

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Tuesday, March 27, 2018

TIME: 6:00 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tempore
Lenny Sanchez, Commissioner
Jesse Ramirez, Commissioner
Ernesto Guajardo, Commissioner
Rick Palacios, City Attorney

MEMBERS ABSENT:

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Juan Gonzalez, Chief of Police
Tirso Garza, Chief of Fire
Leroy Gonzales, Finance Director
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks and Recreation
Xavier Cervantes, Director of Planning
Carmen Gonzalez, Director of Sanitation
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Robert Rangel, Director of Information Technology

GUEST: B2Z Engineering, Broadbus & Associates, Davila Construction, STRADA Engineering & Consulting, LLC.

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called meeting to order at 6:00 p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

Mayor Mario Garza led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

V. PRESENTATIONS

- a. Presentation of the Annual Audited Financial Report of the City of San Juan, Texas for Fiscal Year Ending September 30, 2017.

DISCUSSION: Benjamin Arjona, City Manager presented the item and Manuel Garcia with Garcia and Pena, CPA gave presentation.

The annual financial report was presented for Fiscal Year ending on September 30, 2017. He stated that it was a good year and presented the Revenues and Expenditures for the current year comparing it to the prior year. Overall, he stated that the City had a good year in governmental and enterprise funds.

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- b. Presentation of Departmental Reports: Department of Finance, Fire Department, Department of Utilities, Police Department, Municipal Court.

DISCUSSION: Benjamin Arjona, City Manager presented the item and stated that Directors were available for any questions.

Mayor Mario Garza asked Police Chief Juan Gonzalez if there was a way for him to get more parking for employees since employees had been parking in the visitor's parking lot. Chief Gonzalez stated that he had met with Mr. Arjona regarding the parking issue and they were looking into expanding the parking lot.

Commissioner Leonardo Sanchez mentioned that there was a leak behind City Hall and asked if anyone had taken a look at it. David Salinas, Director of Utilities stated that his Department was in the process of fixing the leak from the tank.

Commissioner Ernesto Guajardo asked Carmen Gonzalez, Director of Sanitation if all the trash cans that were pending had been delivered. Ms. Gonzalez responded that she was running low on funds and was trying to put in an order for new ones. She added that she had assigned an employee specifically for the sweeper to concentrate in keeping the streets clean.

Mayor Pro-Tempore Pete Garcia commended all staff, students and volunteers for the great work they did on the graffiti cleanup.

Commissioner Ernesto Guajardo asked Carmen Gonzalez, Director of Sanitation how the patching of the streets was going. Ms. Gonzalez stated that she had a new material that was of better quality that they were able to use even when it rained.

Commissioner Ernesto Guajardo asked Patrick Willingham, Director of Parks and Recreation how baseball was going and if they had encountered any problems. Mr. Willingham stated that the program was going great and that they had 650 to 700 participants. He also mentioned that they were in need of coaches.

- c. Financial Report on Noche de Paz 2017.

DISCUSSION: Benjamin Arjona, City Manager presented the item and Patrick Willingham, Director of Parks and Recreation gave presentation.

Mr. Willingham stated that the budget for expenses was in the plus. Mayor Mario Garza commented that it was the first time he ever saw an account being in the plus after an event and congratulated the Parks and Recreation Department for their hard work.

Mayor Pro-Tempore Pete Garcia asked what other event was scheduled for the City and Mr. Willingham replied that the next event would be the 4th of July celebration scheduled for July 3rd. He also mentioned that there would be fireworks during the event.

VI. PUBLIC HEARING/ORDINANCES

- a. Consider Adoption in First Reading of an Ordinance Amending Chapter 13 Utilities, Article 13.02 Solid Waste and Stormwater Pollution Prevention, Division 2. Rates Schedule of the City's Code of Ordinance Regarding Solid Waste Collection to Provide More Options to Businesses for the Collection of Garbage.

DISCUSSION: Benjamin Arjona, City Manager presented the item and Xavier Cervantes, Director of Planning and Zoning stated that the rates would remain the same. He also mentioned that additional options would be made available to the customers.

Commissioner Jesus Ramirez Motioned to Approve and Seconded by Mayor Pro-Tempore Pete Garcia. Motion Passed (5-0)

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VII. APPOINTMENTS

- a. Consider Removal and Appointment of Board Members to the San Juan Housing Authority Board.

DISCUSSION: Mayor Mario Garza removed board member Ruben Navarro and appointed Nora Renteria.

- b. Consider Removal and Appointment of Board Members to the Keep San Juan Beautiful Board.

DISCUSSION: Commissioner Jesus Ramirez motioned to appoint Ivan Lopez.

Commissioner Jesus Ramirez Motioned to Approve and Seconded by Commissioner Leonardo “Lenny” Sanchez. Motion Passed (5-0)

- c. Consider Appointment of Three (3) Elected Officials to the San Juan Economic Development Corporation (EDC).

DISCUSSION: Commissioner Leonardo Sanchez motioned to appoint Mayor Mario Garza, Commissioner Ernesto Guajardo and himself.

Commissioner Leonardo Sanchez Motioned to Approve and Seconded by Mayor Pro-Tempore Pete Garcia. Opposed by Commissioner Jesus Ramirez and Commissioner Ernesto Guajardo. Motion Passed (3-2)

- d. Consider Removal and Appointment of Four (4) Board Members to the San Juan Economic Development Corporation (EDC).

DISCUSSION: Mayor Pro-Tempore Pete Garcia motioned to remove Fred Rodriguez and to appoint Cynthia Gutierrez.

Mayor Pro-Tempore Pete Garcia Motioned to Approve and Seconded by Commissioner Leonardo Sanchez. Opposed by Commissioner Jesus Ramirez and Mayor Mario Garza. Motion Passed (3-2)

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- a. Discussion and Authorization to Allow Staff to Purchase Two Vertical Turbine High Service Water Pumps, Motors and Variable Frequency Drivers for Water Treatment Plant 2 from Buy Board Vendor Dynamic Pump Systems a Division of Engineered Product Solutions from 304 Commercial Dr., Buda, Texas, 78640 for an Amount of \$104,292 and Authorize the City Manager to Execute all Related Documents.

DISCUSSION: Benjamin Arjona, City Manager presented the item and David Salinas, Director of Utilities stated that the funds would be coming out of the 2014 bond issuance series.

Commissioner Jesus Ramirez Motioned to Approve and Seconded by Mayor Pro-Tempore Pete Garcia. Motion Passed (5-0)

- b. Discussion and Authorization for the City Manager to Enter into an Asset Management Agreement with Buy Board Vendor Maguire Iron, Inc. for the Maintenance and Repair of the City’s Elevated Storage Tanks and Authorize the City Manager to Execute all Related Documents.

DISCUSSION: Benjamin Arjona, City Manager presented the item and David Salinas, Director of Utilities stated that there would not be a fine as long as there was a plan. He mentioned that the tanks had been inspected and suggested to start the interior renovation to the condition TCQ and OSHA required.

Commissioner Leonardo Sanchez Motioned to Approve and Seconded by Mayor Pro-Tempore Pete Garcia. Motion Passed (5-0)

- c. Discussion and Authorization for Staff to Request for Sealed Bids for the Purchase of 2 ½ inch Gate Valves, 2 ¼ inch Air Cushioned Check Valves, 2 ¼ in by ½ inch Spool Piece with 2 inch tap, 2 ¼ in by 3/8 inch Spool Piece and Accessories for Water Plant No. 2 High Service Pumps and Authorize City Manager to Execute all Related Documents.

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DISCUSSION: Benjamin Arjona City Manager presented the item and David Salinas, Director of Utilities stated that the item was to purchase the accessories needed.

Commissioner Jesus Ramirez Motioned to Approve and Seconded by Mayor Pro- Tempore Pete Garcia. Motion Passed (5-0)

- d. Consider Selection and Authorizing the City Manager to Enter into a Contract for the City of San Juan Project Manager Pursuant to RFQ# 18-64-03-20.

DISCUSSION: Benjamin Arjona, City Manager presented the item and Rene Jaime, Purchasing Risk Manager stated that all four vendors were present B2Z Engineering, Broaddus & Associates, Davila Construction, STRADA Engineering & Consulting, LLC and they would each get five minutes to give presentation.

Mayor Mario Garza thanked everyone for attending and asked if there were any questions or recommendations.

Mayor Pro-Tempore Pete Garcia motioned for Benjamin Arjona, City Manager to enter into a contract for the City of San Juan project manager with STRADA Engineering & Consulting, LLC.

Mayor Pro-Tempore Pete Garcia Motioned to Approve and Seconded by Commissioner Ernesto Guajardo. Motion Passed (5-0)

- e. Discussion and Authorization to Authorize Staff to Request Statements for Qualification for Professional Services to Prepare and Maintain an Environmental Protection Agency (EPA) Risk Management Plan (RMP) for the City of San Juan Water and Wastewater Treatment and Authorize the City Manager to Execute all Related Documents.

DISCUSSION: Benjamin Arjona, City Manager presented the item and David Salinas, Director of Utilities gave presentation.

Mr. Salinas stated that he has a renewal coming in at the end of the year and he would like to have a full audit in order to be in compliance with the risk management plan.

Mayor Pro-Tempore Pete Garcia Motioned to Approve and Seconded by Commissioner Jesus Ramirez. Motion Passed (5-0)

IX. CONSENT AGENDA

- a. Budget Expenditure Report - January 2018.
- b. Monthly Collection Report - February 2018.
- c. Consider and Ordinance in Second Reading for a Rezoning Request of Tract I- from General Business District (C-2) to Heavy Commercial District (C-3) of the East 250 feet of the East 311.14 feet of the North 140 feet of the South 940 feet of the North One-half of Lot 9, Block 8, John Closner Subdivision. Tract II- from Single –Family Residence District (C-2 to Heavy Commercial District (C-3) of the West 61.14 feet of the East 311.14 feet of the North 140 feet of the South 940 feet of the North Zone-half of Lot 9, Block 8 and an irregular 2.70- located approximately 750 feet North of Nolana Avenue, along the West side of Raul Longoria Road, as Requested by Graco Industries, Inc.
- d. Consider an Ordinance in Second Reading for a Rezoning Request from Single-Family Residence District (R-S) to General Business District (C-2) for a property legally described as Lot A and 1, Hall Acres Estates Subdivision, located approximately a quarter mile West from Stewart Road, along the North side of Hall Acres Road, as Requested by Hector Espino.
- e. Consider Authorizing the City Manager to Declare International 1993 E-One Pumper Truck, VIN# 1HTSDPCR\$PH537288, Vehicle Tag # 1256, Unit # 1268 as Salvage and Surplus Property.
- f. Approval of Meeting Minutes.
 - April 25, 2017
 - June 21, 2017

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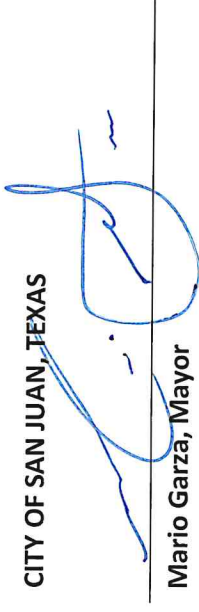
DISCUSSION: Benjamin Arjona, City Manager presented the item and Mayor Mario Garza asked if there were any questions or any of the items needed to be pulled. He then asked for a motion.

Commissioner Leonardo Sanchez Motioned to Approve and Seconded by Mayor Pro- Tempore Pete Garcia. Motion Passed (5-0)

X. ADJOURNMENT 7:52 pm

Mayor Pro-Tempore Pete Garcia Motioned to Adjourn and Seconded by Commissioner Jesus Ramirez. Motion Passed (5-0)

CITY OF SAN JUAN, TEXAS



Mario Garza, Mayor

ATTEST:



Diana H. Cavazos, City Secretary