

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:

Tuesday, January 10, 2017

TIME:

6:00 p.m.

PLACE:

San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Raudel Maldonado, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT:

Juan Gonzalez, Chief of Police

STAFF PRESENT:

Benjamin Arjona, City Manager
Mayra Rodriguez, City Secretary
Raymundo Cazarez, Captain
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST: Mr. Mata, Chris Vela with First Southwest Financial Advisors

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PUBLICCOMMENTS

V. PRESENTATIONS

- a. Presentation on Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library, Department of Sanitation. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if there were any questions on any of the reports.

Mayor San Juanita Sanchez stated that there was an incident that she would like for Carmen Gonzalez, Director of Sanitation to elaborate on. Ms. Gonzalez stated that truck # 427 was ready to take to a vendor to repair and was reported to be on fire in the morning due to an electrical outage and another truck was damaged due to the incident. Commissioner Raudel Maldonado asked how it would affect the service to the residents. Ms. Gonzalez replied that it wouldn't affect them much because on Wednesday she has five units out working and those units were still scheduled to be out. She went on to say that unit #427

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was a total loss. Tirso Garza, Fire Chief stated that the truck did have a kill switch but couldn't determine if the truck was on.

Mayor Sanchez stated that she still hadn't received the list of the delinquent accounts. Ms. Gonzalez stated that she had been working on the list and seemed that some on the accounts were very old and didn't think people still lived there.

Mayor Pro-Tempore Mario Garza inquired on how often trucks inspected and Ms. Gonzalez replied that all trucks are inspected daily.

- b. Presentation on City of San Juan Strategic Plan 2016-2021 (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked Mr. Mata to give presentation.

Mr. Mata stated that he had strategies and goals that the City could start implementing. He recommended the City review the plan twice a year stating changes and adjustments could be done. Benjamin Arjona, City Manager stated that it was a five year plan and at the end of the first year the City will review the plan and before the end of the fifth year review it again and decide if it is necessary to make a new plan. Mr. Mata also commented that he would like to bring back the leadership program since it was a great program.

VI. APPOINTMENTS

- a. Consider Nomination for the City of San Juan to the 2017 Rio Grande Walk of Fame, as requested by the City of Hidalgo. (Mayra Rodriguez, City Secretary)

DISCUSSION: Mayor San Juanita Sanchez presented the item and nominated Cory Ramirez of St. Vincent the Palm. She stated that the soup kitchen was a great program and that up to 500 people received a hot meal.

Commissioner Jesus Ramirez nominated Luis Ramos Jr. for his contribution to education but also for serving the community as he was a Commissioner of the City of San Juan and member of St. John the Baptist Church.

Mayor Sanchez motioned to nominate Cory Ramirez and Seconded by Commissioner Pete Garcia. Opposed by Commissioner Jesus Ramirez, Commissioner, Raudel Maldonado and Mayor Pro-Tempore Mario Garza. (2-3)

Commissioner Jesus Ramirez motioned to nominate Luis Ramos Jr. Seconded by Commissioner Raudel Maldonado. Opposed by Mayor San Juanita Sanchez and Commissioner Pete Garcia. Motion Passed (3-2)

- b. Consider and Approve the resignation of City Secretary Mayra Rodriguez and authorize Adelaida Cordero, Director of Human Resources to proceed in offering the position of City Secretary to next candidate approved on November 29, 2016 meeting. (Mayor San Juanita Sanchez)

DISCUSSION: Mayor San Juanita Sanchez presented the item and stated that she didn't think the City needed to go out and re-advertise since the Commission had previously voted on two candidates. She preferred the Commission to approve Maria M. Ramos since she was the second candidate that the Commission had approved.

Motion was made by Commissioner Pete Garcia to approve and seconded by Mayor San Juanita Sanchez. Opposed by Commissioner Jesus Ramirez, Commissioner Raudel Maldonado and Mayor Pro-Tempore Mario Garza. (2-3)

Commissioner Jesus Ramirez asked Javier Villalobos, City Attorney if the Commission could choose any one from the list of applicants. Mr. Villalobos replied that it was safe to choose from what the Commission had already voted for. The Commission could also go out to open the position again. Commissioner Pete Garcia commented that the Commission could open the position again. Commissioner Raudel Maldonado asked if there was any other way they could rank the applicants since the previous candidates did not work out. Mayor San Juanita Sanchez stated that it was not a good idea to open the position again since they had just done it two months prior to the meeting. Commissioner Pete Garcia mentioned that they shouldn't rank and go through the interview process and make recommendations. [NO ACTION]

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VII. CONTRACTUALS/RESOLUTIONS

- a. Consider Authorizing the Chief of Police to Execute a Memorandum of Understanding between San Juan Crime Stoppers and San Juan Police Department. (Juan Gonzalez, Chief Police)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Raymundo Cazarez, Captain stated that the San Juan Crime Stoppers have been established since 2009 and have been very effective and this would also help to bring in additional funds to pay out.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- b. Consider Reviewing New Financing Bond Options and Authorize the City of San Juan and First Southwest, a Division of Hilltop Securities, to begin the Process to Obtain the City of San Juan Financial Contribution as Presented: the Financial Plan, The Method of Sale, and the Approval of Frost Bank as the Underwriter. (Pablo Garza, Director of Finance)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Pablo Garza stated that Chris Vela, with First Southwest Financial Advisors had done a presentation in a previous meeting.

Mr. Vela stated that he had been asked at the previous meeting to come up with alternatives with new money since the City of San Juan had requested to analyze new debt capacity to finance a portion of the City's capital improvement program. The new debt capacity would be obtained through extra funding obtained from the new franchise tax on the City Sanitation fund for street projects. The City imposed a franchise tax of 7% of the gross revenue of the sanitation fund which would yield approximately \$205,000 and the City would only allocate \$132,548 per year for debt service of certificates of obligation as \$73,333 had already been allocated to an interfund loan to the general fund.

The City identified \$3,516,319 in street rehabilitation cost for streets that failed, serious, and poor condition. The City funded Phase I Rehabilitation Project with an interfund loan of \$2 million. Phase II of the project was in the amount of \$1,516,319 and was expected to be funded with the certificates of obligation. Mr. Vela stated that the City could fund Phase II of the Rehabilitation Project without have a negative budgetary impact. He also mentioned that there would be no impact on the tax rates.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- c. Consider Rejecting Bid #16-50-12-06 and Authorizing the City Manager to Re-advertise for Request for Qualifications for Consulting Services for a Comprehensive Study. (Rene Jaime , Purchasing/Risk Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Rene Jaime, Purchasing/ Risk Manager stated that on November 20th and 23st the City announced through the Monitor Newspaper and Advance Journal a request for qualifications. Mr. Jaime stated that he only received one response and advised the Commission to reject the bid and advertise. Mayor Sanchez asked if there was an estimate as to how many companies offered these type of services. Mr. Jamie replied that he wasn't aware of the number but he was aware that other cities had requested these services before. Commissioner Jesus Ramirez asked what exactly did the comprehensive plan include. Mr. Jaime replied that the City was looking into updating job descriptions, policies and procedures. Commissioner Pete Garcia motioned to extend the advertisement for three more weeks.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

VIII. CONSENT AGENDA

- a. Monthly Collection Report-November 30, 2016. (Pablo Garza, Department of Finance)
- b. Investment Report as of December 30, 2016. (Pablo Garza, Department of Finance)
- c. Consider an Ordinance in Second Reading for a Rezoning Request from Single-family Residence District (R-S) to Neighborhood Commercial District (C-1) for the Property Legally Described as Lot 1, Block 1, Salazar Subdivision #2, Located at the Northwest

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Corner of Raul Longoria Road and Salazar Street as Requested by G&G Holding L. L. C.
(Xavier Cervantes, Planning and Zoning Director)

- d. Consider an Ordinance in Second Reading for a Rezoning Request from Single-family Residence District (R-S) to Neighborhood Commercial District (C-1) for the Property Legally Described as a 1.828-acre tract of land out of Lot 19, Block 8, John Closner Subdivision, Located at 1911 N. Raul Longoria Road as Requested by Calixto Hernandez. (Xavier Cervantes, Planning Zoning Director)

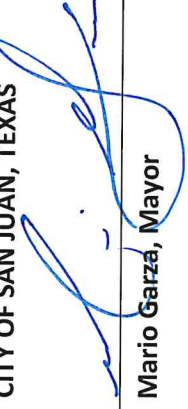
DISCUSSION: Mayor San Juanita Sanchez presented the item and asked if any item needed to be pulled. No further discussion was made.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

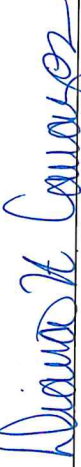
IX. ADJOURNMENT 6:50 P.M.

Commissioner Raudel Maldonado motioned to adjourn meeting and seconded by Mayor San Juanita Sanchez. Motion passed. (45-0)

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary