

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:

Tuesday, January 17, 2017

TIME:

6:00 p.m.

PLACE:

San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Jesse Ramirez, Commissioner
Pete Garcia, Commissioner
Javier Villalobos, City Attorney

STAFF PRESENT:

Benjamin Arjona, City Manager
Adelaida Cordero, Director of Human Resources

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Pro-Tempore Mario Garza led the Pledge of Allegiance.

IV. APPOINTMENTS

- a. Consider and Approve the Resignation of City Secretary, Mayra Rodriguez and authorize Adelaida Cordero, Director of Human Resources, to proceed in offering the position of City Secretary to the second top candidate approved on the November 29, 2016 meeting (Mayor San Juanita Sanchez)

Mayor San Juanita Sanchez tabled the item, except for the acceptance of the resignation and to urge the appointment of Maria Rosas, the second top finalist that had been voted on November 29, 2016. With a pool of applicants, the Commission agreed to interview the four top candidates. The rankings of the top four were Mayra Rodriguez with 8.4; Maria Rosas with 8.0 and the others scoring below that. With the agreement of the Commission at that meeting, Adelaida Cordero, Director of Human Resources was authorized to make an offer to the top candidates. Mayor Sanchez stated that we would proceed as previously voted by the Commission and make the offer to the second top candidate, Maria Rosas.

Motion was made by Commissioner Pete Garcia to approve and seconded by Mayor San Juanita Sanchez. (2-3)

- b. Consider and Approve the Appointment, Compensation and Duties of an Interim City Secretary for the City of San Juan, Texas. (Commissioner Pete Garcia, Mayor San Juanita Sanchez)

Commissioner Garcia stated that he put the item in the Agenda to make a Motion to put Palmira Cepeda as Interim City Secretary. Seconded by Mayor San Juanita Sanchez. (2-3)

Commissioner Ramirez stated that he had a Motion on Item B and Mayor Sanchez stated it had already been moved and seconded. Commissioner Ramirez affirmed it had, but he had another nomination. Mayor Sanchez then stated that it had already been moved and was not open for nominations. Commissioner Ramirez reiterated that he had a Motion for the same agenda item. Mayor Sanchez asked Mr. Villalobos, City Attorney if a Motion could be done on the same agenda item if there had been no discussion. Mr. Villalobos responded that it needed to be done quickly in another Special Called Meeting because it was motioned and moved.

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- c. Consider and Approve for Human Resources Director to Advertise for the City Secretary position requiring the candidates to meet the existing established requirements for this position. (Commissioner Pete Garcia, Mayor San Juanita Sanchez)

Commissioner Garcia stated that the City Secretary position needed to be advertised. Motion was made by Commissioner Garcia to approve and seconded by Mayor Sanchez. Motion passed (4,1)

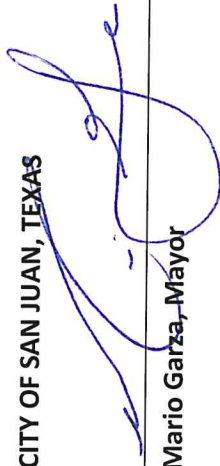
- d. Consider and Approve to Authorize Adelaida Cordero, Director of Human Resources, to proceed in offering the position of City Secretary to a candidate from the pool of applicants previously interviewed for the position. (Commissioner Jesse Ramirez, Commissioner Raudel Maldonado and Mayor Pro Tempore Mario Garza)

Mayor Sanchez stated that this item is contradictory to the previous item. Item D will be cancelled. There will be no action on Item D.

V. ADJOURNMENT

Commission Raudel Maldonado motioned to adjourn meeting and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary