

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Wednesday, October 7, 2020

TIME: 5:30 p.m.

PLACE: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

MEMBERS PRESENT: Leonardo "Lenny" Sanchez, Mayor Pro-Tempore
Ernesto "Neto" Guajardo, Commissioner
Marco "Markie" Villegas, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Benjamin Arjona, City Manager
Diana Cavazos, City Secretary
Tirso Garza, Chief of Fire
Juan Gonzalez, Chief of Police
Leroy Gonzalez, Director of Finance
Adelaida Cordero, Director of Human Resources
Armandina Segin, Library Director
Patrick Willingham, Director of Parks & Recreation
Roberto Escobar, Director of Planning
Roel Garza, Director of Sanitation/ Public Works
David Salinas, Director of Utilities
Mary Enriquez, Court Administrator
Pat Karr, Director of Information Technology

ORDER OF BUSINESS

I. CALL TO ORDER

Mayor Pro-Tem Leonardo "Lenny" Sanchez called meeting to order at 5:31p.m.

II. INVOCATION

Benjamin Arjona, City Manager led the Invocation.

III. PLEDGE OF ALLEGIANCE:

Mayor Pro-Tem Leonardo "Lenny" Sanchez led the Pledge of Allegiance.

IV. PUBLIC COMMENTS:

No public comments.

V. PRESENTATIONS:

- A. Presentation on Department Reports: Department of Planning and Zoning, Department of Parks and Recreation, San Juan Memorial Library and Department of Sanitation.

DISCUSSION: Benjamin Arjona, City Manager stated all directors were present should the Commission have any questions. Commissioner Ernesto "Neto" Guajardo asked for a status on the brush pickup to which Mr. Arjona responded the Sanitation Department was on schedule. Mr. Arjona added they were able to catch up on most of the alleys thanks to the assistance of the Parks and Recreation Department. Commissioner Guajardo asked how the Mayfield Park was doing since he had seen it being used over the weekend to which Mr. Arjona responded the project was 85% complete but a full presentation with updates would be given at the next City Commission Meeting. Commissioner Marco "Markie" Villegas congratulated the Parks and Recreation Department as well as the Fire and Police Department for the successful event during

the National Night Out. Commissioner Villegas added plenty of cars lined up but the flow went by smoothly with the help of all police officers present, a great event over all.

VI. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:

- A. Consider and Approval Authorizing the Mayor to Sign All Documents for Municipal Court Guidance for all Court Proceeding During the Covid19 Pandemic on or After June 1, 2020 as Required by the Office of Court Administration.

DISCUSSION: Benjamin Arjona, City Manager stated the item was for any visitors going into the municipal court must wear proper PPE such as a mask and comply with social distancing. Mr. Arjoan added these were the precautionary measures that were being taken at all other offices as well for safety.

Commissioner Marco “Markie” Villegas made a motion to approve and was seconded by Commissioner Ernesto “Neto” Guajrdo. Motion passed (3-0).

VII. CONSENT AGENDA:

- A. Budget Expenditure Report - August 2020
- B. Consider Second and Final Reading of an Ordinance to Amend the Personnel Policy Manual, Chapter 4: Leaves of Absence, Section 4.04 Holiday Leave and Ordinance 2005-030.
- C. Meeting Minutes:
 - January 28, 2020
 - February 11, 2020
 - February 25, 2020

DISCUSSION: Benjamin Arjona, City Manager stated any item could be discussed further if there were any questions.

Commissioner Ernesto “Neto” Guajrdo made a motion to approve and was seconded by Commissioner Marco “Markie” Villegas. Motion passed (3-0).

VIII. EXECUTIVE SESSION

- A. The San Juan City Commission will Convene in Executive Session, in Accordance with the Texas Open Meetings Act, Vernon's Texas Statutes and Codes Annotated, Government Code Chapter 551 (Consultation with Attorney).
 - 1. Pursuant to Section §551.071, Consultation with Attorney; Discussion and Possible Action Regarding Legal Issues Concerning Noche de Paz event.

Commissioner Ernesto “Neto” Guajardo made motion to go into executive session at 5:38 p.m. and was seconded by Commissioner Marco “Markie” Villegas. Motion passed. 3-0

IX. RECONVENE

Commissioner Ernesto “Neto” Guajardo made motion to reconvene at 5:52 p.m. and was seconded by Commissioner Marco “Markie” Villegas. Motion passed (3-0).

Commissioner Marco “Markie” Villegas made motion to approve as discussed in executive session and was second by Commissioner Ernesto “Neto” Guajardo. Motion passed (3-0).

X. ADJOURNMENT

Commissioner Ernesto “Neto” Guajardo made motion to adjourn at 5:53 p.m. and was seconded by Commissioner Marco “Markie” Villegas. Motion passed (3-0).

CITY OF SAN JUAN
CITY COMMISSION MEETING
WEDNESDAY, OCTOBER 7, 2020



Mario Garza, Mayor

ATTEST:



for

Diana H. Cavazos, City Secretary