

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:

Tuesday, January 10, 2023

TIME:

6:00 p.m.

PLACE:

San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

Mario Garza, Mayor
Mayor Pro – Tempore Leonardo “Lenny” Sanchez
Adina “Dina” Santillan, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Marco “Markie” Villegas, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT:

Benjamin Arjona, City Manager
Nayeli Guerrero, Administrative Assistant III
Tirso Garza, Chief of Fire
Leandro Sifuentes, Interim Chief of Police
Leroy Gonzales, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks & Recreation
Daniel Tijerina, Director of Planning
Israel Garza, Director of Sanitation/ Public Works
Juan Carlos Martinez, Interim Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER:

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION:

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE:

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

DISCUSSION: Gilberto Gonzales claimed that a complaint involving Rolando Casas and the incident report that was submitted was brought up at the Hacienda El Rincon Event Center in relation to the noise and sound regulations on behalf of his neighbors. He requested that the city commission pay attention to the ordinance and noted that the complaint was made after 12:00 a.m. He would like the commission to evaluate the report that was published. Regarding car theft in their area, Ruben Navarro asked for an additional police patrol from 7:00 p.m. to 7:00 a.m.

V. PROCLAMATIONS

A. Proclamation Proclaiming January 2023 as Cervical Health Awareness Month.

DISCUSSION: Mario Lizcano, Administrator of Corporate Affairs for DHR Health and Clara Chapa, Community Outreach Director for the Advanced Care Center. Mrs. Chapa Provided some facts of Cervical Cancer how if tremendously affects our community being # 1 leading Cancer in Hispanic Women in this Country with Hidalgo County having the highest rate. Mr. Lizcano and Mrs. Chapa thanked the Commission for their Commitment. Commissioner Marco “Markie” Villegas read the proclamation.

VI. PRESENTATIONS

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A. Presentation of the Launch of the San Juan Police Department Bike Patrol.

DISCUSSION: Leandro Sifuentes, Chief of Police, explained that the San Juan Police Department has seen an increase in physical activity at parks and neighborhoods along our local hike and hike trail, so to provide additional public safety police presence and community engagement with our citizens, the San Juan Police Department launched the Bike Patrol on January 9, 2023. Officers interested were trained, certified, and guided by the City of Pharr Police Department. Furthermore, the department received a great response from our citizens, and we would like to see more. Bike patrol efforts will be to increase public trust with our citizens and keep obtaining feedback from them. Chief Sifuentes introduced the five active bike patrol agents. Sgt. Elias Lopez, Officer Tellez, Officer Aguilar, and Officer De Los Santos. Mayor Mario Garza asked what were some of the concerns that were brought to them by the residents, to which Sgt. Lopez responded that all he has received from the citizens is a great response. Commissioner Adina "Dina" Santillan congratulated the Chief and all the officers for the great work they are doing. Commissioner Marco "Markie" Villegas stated he was grateful that the City of Pharr is helping with the training. Mayor Garza recommended a bike awareness event, maybe a bike run, and invited the community. He thanked them for the great work they were doing.

B. Presentation on Department Reports: Department of Planning and Zoning, Department of Sanitation, Department of Parks & Recreation, San Juan Memorial Library, Fire Department, Department of Utilities, Department of Finance, Municipal Court, and Police Department.

1. Department of Planning and Zoning Monthly Report.
2. Department of Sanitation Monthly Report.
3. Department of Parks and Recreation Monthly Report
4. Library Report
5. Fire Department Monthly Report.
6. Department of Utilities Monthly Report
7. Department of Finance Monthly Report.
8. Municipal Court Monthly Report.

DISCUSSION: Mayor Pro-Tem Leonardo "Lenny" Sanchez asked for an update regarding the non-emergency direct number to reach dispatch. Benjamin Arjona, City Manager stated they would take care of the issue. Commissioner Adina "Dina" Santillan asked Daniel Tijerina, Director of Planning, about the two employees that need to still take their code enforcement tests. Mr. Tijerina said that one would be taking their test that Friday and the other someday the following week. Commissioner Santillan questioned the response time and how there were a lot of blank times and delays. Tirso Garza, Fire Chief, replied that he tried to get a response from the ambulance department but had gotten no response, but that they did have a resident call at least twice a day. Mayor Mario Garza asked Leroy Gonzales, Director of Finance, if the \$7.00 brush fee was already added to the North Alamo Water Supply accounts and, if not, when it would be added, to which Mr. Gonzales responded that NAWWS was already aware and we should see the fees by the end of the month.

VII. APPOINTMENTS

A. Consideration and Action to Appoint, Re-appoint and/or remove one (1) Board Member of the San Juan Civil Service Commission.

Mayor Mario Garza made motion to re-appoint David Alvarado to the San Juan Civil Service Commission and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed. (4-0)

B. Consideration and Action to Appoint, Re-appoint and/or remove one (1) Board Member of the Keep San Juan Beautiful Board.

Mayor Mario Garza made motion to appoint Javier Moreno to the Keep San Juan Beautiful Board and was seconded by Mayor Pro-Tem Leonardo "Lenny" Sanchez. Motion Passed. (4-0)

C. Consideration and Action to Appoint, Re-appoint and/or remove on (1) Board Member of the Police Athletic League (PAL).

DISCUSSION: Ruben Guajardo, Director of PAL stated that Moy Vazaldua resigned due to his employment.

Mayor Mario Garza made motion to appoint Rudy Guerra to the PAL Board and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed. (4-0)

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- D. Consideration and Action to Appoint, Re-appoint and/or remove Board Member(s) of the San Juan Economic Development Corporation Board.

No Action was Taken.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action to Approve \$130,840.00 in Rehabilitation Work Needed at Lift Station # 17 by Buy-Board Vendor Southern Trenchless Solutions Funding is available through ARP funds.

DISCUSSION: Benjamin Arjona, City Manager explained that this is an item discovered by a manhole here at the lift station right across the library the wet well needs to be rehabbed and this is an emergency to get approval.

Commissioner Marco “Markie” Villegas motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0)

- B. Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC to provide Engineering Services for Sanitary Sewer Improvements at the Alta Vista Subdivision.

DISCUSSION: Benjamin Arjona, City Manager explained that we have a clay line going through the alley so that as discussed previously the line must be replaced with a new 8” PVC line to better serve the residents. Mayor Mario Garza asked if these was coming out of the ARP funds to which Mr. Arjona stated yes.

Commissioner Ernesto “Neto” Guajardo motion to approve and was seconded by Mayor Mario Garza. Motion Passed (5-0)

- C. Discussion and Possible Action to Contract TRIMAD CONSULTANTS, LLC to provide Engineering Services for Waterline Improvements at the Alta Vista Subdivision.

DISCUSSION: Benjamin Arjona, City Manager stated that not only the sewer line had to be replaced also the water line it is an old line. Juan Carlos Martinez stated that they are replacing a 2” cast iron line to an 8” PVC. Mayor Pro-Tem Leonardo “Lenny” Sanchez asked how old this line is, to which Mr. Martinez responded it was very old.

Commissioner Ernesto “Neto” Guajardo motion to approve and was seconded by Mayor Mario Garza. Motion Passed (5-0)

- D. Discussion Consideration to Award RFB NO. 23-006-11-30 Annual Aluminum Sulfate/Blends Supply Water Treatment Plant # 1 an Authorize the City Manager to Execute all Related Documents as Needed to the Most Responsible Bidder.

DISCUSSION: Lori Maldonado, Purchasing Agent mentioned that there were 3 bids submitted, but only Chemtrait Chemicals was the only company who submitted a proposal with amounts and are the ones we have under contract. Mrs. Maldonado stated that staff recommended Chemtrait Chemicals.

Commissioner Marco “Markie” Villegas motion to approve and was seconded by Mayor Pro-Tem Leonardo “Lenny” Sanchez. Motion Passed (5-0)

- E. Discussion and Consideration to award RFB NO. 23-007-11-30 Annual Aluminum Sulfate/Blends Supply Water Treatment Plant # 2 and Authorize the City Manager to Execute all Related Documents as Needed to the Most Responsible Bidder.

DISCUSSION: Lori Maldonado, Purchasing Agent stated the city only received 2 bidders and only Chemtrait Chemicals submitted proposals. Mrs. Maldonado stated that staff recommendation was Chemtrait Chemicals.

Commissioner Ernesto “Neto” Guajardo motion to approve and was seconded by Mayor Pro Tem Leonardo “Lenny” Sanchez. Motion Passed (5-0)

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F. Discussion and Consideration to Award RFP No. 23-005-12-15 City of San Juan Parks and Rec – phase 1 and Authorize the City manger to Negotiate a Contract with the most Responsible Bidder.

DISCUSSION: Lori Maldonado, Purchasing Agent stated On November 27, 2022, December 4, 2022, November 23, 2022 and November 30, 2022, Staff Advertised in The Monitor and The Advance Newspaper to Solicit Proposals for RFP NO. 23-005-12-15 City of San Juan Parks and Rec Park - Phase I. A Pre-Bid Conference was held on December 6, 2022 and a Bid Opening was held on December 15, 2022. The following bids were received:

1. DAVILA CONSTRUCTION, INC - MCALLEN, TX \$2.899 million
2. ECON GROUP, LLC - EDINBURG, TX \$4 million

Benjamin Arjona, City Manager, gave a brief breakdown of the proposals: Davila Construction submitted a bid of \$2.899 million, and ECON Group submitted a bid of \$4 million. Mayor Mario Garza mentioned this bid was for Phase I, which is the park alone. Edgar Villanueva, Project Manager with ERO Architects, gave a breakdown of totals. Mr. Villanueva recommended negotiating with the lowest qualified bidder.

Mayor Mario Garza made motion to approve and was seconded by Mayor Pro-Tem Leonardo “Lenny” Sanchez. Motion Passed. (5-0)

G. Discussion and Possible Action to Authorize the City Manager to Advertise a Request for Proposals for Emergency Ambulance Services.

No Action was taken.

H. Discussion and Consideration to Award RFB NO. 23-004-11-22 Purchase of Unleaded Plus (89 Octane Rating) and Highway Diesel Fuel (Ultra-Low Sulfur) and Authorize the City Manager to Execute all Related Documents as needed to the most responsible bidder.

DISCUSSION: Lori Maldonado, Purchasing Agent stated that on November 2, 2022 and November 9, 2022, Staff Advertised in the Advance Newspaper to Solicit Bid Proposals for RFB NO. 23-004-11-22 Purchase of Unleaded Plus (89 Octane Rating) and Highway Diesel Fuel (Ultra-Low Sulfur). A Pre-Bid Conference was held on November 7, 2022 and a Bid Opening was held on November 22, 2022. The following bids were received:

1. Gold Star Petroleum, Inc. - Spring, TX
2. RGV Pump & Equipment, LLC - San Benito, TX

Mayor Mario Garza made motion to award RGV Pump & Equipment, LLC. and was seconded by Commissioner Marco “Markie” Villegas. Motion Passed. (5-0)

IX. RESOLUTIONS

A. Consideration Resolution to Approve a Waterline Access Agreement between the North Alamo Water Supply Corporation (NAWSC) and Estancia Properties, LLC.

DISCUSSION: Benjamin Arjona, City Manager stated this was a formality for an annexation.

Commissioner Marco “Markie” Villegas made motion to approve and was seconded by Ernesto “Neto” Guajardo. Motion Passed (5-0).

B. Consideration and Action on a Resolution Accepting a Voluntary Annexation Petition, Setting Dates and Times of Public Hearings and Directing the Planning Department to Prepare a Service Plan at the Proposed Stewart Coves Subdivision being a 37.258-acre tract of land out of Lots 1 and 6, Stewarts Addition to the Conway Gardens, located at the Northwest corner of Moore and Stewart Roads, as Requested by Joyce E. Soulek Living Trust.

DISCUSSION: Daniel Tijerina, Director of Planning stated this was a petition of a voluntary annexation a 37.258-acre tract of land out with 185 lots. Mr. Tijerina stated that staff recommended approval of the adoption of the resolution of the petition for voluntary annexation of Stewart Coves.

Commissioner Marco “Markie” Villegas made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion Passed (5-0).

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X. CONTRACTUALS

- A. Consider Authorizing the City Manager to Enter into a Contract Agreement with Tradition Energy as the Energy Supplier for the City of San Juan from January 1, 2023 through December 31, 2027.

DISCUSSION: Drew Thornton from Traditional Energy was presented by Leroy Gonzales, Director of Finance. Traditional Energy was brought up by Mayor Mario Garza, who questioned Mr. Thornton whether they were a broker or not. He added that they had Omnia Partners, the largest government buying cooperative in the country, as their sole energy advisor. After providing a regional market overview, Mr. Thornton moved on to talk about pricing. Mr. Thornton's advice is to approve the five-year commitment, according to Benjamin Arjona, the City Manager.

Commissioner Ernesto "Neto" Guajardo made motion to approve and was seconded by Commissioner Marco "Markie" Villegas. Motion Passed (5-0).

XI. CONSENT AGENDA

- A. Consider Approval of the Tax Collection Report for October 2022.
B. Consider Approval of the Tax Collection Report for November 2022.
C. Consider Approval of the Budget Expenditure Report for the Month of October 2022.
D. Consider Approval of the Budget Expenditure Report for the Month of November 2022.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to approve all items under consent agenda and was seconded by Mayor Mario Garza. Motion Passed (5-0).

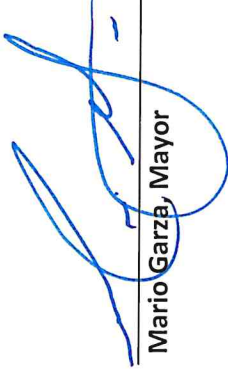
XII. ADJOURNMENT 7:37 p.m.

Mayor Pro Tem Leonardo "Lenny" Sanchez made motion to adjourn at 7:37 and was seconded by Mayor Mario Garza. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS

ATTEST:


Brenda Escalante, City Secretary


Mario Garza, Mayor