

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:

Monday, November 20, 2017

TIME:

12:00 p.m.

PLACE:

San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

Mario Garza, Mayor
Jesus Ramirez, Mayor Pro-Tempore
Raudel Maldonado, Commissioner
Pete Garcia, Commissioner
Ernesto Guajardo, Commissioner
Rick Palacios, City Attorney

MEMBERS ABSENT:

Adelaida Cordero, Director of Human Resources
Rene Jaime, Purchasing/Risk Management
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Oscar Cuellar, San Juan EDC Director
Leroy Gonzales, Interim Finance Director
Patrick Willingham, Director of Parks and Recreation
Carmen Gonzalez, Director of Sanitation
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

STAFF PRESENT:

Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Xavier Cervantes, Director of Planning

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 12:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MATTERS:

- a. Consider Authorizing City Manager to Request for Proposals from Environment Firms for Abatement of Asbestos and seek Bids for the Demolition and Removal of Debris of the Old San Juan Maternity Clinic located at the northwest corner of 6th Street and Nebraska Avenue.

Mr. Arjona, City Manager stated that as it had been previously discussed, there was an interest in demolishing the Old San Juan Maternity Clinic Building. What is being requested is permission to bring in a firm and do an abatement of the asbestos and also removal of the debris. There will be a demolition either with the same company or a different one. What we are requesting is the Commission's approval so we can seek a proposal and bids.

Mayor Garza asked once it was approved, what was the next step and Mr. Arjona responded that they would meet with the attorney and the company. The company would do an assessment of asbestos and it would take anywhere from three to four weeks. We already have the asbestos report which is a plus, we are at the end of it. It will take between 10-15 days before we go out for bids or proposals on the asbestos. The asbestos report is good for five years and we confirmed it with the company.

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Xavier Cervantes, Director of Planning stated that the survey goes back to 2006 but he was talking to a person that handles these types of things and the report should still be good because the rules have not changed since 2006. Mr. Cervantes added that the company they were working with was under contract for geotechnical services and we were looking into hiring that same company (Raba Khisner) to help us with the monitoring. They would also assist with getting quotes for the abatement of asbestos. If we are able to get three quotes for less than \$25,000 we can get the project moving quickly. If one quote comes out for more than \$25,000 than we have to advertise for proposals and this will slow down the process.

Mr. Arjona mentioned that after the building was demolished, the debris would also be removed. Mr. Cervantes added that the asbestos had to be removed a certain way due to regulations on how to remove and how to haul away. During the removal there would also be air monitoring that needed to be done and this is also included in the agreement with Raba Khisner. We will follow all state rules for the asbestos.

Motion passed by Mayor Pro-Tem Ramirez and seconded by Commissioner Guajardo. Motion passed. (5-0)

V. ADJOURNMENT

Commission Pete Garcia motioned to adjourn meeting at 12:06pm and seconded by Commissioner Ernesto Guajardo. Motion passed.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary