

MINUTES OF REGULAR MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE:

Tuesday, February 12, 2019

TIME:

6:00 p.m.

PLACE:

San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT:

Mario Garza, Mayor
Pete Garcia, Mayor Pro-Tem
Leonardo “Lenny” Sanchez, Commissioner
Jesus “Jesse” Ramirez, Commissioner
Ernesto “Neto” Guajardo, Commissioner
Criselda Palacios, City Attorney

STAFF PRESENT:

Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzales, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Sesin, Library Director
Patrick Willingham, Director of Parks & Recreation
Robert Escobar, Director of Planning
Juan Soto, Director of Sanitation/ Public Works
Rene Jaime, Purchasing/Risk Management
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL MEETING TO ORDER

Mayor Mario Garza called the meeting to order at 6:00pm.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE

All led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Ramiro Castro stated that his concern with the neighbor is the amount of dogs in the property and how he believes there should be a limit.

Maria Moncivais stated that it is very dangerous for the children on Normalinda subdivision to be walking on the streets. She would like to request sidewalks for the safety of the children.

V. PRESENTAIONS

- A. Presentation of Departmental Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.

Discussion: City Manager, Benjamin Arjona informed the commission that the department directors were available if there were any question. Commissioner Jesus “Jesse” Ramirez began with Parks and Recreations. He congratulated Patrick Willingham, Director of Parks and Recreations on the 5k run. Commissioner Jesus “Jesse” Ramirez asked about the pictures the concern is that they have to prepay and they don’t receive them before the season is over. Mr. Willingham informed that they are currently working on fixing that problem. Commissioner Jesus “Jesse” Ramirez asked how they form the school teams after they register since there are schools that have more teams than others. Mr. Willingham responded that they usually do it at the school and they try to make it as equal as they can. Mayor Mario Garza asked Mr. Willingham how they

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Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

VIII. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Discussion and Possible Action to Approve Change Order to McGuire Iron to Include the Painting of the North and South Elevated Storage Tanks and Authorize the Mayor to Execute all Related Documents and Budget Amendment as Needed.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

- B. Discussion and Possible Action to Awards RFB# 19-01 -02-01 to the Most Responsible Bidder in the Amount of \$18,856.46 and Authorize the Mayor to Execute all Related Documents and Budget Amendment as Needed.

Commissioner Leonardo “Lenny” Sanchez made motion to approve and was seconded by Commissioner Jesus “Jessie” Ramirez. Motion passed 5-0.

- C. Discussion and Action Regarding the City of San Juan Volunteer Policy.

Discussion: City Manager, Ben Arjona informed the commission that this item was requested by Commissioner Jesus “Jessie” Ramirez. Every volunteer that comes before the city has to go through like any other employee. They need to fill out the application and then the background process with the exception of students. Commissioner Jesus “Jessie” Ramirez mentioned that his concerns was apparently in order for students to do volunteer work or volunteer hours they still have to go through the criminal background. Adelaida Cordero, Director of Human Resources informed that when they process volunteers they are 18 the only exception that the city has have for the students from school is that they still fill out a volunteer application and they go through the background process but not necessary something very expensive. Commissioner Jesus “Jessie” Ramirez asked if they still have to wait a certain time. Mrs. Cordero replied that it goes before the City Manager for approval. Commissioner Jesus “Jessie” Ramirez noted that he just wanted to make sure that everything is in order before we actually go out. Mrs. Cordero informed the commission that the background goes through the school. Commissioner Leonardo “Lenny” Sanchez wanted to confirm that we are not telling them that we don’t have such program or assisting our kids to volunteer.

IX. CONSENT AGENDA

- A. Consider Second and Final Reading of an Ordinance of the Voluntary Annexation of the Proposed Hinojosa Acres Subdivision being a 2.0 acre tract of land out of the Lot 7, Block 9, Lot 4, Block 13 and Lot 5, Block 13, John Closner et. al. Subdivision, as per Volume 0, Pages 4-5, H.C.M.R. Hidalgo County, Texas located on South Nebraska Avenue, along the North side of Conway Road.
- B. Consider Second and Final Reading of the Adoption of the Ordinance Amending the Code of Ordinances of the City of San Juan, Texas by Adding Article 4.11 Food Establishment Regulations under Chapter 4 Business Regulations to provide for the Regulation of Food Establishments, including Food Service Establishments, Retail Food Stores, Temporary Food Establishments and Food Handlers.
- C. Budget Expenditure Report – December 2018.
- D. Monthly Collection Report – December 2018.
- E. Quarterly Investment Report – December 2018.

Mayor Pro-Tem Pete Garcia made motion to approve and was seconded by Commissioner Jesus “Jessie” Ramirez. Motion passed 5-0.

X. EXECUTIVE SESSION 6:54 PM

- A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meeting Act, Vernon’s Texas Statutes and Codes Annotated,

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Government Code Chapter 551.071 (Consultation with Attorney and Texas Government Code).

1. Pursuant to Section 551.087 ECONOMIC DEVELOPMENT NEGOTIATIONS; Deliberation Regarding Financial Incentives to Business Prospects, Project square and Project D.

Commissioner Leonardo “Lenny” Sanchez made motion to go to executive session and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

XI. RECONVENE 7:22 P.M

Commissioner Mayor Pro-Tem Pete Garcia made motion to reconvene and was seconded by Commissioner Ernesto “Neto” Guajardo. Motion passed 5-0.

- A. The City Commission will Reconvene in Open Session to Take Necessary Action if any, in Accordance with Chapter 551, Open Meeting Subchapter E, Procedures Relating to Close Meeting 551, Requirements to Vote or Take Final Action in Open Meeting.

1. Commissioner Jesus “Jessie” Ramirez made motion to authorize City Manager to proceed as directed in executive session and was seconded by Mayor Mario Garza. Motion passed 5-0.

XII. ADJOURNNMENT 7:23 P.M

Mayor Pro-Tem Pete Garcia made motion to adjourn and was seconded by Commissioner Leonardo “Lenny” Sanchez. Motion passed 5-0.

CITY OF SAN JUAN, TEXAS

Mario Garza, Mayor

ATTEST:


Diana H. Cavazos, City Secretary