

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 28, 2017

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: San Juanita Sanchez, Mayor
Mario Garza, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Jesus Ramirez, Commissioner
Pete Garcia, Commissioner
Javier Villalobos, City Attorney

MEMBERS ABSENT:

STAFF PRESENT: Benjamin Arjona, City Manager
Palmira Cepeda, Interim City Secretary
Juan Gonzalez, Chief of Police
Tirso Garza, Chief of Fire
Oscar Cuellar, San Juan EDC Director
Pablo Garza, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Rene Jaime, Purchasing/Risk Management
Mary Enriquez, Court Administrator
Hussein Bakka, Director of Information Technology

GUEST: Mark Alaniz, Parks and Recreation Advisory Board

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor San Juanita Sanchez called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor San Juanita Sanchez led the Pledge of Allegiance.

IV. PRESENTATIONS

- a. Presentation on Departmental Reports: Municipal Court, Police Department, Utility Department, Fire Department, Department of Finance and City Manager. (Benjamin Arjona, City Manager)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona stated that department directors were available for any questions. Mayor Sanchez asked for clarification on the court report and stated that on the marshal’s report there were different cities listed. Mary Enriquez, Court Administrator stated that the cities were listed because the City Marshal visited those cities due to the scofflaw. She went on to say that they collected \$21 thousand for the month of February.

Benjamin Arjona, City Manager gave report and stated that he had met with TCQ regarding the brush drop off location and they recommended that the City should have a citizen collection site and he along with Carmen Gonzalez, Director of Sanitation were working on an application to present to the commission. He went on to say that if granted the permit, they would have different containers to drop off brush. Mr. Arjona presented a video of the progress of the police department substation and how it has come along for period of a month and a half. Mayor Sanchez asked how the first time sewer connections

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along the rail road tracks were going. David Salinas, Director of Utilities stated that the project was going to take a while and that they were still within the time frame. He mentioned that the project had just been approved by the Texas Water Development Board.

Mayor Pro-Tempore asked Tirso Garza, Chief of Fire if he knew the reason why there were four delayed call. Chief Garza stated that he had not received the report and that he would probably have it the following month.

- b. Presentation on 2017 GERIT Contest: Recycle Mascot Makeover. (Carmen Gonzalez, Director of Sanitation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Carmen Gonzalez, Director of Sanitation stated HEB Central Market had a contest and awarded Keep San Juan Beautiful \$2 thousand dollars to host a GERIT Recycle Mascot Makeover contest. She mentioned that they received 22 entries and four were submitted to the Keep San Juan Beautiful Board for a final selection. Jose Delgado, a PSJA student and a San Juan resident won the contest. Ms. Gonzalez also mentioned that they were going to hold off on awarding him the \$100 dollars until they receive the costume.

- c. Presentation of the Annual Audited Financial Report for the City of San Juan, Texas for Fiscal Year Ending September 20, 2016. (Benjamin Arjona, City Manager)

DISCUSSION: No action.

- d. Presentation on Upcoming Events. Sanclovía – MayFest (Patrick Willingham, Director of Parks & Recreation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Patrick Willingham, Director of Parks and Recreation stated that Sanclovía would be taking place on Sunday on the west side of El Dora Rd. Several streets would be block and the event would be from 1:00 pm to 5:00 pm. He mentioned that several food vendors would be there. He went on to say that there would be fruits and shakes. Mayor Sanchez mentioned that there would be bikes that were donated for raffle. Mr. Willingham went on to say that Saturday morning they will be having opening ceremony for spring baseball and softball. He also mentioned that they had just started putting MayFest together and that Roy Garcia was helping to put it together. They have a medium size carnival and one band. There will be a softball tournament that will happen in conjunction with the event. The date was set for May 13th 2017 and it will be a free event. Commissioner Jesus Ramirez asked if all the teams were ready for Saturday and if all uniforms have been received. Mr. Willingham replied by saying he was expecting uniforms for the next day. He also mentioned that they had to assist one of the teams with a coach. Mayor Pro- Tempore Mario Garza commended Mr. Willingham on how good the baseball fields were looking.

- e. Presentation by The City of San Juan Parks & Recreation Advisory Board Awarding Annual Scholarships. (Patrick Willingham, Director of Parks & Recreation)

V.

DISCUSSION: Mayor San Juanita Sanchez presented the item and Patrick Willingham, Director of Parks and Recreation presented Mark Alaniz from the Parks and Recreation Advisory board. Mr. Alaniz stated that he was very uncomfortable that an item he had requested was not on the agenda. He went on to say that due to previous administration they weren't able to use money from their account. They had a BBQ fundraiser and to raise money and be able to give a scholarship. Dr. Alaniz, Parks and Recreation Board member stated that Jesus Castillo was the recipient for 2016 scholarship. She mentioned that MR. Castillo was thankful for parks and recreation and that he wants to come back and coach junior high level athletes to help them improve on their skills and mentor them. Emely Ramos was the 2nd recipient of the scholarship and on her essay she spoke about how sweat affected her skin and she didn't give up. She loves dance and sports and with the money she receives she would like to use it to apply to medical school and in the future open a dermatology clinic in the PSJA area. Mayor Sanchez congratulated the board for their hard work.

VI. PUBLIC HEARING/ORDINANCES

- a. Consider an Ordinance in First Reading for a Conditional Use Permit to Operate a drive-thru business (restaurant) in a commercial area, legally described as a 1.828-acre tract of land out of Lot 19, Block 8, John Closner Subdivision, located at 1911 N. Raul Longoria Road, as Requested by Calixto Hernandez. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the restaurant name was Golden Chicken and the hours of operation for the window would be from 10:30 am to 10:30 pm. No alcohol would be served and mentioned that staff sent letters to

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30 property owners. On March 16th the planning and zoning commission recommended approval unanimously.

Mayor Sanchez opened floor for public comment for or against at 6:45 pm. She asked if there were any comments from the commission and closed it at 6:45 pm.

Motion was made by Commissioner Jesus Ramirez to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- b. Consider an Ordinance in First Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the “RGV Coolers” retail store located at 2604 N. Raul Longoria Road, Suite 106, legally described ad Lot 1, Storage Depot Subdivision, as Requested by RGV Coolers, LLC. (Xavier Cervantes, Director of planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning gave presentation. He mentioned that the business has been opened since January 2017 and are asking for permission to sale alcohol while they sale the coolers. The hours of operations are from 10:00 am to 7:00 pm and 37 property owners were notified. He went on to say that he did receive two phone calls in opposition to the sale of alcohol after the planning and zoning commission meeting. Mr. Cervantes stated that it was approved unanimously at the March 16th meeting.

Mayor Sanchez opened public comment at 6:47 pm. Mayor Pro-Tempore Mario Garza asked what the concerns were of the two property owners that were against. Mr. Cervantes mentioned it was the sale of alcohol. Mayor Sanchez closed public comments at 6:48 pm

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Mayor Pro-Tem Mario Garza. Motion passed. (5-0)

VII. DISCUSSION AND POSSIBLE ACTION TO THE FOLLOWING MATTERS:

- a. Consider the Approval of a Budget Amendment in the Amount of \$37,966.00 from Fund 54 to Cover the repairs and Replacement of the Bio-solids Handling pumps at the wastewater treatment plant. (David Salinas, Utility Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Utility Director stated that he was requesting the amendment to cover the cost of a new pump and to repair the pumps at the water treatment plant. The money he was requesting was from bond issuance money from 2014. Mayor Sanchez asked if there were any question and asked for motion.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- b. Consider the Approval of a Budget Amendment in the Amount of \$5,000.00 from the general Fund to Cover the Purchase of Two New Beacon Lights for the San Juan Library. (Patrick Willingham, Director of Parks and Recreation)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Patrick Willingham, Director of Parks and Recreation stated that the money was collected as revenue from the insurance.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- c. Discussion in Action on Resolution to Declare an Emergency Pursuant to Ordinance 17-04 for the Purpose of Hiring Personnel. (Juan Gonzalez, Chief of Police)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager asked for no action c and d.

- d. Discussion in Action on Allowing Police Department to Employ Necessary Personnel Pursuant to Declare Emergency. (Juan Gonzalez, Chief of Police)

DISCUSSION: No action.

VIII. CONTRACTUALS/RESOLUTIONS

- a. Consider Authorizing City Manager to Enter Into an Amended Interlocal Cooperative Agreement Between Palm Valley Animal Center and the City of San Juan. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Xavier Cervantes, Director of Planning stated that the existing agreement was effective from October 1st, 2016 to September 30, 2017. Under the agreement, San Juan residents can deliver any animal at no charge. 87 animals get delivered per month and under the current agreement the City of San Juan pays \$80 to Palm Valley Animal Center per animal that the City delivers. The new agreement states that the City of San Juan will pay a flat fee of \$10,162.00 per month.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

- b. Consider Authorizing City Manager to enter into Contract with BuyBoard vendor Instuform Technologies, LLC for the Purpose to furnish all labor, material, equipment and services for accomplishing the Sanitary Sewer Manhole Restoration Project approved by Commission on September 13, 2016. (David Salinas, Utility Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and David Salinas, Utility Director stated that the manholes were located at the San Juan del Norte subdivision. He went on to say that the mentioned company was the only one that met the budget.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Commissioner Pete Garcia. Motion passed. (5-0)

- c. Consider Entering Into an Interlocal Cooperation Agreement between the City of San Juan and Hidalgo County to Provide Efficient and Effective Free Library Services to County Residents. (Armandina Sesin, Library Director)

DISCUSSION: Mayor San Juanita Sanchez presented the item and Armandina Sesin, Library Director stated that it was a yearly agreement that the City does with Hidalgo County. She also mentioned that the City of San Juan Library receives \$14,992.84.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

IX. CONSENT AGENDA

- a. Consider an Ordinance in Second Reading for the Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) of the East 100 feet of a 1.78 acre tract of land out of Lot 14, Block 8, John Closner Subdivision, located at the Northeast corner of Raul Longoria and Eldora Road, as Requested by Aziz Quick Stop, LLC. (Xavier Cervantes, Director of Planning)

DISCUSSION: Mayor San Juanita Sanchez presented the item and asked for a motion to approve.

Motion was made by Commissioner Jesus Ramirez to approve and seconded Commissioner Raudel Maldonado. Motion passed. (5-0)

X. EXECUTIVE SESSION P.M.

- a. The City Commission will convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon's Texas Statutes and Codes Annotated, Government Code, Chapter 551 et seq:

1. 551.074, to deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Remuneration, or Dismissal of Public officer or employee: Finance Director.

XI. RECONVENE P.M.

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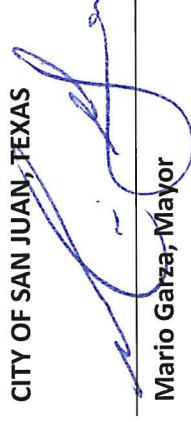
DISCUSSION: Mayor San Juanita Sanchez presented the item and Benjamin Arjona, City Manager stated that Commissioner Jesus Ramirez had request to discuss the item in open session. Commissioner Ramirez mentioned that there was money requested from the EDC for fees to a certain employee. Mr. Arjona mentioned that it was discussed back in October 2016 that the EDC was a private entity and needed to pay for any services that were offered to them. Pablo Garza, Finance Director would do all finance work and attend all meeting for the EDC and the money was to compensate him for his services. Commissioner Jesus Ramirez asked if the EDC was paying directly to Mr. Garza or to the City of San Juan. Mr. Arjona stated that the EDC was paying the City and it was up to the commission to pay Mr. Garza for his services.

Motion was made by Commissioner Pete Garcia to approve and seconded by Commissioner Raudel Maldonado. Opposed by Commissioner Jesus Ramirez. Motion passed. (4-1)

XII. ADJOURNMENT 7:23 P.M.

Commissioner Raudel Maldonado motioned to adjourn meeting and seconded by Commissioner Jesus Ramirez. Motion passed. (5-0)

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Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary