



Mayor: San Juanita Sanchez
Mayor Pro-Tem: Mario Garza
Commissioners: Jesus “Jesse” Ramirez
Raudel Maldonado
Pete Garcia

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SAN JUAN CITY COMMISSION

Location: San Juan Memorial Library
Multipurpose Meeting Room
1010 S. Standard
San Juan, Texas 78589

Tuesday, January 17, 2017

SPECIAL CALLED MEETING AGENDA

6:00 PM

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPOINTMENTS

- A.** Consider and Approve the Resignation of City Secretary Mayra Rodriguez and Authorize Adelaida Cordero, Director of Human Resources, to proceed in offering the position of City Secretary to seconded top candidate approved on November 29, 2016 meeting. (Mayor San Juanita Sanchez)
- B.** Consider and Approve the Appointment, Compensation and Duties of an Interim City Secretary for the City of San Juan, Texas. (Commissioner Pete Garcia, Mayor San Juanita Sanchez)
- C.** Consider and Approve for Human Resources Director to Advertise for City Secretary Position requiring the candidates to meet the existing established requirements for this position. (Commissioner Pete Garcia, Mayor San Juanita Sanchez)

- D.** Consider and Approve to Authorize Adelaida Cordero, Director of Human Resources, to proceed in offering the position of City Secretary to a candidate from the pool of applicants previously interviewed for the position.
(Commissioner Jesse Ramirez, Commissioner Raudel Maldonado and Mayor Pro-tempore Mario Garza)

V. ADJOURNMENT

CERTIFICATION

I certify that the above notice of the Regular Called Meeting of the City of San Juan is true and correct; and that I posted such notice on the bulletin board. A place convenient and readily accessible to the public on the in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050).

PALMIRA CEPEDA
ADMINISTRATIVE CLERK
CITY OF SAN JUAN, TEXAS

CERTIFICATION OF REMOVAL

I certify that the agenda of items to be considered by the City Commission was removed by the City Secretary's Office from the San Juan City Hall bulletin area on the

OFFICE OF THE CITY SECRETARY



Palmira Cepeda <pcepeda@cityofsanjuantexas.com>

Special Meeting

4 messages

Palmira Cepeda <pcepeda@cityofsanjuantexas.com>

Fri, Jan 13, 2017 at 11:18 AM

To: San Juanita Sanchez <sjsanchez@cityofsanjuantexas.com>, Mario Garza <mgarza@cityofsanjuantexas.com>, Jesus Ramirez <jramirez@cityofsanjuantexas.com>, Raudel Maldonado <rmaldonado@cityofsanjuantexas.com>, Pete Garcia <pgarcia@cityofsanjuantexas.com>

Cc: Benjamin Arjona <barjona@cityofsanjuantexas.com>

Good Morning Board Members,

As per Commissioner Ramirez, he is requesting for a Special Called Meeting for Tuesday, January 17, 2017 at 6 p.m.
Purpose of the meeting is as follows:

Consider and approve to authorize Adelaida Cordero, Director of Human resources to proceed in offering the position of City Secretary to a candidate from the the pool of applicants previously interviewed for the position.

Thank you.



Palmira Cepeda
Administrative Clerk
709 S. Nebraska Ave.
San Juan, Texas 78589
[956.223.2206](tel:956.223.2206)

Benjamin Arjona <barjona@cityofsanjuantexas.com>

Fri, Jan 13, 2017 at 11:22 AM

To: pcepeda@cityofsanjuantexas.com

Raudel Maldonado <rmaldonado@cityofsanjuantexas.com>

Fri, Jan 13, 2017 at 11:24 AM

To: Palmira Cepeda <pcepeda@cityofsanjuantexas.com>

Ok... 2nd.

[Quoted text hidden]

Mario <mgarza@cityofsanjuantexas.com>

Fri, Jan 13, 2017 at 4:19 PM

To: Palmira Cepeda <pcepeda@cityofsanjuantexas.com>

I am in agreement with the special called meeting.

Sent from my iPhone

[Quoted text hidden]