

MINUTES OF SPECIAL CALLED MEETING OF THE CITY OF SAN JUAN COMMISSION

DATE: Thursday, December 4, 2025

TIME: 5:30 P.M.

PLACE: City of San Juan
EOC Meeting Room (2nd Floor)
512 S. Nebraska Ave.
San Juan, Texas 78589

MEMBERS PRESENT: Mario Garza, Mayor
Jesus "Jesse" Ramirez, Mayor Pro Tempore
Mario Cantu, Commissioner
Gilbert Garza, Commissioner
Marco "Markie" Villegas, Commissioner
Rick Palacios, City Attorney

STAFF PRESENT: Brenda Escalante, City Secretary
Lori Maldonado, Purchasing Agent
Israel Garza, Director of Sanitation/ Public Works
Alfredo De Leon, Interim Director of Utilities

ORDER OF BUSINESS

- I. CALL MEETING TO ORDER:**
Mayor Mario Garza called meeting to order at 5:30 p.m.
- II. PLEDGE OF ALLEGIANCE:**
Mayor Mario Garza led the Pledge of Allegiance.
- III. DISCUSSION AND POSSIBLE ACTION ON ALL THE FOLLOWING MATTERS:**
 - A.** Discussion and Possible Action, if any, to Award RFQ NO. 25-014-09-11 Wastewater Treatment Plant Improvements Phase 2 – Engineering, Permitting, Bidding, & Construction Phase Services to the Most Qualified Engineering Firm. [Lori A. Maldonado, Purchasing Agent]

DISCUSSION: Lori Maldonado, Purchasing Agent stated that on Wednesday, August 27, 2025, and September 3, 2025, staff solicited proposals for RFQ NO. 25-014-09-11 Wastewater Treatment Plant Improvements Phase II — Engineering, Permitting, Bidding, & Construction Phase Services. On September 11, 2025, a bid opening was held and proposals were received from the following engineering firms.

SAMES, INC.
LEFEVRE ENGINEERING
TRIMAD CONSULTANTS, L.L.C.
GUZMAN & MUNOZ ENGINEERING AND SURVEYING, INC.

Mrs. Maldonado stated that staff recommended awarding RFQ NO. 25-014-09-11 Wastewater Treatment Plant Improvements Phase II - Engineering, Permitting, Bidding, & Construction Phase Services to the most qualified engineering firm.

Mayor Mario Garza made a motion to approve award RFQ NO. 25-014-09-11 to LeFevre Engineering and was seconded by Mayor Pro-Tem Jesus "Jesse" Ramirez. Motion passed (5-0)

IV. APPOINTMENTS

- A.** Consider the Removal and/or Appointment of a Municipal Court Judge.

Mayor Mario Garza made a motion to appoint Lisa Sanchez and was seconded by Commissioner Marco "Markie" Villegas. Motion passed (5-0)

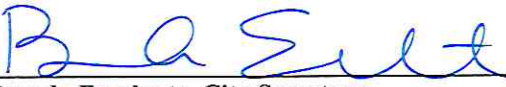
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V. ADJORNMENT

Commissioner Gilbert Garza made a motion to adjourn at 5:33 p.m. and was seconded by Mayor Mario Garza.
Motion passed (5-0)



ATTEST:


Brenda Escalante, City Secretary

CITY OF SAN JUAN, TEXAS


Mario Garza, Mayor