

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, April 22, 2024

TIME: 6:00 p.m.

PLACE: Amigos Del Valle
601 W. 1ST Street
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Marco “Markie” Villegas, Mayor Pro Tempore
Leonardo “Lenny” Sanchez, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Adina “Dina” Santillan, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Brenda Escalante, City Secretary
Tirso Garza, Chief of Fire
Leandro Sifuentes, Interim Chief of Police
Adelaida Cordero, Director of Human Resources
Leroy Gonzales, Finance Director
Christina Pérez, Interim Library Director
Monica Gomez, Assistant Director of Planning
Israel Garza, Director of Sanitation/ Public Works
Juan Carlos Martinez, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology
Ruben Guajardo, Asst. Director of Parks & Recreation/Police Athletic League

ORDER OF BUSINESS

- I. CALL MEETING TO ORDER:**
Mayor Mario Garza called meeting to order at 6:00 p.m.
- II. INVOCATION:**
Benjamin Arjona, City Manager led the Invocation.
- III. PLEDGE OF ALLEGIANCE:**
Mayor Mario Garza led the Pledge of Allegiance.
- IV. PUBLIC COMMENTS:** No Public Comment.
- V. PRESENTATIONS**
 - A. Presentation on a Proclamation Proclaiming the Month of May 2024 as Mental Health Awareness Month.**

DISCUSSION: Adelaida Cordero, Director of Human Resources stated that May is Mental Health Awareness Month, and we still have an employee help program in place thanks to the new insurance provider. Ms. Cordero introduced Dr. Puente who gave a brief presentation on Mental Health Awareness. Ms. Cordero informed the city commission about a presentation that would be held on Wednesday May 22nd in English and Spanish for all employees to attend. The proclamation was read by Ms. Cordero.
 - B. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, Department of Sanitation, and San Juan Memorial Library.**
 - 1. Planning and Zoning Monthly Report.
 - 2. San Juan Memorial Library Monthly Report.
 - 3. Department of Parks and Recreation Monthly Report.
 - 4. Department of Sanitation Monthly Report.

DISCUSSION: Mayor Pro Tem Marco “Markie” Villegas asked Israel Garza, Director of Sanitation, about the potholes. Mr. Garza stated he got some materials and is patching potholes. Commissioner Ernesto "Neto" Guajardo inquired about the progress of the Hackberry Street arrows and signs from Mr. Garza. Mr. Garza stated he had purchased all the necessary signage and was only awaiting the City Commission's approval. Ricardo Palacios, City Attorney stated he will start on a letter to address the matter.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS.

- A. Discussion and Possible Action to Approve the Procurement of a Replacement Audio/Visual Solutions for the San Juan Municipal Library and Authorize the City Manager to Execute any Agreement(s) and/or Budget Amendment(s) as Needed.**

DISCUSSION: Benjamin Arjona, City Manager stated this budget was approved at the budget session workshop, the equipment that we have is very old. Par Karr, Director of Information Technology stated the equipment there right now is over 12 years old, and the new solution that they are bringing will be more up to date and will put us into the next 5 to 10 years. they will be replacing everything except the big projection screen. They will be updating the projectors, speakers, cameras, amplifiers, wireless mics. Commissioner Adina "Dina" Santillan inquired about the turn back time, Mr. Pat Karr stated 6 to 8 weeks to get all the material in and schedule removal and installation of equipment.

Commissioner Ernesto "Neto" Guajardo made motion and was seconded by Commissioner Leonardo "Lenny" Sanchez. Motion Passed (5-0)

- B. Discussion and Possible Action to Approve Emergency Repairs on Lift Station #5 & Lift Station #22 in the Amount of \$231,000.00 and Authorize the City Manager to Execute all Related Documents Needed.**

DISCUSSION: Juan Carlos Martinez, Director of Utilities stated both stations have cracked by minimizing the pump efficiency, these immediate repairs are necessary to preserve and protect the public's health and safety of the residents. Mayor Pro Tem Marco "Markie" Villegas asked if repairs were for both to which Mr. Martinez Responded yes. Mayor Mario Garza asked who double checks that work is done properly, Mr. Martinez responded that the Collection Supervisor and himself sign off on it.

Commissioner Leonardo "Lenny" Sanchez made motion and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed (5-0)

- C. Consider Authorizing the City Manager to Enter into a Contract Agreement with Valiant Energy for Consulting Service and Price Negotiations for Renewal of Retail Electric Provider following Current Contract.**

DISCUSSION: Benjamin Arjona, City Manager stated that Mr. Ramirez gave a presentation a few weeks ago. Mr. Ramirez stated the contract is so that they can get started on the street lighting program and to monitor the electricity rates from here to a year and half or 2 years to see where they are at, so that they can be proactive. Furthermore, the street lighting program is to make sure they cover all the areas that are needing light in the city of San Juan. Mr. Arjona stated is a big plus for the City of San Juan as the city has a lot of subdivision without proper lighting. Mr. Ramirez also mentioned that they have the relation with AEP and Magic Valley. Mayor Mario Garza asked if they work the state to bring in grants to assist to which Mr. Ramirez replied yes.

Mayor Pro Tem Marco "Markie" Villegas made motion and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed (5-0)

- D. Discussion and Possible Action to Accept and Approve the Preliminary Design Report of the Police Department Building Expansion.**

DISCUSSION: Bryan Godinez, CEO and Edgar Villanueva, Project Manager with the ERO Architects gave a presentation for the City of San Juan Public Safety Building. Mr. Godinez stated that they presented the preliminary design report for the expansion and have been working closely with Chief Sifuentes and his team.

Commissioner Ernesto "Neto" Guajardo made motion and was seconded by Commissioner Leonardo "Lenny" Sanchez. Motion Passed (5-0)

- E. Discussion and Possible Action to Authorize the City Manager to Negotiate an Agreement with ERO Architects to Proceed on the Design and construction Administration Services for the Expansion of the Police Department Building**

DISCUSSION: There was no comments or concerns.

Mayor Pro Tem Marco "Markie" Villegas made motion and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed (5-0)

VII. CONSENT AGENDA

- A. Consider Second and Final Reading of the Ordinance Regarding for a Voluntary Annexation Petition of the 6.21-Acre Tract of Land Out of Lot 12, Stewart's Addition to the Conway Gardens, Located Approximately 300 Feet North of Hall Acres Road, Along West Side of Stewart Road, as Requested by XLH Investment, LLC.**

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, APRIL 22, 2024

Commissioner Adina "Dina" Santillan made motion and was seconded by Commissioner Leonardo "Lenny" Sanchez. Motion Passed (5-0)

VIII. EXECUTIVE SESSION

A. The San Juan City Commission will Convene in Executive Session in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Code Annotated, Government Code Chapter §551.071.

1. Pursuant to Section §551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to a Business Project, "Project Filler".

Commissioner Marco "Markie" Villegas made motion to enter in to executive session at 6:42 p.m. and was seconded by Mayor Mario Garza. Motion passed (5-0)

XII. RECONVENE

Commissioner Ernesto "Neto" Guajardo made motion to reconvene at 6:56 p.m. and was seconded by Mayor Mario Garza. Motion passed (5-0)

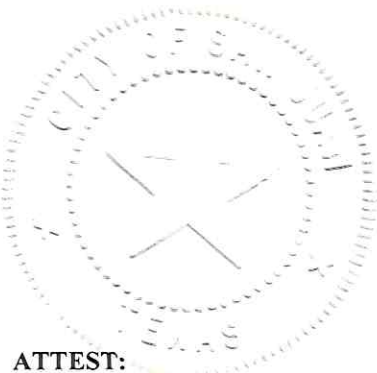
A. The City Commission will Reconvene in Open Session to Take Necessary Action if any in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Closed Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

1. Pursuant to Section §551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to a Business Project, "Project Filler".

Commissioner Leonardo "Lenny" Sanchez made a motion to proceed as discussed under executive session and was seconded by Commissioner Ernesto "Neto" Guajardo. Motion Passed (5-0)

XIII. ADJOURMENT

Mayor Pro Tem Marco "Markie" Villegas made motion to adjourn at 6:57 p.m. and was seconded by Commissioner Adina "Dina" Santillan. Motion passed (5-0)



ATTEST:


Brenda Escalante, City Secretary

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor