



**Mayor: Mario Garza**  
**Mayor Pro-Tem: Marco "Markie" Villegas**  
**Commissioners: Ernesto "Neto" Guajardo**  
**Adina "Dina" Santillan**  
**Jesus "Jesse" Ramirez**

The City of San Juan does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Office of the City Secretary at 956-223-2200 at least 24 hours prior to the scheduled meeting to make proper arrangements.

### **SAN JUAN CITY COMMISSION**

**Location:** Amigos Del Valle  
601 W. 1st Street  
San Juan, Texas 78589  
**Tuesday, October 22, 2024**

### **REGULAR MEETING AGENDA 6:00 PM**

#### **I. CALL TO ORDER**

#### **II. INVOCATION**

#### **III. PLEDGE OF ALLEGIANCE**

#### **IV. PUBLIC COMMENTS**

#### **V. PRESENTATIONS**

**A.** Presentation of the 2024 TAAF Platinum Member City Award. [Ruben Guajardo, Director of Parks and Recreation]

**B.** Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, San Juan Memorial Library, Department of Finance, Fire Department, Police Department, Municipal Court and Department of Utilities.

**1.** Department of Planning and Zoning Monthly Report. [Monica Gomez, Interim Director of Planning]

**2.** Department of Parks and Recreation Monthly Report. [Ruben Guajardo, Director of Parks & Recreation]

3. Department of Sanitation Monthly Report. [Israel Garza, Director of Sanitation]
4. San Juan Memorial Library Monthly Report. [Christina Perez, Interim Library Director]
5. Department of Finance Monthly Report. [Leroy Gonzales, Director of Finance]
6. Fire Department Monthly Report. [Tirso Garza, Fire Chief]
7. Police Department Monthly Report. [Leandro Sifuentes, Chief of Police]
8. Municipal Court Monthly Report. [Mary Enriquez, Court Administrator]
9. Department of Utilities Monthly Report. [Juan Carlos Martinez, Director of Utilities]

#### **VI. PUBLIC HEARING/ORDINANCES**

- A. Hold a Public Hearing to Solicit Input from Interested Parties on the City of San Juan Needs Under the Urban County Program Fiscal Year 2025-2026 Annual Action Plan. [Monica Gomez, Interim Director of Planning]
- B. Hold a Public Hearing and Consider an Ordinance to Amend Appendix "A", Unified Development Code, Chapter 2, Article IV, Section 11, Expressway Corridor District by Modifying Subsection 11.03 Definitions and Subsection 11.04 Zoning Use Chart to Authorize the Use of Automobile Sales Corridor District. [Monica Gomez, Interim Director of Planning]
- C. Consideration and Action on an Ordinance Adopting "School Zone Safety Ordinance" Establishing Restrictions of Operation of Vehicles in the Ingress and Egress from Public and Private Schools on Parking Lots and Driveways During Peak Hours of School Days; Providing for Penalties by Ordinance and Texas Laws; Repealing Prior Ordinances; Providing for Severability; and Ordaining Other Matter Related to the Subject Hereof.

#### **VII. APPOINTMENTS**

- A. Consider the Removal of a Municipal Court Judge.
- B. Consider Removal and Appointment(s) Related to the San Juan EDC Board.

#### **VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:**

- A. Discussion and Possible Action, if any, Amending Bylaws for the Keep San Juan Beautiful

Board.

- B. Discussion and Possible Action, if any, Regarding Vexus Fiber, LLC.

## **IX. RESOLUTIONS**

- A. Consideration and Possible Action on a Resolution Accepting Petition for Voluntary Annexation; Setting Dates and Times of Public Hearings; and Directing the Planning Department to Prepare a Service Plan for the 7.82-acre Tract of Land out of Lot 12, Block 27, Alamo Land and Sugar Company's Subdivision, as Requested by OC Development, LTD. [Monica Gomez, Interim Director of Planning]

## **X. CONTRACTUALS**

- A. Consideration and Action, if any, Authorizing the Mayor to Execute the Renewal of the Professional Services Agreement Between the City of San Juan and Hollis Rutledge and Associates Inc.
- B. Consideration and Action, if any, Authorizing the City Manager to Award and Enter into a Contract Agreement with the Most Qualified Auditing Firm for Audit Services for Fiscal Year Ending September 30, 2024, RFP NO. 25-001-10-17 Audit Services. [Lori A. Maldonado, Purchasing Agent]

## **XI. CONSENT AGENDA**

- A. Consider Second and Final Reading of the Ordinance Regarding the Adoption of the City of San Juan's Standard Design Manual for Public Infrastructure Improvements. [Monica Gomez, Interim Director of Planning]
- B. Consider Approval of the Budget Expenditure Report for the Month of August 2024. [Leroy Gonzales, Director of Finance]
- C. Consider Approval of City Commission Meeting Minutes:
  - September 24, 2024
  - October 1, 2024

## **XII. EXECUTIVE SESSION**

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter §551.071 (Consultation with Attorney).

1. Pursuant to Section 551.071 (Consultation with Attorney) of the Texas Government Code, Discussion and Possible Action Regarding Legal Issues Concerning Entertainment for 2024 Noche de Paz.
2. Pursuant to Section 551.071 (Consultation with Attorney) of the Texas Government Code, Discussion and Possible Action Regarding Legal Issues Concerning Dia de los Muertos Event.
3. Pursuant to Section 551.071 (Consultation with Attorney) of the Texas Government Code, Discussion and Possible Action Regarding Legal Issues Concerning Staff Reclassification.

### **XIII. RECONVENE**

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
  1. Pursuant to Section 551.071 (Consultation with Attorney) of the Texas Government Code, Discussion and Possible Action Regarding Legal Issues Concerning Entertainment for 2024 Noche de Paz.
  2. Pursuant to Section 551.071 (Consultation with Attorney) of the Texas Government Code, Discussion and Possible Action Regarding Legal Issues Concerning Dia de los Muertos Event.
  3. Pursuant to Section 551.071 (Consultation with Attorney) of the Texas Government Code, Discussion and Possible Action Regarding Legal Issues Concerning Staff Reclassification.

### **XIV. ADJOURNMENT**

### **CERTIFICATION**

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).



BRENDA ESCALANTE  
CITY SECRETARY  
CITY OF SAN JUAN, TEXAS

**CERTIFICATION OF REMOVAL**

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the \_\_\_\_\_ of \_\_\_\_\_, 2024.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY