MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:	Monday, December 18, 2017
TIME:	5:30 p.m.
PLACE:	San Juan Memorial Library Multipurpose Meeting Room 1010 S. Standard San Juan, Texas 78589
MEMBERS PRESENT:	Mario Garza, Mayor Jesse Ramirez, Mayor Pro-Tempore Ernesto Guajardo, Commissioner Pete Garcia, Commissioner Cris Palacios, City Attorney
STAFF PRESENT:	Benjamin Arjona, City Manager Diana Cavazos, City Secretary

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 5:30 p.m.

II. INVOCATION

Benjamin Arjona, City Manager the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Garza led the Pledge of Allegiance.

IV. APPOINTMENTS

a. Consider Appointment of Election Judges and setting Maximum Number of Election Clerks for the Upcoming City's Special Municipal Election for Place Four (4) to be held on January 20, 2018 (Diana Cavazos, City Secretary)

DISCUSSION: Mr. Arjona, City Manager stated that that the purpose of the meeting was to consider appointment of election judges and set a maximum number of election clerks for the upcoming Special Election for Place #4. A list was provided of individuals that might be interested in participating; Eloy Barrientes, Rick Martinez, Jennifer Villarreal and Fernando Castillo have already confirmed. Additionally, as per Mayor Garza, Ruben Navarro was also added to the list to be considered.

Diana Cavazos, City Secretary stated that for the upcoming Special Election for Place #4 the presiding judges and alternate judges would select their own voting clerks. The Commission was provided with a list of possible candidates for judges and Mary O. Gonzalez is not on the list but she can now be added. Cris Palacios, City Attorney added that as far as the clerks, the election judges were the ones to appoint them but the Commission could set the maximum number of how many clerks would be in each polling place.

Mayor Pro-Tem Ramirez asked what was the norm and Ms. Palacios responded that there has to be at least two.

Mayor Garza made a motion to go ahead and nominate Mr. Eloy Barrientes for Early Voting and Dr. Fernando Castillo for Election Day. Seconded by Commissioner Garcia (4-0)

Cris Palacios, City Attorney stated that they needed a presiding and alternate judge for each polling place as well as for early voting with the location being specified.

Mayor Garza stated that for Election Day, Dr. Fernando Castillo would be the presiding judge at Carman Elementary. Cris Palacios then asked who would be the alternate judge and Mayor Pro-Tem Ramirez responded Jennifer Villareral. For polling location #1 at Fire Station #2, Eloy Barrientes will be the presiding judge and Rick Martinez will be the alternate judge.

Cris Palacios asked about the Early Voting Ballot Board and Diana Cavazos, City Secretary replied that we could choose the same individuals from Election Day. Cris Palacios added that the Commission could appoint any of the individuals mentioned or pick someone else. Those appointed would be responsible for calculating the early voting ballots. Commissioner Garcia asked when that would be and Ms. Cavazos

replied that it would be from January 3-16, 2018. Commissioner Garcia asked if they would calculate the ballots every day and Ms. Cavazos, City Secretary responded at the end of the day, every day.

Commissioner Garcia motioned to approve Dr. Fernando Castillo and Eloy Barrientes as presiding judges of the Election and seconded by Commissioner Guajardo. (4-0)

Cris Palacios, City Attorney asked if the Commission wanted to set a maximum number of clerks for each polling place.

Commissioner Garcia motioned for two clerks at each polling place and seconded by Mayor Pro-Tem Ramirez. (4-0)

V. CONTRACTUAL/RESOLUTIONS

a. Consideration and Approval of Resolution requesting financial assistance from the Texas Water Development Board for constructing various public improvements to the City's Utility System; authorizing the City's Financial Advisors, Board Counsel, and Engineers to coordinate the Submission of the Application to the Texas Water Development Board; and other matters in connection therewith. (Ben Arjona, City Manager)

Mr. Arjona, City Manager asked Mr. David Salinas, Director of Utilities about the resolution. Mr. Salinas stated that they were amending the resolution that the Commission had formally adopted. The former resolution read $7 million but it did not include the additional $1.3 million needed for the Bell Press. Therefore, it is being brought back to the Commission for approval.

Motion to approve by Mayor Pro-Tem Ramirez and seconded by Commissioner Garcia. Motion passed. (4-0)

VI. CONSENT AGENDA

a. Consider an Ordinance in Second Reading for a Conditional Use Permit for a Car Wash Facility in the Expressway Corridor District(EC) on a tract of land containing 0.911 of one acre out of Lot 13, Block 5, John Closner Subdivision, located along the Northside of IH2 approximately one-half mile east of Veterans Boulevard as requested by Melden & Hunt, Inc. (Xavier Cervantes, Director of Planning)

b. Consider an Ordinance in Second Reading for the Volunteer Annexation of a 10.22 acre tract of land out of the Lott 100 acres of Los Toritos Grant, located along the south side of Sam Houston Avenue, approximately a quarter of a mile east of Stewart Road as requested by Ronnie Cantu Construction, LLC (Xavier Cervantes, Director of Planning)

Mayor Garza asked if there was anything to change under the Consent Agenda and if not, was there a motion to approve.

Mayor Pro-Tem Ramirez motioned to approve and seconded by Commissioner Guajardo. Motion Passed (4-0)

VII. ADJOURNMENT

Commission Raudel Maldonado motioned to adjourn meeting at 5:44 pm and it was seconded by Commissioner Ernesto Guajardo. Motion passed. (4-0)

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:

Diana H. Cavazos

Diana H. Cavazos, City Secretary