

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, February 23, 2021

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Leonardo "Lenny" Sanchez, Mayor Pro-Tempore
Jesus "Jesse" Ramirez, Commissioner
Ernesto "Neto" Guajardo, Commissioner
Marco "Markie" Villegas, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Ruben Morin, Chief of Police
Leroy Gonzalez, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks & Recreation
Roberto Escobar, Director of Planning
Roel Garza, Director of Sanitation/ Public Works
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER:

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION:

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE:

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

- A. It is the Intent of the City Commission to Conduct this Meeting Primarily via Teleconference Pursuant to the Open Meetings Act Procedures Announced by Governor Abbott. Due to the COVID-19 Pandemic, the City has Established an Alternative for Residents to Make Public Comments During the Meeting. If you Would Like to Participate Under Public Comments, You Must Submit a Request Beginning Friday, February 19, 2021 by (1) Sending an Email to publiccomments@sjtx.us or (2) by Dropping Off the Request in the Drop Box Next to the Drive-Thru Behind City Hall at 709 S. Nebraska San Juan, Texas 78589. All Requests Must be Received no Later than 5:00 p.m. on Tuesday, February 23, 2021. Your Request Should Include Your Name, Address, Telephone Number and Your Comment. We Ask for Everyone's Cooperation with this Procedure.

No Public Comments from the public.

V. PRESENTATIONS:

- A. Presentation on Departmental Reports: Department of Finance, Fire Department, Police Department, Municipal Court, and Department of Utilities.

DISCUSSION: Commissioner Jesús "Jesse" Ramirez asked Mr. Pat Karr, Director of Information Technology regarding the live streaming meetings not working for the past two meetings. Karr responded that they are available if he needs them. Mayor Mario Garza asked Mr. Tirso Garza, Chief of Fire why Medicare didn't submit a report, to which Chief Garza responded they responded afterwards and I've been told its not a good idea to give it during the meeting. Mayor Mario Garza added maybe they were backed up with work. Chief Garza stated correct yes Sir, we usually request them to get it by the 5th or 6th of each month and they were late and we have a dead line to submit for our agenda. Mayor Garza added they are pretty

backlogged. Chief Garza added its commitment that I have to submit the report for you on the meeting at a monthly basis but I did receive it late. Mayor Mario Garza asked Mr. Ruben Morin, Chief of Police that he noticed that on his report he reported that the two units for animal control are out of service. He added that he's also received concerns from our citizens in reference to trying to get a hold of the animal control, he asked if they needed to call the main line or is there a specific line that they can dial. Chief Morin responded they can call the police department and they will send an animal control officer over the location needed. Commissioner Ernesto "Neto" Guajardo stated its was brought to my attention that a resident called regarding 9th street and Kansas, can you please check on that, to which Chief Morin responded yes Sir. Mayor Pro Tem Leonardo "Lenny" Sanchez added as the commission, we get calls that are important, very impressive for us to report that immediately and notified the department as soon as possible. Mayor Mario Garza asked Ms. Mary Enriquez, Court Administrator how many of the warrants reported in the monthly report were actually served at home or walk ins that went in to the court to pay to which Ms. Enriquez responded they are walk-ins.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action Regarding Quotes for the Upcoming General Election on May 1, 2021 for Mayor Place 1, City Commissioner Place 2 and Place 3.

DISCUSSION: Diana Cavazos, City Secretary stated on the previous meeting the issue a notice of election for May 1st 2021 was approved setting the polling locations and times of early voting ad election day. We requested a quote from Hidalgo County, ESNS, and Hard Inner Civic. We received an email from Dard Inner Civic saying that they were no longer leasing equipment but they did offer to give us a quote for a purchase. Other than that, I did receive one from ESNS, which is attached in your packet. Ms. Cavazos added they did provide me with the one they gave us last time which was in 2017 more less for an estimate. Mayor Mario Garza stated I'm assuming renting the machines over having the county run, I'm assuming it gone up. Mayor Mario Garza asked how soon do we have to make a decision because I would like to have the correct information for 2021, to which Ms. Cavazos responded we don't have to make a decision today because so far, we are meeting all our deadlines and we are doing it ahead of time so we still have a little bit of time. Commissioner Jesus "Jesse" Ramirez stated when we do the comparison, I noticed that Hidalgo County included the employee payment and all of that and was posted in the monitor and advance. But this one is just based on the machines itself. Ms. Cavazos responded that is correct, it would be on top of that the payroll, the supplies and everything else. Commissioner Ramirez asked Ms. Cavazos if she can please include all those extras that are included in the county on the next meeting so that we can get an accurate total. Ms. Cavazos added with the county the San Juan residents have the option of presenting their vote at any different city as long as its within the county, its something we ca not offer with ESNS.

Mayor Mario Garza made motion to table this item and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion Passed (5-0).

- B. Consider Appointment of Election Judges and Setting Maximum Number of Election Clerks for the Upcoming City's Special Municipal Election for Place One (1), Two (2) and Three (3) to be Held on May 1, 2021.

DISCUSSION: Mr. Benjamin Arjona, City Manager stated obviously since the other previous item was tabled, I'm recommending to tabled this item as well.

Commissioner Marco "Markie" Villegas made motion to tabled item and was seconded by Commissioner Ernesto "Neto" Guajardo (5-0).

- C. Discussion and Possible Action Regarding Hidalgo County Election Department Request of Polling Locations for the May 1, 2021 Cities/School Election.

DISCUSSION: Mr. Benjamin Arjona, City Manager, I'm recommending to table this item as well.

Commissioner Jesus "Jesse" Ramirez made motion to table this item and seconded by Commissioner Commissioner Marco "Markie" Motion Passed (5-0).

- D. Discussion and Possible Action to Approve a Budget Amendment for the Utility Fund in the Amount of \$135,000.00 to Pay Schnieder Electric for the Investment Grade Audit of the Utility System for a AMR/AMI Meter Project and Authorize the Mayor to Execute all Related Documents.

DISCUSSION: Mr. Benjamin Arjona, City Manager, I'm recommending to table this item because I would like to include more information on this particular item such as minutes, discussion that was taken at the last meeting.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to table item and was seconded by Commissioner Marco "Markie" Motion Passed (5-0).

VII. CONSENT AGENDA:

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, FEBRUARY 23, 2021**

- A. Consider Second and Final Reading of an Ordinance for the Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at "Micheladas y Mariscos El Primo" located at 1209 E. FM 495, legally described as Lot 30, Morning Wood Subdivision, located at the Northwest corner of FM 495 and Cesar Chavez Road, as Requested by Georgina Garza de Luna.
- B. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit to Allow a Portable Food Concession Stand at 2023 N. Veterans Boulevard, legally described as the West 410.72 feet of the North 530.40 feet of Lot 10, Block 5, John Closner Subdivision, located at the Southeast corner of Sioux Road and Veterans Boulevard, as Requested by Leticia and Juan Rodriguez.
- C. Consider Second and Final Reading of an Ordinance for a Conditional Use Permit for the Sale of Alcoholic Beverages for On-Premise Consumption at "Wacky Snacks" at 4101 N. Veterans Boulevard, legally described as the West 132.37 feet of the North 120 feet of Lot 5, Block 5, John Closner Subdivision, located at the Northwest corner of 41st Street and Veterans Boulevard, as Requested by Merced Leal.
- D. Quarterly Investment Report - December 2020
- E. Budget Expenditure Report - Jan. 2021

Commissioner Marco "Markie" Villegas made motion to approve and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion Passed (5-0).

VIII. EXECUTIVE SESSION: 6:22 p.m.

- A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter §551.071 (Consultation with Attorney).
 - 1. Pursuant to Section §551.071 Consultation with Attorney; Discussion and Possible Action Regarding Legal Issues Concerning the Police Department Comprehensive Assessment Report.

DISCUSSION: Commissioner Jesús "Jesse" Ramirez stated referring to that plan itself at a previous meeting, I never got a copy of that plan, I know it was discussed but we never received a hard copy on it to view and that's why I'm asking about this one because I would like to and discuss something that we are paying for in executive session. Mr. Ricardo Palacios added he will determine what can be discussed to the public once we are done.

Commissioner Marco "Markie" Villegas made motion to enter executive session at 6:22 p.m. and was seconded by Commissioner Ernesto "Neto" Guajardo (5-0).

IX. RECONVENE: 6:53 p.m.

Commissioner Ernesto "Neto" Guajardo made motion to reconvene at 6:53 p.m. and was seconded by Commissioner Jesus "Jesse" Ramirez. Motion Passed (5-0).

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.
 - 1. Discussion and Action on Police Department Comprehensive Assessment Report.

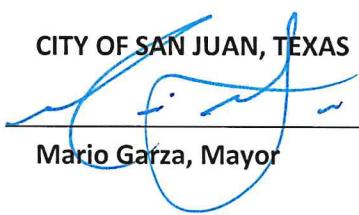
No Action

X. ADJOURNMENT 6:54 p.m.

Commissioner Marco "Markie" Villegas made motion to adjourn at 6:54 p.m. and was seconded by Commissioner Ernesto "Neto" Guajardo (5-0).

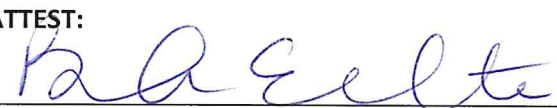
CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, FEBRUARY 23, 2021

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Brenda Escalante, Interim City Secretary