengineering.com
www.lefevreengineering.com

STATEMENT OF QUALIFICATIONS

CITY OF SAN JUAN

RFQ NO. 24-011-07-08

Request for Sealed Qualifications for Engineering Services



Firm Number F-18526

1803 Mozelle St.
Pharr, TX 78577
(956) 688-8860

Page 361

Prepared For:
City of San Juan

Date:
July 8, 2024

TABLE OF CONTENTS



City of San Juan

Section 1: Letters

Section 2: Firm Information

Section 3: General Firm History/Qualifications

- Principal's Resume

Section 4: Financial and Legal Status

- COI

Section 5: Experience and References

Section 6: Management and Organizational

Section 7: Appendix



Section 1

LETTERS



July 8, 2024

Attn: Ms. Lori A Maldonado, Purchasing Agent
City of San Juan
709 S. Nebraska Avenue
San Juan, Texas 78589-2649

SUBJECT: RFQ No. 24-011-07-08
Engineering Services

Dear Ms. Maldonado,

Trimad Consultants, L.L.C. (TRIMAD) is pleased to submit its Company's Staff Portfolio for the Request for Statements of Qualifications of the above-mentioned. Mr. Ricardo Salazar, P.E. President, has over 20-Years of experience with water and wastewater infrastructure projects throughout the Rio Grande Valley (RGV) and South Texas Region. Mr. Salazar has worked in the RGV his entire career in Civil Engineering applications, Construction Management, Construction, Surveying, Development, Paving, and Drainage projects.

Mr. Salazar have served the cities of San Juan, Pharr, Elsa, Weslaco, Donna, Edinburg, Sullivan City, Rio Grande City, Roma, McAllen Public Utility (MPU), and Brownsville Public Utility Board (BPUB) among others. Projects delivered include wastewater treatment, lift stations, recycle pump stations, water treatment, water main, water transmission main, elevated storage tanks, water and wastewater master planning, water and wastewater modeling, construction, and construction management.

Mr. Salazar has a long history of working with the Texas Water Development Bord (TWDB) and the United States Department of Agriculture (TDA). Moreover, we have had tremendous success in securing both low interest rate loans as well as grant funding.

We are committed to assisting the City of San Juan in any infrastructure project by providing both efficient and innovative cost-effective solutions. TRIMAD being a local firm located in Pharr, Texas, we are positive that we can provide fast and effective engineering solutions for any project challenge.

Please note that the proposal set forth in this Statement of Qualifications remains effective for a period of 90 calendar days.

TRIMAD thanks you for this opportunity to serve the City of San Juan.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ricardo Salazar", is written over a faint, large watermark of a triangle.

Ricardo Salazar, P.E.
President



Section 2

FIRM INFORMATION

FIRM INFORMATION



City of San Juan

Firm Identification

Trimad Consultants, L.L.C.
1803 Mozelle St
Pharr, TX 78577
(956) 688-8860

Firm Structure

Corporation
10 employees in total

Years in Business

Trimad Consultants, L.L.C. was established in 2017.

Name of principals in firm

Ricardo Salazar, P.E.
Rsalazar@trimadstx.com
P: (956) 688-8860
M: (956) 497-5355

Firm Philosophy

Quality is at the heart of TRIMAD's culture and success. Delivering superior Quality service is reinforced in every aspect of our business. We measure the Technical Quality of our services by several methods including:

- Identifying and prioritizing project risks and how to mitigate them before they occur
- Designing a project that meets and exceeds that expectations of the client within the constraints of cost, schedule, and scope.
- Producing contract documents that are well coordinated with other disciplines and incorporate specific schedule, and scope.
- Having a zero-tolerance tract record of non-owner initiated change orders during construction.
- Durability and ease of operation and maintenance of the completed work.
- The process we employ to achieve these goals are proven and rigorous. We not only have strong technical experience and talented staff, but we also look for and reward personal dedication to go the extra mile to ensure success and exceed client expectations.

Primary Contact

Ricardo Salazar, P.E.
Rsalazar@trimadstx.com
P: (956) 688-8860
M: (956) 497-5355

Organizational Description

- ⇒ 1 Licensed Professional Engineer
- ⇒ 4 Graduate Civil Engineer
- ⇒ 2 Administrative Support Staff
- ⇒ 1 Construction Manager
- ⇒ 1 Equipment Operator



Section 3

GENERAL FIRM HISTORY/ QUALIFICATIONS

GENERAL FIRM HISTORY AND QUALIFICATIONS



City of San Juan

Firm Identification

Trimad Consultants, L.L.C. (TRIMAD) is a civil engineering firm that was incorporated in 2017 but didn't practice until 2019. Although TRIMAD is a new firm, our TEAM has extensive experience in delivering an array of complex projects with a strong emphasis in supporting municipal and private infrastructure including roadway, transportation, stormwater management, drainage improvements, wastewater treatment, sanitary sewer collection, water treatment plant, and water distribution projects.



Trimad Consultants, LLC
TBPE Firm No. F-18526
Mr. Ricardo Salazar, P.E.
President
1803 Mozelle Street
Pharr, Texas 78577
(956) 688-8860
rsalazar@trimadstx.com

TRIMAD is certified by the South-Central Texas Regional Certification Agency as an Emerging Small Business Enterprise (ESBE), Hispanic American Business Enterprise (HABE), Minority Business Enterprise (MBE), Small Business Enterprise (SBE). Trimad is also certified by Tx Dot Disadvantaged Business Enterprise (DBE), and SBA 8(a).



Statement of Availability and Commitment

TRIMAD understands that having experienced personnel that work well as a team and maintain communication with the client is key to the successful completion of any assignment. TRIMAD offers well-qualified professionals in planning, design, and construction with a history of excellent customer service. Ricardo Salazar, P.E. (Principal is both a Project Manager and Principal-in-Charge). The principal is knowledgeable and an experienced leader that will ensure the team is well organized and receives the highest priority of available resources. The points of contact of the different services are outlined in our organizational chart with the leader of each service reporting directly to the principal for updates on project status and coordination issues.

The principals, who will be assigned Project Manager for City of San Juan projects, are available and the level of involvement in the technical design will depend on the specific project assignment. Generally, the Principal may be available to devote as much as 80% of time to City of San Juan Projects.

TRIMAD has extensive experience working in a task order arrangement. TRIMAD is currently serving the City of Pharr Utilities, the City of San Juan, the City of Alamo, and the City of Donna. TRIMAD is currently successfully completing most of their assignments. TRIMAD establishes communication protocols at the design kickoff meeting and identifies key project challenges and issues.



GENERAL FIRM HISTORY AND QUALIFICATIONS



City of San Juan

Communication structure during the project includes routine updates with the Project Manager and any sub-consultant representatives to check status, provide feedback, manage changes, and maintain a timely schedule.

Core Competencies

- Civil Engineering
- Project Management
- Paving & Drainage
- Funding Procurement
- Water & Wastewater design
- Roadway Design
- Planning
- Permitting
- Utility Engineering
- Feasibility Studies
- Construction Management
- Land/Site Development

Quality Assurance

The TEAM will employ a Total Quality Management (TQM) Program on all the projects we undertake and for the City of San Juan contract. The TEAM will assign a knowledgeable and experienced team member to lead the various tasks to minimize errors and omissions. His/her responsibility is to check the project and ensure the firm's Quality Control (QC) Program is executed properly. The plans will be reviewed during project milestones to determine if the proposed designs are safe and provide adequate consideration to constructability and value engineering. Throughout the QA/QC Process, the design and consideration of utility will be closely observed to minimize conflicts. The plans will be reviewed to identify drafting and design discrepancies and to verify that the plans are in compliance with the respective design manuals. The Trimad TEAM is fully committed to our QA/QC Program. The TEAM recognizes that QA/QC requires relentless and unending effort by top management with participation by all employees. We also believe in the definition of quality as conformance with requirements like those of TxDOT, plus any industry, professional or governmental standards that may be applicable. The TEAM QA/QC process reflects a philosophy that emphasizes the prevention of errors, rather than merely checking and counting.

Firm Proximity and Ability to Respond

The firm is located at 1803 Mozelle St. in Pharr, TX. TRIMAD understands that there may be instances when the City of San Juan needs to hold unplanned meetings at any time during the project. TRIMAD is dedicated to accommodating these meetings in any form, whether in person, by phone, or virtually, at any time convenient for the team at the City of San Juan.

**Ricardo Salazar,
President & Principal
P.E.**



EMPLOYMENT

TRIMAD Consultants, L.L.C.
Pharr, TX
December 2017—Present

Tropical Construction
San Antonio, TX
July 2012—March 2013

JE Saenz & Associates
Edinburg, TX
May 2003-August 2006
May 2007-May 2009

GIC, L.L.C.
Pharr, TX
September 2017—December 2017

SAMES, Inc
Pharr, TX
June 2003—March 2012

S& GE, L.L.C
Pharr, TX
March 2013—September 2017

Bain, Medina, Bain Engineer
San Antonio, TX
September 2006—May 2007

EDUCATION

- Associates of Science in Civil Engineering
South Texas College,
2001
- Bachelor of Science in Civil Engineering
Texas A&M Kingsville, 2003

PROFESSIONAL LICENSE

Texas P.E. No. 125392

INDUSTRY TIME

20 Years

PROFESSIONAL AFFILIATIONS

- ⇒ Alamo EDC
 - Executive Board Member
(former Board President)
- ⇒ Member of Water Environment Association of Texas (WEAT)
- ⇒ Member of American Water Works Association (AWWA)
- ⇒ Member of the American Society of Civil Engineers (ASCE)
- ⇒ PSJA ISD Engineering Student Chapter Liaison

PROFESSIONAL EXPERIENCE

Ricardo Salazar, Professional Engineer, has over 20 years of experience in a broad range of Civil Engineering areas which include roadway, drainage, utilities, etc. His knowledge and experience have been gained mainly by working with the South Texas Region and its community. Areas that Mr. Salazar has served include the City of Pharr, City of Edcouch Elsa, City of Weslaco, City of Edinburg, City of McAllen, City of Brownsville, City of La Joya, San Antonio Water Supply Corporation, as well as the Counties of Hidalgo, Starr, Cameron, and Willacy.

RELATED PROJECTS

City of Pharr Improvements Project, Pharr, Texas

Mr. Salazar has applied his knowledge to various projects involving the City of Pharr. Many of these projects include utilities, existing right-of-way, assessments, and design of new street improvements for the installation of underground infrastructure within a street paved section. The recent projects completed are as follows:

- * Sanitary Sewer Collection System Improvements
- * Water Transmission Main Improvements
- * Eldora Elevated Storage Tank / Collection System Improvements

City of Pharr NW Collection System Improvements and Lift Station Elimination Project, Pharr, Texas

Mr. Salazar is the assigned Project Manager involved in the planning and design phase of this project. Construction is due to commence in approximately 3 months. During the construction phase of the project, Mr. Salazar will be conducting the critical changes required due to unforeseen and poorly documented record drawings of existing underground infrastructure within project limits, if necessary. In addition, he will conduct construction meetings, submittal reviews, respond to Request for Information (RFI) and Request for Proposals (RFP), construction inspections, approvals of pay requests, review of charge orders, and project completion / close-out.

City of Pharr Water and Wastewater Master Plan, Pharr, Texas

This project involved the analysis of the wastewater treatment plant and collection system to assist the City in developing a capital improvement plan to meet future demands and regulatory requirements. The scope of work included analyzation of existing water and wastewater

treatment plants, the collection and distribution system. The tasks also included proposed system alignments, pipe sizing, crossing, and estimates. The completed master plan was designed for 20-year duration.

City of Pharr Wastewater Collection and Lift Station Design Project, Pharr, Texas

The project tasks included the preparation of a wastewater collection system hydraulic model and master plan, design of 23 Miles of wastewater pipelines ranging diameter from 12 inches to 36 inches, decommission 23 lift stations, and design of three (3) new lift stations ranging from 2.4 to 8 mgd. Mr. Salazar was involved during the planning, design, and construction stages of the project. Mr. Salazar conducted critical changes caused by unforeseen and poorly documented record drawings of existing underground infrastructure. Tasks also included meetings, review of submittals, responses to RFI's and RFP's, construction inspections, review and approval of pay requests, review of change orders, etc.

North McAllen WWTP Improvements and Recycle Pump Station, MPU, McAllen, Texas

The purpose of this project involved miscellaneous improvements to reliably produce Type 1 Reclaim Water with inclusion of a storage basin, effluent disk filters, chlorine disinfection, and a recycle pump station. The system was designed to filter all water from the plant and pump station designed to meet 5-mgd peak demand. Mr. Salazar conducted critical changes caused by unforeseen and poorly documented record drawings of existing underground infrastructure. Tasks also included meetings, review of submittals, responses to RFI's and RFP's, construction inspections, review and approval of pay requests, review of change orders, etc.

Hidalgo County Wide Paving and Drainage Improvements (Border Colonia Project), Hidalgo, Texas

Mr. Salazar assisted Precinct No. 1, 2, and 4 on paving and drainage projects throughout the county of Hidalgo. The scope of work involved cost estimates, review of plans, development of proposals, preparation of design and specifications. Routine visits were made to the work site in order to maintain the schedule. Weekly and monthly conferences were held in relation to each project.

Starr County Wide Paving and Drainage Improvements (Border Colonias Project), Starr, Texas

Mr. Salazar assisted the Starr County Precinct involving paving and drainage projects. Additional project tasks include design drawings for road and drainage improvements, periodic site visits for project completion tracking, weekly and monthly conferences for each related project, surveying, and quality control management. The project consisted of drainage and reconstruction of Athens Road for widening of a 24 feet cross section approximately 1 Mile long. Coordination and communication with TxDOT was necessary, as TxDOT was also reconstructing approximately 1 Mile of road tied to this project.

Hurricane Dolly Relief Program / Texas Department of Rural Affairs – Disaster Recovery (TDRA-DR) Round I & II Program – Starr, Hidalgo, Duval and Kleberg County

Mr. Salazar assisted in the designs for road and drainage improvement projects delivered under the Hurricane Dolly TDRA-DR Round I and II programs. The design provided plans and specifications, SW3P, traffic control, and surveying services needed. The project also included street replacement and drainage infrastructure improvements such as culverts, drainage channels, curb inlets, junction boxes, grated inlets, etc. Specific locations for related projects are the Balcones Height Subdivision (Penitas, TX), City of Pharr Downtown Drainage (Pharr, TX), Hutto Road Roadway Drainage (Donna, TX), Catalina Subdivision Drainage (Progreso, TX) and Vales Subdivision Drainage Channel Interceptor (Sullivan City, TX).

IH 37 Hurricane Evacuation Route Improvements, San Antonio, Texas

Mr. Salazar completed the design plans for the expansion of approximately 8 miles of IH 37. The designs included plan and profile sheets, control plans, and small / large bridge sign. TxDOT regulations and design requirements were followed and implemented.

City of San Antonio Paving and Design Improvements, San Antonio, Texas

Mr. Salazar assisted in the design plans for various COSA projects. The designs included plan and profile sheets, traffic control plans, SW3P, and existing and proposed requirements. COSA rules and regulations were implemented.

JOSE A. PEREZ, Graduate Engineer



EDUCATION

Bachelor of Science in Civil
Engineering
UTRGV, 2017

INDUSTRY TIME

4 Years

AVAILABILITY

90%

PROFESSIONAL AFFILIATIONS

- ⇒ Member of Water Environment Association of Texas (WEAT)
- ⇒ Member of American Water Works Association (AWWA)
- ⇒ Member of the American Society of Civil Engineers (ASCE)

COMMUNITY SERVICE

- PSJA ISD (Pharr, TX)
- ⇒ PSJA ISD Engineering Student Chapter Liaison

PROFESSIONAL EXPERIENCE

Mr. Perez has approximately 4 years of broad range experience in all related field of Civil Engineering which includes sewer networks, reports and construction estimates, and roadway / drainage improvements. His experience has been proudly based in the Rio Grande Valley. The agencies to have received his assistance include the City of Pharr, City of Alamo, City of San Juan, City of Donna, and Brownsville Public Utilities (BPU).

RELATED PROJECTS

Rudy's Lift Station and Force Main - Pharr, Texas

Mr. Perez is assisting with the design of this project which consists of the relocation of the lift station located next to Rudy's Country Store & Bar-B-Q and the force main. It includes the installation of approximately 4,700-lf of 10-inch pipe. The scope of work included an analysis of existing water, wastewater, and irrigation lines from as-builts to check for easements. He was consistently in contact with phone and gas companies for inquiries related to existing underground lines and is currently under design phase. The alignment starts from Eldora Road and will go north to Nolana Road on the right side of the drain ditch, it then proceeds to the east to Rudy's and connects to the newly relocated lift station.

Gravity Line and Abandonment of Lift Station #29 and #33 - Pharr, Texas

Mr. Perez is assisting in the design of this project which consists of the abandonment of two lift stations (#29 & #33) and installation of a gravity line. It includes the installation of approximately 2,900-lf of 15-inch, 1,400-lf of 18-inch, and 2,900-lf of 24-inch pipe. The scope of work includes an analysis of existing water and wastewater from as-builts. He maintains frequent contact with phone and gas companies for inquiries related to existing underground lines and is currently under design phase. Mr. Perez has coordinated with TxDOT / AEP for permit acquisition and crossing permit from Hidalgo County Irrigation District No. 2. (HCID No. 2). The alignment starts from Sioux Road and will go north to Eldora Road on the left side of the drain ditch, and it will switch to the right side before crossing the drain ditch (H.C.D.D No. 1) which then goes west crossing Sugar Road in between Sugar and Jackson Road it will go north to connect with lift station #29. Mr. Perez is assisting with the paving design of Eldora Road which consists of the reconstruction of the road, where gravity is going to be installed, of 2,800 linear feet. The paving of this project will commence from Allen and William Arnold Elementary School and will finish halfway between Jackson Road and Sugar Road.

City of Alamo CDBG - MIT Project - Alamo, Texas

Mr. Perez is assisting the City of Alamo in designing proposed improvements and calculating estimates corresponding to the 2015, 2016, and 2018 Texas General Land Office (TxGLO) funding applications. The City Board Members provided their assistance in selecting the most impacted areas impacted by recent flooding due to natural disasters. Based on the information gathered, certain estimates were developed respecting the grant budget. The applications' estimates consisted of the proposed drainage system, water plant improvements, street improvements, sewer improvements, and replacing existing clay lines.

WWTP Headworks Improvements - Pharr, Texas

Mr. Perez is currently assisting in the project design which requires the demolition and replacement of the existing headworks and associated lift station. It includes the redirection of the existing gravity flow mains from the City's sanitary sewer collection as well as the plant drain line to the new lift station. The scope of work includes calculating for wastewater flow projections to match the projected year 2040 plant flows, analyzing and designing new yard piping to accommodate to the upgraded headworks facility, and develop an opinion of probable construction cost (OPCC).

City of Donna CDBG-MIT Project - Donna, Texas

Mr. Perez assisted the City of Donna in designing proposed improvements and calculating estimates corresponding to the 2019 Texas General Land Office (TxGLO) Lower Rio Grande Valley Floods funding application. The City board members provided assistance in selecting the most impacted areas from recent flooding due to natural disasters. Based on the information that was gathered, certain estimates were developed respecting the grant budget. The applications' estimates consisted of proposed drainage system and sewer improvements.

I/2 – I-69C Interchange Project - Pharr, Texas

Mr. Perez provided assistance to Dragados - Pulice Joint Venture with the relocation of an existing sanitary sewer line which consisted of the abandonment of an existing 10-inch sanitary sewer line and redirected the flow to a southerly east direction. It included the installation of approximately 380-lf of 10-inch PVC sanitary sewer pipe. The scope of work included an analysis of existing water, wastewater, and drainage from as-builts. The alignment begins from the west ROW of North Cage Blvd. (I/69C) going southwest approximately 100-lf which then goes east to connect to an existing sanitary sewer manhole approximately 280-lf on E. Warren Ave.

City of Alamo Morningside South-Sewer Project - Alamo, Texas

Mr. Perez is assisting in the design of this project which consists of a new 0.31 MGD lift station, installation of a gravity line, and force main. It includes the installation of approximately 2,210-lf of 8-inch and 720-lf of 4-inch force main. The scope of work includes an analysis of existing water and wastewater from as-builts. He maintains frequent contact with gas companies and City of Alamo Public Works personnel for inquiries related to existing underground lines and is currently under design phase. The alignment starts along Ridge Rd. and goes along Morningside South Subdivision alleys for the gravity line and East from starting point to an existing manhole in front of Mayfair Subdivision for the force main. The Lift Station will be installed in front of a proposed subdivision East of Morningside South Subdivision along Ridge Rd.

City of San Juan Lift Station No. 6 – San Juan, Texas

Mr. Perez is assisting in the design of this project which consists of the abandonment and relocation of Lift Station No. 6 and installation of a gravity line. It includes the installation of approximately 1,318-lf of 24-inch and 68-lf of 12-inch force main. The scope of work includes an analysis of existing water and wastewater from as-builts. He maintains frequent contact with gas companies, TXDOT, and City of San Juan Public Utilities personnel for inquiries related to existing underground lines and is currently under design phase. The alignment starts from the existing lift station along Cesar Chavez Rd and goes South approximately 1,100-lf to the proposed lift station location. The force main will tie in to the existing force main located on the east side of Cesar Chavez. The Lift Station will be installed in front of a proposed subdivision (Oak Ridge Estates) and will be designed to service the majority of the north side of the City of San Juan.

FREDY CARMONA, Graduate Engineer



EDUCATION

Bachelor of Science in Civil
Engineering
UTRGV, 2021

INDUSTRY TIME

2 Years

AVAILABILITY

70%

PROFESSIONAL AFFILIATIONS

- ⇒ Member of Water Environment Association of Texas (WEAT)
- ⇒ Member of American Water Works Association (AWWA)
- ⇒ Member of the American Society of Civil Engineers (ASCE)

PROFESSIONAL EXPERIENCE

Mr. Carmona has approximately 2-year experience in the Civil Engineering field and is proudly based in the Rio Grande Valley. His most recent experience includes roadway, drainage, and civil sites. Under the supervision of Mr. Salazar, P.E., Fredy has been able to deliver in Civil Engineering Design, Construction Management, Paving / Road and Drainage improvements.

Mr. Carmona's experience also includes coordination with TxDOT and County officials for successful project completion of state funded projects.

RELATED PROJECTS

City of San Juan Alta Vista Sub Water & Sanitary Sewer Improvements Project – San Juan, Texas

Mr. Carmona is currently assisting the City of San Juan in the assessment and design of the water line system and sanitary sewer collection system improvements within Alta Vista Subdivision in the City of San Juan. The scope of work consists of the installation of approximately 1,584 lf of 8" C-905 DR PVC Water Line and 2,000 lf of 8" PVC sanitary sewer line. This project also consists of site preparation, sedimentation, erosion control and pavement repairs.

City of Alamo Sanitary Sewer Improvements Project – Alamo, Texas

Mr. Carmona is currently assisting the City of Alamo in the assessment and design of a proposed sanitary sewer collection system within Bonita Estates in the City of Alamo. The proposed sanitary sewer collection system within Bonita Estates in the City of Alamo. The scope of work consists of approximately 540 lf of 12" PVC, 1,040 lf of 10" PVC, and 3,180 lf of 8" PVC of sanitary sewer line to connect to an existing sanitary sewer collection system. This project also consists of site preparation, sedimentation, erosion control and pavement repairs.

City of San Juan Sanitary Sewer Improvements Project - San Juan, Texas

Mr. Carmona successfully assisted the City of San Juan in the assessment and design for the improvements to the existing sanitary sewer line within Iowa road in the City of San Juan. The scope of work consisted of approximately 194 lf of sanitary sewer line to connect to the existing sanitary sewer collection system. This project also consisted of site preparation, sedimentation, erosion control, and pavement repairs.

CSJ# 0921-02-311 North Alamo Road - Hidalgo, County

Mr. Carmona served in the project management team that assisted Hidalgo County to oversee the realigning of FM 1925 to 0.54mi. north of FM 1925 (North Alamo Rd). The project consisted of grading, cement treated subgrade, lime treated flexible base, drainage structures, asphalt concrete pavement, signing, delineation, and pavement markings.

CSJ# 0039-19-061 IH-2 - Cameron County

Mr. Carmona assisted and coordinated with TxDOT in the project management and inspection of the milling and overlay of Interstate Highway 2. The length of the project was approximately 9 miles eastbound and westbound of IH-2 from Hidalgo and Cameron County Line to Dixie Rd. The project consisted of milling, SMA overlay, and pavement markings.

ALFONSO GUZMAN, Graduate Engineer



EDUCATION

Bachelor of Science in Civil
Engineering
UTRGV, 2021

INDUSTRY TIME

2 Years

AVAILABILITY

70%

PROFESSIONAL AFFILIATIONS

- ⇒ Member of Water
Environment Association
of Texas (WEAT)
- ⇒ Member of American
Water Works
Association (AWWA)
- ⇒ Member of the American
Society of Civil
Engineers (ASCE)

PROFESSIONAL EXPERIENCE

Mr. Alfonso Guzman has gained 2-year of experience in the Civil Engineering field which includes the areas of roadway and drainage improvements. His experience is proudly based in the Rio Grande Valley. Under the supervision of Mr. Salazar, Alfonso has the ability to successfully deliver in civil engineering design, construction management, paving / roadway and drainage improvement projects.

Mr. Guzman has successfully coordinated with agencies such as TxDOT and county officials for completion involving state funded projects.

RELATED PROJECTS

CSJ# 0916-02-024 Riviera Sidewalk Project - Kleberg County

Mr. Guzman served by designing, coordinating, and generating estimates for the TxDOT project in Kleberg County. The project consisted of designing 0.42 mile, ADA compliant sidewalk that begins at the intersection of Highway 77 & E Willow Ave, continues East through a school zone, and ends at the north intersection of S 10th St & E S Blvd. The scope of work included an analysis of the existing site to determine proper drainage and to ensure that the sidewalk would not impede any storm water. Mr. Guzman communicated and coordinated with TxDOT personnel to verify the project plans reflected their standards and generated an estimate based on TxDOT bid items.

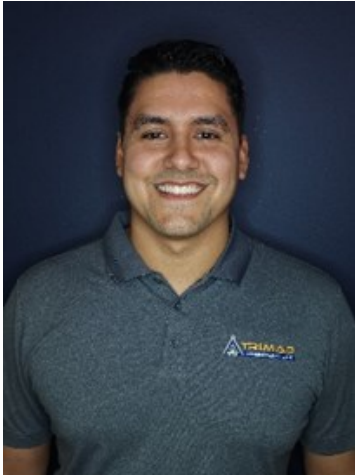
Celedon Therapy Clinic - McAllen, Texas

Mr. Guzman served with the design and coordination of a developing therapy clinic in McAllen, Texas at the intersection of N Jackson Road and E Nolana Avenue. The scope of work consisted of grading the proposed parking lot according to city ordinances and connecting on-site utilities to existing city infrastructure. Mr. Guzman was in charge of designing a civil engineering construction set of plans to be delivered to the City of McAllen and the awarded contractor. He was also involved in coordinating with the architect city officials in order to acquire site plan approvals and start the permit process to commence construction.

Subdivision Development Feasibility Studies - Rio Grande Valley

Mr. Guzman has been in charge of completing multiple subdivision development feasibility studies in various cities along the Rio Grande Valley which include Raymondville, Edinburg, Mission, and Alamo. The process includes staying in contact with city officials to ensure the development is in accordance with city codes and infrastructure. The report is composed of detailed exhibits, engineering estimates, drainage reports, and geographic data.

MIGUEL MATEOS, Graduate Engineer



EDUCATION

Bachelor of Science in Civil
Engineering
UTRGV, 2020

INDUSTRY TIME

1 Year

AVAILABILITY

90%

PROFESSIONAL AFFILIATIONS

- ⇒ Member of Water Environment Association of Texas (WEAT)
- ⇒ Member of American Water Works Association (AWWA)
- ⇒ Member of the American Society of Civil Engineers (ASCE)

PROFESSIONAL EXPERIENCE

Mr. Mateos has 1 year experience in the Civil Engineering field. His most recent experience includes roadway, drainage, lift stations, and civil sites. Under the supervision of Mr. Salazar, P.E., Miguel has been able to deliver in Civil Engineering Design, Construction Management, Construction Staking, Topography, Paving / Road and Drainage improvements.

Mr. Mateos' experience also includes coordination with TxDOT and County officials for successful project completion of state funded projects.

RELATED PROJECTS

City of San Juan Alta Vista Subdivision Sanitary Sewer and Waterline Improvements Project – San Juan, Texas

Mr. Mateos assisted the City of San Juan in the assessment and design of the water line system and sanitary sewer collection system improvements within Alta Vista Subdivision in the City of San Juan. The scope of work consists of the installation of approximately 1,584 lf of 8" C-905 DR PVC Water Line and 2,000 lf of 8" PVC sanitary sewer line. This project also consists of site preparation, sedimentation, erosion control and 8536 sy mill and overlay.

Subdivision Development Feasibility Studies - Rio Grande Valley

Mr. Mateos has been in charge of completing multiple subdivision development feasibility studies in various cities which include Edinburg, Mission, and Alamo, Mercedes, and Bastrop. The process includes staying in contact and meeting with city officials to ensure the development is in accordance with city codes, ordinances, and infrastructure regulations. The report is composed of detailed exhibits, engineering estimates, drainage reports, and geographic data which provide all the information needed to see if a property is feasible for an investment opportunity.

City of Alamo Morningside South-Sewer Project - Alamo, Texas

Mr. Mateos is assisting in the topography and design of this project which consists of a new 0.31 MGD lift station, installation of a gravity line, and force main. The project includes the installation of approximately 2,210-lf of 8-inch and 720-lf of 4-inch force main. The scope of work includes an analysis of existing infrastructure including any water and sewer lines from as-builts. He maintains frequent contact with gas companies and City of Alamo Public Works personnel for inquiries related to existing underground lines and is currently under design phase. The alignment for this project's gravity line starts along Ridge Rd. on the Northeast corner of this subdivision and runs along the alleys. The force main runs from the new 0.31 MGD lift station to an existing manhole in front of Mayfair Subdivision.

The Lift Station will be installed in front of a proposed subdivision East of Morningside South Subdivision along Ridge Rd.

City of San Juan Lift Station No. 6 – San Juan, Texas

Mr. Mateos is assisting in the design of this project which consists of the abandonment and relocation of Lift Station No. 6 and installation of a gravity line. It includes the installation of approximately 1,318-lf of 24-inch and 68-lf of 12-inch force main. The scope of work includes an analysis of existing water and wastewater from as-builts. He maintains frequent contact with companies, TXDOT, and City of San Juan Public Utilities personnel for inquiries related to existing underground lines and is currently under design phase. The alignment starts from the existing lift station along Cesar Chavez Rd and goes South approximately 1,100-lf to the companies, TXDOT, and City of San Juan Public Utilities personnel for inquiries related to existing underground lines and is currently under design phase.

The alignment starts from the existing lift station along Cesar Chavez Rd and goes South approximately 1,100-lf to the proposed lift station location. The force main will tie in to the existing force main located on the east side of Cesar Chavez. The Lift Station will be installed in front of a proposed subdivision (Oak Ridge Estates) and will be designed to service most of the North side of the City of San Juan.

City of Elsa Weaver Rd. and Parking Lot improvements

Mr. Mateos assisted with the topography and the design of this project which consisted of approximately 4300 sy of mill and overlay along Weaver Rd. He maintained frequent contact with Texas 811 and City of Elsa Public Works personnel for inquiries related to existing underground lines. The parking lot was located at the intersection of E. 4th Ave and Bowie St consisted of 128 sy of 5-in sidewalk and approximately 1400 sy of 2-in hot mix asphalt.

CRUZ FLORES, Senior Designer



INDUSTRY VENTURE

19 Year

AVAILABILITY

90%

PROFESSIONAL EXPERIENCE

Mr. Flores has experience in all aspects of project design, coordination, and construction administration. Mr. Flores has nineteen (19) years of experience working on public infrastructure projects. He has been a team member of design groups designing master planned communities that include the City of Pharr, Elsa, Edcouch, Donna, Weslaco, Edinburg, McAllen, Brownsville, La Joya, Mission, Palmview, Penitas as well as Hidalgo County, Cameron County, and Starr County.

RELATED PROJECTS

City of Alamo Morningside South-Sewer Project—Alamo, Texas

Mr. Flores is assisting in the design of this project which consists of a new 0.31 MGD lift station, installation of a gravity line, and force main. It includes the installation of approximately 2,210-lf of 8-inch and 720-lf of 4-inch force main. The scope of work includes an analysis of existing water and wastewater from as-builts. He maintains frequent contact with gas companies and City of Alamo Public Works personnel for inquiries related to existing underground lines and is currently under design phase. The alignment starts along Ridge Rd. and goes along Morningside South Subdivision alleys for the gravity line and East from starting point to an existing manhole in front of Mayfair Subdivision for the force main. The Lift Station will be installed in front of a proposed subdivision East of Morningside South Subdivision along Ridge Rd.

City of San Juan Lift Station No. 6 – San Juan, Texas

Mr. Flores is assisting in the design of this project which consists of the abandonment and relocation of Lift Station No. 6 and installation of a gravity line. It includes the installation of approximately 1,318-lf of 24-inch and 68-lf of 12-inch force main. The scope of work includes an analysis of existing water and wastewater from as-builts. He maintains frequent contact with gas companies, TXDOT, and City of San Juan Public Utilities personnel for inquiries related to existing underground lines and is currently under design phase. The alignment starts from the existing lift station along Cesar Chavez Rd and goes South approximately 1,100-lf to the proposed lift station location. The force main will tie in to the existing force main located on the east side of Cesar Chavez. The Lift Station will be installed in front of a proposed subdivision (Oak Ridge Estates) and will be designed to service the majority of the north side of the City of San Juan.

City of Pharr Wastewater Collection and Lift Station Design Project, Pharr, Texas

This project included preparation of a wastewater collection system hydraulic model and masterplan, design of 23 miles of wastewater pipelines, ranging in diameter from 12 inches to 36 inches, decommissioning of 23 lift stations, and design of three new lift stations, ranging in size from 2.4 to 8-mgd. Mr. Flores was involved throughout the planning, design, and construction of the project.

City of San Juan Sgt. Leonel Trevino Sanitary Sewer Improvements Project- San Juan, Texas

Mr. Flores successfully assisted the City of San Juan in the assessment and design for the improvements to the existing force main line within Sgt. Leonel Trevino Road in the City of San Juan. The scope of work consisted of rerouting approximately 1033 LF of 6in force main to connect to the existing sanitary sewer collection system. This project also consisted of site preparation, sedimentation, erosion control, and pavement repairs. connect to the existing sanitary sewer collection system. This project also consisted of site preparation, sedimentation, erosion control, and pavement repairs.

City of Alton 2012-2014 TWDB Clean Water State Revolving Fund Project, Alton, Texas

This project included connections, collection lines, transmission lines, and upgrades to an existing lift station for a total of sixteen (16) subdivisions providing 578 connections. Mr. Flores was involved throughout the planning, design, coordinated with TxDOT with repaving, insured the contractor was on schedule.

City of Mercedes TWDB Clean Water State Revolving Fund (CWSRF) Wastewater Collection and Wastewater Treatment Plant SCADA

Mr. Flores created provided project management for rehabilitation of old, dilapidated clay sewer lines with a new technology of Cured In Place Pipe (CIPP) and rehabilitation of twenty-four (24) existing lift stations funded with a \$4.3M grant from the TWDB.

Zavala County Water Control & Improvement District No.1 Wastewater Improvements Project

This project consisted of a new 0.6 MGD wastewater treatment plant and collection system, including lift stations, for a community that has never had a centralized sewer system. Mr. Flores was involved from the initial preliminary phase all the way the construction phase of the project.

McAllen Public Utilities Board-Tres Lagos Wastewater Reuse Project & 29th Street Sports Complex Wastewater Reuse Project 2016

Mr. Flores provided McAllen PUB with civil design for the proposed wastewater collection improvements project. The project consisted of abandoning the existing undersized and inadequate water lines and replace with 16-inch PVC wastewater reuse line. Their was approximately 60-70 fire hydrants and 1500 linear feet of 12-ince bore construction with 12-inch steel casing installed. This project benefited the entire area of Tres Lagos by improved facilities and the deletion of asbestos water lines currently being used.

TWDB CWSRF Project No. 73642 City of Mercedes-Sanitary Sewer Collection System Rehabilitation Project

The project consists of rehabilitation to two (2) lift stations; demolition/reconstruction of one main (1) lift station; approximately 32,000 linear feet of Cured-In-Place Piping and Pipe Bursting of old, dilapidated clay sewer lines; and manhole replacement/rehabilitation. Mr. Flores was involved from the initial preliminary phase all the way the construction phase of the project, where he assisted in on field changes from unforeseen problems.

City of Combes-Crosswind Landing Public Park & Commercial Development-Utilities & Drainage

In this project we provided City of Combes with environmental services, park and subdivision planning, Water and Wastewater Infrastructure Design, Road and Drainage Design, Planning, Construction Phase Engineering, and Inspection for Crosswind Landing Development and Loves Truck Stop Water & Sewer Improvements located in Combes, Texas: The City of Combes utilized \$11M in Public Bonds Issuance in the development of the proposed development to include ten (10) commercial lots for restaurants, hotels, and retail development along I-69 Corridor. Mr. Flores assisted in providing drainage and detention for a Love's Gas Stop located adjacent to the development, including over 2000 linear feet of water and sewer infrastructure for the Love's and the Development.

Progreso International Bridge FMCSA Inspection Station Design and Water & Wastewater Facilities

As the prime designer for the Progreso International Bridge, Mr. Flores provided preliminary design for a two-bay inspection station, including underground inspection pits, catwalks for overhead inspections, metal canopy for both bays, parking, 8800 cy of 14" concrete/steel reinforced driveways and roads, administration building coordination designed by architect, for the Owners of the Progreso Bridge, General Services Administration (GSA) and the Federal Motor & Carrier Services Administration (FMCSA) for the use by US Border Patrol & US Immigrant & Customs Administration (ICE) agents for vehicular inspections of commercial trucks. The overall cost estimate of the project is \$9M for construction. Bridge Administration is waiting on approval and notice to proceed from the General Services Administration. Included in the design was a new lift station for industrial site development to be utilized by the FMCSA inspection station. New 10" waterline was designed and installed which included over 15 fire hydrants.



Section 4

FINANCIAL AND LEGAL STATUS

FINANCIAL AND LEGAL STATUS



City of San Juan

Work Performance / Litigation

Trimad Consultants, L.L.C. has not been involved in any regulatory actions against the firm or its constituents in respect to work performed since its inception in 2017. Trimad Consultants, L.L.C. is not involved or has been involved in any litigation against the firm or its constituents in respect to work performed since its inception in 2017.

Insurance Coverage

Trimad Consultants, L.L.C. is currently covered under Commercial General Liability and Professional Liability Insurance. A copy of Certificate of Liability Insurance is included in this Statement of Qualifications.

Financial Status

Bank and Financial statements are readily available for your review, upon request.



Section 5

EXPERIENCE AND

REFERENCES

REPRESENTATIVE PROJECTS

Unique Qualifications and Specialized Design Experience

Mr. Ricardo Salazar, P.E., President, Trimad Consultants, L.L.C. (TRIMAD) has over 21 years in the Civil Engineering field and has worked under a variety of civil engineering firms and construction firms to further his knowledge to succeed in the field. Mr. Salazar is passionate and ensures the work needed will be completed. While Trimad has only been practicing since 2019, Mr. Salazar has previous experience while employed with other firms. The TRIMAD team has 6 young and thriving graduate engineers with under four years of experience, under the guidance of Mr. Ricardo Salazar, TRIMAD is confident the qualifications and design experience will outshine the competition. With the experience of Mr. Salazar, TRIMAD provides its clients with successful engineering solutions with high quality results and best economical value. TRIMAD is dedicated to work in South Texas. Furthermore, we strongly encourage our references to be contacted. We take tremendous pride in our work and customer service.

A small sample of TRIMAD's clients and successfully executed projects, as well as projects delivered by our staff are summarized in this Statement of Qualifications. TRIMAD has provided sample projects of our past performance in accordance with the RFQ requirements, instruction and evaluation criteria for solicitation. For other related projects, please refer to the **Professional Resumes**.

REPRESENTATIVE PROJECTS

Alta Vista Waterline and Sanitary Sewer Improvements - City of San Juan, TX

Description and Scope of Work:

The Alta Vista Waterline and Sanitary Sewer improvements project consisted of improving the waterline system and sanitary sewer along W Texas Avenue and Standard Avenue in the City of San Juan as well as milling and overlay of W Texas Avenue and Standard Avenue. The waterline improvements required 1,584 linear feet of the new 8-inch C-905 waterline and a 41 Waterline Service connection. The sanitary sewer improvements required 2,000 linear feet of new 8-inch SDR-26 sanitary sewer line, 4 - 48-inch diameter fiberglass manholes, 2 – 48-inch diameter fiberglass manholes, and 60 sanitary sewer services. Paving improvements required 8,536 square yards of mill and 2" Hot Mix Asphalt Overlay.

Role:

Mr. Salazar provided all services related to the design of Alta Vista waterline and sanitary sewer improvements. This included civil engineering, surveying, design plans & specification bidding documents, permitting, environmental clearances, bidding documents, and construction phases services.



Project Budget:	\$1,424,406.00
Project Owner and Contact:	City of San Juan Juan Martinez (956)223-2000
Project Manager/Engineer/Designer:	Ricardo Salazar, P.E.
Year Completed:	In progress, expected 2024

REPRESENTATIVE PROJECTS

Weaver Rd. and Parking Lot Improvements—City of Elsa, TX

Description and Scope of Work:

TRIMAD Consultants performed design, bid, and construction phase services for improvements to Weaver Ave roadway and parking lot. Mr. Salazar along with graduate engineers Jose A Perez and Freddy Carmona were assigned to this project. The project embarked on removing existing caliche and removal of biodegradable erosion control logs. It also included renovation of an existing tree. This roadway was predominately residential and approximately 32-ft wide. Valley gutters were incorporated at intersections as necessary. The project is currently in construction on Phase 2.

Role:

Mr. Salazar provided all services related to the design and construction of Weaver Rd. and Parking Lot Improvements. This included civil engineering, surveying, design plans & specifications bidding documents, permitting, environmental clearances, bidding documents, and construction phase services.

Roadway Design:

Work activities included utility conflict resolution, utility coordination, roadway design, hydrology, and hydraulics along with urban storm drain design, signing and stripping, traffic control devices, and cost estimating. Final street grades ranged from 0.5 to 1% and designed. All sidewalks and pedestrian crossing were designed in compliance with American Disabilities Act (ADA) and project traffic control devices to Texas Manual on Uniform Traffic Control Devices (TMUCD).

Mr. Salazar also provided utility design (water and sewer), developed the SW3P, and provided construction phase services. All Weaver Rd and Parking Lot Improvements is completed.



Design and Construction Mgmt.:	\$27,441.80
Project Owner and Contact:	City of Elsa Daniel Rivera (956)262-2127
Project Manager/Engineer/Designer:	Ricardo Salazar, P.E.
Year Completed:	2024

REPRESENTATIVE PROJECTS

Morningside South-Sewer Project—City of Alamo, TX

Description and Scope of Work:

The City of Alamo contracted TRIMAD to prepare an engineering report evaluating a proposed lift station. This project arose from the necessity for additional wastewater services and infrastructure. The project consists of improvements to the existing sanitary sewer collection system and a proposed lift station on Ridge Rd. TRIMAD prepared permits, design, and construction phase services. The scope of services involved data collection, design plan creation, topographic data collection, and overseeing construction. Completion of the project is anticipated by the end of 2024. The final construction cost will be provided once project closes.

Role:

Mr. Salazar provided all services related to the design. This included civil engineering, surveying, design plans & specification bidding documents, permitting, environmental clearances, bidding documents, and construction phase services.

Project Budget:	\$1,070,000.00
Project Owner and Contact:	City of Alamo Felix “JR” Garza (956) 787-006
Project Manager:	Ricardo Salazar, P.E.
Contractor:	The 5125 Company (956) 583-5125
Year Completed:	Construction by 2024.

REPRESENTATIVE PROJECTS

Sgt. Leonel Trevino Sanitary Sewer Improvements - City of San Juan, TX

Description and Scope of Work:

The Sgt. Leonel Trevino Sanitary Sewer improvements project consisted of professional engineering services and associated budget to prepare for improvements to the existing sanitary sewer collection system along Sgt. Leonel Trevino Street in the City of San Juan, Texas. This project includes the addition of approximately 1,600 L.F. of 4-inch force main, 500 L.F. of 6-inch PVC sanitary pipe, and the removal and abandonment of 2 existing sanitary sewer manholes. The scope of work included research and relevant data collection, design plans, topographic data collection, and construction phase services.

Role:

Mr. Salazar provided all services related to the design of Sgt. Leonel Trevino Sanitary Sewer Improvements. This included civil engineering, surveying, design plans & specification bidding documents, permitting, environmental clearances, bidding documents, and construction phases services.



Project Budget:

\$106,213.50

Project Owner and Contact:

**City of San Juan
Juan Martinez
(956)223-2000**

Project Manager/Engineer/Designer:

Ricardo Salazar, P.E.

Year Completed:

2023

REFERENCES



City of San Juan

Name	Company	Address/	Email
Marco Ramirez, P.E. Utility Engineer	McAllen Public Utility (MPU)	1300 W. Houston Ave. McAllen, TX 78501 (956) 681-1775	mramirez@mcallen.net
Ruben Rosales Public Utilities Director	City of Pharr	801 E Sam Houston Pharr, TX 78577 (956) 402-4300	Ruben.rosales@pharr-tx.gov
Ruben Alfaro City Engineer	City of Pharr	118 S Cage Blvd 1 st Floor Pharr, TX 78577 (956) 402-4221	ruben.alfaro@pharr-tx.gov
Juan Martinez Utilities Director	City of San Juan	709 S Nebraska Ave San Juan, TX 78589 (956) 223-2000	jmartinez@sjtx.us
David Tijerina Planning Director	City of San Juan	709 S Nebraska Ave San Juan, TX 78589 (956) 223-2000	dtijerina@sjtx.us
Jonas Gonzalez Public Utilities Director	City of Donna	307 S 12 th St Donna, TX 78537 (956) 464-7861	jgonzalez@cityofdonna.org
Robert Salinas City Manager	City of Alamo	420 N Tower Rd Alamo, TX 78516 (956) 787-0006	bsalinas@alamotexas.org
Jose G. Ibarra, Jr. Planning Manager	Sharyland Water Supply Company	321 S Shary Blvd Mission, TX 78573 (956) 585-6081	jibarra@sharylandwater.com

CURRENT PROJECT LIST



City of San Juan

ENGINEERING

City of Pharr	Sanitary Sewer Collection Improvements
City of Pharr	Water Transmission Main Improvements
City of Pharr	Headworks Improvements Project
City of Alamo	Bonita Estates Sewer Project
Dragados-Pulice JV	I/2 / 1-69C Interchange Project
Kleberg County	Sidewalk Ricardo & Riviera
City of Donna	TxGLO 2018 STX Floods Engineering Services
City of San Perlita	TxGLO 2018 Engineering Services
City of San Perlita	TxGLO 2019 Engineering Services
City of San Perlita	Hazard Mitigation Plan
City of San Perlita	Tx GLO Rental Housing Projects USDA & UDCDBGP
City of San Juan	Alta Vista Waterline (Texas Avenue) Improvements
City of San Juan	Alta Vista Sanitary Sewer (Texas Avenue) Improvements
City Of San Perlita	Fire Station Expansion
City of La Grulla	Downtown Revitalization
Brooks County	2023-2024 Grant Funding Services
City of La Villa	TX GLO Downtown Drainage Improvements
City of Alamo	Morningside South-Sewer Project
City of Elsa	Impact Fee Study
City of San Juan	First St. Subdivision Replat
City of San Juan	Lift Station #6 Relocation Project
City of San Juan	Subdivision Standards Manual
G&E Escobedo	Lily's Plaza—Alton, TX

CONSTRUCTION

USAF	Utility Hookups for Del Rio Trailer
RGV Development	Springwood Estates



Section 6

MANAGEMENT AND ORGANIZATIONAL APPROACH

MANAGEMENT AND ORGANIZATIONAL APPROACH



City of San Juan

Understanding of the Project

The TEAM Staff has a long history of working in the Rio Grande Valley and South Texas Region. The TEAM is experienced in delivering a wide range of engineering services from design /planning stages to construction close-out.

Provided below are examples of projects the TEAM is currently working on or recently delivered:

- *Program Management*
- *Feasibility studies and Funding/Permitting Application Assistance*
- *Civil Design and Preparation of Construction Documents*
- *Construction Cost Estimating*
- *Construction Contract Administration and Inspection*

The TEAM have successfully delivered the following types of projects:

- *Roadway and Transportation Design*
- *Stormwater Management and Drainage Improvements*
- *Utility Assessments and Coordination*
- *Water/Wastewater Treatment facilities and Collection/Distribution Systems*
- *Institutional, Commercial, and Residential Development*

Specific Project Approach

Upon selection, our team will meet with the City of San Juan to refine the scope of engineering services and to solidify the client's long term goals and expectations for the assignment. The final project scope will be defined and our team will prepare a work plan that will establish schedules and budgets for the scope of work that is required. The work plan will be the basis for allocating resources throughout the course of the project.

We follow a basic conventional project approach that is simple yet effective.

1. **Develop the Team** – The Project Manager will be responsible for the selection of staff for the project task. In this initial step, the Project Manager shall confirm the client's vision and select the task leader.
2. **Team Chartering** – TRIMAD will define the mission, vision, goals, rules, and responsibilities required for client satisfaction.
3. **Plan the Work (In Writing) and Create the Project Work Plan** – TRIMAD staff will prepare the work plan which includes work breakdown, assignments, schedule, budget, and Quality Control Plan.
4. **Endorse the Plan** – Client and Team members shall have the opportunity to discuss and review the work plan and endorse it.
5. **Perform the Work and Manage Change** – TRIMAD will continuously monitor client relationship, teamwork, schedule, budget, quality, and plan for change.
6. **Close and Learn** – TRIMAD will demobilize, archive, conduct project review, and construction closeout meetings.

We are committed to assisting the City of San Juan in any Professional Engineering project by providing an "As Needed Basis" or on a "Project Specific Basis" both with efficient and innovative cost-effective solutions.



Feasibility Study (Phase A)

During the feasibility study, Phase A sufficient information will be gathered to define the project goals and requirements. It is important that the work performed in this phase accurately defines the issues that are to be solved in the subsequent design phases.

Preliminary Engineering (Phase B)

The schematic design work involves using the data and guidelines defined in Phase A to develop the preliminary project design. Phase B combines all design components into a package that is free of major conflicts. Phase B also provides sufficient information for an informed review of the proposed design. During this time, alternative design approaches are also considered, and a single design concept is established and agreed upon.

Bidding Services

During the bidding phase, the team is prepared to assist the City of San Juan and perform the following tasks: Provide bid sets for project advertisement; Provide an opinion of costs for use in the award of a construction contract; conduct a pre-bid meeting with all registered bidders; prepare the agenda and take minutes of the meeting and prepare an attendance registry; respond to questions from bidders and prepare addenda to clarify the intent of the project documents; attend the bid opening; review the bids and bid tabulation provided by the City of San Juan verify the low bidder’s qualifications; and submit a letter of recommendation regarding award of contract to the project manager.

Services During and Construction Close-Out

During the construction phase, the Team anticipates performing the following tasks: conduct a pre-construction meeting with the contractor; prepare the agenda and take minutes of the meeting and prepare an attendance registry; perform construction staking of the pipeline; provide on-site observation of the work and monitoring of the construction schedule; provide review of the contractor’s monthly pay estimates and make recommendations for payment, review and take action on all specified contractor submittals, plus laboratory, shop, mill, and field test reports on materials and equipment; provide assistance during project acceptance (substantial and final completions); perform final inspections and provide a project report upon completion; prepare and submit conformed construction record drawings based on marked-up documents provide by the contractor; respond to RFI’s from the contractor or City of San Juan in a timely manner; assist the City in the preparation of change orders, including a final change order covering recapitulations of project bid quantities in support of the final request for payment from the contractor.

TRIMAD’s Communication Approach

The firm is located at 1803 Mozelle Street in Pharr, Texas. TRIMAD understands that there may be instances in which the City of San Juan may need to have unplanned meetings at any time during the project and is dedicated to accommodating necessary meetings in any form, whether it may be in person, by phone or virtual with the City of San Juan and its community.

Familiarity with Applicable Rules and Regulations

Trimad has delivered a multitude of projects similar to those anticipated to be undertaken by the City of San Juan. This includes roadway reconstruction, drainage improvements, water/wastewater infrastructure, and environmental permitting. Based on our experience we are confident that our team is well qualified to assist the City of San Juan.

Listed below is a few examples of permits TRIMAD has procured for our clients. This list demonstrates that TRIMAD is ready and experienced to fulfill any applicable regulatory, guidelines, and standards to execute civil related projects.

- | | |
|---|---|
| • <i>TxDOT Utility Permits</i> | • <i>US Army Corps of Texas Historical Commission</i> |
| • <i>City Right-of-Way Permits</i> | • <i>Texas Water Development Board</i> |
| • <i>Floodplain Development Permits</i> | • <i>US Fish and Wildlife Service</i> |
| • <i>Railroad Crossing Permits</i> | • <i>Texas Parks and Wildlife</i> |





Section 7

APPENDIX

• **Divider #6: Management and Organizational Approach**

On two pages or less, please describe your management and organization approach to the project.
The following should be addressed within this description:

- a. Describe your firm's understanding of the project.
- b. Describe how the firm will organize to perform the services.
- c. Describe how the firm will solicit in the programming and design phases the interested stakeholders. This includes community residents, city commission, staff and users.
- d. Provide procedures for assisting in the development of project scheduling, coordination of consultants, quality and cost control.
- e. Describe the Engineering team's approach to communication with the City.
- f. Description of Engineer's approach to code analysis and jurisdictional approvals.

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter or interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: Trimad Consultants, LLC

Authorized Signature: 

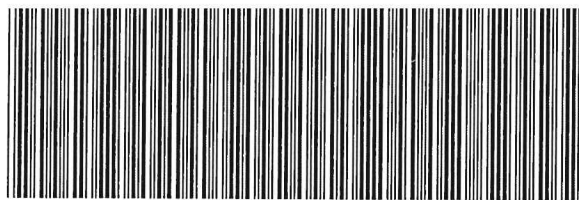
Print Name: Ricardo Salazar

Title: President

Date: 06/19/2024

Telephone: (956)688-8860

E-Mail: rsalazar@trimadstx.com



VG-1265-2024-3523710

Hidalgo County
Arturo Guajardo Jr.
County Clerk
Edinburg, Texas 78540

Document No: 3523710

Billable Pages: 1

Recorded On: February 20, 2024 11:10 AM

Number of Pages: 2

CONFLINT OF INTEREST

*****Examined and Charged as Follows*****

Total Recording: \$ 35.00

*****THIS PAGE IS PART OF THE DOCUMENT*****

Any provision herein which restricts the Sale, Rental, or use of the described REAL PROPERTY
because of color or race is invalid and unenforceable under federal law.

File Information:

Document No: 3523710
Receipt No: 20240220000150
Recorded On: February 20, 2024 11:10 AM
Deputy Clerk: Olga Garcia
Station: CH-1-CC-K21

Record and Return To:

Trimad Consultants, LLC
1803 Mozelle St
original returned to customer
PHARR TX 78577



STATE OF TEXAS
COUNTY OF HIDALGO

I hereby certify that this Instrument was FILED in the File Number sequence on the date/time
printed hereon, and was duly RECORDED in the Official Records of Hidalgo County, Texas.

Arturo Guajardo Jr.
County Clerk
Hidalgo County, Texas

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

TRIMAD CONSULTANTS, LLC

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

2/19/2024

Date

Ricardo Salazar

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2024-1182518

Date Filed:
07/01/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Trimad Consultants, L.L.C.
Pharr, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of San Juan

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ No. 24-011-07-08

Request for Sealed Qualifications for Engineering Services. 24-011-07-08

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Salazar, Ricardo	Pharr, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

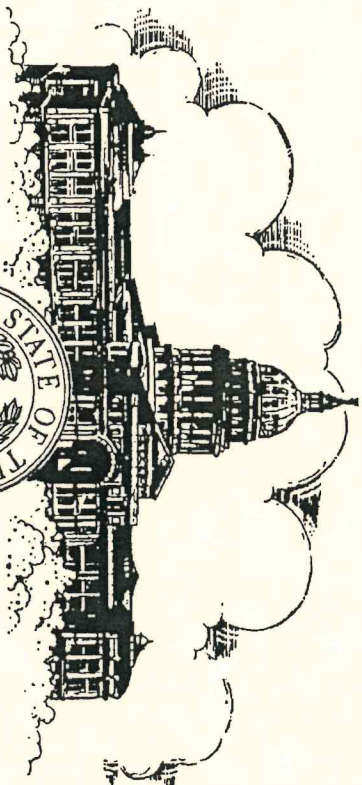
My name is Ricardo Salazar, and my date of birth is 06/08/1973.

My address is 1107 Ortega Circle, Alamo, TX, 78516, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 19 day of June, 2024.
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)



TEXAS
BOARD OF

PROFESSIONAL
ENGINEERS

BE IT KNOWN THAT

Ricardo Salazar

HAVING GIVEN SATISFACTORY EVIDENCE OF QUALIFICATIONS
REQUIRED UNDER THE TEXAS ENGINEERING PRACTICE ACT,
TEXAS CIVIL STATUTES, ARTICLE 3271a, IS GRANTED THIS

LICENSE TO PRACTICE AS A

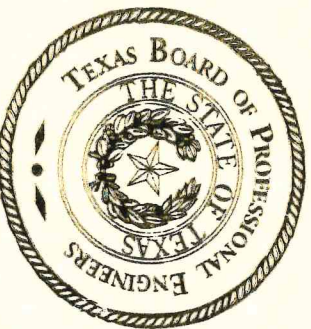
PROFESSIONAL ENGINEER

IN THE STATE OF TEXAS
PROVIDED THIS LICENSE IS NOT REVOKED AND IS RENEWED ACCORDING TO LAW

TEXAS BOARD OF
PROFESSIONAL ENGINEERS

IN WITNESS WHEREOF,

We have hereunto set our hands and affixed the seal of the
Board at the City of Austin, this 8th day of December, 2016.



[Signature]
BOARD CHAIR

SERIAL
NUMBER **125392**

[Signature]
BOARD SECRETARY

**Texas Board of Professional
Engineers and Land Surveyors**

CERTIFICATE OF REGISTRATION

This acknowledges that
Trimad Consultants L.L.C.

has fulfilled the requirements of the Texas Board of Professional Engineers
and Land Surveyors to offer and perform engineering services in the state of Texas.

Registration Number
F-18526

Expiration Date
1/31/2025



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lone Star Insurance Services, Inc 520 E Nolana, Ste 110 (P. O. Box 3988) 78502 McAllen TX 78504	CONTACT NAME: Amairani Chavarria PHONE (A/C, No, Ext): (956) 682-1722 E-MAIL ADDRESS: chavarriaa@lonestar-ins.com FAX (A/C, No): (956) 682-1742
INSURED Trimad Consultants LLC 1803 Mozelle St Pharr TX 78577	INSURER(S) AFFORDING COVERAGE INSURER A: Kinsale Insurance Company (AmWINS) INSURER B: Texas Mutual Insurance Company INSURER C: Lloyd's of London (AmWINS) INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** CL23102401736**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	Y	0100211130-0	10/18/2023	10/18/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	0002084863	10/19/2023	10/19/2024	PER STATUTE OTH-ER
	E.L. EACH ACCIDENT \$ 1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000						
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000						
C	Professional Liability	Y	Y	PSL0139637981	03/28/2023	03/28/2024	Aggregate 2,000,000 Each Claim 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

APPENDIX



City of San Juan

Addendum Acknowledgement

Trimad Consultants, LLC acknowledges receipt of the email and Addendum No. 1 dated July 5, 2024.



ADDENDUM NO. 1

CITY OF SAN JUAN

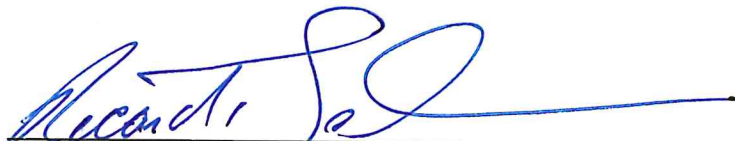
ENGINEERING SERVICES

RFQ NO. 24-011-07-08

Notice is hereby given to all prospective respondents of the following:

1. Bid Receipt Date: The bid date has been changed from July 8, 2024 to **JULY 11, 2024**. The time and location remain unchanged

END OF ADDENDUM NO. 1
/s/Lori A. Maldonado, Purchasing Agent
JULY 5, 2024



Signature of Respondent

July 8, 2024

Date

STATEMENT OF QUALIFICATIONS FOR

***CITY OF SAN JUAN
REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES
RFQ NO. 24-011-07-08***

ORIGINAL

SUBMITTED BY:

***JAVIER HINOJOSA ENGINEERING
416 E. DOVE AVENUE
McALLEN, TEXAS 78504
(956) 668-1588
javier@javierhinojosaeng.com
TBPE FIRM NO. F-1295***

TABLE OF CONTENTS

1. Cover Letter
2. Firm Information
3. General Firm History/Qualifications
4. Financial and Legal Status
5. Experience and References
6. Management and Organizational Approach
7. Signed Documents
 - a. RFQ Submittal Form
 - b. Addendum No. 1
 - c. Notice of Intent To Respond
 - d. Conflict of Interest Questionnaire

TRANSMITTAL LETTER

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

416 E. Dove Avenue • McAllen, Texas 78504

Tel: (956) 668-1588

javier@javierhinojosaeng.com

TBPELS FIRM NO. F-1295

July 10, 2024

Ms. Lori A. Maldonado, Purchasing Agent
City of San Juan
512 S. Nebraska Avenue
San Juan, Texas 78589

Re: Statement of Qualifications for Engineering Services – RFP #24-011-07-08

Dear Ms. Maldonado,

Javier Hinojosa Engineering (JHE) thank you for the invitation to be considered for providing Engineering services required by the City of San Juan for the referenced project.

This submittal responds to your request for proposals due July 11, 2024. JHE understands that the proposal set forth in it remains effective for a period of 90 calendar days. Additionally, this qualification statement has been tailored considerably by our understanding of the services required having performed numerous similar projects in the City of San Juan area.

After a careful review of the many factors associated with the project, we have assembled a project team and approach that will bring the proper focus and sensitivity to the Engineering services you require. Our approach will:

Incorporate an “in-depth” look at the project with respect to the goals of achieving proper approaches in the project area.

Provided a project team whose experience genuinely affords the ability to develop innovative approaches to the project.

Provide the City with the type of coordination and personal services that allows for quick responses to requests and timely solutions to problems that might arise.

Ms. Lori A. Maldonado, Purchasing Agent
City of San Juan
July 10, 2024
Page 2

Provide the City with personnel who are dedicated to the assigned project. This will ensure a high level of project involvement and personal concern with the timely and successful completion of services.

Principals in our firms will be involved in every phase of the project. Follow-through is a particular element that characterizes Javier Hinojosa Engineering.

Provide the City with a project team that has successfully completed other similar projects.

Mr. Javier Hinojosa, P.E., will serve as Project Manager for this assignment. Mr. Hinojosa is extremely familiar with the City's needs for this project. Mr. Hinojosa has over 39 years of experience in Civil Engineering and will be responsible in the day to day activities of the Project to its completion.

After a review of the proposed project, we feel that we can sufficiently complete the desired services to the City's satisfaction. Our services will include all surveying, Engineering design, construction staking and Construction Administration. A further detailed explanation is included in the Project Approach section of this proposal.

Our Project Team's basis for rating performance on a project begins with the client satisfaction. If the client is satisfied at the completion of the job, then the team has performed well. For the client to be satisfied we expect all aspects of the project to be completed on time, within the budget allocated and with a minimum of effort on the part of the client.

We would welcome the opportunity to be considered for this challenging project and look forward to talking with you in more detail about our proposal.

Sincerely,

JAVIER HINOJOSA ENGINEERING

A handwritten signature in blue ink, appearing to read 'Javier Hinojosa', is written over the printed name.

Javier Hinojosa, P.E.

FIRM INFORMATION

CITY OF SAN JUAN
STATEMENT OF QUALIFICATIONS FOR ENGINEERING SERVICES
RFQ NO. 24-011-07-08

FIRM INFORMATION

Name of Firm: Javier Hinojosa Engineering
416 E. Dove Avenue
McAllen, Texas 78504
Phone: (956) 668-1588
E-mail: javier@javierhinojosaeng.com

Structure of Firm: Sole Proprietorship

Firm In Business: 28 Years

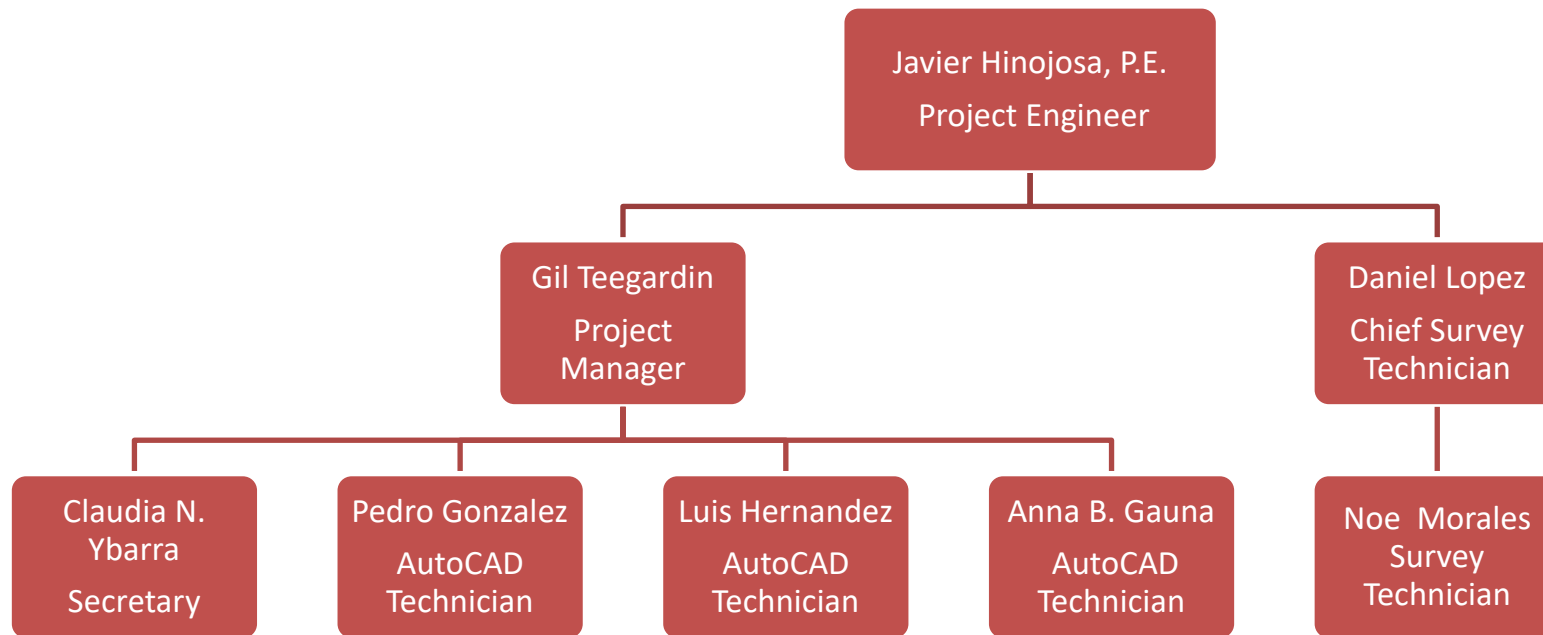
Principal: Javier Hinojosa, P.E., Owner

Contact Person: Javier Hinojosa, P.E.

Organizational Chart: Registered Professional Engineer: 1
AutoCadd Technicians/Designers: 4
Survey Technicians: 2
Clerical: 1
(See Attached Organizational Chart)

Firm's Philosophy: Javier Hinojosa Engineering's philosophy is to provide our clients with designs that are cost-effective in terms of Engineering, construction, operations and maintenance. The firm emphasizes complete analysis of design considerations, application of the most appropriate technology, comprehensive cost effectiveness assessments, and quality assurance.

Javier Hinojosa Engineering Organizational Chart



GENERAL FIRM HISTORY/ QUALIFICATIONS

JAVIER HINOJOSA ENGINEERING FIRM HISTORY/QUALIFICATIONS

Javier Hinojosa Engineering (JHE) is a multi-disciplinary design firm providing services in civil engineering, land planning, and construction management. The firm was established in 1996 to provide general Civil Engineering Services. Mr. Hinojosa is a licensed Professional Engineer in the State of Texas and is supported by highly competent technicians and designers. Mr. Hinojosa has over 39 years of experience in Civil Engineering and has the experience in design and construction management needed for the proposed projects. All of JHE Projects are completed on a Computer Aided Drafting System.

Services to the public sector client include but are not limited to:

WATER SYSTEMS

- Pump station design
- Water system analysis
- Design of water lines and appurtenances
- Development of Master Plans

SEWER SYSTEMS

- Lift Station design
- Development of Master Plans
- Design of sewer systems

HIGHWAYS

- Design of highways and streets
- Design of Sidewalks

DRAINAGE

- Hydrologic and hydraulic studies
- Master plan development
- Design of drainage structures
- Design of drainage systems

CONSTRUCTION

- Preparation and supervision of construction bid letting
- Administration of construction contracts
- Construction inspection and management
- Development of as-built plans and finals surveys

PAST WORK IN CITY OF SAN JUAN

- Plaza San Juan (Starbucks, Olive Garden and Chili's)
- Gutierrez-Duncan Subdivision
- La Paloma Subdivision
- Acura Dealership
- Audi Dealership
- Jaguar/Land Rover Dealership
- Mercedes Benz Dealership
- Lexus Dealership
- 2016 Paving Improvements
- 2009 Sidewalk Improvements
- 2005 Palma Vista Subdivision Paving Improvements
- Year 2003 Paving Improvements – Granada Village Subdivision, Hazel Subdivision and Salazar Subdivision
- Year 2001 Paving Improvements – Gonzalez Street and Gomez Street

Javier Hinojosa Engineering (JHE) has a background of extensive design and surveying experience with a sound understanding of professional practice in South Texas.

Mr. Hinojosa has accomplished design and construction phase services for water, sewer, public streets and drainage improvements for numerous projects in the past 39 years.

Our project team can provide complete design and construction phase services with existing professional and technical staff.

JHE's computer-aided design and drafting capability will allow for economical production of innovation design concepts.

Our project incorporates a variety of key considerations special knowledge of Public Works Construction, and "fast-track" scheduling—all critical to achieve an overall goal for a constructed facility.

JHE is capable of providing cost-effective engineering services.

JHE is in the business of infrastructure design and construction phase services to many new and repeat clients. We are fully capable in this professional service area, which we regard as a central business of the firm.

JHE's basis for rating performance in a project begins with client satisfaction. If the client is satisfied at the completion of the job, then JHE has performed well. For the client to be satisfied we expect the report, design and construction to be completed on time, within the budget allocated to the project and with minimum effort on the part of the client. The facility must be operating efficiently, meeting its design standards and doing so in a manner acceptable with its operators.

JHE is proud of its computer capabilities which can be applied to this project. A computer aided design and drafting (CADD) system is available for use on the project.

JHE's Project Team has the experience, resources, personnel, knowledge and commitment to success that is required for performance of Civil Engineering Services.

Javier Hinojosa, P.E.
Principal

Education Mission High School, 1980
Bachelor of Science in Civil Engineering, 1985
Texas A & M University

Registration Registered Professional Engineer No. 74808
State of Texas

Experience Javier Hinojosa Engineering
January 1996- Present

L.L. Rodriguez and Associates, Inc.
1985 - 1995
Director of Engineering

Noteworthy projects reflecting experience include the following:

City of Alton Year 2009 Street Improvements

Client: City of Alton/Urban County
Project Engineer for the preparation of construction plans and specifications for paving improvements within the City of Alton

City of Mission Drainage Improvements

Client: City of Mission
Project Engineer for the preparation of construction plans and specifications for drainage improvements within the City of Mission including Stewart Road, 1st Street, Dunlap Avenue and Citriana Avenue

City of Mission Bryan Road Water and Sewer Relocations

Client: City of Mission
Project Engineer for the preparation of construction plans and specifications for water and sanitary sewer improvements along South Bryan Road in conjunction with the widening of this road by TxDOT.

City of Mission Year 2010 Street Improvements

Client: City of Mission

Project Engineer for the preparation of construction plans and specifications for street improvements within the City of Mission.

Agua Special Utility District Waterline Improvements

Client: Agua Special Utility District

Project Engineer for the preparation of construction plans and specifications for waterline improvements within South Minnesota Road Subdivision, El Flaco Chiquito Subdivision and along Tom Gill Road.

International Village Subdivision Drainage Outfall

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the drainage improvements of the International Village Subdivision.

City of Mission Waterline Improvements

Client: City of Mission

Project Engineer for the preparation of construction plans and specifications for the waterline improvements for Highland Park Avenue, Schuebach Road, Old Military Road, Inspiration Road, Taylor Road, Bryan Road and Glasscock Road.

Bentsen Palm Drive Drainage Outfall

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the drainage improvements of Bentsen Palm Drive from the County's Main Drain north to Mile 3.

Colonia Access Program Paving and Drainage Improvements

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the paving and drainage improvements of numerous subdivisions (colonias) within the Hidalgo County Precinct No. 3 areas.

Nuevo Alton Drain Ditch Improvements

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the construction of a drainage ditch outfall within the City of Alton.

City of Mission Year 2009 Street Improvements

Client: City of Mission

Project Engineer for the preparation of construction plans and specifications for street improvements within the City of Mission.

Mile 4 North Paving Improvements

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the Mile 4 North paving improvements from Tom Gill Road west to Jarachinas Road.

Mission C.I.S.D. Drainage Improvements

Client: Mission C.I.S.D.

Project Engineer for the preparation of construction plans and specifications for drainage improvements for Castro Elem. School, Pearson Elem. School, Marcell Elem. School, Salinas Elem. School, Cantu Elem. School, Midkiff Elementary School, Mims Elem. School, Bryan Elem. School, Cavazos Elem. School, Waitz Elem. School and Alton Memorial Jr. High School.

Schunior Road Paving Improvements

Client: City of Edinburg

Project Engineer for the preparation of construction plans and specifications for the paving improvements of Schunior Road from Mon Mack Road to Jackson Road.

Warehouse Kingdom Subdivision

Client: Abasto Corporation

Project Engineer for the preparation of construction plans and specifications for a 40 Acre Industrial Park within the City of McAllen.

Keystone Business Center

Client: Inantel Texas GP, LLC.

Project Engineer for the preparation of construction plans and specifications for a 80 Acre Industrial Park within the City of Pharr.

**Hidalgo County Precinct #3 Paving
Improvements**

Client: Hidalgo County Precinct #3

Project Engineer for the preparation of construction plans and specifications for numerous roadways within Hidalgo County Precinct #3.

City of Alton Industrial Park

Client: City of Alton

Project Engineer for the preparation of construction plans and specifications for a 30 Acre Industrial Park within the City of Alton.

Mission C.I.S.D. Fine Arts Facilities

Client: Mission C.I.S.D.

Project Engineer for the preparation of construction plans and specifications for the Civil Engineering improvements for the Mission High School and Veterans Memorial High School Fine Arts Facilities.

Mission C.I.S.D. Escobar/Rios Elementary School

Client: Mission C.I.S.D.

Project Engineer for the preparation of construction plans and specifications for the Civil Engineering improvements for the new Escobar/Rios Elementary School.

Mission C.I.S.D. Alton Elementary School

Client: Mission C.I.S.D.

Project Engineer for the preparation of construction plans and specifications for the Civil Engineering improvements for the Renovations of Alton Elementary School.

City of Mission Shary Road Waterline Improvements

Client: City of Mission

Project Engineer for the preparation of construction plans and specifications for waterline improvements along Shary Road from FM 495 to Mile 3 North.

City of Mission Business 83 Waterline Improvements

Client: City of Mission

Project Engineer for the preparation of construction plans and specifications for waterline improvements along U.S. Business 83 from Inspiration Road to Schuerbach Road.

Javier Hinojosa, P.E.
Principal

Monica Acres Subdivision Drainage Outfall

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the drainage improvements of the Monica Acres Subdivision.

City of Palmhurst Street Improvements

Client: City of Palmhurst

Project Engineer for the preparation of construction plans and specifications for street improvements within the City of Palmhurst.

Mission C.I.S.D. Tennis Courts Improvements

Client: Mission C.I.S.D.

Project Engineer for the preparation of construction plans and specifications for the Tennis Court improvements at Mission High School and Mission Jr. High School.

Hidalgo I.S.D. Paving Improvements

Client: Hidalgo I.S.D.

Project Engineer for the preparation of construction plans and specifications for the paving improvements at the Administration Building, Hidalgo High School, Football Stadium and Alejos Salinas Elementary School.

Hidalgo I.S.D. Drainage Improvements

Client: Hidalgo I.S.D.

Project Engineer for the preparation of construction plans and specifications for the drainage improvements at Park Elementary School.

**Corina's Corner and Bella Vista Subdivision
Sanitary Sewer Improvements**

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the sanitary sewer improvements of the Corina's Corner and Bella Vista Subdivision.

Paula Drive Paving Improvements

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the paving improvements of Paula Drive from Schuerbach Road To Moorefield Road.

City of San Juan Street Improvements

Client: City of San Juan

Project Engineer for the preparation of construction plans and specifications for street improvements within the City of San Juan.

**Casa De Los Vecinos Subdivision Sanitary Sewer
Improvements**

Client: Hidalgo County Precinct No. 3

Project Engineer for the preparation of construction plans and specifications for the sanitary sewer improvements of the Casa De Los Vecinos Subdivision.

City of Peñitas Street Paving Improvements

Client: City of Peñitas

Project Engineer for the preparation of construction plans and specifications for street improvements for Camargo Subdivision and West Diamond Avenue within the City of Peñitas.

Javier Hinojosa, P.E.
Principal

Residential Land Development

Client: Various

Project Engineer for design and construction of numerous residential developments in the Mission, McAllen, Edinburg and Pharr areas including the following:

- Trinity Oaks Subdivision – McAllen, Texas
- Cielo Vista Subdivision – McAllen, Texas
- The Estates at Sharyland - Palmhurst, Texas
- Summer Breeze Subdivision – Mission, Texas
- The Oaks at Cimarron – Mission, Texas
- The Legends at Cimarron – Mission, Texas
- Westover Park Subdivision – Mission, Texas
- Shary Crossing Subdivision – Mission, Texas
- Redstone Estates Subdivision – Mission, Texas
- Lakeview at Palmshores Subdivision,
- La Joya, Texas
- Heritage Park Subdivision - Mission, Texas
- Tower Landing Subdivision - Alamo, Texas
- Tiffaney Estates Subdivision
- McAllen, Texas
- Hunter's Cove Subdivision - McAllen, Texas
- Malmaison Luxe at Trinity Oaks Subdivision
- Mission, Texas
- Autumn Ridge Estates - Edinburg, Texas
- Schunior Village Subdivision
– Edinburg, Texas
- Villa Cantera Subdivision – McAllen, Texas
- Bentley Estates Subdivision
– Edinburg, Texas
- Meadow Ridge Subdivision – Edinburg, Texas
- Garden View Subdivision – Pharr, Texas
- Hacienda Palms Subdivision – Pharr, Texas
- Providence Subdivision – Pharr, Texas

Javier Hinojosa, P.E.
Principal

- Dove Landing Subdivision – McAllen, Texas
- Tuscany Estates – McAllen, Texas
- The Gables Subdivision – McAllen, Texas
- Forest Valley Subdivision – McAllen, Texas
- Northgate Manor Subdivision – San Juan, Texas
- Fairmont Estates – Mission, Texas
- Nueva Vista Subdivision - McAllen, Texas
- The Oaks at Cimarron – Mission, Texas
- Marble Falls Subdivision – Mission, Texas
- Mon Mack Terrace Subdivision - Edinburg, Texas
- Heritage Park Subdivision – Mission, Texas
- Autumn Ridge Subdivision – Edinburg, Texas
- Via Cantera Subdivision – McAllen, Texas
- Shary Crossing Subdivision – Mission, Texas
- Bentley Estates Subdivision – Edinburg, Texas
- Meadow Ridge Subdivision – McAllen, Texas
- Redstone Estates – Mission, Texas
- Woodland Ridge Subdivision – Mission, Texas
- Trinity Oaks Subdivision – McAllen, Texas
- Cielo Vista Subdivision – McAllen, Texas
- The Estates at Sharyland Subdivision – Palmhursts, Texas
- Falling Water Subdivision – McAllen, Texas
- Orchards at Shary Road Subdivision – Mission, Texas
- La Floresta Subdivision – McAllen, Texas
- Stewart Landing Subdivision – Alton, Texas

FINANCIAL AND LEGAL STATUS

FINANCIAL AND LEGAL STATUS JAVIER HINOJOSA ENGINEERING

- Javier Hinojosa Engineering is currently under litigation with a local School District regarding a school project of which JHE was a Subconsultant. This has no affect on any current or future projects performed by JHE.
- Javier Hinojosa Engineering has never had a contract failure with any previous client.
- Javier Hinojosa Engineering has never been found guilty or liable for any criminal offense.
- Javier Hinojosa Engineering has insurance coverage that includes Professional Liability, General Liability, Automobile Liability and Worker's Compensation and Employer's Liability. **(See Certificate3 of Liability Insurance Attached)**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DAVIS INSURANCE AGENCY 2030 E Griffin Pkwy Mission, TX 78572	CONTACT NAME: Carl Davis	
	PHONE (A/C, No, Ext): (956)581-9838	FAX (A/C, No): (956)519-1524
INSURED Javier Hinojosa Engineering 416 E Dove MCALLEN, TX 78504	E-MAIL ADDRESS: davisinsuranceagency@yahoo.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Underwriters Insurance Co.	
	INSURER B: Progressive Insurance Company	
	INSURER C: Underwriters at Lloyds	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE ☒ OCCUR					
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	☒ POLICY ☐ PROJECT ☐ LOC					
	OTHER:					
B	AUTOMOBILE LIABILITY					
	☒ ANY AUTO					
	OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☐					
	HIRED AUTOS ONLY ☐					
A	UMBRELLA LIAB ☒ EXCESS LIAB ☐					
	OCCUR ☒ CLAIMS-MADE ☐					
	DED ☐ RETENTION \$ ☐					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					
	If yes, describe under DESCRIPTION OF OPERATIONS below					
	Y/N ☐					
	N/A ☒					
C	Professional Liability					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

EXPERIENCE AND REFERENCES

EXPERIENCE AND REFERENCES COMPLETED PROJECTS

1. **Project Name:** Hidalgo County Bond Referendum Project No. 2
3 ¾ Mile Road and Schuerbach Road
Project Location: Hidalgo County Precinct No. 3
Owner: Hidalgo County
Contact: Mr. Raul Sesin, P.E., General Manager
Address: Hidalgo County Drainage District No. 1
Telephone: 956-292-7080
Construction Cost: \$1,236,975.00
Type of Construction: Construction of new drainage ditch facility
Completion Date: 2022
Professional Services Provided: Provided construction design plans and specifications for construction of a new drainage ditch facility. Also provided inspection and construction management services.
Name of Project Manager: Javier Hinojosa, P.E.

2. **Project Name:** City of Hidalgo Old Townsite Drainage Improvements
Project Location: Hidalgo, Texas
Owner: City of Hidalgo
Contact: Mr. Julian Gonzalez
Address: 704 E. Ramon Ayala Dr.
Hidalgo, Texas 78557
Telephone: 956-843-2286
Construction Cost: \$961,000.00
Type of Construction: Construction of drainage improvements within the Old Townsite of the City of Hidalgo.
Completion Date: January 2021
Professional Services Provided: Provided construction design plans and specifications for construction of drainage improvements. Also provided inspection and construction management services.
Name of Project Manager: Javier Hinojosa, P.E.

3. **Project Name:** Mile 5 ½ West Paving Improvements
(Mile 10 North to Mile 11 ½ North)
Project Location: Hidalgo County Precinct No. 1
Owner: Hidalgo County
Contact: Commissioner David Fuentes
Address: 1902 Joe Stephens Avenue, Ste. 101
Weslaco, TX 78596
Telephone: 956-968-8733

Construction Cost: \$700,000.00

Type of Construction: Reconstruction of an existing County roadway with new paving and drainage improvements.

Completion Date: February 28, 2022.

Professional Services Provided: Provided construction design plans and specifications for reconstruction of a county roadway. Also provided inspection and construction management services.

Name of Project Manager: Javier Hinojosa, P.E.

4. **Project Name:** McAllen ISD Paving Improvements

Project Location: McAllen, Texas

Owner: McAllen ISD

Contact: Mr. Ruben Treviño, Exec. Director of Facilities/Maintenance/Operations

Address: 4309 Warrior Drive, Suite B
McAllen, TX 78501

Telephone: 956-632-3200

Construction Cost: \$826,335.00

Type of Construction: Paving Improvements at James “Nikki” Rowe High School, Travis Middle School, Alvarez Elementary School, McAllen Memorial High School, Lamar Academy and Rayburn Elementary School.

Completion Date: August 25, 2022

Professional Services Provided: Design of paving improvements for James “Nikki” Rowe High School, Travis Middle School, Alvarez Elementary School, McAllen Memorial High School, Lamar Academy and Rayburn Elementary School.

Name of Project Manager: Javier Hinojosa, P.E.

5. **Project Name:** City of Alton 2023 Street Improvements
Taurus Estates Subdivision

Project Location: Alton, Texas

Owner: City of Alton

Contact: Mr. Jeff Underwood, City Manager

Address: City of Alton
509 S. Alton Blvd.
Alton, Texas 78573

Telephone: (956) 432-0760

Construction Cost: \$185,000.00

Completion Date: March 21, 2024

Professional Services Provided: Design of paving improvements for the Taurus Estates Subdivision.

Name of Project Manager: Javier Hinojosa, P.E.

EXPERIENCE AND REFERENCES ONGOING MUNICIPAL PROJECTS

- 1. Project Name:** City of Edinburg Sugar Road Detention Area
Owner: City of Edinburg
- 2. Project Name:** Hidalgo County Precinct No. 3 / Hidalgo County Drainage District No. 1 Bond Project No. 3 Drainage Improvements
Owner: Hidalgo County – West Main Drain Phase III
- 3. Project Name:** Hidalgo County Precinct No. 3 / Hidalgo County Drainage District No. 1 Bond Project No. 5 Drainage Improvements
Owner: Hidalgo County – West Main Drain Phase V
- 4. Project Name:** Hidalgo County Precinct No. 1 / Hidalgo County Drainage District No. 1 Bond Project No. 10 Drainage Improvements
Owner: Hidalgo County – Weslaco North Lateral
- 5. Project Name:** City of Alton Trosper Road Regional Detention Facility
Owner: City of Alton

MANAGEMENT AND ORGANIZATIONAL APPROACH

MANAGEMENT AND ORGANIZATIONAL APPROACH

JAVIER HINOJOSA ENGINEERING (JHE) recognizes the need for economical, technically innovative and efficient facilities for construction projects. These needs can only be met by a team which provides the necessary Engineering experience, expertise, technology, planning, and understanding of the client's objectives. In addition, the team must have a project approach which effectively applies all available resources to satisfy the project requirements. JHE has the project team and project approach for the successful performance of this work. The JHE project approach outlined here combines experience and technical expertise in order to ensure the constructibility and cost effective construction of the project. The team assembled here possesses all of the necessary qualifications to achieve and integrated approach to your project. Mr. Javier Hinojosa, P.E. will provide the single point of accountability and project management control that will coordinate, direct, and focus the combined efforts of the project team. This organization of the project helps the Owner in several ways: it creates clear line of responsibilities; it establishes the best framework for communication between the team and the client; and it ensures the achievement of a rigorous schedule.

The experience represented and organized here is backed by dozens of successful Civil Engineering projects. In every organizational category, key individuals who have worked on these projects are committed to this project. No one on the Project Team will be "training" on your job; each member of the team has a background and experience in similar recent projects. Mr. Javier Hinojosa, P.E. will provide the single point of accountability and project management for the team but also will provide expertise in project administration and construction phase services for the entire assignment.

PROJECT ORGANIZATION

JHE proposed to use the principal project staff members of the firm. The duties and responsibilities of the key staff members are described in the resumes describing the related experience of each project team member. The principal staff members have been chosen to assure that this project benefits from the best staff capabilities and experience available within the firm. The individuals chosen have the technical capabilities and experience required by this project, the ability to produce responsive engineering designs within the budgetary and time requirements of the client, and the ability to effectively work with the client's staff. The Project Manager, Mr. Javier Hinojosa, is responsible for primary project execution, providing overall coordination with the client, supervising and directing the Project Team, and reviewing and approving work on the project. Mr. Hinojosa has more than 39 years of experience in Civil Engineering. He is experienced in planning, design, and construction phase services for the projects similar in size and scope to the proposed projects. Mr. Hinojosa will provide technical direction and quality assurance on the project and will be responsible for ensuring that the design incorporates all current, appropriate technology, and is technically efficient, complete, and constructible.

During each phase of this work, JHE will meet with the client staff to review the project progress, discuss alternative approaches, receive and incorporate staff comments, and coordinate the Engineer design to produce the desired results. Presentations of the work will be made at appropriate points in the project schedule.

JHE's philosophy is to provide our clients with designs that are cost-effective in terms of engineering, construction, and operations and maintenance. The firm emphasizes complete analysis of design considerations, application of the most appropriate technology, comprehensive cost effectiveness assessments, and quality assurance. Mr. Hinojosa has accomplished numerous Civil Engineering Projects in Hidalgo County in recent years. In approaching this project, JHE will use a systematic development with each task serving as a building block for later stages of the project. The specific project tasks follow in this proposal for your review. These specific tasks include:

I. PROJECT ORIENTATION AND STARTUP

We propose that an initial project orientation meeting be scheduled so that both the Owner and our firm may have a clear understanding of the design and construction process, parameters to be used and the final product desired.

II. SURVEY

Topographic information will be developed by field survey. Record plans will be reviewed and confirmed. Soil boring information will be obtained during this task for use in design if necessary. Underground utilities will be located through contracts with the appropriate representatives.

III. PRELIMINARY DESIGN

Preliminary plans will be developed using the information secured from ongoing field surveys and review of record plans. A preliminary design will be accomplished. Preliminary cost estimates will be developed. During and at the completion of this task, we intent to meet with the Owner to obtain input and to provide guidance in developing recommended solutions.

IV. PRELIMINARY PLANS AND ESTIMATES

The preliminary set of plans which will result from Task IV along with cost estimates will be reviewed with the Owner for input and guidance.

VI. FINAL PLANS & SPECIFICATIONS

Final plans, specifications and estimates will be prepared. The output of this task will be the documents necessary for bidding and constructing this project. These documents will be developed to meet the Owner's requirements for the project.

VII. CONSTRUCTION

During this task we will observe ongoing work, coordinate construction with Owner and Contractor personnel and certify periodic payment requests from the Contractor. Upon completion, a final inspection will be scheduled with the Contractor and Owner. The outcome of this final inspection will be a Certificate of Completion or a punch list of items for the Contractor the complete. Upon final completion of the punch list, a Certificate of Completion will be issued.

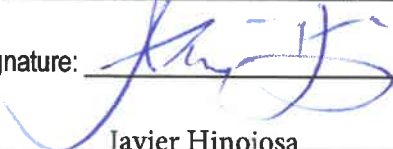
SIGNED ORIGINALS

Firm is responsible for registering by email for notice of addendums.

Firm agrees that the City will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this RFQ. Firm accepts all terms of the RFQ submittal process by signing this letter of interest and making the RFQ submittal.

This RFQ shall be governed by and construed in all respects according to the laws of the State of Texas.

Firm's Name: Javier Hinojosa Engineering

Authorized Signature: 

Print Name: Javier Hinojosa

Title: Project Engineer/Owner

Date: June 3, 2020

Telephone: (956) 668-1588

E-Mail: javhin@rgv.rr.com



ADDENDUM NO. 1

CITY OF SAN JUAN

ENGINEERING SERVICES

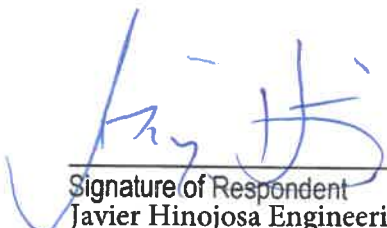
RFQ NO. 24-011-07-08

Notice is hereby given to all prospective respondents of the following:

1. Bid Receipt Date: The bid date has been changed from July 8, 2024 to **JULY 11, 2024**. The time and location remain unchanged

END OF ADDENDUM NO. 1

**/s/Lori A. Maldonado, Purchasing Agent
JULY 5, 2024**



Signature of Respondent
Javier Hinojosa Engineering
Javier Hinojosa, P.E.

07/08/2024

Date



NOTICE OF INTENT TO RESPOND

Firms interested in submitting a bid on RFQ NO. 24-011-07-08 as outlined in the specifications, should indicate their intention by signing, dating and returning the form to the email address below prior to JULY 1, 2024, so that they may receive any addendums to the specifications should the need arise.

City of San Juan
Attn: Lori A. Maldonado, Purchasing Agent
512 S. Nebraska Avenue, San Juan, Texas 78589
Phone: (956) 223-2204
lmaldonado@sjtx.us

Bidder: Javier Hinojosa Engineering

[Please print or type the full name of your proprietorship, partnership, corporation, or joint venture.*)

Contact Name: Javier Hinojosa P.E., Owner
[Please print or type name] [Title]

Address: 416 E. Dove Avenue, McAllen, Texas 78504
[Mailing]

[Street, if different]

Telephone: (956) 668-1588
[Print or type telephone number]

Fax: _____
[Print or type telephone number]

Email: javier@javierhinojosaeng.com
[Print or type]

Javier Hinojosa Engineering
Javier Hinojosa, P.E.

7/5/24
Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Javier Hinojosa / Javier Hinojosa Engineering

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

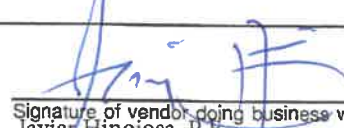
☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity
Javier Hinojosa, P.E.

07/10/2024

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Discussion and Consider Proposed Tax Rate for the City of San Juan for Fiscal Year Beginning October 1, 2024 through September 30, 2025 and Set Public Hearing. [Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

In Accordance with Property Tax Law, if the Proposed Tax Rate (0.6775/\$100) exceeds the unused increment rate of (\$0.6837/\$100), a Record Vote must be taken and also schedule one (1) Public Hearing. The (1) Public Hearing will be scheduled on Tuesday, September 10, 2024, at 6:00 P.M. The Public Hearing will take place in the City of San Juan Memorial Library Multipurpose Room located at 1010 S Standard.

RECOMMENDATION:

Consider the Proposed Tax Rate for the City of San Juan for the Fiscal Year Beginning October 1, 2024, through September 30, 2025, and set Public Hearing.

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager

Benchmark 2023 and 2024 Tax Rate Comparison
City of San Juan, Texas

	2023		2024			
	Tax Rate Per	\$100	Tax Levy	Tax Rate Per \$100	Tax Levy	Additional Tax Levy
						2022-2023 Comparison
2023 Total Taxable Value	\$	1,608,606,484				
2024 Total Taxable Value	\$	1,753,326,108				
2023-2024 Taxable Value Increase	\$	144,719,624				
No-New-Revenue Rate						
One Percent per \$100 Tax Increase		0.589400	\$ 9,481,127	0.633100	\$ 11,100,308	\$ -
One Cent per \$100 Tax Increase		0.5953	\$ 9,576,034	0.6394	\$ 11,210,767	\$ 110,460
De Minimis Rate		0.599400	\$ 9,641,987	0.643100	\$ 11,275,640	\$ 175,333
VAR NOT adjusted for Unused		0.680200	\$ 10,941,741	0.683700	\$ 11,987,491	\$ 887,183
Last Year's Current Tax Rate		0.676600	\$ 9,241,441	0.677500	\$ 11,878,784	\$ 778,477
Proposed Tax Rate		0.6765	\$ 10,882,223	0.676500	\$ 11,861,251	\$ 760,944
				0.6765	\$ 11,861,251	\$ 760,944
						2,468,177
						979,028

2024 Governing Body Summary #1A*

Benchmark 2024 Tax Rates

City of San Juan

Date: 08/09/2024 03:50 PM

DESCRIPTION OF TAX RATE	TAX RATE PER \$100	THIS YEAR'S TAX LEVY**	ADDITIONAL TAX LEVY
No-New-Revenue Tax Rate	\$0.6331	\$11,100,308	
One Percent \$100 Tax Increase***	\$0.6394	\$11,210,767	\$110,459
One Cent per \$100 Tax Increase***	\$0.643100	\$11,275,640	\$175,332
De Minimis Rate	\$0.6837	\$11,987,491	\$887,183
VAR NOT adjusted for Unused Increment Rate	\$0.6775	\$11,878,784	\$778,476
VAR adjusted for Unused Increment Rate	\$0.6775	\$11,878,784	\$778,476
Last Year's Tax Rate	\$0.6765	\$11,861,251	\$760,943
Proposed Tax Rate	\$0.0000	\$0	\$-11,100,308

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 21 of the No-New-Revenue Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax increase compared to no-new-revenue tax rate.

2024 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of San Juan

(956) 318-2157

Taxing Unit Name

Phone (area code and number)

2804 S US HWY 281, Edinburg, TX 78540

www.hidalgocountytax.org

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 1,817,569,796
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 229,759,865
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 1,587,809,931
4.	Prior year total adopted tax rate.	\$ 0.6765 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
	A. Original prior year ARB values:.....	\$ 1,699,362
	B. Prior year values resulting from final court decisions:.....	- \$ 1,634,928
	C. Prior year value loss. Subtract B from A. ³	\$ 64,434
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. Prior year ARB certified value:	\$ 0
	B. Prior year disputed value:	- \$ 0
	C. Prior year undisputed value. Subtract B from A. ⁴	\$ 0
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 64,434

¹ Tex. Tax Code §26.012(14)² Tex. Tax Code §26.012(14)³ Tex. Tax Code §26.012(13)⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,587,874,365
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2023. Enter the prior year value of property in deannexed territory. ⁵	\$ 0
10.	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use prior year market value: \$ 6,300,088	
	B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ 4,479,292	
	C. Value loss. Add A and B. ⁶	\$ 10,779,380
11.	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.	
	A. Prior year market value: \$ 0	
	B. Current year productivity or special appraised value: - \$ 0	
	C. Value loss. Subtract B from A. ⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 10,779,380
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 1,577,094,985
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 10,669,047
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 15,165
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 10,684,212
18.	Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹	
	A. Certified values: \$ 1,988,722,964	
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$	
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0	
	D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹² - \$ 0	
	E. Total current year value. Add A and B, then subtract C and D.	\$ 1,988,722,964

⁵ Tex. Tax Code §26.012(15)⁶ Tex. Tax Code §26.012(15)⁷ Tex. Tax Code §26.012(15)⁸ Tex. Tax Code §26.03(c)⁹ Tex. Tax Code §26.012(13)¹⁰ Tex. Tax Code §26.012(13)¹¹ Tex. Tax Code §26.012, 26.04(c-2)¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
A.	Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴	\$ 15,323,967
B.	Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	+ \$ 0
C.	Total value under protest or not certified. Add A and B.	\$ 15,323,967
20.	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 250,720,823
21.	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 1,753,326,108
22.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸	\$ 900,055
23.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹	\$ 64,826,344
24.	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$ 65,726,399
25.	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$ 1,687,599,709
26.	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.6331 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹	\$ _____ /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ 0.4664 /\$100
29.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,587,874,365

¹³ Tex. Tax Code §26.01(c) and (d)

¹⁴ Tex. Tax Code §26.01(c)

¹⁵ Tex. Tax Code §26.01(d)

¹⁶ Tex. Tax Code §26.012(6)(B)

¹⁷ Tex. Tax Code §26.012(6)

¹⁸ Tex. Tax Code §26.012(17)

¹⁹ Tex. Tax Code §26.012(17)

²⁰ Tex. Tax Code §26.04(c)

²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100.	\$ 7,405,846
31.	Adjusted prior year levy for calculating NNR M&O rate.	
A.	M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding the prior tax year.....	+ \$ 11,342
B.	Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0.....	- \$ 0
C.	Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- \$ 0
D.	Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.....	\$ 11,342
E.	Add Line 30 to 31D.	\$ 7,417,188
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,687,599,709
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.4395 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³	
A.	Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$ 0
B.	Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.....	- \$ 0
C.	Subtract B from A and divide by Line 32 and multiply by \$100.....	\$ 0.0000 /\$100
D.	Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.0000 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴	
A.	Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose.....	\$ 0
B.	Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose.....	- \$ 0
C.	Subtract B from A and divide by Line 32 and multiply by \$100.....	\$ 0.0000 /\$100
D.	Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.0000 /\$100

²² [Reserved for expansion]²³ Tex. Tax Code §26.044²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36. Rate adjustment for county indigent defense compensation. ²⁵		
A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose.....	\$ 0	
B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose.....	\$ 0	
C. Subtract B from A and divide by Line 32 and multiply by \$100.....	\$ 0.0000 /\$100	
D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.....	\$ 0.0000 /\$100	
E. Enter the lesser of C and D. If not applicable, enter 0.		\$ 0.0000 /\$100
37. Rate adjustment for county hospital expenditures. ²⁶		
A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year.....	\$ 0	
B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023.	\$ 0	
C. Subtract B from A and divide by Line 32 and multiply by \$100.....	\$ 0.0000 /\$100	
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.....	\$ 0.0000 /\$100	
E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.		\$ 0.0000 /\$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.		
A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year.....	\$ 0	
B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year	\$ 0	
C. Subtract B from A and divide by Line 32 and multiply by \$100	\$ 0.0000 /\$100	
D. Enter the rate calculated in C. If not applicable, enter 0.		\$ 0.0000 /\$100
39. Adjusted current year NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.		\$ 0.4395 /\$100
40. Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.		
A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	\$ 1,619,770	
B. Divide Line 40A by Line 32 and multiply by \$100	\$ 0.0959 /\$100	
C. Add Line 40B to Line 39.		\$ 0.5354 /\$100
41. Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.		
Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.		
- or -		
Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.		\$ 0.5541 /\$100

²⁵ Tex. Tax Code §26.0442²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of: 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0.0000 /\$100
42.	Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes; (2) are secured by property taxes; (3) are scheduled for payment over a period longer than one year; and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 5,019,292 B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 1,237,218 E. Adjusted debt. Subtract B, C and D from A. \$ 3,782,074	
43.	Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 0
44.	Adjusted current year debt. Subtract Line 43 from Line 42E.	\$ 3,782,074
45.	Current year anticipated collection rate. A. Enter the current year anticipated collection rate certified by the collector. ³⁰ 100.00 % B. Enter the prior year actual collection rate 97.77 % C. Enter the 2022 actual collection rate 100.87 % D. Enter the 2021 actual collection rate 103.91 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹ 100.00 %	
46.	Current year debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 3,782,074
47.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,753,326,108
48.	Current year debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.2157 /\$100
49.	Current year voter-approval M&O rate plus current year debt rate. Add Lines 41 and 48.	\$ 0.7698 /\$100
D49.	Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0.0000 /\$100

²⁷ Tex. Tax Code §26.042(a)²⁸ Tex. Tax Code §26.012(7)²⁹ Tex. Tax Code §26.012(10) and 26.04(b)³⁰ Tex. Tax Code §26.04(b)³¹ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.0000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 1,619,770
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,753,326,108
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.0923 /\$100
55.	Current year NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.6331 /\$100
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.6331 /\$100
57.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.7698 /\$100
58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.6775 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,753,326,108
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.0000 /\$100

³² Tex. Tax Code §26.041(d)

³³ Tex. Tax Code §26.041(i)

³⁴ Tex. Tax Code §26.041(d)

³⁵ Tex. Tax Code §26.04(c)

³⁶ Tex. Tax Code §26.04(c)

³⁷ Tex. Tax Code §26.045(d)

³⁸ Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.6775 /\$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.³⁹ The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value.⁴⁰

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;⁴¹
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴² or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴³

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴⁴

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value	
	A. Voter-approval tax rate (Line 67)	\$ 0.6766 /\$100
	B. Unused increment rate (Line 66)	\$ 0.0052 /\$100
	C. Subtract B from A	\$ 0.6714 /\$100
	D. Adopted Tax Rate	\$ 0.6765 /\$100
	E. Subtract D from C	\$ -0.0051 /\$100
	F. 2023 Total Taxable Value (Line 60)	\$ 1,608,606,484
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero	\$ 0
64.	Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value	
	A. Voter-approval tax rate (Line 67)	\$ 0.6765 /\$100
	B. Unused increment rate (Line 66)	\$ 0.0000 /\$100
	C. Subtract B from A	\$ 0.6765 /\$100
	D. Adopted Tax Rate	\$ 0.6765 /\$100
	E. Subtract D from C	\$ 0.0000 /\$100
	F. 2022 Total Taxable Value (Line 60)	\$ 1,366,066,679
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero	\$ 0
65.	Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value	
	A. Voter-approval tax rate (Line 67)	\$ 0.6928 /\$100
	B. Unused increment rate (Line 66)	\$ 0.0268 /\$100
	C. Subtract B from A	\$ 0.6660 /\$100
	D. Adopted Tax Rate	\$ 0.6876 /\$100
	E. Subtract D from C	\$ -0.0216 /\$100
	F. 2021 Total Taxable Value (Line 60)	\$ 1,206,790,294
	G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero	\$ 0
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 0 /\$100
67.	2024 Unused Increment Rate. Divide Line 66 by Line 21 of the No-New-Revenue Rate Worksheet. Multiply the result by 100	\$ 0.0000 /\$100
68.	Total 2024 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.6775 /\$100

³⁹ Tex. Tax Code §26.013(b)

⁴⁰ Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)

⁴¹ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)

⁴² Tex. Tax Code §26.0501(a) and (c)

⁴³ Tex. Local Gov't Code §120.007(d)

⁴⁴ Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.4395 /\$100
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,753,326,108
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.0285 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.2157 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.6837 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2023 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.6765 /\$100
75.	Adjusted 2023 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵⁰ Enter the final adjusted 2023 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2023 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.0000 /\$100
76.	Increase in 2023 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0.0000 /\$100
77.	Adjusted 2023 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,577,094,985
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,687,599,709
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. ⁵¹	\$ 0.0000 /\$100

⁴⁴ Tex. Tax Code §26.04(c)(2)(B)⁴⁵ Tex. Tax Code §26.012(8-a)⁴⁶ Tex. Tax Code §26.063(a)(1)⁴⁷ Tex. Tax Code §26.042(b)⁴⁸ Tex. Tax Code §26.042(f)⁴⁹ Tex. Tax Code §26.042(c)⁵⁰ Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ <u>0.6775</u> /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ <u>0.6331</u> /\$100
As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).	
Indicate the line number used: <u>26</u>	
Voter-approval tax rate.	\$ <u>0.6775</u> /\$100
As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).	
Indicate the line number used: <u>58</u>	
De minimis rate.	\$ <u>0.6837</u> /\$100
If applicable, enter the current year de minimis rate from Line 73.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵²

print here ➔ Pablo (Paul) Villarreal, Jr., PCC
 Printed Name of Taxing Unit Representative

sign here ➔ _____
 Taxing Unit Representative

 Date

⁵² Tex. Tax Code §§26.04(c-2) and (d-2)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consideration and Action, if any, on a Resolution Approving the Municipal Maintenance Agreement Between the Texas Department of Transportation and the City of San Juan.

STAFF COMMENTS AND RECOMMENDATIONS:

There have been some recent updates to the Municipal Maintenance Agreement, which include changes to the city and state responsibilities for Controlled and Non-Controlled Access Roadways. Chapter 311 of the Texas Transportation Code states that cities are required to maintain highways within city limits, and Section 221.002 of the Texas Transportation Code authorizes the state to enter into agreement with the city to maintain portions of highways.

RECOMMENDATION:

Staff Recommend Approval.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager



MMA Changes

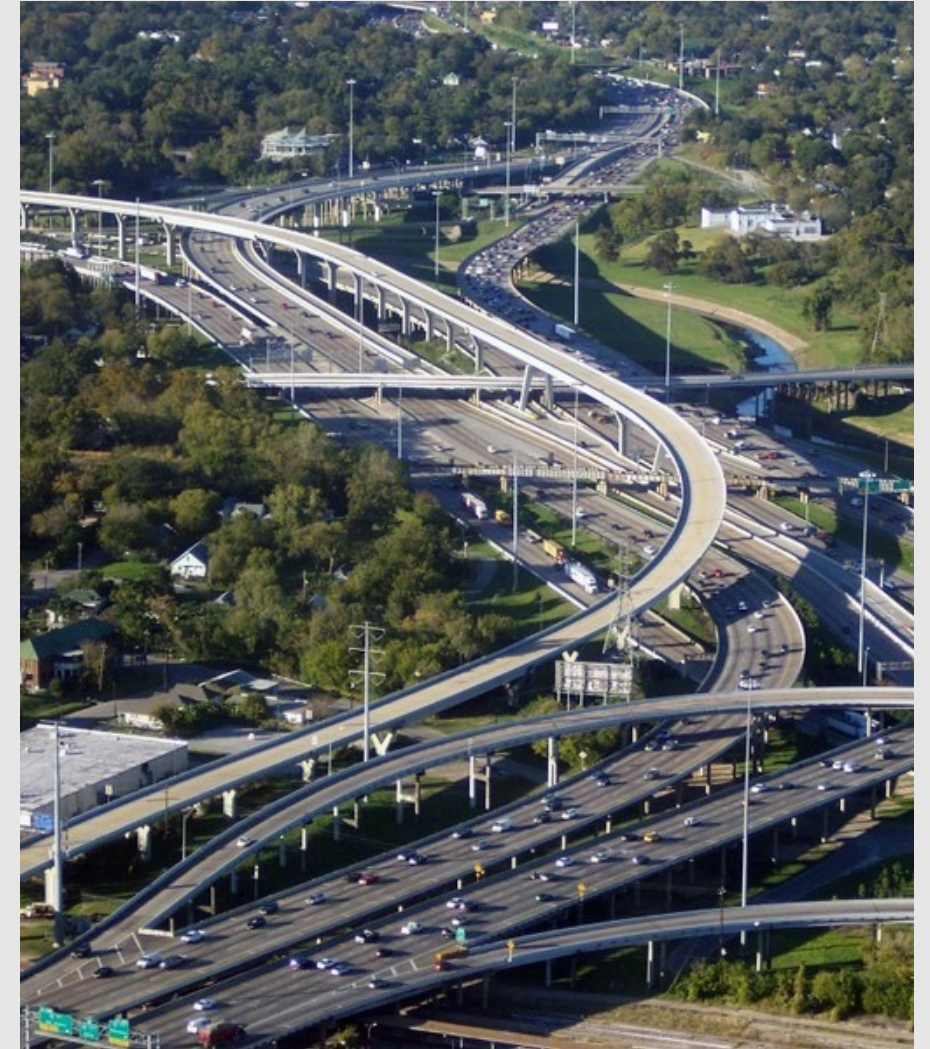
State and City Requirements



- Recently there have been some updates to the Municipal Maintenance Agreement
- Changes to City and State responsibilities for Controlled and Non-Controlled Access roadways
- Both parties should periodically check in to reflect changes to State Highway System



- Updated agreement includes specific code numbers for traffic regulations, signs, signals, and pavement markings
- Adds information and clarity for lighting projects, permitted landscaping, sidewalks, and other accessibility related items
- Includes new sections on mailbox supports and markings, roadside barriers, and structural support at bridges, culverts, drainage pipes, embankments, and retaining walls
 - **All of which are State responsibility**





State Requirements

- Responsible for structural maintenance and repair of drainage facilities within the ROW and State drainage easements

City Requirements

- Responsible for regular cleanups and litter control to ensure that drainage facilities are clear
- City still responsible for structural repair and maintenance outside of the ROW but within its corporate limits





- New construction of sidewalks or other accessibility-related items by either Party should comply with current ADA standards
- **State** is responsible for structural maintenance and repair of these items
- **City** is responsible for the maintenance of these accessibility-related items, including keeping them clear of debris and vegetation



Non-Controlled Access

City Responsibility



- City responsible for parking restrictions, crosswalks, signage and marking of intersecting streets, privately owned utilities, pavement sweeping, mowing and litter cleanup, ice control, and more
 - Mostly remains unchanged from original agreement, just adds clarity
- Specifies that the City's is still **responsible** for cleanup and litter control of drainage facilities **outside** of the right of way



Non-Controlled Access

State Responsibility



- Provides clarity that State is responsibilities for school safety devices and installation and operation of traffic signals in cities of less than 50,000 people
- Otherwise, **almost identical** to old agreement
 - Responsible for maintaining the travel surface and shoulders
 - Assist in mowing, sweeping, and ice control when requested by the City and if State resources are available



Controlled Access

City Responsibility



- The City is responsible for cleaning and sweeping any pavement that is not the traveled surface or shoulders, **including** underneath grade separated structures
- The City is responsible for mowing and picking up any litter between the ROW line and outermost curb or crown line of the frontage roads, including around drainage facilities
- The City is responsible for **everything not explicitly defined** as that of the State
 - Everything else remains the same as old agreement



Controlled Access

State Responsibility



- Mowing and litter cleanup and snow and ice control in the Right of Way are responsibility of the State
 - **Can assist** with these same items between ROW line and frontage roads and on grade separated structures “on the City’s request and if State resourced are available”
- Sweeping, installing school safety devices, and maintenance of drainage facilities **remain State responsibility** within ROW along traveled surface and shoulders



- Updated MMA document provides clarity on responsibility in an easier to read format
- Remains largely the same, with the State retaining responsibility along its Right of Way and the City retaining responsibility elsewhere





RESOLUTION NO. 2024-26

A RESOLUTION OF THE CITY OF SAN JUAN APPROVING A MUNICIPAL MAINTENANCE AGREEMENT BETWEEN THE STATE OF TEXAS AND THE CITY OF SAN JUAN FOR THE MAINTENANCE, CONTROL, SUPERVISION AND REGULATION OF CERTAIN STATE HIGHWAYS AND/OR PORTIONS OF STATE HIAGHWAYS IN THE CITY OF SAN JUAN AND PROVIDING FOR THE EXECUTION OF SAID AGREEMENT; AND DECLARING AN EMERGENCY

WHEREAS, the public convenience, safety and necessity of the City and the people of the City require that State Highway routes within the City be adequately maintained; and

WHEREAS, Section 221.002 of the Transportation Code authorizes the State, at its discretion, to enter agreements with cities to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through the corporate limits of such cities; and

WHEREAS, the State of Texas has made it known to the City that it will assist in the maintenance and operation of State highways within the City, conditioned that the City will enter into agreements with the State for the purpose of determining the respective responsibilities of the parties; and

WHEREAS, projects consist of those State Highways and/or portions described and included in the form attached hereto and marked under the Municipal Maintenance Agreement.

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS:

SECTION 1. That the agreement dated _____, between the State of Texas and the City of San Juan for the maintenance, control, supervision and regulation of certain State Highways and/or portions of State Highways in the City of San Juan and the same is, hereby approved.

SECTION 2. That Mario Garza, Mayor, is hereby authorized to execute said agreement on behalf of the City of San Juan and to transmit the same to the State of Texas for appropriate action.

SECTION 3. Effective date this Resolution shall take effect immediately upon approval and shall remain in force until modified or rescinded by subsequent Resolution.

PASSED AND APPROVED BY THE CITY COMMISSION OF THE CITY OF SAN JUAN, TEXAS on this 13th day of August, 2024.

CITY OF SAN JUAN, TEXAS

MARIO GARZA, MAYOR

ATTEST:

BRENDA ESCALANTE, CITY SECRETARY



MUNICIPAL MAINTENANCE AGREEMENT

This Municipal Maintenance Agreement ("Agreement") is made this adfads day of adfas 20adf, by and between the State of Texas through the Texas Department of Transportation ("State"), and the City of adfasd (population ;alkfdja;l, 2020, latest Federal Census) acting by and through its duly authorized officers ("City").

RECITALS

A. Chapter 311 of the Transportation Code gives the City exclusive dominion, control, and jurisdiction over and under the public streets within its corporate limits and authorizes the City to enter agreements with the State to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through its corporate limits; and

B. Section 221.002 of the Transportation Code authorizes the State, at its discretion, to enter agreements with cities to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through the corporate limits of such cities; and

C. The Executive Director, acting for and on behalf of the Texas Transportation Commission, has made it known to the City that the State will assist the City in the maintenance and operation of State highways within the City, conditioned that the City will enter into agreements with the State for the purpose of determining the respective responsibilities of the parties; and

D. The City has requested the State to assist in the maintenance and operation of State highways within the City as described herein. The Municipal Ordinance or Resolution authorizing the undersigned City Official to execute this Agreement on behalf of the City is attached as **Exhibit C**.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, it is agreed as follows:

ARTICLE I. COVERAGE

1. State assumption of maintenance and operations described in this Agreement shall be effective on the date of execution of this agreement by the Texas Department of Transportation.
2. In this Agreement, the use of the words "State Highway" shall be construed to mean all numbered highways that are part of the State's Highway System.

3. This Agreement is intended to cover and provide for State participation in the maintenance and operation of the following classifications of State Highways within the City:
 - A. Non-Controlled Access highways or portions thereof which are described as "State Maintained and Operated" highways in the document attached and incorporated as **Exhibit A**.
 - B. All State highways or portions thereof which have been designated by the Texas Transportation Commission, or are maintained and operated, as Controlled Access Highways and which are described in the document attached and incorporated as **Exhibit B**.
4. In the event that the present system of State highways within the City is changed by cancellation, modified routing, new routes, or a change to City boundaries, the State shall terminate maintenance and operation and this Agreement shall become null and void on those portions of the highways which are no longer on the State Highway System; and this Agreement shall apply to the new highways on the State Highway System within the City; and they shall be classified as "State Maintained and Operated" under paragraph 3 above, unless the execution of a new agreement on the changed or new portions of the highways is requested by either the City or the State.
5. Exhibits that are a part of this Agreement may be changed with both parties' written concurrence. Additional exhibits may also be added with both parties' written concurrence. The Parties shall periodically update any exhibits to reflect changes to the State Highway System under paragraph 3. Paragraph 4 shall apply to changes to the State Highway System regardless of whether an exhibit has been updated under this Paragraph.
6. The terms of the Agreement apply to a State Highway described by paragraphs 2-4 of this Article, unless provided otherwise in a specific project agreement.

ARTICLE II. GENERAL CONDITIONS

1. The City authorizes the State to maintain and operate the State highways covered by this agreement in the manner set out herein.
2. This agreement is between the State and the City only. No person or entity may claim third party beneficiary status under this contract or any of its provisions, nor may any non-party sue for personal injuries or property damage under this contract.
3. This agreement is for the purpose of defining the authority and responsibility of both parties for maintenance and operation of State highways through the City. This agreement shall supplement any special agreements between the State and the City for the maintenance, operation, and/or construction of the State highways covered herein, and this agreement shall supersede any existing Municipal Maintenance Agreements.

4. Traffic regulations, including speed limits, shall be established only after traffic and engineering studies have been completed by the State or City, as applicable and in accordance with 43 Tex. Admin. Code Ch. 25, Subch. B, and approved by the State.
5. The State shall install, maintain, and operate, when required, all traffic signs and associated pavement markings necessary to regulate, warn, and guide traffic on State highways within the State right-of-way, including main lanes and frontage roads, except as otherwise provided in this paragraph and elsewhere in this Agreement.
 - A. At the intersections of off-system approaches to State highways, the City shall install and maintain (1) all stop signs, yield signs, and one-way signs to regulate, warn, and guide traffic on the off-system street, even if such signs are to be installed on State right-of-way, and (2) any necessary stop or yield bars and pedestrian crosswalks outside the main lanes or outside the frontage roads, if such exist. These signs and markings must meet or exceed the latest State breakaway standards, if applicable, and be in accordance with the latest edition/revision of the Texas Manual on Uniform Traffic Control Devices
 - B. The City shall install and maintain all street name signs except for those mounted on State-maintained traffic signal poles or arms or special advance street name signs on State right-of-way.
 - C. Any other signs or pavement markings desired by the City on State right-of-way shall require prior written authorization by the State, and shall be installed and maintained by the City.
 - D. All signs and markings installed by the City under this Paragraph must meet or exceed the latest State breakaway standards, if applicable, and be in accordance with the latest edition/revision of the Texas Manual on Uniform Traffic Control Devices. All existing signs or markings shall be upgraded on a maintenance replacement basis to meet these requirements.
6. Traffic control devices such as signs, traffic signals, and pavement markings, with respect to type of device, points of installation, and necessity, shall be determined by traffic and engineering studies as provided by regulation in the Texas Administrative Code.
 - A. The City shall not install, maintain, or permit the installation of any type of traffic control device which will affect or influence the use of State highways unless approved in writing by the State. Traffic control devices installed prior to the date of this agreement are hereby made subject to the terms of this agreement and the City agrees to the removal of such devices which affect or influence the use of State highways unless their continued use is approved in writing by the State.
 - B. It is understood that basic approval for future installations of traffic control signals by the State or as a joint project with the City, shall be indicated by the

proper City official's signature on the title sheet of the plans. Both parties should retain a copy of the signed title sheet or a letter signed by both parties acknowledging which signalized intersections are covered by this agreement. Any special requirements not covered within this agreement shall be covered under a separate agreement.

- C.** This Agreement satisfies the agreement requirements of 43 Tex. Admin. Code § 25.5 concerning traffic signal installation, unless the parties determine a separate agreement is necessary to address project-specific issues that are not otherwise addressed by this Agreement.
- 7.** Subject to approval by the State, any State highway lighting system may be installed by the City provided the City shall pay or otherwise provide for all cost of installation, maintenance, and operation, except in those installations specifically covered by separate agreements between the City and State.
 - A.** For all highway lighting system projects, including those covered by separate agreements unless provided otherwise therein, (1) costs shall include the electricity required to construct and operate the lighting system, (2) the State shall not begin the trial phase of a newly installed lighting system until the applicable utility account is established by the City.
 - B.** Attached as **Exhibit D** is a list of lighting installations subject to this Agreement, but which do not have a separate agreement. Exhibit D shall be updated as necessary pursuant to Article 1, Section 6.
- 8.** The City shall enforce the State laws governing the movement of loads which exceed the legal limits for weight, length, height, or width as prescribed by Chapters 621, 622, and 623 of the Transportation Code for public highways outside corporate limits of cities. The City shall also, by ordinance/resolution and enforcement, prescribe and enforce lower weight limits when mutually agreed by the City and the State that such restrictions are needed to avoid damage to the highway and/or for traffic safety.
- 9.** The City shall prevent future encroachments within the right-of-way of the State highways and assist in removal of any present encroachments when requested by the State except where specifically authorized by separate agreement; and prohibit the planting of trees or shrubbery or the creation or construction of any other obstruction within the right-of-way without prior approval in writing from the State. Permitted landscaping and public art installations shall be handled through separate agreements.
- 10.** New construction of sidewalks, shared use pathways, curb ramps, or other accessibility-related items by either Party shall comply with current ADA standards. Except as otherwise provided in this paragraph, the City is responsible for the maintenance of these items, regardless of whether the City or the State constructed the item. Maintenance includes keeping sidewalks clear of debris and vegetation, but does not

include pavement work except as provided in the next sentence. If a Party's highway project is considered an "alteration" under the ADA that triggers the requirement to construct or upgrade accessibility-related items, that Party is responsible for the construction or upgrade, unless provided otherwise in a separate agreement.

11. If the City has a driveway permit process that has been submitted to and approved by the State, the City shall issue permits for access driveways on State highway routes and shall assure the grantee's conformance, for proper installation and maintenance of access driveway facilities, with either a Local Access Management Plan that the City has adopted by ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted to the State a Local Access Management Plan, the State's Access Management Manual. If the City does not have an approved city-wide driveway permit process, the State shall issue access driveway permits on State highway routes in accordance with the City's Local Access Management Plan, adopted by city ordinance and submitted to the State or, if the City has not adopted by ordinance and submitted a Local Access Management Plan, the State's Access Management Manual.
12. The use of unused right-of-way and areas beneath structures for public functions, such as parking, recreation, and law enforcement use, shall be determined by a separate agreement.
13. The State shall be responsible for installation, repair, and maintenance of any mailbox supports installed on the State highway system, including any markings needed on the mailbox supports.
14. The State shall be responsible for installation, repair, and maintenance of any roadside barriers including guardrail, guardrail end treatments, cable barriers, and concrete barriers needed for traffic safety on the state highway system.
15. The State shall be responsible for any structural repairs needed at bridges, culverts, drainage pipes, embankments, and retaining walls on the state highway system.
16. For purposes of this Agreement, "grade separation structure" is defined as any bridge, overpass, or similar structure that raises the roadway above ground level, regardless of what is underneath the structure.

ARTICLE III. NON-CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall apply to the non-controlled access State highways described in Exhibit A, in addition to the General Conditions in Article II above.

1. State's Responsibilities (Non-Controlled Access)

- A. Maintain the traveled surface and foundation beneath such traveled surface necessary for the proper support of vehicular loads encountered, and maintain the shoulders.

- B.** Assist in mowing and litter pickup within the right of way to supplement City resources, when requested by the City and if State resources are available.
- C.** Assist in sweeping and otherwise cleaning the traveled surface and shoulders to supplement City resources, when requested by the City and if State resources are available.
- D.** Assist in snow and ice control to supplement City resources, when requested by the City and if State resources are available.
- E.** Structural maintenance and repairs of drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility outside of the right of way or State easements but within its corporate limits.
- F.** In cities with less than 50,000 population, the State shall install and maintain school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads. This does not include other pedestrian crosswalks.
- G.** Install, operate, and maintain traffic signals in cities with less than 50,000 population.
- H.** In cities equal to or greater than 50,000 population, the State may provide for installation of traffic signals when the installation is financed in whole or in part with federal-aid funds, if the City agrees to enter into an agreement setting forth the responsibilities of each party.

2. City's Responsibilities (Non-Controlled Access)

- A.** Prohibit angle parking, except upon written approval by the State after traffic and engineering studies have been conducted to determine if the State highway is of sufficient width to permit angle parking without interfering with the free and safe movement of traffic.
- B.** Install and maintain all parking restriction signs, pedestrian crosswalks (except as provided in Art. II.5), parking stripes, and special guide signs when agreed to in writing by the State. Cities greater than or equal to 50,000 population shall also install, operate, and maintain all school safety devices and school crosswalks.
- C.** Signing and marking of intersecting city streets with State highways shall be the full responsibility of the City (except as provided under Art. II.5).
- D.** Require installations, repairs, removals or adjustments of publicly or privately owned utilities or services to be performed in accordance with Texas Department of Transportation specifications and subject to approval of the State in writing.

- E.** Regular cleanups and litter control to ensure drainage facilities are clear. Further, State structural maintenance and repair of drainage facilities within the right-of-way does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way or State easements but within its corporate limits, except where participation by the State is specifically covered in a separate agreement between the City and the State.
- F.** Install, maintain, and operate all traffic signals in cities equal to or greater than 50,000 population. Any variations shall be handled by a separate agreement.
- G.** Perform mowing and litter pickup.
- H.** Sweep and otherwise clean the pavement, including grade separation structures. This includes cleaning and removing litter, trash, discarded personal property, unauthorized temporary shelters, or any other unauthorized item from all areas within the right of way, including underneath a grade separation structure.
- I.** Perform snow and ice control.
- J.** Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State.

ARTICLE IV. CONTROLLED ACCESS HIGHWAYS

The following specific conditions and responsibilities shall apply to the controlled access State highways described in Exhibit B, in addition to the General Conditions in Article II above.

1. State's Responsibilities (Controlled Access)

- A.** Maintain the traveled surface and foundations of the main lanes, ramps, and frontage necessary for the proper support of vehicular loads encountered.
- B.** Mow and clean up litter within the outermost curbs of the frontage roads or the entire right-of-way width where no frontage roads exist. Assist in performing these operations between the right-of-way line and the outermost curb or crown line of the frontage roads on the City's request and if State resources are available.
- C.** Sweep and otherwise clean the traveled surface and shoulders of the main lanes, ramps, grade separation structures, and frontage roads.
- D.** Remove snow and control ice on the main lanes and ramps. Assist in these operations on the frontage roads and grade separation structures on the City's request and if State resources are available.

- E.** Install and maintain school safety devices, school crosswalks, and crosswalks installed in conjunction with pedestrian signal heads on frontage roads. This does not include other pedestrian crosswalks.
- F.** Install, operate and maintain traffic signals at ramps and frontage road intersections, unless covered by a separate agreement.
- G.** Structural maintenance and repair of drainage facilities within the limits of the right-of-way and State drainage easements. This does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way or State easement but within its corporate limits.

2. City's Responsibilities (Controlled Access)

- A.** Prohibit, by ordinance or resolution and through enforcement, all parking on frontage roads except when parallel parking on one side is approved by the State in writing. Prohibit all parking on main lanes and ramps and at such other places where such restriction is necessary for satisfactory operation of traffic, by passing and enforcing ordinances or resolution and taking other appropriate action in addition to full compliance with current laws on parking.
- B.** When considered necessary and desirable by both the City and the State, the City shall pass and enforce an ordinance or resolution providing for one-way traffic on the frontage roads except as may be otherwise agreed to by separate agreements with the State.
- C.** Secure the approval of the State before any utility installation, repair, removal or adjustment is undertaken, crossing over or under the highway facility or entering the right-of-way. In the event of an emergency, it being evident that immediate action is necessary for protection of the public and to minimize property damage and loss of investment, the City, without the necessity of approval by the State, may at its own responsibility and risk make necessary emergency utility repairs, notifying the State of this action as soon as practical.
- D.** Pass necessary ordinances or resolutions and retain responsibility for enforcing the control of access to an expressway/freeway facility.
- E.** Sweep and otherwise clean the pavement other than the traveled surface and shoulders, including underneath grade separation structures. This includes cleaning and removing litter, trash, discarded personal property, unauthorized temporary shelters, or any other unauthorized item.
- F.** Mow and clean up litter between the right-of-way line and the outermost curb or crown line of the frontage roads, including drainage facilities in this area.

- G. Install and maintain all parking restriction signs, pedestrian crosswalks (except as provided by Art. II.5), and parking stripes when agreed to by the State in writing.
- H. Signing and marking of intersecting city streets to State highways shall be the full responsibility of the City (except as provided by Art. II.5).
- I. Retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the State. State maintenance of drainage facilities within the right-of-way does not relieve the City of its responsibility for drainage of the State highway facility outside of the right-of-way but within its corporate limits except where participation by the State is specifically covered in a separate agreement between the City and the State.

ARTICLE V. TERMINATION

1. All obligations of the State to maintain and operate a State highway covered by this agreement shall terminate if and when such highway ceases to be designated as part of the State highway system.
2. Should either party fail to properly fulfill its obligations under this Agreement, the other party may terminate this agreement upon 30 days written notice.
3. Upon termination, all maintenance and operation duties on non-controlled access State highways shall revert to City responsibilities, except that the State shall retain all maintenance and operation responsibilities on controlled access State highways.

City of adfasdf

State of Texas

Signature

asdfasdf

TxDOT District Engineer

asdfsad

Name

asdfasdf

Name

asdfsda

Title

adsfads

Date

adsfsad

Date

AREA ENGINEER: Valente Olivarez, P.E. CITY OF: San Juan

EXHIBIT "A" REVISIONS
Non-Controlled Access Highways
BU 83 - From East City Limits to West City Limits
FM 1426 - From BU 83 North to North City Limits
FM 495 - From East City Limits to West City Limits
FM 3461 - From FM 1426 to West City Limits
FM 2557 - From US 83 to US 281 (Military Hwy)
FM 3072 - From East City Limits to West City Limits

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consideration and Action, if any, on a Resolution Authorizing the City of San Juan to Enter Into an Inter-local Agreement with the County of Hidalgo for the Implementation of the County Scofflaw Program.

STAFF COMMENTS AND RECOMMENDATIONS:

The purpose of this Agreement is to state the terms and conditions under which the County Tax Assessor-Collector may refuse to register certain motor vehicles when the County Tax Assessor-Collector receives information from City that the owner of the vehicle has an outstanding warrant for failure to appear or failure to pay a fine on a complaint that involves a violation of a traffic law as defined by Texas Transportation Code Section 702.001(3).

Texas Transportation Code Section 702.003(a) allows a county tax assessor-collector to refuse to register a motor vehicle if the tax assessor-collector receives, under a contract, information from a municipality that the owner of the vehicle has an outstanding warrant from that municipality for failure to appear or failure to pay a fine on a complaint that involves the violation of a traffic law as defined by Texas Transportation Code Section 702.001(3).

RECOMMENDATION:

Staff Recommends Approval.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager



RESOLUTION NO. 2024-27

RESOLUTION AUTHORIZING THE CITY OF SAN JUAN TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE COUNTY OF HIDALGO AND ALL NECESSARY COUNTY DEPARTMENTS FOR IMPLEMENTATION AND ENFORCEMENT OF PROGRAM RELATED TO IDENTIFYING AND FLAGGING VEHICLE OWNERS WHO HAVE OUTSTANDING WARRANT FROM CITY FOR FAILURE TO APPEAR OR FAILURE TO PAY FINE ON A COMPLAINT THAT INVOLVES THE VIOLATION OF TRAFFIC LAW; AUTHORITY TO APPROVE ADMINISTRATIVE FEES; AUTHORITY AND APPROVAL OF ESCROW FUNDS; SAVINGS CLAUSE; SEVERABILITY CLAUSE; EFFECTIVE DATE

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SAN JUAN, THAT:

SECTION 1: AUTHORIZATION TO EXECUTE INTERLOCAL AGREEMENT.

- A. The City hereby authorizes appropriate personnel including but not limited to the Mayor and other authorized presiding officers, City Manager, San Juan Board of Commissioners, and Municipal Court Judge, to contract with the County of Hidalgo and all necessary county departments and divisions for the implementation and enforcement of programs resulting in the flagging of vehicle owners who have outstanding warrant or warrants from the city for failure to appear or failure to pay a fine on a complaint that involves the violation of traffic law.
- B. The City also hereby authorizes the imposition of an additional administrative fee to be collected, in addition to any delinquencies, by violators to be used for the implementation and in furtherance of this program. The City authorizes the payment of fees not to exceed \$20.00 per case to the County of Hidalgo and/or the Hidalgo County Tax Assessor for its participation and cooperation in the program in the effort to assist the City of San Juan in recovering delinquent fines, fees and other court costs.
- C. The City of San Juan further authorizes the payment of escrow funds to the appropriate agencies. The payment of escrow funds may be periodic and continuous throughout the effective date on the agreements.

SECTION 2: SAVINGS CLAUSE

Except as hereby resolved, any other directives or actions of the City of San Juan, not in conflict with this Resolution, shall remain in full force and effect, unimpaired hereby.

SECTION 3: SEVERABILITY CLAUSE

The invalidity of any section, clause, sentence or provision of this Resolution shall not affect the validity of any other part thereof. The effects of this Resolution shall at all times be in compliance with the state, federal, and other guidelines as directed.

SECTION 4: EFFECTIVE DATE

This Resolution shall take effect immediately upon passage by the members of the Board of Commissioners of the City of San Juan.

PASSED AND APPROVED BY THE BOARD OF CITY OF COMMISSIONERS OF SAN JUAN, TEXAS on this the 13th day of August, 2024.

CITY OF SAN JUAN

Mario Garza, Mayor

ATTEST:

Brenda Escalante, City Secretary

APPROVED AS TO FORM:

Ricardo Palacios, City Attorney

Hamer Enterprises®

INTERNET PROCESSING PROFESSIONAL SERVICES AGREEMENT

HECORP, INC DBA HAMER ENTERPRISES (HE) whose principal office is located at 4200-A N. Bicentennial Drive, McAllen, Texas, 78504 and **City of San Juan, TX,(CLIENT)** at 512 Nebraska Ave., San Juan, Texas 78589, a recipient of HE Internet Processing Professional Services agree as follows:

WITNESSETH:

WHEREAS, the CLIENT has a need for Internet Processing Professional Services.

NOW THEREFORE, in consideration of the premises and mutual promises and covenants herein contained, the parties hereto agree as follows:

1. Agreement:

The Agreement consists of:

This document and

EXHIBITS A through C, attached hereto.

2. CONSIDERATION:

While the CLIENT will not be responsible for any cash consideration to HE for the SERVICES as per EXHIBIT A, the CLIENT's customers who choose to benefit from the SERVICES used in will pay HE and HE will be responsible for collecting a service fee that is clearly defined to the CLIENT's customers by HE prior to using the SERVICES on a transaction basis per each department who opt to use the SERVICES as per EXHIBIT C. Because banks and credit card processing firms costs and fee structures to HE routinely change, HE's current service fee schedule is subject to change at any time and HE will be allowed to modify the fee schedule at HE's discretion under this Agreement. If the CLIENT allows access to the CLIENT's merchant account and CLIENT's customer performs a transaction using the SERVICES that results in a charge back or returned item to HE, HE will reverse the transaction made to the CLIENT's specified bank account and provide the CLIENT with the appropriate reporting to identify the charge back or returned item. Unless specifically stated to the contrary elsewhere within this Agreement, the CLIENT agrees that nothing said or implied within this Agreement shall provide the CLIENT with any ownership or a continuous, uninterrupted right-to-use license of HE products or services during this Agreement or after the termination of this Agreement by either party.

3. EXTENSION OF TIME:

HE shall not be liable under this Agreement for any loss or damage to the CLIENT due to delay in delivery or other performance failures resulting from any cause beyond HE's reasonable control. Such causes shall include, but are not limited to compliance with lawful regulations, orders, acts, instructions, or priority requests of any Government, or department or agency thereof, civil or military authority, acts of God, acts of the public enemy, acts or omissions of the CLIENT, fires, floods, strikes, lockouts, embargoes, wars, riots or insurrections. HE shall give the CLIENT notice of the presence of any cause referenced above promptly after HE becomes aware of the existence of same.

4. TERMINATION BY THE CLIENT:

CLIENT may terminate this agreement for any or no reason. Any notice required to be given by the terms of this Agreement shall be sent by certified mail, postage prepaid or express delivery and addressed to:

HAMER ENTERPRISES

William C Hamer

4200-A N. Bicentennial Drive, McAllen, TX 78504

Phone: (956) 682-3466

Fax: (956) 682-0372

5. CLIENT RESPONSIBILITIES:

The CLIENT will provide a designated financial institution as its depository required to make deposits electronically and any additional responsibilities outlined as per EXHIBIT B. The CLIENT shall comply with Federal and State regulations regarding eCommerce. The CLIENT shall assign a City Staff to perform as liaison.

6. LIMITATIONS:

HE's sole liability under this Agreement shall be for providing the SERVICES. HE will not be liable for any lost profits, revenues, or for any claim or demand against the CLIENT by any other party. HE's liability hereunder for damages, regardless of the form of action, shall not exceed the fees and other charges paid by the CLIENT under this Agreement. In no event shall HE be liable for consequential damages even if HE has been advised of the possibility of such damages.

7. INSURANCE:

At the request of the CLIENT, HE shall provide proof of comprehensive general liability.

8. SECURITY AND PRIVACY:

CLIENT agrees that none of its officers or employees shall use or reveal any HE proprietary information furnished by HE for any purpose other than the purpose for which it was obtained. Copies of such information shall not, without the consent of HE, be admitted as evidence or used for any purpose in any action, suit or other judicial or administrative proceedings, unless ordered by a court of competent jurisdiction. HE shall be notified in writing immediately upon receipt of any such order of court, pertaining to production of such information.

9. CONFLICT OF INTEREST DISCLOSURE:

HE warrants that no person or selling agency has been employed or retained to solicit or secure percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by HE for the purpose of securing business. For breach or violation of this warranty, the CLIENT shall have right to terminate this Agreement in accordance with the termination clause, and at its sole discretion, to deduct from the agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage or contingent fee.

10. INDEMNIFICATION:

HE hereby agrees to indemnify and hold harmless the CLIENT, its officers, agents and employees of and from:

- A. any and all claims and demands which may be made against the CLIENT, its officers, agents, or employees by reason of any infringement or alleged infringement of any patent rights or claims caused or alleged to have been caused by the use of any apparatus, appliance, or materials furnished by HE under this Agreement; and
- B. any and all penalties imposed or damages sought on account of the violation of any law or regulation or of any term or condition of any permit required of HE.

11. VENUE:

The venue for this and all associated agreements shall be Hidalgo County, Texas.

12. TERM OF AGREEMENT:

The Agreement shall commence on the latter of the execution dates of the parties to this Agreement and shall continue unless sooner terminated or extended as herein provided.

13. SEVERABILITY:

If any provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

14. STATE OF TEXAS LAWS:

This agreement shall be governed according to the laws of the State of Texas.

15. NON-ASSIGNABILITY:

The parties hereto may not assign the rights or obligations hereunder without the prior written consent of the other party.

THIS AGREEMENT SHALL NOT BE EFFECTIVE UNTIL EXECUTED BY CLIENT AND ACCEPTED BY AN AUTHORIZED REPRESENTATIVE OF HE AT ITS PRINCIPAL PLACE OF BUSINESS.

CLIENT and HE have caused this Agreement to be executed by their authorized signatures as of the latter date below.

HE:
HAMER ENTERPRISES

CLIENT:
City of San Juan, Texas

Authorized Signature

Mr. William C Hamer
Printed

CEO
Title

Date

Authorized Signature

Printed

Title

Date

Attest

Title

1. EXHIBIT A: PROFESSIONAL SERVICES DESCRIPTION

HE will provide their eScofflaw® Hosted Application Services and EZ-NETPAY® Internet Payment Services to CLIENT for collections specific to the CLIENT:

- A. Access to the EZ-NETPAY® eCommerce Gateway via an Internet backbone connection provided by the CLIENT
- B. Access to the eScofflaw® Hosted Application Services via an Internet backbone connection provided by the CLIENT
- C. All maintenance and support of the eScofflaw® Hosted Application Services and EZ-NETPAY® eCommerce Gateway and any agreed to Web Services to meet the SERVICES requirements to include, but not be limited to, any technical upgrades required to perform the SERVICES
- D. Training staff on the operation of eScofflaw® Hosted Application Services and EZ-NETPAY® Services
- E. Standard reports predicated on existing EZ-NETPAY® eCommerce Gateway fields, those fields include but not limited to transaction date, transaction id and unique batch number and settlement information

Overall Hosting Services Features Include:

eScofflaw® Portal Absconders Access
eScofflaw® Portal Designated Authorized County Staff Access
eNETPAY® Online Payment Gateway Settlement Reports Site

Connectivity:

High Speed connectivity, Network & Connection Monitoring

Backup Services:

Daily, Weekly, Monthly & Annual backups – this includes the following:

Monthly Entire System Save, Offsite Storage & Rotation, Data Restoration, Disk Protection and Power Backup

Multi-tier Security:

Physical Security, Logical Security, Monitoring and Analysis

Data Base:

Database management updates, daily upload via HE Secure File Transfer Protocol Service.

2. EXHIBIT B: CLIENT RESPONSIBILITIES

The CLIENT shall be responsible for providing data files, daily, to an FTP Site, HE's Secure FTP Site or make data accessible for HE's updating to provide the services to the CLIENT.

The CLIENT shall allow HE exclusively to Interface HE's eCommerce payment gateway with HE's eScofflaw[®] Portal.

The CLIENT shall allow any City of San Juan Department or Municipality within City of San Juan to add case data for eScofflaw[®] collections at the discretion of City of San Juan Commissioners, City of San Juan Department or the City of San Juan Tax Assessor Collector

3. EXHIBIT C: LOCATIONS

The CLIENT shall allow any County Department use of HE's Internet Professional Services for payment processing at the discretion of the City of San Juan Commissioners or City of San Juan Department.

AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT	
CLIENT INFORMATION	CLIENT NAME: _____
	Federal ID # : _____
	Client Contact: _____ Title: _____
	Mailing Address: _____
	City: _____ State: _____ Zip Code: _____
	Phone Number: _____ Fax Number: _____
	eMail Address: _____
BANK INFORMATION	Account Name: _____ (Account Name as it appears on bank account)
	Bank Name: _____
	Routing Number: _____ (Nine Digit Number)
	Account Number: _____
	Check One: ☐ Checking Account ☐ Savings Account
AUTHORIZATION	I hereby authorize Hamer Enterprises/Government Payments to settle into the designated account above for specified transaction types below. This authorization for direct deposit will remain in effect until written notice of cancellation.
	Authorized Printed Name: _____ (Printed, entered or typed Name)
	Title: _____
	Authorized Signature: _____
	Date Signed: _____
	Please indicate <u>transaction date</u> for settlements to begin: _____
Transaction Types	Please enter specified transaction(s) to be settled into this designated account: For example Court Cost, Fees and Fines, Tax Payments, Permit, Utility, Water, Water/Sewer etc. _____ _____ _____
RETURN	This form may be faxed to Hamer Enterprises at: (956) 682-0372 Please mail signed original form(s) to: Hamer Enterprises eCommerce 4200-A North Bicentennial Drive McAllen, TX 78504 Please use a separate ACH Form for each designated bank account.

STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE CITY OF SAN JUAN, TEXAS
AND THE COUNTY OF HIDALGO, TEXAS**

This Agreement made and entered into this 6th day of August, 2024, by and between the **County of Hidalgo, Texas**, hereinafter referred to as “**County**”, with the agreement, consent, and participation of the **Hidalgo County Tax Assessor-Collector**, hereinafter referred to as the “**County or County Tax Assessor-Collector**”, and the **City of San Juan, Texas**, hereinafter referred to as “**City**”, under the authority and in accordance with the Inter-local Cooperation Act, as set out in Chapter 791 of the Texas Government Code, and as authorized by Texas Transportation Code Chapter 702.

WITNESSETH:

WHEREAS, Texas Government Code Chapter 791 authorizes local governments of the State of Texas to enter into contracts for governmental functions and services to increase their efficiency and effectiveness; and

WHEREAS, County and City are local governments as defined in Texas Government Code Section 791.003(4), have the authority to enter into this agreement, and have each entered into this agreement by the action of its governing body in the appropriate manner prescribed by law; and

WHEREAS, Texas Transportation Code Section 702.003(a) allows a county tax assessor-collector to refuse to register a motor vehicle if the tax assessor-collector receives, under a contract, information from a municipality that the owner of the vehicle has an outstanding warrant from that municipality for failure to appear or failure to pay a fine on a complaint that involves the violation of a traffic law as defined by Texas Transportation Code Section 702.001(3).

WHEREAS, Texas Transportation Code Section 702.003(b) allows a municipality to contract with a county in which the municipality is located to provide information to the county tax assessor-collector to make a determination on whether a vehicle owner has outstanding warrants as set out above and deny vehicle registration to certain person; and

WHEREAS, such a consolidated effort in the effectuation of Texas Transportation Code Chapter 702, is in each party’s best interest and that of the public and that this agreement will increase the effective and efficient functioning of each party; and

WHEREAS, County and City specify that each party paying for the performance of said functions of government shall make those payments from current funds available to the paying party;

C-24-0270-08-06

Interlocal Cooperation Agreement – Hidalgo County and City of San Juan

NOW, THEREFORE, this agreement is hereby made and entered into by County and City for the mutual consideration stated herein:

1. PURPOSE OF AGREEMENT

The purpose of this Agreement is to state the terms and conditions under which the County Tax Assessor-Collector may refuse to register certain motor vehicles when the County Tax Assessor-Collector receives information from City that the owner of the vehicle has an outstanding warrant for failure to appear or failure to pay a fine on a complaint that involves a violation of a traffic law as defined by Texas Transportation Code Section 702.001(3).

2. DUTIES OF THE CITY

- 2.1 City shall contract with County to enable the County Tax Assessor-Collector to identify flagged vehicle owners that have an outstanding warrant from City for failure to appear or failure to pay a fine on a complaint that involves the violation of a traffic law as defined by Texas Transportation Code Section 702.001(3). City shall provide the County with a detailed listing, in the County requested format, of flagged vehicle owners and subsequently cleared vehicle owners in order to effectuate the purpose of this agreement. This shall enable the County Tax Assessor-Collector to determine whether a vehicle owner should be denied registration or re-registration. City shall in all instances ensure that all provisions of the Act are adhered to as well as all other applicable laws of the State of Texas.
- 2.2 City shall provide the County Tax Assessor-Collector with a signed and stamped Scofflaw Denial / Release Form issued from the County office or the online Scofflaw system and a Payment Receipt, if applicable, when a traffic law matter is cleared regarding a person:
 - 2.2.1 Against whom a judgment has been entered and who has paid the municipal court the full amount of the fine and court costs; or
 - 2.2.2 Who has perfected an appeal of the case for which the arrest warrant was issued; or
 - 2.2.3 Whose charge for which the arrest warrant was issued has been dismissed.
- 2.3 Upon receiving a Scofflaw Denial / Release Form as indicated above and a Payment Receipt, if applicable, the County Tax Assessor-Collector may not refuse to register the motor vehicle.
- 2.4 City shall provide to County a telephone number or the location of an office where individual inquiries and complaints can be made regarding

denial of registration by the County Tax Assessor-Collector due to outstanding City warrants, as well as to explain the procedures necessary to resolve the outstanding warrants in order to obtain valid registration.

- 2.5 City shall conduct a publicity campaign to explain when registration will be denied and procedures necessary to obtain valid registrations.
- 2.6 City shall identify, by name, address, and telephone number, an individual or individuals who shall have authority on behalf of the City to coordinate, direct and supervise this Agreement.
- 2.7 City shall be liable for any damages that arise out of any registration denials of any vehicles that were flagged or should have been flagged.
- 2.8 City shall require all peace officers authorized to issue citations in City to provide written warning to each person to whom the officer issues a citation for a violation of a traffic law as defined by Texas Transportation Code Section 702.001(3).
- 2.9 The warning must state that if the person fails to appear in court as provided by law for the prosecution of the offense or fails to pay a fine for the violation, the person may not be permitted to register a motor vehicle in this state. The warning may be printed on the citation.
- 2.10 Should City desire to allow vehicle owners to pay outstanding fine(s) online through the County's contracted internet payment services vendor, then City will execute any and all documents necessary to effectuate said service.
- 2.11 City shall obtain and maintain any and all software and technological resources necessary to effectuate Scofflaw services.

3. DUTIES OF THE COUNTY TAX ASSESSOR-COLLECTOR

- 3.1 The County Tax Assessor-Collector shall:
 - 3.1.1 Refuse to register or reregister all motor vehicles which City has flagged with the County and identified in accordance with Texas Transportation Code Chapter 702.
- 3.2 County shall provide a form to distribute to flagged motor vehicle owners necessary to accomplish the purposes of this Agreement. The instructions shall include the following: steps necessary to resolve outstanding traffic violations and information on obtaining a vehicle registration; Municipal Court addresses; and contact information of an individual should a flagged motor vehicle owner wish to enter a complaint about a registration denial.

- 3.3 The County Tax Assessor-Collector shall register or re-register a motor vehicle upon receiving a Scofflaw Denial / Release Form and a Payment Receipt, if applicable, from City that the motor vehicle owner's traffic law matter is cleared pursuant to Section 2.2 above.
- 3.4 The County Tax Assessor-Collector shall at any time have the sole authority and prerogative to register or re-register a motor vehicle where there has been a valid transfer of title.

4. CONSIDERATION AND PAYMENT

- 4.1 The County Tax Assessor-Collector shall present an itemized invoice to City within 10 days after the end of each month during the term of this Agreement providing case number/citation number, date rejected and amount due of each motor vehicle owner for which the County tax Assessor-collector refused vehicle registration or re-registration. County shall be compensated as allowed by Texas Transportation Code Section 702.003(e-1) and according to 4.2 below. City's payment shall be due thirty (30) days from the receipt of the invoice.
- 4.2 City shall assess a \$20.00 fee as allowed by Texas Transportation Code Section 702.003(e-1) on a person who has an outstanding warrant from City for failure to appear or failure to pay a fine on a complaint that involves the violation of a traffic law as defined by Texas Transportation Code Section 702.001(3). The fee shall be assessed as the vehicle owner is flagged by City. The fee shall be collected by City and reimbursed to the County Tax Assessor-Collector for its expenses for providing services under this Agreement.
- 4.3 In the event the County denies registration and the City subsequently dismisses the charges entirely, or otherwise no collection is made, City shall not be required to pay County for the registration denial.
- 4.4 City shall pay to the County the amount of Section 702.003(e-1) fees that were collected and invoiced by County.
- 4.5 City shall, on a monthly basis, provide County a report reconciling the \$20.00 Section 702.003(e-1) fees paid to County in the preceding months for each citation settled by City during the same time period. The report submission shall include payment of any additional amounts owed to County pursuant to 4.2 above.

5. TERM AND TERMINATION

This Agreement shall be for a period of **three (3)** year(s) commencing on **April 23, 2024** and expiring on **April 22, 2027**. The term of this Agreement may be extended at the County's sole discretion for two (2) additional one (1) year terms under the same terms and conditions described herein. Any Agreement entered into after the expiration of a prior Agreement for the same service, shall be effective as of the first day after the expiration of the prior Agreement. Either party may terminate this Agreement with or without cause upon sixty (60) days written notice to the other.

6. NOTICE

Official notice shall be by written notice and delivery to all of the parties to this Agreement. Delivery shall be by fax or deposit in the United States Postal Service, first class, return receipt requested to:

If to County: County of Hidalgo, Texas
Attn: Richard F. Cortez, County Judge
100 E Cano St.
Edinburg, TX 78539

With Copy to: County Tax Assessor-Collector
Attn: Pablo (Paul) Villarreal, Jr.
2804 US Hwy 281
Edinburg, TX 78539

If to City of San Juan: City of San Juan
Attn: Mario Garza, Mayor
512 S. Nebraska Ave.
San Juan, TX 78589

With Copy to: San Juan Municipal Court
Attn: Ricardo Perez, Presiding Judge
2301 N. Raul Longoria Rd.
San Juan, TX 78589

7. INDEMNIFICATION

To the extent allowed by law, County and City agree that both County and City shall each be responsible for their own negligent acts or omissions or other tortuous conduct in the course of performance of this Agreement, without waiving any sovereign or governmental immunity available to either County or City under Texas law and without waiving any available defenses under Texas law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities.

8. FISCAL FUNDING

Notwithstanding anything to the contrary herein, this Agreement is expressly contingent upon the availability of county funding for each item and obligation contained herein. City shall have no right of action against the County in regards to this Agreement, specifically including any funding by County of this Agreement in the event that the County is unable to fulfill its obligations under this Agreement as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this Agreement or failure of any funding party to budget or authorize funding for this during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, the County, at its sole discretion, may provide funds from a separate source or terminate this Agreement. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791 of the Texas Government Code.

Notwithstanding anything to the contrary herein, this Agreement is expressly contingent upon the availability of City funding for each item and obligation contained herein. County shall have no right of action against City in regards to this Agreement, specifically including any funding by City of this Agreement in the event that City is unable to fulfill its obligations under this Agreement as a result of the lack of sufficient funding for any item or obligation from any source utilized to fund this or failure of any funding party to budget or authorize funding for this Agreement during the current or future fiscal years. In the event of insufficient funding, or if funds become unavailable in whole or part, City, at its sole discretion, may provide funds from a separate source or terminate this Agreement. In the event that payments or expenditures are made, they shall be made from current funds as required by Chapter 791 of the Texas Government Code.

9. VENUE

Venue to enforce this Agreement shall lie exclusively in Hidalgo County, Texas, and it will be subject to the laws of the State of Texas.

10. NONDISCRIMINATION

Parties to this Agreement shall not discriminate on the basis of race, color, national origin, sex, religion, age, disability, sexual orientation, or any other protected class under law.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties hereto and may not be modified except by an instrument in writing executed by the parties hereto as herein provided or as necessary to comply with changes in applicable law.

12. SEVERABILITY

If any provision of this Agreement shall be held invalid, void or unenforceable,

the remaining provisions hereof shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

13. DEFAULT/WAIVER/MITIGATION

It is not a waiver of default if the non-defaulting party fails to declare immediately a default or delays in taking any action. Pursuit of any remedies set forth in this Agreement does not preclude pursuit of other remedies in this Agreement or provided by law.

14. FEDERAL OR STATE OF TEXAS FUNDING

In the event that any work or part thereof is funded by State of Texas or U.S. Government funding and any statute, rule, regulation, grant, contract provision or other State of Texas or U.S. Government law, rule, regulation or other provision imposes additional or greater requirement(s) than stated herein, City agrees to timely comply therewith without additional cost or expense to County.

15. HEADINGS

The titles which are used following the number of each paragraph are only for convenience in locating various provisions of this Agreement and shall not be deemed to affect the interpretation or construction of such provision.

16. NUMBER AND GENDER

Words of any gender used in this Agreement shall be held and construed to include any other gender; and words in the singular shall include the plural and vice versa, unless the text clearly requires otherwise.

17. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

18. REMEDIES

This Agreement shall not be considered as specifying the exclusive remedy for any Agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

19. ADDITIONAL DOCUMENTS

The parties hereto covenant and agree that they will execute each such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this contract/agreement.

THE GOVERNING BODY, by resolution or ordinance, dated _____, has authorized the Local Government to obtain the services as outlined above.

[SIGNATURE PAGE TO FOLLOW]

WITNESS THE HANDS OF THE PARTIES effective as of the day and year discussed in section five (5) above.

APPROVED BY COMMISSIONERS' COURT ON August 06, 2024.

Agenda Item No. 96187

Executive Office: _____

CITY OF SAN JUAN

HIDALGO COUNTY

Mario Garza, Mayor

Hon. Richard F. Cortez, County Judge

ATTEST:

ATTEST:

Brenda Escalante, City Secretary

Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:
Office of the Hidalgo County
Criminal District Attorney,
Toribio "Terry" Palacios

**HIDALGO COUNTY TAX
ASSESSOR-COLLECTOR**

Michelle Lopez, Assistant District Attorney

Pablo (Paul) Villarreal, Jr. PCC

ATTACHMENTS:
(If Applicable)

SUPPLEMENTAL SIGNATURES:
(If Applicable)

C-24-0270-08-06

Interlocal Cooperation Agreement – Hidalgo County and City of San Juan

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Approval of City Commission Meeting Minutes:

- March 26, 2024
 - April 22, 2024
-

STAFF COMMENTS AND RECOMMENDATIONS:

Approval of City Commission Meeting Minutes.

RECOMMENDATION:

Approval of Minutes.

PREPARED BY:

Brenda Escalante,
City Secretary

APPROVED BY:

Benjamin Arjona, City
Manager

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 26, 2024

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Marco “Markie” Villegas, Mayor Pro Tempore
Adina “Dina” Santillan, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Leonardo “Lenny” Sanchez, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Brenda Escalante, City Secretary
Tirso Garza, Chief of Fire
Leandro Sifuentes, Chief of Police
Adelaida Cordero, Director of Human Resources
Leroy Gonzales, Finance Director
Jaime Tijerina, Library Assistant Supervisor
Ruben Guajardo, Interim Director of Parks & Recreation / PAL Director
Daniel Tijerina, Director of Planning
Israel Garza, Director of Sanitation/ Public Works
Juan Carlos Martinez, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

- I. CALL MEETING TO ORDER:**
Mayor Mario Garza called meeting to order at 6:00 p.m.
- II. INVOCATION:**
Benjamin Arjona, City Manager led the Invocation.
- III. PLEDGE OF ALLEGIANCE:**
Mayor Mario Garza led the Pledge of Allegiance.
- IV. PUBLIC COMMENTS:** No Public Comments.
- V. PRESENTATIONS**
 - A. Presentation to Recognize the PSJA Early College High School THSWPA State Powerlifting Champions.**

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 26, 2024**

DISCUSSION: Ruben Guajardo, Interim Director of Parks & Recreation, introduced Madison Garcia and Valeria Villarreal, along with Head Coach Lisa Canut and Assistant Head Coach Nick Mendoza, who were representing the PSJA Early High School Powerlifting Team. On March 13, 2024, Mr. Guajardo announced that these athletes competed in the THSWPA UIL State Meet in Frisco, Texas, returning with a gold and a silver medal. Mayor Mario Garza thanked and congratulated the athletes for their accomplishments and for putting San Juan on the map.

B. Presentation on 2024 Golden Gloves - Redemption Boxing Participants.

DISCUSSION: Ruben Guajardo, Interim Director of Parks & Recreation, presented the Golden Glove Regional qualifiers and event in partnership between the San Juan PAL and Golden Glove Association that was held on March 8th, 9th, and 10th. Kim Esparza and Iynara Estrada were the two San Juan qualifiers. Josh Gonzalez with Redemption Boxing thanked the City of San Juan and the PAL program for the support. Mr. Gonzalez introduced and praised Coach Javier Calderon for his amazing experience. Mayor Mario Garza thanked Redemption Boxing for the great work they've done with kids. Mr. Guajardo informed the commission that Miss Esparza and Miss Estrada got invited to participate in the Junior Olympics boxing match in May.

C. Presentation on Energy Rates by Valiant Energy Sources.

DISCUSSION: Rudy Ramirez, a managing partner with Valiant Energy Sources, presented what they have to offer and what they can do as a valid energy source company for the City of San Juan. Mr. Ramirez stated that Valiant Energy Sources is a full-energy consulting firm broker that specializes in the procurement of energy services. He stated they have a range of clients that range from the private sector, cities, schools' districts, and government entities. Also, their focus is to get their clients paying the best price possible at the current time with their current contract. He moved forward, stating that one of their main focuses is the street lighting project to keep the city safe.

D. Presentation on Departmental Reports: Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

- 1. Department of Finance Monthly Report.**
- 2. Fire Department Monthly Report.**
- 3. Police Department Monthly Report.**
- 4. Municipal Court Monthly Report.**
- 5. Department of Utilities Monthly Report.**

DISCUSSION: Mayor Pro Tem Marco "Markie" Villegas asked Israel Garza, Director of Sanitation, if he had the materials for covering the potholes. Mr. Garza stated he does have the material—three or four tons of cold mix. Mr. Garza stated the only problem is that it's just as expensive as hot mix, and he's trying to stay away from cold mix and go strictly with hot mix. The difference is that it takes a lot more time to do the hot mix because they have to do the preparation the right way so it can last for a long time. Commissioner Adina "Dina" Santillan asked Mary Enriquez, Director, Municipal Court Administrator, how they were doing with case resolutions, if they had been getting a lot of people coming in to address that, and if there was an increase in numbers and collections with the amnesty program and the case resolution going on. Ms. Enriquez stated it has been positive and it has been working.

VI. PUBLIC HEARING/ORDINANCES

A. Hold Second Public Hearing for the Voluntary Annexation Petition of the 6.21-Acre Tract of Land Out of Lot 12, Stewart's Addition to the Conway Gardens, Located Approximately

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 26, 2024**

**300 feet North of Hall Acres Road, Along the West side of Stewart Road, as Requested by
XLH Investments, LLC. [Daniel Tijerina, Director of Planning]**

DISCUSSION: Daniel Tijerina, Director of Planning, stated this is the second public hearing for this annexation for this property. As Mr. Benjamin Arjona, City Manager, read the caption, the annexation petition was accepted by the City of San Juan City Commission on February 13, 2024. Mr. Tijerina stated that staff recommends approval of the second public hearing as presented.

Mayor Mario Garza opened the public hearing at 6:31 p.m.

Mayor Mario Garza closed the public hearing at 6:32 p.m.

Mayor Pro Tem Marco “Markie” Villegas made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (5-0)

- B. Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit to Operate a Drive-Thru Business and the Sale of Alcoholic Beverages (BG – Wine and Malt Beverages Retailer’s On-Premise Permit) at “Las Tapatias Drive-Thru” located at 912 E. Business 83, legally described as Lot 1, Mireles Subdivision, as Requested by Erika Cadena Abrego. [Daniel Tijerina, Director of Planning]**

DISCUSSION: Daniel Tijerina, Director of Planning, stated this is a conditional use of permit, went before the planning commission on March 14th, and did have a public hearing. They mailed eight notices out to the property owners over the 200-foot radius and were published in the newspaper. There was one comment against this by Mr. Tommy Phillips, but Mr. Phillips was present at the planning commission meeting, and his concerns were laid there. Mr. Phillips was concerned with previous activity. Everything was pretty much taken care of; it is a family-oriented business, so staff is recommending approval of the conditional use permit subject to compliance with the list of requirements outlining in the report. He also mentioned they added an additional item to add more lighting, and the applicant agrees to the conditions.

Mayor Mario Garza opened the public hearing at 6:34 p.m.

Commissioner Adina “Dina” Santillan asked owner Ms. Cadena if she was going to have speakers outside, to which Ms. Cadena responded they are planning to have music but not too loud.

Mayor Mario Garza closed the public hearing at 6:34 p.m.

Commissioner Ernesto “Neto” Guajardo made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (5-0)

- C. Hold a Public Hearing and Consider an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages (P - Package Store Permit) at “El Patron Liquor Store” Located at 1101 E. FM 495 Suite C, Legally Described as the West 440 Feet of the South 495 Feet of Lot 5, Block 39, Alamo Land and Sugar Company Subdivision, as Requested by El Patron Liquor Store, LLC. [Daniel Tijerina, Director of Planning]**

DISCUSSION: Daniel Tijerina, Director of Planning, stated this is a conditional use permit for a liquor store and (P) Package Store Permit. There was a public hearing before the planning commission on March 14th, and the proposed hours of operation are Monday through Saturday from 10:00 am to 9:00 pm; Sunday it will be closed. They mailed notices to property owners within a 200-foot radius and also published them in the advanced newspaper. There were no comments in favor or against that were received at the meeting. The planning commission and staff recommended approval.

Mayor Mario Garza opened the public hearing at 6:37 p.m.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 26, 2024**

Elizabeth Garcia, applicant, stated that they will follow the TABC guidelines. She also stated she is okay with the city's guidelines.

Mayor Mario Garza closed the public hearing at 6:38 p.m.

Commissioner Ernesto “Neto” Guajardo made motion to approve and was seconded by Mayor Pro Tem Marco “Markie” Villegas. Motion passed (5-0)

- D. Hold a Public Hearing to Discuss a Variance to have Two Junctures of Dead-End Alley Effects as it Strives to Improve the Area with a New Conference Center by Re-Designating Certain Street Right-Of-Way of Lincoln Avenue for Public Facilities Use (Conference Center); in this Regard, Variance is Sought to have Dead-End Alleys on the Eastern Perimeter of Block 29, and the Western Perimeter of Block 28, Amended Map of San Juan; said Two Junctures Abutting Lincoln Avenue Between 6th Street and U.S. Business Highway 83, as Requested by the City of San Juan. [Daniel Tijerina, Director of Planning]**

DISCUSSION: Daniel Tijerina, Director of Planning, stated it's similar to what was done on 7th Street for the Fire station, they went through the same process so that they incorporated the portion of the right-of-way street to be part of the fire station. Mr. Tijerina stated that the City of San Juan is requesting a variance to consider the following matters:

1. To have two junctures of dead-end ally effects along the eastern perimeter and the perimeter of block 29 and the western perimeter of block 28—San Juan's original townsite—set two junctures of budding Lincoln Avenue between 6th Street and Business 83.
2. To rededicate the 60-foot by 300-foot section by Lincoln Avenue, between 6th Street and Business 83 from Right-Of-Way use to viable city property to conduct a new conference center.

Mayor Mario Garza opened the public hearing at 6:42 p.m.

Jose Alejandro property owner of the business located on Old 83 and Nebraska stated they lost some parking due to the new city hall and asked to please allow them to keep the alleyway as they use it for parking. Robert Debanks asked what is the city planning to do with the street. Adan Garza, business owner stated that they have owned that business since the 2000. They have provided carwash services, vehicle inspections, and mechanic services for over 23 years. Furthermore, stated that they use the Lincoln Avenue all the way to 6th Street inspects the vehicles. Ms. Garza stated that he is happy to see the city is beautifying but he asked to please reconsider as they will be affecting many families. Mayor Mario Garza asked Mr. Tijerina to please hold a meeting and provide the business owners the city's plan for them to understand.

Mayor Mario Garza closed the public hearing at 6:56 p.m.

Mayor Mario Garza recommended that no action was taken.

No Action

VII. APPOINTMENTS

A. Discussion and Consideration on the Re-Appointment and Appointment of Board Member(s) to the San Juan Library Advisory Board.

DISCUSSION: Brenda Escalante, City Secretary, stated that staff has recommended that the four members and the liaison for the San Juan Library Advisory Board be appointed or reappointed. Considering that three members' terms were about to end and that Ms. Maria Ayala's resignation letter had been received.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 26, 2024**

Commissioner Adina “Dina” Santillan made motion to re-appoint Maria Navarro, Elizabeth Saldana and Iris Lara and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (5-0)

B. Discussion and Consideration on the Re-Appointment and Appointment of Board Member(s) to the Keep San Juan Beautiful Board.

DISCUSSION: Brenda Escalante, City Secretary, stated that staff recommended appointing or re-appointing four members and the ex-official to the Keep San Juan Beautiful Board. As we have letters of resignation from Mr. Homero Villarreal and Ms. Yvonne Lopez. Also, two additional members, Jelet Martinez and Jennifer Villarreal, whose terms have already ended, are still interested in serving on the board.

Mayor Pro Tem Marco “Markie” Villages made a motion to appoint Dr. Fernando Castillo and Ms. Laura Fonseca and was second by Commissioner Leonardo “Lenny” Sanchez. Motion passed (5-0)

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

A. Discussion and Possible Action on Accepting the City of San Juan Annual Comprehensive Financial Report for the Fiscal Year Ending September 30, 2023.

DISCUSSION: Mayor Mario Garza removed himself from the meeting at 7:03 p.m. Manuel Garcia, with Garcia & Pena, CPA, presented the report for the fiscal year ending September 2023.

Commissioner Ernesto “Neto” Guajardo made motion and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (4-0)

B. Discussion and Possible Action to Initiate a Public Service Announcement Concerning the City of San Juan Stage 2 of the Water Conservation and Drought Contingency and Emergency Management Plan.

DISCUSSION: Juan Carlos Martinez, Director of Utilities, stated that the City of San Juan plans to send out a public service announcement on social media to remind citizens of our stage two water conservation guidelines. Furthermore, the water statistics for Texas notified the City of San Juan and other Rio Grande Valley municipalities that the combined water levels of the Falcon and Amistad reservoirs are below 26 percent. Mr. Martinez stated that staff recommends approval of the initiation of the PSA to provide the public and our water customers with information about our water state, water choice, and water restrictions.

Commissioner Leonardo “Lenny” Sanchez made motion and was seconded by Commissioner Adina “Dina” Santillan. Motion passed (4-0)

C. Discussion and Possible Action Authorizing the Use of the San Juan Sports Complex as the Start and Finish Line of 5K for Heroes, as Requested by Marine Corps League RGV Detachment #1456.

DISCUSSION: Ruben Guajardo, Director of Parks and Recreation announced that a request to use the San Juan Sports Complex as location for a 5K for Heroes event was scheduled for Saturday, May 18, 2024, at 7:30 a.m.

Commissioner Ernesto “Nieto” Guajardo made motion and was seconded by Mayor Pro-Tem Marco “Markie” Villegas. Motion passed (4-0)

IX. RESOLUTIONS

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 26, 2024**

- A. Consideration and Action on a Resolution to Enter Into a Multiple-Use Agreement with the Texas Department of Transportation to Allow the Installation of Motorola License Plate Readers on their Traffic Signal Poles.**

DISCUSSION: Lieutenant Jorge Moya stated the San Juan Police Department is seeking authorization from the City of San Juan to enter into an agreement with the Texas Department of Transportation to install Motorola L6Q pole mount license plate readers on the camera on State Highway Railways within the City of San Juan.

Commissioner Adina “Dina” Santillan made motion and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (4-0)

- B. Consideration and Action on a Resolution to Suspend the Statement of Intent to Change Rates Proposed by AEP Texas and Authorize the City to Intervene in the Company's Rate Case Proceeding Before the Public Utility Commission in Docket No. 56165.**

DISCUSSION: Benjamin Arjona, City Manager stated this is a resolution of the City of San Juan suspending AEP Texas, Inc.'s requested rate change's effective date until April 4, 2024, to give the city time to review the request and determine fair pricing.

Mayor Pro Tem Marco “Markie” Villegas made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (4-0)

X. CONSENT AGENDA

- A. Consider Approval of the Budget Expenditure Report for the Month of January 2024.**

Commissioner Leonardo “Lenny” Sanchez made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed (4-0)

XI. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Code Annotated, Government Code Chapter 551 et seq., and 551.071 Consultation with Attorney.**

- 1. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning the Entertainment Agreement for 4th of July Event to be held on July 3, 2024.**

Commissioner Adina “Dina” Santillan made motion to enter in to executive session at 7:28 p.m. and was seconded by Leonardo “Lenny” Sanchez. Motion passed (4-0)

XII. RECONVENE

Commissioner Adina “Dina” Santillan made motion to reconvene at 7:49 p.m. and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed (4-0)

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.**

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, MARCH 26, 2024**

1. Pursuant to Section §551.071 CONSULTATION WITH ATTORNEY; Discussion and Possible Action Regarding Legal Issues Concerning the Entertainment Agreement for 4th of July Event to be held on July 3, 2024.

Commission Adina “Dina” Santillan made motion to approve the City Manager’s to negotiate and enter into contract with New Era Promotions was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed (4-0)

XIII. ADJOURMENT

Commissioner Leonardo “Lenny” Sanchez made motion to adjourn at 7:50 p.m. and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed (4-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Brenda Escalante, City Secretary

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, April 22, 2024

TIME: 6:00 p.m.

PLACE: Amigos Del Valle
601 W. 1ST Street
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Marco “Markie” Villegas, Mayor Pro Tempore
Leonardo “Lenny” Sanchez, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Adina “Dina” Santillan, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Brenda Escalante, City Secretary
Tirso Garza, Chief of Fire
Leandro Sifuentes, Interim Chief of Police
Adelaida Cordero, Director of Human Resources
Leroy Gonzales, Finance Director
Christina Pérez, Interim Library Director
Monica Gomez, Assistant Director of Planning
Israel Garza, Director of Sanitation/ Public Works
Juan Carlos Martinez, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology
Ruben Guajardo, Asst. Director of Parks & Recreation/Police Athletic League

ORDER OF BUSINESS

I. CALL MEETING TO ORDER:

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION:

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE:

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS: No Public Comment.

V. PRESENTATIONS

A. Presentation on a Proclamation Proclaiming the Month of May 2024 as Mental Health Awareness Month.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, APRIL 22, 2024**

DISCUSSION: Adelaida Cordero, Director of Human Resources stated that May is Mental Health Awareness Month, and we still have an employee help program in place thanks to the new insurance provider. Ms. Cordero introduced Dr. Puente who gave a brief presentation on Mental Health Awareness. Ms. Cordero informed the city commission about a presentation that would be held on Wednesday May 22nd in English and Spanish for all employees to attend. The proclamation was read by Ms. Cordero.

B. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, and San Juan Memorial Library.

- 1. Planning and Zoning Monthly Report.**
- 2. San Juan Memorial Library Monthly Report.**
- 3. Department of Parks and Recreation Monthly Report.**
- 4. Department of Sanitation Monthly Report.**

DISCUSSION: Mayor Pro Tem Marco “Markie” Villegas asked Israel Garza, Director of Sanitation, about the potholes. Mr. Garza stated he got some materials and is patching potholes. Commissioner Ernesto “Neto” Guajardo inquired about the progress of the Hackberry Street arrows and signs from Mr. Garza. Mr. Garza stated he had purchased all the necessary signage and was only awaiting the City Commission's approval. Ricardo Palacios, City Attorney stated he will start on a letter to address the matter.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS.

A. Discussion and Possible Action to Approve the Procurement of a Replacement Audio/Visual Solutions for the San Juan Municipal Library and Authorize the City Manager to Execute any Agreement(s) and/or Budget Amendment(s) as Needed.

DISCUSSION: Benjamin Arjona, City Manager stated this budget was approved at the budget session workshop, the equipment that we have is very old. Par Karr, Director of Information Technology stated the equipment there right now is over 12 years old, and the new solution that they are bringing will be more up to date and will put us into the next 5 to 10 years. they will be replacing everything except the big projection screen. They will be updating the projectors, speakers, cameras, amplifiers, wireless mics. Commissioner Adina “Dina” Santillan inquired about the turn back time, Mr. Pat Karr stated 6 to 8 weeks to get all the material in and schedule removal and installation of equipment.

Commissioner Ernesto “Neto” Guajardo made motion and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion Passed (5-0)

B. Discussion and Possible Action to Approve Emergency Repairs on Lift Station #5 & Lift Station #22 in the Amount of \$231,000.00 and Authorize the City Manager to Execute all Related Documents Needed.

DISCUSSION: Juan Carlos Martinez, Director of Utilities stated both stations have cracked by minimizing the pump efficiency, these immediate repairs are necessary to preserve and protect the public’s health and safety of the residents. Mayor Pro Tem Marco “Markie” Villegas asked if repairs were for both to which Mr. Martinez Responded yes. Mayor Mario Garza asked who double checks that work is done properly, Mr. Martinez responded that the Collection Supervisor and himself sign off on it.

Commissioner Leonardo “Lenny” Sanchez made motion and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0)

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, APRIL 22, 2024**

- C. Consider Authorizing the City Manager to Enter into a Contract Agreement with Valiant Energy for Consulting Service and Price Negotiations for Renewal of Retail Electric Provider following Current Contract.**

DISCUSSION: Benjamin Arjona, City Manager stated that Mr. Ramirez gave a presentation a few weeks ago. Mr. Ramirez stated the contract is so that they can get started on the street lighting program and to monitor the electricity rates from here to a year and half or 2 years to see where they are at, so that they can be proactive. Furthermore, the street lighting program is to make sure they cover all the areas that are needing light in the city of San Juan. Mr. Arjona stated is a big plus for the City of San Juan as the city has a lot of subdivision without proper lighting. Mr. Ramirez also mentioned that they have the relation with AEP and Magic Valley. Mayor Mario Garza asked if they work the state to bring in grants to assist to which Mr. Ramirez replied yes.

Mayor Pro Tem Marco “Markie” Villegas made motion and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0)

- D. Discussion and Possible Action to Accept and Approve the Preliminary Design Report of the Police Department Building Expansion.**

DISCUSSION: Bryan Godinez, CEO and Edgar Villanueva, Project Manager with the ERO Architects gave a presentation for the City of San Juan Public Safety Building. Mr. Godinez stated that they presented the preliminary design report for the expansion and have been working closely with Chief Sifuentes and his team.

Commissioner Ernesto “Neto” Guajardo made motion and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion Passed (5-0)

- E. Discussion and Possible Action to Authorize the City Manager to Negotiate an Agreement with ERO Architects to Proceed on the Design and construction Administration Services for the Expansion of the Police Department Building**

DISCUSSION: There was no comments or concerns.

Mayor Pro Tem Marco “Markie” Villegas made motion and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0)

VII. CONSENT AGENDA

- A. Consider Second and Final Reading of the Ordinance Regarding for a Voluntary Annexation Petition of the 6.21-Acre Tract of Land Out of Lot 12, Stewart’s Addition to the Conway Gardens, Located Approximately 300 Feet North of Hall Acres Road, Along West Side of Stewart Road, as Requested by XLH Investment, LLC.**

Commissioner Adina “Dina” Santillan made motion and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion Passed (5-0)

VIII. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Code Annotated, Government Code Chapter §551.071.**
- 1. Pursuant to Section §551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to a Business Project, “Project Filler”.**

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, APRIL 22, 2024**

Commissioner Marco “Markie” Villegas made motion to enter in to executive session at 6:42 p.m. and was seconded by Mayor Mario Garza. Motion passed (5-0)

XII. RECONVENE

Commissioner Ernesto “Neto” Guajardo made motion to reconvene at 6:56 p.m. and was seconded by Mayor Mario Garza. Motion passed (5-0)

A. The City Commission will Reconvene in Open Session to Take Necessary Action if any in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

1. Pursuant to Section §551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to a Business Project, “Project Filler”.

Commissioner Leonardo “Lenny” Sanchez made a motion to proceed as discussed under executive session and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0)

XIII. ADJOURMENT

Mayor Pro Tem Marco “Markie” Villegas made motion to adjourn at 6:57 p.m. and was seconded by Commissioner Adina “Dina” Santillan. Motion passed (5-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Brenda Escalante, City Secretary

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Approval of Quarterly Investment Report for the Quarter Ending June 30, 2024.[Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Approval of Quarterly Investment Report for the Quarter Ending June 30, 2024.

RECOMMENDATION:

Approve as Presented

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager



City of San Juan, Texas

Quarterly Investment Report

As of June 30, 2024

This report is full compliance with the Public Funds Investment Act (PFIA) and the Investment Policy of the City of San Juan, Texas.

Prepare By: _____

Leroy Gonzales, Director of Finance
Investment Officer

Maria L Beltran, Assist. Director of Finance
Investment Officer

Fund Allocation Summary

Book and Market Value

	Fund Total	LSB Bank Account	Texpool	TexStar	Lone Star Bank ICS
General Fund	5,198,675.88	-	1,956.62	4,665,327.09	531,392.17
Solid Waste	814,221.88	-	724.55	600,965.32	212,532.01
Parks Development	540,976.48	-	434.23	328,010.19	212,532.06
Asset Forfeiture-Federal	397,836.19	397,836.19	-	-	-
Debt Service	1,690,118.49	-	1,285.36	1,688,833.13	-
CIP Street Bond 2015 Fund	249,081.82	-	-	249,081.82	-
CO Series 2017 BOND	77,919.88	-	-	77,919.88	-
TDEM	3,817,387.98	91,715.13	-	3,725,672.85	-
Capital Projects-Fire Station	93.35	-	-	93.35	-
Bond 2014	274,365.42	-	-	274,365.42	-
Utility Fund	5,476,410.28	-	1,332.10	5,475,078.18	-
Bond Series 2023	5,195,376.94	-	-	4,156,164.98	1,039,211.96
Utility I & S	176,599.14	-	-	176,599.14	-
Water & Sewer Reserve Fund	678,616.99	-	-	678,616.99	-
Developers Escrow Fund	219,861.66	-	-	219,861.66	-
Payroll Fund	3,000.47	3,000.47	-	-	-
General Disbursement	4,913,982.25	4,913,982.25	-	-	-
Sub-total	\$ 29,724,525.10	\$ 5,406,534.04	\$ 5,732.86	\$ 22,316,590.00	\$ 1,995,668.20
EDC-Sales Tax Fund	2,201,657.02	344,939.22	1,571.73	1,855,146.07	-
EDC-Debt Service Fund		44,368.32		-	-
EDC Revolving Fund	928.46	-	928.46	-	-
Total	\$ 31,927,110.58	\$ 5,795,841.58	\$ 8,233.05	\$ 24,171,736.07	\$ 1,995,668.20

Quarter End Results by Investment Category:

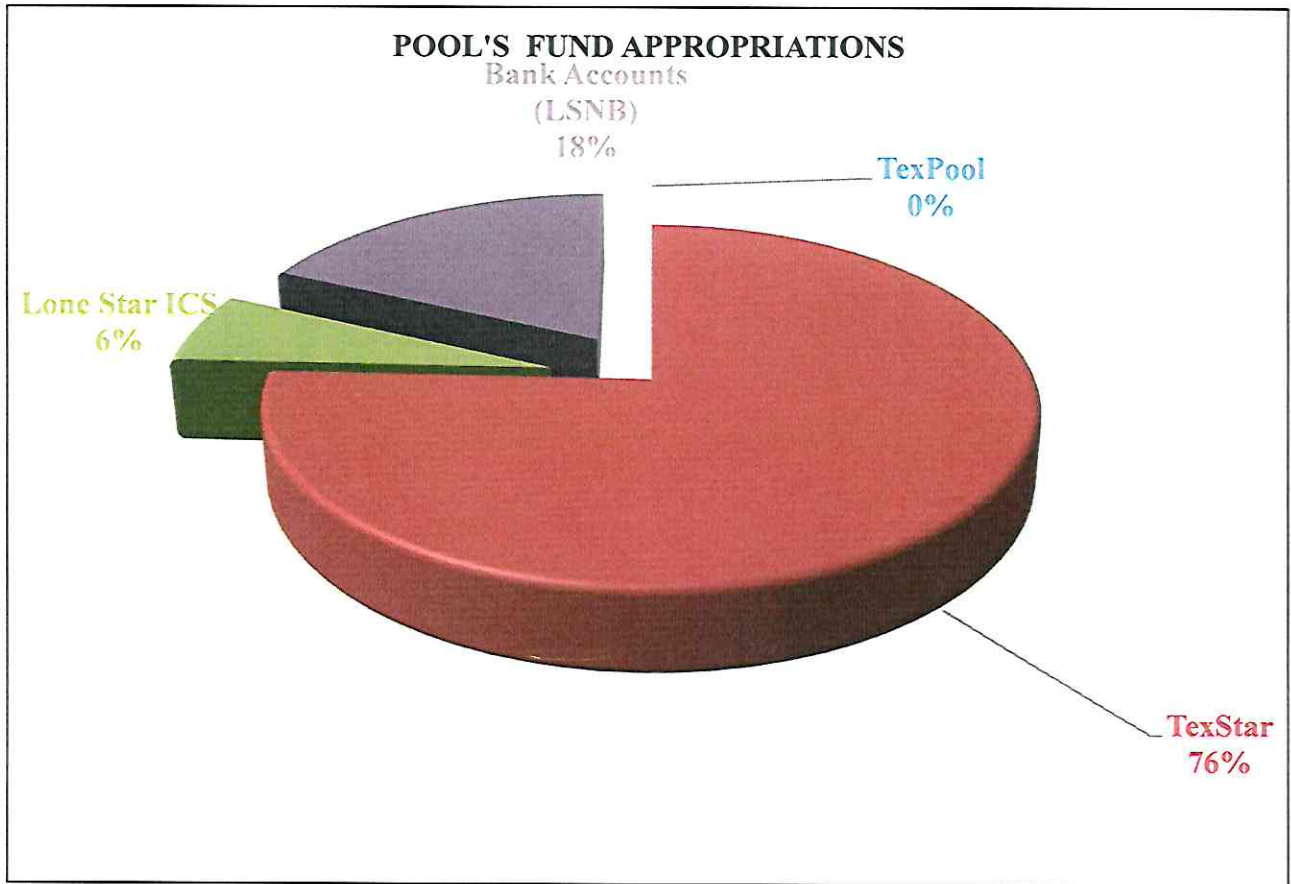
Asset Type	Ave. Yield	Dec-23		Mar-24	
		Book Value	Market Value	Book Value	Market Value
TexStar Investment Pool	5.3378%	27,008,070.26	27,008,070.26	24,171,736.07	24,171,736.07
TexPool Investment Pool	0.0000%	8,105.70	8,105.70	8,233.05	8,233.05
Lone Star CSI	0.00%	948,180.92	948,180.92	1,995,668.20	1,995,668.20
LSNB	0.00%	7,034,564.87	7,034,564.87	5,795,841.58	5,795,841.58
Quarterly Interest Income		\$	537,470.97		
YTD Interest		\$	1,702,655.32		

Book Value Comparison

Description	Coupon/ Discount	Settlement Date	Mar-24		Purchase at Cost	Sales Maturities	Jun-24	
			Original Face\ Par Value	Book Value			Original Face\ Per Value	Book Value
TexStar Investment Pool	0.00%	12/31/2023	27,008,070.26	27,008,070.26	-	-	24,171,736.07	24,171,736.07
TexPool Investment Pool	0.00%	12/31/2023	8,105.70	8,105.70	-	-	8,233.05	8,233.05
Lone Star CSI	0.00%	12/31/2023	948,180.92	948,180.92			1,995,668.20	1,995,668.20
LSNB	0.00%	12/31/2023	7,034,564.87	7,034,564.87			5,795,841.58	5,795,841.58
Total			\$ 34,998,921.75	\$ 34,998,921.75			\$ 31,971,478.90	\$ 31,971,478.90

Market Value Comparison

Description	Coupon/ Discount	Mar-24		Qtr-to Qtr change	Jun-24	
		Original Face\ Par Value	Market Price		Original Face\ Per Value	Market Value
TexStar Investment Pool	0.00%	27,008,070.26	1.00	-	24,171,736.07	24,171,736.07
TexPool Investment Pool	0.00%	8,105.70	1.00	-	8,233.05	8,233.05
Lone Star CSI	0.00%	948,180.92	1.00		1,995,668.20	1,995,668.20
LSNB	0.00%	7,034,564.87	1.00		5,795,841.58	5,795,841.58
Total		\$ 34,998,921.75			\$ 31,971,478.90	\$ 31,971,478.90



AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Approval of the Budget Expenditure Report for the Month of May, 2024.[Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Approval of the Budget Expenditure Report for the Month of May, 2024.

RECOMMENDATION:

Approve as Presented.

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Adina "Dina" Santillan

Memorandum

To: Benjamin Arjona , City Manager
From: Leroy Gonzales, Director of Finance
Date: July 24, 2024
Subject: Budget Expenditure Report – May 31, 2024

Attached you will find the above-mentioned report for the City of San Juan.

The funds are listed as follows:

<u>Approved Budgets:</u>	<u>Fund No.</u>	<u>Page</u>
• General Fund	10	1 – 4
• Enterprise Funds		
a. Solid Waste	22	5
b. Utility Fund	56	6 - 7
c. Utility I & S	60	8
d. Water & Sewer I & S	61	9
• Special Revenue Fund:		
a. Local Truancy Prevention & Diversion Fund	18	10
b. Local Municipal Jury Fund	19	11
c. Municipal Court-Building Security	20	12
d. Municipal Court-Technology	21	13
e. Revolving Loan	23	14
f. Parks Sport Fee	25	15
g. Parks Development	26	16
h. Wrecker Law Enforcement	27	17
i. Asset Forfeiture-State	28	18
j. Miscellaneous Grants	30	19
k. Hotel/Motel Occupancy Tax	33	20
l. Asset Forfeiture-Federal Sharing	35	21
m. Storm Water Fund	55	22
• Debt Service Fund	36	23

Other City Funds:

• Capital Projects		
a. City Hall/Park	41	24
b. Bond Series 2019	42	25

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

Other City Funds –Continue

c. Bond Series 2019-A	43	26
d. CIP-Street-Series 2015	44	27
e. Certificate of Obligation 2018	47	28
f. Certificate of Obligation 2017	48	29
g. TDEM Fund	51	30
h. Capital Projects Fire Station	53	31
i. 2014 Bond	54	32
j. Certificate of Obligation 2023	58	33

Component Unit:

• San Juan E.D.C.	24	34
• San Juan Economic Development Corp.	29	35

C: Mayor, Mario Garza

Mayor Pro-Tem,- Marco “Markie” Villegas

Commissioners:- Ernesto “Neto” Guajardo

Adina “Dina” Santillan

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	8,331,585	7,926,473	-	(405,112)	172,597	166,986	95.14
SALES TAX REVENUE	5,114,531	2,931,142	-	(2,183,389)	394,787	458,799	57.31
FRANCHISE TAX	1,089,649	689,184	-	(400,465)	63,187	54,134	63.25
LICENSES & PERMITS	1,058,400	476,225	-	(582,175)	71,044	53,833	44.99
FEES & FINES	309,842	174,329	-	(135,513)	29,466	16,509	56.26
INTERGOVERNMENTAL REVENUE	820,419	496,975	-	(323,444)	53,958	53,973	60.58
OTHER REVENUE	909,600	704,197	-	(205,403)	71,011	65,145	77.42
Transfer Inn	34,643	39,551	-	4,908	-	-	114.17
TOTAL REVENUES	17,668,669	13,438,078	-	(4,230,591)	856,050	869,379	76.06
EXPENDITURE SUMMARY							
LEGISLATIVE							
PUR PROP SRVS & OTH SRVS	22,939	14,138	171	8,630	(265)	3,382	62.38
SUPPLIES	7,400	2,321	196	4,884	-	291	34.00
MISCELLANEOUS	189,631	134,446	2,923	52,262	501	11,610	72.44
LEGISLATIVE	219,970	150,905	3,289	65,776	236	15,283	70.10
CITY MANAGER							
SALARIES & WAGES/BENEFIT	321,235	196,245		124,990	24,768	36,710	61.09
PURCHASED PROF/TECH SRVS	157,355	133,520	8,000	15,835	300	13,765	89.94
PUR PROP SRVS & OTH SRVS	5,940	4,635	-	1,304	907	350	78.04
SUPPLIES	10,250	1,698	865	7,688	-	(375)	25.00
CAPITAL OUTLAY	50,000	-	-	50,000	-	-	-
MISCELLANEOUS	2,000	553	397	1,050	-	79	47.50
CITY MANAGER	546,780	336,651	9,262	200,867	25,975	50,530	63.26
CITY SECRETARY							
SALARIES & WAGES/BENEFIT	214,225	136,439		77,786	16,661	21,253	63.69
PURCHASED PROF/TECH SRVS	11,920	6,171	-	5,749	791	732	51.77
PUR PROP SRVS & OTH SRVS	23,014	16,833	1,111	5,070	2,036	1,431	77.97
SUPPLIES	6,336	4,327	20	1,989	83	-	68.61
MISCELLANEOUS	36,254	286	78	35,890	-	-	1.00
CITY SECRETARY	291,749	164,057	1,209	126,483	19,571	23,416	56.65
MUNICIPAL COURT							
SALARIES & WAGES/BENEFIT	234,595	155,287	-	79,308	18,738	26,247	66.19
PURCHASED PROF/TECH SRVS	109,064	60,328	42,117	6,620	14,468	4,868	93.93
PUR PROP SRVS & OTH SRVS	8,850	4,608	379	3,863	1,862	543	56.35
SUPPLIES	5,007	3,536	226	1,245	751	247	75.14
MISCELLANEOUS	1,590	-	55	1,535	-	-	3.46
MUNICIPAL COURT	359,106	223,759	42,777	92,570	35,819	31,905	74.22

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
FINANCE							
SALARIES & WAGES/BENEFIT	476,109	314,867	-	161,242	37,213	50,739	66.13
PURCHASED PROF/TECH SRVS	3,500	-	-	3,500	-	-	-
PUR PROP SRVS & OTH SRVS	20,204	7,516	1,809	10,879	1,058	216	46.15
SUPPLIES	6,833	2,881	1,285	2,668	26	452	60.96
MISCELLANEOUS	8,882	2,038	763	6,081	145	110	31.53
FINANCE	515,528	327,301	3,856	184,370	38,442	51,517	64.24
PLANNING							
SALARIES & WAGES/BENEFIT	673,421	409,255		264,166	52,175	73,652	60.77
PURCHASED PROF/TECH SRVS	32,800	22,540	12,658	(2,398)	185	1,125	107.31
PUR PROP SRVS & OTH SRVS	18,700	10,817	487	7,396	6,156	1,057	60.45
SUPPLIES	35,642	21,366	3,424	10,852	1,515	3,214	69.55
CAPITAL OUTLAY	6,000	-	1,050	4,950	-	-	17.50
MISCELLANEOUS	19,191	5,796	497	12,898	-	155	32.79
PLANNING	785,754	469,774	18,116	297,864	60,030	79,203	62.09
POLICE							
SALARIES & WAGES/BENEFIT	4,440,356	2,623,968	-	1,816,388	364,380	426,463	59.09
PURCHASED PROF/TECH SRVS	37,166	35,451	-	1,716	384	370	95.38
PUR PROP SRVS & OTH SRVS	113,858	95,555	1,621	16,682	9,766	6,242	85.35
SUPPLIES	358,740	266,963	87,854	3,922	31,630	94,313	98.91
CAPITAL OUTLAY	28,502	33,710	-	(5,208)	-	6,208	118.27
DEBT SERVICE	216,003	125,986	-	90,017	-	33,091	58.33
MISCELLANEOUS	46,537	45,281	625	631	1,600	475	98.64
POLICE	5,241,162	3,226,913	90,101	1,924,148	407,761	567,162	63.29
FIRE							
SALARIES & WAGES/BENEFIT	2,268,250	1,220,180		1,048,070	140,503	199,717	53.79
PURCHASED PROF/TECH SRVS	45,200	29,605	2,421	13,174	-	1,786	70.85
PUR PROP SRVS & OTH SRVS	177,263	87,587	7,245	82,431	3,035	7,876	53.50
SUPPLIES	154,750	70,151	20,677	63,923	8,873	7,256	58.69
CAPITAL OUTLAY	229,771	573,229	52,180	(395,637)	34,274	9,856	272.19
DEBT SERVICE	121,379	118,578	-	2,801	-	-	97.69
MISCELLANEOUS	309,360	146,447		162,913	25,000	25,000	47.34
FIRE	3,305,973	2,245,776	82,522	977,675	211,685	251,492	70.43
STREETS, ALLEY, OTHER							
SALARIES & WAGES/BENEFIT	442,577	239,148	-	203,429	28,647	38,221	54.04
PURCHASED PROF/TECH SRVS	2,802	2,802	-	0	-	-	99.99
PUR PROP SRVS & OTH SRVS	405,424	283,053	4,909	117,463	48,088	45,633	71.03
SUPPLIES	135,774	91,129	22,714	21,931	17,158	7,622	83.85
CAPITAL OUTLAY	50,000	45,579	-	4,421	-	-	91.16
MISCELLANEOUS	18,400	9,289	-	9,111	-	2,722	50.49
STREETS, ALLEY, OTHER	1,054,977	671,000	27,623	356,354	93,894	94,198	66.22

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
10 -GENERAL FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
CENTRAL GARAGE							
SALARIES & WAGES/BENEFIT	206,785	123,757		83,028	15,822	19,136	59.85
PUR PROP SRVS & OTH SRVS	7,208	3,055	89	4,064	488	287	43.61
SUPPLIES	34,510	9,064	1,647	23,799	1,093	1,858	31.04
CAPITAL OUTLAY	29,000	4,949	-	24,051	-	-	17.07
CENTRAL GARAGE	277,503	140,825	1,736	134,943	17,402	21,281	51.37
PARKS							
SALARIES & WAGES/BENEFIT	1,060,125	659,731		400,394	75,116	107,001	62.23
PURCHASED PROF/TECH SRVS	2,900	2,715		185	202	149	93.61
PUR PROP SRVS & OTH SRVS	151,394	116,891	3,908	30,595	19,499	11,260	79.79
SUPPLIES	61,053	42,471	5,437	13,144	4,255	8,896	78.47
DEBT SERVICE	58,394	58,393	-	1	-	-	100.00
MISCELLANEOUS	496,320	478,096	20,888	(2,664)	55,235	26,936	100.54
PARKS	1,830,186	1,358,297	30,233	441,656	154,307	154,243	75.87
BUILDING MAINTENANCE							
SALARIES & WAGES/BENEFIT	373,063	235,934	-	137,129	28,677	40,040	63.24
PURCHASED PROF/TECH SRVS	2,500	150	-	2,350	-	150	6.00
PUR PROP SRVS & OTH SRVS	59,314	33,081	3,232	23,001	3,347	3,372	61.22
SUPPLIES	57,756	38,629	5,004	14,123	2,703	4,339	75.55
CAPITAL OUTLAY	2,890	-	-	2,890	-	-	-
BUILDING MAINTENANCE	495,523	307,794	8,236	179,493	34,728	47,902	63.78
LIBRARY							
SALARIES & WAGES/BENEFIT	330,466	182,640	-	147,826	20,112	27,540	55.27
PURCHASED PROF/TECH SRVS	1,700	5,276	-	(3,576)	4,327	-	310.34
PUR PROP SRVS & OTH SRVS	23,878	11,372	282	12,224	1,475	2,699	48.81
SUPPLIES	2,550	1,142	100	1,307	151	-	48.73
CAPITAL OUTLAY	116,000	9,387	98,132	8,481	7,908	-	92.69
MISCELLANEOUS	9,850	2,978	2,372	4,500	65	852	54.32
LIBRARY	484,444	212,795	100,886	170,762	34,039	31,091	64.75
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	495,326	235,290	62,333	197,703	36,859	46,063	60.09
PUR PROP SRVS & OTH SRVS	283,504	246,795	1,170	35,539	6,453	54,181	87.46
SUPPLIES	3,326	1,674	-	1,652	351	174	50.33
DEBT SERVICE	131,200	106,400	-	24,800	-	-	81.10
MISCELLANEOUS	174,309	440,204	20,000	(285,895)	8,700	57,362	264.02
ADMINISTRATION	1,087,665	1,030,363	83,503	(26,201)	52,364	157,780	102.41

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

10 -GENERAL FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
HUMAN RESOURCES							
SALARIES & WAGES/BENEFIT	237,288	148,690	-	88,598	17,797	24,272	62.66
PURCHASED PROF/TECH SRVS	10,000	4,580	2,960	2,460	975	1,450	75.40
PUR PROP SRVS & OTH SRVS	13,739	4,508	392	8,839	366	687	35.67
SUPPLIES	4,060	2,175	2,275	(389)	468	360	109.59
MISCELLANEOUS	900	530	-	370	315	-	58.89
HUMAN RESOURCES	265,987	160,482	5,627	99,877	19,921	26,770	62.45
INFORMATION TECHNOLOGY							
SALARIES & WAGES/BENEFIT	576,769	364,582	-	212,187	44,397	63,003	63.21
PURCHASED PROF/TECH SRVS	62,300	59,040	3,630	(370)	100	1,668	100.59
PUR PROP SRVS & OTH SRVS	212,000	134,917	8,161	68,921	14,712	19,636	67.49
SUPPLIES	50,224	17,113	15,187	17,924	795	3,535	64.31
CAPITAL OUTLAY	11,500	3,217	5,140	3,143	-	2,438	72.67
MISCELLANEOUS	210,040	172,372	109	37,559	3,597	3,764	82.12
INFORMATION TECHNOLOGY	1,122,833	751,242	32,227	339,363	63,602	94,044	69.78
EMERGENCY MANAGEMENT							
PURCHASED PROF/TECH SRVS	4,400	-	-	4,400	-	-	-
SUPPLIES	64,645	4,848	15,394	44,404	-	64	31.31
CAPITAL OUTLAY	43,604	30,827	-	12,777	-	-	70.70
EMERGENCY MANAGEMENT	112,650	35,674	15,394	61,581	-	64	45.33
ANIMAL CONTROL							
SALARIES & WAGES/BENEFIT	94,978	61,803		33,175	7,222	10,919	65.07
PURCHASED PROF/TECH SRVS	3,966	2,625	-	1,341	1,179	549	66.19
SUPPLIES	14,750	8,864	1,114	4,772	1,019	1,084	67.65
CAPITAL OUTLAY	15,960	15,960	-	-	-	-	100.00
MISCELLANEOUS	130,200	116,110	8,120	5,970	16,605	4,905	95.41
ANIMAL CONTROL	259,854	205,363	9,234	45,257	26,025	17,456	82.58
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	18,257,644	12,018,971	565,832	5,672,840	1,295,799	1,715,336	68.93
REVENUES OVER/(UNDER) EXPENDITURES	(588,975)	1,419,107	(565,832)	1,442,249	(439,750)	(845,957)	(144.87)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
22 -SOLID WASTE FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
REFUSE COLLECTION SYSTEM	3,935,700	2,535,558	-	(1,400,142)	371,975	375,010	64.42
OTHER REVENUE	64,700	67,994	-	3,294	8,830	9,377	105.09
OTHER FINANCING SOURCES	4,305	19,271	-	14,966	-	-	447.69
TOTAL REVENUES	4,004,705	2,622,823	-	(1,381,881)	380,804	384,387	65.49
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SANITATION							
SALARIES & WAGES/BENEFIT	1,647,204	873,155	-	774,049	121,967	162,741	53.01
PUR PROF/TECH SRVS	26,000	3,443	2,500	20,057	77	-	22.86
PUR PROP SRVS & OTH SRVS	358,681	246,286	6,686	105,709	25,015	25,334	70.53
SUPPLIES	636,192	366,217	26,910	243,065	30,679	48,138	61.79
CAPITAL OUTLAY	40,000	28,292	-	11,708	-	-	70.73
MISCELLANEOUS	676,984	401,357	53,221	222,405	54,538	5,224	67.15
SANITATION	3,385,061	1,918,751	89,316	1,376,993	232,277.48	241,437	59.32
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	80,500	52,741	-	27,759	11,937	7,057	65.52
PUR PROP SRVS & OTH SRVS	75,057	65,468	-	9,589	-	14,672	87.22
DEBT SERVICE	315,217	303,229	-	11,988	-	-	96.20
MISCELLANEOUS	215,630	170,196	-	45,434	45,782	17,619	78.93
ORGANIZATIONAL	686,404	591,634	-	94,770	57,719	39,347	86.19
Transfer Out		-	-	-	-	-	-
TOTAL EXPENDITURES	4,071,465	2,510,386	89,316	1,471,763	289,996	280,784	63.85
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(66,760)	112,438	(89,316)	89,882	90,808	103,602	(34.63)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
WATER SYSTEMS	2,983,100	1,530,590	-	(1,452,510)	245,751	235,606	51.31
SEWER SYSTEMS	3,153,500	1,818,083	-	(1,335,417)	272,327	250,699	57.65
OTHER REVENUES	370,600	240,541	-	(130,059)	25,346	29,589	64.91
INTERGOV'T REVENUE		1,315,585	-	1,315,585	215,366	186,011	-
OTHER REVENUES	(1,659,023)	(1,541,493)	-	117,530	-	(58,765)	92.92
OTHER	106,439	108,686	-	2,247	-	-	102.11
TOTAL REVENUES	4,954,616	3,471,992	-	(1,482,625)	758,790	643,141	70.08
=====							
EXPENDITURE SUMMARY							
UTILITY BILLING & COLLEC							
SALARIES & WAGES/BENEFIT	380,863	206,482	-	174,381	29,298	38,958	54.21
PURCHASED PROF/TECH SRVS	29,948	10,155	732	19,061	244	-	36.35
PUR PROP SRVS & OTH SRVS	109,517	92,513	612	16,392	20,608	15,957	85.03
SUPPLIES	23,905	15,007	5,688	3,209	1,732	1,688	86.57
MISCELLANEOUS	89,340	60,709	768	27,863	110	18,115	68.81
UTILITY BILLING & COLLEC	633,573	384,866	7,800	240,907	51,992	74,718	61.98
UTILITY ADMINISTRATION							
SALARIES & WAGES/BENEFIT	249,792	130,910	-	118,882	18,962	27,366	52.41
PURCHASED PROF/TECH SRVS	225,000	4,550	1,700	218,750	4,550	-	2.78
PUR PROP SRVS & OTH SRVS	21,832	18,481	75	3,276	321	559	84.99
SUPPLIES	16,241	11,603	2,029	2,609	940	2,456	83.93
MISCELLANEOUS	846	565	-	281	-	-	66.78
UTILITY ADMINISTRATION	513,711	166,108	3,804	343,799	24,772	30,380	33.08
WATER PLANT							
SALARIES & WAGES/BENEFIT	554,004	310,375	-	243,629	40,402	58,036	56.02
PURCHASED PROF/TECH SRVS	35,000	14,612	1,284	19,104	1,505	3,196	45.42
PUR PROP SRVS & OTH SRVS	486,470	157,657	7,813	321,000	23,599	49,650	34.01
SUPPLIES	517,088	303,822	39,231	174,036	30,768	32,397	66.34
CAPITAL OUTLAY	31,152	31,152	-	-	-	-	100.00
MISCELLANEOUS	68,752	39,319	-	29,433	7,151	550	57.19
WATER PLANT	1,692,466	856,937	48,327	787,201	103,425	143,829	53.49
WATER DISTRIBUTION							
SALARIES & WAGES/BENEFIT	362,897	144,728	-	218,169	18,519	26,688	39.88
PURCHASED PROF/TECH SRVS	2,500	1,875	-	625	1,250	-	75.00
PUR PROP SRVS & OTH SRVS	19,204	8,461	1,255	9,488	67	3,375	50.59
SUPPLIES	124,704	42,719	18,304	63,681	8,939	6,072	48.93
CAPITAL OUTLAY	89,500	-	-	89,500	-	-	-
MISCELLANEOUS	1,599	839	-	760	-	-	52.47
WATER DISTRIBUTION	600,404	198,622	19,559	382,223	28,775	36,135	36.34
SEWER COLLECTION							
SALARIES & WAGES/BENEFIT	396,735	186,898	-	209,837	23,305	42,556	47.11
PURCHASED PROF/TECH SRVS	5,000	2,035	-	2,965	-	1,250	40.70
PUR PROP SRVS & OTH SRVS	421,344	205,013	37,663	178,668	10,228	53,457	57.60
SUPPLIES	103,688	45,667	8,233	49,788	4,216	3,914	51.98
CAPITAL OUTLAY		39,494	-	(39,494)	-	-	-
MISCELLANEOUS	1,302	967	-	335	70	-	74.27
SEWER COLLECTION	928,069	480,074	45,896	402,099	37,819	101,177	56.67

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
56 -UTILITY FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
SEWER PLANT							
SALARIES & WAGES/BENEFIT	300,139	166,066	-	134,073	20,243	28,466	55.33
PURCHASED PROF/TECH SRVS	64,000	27,621	-	36,380	3,865	1,943	43.16
PUR PROP SRVS & OTH SRVS	324,887	192,073	18,321	114,493	68,280	10,787	64.76
SUPPLIES	184,186	80,203	6,703	97,280	1,768	12,189	47.18
CAPITAL OUTLAY	15,000	-	-	15,000	-	-	-
MISCELLANEOUS	146,302	81,164	-	65,138	7,293	11,000	55.48
SEWER PLANT	1,034,514	547,126	25,024	462,363	101,449	64,384	55.31
ORGANIZATIONAL							
PURCHASED PROF/TECH SRVS	79,663	52,848	-	26,815	19,211	10,033	66.34
PUR PROP SRVS & OTH SRVS	123,977	108,139	-	15,838	-	24,234	87.22
SUPPLIES	-	-	-	-	-	-	-
DEBT SERVICE	1,000	-	-	1,000	-	-	-
MISCELLANEOUS	413,820	245,095	-	168,725	5,822	33,985	59.23
ORGANIZATIONAL	618,460	406,082	-	212,378	25,033	68,252	65.66
TOTAL EXPENDITURES	6,021,196	3,039,816	150,410	2,830,971	373,265	518,875	52.98
	=====	=====	=====	=====	=====	=====	=====
			-	-	-	-	
REVENUES OVER/(UNDER) EXPENDITURES	(1,066,580)	432,176	(150,410)	1,348,346	385,525	124,266	(26.42)
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	(1,066,580)	432,176	(150,410)	1,348,346	385,525	124,266	(26.42)
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
60 -UTILITY I&S FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	-	6,439		6,439	760	789	-
OTHER FINANCING SOURCES	1,597,648	1,500,575		(97,073)	-	48,535	93.92
TOTAL REVENUES	1,597,648	1,507,013	-	(90,635)	760	49,324	94.33
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	1,603,647	1,425,682	-	177,965	-	-	88.90
MISCELLANEOUS	-	7,995	-	(7,995)	-	7,995	-
DEBT SERVICE	1,603,647	1,433,677	-	169,970	-	7,995	89.40
TOTAL EXPENDITURES	1,603,647	1,433,677	-	169,970	-	7,995	-
REVENUES OVER/(UNDER) EXPENDITURES	(5,999)	73,336	-	79,335	760	41,329	(1,222.48)
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	(5,999)	73,336	-	79,335	760	41,329	(1,222.48)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
61 - Water & Sewer I & S FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		23,537	-	23,537	2,920	3,032	-
OTHER FINANCING SOURCES	61,376	40,919	-	(20,457)	-	10,230	66.67
TOTAL REVENUES	61,376	64,456	-	(20,457)	2,920	13,262	105.02
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT SERVICE	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	61,376	64,456	-	3,080	2,920	13,262	105.02
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER(USES)	61,376	64,456	-	3,080	2,920	13,262	105.02
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

18 -LOCAL TRUANCY PREVENTION & DIVERSION FUND FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES		4,929	-	4,929	1,000	663	-
TOTAL REVENUES		4,929	-	4,929	1,000	663	-

City of San Juan, Texas
 Budget Expenditures Report
 May 31, 2024

19 - LOCAL MUNICIPAL JURY FUND FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	Budget Target 67% % RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES		99	-	99	20	13	-
TOTAL REVENUES		99	-	99	20	13	-
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

20 -MUNICIPAL COURT-BLDG SEC. FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	Budget Target 67%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,500	5,429	-	(71)	1,056	664	98.70
TOTAL REVENUES	5,500	5,429	-	(71)	1,056	664	98.70
	=====	=====	=====	=====	=====	=====	=====
SUPPLIES	1,600	-	-	1,600	-	-	-
CAPITAL OUTLAY	14,657	14,657	-	-	-	-	100.00
MUNICIPAL COURT	16,257	14,657.00	-	1,600	-	-	90.16
TOTAL EXPENDITURES	16,257	14,657.00	-	1,600	-	-	90.16
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(10,757)	(9,228)	-	1,529	1,056	664	85.79

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
21 -MUNICIPAL COURT-TECH. FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	6,000	4,413	-	(1,587)	890	548	73.54
TOTAL REVENUES	6,000	4,413	-	(1,587)	890	548	73.54
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
MUNICIPAL COURT							
SUPPLIES		-		-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MUNICIPAL COURT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	6,000	4,413	-	(1,587)	890	548	73.54

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

23 -REVOLVING LOAN FUND FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		32	-	32	4	4	-
					-	-	
TOTAL REVENUES		32	-	32	4	4	-
EXPENDITURE SUMMARY							
ADMINISTRATION							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES		32	-	32	4	4	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

25 -PARKS SPORT FEE FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	2,500	1,752	-	(748)	29	-	70.07
TOTAL REVENUES	2,500	1,752	-	(748)	29	-	70.07
EXPENDITURE SUMMARY							
RECREATION							
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
ADMINSTRATION	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	2,500	1,752	-	(748)	29	-	70.07

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
26 -PARK DEVELOPMENT FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOVERNMENTAL REVENUE		-	-	-	-	-	-
OTHER INCOME	35,000	190,325	-	155,325	6,812	99,187	543.79
TOTAL REVENUES	35,000	190,325	-	155,325	6,812	99,187	543.79
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
PARKS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAY	55,452	10,452	-	45,000	-	-	18.85
PARKS	55,452	10,452	-	45,000	-	-	18.85
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	55,452	10,452	-	45,000	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(20,452)	179,873	-	200,325	6,812	99,187	(879.49)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

27 -WRECKER LAW ENFORCEMENT FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	9,000	11,164	-	2,164	1,490	40	124.04
TOTAL REVENUES	9,000	11,164	-	2,164	1,490	40	124.04
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	500	120	-	380	-	-	24.00
SUPPLIES	10,000	1,532	360	8,108	-	183	18.92
MISCELLANEOUS	10,000	7,124	-	2,876	-	-	71.24
ADMINISTRATION	20,500	8,776	360	11,364	-	183	44.57
TOTAL EXPENDITURES	20,500	8,776	360	11,364	-	-	44.57
REVENUES OVER/(UNDER) EXPENDITURES	(11,500)	2,388	(360)	13,528	-	40	(17.63)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
28 -ASSET FORFEITURE-STATE FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	1,500	35	-	(1,465)	-	-	2.33
FORFEIT LOCAL	600	-	-	(600)	-	-	-
TOTAL REVENUES	2,100	35	-	(2,065)	-	-	1.67
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
PURCHASED PROF/TECH SRVS	5,000	-	3,257	1,743	-	-	65.13
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-
POLICE	5,000	-	3,257	1,743	-	-	65.13
TOTAL EXPENDITURES	5,000	-	3,257	1,743	-	-	65.13
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,900)	35	(3,257)	(322)	-	-	111.09

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

30 -MISCELLANEOUS GRANTS FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE	1,403,470	278,807	-	(1,124,663)	99,995	46,361	19.87
OTHER REVENUE		65,000	-	(65,000)	-	65,000	-
TOTAL REVENUES	1,403,470	343,807	-	(1,189,663)	99,995	111,361	24.50
EXPENDITURE SUMMARY							
POLICE							
SALARIES & WAGES/BENEFIT	441,195	112,487	-	328,708	18,584	34,943	25.50
PUR PROP SRVS & OTH SRVS		-	29,225	(29,225)	-	-	-
SUPPLIES	90,719	47,329	-	43,390	8,503	35,525	52.17
CAPITAL OUTLAY	694,954	261,725	27,170	406,059	89,355	65,470	41.57
POLICE	1,226,868	421,541	56,395	748,932	116,442	135,938	38.96
FIRE							
SALARIES & WAGES/BENEFIT	111,214	-	-	111,214	-	-	-
FIRE	111,214	-	-	111,214	-	-	-
LIBRARY							
PURCHASED PROF/TECH SRVS	1,811	-	1,565	246	-	-	86.43
PUR PROP SRVS & OTH SRVS	8,300	8,061	-	239	97	-	97.12
SUPPLIES	1,250	1,159	-	91	925	-	92.70
CAPITAL OUTLAY		-	-	-	-	-	-
MISCELLANEOUS	3,227	397	-	2,830	-	-	12.31
LIBRARY	14,588	9,617	1,565	3,406	1,022	-	76.65
TOTAL EXPENDITURES	1,352,670.00	431,158	57,960	752,338	117,464	135,938	36.16
REVENUES OVER/(UNDER) EXPENDITURES	50,800	(87,352)	(57,960)	(326,112)	(17,469)	(24,577)	(286.05)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
33 -HOTEL/MOTEL OCCUPANCY TAX FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
TAX REVENUE	18,500	18,320	-	(180)	2,591	-	99.02
FINES & FEES	150	320	-	170	-	-	213.33
OTHER REVENUE		-	-	-	-	-	-
TOTAL REVENUES	18,650	18,640	-	(10)	2,591	-	99.94
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
CITY EVENTS							
PURCHASED PROF/TECH SRVS	-	-	-	-	-	-	-
PUR PROP SRVS & OTH SRVS	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
CITY EVENTS							-
MISCELLANEOUS DEPT							
MISCELLANEOUS	-	-	-	-	-	-	-
MISCELLANEOUS DEPT	-	-	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	18,650	18,640	-	(10)	2,591	-	99.94
TRANSFER IN		-	-	-	-	-	-
TRANSFER OUT		-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
35 -ASSET FORFEITURE-FEDERAL FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE	5,000	6,125	-	1,125	813	899	122.50
FORFEIT FEDERAL	71,000	97,024	-	26,024	26,376	19,789	136.65
TOTAL REVENUES	76,000	103,149	-	27,149	27,189	20,688	135.72
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
POLICE							
PUR PROP SRVS & OTH SRVS	88,554	8,876	14,862	64,816	1,325	4,527	26.81
SUPPLIES	66,453	11,771	8,168	46,513	965	353	30.01
CAPITAL OUTLAY	70,000	2,719	-	67,281	-	2,719	3.88
MISCELLANEOUS	-	-	-	-	-	-	-
POLICE	225,007	23,366	23,030	178,610	2,291	7,600	20.62
TOTAL EXPENDITURES	225,007	23,366	23,030	178,610	2,291	7,600	20.62
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(149,006.53)	79,783	(23,030)	205,760	24,898	13,088	(38.09)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
55 -STORM WATER FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
FEES & FINES	305,000	179,534	-	(125,466)	25,959	25,845	58.86
TOTAL REVENUES	305,000	179,534	-	(125,466)	25,959	25,845	58.86
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
SALARIES & WAGES/BENEFIT	273,709	142,836	-	130,873	15,481	22,606	52.19
PURCHASED PROF/TECH SRVS	-	-	6,250	(6,250)	-	-	-
PUR PROP SRVS & OTH SRVS	16,069	2,905	44	13,120	7	1,615	18.35
SUPPLIES	25,369	6,835	5,384	13,149	1,051	1,040	48.17
CAPITAL OUTLAY	-	-	-	-	-	-	-
MISCELLANEOUS	1,000	100	-	900	-	-	10.00
STORM WATER	316,147	152,675	11,679	151,793	16,539	25,261	51.99
TOTAL EXPENDITURES	316,147	152,675	11,679	151,793	16,539	25,261	51.99
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(11,147)	26,859	(11,679)	26,327	9,420	584	(136.19)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
36 -DEBT SERVICE FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
PROPERTY TAXES	3,675,889	3,535,733	-	(140,156)	74,576	69,438	96.19
OTHER REVENUE	1,500	61,024	-	59,524	7,274	7,552	4,068.25
TOTAL REVENUES	3,677,389	3,596,757	-	(80,632)	81,849	76,990	97.81
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
ORGANIZATIONAL EXPENSE							
DEBT SERVICE	3,388,850	2,628,035	-	760,815	-	-	77.55
MISCELLANEOUS	-	7,995	-	(7,995)	-	7,995	-
ORGANIZATIONAL EXPENSE	3,388,850	2,636,030	-	752,820	-	7,995	77.79
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	3,388,850	2,636,030	-	752,820	-	-	77.79
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	288,539	960,727	-	672,188	81,849	76,990	332.96
TRANSFER IN	-	-	-	-	-	-	-
TRANSFER OUT	-	-	-	-	-	-	-
REVENUES & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	288,539	960,727	-	672,188	81,849	76,990	332.96
	=====	=====	=====	=====	=====	=====	=====

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
41-CAPITAL PROJECT - CITY HALL/PARK FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE		-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE		-	-	-	-	-	-
OTHER REVENUE		-	-	-	-	-	-
OTHER FINANCING SOURCES		2,770	-	(2,770)	-	-	-
TOTAL REVENUES	-	2,770	-	(2,770)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
CITY MANAGER							
CAPITAL OUTLAY		337,164	32,190	(369,354)	251,364	-	-
CITY MANAGER		337,164	32,190	(369,354)	251,364	-	-
PARK AND RECREATION							
CAPITAL OUTLAY	-	-	-	-	-	-	-
STREETS, ALLEY, OTHER	-	-	-	-	-	-	-
ADMINISTRATION							
CAPITAL OUTLAY		2,770.00	-	(2,770)	-	-	-
STREETS, ALLEY, OTHER		2,770.00	-	(2,770)	-	-	-
TOTAL EXPENDITURES	-	339,934	32,190	(372,124)	251,364	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	(337,164)	(32,190)	(374,894)	(251,364)	-	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
42- BOND SERIES 2019 FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE		-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE		-	-	-	-	-	-
OTHER REVENUE		277,603	-	277,603	35,627	34,426	-
OTHER FINANCING SOURCES		-	-	-	-	-	-
TOTAL REVENUES	-	277,603	-	277,603	35,627	34,426	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
PURCHASED PROF/TECH SRVS	20,400	20,400	233,600	(233,600)	-	-	1,245.10
COST OF ISSUANCE		-	-	-	-	-	-
DEBT SERVICE		-	-	-	-	-	-
MISCELLANEOUS		-	-	-	-	-	-
TOTAL EXPENDITURES	20,400	20,400	233,600	(233,600)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(20,400)	257,203	(233,600)	44,003	35,627	34,426	(115.70)

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
43-BOND SERIES 2019-A FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE		-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE		-	-	-	-	-	-
OTHER REVENUE		22,337	-	22,337	2,856	2,754	-
OTHER FINANCING SOURCES		-	-	-	-	-	-
TOTAL REVENUES	-	22,337	-	22,337	2,856	2,754	-
	=====	=====	=====	=====	=====	=====	=====
SEWER PLANT							
PURCHASED PROF/TECH SRVS	-	8,580	211,740	(220,320)	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
TOTAL EXPENDITURES		8,580	211,740	(220,320)	-	-	-
	=====	=====	=====	=====	=====	=====	=====
					-	-	
REVENUES OVER/(UNDER) EXPENDITURES	-	13,757	(211,740)	(197,983)	2,856	2,754	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
44-CIP-STREET-SERIES 2015 FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE		-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE		-	-	-	-	-	-
OTHER REVENUE		11,041	-	11,041	1,338	1,158	-
OTHER FINANCING SOURCES		-	-	-	-	-	-
TOTAL REVENUES	-	11,041	-	11,041	1,338	1,158	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
EXPENDITURES							
STREETS		76,947	-	(76,947)	15,413	1,846	-
DEBT		-	-	-	-	-	-
SANITATION		-	-	-	-	-	-
LIBRARY	-	76,947	-	(76,947)	15,413	1,846	-
LONG TERM DEBT							
TRANSFER OUT	-	2,770	-	(2,770)	2,770	-	-
LONG TERM DEBT		2,770.00	-	(2,770.00)	-	-	-
TOTAL EXPENDITURES		79,717	-	(79,717)	15,413	1,846	-
	=====	=====	=====	=====	=====	=====	=====
					-	-	
REVENUES OVER/(UNDER) EXPENDITURES	-	(68,676)	-	(68,676)	(14,075)	(688)	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
47-CERT. OF OBLIG. - SERIES 2018 FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		18,741	-	18,741	-	-	-
TOTAL REVENUES		18,741	-	18,741	-	-	-
	=====	=====	=====	=====	=====	=====	=====
DEBT SERVICE							
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
CERT. OF OBLIG. - SERIES 2018	-	-	-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	-	18,741	-	18,741	-	-	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67% % RECEIV. EXPENDED
--

48- Certificate of Obligation -2017 FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	
REVENUE SUMMARY							
OTHER REVENUE		5,440	-	5,440	335	348	-
TOTAL REVENUES		5,440	-	5,440	335	348	-
EXPENDITURE SUMMARY							
NEW CITY HALL							
PROF/TECH SRVS	-	-	10,534	(10,534)	-	-	-
CAPITAL OUTLAY		254,159	-	(254,159)	-	-	-
NEW CITY HALL	-	254,159	10,534	(264,693)	-	-	-
TOTAL EXPENDITURES		254,159	10,534	(264,693)	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	-	(248,719)	(10,534)	(259,253)		348	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
51 - TDEM FUND FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
INTERGOV'T REVENUE		-	-	-	-	-	-
OTHER REVENUE		178,911	-	178,911	20,084	20,532	-
TOTAL REVENUES		178,911	-	178,911	20,084	20,532	-
ADMINISTRATION							
PURCHASED PROF/TECH SRVS		-	-	-	-	-	-
ADMINISTRATION	-	-	-	-	-	-	-
WATER PLANT							
CAPITAL OUTLAY	10,878	-	108,288	(97,411)	-	-	995.51
WATER PLANT	10,878	-	108,288	(97,411)	-	-	-
SEWER COLLECTION							
CAPITAL OUTLAY	2,294,041	-	2,035,747	258,294	-	-	88.74
SEWER COLLECTION	2,294,041	-	2,035,747	258,294	-	-	88.74
Transfer Out		-	-	-	-	-	-
TOTAL EXPENDITURES	2,304,918	-	2,144,035	160,884	-	-	93.02
REVENUES OVER/(UNDER) EXPENDITURES	(2,304,918)	178,911	(2,144,035)	339,795	20,084	20,532	85.26

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
53 - CAPITAL PROJECTS FIRESTATION FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		15,890	-	15,890	-	-	-
OTHER FINANCING SOURCES		-	-	-	-	-	-
TOTAL REVENUES		15,890	-	15,890	-	-	-
EXPENDITURE SUMMARY							
FIRE							
CAPITAL OUTLAY		1,874,438	210,450	(2,084,888)	104,600	597,920	-
FIRE	-	1,874,438	210,450	(2,084,888)	104,600	597,920	-
STREETS & ALLEYS							
CAPITAL OUTLAY		-	-	-	-	-	-
STREETS & ALLEYS	-	-	-	-	-	-	-
PARKS & RECREATION							
CAPITAL OUTLAY		(295,473)	4,583	290,890	(1,088,043)	-	-
PARKS & RECREATION		(295,473)	4,583	290,890	-	-	-
SANITATION							
CAPITAL OUTLAY		-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
ADMINISTRATION							
PROF/TECH SRVS		-	-	-	-	-	-
COST OF ISSUANCE		-	-	-	-	-	-
ADMINISTRAION		-	-	-	-	-	-
TOTAL EXPENDITURES	-	1,578,965	215,033	(1,793,998)	104,600	597,920	-
REVENUES OVER/(UNDER) EXPENDITURES	-	(1,563,075)	(215,033)	(1,778,108)	(104,600)	(597,920)	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

54-2014 BOND FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	Budget Target 67%
							% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		9,516	-	9,516	1,181	1,226	-
TOTAL REVENUES		9,516	-	9,516	1,181	1,226	-
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
WATER DISTRIBUTION							
CAPITAL OUTLAY	-	-	-	-	-	-	-
WATER DISTRIBUTION	-	-	-	-	-	-	-
ORGANIZATIONAL							
DEBT SERVICE	-	-	-	-	-	-	-
ORGANIZATIONAL	-	-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES		-	-	-	-	-	-
	=====	=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES		9,516	-	9,516	1,181	1,226	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

58-CERT. OF OBLIG. SER 2023 FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		255,830	-	255,830	31,276	32,470	-
OTHER FINANCING SOURCES		-	-	-	-	-	-
TOTAL REVENUES		255,830	-	255,830	31,276	32,470	-
=====							
EXPENDITURE SUMMARY							
PROF/TECH SRVS	-	-	-	-	-	-	-
COST OF ISSUANCE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
=====							
STREETS & ALLEYS							
CAPITAL OUTLAY	120,076	107,954	-	12,122	-	-	89.90
STREETS & ALLEYS	120,076	107,954	-	12,122	-	-	89.90
PARKS AND RECREATION							
CAPITAL OUTLAY	6,903,756	2,217,256	827,164	3,859,336	1,308,448	495,251	44.10
PARKS AND RECREATION	6,903,756	2,217,256	827,164	3,859,336	1,308,448	495,251	44.10
SANITATION							
CAPITAL OUTLAY	1,544,574	1,543,635	-	939	374,764	374,764	99.94
SANITATION	1,544,574	1,543,635	-	939	374,764	374,764	99.94
WATER PLANT							
CAPITAL OUTLAY	166,500	163,666	-	2,834	-	-	98.30
WATER PLANT	166,500	163,666	-	2,834	-	-	98.30
SEWER COLLECTION							
CAPITAL OUTLAY	265,094	262,987	-	2,107	-	-	99.21
SEWER COLLECTION	265,094	262,987	-	2,107	-	-	99.21
TOTAL EXPENDITURES	9,000,000	4,295,498	827,164	3,877,338	1,683,212	870,016	56.92
=====							
REVENUES OVER/(UNDER) EXPENDITURES	(9,000,000)	(4,039,668)	(827,164)	4,133,168		(837,545)	54.08

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

Budget Target 67%

24 -SAN JUAN E. D. C. FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
SALES TAX REVENUE	1,712,212	971,378	-	(740,834)	130,838	152,098	56.73
OTHER REVENUE	70,000	71,370	-	1,370	8,377	8,860	101.96
OTHR FINANCING SOURCES/U	(106,791)	(70,915)	-	35,876	(8,969)	(8,969)	66.41
TOTAL REVENUES	1,675,421	971,834	-	(703,587)	130,245	151,989	58.01
EXPENDITURE SUMMARY							
SAN JUAN ECONOMIC DEV							
SALARIES & WAGES/BENEFIT	177,957	124,958	-	52,999	15,326	20,606	70.22
PURCHASED PROF/TECH SRVS	210,444	110,653	-	99,791	-	45,878	52.58
PUR PROP SRVS & OTH SRVS	77,711	79,902	-	(2,191)	11,999	13,861	102.82
SUPPLIES	26,000	8,559	-	17,442	887	821	32.92
CAPITAL OUTLAY		-	-	-	-	-	-
DEBT SERVICE	213,050	180,225	-	32,825	-	-	84.59
MISCELLANEOUS	970,259	472,129	-	498,130	16,520	28,668	48.66
SAN JUAN ECONOMIC DEV	1,675,421	976,426	-	698,995	44,731	109,835	58.28
OTHER PROJECTS							
MISCELLANEOUS	-	-	-	-	-	-	-
RETAIL INCENTIVES		-	-	-	-	-	-
OTHER PROJECTS		-	-	-	-	-	-
TOTAL EXPENDITURES	1,675,421	976,426	-	698,995	44,731	109,835	58.28
REVENUES OVER/(UNDER) EXPENDITURES	-	(4,592)	-	(4,592)	85,514	42,154	-

City of San Juan, Texas
Budget Expenditures Report
May 31, 2024

							Budget Target 67%
29 -SAN JUAN ECONIMIC DEPNT. CORP FINANCIAL SUMMARY	BUDGET 2023-2024	YEAR-TO-DATE REV./EXP.	ENCUMBRANCE	BALANCE REMAINING	Apr-24	May-24	% RECEIV. EXPENDED
REVENUE SUMMARY							
OTHER REVENUE		971	-	971	53	71	-
OTHR FINANCING SOURCES/U	106,791	70,915	-	(35,876)	8,969	8,969	66.41
TOTAL REVENUES	106,791	71,885	-	(34,906)	9,022	9,040	67.31
=====							
ORGANIZATIONAL EXPENSES							
DEBT SERVICE	104,123	92,810	-	11,314	-	-	89.13
ORGANIZATIONAL EXPENSES	104,123	92,810	-	11,314	-	-	89.13
TOTAL EXPENDITURES	104,123	92,810	-	11,314	-	-	89.13
=====							
					-	-	
REVENUES OVER/(UNDER) EXPENDITURES	2,668	(20,924)	-	(23,592)	9,022	9,040	(784.26)

AGENDA ITEM AND RECOMMENDATION SUMMARY
CITY COMMISSION REGULAR MEETING
AUGUST 13, 2024

Consider Approval of the Tax Collection Report for the Month of June 2024.[Leroy Gonzales, Director of Finance]

STAFF COMMENTS AND RECOMMENDATIONS:

Consider Approval of the Tax Collection Report for the Month of June, 2024.

RECOMMENDATION:

Approve as Presented

PREPARED BY:

Leroy Gonzales,
Director of Finance

APPROVED BY:

Benjamin Arjona, City
Manager



Mayor: Mario Garza
Mayor Pro-Tem: Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez
Adina "Dina" Santillan

To: Benjamin Arjona, City Manager
From: Leroy Gonzales, Director of Finance
Date: August 7, 2024
Subject: Monthly Collection Report – June, 2024

Attached you will find the above referenced monthly tax collection report as submitted by Pablo "Paul" Villarreal Jr., County of Hidalgo, Tax Collector for the City of San Juan, Texas.

According to the property tax code, Section 10 **Reports and Remittances of Other Taxes**, "Each month the collector of taxes for a taxing unit shall prepare and submit to the governing body of the unit a written report made under oath accounting for all taxes collected for the unit during the preceding month".

The following summary is included into this memorandum for information purposes:

Tax Year	SUMMARY OF TAX LEVY COLLECTIONS				
	2023	2022	2021	2020	2019
Tax Levy	11,550,566.23	10,077,461.55	9,088,383.56	8,178,632.23	7,793,728.78
Adjustment to date	289,850.16	64,974.17	65,817.85	267,480.56	(31,767.84)
Adjusted Tax Levy	11,840,416.39	10,142,435.72	9,154,201.41	8,446,112.79	7,761,960.94
Collections to date	11,078,283.82	9,673,448.14	8,834,000.89	8,133,995.20	7,396,436.76
Percentage Collected	93.56%	95.38%	96.50%	96.30%	95.29%

A Property Tax Adjustments Report (by account) for the same month and prior months is available from the Finance Department.

If you have any questions, please do not hesitate in calling me at 956-223-2232.

C: Mayor, Mario Garza
Mayor Pro-Tem, Marco "Markie" Villegas
Commissioners: Ernesto "Neto" Guajardo
Leonardo "Lenny" Sanchez
Adina "Dina" Santillan

709 S. Nebraska Ave. • San Juan, Texas 78589-2649
Phone: (956)223-2200 • Fax: (956) 787-5978

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN TAXES COLLECTED FOR:
JUNE 2024

COMPARATIVE RATE OF COLLECTIONS

CITY OF SAN JUAN CSJ (37)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2023/2024	COLLECTED 2022/2023
2023 TAX ROLL	11,550,566.23	11,078,283.82	-	289,850.16	762,132.57	93.56%	93.89%
2022 & PRIOR YRS	1,389,590.98	274,286.52	-	(26,378.43)	1,088,926.03	20.12%	19.56%
ROLLBACK	2,012.36	14,406.91	-	12,394.55	-	100.00%	86.94%
TOTALS	12,942,169.57	11,366,977.25	-	275,866.28	1,851,058.60		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF JUNE 2024

	CITY OF SAN JUAN	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	88,894.16	(2,203.80) CURRENT
CURRENT YEAR-P&I	11,988.21	
PRIOR YEARS-BASE TAX	20,880.00	(424.96) PRIOR
PRIOR YEARS-P&I	8,743.96	
ROLLBACK	-	ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	3,394.90	- PURGED
TOTAL COLLECTIONS	133,901.23	(2,628.76)
LESS TRANSFERRED	80,652.45	
LESS IN TRANSIT	49,699.54	
LESS DUE TO HCAD COMM. FEE	5.24	
LESS DUE TO CO TREASURER	3,544.00	
BALANCE	-	

*****AFFIDAVIT*****

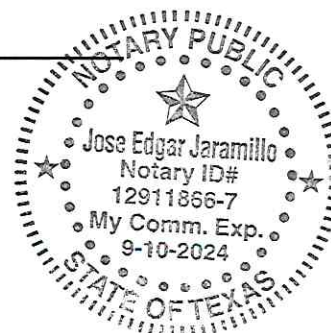
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF SAN JUAN, DO
SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR
THE MONTH OF JUNE 2024 IS CORRECT.

ASSESSOR-COLLECTOR OF TAXES FOR CITY OF SAN JUAN, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 12TH DAY OF JULY 2024 A.D.

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



FISCAL START: 10/01/2023 END: 09/30/2024 JURISDICTION: 0037 CITY OF SAN JUAN

CERT TAXABLE VALUE		ADJUSTMENTS		ADJ TAX VALUE		TAX RATE		TAX LEVY		PAID ACCTS	
-----		-----		-----		-----		-----		-----	
CURRENT YEAR	1,772,524,018	45,835,710	1,818,359,728	00.676500	11,840,416.39	12,303					

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL			

2023	11,550,566.23	2,203.80-	289,850.16	88,894.16	11,078,283.82	762,132.57	93.56	0.00			
2022	468,987.58	321.82-	19,634.64-	11,306.37	175,466.01	273,886.93	39.05	0.00			
2021	148,352.26	103.14-	1,510.76-	2,943.53	33,134.19	113,707.31	22.56	320.77-			
2020	87,276.37	.00	1,173.88-	1,049.89	13,858.11	72,244.38	16.09	1,173.88-			
2019	72,621.33	.00	1,637.13-	838.35	9,267.89	61,716.31	13.06	1,567.10-			
2018	51,930.94	.00	675.42-	120.51	4,622.85	46,632.67	9.02	675.42-			
2017	50,224.14	.00	372.73-	295.02	3,104.24	46,747.17	6.23	372.73-			
2016	47,655.14	.00	145.65-	373.17	3,222.90	44,286.59	6.78	145.65-			
2015	45,558.33	.00	0.00	526.39	3,373.00	42,185.33	7.40	0.00			
2014	40,458.76	.00	0.00	761.59	3,965.85	36,492.91	9.80	0.00			
2013	37,741.32	.00	0.00	783.96	3,152.57	34,588.75	8.35	0.00			
2012	36,472.85	.00	205.75-	827.42	2,542.20	33,724.90	7.01	205.75-			
2011	49,114.50	.00	205.75-	310.08	3,210.01	45,698.74	6.56	205.75-			
2010	33,392.25	.00	205.75-	407.84	3,104.76	30,081.74	9.36	205.75-			
2009	34,658.92	.00	205.75-	148.85	2,986.40	31,466.77	8.67	205.75-			
2008	27,955.35	.00	194.80-	57.71	857.85	26,902.70	3.09	194.80-			
2007	25,894.23	.00	188.06-	41.08	1,143.13	24,563.04	4.45	188.06-			
2006	22,629.12	.00	22.36-	11.34	1,071.99	21,534.77	4.74	22.36-			
2005	19,401.46	.00	0.00	0.00	971.06	18,430.40	5.01	0.00			
2004	13,913.56	.00	0.00	0.00	448.97	13,464.59	3.23	0.00			
2003	13,919.30	.00	0.00	0.00	709.98	13,209.32	5.10	0.00			
2002	61,433.27	.00	0.00	76.90	4,072.56	57,360.71	6.63	0.00			
****	12,940,157.21	2,628.76-	263,471.73	109,774.16	11,352,570.34	1,851,058.60		5,483.77-			
CURR	11,550,566.23	2,203.80-	289,850.16	88,894.16	11,078,283.82	762,132.57		0.00			
DEIQ	1,389,590.98	424.96-	26,378.43-	20,880.00	274,286.52	1,088,926.03		5,483.77-			

PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR
CITY OF SAN JUAN
TAX COLLECTIONS FOR MONTH OF: JUNE 2024

37 - CSJ REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P&I	PRIOR BASE	PRIOR P&I	PRIOR RB	PRIOR RB P&I	ATTY FEES	ATTY RBFEES	TOTAL	TOTAL TRANSF	DIFF.	DATE OF TRANSF.
3-Jun	2,689.91	328.15	-	-	793.17	229.97	-	-	153.43	-	4,194.63	-	4,194.63	
4-Jun	2,936.74	336.18	-	-	970.01	159.20	-	-	11.32	-	4,413.45	-	4,413.45	
5-Jun	3,943.81	364.30	-	-	578.71	260.81	-	-	95.72	-	5,243.35	-	5,243.35	
6-Jun	6,024.45	763.73	-	-	445.17	129.25	-	-	86.74	-	7,449.34	-	7,449.34	
7-Jun	2,272.32	284.52	-	-	251.62	72.97	-	-	55.79	-	2,937.22	20,693.99	(17,756.77)	12-Jun
8-Jun	(1,404.70)	(7.44)	-	-	(303.55)	-	-	-	-	-	(1,715.69)	-	(1,715.69)	
9-Jun	(379.71)	-	-	-	(121.41)	-	-	-	-	-	(501.12)	-	(501.12)	
10-Jun	3,380.31	409.38	-	-	3,563.70	1,644.30	-	-	383.20	-	9,380.89	7,164.08	2,216.81	13-Jun
11-Jun	2,151.74	315.11	-	-	68.63	27.48	-	-	14.42	-	2,577.38	2,577.38	-	14-Jun
12-Jun	6,035.11	701.36	-	-	56.33	16.33	-	-	10.90	-	6,820.03	6,820.03	(0.00)	18-Jun
13-Jun	5,210.33	562.83	-	-	3,829.48	1,792.76	-	-	253.47	-	11,648.87	11,648.87	(0.00)	19-Jun
14-Jun	3,614.90	470.74	-	-	384.34	112.95	-	-	80.54	-	4,663.47	4,663.47	-	21-Jun
17-Jun	4,315.95	640.71	-	-	204.54	65.89	-	-	66.15	-	5,293.24	5,293.24	-	24-Jun
18-Jun	4,222.14	585.30	-	-	847.45	346.28	-	-	179.05	-	6,180.22	6,180.22	-	25-Jun
20-Jun	4,904.09	735.61	-	-	712.39	212.20	-	-	88.06	-	6,652.35	6,652.35	-	26-Jun
21-Jun	2,095.10	248.22	-	-	158.67	151.58	-	-	91.68	-	2,745.25	2,745.25	-	27-Jun
24-Jun	5,005.17	584.42	-	-	449.00	94.36	-	-	80.62	-	6,213.57	6,213.57	(0.00)	28-Jun
25-Jun	5,802.27	870.34	-	-	1,659.17	740.78	-	-	360.01	-	9,432.57	9,432.57	0.00	1-Jul
26-Jun	2,447.58	331.62	-	-	356.71	227.82	-	-	87.70	-	3,451.43	3,451.43	-	2-Jul
27-Jun	4,071.61	600.91	-	-	611.13	337.40	-	-	139.32	-	5,760.37	5,760.37	-	3-Jul
28-Jun	19,555.04	2,862.22	-	-	5,364.74	2,121.63	-	-	1,156.78	-	31,060.41	31,055.17	5.24	11-Jul
TTL	88,894.16	11,988.21	0.00	0.00	20,880.00	8,743.96	0.00	0.00	3,394.90	0.00	133,901.23	130,351.99	3,549.24	

OVERALL TOTAL	133,901.23
LESS REFUNDS	0.00
LESS HCAD COMM FEES	5.24
LESS COMM/COST	3,544.00
BALANCE	130,351.99
LESS TRANSFERRED	80,652.45
LESS TRANSF IN TRANSIT	49,699.54
BALANCE PENDING	0.00

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF SAN JUAN
TAX COLLECTION REPORT
FOR THE MONTH OF JUNE 2024

<u>AD VALOREM - CITY OF SAN JUAN</u>	<u>2023-2024</u>	<u>2022-2023</u>	<u>DIFFERENCE</u>
<u>2023 CURRENT</u>			
ORIGINAL LEVY	11,550,566.23	10,077,461.55	1,473,104.68
MODIFICATIONS	289,850.16	66,873.30	222,976.86
CURRENT LEVY	11,840,416.39	10,144,334.85	1,696,081.54
CURRENT COLLECTIONS THIS MONTH	88,894.16	83,829.45	5,064.71
CURRENT COLLECTIONS TO DATE	11,078,283.82	9,524,638.55	1,553,645.27
OUTSTANDING TO DATE	762,132.57	619,696.30	142,436.27
PERCENT COLLECTED/ORIGINAL	95.91%	94.51%	1.40%
PERCENT COLLECTED/MODIFIED	93.56%	93.89%	-0.33%
TOTAL COLLECTIONS FISCAL YEAR	11,078,283.82	9,524,638.55	
 <u>DELINQUENT</u>			
ORIGINAL LEVY	1,389,590.98	1,238,990.29	150,600.69
MODIFICATIONS	(26,378.43)	(19,205.01)	(7,173.42)
DELINQUENT LEVY	1,363,212.55	1,219,785.28	143,427.27
DELINQUENT COLLECTIONS THIS MONTH	20,880.00	14,278.75	6,601.25
DELINQUENT COLLECTIONS TO DATE	274,286.52	238,599.26	35,687.26
OUTSTANDING TO DATE	1,088,926.03	981,186.02	107,740.01
PERCENT COLLECTED/ORIGINAL	19.74%	19.26%	0.48%
PERCENT COLLECTED/MODIFIED	20.12%	19.56%	0.56%
TOTAL COLLECTIONS FISCAL YEAR	274,286.52	238,599.26	
 <u>ROLLBACK</u>			
ORIGINAL LEVY	2,012.36	12,542.85	(10,530.49)
MODIFICATIONS	12,394.55	21,262.94	(8,868.39)
ROLLBACK LEVY	14,406.91	33,805.79	(19,398.88)
ROLLBACK COLLECTIONS THIS MONTH	0.00	0.00	0.00
ROLLBACK COLLECTIONS TO DATE	14,406.91	29,390.58	(14,983.67)
OUTSTANDING TO DATE	0.00	4,415.21	(4,415.21)
PERCENT COLLECTED/ORIGINAL	715.92%	234.32%	481.60%
PERCENT COLLECTED/MODIFIED	100.00%	86.94%	13.06%
TOTAL COLLECTIONS FISCAL YEAR	14,406.91	29,390.58	

CITY OF SAN JUAN, TEXAS
AS June, 2024

Levy 2023 (23-24 YR)

11,550,566.23	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 2024	JUN 2024	JUL 2024	AUG 2024	SEPT 2024
Adjustments	-	-	317,716.49	311,912.18	296,478.04	293,494.32	293,943.10	292,053.96	289,850.16	-	-	-
Adjstd Levy	11,550,566.23	11,550,566.23	11,868,282.72	11,862,478.41	11,847,044.27	11,844,060.55	11,844,509.33	11,842,620.19	11,840,416.39	11,550,566.23	11,550,566.23	11,550,566.23
Collections	18,217.82	649,045.38	5,060,755.85	9,427,649.03	10,317,639.37	10,639,911.83	10,835,541.89	10,989,389.66	11,078,283.82	-	-	-
Percentage	0.16	5.62	42.64	79.47	87.09	89.83	91.48	92.80	93.56	-	-	-

Levy 2022 (22-23 YR)

10,077,461.55	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEPT 2023
Adjustments	99,593.52	96,837.99	97,275.55	83,331.89	72,687.63	67,971.89	68,311.03	67,068.30	66,873.30	65,004.35	64,974.17	64,974.17
Adjstd Levy	10,177,055.07	10,174,299.54	10,174,737.10	10,160,793.44	10,150,149.18	10,145,433.44	10,145,772.58	10,144,529.85	10,144,334.85	10,142,465.90	10,142,435.72	10,142,435.72
Collections	72,408.80	797,569.82	4,710,294.63	8,210,592.37	8,854,048.72	9,231,430.81	9,343,762.57	9,440,809.10	9,524,638.55	9,593,986.04	9,635,837.70	9,673,448.14
Percentage	0.71	7.84	46.29	80.81	87.23	90.99	92.10	93.06	93.89	94.59	95.01	95.38

Levy 2021 (21-22 YR)

9,088,383.56	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022
Adjustments	103,468.54	102,204.24	96,189.28	92,010.27	86,694.75	74,038.53	73,011.86	71,058.66	70,491.94	70,491.94	65,817.85	65,817.85
Adjstd Levy	9,191,852.10	9,190,587.80	9,184,572.84	9,180,393.83	9,175,078.31	9,162,422.09	9,161,395.42	9,159,442.22	9,158,875.50	9,158,875.50	9,154,201.41	9,154,201.41
Collections	117,479.56	889,430.88	4,817,789.68	7,399,067.11	8,108,720.86	8,399,334.17	8,541,246.35	8,637,705.74	8,712,788.24	8,776,259.67	8,805,648.29	8,834,000.89
Percentage	1.28	9.68	52.46	80.60	88.38	91.67	93.23	94.30	95.13	95.82	96.19	96.50

Levy 2020 (20-21 YR)

8,178,632.23	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUN 2021	JUL 2021	AUG 2021	SEPT 2021
Adjustments	286,189.51	287,603.92	287,434.23	281,486.41	277,644.91	269,697.34	268,515.52	268,245.14	267,796.38	267,796.38	267,480.56	267,480.56
Adjstd Levy	8,464,821.74	8,466,236.15	8,466,066.46	8,460,118.64	8,456,277.14	8,448,329.57	8,447,147.75	8,446,877.37	8,446,428.61	8,446,428.61	8,446,112.79	8,446,112.79
Collections	130,555.94	684,177.98	3,953,871.77	6,761,511.71	7,363,117.19	7,730,743.55	7,883,151.58	7,958,400.88	8,038,910.70	8,088,931.19	8,112,398.19	8,133,995.20
Percentage	1.54	8.08	46.70	79.92	87.07	91.51	93.32	94.22	95.18	95.77	96.05	96.30

Levy 2019 (19-20 YR)

7,793,728.78	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEPT 2020
Adjustments	(2,881.85)	(8,507.53)	(10,226.02)	(12,344.25)	(8,461.48)	(24,205.85)	(24,205.85)	(26,575.44)	(26,496.84)	(31,605.07)	(31,605.07)	(31,767.84)
Adjstd Levy	7,790,846.93	7,785,221.25	7,783,502.76	7,781,384.53	7,785,267.30	7,769,522.93	7,769,522.93	7,767,153.34	7,767,231.94	7,762,123.71	7,762,123.71	7,761,960.94
Collections	175,292.78	640,774.22	3,552,655.97	6,112,934.56	6,653,965.90	6,935,008.58	7,038,803.16	7,163,810.26	7,269,120.58	7,334,802.90	7,369,890.49	7,396,486.76
Percentage	2.25	8.23	45.64	78.56	85.47	89.26	90.60	92.23	93.59	94.49	94.95	95.29

Levy 2018 (18-19 YR)

7,286,363.64	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEPT 2019
Adjustments	(1,478.12)	(296.36)	(1,465.69)	(6,625.78)	(9,052.85)	(11,708.08)	(13,529.11)	(14,311.16)	(14,818.41)	(14,818.41)	(14,818.41)	(16,319.15)
Adjstd Levy	7,286,363.64	7,286,067.28	7,284,897.95	7,279,737.86	7,277,310.79	7,274,655.56	7,272,834.53	7,272,052.48	7,271,545.23	7,271,545.23	7,271,545.23	7,270,044.49
Collections	40,446.92	465,847.78	3,420,804.86	5,752,692.83	6,215,142.89	6,505,324.90	6,627,411.69	6,726,104.39	6,801,180.60	6,848,618.95	6,886,059.71	6,913,739.06
Percentage	0.56	6.39	46.96	79.02	85.40	89.42	91.13	92.49	93.53	94.18	94.70	95.10

Levy 2017 (17-18 YR)

7,112,363.88	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEPT 2018
---------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	------------------

CITY OF SAN JUAN, TEXAS

AS June, 2024

Adjustments	10,342.19	7,030.81	19,613.03	15,576.11	6,300.15	5,051.36	(822.12)	(3,285.89)	(3,543.48)	(3,543.48)	(4,428.76)	(4,985.64)
Adjstd Levy	7,122,706.07	7,119,394.69	7,131,976.91	7,127,939.99	7,118,664.03	7,117,415.24	7,111,541.76	7,109,077.99	7,108,820.40	7,108,820.40	7,107,935.12	7,107,378.24
Collections	39,756.60	482,899.51	3,199,539.87	5,537,376.14	6,069,205.04	6,342,559.09	6,465,719.48	6,561,382.23	6,639,410.61	6,693,744.82	6,734,386.80	6,751,777.82
Percentage	0.56	6.78	44.86	77.69	85.26	89.11	90.92	92.30	93.40	94.16	94.74	95.00
Levy 2016 (16-17 YR)												
Adjustments	6,368,277.98											
Adjstd Levy	(2,244.33)	(3,422.70)	(7,758.17)	(10,913.72)	(10,913.72)	(15,052.40)	(16,154.85)	(15,889.62)	(16,537.42)	(16,537.42)	(16,537.42)	(19,259.27)
Collections	6,366,033.45	6,634,855.28	6,630,519.81	6,627,364.26	6,627,364.26	6,623,225.58	6,622,123.13	6,622,388.36	6,621,740.56	6,621,740.56	6,621,740.56	6,619,018.71
Percentage	38,038.02	484,217.14	2,932,614.30	5,130,709.37	5,593,914.24	5,874,412.22	5,981,376.95	6,063,246.26	6,135,073.86	6,173,392.85	6,211,806.10	6,232,308.52
Percentage	0.57	7.30	44.23	77.42	84.41	88.69	90.32	91.56	92.65	93.23	93.81	94.16
Levy 2015 (15-16 YR)												
Adjustments	6,363,985.51											
Adjstd Levy	16,923.38	16,343.86	15,174.33	12,248.13	3,359.23	2,743.56	3,689.88	3,689.88	3,643.08	3,453.65	3,453.65	2,492.92
Collections	6,380,908.89	6,380,329.37	6,379,159.84	6,376,233.64	6,367,344.74	6,366,729.07	6,367,675.39	6,367,675.39	6,367,628.59	6,367,439.16	6,367,439.16	6,366,478.43
Percentage	30,228.48	473,930.57	2,957,041.48	4,868,335.42	5,383,897.22	5,636,678.33	5,759,686.01	5,836,094.81	5,909,114.77	5,945,053.31	5,978,898.45	6,006,559.85
Percentage	0.47	7.43	46.35	76.35	84.55	88.53	90.45	91.65	92.80	93.37	93.90	94.35
Levy 2014 (14-15 YR)												
Adjustments	6,062,874.30											
Adjstd Levy	60,733.51	60,140.93	56,698.99	53,665.41	34,516.60	24,796.93	23,579.34	27,488.04	24,224.31	23,656.24	22,138.85	22,138.85
Collections	6,123,607.81	6,123,015.23	6,119,573.29	6,116,539.71	6,097,390.90	6,087,671.23	6,086,453.64	6,090,362.34	6,087,098.61	6,086,530.54	6,085,013.15	6,085,013.15
Percentage	16,215.04	492,588.40	2,645,528.79	4,602,715.11	5,106,457.36	5,336,845.78	5,422,212.16	5,505,371.53	5,593,139.34	5,669,786.37	5,702,816.66	5,720,270.90
Percentage	0.26	8.04	43.23	75.25	83.75	87.67	89.09	90.39	91.89	93.15	93.72	94.01
Levy 2013 (13-14 YR)												
Adjustments	6,026,969.81											
Adjstd Levy	(34.83)	4,339.90	2,590.79	(5,378.19)	(6,015.81)	(8,260.56)	(11,819.73)	(8,375.80)	(12,883.52)	(15,059.23)	(15,348.77)	(16,498.87)
Collections	6,026,934.98	6,031,309.71	6,029,560.60	6,021,591.62	6,020,954.00	6,018,709.25	6,015,150.08	6,018,594.01	6,014,086.29	6,011,910.58	6,011,621.04	6,010,470.94
Percentage	32,279.62	601,876.01	2,596,943.90	4,373,398.17	4,986,813.44	5,265,476.99	5,363,199.71	5,431,795.38	5,510,781.54	5,573,532.08	5,598,332.25	5,620,809.41
Percentage	0.54	9.98	43.07	72.63	82.82	87.49	89.16	90.25	91.63	92.71	93.13	93.52
Levy 2012 (12-13 YR)												
Adjustments	5,863,668.66											
Adjstd Levy	(5,863,668.66)	5,863,668.66	5,871,293.29	5,871,740.31	5,870,005.80	5,889,235.73	5,856,813.66	5,856,561.36	5,849,999.30	5,849,999.30	5,849,158.37	5,848,313.62
Collections	2,857.95	394,574.30	2,403,399.43	4,142,161.70	4,771,528.55	5,056,363.27	5,208,931.41	5,298,704.35	5,376,134.09	5,421,008.00	5,450,025.91	5,464,167.23
Percentage	0.05	6.73	40.93	70.54	81.29	85.86	88.94	90.47	91.90	92.67	93.18	93.43
Levy 2011 (FY 11-12)												
Adjustments	5,807,342.89											
Adjstd Levy	(434.68)	9,757.00	7,191.02	6,935.04	6,744.28	2,616.92	1,327.13	(8,800.15)	(8,800.15)	(8,800.15)	(8,800.15)	(16,234.68)
Collections	5,806,908.21	5,817,099.89	5,814,533.91	5,814,277.93	5,814,087.17	5,809,959.81	5,808,670.02	5,798,542.74	5,798,542.74	5,798,542.74	5,798,542.74	5,791,108.21

CITY OF SAN JUAN, TEXAS
AS June, 2024

Collections	25,371.26	392,871.83	2,396,193.95	4,155,865.79	4,708,746.12	4,965,341.54	5,065,102.65	5,150,088.82	5,222,129.74	5,277,964.33	5,311,263.11	5,330,189.09
Percentage	0.44	6.75	41.21	71.48	80.99	85.46	87.20	88.82	90.06	91.02	91.60	92.04
Levy 2010 (FY 10-11)												
5,689,359.60												
Adjustments												
Adjst'd Levy	5,688,989.97	5,687,226.88	5,688,994.30	5,684,458.18	5,684,458.18	5,684,180.73	5,682,653.08	5,686,397.58	5,685,101.98	5,678,280.07	5,678,186.00	5,677,548.72
Collections	11,208.32	303,322.85	2,229,933.43	3,961,301.50	4,493,973.39	4,795,345.18	4,910,935.95	5,002,794.49	5,110,911.55	5,160,040.97	5,182,936.93	5,202,931.77
Percentage	0.20	5.33	39.20	69.68	79.06	84.36	86.42	87.98	89.90	90.87	91.28	91.64
Levy 2009 (FY 09-10)												
5,701,885.79												
Adjustments												
Adjst'd Levy	5,701,885.79	7,424.84	16,530.13	14,684.93	14,684.93	14,062.27	15,130.69	14,892.39	21,523.95	22,109.34	23,755.08	24,108.71
Collections	20,202.08	312,328.39	2,062,388.58	3,825,229.28	4,409,951.58	4,628,745.47	4,740,932.15	4,854,551.44	4,950,637.34	5,007,393.58	5,051,197.80	5,080,118.00
Percentage	0.35	5.47	36.07	66.91	77.14	81.38	83.37	85.36	87.15	88.16	88.96	89.47
Levy 2008 (FY 08-09)												
5,024,376.42												
Adjustments												
Adjst'd Levy	5,027,004.24	36,019.13	60,676.90	60,676.90	52,123.47	29,177.11	27,155.50	23,864.16	23,055.80	23,055.80	23,047.86	22,638.15
Collections	58,594.96	304,883.37	1,731,394.12	3,322,372.84	3,910,956.49	4,110,332.08	4,204,850.46	4,313,453.83	4,404,354.93	4,469,283.70	4,497,381.41	4,525,948.61
Percentage	1.17	6.02	34.05	65.34	77.04	81.34	83.24	85.44	87.26	88.55	89.10	89.68
Levy 2007 (FY 07-08)												
4,465,732.01												
Adjustments												
Adjst'd Levy	4,471,366.30	4,491,382.42	4,492,200.56	4,492,049.39	4,489,644.92	4,519,717.04	4,536,608.86	4,535,940.11	4,541,259.66	4,541,589.79	4,541,589.79	4,537,175.45
Collections	-	174,014.26	1,414,513.24	2,700,830.81	3,404,823.73	3,610,562.37	3,725,312.50	3,818,853.23	3,936,124.72	3,996,774.34	4,047,092.33	4,084,101.82
Percentage	-	3.87	31.49	60.12	75.84	79.88	82.12	84.19	86.67	88.00	89.11	90.01
Levy 2006 (FY 06-07)												
3,969,895.75												
Adjustments												
Adjst'd Levy	3,970,548.45	3,972,989.93	3,973,776.53	3,972,568.94	3,972,852.67	3,971,406.97	3,971,777.79	3,974,372.52	3,974,372.52	3,974,092.24	3,973,716.37	3,973,716.37
Collections	7,623.95	256,052.80	1,252,142.50	2,367,711.39	2,955,181.63	3,152,274.42	3,241,653.45	3,311,256.82	3,396,702.55	3,450,406.31	3,507,247.07	3,543,750.21
Percentage	0.19	6.44	31.51	59.60	74.38	79.37	81.62	83.32	85.47	86.82	88.26	89.18
Levy 2005 (FY 05-06)												
3,624,334.79												
Adjustments												
Adjst'd Levy	3,635,935.84	3,651,659.56	3,651,753.03	3,650,631.78	3,649,762.06	3,650,083.37	3,650,138.95	3,650,063.75	3,650,298.25	3,650,298.25	3,649,617.42	3,648,403.89

CITY OF SAN JUAN, TEXAS

AS June, 2024

Collections	235,068.44	1,216,067.43	1,485,867.17	2,145,921.90	2,680,117.58	2,859,160.58	2,942,344.67	3,001,789.83	3,069,943.94	3,123,142.83	3,160,234.59	3,184,175.39
Percentage	6.47	33.30	40.69	58.78	73.43	78.33	80.61	82.24	84.10	85.56	86.59	87.28

PREPARED BY: Leroy Gonzales

August 7, 2024