

MINUTES OF A REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:

Tuesday, June 27, 2017

TIME:

6:00 p.m.

PLACE:

San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

Mario Garza, Mayor
Jesus Ramirez, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Ernesto Guajardo, Commissioner
Rick Palacios, City Attorney

MEMBERS ABSENT:

Pete Garcia, Commissioner

STAFF PRESENT:

Benjamin Arjona, City Manager
Palmira Cepeda, City Secretary
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzalez, Interim Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

GUEST:

Carlos Ramos - City of San Juan Crime Stoppers, Chris Vela- Financial Advisor with First South West

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Presentation on Departmental Reports: Municipal Court, Police Department, Department of Utilities, Fire Department, Department of Finance and City Manager. (Benjamin Arjona, City Manager)

DISCUSSION: Benjamin Arjona, City Manager presented the item. Commissioner Raudel Maldonado asked for an update on a recent accident that occurred due to traffic caused by cars cruising on Thursday nights. Juan Gonzalez, Chief of Police stated that they usually stop the cruise night from occurring but there are always different groups doing it. He stated that they always let the public know that cruising is not allowed in the City of San Juan and they also inform them through social media.

**CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JUNE 27, 2017**

Mayor Mario Garza asked if it is only City of San Juan resident that cruise. Chief Gonzalez elaborated by saying that they get people from all over and have made some arrests due to reckless driving, narcotics and outstanding warrants.

Mayor Pro-Tempore advised to submit a request for assistance from the constable's office and DPS to assist with patrolling on Thursday nights.

Mayor Garza asked Mr. Arjona for an update on street projects. Mr. Arjona stated that there are a couple of street projects that are taking place like the Urban County 2016 project. The project is also known as capri subdivision that include: Coconut Street, Pullin Street, Hooper Street and Salazar Street. He went on to say that if the projects get approved by Hidalgo County, the projects will begin in the month of July. He also mentioned that the repaving project phase I for Cancun street, Puerto Vallarta street and Veracruz had already started. Once the project is completed, the next project will be Valencia Village.

Mayor Pro-Tem Jesus Ramirez asked David Salinas, Director of Utilities, about the notice that went out for water conservation. Mr. Salinas stated that they sent out the notice because of the current heat wave and because of the construction at the water plant. He went on to say that they were going to do critical connections and it would not affect residents because the towers were full. He went on to say that the notice is in effect until December and if they finish before the set date, they will issue out another notice. Notices were sent out to residents on the monthly water bills. Mayor Pro-Tem Ramirez asked if the City of San Juan was also on notice and Mr. Salinas confirmed that the city was on notice and he was closely working with Patrick Willingham, Director of Parks and Recreations on the watering of the fields. Mr. Ramirez went on to say that there was an issue at the Police Department with the sprinkler system because the system has a timer and the water was going to the street. Mr. Willingham stated that he had met with staff the turned off the system until the problem is fixed.

- b. Presentation on the National Night Out 2017.

DISCUSSION: Benjamin Arjona, City Manager presented the item and asked Juan Gonzalez, Chief of Police to give presentation. National Night Out was set for August 5th 2017 from 6:00 P.M. to 10:00 P.M. At Mayfield Park in San Juan. They promote the youth and schools get invited to participate as well as local nonprofit groups and state agencies. Mayor Mario Garza asked if Walgreens was still the biggest contributor. Chief Gonzalez stated that Walgreens, Walmart, Mercedes Benz, Spirit Truck Line, Ready Mix, HEB and other contributors. Chief Gonzalez congratulated the San Juan Crime Stoppers for all their work and for becoming a certified program in the State of Texas.

VI. CONTRACTUALS/RESOLUTIONS

- a. Consideration and Approval of the City's Plan of Finance Pertaining to the Contemplated Issuance of Obligations to be designated as "City of San Juan, Texas Waterworks and Sewer System Revenue Bonds, Series 2017"; Authorizing the City Staff and the City Financial Advisor and Bond Counsel to proceed with this Plan of Finance; and Authorizing Other Matters Related to the Foregoing. (Ben Arjona, City Manager)

DISCUSSION: Benjamin Arjona, City Manager presented the item and Chris Vela, Financial Advisor gave presentation. Mr. Vela clarified that there will not be two rates, there will be one set rate and will be submitted to the water development board for approval.

Arnoldo Cantu presented a plan of finance resolution that finalizes and approves the presentation Mr. Vela gave. The resolution was for the bonds council, financial advisors and the City of San Juan to move forward and work with the water development board for the pricing of the bonds.

Motion was made by Commissioner Raudel Maldonado to approve and seconded by Mayor Pro-Tem Jesus Ramirez. Motion passed. (5-0)

VII. DISCUSSION AND POSSIBLE ACTION TO THE FOLLOWING MATTERS:

- a. Staff is Requesting Authorization to Use Surplus Funds in the Series 2007 and 2014 Bonds for the Purchase and Installation of Pumps, Water and Wastewater Treatment Plant and Distribution and Collection Systems. Approval of a Budget Amendment is Needed to Transfer Funds into the Capital Fund Account and Authorize the City Manager to Execute Any Related Documents. (David Salinas, Director of Utilities)

DISCUSSION: Benjamin Arjona, City Manager presented the item and David Salinas, Director of Utilities gave presentation. Mr. Salinas stated that that combined there were approximately \$800

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JUNE 27, 2017

thousand dollars and the funds would be used for the placement of palm trees at water plant # 1. He also stated that they would like to do improvements at the treviño reservoir and that the funds needed to be committed before the end of the fiscal year.

Motion was made by Mayor Pro-Tem Jesus Ramirez to approve and seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- b. Consider the Approval of a Budget Amendment in the Amount of \$10,000.00 out of Wrecker Fund Balance to Police Department Wrecker Fund Budget. (Juan Gonzalez, Police Chief)

DISCUSSION: Benjamin Arjona, City Manager presented the item and Juan Gonzalez, Chief of Police gave presentation and stated that the funds were from the fees they charge the wrecker service every time the pick up a car. It is a law enforcement fee of \$15 dollars and they use the funds to buy equipment for the department. The funds will be used for radio equipment and minor equipment to finish the year.

Motion was made by Mayor Pro Tempore Jesus Ramirez to approve seconded by Commissioner Raudel Maldonado. Motion passed. (5-0)

- c. Consider the Approval of a Budget Amendment in the Amount of \$20,000 from Account 10.540.1051 Fall/Spring Employees to Cover Expenses in PONY Baseball. (Patrick Willingham, Director of Parks & Recreation)

DISCUSSION: Benjamin Arjona, City Manager presented the item and Patrick Willingham, Director of Parks and Recreation gave presentation. Mr. Willingham stated that the department has had 20% increases in growth and they short in equipment. He mentioned that there were six teams that advanced to regionals. Mayor Pro-Tem Jesus Ramirez asked if there were any teams advancing outside the valley. Mr. Willingham stated that they were anticipating a minimum of two teams. Commissioner Ernesto Guajardo stated that they would be enough money to cover for expenses including fall sports. Mr. Willingham stated that money was already allocated for those expenses.

Motion was made by Mayor Pro Tempore Jesus “Jesse” Ramirez to approve seconded by Commissioner Ernesto Guajardo. Motion passed. (5-0)

- d. Consider the Approval of a Budget Amendment in the Amount of \$6,089 from the General Fund to Cover Uniforms and Tournament Fees for PONY Baseball. (Patrick Willingham, Director of Parks and Recreation)

DISCUSSION: Benjamin Arjona, City Manager Presented the item and Patrick Willingham gave presentation. Mr. Willingham went on to say that the amount of money on the item was raised by gate fees at tournaments and \$1,600 in sponsorships. Commissioner Ernesto Guajardo mentioned that the money raised at in the concession stand was not listed. Mr. Willingham stated that that money was not listed because the department uses city funds to purchase the items. Commissioner Guajardo stated that he would still like to see it on the report.

Motion was made by Mayor Pro Tempore Jesus Ramirez to approve and seconded by Commissioner Ernesto Guajardo. Motion passed. (5-0)

VIII. CONSENT AGENDA

- a. Consider an Ordinance in Second Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at the proposed “Oak Barrel Liquor, Wine and Spirits” store located at 502 N. Veterans Boulevard, legally described as the West 193 feet of the North 162 feet of the South 318 feet of Lot 2, Knights Subdivision, as Requested by Sharon Garcia. (Xavier Cervantes, Director of Planning)
- b. Consider an Ordinance in Second Reading for a Conditional Use Permit for the Sale of Alcoholic Beverages for Off-Premise Consumption at “H&H Food Mart” store, located at 914 W. Sam Houston Boulevard, legally described as the West 209 feet of the North 192 feet of Lot 1, Clark Mellenbruch Subdivision, as Requested by HH & A, Inc. (Xavier Cervantes, Director of Planning)
- c. Consider an Ordinance in Second Reading for a Conditional Use Permit for a recreational facility (soccer field) in a commercial zoned property legally described as Lot 2, Jesus Quiroz Subdivision, located at 2603 N. Veterans Boulevard, as Requested by Jesus Quiroz. (Xavier Cervantes, Director of Planning)
- d. Budget Expenditure Report-May 31, 2017. (Leroy Gonzalez, Accounting Manager)
- e. Property Tax Collection Report- May 31, 2017. (Leroy Gonzalez, Accounting Manager)

CITY OF SAN JUAN
CITY COMMISSION MEETING
TUESDAY, JUNE 27, 2017

DISCUSSION: Benjamin Arjona, City Manager presented the item Mayor Mario Garza asked if there were any items that needed to be amended.

Mayor Pro-Tem Jesus Ramirez stated that meeting minutes have not been submitted for approval and wanted to know status. Mr. Arjona stated that they were currently working on them and would be submitting soon.

Rick Palacios, City Attorney stated that commission need to consent agenda for items a,b,c,d and e.

Motion was made by Mayor Pro-Tem Jesus Ramirez to approve and seconded Commissioner Raudel Maldonado. Motion passed. (5-0)

IX. ADJOURNMENT: 6:39 pm

Commissioner Raudy Maldonado motioned to adjourn meeting and seconded by Commissioner Ernesto Guajardo. Motion passed. (5-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary